

Table of Contents

Agenda	3
Manager's Report	
SR 6 A General Manager's Rpt.	5
SR 6 A GM Administrative Services Officer Rpt	7
SR 6 A GM Conservation Rpt.	8
SR 6 A GM Fin Mgr 1 Rpt-February, 2015	9
SR 6 A GM Fire Chief Report February.	17
SR 6 A GM Fire February 2015 Rpt.	18
SR 6 GM Rpt Facilities and Resources Report	19
SR 6 A GM Water Supr Feb 2015.	20
SR 6 A GM Wastewater Supr Feb	22
Consideration to Approve the Expenditure Report for the Month of January 2015	
SR 7 A Expenditure Report for the Month of January, 2015.	23
Consideration to Approve the Minutes from the Regular Meeting on January 29, 2015	
SR 7 B DRAFT Minutes for January 29 2015 Reg Mtg	33
Appeal of Water & Sewer Charges Barry Humphrey, 2137 Pitt Pl.	
SR 8 A 00 Discussion and Consideration of Appeal for Water Surcharges Humphrey DRAFT.	39
SR 8 A 02 Attachment Humphrey appeal request	41
SR 8 A 01 Attachment 2197 Pitt Place Surcharge Appeal.	42
Discussion and Consideration to Approve Professional Services Agreement with Advantage Technical Services, Inc. For Project Engineering and Construction Management for the Replacement of the Fiscalini Tank	
SR 9 A 00 Disc Cons Fiscalini Tank Repair by ATS.	49
SR 9 A 01 Attachment Fiscalini Tank Insp Rpt.	51
SR 9 A 02 Attachment ATS Proposal to Manage Fiscalini Tank Project	55
SR 9 A 03 Attachment CCSD Professional Services Agreement ATS-Fiscalini Tank	70
Discussion of Revisions to CCSD Bylaws; Consideration of Resolution 05-2015 Adopting Revised Bylaws	
SR 9 B Discussion and Condsideration of Board Bylaws SR CLEAN (TJC)	85
SR 9 B Attachment Bylaws Comparison (Muril and Annotated)	87
SR 9 B Adopt Reso 05 2015 Bylaws 2-26-15	107
SR 9 B CCSD 2015 Bylaws (Muril).	108
Consider Adoption of Resolution 04-2015 Approving Amendments to the CCSD Budget for FY 2014/2015	

SR 9 C 00 a Consider Adoption of Resolution 04 2015 Approving Amends to FY15 Budget.	112
SR 9 C 01 Reso 04 2015 Adopting 14-15 Budget Amendment.	115
SR 9 C 02 Exhibit A to Reso 04 2015 Adopting 14-15 Budget Amendment.	117
SR 9 C 03 Exhibit B to Reso 04 2015 Adopting 14-15 Budget Amendment.	130



CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

Thursday, February 26, 2015 – 12:30 PM

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. **OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

2. **ACKNOWLEDGMENTS/PRESENTATIONS**

3. **SPECIAL REPORTS**

- A. Sheriff's Department Report

4. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

5. **PUBLIC COMMENT (LIMITED TO 30 MINUTES)**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

6. **MANAGER'S AND BOARD REPORTS (Estimated time: 15 minutes per item)**

- A. Manager's Report
- B. Ad Hoc Committee Reports and Other Related Required Board Member Reports (Committee Meetings and meetings attended at CCSD expense)

7. **CONSENT AGENDA (Estimated Time: 15 minutes)**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Approve the Expenditure Report for the Month of January 2015
 - B. Consideration to Approve the Minutes from the Regular Meeting on January 29, 2015
- 8. HEARINGS AND APPEALS (Estimated Time: 15 minutes)**
- A. Appeal of Water & Sewer Charges Barry Humphrey, 2137 Pitt Pl.
- 9. REGULAR BUSINESS (Estimated Time: 15 minutes per item)**
- A. Discussion and Consideration to Approve Professional Services Agreement with Advantage Technical Services, Inc. For Project Engineering and Construction Management for the Replacement of the Fiscalini Tank
 - B. Discussion of Revisions to CCSD Bylaws; Consideration of Resolution 05-2015 Adopting Revised Bylaws
 - C. Consider Adoption of Resolution 04-2015 Approving Amendments to the CCSD Budget for FY 2014/2015
- 10. PUBLIC COMMENT (CONTINUED)**
- Members of the public who have not had the opportunity to speak on item 5 due to the limitation of time may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.
- 11. FUTURE AGENDA ITEM(S) (Estimated Time: 15 minutes)**
- Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.
- 12. ADJOURN TO CLOSED SESSION (Estimated Time 60 minutes)**
- A. **CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.8 Agency Designated Representatives: Shelline Bennett and General Manager Jerry Gruber; Employee Organization: Cambria Firefighters/International Association of Firefighters (IAFF)4635**
 - B. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Government Code Section 54956.8: Property: 2284 Center St., Cambria, APN: 013-264-021 Agency Negotiator: Jerry Gruber, General Manager Negotiating parties: Cambria Historical Society, John Ehlers Under Negotiation: Price and Terms of Payment**

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 6. A.

FROM: Jerry Gruber, General Manager

Meeting Date: February 26, 2015

Subject: MANAGER'S REPORT

The CCSD was notified by the State Water Resources Control Board that we will be receiving a \$ 307,896.00 in grant funding for the work that was done on refurbishing the Filtronics Iron and Manganese Treatment Facility and the rehabilitation to the SR4 Well and associated equipment. The District issued a press release on February 5, 2015 outlining the details of the grant and the amount the District will receive.

I would like to take a moment to thank staff for all their efforts as it relates to their monthly staff reports. Supporting staff reports as part of the General Managers Report continues to evolve since I have been General Manager and now include: the District Engineers staff report and associated graphs and data; the Administrative Services Officers staff report that touches on administrative services, District Clerk functions, and recruitments and position openings for the District; the Conservation staff report; the Water Supervisor staff report; the Wastewater Supervisor staff report; the Finance Managers staff report; the Fire Chiefs staff report; and the Facilities and Resources Supervisor staff report. These reports are comprehensive and provide the Board and the community with continued and valuable information on the progress that the District continues to make. As you all know I am and will continue to be a proponent for the continued upgrades and improvements to our infrastructure. Please note that within the Wastewater Department two (2) of the Districts ten (10) lift stations have gone thru major upgrades. Also as part of the Water Departments staff report you will read that the SR3 Well also received major upgrades to the casing, cement pad and piping. Hopefully, I will be able to provide some pictures to you as part of today's Board meeting.

The EWS continues to operate ten hours per day four days per week. Valuable operational and water quality data is being collected that will be instrumental to the District and multiple regulatory agencies as we move forward with the EIR process and the Regular Coastal Development Permit. Since the last update to the Board we have installed a series of automatic sampling devices that will assist staff with the required sampling that has been mandated by the RWQCB. A special thanks to the Fire Department and Cal Fire for inspecting the EWS facility, assisting with the Emergency Response Plan and making suggestions that will allow for a safer facility for the community and for the first responders. The District has also installed additional fencing and has repaired some older interior fencing to improve overall security of the facility. The District is also in the process of installing a series of camera's to monitor the facility 24 hours per day. During the past month the District had the opportunity to have the Wall Street Journal visit the site and they will be publishing a story, in addition to a television station from the Central Valley. Tom Luster and Daniel Robinson, staff from the California Coastal Commission toured the EWS on February 12, 2015. I would like to thank Mr. Luster and Mr. Robinson for taking time out of their busy schedules and visiting our facility. The Association of California Water Agencies (ACWA) is visiting the EWS on February 25, 2015. The District is also in the running for an international award for our EWS from Global Water International and we should be hearing the results for who was selected within the next few weeks. These are all good things for the District and the community. A kick off meeting with RBF Consulting and CDM Smith, along with Staff and President Robinette, regarding the EIR and the regular Coastal Development Permit was held on February 12, 2015. The meeting

was very productive and resulted in a comprehensive approach to both items. As part of the Mid-year Budget report that will be presented to the Board of Directors today, a detailed summary of the cost of the EWS will be discussed in addition to change orders relating to the project. Staff met with CDM Smith on February 11, 2015 to discuss some additional change orders that will probably total around \$50,000, and the details of those changes will be shared with the Board and the community as soon as I have a good solid price from everyone.

A great deal of effort and time has gone into the preparation of today's Mid-year Budget presentation. Patrick and I met with each Department manager and supervisor to go over their Department's budget as part of today's Board action and staff report. Each Department meets with the two of us to review, line item by line item, Department revenues and expenditures. Each Department manager is provided an easy to read expenditure report and any area that needs attention is discussed. As you will see today one of the biggest challenges the District faces is projected revenues and expenditures within the Water and Wastewater Departments. This is directly related to the Stage 3 water conservation measures that the CCSD Board of Directors implemented in January, due to the prolonged drought. Although water surcharges have made up for some of the revenue shortfalls within the Water Department, a deficit still exists. Unfortunately surcharges do not impact the Wastewater Department and additional deficits exist within that Department. Infrastructure needs within both Departments continue to exist, especially within the Wastewater Department. Major maintenance and replacement of critical components at the plant and lift stations seem to occur on an almost daily basis. Staff continues to see costly replacement of pumps and motors that need immediate attention and cannot be deferred. On a brighter note the Administrative budget is in good shape and is running a surplus due to staffing reductions and the redistribution of tasks within the office. The Fire Department is over budget due to training and equipment expenditures relating to Advanced Life Support status and Department overtime. It would be helpful if a detailed cost analysis was calculated to determine what the immediate and long term cost will be to the Fire Department, the District and the Community as it relates to the Advanced Life Support (ALS) status. The Facilities and Resources Department is slightly over budget due to the ongoing removal of dead trees within the boundaries of CCSD property. The Facilities and Resources Department is funded with General Funds and a long term funding mechanism for the Department is something that should be evaluated in the future. As previously mentioned a detailed budget summary for the EWS will be discussed as part of today's Board meeting.

It has been stated that information relating to individual Department budgets have not been available to the Board and public. Reports during my tenure as General Manager have always been available upon request. During the transition with different Finance Manager's there has been some interruption in the generation of the reports, however, they are available. It has been the policy of the Board to see the bottom line budget numbers both from a revenue and expenditure perspective from each Department. Those figures are provided to the CCSD Board of Directors each month. Staff would be more than happy to expand reports to include each Departments monthly reports if the Board so desires. If the Board directs staff to include these additional expenditure reports we will include them as part of your March Board agenda packet. The District Engineers report was not available at the time of publication, however the well levels and well graphs will be updated periodically on our website.

In closing, considering all of the variables mentioned above, I am pleased that we have been able to accomplish as much as we have based on the available revenues to the CCSD.

**BOARD OF DIRECTORS' MEETING
FEBRUARY 26, 2015
ADDENDUM TO GENERAL MANAGER'S REPORT
ADMINISTRATIVE SERVICES OFFICER REPORT**

UTILITY BILLS:

In the beginning of February, 52 Notices were sent to at the customers advising them that they had exceeded their water allocation at the mid-cycle billing point.

STAGE 3 WATER EMERGENCY:

We are continuing to process Permanent Resident forms requesting an increase in water allotments as we receive them. At the time of the writing of this report the following numbers represent the total number of requests for an increase in water allotments:

- 2,078 permanent resident forms have been received and processed
- 120 medical waivers have been received and processed
- 45 exception approvals have been received and processed
- 25 exception denials have been received and processed

HUMAN RESOURCES:

Recruitments:

Wastewater Operator I or II: We held interviews for the two open Wastewater Positions. We are moving through the background investigation portion of the hiring process with two candidates. We hope to hire two operators in early March.

Water Treatment Operator I: Ben Magana started in the water department on February 23, 2015.

Maintenance Technician I: We had interviews for this position on February 23, 2015.

PUBLIC RECORDS REQUESTS:

There is only one pending response to the public record requests which have been received to date. I have attached a spreadsheet which is used to track the number of public record requests received by the district.

Submitted by:
Monique Madrid
Administrative Services Officer/District Clerk

Attachment: 2015 Public Records Request spreadsheet

**BOARD OF DIRECTORS FEBRUARY 26, 2015
CONSERVATION REPORT
ADDENDUM TO THE GENERAL MANAGER'S REPORT**

Residential Water Surveys/Audits:

As of February 1, 2015 there were 113 customers on our "Leak Report." Of these customers, 80 properties were residential and the remaining 33 properties were commercial. The Water Department responded to 21 of the residential properties based on the property having higher than normal usage. They also responded to 4 commercial properties. The Administrative staff is working to contact the remaining residential customers via telephone as time allows.

Retrofit Point Bank:

As of 2/1/2015 the rebate point's bank total is 7989 points. The individual fixture count breakdown is as follows:

- Washing Machines = 679
- Recirculating Pumps = 288
- Toilets = 434
- Aerators = 2166
- Showerheads = 4422

Rebates Total Points Bank: **7989**

Retrofit Upon Resale Bank: **4603**

Total Points Bank: 12,592

Public Outreach & Training:

Cortney Upthegrove was invited to the Cambria Grammar school to speak the 5th graders about water conservation on January 28, 2015. Both of the 5th grade classes attended this presentation. The kids were extremely responsive to the information that was provided to them.

Cortney also attended the Partners in Conservation meeting in Santa Maria on February 24, 2015. This meeting had attendees from both San Luis and Santa Barbara counties. The main items discussed were the drought, and the status of various communities' water supplies. They also discussed how to promote landscape retrofitting among utility customers.

BOARD OF DIRECTORS' MEETING – FEBRUARY 26, 2015
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT

ADMINISTRATION

The “Budget” section of this report has been expanded to show a “Budget-At-A-Glance” report which is a summary of revenues and expenditures in each fund. The “Budget-At-A-Glance” is shown on the next page.

The Water and Wastewater Revenue section is the same as reported in January because utility bills are only processed every two months. Data from the March billing will be included in the report for next month.

Total expenditures for the Emergency Water Supply project are now \$9,041,862 which exceeds the loan amount of \$8,900,000. The “Cash Balance” report still indicates there is \$1,248,793 reserved for the Emergency Water Supply Project but that is because several large checks were still outstanding at the end of the month.

The “Savings Account Balance -LAIF” report has been revised to a “Cash Balance” report to report all cash available to the District.

BUDGET

- A Fiscal Year 2014/2015 Budget was adopted on June 26, 2014.
- A Budget Amendment funding emergency water supply improvements at Santa Rosa Creek, the development of an emergency water supply system at San Simeon Creek, increasing general fund expenditure authority to maintain trees on CCSD property and decreasing total appropriation authority in the Waste Water Fund was adopted on November 20, 2014.
- A summary of revenues and expenditures through December 31, 2014 in each fund is provided on the next page. The column on the far right shows revenue and expenditures projected by staff for the remainder of the fiscal year.
- A mid-year budget review is being provided to the Board at the February 26, 2015 BOD meeting which includes recommended budget amendments.

EXPENDITURES OVER \$100,000 DURING JANUARY 2015

There were two disbursements in excess of \$100,000 during January 2015.

- \$1,215,728 to CDM Constructors for the Emergency Water Supply Project
- \$326,754 to TPB Investments, Inc. for a principal and interest payment on the loan for the Emergency Water System

**CAMBRIA COMMUNITY SERVICES
DISTRICT
BUDGET-AT-A-GLANCE
FISCAL YEAR 2014 - 2015**

GENERAL FUND	FISCAL YEAR 2014-2015 BUDGET	ACTUAL THROUGH 12/31/2014	PROJECTED THROUGH 6/30/2015
<u>ADMINISTRATION DEPARTMENT</u>			
REVENUES	\$ 1,445,138	\$ 740,960	\$ 1,448,639
EXPENDITURES	1,445,138	710,960	1,360,096
SURPLUS (DEFICIT)	\$ -	\$ 30,000	\$ 88,543
<u>FIRE DEPARTMENT</u>			
REVENUES	\$ 1,725,635	\$1,010,317	\$ 1,725,635
EXPENDITURES	1,725,596	862,850	1,743,268
SURPLUS (DEFICIT)	\$ 39	\$ 147,466	\$ (17,633)
<u>FACILITIES & RESOURCES DEPARTMENT</u>			
REVENUES	\$ 533,138	\$ 326,796	\$ 528,475
EXPENDITURES	548,063	275,054	535,553
SURPLUS (DEFICIT)	\$ (14,925)	\$ 51,742	\$ (7,078)
<u>PARKS & RECREATION DEPARTMENT</u>			
REVENUES	\$ 19,205	\$ 12,161	\$ 19,205
EXPENDITURES	19,216	3,823	19,216
SURPLUS (DEFICIT)	\$ (11)	\$ 8,338	\$ (11)
<u>GRAND TOTAL GENERAL FUND</u>			
REVENUES	\$ 3,723,116	\$2,090,234	\$ 3,721,954
EXPENDITURES	3,738,013	1,852,688	3,658,133
SURPLUS (DEFICIT)	\$ (14,897)	\$ 237,546	\$ 63,821

WATER FUND	FISCAL YEAR 2014-2015 BUDGET	ACTUAL THROUGH 12/31/2014	PROJECTED THROUGH 6/30/2015
REVENUES	\$ 1,816,123	\$ 933,645	\$ 1,674,065
EXPENDITURES	1,862,020	831,744	1,778,641
SURPLUS (DEFICIT)	\$ (45,897)	\$ 101,901	\$ (104,576)

WASTEWATER FUND	FISCAL YEAR 2014-2015 BUDGET	ACTUAL THROUGH 12/31/2014	PROJECTED THROUGH 6/30/2015
REVENUES	\$ 1,793,108	\$ 950,492	\$ 1,859,165
EXPENDITURES	1,910,632	884,826	2,048,268
SURPLUS (DEFICIT)	\$ (117,524)	\$ 65,666	\$ (189,103)

WATER AND WASTEWATER REVENUE

The chart below shows actual water usage and revenue for fiscal years 2013 and 2014. It also shows actual usage and revenue for the current fiscal year (2015) through December 2014 and projected usage and revenue through June 2015.

