

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Board Secretary at boardcomment@cambridcsd.org.



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, December 10, 2020 - 2:00 PM

AGENDA

REGULAR MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Please click the link below to join the webinar:

<https://zoom.us/j/98919759666?pwd=SVIPMWo1NIY1aGRmVWxCSkJEyRUT09>

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Webinar ID: 989 1975 9666

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1. OPENING

A. Call to Order

B. Pledge of Allegiance

C. Establishment of Quorum

D. Election of Officers

i. Accept Certification by San Luis Obispo County Clerk-Recorder of November 3, 2020 Election Results

ii. Administer Oath of Office

iii. Election of Officers

E. Agenda Review: Additions/Deletions

2. ACKNOWLEDGEMENTS

3. COMMISSION REPORT

A. PROS Chairman's Report

4. PUBLIC COMMENT

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

5. REGULAR BUSINESS

- A. Discussion and Consideration of Adoption of Resolution 54-2020 Establishing the 2021 CCSD Regular Board Meeting Schedule
- B. Discussion and Consideration of Ad Hoc, Standing Committee Chair, and Liaison Appointments
- C. Discussion and Consideration Regarding Standing Committee Member Application and Appointment Process
- D. Discussion and Consideration of Adoption of the Budget Policy Revisions Recommended by the Finance Committee
- E. Discussion and Consideration to Schedule Dates and Select Venue for a Special Board Meeting for the Strategic Planning Community Input and Workshop

6. FUTURE AGENDA ITEM(S)

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.

7. ADJOURN

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **1.D.i.**

FROM: John F. Weigold IV, General Manager

Meeting Date: December 10, 2020 Subject: Accept Certification by San Luis Obispo
County Clerk-Recorder of November 3,
2020 Election Results

RECOMMENDATIONS:

Staff recommends the Board of Directors accept certification by the SLO County Clerk-Recorder of the November 3, 2020 election results.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

Attached is the certification of the County Clerk results of canvass of all votes cast on November 3, 2020 Consolidated Statewide General Election of the Cambria Community Services District.

Harry Farmer was re-elected to serve on the Cambria Community Services District Board of Directors with a term of office expiring December 4, 2024.

Karen Dean and Tom Gray were elected to serve on the Cambria Community Services District Board of Directors, with terms of office expiring on December 4, 2024.

Attachment: Certificate of County Clerk-Recorder and Statement of Votes Cast

**CERTIFICATE OF THE COUNTY CLERK
RESULTS OF CANVASS OF ALL VOTES CAST
NOVEMBER 3, 2020 CONSOLIDATED PRESIDENTIAL GENERAL ELECTION
CAMBRIA COMMUNITY SERVICES DISTRICT**

I, **TOMMY GONG**, County Clerk-Recorder of the County of San Luis Obispo, do hereby certify that pursuant to law I did canvass the returns of the votes cast at the above referenced election in the Cambria Community Services District on November 3, 2020, and that a copy of the Statement of Votes Cast to which this certificate is attached, shows the number of votes cast in said district for each candidate for the office of Director and that the totals shown for each candidate for the office of Director in said district in each of the respective precincts therein, are full, true and correct.

WITNESS, my hand and Official Seal this 2nd Day of December 2020.



TOMMY GONG, County Clerk-Recorder



Summary for: All Contests, All Districts, All Tabulators, All Counting Groups
ELECTION SUMMARY REPORT
NOVEMBER 3, 2020 CONSOLIDATED PRESIDENTIAL GENERAL ELECTION
COUNTY OF SAN LUIS OBISPO
FINAL OFFICIAL ELECTION RESULTS

Precincts Reported: 112 of 112 (100.00%)

Voters Cast: 162,615 of 184,050 (88.35%)

United States President and Vice President (Vote for 1)

Precincts Reported: 112 of 112 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	9,874	152,741	162,615 / 184,050	88.35%
Undervotes	131	2,681	2,812	
Overvotes	18	71	89	

Candidate	Polling	Vote by Mail	Total	
JOSEPH R. BIDEN / KAMALA D. HARRIS (DEM)	3,914	84,396	88,310	55.29%
DONALD J. TRUMP / MICHAEL R. PENCE (REP)	5,557	61,879	67,436	42.22%
JO JORGENSEN / JEREMY "SPIKE" COHEN (LIB)	149	2,259	2,408	1.51%
HOWIE HAWKINS / ANGELA NICOLE WALKER (GRN)	50	744	794	0.50%
ROQUE "ROCKY" DE LA FUENTE GUERRA / KANYE OMARI WEST (AI)	40	415	455	0.28%
GLORIA LA RIVA / SUNIL FREEMAN (PF)	13	265	278	0.17%
Write-in	2	31	33	0.02%
Total Votes	9,725	149,989	159,714	

		Polling	Vote by Mail	Total	
BRIAN CARROLL / AMAR PATEL	WRITE-IN	2	20	22	0.01%
MARK CHARLES / ADRIAN WALLACE	WRITE-IN	0	7	7	0.00%
JESSE VENTURA / CYNTHIA MCKINNEY	WRITE-IN	0	3	3	0.00%
JOSEPH KISHORE / NORISSA SANTA CRUZ	WRITE-IN	0	1	1	0.00%
BROCK PIERCE / KARLA BALLARD	WRITE-IN	0	0	0	0.00%
Unresolved Write-In		0	0	0	

United States Representative, 24th District (Vote for 1)

Precincts Reported: 112 of 112 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	9,874	152,741	162,615 / 184,050	88.35%
Undervotes	572	4,254	4,826	
Overvotes	0	9	9	

Candidate	Polling	Vote by Mail	Total	
SALUD CARBAJAL	3,648	80,960	84,608	53.62%
ANDY CALDWELL	5,654	67,518	73,172	46.38%
Total Votes	9,302	148,478	157,780	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

State Senator, 17th District (Vote for 1)

Precincts Reported: 112 of 112 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	9,874	152,741	162,615 / 184,050	88.35%
Undervotes	843	7,427	8,270	
Overvotes	1	16	17	

Candidate	Polling	Vote by Mail	Total	
JOHN LAIRD	3,576	77,425	81,001	52.49%
VICKI NOHRDEN	5,454	67,873	73,327	47.51%
Total Votes	9,030	145,298	154,328	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Member of the State Assembly, 35th District (Vote for 1)

Precincts Reported: 111 of 111 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	9,874	152,741	162,615 / 184,050	88.35%
Undervotes	576	5,670	6,246	
Overvotes	0	9	9	

Candidate	Polling	Vote by Mail	Total	
JORDAN CUNNINGHAM	5,997	79,533	85,530	54.70%
DAWN ADDIS	3,301	67,529	70,830	45.30%
Total Votes	9,298	147,062	156,360	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Member of the State Assembly, 37th District (Vote for 1)

Precincts Reported: 1 of 1 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	0	0	0 / 0	N/A
Undervotes	0	0	0	
Overvotes	0	0	0	
Candidate	Polling	Vote by Mail	Total	
STEVE BENNETT	0	0	0	N/A
CHARLES W. COLE	0	0	0	N/A
Total Votes	0	0	0	
	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Santa Barbara County Board Of Education GOVERNING BOARD MEMBER, TRUSTEE AREA NO. 4 (Vote for 1)

Precincts Reported: 2 of 2 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	0	3	3 / 4	75.00%
Undervotes	0	0	0	
Overvotes	0	0	0	
Candidate	Polling	Vote by Mail	Total	
MICHELLE DE WERD	0	2	2	66.67%
JIM RICHARDSON	0	1	1	33.33%
ROBERTA E. HETER	0	0	0	0.00%
Write-in	0	0	0	0.00%
Total Votes	0	3	3	
	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Allan Hancock Joint Community College District GOVERNING BOARD MEMBER, TRUSTEE AREA NO 2 (Vote for 1)

Precincts Reported: 2 of 2 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	0	3	3 / 4	75.00%
Undervotes	0	1	1	
Overvotes	0	0	0	
Candidate	Polling	Vote by Mail	Total	
SUZANNE LEVY	0	2	2	100.00%
KERI LYNN COMMON	0	0	0	0.00%
Write-in	0	0	0	0.00%
Total Votes	0	2	2	
	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

San Luis Obispo County Community College District GOVERNING BOARD MEMBER, TRUSTEE AREA NO. 5 (Vote for 1)

Precincts Reported: 28 of 28 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	2,020	30,066	32,086 / 36,412	88.12%
Undervotes	573	7,525	8,098	
Overvotes	0	3	3	

Candidate	Polling	Vote by Mail	Total	
MARY T. STROBRIDGE	677	14,872	15,549	64.83%
BRIAN KENNELLY	770	7,666	8,436	35.17%
Write-in	0	0	0	0.00%
Total Votes	1,447	22,538	23,985	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Atascadero Unified School District GOVERNING BOARD MEMBER (Vote for 3)

