



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, December 17, 2015 - 12:30 PM

Cambria Veterans Memorial Building 1000 Main Street Cambria CA 93428

AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Election of Officers
 - i. Election of Board of Directors Officers

2. SPECIAL REPORTS (Estimated time 5 Minutes per item)

- A. Sheriff's Department Report
- B. CCSD Fire Department Report provided by Battalion Chief Eric Shalhoob

3. ACKNOWLEDGEMENTS AND PRESENTATIONS

- A. Balance Public Relations Dean Florez to Provide an Update to the CCSD

4. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

5. PUBLIC COMMENT (LIMITED TO 30 MINUTES)

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on

the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

6. MANAGER'S AND BOARD REPORTS (Estimated time 15 Minutes total)

A. Manager's Report

i. General Manager's Report

B. Ad Hoc Committee Reports and Other Related Board Member Reports (Committee Meetings and Board authorized meetings attended)

7. CONSENT AGENDA (Estimated time: 15 Minutes)

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

A. Consideration to Approve the Expenditure Report for November 2015

B. Consideration to Approve the Minutes from the Special Meeting held on November 12, 2015 and the Regular Meeting held on November 19, 2015.

C. Consideration to Adopt Resolution 37-2015 Approving a Revised Salary Schedule for Reserve Fire Fighters

8. HEARINGS AND APPEALS (Estimated time: 15 Minutes per item)

9. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

A. Discussion and Consideration of SAFER Grant Staffing Alternatives and Options

B. Discussion and Consideration to Reappoint PROS Commissioners Steve Kniffen and Adolph Atencio for a Four Year Term

C. Discussion and Consideration to Adopt 2016 CCSD Regular Board Meeting Schedule

D. Discussion and Consideration to Appoint an Ad Hoc Committee for the Environmental Impact Report for the Sustainable Water Facility

10. PUBLIC COMMENT (CONTINUED)

Members of the public who have not had the opportunity to speak on item 5 due to the limitation of time may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

11. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.

12. ADJOURN

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 1.D.

FROM: Jerry Gruber, General Manager
Monique Madrid, District Clerk

Meeting Date: December 17, 2015 Subject: Election of Board of Director Officers

RECOMMENDATIONS:

In accordance with the By-Laws Section 1.4, it is recommended that the Board of Directors elect officers for the year. The following procedure is provided for Board consideration:

1. Vice President open nominations for the office of President.
2. Accept nominations from the Board members.
3. Close nominations.
4. Take a vote of those nominated.
5. President open nominations for the office of Vice President.
6. Accept nominations from the Board members.
7. Close nominations.
8. Take a vote of those nominated.

FISCAL IMPACT: None

DISCUSSION:

Section 1.4 of the By-Laws provides the procedure for the election of the President and Vice President annually.

- 1.4 The President and Vice President of the Board shall be elected annually at the first regular meeting in December and the term of office shall commence immediately upon election and continue until replaced.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ ROBINETTE___ THOMPSON ___ BAHRINGER ___ RICE ___ SANDERS___

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Jerry Gruber, General Manager

Meeting Date: December 17, 2015

Subject: MANAGER'S REPORT

GENERAL MANAGER: UPDATE ON THE FOLLOWING ITEMS.

- The Sustainable Water Facility (SWF) remains operational. Staff continues to closely monitor well levels and gradient mound. Cambria's SWF represents a project that enhances the environment while focusing on sustainability. The CCSD Board of Directors and staff encourage anyone who is interested in touring the facility to contact the CCSD General Manager Jerry Gruber at jgruber@cambriacsd.org, or the District Engineer Bob Gresens at bgresens@cambriacsd.org, to coordinate a tour of the SWF. After speaking with Justin Smith the CCSD'S Water Supervisor, it was noted as on December 8, 2015 the SWF is producing approximately 25% of the community's water supply. I will be briefly discussing the difference the SWF has made relating to the San Simeon Gradient and the communities water supply.
- Staff attended the RWQCB Board Meeting on November 20, 2015. The CCSD'S Sustainable Water Facility was discussed as part of a one (1) year follow up to the RWQCB issuing both the Title 22 and Title 27 permits. The RWQCB staff was very complimentary on the responsiveness of the CCSD relating to NOV'S on the original start-up of the facility. The RWQCB was also very complimentary of CCSD relating to the significant reduction in the Wastewater Treatment Plants effluent Nitrate reductions. Nitrates levels leaving the Wastewater Treatment Plant in early December were 1.54 MG/L compared to the historical level between 30 and 40 MG/L.
- Staff is working closely on the final bid documents from Advanced Technical Services, William Bellis regarding the replacement of the Fiscalini Tank. Staff anticipates that those documents will be put out to bid in late January.
- As a friendly reminder the CCSD Administrative Offices will be closed on Thursday, December 24 or on Friday December 25, 2015 for Christmas. The office will reopen on Monday, December 28, 2015. The office will also be closed on Thursday, December 31, 2015 and Friday, January 1, 2016 for the New Year holiday. The office will reopen on Monday, January 4, 2016.
- President Robinette, staff, CCSD consultants and County staff continue to conduct weekly meetings relating to the Environmental Impact Report (EIR.) As part of the agenda for today's meeting staff is recommending that an Ad-Hoc Committee be formed regarding the EIR for the SWF.
- All of the necessary paperwork has been forwarded from the County to the DWR regarding the Districts Proposition 84 grant funding. As of December 9, 2015 the funding is anticipated to be released to the District in a relatively short period of time.
- General Manger Gruber continues to meet weekly with President Robinette to review and discuss CCSD related matters.
- The overall financial outlook for the District continues to improve from original cash flow estimates. Additional information will be provided as part of the Finance Manager's Report. Projected year end estimates are up considerably from last month's amounts which were previously reported to the CCSD Board of Directors.

- Chief Robert Lewin has announced his retirement from CAL FIRE after 37 years of service. His last day will be December 18, 2015. Chief Lewin will start the next Chapter in his life as the Emergency Services Manager for the County of Santa Barbara California. On behalf of the Cambria CSD I would like to thank Chief Lewin for his professionalism and dedication to Cambria over the last several months. Deputy Chief Steve Reeder will be acting Fire Chief filling in behind Chief Lewin until an appointment is made. Chief Reeder has 30 years in the Fire Service and has been serving as Deputy Chief for the past two years.
- Staff continues to work closely with CAL FIRE, the CCSO Fire Department, and CERT on public safety related matters, dead tree removal and anticipated El Nino events.
- Please visit the CAL FIRE website to obtain valuable information relating to preparation for disaster preparedness. The website also has information and maps relating to particular areas within Cambria that are prone to flooding. The CAL FIRE website is CALFIRESLO.ORG.
- Staff has included a copy of CERTS newsletter as part of the General Managers report. Please take a few moments to review valuable information relating to disaster preparedness.
- Attached to my staff report I have also included a flyer for the next opportunity for Cambrians to obtain CERT training. Cambria's CERT program is superb and additional community involved is appreciated. The next CERT training will start on January 11, 2015 and pre-registration is required.
- With regards to the Local Hazard Mitigation Plan (LHMP), County Fire, through Steve Reeder will be the lead agency. As for the status of the funding for the grant, due to the complexity of the federal Homeland Security grant process, CAL OES sent back the initial application for significant revisions. The grant is for many items for a number of agencies. We anticipate having an update on the status of the grant in January.
- I wanted to take a moment to acknowledge Monique Madrid and her recent designation as a Certified Municipal Clerk with the International Institute of Municipal Clerks. Monique, although currently filling the role of two full time positions took the initiative to become certified. Monique will now be working on her Masters level of municipal clerk certification.
- Staff will be starting the budget process earlier than usual for fiscal year budget 2016/2017. This will allow for more time to be allocated for the evaluation of critically needed resources and infrastructure replacement and improvements for each Department.

ADMINISTRATION:

Human Resources:

The recruitment process is continuing for the Utility Billing Clerk and the part-time position to assist the Administrative Services Officer/District Clerk.

We will soon begin the process to fill the Wastewater Grade 2 position and the Maintenance Technician positions.

We are also working on hiring a Maintenance Technician for the Facilities department from a previously developed qualifying list.

District Clerk:

The minutes have a new format as a result of migrating to the Novus Solutions software. We will continue to make changes to it as we become more familiar with the program.

FACILITIES AND RESOURCES:

1. Fiscalini Ranch Preserve:

- a. Hazardous Tree Removal Project:
 1. All of the 190 trees have been dropped.
 2. Phase two of the project will began soon. Phase two consists of cleaning up the downed material and hauling away some of the logs. This work will be done by the California Conservation Corps.
 - a. The California Conservation Corp have committed 2234 hours to help in the cleanup of the dropped trees at no cost to the District.
- b. Tree Planting:
 - i. On November 28th a tree planting day was held on the Ranch. 200 Monterey Pines were planted by Friends of the Fiscalini Ranch volunteers, members of the public and CCSD
- c. Trenton Bridge:
 - i. A dangerous bridge by the Trenton entrance to the Ranch was removed. The bridge was rebuilt by Facilities and Resources staff and Friends of the Fiscalini Ranch Volunteers. Some of the material used came from the dead and dangerous trees cut a month or so ago.
- d. Community Park:
 - i. The public has been invited to comment on the phase 1 plan of the community park.

2. El Nino Preparation:

- a. In preparation of the upcoming El Nino, the following has been done:
 - i. Vet's Hall:
 1. Inspected Vet's Hall and Legion Hall for leaks.
 2. Repaired 40' of rain gutter and down spout on Kitchen side of Hall.
 3. Removed dead tree in parking lot
 4. Cleared all rain gutters of debris
 - ii. Sand: Worked w/ fire department on sand locations for public
 - iii. Fiscalini Ranch:
 1. Cleared drain outlets on the following trails:
 - a. Santa Rosa Creek
 - b. Berry Trail
 - iv. Facilities and Resources Yard:
 1. Installed new roof on paint building

ENGINEER:

Key activities since the November 19, 2015 Board meeting report have included:

- Sustainable Water Facility EIR (previously referenced as the Emergency Water Supply Project): Continue to coordinate with Michael J. Baker International on the Emergency Water Supply Project EIR. This effort is being completed to support the facility's regular Coastal Development Permit application.

- Continued to coordinate with County Public Works on supporting information for the CCSD's Prop 84 IRWM grant reimbursement. An invoice requesting \$4,163,142.25 was submitted by the County to the California Department of Water Resources on December 2, 2015. This reimbursement payment is first made to the County, who will then pay the CCSD. The requested amount does not include a 5-percent retention (\$219,112.75), which is held by the state until all of the project elements have been completed and signed off.
- Responded to miscellaneous information requests for an active service transfer.
- A right of entry permit application with State Parks to support CCSD operations, including monitoring of the riparian corridor downstream from the CCSD's property, remains to be completed.
- Well Level and Production Reports are attached and are available on the District website located at www.cambriacsd.org

FIRE:

Prevention and Education (November, 2015)

- 01 Residential rough/hydro inspections were completed
- 05 Fire final inspections
- 03 Residential site visits for building questions
- 03 Residential Plan Reviews
- 01 Engine company commercial fire and life safety inspections were conducted.
- 03 Public education events.
- 20 Residential smoke detectors were installed and or the batteries changed.
- 03 Contacts with people regarding fire prevention questions
- 04 Station Tours

Meetings and Affiliations (November, 2015)

- Fire Safe Focus Meeting November 9th 1500 Fire Station 57
- SLO County Training Officers Meeting November 16th 0900 Atascadero Fire Dept.
- Meeting with CCSD HR and Payroll Dept. November 16th 1200 Fire Station 57
- ADHOC Meeting with CAL FIRE November 17th 1400 Fire Station 57

Operations

- 84.75 Training hours were logged for Cambria Fire Department for the month of November
- November 14th Cambria Fire Department conducted a training drill focused on high angle rescue
- The only unusual call was a false alarm for NCOR. On 12/7/15 Cambria Fire Department received a call for a person struggling in the water at Leffingwell. It was a false alarm, it was a surfer that lost his surfboard during a large swell.
- Unit Chief Robert Lewin after 37 years in the fire service announced his retirement on December 4th and his last day will be December 18th
- North Coast Battalion Chief Phil Veneris after 30 years in the fire service retired and his last duty day was December 6th

- Battalion Chief Matthew Jauregui retired after 30 plus years in the fire service and his last duty day was December 6th
- Ben Graves is newly assigned to CAL FIRE Cambria Station 10 behind recently retired Mark Sparling

Prevention

- E-5791 Delivered Santa Clause Down Town for Hospitality Night
- We continue to mark trees under the residential emergency permit.

Fire Statistics are attached for your review.

WASTEWATER:

Wastewater Treatment Plant Operations (for November, 2015):

- Operators cleaning out algae growth from surface of effluent holding pond.
- Effluent pump 2 back in service with new VFD in operation.
- Emergency hydraulic pump was repaired.
- Weed abatement and clean up performed around treatment plant.
- Operators responded to off hour plant alarms.
- Emergency plant generator preventive maintenance and non-load run time preformed.
- Worked performed on effluent SCADA totalizer not reading correctly.
- Fence Factory on site for fence repair and for estimate on other plant fence repair that was recently found.

Collection Systems & Lift Stations

- Worked performed at LS B1, B4, and LS 9.
- Responded to sewer backup on Main St. with the jet rodder vacuum truck with no violations to report.
- Operators responded to off hour lift stations alarms
- Heater installed on emergency call out sensea phone to help with condensation buildup.
- Weed abatement and clean up performed around lift stations.
- Checked that all alarms are functioning at all lift stations.
- Lift stations where inspected for operation.
- All emergency generator preventive maintenance and non-load run time performed

Laboratory:

- Samples gathered for FGL monthly compliance reporting.
- Daily Testing for compliance reporting to local and state agencies.

Administrative:

- Completed managers' report for October, 2015
- Completed SWQCRB Semi-annual report for 2015.

Work Request outside of WWTF and Collections System:

- Preventive maintenance performed on all wastewater utilities vehicles.

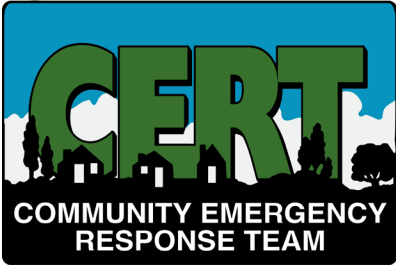
WATER:

- The EWS is running very well we had it down for maintenance during the week of Thanksgiving.
- The SR4 Treatment facility is back up and running in normal operation after the pump failure from last month.
- The SR3 facility is performing better than expected it is the first time we have seen its true potential since we began the upgrade / restarting of the plant in 2014.
- We are still trying to maintain the 60/40 split on production for aquifer management it feels like the goldilocks' zone while the EWS is operational.
- The San Simeon well levels are still doing good and the reverse gradient is staying steady at around +1 ft.
- We have been diligently addressing leaks within the community. Whether they are home owners or our own. we have also seen in increase in high usage concern from Cambria residence 20-30 more calls over the last month.
- Production is up about 5 AC/FT from last November but down 15 AC/FT from 2013.

Production data, well level reports, and associated graphs are attached for your review and can be located on the District website, www.cambriacsd.org

Attachments: CERT Newsletter
 CERT Training flyer
 Finance Manager Report
 Water production and well level graphs
 Fire Statistics
 CMC Certification

CAMBRIA



Newsletter

December 2015

Cambria CERT Founded
November 2002



<http://www.cambria-healthcare.org/certinfo.html>



October 16, 2015 Grapevine mudslides. It could happen here.

CHANGING GEARS

It seems like Mother Nature always has something in store for us. We have all been focused on the fire danger for the last year. Without losing sight of the fact that it will return, we need to think about changing gears for the winter. *Earth, Wind & Fire* isn't just the name of a 70s band (they are going on tour next year). Add water and you have the conditions we train for. Wind and water are going to take center stage for the next couple months. Just like fire, wind and water can make a mess of your neighborhood, but they can also come from any direction with little warning. For winter storms "Shelter-in-place" is generally the first option, but don't lose sight of the potential to evacuate the area. Have a plan, keep alert and keep in touch with what is going on around you.



SLO County Office of Emergency Services has put together a website that provides links to the information that is important during the winter storms. This is worth a bookmark:

<http://www.slocounty.ca.gov/OES/stormprep.htm>.

- Craig Ufferheide, *Cambria CERT Lead*

Disasters Change Things!

“ No one learns to swim in the middle of a flooded river. The only abilities we have in a disaster are those we develop before it starts.”

- *Emergency Management Newsletter*
November 5, 2015

www.emergencymanagement.com

2016 Cambria CERT Quarterly Meetings

January 18

At the first meeting of the new year, we will have a presentation by the Sheriff's office regarding their part in emergency operations in the County and specifically Cambria. Make sure to save the date for this presentation and discussion. It promises to give us a much better idea of how we will work together when that 'bad day in Cambria' happens.

April 18

July 18

October 17

6:30 p.m.

Cambria Community
Presbyterian Church

Fellowship Hall

2250 Yorkshire Dr, Cambria



Pier to Point Fun Paddle was another big success on September 19th. Thank you to all volunteers for making this another big success.

Cambria CERT Basic Training

Don't forget to spread the word about the January 2016 CERT Basic Training Class.

The dates are January 11, 13, 18, 20 & 26, from 6:00 p.m. to 9:00 p.m.

If you haven't received a flyer, email ufferheide@charter.net.

If you would like to attend as a refresher course, there is no charge, but registration is required.

We are also looking for CERT members interested in teaching some of the CERT modules.

Cambria Cell Coverage Progress



Good news on the cell coverage front. It has taken awhile and a combined effort from a lot of levels, but we have the Planning Department's approval of Minor Use Permit projects for Verizon to install small (2') Cell Booster Antennas in three locations around town. The locations are: Melrose Ave. & Berwick Dr., 2599 Pineridge Dr., and Dorset St. & Whitehall Ave.

According to the Planning Department on November 2nd, "All three projects were approved but probably won't be constructed until the first half of next year. They are located on PG&E poles in the County right-of-way." If you would like more info on these installations, here are the links:

• **00009** - at Melrose Ave. and Berwick Dr. Cambria adjacent to APN: 024-093-030

http://www.slocounty.ca.gov/Assets/PL/referrals/coastal/DRC2015-00009_VERIZON_MUP.pdf

• **00010** – at 2599 Pineridge Dr. Cambria adjacent to APN: 023-303-050

http://www.slocounty.ca.gov/Assets/PL/referrals/coastal/DRC2015-00010_VERIZON_MUP.pdf

• **00011** – at Dorset St. and Whitehall Ave. Cambria adjacent to APN: 022-227-016

http://www.slocounty.ca.gov/Assets/PL/referrals/coastal/DRC2015-00011_VERIZON_MUP.pdf

It took the combined effort of a lot of groups and agencies to get this through. These include the Cambria Fire Safe Focus Group, Fire Safe Council, Cal Fire, Sheriff's Dept., CCSD and the County Supervisors. I'm sure I have missed other contributors, but the main point is - the project is on the way.

- Craig Ufferheide, *Cambria CERT Lead*

Rain Readiness

If you have a low spot you want to protect from the winter rains, now is the time to get ready with the use of sandbags.