The chart on the next page shows (on line 51) that actual CCFs billed in the first three billing cycles in fiscal year 2015 were 51%, 56% and 59% compared to what was billed in fiscal year 2013. The projected billings for the remaining three billing cycles (also shown on line 51) are 54%, 56% and 47%.

1	WATER SALES						
2							
3	FY 12/13	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
4	TOTAL	381,951	313,702	250,683	255,453	277,670	333,616
5	BASE	102,586	102,672	102,722	102,809	102,906	102,915
6	USAGE	278,488	210,933	146,434	151,971	173,955	229,755
9	ADJUSTMNTS	877	97	1,527	673	809	946
11	TOTAL CASH						
12	CCF	61,407	51,098	40,051	40,943	44,201	54,173
13	USAGE \$/CCF	4.54	4.13	3.66	3.71	3.94	4.24
14							
15	FY 13/14	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
16	TOTAL	393,622	298,103	242,203	232,597	271,413	231,812
17	BASE	102,895	102,793	102,784	102,907	102,885	102,755
18	USAGE	288,512	192,906	137,197	129,137	97,979	99,313
21	ADJUSTMNTS	2,215	2,404	2,222	553	(157)	(17,035)
22	PENALTIES/SURCHARGES					70,706	46,779
23	TOTAL CASH						
24	CCF	63,113	47,345	38,827	36,576	24,917	25,500
25	USAGE \$/CCF	4.57	4.07	3.53	3.53	3.93	3.89
26							
27						PROJECTIONS	
28	FY 14/15	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
29	TOTAL	315,646	386,085	328,775	320,249	360,572	363,710
30	BASE	102,952	102,867	102,837	102,837	102,837	102,837
31	USAGE	127,246	103,268	83,048	78,106	97,979	99,313
32	EWS BASE		62,097	62,094	62,094	62,094	62,094
33	EWS USAGE		89,005	60,235	56,651	77,101	78,905
34	ADJUSTMNTS	(7,277)	(15,945)	(12,369)	(12,369)	(12,369)	(12,369)
35	PENALTIES/SU	92,725	44,793	32,930	32,930	32,930	32,930
36	TOTAL CASH						
37	CCF	31,592	28,764	23,723	22,311	24,917	25,500
38	PRIOR YR	50%	61%	61%	61%	100%	100%
39	USAGE \$/CCF	4.03	3.59	3.50	3.50	3.93	3.89
40	EWS\$/CCF		3.09	2.54	2.54	3.09	3.09

42	COMPARISON OF WATER USAGE BILLED						
43							
44		<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
45	FY 2013	100%	83%	65%	67%	72%	88%
46	<i>Each billing cycle compared to Jul/Aug billing cycle</i>						
47							
48	FY 2014	103%	93%	97%	89%	56%	47%
49	<i>Each billing cycle compared to fiscal year 2013 billing cycle</i>						
50							
51	FY 2015	51%	56%	59%	54%	56%	47%
52	<i>Each billing cycle compared to fiscal year 2013 billing cycle</i>						
53							

The chart below shows actual sewer revenue for fiscal years 2013 and 2014. It also shows actual revenue for the current fiscal year (2015) through December 2014 and projected revenue through June 2015.

SEWER SALES							
FY 12/13	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	
SEWER SALES	353,040	333,530	314,016	316,887	322,690	339,547	1,979,710
BASE	248,975	248,931	248,991	249,061	248,917	248,880	
USAGE	104,065	84,599	65,025	67,826	73,773	90,667	
<i>PERCENT SALES COMPARED TO JUL/AUG 2013:</i>							
	100%	81%	62%	65%	71%	87%	
FY 13/14	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	
TOTAL	356,678	327,765	312,334	309,020	288,655	288,937	1,883,389
BASE	249,916	249,111	249,098	249,489	249,415	249,153	95%
USAGE	106,762	78,654	63,236	59,531	39,240	39,784	
<i>COMPARISON TO SAME PERIOD FY 12/13</i>							
TOTAL %	101%	98%	99%	98%	89%	85%	
USAGE %	103%	93%	97%	88%	53%	44%	
FY 14/15	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	
TOTAL	298,877	291,469	286,650	286,893	289,224	289,768	1,742,881
BASE	250,263	250,012	249,984	249,984	249,984	249,984	88%
USAGE	48,614	41,457	36,666	36,909	39,240	39,784	
<i>COMPARISON TO SAME PERIOD FY 12/13</i>							
TOTAL %	85%	87%	91%	91%	90%	85%	
USAGE %	47%	49%	56%	62%	100%	100%	

EXPENDITURES FOR THE EMERGENCY WATER SUPPLY

- The District has undertaken the development of an emergency water supply in response to a declared Stage 3 Drought Emergency. The Finance Department has accounted for expenditures associated with this effort by grouping expenditures into two main categories:

- 1. EWS: Filtration System, SR1/SR3 at Santa Rosa Creek**
- 2. EWS: Brackish Water Treatment at San Simeon Creek**

- Total **invoices** paid to-date for the Emergency Water Supply projects associated with Santa Rosa Creek equal \$354,135. This figure includes costs associated with the rehabilitation of the Filtronics Plant and the SR1 and SR3 wells. An additional \$40,000 will be required to replace the filtronics filter media to complete the project. The District has been notified that it will receive a Public Works System Drought Relief Grant in the amount of \$307,876 to offset the cost of this project.
- With respect to the Brackish Water Treatment at San Simeon Creek project, total commitments made to-date, in the form of issued **purchase orders**, equal \$9,126,647. These relate to Task Orders in the following way:

\$174,495	Task Order 1:	Hydrogeological Modeling
\$299,601	Task Order 2:	Preconstruction Engineering (Phase 1)
\$920,084	Task Order 3:	Preconstruction Services (Phase 2)
\$499,941	Task Order 4:	Engineering; Permitting; Purchase Assistance
\$584,607	Task Order 5:	Permitting & Environmental
<u>\$6,647,919</u>		Design/Build Contract (with CDM Constructors, Inc.)
\$9,126,647	Total	

- Invoices paid to-date to CDM Smith, the Emergency Water Supply Project’s primary design/build contractor, equal \$8,296,015.
 - \$174,495 for a progress billing for Task Order 1
 - \$300,029 for a progress billing for Task Order 2
 - \$797,005 for a progress billing for Task Order 3
 - \$499,942 for a progress billing for Task Order 4
 - \$198,475 for a progress billing for Task Order 5
 - \$6,326,068 for the Design/Build Contract through Dec 2014
- With respect to the Brackish Water Treatment at San Simeon Creek project, total expenditures to all vendors, meaning checks issued, equal \$9,041,862.
- The first loan payment to TPB Investments, Inc. for \$326,754 for principal and interest on the loan for the Emergency Water System was paid on February 1, 2015.

CASH BALANCES

At the Board meeting on January 29th, there were some questions concerning the cash balances shown in the LAIF account. The following information is being provided to clarify the District's cash position. CCSD maintains one LAIF account and five checking accounts with Heritage Oaks Bank. Recently, only the cash balance in the LAIF account has been reported to the Board in the monthly Finance Manager's Report. That practice does not fully present the District's available cash balance. CCSD pools all of its cash for all of its funds. Therefore to provide an accurate representation of available cash, all cash accounts that are not restricted should be reported.

CCSD has the following five accounts at Heritage Oaks Bank:

- a payroll account;
- an account for operation of the Veteran's Hall;
- an account for medical benefits for employees;
- a main checking account; and
- a money market account.

The first three accounts are restricted funds which are not available for use in other areas. However, the last two accounts are unrestricted and are available as part of the "pooled" cash of CCSD.

It should be noted that revenues and expenditures fluctuate significantly from month to month and that the most appropriate comparison of available cash balances is at the end of the fiscal year on June 30th. As shown below, total cash available decreased by \$810,641 from December to January because there were relatively few utility billing receipts in January and virtually no tax receipts while expenditures were inflated compared to normal expenditures due to the payment of a bond of \$326,754.

On December 31, 2014, total available cash balances were:

HOB Main Checking Account	\$ 356,107
HOB Money Market Account	502,075
LAIF	<u>4,746,529</u>
Total Cash	\$5,604,711

On December 31, 2014, cash available in each fund was:

General Fund	\$3,452,936
General Fund Prop 1A	159,286
Water Fund	253,874
Water Conservation Fund	15,417
Wastewater Fund	302,778
Emergency Water System	<u>1,420,420</u>
Total Cash	\$5,604,711

On January 31, 2015, total available cash balances were:

HOB Main Checking Account	\$1,540,455
HOB Money Market Account	502,075
LAIF	<u>2,751,540</u>
Total Cash	\$4,794,070

On January 31, 2015, cash available in each fund was:

General Fund	\$2,813,922
General Fund Prop 1A	159,286
Water Fund	253,874
Water Conservation Fund	15,417
Wastewater Fund	302,778
Emergency Water System	<u>1,248,793</u>
Total Cash	\$4,794,070

Final balance amounts in the Water and Wastewater funds are determined after all other fiscal year activity is recorded, reconciled and audited. The above amounts in the Water Fund and the Wastewater Fund have been updated based on the audit for the fiscal year ended June 30, 2014.

INTERNAL LOANS

The only internal loan is the Army Corp of Engineers matching loan which was made consistent with the District's practice of maintaining pooled cash¹ available to cover the cash flow needs of the agency and of any individual Fund, to be restored to the General Fund.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
Water	\$ 166,000	\$ 166,000	\$ 157,726	Army Corp of Engineers Matching

¹ Pooled Cash & Investments - This account is used to inform the financial statement user that a pooling method is used and that these assets (e.g., cash) are not held by any specific fund. It should be noted that under the pooling approach a fund may overdraw its account in the pool. These overdrafts should be reported as liabilities, with a corresponding receivable (i.e., due to/from other funds), on the balance sheet. Bean, David R., Stephen J. Gauthier, and Paul E. Glick. *Governmental Accounting, Auditing, and Financial Reporting*. Chicago, IL: Government Finance Officers Association, 1988. Print.

EXTERNAL LOANS

As of January 31, 2015, the CCSD external debt is as shown in the following chart, including interest rates and prepayment penalty provisions.

**BOARD OF DIRECTORS' MEETING - FEBRUARY 26, 2015
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF LONG-TERM INFRASTRUCTURE-RELATED DEBT**

DESCRIPTION	State Revolving Fund Loan	Bank Note (Funds 2006 Refund of 1999 Bonds)	Bank Note (2014 Installment Sales Agreement for EWS)
DEBT HOLDER	SWRCB	City National Bank	Western Alliance Bank
ORIGINAL PRINCIPAL	\$2,592,324.38	\$2,245,000.00	\$8,939,000.00
INTEREST RATE	3.00%	4.55%	4.11%
FUND	Wastewater	Wastewater	Emergency Water Supply
DEPARTMENT	Wastewater	Wastewater	Water
FINAL PAYMENT DATE	5/28/2016	9/23/2023	8/1/2034
PRINCIPAL BALANCE @ 8/11/14	\$332,920	\$1,303,000	\$8,939,000
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015	\$164,069	\$109,000	\$149,181
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015	\$9,987	\$56,807	\$177,573
PROJECTED BALANCE @ 6/30/15**	\$168,851	\$1,194,000	\$8,789,819
PROJECTED PRINCIPAL PAYMENT(S) FFY 2015/2016	\$168,851	\$109,000	\$304,246
PROJECTED INTEREST PAYMENT(S) FFY 2015/2016	\$5,066	\$51,847	\$358,137
PROJECTED BALANCE @ 6/30/16**	\$0	\$1,085,000	\$8,485,573
PROJECTED PRINCIPAL PAYMENT(S) FFY 2016/2017	\$0	\$114,000	\$313,861
PROJECTED INTEREST PAYMENT(S) FFY 2016/2017	\$0	\$46,773	\$345,565
PROJECTED BALANCE @ 6/30/17**	\$0	\$971,000	\$8,171,712
PROJECTED PRINCIPAL PAYMENT(S) FFY 2017/2018	\$0	\$118,000	\$326,893
PROJECTED INTEREST PAYMENT(S) FFY 2016/2017	\$0	\$41,496	\$332,533
PROJECTED BALANCE @ 6/30/18**	\$0	\$853,000	\$7,844,819
PROJECTED INTEREST PAYMENTS FFY 14/15-17/18	\$15,053	\$196,923	\$1,213,808
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)*	\$173,987	\$161,731	\$659,975
PREPAYMENT PENALTY	No	Yes-3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	Yes - 5% until 8/1/2015; prepayment premium calculation before 8/1/2024; 0% on or after 8/1/2024

*Average is based on years with a balance outstanding for the entire year. Payoff years are excluded if final amount is less than normal.

**Presumes all scheduled payments are timely made.

**BOARD OF DIRECTORS' MEETING FEBRUARY 26, 2015
ADDENDUM TO GENERAL MANAGER'S REPORT
FIRE CHIEF'S REPORT**

Response information is attached and represents activities for the month of January 2015. Progress updates and highlights regarding the different programs and services our Department provides are identified below:

Prevention and Education (January 2015)

- **04** residential new and remodel fire plan reviews were completed.
- **06** residential and commercial technical fire inspections were conducted
- **21** engine company commercial fire and life safety inspections were conducted.
- **04** public education events.
- **03** residential smoke detectors were installed and or the batteries changed.

Meetings and Affiliations (January 2015)

- | | |
|-----------------------------------|------------------------------|
| • Haz Mat JPA Board | Jan. 05 1330-1500, SLO |
| • SLO County Chiefs Assn. Meeting | Jan. 07 0900-1200, Morro Bay |
| • Cambria Forest Committee | Jan. 14 1830-2200, Cambria |
| • Cambria PROS | Jan. 16 1000-1200, Cambria |
| • FSC Grant Stakeholders | Jan. 19 1330-1600, Cambria |
| • SLO Fire Safe Council | Jan. 22 0900-1300, Cambria |

Operations

The Fire Department honored PCF George Kaperonis as Firefighter of the Year at its annual post-holiday awards banquet on Saturday January 31. Firefighter Kaperonis was selected by a vote of his peers for his contributions to the Community and Department, as well as, his personal career achievements. Among these, successfully completing Paramedic training with the State of California and the National Registry.

Fire Crews responded to the report of a structure fire at the Cambria Pines Lodge on Monday February 16 at approximately 3:30 p.m. Firefighters arrived to find a chimney fire confined to the flu and extinguished it within 15 minutes. There was no damage to the building but staff at the lodge was advised to discontinue use of the fireplace until documented evidence is provided to the Fire Department that the chimney has been swept clean. Fire Department staff would like to advise all in the community that regular cleaning of chimney flus is required for wood burning fireplaces. The frequency of cleaning can vary with the amount of burning and use but in no case should be less than annually.

Prevention

The Cambria Fire Department recently participated in the Santa Lucia Career Day event. Firefighters were on hand to provide information to interested students about careers in the fire service and to answer questions about the job. The Career Day was held on February 18, 2015.