Precincts Reported: 17 of 17 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	1,236	21,463	22,699 / 25,639	88.53%
Undervotes	1,866	27,803	29,669	
Overvotes	0	15	15	

Candidate	Polling	Vote by Mail	Total	
MARY KAY MILLS	489	9,678	10,167	26.47%
TERRI E. SWITZER	473	9,506	9,979	25.98%
CORINNE C. KUHNLE	413	9,116	9,529	24.81%
VY PIERCE	467	8,271	8,738	22.75%
Write-in	0	0	0	0.00%
Total Votes	1,842	36,571	38,413	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Paso Robles Joint Unified School District GOVERNING BOARD MEMBER (Vote for 4)

Precincts Reported: 17 of 17 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	1,694	24,531	26,225 / 30,357	86.39%
Undervotes	2,875	29,373	32,248	
Overvotes	32	196	228	

Candidate	Polling	Vote by Mail	Total	
DORIAN K. BAKER	467	9,016	9,483	13.09%
CHRIS BAUSCH	424	8,653	9,077	12.53%
JIM REED	479	8,302	8,781	12.12%
NATHAN WILLIAMS	506	6,331	6,837	9.44%
JIM COGAN	376	6,312	6,688	9.23%
GREG S. GOODMAN	295	5,654	5,949	8.21%
FRANK TRIGGS	269	5,121	5,390	7.44%
LAURA PARKER	294	4,523	4,817	6.65%
CAITLIN J. VIERRA	220	4,363	4,583	6.33%
JOAN SUMMERS	149	3,968	4,117	5.68%
RUBEN CANALES, JR.	263	3,796	4,059	5.60%
LEONARD WASHINGTON	127	2,516	2,643	3.65%
Write-in	0	0	0	0.00%
Total Votes	3,869	68,555	72,424	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

San Luis Coastal Unified School District GOVERNING BOARD MEMBER, TRUSTEE AREA NO. 1 (Vote for 2)

Precincts Reported: 31 of 31 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	3,040	47,869	50,909 / 56,867	89.52%
Undervotes	3,045	39,365	42,410	
Overvotes	0	16	16	

Candidate	Polling	Vote by Mail	Total	
KATHRYN EISENDRATH ROGERS	973	24,129	25,102	42.26%
EVE DOBLER-DREW	1,265	17,847	19,112	32.18%
WALT MILLAR	797	14,381	15,178	25.56%
Write-in	0	0	0	0.00%
Total Votes	3,035	56,357	59,392	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

San Miguel Joint Union School District GOVERNING BOARD MEMBER (Vote for 2)

Precincts Reported: 2 of 2 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	255	2,724	2,979 / 3,521	84.61%
Undervotes	289	2,645	2,934	
Overvotes	0	2	2	

Candidate	Polling	Vote by Mail	Total	
CONSTANTINO VICTOR DELGADO	97	1,108	1,205	39.87%
MICHAEL J. SANDERS	83	967	1,050	34.75%
LILY HUYNH	41	726	767	25.38%
Write-in	0	0	0	0.00%
Total Votes	221	2,801	3,022	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Shandon Joint Unified School District GOVERNING BOARD MEMBER, TRUSTEE AREA NO. 2 (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	33	558	591 / 732	80.74%
Undervotes	10	84	94	
Overvotes	0	0	0	

Candidate	Polling	Vote by Mail	Total	
FLINT SPEER	14	254	268	53.92%
AMY RUSSELL	9	220	229	46.08%
Write-in	0	0	0	0.00%
Total Votes	23	474	497	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Templeton Unified School District GOVERNING BOARD MEMBER (Vote for 3)

Precincts Reported: 8 of 8 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	425	6,763	7,188 / 8,031	89.50%
Undervotes	589	7,339	7,928	
Overvotes	3	9	12	

Candidate	Polling	Vote by Mail	Total	
NELSON YAMAGATA	133	2,886	3,019	22.16%
TED DUBOST	117	2,645	2,762	20.27%
MENDI SWAN	132	2,451	2,583	18.96%
MATT ALLISON	110	1,533	1,643	12.06%
PETER ROMWALL	73	1,436	1,509	11.08%
JAY L. RAFTERY	69	1,085	1,154	8.47%
NAGLA ORLANDO	49	905	954	7.00%
Write-in	0	0	0	0.00%
Total Votes	683	12,941	13,624	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Santa Maria Joint Union High School District GOVERNING BOARD MEMBER (Vote for 2)

Precincts Reported: 1 of 1 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	0	0	0 / 0	N/A
Undervotes	0	0	0	
Overvotes	0	0	0	

Candidate	Polling	Vote by Mail	Total	
DAVID E. BASKETT	0	0	0	N/A
ANGIE MARIE BOLDEN	0	0	0	N/A
AMY LOPEZ	0	0	0	N/A
JACK C. GARVIN	0	0	0	N/A
JENNIFER MELENA	0	0	0	N/A
GABRIEL AMARO MORALES	0	0	0	N/A
Write-in	0	0	0	N/A
Total Votes	0	0	0	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

City Of Atascadero MAYOR (Vote for 1)

Precincts Reported: 10 of 10 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	1,036	16,845	17,881 / 20,206	88.49%
Undervotes	93	942	1,035	
Overvotes	1	4	5	

Candidate	Polling	Vote by Mail	Total	
HEATHER L. MORENO	443	6,904	7,347	43.63%
JERRY TANIMOTO	245	5,310	5,555	32.98%
JOSH DONOVAN	254	3,685	3,939	23.39%
Write-in	0	0	0	0.00%
Total Votes	942	15,899	16,841	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

City Of Atascadero COUNCILMEMBER (Vote for 2)

Precincts Reported: 10 of 10 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	1,036	16,845	17,881 / 20,206	88.49%
Undervotes	800	10,065	10,865	
Overvotes	10	120	130	

Candidate	Polling	Vote by Mail	Total	
CHARLES BOURBEAU	293	6,569	6,862	27.71%
MARK DARIZ	322	5,848	6,170	24.91%
TORI KEEN	264	5,314	5,578	22.52%
NICHOLAS MATTSON	256	4,348	4,604	18.59%
BRET HEINEMANN	127	1,426	1,553	6.27%
Write-in	0	0	0	0.00%
Total Votes	1,262	23,505	24,767	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

City Of Grover Beach MAYOR (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	504	6,436	6,940 / 8,130	85.36%
Undervotes	84	651	735	
Overvotes	0	3	3	

Candidate	Polling	Vote by Mail	Total	
JEFF LEE	268	4,061	4,329	69.80%
ELIZABETH DOUKAS	152	1,721	1,873	30.20%
Write-in	0	0	0	0.00%
Total Votes	420	5,782	6,202	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

City of Grover Beach COUNCILMEMBER (Vote for 2)

Precincts Reported: 3 of 3 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	504	6,436	6,940 / 8,130	85.36%
Undervotes	405	3,606	4,011	
Overvotes	2	28	30	

Candidate	Polling	Vote by Mail	Total	
KAREN BRIGHT	143	2,796	2,939	29.87%
ANNA MILLER	139	2,108	2,247	22.84%
WILL BRUCE	129	1,625	1,754	17.83%
DANIEL RUSHING	65	1,407	1,472	14.96%
JOSEPH HOLMES	125	1,302	1,427	14.50%
Write-in	0	0	0	0.00%
Total Votes	601	9,238	9,839	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

City of Grover Beach COUNCILMEMBER, 2 Year Short Term (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	504	6,436	6,940 / 8,130	85.36%
Undervotes	126	1,141	1,267	
Overvotes	4	35	39	

Candidate	Polling	Vote by Mail	Total	
ROBERT ROBERT	140	1,802	1,942	34.47%
DAVID R. DURINGER	151	1,738	1,889	33.53%
FRED BUENROSTRO, JR.	81	1,683	1,764	31.31%
Write-in	2	37	39	0.69%
Total Votes	374	5,260	5,634	

		Polling	Vote by Mail	Total	
KARA RAMIREZ	WRITE-IN	2	37	39	0.69%
Unresolved Write-In		0	0	0	

City Of Morro Bay MAYOR (Vote for 1)

Precincts Reported: 4 of 4 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	431	6,967	7,398 / 8,174	90.51%
Undervotes	52	508	560	
Overvotes	0	0	0	

Candidate	Polling	Vote by Mail	Total	
JOHN HEADING	160	3,316	3,476	50.83%
JOHN R. WEISS	219	3,143	3,362	49.17%
Write-in	0	0	0	0.00%
Total Votes	379	6,459	6,838	

		Polling	Vote by Mail	Total	
Unresolved Write-In		0	0	0	

City Of Morro Bay COUNCILMEMBER (Vote for 2)

Precincts Reported: 4 of 4 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	431	6,967	7,398 / 8,174	90.51%
Undervotes	269	2,929	3,198	
Overvotes	0	4	4	

