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## CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

**Thursday, February 27, 2014 – 12:30 PM**

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

### **AGENDA**

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

**1. OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

**2. SPECIAL REPORTS**

- A. Sheriff's Department Report
- B. Fire Department Report

**3. ACKNOWLEDGMENTS/PRESENTATIONS**

**4. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

**5. PUBLIC COMMENT (LIMITED TO 30 MINUTES)**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

**6. MANAGER'S AND BOARD REPORTS**

- A. General Managers Report: Update on the Filtronics Iron and Manganese Treatment Plant and Granulated Activated Carbon System for the SR1 and SR3 Wells, and Update on Emergency Portable Brackish Water Reverse Osmosis Treatment Facility(Verbal)
- B. Member and Committee Reports

**7. CONSENT AGENDA**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Approve Expenditures for the Month of January 2014
- B. Consideration to Approve Minutes of Board of Directors Special Meeting January 30, 2014
- C. Consideration of Approval of an Agreement with Regional Government Services Providing for an Interim Finance Manager
- D. Consideration of Resolution 07-2014 Updating the Assignment of Banking Powers of the Cambria Community Services District's Bank and Investment Accounts to Reflect the Change in the CCSD Finance Manager Position

**8. HEARINGS AND APPEALS**

**9. REGULAR BUSINESS**

- A. Discussion and Consideration to Approve Fiscal Year (FY) 2013/2014 Mid-Year Budget Review
- B. Discuss and Consideration to Schedule Additional Monthly Board of Directors Meetings in March, April, and May 2014

**10. PUBLIC COMMENT (CONTINUED)**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

**11. FUTURE AGENDA ITEM(S)**

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.

**12. ADJOURN TO CLOSED SESSION**

- A. **CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code §54957.8 Agency Designated Representatives: Shelline Bennett and General Manager Jerry Gruber; Employee Organization: Cambria Firefighters/International Association of Firefighters (IAFF) Local 4635**
- B. **Government Code Section 54956.8: Property:900 Main Street, Cambria, CA; APN 022-251-019 Agency Negotiator: Jerry Gruber, District Manager, Tim Carmel District Counsel Negotiating Party: Linda Van Fleet, General Services Agency, County of San Luis Obispo Under Negotiation: Price, Terms and Conditions of Potential Sale**

TO: Board of Directors

AGENDA NO. **6. A.**

FROM: Jerry Gruber, General Manager

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Meeting Date: February 27, 2014

Subject: MANAGER'S REPORT

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### **Administration**

Listed below is my General Manager's Report for February 27, 2014.

- Staff continues to work closely on monitoring production records, production well levels and monitoring well levels. As of February 10, 2014 the Santa Rosa Aquifer has approximately 34.45 feet of water in storage. The San Simeon Aquifer has 5.99 feet of water in storage. Staff continues to work closely with CDM Smith regarding the Geo Hydrological modeling of the San Simeon aquifer to determine the most feasible location for the Emergency Portable Brackish Water Reverse Osmosis Treatment Facility. The modeling and evaluation is anticipated to be completed in Mid-March. At that time task order number two will be issued to CDM Smith. Staff continues to also work very closely with Filtronics the company that originally installed the Iron and Magnesium Treatment Facility located within the old water yard on the east ranch. Staff is working closely with several vendors regarding the lease or possible purchase of two granular activated carbon filters for the SR1 and SR3 wells. Staff plans to install both granulated activated carbon filters for both wells as an over abundant precautionary measure in the event that MTBE could migrate from the area under the existing Chevron station. Staff has also worked closely with Miller Drilling and Well to evaluate both the SR1 and SR3 wells. Although the wells have been out of service for several years the results of the well evaluation from Miller Drilling and Well shows that both wells could be returned to operations. As part of today's Board Meeting I will be presenting a time line for both the SR1 and SR3 wells in addition to the work CDM Smith is doing relating to the Emergency Portable Brackish Water Reverse Osmosis Treatment Facility. The purpose of the time line is to show when staff anticipates both systems to be up and operational if everything goes as planned.
- In order for the Cambria Community Services District to efficiently and effectively communicate with the entire community of Cambria regarding the SR1 and SR3 wells in addition to the progress relating to the Emergency Portable Brackish Water Reverse Osmosis Treatment Facility the District has hired a consultant to act as a Public Information Officer (PIO). The purpose is of the PIO is very narrow in scope and will disseminate information in a timely and professional manner that is factual and easy to understand. Although staff in the past has played a limited role in attempting to keep our constituents informed on topics such as the emergency water supply, competing priorities have limited our effectiveness in getting the message out. The consultant who is a Cambrian is Mr. Tom Gray and a Mid-Year Budget adjustment is being recommended for the remainder of the fiscal year for the amount of \$ 10,000.00. Mr. Gray will be working closely with staff and the local media and providing the community of

Cambria with updated information relating to the SR1 and SR3 wells in addition to the Emergency Portable Brackish Water Reverse Osmosis Treatment Facility. Staff will continue to focus their time and efforts on bringing both systems up in running by July 1, 2014.

- Before the Cambria Community Services District Board of Directors today is the Mid-Year Budget Adjustment for Fiscal Year 2013/2014. Staff will be presenting this item as part of the regular agenda however there are several items within the different Departments that require additional information and clarification. The Water Department is considerably over budget at this point in the fiscal year due to numerous emergency repairs that needed immediate attention. They include but are not limited to valve replacements, booster station abandonment, and several main line leaks that need to be resolve. Staff continues to build the backbone on the SCADA system for the water Department that has resulted in the full automation of the SR4 well in addition for enhanced operational capability that allows the wells to run off reservoir levels within the system. The need for additional repairs exist with the Water system such as the replacement of the Fiscalini Tank, Upgrading the Stuart Street Tanks, replacing the Rodeo Grounds Booster Station and addressing setting funds aside from replacing our radio read meters in addition to continuing the replacement of our compound meters. Staff within the Water Department has done a fantastic job on addressing emergency issues .In addition to infrastructure related issues the need to fund an emergency water supply for the Community has also impacted the overall water budget and the Districts reserves.
- The Wastewater Department also faces many infrastructure related issues. Although the Wastewaters deficit is smaller than the Water Department, the recent fine from the State in addition to the project identified within the settlement agreement and reduced revenues have resulted in a small departmental deficit.
- The Fire Department is also running a deficit. This is due to several variables, one that the Department had no control over and that was ongoing labor negotiations and the cost associated with the firm of Liebert, Cassidy and Whitmore.
- I would like to thank everyone in the Administrative Department since the Board implemented the Stage 3 conservation measures. In addition to their normal duties they have handled a significant increase in customers coming into the office in addition to an increased volume in phone calls. I observed the other day at least five customers waiting at the front counter to submit their verification forms. Staff continues to provide the highest level of customer service while maintaining a professional and courteous demeanor. I would also like to thank the public our customers for being patient and understanding while dealing with CCSD staff.

**BOARD OF DIRECTORS' MEETING  
FEBRUARY 27, 2014  
ADDENDUM TO GENERAL MANAGER'S REPORT  
ADMINISTRATIVE SERVICES OFFICER REPORT**

**Human Resources:**

- We have begun the recruitment process for three open positions:
  - Senior Wastewater Operator
  - Executive Assistant/District Secretary
  - Administrative Technician II Payroll/Benefits

**Water Conservation:**

Staff is currently working on implementing the Conservation measures listed in Exhibit A to Resolution 04-2014.

- The Notices have been mailed to both the Commercial and Residential account holders and are posted on the CCSD website; [www.cambriacsd.org](http://www.cambriacsd.org). They are both available in Spanish.
- The Permanent Resident Certification form was included with the Notice. We have already begun receiving them from numerous account holders.
- We have received a large volume of inquiries from the community and have found that most of the community members have some questions and are primarily cooperative and ready to help reduce water use.
- Vacation rental owners have objections to the limited allocation of water to their properties.
- We will be working through the remainder of the items in Exhibit A, including having the programming for the surcharge/penalties associated with the water allocation.

**Negotiations:**

- We are currently in negotiations with the Fire Departments bargaining group, IAFF Local 4635 to secure a new Memorandum of Understanding.

**Risk Management:**

- We have recently received notice from SDRMA, our insurer, that the CCSD will be receiving a longevity distribution credit in the amount of \$1184.00 for having continued to participate in the workers compensation program.

Submitted by:  
Monique Madrid  
Administrative Services Officer

**BOARD OF DIRECTORS FEBRUARY 27, 2014  
CONSERVATION REPORT  
ADDENDUM TO THE GENERAL MANAGER'S REPORT**

**Water Tanks:**

The non-potable water tank remains in place at the Cambria Skate Park.

- During the weeks of December 3, 2013 through February 10, 2014 Winsor Construction has delivered 241,500 gallons to the tank site. The cost for this service and the water is \$ 8956.02.
- We have currently issued a total of 50 rebates in the amount of \$2500.00 for customers who have purchased non-potable water tanks.
- The cost to date spent on the irrigation restriction is \$43,249.05. This total includes water delivery, tank rental, costs for notifications mailed to customers, tank rebates, and the printing of handouts and door hangers, etc.

**Commercial Water Surveys/Audits:**

Staff has finalized the payback tables for the all of the commercial properties that have been audited. These businesses are currently working towards implementation of the recommendations made by the CCSD. Cortney Upthegrove will continue to audit the remaining commercial lodging establishments.

**Residential Water Surveys/Audits:**

As of January 31, 2014 there were 205 customers on our "Leak Report". Jason Buhl and Cortney Upthegrove are in the process of going to each these residential properties. In many cases a property can initially appear on the Leak Report but not actually have a leak at the property. In many cases once staff arrives at the property there is no longer an issue. In many cases Jason and Cortney will find hose bibs that have not been turned completely off. This circumstance will cause a customer to appear on the list.

When staff does discover a potential leak at a property they either make contact with the homeowner should they be present, or in some cases the water is shutoff at the property. A door hanger is posted, and the administrative office immediately contacts the customer to advise them of the need to have the leak fixed immediately.

Staff will continue to address the properties on this list each month, and work with residential homeowners to locate and fix leaks at their properties. As our "Leak List" program develops staff will continue to report our progress to the Board and the general public.



**Retrofit Point Bank:**

As of 1/1/2014 the retrofit point's bank total is 3904 points. We have not had time to update the point's bank as of this time. The individual fixture count breakdown is as follows:

- Washing Machines = 709.70
- Recirculating Pumps = 158.80
- Toilets = 163.80
- Aerators = 1246.67
- Showerheads = 1625.60

Rebates total: 3904

Retrofit upon resale total: 2771  
**Total Points Bank: 6675**

**Public Outreach & Training:**

Cortney Upthegrove will be attending a Regional Water Efficiency Program meeting in Santa Maria on February 25, 2014. This is a joint meeting between water agencies in both San Luis Obispo and Santa Barbra Counties. Additionally, Cortney Upthegrove will be speaking about Conservation at the February 25, 2014 Lions Club meeting. On March 6, 2014 Justin Smith and Cortney Upthegrove will be attending the MLS meeting in Cambria to discuss what homeowners can do at the properties to help conserve water. Cortney Upthegrove and Vice President, Gail Robinette are also working on a public outreach program with YMCA afterschool program.

**BOARD OF DIRECTORS' MEETING-FEBRUARY 27, 2014  
ADDENDUM TO GENERAL MANAGER'S REPORT  
FINANCE MANAGER'S REPORT**

**AUDIT**-The CCSD's audited financial statements for the fiscal year ended June 30, 2013 has been posted to the CCSD website.

**BUDGET:**

- The Fiscal Year 2013/2014 Budget has been posted to the CCSD website.
- The First Quarter Revenue and Expenditure report for the three months ended September 30, 2013 has been posted to the CCSD website.
- The Second Quarter Revenue and Expenditure report for the six months ended December 31, 2013 has been posted to the CCSD.
- The Fiscal Year 2013/2014 Mid-Year Budget will be presented at today's Board of Director's Meeting.

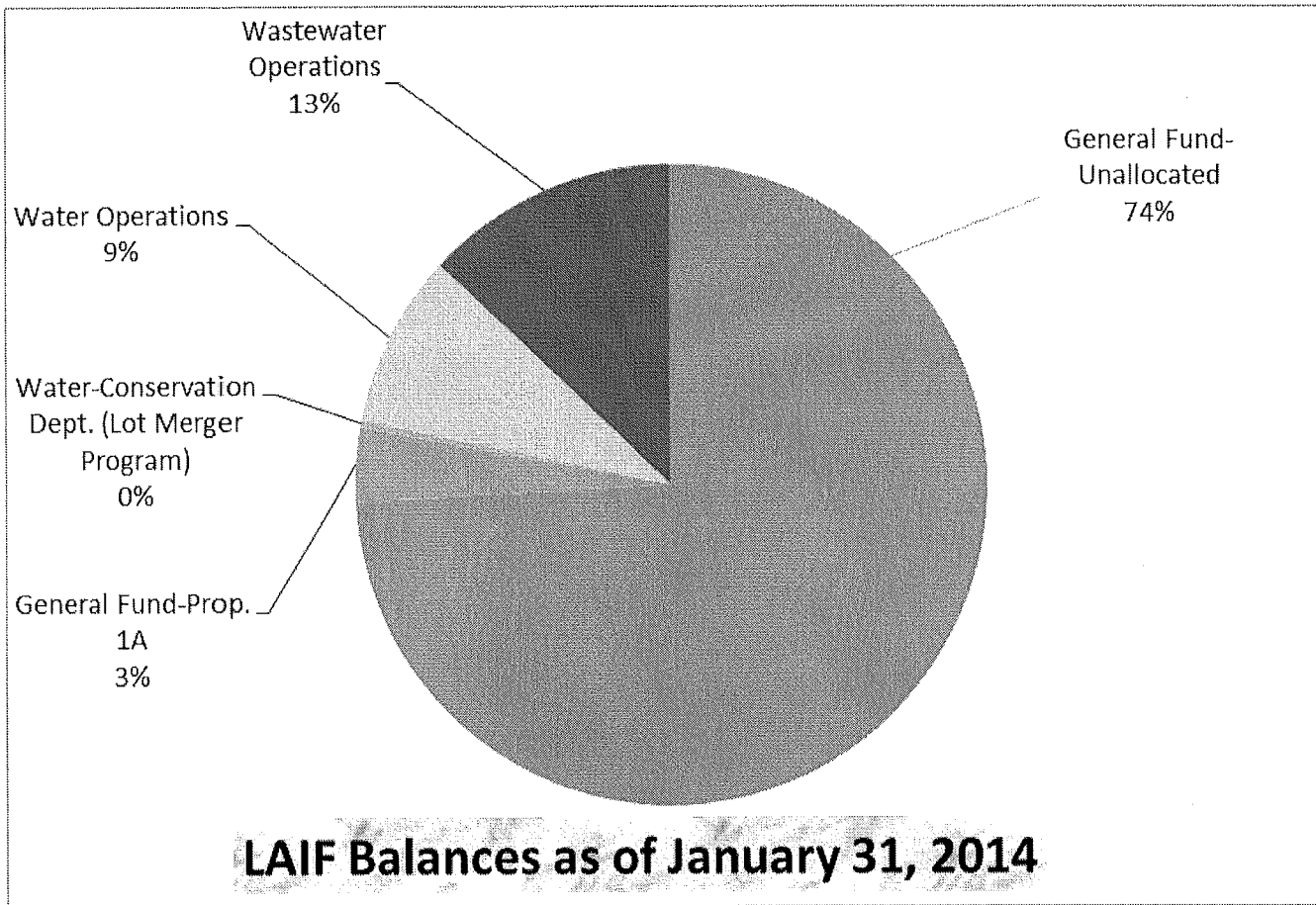
**EXPENDITURES**-There were no disbursements in excess of \$100,000 during January, 2014.

**RESERVES-LAIF BALANCE**-The balance in the Local Agency Investment Fund (LAIF) as of January 31 was \$4,298,983, which includes \$2,455 of interest for the quarter ended December 31, 2013. The attached Schedule of Cash and Investments Balance, which indicates how the Cash and Investments balance compares to the prior month's balance as well as for the same month in each of the prior 4 years, has been revised to separately report the balances of funds held in the CCSD bank accounts from the balance of funds held in the CCSD LAIF account. Too much emphasis should not be placed on one month's activity; rather the information should be looked at on a trend basis. The balance in LAIF varies due to the timing of receipts and expenditures. The normal trend is for the balance to be highest from December to April, mainly due to property tax receipts, and then decreases until the low point at the end of November. This variance is approximately one million dollars.

The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 3,188,200
General (Proposition 1A)	\$ 159,286
Water (Conservation Dept.-Lot Merger Program)	\$ 15,417
Water (Operations)	\$ 378,738
Wastewater (Operations)	\$ 557,342

With the exception of the restricted funds to offset a potential future Proposition 1A take-away, final reserve amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific programs, such as the Lot Merger Program, are not overspent. The above amounts have been updated based on the (draft) audit for the fiscal year ended June 30, 2013 with the exception of the Resource Conservation Department's balance (for the Lot Merger Program), which has been updated as of December 31, 2013. The amounts have also been updated for the interest revenue received through January 31, 2014.



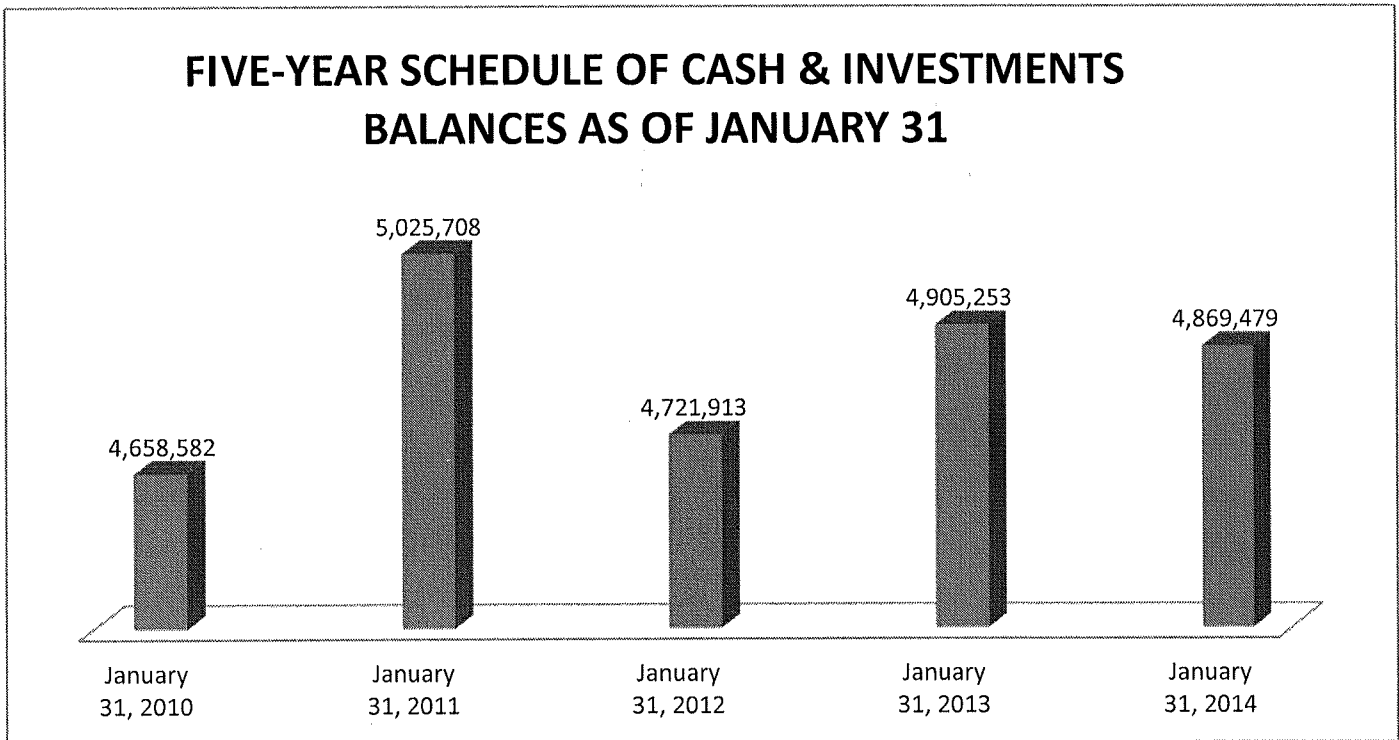
**INTERNAL LOANS**-As of January 31, 2014, the CCSD Board of Directors approved several internal loans to be made out of the General Fund to the Water and Wastewater Funds. To date, all of the costs that were to be paid from the loan proceeds were actually able to be fully paid for out of the Water or Wastewater Funds respectively with the exception of the \$166,000 loan for ACE match requirements. As such, this is the only loan currently outstanding and no additional loans are expected to be required for activity through October 31, 2013.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
Water	\$ 166,000	\$ 166,000	\$ 157,726	<u>ACE Matching</u>

**EXTERNAL LOANS**-As of January 31, 2014 the CCSD external debt is as shown per the attachment, including interest rates and prepayment penalty provisions.

**BOARD OF DIRECTORS' MEETING-FEBRUARY 27, 2014  
ADDENDUM TO GENERAL MANAGER'S REPORT  
FINANCE MANAGER'S REPORT ATTACHMENT  
SCHEDULE OF CASH & INVESTMENTS BALANCE**

<b>PERIOD ENDING</b>	<b>BALANCE IN LAIF</b>	<b>BALANCE IN BANK*</b>	<b>TOTAL LAIF PLUS CASH IN BANK</b>	<b>INCREASE/ (DECREASE) FROM PRIOR YEAR</b>	<b>INCREASE/ (DECREASE) FROM BASE PERIOD OF JAN., 31, 2010</b>
January 31, 2010	4,475,890	182,692	4,658,582	N/A	N/A
January 31, 2011	4,878,155	147,553	5,025,708	367,126	367,126
January 31, 2012	4,622,270	99,643	4,721,913	(303,795)	63,331
January 31, 2013	4,837,561	67,692	4,905,253	183,340	246,671
January 31, 2014	4,298,983	570,496	4,869,479	(35,774)	210,897



<b>PERIOD ENDING</b>	<b>BALANCE IN LAIF</b>	<b>BALANCE IN BANK*</b>	<b>TOTAL LAIF PLUS CASH IN BANK</b>	<b>INCREASE/ (DECREASE) FROM PRIOR MONTH</b>
December 31, 2013	4,096,528	793,500	4,890,028	N/A
January 31, 2014	4,298,983	570,496	4,869,479	(20,549)

\*BALANCE includes amount on deposit in Main Checking Account net of deposits in transit and outstanding checks plus Cash in Overflow/Money Market Account.

NOTE: All amounts are based on CCSD records.

**BOARD OF DIRECTORS' MEETING-FEBRUARY 27, 2014  
ADDENDUM TO GENERAL MANAGER'S REPORT  
FINANCE MANAGER'S REPORT ATTACHMENT  
SCHEDULE OF LONG-TERM DEBT**

DESCRIPTION>	Bank Note (Funds) 2006 Refund of 1995 Bonds)-65% Water	Bank Note (Funds) 2006 Refund of 1995 Bonds)-35% Sewer	Bank Note (Funds) 2006 Refund of 1999 Bonds)	State Revolving Fund Loan
DEBT HOLDER>	Citizens Bank	Citizens Bank	City National Bank	SWRCB
ORIGINAL PRINCIPAL>	1,233,375.00	664,125.00	2,245,000.00	2,592,324.38
INTEREST RATE>	4.50%	4.50%	4.55%	3.00%
FUND>	Water	Wastewater	Wastewater	Wastewater
DEPARTMENT>	Water	Wastewater	Wastewater	Wastewater
FINAL PAYMENT DATE>	5/1/2015	5/1/2015	9/23/2023	5/28/2016
PRINCIPAL BALANCE @ 2/1/14>	216,190	116,410	1,303,000	492,210
PROJECTED PRINCIPAL PAYMENT(S) FFY 2013/2014>	174,525	93,975	100,000	159,290
PROJECTED INTEREST PAYMENT(S) FFY 2013/2014>	9,729	5,238	61,561	14,766
PROJECTED BALANCE @ 6/30/14**>	41,665	22,435	1,303,000	332,920
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015>	41,665	22,435	109,000	164,069
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015>	1,875	1,010	56,807	9,987
PROJECTED BALANCE @ 6/30/15**>	0	0	1,194,000	168,851
PROJECTED PRINCIPAL PAYMENT(S) FFY 2015/2016>	0	0	109,000	168,851
PROJECTED INTEREST PAYMENT(S) FFY 2015/2016>	0	0	51,847	5,066
PROJECTED BALANCE @ 6/30/16**>	0	0	1,085,000	0
PROJECTED PRINCIPAL PAYMENT(S) FFY 2016/2017>	0	0	114,000	0
PROJECTED INTEREST PAYMENT(S) FFY 2016/2017>	0	0	46,773	0
PROJECTED BALANCE @ 6/30/17**>	0	0	971,000	0
PROJECTED INTEREST PAYMENTS FFY 13/14-16/17>	11,603	6,248	216,988	29,819
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)**>	184,254	99,213	162,247	174,010
PREPAYMENT PENALTY>	Yes-1%	Yes-1%	Yes-Not allowed until 10/1/13, 3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	No

\*Average is based on years with a balance outstanding for the entire year. Payoff years are excluded if final amount is less than normal.

\*\*Presumes all scheduled payments are timely made.

**BOARD OF DIRECTORS' MEETING FEBRUARY 27, 2014  
ADDENDUM TO GENERAL MANAGER'S REPORT  
FIRE CHIEF'S REPORT**

Response information is attached and represents activities for the month of January 2014. Progress updates and highlights regarding the different programs and services our Department provides are identified below:

**Prevention and Education** (January 2014)

- **00** residential new and remodel fire plan reviews were completed.
- **08** residential and commercial technical fire inspections were conducted.
- **01** Hydrant Maintenance Performed.
- **05** engine company commercial fire and life safety inspections were conducted.
- **03** public education event
- **14** residential smoke detectors were installed and or the batteries changed.

**Meetings and Affiliations** (January 2014)

- |                               |         |                      |
|-------------------------------|---------|----------------------|
| • SLO County Chiefs Meeting   | Jan. 08 | 0900-1300, Morro Bay |
| • Amgen Bicycle Tour Kick off | Jan 14  | 0900-1200, Cambria   |
| • SLO Fire Safe Council       | Jan. 23 | 0900-1300, SLO       |
| • CMB Officers Meeting        | Jan. 28 | 083—1230, Cambria    |
| • CCSD Board Meeting          | Jan. 30 | 1230-1400, Cambria   |

**Operations**

Recognizing the current water shortage conditions, The Fire Department, in cooperation with Cortney Upthegrove and the CCSD Administration will immediately begin washing fire apparatus less frequently and will use non-potable water. A supply tank for non-potable water will be installed behind the station for the purpose of washing equipment and signage will be displayed to remind the public that the department is doing their part to assist with the current shortage situation.

The Cambria CERT is currently hosting another training course that will run through the end of the month. There are 23 participants enrolled in the training which is being conducted by Bob Neuman. The CERT group in Cambria is also set to receive a third grant funded equipment trailer and further funding for radio equipment.

A draft version of the Fire Department 2014 Strategic Plan was recently presented to CCSD Administrative staff to share with the CCSD Board and community. The plan includes an analysis of departmental strengths, weaknesses, challenges and opportunities, as well as a newly crafted Mission and Vision Statement and Firefighter Code of Ethics.

## CMB Fire Monthly Stats: Incidents

<b>Categories</b>	14-Jan	14-Feb	14-Mar	14-Apr	14-May	14-Jun	14-Jul	14-Aug	14-Sep	14-Oct	14-Nov	Dec-14	<b>Totals</b>
Fire	1												1
Hazardous Mat.	0												0
Medical*	62												62
Vehicle TC	2												2
Hazardous Situations	0												0
Public Service Assist	16												16
False Alarms	3												3
Agency Assist													0
Mutual Aid	1												1
Auto Aid													0
Rescue	1												1
Fire Investigations	1												1
<b>Monthly Response Totals</b>	<b>86</b>												<b>86</b>
<b>Cumulative Totals</b>	<b>86</b>												<b>86</b>

**BOARD OF DIRECTORS MEETING FEBRUARY 27, 2014**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**UTILITIES MANAGER REPORT**

**Water Department:**

- ✓ Alpha Electrical installed two new new automatic transfer switches at the Stuart Street booster pump station and the San Simeon well field.
- ✓ Power House Electric is conducting our annual inspections for the Stuart Street booster pump station and San Simeon well field emergency generators.
- ✓ Staff ordered several water storage tanks for the conservation project. The tanks will be located at the Rodeo Grounds and will provide non-potable irrigation water to all residents.
- ✓ Golden State Asphalt is working on several asphalt repairs throughout the town.
- ✓ Staff assisted San Luis Obispo County technicians troubleshooting radio communication issues up at Stuart Street tank repeater sight.
- ✓ Staff is working with Filtronics Inc reviewing the Rodeo Grounds iron & manganese tertiary filter plant operation as an emergency potable water source. The system has been off line since 2000.
- ✓ Miller Drilling is repairing wells SR1 and SR3. Both wells will be used to supply water to the rodeo grounds tertiary plant. Staff is collecting samples and conducting a water quality profile.