Sand is available at these Cambria locations:

- Dog Park on Main Street
- Shamel Park on Windsor Boulevard
- Lampton Cliff Park on Lampton Street

Sandbags are available for purchase at hardware stores:

- Cambria Hardware on Village Lane and
- Miners in Morro Bay, Hwy. 41



Loose End from October 19 Meeting

For those who attended the last quarterly meeting, the fire chiefs weren't able to get the sound working for the Cal Fire video. If you would like to see the action overview of Cal Fire, visit: <https://www.youtube.com/watch?v=6oNdpnjQS8>.



Some patrons of Bluebird Inn got a wake up call they didn't expect on November 2nd. It had not rained that much yet, but this tree decided it was time to check out. This may be a sign of things to come. Luckily, no person was hurt, but some really nice cars were "modified".

Red Cross Shelter Training Date Change

One of the driving concepts for Cambria CERT is to assure we can look out for ourselves and our community, immediately following an emergency, until 1st responders are available. That could be hours or that could be days. To achieve this goal, we have been working with other volunteer groups to establish partnerships that can be of mutual benefit.

We are about to realize the first fruit of that effort. The local Red Cross is looking to grow the number of people who are trained to work in a Red Cross shelter. They are creating an opportunity to get people in the community "El Niño Trained" with the Red Cross. They won't have to go through the entire process of becoming an RC volunteer, but they will receive a background check and a full day of training so that they can be called to serve at a shelter. This will speed up the opening of shelters and facilitate opening multiple shelters if needed (we have 7 shelter locations in Cambria). This training is free of charge and will be recorded on your CERT Training record.

If you have had previous Red Cross shelter training you could already be qualified, subject to available records. You still have the option to take this as a

refresher course.

Don't miss this. Save the date: **Saturday, January 9th.** Times and agendas will be available soon. The training is being held county-wide, so the location is expected to be in SLO. The original December 5th date presented several schedule conflicts, so the Red Cross folks listened and changed the date. Please change your save-the-date reminder to January 9, 2016. Hopefully, Mother Nature gets the message too. More details will be out soon.

In the meantime, if you have had Red Cross Shelter training in the past, please let Craig know (ufferheide@charter.net) and he can start some records checks.

Cambria CERT Emergency Website Dashboard

For those of you that maintain a list of emergency reference sites, this one will provide a snapshot of county road restrictions.

County Maintained Road Restrictions

<http://www.slocounty.ca.gov/PW/roadrestrictions.htm>

- Road work status
- County property gates
- Low water crossing status



National Guard Training Exercise at Camp Roberts

Ian McLauchlan had an opportunity to participate in the National Guard training exercise conducted on November 16 and 17 at Camp Roberts.

Ian reported: "They signed up over 130 volunteers but only wanted 100 so they had to make a cut yesterday to get down to the right number. The exercise was about 3 miles in from Highway 101 in a brand new constructed 'village'. The main thrust was creating decontamination buildings and getting people 'washed' down after being rescued and/or treated. It was very well run with the National Guard Top Brass in attendance..."

In 2003, over 50 million people lost power in what was the biggest power outage in U.S. history. Power outages can happen anywhere, to anyone, so it's important to know what to do. Here are some tips to help you get started:

- 1) Build an emergency kit and make a family communications plan
- 2) During an outage, use flashlights as opposed to candles to avoid the risk of fire
- 3) After a power outage, get rid of unsafe food. When in doubt, throw it out!

Check out **ready.gov** to learn more about what you should do before, during, and after a power outage.

Recognizing a Natural Gas Leak

From the socalgas.com website

There are a number of different ways to identify a potential natural gas leak.



LOOK

- If you see: A damaged connection to a natural gas appliance
- Dirt, water or debris being blown into the air
- A dry patch of grass in your yard (in an otherwise moist area)
- A fire or explosion near a pipeline
- Exposed pipeline after an earthquake, fire, flood or other disaster



LISTEN

- If you hear an unusual sound, such as a hissing, whistling or roaring, near a natural gas line or appliance.



SMELL

- If you smell the distinctive odor of natural gas, often described as a sulfur-like odor.
Some people may not be able

to smell the odor for a number of reasons.

Don't Rely on Just Your Nose

Although a distinctive odor is added to make natural gas easy to recognize, you may not be able to smell leaking gas if:

- You have a diminished sense of smell
- You're experiencing odor fatigue (normal, temporary inability to distinguish an odor after prolonged exposure to it)
- You have a physical condition such as a common cold, sinus condition or allergies
- You use tobacco, alcohol, drugs and certain medications
- The odor is masked or hidden by other odors that are present
- Pipe and soil conditions have caused odor fade

Odor Fade

Sometimes physical and/or chemical processes can cause a loss of odorant in natural gas, making it undetectable by smell. Odor fade

can be caused by adsorption, absorption, oxidation or any combination thereof.

Odor fade is more likely to occur in the following situations:

- In new, steel pipe that has been recently manufactured or hasn't been used for odorized natural gas before
- In natural gas piping systems using higher gas pressure, and when natural gas flow is limited or intermittent
- In the presence of rust, mill scale, moisture, air, cutting oil, pipe thread compound, liquids, condensates and other substances

Because of the possibility of odor fade, it's important to not rely only on your sense of smell to be alerted to a natural gas leak.

For a printable copy about odor fade and safe purging practices, see our Safety Bulletin.

If you have additional questions or concerns regarding pipe conditioning or odor fade, call us at 1-800-427-2200 or contact a licensed, qualified professional.

What to Do if You Suspect a Natural Gas Leak

If you smell a natural gas odor, hear the hissing sound of gas escaping or see other signs of a leak, immediately evacuate the area, and from a safe location call 911 or SoCalGas at 1-800-427-2200

DON'T smoke, or light a match, candle or other flame.

DON'T turn electrical appliances or lights on or off, operate motorized equipment or vehicles, or use any device that could cause a spark.

Please submit newsletter articles to: stevensg@charter.net

CAMBRIA



WHAT IF.....

You dialed 9-1-1 and there was a busy tone?

OR.....

There wasn't any dial tone at all?

IF A MAJOR DISASTER OCCURRED IN OUR COMMUNITY RIGHT NOW, WOULD YOU KNOW HOW TO TAKE CARE OF YOURSELF AND ASSIST OTHERS?

- WHY:** In the event of a large-scale disaster, the normal Emergency Response Agencies that serve you will be overwhelmed and they might not be able to assist you for up to 72 hours (it's simply, a supply and demand issue).
- WHO:** Sponsored by: **Cambria Fire Department, Cambria Health Care District, SLO County Fire Chiefs Assoc. & SLO County Sheriffs Advisory Foundation**
- WHAT:** CERT is a "hands-on" course that teaches individuals to be better prepared in the event of a major disaster. In the CERT training class you will learn about; how and when to turn off your **Utilities; Firefighting skills; Medical skills; Hazardous Materials & Terrorism awareness; light Search and Rescue techniques; and most importantly, you'll learn SELF RELIANCE.**
- WHERE:** Cambria Fire Department, 2850 Burton Dr.
- WHEN:** Five evening classes. The **2016** class dates are **January 11, 13, 18, 20 & 26, from 6:00pm to 9:00pm**
- COST:** There is a \$35 materials fee that provides you with a student manual and first aid supplies.

Since it's not a matter of "if" but more a matter of "when" join the over 1300 graduates, county wide. Learn the skills to better prepare yourself and your family.

PRE-REGISTRATION IS A MUST – Start the New Year Right

The \$35 fee is due by Jan. 4th, 2016.

Send or bring your check to the Cambria Fire Dept., payable to: CERT.

Mail to: CERT, 2850 Burton Drive, Cambria, 93428. Mail TODAY!

Pre-payment is a must to complete registration (for more info dial 927- 6240)

Or email cambriacert@gmail.com

BOARD OF DIRECTORS' MEETING – DECEMBER 17, 2015
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT

ADMINISTRATION

The annual financial audit of the District's financial records for Fiscal Year 2014-15 is in progress as of December 8, 2015.

BUDGET FY 2015/2016

- A Fiscal Year 2015/2016 Budget was adopted on June 25, 2015. A mid-year budget review will be presented to the Board at the regularly scheduled meeting in February 2016.

EXPENDITURES OVER \$100,000 DURING JUNE 2015

There were no disbursements in excess of \$100,000 during November 2015.

WATER/WASTEWATER USAGE AND BILLING

The chart on the following page reflects usage and billing through September/October 2015. Sales for September/October 2015 were 32,633 CCF which is 13% higher than last year (28,764). Sales of 32,633 CCF in September/October equals 64% of baseline sales in Fiscal Year 2012/2013. Sales for July/August 2015 were 33,441 which were 6% higher than last year (31,592) and equal 54% of baseline sales in Fiscal Year 2012/2013. We received \$36,864 in EWS Operating Revenue.

1 **CCSD WATER SALES HISTORY AND PROJECTIONS**

2 11/13/2015

3	FY 12/13	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	<u>CASH</u>	
4	TOTAL	381,951	313,702	250,683	255,453	277,670	333,616		
5	BASE	102,586	102,672	102,722	102,809	102,906	102,915	616,610	
6	USAGE	278,488	210,933	146,434	151,971	173,955	229,755	1,191,536	
9	ADJUSTMNTS	877	97	1,527	673	809	946	4,929	
11	TOTAL CASH							1,813,075	
12	CCF	61,407	51,098	40,051	40,943	44,201	54,173	291,873	
13	USAGE \$/CCF	4.54	4.13	3.66	3.71	3.94	4.24		
14									
15	FY 13/14	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	<u>CASH</u>	
16	TOTAL	393,622	298,103	242,203	232,597	271,413	231,812		
17	BASE	102,895	102,793	102,784	102,907	102,885	102,755	617,019	100%
18	USAGE	288,512	192,906	137,197	129,137	97,979	99,313	945,044	79%
21	ADJUSTMNTS	2,215	2,404	2,222	553	(157)	(17,035)	(9,798)	
22	PENALTIES/SURCHARGES					70,706	46,779	117,485	
23	TOTAL CASH							1,669,750	92%
24	CCF	63,113	47,345	38,827	36,576	24,917	25,500	236,278	81%
25	USAGE \$/CCF	4.57	4.07	3.53	3.53	3.93	3.89		
26									
27	FY 14/15	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	<u>CASH</u>	
28	TOTAL	315,646	386,085	328,775	347,274	397,073	349,205		
29	BASE	102,952	102,867	102,837	102,835	102,093	102,987	616,571	100%
30	USAGE	127,246	103,268	83,048	85,496	107,340	103,415	609,813	51%
31	EWS BASE		62,097	62,094	61,799	61,668	61,996	309,654	
32	EWS USAGE		89,005	60,235	61,371	73,203	76,203	360,017	
33	ADJUSTMNTS	(7,277)	(15,945)	(12,369)	(3,435)	(7,359)	(51,890)	(98,275)	
34	PENALTIES/SU	92,725	44,793	32,930	39,208	60,128	56,494	326,278	
35	TOTAL CASH							2,124,058	117%
36	CCF	31,592	28,764	23,723	23,967	28,899	28,229	165,174	57%
37	% OF FY 12-13	51%	56%	59%	59%	65%	52%		
38	USAGE \$/CCF	4.03	3.59	3.50	3.57	3.71	3.66		
39	EWS \$/CCF		3.09	2.54	2.56	2.53	2.70		
40									
41	FY 15/16	ACTUAL		PROJECTED			<u>CASH</u>		
42		<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>		
43	TOTAL	496,358	430,208	342,512	345,907	377,915	378,193		
44	BASE	102,935	102,730	102,837	102,835	102,093	102,987	616,417 100%	
45	USAGE	124,569	116,096	85,539	88,061	109,487	105,483	629,235 53%	
46	EWS BASE	61,874	61,792	62,094	61,799	61,668	61,996	371,223	
47	EWS USAGE	83,654	79,869	62,042	63,212	74,667	77,727	441,171	
48	EWS OPS		36,864					36,864	
49	ADJUSTMNTS	(3,964)	(49,726)	(10,000)	(10,000)	(10,000)	(10,000)	(93,690)	
50	PENALTIES/SU	127,290	82,583	40,000	40,000	40,000	40,000	369,873	
51	TOTAL CASH							2,371,094 131%	
52	CCF	33,441	32,633	24,435	24,686	29,477	28,794	173,465 59%	
53	% OF FY 12-13	54%	64%	61%	60%	67%	53%		
54	USAGE \$/CCF	3.73	3.56	3.50	3.57	3.71	3.66		
55	EWS \$/CCF	2.50	2.45	2.54	2.56	2.53	2.70		

The chart below shows actual CCFs billed in fiscal year 2015 and the first two billing periods for fiscal year 2016 compared to what was billed in fiscal year 2013.

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COMPARISON OF WATER USAGE BILLED						
	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
FY 2012/2013	61,407	51,098	40,051	40,943	44,201	54,173
FY 2013/2014	63,113	47,345	38,827	36,576	24,917	25,500
Note 1	103%	93%	97%	89%	56%	47%
FY 2014/2015	31,592	28,764	23,723	23,967	28,899	28,229
Note 2	51%	56%	59%	59%	65%	52%
FY 2014/2015	33,441	32,633				
Note 3	54%	64%				
Note 1: Each FY 2013/2014 billing cycle compared to same billing cycle in FY 2012/2013						
Note 2: Each FY 2014/2015 billing cycle compared to same billing cycle in FY 2012/2013						
Note 3: Each FY 2015/2016 billing cycle compared to same billing cycle in FY 2012/2013						

WASTEWATER REVENUE

The chart below shows actual Wastewater revenue for fiscal years 2013, 2014, 2015 and the first two billing periods for fiscal year 2016 as well as projected revenue for the remainder of fiscal year 2016.

56 **CCSD WASTEWATER SALES HISTORY AND PROJECTIONS**

57 11/13/2015

58 FY 12/13	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
59 SEWER SALES	353,040	333,530	314,016	316,887	322,690	339,547
60 BASE	248,975	248,931	248,991	249,061	248,917	248,880
61 USAGE	104,065	84,599	65,025	67,826	73,773	90,667
62	<i>PERCENT SALES COMPARED TO JUL/AUG 2013:</i>					
63	100%	81%	62%	65%	71%	87%
65						
66 FY 13/14	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
67 TOTAL	356,678	327,765	312,334	309,020	288,655	288,937
68 BASE	249,916	249,111	249,098	249,489	249,415	249,153
69 USAGE	106,762	78,654	63,236	59,531	39,240	39,784
70						
72	<i>COMPARISON TO SAME PERIOD FY 12/13</i>					
74 TOTAL %	101%	98%	99%	98%	89%	85%
75 USAGE %	103%	93%	97%	88%	53%	44%
76						
77 FY 14/15	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
78 TOTAL	298,877	291,469	286,650	287,225	292,401	291,940
79 BASE	250,263	250,012	249,984	250,198	249,261	250,349
80 USAGE	48,614	41,457	36,666	37,027	43,140	41,591
81						
82	<i>COMPARISON TO SAME PERIOD FY 12/13</i>					
82 TOTAL %	85%	87%	91%	91%	91%	86%
83 USAGE %	47%	49%	56%	55%	58%	60%
84						
85	ACTUAL		PROJECTED			
86 FY 15/16	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
87 TOTAL	297,892	296,385	287,750	288,336	293,264	292,772
88 BASE	250,403	249,841	249,984	250,198	249,261	250,349
89 USAGE	47,489	46,544	37,766	38,138	44,003	42,423
90						
91	<i>COMPARISON TO SAME PERIOD FY 12/13</i>					
92 TOTAL %	84%	89%	92%	91%	91%	86%
93 USAGE %	46%	55%	58%	56%	60%	47%
94						

EXPENDITURES FOR THE EMERGENCY WATER SUPPLY

The District has undertaken the development of an Emergency Water Supply system in response to the worst drought in California history which resulted in a declared Stage 3 Drought Emergency. \$12,736,588 in expenditures for the EWS project have been authorized by the CCSD Board of Directors. Those expenditures include the following:

CDM Smith: Engineering, Preconstruction, Permitting and Environmental Services	\$ 2,786,818
CDM Constructors Design/Build Services	7,345,669
General Costs	323,747
Other Professional Services	483,145
Total Plant Design/Build Expenditures	\$ 10,939,379
Plant Start-Up Expenditures	367,951
Regular Coastal Development Permit Expenditures	429,258
Future Regular Coastal Development Permit Mitigation Measures	1,000,000
TOTAL AUTHORIZATIONS	\$ 12,736,588

The Finance Department has accounted for expenditures associated with this effort by grouping expenditures into two main categories:

- 1. EWS: Filtration System, SR1/SR3 at Santa Rosa Creek**
- 2. EWS: Brackish Water Treatment at San Simeon Creek**

Total **invoices** paid thru November 2015 for the Emergency Water Supply projects associated with Santa Rosa Creek equal \$354,134. This figure includes costs associated with the rehabilitation of the Filtronics Plant and the SR1 and SR3 wells. An additional \$40,000 will be required to replace the filtronics filter media to complete the project. The District has been awarded a Public Works System Drought Relief Grant of \$307,876 to offset the cost of this project. On September 28, 2015, the District received \$248,246 from this grant and on October 28, 2015 an additional \$20,371 was received from this grant. Additional grant funds will be collected as additional work on this project is finished.

With respect to the Brackish Water Treatment at San Simeon Creek project, total commitments made to-date, in the form of issued **purchase orders**, equal \$10,153,560. These relate to Task Orders in the following way:

174,495	Task Order 1: Hydrogeoloical Modeling
299,601	Task Order 2: Preconstruction Engineering (Phase 1)
920,084	Task Order 3: Preconstruction Services (Phase 2)
499,941	Task Order 4: Engineering; Permitting; Purchase Assistance
584,607	Task Order 5: Permitting and Environmental
308,090	Task Order 6: Permitting and Environmental
<hr/>	
2,786,818	Total CDM Smith
6,647,919	Design/Build Contract
511,602	Change Order 1
123,953	Change Order 2
83,268	Change Order 3
<hr/>	
7,366,742	Total CDM Constuctors
<hr/>	
10,153,560	Total CDM Smith & CDM Constructors

- Invoices paid through November 2015 to CDM Smith, the Emergency Water Supply Project’s primary design/build contractor, equal \$2,986,216.
 - Invoices paid through November 2015 to CDM Contractors Inc., the Emergency Water Supply Project’s primary builder, equal \$6,937,844.
- With respect to the Brackish Water Treatment at San Simeon Creek project, total expenditures to all vendors through November 2015, meaning checks issued, equal \$10,864,839.

CASH BALANCES

CCSD maintains one account with the State of California Local Agency Investment Fund (LAIF) and the following five accounts at Heritage Oaks Bank:

- a payroll account;
- an account for operation of the Veteran’s Hall;
- an account for medical benefits for employees;
- a main checking account; and
- a money market account.

CCSD pools all of its cash for all of its funds so, other than restricted funds, no cash asset is held for any specific fund. It should be noted that when the pooling method is used, a fund may overdraw its account in the pool. These overdrafts are reported as liabilities with a corresponding receivable (due to/from other funds) on the balance sheet.