Candidate	Polling	Vote by Mail	Total	
ROBERT "RED" DAVIS	148	3,049	3,197	27.57%
LAUREL BARTON	127	2,973	3,100	26.74%
BETTY WINHOLTZ	151	2,549	2,700	23.29%
RICHARD E.T. SADOWSKI	167	2,430	2,597	22.40%
Write-in	0	0	0	0.00%
Total Votes	593	11,001	11,594	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

City Of El Paso De Robles COUNCILMEMBER - District 3 (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	252	3,892	4,144 / 4,765	86.97%
Undervotes	110	1,392	1,502	
Overvotes	0	0	0	

Candidate	Polling	Vote by Mail	Total	
STEVE GREGORY	142	2,500	2,642	100.00%
Write-in	0	0	0	0.00%
Total Votes	142	2,500	2,642	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

City of El Paso de Robles COUNCILMEMBER - District 4 (Vote for 1)

Precincts Reported: 1 of 1 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	285	3,028	3,313 / 3,944	84.00%
Undervotes	51	505	556	
Overvotes	0	1	1	

Candidate	Polling	Vote by Mail	Total	
FRED STRONG	140	1,558	1,698	61.61%
JACOB ALLRED	94	964	1,058	38.39%
Write-in	0	0	0	0.00%
Total Votes	234	2,522	2,756	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

City Of El Paso De Robles CITY TREASURER (Vote for 1)

Precincts Reported: 8 of 8 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	1,052	14,686	15,738 / 18,373	85.66%
Undervotes	392	5,018	5,410	
Overvotes	0	0	0	

Candidate	Polling	Vote by Mail	Total	
RYAN CORNELL	660	9,668	10,328	100.00%
Write-in	0	0	0	0.00%
Total Votes	660	9,668	10,328	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

City Of Pismo Beach MAYOR (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	325	5,565	5,890 / 6,475	90.97%
Undervotes	64	476	540	
Overvotes	1	0	1	

Candidate	Polling	Vote by Mail	Total	
ED WAAGE	161	3,031	3,192	59.67%
DAN SHADWELL	99	2,058	2,157	40.33%
Write-in	0	0	0	0.00%
Total Votes	260	5,089	5,349	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

City Of Pismo Beach COUNCILMEMBER (Vote for 2)

Precincts Reported: 3 of 3 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	325	5,565	5,890 / 6,475	90.97%
Undervotes	230	2,621	2,851	
Overvotes	2	24	26	

Candidate	Polling	Vote by Mail	Total	
SCOTT A. NEWTON	169	2,990	3,159	35.48%
MARCIA GUTHRIE	57	2,032	2,089	23.46%
ERIK HOWELL	94	1,954	2,048	23.00%
DEBORA ANN LOSSING	65	835	900	10.11%
JAMES ROBERT PRICHARD	33	674	707	7.94%
Write-in	0	0	0	0.00%
Total Votes	418	8,485	8,903	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

City Of San Luis Obispo MAYOR (Vote for 1)

Precincts Reported: 12 of 12 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	1,757	25,523	27,280 / 30,597	89.16%
Undervotes	228	1,517	1,745	
Overvotes	1	10	11	

Candidate	Polling	Vote by Mail	Total	
HEIDI HARMON	648	12,710	13,358	52.34%
CHERISSE SWEENEY	660	8,057	8,717	34.15%
SANDRA MARSHALL-EMINGER	157	2,838	2,995	11.73%
DONALD E. HEDRICK	63	391	454	1.78%
Write-in	0	0	0	0.00%
Total Votes	1,528	23,996	25,524	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

City Of San Luis Obispo COUNCILMEMBER (Vote for 2)

Precincts Reported: 12 of 12 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	1,757	25,523	27,280 / 30,597	89.16%
Undervotes	1,229	10,194	11,423	
Overvotes	6	120	126	

Candidate	Polling	Vote by Mail	Total	
ANDREA "ANDY" PEASE	306	9,764	10,070	23.41%
JAN HOWELL MARX	348	7,990	8,338	19.39%
ABRIANNA TORRES	552	7,279	7,831	18.21%
JAMES PAPP	243	4,717	4,960	11.53%
KELLY EVANS	239	4,488	4,727	10.99%
ROBIN WOLF	199	2,425	2,624	6.10%
ERIK LONG	197	2,338	2,535	5.89%
JEFFERY SPECHT	195	1,731	1,926	4.48%
Write-in	0	0	0	0.00%
Total Votes	2,279	40,732	43,011	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Port San Luis Harbor District COMMISSIONER (Vote for 3)

Precincts Reported: 42 of 42 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	4,634	70,309	74,943 / 84,837	88.34%
Undervotes	7,472	93,486	100,958	
Overvotes	9	69	78	

Candidate	Polling	Vote by Mail	Total	
JIM BLECHA	1,621	31,415	33,036	26.69%
ROBERT S. VESSELY	848	26,208	27,056	21.86%
BILL BARROW	1,613	21,924	23,537	19.01%
DAVE FRIESEN	900	15,481	16,381	13.23%
GARY MAIER	817	12,636	13,453	10.87%
SCOTT R. LATHROP	622	9,708	10,330	8.34%
Write-in	0	0	0	0.00%
Total Votes	6,421	117,372	123,793	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Cambria Community Services District DIRECTOR (Vote for 3)

Precincts Reported: 2 of 2 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	278	3,880	4,158 / 4,498	92.44%
Undervotes	349	3,700	4,049	
Overvotes	0	0	0	

Candidate	Polling	Vote by Mail	Total	
HARRY FARMER	146	2,383	2,529	30.02%
KAREN A. DEAN	119	2,179	2,298	27.28%
TOM GRAY	116	1,785	1,901	22.56%
DAVID PIERSON	104	1,593	1,697	20.14%
Write-in	0	0	0	0.00%
Total Votes	485	7,940	8,425	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Ground Squirrel Hollow Community Services District DIRECTOR (Vote for 3)

Precincts Reported: 1 of 1 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	34	654	688 / 766	89.82%
Undervotes	26	598	624	
Overvotes	0	6	6	

Candidate	Polling	Vote by Mail	Total	
ALLEN DUCKWORTH	21	415	436	30.40%
KEVIN MCCAMY	20	380	400	27.89%
SCOTT SIMONS	19	378	397	27.68%
JAMES SCOTT DURIAN	16	185	201	14.02%
Write-in	0	0	0	0.00%
Total Votes	76	1,358	1,434	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Nipomo Community Services District DIRECTOR (Vote for 2)

Precincts Reported: 5 of 5 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	507	6,808	7,315 / 8,578	85.28%
Undervotes	475	5,528	6,003	
Overvotes	0	0	0	

Candidate	Polling	Vote by Mail	Total	
RICHARD EUGENE MALVAROSE	248	2,976	3,224	37.37%
BOB BLAIR	164	2,819	2,983	34.58%
PHILIP HENRY III	127	2,293	2,420	28.05%
Write-in	0	0	0	0.00%
Total Votes	539	8,088	8,627	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Oceano Community Services District DIRECTOR (Vote for 3)

Precincts Reported: 2 of 2 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	315	3,013	3,328 / 4,159 80.02%	
Undervotes	464	3,100	3,564	
Overvotes	3	3	6	

Candidate	Polling	Vote by Mail	Total	
LINDA M. AUSTIN	111	1,330	1,441	22.47%
SHIRLEY D. GIBSON	89	1,022	1,111	17.32%
CYNTHIA REPLOGLE	46	998	1,044	16.28%
REO CORDES	72	876	948	14.78%
APRIL DURY	92	845	937	14.61%
BARNEY G. FOSTER	68	865	933	14.55%
Write-in	0	0	0	0.00%
Total Votes	478	5,936	6,414	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Templeton Community Services District DIRECTOR (Vote for 3)

Precincts Reported: 2 of 2 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	311	4,291	4,602 / 5,119 89.90%	
Undervotes	467	5,351	5,818	
Overvotes	0	0	0	

Candidate	Polling	Vote by Mail	Total	
PAMELA JARDINI	149	2,387	2,536	31.75%
NAVID FARDANESH	139	2,328	2,467	30.88%
DEBRA J. LOGAN	121	1,994	2,115	26.48%
DIANNA VONDERHEIDE	57	813	870	10.89%
Write-in	0	0	0	0.00%
Total Votes	466	7,522	7,988	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Cambria Community Healthcare District DIRECTOR (Vote for 2)

Precincts Reported: 3 of 3 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	311	4,297	4,608 / 5,006	92.05%
Undervotes	246	2,817	3,063	
Overvotes	2	2	4	

Candidate	Polling	Vote by Mail	Total	
CESILIA ANN LOMELI	180	2,715	2,895	47.08%
CECILIA MONTALVO	81	1,584	1,665	27.08%
KRISTI A. JENKINS	113	1,476	1,589	25.84%
Write-in	0	0	0	0.00%
Total Votes	374	5,775	6,149	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