**Wastewater Department:**

- ✓ Staff continues to work on the preventive maintenance program.
- ✓ Staff conducting pump efficiency testing at lift station A, B, B3, and #9.
- ✓ D-Kal Construction finished installing new frame and collars on three manholes that were identified by the CCTV project.
- ✓ Eric's equipment repair performed annual inspection on the vector truck.
- ✓ Staff is working on installing a sensor probe and data logger to monitor water quality on well 9P7.
- ✓ Staff working on lift station B upgrades. The project includes installing two new pumps, check valves, plug valve and relocating the pump controller above ground.



**Administrative:**

- ✓ Completed the CCSD's annual vehicle fleet smog inspections.
- ✓ Completed annual wastewater report for 2013.
- ✓ Attended meeting with the CCSD conservation officer to discuss and review educational out reach programs for the community.

Mike Finnigan  
Utilities Manager

**BOARD OF DIRECTORS' MEETING – February 27, 2014**  
**ADDENDUM TO GENERAL MANAGER'S REPORT FACILITIES AND RESOURCES**  
**MANAGER'S REPORT**

- Fiscalini Ranch:
  - § Friends of the Fiscalini Ranch Volunteers:
    - Staff continues to work closely with FFRP volunteers in removal of invasive plants on the Ranch.
  - § Community Park:
    - David Foote from FIRMA consultants, presented his initial work on a cost estimate to build the community park, at both PROS meeting and Friends of the Fiscalini Ranch Board meeting. His final report is scheduled to be completed in March.
  - § Signs:
    - As part of PROS goals, staff is working on designing two street signs that will be placed at the corner of Burton and Rodeo Grounds Rd. and at the Pedestrian Bridge next to The Black Cat Restaurant.
  
- Skate Park:
  - § Donation:
    - A community member donated a half pipe to the Skate Park. The skate park had a small half pipe that was in bad shape. This ramp was removed in December. In its place we will be installing the donated ramp. Staff is working with some local skate board volunteers in putting it together.
  
- Vet's Hall:
  - § 40 events were held at Veterans Memorial Building since last Board Meeting. Among those events were: Friends of the Elephant Seals Dinner, Cub Scouts Fundraiser, Friday Farmers Market and Chamber of Commerce Western Dance.
  - § Board Meetings
    - Staff has been working with AGP Video and Tech Express to resolve issues relating to streaming live board meetings.
  - § Grease Traps:
    - Two grease traps were installed in the Vet's hall kitchen.
  - § Repairs:
    - During the recent rain storms, staff discovered some leaks in the roof of the Legion hall. The roof has been repaired.
  - § Farmers Market:
    - Mike Broadhurst manager of Farmers Market has been very cooperative in closing down the restrooms at Vet's hall during Farmers Market and instead use portable restrooms.
  
- Non Potable Water Tanks:
  - § Staff has been working with Friends of the Fiscalini Ranch, Water Conservation Specialist and the Water Department in relocating the non-potable water tank at the Skate Park. The District has purchased two tanks that will be installed at the Facilities and Resources yard at Rodeo Grounds.

- East Public Restroom:
  - § Remodel and Retrofit:
    - Staff has been busy ordering materials for the remodel. Work includes new partitions, new hand dryers, all new high water efficient toilets and urinals, the interior was repainted, floor stripped and sealed and new signs installed.

Submitted by:  
Carlos Mendoza  
Facilities and Resources Supervisor/  
Fiscalini Ranch Preserve Manager

**BOARD OF DIRECTORS' MEETING – February 27, 2014  
ADDENDUM TO GENERAL MANAGER'S REPORT  
DISTRICT ENGINEER'S REPORT**

The following table summarizes activities from January 24, 2014 to February 20, 2014. A summary discussion on well levels also follows.

<b>Item No.</b>	<b>Description</b>	<b>Activities/Project Status</b>
1	Assistance to Water & Wastewater Operations	<p>D-Kal Construction Inc. raised three sanitary sewer system manholes, which had covers below the invert elevations of drainage channels, thus making them susceptible to allowing direct storm water inflow. These were at: 1) along Moonstone Beach Drive; 2) on the north side of Santa Rosa Creek and south of Windsor Boulevard; and, 3) in Fern Canyon. Paul Reichardt of Terrain inspected and helped facilitate the completion of this work.</p> <p>Design drawing updates were received from North Coast Engineers for a sanitary sewer extension to the well SR-4 treatment facility. These updates also reflect the school district's earlier comments to change the CCSD's access route to the well SR-4 treatment facility.</p>
2	Rodeo Grounds Pump Station Replacement and Stuart Street Tank 3.	<p>Updated layout drawings were received from RBF, which will be used in responding to County Planning Department comment letters on land use application permits.</p>
3	Water supply project	<p>Met with CDPH and CDM Smith on 1/28/2014 to review regulatory criteria for brackish water, emergency water supply project.</p> <p>Met with State Parks State Parks staff members Nick Franco and Tim Kidder on 1/31/2014 to review the brackish water supply alternatives that were presented as part of the 1/30/2014 CCSD Board meeting (Agenda Item 9.E).</p> <p>Completed a Proposition 50 grant application for a brackish water, emergency water supply project.</p> <p>On 2/11/2014 I received a donation check for \$25,000 from Remar Sutton of the Hearst Castle Preservation Foundation, which can be used toward further study of the water supply, including possible use older wells at the San Simeon Creek campground area. This donation was made possible by singer Lady Gaga, who was completing a production at the castle, and wanted to contribute towards addressing the water shortage brought on by this year's drought. As a follow up, we are currently collecting archived well data from State Parks personnel.</p>

		<p>Obtained quotes for reactivating the treatment facility off of Rodeo Grounds Road to allow emergency use of the lower Santa Rosa Creek aquifer wells SR1 and SR3. Quotes include rehabilitating the old iron and manganese removal plant and following that treatment step with either granular activated carbon or an advanced oxidation process. Currently reviewing detailed information with operations, which will be followed by equipment orders. .</p> <p>Reviewing CDM Smith's geo-hydrological modeling of the lower San Simeon Creek groundwater basin while also providing them with supporting data.</p> <p>Currently developing scope of work for environmental analyses, permitting, and design tasks, which will dovetail into the geo-hydrological modeling for the emergency water supply project.</p>
4	Development and remodels	None to report during this period.

The attached water well level summary table shows the Santa Rosa and San Simeon supply well levels as of February 18, 2014. This shows the San Simeon wells were at 7.15 feet above sea level and the Santa Rosa well SR4 at 34.85 feet above sea level.

For the month of January 2014, total water production was 63.80 acre-feet, which is a record high January production total within records dating back to, and including, 1988. This likely indicates that the long dry spell has been forcing some outdoor irrigation to occur during this most recent January, while during prior years, seasonal rainfall had satisfied such needs. Within the CCSD production records, years 1999 and 2000 had the next highest January monthly production totals, with each of those years having 56.41 acre-feet of production. The January 2014 production total of 63.8 acre feet consisted of 34.4 acre feet from the Santa Rosa well SR4, and 29.4 acre-feet from the San Simeon well field.

Assuming the upstream springs are not flowing this late into the current drought, and in comparing the February 18, 2013 San Simeon well levels with the earlier 2000 baseline water supply model's Figure A-7 data, approximately 100 acre-feet of supply exists within the San Simeon aquifer until further recharge is needed from additional rainfall. We also estimate the lower Santa Rosa aquifer will have approximately 114 to 150 acre-feet remaining until recharge is needed. The Santa Rosa estimate assumes we can restart the lower Santa Rosa wells SR1 and SR3 to further reduce the groundwater table in that area to approximately 5 feet above sea level. If we total both aquifers to a rounded value of 250 acre-feet remaining, that would equal about four more months of supply based on 2013 production values. Rainfall occurring for the remainder of the current rainy season will certainly help, but remains uncertain.

To date (2/20/2014), 3.61 inches of cumulative rainfall has occurred at the San Simeon Well 1 rain gage since July 1, 2013. Based on past work by the USGS, about 11 inches

of rainfall is needed to recharge the Santa Rosa aquifer and 10.3 inches is needed to needed to recharge the San Simeon aquifer.

Attachments:

- Well Levels Summary as of February 18, 2014
- Annual Production through the month of January 2014
- Line plot of Santa Rosa well levels up to mid-February 2014
- Plot showing statistical analysis of San Simeon well levels by month
- Line plots of San Simeon well levels by year, 1988 to mid-February 2014.
- Line plot of San Simeon well levels for historic minimum, average, and maximum.
- Line plot of San Simeon well levels for past five years

2/18/14

CAMBRIA COMMUNITY SERVICES DISTRICT  
WELL WATER LEVELS FOR 2/18/14

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
<b>SANTA ROSA CREEK WELLS</b>				
23R	49.50	83.42	33.92	
<b>SR4</b>	<b>47.15</b>	<b>82.00</b>	<b>34.85</b>	
SR3	24.83	54.30	29.47	Shut down *
SR1	20.75	46.40	25.65	Shut down *
RP#1	21.86	46.25	24.39	
RP#2		33.11		Not Read
21R3	9.60	12.88	3.28	
<b>WBE</b>	<b>13.09</b>	<b>16.87</b>	<b>3.78</b>	
WBW		17.02		Not Read

AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 = 27.56 FEET  
**CCSD SANTA ROSA WELL SR4 = 34.85 FEET**

\* Wells SR-1 and SR-3 are out of service. Well SR-4 serves as CCSD's Santa Rosa production well

<b>SAN SIMEON CREEK WELLS</b>				
16D1	8.25	11.81	3.56	
9M1		65.63		Not Read
9P2	13.08	19.11	6.03	
9P7		19.59		Not Read
9L1	21.29	27.33	6.04	
SS4	19.92	25.92	6.00	<b>SS4 to 9P2 Gradient = - -0.03</b>
9K2		30.23		Not Read
<b>SS3</b>	<b>26.80</b>	<b>33.25</b>	<b>6.45</b>	
<b>SS2</b>	<b>26.63</b>	<b>34.01</b>	<b>7.38</b>	
<b>SS1</b>	<b>26.44</b>	<b>34.07</b>	<b>7.63</b>	
11B1		105.43		Not Read
11C1	46.13	98.20	52.07	
PFNW		93.22		Not Read
10A1		78.18		Not Read
10G2		62.95		Not Read
10G1		59.55		Not Read
10F2		66.92		Not Read
10M2	41.26	55.21	13.95	
9J3		43.45		Not Read - measurement port sealed by owner

**AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1, SS2, & SS3 = 7.15 FEET**

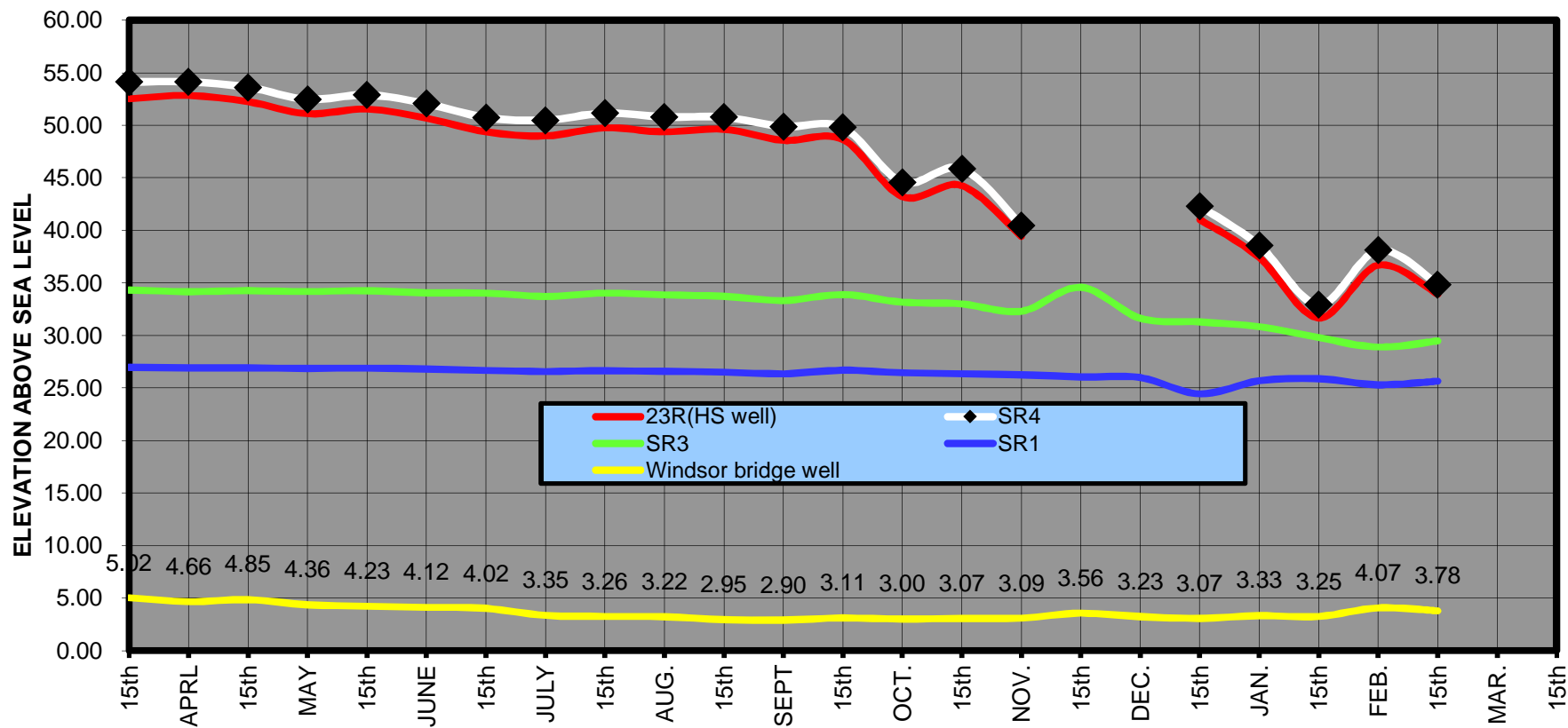
**Red Font are the CCSD's Production Wells, as measured on** 2/18/14  
 Report format revised 7/23/2013

2014  
CAMBRIA COMMUNITY SERVICES DISTRICT  
WATER PRODUCTION, BY SOURCE  
ACRE-FEET

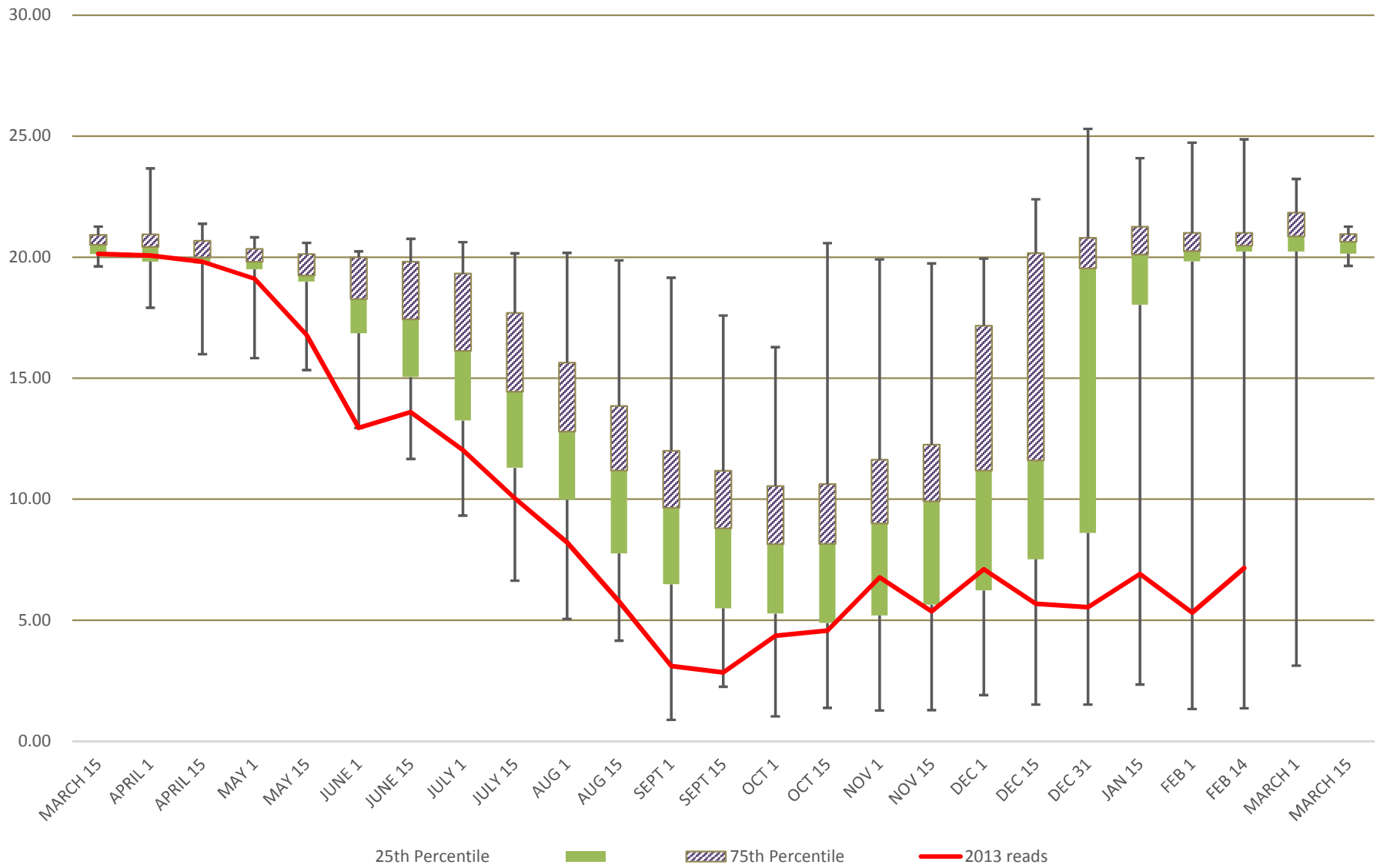
YEAR	SOURCE	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	1000.0 TOTAL	YEAR
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40	
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10	
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84	
1996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	1996
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	
	TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25	
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29	
	TOTAL	50.63	49.28	65.68	68.66	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80	
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16	
	TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47	
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53	
	TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58	
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68	
	TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93	
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71	
	TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48	
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2003
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05	
	TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88	
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11	
	TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63	
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98	
	TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24	
2006	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	2006
	S.R.	0.00	0.78	0.00	0.62	0.74	2.56	23.58	20.72	20.17	23.88	26.46	13.63	133.14	
	TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	66.74	60.92	56.38	746.10	
2007	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	2007
	S.R.	0.00	0.00	0.60	1.81	14.47	22.24	23.47	12.37	5.29	18.70	21.20	9.42	129.57	
	TOTAL	57.70	47.45	57.07	62.31	70.58	73.45	79.42	75.85	64.01	56.28	56.03	48.03	748.18	
2008	S.S.	43.35	45.35	51.55	52.59	40.45	33.03	40.15	47.57	47.24	41.53	21.47	25.41	489.69	2008
	S.R.	2.33	0.67	0.71	2.20	24.69	33.55	32.94	24.87	18.26	21.03	32.21	24.46	217.92	
	TOTAL	45.68	46.02	52.26	54.79	65.14	66.58	73.09	72.44	65.50	62.56	53.68	49.87	707.61	
2009	S.S.	28.17	37.57	50.95	58.52	48.56	37.47	48.80	40.69	31.99	44.62	53.05	46.55	526.94	2009
	S.R.	24.83	3.81	0.00	0.00	13.53	26.06	25.21	34.10	32.64	11.02	0.00	1.34	172.54	
	TOTAL	53.00	41.38	50.95	58.52	62.09	63.53	74.01	74.79	64.63	55.64	53.05	47.89	699.48	
2010	S.S.	45.44	40.48	47.48	48.39	56.26	55.29	50.73	44.58	35.05	37.61	36.14	36.45	533.90	2010
	S.R.	0.00	0.00	0.77	0.62	0.68	8.74	21.96	27.30	32.52	21.71	14.48	9.73	138.51	
	TOTAL	45.44	40.48	48.25	49.01	56.94	64.03	72.69	71.88	67.57	59.32	50.62	46.18	672.41	
2011	S.S.	48.05	43.36	45.17	52.11	53.94	49.27	60.52	55.52	45.40	45.67	46.28	51.87	597.16	2011
	S.R.	0.00	0.70	0.00	0.76	6.65	11.03	12.97	14.82	19.45	14.15	5.19	0.00	85.72	
	TOTAL	48.05	44.06	45.17	52.87	60.59	60.30	73.49	70.34	64.85	59.82	51.47	51.87	682.88	
2012	S.S.	50.12	48.09	52.60	50.52	60.06	56.53	48.17	41.12	36.72	42.22	48.70	50.88	585.73	2012
	S.R.	3.54	0.79	0.00	0.66	1.44	11.14	27.95	33.22	29.98	21.43	8.86	0.00	139.01	



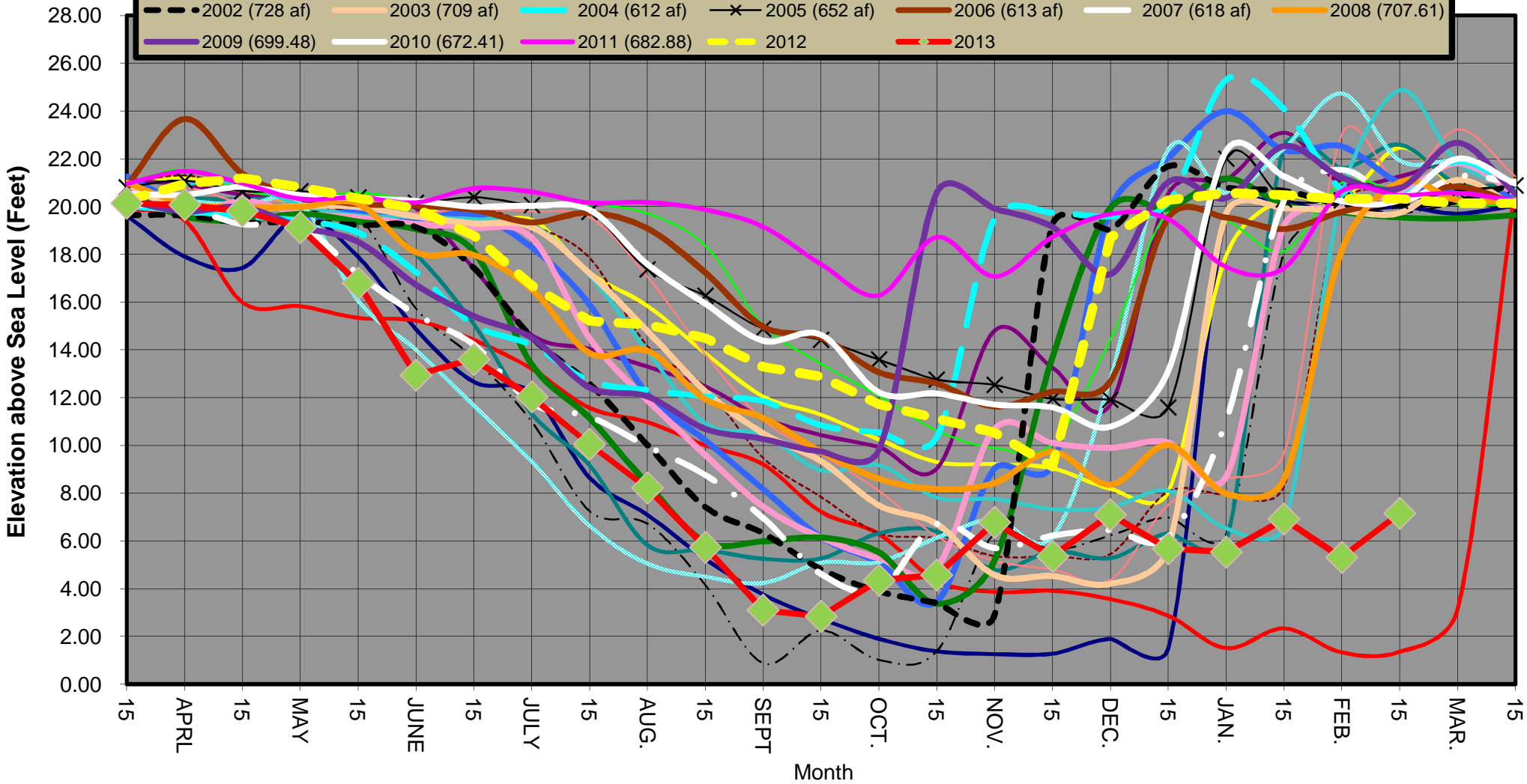
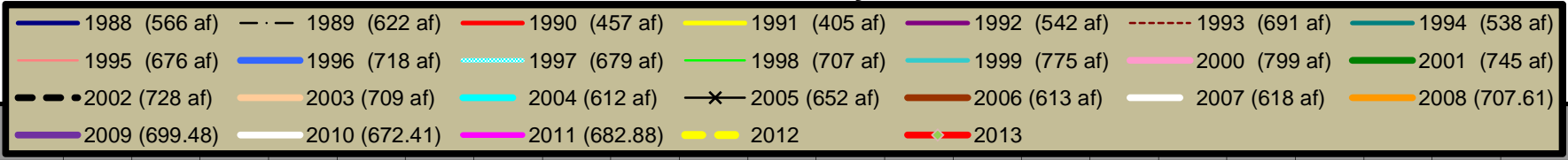
## SANTA ROSA CREEK WELL LEVELS March 15th, 2013- Current



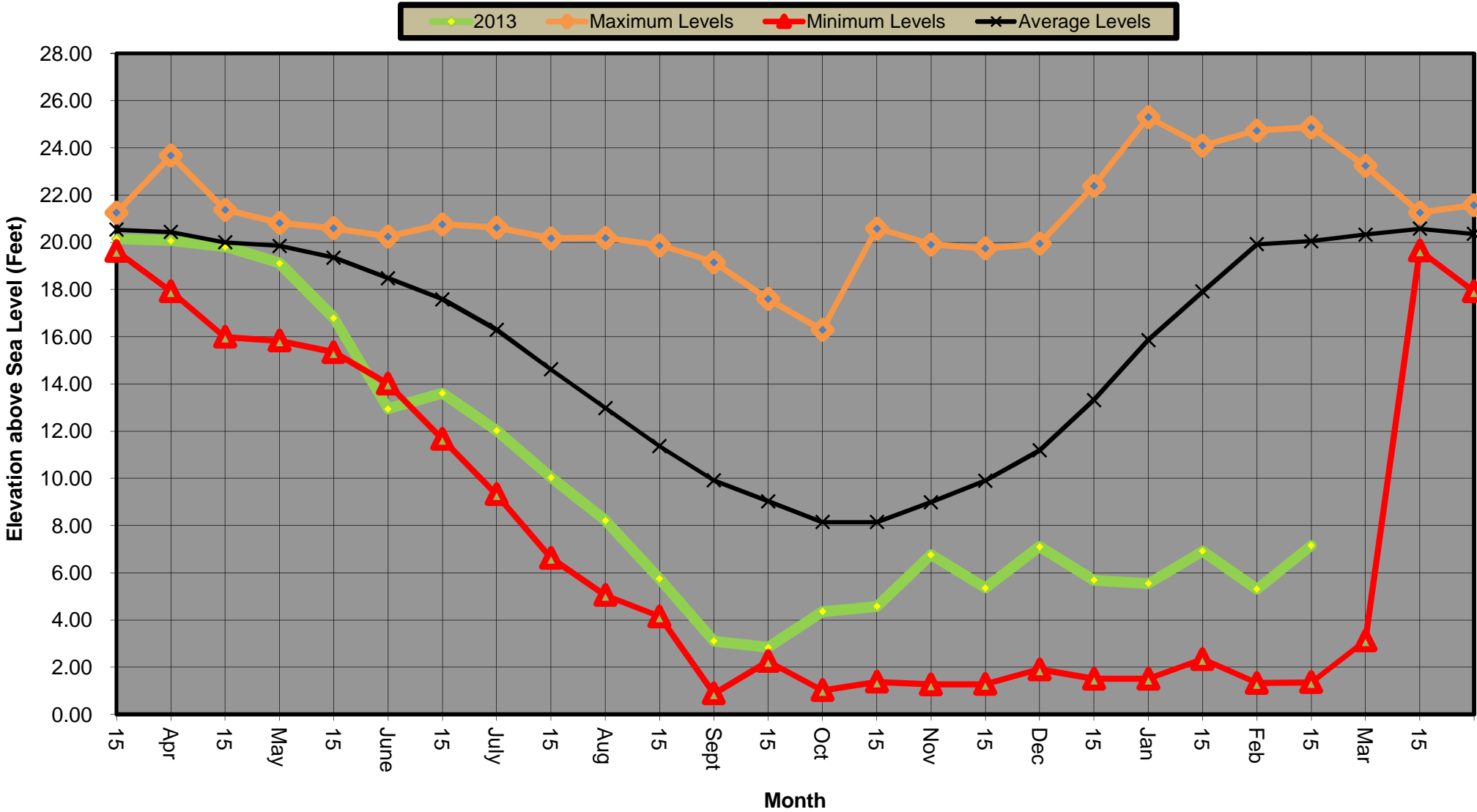
**1988 -2014 Statistical San Simeon Well Level Summary by Month**  
**showing Minimums, Maximums, 25 % Percentile, 75% Percentile**  
**Average Level is the line between the Purple (hatched) and Green (solid) bars**



