

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Board Secretary at boardcomment@cambriacsd.org.



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, August 19, 2021 - 2:00 PM

AGENDA

REGULAR MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Please click the link below to join the webinar:

<https://zoom.us/j/98656496733?pwd=VEdFQVJkZTk5UUVzblQyNDR4UkZrUT09>

Passcode: 257834

Or iPhone one-tap:

US: +16699006833,,98656496733# or +13462487799,,98656496733#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 986 5649 6733

International numbers available: <https://zoom.us/u/acRjFoaWzB>

1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. President's Report
- E. Agenda Review: Additions/Deletions

2. BOARD MEMBER COMMUNICATIONS

- A. Any Board Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

3. PUBLIC SAFETY

- A. Sheriff's Department Report
- B. CCSD Fire Chief's Report

4. PUBLIC COMMENT

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

5. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A.** Consideration to Adopt the July 2021 Expenditure Report
- B.** Consideration to Adopt the July 8, 2021 and July 15, 2021 Regular Meeting Minutes, and the July 30, 2021 and August 3, 2021 Special Meeting Minutes
- C.** Consideration to Adopt Resolution 29-2021 Regarding the Local State of Emergency Declaration
- D.** Consideration of Adoption of Resolution 32-2021 Updating the Assignment of Banking Powers for Cambria Community Services District
- E.** Consideration of Adoption of Resolution 33-2021 Declaring a Vehicle & Equipment Surplus and Authorizing Sale by the General Manager
- F.** Consideration to Approve Director Dean's Attendance at the California Special District Association's (CSDA) Special District Leadership Academy in September

6. HEARINGS AND APPEALS

- A.** Public Hearing to Discuss and Consider Adoption of Resolution 30-2021 Approving the Final CCSD Budget for Fiscal Year 2021/2022 and Reserve for Encumbrances Fiscal Year 2020/2021

7. REGULAR BUSINESS

- A.** Discussion and Consideration to Adopt the District Strategic Plan Update
- B.** Discussion and Consideration of Introduction of an Ordinance Amending Subsections D4, E3, and H of Section 8.04.080 of the Cambria Community Services District Municipal Code Relating to Water and Sewer Service Procedures
- C.** Discussion and Consideration of Resolution 34-2021 Temporarily Suspending Single Family Residential and Commercial Active Intent to Serve Letters
- D.** Discussion and Consideration of an Agreement for Consultant Services with Stillwater Sciences for Instream Flow Study and Adoption of Resolution 31-2021 Amending the Fiscal Year 2021/22 Budget
- E.** Discussion and Consideration of Approval of a Consultant Services Agreement with Bartle Wells Associates for Water & Sewer Financial Plan and Rate Updates

8. MANAGER REPORTS

- A.** Public Comment: The President will be asking for Public Comment before the reports
- B.** General Manager's Report
- C.** Finance Manager's Report
- D.** Utilities Report

9. FUTURE AGENDA ITEM(S)

This is an opportunity to request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct the General Manager to place a matter of business on a future agenda by majority vote.

10. ADJOURN

CAMBRIA Community Services District

Thursday, August 5, 2021

Time Period: (Month)	July 1 – July 31, 2021	Avila	Cayucos	Cambria	Los Osos	San Simeon
Calls For Service:	332					
CFS: Last Year	399					
<hr/>						
Assault/Battery:						
CFS	1					
Disturbance:						
CFS	21					
Burglary:						
CFS	0					
Theft:						
CFS	5					
Vandalism						
CFS	5					
Mail Theft:						
CFS	1					
Phone Scam:						
CFS	0					
Suspicious Circs:						
CFS	11					
Enforcement Stops:						
CFS	29					
Preventative Patrol Activity:						
CFS	11					

Notable:



Cambria CSD Fire Department

August 19th, 2021 CCSD Board Meeting

July 2021

Prevention and Education

- 0 Rough-in sprinkler inspections
- 3 Fire final inspections
- 9 Fire plan reviews
 - 3078 Wilton
 - 1022 Kenneth
 - 1875 Chester
 - 2587 Romney
 - 5255 Plymouth
 - 305 Gaines
 - 306 Wedgewood
 - 1801 Ogden
 - 2281 Madison
- 3 Engine company commercial fire and life safety inspections were conducted
- 0 Public education events
- 0 Fire Engine and Station tours

Meetings and Affiliations

- Weekly operational briefings July 0900 Cambria
- Weekly liaison briefings July 1100 Cambria
- County Fire Chief mtg July 7th, 0900 Los Osos
- CCSD Board mtg July 8th, 1400 Cambria
- CCSD Managers mtg July 13th, 0830 Cambria
- Firesafe Focus Group mtg July 14th, 1500 Cambria
- CCSD Board mtg July 15th, 1400 Cambria
- Provisional application review July 19th, 1400 Cambria
- CCSD Managers mtg July 20th, 0830 Cambria
- Firesafe Council mtg July 21st, 0900 Los Osos
- Interview panel for FCFA July 27th, 0800 Arroyo Grande
- Change in command ceremony July 30th, 1000 Morro Bay

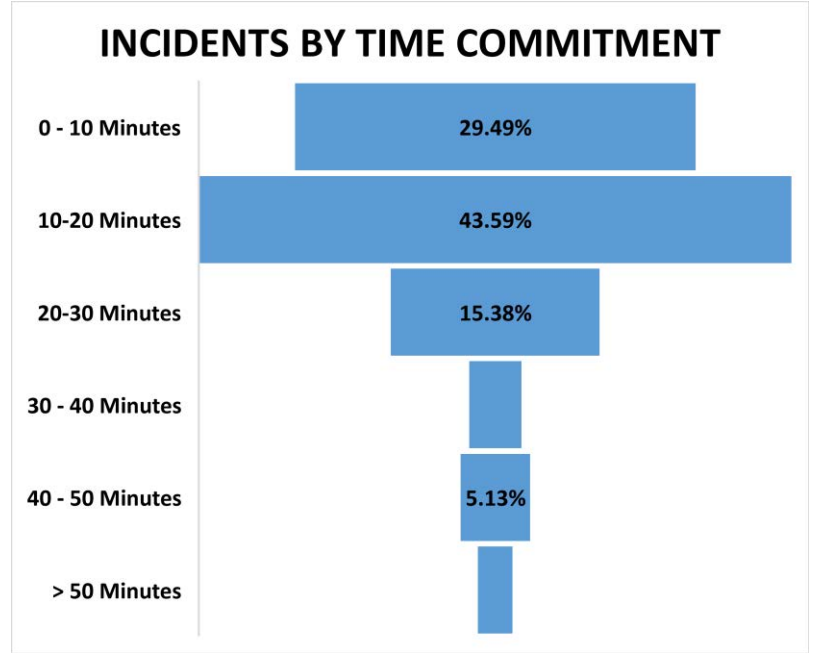
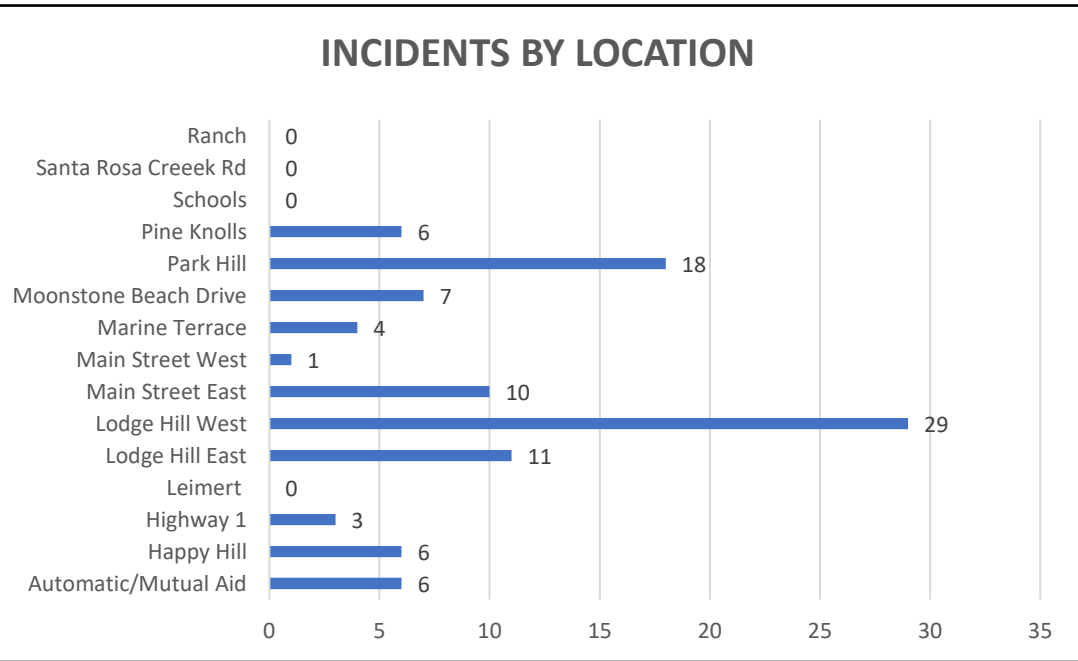
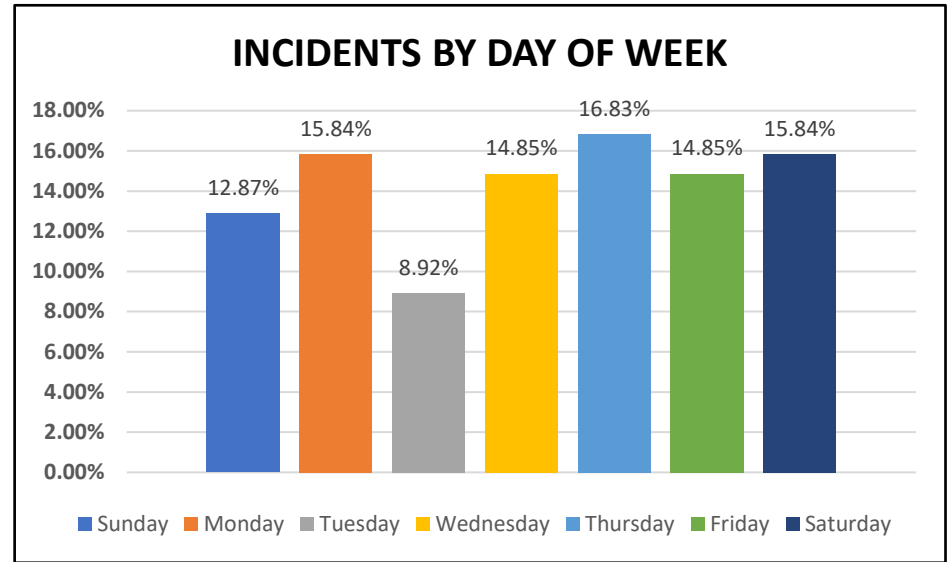
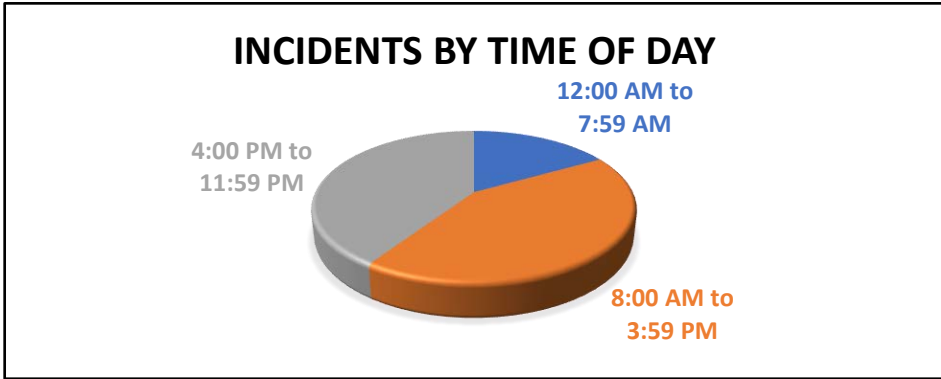
Operations and News

- SLO County EOC opened and running for Covid-19 Disaster Declaration
- Weekly coordination between EOC, Public Health, County Fire Chiefs
- Station is closed to the public, all public events, prevention activities and educational tours are cancelled
- Training for the month of July was primarily focused on the following – wildland and medical skill review

Grant Updates

- Awarded AFG Supplemental – Covid 19 PPE (equipment purchase in process)
- SLO OES Grant for mobile radio replacement
- AFG Grant submitted for emergency equipment
- AFG SAFER Grant submitted for three firefighter/paramedic positions
- CA Climate Investment Grant in process for five evacuation studies to complete community

Fire Statistics are attached for your review





Expense Approval Report

By Vendor Name

Payment Dates 7/1/2021 - 7/31/2021

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
Vendor: 10041 - ABALONE COAST ANALYTICAL, INC.					
ABALONE COAST ANALYTICAL,	73891	07/07/2021	WW/TOTAL SUSPENDED SOLIDS	12-60910-12	90.00
ABALONE COAST ANALYTICAL,	73891	07/07/2021	WW/TOTAL SUSPENDED SOLIDS	12-60910-12	122.00
ABALONE COAST ANALYTICAL,	73891	07/07/2021	WW/TOTAL SUSPENDED SOLIDS	12-60910-12	90.00
ABALONE COAST ANALYTICAL,	73906	07/12/2021	WW/TOTAL SUSPENDED SOLIDS	12-60910-12	122.00
ABALONE COAST ANALYTICAL,	73906	07/12/2021	WW/TOTAL SUSPENDED SOLIDS	12-60910-12	90.00
ABALONE COAST ANALYTICAL,	73906	07/12/2021	WW/TOTAL SUSPENDED SOLIDS	12-60910-12	90.00
Vendor 10041 - ABALONE COAST ANALYTICAL, INC. Total:					604.00
Vendor: 10064 - AGP VIDEO					
AGP VIDEO	73892	07/07/2021	ADM/VIDEO CONF SVC 6/10, 6/17	01-60860-09	856.25
Vendor 10064 - AGP VIDEO Total:					856.25
Vendor: 10080 - ALL WAYS CLEAN					
ALL WAYS CLEAN	73943	07/15/2021	F&R/MONTHLY CLEANING VETS HALL JULY 2021	01-6033V-02	230.69
ALL WAYS CLEAN	73943	07/15/2021	WD/WW/MONTHLY OFFICE CLEANING JULY 2021	11-6033B-11	196.69
ALL WAYS CLEAN	73943	07/15/2021	WD/WW/MONTHLY OFFICE CLEANING JULY 2021	12-6033B-12	196.69
ALL WAYS CLEAN	73943	07/15/2021	ADM/MONTHLY OFFICE CLEANING JULY 2021	01-6033B-09	256.64
ALL WAYS CLEAN	73943	07/15/2021	F&R/MONTHLY CLEANING PUBLIC RESTROOMS JULY	01-6080M-02	857.60
Vendor 10080 - ALL WAYS CLEAN Total:					1,738.31
Vendor: 11108 - ALLCHIN, JOHN					
ALLCHIN, JOHN	73966	07/20/2021	WW/MONTHLY CELL PHONE & INTERNET	12-6060C-12	100.00
Vendor 11108 - ALLCHIN, JOHN Total:					100.00
Vendor: 10091 - ALPHA ELECTRICAL SERVICE					
ALPHA ELECTRICAL SERVICE	73954	07/15/2021	WW/SERVICE CALL 6/8, 6/15 COMPRESSOR	12-6032T-12	915.68
ALPHA ELECTRICAL SERVICE	74045	07/28/2021	WW/SERVICE CALL 7/14/21 BRINE PUMP MOTORS	12-6032T-12	1,896.43
ALPHA ELECTRICAL SERVICE	74045	07/28/2021	WW/SERVICE CALL 5/19/21 BRINE PUMP MOTORS	12-6032T-12	501.50
Vendor 10091 - ALPHA ELECTRICAL SERVICE Total:					3,313.61
Vendor: 10092 - ALPHA FIRE & SECURITY ALARM CORP					
ALPHA FIRE & SECURITY ALARM	74026	07/26/2021	F&R/VETS HALL FIRE ALARM MONTRNG AUG,SEPT,OCT 2021	01-6033V-02	135.00
Vendor 10092 - ALPHA FIRE & SECURITY ALARM CORP Total:					135.00
Vendor: 10102 - AMERICAN WATER WORKS ASSOC					
AMERICAN WATER WORKS ASS	73981	07/20/2021	WD/OPTIMIZATION CONFERENCE VIRTUAL 7/27-29/21	11-6120E-11	200.00
Vendor 10102 - AMERICAN WATER WORKS ASSOC Total:					200.00
Vendor: 10114 - ANDREW THOMSON					
ANDREW THOMSON	73893	07/07/2021	WD/SCADA IGNITION UPGRADE 5/31 - 6/24/21	11-61700-11	16,354.00
Vendor 10114 - ANDREW THOMSON Total:					16,354.00
Vendor: 10140 - AT&T					
AT&T	73944	07/15/2021	WW/ALARM AT LIFT STN B-4	12-6060P-12	261.11
AT&T	74018	07/21/2021	WD/WELL HEAD ZONE TO ZONE TRANSMISSION	11-6060P-11	300.08
Vendor 10140 - AT&T Total:					561.19
Vendor: 10166 - BADGER METER INC.					
BADGER METER INC.	73923	07/12/2021	WD/UB BILLING	11-6031M-11	3,600.00
BADGER METER INC.	73907	07/12/2021	WD/ORION CELLULAR SVC MAY 2021	11-6031M-11	30.00



Expense Approval Report

By Vendor Name

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
BADGER METER INC.	73907	07/12/2021	WD/ORION CELLULAR SVC JUNE 2021	11-6031M-11	30.00
Vendor 10166 - BADGER METER INC. Total:					3,660.00
Vendor: 12494 - BEAUTIFY CAMBRIA ASSOCIATION					
BEAUTIFY CAMBRIA ASSOCIATI	73935	07/13/2021	F&R/REFINISH & REPLANT TWO TRASH CNTNRS VET'S HALL	01-6033V-02	360.00
Vendor 12494 - BEAUTIFY CAMBRIA ASSOCIATION Total:					360.00
Vendor: 10229 - BLAND, MELISSA					
BLAND, MELISSA	73967	07/20/2021	WD/WW/SWF/MONTHLY	11-6060C-11	33.33
BLAND, MELISSA	73967	07/20/2021	CELL PHONE & INTERNET WD/WW/SWF/MONTHLY	12-6060C-12	33.33
BLAND, MELISSA	73967	07/20/2021	CELL PHONE & INTERNET WD/WW/SWF/MONTHLY	39-6060C-25	33.34
Vendor 10229 - BLAND, MELISSA Total:					100.00
Vendor: 12505 - BORIS PILCH LLC					
BORIS PILCH LLC	74037	07/27/2021	WD/REFUND OF RETROFIT IN LIEU POINTS PURCHASED	11-41220-11	51,700.00
Vendor 12505 - BORIS PILCH LLC Total:					51,700.00
Vendor: 10288 - BURKEY, MICHAEL A					
BURKEY, MICHAEL A	73968	07/20/2021	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 10288 - BURKEY, MICHAEL A Total:					45.00
Vendor: 10310 - CAL SPECIAL DIST ASSOC (CSDA)					
CAL SPECIAL DIST ASSOC (CSDA)	73871	07/01/2021	ADM/REGIST 2021 ANNUAL CONF 8/30-9/2/21 JWEIGOLD	01-6120E-09	625.00
Vendor 10310 - CAL SPECIAL DIST ASSOC (CSDA) Total:					625.00
Vendor: 10317 - CAL-COAST MACHINERY INC.					
CAL-COAST MACHINERY INC.	74019	07/21/2021	F&R/MISC PARTS	01-6041N-02	347.24
Vendor 10317 - CAL-COAST MACHINERY INC. Total:					347.24
Vendor: 10340 - CAMBRIA AUTO SUPPLY LLC					
CAMBRIA AUTO SUPPLY LLC	73924	07/12/2021	WW/DIESEL EXHAUST FLUID	12-6041V-12	15.60
CAMBRIA AUTO SUPPLY LLC	73924	07/12/2021	WW/HOSE, OIL	12-6041V-12	63.60
CAMBRIA AUTO SUPPLY LLC	73924	07/12/2021	WW/VEHICLE OIL	12-6041V-12	79.15
Vendor 10340 - CAMBRIA AUTO SUPPLY LLC Total:					158.35
Vendor: 10341 - CAMBRIA BUSINESS CENTER					
CAMBRIA BUSINESS CENTER	73936	07/13/2021	WW/ADM/SHIPPING CHGS, NOTARY, COPIES	01-43900-09	30.64
CAMBRIA BUSINESS CENTER	73936	07/13/2021	WW/ADM/SHIPPING CHGS, NOTARY, COPIES	12-60910-12	277.55
Vendor 10341 - CAMBRIA BUSINESS CENTER Total:					308.19
Vendor: 12492 - CAMBRIA CALVARY CHAPEL					
CAMBRIA CALVARY CHAPEL	73925	07/12/2021	F&R/REF SEC & KEY DEP-VET'S HALL CAR WASH IN 2011	01-24200-02	50.00
CAMBRIA CALVARY CHAPEL	73925	07/12/2021	F&R/REF SEC & KEY DEP-VET'S HALL CAR WASH IN 2011	01-24210-02	20.00
Vendor 12492 - CAMBRIA CALVARY CHAPEL Total:					70.00
Vendor: 10344 - CAMBRIA CHAMBER OF COMMERCE					
CAMBRIA CHAMBER OF COMM	74025	07/22/2021	ADM/ANNUAL MEMBERSHIP DUES	01-60540-09	250.00
Vendor 10344 - CAMBRIA CHAMBER OF COMMERCE Total:					250.00
Vendor: 10356 - CAMBRIA HARDWARE CENTER					
CAMBRIA HARDWARE CENTER	73918	07/12/2021	WW/MISC DEPT SUPPLIES	12-6032T-12	17.10
CAMBRIA HARDWARE CENTER	73918	07/12/2021	WW/MISC DEPT SUPPLIES	12-6032T-12	18.22
CAMBRIA HARDWARE CENTER	73919	07/12/2021	F&R/MISC DEPT SUPPLIES	01-6033R-02	30.62
CAMBRIA HARDWARE CENTER	73922	07/12/2021	FD/TAPE	01-60900-01	6.42
CAMBRIA HARDWARE CENTER	73922	07/12/2021	FD/MISC DEPT SUPPLIES	01-60900-01	13.37
CAMBRIA HARDWARE CENTER	73922	07/12/2021	FD/SPRAYER	01-60900-01	3.96
CAMBRIA HARDWARE CENTER	73920	07/12/2021	WD/PVC SUPPLIES	11-6031R-11	20.82
CAMBRIA HARDWARE CENTER	73919	07/12/2021	F&R/WIRE STRIPPERS	01-60900-02	19.29
CAMBRIA HARDWARE CENTER	73918	07/12/2021	WW/MISC DEPT SUPPLIES	12-60500-12	22.49
CAMBRIA HARDWARE CENTER	73918	07/12/2021	WW/MISC DEPT SUPPLIES	12-60500-12	47.10
CAMBRIA HARDWARE CENTER	73919	07/12/2021	F&R/BATTERIES	01-6033B-02	36.44



Cambria Community Services District , CA

Expense Approval Report

By Vendor Name

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Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
CAMBRIA HARDWARE CENTER	73919	07/12/2021	F&R/CHAIN	01-6033B-02	112.24
CAMBRIA HARDWARE CENTER	73918	07/12/2021	WW/RUST DESTROYER, O-RINGS	12-6041N-12	24.64
CAMBRIA HARDWARE CENTER	73920	07/12/2021	WD/PLUG, VALVE	11-6035L-11	19.18
CAMBRIA HARDWARE CENTER	73919	07/12/2021	F&R/MISC DEPT SUPPLIES	01-6033B-02	7.25
CAMBRIA HARDWARE CENTER	73918	07/12/2021	WW/FITTING	12-6032T-12	11.89
CAMBRIA HARDWARE CENTER	73922	07/12/2021	FD/PAINT, PAINT BRUSH	01-6220E-01	50.04
CAMBRIA HARDWARE CENTER	73918	07/12/2021	WW/BATTERIES	12-6032L-12	20.37
CAMBRIA HARDWARE CENTER	73918	07/12/2021	WW/SAFETY GLASSES	12-60480-12	9.64
CAMBRIA HARDWARE CENTER	73922	07/12/2021	FD/PAINT, WIRE BRUSH	01-60900-01	15.52
CAMBRIA HARDWARE CENTER	73919	07/12/2021	F&R/CAR WASH	01-60900-02	5.35
CAMBRIA HARDWARE CENTER	73918	07/12/2021	WW/MISC DEPT SUPPLIES	12-6032T-12	10.45
CAMBRIA HARDWARE CENTER	73918	07/12/2021	WW/MISC DEPT SUPPLIES	12-6032C-12	8.33
CAMBRIA HARDWARE CENTER	73922	07/12/2021	FD/SPACKLE	01-6033B-01	5.67
CAMBRIA HARDWARE CENTER	73918	07/12/2021	WW/PLIER, TRIMMER LINE	12-6033B-12	52.53
CAMBRIA HARDWARE CENTER	73921	07/12/2021	ADM/KEY TAGS & RINGS	01-60500-09	13.48
CAMBRIA HARDWARE CENTER	73919	07/12/2021	F&R/PAIL, SPRAYER, MATS	01-6033V-02	44.44
Vendor 10356 - CAMBRIA HARDWARE CENTER Total:					646.85
Vendor: 10357 - CAMBRIA HISTORICAL SOCIETY					
CAMBRIA HISTORICAL SOCIETY	73926	07/12/2021	F&R/REF SEC & KEY DEPS-VETS HALL SCRCRW WKSH	01-24200-02	50.00
CAMBRIA HISTORICAL SOCIETY	73926	07/12/2021	F&R/REF SEC & KEY DEPS-VETS HALL SCRCRW WKSH	01-24210-02	20.00
Vendor 10357 - CAMBRIA HISTORICAL SOCIETY Total:					70.00
Vendor: 10368 - CAMBRIA VILLAGE SQUARE					
CAMBRIA VILLAGE SQUARE	73945	07/15/2021	ADM/MONTHLY OFFICE LEASE PMT 1316 TAMSON	01-60750-09	2,553.03
Vendor 10368 - CAMBRIA VILLAGE SQUARE Total:					2,553.03
Vendor: 10375 - CARMEL & NACCASHA LLP					
CARMEL & NACCASHA LLP	73894	07/07/2021	ADM/LEGAL SVCS GENERAL JUNE 2021	01-6080K-09	2,516.90
CARMEL & NACCASHA LLP	73894	07/07/2021	ADM/MONTHLY SVCS PRIV & CONF JUNE 2021	01-6080L-09	2,581.60
CARMEL & NACCASHA LLP	73983	07/20/2021	ADM/MONTHLY RETAINER FOR LEGAL SERVICES AUG	01-6080K-09	11,100.00
Vendor 10375 - CARMEL & NACCASHA LLP Total:					16,198.50
Vendor: 10384 - CASTELLANOS, MICHAEL					
CASTELLANOS, MICHAEL	73969	07/20/2021	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 10384 - CASTELLANOS, MICHAEL Total:					45.00
Vendor: 10427 - CHARTER COMMUNICATIONS					
CHARTER COMMUNICATIONS	74020	07/21/2021	FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	01-6060I-01	162.50
CHARTER COMMUNICATIONS	74020	07/21/2021	FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	01-6060I-09	162.50
CHARTER COMMUNICATIONS	74020	07/21/2021	FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	01-6060I-09	489.98
CHARTER COMMUNICATIONS	74020	07/21/2021	FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	11-6060I-11	162.50
CHARTER COMMUNICATIONS	74020	07/21/2021	FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	12-6060I-12	162.50
CHARTER COMMUNICATIONS	74020	07/21/2021	WW/BUSINESS INTERNET & VOICE	12-6060I-12	174.97
Vendor 10427 - CHARTER COMMUNICATIONS Total:					1,314.95
Vendor: 12495 - CHESNEY, CHRISTEL					
CHESNEY, CHRISTEL	73937	07/13/2021	F&R/REFND KEY DEP VET'S HALL ROTARY WREATH DIST	01-24210-02	20.00
Vendor 12495 - CHESNEY, CHRISTEL Total:					20.00
Vendor: 10443 - CIO SOLUTIONS, LP					
CIO SOLUTIONS, LP	73946	07/15/2021	ADM/MONTHLY BILLING JULY 2021	01-60440-09	2,894.99
CIO SOLUTIONS, LP	73946	07/15/2021	ADM/WATCHGUARD SECURITY LICENSE 7/24/21-	01-60440-09	125.00
Vendor 10443 - CIO SOLUTIONS, LP Total:					3,019.99
Vendor: 12085 - CISCO GRECO					



Cambria Community Services District , CA

Expense Approval Report

By Vendor Name

Payment Dates 7/1/2021 - 7/31/2021

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
CISCO GRECO	73908	07/12/2021	F&R/GREEN WASTE DISPOSAL	01-6033R-02	60.00
Vendor 12085 - CISCO GRECO Total:					60.00
Vendor: 10445 - CIT BANK, N.A.					
CIT BANK, N.A.	73909	07/12/2021	FD/ADM/WD/WW/MONTHLY IP PHONE	01-6060P-01	333.42
CIT BANK, N.A.	73909	07/12/2021	FD/ADM/WD/WW/MONTHLY IP PHONE	01-6060P-09	206.40
CIT BANK, N.A.	73909	07/12/2021	FD/ADM/WD/WW/MONTHLY IP PHONE	11-6060P-11	113.97
CIT BANK, N.A.	73909	07/12/2021	FD/ADM/WD/WW/MONTHLY IP PHONE	12-6060P-12	113.97
Vendor 10445 - CIT BANK, N.A. Total:					767.76
Vendor: 10446 - CITIES DIGITAL, INC.					
CITIES DIGITAL, INC.	73872	07/01/2021	ADM/LASERFICHE CLOUD SUBSCRIPTION 7/1/21-7/1/22	01-60440-09	7,894.00
Vendor 10446 - CITIES DIGITAL, INC. Total:					7,894.00
Vendor: 10463 - CIVIL DESIGN STUDIO INC.					
CIVIL DESIGN STUDIO INC.	73910	07/12/2021	PROS/MISC ENG SVCS PUBLIC RESTROOM FISCALINI RANCH	01-61700-16	2,030.00
Vendor 10463 - CIVIL DESIGN STUDIO INC. Total:					2,030.00
Vendor: 10474 - CLEVELAND BIOLOGICAL, LLC					
CLEVELAND BIOLOGICAL, LLC	73927	07/12/2021	WRF/BIO MONITORING & REPTG FOR AMP 2/14, 2/28	39-6091E-25	3,860.00
CLEVELAND BIOLOGICAL, LLC	73927	07/12/2021	WRF/BIO MONITORING & REPTG FOR AMP 3/14, 3/28	39-6091E-25	3,860.00
CLEVELAND BIOLOGICAL, LLC	73927	07/12/2021	WRF/BIO MONITORING & REPTG FOR AMP 5/9, 5/22	39-6091E-25	3,860.00
CLEVELAND BIOLOGICAL, LLC	73927	07/12/2021	WRF/PERMITTING	40-69100-30	1,900.00
CLEVELAND BIOLOGICAL, LLC	73927	07/12/2021	WD/BRIDGE PERMITTING	11-6033G-11	765.00
CLEVELAND BIOLOGICAL, LLC	73927	07/12/2021	WD/BRIDGE PERMITTING	11-61700-11	1,402.50
CLEVELAND BIOLOGICAL, LLC	73927	07/12/2021	WRF/BIO MONITORING & REPTG FOR AMP 6/5, 6/19	39-6091E-25	3,860.00
Vendor 10474 - CLEVELAND BIOLOGICAL, LLC Total:					19,507.50
Vendor: 12490 - COAST UNION FFA					
COAST UNION FFA	73928	07/12/2021	F&R/REFUND SECURITY & KEY DEPOSIT FROM 2011 EVENT	01-24200-02	50.00
COAST UNION FFA	73928	07/12/2021	F&R/REFUND SECURITY & KEY DEPOSIT FROM 2011 EVENT	01-24210-02	20.00
Vendor 12490 - COAST UNION FFA Total:					70.00
Vendor: 12489 - CONSERVATION MART					
CONSERVATION MART	73880	07/07/2021	WD/WATER EFFICIENCY GIVE AWAY ITEMS	11-66110-10	2,959.17
Vendor 12489 - CONSERVATION MART Total:					2,959.17
Vendor: 10512 - CORBIN WILLITS SYSTEMS, INC.					
CORBIN WILLITS SYSTEMS, INC.	73947	07/15/2021	ADM/MONTHLY SUPPORT AGMT MOM SOFTWARE	01-60440-09	1,299.04
Vendor 10512 - CORBIN WILLITS SYSTEMS, INC. Total:					1,299.04
Vendor: 10543 - CULLIGAN-KITZMAN WATER					
CULLIGAN-KITZMAN WATER	73895	07/07/2021	FD/RO HICAP SOFTENER SERVICE	01-6033B-01	91.50
Vendor 10543 - CULLIGAN-KITZMAN WATER Total:					91.50
Vendor: 12468 - DATAPROSE LLC					
DATAPROSE LLC	73896	07/07/2021	WD/WW/MAILING AND POSTAGE UB LATE NOTICES	11-60510-11	42.07
DATAPROSE LLC	73896	07/07/2021	WD/WW/MAILING AND POSTAGE UB LATE NOTICES	11-6080M-11	10.94
DATAPROSE LLC	73896	07/07/2021	WD/WW/MAILING AND POSTAGE UB LATE NOTICES	12-60510-12	42.08
DATAPROSE LLC	73896	07/07/2021	WD/WW/MAILING AND POSTAGE UB LATE NOTICES	12-6080M-12	10.95
DATAPROSE LLC	74027	07/26/2021	WD/PRINTING PERM RES CERT FORMS	11-60530-11	257.40
DATAPROSE LLC	74027	07/26/2021	WD/PRINTING WATER SHORTAGE PLAN	11-60530-11	713.21
Vendor 12468 - DATAPROSE LLC Total:					1,076.65



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Vendor: 10568 - DAVID CRYE, INC					
DAVID CRYE, INC	74028	07/26/2021	F&R/CRUSHER SAND	01-6033R-02	73.59
Vendor 10568 - DAVID CRYE, INC Total:					73.59
Vendor: 10571 - DAVID KEITH TODD CONSULTING					
DAVID KEITH TODD CONSULTIN	73955	07/15/2021	WRF/PROFESSIONAL SVC FOR PERMITTING 6/1-6/30/21	40-69100-30	888.05
Vendor 10571 - DAVID KEITH TODD CONSULTING Total:					888.05
Vendor: 10610 - DEPARTMENT OF TOXIC SUBSTANCES CONTROL					
DEPARTMENT OF TOXIC SUBST	74038	07/27/2021	WW/HAZARDOUS WASTE MANIFEST FEE	12-6032T-12	22.50
Vendor 10610 - DEPARTMENT OF TOXIC SUBSTANCES CONTROL Total:					22.50
Vendor: 11709 - DIENZO, RAY					
DIENZO, RAY	73970	07/20/2021	WD/WW/SWF/MONTHLY CELL PHONE & INTERNET	11-6060C-11	33.33
DIENZO, RAY	73970	07/20/2021	WD/WW/SWF/MONTHLY CELL PHONE & INTERNET	12-6060C-12	33.33
DIENZO, RAY	73970	07/20/2021	WD/WW/SWF/MONTHLY CELL PHONE & INTERNET	39-6060C-25	33.34
Vendor 11709 - DIENZO, RAY Total:					100.00
Vendor: 10624 - DIGITAL DEPLOYMENT, INC					
DIGITAL DEPLOYMENT, INC	74029	07/26/2021	ADM/STREAMLINE WEB W/ENGAGE MEMBER FEE JULY 2021	01-6011W-09	260.00
Vendor 10624 - DIGITAL DEPLOYMENT, INC Total:					260.00
Vendor: 10927 - DODSON, HALEY					
DODSON, HALEY	73971	07/20/2021	ADM/MONTHLY CELL PHONE & INTERNET REIMB	01-6060C-09	100.00
Vendor 10927 - DODSON, HALEY Total:					100.00
Vendor: 11552 - DUFFIELD, PAMELA					
DUFFIELD, PAMELA	73972	07/20/2021	ADM/MONTHLY CELL PHONE & INTERNET REIMB	01-6060C-09	100.00
Vendor 11552 - DUFFIELD, PAMELA Total:					100.00
Vendor: 10725 - EVERBRIDGE, INC.					
EVERBRIDGE, INC.	74030	07/26/2021	FD/NIXLE ENGAGE COMMUNITY NOTIFICATION SYSTFM	01-60550-01	2,600.00
Vendor 10725 - EVERBRIDGE, INC. Total:					2,600.00
Vendor: 10728 - FAMCON PIPE & SUPPLY, INC					
FAMCON PIPE & SUPPLY, INC	73911	07/12/2021	WD/FLOW METER	11-6031M-11	3,564.76
Vendor 10728 - FAMCON PIPE & SUPPLY, INC Total:					3,564.76
Vendor: 10751 - FGL ENVIRONMENTAL INC.					
FGL ENVIRONMENTAL INC.	73929	07/12/2021	WW/INORGANIC & SUPPORT ANALYSIS	12-60910-12	282.00
FGL ENVIRONMENTAL INC.	73912	07/12/2021	WW/INORGANIC & SUPPORT ANALYSIS	12-60910-12	282.00
FGL ENVIRONMENTAL INC.	73912	07/12/2021	WD/BACTI & SUPPORT ANALYSIS	11-60910-11	112.00
FGL ENVIRONMENTAL INC.	73929	07/12/2021	WD/BACTI & SUPPORT ANALYSIS	11-60910-11	112.00
FGL ENVIRONMENTAL INC.	73938	07/13/2021	WD/INORGANIC & SUPPORT ANALYSIS	11-60910-11	150.00
Vendor 10751 - FGL ENVIRONMENTAL INC. Total:					938.00
Vendor: 10759 - FIRE CHIEF'S ASSOC OF SLO					
FIRE CHIEF'S ASSOC OF SLO	73948	07/15/2021	FD/2021-22 HAZ MAT FEE	01-60540-01	2,000.00
FIRE CHIEF'S ASSOC OF SLO	73948	07/15/2021	FD/2021-22 CRIT INCIDENT	01-60540-01	275.00
FIRE CHIEF'S ASSOC OF SLO	73948	07/15/2021	STRESS MGMT TEAM FEE FD/2021-22 MEMBERSHIP	01-60540-01	50.00
Vendor 10759 - FIRE CHIEF'S ASSOC OF SLO Total:					2,325.00
Vendor: 12499 - FORD MOTOR CREDIT COMPANY					
FORD MOTOR CREDIT COMPAN	74021	07/21/2021	F&R/LEASE PMT 2021 FORD F-350 LEASE #9109303	01-6180J-02	935.99
Vendor 12499 - FORD MOTOR CREDIT COMPANY Total:					935.99
Vendor: 10848 - GFOA - GOVT FINANCE OFFICERS ASSN					
GFOA - GOVT FINANCE OFFICEI	73873	07/01/2021	ADM/ANNUAL MEMBERSHIP	01-60540-09	160.00



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Vendor 10848 - GFOA - GOVT FINANCE OFFICERS ASSN Total:					160.00
Vendor: 10850 - GIBSON, JOHNATHAN					
GIBSON, JOHNATHAN	73973	07/20/2021	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 10850 - GIBSON, JOHNATHAN Total:					45.00
Vendor: 10896 - GREEN, JAMES R					
GREEN, JAMES R	73974	07/20/2021	WD/SWF/MONTHLY CELL PHONE & INTERNET REIMB	11-6060C-11	80.00
GREEN, JAMES R	73974	07/20/2021	WD/SWF/MONTHLY CELL PHONE & INTERNET REIMB	39-6060C-25	20.00
Vendor 10896 - GREEN, JAMES R Total:					100.00
Vendor: 12338 - GREGORIO A. CELEDON					
GREGORIO A. CELEDON	73881	07/07/2021	F&R/WEEED ABATE CCSD OPEN SPACE LOTS-55	01-6033G-02	9,000.00
GREGORIO A. CELEDON	73881	07/07/2021	F&R/HOMELESS CAMP CLEAN UP FISCALINI RANCH	01-6033E-02	4,500.00
Vendor 12338 - GREGORIO A. CELEDON Total:					13,500.00
Vendor: 10907 - GROSSKREUTZ, BENJAMIN M.					
GROSSKREUTZ, BENJAMIN M.	74031	07/26/2021	WD/REIMB D2 CERT	11-60550-11	60.00
Vendor 10907 - GROSSKREUTZ, BENJAMIN M. Total:					60.00
Vendor: 10947 - HARRINGTON INDUSTRIAL PLASTICS LLC					
HARRINGTON INDUSTRIAL PLA	73913	07/12/2021	WD/TUBING	11-6031D-11	84.00
Vendor 10947 - HARRINGTON INDUSTRIAL PLASTICS LLC Total:					84.00
Vendor: 10962 - HARVEY'S HONEYHUTS					
HARVEY'S HONEYHUTS	73939	07/13/2021	WD/F&R/TOILET, HNDWSH STN RODEO GRDS RD 6/4-	01-6033Z-02	82.57
HARVEY'S HONEYHUTS	73939	07/13/2021	WD/F&R/TOILET, HNDWSH STN RODEO GRDS RD 6/4-	11-6033Z-11	82.58
Vendor 10962 - HARVEY'S HONEYHUTS Total:					165.15
Vendor: 10977 - HEASTON, BENJAMIN E					
HEASTON, BENJAMIN E	74039	07/27/2021	F&R/PLUMBING REPAIRS PUBLIC RESTROOM ON SHEFFIELD	01-6033B-02	991.00
Vendor 10977 - HEASTON, BENJAMIN E Total:					991.00
Vendor: 11003 - HOLLINGSWORTH, WILLIAM					
HOLLINGSWORTH, WILLIAM	73975	07/20/2021	FD/MONTHLY INTERNET	01-6060C-01	55.00
Vendor 11003 - HOLLINGSWORTH, WILLIAM Total:					55.00
Vendor: 11005 - HOME DEPOT CREDIT SERVICE					
HOME DEPOT CREDIT SERVICE	73914	07/12/2021	F&R/MISC SUPPLIES	01-6033R-02	96.31
HOME DEPOT CREDIT SERVICE	73914	07/12/2021	FD/THERMOSTAT	01-6220E-01	267.05
HOME DEPOT CREDIT SERVICE	73914	07/12/2021	FD/PAINT, SUPPLIES	01-6220E-01	370.07
HOME DEPOT CREDIT SERVICE	73914	07/12/2021	FD/WALL PANELING	01-6220E-01	1,031.49
HOME DEPOT CREDIT SERVICE	73914	07/12/2021	WD/ MISC SUPPLIES, SHELIVING, STEP LADDER	11-6033B-11	433.79
HOME DEPOT CREDIT SERVICE	73914	07/12/2021	WD/ MISC SUPPLIES, SHELIVING, STEP LADDER	11-60900-11	92.72
HOME DEPOT CREDIT SERVICE	73914	07/12/2021	WW/MISC SUPPLIES,	12-6032T-12	549.67
HOME DEPOT CREDIT SERVICE	73914	07/12/2021	F&R/MISC SUPPLIES, LUMBER	01-6033R-02	166.80
HOME DEPOT CREDIT SERVICE	73914	07/12/2021	FD/WALL PANELING	01-6220E-01	1,074.60
HOME DEPOT CREDIT SERVICE	73914	07/12/2021	FD/MISC SUPPLIES	01-6220E-01	37.19
HOME DEPOT CREDIT SERVICE	73914	07/12/2021	FD/THERMOSTAT	01-6220E-01	213.43
HOME DEPOT CREDIT SERVICE	73914	07/12/2021	FD/LUMBER & STAIN	01-6220E-01	299.00
Vendor 11005 - HOME DEPOT CREDIT SERVICE Total:					4,632.12
Vendor: 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC.					
IAFF LOCAL 4635 CAMBRIA PR	73930	07/12/2021	F&R/REF SEC & KEY DEPS VET'S HALL-FIRE DEP MTGS	01-24200-02	50.00
IAFF LOCAL 4635 CAMBRIA PR	73930	07/12/2021	F&R/REF SEC & KEY DEPS VET'S HALL-FIRE DEP MTGS	01-24210-02	20.00
Vendor 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC. Total:					70.00
Vendor: 11052 - INNOVATIVE CONCEPTS					
INNOVATIVE CONCEPTS	73897	07/07/2021	WD/ADD BAL TO WAITLIST REPORTS	11-60440-11	75.00



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INNOVATIVE CONCEPTS	73949	07/15/2021	FD/ADM/BUSINESS WEBSITE	01-60440-01	25.00
INNOVATIVE CONCEPTS	73949	07/15/2021	HOSTING FD/ADM/BUSINESS WEBSITE	01-60440-09	25.00
Vendor 11052 - INNOVATIVE CONCEPTS Total:					125.00
Vendor: 11061 - INTERNAL REVENUE SERVICE					
INTERNAL REVENUE SERVICE	73882	07/07/2021	ADM/FILING FORM 720	01-60550-09	119.70
Vendor 11061 - INTERNAL REVENUE SERVICE Total:					119.70
Vendor: 11067 - IPRINT TECHNOLOGIES					
IPRINT TECHNOLOGIES	73883	07/07/2021	WW/PRINTER INK	12-60450-12	144.80
IPRINT TECHNOLOGIES	73883	07/07/2021	WW/PRINTER INK	12-60450-12	144.80
IPRINT TECHNOLOGIES	73883	07/07/2021	ADM/PRINTER TONER	01-60450-09	664.95
Vendor 11067 - IPRINT TECHNOLOGIES Total:					954.55
Vendor: 11072 - J B DEWAR INC.					
J B DEWAR INC.	73904	07/08/2021	FD/104.40 GALS GAS; 97.90 GALS DIESEL	01-60960-01	839.36
J B DEWAR INC.	73904	07/08/2021	F&R/457.40 GALS GAS	01-60960-02	1,872.18
J B DEWAR INC.	74044	07/28/2021	FD/149.50 GALS DIESEL	01-60960-01	623.59
J B DEWAR INC.	74044	07/28/2021	F&R/372.60 GALS GAS	01-60960-02	1,510.98
Vendor 11072 - J B DEWAR INC. Total:					4,846.11
Vendor: 12493 - KASPER, BOB					
KASPER, BOB	73931	07/12/2021	F&R/REF SEC & KEY DEPS- SCOUT TROOP 217 FNDRSR 2013	01-24200-02	250.00
KASPER, BOB	73931	07/12/2021	F&R/REF SEC & KEY DEPS- SCOUT TROOP 217 FNDRSR 2013	01-24210-02	20.00
Vendor 12493 - KASPER, BOB Total:					270.00
Vendor: 11238 - LIBERTY COMPOSTING, INC.					
LIBERTY COMPOSTING, INC.	73961	07/19/2021	WW/TIPPING FEES BIOSOLIDS JUNE 2021	12-60325-12	6,543.44
Vendor 11238 - LIBERTY COMPOSTING, INC. Total:					6,543.44
Vendor: 11241 - LIEBERT CASSIDY WHITMORE					
LIEBERT CASSIDY WHITMORE	73874	07/01/2021	ADM/EMPL RELS CONSRTIUM	01-6120G-09	5,065.00
LIEBERT CASSIDY WHITMORE	73940	07/13/2021	MBRSHIP 7/1/21-6/30/22 ADM/CLIENT/MATTER CA131-	01-6080L-09	114.00
LIEBERT CASSIDY WHITMORE	73940	07/13/2021	00001 THROUGH 6/30/21 ADM/CLIENT/MATTER CA131-	01-6080L-09	798.00
Vendor 11241 - LIEBERT CASSIDY WHITMORE Total:					5,977.00
Vendor: 11288 - MADDAUS WATER MANAGEMENT, INC					
MADDAUS WATER MANAGEMI	73956	07/15/2021	WD/PROFESSIONAL SVCS 5/1- 6/30/21 2020 UWMP	11-6080E-11	5,008.75
Vendor 11288 - MADDAUS WATER MANAGEMENT, INC Total:					5,008.75
Vendor: 11296 - MALONEY, RYAN S					
MALONEY, RYAN S	73976	07/20/2021	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 11296 - MALONEY, RYAN S Total:					45.00
Vendor: 12472 - MCCLATCHY COMPANY LLC					
MCCLATCHY COMPANY LLC	73932	07/12/2021	WD/FD/ADM/LEGAL NOTICES	01-60111-01	200.00
MCCLATCHY COMPANY LLC	73932	07/12/2021	IN CAMBRIAN NEWSPAPER WD/FD/ADM/LEGAL NOTICES	01-60111-09	200.00
MCCLATCHY COMPANY LLC	73932	07/12/2021	IN CAMBRIAN NEWSPAPER WD/FD/ADM/LEGAL NOTICES	11-60111-11	200.00
MCCLATCHY COMPANY LLC	73932	07/12/2021	IN CAMBRIAN NEWSPAPER WD/FD/ADM/LEGAL NOTICES	11-60111-11	200.00
MCCLATCHY COMPANY LLC	73932	07/12/2021	IN CAMBRIAN NEWSPAPER WD/FD/ADM/LEGAL NOTICES	11-60111-11	200.00
Vendor 12472 - MCCLATCHY COMPANY LLC Total:					1,000.00
Vendor: 11340 - MCCRAIN, DAN					
MCCRAIN, DAN	73977	07/20/2021	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 11340 - MCCRAIN, DAN Total:					45.00



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Vendor: 11357 - MEDSTOP MEDICAL CLINIC, INC					
MEDSTOP MEDICAL CLINIC, INC	73962	07/19/2021	FD/ANNUAL PHYSICAL	01-6080M-01	683.00
Vendor 11357 - MEDSTOP MEDICAL CLINIC, INC Total:					683.00
Vendor: 11365 - MEL'S LOCK & KEY					
MEL'S LOCK & KEY	73898	07/07/2021	F&R/CHANGE LOCKS AT VETS HALL	01-6033V-02	438.05
Vendor 11365 - MEL'S LOCK & KEY Total:					438.05
Vendor: 11372 - MENDOZA, CARLOS					
MENDOZA, CARLOS	73978	07/20/2021	F&R/MONTHLY CELL PHONE & INTERNET REIMB	01-6060C-02	100.00
Vendor 11372 - MENDOZA, CARLOS Total:					100.00
Vendor: 11387 - MICHELLE DYER					
MICHELLE DYER	73915	07/12/2021	F&R/CABINET	01-60900-02	45.00
Vendor 11387 - MICHELLE DYER Total:					45.00
Vendor: 11407 - MISSION LINEN SUPPLY					
MISSION LINEN SUPPLY	73884	07/07/2021	WD/TOWELS	11-6033B-11	8.40
MISSION LINEN SUPPLY	73884	07/07/2021	WD/TOWELS	11-6033B-11	8.40
MISSION LINEN SUPPLY	73884	07/07/2021	WD/TOWELS	11-6033B-11	8.40
MISSION LINEN SUPPLY	73884	07/07/2021	WD/TOWELS	11-6033B-11	8.40
MISSION LINEN SUPPLY	74032	07/26/2021	WD/TOWELS	11-6033B-11	8.40
MISSION LINEN SUPPLY	74032	07/26/2021	WD/TOWELS	11-6033B-11	8.40
MISSION LINEN SUPPLY	74032	07/26/2021	WD/TOWELS	11-6033B-11	8.40
MISSION LINEN SUPPLY	74040	07/27/2021	F&R/UNIFORMS	01-60940-02	2,087.45
Vendor 11407 - MISSION LINEN SUPPLY Total:					2,146.25
Vendor: 11437 - MOSS, LEVY & HARTZHEIM LLP					
MOSS, LEVY & HARTZHEIM LLP	73899	07/07/2021	ADM/AUDIT SERVICES FOR FY 19/20	01-6080A-09	5,000.00
Vendor 11437 - MOSS, LEVY & HARTZHEIM LLP Total:					5,000.00
Vendor: 12498 - NATIONAL DEMOGRAPHICS, INC.					
NATIONAL DEMOGRAPHICS, IN	73963	07/19/2021	ADM/CONSULTING - LEVEL 1 DEMOGRAPHIC ANALYSIS	01-6080M-09	2,000.00
Vendor 12498 - NATIONAL DEMOGRAPHICS, INC. Total:					2,000.00
Vendor: 11520 - OFFICE1					
OFFICE1	73950	07/15/2021	ADM/COPIER CONTRACT	01-60440-09	485.47
OFFICE1	73950	07/15/2021	BASE & OVERAGE CHARGES FD/COPIER CONTRACT BASE & OVERAGE CHARGES	01-60440-01	85.66
Vendor 11520 - OFFICE1 Total:					571.13
Vendor: 11543 - PACIFIC GAS & ELECTRIC					
PACIFIC GAS & ELECTRIC	DFT0000246	07/13/2021	WW/ELEC SVC VARIOUS LIFT STATIONS	12-6060E-12	24,521.04
PACIFIC GAS & ELECTRIC	DFT0000252	07/13/2021	WRF/ELEC SVC 990 SAN SIMEON CRK RD	39-6060E-25	215.14
PACIFIC GAS & ELECTRIC	DFT0000250	07/13/2021	WRF/ELEC SVC 990 SAN SIMEON CRK RD UNIT 2	39-6060E-25	643.52
PACIFIC GAS & ELECTRIC	DFT0000251	07/13/2021	WD/ELEC SVC 7806 VAN GORDON CRK RD	11-6060E-11	10.51
PACIFIC GAS & ELECTRIC	DFT0000247	07/13/2021	ALL/ELEC SVC GENERAL METERS	01-6060E-01	894.73
PACIFIC GAS & ELECTRIC	DFT0000247	07/13/2021	ALL/ELEC SVC GENERAL METERS	01-6060E-02	1,144.30
PACIFIC GAS & ELECTRIC	DFT0000247	07/13/2021	ALL/ELEC SVC GENERAL METERS	01-6060E-02	335.13
PACIFIC GAS & ELECTRIC	DFT0000247	07/13/2021	ALL/ELEC SVC GENERAL METERS	01-6060E-02	37.15
PACIFIC GAS & ELECTRIC	DFT0000247	07/13/2021	ALL/ELEC SVC GENERAL METERS	01-6060E-02	27.79
PACIFIC GAS & ELECTRIC	DFT0000247	07/13/2021	ALL/ELEC SVC GENERAL METERS	01-6060E-09	240.50
PACIFIC GAS & ELECTRIC	DFT0000247	07/13/2021	ALL/ELEC SVC GENERAL METERS	01-6060E-09	400.85
PACIFIC GAS & ELECTRIC	DFT0000245	07/13/2021	WD/ELEC SVC VARIOUS	11-6060E-11	8,910.74
PACIFIC GAS & ELECTRIC	DFT0000248	07/13/2021	WD/ELEC SVC 2820 SANTA ROSA CRK RD	11-6060E-11	2,646.44
PACIFIC GAS & ELECTRIC	DFT0000249	07/13/2021	WRF/ELEC SVC 990 SAN SIMEON CRK RD UNIT 2	39-6060E-25	50.36



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Vendor 11543 - PACIFIC GAS & ELECTRIC Total:					40,078.20
Vendor: 12497 - PASO ROBLES HEATING AND AIR CONDITIONING, INC					
PASO ROBLES HEATING AND AI	73951	07/15/2021	FD/SERVICE A/C CONDENSER AT STATION	01-60338-01	110.00
Vendor 12497 - PASO ROBLES HEATING AND AIR CONDITIONING, INC Total:					110.00
Vendor: 11591 - PERRY FORD LINCOLN					
PERRY FORD LINCOLN	73900	07/07/2021	WW/TWO FRONT TIRES & ALIGNMENT 2019 FORD F-350	12-6041V-12	814.18
Vendor 11591 - PERRY FORD LINCOLN Total:					814.18
Vendor: 11602 - PETTY CASH					
PETTY CASH	73901	07/07/2021	ADM/PETTY CASH REIMBURSEMENT	01-60510-09	58.57
Vendor 11602 - PETTY CASH Total:					58.57
Vendor: 11623 - PITNEY BOWES RESERVE ACCT					
PITNEY BOWES RESERVE ACCT	73960	07/19/2021	ADM/REPLENISH POSTAGE METER	01-60510-09	1,000.00
Vendor 11623 - PITNEY BOWES RESERVE ACCT Total:					1,000.00
Vendor: 11663 - PROCARE JANITORIAL SUPPLY					
PROCARE JANITORIAL SUPPLY	73916	07/12/2021	F&R/DEPT OPERATING SUPPLIES	01-60900-02	2,094.99
Vendor 11663 - PROCARE JANITORIAL SUPPLY Total:					2,094.99
Vendor: 11698 - RADECKI, KEITH					
RADECKI, KEITH	74041	07/27/2021	FD/REIMB FIREFIGHTER 2 CERTIFICATION FEE	01-6120A-01	40.00
Vendor 11698 - RADECKI, KEITH Total:					40.00
Vendor: 11712 - READY REFRESH					
READY REFRESH	73952	07/15/2021	WW/WD/DRINKING WATER	11-60500-11	70.94
READY REFRESH	73952	07/15/2021	WW/WD/DRINKING WATER	12-60500-12	70.95
Vendor 11712 - READY REFRESH Total:					141.89
Vendor: 11713 - REAPER, TRISTAN					
REAPER, TRISTAN	74022	07/21/2021	WW/MILEAGE, MEALS WW TRMT OPER GR2 EXAM, 7/30/21	12-6120E-12	217.72
Vendor 11713 - REAPER, TRISTAN Total:					217.72
Vendor: 11731 - RETIREE00					
RETIREE00	73984	07/20/2021	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	451.95
Vendor 11731 - RETIREE00 Total:					451.95
Vendor: 11732 - RETIREE01					
RETIREE01	73985	07/20/2021	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	451.95
Vendor 11732 - RETIREE01 Total:					451.95
Vendor: 11733 - RETIREE02					
RETIREE02	73986	07/20/2021	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	522.71
Vendor 11733 - RETIREE02 Total:					522.71
Vendor: 11735 - RETIREE04					
RETIREE04	73987	07/20/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	154.47
Vendor 11735 - RETIREE04 Total:					154.47
Vendor: 11736 - RETIREE05					
RETIREE05	73988	07/20/2021	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	181.06
Vendor 11736 - RETIREE05 Total:					181.06
Vendor: 11737 - RETIREE06					
RETIREE06	73989	07/20/2021	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	154.47
Vendor 11737 - RETIREE06 Total:					154.47
Vendor: 11738 - RETIREE07					
RETIREE07	73990	07/20/2021	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	154.47