Cayucos Sanitary District DIRECTOR (Vote for 2)

Precincts Reported: 1 of 1 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	113	1,749	1,862 / 2,057	90.52%
Undervotes	81	1,065	1,146	
Overvotes	0	0	0	

Candidate	Polling	Vote by Mail	Total	
HANNAH MILLER	58	1,070	1,128	43.75%
ROBERT B. ENNS	52	1,003	1,055	40.92%
"J.P." JOHN PAUL DRAYER	35	360	395	15.32%
Write-in	0	0	0	0.00%
Total Votes	145	2,433	2,578	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

PROPOSITION 14 AUTHORIZES BONDS CONTINUING STEM CELL RESEARCH (Vote for 1)

Precincts Reported: 112 of 112 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	9,874	152,741	162,615 / 184,050	88.35%
Undervotes	799	7,906	8,705	
Overvotes	0	20	20	

Candidate	Polling	Vote by Mail	Total	
NO	5,246	81,202	86,448	56.18%
YES	3,829	63,613	67,442	43.82%
Total Votes	9,075	144,815	153,890	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

PROPOSITION 15 INCREASES FUNDING FOR SCHOOLS, COMMUNITY COLLEGES, AND LOCAL GOVERNMENT (Vote for 1)

Precincts Reported: 112 of 112 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	9,874	152,741	162,615 / 184,050 88.35%	
Undervotes	599	4,881	5,480	
Overvotes	0	34	34	

Candidate	Polling	Vote by Mail	Total	
NO	5,968	90,576	96,544	61.45%
YES	3,307	57,250	60,557	38.55%
Total Votes	9,275	147,826	157,101	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

PROPOSITION 16 ALLOWS DIVERSITY AS A FACTOR IN PUBLIC EMPLOYMENT, EDUCATION, AND CONTRACTING DECISIONS (Vote for 1)

Precincts Reported: 112 of 112 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	9,874	152,741	162,615 / 184,050 88.35%	
Undervotes	781	7,520	8,301	
Overvotes	0	23	23	

Candidate	Polling	Vote by Mail	Total	
NO	6,735	97,082	103,817	67.29%
YES	2,358	48,116	50,474	32.71%
Total Votes	9,093	145,198	154,291	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

PROPOSITION 17 RESTORES RIGHT TO VOTE AFTER COMPLETION OF PRISON TERM (Vote for 1)

Precincts Reported: 112 of 112 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	9,874	152,741	162,615 / 184,050 88.35%	
Undervotes	613	5,256	5,869	
Overvotes	2	9	11	

Candidate	Polling	Vote by Mail	Total	
YES	4,466	74,093	78,559	50.12%
NO	4,793	73,383	78,176	49.88%
Total Votes	9,259	147,476	156,735	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

PROPOSITION 18 PERMIT 17-YEAR-OLDS TO VOTE IN PRIMARY AND SPECIAL ELECTIONS (Vote for 1)

Precincts Reported: 112 of 112 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	9,874	152,741	162,615 / 184,050 88.35%	
Undervotes	579	4,580	5,159	
Overvotes	0	10	10	

Candidate	Polling	Vote by Mail	Total	
NO	6,351	94,405	100,756	63.99%
YES	2,944	53,746	56,690	36.01%
Total Votes	9,295	148,151	157,446	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

PROPOSITION 19 CHANGES CERTAIN PROPERTY TAX RULES (Vote for 1)

Precincts Reported: 112 of 112 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	9,874	152,741	162,615 / 184,050 88.35%	
Undervotes	978	8,972	9,950	
Overvotes	2	36	38	

Candidate	Polling	Vote by Mail	Total	
NO	5,166	80,691	85,857	56.25%
YES	3,728	63,042	66,770	43.75%
Total Votes	8,894	143,733	152,627	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

PROPOSITION 20 RESTRICTS PAROLE FOR CERTAIN OFFENSES, AUTHORIZES FELONY SENTENCES FOR CERTAIN OFFENSES (Vote for 1)

Precincts Reported: 112 of 112 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	9,874	152,741	162,615 / 184,050 88.35%	
Undervotes	989	10,003	10,992	
Overvotes	4	52	56	

Candidate	Polling	Vote by Mail	Total	
NO	4,986	83,636	88,622	58.47%
YES	3,895	59,050	62,945	41.53%
Total Votes	8,881	142,686	151,567	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

PROPOSITION 21 EXPANDS LOCAL GOVERNMENTS' AUTHORITY TO ENACT RENT CONTROL ON RESIDENTIAL PROPERTY (Vote for 1)

Precincts Reported: 112 of 112 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	9,874	152,741	162,615 / 184,050 88.35%	
Undervotes	881	8,675	9,556	
Overvotes	2	27	29	

Candidate	Polling	Vote by Mail	Total	
NO	6,134	97,213	103,347	67.53%
YES	2,857	46,826	49,683	32.47%
Total Votes	8,991	144,039	153,030	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

PROPOSITION 22 EXEMPTS APP-BASED TRANSPORTATION AND DELIVERY COMPANIES (Vote for 1)

Precincts Reported: 112 of 112 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	9,874	152,741	162,615 / 184,050 88.35%	
Undervotes	782	7,677	8,459	
Overvotes	2	40	42	

Candidate	Polling	Vote by Mail	Total	
YES	5,785	90,912	96,697	62.74%
NO	3,305	54,112	57,417	37.26%
Total Votes	9,090	145,024	154,114	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

PROPOSITION 23 ESTABLISHES STATE REQUIREMENTS FOR KIDNEY DIALYSIS CLINICS (Vote for 1)

Precincts Reported: 112 of 112 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	9,874	152,741	162,615 / 184,050 88.35%	
Undervotes	945	8,597	9,542	
Overvotes	1	34	35	

Candidate	Polling	Vote by Mail	Total	
NO	5,877	101,921	107,798	70.44%
YES	3,051	42,189	45,240	29.56%
Total Votes	8,928	144,110	153,038	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

PROPOSITION 24 AMENDS CONSUMER PRIVACY LAWS (Vote for 1)

Precincts Reported: 112 of 112 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	9,874	152,741	162,615 / 184,050 88.35%	
Undervotes	982	9,718	10,700	
Overvotes	2	26	28	

Candidate	Polling	Vote by Mail	Total	
NO	4,367	75,963	80,330	52.89%
YES	4,523	67,034	71,557	47.11%
Total Votes	8,890	142,997	151,887	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

PROPOSITION 25 REFERENDUM ON LAW THAT REPLACED MONEY BAIL WITH SYSTEM (Vote for 1)

Precincts Reported: 112 of 112 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	9,874	152,741	162,615 / 184,050 88.35%	
Undervotes	1,069	10,613	11,682	
Overvotes	2	24	26	

Candidate	Polling	Vote by Mail	Total	
NO	5,791	86,331	92,122	61.05%
YES	3,012	55,773	58,785	38.95%
Total Votes	8,803	142,104	150,907	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

MEASURE B-20 Pismo Beach Transient Occupancy Tax (50 percent+1) (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	325	5,565	5,890 / 6,475 90.97%	
Undervotes	50	458	508	
Overvotes	0	0	0	

Candidate	Polling	Vote by Mail	Total	
YES	203	4,147	4,350	80.82%
NO	72	960	1,032	19.18%
Total Votes	275	5,107	5,382	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

MEASURE C-20 Atascadero USD School Bond Measure (55 percent) (Vote for 1)

Precincts Reported: 17 of 17 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	1,236	21,463	22,699 / 25,639 88.53%	
Undervotes	112	1,595	1,707	
Overvotes	0	3	3	

Candidate	Polling	Vote by Mail	Total	
BONDS - YES	648	10,769	11,417	54.40%
BONDS - NO	476	9,096	9,572	45.60%
Total Votes	1,124	19,865	20,989	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

MEASURE D-20 Atascadero Sales Tax Measure (50 percent+1) (Vote for 1)

Precincts Reported: 10 of 10 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	1,036	16,845	17,881 / 20,206 88.49%	
Undervotes	75	1,004	1,079	
Overvotes	0	4	4	

Candidate	Polling	Vote by Mail	Total	
YES	613	9,230	9,843	58.60%
NO	348	6,607	6,955	41.40%
Total Votes	961	15,837	16,798	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

MEASURE E-20 Morro Bay Sales Tax Measure (50 percent+1) (Vote for 1)

Precincts Reported: 4 of 4 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	431	6,967	7,398 / 8,174 90.51%	
Undervotes	29	344	373	
Overvotes	0	0	0	

Candidate	Polling	Vote by Mail	Total	
YES	212	3,901	4,113	58.55%
NO	190	2,722	2,912	41.45%
Total Votes	402	6,623	7,025	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