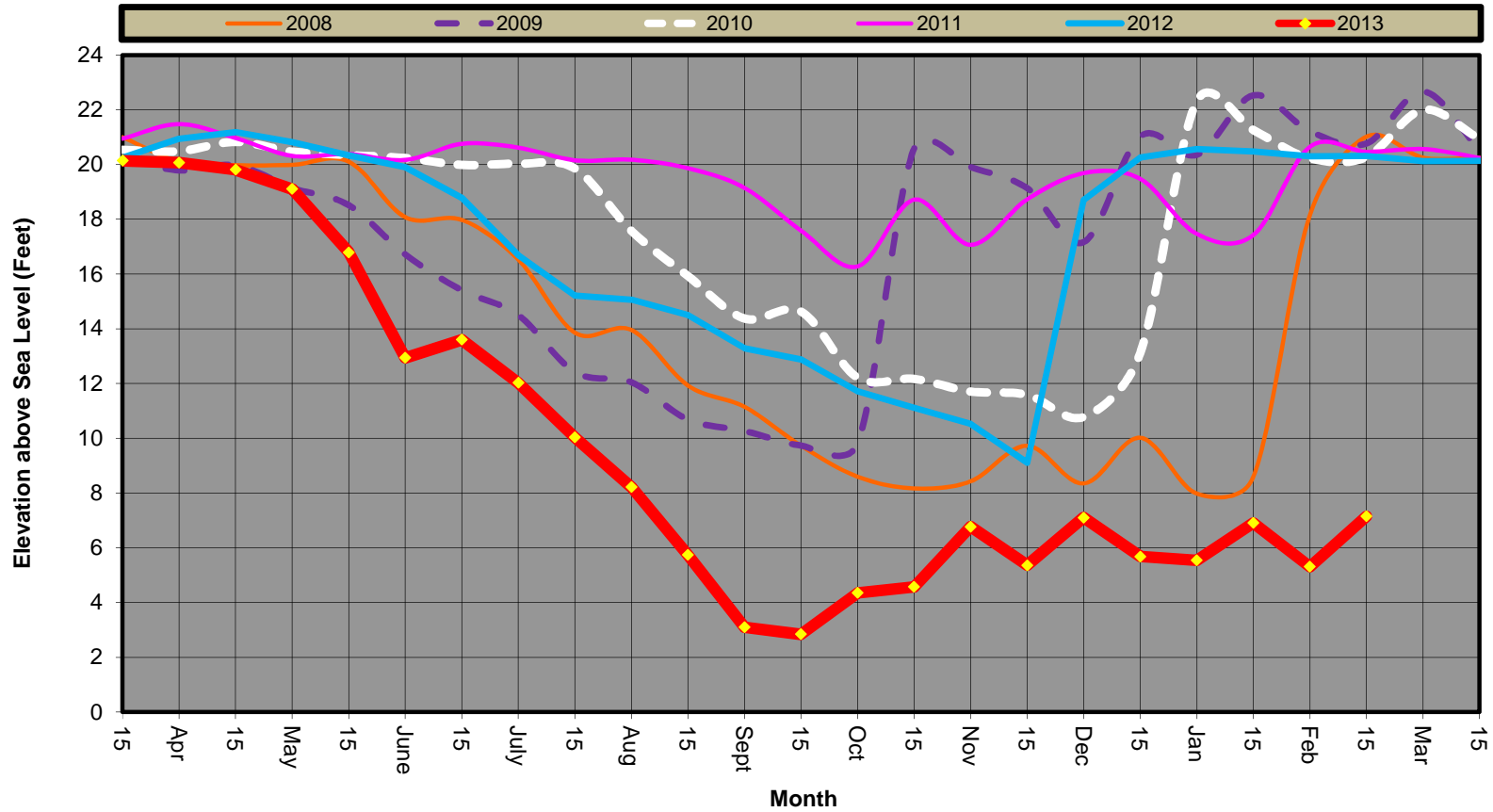
### San Simeon Creek Well Levels 1988 - mid February, 2014



### San Simeon Creek Well Levels Water Year 2013/2014 levels to date and 1988 to Feb 18, 2014 Min, Max, & Average



### San Simeon Creek Well Levels Last 5 years March, 2008 - Current



**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH OF JANUARY, 2014**

<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>LINE DESCRIPTION</b>
ABILITY ANSWERING SERVICE	57461	1/9/2014	1	2,245.00	ADM/ANNUAL PRE-PMT ANS SVC DEC 2013 - DEC 2014
ACCURATE MAILING SERVICE	57450	1/2/2014	1	700.00	WD/POSTAGE DEPOSIT FOR MAILING UTIL BILLS JAN 2014
ACCURATE MAILING SERVICE	57450	1/2/2014	2	700.00	WW/POSTAGE DEPOSIT FOR MAILING UTIL BILLS JAN 2014
ACCURATE MAILING SERVICE	57450	1/2/2014	3	100.00	WD/DEPOSIT FOR PROF MAILING SVC-UTIL BILLS JAN '14
ACCURATE MAILING SERVICE	57450	1/2/2014	4	100.00	WW/DEPOSIT FOR PROF MAILING SVC-UTIL BILLS JAN '14
ACCURATE MAILING SERVICE	57597	1/16/2014	1	2,024.00	RC/POSTAGE FOR NOTICES RELATED TO CONSERVATION
ACCURATE MAILING SERVICE	57672	1/30/2014	1	1,000.00	RC/POSTAGE DEPOSIT FOR MAILING BRD MTG RESOLUTIONS
				<u>4,624.00</u>	
ACOSTA'S PAINTING	57599	1/22/2014	1	1,290.00	F&R/PAINT PUBLIC RESTROOMS
ADVANTAGE TECH SVCS, INC.	57580	1/16/2014	1	1,250.00	WD/REPAIR PLANING MATRIX FISCALLINI & STUART ST.
AGP VIDEO	57664	1/29/2014	1	806.25	ADM/VIDEO PRODUCTION, DISTRBUTN, STRMNG 12/19/13
AL'S SEPTIC PUMPING, INC	57544	1/15/2014	1	577.50	WD/PUMP RAIN FOR RENT TANK AT SR4
AL'S SEPTIC PUMPING, INC	57583	1/16/2014	1	525.00	WD/PUMPING RAIN FOR RENT TANK SR4
				<u>1,102.50</u>	
ALLMAX SOFTWARE, INC.	57581	1/16/2014	1	6,040.00	WD/EQUIP & REPORTING DATA BASE CUST SUPPORT
ALLSTAR INDUSTRIAL SUPPLY	57600	1/22/2014	1	130.92	WW/EAR MUFFS
ALLSTAR INDUSTRIAL SUPPLY	57600	1/22/2014	1	85.00	WW/SERVICE SAFETY CABINETS
				<u>215.92</u>	
ALPHA ELECTRICAL SERVICE	57462	1/9/2014	1	2,568.87	WD/INSTALL RADIOS @ STUART TNK & WWTP YARD
ALPHA ELECTRICAL SERVICE	57462	1/9/2014	1	1,300.00	WD/BATTERY BACKUP FOR PINEKNOLLS TANKS
ALPHA ELECTRICAL SERVICE	57582	1/16/2014	1	4,046.59	WD/BATTERY BACKUP @ PINEKNOLLS
ALPHA ELECTRICAL SERVICE	57582	1/16/2014	1	630.00	WD/ADJUST AUTO CALL SYSTEM AT SR4
ALPHA ELECTRICAL SERVICE	57601	1/22/2014	1	4,868.57	WD/UPGRADE SCADA NETWORK
ALPHA ELECTRICAL SERVICE	57601	1/22/2014	1	735.00	WD/EMERGENCY MAINTENANCE ON SR4
ALPHA ELECTRICAL SERVICE	57601	1/22/2014	1	2,826.75	WD/PARTS FOR FUTURE TELEMTRY NTWRK EXPANSION
ALPHA ELECTRICAL SERVICE	57601	1/22/2014	1	315.00	WD/REPLACE RELAY AT SR4
				<u>17,290.78</u>	
ALPHA FIRE & SECURITY CORP	57641	1/27/2014	1	135.00	F&R/MONITOR FIRE ALARM SYS VET'S HALL FEB-APRIL 14
ARMITAGE, LELAND	57643	1/27/2014	1	50.00	RC/NON-POTABLE WATER TANK
ARMITAGE, SUZANNE	57642	1/27/2014	1	50.00	RC/REBATE REPLACE 1.6 GLN TLT WITH 1.28 GLN
AT&T	57545	1/15/2014	1	54.40	WW/ALARM LIFT STATION #B4 JAN 2014
AT&T	57602	1/22/2014	1	284.83	WD/ALARM VAN GORDON WELL FIELD JAN 2014
				<u>339.23</u>	
AT&T/CALNET2	57579	1/16/2014	1	143.50	FD/PHONE SVC 927-6240 DECEMBER 2013
AT&T/CALNET2	57579	1/16/2014	1	30.88	F&R/VETERAN'S HALL ALARM 927-0493 DEC 2013
AT&T/CALNET2	57579	1/16/2014	1	281.62	ADM/PHONE SVC 927-6223 DEC 2013
AT&T/CALNET2	57579	1/16/2014	1	16.72	ADM/FAX LINE 927-5584 DEC 2013
AT&T/CALNET2	57579	1/16/2014	1	57.69	WD/PHONE AND FAX LINES 927-6226 DEC 2013
AT&T/CALNET2	57579	1/16/2014	1	16.09	WD/ BLDG PUMP STN LEIMERT TANK 927-1972 DEC 2013
AT&T/CALNET2	57579	1/16/2014	1	16.16	WD/TELEMTRY SYSTEM 927-0398 DECEMBER 2013
AT&T/CALNET2	57579	1/16/2014	1	113.72	WW/PHONE SVC 927-6250 DECEMBER 2013
AT&T/CALNET2	57579	1/16/2014	1	16.40	WW/FAX LINE 927-0178 DECEMBER 2013
AT&T/CALNET2	57579	1/16/2014	1	16.09	WW/ALARM AT LIFT STN A 924-1538 DECEMBER 2013
AT&T/CALNET2	57579	1/16/2014	1	14.30	WW/ALARM AT LIFT STN A1 924-1708 DECEMBER 2013
AT&T/CALNET2	57579	1/16/2014	1	16.11	WW/ALARM AT LIFT STN B 924-1492 DECEMBER 2013

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AT&T/CALNET2	57579	1/16/2014	1	16.09	WW/ALARM AT LIFT STN B1 924-1038 DECEMBER 2013
AT&T/CALNET2	57579	1/16/2014	1	16.09	WW/ALARM AT LIFT STN B2 924-1068 DECEMBER 2013
AT&T/CALNET2	57579	1/16/2014	1	16.09	WW/ALARM AT LIFT STN B3 924-1550 DECEMBER 2013
AT&T/CALNET2	57579	1/16/2014	1	16.11	WW/ALARM AT LIFT STN 4 927-1518 DECEMBER 2013 3
AT&T/CALNET2	57579	1/16/2014	1	16.09	WW/ALARM AT LIFT STN 8 924-1548 DECEMBER 2013
AT&T/CALNET2	57579	1/16/2014	1	16.13	WW/ALARM AT LIFT STN 8 927-1591 DECEMBER 2013
				<u>835.88</u>	
BEWLEY, THERESA	57565	1/15/2014	1	18.34	WD CUSTOMER REFUND
BIG TREE	57584	1/16/2014	1	1,050.00	WD/SHOP CLEAN-UP
BLOCK, MARION JAY	57585	1/16/2014	1	116.68	WW/OPERATION WW TREATMENT PLANT COURSE
BOER, MICHELLE/BEN	57566	1/15/2014	1	39.84	WD/CUSTOMER REFUND
BORAH'S AWARDS	57665	1/29/2014	1	117.29	FD/PLAQUE - FIRE FIGHTER OF THE YEAR
BORAH'S AWARDS	57665	1/29/2014	1	402.91	ADM/NAME PLATES FOR DIRECTORS - BOARD MEETINGS
				<u>520.20</u>	
BOZORGI, JACQUELINE	57567	1/15/2014	1	21.96	WD/CUSTOMER REFUND
BRENNTAG PACIFIC, INC.	57499	1/10/2014	1	420.46	WW/CHEMICALS 12/19/13
BRENNTAG PACIFIC, INC.	57499	1/10/2014	1	630.89	WW/CHEMICALS 1/03/14
BRENNTAG PACIFIC, INC.	57547	1/15/2014	1	1,086.63	WD/CHEMICALS 12/31/13
BRENNTAG PACIFIC, INC.	57547	1/15/2014	1	245.10	WD/CHEMICALS 01/03/14
BRENNTAG PACIFIC, INC.	57603	1/22/2014	1	630.89	WD/CHEMICALS 01/15/14
				<u>3,013.97</u>	
BRUMIT DIESEL INC	57611	1/23/2014	1	219.44	FD/OIL AND AIR FILTERS
BUHL, JASON	57548	1/15/2014	1	392.00	WD/DRINKING WATER SECURITY COURSE TRAINING
BURTON'S FIRE, INC.	57644	1/27/2014	1	211.23	FD/MAINT & REPAIR VEHICLES
BUSINESSPLANS, INC.	57604	1/22/2014	1	299.00	ADM/MONTHLY HRA PLAN ADMINISTRATION JAN 2014
CAMBRIA BUSINESS CENTER	57463	1/9/2014	1	58.93	ADM/COLOR COPIES FOR BOARD PACKETS
CAMBRIA CHEVRON	57464	1/9/2014	1	56.77	ADM/OIL CHANGE ADMIN CAR LIC#1397089
CAMBRIA HARDWARE CENTER	57564	1/15/2014	1	61.61	WD/OFFICE SUPPLIES DECEMBER 2013
CAMBRIA HARDWARE CENTER	57564	1/15/2014	2	10.74	WD/DEPT. OPERATING SUPPLIES DECEMBER 2013
CAMBRIA HARDWARE CENTER	57564	1/15/2014	3	130.17	WD/MAINT & REPAIR DISTRIBUTION DECEMBER 2013
CAMBRIA HARDWARE CENTER	57564	1/15/2014	4	25.99	WD/MAINT & REPAIR METERS DECEMBER 2013
CAMBRIA HARDWARE CENTER	57564	1/15/2014	5	45.05	WD/MAINT & REPAIR SR4 DECEMBER 2013
CAMBRIA HARDWARE CENTER	57564	1/15/2014	1	51.59	ADM/OFFICE SUPPLIES DEC 2013
CAMBRIA HARDWARE CENTER	57564	1/15/2014	1	55.85	F&R/DEPT OPERATING EXPENSE DEC 2013
CAMBRIA HARDWARE CENTER	57564	1/15/2014	2	68.22	F&R/MAINT & REPAIR BUILDINGS DEC 2013
CAMBRIA HARDWARE CENTER	57564	1/15/2014	3	136.28	F&R/MAINT & REPAIR VET'S HALL DEC 2013
CAMBRIA HARDWARE CENTER	57564	1/15/2014	1	30.86	FD/DEPARTMENT OPERATING EXPENSES DECEMBER 2013
CAMBRIA HARDWARE CENTER	57564	1/15/2014	2	49.43	FD/SMALL TOOLS AND EQUIPMENT DECEMBER 2013
CAMBRIA HARDWARE CENTER	57564	1/15/2014	3	61.75	FD/MAINT & REPAIR BUILDINGS DECEMBER 2013
				<u>727.54</u>	
CAMBRIA MOONSTONE LTD	57556	1/15/2014	1	50.00	RC/NON-POTABLE WATER TANK 01/07/14
CAMBRIA VILLAGE SQUARE	57460	1/2/2014	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN JAN 2014
CARMEL & NACCASHA LLP	57451	1/2/2014	1	8,000.00	ADM/MONTHLY RETAINER LEGAL SERVICES JAN 2014
CARMEL & NACCASHA LLP	57572	1/16/2014	1	518.00	WW/LITIGATION SVCS SWRCB DEC 2013
CARMEL & NACCASHA LLP	57572	1/16/2014	2	185.00	WD/LITIGATION SVCS LINDSEY DEC 2013
CARMEL & NACCASHA LLP	57572	1/16/2014	1	1,575.83	FD/GENERAL COUNSEL DECEMBER 2013

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CARMEL & NACCASHA LLP	57572	1/16/2014	2	33.00	F&R//GENERAL COUNSEL DECEMBER 2013
CARMEL & NACCASHA LLP	57572	1/16/2014	3	4,829.60	ADM//GENERAL COUNSEL DECEMBER 2013
CARMEL & NACCASHA LLP	57572	1/16/2014	4	70.50	RC//GENERAL COUNSEL DECEMBER 2013
CARMEL & NACCASHA LLP	57572	1/16/2014	5	1,788.87	WD//GENERAL COUNSEL DECEMBER 2013
CARMEL & NACCASHA LLP	57572	1/16/2014	6	1,643.13	WW//GENERAL COUNSEL DECEMBER 2013
CARMEL & NACCASHA LLP	57572	1/16/2014	7	(8,000.00)	ADM//LESS RETAINER DECEMBER 2013
				<u>10,643.93</u>	
CENTRAL COAST COFFEE ROASTING	57605	1/22/2014	1	66.96	ADM/OFFICE SUPPLIES
CHAPARRAL BUSINESS MACHIN	57511	1/13/2014	1	215.63	ADM//STAPLE REFILL FOR SAVIN 6002
CHARLES P CROWLEY COMPANY, INC	57587	1/16/2014	1	1,541.49	WD//REPLACEMENT PARTS FOR CHEM FEED PUMP @ SR4
CHARTER COMMUNICATIONS	57666	1/29/2014	1	87.99	F&R//MONTHLY INTERNET SERVICE JAN 2014 VET'S HALL
CHARTER COMMUNICATIONS	57666	1/29/2014	2	185.99	F&R//MONTHLY INTERNET SERVICE JAN 2014 F&R YARD
CHARTER COMMUNICATIONS	57666	1/29/2014	3	279.99	ADM//MONTHLY INTERNET SERVICE JAN 2014 ADMIN OFF
CHARTER COMMUNICATIONS	57666	1/29/2014	4	88.00	WD//MONTHLY INTERNET SERVICE JAN 2014 WATER DEPT.
CHARTER COMMUNICATIONS	57666	1/29/2014	5	87.99	WW//MONTHLY INTERNET SERVICE JAN 2014 WASTE WATER
CHARTER COMMUNICATIONS	57666	1/29/2014	6	175.99	FD//MONTHLY INTERNET SERVICE JAN 2014 FIRE DEPT
				<u>905.95</u>	
CHEMSEARCH	57631	1/27/2014	1	342.34	WW//EMERG CHEM SPILL KITS FOR SS AND SR4 WELLS
COASTAL COPY, LP	57512	1/13/2014	1	7,982.95	ADM//NEW COLOR PRINTER SAVIN MPC 3503
COE, MELODY	57568	1/15/2014	1	51.70	WD//CUSTOMER REFUND
CORBET CONSTRUCTION	57465	1/9/2014	1	500.00	WD//REPAIR VAN GORDON HOUSE
CORBIN WILLITS SYSTEMS	57452	1/2/2014	1	1,199.12	ADM//MONTHLY SUPPORT AGREEMT-MOM SOFTWARE JAN 2014
CORBIN WILLITS SYSTEMS	57612	1/23/2014	1	3,754.80	ADM//MOM'S TRAINING EXPENSE
CORBIN WILLITS SYSTEMS	57612	1/23/2014	2	200.00	ADM//COMPUTER PROGRAMMING
				<u>5,153.92</u>	
CORRPRO COMPANIES, INC.	57586	1/16/2014	1	2,910.00	WD//CATHODIC PROTECTION MAINTENANCE ALL TANKS
COURIER SYSTEMS	57486	1/9/2014	1	10.71	ADM//DELIVERY SERVICE TO BLUE-PRINTERS
COURIER SYSTEMS	57573	1/16/2014	1	11.50	ADM//DELIVERY TO CARMEL & NACCASHA
COURIER SYSTEMS	57573	1/16/2014	2	14.51	ADM//DELIVERY TO K. CHOATE
				<u>36.72</u>	
CRYSTAL SPRINGS WATER CO.	57500	1/10/2014	1	29.05	WW//DISTILLED AND EQUIPMENT RENTAL
CSFA	57667	1/29/2014	1	1,725.00	FD//CSFA MEMBERSHIP RENEWALS (23)
CULLIGAN-KITZMAN WATER	57613	1/23/2014	1	53.00	FD//WATER SOFTENER SERVICE 12/13 - 12/31/13
DECHANCE CONSTRUCTION, INC.	57513	1/13/2014	1	15,987.17	WD//REPAIR LEAKING WATER SVS SKYE ST.
DECHANCE CONSTRUCTION, INC.	57513	1/13/2014	1	16,665.00	WD//REPLACE PVC BETWEEN CHARING/EXETER/BUCKLEY
DECHANCE CONSTRUCTION, INC.	57588	1/16/2014	1	2,913.30	WD//REPAIR MAIN @ WINDSOR & HUNTINGTON EMERGENCY
				<u>35,565.47</u>	
DIAMONDBACK FIRE & RESCUE	57645	1/27/2014	1	615.49	FD//MAINT & REPAIR EQUIPMENT
DOMINGUEZ, ANDREW	57557	1/15/2014	1	50.00	RC//NON-POTABLE WATER TANK 12/16/13
DRAGOTTO, JACK	57646	1/27/2014	1	50.00	RC//REBATE NON-POTABLE WATER TANK
EMPLOYMENT DEVELOPMENT DEPT U	57606	1/22/2014	1	413.97	FD//UNEMPLOYMENT DIRECT COSTS 10/01-12/31/13
FEDEX	57467	1/9/2014	1	22.88	ADM//EXPRESS SHIPPING SVCS
FEDEX	57467	1/9/2014	2	23.16	WW//EXPRESS SHIPPING SVCS
				<u>46.04</u>	



FENCE FACTORY, THE	57514	1/13/2014	1	52.50	F&R/FENCE RENTAL 12/27/13-01/26/13
FERGUSON ENTERPRISES, INC #135	57589	1/16/2014	1	135.19	WD/SMALL TOOLS
FERGUSON ENTERPRISES, INC #135	57589	1/16/2014	1	162.10	ADM/MAINT & REPAIR BATHROOM HEATER ADM OFFICE
FERGUSON ENTERPRISES, INC #135	57614	1/23/2014	1	290.97	WD/PLUMBING SUPPLIES 01/15/14
FERGUSON ENTERPRISES, INC #135	57632	1/27/2014	1	8,833.98	WD/PLUMBING PARTS FOR LINE REPAIRS AND UPGRADES
				<u>9,422.24</u>	
FERGUSON GROUP, LLC	57487	1/9/2014	1	3,000.00	WD/FEDERAL ADVOCACY SERVICES JAN 2014
FGL ENVIRONMENTAL	57468	1/9/2014	1	90.00	WD/BACTI AND SUPPORT ANALYSIS 12/17/13
FGL ENVIRONMENTAL	57501	1/10/2014	1	1,625.00	WW/BACTI/INORGANIC/SUPPORT/SUB CONTR. ANALYSIS
FGL ENVIRONMENTAL	57501	1/10/2014	1	84.00	WW/INORGANIC AND SUPPORT ANALYSIS 11/14/13
FGL ENVIRONMENTAL	57501	1/10/2014	1	200.00	WW/INORGANIC ANALYSIS 12/10/13
FGL ENVIRONMENTAL	57501	1/10/2014	1	90.00	WW/BACTI AND SUPPORT ANALYSIS 12/23/13
FGL ENVIRONMENTAL	57590	1/16/2014	1	377.00	WW/INORGANIC & ORGANIC & SUPPORT ANALYSIS 12/03/13
FGL ENVIRONMENTAL	57590	1/16/2014	1	90.00	WD/BACTI AND SUPPORT ANALYSIS 12/30/13
FGL ENVIRONMENTAL	57607	1/22/2014	1	100.00	WD/BACTI ANALYSIS 01/07/14
FGL ENVIRONMENTAL	57607	1/22/2014	1	110.00	WD/BACTI AND SUPPORT ANALYSIS 01/07/14
FGL ENVIRONMENTAL	57615	1/23/2014	1	40.00	WW/BACTI ANALYSIS 12/10/13
FGL ENVIRONMENTAL	57615	1/23/2014	1	298.00	WW/INORGANIC ANALYSIS 12/10/13
FGL ENVIRONMENTAL	57615	1/23/2014	1	86.00	WW/INORGANIC AND SUPPORT ANALYSIS 12/23/13
FGL ENVIRONMENTAL	57615	1/23/2014	1	90.00	WD/BACTI AND SUPPORT ANALYSIS 01/14/14
FGL ENVIRONMENTAL	57633	1/27/2014	1	44.00	WW/INORGANIC ANALYSIS 9/9/13
FGL ENVIRONMENTAL	57633	1/27/2014	1	693.00	WW/INORGANIC AND ORGANIC AND SUPPORT ANALYSIS 1/6
				<u>4,017.00</u>	
FIDELITY NATIONAL TITLE	57668	1/29/2014	1	329.82	RC/REFUND FOR ASSIGNMENT
FIGLER, STEPHEN/VALERIE	57569	1/15/2014	1	150.00	WD/CUSTOMER REFUND
FINNIGAN, MICHAEL	57453	1/2/2014	1	22.50	WD/MONTHLY CELLULAR PHONE SERVICE REIMB JAN 2014
FINNIGAN, MICHAEL	57453	1/2/2014	2	22.50	WW/MONTHLY CELLULAR PHONE SERVICE REIMB JAN 2014
				<u>45.00</u>	
FIRMA CONSULTANTS, INC.	57469	1/9/2014	1	1,485.00	PR/PROF SVCS FISCALINI RANCH 11/18 - 12/22/13
FIRMA CONSULTANTS, INC.	57658	1/28/2014	1	670.00	PR/PROF SVCS FISCALINI RANCH 12/22/13-01/19/14
				<u>2,155.00</u>	
FIRST BANKCARD	57543	1/14/2014	1	-	F&R/C. MENDOZA VISA CHARGES DECEMBER 2013
FIRST BANKCARD	57543	1/14/2014	2	2,300.00	F&R/PARTITIONS FOR PUBLIC RESTROOMS CENTER ST.
FIRST BANKCARD	57543	1/14/2014	1	-	ADM/J. GRUBER VISA CHARGES DECEMBER 2013
FIRST BANKCARD	57543	1/14/2014	2	19.93	ADM/MEETING EXPENSE
FIRST BANKCARD	57543	1/14/2014	1	-	ADM/J. HARRIS VISA CHARGES DECEMBER 2013
FIRST BANKCARD	57543	1/14/2014	2	93.00	ADM/MEETING EXPENSE 11/21/13
FIRST BANKCARD	57543	1/14/2014	3	38.37	ADM/OFFICE SUPPLIES
FIRST BANKCARD	57543	1/14/2014	4	485.43	ADM/SEMINAR
FIRST BANKCARD	57543	1/14/2014	5	225.32	ADM/SUPPLIES FOR BOARD PACKETS
FIRST BANKCARD	57543	1/14/2014	6	23.71	ADM/MEETING EXPENSE
FIRST BANKCARD	57543	1/14/2014	7	3.88	ADM/KEY CHAIN
FIRST BANKCARD	57543	1/14/2014	8	400.00	ADM/CSDA CONFERENCE M. THOMPSEN
FIRST BANKCARD	57543	1/14/2014	9	30.22	ADM/MEETING EXPENSES
FIRST BANKCARD	57543	1/14/2014	10	82.75	ADM/MEETING EXPENSES
FIRST BANKCARD	57543	1/14/2014	1	-	FD/M. MILLER VISA CHARGES DECEMBER 2013
FIRST BANKCARD	57543	1/14/2014	2	228.92	FD/SEMINAR FRESNO
FIRST BANKCARD	57543	1/14/2014	3	582.30	FD/SEMINAR FRESNO
FIRST BANKCARD	57543	1/14/2014	4	39.00	FD/BANK CHARGES
FIRST BANKCARD	57543	1/14/2014	5	64.66	FD/MEETING EXPENSE
FIRST BANKCARD	57543	1/14/2014	6	196.67	FD/INT'L CODE COUNCIL
FIRST BANKCARD	57543	1/14/2014	7	544.60	FD/SEMINAR AM HEALTH EDUCATION DUBLIN CA
FIRST BANKCARD	57543	1/14/2014	1	-	ADM/M. MADRID VISA CHARGES DECEMBER 2013
FIRST BANKCARD	57543	1/14/2014	2	680.16	ADM/PUB EMP LABOR RELATIONS SEMINAR
FIRST BANKCARD	57543	1/14/2014	3	375.00	RC/AWWA TRAINING
FIRST BANKCARD	57543	1/14/2014	4	177.40	RC/AWWA TRAINING C. UPTHEGROVE