The first three accounts shown above are restricted funds which are not available for use in other areas. However, the last two accounts are unrestricted and are available, along with LAIF, as part of the “pooled” cash of CCSD.

It should be noted that revenues and expenditures fluctuate significantly from month to month and that the most appropriate comparison of available cash balances is at the end of the fiscal year on June 30th. Final balance amounts in the Water and Wastewater funds are determined after all other fiscal year activity is recorded, reconciled and audited. Audited cash balances on June 30, 2014 were as shown below. It should be noted that the Emergency Water Supply Project is included in the Water Fund and receipt of funds from a loan of \$8,900,000 for the Water Fund (Emergency Water Supply Project) was anticipated shortly after the end of the fiscal year.

CCSD FINANCIAL AUDIT JUNE 30, 2014			
<u>FUND</u>	<u>CASH BALANCE</u>	<u>INTERFUND LOANS</u>	<u>CASH POSITION</u>
GENERAL FUND	1,900,666	2,251,907	4,152,573
WATER FUND	1,674,294	(2,251,907)	(577,613)
WASTEWATER FUND	302,778		302,778
TOTAL	3,877,738	-	3,877,738

2014 LOANS	2,094,181
LOANS PRIOR TO 2014	157,726
TOTAL LOANS	2,251,907

CCSD CURRENT CASH POSITION AND PROJECTION

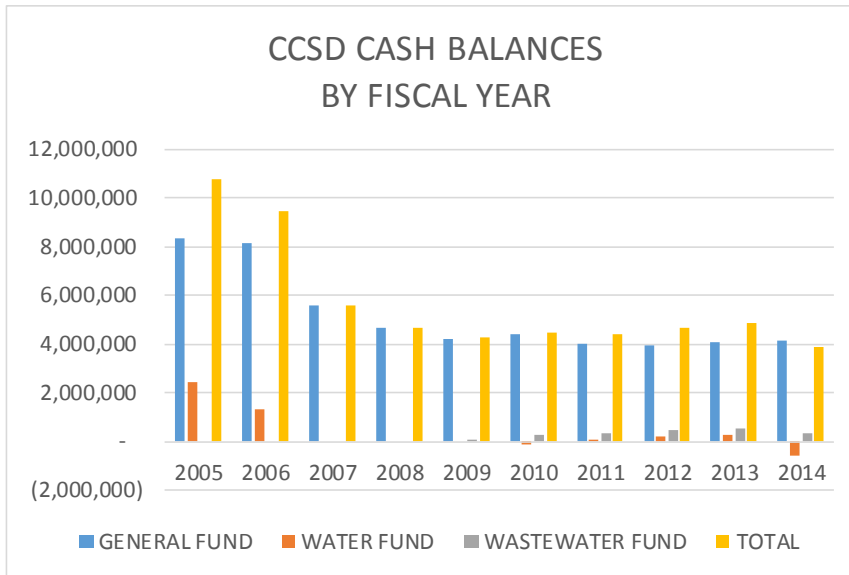
Cash balances on November 30, 2015 were \$1,295,503 as shown below. However, there were \$6,692 in checks issued but still outstanding at the end of the month which leaves only \$1,290,811 in cash actually available.

HOB CHECKING BALANCE	\$436,031
HOB MONEY MARKET BAL	\$503,750
LAIF BALANCE	\$355,722
TOTAL CASH	\$1,295,503
OUTSTANDING CHECKS	(4,692)
AVAILABLE CASH	\$1,290,811

The cash flow projection for the remainder of the fiscal year is shown below. This projection **does not** include any potential increases in revenue due to an anticipated increase in water and wastewater rates in January 2016. It also **does not** include the expected receipt of the Proposition 84 Grant in the amount of \$4,382,255.

CAMBRIA COMMUNITY SERVICES DISTRICT CASH FLOW PROJECTION FY 15-16							
	<u>DEC 2015</u>	<u>JAN 2016</u>	<u>FEB 2016</u>	<u>MAR 2016</u>	<u>APR 2016</u>	<u>MAY 2016</u>	<u>JUN 2016</u>
BEG BALANCE	1,290,811	2,271,793	1,881,233	1,665,673	967,854	1,651,232	1,044,709
CASH IN							
WATR SALES	156,250	52,083	156,250	52,083	156,250	52,083	156,250
WATER WAIT LIST	-	-	-	-	-	-	55,000
AWTP SALES	105,000	35,000	105,000	35,000	105,000	35,000	105,000
AWTP OPS SALES	62,692	10,765	10,765	32,296	-	-	-
WW SALES	218,250	72,750	218,250	72,750	218,250	72,750	218,250
PROPERTY TAX	1,213,306	48,532	48,532	-	727,983	-	-
F&R GRANT	-	-	-	-	-	-	-
FRANCHISE FEE	10,000	2,000	10,000	2,000	10,000	2,000	10,000
OTHER	6,778	4,278	6,778	4,278	6,778	4,278	6,778
TOTAL CASH IN	1,772,276	225,409	555,576	198,407	1,224,262	166,112	551,278
CASH OUT							
WAGES	393,333	284,333	284,333	284,333	284,333	284,333	395,333
OPS: FIRE	18,944	31,444	31,444	31,444	18,944	43,944	18,944
OPS: F&R/PROS	14,007	14,007	14,007	14,007	14,007	14,007	14,007
OPS: ADMIN	41,272	41,272	41,272	41,272	41,272	41,272	41,272
OPS: WATER	52,937	55,612	55,612	55,612	55,612	55,612	55,612
OPS: WASTEWTR	52,801	49,551	49,551	49,551	49,551	49,551	49,551
AWTP OPS	63,000	47,250	-	-	-	-	-
DEBT	-	-	186,447	329,712	24,164	173,916	-
DISPATCH	-	-	-	-	-	-	-
CALFIRE CONTRAC	60,000	-	60,000	-	-	60,000	-
FISCALINI TANK	14,000	-	-	-	-	-	-
EWS PROJECT	50,000	50,000	50,000	50,000	50,000	50,000	50,000
SLUDGE REMOVAL	20,000	-	-	-	-	-	-
RAG PICKER \$90k	-	-	-	-	-	-	-
CAPITAL PROJECTS	11,000	42,500	20,000	8,000	3,000	-	-
TOTAL CASH OUT	791,294	615,969	792,666	863,931	540,883	772,635	624,719
ENDING BALANCE	2,271,793	1,881,233	1,644,143	1,000,149	1,651,232	1,044,709	971,268
NOTES:							
1. CCSD received Drinking Water Drought Grant for \$248,246 on September 28, 2015							
2. CCSD received an additional \$20,371 for Drinking Water Drought Grant on 10/28/15							
3. CCSD received \$59,417 Grant for Trash Recepticles on 10/21/15							
4. CCSD currently owes approximately \$1,128,000 to vendors for work completed or committed for the EWS but not yet paid and which is not included in above expenditures.							

The following chart and table show audited cash balances in the three funds on June 30th of each fiscal year for the last ten years.



	GENERAL FUND	WATER FUND	WASTEWATER FUND	TOTAL
2005	8,340,086	2,427,867	-	10,767,953
2006	8,172,903	1,290,772	0	9,463,675
2007	5,561,428	0	0	5,561,428
2008	4,658,444	0	0	4,658,444
2009	4,237,597	0	27,551	4,265,148
2010	4,414,366	(157,726)	242,400	4,499,040
2011	4,001,132	39,341	345,804	4,386,277
2012	3,972,897	231,027	450,891	4,654,815
2013	4,096,965	236,601	556,700	4,890,266
2014	4,152,573	(577,613)	302,778	3,877,738

EXTERNAL LOANS

As of October 31, 2015, the CCSD external debt is as shown in the following two charts, including interest rates and prepayment penalty provisions.

**ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF LONG-TERM INFRASTRUCTURE-RELATED DEBT**

DESCRIPTION	State Revolving Fund Loan	Bank Note (Funds 2006 Refund of 1999 Bonds)	Bank Note (2014 Installment Sales Agreement for EWS)
DEBT HOLDER	SWRCB	City National Bank	Western Alliance Bank
ORIGINAL PRINCIPAL	\$2,592,324.38	\$2,245,000.00	\$8,939,000.00
INTEREST RATE	3.00%	4.55%	4.11%
FUND	Wastewater	Wastewater	Emergency Water Supply
DEPARTMENT	Wastewater	Wastewater	Water
FINAL PAYMENT DATE	5/28/2016	9/23/2023	8/1/2034
PRINCIPAL BALANCE @ 8/11/14	\$332,920	\$1,303,000	\$8,939,000
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015	\$164,069	\$109,000	\$149,181
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015	\$9,987	\$56,807	\$177,573
PROJECTED BALANCE @ 6/30/15**	\$168,851	\$1,194,000	\$8,789,819
PROJECTED PRINCIPAL PAYMENT(S) FFY 2015/2016	\$168,851	\$109,000	\$304,246
PROJECTED INTEREST PAYMENT(S) FFY 2015/2016	\$5,066	\$51,847	\$358,137
PROJECTED BALANCE @ 6/30/16**	\$0	\$1,085,000	\$8,485,573
PROJECTED PRINCIPAL PAYMENT(S) FFY 2016/2017	\$0	\$114,000	\$313,861
PROJECTED INTEREST PAYMENT(S) FFY 2016/2017	\$0	\$46,773	\$345,565
PROJECTED BALANCE @ 6/30/17**	\$0	\$971,000	\$8,171,712
PROJECTED PRINCIPAL PAYMENT(S) FFY 2017/2018	\$0	\$118,000	\$326,893
PROJECTED INTEREST PAYMENT(S) FFY 2016/2017	\$0	\$41,496	\$332,533
PROJECTED BALANCE @ 6/30/18**	\$0	\$853,000	\$7,844,819
PROJECTED INTEREST PAYMENTS FFY 14/15-17/18	\$15,053	\$196,923	\$1,213,808
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)*	\$173,987	\$161,731	\$659,975
PREPAYMENT PENALTY	No	Yes-3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	Yes - 5% until 8/1/2015; prepayment premium calculation before 8/1/2024; 0% on or after 8/1/2024

*Average is based on years with a balance outstanding for the entire year. Payoff years are excluded if final amount is less than normal.

**Presumes all scheduled payments are timely made.

INTERNAL LOANS

The only internal loan is the Army Corp of Engineers matching loan which was made consistent with the District’s practice of maintaining pooled cash available to cover the cash flow needs of the agency and of any individual Fund, to be restored to the General Fund.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
Water	\$ 166,000	\$ 166,000	\$ 157,726	Army Corp of Engineers Matching

**ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF SHORT-TERM DEBT**

LENDER CITY NATIONAL BANK
 AMOUNT OF ORIGINAL DEBT \$102,000
 DATE LOAN OBTAINED November 1, 2012
 INTEREST RATE 3%
 ANNUAL PAYMENT \$27,605
 DATE OF LAST PAYMENT April 1, 2017
 PURPOSE OF DEBT Purchase of 4 Pick-up Trucks and 1 Office Copier

LENDER MORTON REVOCABLE TRUST
 AMOUNT OF ORIGINAL DEBT \$53,612
 DATE LOAN OBTAINED September 15, 2013
 INTEREST RATE 3.5%
 ANNUAL PAYMENT \$14,595
 DATE OF LAST PAYMENT November 20, 2017
 PURPOSE OF DEBT Purchase of 2 Pick-up Trucks

LENDER JOHN DEERE FINANCIAL
 AMOUNT OF ORIGINAL DEBT \$31,350
 DATE LOAN OBTAINED July 31, 2013
 INTEREST RATE 0%
 ANNUAL PAYMENT \$6,270
 DATE OF LAST PAYMENT July 30, 2018
 PURPOSE OF DEBT Purchase of John Deere Tractor

11/30/15

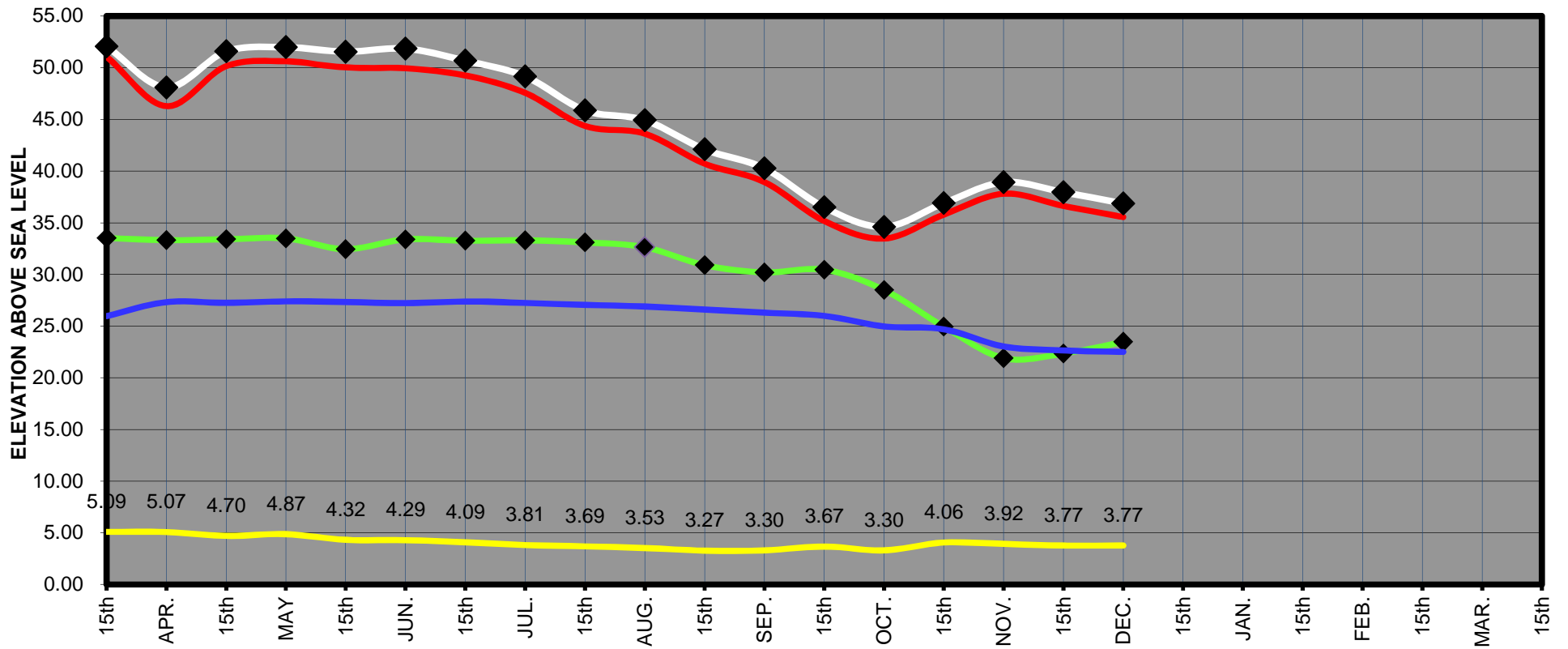
CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 11/30/15

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	47.87	83.42	35.55	
SR4	45.14	82.00	36.86	
SR3	30.83	54.30	23.47	
SR1	23.90	46.40	22.50	
RP#1	24.27	46.25	21.98	
RP#2		33.11		Not Read
21R3	9.40	12.88	3.48	
WBE	13.10	16.87	3.77	
WBW	13.47	17.02	3.55	
AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 =			22.99 FEET	
CCSD SANTA ROSA WELL SR4 =			36.86 FEET	

SAN SIMEON CREEK WELLS				
16D1	6.93	11.36	4.43	
MW4	7.95	15.95	8.00	
MW1	23.25	42.11	18.86	
MW2	22.21	38.10	15.89	
MW3	29.57	49.56	19.99	
9M1	40.38	65.63	25.25	
9P2	12.21	19.11	6.90	
9P7	12.20	20.69	8.49	
9L1	18.89	27.33	8.44	
RIW	18.80	25.41	6.61	
SS4	18.25	25.92	7.67	SS4 to 9P2 Gradient = + 0.77
MIW	20.91	29.89	8.98	
SS3	24.35	33.73	9.38	
SS2	24.14	33.16	9.02	
SS1	23.96	32.37	8.41	
11B1	52.90	105.43	52.53	
11C1	46.50	98.20	51.70	
PFNW		93.22		Not Read
10A1	45.60	78.18	32.58	
10G2	34.89	62.95	28.06	
10G1	32.90	59.55	26.65	
10F2	41.10	66.92	25.82	
10M2	35.99	55.21	19.22	
9J3	28.17	43.45	15.28	
AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1,SS2 & SS3 =			8.94 FEET	

Red Font are the CCSD's Production Wells, as measured on 11/30/15
Reference point on 16d1,miw1,miw2,miw3,9p7,riw,miw1,ss1,ss2 and ss3 updated 2/17/2015

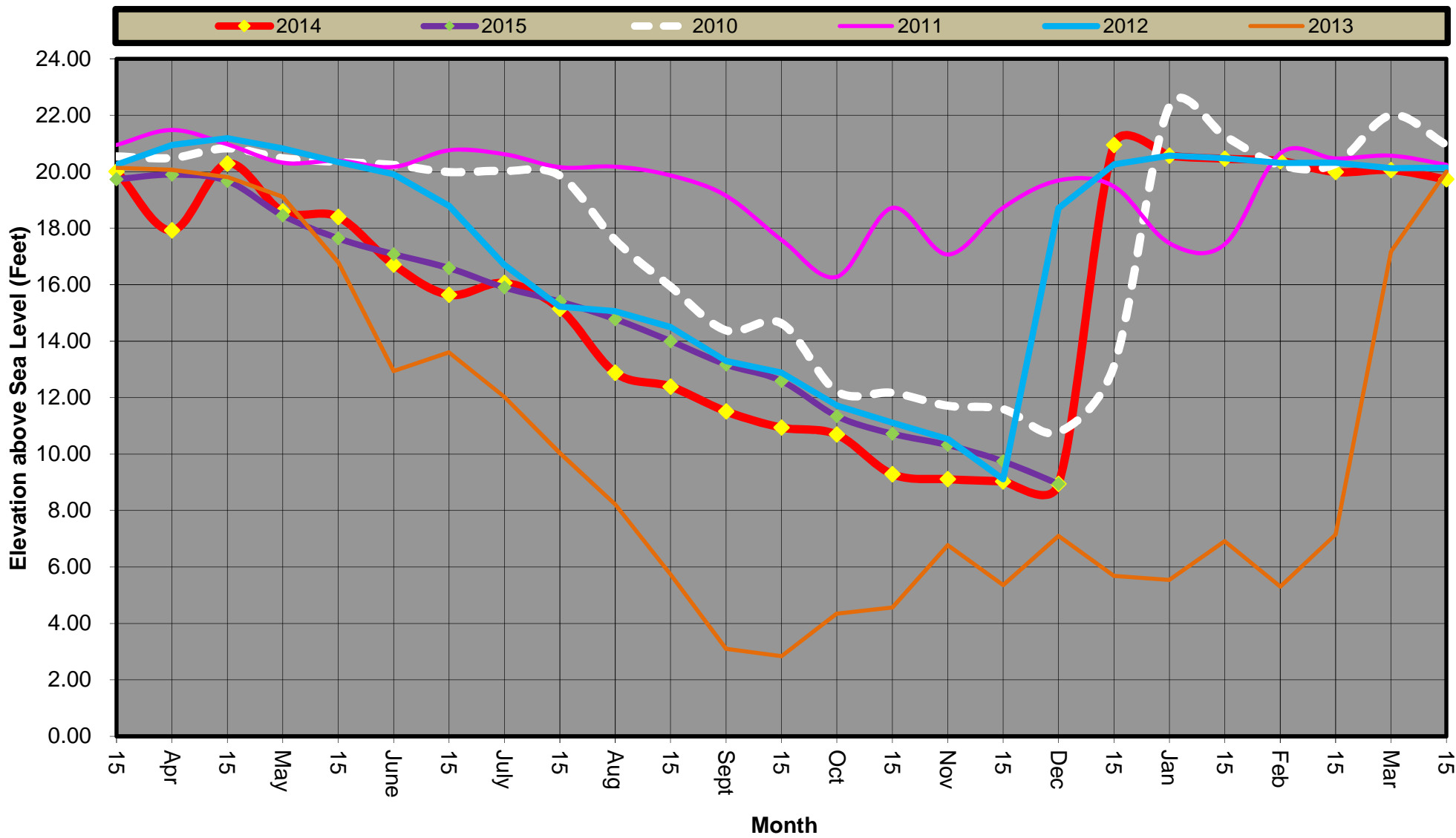
SANTA ROSA CREEK WELL LEVELS March 15th, 2015 - Current



