

POLICY COMMITTEE
REGULAR MEETING
Thursday, March 24, 2022 - 3:00 PM
MINUTES

A. ESTABLISH QUORUM

A quorum was established.

Committee members present – Harry Farmer, Gordon Heinrichs, Claudia Harmon Worthen, Debra Scott, and James Townsend. Committee member Ted Key did not attend the meeting.

District staff present – General Manager John Weigold and Board Secretary Ossana Terterian.

B. CALL TO ORDER

Chairperson Farmer called the meeting to order at 3:05 p.m.

C. AD HOC SUBCOMMITTEE REPORT

There was no Ad Hoc Subcommittee report.

D. CHAIRMAN'S REPORT

Chairperson Farmer gave a short report in preparation for the meeting relating some of the comments made regarding the Policy Committee during the CCSD's most recent Board Meeting.

E. COMMITTEE MEMBER COMMUNICATIONS

Chairperson Farmer asked if there were any member communications. He stated that Committee Member, Ted Key will not be present for the April Committee meeting.

1. PUBLIC COMMENT

None.

2. CONSENT AGENDA

A. Consideration to Approve the January 27, 2022 Regular Meeting Minutes and March 3, 2022 Special Meeting Minutes

Member Heinrichs moved to approve the January 27, 2022 regular meeting minutes.

Member Scott seconded the motion.

Motion passed – Ayes – 3 Nays – 0 Abstain – 1.

Member Townsend moved to approve the March 3, 2022 Special Meeting Minutes.

Member Heinrichs seconded the motion.

Motion passed – Ayes - 4 Nays – 0 Abstain –0.

3. REGULAR BUSINESS

A. Review Role of Standing Committees as Stated in the Board Bylaws

Chairperson Farmer referred the Committee Members to the By-laws in the Committee packet. He also referred the Committee Members to a written statement by Committee Member Key that had been previously emailed to the members which he read aloud for the benefit of the public. Various Committee Members commented on the contents of the designated By-laws, underscoring the role of the Policy Standing Committee. It was mentioned that it would be helpful for the Board to clarify the committee's role based on the By-laws. Member Scott and Member Townsend agreed that the By-laws were clear in that the Committee needs to be directed by the Board to formulate policies on specific issues. The Committee does have the authority to suggest issues to the Board that may need to be put into Board policy, but must then have direction by the Board to go forward with writing a policy to be submitted to the Board for consideration.

Public comment was made by Michael Calderwood who stated that he agreed with this process as outlined by Members Scott and Townsend.

No motion was made.

B. Discuss and Recommend to the Board of Directors that the Policy Committee be directed to draw up a Code of Ethics Policy for the Cambria CSD

Chairperson Farmer presented this item. Discussion ensued.

Member Townsend moved that the Policy Committee request that Chairperson Farmer seek authorization from the Board for the Policy Committee to formulate a draft CCSD Code of Ethics Policy based on the CSDA policy number 1030 as a guide.

Member Worthen seconded the motion.

Motion passed – Ayes - 4 Nays – 0 Abstain –0.

C. Discuss CSDA Policy Number 2300 Emergency Preparedness

Member Heinrichs presented this agenda item. He stated that the CCSD does not currently have an Emergency Preparedness Policy. In addition, he stated that the Policy Committee has, at a previous meeting, approved the wording of the proposed Emergency Preparedness Policy which is based on the CSDA Policy #2300 with two edits.

In Section 2300.3, the words “including an annual Emergency Evacuation Drill,” was added to the first sentence. In Section 2300.9, in the first sentence, the word “annual” was changed to “monthly” in directing the General Manager to provide monthly reports to the Board on the progress of the Emergency Preparedness Program.

Public Comment was made suggesting that this policy may overreach the CCSD Board’s authority. Clarification was made that the policy states that the Board only “authorizes the establishment of an Emergency Preparedness Program”. It is a partner with other agencies to activate and test the plan.

Member Scott moved that the Emergency Preparedness Policy be approved as amended and request that Chairperson Farmer forward the policy to the Board for consideration.

Member Townsend seconded the motion.

Motion passed – Ayes - 4 Nays – 0 Abstain –0.

- D. Discuss and Consider restating "Regular Business" as "Old Business" and "New Business" in Policy Committee Agendas

Chairperson Farmer asked Member Scott to present the rationale to the Committee Members for consideration of this change in future agendas for the Policy Committee. The intent of the change is to provide more clarity to the public regarding the work of the Committee.

Member Scott moved to change the current “Regular Business” agenda item to “Old Business” and “New Business” on future Policy Committee agendas.

Member Worthen seconded the motion.

Motion passed – Ayes - 4 Nays – 0 Abstain –0.

4. FUTURE AGENDA ITEMS

Chairperson Farmer asked for future agenda items.

Member Worthen suggested a future agenda item to direct Chairperson Farmer to request the Board authorize the Policy Committee to provide a draft Climate Change Policy to the Board for consideration.

5. ADJOURN

It was moved and seconded to adjourn the Committee meeting.

Chairperson Farmer adjourned the meeting at 4:51 p.m.