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FIRST BANKCARD	57543	1/14/2014	5	40.35	RC/AWWA TRAINING
FIRST BANKCARD	57543	1/14/2014	6	21.00	ADM/MEETING EXPENSES
FIRST BANKCARD	57543	1/14/2014	1	-	WW/WD/M. FINNIGAN VISA CHARGES DECEMBER 2013
FIRST BANKCARD	57543	1/14/2014	2	50.00	WW/TRAINING CLASS FOR D. LUNDY
FIRST BANKCARD	57543	1/14/2014	3	116.68	WW/GRADE 2 WTR TRMT COURSE B. EASTIN LICENSE
FIRST BANKCARD	57543	1/14/2014	4	865.00	WW/WW CLASS FOR D. LUNDY
FIRST BANKCARD	57543	1/14/2014	5	498.95	WD/5.5 HP AIR COMPRESSER
FIRST BANKCARD	57543	1/14/2014	6	203.75	WW/MAINT & REPAIR VEHICLES
FIRST BANKCARD	57543	1/14/2014	1	-	ADM/B. GRESENS VISA CHARGES DECEMBER 2013
FIRST BANKCARD	57543	1/14/2014	2	49.00	ADM/MONTHLY WEB HOSTING SERVICE PLAN
				<u>8,436.05</u>	
FISHBACK, RICHARD	57470	1/9/2014	1	50.00	F&R/RESTORE MURAL ON WEST VILLAGE PUB RESTROOM
FOWLER, ANNA	57647	1/27/2014	1	100.00	RC/REBATE REPLACE (2) 1.6 GLN TLTS W/ 1.28
GAY, WARREN	57648	1/27/2014	1	50.00	RC/REBATE NON-POTABLE WATER TANK
GERBER'S AUTO SERVICE	57616	1/23/2014	1	144.72	F&R/NEW TIRE FOR DUMP TRAILER
GERBER'S AUTO SERVICE	57634	1/27/2014	1	112.17	WW/OIL AND FILTER CHANGE FORD F350 L#1148462
				<u>256.89</u>	
GIBSON, JOSEPH	57617	1/23/2014	1	92.03	FD/REIMB TRVL EXP FIRE PREVENTION - EL CAJON
GIMENEZ, ELAINE	57558	1/15/2014	1	200.00	RC/REBATE PROGRAM LOW FLOW CLOTHES WASHING MACHINE
GITZEN, HENRY	57570	1/15/2014	1	10.46	WD/CUSTOMER REFUND
GOLD COAST ENVIRONMENTAL	57471	1/9/2014	1	1,000.00	WD/ANNUAL METER CALIBRATIONS AT SR4
GRAINGER	57591	1/16/2014	1	141.79	WW/EXTECH WIRE/CIRCUIT IDENTIFIER
GRAINGER	57618	1/23/2014	1	101.26	ADM/BATTERY BACKUP UNIT
				<u>243.05</u>	
GRAND FLOW	57472	1/9/2014	1	257.18	ADM/W2'S AND 1099'S FOR 2013
GRESENS, ROBERT C.	57454	1/2/2014	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB JAN 2014
GRUBER, JEROME	57455	1/2/2014	1	45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB JAN 2014
HACH COMPANY	57473	1/9/2014	1	191.85	WD/IRON & MAGANESE TESTING
HACH COMPANY	57473	1/9/2014	1	23.21	WD/ASCORBIC ACID
				<u>215.06</u>	
HALEY TRACTOR & EQUIPMENT	57598	1/21/2014	1	17,000.00	WD/2 210,000 GALLON WATER TANKS
HARVEYS HONEYHUTS	57669	1/29/2014	1	279.23	F&R/FOR REMODEL OF RESTROOM @ CENTER STREET
HENRY SCHEIN, INC.	57474	1/9/2014	1	157.27	FD/MEDICAL SUPPLIES
HOME DEPOT CREDIT SERVICE	57488	1/9/2014	1	41.87	F&R/MAINT & REPAIR BUILDINGS
HOME DEPOT CREDIT SERVICE	57488	1/9/2014	1	269.93	F&R/SMALL TOOLS
HOME DEPOT CREDIT SERVICE	57488	1/9/2014	1	10.18	ADM/MAINT & REPAIR
HOME DEPOT CREDIT SERVICE	57488	1/9/2014	1	50.49	F&R/ROOF SEALER VET'S HALL REPAIR
HOME DEPOT CREDIT SERVICE	57488	1/9/2014	1	57.67	F&R/PAINT FOR PUBLIC RESTROOMS
HOME DEPOT CREDIT SERVICE	57574	1/16/2014	1	178.90	F&R/MAINT & REPAIR PUBLIC RESTROOMS
HOME DEPOT CREDIT SERVICE	57574	1/16/2014	1	61.78	F&R/MAINT & REPAIR BUILDINGS
HOME DEPOT CREDIT SERVICE	57574	1/16/2014	1	170.38	F&R/SUPPLIES TO REMODEL PUBLIC RESTROOM
HOME DEPOT CREDIT SERVICE	57574	1/16/2014	1	101.10	F&R/MAINT & REPAIR BUILDINGS
HOME DEPOT CREDIT SERVICE	57649	1/27/2014	1	57.02	F&R/MAINT & REPAIR BUILDINGS
				<u>999.32</u>	
IHLE, CINDY	57650	1/27/2014	1	200.00	RC/REBATE PROGRAM LOW FLOW CLOTHES WASHING MACHINE

INNOVATIVE CONCEPTS	57456	1/2/2014	1	25.00	ADM/CIS HOSTING JAN 2014
INNOVATIVE CONCEPTS	57456	1/2/2014	2	<u>25.00</u>	FD/FIRE WEBSITE HOSTING JAN 2014
				50.00	
J B DEWAR	57489	1/9/2014	1	751.84	F&R/GASOLINE 12/18/13
J B DEWAR	57502	1/10/2014	1	2,042.46	WW/DIESEL FUEL 12/19/13
J B DEWAR	57619	1/23/2014	1	166.60	FD/SMALL ENGINE FUEL
J B DEWAR	57619	1/23/2014	1	1,239.29	FD/GASOLINE 01/02/14
J B DEWAR	57619	1/23/2014	1	792.47	FD/DIESEL FUEL 01/15/14
J B DEWAR	57619	1/23/2014	1	1,419.07	WW/DIESEL FUEL 01/15/14
J B DEWAR	57619	1/23/2014	1	783.06	F&R/GASOLINE 01/15/14
J B DEWAR	57659	1/28/2014	1	816.22	WW/DIESEL FUEL 01/02/14
J B DEWAR	57659	1/28/2014	1	<u>824.17</u>	F&R/GASOLINE 01/02/14
				8,835.18	
JOB'S AVAILABLE	57490	1/9/2014	1	45.00	ADM/SUBSCRIPTION RENEWAL
JOHN DEERE FINANCIAL	57457	1/2/2014	1	522.49	F&R/MONTHLY PYMT COMPACT UTILITY TRACTOR JAN '14
JONES, SUSAN	57559	1/15/2014	1	200.00	RC/REBATE PROGRAM LOW FLOW CLOTHES WASHING MACHINE
KAVIANI, DARIUS	57560	1/15/2014	1	50.00	RC/NON-POTABLE WATER TANK 01/06/14
LAWSON PRODUCTS	57620	1/23/2014	1	7.28	WW/DEPARTMENT OPERATING EXPENSE
LAWSON PRODUCTS	57620	1/23/2014	1	<u>296.26</u>	WW/SMALL TOOLS & EQUIPMENT
				303.54	
LIEBERT CASSIDY WHITMORE	57475	1/9/2014	1	4,818.00	FD/PROF SERVICES THRU 11/30/13
LIEBERT CASSIDY WHITMORE	57670	1/29/2014	1	<u>13,292.00</u>	FD/PROF SERVICES - IAFF NEGOTIATIONS
				18,110.00	
LIGHTHOUSE LITHO	57549	1/15/2014	1	56.38	WD/BUSINESS CARDS FOR B. GRESENS
LIGHTHOUSE LITHO	57592	1/16/2014	1	<u>48.85</u>	WD/BUSINESS CARDS L. MOORE
				105.23	
MCMASTER-CARR SUPPLY CO	57476	1/9/2014	1	188.62	WD/BAL VALVES FOR CL2 FEED SYSTEM
MCMASTER-CARR SUPPLY CO	57550	1/15/2014	1	114.32	WD/MAINT & REPAIR FIRE HYDRANTS
MCMASTER-CARR SUPPLY CO	57550	1/15/2014	1	41.52	WD/DOUBLE-UNION BALL VALVE SR4
MCMASTER-CARR SUPPLY CO	57608	1/22/2014	1	269.49	WD/COMPOUND METER PARTS
MCMASTER-CARR SUPPLY CO	57608	1/22/2014	1	<u>33.50</u>	WD/COMPOUND METER PARTS
				647.45	
MEDSTOP URGENT CARE	57477	1/9/2014	1	260.00	ADM/PRE-EMPLOYMENT PHYSICAL
MEDSTOP URGENT CARE	57635	1/27/2014	1	<u>100.00</u>	WW/DMV PHYSICAL
				360.00	
MENDOZA, CARLOS	57458	1/2/2014	1	22.50	F&R/MONTHLY CELLULAR PHONE SERVICE REIMB JAN 2014
MENDOZA, CARLOS	57458	1/2/2014	2	<u>22.50</u>	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB JAN 2014
				45.00	
MID-STATE CONCRETE PROD.	57609	1/22/2014	1	2,950.88	WW/SEWER MAN HOLE FRAMES AND COVERS
MILLER, MARK	57459	1/2/2014	1	45.00	FD/MONTHLY CELLULAR PHONE SERVICE REIMB JAN 2014
MINER'S ACE HARDWARE	57491	1/9/2014	1	102.01	F&R/REPAIR & MAINT VET'S HALL
MINER'S ACE HARDWARE	57575	1/16/2014	1	190.20	ADM/MAINT & REPAIR BUILDINGS
MINER'S ACE HARDWARE	57575	1/16/2014	1	37.79	F&R/MAINT & REPAIR BUILDINGS
MINER'S ACE HARDWARE	57651	1/27/2014	1	159.27	F&R/MAINT & REPAIR PUBLIC RESTROOMS
MINER'S ACE HARDWARE	57651	1/27/2014	1	<u>15.75</u>	F&R/MAINT & REPAIR BUILDINGS
				505.02	
MISSION LINEN SUPPLY	57503	1/10/2014	1	561.02	WW/LINEN SERVICE & UNIFORM CLEAN DEC 2013
MISSION LINEN SUPPLY	57621	1/23/2014	1	251.42	ADM/SHIRTS FOR G.ROBINETTE AND J. HARRIS
MISSION LINEN SUPPLY	57621	1/23/2014	2	364.56	WD/LINEN SERVICE DECEMBER 2013
MISSION LINEN SUPPLY	57621	1/23/2014	3	<u>125.73</u>	WD/DEPT OPERATING EXPENSE
				1,302.73	

MULLAHEY FORD	57628	1/23/2014	1	105.00	FD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	57492	1/9/2014	1	69.86	FD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	57492	1/9/2014	1	31.16	F&R/MAINT & REPAIR NON-LIC VEHICLES
NAPA AUTO PARTS	57492	1/9/2014	2	22.55	F&R/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	57492	1/9/2014	3	10.04	F&R/MAINT & REPAIR BUILDINGS
NAPA AUTO PARTS	57492	1/9/2014	1	268.35	WW/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	57492	1/9/2014	2	238.78	WW/MAINT & REPAIR TREATMENT PLANT
				<u>640.74</u>	
NORTH COAST ENGINEERING	57504	1/10/2014	1	1,044.00	WW/PROF SVCS FOR NEW SR4 SEWER LINE THRU 12/24/13
OAK COUNTRY LUMBER & RANC	57593	1/16/2014	1	3,558.25	WD/STORAGE SHEDS FOR WATER YARD
ORTENBURGER, DENNIS	57652	1/27/2014	1	50.00	RC/REBATE NON-POTABLE WATER TANK
PACIFIC GAS & ELECTRIC	57508	1/10/2014	1	10,768.86	WW/ELECTRIC SERVICE 12/04/13-01/02/14
PACIFIC GAS & ELECTRIC	57508	1/10/2014	1	6,702.05	WD/ELECTRIC SERVICE 11/26/13-12/27/13
PACIFIC GAS & ELECTRIC	57510	1/10/2014	1	10.51	F&R/ELEC SVC 7806 VG CRK RD A/C# 6551 DEC 2013
PACIFIC GAS & ELECTRIC	57510	1/10/2014	1	21.03	ADM/ELEC SVC 1316 TAMSEN #203 A/C# 6140 DEC 2013
PACIFIC GAS & ELECTRIC	57510	1/10/2014	1	714.51	WD/ELEC SVC 2820 SR CRK RD A/C# 8058 NOV 2013
PACIFIC GAS & ELECTRIC	57510	1/10/2014	1	58.75	WW/ELEC SVC 990 SS CRK RD A/C# 4084 NOV 2013
PACIFIC GAS & ELECTRIC	57551	1/15/2014	1	269.25	F&R/ELEC SVC VETERAN'S HALL DEC 2013
PACIFIC GAS & ELECTRIC	57551	1/15/2014	2	504.92	FD/ELEC SVC 2850 BURTON DRIVE SEPT 2013
PACIFIC GAS & ELECTRIC	57551	1/15/2014	3	312.41	ADM/ELEC SVC 1316 TAMSEN #201 & RICHARD ST SEPT 13
PACIFIC GAS & ELECTRIC	57551	1/15/2014	4	1,166.20	F&R/SEVERAL F&R METERS, INCL STREET LIGHTS SEP '13
PACIFIC GAS & ELECTRIC	57551	1/15/2014	5	24.02	F&R/WEST VILLAGE REST ROOMS SEPT. 2013
PACIFIC GAS & ELECTRIC	57551	1/15/2014	6	18.89	F&R/EAST VILLAGE REST ROOMS SEPT. 2013
PACIFIC GAS & ELECTRIC	57551	1/15/2014	7	21.59	FD/2850 BURTON SEPT 2013
PACIFIC GAS & ELECTRIC	57551	1/15/2014	8	82.53	ADM/RADIO SHACK RICHARD ST SEPT. 2013
				<u>20,675.52</u>	
PARADISE COMMUNICATIONS	57478	1/9/2014	1	85.00	WD/REMOTE PROGRAMMING PHONE FOR WATER DEPT
PASO ROBLES TRUCK CENTER OR	57653	1/27/2014	1	6.67	FD/MAINT & REPAIR VEHICLES
PICTURE IT FRAMED	57479	1/9/2014	1	84.08	ADM/PROCLAMATION FOR K. CHOATE
PITNEY BOWES CREDIT- PBCC	57480	1/9/2014	1	135.99	ADM/QUARTERLY LEASE RENTAL EQUIP 10/1-12/31/13
PITNEY BOWES PURCH POWER	57481	1/9/2014	1	27.72	ADM/BAL DUE ON POSTAGE DOWNLOAD
PITNEY BOWES PURCH POWER	57660	1/28/2014	1	10.93	ADM/BAL DUE ON ANNUAL POSTAGE DOWNLOAD
				<u>38.65</u>	
POTTER PLUMBING, INC	57505	1/10/2014	1	125.06	WW/MAINT & REPAIR TREATMENT
POTTER, REESE	57561	1/15/2014	1	75.00	RC/REBATE REPLACE 3.0 GLN TOILET WITH 1.28 GLN
PROCARE JANITORIAL SUPPLY	57576	1/16/2014	1	143.34	F&R/DEPARTMENT OPERATING EXPENSES
PROCARE JANITORIAL SUPPLY	57576	1/16/2014	1	166.87	ADM/DEPARTMENT OPERATING EXPENSES
				<u>310.21</u>	
QUILL CORP	57506	1/10/2014	1	425.14	ADM/OFFICE SUPPLIES 12/13/13-12/26/13
QUILL CORP	57506	1/10/2014	2	98.30	WD/OFFICE SUPPLIES 12/13/13-12/26/13
QUILL CORP	57506	1/10/2014	3	115.99	WW/OFFICE SUPPLIES 12/13/13-12/26/13
QUILL CORP	57654	1/27/2014	1	889.08	ADM/OFFICE SUPPLIES 12/30/13-01/14/14
QUILL CORP	57654	1/27/2014	2	122.86	F&R/OFFICE SUPPLIES 12/30/13-01/14/14
QUILL CORP	57654	1/27/2014	3	103.46	WW/OFFICE SUPPLIES 12/30/13-01/14/14
QUILL CORP	57654	1/27/2014	4	433.58	WD/OFFICE SUPPLIES 12/30/13-01/14/14
QUILL CORP	57654	1/27/2014	5	182.74	ADM/OFFICE SUPPLIES 12/30/13-01/14/14
QUILL CORP	57654	1/27/2014	6	472.69	WW/OFFICE SUPPLIES 12/30/13-01/14/14
				<u>2,843.84</u>	

RAIN FOR RENT	57482	1/9/2014	1	756.00	RC/NON-POTABLE TANK RENTAL 11/22-12/19/13
RAIN FOR RENT	57594	1/16/2014	1	818.40	WD/SR4 TANK RENTAL 11/22-12/19/13
RAIN FOR RENT	57636	1/27/2014	1	756.00	RC/NON-POTABLE TANK RENTAL JAN 16, 2014
				<u>2,330.40</u>	
RETIREES-FIRE		1/14/2014	1	1,849.66	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '14
RETIREES-FACILITIES & RESOURCES		1/14/2014	1	1,277.40	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '14
RETIREES-ADMINISTRATION		1/14/2014	1	4,280.60	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '14
RETIREES-WATER		1/14/2014	1	2,959.93	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '14
RETIREES-WASTEWATER		1/14/2014	1	3,480.29	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '14
				<u>13,847.88</u>	
RICHARDSON, DIANE	57493	1/9/2014	1	90.10	FD/REFUND FSBA ON MERGED PARCEL
RITTERBUSH REPAIR SERVICE	57623	1/23/2014	1	440.00	FD/MAINT & REPAIR ENGINES 5700 AND 5797
RODRIGUEZ, SUZANNE	57671	1/29/2014	1	30.65	ADM/REIMB TRAVEL EXPENSE SEMINAR SLO 1/27/14
SCHROEDER, NANCY	57655	1/27/2014	1	200.00	RC/REBATE PROGRAM LOW FLOW CLOTHES WASHING MACHINE
SCOTT O'BRIEN FIRE SAFETY	57483	1/9/2014	1	149.15	WD/FIRE EXTINGUISHER INSPECTION & SERVICE
SCOTT O'BRIEN FIRE SAFETY	57656	1/27/2014	1	96.75	FD/PARTS FOR FIRE EXTINGUISHERS
				<u>245.90</u>	
SKILLPATH SEMINARS	57624	1/23/2014	1	149.00	ADM/MANAGING MULTIPLE PRJCTS S. RODRIGUEZ 1/27/14
SLO COUNTY	57484	1/9/2014	1	452.00	WW/ANNUAL HAZ BUSINESS PLAN LICENSE FOR WWTP
SLO COUNTY	57595	1/16/2014	1	266.00	WD/ANNUAL HMBP FEES FOR HAZMAT SR4 WELL
SLO COUNTY	57595	1/16/2014	1	266.00	WD/ANNUAL HMBP FEES FOR HAZMAT SS WELLS
				<u>984.00</u>	
SLO COUNTY CLERK-RECORDER	57494	1/9/2014	1	48.00	WD/LIEN RELEASE
SLO COUNTY CLERK-RECORDER	57637	1/27/2014	1	30.00	WD/LIEN RELEASE
				<u>78.00</u>	
SLO COUNTY NEWSPAPERS	57629	1/23/2014	1	127.52	RC/PUB NOTICE ENHANCED CONSERVATION MEASURES
SLO COUNTY NEWSPAPERS	57629	1/23/2014	1	397.00	ADM/RECRUITMENT AD - ADMIN TECH I
SLO COUNTY NEWSPAPERS	57629	1/23/2014	1	100.00	ADM/RECRUITMENT AD - ADM TECH I EXTENSION
SLO COUNTY NEWSPAPERS	57629	1/23/2014	1	738.85	RC/PUBLISH RESOLUTION 42-2013 WTR CONS MEASURES
SLO COUNTY NEWSPAPERS	57629	1/23/2014	1	345.60	F&R/RECRUITMENT MAINT TECHNICIAN
SLO COUNTY NEWSPAPERS	57629	1/23/2014	1	100.00	ADM/RECRUITMENT AD - ADM TECH I TECH
SLO COUNTY NEWSPAPERS	57629	1/23/2014	1	159.16	FD/FIRE CODE ADOPTION ORD 05-2013
SLO COUNTY NEWSPAPERS	57629	1/23/2014	1	149.16	FD/FIRE CODE ADOPTION ORD 05-2013
				<u>2,117.29</u>	
SLO INT'L FILM FESTIVAL	57577	1/16/2014	1	100.00	F&R/REFUND SEC DEPOSIT VET'S HALL RENTAL
SLO INT'L FILM FESTIVAL	57577	1/16/2014	2	20.00	F&R/REFUND KEY DEPOSIT VET'S HALL RENTAL
				<u>120.00</u>	
SOMACH, SIMMONS & DUNN	57495	1/9/2014	1	5,365.01	WD/LEGAL SERVICES
SOMACH, SIMMONS & DUNN	57495	1/9/2014	1	770.00	WD/LEGAL SERVICES
				<u>6,135.01</u>	
STANLEY CONVERGENT	57497	1/9/2014	1	462.00	FD/MONITORING CHARGES 1/1/14-12/31/14
STATE OF CALIFORNIA	57552	1/15/2014	1	49.00	ADM/FINGERPRINT APPS
STATE OF CALIFORNIA	57552	1/15/2014	2	49.00	F&R/FINGERPRINT APPS
				<u>98.00</u>	
STATE WATER RES.CTRL.BRD.	57496	1/9/2014	1	180.00	WW/D. LUNDY GRADE 11 EXAM
STATE WATER RES.CTRL.BRD.	57630	1/27/2014	1	350.00	WW/GRADE III EXAM FOR B.EASTIN
				<u>530.00</u>	
TACKER, LORAN	57562	1/15/2014	1	75.00	RC/REBATE REPLACE 3.0 GLN TOILET WITH 1.28 GLN

TECHXPRESS, INC.	57498	1/9/2014	1	799.08	WD/REPLACEMENT COMPUTER
TECHXPRESS, INC.	57553	1/15/2014	1	108.93	WW/COST ADDED TO COMPUTER ORDER
TECHXPRESS, INC.	57610	1/22/2014	1	2,940.00	ADM/MONTHLY NETGUARD IT SERVICE JAN 2013
TECHXPRESS, INC.	57661	1/28/2014	1	2,745.00	ADM/MONTHLY NETGUARD IT SERVICE FEBRUARY 2013
				<u>6,593.01</u>	
TEETZEL, ROGER	57578	1/16/2014	1	40.00	WD/REFUND FOR RETURNED METER MONITOR
TERRAIN	57638	1/27/2014	1	5,029.00	WW/MANAGE LIFT STA B/ORLANDO/SR4 REPAIRS
TERRAIN	57638	1/27/2014	1	3,600.00	WW/FERN CYN/LIFT STA B/AVON CRK/MANHOLE REPAIRS
TERRAIN	57638	1/27/2014	1	33.70	WW/SPRAYFIELD WELL REPORTS
				<u>8,662.70</u>	
TEXAS REFINERY CORP.	57625	1/23/2014	1	152.09	FD/MAINT & REPAIR VEHICLES
THE BLUEPRINTER	57546	1/15/2014	1	8.10	ADM/UPGRADE DESIGN SCANS AND E-MAIL
THE DOCUTEAM	57466	1/9/2014	1	321.33	ADM/DOCUMENT STORAGE AND RETRIEVAL DEC 2013
THE GAS COMPANY	57509	1/10/2014	1	277.29	FD/GAS SVC 2850 BURTON DR 17842700134 DEC 2013
THE GAS COMPANY	57509	1/10/2014	1	50.90	FD/GAS SVC 5490 HEATH 08821491001 DEC 2013
THE GAS COMPANY	57509	1/10/2014	1	214.77	F&R/GAS SVC VETERAN'S HALL 13851540008 DEC 2013
THE GAS COMPANY	57509	1/10/2014	1	43.95	ADM/GAS SVC 1316 TAMSEN #201 18891540108 DEC 2013
THE GAS COMPANY	57509	1/10/2014	1	44.93	ADM/GAS SERVICE TAMSEN STE #203 DEC 2014
THE GAS COMPANY	57509	1/10/2014	1	176.42	WW/GAS SVC 5500 HEATH LN 09031491005 NOV 2013
THE GAS COMPANY	57509	1/10/2014	1	139.21	WW/GAS SVC 5500 HEATH LN #B 09241491001 DEC 2013
				<u>947.47</u>	
TOPJIAN, SUSIE	57571	1/15/2014	1	154.98	WD/CUSTOMER REFUND
ULINE	57554	1/15/2014	1	53.58	WD/DOORKNOB BAGS - CLEAR
USA BLUE BOOK	57507	1/10/2014	1	151.24	WW/PH METER PROBE FOR LAB PH METER
USA BLUE BOOK	57596	1/16/2014	1	1,114.13	WW/TURBITY METER FOR LAB HACH 2100Q
USA BLUE BOOK	57626	1/23/2014	1	125.62	WW/DEPT OPERATING EXPENSE
USA BLUE BOOK	57639	1/27/2014	1	558.67	WW/OAKTON PH 110 METER
				<u>1,949.66</u>	
VERIZON WIRELESS	57662	1/28/2014	1	26.28	F&R/MONTHLY CELL PHONE SERVICE JAN 2014
VERIZON WIRELESS	57662	1/28/2014	2	27.48	WD/MONTHLY CELL PHONE SERVICE JAN 2014
VERIZON WIRELESS	57662	1/28/2014	3	35.14	WW/MONTHLY CELL PHONE SERVICE JAN 2014
VERIZON WIRELESS	57662	1/28/2014	1	97.62	FD/MONTHLY CELL PHONE SERVICE JAN 2014
				<u>186.52</u>	
WAYNE'S TIRE, INC.	57657	1/27/2014	1	84.00	FD/MAINT & REPAIR VEHICLES
WHITTINGTON	57563	1/15/2014	1	50.00	RC/REBATE REPLACE 1.6 GLN TLT WITH 1.28 GLN TLT
WINSOR CONSTRUCTION, INC.	57485	1/9/2014	1	1,838.00	RC/NON-POTABLE WATER DELIVERY 12/3-12/20/13
WINSOR CONSTRUCTION, INC.	57485	1/9/2014	1	1,124.25	RC/NON-POTABLE WATER DELIVERY 12/23-12/31/13
WINSOR CONSTRUCTION, INC.	57555	1/15/2014	1	45.00	WD/GREEN WASTE DISPOSAL 12/6/13
WINSOR CONSTRUCTION, INC.	57627	1/23/2014	1	176.25	F&R/LEACH ROCK
WINSOR CONSTRUCTION, INC.	57627	1/23/2014	2	63.88	WW/LEACH ROCK
WINSOR CONSTRUCTION, INC.	57640	1/27/2014	1	1,990.02	RC/NON-POTABLE WATER DELIVER 1/2/14-1/15/14
WINSOR CONSTRUCTION, INC.	57640	1/27/2014	1	636.25	RC/NON-POTABLE WATER DELIVERY 01/16/14-01/20/14
				<u>5,873.65</u>	
	57025	1/28/2014	9000	(50.00)	Ck# 057025 Reversed
	57494	1/23/2014	9000	(48.00)	Ck# 057494 Reversed
	57585	1/22/2014	9000	(116.68)	Ck# 057585 Reversed
				<u>(214.68)</u>	

**Accounts Payable Vendor Subtotal** 280,611.47

AFLAC (AMER FAM LIFE INS)	3511	1/3/2014	1	356.43	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3511	1/3/2014	1	76.05	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3529	1/17/2014	1	356.43	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3529	1/17/2014	1	76.05	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3547	1/29/2014	1	356.43	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3547	1/29/2014	1	76.05	VOLUNTARY INS-PRETAX
				<u>1,297.44</u>	

CAMBRIA COMMUNITY SERVICES DIS	3512	1/3/2014	1	1,200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3512	1/3/2014	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3512	1/3/2014	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3512	1/3/2014	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3512	1/3/2014	5	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3512	1/3/2014	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3530	1/17/2014	1	1,200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3530	1/17/2014	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3530	1/17/2014	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3530	1/17/2014	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3530	1/17/2014	5	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3530	1/17/2014	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3548	1/29/2014	1	1,200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3548	1/29/2014	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3548	1/29/2014	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3548	1/29/2014	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3548	1/29/2014	5	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3548	1/29/2014	6	250.00	MEDICAL REIMBURSEMNT
				<u>6,300.00</u>	

