

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, May 25, 2017 12:30 PM

**1. OPENING**

**A. Call to Order**

President Rice called the meeting to order at 12:34 p.m.

**B. Pledge of Allegiance**

President Rice led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: President Rice, Vice President Sanders, Director Thompson, Director Bahringer, and Director Farmer.

Staff present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, Finance Manager Patrick O'Reilly.

District Counsel reported the Board met for a special meeting closed session and discussed the proposed cease and desist order for the impoundment basin the CCSD received from the Regional Water Quality Control Board. The Board unanimously agreed not to contest the cease and desist order, which will be considered by the Regional Water Quality Control Board at the July meeting in Watsonville.

**D. Agenda Review: Additions/Deletions**

**2. PUBLIC COMMENT (Estimated time 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)**

Public Comment:

Kathy Mahrt

Ted Key

**3. SPECIAL REPORTS (Estimated time 5 Minutes per item)**

**A. Sheriff's Department Report**

Commander Voge reported on recent activities in Cambria for the Sheriff's Department.

**B. Cambria Community Services District Fire Department Report**

CCSD Fire Chief William Hollingsworth reported on recent activities in Cambria.

**4. PUBLIC SAFETY (Estimated time 5 Minutes per item)**

**5. ACKNOWLEDGEMENTS AND PRESENTATIONS**

**A.** Cambria Community Services District Fire Chief William Hollingsworth will introduce the new Reserve Firefighters

CCSD Fire Chief William Hollingsworth explained the Department had a training opportunity therefore the Reserves were not available for introduction. Chief asked to have this item at a future meeting.

## **6. MANAGER'S AND BOARD REPORTS (Estimated time 15 Minutes total)**

### **A. Manager's Report**

#### **i. General Manager's Report**

General Manager Jerry Gruber provided a brief summary of various ongoing operational matters such as the collaboration with SLO County Energy project and other items as noted in the Manager's Report. He then provided a PowerPoint presentation of various project updates, such as the scuba diving inspection of the Pine Knolls water tank. He briefly provided a summary of the Finance Manager's and the District Engineer's reports.

Public Comment:

Dick Moore

Ted Key

Director Bahringer asked the Board to allow the General Manager to accept the lowest bidder for the Influent Screen project and move forward with the work without bringing the contract to the Board for approval. No consensus was reached.

President Rice asked when we will have confirmation that June 15 will be set as the Special Meeting date to hold the hearing for certification of the SEIR. It will be set at the end of this meeting under Future Agenda items.

The Board reached a consensus to hold a special meeting jointly with the CCHD board regarding the MJHMP.

### **B. Ad Hoc Committee Reports and Other Related Board Member Reports (Committee Meetings and Board authorized meetings attended)**

#### **i. Ad Hoc Committees Reporting:**

Fire-Task: Fire Department and draft responses to the Grand Jury report on the Risk of Catastrophic Fire in Cambria

Infrastructure-Task: Water Department, Wastewater Department and technology infrastructure (hardware and software) in all departments.

Water Supply-Tasks: Support staff's work on water supply permitting for the Sustainable Water Facility regular Coastal Development Permit and Environmental Impact Report, review 2015 UWMP and progress on water efficiency program goals, report to Board and suggest needed policy reviews for consistency.

Liaison Reports:

NCAC PROS

Liaison Reports:

Director Bahringer reported he attended the recent NCAC meeting and provided a heads up to them about the leak that has been discovered.

Director Farmer met with the Forest Committee. They reported that the weed abatement workshop was successful. There will be a Heritage Tree Status presentation this Saturday at the Chinese temple. The Friends of the Fiscalini Ranch will be doing walks in July. The Wildflower Show held in late April/early May was the most successful in history. They reported all the ranch trails have been reopened. They will be removing cape ivy and eucalyptus trees above Huntington Drive. They are still working on a digital topographical map of the ranch that will be available to the public. They also renewed the banners on Main Street that remind us to use water wisely. They are going to be creating and installing trail identification signs on the ranch.