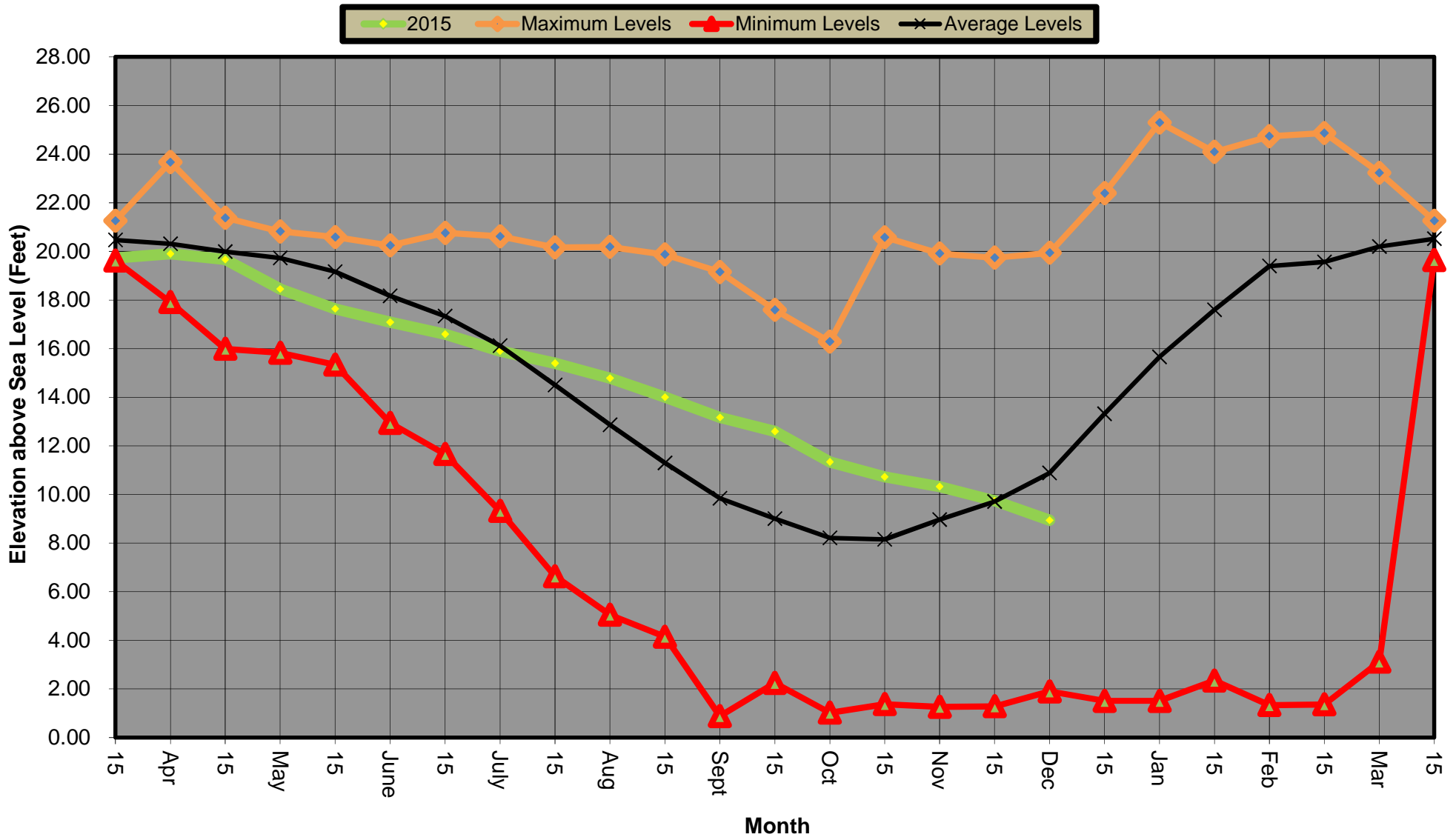
San Simeon Creek Well Levels

Last 5 years

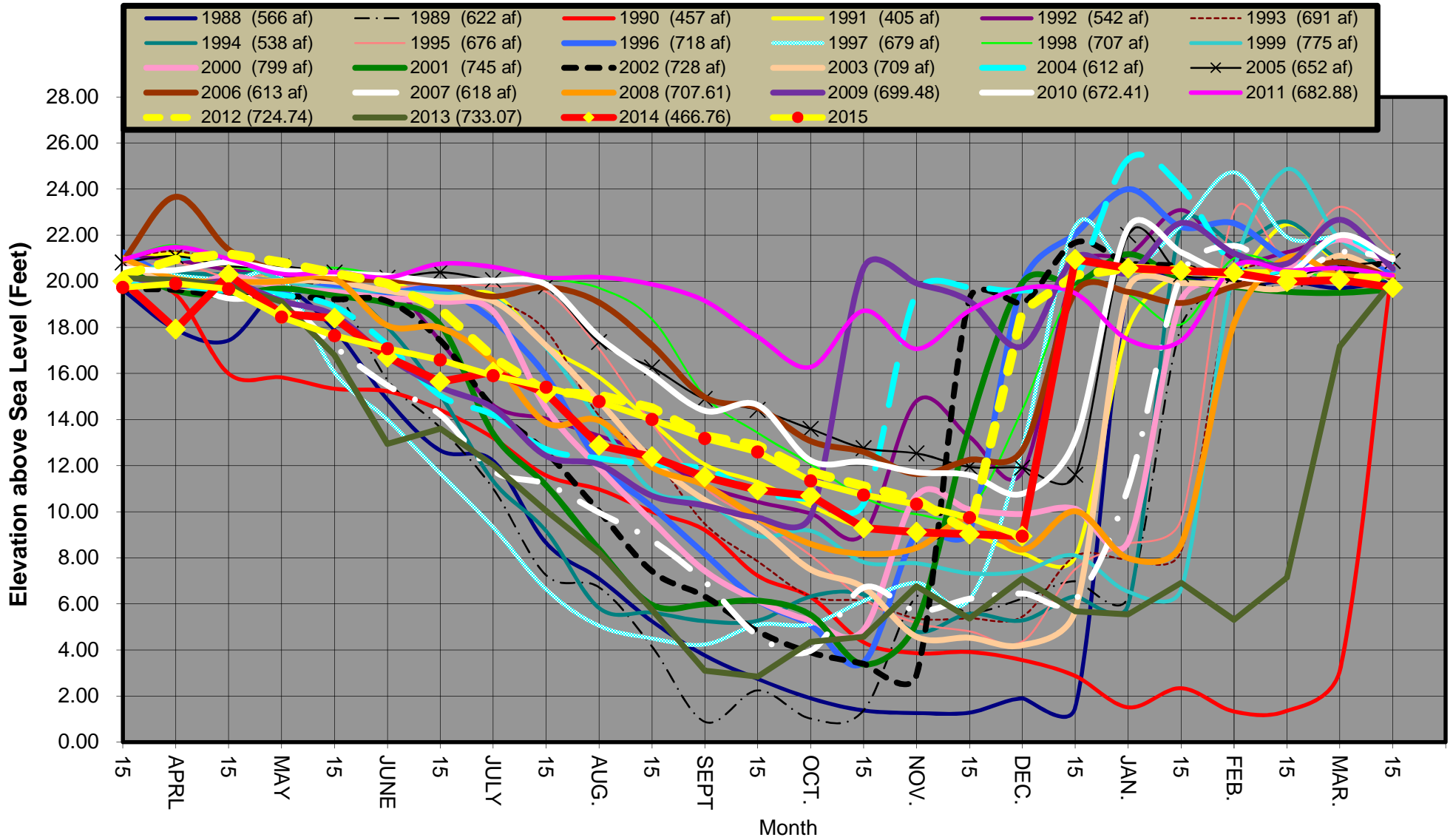
March, 2010 - Current



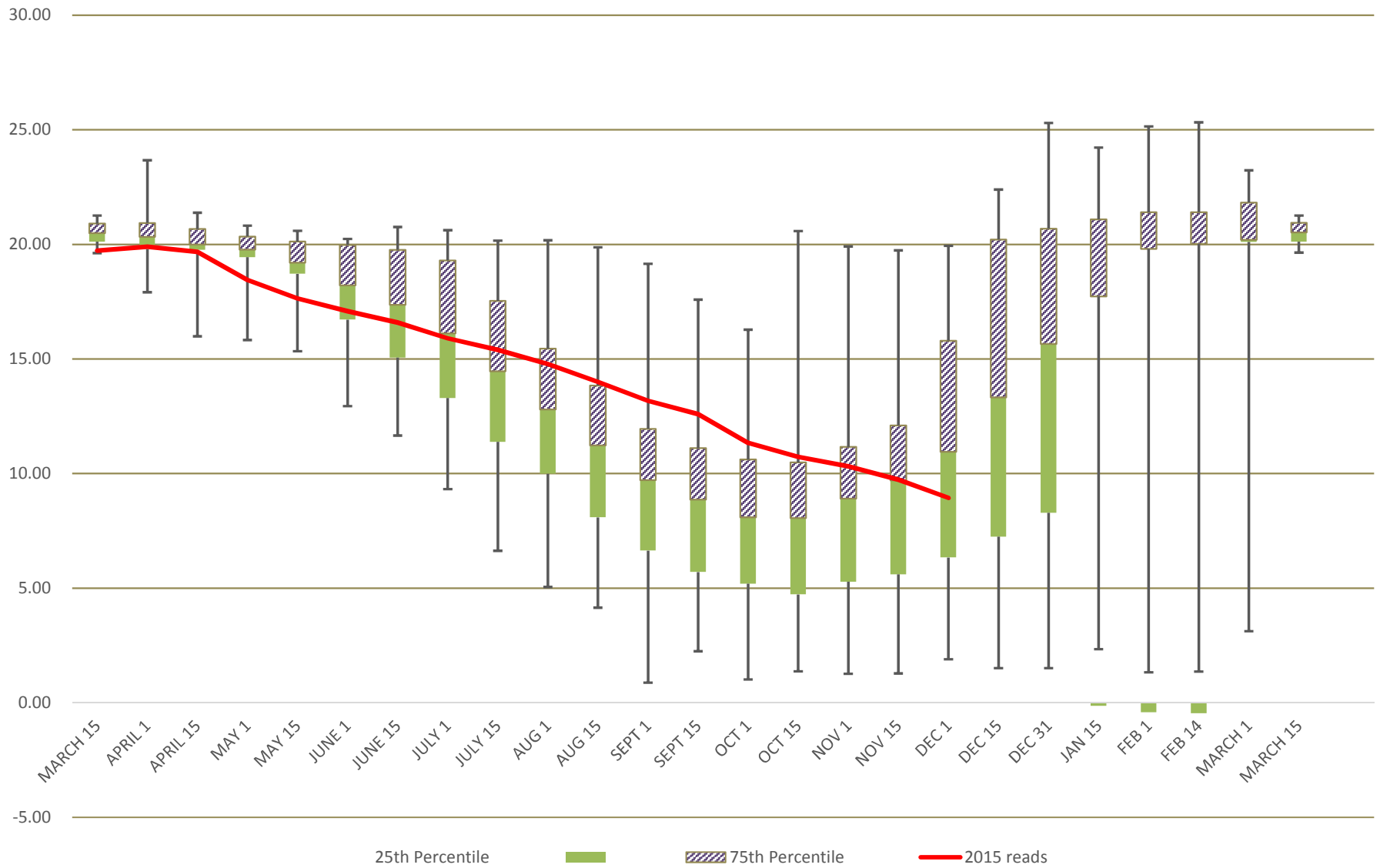
San Simeon Creek Well Levels Water Year 2015/2016 levels to date and 1988 to Current Min, Max, & Average



San Simeon Creek Well Levels 1988 - Current



1988 -2014 Statistical San Simeon Well Level Summary by Month
showing Minimums, Maximums, 25 % Percentile, 75% Percentile
Average Level is the line between the Purple (hatched) and Green (solid) bars



CMB Fire Monthly Stats: Incidents

Categories	14-Jan	14-Feb	14-Mar	14-Apr	14-May	14-Jun	14-Jul	14-Aug	14-Sep	14-Oct	14-Nov	Dec-14	Totals
Fire	0	1	0	0	1	3	2	2	1	3	0		13
Hazardous Mat.	1	0	0	0	0	0	0	0	2	0	0		3
Medical	49	52	43	42	33	53	48	39	51	39	28		477
Vehicle TC	1	0	0	1	3	4	3	1	1	3	3		20
Hazardous Situations	2	1	2	2	1	0	8	2	0	5	7		30
Public Service Assist	11	23	10	8	5	21	11	11	15	12	10		137
False Alarms	7	6	8	8	17	18	10	14	15	16	10		129
Agency Assist	0	0	0	0	0	0	0	0	0	0	0		0
Mutual Aid	0	0	1	0	0	1	2	1	0	0	0		5
Auto Aid	2	0	0	0	2	0	2	0	1	0	0		7
Rescue	0	1	0	0	0	0	0	0	2	0	0		3
Fire Investigations	0	0	0	0	0	0	0	0	0	0	0		0
Monthly Response Totals	73	84	64	61	62	100	86	70	88	78	58		
Cumulative Totals	73	157	221	282	344	444	530	600	688	766	824		824



Hereby Confers The Title of

Certified Municipal Clerk

upon

Monique Madrid, CMC

who has completed the requirements prescribed by the
International Institute of Municipal Clerks for Certification.

(You must remain an active member for IIMC to recognize your CMC)

Certified This 8 Day Of December A.D. 2015

IIMC President

IIMC Director of Education

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF NOVEMBER, 2015**

<u>Vendor Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Line Amt</u>	<u>Line Description</u>
ABALONE COAST ANALYTICAL, INC.	61605	11/11/15	46.00	AWTP/TOTAL NITROGEN TESTING 10/26/15
ABALONE COAST ANALYTICAL, INC.	61605	11/11/15	221.00	AWTP/COLIFORM & TOTAL NITROGEN TESTING 10/13/15
ABALONE COAST ANALYTICAL, INC.	61605	11/11/15	888.00	AWTP/WEEKLY LABORATORY TESTING 10/28/15
ABALONE COAST ANALYTICAL, INC.	61605	11/11/15	150.00	AWTP/COLIFORM TESTING 10/19/15
ABALONE COAST ANALYTICAL, INC.	61605	11/11/15	150.00	AWTP/COLIFORM TESTING 10/20/15
ABALONE COAST ANALYTICAL, INC.	61605	11/11/15	150.00	AWTP/COLIFORM TESTING 10/21/15
ABALONE COAST ANALYTICAL, INC.	61605	11/11/15	150.00	AWTP/COLIFORM TESTING 10/22/15
ABALONE COAST ANALYTICAL, INC.	61605	11/11/15	125.00	AWTP/COLIFORM TESTING 10/30/15
ABALONE COAST ANALYTICAL, INC.	61675	11/18/15	521.00	AWTP/WEEKLY TOT NITROGEN TESTING 10/30/15
ABALONE COAST ANALYTICAL, INC.	61686	11/19/15	888.00	AWTP/WEEKLY LABORATORY TESTING 11/05/15
ABALONE COAST ANALYTICAL, INC.	61686	11/19/15	230.00	AWTP/SURFACE IMPOUNDMENT
ABALONE COAST ANALYTICAL, INC.	61686	11/19/15	46.00	AWTP/WEEKLY TOTAL NITROGEN TESTING 11/03/15
ABALONE COAST ANALYTICAL, INC.	61686	11/19/15	150.00	AWTP/COLIFORM TESTING 11/02/15
ABALONE COAST ANALYTICAL, INC.	61686	11/19/15	150.00	AWTP/COLIFORM TESTING 11/04/15
ABALONE COAST ANALYTICAL, INC.	61686	11/19/15	150.00	AWTP/COLIFORM TESTING 11/05/15
ABALONE COAST ANALYTICAL, INC.	61686	11/19/15	150.00	AWTP/COLIFORM TESTING 11/03/15
			4,165.00	
ACCURATE FLO & MOTION	61688	11/19/15	66.00	WW/REMOVE HYDROMETER, REPLACE SEAL & REASSEMBLE
ACCURATE MAILING SERVICE	61576	11/3/15	700.00	WD/POSTAGE DEPOSIT UTILITY BILLS 11/2015
ACCURATE MAILING SERVICE	61576	11/3/15	700.00	WW/POSTAGE DEPOSIT UTILITY BILLS 11/2015
ACCURATE MAILING SERVICE	61576	11/3/15	100.00	WW/MAILING SERVICES UTIL BILLS 11/2015
ACCURATE MAILING SERVICE	61576	11/3/15	100.00	WW/MAILING SERVICES UTIL BILLS 11/2015
ACCURATE MAILING SERVICE	61687	11/19/15	(700.00)	WD/PRE-PAY POSTAGE DEPOSIT SEPT/OCT UTILITY BILLS
ACCURATE MAILING SERVICE	61687	11/19/15	(700.00)	WW/PRE-PAY POSTAGE DEPOSIT SEPT/OCT UTILITY BILLS
ACCURATE MAILING SERVICE	61687	11/19/15	761.28	WD/REMAINDER DUE POSTAGE SEPT/OCT UTILITY BILLS
ACCURATE MAILING SERVICE	61687	11/19/15	761.27	WD/REMAINDER DUE POSTAGE SEPT/OCT UTILITY BILLS
ACCURATE MAILING SERVICE	61687	11/19/15	(100.00)	WD/PRE-PAY MAILING DEPOSIT SEPT/OCT UTILITY BILLS
ACCURATE MAILING SERVICE	61687	11/19/15	(100.00)	WW/PRE-PAY MAILING DEPOSIT SEPT/OCT UTILITY BILLS
ACCURATE MAILING SERVICE	61687	11/19/15	254.79	WD/REMAINDER DUE MAILING SEPT/OCT UTILITY BILLS
ACCURATE MAILING SERVICE	61687	11/19/15	254.79	WD/REMAINDER DUE MAILING SEPT/OCT UTILITY BILLS
			2,032.13	
ADVANTAGE LASER PRODUCTS	61718	11/24/15	269.35	ADM/PREMIUM CHECK STOCK & CK PRINTER MICR TONER
AGP VIDEO	61606	11/11/15	3,650.00	ADM/VIDEO PROD DIST & STRM BRD MTG 10-15 TO 10/29
ALLMAX SOFTWARE, INC.	61676	11/18/15	880.00	WW/RENEWAL OP 10 DATA MGT SUPPORT THRU 10/31/16
ALLSTAR INDUSTRIAL SUPPLY	61689	11/19/15	160.60	WW/EDGE SAFETY GLASS MATTE BLACK
ALPHA ELECTRICAL SERVICE	61607	11/11/15	11,519.38	WW/TROUBLESHOOT RAS VFD AND PUMP ISSUES
ALPHA ELECTRICAL SERVICE	61607	11/11/15	925.00	WW/EMERG BLOWN TRANSFORMER FUSE/PUMP CONTROL ISSUE
ALPHA ELECTRICAL SERVICE	61690	11/19/15	2,115.00	WD/RESTORE SCADA INTERRUPTED COMMUNICATION
ALPHA ELECTRICAL SERVICE	61690	11/19/15	745.00	WD/SR4 WELL PUMP, CONFIRMED OPERATION SETTING
ALPHA ELECTRICAL SERVICE	61690	11/19/15	575.95	WW/LIFT STN B CONDENSATION ISSUE CONTROL PANEL
			15,880.33	
ALPHA FIRE & SECURITY ALARM CO	61608	11/11/15	2,350.00	ADM/INSTALL ADMIN OFFICE ACCESS KEY PAD & MAG LOCK
ALWARD, BARBARA	61565	11/2/15	20.41	MQ CUSTOMER REFUND
ARCHULETA, ORLANDO	61577	11/3/15	45.00	WW/MONTHLY CELL PHONE REIMBURSEMENT 11/2015
AT&T	61598	11/5/15	102.17	WW/ALARM LIFT STATION B4 PHONE SERV THRU 11/24/15
AT&T	61691	11/19/15	299.54	WD/ALARM VAN GORDON WELL FIELD NOV 2015
AT&T/CALNET3	61719	11/24/15	19.64	WW/ALARM AT LIFT STN 8 924-1548 SVC THRU 11/09/15

