

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, December 8, 2022 1:00 PM

**1. OPENING**

**A. Call to Order**

Vice President Dean called the meeting to order at 1:06 p.m.

**B. Pledge of Allegiance**

Vice President Dean led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present at the beginning of the meeting: Karen Dean, Harry Farmer and Tom Gray.

Directors present after being sworn in: Debra Scott and Michael Thomas.

Staff present: Acting General Manager Ray Dienzo, Finance Manager Denise Fritz and Interim Board Secretary/Administrative Analyst – HR & IT Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel and Administrative Department Manager Pamela Duffield.

**D. Election of Officers**

**i** Accept Certification by San Luis Obispo County Clerk-Recorder of November 8, 2022 Election Results

Acting General Manager Dienzo introduced the item and provided a brief summary.

Director Gray moved to accept certification by San Luis Obispo County Clerk-Recorder of November 8, 2022 election results.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 3 Nays - 0 Absent – 0

**ii** Oath of Office

Haley Dodson administered the Oath of Office to Directors Debra Scott and Michael Thomas.

**iii** Election of Officers

Acting General Manager Dienzo introduced the item and provided a brief summary.

Public Comment:

Dixie Walker, Cambria

Mike Lyons, Cambria

Cindy Steidel, Cambria

Michael Calderwood, Cambria

Judith Pratt, Cambria (submitted a written comment)

Suzy Siegler, Cambria (submitted a written comment)

Beatrice Moore, Cambria (submitted a written comment)

The Board of Directors took a break at 1:51 p.m.

The Board of Directors reconvened the meeting at 1:59 p.m.

Director Gray moved to nominate Karen Dean as President.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 (Gray, Farmer, Thomas, Scott, Dean) Nays - 0 Absent – 0

Director Thomas moved to nominate Tom Gray as Vice President.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**E. Agenda Review: Additions/Deletions**

The Board of Directors couldn't consider item 1D until the certification of election by San Luis Obispo County Clerk- Recorder of November 8, 2022 election results and Oath of Offices were delivered to the Veterans' Memorial Hall.

**2. BOARD MEMBER COMMUNICATIONS**

President Dean congratulated Debra Scott & Michael Thomas for winning the election. The Oath of Office will be given once the documents arrive from the County.

Director Farmer thanked all three candidates for running very honest and responsible campaigns.

**3. COMMISSION REPORT**

A. PROS Chairman's Report

PROS Chairman Steve Kniffen provided a report for the PROS Commission.

**4. PUBLIC COMMENT**

Public Comment:

Lauren Younger, Cambria (the administrative analyst read the written comment into the record)

**5. CONSENT AGENDA**

- A.** Consideration of a Water Department Vehicle Purchase and Adopt Resolution 77-2022 Amending the Fiscal Year 2022/23 Budget
- B.** Consideration of Adoption of Resolution 78-2022 Authorizing the Acting General Manager to Manage Debt Issuance Functions for the District in Accordance with the Debt Management Policy

Public Comment:  
Christine Heinrichs, Cambria

Director Gray requested to pull item 5A from the consent agenda.

The Board reached unanimous consensus to pull item 5A from the consent agenda.

The Board of Directors held a discussion regarding 5A.

Acting General Manager Dienzo provided a brief summary on 5A.

Director Gray moved to approve Resolution 77-2022 amending the fiscal year 2022/23 budget.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 3 Nays - 0 Absent – 0

Acting General Manager Dienzo introduced item 5B and provided a brief summary.

Director Gray moved to adopt Resolution 78-2022 authorizing the Acting General Manager to manage debt issuance functions for the District in accordance with the Debt Management Policy.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 3 Nays - 0 Absent – 0

**6. REGULAR BUSINESS**

- A.** Discussion and Consideration of Adoption of Resolution 76-2022 Establishing the 2023 CCSD Regular Board Meeting Schedule

Acting General Manager Dienzo introduced the item and provided a summary.

Director Thomas suggested moving the December Board meeting dates.

Vice President Gray moved to approve the 2023 CCSD regular Board meeting schedule moving the regular Board meeting on December 21 to December 7.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**B. Discussion and Consideration of PROS Commission, Standing Committee Chair and Liaison Appointments**

Acting General Manager Dienzo introduced the item and provided a summary.

**Standing Committee Assignments**

Finance Committee – Vice President Gray  
Resources & Infrastructure Committee – President Dean  
Policy Committee – Director Farmer

**Ad Hoc Committee Assignments**

CDP/WRF – President Dean & Vice President Gray  
Forest Management Alternatives – Vice President Gray & Director Farmer  
Board Skate Park – President Dean & Director Farmer  
Emergency Evacuation Routes – President Dean & Vice President Gray  
Veterans' Memorial Hall – Director Farmer & Vice President Gray  
Solid Waste Rate Alleviation – President Dean & Vice President Gray

**Liaison Assignments**

Cambria Fire Safe Focus Group – Vice President Gray  
Cambria Forest Committee – Director Farmer  
Friends of Fiscalini Ranch Preserve – Director Farmer  
North Coast Advisory Council – Director Thomas  
San Simeon CSD – Director Scott  
California Coastal Commission – Vice President Gray  
PROS Commission ex-officio- Director Farmer

Director Thomas would like to consider a CCHD ad hoc committee liaison.

The Board of Directors will bring it back for further discussion and consideration.

Director Farmer moved to approve the designated assignments.

Vice President Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**7. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

**A. Finance Committee's Report**

There was no Board discussion on this item.

**B. Policy Committee's Report**

Director Scott reported that the Policy Committee recently discussed the needs assessment for an Ethics Policy. The draft minutes are available almost immediately and she would like to see the minutes and highlights included in future agendas.

**C. Resources and Infrastructure Committee's Report**

President Dean reported that the next Resources & Infrastructure meeting will be held on Monday at 2:00 p.m. via Zoom. They will discuss an update from Acting General Manager Dienzo on the CDP application process, instream flow study, the section 7 endangered

species act consultation, update on PG&E IGA process and update on zero liquid discharge pilot project.

**D. Other Liaison Reports and Ad Hoc Committee Reports**

President Dean reported that written reports are included in the agenda packet. She reported that the Coastal Commission is having a Coastal Art & Poetry Contest and the deadline is January 31, 2023. More information is available on their website. It is also having a contest accepting entries for Climate Video Challenge and the deadline is May 31, 2023. King Tides are coming on December 23 and 24, 2022 and January 21 and 22, 2023 and the Commission would like people to submit pictures of the King Tides.

**8. FUTURE AGENDA ITEM(S)**

President Dean asked for any future agenda items.

Director Thomas suggested consideration of a CCHD Board liaison with the Healthcare District.

Director Farmer suggested discussing hiring a grant writer for various projects with the District and a whistleblower policy.

Public Comment:

Michael Calderwood, Cambria

**9. ADJOURN TO CLOSED SESSION**

President Dean asked for public comment on agenda item 8.A. - 8.C.

Public Comment:

Christine Heinrichs, Cambria

President Dean adjourned the meeting to closed session at 2:40 p.m.

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957(b)  
Title: Acting General Manager**
- B. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957(b) Title: Interim General Manager and General Manager**
- C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to Government Code Section 54956.9(d)(1)  
Windeler v. CCSD**

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.