MEASURE F-20 Grover Beach Sales Tax Measure (50 percent+1) (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	504	6,436	6,940 / 8,130 85.36%	
Undervotes	60	527	587	
Overvotes	0	0	0	

Candidate	Polling	Vote by Mail	Total	
YES	233	3,114	3,347	52.68%
NO	211	2,795	3,006	47.32%
Total Votes	444	5,909	6,353	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

MEASURE G-20 San Luis Obispo Sales Tax Measure (50 percent+1) (Vote for 1)

Precincts Reported: 12 of 12 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	1,757	25,523	27,280 / 30,597 89.16%	
Undervotes	281	2,069	2,350	
Overvotes	0	7	7	

Candidate	Polling	Vote by Mail	Total	
YES	890	13,623	14,513	58.23%
NO	586	9,824	10,410	41.77%
Total Votes	1,476	23,447	24,923	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

MEASURE H-20 Shandon JUSD School Bond Measure (55 percent) (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	33	558	591 / 732 80.74%	
Undervotes	6	24	30	
Overvotes	0	0	0	

Candidate	Polling	Vote by Mail	Total	
BONDS - YES	19	332	351	62.57%
BONDS - NO	8	202	210	37.43%
Total Votes	27	534	561	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

MEASURE I-20 San Miguel JUSD School Bond Measure (55 percent) (Vote for 1)

Precincts Reported: 2 of 2 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	255	2,724	2,979 / 3,521	84.61%
Undervotes	44	288	332	
Overvotes	0	1	1	

Candidate	Polling	Vote by Mail	Total	
BONDS - YES	116	1,344	1,460	55.18%
BONDS - NO	95	1,091	1,186	44.82%
Total Votes	211	2,435	2,646	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

MEASURE J-20 Paso Robles Sales Tax Measure (50 percent+1) (Vote for 1)

Precincts Reported: 8 of 8 (100.00%)

	Polling	Vote by Mail	Total	
Times Cast	1,052	14,686	15,738 / 18,373	85.66%
Undervotes	107	760	867	
Overvotes	0	2	2	

Candidate	Polling	Vote by Mail	Total	
YES	571	7,839	8,410	56.56%
NO	374	6,085	6,459	43.44%
Total Votes	945	13,924	14,869	

	Polling	Vote by Mail	Total	
Unresolved Write-In	0	0	0	

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **1.D.iii.**

FROM: John F. Weigold IV, General Manager

Meeting Date: December 10, 2020Subject: Election of Officers

RECOMMENDATIONS:

1. The President opens nominations for the office of President
2. Accept nominations from the Board Members
3. Close nominations
4. Motion and a second on the nomination
5. Roll call vote on the motion
6. New President is seated
7. The new President opens nominations for the office of Vice President
8. Accept nominations from the Board Members
9. Close nominations
10. Motion and a second on the nomination
11. Roll call vote on the motion
12. The Vice President is seated

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

The first order of business of the new Board is the election of Board Officers, President and Vice President.

Section 1.4 of the Board of Director Bylaws states that:

The President and Vice President of the Board shall be elected annually at the first regular meeting in December and the term of office shall commence immediately upon election and continue until replaced.

The procedures are outlined above for the Board's consideration.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**

FROM: John F. Weigold IV, General Manager

Meeting Date: December 10, 2020

Subject:

Discussion and Consideration of
Adoption of Resolution 54-2020
Establishing the 2021 CCSD Regular
Board Meeting Schedule

RECOMMENDATIONS:

Staff recommends that the Board discuss the proposed 2021 Regular Board meeting dates and consider adopting Resolution 54-2020 establishing the 2021 CCSD Regular Board Meeting schedule.

FISCAL IMPACT:

There is no fiscal impact associated with this item. The budget includes a maximum of \$600 per month for each Director.

DISCUSSION:

The 2021 Regular Board Meeting Schedule, when adopted, will be used by staff, the media, local community groups, and interested individuals to post, publish and attend Board meetings. The Board has the authority to amend this schedule as the year progresses or the need arises. Pursuant to Bylaw Section 2.1, the time for holding regular meetings is established by resolution, therefore Exhibit A to Resolution 54-2020 includes blanks for the Board to fill in the individual times for each regular meeting. In conformance with Bylaw Section 2.1, all proposed 2021 regular meeting dates are on the second and third Thursday of each month, except as follows:

- Thursday, November 11, 2021 (2nd Thursday): Avoids conflict with the Veterans' Day Holiday

Attachments: Resolution 54-2020 and Exhibit A

RESOLUTION NO. 54-2020
DECEMBER 10, 2020

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
ESTABLISHING THE 2021 CCSD REGULAR BOARD MEETING SCHEDULE

BE IT RESOLVED that the Board of Directors of the Cambria Community Services District does hereby adopt the 2021 Regular Board Meeting Schedule, attached hereto as Exhibit A. In conformance with Bylaw Section 2.1, all proposed 2021 regular meeting dates are on the second and third Thursday of each month, except as follows:

- Thursday, November 11, 2021 (2nd Thursday): Avoids conflict with the Veterans' Day Holiday

PASSED AND ADOPTED THIS 10th day of December 2020.

President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Ossana Terterian
Board Secretary

Timothy J. Carmel
District Counsel

Exhibit A



CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
2021 REGULAR MEETING SCHEDULE

- January 14, 2021 at ____ a.m./p.m. – 2nd Thursday
- January 21, 2021 at ____ a.m./p.m. – 3rd Thursday
- February 11, 2021 at ____ a.m./p.m. – 2nd Thursday
- February 18, 2021 at ____ a.m./p.m. – 3rd Thursday
- March 11, 2021 at ____ a.m./p.m. – 2nd Thursday
- March 18, 2021 at ____ a.m./p.m. – 3rd Thursday
- April 8, 2021 at ____ a.m./p.m. – 2nd Thursday
- April 15, 2021 at ____ a.m./p.m. – 3rd Thursday
- May 13, 2021 at ____ a.m./p.m. – 2nd Thursday
- May 20, 2021 at ____ a.m./p.m. – 3rd Thursday
- June 10, 2021 at ____ a.m./p.m. – 2nd Thursday
- June 17, 2021 at ____ a.m./p.m. – 3rd Thursday
- July 8, 2021 at ____ a.m./p.m. – 2nd Thursday

Exhibit A

July 15, 2021 at ____ a.m./p.m. – 3rd Thursday

August 12, 2021 at ____ a.m./p.m. – 2nd Thursday

August 19, 2021 at ____ a.m./p.m. – 3rd Thursday

September 9, 2021 at ____ a.m./p.m. – 2nd Thursday

September 16, 2021 at ____ a.m./p.m. – 3rd Thursday

October 14, 2021 at ____ a.m./p.m. – 2nd Thursday

October 21, 2021 at ____ a.m./p.m. – 3rd Thursday

November ____, 2021 at ____ a.m./p.m.

November 18, 2021 at ____ a.m./p.m. – 3rd Thursday

December 9, 2021 at ____ a.m./p.m. – 2nd Thursday

December 16, 2021 at ____ a.m./p.m. – 3rd Thursday

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.B.**

FROM: John F. Weigold IV, General Manager

Meeting Date: December 10, 2020 Subject: Discussion and Consideration of Ad Hoc, Standing Committee Chair, and Liaison Appointments

RECOMMENDATIONS:

Staff recommends the Board of Directors review the Ad Hoc, Standing Committee Chair, and Liaison appointments, determine if the election of officers has any effect on the current appointments, and make new appointments, as necessary.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

The Board of Directors appointed one CCSD Board Member as Chairperson to each standing committee. Section 2.3(a) of the CCSD Standing Committee Bylaws identifies the method of appointment stating, "The Chairperson shall be appointed by the President of CCSD Board of Directors, subject to Board approval." The Standing Committee Bylaws and the charts listing the appointments of the Standing Committee Chairperson and Committee Members are attached for the Board's review.

The current Committee Chairpersons are as follows:

- Finance Committee: Cindy Steidel
- Resources and Infrastructure Committee: David Pierson
- Policy Committee: Donn Howell

Staff recommends the President make recommendations for any new appointments to the standing committee chairperson role for Finance, Policy and Resources & Infrastructure.