AT&T/CALNET3	61719	11/24/15	19.62	WW/ALARM AT LIFT STN B3 924-1550 SVC THRU 11/09/15
AT&T/CALNET3	61719	11/24/15	19.62	WW/ALARM AT LIFT STN B1 924-1038 SVC THRU 11/09/15
AT&T/CALNET3	61719	11/24/15	19.62	WW/ALARM AT LIFT STN B2 924-1068 SVC THRU 11/09/15
AT&T/CALNET3	61719	11/24/15	19.62	WW/ALARM AT LIFT STN B 924-1482 SVC THRU 11/09/15
AT&T/CALNET3	61719	11/24/15	19.77	WW/ALARM AT LIFT STN A 924-1538 SVC THRU 11/09/15
AT&T/CALNET3	61719	11/24/15	19.64	WW/ALARM AT LIFT STN A1 924-1708 SVC THRU 11/09/15
AT&T/CALNET3	61719	11/24/15	19.76	WW/FAX LINE 927-0178 SVC THRU 11/09/15
AT&T/CALNET3	61719	11/24/15	19.64	WD/TELEMETRY SYSTEM 927-0398 SVC THRU 11/09/15
AT&T/CALNET3	61719	11/24/15	37.37	F&R/VET'S HALL ALARM 927-0493 SVC THRU 11/09/15
AT&T/CALNET3	61719	11/24/15	19.62	WW/ALARM AT LIFT STN 4 927-1518 SVC THRU 11/09/15
AT&T/CALNET3	61719	11/24/15	19.69	WW/ALARM AT LIFT STN 8 927-1591 SVC THRU 11/09/15
AT&T/CALNET3	61719	11/24/15	19.62	WD/LEIMERT PUMP STN 927-1972 SVC THRU 11/09/15
AT&T/CALNET3	61719	11/24/15	20.25	ADM/FAX LINE 927-5584 SVC THRU 11/09/15
AT&T/CALNET3	61719	11/24/15	296.88	ADM/PHONE SERVICE 927-6223 SVC THRU 11/09/15
AT&T/CALNET3	61719	11/24/15	67.60	WD/PHONE AND FAX LINE 927-6226 SVC THRU 11/09/15
AT&T/CALNET3	61719	11/24/15	162.30	FD/PHONE SERVICE 927-6240 SVC THRU 11/09/15
AT&T/CALNET3	61719	11/24/15	134.34	WW/PHONE SERVICE 927-6250 SVC THRU 11/09/15
			<u>1,356.31</u>	
BALANCE PUBLIC RELATIONS	61578	11/3/15	2,833.33	WW/CONSULTING SERVICE: GRANT FUNDING 11/2015
BALANCE PUBLIC RELATIONS	61578	11/3/15	2,833.33	WD/CONSULTING SERVICE: GRANT FUNDING 11/2015
BALANCE PUBLIC RELATIONS	61578	11/3/15	2,833.34	AWTP/CONSULTING SERVICE: GRANT FUNDING 11/2015
			<u>8,500.00</u>	
BRENNAN, DON	61566	11/2/15	40.59	MQ CUSTOMER REFUND
BRENNTAG PACIFIC, INC.	61609	11/11/15	392.53	WD/CHEMICALS 10/15/15
BRENNTAG PACIFIC, INC.	61609	11/11/15	1,209.71	AWTP/CHEMICALS 10/27/15
BRENNTAG PACIFIC, INC.	61609	11/11/15	736.51	WD/CHEMICALS 11/27/15
BRENNTAG PACIFIC, INC.	61609	11/11/15	499.50	WD/CHEMICALS 10/29/15
BRENNTAG PACIFIC, INC.	61677	11/18/15	183.85	WD/CHEMICALS 11/04/15
BRENNTAG PACIFIC, INC.	61692	11/19/15	920.80	WD/CHEMICALS 11/05/15
			<u>3,942.90</u>	
BRUMIT DIESEL INC	61720	11/24/15	164.29	FD/MAINT & REPAIR VEHICLES - ENGINE 5791
BURTON'S FIRE, INC.	61693	11/19/15	251.10	FD/HOSE TURBO 4 45 ELBOW
BURTON'S FIRE, INC.	61693	11/19/15	149.30	FD/AB VALVE, SHUT OFF, REPAIR KIT, PUSH BUTTON
BURTON'S FIRE, INC.	61693	11/19/15	(346.48)	FD/OVERPAYMENT CREDIT 08/18/15
			<u>53.92</u>	
BUSINESSPLANS, INC.	61694	11/19/15	259.00	ADM/MONTHLY HRA PLAN NOV 2015
CAL WEST RAIN	61721	11/24/15	18,110.43	WD/PULLED PUMP, INSTALLED MOTOR AND PUMP
CAMBRIA HARDWARE CENTER	61620	11/11/15	187.32	WD/HARDWARE SUPPLIES OCT 2015
CAMBRIA HARDWARE CENTER	61620	11/11/15	13.09	WD/HARDWARE SUPPLIES OCT 2015
CAMBRIA HARDWARE CENTER	61620	11/11/15	63.09	WD/HARDWARE SUPPLIES OCT 2015
CAMBRIA HARDWARE CENTER	61620	11/11/15	57.10	WD/HARDWARE SUPPLIES OCT 2015
CAMBRIA HARDWARE CENTER	61620	11/11/15	12.12	WD/HARDWARE SUPPLIES OCT 2015
CAMBRIA HARDWARE CENTER	61620	11/11/15	21.68	WW/HARDWARE SUPPLIES OCT 2015
CAMBRIA HARDWARE CENTER	61620	11/11/15	26.41	WW/HARDWARE SUPPLIES OCT 2015
CAMBRIA HARDWARE CENTER	61620	11/11/15	75.25	F&R/HARDWARE SUPPLIES
CAMBRIA HARDWARE CENTER	61620	11/11/15	19.33	F&R/HARDWARE SUPPLIES
CAMBRIA HARDWARE CENTER	61620	11/11/15	1.92	F&R/HARDWARE SUPPLIES
CAMBRIA HARDWARE CENTER	61620	11/11/15	15.97	F&R/HARDWARE SUPPLIES
CAMBRIA HARDWARE CENTER	61620	11/11/15	55.82	FD/HARDWARE SUPPLIES OCT 2015
CAMBRIA HARDWARE CENTER	61620	11/11/15	55.88	FD/HARDWARE SUPPLIES OCT 2015
			<u>604.98</u>	
CAMBRIA ROCK	61630	11/11/15	331.00	WD/1700 POUNDS #3 ROCK PLUS 40 GALLONS OF WATER
CAMBRIA VILLAGE SQUARE	61587	11/3/15	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN 11/2015

CARMEL & NACCASHA LLP	61579	11/3/15	10,000.00	ADM/MONTHLY RETAINER 11/2015
CENTRAL COAST COFFEE ROASTING	61610	11/11/15	118.80	F&R/OFFICE SUPPLIES
COAST ELECTRONICS/RADIO	61695	11/19/15	247.40	FD/SERVICE CALL KENWOOD RADIOS/PROGRAMMING CABLE
COASTAL COPY, LP	61696	11/19/15	129.73	ADM/USAGE C3503 10/14 - 11/13/15
CORBIN WILLITS SYSTEMS	61580	11/3/15	1,224.12	ADM/MONTHLY SUPPORT AGRMT - MOM SOFTWARE 11/2015
CORBIN WILLITS SYSTEMS	61722	11/24/15	65.00	ADM/SOFTWARE ASSISTANCE ACCRUAL SICK LEAVE
			<u>1,289.12</u>	
COURIER SYSTEMS	61611	11/11/15	14.00	ADM/DELIVER FROM PASO PRINTER TO ADMIN LOA FORMS
COURIER SYSTEMS	61611	11/11/15	12.00	ADM/DELIVERY TO SLO DEPARTMENT OF COUNTY COUNSEL
COURIER SYSTEMS	61678	11/18/15	12.00	ADM/DELIVERY TO CARMEL & NACCASHA 11/2/15
			<u>38.00</u>	
CRAIG UFFERHEIDE	61637	11/11/15	66.06	FD/PROVIDED LUNCH FOR CERT AND CCC CHIPPING CREWS
CRYSTAL SPRINGS WATER CO.	61612	11/11/15	33.39	WW/SPRING DRINKING WATER SEPT 2015
CRYSTAL SPRINGS WATER CO.	61612	11/11/15	10.84	WW/SPRING WATER AND FUEL SURCHARGE SEPT 2015
CRYSTAL SPRINGS WATER CO.	61671	11/13/15	25.20	WW/DISTILLED WATER OCT 2015
CRYSTAL SPRINGS WATER CO.	61671	11/13/15	10.84	WW/SPRING DRINKING WATER OCT 2015
CRYSTAL SPRINGS WATER CO.	61671	11/13/15	5.00	WW/LATE CHARGE OCT 2015
			<u>85.27</u>	
CULLIGAN-KITZMAN WATER	61697	11/19/15	81.50	FD/WATER SOFTENER SERVICE OCT 2015
DAVID WIERENGA	61698	11/19/15	987.20	FD/19 MIDLAND 22 CHANNE GMRS RADIO 18 ML RANGE
EMPLOYMENT DEVELOPMENT DEPT UN	61588	11/4/15	2,700.00	ADM/UNEMPLOYMENT BENEFITS
EMPLOYMENT DEVELOPMENT DEPT UN	61588	11/4/15	739.00	ADM/UNEMPLOYMENT BENEFIT
			<u>3,439.00</u>	
ENTENMANN-ROVIN CO.	61679	11/18/15	124.19	FD/FIREFIGHTER CAPTAIN BADGE
FENCE FACTORY, THE	61614	11/11/15	52.50	F&R/FENCE RENTAL 10/27/15 - 11/26/15
FENCE FACTORY, THE	61699	11/19/15	2,428.00	WW/REPAIR TREE DAMAGED FENCE
			<u>2,480.50</u>	
FERGUSON ENTERPRISES, INC #135	61615	11/11/15	2,061.97	WD/3" PVC VALVE
FERGUSON ENTERPRISES, INC #135	61615	11/11/15	229.84	WD/1/2 CPVC TANK ADPT EPDM GASKET
FERGUSON ENTERPRISES, INC #135	61700	11/19/15	1,200.75	WD/AWWA 200# FLG CHECK VALVE
FERGUSON ENTERPRISES, INC #135	61700	11/19/15	39.42	F&R/MAINT & REPAIR
FERGUSON ENTERPRISES, INC #135	61700	11/19/15	134.76	F&R/MAINT & REPAIR
			<u>3,666.74</u>	
FGL ENVIRONMENTAL	61616	11/11/15	25.00	WD/BACTI ANALYSIS
FGL ENVIRONMENTAL	61616	11/11/15	75.00	WD/BACTI ANALYSIS
FGL ENVIRONMENTAL	61616	11/11/15	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	61616	11/11/15	20.00	WD/BACTI ANALYSIS
FGL ENVIRONMENTAL	61616	11/11/15	20.00	WD/BACTI ANALYSIS
FGL ENVIRONMENTAL	61616	11/11/15	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	61701	11/19/15	25.00	WD/BACTI ANALYSIS
			<u>345.00</u>	
FIRST BANKCARD	61617	11/11/15	565.29	ADM/CA SPECIAL DISTRICTS MEETING IN MONTEREY
FIRST BANKCARD	61617	11/11/15	19.86	ADM/TRAVEL EXPENSES FOR CSDA MEETING IN MONTEREY
FIRST BANKCARD	61617	11/11/15	11.08	ADM/J GRUBER VISA CHARGES OCT 2015
FIRST BANKCARD	61617	11/11/15	38.31	ADM/GASOLINE FOR DISTRIC VEHICLE
FIRST BANKCARD	61617	11/11/15	29.67	ADM/GENERAL MANAGER MEETING IN SAN LUIS OBISPO
FIRST BANKCARD	61617	11/11/15	33.57	WW/MEETING TO DISCUSS WASTEWATER RELATED ITEMS

FIRST BANKCARD	61617	11/11/15	8.56	ADM/OFFICE SUPPLIES
FIRST BANKCARD	61617	11/11/15	84.95	ADM/MEETING TO DISCUSS WATER RIGHTS AGREEMENT
FIRST BANKCARD	61617	11/11/15	5.17	ADM/AWMP WORKSHOP MEETING EXPENSE
FIRST BANKCARD	61617	11/11/15	61.71	ADM/PICTURE FRAME FOR PROCLAMATION
FIRST BANKCARD	61617	11/11/15	124.95	ADM/TRAVEL FOR CITY CLERKS SEMINAR - HOTEL
FIRST BANKCARD	61617	11/11/15	28.07	ADM/TRAINING MEETING IN SAN LUIS OBISPO
FIRST BANKCARD	61617	11/11/15	16.05	ADM/MATERIALS FOR CITY CLERKS SEMINAR
FIRST BANKCARD	61617	11/11/15	22.55	ADM/MATERIALS FOR CITY CLERKS SEMINAR
FIRST BANKCARD	61617	11/11/15	273.95	ADM/TRAVEL EXPENSES CITY CLERKS SEMINAR
FIRST BANKCARD	61617	11/11/15	14.95	ADM/TRAINING MATERIALS FOR CITY CLERK SEMINAR
FIRST BANKCARD	61617	11/11/15	89.90	ADM/ISKYSOFT PROGRAM ANNUAL PURCHASE
FIRST BANKCARD	61617	11/11/15	14.99	ADM/ADOBE ACROPRO MONTHLY SUBSCRIPTION
			<u>1,443.58</u>	
GARDENSOFT	61672	11/13/15	210.00	RC/WATER WISE WEBSITE LICENSE 12/10/15-12/10/16
GERBER'S AUTO SERVICE	61600	11/5/15	59.50	WW/REPLACE ENGINE OIL & FILTER FORD F250
GERBER'S AUTO SERVICE	61600	11/5/15	49.75	WW/TIRE ROTATION & REPAIR LEFT FRONT TIRE F350
GERBER'S AUTO SERVICE	61600	11/5/15	51.08	WW/REPLACE ENGINE OIL & PREVENTATIVE MAINT INSPECT
GERBER'S AUTO SERVICE	61600	11/5/15	160.47	F&R/REPLACE TRAILER PLUG & WIRING RT MARKER LIGHT
GERBER'S AUTO SERVICE	61680	11/18/15	51.08	WW/REPLACE ENGINE OIL & PREVENTATIVE MAINT INSPECT
GERBER'S AUTO SERVICE	61680	11/18/15	137.95	WW/REPLACE ENGINE OIL & PREVENTATIVE MAINT INSPECT
			<u>509.83</u>	
GIBSON, JOSEPH	61702	11/19/15	200.00	FD/REIMBURSEMENT FOR PARAMEDIC RECERTIFICATION
GOLD COAST ENVIRONMENTAL	61618	11/11/15	995.63	WW/EFFLUENT CLAMP ON ULTRASONIC FLOW METER SERVICE
GOMEZ, YURI	61567	11/2/15	80.00	MQ CUSTOMER REFUND
GRESENS, ROBERT C.	61581	11/3/15	45.00	WD/MONTHLY CELL PHONE REIMBURSEMENT 11/2015
GRUBER, JEROME	61582	11/3/15	45.00	ADM/MONTHLY CELL PHONE REIMBURSEMENT 11/2015
H2O INNOVATION USA, INC.	61619	11/11/15	540.00	AWTP/OCTOBER SPMC PACKAGE
H2O INNOVATION USA, INC.	61703	11/19/15	4,691.84	AWTP/RECOMMISSIONING WATER TREATMENT SYSTEM
			<u>5,231.84</u>	
HACH COMPANY	61704	11/19/15	3,782.63	WD/CL17 FINAL ASSEMBLY W/KITS
HARVEYS HONEYHUTS	61723	11/24/15	160.15	F&R/PORTABLE TOILET RENTAL FISCALINI RANCH
HAYWARD LUMBER	61621	11/11/15	217.00	F&R/BROWNTONE FENCE POST 6X8
HAYWARD LUMBER	61621	11/11/15	2.32	F&R/SERVICE CHARGE
			<u>219.32</u>	
HOFFMAN, SUZAN	61568	11/2/15	112.01	MQ CUSTOMER REFUND
HOLT, TRAVIS	61591	11/4/15	60.00	WD/REIMBURSEMENT GRAD 2 WATER DIST OPER CERT EXAM
HOME DEPOT CREDIT SERVICE	61622	11/11/15	82.73	F&R/OPERATING SUPPLIES
HOME DEPOT CREDIT SERVICE	61681	11/18/15	14.85	F&R/OPERATING SUPPLIES
			<u>97.58</u>	
INNOVATIVE CONCEPTS	61583	11/3/15	25.00	ADM/FD/CIS HOSTING & FIRE WEBSITE HOSTING 11/2015
INNOVATIVE CONCEPTS	61583	11/3/15	25.00	ADM/FD/CIS HOSTING & FIRE WEBSITE HOSTING 11/2015
			<u>50.00</u>	
J B DEWAR	61623	11/11/15	(1,023.53)	F&R/FUEL CREDIT FOR INVOICE 118490
J B DEWAR	61623	11/11/15	623.86	FD/200 GALLONS DIESEL
J B DEWAR	61623	11/11/15	536.01	F&R/87 GALLONS GASOLINE
J B DEWAR	61705	11/19/15	952.67	FD/150 GALS GASOLINE 300 GALS DIESEL
J B DEWAR	61724	11/24/15	959.26	F&R/200 GLS GASOLINE 200 GALS DIESEL

