

Pursuant to Government Code Section 54953(e), members of the Finance Standing Committee and staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Board Secretary at [boardcomment@camabriacsd.org](mailto:boardcomment@camabriacsd.org).



## CAMBRIA COMMUNITY SERVICES DISTRICT

I, Cindy Steidel, Chairman of the Cambria Community Services District Finance Committee, hereby call a Special Meeting of the Finance Committee pursuant to California Government Code Section 54956. The Special Meeting will be held: **Wednesday, November 30, 2022, 1:00 PM**. The purpose of the Special Meeting is to discuss or transact the following business:

### AGENDA

#### SPECIAL MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT FINANCE COMMITTEE

**Wednesday, November 30, 2022, 1:00 PM**

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the Board Secretary, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at [www.camabriacsd.org](http://www.camabriacsd.org). Please call 805-927-6223 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The Committee Chairperson will answer any questions regarding the agenda.

**Please click the link below to join the webinar:**

[https://us06web.zoom.us/j/83289319993?](https://us06web.zoom.us/j/83289319993?pwd=UjBVVnBCVDYzTkIXSTdsVEF2R3ZCZz09)

[pwd=UjBVVnBCVDYzTkIXSTdsVEF2R3ZCZz09](https://us06web.zoom.us/j/83289319993?pwd=UjBVVnBCVDYzTkIXSTdsVEF2R3ZCZz09)

**Passcode: 905183**

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#### 1. OPENING

##### A. CALL TO ORDER

**B. ESTABLISH A QUORUM**

**C. CHAIRMAN'S REPORT**

**D. COMMITTEE MEMBER COMMUNICATIONS**

Any Committee Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

**E. PUBLIC COMMENT ON AGENDA ITEMS**

Members of the public may now address the Board on any item on its agenda today.

**2. CONSENT AGENDA**

**A.** Consideration to Approve October 25, 2022 Regular Meeting Minutes

**3. REGULAR BUSINESS**

**A.** Discussion and Consideration of 2023 Finance Committee Meeting Dates

**B.** Review and Status of FY2021/2022 In-Process External Audit

**4. FUTURE AGENDA ITEMS**

**5. ADJOURN**

## **FINANCE COMMITTEE**

### **REGULAR MEETING**

Tuesday, October 25, 2022 - 10:00 AM

### **MINUTES**

#### **A. CALL TO ORDER**

Chairperson Steidel called the meeting to order at 10:00 a.m.

#### **B. ESTABLISH A QUORUM**

A quorum was established.

Committee members present via Zoom: Cindy Steidel, Marvin Corne, Mary Maher, Karen Chrisman, Cheryl McDowell, and Ted Siegler

Staff present via Zoom: Pamela Duffield, Administrative Department Manager, Denise Fritz, Finance Manager, Ray Dienzo, Utilities Department Manager/District Engineer

#### **C. CHAIRMAN'S REPORT**

Chairman Steidel discussed the process the board and district staff went through to obtain the \$12.1M required to fund planned projects.

#### **D. AD HOC COMMITTEE REPORTS**

None

#### **E. COMMITTEE MEMBER COMMUNICATIONS**

None

#### **1. PUBLIC COMMENT ON AGENDA ITEMS**

None

#### **2. CONSENT AGENDA**

- A. Consideration to Approve July 11, 2022 Resources & Infrastructure/Finance Committee Joint Special Meeting Minutes and July 26, 2022 Finance Committee Regular Meeting Minutes

Committee member Maher moved to approve the minutes.

Committee member Corne seconded the motion.

The motion was approved.

4-Ayes (Corne, Maher, Chrisman, McDowell), 0-Nays, 0-Absent, 1-Abstain (Siegler)

### 3. **REGULAR BUSINESS**

#### Review of the First Quarter Budget Report and Staff Recommendation

Ms. Fritz reviewed the 1<sup>st</sup> Quarter 2022/2023 Budget in detail. There was discussion about additional information that could be included in future quarterly reports to give a more complete picture of the district financial situation. Items could include a way to track assumptions of what went into the rate study vs. the current thinking of district staff. In addition, the reserve estimates summary page could be included. Chairman Steidel and Vice-Chairman Siegler will meet with Ms. Duffield and Ms. Fritz to discuss options.

Committee member Corne moved to make the recommendation to the Board of Directors to receive and file the FY 2022/23 1st Quarter Budget Report.

Committee member Maher seconded the motion.

The motion was approved 4-Ayes (Corne, Maher, Chrisman, Siegler), 1-Nays (McDowell), 0-Absent, 0-Abstain

#### A. Review and Update Finance Ad Hoc Committees

All finance ad hoc committees listed in the agenda package were already closed except the committee to identify potential structural changes to address service needs. Vice-Chairman Siegler reported that the report was submitted and the ad hoc committee should be closed.

### 4. **FUTURE AGENDA ITEMS**

Status reports on the recent financing results and the 2021/22 audit

### 5. **ADJOURN**

Chairperson Steidel adjourned the meeting at 11:47.



CAMBRIA COMMUNITY SERVICES DISTRICT  
FINANCE COMMITTEE  
2023 REGULAR MEETING SCHEDULE

January \_\_\_\_, 2023 at \_\_\_\_

February \_\_\_\_, 2023 at \_\_\_\_

March \_\_\_\_, 2023 at \_\_\_\_

April \_\_\_\_, 2023 at \_\_\_\_

May \_\_\_\_, 2023 at \_\_\_\_

June \_\_\_\_, 2023 at \_\_\_\_

July \_\_\_\_, 2023 at \_\_\_\_

August \_\_\_\_, 2023 at \_\_\_\_

September \_\_\_\_, 2023 at \_\_\_\_

October \_\_\_\_, 2023 at \_\_\_\_

November \_\_\_\_, 2023 at \_\_\_\_

December \_\_\_\_, 2023 at \_\_\_\_

Regular meetings are held via Zoom until further notice.