



## CAMBRIA COMMUNITY SERVICES DISTRICT

I, Karen Dean, President of the Cambria Community Services District Board of Directors, hereby call a Special Meeting of the Board of Directors pursuant to California Government Code Section 54956. The Special Meeting will be held: **Thursday, October 12, 2023, 10:00 AM**. The purpose of the Special Meeting is to discuss or transact the following business:

### AGENDA

#### SPECIAL MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

**Thursday, October 12, 2023, 10:00 AM**  
**1000 Main Street, Cambria, CA 93428**

In person at:

**Cambria Veterans' Memorial Hall 1000 Main Street, Cambria, CA 93428**

AND via Zoom at:

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86833144115?>

[pwd=6SyKJRH3NF4UDruzoepenzfZ4icmQ.WSe0LheAPjz8rho3](https://us06web.zoom.us/j/86833144115?pwd=6SyKJRH3NF4UDruzoepenzfZ4icmQ.WSe0LheAPjz8rho3)

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**Webinar ID: 868 3314 4115**

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Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the CCSD Administration Office, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at <https://www.cambriacsd.org/>. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda or other documents in the agenda packet provided in an alternative format, contact the Confidential Administrative Assistant at 805-927-6223 at least 48 hours before the meeting to ensure that reasonable arrangements can be made. The Confidential Administrative Assistant will answer any questions regarding the agenda.

**1. OPENING**

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Establishment of Quorum**

**2. PUBLIC COMMENT ON AGENDA ITEMS**

**3. REGULAR BUSINESS**

- A. Discussion and Consideration of Adoption of Resolution 54-2023 Declaring an Emergency and Change Authorizing the Immediate Expenditure of Funds to Repair the East-West Village Transmission Line Failure and Approving a Budget Adjustment**

**4. ADJOURN TO CLOSED SESSION**

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE pursuant to Government Code Section 54957(b).**  
The Board of Directors is meeting solely to determine whether to hear an appeal of an employee dismissal or to delegate the matter to an administrative law judge.

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **3.A.**FROM: Matthew McElhenie, General Manager  
Jim Green, Utilities Department Manager

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Meeting Date: October 12, 2023	Subject: Discussion and Consideration of Adoption of Resolution 54-2023 Declaring an Emergency and Authorizing the Immediate Expenditure of Funds to Repair the East-West Village Transmission Line Failure and Approving a Budget Adjustment
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**RECOMMENDATIONS:**

It is recommended that the Board of Directors discuss and consider adopting Resolution 54-2023, declaring an emergency, and authorizing the immediate expenditure of funds to repair the East-West Village Transmission Line failure and approve a budget adjustment.

**FISCAL IMPACT:** The District is waiting for an official estimate, but anticipates the cost to be between \$100,000-\$200,000. This cost includes labor, materials, and necessary road repair. All costs will need to be taken from the Water Reserves, which on June 30, 2023, were estimated to be \$5,581,354, with approximately \$1,000,000 committed to other capital projects.

**DISCUSSION:**

On Tuesday, October 10, 2023, at 9:15 am, a 10" potable water main experienced a failure adjacent to the intersection of Main Street and Cambria Drive. Water service was shut off immediately from Pine Knolls to Sheffield Drive and from Main Street to Charring Lane. This affected residential and commercial properties. Crews worked to repair and restore water service through Wednesday, October 11, 2023.

The 10" water main under repair is 40 inches below the surface, encased in a steel sleeve. The encased water main stretches over forty-five feet, and the steel sleeve makes access to the pipe for repair impossible. The leak origin has not been located, and the over-forty-foot length of pipe within the sleeve has been abandoned. Neither the service to Mechanics Bank nor the hydrant adjacent to the bank has been reestablished. A permanent repair is necessary to ensure that this crucial segment of the community's distribution system is safe and reliable and that water service to Mechanics Bank and the adjacent hydrant can be restored.