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Vendor 11738 - RETIREE07 Total:					154.47
Vendor: 11739 - RETIREE08					
RETIREE08	73991	07/20/2021	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	121.83
Vendor 11739 - RETIREE08 Total:					121.83
Vendor: 11740 - RETIREE09					
RETIREE09	73992	07/20/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	154.47
Vendor 11740 - RETIREE09 Total:					154.47
Vendor: 11741 - RETIREE10					
RETIREE10	73993	07/20/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	154.47
Vendor 11741 - RETIREE10 Total:					154.47
Vendor: 11742 - RETIREE11					
RETIREE11	73994	07/20/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	154.47
Vendor 11742 - RETIREE11 Total:					154.47
Vendor: 11743 - RETIREE12					
RETIREE12	73995	07/20/2021	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	1,149.29
Vendor 11743 - RETIREE12 Total:					1,149.29
Vendor: 11744 - RETIREE13					
RETIREE13	73942	07/15/2021	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	154.47
RETIREE13	73942	07/15/2021	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	154.47
RETIREE13	73996	07/20/2021	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	154.47
Vendor 11744 - RETIREE13 Total:					463.41
Vendor: 11745 - RETIREE14					
RETIREE14	73997	07/20/2021	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	154.47
Vendor 11745 - RETIREE14 Total:					154.47
Vendor: 11746 - RETIREE15					
RETIREE15	73998	07/20/2021	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	181.06
Vendor 11746 - RETIREE15 Total:					181.06
Vendor: 11747 - RETIREE16					
RETIREE16	73999	07/20/2021	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	505.13
Vendor 11747 - RETIREE16 Total:					505.13
Vendor: 11748 - RETIREE17					
RETIREE17	74000	07/20/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	451.95
Vendor 11748 - RETIREE17 Total:					451.95
Vendor: 11750 - RETIREE19					
RETIREE19	74001	07/20/2021	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	451.95
Vendor 11750 - RETIREE19 Total:					451.95
Vendor: 11751 - RETIREE20					
RETIREE20	74002	07/20/2021	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	154.47
Vendor 11751 - RETIREE20 Total:					154.47
Vendor: 11752 - RETIREE21					
RETIREE21	74003	07/20/2021	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	181.06
Vendor 11752 - RETIREE21 Total:					181.06
Vendor: 11753 - RETIREE22					
RETIREE22	74004	07/20/2021	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	451.95
Vendor 11753 - RETIREE22 Total:					451.95
Vendor: 11755 - RETIREE24					
RETIREE24	74005	07/20/2021	F&R/MONTHLY HEALTH	01-51210-02	181.06



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			INSURANCE REIMB	Vendor 11755 - RETIREE24 Total:	181.06
Vendor: 11757 - RETIREE26					
RETIREE26	74006	07/20/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	839.63
				Vendor 11757 - RETIREE26 Total:	839.63
Vendor: 11758 - RETIREE27					
RETIREE27	74007	07/20/2021	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	820.19
				Vendor 11758 - RETIREE27 Total:	820.19
Vendor: 11759 - RETIREE28					
RETIREE28	74008	07/20/2021	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	451.95
				Vendor 11759 - RETIREE28 Total:	451.95
Vendor: 11761 - RETIREE30					
RETIREE30	74009	07/20/2021	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	503.14
				Vendor 11761 - RETIREE30 Total:	503.14
Vendor: 11762 - RETIREE31					
RETIREE31	74010	07/20/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	154.47
				Vendor 11762 - RETIREE31 Total:	154.47
Vendor: 11763 - RETIREE32					
RETIREE32	74011	07/20/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	820.19
				Vendor 11763 - RETIREE32 Total:	820.19
Vendor: 11764 - RETIREE33					
RETIREE33	74012	07/20/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	522.71
				Vendor 11764 - RETIREE33 Total:	522.71
Vendor: 11765 - RETIREE34					
RETIREE34	74013	07/20/2021	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	121.83
				Vendor 11765 - RETIREE34 Total:	121.83
Vendor: 11767 - RETIREE36					
RETIREE36	74014	07/20/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	667.76
				Vendor 11767 - RETIREE36 Total:	667.76
Vendor: 11768 - RETIREE37					
RETIREE37	74015	07/20/2021	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	55.31
RETIREE37	74015	07/20/2021	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	719.06
RETIREE37	74015	07/20/2021	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	331.88
				Vendor 11768 - RETIREE37 Total:	1,106.25
Vendor: 11769 - RETIREE38					
RETIREE38	74016	07/20/2021	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	1,587.85
				Vendor 11769 - RETIREE38 Total:	1,587.85
Vendor: 11770 - RETIREE39					
RETIREE39	74017	07/20/2021	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	522.71
				Vendor 11770 - RETIREE39 Total:	522.71
Vendor: 11837 - RUTAN & TUCKER, LLP					
RUTAN & TUCKER, LLP	73886	07/07/2021	ADM/PROFESSIONAL SVCS THROUGH MAY 31, 2021	01-6080L-09	64,044.85
RUTAN & TUCKER, LLP	73885	07/07/2021	ADM/PROFESSIONAL SVCS THROUGH JUNE 30, 2021	01-6080L-09	80,261.68
RUTAN & TUCKER, LLP	73941	07/13/2021	ADM/ADD'L PROFESSIONAL SVCS THROUGH JUNE 30,	01-6080L-09	6,832.00
				Vendor 11837 - RUTAN & TUCKER, LLP Total:	151,138.53

Vendor: 12491 - SAN LUIS OBISPO COUNCIL OF GOVERNMENTS



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SAN LUIS OBISPO COUNCIL OF	73933	07/12/2021	F&R/REF SEC & KEY DEPS-PUB	01-24200-02	50.00
SAN LUIS OBISPO COUNCIL OF	73933	07/12/2021	MTGS CAMBRIA VET'S HALL F&R/REF SEC & KEY DEPS-PUB	01-24210-02	20.00
Vendor 12491 - SAN LUIS OBISPO COUNCIL OF GOVERNMENTS Total:					70.00
Vendor: 12502 - SANDKE, STEVE & TINA					
SANDKE, STEVE & TINA	74033	07/26/2021	WD/REF BAL OF REMODEL DEP - 023.048.044 305	01-43730-01	(28.00)
SANDKE, STEVE & TINA	74033	07/26/2021	WD/REF BAL OF REMODEL DEP - 023.048.044 305	01-43900-01	(3.00)
SANDKE, STEVE & TINA	74033	07/26/2021	WD/REF BAL OF REMODEL DEP - 023.048.044 305	11-24200-11	250.00
SANDKE, STEVE & TINA	74033	07/26/2021	WD/REF BAL OF REMODEL DEP - 023.048.044 305	11-40500-11	(181.00)
Vendor 12502 - SANDKE, STEVE & TINA Total:					38.00
Vendor: 11904 - SDRMA					
SDRMA	73875	07/01/2021	ADM/2021/2022 WORKERS COMP PROGRAM	01-21700-09	120,980.78
SDRMA	73875	07/01/2021	ADM/2021-22 PROPERTY/LIABILITY PKG	01-60300-09	223,991.38
SDRMA	73887	07/07/2021	PROGRAM F&R/CLAIM PD2021008766-	01-60300-02	500.00
SDRMA	73887	07/07/2021	0001 PROPERTY DEDUCTIBLE ADM/POLICY CHANGE FOR FD	01-60300-09	231.56
Vendor 11904 - SDRMA Total:					345,703.72
Vendor: 11964 - SLO CO FIRE / CAL FIRE					
SLO CO FIRE / CAL FIRE	74034	07/26/2021	FD/DISPATCH SERVICES - CY 2020	01-60550-01	37,714.00
Vendor 11964 - SLO CO FIRE / CAL FIRE Total:					37,714.00
Vendor: 11969 - SLO COUNTY CLERK-RECORDER					
SLO COUNTY CLERK-RECORDER	73876	07/01/2021	ADM/RECORDING FEE - LIEN 024.063.078	01-43900-09	5.00
SLO COUNTY CLERK-RECORDER	73878	07/01/2021	ADM/RECORDING FEE - RELEASE OF LIEN 022.093.033	01-43900-09	20.00
Vendor 11969 - SLO COUNTY CLERK-RECORDER Total:					25.00
Vendor: 11966 - SLO COUNTY ENVIRONMENTAL HEALTH					
SLO COUNTY ENVIRONMENTAL	73964	07/19/2021	WD/CROSS CONNECTION - ADMIN COST	11-60550-11	573.30
Vendor 11966 - SLO COUNTY ENVIRONMENTAL HEALTH Total:					573.30
Vendor: 11985 - SLOACTTC					
SLOACTTC	74035	07/26/2021	ADM/LAFCO CHARGES 2021-	01-60550-09	21,379.83
Vendor 11985 - SLOACTTC Total:					21,379.83
Vendor: 11094 - SMITH, JEFFREY L.					
SMITH, JEFFREY L.	74042	07/27/2021	F&R/PLUMBING AT RODEO GROUNDS RD BLDG	01-60338-02	423.00
Vendor 11094 - SMITH, JEFFREY L. Total:					423.00
Vendor: 12478 - SO CAL GAS					
SO CAL GAS	DFT0000244	07/14/2021	F&R/GAS SVC VETS HALL	01-6060G-02	105.13
SO CAL GAS	DFT0000242	07/14/2021	FD/GAS SVC 2850 BURTON	01-6060G-01	147.86
SO CAL GAS	DFT0000253	07/14/2021	WW/GAS SVC 5500 HEATH LANE #B	12-6060G-12	22.27
SO CAL GAS	DFT0000243	07/14/2021	FD/GAS SVC 5490 HEATH	01-6060G-01	4.48
SO CAL GAS	DFT0000254	07/14/2021	WW/GAS SVC 5500 HEATH LANE	12-6060G-12	44.69
Vendor 12478 - SO CAL GAS Total:					324.43
Vendor: 12496 - SPOHN RANCH, INC.					
SPOHN RANCH, INC.	73957	07/15/2021	PROS/SKATE PARK DESIGN & CONSULT SVCS 6/30	01-61700-16	12,750.00
Vendor 12496 - SPOHN RANCH, INC. Total:					12,750.00
Vendor: 12036 - SSG STRUCTURAL ENGINEERS					
SSG STRUCTURAL ENGINEERS	73965	07/19/2021	WD/PROFESSIONAL SVCS CROSS TOWN TRAIL BRIDGE	11-61700-11	18,750.00
Vendor 12036 - SSG STRUCTURAL ENGINEERS Total:					18,750.00
Vendor: 12488 - STATEWIDE TRAFFIC SAFETY & SIGNS, INC					



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STATEWIDE TRAFFIC SAFETY &	73888	07/07/2021	WD/WW/SIGNS	11-6035R-11	150.15
STATEWIDE TRAFFIC SAFETY &	73888	07/07/2021	WD/WW/SIGNS	12-6032M-12	150.15
Vendor 12488 - STATEWIDE TRAFFIC SAFETY & SIGNS, INC Total:					300.30
Vendor: 12130 - SYNCB/AMAZON					
SYNCB/AMAZON	73902	07/07/2021	ALL DEPTS/OFFICE AND DEPT SUPPLIES	01-6033B-01	178.30
SYNCB/AMAZON	73902	07/07/2021	ALL DEPTS/OFFICE AND DEPT SUPPLIES	01-6033B-01	35.88
SYNCB/AMAZON	73902	07/07/2021	ALL DEPTS/OFFICE AND DEPT SUPPLIES	01-6033R-02	120.01
SYNCB/AMAZON	73902	07/07/2021	ALL DEPTS/OFFICE AND DEPT SUPPLIES	01-60500-01	53.61
SYNCB/AMAZON	73902	07/07/2021	ALL DEPTS/OFFICE AND DEPT SUPPLIES	01-60500-09	15.09
SYNCB/AMAZON	73902	07/07/2021	ALL DEPTS/OFFICE AND DEPT SUPPLIES	01-60500-09	78.20
SYNCB/AMAZON	73902	07/07/2021	ALL DEPTS/OFFICE AND DEPT SUPPLIES	01-60900-01	25.74
SYNCB/AMAZON	73902	07/07/2021	ALL DEPTS/OFFICE AND DEPT SUPPLIES	01-60900-01	262.80
SYNCB/AMAZON	73902	07/07/2021	ALL DEPTS/OFFICE AND DEPT SUPPLIES	01-60930-01	530.85
SYNCB/AMAZON	73902	07/07/2021	ALL DEPTS/OFFICE AND DEPT SUPPLIES	11-60500-11	20.57
SYNCB/AMAZON	73902	07/07/2021	ALL DEPTS/OFFICE AND DEPT SUPPLIES	12-60480-12	126.35
SYNCB/AMAZON	73902	07/07/2021	ALL DEPTS/OFFICE AND DEPT SUPPLIES	12-60500-12	20.57
SYNCB/AMAZON	73902	07/07/2021	ALL DEPTS/OFFICE AND DEPT SUPPLIES	39-6041L-25	91.50
Vendor 12130 - SYNCB/AMAZON Total:					1,559.47
Vendor: 12487 - TEAM WENDY LLC					
TEAM WENDY LLC	73903	07/07/2021	FD/HELMETS AND VISORS	01-6220S-01	1,279.59
Vendor 12487 - TEAM WENDY LLC Total:					1,279.59
Vendor: 12165 - THE BLUEPRINTER					
THE BLUEPRINTER	73934	07/12/2021	WD/PRINT WATER REPORT, WATER CONSRVTN BANNERS	11-6011I-11	374.10
Vendor 12165 - THE BLUEPRINTER Total:					374.10
Vendor: 12199 - THREADHEAD, INC.					
THREADHEAD, INC.	73889	07/07/2021	FD/SHIRTS AND HATS WITH FD LOGO	01-60940-01	2,093.26
Vendor 12199 - THREADHEAD, INC. Total:					2,093.26
Vendor: 10688 - TORLANO, EMILY A.					
TORLANO, EMILY A.	73979	07/20/2021	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 10688 - TORLANO, EMILY A. Total:					45.00
Vendor: 12238 - TYLER TECHNOLOGIES, INC					
TYLER TECHNOLOGIES, INC	73917	07/12/2021	ADM/ACCTS REC REVIEW	01-61700-09	125.00
TYLER TECHNOLOGIES, INC	73982	07/20/2021	ANALYSIS QUESTIONNAIRE ADM/ACCTS REC DATA IMPORT & CONFIGURATION	01-61700-09	550.00
Vendor 12238 - TYLER TECHNOLOGIES, INC Total:					675.00
Vendor: 12261 - US BANK EQUIPMENT FINANCE					
US BANK EQUIPMENT FINANCE	73953	07/15/2021	ADM/FD/COPIER LEASE PAYMENT	01-60440-01	109.85
US BANK EQUIPMENT FINANCE	73953	07/15/2021	ADM/FD/COPIER LEASE PAYMENT	01-60440-09	199.53
Vendor 12261 - US BANK EQUIPMENT FINANCE Total:					309.38
Vendor: 12285 - VENTURA, JOSE N					
VENTURA, JOSE N	74023	07/21/2021	F&R/ELECTRICAL WORK RODEO GROUNDS RD	01-6033B-02	525.35
Vendor 12285 - VENTURA, JOSE N Total:					525.35
Vendor: 12286 - VERIZON WIRELESS					
VERIZON WIRELESS	74024	07/21/2021	ALL/MONTHLY ON-CALL CELL PHONES & TABLETS	01-6060C-01	216.40



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VERIZON WIRELESS	74024	07/21/2021	ALL/MONTHLY ON-CALL CELL PHONES & TABLETS	01-6060C-02	48.14
VERIZON WIRELESS	74024	07/21/2021	ALL/MONTHLY ON-CALL CELL PHONES & TABLETS	11-6060C-11	160.66
VERIZON WIRELESS	74024	07/21/2021	ALL/MONTHLY ON-CALL CELL PHONES & TABLETS	12-6060C-12	74.13
Vendor 12286 - VERIZON WIRELESS Total:					499.33
Vendor: 12293 - VITAL RECORDS CONTROL					
VITAL RECORDS CONTROL	73958	07/15/2021	ADM/BOX STORAGE, PICK UP AND DELIVERY	01-6080M-09	607.12
Vendor 12293 - VITAL RECORDS CONTROL Total:					607.12
Vendor: 12315 - WATER SYSTEMS CONSULTING, INC					
WATER SYSTEMS CONSULTING	73890	07/07/2021	WD/WRF/2020 URBAN WATER MGMT PLAN	11-6080E-11	44,233.75
WATER SYSTEMS CONSULTING	73890	07/07/2021	WD/WRF/2020 URBAN WATER MGMT PLAN	40-61700-30	18,213.75
Vendor 12315 - WATER SYSTEMS CONSULTING, INC Total:					62,447.50
Vendor: 12506 - WATERSMART INNOVATIONS					
WATERSMART INNOVATIONS	74043	07/27/2021	WD/CONFERENCE REGISTRATION 10/4 -	11-6120E-11	475.00
Vendor 12506 - WATERSMART INNOVATIONS Total:					475.00
Vendor: 11113 - WEIGOLD, IV JOHN F.					
WEIGOLD, IV JOHN F.	73980	07/20/2021	ADM/MONTHLY CELL PHONE & INTERNET REIMB	01-6060C-09	100.00
Vendor 11113 - WEIGOLD, IV JOHN F. Total:					100.00
Vendor: 12341 - WESTERN ALLIANCE BANK-LOAN PAYMENTS					
WESTERN ALLIANCE BANK-LOA	73959	07/19/2021	WRF/BANK LOAN PRINCIPAL & INTEREST	39-26040-11	190,375.00
WESTERN ALLIANCE BANK-LOA	73959	07/19/2021	WRF/BANK LOAN PRINCIPAL & INTEREST	39-6180I-25	139,337.69
Vendor 12341 - WESTERN ALLIANCE BANK-LOAN PAYMENTS Total:					329,712.69

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Vendor: 12343 - WESTERN EQUIPMENT FINANCE					
WESTERN EQUIPMENT FINANC	73905	07/08/2021	F&R/TORO TX 1000 DINGO WIDE TRACK JULY 2021	01-25200-02	310.33
WESTERN EQUIPMENT FINANC	73905	07/08/2021	F&R/TORO TX 1000 DINGO WIDE TRACK JULY 2021	01-6180H-02	29.52
Vendor 12343 - WESTERN EQUIPMENT FINANCE Total:					339.85
Vendor: 12392 - WM A MORTON & ANJA NOLTING MORTON REVOCABLE TRUST					
WM A MORTON & ANJA NOLTI	73879	07/01/2021	WW/ANNUAL INSTALLMENT PMT CRANE TRUCK	12-6180H-12	1,961.51
WM A MORTON & ANJA NOLTI	73879	07/01/2021	WW/ANNUAL INSTALLMENT PMT CRANE TRUCK	12-6180J-12	10,828.22
Vendor 12392 - WM A MORTON & ANJA NOLTING MORTON REVOCABLE TRUST Total:					12,789.73
Vendor: 10116 - YOUNG, ANNETTE					
YOUNG, ANNETTE	74036	07/26/2021	ADM/REIMB FOR POSTAGE AND STAMPS	01-60510-09	29.95
Vendor 10116 - YOUNG, ANNETTE Total:					29.95
Grand Total:					1,271,507.00

Fund Summary

Fund	Payment Amount
01 - GENERAL FUND	678,715.81
11 - WATER FUND	170,101.65
12 - WASTEWATER FUND	55,447.85
39 - WRF OPERATIONS	346,239.89
40 - WRF CAPITAL	21,001.80
Grand Total:	1,271,507.00

Vendor: 10103 - AMERITAS LIFE INSURANCE G



Cambria Community Services District , CA

Expense Approval Report

By Vendor Name

Payment Dates 7/1/2021 - 7/31/2021

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
AMERITAS LIFE INSURANCE G	7089	07/31/2021	DENTAL PREMIUM	01-21500-00	3,963.92
AMERITAS LIFE INSURANCE G	7089	07/31/2021	DENTAL PREMIUM	01-21500-00	621.08
AMERITAS LIFE INSURANCE G	7089	07/31/2021	DENTAL PREMIUM	01-51020-09	(0.02)
AMERITAS LIFE INSURANCE G	7089	07/31/2021	DENTAL PREMIUM	12-51020-12	65.34
Vendor 10103 - AMERITAS LIFE INSURANCE G Total:					4,650.32
Vendor: 12453 - CALIFORNIA STATE DISBURSEMENT					
CALIFORNIA STATE DISBURSEM	DFT0000276	07/27/2021	GARNISHMENT-CHILD SUPPORT	01-21630-00	292.50
Vendor 12453 - CALIFORNIA STATE DISBURSEMENT Total:					292.50
Vendor: 10350 - CAMBRIA COMMUNITY SERVICE					
CAMBRIA COMMUNITY SERVIC	DFT0000228	07/09/2021	MEDICAL REIMBURSEMENT	01-21710-00	1,540.00
CAMBRIA COMMUNITY SERVIC	DFT0000228	07/09/2021	MEDICAL REIMBURSEMENT	01-51220-01	200.00
CAMBRIA COMMUNITY SERVIC	DFT0000228	07/09/2021	MEDICAL REIMBURSEMENT	01-51220-02	50.00
CAMBRIA COMMUNITY SERVIC	DFT0000228	07/09/2021	MEDICAL REIMBURSEMENT	01-51220-09	300.00
CAMBRIA COMMUNITY SERVIC	DFT0000228	07/09/2021	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVIC	DFT0000228	07/09/2021	MEDICAL REIMBURSEMENT	12-51220-12	200.00
CAMBRIA COMMUNITY SERVIC	DFT0000262	07/23/2021	MEDICAL REIMBURSEMENT	01-21710-00	2,090.00
CAMBRIA COMMUNITY SERVIC	DFT0000262	07/23/2021	MEDICAL REIMBURSEMENT	01-51220-01	200.00
CAMBRIA COMMUNITY SERVIC	DFT0000262	07/23/2021	MEDICAL REIMBURSEMENT	01-51220-02	50.00
CAMBRIA COMMUNITY SERVIC	DFT0000262	07/23/2021	MEDICAL REIMBURSEMENT	01-51220-09	300.00
CAMBRIA COMMUNITY SERVIC	DFT0000262	07/23/2021	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVIC	DFT0000262	07/23/2021	MEDICAL REIMBURSEMENT	12-51220-12	200.00
CAMBRIA COMMUNITY SERVIC	DFT0000296	07/30/2021	MEDICAL REIMBURSEMENT	01-21710-00	550.00
Vendor 10350 - CAMBRIA COMMUNITY SERVICE Total:					6,080.00
Vendor: 10355 - CAMBRIA FIREFIGHTERS ASSN					
CAMBRIA FIREFIGHTERS ASSN	7085	07/09/2021	RESERVE FIREFIGHTER DUES	01-21600-00	112.20
CAMBRIA FIREFIGHTERS ASSN	7088	07/27/2021	RESERVE FIREFIGHTER DUES	01-21600-00	82.20
Vendor 10355 - CAMBRIA FIREFIGHTERS ASSN Total:					194.40
Vendor: 10691 - EMPLOYMENT DEVELOPMENT DP					
EMPLOYMENT DEVELOPMENT	DFT0000239	07/09/2021	STATE TAX WITHHOLDING	01-21100-00	6,033.92
EMPLOYMENT DEVELOPMENT	DFT0000240	07/09/2021	SDI	01-21300-00	1,668.89
EMPLOYMENT DEVELOPMENT	DFT0000273	07/23/2021	STATE TAX WITHHOLDING	01-21100-00	4,425.81
EMPLOYMENT DEVELOPMENT	DFT0000274	07/23/2021	SDI	01-21300-00	1,346.26
EMPLOYMENT DEVELOPMENT	DFT0000279	07/27/2021	STATE TAX WITHHOLDING	01-21100-00	14.87
EMPLOYMENT DEVELOPMENT	DFT0000280	07/27/2021	SDI	01-21300-00	12.10
EMPLOYMENT DEVELOPMENT	DFT0000288	07/27/2021	STATE TAX WITHHOLDING	01-21100-00	69.62
EMPLOYMENT DEVELOPMENT	DFT0000289	07/27/2021	SDI	01-21300-00	88.41
EMPLOYMENT DEVELOPMENT	DFT0000301	07/30/2021	STATE TAX WITHHOLDING	01-21100-00	629.17
EMPLOYMENT DEVELOPMENT	DFT0000302	07/30/2021	SDI	01-21300-00	139.87
EMPLOYMENT DEVELOPMENT	DFT0000308	07/30/2021	STATE TAX WITHHOLDING	01-21100-00	1,388.77
EMPLOYMENT DEVELOPMENT	DFT0000309	07/30/2021	SDI	01-21300-00	229.29
Vendor 10691 - EMPLOYMENT DEVELOPMENT DP Total:					16,046.98
Vendor: 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC.					
IAFF LOCAL 4635 CAMBRIA PRC	7086	07/09/2021	DUES-FIRE IAFF	01-21600-00	240.00
IAFF LOCAL 4635 CAMBRIA PRC	7087	07/26/2021	DUES-FIRE IAFF	01-21600-00	240.00
IAFF LOCAL 4635 CAMBRIA PRC	7091	07/30/2021	DUES-FIRE IAFF	01-21600-00	40.00
Vendor 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC. Total:					520.00
Vendor: 11069 - IRS/FEDERAL PAYROLL TAXES					
IRS/FEDERAL PAYROLL TAXES	DFT0000237	07/09/2021	FEDERAL TAX WITHHOLDING	01-21000-00	15,174.47
IRS/FEDERAL PAYROLL TAXES	DFT0000238	07/09/2021	MEDICARE TAX	01-21200-00	4,050.54
IRS/FEDERAL PAYROLL TAXES	DFT0000241	07/09/2021	SOCIAL SECURITY TAX	01-21200-00	17,319.52
IRS/FEDERAL PAYROLL TAXES	DFT0000271	07/23/2021	FEDERAL TAX WITHHOLDING	01-21000-00	11,181.06
IRS/FEDERAL PAYROLL TAXES	DFT0000272	07/23/2021	MEDICARE TAX	01-21200-00	3,276.76
IRS/FEDERAL PAYROLL TAXES	DFT0000275	07/23/2021	SOCIAL SECURITY TAX	01-21200-00	14,010.86
IRS/FEDERAL PAYROLL TAXES	DFT0000277	07/27/2021	FEDERAL TAX WITHHOLDING	01-21000-00	55.38
IRS/FEDERAL PAYROLL TAXES	DFT0000278	07/27/2021	MEDICARE TAX	01-21200-00	29.24
IRS/FEDERAL PAYROLL TAXES	DFT0000281	07/27/2021	SOCIAL SECURITY TAX	01-21200-00	125.00
IRS/FEDERAL PAYROLL TAXES	DFT0000286	07/27/2021	FEDERAL TAX WITHHOLDING	01-21000-00	487.75
IRS/FEDERAL PAYROLL TAXES	DFT0000287	07/27/2021	MEDICARE TAX	01-21200-00	213.66
IRS/FEDERAL PAYROLL TAXES	DFT0000290	07/27/2021	SOCIAL SECURITY TAX	01-21200-00	913.62
IRS/FEDERAL PAYROLL TAXES	DFT0000299	07/30/2021	FEDERAL TAX WITHHOLDING	01-21000-00	1,346.60
IRS/FEDERAL PAYROLL TAXES	DFT0000300	07/30/2021	MEDICARE TAX	01-21200-00	338.02
IRS/FEDERAL PAYROLL TAXES	DFT0000303	07/30/2021	SOCIAL SECURITY TAX	01-21200-00	1,445.32
IRS/FEDERAL PAYROLL TAXES	DFT0000306	07/30/2021	FEDERAL TAX WITHHOLDING	01-21000-00	3,037.68



Cambria Community Services District , CA

Expense Approval Report

By Vendor Name

Payment Dates 7/1/2021 - 7/31/2021

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
IRS/FEDERAL PAYROLL TAXES	DFT0000307	07/30/2021	MEDICARE TAX	01-21200-00	554.12
IRS/FEDERAL PAYROLL TAXES	DFT0000310	07/30/2021	SOCIAL SECURITY TAX	01-21200-00	2,369.34
Vendor 11069 - IRS/FEDERAL PAYROLL TAXES Total:					75,928.94
Vendor: 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457					
MISSION SQUARE RETIREMENT	DFT0000223	07/09/2021	457 YEE CONTIRBUTION	01-21410-00	3,990.00
MISSION SQUARE RETIREMENT	DFT0000224	07/09/2021	457 YEE CONTIRBUTION	01-21410-00	545.43
MISSION SQUARE RETIREMENT	DFT0000225	07/09/2021	457 YEE CONTIRBUTION	01-21410-00	100.00
MISSION SQUARE RETIREMENT	DFT0000226	07/09/2021	DC 457 MGMT MATCH	01-21410-00	900.00
MISSION SQUARE RETIREMENT	DFT0000227	07/09/2021	DD ICMA SEIU MATCH	01-21410-00	370.00
MISSION SQUARE RETIREMENT	DFT0000259	07/23/2021	457 YEE CONTIRBUTION	01-21410-00	4,240.00
MISSION SQUARE RETIREMENT	DFT0000260	07/23/2021	457 YEE CONTIRBUTION	01-21410-00	337.52
MISSION SQUARE RETIREMENT	DFT0000261	07/23/2021	DC 457 MGMT MATCH	01-21410-00	900.00
MISSION SQUARE RETIREMENT	DFT0000295	07/30/2021	457 YEE CONTIRBUTION	01-21410-00	20.00
Vendor 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457 Total:					11,402.95
Vendor: 11652 - PPBI DIRECT DEPOSIT					
PPBI-DIRECT DEPOSIT	EFT000001	07/09/2021	PAYROLL EFT	01-21520-00	89,700.20
PPBI-DIRECT DEPOSIT	20000	07/23/2021	CHECK	01-21520-00	2,031.67
PPBI-DIRECT DEPOSIT	EFT000002	07/23/2021	PAYROLL EFT	01-21520-00	70,880.01
PPBI-DIRECT DEPOSIT	EFT000003	07/27/2021	PAYROLL EFT	01-21520-00	556.03
PPBI-DIRECT DEPOSIT	EFT000004	07/27/2021	PAYROLL EFT	01-21520-00	5,377.29
PPBI-DIRECT DEPOSIT	EFT000005	07/30/2021	PAYROLL EFT	01-21520-00	8,036.85
PPBI-DIRECT DEPOSIT	EFT000006	07/30/2021	PAYROLL EFT	01-21520-00	12,944.01
Vendor 11652 - PPBI-DIRECT DEPOSIT Total:					189,526.06
Vendor: 11593 - PERS HEALTH BENEFIT SERV					
PERS HEALTH BENEFIT SERV	DFT0000291	07/31/2021	HEALTH PREMIUM	01-21510-00	34,580.36
PERS HEALTH BENEFIT SERV	DFT0000291	07/31/2021	HEALTH PREMIUM	01-21510-00	6,725.52
PERS HEALTH BENEFIT SERV	DFT0000291	07/31/2021	HEALTH PREMIUM	01-51030-09	(0.20)
PERS HEALTH BENEFIT SERV	DFT0000291	07/31/2021	HEALTH PREMIUM	01-51030-09	103.26
PERS HEALTH BENEFIT SERV	DFT0000291	07/31/2021	HEALTH PREMIUM	01-51210-01	715.00
PERS HEALTH BENEFIT SERV	DFT0000291	07/31/2021	HEALTH PREMIUM	01-51210-02	715.00
PERS HEALTH BENEFIT SERV	DFT0000291	07/31/2021	HEALTH PREMIUM	01-51210-09	57.81
PERS HEALTH BENEFIT SERV	DFT0000291	07/31/2021	HEALTH PREMIUM	01-51210-09	1,573.00
PERS HEALTH BENEFIT SERV	DFT0000291	07/31/2021	HEALTH PREMIUM	11-51210-11	858.00
PERS HEALTH BENEFIT SERV	DFT0000291	07/31/2021	HEALTH PREMIUM	12-51210-12	1,001.00
Vendor 11593 - PERS HEALTH BENEFIT SERV Total:					46,328.75
Vendor: 11594 - PERS RETIREMENT SYSTEM					
PERS RETIREMENT SYSTEM	DFT0000219	07/09/2021	PERS RETIREMENT	01-21410-00	2,297.21
PERS RETIREMENT SYSTEM	DFT0000220	07/09/2021	PERS RETIREMENT	01-21410-00	6,164.19
PERS RETIREMENT SYSTEM	DFT0000221	07/09/2021	PERS RETIREMENT	01-21410-00	1,116.60
PERS RETIREMENT SYSTEM	DFT0000222	07/09/2021	PERS RETIREMENT	01-21410-00	1,120.38
PERS RETIREMENT SYSTEM	DFT0000229	07/09/2021	PERS RETIREMENT	01-21410-00	1,208.94
PERS RETIREMENT SYSTEM	DFT0000230	07/09/2021	PERS RETIREMENT	01-21410-00	275.62
PERS RETIREMENT SYSTEM	DFT0000230	07/09/2021	PERS RETIREMENT	01-21410-00	2,371.68
PERS RETIREMENT SYSTEM	DFT0000230	07/09/2021	PERS RETIREMENT	01-51090-01	(41.92)
PERS RETIREMENT SYSTEM	DFT0000230	07/09/2021	PERS RETIREMENT	01-51090-01	21.01
PERS RETIREMENT SYSTEM	DFT0000230	07/09/2021	PERS RETIREMENT	01-51090-02	(2.81)
PERS RETIREMENT SYSTEM	DFT0000230	07/09/2021	PERS RETIREMENT	01-51090-02	(3.49)
PERS RETIREMENT SYSTEM	DFT0000230	07/09/2021	PERS RETIREMENT	01-51090-02	(7.46)
PERS RETIREMENT SYSTEM	DFT0000230	07/09/2021	PERS RETIREMENT	01-51090-09	(10.03)
PERS RETIREMENT SYSTEM	DFT0000230	07/09/2021	PERS RETIREMENT	01-51090-09	(12.68)
PERS RETIREMENT SYSTEM	DFT0000230	07/09/2021	PERS RETIREMENT	01-51090-09	(31.67)
PERS RETIREMENT SYSTEM	DFT0000230	07/09/2021	PERS RETIREMENT	11-51090-11	(13.56)
PERS RETIREMENT SYSTEM	DFT0000230	07/09/2021	PERS RETIREMENT	11-51090-11	(6.15)
PERS RETIREMENT SYSTEM	DFT0000230	07/09/2021	PERS RETIREMENT	12-51090-12	(6.85)
PERS RETIREMENT SYSTEM	DFT0000230	07/09/2021	PERS RETIREMENT	12-51090-12	(14.75)
PERS RETIREMENT SYSTEM	DFT0000230	07/09/2021	PERS RETIREMENT	12-51090-12	(6.29)
PERS RETIREMENT SYSTEM	DFT0000230	07/09/2021	PERS RETIREMENT	39-51090-25	(63.99)
PERS RETIREMENT SYSTEM	DFT0000231	07/09/2021	PERS RETIREMENT	01-21410-00	1,100.43
PERS RETIREMENT SYSTEM	DFT0000232	07/09/2021	PERS RETIREMENT	01-21410-00	1,403.91
PERS RETIREMENT SYSTEM	DFT0000233	07/09/2021	PERS RETIREMENT	01-21410-00	3,448.47
PERS RETIREMENT SYSTEM	DFT0000234	07/09/2021	PERS RETIREMENT	01-21410-00	3,947.01
PERS RETIREMENT SYSTEM	DFT0000255	07/23/2021	PERS RETIREMENT	01-21410-00	1,931.51
PERS RETIREMENT SYSTEM	DFT0000255	07/23/2021	PERS RETIREMENT	01-51090-01	248.17
PERS RETIREMENT SYSTEM	DFT0000256	07/23/2021	PERS RETIREMENT	01-21410-00	5,829.00



Cambria Community Services District , CA

Expense Approval Report

By Vendor Name

Payment Dates 7/1/2021 - 7/31/2021

Vendor Name	Payment Number	Payment Date	Description (Item)	Account Number	Amount
PERS RETIREMENT SYSTEM	DFT0000257	07/23/2021	PERS RETIREMENT	01-21410-00	399.78
PERS RETIREMENT SYSTEM	DFT0000258	07/23/2021	PERS RETIREMENT	01-21410-00	403.78
PERS RETIREMENT SYSTEM	DFT0000263	07/23/2021	PERS RETIREMENT	01-21410-00	1,152.38
PERS RETIREMENT SYSTEM	DFT0000264	07/23/2021	PERS RETIREMENT	01-21410-00	2,233.92
PERS RETIREMENT SYSTEM	DFT0000265	07/23/2021	PERS RETIREMENT	01-21410-00	1,065.43
PERS RETIREMENT SYSTEM	DFT0000266	07/23/2021	PERS RETIREMENT	01-21410-00	1,337.67
PERS RETIREMENT SYSTEM	DFT0000267	07/23/2021	PERS RETIREMENT	01-21410-00	3,498.26
PERS RETIREMENT SYSTEM	DFT0000267	07/23/2021	PERS RETIREMENT	11-51090-11	(55.25)
PERS RETIREMENT SYSTEM	DFT0000268	07/23/2021	PERS RETIREMENT	01-21410-00	3,933.57
PERS RETIREMENT SYSTEM	DFT0000268	07/23/2021	PERS RETIREMENT	11-51090-11	(62.12)
PERS RETIREMENT SYSTEM	DFT0000282	07/27/2021	PERS RETIREMENT	01-21410-00	145.71
PERS RETIREMENT SYSTEM	DFT0000282	07/27/2021	PERS RETIREMENT	01-51090-01	(141.67)
PERS RETIREMENT SYSTEM	DFT0000283	07/27/2021	PERS RETIREMENT	01-21410-00	398.33
PERS RETIREMENT SYSTEM	DFT0000284	07/27/2021	PERS RETIREMENT	01-21410-00	558.87
PERS RETIREMENT SYSTEM	DFT0000285	07/27/2021	PERS RETIREMENT	01-21410-00	564.45
PERS RETIREMENT SYSTEM	DFT0000292	07/31/2021	Safety Plan Unfunded	01-51090-01	11,253.00
PERS RETIREMENT SYSTEM	DFT0000292	07/31/2021	Accrued Liab		
			MISC UNFUNDED ACRRUED	01-51090-02	3,098.68
PERS RETIREMENT SYSTEM	DFT0000292	07/31/2021	LIAB		
			MISC UNFUNDED ACRRUED	01-51090-09	10,764.45
PERS RETIREMENT SYSTEM	DFT0000292	07/31/2021	LIAB		
			MISC UNFUNDED ACRRUED	11-51090-11	8,088.57
PERS RETIREMENT SYSTEM	DFT0000292	07/31/2021	LIAB		
			MISC UNFUNDED ACRRUED	12-51090-12	9,441.52
PERS RETIREMENT SYSTEM	DFT0000292	07/31/2021	LIAB		
			MISC UNFUNDED ACRRUED	39-51090-25	1,881.61
			LIAB		
			Vendor 11594 - PERS RETIREMENT SYSTEM Total:		92,223.42
Vendor: 11911 - SEIU LOCAL 620					
SEIU LOCAL 620	DFT0000235	07/09/2021	SEIU UNION DUES	01-21600-00	179.62
SEIU LOCAL 620	DFT0000236	07/09/2021	SEIU UNION DUES	01-21600-00	210.52
SEIU LOCAL 620	DFT0000269	07/23/2021	SEIU UNION DUES	01-21600-00	190.37
SEIU LOCAL 620	DFT0000270	07/23/2021	SEIU UNION DUES	01-21600-00	210.52
			Vendor 11911 - SEIU LOCAL 620 Total:		791.03
Vendor: 12175 - THE LINCOLN NATIONAL LIFE					
THE LINCOLN NATIONAL LIFE	7090	07/31/2021	LIFE INSUR-GROUP	01-21640-00	281.18
			Vendor 12175 - THE LINCOLN NATIONAL LIFE Total:		281.18
			Grand Total:		444,266.53

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, July 8, 2021 2:00 PM

1. OPENING

A. Call to Order

President Steidel called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Steidel led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Cindy Steidel, Donn Howell, Harry Farmer, Karen Dean and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Ossana Terterian.

D. President's Report

President Steidel had no report. She stated that her email account was hacked and for everyone to be aware. She also discussed the social media conversation regarding water shortage issues and how to access the website for more information.

E. Agenda Review: Additions/Deletions

President Steidel asked for any additions or deletions. There were none.

2. BOARD MEMBER COMMUNICATIONS

There were none.

3. COMMISSION REPORT

A. PROS Chairman's Report

PROS Commission Chairman Steve Kniffen provided a report on the Skatepark.

4. PUBLIC COMMENT

Public Comment:

Rita Benavides, Cambria
 Elizabeth Bettenhausen, Cambria
 Jeffrey Smith, Cambria
 Carlos Montalvo, Cambria
 Reb, Cambria
 Laura Swartz, Cambria
 Buddy Campo, Cambria
 Chelsie Foster, Cambria
 Stan Cooper, Cambria
 Ted Key, Cambria
 Dawn Mazur, Cambria (submitted a written comment)
 Michael Calderwood, Cambria

5. **CONSENT AGENDA**

- A.** Consideration of Approval of Resolution 25-2021 to Finance the Purchase of a Replacement Truck for the Facilities & Resources Department

Director Farmer asked to pull the item to regular business for discussion.

Public Comment:

Gordon Heinrichs, Cambria
 Ted Key, Cambria
 Elizabeth Bettenhausen, Cambria

Director Gray moved for the approval of Resolution 25-2021 to finance the purchase of a replacement truck for the Facilities & Resources Department.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray)
 Nays– 0 Absent – 0

6. **REGULAR BUSINESS**

- A.** Discussion and Consideration of Draft Policy 2225 on Encampments on District Property

Finance Manager Duffield introduced the item and provided a summary.

Public Comment: There was none.

Vice President Howell moved to adopt Policy 2225 as presented but with following amendment by President Steidel - Section 2225.3.2 - the sentence beginning with "Thus, after providing proper notice..." to end the sentence after the word "promptly." And the next sentence will be "All reasonable efforts shall be made to restore the sites to their original condition."

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray)
Nays– 0 Absent – 0

B. Discussion and Consideration to Vote for a Candidate to serve on the California Special Districts Board (CSDA) Board of Directors, Coastal Network Seat A

Finance Manager Duffield introduced the item and provided a summary.

Public Comment: There was none.

Director Dean moved to cast a vote for Elaine Magner to serve on the CSDA Board of Directors, Coastal Network Seat A.

Director Farmer seconded the motion.

Motion Passed Ayes – 4 (Steidel, Howell, Farmer, Dean) Nays– 0 Absent – 0
Abstain – 1 (Gray)

C. Discussion and Consideration of Resuming In-Person CCSD Board, Standing Committee, and PROS Commission Regular and Special Meetings

Finance Manager Duffield introduced the item and provided a summary.

Public Comment:

Christine Heinrichs, Cambria
Elizabeth Bettenhausen, Cambria
Ted Key, Cambria
Bob Lloyd,
Holly Ludwigson, Cambria (Submitted a written comment)

Director Dean moved to bring the discussion back to a future meeting.

President Steidel requested that it be no later than the September 9th Board meeting.

Vice President Howell seconded the motion.

Motion Passed Ayes – 4 (Steidel, Howell, Farmer, Dean) Nays– 1 (Gray) Absent – 0

7. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Public Comment:

Public Comment:

Elizabeth Bettenhausen, Cambria
Holly Ludwigson, Cambria (submitted a written report)

B. Finance Committee's Report

Director Gray stated that there was no meeting and therefore no report.

C. Policy Committee's Report

Vice President Howell stated they had a quorum for a few minutes, wherein they approved the minutes, and then there was no quorum and they had to cancel the meeting.

D. Resources and Infrastructure Committee's Report

Director Dean stated that there was no meeting and therefore no report.

E. Other Liaison Reports and Ad Hoc Committee Reports

Director Farmer and Director Dean had already submitted reports as part of the agenda. Director Dean wanted to make a correction to the NCAC Liaison Report – misspelled the last name of the speaker – and speaker has changed to Thomas Arndt, Administrative Services Officer for the San Luis Obispo Council of Governments. He will be focusing his presentation on 2023 Regional Transportation Plan for the County. The meeting will be held on July 21, 2021. They will also be voting in newly elected representatives.

8. FUTURE AGENDA ITEM(S)

President Steidel asked for any future agenda items.

Director Farmer wanted to have a vote about the Skate park location – and just confirming the location. He would also like Gus Yates to speak to the Board with regard to the Instream Flow Study and the overall health and well being of the aquifer. Also, have biologist Cindy Cleveland speak about what's happening to the frogs.

Director Gray wanted to talk about staff vaccinations and discussing financing or refinancing of the WRF loan and look at options of refunding loan.

Vice President Howell wanted a progress report on the redistricting from the consultant.

9. ADJOURN TO CLOSED SESSION

A. Public Comment

Public Comment:
Elizabeth Bettenhausen, Cambria

President Steidel adjourned the meeting at 4:35 p.m.

**B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION Pursuant to Government Code Section 54956.9(d)(1)
Name of Case: Afifi v. CCSD, et al.**

For further detail on the CCSD meeting, please visit the district's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the district's meeting webpage.

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, July 15, 2021 2:00 PM

1. OPENING

A. Call to Order

President Steidel called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Steidel led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Cindy Steidel, Donn Howell, Harry Farmer, Karen Dean and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Ossana Terterian.

D. Report from Closed Session

District Counsel reported that on July 8, 2021, the Board held a special closed session meeting for a new litigation case entitled Afifi vs. CCSD and the County. There was no action to report.

E. President's Report

President Steidel wanted to discuss the water supply ad hoc report revisions and make clarifications.

F. Agenda Review: Additions/Deletions

President Steidel asked for any additions or deletions. There was none.

2. BOARD MEMBER COMMUNICATIONS

There was none.

3. PUBLIC SAFETY

A. Sheriff's Department Report

Sergeant Langston was available via phone and provided a summary of the Sheriff's Department Report.

B. CCSD Fire Chief's Report

Chief Hollingsworth provided a report on recent activities in Cambria.

4. PUBLIC COMMENT

Public Comment:
Rusty Burns, Cambria
Daniel, Cambria
Buddy, Cambria
John, Cambria

5. CONSENT AGENDA

- A.** Consideration to Adopt the June 10, 2021 and June 17, 2021 Regular Meeting Minutes and the June 9, 2021 and June 16, 2021 Special Meeting Minutes
- B.** Consideration to Adopt Resolution 27-2021 Regarding the Local State of Emergency Declaration

Director Gray motioned to approve the consent agenda items 5A and 5B.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

6. HEARINGS AND APPEALS

- A.** Public Hearing to Discuss and Consider Adoption of Resolution 26-2021 Declaring a Stage 3 Water Shortage Warning or 4 Water Shortage Emergency

General Manager Weigold introduced the item and provided a summary. He then turned it over to the Utilities Department Manager/District Engineer for further explanation.

President Steidel opened the public hearing.

Public Comment:
Ted Key, Cambria
Crosby Swartz, Cambria (also submitted a written comment)
Deborah, Cambria
Christine Heinrichs, Cambria (also submitted a written comment)
Elizabeth Bettenhausen, Cambria
Karen Pearson, Cambria (submitted a written comment)
Mel McColloch, Cambria (submitted a written comment)
Robert Fountain, Cambria (submitted a written comment)
John, Cambria

President Steidel closed the public hearing.

Director Gray moved to adopt Resolution 26-2021 declaring a Stage 4 Water Shortage Emergency with two modifications – 1. Suspension of monthly meter reads. 2. The use of year 2019 as the base comparison year for commercial allocations.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

President Steidel suggested a short break from 4:34 p.m. to 4:40 p.m.

President Steidel motioned to extend the meeting to 5:30 p.m. – all were in agreement.

7. REGULAR BUSINESS

A. Discussion and Consideration of Board Intent To Serve (ITS) Ad Hoc Committee Recommendations From Its Final Report

General Manager Weigold introduced the item and provided a summary.

Public Comment:

Michael Lyons, Cambria

Christine Heinrichs, Cambria (also submitted a written comment)

Elizabeth Bettenhausen, Cambria

President Steidel moved to accept recommendations below with the following actions.

Recommendation #1 Recommend that the Board discuss and consider temporarily suspending four of the Active ITS listed above, the one Single Family Residential ITS and the three Commercial ITS, until such time that the final results of both the Task 1 & Task 2 of the Instream Flow Study have been completed and accepted.

Action: Motion: Implement the Board Ad Hoc Committee Recommendation for temporary suspension of Active Intent to Serves (One Single Family Residential and three Commercial) until such time as the final results of both Tasks 1 and 2 of the In-Stream Flow Study have been completed and accepted. Approved by roll call vote of 5-0

Recommendation #2 Recommend that a policy be considered for all Will Serves for new projects on the Existing Commits lists (excluding any minor remodels or additions to existing structures).

Action: Recommendation accepted by Board and directed back to staff to return with an action plan for implementation.

Recommendation #3 Recommend that Municipal Code Section 8.04.080.D.4 procedure be amended to require all applications for projects requiring any EDUs by considered by the Board of Directors.

Action: Recommendation accepted and directed back to staff for administrative action

Recommendation #4 Recommend that Municipal Code Section 8.04.080.E.3 be amended to require all requestions for extensions of Intent to Serve letters, regardless of the number of EDU's involved, be considered by the Board of Directors.

Action: Recommendation accepted and directed back to staff for administrative action

Recommendation #5 Recommend that Municipal Code section 8.04.080.H be amended to require extensions of connection of permits, regardless of the number of EDUs, be considered by the Board of Directors.

Action: Recommendation accepted and directed back to staff for administrative action

Recommendation #6 Recommend the use of retrofit points in the points bank from past retrofits be suspended or put on hold and that retrofits upon resale be disconnected from retrofits/offset points due to verification difficulty.

Action: Recommendation accepted and directed back to staff to return with an Action Plan for implementation

Recommendation #7 Recommend that any new projects on the currently unimproved parcels, as well as tear down/rebuilds, be required to use non-potable water for outdoor landscape irrigation.

Action: Recommendation accepted and directed staff to come back with action plan for implementation including any action that may be required for codification by the Board.

Recommendation #8 Recommend that all Will Serve or Availability of Water & Sewer notification letters sent to SLO County for Existing Commitments or Grandfathered meters have a statement included that the property has a water meter installed, the proper owner has been paying a bimonthly base water charge, and the District is legally obligated to provide water service due to a Settlement Agreement or active Service Connection prior to the declaration of the Moratorium in 2001.

Action: Direction back to staff for implementing this described action

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

8. MANAGER REPORTS

A. Public Comment:

Christine Heinrichs, Cambria (also submitted a written report)

B. General Manager's Report

General Manager Weigold provided a summary of the General Manager's report.

C. Finance Manager's Report

Finance Manager Duffield provided a summary of the Finance Manager's report.

President Steidel suggested extending the meeting at 5:28 p.m. to 6:00 p.m. All agreed.

D. Utilities Report

District Engineer Dienzo provided a summary of the Utilities report.

9. FUTURE AGENDA ITEM(S)

President Steidel asked for any future agenda items. She wanted to bring back information on the transponder and some things that were on the presentation documents. She wants it to

come back to the Board explaining their application and potential cost so that they may consider it for action.

Director Farmer wanted to affirm the location of the skate park and that it will be at the old location. President Steidel said that it was on an upcoming agenda.

10. ADJOURN TO CLOSED SESSION

- A.** Public Comment – there was none.

President Steidel adjourned the meeting at 5:43 p.m.

- B.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Government Code Section 54957(b)(2)
Title: General Manager

- C.** CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code 54956.8
Property: 2284 Center Street (APN: 013-264-021)
Agency Negotiators: John F. Weigold, IV, General Manager
Negotiating Party: Cambria Historical Society
Under Negotiation: Price and Terms of Payment

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

**AGENDA
SPECIAL MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

Friday, July 30, 2021, 9:00 AM

1. OPENING

A. Call to Order

President Steidel called the meeting to order at 9:00 a.m.

B. Pledge of Allegiance

President Steidel led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Cindy Steidel, Donn Howell, Harry Farmer, Karen Dean and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Ossana Terterian.

2. PUBLIC COMMENT ON AGENDA ITEMS

President Steidel deferred the comments to be heard during each item on the agenda.

3. REGULAR BUSINESS

A. Discussion and Consideration of Strategic Plan Status Report and Update

General Manager Weigold introduced the item and provided a summary.

President Steidel reiterated that this item will be discussed fully during the special meeting on Tuesday.

B. Receive Strategic Planning Community Input focusing on Three Key Areas: District Strengths, District Weaknesses, and District Goals and Other Issues Related to the Cambria Community Services District (CCSD) Strategic Plan Update

Mr. Weigold introduced the item and provided a summary.

Public Comment:

Christine Heinrichs, Cambria

Elizabeth Bettenhausen, Cambria

Tina Dickason, Cambria

Lauren Younger, Cambria (submitted a written comment)

- C. On Tuesday, August 3, 2021 the Board of Directors will Hold an Adjourned Special Meeting to Facilitate a Workshop for Development of the District's Strategic Plan Update

President Steidel stated that the item will be part of an adjourned meeting that will be established on Tuesday, August 3, 2021 during the Strategic Planning meeting.

- D. Discussion and Consideration to Set a Date for the Next Strategic Planning Workshop Update

President Steidel stated that the item will be part of an adjourned meeting that will be established on Tuesday, August 3, 2021 during the Strategic Planning meeting.

4. ADJOURN

Director Gray moved that the Board adjourn the meeting and reconvene at an adjourned special Board meeting on Tuesday, August 3, 2021 at 8:30 a.m.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

President Steidel adjourned the meeting at 9:30 a.m.

For further detail on the CCSD meeting, please visit the district's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the district's meeting webpage.

AGENDA
ADJOURNED SPECIAL MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD
OF DIRECTORS
Tuesday, August 3, 2021, 8:30 a.m.

1. OPENING

A. Call to Order

President Steidel called the meeting to order at 9:00 a.m.

B. Pledge of Allegiance

President Steidel did not recite the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Cindy Steidel, Donn Howell, Harry Farmer, Karen Dean and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, Assistant District Counsel David Hirsch, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo, and Project Manager Melissa Bland.

David Pierson, former CCSD Director
 Gordon Heinrichs, Vice Chair of Policy Committee
 John Nixon, former Secretary of Policy Committee
 Marvin Corne, Member of Finance Committee
 Gail Tsuboi, Recorder
 Marilyn Snider, Facilitator

2. PUBLIC COMMENT ON AGENDA ITEMS

Public Comment:

Public comment was taken on July 30, 2021.

3. REGULAR BUSINESS

A. Discussion and Consideration of Strategic Plan Status Report and Update

This item was discussed on July 30, 2021.

B. Receive Strategic Planning Community Input focusing on Three Key Areas: District Strengths, District Weaknesses, and District Goals and Other Issues Related to the Cambria Community Services District (CCSD) Strategic Plan Update

This item was discussed on July 30, 2021.

C. On Tuesday, August 3, 2021 the Board of Directors will Hold an Adjourned Special Meeting to Facilitate a Workshop for Development of the District's Strategic Plan Update

General Manager Weigold introduced the item and turned it over to Marilyn Snider. She then

started the workshop detailed below.

CAMBRIA COMMUNITY SERVICES DISTRICT

STRATEGIC PLANNING WORKSHOP

3 August 2021 • via Zoom

Marilyn Snider, Facilitator – Snider and Associates (510) 531-2904
Gail Tsuboi, Recorder – Tsuboi Design (925) 376-9151

MISSION STATEMENT

The Cambria Community Services District (CCSD) provides water, wastewater treatment, solid waste disposal, fire protection services, street lighting services, and supports related community services such as parks, transit and operation of the Cambria Veterans' Memorial Building. We seek to provide such services professionally, productively, and fairly, keeping in mind Cambria's unique history and character together with the challenges of the present and the future.

CORE VALUES

not in priority order

The Cambria Community Services District values . . .

- ◆ **Integrity**
- ◆ **Open communication and Transparency**
- ◆ **Safety**
- ◆ **Fiscal responsibility**
- ◆ **Exemplary customer service**
- ◆ **Mutual respect**

THREE-YEAR GOALS

2021-2024 * not in priority order

- ▶ **☐ Increase and improve communications with the public**
- ▶ **Achieve and sustain adequate financial resources to fulfill the mission**
- ▶ **Achieve a balanced policy for growth and resources.**
- ▶ **Develop and implement a long-term infrastructure and resources plan**
- ▶ **Achieve community preparedness for wildfires and other emergencies**

NEXT STEPS/FOLLOW-UP PROCESS

WHEN	WHO	WHAT
Wednesday, August 4		Distribute the retreat record to all participants.

	Ossana Terterian and General Manager John Weigold IV	
Within 48 hours of receipt	All recipients	Read the workshop record.
At the August 19, 2021 CCSD Board Meeting	General Manager John Weigold IV	Present the Strategic Plan to the Board and the public.
At the August 10, 2021 Management Team meeting	CCSD Management Team (General Manager – lead)	Review the “Current Internal Weaknesses/Challenges” list for possible action items.
September 3, 2021	Management Team	Share and discuss the Strategic Plan with staff face to face
Monthly	CCSD Management Team (General Manager – lead)	Monitor progress on the goals and objectives and revise objectives (add, amend and/or delete), as needed.
Monthly	Ossana Terterian and General Manager John Weigold IV	Prepare and distribute the updated Strategic Plan Monitoring Matrix to the CCSD Board and staff, which is available to the public.
January 25, 2022 (Tuesday) 8:30 am to 4:00 pm	Participants from the August 3 Strategic Planning Workshop	Strategic Planning Workshop to: - more thoroughly assess progress on the Goals and Strategic Objectives. - review and revise the CCSD Mission Statement - develop objectives for the next six months.