CAMBRIA FIRE FIGHTERS LOCAL 46	3514	1/3/2014	1	240.00	DUES-FIRE IAFF
CAMBRIA FIRE FIGHTERS LOCAL 46	3533	1/17/2014	1	240.00	DUES-FIRE IAFF
CAMBRIA FIRE FIGHTERS LOCAL 46	3550	1/29/2014	1	240.00	DUES-FIRE IAFF
				<u>720.00</u>	

CAMBRIA FIREFIGHTERS ASSN	3532	1/17/2014	1	114.99	RESERVE FIREFTR DUES
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EMPLOYMENT DEVELOPMENT DP	3513	1/3/2014	1	3,168.55	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3513	1/3/2014	1	809.97	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3531	1/17/2014	1	4,011.61	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3531	1/17/2014	1	942.83	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3549	1/29/2014	1	3,731.57	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3549	1/29/2014	1	889.98	STATE INCOME TAX
				<u>13,554.51</u>	

H.O.B.-DIRECT DEPOSIT	3515	1/3/2014	1	3,949.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3515	1/3/2014	1	46,696.96	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3534	1/17/2014	1	3,949.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3534	1/17/2014	1	54,569.18	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3551	1/29/2014	1	3,949.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3551	1/29/2014	1	49,125.22	Direct Deposit Flat
				<u>162,238.36</u>	

H.O.B./FEDERAL TAXES	3516	1/3/2014	1	9,301.21	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3516	1/3/2014	1	10,155.16	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3516	1/3/2014	1	2,375.06	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3535	1/17/2014	1	11,228.03	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3535	1/17/2014	1	11,783.54	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3535	1/17/2014	1	2,755.82	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3552	1/29/2014	1	11,092.78	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3552	1/29/2014	1	11,091.52	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3552	1/29/2014	1	2,594.02	FEDERAL INCOME TAX
				<u>72,377.14</u>	

ICMA-VNTGPT TRSFR AGT 457	3517	1/3/2014	1	2,479.12	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3517	1/3/2014	1	1,002.89	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3536	1/17/2014	1	2,479.12	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3536	1/17/2014	1	1,002.89	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3553	1/29/2014	1	2,479.12	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3553	1/29/2014	1	1,002.89	457 DEF COMP-INDIV
				<u>10,446.03</u>	
PERS RETIREMENT SYSTEM	3518	1/3/2014	1	(0.01)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3518	1/3/2014	2	25,432.89	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3537	1/17/2014	1	(0.02)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3537	1/17/2014	2	25,515.90	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3554	1/29/2014	1	(0.02)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3554	1/29/2014	2	25,148.76	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3554	1/29/2014	3	8.00	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3554	1/29/2014	4	8.00	PERS PAYROLL REMITTANCE
				<u>76,113.50</u>	
SEIU LOCAL 620	3519	1/3/2014	1	292.81	SEIU UNION DUES
SEIU LOCAL 620	3538	1/17/2014	1	302.70	SEIU UNION DUES
SEIU LOCAL 620	3555	1/29/2014	1	306.66	SEIU UNION DUES
				<u>902.17</u>	
THE VARIABLE ANNUITY LIFE	3520	1/3/2014	1	50.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	3539	1/17/2014	1	50.00	DEFERRED COMP -VALIC
VARIABLE ANNUITY LIFE (VALIC)	3556	1/29/2014	1	50.00	DEFERRED COMP -VALIC
				<u>150.00</u>	
				<u>344,214.14</u>	
				<u>624,825.61</u>	

**Payroll Payable Vendor Subtotal** 344,214.14

**TOTAL DISBURSEMENT FOR JANUARY, 2014** 624,825.61





**CAMBRIA COMMUNITY SERVICES DISTRICT**  
P.O. Box 65 • Cambria, CA 93428 • Telephone: (805) 927-6223 • Fax: (805) 927-5584

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## **ADDENDA TO MONTHLY EXPENDITURE REPORT**

<b><i>DEPARTMENT CODES</i></b>	
FD	Fire Department
F&R	Facilities and Resources
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT  
 BOARD OF DIRECTORS REGULAR MEETING MINUTES  
 THURSDAY, JANUARY 30, 2014, 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION										
1A. CALL TO ORDER	President Bahringer called the regular meeting to order at 12:32 PM.										
1B. PLEDGE OF ALLEGIANCE	President Bahringer led the pledge of allegiance.										
1C. ESTABLISHMENT OF QUORUM	<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">President Bahringer</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Vice President Robinette</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Thompson</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Clift</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Rice</td> <td style="text-align: right;">Present</td> </tr> </table> <p>Staff Present: General Manager Jerry Gruber, District Counsel Tim Carmel, District Engineer Bob Gresens, Administrative Services Officer Monique Madrid, Water Conservation Officer Cortney Upthegrove</p>	President Bahringer	Present	Vice President Robinette	Present	Director Thompson	Present	Director Clift	Present	Director Rice	Present
President Bahringer	Present										
Vice President Robinette	Present										
Director Thompson	Present										
Director Clift	Present										
Director Rice	Present										
1D. REPORT FROM CLOSED SESSION	<p>1D. District Counsel Tim Carmel indicated that there was nothing to report from closed session</p> <p>Public Comment: None</p>										
2. SPECIAL REPORTS											
A. Sheriff's Department Report	Sergeant Stuart MacDonald presented a report for the Sheriff's Dept.										
B. Fire Department Report	<p>Chief Miller presented the Fire Department Report.</p> <p>Public Comment: None</p>										
3. ACKNOWLEDGEMENTS/PRESENTATIONS	Chief Miller presented Captain William Hollingsworth with a Certificate of Appreciation.										
A. Acknowledge Captain Hollingsworth	Public Comment: None										
4. AGENDA REVIEW	<p>Directors concurred to hear agenda items out of order. First 8A, then 9E and 9F.</p> <p>Public Comment: None</p>										
5. PUBLIC COMMENT	<p>Public Comment:</p> <p>Tina Dickason</p> <p>Jeff Walters</p> <p>Jim Crescenzu</p> <p>John Terwilliger</p>										
6. MANAGER'S AND BOARD REPORTS											
A. GENERAL MANAGER'S REPORT	<p>General Manager Gruber introduced the reports and asked for questions.</p> <p>Public Comment: None</p>										
B. MEMBER AND COMMITTEE REPORTS	President Bahringer commented on Citizen's for Change meeting and hard work done by Tina										

	<p>Dickason.</p> <p>Director Rice's Conservation Ad-Hoc Committee report was included in item 8A. She also reported that she attended the Cambria Forest Committee meeting and agreed to bring forward the following request. Forest Committee asked that one of their members attend PROS meeting or be included in the PROS Committee with no voting rights. They have a different focus, which is only on the forest. Their expertise could be beneficial.</p> <p>Director Clift reported that the Water Alternative Committee is looking for an alternate site and everything is still on the table and is still being studied. More than one form of off stream storage is being looked at.</p> <p>Public Comment: None</p>
<p>7. CONSENT AGENDA</p>	
<p>A. Consideration to Approve Expenditures for the Month of December 2013</p> <p>B. Approve Minutes of Board of Directors Regular Meeting December 19, 2013</p> <p>C. Consideration of Adoption of Resolution 3-2014 Approving Reduction of Executive Assistant/District Secretary Salary</p> <p>D. Consideration of Adoption of a Revised Affordable Housing Program Waitlist</p> <p>E. Consideration of Adoption of Resolution 02-2014 Approving an Agreement Regarding the Refunding of Water and Sewer Connection Fees.</p> <p>F. Consideration of Adoption of Resolution 01-2014 Approving Assignment of Banking Powers for the Cambria Community Services District's bank and Investment Accounts.</p>	<p>Director Clift moved for approval of the consent agenda items with Director Rice's change, as noted below. Director Robinette seconded the motion. Motion passed unanimously.</p> <p>Director Rice had a correction to December 2013 minutes indicating that there was no NCAC meeting in December.</p> <p>PULLED CONSENT ITEMS: None</p> <p>Public Comment:</p>
<p>8. HEARINGS AND APPEALS</p> <p>A. Public Hearing to Consider Resolution 04-2014 Declaring a Stage 3 Water Shortage Condition and Implementing a Stage 3 Water Conservation Program with Enhanced Water Conservation Measures and Restrictions on the Use of Potable Water.</p>	<p>President Bahringer introduced item 8A. General Manager presented the item and presented the power point presentation.</p> <p>President Bahringer opened the public hearing.</p> <p>Public Testimony: None</p>

	<p>Public Comment:  Brian Glusovich  Shale Hanson  Daniel Kraycik  Kay Fenn  Tom Gray  Anne Bennett  Mike Broadhurst  Harry Farmer  Tina Dickason  Wanda Baker  Jeff Walters  Elizabeth Bettenhausen  David Hills  Andrew Jenkins  Ken Butterfield</p> <p>President Bahringer closed the public hearing.</p> <p>Director Clift moved to Approve Resolution 04-2014 Declaring a Stage 3 Water Shortage Condition and Implementing a Stage 3 Water Conservation Program with Enhanced Water Conservation Measures and Restrictions on the Use of Potable Water. Director Thompson seconded.</p> <p>Roll Call Vote  Director Clift  Director Thompson  Director Rice  Vice President Robinette  President Bahringer</p> <p>Aye's – 5, No's – 0, Absent – 0. Motion Carried unanimously.</p>
<p>9. REGULAR BUSINESS</p>	
<p>A. Consideration of 2012/2013 Fiscal Year Financial Audit Presentation by Bob Crosby</p> <p>B. Consideration of Standing and Ad Hoc Committees and the Appointment of Board Members to those Committees and Director Assignments</p> <p>C. Consideration of CCSD Board of Directors 2014 Goals</p> <p>D. Discussion of Scope of Services for Financial Plan and Rate Study by Bartle Wells and Associates</p>	<p>9A. Bob Crosby presented the fiscal year 2012/2013 comprehensive annual financial report.</p> <p>Public Comment:  Mary Webb</p> <p>Report was received and filed.</p> <p>Director Rice moved to continue agenda items 9B, C, and D to next week. A special meeting was set for February 13, 2014 4:00 p.m. Director Robinette</p>

<p>E. Consideration of a Resolution Authorizing the use of Emergency Contract Procedures to Develop and Complete an Emergency Water Supply Project, Authorizing the General Manager to Enter Into Agreements Related Thereto, and Authorizing the Transfer of funds from General Fund Reserves to the Water Fund</p> <p>F. Consideration of An Agreement for Consultant Services with CDM Smith for Geo-Hydrological Modeling of the Lower San Simeon Creek Aquifer</p>	<p>seconded the motion.</p> <p>Ayes - 5, No's – 0, Absent – 0. Motion Carried unanimously.</p> <p>9E District Counsel introduced the item. District Engineer presented the item including the power point presentation.</p> <p>Public Comment: Tom Gray John Terwilliger Jim Webb Tina Dickason Elizabeth Bettenhausen Mary Webb David Hills Christine Heinrichs Harry Farmer</p> <p>Director Clift moved to Authorize the use of the Emergency Contract Procedures to Develop and Complete an Emergency Water Supply Project, Authorizing the General Manager to Enter into Agreements Related Thereto, and Authorize the Transfer of up to \$500 000 from General Fund Reserves to the Water Fund. Director Thompson seconded the motion.</p> <p>Director Clift requested to modify the motion to direct to staff to seek all possible grants and assistance from state or federal agencies. Director Thompson agreed to the modification of the motion.</p> <p>Director Thompson noted this is for emergency water not to replace regular source of water or water that flows through the creeks. He indicated he would like to ensure language placed in contracts include an option to purchase. Mahala Burton is in support of this action.</p> <p>Director Rice questioned whether there is a policy to set up a payment plan or how will this transfer have to be paid back by water funds and in what way?</p>
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	<p>Director Clift said transfer is listed as a loan and can be forgiven at a future date. If it is just a transfer then the decision can be made right away.</p> <p>It's necessary to say it is specifically a loan in order to require it to be paid back. If just say a transfer from general fund to water fund water department can say it was just a transfer.</p> <p>Roll Call Vote:  Director Clift- Yes  Director Thompson - Yes  Director Rice - No  Vice President Robinette - Yes  President Bahringer - Yes</p> <p>Ayes – 4, No’s – 1 (Rice), Absent – 0. Motion Carried, 4-1.</p> <p>9F  General Manager Jerry Gruber introduced the item and District Engineer Bob Gresens introduced CDM Smith Representative Mari Garza-Bird to present the power point presentation.</p> <p>Public Comment:  Elizabeth Bettenhausen  Tina Dickason</p> <p>Director Thompson moved to approve an Agreement for Consultant Services with CDM Smith for Geo-Hydrological Modeling of the Lower San Simeon Creek Aquifer to support the completion of a water supply project and that funding was to be provided for out of the general fund. Director Robinette seconded the motion.</p> <p>Ayes – 5, No’s – 0, Absent – 0. Motion Carried unanimously.</p>
10. PUBLIC COMMENT	Public Comment:
11. FUTURE AGENDA ITEM(S)	
12. ADJOURN	President Bahringer adjourned the meeting at 5:02 p.m. to closed session. Closed session commenced

	at 5:15 pm and adjourned at 6:00 p.m.
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CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Jerry Gruber, General Manager  
Monique Madrid, Administrative Services Officer

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Meeting Date: February 27, 2014      Subject: Consideration of Approval of an Agreement with Regional Government Services Authority Providing for an Interim Finance Manager

**RECOMMENDATION:**

Approve the attached Agreement for Management and Administrative Services (“Agreement”) with Regional Government Services Authority (“Regional Government Services”) providing for an Interim Finance Manager and authorize the General Manager to execute the Agreement.

**FISCAL IMPACT:**

Under the Agreement the District will compensate Regional Government Services for the services of the Interim Finance Manager at the hourly rate of \$90.00. It is expected that the Interim Finance Manager will work 40 hours per week. The total fiscal impact will be equal to \$79,223 for the period of March 17- July 31, 2014. It is estimated that the costs that would have been incurred for the retiring Finance Manager for the period of March 15- July 31, 2014, would have been \$69,867. The difference in the two amounts equals \$9356.00 and is primarily related to the housing allowance.

In addition, the District will pay Scenic Coast Properties \$1,500 per month for Interim Finance Manger’s housing. There will also be a security deposit of \$1,000 and a cleaning fee of \$105.

**DISCUSSION:**

The Finance Manager is the staff person assigned to handle the District’s finances. The current Finance Manager Alleyne LaBossiere, will retire on March 14, 2014. The District will be conducting a recruitment in order to hire a new permanent Finance Manager. In the meanwhile, it is proposed that the District retain the services of an Interim Finance Manager.

Regional Government Services is an entity established in 2001 to provide administrative, support and staffing services to other California public agencies. Regional Government Services is a joint powers authority and has provided consulting and staffing services to cities, special districts, counties, other joint powers associations and special consortiums of government agencies throughout California.

Under the Agreement, Tracy Fuller, will be serving as the District’s Interim Finance Manager. Ms. Fuller has a B.S. degree in Business Administration from the University of California, Riverside. Some of the public agencies she has worked for on a short term, temporary basis include, County of Alpine; Cameron Park Community Services District, City of Cloverdale; City of Colma; City of Desert Hot Springs and many others. Under the terms of the Agreement, Ms. Fuller will serve as Interim Finance Manager from March 17, 2014 through July 31, 2014. It is anticipated that the District will be able to hire a permanent Finance Manager within that time period. If the District does not have a new Finance Manager in place by July 31, 2014, the District has the option of retaining Ms. Fuller on a month-to-month basis.

Attachments:

- Agreement with RGS

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ THOMPSON \_\_\_ ROBINETTE \_\_\_ RICE \_\_\_



## Agreement for Management and Administrative Services

This Agreement for Management Services (“Agreement”) is made and entered into as of the 12<sup>th</sup> day of February 2014, by and between **Cambria Community Services District**, a political subdivision of the State of California (“Agency”), and **Regional Government Services Authority** (RGS), a joint powers authority, (each individually a “Party” and, collectively, the “Parties”).

### **RECITALS**

THIS AGREEMENT is entered into with reference to the following facts and circumstances:

- A. That Agency desires to engage RGS to render certain services to it;
- B. That RGS is a management and administrative services provider and is qualified to provide such services to the Agency; and
- C. That the Agency has elected to engage the services of RGS upon the terms and conditions as hereinafter set forth.

### **TERMS AND CONDITIONS**

**Section 1. Services.** The services to be performed by RGS under this Agreement shall include those services set forth in **Exhibits A and B**, which are by this reference incorporated herein and made a part hereof as though they were fully set forth herein.

Where in conflict, the terms of this Agreement supersede and prevail over any terms set forth in the **Exhibits**.

**1.1 Standard of Performance.** RGS shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which RGS is engaged in the geographical area in which RGS practices its profession. RGS shall prepare all work products required by this Agreement in a substantial, first-class manner and shall conform to the standards of quality normally observed by a person practicing in RGS’s profession.

**1.2 Assignment of Personnel.** RGS shall assign only competent personnel to perform services pursuant to this Agreement. In the event that Agency, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, RGS shall reassign such person or persons. RGS may not reassign the RGS employee identified in Exhibit A or a subsequent RGS employee approved by the Agency, without the written consent of the Agency.

**1.3 Time.** RGS shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided above and to satisfy RGS’s obligations hereunder in the Exhibits.

**Section 2. Term of Agreement and Termination.** Services shall commence on or about the date specified in the Exhibits and shall continue until the date anticipated in the Exhibits to terminate, at which time services may continue on a month-to-month basis until one party terminates the agreement. This agreement may be terminated by either Party, without cause at any time, upon 30 days written notice. Agency has the sole discretion to determine if the services performed by RGS are satisfactory to the Agency, which determination shall be made in good faith. If the Agency determines that the services performed by RGS are not satisfactory, the Agency may terminate this agreement at any time without providing 30 days written notice, by giving written notice to RGS. Upon receipt of notice of termination by Agency, RGS shall cease performing duties on behalf of Agency on the termination date specified and the compensation payable to RGS shall include only the period for which services have been performed by RGS.

**Section 3. Compensation.** Payment under this Agreement shall be as provided in the Exhibits.

**Section 4. Effective Date.** This Agreement shall become effective on the date first herein above written.

**Section 5. Relationship of Parties.**

**5.1** It is understood that the relationship of RGS to the Agency is that of an independent contractor and all persons working for or under the direction of RGS are its agents or employees and not agents or employees of Agency. The Agency and RGS shall, at all times, treat all persons working for or under the direction of RGS as agents and employees of RGS, and not as agents or employees of the Agency. Agency shall have the right to control RGS only insofar as the results of RGS's services rendered pursuant to this agreement and assignment of personnel pursuant to Section 1.

**5.2** RGS shall provide services under this Agreement through one or more employees of RGS qualified to perform services contracted for by Agency. Key RGS staff who will provide services to the Agency are indicated in the Exhibits. The Executive Director will consult with Agency on an as-needed basis to assure that the services to be performed are being provided in a professional manner and meet the objectives of Agency.

**5.3** Agency shall not have the ability to direct how services are to be performed, specify the location where services are to be performed, or establish set hours or days for performance of services, except as set forth in the Exhibits.

**5.4** Agency shall not have any right to discharge any employee of RGS from employment. However, Agency shall have the right to terminate this Agreement pursuant to Section 2 of this Agreement.

- 5.5 RGS shall, at its sole expense, supply for its employees providing services to Agency pursuant to this Agreement any and all benefits, such as worker's compensation, disability insurance, vacation pay, sick pay, or retirement benefits; obtain and maintain all licenses and permits usual or necessary for performing the services; pay any and all taxes incurred as a result of the employee(s) compensation, including estimated taxes, FICA and other employment taxes; and provide Agency with proof of payment of taxes on demand.

**Section 6. Insurance Requirements.** Before beginning any work under this Agreement, RGS, at its own cost and expense, shall procure "occurrence coverage" insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by RGS and its agents, representatives, employees, and subcontractors. RGS shall provide proof satisfactory to Agency of such coverage that meets the requirements of this section and under forms of insurance satisfactory in all respects to the Agency. RGS shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be paid by RGS. RGS shall not allow any subcontractor to commence work on any subcontract until RGS has obtained all insurance required herein for the subcontractor(s) and provided evidence thereof to Agency. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution.

- 6.1 Workers' Compensation.** RGS shall, at its sole cost and expense, maintain statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by RGS. The statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than ONE MILLION DOLLARS (\$1,000,000.00) per accident. In the alternative, RGS may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. The insurer, if insurance is provided, or RGS, if a program of self-insurance is provided, shall waive all rights of subrogation against the Agency and its officers, officials, employees, and volunteers for loss arising from work performed under this Agreement where the subject loss is not proximately caused by the actions of or failure to act by a Agency officer, agent or employee or any person or entity other than the parties to the agreement.

An endorsement shall state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits, except after 15 days' prior written notice has been given to the Agency.

## **6.2 Commercial General and Automobile Liability Insurance.**

**6.2.1 General requirements.** RGS, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than ONE MILLION DOLLARS (\$1,000,000.00) per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. RGS shall additionally maintain commercial general liability in an amount not less than TWO MILLION DOLLARS (\$2,000,000) aggregated for bodily injury, personal injury, and property damage. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

**6.2.2 Minimum scope of coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 or GL 0002 (most recent editions) covering comprehensive General Liability and Insurance Services Office form number GL 0404 covering Broad Form Comprehensive General Liability. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001 (ed. 12/90) Code 8 and 9. No endorsement shall be attached limiting the coverage.

**6.2.3 Additional requirements.** Each of the following shall be included in the insurance coverage or added as an endorsement to the policy:

- a. Agency and its officers, employees, agents, and volunteers shall be covered as insureds with respect to each of the following: liability arising out of activities performed by or on behalf of RGS including the insured's general supervision of RGS; products and completed operations; premises owned, occupied, or used by RGS; and automobiles owned, leased, or used by RGS. The coverage shall contain no special limitations on the scope of protection afforded to Agency or its officers, employees, agents, or volunteers.
- b. The insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

- c. An endorsement must state that coverage is primary insurance with respect to the Agency and its officers, officials, employees and volunteers, and that no insurance or self-insurance maintained by the Agency shall be called upon to contribute to a loss under the coverage.
- d. An endorsement shall state that coverage shall not be suspended, voided, cancelled by either party, or reduced in coverage or in limits, except following reasonable notice to the Agency.

**6.3 Professional Liability Insurance.** Upon written request of Agency, RGS, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than ONE MILLION DOLLARS (\$1,000,000) covering the licensed professionals' errors and omissions.

**6.3.1** Any deductible or self-insured retention shall not exceed \$1,000 per claim.

**6.3.2** An endorsement shall state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits, except after 15 days' prior written notice has been given to the Agency.

**6.3.3** The following provisions shall apply if the professional liability coverages are written on a claims-made form:

- a. The retroactive date of the policy must be shown and must be before the date of the Agreement.
- b. Insurance must be maintained and evidence of insurance must be provided for at least five years after completion of the Agreement or the work, so long as commercially available at reasonable rates.
- c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, RGS must provide extended reporting coverage for a minimum of 5 years after completion of the Agreement or the work. The Agency shall have the right to exercise, at RGS's sole cost and expense, any extended reporting provisions of the policy, if RGS cancels or does not renew the coverage.
- d. A copy of the claim reporting requirements must be submitted to the Agency prior to the commencement of any work under this Agreement.

## **6.4 All Policies Requirements.**

**6.4.1 Acceptability of insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

**6.4.2 Verification of coverage.** Prior to beginning any work under this Agreement, RGS shall furnish Agency with notifications of coverage and with original endorsements effecting coverage required herein. The notifications and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The Agency reserves the right to require complete, certified copies of all required insurance policies, at any time.

**6.4.3 Subcontractors.** RGS shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

**6.4.4 Variation.** The Agency may approve a variation in the foregoing insurance requirements, upon a determination that the coverages, scope, limits, and forms of such insurance are either not commercially available, or that the Agency's interests are otherwise fully protected.

**6.4.5 Deductibles and Self-Insured Retentions.** RGS shall disclose to and obtain the approval of Agency for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement.

During the period covered by this Agreement, only upon the prior express written authorization of Agency's Chief Executive Officer, RGS may increase such deductibles or self-insured retentions with respect to Agency, its officers, employees, agents, and volunteers. The Agency's Chief Executive Officer may condition approval of an increase in deductible or self-insured retention levels with a requirement that RGS procure a bond, guaranteeing payment of losses and related investigations, claim administration, and defense expenses that is satisfactory in all respects to each of them.

**6.4.6 Notice of Reduction in Coverage.** In the event that any coverage required by this section is reduced, limited, or materially affected in any other manner, RGS shall provide written notice to Agency at RGS's earliest possible opportunity and in no case later than five days after RGS is notified of the change in coverage.

- 6.5 Remedies.** In addition to any other remedies Agency may have if RGS fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, Agency may, at its sole option exercise any of the following remedies, which are alternatives to other remedies Agency may have and are not the exclusive remedy for RGS's breach:
- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
  - Order RGS to stop work under this Agreement or withhold any payment that becomes due hereunder, or both stop work and withhold any payment, until RGS demonstrates compliance with the requirements hereof; and/or
  - Terminate this Agreement.

## **Section 7. Legal Requirements.**

- 7.1 Governing Law.** The laws of the State of California shall govern this Agreement. Any suit or action initiated by either party shall be brought in San Luis Obispo County, California.
- 7.2 Compliance with Applicable Laws.** RGS and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.
- 7.3 Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, RGS and any subcontractors shall comply with all applicable rules and regulations to which Agency is bound by the terms of such fiscal assistance program.
- 7.4 Licenses and Permits.** RGS represents and warrants to Agency that RGS and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions and that RGS is authorized by law to provide the services contemplated by this agreement. RGS represents and warrants to Agency that RGS and its employees, agents, and subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions.
- 7.5 Nondiscrimination and Equal Opportunity.** RGS shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any

services or programs provided under this Agreement. RGS shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement.

## **Section 8. Keeping and Status of Records.**

- 8.1 Records Created as Part of RGS's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that RGS prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the Agency. RGS hereby agrees to deliver those documents to the Agency upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the Agency and are not necessarily suitable for any future or other use.
- 8.2 Confidential Information.** RGS shall hold any confidential information received from Agency in the course of performing this Agreement in trust and confidence and will not reveal such confidential information to any person or entity, either during the term of the Agreement or at any time thereafter. Upon expiration of this Agreement, or termination as provided herein, RGS shall return materials which contain any confidential information to Agency. For purposes of this paragraph, confidential information is defined as all information disclosed to RGS which relates to Agency past, present, and future activities, as well as activities under this Agreement, which information is not otherwise of public record under California law. Agency shall notify RGS what information and documents are confidential and thus subject to this section 8.2.
- 8.3 RGS's Books and Records.** RGS shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the Agency under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment under this Agreement.
- 8.4 Inspection and Audit of Records.** Any records or documents that Section 8.3 of this Agreement requires RGS to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the Agency. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds \$10,000.00, the



Agreement shall be subject to the examination and audit of the State Auditor, at the request of Agency or as part of any audit of the Agency, for a period of 3 years after final payment under the Agreement.

**Section 9. Non-assignment.** This Agreement is not assignable either in whole or in part without the written consent of the other party.

**Section 10. Amendments.** This Agreement may be amended or modified only by written agreement signed by both Parties.

**Section 11. Validity** The invalidity, in whole or in part, of any provisions of this Agreement shall not void or affect the validity of any other provisions of this Agreement.

**Section 12. Attorneys Fees.** In the event of litigation between the Parties hereto to enforce any provision of the Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs of litigation.

**Section 13. Mediation.** Should any dispute arise out of this Agreement, the Parties shall meet in mediation and attempt to reach a resolution with the assistance of a mutually acceptable mediator. Neither Party shall be permitted to file legal action without first meeting in mediation and making a good faith attempt to reach a mediated resolution. The costs of the mediator, if any, shall be paid equally by the Parties. If a mediated settlement is reached, neither Party shall be deemed the prevailing party for purposes of the settlement and each Party shall bear its own legal costs.

**Section 14 Employment Offers to Our Staff.** Should the AGENCY desire to offer permanent or temporary employment to an RGS employee who is either currently assigned to the AGENCY or has been assigned to the AGENCY within the previous six months, said AGENCY will be charged a fee equal to the full-time cost of the RGS employee for one month, using the most recent RGS bill rate for the RGS employee's services to the Agency. This fee is to recover RGS' expenses in recruiting the former and replacement RGS staff.