Attachments: 2020 Committee and Subject Matter Assignments

CCSD Standing Committee Bylaws

Finance Committee Appointment Schedule

Policy Committee Appointment Schedule

Resources & Infrastructure Committee Appointment Schedule

2020 COMMITTEE AND SUBJECT MATTER ASSIGNMENTS

STANDING COMMITTEE ASSIGNMENTS			
	Director	Public Member	
Finance	Steidel	Ted Siegler Dewayne Lee Mary Maher Marvin Corne Cheryl McDowell	<p>A. Provide review for transparent budget processes and financial management that promote fiscal stability and instill public trust. The committee shall support and work directly with the CCSD General Manager and Finance Manager in enhancing financial integrity and monetary discipline.</p> <p>B. Discuss and receive public input during committee meetings and advise the Board of Directors on financial matters.</p> <p>C. Provide financial review, assessment, and recommendation to CCSD Board of Directors regarding staff identified potential funding sources available to the District from private, public, County, State or federal entities.</p> <p>D. Support other Standing Committees' fiscal review needs.</p>
Resources & Infrastructure	Pierson	Karen Dean Tom Gray James Webb Paul Nugent Brad Fowles	<p>A. Assess existing resources and gather information regarding infrastructure and resource needs of the community. <i>(CIP?)</i></p> <p>B. The committee shall support and work directly with the CCSD General Manager and Utilities Manager in identifying/defining plans to meet the infrastructure needs of the community; working within the bounds of current and potential resources and priorities of the District.</p> <p>C. Provide recommendations to the Board of Directors regarding actions to meet the community infrastructure needs.</p> <p>D. Support other Standing Committees' resource and infrastructure review needs.</p>
Policy	Howell	John Nixon Gordon Heinrichs Ted Key Claudia Harmon Worthen	<p>A. Review existing operational and governance policies that the Board has identified as requiring assessment, update, or organization for consistency with other existing policies.</p> <p>B. Identify potential areas of policy needs not currently addressed in the Policy Handbook. Develop needs assessment regarding impact due to lack of policy and immediacy of need. Provide to the Board, through the committee chair, for definition of content, consideration of timing needs and</p>

			approval to proceed in policy development. C. The committee supports other Standing Committees' policy review needs.
AD HOC COMMITTEE ASSIGNMENTS			
Affordable Housing	Steidel Howell	2020 TBD	
Grants	Finance Committee	2020 TBD	
SWF - CDP	Pierson Rice	2020 TBD	
Tyler Incode	Farmer Howell	2020 TBD	
Water Efficiency	Resources & Infrastructure Committee	2020 TBD	
Low Income Rates	Farmer Howell	2020 TBD	
Board's Strategic Focus and Plan	Steidel Pierson	2020 TBD	
Explore the Potential Creation of a Regional Wastewater Facility	Farmer Howell	2020 TBD	
Recommend Bylaw Amendments Regarding Board Member Participation at Standing Committee Meetings	Farmer Howell	2020 TBD	
Review Ordinance 02-2020 Amending Sections 4.16 and 4.20 of the Cambria Community Services District Municipal Code relating to retrofit inspections and verifications	Steidel Pierson	2020 TBD	
Board of Directors' Assignments to	Steidel Rice	2020 TBD	

Standing Committees and Issues Related to Interaction Between the Board of Directors and Standing Committees, and other related concerns		
LIAISON ASSIGNMENTS		
Cambria Fire Safe Focus Group	Pierson	Varies
Cambria Forest Committee	Farmer	Varies
Friends of Fiscalini Ranch Preserve	Farmer	2 nd Thur/6:00 p.m./Mechanics Bank 1070 Main Street Cambria, CA 93428
North Coast Advisory Council	Pierson	3 rd Wed/6:30 p.m./Mechanics Bank 1070 Main Street Cambria, CA 93428
San Simeon CSD	Rice	2 nd Wed/6:00 p.m./Cavalier Banquet Room 250 San Simeon Avenue, San Simeon CA 93452
California Coastal Commission	Rice	Varies

CAMBRIA COMMUNITY SERVICE DISTRICT STANDING COMMITTEE BYLAWS

1.0 Scope of Responsibility

- 1.1. Standing Committees are advisory to the Board of Directors. The committees shall gather information, explore alternatives, examine implications, and offer options for the review and deliberation by the Board of Directors.
- 1.2 Each Standing Committee shall consider District related issues approved and assigned to it by the Board of Directors.
- 1.3 Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the committee or the CCSD in any policy, act or expenditure.
- 1.4 The committee and its members shall maintain collaborative working relationships with the public, other Standing Committees and the CCSD Board of Directors.
- 1.5 Any Standing Committee, or their ad hoc committees, may meet with staff and/or District consultants but shall not interfere with their operational duties, as determined by the General Manager. Any information requests to staff will be specific in nature and relate to the business of the committee.
- 1.6 Board directed policies developed outside the Policy Committee, shall be referred to that committee for assignment of a policy number and review formatting as appropriate but will not require further content review or consideration by the Policy Committee
- 1.7 Standing Committee Statements of Purpose and Responsibilities
 - 1.7.1 Finance Committee:
 - (a) Provide review for transparent budget processes and financial management that promote fiscal stability and instill public trust. The committee shall support and work directly with the CCSD General Manager and Finance Manager in enhancing financial integrity and monetary discipline.
 - (b) Discuss and receive public input during committee meetings and advise the Board of Directors on financial matters;
 - (c) Provide financial review, assessment, and recommendation to CCSD Board of Directors regarding staff identified potential funding sources available to the District from private, public, County, State or federal entities.
 - (d) Support other Standing Committees' fiscal review needs.
 - 1.7.2 Resources and Infrastructure Committee:
 - (a) Assess existing resources and gather information regarding infrastructure and resource needs of the community. (CIP?)
 - (b) The committee shall support and work directly with the CCSD General Manager and Utilities Manager in identifying/defining plans to meet the infrastructure needs of the community; working within the bounds of current and potential resources and priorities of the District.
 - (c) Provide recommendations to the Board of Directors regarding actions to meet the community infrastructure needs.

(d) Support other Standing Committees' resource and infrastructure review needs.

1.7.3 Policy Committee:

(a) Review existing operational and governance policies that the Board has identified as requiring assessment, update, or organization for consistency with other existing policies.

(b) Identify potential areas of policy needs not currently addressed in the Policy Handbook. Develop needs assessment regarding impact due to lack of policy and immediacy of need. Provide to the Board, through the committee chair, for definition of content, consideration of timing needs and approval to proceed in policy development.

(c) The committee supports other Standing Committees' policy review needs.

2. COMMITTEE MEMBERS

2.1. The Committee shall consist of five volunteer members from the community and one CCSD Board Director to act as chairperson.

2.2. Each Committee member must live and be registered to vote within the CCSD boundaries.

2.3. Method of appointment

(a) The Chairperson shall be appointed by the President of CCSD Board of Directors, subject to Board approval.

(b) Volunteer committee members shall be appointed by a majority vote of CCSD Board of Directors to two- year terms

(c) To fill an opening on the Committee resulting from the expiration of a regular term of office with no request for reappointment, such vacancy shall be advertised for a minimum of two weeks in the local newspaper, on the CCSD website and at all Cambria CSD public information bulletin boards. Application forms may be obtained and submitted on the website and Administrative Offices during normal business hours during the application period.

(d) At the end of a term of office, and with the request of the member and approval by the Committee, the CCSD Board of Directors may reappoint that member for additional two-year terms, in increments.

2.4. Vacancies

(a) Vacancies of unexpired terms of office of regular Committee members shall be filled following the procedures defined under 2.3 (c), above. Such vacancy shall be by appointment by the CCSD Board of Directors.

3. COMMITTEE OFFICERS

3.1. The Chairperson shall be chosen annually from members of the Board of Directors by majority vote of the Board

3.2. The Vice-Chairperson and Secretary shall be chosen annually by a majority of the Committee.

3.3 No member of the committee shall hold more than one office.

3.4 Chairperson Duties:

(a) vote only in the event of a tie vote;

(b) preside over meetings;

(c) establish committee meeting agendas, consistent with direction from a majority of the Board of Directors;

(d) appoint appropriate ad hoc committees;

(e) sign reports;

(f) represent the Committee at regular CCSD Board meetings;

- (g) coordinate with CCSD staff input for agenda preparation for the monthly Committee meetings;
- (h) develop a meeting calendar, including joint Committee meetings, to be approved by the CCSD board;
- (i) appoint Committee members to act as liaison to another Committee.

3.5 Vice Chairperson duties:

- (a) perform the duties of the Chairperson in their absence.

3.6 Secretary duties:

- (a) record the minutes of the meetings in action form, ensuring the accuracy of when, how and by whom the Committee's business was conducted.
- (b) Submit the draft written minutes and recording to CCSD staff for the public record.
- (c) Minutes should include at a minimum:
 - the date, time and location of the meeting;
 - a list of the Committee members present and absent;
 - a record of reports presented and by whom;
 - the text of motions presented and description of any action taken
 - list of items considered for future agenda,
 - time of meeting adjournment.