Director Thompson attended the Fire Safe Focus Meeting. They discussed the Local Hazard Mitigation Plan and the process. It was announced that the CCSD didn't receive the Bio Mass Grant. Alan Peters will try to get information on why. Senator Monnings will try to get information, as well. He reported that USAA gives a 10% discount to homeowners who are living in fire wise communities. There will be a USAA webinar on June 1, 2017 at 11:00 a.m., which will detail how the company insures properties in fire wise areas. The webpage is [cafireside.org/events](http://cafireside.org/events). Richard Stacey's parents are moving to Florida and they will be honored at the Memorial Day ceremony on Monday at 11:00 a.m.

President Rice attended the Board of Supervisors meeting. The Coastal Commission is meeting in September in Cambria. If anyone is interested in participating, please contact the CCSD. President Rice, Vice President Sanders, and the General Manager were supposed to meet with the Jack Ainsworth, Executive Director of the Coastal Commission, but the meeting was cancelled. She hopes it will be rescheduled soon.

#### Ad Hoc Committee Reports:

Director Farmer reported on the Infrastructure Committee meeting. He met with the General Manager, Director Bahringer, John Allchin, and John Grysler and Jordan Gorvayo from Energy Watch, who coordinate with Pacific Gas & Electric to assist us in dealing with the costs of electricity. He also expressed frustration over not moving forward with the needed WWTP projects.

Director Bahringer stated the Infrastructure Committee has an enormous responsibility. They have done work on the Wastewater side and are just starting on the Water side. There is a lot of operational work being done by staff. Is the Board expecting a comprehensive report by June? If so, that's not going to happen because of the lack of resources. Is the Board asking the committee to drive the ship? There is a lot of work that needs to be done. They have reviewed the CIP list for Wastewater projects, and there's \$600,000 in needed improvements that's not in the budget at the moment. The enterprise fund needs to be balanced.

Vice President Sanders suggested we need a comprehensive Capital Improvement Plan. Once we have that, we can prioritize what needs to be done.

The Board had an extensive discussion regarding the Capital Improvement Plan.

Vice President Sanders reported on the Water Supply Committee. He stated the SEIR release is on track and the Special Board Meeting on June 15 is a reasonable date. It will be discussed during future agenda items.

## **7. CONSENT AGENDA (Estimated time: 15 Minutes)**

- A. CONSIDERATION TO APPROVE THE EXPENDITURE REPORT FOR APRIL 2017
- B. CONSIDERATION TO APPROVE MINUTES FOR THE SPECIAL MEETING ON APRIL 27, 2017, AND REGULAR MEETING ON APRIL 27, 2017
- C. CONSIDERATION OF ADOPTION OF RESOLUTION 21-2017 APPROVING AN AGREEMENT FOR CONSULTANT SERVICES WITH DAVID D. BRUNER, CPA, INC. FOR PROFESSIONAL FINANCIAL AUDITING

President Rice asked for any items to be pulled. There was nothing to be pulled.

President Rice has a question about item 6.C. but it doesn't need to be pulled.

Director Farmer asked to bring up a couple observations on Consent Agenda Item 6.A.

Director Bahringer moved to approve the Consent Agenda as presented.

Vice President Sanders seconded the motion.

Roll Call Vote:

Director Bahringer-Aye  
Vice President Sanders-Aye  
Director Farmer-Nay  
Director Thompson-Aye  
President Rice-Aye

Motion Passed: 4-Ayes (Bahringer, Sanders, Thompson, Rice), 1-Nay (Farmer), 0-Absent

**8. HEARINGS AND APPEALS (Estimated time: 15 Minutes per item)**

- A. CONSIDERATION OF ADOPTION OF RESOLUTION 20-2017 CONFIRMING THE ITEMIZED REPORT OF WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES FOR COLLECTION ON THE COUNTY TAX ROLLS

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions.

Director Bahringer moved to adopted Resolution 20-2017 confirming the itemized report of Water and Wastewater standby or availability charges for collection on the County tax rolls.

Vice President Sanders seconded the motion.

Roll Call Vote:

Director Bahringer-Aye  
Vice President Sanders-Aye  
Director Farmer-Aye  
Director Thompson-Aye  
President Rice-Nay

Motion Passed: 4-Ayes (Bahringer, Sanders, Thompson, Farmer), 1-Nay (Rice), 0-Absent

**9. REGULAR BUSINESS (Estimated time: 15 Minutes per item)**

**A. DISCUSSION AND CONSIDERATION OF RESPONSE TO GRAND JURY REPORT ON THE RISK OF CATASTROPHIC FIRE IN CAMBRIA**

General Manager Jerry Gruber introduced the item and turned it over to Fire Chief William Hollingsworth, who provided the Board with a presentation.

