



Parks, Recreation and Open Space Commission (PROS)

REGULAR MEETING
Tuesday, December 6, 2016 - 10:00 AM
VETERANS MEMORIAL BUILDING
1000 Main Street, Cambria, CA 93428

AGENDA

1. OPENING

- A. CALL TO ORDER
- B. ESTABLISH QUORUM
- C. CHAIR REPORT

2. EX - OFFICIO REPORTS

3. PUBLIC COMMENT NOT ON THE AGENDA

***NOTE:**

Members of the public wishing to address the PROS Commission on any subject that is not on the agenda within the jurisdiction of the Commission will have the opportunity to do so during agenda item three (3) when recognized by the chairperson.

Members of the public wishing to address the PROS Commission on any agenda item will have the opportunity to do so when recognized by the Chairperson. All public comment will be limited to 3 minutes per person.

4. GENERAL MANAGER'S REPORT

5. FACILITIES AND RESOURCES SUPERVISOR

- A. Carlos Mendoza to provide the PROS Commissioners with an Update on the East Ranch Park Improvement Project

6. REGULAR BUSINESS

- A. Consideration to Approve the Minutes from the Special Meeting held on October 26, 2016 and Regular Meeting held on November 1, 2016

B. Discussion and Consideration to Adopt the Meeting Schedule for
2017

7. **COMMENTS, CONCERNS, OTHER FUTURE DISCUSSION ITEMS**
8. **ADJOURN**

Cambria Community Services District
Minutes of Pros (Parks Recreation and Open Space Commissioners)
Special Meeting
October 26, 2016 10:00 A.M.
Veterans Memorial Building
1000 Main Street, Cambria, CA 93428

1 Opening

A. Commission Chair Steve Kniffen called meeting to order at 10:00 A.M.

Present: PROS Commissioners: Adolph Atenco, Joyce Renshaw, Tim Roche and Chair Steve Kniffen were Present. Commissioner Stanley Cooper absent and Alternate Kermit Johansson and Alternate Teri Lord were absent.

Parks and Recreation Liaison & CCSD Board: Michael Thompson was present.

CCSD Staff: General Manager Gruber present. Facilities Resources Supervisor Carlos Mendoza was present

Ex Officio Members: FFRP JoEllen Butler was absent.

Absent CUSD Lee Wright absent.

Other CCSD members present: none

Visitors from Public: Jim Rogers

District Council also was present: David Hirsch was present to discuss the legal requirements for the bid package.

B Established Quorum of Four Commissioners .

C. Chair Report: Chair Kniffen: No report

2. Ex- Officio Member Reports:

Friends of Fiscalini Ranch Preserve: No report

3. **Public Comment on Topics Not on the Agenda:** Jim Rogers had come to learn more about the phase 1 development of the Park

4. **General Manager's Report and Facilities and Resources report:** No Report because it was a special meeting called to discuss Phase 1 of the Park Project

5. **Facilities and Resources Supervisor Report:** No report because it was a special meeting called to discuss Phase 1 of the Park Project

6. Regular Business

A. Informational Presentation By David Foote of Firma and Monte Soto of Civil Designs Studio on Phase 1 of Fiscalini Ranch Park Project:

The master plan was referenced of 2009 and then 2012 plan was presented in a power point picture which shows the things that were to be undertaking in Phase 1.

The Description of the work consists of grading and drainage improvements related to the first phase of the park project. This work includes:

Site finish grading (dog park, parking lot and emergency access road)

Red rock parking lot of 95 spaces with ADA stalls, signage and accessible pervious paver walkway.

Dog park Fence Design may go out in bid but probably be built by volunteers and donations unless there is money left over from the allocation of CCSD for Phase 1 that can be applied to the Dog Park fence .

Contour smoothing and reseeding of all disturbed areas.

Drainage infrastructure (vegetated swales, drainage ditches, storm drain pipes.

CCSD has all the permits in hand including the demolition of the Phillips house. We are only missing one document a Bid Form that has the Contractors list of every Contractor that he will use in the project. The bid time will be one month so we can get the best bids instead of the usual 10 day time period.