Firefighters would like to remind the residents and visitors to the community that although we have received rainfall, that significant drought conditions still exist. It is imperative for all residents and property owners to clear their properties of timber litter and combustibles around structures. Fire safety in this high fire severity interface can only be achieved by providing defensible space and utilizing ignition resistant building materials. Please contact the Fire Department for further information. 927-6240

CMB Fire Monthly Stats: Incidents

Categories	14-Jan	14-Feb	14-Mar	14-Apr	14-May	14-Jun	14-Jul	14-Aug	14-Sep	14-Oct	14-Nov	Dec-14	Totals
Fire	0												0
Hazardous Mat.	1												1
Medical*	49												49
Vehicle TC	1												1
Hazardous Situations	2												2
Public Service Assist	11												11
False Alarms	7												7
Agency Assist	0												0
Mutual Aid	0												0
Auto Aid	2												2
Rescue	0												0
Fire Investigations	0												0
Monthly Response Totals	73												
Cumulative Totals	73												73

BOARD OF DIRECTORS' MEETING – February 26, 2015
ADDENDUM TO GENERAL MANAGER'S REPORT FACILITIES AND RESOURCES
MANAGER'S REPORT

- Fiscalini Ranch:
 - § Storm:
 - Staff cleared 3 trees from 3 different trails on the Ranch.
 - § Dangerous Trees:
 - 3 dead and dangerous trees were cut down behind Warren Dr. 2 of the trees were 25" in diameter.
 - 5 more dead and dangerous trees are scheduled to be cut down along Warren Rd.

- CCSD Lots:
 - § Trees:
 - Two trees were topped. One tree is located on the 900 block of Hartford St. and the other on the 5300 block of Pembroke.
 - Staff is working on bids to top 5 dead and dangerous trees behind the 700 block of Huntington Rd.
 - § Trash Dumping:
 - A large amount of trash was dumped on a District lot on Ramsey Rd. The trash was picked up and hauled away.
 - This is the 3rd time in the last 3 years that this area has been used as a dump site.

- Vet's Hall:
 - § 37 events were held at Veterans Memorial Building since last Board Meeting. Among those events were: Weekly Farmers Market, Boy Scouts Fundraiser and American Legion Monthly Meetings
 - § Maintenance:
 - A leaking sink in the bar area was repaired, along with a plugged up line in the Men's restroom.
 - Kitchen exhaust grease filters were cleaned.
 - Staff is working on refinishing the hallway floor.

- Skate Park:
 - § Staff cleaned up graffiti at the park, weed wacked the perimeter and removed all trash.

- Facilities and Resources Supervisor attended the following meetings:
 - § Fire Safe Council Meeting: January 19th
 - § Beautify Cambria: January 27th and February 17th
 - § Tourism Board: February 3rd
 - § Budget Meeting: General Manager and Finance Manager: February 4th
 - § SDRMA Representative, Toured Facilities: February 10th

Submitted by:
Carlos Mendoza
Facilities and Resources Supervisor/
Fiscalini Ranch Preserve Manager

Water Department Staff Report

Major Projects:

1. SR3 well and Filtronics Plant upgrades for DDW Permit compliance
 - a. Sr3 well's existing casing was re-lined and a new sanitary seal was put in place. A new concrete slab was poured and all above ground piping was replaced.
 - b. We have currently finalized a contract with Water Systems Consulting to perform a water shed sanitary survey for all the districts wells, along with a Contact Time evaluation for the Filtronics Plant.
2. Advanced Water Treatment plant
 - a. A large amount of time has been put in to get all of the Permit and OMMP required sampling for the AWTP and impoundment basin together and set up with multiple labs. Due to the extensive amount of samples and permit requirements this has taken up a significant portion of staff time and resources to get done. Current sampling requires 200+ samples over 11 locations on a monthly basis
 - b. We are spending as much time as we have available learning the new system at the AWTP. So far Adeliano has been a wealth of information and a great teacher. Randy and Adeliano are still working on dialing in the system and getting everything to set process. Once this is accomplished it will give the operators a better understanding of the parameters we need to meet.
3. Fiscalini Tank
 - a. Working with Advanced technical Services to put together a scope of work and basic design for a replacement tank at the fiscalini tank site. As it has become corroded to the point where it has become a liability to the district and a public health and safety concern.
4. San Simeon well field
 - a. Collecting bids for new plc installation for the San Simeon well field to help manage the wells and facilitate a more uniform operation while the AWTP is in operation.
5. Cellular meter technology
 - a. We have installed a test group of 10 meters using cellular read technology we will continue to monitor those meters until we are able to understand the characteristics of cell meter technology and how we would like to move forward into the future.

Routine and special duties:

1. Meter reading and stage 3 conservation
 - a. Water has been reading meters monthly on a regular basis as part of stage 3 conservation after each meter reading the leak list is processed and we go out and notify the customers of the leak we also do our best to track down each leak for the home owner
 - b. In addition to the standard monthly stage 3 meter reads we read the town an additional time in January for the startup of the AWTP
 - c. We continue to have about 20-30 start stop reads a month to preform
2. Sampling
 - a. We are continuing to sample the fiscalini tank as required by the new operations permit due to the tanks poor integrity

Water Department Staff Report

- b. Performing routine bacti sampling on the water system every Tuesday to ensure we are sending safe drinking water to the public
 - c. We completed our first month of ground water sampling as required by the permit for the advanced water treatment plant this has dramatically increased our sampling work load.
3. Conservation
- a. We are continuing to do about 5 retro fit upon re sale inspections every Wednesday
 - b. we have been investigating numerous call about illegal water practices from members of the community
4. USA locations
- a. There was an unusually high number of usa locations last month due to all the road work being done in town by the county

Projects in the works

- 1. We are currently investigating options for Installing a sewer line or force main from the sr4 water treatment facility
- 2. There has been a few brief discussions with Jerry and Bob about what needs to be done to better facilitate the rodeo grounds booster station up grade.

BOARD OF DIRECTORS' MEETING FEBUARY 26, 2015

ADDENDUM TO GENERAL MANAGER'S REPORT

WASTEWATER SUPERVISOR REPORT

Wastewater Treatment Plant Operations (for January):

- Repairs performed on WWTP vehicles: F350 fuel line broken.
- WWTP alarms: scum wet well low level alarm.
- Alpha Electrical Service (AES) submitted proposal bid on wastewater treatment plant bower VFD installation and signed contract to perform the work.
- Confirmed with FRM and administration office on FRM continuation of work on clarifier drive gears and limit torque switch replacement that still needs to be addressed on clarifiers.
- Responded to private property concern from Bill Luye who resides above the wastewater treatment plant and CCSD boundaries. The concern was about a dead pine tree that may fall on his property. Carlos Mendoza Facilities and Resources Supervisor assisted me in a path forward to addressing the removal of this tree on CCSD property, Bid awarded to McCormick Tree Service.

Collection Systems & Lift Stations:

- Maintenance perform on Lift Station B generator. (Replaced radiator cap and added fluid).
- Fluid Resource Management completed 90% repairs on Lift Station 9.
- Responded to alarms on LS-B, A, LS-4 & LS8.
- Checked that all alarms are functioning at all lift stations.
- Assisted the Fire Department with cleanup of a spill to storm drainage form CCSD vehicle.
- FRM complete LS9 pumps pulley replacement and new generator installed by AES.
- Inspected new lateral connection at the Bluebird Motel.

Laboratory:

- Samples gathered for FGL.
- Ops10 data updated for 2015.
- Daily Testing for compliance reporting to local and state agencies.

Administrative:

- Submitted *monthly* report for December, 2014 to the "State Water Resources Control Board".
- Submitted 2014 *annual* report to the "State Water Resources Control Board".
- Completed Air Quality Monitoring Reports for CSLO – Air Pollutant Control District. Met with Tim Fuhs and inspected all CCSD wastewater generators for compliance.
- Made contact with "Peter Hauge" inspector – CSLO, on update of "Hazardous Material Business Plan," for the wastewater treatment facility. Was able to register on CSLO-CUPA data base and start on update of plans.
- Completed Hazardous Material Business Plan, SPCC Plan and Training Plan for San Luis Obispo County Health Agency.
- Interviewed and selected prospects for the vacant wastewater operator positions selected two applicants.

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JANUARY, 2015**

CONSENT AGENDA 7 A

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
ACCURATE MAILING SERVICE	59825	1/6/2015	1	700.00	WD/POSTAGE DEPOSIT UTILITY BILLS 01/2015
ACCURATE MAILING SERVICE	59825	1/6/2015	2	700.00	WW/POSTAGE DEPOSIT UTILITY BILLS 01/2015
ACCURATE MAILING SERVICE	59825	1/6/2015	3	100.00	WD/PREPAY MAILING SERVICES UTIL BILLS 01/2015
ACCURATE MAILING SERVICE	59825	1/6/2015	4	100.00	WW/PREPAY MAILING SERVICES UTIL BILLS 01/2015
ACCURATE MAILING SERVICE	59968	1/23/2015	1	(700.00)	WD/PRE-PAY POSTAGE DEPOSIT NOV/DEC UTILITY BILLS
ACCURATE MAILING SERVICE	59968	1/23/2015	2	(700.00)	WW/PRE-PAY POSTAGE DEPOSIT NOV/DEC UTILITY BILLS
ACCURATE MAILING SERVICE	59968	1/23/2015	3	(100.00)	WD/PRE-PAY MAILING SERVICE NOV/DEC UTILITY BILLS
ACCURATE MAILING SERVICE	59968	1/23/2015	4	(100.00)	WW/PRE-PAY MAILING SERVICE NOV/DEC UTILITY BILLS
ACCURATE MAILING SERVICE	59968	1/23/2015	5	315.48	WD/REMAINDER DUE MAILING NOV/DEC UTILITY BILLS
ACCURATE MAILING SERVICE	59968	1/23/2015	6	315.48	WW/REMAINDER DUE MAILING NOV/DEC UTILITY BILLS
ACCURATE MAILING SERVICE	59968	1/23/2015	7	854.14	WD/REMAINDER DUE POSTAGE NOV/DEC UTILITY BILLS
ACCURATE MAILING SERVICE	59968	1/23/2015	8	854.13	WW/PRE-PAY POSTAGE DEPOSIT NOV/DEC UTILITY BILLS
ADVANTAGE LASER PRODUCTS	59969	1/23/2015	1	323.00	ADM/PREMIUM CHECK STOCK & MICR TONER
				<u>2,662.23</u>	
AL'S SEPTIC PUMPING, INC	59919	1/15/2015	1	535.00	WD/PUMPING & ASSIST FROM HOLDING TANK/TRANSPORT
AL'S SEPTIC PUMPING, INC	59919	1/15/2015	1	765.00	WD/PUMPING & ASSIST FROM HOLDING TANK/TRANSPORT
				<u>1,300.00</u>	
ALL WAYS CLEAN	59839	1/9/2015	1	130.00	WD/MONTHLY CLEANING AUGUST 2014
ALL WAYS CLEAN	59839	1/9/2015	2	130.00	WW/MONTHLY CLEANING AUGUST 2014
ALL WAYS CLEAN	59916	1/15/2015	1	136.00	WD/MONTHLY CLEANING DECEMBER 2014
ALL WAYS CLEAN	59916	1/15/2015	2	136.00	WW/MONTHLY CLEANING DECEMBER 2014
				<u>532.00</u>	
ALLIANT INSURANCE SERVICES, IN	59917	1/15/2015	1	54,000.00	EWS/PERFORMANCE BOND CORRECTIVE ACTION
ALLSTAR FIRE EQUIPMENT	59970	1/23/2015	1	12.80	FD/SCOTT REPAIR-REPLACEMENT OF LEL SENSOR
ALLSTAR INDUSTRIAL SUPPLY	59971	1/23/2015	1	7,232.83	WW/COLLECTOR CHAIN
ALPHA ELECTRICAL SERVICE	59840	1/9/2015	1	315.00	WD/SERVICE CALL-SR4 WIRING FOR SCADA CONTROL
ALPHA FIRE & SECURITY CORP	59918	1/15/2015	1	135.00	F&R/MONITOR FIRE ALARM SYS VET'S HALL
ALWARD, ALAN	59956	1/15/2015	1	28.18	MQ CUSTOMER REFUND
ANDERSON, JOAN	59926	1/15/2015	1	100.00	RC/REBATE FOR TIER 3 WASHING MACHINE
APOSTOLES, MARIA OR HINRICHSE,	59927	1/15/2015	1	100.00	RC/REBATE FOR TIER 3 WASHING MACHINE
ARCHULETA, ORLANDO	59826	1/6/2015	1	45.00	WW/WIRELESS PHONE REIMB 01/2015
AT&T	59912	1/15/2015	1	86.11	WW/ALARM LIFT STATION B4 SVC THRU 01/24/15
AT&T	59964	1/22/2015	1	289.70	WD/ALARM VAN GORDON WELL FIELD JAN 2015
				<u>375.81</u>	
AT&T/CALNET2	59836	1/7/2015	1	17.07	WW/ALARM AT LIFT STN B1 924-1038 SVC THRU 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	17.05	WW/ALARM AT LIFT STN B2 924-1068 SVC THRU 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	17.05	WW/ALARM AT LIFT STN B 924-1492 SVC THRU 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	17.07	WW/ALARM AT LIFT STN A 924-1538 SVC THRU 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	17.05	WW/ALARM AT LIFT STN 8 924-1548 SVC THRU 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	17.05	WW/ALARM AT LIFT STN B3 924-1550 SVC THRU 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	17.62	WW/ALARM AT LIFT STN A1 927-1708 SVC THRU 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	17.20	WW/FAX LINE 927-0178 SVC THRU 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	17.11	WD/TELEMETRY SYSTEM 927-0398 SVC THRU 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	32.28	F&R/VETERAN'S HALL ALARM 927-0493 SCV THU 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	17.05	WW/ALARM AT LIFT STN 4 927-1518 SVC THRU 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	17.07	WW/ALARM AT LIFT STN 8 927-1591 SVC THRU 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	17.05	WD/BLDG PUMP STN LEIMERT TANK 1972 SVC TO 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	17.76	ADM/FAX LINE 927-5584 SVC THRU 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	59.29	WD/PHONE AND FAX LINES 927-6226 SVC THRU 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	145.23	FD/PHONE SVC 927-6240 SVC THRU 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	118.21	WW/PHONE SVC 927-6250 SVC THRU 12/09/14
AT&T/CALNET2	59836	1/7/2015	1	286.62	ADM/PHONE SERVICE 927-9223 MAIN OFF 12/09/14
AT&T/CALNET2	59965	1/22/2015	1	17.05	WW/ALARM AT LIFT STN B1 924-1038 SVC THRU 01/09/15
AT&T/CALNET2	59965	1/22/2015	1	17.05	WW/ALARM AT LIFT STN B2 924-1068 SVC THRU 01/09/15
AT&T/CALNET2	59965	1/22/2015	1	17.07	WW/ALARM AT LIFT STN B 924-1492 SVC THRU 01/09/15
AT&T/CALNET2	59965	1/22/2015	1	17.18	WW/ALARM AT LIFT STN A 924-1538 SVC THRU 01/09/15