**Section 15 Entire Agreement.** This Agreement, including the Exhibits, comprises the entire Agreement.

**Section 16 Indemnity.**

**16.1 RGS's indemnity obligations.** Neither party will assume undue risk for the other party. RGS will defend and indemnify Agency, and hold it harmless, from any claim, demand or liability that is related to, or results from the manner in which RGS has performed this Agreement. Thus, RGS's indemnity obligations will arise when any claim or demand is made against Agency which premises Agency's liability, in whole or in part, upon any of the following:

- a. the quality or character of the work of RGS's employees or subcontractors;

- b. the negligent acts or omissions of RGS or its officers, directors, employees, or agents; or
- c. the willful misconduct of RGS or its officers, directors, employees, or agents.

Further, RGS will defend and indemnify Agency, and hold it harmless, from any claim, demand or liability that is related to, or results from an assertion that as a result of providing services to Agency, an RGS employee or a person performing work pursuant to this agreement is entitled to benefits from, or is covered by, the Social Security retirement system or the California Public Employee Retirement Systems. Notwithstanding the foregoing, however, RGS's obligation for any payments to such a claimant shall be limited to those payments which Agency may be required to pay.

**16.2 Agency's indemnity obligations.** Agency shall indemnify, defend and hold harmless RGS and its officers, directors, employees and agents from any and all claims and lawsuits where such persons are named in the lawsuit solely by virtue of the position they hold with Agency, or solely because of a duty any of them performs while in that position.

It is the intent of the parties here to define indemnity obligations that are related to or arise out of Agency's actions as a governmental entity. Thus, Agency shall be required to indemnify and defend only under circumstances where a cause of action is stated against RGS, its employees or agents:

- a. which is unrelated to the skill they have used in the performance of the duties delegated to them under this Agreement;
- b. when the allegations in such cause of action do not suggest the active fraud or other misconduct of RGS, its employees, or agents; and
- c. where a Agency employee, if he had been acting in a like capacity, otherwise would be acting within the scope of that employment.

Whenever Agency owes a duty hereunder to indemnify RGS, its employees or agents, Agency further agrees to pay RGS a reasonable fee for all time spent by any RGS employee, or spent by any person who has performed work pursuant to this agreement, for the purpose of preparing for or testifying in any suit, action, or legal proceeding in connection with the services the assigned employee has provided under this Agreement.

**Section 17 Notices.** All notices required by this Agreement shall be given to Agency and RGS in writing, by first class mail, postage prepaid, addressed as follows:

Agency: Cambria Community Services District  
P.O. Box 65  
Cambria, CA 93428

RGS: Regional Government Services Authority  
P. O. Box 1350  
Carmel Valley, CA 93924

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed on the date first written by their respective officers duly authorized on their behalf.

DATED: \_\_\_\_\_, 2014 **Cambria Community Services District**

By: \_\_\_\_\_  
Jerry Gruber, General Manager

APPROVED AS TO FORM:

DATED: \_\_\_\_\_, 2014 By: \_\_\_\_\_  
Timothy J. Carmel, District Legal Counsel

DATED: \_\_\_\_\_, 2014 **Regional Government Services Authority**

By: \_\_\_\_\_  
Richard H. Averett, Executive Director

APPROVED AS TO FORM:

DATED: \_\_\_\_\_, 2014 By: \_\_\_\_\_  
Sky Woodruff, Authority Counsel

## Exhibit A

### **Compensation.**

1. **Fees.** The Agency agrees to pay to RGS the full cost of compensation and support, as shown in this Exhibit A, for the assigned RGS employee(s). Compensation is shown on an hourly basis.

RGS and Agency acknowledge and agree that compensation paid by Agency to RGS under this Agreement is based upon RGS's costs of providing the services required hereunder, including salaries and benefits of employees. The parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities for which RGS may be obligated for its employees or may otherwise be contractually obligated.

2. **Reimbursement of RGS's Administrative Cost.** The Agency shall reimburse RGS for overhead as part of the hourly rate specified below, and direct external costs. Support overhead costs are those expenses necessary to administering this Agreement, and are included in the hourly rate. Direct external costs, including such expenses as travel, approved in advance by the Agency, or other costs incurred for the exclusive benefit of the Agency, will be invoiced to the Agency when received and without mark-up. These external costs will be due upon receipt.
3. **Terms of Payment.** RGS shall submit invoices monthly for the prior month's services. Invoices shall be sent approximately 10 days after the end of the month for which services were performed and are due and shall be delinquent if not paid within 20 days of receipt. Delinquent payments will be subject to a late payment carrying charge computed at a periodic rate of 1% per month, which is an annual percentage rate of 12%, which will be applied to any unpaid balance owed commencing 7 days after the payment due date. Additionally, in the event the Agency fails to pay any undisputed amounts due to RGS within 15 days after payment due date, then the Agency agrees that RGS shall have the right to consider said default a total breach of this Agreement and the duties of RGS under this Agreement may be terminated by RGS upon 10 working days advance written notice.

**Payment Address.** All payments due RGS shall be paid to:

Regional Government Services Authority  
PO Box 1350  
Carmel Valley, CA 93924

## AGENCY CONTACTS

**Agency Billing Contact.** Invoices are sent electronically only. Please provide the contact person to whom invoices should be sent:

NAME	EMAIL
Monique Madrid	mmadrid@cambriacsd.org

**Agency Insurance Contact.** Please provide the contact person to whom the certificate of coverage should be sent:

NAME	ADDRESS
Monique Madrid	mmadrid@cambriacsd.org

## RGS STAFF

NAME	POSITION	HOURLY RATE*
Tracy Fuller	Interim Finance Manager	\$90.00

\*The Hourly Rate does not include mark-up for direct external costs which will be invoiced to the Agency at cost.

In addition to the hourly rate, the District will pay for housing costs of approximately \$1,500.00 per month.

The start date for the services to be performed is March 17, 2014, and this agreement is anticipated to remain in force through July 31, 2014. Upon expiration of the agreement, services may continue on a month-to-month basis until one party terminates as provided for in Section 2 of the agreement.

Such employee(s) may perform services at the Agency offices available in Cambria or at other locations.

## **Exhibit B**

**Scope of Services.** RGS shall assign an RGS employee or employees to perform the functions as described below:

- Perform the functions of Interim Finance Manager as assigned.
- Be reasonably available to perform the services during the normal work week, as agreed upon.
- Meet regularly and as often as necessary for the purpose of consulting about the scope of work performed.
- Other Duties - As part of the Agency job description(s) for this/these position(s) and/or as outlined below.
- Perform related work as required.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D.**

FROM: Jerry Gruber, General Manager  
Alleyne LaBossiere, Finance Manager

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Meeting Date: February 27, 2014

Subject: Consideration of Resolution 07-2014 Updating the Assignment Banking Powers for the Cambria Community Services District's Bank and Investment Accounts to Reflect the Change in the CCSD's Finance Manager Position

**RECOMMENDATIONS:**

Adopt Resolution 07-2014 updating the banking powers of authority as listed in Exhibit A- Authorized Banking Powers to reflect the change in the CCSD's Finance Manager Position

**FISCAL IMPACT:**

None.

**DISCUSSION:**

Heritage Oaks Bank (HOB) and the Local Agency Investment Fund (LAIF) requires an approved resolution signifying who has been assigned banking powers. Adoption of the attached resolution will serve to update the assigned banking powers in accordance with established policy, so that it will provide the necessary and appropriate authority for the Interim Finance Director.

Attachments: Resolution 07-2014  
"Exhibit A" Authorized Banking Powers

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BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ BAHRINGER \_\_\_ ROBINETTE \_\_\_ THOMPSON \_\_\_ CLIFT \_\_\_ RICE \_\_\_

**RESOLUTION  
07-2014**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
UPDATING THE ASSIGNMENT OF BANKING POWERS FOR THE  
CAMBRIA COMMUNITY SERVICES DISTRICT'S BANK  
AND INVESTMENT ACCOUNTS TO REFLECT THE CHANGE IN THE  
FINANCE MANAGER POSITION**

**WHEREAS**, the CCSD has bank accounts at Heritage Oaks Bank (HOB) as well as an investment account with the State of California Local Agency Investment Fund (LAIF); and

**WHEREAS**, HOB and LAIF requires an approved resolution stating which banking powers are assigned to CCSD officials and staff; and

**WHEREAS**, based upon a change in the CCSD's Finance Manager Position it is appropriate to update the assignment of banking powers for the CCSD's bank and investment accounts.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Directors of the Cambria Community Services District that the banking powers are granted as listed within the attached Exhibit "A," superseding Resolution 01-2014, dated January 30, 2014 effective March 15, 2014;

**PASSED AND ADOPTED** this 27<sup>th</sup> day of February, 2014.

\_\_\_\_\_  
James Bahringer  
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Justine Harris  
Interim District Clerk

\_\_\_\_\_  
Timothy J. Carmel  
District Counsel



**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXHIBIT "A" TO RESOLUTION 07-2014  
FEBRUARY 27, 2014  
AUTHORIZED BANKING POWERS**

## AGENTS

## NAME AND TITLE OR POSITION

A	James Bahringer, President
B	Muril Clift, Director
C	Amanda Rice, Director
D	Gail Robinette, Vice President
E	Michael Thompson, Director
F	Jerry Gruber, General Manager
G	Tracy Fuller, Interim Finance Manager
H	Robert Gresens, District Engineer
I	Kathy Fry, Conf. Administrative Technician III
J	Monique Madrid, Administrative Services Officer
K	Cortney Upthegrove, Administrative Technician III
L	Suzy Rodriguez, Administrative Technician II
M	Alex Palafox, Administrative Technician I

<b>Holder of Power</b>	<b>Description of Power</b>	<b>No. of Signatures Required</b>
None	All Powers Listed.	N/A
F,J	Open any deposit or share account(s) in the name of the CCSD.	2
A,B,C,D,E,F,H,J	Endorse Checks and orders for the payment of money or to otherwise withdraw or transfer funds on deposit.	2
F,J	Upon receiving Board of Directors' approval, borrow money on behalf and in the name of the CCSD, sign, execute and deliver promissory notes or other evidence of indebtedness.	2
F,J	Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a safe deposit box.	2
A,B,C,D,E,F	Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now or hereafter owned or acquired by the CCSD as security for sums borrowed, and to discount the same, unconditionally guarantee the payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	2

<b>Holder of Power</b>	<b>Description of Power</b>	<b>No. of Signatures Required</b>
F,G,J	Transfer LAIF funds into/out of CCSD bank accounts.	N/A
G,I,J	Issue stop-payment of checks and order for payment of money and like activities.	N/A
F,G,H,I,J,K,L,M	Make account inquires and deposits.	N/A
G,I,J,K,L	Pick up bank statements.	1
G,I,J,K,L	Recurring electronic payment of federal and California payroll taxes.	N/A
G,I,J,K,L, M	Recurring electronic payroll direct deposits.	N/A
G,I,J,K,L	Recurring electronic deposits into CCSD accounts.	N/A
G,I,J	Recurring electronic transfers between CCSD accounts.	N/A
G,I,J	Recurring manual transfers between CCSD accounts.	1

CAMBRIA COMMUNITY SERVICES CCSD

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Jerry Gruber, General Manager  
Alleyne LaBossiere, Finance Manager

Meeting Date: February 27, 2014 Subject: Discussion and Consideration to Approve  
(FY) 2013/2014 Mid-Year Budget Review

**RECOMMENDATION:**

Approve FY 2013/2014 CCSD Operating Budget mid-year revision.

**FISCAL IMPACT:**

The Mid-Year Budget Review process' fiscal impacts are reflected throughout the attached document. A summary of the projected changes net of revenue and expenditures by department is as follows:

DEPARTMENT	PROJECTED FY 2013/2014 SURPLUS/(DEFICIT) PREVIOUSLY BUDGETED	PROPOSED FISCAL YEAR 2013/2014 SURPLUS/(DEFICIT) MID-YEAR BUDGET	PROJECTED CHANGE SURPLUS/(DEFICIT)
WATER	( 725,536)	( 938,079)	( 202,543)
RESOURCE CONVERSATION	( 240,021)	( 70,583)	169,438
WASTEWATER	( 233,178)	( 295,056)	( 61,878)
FIRE	0	( 67,007)	( 67,007)
ADMINISTRATION	7,939	9,555	2,740
FACILITIES & RESOURCES	0	( 24,726)	( 24,726)
PARKS & RECREATION	0	287	287
<b>CCSD</b>	<b>(1,190,795)</b>	<b>(1,375,609)</b>	<b>( 184,814)</b>

The projected deficit in the Water Fund will be funded by a transfer from Water Reserves and a transfer from General Fund reserves as well as a loan from the General Fund Reserves for the brackish Water project. The projected deficit in the Wastewater Fund will be funded by a transfer from Wastewater Reserves. The projected deficit in the General Fund will be funded by a transfer from General Fund reserves.

**DISCUSSION:**

The details for the Proposed Fiscal Year 2013/2014 Mid-Year Budget Adjustments for the CCSD's Operating Budget are shown on the accompanying spreadsheets. The Proposed Fiscal Year 2013/2014 Mid-Year Budget amounts were compiled based on the year-to-date activity as well as past years' activity being reviewed. These amounts were adjusted based on discussions with the Budget Committee, the Conservation Committee and Department Heads/Budget Managers.

The attached Proposed Fiscal Year 2013/2014 Mid-Year Budget Adjustment shows the original Fiscal Year 2013/2014 Budget (as approved by the CCSD Board of Directors on June 27, 2013) plus subsequent approved budget amendments; the actual revenue, expenditures and transfers for the period of July 1, 2013-January 31, 2014; the projected revenue, expenditures, transfers and loan proceeds for the period of February 28-June 30, 2014; The proposed Mid-Year Budget amounts and the amount and percentage increase/(decrease) from the Proposed Fiscal Year 2013/2014 Mid-Year Budget Adjustment to the original Fiscal Year 2013/2014 Budget, plus budget amendments, for the CCSD as a whole as well as for each department and fund within the CCSD.

The Proposed Fiscal Year 2013/2014 Mid-Year Budget Adjustment has a Highlights section, which describes the information found in each column and then provides a narrative for the material variances (generally, those variances of more than \$10,000 of the originally budgeted amount as compared to the proposed Mid-Year Budget amount). Following are the District-wide reports and the reports for individual departments and funds.

Attachments: PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ BAHRINGER \_\_\_ ROBINETTE \_\_\_ THOMPSON \_\_\_ CLIFT \_\_\_ RICE \_\_\_

**CAMBRIA COMMUNITY SERVICES DISTRICT  
PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
HIGHLIGHTS**

Page 1 of 3

**COLUMN DESCRIPTIONS:**

**FISCAL YEAR 2013/2014 BUDGETED**-Represents the budgeted amounts approved by the amounts approved by the CCSD Board of Directors on June 27, 2013 plus any subsequent Budget Amendments approved by the Board.

**ACTUAL 7/1/2013-1/31/2014**-Amounts shown are actual revenue received and expenditures paid for the first seven months of the 2013/2014 fiscal year.

**PROJECTED 2/1-6/30/14 ACTIVITY**-Amounts shown are the projected revenue to be received and expenditures to be paid for the last five months of the 2013/2014 fiscal year.

**PROJECTED BALANCE @ 6/30/14**-Amounts shown are the projected revenue to be received and expenditures to be paid for the entire 2013/2014 fiscal year. It is the total of the two columns to the left.

**PROJECTED INCREASE/(DECREASE) AMOUNT**-This is the difference between the originally budgeted amount and the proposed amount to be budgeted. A bracketed amount means that less revenue is projected to be received than was originally budgeted or that lower expenditures are projected than were originally budgeted.

**PROJECTED INCREASE/(DECREASE) % OF BUDGET**-This is the difference between the originally budgeted amount and the proposed amount to be budgeted shown as a percentage of the amount originally budgeted. A negative percentage means that less revenue is projected to be received than was originally budgeted or that lower expenditures are projected than were originally budgeted.

**FOLLOWING ARE EXPLANATIONS FOR APPARENT AND ACTUAL MATERIAL VARIANCES (Material Being Defined as an Amount of \$10,000 or Greater):**

**OPERATING REVENUE:**

**SERVICE FEES**-(Water and Wastewater)-July, 2013-December, 2013 have been billed, so Revenue amounts represents 6 months of activity. Revenue was over budget for the first billing cycle, but was under budget for the last two cycles. It appears that conservation efforts have been successful in reducing usage, and this decreased sales. The higher YTD % OF BUDGET for Water than for Wastewater at this point in the fiscal year is consistent with prior years. For January-February, 2014, a 10% decrease in usage is presumed due to conservation measures. For March-June, 2014, it is presumed that surcharges will be in effect and a 20% decrease in usage is presumed, which is offset by a like increase in surcharge revenue for Water. There is no surcharge revenue stream for Wastewater.

**PROPERTY TAXES/FIRE BENEFIT ASSESSMENT/STANDBY AVAILABILITY**-(Water, Wastewater, Fire, Administration, Facilities & Resources and Parks & Recreation)-while some is received every month, the vast majority of Revenue paid via property taxes is received during December and April. Based on receipts to date and an updated estimate of projected ad valorem property tax revenue received from San Luis Obispo County indicates that the CCSD's estimated property tax revenue will be \$30,000 higher than originally estimated.

**ADMINISTRATIVE SERVICE CHARGES**-(Administration)-This is the cost allocation of administrative overhead and is based on the proration of Administration Department's costs.

**REMODEL/IN LIEU FEES**-(Resource Conservation)-The increase is due to the receipt of fees paid by People's Self-Help Housing (PSHH).

**ACCOUNT SERVICE FEES**-(Water, Resource Conservation)-These are for services such as inspections, account/meter/wait lists transfers and other direct services to customers. While the Resource Conservation's activity has been less than normal, the Water Department's activity has been higher than normal in this area.

**DEBT ISSUANCE**-(Facilities & Resources)-While not a revenue source, Debt Issuance is a cash in-flow. Facilities & Resources was approved to purchase a new tractor. When the original Budget was compiled, only the net effect of this transaction was budgeted. There is a corresponding increase in Capital Outlay costs. Normally budgets are based on cash transactions, but the Debt Issuance and full Capital Outlay cost are shown here for transparency purposes.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
HIGHLIGHTS**

Page 2 of 3

**OPERATING EXPENDITURES:**

**SALARIES & WAGES and PAYROLL TAXES & BENEFITS**-The Water and Wastewater departments both have surpluses due to vacancies. The Fire Department has a deficit due to higher than budgeted overtime and Reservists' Pay to date. (It should be noted that no adjustment has been made for any changes brought about by the new Memorandum of Understanding currently being negotiated with the International Association of Fire Fighters, Local #4635). The Administration Department has a surplus due to vacancies. The resulting leave cash-outs and filling in behind the District Clerk position are more than offset due to vacant positions savings. (Leave cash-outs have no benefits costs other than payroll taxes and Workers' Compensation Insurance). Facilities and Resources is over budget due to Overtime, leave cash-outs, a small staffing increase and increased benefit costs. Health insurance costs are lower than originally budgeted due to a premium decrease as of January, 2014, which also affect retiree costs.

**INSURANCE (Administration)**-The bulk of insurance is paid for the entire fiscal year in July and a year-end surplus is projected.

**MAINTENANCE AND REPAIRS**-(Water, Wastewater, Fire, Administration, Facilities & Resources )-Occurs unevenly based on the breakdowns of equipment, etc. as well as the timing of annual service contract payments. While most accounts are within budget, there is a significant deficit to date in the Water Fund's MAINTENANCE & REPAIRS (M&R)-DELIVERY SYSTEM as well as a less significant deficit in M&R-VEHICLES & EQUIPMENT. Wastewater has surpluses in M&R-COLLECTION SYSTEM and M&R-PLANT. The Fire Department's deficit is for the maintenance and repair of its buildings and equipment.

**MAJOR MAINTENANCE**-(Water & Wastewater)-Water and Wastewater's deficits are largely due to unplanned projects' costs. Please see the detail for each department on Page 11 and Page 16.

**OFFICE SUPPLIES & EQUIPMENT**-(Water, Resource Conservation and Administration)-The Water Department is mainly over budget due to the purchase of office furniture related to their move to the Wastewater treatment plant plus an unbudgeted software purchase; Resource Conservation is over budget due to joining the Association of Water Agencies and Administration is over budget due to higher than expected office supplies/computer replacement/postage/bank charges.

**SETTLEMENT AGREEMENT**-(Wastewater)-This is the amount agreed to with the State Water Resources Control Board (SWRCB) to be paid for three sanitary sewer overflows.

**PROFESSIONAL SERVICES**-(Water, Wastewater, Fire, Administration )-The main deficits in Water are for Geo-Hydrologist, Public Relation Specialist and legal costs; the surplus in Wastewater is the net of postponing the Treatment Plant Master Plan and higher than expected project management and oversight costs; the deficit in Fire is basically entirely due to union negotiator costs and the deficit in Administration is entirely from the cost of an Interim Finance Manger, (net of small surpluses for other activities). Please see pages 11, 13, 16 and 22 for the detail of all Professional Services.

**OPERATING SUPPLIES & EQUIPMENT**-(Water, Wastewater, Fire and Facilities & Resources)-The Water Department's deficit is mainly due to Security & Safety (mainly for gate repairs) costs being higher than expected. This also applies to the Wastewater Department plus their Operating Supplies are higher than expected. Fire's deficit is mainly the result of higher than budgeted Clothing & Uniform costs and Facilities & Resources' surplus is mainly the result of lower than expected fuel costs.

**TRAINING/TRAVEL & RECRUITMENT**-Administration's projected deficit is due to projected recruitment costs with smaller deficits related to employee and Director Travel/Training.

**DEBT SERVICE**-(Fire & Administration)-The surpluses are due to the debt that was issued for the purchase of a Fire and Administration vehicles closing after June 30, 2013, so no principal payment is due during this fiscal year as was originally expected as the payments are made annually.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
HIGHLIGHTS**

**Page 3 of 3**

**REBATE AND RETROFIT PROGRAMS-(Resource Conservation)**-The surpluses in the Commercial/Industrial/Institutional programs more than offset the projected deficit for the Non-Potable Water program. Please see page 13.

**CAPITAL OUTLAY-(Wastewater, Resource Conservation and Facilities & Resources)**-Wastewater's surplus is mainly due to the postponement of several projects; Resource conservation's deficit is due to the unbudgeted purchase of 2 210,000 water tanks and Facilities & Resources deficit is due to how the budgeted purchase of a new tractor was shown on the original budget (please see Debt Issuance on page 1). Please see pages 11,13, 16 and 22 for the detail of all Capital Outlay.

**CAPITAL REVENUE-(Water and Wastewater)**-Due to its uncertain nature, no Capacity Fee Revenue was budgeted. The vast majority shown is from the PSHH.

**CAPITAL EXPENDITURES-(Water and Wastewater)**-The deficit in Water is due to unbudgeted improvement to the SR4 well. The deficit in Wastewater is due to the required system improvements related to the settlement with the SWRCB and unbudgeted SCADA costs.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
ALL FUNDS/DEPARTMENTS**

DESCRIPTION	FISCAL YEAR 2013/2014 BUDGETED	ACTUAL AS OF 1/31/14	PROJECTED 2/1-6/30/14 ACTIVITY	PROJECTED BALANCE @ 6/30/14	PROJECTED INCREASE/(DECREASE) % OF	
					AMOUNT	BUDGET
<b>OPERATING REVENUE</b>						
WATER-WATER FUND	1,990,900	1,055,613	927,548	1,983,161	(7,739)	-0.4%
RESOURCE CONSERVATION-WATER FUND	116,900	232,352	64,942	297,294	180,394	198.8%
WASTEWATER FUND	2,117,200	1,074,365	983,949	2,058,314	(58,886)	-2.8%
FIRE DEPARTMENT-GENERAL FUND	1,600,020	987,516	639,585	1,627,101	27,081	1.7%
ADMINISTRATION-GENERAL FUND	1,499,825	870,809	651,690	1,522,499	22,674	1.5%
FACILITIES AND RESOURCES-GENERAL FUND	506,057	299,701	204,074	503,775	(2,282)	-0.5%
PARKS AND RECREATION-GENERAL FUND	37,232	22,893	14,339	37,232	0	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>7,868,135</b>	<b>4,543,249</b>	<b>3,486,127</b>	<b>8,029,376</b>	<b>161,241</b>	<b>2.0%</b>
DEBT ISSUANCE-FACILITIES & RESOURCES FROM RESTRICTED RESERVES-RESOURCE CONSERVATION	0 5,000	31,350 679	0 485	31,350 1,164	31,350 (3,836)	
<b>TOTAL OPERATING REVENUE, DEBT ISSUANCE &amp; TRANSFERS IN</b>	<b>7,873,135</b>	<b>4,575,278</b>	<b>3,486,612</b>	<b>8,061,890</b>	<b>188,755</b>	<b>2.4%</b>
<b>OPERATING EXPENDITURES</b>						
WATER-WATER FUND	2,523,599	1,130,961	1,585,957	2,716,918	193,319	7.7%
RESOURCE CONSERVATION-WATER FUND	361,921	231,086	137,955	369,041	7,120	2.0%
WASTEWATER FUND	2,350,378	1,184,297	1,139,632	2,323,929	(26,449)	-1.1%
FIRE DEPARTMENT-GENERAL FUND	1,600,020	909,620	784,488	1,694,108	94,088	5.9%
ADMINISTRATION-GENERAL FUND	1,491,886	889,200	623,744	1,512,944	21,058	1.4%
FACILITIES AND RESOURCES-GENERAL FUND	506,057	310,314	249,537	559,851	53,794	10.6%
PARKS AND RECREATION-GENERAL FUND	37,232	16,188	20,757	36,945	(287)	-0.8%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>8,871,093</b>	<b>4,671,666</b>	<b>4,542,070</b>	<b>9,213,736</b>	<b>342,643</b>	<b>3.9%</b>
<b>TOTAL OPERATING REVENUE &amp; TRANSFERS IN LESS TOTAL OPERATING EXPENDITURES</b>	<b>(997,958)</b>	<b>(96,388)</b>	<b>(1,055,458)</b>	<b>(1,151,846)</b>	<b>(153,888)</b>	
<b>NET TRANSFERS/LOANS</b>	<b>997,958</b>	<b>96,388</b>	<b>1,055,458</b>	<b>1,151,846</b>	<b>153,888</b>	
<b>NET RESULTS OF OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	



**CAMBRIA COMMUNITY SERVICES DISTRICT  
PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
ALL FUNDS/DEPARTMENTS**

DESCRIPTION	FISCAL YEAR 2013/2014 BUDGETED	AS OF 1/31/14	PROJECTED 2/1-6/30/14 ACTIVITY	PROJECTED BALANCE @ 6/30/14	PROJECTED INCREASE/(DECREASE)	
					AMOUNT	% OF BUDGET
<b>CAPITAL REVENUE</b>						
WATER-WATER FUND	50,000	66,815	41,775	108,590	58,591	117.2%
RESOURCE CONSERVATION-WATER FUND	0	0	0	0	0	N/A
WASTEWATER FUND	0	23,689	15,370	39,059	39,059	N/A
FIRE DEPARTMENT-GENERAL FUND	0	0	0	0	0	N/A
ADMINISTRATION-GENERAL FUND	0	0	0	0	0	N/A
FACILITIES AND RESOURCES-GENERAL FUND	0	0	0	0	0	N/A
PARKS AND RECREATION-GENERAL FUND	0	0	0	0	0	N/A
<b>TOTAL CAPITAL REVENUE</b>	<b>50,000</b>	<b>90,504</b>	<b>57,145</b>	<b>147,649</b>	<b>97,650</b>	<b>195.3%</b>
<b>CAPITAL EXPENDITURES</b>						
WATER-WATER FUND	242,837	83,976	218,936	302,912	60,076	24.7%
RESOURCE CONSERVATION-WATER FUND	0	0	0	0	0	N/A
WASTEWATER FUND	0	12,000	56,500	68,500	68,500	N/A
FIRE DEPARTMENT-GENERAL FUND	0	0	0	0	0	N/A
ADMINISTRATION-GENERAL FUND	0	0	0	0	0	N/A
FACILITIES AND RESOURCES-GENERAL FUND	0	0	0	0	0	N/A
PARKS AND RECREATION-GENERAL FUND	0	0	0	0	0	N/A
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>242,837</b>	<b>95,976</b>	<b>275,436</b>	<b>371,412</b>	<b>128,576</b>	<b>52.9%</b>
<b>TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES</b>	<b>(192,837)</b>	<b>(5,472)</b>	<b>(218,291)</b>	<b>(223,763)</b>	<b>(30,926)</b>	
TRANSFER (TO)/FROM RESERVES	192,837	5,472	218,291	223,763	30,926	
<b>NET CAPITAL ACTIVITY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT**  
**ALL FUNDS/DEPARTMENTS**

