

**POLICY STANDING COMMITTEE, CCSD**  
**MINUTES OF MEETING 2 PM, AUGUST 1, 2019**  
**CAMBRIA VETS HALL, CAMBRIA**

PRESENT: all committee members: Ted Key, John Rohrbaugh, John Nixon, Mike Lyons, Vice Chair Gordon Heinrichs, Chair Amanda Rice

MEMBERS OF THE PUBLIC: John Weigold, Gen. Mgr. CCSD

Chair Rice called the meeting to order at 2: 02 pm

C. **Chairman's Report:** no report by Chair Rice, but the Chair approved the request that all members receive copies of the new bylaws approved by the CCSD during their meeting of July 18

C.1 **Public Comment:** none heard

2. A. **Consent agenda:** Motion by John Nixon, 2<sup>nd</sup> by Ted Key: unanimous approval of the minutes of 2 previous meetings: June 12 special meeting and June 27 Regular meeting.

3. **Regular business:**

Discussion of "Form" and "Content" as it applies to all standing committees. The Policy Committee approved the process governing the flow of new policies. Any new policy developed by any standing committee would first go to the CCSD board of directors for approval. Then, if necessary, any newly approved policy would be routed through the Policy Committee to be sure it conforms with the structure and numbering system used by the California Special Districts Association handbook. The District Clerk should have the responsibility of keeping the future CCSD Board Policy Handbook up-to-date. Motion by John Nixon, Ted Key 2<sup>nd</sup>, unanimous.

The ad hoc committee presented a small binder demonstrating the types of questions and problems encountered in their examination of CCSD policies in relation to those found in the CSDA handbook. Of the six examples, the Committee voted to forward the first 3 examples to the CCSD board of directors to ask for their comment:

CSDA Policy 1000: Adoption/Amendment of Policies

CSDA Policy 1005: Association Memberships

CSDA Policy 1010: Basis of Authority

The Policy Committee decided to delay discussion of the remaining examples until a future meeting. Motion by Amanda Rice, John Nixon 2<sup>nd</sup>. Vote 4 in favor, 1 opposed

Meeting adjourned 3:35 pm. Motion by Mike Lyons, Ted Key 2<sup>nd</sup>, unanimous