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JANUARY, 2015**

CONSENT AGENDA 7 A

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
AT&T/CALNET2	59965	1/22/2015	1	17.10	WW/ALARM AT LIFT STN 8 924-1548 SVC THRU 01/09/15
AT&T/CALNET2	59965	1/22/2015	1	17.05	WW/ALARM AT LIFT STN B3 924-1550 SVC THRU 01/09/15
AT&T/CALNET2	59965	1/22/2015	1	17.60	WW/ALARM AT LIFT STN A1 927-1708 SVC THRU 01/09/15
AT&T/CALNET2	59965	1/22/2015	1	17.25	WW/FAX LINE 927-0178 SVC THRU 01/09/15
AT&T/CALNET2	59965	1/22/2015	1	17.28	WD/TELEMETRY SYSTEM 927-0398 SVC THRU 01/09/15
AT&T/CALNET2	59965	1/22/2015	1	32.28	F&R/VETERAN'S HALL ALARM 927-0493 SCV THU 01/09/15
AT&T/CALNET2	59965	1/22/2015	1	17.11	WW/ALARM AT LIFT STN 4 927-1518 SVC THRU 01/09/15
AT&T/CALNET2	59965	1/22/2015	1	17.06	WW/ALARM AT LIFT STN 8 927-1591 SVC THRU 01/09/15
AT&T/CALNET2	59965	1/22/2015	1	17.06	WD/BLDG PUMP STN LEIMERT TANK 1972 SVC TO 01/09/15
AT&T/CALNET2	59965	1/22/2015	1	18.11	ADM/FAX LINE 927-5584 SVC THRU 01/09/15
AT&T/CALNET2	59965	1/22/2015	1	58.13	WD/PHONE AND FAX LINES 927-6226 SVC THRU 01/09/15
AT&T/CALNET2	59965	1/22/2015	1	152.75	FD/PHONE SVC 927-6240 SVC THRU 01/09/15
AT&T/CALNET2	59965	1/22/2015	1	117.65	WW/PHONE SVC 927-6250 SVC THRU 01/09/15
AT&T/CALNET2	59965	1/22/2015	1	286.82	ADM/PHONE SERVICE 927-9223 MAIN OFF 01/09/15
				<u>1,736.43</u>	
BAILEY, LINDA & BRAD	59928	1/15/2015	1	100.00	RC/REBATE FOR TIER 3 WASHING MACHINE
BOLDEN, KEVIN	59929	1/15/2015	1	100.00	RC/REBATE FOR TIER 3 WASHING MACHINE
BORGES, JEFF	59957	1/15/2015	1	153.71	MQ CUSTOMER REFUND
BRENNTAG PACIFIC, INC.	59841	1/9/2015	1	380.02	WD/CHEMICALS 12/18/14
BRENNTAG PACIFIC, INC.	59973	1/23/2015	1	725.37	WW/CHEMICALS 01/07/15
BRENNTAG PACIFIC, INC.	59973	1/23/2015	1	245.50	WW/CHEMICALS 01/07/15
				<u>1,350.89</u>	
BURCHIEL, STEPHANIE	59930	1/15/2015	1	100.00	RC/REBATE FOR TIER 3 WASHING MACHINE
BUSINESSPLANS, INC.	59974	1/23/2015	1	259.00	ADM/MONTHLY HRA PLAN JANUARY 2015
CAL WEST RAIN	59842	1/9/2015	1	7,284.52	EWS/PULL PUMP AND INSTALL TEST PUMP
CAL-COAST MACHINERY	59843	1/9/2015	1	47.04	F&R/MAINT & REPAIR NON-LICENSED VEHICLE
CAMBRIA HARDWARE CENTER	59924	1/15/2015	1	33.91	WD/HARDWARE SUPPLIES DECEMBER
CAMBRIA HARDWARE CENTER	59924	1/15/2015	2	130.30	WD/HARDWARE SUPPLIES DECEMBER
CAMBRIA HARDWARE CENTER	59924	1/15/2015	3	45.35	WD/HARDWARE SUPPLIES DECEMBER
CAMBRIA HARDWARE CENTER	59924	1/15/2015	1	62.70	WW/HARDWARE SUPPLIES DECEMBER
CAMBRIA HARDWARE CENTER	59924	1/15/2015	2	43.34	WW/HARDWARE SUPPLIES DECEMBER
CAMBRIA HARDWARE CENTER	59924	1/15/2015	1	64.96	ADM/HARDWARE SUPPLIES DECEMBER
CAMBRIA HARDWARE CENTER	59924	1/15/2015	1	15.01	F&R/HARDWARE SUPPLIES DECEMBER
CAMBRIA HARDWARE CENTER	59924	1/15/2015	2	121.60	F&R/HARDWARE SUPPLIES DECEMBER
CAMBRIA HARDWARE CENTER	59924	1/15/2015	3	(30.61)	F&R/HARDWARE SUPPLIES DECEMBER
CAMBRIA HARDWARE CENTER	59924	1/15/2015	4	17.70	F&R/HARDWARE SUPPLIES DECEMBER
CAMBRIA HARDWARE CENTER	59924	1/15/2015	5	17.16	F&R/HARDWARE SUPPLIES DECEMBER
CAMBRIA HARDWARE CENTER	59924	1/15/2015	6	5.03	F&R/HARDWARE SUPPLIES DECEMBER
				<u>526.45</u>	
CAMBRIA TOWING	59872	1/9/2015	1	285.00	WW/FORD F350 LIC#1148462 TOWED TO PASO FORD 12/15
CAMBRIA VILLAGE SQUARE	59835	1/6/2015	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN 01/2015
CAMBRIA VILLAGE SQUARE	59990	1/23/2015	1	525.08	ADM/COMMON AREA MAINTENANCE & INSURANCE NOV/DEC 14
				<u>3,707.21</u>	
CANTRELL, LYDIA	59958	1/15/2015	1	49.08	MQ CUSTOMER REFUND
CARMEL & NACCASHA LLP	59827	1/6/2015	1	10,000.00	ADM/MONTHLY RETAINER 01/2015
CARMEL & NACCASHA LLP	59827	1/6/2015	2	2,000.00	ADM/MONTHLY RETAINER 07/2014 AMOUNT DUE
CARMEL & NACCASHA LLP	59975	1/23/2015	1	19.80	FD/COUNSEL SERVICES FOR NOVEMBER 2014
CARMEL & NACCASHA LLP	59975	1/23/2015	2	155.10	F&R/COUNSEL SERVICES FOR NOVEMBER 2014
CARMEL & NACCASHA LLP	59975	1/23/2015	3	6,233.73	ADM/COUNSEL SERVICES FOR NOVEMBER 2014
CARMEL & NACCASHA LLP	59975	1/23/2015	4	56.10	WD/COUNSEL SERVICES FOR NOVEMBER 2014
CARMEL & NACCASHA LLP	59975	1/23/2015	5	5,669.40	EWS/COUNSEL SERVICES FOR NOVEMBER 2014
CARMEL & NACCASHA LLP	59975	1/23/2015	6	56.10	WW/COUNSEL SERVICES FOR NOVEMBER 2014
CARMEL & NACCASHA LLP	59975	1/23/2015	7	(10,000.00)	ADM/RETAINER PAID FOR DECEMBER 2014
CARMEL & NACCASHA LLP	59975	1/23/2015	1	37.00	ADM/COUNSEL SERVICES FOR NOVEMBER 2014
CARMEL & NACCASHA LLP	59975	1/23/2015	2	830.50	EWS/COUNSEL SERVICES FOR NOVEMBER
CARMEL & NACCASHA LLP	59975	1/23/2015	1	239.25	FD/COUNSEL SERVICES FOR DECEMBER 2014

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JANUARY, 2015**

CONSENT AGENDA 7 A

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
CARMEL & NACCASHA LLP	59975	1/23/2015	2	5,404.70	ADM/COUNSEL SERVICES FOR DECEMBER 2014
CARMEL & NACCASHA LLP	59975	1/23/2015	3	74.25	RC/COUNSEL SERVICES FOR DECEMBER 2014
CARMEL & NACCASHA LLP	59975	1/23/2015	4	138.60	WD/COUNSEL SERVICES FOR DECEMBER 2014
CARMEL & NACCASHA LLP	59975	1/23/2015	5	12,551.40	EWS/COUNSEL SERVICES FOR DECEMBER 2014
CARMEL & NACCASHA LLP	59975	1/23/2015	6	424.05	WW/COUNSEL SERVICES FOR DECEMBER 2014
CARMEL & NACCASHA LLP	59975	1/23/2015	7	(10,000.00)	ADM/MONTHLY RETAINER PAID DECEMBER 2014
CARMEL & NACCASHA LLP	59975	1/23/2015	1	<u>1,424.50</u>	EWS/COUNSEL SERVICES FOR DECEMBER 2014
				25,314.48	
CAROLLO ENGINEERS	59920	1/15/2015	1	12,690.18	WW/PROFESSIONAL SERVICES 07/01/14 - 07/31/14
CAROLLO ENGINEERS	59920	1/15/2015	1	36,345.15	WW/PROFESSIONAL SERVICES 08/1/14 - 08/31/14
CAROLLO ENGINEERS	59920	1/15/2015	1	16,757.94	WW/PROFESSIONAL SERVICES 09/01/14 - 09/30/14
CAROLLO ENGINEERS	59920	1/15/2015	1	<u>17,380.20</u>	WW/PROFESSIONAL SERVICES 10/1/14 - 11/30/14
				83,173.47	
CARTER, BROCK	59931	1/15/2015	1	100.00	RC/REBATE FOR TIER 3 WASHING MACHINE
CDM CONSTRUCTORS INC.	59976	1/23/2015	1	1,215,728.25	EWS/CONTRACTOR'S APPLICATION PAYMENT
CDM SMITH INC.	59932	1/15/2015	1	944.88	EWS/TASK 3-TRACER TESTING
CDM SMITH INC.	59932	1/15/2015	2	8,479.63	EWS/TASK 88-ENVIRONMENTAL IS/MND
CDM SMITH INC.	59932	1/15/2015	3	31,627.15	EWS/TASK 9-ADDITIONAL PERMIT
CDM SMITH INC.	59932	1/15/2015	4	15,849.92	EWS/TASK 13-O&M MANUAL
CDM SMITH INC.	59932	1/15/2015	1	20,804.53	EWS/T3-INJECTION WELL DESIGN & BORING
CDM SMITH INC.	59932	1/15/2015	2	7,190.96	EWS/T9-PERMITTING SUPPORT
CDM SMITH INC.	59932	1/15/2015	3	4,166.91	EWS/T11-PROJECT MANAGEMENT
CDM SMITH INC.	59932	1/15/2015	4	(426.86)	EWS/OVER PAYMENT CREDIT FOR INV# 05052774D
CDM SMITH INC.	59932	1/15/2015	5	<u>(10.10)</u>	EWS/OVER PAYMENT CREDIT FOR INV# 05052774D
				88,627.02	
CENTRAL COAST BEARINGS	59921	1/15/2015	1	372.90	FD/COMPRESSOR MOTOR & FINISHED BORE A SHEAVE
CENTRAL COAST COFFEE ROASTING	59844	1/9/2015	1	89.28	F&R/OFFICE SUPPLIES
CHALIFOUX, CAROL	59933	1/15/2015	1	100.00	RC/REBATE FOR TIER 3 WASHING MACHINE
CHALIFOUX, JAMES	59934	1/15/2015	1	353.99	WD/REIMBURSEMENT FOR BROKEN REAR VIEW MIRROR
CHARTER COMMUNICATIONS	59845	1/9/2015	1	87.99	F&R/MONTHLY INTERNET VET'S HALL
CHARTER COMMUNICATIONS	59845	1/9/2015	2	185.99	F&R/MONTHLY INTERNET
CHARTER COMMUNICATIONS	59845	1/9/2015	3	88.00	WD/MONTHLY INTERNET
CHARTER COMMUNICATIONS	59845	1/9/2015	4	87.99	WW/MONTHLY INTERNET
CHARTER COMMUNICATIONS	59845	1/9/2015	5	279.99	ADM/MONTHLY INTERNET
CHARTER COMMUNICATIONS	59845	1/9/2015	6	175.99	FD/MONTHLY INTERNET
CHARTER COMMUNICATIONS	59977	1/23/2015	1	87.99	F&R/MONTHLY INTERNET SERVICE JAN 201 VET'S HALL
CHARTER COMMUNICATIONS	59977	1/23/2015	2	185.99	F&R/MONTHLY INTERNET SERVICE JAN 2015
CHARTER COMMUNICATIONS	59977	1/23/2015	3	88.00	WD/MONTHLY INTERNET SERVICE JAN 2015
CHARTER COMMUNICATIONS	59977	1/23/2015	4	87.99	WW/MONTHLY INTERNET SERVICE JAN 2015
CHARTER COMMUNICATIONS	59977	1/23/2015	5	279.99	ADM/MONTHLY INTERNET SERVICE JAN 2015
CHARTER COMMUNICATIONS	59977	1/23/2015	6	<u>175.99</u>	FD/MONTHLY INTERNET SERVICE JAN 2015
				1,811.90	
CITY NATIONAL BANK	59978	1/23/2015	1	27,163.50	WW/REFINANCE 1999 REVENUE BOND
COMPUTER-TECHS, INC.	59979	1/23/2015	1	99.00	WW/DEAD PHONE LINE
CORBIN WILLITS SYSTEMS	59828	1/6/2015	1	1,199.12	ADM/MTHLY SUPPORT AGRMT - MOMS SOFTWARE 01/2015
COURIER SYSTEMS	59846	1/9/2015	1	12.00	ADM/DELIVERY SERVICE TO THE BLUE PRINTERS 12/18/14
COURIER SYSTEMS	59846	1/9/2015	1	12.00	ADM/DELIVERY SERVICE TO CARMEL & NACCASHA
COURIER SYSTEMS	59922	1/15/2015	1	12.00	ADM/DELIVERY SERVICE TO BLUE PRINTER 12/29/14
COURIER SYSTEMS	59922	1/15/2015	1	12.00	ADM/DELIVERY SERVICE TO SLO COUNTY CLERK 12/30/14
COURIER SYSTEMS	59980	1/23/2015	1	<u>12.00</u>	ADM/DELIVERY SERVICE TO CARMEL & NACCASHA 01/09/15
				60.00	
COWAN, CHARLEEN	59935	1/15/2015	1	25.00	RC/REBATE REPLACED 3.0GPF W/ 1.28GPF TOILET
CRYSTAL SPRINGS WATER CO.	59847	1/9/2015	1	34.04	WW/DISTILLED & SPRING DRINKING WATER DECEMBER 2014
CRYSTAL SPRINGS WATER CO.	59847	1/9/2015	1	10.99	WW/SPRING DRINKING WATER

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JANUARY, 2015**

CONSENT AGENDA 7 A

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
				45.03	
CULLIGAN-KITZMAN WATER	59981	1/23/2015	1	80.00	FD/WATER SOFTENER SERVICES DEC. 2014
D'ACQUISTO, JOSH	59959	1/15/2015	1	24.41	MQ CUSTOMER REFUND
DELAUER, BEVERLY	59936	1/15/2015	1	100.00	RC/REBATE FOR TIER 3 WASHING MACHINE
DELTA LIQUID ENERGY	59982	1/23/2015	1	667.62	F&R/REFILL TANK
DELTA LIQUID ENERGY	59982	1/23/2015	1	40.00	F&R/LABOR
DELTA LIQUID ENERGY	59982	1/23/2015	1	397.98	F&R/REPAIR TANK
				1,105.60	
ERIC'S EQUIPMENT REPAIR	59983	1/23/2015	1	250.00	FD/MAINT & REPAIR VEHICLES
FEDEX	59984	1/23/2015	1	24.82	EWS/DELIVERY TO ALLIANT INSURANCE SERVICES
FENCE FACTORY, THE	59848	1/9/2015	1	52.50	F&R/FENCE RENTAL 12/14 - 01/15
FGL ENVIRONMENTAL	59849	1/9/2015	1	100.00	WD/ORGANIC ANALYSIS
FGL ENVIRONMENTAL	59849	1/9/2015	1	90.00	WD/BACTI & SUPPORT ANALYSIS 11/24/14
FGL ENVIRONMENTAL	59849	1/9/2015	1	20.00	WD/BACTI ANALYSIS 11/24/14
FGL ENVIRONMENTAL	59849	1/9/2015	1	56.00	WD/INORGANIC ANALYSIS 11/24/14
FGL ENVIRONMENTAL	59849	1/9/2015	1	100.00	WD/ORGANIC ANALYSIS 11/24/14
FGL ENVIRONMENTAL	59849	1/9/2015	1	425.00	WD/INORGANIC ANALYSIS 12/02/14
FGL ENVIRONMENTAL	59849	1/9/2015	1	54.00	WW/INORGANIC ANALYSIS 12/01/14
FGL ENVIRONMENTAL	59937	1/15/2015	1	90.00	WD/BACTI & SUPPORT ANALYSIS 12/09/14
FGL ENVIRONMENTAL	59937	1/15/2015	1	20.00	WD/BACTI ANALYSIS 12/09/14
FGL ENVIRONMENTAL	59937	1/15/2015	1	90.00	WD/BACTI & SUPPORT ANALYSIS 12/16/14
FGL ENVIRONMENTAL	59985	1/23/2015	1	42.00	EWS/BACTI ANALYSIS 12/17/14
FGL ENVIRONMENTAL	59985	1/23/2015	1	42.00	EWS/BACTI ANALYSIS 12/17/14
FGL ENVIRONMENTAL	59985	1/23/2015	1	300.00	EWS/BACTI, INORGANIC & ORGANIC ANALYSIS 12/17/14
FGL ENVIRONMENTAL	59985	1/23/2015	1	155.00	EWS/INORGANIC & ORGANIC ANALYSIS 12/17/14
FGL ENVIRONMENTAL	59985	1/23/2015	1	260.00	EWS/INORGANIC & ORGANIC ANALYSIS 12/17/14
FGL ENVIRONMENTAL	59985	1/23/2015	1	42.00	EWS/INORGANIC ANALYSIS 12/17/14
FGL ENVIRONMENTAL	59985	1/23/2015	1	90.00	WD/BACTI & SUPPORT ANALYSIS 12/22/14
FGL ENVIRONMENTAL	59985	1/23/2015	1	20.00	WD/BACTI ANALYSIS 12/22/14
FGL ENVIRONMENTAL	59985	1/23/2015	1	110.00	WD/BACTI & SUPPORT ANALYSIS
				2,106.00	
FIRST BANKCARD	59911	1/15/2015	1	-	F&R/C MENDOZA VISA CHARGES DEC 2014
FIRST BANKCARD	59911	1/15/2015	2	942.69	WELDING CABINET AND SAFETY EQUIPMENT
FIRST BANKCARD	59911	1/15/2015	3	139.73	NETGEAR R6100 AND WIRELESS KEYBOARD
FIRST BANKCARD	59911	1/15/2015	2	6.04	GRAND JURY SESSION IN SAN LUIS OBISPO
FIRST BANKCARD	59911	1/15/2015	3	62.68	MEETING EXPENSE
FIRST BANKCARD	59911	1/15/2015	4	7.35	MEETING EXPENSE
FIRST BANKCARD	59911	1/15/2015	5	44.70	EWS TOUR WITH COASTAL COMMISSION HOWELL
FIRST BANKCARD	59911	1/15/2015	6	4.50	MEETING EXPENSE
FIRST BANKCARD	59911	1/15/2015	7	37.09	MEETING EXENSE AGENDA REVIEW
FIRST BANKCARD	59911	1/15/2015	2	55.76	EMERGENCY OPERATIONS MEETING
FIRST BANKCARD	59911	1/15/2015	3	72.00	TRAINING MEETING
FIRST BANKCARD	59911	1/15/2015	4	113.56	STORM EVENT MEETING
FIRST BANKCARD	59911	1/15/2015	2	48.76	CLOSED SESSION MEETING
FIRST BANKCARD	59911	1/15/2015	3	100.00	WASTEWATER OPERATOR GRADE 1/GRADE2 JOB POSTING
FIRST BANKCARD	59911	1/15/2015	4	100.00	WASTEWATER OPERATOR GRADE 1/GRADE2 JOB POSTING
FIRST BANKCARD	59911	1/15/2015	5	200.00	WASTEWATER OPERATOR GRADE 1/GRADE2 JOB POSTING
FIRST BANKCARD	59911	1/15/2015	6	200.00	WASTEWATER OPERATOR GRADE 1/GRADE2 JOB POSTING
FIRST BANKCARD	59911	1/15/2015	7	587.60	SIX CONSERVATION STREET BANNERS
FIRST BANKCARD	59911	1/15/2015	8	125.00	WASTEWATER OPERATIO I JOB POSTING
FIRST BANKCARD	59911	1/15/2015	9	125.00	WASTEWATER OPERATOR II JOB POSTING
FIRST BANKCARD	59911	1/15/2015	10	21.00	MEETING EXPENSE
FIRST BANKCARD	59911	1/15/2015	11	100.00	ADMINISTRATIVE TECHNICIAN JOB POSTING
FIRST BANKCARD	59911	1/15/2015	12	134.20	ADMIN CHRISTMAS PARTY
				3,227.66	
FIVE CITIES FIRE AUTHORITY	59850	1/9/2015	1	225.00	FD/OPERATOR 1B COURSE- MIKE BURKEY
GERBER'S AUTO SERVICE	59851	1/9/2015	1	20.00	WW/MAINT & REPAIR VEHICLE-FORD F350 LIC#1148462