S.W.O.T. ANALYSIS

Strengths – Weaknesses - Opportunities - Threats

STRENGTHS AND ACCOMPLISHMENTS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT SINCE THE JANUARY 19, 2021 STRATEGIC PLANNING WORKSHOP

Brainstormed List of Perceptions from each Participant

- District has largely implemented Tyler Incode
- District has clarified future capital requirements and expanded planning to General Fund
- Generally made progress against strategic goals
- Engaged in expanded discussion about forest health in Cambria and surrounding area
- Improved website
- Progress on Financial segment of Tyler system
- Better public access to meetings via Zoom
- Excellent recovery work on the Ranch following the winter storm.
- Clarification of roles and responsibilities of standing committees and PROS Commission.
- Completed many of the objectives from last meeting.
- Completed the UWMP
- Started the Inflow Stream Study for San Simeon Creek
- Communication with Ad-Hoc committees
- Website Information
- Financial System Implementation
- Good progress on projects
- Improved reputation with regulatory agencies
- Positive community response to water conservation
- Active standing committees on finance, resources & infrastructure and policy
- Capable management
- Competent staff with good morale
- An engaged public
- Progress in communication – more people being reached through website & email
- More focused and detailed planning regarding water demand and supply
- Upgrade of financial management system nearing completion
- Collaboration with key agencies (e.g. Coastal Commission) at staff level
- The input to the BOD by the three standing committees has been very valuable information.
- The action to provide up to date information to the public on the CCSD website.
- The updating of the financial Tyler Encode system.
- Having the list of capital improvement project.
- People – Board and staff
- Communications with community
- Financial stewardship – Tyler implementation
- First Strategic Plan!
- The staff of the district, in all areas, is its greatest strength.
- Significant efforts in development and on-time delivery of required regulatory requirements (UWMP, Financial Audits brought current)
- Progress in the In-stream Flow Study Phases
- Tyler InCode Implementation
- Expanded public outreach through website
- Continued emphasis on transparency
- Major strides for water resource planning (instream flow study)
- Transparency
- Mitigating homeless encampments

- Initial implementation of new billing and finance software
- Progress on financial audits & Tyler Incode
- Successful completion of long-term employee contracts with SEIU and IAFF
- Filling management positions
- Covid Response
- Response to January storm damages
- Water emergency response
- Cooperation between departments
- Exceptional effort by wastewater and water staff to prevent environmental disaster at our sewer plant as a result of excessive rainfall in late January
- Completing the 2019/2020 Budget Audit
- Potential grant to help purchase the new water tank on Stuart St
- Major progress in installing the Tyler Incode Financial System
- Staff of the District in all areas is one of our greatest strengths

CURRENT INTERNAL WEAKNESSES/CHALLENGES OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

Brainstormed List of Perceptions from each Participant

- District has not brought closure to the SST Financing process
- District was more than a year in arrears on financial audit, but is now up to date
- Permitting for the WRS has been pushed back another year
- Lack of Social Media presence
- More transparency still needed
- Need better communication with public
- Providing clear, actionable communication to residents.
- Lack of a workable plan to support all fiscal obligations.
- Money to accomplish their mission
- They take every other Friday off
- Policies are not being written as requested by the Board
- Decision making on the SST project
- Internal Communications
- Lack of Direction/Planning of Staff
- Some Board Members distrust staff
- Drain on staff time with Committee and Ad-hoc meetings
- Community pressure affecting staff morale
- Engaging the entire community on resource and infrastructure issues
- Maintaining and expanding parks, open space and recreational opportunities with limited resources
- Regaining the trust of a large segment of the community after that trust was lost due to the perceived lack of transparency and responsiveness of previous boards
- Inadequate public outreach efforts (The District needs to work on its messaging and aggressively explore more effective ways to get information to the public. Presently there is considerable misinformation in the community as to the problems facing the District, the resources available to the District for dealing with those problems and the District's policies and actions going forward.)
- Clarify and improve the relationship between staff and the Board's standing committees
- Mismatch of financial resources to staff's and/or public's perception of needs
- Work needed on timing and reach of critical communications (e.g. drought stages)
- Difficulty finding suitable financing for major capital improvements
- Too little attention paid to wildfire protection (should be in strategic plan)
- The confusing of promoting the EWS, SWS, WRF name.
- The lack of planning transparency for spending money for the Dog park, Bathrooms and skate park on the EFR.
- The BOD not taking the advice of the standing committees if it does not agree with failing long-term results.
- The CCSD BOD meetings lacking full opportunity for the public to make comments during meeting agenda.
- Financial planning

- Financial resources
- Prioritization of objectives
- PROS Commission
- Need to determine methods for communicating information to community when social media is misrepresenting the district
- Financial resources for pursuing multiple needs of the district's infrastructure and community (execution of SST program, replacement of water meters).
- Address increasing number of new community members who are not familiar with special districts or the charter and authority of the CCSD (e.g., land use is with the cnty)
- Inadequate staffing
- Time-intensive transitions to upgrade outdated systems (Tyler, Laserfiche, Meters)
- Inter-departmental communication lacking
- The General Fund is sorely underfunded on a yearly basis
- Wildfire Preparedness and Evacuation Routes
- Lack of funding and resources to manage the Ranch
- Resources to deal with the Homeless issue
- Mitigating fire hazards
- Addressing staffing needs of our fire department
- No viable plan or funding for ensuring defensible space and wildfire evacuation
- Lack of forest manager to have a stronger forest and safer forest fire resistance
- Staffing levels
- Underfunded resources
- Deferred maintenance
- Moving forward with completion of the Coastal Development Permit application
- Lack of funding to allow for major and much needed improvements at our wastewater facility and collections system
- Long term list of unfunded and underfunded projects, especially regarding infrastructure needs
- Ongoing lack of trust in our community regarding District actions and decision making by both staff and our Board of Directors
- Concerns about the emergency water system plant for use in drought situations – may have concerns about the warranty of the plant (its operational capability) and its ability to provide suitable water to meet needs

EXTERNAL FACTORS/TRENDS THAT WILL/MIGHT HAVE A POSITIVE IMPACT ON THE CAMBRIA COMMUNITY SERVICES DISTRICT IN THE COMING YEAR

Brainstormed List of Perceptions from each Participant

- Improving economy post COVID restrictions
- Low interest rates
- Increased potential for infrastructure funding at state and national level
- Completion of Instream Flow Studies
- Completion of the CDP for WRF
- Resuming in person meetings
- Lessening of Covid effects
- An actionable strategic plan.
- Reopening as the Pandemic fades
- Possible money from a Congressional Infrastructure plan
- More rain
- Board Discussions and Planning of Strategic Goals
- Automation of Business Processes
- Political agreement on responsible growth
- Develop long term project plan that follows the strategic plan
- Staff morale – maintaining efficiency and avoiding overload
- Support for water and wastewater infrastructure improvements
- Greater concern among community members about the functioning of the District as the effects of climate change becomes more obvious

- Enhanced public participation through continued use of virtual or hybrid meetings
- Better appreciation of the problems facing the District on the part of the public and more community involvement in the Board's decision making due to the current Board's efforts at greater transparency
- Return to normal operating conditions if COVID-19 pandemic winds down
- Continued economic recovery generating state grant funds, esp. in wildfire protection
- Progress toward direct potable reuse (DPR), leading to expanded water supply
- Opportunities for financing/refinancing at ultra-low interest rates
- The EWS, SWS, and WRF may allow community to get to realize that there is not enough water for growth.
- The drought bringing the concern for a sustainable source of water other than the WRF.
- The awareness that the community needs to protect the environment of ocean and forest.
- The pandemic effected the business community that slowed the grow of crowds in Cambria.
- Federal government infrastructure funding
- Award of Coastal Development Permit for the Water Reclamation Facility
- Reopening of economy
- Historically low interest rates to finance capital equipment
- Continued low interest lending rates to execute elements of the proposed SST Program
- Any state or federal grants or financial programs for utility upgrades
- New funding available in response to COVID, drought, etc.
- Public continuing to ask for more outreach, information
- New financial technology (Tyler) will improve transparency
- Forest management
- Grants
- Staff retention – more than a compensation issue
- Potential availability of Federal funding to allow for infrastructure improvements
- Ongoing productive and realistic public input regarding District and community issues
- Cooperative efforts by both the residents and businesses in Cambria in water conservation

EXTERNAL FACTORS/TRENDS THAT WILL/MIGHT HAVE A NEGATIVE IMPACT ON THE CAMBRIA COMMUNITY SERVICES DISTRICT THE NEXT THREE YEARS

Brainstormed List of Perceptions from each Participant

- COVID still present and case rate rising
- Dry year
- Continuing community negativity – anti-CCSD regardless of issue or position
- Lack of funding for infrastructure
- Upward trend in Covid Delta variant
- Increasing and more frequent periods of drought
- Loss of Zoom video public access for Standing Committee meetings
- Pandemic.
- Drought.
- Inadequate revenue to support all obligations.
- Inflation
- Possible redistricting
- More homeless in the community
- Less rain
- COVID-19
- Water Well Levels
- Lack of consensus on responsible growth
- Prolonged drought
- Staff turnover
- Continuation of the pandemic & the rise of variants – possible additional shutdowns
- Necessity of maintaining and enforcing pandemic related health regulations, especially among field staff

- Lawsuits from lot owners that could require the district to provide water which we may not have or otherwise compensate them with money that the District also doesn't have (Even should the District prevail in most respects, it could still be required to pay substantial legal fees.)
- Climate change – drought and flooding.
- Sea level rise (Could necessitate moving the wastewater treatment plant and/or some of the lift stations.)
- Continued drought, increasing both water shortage and wildfire risk
- Persistent inflation, leading to shortfalls in General and enterprise funds
- Missing financing opportunities if interest rates rise
- The use of will serve and intent to serve letters misleading the wait list and others of a certain grow in Cambria.
- The lack of finding alternate routes that can handle the traffic during a fire evacuation.
- The homeless population increasing
- The water rate cost and unit fairness between residences, business and vacation rentals
- Social media
- Drought
- Demanding community
- Covid restrictions
- Community expectations of CCSD for issues or actions outside of its charter or control
- Impact of COVID Variants
- Hospitality requirement needs, to support a significant rise in visitors to the community, can tax available resources
- Drought – water resource management challenge
- Continued political polarization
- Homeless issues
- Lack of adequate fire evacuation routes
- Inadequate funds for infrastructure needs
- Impacts from the pandemic
- Continued maintenance and oversight of the ranch, it is an **unfunded** liability
- Continued absorption of unimproved parcels, it is an **unfunded** liability
- Continued tree mortality, forest management and fire danger
- Drought
- Tree mortality
- Homeless encampments
- Covid
- Decreasing water supply and availability from both San Simeon and Santa Rosa creeks due to the extreme ongoing drought
- Greater water demand resulting from increasing tourism, especially use of vacation rentals
- Less availability of State grant funding for infrastructure projects
- Decline in forest well being and overall environmental health due to drought and harmful infestation, as well as the resulting potential for fire

IDENTIFY CORE VALUES

Brainstormed list of potential values from which the Core Values were developed

- Integrity
- Spirit of collaboration between staff and departments
- Open communication and transparency
- Safety
- Commitment
- Creative problem solving mentality
- Team orientation
- Honesty
- Collegiality
- Work ethic and customer service
- Trust
- Respect
- Stewardship
- A desire to serve the public we represent
- Empathy
- Diversity
- Fiscal responsibility
- Imagination
- Proactive vs reactive
- Democracy
- Compassion
- Efficiency
- Long term outlook
- Drive
- Customer service
- Responsibility

STRATEGIC PLAN ELEMENTS

Marilyn Snider, Strategic Planning Facilitator * Snider and Associates (510) 531-2904

“SWOT” ANALYSIS

Assess the organization's:

- Internal **S**trengths - Internal **W**eaknesses
- External **O**pportunities - External **T**hreats

MISSION/PURPOSE STATEMENT

States WHY the organization exists and WHOM it serves

VISION STATEMENT

A vivid, descriptive image of the future—what the organization will BECOME

CORE VALUES

What the organization values, recognizes and rewards—strongly held beliefs that are freely chosen, publicly affirmed, and acted upon with consistency and repetition

THREE YEAR GOALS

WHAT the organization needs to accomplish (consistent with the Mission and moving the organization towards its Vision) – usually limited to 4 or 5 key areas

KEY PERFORMANCE MEASURES

What success will look like upon achievement of the goal

SIX MONTH STRATEGIC OBJECTIVES

HOW the Goals will be addressed: By when, who is accountable to do what for each of the Goals

FOLLOW-UP PROCESS

Regular, timely monitoring of progress on the goals and objectives; includes setting new objectives every six months

C A M B R I A C O M M U N I T Y S E R V I C E S D I S T R I C T
SIX-MONTH STRATEGIC OBJECTIVES

2 August 2021 – 15 January 2022

THREE-YEAR GOAL: INCREASE AND IMPROVE COMMUNICATION WITH THE PUBLIC						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the August 12, 2021 Board meeting	GM John Weigold IV	Present to the Board for consideration a policy regarding CCSD communications with the public through social media.				
2. By Oct. 15, 2021	GM John Weigold IV	Develop a public outreach program, including a proactive communications plan and administrative procedure to ensure all news and updates are written with a consistent voice and format.				

THREE-YEAR GOAL: ACHIEVE AND SUSTAIN ADEQUATE FINANCIAL RESOURCES TO FULFILL THE MISSION						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By Nov. 15, 2021	GM John Weigold IV and Finance Manager Pamela Duffield (co-leads), working with the Finance Committee	Identify potential funding resources to address underfunded, under-resourced and understaffed services/support needs and present to the Board of Directors for discussion and possible consideration.				
2. By Dec. 1, 2021	GM John Weigold IV and Finance Manager Pamela Duffield	Complete the Tyler Financial System Implementation.				
3. By Jan. 15, 2022	GM John Weigold IV and Finance Manager Pamela Duffield (co-leads), working with the Finance Committee	Identify potential structural changes to address underfunded, under-resourced and understaffed services/support needs and present to the Board of Directors for discussion and possible consideration.				

THREE-YEAR GOAL: ACHIEVE A BALANCED POLICY FOR GROWTH AND RESOURCES						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. October 1, 2021	Board of Directors (Cindy Steidel – lead)	Establish an ad hoc committee whose charge would be to develop a strategy to get community input regarding achieving a balanced policy for growth and resources, including natural resources.				
2. October 15, 2021	Utilities Dept. Manager Ray Dienzo - lead, working with Staff & Board ad hoc (Donn Howell & Cindy Steidel)	Present to the Board of Directors a process to address policy recommendations for accessory dwelling units (ADU) and affordable housing.				

THREE-YEAR GOAL: DEVELOP AND IMPLEMENT A LONG-TERM INFRASTRUCTURE AND RESOURCES PLAN						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. October 1, 2021	CCSD Dir. Karen Dean and Utilities Dept. Manager Ray Dienzo (co-leads), working with GM John Weigold IV and the R & I Committee	Prioritize short term infrastructure requirements for future resourcing and present to the Board of Directors for review and possible consideration.				
2. October 1, 2021	Utilities Dept. Manager Ray Dienzo, working with the R&I Committee	Prioritize the remaining non-funded Utility Department SST projects' requirements for future resourcing.				
3. January 1, 2022	CCSD Dir. Karen Dean, working with the R&I Committee	Coordinate and review the asset management for all CCSD departments				
4. FUTURE OBJECTIVE	CCSD Dir. Karen Dean, working with the R&I Committee	Prioritize long term infrastructure requirements for future resourcing				

THREE-YEAR GOAL: ACHIEVE COMMUNITY PREPAREDNESS FOR WILDFIRES AND OTHER EMERGENCIES						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Dec. 15, 2021	Fire Chief William Hollingsworth	Meet and confer to review and update the adopted Multi-Jurisdictional Hazard Mitigation Plan for Cambria, and report results to the CCSD Board.				
2. At the Dec. 2021 meeting of the Friends of the Fiscalini Ranch	Facilities and Resource Manager Carlos Mendoza, working with Executive Dir. of the Friends of the Fiscalini Ranch	Look at options to update the Forest Management Plan for the Fiscalini Ranch and present the options to the Board of Directors of the Friends of the Fiscalini Ranch.				
3. Jan. 15, 2022	Firesafe Focus Group moderator Dave Pierson working with the Cambria Firesafe Focus Group	Identify potential additional evacuation routes and capabilities, supporting relevant grant applications and report results to the CCSD Board				
4. Jan. 15, 2022	Firesafe Focus Group moderator Dave Pierson - lead, Fire Chief William Hollingsworth and District Counsel	Research and develop a Defensible Space Ordinance for the community of Cambria and present it to the Board for consideration.				

D. Discussion and Consideration to Set a Date for the Next Strategic Planning Workshop Update

Mr. Weigold introduced the item and provided a summary.

Marilyn suggested Tuesday, January 25th as an option for the workshop. All directors agreed and were available on that date.

Marilyn showed the next steps/follow-up Process slide to show what needs to be done right after the meeting.

She asked what each member thought about the whole workshop process.

President Steidel thanked everyone for their participation and how much has been accomplished and significant contributions to be made in the next 6 months to strengthen the district and the take care of the needs of the community.

4. ADJOURN

President Steidel adjourned the meeting around 3:30 p.m.

For further detail on the CCSD meeting, please visit the district's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the district's meeting webpage.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.C.**

FROM: John F. Weigold, IV, General Manager

Meeting Date: August 19, 2021	Subject: Consideration of Adoption of Resolution 29-2021 Regarding the Continued Local State of Emergency Declaration
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RECOMMENDATIONS:

It is recommended that the Board of Directors consider adoption of Resolution 29-2021 declaring a continued local state of emergency in the Cambria Community Services District due to the coronavirus pandemic.

FISCAL IMPACT:

The District continues to work with customers challenged with paying for their water and wastewater utility services, due to the impact of the COVID-19. Listed below is a recap of the billing cycle, the number & dollar amount of late customers, as of August 9, 2021:

Billing Cycle	Late #	\$	Pmt Pln	\$
Mar-Apr 2020	2	270.36	0	-
May-June 2020	2	630.20	0	-
Jul-Aug 2020	2	1,231.36	0	-
Sep-Oct 2020	3	1,486.40	0	-
Nov-Dec 2020	4	1,640.11	0	-
Jan-Feb 2021	25	7,019.46	1	799.27
Mar-Apr 2021	34	11,080.86	1	595.67
May-June 2021	0	-	4	2,553.70
	72	23,358.75	6	3,948.64

The number and dollar amount of late customers for the May-June 2021 billing cycle was not available at the time of writing this report. The overall fiscal impacts and any potential FEMA grant reimbursement associated with the COVID-19 are unknown at this time.

DISCUSSION:

As the Board is aware, the State and County of San Luis Obispo have adopted a number of executive orders declaring a public health emergency and imposing restrictions on the general population to help control the spread of the COVID-19 virus. The Board of Directors adopted Resolution 52-2020 on November 19, 2020, which requires the Board to determine whether a local state of emergency continues to exist once a month. As the COVID-19 virus continues to ravage the State and country, it is recommended that the Board adopt Resolution 27-2021 declaring a continued local state of emergency.

Attachment:

1 - Resolution 29-2021

**RESOLUTION 29-2021
August 19, 2021**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT DECLARING A CONTINUED LOCAL STATE OF EMERGENCY DUE TO THE CORONAVIRUS (COVID 19) PANDEMIC

WHEREAS, on March 23, 2020 The Board of Directors (“Board”) adopted Resolution 09-2020 declaring a state of emergency to exist in the Cambria Community Services District as a result of the coronavirus pandemic; and

WHEREAS, on November 20, 2020, the Board adopted Resolution 52-2020, which requires the Board to determine whether a local state of emergency continues to exist within the District once per month.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Cambria Community Services District that a local state of emergency continues to exist in the Cambria Community Services District as a result of the coronavirus pandemic.

PASSED AND ADOPTED THIS 19th day of August 2021.

Cindy Steidel, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Ossana Terterian
Board Secretary

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.D.**FROM: John F. Weigold, IV, General Manager
Pamela Duffield, Finance Manager

Meeting Date: August 19, 2021	Subject: Consideration of Adoption of Resolution 32-2021 Updating the Assignment of Banking Powers for Cambria Community Services District
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RECOMMENDATIONS:

Staff recommends that the Board of Directors adopt Resolution 32-2021 updating the banking powers authority, as listed in the attached Exhibit A.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

Staff recommends the following revisions to the current assignment of banking powers, approved by the adoption of Resolution 56-2020, dated December 17, 2020:

- Remove: Nancy Gravender, Finance Specialist – Payroll & Benefits
- Change: Haley Dodson's title from Deputy District Clerk to Administrative Analyst – HR & IT

Exhibit A to Resolution 32-2021 has been revised as specified above and is presented for the Board's review and consideration.

Attachments: Resolution 32-2021 and Exhibit A

RESOLUTION 32-2021
August 19, 2021

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
UPDATING THE ASSIGNMENT OF BANKING POWERS FOR
CAMBRIA COMMUNITY SERVICES DISTRICT

WHEREAS, the Cambria Community Services District (“CCSD”) has bank accounts at Pacific Premier Bank (“PPB”), as well as an investment account with the State of California Local Agency Investment Fund (“LAIF”); and

WHEREAS, PPB and LAIF require an adopted resolution specifying which banking powers are assigned to CCSD officials and staff; and

WHEREAS, it is necessary to update the assignment of banking powers for the CCSD’s bank and investment accounts.

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cambria Community Services District that banking powers are hereby granted to the individuals listed in the attached Exhibit “A,” which is incorporated herein by this reference. This Resolution supersedes all previously adopted Resolutions relating to the assignment of banking powers.

PASSED AND ADOPTED this 19th day of August, 2021.

Cindy Steidel, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Ossana Terterian
Board Secretary

Timothy J. Carmel
District Counsel

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXHIBIT “A” TO RESOLUTION 32-2021
August 19, 2021
AUTHORIZED BANKING POWERS**

AGENT’S NAME AND TITLE OR POSITION

A Karen A. Dean, Director
 B Cindy Steidel, Director
 C Harry Farmer, Director
 D Donn Howell, Director
 E Thomas S. Gray, Director
 F John F. Weigold, IV, General Manager
 G Pamela Duffield, Finance Manager
 H William Hollingsworth, Fire Chief
 I Annette Young, Administrative Technician III
 J Raymond Dienzo, Utilities Department Manager/District Engineer
 K Vacant
 L Miriam Orozco, Administrative Technician III
 M Haley Dodson, Administrative Analyst – HR & IT

Holder of Power	Description of Power	No. of Signatures Required
None	All Powers Listed.	N/A
F,J	Open any deposit or share account(s) in the name of the CCSD.	2
A,B,C,D,E,F,H,J	Endorse Checks and orders for the payment of money or to otherwise withdraw or transfer funds on deposit.	2
F,J	Upon receiving Board of Directors’ approval, borrow money on behalf and in the name of the CCSD, sign, execute and deliver promissory notes or other evidence of indebtedness.	2
F,J	Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a safe deposit box.	2
A,B,C,D,E,F	Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now or hereafter owned or acquired by the CCSD as security for sums borrowed, and to discount the same, unconditionally guarantee the payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	2

Holder of Power	Description of Power	No. of Signatures Required
F,G,J	Transfer LAIF funds into/out of CCSD bank accounts.	N/A
G,I,J	Issue stop-payment of checks and order for payment of money and like activities.	N/A
F,G,I,J,K,L,M	Make account inquires and deposits.	N/A
G,I,J,K,L,M	Pick up bank statements.	1
G,I,J,K	Recurring electronic payment of federal and California payroll taxes.	N/A
G,I,J,K	Recurring electronic payroll direct deposits.	N/A
G,I,J,K,L	Recurring electronic deposits into CCSD accounts.	N/A
G,I,J,K	Recurring electronic transfers between CCSD accounts.	N/A
G,I,J,K	Recurring manual transfers between CCSD accounts.	1

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.E.**

FROM: John F. Weigold IV, General Manager

Meeting Date: August 19, 2021 Subject: Consideration of Adoption of Resolution 33-2021 Declaring a Vehicle & Equipment Surplus and Authorizing Sale by the General Manager

RECOMMENDATIONS:

Staff recommends that the Board of Directors consider adoption of Resolution 33-2021 declaring a vehicle and equipment surplus and authorizing their sale by the General Manager.

FISCAL IMPACT:

There may be costs incurred to dispose of the items, in the event there are no interested parties to purchase them. If any sales result in revenue for the District, it will be handled as revenue to the appropriate department.

DISCUSSION:

The CCSD has certain equipment and a vehicle that have reached the end of their useful life, are no longer used and have already been replaced. The equipment and vehicle are listed below and on Exhibit A attached to Resolution 33-2021. Government Code Section 61060(d) provides community service districts with the broad authority to dispose of its personal property. Staff recommends that the Board of Directors declare the vehicle and equipment surplus and authorize the General Manager to sell them.

It should be noted that no CCSD employees or their families will be allowed to bid or purchase the vehicle or equipment to avoid any appearance of impropriety.

Facilities & Resources Department:

1. 1999 Ford F-150 Truck – this truck was damaged in the January 2021 storm and replaced per last year's budget schedule on July 13, 2021

Wastewater Department:

1. Welding/cutting set #1
2. Welding/cutting set #2

Attachments: Resolution 33-2021
Exhibit A to Resolution 33-2021

RESOLUTION NO. 33-2021
August 19, 2021

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
DECLARING A VEHICLE AND EQUIPMENT SURPLUS AND
AUTHORIZING THEIR SALE BY THE GENERAL MANAGER

BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. The equipment and vehicle listed in Exhibit "A," attached hereto and incorporated herein by reference, are hereby declared to be surplus property.
2. The General Manager is hereby authorized to sell the items listed in Exhibit "A."

PASSED AND ADOPTED THIS 19th day of August, 2021.

Cindy Steidel, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Ossana Terterian
Board Secretary

Timothy J. Carmel, District Counsel

Exhibit A – Resolution 33-2021

Facilities & Resources Department: 1999 Ford Truck



Wastewater Department: Welding/cutting set #1



Wastewater Department: Welding/cutting set #2



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.F.**

FROM: John F. Weigold, IV, General Manager

Meeting Date: August 19, 2021Subject: Consideration to Approve Director
Dean's Attendance at the California
Special District Association's (CSDA)
Special District Leadership Academy in
September

RECOMMENDATIONS:

Staff recommends that the Board of Directors consider approving Director Dean's attendance at the CSDA Special District Leadership Academy (SDLA) from September 26 to September 29, 2021.

FISCAL IMPACT:

The FY 2021/2022 Administrative Department budget includes \$2,387 for Director training & travel. The estimated cost to attend the CSDA SDLA is \$1,500, including registration and travel expenses.

DISCUSSION:

The CSDA offers a continuum of training for members of boards and staffs of special districts. This CSDA Special District Leadership Academy will be held September 26-29, 2021 and provides the knowledge base to perform essential governance responsibilities. Board governance, legal, human resources, and finance experts will share important skills and information that a director can take back to their district and immediately implement. The course will cover four modules over two and half days:

- Governance Foundations
- Setting Direction/Community Leadership
- Board's Role in Human Resources
- Board's Role in Finance and Fiscal Accountability

Staff recommends that the Board approve Director Dean's attendance at the SDLA course of instruction.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO.

6.A.FROM: John F. Weigold IV, General Manager
Pamela Duffield, Finance Manager

Meeting Date: August 19, 2021

Subject: Public Hearing to Discuss and Consider
Adoption of Resolution 30-2021
Approving the Final CCSD Budget for
Fiscal Year 2021/2022 and Reserve for
Encumbrances Fiscal Year 2020/2021**RECOMMENDATIONS:**

Staff recommends the Board discuss and consider adoption of Resolution 30-2021 approving the CCSD Final Budget for FY 2021/2022, reserve for encumbrances of multi-year projects and contractual obligations and provide direction to staff as deemed appropriate.

FISCAL IMPACT:

The FY 2021/2022 Preliminary Budget was approved by the Board on June 17, 2021. The FY 2021/2022 Final Budget includes the same revenue projections and expenditure authorities. In addition, the Final Budget includes the actual revenues, expenses, and reserve for encumbrance requests for FY 2020/2021 to the General and Enterprise Funds, which are shown below:

General Fund	
Fire	(167,118)
Facilities & Resources	(146,027)
Administration	143,911
PROS	-
FY 21/22 Preliminary Budget - Surplus/(Deficit)	(169,234)
FY 21/22 Interfund Loan Repayment from Wastewater	98,753
FY 20/21 Actual Surplus/(Deficit)	90,133
FY 20/21 Encumbrance Requests *	(46,302)
FY 21/22 Final Budget - Surplus/(Deficit)	(26,650)
Enterprise Funds	
Water	3,559
WRF	289,978
WRF-Capital	(200,000)
Wastewater	(387,314)
FY 21/22 Preliminary Budget - Surplus/(Deficit)	(293,777)
FY 20/21 Actual Surplus/(Deficit)	3,918,995
FY 20/21 Encumbrance Requests *	(1,316,350)
FY 21/22 Final Budget - Surplus/(Deficit)	2,308,868

*The encumbrance requests include unexpended funds from FY 2020/2021 for multi-year projects and contractual obligations in FY 2020/2021 which should be carried forward to FY 2021/2022.

DISCUSSION:

Adoption of a budget is one of the most important actions taken by the Board of Directors. It establishes the District's direction for the near term, and to some extent these decisions also have long term implications. The budget is the District's financial work plan, translated in expenditures, and supported by revenues. The budget establishes the priorities of the District for the fiscal year.

FY 2021/2022 Final Budget

The Final Budget includes several components:

- Final Budget – The Final Budget includes department and fund level summaries, detailed line items for all revenues, expenses and reserve for encumbrance requests.
- Salary Schedule – The salary schedule, adopted by Resolution 21-2021 as part of the Preliminary Budget.
- Organizational Charts – The organizational charts represent the current reporting structure of CCSD and the approved position changes which are funded in the final budget.
- Reserve Estimates – The reserve estimates are updated to reflect the actual revenues, expenses and reserve for encumbrances requests for FY 2020/2021.

The Finance Committee reviewed the proposed FY 2021/2022 Final Budget on July 27, 2021 and recommended approval to the Board by a 4-0 vote, due to technical difficulties by one committee member not being able to vote. Staff and the Finance Committee recommend approval of the FY 2021/2022 Final Budget and reserve for encumbrances through adoption of Resolution 30-2021.

Attachments: Resolution 30-2021

Attachment 1 – Reserve for Encumbrance Requests

Attachment 2 – CCSD Final Budget FY 2021/2022

**RESOLUTION 30-2021
AUGUST 19, 2021**

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING THE FINAL CCSD BUDGET FOR FISCAL YEAR 2021/2022 AND
RESERVE FOR ENCUMBRANCES FISCAL YEAR 2020/2021**

WHEREAS, the General Manager has submitted for consideration the Final Cambria Community Services District (CCSD) Fiscal Year (FY) 2020/2021 Budget (Budget); and

WHEREAS, the draft Preliminary FY 2021/2022 CCSD Budget was approved after a public hearing on June 17, 2021, at which all persons were given an opportunity to be heard and their suggestions carefully considered; and

WHEREAS, a public hearing on August 19, 2021, on the Final FY 2021/2022 CCSD Budget was duly scheduled, advertised, and held, and all persons were given an opportunity to be heard and their suggestions carefully considered.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors has reviewed the FY 2021/2022 Final CCSD Budget for the period from July 1, 2021 through June 30, 2022, including the FY 2020-2021 reserve for encumbrance requests, and hereby finds that the Budget is a sound plan for financing and expenditure control of required CCSD operations and services, and said Budget is hereby approved.

BE IT FURTHER RESOLVED that the Board of Directors is aware of the potential that events beyond control of the CCSD could substantially reduce CCSD revenues and/or increase expenditures. Therefore, the General Manager may temporarily suspend the expenditure of funds within the adopted Budget if in his judgment such temporary suspension is necessary to protect the CCSD's financial position and the impact of such a temporary suspension on CCSD operations will not be substantially detrimental to CCSD services. The General Manager is directed to administer the business operations of the CCSD as called for in the Operating Budget for FY 2021/2022 and as modified by any such temporary expenditure suspension. The General Manager is further directed to report back to the CCSD Board of Directors, as necessary, with recommendations for revision of the Budget when, and if, Budget impacts are known, and specific CCSD program or service level adjustments can be formulated.

BE IT FURTHER RESOLVED that the CCSD Board of Directors hereby directs the General Manager to levy and collect special assessments and other fees as duly approved by the Board and to administer and expend the tax proceeds in accordance with the enabling legislation.

On the motion of Director _____, seconded by Director _____, and the following roll call vote, to wit:

AYES:
NAYS:
ABSENT:

PASSED AND ADOPTED this 19th day of August, 2021.

Cindy Steidel, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Ossana Terterian, Board Secretary

Timothy J. Carmel, District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT
 2021-2022 RESERVE FOR ENCUMBRANCE REQUESTS
 RECOMMENDED TO CARRYFORWARD FROM FY 2020/2021 to 2021/2022

Reserve for Encumbrance Requests

Fund	Purpose	Amount
GF	FEMA Firefighters PPE Grant (Fire)	12,040
GF	EV Station Installation (F&R)	22,272
GF	Fiscalini Restroom Design (PROS)	14,925
GF	Skatepark Design (PROS)	7,215
GF	Audit Services FY 19/20 (Adm)	6,400
GF	Demographer (Adm)	3,600
GF	Purchase of New Financial Software (Adm)	3,787
GF	Funding from FEMA Grant (Fire)	(14,960)
GF	Funding from EV Station Grant (F&R)	(8,977)
GF	Funding from Reserves	(46,302)
	Fund Sub-Total	-
W	UWMP Consultant	3,984
W	Zone 2 to 7 Trans Main SR Creek Pedestrian Bridge	195,374
W	Water Meter Replacement	332,500
W	SCADA Improvement Project	140,989
W	Rodeo Grounds Pump Station	62,000
W	Replacement Truck F150	35,000
W	Funding from Reserves	(769,847)
	Fund Sub-Total	-
WRF-OP	2 Mo Operations - Unused in FY 2019-2020, 2020-2021	353,000
WRF-OP	Funding from Reserves	(353,000)
	Fund Sub-Total	-
WRF-C	Section 7 ESA Consultation	19,421
WRF-C	UWMP Consultant	69,206
WRF-C	Funding from Reserves	(88,628)
	Fund Sub-Total	-
WW	Lift Station Improvements	89,875
WW	Security Improvements	15,000
WW	Funding from Reserves	(104,875)
	Fund Sub-Total	-
	Total	-

Fund Legend:

GF	General Fund
W	Water Fund
WRF-OP	Sustainable Water Facility - Operations
WRF-C	Sustainable Water Facility - Capital
WW	Wastewater Fund

CAMBRIA COMMUNITY SERVICES DISTRICT



FISCAL YEAR 2021-2022


FINAL BUDGET


AUGUST 19, 2021


GENERAL FUND SUMMARY


- Fire Department – 01
- Facilities & Resources Department – 02
- Parks, Recreation & Open Space Department – 16
 - Administration Department - 09


GENERAL FUND
FIRE DEPARTMENT - 01


	A	B	C	D	H	I	J	K	L	M						
1	 CAMBRIA COMMUNITY SERVICES DISTRICT															
2	FUND LEVEL ANALYSIS															
3	FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01															
4	<table border="1"> <thead> <tr> <th>ACCOUNT NO.</th> <th>GENERAL FUND (GF) FIRE DEPARTMENT - 01</th> <th>ACTUAL FY 2018/2019</th> <th>(unaudited) ACTUAL FY 2019/2020</th> <th>ACTUAL FY 2020/2021</th> <th>2021/2022 FINAL BUDGET</th> </tr> </thead> </table>										ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	ACTUAL FY 2018/2019	(unaudited) ACTUAL FY 2019/2020	ACTUAL FY 2020/2021	2021/2022 FINAL BUDGET
ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	ACTUAL FY 2018/2019	(unaudited) ACTUAL FY 2019/2020	ACTUAL FY 2020/2021	2021/2022 FINAL BUDGET											
7																
8	SOURCES OF FUNDS															
9																
10	Revenues		\$2,257,701	\$2,371,273	\$2,316,332	\$2,479,991										
11	Other Sources of Funds		\$0	\$0	\$0	\$50,000										
12	Total Sources of Funds		\$2,257,701	\$2,371,273	\$2,316,332	\$2,529,991										
13	USES OF FUNDS															
14																
16	Salaries & Wages		\$977,784	\$962,607	\$935,907	\$1,032,562										
17	Benefits		\$509,339	\$559,882	\$565,824	\$637,056										
18	Personnel Services		\$1,487,123	\$1,522,490	\$1,501,731	\$1,669,618										
19	Services & Supplies		\$253,524	\$245,199	\$259,476	\$299,606										
20	Capital Outlay		\$62,101	\$40,729	\$0	\$162,000										
21	Debt Service		\$133,374	\$133,374	\$133,374	\$133,374										
22	Administrative Cost Allocation		\$394,335	\$369,954	\$407,243	\$432,512										
23	Total Expenditures		\$2,330,457	\$2,311,745	\$2,301,824	\$2,697,109										
24	OPERATING SURPLUS/(DEFICIT)		(\$72,756)	\$59,529	\$14,508	(\$167,118)										
39																
40	RESERVES															
41	Beginning Reserves															
42	Operating Surplus / (Deficit)		(\$72,756)	\$59,529	\$14,508	(\$167,118)										
43	Transfers & Encumbrances		\$27,320	\$0	\$0	\$0										
44	ENDING RESERVES		(\$45,436)	\$59,529	\$14,508	(\$167,118)										
45																


A	B	C	D	H	I	J	K	L	M	
1		CAMBRIA COMMUNITY SERVICES DISTRICT								
2		FUND LEVEL ANALYSIS								
3		FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01							3%	
4	ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	ACTUAL FY 2018/2019	(unaudited) ACTUAL FY 2019/2020	ACTUAL FY 2020/2021	2021/2022 FINAL BUDGET				
7	SOURCES OF FUNDS									
9	REVENUES									
10	01 4127	Grant/Revenue: County SLO OES FF Radios	0	35,591	0	30,000				
11	01 4200	Interest Income	0	0	0	0				
12	01 4310	Property Tax	1,757,766	1,793,671	1,833,955	1,897,441				
13	01 4311	County Administrative Fee	(18,256)	(17,386)	(19,190)	(17,850)				
14	01 4335	Assessment-Fire	458,508	473,812	474,371	497,900				
15	01 4362	Insurance Reimbursement	11,069	37,564	0					
16	01 4370	Weed Abatement	39,610	36,530	14,084	18,000				
17	01 4373	Inspection Fee Revenue	8,656	7,556	5,068	14,500				
18	01 4390	Miscellaneous Revenue	348	511	478	0				
19	01 4610	Grants Revenue: SAFER	0	0	0	0				
20	01 4618	Grant/Revenue: FEMA Firefighter PPE	0	0	7,566	0				
21	01 4625	Grant/Revenue: Federal Firefighters Radios	0	0	0	0				
22	01 4625	Grant/Revenue: Asst to Firefighter Grant (AFG)	0	0	0	40,000				
23	01 4390	Reimbursement for Fuel Tank Repairs - CHCD	0	0	0	0				
24	01 4392	Sale of Equipment	0	3,425	0	0				
33			0							
35		Total Revenues	\$2,257,701	\$2,371,273	\$2,316,332	\$2,479,991				
36		OTHER SOURCES OF FUNDS								
42		Loan Proceeds for Purchase of Truck	0	0	0	50,000				
43			0							
45		Total Other Sources of Funds	\$0	\$0	\$0	\$50,000				
46		Total Sources of Funds	\$2,257,701	\$2,371,273	\$2,316,332	\$2,529,991				


A	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT								
2	FUND LEVEL ANALYSIS								
3	FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01								3%
4				(unaudited)			2021/2022		
5	ACCOUNT	GENERAL FUND (GF)	ACTUAL	ACTUAL	ACTUAL		FINAL		
6	NO.	FIRE DEPARTMENT - 01	FY 2018/2019	FY 2019/2020	FY 2020/2021		BUDGET		
7									
47	USES OF FUNDS								
49	SALARIES & WAGES								
50	5000	Salary & Wages	585,574	602,761	690,400			739,578	
51	5010	Overtime	183,042	142,070	142,091			128,000	
52	5020	Standby	1,170	0	0			5,000	
53	5031	Reserve Firefighter Pay	118,737	117,515	103,415			159,984	
54	5040	Sick/Vacation Pay	59,583	67,201	0			0	
55	5050	Holiday Pay	29,677	33,061	0			0	
57	Total Salaries & Wages		\$977,784	\$962,607	\$935,907			\$1,032,562	
58	BENEFITS								
59	5101	Uniform Allowance	2,500	2,500	2,500			2,500	
60	5102	Dental Insurance	12,470	13,652	13,570			13,570	
61	5103	Medical Insurance	114,086	125,498	119,719			113,457	
62	5105	Life Insurance	675	732	678			1,008	
63	5106	FICA	57,862	56,980	58,351			58,927	
64	5107	Medicare	13,955	13,687	14,537			15,046	
65	5108	Workers Compensation	31,938	35,075	38,828			54,604	
66	5109	PERS - Retirement	209,633	248,589	275,985			318,524	
67	5111	Payroll Tax Expense	0	(201)	(105)			0	
68	5112	UI Reim Benefit	0	909	2,280			0	
69	5120	Other Employee Benefits	2,550	2,600	2,420			2,600	
70	5121	Retirees Health	48,244	44,260	31,431			42,520	
71	5122	Medical Reimbursements - HRA	15,425	15,600	14,070			14,300	
72	5122A	Medical Reimbursements - HRA Prior Yr Unused	0	0	(8,439)			0	
74	Total Benefits		\$509,339	\$559,882	\$565,824			\$637,056	

	A	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT									
2	FUND LEVEL ANALYSIS									
3	FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01								3%	
4	ACCOUNT NO.		GENERAL FUND (GF) FIRE DEPARTMENT - 01		ACTUAL FY 2018/2019	(unaudited) ACTUAL FY 2019/2020	ACTUAL FY 2020/2021	2021/2022 FINAL BUDGET		
75	Total Personnel Services		\$1,487,123	\$1,522,490	\$1,501,731	\$1,669,618				
76	SERVICES & SUPPLIES									
77	6010	Ads-Legal/Other	1,129	946	0	431				
78	6011I	Public Information	0	1,341	800	1,422				
79	6011W	Public Information - Website	0	902	536	538				
80	6014	Public Events	0	0	0	0				
81	6031F	Maint & Repair Water Dept -Fire Hydrant	72	0	0	0				
82	6032S	M & R-Disposal of Sludge	0	0	0	0				
83	6033B	M&R Buildings	4,115	0	4,036	3,704				
84	6033B	M&R Buildings - Replace Refrigerator - New				3,000				
85	6033F	M&R FD WTR Leak	19,548	2,347	0	0				
86	6033F	M&R FD WTR Leak -Repl Furn & Beds - New Request				8,000				
87	6033G	Maint & Repair - Grounds (formerly 6042)	934	10,561	0	269				
88	6033R	M & R - Ranch	0	190	0	0				
89	6033z	M & R - Storm Damage - New Request				12,000				
90	6036	M & R - Emergency	0	0	0	0				
91	6040	Maintenance & Repair · Equipment	2,626	0	2,734	1,955				
92	6041L	Maint and Repair - Vehicles – Licensed	18,252	32,249	26,694	28,615				
93	6041L	Maint and Repair-Vehicles-Licensed - New Request				4,385				
94	6042	Old M & R Bld/Grd	0	0	0	0				
95	6044	Computer/Copier /Printer Srvcs/MaintAgree	2,287	4,101	2,565	2,689				
96	6045	Computer/Copier/Printer Supplies/Maint.	39	4,040	243	334				
97	6048	Security and Safety	516	1,766	1,224	2,108				
98	6048E	Safety - Medical	0	150	0	0				
99	6050	Office Supplies	3,387	2,037	321	215				
100	6051	Printing & Shipping	869	885	924	200				
101	6052	Bank Charges	0			0				


	A	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT									
2	FUND LEVEL ANALYSIS									
3	FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01									3%
4							(unaudited)			2021/2022
5	ACCOUNT	GENERAL FUND (GF)	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
6	NO.	FIRE DEPARTMENT - 01	FY 2018/2019	FY 2019/2020	FY 2019/2020	FY 2020/2021	FY 2020/2021	FY 2020/2021	FY 2020/2021	FINAL BUDGET
7										
102	6053	Printing/Forms	315	39	313	118				
103	6054	Membership -Dues , Publications & Books	5,211	6,163	3,551	4,483				
104	6055	Government Fees and Licenses	48,634	0	50,248	50,181				
105	6055	Image Trend - EMS	0	40,319	2,546	2,623				
106	6055	Image Trend - Fire		2,688	1,910	1,967				
108	6060C	Utilities Cell Phone	2,569	0	6,980	7,019				
109	6060C	Utilities Cell Phone - New			0	3,800				
110	6060E	Utilities Electricity	8,972	3,386	8,823	8,416				
111	6060G	Utilities Gas	2,862	7,805	3,322	2,987				
112	6060I	Utilities Internet Access	2,413	2,765	3,377	3,968				
113	6060P	Utilities Phone-Land Lines, Faxes, Alarms	5,188	3,149	4,708	4,445				
114	6060S	Utilities Sewer	1,277	5,851	1,574	1,800				
115	6060W	Utilities Water	1,966	1,570	3,612	4,247				
118	6080K	Prof Services-District Counsel	0	0	0	0				
119	6080L	Land Conservancy -Lot Inventory, Etc.	740	0	0	0				
120	6080M	Prof Services - Miscellaneous/Other	1,812	0	3,346	3,017				
121	6080T	Prof Services - Temporary	0	8,086	0	0				
122	6086	Outside Services	0	0	0	0				
123	6089	Emergency Medical Supplies	7,180	10,834	6,234	5,182				
124	6089A	Emergency Med Supp - FEMA FGR COVID 19		0	11,612	0				
125	6090	Department Operating Supplies	16,657	20,226	10,045	11,228				
126	6093	Small Tools and Equipment	0	2,701	575	60				
127	6094	Clothing and Uniform	6,398	0	8,700	9,073				
128	6095	Office Furnishings & Equipment	129	1,448	8	0				
129	6096	Fuel -Gas and Diesel	21,075	0	16,995	21,548				
130	6098	OTS Grant	0	14,691	0	0				
131	6115	Meeting Expense	125	0	22	309				
132	6120A	Employee ALS Cert/Recruit Training	2,556	231	2,424	2,040				


A	B	C	D	H	I	J	K	L	M
1		CAMBRIA COMMUNITY SERVICES DISTRICT							
2		FUND LEVEL ANALYSIS							
3		FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01							3%
4				(unaudited)			2021/2022		
5	ACCOUNT	GENERAL FUND (GF)	ACTUAL	ACTUAL	ACTUAL		FINAL		
6	NO.	FIRE DEPARTMENT - 01	FY 2018/2019	FY 2019/2020	FY 2020/2021		BUDGET		
7									
133	6120E	Travel, Training, Seminars – Employees	18,381	3,109	4,387		15,000		
134	6120R	Training - Reimbursement	0	6,816	0		0		
135	6124	Employee Recognition	0	44	0		451		
136	6125	Employee Recruitment	1,451	319	3,997		4,632		
137	6220A	Fire Dept - Aware/Eductn/CERT/Vol Progrm	1,288	0	2,034		2,793		
138	6220B	Fire Dept -SC BA Brthg Aprts/Resptry Test	4,775	0	0		0		
139	6220B	SBCA Flow Test - New Request		3,242	0		2,060		
140	6220D	Fire Dept Disaster Preparedness	2,398	0	1,604		2,203		
141	6220E	Fire Dept -EOC Upgrade	0	0	3,343		5,150		
142	6220F	Fire Dept Fr Haz Defensible Spc/Chipping	0	0	0		2,060		
143	6220H	Fire Dept - Haz Mat Phys	0	3,646	0		0		
144	6220P	Personal Protective Equipment	1,511	1,124	16,582		10,269		
145	6220R	FHRP Contract	29,356	0	30,339		31,249		
146	6220S	Fire Dept - Surf Rescue/NCOR Program	4,511	1,287	5,292		1,761		
147	6221	Public Education - (Formerly 6220A)		27,664	897		3,605		
148	6602	Transit Expense	0	0	0		0		
149									
150		Total Services & Supplies	\$253,524	\$245,199	\$259,476		\$299,606		
151		CAPITAL OUTLAY							
152	6170	Capital Asset-Install Radio in 5792	0	0	0				
153	6170B	Chief/Command Pickup (5 Year Lease)	0	0	0				
154	6170C	USAR Equipment (Urban Search & Res	0	0	0				
155	6170D	Image Trend Elite Project Management	0	0	0				
156	6170F	Zoll X Series EKG	34,575	0	0		40,000		
157	6170G	Command Vehicle Buildup	27,526	0	0		0		
158	6170	Fuel Station Computer Replacement		0	0		14,000		
159	6170	Station Security Upgrade- Phase I - Entrance Gates		0	0		20,000		


	A	B	C	D	H	I	J	K	L	M							
1	 CAMBRIA COMMUNITY SERVICES DISTRICT																
2	FUND LEVEL ANALYSIS																
3	FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01 3%																
4	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;"></th> <th style="width: 30%;">ACCOUNT NO.</th> <th style="width: 30%;">GENERAL FUND (GF) FIRE DEPARTMENT - 01</th> <th style="width: 10%;">ACTUAL FY 2018/2019</th> <th style="width: 10%;">(unaudited) ACTUAL FY 2019/2020</th> <th style="width: 10%;">ACTUAL FY 2020/2021</th> <th style="width: 10%;">2021/2022 FINAL BUDGET</th> </tr> </thead> </table>											ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	ACTUAL FY 2018/2019	(unaudited) ACTUAL FY 2019/2020	ACTUAL FY 2020/2021	2021/2022 FINAL BUDGET
	ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	ACTUAL FY 2018/2019	(unaudited) ACTUAL FY 2019/2020	ACTUAL FY 2020/2021	2021/2022 FINAL BUDGET											
5																	
6																	
7																	
160	6170	Radio System Upgrade- Phase I, Phase II		40,729	0	30,000											
161	6170	Storage Shed - Add Additional Shed for Equip Storage				8,000											
162	6170	Replacement of 2003 F350 Utility Truck				50,000											
163																	
164																	
165	Total Capital Outlay		\$62,101	\$40,729	\$0	\$162,000											
166	DEBT SERVICE																
167	2517	Principal on Fire Engine Lease/Purchase	121,455	124,394	127,293	130,311											
168	6190	Interest on Fire Engine Lease/Purchase	11,919	8,980	6,081	3,062											
169																	
170	Total Debt Service		\$133,374	\$133,374	\$133,374	\$133,374											
171	ADMINISTRATIVE COST ALLOCATION																
172	6200	Allocated Overhead	394,335	369,954	407,243	432,512											
173																	
174	Total Administrative Cost Allocation		\$394,335	\$369,954	\$407,243	\$432,512											
175	Total Expenditures		\$2,330,457	\$2,311,745	\$2,301,824	\$2,697,109											


A	B	C	D	H	I	J	K	L	M	
1		CAMBRIA COMMUNITY SERVICES DISTRICT								
2		FUND LEVEL ANALYSIS								
3		FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01							3%	
4	ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	ACTUAL FY 2018/2019	(unaudited) ACTUAL FY 2019/2020	ACTUAL FY 2020/2021	2021/2022 FINAL BUDGET				
176	OPERATING SURPLUS/(DEFICIT)		(\$72,756)	\$59,529	\$14,508	(\$167,118)				
178	TRANSFERS & ENCUMBRANCES									
179	01 4625	Transfers In - From General Fund	0	0	0					
180		(Transfers Out)	27,320							
181		Encumbrances - Sources of Funding	0							
182		Encumbrances - (Designated Funds)	0							
184	NET TRANSFERS & ENCUMBRANCES		\$27,320	\$0	\$0	\$0				
185	RESERVES									
186		Use of Reserves	0							
187		(Additions to Reserves)	0							
188		Other Adjustments	0	0	0					
190	RESERVES - INCREASE / (DECREASE)		\$0	\$0	\$0	\$0				
191	NET BUDGETARY SOURCES/USES		(\$45,436)	\$59,529	\$14,508	(\$167,118)				
193	RESERVES									
194		Beginning Reserves								
195		Operating Surplus / (Deficit)	(\$72,756)	\$59,529	\$14,508	(\$167,118)				
196		Transfers & Encumbrances	\$27,320	\$0	\$0	\$0				
197	ENDING RESERVES		(\$45,436)	\$59,529	\$14,508	(\$167,118)				


GENERAL FUND
FACILITIES & RESOURCES DEPARTMENT – 02


A	B	C	D	H	I	J	K	L	M
1		CAMBRIA COMMUNITY SERVICES DISTRICT							
2		FUND LEVEL ANALYSIS							
3		FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02							
4	ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	ACTUAL FY 2018/2019	(unaudited) ACTUAL FY 2019/2020	ACTUAL FY 2020/2021	2021/2022			
5						ACTUAL BUDGET			
6									
7									
8	SOURCES OF FUNDS								
9									
10		Revenues	\$679,537	\$741,789	\$683,590	\$736,493			
11		Other Sources of Funds	\$18,500	\$0	\$0	\$0			
12		Total Sources of Funds	\$698,037	\$741,789	\$683,590	\$736,493			
13	USES OF FUNDS								
14									
16		Salaries & Wages	\$214,823	\$228,861	\$202,106	\$234,601			
17		Benefits	\$145,813	\$143,646	\$154,238	\$172,304			
18		Personnel Services	\$360,636	\$372,507	\$356,344	\$406,905			
19		Services & Supplies	\$168,137	\$229,875	\$255,378	\$320,935			
20		Capital Outlay	\$32,703	\$0	\$9,777	\$15,000			
21		Debt Service	\$10,988	\$11,723	\$8,538	\$4,078			
22		Administrative Cost Allocation	\$136,604	\$119,085	\$129,013	\$135,602			
23		Total Expenditures	\$709,067	\$733,191	\$759,051	\$882,520			
24	OPERATING SURPLUS/(DEFICIT)		(\$11,030)	\$8,598	(\$75,461)	(\$146,027)			
39									
40	RESERVES								
41		Beginning Reserves	\$0	\$0	\$0	\$0			
42		Operating Surplus / (Deficit)	(\$11,030)	\$8,598	(\$75,461)	(\$146,027)			
43		Transfers & Encumbrances	\$0	\$0	\$0	\$0			
44	ENDING RESERVES		(\$11,030)	\$8,598	(\$75,461)	(\$146,027)			
45									


A	B	C	D	H	I	J	K	L	M	
1		CAMBRIA COMMUNITY SERVICES DISTRICT								
2		FUND LEVEL ANALYSIS								
3		FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02							3%	
4	ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	ACTUAL FY 2018/2019	(unaudited) ACTUAL FY 2019/2020	ACTUAL FY 2020/2021	2021/2022 FINAL BUDGET				
5										
6										
7										
8	SOURCES OF FUNDS									
9	REVENUES									
10	01 4130	Reimbursements - Fire Safe Council	0	32,463	0	0				
11	01 4200	Interest Income	0	0	0	0				
12	01 4310	Property Tax	655,724	671,552	687,301	711,093				
13	01 4311	County Administrative Fee	(2,469)	(2,144)	(2,802)	(2,300)				
15	01 4390	Misc Revenue	600	5,718	0	600				
16	01 4500	Veterans Hall Rental Fees	24,609	34,200	(909)	26,000				
17	01 4525	Veterans Hall Rents- Private Parties	500	0	0	500				
18	01 4560	Rent Banner Poles	100	0	0	200				
19	01 4570	Rent-Ranch Events	300	0	0	200				
20	01 4590	Veterans Hall Clean Fee	173	0	0	200				
21	01 4610	Grants/Misc.Rev - EV Station Installation	0	0	0	0				
23			0			0				
36	Total Revenues		\$679,537	\$741,789	\$683,590	\$736,493				
37	OTHER SOURCES OF FUNDS									
38		Loan Proceeds	18,500	0	0	0				
39			0							
45	Total Other Sources of Funds		\$18,500	\$0	\$0	\$0				
46	Total Sources of Funds		\$698,037	\$741,789	\$683,590	\$736,493				

A	B	C	D	H	I	J	K	L	M	
1		CAMBRIA COMMUNITY SERVICES DISTRICT								
2		FUND LEVEL ANALYSIS								
3		FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02							3%	
4					(unaudited)			2021/2022		
5	ACCOUNT	GENERAL FUND (GF)	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	FINAL		
6	NO.	FACILITIES & RESOURCES - 02	FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2020/2021	FY 2020/2021	BUDGET		
7										
47		USES OF FUNDS								
49		SALARIES & WAGES								
50	5000	Salary & Wages	182,170	192,069	197,887			227,101		
51	5010	Overtime	6,600	11,185	4,220			7,500		
52	5040	Sick/Vacation Pay	16,761	15,012	0			0		
53	5050	Holiday Pay	9,292	10,595	0			0		
57		Total Salaries & Wages	\$214,823	\$228,861	\$202,106			\$234,601		
58		BENEFITS								
59	5101	Uniform Allowance	1,200	800	1,200			1,200		
60	5102	Dental Insurance	5,376	4,005	3,800			3,800		
61	5103	Medical Insurance	47,517	43,902	38,956			41,108		
62	5105	Life Insurance	295	293	280			432		
63	5106	FICA	12,970	12,087	12,758			13,925		
64	5107	Medicare	3,033	2,827	3,262			3,466		
65	5108	Workers Compensation	7,808	7,745	9,155			13,555		
66	5109	PERS - Retirement	40,783	45,514	60,170			64,231		
67	5120	Other Employee Benefits	2,550	2,750	2,670			3,200		
68	5121	Retirees Health	19,206	19,824	23,560			22,187		
69	5122	Medical Reimbursements - HRA	5,075	3,900	4,430			5,200		
70	5122A	Medical Reimbursements - HRA Prior Yr Unused	0	0	(6,004)			0		
74		Total Benefits	\$145,813	\$143,646	\$154,238			\$172,304		
75		Total Personnel Services	\$360,636	\$372,507	\$356,344			\$406,905		
76		SERVICES & SUPPLIES								