DRAFT

DESCRIPTION	FISCAL YEAR	AS OF	PROJECTED	PROJECTED	PROJECTED	
	2013/2014	1/31/14	2/1-6/30/14	BALANCE	INCREASE/(DECREASE)	% OF
	BUDGETED		ACTIVITY	@ 6/30/14	AMOUNT	BUDGET
<b>OPERATING REVENUE</b>						
SERVICE FEES	3,800,000	1,933,028	1,788,572	3,721,600	(78,400)	-2.1%
PROPERTY TAX	1,853,517	1,129,885	753,633	1,883,518	30,001	1.6%
ADMINISTRATIVE SERVICES CHARGES	1,192,379	695,554	517,336	1,212,891	20,512	1.7%
FIRE BENEFIT ASSESSMENT	417,133	263,467	153,666	417,133	0	0.0%
STANDBY AVAILABILITY	240,000	149,615	90,385	240,000	0	0.0%
REMODEL/IN LIEU FEES	53,250	213,635	13,775	227,410	174,160	327.1%
WEED ABATEMENT/FUEL REDUCTION	10,000	3,867	6,133	10,000	0	0.0%
INTEREST INCOME	14,140	3,057	9,300	12,357	(1,783)	-12.6%
ASSIGN/EXTENSION/ACCT SERVICE FEES	123,000	53,181	79,977	133,158	10,158	8.3%
SERVICE FEES	3,250	3,402	3,850	7,252	4,002	123.1%
FRANCHISE FEES	73,161	36,362	36,000	72,362	(799)	-1.1%
FACILITY RENTS	32,600	9,771	13,350	23,121	(9,479)	-29.1%
MUTUAL AID REIMBURSEMENT/INSPECTION FEES	15,000	11,794	6,624	18,418	3,418	22.8%
OTHER	40,705	36,630	13,525	50,155	9,450	23.2%
<b>TOTAL OPERATING REVENUE</b>	<b>7,868,135</b>	<b>4,543,249</b>	<b>3,486,127</b>	<b>8,029,376</b>	<b>161,241</b>	<b>2.0%</b>
DEBT ISSUANCE	0	31,350	0	31,350	31,350	
FROM RESTRICTED RESERVES-VLM PROGRAM	5,000	679	485	1,164	(3,836)	-76.7%
<b>TOTAL OPERATING REVENUE, TRANSFERS IN &amp; LOAN PROCEEDS</b>	<b>7,873,135</b>	<b>4,575,278</b>	<b>3,486,612</b>	<b>8,061,890</b>	<b>188,755</b>	<b>2.4%</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES & WAGES	2,362,141	1,346,455	1,068,098	2,414,553	52,412	2.2%
PAYROLL TAXES & BENEFITS	1,580,439	816,171	643,010	1,459,181	(121,258)	-7.7%
INSURANCE/CLAIMS/BAD DEBT	79,850	67,045	1,550	68,595	(11,255)	-14.1%
MAINTENANCE & REPAIRS	415,810	279,811	181,084	460,895	45,085	10.8%
MAJOR MAINTENANCE	244,500	267,061	80,091	347,152	102,652	42.0%
SLUDGE HAULING	31,000	23,857	7,000	30,857	(143)	-0.5%
OFFICE SUPPLIES & EQUIPMENT	52,600	65,083	22,425	87,508	34,908	66.4%
GOVERNMENT FEES, DUES, PUBLICATIONS	175,800	131,496	48,993	180,489	4,689	2.7%
SETTLEMENT AGREEMENT	0	0	113,000	113,000	113,000	N/A
UTILITIES	379,405	212,181	171,388	383,569	4,164	1.1%
PROFESSIONAL SERVICES	330,000	227,711	243,974	471,684	141,684	42.9%
BUDGET AMENDMENT-PROF. SERVICES	174,495	0	174,495	174,495	0	0.0%
FUEL HAZARD CONTRACT	6,000	6,259	0	6,259	259	4.3%
DISTRICT OFFICE RENT	38,186	22,275	15,911	38,186	0	0.0%
LEASE-WELL SITE & EQUIPMENT	38,984	35,284	0	35,284	(3,700)	-9.5%
OPERATING SUPPLIES & EQUIPMENT	141,150	105,766	49,843	155,609	14,459	10.2%
SURF RESCUE/NCOR	5,000	503	4,497	5,000	0	0.0%
TRAINING/TRAVEL & RECRUITMENT	50,778	43,258	18,885	62,143	11,365	22.4%
PUBLIC OUTREACH/EDUCATION/EVENTS	11,650	6,857	6,100	12,957	1,307	11.2%
GRANT EXPENDITURES	0	0	1,300	1,300	1,300	N/A
DEBT SERVICE	661,926	139,401	509,120	648,521	(13,405)	-2.0%
REBATE AND RETROFIT PROGRAMS	144,000	69,132	41,000	110,132	(33,868)	-23.5%
VOLUNTARY LOT MERGER PROGRAM	5,000	679	485	1,164	(3,836)	-76.7%
CAPITAL OUTLAY	250,000	109,827	122,486	232,313	(17,687)	-7.1%
BUDGET AMENDMENT-CAPITAL OUTLAY	500,000	0	500,000	500,000	0	0.0%
ALLOCATED OVERHEAD-PERSONNEL COSTS	858,970	501,066	324,404	825,469	(33,500)	-3.9%
ALLOCATED OVERHEAD-OPERATING COSTS	333,409	194,489	192,933	387,421	54,012	16.2%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>8,871,093</b>	<b>4,671,666</b>	<b>4,542,070</b>	<b>9,213,736</b>	<b>342,643</b>	<b>3.9%</b>
<b>OPERATING REVENUE LESS EXPENDITURES</b>	<b>(997,958)</b>	<b>(96,388)</b>	<b>(1,055,458)</b>	<b>(1,151,846)</b>	<b>(153,888)</b>	
<b>NET TRANSFERS/LOANS</b>	<b>997,958</b>	<b>96,388</b>	<b>1,055,458</b>	<b>1,151,846</b>	<b>153,888</b>	
<b>NET RESULTS OF OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Department figures

**CAMBRIA COMMUNITY SERVICES DISTRICT  
 PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
 ALL FUNDS/DEPARTMENTS**

DRAFT

	FISCAL YEAR 2013/2014 BUDGETED	AS OF 1/31/14	PROJECTED 2/1-6/30/14 ACTIVITY	PROJECTED BALANCE @ 6/30/14	PROJECTED INCREASE/(DECREASE) AMOUNT	% OF BUDGET
<b>CAPITAL REVENUE</b>						
STANDBY AVAILABILITY	50,000	31,281	18,719	50,000	0	0.0%
CAPACITY FEES	0	59,223	38,426	97,649	97,650	N/A
<b>TOTAL CAPITAL REVENUE</b>	<b>50,000</b>	<b>90,504</b>	<b>57,145</b>	<b>147,649</b>	<b>97,650</b>	<b>195.3%</b>
<b>CAPITAL EXPENDITURES</b>						
LONG TERM ALTERNATE WATER SUPPLY	13,612	13,751	8,630	22,381	8,769	64.4%
RODEO GROUNDS PUMPING STATION DESIGN	114,612	5,259	104,969	110,228	(4,384)	-3.8%
STUART STREET TANK DESIGN	114,612	4,891	105,337	110,228	(4,384)	-3.8%
SR4 AUTOMATION	0	60,075	0	60,075	60,075	N/A
TITLE 22 PROJECT	0	0	56,500	56,500	56,500	N/A
SCADA	0	12,000	0	12,000	12,000	N/A
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>242,837</b>	<b>95,976</b>	<b>275,436</b>	<b>371,412</b>	<b>128,576</b>	<b>52.9%</b>
<b>TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES</b>	<b>(192,837)</b>	<b>(5,472)</b>	<b>(218,291)</b>	<b>(223,763)</b>	<b>(30,926)</b>	
TRANSFER FROM RESERVES	192,837	5,472	218,291	223,763	30,926	
<b>NET CAPITAL ACTIVITY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
WATER FUND**

DRAFT

DESCRIPTION	FISCAL YEAR 2013/2014 BUDGETED	AS OF 1/31/14	PROJECTED 2/1-6/30/14 ACTIVITY	PROJECTED BALANCE @ 6/30/14	PROJECTED	
					INCREASE/(DECREASE) AMOUNT	% OF BUDGET
<b>OPERATING REVENUE</b>						
WATER DEPARTMENT	1,990,900	1,055,613	927,548	1,983,161	(7,739)	-0.4%
RESOURCE CONSERVATION DEPARTMENT	116,900	232,352	64,942	297,294	180,394	198.8%
<b>TOTAL OPERATING REVENUE</b>	<b>2,107,800</b>	<b>1,287,965</b>	<b>992,491</b>	<b>2,280,456</b>	<b>172,655</b>	<b>8.2%</b>
<b>TRANSFER IN OF RESTRICTED RESERVES</b>						
WATER DEPARTMENT	0	0	0	0	0	N/A
RESOURCE CONSERVATION DEPARTMENT	5,000	679	485	1,164	(3,836)	-76.7%
<b>TOTAL RESTRICTED RESERVES TRANSFERS IN</b>	<b>5,000</b>	<b>679</b>	<b>485</b>	<b>1,164</b>	<b>(3,836)</b>	<b>-76.7%</b>
<b>TOTAL OPERATING REVENUE, RESTRICTED RESERVES AND DEBT ISSUANCE</b>	<b>2,112,800</b>	<b>1,288,644</b>	<b>992,976</b>	<b>2,281,620</b>	<b>168,819</b>	<b>8.0%</b>
<b>OPERATING EXPENDITURES</b>						
WATER DEPARTMENT	2,523,599	1,130,961	1,585,957	2,716,918	193,319	7.7%
RESOURCE CONSERVATION DEPARTMENT	361,921	231,086	137,955	369,041	7,120	2.0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>2,885,520</b>	<b>1,362,047</b>	<b>1,723,912</b>	<b>3,085,959</b>	<b>200,439</b>	<b>47.2%</b>
<b>TOTAL OPERATING REVENUE, LOAN &amp; TRANSFERS LESS TOTAL OPERATING EXPENDITURES</b>	<b>(772,720)</b>	<b>(73,404)</b>	<b>(730,937)</b>	<b>(804,340)</b>	<b>(31,621)</b>	<b>-89.2%</b>
NET TRANSFERS (TO)/FROM RESERVES & LOANS	772,720	73,404	730,937	804,340	31,621	
<b>NET RESULTS OF OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>CAPITAL REVENUE</b>						
WATER DEPARTMENT	50,000	66,815	41,775	108,590	58,591	133.6%
RESOURCE CONSERVATION DEPARTMENT	0	0	0	0	0	N/A
<b>TOTAL CAPITAL REVENUE</b>	<b>50,000</b>	<b>66,815</b>	<b>41,775</b>	<b>108,590</b>	<b>58,591</b>	<b>133.6%</b>
<b>CAPITAL EXPENDITURES</b>						
WATER DEPARTMENT	242,837	83,976	218,936	302,912	60,076	34.6%
RESOURCE CONSERVATION DEPARTMENT	0	0	0	0	0	N/A
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>242,837</b>	<b>83,976</b>	<b>218,936</b>	<b>302,912</b>	<b>60,076</b>	<b>34.6%</b>
<b>TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES</b>	<b>(192,837)</b>	<b>(17,161)</b>	<b>(177,161)</b>	<b>(194,322)</b>	<b>(1,485)</b>	
TRANSFER (TO)/FROM RESERVES	192,837	17,161	177,161	194,322	1,485	
<b>NET CAPITAL ACTIVITY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
WATER FUND-WATER DEPARTMENT**

DESCRIPTION	FISCAL YEAR	AS OF	PROJECTED	PROJECTED	PROJECTED	
	2013/2014				2/1-6/30/14	BALANCE
	BUDGETED	1/31/14	ACTIVITY	@ 6/30/14	AMOUNT	BUDGET
<b>OPERATING REVENUE</b>						
SERVICE FEES	1,800,000	930,942	849,116	1,780,058	(19,942)	-1.1%
STANDBY AVAILABILITY	125,000	78,208	46,792	125,000	0	0.0%
ACCOUNT SERVICE FEES	22,500	19,908	14,270	34,178	11,678	51.9%
LATE FEES	36,900	14,567	14,570	29,137	(7,763)	-21.0%
SERVICE FEES	700	2,599	2,100	4,699	3,999	571.3%
INTEREST INCOME	1,300	248	600	848	(452)	-34.8%
OTHER	4,500	9,141	100	9,241	4,741	105.4%
<b>TOTAL OPERATING REVENUE</b>	<b>1,990,900</b>	<b>1,055,613</b>	<b>927,548</b>	<b>1,983,161</b>	<b>(7,739)</b>	<b>-0.4%</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES & WAGES	359,147	199,101	159,350	358,451	(696)	-0.2%
PAYROLL TAXES & BENEFITS	233,040	124,486	98,776	223,262	(9,778)	-4.2%
MAINTENANCE & REPAIR-DELIVERY SYSTEM	109,500	119,741	53,095	172,836	63,336	57.8%
MAINTENANCE & REPAIR-PLANT	5,000	500	500	1,000	(4,000)	-80.0%
MAINTENANCE & REPAIR-VEHICLES & EQUIP	4,700	11,957	5,125	17,082	12,382	263.4%
MAJOR MAINTENANCE	114,000	132,784	49,591	182,375	68,375	60.0%
OFFICE SUPPLIES & EQUIPMENT	10,250	20,879	6,015	26,894	16,644	162.4%
GOVERNMENT FEES, DUES, PUBLICATIONS	30,400	13,413	9,314	22,727	(7,673)	-25.2%
UTILITIES	143,500	78,886	58,614	137,500	(6,000)	-4.2%
BAD DEBT & CLAIMS	1,600	1,270	250	1,520	(80)	-5.0%
PROFESSIONAL SERVICES	105,200	83,302	77,000	160,302	55,102	52.4%
BUDGET AMENDMENT-PROF. SERVICES	174,495	0	174,495	174,495	0	0.0%
LEASE-WELL SITE	35,284	35,284	0	35,284	0	0.0%
OPERATING SUPPLIES & EQUIPMENT	40,100	33,558	11,593	45,151	5,051	12.6%
TRAINING/TRAVEL & RECRUITMENT	8,500	2,764	1,387	4,151	(4,349)	-51.2%
PUBLIC OUTREACH & EDUCATION	1,000	1,723	1,000	2,723	1,723	172.3%
DEBT SERVICE	192,951	4,864	188,487	193,351	400	0.2%
CAPITAL OUTLAY	30,000	18,572	7,000	25,572	(4,428)	-14.8%
BUDGET AMENDMENT-CAPITAL OUTLAY	500,000	0	500,000	500,000	0	0.0%
ALLOCATED OVERHEAD-PERSONNEL COSTS	306,114	178,567	115,609	294,175	(11,938)	-3.9%
ALLOCATED OVERHEAD-OPERATING COSTS	118,818	69,311	68,757	138,067	19,249	16.2%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>2,523,599</b>	<b>1,130,961</b>	<b>1,585,957</b>	<b>2,716,918</b>	<b>193,319</b>	<b>7.7%</b>
<b>OPERATING REVENUE &amp; DEBT PROCEEDS</b>						
<b>LESS EXPENDITURES</b>	<b>(532,699)</b>	<b>(75,348)</b>	<b>(658,409)</b>	<b>(733,757)</b>	<b>(201,058)</b>	
TRANSFER TO CONSERVATION	(141,796)	0	0	0	141,796	
LOAN FROM GENERAL FUND	500,000	0	500,000	500,000	0	
TRANSFER FROM GENERAL FUND	174,495	0	174,495	174,495	0	
TRANSFER (TO)/FROM WATER RESERVES	0	75,348	(16,086)	59,262	59,262	
<b>NET TRANSFERS</b>	<b>532,699</b>	<b>75,348</b>	<b>658,409</b>	<b>733,757</b>	<b>201,058</b>	
<b>NET RESULTS OF OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
WATER FUND-WATER DEPARTMENT**

DESCRIPTION	FISCAL YEAR 2013/2014 BUDGETED	AS OF 1/31/14	PROJECTED 2/1-6/30/14 ACTIVITY	PROJECTED BALANCE @ 6/30/14	PROJECTED	
					INCREASE/(DECREASE) AMOUNT	% OF BUDGET
<b>CAPITAL REVENUE</b>						
CAPACITY FEES	0	35,534	23,056	58,590	58,591	N/A
STANDBY AVAILABILITY	50,000	31,281	18,719	50,000	0	0%
<b>TOTAL CAPITAL REVENUE</b>	<b>50,000</b>	<b>66,815</b>	<b>41,775</b>	<b>108,590</b>	<b>58,591</b>	117%
<b>CAPITAL EXPENDITURES</b>						
LONG TERM ALTERNATE WATER SUPPLY	13,612	13,751	8,630	22,381	8,769	64%
RODEO GROUNDS PUMPING STATION DESIGN	114,612	5,259	104,969	110,228	(4,384)	-4%
STUART STREET TANK DESIGN	114,612	4,891	105,337	110,228	(4,384)	-4%
SR4 AUTOMATION	0	60,075	0	60,075	60,075	N/A
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>242,837</b>	<b>83,976</b>	<b>218,936</b>	<b>302,912</b>	<b>60,076</b>	25%
<b>TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES</b>	<b>(192,837)</b>	<b>(17,161)</b>	<b>(177,161)</b>	<b>(194,322)</b>	<b>(1,485)</b>	1%
TRANSFER (TO)/FROM RESERVES	192,837	17,161	177,161	194,322	1,485	
<b>NET CAPITAL ACTIVITY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

CAMBRIA COMMUNITY SERVICES DISTRICT

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PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
 MAJOR MAINTENANCE/CAPITAL OUTLAY/PROFESSIONAL SERVICES DETAIL  
 WATER FUND-WATER DEPARTMENT

MAJOR MAINTENANCE	FISCAL YEAR	AS OF	PROJECTED	PROJECTED	PROJECTED	
	2013/2014		2/1-6/30/14	BALANCE	INCREASE/(DECREASE)	% OF
	BUDGETED	1/31/2014	ACTIVITY	@ 6/30/14	AMOUNT	BUDGET
Rehab Fiscalini Tank	26,000	0	26,000	26,000	0	0.0%
Compound Meter Upgrades	45,000	16,254	13,746	30,000	(15,000)	-33.3%
Cathodic Protection/Inspection	10,000	9,510	0	9,510	(490)	-4.9%
Piney Way Erosion Control	5,000	0	0	0	(5,000)	-100.0%
Telemetry Communication (Auto Dialers)	18,000	1,155	6,845	8,000	(10,000)	-55.6%
Relocation Racking, Etc.	10,000	17,041	0	17,041	7,041	70.4%
Stuart St/Fiscalini Radio Link	0	8,807	1,000	9,807	9,807	N/A
Stuart St. Motor/Starter/Pump Controller	0	11,547	1,000	12,547	12,547	N/A
Repair Water Line-1927 Norwich	0	5,789	0	5,789	5,789	N/A
Repair Line/Replace Hydrt-Croyden	0	5,242	0	5,242	5,242	N/A
Leak-Skye Street	0	15,987	0	15,987	15,987	N/A
Pipe Repair-Charing/Exeter/Buckley	0	16,665	0	16,665	16,665	N/A
SR4	0	24,788	1,000	25,788	25,788	N/A
<b>TOTAL MAJOR MAINTENANCE</b>	<b>114,000</b>	<b>132,784</b>	<b>49,591</b>	<b>182,375</b>	<b>68,375</b>	<b>60.0%</b>
<b>PROFESSIONAL SERVICES</b>						
Engineering	0	1,250	0	1,250	1,250	N/A
District Counsel	30,000	20,088	15,000	35,088	5,088	17.0%
Legal	20,000	26,565	3,000	29,565	9,565	47.8%
Rate Fee Study	30,000	0	30,000	30,000	0	0.0%
Advocate (6 Months)	18,000	15,000	3,000	18,000	0	0.0%
Equipment & Report Database	5,000	0	0	0	(5,000)	0.0%
Other	2,200	0	0	0	(2,200)	N/A
Public Relations Specialist	0	0	10,000	10,000	10,000	N/A
Geo-Hydrologist	0	9,263	15,000	24,263	24,263	N/A
Capacity Fee Study	0	6,876	0	6,876	6,876	N/A
Soil Borings-WWTP/Dog Park	0	3,283	0	3,283	3,283	N/A
Outside Services	0	977	1,000	1,977	1,977	N/A
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>105,200</b>	<b>83,302</b>	<b>77,000</b>	<b>160,302</b>	<b>55,102</b>	<b>52.4%</b>
<b>BUDGET AMENDMENT-PROFESSIONAL SERVICES</b>						
Geo-Hydrological Survey	174,495	0	174,495	174,495	0	0.0%
<b>TOTAL BUDGET AMENDMENT-PROF SERV</b>	<b>174,495</b>	<b>0</b>	<b>174,495</b>	<b>174,495</b>	<b>0</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>						
Trailer Mounted Air-Compressor	10,000	0	0	0	(10,000)	-100.0%
Trailer Mounted Vactor	10,000	0	0	0	(10,000)	-100.0%
Generator Line & Transfer Switch-SS3	10,000	0	7,000	7,000	(3,000)	-30.0%
Install Serial Cable & Tanl Level Trans	0	1,375	0	1,375	1,375	N/A
Upgrade Alarm System	0	6,167	0	6,167	6,167	N/A
Radio Infrastructure for SCADA	0	11,030	0	11,030	11,030	N/A
<b>TOTAL CAPITAL OUTLAY</b>	<b>30,000</b>	<b>18,572</b>	<b>7,000</b>	<b>25,572</b>	<b>(4,428)</b>	<b>-14.8%</b>
<b>BUDGET AMENDMENT-CAPITAL OUTLAY</b>						
SR1 Rehabilitation	0	0	0	0	0	N/A
SR3 Rehabilitation	0	0	0	0	0	N/A
SR1 Granular Activated Carbon	0	0	0	0	0	N/A
SR3 Granular Activated Carbon	0	0	0	0	0	N/A
Rehabilitate Filtronics Iron Mag	0	0	0	0	0	N/A
Telemetry Filtronics Iron Mag	0	0	0	0	0	N/A
Integrate Telemetry	0	0	0	0	0	N/A
Brackish Water*	500,000	0	500,000	500,000	0	0.0%
<b>TOTAL BUDGET AMENDMENT-CAPITAL OUTLAY</b>	<b>500,000</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>0.0%</b>

\*Amounts for individual activities not available at this time.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
 PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
 WATER FUND-RESOURCE CONSERVATION DEPARTMENT**

DRAFT

DESCRIPTION	FISCAL YEAR 2013/2014 BUDGETED	AS OF 1/31/2014	PROJECTED 2/1-6/30/14 ACTIVITY	PROJECTED BALANCE @ 6/30/14	PROJECTED	
					INCREASE/(DECREASE) AMOUNT	% OF BUDGET
<b>OPERATING REVENUE</b>						
ADMINISTRATIVE FEES	12,000	550	500	1,050	(10,950)	-91.3%
REMODEL FEES	30,000	18,585	13,275	31,860	1,860	6.2%
RETROFIT IN-LIEU FEES	11,250	194,500	0	194,500	183,250	1629%
WAIT LIST FEES	60,000	12,964	47,036	60,000	0	0.0%
ASSIGNMENT FEES	3,600	5,742	4,101	9,843	6,243	173.4%
INTEREST INCOME	50	11	30	41	(9)	-18.0%
OTHER	0	0	0	0	0	N/A
<b>TOTAL OPERATING REVENUE</b>	<b>116,900</b>	<b>232,352</b>	<b>64,942</b>	<b>297,294</b>	<b>180,394</b>	<b>198.8%</b>
FROM RESTRICTED RESERVES-VLM PROGRAM	5,000	679	485	1,164	(3,836)	-76.7%
<b>TOTAL OPERATING REVENUE &amp; TRANSFERS IN OF RESTRICTED RESERVES</b>	<b>121,900</b>	<b>233,031</b>	<b>65,427</b>	<b>298,458</b>	<b>176,558</b>	<b>144.8%</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES & WAGES	70,923	42,423	33,655	76,078	5,155	7.3%
PAYROLL TAXES & BENEFITS	47,164	25,945	20,794	46,739	(425)	-0.9%
REBATE & RETROFIT PROGRAMS	144,000	69,132	41,000	110,132	(33,868)	-23.5%
OUTREACH/EDUCATION	1,800	2,042	2,000	4,042	2,242	124.6%
PROFESSIONAL SERVICES	7,200	12,683	3,000	15,683	8,483	117.8%
VOLUNTARY LOT MERGER PROGRAM	5,000	679	485	1,164	(3,836)	-76.7%
OPERATING SUPPLIES & EQUIPMENT	0	471	300	771	771	N/A
OFFICE SUPPLIES & EQUIPMENT	5,500	13,234	1,700	14,934	9,434	171.5%
TRAINING/TRAVEL & RECRUITMENT	1,000	1,199	600	1,799	799	79.9%
CAPITAL OUTLAY	0	17,000	0	17,000	17,000	N/A
ALLOCATED OVERHEAD-PERSONNEL COSTS	57,151	33,338	21,584	54,922	(2,229)	-3.9%
ALLOCATED OVERHEAD-OPERATING COSTS	22,183	12,940	12,837	25,777	3,594	16.2%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>361,921</b>	<b>231,086</b>	<b>137,955</b>	<b>369,041</b>	<b>7,120</b>	<b>2.0%</b>
<b>TOTAL OPERATING REVENUE &amp; TRANSFERS IN LESS EXPENDITURES</b>	<b>(240,021)</b>	<b>1,945</b>	<b>(72,528)</b>	<b>(70,583)</b>	<b>169,438</b>	
TRANSFER FROM WATER OPERATIONS	141,796	0	0	0	(141,796)	
TRANSFER (TO)/FROM WATER RESERVES	98,225	(1,945)	72,528	70,583	(27,642)	
<b>NET TRANSFERS</b>	<b>240,021</b>	<b>(1,945)</b>	<b>72,528</b>	<b>70,583</b>	<b>(169,438)</b>	
<b>NET RESULTS OF OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	



CAMBRIA COMMUNITY SERVICES DISTRICT  
 PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
 REBATE & RETROFIT PROGRAMS/PROFESSIONAL SERVICES DETAIL  
 WATER FUND-RESOURCE CONSERVATION DEPARTMENT

	FISCAL YEAR 2013/2014 BUDGETED	AS OF 1/31/14	PROJECTED 2/1-6/30/14 ACTIVITY	PROJECTED BALANCE @ 6/30/14	PROJECTED INCREASE/(DECREASE) AMOUNT	% OF BUDGET
<b>REBATE &amp; RETROFIT PROGRAMS</b>						
Retrofit Program	15,000	4,124	2,000	6,124	(8,876)	-59.2%
Rebate Program	30,000	9,025	9,000	18,025	(11,975)	-39.9%
Commercial/Industrial/Institutional Program	99,000	12,734	5,000	17,734	(81,266)	-82.1%
Non-Potable Water	0	43,249	25,000	68,249	68,249	N/A
<b>TOTAL REBATE &amp; RETROFIT PROGRAMS</b>	<b>144,000</b>	<b>69,132</b>	<b>41,000</b>	<b>110,132</b>	<b>(33,868)</b>	<b>-23.5%</b>
<b>PROFESSIONAL SERVICES</b>						
Professional Services-District Counsel	7,000	3,233	2,000	5,233	(1,767)	-25.2%
Water Use Efficiency Plan	0	3,713	0	3,713	3,713	N/A
CII Audit & Software Training	0	5,737	0	5,737	5,737	N/A
Professional Services-Other	200	0	1,000	1,000	800	400.0%
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>7,200</b>	<b>12,683</b>	<b>3,000</b>	<b>15,683</b>	<b>8,483</b>	<b>117.8%</b>
<b>CAPITAL OUTLAY</b>						
2-210,000 Gallon Water Tanks	0	17,000	0	17,000	17,000	N/A
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>17,000</b>	<b>0</b>	<b>17,000</b>	<b>17,000</b>	<b>N/A</b>

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT**  
**WASTEWATER FUND/DEPARTMENT**