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JANUARY, 2015**

CONSENT AGENDA 7 A

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
GLITCH, JAMES/SUSAN	59938	1/15/2015	1	100.00	RC/REBATE FOR TIER 3 WASHING MACHINE
GRACE ENVIRONMENTAL SERVICES	59852	1/9/2015	1	1,741.00	WW/FACILITY & LIFT STATION REVIEW 09/25-09/26/14
GRAINGER	59986	1/23/2015	1	499.61	WW/MAINT & REPAIR TREATMENT PLANT
GRESENS, ROBERT C.	59829	1/6/2015	1	45.00	WD/WIRELESS REIMB 01/2015
GRUBER, JEROME	59830	1/6/2015	1	45.00	ADM/WIRELESS REIMB 01/2015
HAUSER, THOMAS OR HULLARY, KRI	59939	1/15/2015	1	356.58	RC/REIMB. ASSNMT DEPOSIT APN
HOME DEPOT CREDIT SERVICE	59940	1/15/2015	1	130.62	F&R/MAINT & REPAIR BUILDINGS
INNOVATIVE CONCEPTS	59831	1/6/2015	1	25.00	ADM/CIS HOSTING & FIRE WEBSITE HOSTING 01/2015
INNOVATIVE CONCEPTS	59831	1/6/2015	2	25.00	FD/CIS HOSTING & FIRE WEBSITE HOSTING 01/2015
				<u>50.00</u>	
J B DEWAR	59853	1/9/2015	1	1,182.52	WW/431.7 GLS DIESEL
J B DEWAR	59853	1/9/2015	1	1,256.82	F&R/260 GLS GASOLINE & 196 GLS DIESEL
J B DEWAR	59853	1/9/2015	1	944.75	WW/370 GLS DIESEL
J B DEWAR	59987	1/23/2015	1	809.37	FD/50 GLS GASOLINE & 250 GLS DIESEL
J B DEWAR	59987	1/23/2015	1	177.05	FD/10 GLS SMALL ENGINE FUEL
J B DEWAR	59987	1/23/2015	1	676.64	FD/265 GLS GASOLINE
J B DEWAR	59987	1/23/2015	1	622.44	F&R/230 GLS GASOLINE
J B DEWAR	59987	1/23/2015	1	119.91	FD/45 GLS GASOLINE
J B DEWAR	59987	1/23/2015	1	656.90	FD/270 GLS DIESEL
J B DEWAR	59987	1/23/2015	1	1,338.15	FD/550 GLS DIESEL
J B DEWAR	59987	1/23/2015	1	707.05	F&R/225 GLS GASOLINE & 82 GLS DIESEL
J B DEWAR	59987	1/23/2015	1	12.62	FD/SERVICE CHARGE
				<u>8,504.22</u>	
JEFF SMITH PLUMBING	59988	1/23/2015	1	86.00	F&R/REPAIR WALLMOUNT FAUCET
JOHN DEERE FINANCIAL	59832	1/6/2015	1	522.49	F&R/MONTHLY PYMT COMPACT UTILITY TRACTOR 01/2015
KENNEDY, JACQUELINE	59941	1/15/2015	1	100.00	RC/REBATE FOR TIER 3 WASHING MACHINE
LABOSSIERE, J. ALLEYNE	59854	1/9/2015	1	3,990.00	ADM/PROF SERVICES 11/1/14 - 11/30/14
LABOSSIERE, J. ALLEYNE	59942	1/15/2015	1	922.50	ADM/PROF SERVICES 12/1/14 - 12/31/14
LABOSSIERE, J. ALLEYNE	59942	1/15/2015	2	5,880.00	ADM/PROF SERVICES 12/1/14 - 12/31/14
				<u>10,792.50</u>	
LAHR ELECTRIC MOTORS	59855	1/9/2015	1	1,256.35	WW/1 HP MOTOR FOR THE CLARIFIER DRIVES
LEHRMAN, JADE	59960	1/15/2015	1	15.01	MQ CUSTOMER REFUND
LIGHTHOUSE LITHO	59856	1/9/2015	1	129.01	WW/BUSINESS CARDS FOR WW SUPERVISOR
LIGHTHOUSE LITHO	59943	1/15/2015	1	170.68	ADM/BUSINESS CARDS FOR GAIL ROBINETTE
				<u>299.69</u>	
MADRID, MONIQUE	59944	1/15/2015	1	213.80	ADM/REIMB TRVL EXP CALPERA RLTHS TRNG 11/16-11/18
MCMASTER-CARR SUPPLY CO	59857	1/9/2015	1	143.51	WD/DEPARTEMENT OPERATING SUPPLIES
MEDSTOP URGENT CARE	59858	1/9/2015	1	284.00	WW/PRE-EMPLOYMENT PHYSICAL
MENDOZA, CARLOS	59833	1/6/2015	1	22.50	F&R/WIRELESS REIMB 01/2015
MENDOZA, CARLOS	59833	1/6/2015	2	22.50	ADM/WIRELESS REIMB 01/2015
				<u>45.00</u>	
MILLER DRILLING COMPANY	59859	1/9/2015	1	12,881.13	EWS/SAN SIMEON CREEK- INSTALL OF SUBMERSIBLE PUMP
MILLER, MARK	59834	1/6/2015	1	45.00	FD/WIRELESS REIMB 01/2015
MINER'S ACE HARDWARE	59989	1/23/2015	1	136.59	F&R/DEPARTMENT OPERATING SUPPLIES
NAPA AUTO PARTS	59860	1/9/2015	1	38.72	WW/MAINT & REPAIR TREATMENT PLANT
NAPA AUTO PARTS	59860	1/9/2015	1	68.95	WW/MAINT & REPAIR GENERATOR- LIFT STATIONS

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JANUARY, 2015**

CONSENT AGENDA 7 A

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
NAPA AUTO PARTS	59860	1/9/2015	1	30.06	WW/MAINT & REPAIR TREATMENT PLANT
NAPA AUTO PARTS	59860	1/9/2015	1	8.05	WW/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59860	1/9/2015	1	119.27	WW/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59860	1/9/2015	1	58.04	FD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59860	1/9/2015	1	139.26	FD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	59860	1/9/2015	1	<u>7.51</u>	WW/MAINT & REPAIR GENERATOR
				469.86	
ORTIZ, PATTI	59961	1/15/2015	1	36.65	MQ CUSTOMER REFUND
PACIFIC GAS & ELECTRIC	59838	1/7/2015	1	21.68	ADM/ELEC SVC 1316 TAMSEN #203 DEC 2014
PACIFIC GAS & ELECTRIC	59838	1/7/2015	1	10.84	WD/ELEC SVC VAN GORDON CRK RD DEC 2014
PACIFIC GAS & ELECTRIC	59838	1/7/2015	1	22.09	WD/9110 CHARING LN DEC 2014
PACIFIC GAS & ELECTRIC	59838	1/7/2015	2	412.57	WD/1320 SAN SIMEON CRK RD DEC 2014
PACIFIC GAS & ELECTRIC	59838	1/7/2015	3	45.29	WD/1330 SAN SIMEON CRK WELL SS-2 DEC 2014
PACIFIC GAS & ELECTRIC	59838	1/7/2015	4	1,363.44	WD/1340 SAN SIMEON CRK WELL SS-1 DEC 2014
PACIFIC GAS & ELECTRIC	59838	1/7/2015	5	343.00	WD/6425 CAMBRIA PINES RD LEIMERT TANK DEC 2014
PACIFIC GAS & ELECTRIC	59838	1/7/2015	6	25.49	WD/988 MANOR WAY DEC 2014
PACIFIC GAS & ELECTRIC	59838	1/7/2015	7	1,527.08	WD/2031 RODEO GROUNDS WATER YARD DEC 2014
PACIFIC GAS & ELECTRIC	59838	1/7/2015	8	115.85	WD/2499 VILLAGE LN WELL SR-3 DEC 2014
PACIFIC GAS & ELECTRIC	59838	1/7/2015	9	305.08	WD/975 STUART STREET TANKS DEC 2014
PACIFIC GAS & ELECTRIC	59863	1/9/2015	1	627.11	WW/ELECTRIC SERVICE SS CRK RD SEP 20144
PACIFIC GAS & ELECTRIC	59863	1/9/2015	1	627.11	WW/ELECTRIC SERVICE SS CRK RD SEP 20144
PACIFIC GAS & ELECTRIC	59914	1/15/2015	1	40.27	F&R/WEST VILLAGE DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	2	18.68	F&R/EAST VILLAGE DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	3	1,187.60	F&R/STREET LIGHTING DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	4	266.45	F&R/VET'S HALL DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	5	527.83	FD/2850 BURTON DRIVE DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	6	22.32	FD/2850 BURTON DRIVE DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	7	344.48	ADM/ADMIN OFFICE DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	8	88.50	ADM/RADIO SHACK DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	1	1,030.83	WD/ELEC SVC SR CRK WELL PUMP DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	1	331.99	WW/LIFT STA A DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	2	141.58	WW/LIFT STA 9 DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	3	103.20	WW/LIFT STA B-2 DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	4	281.95	WW/LIFT STA A-1 DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	5	471.50	WW/LIFT STA B DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	6	223.59	WW/LIFT STA B-3 DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	7	346.55	WW/LIFT STA B-4 DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	8	215.11	WW/LIFT STA WELL 9P7 DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	9	19.11	WW/LIFT STA LIFT STA 8 DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	10	10,792.78	WW/TREATMENT PLANT DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	11	16.40	WW/LIFT STA 4 DEC 2014
PACIFIC GAS & ELECTRIC	59914	1/15/2015	12	126.60	WW/LIFT STA B1 DEC 2014
PACIFIC GAS & ELECTRIC	59915	1/15/2015	1	<u>1,570.91</u>	WD/990 S SIMEON CRK EWS TR PLANT DEC '14
				23,614.86	
PACIFIC PUBLISHERS LLC	59861	1/9/2015	1	254.25	FD/TIDE LOGS
PASO ROBLES FORD	59862	1/9/2015	1	4,079.95	WW/MAINT & REPAIR VEHICLES- FORD F350 LIC#1148462
PASO ROBLES FORD	59862	1/9/2015	1	<u>416.24</u>	WW/MAINT & REPAIR- FORD F350 LIC#1148463
				4,496.19	
PETTY CASH	59967	1/23/2015	1	45.22	ADM/BOARD OF DIRECTORS COFFEE AND WATER
PETTY CASH	59967	1/23/2015	2	11.00	ADM/COMPANY CAR WASH
PETTY CASH	59967	1/23/2015	3	8.21	ADM/WATER AND DISH SOAP
PETTY CASH	59967	1/23/2015	4	39.95	FD/REPLENISH FRONT CASH DRAWER/POSTAL BAG
PETTY CASH	59967	1/23/2015	5	3.00	ADM/MEETING EXPENSE
PETTY CASH	59967	1/23/2015	6	24.50	ADM/EMPLOYEE RECRUITMENT MEETING
PETTY CASH	59967	1/23/2015	7	<u>36.01</u>	ADM/POSTAGE EXPENSE
				167.89	
PITNEY BOWES CREDIT- PBCC	59864	1/9/2015	1	135.99	ADM/QUARTERLY LEASE MAILING EQUIP 10/01 - 12/31/14
PITNEY BOWES PURCH POWER	59865	1/9/2015	1	1,118.99	ADM/POSTAGE DOWNLOADED TO METER 12/3/14
POPPEHEINER, LINDA	59945	1/15/2015	1	75.00	RC/REBATE REPLACED 3 3.0GPF W/ 1.28GPF TOILETS
POSEMSKY, JACK/SHARON	59946	1/15/2015	1	190.58	RC/REFUND BAL OF DEP FOR WL ASSIGNMENT

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JANUARY, 2015**

CONSENT AGENDA 7 A

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
PROCARE JANITORIAL SUPPLY	59866	1/9/2015	1	1,788.75	F&R/JANITORIAL SUPPLIES FOR VET'S HALL FLOOR
QUILL CORP	59867	1/9/2015	1	60.93	WW/OFFICE SUPPLIES
RAIN FOR RENT	59868	1/9/2015	1	818.40	WD/MAINT & REPAIR SR4 WELL
RETIREE00	59880	1/14/2015	1	414.78	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE01	59881	1/14/2015	1	700.91	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE02	59882	1/14/2015	1	658.60	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE04	59883	1/14/2015	1	414.78	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE05	59884	1/14/2015	1	414.78	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE06	59885	1/14/2015	1	146.39	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE07	59886	1/14/2015	1	289.45	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE08	59887	1/14/2015	1	414.78	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE09	59888	1/14/2015	1	146.39	ADM/MONTHLY HEALTH INSUR PREM REIMB FOR FEB '15
RETIREE10	59889	1/14/2015	1	289.45	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE11	59890	1/14/2015	1	146.39	FR/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE12	59891	1/14/2015	1	700.91	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE13	59892	1/14/2015	1	195.37	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE14	59893	1/14/2015	1	146.39	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE15	59894	1/14/2015	1	146.39	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE16	59895	1/14/2015	1	414.78	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE17	59896	1/14/2015	1	414.78	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE19	59897	1/14/2015	1	887.96	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE20	59898	1/14/2015	1	146.39	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE21	59899	1/14/2015	1	24.39	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE22	59900	1/14/2015	1	700.91	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE23	59901	1/14/2015	1	414.78	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE24	59902	1/14/2015	1	146.39	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE26	59903	1/14/2015	1	947.78	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE27	59904	1/14/2015	1	700.91	FR/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE28	59905	1/14/2015	1	414.78	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE29	59906	1/14/2015	1	414.78	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE30	59907	1/14/2015	1	700.91	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE31	59908	1/14/2015	1	289.45	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE32	59909	1/14/2015	1	700.91	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
RETIREE33	59910	1/14/2015	1	289.45	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR FEB '15
				<u>12,835.11</u>	
REVELES, JOSE	59947	1/15/2015	1	660.00	F&R/CLEAN VET'S HALL & PUBLIC RESTROOMS
REVELES, JOSE	59947	1/15/2015	1	600.00	ADM/OFFICE CLEANING 12/14 12/20 12/26 1/3/15
				<u>1,260.00</u>	
SAMPSON, CINDY	59962	1/15/2015	1	13.34	MQ CUSTOMER REFUND
SCOTT O'BRIEN FIRE SAFETY	59869	1/9/2015	1	146.50	F&R/SEMI ANNUAL SVC & CERT OF SUPPRESION SYSTEM
SCOTT O'BRIEN FIRE SAFETY	59869	1/9/2015	1	897.10	WW/FIRE EXTINGUISHERS INSPECTIONS AND SERVICES
SCOTT O'BRIEN FIRE SAFETY	59869	1/9/2015	1	171.95	WD/FIRE EXTINGUISHER INSPECTIONS & SERVICES
				<u>1,215.55</u>	
SOMACH, SIMMONS & DUNN	59925	1/15/2015	1	186.38	EWS/LEGAL SERVICES THRU NOVEMBER 2014
STATE BOARD OF EQUALIZATION	59870	1/9/2015	1	725.00	ADM/USE TAXES DUE ACCT# 102-632233
TAUTENHAHN, GUNTHER/ETTA	59963	1/15/2015	1	12.10	MQ CUSTOMER REFUND
TECHXPRESS, INC.	59948	1/15/2015	1	3,005.00	ADM/MONTHLY NETGUARD IT SERVICE JAN 2015
TERRAIN	59871	1/9/2015	1	1,739.00	WW/SERVICE TO REPAIR CLARIFIER
THE BLUEPRINTER	59972	1/23/2015	1	33.77	WW/OUTFALL SEWER
THE DOCUTEAM	59923	1/15/2015	1	330.50	ADM/DOCUMENT STORAGE DECEMBER 2014
THE GAS COMPANY	59837	1/7/2015	1	136.10	F&R/GAS SVC VETERAN'S HALL DEC 2014
THE GAS COMPANY	59837	1/7/2015	1	29.28	ADM/GAS SVC 1316 TAMSEN #201 DEC 2014
THE GAS COMPANY	59837	1/7/2015	1	28.26	ADM/GAS SVC 1316 TAMSEN #201 DEC 2014
THE GAS COMPANY	59837	1/7/2015	1	46.23	FD/GAS SVC 5490 HEATH LN DEC 2014

