

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, April 19, 2018 2:00 PM

**1. OPENING**

**A. Call to Order**

President Rice called the meeting to order at 2:04 p.m.

**B. Pledge of Allegiance**

President Rice led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: President Rice, Vice President Bahringer, Director Farmer, Director Wharton, and Director Pierson.

Staff present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, Finance Manager Rudy Hernandez, and District Engineer Bob Gresens.

**D. Report from Closed Session**

District Counsel reported the Board discussed labor relations, but there was nothing else to report.

**E. Agenda Review: Additions/Deletions**

President Rice asked for any additions or deletions to the agenda.

There were no additions or deletions to the agenda.

President Rice stated that Mr. Florez will not be present for his presentation.

**2. PUBLIC SAFETY (Estimated time 5 Minutes per item)**

**A. Sheriff's Department Report**

No one was present for the Sheriff's Department report.

**B. Fire Chief's Report**

CCSD Fire Chief William Hollingsworth provided a report of recent activities in Cambria.

**3. PRESENTATIONS**

**A. Balance Public Relations Senator Dean Florez, Ret., to Present an Update Report on Services Provided**

Balance Public Relations President, Senator Dean Florez, Ret. was not present for the report.

Director Farmer provided a brief summary of the recent Town Hall meeting hosted by Senator Dean Florez, Ret.

**4. PUBLIC COMMENT (Estimated time 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)**

Public Comment:

Karen Dean

Christine Heinrichs

Don Howell

**5. CONSENT AGENDA (Estimated time: 15 Minutes)**

- A. CONSIDERATION TO APPROVE THE FEBRUARY 2018 AND MARCH 2018 EXPENDITURE REPORTS
- B. CONSIDERATION TO ADOPT THE FEBRUARY 5, 2018, FEBRUARY 8, 2018, AND FEBRUARY 16, 2018 SPECIAL MEETING MINUTES AND FEBRUARY 22, 2018 AND MARCH 22, 2018 REGULAR MEETING MINUTES
- C. CONSIDERATION TO APPROVE AMENDED AGREEMENT FOR CONSULTANT SERVICES WITH TEKTEGRITY AND AUTHORIZE AN ADDITIONAL \$1500 FOR LABOR COSTS
- D. CONSIDERATION OF APPOINTMENT OF KAREN DEAN TO THE INFRASTRUCTURE COMMITTEE
- E. CONSIDERATION OF APPROVAL OF ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM REGIONAL GRANT APPLICATION MEMORANDUM OF UNDERSTANDING (MOU)
- F. CONSIDERATION OF ADOPTION OF RESOLUTION 07-2018 DECLARING A PUBLIC NUISANCE FOR THE ANNUAL FIRE HAZARD FUEL REDUCTION PROGRAM
- G. CONSIDERATION TO APPROVE AMENDMENT TO AGREEMENT FOR CONSULTANT SERVICES WITH CAROLYN WINFREY
- H. CONSIDERATION OF ADOPTION OF RESOLUTION 10-2018 AMENDING THE LIST OF DESIGNATED POSITIONS SUBJECT TO THE DISTRICT'S CONFLICT OF INTEREST CODE TO INCLUDE MEMBERS OF STANDING COMMITTEES AND THE SUSTAINABLE WATER FACILITY CHIEF PLANT OPERATOR
- I. CONSIDERATION OF APPROVAL OF LETTER OF SUPPORT FOR THE PROPOSED SENATE BILL 1079 FORESTRY GRANT

President Rice asked for any items to be pulled.

Public Comment:

Crosby Swartz Submitted Email to the Board (President Rice read Mr. Swartz's email)

Director Pierson asked to correct the minutes on page 69. It should say Cambria Healthcare District Liaison Assignment is assigned to Director Pierson.

Director Farmer identified various laboratory costs on the expenditure report related to costs associated with the SWF and PG&E costs.

Finance Manager Rudy Hernandez corrected one item on page 40 of the expenditure report. Ricardo Gomez was voided and not paid.

President Rice asked to pull item 5.C. for separate consideration.

President Rice commented that one of her concerns was on the expenditure report, which Rudy Hernandez clarified. She commented on the minutes and unclear motions. She will work on making them more focused and clear in the future. The item regarding the PROS goals wasn't clear and was not listed in the minutes and should have been included.

Vice President Bahringer moved to approve the consent agenda, except item 5.C., with a comment on item 5.D., appointment of Karen Dean to the Infrastructure Committee; Ms. Dean has attended two meetings and is the Vice Chair of the Committee.

Director Pierson seconded the motion.

Roll Call Vote:

Vice President Bahringer- Aye

Director Pierson- Aye

Director Wharton- Aye

Director Farmer- Aye

President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

President Rice introduced item 5.C. and turned it over to General Manager Jerry Gruber, who gave a brief introduction and asked the Board for any questions.