	A	B	C	D	H	I	J	K	L	M	
1			CAMBRIA COMMUNITY SERVICES DISTRICT								
2			FUND LEVEL ANALYSIS								
3			FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02							3%	
4						(unaudited)			2021/2022		
5	ACCOUNT	GENERAL FUND (GF)	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	FINAL		
6	NO.	FACILITIES & RESOURCES - 02	FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2020/2021	FY 2020/2021	FY 2020/2021	BUDGET		
7											
77	6010	Ads - Legal/Other	518	0	0	0	0	0	0		
79	6030	Insurance	200	0	500	0	0	0	0		
80	6033B	Maintenance & Repairs - Buildings	5,533	12,266	10,398	10,398	10,398	10,398	10,983		
81	6033G	M&R - Grounds (incl approx 450 vac lots)	22,568	16,503	28,566	28,566	28,566	28,566	22,401		
82	6033E	Maintenance & Repairs - Homeless Cleanup		27,734	53,327	53,327	53,327	53,327	60,000		
83	6033G	Sidewalk Repair on Center St.		0	0	0	0	0	0		
84	6033L	M & R - Street Lights	1,817	0	1,000	1,000	1,000	1,000	1,030		
85	6033R	M & R - Ranch	45,832	66,168	39,019	39,019	39,019	39,019	54,482		
86	6033V	M & R - Vet's Hall	9,037	14,397	13,028	13,028	13,028	13,028	16,931		
87	6033V	M & R - Vet's Hall Keyless Entry - New Request							2,500		
88	6033Z	M & R - Storm Damage			30,636	30,636	30,636	30,636	0		
89	6033Z	M & R - Storm Damage - Bldg Repairs - New Request							20,000		
90	6033Z	M & R - Storm Damage - Appliance Repl - New Request							2,000		
91	6033Z	M & R - Storm Damage - Repl Furniture - New Request							10,000		
92	6033Z	M & R - Storm Damage - Replace Shed							10,000		
93	6033Z	M & R - Storm Damage - Replace Fencing							6,500		
94	6040	M & R - Equipment	26	218	0	0	0	0	106		
95	6041L	Maintenance & Repairs - Vehicles Licenses	2,597	947	1,402	1,402	1,402	1,402	1,745		
96	6041N	Maint. & Repairs - Vehicles Non-Licensed	4,161	10,796	459	459	459	459	5,512		
97	6045	Computer/Copier/Printer Supplies/Maint.	1,785	0	378	378	378	378	262		
98	6048	Security Safety	622	2,450	30	30	30	30	0		
99	6050	Office Supplies	0	0	0	0	0	0	68		
100	6053	Printing/Forms	0	48	0	0	0	0	0		
101	6055	Government Fees & Licenses	337	0	149	149	149	149	191		
102	6058	Cash Over (Short)	0	149	0	0	0	0	0		
104	6060C	Utilities - Cell Phone	729	0	1,919	1,919	1,919	1,919	2,024		


A	B	C	D	H	I	J	K	L	M	
1		CAMBRIA COMMUNITY SERVICES DISTRICT								
2		FUND LEVEL ANALYSIS								
3		FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02							3%	
4					(unaudited)			2021/2022		
5	ACCOUNT	GENERAL FUND (GF)	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	FINAL		
6	NO.	FACILITIES & RESOURCES - 02	FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2020/2021	FY 2020/2021	BUDGET		
7										
105	6060E	Utilities - Electricity	20,757	811	17,707		19,952			
106	6060G	Utilities - Gas	2,867	18,389	1,224		1,254			
107	6060I	Utilities - Internet	5,519	2,899	5,833		5,543			
108	6060P	Utilities - Phone-Land Lines, Faxes, Alarms	830	5,138	818		740			
109	6060S	Utilities - Sewer	3,807	765	3,466		3,864			
110	6060W	Utilities - Water	5,719	3,891	7,444		8,336			
111	6070	Equipment Rental	0	7,120	293		403			
113	6080K	Professional Services - District Counsel	0	0	0		0			
114	6080M	Professional Services - Misc./Other	5,575	0	10,451		11,044			
115	6080T	Temporary Service - (2 Mos)		7,229	0		8,000			
116	6090	Department Operating Supplies	11,917	13,859	12,864		13,440			
117	6091	Lab Tests	0	0	0		0			
118	6093	Small Tools and Equipment	3,384	3,606	598		4,244			
119	6094	Clothing and Uniform	1,119	1,617	0		2,288			
120	6096	Fuel - Gas and Diesel	10,579	11,830	13,869		15,092			
121	6115	Meeting Expenses	113	19	0		0			
122	6120E	Travel, Training, Seminars – Employees	0	500	0		0			
123	6125	Employee Recruitment	188	0	0		0			
124										
152		Total Services & Supplies	\$168,137	\$229,875	\$255,378		\$320,935			
153		CAPITAL OUTLAY								
154	1470	Toro Dingo TX 1000	18,500	0	0		0			
155	6170	Mower	14,203	0	0		0			
160	6170	Capital Assets	0		0		0			
164	6170	Trailer - Homeless Personal Property Storage			9,777		0			
165	6170	F350 Truck - Replace 1999 F150 Truck			0		0			


	A	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT									
2	FUND LEVEL ANALYSIS									
3	FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02									3%
4						(unaudited)			2021/2022	
5	ACCOUNT	GENERAL FUND (GF)		ACTUAL	ACTUAL	ACTUAL			FINAL	
6	NO.	FACILITIES & RESOURCES - 02		FY 2018/2019	FY 2019/2020	FY 2020/2021			BUDGET	
7										
166	6170	EV Station Installation				0			0	
167	6170	Vets Hall Sewer Line							0	
168	6170	Vets Hall Electrical Emergency (Generator & Equip)							0	
169	6170	Vets Hall - Roofing for American Legion Kitchen Area							15,000	
170	6170	Vets Hall Waterline Improvements							0	
171	6170	Vets Hall Kitchen Area Improvements							0	
172	6170	Vets Hall Restroom Improvements							0	
173										
174	Total Capital Outlay			\$32,703	\$0	\$9,777			\$15,000	
175	DEBT SERVICE									
176	Budget Excess			0	0	0			0	
177	6180J	Loan Principal - John Deere		522	0	0			0	
178	2516	Loan Principal - Ford		6,740	7,152	4,373			0	
179	2520	Loan Principal - Western Fin (Toro)		2,265	3,507	3,646			3,791	
180	2516	Interest Expense - Ford Motor		905	493	87			0	
181	6180H	Interest Expense - Western Finance		556	571	432			287	
182	6180J	Loan Principal		0	0	0			0	
183	6180H	Interest Expense		0	0	0			0	
184										
185										
186	Total Debt Service			\$10,988	\$11,723	\$8,538			\$4,078	
187	ADMINISTRATIVE COST ALLOCATION									
188	6200	Allocated Overhead		136,604	119,085	129,013			135,602	
189										
190	Total Administrative Cost Allocation			\$136,604	\$119,085	\$129,013			\$135,602	
191	Total Expenditures			\$709,067	\$733,191	\$759,051			\$882,520	

A	B	C	D	H	I	J	K	L	M						
1		CAMBRIA COMMUNITY SERVICES DISTRICT													
2		FUND LEVEL ANALYSIS													
3		FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02							3%						
4	ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	ACTUAL FY 2018/2019	(unaudited) ACTUAL FY 2019/2020	ACTUAL FY 2020/2021	2021/2022 FINAL BUDGET									
5															
6															
7															
192															
193							OPERATING SURPLUS/(DEFICIT)		(\$11,030)	\$8,598	(\$75,461)	(\$146,027)			
194							TRANSFERS & ENCUMBRANCES								
195	01 4625	Transfers In - From General Fund	0												
196		(Transfers Out)	0												
197		Encumbrances - Sources of Funding	0												
198		Encumbrances - (Designated Funds)	0												
200	NET TRANSFERS & ENCUMBRANCES		\$0	\$0	\$0	\$0									
201	RESERVES														
202		Use of Reserves	0												
203		(Additions to Reserves)	0												
204		Other Adjustments	0												
206	RESERVES - INCREASE / (DECREASE)		\$0	\$0	\$0	\$0									
207	NET BUDGETARY SOURCES/USES		(\$11,030)	\$8,598	(\$75,461)	(\$146,027)									
208	RESERVES														
209	RESERVES														
210		Beginning Reserves													
211		Operating Surplus / (Deficit)	(\$11,030)	\$8,598	(\$75,461)	(\$146,027)									
212		Transfers & Encumbrances	\$0	\$0	\$0	\$0									
213	ENDING RESERVES		(\$11,030)	\$8,598	(\$75,461)	(\$146,027)									


GENERAL FUND
PARKS, RECREATION & OPEN SPACE
DEPARTMENT – 16


A	B	C	D	H	I	J	K	L	M	
1		CAMBRIA COMMUNITY SERVICES DISTRICT								
2		FUND LEVEL ANALYSIS								
3		PARKS, RECREATION & OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16							3%	
4	ACCOUNT NO.	GENERAL FUND (GF) PROS DEPARTMENT - 16	ACTUAL FY 2018/2019	(unaudited) ACTUAL FY 2019/2020	ACTUAL FY 2020/2021	2021/2022 FINAL BUDGET				
5						6	7	8		
8	SOURCES OF FUNDS									
9	REVENUES									
10	01 4001	Franchise Fees	0	0	0	0			0	
11	01 4310	Property Tax	45,989	48,707	49,775	49,775			51,516	
12	01 4311	County Administrative Fee	(333)	(310)	(351)	(351)			(315)	
13	01 4390	Miscellaneous Revenue	505	0	0	0			505	
31	01 4620	Grant - County SLO Beautification Infrastructure			20,000	20,000			0	
32			0							
34	Total Revenues		\$46,161	\$48,396	\$69,424	\$69,424			\$51,706	
35	OTHER SOURCES OF FUNDS									
39	01 4395	Proposition 1A Reserve	0							
40	01 4615	Reserve Transfer In	0							
44	Total Other Sources of Funds		\$0	\$0	\$0	\$0			\$0	
45	Total Sources of Funds		\$46,161	\$48,396	\$69,424	\$69,424			\$51,706	
46	USES OF FUNDS									
48	SALARIES & WAGES									
49			0							
56	Total Salaries & Wages		\$0	\$0	\$0	\$0			\$0	
57	BENEFITS									
58			0							
72	Total Benefits		\$0	\$0	\$0	\$0			\$0	


A	B	C	D	H	I	J	K	L	M	
1		CAMBRIA COMMUNITY SERVICES DISTRICT								
2		FUND LEVEL ANALYSIS								
3		PARKS, RECREATION & OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16							3%	
4				(unaudited)				<u>2021/2022</u>		
5	ACCOUNT	GENERAL FUND (GF)	ACTUAL	ACTUAL	ACTUAL			FINAL		
6	NO.	PROS DEPARTMENT - 16	FY 2018/2019	FY 2019/2020	FY 2020/2021			BUDGET		
7										
73		Total Personnel Services	\$0	\$0	\$0			\$0		
74		SERVICES & SUPPLIES								
75	6011I	Public Information - General	276	0	0			0		
76	6033P	M & R - Skate Park Repairs/Design		6,730	145			0		
77	6053	Printing Forms	1,144	1,000	0			0		
78	6115	Meeting Expense	0	0	0			0		
134	6080	Professional Svs - Update PROS Master Plan						19,152		
135	6080	Professional Svs - Grant Writer	0	0	0			3,000		
136										
137		Total Services & Supplies	\$1,419	\$7,730	\$145			\$22,152		
138		CAPITAL OUTLAY								
139	6170	Design - Fiscalini East Ranch Park Restroom	0	0	5,075			0		
140	6170	Design - Skate Park			12,750					
141										
145										
146										
147		Total Capital Outlay	\$0	\$0	\$17,825			\$0		
148		DEBT SERVICE								
149			0	0				0		
150										
151										
152		Total Debt Service	\$0	\$0	\$0			\$0		
153		ADMINISTRATIVE COST ALLOCATION								
154			32,532	25,798	29,676			29,554		
155										
156		Total Administrative Cost Allocation	\$32,532	\$25,798	\$29,676			\$29,554		
157		Total Expenditures	\$33,951	\$33,528	\$47,646			\$51,706		


A	B	C	D	H	I	J	K	L	M			
1		CAMBRIA COMMUNITY SERVICES DISTRICT										
2		FUND LEVEL ANALYSIS										
3		PARKS, RECREATION & OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16							3%			
4	ACCOUNT NO.	GENERAL FUND (GF) PROS DEPARTMENT - 16	ACTUAL FY 2018/2019	(unaudited) ACTUAL FY 2019/2020	ACTUAL FY 2020/2021	2021/2022 FINAL BUDGET						
5												
6												
7												
158												
159						OPERATING SURPLUS/(DEFICIT)		\$12,210	\$14,869	\$21,778	\$0	
160						TRANSFERS & ENCUMBRANCES						
161	01 4625	Transfers In - From General Fund	0	0	0	0						
162		(Transfers Out)	0	0	0	0						
163		Encumbrances - Sources of Funding	0	0	0	0						
164		Encumbrances - (Designated Funds)	0	0	0	0						
165												
166	NET TRANSFERS & ENCUMBRANCES		\$0	\$0	\$0	\$0						
167	RESERVES											
168		Use of Reserves	0	0	0	0						
169		(Additions to Reserves)	0	0	0	0						
170		Other Adjustments	0	0	0	0						
171												
172	RESERVES - INCREASE / (DECREASE)		\$0	\$0	\$0	\$0						
173	NET BUDGETARY SOURCES/USES		\$12,210	\$14,869	\$21,778	\$0						
174												
175	RESERVES											
176		Beginning Reserves										
177		Operating Surplus / (Deficit)	\$12,210	\$14,869	\$21,778	\$0						
178		Transfers & Encumbrances	\$0	\$0	\$0	\$0						
179	ENDING RESERVES		\$12,210	\$14,869	\$21,778	\$0						


GENERAL FUND
ADMINISTRATION DEPARTMENT – 09


A	B	C	D	H	I	J	K	L	M	
1		CAMBRIA COMMUNITY SERVICES DISTRICT								
2		FUND LEVEL ANALYSIS								
3		ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09							3%	
4	ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	ACTUAL FY 2018/2019	(unaudited)	ACTUAL FY 2020/2021	ACTUAL FY 2019/2020	2021/2022			
5								FINAL		
6							BUDGET			
7										
8	SOURCES OF FUNDS									
9	REVENUES									
10	01 4001	Franchise Fees	86,289	100,573	110,452				118,000	
11	01 4013	Vacation Rental Registration Fee	486	405	594				600	
13	01 4200	Interest Income	33,381	28,093	7,694				6,000	
14	01 4310	Property Tax--All	0	30,732	15,366				15,366	
15	01 4311	County Administrative Fee	0	0	0				0	
16	01 4385	Radio Vault Rent	2,400	2,400	2,400				2,400	
17	01 4389	Public Records Request	18	0	0				0	
18	01 4390	Miscellaneous Revenue	9,101	1,385	1,320				1,545	
19			0							
33		Total Revenues	\$131,676	\$163,588	\$137,826				\$143,911	
34	OTHER SOURCES OF FUNDS									
35		Allocated Administrative Overhead	2,054,283	1,975,406	2,142,337				2,252,394	
40										
42		Total Other Sources of Funds	\$2,054,283	\$1,975,406	\$2,142,337				\$2,252,394	
43		Total Sources of Funds	\$2,185,959	\$2,138,994	\$2,280,163				\$2,396,305	

A	B	C	D	H	I	J	K	L	M	
1		CAMBRIA COMMUNITY SERVICES DISTRICT								
2		FUND LEVEL ANALYSIS								
3		ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09							3%	
4	ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	ACTUAL FY 2018/2019	(unaudited)	ACTUAL FY 2020/2021	2021/2022 FINAL BUDGET				
5				ACTUAL FY 2019/2020						
6										
7										
44		USES OF FUNDS								
46		SALARIES & WAGES								
47	5000	Salary & Wages	740,206	647,449	681,660	745,262				
48	5010	Overtime	12,677	9,136	8,482	15,000				
49	5030	Director's	30,200	32,800	26,540	36,000				
50	5040	Sick Leave/Vacation Pay	84,923	61,957	0	0				
51	5050	Holiday Pay	26,857	34,093	0	0				
53										
54		Total Salaries & Wages	\$894,863	\$785,434	\$716,682	\$796,262				
55		BENEFITS								
56	5102	Dental Insurance - Ameritas	9,380	9,355	9,390	9,319				
57	5103	Medical Insurance	76,123	61,016	47,091	70,794				
58	5105	Life Insurance	469	668	663	1,094				
59	5106	FICA	40,614	47,328	43,583	52,716				
60	5107	Medicare	12,856	11,331	12,537	12,114				
61	5108	Workers Compensation	6,432	6,617	5,054	4,542				
62	5109	Retirement-PERS	139,778	176,997	181,202	207,020				
63	5111	Payroll Tax Expense	18	(279)	0	0				
64	5112	Unemployment Insurance	3,067	7,166	(1,492)	0				
65	5120	Other Employee Benefits	9,783	10,670	28,680	39,180				
66	5121	Retirees Health	76,495	74,954	74,539	82,639				
67	5122	Medical Reimbursements - HRA	9,733	13,820	14,218	16,900				
68	5122A	Medical Reimbursements - HRA Prior Yr Unused	0	0	(6,812)	0				
74		Total Benefits	\$384,749	\$419,643	\$408,652	\$496,318				

A	B	C	D	H	I	J	K	L	M	
1		CAMBRIA COMMUNITY SERVICES DISTRICT								
2		FUND LEVEL ANALYSIS								
3		ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09							3%	
4	ACCOUNT	GENERAL FUND (GF)	ACTUAL	(unaudited)	ACTUAL	ACTUAL	2021/2022			
5	NO.	ADMINISTRATIVE DEPARTMENT - 09	FY 2018/2019	FY 2019/2020	FY 2020/2021	FINAL				
6						BUDGET				
7										
75		Total Personnel Services	\$1,279,612	\$1,205,077	\$1,125,334	\$1,292,580				
76		SERVICES & SUPPLIES								
77	6010	Ads - Legal/Other	626	986	177	243				
78	6011I	Public Information - General	2,347	2,052	1,783	1,175				
79	6011W	Public Information - Website	5,802	3,203	2,645	3,120				
80	6013	Donations	0	0	0	0				
81	6014	Public Events	287	279	0	296				
82	6030	Insurance	111,908	129,809	173,164	224,979				
83	6033B	Maintenance & Repairs - Buildings	6,435	15,181	8,995	10,275				
84	6033G	Maintenance & Repairs - Grounds	3,100	2,284	2,943	2,535				
85	6033V	Maintenance & Repairs - Vet's Hall	0	0	0	0				
86	6041L	Maintenance & Repairs-Vehicles Licenses	445	218	1,290	1,772				
87	6044	Computer/Copier /Printer Srvcs/MaintAgre	66,027	103,506	101,792	109,590				
95	6045	Computer/Copier/Printer Supplies/Upgrade	7,496	4,847	8,018	7,870				
96	6048	Security & Safety	504	869	717	811				
97	6048E	Safety-Med	450	32	0	40				
98	6050	Office Supplies	7,327	5,341	4,164	4,474				
99	6051	Postage & Shipping	3,931	1,745	2,487	2,374				
100	6052	Bank Charges	1,626	354	5,612	4,909				
101	6053	Printing/Forms	1,806	2,380	2,158	2,428				
102	6054	Membership -Dues , Publications & Books	13,643	8,326	8,769	10,599				
103	6055	Government Fees and Licenses	45,950	29,162	29,224	23,987				
104		LAFCO	0	0	0	22,100				
105	6058	Cash Over (Short)	(24)	(31)	0	0				
106	6060C	Utilities Cell Phone	4,369	5,364	3,611	3,685				
107	6060E	Utilities Electricity	5,741	6,238	6,704	6,804				

A	B	C	D	H	I	J	K	L	M
1		CAMBRIA COMMUNITY SERVICES DISTRICT							
2		FUND LEVEL ANALYSIS							
3		ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09							3%
4	ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	ACTUAL FY 2018/2019	(unaudited)	ACTUAL FY 2020/2021	2021/2022 FINAL BUDGET			
5				ACTUAL FY 2019/2020					
6									
7									
108	6060G	Utilities Gas	220	205	218	188			
109	6060I	Utilities Internet Access	10,964	11,044	12,242	12,795			
110	6060P	Utilities Phone-Land Lines, Faxes, Alarms	6,160	6,785	7,557	9,112			
111	6060S	Utilities Sewer	396	482	533	605			
112	6060W	Utilities Water	178	242	334	380			
113	6070	Equipment Rental	502	502	547	548			
114	6075	Rental Expense Office Space	33,177	30,150	30,636	31,555			
115	6080A	Prof Services - Audit	2,500	14,750	35,150	30,000			
116	6080F	Prof Services - Finance	2,100	0	0	0			
117	6080K	Prof Services-District Counsel	149,310	188,728	149,569	208,108			
118	6080L	Prof Services-Legal	99,802	96,124	288,456	71,804			
119	6080M	Prof Services - Miscellaneous/Other	14,964	17,562	27,852	40,534			
120		Prof Services - Fees & Charges Study - New Request	0	0	0	20,000			
121	6080T	Professional Services - Temporary	65,248	23,938	0	30,900			
122	6086	Outside Non-Professional Services	25,713	24,376	16,545	23,879			
123	6088	Claims	0	0	0	0			
124	6090	Department Operating Supplies	1,006	1,870	196	2,171			
125	6094	Clothing/Uniforms	19	477	0	506			
126	6095	Office Furniture/Equipment	2,787	3,210	10,971	8,605			
127	6096	Fuel	614	190	77	105			
128	6115	Meeting Expenses	3,681	3,023	4,814	4,363			
129	6120D	Travel, Training, Seminars – Directors	367	2,251	0	2,387			
130	6120E	Travel, Training, Seminars – Employees	9,824	9,811	2,488	9,980			
131	6120G	Training - LCW (Incl Library Subscription)	0	4,940	4,865	5,011			
132	6124	Employee Recognition	250	103	0	146			
133	6125	Employee Recruitment	6,898	3,144	2,005	2,065			
134			0			0			

A	B	C	D	H	I	J	K	L	M	
1		CAMBRIA COMMUNITY SERVICES DISTRICT								
2		FUND LEVEL ANALYSIS								
3		ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09							3%	
4	ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	ACTUAL FY 2018/2019	(unaudited)	ACTUAL FY 2020/2021	2021/2022				
5				ACTUAL		FINAL				
6				FY 2019/2020		FY 2020/2021	BUDGET			
7										
149		Total Services & Supplies	\$726,475	\$766,051	\$959,308	\$959,814				
150		CAPITAL OUTLAY								
151	6170I	Purchase Administrative Office	0	0	0					
152	6170	Purchase Administrative Software	32,742	4,277	62,800	0				
153	6170	Purchase Fixed Asset Module		0	1,200	0				
154	6170	Purchase Work Order Module		0	2,213	0				
155	6170	Remodel Administration Office	15,741	0	0	0				
156	6170	Capital Assets - Replace Servers	0		0					
157										
158										
160		Total Capital Outlay	\$48,483	\$4,277	\$66,213	\$0				
161		DEBT SERVICE								
162	6180J	Loan Principal - Ford Fusion	0		0					
163	6180H	Interest Expense - Ford Fusion	0		0					
164										
165		Total Debt Service	\$0	\$0	\$0	\$0				
166		ADMINISTRATIVE COST ALLOCATION								
167										
168										
169		Total Administrative Cost Allocation	\$0	\$0	\$0	\$0				
170		Total Expenditures	\$2,054,570	\$1,975,406	\$2,150,855	\$2,252,394				

A	B	C	D	H	I	J	K	L	M
1		CAMBRIA COMMUNITY SERVICES DISTRICT							
2		FUND LEVEL ANALYSIS							
3		ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09							3%
4	ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	ACTUAL FY 2018/2019	(unaudited)	ACTUAL FY 2020/2021	2021/2022			
5				ACTUAL		FINAL			
6				FY 2019/2020		FY 2020/2021	BUDGET		
7									
171									
172	OPERATING SURPLUS/(DEFICIT)		\$131,388	\$163,588	\$129,308	\$143,911			
173	TRANSFERS & ENCUMBRANCES								
174	01 4625	Transfers In - From General Fund	0	0	0				
175		(Transfers Out - To General Fund)	0	0	0				
176		Encumbrances - Sources of Funding	(76,050)	(77,273)	0	0			
177		Encumbrances - (Designated Funds)	0	76,050	77,273	0			
178									
179	NET TRANSFERS & ENCUMBRANCES		(\$76,050)	(\$1,223)	\$77,273	\$0			
180	RESERVES								
181		Use of Reserves	0	0					
182		(Additions to Reserves)	0	0					
183		Other Adjustments	0	0					
184									
185	RESERVES - INCREASE / (DECREASE)		\$0	\$0	\$0	\$0			
186	NET BUDGETARY SOURCES/USES		\$55,338	\$162,365	\$206,581	\$143,911			
187									
188	RESERVES								
189		Beginning Reserves							
190		Operating Surplus / (Deficit)	\$131,388	\$163,588	\$129,308	\$143,911			
191		Transfers & Encumbrances	(76,050)	(1,223)	\$77,273	\$98,753			
192	ENDING RESERVES		\$55,338	\$162,365	\$206,581	\$242,664			

ALLOCATION OF ADMINISTRATIVE OVERHEAD

**CAMBRIA COMMUNITY SERVICES DISTRICT
ALLOCATION OF ADMINISTRATIVE OVERHEAD CALCULATION
FINANCE COMMITTEE MEETING JULY 27, 2021
FOR FISCAL YEAR 2021/2022 FINAL BUDGET - DRAFT**

"E" COSTS

	AMOUNT TO ALLOCATE	FIRE	F&R	PROS	WATER	WASTE WATER	SWF- OPERATING	SWF- Capital	TOTAL CHECK
ALLOCATION %	100.0%	16.7%	16.7%	16.7%	16.7%	16.7%	12.5%	4.2%	100.0%
Public Information-General	1,175	196	196	196	196	196	147	49	1,175
Public Information-Website	3,120	520	520	520	520	520	390	130	3,120
TOTAL "E" COSTS ALLOCATED	4,295	716	716	716	716	716	537	179	4,295

"L" COSTS

	AMOUNT TO ALLOCATE	FIRE	F&R	PROS	WATER	WASTE WATER	SWF	SWF	TOTAL CHECK
ALLOCATION %	100.0%	17.0%	6.0%	1.2%	30.6%	25.2%	15.0%	5.0%	100.0%
Personnel Services	1,292,580	219,739	77,555	15,511	395,529	325,730	193,887	64,629	1,292,580
Prof. Ser.-District Counsel	208,108	35,378	12,486	2,497	63,681	52,443	31,216	10,405	208,108
Prof. Ser.-Legal	71,804	12,207	4,308	862	21,972	18,095	10,771	3,590	71,804
Office Rent	31,555	5,364	1,893	379	9,656	7,952	4,733	1,578	31,555
Travel, Training ('EES & Directors)	17,378	2,954	1,043	209	5,318	4,379	2,607	869	17,378
Meetings, Employee Recruitment	6,428	1,093	386	77	1,967	1,620	964	321	6,428
TOTAL "L" COSTS ALLOCATED	1,627,853	276,735	97,671	19,534	498,123	410,219	244,178	81,393	1,627,853

"R" COSTS

	AMOUNT TO ALLOCATE	FIRE	F&R	PROS	WATER	WASTE WATER	SWF	SWF	TOTAL CHECK
ALLOCATION %	100.0%	25.0%	6.0%	1.5%	26.0%	26.0%	11.6%	3.9%	100.0%
All Other Costs	620,246	155,062	37,215	9,304	161,264	161,264	72,104	24,035	620,246
TOTAL "R" COSTS ALLOCATED	620,246	155,062	37,215	9,304	161,264	161,264	72,104	24,035	620,246

TOTAL ALL COSTS ALLOCATED	2,252,394	432,512	135,602	29,554	660,103	572,199	316,818	105,606	2,252,394
ALLOCATION per PROPOSED BUDGET	2,252,394	432,512	135,602	29,554	1,082,527	572,199	0	0	2,252,394 *

INCREASE/(DECREASE	-	-	-	-	(422,425)	-	316,818	105,606	-
							DIFFERENCE		-

Legend:


"E" Equal Allocation All Departments


"L" % of Administration Effort Allocation to Each Department

"R" % Based on Size of Department


ENTERPRISE FUND SUMMARY


- Water Department – 11
- Water Reclamation Facility (WRF) Operations
Department – 39
 - WRF Capital Department – 40
 - Wastewater Department - 12


	A	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT									
2	FUND LEVEL ANALYSIS									
3	ENTERPRISE FUNDS									
4							(unaudited)			
5	ACCOUNT	ENTERPRISE FUNDS			ACTUAL	ACTUAL	ACTUAL	2021/2022		
6	NO.				FY 2018/2019	FY 2019/2020	FY 2020/2021	FINAL		
7	BUDGET									
8	SOURCES OF FUNDS									
10		Water			\$3,179,134	\$3,405,887	\$3,689,334	\$3,620,750		
11		WRF			\$1,024,481	\$1,225,528	\$1,431,897	\$1,327,180		
12		WRF-Capital			\$68,706	\$0	\$1,750,000	\$0		
13		Total Water			\$4,272,321	\$4,631,415	\$6,871,231	\$4,947,930		
14		Wastewater			\$2,530,561	\$2,992,124	\$3,352,900	\$3,380,915		
15		Total Sources of Funds			\$6,802,882	\$7,623,539	\$10,224,132	\$8,328,845		
16	USES OF FUNDS									
19		Water			\$1,975,864	\$2,454,644	\$2,658,717	\$3,617,191		
20		WRF			\$1,333,951	\$993,995	\$947,223	\$1,037,202		
21		WRF-Capital			\$227,040	\$202,335	\$136,351	\$200,000		
22		Total Water			\$3,536,855	\$3,650,973	\$3,742,291	4,854,393		
23		Wastewater			\$2,312,555	\$2,558,811	\$2,562,845	\$3,768,229		
24		Total Expenditures			\$5,849,411	\$6,209,784	\$6,305,137	\$8,622,622		
25	OPERATING SURPLUS/(DEFICIT)									
26		Water			\$1,203,270	\$951,242	\$1,030,617	\$3,559		
27		WRF			(\$309,470)	\$231,533	\$484,674	\$289,978		
28		WRF-Capital			(\$158,334)	(\$202,335)	\$1,613,649	(\$200,000)		
29		Total Water			\$735,465	\$980,441	\$3,128,940	\$93,537		
30		Wastewater			\$218,005	\$433,314	\$790,055	(\$387,314)		
31		OPERATING SURPLUS/(DEFICIT)			\$953,471	\$1,413,755	\$3,918,995	(\$293,777)		


	A	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS ENTERPRISE FUNDS									
2										
3										
4	ACCOUNT NO.		ENTERPRISE FUNDS		ACTUAL	(unaudited)	ACTUAL	ACTUAL	2021/2022	
5					FY 2018/2019	FY 2019/2020	FY 2020/2021	FINAL		
6								BUDGET		
7										
46	RESERVES									
47			Beginning Reserves							
48			Water		0	0	0		0	
49			WRF		0	0	0		0	
50			WRF-Capital		0	0	0		0	
51			Total Water		\$0	\$0	\$0		\$0	
52			Wastewater		0	0	0		0	
53			Beginning Reserves		\$0	\$0	\$0		\$0	
54			Operating Surplus / (Deficit)							
55			Water		\$1,203,270	\$951,242	\$1,030,617		\$3,559	
56			WRF		(\$309,470)	\$231,533	\$484,674		(\$243,022)	
57			WRF-Capital		(\$158,334)	(\$202,335)	\$1,519,095		(\$200,000)	
58			Total Water		\$735,465	\$980,441	\$3,034,386		(\$439,463)	
59			Wastewater		\$218,005	\$433,314	\$790,055		(\$387,314)	
60			Operating Surplus / (Deficit)		\$953,471	\$1,413,755	\$3,824,441		(\$826,777)	
61			Transfers & Encumbrances							
62			Water		(\$175,965)	(\$529,383)	\$653,107		\$0	
63			WRF		(\$5,198)	\$5,198	\$0		\$0	
64			WRF-Capital		(\$95,439)	(\$17,348)	\$105,858		\$0	
65			Total Water		(\$276,602)	(\$541,533)	\$758,965		\$0	
66			Wastewater		\$0	(\$45,617)	\$89,875		\$0	
67			Transfers & Encumbrances		(\$276,602)	(\$587,150)	\$848,840		\$0	
68			ENDING RESERVES		\$676,869	\$826,605	\$4,673,281		(\$826,777)	
69										


WATER FUND
WATER DEPARTMENT – 11


	A	B	C	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT								
2	FUND LEVEL ANALYSIS								
3	WATER FUND - 11, DEPARTMENT - 11								
4	ACCOUNT NO.		WATER FUND	ACTUAL	(unaudited)	ACTUAL	ACTUAL	2021/2022	
5			WATER DEPARTMENT - 11	FY 2018/2019	FY 2019/2020	FY 2020/2021	FINAL		
6							BUDGET		
7									
8	SOURCES OF FUNDS								
9									
10		Revenues		\$3,104,262	\$3,405,887	\$3,689,334		\$3,620,750	
11		Other Sources of Funds		\$74,871	\$0	\$0		\$0	
12		Total Sources of Funds		\$3,179,134	\$3,405,887	\$3,689,334		\$3,620,750	
13	USES OF FUNDS								
14									
15		Salaries & Wages		\$475,681	\$489,678	\$514,590		\$608,981	
16		Benefits		\$269,502	\$279,261	\$312,065		\$372,900	
17		Personnel Services		\$745,183	\$768,939	\$826,655		\$981,881	
18		Services & Supplies		\$465,918	\$601,088	\$651,722		\$931,198	
19		Capital Outlay		\$169,330	\$98,269	\$119,515		\$604,649	
20		Debt Service		\$9,690	\$26,547	\$26,548		\$16,936	
21		Administrative Cost Allocation		\$585,742	\$959,801	\$1,034,277		\$1,082,527	
22		Total Expenditures		\$1,975,864	\$2,454,644	\$2,658,717		\$3,617,191	
23									
24	OPERATING SURPLUS/(DEFICIT)			\$1,203,270	\$951,242	\$1,030,617		\$3,559	
25									
26									
27									
28									
29									
30									
31									
32									
33									
34									
35									
36									
37									
38									
39									
40	RESERVES								
41		Beginning Reserves		0	0	0			
42		Operating Surplus / (Deficit)		\$1,203,270	\$951,242	\$1,030,617		\$3,559	
43		Transfers & Encumbrances		(\$175,965)	(\$529,383)	\$653,107		\$0	
44	ENDING RESERVES			\$1,027,305	\$421,859	\$1,683,724		\$3,559	
45									


A	B	C	D	H	I	J	K	L	M
1		CAMBRIA COMMUNITY SERVICES DISTRICT							
2		FUND LEVEL ANALYSIS							
3		WATER FUND - 11, DEPARTMENT - 11							
4	3%								
5	ACCOUNT NO.	WATER FUND	ACTUAL	(unaudited)	ACTUAL	ACTUAL	2021/2022	FINAL	
6		WATER DEPARTMENT - 11	FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2020/2021	BUDGET		
7									
8	SOURCES OF FUNDS								
9		REVENUES							
10	11 4000	Service Sales	2,681,464	3,080,614	3,388,920		3,177,000		
11	11 4007	Returned Ck Fee	815	750	975		0		
12	11 4008	Acct Setup/clse	4,586	5,313	4,813		0		
13	11 4009	Off Hours	0	0	0		0		
14	11 4010	Water Penalty	45,316	28,282	(161)		0		
15	11 4011	Serv/Disc/Recon	410	0	0		0		
16	11 4012	Meter Tampering	0	0	0		0		
17	11 4014	Water Serv Fees	6,317	15,838	1,931		0		
18	11 4023	Penalty/Surcharge	0	0	0		0		
19	11 4050	Administrative Fee Revenue	6,803	10,280	5,887		0		
20	11 4100	Connect Rev-SFR	0	0	60,708		10,000		
21	11 4101	Wait List Maintenance Fee	62,922	56,961	24,820		62,000		
22	11 4110	Remodel Impact Fees	61,395	31,427	0		70,000		
23	11 4120	Connect Rev-Com	0	0	0		0		
24	11 4122	Retrofit In-Lieu Fee	44,050	(7,551)	0		0		
25	11 4124	Assignment Fees	6,196	2,500	19,318		4,150		
26	11 4128	Admin Fees	0	0	0		70,000		
27	11 4130	Voluntary Lot Merger	0	0	0		0		
28	11 4311	County Administrative Fee	(7,800)	(7,800)	(8,185)		0		
29	11 4360	Standby Availability Charges	177,654	177,699	175,653		178,000		
30	11 4373	Inspection Fee Revenue	11,254	7,261	5,421		9,100		
31	11 4390	Miscellaneous Revenue	2,882	2,814	4,964		1,000		
32	11 4390	Water Conservation Grant	0	0	0		7,500		
33	11 4200	Interest Income	0	1,500	4,270		32,000		


A	B	C	D	H	I	J	K	L	M
1		CAMBRIA COMMUNITY SERVICES DISTRICT							
2		FUND LEVEL ANALYSIS							
3		WATER FUND - 11, DEPARTMENT - 11							
4								3%	
5	ACCOUNT NO.	WATER FUND	ACTUAL	(unaudited)	ACTUAL	ACTUAL	2021/2022	FINAL	
6		WATER DEPARTMENT - 11	FY 2018/2019	FY 2019/2020	FY 2020/2021	BUDGET			
7									
35		Total Revenues	\$3,104,262	\$3,405,887	\$3,689,334	\$3,620,750			
36		OTHER SOURCES OF FUNDS							
37	11 4397	Loan Proceeds - Dump Truck	74,871	0	0				
44		Total Other Sources of Funds	\$74,871	\$0	\$0	\$0			
45		Total Sources of Funds	\$3,179,134	\$3,405,887	\$3,689,334	\$3,620,750			
46		USES OF FUNDS							
48		SALARIES & WAGES							
49	5000	Salary & Wages	355,560	392,633	469,859	555,731			
50	5010	Overtime	38,428	32,245	27,591	35,000			
51	5020	Standby	18,080	18,250	17,140	18,250			
52	5040	Sick/Vacation Pay	46,166	28,476	0	0			
53	5050	Holiday Pay	17,448	18,074	0	0			
56		Total Salaries & Wages	\$475,681	\$489,678	\$514,590	\$608,981			
57		BENEFITS							
58	5101	Uniform Allowance	2,000	1,920	2,000	2,000			
59	5102	Dental Insurance	7,929	7,173	6,940	7,668			
60	5103	Medical Insurance	77,248	64,545	65,124	68,361			
61	5105	Life Insurance	534	568	605	982			
62	5106	FICA	26,624	30,062	33,431	35,841			
63	5107	Medicare	6,753	7,000	8,752	8,938			
64	5108	Workers Compensation	13,386	15,022	14,659	28,979			
65	5109	PERS - Retirement	89,563	90,015	115,628	146,328			
66	5120	Other Employee Benefits	1,564	2,192	4,664	5,450			
67	5121	Retirees Health	34,631	51,291	59,903	54,287			
68	5122	Medical Reimbursements - HRA	9,269	9,472	11,390	14,066			

	A	B	C	D	H	I	J	K	L	M
1			CAMBRIA COMMUNITY SERVICES DISTRICT							
2			FUND LEVEL ANALYSIS							
3			WATER FUND - 11, DEPARTMENT - 11							
4									3%	
5		ACCOUNT NO.	WATER FUND	ACTUAL	(unaudited)	ACTUAL	ACTUAL	2021/2022		
6			WATER DEPARTMENT - 11	FY 2018/2019	FY 2019/2020	FY 2020/2021	FINAL			
7							BUDGET			
69		5122A	Medical Reimbursements - HRA Prior Yr Unused	0	0	(11,030)	0			
73			Total Benefits	\$269,502	\$279,261	\$312,065	\$372,900			
74			Total Personnel Services	\$745,183	\$768,939	\$826,655	\$981,881			
75			SERVICES & SUPPLIES							
76		6010	Ads - Legal/Other	339	172	0	0			
77		6011I	Public Information - General	0	1,545	1,286	301			
78			Water Conservation Mailer - New Request	0	0	0	1,500			
79		6030	Insurance (new dump truck)	1,639	0	0	0			
80		6031	Old M & R Lift Station	0	0	0	0			
81		6031D	Maintenance & Repairs	52,025	85,687	9,935	7,164			
82		6031F	Maintenance & Repairs - Fire Hydrants	39	446	725	483			
83		6031G	Maintenance & Repairs - Generators	835	530	2,003	1,530			
84		6031L	Maintenance & Repairs - Leimert Booster	833	0	618	848			
85		6031M	Maintenance & Repairs - Water Meters	1,492	3,906	4,128	549			
86			Production Meter Testing	0	0	3,556	6,000			
87		6031P	Pumps	0	0	25	35			
88		6031Q	Maintenance & Repairs - SR3 Well	3,267	6,050	0	8,558			
89		6031R	Maintenance & Repairs - SR4 Well/Filter	28,398	5,221	3,762	4,681			
90		6031S	Maint. & Repairs - Water Storage Tanks	3,433	3,276	3,971	4,563			
91			Annual Tank Inspection (Pine Knolls)	0	9,124	10,388	10,700			
92			Annual Tank Maintenance & Rehab (Contract)	0	0	0	47,557			
93		6031T	Maint. & Repairs -Water Treatment Systems	9,512	910	544	327			
94		6031V	Maint. & Repairs-Wtr.Values (Cord Pave)	0	180	52	0			
95		6031W	Maintenance & Repairs - Wells	15,942	12,132	3,585	2,978			
96			SS Well Field Dosing Lines & Analyzers	0	0	0	7,500			
97		6031Y	Maint. & Repairs -Water Yard/Booster St.	600	1,267	9,017	12,383			
98		6031Z	Maintenance	0	27	41	42			

	A	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT									
2	FUND LEVEL ANALYSIS									
3	WATER FUND - 11, DEPARTMENT - 11									
4	3%									
5	ACCOUNT	WATER FUND	ACTUAL	(unaudited)	ACTUAL	ACTUAL	2021/2022			
6	NO.	WATER DEPARTMENT - 11	FY 2018/2019	FY 2019/2020	FY 2020/2021	FINAL				
7						BUDGET				
99	6032D	M & R WW Disp Eff	0	0	0	0				
100	6032L	M & R WW Lift Station	0	0	0	0				
101	6032T	M & R WW Treatment	0	0	0	0				
102	6033B	Maintenance & Repairs - Buildings	3,129	10,221	3,244	2,708				
103	6033B	Paint Building & Office		2,700	9,800	0				
104	6033B	Deferred Maint from FY 20/21 - New Request		0	0	17,000				
105	6033G	Maintenance & Repairs - Grounds	652	12,170	19,211	16,442				
106	6033Z	Maintenance & Repairs - Storm Damage			8,656	8,575				
107		Storm Damage - Vault Repairs, Dosing Pump, Pressure Regulators				32,921				
108	6035L	M & R - Leak Repairs			8,694	7,585				
109	6035R	M & R - Road Repairs			42,436	70,000				
110	6035V	M & R - Valve Repairs			166	5,000				
111	6036	Maintenance & Repairs- Emergency Events	0	34,838	10,995	10,609				
112	6037	Maintenance & Repairs - SCADA	28,797	32,869	28,895	38,700				
113	6040	Maintenance & Repairs - Equipment	73	107	943	1,030				
114	6041L	Maintenance & Repairs - Vehicles Licenses	4,753	8,814	5,944	3,393				
115	6041N	Maint. & Repairs - Vehicles Non-Licensed	2,175	4,419	1,881	276				
116	6044	Computer/Copier/Printer Services	564	0	724	892				
117	6045	Computer/Copier/Printer Goods	3,560	536	3,137	4,700				
118		Reporting Software (Plan-It, Mapping)		263	0	2,122				
119		Replace 1 Computers		4,379	0	1,500				
120	6048	Security & Safety	1,466	0	1,286	1,748				
121	6050	Office Supplies	515	496	1,098	1,001				
122	6051	Printing & Shipping	9,113	5,886	6,320	6,642				
123	6052	Bank Charges	0	0	0	0				
124	6053	Printing/Forms	3,064	3,144	4,725	4,292				
125	6054	Membership Dues, Publications/Books	3,303	4,988	3,843	5,259				
126	6055	Government Fees & Licenses	29,045	28,562	37,039	33,577				

	A	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT									
2	FUND LEVEL ANALYSIS									
3	WATER FUND - 11, DEPARTMENT - 11									
4	3%									
5	ACCOUNT	WATER FUND	ACTUAL	(unaudited)	ACTUAL	ACTUAL	2021/2022			
6	NO.	WATER DEPARTMENT - 11	FY 2018/2019	FY 2019/2020	FY 2020/2021	FINAL				
7						BUDGET				
127	6059	Bad Debt Expense	(8)	2	(1)	0				
128	6060C	Utilities - Cell Phone	2,085	1,948	2,760	2,728				
129	6060E	Utilities - Electricity	132,809	129,509	135,810	149,635				
130	6060G	Utilities - Gas	0	0	0	0				
131	6060I	Utilities - Internet	4,067	4,908	5,759	5,710				
132	6060P	Utilities - Phone-Land Lines, Faxes, Alarms	4,755	5,578	5,859	5,649				
133	6060S	Utilities - Sewer	1,196	2,980	1,815	2,084				
134	6060W	Utilities - Water	0	0	0	0				
135	6063	M & R Communications Equipment	0	17,336	5,929	6,714				
136		Undergrounding of Comm Lines - New Request	0	0	0	12,000				
137	6078	Land Lease - Well Site	40,150	41,504	42,127	44,013				
138	6080E	Professional Services - Engineering	0	0	22,464	73,881				
139	6080E	Urban Water Mgmt Plan		3,359	67,745	0				
140	6080G	Professional Services - GIS Development	1,712	8,532	5,040	6,674				
141	6080K	Professional Services - District Counsel	0	0	0	0				
142	6080L	Land Conservancy - Lot Inventory, Etc.	2,655	0	0	0				
143	6080M	Professional Services - Misc./Other	6,871	7,649	7,528	17,698				
144		Water Use Efficiency Plan Update	0	0	0	17,500				
145		Water Audit Tool & Training - New Request	0	0	0	5,000				
146		Retrofit Saturation Survey - New Request	0	0	0	2,500				
147		Instream Flow Study - New Request	0	0	0	75,000				
148	6080T	Professional Services - Temporary	0	701	5,006	5,000				
149	6080V	Voluntary Lot Merger Program	6,418	3,311	3,371	3,697				
150	6086	Outside Services	0	0	0	0				
151	6089	Emergency Medical Supplies	89	0	0	95				
152	6090	Department Operating Supplies	12,137	27,614	16,214	20,785				
153	6090B	Sensor Cleaning	0	0	0	0				
154	6091	Lab Tests	11,753	12,383	12,390	12,492				


	A	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT									
2	FUND LEVEL ANALYSIS									
3	WATER FUND - 11, DEPARTMENT - 11									
4	3%									
5	ACCOUNT	WATER FUND	ACTUAL	(unaudited)	ACTUAL	ACTUAL	2021/2022			
6	NO.	WATER DEPARTMENT - 11	FY 2018/2019	FY 2019/2020	FY 2020/2021	FINAL	BUDGET			
7										
155	6091B	Operating Supplies	1,746	1,150	60	82				
156	6091C	Operating Supplies - Chemicals	0	0	10,433	9,567				
157	6091G	Calibration	1,500	9,197	9,379	9,660				
158	6091H	Lab Testing	0	0	0	0				
159	6092	Lab Supplies	0	1,929	0	2,728				
160	6093	Small Tools and Equipment	5,456	2,864	2,448	2,518				
161	6094	Clothing and Uniform	3,811	1,867	429	589				
162	6095	Office Furniture		3,021	96	1,030				
163	6096	Fuel - Gas and Diesel	11,224	13,214	15,027	14,231				
164	6115	Meeting Expenses	242	192	0	128				
165	6120E	Travel, Training, Seminars-Employees,	3,994	6,049	3,375	8,000				
166	6125	Employee Recruitment	2,693	1,909	103	142				
167	6610	Retrofit Program	0	17	0	0				
168	6611	Rebate Program - Cisterns, Toilets, Washers	0	7,500	10,383	12,500				
169	6611	Rebate Program - Grant Offset			7,500	7,500				
178	Total Services & Supplies		\$465,918	\$601,088	\$651,722	\$931,198				
179	CAPITAL OUTLAY									
182	6170	Capital Assets	0							
183		Replace 2005 F150 Truck		0	0	0				
184		Security Improvements @ WTP		0	0	0				
185	6170	Trailer-Mounted Vacuum Exactor	46,169	0	0					
186	6170	Air Compressor & Jack Hammer	22,557	0	0					
187	6170	Dump Truck Replacement (Ford F-650)	74,871	0	0					
188	6170	Zone 2 to 7 Trans Main SR Crk Ped Brdg	2,241	2,230	20,153	0				
189	6170	Replacement of Leimert Service Lines	0	0	0					
190	6170	Water Meter Replacement/Upgrade	0	500	0	97,000				
193	6170	Rodeo Grounds Pump Station Replacement	0	0	0	0				


	A	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT									
2	FUND LEVEL ANALYSIS									
3	WATER FUND - 11, DEPARTMENT - 11									
4	3%									
5	ACCOUNT	WATER FUND	ACTUAL	(unaudited)	ACTUAL	ACTUAL	2021/2022			
6	NO.	WATER DEPARTMENT - 11	FY 2018/2019	FY 2019/2020	FY 2020/2021	FINAL				
7						BUDGET				
194	6170	SCADA System - L/T Water Portion	23,492	25,965	0	0				
196	6170	SCADA System		0	0	0				
199		SCADA System - Phase II			99,362	9,649				
200	6170	Generator		50,449	0	0				
201	6170	Pump Replacement		19,126	0	0				
202	6170	Water Conservation Database			0	0				
203	6170	Rodeo Grounds Pump Station - Design/Permitting			0	0				
204	6170	Stuart St Tank Rehabilitation				458,000				
205		SS2 Electrical Panel Upgrade				15,000				
206		Cover for Sheltering of Equipment				15,000				
207		Modular Office Building for Plant				10,000				
210										
211		Total Capital Outlay	\$169,330	\$98,269	\$119,515	\$604,649				
212		DEBT SERVICE								
213	6180J	Loan Principal-Ford F-250	8,659	8,726	9,158	0				
214	6180H	Interest Expense	1,031	885	453	0				
215	6180J	Loan Principal-City National Bank	0	0	0	0				
216	6180H	Interest Expense	0	0	0	0				
217	6180J	Loan Principal-Muni Fin Ford Dump Trk	0	13,754	14,339	14,948				
218	6180H	Interest Expense - Muni Fin Ford Dump Trk	0	3,182	2,597	1,988				
220		Total Debt Service	\$9,690	\$26,547	\$26,548	\$16,936				
221		ADMINISTRATIVE COST ALLOCATION								
222		Administrative Cost Allocation - Water Fund	585,742	584,105	630,178	660,103				
223		Administrative Cost Allocation - WRF Fund		281,772	303,074	316,818				
224		Administrative Cost Allocation - WRF-C Fund		93,924	101,025	105,606				
227		Total Administrative Cost Allocation	\$585,742	\$959,801	\$1,034,277	\$1,082,527				
228		Total Expenditures	\$1,975,864	\$2,454,644	\$2,658,717	\$3,617,191				


WATER FUND


WRF OPERATIONS – 39


WRF CAPITAL - 40


	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT								
2	FUND LEVEL ANALYSIS								
3	WATER RECLAMATION FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25							3%	
4					(unaudited)			2021/2022	
5	ACCOUNT	WATER FUND	ACTUAL	ACTUAL	ACTUAL			FINAL	
6	NO.	WRF DEPARTMENT - 25	FY 2018/2019	FY 2019/2020	FY 2020/2021			BUDGET	
7									
8	SOURCES OF FUNDS								
9	REVENUES								
10	39 4041	WRF Water Base	310,624	493,430	544,774			513,000	
11	39 4042	WRF Base Vac	27,550	0	0				
12	39 4043	WRF Base Com Ld	23,613	0	0				
13	39 4044	WRF Base Com Wt	48,642	0	0				
14	39 4051	WRF Water Usage	327,607	731,745	883,749			808,000	
15	39 4052	WRF Use Vac Rnt	28,112	0	0				
16	39 4053	WRF Use Com Ld	154,475	0	0				
17	39 4054	WRF Use Com Wtr	102,277	0	0				
22	39 4061	WRF Facil Resd	0						
23	39 4062	WRF Facil Vac R	0						
24	39 4063	WRF Facil Cm Ld	0						
25	39 4064	WRF Facil Cm Wt	0						
26	39 4200	Interest Income	1,582	353	3,374			6,180	
37	Total Revenues		\$1,024,481	\$1,225,528	\$1,431,897			\$1,327,180	
38	OTHER SOURCES OF FUNDS								
44	39 4620	Grant Revenue - Capital	0						
46	Total Other Sources of Funds		\$0	\$0	\$0			\$0	
47	Total Sources of Funds		\$1,024,481	\$1,225,528	\$1,431,897			\$1,327,180	


	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT								
2	FUND LEVEL ANALYSIS								
3	WATER RECLAMATION FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25							3%	
4	ACCOUNT NO.		WATER FUND WRF DEPARTMENT - 25		ACTUAL FY 2018/2019	(unaudited) ACTUAL FY 2019/2020	ACTUAL FY 2020/2021	2021/2022 FINAL BUDGET	
48	USES OF FUNDS								
50	SALARIES & WAGES								
51	5000	Salary & Wages	69,655	71,016	107,031	128,161			
52	5010	Overtime	3,202	2,069	0	1,000			
53	5020	Standby	20	0	0	0			
54	5040	Sick/Vacation Pay	10,110	3,300	0	0			
55	5050	Holiday Pay	3,467	3,059	0	0			
59	Total Salaries & Wages		\$86,454	\$79,444	\$107,031	\$129,161			
60	BENEFITS								
61	5101	Uniform Allowance	434	80	0	0			
62	5102	Dental Insurance	2,971	1,414	1,369	1,369			
63	5103	Medical Insurance	12,931	11,818	14,397	15,718			
64	5105	Life Insurance	84	87	100	171			
65	5106	FICA	4,980	4,939	7,053	7,963			
66	5107	Medicare	1,247	1,155	1,954	1,907			
67	5108	Workers Compensation	1,288	1,006	2,387	4,469			
68	5109	PERS - Retirement	13,167	26,330	26,424	33,022			
69	5120	Other Employee Benefits	1,142	1,354	2,098	2,335			
70	5122	Medical Reimbursements - HRA	406	699	1,021	1,547			
71	5122A	Medical Reimbursements - HRA	0	0	(18)	0			
72									
76	Total Benefits		\$38,650	\$48,881	\$56,783	\$68,501			
77	Total Personnel Services		\$125,104	\$128,325	\$163,814	\$197,662			
78	SERVICES & SUPPLIES								


	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT								
2	FUND LEVEL ANALYSIS								
3	WATER RECLAMATION FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25							3%	
4				(unaudited)		2021/2022			
5	ACCOUNT	WATER FUND	ACTUAL	ACTUAL	ACTUAL	FINAL			
6	NO.	WRF DEPARTMENT - 25	FY 2018/2019	FY 2019/2020	FY 2020/2021	BUDGET			
7									
79	6031F	Maintenance & Repairs - Fire Hydrants	0	0	0	0			
80	6031G	Maintenance & Repairs - Generators	0	0	0	0			
81	6031Z	Maintenance	10,129	0	56	76			
82	6031	Off-Hauling RO Brine	0	0	0	0			
83	6033B	Maintenance & Repairs - Buildings	570	0	4,544	6,249			
84	6033G	Maintenance & Repairs - Grounds	2,115	599	878	1,206			
85	6033G	Replace Analyzers (2)		0	0	0			
86		Maintenance & Repairs - Grounds			0	3,090			
87	6033G	Pickling Filters for Preservation		59,639	0	0			
88	6036	Maintenance & Repairs- Emergency	20,437	4,150	0	4,403			
89	6041L	Maintenance & Repairs - Vehicles Licenses	217	500	656	140			
90	6044	Comp/Copier/Printer Services	167	1,048	0	1,112			
91	6051	Postage & Shipping	1,612	0	360	0			
92	6055	Government Fees & Licenses	41,316	30,739	24,127	32,611			
93	6060C	Utilities - Cell Phone	324	1,079	1,060	1,071			
94	6060E	Utilities - Electricity	14,050	7,830	9,330	9,506			
95	6060P	Utilities - Phone	0	0	100	0			
96	6070	Equipment Rent	21,840	5,261	0	0			
97	6070	Reduce Tank Rental to 3 Months		0	0	0			
98	6080K	Professional Services - District Counsel	0	0	0	0			
99	6080L	Professional Services - Legal	0	0	0	0			
100	6080M	Professional Services - Misc./Other	8,460	12,214	13,200	6,867			
101		Reverse Osmosis Filtration Audit - New Request	0	0	0	12,000			
102	6080T	Professional Services - Temporary	0	0	5,006	5,157			
103	6086	Outside Services	18	0	0	0			
104	6090	Department Operating Supplies	1,895	654	673	2,843			
105		Chemicals for Media Preservation - New Request	0	0	7,625	7,000			
106		Analytic Device Repairs/Replacement - New Request	0	0	0	15,000			


	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT								
2	FUND LEVEL ANALYSIS								
3	WATER RECLAMATION FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25							3%	
4				(unaudited)		2021/2022			
5	ACCOUNT	WATER FUND	ACTUAL	ACTUAL	ACTUAL	FINAL			
6	NO.	WRF DEPARTMENT - 25	FY 2018/2019	FY 2019/2020	FY 2020/2021	BUDGET			
7									
107	6090B	Sensor Cleaning	0	0	0	0			
108	6091	Lab Tests	10,891	270	0	10,609			
109	6091B	Operating Supplies	473	162	16	23			
110	6091C	Operating Supplies - Chemicals	473	162	1,041	1,429			
111	6091E	Baseline Biological Monitoring AMP	0	12,120	53,080	50,000			
112	6091F	Remote Monitoring	6,000	0	0	6,000			
113	6091G	Calibration	0	0	0	0			
114	6091H	Lab Testing	0	0	0	0			
115	6092	Lab Supplies	1,981	0	0	0			
116		Silt Density Index Testing Equipment - New Request	0	0	0	1,650			
117	6094	Clothing and Uniform	70	0	0	0			
118	6095	Office Furniture		1,159	0	0			
119	6096	Fuel - Gas and Diesel	4,153	3,190	2,173	1,992			
120	6115	Meeting Expense	0	0	0	0			
121	6120E	Travel, Training, Seminars – Employees	454	368	0	0			
122	6125	Employee Recruitment	0	0	58	80			
123	6195	Vehicles	2,106	0	0	0			
124	6829D	Performance Bonds	71,649	0	0	0			
125	6829M	Financial Services	0	0	0	0			
126	6829S	EWS Environmental	0	0	0	0			
161	Total Services & Supplies		\$221,401	\$141,143	\$123,983	\$180,115			
162	CAPITAL OUTLAY								
163	6170E	Impoundment Basin	29,802	65,100	0	0			
164		Capital Assets	0			0			
171	Total Capital Outlay		\$29,802	\$65,100	\$0	\$0			