			<u>2,048.27</u>	
JOHN DEERE FINANCIAL	61584	11/3/15	522.49	F&R/MONTHLY PMT COMPACT UTILITY TRACTOR 11/2015
LIBERTY COMPOSTING, INC.	61624	11/11/15	19,892.00	WW/BIOSOLIDS HAULING AND DUMPING OCT 2015
LONGWOOD, VERNA	61569	11/2/15	95.80	MQ CUSTOMER REFUND
MADRID, MONIQUE	61585	11/3/15	45.00	ADM/MONTHLY CELL PHONE REIMBURSEMENT 11/2015
MADRID, MONIQUE	61592	11/4/15	410.90	ADM/CLERK TRAINING FOR CMC CERTIFICATION
MADRID, MONIQUE	61685	11/18/15	278.40	ADM/REIMB FOR CLERK TRAINING IN MONTEREY 11/14/15
MADRID, MONIQUE	61706	11/19/15	188.40	ADM/ADMIN REIMB FOR CLERK TRAINING 11/18/15
			<u>922.70</u>	
MAIL STREAM	61593	11/4/15	1,367.01	WD/PROP 218 MAIL PROCESSING
MAIL STREAM	61593	11/4/15	1,873.65	WD/PROP 218 POSTAGE
			<u>3,240.66</u>	
MCMASTER-CARR SUPPLY CO	61625	11/11/15	607.39	WD/HIGH TEMP COMPRESSION PACKING SEALS
MCMASTER-CARR SUPPLY CO	61625	11/11/15	65.93	WD/EPDM RUBBER GASKET BOILERS & ACCESS COVER
MCMASTER-CARR SUPPLY CO	61625	11/11/15	373.31	WD/VACUUM & PRESSURE SWITCH WITH ON/OFF INDICATOR
			<u>1,046.63</u>	
MENDOZA, CARLOS	61586	11/3/15	22.50	F&R/MONTHLY CELL PHONE REIMBURSEMNT 11/2015
MENDOZA, CARLOS	61586	11/3/15	22.50	ADM/MONTHLY CELL PHONE REIMBURSEMNT 11/2015
			<u>45.00</u>	
MISSION LINEN SUPPLY	61626	11/11/15	98.72	WW/LINEN SERVICE & UNIFORM CLEANING OCT 2015
MISSION LINEN SUPPLY	61626	11/11/15	456.73	WD/LINEN SERVICE & UNIFORM CLEANING OCT 2015
			<u>555.45</u>	
MITCHELL, TINA	61571	11/2/15	9.63	MQ CUSTOMER REFUND
MOJO'S VILLAGE BEAN	61707	11/19/15	127.93	FD/SIENNA AND VILLAGE FOG COFFEE
MOJO'S VILLAGE BEAN	61707	11/19/15	127.93	FD/VILLAGE FOG AND SIENNA COFFEE
			<u>255.86</u>	
NAPA AUTO PARTS	61595	11/4/15	32.12	F&R/MAINT & REPAIR BRAKLEEN
NAPA AUTO PARTS	61595	11/4/15	232.48	F&R/MAINT & REPAIR AIR FILTERS & LED LT REPLACEMNT
NAPA AUTO PARTS	61627	11/11/15	28.21	WD/2 DRIVE DELUXE RATCHET
NAPA AUTO PARTS	61627	11/11/15	40.37	WD/MAINT & REPAIR
NAPA AUTO PARTS	61627	11/11/15	18.73	WW/OIL DRY FOR SPILL AT PLANT
NAPA AUTO PARTS	61627	11/11/15	5.60	WD/REPAIR & MAINT BULB AND GUAGE
NAPA AUTO PARTS	61627	11/11/15	59.10	WD/OIL FILTER WRENCH AND STRAP
NAPA AUTO PARTS	61627	11/11/15	11.28	WW/MAINT & REPAIR PICKUP TOOL WITH MAGNET
			<u>427.89</u>	
NAVEDA, KAREN	61570	11/2/15	163.16	MQ CUSTOMER REFUND
ORKIN	61628	11/11/15	65.00	FD/PEST CONTROL SERVICE
PACIFIC GAS & ELECTRIC	61596	11/4/15	264.62	WW/ELEC SVC 900 SAN SIMEON CRK RD OCT 2015
PACIFIC GAS & ELECTRIC	61596	11/4/15	19.06	ADM/ELEC SVC 1316 TAMSEN #203 OCT 2015
PACIFIC GAS & ELECTRIC	61596	11/4/15	2,256.49	EWS/ELEC SVC 990 S SIMEON CRK EWS TR PLANT OCT '15
PACIFIC GAS & ELECTRIC	61596	11/4/15	9.53	WD/ELEC SVC 7806 VAN GORDON CREEK RD OCT 2015
PACIFIC GAS & ELECTRIC	61596	11/4/15	23.69	WD/ELEC SVC 9110 CHARING LANE OCT 2015
PACIFIC GAS & ELECTRIC	61596	11/4/15	160.03	WD/ELEC SVC 1320 SAN SIMEON CRK RD OCT 2015
PACIFIC GAS & ELECTRIC	61596	11/4/15	2,088.93	WD/ELEC SVC 1330 SAN SIMEON CRK RD OCT 2015
PACIFIC GAS & ELECTRIC	61596	11/4/15	1,608.01	WD/ELEC SVC 1340 SAN SIMEON CRK RD OCT 2015
PACIFIC GAS & ELECTRIC	61596	11/4/15	501.71	WD/ELEC SVC 6425 CAMBRIA PINES RD OCT 2015
PACIFIC GAS & ELECTRIC	61596	11/4/15	29.01	WD/ELEC SVC 988 MANOR WAY OCT 2015
PACIFIC GAS & ELECTRIC	61596	11/4/15	4,084.68	WD/ELEC SVC 2031 RODEO GROUNDS RD OCT 2015
PACIFIC GAS & ELECTRIC	61596	11/4/15	830.57	WD/ELEC SVC 2499 VILLAGE LANE OCT 2015

PACIFIC GAS & ELECTRIC	61596	11/4/15	553.25	WD/ELEC SVC 1975 STUART ST OCT 2015
PACIFIC GAS & ELECTRIC	61602	11/5/15	1,750.00	WD/ELEC SVC 2820 SANTA ROSA CRK WELL PUMP OCT 2015
PACIFIC GAS & ELECTRIC	61629	11/11/15	34.77	F&R/ELEC SVC WEST VILLAGE OCT 2015
PACIFIC GAS & ELECTRIC	61629	11/11/15	16.64	F&R/ELEC SVC EAST VILLAGE OCT 2015
PACIFIC GAS & ELECTRIC	61629	11/11/15	1,189.49	ALL/ELEC SVC STREET LIGHTING OCT 2015
PACIFIC GAS & ELECTRIC	61629	11/11/15	421.63	F&R/ELEC SVC VETERAN'S HALL OCT 2015
PACIFIC GAS & ELECTRIC	61629	11/11/15	532.69	FD/ELEC SVC 2850 BURTON DRIVE OCT 2015
PACIFIC GAS & ELECTRIC	61629	11/11/15	19.52	FD/ELEC SVC 2850 BURTON DRIVE OCT 2015
PACIFIC GAS & ELECTRIC	61629	11/11/15	400.68	ADM/ELEC SVC ADMIN OFFICE OCT 2015
PACIFIC GAS & ELECTRIC	61629	11/11/15	123.16	ADM/ELEC SVC RADIO SHACK OCT 2015
PACIFIC GAS & ELECTRIC	61682	11/18/15	215.33	WW/ELEC SVC LIFT STATION A OCT 2015
PACIFIC GAS & ELECTRIC	61682	11/18/15	203.45	WW/ELEC SVC LIFT STATION 9 OCT 2015
PACIFIC GAS & ELECTRIC	61682	11/18/15	109.51	WW/ELEC SVC LIFT STATION B-2 OCT 2015
PACIFIC GAS & ELECTRIC	61682	11/18/15	157.94	WW/ELEC SVC LIFT STATION A-1 OCT 2015
PACIFIC GAS & ELECTRIC	61682	11/18/15	367.42	WW/ELEC SVC LIFT STATION B OCT 2015
PACIFIC GAS & ELECTRIC	61682	11/18/15	162.40	WW/ELEC SVC LIFT STATION B-3 OCT 2015
PACIFIC GAS & ELECTRIC	61682	11/18/15	262.84	WW/ELEC SVC LIFT STATION B-4 OCT 2015
PACIFIC GAS & ELECTRIC	61682	11/18/15	384.13	WD/ELEC SVC LIFT STN WELL PUMP 9P7 SPRAY FLD 10/15
PACIFIC GAS & ELECTRIC	61682	11/18/15	20.41	WW/ELEC SVC LIFT STATION 8 OCT 2015
PACIFIC GAS & ELECTRIC	61682	11/18/15	13,607.35	WW/ELEC SVC TREATMENT PLANT OCT 2015
PACIFIC GAS & ELECTRIC	61682	11/18/15	19.70	WW/ELEC SVC LIFT STATION 4 OCT 2015
PACIFIC GAS & ELECTRIC	61682	11/18/15	142.53	WW/ELEC SVC LIFT STATION B-1 OCT 2015
PACIFIC GAS & ELECTRIC	61725	11/24/15	2,388.62	WD/SVC 990 S SIMEON CRK EVAP POND 6/30-7/30/15
PACIFIC GAS & ELECTRIC	61725	11/24/15	2,380.31	WD/SVC 990 S SIMEON CRK EVAP POND 7/31-8/31/15
PACIFIC GAS & ELECTRIC	61725	11/24/15	2,285.58	WD/SVC 990 S SIMEON CRK EVAP POND 9/01-9/29/15
PACIFIC GAS & ELECTRIC	61725	11/24/15	2,277.27	WD/SVC 990 S SIMEON CRK EVAP POND 9/30-10/29/15
PACIFIC GAS & ELECTRIC	61725	11/24/15	(4,125.99)	WD/CREDIT 990 S SIMEON CRK EVAP POND 6/29-07/30/15
PACIFIC GAS & ELECTRIC	61725	11/24/15	(4,208.08)	WD/CREDIT 990 S SIMEON CRK EVAP POND 7/30-8/31/15
			33,568.88	
PASO PRINTERS	61601	11/5/15	194.40	ADM/500 LEAVE OF ABSENCE FORMS
PETTY CASH	61708	11/19/15	40.14	ADM/BOARD MEETING SUPPLIES NOV 2015
PETTY CASH	61708	11/19/15	25.00	ADM/COFFEE PURCHASE COFFEE MACHINE DOWN NOV 2015
PETTY CASH	61708	11/19/15	14.25	ADM/POSTAGE NOV 2015
PETTY CASH	61708	11/19/15	12.45	ADM/TRAVEL EXPENSES TRAINING IN MOTEREY NOV 2015
			91.84	
POSEMSKY, JACK	61572	11/2/15	68.86	MQ CUSTOMER REFUND
PROCARE JANITORIAL SUPPLY	61603	11/5/15	(963.01)	F&R/DEPARTMENT OPERATING SUPPLIES
PROCARE JANITORIAL SUPPLY	61603	11/5/15	297.78	F&R/DEPARTMENT OPERATING SUPPLIES
PROCARE JANITORIAL SUPPLY	61603	11/5/15	397.64	F&R/DEPARTMENT OPERATING SUPPLIES
PROCARE JANITORIAL SUPPLY	61603	11/5/15	159.06	F&R/DEPARTMENT OPERATING SUPPLIES
PROCARE JANITORIAL SUPPLY	61603	11/5/15	274.05	F&R/DEPARTMENT OPERATING SUPPLIES
PROCARE JANITORIAL SUPPLY	61603	11/5/15	836.84	F&R/DEPARTMENT OPERATING SUPPLIES
PROCARE JANITORIAL SUPPLY	61603	11/5/15	79.53	F&R/DEPARTMENT OPERATING SUPPLIES
			1,081.89	
QUILL CORP	61683	11/18/15	140.87	ADM/LASER PAPER
QUILL CORP	61683	11/18/15	121.78	ADM/OFFICE SUPPLIES
QUILL CORP	61683	11/18/15	247.24	WW/EPSON WORKFORCE
QUILL CORP	61683	11/18/15	10.20	ADM/OFFICE SUPPLIES
QUILL CORP	61683	11/18/15	235.11	ADM/OFFICE SUPPLIES
QUILL CORP	61683	11/18/15	30.87	ADM/OFFICE SUPPLIES
QUILL CORP	61683	11/18/15	9.00	ADM/OFFICE SUPPLIES
QUILL CORP	61683	11/18/15	4.29	ADM/OFFICE SUPPLIES
QUILL CORP	61683	11/18/15	197.76	WW/EPSON INK
QUILL CORP	61709	11/19/15	348.17	AWTP/SUPPLIES 860W CERAMIC METAL HALIDE LAMP
QUILL CORP	61726	11/24/15	76.74	WW/MR BEAMS LITHIUM AA BATTERIES
QUILL CORP	61726	11/24/15	30.61	WW/LITHIUM 3 VOLT BATTERIES
QUILL CORP	61726	11/24/15	66.60	WW/MOTION SENSING LED NIGHT LIGHT "MR BEAMS"
QUILL CORP	61726	11/24/15	80.39	ADM/OFFICE SUPPLIES - WATER AND LASER PAPER

QUILL CORP	61726	11/24/15	34.91	ADM/OFFICE SUPPLIES
QUILL CORP	61726	11/24/15	145.85	ADM/OFFICE SUPPLIES WATER AND LASER PAPER
			<u>1,780.39</u>	
RETIREE00	61639	11/11/15	477.47	WD/MONTHLY HEALTH INSUR PREMIUM REIMB DEC '15
RETIREE01	61640	11/11/15	804.83	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE02	61641	11/11/15	678.18	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE04	61642	11/11/15	469.20	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE05	61643	11/11/15	504.89	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE06	61644	11/11/15	173.52	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE07	61645	11/11/15	354.93	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE08	61646	11/11/15	477.47	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE09	61647	11/11/15	191.45	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE10	61648	11/11/15	354.93	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE11	61649	11/11/15	177.74	ADM/MONTHLY HEALTH INS PREMIUM REIMB FOR DEC '15
RETIREE12	61650	11/11/15	831.85	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE13	61651	11/11/15	177.74	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE14	61652	11/11/15	177.74	F&R/MONTHLY HEALTH INSUR PREM REIMB FOR DEC 2015
RETIREE15	61653	11/11/15	173.60	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE16	61654	11/11/15	469.20	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE17	61655	11/11/15	469.20	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE19	61656	11/11/15	831.85	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE20	61657	11/11/15	166.55	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE21	61658	11/11/15	173.60	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE22	61659	11/11/15	804.83	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE23	61660	11/11/15	469.20	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE24	61661	11/11/15	177.74	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE26	61662	11/11/15	705.13	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE27	61663	11/11/15	804.83	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE28	61664	11/11/15	477.47	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE29	61665	11/11/15	469.20	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE30	61666	11/11/15	341.41	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE31	61667	11/11/15	341.41	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE32	61668	11/11/15	804.83	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE33	61669	11/11/15	341.41	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
RETIREE34	61670	11/11/15	804.83	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR DEC '15
			<u>14,678.23</u>	
ROBBINS, RAQUEL	61573	11/2/15	292.89	MQ CUSTOMER REFUND
RUTAN & TUCKER, LLP	61631	11/11/15	15,805.87	AWTP/LANDWATCH CEQA PETITION
SAN LUIS PERSONNEL SERVICES, I	61597	11/4/15	528.75	ADM/ADMIN ASSISTANT CHELA NORTON TEMPORARY SERV
SAN LUIS PERSONNEL SERVICES, I	61673	11/13/15	714.38	ADM/ADMIN ASSISTANT CHELA NORTON TEMPORARY STAFF
SAN LUIS PERSONNEL SERVICES, I	61710	11/19/15	714.38	ADM/ADMIN ASSISTANT CHELA NORTON TEMPORARY STAFF
SAN LUIS PERSONNEL SERVICES, I	61728	11/24/15	556.88	ADM/ADMIN ASSISTANT CHELA NORTON TEMPORARY STAFF
			<u>2,514.39</u>	
SAN LUIS SECURITY SYSTEMS	61727	11/24/15	126.00	ADM/SECURITY SYSTEM 1316 TAMSSEN 12/15 - 02/16
SCOTT O'BRIEN FIRE SAFETY	61632	11/11/15	172.30	F&R/SEMI ANNUAL SVC & CERT OF SUPPRESSION SYSTEM
SLO CO FIRE / CAL FIRE	61604	11/5/15	33,528.25	FD/ANNUAL DISPATCHING SERVICES AGREEMENT 2014
SLO CO FIRE SERVICE TRAINING O	61712	11/19/15	75.00	FD/SLO COUNTY OFFICER'S ANNUAL DUE 2015-2016
SLO COUNTY	61633	11/11/15	317.00	F&R/ANNUAL HAZMAT DISCLOSURE 1-4 HAZARD MATERIALS
SLO COUNTY	61684	11/18/15	292.50	WW/ANNUAL HAZMAT DISCLOSURE 1-4 HAZARD MATERIALS
SLO COUNTY	61711	11/19/15	693.63	WD/IN0098122 CHARGEABLE REP/DOC REVIEW 6/3-8/12/15
SLO COUNTY	61711	11/19/15	720.00	WD/IN0098273 CHARGEABLE REP/DOC REV 8/13-8/31/15
SLO COUNTY	61711	11/19/15	317.00	WD/ANNUAL HAZMAT DISCLOSURE & SITE FEES
SLO COUNTY	61711	11/19/15	317.00	WD/ANNUAL HAZMAT DISCLOSURE & SITE FEES
SLO COUNTY	61729	11/24/15	317.00	FD/ANNUAL HAZMAT DISCLOSURE

