



## CAMBRIA COMMUNITY SERVICES DISTRICT

### MINUTES OF JANUARY 18, 2024, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

A regular meeting of the Board of Directors of the Cambria Community Services District was held at the Cambria Veterans' Memorial Hall located at 1000 Main Street, Cambria, CA 93428 on Thursday, January 18, 2024, at 1:00 PM

#### **1. OPENING**

##### **1.A Call to Order**

President Gray called the meeting to order at 1:00 p.m.

##### **1.B Pledge of Allegiance**

President Gray led the Pledge of Allegiance.

##### **1.C Establishment of Quorum**

A quorum was established.

Directors present: Tom Gray, Debra Scott, Harry Farmer, and Karen Dean.

Directors present via Zoom: Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denise Fritz, Confidential Administrative Assistant Haley Dodson, Fire Chief Michael Burkey, and Facilities & Resources Manager David Aguirre.

Staff present via Zoom: District Counsel Timothy Carmel, Utilities Department Manager Jim Green, and Program Manager Tristan Reaper.

Director Thomas stated he is ill and cannot attend in person as a result of his illness and the potential that it will spread. He requested to participate by teleconference and requested that the Board take action to allow him to participate remotely by teleconference per Government Code Section 54953. He stated there were no other individuals of any age present in the room at his home office, but his wife is napping upstairs.

Director Dean moved to allow Director Thomas to participate by teleconference.

Vice President Scott seconded the motion.

Motion Passed Ayes – 4 Nays - 0 Absent – 0

### **1.D Report from Closed Session**

District Counsel stated that at the regular meeting on January 11, 2024, the Board of Directors held a closed session for a conference with its real property negotiators pursuant to Government Code Section 54956.8. The property under negotiation is 2950 Santa Rosa Creek Road. The assessor's parcel number is 013-081-075. The Agency's negotiators are General Manager Matthew McElhenie and District Counsel Timothy Carmel. The negotiating party is Coast Unified School District. Under negotiation is the purchase of the property, as well as the purchase price and terms of payment. No action was taken.

### **1.E President's Report**

President Gray reported on the LAFCO meeting this morning.

### **1.F Agenda Review**

President Gray asked for any changes to the agenda. There were none.

## **2. BOARD MEMBER COMMUNICATIONS**

Director Farmer reported FFRP is having their annual meeting this Saturday at 10 am at CCAT green room.

## **3. PUBLIC SAFETY**

### **3.A Sheriff's Department Report**

Commander Stuart MacDonald provided a brief report of recent Sheriff's Department activities in Cambria for December.

### **3.B CCSD Fire Chief's Report**

Fire Chief Michael Burkey provided a brief report of recent Fire Department activities in Cambria for December.

## **4. PUBLIC COMMENT**

Christine Heinrichs, Cambria

Laylon Whittaker, Cambria (Confidential Administrative Assistant Dodson read a written comment into the record)

Linda Prentiss, Cambria (Confidential Administrative Assistant Dodson read a written comment into the record)

## **5. MANAGER REPORTS**

### **5.A General Manager's Report**

General Manager McElhenie provided a summary of the General Manager's Report.

### **5.B Facilities & Resources Manager's Report**

Facilities & Resources Manager Aguirre provided a report.

**5.C Finance Manager's Report**

Administrative Department Manager Fritz provided a summary of the Finance Manager's Report.

**5.D Utilities Report**

Utilities Department Manager Green provided a summary of the Utilities Report.

**6. CONSENT AGENDA**

**6.A Consideration to Adopt the December 2023 Expenditure Report**

**6.B Consideration to Adopt the December 7, 2023 and December 14, 2023 Regular Meeting Minutes**

**6.C Consideration of Adoption of Resolution 01-2024 Updating the Assignment of Banking Powers for Cambria Community Services District**

Director Farmer moved to approve the consent agenda.

Vice President Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 2:38 p.m.

The Board of Directors reconvened the meeting at 2:50 p.m.

**7. REGULAR BUSINESS**

**7.A Discussion and Consideration of Adoption of Resolution 02-2024 Authorizing a Salary Increase for Management and Confidential Employees (MCE) Group and Amending the CCSD Salary Schedule and Approval of the Management and Confidential Employees (MCE) Group Payment & Compensation Plan**

General Manager McElhenie introduced the item and provided a summary.

Director Thomas moved to approve Resolution 02-2024 authorizing a salary increase for Management and Confidential Employees (MCE) Group and amending the CCSD salary schedule, as written and direct staff to review the Management and Confidential Employees (MCE) Group Payment & Compensation Plan for clarification to Articles 4.8.3 and 4.8.5 and Article 4.10.

Director Dean seconded the motion.

Motion Passed Ayes – 4 (Gray, Scott, Dean & Thomas) Nays - 0 Absent – 0 Abstain – 1 (Farmer)

**7.B Discussion and Consideration of Approval of Board Policy 1040.2 Regarding Response to Correspondence to the Board**

General Manager McElhenie introduced the item and provided a summary.

Vice President Scott also provided a summary.

Director Dean moved to approve Board Policy 1040.2 regarding Response to Correspondence to the Board.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

## **8. FUTURE AGENDA ITEM(S)**

President Gray asked for any future agenda items.

Confidential Administrative Assistant Dodson announced the February Board meeting agenda items.

Director Farmer would like to discuss road improvements for Rodeo Grounds Road with the County.

Director Thomas stated Rodeo Grounds Road improvements is a goal of the PROS Committee.

## **9. ADJOURN**

President Gray adjourned the meeting at 3:27 p.m.

For further details on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD's written comments can be reviewed on the District's meeting webpage.