	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT								
2	FUND LEVEL ANALYSIS								
3	WATER RECLAMATION FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25							3%	
4				(unaudited)			<u>2021/2022</u>		
5	ACCOUNT	WATER FUND	ACTUAL	ACTUAL	ACTUAL		FINAL		
6	NO.	WRF DEPARTMENT - 25	FY 2018/2019	FY 2019/2020	FY 2020/2021		BUDGET		
7									
172	DEBT SERVICE								
173	6195	Vehicle	0		0			0	
174	6180P	Loan Principal	340,465	354,604	369,327			384,662	
175	6180I	Interest Expense	318,959	304,822	290,099			274,763	
177									
178	Total Debt Service		\$659,424	\$659,426	659,426			659,425	
179	ADMINISTRATIVE COST ALLOCATION								
180		Administrative Cost Allocation - See Water Fund	298,221	0	0			0	
181									
182	Total Administrative Cost Allocation		\$298,221	\$0	\$0			\$0	
183	Total Expenditures		\$1,333,951	\$993,995	\$947,223			\$1,037,202	

	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT								
2	FUND LEVEL ANALYSIS								
3	WATER RECLAMATION FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25								3%
4				(unaudited)				<u>2021/2022</u>	
5	ACCOUNT	WATER FUND	ACTUAL	ACTUAL	ACTUAL			FINAL	
6	NO.	WRF DEPARTMENT - 25	FY 2018/2019	FY 2019/2020	FY 2020/2021			BUDGET	
7									
184									
185	OPERATING SURPLUS/(DEFICIT)		(\$309,470)	\$231,533	\$484,674			\$289,978	
186	TRANSFERS & ENCUMBRANCES								
187	01 4625	Transfers In - From General Fund	0						
188		(Transfers Out)	0						
189		Encumbrances - Sources of Funding	(5,198)						
190		Encumbrances - (Designated Funds)	0	5,198	0				
191									
192	NET TRANSFERS & ENCUMBRANCES		(\$5,198)	\$5,198	\$0			\$0	
193	RESERVES								
194		Use of Reserves	0						
195		(Additions to Reserves - 2 Month Operations)	0	(173,000)	(180,000)			(180,000)	
196		2 Mo Ops, Not used FY 19/20, move to FY 20/21	(173,000)	173,000	(173,000)			0	
197		2 Mo Ops, Not used FY 20/21, move to FY 21/22			353,000			(353,000)	
198									
199	RESERVES - INCREASE / (DECREASE)		(\$173,000)	\$0	\$0			(\$533,000)	
200	NET BUDGETARY SOURCES/USES		(\$487,668)	\$236,731	\$484,674			(\$243,022)	
201									
202	RESERVES								
203		Beginning Reserves							
204		Operating Surplus / (Deficit)	(309,470)	\$231,533	\$484,674			(243,022)	
205		Transfers & Encumbrances	(5,198)	\$5,198	\$0			\$0	
206	ENDING RESERVES		(\$314,668)	\$236,731	\$484,674			(\$243,022)	


	A	B	C	D	H	I	J	K	L	M
1			CAMBRIA COMMUNITY SERVICES DISTRICT							
2			FUND LEVEL ANALYSIS							
3			WATER RECLAMATION FACILITY - WATER FUND 40 - CAPITAL DEPARTMENT - 30							
4						(unaudited)				
5		ACCOUNT	WATER FUND	ACTUAL	ACTUAL	ACTUAL	2021/2022			
6		NO.	WRF CAPITAL DEPARTMENT - 30	FY 2018/2019	FY 2019/2020	FY 2020/2021	FINAL			
							BUDGET			
8		SOURCES OF FUNDS								
10		Revenues		\$68,706	\$0	\$1,750,000	\$0			
11		Other Sources of Funds		\$0	\$0	\$0	\$0			
12		Total Sources of Funds		\$68,706	\$0	\$1,750,000	\$0			
13		USES OF FUNDS								
16		Salaries & Wages		\$0	\$0	\$0	\$0			
17		Benefits		\$0	\$0	\$0	\$0			
18		Personnel Services		\$0	\$0	\$0	\$0			
19		Services & Supplies		\$0	\$0	\$0	\$0			
20		Capital Outlay		\$137,878	\$202,335	\$136,351	\$200,000			
21		Debt Service		\$0	\$0	\$0	\$0			
22		Administrative Cost Allocation		\$89,162	\$0	\$0	\$0			
23		Total Expenditures		\$227,040	\$202,335	\$136,351	\$200,000			
24		OPERATING SURPLUS/(DEFICIT)		(\$158,334)	(\$202,335)	\$1,613,649	(\$200,000)			
39		RESERVES								
40		RESERVES								
41		Beginning Reserves		\$0	\$0	\$0	\$0			
42		Operating Surplus / (Deficit)		(\$158,334)	(\$202,335)	\$1,519,095	(\$200,000)			
43		Transfers & Encumbrances		(\$95,439)	(\$17,348)	\$105,858	\$0			
44		ENDING RESERVES		(\$253,773)	(\$219,682)	\$1,624,953	(\$200,000)			
45										


	A	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT									
2	FUND LEVEL ANALYSIS									
3	WATER RECLAMATION FACILITY - WATER FUND 40 - CAPITAL DEPARTMENT - 30									
4	ACCOUNT	WATER FUND	ACTUAL	(unaudited)	ACTUAL	ACTUAL	2021/2022			
5	NO.	WRF CAPITAL DEPARTMENT - 30	FY 2018/2019	ACTUAL	FY 2019/2020	FY 2020/2021	FINAL			
6							BUDGET			
8	SOURCES OF FUNDS									
9	REVENUES									
10	4390	Miscellaneous Revenue	68,706	0	0					
11	4703	Settlement Proceeds			1,750,000					
33		Total Revenues	\$68,706	\$0	\$1,750,000		\$0			
34	OTHER SOURCES OF FUNDS									
35			0							
42		Total Other Sources of Funds	\$0	\$0	\$0		\$0			
43		Total Sources of Funds	\$68,706	\$0	\$1,750,000		\$0			
44	USES OF FUNDS									
46	SALARIES & WAGES									
47			0							
54		Total Salaries & Wages	\$0	\$0	\$0		\$0			
55	BENEFITS									
56			0							
70		Total Benefits	\$0	\$0	\$0		\$0			
71		Total Personnel Services	\$0	\$0	\$0		\$0			
72	SERVICES & SUPPLIES									
73			0							
134		Total Services & Supplies	\$0	\$0	\$0		\$0			


	A	B	C	D	H	I	J	K	L	M
1			CAMBRIA COMMUNITY SERVICES DISTRICT							
2			FUND LEVEL ANALYSIS							
3			WATER RECLAMATION FACILITY - WATER FUND 40 - CAPITAL DEPARTMENT - 30							
4						(unaudited)				
5		ACCOUNT	WATER FUND	ACTUAL	ACTUAL	ACTUAL	ACTUAL	2021/2022	FINAL	
6		NO.	WRF CAPITAL DEPARTMENT - 30	FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2020/2021	BUDGET		
135			CAPITAL OUTLAY							
136										
137		6170	Interim SWF AWTP Off-Hauling Facilities	0	0	0	0	0	0	
138		6170	Impoundment Basin Design Evaluation	6,639	444	0	0	0	0	
139		40-1829C-30	CIP Brackish Environmental	6,728	0	0	0	0	0	
140		40-1829I-30	CIP Brackish Legal	100,941	138,608	49,604	49,604	0	0	
141		40-1829K-30	CIP SWF Public Outreach	2,333	0	0	0	0	0	
142		6910	Section 7 ESA Consultation	21,236	31,281	61,171	61,171	0	0	
149		6170	Off Hauling / Secondary Containment		0	0	0	0	0	
150		6170	Increase in Off Hauling Estimate		0	0	0	0	0	
151		6170	Tank Purchase		27,563	0	0	0	0	
152		6170	Urban Water Mgmt Plan Update - CDP Portion		4,439	25,576	25,576	0	0	
153		6170	Trailer Fill Station (Tanks, Piping, Spill Containment & Pad)		0	0	0	200,000	200,000	
154										
157			Total Capital Outlay	\$137,878	\$202,335	\$136,351	\$136,351	\$200,000	\$200,000	
158			DEBT SERVICE							
159				0						
160										
162			Total Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	
163			ADMINISTRATIVE COST ALLOCATION							
164										
165			Administrative Cost Allocation - See Water Fund	89,162	0	0	0	0	0	
166			Total Administrative Cost Allocation	\$89,162	\$0	\$0	\$0	\$0	\$0	
167			Total Expenditures	\$227,040	\$202,335	\$136,351	\$136,351	\$200,000	\$200,000	


	A	B	C	D	H	I	J	K	L	M
1			CAMBRIA COMMUNITY SERVICES DISTRICT							
2			FUND LEVEL ANALYSIS							
3			WATER RECLAMATION FACILITY - WATER FUND 40 - CAPITAL DEPARTMENT - 30							
4		ACCOUNT	WATER FUND	ACTUAL	(unaudited)	ACTUAL	ACTUAL	2021/2022		
5		NO.	WRF CAPITAL DEPARTMENT - 30	FY 2018/2019	ACTUAL	FY 2019/2020	FY 2020/2021	FINAL		
6								BUDGET		
168										
169			OPERATING SURPLUS/(DEFICIT)	(\$158,334)	(\$202,335)	\$1,613,649	(\$200,000)			
170			TRANSFERS & ENCUMBRANCES							
171		01 4625	Transfers In - From General Fund	0						
172			(Transfers Out)	0						
173			Encumbrances - Sources of Funding	(95,439)	(105,858)					
174			Encumbrances - (Designated Funds)	0	88,510	105,858				
175										
176			NET TRANSFERS & ENCUMBRANCES	(\$95,439)	(\$17,348)	\$105,858	\$0			
177			RESERVES							
178			Use of Reserves	0	0					
179			(Additions to Reserves)	0	0					
180			Other Adjustments	0	0					
181										
182			RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	\$0			
183			NET BUDGETARY SOURCES/USES	(\$253,773)	(\$219,682)	\$1,719,507	(\$200,000)			
184										
185			RESERVES							
186			Beginning Reserves							
187			Operating Surplus / (Deficit)	(158,334)	(202,335)	1,519,095	(200,000)			
188			Transfers & Encumbrances	(95,439)	(17,348)	105,858	\$0			
189			ENDING RESERVES	(\$253,773)	(\$219,682)	\$1,624,953	(\$200,000)			


WASTEWATER FUND
WASTEWATER DEPARTMENT – 12


A	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT								
2	FUND LEVEL ANALYSIS								
3	WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12								3%
4	ACCOUNT NO.	WASTEWATER FUND WASTEWATER DEPARTMENT - 12	ACTUAL FY 2018/2019	(unaudited) ACTUAL FY 2019/2020	ACTUAL FY 2020/2021	FY 2021/2022			
5						FINAL BUDGET			
6									
7									
8	SOURCES OF FUNDS								
9	REVENUES								
10	12 4000	Service Sales	\$2,360,009	\$2,851,825	3,214,211	\$3,171,000			
11	12 4200	Interest Income	\$4,000	\$0	256	\$4,000			
12	12 4311	County Administrative Fee	(\$8,085)	(\$7,705)	(8,103)	(\$8,085)			
13	12 4360	Standby Availability Charges	\$115,517	\$115,547	114,171	\$119,000			
14	12 4390	Miscellaneous Revenue	\$2,580	\$7,342	7,435	\$70,000			
31	12 4310	Property Taxes - Low Income Reduction Offset	\$0	\$25,116	24,932	\$25,000			
32			\$0						
33									
34	Total Revenues		\$2,474,021	\$2,992,124	\$3,352,900	\$3,380,915			
35	OTHER SOURCES OF FUNDS								
41	12 4397	Loan Proceeds - Crane Truck	\$56,540	0	0				
42			\$0						
43	Total Other Sources of Funds		\$56,540	\$0	\$0	\$0			
44	Total Sources of Funds		\$2,530,561	\$2,992,124	\$3,352,900	\$3,380,915			
45	USES OF FUNDS								
47	SALARIES & WAGES								
48	5000	Salary & Wages	\$339,611	402,821	561,930	\$661,396			
49	5010	Overtime	\$26,195	39,710	32,702	\$25,000			
50	5020	Standby	\$18,100	18,400	17,040	\$18,250			
51	5040	Sick/Vacation Pay	\$34,680	21,776	0	\$0			
52	5050	Holiday Pay	\$17,711	20,992	0	\$0			


	A	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT									
2	FUND LEVEL ANALYSIS									
3	WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12									3%
4					(unaudited)				FY 2021/2022	
5	ACCOUNT	WASTEWATER FUND			ACTUAL	ACTUAL	ACTUAL			
6	NO.	WASTEWATER DEPARTMENT - 12			FY 2018/2019	FY 2019/2020	FY 2020/2021	FINAL		
7									BUDGET	
55	Total Salaries & Wages			\$436,297	\$503,699	\$611,672	\$704,646			
56	BENEFITS									
57	5101	Uniform Allowance		\$1,600	2,000	2,800	\$2,400			
58	5102	Dental Insurance		\$7,265	10,299	13,246	\$13,253			
59	5103	Medical Insurance		\$58,870	81,240	103,493	\$102,428			
60	5105	Life Insurance		\$492	626	748	\$1,151			
61	5106	FICA		\$26,214	32,377	39,234	\$42,474			
62	5107	Medicare		\$6,213	7,572	10,276	\$10,299			
63	5108	Workers Compensation		\$14,685	21,363	26,471	\$42,021			
64	5109	PERS - Retirement		\$79,849	112,145	138,696	\$180,339			
65	5112	Unemployment Insurance		\$6,751	0	0	\$0			
66	5120	Other Employee Benefits		\$1,127	2,050	5,039	\$6,215			
67	5121	Retirees Health		\$44,186	47,990	48,645	\$46,172			
68	5122	Medical Reimbursements - HRA		\$9,024	11,829	12,269	\$15,587			
69	5122	Medical Reimbursements - HRA Prior Yr Unused		\$0	0	(7,756)				
73	Total Benefits			\$256,275	\$329,491	\$393,162	\$462,339			
74	Total Personnel Services			\$692,572	\$833,190	\$1,004,833	\$1,166,985			
75	SERVICES & SUPPLIES									
76	6010	Ads - Legal/Other		\$542	\$172	\$0	\$0			
77	6011I	Public Information - General		\$0	\$0	\$93	\$0			
78		Mailer-What Not to Flush (Move to FY21/22)		\$0	\$0	\$0	\$1,000			
79	6030	Insurance		\$0	\$0	\$0	\$0			
80	6031Z	Maintenance		\$0	\$0	\$0	\$0			
81	6032C	M & R WW Collection System		\$448	\$6,414	\$13,004	\$17,440			


A	B	C	D	H	I	J	K	L	M	
1			CAMBRIA COMMUNITY SERVICES DISTRICT							
2			FUND LEVEL ANALYSIS							
3			WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12						3%	
4					(unaudited)			FY 2021/2022		
5	ACCOUNT	WASTEWATER FUND	ACTUAL	ACTUAL	ACTUAL			FINAL		
6	NO.	WASTEWATER DEPARTMENT - 12	FY 2018/2019	FY 2019/2020	FY 2020/2021			BUDGET		
7										
82	6032D	M & R WW - Disposal Effluent	\$0	\$9,626	\$6,250			\$13,220		
83	6032E	M & R WW - Easements	\$0	\$0	\$0			\$0		
84	6032G	M & R Wastewater Generators	\$6,358	\$16,390	\$7,641			\$19,000		
85	6032L	M & R Wastewater Lift Stations	\$34,263	\$18,915	\$8,549			\$12,400		
86	6032M	M & R-WW Manhole Raising(Cord Paving)	\$10,848	\$40,952	\$7,510			\$43,340		
87	6032P	M & R- Pumps	\$0	\$0	\$0			\$0		
88	6032S	M & R- WW Disposal of Sludge	\$89,866	\$81,556	\$87,310			\$82,270		
89	6032T	M & R-Wastewater Treatment Plant	\$43,385	\$25,894	\$33,083			\$37,049		
90	6032T	M & R - Equipment & Motor Repairs (New Request)						\$45,000		
91	6033B	Maintenance & Repairs - Buildings	\$8,527	\$13,530	\$6,656			\$6,435		
92		Maintenance & Repairs - Paint Building		\$2,700	\$9,800			\$0		
93		M & R - Lab Bldg Roof Repairs - New Request						\$40,000		
94	6033G	Maintenance & Repairs - Grounds	\$1,420	\$3,874	\$0			\$5,000		
95	6033Z	Maintenance & Repairs - Storm Damage			\$2,364			\$2,269		
96	6035	Major Maintenance	\$0	\$0	\$0			\$0		
97	6035R	Road Repairs - Due to Sewer Repairs - New Request		\$0	\$0			\$60,000		
98	6035T	Major Maintenance-CCTV & Hydro Clean	\$0	\$0	\$0			\$0		
99	6036	M & R- Emergency Events	\$0	\$0	\$0			\$0		
100	6036T	Unplanned Maintenance	\$0	\$0	\$0			\$0		
101	6037	M & R- SCADA	\$5,269	\$9,964	\$6,886			\$439		
102		M&R - SCADA - Equipment			\$0			\$3,090		
103	6040	M & R- Equipment	\$0	\$27	\$0			\$39		
104	6041L	Maintenance & Repairs - Vehicles Licenses	\$3,467	\$5,571	\$4,593			\$5,059		
105	6041N	Maint. & Repairs - Vehicles Non-Licensed	\$1,758	\$1,083	\$25			\$5,000		
106	6041V	Maint. & Repairs - Vehicles - Vactor	\$600	\$2,436	\$3,717			\$3,000		

A	B	C	D	H	I	J	K	L	M	
1		CAMBRIA COMMUNITY SERVICES DISTRICT								
2		FUND LEVEL ANALYSIS								
3		WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12							3%	
4					(unaudited)			FY 2021/2022		
5	ACCOUNT	WASTEWATER FUND	ACTUAL	ACTUAL	ACTUAL			FINAL		
6	NO.	WASTEWATER DEPARTMENT - 12	FY 2018/2019	FY 2019/2020	FY 2020/2021			BUDGET		
7										
107	6044	Computer Services	\$362	\$290	\$649			\$669		
108	6045	Computer/Copier/Printer Supplies/Maint.	\$3,329	\$722	\$4,569			\$4,989		
109	6045	Replace Computers (SCADA)	\$0	\$8,724	\$0			\$6,365		
110	6048	Security & Safety	\$4,709	\$5,708	\$1,402			\$1,739		
111	6050	Office Supplies	\$4,105	\$3,984	\$3,740			\$3,573		
112	6051	Printing & Shipping	\$8,757	\$5,953	\$6,041			\$6,305		
113	6052	Bank Services	\$0	\$0	\$0			\$0		
114	6053	Printing/Forms	\$2,093	\$3,089	\$2,981			\$3,024		
115	6054	Membership Dues, Publications/Books	\$156	\$949	\$1,863			\$1,747		
116	6055	Government Fees & Licenses	\$89,255	\$100,865	\$104,377			\$105,735		
117	6055	SWPPP Update		\$3,750	\$0			\$2,060		
118	6055	Haz-Com Update		\$1,000	\$0			\$2,060		
119	6055	Fuel Storage Emergency Response Update		\$0	\$0			\$0		
120	6055	Odor Control Update		\$1,000	\$0			\$1,000		
121	6055	Operation Maint & Mgmt Program Update		\$0	\$0			\$0		
122	6060C	Utilities - Cell Phone	\$2,071	\$2,119	\$2,945			\$3,050		
123	6060E	Utilities - Electricity	\$233,703	\$241,802	\$234,192			\$250,313		
124	6060G	Utilities - Gas	\$1,128	\$1,960	\$1,996			\$1,974		
125	6060I	Utilities - Internet	\$5,977	\$7,211	\$8,063			\$8,152		
126	6060P	Utilities - Phone-Land Lines, Faxes, Alarms	\$7,913	\$7,587	\$8,072			\$7,663		
127	6060W	Utilities - Water	\$1,475	\$2,829	\$7,500			\$9,100		
128	6063	M & R Communications Equipment	\$0	\$0	\$0			\$0		
129	6070	Equipment Rental	\$0	\$492	\$0			\$1,061		
130	6080	Professional Services - Engineering	\$0	\$0	\$0			\$0		
131	6080G	Professional Services - GIS Development	\$3,432	\$4,660	\$180			\$6,592		

	A	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT									
2	FUND LEVEL ANALYSIS									
3	WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12								3%	
4					(unaudited)				FY 2021/2022	
5	ACCOUNT NO.		WASTEWATER FUND		ACTUAL		ACTUAL		ACTUAL	
6			WASTEWATER DEPARTMENT - 12		FY 2018/2019		FY 2019/2020		FY 2020/2021	
7									FINAL BUDGET	
132	6080K	Professional Services - District Counsel			\$0	\$0	\$0	\$0		
133	6080L	Land Conservancy - Lot Inventory, Etc.			\$0	\$0	\$0	\$0		
134	6080M	Professional Services - Misc./Other			\$5,616	\$7,445	\$3,663	\$3,645		
135	6080T	Professional Services - Temporary			\$2,333	\$0	\$5,006	\$5,157		
136	6086	Outside Services			\$2,333	\$0	\$0	\$0		
137	6089	Emergency & Medical Supplies			\$65	\$0	\$0	\$0		
138	6090	Department Operating Supplies			\$24	\$395	\$0	\$558		
139	6091	Lab Tests			\$21,470	\$25,852	\$37,046	\$37,374		
140		PFAS Sampling - New Request						\$10,000		
141	6091C	Operating Supplies - Chemicals			\$2,333	\$0	\$4,961	\$6,813		
142	6091H	Lab Testing			\$0	\$0	\$0	\$0		
143	6092	Lab Supplies			\$3,047	\$3,134	\$4,056	\$4,728		
144		PFAS Sampling Supplies - New Request						\$2,000		
145	6093	Small Tools and Equipment			\$1,800	\$1,728	\$886	\$136		
146	6094	Clothing and Uniform			\$1,714	\$3,052	\$919	\$2,122		
147	6095	Office Furniture/Equipment			\$965	\$1,800	\$96	\$0		
148	6096	Fuel - Gas and Diesel			\$10,513	\$12,358	\$14,244	\$13,372		
149	6115	Meeting Expenses			\$212	\$192	\$0	\$122		
150	6120D	Travel, Training, Seminars-Directors			\$0	\$0	\$0	\$0		
151	6120E	Travel, Training, Seminars-Employees,			\$3,725	\$3,522	\$1,276	\$6,120		
152	6124	Employee Recognition			\$0	\$0	\$0	\$0		
153	6125	Employee Recruitment			\$1,523	\$1,983	\$103	\$142		
156	Total Services & Supplies			\$632,886	\$705,260	\$658,308	\$920,512			
157	CAPITAL OUTLAY									

	A	B	C	D	H	I	J	K	L	M
1	 CAMBRIA COMMUNITY SERVICES DISTRICT									
2	FUND LEVEL ANALYSIS									
3	WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12									3%
4					(unaudited)				FY 2021/2022	
5	ACCOUNT	WASTEWATER FUND	ACTUAL	ACTUAL	ACTUAL			FINAL		
6	NO.	WASTEWATER DEPARTMENT - 12	FY 2018/2019	FY 2019/2020	FY 2020/2021			BUDGET		
7										
159			\$0	\$0	\$0					
160		Security Improvements @ WWTP	0	0	0					\$0
161		Replace 1996 F150 Rack Truck	0	24,193	0					
162	6170	Capital Assets	\$0	\$0	\$0					
163	6170F	WWTP Influent Screen Installation	\$157,555	\$0	\$0					
164	6170F	Hand Rails On Digesters	\$5,383	\$11,617	\$0					
165	6170F	Hand Rails on Main Walkway/Pump	\$42,840	\$0	\$0					
170	6170	LS A-1 Control Panel Upgrade	\$15,232	\$31,251	\$0					
171	6170	Crane Truck	\$56,540	\$0	\$0					
172										
173	<i>SST PG&E Turnkey Project</i>									
174	6170	Wastewater SST - PG&E Turnkey		\$160,000	\$0					\$0
175	6170	Wastewater SST - PG&E Turnkey (ECM 7)		\$0	\$0					\$204,947
176	6170	Wastewater SST - PG&E Turnkey (ECM 8 Switch Gear)		\$0	\$0					\$204,947
177	6170	Secondary Water System Impv (ECM 10)	0		0					\$80,000
178										
180	6170	Video Camera System		\$73,465	\$0					
181	6170	Lift Station Improvements (B-3, B-4)		\$17,696	\$0					\$65,125
182	6170	Pump Replacement		\$11,425	\$0					
183	6170	Eastern Clarifier - Replace Drive Chain								\$40,000
184	6170	Replace Tractor								\$70,000
185	6170	Replace F150 Truck								\$30,000
186	6170	Replace Van Transport of Sewer Video Camera Sy	0		0					\$55,000
187										
188										
189										
190										
191	Total Capital Outlay		\$277,551	\$329,648	\$0					\$750,019

A	B	C	D	H	I	J	K	L	M	
1		CAMBRIA COMMUNITY SERVICES DISTRICT								
2		FUND LEVEL ANALYSIS								
3		WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12							3%	
4	ACCOUNT NO.	WASTEWATER FUND WASTEWATER DEPARTMENT - 12	ACTUAL FY 2018/2019	(unaudited) ACTUAL FY 2019/2020	ACTUAL FY 2020/2021	FY 2021/2022				
5						FINAL BUDGET				
6										
7										
192		DEBT SERVICE								
193	2603	Loan Principal	\$128,000	\$132,000	\$136,000	\$145,000				
194	6180C	Interest Expense	\$35,900	\$29,985	\$23,888	\$17,495				
195	6180	Interest Expense - Interfund Loan	\$27,960	\$27,960	\$5,926	\$3,990				
196	6180	Principal - Interfund Loan	\$0	\$0	\$96,817	\$98,753				
197	6180J	Loan Principal-Muni Fin Ford Crane Trk	\$0	\$0	\$10,387	\$10,828				
198	6180H	Interest Expense - Muni Fin Ford Crane Trk	\$0	\$0	\$2,403	\$1,962				
199	6180J	Loan Principal-Muni Fin Vactor Trk	\$0	\$0	\$69,093	\$71,235				
200	6180H	Interest Expense - Muni Fin Vactor Trk	\$0	\$0	\$11,394	\$9,252				
202										
203		Total Debt Service	\$191,860	\$189,945	\$355,907	\$358,514				
204		ADMINISTRATIVE COST ALLOCATION								
205		Administrative Cost Allocation	517,687	500,769	543,797	\$572,199				
206										
207		Total Administrative Cost Allocation	\$517,687	\$500,769	\$543,797	\$572,199				
208		Total Expenditures	\$2,312,555	\$2,558,811	\$2,562,845	\$3,768,229				

A	B	C	D	H	I	J	K	L	M				
1		CAMBRIA COMMUNITY SERVICES DISTRICT											
2		FUND LEVEL ANALYSIS											
3		WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12							3%				
4	ACCOUNT NO.	WASTEWATER FUND WASTEWATER DEPARTMENT - 12	ACTUAL FY 2018/2019	(unaudited) ACTUAL FY 2019/2020	ACTUAL FY 2020/2021	FY 2021/2022							
5						FINAL							
6						BUDGET							
7													
209													
210						OPERATING SURPLUS/(DEFICIT)		\$218,005	\$433,314	\$790,055	(\$387,314)		
211						TRANSFERS & ENCUMBRANCES							
212	01 4625	Transfers In - From General Fund	\$0	\$0	\$0								
213		(Transfers Out)	\$0	\$0	\$0								
214		Encumbrances - Sources of Funding	\$0	(\$89,875)	\$0								
215		Encumbrances - (Designated Funds)	\$0	\$44,258	\$89,875	0							
217	NET TRANSFERS & ENCUMBRANCES		\$0	(\$45,617)	\$89,875	\$0							
218	RESERVES												
219		Use of Reserves	0										
220		(Additions to Reserves)	0										
221		Other Adjustments	0										
223	RESERVES - INCREASE / (DECREASE)		\$0	\$0	\$0	\$0							
224	NET BUDGETARY SOURCES/USES		\$218,005	\$387,697	\$879,930	(\$387,314)							
225	RESERVES												
226	RESERVES												
227		Beginning Reserves											
228		Operating Surplus / (Deficit)	\$218,005	\$433,314	\$790,055	(\$387,314)							
229		Transfers & Encumbrances	\$0	(\$45,617)	\$89,875	\$0							
230	ENDING RESERVES		\$218,005	\$387,697	\$879,930	(\$387,314)							

STAFFING INFORMATION

- SALARY SCHEDULE – FY 2021-2022, AS ADOPTED BY RESOLUTION 21-2021 AS PART OF THE PRELIMINARY BUDGET
 - POSITION ALLOCATION LISTING (PAL)
 - ORGANIZATIONAL CHARTS:
 - FY 2020-2021 CURRENT & FY 2021-2022 FINAL

**CAMBRIA COMMUNITY SERVICES DISTRICT
SALARY SCHEDULE
FOR THE PERIOD JULY 1, 2021 THROUGH JUNE 30, 2022
Updated May 20, 2021**

POSITION TITLE	STEP A	STEP B	STEP C	STEP D	STEP E	10 YEARS SERVICE STEP E+5%	15 YEARS SERVICE STEP E+7.5%	20 YEARS SERVICE STEP E+10%
SERVICE EMPLOYEES INTERNATIONAL UNION (ANNUAL AMOUNTS)								
Administration								
Clerical Assistant	36,068	37,872	39,765	41,754	43,841	46,033	47,129	48,225
Administrative Technician I	43,022	45,173	47,432	49,804	52,294	54,908	56,216	57,523
Administrative Technician II	51,227	53,789	56,478	59,302	62,267	65,381	66,937	68,494
Board Secretary	51,227	53,789	56,478	59,302	62,267	65,381	66,937	68,494
Administrative Technician III	62,227	65,339	68,606	72,036	75,638	79,419	81,310	83,201
Finance Specialist-Payroll/Benefits	62,227	65,339	68,606	72,036	75,638	79,419	81,310	83,201
Facilities & Resources								
Maintenance Technician	46,582	48,911	51,357	53,925	56,621	59,452	60,867	62,283
Water, SWF & Wastewater Operations								
Water Treatment OIT	46,350	48,667	51,101	53,656	56,339	59,156	60,564	61,972
Water Treatment Operator I	48,478	50,902	53,447	56,119	58,925	61,871	63,344	64,818
Water Treatment Operator II	54,916	57,662	60,545	63,573	66,751	70,089	71,758	73,426
Water Systems Operator T3/D2	62,209	65,319	68,585	72,015	75,615	79,396	81,286	83,177
WasteWater Collection System Worker	48,651	51,083	53,637	56,319	59,135	62,092	63,570	65,049
WasteWater Systems OIT	51,212	53,773	56,461	59,284	62,248	65,361	66,917	68,473
WasteWater Systems Operator I	53,831	56,522	59,348	62,316	65,431	68,703	70,339	71,974
Laboratory Technician	59,478	62,452	65,574	68,853	72,296	75,910	77,718	79,525
WasteWater Systems Operator II	60,676	63,710	66,895	70,240	73,752	77,440	79,284	81,127
WasteWater Systems Operator III	67,041	70,393	73,913	77,609	81,489	85,563	87,601	89,638
CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (ANNUAL AMOUNTS)								
Fire Captain	77,246	81,109	85,164	89,422	93,894	98,588	100,936	103,283
Fire Engineer	64,064	67,267	70,630	74,162	77,870	81,763	83,710	85,657
CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (HOURLY AMOUNTS)								
Firefighter (SAFER Grant)	13.65	14.33	15.05	15.80	16.59	N/A	N/A	N/A
CAMBRIA RESERVE FIREFIGHTERS (HOURLY RATE: NO STEPS)								
Reserve Recruit Firefighter **	14.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Firefighter **	14.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Fire Engineer **	15.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Lieutenant **	16.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
CAMBRIA EXEMPT EMPLOYEES (ANNUAL AMOUNTS)								
Deputy District Clerk	65,080	68,334	71,751	75,338	79,105	N/A	N/A	N/A
Deputy District Clerk (Confidential)	68,334	71,751	75,338	79,105	83,061	N/A	N/A	N/A
Management Analyst	65,080	68,334	71,751	75,338	79,105	N/A	N/A	N/A
Facilities & Resources Supervisor	76,444	80,266	84,279	88,493	92,918	N/A	N/A	N/A
Administrative Analyst - HR & IT	83,297	87,462	91,835	96,427	101,248	N/A	N/A	N/A
Facilities & Resources Manager	89,556	94,034	98,735	103,672	108,856	N/A	N/A	N/A
Program Manager	89,556	94,034	98,735	103,672	108,856	N/A	N/A	N/A
Water Systems Superintendent	100,698	105,733	111,020	116,571	122,400	N/A	N/A	N/A
Wastewater Systems Superintendent	100,698	105,733	111,020	116,571	122,400	N/A	N/A	N/A
Administrative Services Officer/District Clerk	113,803	119,494	125,468	131,741	138,329	N/A	N/A	N/A
Finance Manager	110,058	115,561	121,339	127,406	133,776	N/A	N/A	N/A
District Engineer/Utilities Department Manager	122,166	128,275	134,688	141,423	148,494	N/A	N/A	N/A
Fire Chief	122,166	128,275	134,688	141,423	148,494	N/A	N/A	N/A
Administrative Department Manager	122,166	128,275	134,688	141,423	148,494	N/A	N/A	N/A
Administrative Department Manager (Confidential)	128,275	134,688	141,423	148,494	155,919	N/A	N/A	N/A
General Manager	170,000	170,000	170,000	170,000	170,000	N/A	N/A	N/A
CAMBRIA LIMITED TERM EMPLOYEE (HOURLY RATE: NO STEPS)								
Retired Annuitant—District Engineer	70.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A

** Increase rate \$1.00 per year January 1, 2019-January 1, 2022.

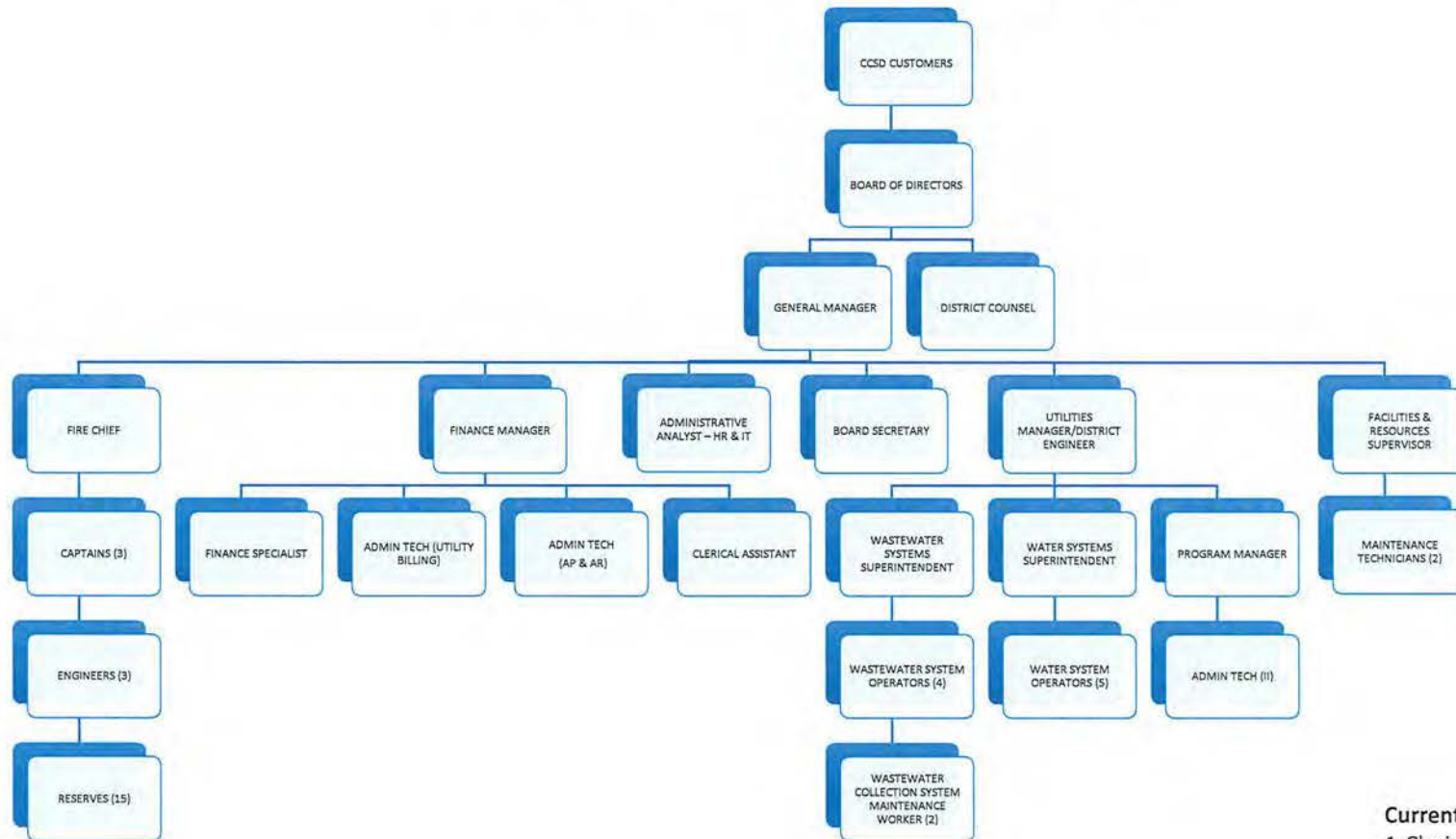
~~Position with Confidential designation receives 5% pay differential~~

Red denotes a change

CAMBRIA COMMUNITY SERVICES DISTRICT POSITION ALLOCATION LIST (PAL)

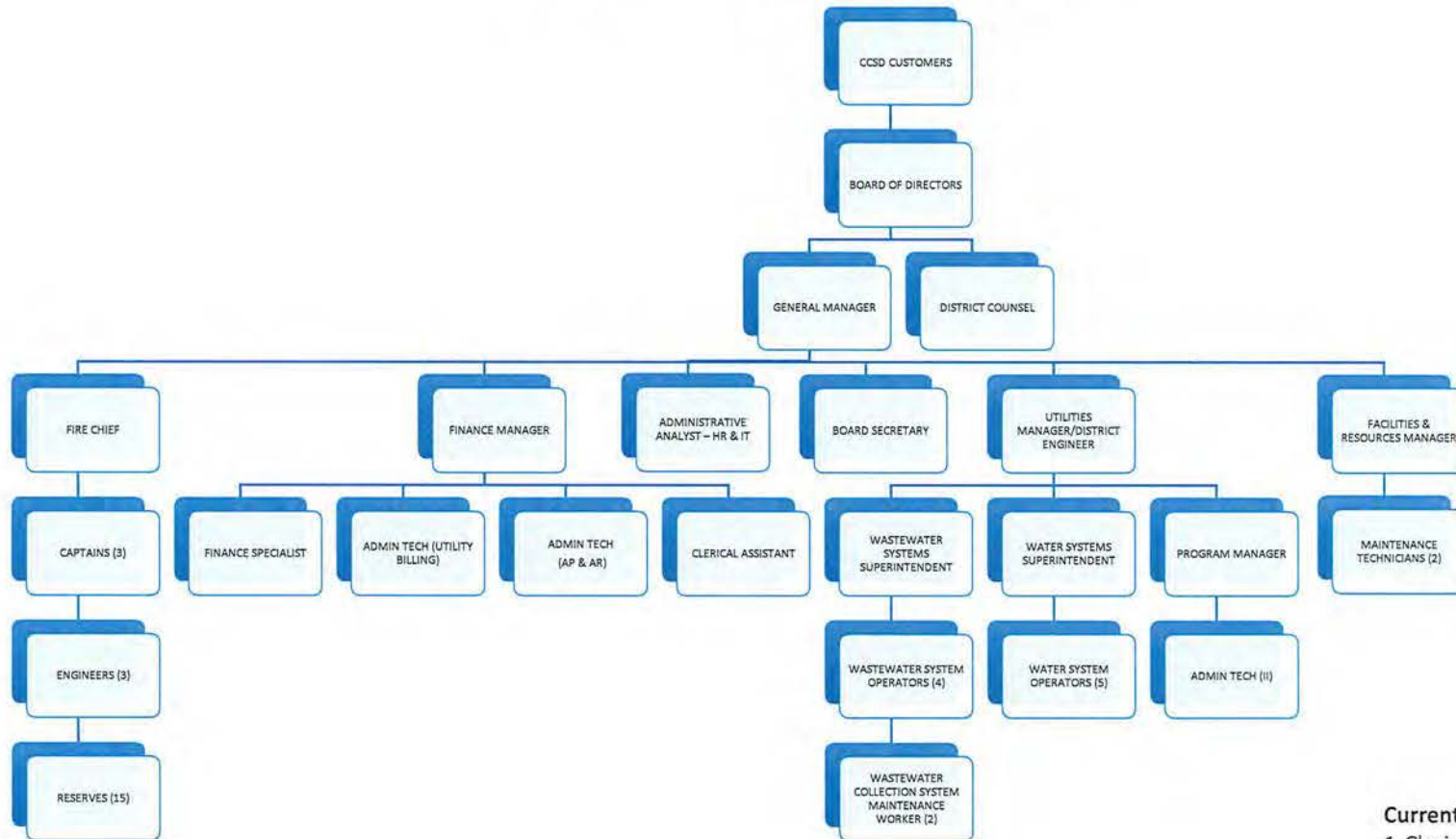
Job Class	Job Class Name	FY 2020-21 Adopted	FY 2021-22 Adopted	Change from FY 2020-21 Adopted
Permanent	Administration and Facilities & Resources			
	GENERAL MANAGER	1.00	1.00	0.00
	ADMINISTRATIVE DEPARTMENT MANAGER (CONFIDENTIAL)	1.00	0.00	1.00
	FINANCE MANAGER	1.00	1.00	0.00
	DEPUTY DISTRICT CLERK (CONFIDENTIAL)	1.00	0.00	-1.00
	ADMINISTRATIVE ANALYST - HR & IT	0.00	1.00	1.00
	FINANCE SPECIALIST-PAYROLL/BENEFITS	1.00	1.00	0.00
	ADMINISTRATIVE TECHNICIAN I, II OR III	2.00	2.00	0.00
	CLERICAL ASSISTANT	1.00	1.00	0.00
	FACILITIES & RESOURCES MANAGER	0.00	1.00	1.00
	FACILITIES & RESOURCES SUPERVISOR	1.00	0.00	-1.00
	MAINTENANCE TECHNICIANS	2.00	2.00	0.00
Permanent Totals		11.00	10.00	1.00
Permanent	Utilities			
	DISTRICT ENGINEER/UTILITIES DEPARTMENT MANAGER	1.00	1.00	0.00
	WASTEWATER SYSTEMS SUPERINTENDENT	1.00	1.00	0.00
	WASTEWATER SYSTEM OPERATORS OIT, I, II OR III	4.00	4.00	0.00
	WASTEWATER COLLECTION SYSTEM MAINTENANCE WORKER	2.00	2.00	0.00
	WATER SYSTEMS SUPERINTENDENT	1.00	1.00	0.00
	WATER SYSTEM OPERATOR T3/D2	1.00	2.00	1.00
	WATER TREATMENT OPERATOR OIT, I OR II	4.00	3.00	-1.00
	PROGRAM MANAGER	1.00	1.00	0.00
	ADMINISTRATIVE TECHNICIAN II	1.00	1.00	0.00
Permanent Totals		16.00	16.00	0.00
Permanent	Fire			
	FIRE CHIEF	1.00	1.00	0.00
	FIRE CAPTAIN	3.00	3.00	0.00
	FIRE ENGINEER	3.00	3.00	0.00
	RESERVE RECRUIT FIREFIGHTER	0.00	0.00	0.00
	RESERVE FIREFIGHTER	15.00	15.00	0.00
	RESERVE FIRE ENGINEER	0.00	0.00	0.00
	RESERVE LIEUTENANT	0.00	0.00	0.00
	FIREFIGHTER (SAFER GRANT)	0.00	0.00	0.00
Permanent Totals		22.00	22.00	0.00
Department Totals		49.00	48.00	1.00
	Limited			
	STRATEGIC AND ORGANIZATIONAL ADVISOR	0.00	0.00	0.00
	RETIRED ANNUITANTS	1.00	0.00	-1.00
Limited Totals		1.00	0.00	-1.00

Cambria Community Services District Organizational Chart Current Fiscal Year 2020/2021



Current Vacant Positions
1-Clerical Assistant (part-time)

Cambria Community Services District Organizational Chart Final Fiscal Year 2021/2022



Current Vacant Positions
1-Clerical Assistant (part-time)

CAPITAL IMPROVEMENT PROJECTS

	B	C	D	E	F	G
1	General Fund CIP (Revised 5/6/2021)					
2	General Fund Projects		Ranking	FY Project Cost	10-Yr Cost	Notes
3	Administration Department Projects					
4	Tyler Incode	1	\$ -	\$ 76,050		
5	Replace District Car	3	\$ -	\$ 30,000		
6						
7		Subtotal	\$ -	\$ 106,050		
8	Facilities & Resources/PROS Projects					
9	F350 Truck - Replace 1999 F150 Truck	1	\$ -	\$ 40,000		
10	Electric Vehicle Charging Station (Vets Hall)	1	\$ -	\$ 22,272		
11	Electric Vehicle Charging Station (East Village Parking Lot)	1	\$ -	\$ 17,000		
12	Skate Park Improvements	1	\$ -	\$ -		
13	Restroom Facilities @ Fiscalini Ranch Preserve	1	\$ -	\$ 20,000		
14	Vets Hall Sewer Line	1	\$ -	\$ 40,000		
15	Vets Hall Electrical Emergency (Generator & Equipment)	1	\$ -	\$ 80,000		
16	Re-Roof Entire Vets Hall Building & American Legion Kitchen Area	1	\$ -	\$ 55,000		
17	Vets Hall Water Line	2	\$ -	\$ 10,000		
18	Vets Hall Kitchen Improvements (Replace cabinets, countertops, sinks)	3	\$ -	\$ 20,000		
19	Vets Hall Restroom Improvements (Replace particians, countertops, sinks & flooring)	3	\$ -	\$ 17,500		
20		Subtotal	\$ -	\$ 321,772		
21	Fire Department Projects					
22	Radio System Upgrade Phase 2	1	\$ -	\$ 40,729		
23	Fire Department Station Security	2	\$ -	\$ 80,000		
24	Zoll X Series EKG	2	\$ -	\$ 40,000		
25	Extraction Tool	2	\$ -	\$ 60,000		
26	Utility Truck	2	\$ -	\$ 50,000		
27	Fuel Station Computer Replacement	3	\$ -	\$ 14,000		50% cost paid by CCHD
28	Replace Fire Truck - Engine Type 1	3	\$ -	\$ 700,000		FY 2027
29	Purchase New Fire Truck - Engine Type 3	3	\$ -	\$ 400,000		FY 2022
30	Replace Water Tender	3	\$ -	\$ 250,000		FY 2024
31	Facility Training Center (Sea Train Container)	3	\$ -	\$ 100,000		
32	Fire Station Expansion	3	\$ -	\$ 3,000,000		Includes Admin Office
33		Subtotal	\$ -	\$ 4,734,729		
34			GRAND TOTAL	\$ 5,162,551		
35			Priority 1 Total	\$ 391,051		
36			Priority 2 Total	\$ 240,000		
37			Priority 3 Total	\$ 4,531,500		
38			Priority 4 Total	\$ -		
39				\$ -		

	A	C	D	E	F	G
1	Water CIP (Revised 5/6/2021)					
2		Ranking	FY Project Cost	10-Yr Cost	Notes	
3	Water Distribution System Projects					
4	Pressure Zone 2 to Zone 7 transmission main replacement @ SR Creek pedestrian bridge	1	\$ -	\$ 215,527		
5	Water Meter Replacements & Upgrades (phased)	1	\$ -	\$ 1,050,000		
6	Piney Way erosion control inspection report and follow-up protection efforts for existing pipeline	1	\$ -	\$ 10,000		
7	SS2 Electrical Panel Upgrade	1	\$ -	\$ 15,000		
8	Subzone metering of distribution system	2	\$ -	\$ 150,000		
9	Cover for Sheltering of Equipment @ Plant (50%)	2	\$ -	\$ 15,000		
10	Modular Office Building @ Plant	2	\$ -	\$ 10,000		
11	Replacement of problematic service lines within Leimert	3	\$ -	\$ 130,000		
12	Water Master Plan Amendment (revised fire flow modeling/tank sizing check)	3	\$ -	\$ 35,000		
13	Inspection & spot repair to water transmission main under S. Parks wetlands area; or lining of transmission main plus study & pre-design	4	\$ -	\$ 80,000		
14	Pine Knolls - Iva Court zone 1 pipeline expansion	4	\$ -	\$ 165,000		
15		Subtotal	\$ -	\$ 1,875,527		
16	Tank & Booster Pump Station Projects					
17	SCADA System - Phased Upgrades (Adding historian, reporting, etc)	1	\$ -	\$ 250,000		
18	Stuart Street Tank Rehabilitation	1	\$ -	\$ 458,000		
19	Electrical transfer switch and conduit to well SS-3	2	\$ -	\$ 25,000		
20	Rodeo Grounds Pump Station Replacement (aka Zone 2 Booster pump station)	3	\$ -	\$ 1,016,000		
21		Subtotal	\$ -	\$ 1,749,000		
22	Vehicles and Trailer-Mounted Equipment					
23	Replacement 2005 F-150 Truck with F-250 (for towing Ditch Witch)	1	\$ -	\$ 35,000		
24		Subtotal	\$ -	\$ 35,000		
25	Water conservation					
26	Database for water conservation program/tracking with parcel links & APN file conversion	1	\$ -	\$ 10,000		
27		Subtotal	\$ -	\$ 10,000		
29		GRAND TOTAL	\$ -	\$ 3,669,527		
31			Priority 1 Total	\$ 2,043,527		
32			Priority 2 Total	\$ 200,000		
33			Priority 3 Total	\$ 1,181,000		
34			Priority 4 Total	\$ 245,000		
36	Completed Projects					
37	Vehicles and Trailer-Mounted Equipment					
38	Replacement Dump Truck	1	\$ -	\$ 74,871	\$ 74,871	
39	Trailer-Mounted Air Compressor	2	\$ -	\$ 22,557	\$ 22,557	
40	Trailer-Mounted Vacuum Extractor	2	\$ -	\$ 46,169	\$ 46,169	
41	Tank & Booster Pump Station Projects					
42	San Simeon well field generator replacement	2	\$ -	\$ 50,449	\$ 50,449	
44				194,046	194,046	
47	WRF CIP (Revised 5/6/2021)					
48		Ranking	FY Project Cost	10 yr Cost	Notes	
49	Permitting & Planning					
50	Urban Water Management Plan - CDP Portion	1	\$ -	\$ 20,463		
51	Groundwater modeling/piezometer installation/monitoring	1	\$ -	\$ 75,758		
52	EIR consulting (follow up agency discussions to support the WRF's Regular CDP)	1	\$ -	\$ 28,609		
53	Section 7 ESA consulting, annual AMP report, & AMP update	1	\$ -	\$ 100,000		
54		Subtotal	\$ -	\$ 128,609		
55	Interim, short-term SWF Modifications					
56	Brine Tank Secondary Containment, Grading, Rock	1	\$ -	\$ 20,000		
57		Subtotal	\$ -	\$ 20,000		
58	Advanced Water Treatment Plant					
59	Miscellaneous instrumentation / monitoring upgrades	2	\$ -	\$ 10,000		
60		Subtotal	\$ -	\$ 10,000		
61	Long-Term Improvement Modifications					
62	Consulting assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)	1	\$ -	\$ 40,000		
63	Future permanent mods at WRF for trailer fill station [transfer tanks, piping, & spill containment/loading pad] (1,2)	2	\$ -	\$ 200,000		
64	AWTP pull-barn style covers for outdoor equipment & control panels (1,2)	2	\$ -	\$ 50,000		
65	Sems, Hach WIMS, or custom programmer for logging/reporting software and tablets	3	\$ -	\$ 25,000		
66	Installation of remote sensing instrumentation at SS creek (needs ROE agreement with State Parks)	3	\$ -	\$ 10,000		
67	Solar Array System (1,2)	3	\$ -	\$ 375,000		
68		Subtotal	\$ -	\$ 700,000		
70		GRAND TOTAL	\$ -	\$ 858,609		
72			Priority 1 Total	\$ 188,609		
73			Priority 2 Total	\$ 260,000		
74			Priority 3 Total	\$ 410,000		
75			Priority 4 Total	-		
77	Completed Projects					
78	Advanced Water Treatment Plant					
79	Filters / membrane replacements and build reserves for future	2	\$ -	\$ 59,639	\$ 59,639	
80	Interim, short-term SWF Modifications					
81	Short-term flood damage mitigation	1	\$ -	\$ 12,566	\$ 12,566	
82	Hauling of last 18" of water and cleaning impoundment	1	\$ -	\$ 94,515	\$ 94,515	
84				166,720	166,720	

	B	C	D	E	F	G	
1	Wastewater CIP (Revised 5/6/2021)						
2	Wastewater Projects		Ranking	FY Project Cost	10-Yr Cost	Notes	
3	Treatment Plant Projects in SST (All SST Cost Estimates Current as of 6/2/2020)						
4	Investment Grade Audit (30% Design for all ECMs)	SST	\$ -	\$ 688,404			
5	Electrical Upgrades (ECM 7) - Conduits between PG&E transformer and service witchboard, switchboard, connections to existing switchboard, connections to generator)	SST	\$ -	\$ 337,963			
6	Secondary Water System (3W) Improvements (ECM 10) - Submersible pumps, hydrpneumatic tank, demo, electrical/I&C	SST	\$ -	\$ 218,985			
7	Sewer Lift Stations (ECM 12) - Lift Station B1, Lift Station B4, Lift Station 4: Electrical/I&C	SST	\$ -	\$ 2,739,235			
8	Influent Lift Station Modifications (ECM 2) - Bypassing; VFDs; Equipment & Material Demo; Pumps, guiderails, valves, and piping installation; upper concrete wet well deck & hatches (installation); electrical/I&C; new concrete and repair coatings	SST	\$ -	\$ 1,025,772			
9	Modified Ludzak-Ettinger Process Upgrade (ECM 3) - MLE conversion based on Carollo 2015 Study minus VFD costs; header repair	SST	\$ -	\$ 1,012,326			
10	Influent Flow Equalization (ECM 1) - New or refurbished EQ tanks based on Carollo 10% design	SST	\$ -	\$ 922,043			
11	Effluent Pump Station Improvements (ECM 11) - Demo; surge tank replacement; instrumentation; replace air release valves; pipeline cleaning and flushing; electrical/I&C	SST	\$ -	\$ 374,580			
12	RAS and WAS Pumping Improvements (ECM 5) - RAS pumping system; WAS pumping system; scum pumps replacement; skimming troughs replacement; electrical/I&C	SST	\$ -	\$ 733,792			
13	SCADA System (ECM 9) - New SCADA system based on Carolla 10% Design	SST	\$ -	\$ 455,259			
14	Backup Power (ECM 8) - 365 kW NG Generator; Demo; Propane backup	SST	\$ -	\$ 479,327			
15	Blower System Improvements (ECM 4) - Replace 2 blowers; duct replacement	SST	\$ -	\$ 457,179			
16	Sludge Thickening (ECM 6) - Rehabilitate rotary drum thickener and screw press; new transfer pumps; stabilization tanks; aeration system and control valve; demo of clarifiers; rolloff area with roof; electrical/I&C	SST	\$ -	\$ 971,987			
17		Subtotal	\$ -	\$ 10,416,852			
18	Treatment Plant Projects Not in SST						
19	Security Improvements	1	\$ -	\$ 15,000			
20	Replace Tractor	1	\$ -	\$ 40,000			
21	Replace Van - Transport of Sewer Video Camera System	1	\$ -	\$ 55,000			
22	Replace F150	1	\$ -	\$ 30,000			
23	Walkway Grating on Digester Tanks		\$ -	\$ 20,000			
24	Clarifier Improvements						
25	Eastern clarifier - Replace chain drive	1	\$ -	\$ 40,000			
26	Eastern clarifier - Replace drive unit's metallic hubs with non-corrosive hubs	1	\$ -	\$ 35,000			
27	Eastern clarifier - Replace clarifier chain, wear shoes, skid plates, & sprockets	2	\$ -	\$ 40,000			
28	Western clarifier - Replace clarifier chain, wear shoes, skid plates, & sprockets	2	\$ -	\$ 40,000			
29	Cover for Sheltering of Equipment @ Plant (50%)	2	\$ -	\$ 15,000			
30		Subtotal	\$ -	\$ 330,000			
31	Collection System Projects						
32	Lift Station A (Nottingham & Leighton/Park Hill)						
33	New Submersible Pumps, MCC, Bypass Piping, Control Panel at Grade Elevation	1	\$ -	\$ 490,000			
34	Lift Station A-1 (Sherwood & Harvey/Marine Terrace)						
35	New Submersible Pumps, Bypass Piping	1	\$ -	\$ 265,000			
36	Lift Station B - (SR Creek/Behind Park Hill)						
37	New Control Panel, Generator, Wet Well, Submersible Pumps, and Valve Vault	3	\$ -	\$ 435,000			
38	Lift Station B-2 (Wood Dr./E. Lodge Hill)						
39	New Control Panel at Grade Elevation	1	\$ -	\$ 425,000			
40	Lift Station B-3 (Green St./W. Lodge Hill)						
41	New Control Panel	1	\$ -	\$ 250,000			
42	New Submersible Pumps, MCC, Bypass Piping	3	\$ -	\$ 250,000			
43	Collection System Assessment software (E.g, t4 Spatial or other)	3	\$ -	\$ 10,000			
44		Subtotal	\$ -	\$ 2,125,000			
45	GRAND TOTAL \$ 12,871,852						
48			Priority 1 Total	\$ 1,665,000			
49			Priority 2 Total	\$ 95,000			
50			Priority 3 Total	\$ 695,000			
51			Priority 4 Total	-			
52			SST Total	\$ 10,416,852	\$ -		
54	Completed Projects		Ranking	FY Project Cost	10-Yr Cost	Actual Cost	Notes
55	Vehicles and Trailer- Mounted Equipment						
56	Pearpoint or equal TV inspection camera (removed cost from mid year total to meet reduced funding balance, 11/20/2018.)	1	\$ -	\$ 75,000	\$ 75,000		
57	F-350 Service Truck with Crane Body	1	\$ -	\$ 57,040	\$ 56,540		
58	Vactor truck - replace with new \$430K truck that meets emssion requirements (7 yr loan @ 4.5%)	1		\$ 518,000	\$ 402,435		
59	Replacement Rack Truck (F-150)	-	\$ -	\$ 24,193	\$ 24,193		
60	Treatment Plant Projects Not in SST						
61	Influent screen, support platform design, & installation	1	\$ -	\$ 164,509	\$ 156,675		