It is recommended that the Board of Directors adopt Resolution 54-2023, declaring an emergency and authorizing the immediate expenditure of funds to repair the East-West Village Transmission Line failure and approve a budget adjustment.

Attachments: Resolution 54-2023 and Exhibit A

**RESOLUTION NO. 54-2023****A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA  
COMMUNITY SERVICES DISTRICT DECLARING AN EMERGENCY  
AND AUTHORIZING THE IMMEDIATE EXPENDITURE OF FUNDS TO  
REPAIR THE EAST-WEST VILLAGE TRANSMISSION LINE FAILURE  
AND APPROVING A BUDGET ADJUSTMENT**

**WHEREAS**, the District owns, operates, and maintains a water distribution system, which provides drinking water to all commercial and residential customers in the community, and includes the East-West Village Transmission Line pipe (the “Water Main”) located near the intersection of Main Street and Cambria Drive, Cambria, CA,

**WHEREAS**, on October 10, 2023, the Water Main suffered a catastrophic failure resulting in the loss of over two hundred thousand gallons of potable water and causing a loss of water service to a portion of Cambria, as well as severe property damage to the roadway in the immediate area.

**WHEREAS**, the District is installing a permanent replacement water line to satisfy the water needs of the community and ensure the distribution systems' reliability and availability of safe and healthy domestic water.

**WHEREAS**, pursuant to Government Code Section 20168, the Board of Directors declares that the failure of the Water Main has created a situation that constitutes an imminent threat to the public health, safety, and welfare, and that the public interest and necessity demand the immediate expenditure of money to repair the Water Main in order to safeguard life, health, and property; and

**WHEREAS**, pursuant to Public Contract Code Section 22050, the Board of Directors further finds that the need for immediate repair of the Water Main is necessary in order to protect the public health, safety and welfare and will not permit a delay resulting from a competitive solicitation for bids and that prompt action, including authorization to expend all funds required for such repairs without competitive bidding, is necessary to respond to the emergency described herein.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Cambria Community Services District that the public interest and necessity demand the immediate expenditure of funds to repair the Water Main to safeguard the public health, safety and welfare, without strict compliance with the provisions of the Public Contract Code.

**BE IT FURTHER RESOLVED**, that the General Manager is authorized to enter into contracts and take any other action necessary in order to immediately repair the Water Main and shall report back to the Board of Directors regarding said activity at the regularly scheduled meeting on October 19, 2023, and at every regular meeting thereafter until the emergency declaration is terminated, pursuant to Public Contracts Code Section 22050. All acts of the General Manager and District staff in addressing this emergency taken prior to the effective date hereof are hereby duly ratified by the Board of Directors.

**BE IT FURTHER RESOLVED**, that pursuant to Government Code Section 61111(a), the Fiscal Year 2023/2024 Budget is hereby amended as shown on Exhibit “A,” attached hereto and incorporated herein by this reference.

On motion by Directors \_\_\_\_\_, seconded by Director \_\_\_\_\_, and on the following roll call vote, to wit:

**AYES:**

**NAYS:**

**ABSENT:**

The foregoing Resolution was passed and adopted this 12<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
Karen Dean, President

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Haley Dodson, Confidential Administrative  
Assistant

\_\_\_\_\_  
Timothy Carmel, District Counsel

**Added Late on 10/12/2023**  
**Exhibit A to Resolution 54-2023**

CAMBRIA COMMUNITY SERVICES DISTRICT  
 2023-2024 FISCAL YEAR BUDGET  
 RECOMMENDED BUDGET ADJUSTMENT

**Budget Adjustment**

<b>Fund</b>	<b>Purpose</b>	<b>Sources</b>	<b>Uses</b>
WATER	Funding from Water Capital Fund Reserves	\$ 200,000	\$ -
WATER	Emergency Water Main Repair, Main St.	\$ -	\$ 200,000
	Fund Sub-Total	\$ 200,000	\$ 200,000
	Difference (unidentified sources of funding)	\$ -	