DESCRIPTION	FISCAL YEAR	AS OF	PROJECTED	PROJECTED	PROJECTED	
	2013/2014				1/31/2014	2/1-6/30/14
	BUDGETED		ACTIVITY	@ 6/30/14	AMOUNT	BUDGET
<b>OPERATING REVENUE</b>						
SERVICE FEES	2,000,000	1,002,086	939,456	1,941,542	(58,458)	-2.9%
STANDBY AVAILABILITY	115,000	71,407	43,593	115,000	0	0.0%
INTEREST INCOME	1,400	365	900	1,265	(135)	-9.6%
OTHER	800	507	0	507	(293)	-36.6%
<b>TOTAL OPERATING REVENUE</b>	<b>2,117,200</b>	<b>1,074,365</b>	<b>983,949</b>	<b>2,058,314</b>	<b>(58,886)</b>	<b>-2.8%</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES & WAGES	357,969	186,385	151,113	337,498	(20,471)	-5.7%
PAYROLL TAXES & BENEFITS	280,042	128,355	98,977	227,332	(52,710)	-18.8%
MAINTENANCE & REPAIR-COLLECTION SYSTEM	83,000	19,363	26,700	46,063	(36,937)	-44.5%
MAINTENANCE & REPAIR-PLANT	42,000	19,228	10,000	29,228	(12,772)	-30.4%
MAINTENANCE & REPAIR-GROUNDS	7,000	7,765	1,000	8,765	1,765	25.2%
MAINTENANCE & REPAIR-VEHICLES & EQUIP	5,350	3,838	1,500	5,338	(12)	-0.2%
MAJOR MAINTENANCE	130,500	134,277	30,500	164,777	34,277	26.3%
SLUDGE DISPOSAL	31,000	23,857	7,000	30,857	(143)	-0.5%
OFFICE SUPPLIES & EQUIPMENT	11,600	8,031	2,400	10,431	(1,169)	-10.1%
GOVERNMENT FEES, DUES, PUBLICATIONS	65,100	76,024	3,750	79,774	14,674	22.5%
SETTLEMENT AGREEMENT	0	0	113,000	113,000	113,000	N/A
UTILITIES	169,500	93,410	79,681	173,091	3,591	2.1%
PROFESSIONAL SERVICES	93,000	58,980	22,000	80,980	(12,020)	-12.9%
OPERATING SUPPLIES & EQUIPMENT	40,600	35,398	11,700	47,098	6,498	16.0%
TRAINING/TRAVEL & RECRUITMENT	3,600	3,995	300	4,295	695	19.3%
PUBLIC OUTREACH & EDUCATION	600	241	300	541	(59)	-9.8%
DEBT SERVICE	444,352	134,537	309,336	443,873	(479)	-0.1%
CAPITAL OUTLAY	204,000	28,267	105,000	133,267	(70,733)	-34.7%
ALLOCATED OVERHEAD-PERSONNEL COSTS	274,585	160,175	103,701	263,876	(10,709)	-3.9%
ALLOCATED OVERHEAD-OPERATING COSTS	106,580	62,172	61,674	123,846	17,266	16.2%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>2,350,378</b>	<b>1,184,297</b>	<b>1,139,632</b>	<b>2,323,929</b>	<b>(26,449)</b>	<b>-1.1%</b>
<b>OPERATING REVENUE &amp; DEBT PROCEEDS</b>						
LESS EXPENDITURES	(233,178)	(109,932)	(155,683)	(265,615)	(32,437)	
TRANSFER FROM RESERVES	233,178	109,932	155,683	265,615	32,437	
<b>NET TRANSFERS</b>	<b>233,178</b>	<b>109,932</b>	<b>155,683</b>	<b>265,615</b>	<b>32,437</b>	
<b>NET RESULTS OF OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
WASTEWATER FUND/DEPARTMENT**

DESCRIPTION	FISCAL YEAR 2013/2014 BUDGETED	AS OF 1/31/2014	PROJECTED 2/1-6/30/14 ACTIVITY	PROJECTED BALANCE @ 6/30/14	PROJECTED INCREASE/(DECREASE)	
					AMOUNT	% OF BUDGET
<b>CAPITAL REVENUE</b>						
CAPACITY FEES	0	23,689	15,370	39,059	39,059	N/A
<b>TOTAL CAPITAL REVENUE</b>	<b>0</b>	<b>23,689</b>	<b>15,370</b>	<b>39,059</b>	<b>39,059</b>	N/A
<b>CAPITAL EXPENDITURES</b>						
TITLE 22 PROJECT	0	0	56,500	56,500	56,500	N/A
SCADA	0	12,000	0	12,000	12,000	N/A
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>0</b>	<b>12,000</b>	<b>56,500</b>	<b>68,500</b>	<b>68,500</b>	N/A
<b>TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES</b>	<b>0</b>	<b>11,689</b>	<b>(41,130)</b>	<b>(29,441)</b>	<b>(29,441)</b>	N/A
TRANSFER (TO)/FROM RESERVES	0	(11,689)	41,130	29,441	29,441	N/A
<b>NET CAPITAL ACTIVITY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	N/A

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT**  
**MAJOR MAINTENANCE/CAPITAL OUTLAY/PROFESSIONAL SERVICES DETAIL**  
**WASTEWATER FUND/DEPARTMENT**

	FISCAL YEAR 2013/2014 BUDGETED	AS OF 1/31/2014	PROJECTED 2/1-6/30/14 ACTIVITY	PROJECTED BALANCE @ 6/30/14	PROJECTED INCREASE/(DECREASE) AMOUNT	% OF BUDGET
<b>MAJOR MAINTENANCE</b>						
Collection System Evaluation	12,500	0	3,000	3,000	(9,500)	-76.0%
Collection System-Manhole Raising	10,000	0	5,000	5,000	(5,000)	-50.0%
Lift Stations	10,000	0	7,500	7,500	(2,500)	-25.0%
Replace Emerg. Bypass Valves	13,000	0	13,000	13,000	0	0.0%
Hydro Clean Collection System-CCTV 20%	85,000	105,681	0	105,681	20,681	24.3%
Rebuild Pumps-Lift Station A1	0	10,648	2,000	12,648	12,648	N/A
Manhole Easement-Strwberry Canyon	0	6,105	0	6,105	6,105	N/A
Fern Canyon Sewer Repair	0	11,843	0	11,843	11,843	N/A
<b>TOTAL MAJOR MAINTENANCE</b>	<b>130,500</b>	<b>134,277</b>	<b>30,500</b>	<b>164,777</b>	<b>34,277</b>	<b>26.3%</b>
<b>PROFESSIONAL SERVICES</b>						
District Counsel	11,000	13,896	4,000	17,896	6,896	62.7%
Legal	5,000	870	2,000	2,870	(2,130)	-42.6%
WW Treatment Plant Master Plan	40,000	0	0	0	(40,000)	-100.0%
Engineering-CCTV Assessments	10,000	5,386	0	5,386	(4,614)	-46.1%
CCTV Oversight	10,000	20,023	0	20,023	10,023	100.2%
Rate Fee Study	15,000	0	15,000	15,000	0	0.0%
Complete WW Audit	2,000	620	0	620	(1,380)	-69.0%
Outside Services	0	977	1,000	1,977	1,977	N/A
Project Management-Terrain	0	12,624	0	12,624	12,624	N/A
Capacity Fee Study	0	4,584	0	4,584	4,584	N/A
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>93,000</b>	<b>58,980</b>	<b>22,000</b>	<b>80,980</b>	<b>(12,020)</b>	<b>-12.9%</b>
<b>CAPITAL OUTLAY</b>						
HMI PLC Controller for WWTP	34,000	0	0	0	(34,000)	-100.0%
LS 9 Generator Replacement	35,000	0	35,000	35,000	0	0.0%
LS B-1 & B-2 Panels	60,000	0	50,000	50,000	(10,000)	-16.7%
LS #4 & #8-Pumps & Panels	20,000	2,583	0	2,583	(17,417)	-87.1%
LS B Pumps	20,000	0	20,000	20,000	0	0.0%
Sanitary Sewer Service-SR4	30,000	22,523	0	22,523	(7,477)	-24.9%
Fueling System (50%)	5,000	0	0	0	(5,000)	-100.0%
Upgrade Alarm System	0	3,161	0	3,161	3,161	N/A
<b>TOTAL CAPITAL OUTLAY</b>	<b>204,000</b>	<b>28,267</b>	<b>105,000</b>	<b>133,267</b>	<b>(70,733)</b>	<b>-34.7%</b>

**CAMBRIA COMMUNITY SERVICES DISTRICT  
PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
GENERAL FUND**

DESCRIPTION	FISCAL YEAR 2013/2014 BUDGETED	AS OF 1/31/2014	PROJECTED 2/1-6/30/14 ACTIVITY	PROJECTED BALANCE @ 6/30/14	PROJECTED	
					INCREASE/(DECREASE) AMOUNT	% OF BUDGET
<b>OPERATING REVENUE</b>						
FIRE DEPARTMENT	1,600,020	987,516	639,585	1,627,101	27,081	1.7%
ADMINISTRATION	1,499,825	870,809	651,690	1,522,499	22,674	1.5%
FACILITIES AND RESOURCES	506,057	299,701	204,074	503,775	(2,282)	-0.5%
PARKS AND RECREATION	37,232	22,893	14,339	37,232	0	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>3,643,134</b>	<b>2,180,919</b>	<b>1,509,688</b>	<b>3,690,607</b>	<b>47,473</b>	<b>1.3%</b>
DEBT ISSUANCE-FACILITIES & RSOURCES	0	31,350	0	31,350	31,350	
<b>TOTAL OPERATING REVENUE &amp; DEBT ISSUANCE</b>	<b>3,643,134</b>	<b>2,212,269</b>	<b>1,509,688</b>	<b>3,721,957</b>	<b>78,823</b>	<b>2.2%</b>
<b>OPERATING EXPENDITURES</b>						
FIRE DEPARTMENT	1,600,020	909,620	784,488	1,694,108	94,088	5.9%
ADMINISTRATION	1,491,886	889,200	623,744	1,512,944	21,058	1.4%
FACILITIES AND RESOURCES	506,057	310,314	249,537	559,851	53,794	10.6%
PARKS AND RECREATION	37,232	16,188	20,757	36,945	(287)	-0.8%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>3,635,195</b>	<b>2,125,322</b>	<b>1,678,526</b>	<b>3,803,848</b>	<b>168,653</b>	<b>4.6%</b>
<b>OPERATING REVENUE LESS EXPENDITURES</b>	<b>7,939</b>	<b>86,947</b>	<b>(168,838)</b>	<b>(81,891)</b>	<b>(89,830)</b>	
NET TRANSFERS FROM RESERVES	0	0	168,838	81,891	81,891	
NET TRANSFERS TO RESERVES	(7,939)	(86,947)	0	0	7,939	
<b>NET TRANSFERS (TO)/FROM RESERVES</b>	<b>(7,939)</b>	<b>(86,947)</b>	<b>168,838</b>	<b>81,891</b>	<b>89,830</b>	
<b>NET RESULTS OF OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>CAPITAL REVENUE</b>						
FIRE DEPARTMENT	0	0	0	0	0	N/A
ADMINISTRATION	0	0	0	0	0	N/A
FACILITIES AND RESOURCES	0	0	0	0	0	N/A
PARKS AND RECREATION	0	0	0	0	0	N/A
<b>TOTAL CAPITAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>CAPITAL EXPENDITURES</b>						
FIRE DEPARTMENT	0	0	0	0	0	N/A
ADMINISTRATION	0	0	0	0	0	N/A
FACILITIES AND RESOURCES	0	0	0	0	0	N/A
PARKS AND RECREATION	0	0	0	0	0	N/A
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
GENERAL FUND-FIRE DEPARTMENT**

DESCRIPTION	FISCAL YEAR 2013/2014 BUDGETED	AS OF 1/31/2014	PROJECTED 2/1-6/30/14 ACTIVITY	PROJECTED BALANCE @ 6/30/14	PROJECTED	
					INCREASE/(DECREASE) AMOUNT	% OF BUDGET
<b>OPERATING REVENUE</b>						
PROPERTY TAX	1,154,847	703,983	469,932	1,173,915	19,068	1.7%
FIRE BENEFIT ASSESSMENT	417,133	263,467	153,666	417,133	0	0.0%
WEED ABATEMENT/FUEL REDUCTION	10,000	3,867	6,133	10,000	0	0.0%
MUTUAL AID/INSPECTION FEES	15,000	11,794	6,624	18,418	3,418	22.8%
INTEREST INCOME	40	9	30	39	(1)	-2.5%
GRANT/DONATION REVENUE	0	0	0	0	0	N/A
OTHER	3,000	4,395	3,200	7,595	4,595	153.2%
<b>TOTAL OPERATING REVENUE</b>	<b>1,600,020</b>	<b>987,516</b>	<b>639,585</b>	<b>1,627,101</b>	<b>27,081</b>	<b>1.7%</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES & WAGES*	743,843	426,282	366,918	793,200	49,357	6.6%
PAYROLL TAXES & BENEFITS*	473,471	251,668	211,063	462,731	(10,740)	-2.3%
INSURANCE & OTHER SERVICES	250	308	300	608	358	143.2%
MAINTENANCE & REPAIR	33,800	22,854	23,750	46,604	12,804	37.9%
OFFICE SUPPLIES & EQUIPMENT	5,600	4,171	2,057	6,228	628	11.2%
GOVERNMENT FEES, DUES, PUBLICATIONS	40,100	6,335	34,929	41,264	1,164	2.9%
UTILITIES	17,950	9,116	8,745	17,861	(89)	-0.5%
PROFESSIONAL SERVICES	14,300	27,526	22,643	50,169	35,869	250.8%
CLAIMS	0	309	0	309	309	N/A
FUEL HAZARD CONTRACT	6,000	6,259	0	6,259	259	4.3%
OPERATING SUPPLIES & EQUIPMENT	36,650	25,515	17,315	42,830	6,180	16.9%
SURF RESCUE/NCOR	5,000	503	4,497	5,000	0	0.0%
GRANT EXPENDITURES	0	0	1,300	1,300	1,300	N/A
TRAINING/TRAVEL & RECRUITMENT	15,250	13,480	5,598	19,078	3,828	25.1%
PUBLIC OUTREACH & EDUCATION	1,700	1,200	500	1,700	0	0.0%
EQUIPMENT LEASE	3,700	0	0	0	(3,700)	-100.0%
DEBT SERVICE	9,629	0	1,233	1,233	(8,396)	-87.2%
CAPITAL OUTLAY	0	1,641	0	1,641	1,641	N/A
ALLOCATED OVERHEAD-PERSONNEL COSTS	138,873	81,009	52,448	133,457	(5,416)	-3.9%
ALLOCATED OVERHEAD-OPERATING COSTS	53,904	31,444	31,192	62,636	8,732	16.2%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,600,020</b>	<b>909,620</b>	<b>784,488</b>	<b>1,694,108</b>	<b>94,088</b>	<b>5.9%</b>
<b>OPERATING REVENUE LESS EXPENDITURES</b>	<b>0</b>	<b>77,896</b>	<b>(144,903)</b>	<b>(67,007)</b>	<b>(67,007)</b>	
TRANSFER (TO)/FROM RESERVES	0	(77,896)	144,903	67,007	67,007	
<b>NET RESULTS OF OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

\*Amounts are based on existing MOU. No potential effects from MOU currently being negotiated are included.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
GENERAL FUND-ADMINISTRATION DEPARTMENT**

DESCRIPTION	FISCAL YEAR 2013/2014 BUDGETED	AS OF 1/31/2014	PROJECTED 2/1-6/30/14 ACTIVITY	PROJECTED BALANCE @ 6/30/14	PROJECTED INCREASE/(DECREASE)	
					AMOUNT	% OF BUDGET
<b>OPERATING REVENUE</b>						
ADMINISTRATIVE OVERHEAD CHARGES-PS	858,970	501,066	324,404	825,469	(33,501)	-3.9%
ADMINISTRATIVE OVERHEAD CHARGES-OE	333,409	194,489	192,933	387,421	54,012	16.2%
PROPERTY TAX	193,836	118,160	78,878	197,039	3,203	1.7%
INTEREST INCOME	11,000	2,347	7,500	9,847	(1,153)	-10.5%
SERVICE FEES	2,550	803	1,750	2,553	3	0.1%
FRANCHISE FEES	73,161	36,362	36,000	72,362	(799)	-1.1%
OTHER	26,900	17,582	10,225	27,807	907	3.4%
<b>TOTAL OPERATING REVENUE</b>	<b>1,499,825</b>	<b>870,809</b>	<b>651,690</b>	<b>1,522,499</b>	<b>22,674</b>	<b>1.5%</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES & WAGES	667,068	398,047	276,248	674,295	7,227	1.1%
PAYROLL TAXES & BENEFITS	428,579	219,453	158,768	378,221	(50,358)	-11.8%
INSURANCE & CLAIMS	78,000	65,158	1,000	66,158	(11,842)	-15.2%
MAINTENANCE & REPAIRS	64,360	43,452	20,360	63,812	(548)	-0.9%
OFFICE SUPPLIES & EQUIPMENT	19,650	18,768	10,253	29,021	9,371	47.7%
GOVERNMENT FEES, DUES, PUBLICATIONS	40,200	35,458	1,000	36,458	(3,742)	-9.3%
UTILITIES	17,080	11,991	7,208	19,199	2,119	12.4%
DISTRICT OFFICE RENT	38,186	22,275	15,911	38,186	(0)	0.0%
PROFESSIONAL SERVICES	104,900	44,807	117,531	162,338	57,438	54.8%
TRAINING/TRAVEL & RECRUITMENT	19,428	21,425	8,000	29,425	9,997	51.5%
PUBLIC OUTREACH & EDUCATION	4,600	383	2,300	2,683	(1,917)	-41.7%
CAPITAL OUTLAY	0	7,983	0	7,983	7,983	N/A
DEBT SERVICE	9,835	0	5,165	5,165	(4,669)	-47.5%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,491,886</b>	<b>889,200</b>	<b>623,744</b>	<b>1,512,944</b>	<b>21,058</b>	<b>1.4%</b>
<b>OPERATING REVENUE LESS EXPENDITURES</b>	<b>7,939</b>	<b>(18,391)</b>	<b>27,946</b>	<b>9,555</b>	<b>1,616</b>	
TRANSFER (TO)/FROM RESERVES	(7,939)	18,391	(27,946)	(9,555)	(1,616)	
<b>NET RESULTS OF OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
GENERAL FUND-FACILITIES AND RESOURCES DEPARTMENT**

DESCRIPTION	FISCAL YEAR 2013/2014 BUDGETED	AS OF 1/31/2014	PROJECTED 2/1-6/30/14 ACTIVITY	PROJECTED BALANCE @ 6/30/14	PROJECTED	
					INCREASE/(DECREASE) AMOUNT	% OF BUDGET
<b>OPERATING REVENUE</b>						
PROPERTY TAX	468,107	285,353	190,484	475,837	7,730	1.7%
VETERAN'S HALL RENT	31,300	9,621	13,200	22,821	(8,479)	-27.1%
OTHER RENTS	1,300	150	150	300	(1,000)	-76.9%
INTEREST INCOME	350	77	240	317	(33)	-9.4%
OTHER/DONATION	5,000	4,500	0	4,500	(500)	-10.0%
<b>TOTAL OPERATING REVENUE</b>	<b>506,057</b>	<b>299,701</b>	<b>204,074</b>	<b>503,775</b>	<b>(2,282)</b>	<b>-0.5%</b>
DEBT ISSUANCE	0	31,350	0	31,350	31,350	N/A
<b>TOTAL OPERATING REVENUE &amp; DEBT ISSUANCE</b>	<b>506,057</b>	<b>331,051</b>	<b>204,074</b>	<b>535,125</b>	<b>29,068</b>	<b>5.7%</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES & WAGES	163,191	94,217	80,814	175,031	11,840	7.3%
PAYROLL TAXES & BENEFITS	118,143	66,264	54,632	120,896	2,753	2.3%
MAINTENANCE & REPAIRS-VETERAN'S HALL	14,000	4,025	9,900	13,925	(75)	-0.5%
MAINTENANCE & REPAIRS-EQUIPMENT & OTHER	23,600	17,400	7,742	25,142	1,542	6.5%
FISCALINI RANCH MAINTENANCE	19,500	6,764	20,336	27,100	7,600	39.0%
LOT MAINTENANCE	4,000	2,924	1,076	4,000	0	0.0%
UTILITIES-VETERAN'S HALL	9,000	4,827	4,836	9,663	663	7.4%
UTILITIES-OTHER	22,375	13,951	12,304	26,255	3,880	17.3%
PROFESSIONAL SERVICES	5,100	413	1,500	1,913	(3,187)	-62.5%
OPERATING SUPPLIES & EQUIPMENT	23,800	10,824	8,935	19,759	(4,041)	-17.0%
GOVERNMENT FEES, DUES, PUBLICATIONS	0	266	0	266	266	N/A
TRAINING/TRAVEL & RECRUITMENT	3,000	395	3,000	3,395	395	13.2%
DEBT SERVICE	5,160	0	4,899	4,899	(261)	-5.1%
CAPITAL OUTLAY	4,000	34,850	0	34,850	30,850	771.3%
ALLOCATED OVERHEAD-PERSONNEL COSTS	65,691	38,320	24,809	63,129	(2,562)	-3.9%
ALLOCATED OVERHEAD-OPERATING COSTS	25,498	14,874	14,755	29,629	4,131	16.2%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>506,057</b>	<b>310,314</b>	<b>249,537</b>	<b>559,851</b>	<b>53,794</b>	<b>10.6%</b>
<b>OPERATING REVENUE LESS EXPENDITURES</b>	<b>0</b>	<b>20,737</b>	<b>(45,463)</b>	<b>(24,726)</b>	<b>(24,726)</b>	
TRANSFER (TO)/FROM RESERVES	0	(20,737)	45,463	24,726	24,726	
<b>NET RESULTS OF OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	



**CAMBRIA COMMUNITY SERVICES DISTRICT  
PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
GENERAL FUND-PARKS AND RECREATION DEPARTMENT**

DESCRIPTION	FISCAL YEAR 2013/2014 BUDGETED	AS OF 1/31/2014	PROJECTED 2/1-6/30/14 ACTIVITY	PROJECTED BALANCE @ 6/30/14	PROJECTED INCREASE/(DECREASE) AMOUNT	% OF BUDGET
<b>OPERATING REVENUE</b>						
PROPERTY TAX	36,727	22,388	14,339	36,727	0	0.0%
OTHER	505	505	0	505	0	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>37,232</b>	<b>22,893</b>	<b>14,339</b>	<b>37,232</b>	<b>0</b>	<b>0.0%</b>
<b>OPERATING EXPENDITURES</b>						
PUBLIC OUTREACH /EDUCATION	1,950	1,268	0	1,268	(682)	-35.0%
PROFESSIONAL SERVICES	300	0	300	300	0	0.0%
CAPITAL OUTLAY	12,000	1,514	10,486	12,000	0	0.0%
ALLOCATED OVERHEAD-PERSONNEL COSTS	16,556	9,658	6,253	15,910	(646)	-3.9%
ALLOCATED OVERHEAD-OPERATING COSTS	6,426	3,749	3,719	7,467	1,041	16.2%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>37,232</b>	<b>16,188</b>	<b>20,757</b>	<b>36,945</b>	<b>(287)</b>	<b>-0.8%</b>
<b>OPERATING REVENUE LESS EXPENDITURES</b>	<b>0</b>	<b>6,705</b>	<b>(6,418)</b>	<b>287</b>	<b>287</b>	
TRANSFER (TO)/FROM RESERVES	0	(6,705)	6,418	(287)	(287)	
<b>NET RESULTS OF OPERATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT**  
**PROFESSIONAL SERVICES/CAPITAL OUTLAY DETAIL**  
**GENERAL FUND**

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	FISCAL YEAR 2013/2014 BUDGETED	AS OF 1/31/2014	PROJECTED 2/1-6/30/14 ACTIVITY	PROJECTED BALANCE @ 6/30/14	PROJECTED INCREASE/(DECREASE)	
					AMOUNT	% OF BUDGET
<b>FIRE DEPARTMENT: PROFESSIONAL SERVICES</b>						
Engineering	500	0	0	0	(500)	-100%
District Counsel	7,000	5,966	2,500	8,466	1,466	21%
Legal Services	0	1,530	0	1,530	1,530	N/A
Labor Negotiator	0	18,110	17,000	35,110	35,110	N/A
Grant Writer	3,000	1,000	0	1,000	(2,000)	-67%
Physicals	1,600	0	1,600	1,600	0	0%
Other	2,200	920	1,543	2,463	263	12%
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>14,300</b>	<b>27,526</b>	<b>22,643</b>	<b>50,169</b>	<b>35,869</b>	<b>250.8%</b>
<b>CAPITAL OUTLAY</b>						
Truck Accessories	0	1,641	0	1,641	1,641	N/A
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>1,641</b>	<b>0</b>	<b>1,641</b>	<b>1,641</b>	<b>N/A</b>
<b>ADMINISTRATION DEPARTMENT: PROFESSIONAL SERVICES</b>						
Auditor	15,000	0	14,500	14,500	(500)	-3%
District Counsel	63,000	34,012	28,613	62,625	(375)	-1%
Legal	2,500	0	0	0	(2,500)	-100%
Board Meetings Video	16,000	6,601	7,000	13,601	(2,399)	-15%
Outside Services	8,400	4,194	4,200	8,394	(6)	0%
Temporary Help	0	0	63,218	63,218	63,218	N/A
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>104,900</b>	<b>44,807</b>	<b>117,531</b>	<b>162,338</b>	<b>57,438</b>	<b>55%</b>
<b>CAPITAL OUTLAY</b>						
Color Copier	0	7,983	0	7,983	7,983	N/A
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>7,983</b>	<b>0</b>	<b>7,983</b>	<b>7,983</b>	<b>N/A</b>
<b>FACILITIES &amp; RESOURCES DEPARTMENT: PROFESSIONAL SERVICES</b>						
District Counsel	3,600	413	500	913	(2,687)	-75%
Grant Writer	1,000	0	1,000	1,000	0	0%
Other	500	0	0	0	(500)	-100%
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>5,100</b>	<b>413</b>	<b>1,500</b>	<b>1,913</b>	<b>(3,187)</b>	<b>-62.5%</b>
<b>CAPITAL OUTLAY</b>						
Tractor	4,000	34,850	0	34,850	30,850	871.3%
<b>TOTAL CAPITAL OUTLAY</b>	<b>4,000</b>	<b>34,850</b>	<b>0</b>	<b>34,850</b>	<b>30,850</b>	<b>871.3%</b>
<b>PARKS &amp; RECREATION DEPARTMENT: PROFESSIONAL SERVICES</b>						
District Counsel	300	0	300	300	0	0.0%
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>300</b>	<b>0</b>	<b>300</b>	<b>300</b>	<b>0</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>						
East Ranch Park Improvements	10,000	0	10,000	10,000	0	0.0%
Fiscalini Ranch Wetlands Protection	2,000	1,514	486	2,000	0	75.7%
<b>TOTAL CAPITAL OUTLAY</b>	<b>12,000</b>	<b>1,514</b>	<b>10,486</b>	<b>12,000</b>	<b>0</b>	<b>12.6%</b>

**CAMBRIA COMMUNITY SERVICES DISTRICT  
 PROPOSED FISCAL YEAR 2013/2014 MID-YEAR BUDGET ADJUSTMENT  
 RESERVES ANALYSIS**

	<b>WATER FUND</b>	<b>WASTEWATER FUND</b>	<b>GENERAL FUND</b>	<b>TOTAL CCSD</b>
Reserves Balances @ 7/1/12	388,753	450,891	3,686,875	4,526,519
FY 2012/2013 Activity-Per Audit	5,574	105,809	252,364	363,747
<b>Reserves Balances @ 7/1/13</b>	<b>394,327</b>	<b>556,700</b>	<b>3,939,239</b>	<b>4,890,266</b>
Estimated FY 2013/2014 Activity-Within Fund	(324,167)	(295,056)	(81,893)	(701,116)
Estimated FY 2013/2014 Activity-Between Funds	0	0	(674,495) *	(674,495)
<b>Estimated Reserves Balances @ 6/30/14</b>	<b>70,160</b>	<b>261,644</b>	<b>3,182,851</b>	<b>3,514,655</b>

\*Represents \$500,000 loan and \$174,495 transfer to the Water Fund

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Jerry Gruber, General Manager

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Meeting Date: February 27, 2014

Subject: Discuss and Consideration to  
Schedule Additional Monthly  
Board of Directors Meetings in  
March, April, and May 2014  
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**RECOMMENDATIONS:**

Consider adding as many as three additional CCSD Board of Directors Meetings in the months of March, April and May 2014 to discuss and review the three goals adopted by the CCSD Board of Directors for calendar year 2014, which would provide a forum for community input.

**FISCAL IMPACT:**

APG Video currently charges \$ 775.00 to televise each meeting. This does not include costs associated with the Board meetings going over the allotted time. Additional costs can be anticipated for staff preparing information, staff reports, printing necessary materials, and set up and take down time for the meeting room.

**DISCUSSION:**

As part of the CCSD Board of Directors meeting on January 30, 2014 staff was directed to bring back a revised Board Meeting schedule for the months of March, April and May of 2014. A request was made by one Board Member that the meetings be held in the late afternoon or early evening to accommodate the community's interests to attend and provide input to the decision making process.

A suggested format was to hold a March meeting that would include Alex Handler from Bartle Wells and Associates to discuss the Water and Waste Water Fees and Financial Plan. An April meeting could include David Foote of Firma, who is compiling cost estimates for the East Ranch development. It is proposed that an opportunity to participate would also be extended to the Parks, Recreation and Open Space Commission and Friends of the Fiscalini Ranch Preserves. A third additional Board Meeting could take place in May and would include staff from CDM Smith to discuss and update the community and the CCSD Board of Directors on the Emergency Portable Brackish Water Reverse Osmosis Treatment Facility.

Staff will work closely with the appropriate consultants and community groups, in addition to the appointed Board member who was tasked with the goal, to ensure that the meetings are productive and collaborative.

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BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ BAHRINGER \_\_\_ ROBINETTE \_\_\_ THOMPSON\_\_\_ CLIFT\_\_\_RICE\_\_\_