	B	C	D	E	F	G
1	Wastewater CIP (Revised 5/6/2021)					
2	Wastewater Projects	Ranking	FY Project Cost	10-Yr Cost	Notes	
62	<i>Collection System Projects</i>					
63	Lift Station A-1 MCC, SCADA Improvements	1	\$ -	\$ 45,000	\$ 50,835	
65	GRAND TOTAL				\$ 765,678	
68						

DEPARTMENT LINE ITEM BUDGET REQUESTS

Cambridge Community Services District
FY 2021/22 Department Line Item Budget Requests

Fund	Department	Budget Item Request Description	Line Item Request Amount	FY 2021/22 Funded Amount	FY 2021/22 Unfunded Amount
General Fund	Fire	Addition of 3 Firefighters (Step B Salary & Benefits)	334,803	-	334,803
General Fund	Fire	Addition of Clerical Assistant (Step B Salary & Benefits)	61,915	-	61,915
General Fund	Fire	Maint & Repair - Building - Replace Refrigerator	3,000	3,000	-
General Fund	Fire	Maint & Repair - Replace Furniture & Beds damaged during water leak (Insurance Claim Offset)	8,000	8,000	-
General Fund	Fire	Maint & Repair - Storm Damage (Fencing/Shed/Window Screens)	12,000	12,000	-
General Fund	Fire	Maint & Repair - Vehicles Licensed	4,385	4,385	-
General Fund	Fire	Fuel Station Computer Replacement	14,000	14,000	-
General Fund	Fire	Zoll X Series EKG (Grant Offset)	40,000	40,000	-
General Fund	Fire	Radio System Upgrade - Phase II (Grant Offset)	30,000	30,000	-
General Fund	Fire	Station Security Upgrade - Phase I of III	80,000	20,000	60,000
General Fund	Fire	Storage Shed - Additional Shed for Storage of Equipment	8,000	8,000	-
General Fund	Fire	Replacement of F350 Utility Truck (Loan Offset)	50,000	50,000	-
		Sub-Total	646,103	189,385	456,718
General Fund	Facilities & Resources	Reclass of Facilities & Resources Supervisor to Facilities & Resources Manager (Step D & Benefits)	9,110	9,110	-
General Fund	Facilities & Resources	Addition of Maintenance Worker (Step B & Benefits)	79,488	-	79,488
General Fund	Facilities & Resources	Maintenance & Repairs - Vets Hall Keyless Entry	2,500	2,500	-
General Fund	Facilities & Resources	Maintenance & Repairs - Storm Damage - Bldg Repairs	20,000	20,000	-
General Fund	Facilities & Resources	Maintenance & Repairs - Storm Damage - Replace Appliances	2,000	2,000	-
General Fund	Facilities & Resources	Maintenance & Repairs - Storm Damage - Replace Office Furn	10,000	10,000	-
General Fund	Facilities & Resources	Maintenance & Repairs - Storm Damage - Replace Shed	10,000	10,000	-
General Fund	Facilities & Resources	Maintenance & Repairs - Storm Damage - Replace Fencing	6,500	6,500	-
General Fund	Facilities & Resources	Vets Hall Replace Sewer Main Line Replacement	40,000	-	40,000
General Fund	Facilities & Resources	Vets Hall Electrical Emergency (Generator & Equip)	80,000	-	80,000
General Fund	Facilities & Resources	Vets Hall Replace Legion Kitchen Roof	15,000	15,000	-
General Fund	Facilities & Resources	Vets Hall Waterline Improvements	10,000	-	10,000
General Fund	Facilities & Resources	Vets Hall Kitchen Area Improvements	20,000	-	20,000
General Fund	Facilities & Resources	Vets Hall Restroom Improvements	17,500	-	17,500
		Sub-Total	322,098	75,110	246,988
General Fund	PROS	Skate Park Construction & Infrastructure (PROS Comm Request)	220,000	-	220,000
General Fund	PROS	East Ranch Bathroom (PROS Comm Request)	360,000	-	360,000
General Fund	PROS	Update PROS Master Plan (PROS Comm Request)	80,000	19,152	60,848
		Sub-Total	660,000	19,152	640,848
General Fund	Administration	Property/Liability Insurance - Premium Increase 30%	51,914	51,914	-
General Fund	Administration	LAFCO Annual Fees (Increase of 15%)	3,814	3,814	-
General Fund	Administration	Professional Services - Fees & Charges Study	20,000	20,000	-
		Sub-Total	75,728	75,728	-
		Total General Fund	1,703,929	359,375	1,344,554
Water Fund	Water	Water Conservation Mailer	1,500	1,500	-
Water Fund	Water	Deferred Maintenance from FY 2020/21	17,000	17,000	-
Water Fund	Water	Maintenance & Repairs - Storm Damage Vault Repairs, Dosing Pump Replacement, Pressure Regulator Replacements	32,921	32,921	-
Water Fund	Water	Undergrounding of Communications Lines	12,000	12,000	-
Water Fund	Water	Water Use Efficiency Plan Update	17,500	17,500	-
Water Fund	Water	Water Audit Tool & Training	5,000	5,000	-
Water Fund	Water	Retrofit Saturation Survey	2,500	2,500	-
Water Fund	Water	Instream Flow Study	75,000	75,000	-
Water Fund	Water	Water Meter Replacement Program	97,000	97,000	-
Water Fund	Water	Stuart Street Tank Rehabilitation	458,000	458,000	-
Water Fund	Water	SS2 Electrical Panel Upgrade	15,000	15,000	-
Water Fund	Water	Cover for Sheltering of Equipment	15,000	15,000	-
Water Fund	Water	Modular Office Building for Plant	10,000	10,000	-
		Sub-Total	758,421	758,421	-
Water Fund	WRF - Operations	Reverse Osmosis Filtration Audit	12,000	12,000	-
Water Fund	WRF - Operations	Chemicals for Media Preservation	7,000	7,000	-
Water Fund	WRF - Operations	Analytic Device Repair/Replacement	15,000	15,000	-
Water Fund	WRF - Operations	Silt Density Index Testing Equipment	1,650	1,650	-
Water Fund	WRF - Operations	Pull-Barn Style Cover for Equipment	50,000	-	50,000
		Sub-Total	85,650	35,650	50,000

Cambria Community Services District
 FY 2021/22 Department Line Item Budget Requests

Fund	Department	Budget Item Request Description	Line Item Request Amount	FY 2021/22 Funded Amount	FY 2021/22 Unfunded Amount
Water Fund	WRF - Capital	Trailer Fill Station (Tanks, Piping, Spill Containment & Pad)	200,000	200,000	-
		Sub-Total	200,000	200,000	-
Wastewater Fund	Wastewater	Mailer-What Not to Flush (Moved from FY 2020/21 to FY 2021/22)	1,000	1,000	-
Wastewater Fund	Wastewater	Maintenance & Repairs - Equipment & Motor Repairs	45,000	45,000	-
Wastewater Fund	Wastewater	Maintenance & Repairs - Lab Building Roof Repairs	40,000	40,000	-
Wastewater Fund	Wastewater	Maintenance & Repairs - Road Paving Repairs - Due to Sewer Repairs (Contract with County of SLO)	60,000	60,000	-
Wastewater Fund	Wastewater	PFAS (Per and Polyfluoroalkyl Substances) Sampling	10,000	10,000	-
Wastewater Fund	Wastewater	PFAS (Per and Polyfluoroalkyl Substances) Sampling Supplies	2,000	2,000	-
Wastewater Fund	Wastewater	Lift Station Improvements (B-3 & B-4)	65,125	65,125	-
Wastewater Fund	Wastewater	Eastern Clarifier - Replace Drive Chain	40,000	40,000	-
Wastewater Fund	Wastewater	Replace John Deere Tractor	70,000	70,000	-
Wastewater Fund	Wastewater	Replace 2005 F150 Truck	30,000	30,000	-
Wastewater Fund	Wastewater	Replace Van - Transport of Video Camera System	55,000	55,000	-
Wastewater Fund	Wastewater	Secondary Water System Improvements (ECM 10)	80,000	80,000	-
Wastewater Fund	Wastewater	SST Project Loan - Pri/Int	409,894	409,894	-
		Sub-Total	498,125	498,125	-
Total Enterprise Funds			1,542,196	1,492,196	50,000

RESERVES

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Cambria Community Services District													
2	Reserve Estimates - Cash Basis													
3	Final Budget FY 2021/2022													
4														
5			General Fund	Wastewater Fund	Water Department	WRF Operations	WRF Capital	Total Water Fund	Total Enterprise (WW & Water)	Total CCSD				
6	RESERVES													
7														
8	Cash in Bank per Audit at June 30, 2019	\$ 2,977,298	\$ -	\$ (262,531)	\$ (216,380)	\$ 637,980	\$ 159,069	\$ 159,069	\$ 3,136,367					
9	Fiscal Year 2019/20 Estimated Increases / (Decreases)	\$ 245,360	\$ 387,697	\$ 421,859	\$ 236,731	\$ (219,682)	\$ 438,908	\$ 826,605	\$ 1,071,965					
10	Estimated Cash Based Reserves at June 30, 2020	\$ 3,222,658	\$ 387,697	\$ 159,328	\$ 20,351	\$ 418,298	\$ 597,977	\$ 985,674	\$ 4,208,332					
11	Fiscal Year 2020/21 Estimates:													
12	Estimated Operating Surplus / (Deficit) based on actual activity to 6/30/21, transfers, encumbrances and project carryforwards for FY 2021-2022	\$ 43,831	\$ 685,180	\$ 260,770	\$ 131,674	\$ 1,630,879	\$ 2,023,323	\$ 2,708,503	\$ 2,752,334					
13	Estimated Cash Based Reserves at June 30, 2021	\$ 3,266,489	\$ 1,072,877	\$ 420,098	\$ 152,025	\$ 2,049,177	\$ 2,621,300	\$ 3,694,177	\$ 6,960,666					
14	Fiscal Year 2021/22 Proposed Budget													
15	Operating Surplus / (Deficit)	\$ (70,481)	\$ (387,314)	\$ 3,559	\$ (243,022)	\$ (200,000)	\$ (439,463)	\$ (826,777)	\$ (897,258)					
16	Estimated Cash Based Reserves at June 30, 2022	\$ 3,196,008	\$ 685,563	\$ 423,657	\$ (90,997)	\$ 1,849,177	\$ 2,181,837	\$ 2,867,400	\$ 6,063,408					
17														
18	INTERFUND LOANS													
19	Amounts per 6/30/2019 Audit	\$ 737,503	\$ (579,777)					\$ (157,726)	\$ (737,503)	\$ -				
20	Estimated Increase in Interfund Loans													
21	To eliminate negative cash balances at 6/30/2022	\$ -	\$ -					\$ -	\$ -	\$ -				
22	FY 2021/22 Estimated Loan Repayment	\$ 98,753	\$ -					\$ -	\$ -	\$ 98,753				
23	FY 2019/20 & 2020/21 Unused Reserve, FY 2021/22 Reserve Requirement per Prop 218	\$ -	\$ -					\$ (533,000)	\$ (533,000)	\$ (533,000)				
24	Total Interfund Loans/Required Reseves	\$ 98,753	\$ -					\$ (533,000)	\$ (533,000)	\$ (434,247)				
25														
26	June 30, 2022 Adjusted Cash Based Reserves (Estimated)	\$ 3,294,761	\$ 685,563					\$ 1,648,837	\$ 2,334,400	\$ 5,629,161				

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.A.**

FROM: John F. Weigold IV, General Manager

Meeting Date: August 19, 2021 Subject: Discussion and Consideration to Adopt the District Strategic Plan Update

RECOMMENDATIONS:

Staff recommends the Board of Directors discuss and consider adopting the District Strategic Plan update.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

The Board of Directors approved an Agreement for Consultant Services between CCSD and Snider and Associates for Strategic Planning Consulting Services on May 21, 2020.

The Board held a Special Board Meeting on July 30, 2021 and August 3, 2021 to solicit community input and comments on the District strengths, District weaknesses and District goals, as well as any other issues related to the development of the District Strategic Plan update. The Board also held a daylong Board workshop facilitated by Snider and Associates via Zoom, which the community was able to observe telephonically only due to Zoom application limitations. The Board of Directors utilized community input in developing the update of the District's goals and objectives, which was initially developed in the facilitated workshop on January 19, 2021. The Board also developed a set of core values.

Staff recommends the Board consider adoption of the District Strategic Plan update of goals and objectives and core values from the August 3, 2021 Strategic Plan Workshop.

Attachment: District Strategic Plan Update of Goals Objectives and Core Values

C A M B R I A C O M M U N I T Y S E R V I C E S D I S T R I C T
 S I X - M O N T H S T R A T E G I C O B J E C T I V E S

2 August 2021 – 15 January 2022

THREE-YEAR GOAL: INCREASE AND IMPROVE COMMUNICATION WITH THE PUBLIC						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the August 12, 2021 Board meeting	GM John Weigold IV	Present to the Board for consideration a policy regarding CCSD communications with the public through social media.				
2. By Oct. 15, 2021	GM John Weigold IV	Develop a public outreach program, including a proactive communications plan and administrative procedure to ensure all news and updates are written with a consistent voice and format.				

THREE-YEAR GOAL: ACHIEVE AND SUSTAIN ADEQUATE FINANCIAL RESOURCES TO FULFILL THE MISSION						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By Nov. 15, 2021	GM John Weigold IV and Finance Manager Pamela Duffield (co-leads), working with the Finance Committee	Identify potential funding resources to address underfunded, under-resourced and understaffed services/support needs and present to the Board of Directors for discussion and possible consideration.				
2. By Dec. 1, 2021	GM John Weigold IV and Finance Manager Pamela Duffield	Complete the Tyler Financial System Implementation.				
3. By Jan. 15, 2022	GM John Weigold IV and Finance Manager Pamela Duffield (co-leads), working with the Finance Committee	Identify potential structural changes to address underfunded, under-resourced and understaffed services/support needs and present to the Board of Directors for discussion and possible consideration.				

THREE-YEAR GOAL: ACHIEVE A BALANCED POLICY FOR GROWTH AND RESOURCES						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. October 1, 2021	Board of Directors (Cindy Steidel – lead)	Establish an ad hoc committee whose charge would be to develop a strategy to get community input regarding achieving a balanced policy for growth and resources, including natural resources.				
2. October 15, 2021	Utilities Dept. Manager Ray Dienzo - lead, working with Staff & Board ad hoc (Donn Howell & Cindy Steidel)	Present to the Board of Directors a process to address policy recommendations for accessory dwelling units (ADU) and affordable housing.				

THREE-YEAR GOAL: DEVELOP AND IMPLEMENT A LONG-TERM INFRASTRUCTURE AND RESOURCES PLAN						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. October 1, 2021	CCSD Dir. Karen Dean and Utilities Dept. Manager Ray Dienzo (co-leads), working with GM John Weigold IV and the R & I Committee	Prioritize short term infrastructure requirements for future resourcing and present to the Board of Directors for review and possible consideration.				
2. October 1, 2021	Utilities Dept. Manager Ray Dienzo, working with the R&I Committee	Prioritize the remaining non-funded Utility Department SST projects' requirements for future resourcing.				
3. January 1, 2022	CCSD Dir. Karen Dean, working with the R&I Committee	Coordinate and review the asset management for all CCSD departments				
4. FUTURE OBJECTIVE	CCSD Dir. Karen Dean, working with the R&I Committee	Prioritize long term infrastructure requirements for future resourcing				

THREE-YEAR GOAL: ACHIEVE COMMUNITY PREPAREDNESS FOR WILDFIRES AND OTHER EMERGENCIES						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Dec. 15, 2021	Fire Chief William Hollingsworth	Meet and confer to review and update the adopted Multi-Jurisdictional Hazard Mitigation Plan for Cambria, and report results to the CCSD Board.				
2. At the Dec. 2021 meeting of the Friends of the Fiscalini Ranch	Facilities and Resource Manager Carlos Mendoza, working with Executive Dir. of the Friends of the Fiscalini Ranch	Look at options to update the Forest Management Plan for the Fiscalini Ranch and present the options to the Board of Directors of the Friends of the Fiscalini Ranch.				
3. Jan. 15, 2022	Firesafe Focus Group moderator Dave Pierson working with the Cambria Firesafe Focus Group	Identify potential additional evacuation routes and capabilities, supporting relevant grant applications and report results to the CCSD Board				
4. Jan. 15, 2022	Firesafe Focus Group moderator Dave Pierson - lead, Fire Chief William Hollingsworth and District Counsel	Research and develop a Defensible Space Ordinance for the community of Cambria and present it to the Board for consideration.				

C A M B R I A C O M M U N I T Y S E R V I C E S D I S T R I C T

STRATEGIC PLANNING WORKSHOP

3 August 2021 • via Zoom

Marilyn Snider, Facilitator – Snider and Associates (510) 531-2904
Gail Tsuboi, Recorder – Tsuboi Design (925) 376-9151

MISSION STATEMENT

The Cambria Community Services District (CCSD) provides water, wastewater treatment, solid waste disposal, fire protection services, street lighting services, and supports related community services such as parks, transit and operation of the Cambria Veterans' Memorial Building.

We seek to provide such services professionally, productively, and fairly, keeping in mind Cambria's unique history and character together with the challenges of the present and the future.

CORE VALUES

not in priority order

The Cambria Community Services District values . . .

- ◆ Integrity
- ◆ Open communication and Transparency
 - ◆ Safety
 - ◆ Fiscal responsibility
- ◆ Exemplary customer service
 - ◆ Mutual respect

THREE-YEAR GOALS

2021-2024 * not in priority order

- ▶☐ Increase and improve communications with the public
- ▶ Achieve and sustain adequate financial resources to fulfill the mission
- ▶ Achieve a balanced policy for growth and resources.
- ▶ Develop and implement a long-term infrastructure and resources plan
- ▶ Achieve community preparedness for wildfires and other emergencies

NEXT STEPS/FOLLOW-UP PROCESS

WHEN	WHO	WHAT
Wednesday, August 4	Ossana Terterian and General Manager John Weigold IV	Distribute the retreat record to all participants.
Within 48 hours of receipt	All recipients	Read the workshop record.
At the August 19, 2021 CCSD Board Meeting	General Manager John Weigold IV	Present the Strategic Plan to the Board and the public.
At the August 10, 2021 Management Team meeting	CCSD Management Team (General Manager – lead)	Review the “Current Internal Weaknesses/Challenges” list for possible action items.
September 3, 2021	Management Team	Share and discuss the Strategic Plan with staff face to face
Monthly	CCSD Management Team (General Manager – lead)	Monitor progress on the goals and objectives and revise objectives (add, amend and/or delete), as needed.
Monthly	Ossana Terterian and General Manager John Weigold IV	Prepare and distribute the updated Strategic Plan Monitoring Matrix to the CCSD Board and staff, which is available to the public.
January 25, 2022 (Tuesday) 8:30 am to 4:00 pm	Participants from the August 3 Strategic Planning Workshop	Strategic Planning Workshop to: - more thoroughly assess progress on the Goals and Strategic Objectives. - review and revise the CCSD Mission Statement - develop objectives for the next six months.

S.W.O.T. ANALYSIS

Strengths – Weaknesses - Opportunities - Threats

STRENGTHS AND ACCOMPLISHMENTS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT SINCE THE JANUARY 19, 2021 STRATEGIC PLANNING WORKSHOP

Brainstormed List of Perceptions from each Participant

- District has largely implemented Tyler Incode
- District has clarified future capital requirements and expanded planning to General Fund
- Generally made progress against strategic goals
- Engaged in expanded discussion about forest health in Cambria and surrounding area
- Improved website
- Progress on Financial segment of Tyler system
- Better public access to meetings via Zoom
- Excellent recovery work on the Ranch following the winter storm.
- Clarification of roles and responsibilities of standing committees and PROS Commission.
- Completed many of the objectives from last meeting.
- Completed the UWMP
- Started the Inflow Stream Study for San Simeon Creek
- Communication with Ad-Hoc committees
- Website Information
- Financial System Implementation
- Good progress on projects
- Improved reputation with regulatory agencies
- Positive community response to water conservation
- Active standing committees on finance, resources & infrastructure and policy
- Capable management
- Competent staff with good morale
- An engaged public
- Progress in communication – more people being reached through website & email
- More focused and detailed planning regarding water demand and supply
- Upgrade of financial management system nearing completion
- Collaboration with key agencies (e.g. Coastal Commission) at staff level
- The input to the BOD by the three standing committees has been very valuable information.
- The action to provide up to date information to the public on the CCSD website.
- The updating of the financial Tyler Encode system.
- Having the list of capital improvement project.
- People – Board and staff
- Communications with community
- Financial stewardship – Tyler implementation
- First Strategic Plan!
- The staff of the district, in all areas, is its greatest strength.
- Significant efforts in development and on-time delivery of required regulatory requirements (UWMP, Financial Audits brought current)
- Progress in the In-stream Flow Study Phases
- Tyler InCode Implementation
- Expanded public outreach through website
- Continued emphasis on transparency
- Major strides for water resource planning (instream flow study)

- Transparency
- Mitigating homeless encampments
- Initial implementation of new billing and finance software
- Progress on financial audits & Tyler Incode
- Successful completion of long-term employee contracts with SEIU and IAFF
- Filling management positions
- Covid Response
- Response to January storm damages
- Water emergency response
- Cooperation between departments
- Exceptional effort by wastewater and water staff to prevent environmental disaster at our sewer plant as a result of excessive rainfall in late January
- Completing the 2019/2020 Budget Audit
- Potential grant to help purchase the new water tank on Stuart St
- Major progress in installing the Tyler Incode Financial System
- Staff of the District in all areas is one of our greatest strengths

CURRENT INTERNAL WEAKNESSES/CHALLENGES OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

Brainstormed List of Perceptions from each Participant

- District has not brought closure to the SST Financing process
- District was more than a year in arrears on financial audit, but is now up to date
- Permitting for the WRS has been pushed back another year
- Lack of Social Media presence
- More transparency still needed
- Need better communication with public
- Providing clear, actionable communication to residents.
- Lack of a workable plan to support all fiscal obligations.
- Money to accomplish their mission
- They take every other Friday off
- Policies are not being written as requested by the Board
- Decision making on the SST project
- Internal Communications
- Lack of Direction/Planning of Staff
- Some Board Members distrust staff
- Drain on staff time with Committee and Ad-hoc meetings
- Community pressure affecting staff morale
- Engaging the entire community on resource and infrastructure issues
- Maintaining and expanding parks, open space and recreational opportunities with limited resources
- Regaining the trust of a large segment of the community after that trust was lost due to the perceived lack of transparency and responsiveness of previous boards
- Inadequate public outreach efforts (The District needs to work on its messaging and aggressively explore more effective ways to get information to the public. Presently there is considerable misinformation in the community as to the problems facing the District, the resources available to the District for dealing with those problems and the District's policies and actions going forward.)
- Clarify and improve the relationship between staff and the Board's standing committees
- Mismatch of financial resources to staff's and/or public's perception of needs
- Work needed on timing and reach of critical communications (e.g. drought stages)
- Difficulty finding suitable financing for major capital improvements
- Too little attention paid to wildfire protection (should be in strategic plan)
- The confusing of promoting the EWS, SWS, WRF name.

- The lack of planning transparency for spending money for the Dog park, Bathrooms and skate park on the EFR.
- The BOD not taking the advice of the standing committees if it does not agree with failing long-term results.
- The CCSD BOD meetings lacking full opportunity for the public to make comments during meeting agenda.
- Financial planning
- Financial resources
- Prioritization of objectives
- PROS Commission
- Need to determine methods for communicating information to community when social media is misrepresenting the district
- Financial resources for pursuing multiple needs of the district's infrastructure and community (execution of SST program, replacement of water meters).
- Address increasing number of new community members who are not familiar with special districts or the charter and authority of the CCSD (e.g., land use is with the cnty)
- Inadequate staffing
- Time-intensive transitions to upgrade outdated systems (Tyler, Laserfiche, Meters)
- Inter-departmental communication lacking
- The General Fund is sorely underfunded on a yearly basis
- Wildfire Preparedness and Evacuation Routes
- Lack of funding and resources to manage the Ranch
- Resources to deal with the Homeless issue
- Mitigating fire hazards
- Addressing staffing needs of our fire department
- No viable plan or funding for ensuring defensible space and wildfire evacuation
- Lack of forest manager to have a stronger forest and safer forest fire resistance
- Staffing levels
- Underfunded resources
- Deferred maintenance
- Moving forward with completion of the Coastal Development Permit application
- Lack of funding to allow for major and much needed improvements at our wastewater facility and collections system
- Long term list of unfunded and underfunded projects, especially regarding infrastructure needs
- Ongoing lack of trust in our community regarding District actions and decision making by both staff and our Board of Directors
- Concerns about the emergency water system plant for use in drought situations – may have concerns about the warranty of the plant (its operational capability) and its ability to provide suitable water to meet needs

EXTERNAL FACTORS/TRENDS THAT WILL/MIGHT HAVE A POSITIVE IMPACT ON THE CAMBRIA COMMUNITY SERVICES DISTRICT IN THE COMING YEAR

Brainstormed List of Perceptions from each Participant

- Improving economy post COVID restrictions
- Low interest rates
- Increased potential for infrastructure funding at state and national level
- Completion of Instream Flow Studies
- Completion of the CDP for WRF
- Resuming in person meetings
- Lessening of Covid effects
- An actionable strategic plan.
- Reopening as the Pandemic fades
- Possible money from a Congressional Infrastructure plan
- More rain
- Board Discussions and Planning of Strategic Goals
- Automation of Business Processes

- Political agreement on responsible growth
- Develop long term project plan that follows the strategic plan
- Staff morale – maintaining efficiency and avoiding overload
- Support for water and wastewater infrastructure improvements
- Greater concern among community members about the functioning of the District as the effects of climate change becomes more obvious
- Enhanced public participation through continued use of virtual or hybrid meetings
- Better appreciation of the problems facing the District on the part of the public and more community involvement in the Board's decision making due to the current Board's efforts at greater transparency
- Return to normal operating conditions if COVID-19 pandemic winds down
- Continued economic recovery generating state grant funds, esp. in wildfire protection
- Progress toward direct potable reuse (DPR), leading to expanded water supply
- Opportunities for financing/refinancing at ultra-low interest rates
- The EWS, SWS, and WRF may allow community to get to realize that there is not enough water for growth.
- The drought bringing the concern for a sustainable source of water other than the WRF.
- The awareness that the community needs to protect the environment of ocean and forest.
- The pandemic effected the business community that slowed the grow of crowds in Cambria.
- Federal government infrastructure funding
- Award of Coastal Development Permit for the Water Reclamation Facility
- Reopening of economy
- Historically low interest rates to finance capital equipment
- Continued low interest lending rates to execute elements of the proposed SST Program
- Any state or federal grants or financial programs for utility upgrades
- New funding available in response to COVID, drought, etc.
- Public continuing to ask for more outreach, information
- New financial technology (Tyler) will improve transparency
- Forest management
- Grants
- Staff retention – more than a compensation issue
- Potential availability of Federal funding to allow for infrastructure improvements
- Ongoing productive and realistic public input regarding District and community issues
- Cooperative efforts by both the residents and businesses in Cambria in water conservation

EXTERNAL FACTORS/TRENDS THAT WILL/MIGHT HAVE A NEGATIVE IMPACT ON THE CAMBRIA COMMUNITY SERVICES DISTRICT THE NEXT THREE YEARS

Brainstormed List of Perceptions from each Participant

- COVID still present and case rate rising
- Dry year
- Continuing community negativity – anti-CCSD regardless of issue or position
- Lack of funding for infrastructure
- Upward trend in Covid Delta variant
- Increasing and more frequent periods of drought
- Loss of Zoom video public access for Standing Committee meetings
- Pandemic.
- Drought.
- Inadequate revenue to support all obligations.
- Inflation
- Possible redistricting
- More homeless in the community
- Less rain
- COVID-19

- Water Well Levels
- Lack of consensus on responsible growth
- Prolonged drought
- Staff turnover
- Continuation of the pandemic & the rise of variants – possible additional shutdowns
- Necessity of maintaining and enforcing pandemic related health regulations, especially among field staff
- Lawsuits from lot owners that could require the district to provide water which we may not have or otherwise compensate them with money that the District also doesn't have (Even should the District prevail in most respects, it could still be required to pay substantial legal fees.)
- Climate change – drought and flooding.
- Sea level rise (Could necessitate moving the wastewater treatment plant and/or some of the lift stations.)
- Continued drought, increasing both water shortage and wildfire risk
- Persistent inflation, leading to shortfalls in General and enterprise funds
- Missing financing opportunities if interest rates rise
- The use of will serve and intent to serve letters misleading the wait list and others of a certain grow in Cambria.
- The lack of finding alternate routes that can handle the traffic during a fire evacuation.
- The homeless population increasing
- The water rate cost and unit fairness between residences, business and vacation rentals
- Social media
- Drought
- Demanding community
- Covid restrictions
- Community expectations of CCSD for issues or actions outside of its charter or control
- Impact of COVID Variants
- Hospitality requirement needs, to support a significant rise in visitors to the community, can tax available resources
- Drought – water resource management challenge
- Continued political polarization
- Homeless issues
- Lack of adequate fire evacuation routes
- Inadequate funds for infrastructure needs
- Impacts from the pandemic
- Continued maintenance and oversight of the ranch, it is an **unfunded** liability
- Continued absorption of unimproved parcels, it is an **unfunded** liability
- Continued tree mortality, forest management and fire danger
- Drought
- Tree mortality
- Homeless encampments
- Covid
- Decreasing water supply and availability from both San Simeon and Santa Rosa creeks due to the extreme ongoing drought
- Greater water demand resulting from increasing tourism, especially use of vacation rentals
- Less availability of State grant funding for infrastructure projects
- Decline in forest well being and overall environmental health due to drought and harmful infestation, as well as the resulting potential for fire



IDENTIFY CORE VALUES

Brainstormed list of potential values from which the Core Values were developed

- Integrity
- Spirit of collaboration between staff and departments
- Open communication and transparency
- Safety
- Commitment
- Creative problem solving mentality
- Team orientation
- Honesty
- Collegiality
- Work ethic and customer service
- Trust
- Respect
- Stewardship
- A desire to serve the public we represent
- Empathy
- Diversity
- Fiscal responsibility
- Imagination
- Proactive vs reactive
- Democracy
- Compassion
- Efficiency
- Long term outlook
- Drive
- Customer service
- Responsibility

STRATEGIC PLAN ELEMENTS

Marilyn Snider, Strategic Planning Facilitator * Snider and Associates (510) 531-2904

“SWOT” ANALYSIS

Assess the organization's:

- Internal **S**trengths - Internal **W**eaknesses
- External **O**pportunities - External **T**hreats

MISSION/PURPOSE STATEMENT

States WHY the organization exists and WHOM it serves

VISION STATEMENT

A vivid, descriptive image of the future—what the organization will BECOME

CORE VALUES

What the organization values, recognizes and rewards—strongly held beliefs that are freely chosen, publicly affirmed, and acted upon with consistency and repetition

THREE YEAR GOALS

WHAT the organization needs to accomplish (consistent with the Mission and moving the organization towards its Vision) – usually limited to 4 or 5 key areas

KEY PERFORMANCE MEASURES

What success will look like upon achievement of the goal

SIX MONTH STRATEGIC OBJECTIVES

HOW the Goals will be addressed: By when, who is accountable to do what for each of the Goals

FOLLOW-UP PROCESS

Regular, timely monitoring of progress on the goals and objectives; includes setting new objectives every six months

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.B.**FROM: John F. Weigold, IV, General Manager
Timothy Carmel, District Counsel

Meeting Date: August 19, 2021

Subject: Discussion and Consideration of
Introduction of an Ordinance Amending
Subsections D4, E3 and H of Section
8.04.080 of the CCSD Municipal Code
Relating to Water and Sewer Service
Procedures**RECOMMENDATIONS:**

It is recommended that the Board of Directors introduce an Ordinance Amending Subsections D4, E3 and H of Section 8.04.080 of the Cambria Community Services District Municipal Code Relating to Water and Sewer Service Procedures by title only and waive further reading.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

At the July 15, 2021 regular meeting, the Board discussed and considered the Intent to Serve Ad Hoc Committee's recommendations from its final report. The Committee consisted of Directors Harry Farmer and Karen Dean. Recommendation numbers 3, 4, and 5 involve amendments to CCSD Municipal Code section 8.04.080 as follows:

Recommendation 3:

We recommend that Municipal Code section 8.04.080.D.4, Procedure for new service from district water and sewer waitlists, be amended to require all applications for projects requiring any EDUs be considered by the Board of Directors. The current Code only requires projects with over 3 EDUs to be considered by the Board.

Recommendation 4:

We recommend that Municipal Code section 8.04.080.E.3 be amended to require all requests for extensions of Intent to Serve letters, regardless of the number of EDUs involved, be considered by the Board of Directors. The current Code only requires project extensions with over 3 EDUs to be considered by the Board.

Recommendation 5:

We recommend that Municipal Code section 8.04.080.H be amended to require extensions of connection permits, regardless of the number of EDUs, be considered by the Board of Directors. The current Code only requires connection permit extensions with over 3 EDUs be considered by the Board.

The Board accepted all three recommendations and directed staff to return with the necessary administrative action for implementation. The attached proposed Ordinance implements the

three (3) recommendations: to amend Subsections D4, E3 and H to require all applications requiring any EDUs be considered by the Board, all requests for extensions of Intent to Serve Letters be considered by the Board and that all extensions of connection permits be considered by the Board. It is recommended that the Board introduce the proposed Ordinance by title only and waive further reading. If the proposed Ordinance is successfully introduced, it will be considered for adoption at the September 9, 2021 regular meeting.

Attachment: Ordinance No. 02-2021

ORDINANCE NO. 02-2021

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

DATED: September 9, 2021

AN ORDINANCE AMENDING SUBSECTIONS D4, E3 AND H OF
SECTION 8.04.080 OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
MUNICIPAL CODE RELATING TO WATER AND SEWER SERVICE PROCEDURES

The Board of Directors of the Cambria Community Services District Ordains as follows:

Section 1. Subsection D4 of Section 8.04.080 of the Cambria Community Services District Municipal Code is hereby amended to read as follows:

4. All applications shall be reviewed by the board of directors, subject to a staff report and to full board discussion as may be deemed necessary by the board, to determine the impact of the project on the district's resources and policies, including, but not limited to, water supply and conservation, sanitation service, recreation and fire protection and to determine the necessity of conditions of approval to address these impacts. Such review shall be placed on the board agenda as soon as practical and the board shall have full discretion to direct the general manager to issue or conditionally issue an "Intent to Serve" letter.

Subsection E3 of Section 8.04.080 of the Cambria Community Services District Municipal Code is hereby amended to read as follows:

3. Any request for extension shall be submitted to the general manager at least thirty (30) calendar days prior to the termination date of the intent to serve letter. The board of directors shall have full discretion to approve or disapprove all requests for extensions and, if granted, shall be subject to any conditions, which the board may impose. Applications for an extension of a noncommercial intent to serve letter shall require the applicant to have an allocation under the county growth management ordinance and an active application for a building permit. Applications for an extension of a commercial intent to serve letter shall require the applicant to have an application accepted by the county for processing for a minor use permit or development plan, if applicable, and an active application for a building permit. In addition any extension of an intent to serve letter shall be subject to a non-refundable fee (see district fee schedule in Chapter 3.04 of this code). Extensions of intent to serve letters shall be valid for a period of up to three years, as set forth in the conditions approving the request for extension.

Subsection H of Section 8.04.080 of the Cambria Community Services District Municipal Code is hereby amended to read as follows:

- H. Connection permits shall be valid for a period of one year from the date of issuance. If all load bearing and retaining foundations, pursuant to county approved plans, have not been completed within one year from date of issuance of water and sewer connection permit then the permit shall terminate and become null and void. Any request for an extension of the permit shall be submitted to the general manager at least thirty (30) calendar days prior to the termination date of the permit(s). The board of directors shall have full discretion to approve or disapprove the requests for extensions on all projects and, if granted, shall be subject to any conditions which the board may impose. The applicant must demonstrate that due diligence is being used in completing the construction project subject to the connection permits. The application for extension of water and sewer connection permit shall be subject to a non-refundable fee and shall be valid for a period of one year.

Section 2. A summary of this Ordinance shall be published in a newspaper published and circulated in the District at least five (5) days prior to the Board of Directors meeting at which the proposed Ordinance is to be adopted. A certified copy of the full text of the proposed Ordinance shall be posted in the office of the Board Secretary. Within fifteen (15) days after adoption of the Ordinance, the summary with the names of those Board members voting for and against the Ordinance shall be published again, and the Board Secretary shall post a certified copy of the full text of such adopted Ordinance.

Section 3. This Ordinance shall take effect and be in full force and effect thirty (30) days after its passage.

Section 4. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The Board of Directors hereby declares that it would have passed this Ordinance and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of this Ordinance would be subsequently declared invalid or unconstitutional.

The foregoing Ordinance was adopted at a regular meeting of the Board of Directors of the Cambria Community Services District held on the 9th day of September, 2021.

AYES:

NAYS:

ABSENT:

Cindy Steidel
President, Board of Directors

APPROVED AS TO FORM:

Ossana Terterian
Board Secretary

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

FROM: John F. Weigold, IV, General Manager
Timothy Carmel, District Counsel

AGENDA NO. **7.C.**

Meeting Date: August 19, 2021	Subject: Discussion and Consideration of Resolution 34-2021 Temporarily Suspending Single Family Residential and Commercial Active Intent to Serve Letters
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RECOMMENDATIONS:

It is recommended that the Board adopt Resolution 34-2021 Temporarily Suspending Single Family Residential and Commercial Active Intent to Serve Letters.

FISCAL IMPACT:

There is no fiscal impact associated with the contemplated action.

DISCUSSION:

At the July 15, 2021 regular meeting, the Board discussed and considered the Intent to Serve Ad Hoc Committee's recommendations from its Final Report. The Committee consisted of Directors Harry Farmer and Karen Dean. Recommendation number 1, which involves the temporary suspension of active intent to serve letters, is as follows:

Recommendation 1:

There are a total of five current Active ITS letters. These include one Single Family Residential, one Multifamily Residential, and three Commercial ITS.

The Single Family Residential ITS expires Sept 2021.

Two of the Commercial ITS expired in 2018, however they had not been notified that the suspension of their ITS from the drought emergency declaration of 2013 had been lifted. The other Commercial ITS expires Dec 2022.

We recommend that the Board discuss and consider temporarily suspending four of the Active ITS listed above, the one Single Family Residential ITS and the three Commercial ITS, until such time that the final results of both the Task 1 & Task 2 of the Instream Flow Study have been completed and accepted.

We are NOT recommending that the Multifamily Residential ITS be included in this action to suspend ITS. This project has already been approved by the California Coastal Commission, and is in the process of addressing all the requirements and conditions that the CCC has placed on this project.

The Board accepted the Committee's recommendation and directed staff to return with the necessary administrative action for implementation. The attached proposed Resolution implements the recommendation by temporarily suspending the four (4) active intent to serve letters until Task 1 & Task 2 of the Instream Flow Study have been completed and accepted. Staff recommends that the Board adopt the proposed Resolution.

Attachment: Resolution 34-2021

RESOLUTION 34-2021
August 19, 2021

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
TEMPORARILY SUSPENDING SINGLE FAMILY RESIDENTIAL
AND COMMERCIAL ACTIVE INTENT TO SERVE LETTERS

WHEREAS, there are currently the following five active Intent to Serve Letters that have been issued by the Cambria Community Services District (“District” or “CCSD”):

- Single Family Residential:
 - APN: 024.331.032 – 1 EDU – Owner: Janine, Settimi (Trustee)
- Multi-Family Residential:
 - APN: 013.151.034 – 33 EDUs – Owner: Cambria Pines Apartments
- Commercial:
 - APN: 024.191.052 – 11.78 EDUs – Owner: Kingston Bay Cambria LP
 - APN: 022.381.002 – 6.6 EDUs – Owner: Eady Properties
 - APN: 022.123.003 – 1.26 EDUs – Owner: San Luis Obispo County

WHEREAS, on July 15, 2021 the CCSD Board of Directors (“Board”) Ad Hoc Committee on Intent to Serve Letters (“Ad Hoc Committee”) presented a report and made recommendations to the Board regarding their research and review of the status of the existing active Intent to Serve Letters, which included review of the CCSD Municipal Code and District policies related to the Intent to Serve Letters, and investigation into potential action to suspend all active Intent to Serve Letters; and

WHEREAS, the Ad Hoc Committee recommended that the Board discuss and consider temporarily suspending the Single Family Residential Intent to Serve Letter and the three Commercial Intent to Serve Letters, until such time that the final results of both the Task 1 & Task 2 of the Instream Flow Study have been completed and accepted. Based on the project approval and status of the Multi-Family Residential Intent to Serve Letter, its suspension was not recommended; and

WHEREAS, at the July 15, 2021 meeting the Board approved the Ad Hoc Committee’s recommendations: and

WHEREAS, Section 8.04.080(E)(1) of the CCSD Municipal Code provides as follows, and all Intent to Serve Letters contain language in accordance with the requirements of that Section:

...The intent to serve letter shall contain conditions reserving the right of the district to revoke the letter as a result of conditions imposed on the district by other governmental agencies, or by a change in availability of resources, or by a change in ordinance, resolutions, rules or regulations adopted by the board of directors for the protection of the health, safety and welfare of the district. The intent to serve letter shall also contain a condition that issuance of the actual connection permit shall be subject to all permit fees in force at the time

of issuance of the connection permit. **The intent to serve letter does not constitute a binding commitment to serve water or provide sewer service and such letters may be revoked or suspended by the district at any time...** (Emphasis added.)

WHEREAS, the District has issued a Request for Proposals for the Instream Flow Study Plan (IFSP) within the Lower San Simeon Creek Watershed and will be contracting for the IFSP within the next sixty (60) days; and

WHEREAS, the Board has also declared a Water Code Section 350 Water Shortage Emergency; and

WHEREAS, in addition to the pending Instream Flow Study, after holding a duly noticed public hearing on June 17, 2021 the Board of Directors approved Resolution 24-2021 adopting the Water Shortage Contingency Plan ("WSCP"), and on July 15, 2021, based upon existing water supply conditions and in light of the severe drought currently impacting much of the West Coast and classified locally as "Extreme" by the U.S. Drought Monitor, the Board adopted Resolution 26-2021 declaring a Stage 4 Water Shortage Emergency.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. Based upon the foregoing recitals, which are incorporated herein by this reference, the pending Instream Flow Study, and existing drought and water supply conditions, the Board of Directors of the Cambria Community Services District hereby finds and determines that it is appropriate to temporarily suspend the Single Family Residential and Commercial Intent to Serve Letters identified above, as recommended by the Ad Hoc Committee.
2. Staff is directed to notify the owners of the affected Intent to Serve Letters of the suspension.
3. At such time as Task 1 & Task 2 of the Instream Flow Study have been completed and accepted, staff shall agendize a report regarding the status of the suspended Intent to Serve Letters for Board review and consideration.

Resolution 34-2021 was adopted at a Regular Meeting of the Cambria Community Services District on August 19, 2021.

Cindy Steidel,
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Ossana Terterian, Board Secretary

Timothy J. Carmel, District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D.**FROM: John F. Weigold IV, General Manager
Ray Dienzo, Utilities Department Manager/District Engineer

Meeting Date: August 19, 2021

Subject: Discussion and Consideration of an Agreement for Consultant Services with Stillwater Sciences for Instream Flow Study and Adoption of Resolution 31-2021 Amending the Fiscal Year 2021/22 Budget

RECOMMENDATIONS:

Staff recommends the Board discuss and consider approval of an Agreement for Consultant Services with Stillwater Sciences for an Instream Flow Study (IFS), and adoption of Resolution 31-2021 amending the Fiscal Year 2021/22 Budget.

FISCAL IMPACT:

A FY 2021/2022 budget adjustment is requested for the IFS, increasing the budget from \$75,000 to \$103,250, which is an increase of \$28,250. The increase in budget will be funded from Water Fund reserves, as provided in the chart below. The Water Fund reserves are estimated to be \$423,657 at June 30, 2022.

Budget Adjustment				Sources	Uses
Fund	Date	Agenda Item	Purpose		
Water			Funding from Water Fund Reserves	\$ 28,250	\$ -
Water			Instream Flow Study	\$ -	\$ 28,250
			Fund Sub-Total	\$ 28,250	\$ 28,250
			Difference (unidentified sources of funding)	\$ -	

DISCUSSION:

The Board approved the request for proposal (RFP) for this IFS on April 15, 2021. The RFP was advertised, and we received one qualified proposal from Stillwater Sciences. Staff proposes authorization of \$103,250 in expenditures to Stillwater Sciences to perform the IFS. This IFS is Task 1 of the of the two task approach the District is taking to complete the Instream Flow Study requirements within the San Luis Obispo Local Coastal Program and to respond to the Information Hold for the Water Reclamation Facility's (WRF) Coastal Development Permit. The groundwater modeling and monitoring activities near the WRF project site (Task 2) are in progress and scheduled to be completed by December 2021.

Task 1 is a larger scale, long-term study of the Lower San Simeon Creek watershed, which will provide a collaborative work plan to guide the collection and analysis of high-quality science that is robust, credible, transparent, and relevant, as per the California Department of Fish and Wildlife's (CDFW) Instream Flow Program. Stillwater Sciences provided the District with a solid proposal and work plan which will address the requested elements:

- Development of an IFS Plan for the San Simeon Creek that meets the standards of the CDFW to identify instream flow criteria.
- Mobilization of a Technical Advisory Committee (TAC) which will ideally consist of qualified staff from California State Parks, California Coastal Commission, CDFW, County of San Luis Obispo, and the Upper Salinas Las Tablas Resource Conservation District. Other agencies not listed here may also be invited to participate.
- Assistance and guidance to District staff in researching and making application to applicable grant and financing opportunities to supplement project budget.
- Preparation of a technical report summarizing the results of the IFS that will include a monitoring plan for long-term sustainable environmental stewardship.

At their July meetings, the Resource and Infrastructure Committee and Finance Committee unanimously approved this scope of work and cost proposal for all tasks including the optional task that may be required to complete the project. The cost for the optional task was included to address questions and studies that may arise out of our coordination with the resource agencies that are not included in the project scope. This would cover extra coordination, additional data collection, and analysis. Although these assessments or studies have yet to be identified, they could include (but are not limited to):

- Fish passage assessments, especially impacts of proposed operation flows and water depths during outmigration of smolt,
- Lagoon water level or water quality data collection and/or analysis, especially the relationship between proposed pumping, surface water flows, and resultant water level or water quality in San Simeon lagoon, and/or
- Special status species assessments for other target species, such as tidewater goby or California red-legged frog.

The results of the IFS will provide the District and its partner resource agencies the information necessary to manage instream flows so as to maintain healthy conditions for coastal resources dependent on the watershed. The proposal (Attachment 1) discusses the work plan and schedule. The target start date is August 2021 and projected completion is October 2022.

Staff recommends the Board approve an Agreement for Consulting Services with Stillwater Sciences for an IFS, and adopt Resolution 31-2021 amending the FY 2021/22 budget.

Attachment: 1. Stillwater Sciences Proposal, dated June 1, 2021
2. Agreement for Consulting Services
3. Resolution 31-2021 Amending the FY 2021/2022 Budget



P R O P O S A L

Instream Flow Study Plan

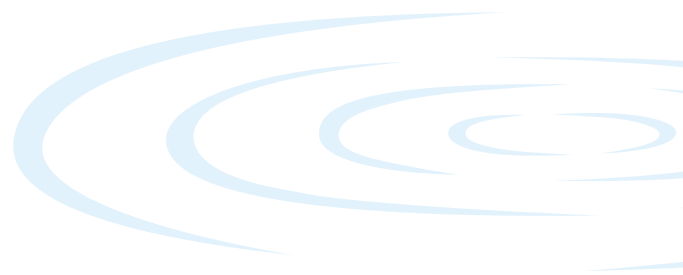
Prepared for

Cambria Community Services District
Ray Dienzo, Utilities Department Manager/District Engineer
5500 Heath Lane
Cambria, CA 93428

June 1, 2021

Stillwater Sciences

www.stillwatersci.com





June 1, 2021

Ray Dienzo
Utilities Department Manager/District Engineer
Cambria Community Services District
5500 Heath Lane
Cambria, CA 93428

Re: Lower San Simeon Creek Watershed – Instream Flow Study Plan

Proposal

Dear Mr. Dienzo,

The development of an instream flow study plan to inform the operations of the Water Reclamation Facility (WRF) necessitates a team that has a strong background in (a) instream flow study development and implementation; (b) groundwater and hydrologic assessments; (c) special status species life history needs and aquatic ecology; and (d) experience with Coastal Development Permits (CDPs). Given our history on this project and our extensive experience with instream flow studies, we believe that Stillwater Sciences' team is uniquely qualified to efficiently conduct and complete the technical analyses and assessments that will meet the data needs of the permitting agencies for the WRF. We are pleased to present the enclosed proposal (in addition to Stillwater Sciences' SOQ, provided under separate cover). Specifically, the advantages of our team include:

Extensive and broad expertise in developing and conducting instream flow studies to be able to apply lessons learned from other California watersheds. Stillwater Sciences (Stillwater) has conducted over a dozen instream flow studies in California in similar-sized watersheds to San Simeon Creek where ecological needs of steelhead and other species were weighed against water demands to develop balanced seasonal stream flow requirements. We have developed instream flow recommendations to support permitting needs for a diverse set of projects ranging from large hydroelectric dams operated by utility and irrigation districts to small water storage projects for non-profit groups. Our proposed team has repeatedly been acknowledged for their robust data collection efforts and targeted analyses that help build trust and credibility with stakeholders and lead to science-based and practical solutions.

Regional ecological experience and extensive San Simeon Creek background understanding to keep costs down and data collection focused. Stillwater Sciences has extensive local experience assessing flows to support ecological needs of steelhead in the Santa Maria River, Pismo Creek, San Luis Obispo Creek, and San Gregorio Creek. Our local fisheries staff have a thorough understanding of steelhead and tidewater goby ecology, life history, and habitat needs that allows us to identify conditions required to support essential habitat functions and determine the seasonal timing (e.g., summer rearing habitat needs, migration flows, adult spawning, etc.) when those needs are most critical. This type of life-stage-specific approach is critical to ensuring flows are released when most important for the target species. We understand the opportunities and constraints of the instream flow study on San Simeon Creek, having previously assessed instream flows in San Simeon Creek and having prepared the Santa Rosa Creek Watershed Management Plan. Furthermore, we have partnered with Gus Yates from Todd Groundwater Inc., who has detailed knowledge of the San Simeon Creek hydrologic system and groundwater aquifer systems, which allows us to integrate a

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Portland, OR
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Boulder, CO
720.656.2330

Los Angeles, CA
213.336.0001



seasoned group of experts on San Simeon Creek that can apply our existing knowledge to meet the aggressive timeline outlined in the RFP. Stillwater's key team members are locally based in Morro Bay, which allows us to quickly mobilize to survey critical stream flows that often only occur during short-term rain-driven events.

Established trust and respect from central coast stakeholders to meet aggressive schedule and mobilize TAC. Our work on the central coast over the past two decades has allowed us to develop close relationships with several state and local resource agencies, municipalities, and local water agencies, including California State Parks, Upper Salinas-Las Tablas Resource Conservation District, Cambria Greenspace, and Creek Lands Conservancy. We have built our reputation on using the best science to inform natural resource management. The trust that we have built with local resource agency representatives will allow us to effectively and efficiently support the CCSD and navigate the necessary next steps to support future pumping from the San Simeon Creek aquifer, including mobilizing a Technical Advisory Committee to support the Instream Flow Plan development.

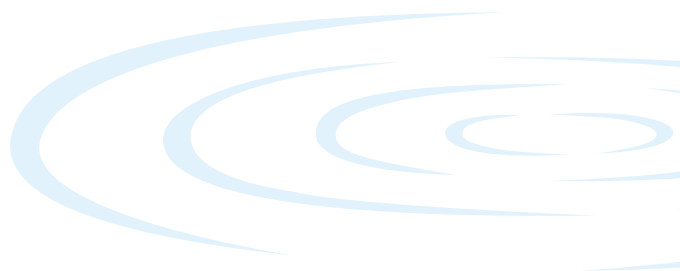
The combined advantage of these qualifications gives our team the ability to effectively engage with resource agencies and apply lessons learned to develop innovative approaches for assessing instream flow conditions that specifically address project needs. Our team can provide the expertise required to address the complex needs of the instream flow study, which will inform project operations for the Water Reclamation Facility. We are passionate and enthusiastic for the opportunity to work with the CCSD to support the project goals and permitting needs.

Sincerely,

Ethan Bell
Senior Fisheries Biologist
Proposed Contract Manager
Designated contact person for
remainder of selection process
ethan@stillwatersci.com

Sapna Khandwala
President and CEO
Authorized Officer
sapna@stillwatersci.com

Stillwater Sciences
895 Napa Avenue, Suite B-3
Morro Bay CA, 93442
805-570-7499, ext. 501



Project Understanding and Approach

The Cambria Community Services District (CCSD) constructed the Water Reclamation Facility (WRF) in 2014 under an Emergency Coastal Development Permit (E-CDP) to ensure the CCSD could maintain water supply for the community. As a condition of the E-CDP, the CCSD is required to obtain a follow-up regular Coastal Development Permit (CDP). It is anticipated that the CDP obtained for the WRF will establish several conditions for the continued use of the facility, including water resource extractions and conditions associated with the Adaptive Management Program, among other conditions.

Operation of the WRF allows the CCSD to meet the water needs of approximately 3,782 residential and 228 non-residential customers. All of Cambria's potable water is supplied from three ground water aquifer wells located along lower San Simeon Creek and two groundwater wells located along lower Santa Rosa Creek. The aquifers associated with these wells have limited storage capacity but generally recharge quickly during each rainy season. Current annual production of these five wells is below the CCSD's licensed amount to extract water.

The CCSD has been in the process of obtaining a CDP for the continued operation of the WRF and has prepared environmental documents to assess project effects on environmental resources in San Simeon Creek. Modifications to the WRF proposed as mitigation measures include: (a) repurposing existing evaporation ponds to a potable water supply storage basin, which could



then be used as a water supply source during the dry season; and (b) extending the lagoon water supply pipeline to a new discharge point further south and onto the San Simeon Creek bank to more efficiently deliver surface water into San Simeon Creek to maintain water levels at San Simeon Creek Lagoon. While project operation and proposed mitigation measures are anticipated to benefit environmental resources in San Simeon Creek, more detailed analysis has been requested by resource agencies involved in the permitting processes. Of specific concern is the lack of a

comprehensive instream flow study. Additionally, concern about the effects of stream flow on federally listed steelhead and designated critical habitat for steelhead has been identified as a data need for project effects analysis.

Based on our project understanding, we anticipate that the key issue to address in the instream flow study is rearing habitat for steelhead in lower San Simeon Creek during the low flow season (summer and fall). There are many approaches to assess instream flows. We believe that assessing minimum flow requirements for steelhead would be best achieved with a Habitat Criteria Mapping method. However, in the regulatory process that CCSD is navigating, we recommend using a method that will produce results that will be undeniably accepted and supported by the State (Coastal Commission and CDFW), and the Instream Flow Incremental Methodology (IFIM; as described below) meets this standard.

Project Approach

With nearly two decades of experience working in central coast watersheds and nearly 10 years of experience in San Simeon and Santa Rosa Creek, Stillwater brings a solid understanding of the needs for evaluating the potential effects of the WRF on natural resources. We combine our regional knowledge with our extensive experience working closely with resource agencies and diverse stakeholders to assess instream flows in numerous watersheds throughout California. Additionally, Stillwater Sciences has local fisheries



biologists with expertise in steelhead and tidewater goby ecology who understand the timing of critical life history needs for these federally listed species. Finally, to increase the overall expertise of our multidisciplinary team, we have partnered with Gus Yates, who has thoroughly studied groundwater conditions in and around San Simeon Creek for over two decades.

Our team combines a thorough understanding of the variability in hydrology and geology that shape the ecology of San Simeon Creek. Our local staff with fisheries expertise have extensive knowledge of steelhead and tidewater goby ecology, life history, and habitat needs, allowing us to identify essential habitat functions and determine the seasonal timing (e.g., summer rearing habitat needs, migration flows, adult spawning, etc.) when those needs are most critical, and the conditions required to support those essential habitat functions. Our familiarity with existing instream flow study procedures and local expert staff allows our team to respond quickly to project needs and assess habitat conditions during key flow events that, while sometimes short in duration, are likely to provide key insight required for obtaining robust data to fully assess instream flows as they relate to ecological needs in San Simeon Creek.