Director Bahringer moved to approve the draft response to the Grand Jury report, "Is It Five Minutes to Midnight in Cambria? An Update on the Risk of Catastrophic Fire in Cambria" and send the response to the Grand Jury.

Vice President Sanders seconded the motion.

Roll Call Vote:

Director Bahringer-Aye

Vice President Sanders-Aye

Director Farmer-Aye

Director Thompson-Aye

President Rice-Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**B. DISCUSSION AND CONSIDERATION OF THE PURCHASE OF A TRUCK FOR THE WATER DEPARTMENT AND OF APPROVAL OF RESOLUTION 22-2017 TO FINANCE THE PURCHASE**

General Manager Jerry Gruber introduced the item.

Director Bahringer moved to approve the purchase of a 2017 Ford F-250 from Mullahey Ford and approve the attached Resolution 22-2017.

Vice President Sanders seconded the motion.

Roll Call Vote:

Director Bahringer-Aye

Vice President Sanders-Aye

Director Farmer-Aye

Director Thompson-Aye

President Rice-Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**C. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 18-2017 REGARDING WATER CONSERVATION MEASURES AND RESTRICTIONS ON THE USE OF POTABLE WATER FOR THE STAGE 2 WATER SHORTAGE EMERGENCY CONDITION**

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who provided the board with a brief summary.

President Rice moved to approve adoption of Resolution 18-2017 regarding water conservation measures and restrictions on the use of potable water for the Stage 2

Water Shortage Emergency Condition and direct staff to work with the Water Supply committee to overhaul related ordinances.

Director Thompson seconded the motion.

Roll Call Vote:

President Rice-Aye

Director Thompson-Aye

Director Farmer-Aye

Director Bahringer-Aye

Vice President Sanders-Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

Director Farmer asked the Clerk to record that he inadvertently voted yes on this item but meant to vote no.

**D. DISCUSSION AND CONSIDERATION OF REVISED PRELIMINARY BUDGET FOR FISCAL YEAR 2017/2018**

General Manager Jerry Gruber introduced the item and turned it over to Finance Manager Patrick O'Reilly, who provided the Board with a detailed presentation.

Director Bahringer is looking for direction on vehicle replacement fund policy and interfund loans. He stated that interfund loans should be clear with a small interest rate which encourages payment and that it won't be there forever. It also affects the department's budget.

Vice President Sanders agrees on the interfund issue and expressed that the Board is looking to keep the SAFER Firefighters onboard permanently. This budget includes funding to keep the SAFER Firefighters as permanent employees through the end of the fiscal year, which is the short term solution. There is a long term issue with respect to from where the money is going to come to keep them onboard after this next fiscal year. If the Board adopts this budget, then we bring the SAFER employees on as permanent employees after the grant expires, they are permanent employees and will stay with us beyond this coming fiscal year, which means we will have to find the money to backfill the Fire Department budget in order to keep them. We should make it very clear as a Board that we owe it to those employees, if we approve this budget and they become permanent employees after the SAFER Firefighter grant expires, they are permanent employees. He has an idea for a revenue source to discuss at the Fire Ad Hoc Committee. The committee will bring a recommendation to the Board for consideration.

Director Bahringer stated that it is actually funded through the budget process. The commitment is made that the goal of this Board is to effectively find a source of money to make it happen. It's a Board objective, goal, and commitment to make some funding source happen.

President Rice stated that isn't on the Board's goals but should be as part of this budget.

Vice President Sanders suggested allowing the Finance Committee to develop a proposed policy, bring it back to the Board, and an interim mid-year budget adjustment can be made.

**10. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)**

President Rice moved to set a date of June 15, 2:00 p.m. for a special meeting for a public hearing for the SEIR, pending confirmation from Michael Baker International to see if they can possibly do it on June 14.

Director Bahringer seconded the motion.

Vice President requested a closed session regarding the status of the RWQCB, the library, and the letter we received. The Board agreed to have closed session after the special meeting.

President Rice would like to see about MJHMP possibly joining the meeting between CCSD and CCHD.

## **11. ADJOURN**

President Rice adjourned the meeting at 5:04 p.m.