President Rice stated she has questions regarding managing the contract, specifically that we've spent \$83k and our contract for providing support is the basic, if we weren't doing the extra project replacing the servers, it's supposed to be \$26k.

General Manager Jerry Gruber suggested sitting down with President Rice to evaluate the costs.

The Board discussed the amended agreement.

Director Wharton moved to approve the amended agreement.

The motion died for a lack of a second.

Item 5.C. was not approved.

Vice President Bahringer recommends that if staff feels that it's critical, they bring the item back to the Board. Director Wharton and VP Bahringer both stated that they may be able to support the item if staff could identify the number of hours saved through the negotiation to limit the overage of the contract to \$1500.

## **6. HEARINGS AND APPEALS (Estimated time: 15 Minutes per item)**

- A. DISCUSSION AND CONSIDERATION TO FIX WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES AS PROVIDED IN GOVERNMENT CODE §61124(b) AND CONSIDERATION OF ADOPTION OF RESOLUTION 08-2018**

## FIXING WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES FOR FISCAL YEAR 2018/2019

General Manager introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions.

President Rice opened the public hearing and asked for public testimony.

Public Comment:  
Mike Lyons

President Rice closed the public hearing.

Vice President Bahringer moved to adopt Resolution 08-2018 establishing water and wastewater standby or availability charges for Fiscal Year 2018/2019.

Director Pierson seconded the motion.

Roll Call Vote:  
Vice President Bahringer- Aye  
Director Pierson- Aye  
Director Wharton- Aye  
Director Farmer- Aye  
President Rice- Nay

Motion Passed: 4-Ayes (Bahringer, Pierson, Wharton, Farmer), 1-Nay (Rice), 0-Absent

The Board took a five-minute break.

### **7. BOARD MEMBER AND COMMITTEE REPORTS**

#### **A. Board Member and Committee Reports**

Director Pierson reported on attending the Finance Committee meeting. The next meeting is April 26, 2018 at 10:00 a.m. at the CCSD Fire Dept. He doesn't have a report on the CCHD meeting, as he attended the CSDA training for 2.5 days. Fire Chief Hollingsworth reported on the grant training he attended.

Vice President Bahringer attended the NCAC meeting and the Infrastructure Committee meeting.

President Rice reported on attending the CSDA Leadership Academy. She reported on the Town Hall meeting and that it was helpful for the public to be able to ask questions.

Director Farmer reported on the value of attending the CSDA training last year. He attended the FFRP meeting and they discussed the boundary survey that's been going on for 3-4 months to verify the survey done twenty years ago was accurate. The wildflower show will be taking place next weekend.

Director Wharton reported he was not able to attend the PROS meeting.

President Rice stated there will be Brown Act training on April 26, 2018 at 10:30 a.m. at the Fire Department. The Finance Committee meeting will meet on April 26, 2018 from 9:00 a.m. to 10:30 a.m. at the Fire Department.

### **8. MANAGER REPORTS**

#### **A. General Manager's Report**

General Manager Jerry Gruber provided the Board with a summary of his report and expressed that he intends to bring back a zero-based budget for the Board to approve. He then turned it over to the Finance Manager.

Director Pierson asked the General Manager to provide a list of things he and the Managers recommend adding to the budget, based upon the rate structure. He also felt that the Admin Department overhead should be reallocated to correct amounts to free up funds for the General Fund. Director Pierson asked if the draft budget will be available for the next Finance Committee meeting. He suggested he will ask the Committee if they can postpone their next meeting to May 17, 2018, so they can have the draft budget for Water and Wastewater.

Vice President Bahringer asked to initiate the Proposition 218 process in May.

President Rice discussed the District Transparency Certificate of Excellence and there's a big list on the back which lists website requirements to meet the transparency certificate standards.

**B. Finance Manager's Report**

Finance Manager Rudy Hernandez provided the Board with a brief summary of the Finance Manager's report.

The Board had a discussion regarding the report.

**9. FUTURE AGENDA ITEM(S) (Estimated time:15 Minutes)**

President Rice moved to add the following items to future agendas: audit, budget, rates presentation, and Policy Ad Hoc Committee.

Vice President Bahringer seconded the motion.

President Rice amended her motion to include having a future discussion regarding programs for water wise gardening, as time allows.

Vice President Bahringer accepted the amendment.

Director Farmer suggested the potential of an additional Standing Committee for water resourcefulness and grant funding.

The Board President and Vice President accepted Director's Farmers amendment.

Roll Call Vote:

President Rice-Aye

Vice President Bahringer- Aye

Director Pierson- Aye

Director Wharton- Aye

Director Farmer- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**10. ADJOURN**

President Rice adjourned the meeting at 6:00 p.m.