Work Plan Overview

Project coordination and communication

Common elements of our team's approach for all tasks will be to utilize the extensive information available for the San Simeon Creek watershed and from experts recruited for the Technical Advisory Committee (TAC). Our team's subject matter experts have worked closely with several local stakeholders and regional experts on instream flow and groundwater-surface water interconnections. We will establish an appropriate TAC early on in this project to help efficiently facilitate meetings with resource agencies. Outreach with the TAC and resource agencies early in the study planning phase ensures that the project properly addresses the key questions and concerns surrounding the continued operation of the WRF. Leading this project from our nearby office will facilitate clear and efficient project coordination and TAC leadership.

Review and analyze existing data

We are familiar with the extensive data that has already been collected and summarized in several reports prepared to support permitting the WRF. All available data will be used to the extent possible to inform study plan development. Furthermore, Stillwater has already compiled



several aquatic habitat assessment documents for San Simeon Creek from our previous work developing a watershed management plan for the creek¹.

Building upon existing work, we will process stream flow gage data in a manner that allows for clear understanding of watershed conditions such as the frequency and duration of stream flow levels during key periods. We will review additional background reports to understand the

relationship between groundwater and surface water interactions in lower San Simeon Creek and will identify critical data gaps, if any are present.

The information obtained from this review and analysis will help identify appropriate study reaches for the instream flow study and critical species and life stages to include in the instream flow study. Stream flow analysis will be used to identify calibration flows for the instream flow study (e.g., what are the stream flows we should be assessing during the instream flow study). These flows will be based on unimpaired hydrology and impaired hydrology for San Simeon Creek. Groundwater modeling review will inform how groundwater extraction and recharge under the proposed project may influence stream flow conditions during critical times for key aquatic resources.

Study plan development and implementation

Multiple agencies have cited the lack of a comprehensive instream flow study on San Simeon Creek as a key information gap in assessing project operations on critical resources that may be affected by the proposed project. Our team will work closely with resource agencies and the TAC to develop an instream flow study that specifically addresses this key data gap. We understand the importance of providing resource agencies with well-defined operational constraints of the project to identify clear goals in the study plan. We anticipate that agencies will require an instream flow study using the CDFW Instream Flow Department's standardized approach (IFIM) to assess flow conditions in lower San Simeon Creek. Although we have used various methods for assessing instream flow conditions throughout California, the State (CDFW) has always pushed for use of the IFIM on central California coastal streams, which is consistent with the Coastal Commission written comments on this project.

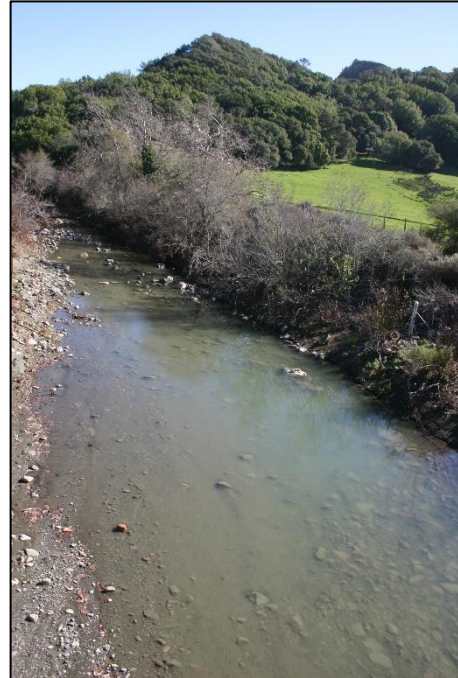
A successful IFIM study will include appropriate calibration flows, understanding of local ecology, and life history needs of species assessed under the study. Our understanding of flows in San Simeon Creek and ecological needs that are being assessed will be applied during our discussion with resource agencies to ensure the most relevant and appropriate methods and criteria are included in the study. We will work closely with the TAC and resource agencies to identify appropriate study reaches, transect locations, calibration flows, species and life stages to assess, and habitat suitability criteria for use in the IFIM study. We anticipate the focal species that will be considered for inclusion in the IFIM study will include all life stages of steelhead that occur in freshwater. While tidewater goby and California red-legged frog also occur in the

¹ Stillwater Sciences began work on the San Simeon Creek watershed management plan in 2014 under a California Department of Fish and Wildlife grant, but funding was cut before the project was completed.

watershed, the IFIM is not generally used to assess habitat conditions for these species and may only provide minimal information on their habitat conditions.

Instream flow study report

Results from the IFIM study will be used to provide robust estimates of life-stage-specific (e.g., fry, juvenile, spawning, etc.) habitat areas available within lower San Simeon Creek under a range of modeled flow conditions. Furthermore, the results from the instream flow study will be supplemented with existing data regarding watershed hydrology, groundwater dynamics, and water balance in San Simeon Creek to inform permitting conditions (groundwater pumping rates and timing as well as groundwater recharge and stream discharge flows and lagoon surface water maintenance flows). Result of the instream flow study will inform permitting conditions and mitigation measures for operation of the WRF. The report will also include a long-term monitoring plan (e.g., surface flow monitoring, lagoon water quality, etc.) that will evaluate the status of habitat conditions within the study area and compare them to background conditions.



Challenges and Potential Solutions

Our team’s extensive experience studying the ecology, hydrology, and geomorphology of San Simeon Creek, as well as conducting instream flow studies in regional streams for regulatory compliance on other water resource projects, provides us with a unique understanding of both the scientific and regulatory challenges that this project may face. A key approach that serves us across challenges is stakeholder outreach and providing opportunities for stakeholders to voice their concerns, exchange information, and have questions answered. We believe that a collaborative decision-making process that is led by rigorous science provides the opportunity to establish consensus on key resource management issues and avoid positional bargaining or speculation about project impacts and outcomes. Our focus is on discussing solutions to address concerns, as well as providing clarifications and explanations to interpret the scientific results. We have been commended for our open and intelligent communication style and will bring this approach to this project. We anticipate challenges for this project could include:

CHALLENGE #1

Keeping the instream flow study focused on what is needed to permit WRF operations.

The State regulators often focus on identifying the flows that provide *maximum* usable habitat for steelhead. In streams such as San Simeon Creek, there is no mechanism to increase surface flows beyond intrinsically low levels. Therefore, it is critical to work closely with resource agencies and the TAC to focus the evaluation on *minimum* flow requirements to support steelhead, consistent with permitting requirements. Stillwater will help frame the issues in the context of the project’s operational constraints *and* opportunities to help the TAC and resource agencies work towards a practical solution that can achieve multiple benefits.

CHALLENGE #2

Normal year hydrograph typically has little to no flow in lower San Simeon Creek by late summer and current drought conditions are likely to further limit available stream flows.

Surface flows in lower San Simeon Creek typically cease flowing during the late summer when groundwater levels have decreased and water demand is high. This disconnection of the channel results in very constrained rearing habitat for steelhead under natural conditions. In order to provide practical and actionable results of the instream flow study, we will evaluate the rearing requirements for steelhead in the context of the natural life history and rearing distribution of steelhead in the watershed. Furthermore, the low flow conditions may lead to shorter duration of suitable calibration flows needed for the IFIM model, requiring studies to be conducted on short notice in order to capitalize on limited flow events that may be restricted to brief rainfall events in the basin. The IFIM requires surveys during specific target stream flow conditions, which makes Stillwater's local staff with expertise in instream flow studies a critical component to optimize performance and precision of the IFIM model by their ability to mobilize quickly and survey conditions during short duration storm-driven stream flow events.

CHALLENGE #3

To fully support a robust native steelhead fishery, passage in lower San Simeon Creek may also need to be addressed.

The Coastal Commission has raised the issue of fish passage in their written comments on the draft Subsequent Environmental Impact Report for the WRF. However, we anticipate that with additional understanding of the watershed and CCSD operations it will become clear that the proposed project will not substantially affect flows during the adult steelhead migratory period. We anticipate that fish passage analysis, if any is required, will be focused on smolt outmigration (e.g., late spring). The prior work our team has conducted in San Simeon Creek and habitat data collected for the instream flow study will allow us to quickly respond to any requests to provide an assessment of fish passage conditions; however, we do not expect project operations to be limiting fish passage conditions for steelhead at this time.

Additional Information

Stillwater previously assessed flow conditions in San Simeon Creek in the 2014 as part of the San Luis Obispo County Regional Instream Flow Assessment; however, the method used only provides an estimate of the minimum flows required to maintain ecological functions (referred to as the environmental water demand). While this experience gives our team specific insight into flow conditions and biological needs within the watershed, our previous assessment was not designed for establishing instream flow requirements or for assessing project effects on aquatic resources. Since no comprehensive instream flow studies have been conducted in San Simeon Creek, our experience assessing flows and environmental demand gives Stillwater a strong understanding of the challenges and suitable approaches to develop a comprehensive instream flow study plan.

General Project Schedule

		Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22
Project Initiation	CCSD Notice to Proceed: July 26, 2021											
	Team Kick-off Meeting											
	TAC Selection and Outreach											
	Identify Grant Opportunities											
Background Review	Collect and Review Existing Information											
	Stream flow analysis											
	Groundwater Modeling											
	Operational Constraints and Analysis											
Study Plan Development	Initial Meeting with TAC and Resource Agencies											
	Second Meeting with TAC/Resource Agencies											
	Public Workshop/Meeting											
	Internal Draft Instream Flow Study Plan			X								
	Public Workshop/Meeting											
	Agency Draft Instream Flow Study Plan				X							
	Third Meeting with TAC and Resource Agencies											
	Public Workshop/Meeting											
Implement Study Plan	Establish Survey Transects											
	Conduct Instream Flow Surveys											
	IFIM Modeling and Analysis											
Reporting	Internal Draft Instream Flow Report								X			
	Public Workshop/Meeting											
	Agency Draft Instream Flow Report								X			
	Fourth Meeting with TAC/Resource Agencies											
	Public Workshop/Meeting											
	Final Draft Instream Flow Study Plan											X

X Indicates proposed deliverable due date

JANUARY - APRIL 2022 - SURVEY TIMING DEPENDENT ON FLOWS

PROJECT COMPLETED

Proposal on Scope of Services

Task 1. Project coordination and communication

Task 1.1. Kickoff meeting

Stillwater's Project Manager Ken Jarrett will work with the District to coordinate a project kickoff meeting with District staff. Ken and the Contract Manager Ethan Bell will attend the kickoff meeting, which will serve to clarify project goals and objectives, discuss our suggested approach and project schedule, and ensure our team has the most suitable technical advisors identified for the TAC. Ideally the TAC will consist of qualified staff from California State Parks, California Coastal Commission, CDFW, County of San Luis Obispo, and the Upper Salinas Las Tablas Resource Conservation District; however, coordination with other groups may be useful, including Creek Lands Conservancy, and the National Marine Fisheries Service. Potential grant funding options will also be discussed with the District near the onset of project initiation and at the kickoff meeting.

Task 1.2. Grant support

Due to the interest of resource agencies in doing an instream flow study in San Simeon Creek (e.g., National Marine Fisheries Service California Central Coast Steelhead Recovery Plan [(NMFS 2013)], grant funding may be available to assess flows over a larger study area; however, grant funding may push back the project start date depending on the grant funding periods. If a suitable grant is identified for this study, Stillwater will provide technical support to develop resource sections of grant applications.

Task 1.3. TAC Set-Up

Following the kickoff meeting, Ken will engage with potential TAC members and inform them of our study and its relationship with the WRF. Stillwater will prepare a detailed schedule for distribution to the District and the TAC. Additional time to meet with the TAC is included under Task 3 Study Plan Development.

Task 1.4 General Project Coordination

Ken will coordinate with the District, TAC, and technical team members as necessary, provide informal check-ins via phone and email, and deliver monthly progress reports.

Assumptions:

- Assumes one kick-off meeting will be attended by the Contract Manager, Ethan Bell, and Project Manager, Ken Jarrett.
- Grant support includes time to review and discuss grant options and up to 26 hours to prepare technical writeup for approach sections of grant applications.
- TAC outreach will be initiated under Task 1 but TAC meetings are included under Task 3 Development of the IFSP.
- Project duration of August 2021 to October 2022 (15 months).

Task 1 Deliverables:

- Detailed schedule of the project, including milestones and project completion date.
- Technical sections to support grant applications.

Task 2 – Review of Documents and Data; Analysis and Evaluation

2.1 Collect and review existing information

Existing information review will be used to 1) inform the instream flow study plan development and 2) identify project operations and constraints to develop recommendations and potential project mitigation measures. Stillwater will lead the collection and review of existing information with support from our subject matter experts on instream flow, ecology, groundwater, and surface hydrology. We will begin by reviewing the existing Environmental Impact Reports, which summarize many key existing information sources relevant to the project, and then we will focus on key resource documents to pull out focused resource information. Of primary interest will be any previous biological, physical, and water quality studies, as well as hydrology and groundwater modeling. In addition, we will review the Adaptive Management Plan and project water rights permits. Information reviewed under this task will be used to prepare for meetings and discussions with staff of the California Coastal Commission and California State Parks relating to the scope, approach, and outcomes of the Instream Flow Study, as discussed under Task 3 Development of the IFSP.

2.2 Streamflow analysis

Stillwater will conduct streamflow analysis from existing hydrology data on San Simeon Creek. Results from this analysis will be used to calculate mean monthly flows to determine appropriate calibration flows to include in the IFIM model. Additional analysis may be required to augment existing information related to historical water production estimates, net production from the San Simeon Creek watershed, and the connection between groundwater recharge on surface flows in San Simeon Creek.

2.3 Groundwater modeling

Extensive groundwater modeling has been conducted in San Simeon Creek. Since groundwater has a large influence on surface flows in San Simeon Creek, we will refine any existing modeling to support the instream flow study. Specifically, we anticipate additional groundwater modeling will be used to characterize the surface water-groundwater interconnection during the study period. Additional modeling (see Optional Task 5 below) may be conducted to assess lagoon conditions based on groundwater extraction and recharge rates.

2.4 Operational constraints and analysis

Review of the existing data and our additional analysis of stream flow and groundwater will be used to clearly summarize operational constraints for the WRF. In addition, we will review proposed pumping and recharge/release of WRF product water. This information will allow us to estimate the maximum amount of influence the project can have on instream flows due to groundwater pumping and groundwater recharge and evaluate how the seasonal timing of those project operations alter the project influence on instream flows. Understanding these project

constraints will allow our team to assess and discuss a) proposed operational scenarios for the WRF, b) provisions of the CCSD's water rights licenses and Coastal Development Permits, and c) issues in the Adaptive Management Program.

Assumptions:

- Historical surface water data and groundwater data (going back to 2000) are available in a usable format for analysis.

Task 2 Deliverables:

- None

Task 3 – Develop Instream Flow Study Plan

3.1 Resource agency and TAC Meetings

Stillwater will engage TAC and resource agencies early in the development of the Instream Flow Study Plan (IFSP). We will schedule the first meeting to occur immediately after completing review and analysis of existing information. The first meeting will focus on existing information and project background big picture issues, including the study goals and objectives, with the following meetings becoming more detail oriented. These meetings will focus on study specifics such as defining the study reach, identifying suitable species habitat criteria for use in the IFIM, and determining the number of survey transects.

3.2 Public Meetings

Stillwater will prepare and deliver presentations on the draft components of the IFSP to the CCSD Board of Directors and/or other committees as key sections of the plan are developed, such as study area and study timeline. In conjunction with CCSD staff, Stillwater will present the draft IFSP to the CCSD Board of Directors at up to two (2) public meetings (included in the seven total meetings anticipated). Stillwater will assist with developing meeting agendas and presentation materials and provide technical expertise to respond to questions posed at the CCSD Board of Directors meetings and other public meetings.

3.3 Draft and Final IFSP

Stillwater will prepare a draft and final IFSP based on review of existing information and discussion with the TAC and resource agencies. Based on our knowledge of conditions in San Simeon Creek, we anticipate a single study reach spanning from approximately the upstream end of the lagoon and extending to just upstream of the CCSD groundwater extraction wells. Calibration flows targeted for the IFIM should cover a range of somewhat stable seasonal flows in San Simeon Creek, including roughly 0.5 cubic feet per second (cfs), 3 cfs, and 8 cfs. Flows higher than roughly 10 cfs are likely rain-driven events that are not likely to be affected by project pumping operations or influenced by groundwater recharge. The IFSP will be developed to provide a thorough assessment of the relationship between instream flow and suitable habitat available for federally listed steelhead life stages that occur in San Simeon Creek.

Assumptions:

- Up to four meetings with TAC and resource agencies

- Up to seven public meetings
- Two review drafts of the IFSP and one final draft IFSP will be prepared; comments for each draft will be provided in a single, track-changed document.
- The IFSP will focus on steelhead only.

Task 3 Deliverables:

- One administrative draft, one agency draft, and one final draft of the Instream Flow Study Plan.

Task 4. Conduct Instream Flow Study

4.1 Implement IFSP

Stillwater will implement the finalized IFSP. The first step of study plan implementation will be to conduct stream habitat mapping of the study reach to determine frequency of habitat types (e.g., riffle, run, pool habitat) for use in survey transect selection and modeling purposes. A minimum of three survey transects per habitat type is required for the IFIM, and in cases where there is an unequal distribution of habitat types or where unique habitat features occur, additional transects are required to allow for reasonable representation of study reach condition. Therefore, we assume up to a total eight survey transects will be required for the IFSP. Field surveys will be conducted when calibration flows are achieved within the study reach.

4.2 Data Analysis and Modeling

Analytical tasks will include a description of existing aquatic habitat in the study reach based on data collected during the habitat mapping effort (described under Task 4.1). The Physical Habitat Simulation (PHABSIM) component of IFIM will be used to link the hydraulic model with species habitat suitability criteria to compute an index of habitat suitability for steelhead over a range of flows. Information from the habitat mapping data collected under Task 4.1 will also be used to determine transect weighting for modeling purposes. The Physical Habitat Simulation (PHABSIM) component of IFIM will be used to link the hydraulic model with species habitat suitability criteria to compute an index of habitat suitability for steelhead over a range of flows. Hydraulic models (PHABSIM) will be calibrated to established protocols. The PHABSIM modeling results and associated transect weighting will be combined with approved habitat suitability criteria to generate Weighted Usable Area (WUA) curves for the species and life stages of interest. A set of time series tables and graphs will be generated on a monthly time step (by water year type) to depict WUA habitat values on a monthly basis under various low-to-moderate flow regimes (no attempt will be made to estimate WUA under very high flow conditions). Results from the IFIM will only provide minimal insight into the relationship between stream flow and habitat for California red-legged frog, which generally prefer off-channel habitat. Results from the IFIM will not provide extensive information on the connection between streamflow and tidewater goby habitat availability.

4.3 Draft and Final Technical Report

Stillwater will prepare two draft and one final report of the instream flow study. The instream flow study report will include the following:

- 1) A thorough assessment of the relationship between instream flow and suitable habitat available for federally listed steelhead life stages that occur in San Simeon Creek.
- 2) A summary of operational constraints based on watershed hydrology and groundwater conditions.
- 3) A discussion of proposed operational scenarios for the WRF and their effects on stream flow in San Simeon Creek.
- 4) Recommendations for the Adaptive Management Program
- 5) A long-term monitoring plan that will evaluate the status of habitat conditions within the study area and compare them to background conditions.

Assumptions:

- For budgeting purposes, this task assumes the Instream Flow Study will include one study reach with up to eight survey transects, targeting three calibration flows.
- Assumes adequate flows will occur to complete the survey between Winter 2021 and Spring of 2022.
- Two review drafts of the Study Report and one final Study Report will be prepared; comments for each draft will be provided in a single, track-changed document.

Task 4 Deliverables:

- One administrative draft, one agency draft, and one final draft of the Instream Flow Study Report.

Task 5 (Optional) – Additional Information and Analysis Requests

While the request for qualifications and proposals specified the need for conducting an instream flow study, we understand that additional questions and concerns may arise during discussions with resource agencies during project planning meetings. To quickly respond to those requests, we have included in our scope an optional task to account for additional requests from resource agencies that are not included in the project scope. This task will cover extra coordination with the CCSD and additional data collection and analysis as needed without added paperwork or contracting delays. Although these assessments or studies have yet to be identified, they could include (but are not limited to):

- Fish passage assessments, especially impact of proposed pumping on surface water flows and water depths during outmigration of smolt,
- Lagoon water level or water quality data collection and/or analysis, especially the relationship between proposed pumping, surface water flows, and resultant water level or water quality in San Simeon lagoon, and/or
- Special status species assessments for other target species, such as tidewater goby or California red-legged frog.



Stillwater Sciences

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Stillwater Sciences is an employee-owned, small, women-owned business of science and engineering consultants.



Cambria Community Services District
Instream Flow Study Fee Estimates and Rates

Table 1. Pricing Summary by Task

Task	Cost
1. Project Coordination and Communication	\$7,250
1.1 Kickoff Meeting 1.2 Grant Support 1.3 TAC Set-up 1.4 General Project Coordination	
2. Review of Documents and Data, Analysis & Evaluation	\$9,500
2.1 Collect and Review Existing Information 2.2 Streamflow Analysis 2.3 Groundwater Modeling 2.4 Operational Constraints and Analysis	
3. Develop Instream Flow Study Plan	\$22,500
3.1 Resource Agency and TAC Meetings 3.2 Public Meetings 3.3 Draft and Final IFSP	
4. Conduct Instream Flow Study	\$52,000
4.1 Implement IFSP 4.2 Data Analysis and Modeling 4.3 Draft and Final Technical Report	
Tasks 1 through 4 Total Costs	\$91,250
Optional Tasks	Cost
5. Additional Information and Analysis Requests	\$12,000
Tasks 1 through 5 Total Costs	\$103,250
Cost per each Additional Meeting Not Included in Scope	\$850

Berkeley, CA
510.848.8098

Arcata, CA
707.822.9607

Davis, CA
530.756.7550

Portland, OR
503.267.9006

Morro Bay, CA
805.570.7499

Boulder, CO
720.656.2330

Los Angeles, CA
213.336.0001



Stillwater Sciences Billing Rates	
Billing Classification	Hourly Rate
S/A 1	66
S/A 2	78
S/A 3	86
S/E 4	95
S/E 5	101
S/E 6	109
S/E 7	115
S/E 8	121
S/E 9	129
S/E 10	136
S/E 11	147
S/E 12	154
S/E 13	164
S/E 14	173
S/E 15	186
S/E 16	205
S/E 17	210
S/E 18	228
S/E 19	242
S/E 20	260

S/A = Scientist/Administrator; S/E = Scientist/Engineer

Rates listed above are for calendar year 2021. These are applied for labor-hour level-of-effort contracts with reimbursement for expenses (including travel expenses and subcontractors) at cost plus 10%. Hourly rates will be adjusted on January 1st of each year.

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805.570.7499

Boulder, CO
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Los Angeles, CA
213.336.0001

AGREEMENT FOR CONSULTANT SERVICES

This AGREEMENT FOR CONSULTANT SERVICES ("Agreement") is made and effective as of August 12, 2021 between **STILLWATER SCIENCES** ("Consultant"), and the **CAMBRIA COMMUNITY SERVICES DISTRICT**, a political corporation of the State of California ("District"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. TERM

This Agreement shall commence on August 12, 2021 and shall remain and continue in effect until all consulting services described in the Proposal have been performed, unless sooner terminated in accordance with the provisions of this Agreement.

2. SERVICES

Consultant shall perform the tasks described and comply with all terms and provisions set forth in Consultant's Proposal captioned "Instream Flow Study Plan" dated June 1, 2021 (the "Proposal"), attached hereto as Exhibit "A," and incorporated herein by this reference. District shall provide Consultant with the information necessary for Consultant to provide the consulting services described in the Proposal.

3. PERFORMANCE

Consultant shall at all times faithfully, competently and to the best of his/her ability, experience and talent, perform all tasks described herein. Consultant shall employ, at a minimum generally accepted standards and practices utilized by persons engaged in providing similar services as are required of Consultant hereunder in meeting its obligations under this Agreement.

4. AGREEMENT ADMINISTRATION

District's General Manager shall represent District in all matters pertaining to the administration of this Agreement. Ethan Bell, Senior Fisheries Biologist, shall represent Consultant in all matters pertaining to the administration of this Agreement.

5. PAYMENT

The District agrees to pay the Consultant in accordance with the payment rates and terms set forth in the Proposal.

6. SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE

(a) The District may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the Consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall

immediately cease all work under this Agreement, unless the notice provides otherwise. If the District suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, the District shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the District. Upon termination of the Agreement pursuant to this Section, the Consultant will submit an invoice to the District pursuant to Section 5.

7. TERMINATION ON OCCURRENCE OF STATED EVENTS

This Agreement shall terminate automatically on the occurrence of any of the following events:

- (a) Bankruptcy or insolvency of any party;
- (b) Sale of Consultant's business;
- (c) Assignment of this Agreement by Consultant without the consent of District;
or
- (d) End of the Agreement term specified in Section 1.

8. DEFAULT OF CONSULTANT

(a) The Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Consultant is in default for cause under the terms of this Agreement, District shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default and can terminate this Agreement immediately by written notice to the Consultant. If such failure by the Consultant to make progress in the performance of work hereunder arises out of causes beyond the Consultant's control, and without fault or negligence of the Consultant, it shall not be considered a default.

(b) If the District Manager or his/her delegate determines that the Consultant is in default in the performance of any of the terms or conditions of this Agreement, he/she shall cause to be served upon the Consultant a written notice of the default. The Consultant shall have ten (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the District shall have the right, notwithstanding any other provision of this Agreement to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

9. **LAWS TO BE OBSERVED.** Consultant shall:

(a) Procure all permits and licenses, pay all charges and fees, and give all notices which may be necessary and incidental to the due and lawful prosecution of the services to be performed by Consultant under this Agreement;

(b) Keep itself fully informed of all existing and proposed federal, state and local laws, ordinances, regulations, orders, and decrees which may affect those engaged or employed under this Agreement, any materials used in Consultant's performance under this Agreement, or the conduct of the services under this Agreement;

(c) At all times observe and comply with, and cause all of its employees to observe and comply with all of said laws, ordinances, regulations, orders, and decrees mentioned above;

(d) Immediately report to the District's General Manager in writing any discrepancy or inconsistency it discovers in said laws, ordinances, regulations, orders, and decrees mentioned above in relation to any plans, drawings, specifications, or provisions of this Agreement; and

(e) The District, and its officers, agents and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

(f) To the extent applicable, Consultant's subcontractors shall pay the general prevailing rate of per diem wages to all workers employed on contracted projects as established by the California Department of Industrial Relations and otherwise comply with all related requirements regarding payment of prevailing wages. Related thereto, the following Labor Code sections are hereby referenced and made a part of this Agreement:

1. Section 1775 - Penalty for Failure to Comply with Prevailing Wage Rates.
2. Section 1777.4 - Apprenticeship Requirements.
3. Section 1777.5 - Apprenticeship Requirements.
4. Section 1813 - Penalty for Failure to Pay Overtime.
5. Sections 1810 and 1811 - Working Hour Restrictions.
6. Section 1775 - Payroll Records.
7. Section 1773.8 - Travel and Subsistence Pay.

10. **OWNERSHIP OF DOCUMENTS**

(a) Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by District that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide

free access to the representatives of District or its designees at reasonable times to such books and records; shall give District the right to examine and audit said books and records; shall permit District to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the District and may be used, reused, or otherwise disposed of by the District without the permission of the Consultant. With respect to computer files, Consultant shall make available to the District, at the Consultant's office and upon reasonable written request by the District, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

11. **INDEMNIFICATION**

(a) Indemnification for Professional Liability. When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless District and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including attorney's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or subcontractors (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this agreement.

(b) Indemnification for Other Than Professional Liability. Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless District, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

(c) General Indemnification Provisions. Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this agreement. In the event Consultant fails to obtain such indemnity obligations from others as required here, Consultant agrees to

be fully responsible according to the terms of this section. Failure of District to monitor compliance with these requirements imposes no additional obligations on District and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend District as set forth here is binding on the successors, assigns or heirs of Consultant and shall survive the termination of this agreement or this section.

(d) Indemnification for Design Professional Services. Notwithstanding anything herein to the contrary, to the fullest extent permitted by law for all design professional services arising under this Agreement, Consultant shall indemnify, protect, defend and hold harmless District and any and all of its officials, employees and agents (“Indemnified Parties”) from and against any and all losses, liabilities, damages, costs and expenses, including attorney’s fees and costs which arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

12. INSURANCE

Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit “B,” attached hereto and incorporated herein as though set forth in full.

13. INDEPENDENT CONSULTANT

(a) Consultant is and shall at all times remain as to the District a wholly independent Consultant. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant’s exclusive direction and control. Neither District nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant’s officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the District. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against District, or bind District in any manner.

(b) No employee benefits shall be available to Consultant in connection with performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, District shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for District. District shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

14. UNDUE INFLUENCE

Consultant declares and warrants that no undue influence or pressure was or is used against or in concert with any officer or employee of the Cambria Community Services District in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the Cambria Community Services District will

receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the District to any and all remedies at law or in equity.

15. **NO BENEFIT TO ARISE TO LOCAL EMPLOYEES**

No member, officer, or employee of District, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the project performed under this Agreement.

16. **RELEASE OF INFORMATION/CONFLICTS OF INTEREST**

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without District's prior written authorization. Consultant, its officers, employees, agents, or subcontractors, shall not without written authorization from the District Manager or unless requested by the District Counsel, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the District. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives District notice of such court order or subpoena.

(b) Consultant shall promptly notify District should Consultant, its officers, employees, agents, or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the District. District retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding. Consultant agrees to cooperate fully with District and to provide the opportunity to review any response to discovery requests provided by Consultant. However, District's right to review any such response does not imply or mean the right by District to control, direct, or rewrite said response.

17. **NOTICES**

Any notice which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the

address of the party as set forth below or at any other address as that party may later designate by notice:

To District: John F. Weigold IV, District Manager
Cambria Community Services District
PO Box 65
Cambria, CA 93428

Copy to: Timothy J. Carmel
Carmel & Naccasha, LLP
694 Santa Rosa Street
San Luis Obispo, CA 93401

To Consultant: Stillwater Sciences
895 Napa Avenue, Suite B-3
Morro Bay, CA 93442

18. **ASSIGNMENT**

The Consultant shall not assign the performance of this Agreement, nor any part thereof, without the prior written consent of the District.

19. **GOVERNING LAW**

The District and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the superior or federal district court with jurisdiction over the Cambria Community Services District.

20. **ENTIRE AGREEMENT**

This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

21. **TIME**

District and Consultant agree that time is of the essence in this Agreement.

22. CONTENTS OF PROPOSAL

Consultant is bound by the contents of the Proposal submitted by the Consultant, Exhibit "A," attached hereto and previously incorporated herein. In the event of a conflict between Consultant's Proposal and this Agreement, the terms of this Agreement shall prevail.

23. CONSTRUCTION

The parties agree that each has had an opportunity to have their counsel review this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendments or exhibits thereto. The captions of the sections are for convenience and reference only, and are not intended to be construed to define or limit the provisions to which they relate.

24. AMENDMENTS

Amendments to this Agreement shall be in writing and shall be made only with the mutual written consent of all of the parties to this Agreement.

[Signatures on following page.]

25. **AUTHORITY TO EXECUTE THIS AGREEMENT**

The person or persons executing this Agreement on behalf of Consultant warrants and represents that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CAMBRIA COMMUNITY SERVICES

STILLWATER SCIENCES

By: _____
John F. Weigold IV, District Manager

By: _____

ATTEST:

Ossana Terterian, Board Secretary

Approved As To Form:

Timothy J. Carmel, District Counsel

EXHIBIT A
CONSULTANT'S PROPOSAL

EXHIBIT B

INSURANCE REQUIREMENTS

Prior to the beginning of and throughout the duration of the Work, Consultant will maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to District in excess of the limits and coverage required in this agreement and which is applicable to a given loss, will be available to District.

Consultant shall provide the following types and amounts of insurance:

Commercial General Liability Insurance using Insurance Services Office "Commercial General Liability" policy from CG 00 01 or the equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than \$1,000,000 per occurrence.

Business Auto Coverage on ISO Business Auto Coverage from CA 00 01 including symbol 1 (Any Auto) or the equivalent. Limits are subject to review, but in no event to be less than \$1,000,000 per accident. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Consultant or Consultant's employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.

Workers Compensation on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident or disease.

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designated to protect against acts, errors or omissions of the Consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under this agreement. The policy limit shall be no less than \$1,000,000 per claim and in the aggregate. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend the insured. The policy retroactive date shall be on or before the effective date of this agreement.

Insurance procured pursuant to these requirements shall be written by insurer that are admitted carriers in the state California and with an A.M. Best's rating of A- or better and a minimum financial size VII.

General conditions pertaining to provision of insurance coverage by Consultant. Consultant and District agree to the following with respect to insurance provided by Consultant:

1. Consultant agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds District, its officials employees and agents, using standard ISO endorsement No. CG 2010 with an edition prior to 1992 or current equivalent. Consultant also agrees to require all consultants, and subcontractors to do likewise.

2. No liability insurance coverage provided to comply with this Agreement shall prohibit Consultant, or Consultant's employees, or agents, from waiving the right of subrogation prior to a loss. Consultant agrees to waive subrogation rights against District regardless of the applicability of any insurance proceeds, and to require all Consultants and subcontractors to do likewise.

3. All insurance coverage and limits provided by Consultant and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the District or its operations limits the application of such insurance coverage.

4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to District and approved of in writing.

5. No liability policy shall contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any Consultant or subcontractor.

6. All coverage types and limits required are subject to approval, modification and additional requirements by the District, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g. elimination of contractual liability or reduction of discovery period) that may affect District's protection without District's prior written consent.

7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Consultant's general liability policy, shall be delivered to District at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, District has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any other agreement

and to pay the premium. Any premium so paid by District shall be charged to and promptly paid by Consultant or deducted from sums due Consultant, at District option.

8. Certificate(s) are to reflect that the insurer will provide 30 days' notice to District of any cancellation of coverage. Consultant agrees to require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, or that any party will "endeavor" (as opposed to being required) to comply with the requirements of the certificate.

9. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Consultant or any subcontractor, is intended to apply first and on a primary, noncontributing basis in relation to any other insurance or self-insurance available to District.

10. Consultant agrees to ensure that subcontractors, and any other party involved with the project that is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with subcontractors and others engaged in the project will be submitted to District for review.

11. Consultant agrees not to self-insure or to use any self-insured retentions or deductibles on any portion of the insurance required herein and further agrees that it will not allow any Consultant, subcontractor, Architect, Engineer or other entity or person in any way involved in the performance of work on the project contemplated by this agreement to self-insure its obligations to District. If Consultant's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the District. At the time the District shall review options with the Consultant, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions.

12. The District reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the District will negotiate additional compensation proportional to the increase benefit to District.

13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. Consultant acknowledges and agrees that any actual or alleged failure on the part of District to inform Consultant of non-compliance with any insurance requirements in no way imposes any additional obligations on District nor does it waive any rights hereunder in this or any other regard.

15. Consultant will renew the required coverage annually as long as District, or its employees or agents face an exposure from operations of any type pursuant to this agreement. This obligation applies whether or not the agreement is canceled or terminated for any reason. Termination of this obligation is not effective until District executes a written statement to that effect.

16. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Consultant's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to District within five days of the expiration of the coverages.

17. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to District, its employees, officials and agents.

18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue, and is not intended by any party or insured to be limiting or all-inclusive.

19. These insurance requirements are intended to be separate and distinct from any other provision in this Agreement and are intended by the parties here to be interpreted as such.

20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.

21. Consultant agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge District or Consultant for the cost of additional insurance coverage required by this agreement. Any such provisions are to be deleted with reference to District. It is not the intent of District to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against District for payment of premiums or other amounts with respect thereto.

22. Consultant agrees to provide immediate notice to District of any claim or loss against Consultant arising out of the work performed under this agreement. District

assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve District.

RESOLUTION NO. 31-2021
August 19, 2021

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AMENDING THE FISCAL YEAR 2021/2022 BUDGET

WHEREAS, on August 19, 2021, the Board of Directors adopted Resolution 30-2021 approving the Final Budget for Fiscal Year 2021/2022; and

WHEREAS, Government Code Section 61111(a) authorizes the board of directors of a community services district to amend the budget by resolution; and

WHEREAS, the Board of Directors desires to amend the Fiscal Year 2021/2022 Budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that the Fiscal Year 2021/2022 Budget is hereby amended as shown on Exhibit "A," attached hereto and incorporated herein by this reference.

PASSED AND ADOPTED this 19th day of August, 2021.

Cindy Steidel
Board President

ATTEST:

APPROVED AS TO FORM:

Ossana Terterian
Board Secretary

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT
 2021-2022 FISCAL YEAR BUDGET
 RECOMMENDED BUDGET ADJUSTMENT

Budget Adjustment

Fund	Date	Agenda Item	Purpose	Sources	Uses
Water			Funding from Water Fund Reserves	\$ 28,250	\$ -
Water			Instream Flow Study	\$ -	\$ 28,250
			Fund Sub-Total	\$ 28,250	\$ 28,250
			Difference (unidentified sources of funding)	\$ -	

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.E.**FROM: John F. Weigold, IV, General Manager
Pamela Duffield, Finance Manager

Meeting Date: August 19, 2021	Subject: Discussion and Consideration of Approval of a Consultant Services Agreement with Bartle Wells Associates for Water & Sewer Financial Plan and Rate Updates
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RECOMMENDATIONS:

Staff recommends the Board discuss and consider approving an Agreement for Consultant Services with Bartle Wells Associates for a Water, WRF & Sewer financial plan and rate updates.

FISCAL IMPACT:

The cost of the consulting services with Bartle Wells Associates is proposed at \$27,000. Funding for these services would be split between Water, WRF and Wastewater Funds, each contributing one-third of the cost. The FY 2021/2022 budget did not include this expenditure, so a budget adjustment may be needed in each fund, which would be addressed as part of a quarterly financial report. No budget adjustment is requested at this time.

DISCUSSION:

The Cambria Community Services District (CCSD) has been working closely with PG&E to formulate a plan to execute upgrades to the wastewater treatment plant as part of the District's ongoing Sustainable Solutions Turnkey (SST) program. The CCSD has also been working on a Water Meter Upgrade project, as well as other Water & WRF projects. In an effort to properly understand CCSD's enterprise funds finances and to plan for current and future requirements, staff recommends that the Board approve an agreement for consultant services with Bartle Wells Associates.

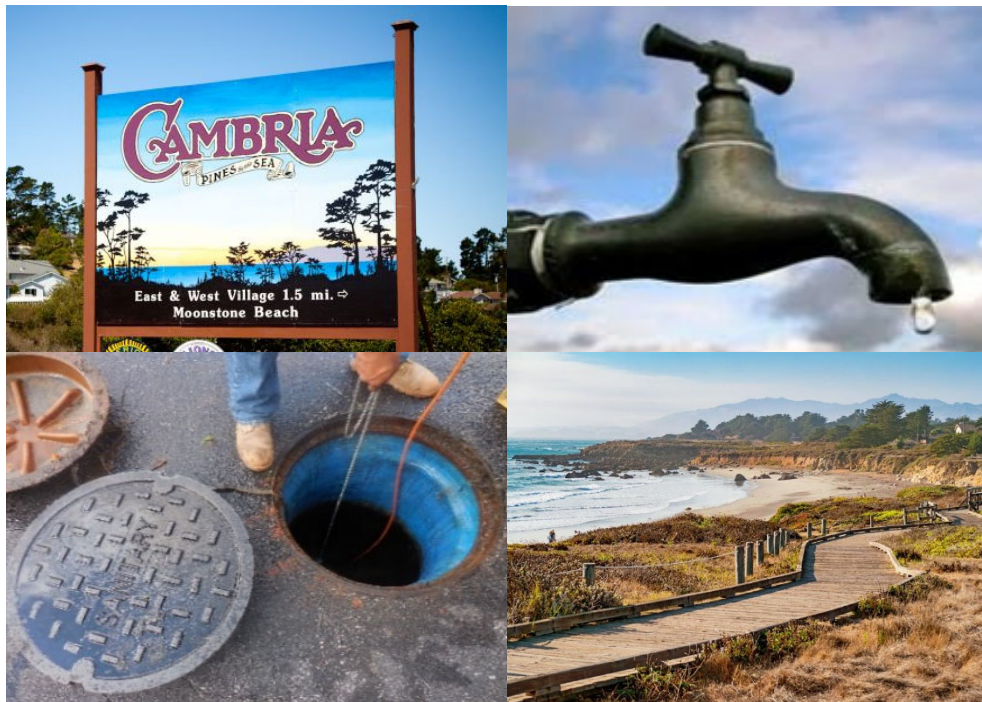
Bartle Wells Associates is very familiar with District finances, as they developed our most recent rate study in 2017 and also created the District's current fee schedule for services. Bartle Wells would advise the District in the short term on how to best fund the SST upgrades to the wastewater plant, and will develop a long term financial plan to assist the District in planning for future Water, WRF and Sewer expenditures in the enterprise funds.

Staff recommends that the Board approve the Agreement for Consultant Services with Bartle Wells, for a Water, WRF & Sewer financial plan and rate update.

Attachment: Proposal for Financial Plan for Water & Sewer Agreement for Consultant Services



Cambria Community Services District



Proposal for Water & Sewer Financial Plan & Rate Updates



BARTLE WELLS ASSOCIATES
INDEPENDENT PUBLIC FINANCE ADVISORS



BARTLE WELLS ASSOCIATES
INDEPENDENT PUBLIC FINANCE ADVISORS

1889 Alcatraz Avenue
Berkeley, CA 94703
Tel 510 653 3399
www.bartlewells.com

August 5, 2021

Cambria Community Services District
1316 Tamsen Street, Suite 201
Cambria, CA 93428

Attn: John F. Weigold, IV
General Manager

Re: Proposal for Water & Sewer Financial Plan & Rate Updates

Bartle Wells Associates is pleased to submit this proposal to assist the Cambria Community Services District with development of water and sewer financial plan and rate updates. Bartle Wells Associates specializes in providing independent financial advisory and utility rate consulting services to California water and wastewater agencies. We have extensive experience developing long-term financial plans and utility rate studies for a wide range of public agencies. And we have a strong track record of building consensus for final recommendations.

Key elements of our proposal include:

- **Develop Long-Term Financial Plans:** Develop 10-year financial plans for the District's water, water reclamation facility, and sewer enterprises. The plans will serve as financial roadmaps for funding each utility's operating and capital improvement programs while maintaining long-term financial stability. After developing base case financial projections, BWA can work with the City to evaluate alternative capital improvement and rate scenarios.
- **Rate Increases:** Identify water, reclaimed water facility, and sewer rate increases needed to support the District's future operating and maintenance, debt service, and capital funding needs. We often recommend agencies gradually phase in rate increases when needed in order to help minimize the annual impacts on ratepayers. BWA will also assist the District with all phases of the rate increase process including drafting of the required Proposition 218 Notice and participation in the Proposition 218 Rate Hearing to help gain public acceptance.
- **Incorporate District Input & Build Consensus for Recommendations:** Throughout the project, we will work closely with the District to identify and evaluate key alternatives and their impacts, gain ongoing input, and build consensus for final recommendations.

I have enjoyed working with the District on our prior assignments and appreciate the opportunity to assist the District with development of water and sewer financial plan and rate updates. Please contact me if you have any questions or need any additional information.

Sincerely,

BARTLE WELLS ASSOCIATES

A handwritten signature in blue ink that reads "Alex Handlers". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Alex Handlers, CIPMA
Principal/Vice-President

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ATTACHMENTS

- BILLING RATE SCHEDULE
- SCHEDULE OF INSURANCE



Section 1: Firm Overview & Project Staffing



BARTLE WELLS ASSOCIATES

Leaders in California Water & Wastewater Finance

Bartle Wells Associates (BWA) is an independent financial advisory firm with expertise in the areas of water and wastewater rates and finance. Our firm was established in 1964 and is owned and managed by its principal consultants. We have over 50 years of experience advising cities, special districts, and other agencies on the complexities and challenges in public finance. We have advised over 500 public agency clients throughout California and the western United States. We have a diversity of abilities and experience to evaluate all types of financial issues faced by local governments and to recommend the best and most-practical solutions.

Bartle Wells Associates has a stable, well-qualified professional team. Our education and backgrounds include finance, civil engineering, business, public administration, public policy, and economics. The firm is owned and managed by its principal consultants who have been with the firm for many years.

BWA specializes in three professional services: utility rate and fee studies, financial plans, and project financing. We are the only independent financial advisor providing *all three* of these interrelated services to public agencies.

BWA Key Services

- *Financial Plans*
- *Rate & Fee Studies*
- *Project Financing*

RATE AND FEE STUDIES Our *rate studies* employ a cost-of-service approach and are designed to maintain the long-term financial health of a utility enterprise while being fair to all customers. We develop practical recommendations that are easy to implement and often phase in rate adjustments over time to minimize the impact on ratepayers. We also have extensive experience developing impact fees that equitably recover the costs of infrastructure required to serve new development. BWA has completed hundreds of water and wastewater rate and fee studies. We have helped communities implement a wide range of water and sewer rate structures and are knowledgeable about the legal requirements governing rates and impact fees including Proposition 218 and Government Code 66000. We develop clear, effective presentations and have represented public agencies at hundreds of public hearings to build consensus for our recommendations.



Our offices are located in Berkeley, in a circa 1900 Victorian Building.

FINANCIAL PLANS Our *financial plans* provide agencies with a flexible roadmap for funding long-term operating and capital needs. We evaluate the wide range of financing options available, develop a plan that recommends the best financing approach, and clearly identify the sources of revenue for funding projects and repaying any debt. We also help agencies develop prudent financial policies, such as fund reserve targets, to support sound financial management. BWA has developed over 2,000 water and wastewater enterprise financial plans to help public agencies fund their operating and capital programs, meet debt service requirements, and maintain long-term financial health.



PROJECT FINANCING Our *project financing* experience includes over 300 bond sales and numerous bank loans, lines of credit, and various state and federal grant and loan programs. We generally recommend issuing debt via a competitive sale process to achieve the lowest cost financing possible. To date, we have helped California agencies obtain over \$5 billion of financing via bonds, bank loans/private placements, lines of credit, low-rate State Revolving Fund Loans, and other funding programs. We work only for public agencies; we are independent financial advisors and do not buy, trade, or resell bonds. Our work is concentrated on providing independent advice that enables our clients to finance their projects on the most favorable terms—lowest interest rates, smallest issue size, and greatest flexibility.

Bartle Wells Associates is a charter member of the **National Association of Municipal Advisors** (NAMA), which establishes strict criteria for independent advisory firms. All of our lead consultants are *MSRB-Registered Municipal Advisors* and *Certified Independent Professional Municipal Advisors*.



Bartle Wells Associates is committed to providing value and the best advice to our clients. Our strength is *quality*—the quality of advice, service, and work we do for all our clients.

PROJECT STAFFING

BWA proposes to assign Alex Handers, a principal and vice-president of the firm, as project manager and principal-in-charge for this engagement. Alex has consulted for over 150 California water and wastewater agencies and has extensive experience developing financial plans and utility rate and fee studies for numerous California agencies. He also is experienced evaluating financing alternatives for capital improvement programs and has helped California agencies obtain over \$2 billion of low-cost project funding. He is a Certified Independent Professional Municipal Advisor and Board Member of the National Association of Municipal Advisors. Alex also has experience presenting technical information to non-technical audiences in order to foster understanding of key issues and recommendations. He has made hundreds of public presentations to City Councils, District Boards, and a range of community and customer groups to build support for final recommendations.



ALEX T. HANDLERS, MPA, CIPMA



Experience

Alex Handlers is a principal and vice president of Bartle Wells Associates with expertise in the areas of utility rates and finance. He has extensive experience developing long-term financial plans, utility rates, and development impact fees for utility enterprises. Alex has helped agencies implement a wide variety of water and sewer rate and fee structures and is knowledgeable about the legal requirements governing rates and fees. He has substantial experience working with governing boards and community advisory groups to build consensus for recommendations and has helped many agencies implement rate increases in challenging political environments. He has managed projects for over 150 cities, counties, and special districts.

Alex is also an independent financial advisor who helps public agencies secure low-cost financing for capital projects. He is an MSRB-Registered Municipal Advisor and a current Board Member of the National Association of Municipal Advisors. He has expertise helping public agencies evaluate financing alternatives for capital improvement programs and has helped agencies obtain over \$2 billion in financing via bonds, COPs, bank loans/private placements, lines of credit, and various state and federal funding programs.

Education

M.P.A. - University of Washington

B.A. - Lehigh University

Certifications

Board Member – National Association of Municipal Advisors

Certified Independent Public Municipal Advisor (CIPMA)

MSRB-Registered Municipal Advisor (Series 50)

Representative Projects

- **City of Morro Bay:** Developed 10-year water and wastewater financial plans and rate studies supporting construction of a new \$145 million Water Reclamation Facility and recycled water infrastructure. Evaluated water and sewer rate structures and recommended modifications based on a cost of service analysis. Developed emergency water shortage rates. Updated the City's water and wastewater connection fees. Served as financial advisor on issuance of \$62 million of low-rate WIFIA financing and \$67 million of low-rate State Revolving Fund financing.
- **South San Luis Obispo County Sanitation District:** Developed 10-year financial plan and wastewater treatment rate recommendations. Recommended a multi-year phase-in of rate increases to support financial stability and construction of \$37 million project to address permit requirements and improve reliability. Served as financial advisor on issuance of \$27 million of wastewater revenue bonds and \$4.5 million low-interest rate USDA Loan.
- **Cambria Community Services District:** Developed water and sewer rates and capacity charges as well as supplemental water rates to support an emergency desalinated water facility, and updated the District's miscellaneous fees and charges.
- **South Tahoe Public Utility District:** Serves as independent financial advisor on competitive and negotiated bonds sales and 5 competitively bid private placements generating over \$50 million to fund water and sewer capital improvements and refinance outstanding debt to achieve savings.
- **City of Paso Robles:** Developed wastewater financial plan and rate study designed to restore the wastewater enterprise's financial stability and meet future capital funding needs. Recommended modifications to the wastewater rate structure designed to improve revenue stability and align rates with the cost of providing service.

Alex T. Handlers, continued

- **City of Redwood City:** Developed water and sewer financial plans and utility rate studies designed to support long-term operating and capital needs while providing a defensible cost-justification for the City's utility rates. Recommended a number of modifications to the City's water and sewer rate structures. Recommended adoption of a new Water Supply Capacity Fee to recover recycled water facility costs.
- **Monterey One Water (formerly Monterey Regional Water Pollution Control Agency):** Developed a long-term financial plan, sewer rate study, capacity charge study, and update of other fees and charges.
- **City of San Carlos:** Developed sewer enterprise financial plan and rate study designed to support legally-required sewer collection system capacity improvements, long-term pipeline replacements, and over \$120 million for the City's share of costs for rebuilding the regional wastewater treatment plant. Evaluated residential rate alternatives and recommended modifications to the City's sewer rate structure designed to improve rate equity and align rates with the cost of service.
- **Joshua Basin Water District:** Long-term financial plan and water rate study recommending a gradual increase in water rates coupled with rate structure modifications to provide additional conservation incentive. Updated District's connection fees. Worked closely with a community advisory committee to evaluate rate options and develop final recommendations.
- **City of Mountain View:** Developed 10-year water and wastewater financial plans and rate studies. Evaluated water and sewer rate structures and recommended modifications to improve rate equity and compliance with Prop. 218. Updated the City's water and wastewater connection fees.
- **City of San Mateo:** Developed a sewer enterprise financial plan and rate recommendations supporting funding for a roughly \$900 million wastewater capital improvement program needed to improve wet weather capacity and rebuild the City's aging wastewater treatment plant.
- **Ramona Municipal Water District:** Developed 10-year financial plans, wastewater rates and capacity charges for the District's two separate sewer service areas.
- **City of Sunnyvale:** Developed sewer enterprise financial projections and rate recommendations. Updated the City's water and sewer capacity charges levied on new development.
- **City of San Bruno:** Developed 10-year water and wastewater financial plans and rate studies. Evaluated water and sewer rate structures and recommended modifications to improve rate equity and increase conservation incentive. Incorporated input from the City Council's Utilities Committee.
- **City of East Palo Alto:** Developed water rates, a water system capital improvement charge, and a meter replacement program surcharge.
- **San Francisco Public Utilities Commission:** Developed financial projections supporting over \$1 billion of bonds issued to help fund a 10-year, \$4.3 billion upgrade to the Hetch-Hetchy regional water system.
- **East Palo Alto Sanitary District:** Developed a wastewater financial plan and rate study that restored District's financial health. Updated District capacity fees.
- **Alameda County Water District:** Comprehensive development fee study; recommended a series of modifications to existing charges to improve revenue recovery, equity and fee administration.
- **City of Fresno:** Developed wastewater enterprise financial plan and Excel-based financial model that is used by City staff to update projections. Developed new water connection fees designed to recover costs of existing facilities and future supplemental water supply projects benefiting new development.

Section 2: Proposed Scope of Services

This section presents a draft scope of services that we believe forms a sound basis for completing this assignment. Bartle Wells Associates will work with the Cambria Community Services District to *finalize a scope of services that meets the District's objectives and schedule.*

TASK A. PROJECT INITIATION & DATA COLLECTION

1. Project Team Orientation

To initiate our work, hold a conference call with the District to accomplish the following:

- Identify members of District staff, Board Members, engineering consultants, and other consultants/advisors who will participate in the project.
- Determine the roles and responsibilities of all project participants.
- Identify other parties that may have a significant interest in the project, such as community groups, business organizations, and large customers.
- Establish project schedule and key milestone dates.
- Confirm the key goals and expectations of the District's project team.

2. Investigation and Data Collection

Assemble the information necessary to develop updated financial and rate projections. Assistance and cooperation of District staff will be needed to assemble the relevant information which will include historical financial data from recent years, current budget, updated capital improvement plans, updated customer and usage data, and other information as needed.

Task A Deliverables

- Project kickoff conference call
- List of information needs and key questions
- Identification of project goals and objectives
- Project team contact list
- Draft project schedule

TASK B. 10-YEAR FINANCIAL PLAN UPDATES

1. Develop Forecasts and Projections

Based on evaluation of the data assembled and input provided by staff and other members of the project team, prepare forecasts and projections to be used in the development of financial projections for the District's water and sewer utilities. Develop projections for the following areas (and others as appropriate):

Capital Improvement Needs & Long-Term Repairs & Replacements: Based on input from District staff, determine a reasonable amount to include for required near-term capital improvement needs as well as future ongoing repairs and replacements to aging infrastructure.

Operating & Maintenance Needs & Cost Escalation Factors: Work with project team to develop reasonable cost estimates for future annual operating and maintenance expenses as well as cost escalation factors for both operating and capital expenditures. Work with staff to estimate potential new operating costs, such as new O&M costs related to planned capital improvements, or costs for complying with future permit requirements.

Water & Sewer Demand: With District input, develop forecasts of the overall level of water and sewer sales. Evaluate alternatives as needed, such as reduced levels of demand due to drought.

Other Financial Projections: With District input, develop reasonable and slightly conservative assumptions for future growth, investment earnings, and other relevant financial variables.

Review projections with District staff for agreements on assumptions, interpretation of data, and completeness of approach.

2. Evaluate Financing Alternatives for Capital Improvements

Evaluate options for financing proposed capital improvement projects. Our evaluation will:

- Estimate the amount and timing of any debt, if needed, to finance capital projects.
- Evaluate the alternative borrowing methods available including bonds, COPs, state and federal loan programs, bank loans and lines of credit, and other options.
- Recommend the appropriate type of debt, its term and structure.
- Evaluate possible combinations of financing methods, such as partial pay-as-you-go cash funding supplemented by debt when needed.

3. Review & Establish Prudent Minimum Fund Reserve Targets

Evaluate the adequacy of the District's current water and sewer enterprise fund reserves. Establish prudent minimum fund reserve targets based on the District's operating and capital funding projections. Develop an implementation plan for achieving and maintaining the recommended reserve fund levels.

4. Develop 10-Year Cash Flow Projections & Evaluate Financial Scenarios

Develop cash flow projections showing the financial position of the District's water and sewer enterprises, as well as the water reclamation facility, over the next 10 years. The cash flows will project fund balances, revenues, expenses, and debt service coverage, and will incorporate the forecasts developed with staff input, including funding needs for future repairs and replacements. After developing a base-case cash flow scenario, we can develop alternatives for additional evaluation such as capital project alternatives, project financing alternatives, the impacts of different levels of conservation and water sales, etc. During this phase, BWA will work closely with the project team to develop and hone financial and rate projections. BWA typically recommends that rate increases be phased in over time to minimize the annual impact on ratepayers.

5. Meet with District to Discuss Findings, Recommendations & Alternatives

Meet with District to present findings and preliminary recommendations, discuss alternatives, and gain ongoing input for development and refinement of recommendations.

Task B Deliverables

- Summary of 10-year capital improvement funding needs and/or alternatives for evaluation
- Evaluation of financing alternatives for capital improvements
- Recommendations for minimum fund reserve targets
- 10-year financial projections for the water, water reclamation, and sewer utilities
- Identification of alternative rate increase scenarios for District evaluation
- Meet with District to present findings, discuss alternatives, and gain input

TASK C. WATER, WATER RECLAMATION & SEWER RATE INCREASES

1. Conduct Regional Rate Survey

Review and summarize water and sewer rates of other regional and/or comparable agencies. Summarize results in easily understandable tables and/or charts.

2. Analyze Consumption & Utility Billing Data

Analyze current and historical water utility billing data to determine reasonable and conservative estimates of water demand to use in financial projections. Evaluate impact of Covid-19 on water use.

3. Evaluate Rate Increase Options

Based on the cash flow projections, determine the annual revenue requirements for the District's water, water reclamation, and sewer enterprises and project required utility rate increases. Evaluate the financial impact of various rate adjustment alternatives, such as phasing in required rate increases over a number of years. If appropriate, develop a reduced rate alternative for each utility and evaluate impacts on the District's ability to fund capital projects.

4. Evaluate Rate Impacts on District Customers

Calculate the rate impacts of each rate alternative on a range of utility customers (e.g. different customer classes, customers with different levels of water or sewer use, etc.

5. Develop Preliminary & Final Rate Recommendations

Develop draft rate recommendations. The recommendations can include a multi-year phase in of both overall rate increases and proposed rate structure modifications. Review preliminary recommendations and key alternatives with the District to gain additional input. Based on input received, develop final draft water and sewer rate recommendations.