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JANUARY, 2015**

CONSENT AGENDA 7 A

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
THE GAS COMPANY	59837	1/7/2015	1	38.41	WW/GAS SVC 5500 HEATH LANE #8 DEC 2014
THE GAS COMPANY	59837	1/7/2015	1	123.98	WW/GAS SVC 5500 HEATH LANE DEC 2014
THE GAS COMPANY	59913	1/15/2015	1	184.15	FD/GAS SVC 2850 BURTON DRIVE DEC 2014
				<u>586.41</u>	
THE TRIBUNE	59873	1/9/2015	1	416.00	ADM/RECRUITMENT ADS DECEMBER 2014
THE TRIBUNE	59873	1/9/2015	2	416.00	WW/RECRUITMENT ADS DECEMBER 2014
THE TRIBUNE	59873	1/9/2015	3	416.00	F&R/RECRUITMENT ADS DECEMBER 2014
THE TRIBUNE	59873	1/9/2015	1	396.00	WD/RECRUITMENT ADS: WATER OPERATOR I
THE TRIBUNE	59873	1/9/2015	2	396.00	WW/RECRUITMENT ADS: SUPERVISOR
				<u>2,040.00</u>	
TPB INVESTMENTS INC.	59991	1/23/2015	1	149,181.00	EWS/BANK LOAN PRINCIPAL & INTEREST
TPB INVESTMENTS INC.	59991	1/23/2015	2	177,573.24	EWS/BANK LOAN PRINCIPAL & INTEREST
				<u>326,754.24</u>	
UNIVERSAL ACOUSTIC & EMISSION	59874	1/9/2015	1	939.42	WW/BLOWER FILTERS
UPTON, DEXTER C	59949	1/15/2015	1	100.00	RC/REBATE FOR TIER 3 WASHING MACHINE
USA BLUE BOOK	59875	1/9/2015	1	162.57	WW/LAB SUPPLIES- POLYETHYLENE WIDE MOUTH JAR
USA BLUE BOOK	59950	1/15/2015	1	99.64	WD/MAINT & REPAIR WATER STORAGE TANKS
				<u>262.21</u>	
VERIZON WIRELESS	59966	1/22/2015	1	33.69	FD/MONTHLY CELL PHONE SERVICE DEC 2014
VERIZON WIRELESS	59966	1/22/2015	2	73.09	FD/MONTHLY CELL PHONE SERVICE DEC 2014
VERIZON WIRELESS	59966	1/22/2015	1	27.48	FD/MONTHLY CELL PHONE SERVICE DEC 2014
VERIZON WIRELESS	59966	1/22/2015	2	66.69	FD/MONTHLY CELL PHONE SERVICE DEC 2014
VERIZON WIRELESS	59966	1/22/2015	3	36.13	FD/MONTHLY CELL PHONE SERVICE DEC 2014
				<u>237.08</u>	
WAYNE, GARY	59951	1/15/2015	1	50.00	RC/REBATE REPLACED 2 3.0GPF W/ 1.28GPF TOILETS
WHIRLWIND EXCAVATING	59952	1/15/2015	1	21,865.00	WD/CAMBRIA STREET CROSSING
WILSON BOHANNAN PADLOCK CO	59876	1/9/2015	1	52.98	WW/BRASS PADLOCKS
WILSON BOHANNAN PADLOCK CO	59876	1/9/2015	2	190.41	WW/BRASS PADLOCKS
				<u>243.39</u>	
WINQUIST, FLOYD	59954	1/15/2015	1	25.00	RC/REBATE REPLACED 3.0GPF W/ 1.28GPF TOILET
WINSOR CONSTRUCTION, INC.	59877	1/9/2015	1	140.18	F&R/CRUSHED RED ROCK, BASE, GREEN WASTE DISPOSAL
WINSOR CONSTRUCTION, INC.	59953	1/15/2015	1	40.00	F&R/GREEN WASTE DISPOSAL 1/7/15
				<u>180.18</u>	
WISEMAN, EVELYN	59955	1/15/2015	1	190.58	RC/REFUND BAL OF DEP FOR WL ASSIGNMENT
WOLF, ROSE L.	59878	1/9/2015	1	527.54	FD/REFUND MISAPPLIED PAYMENT
XEROX BUSINESS SERVICES LLC	59879	1/9/2015	1	795.00	FD/FIREHOUSE SOFTWARE LICENSE
AFLAC (AMER FAM LIFE INS)	4014	1/2/2015	1	186.43	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	4014	1/2/2015	1	36.37	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	4029	1/13/2015	1	186.43	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	4029	1/13/2015	1	36.37	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	4044	1/28/2015	1	186.43	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	4044	1/28/2015	1	36.37	VOLUNTARY INS-PRETAX
				<u>668.40</u>	
AMERITAS	4055	1/29/2015	1	2,469.21	DENTAL INSURANCE-YER
AMERITAS	4055	1/29/2015	2	(39.13)	DENTAL INSURANCE-YER
AMERITAS	4055	1/29/2015	3	30.21	DENTAL INSURANCE-YER
AMERITAS	4055	1/29/2015	4	(0.05)	DENTAL INSURANCE-YER
AMERITAS	4055	1/29/2015	1	356.44	DENTAL INSURANCE-YER
				<u>2,816.68</u>	
CAMBRIA COMMUNITY SERVICES DIS	4015	1/2/2015	1	950.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4015	1/2/2015	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4015	1/2/2015	3	100.00	MEDICAL REIMBURSEMNT

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JANUARY, 2015**

CONSENT AGENDA 7 A

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
CAMBRIA COMMUNITY SERVICES DIS	4015	1/2/2015	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4015	1/2/2015	5	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4015	1/2/2015	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4030	1/13/2015	1	950.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4030	1/13/2015	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4030	1/13/2015	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4030	1/13/2015	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4030	1/13/2015	5	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4030	1/13/2015	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4045	1/28/2015	1	950.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4045	1/28/2015	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4045	1/28/2015	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4045	1/28/2015	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4045	1/28/2015	5	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	4045	1/28/2015	6	250.00	MEDICAL REIMBURSEMNT
				<u>5,550.00</u>	
CAMBRIA FIRE FIGHTERS LOCAL 46	4018	1/2/2015	1	240.00	DUES-FIRE IAFF
CAMBRIA FIRE FIGHTERS LOCAL 46	4032	1/13/2015	1	240.00	DUES-FIRE IAFF
CAMBRIA FIRE FIGHTERS LOCAL 46	4048	1/28/2015	1	240.00	DUES-FIRE IAFF
				<u>720.00</u>	
CAMBRIA FIREFIGHTERS ASSN	4017	1/2/2015	1	150.73	RESERVE FIREFTR DUES
CAMBRIA FIREFIGHTERS ASSN	4047	1/28/2015	1	111.27	RESERVE FIREFTR DUES
				<u>262.00</u>	
EMPLOYMENT DEVELOPMENT DP	4016	1/2/2015	1	3,518.83	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4016	1/2/2015	1	812.38	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4031	1/13/2015	1	2,567.33	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4031	1/13/2015	1	658.05	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4031	1/13/2015	1	352.16	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4031	1/13/2015	1	49.82	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4046	1/28/2015	1	4,684.25	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	4046	1/28/2015	1	951.05	STATE INCOME TAX
				<u>13,593.87</u>	
H.O.B.-DIRECT DEPOSIT	4019	1/2/2015	1	3,249.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	4019	1/2/2015	1	52,370.57	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	4033	1/13/2015	1	3,249.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	4033	1/13/2015	1	43,612.87	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	4049	1/28/2015	1	3,199.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	4049	1/28/2015	1	53,359.51	Direct Deposit Flat
				<u>159,039.95</u>	
ICMA-VNTGPT TRSFR AGT 457	4021	1/2/2015	1	2,206.33	457 DEFERRED COMP
ICMA-VNTGPT TRSFR AGT 457	4021	1/2/2015	1	909.25	457 DEFERRED COMP
ICMA-VNTGPT TRSFR AGT 457	4035	1/13/2015	1	2,206.33	457 DEFERRED COMP
ICMA-VNTGPT TRSFR AGT 457	4035	1/13/2015	1	909.25	457 DEFERRED COMP
ICMA-VNTGPT TRSFR AGT 457	4051	1/28/2015	1	2,156.33	457 DEFERRED COMP
ICMA-VNTGPT TRSFR AGT 457	4051	1/28/2015	1	909.25	457 DEFERRED COMP
				<u>9,296.74</u>	
IRS/FEDERAL PARYOLL TAXES	4020	1/2/2015	1	10,425.57	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4020	1/2/2015	1	11,285.78	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4020	1/2/2015	1	2,639.34	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4034	1/13/2015	1	7,601.62	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4034	1/13/2015	1	9,094.72	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4034	1/13/2015	1	2,126.94	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4034	1/13/2015	1	1,333.92	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4034	1/13/2015	1	686.44	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4034	1/13/2015	1	160.54	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4050	1/28/2015	1	14,567.09	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4050	1/28/2015	1	13,103.08	FEDERAL INCOME TAX
IRS/FEDERAL PARYOLL TAXES	4050	1/28/2015	1	3,064.42	FEDERAL INCOME TAX
				<u>76,089.46</u>	
LINCOLN FINANCIAL GROUP	4056	1/29/2015	1	190.24	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	4056	1/29/2015	2	(13.26)	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	4056	1/29/2015	3	7.57	LIFE INSURANCE

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JANUARY, 2015**

CONSENT AGENDA 7 A

Vendor Name	Check #	Check Date	Line #	Line Amt	Line Description
				184.55	
PERS HEALTH BENEFIT SERV	4057	1/29/2015	1	19,824.37	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4057	1/29/2015	2	84.12	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4057	1/29/2015	3	1,122.18	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4057	1/29/2015	4	(101.38)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4057	1/29/2015	5	182.59	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4057	1/29/2015	6	(27.43)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4057	1/29/2015	7	79.38	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4057	1/29/2015	8	488.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4057	1/29/2015	9	488.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4057	1/29/2015	10	1,342.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4057	1/29/2015	11	732.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4057	1/29/2015	12	732.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4057	1/29/2015	13	0.24	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	4057	1/29/2015	1	4,491.40	MEDICAL INSURANC-YER
				<u>29,437.47</u>	
PERS RETIREMENT SYSTEM	4022	1/2/2015	1	0.02	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4022	1/2/2015	2	25,272.06	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4022	1/2/2015	3	(94.76)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4036	1/13/2015	1	0.02	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4036	1/13/2015	2	23,868.86	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4036	1/13/2015	1	-	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4036	1/13/2015	2	-	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4052	1/28/2015	1	0.01	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4052	1/28/2015	2	24,700.70	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	4052	1/28/2015	3	0.01	PERS PAYROLL REMITTANCE
				<u>73,746.92</u>	
SEIU LOCAL 620	4023	1/2/2015	1	337.27	SEIU UNION DUES
SEIU LOCAL 620	4037	1/13/2015	1	358.24	SEIU UNION DUES
SEIU LOCAL 620	4053	1/28/2015	1	335.82	SEIU UNION DUES
				<u>1,031.33</u>	
VARIABLE ANNUITY LIFE (VALIC)	4024	1/2/2015	1	50.00	DEFERRED COMP -VALIC
VARIABLE ANNUITY LIFE (VALIC)	4038	1/13/2015	1	50.00	DEFERRED COMP -VALIC
VARIABLE ANNUITY LIFE (VALIC)	4054	1/28/2015	1	50.00	DEFERRED COMP -VALIC
				<u>150.00</u>	
				Payroll Payable Vendors Subtotal	
				<u>372,587.37</u>	
				TOTAL DISBURSEMENTS FOR JANUARY 2015	
				<u>2,354,577.41</u>	

CAMBRIA COMMUNITY SERVICES DISTRICT
 BOARD OF DIRECTORS REGULAR MEETING MINUTES
 THURSDAY, JANUARY 29, 2015 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION
1A. CALL TO ORDER	President Robinette called the regular meeting to order at 12:30 PM.
1B. PLEDGE OF ALLEGIANCE	President Robinette led the pledge of allegiance.
1C. ESTABLISHMENT OF QUORUM	<p>President Robinette present Vice President Clift present Director Bahringer present Director Thompson present Director Rice present</p> <p>Staff Present: General Manager Jerry Gruber, District Counsel Timothy Carmel, District Engineer Bob Gresens, Administrative Services Officer/District Clerk Monique Madrid, and Finance Manager Patrick O'Reilly.</p>
1D. REPORT FROM CLOSED SESSION	<p>1D. District Counsel Tim Carmel stated there was no closed session. Public Comment:</p>
2. ACKNOWLEDGEMENTS/PRESENTATIONS	
A. Present Certificates of Appreciation to Students who Created Banners to Encourage Sustainable Conservation Practices and to the YMCA Director Dan Hartzell, Shawna Volpa, and Community Volunteer Taylor Hilden	President Robinette introduced the item and presented the certificates to the students who were present.
3. SPECIAL REPORTS	
A. Sheriff's Department Report	<p>No representative present Public Comment: None</p>
4. AGENDA REVIEW: Additions/Deletions and Pulled Consent Items	Pulled items: Clift pull item 7C for discussion
5. PUBLIC COMMENT	<p>Public Comment: Ron Crummit Greg Hunter Mel McCulloch Amanda Rice Tina Dickason Crosby Swartz</p>
6. MANAGER'S AND BOARD REPORTS	
A. GENERAL MANAGER'S REPORT	General Manager Jerry Gruber introduced the report, presented the other managers reports and took questions.