4. COMMITTEE MEMBER GUIDELINES AND AUTHORITY

- 4.1. Members of the Committee and their activities are bound by all applicable provision of the Brown Act (Government Cod Sections 54950, et seq.).
- 4.2. Members of the Committee shall not participate in discussion of, or vote on issues constituting conflicts of interest – “no public official shall make, participate in making, or in any attempt to use his official position to influence a governmental decision in which he/she knows or has reason to know he/she has a financial interest.” (Government Code Section 87100).
- 4.3. Members of the Committee are charged with protecting and upholding the public interest and exhibiting the highest level of ethics.
- 4.4. Committee members shall at all times conduct themselves with courtesy towards each other, to staff and to members of the audience present at Committee meetings.
- 4.5. Committee members have the right to disagree with ideas or opinions, while being respectful. Once the Committee takes action, individual Committee members should not create barriers to the implementation of any action voted upon by the Committee.
- 4.6.
 - Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the committee or the CCSD in any policy, act or expenditure.
- 4.7. After two consecutive unexcused absences of a Committee member, the Committee, by a vote of a majority of a quorum of the Committee, may recommend action to the CCSD Board.
- 4.8. Should a Committee member disrupt Committee meetings or participate in behavior contrary to the charges and responsibilities of the Committee, the Committee, by a majority vote, may recommend action to the CCSD Board.

5. AGENDA PROCEDURE

- 5.1. Members shall provide input on the agenda to the Chairperson.

- 5.2. Chair shall develop the draft agenda in cooperation with the Vice Chair and CCSD staff.
 - 5.3. CCSD staff shall prepare the final agenda and attachments.
 - 5.4. CCSD staff shall post agendas at the District Administrative Office and be distributed to all Committee members and the agenda distribution list.
6. MEETINGS
- 6.1. The Committee shall meet within the jurisdictional boundaries of the CCSD, except as otherwise permitted by the Brown Act.
 - 6.2. Information that is exchanged before meetings shall be distributed through the District Clerk, and Committee members will receive all information being distributed as part of the normal meeting Agenda.
 - 6.3. The Committee shall meet monthly on dates set annually by the Committee, unless otherwise publicly noticed 72 hours in advance. The Committee may call publicly noticed special meetings as needed, with required 24-hour notice.
 - 6.4. A majority of all Committee members, including the Chair, shall constitute a quorum.
 - 6.5. All Committee meetings shall be conducted by laws governing open meetings and public participation.
 - 6.6. The CCSD General Manager shall determine a staff liaison to the Committee for the purpose of improving the flow of communication.
7. PARLIAMENTARY AUTHORITY
- 7.1. The rules contained in the current edition of Rosenberg's Rules of Order, Newly Revised, and the current edition of Roberts Rules of Order where Rosenberg's is silent, shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws, any special rules of order the Committee may adopt and statutes applicable to the Committee that do not authorize the provision of these laws to take precedence.
8. AMENDMENTS TO BYLAWS
- 8.1. The CCSD Board of Directors retains sole authority to amend these bylaws. In addition to reviewing these bylaws in odd numbered years, committee chairpersons may include any urgent suggestions or ideas for changes during their monthly report. The Board of Directors may provide the chairperson direction regarding the suggestion or place the item on a future agenda for consideration. Any amendments must be approved by majority of a quorum of the CCSD Board of Directors.

CAMBRIA COMMUNITY SERVICES DISTRICT



FINANCE STANDING COMMITTEE

APPOINTMENT SCHEDULE

Committee Members	Date Appointed	Term Expiration
Ted Siegler-Vice Chair	1/17/2019	1/17/2021
Dewayne Lee	1/17/2019	1/17/2021
Mary Maher- Secretary	1/17/2019	1/17/2021
Marvin Corne	1/17/2019	1/17/2021
Cheryl McDowell	1/17/2019	1/17/2021

Ex Officio Board Member	Date Appointed
Cindy Steidel- Chairman	1/3/2019

At the end of a term of office, and with the request of the member and approval by the Committee, the CCSD Board of Directors may reappoint that member for additional two-year terms, in increments.

Revised 2/13/2020

CAMBRIA COMMUNITY SERVICES DISTRICT**POLICY COMMITTEE****APPOINTMENT SCHEDULE**

Committee Members	Date Appointed	Term Expiration
Gordon Heinrichs-Vice Chair	1/17/2019	1/17/2021
John Nixon-Secretary	1/17/2019	1/17/2021
Ted Key	4/18/2019	4/18/2021
Claudia Worthen	10/10/2019	10/10/2021
Leslie Richards	2/13/2020	2/13/2022

Ex Officio Board Member	Date Appointed
Donn Howell- Chairman	8/15/2019

At the end of a term of office, and with the request of the member and approval by the Committee, the CCSD Board of Directors may reappoint that member for additional two-year terms, in increments.

Revised 1/14/2020

CAMBRIA COMMUNITY SERVICES DISTRICT**RESOURCES & INFRASTRUCTURE COMMITTEE****APPOINTMENT SCHEDULE**

Committee Members	Date Appointed	Term Expiration
Karen Dean-Vice Chair	1/17/2019	1/17/2021
Tom Gray-Secretary	1/17/2019	1/17/2021
James Webb	1/17/2019	1/17/2021
Paul Nugent	1/17/2019	1/17/2021
Brad Fowles	1/17/2019	1/17/2021

Ex Officio Board Member	Date Appointed
David Pierson- Chairman	12/12/2019

At the end of a term of office, and with the request of the member and approval by the Committee, the CCSD Board of Directors may reappoint that member for additional two-year terms, in increments.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.C.**

FROM: John F. Weigold IV, General Manager

Meeting Date: December 10, 2020 Subject: Discussion and Consideration
 Regarding Standing Committee Member
 Application and Appointment Process

RECOMMENDATIONS:

Staff recommends that the Board discuss and consider the Standing Committee Member application and appointment process and provide direction to staff to begin a new application process.

FISCAL IMPACT:

There is no fiscal impact identified with this item.

DISCUSSION:

Staff recommends that the Board consider how they would like to fill the vacancy on the Resources & Infrastructure Committee due to the departure of Director David Pierson and the election of Karen Dean and Tom Gray to the Board. Standing Committee Bylaws Section 2 (set forth below) discusses the committee member appointment process. Staff recommends that the Board provide direction to staff to begin a new application process.

2. COMMITTEE MEMBERS

2.1. The Committee shall consist of five volunteer members from the community and one CCSD Board Director to act as chairperson.

2.2. Each Committee member must live and be registered to vote within the CCSD boundaries.

2.3. Method of appointment

(a) The Chairperson shall be appointed by the President of CCSD Board of Directors, subject to Board approval.

(b) Volunteer committee members shall be appointed by a majority vote of CCSD Board of Directors to two- year terms

(c) To fill an opening on the Committee resulting from the expiration of a regular term of office with no request for reappointment, such vacancy shall be advertised for a minimum of two weeks in the local newspaper, on the CCSD website and at all Cambria CSD public information bulletin boards. Application forms may be obtained and submitted on the website and Administrative Offices during normal business hours during the application period.

(d) At the end of a term of office, and with the request of the member and approval by the Committee, the CCSD Board of Directors may reappoint that member for additional two-year terms, in increments.

2.4. Vacancies

(a) Vacancies of unexpired terms of office of regular Committee members shall be filled following the procedures defined under 2.3 (c), above. Such vacancy shall be by appointment by the CCSD Board of Directors.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.D.**FROM: John F. Weigold IV, General Manager
Pamela Duffield, Finance Manager

Meeting Date: December 10, 2020	Subject: Discussion and Consideration of Adoption of the Budget Policy Revisions Recommended by the Finance Committee
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RECOMMENDATIONS:

The staff recommends the Board review the budget policy revisions recommended by the Finance Committee and consider adoption of the revised policy.

The Finance Committee made its final review of the revisions to the budget policy on October 27, 2020 and recommended approval by a 5-0 vote.

FISCAL IMPACT:

There are no fiscal impacts identified with the associated action.

DISCUSSION:

The Finance Committee prepared a budget policy, and that policy was Board-adopted on December 13, 2018. Since this policy was adopted, there has been a complete fiscal year financial reporting cycle and the fiscal year 2020/21 budget adoption. To align the budget policy with the current fiscal year reporting cycle and the budget development process, the Finance Committee requested to review the policy.

The Finance Committee began review of the budget policy on August 25, 2020. Several revisions were suggested, and those revisions were reviewed again on September 22, 2020. The Finance Committee approved the final revisions and forwarding to the Board for consideration at their October 27, 2020 meeting. The proposed revisions to the budget policy are shown in redline in the attached document.

Staff and the Finance Committee recommend the Board adopt the budget policy revisions.

Attachment: Budget Policy – Redline Version



CAMBRIA COMMUNITY SERVICES DISTRICT
BUDGET POLICY

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I. PURPOSE

It is the policy of the Cambria Community Services District that an annual Budget will be prepared, presented to the Board of Directors for approval and used as the guide for District spending decisions each year.

The annual budget serves multiple purposes:

- Translate District plans into financial estimates of the impact of those plans.
- Provide a template for resource allocation.
- Establish spending controls consistent with District needs and Board objectives.
- Provide a basis for evaluation of actual spending during the year.
- Provide a guidepost for expectations and a basis for determining when actual events are inconsistent with those expectations.