6. Meet with District to Discuss Findings, Recommendations & Alternatives

Meet with District to present findings and preliminary recommendations, discuss alternatives, and gain ongoing input for development and refinement of recommendations.

7. Assist District with the Proposition 218 Rate Increase Process

Assist District with all phases of adopting updated rates pursuant the process established by Proposition 218. BWA will draft the required Proposition 218 Notice and remain available to assist with coordination of printing and mailing of the notice. BWA recommends the notice go beyond the minimum legal requirements and provide clear and concise explanation of the reasons for any rate increases or adjustments. We have found that ratepayers are generally much more accepting of rate increases or rate structure modification when they understand the reasons underlying the changes.

Task C Deliverables

- Utility rate surveys
- Analysis of utility billing data
- Identification of rate alternatives and their impacts
- Preliminary and final rate recommendations
- Meet with District to discuss findings/recommendations/alternatives & gain input
- Assistance with Proposition 218 Rate Increase Process

TASK D. PRESENTATIONS, REPORTS, RATE ADOPTION

1. Budget Committee Meetings (2 Committee Meetings, as needed)

Develop a PowerPoint presentation and present findings, recommendations, and alternatives to the District's Budget Committee for input and discussion. Revise recommendations as needed.

2. Board Meetings/Study Sessions (2 Board Meetings)

Present findings and recommendations (and/or alternatives) to the full Board of Directors for input and discussion. Board input will be incorporated into final recommendations.

3. Proposition 218 Rate Hearing (1 Public Hearing)

Attend the Proposition 218 Rate Hearing, provide a summary presentation explaining key findings and recommendations, and remain available to respond to questions.

4. Prepare Draft & Final Reports

Develop draft a draft reports summarizing key findings and recommendations. Receive input on draft report from the District and incorporate into a final report.

5. Public Education and Consensus-Building

Rate and fee adjustments are often controversial. BWA has extensive experience developing clear presentations that facilitate public understanding of the need for rate increases. We understand the importance of building consensus and public acceptance for our recommendations and can assist the District in developing public education materials.

Task D Deliverables

- Participation in up to 5 meetings with the Board/Budget Committee including 2 Budget Committee workshops, 2 Board Meetings, and the Proposition 218 Rate Hearing
- PowerPoint presentation summarizing key findings & recommendations
- Draft and final reports for the rate studies and capacity fee updates
- Draft and final Proposition 218 rate notice
- Assistance with public outreach efforts

SECTION 3: AVAILABILITY & FEES

1. Bartle Wells Associates is prepared to begin work upon authorization to proceed.
2. During the project, Bartle Wells Associates will be available at all reasonable times and on reasonable notice for phone calls and teleconferences, meetings and consultation as necessary.
3. Bartle Wells Associates will perform all work related to the assignment. Alex Handlers, a firm principal, will be assigned as project manager. He will serve as lead contact and will be involved with the project a day-to-day basis. Other BWA consultants are available to assist as needed.
4. The fees for services outlined in this proposal will not exceed \$27,000. The fee is based on the following assumptions:
 - a. All necessary information will be provided by the client agency in a timely manner.
 - b. Development of a draft, final draft, and final versions of tables, presentations, and reports. Time and expenses involved in revising tables and assumptions or developing additional versions of documents may constitute additional services if not achievable within the budget.
5. In addition to the services provided under this proposal, Bartle Wells Associates may be authorized to perform additional services for which we will be compensated on a time and materials basis according to our Billing Rate Schedule. Additional services may include, but are not limited to additional meetings or presentations, substantial changes in project scope, and other services.
6. Progress payments and direct expenses are payable on a time and materials basis as the work proceeds as provided in our Billing Rate Schedule 2021, which will remain in effect through the duration of this assignment.
7. Bartle Wells Associates will maintain in force, during the full term of the assignment, insurance as provided in the Certificate of Insurance attached.
8. If the project is terminated for any reason, Bartle Wells Associates is to be reimbursed for professional services and direct expenses incurred up to the time we receive notification of such termination.
9. This proposal may be withdrawn or amended if not accepted within 90 days of its date.

ESTIMATED PROJECT BUDGET

PROJECT TASK	COST ESTIMATE
TASK A. PROJECT INITIATION & DATA COLLECTION	\$2,000
1. Project Team Orientation / Kickoff Meeting	
2. Investigation & Data Collection	
TASK B. 10-YEAR FINANCIAL PLAN UPDATES	\$12,000
1. Develop Forecasts & Projections	
2. Evaluating Financing Alternatives for Capital Improvements	
3. Review & Establish Prudent Minimum Fund Reserve Targets	
4. Develop 10-Year Financial Projections & Evaluate Scenarios	
5. Meet with District to Discuss Findings & Gain Input	
TASK C. WATER, RECLAIMED WATER, & SEWER RATE INCREASES	\$6,000
1. Conduct Survey of Regional Water & Sewer Rates	
3. Analyze Consumption & Utility Billing Data	
3. Evaluate Rate Increase Options	
4. Evaluate Rate Impacts on District Customers	
5. Develop Preliminary & Final Rate Recommendations	
6. Meet with District to Discuss Findings & Gain Input	
7. Assist District with Proposition 218 Rate Increase Process	
TASK D. PRESENTATIONS, REPORTS, RATE ADOPTION	\$6,000
1. Budget Committee Meetings (2 Committee Meetings, as needed)	
2. Board Meetings/Study Sessions (2 Board Meetings)	
3. Proposition 218 Rate Hearing (1 Public Hearing)	
4. Prepare Draft & Final Reports	
5. Public Education & Consensus-Building (as needed)	
TOTAL ESTIMATED HOURS	\$26,000
ESTIMATED EXPENSES	\$1,000
TOTAL PROJECT BUDGET	\$27,000



BARTLE WELLS ASSOCIATES
BILLING RATE SCHEDULE 2021
 Rates Effective 1/1/2021

Professional Services

Financial Analyst I	\$110 per hour
Financial Analyst II	\$135 per hour
Consultant	\$165 per hour
Project Consultant	\$180 per hour
Senior Consultant	\$195 per hour
Senior Project Manager	\$225 per hour
Principal Consultant.....	\$265 per hour

The hourly rates for professional services include all overhead and indirect expenses. Bartle Wells Associates does not charge for administrative support services. Expert witness, legal testimony, or other special limited assignments will be billed at one and one-half times the consultant's hourly rate.

The above rates will be in effect through December 31, 2021 at which time they will be subject to change.

Direct Expenses

Subconsultants will be billed at cost plus ten percent. Other reimbursable direct expenses incurred on behalf of the agency will be billed at cost plus ten percent. These reimbursable costs include, but are not limited to:

- Travel, meals, lodging
- Printing and photocopying
- Special statistical analysis
- Outside computer services
- Bond ratings
- Automobile mileage
- Messenger services and mailing costs
- Graphic design and photography
- Special legal services
- Legal advertisements

Insurance

Bartle Wells Associates maintains insurance in the amounts and coverage as provided in the attached schedule of insurance. Additional or special insurance, licensing, or permit requirements beyond what is shown on the schedule of insurance are billed in addition to the contract amount.

Payment

Fees are typically billed monthly for the preceding month and will be payable within 30 days of the date of the invoice. A late charge of 1.0 percent per month may be applied to balances unpaid after 60 days.

SCHEDULE OF INSURANCE

Insured: BARTLE WELLS ASSOCIATES

Bartle Wells Associates will maintain in force, during the full term of the assignment, insurance in the amounts and coverage as provided in this schedule. If additional insurance is required, and the insurer increases the premium as a result, then the amount of the increase will be added to the contract price.

TYPE OF INSURANCE	COMPANY POLICY NUMBER	COVERAGES AND LIMITS	EXP. DATE
Commercial General Liability	Hartford Insurance Company Policy #35-SBA PA6857	<ul style="list-style-type: none"> ■ \$2,000,000 General Aggregate ■ \$2,000,000 Products Comp/Op Aggregate ■ \$2,000,000 Personal & Advertising Injury ■ \$1,000,000 Each Occurrence 	6/1/22
Excess/Umbrella Liability	Hartford Insurance Company Policy #35-SBA PA6857	<ul style="list-style-type: none"> ■ \$1,000,000 Aggregate ■ \$1,000,000 Each Occurrence 	6/1/22
Automobile Liability	Hartford Insurance Company Policy #35-UEC VU2842	<ul style="list-style-type: none"> ■ \$1,000,000 Combined Single Limit 	6/1/22
Workers Compensation & Employers' Liability	Hartford Underwriters Insurance Company Policy #35-WEC FG7858	<p>Workers' Compensation: Statutory Limits for the State of California. Employers' Liability:</p> <ul style="list-style-type: none"> ■ Bodily Injury by Accident - \$1,000,000 each accident ■ Bodily Injury by Disease - \$1,000,000 each employee ■ Bodily Injury by Disease - \$1,000,000 policy limit 	6/1/22
Professional Liability	Chubb & Son, Inc. BINDO94045	<p>Solely in the performance of services as municipal financing consultants for others for a fee.</p> <p>Limit: \$2,000,000 Per Occurrence & Aggregate (including defense costs, charges, and expenses)</p>	6/1/22

AGREEMENT FOR CONSULTANT SERVICES

This AGREEMENT FOR CONSULTANT SERVICES (“Agreement”) is made and effective as of August 19, 2021, between **BARTLE WELLS ASSOCIATES** (“Consultant”), and the **CAMBRIA COMMUNITY SERVICES DISTRICT**, a political subdivision of the State of California (“District”). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. TERM

This Agreement shall commence on August 19, 2021 and shall remain and continue in effect until completion of the work described in Consultant’s proposal, unless sooner terminated pursuant to the provisions of this Agreement.

2. SERVICES

Consultant shall perform the tasks described and comply with all terms and provisions set forth in Consultant’s proposal dated August 5, 2021 (the “Proposal”), attached hereto as Exhibit “A” and incorporated herein by this reference.

3. PERFORMANCE

Consultant shall at all times faithfully, competently and to the best of his/her ability, experience and talent, perform all tasks described herein. Consultant shall employ, at a minimum generally accepted standards and practices utilized by persons engaged in providing similar services as are required of Consultant hereunder in meeting its obligations under this Agreement.

4. AGREEMENT ADMINISTRATION

District’s General Manager, John F. Weigold, IV, shall represent District in all matters pertaining to the administration of this Agreement. Alex Handlers shall represent Consultant in all matters pertaining to the administration of this Agreement.

5. PAYMENT

The District agrees to pay the Consultant in accordance with the payment rates and terms set forth in Exhibit A, in monthly progress payments based on time spent on each task.

6. SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE

(a) The District may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the Consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise.

If the District suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, the District shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the District. Upon termination of the Agreement pursuant to this Section, the Consultant will submit an invoice to the District pursuant to Section 5.

7. **TERMINATION ON OCCURRENCE OF STATED EVENTS**

This Agreement shall terminate automatically on the occurrence of any of the following events:

- (a) The completion of the work specified in Exhibit A.
- (b) Bankruptcy or insolvency of any party;
- (c) Sale of Consultant's business;
- (d) Assignment of this Agreement by Consultant without the consent of District.

8. **DEFAULT OF CONSULTANT**

(a) The Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Consultant is in default for cause under the terms of this Agreement, District shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default and can terminate this Agreement immediately by written notice to the Consultant. If such failure by the Consultant to make progress in the performance of work hereunder arises out of causes beyond the Consultant's control, and without fault or negligence of the Consultant, it shall not be considered a default.

(b) If the District Manager or his/her delegate determines that the Consultant is in default in the performance of any of the terms or conditions of this Agreement, he/she shall cause to be served upon the Consultant a written notice of the default. The Consultant shall have ten (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the District shall have the right, notwithstanding any other provision of this Agreement to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

9. **LAWS TO BE OBSERVED.** Consultant shall:

(a) Procure all permits and licenses, pay all charges and fees, and give all notices which may be necessary and incidental to the due and lawful prosecution of the services to be performed by Consultant under this Agreement;

(b) Keep itself fully informed of all existing and proposed federal, state and local laws, ordinances, regulations, orders, and decrees which may affect those engaged or employed under this Agreement, any materials used in Consultant's performance under this Agreement, or the conduct of the services under this Agreement;

(c) At all times observe and comply with, and cause all of its employees to observe and comply with all of said laws, ordinances, regulations, orders, and decrees mentioned above;

(d) Immediately report to the District's General Manager in writing any discrepancy or inconsistency it discovers in said laws, ordinances, regulations, orders, and decrees mentioned above in relation to any plans, drawings, specifications, or provisions of this Agreement; and

(e) The District, and its officers, agents and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

10. **OWNERSHIP OF DOCUMENTS**

(a) Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by District that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of District or its designees at reasonable times to such books and records; shall give District the right to examine and audit said books and records; shall permit District to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the District and may be used, reused, or otherwise disposed of by the District without the permission of the Consultant. With respect to computer files, Consultant shall make available to the District, at the Consultant's office and upon reasonable written request by the District, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

11. INDEMNIFICATION

(a) Indemnification for Professional Liability. When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless District and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including attorney's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or subcontractors (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this agreement.

(b) Indemnification for Other Than Professional Liability. Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless District, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

(c) General Indemnification Provisions. Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this agreement. In the event Consultant fails to obtain such indemnity obligations from others as required here, Consultant agrees to be fully responsible according to the terms of this section. Failure of District to monitor compliance with these requirements imposes no additional obligations on District and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend District as set forth here is binding on the successors, assigns or heirs of Consultant and shall survive the termination of this agreement or this section.

(d) Indemnification for Design Professional Services. Notwithstanding anything herein to the contrary, to the fullest extent permitted by law for all design professional services arising under this Agreement, Consultant shall indemnify, protect, defend and hold harmless District and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including attorney's fees and costs which arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

12. **INSURANCE**

Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit "B," attached hereto and incorporated herein as though set forth in full.

13. **INDEPENDENT CONSULTANT**

(a) Consultant is and shall at all times remain as to the District a wholly independent Consultant. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither District nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the District. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against District, or bind District in any manner.

(b) No employee benefits shall be available to Consultant in connection with performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, District shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for District. District shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

14. **UNDUE INFLUENCE**

Consultant declares and warrants that no undue influence or pressure was or is used against or in concert with any officer or employee of the Cambria Community Services District in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the Cambria Community Services District will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the District to any and all remedies at law or in equity.

15. **NO BENEFIT TO ARISE TO LOCAL EMPLOYEES**

No member, officer, or employee of District, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the project performed under this Agreement.

16. **RELEASE OF INFORMATION/CONFLICTS OF INTEREST**

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without District's prior written authorization. Consultant, its officers, employees, agents, or subcontractors, shall not without written authorization from the District Manager or unless requested by the District Counsel, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the District. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives District notice of such court order or subpoena.

(b) Consultant shall promptly notify District should Consultant, its officers, employees, agents, or subContractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the District. District retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding. Consultant agrees to cooperate fully with District and to provide the opportunity to review any response to discovery requests provided by Consultant. However, District's right to review any such response does not imply or mean the right by District to control, direct, or rewrite said response.

17. **NOTICES**

Any notice which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To District: John F. Weigold, IV, District Manager
Cambria Community Services District
PO Box 65
Cambria, CA 93428

Copy to: Timothy J. Carmel
Carmel & Naccasha, LLP
1410 Marsh Street
San Luis Obispo, CA 93401

To Consultant: Bartle Wells Associates
 1889 Alcatraz Avenue
 Berkeley, CA 94703

18. **ASSIGNMENT**

The Consultant shall not assign the performance of this Agreement, nor any part thereof, without the prior written consent of the District.

19. **GOVERNING LAW**

The District and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the superior or federal district court with jurisdiction over the Cambria Community Services District.

20. **ENTIRE AGREEMENT**

This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

21. **TIME**

District and Consultant agree that time is of the essence in this Agreement.

22. **CONTENTS OF PROPOSAL**

Consultant is bound by the contents of the Proposal submitted by the Consultant, Exhibit A, attached hereto and previously incorporated herein. In the event of a conflict between Consultant's Proposal and this Agreement, the terms of the Agreement shall prevail.

23. **CONSTRUCTION**

The parties agree that each has had an opportunity to have their counsel review this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendments or exhibits thereto. The captions of the sections are for convenience and reference only, and are not intended to be construed to define or limit the provisions to which they relate.

24. **AMENDMENTS**

Amendments to this Agreement shall be in writing and shall be made only with the mutual written consent of all of the parties to this Agreement.

25. **AUTHORITY TO EXECUTE THIS AGREEMENT**

The person or persons executing this Agreement on behalf of Consultant warrants and represents that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CAMBRIA COMMUNITY SERVICES DISTRICT

BARTLE WELLS ASSOCIATES

By: _____
John F. Weigold, IV, District Manager

By: _____
Alex Handlers, Principal/Vice-President

ATTEST:

Ossana Terterian, Board Secretary

Approved As To Form:

Timothy J. Carmel, District Counsel

EXHIBIT A
CONSULTANT'S PROPOSAL

EXHIBIT B

INSURANCE REQUIREMENTS

Prior to the beginning of and throughout the duration of the Work, Consultant will maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to District in excess of the limits and coverage required in this agreement and which is applicable to a given loss, will be available to District.

Consultant shall provide the following types and amounts of insurance:

Commercial General Liability Insurance using Insurance Services Office "Commercial General Liability" policy from CG 00 01 or the equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than \$1,000,000 per occurrence.

Business Auto Coverage on ISO Business Auto Coverage from CA 00 01 including symbol 1 (Any Auto) or the equivalent. Limits are subject to review, but in no event to be less than \$1,000,000 per accident. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Consultant or Consultant's employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.

Workers Compensation on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident or disease.

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designated to protect against acts, errors or omissions of the Consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under this agreement. The policy limit shall be no less than \$1,000,000 per claim and in the aggregate. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend the insured. The policy retroactive date shall be on or before the effective date of this agreement.

Insurance procured pursuant to these requirements shall be written by insurer that are admitted carriers in the state California and with an A.M. Bests rating of A- or better and a minimum financial size VII.

General conditions pertaining to provision of insurance coverage by Consultant. Consultant and District agree to the following with respect to insurance provided by Consultant:

1. Consultant agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds District, its officials employees and agents, using standard ISO endorsement No. CG 2010 with an edition prior to 1992 or current equivalent. Consultant also agrees to require all consultants, and subcontractors to do likewise.

2. No liability insurance coverage provided to comply with this Agreement shall prohibit Consultant, or Consultant's employees, or agents, from waiving the right of subrogation prior to a loss. Consultant agrees to waive subrogation rights against District regardless of the applicability of any insurance proceeds, and to require all Consultants and subcontractors to do likewise.

3. All insurance coverage and limits provided by Consultant and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the District or its operations limits the application of such insurance coverage.

4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to District and approved of in writing.

5. No liability policy shall contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any Consultant or subcontractor.

6. All coverage types and limits required are subject to approval, modification and additional requirements by the District, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g. elimination of contractual liability or reduction of discovery period) that may affect District's protection without District's prior written consent.

7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Consultant's general liability policy, shall be delivered to District at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, District has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any other agreement

and to pay the premium. Any premium so paid by District shall be charged to and promptly paid by Consultant or deducted from sums due Consultant, at District option.

8. Certificate(s) are to reflect that the insurer will provide 30 days notice to District of any cancellation of coverage. Consultant agrees to require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, or that any party will “endeavor” (as opposed to being required) to comply with the requirements of the certificate.

9. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Consultant or any subcontractor, is intended to apply first and on a primary, noncontributing basis in relation to any other insurance or self insurance available to District.

10. Consultant agrees to ensure that subcontractors, and any other party involved with the project that is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with subcontractors and others engaged in the project will be submitted to District for review.

11. Consultant agrees not to self-insure or to use any self-insured retentions or deductibles on any portion of the insurance required herein and further agrees that it will not allow any Consultant, subcontractor, Architect, Engineer or other entity or person in any way involved in the performance of work on the project contemplated by this agreement to self-insure its obligations to District. If Consultant’s existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the District. At the time the District shall review options with the Consultant, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions.

12. The District reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the District will negotiate additional compensation proportional to the increase benefit to District.

13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. Consultant acknowledges and agrees that any actual or alleged failure on the part of District to inform Consultant of non-compliance with any insurance requirements in no way imposes any additional obligations on District nor does it waive any rights hereunder in this or any other regard.

15. Consultant will renew the required coverage annually as long as District, or its employees or agents face an exposure from operations of any type pursuant to this agreement. This obligation applies whether or not the agreement is canceled or terminated for any reason. Termination of this obligation is not effective until District executes a written statement to that effect.

16. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Consultant's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to District within five days of the expiration of the coverages.

17. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to District, its employees, officials and agents.

18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue, and is not intended by any party or insured to be limiting or all-inclusive.

19. These insurance requirements are intended to be separate and distinct from any other provision in this Agreement and are intended by the parties here to be interpreted as such.

20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.

21. Consultant agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge District or Consultant for the cost of additional insurance coverage required by this agreement. Any such provisions are to be deleted with reference to District. It is not the intent of District to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against District for payment of premiums or other amounts with respect thereto.

22. Consultant agrees to provide immediate notice to District of any claim or loss against Consultant arising out of the work performed under this agreement. District

assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve District.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

FROM: John F. Weigold, IV, General Manager

AGENDA NO. **8.B.**

Meeting Date: August 19, 2021

Subject: General Manager's Report

GENERAL MANAGER:

The District continues its mission of providing water, wastewater treatment, emergency response, facilities, and administrative services. In addition to the daily operations of the Cambria Community Services District (CCSD), the following is an update on some of our current ongoing projects:

Water Conservation

As the Board recently declared a Stage 4 Water Shortage Emergency implementing Stage 4 Water Conservation measures, the staff is taking the following actions to promote conservation:

- Display of two large banners being printed ASAP
 - One to be displayed at corner of Heath Lane and Windsor Boulevard
 - One to be displayed at Admin office (on white railing facing Main Street)
- Four lamp post banners being printed ASAP
- Additional outreach to commercial accounts through our "Community Partners in Conservation" program
 - 100 water conservation flyers will be handed out by the Chamber of Commerce
- CCSD-branded shower timers have been ordered and will be delivered to hotels and vacation rentals
- Continued bi-weekly presence at Farmer's Market
- Assessment of an additional round of Flume rebates
- Development of templates for hotels/restaurants to customize in promoting water conservation for guests and tourists.

Skatepark

Spohn Ranch, our skatepark design contractor has completed one design concept, but they are waiting for a geotech soils report before proceeding with the second design concept. The geotech engineer has advised Spohn Ranch that soil samples are currently at the lab and that they should have report in a couple of weeks.

Electric Vehicle (EV) Charging Station

The contractor has been hired for the EV station installation at the Veterans Hall and is in the process of designing the station and obtaining the required permits. Construction is estimated to start following approval of the permits.

Regulatory Compliance

The District continues to provide all required regulatory reporting on or ahead of schedule.

Grants

No new information regarding our current grant applications for the Fire Department.

COVID-19

Staff continues to observe all directives from the San Luis Obispo County Health Department, and we are following the Governor's Executive Order, which eliminated all tier structure and has eliminated the mask requirement for vaccinated individuals in most settings. CCSD, in following California State Division of Occupational Safety and Health (Cal/OSHA) requirements updated on June 17, 2021, has also relaxed most restrictions in the workplace. The District has also implemented the following policies and procedures for added safety and health protection:

- Masks are no longer required for vaccinated CCSD employees, but masks will continue to be required for unvaccinated CCSD employees and individuals in indoor public settings and businesses.
- While unvaccinated employees no longer have to wear masks in many outdoor settings, Cal/OSHA still requires employees to wear face coverings while driving in vehicles unless they are alone, eating or drinking, or require an accommodation.
- Vaccinated CCSD employees can continue wearing a mask if they so choose.
- At a minimum, District staff is cleaning and disinfecting commonly touched surfaces in all vehicles and apparatus at the beginning and end of the day.
- At a minimum, District staff is cleaning and disinfecting commonly touched surfaces in all CCSD buildings at the beginning and end of the day.
- All CCSD employees are regularly washing hands or using hand sanitizer.
- All CCSD employees are provided with masks, hand sanitizer and wipes.
- ***All CCSD employees are allowed to get COVID-19 vaccination appointments during their work day and are allowed to use district vehicles to go to and from their appointments.***
- All Fire Department personnel are wearing personal protective equipment (PPE) gear/N95 masks on all emergency responses and are regularly washing hands/using hand sanitizer before, during and after each emergency.
- All Fire Department personnel responding to incidents of heightened concern, are wearing increased levels of personal protective equipment (PPE), N95 masks, eye protection, gowns, and shields as necessary.

HUMAN RESOURCES:

COVID-19

There were no extraordinary actions taken by the General Manager this month related to the COVID-19 pandemic, as authorized by Resolutions 09-2020 and 52-2020.

FACILITIES & RESOURCES:

Please refer to the attached report.

Attachments:

- 1 - Facilities and Resources Report
- 2 - Public Record Requests and Responses

Facilities and Resources Manager Report



- CCSD conducted a second mow on two fire breaks . An initial fire break was done in early may along Huntington Rd and Warren Rd. The grasses had regrown to 3'+ feet since then.
- A water tank/pump and hoses were on site during the mowing.



Trail Clean Up

- Several Willow Trees fell on the Santa Rosa Creek Trail. Trees were cut and cleaned by CCSD Staff



- Park was closed for 1/2 a day on August 3rd for grounds maintenance.



- In a recent inspection of the Vet's Hall, Staff found two of the parking lot lights were not working properly. One of the lights has now been repaired. The second light on a tripod stand will be repaired as soon as parts arrive.



Public Record Requests and Responses

The District responded to two (2) Public Record Request since July 6, 2021 by the following citizens:

06/29/21 Eric Hobbs, Lexis Nexis – Auto Accident – 008993 – Karen Pulford – 2820 Ernest Pl.

On 7/12/21, the CCSD responded to Eric Hobbs' 06/29/21 Public Records Request with the following:

Attached please find CMB Incident 2021008993_Redacted.

08/02/21 David Pierson - Request the amount of money paid to West Coast Tree Services in FY 2020/2021 with an indication of what the work was performed. Thanks

On 8/09/21, the CCSD responded to David Pierson's 08/02/21 Public Records Request with the following:

Attached please find the documents responsive to your request.

West Coast Tree 7.1.2020-3.31.2021

West Coast Tree 4.1.2021-6.30.2021

BOARD OF DIRECTORS' MEETING – AUGUST 19, 2021

FINANCE MANAGER'S REPORT

EXPENDITURE REPORT FOR THE MONTH OF JULY 2021

The Expenditure Report for the month of July 2021 is being submitted to the CCSD Board of Directors in today's meeting (see Agenda Item 5.A.). The report includes a detailed listing and monthly sub-total for each Accounts Payable Vendor, and a summary of each department's monthly expenditures.

CCSD DIRECTOR MEETINGS & COMPENSATION FOR THE MONTH OF JULY 2021

CCSD Directors may receive compensation of \$100 for each meeting attended, up to a maximum compensation of \$600 in each month, per the CCSD Board Bylaws. The table below shows the meeting month, number of meetings attended and the total compensation for each CCSD Director.

Director Name	Meeting Month	Number of	Amt Per	Total
Farmer, Harry	Jun-21	5	\$ 100.00	\$ 500.00
Howell, Donn		0	\$ 100.00	\$ -
Steidel, Cynthia	May-21	2	\$ 100.00	\$ 200.00
Dean, Karen	Jun-21	4	\$ 100.00	\$ 400.00
Gray, Tom	Jun-21	3	\$ 100.00	\$ 300.00
Total		14		\$ 1,400.00

AVAILABLE CASH BALANCES AS OF JULY 2021

The total available cash is listed as follows:

Account Type	Balance
Main Checking	\$ 1,140,563.13
Money Market	\$ 2,238,908.75
Local Agency Investment Fund (LAIF)	\$ 3,866,186.38
Total	\$ 7,245,658.26

Available cash is defined as the balance in the Main Checking Account, less outstanding checks, plus Money Market Account, plus Local Agency Investment Fund (LAIF). The total available cash as of July 31, 2021, was \$7,245,658.26.

The total available cash in all restricted accounts are listed as follows:

Account Type (Restricted)	Balance
Payroll	\$ 158,814.39
Veterans Hall	\$ 4,710.28
Health Reimbursement Account (HRA)	\$ 32,014.73
Total	\$ 195,539.40

At this time, the CCSD has adequate resources to meet its cash commitments. Staff will continue to be frugal in purchases, postpone non-critical purchases and carefully monitor their respective budget(s).

Staff submitted a reimbursement request for COVID-19 costs to FEMA. The next step in the process is for FEMA to determine if the costs submitted are eligible for reimbursement, which continues to be under review. Staff will report on the outcome as information becomes available.

In late January 2021, CCSD facilities and equipment were damaged by the significant rain and windstorm activity. Staff is continuing to work with County of San Luis Obispo Office of Emergency Services to determine if State or Federal disaster relief will be granted.

NEW FINANCIAL SYSTEM UPGRADE - STATUS

Staff and the Tyler Ad-hoc Committee have continued routine conference calls with Tyler Technologies, in developing the next steps required for implementation. During the month of July 2021, the Accounts Receivable module was configured for use in billing of the annual waitlist invoicing. Also, in July 2021, utility bills were generated from Tyler Encode. The Purchasing and Fixed Asset modules were previously configured, and staff will be migrating those into business practices during the months of August and September 2021.

ANNUAL AUDIT – STATUS

The FY 2019/2020 Independent Auditor's Report and Financial Statements is complete, and the report was received by the Board of Directors on August 12, 2021.

Utilities Report for August 2021

Department Activities for the Month of July

Wastewater Treatment Plant (WWTP)

Though some COVID-19 restrictions have relaxed, we are still limiting plant occupancy to essential personnel.

We are working through some equipment issues with our plant water pump and our influent flow meter, but these issues should be resolved next month.

For the month of July we oversaw all our flow meter calibrations. This will also continue into August.

Collection System

Progress is continuing on our line cleaning and debris clearing. In view of the County's Road overlay projects, our crews are diligently working to clean those lines and mark the lids in the affected areas.



At lift station B-1, pump #2 rotating assembly failed. Since this pump is discontinued, our guys have obtained the part to repair this by replacing the bearings and rebuilding the rotating assembly. Lift Station B-1 got flooded during the rains in January as it is next to Santa Rosa Creek. We hope to convert this lift station to a gravity sewer line as a future capital improvement project.

1 - Lift Station B-1 Rotating Assembly

Tech Talk Topic

Will move to a bi-monthly schedule and will resume next month.

Water Department

Our water crew dealt with several leaks including removing and replacing a fire hydrant struck at Bridge Street and Center Street during the 4th of July holiday weekend. Other notable leak repairs took place on Pickwick Lane, Canterbury Lane, Nottingham Drive, Weymouth Street, and Drake Street.

Staff completed pin-point meter locating for residential and commercial locations. This will assist in after hours location for shut off on customer side leaks, and meter upgrade program. Hydrant testing resumed and one non-operable hydrant was removed and replaced. Water

staff also installed bollards in several areas including hydrant locales to reduce the opportunity of asset/ property damage.

Staff also oversaw leak detection by Utility Services Associates on the remaining 20 miles of distribution mains. This completes the leak detection work for the entire 70 miles of distribution mains.

Water Data

As of July 31, the CCSD has diverted 30% of the annual and 18% of the dry season San Simeon Creek allocations and 40% of the annual and 30% of the dry season Santa Rosa Creek allocations with 74% of total production coming from the San Simeon Creek aquifer. San Simeon Creek well levels are still trending just below average (see attached charts). Additional well level data and production summary reports are available on the website at www.cambriacsd.org/water-data.

Water Department Activities and Tasks for July 2021

Activity	# Completed
Manual Meter Reads/Locates for Billing Purposes	110
Customer assists for high water usage on customer side of meter	19
Locking/Unlocking Water Meters	1
Meter Shut-Off/Turn-On at Owner's Request	7
Repairs of distribution system leaks	17
After-Hours System Alarm Responses	3
USA Locations	23
Water Service Line Information Requests	4
Customer Service Line/Meter Maintenance	5
GIS locating and logging of meters	702
Hydrant Testing/Maintenance*	26
Back-up Generator maintenance/testing	4

*Additional information regarding the Department's hydrant maintenance program can be found at www.cambriacsd.org/water.

Water Reclamation Facility

Chemical pump calibration continues throughout the treatment trains. Staff continues monitoring and maintenance on equipment, grounds, and buildings.

Staff continuing repairs of cabinet and weather stripping for the UV/ Oxidation device. We are obtaining proposals for replacement of Human Machine Interface (HMI) and other devices damaged by prolonged exposure to weathering.

Staff is ramping up the readiness of the facility for potential operation.

Conservation & Permits

Water Supply & Demand

On July 15, 2021, the Board took action to enact a Stage 4 Water Shortage Emergency in light of lowering groundwater levels and a longer-than-average dry season. The Board refined the Stage 4 shortage response actions, suspending monthly meter reads and requesting that Staff work closely with commercial account holders to research case-by-case water use allotment issues. Since the Stage 4 declaration was made, average daily water consumption has declined modestly, and at least one shortage indicator has improved since data was last reported to the Board (see table below). Staff recommends remaining at a Stage 4 and will increase water conservation programming efforts, including providing additional Flume Smart Water System rebates.

Date	SR4	WBE	WBW	Gradient	Average SS Wells
August 2	Stg 1	Stg 3	Stg 4	Stg 3	Stg 3
July 14	Stg 1	Stg 3	Stg 4	Stg 3	Stg 4
July 1	Stg 1	Stg 2	Stg 3	Stg 3	Stg 3
June 1	Stg 2	Stg 2	Stg 2	Stg 3	Stg 3
May 1	Stg 2	Stg 1	Stg 2	Stg 1	Stg 2
April 1	Stg 1	Stg 1	Stg 2	Stg 1	Stg 1

In response to the Stage 4 declaration, Utilities Staff have launched a new program called “Community Partners in Conservation.” This program aims to engage our commercial account holders in spreading the word about the importance of water conservation, while also opening lines of communication between the CCSD and business owners. If you see a CCSD water conservation flyer posted at one of your favorite shops or restaurants, you can be sure they are doing their part to lower water demand in Cambria. Learn more at www.cambriacsd.org/community-partners-in-conservation.

Rebates & Giveaways

You can now find Utilities Staff at the Farmer’s Market every other Friday. In addition to providing general information about the water shortage declaration, Staff also hands out free water efficient product giveaways to CCSD customers, including showerheads, faucet flow adapters, soil moisture probes, hose nozzles with automatic shut-off, and more. Think you know everything about water efficient devices? Think again! Stop by our table to learn more.

Join our mailing list

More Flume rebates are on the horizon. If you aren’t already, be sure to join the Water Conservation mailing list on the CCSD website by clicking “Join our mailing list” on any page.

Permit counter activity for the month of July includes the following:

ASSIGNMENTS (17 TO DATE IN 2021)

022.312.007 Green/Sparks Waitlist No. 80

TRANSFERS (4 TO DATE IN 2021)

VOLUNTARY LOT MERGERS (4 TO DATE IN 2021)

023.362.030 and 023.362.039 2442 Pierce Boles

WILL SERVES FOR REMODELS, ACTIVE SERVICE TRANSFERS, & GRANDFATHERS

(27 TO DATE IN 2021)

Sandke/De Silva	023.048.044	305 Gaines	Interior Remodel
Morrow/Low	022.201.074	5255 Plymouth	Kitchen Addition
Horton/Cleeves	023.016.001	306 Wedgewood	Deck Repair
Katzman/Mahrt	023.122.013	1801 Ogdon	Garage Addition
Barnes/Berry	023.052.014	2281 Madison	Garage Addition
Winter/Swauger	013.262.018	4005 Burton	Convert restaurant to lodging

VACATION RENTAL WILL SERVES (20 TO DATE IN 2021)

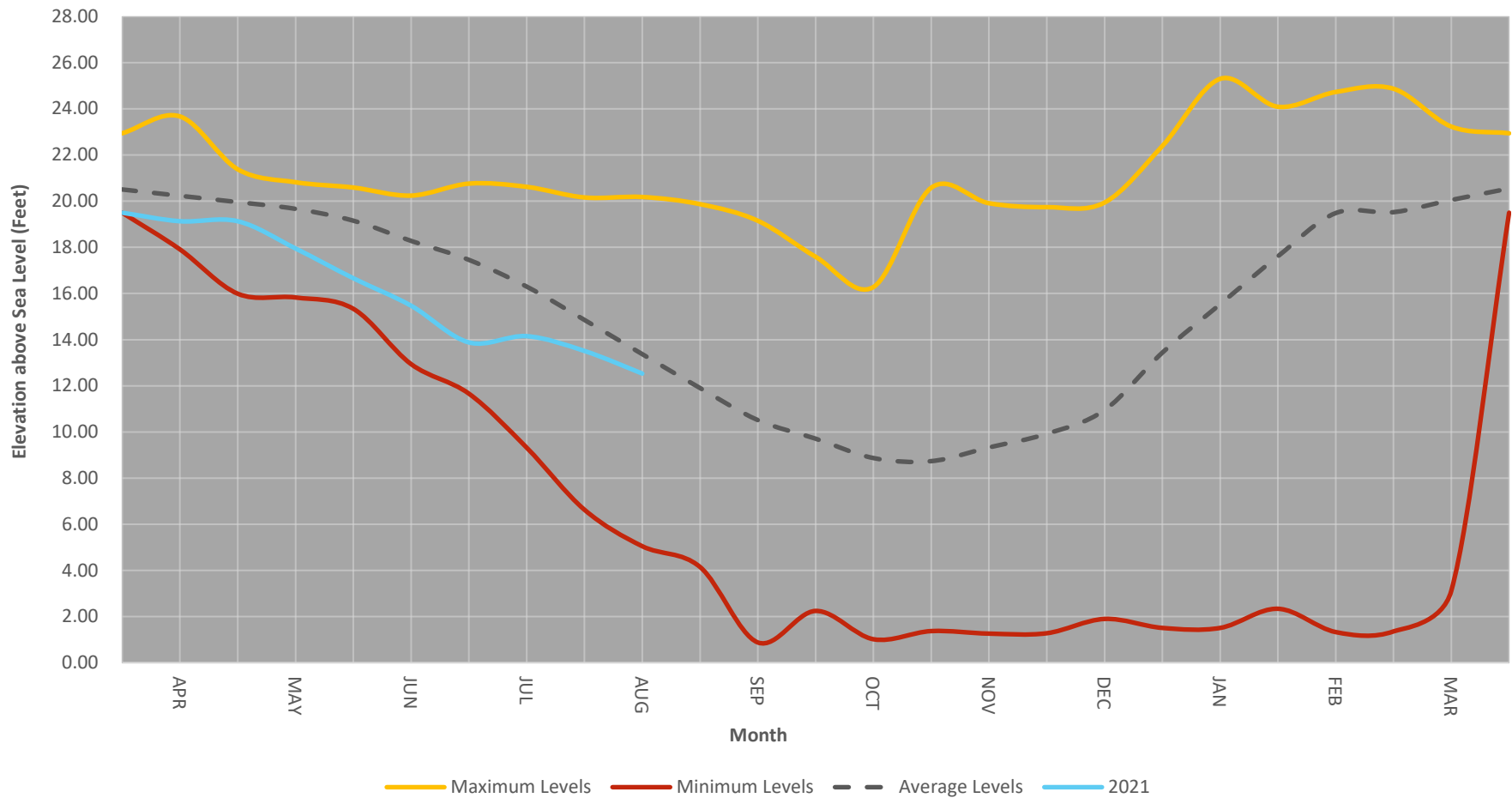
1086 Hillcrest

RETROFIT VERIFICATIONS (26 TO DATE IN 2021)

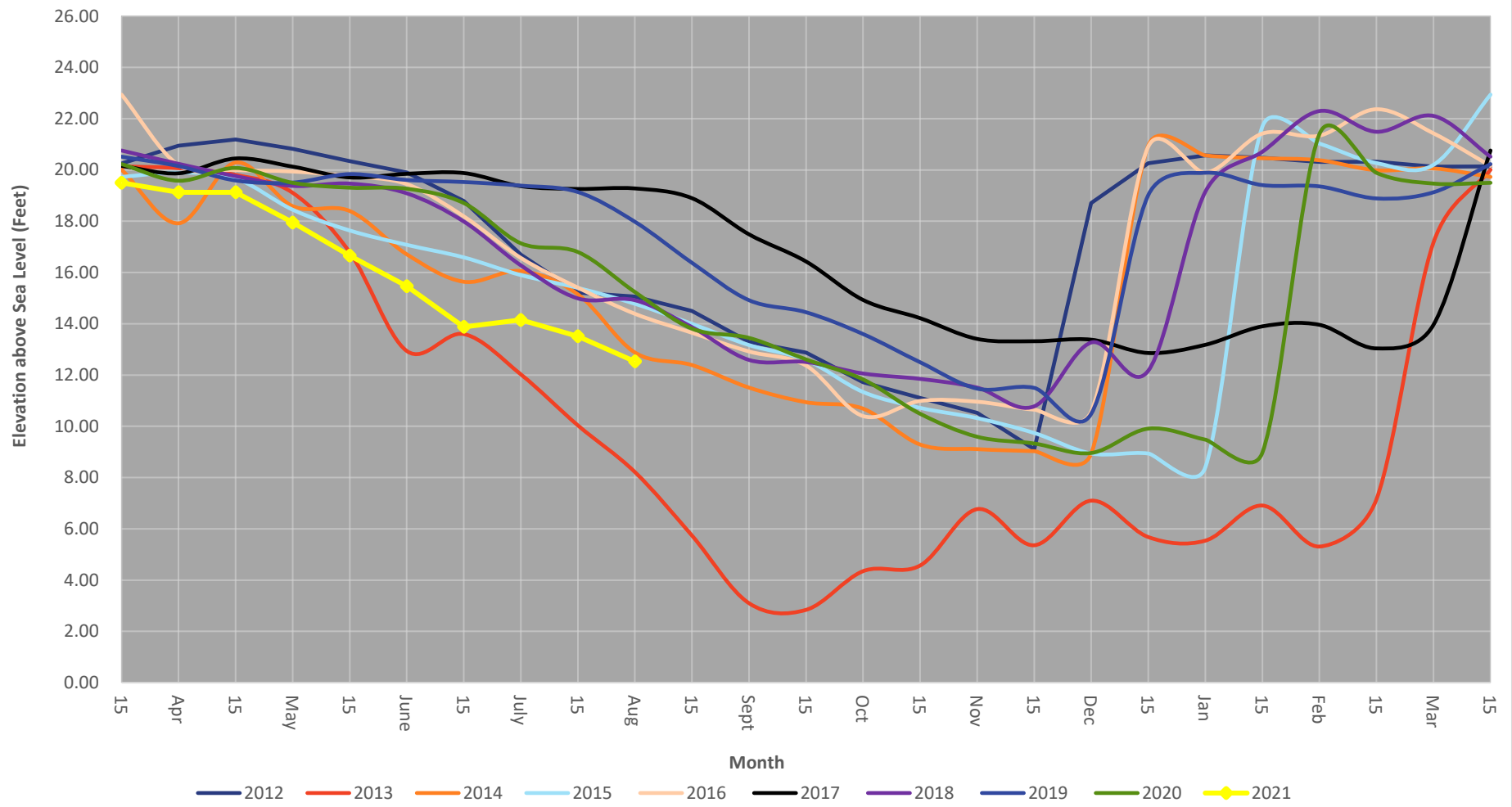
1641 Cardiff 1980 Sherwood 484 Worcester 366 Kerwin
 3129 Wood 5249 Pembroke 1898 Arliss

Water Line/Meter Replacement (1 to date in 2021)

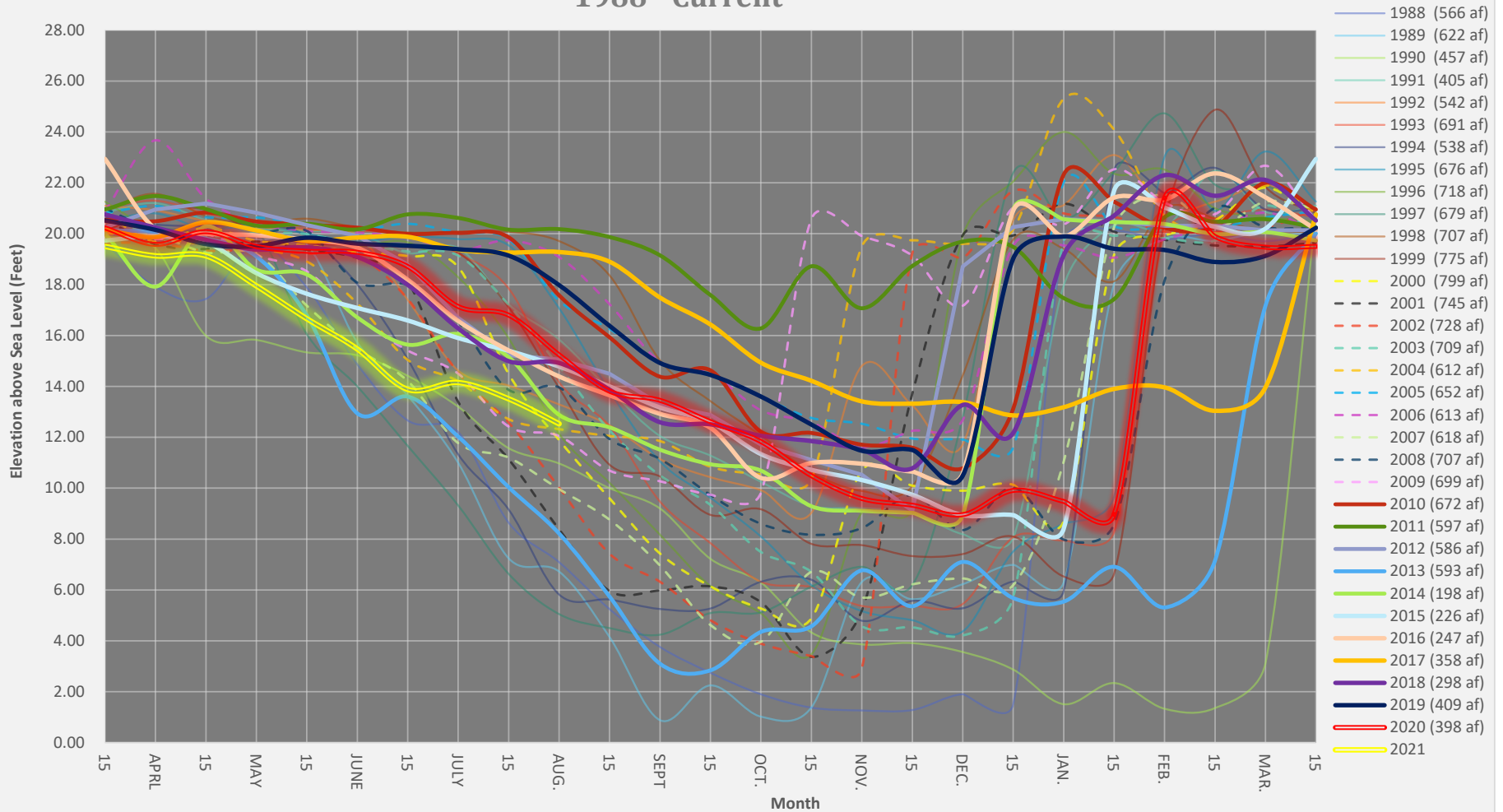
San Simeon Creek Well Levels Mid-March 2021 levels to date and 1988 to Current Min, Max, & Average

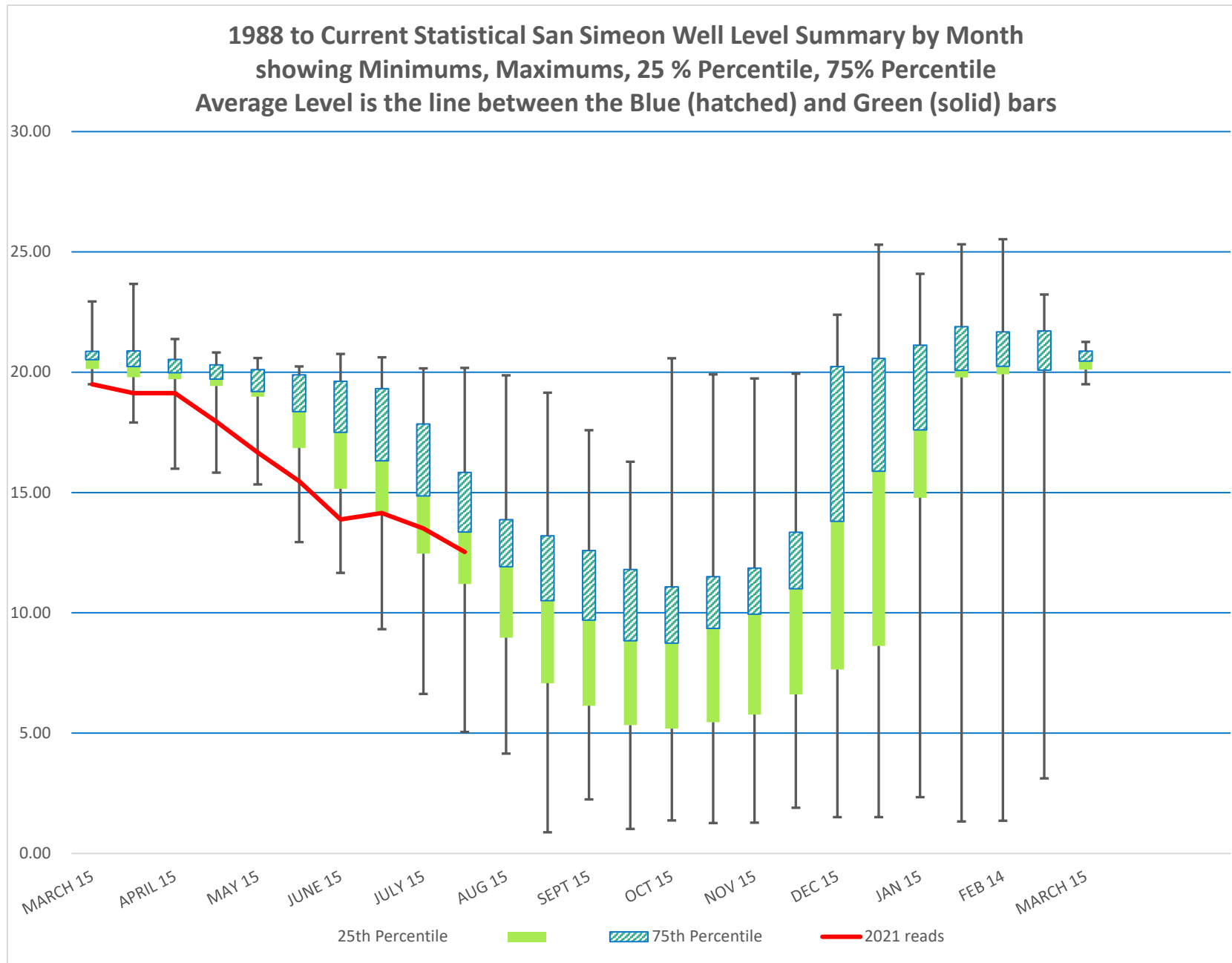


San Simeon Creek Well Levels Last 10 years March, 2012 - Current

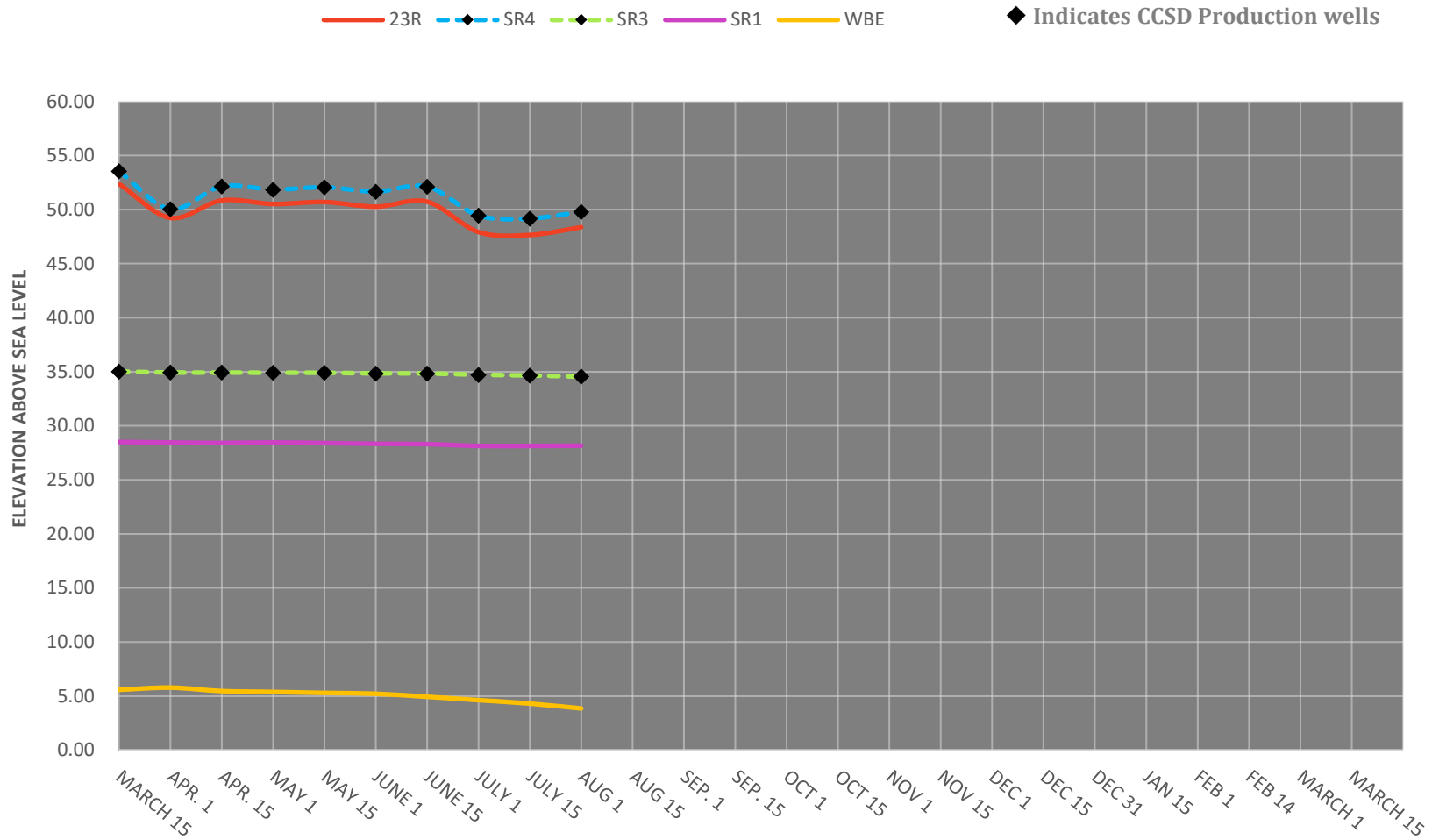


San Simeon Creek Well Levels 1988 - Current





SANTA ROSA CREEK WELL LEVELS March 15th, 2021 - Current



8/2/2021

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 8/2/2021

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	35.05	83.42	48.37	
SR4	32.20	82.00	49.80	
SR3	19.76	54.30	34.54	
SR1	18.24	46.40	28.16	
21R3	9.57	12.88	3.31	Meter read 45183 CF
WBE	13.02	16.87	3.85	
WBW	13.58	17.02	3.44	

AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 = 31.35 FEET
CCSD SANTA ROSA WELL SR4 = 49.80 FEET

SAN SIMEON CREEK WELLS				
16D1	8.68	11.36	2.68	
MW4	13.02	15.95	2.93	
MW1	17.74	42.11	24.37	
MW2	17.03	38.10	21.07	
MW3	22.58	49.56	26.98	
9M1	31.45	65.63	34.18	
9P2	12.10	19.11	7.01	
9P7	12.53	20.69	8.16	
9L1	20.65	27.33	6.68	
RIW	16.90	25.41	8.51	
SS4	17.45	25.92	8.47	SS4 to 9P2 Gradient = + 1.46
MIW	18.25	29.89	11.64	
SS3	21.31	33.73	12.42	
SS2	20.30	33.16	12.86	
SS1	20.07	32.37	12.30	
11B1	37.01	105.43	68.42	
11C1	30.65	98.20	67.55	
PFNW	26.97	93.22	66.25	
10A1	33.71	78.18	44.47	
10G2	25.28	62.95	37.67	
10G1	23.70	59.55	35.85	
10F2	31.96	66.92	34.96	
10M2	30.02	55.21	25.19	
9J3	22.64	43.45	20.81	
lagoon	20.95			mitigation erosion none

AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1,SS2 & SS3 = 12.53 FEET

revised 6/6/16

Red Font are the CCSD's Production Wells, as measured on 8/2/2021

reference point on 16d1,miw1,miw2,miw3,9p7,riw,miw1,ss1,ss2 and ss3 updat 2/17/2015

2021
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
2007	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	2007
	S.R.	0.00	0.00	0.60	1.81	14.47	22.24	23.47	12.37	5.29	18.70	21.20	9.42	129.57	
	SS & SR TOTAL	57.70	47.45	57.07	62.31	70.58	73.45	79.42	75.85	64.01	56.28	56.03	48.03	748.18	
2006	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	2006
	S.R.	0.00	0.78	0.00	0.62	0.74	2.56	23.58	20.72	20.17	23.88	26.46	13.63	133.14	
	SS & SR TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	66.74	60.92	56.38	746.10	
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98	
	SS & SR TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24	
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11	
	SS & SR TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63	
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2003
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05	
	SS & SR TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88	
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71	
	SS & SR TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48	
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68	
	SS & SR TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93	
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	SS & SR TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53	
	SS & SR TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58	
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16	
	SS & SR TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47	
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29	
	SS & SR TOTAL	50.63	49.28	65.68	68.67	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80	
1996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	1996
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	
	SS & SR TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25	
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	SS & SR TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84	
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	SS & SR TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10	

2021
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR	
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993	
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90		1993
	SS & SR TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40		
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992	
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40		1992
	SS & SR TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70		
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991	
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80		1991
	SS & SR TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70		
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990	
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66		1990
	SS & SR TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80		
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989	
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60		1989
	SS & SR TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00		
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988	
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90		1988
	SS & SR TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50		