			<u>2,974.13</u>	
SPECTRUM COLOR IMAGES	61634	11/11/15	156.00	FD/READY TO APPLY DATES FOR CHIPPING DATES BANNER
SPOKES	61730	11/24/15	250.00	ADM/MEMBERSHIP DUES 2015 M MADRID J GRUBER
STATE BOARD OF EQUALIZATION	61635	11/11/15	182.00	WD/WTR RGHTS FEE 7/1/15-6/30/16 #WR STF 094-012000
STATE BOARD OF EQUALIZATION	61635	11/11/15	226.86	WD/WTR RGHTS FEE 7/1/15-6/30/16 #WR STF 094-010116
			<u>408.86</u>	
STATE WATER RESOURCE CONTROL B	61713	11/19/15	3,613.22	WD/LARGE WATER SYSTEM FEES 07/01/14 - 06/30/15
STATE WATER RESOURCE CONTROL B	61731	11/24/15	14,929.00	WW/ANNUAL PERMIT FEE 07/01/15 - 06/30/16
			<u>18,542.22</u>	
THE DOCUTEAM	61613	11/11/15	335.15	ADM/DOCUMENT STORAGE 10/1-10/31/15
THE GAS COMPANY	61589	11/4/15	16.65	WW/GAS SVC 5500 HEATH LANE #B OCT 2015
THE GAS COMPANY	61589	11/4/15	33.70	WW/GAS SVC 5500 HEATH LANE OCT 2015
THE GAS COMPANY	61599	11/5/15	40.33	FD/GAS SVC 2850 BURTON DRIVE OCT 2015
			<u>90.68</u>	
THE MORTON REVOCABLE TRUST	61594	11/4/15	8,650.75	FD/F150 TRUCK PRINCIPAL
THE MORTON REVOCABLE TRUST	61594	11/4/15	940.49	FD/F150 TRUCK INTEREST
THE MORTON REVOCABLE TRUST	61594	11/4/15	4,513.92	ADM/FORD FUSION PRINCIPAL
THE MORTON REVOCABLE TRUST	61594	11/4/15	490.74	ADM/FORD FUSION INTEREST
			<u>14,595.90</u>	
THOMAS S. GRAY	61590	11/4/15	1,800.00	AWTP/PUBLIC OUTREACH SERVICE OCTOBER 2015
THOMAS, DONNA	61574	11/2/15	91.51	MQ CUSTOMER REFUND
TROHPY HUNTERS	61636	11/11/15	81.00	FD/JDS SILVER LASER USB PEN-CERT DISASTER SPEAKERS
UNITED RENTALS (NA) INC.	61714	11/19/15	1,706.78	WD/FORKLIFT RENTAL
USA BLUE BOOK	61638	11/11/15	54.73	WW/PH 8.00 BUFFER COLORLESS 4 LITERS
USA BLUE BOOK	61638	11/11/15	1,663.43	WW/PVC SUCTION HOSE 4/20 M&F THREADED
USA BLUE BOOK	61638	11/11/15	1,203.95	WW/GAST OIL LESS VACUUM/PRESSURE PUMP
USA BLUE BOOK	61638	11/11/15	468.12	WW/HACH NITRITE HR/TNT AMMONIA REAGENT
USA BLUE BOOK	61715	11/19/15	149.32	WD/PIPE REPAIR KIT
			<u>3,539.55</u>	
VAN WYK, VIRGINIA	61575	11/2/15	25.87	MQ CUSTOMER REFUND
VERIZON WIRELESS	61716	11/19/15	126.88	FD/MONTHLY CELL PHONE SERVICE OCT 2015
VERIZON WIRELESS	61716	11/19/15	40.93	F&R/MONTHLY ON CALL PHONE SERVICE OCT 2015
VERIZON WIRELESS	61716	11/19/15	72.38	WD/MONTHLY ON CALL PHONE SERVICE OCT 2015
VERIZON WIRELESS	61716	11/19/15	73.68	WW/MONTHLY ON CALL PHONE SERVICE OCT 2015
VERIZON WIRELESS	61716	11/19/15	22.60	ADM/MONTHLY PHONE SERVICE OCT 2015
			<u>336.47</u>	
WILLIS COMMUNICATIONS	61674	11/13/15	281.00	FD/RAN NEW CAT5E TO GARAGE. REWIRE JACKS
WINSOR CONSTRUCTION, INC.	61717	11/19/15	100.00	F&R/GREEN WASTE DISPOSAL 10/21/15
WINSOR CONSTRUCTION, INC.	61717	11/19/15	1,025.00	WW/CAT WHEEL LOADER OPERATED AND BARE RENTAL
	61685	11/19/15	(278.40)	Ck# 061685 Reversed
			<u>846.60</u>	
Accounts Payable Vendor Subtotal			<u>281,749.37</u>	
AFLAC (AMER FAM LIFE INS)	4404	11/6/15	143.45	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	4404	11/6/15	26.22	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	4415	11/20/15	143.45	VOLUNTARY INS-PRETAX

AFLAC (AMER FAM LIFE INS)	4415	11/20/15	<u>26.22</u>	VOLUNTARY INS-PRETAX
			339.34	
AMERITAS	4425	11/30/15	2,245.37	DENTAL INSURANCE-YER
AMERITAS	4425	11/30/15	54.40	DENTAL INSURANCE-YER
AMERITAS	4425	11/30/15	<u>337.90</u>	DENTAL INSURANCE-YER
			2,637.67	
CAMBRIA COMMUNITY SERVICES DIS	4405	11/6/15	900.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4405	11/6/15	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4405	11/6/15	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4405	11/6/15	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4405	11/6/15	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4405	11/6/15	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4416	11/20/15	900.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4416	11/20/15	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4416	11/20/15	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4416	11/20/15	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4416	11/20/15	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4416	11/20/15	250.00	MEDICAL REIMBURSEMNT
			3,800.00	
CAMBRIA FIRE FIGHTERS LOCAL 46	4407	11/6/15	240.00	DUES-FIRE IAFF
CAMBRIA FIRE FIGHTERS LOCAL 46	4419	11/20/15	<u>240.00</u>	DUES-FIRE IAFF
			480.00	
CAMBRIA FIREFIGHTERS ASSN	4418	11/20/15	112.86	RESERVE FIREFTR DUES
EMPLOYMENT DEVELOPMENT DP	4406	11/6/15	2,755.78	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4406	11/6/15	512.74	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4417	11/20/15	2,895.57	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4417	11/20/15	<u>534.09</u>	STATE INCOME TAX
			6,698.18	
H.O.B.-DIRECT DEPOSIT	4408	11/6/15	3,325.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	4408	11/6/15	43,545.38	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	4420	11/20/15	3,325.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	4420	11/20/15	<u>46,903.32</u>	Direct Deposit Flat
			97,098.70	
ICMA-VNTGPT TRSFR AGT 457	4410	11/6/15	2,465.33	457 DEFERRED COMP
ICMA-VNTGPT TRSFR AGT 457	4410	11/6/15	809.25	457 DEFERRED COMP
ICMA-VNTGPT TRSFR AGT 457	4422	11/20/15	1,773.33	457 DEFERRED COMP
ICMA-VNTGPT TRSFR AGT 457	4422	11/20/15	<u>809.25</u>	457 DEFERRED COMP
			5,857.16	
IRS/FEDERAL PARYOLL TAXES	4409	11/6/15	8,753.79	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4409	11/6/15	8,010.32	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4409	11/6/15	2,214.84	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4421	11/20/15	9,068.20	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4421	11/20/15	8,390.66	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4421	11/20/15	<u>2,303.82</u>	FEDERAL INCOME TAX
			38,741.63	
LINCOLN FINANCIAL GROUP	4426	11/30/15	181.73	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	4426	11/30/15	<u>7.57</u>	LIFE INSURANCE
			189.30	
PERS HEALTH BENEFIT SERV	4428	11/30/15	19,342.41	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4428	11/30/15	(1,066.80)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4428	11/30/15	610.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4428	11/30/15	488.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4428	11/30/15	1,342.00	MEDICAL INSURANC-YER

PERS HEALTH BENEFIT SERV	4428	11/30/15	732.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4428	11/30/15	732.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4428	11/30/15	79.40	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4428	11/30/15	67.62	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4428	11/30/15	<u>4,009.80</u>	MEDICAL INSURANC-YER
			26,336.43	
PERS RETIREMENT SYSTEM	4411	11/6/15	13,395.91	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4423	11/20/15	13,886.99	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4427	11/30/15	8,790.07	UNFUNDED ACCRUED LIAB
PERS RETIREMENT SYSTEM	4427	11/30/15	2,947.71	UNFUNDED ACCRUED LIAB
PERS RETIREMENT SYSTEM	4427	11/30/15	7,496.68	UNFUNDED ACCRUED LIAB
PERS RETIREMENT SYSTEM	4427	11/30/15	6,234.54	UNFUNDED ACCRUED LIAB
PERS RETIREMENT SYSTEM	4427	11/30/15	<u>2,800.00</u>	UNFUNDED ACCRUED LIAB
			55,551.90	
SEIU LOCAL 620	4412	11/6/15	349.56	SEIU UNION DUES
SEIU LOCAL 620	4424	11/20/15	<u>348.36</u>	SEIU UNION DUES
			697.92	
			Payroll Payable Vendor Subtotal	238,540.93
			TOTAL DISBURSEMENTS FOR OCTOBER, 2015	<u><u>520,290.30</u></u>

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Thursday, November 12, 2015 12:30 PM

1. OPENING

A. Call to Order

President Robinette called the meeting to order at 12:36 p.m.

B. Pledge of Allegiance

President Robinette led the Pledge of Allegiance

C. Establishment of Quorum

Board members present: President Robinette, Vice-President Thompson, Director Bahringer, Director Rice and Director Sanders

Staff members present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, District Engineer Robert Gresens, and Finance Manager Patrick O'Reilly

2. ACKNOWLEDGEMENTS AND PRESENTATIONS

A. Presentation of Proclamation recognizing Vice-President Cliff for his years of service to the CCSD and the Cambria Community

Public Comment
Mike Lyons; Dave Sassano for the Lyons Club

President Robinette presented Muriel Cliff with a Proclamation recognizing him for his years of dedicated service to the Cambria Community.

3. PUBLIC COMMENT

4. HEARINGS AND APPEALS

A. Public Hearing to Consider Introduction of Ordinance 01-2015 Adopting the Cambria Community Services District Groundwater Management Plan

President Robinette announced that Director Rice had left the meeting due to a medical need and she may not be returning.

President Robinette opened the public hearing and turned the item over to General Manager Jerry Gruber. Mr. Gruber introduced the item and turned it over to District Counsel Timothy Carmel. Mr. Carmel gave a brief overview of the item and the process. Mr. Carmel then turned the item over to District Engineer Bob Gresens. Public Comment was then taken prior to a presentation on the Groundwater Management Plan (GMP).

Public Comment
Crosby Swartz, George Kendall, Laura Swartz,

No protests were received.

Mr. Gresens gave a presentation of the GMP.

Director Thompson moved to introduce Ordinance 01-2015 An Ordinance Adopting the Cambria Community Services District Groundwater Management Plan by title only and waive further reading

Director Bahringer seconded the motion.

Motion Passed Ayes - 4 Nays - 0 Absent - 1

Roll Call Vote:

Ayes: Thompson, Bahringer, Sanders, Robinette
Absent: Rice

5. REGULAR BUSINESS

A. Receive and Discuss Water and Sewer Rate Study from Bartle Wells & Associates, and Consider and Approve the Notice of Proposed Increase in Water Rates

Director Rice returned to the meeting at the beginning of the item.

General Manager Jerry Gruber introduced the item and turned it over to Consultant Alex Handlers.

Public Comment

Crozby Swartz, Laura Swartz and Jeff Hellman

Following public comment, Mr. Handlers presented a Power Point slide show and reviewed the recommended rate structure.

Director Sanders moved to approve the draft Notice of Proposed Increase in Water and Sewer Rates with a hearing date of 12/29 that has been prepared to comply with the requirement of Proposition 218, subject to any additional changes deemed necessary by the General Manager and District Counsel.

Director Rice seconded the motion.

Motion Passed Unanimously Ayes - 5 Nays - 0 Absent - 0

Roll Call Vote:

Ayes: Sanders, Rice, Bahringer, Thompson, Robinette

6. ADJOURN

President Robinette adjourned the meeting at 2:35 p.m.

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
 Thursday, November 19, 2015 12:30 PM

1. OPENING

A. Call to Order

President Robinette called the meeting to order at 12:31 p.m.

B. Pledge of Allegiance

President Robinette led the Pledge of Allegiance.

C. Establishment of Quorum

Board members present: President Robinette, Vice-President Thompson, Director Bahringer, Director Rice, and Director Sanders,

Staff present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Manager/District Clerk Monique Madrid, District Engineer Bob Gresens and Finance Manager Patrick O'Reilly.

2. SPECIAL REPORTS

Sheriff's Department Commander Taylor gave a brief report related to recent Sheriff activity.

Cambria Fire Dept. Chief Shalhoob presented the Fire Department Report.

3. ACKNOWLEDGEMENTS AND PRESENTATIONS

A. Balance Public Relations, Dean Florez to provide activities update

Dean Florez provided an update to the Board related to the services he has been providing to Cambria.

B. Fire Captain Emily Torlano will receive her Fire Captain Badge and Collar Brass

Battalion Chief Eric Shalhoob introduced the item and explained that they would like to change the order of the presentations. Engineer Tyson Hamilton will be sworn in first, followed by the pinning of the badges and collar brass.

Fire Captain Emily Torlano received her Captain's badge and collar brass.

C. Fire Engineer Tyson Hamilton will take the Oath of Office and Receive his Fire Engineer Badge and Collar Brass.

Battalion Chief Shalhoob introduced the item. Engineer Tyson Hamilton was sworn in by the District Clerk and received his Engineer badge and collar brass.

4. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

No items were pulled.

5. PUBLIC COMMENT

Public Comment

Bob Putney
 Crosby Swartz
 Amanda Rice

6. MANAGER'S AND BOARD REPORTS (Estimated time 15 Minutes total)

A. Manager's Report

President Robinette introduced the item and turned it over to General Manager Jerry Gruber who then presented his report and turned it over to Finance Manager Patrick O'Reilly who presented the financial portion of the report.

B. Ad Hoc Committee Reports and Other Related Board Member Reports (Committee Meetings and Board authorized meetings attended)

Director Rice attended the NCAC meeting last night on behalf of Director Bahringer. She provided an update to the NCAC related to the proposed rates.

Vice-President Thompson attended the PROS meeting for November and announced the current request for PROS Commissioner applications to fill the vacant seat. He also attended the Chamber Board meeting and announced the tree auction will be held on Tuesday, December 1 at the Cambria Veterans Hall. This is a valuable fundraiser. Thursday, December 3 is Hospitality Night and a good event to attend.

The Fire Prevention Ad Hoc Committee met with Cal Fire and General Manager Gruber. They requested information which will be provided in the future to the Committee Members. They expect to finish their review and provide a recommendation to the full Board in approximately 6 weeks.

President Robinette reported on the Fire Focus meeting. There is a lot of good information and many important players involved.

Public Comment;
Jerry Wood

7. CONSENT AGENDA

- A. Consideration to Approve the Expenditure Report for the Month of October 2015
- B. Consideration to Approve Draft Minutes from October 15, 2015 Special Meeting, October 19, 2015 Special Meeting and October 22, 2015 Regular Meeting
- C. Consideration to Adopt Resolution 36 2015 Updating the Assignment of Banking Powers for the CCSD

Director Bahringer moved to approve the consent agenda.

Director Sanders seconded the motion.

Motion Passed Unanimously Ayes - 5 Nays - 0 Absent - 0

Ayes: Bahringer, Sanders, Thompson, Rice, Robinette

8. HEARINGS AND APPEALS

None

9. REGULAR BUSINESS

- A. Discussion and Consideration of Grant Writing Policy

General Manager Gruber introduced the item and turned it over to District Counsel Timothy Carmel. Mr. Carmel provided a brief overview of the item.

Public Comment: None

Director Sanders moved to adopt the policy on Applying for Grants with insertion of the word 'unseen' between the words 'create' and 'financial' in the last sentence.

Director Bahringer seconded the motion.

Motion Passed Unanimously Ayes - 5 Nays - 0 Absent - 0

Roll Call Vote:

Ayes: Bahringer, Sanders, Thompson, Rice, Robinette

- B. Consideration of Adoption of Ordinance 01-2015 An Ordinance Adopting the Cambria Community Services District Groundwater Management Plan and Directing that a Notice of Exemption be filed

General Manager Jerry Gruber introduced the item and turned it over to District Counsel Timothy Carmel. Mr. Carmel gave a brief but compelling overview of the item.

Public Comment:
None

Director Bahringer moved to adopt Ordinance 01-2015 An Ordinance Adopting the Cambria Community Services District Groundwater Management Plan by title only and waive further reading.

Director Rice seconded the motion.

Motion Passed Unanimously Ayes - 5 Nays - 0 Absent - 0

Roll Call Vote:

Ayes: Robinette, Rice, Sanders, Thompson, Bahringer

10. PUBLIC COMMENT

Public Comment

Bob Putney
Crosby Swartz
Amanda Rice

11. FUTURE AGENDA ITEM(S)

Director Rice asked to follow up on the following items: hold a discussion on revising the restrictions on water use, perhaps at the 12/29 meeting and conservation ad hoc committee meeting ; hold a discussion on creating a Reserve Policy; hold a discussion on the Mission Country Franchise Agreement extension.

12. ADJOURN

President Robinette adjourned the meeting at 4:00 p.m.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Jerry Gruber, General Manager
Patrick O'Reilly, Finance Manager

Meeting Date: December 17, 2015 Subject: Consideration to Adopt Resolution 37-2015 Approving a Revised Salary Schedule for Reserve Fire Fighters

RECOMMENDATIONS:

It is recommended that the Board of Directors adopt Resolution 37-2015 approving a revised salary schedule for Reserve Firefighters.

FISCAL IMPACT:

Staff estimates the total cost of this recommended pay increase and related Worker's Compensation benefits to be \$10,176 per year. Since this increase is recommended to take effect on January 1, 2016, funding for an entire fiscal year will not be expended, and \$5,088 will cover the expenditure for the remainder of 2015/2016 fiscal year.

Staff will deliver a mid-year budget review to the Board at the regularly scheduled meeting in February 2016 at which time the impact of the additional increases on the Fire Department operating budget will be further evaluated.

DISCUSSION:

On January 1, 2016, the minimum wage in California increases from \$9.00 per hour to \$10.00 per hour. The District currently pays Reserve Firefighters and Reserve Recruit Firefighters less than \$10.00 per hour as shown in the following chart. Reservists are not covered by an MOU and do not receive CCSD benefits. The following table reflects the existing pay rates for reservists and recommended salary increases, effective January 1, 2016:

RESERVISTS (Not Covered By MOU)

<i>POSITION TITLE</i>	<i>EXISTING HOURLY PAY RATES</i>	<i>RECOMMENDED HOURLY PAY RATES (Effective January 1, 2016)</i>
Reserve Lieutenant	\$12.00	\$13.00
Reserve Apparatus Operator	\$10.00	\$11.00
Reserve Firefighter	\$9.00	\$10.00
Reserve Recruit Firefighter	\$8.00	\$10.00

Based upon the new minimum wage staff is recommending the foregoing adjustments. Staff also recommends adjustments to maintain appropriate pay differentials between Reserve Firefighters, Apparatus Operators and Lieutenants.