	<p>Public Comment: Tina Dickason Elizabeth Bettenhausen</p>
B. AD HOC COMMITTEE REPORTS	<p>Vice President Clift reported on the Water Ad Hoc Committee meeting.</p> <p>Director Thompson reported on PROS Committee meeting.</p> <p>Public Comment: Tina Dickason</p>
7. CONSENT AGENDA	
<p>A. Consideration to Approve the Expenditure Report for the Month of December 2014</p> <p>B. Consideration to Approve the Minutes from the December 18, 2014 Board of Directors Meeting</p> <p>C. Consideration to Authorize Execution of Revised Memorandum of Understanding between the Cambria Community Services District and the Friends of the Fiscalini Ranch Preserve Regarding Donations and Merchandise Sales on the Fiscalini Ranch Preserve.</p>	<p>General Manager Jerry Gruber introduced the item. Pulled Item: Vice President Clift pulled item 7C for separate consideration.</p> <p>Public Comment:</p> <p>Director Rice moved to approve 7A and 7B of the consent agenda except item 7C.</p> <p>Director Clift seconded the motion.</p> <p>Roll Call vote: Director Rice-yes Vice President Clift-yes Director Thompson-yes Director Bahringer-yes President Robinette-yes</p> <p>Motion passed unanimously Ayes-5, No's-0 Absent-0.</p> <p>Item 7C:</p> <p>The consensus of the Board was to table this item and bring it back after meeting with FFRP. Refer it back to PROS, GM and Attorney.</p> <p>Public Comment: Tina Dickason</p>
8. HEARINGS AND APPEALS	
A. Continued Public Hearing Regarding Adoption of Resolution 01-2015 Revising Enhanced Water Conservation Measures, Restriction on the Use of Potable Water and Maximum Water Use Allotments	<p>8A. General Manager Jerry Gruber introduced the item.</p>

	<p>President Robinette opened the public hearing</p> <p><u>Public Comment:</u> Paul Carlson Tina Dickason Elizabeth Bettenhausen Mark Kramer Chapman Crosby Swartz</p> <p>President Robinette closed the public hearing.</p> <p>Director Bahringer moved to adopt Resolution 01-2015 revising the enhanced water conservation measures, restrictions on use of potable water and maximum water use allotments.</p> <p>Vice President Thompson seconded the motion.</p> <p>Roll Call Vote: Director Bahringer-yes Vice President Clift-no Director Thompson-no Director Rice-no President Robinette-no</p> <p>Motion failed. Ayes-1, Nos-4, Absent-0</p>
<p>9. REGULAR BUSINESS</p>	
<p>A. Consideration of 2013/2014 Fiscal year Financial Audit Presentation by Bob Crosby</p> <p>B. Discussion and Consideration of Proposed 2015 Board goals, Ad Hoc Committee and Director Assignments</p> <p>C. Discussion and Consideration of the CCSD Board of Director's Bylaws</p> <p>D. Discussion and Consideration of Whether to Implement the Emergency Water Supply Operating Charge Associated with the Startup of the Emergency Water Supply Project.</p>	<p>9A. General Manager Jerry Gruber introduced the item</p> <p>Bob Crosby presented the FY 2013/2014 audit report.</p> <p>Director Bahringer moved to receive and file the report.</p> <p>Director Clift seconded the motion.</p> <p>Roll Call Vote: Director Bahringer-yes Vice President Clift-yes Director Thompson-yes Director Rice-yes President Robinette-yes</p> <p>Motion passed unanimously. Ayes-5, Nos-0,</p>

	<p>Absent-0.</p> <p>Public Comment: None</p> <p>9B. President Robinette introduced the item and lead the discussion.</p> <p>The new ad hoc committees are as follows:</p> <p>Director Bahringer will replace Vice President Clift on the Conservation ad-hoc committee, and Vice President Clift will replace Director Bahringer on the Park's Recreation and Open Space Committee.</p> <p>Vice President Clift will also report to the NCAC Committee of CCSD activities.</p> <p>Director Bahringer moved to adopt goals and committee assignments as revised.</p> <p>Director Clift seconded the motion.</p> <p>Roll Call Vote: Director Bahringer-yes Vice President Clift-yes Director Thompson-yes Director Rice-yes President Robinette-yes</p> <p>Motion passed unanimously. Ayes-5, Nos-0, Absent-0.</p> <p>Public Comment: None</p> <p>9C. District Counsel Tim Carmel introduced the item.</p> <p>Director Rice moved to continue review and consideration of the Board of Directors' Bylaws.</p> <p>Director Bahringer seconded the motion.</p> <p>Roll Call vote: Director Rice-yes Director Bahringer-yes Director Thompson-yes Vice President Clift-yes</p>
--	---

	<p>President Robinette-yes</p> <p>Public Comment: None</p> <p>9D. General Manager Jerry Gruber introduced the item.</p> <p>Public Comment: Art Chapman</p> <p>Vice President Clift moved that we consider the 3 month startup period of operational testing, training, and data collection as part of the overall project of the emergency water system.</p> <p>Director Thompson seconded the motion.</p> <p>Roll Call Vote: Vice President Clift-yes Director Thompson -yes Director Rice-yes Director Bahringer-yes President Robinette-yes</p> <p>Motion passed unanimously. Ayes-5, Nos-0, Absent-0.</p> <p>9E. General Manager, Jerry Gruber, introduced the item</p> <p>Public Comment: None</p> <p>Director Thompson moved that the Board support the candidacy of Barbara Gray to the LAFCO Board.</p> <p>Director Rice seconded the motion.</p> <p>Roll Call Vote: Director Thompson-yes Director Rice-yes Director Bahringer-abstain Vice President Clift-no President Robinette-yes</p> <p>Motion passed unanimously. Ayes-3, Nos-1 (Clift), Abstain-1 (Bahringer)</p>
<p>10. PUBLIC COMMENT</p>	<p>Public Comment: None</p>

11. FUTURE AGENDA ITEM(S)	Public Comment: None
12. ADJOURN TO CLOSED SESSION	
A. Conference with Labor Negotiators pursuant to Government Code section 54957.8 Agency Designated representatives: Shelline Bennett and general Manager Jerry Gruber; Employee Organization Cambria Firefighters/International Association of Firefighters (IAFF)4635	President Robinette adjourned to closed session at 5:41 p.m. Public Comment: None

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors
FROM: Patrick O'Reilly, Finance Manager
Cortney Upthegrove, Administrative Tech. III

AGENDA NO. **8.A.**

Meeting Date: February 26, 2015

Subject: Appeal of Water & Sewer Charges
Barry Humphrey, 2137 Pitt Pl.

RECOMMENDATIONS:

It is recommended that the appeal by Mr. Humphrey for relief of his water and sewer charges at 2137 Pitt Pl. be denied.

FISCAL IMPACT:

Mr. Humphrey was invoiced \$279.59 for 12 units of water used in July and August. That invoice included a penalty surcharge of \$121.00. Mr. Humphrey was invoiced \$1,651.89 for 42 units of water used in September and October. That invoice included a penalty surcharge of \$1,072.75. In response to Mr. Humphrey's objections to the charges, the District General Manager decided to charge Mr. Humphrey for the water & sewer charges used and waive the penalty surcharges which resulted in Mr. Humphrey being credited in the amount of \$1,193.75.

Although the General Manager waived the penalty surcharges, Mr. Humphrey continues to insist that he did not use the water and is requesting an additional credit on his account for water he feels he did not use. He would like to be charged based on his average usage, for only 3 units of water for the July/August billing period instead of the 12 units the meter shows were used. He would also like to be charged for only 4 units of water for September/October billing period instead of the 42 units the meter shows were used. That would be an additional credit of \$65.86 for the July/August billing period and an additional credit of \$471.47 for the September/October billing period. The total additional credit would be \$537.33.

DISCUSSION:

On September 22, 2014 Mr. Humphrey contacted our office by telephone. He had received his utility bill for the July/August 2014 billing period which was for 12 units of water. He stated that he had read the water meter and determined that another 40 units of water had gone through the meter since the August meter read. At this time Staff determined that this property was on the leak list. The District attempts to respond to the properties on the leak list each day, however, Water Department staff had not yet been able to respond to this property.

On September 22, 2014 the Water Department staff initially responded to the property. The water meter was not turning, no visible outside leaks were detected and the homeowner was present. Staff also conducted a bucket test and verified that the water meter at this property was functioning properly. We also offered to pull the meter and have it sent to National Meter for testing. We explained to Mr. Humphrey that based on the results he would have to pay for the testing should the report come back that the meter is functioning properly. Staff also verified that the meter read correlated with the read that was in the billing system.

Mr. & Mrs. Humphrey were out of town from April 22 to September 17, 2014. Our office determined that the property was on the leak list when we read the meter on August 28, 2014. Since the Humphrey's did not return home until September 17, it appears that the problem carried over from August until September, thus creating high usage on two water bills. On October 1, 2014, Mr. Humphrey was notified in writing that the property was over its allocation of 8 units by 33 units of water.

Mr. Humphrey stated that the water at the property was always turned off while he was gone, except twice each month when his assistant came to the house every other week to flush the toilets and run water in the sinks and showers, to keep the sewer gasses from collecting in the house through the traps. He also states that he is not responsible for paying for the water.

Staff had a lengthy conversation with Mr. Humphrey where it was determined that his ball valve is functioning properly and when in the shut off position waste does not flow through the meter and into the house. Staff believes that if the water had been shut off at the property, then they could not have been on the leak list. The leak list indicates that water is being pulled through the water meter continuously for a 24-hour period without a 2-hour break. The fact that the property was on the leak list is an indication that something inside of the property may have malfunctioned, which caused the irregular water usage. Staff believes that the water shut off valve off could have accidentally been left on since Mr. Humphrey has confirmed that it works properly. Additionally, no evidence of water loss is a good indication that the water went into the sewer system.

Attached is a copy of the correspondence that Mr. Humphrey submitted to our office on September 25, 2014. Based on the facts surrounding the water loss, both Mr. Humphrey and the CCSD Staff believe that the water loss was not a result of theft. Mr. Humphrey believes that there is a problem with the water meter.

Staff would like to clarify how the technology of our water meter works. Our water meters are radio read. Our Staff uses a laptop or handheld device to read the transmitter which is attached to the water meter. When the equipment malfunctions either the transmitter will stop sending a read to our system or the meter dial will get sand or dirt stuck in the gears. Both of these incidents will result in a 0 read. The equipment does not speed up. Mr. Humphrey believes that the water meter at his property is not functioning properly and that the water meter skipped ahead. Both Staff and Mr. Humphrey have spoken to Richard McKendrick from National Meter. National Meter is the company that sells Badger Water meters to the CCSD. Richard McKendrick verified that based on the type of water meter installed at Mr. Pitt's property if the water meter had skipped ahead, the transmitter would have a different meter reading than the read on the water meter. This error would have been discovered by our Staff.

It does not appear to Staff that the meter is defective and we believe that the amount of water indicated on the meter was actually used. When a toilet leaks, it typically uses about 100 units a month which is consistent with the amount of water used at the end of August and the beginning of September. The combined units for this time period is 54 units.

Attachments: Request to Appeal: 2137 Pitt Pl.
Water use summary

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ ROBINETTE ___ CLIFT ___ BAHRINGER ___ THOMPSON ___ RICE

January 22, 2015

Cambria Community Services District
1316 Tamsen Street Suite 201
Cambria CA 93428

Regarding Account HUM0012

This is my official Request to appear before the board of directors to consider my appeal.

Thank you,



Barry Humphrey
2137 Pitt Place
Cambria CA 93428
805 234 4442

JAN 22 2015

MR

REPORT.: Nov 05 14 Wednesday
 RUN....: Nov 05 14 Time: 10:38
 Run By.: CORTNEY UPTHEGROVE

CAMBRIA CSD
 Water Usage Lookup Print/Display
 For Customer ID HUM0012

PAGE: 001
 ID #: MQ-CM
 CTL.: CAM

Year	July	August	September	October	November	December	January	February	March	April	May	June
2011	0	0	0	0	0	4	0	0	5	0	6	0
2012	0	8	0	0	4	5	0	0	6	0	6	0
2013	0	12	0	0	7	5	0	0	6	0	6	0
2014	0	8	0	0	7	6	0	0	5	0	4	0
2015	0	12	0	0	42	0	0	0	0	0	0	0

CAMBRIA COMMUNITY SERVICES DISTRICT

SERVICE ORDER

Service Address 2137 Pitt Pl. Today's Date 9/22/14 Start/Stop _____
Caller Name Barry Humphrey Phone # _____ Cust Svc Rep CAU
Meter # _____ Transmitter # 704051057 Last Mtr Read 420 Date _____

READ MTR	LEAK	HIGH USAGE	LOCK	TURN OFF
----------	------	------------	------	----------

This property needs a re-visit pre-inspection:
COMMENTS: Customer is on leak list, stating that they used additional 40 units of water since meter was read. Please meet w/ customer, isolate problem, verify meter read.

Water Usage History: 12 1 4 5 6 7
(most recent) (1 year ago)

New Meter Installations:

New Meter # _____ New Transmitter # _____
New Mtr Read _____ Old Mtr Rd _____

DISPOSITION OF REQUEST Met with customer. Meter is not turning. I did a bucket test on the meter with the customer's assistance. Meter working fine, no issues. I cannot determine if there was a leak, or if water was stolen, or if a fixture in the house was running.

Operator J. Moore Date 9-22-14 Meter Read 460

back

September 25, 2014
Barry and Linda Humphrey
2137 Pitt Place
Cambria CA 93428
HUM0012
805 203 5236

SEP 25 2014

Cambria Community Services District
1316 Tamsen Street Suite 201
Cambria, California 93428

Jerry Gruber, General Manager,

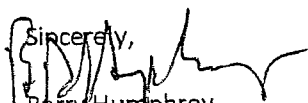
My wife and I were on an extended trip from April 22 to September 17, 2014. When we arrived home and went through our mail we found our billing statement with water usage for the period 7/1 - 8/31 to be 12 units of water, 308 to 320 meter readings, \$279. So, I went to the meter myself only to find it at was currently reading that day 9/20 was 360 another 40 units. I called the office and Courtney had the water company (Larry) come out to look. He found no leaks and no signs that any water flowed on or off the property. He also did a short test to check the flow and ran 7.5 gallons of water through the system in a minute. It was obvious to him that we did not use, and/or there were no leaks on the property. Also our landscape is pretty much all dead. We have never been big water users.

We did have an assistant come to the house every other week to flush the toilets and run water in the sinks and showers just to keep the sewer gasses from coming in the house through the traps so there was some water usage in the first few months, well under the base line 1 unit. So the water was turned off then back on at least twice each month. Did this somehow affect the meter?

At Courtney's suggestion I have called Sheriff's Department deputy and they came to the property and filed a report. His conclusion was that it would be highly unlikely for someone to come on the property and steal that quantity of water unnoticed. He suggested more attention be paid to the water meter itself. He also said that there have been no reports of water theft from this area in his office.

Here is the math. A total of 38,800 gallons of water has gone missing, 52 units. It is virtually impossible for that volume of water to be pumped out of a hose bib and loaded into a truck and hauled away without being noticed, particularly in the time that lapsed. It would take nearly 40 trips at 1,000 gallons (a big tank) each or 4 trips with a 10,000 truck. Courtney said that there was a day when there was a leak alert at the house. Why was there not a leaked alert if/when this water was disappearing at that rate. I think it is the METER.)

I am not responsible to pay for water, that it is clearly obvious, I did not use. I intend to appeal the billing through the appropriate channels. I also think there should be a closer examination of the water meter itself. Please let me know what can be done about this situation and the steps involved in the appeal.

Sincerely,

Barry Humphrey

pull meter & send to Badger for testing



SAN LUIS OBISPO COUNTY
SHERIFF'S OFFICE

J. NELSON / 0882
COAST STATION

1409-07436

Ian Parkinson, Sheriff
1585 Kansas Avenue
San Luis Obispo, CA 93405

(805) 528-6083
24 HR. (805) 781-4550

CAMBRIA COMMUNITY SERVICES DISTRICT

DIRECTORS:

JIM BAHRINGER, President
GAIL ROBINETTE, Vice President
MURIL N. CLIFT
MICHAEL THOMPSON
AMANDA RICE



OFFICERS:

JEROME D. GRUBER, General Manager
MONIQUE MADRID, District Clerk
TIMOTHY J. CARMEL, District Counsel

1316 Tamsen Street, Suite 201 • P.O. Box 65 • Cambria CA 93428
Telephone (805) 927-6223 • Facsimile (805) 927-5584

October 21, 2014

Barry & Linda Humphrey
2137 Pitt Pl.
Cambria, CA 93428

Re: Appeal of 2014 Water Conservation Surcharges: 2137 Pitt Pl.
CCSD Account #: HUM0012

Dear Mr. & Mrs. Humphrey,

This letter shall serve as a follow up to the correspondence that you submitted to our office on September 25, 2014. Thank you for taking the time to communicate with our office. The Cambria Community Services District values the opinions of our customers.

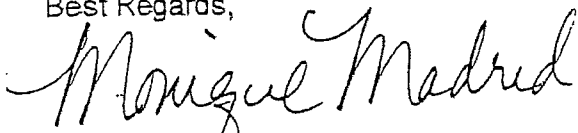
Based on the amount of water usage at your property, our office believes that something may have malfunctioned at your property resulting in the higher than normal usage. Your current utility bill for the July/August 2014 billing period is for 12 units of water. Our office also determined that this property was on the leak list when we read the water meters on August 28, 2014. On September 22, 2014 Cortney Upthegrove spoke with Mr. Humphrey about the water usage at the property and advised that your property was on the leak and requested that the water department respond to your property. The Water Department responded to the property on September 22, 2014 and they determined that the water meter was not turning, and that the meter at the property was functioning properly. The property appearing on the leak list could indicate that there may have been an issue inside the home that caused the abnormal usage shown on your bill.