With its approval, the Board of Directors authorizes General Manger to plan for and take actions that are consistent with the Budget, within the limits of other Board policies. Prior to taking action that is inconsistent with either the Budget of other policies, the General Manager will raise the issue for discussion and approval at a public meeting.

II. PROCEDURES

A. Plans, ~~G~~goals, ~~R~~resources

A budget is a financial manifestation of plans and goals. In order to be meaningful, the Annual Budget must include a discussion of District goals and objectives, plans to accomplish those objectives (in the case of multi-year objectives the Annual Budget will address what will be accomplished in the relevant year), available resources and discussion of trade-offs between competing objectives and available resources.

Plans and objectives must be consistent with overall Board policy and direction. They should be developed in such a way that they are measurable. During the year and following each year, the General Manager will report on achievements and gaps between what was achieved and initial plans and objectives. These reports will include the financial implications of these achievements and gaps and plans for remediation if necessary. Interim reports will be presented on at least a quarterly basis.

B. Calendaring

The Annual Budget must be prepared and presented to the Board in a timely fashion. Except under exceptional circumstances, requiring approval by the Board, the Budget must be approved prior to the beginning of each fiscal year. The typical schedule will include the following:

- ~~In April, the Board must consider and approve any changes to rates for the following year.~~
- Preliminary budget submitted for review by the Standing Finance Committee at the ~~beginning of~~ May meeting.
- Revised preliminary budget, incorporating input from the Standing Finance Committee where appropriate, shall be submitted to the Board at its regular ~~June~~ May meeting, in order to meet the required statutory deadline of adoption by June 30th.
- ~~Final budget submitted for review by the Standing Finance Committee at the July meeting.~~
- ~~Final Annual~~ Budget, incorporating input from the ~~Finance Standing Committee and/or~~ Board, submitted for approval at the regular ~~August~~ June Board meeting in order to meet the required statutory deadline of August 31st.
- Special meeting(s) of the Standing Finance Committee and/or the Board may be necessary to resolve difficult issues prior to ~~adopting the Preliminary or Final~~ finalizing the Annual Budgets.

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C. Mid-year Budget Update

If there is an event or events that materially impacts the assumptions in the Annual Budget, the General Manager will propose and present a midyear update for approval. Any midyear update will be prepared on a schedule that leads to approval as soon as practical after the regular December Board meeting, but no later than the regular February Board meeting. Changes should be limited to the impacts of the triggering event on plans, objectives and financial performance.

The General Manager also has the option of proposing and presenting a quarterly budget update for approval. Any quarterly update will be prepared on a scheduled that includes a review by the Standing Finance Committee, in advance of the regular board meetings in November, February and May.

D. Organization ~~C~~ehart and ~~headcount~~ Position Allocation Listing

Budget documents will include both an organization chart and a position allocation listing which is a count of full-time equivalent ~~count of~~ employees. The full-time equivalent of employees will, ~~at a minimum,~~ display the number of employees at the end of the ~~two years prior to the~~ current budget year (for example 2016-17 and 2017-18 for the 2018-19 budget) as well as the planned headcount at the end of the ~~proposed current~~ budget year.

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Full-time equivalent will only include the employee count. Contractors, Consultants and Temporary employees or agencies will be represented in the organization chart and table to give a clear picture of the number of staffing required to fulfill the need to the District. Vacant positions will also be identified.

Potential open positions that will not be filled due to budget constraints should also be noted. New positions require justification and the General Manager is encouraged to provide a discussion about the relative merits for creating and filling positions.

E. CIP & Other Capital Assets

Capital spending plans are by their nature multi-year. Each year, prior to budget preparation, the General Manager should evaluate the needs to acquire or replace infrastructure, facilities, equipment and other capital items for a reasonable time period (five years or more). These plans should prioritize the acquisitions and identify funds available to achieve the plans. All plans should include discussion of the impact of acquiring assets and/or failing to acquire them due to resource limitations.

The General Manager shall work with the Standing Resource & Infrastructure Committee in establishing, changing and maintaining the Capital Improvement Plan for the District. The Capital Improvement Plan shall be adopted along with the Preliminary and Final Budgets and be amended as needed during the mid-year or quarterly budget updates.

F. Overhead Allocation

Overhead allocation is a tool to match the costs of administrative functions to the operating activities of the CSD. Administrative functions will be charged to a department or departments that are accounted for in the General Fund. Allocation to the Enterprise Funds, (Water, including the SWF, Wastewater) are necessary to assure that rates will be set to properly reimburse the General Fund for expenses necessary to the delivery of services.

Overhead allocation will take into account four criteria:

- Recovery based on equal distribution to all departments.
- Recovery based on relative size of department. The term “relative size” is a subjective determination based on estimates of each department’s use of resources and impact on the District’s overall mission.
- Recovery based on full-time equivalent employees.
- Recovery based on percent of administrative labor applied to departments as determined by interviewing administrative personnel.

On a yearly basis, eEach type of administrative spending will be reviewed to determine the best method, of the four above, to allocate that expense to the operating departments.

As part of the budget process, the charges to each operating department will be the percentage of total overhead budget derived from aggregating the recoveries applied to each spending lineitem. The percentage of overhead spending allocated to each operating department will be set at the beginning of the year and will not be changed unless there is a material change in

actual or anticipated overhead spending, or a change in the nature of one or more operating departments that would cause a material change in the recovery methodologies.

G. Income Allocation – Property Tax and Other

Property taxes are the primary source of funds for the General Fund departments. Since administrative overhead is fully allocated, no property tax receipts will be allocated to the administrative department(s). Currently, the departments receiving allocations of property tax are the Fire Department, the Facilities and Resources Department and the Parks, Recreation and Open Space department.

Allocation of property taxes is arbitrary. Ultimately, the allocation is the proper responsibility of the CSD Board of Directors. The methodology is iterative. The General Manager should budget expenses for each of the General Fund departments with an understanding of the likely level of property tax receipts. Once expenses are projected, the General Manager will make a recommendation to the Board about the appropriate allocation of property tax receipts. The recommendation should include discussion about the choices made in the spending projections and potential competition between departments for limited funds. The Board will determine the extent to which it agrees with the General Manager's priorities and allocate anticipated property taxes appropriately. If necessary, the Budget will be revised to take into account the Board's allocation decision.

Minor sources of income, such as fees and grants, are generally specified to certain funds. When the purpose is unspecified, the Board will allocate funds based on recommendations by the General Manager.

H. Structure

Working with the General Manager, the Board should set operating and financial objectives. This process is discussed above. From a structural standpoint, the budget's financial documents must reflect the financial impact of these objectives. More specifically, budget documents must contain at least the following information:

- Beginning Fund Balance
- Receipts of funds
- Loan Proceeds (external and interfund)
- Expenses
- Capital expenditures
- Loan Repayments (external and interfund) • Allocation to reserves for:
 - Emergency ○ Replacement
 - Unfunded liabilities such as employee benefits ○ Other
- Other receipts or expenses

- Ending Fund Balance

To the extent necessary, the budget will contain appropriate documents with detail supporting the above line-items.

I. Consolidation Entries

The budget will include at least two consolidation levels: General Fund and District. In the process of consolidation, internal transfers will be eliminated to avoid overstating income and expenses. Internal transfers include, but are not limited to, overhead allocation and interfund loans.

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CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.E.**

FROM: John F. Weigold IV, General Manager

Meeting Date: December 10, 2020 Subject: Discussion and Consideration to Schedule Dates and Select Venue for a Special Board Meeting for the Strategic Planning Community Input and Workshop

RECOMMENDATIONS:

Staff recommends the Board of Directors discuss and consider scheduling a date and selecting a venue to hold a special meeting to receive input from the public and develop the District's strategic plan.

FISCAL IMPACT:

Fiscal impacts associated with this item include staff time and AGP Video costs. The cost of the consultant to facilitate the strategic planning workshop is \$4800 and is included in the District's 2020-21 budget. The cost of AGP for a Zoom meeting to host each event is \$350.

DISCUSSION:

On July 11, 2020, the Board of Directors asked staff to bring back an agenda item to allow for scheduling a special Board meeting at which the Board will receive input from the public to help develop the District's strategic plan. The Strategic Planning Ad Hoc Committee met with the strategic planning consultant on August 28th and discussed how best to move forward. On September 10, 2020, the Board of Directors reviewed this item and determined they would table the issue until the new Board started in December.

The special meeting will have two parts on separate days. The first is a community meeting to solicit public input in three key areas: District strengths, District weaknesses, and District goals (broad statement of intent looking three years out). Following the community meeting, the Board will hold a workshop for the development of the District's strategic plan.

The Board should consider not only when to hold these two events, but also a proposed venue that will allow for adequate social distancing and public observation.