Attachment: Resolution 37-2015 Revised Salary Schedule for Reserve Fire Fighters

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ ROBINETTE___ THOMPSON ___ BAHRINGER ___ RICE ___ SANDERS___



CAMBRIA COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 37-2015
DECEMBER 17, 2015

RESOLUTION OF THE BOARD OF DIRECTORS OF
CAMBRIA COMMUNITY SERVICES DISTRICT
ADOPTING A REVISED SALARY SCHEDULE
FOR RESERVE FIREFIGHTERS

WHEREAS, the California Minimum Wage will be increasing to \$10.00 per hour effective January 1, 2016; and

WHEREAS, the existing salary schedule for Reserve Firefighters contains some positions that are paid less than \$10.00 per hour; and

WHEREAS, the Board of Directors of the Cambria Community Services District believes it is appropriate to adopt a revised salary schedule for the District's Reserve Firefighters.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

The revised Salary Schedule for Reserve Firefighters, attached hereto as Exhibit A, and incorporated herein by reference, is hereby adopted and shall be effective January 1, 2016.

The foregoing resolution was adopted at a Regular Meeting of the Board of Directors of the Cambria Community Services District held on December 17, 2015.

PASSED AND ADOPTED this 17th day of December 2015.

Gail Robinette
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Monique Madrid
District Clerk

Timothy J. Carmel
District Counsel

Exhibit A to Resolution 37-2015

CAMBRIA COMMUNITY SERVICES DISTRICT

Revised Salary Schedule for Reserve Firefighters

RESERVISTS (Not Covered By MOU)

POSITION TITLE	EXISTING HOURLY PAY RATES	NEW HOURLY PAY RATES (Effective January 1, 2016)
Reserve Lieutenant	\$12.00	\$13.00
Reserve Apparatus Operator	\$10.00	\$11.00
Reserve Firefighter	\$9.00	\$10.00
Reserve Recruit Firefighter	\$8.00	\$10.00

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Jerry Gruber, General Manager
Battalion Chief, Eric Shalhoob

Meeting Date: December 17, 2015

Subject: Discussion and Consideration of
SAFER Grant Staffing
Alternatives and Options

RECOMMENDATIONS:

It is recommended that the Board of Directors evaluate the alternatives presented in the attached SAFER Issue Paper and provide direction to the General Manager regarding staffing levels. Please note that if alternative 1 is chosen, a resolution authorizing the use of General Fund revenue will be required (attached).

FISCAL IMPACT:

Alternatives 2 and 3 utilize only grant money and will not have a fiscal impact on the CCSD budget.

Alternative 1 will impact the CCSD budget and will require \$7,509.00 of additional funding in conjunction with the grant money.

DISCUSSION:

At the direction of the CCSD Board of Directors, the Cambria CSD Fire Department accepted the Staffing for Adequate Fire and Emergency Response ("SAFER") grant (the "Grant") on September 10, 2015. The total amount awarded (\$396,525) for a two-year period leaves a significant financial shortfall to fully fund three firefighters at industry standard rates.

Due to the shortfall in the awarded Grant funding, staff worked closely with Federal Emergency Management Agency ("FEMA") representatives to weigh all potential options. FEMA advised staff that no additional funding was available for the 2015 grant cycle. While no further Grant funding is possible, there is still potential to meet the intent of the Grant, which is to increase staffing to four people on the fire engine daily to meet NFPA 1710 (Standard for the Organization and Deployment of Fire Suppression Operations). The FEMA representative advised that the Grant terms could be amended to hiring one or two firefighters as opposed to three, but that the two-year period could not be shortened.

The intent of the Grant is to increase staffing to meet NFPA 1710. Adding an additional firefighter to every shift for a total of four personnel would enable compliance with NFPA 1710. Because the IAFF Local 4635 Memorandum of Understanding ("MOU") does not include compensation rates for the rank of firefighter, it would not be a violation to pay lower rates than those positions identified in the MOU; however, there is inadequate funding to do so even at minimum wage. No general fund money is authorized by the CCSD Board of Directors for this

purpose. Therefore, in order to remain within the Grant funding level, it is necessary to hire only one or two additional personnel to cover the engine with a fourth firefighter daily. However, if the Board selects alternative 1, a resolution authorizing the expenditure of General Fund revenue is required and Resolution 38-2015, which authorizes such expenditure, is attached for the Board's consideration.

Staff has prepared the attached SAFER Issue Paper for the Board of Directors to review and evaluate which alternative is preferable and to provide direction to the General Manager to implement that alternative.

Attachments: SAFER Issue Paper
 Resolution 38-2015

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ ROBINETTE ___ THOMPSON ___ BAHRINGER ___ RICE ___ SANDERS

Memorandum

To: JERRY GRUBER
General Manager

Date: 11-1-2015

Telephone: (805) 540-0716

From: Eric Shalhoob, Cambria CSD Fire Department Battalion Chief

Subject: SAFER-Funded Firefighters

ISSUE:

At the direction of the CCSD Board of Directors, the Cambria CSD Fire Department accepted the Staffing for Adequate Fire and Emergency Response (SAFER) grant on September 10, 2015. The total amount awarded (\$396,525) for a two-year period leaves a significant shortfall in funding to hire three fully funded firefighters at industry standard rates.

BACKGROUND:

Due to the shortfall in the awarded SAFER grant funding, staff worked closely with FEMA representatives to weigh all potential options. FEMA advised staff that additional funding was not available for the 2015 grant cycle. While no further funding is possible, it is still possible to meet the intent of the grant, which is to increase staffing to four people on the fire engine daily to meet NFPA 1710 (Standard for the Organization and Deployment of Fire Suppression Operations). The FEMA representative advised, it is possible to amend the grant to change the terms to hiring one or two firefighters as opposed to three. They also advised that the two year period could not be negotiated to a shorter term in order to reduce the cost of three firefighters to remain under the awarded grant amount (\$396,525).

DISCUSSION:

The intent of the SAFER grant is to increase staffing to meet NFPA 1710. Adding a firefighter to every shift for a total of four personnel would allow us to meet NFPA 1710. Because the MOU does not include compensation rates for the rank of firefighter it would not violate the IAFF Local 4635 Memorandum of Understanding (MOU) to pay lower rates than those positions identified in the MOU. However, there is inadequate funding even at minimum wage. Therefore, in order to remain within the grant funding level, it is necessary to hire less than three additional personnel to cover the engine with a fourth firefighter daily. No general fund money is authorized by the CCSD Board of Directors for this purpose.

ALTERNATIVES:

All of the alternatives will reduce loss from fire and improve response capability at all emergencies. Hiring SAFER grant funded firefighters would also greatly increase morale and productivity within the department. Current part time reserve personnel that do not have full time jobs would now have permanent work and benefits.

Alternative 1

Hire three firefighters. This option would require additional funds from the CCSD general fund (\$7,509.00) with the minimum wage increase in January to \$10.00 per hour. Firefighters would be compensated at minimum wage. This option would provide the greatest overall benefit to the community, organization, and personnel. NFPA and OSHA requirements would be met most of the time, therefore improving firefighter and civilian safety.

ALTERNATIVE 1					
<u>Cost</u>	<u>Description</u>				
\$29,100	Fire Fighter (47% of Fire Engineer on 12/20/15)				
2,226	Social Security/Medicare				
250	Uniform Allowance				
3,875	Dental				
20,784	Medical				
1,699	Workers Comp Insurance				
2,619	State Disability Insurance				
5,390	PERS Retirement				
1,300	Medical Reimbursement				
96	Life Insurance				
\$67,339	TOTAL PER FIRE FIGHTER (FIRST YEAR)				
3	FIRE FIGHTERS				
\$202,017	TOTAL THREE FIRE FIGHTERS (FIRST YEAR)				
67,339	TOTAL PER FIRE FIGHTER (SECOND YEAR)				
3	FIRE FIGHTERS				
\$202,017	TOTAL THREE FIRE FIGHTERS (SECOND YEAR)				
404,034	TOTAL THREE FIRE FIGHTERS (TWO YEARS)				

Alternative 2

Hire two firefighters. The firefighters would be compensated at a salary range 86% of a fire engineer’s salary. NFPA and OSHA requirements would be met a maximum 66% of the time. Two of the three shifts would have four personnel on the engine. No general fund support is necessary.

ALTERNATIVE 2					
Annual					
<u>Cost</u>	<u>Description</u>				
\$50,052	Fire Fighter (86% of Fire Engineer on 12/20/15)				
3,829	Social Security/Medicare				
250	Uniform Allowance				
3,875	Dental				
20,784	Medical				
2,923	Workers Comp Insurance				
4,505	State Disability Insurance				
9,272	PERS Retirement				
1,300	Medical Reimbursement				
96	Life Insurance				
\$96,886	TOTAL PER FIRE FIGHTER (FIRST YEAR)				
2	FIRE FIGHTERS				
\$193,772	TOTAL TWO FIRE FIGHTERS (FIRST YEAR)				
100,414	TOTAL PER FIRE FIGHTER (SECOND YEAR)				
2	FIRE FIGHTERS				
\$200,828	TOTAL TWO FIRE FIGHTERS (SECOND YEAR)				
394,600	TOTAL TWO FIRE FIGHTERS (TWO YEARS)				

Alternative 3

Hire one firefighter at the rank and compensation of fire engineer. The NFPA and OSHA compliance would be met a maximum of 33% of the time. The firefighter could be brought in at a fully burdened salary comparable to the IAFF Local 4635. No general fund support is necessary.

ALTERNATIVE 3					
Annual					
<u>Cost</u>	<u>Description</u>				
\$58,200	Fire Engineer (100% of Fire Engineer on 12/20/15)				
4,452	Social Security/Medicare				
250	Uniform Allowance				
3,875	Dental				
20,784	Medical				
3,399	Workers Comp Insurance				
5,238	State Disability Insurance				
10,781	PERS Retirement				
1,300	Medical Reimbursement				
96	Life Insurance				
\$108,375	TOTAL PER FIRE FIGHTER (FIRST YEAR)				
1	FIRE FIGHTERS				
\$108,375	TOTAL ONE FIRE FIGHTER (FIRST YEAR)				
112,478	TOTAL PER FIRE FIGHTER (SECOND YEAR)				
1	FIRE FIGHTERS				
\$112,478	TOTAL ONE FIRE FIGHTER (SECOND YEAR)				
220,853	TOTAL ONE FIRE FIGHTER (TWO YEARS)				

IMPACTS

✓ Fiscal –

Alternatives 2 and 3 utilize only grant money and will not have a fiscal impact on the CCSD budget.

Alternative 1 will impact the CCSD budget and will require \$7,509.00 of additional funding in conjunction with the grant money.

See attachment for full cost breakdown and Firefighter Salaries

Alternative	#FF's	\$396,525 SAFER grant award
Alternative 1	3	\$404,034 Fully Burdened Costs for 3 firefighters for 2 years
Alternative 2	2	\$394,600 Fully Burdened Costs for 2 firefighters for 2 years
Alternative 3	1	\$220, 853 Fully Burdened Cost for 1 firefighter for 2 years

✓ Operational –

All alternatives will improve operational effectiveness by complying with NFPA and OSHA standard, with alternative 1 being the most effective, alternative 2 being optimal with no required additional finances from the CCSD, and alternative 3 being the least effective.

✓ Legal –
N/A

✓ Labor –

The MOU does not include compensation rates for the rank of firefighter. There will be no coverage for sick, injured and unforeseen absence because there will be no overtime funding.

✓ Sociopolitical –

The San Luis Obispo County Grand Jury has issued a report on the severity of the current drought and fire threat. Each of these alternatives will improve the current situation, alternative 2 being the most effective and alternative 3 being the least effective given the financial parameters.

✓ Policy –

Departmental policies and procedures for response would meet minimum NFPA and OSHA standards for response 66% of the time.

✓ Health and safety –

All alternatives would increase firefighter and civilian safety by meeting NFPA and 1710 standards, with alternative 1 being the most effective, alternative 2 being optimal, and alternative 3 being the least effective.

✓ Environmental –
N/A

✓ Interagency –

All alternatives improve automatic and mutual aid responses by increasing the number of personnel on the engine.

RECOMMENDATION:

Alternative 2 is the recommendation for providing the most cost effective operational improvement without impacting the CCSD Budget.

RESOLUTION 38-2015
December 17, 2015

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CAMBRIA COMMUNITY SERVICES DISTRICT
AUTHORIZING EXPENDITURE OF GENERAL FUND MONEY TO
SUPPLEMENT THE 2015 SAFER GRANT AWARD

WHEREAS, the Cambria Community Services District (CCSD) is a public agency located in the County of San Luis Obispo, State of California, that provides fire protection services to the Cambria community; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has established a Staffing for Adequate Fire Emergency Response (SAFER) Grant Program to assist fire departments in meeting industry minimum standards, to attain 24-hour staffing to protect communities, and to fulfill traditional missions of fire departments; and

WHEREAS, on September 10, 2015, the Board of Directors adopted Resolution 32-2015, accepting the 2015 SAFER Grant award; and

WHEREAS, Resolution 32-2015 included a condition that no General Fund money can be used to supplement the SAFER Grant award; and

WHEREAS, the Board of Directors has determined that it is in the best interest of the community to use the SAFER Grant award to hire three (3) full time firefighters, which will enable the CCSD to meet NFPA 1710 (Standard for the Organization and Deployment of Fire Suppression Operations); and

WHEREAS, approximately \$7,509.00 in General Fund revenue will be needed to supplement the SAFER Grant award in order to hire three (3) full time firefighters.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. The above recitals are true, correct, and incorporated herein.
2. General Fund money shall be used to supplement the SAFER Grant award in an amount not to exceed \$10,000.00.
3. Section 4 of Resolution 32-2015 is hereby repealed.

This Resolution is effective on its date of adoption.

[SIGNATURES ON FOLLOWING PAGE.]

PASSED AND ADOPTED THIS 17th day of December, 2015.

AYES:

NOES:

ABSENT:

Gail Robinette, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel, District Counsel

ATTEST:

Monique Madrid, District Clerk

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Jerry Gruber, General Manager
Monique Madrid, District Clerk

Meeting Date: December 17, 2015 Subject: Discussion and Consideration to
Reappoint PROS Commissioners
Steve Kniffen and Adolph Atencio for a
Four Year Term

RECOMMENDATION:

Staff recommends that the Board of Directors reappoint Commissioners Steve Kniffen and Adolph Atencio to the Parks, Recreation and Open Space ("PROS") Commission for a new four year term.

FISCAL IMPACT: None.

DISCUSSION:

The Cambria PROS Commission is created and composed of five members. The Commission advises the Board of Directors on parks, recreation, and open space matters.

Pursuant to CCSD Municipal Code Section 7.08.010 members of the PROS Commission serve staggered four year terms and are appointed by the Board of Directors. The terms of PROS Commissioners Steve Kniffen and Adolph Atencio will end on December 31, 2019.

The PROS Commission By-Laws/Guidelines, adopted by the CCSD Board of Directors, provide that "Upon the request of a retiring commissioner, at the end of a completed term of office, with the recommendation of the PROS Commission, and at the discretion of the CCSD Board of Directors, a Commissioner may be appointed for an additional term of up to four years."

Commissioners Kniffen and Atencio have requested to be considered for reappointment. Their request was reviewed by the PROS Commission, which is recommending their reappointment. Accordingly, it is recommended that the Board of Directors reappoint Commissioners Steve Kniffen and Adolph Atencio to the PROS Commission for a four year term.

Attachment: Proposed Appointment Schedule

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS:___ROBINETTE___ THOMPSON ___ BAHRINGER ___ RICE___ SANDERS___

CAMBRIA COMMUNITY SERVICES DISTRICT



PARKS, RECREATION AND OPEN SPACE COMMISSION

PROPOSED APPOINTMENT SCHEDULE 12/17/2015

Commissioner	Date Appointed	Term Expiration
Steve Kniffen - Chair	12/17/15	12/31/19
Vacant	10/23/2014	10/23/18
Adolph Atencio	12/17/15	12/31/19
Joyce Renshaw	10/23/2014	10/23/18
Tim Roche	10/23/2014	10/23/2018

Ex Officio Members	Date Appointed
Friends of the Fiscalini Ranch Preserve	2/1/10
Coast Unified School District	2/1/10

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.C.**

FROM: Monique Madrid, District Clerk

Meeting Date: December 17, 2015

Subject: Discussion and Consideration to Adopt 2016 CCSD Regular Board Meeting Schedule

RECOMMENDATIONS:

Adopt the 2016 CCSD regular Board meeting schedule.

FISCAL IMPACT:

None.

DISCUSSION:

It is proposed that the Board adopt the attached regular meeting schedule for 2016 in order to confirm the regular meeting dates. This schedule, when adopted, will be used by staff, District Counsel, the media, local community groups, and interested individuals to prepare for Board meetings. The Board has the authority to amend or add dates to this schedule as the year progresses or the need arises.

In conformance with current policy, all proposed 2016 meeting dates are on the fourth Thursday of each month, except as follows:

- February 18th (3rd Thursday): Clerk will be at training and unavailable on the 4th Thursday.
- July 28th: Possible cancellation.
- November 17th (3rd Thursday): Avoids conflict with Thanksgiving holiday. (The standard CCSD holidays have been established for 2016 with Thanksgiving on Thursday, November 24th.)
- December 15th (3rd Thursday): Avoids conflict with Christmas/New Year holidays. (The standard CCSD holidays have been established for 2016 with the Christmas holiday on Monday, December 26th.)

Attachment: 2016 Regular Meeting Schedule

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ ROBINETTE ___ THOMPSON ___ BAHRINGER ___ RICE ___ SANDERS___



CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
2016 ADOPTED REGULAR MEETING SCHEDULE

January 28th

February 18th- 3rd Thursday
(Clerk at training 4th Thursday)

March 24th

April 28th

May 26th

June 23rd

July 28th

Possibility of no meeting this month

August 25th

September 22nd

October 27th

November 17th – 3rd Thursday

December 15th- 3rd Thursday

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.D.**

FROM: Jerry Gruber, General Manager

Meeting Date: December 17, 2015 Subject: Discussion and Consideration to
 Appoint an Ad Hoc Committee for the
 Environmental Impact Report for the
 Sustainable Water Facility

RECOMMENDATIONS:

It is recommended that the Board of Directors consider appointing two Board Members to serve on an Ad Hoc Committee to work with the consultant, staff and legal counsel in completing and processing the Environmental Impact Report for the Sustainable Water Facility.

FISCAL IMPACT:

Other than Board Member meeting stipends and staff time, there are no immediate fiscal impacts as a result of the proposed appointments.

DISCUSSON:

As the Board of Directors is aware, an Environmental Impact Report (“EIR”) is being prepared as part of the process of obtaining a regular Coastal Development Permit (“CDP”) for what has been referred to as the Emergency Water Supply Project. Given the nature of the facility, as well as the fact that the CCSD is seeking a regular CDP, staff believes it is now more appropriate to refer to the facility as the Sustainable Water Facility. Since the CCSD is at a critical point with regard to upcoming matters related to the Sustainable Water Facility and the review process for the EIR, we believe it would be prudent and desirable to appoint an ad hoc committee to monitor the progress and development, and work with the consultant, staff and legal counsel in completing and processing this important document. Accordingly, it is recommended that the Board of Directors appoint two Board Members to serve on an ad hoc committee for the Environmental Impact Report for the Sustainable Water Facility.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ ROBINETTE ___ THOMPSON ___ BAHRINGER ___ RICE ___ SANDERS