



## **Parks, Recreation and Open Space Commission** (PROS)

REGULAR MEETING  
Tuesday, July 3, 2018 - 10:00 AM

### **MINUTES**

#### **1. OPENING**

- A. CALL TO ORDER by Commissioner Kniffen
- B. ESTABLISH QUORUM: Commissioners Renshaw, Roche and Lord were present. Commissioners Atencio, Cooper and Johanssen were absent.
- C. CHAIR REPORT: none

#### **2. EX - OFFICIO REPORTS**

- A. Jo Ellen Butler to Provide a Friends of the Fiscalini Ranch Report: Here is her report: 1. Our June workday was spent collecting seeds for future planting. Next work day is July 21 at 9:00 at the Bluff Trail, trimming back encroaching plants. 2. Several members of the board visited the Hearst Ranch Forest at Pico Creek to hear about the work done there and how the forest is recovering. 3. FFRP has sent out a survey to key people to help us with our strategic plan. 4. Cambria Kitchen Tour is sold out. 5. Our first Spanish docent walk will be held August 12, 2018. The walk will be along the Bluff Trail and a BBQ will also be held in Shamel park. 6. We are still waiting for the final report from the survey company. The results will be shared with CCSD. 7. David Chipping is working on a vegetation guide for the Ranch.

**3. PUBLIC COMMENT NOT ON THE AGENDA: None**

**4. PRESENTATIONS**

- A. Review and Discuss Second Draft Survey from Pool Committee: They submitted their survey again and it was accepted with the title being changed to : Community Aquatics Questionnaire facilitated by PROS. It may come out in the water bill in August. The motion to accept was made by Commissioner Renshaw and seconded by Commissioner Lord and approved unanimously.
- B. Receive Updated from Cambria Historical Society Regarding School House Relocation: The group was absent for their presentation regarding school house relocation.

**5. GENERAL MANAGER'S REPORT:** The General Manager's report included: The preliminary budget is balanced as reported last month. It is set to be adopted September 1st. There will be a Prop 218 meeting on July 12, 2018. PGE has been hired to make improvements on the Waste water plant and make suggestions for the Sustainable water facility. This will save money in the long run.

**6. The Facilities and Resources Report included:** There is new staff at the facilities. Andy Lyman has accepted a transfer position to the CCSD water Department and Tim OMarr is the new member on Carlos team. All Fire breaks are finished on The Fiscalini Ranch. Weed abatement has been finished on the lots owned by CCSD. Work is going to begin on the base of the Bluff Trail. It will be closed in sections so this work can be done. The Bluff Trail was last worked on in 2006. CCSD and FFRP are partnering on cost for the erosion control problem behind Sea Cliff Estates. A test project on one of the CCSD lots is on going in the use of Goats for weed control. It is being done for free.

**6. REGULAR BUSINESS**

- A. Consideration to Approve the Minutes from the Regular Meeting held on June 5, 2018 A motion was made by Commissioner Renshaw and seconded by Commissioner Lord to approve the minutes. It was passed unanimously
- B. Review and Discuss PROS Bylaws Regarding Filling Commissioner Vacancy and Provide Recommendation to CCSD General Manager Regarding Process for Filling PROS Vacancies A look at PROS bylaws revealed that when a Commissioner's time is up after four years they can reapply for the position of Commissioner. However, they must fill out an application and be considered like anyone else who might be applying. There are three commissioners whose time is up in October. Their positions must be publicized on line and in the newspaper. A motion was made by Commissioner Renshaw and seconded by Commissioner Lord to abide by the by-laws.

**8. FUTURE AGENDA ITEMS**

**9. ADJOURNed at !!:00**