Monty Soto and David Foote and legal counsel David Hirsch will review the bids.

B. Discussion Regarding the Fence Design for the Dog park Portion of Phase 1 of the Fiscalini Ranch Park Project:

A very long discussion followed about the specs for the Fence. Gail Robinette made a recommendation through Jerry Gruber that the fence should be a "No Climb fence".

It was decided that we go with Monty's recommendation. A motion was made by Commissioner Renshaw that we use oil field pipe, Post 8-9feet in concrete a top pipe and No Climb wire. It was seconded by Commissioner Roche.

7. Comments, Concerns, other Future Discussion Items: None

8. Adjourn The meeting was adjourned at 10:55. Next PROS meeting will be November 1, 2016 at 10:00 A.M. at Veterans Memorial Building.

Cambria Community Services District
Minutes of Pros (Parks Recreation and Open Space Commissioners)
November 1, 2016 10:00 A.M.
Veterans Memorial Building
1000 Main Street, Cambria, CA 93428

1 Opening

A. Commission Chair Steve Kniffen called meeting to order at 10:00 A.M.
Present: PROS Commissioners: Adolph Atenco, Joyce Renshaw, Teri Lord alternate and Chair Steve Kniffen were Present. Commissioner Stanley Cooper absent and Alternate Kermit Johansson was absent.
Parks and Recreation Liaison & CCSD Board: Michael Thompson was present.
CCSD Staff: General Manager Gruber was absent. Facilities Resources Supervisor Carlos Mendoza was present
Ex Officio Members: FFRP JoEllen Butler was present.
Absent CUSD Lee Wright absent.
Other CCSD members present: Jim Bahringer
Visitors from Public: none

B Established Quorum of Four Commissioners .

C. Chair Report: Chair Kniffen: none

2. Ex- Officio Member Reports:

Friends of Fiscalini Ranch Preserve: JoEllen Butler had just returned from vacation. She did not have a report at this time.

3. **Public Comment on Topics Not on the Agenda:** Jim Bahringer complained that the district should save money by running agenda and minutes on both sides of the paper.

4. **General Manager's Report and Facilities and Resources report:** No Report

5. **Facilities and Resources Supervisor Report:** Carlos reported: Test plots finished September 27, 2016. There was excellent collaboration between he and FFRP. The job went well. The forest generally was cleaned up with over 366 cubic materials chipped. The burn and pile test plot was the hardest as it was hilly and material had to be dragged into piles. The burn may not take place because of its location. A special meeting of PROS was held October 4, 2016. Please see minutes of that meeting. The Bid Packages are almost ready to go out. Every effort will be made to see that local contractors know about the opportunity to bid. Homeless is still a mayor problem and expense for the district, with no end in sight. The west end community is keeping their eyes on the rest room and vandalism has appeared to stop.

6. Regular Business

A. Consideration to Approve Minutes from the regular meeting held on October 4, 2016: Motion was made by Commissioner Atencio and seconded by Commissioner Renshaw that they be approved. Past unanimously.

7. Comments, Concerns, other Future Discussion Items: Director Michael Thompson reported that community chipping will take place December 1 and 2nd. He also reported that Biomass Machine is still being pursued.

8. Adjourn The meeting was adjourned at 10:45. Next PROS meeting will be December 6, 2016 at 10:00 A.M. at Veterans Memorial Building.



CAMBRIA COMMUNITY SERVICES DISTRICT
PARKS, RECREATION AND OPEN SPACE COMMISSION
2017 DRAFT REGULAR MEETING SCHEDULE
FIRST TUESDAY OF EACH MONTH

JANUARY 3rd

FEBRUARY 7th

MARCH 7th

APRIL 4th

MAY 2nd

JUNE 6th

JULY 11th

(The first Tuesday of the month is July 4, 2017)

AUGUST 1st

SEPTEMBER 5th

OCTOBER 3rd

NOVEMBER 7th

DECEMBER 5th

Regular meetings are held at the Veterans Hall

1000 Main St, Cambria at 10:00 AM