Customer requests for surcharge relief are difficult for the General Manager to decide and also for staff when making its recommendations. However, the water shortage here in Cambria is critical and the limited water supply must be strictly managed to ensure availability for all customers. After careful consideration your appeal has been denied.

Please note that CCSD Code section 04.12 (G) (3) states, "An applicant for an exception under this section may appeal the general manager's decision to the Board of Directors."

A request for appeal must be submitted to the district in writing no more than ten (10) days after the general manager's decision. The board of directors shall consider the appeal within thirty (30) days of the request for appeal."

Best Regards,

A handwritten signature in cursive script that reads "Monique Madrid".

Monique Madrid
Administrative Services Officer

MM/cu

cc: file

October 28, 2014

To: Mr. Jerome Gruber
General Manager
Cambria Community Services District
1316 Tamsen Street Suite 201
Cambria, CA 93428

From: Barry and Linda Humphrey
2137 Pitt Place
Cambria, CA 93428
805 203 5236

Regarding your letter dated October 21, 2014

Because I was not allowed to talk directly to the General Manager, Yes, we will appeal the General Managers Decision to the Board of Directors.

There are no issues "inside the property" that would cause such a massive water use. And, if there were it is not possible that that much water would flow through a closed ball valve. \

Will we need to do this again regarding the 41 water units on the upcoming bill or can we combine the data to reflect both problems?

Please let us know the time date and process for the appeal.

Sincerely,

Barry and Linda Humphrey

Hand Delivered 10/28/2014

OCT 28 2014

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Jerry Gruber, General Manager

Meeting Date: February 26, 2015

Subject: Discussion and Consideration to Approve Professional Services Agreement with Advantage Technical Services, Inc. For Project Engineering and Construction Management for the Replacement of the Fiscalini Tank.

Recommendation:

Staff recommends that the CCSD Board of Directors approve the Professional Services Agreement with Advantage Technical Services, Inc. for project engineering and construction management for the replacement of the Fiscalini Tank, for a not to exceed amount of \$117,731.

Fiscal Impact:

The fiscal impact for this professional services agreement is \$117,731 and will be taken from the Water Departments Budget. This will also be addressed as part of the Mid-Year 2014-2015 Budget process that will be discussed as part of today's Board of Director Meeting.

Discussion:

The CCSD Water Department, under the direction of the General Manager, retained Advantage Technical Services, Inc. to perform an evaluation of the Fiscalini Tank. Attached for the Board's review is a copy of the report prepared by William D. Bellis, P.E. As indicated in the report, the results of the inspection determined that the Fiscalini Tank is in need of immediate replacement. Mr. Bellis is here today to provide the Board with a power point presentation, summarize the results of his evaluation and answer any questions.

Staff is also recommending that the Board approve a Professional Services Agreement with Advantage Technical Services for project engineering and construction management for the replacement of the Fiscalini Tank. The cost for these services will be \$117,731, as further set forth in their Proposal. A copy of the Professional Services Agreement and the Proposal from Advantage Technical Services is also attached to this staff report. Mr. Bellis is one of the leading experts in tank replacement in the area, and was directly involved with the replacement of the Pine Knolls tanks. If the proposed agreement is approved, Mr. Bellis would compile the necessary documents and assist the CCSD in putting the project for the replacement of the Fiscalini Tank out to bid. Once bids are received recommendations will be made to the Board regarding awarding a contract for the replacement of the Fiscalini Tank.

Since staff is extremely busy with multiple projects and lacks the professional expertise required to design such a project, Mr. Bellis will be able to oversee all aspects of the project from beginning to end in an accelerated manner. The replacement tank will remain the same size, and since the tank needs to be replaced immediately, Mr. Bellis will also assist the CCSD in requesting an emergency Coastal Development Permit from the County of San Luis

Obispo. During the replacement of the Fiscalini Tank a portable tank will be utilized to ensure that there is no disruption in water service and fire suppression capabilities. It should also be noted that during the last few inspections from State regulatory agencies it was recommended that improvements to the Fiscalini Tank be made based on the level of corrosion. At the time of the previous inspections, however, the extent of the deterioration was not known. In light of Mr. Bellis' report, staff recommends that the wise and prudent thing to do is to move forward as expeditiously as possible with replacing the Fiscalini Tank.

Attachments:

- External Inspection of Fiscalini Water Tank conducted by Advantage Technical Services, Inc. (ATS) dated January 15, 2015.
- Proposal from Advantage Technical Services, Inc. (ATS) for the Project Engineering and Project Management for replacing the Fiscalini Tank.
- Professional Services Agreement for ATS

ADVANTAGE TECHNICAL SERVICES, INC.
SPECIALTY ENGINEERING AND INSPECTION COMPANY

January 15, 2015

Mr. Jerry Gruber
General Manager
Cambria Community Services District
P.O. Box 65
Cambria, CA 93428

RE: External Inspection of Fiscalini Water Tank

Dear Mr. Gruber:

Advantage Technical Services, Inc. (ATS) completed an external visual inspection of the Fiscalini Water Tank yesterday January 14, 2015. The inspection was focused on the lower portion of the tank where significant corrosion is known to exist and where stresses are high.

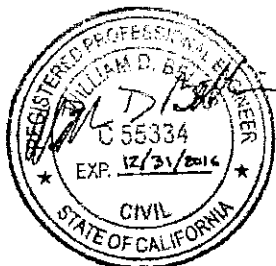
The metal loss, due to corrosion in the lower shell, has progressed. Metal loss was previously measured ultrasonically and was estimated to be 40% of the original shell thickness. The efforts to mitigate the corrosion have slowed the loss of the shell material however proper preparation for coating has not been achieved do to the risk of causing a shell rupture. Deformation is also present in the lower shell that is apparently from a previous seismic event. Unfortunately, these existing conditions create a situation where the tank is not reliable under normal operating circumstances and should not be counted on for post earthquake fire suppression. ATS recommends that this tank be removed from service and replaced as soon as possible with appropriate consideration for required normal and emergency storage requirements.

We have included a copy of the field inspection report for your records. Please contact me if you have any questions.

Sincerely,
Advantage Technical Services, Inc.



William D. Bellis, P.E.
A.S.N.T. LIII #189483
A.P.I.653 Above Ground Storage Tank Inspector #26735





ADVANTAGE TECHNICAL SERVICES, Inc.
Specialty Engineering & Inspection Company
(805)595-2282

PROJECT: Fiscalini Water Tank

LOCATION: 35.5347, -121.0725

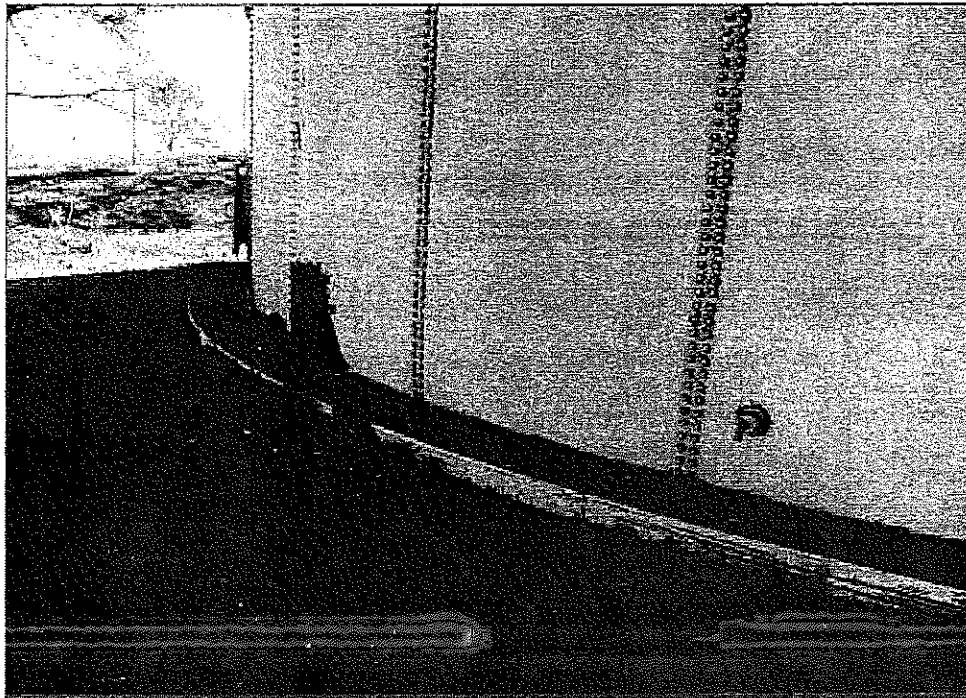
CLIENT: Cambria Community Services Dist.

DATE: 1/14/2015

ATS conducted a visual inspection of known corrosion sites to monitor metal loss on the tank shell. Previous inspections had noted significant metal loss and recommendations were made to provide continued maintenance to reduce corrosion rates and to ongoing visual inspection.

Maintenance coatings have been applied but surfaces are rough and loose rust was not removed due to the potential for piercing the tank shell during coating preparation. For the same reason, ultrasonic thickness measurement is not being conducted today because this would also require cleaning to sound metal.

Visual inspection indicates that metal loss has progressed to a critical level in the lower shell. Estimated material loss is over 40% of the original design thickness.



Location of worst corrosion area.



The photo above shows the significant corrosion at the bottom of the exterior shell near a vertical joint. A layer of corrosion product (rust) is shown at the arrow.



This is an additional view of significant corrosion and loss of structural material in the highly stressed lower shell.

**PROPOSAL FOR ENGINEERING, CONSTRUCTION
MANAGEMENT AND QUALITY ASSURANCE SERVICES
FOR
THE CAMBRIA COMMUNITY SERVICES DISTRICT'S
FISCALINI TANK REPLACEMENT PROJECT**



ADVANTAGE TECHNICAL SERVICES, Inc.

Specialty Engineering, Management, Quality Assurance
(805)595-2282

Proposal for Engineering, Construction Management and Quality Assurance Services for the Fiscalini Tank Replacement Project

PROJECT UNDERSTANDING

The Fiscalini 320,000 gallon bolted steel reservoir was constructed in 1993. The above ground steel reservoir is located in a rural area on a small fenced site. Recent inspections have revealed that coatings are failing on the exterior surfaces, substantial corrosion exists and the tank structure has degraded to the point where it not a reliable facility for storage of water for fire protection or residential connections. During the 2012 Sanitary Survey the tank was found to be in poor condition. The State Health Department is requiring replacement.

BACKGROUND

Advantage Technical Services, Inc. (ATS) has grown steadily, for 15 years, as a provider of, engineering, technical and management services to water and wastewater system owners. During this decade, the majority of the major tank projects in this area have involved our firm. The experience base of our team includes that of a Contractor, Design Engineer, Tank Owner and Construction Manager; giving us a unique understanding of the challenges faced by all parties of a project team. Our applicable credentials are matched by few engineering firms. We are confident that these qualifications, as well as our proven communication skills, provide us the unique abilities that will help to guide this project to a successful completion.

ATS is a certified Women Owned Business.

APPROACH TO WORK

ATS, Inc. understands that the success of the project is founded in, not only the planning and project design, but also the ability to take the project specifications and construct a quality product. We believe that the Engineer and Construction Manager must look out for the well-being of Owner and all other team members. A good project starts with incorporating the owner's vision into drawings and specifications that communicate the project goals to bidders. Clear communication of the project scope and intent favors responsible bidders. During the construction phase a responsible Contractor should be enabled and encouraged to construct the project pursuant to the contract in the most efficient manner possible. In our experience, this is the most effective path to success. Early identification of problems

and development of reasonable solutions enable the Contractor to progress. A clear understanding of the critical path and diligent removal of “road blocks” are of great importance.

Safety and environmental issues are a paramount concern to all project members. Documentation of safety and environmental actions is vitally important in both positive and adverse conditions. Although safety will clearly be the Contractor’s responsibility, the Construction Manager will work to ensure that safety and environmental obligations are followed and that documentation is inclusive; for both the health of the project and the protection of the team.

Quality is another key component of the project’s success. Quality construction will result in lower long term operating costs. The ATS Construction Manager and Quality Team understand the importance of project quality and its relation to long term performance for the District. ATS, Inc. has experience and capabilities as tank construction experts that set us apart from anyone in the area.

A project that moves forward efficiently, with a proficient team, will provide the Owner with the most value. A responsible Contractor should be able to make reasonable profits. The Construction Manager guides the team in order to help the Contractor achieve this goal; while meeting contractual obligations. The lowest overall cost is achieved when a project team works together to overcome the surprises and challenges offered by a project. A fiscally conservative Construction Manager sets the example for the entire project.

Unexpected issues are inevitable. Determining optimal solutions while controlling impacts and costs should be the project team’s goal. ATS understands that responsiveness to challenges affecting the critical path is important. Our experience with construction and management allows us to efficiently respond to change order requests. When the potential for disagreement arises, we increase the documentation of conditions with photos, videos, and written correspondence regarding the contractual agreement and project intent. ATS makes every effort to focus on finding solutions rather than placing blame. Disagreements relating to cost impacts are typically resolved through negotiation or use of “time and materials” type change orders. If disagreements, as to responsibility for costs associated with changes arise between the engineer and Contractor, ATS researches the contract for applicable direction and makes a recommendation proposing solutions based on the contract, standard construction practices, and project intent.

Changes can upset the work flow, and may be costly to the Contractor, but change orders should not become a significant profit source. We find that the responsiveness of a team led by a Construction Manager, who is knowledgeable about all aspects of construction and their associated costs, can mitigate the impact of changes and avoid litigation.

Our personnel at ATS have managed successful, large, and complex construction projects under the most challenging conditions and have a broad spectrum of applicable experience. We are confident that the personnel we have committed to this project possess the qualities and qualifications that will enable a pragmatic approach and result in a well-managed project. The combining of staff positions will favor project continuity and improved communication. ATS finds that these factors are important to achieving a successful project.

SCOPE OF SERVICES – ENGINEERING

Phase 1 – Tank Evaluations and Project Site Visit

ATS has completed the initial inspections and preliminary engineering work for this project. ATS will continue project development and communication with the District while efficiently using the existing information. The District will gain savings in terms of both cost and time during this initial phase where project scope and goals are developed.

Phase 2 – Development of Construction Scope

ATS will prepare a recommended approach for the new tank design. This will include, demolition, site grading, concrete foundation, tank anchorage, seismic design, weld details, roof structure design, piping connections, coating systems and appurtenance layout. Options will be presented for various constructing methods, coating systems and appurtenance details. Cost estimates for recommended alternatives will be calculated and provided.

ATS will provide services to assist the District with the permitting process for the replacement tank.

Phase 3 – Plans and Technical Specifications, and Final Engineer's Estimate

Upon approval of the recommended scope, ATS will proceed with the production of Plans and Specifications. It is assumed that the following plan sheets will be provided:

- Title sheet
- Location Map
- Notes and Abbreviations
- Site Plan
- Demolition Plan
- New construction details (5-9 sheets)

The construction details will include tank plan, tank structural requirements, information related to coatings, guardrailing, ladder door, ladder isolation, level gage, center vent, piping with seismic flexibility, welding, roof structure and ladder isolation system.

ATS will include language in the contract documents to require the contractor to coordinate tank shutdown with the District. ATS will provide the District with the final documentation. We have assumed that the District will complete negotiations with owners of adjoining properties for access and construction easements.

Progress submittals of plans and specifications will be provided at 50% draft and 90% draft, then final levels of completion. A final Engineer's estimate of construction cost will be submitted with the final plans and specification.

Phase 4 – Bid Phase Support

RFI and Addenda Preparation – During the bidding phase, ATS will assist in responding to information requests, and assist in preparing bid addenda on a time and materials basis as directed by the District.

Pre-Bid Conference – ATS will attend a pre-bid conference with the interested contractors to address questions and comments before bid submittals. During the pre-bid conference, ATS will discuss key technical and contractor coordination issues critical to the successful construction of this project. This discussion is to inform bidders of existing conditions, critical construction issues and scheduling requirements for the purpose of obtaining more accurate and competitive bids.

Review of Apparent Low Bid – ATS will review the apparent low bid for responsiveness to bid request and will check for potential errors and inconsistencies. Following the bid analysis, a letter of recommendation for bid award will be prepared and delivered to the District.

Phase 5 – Construction Phase Support

Pre-Construction Meeting – ATS will assist in a pre-construction conference with the District and Contractor as they prepare to start the project. As part of this effort ATS will:

- Outline contract requirements
- Review the plans and specifications with the Contractor to facilitate the Contractor's understanding of the project
- Review the Contractor's construction schedule and resource scheduling including equipment, labor and supervision planning

Submittal Review and Document Control – ATS will review incoming submittals for conformance with specifications, and manage the shop drawings and submittal process to:

- Receive and log submittals from the Contractor.
- Review and return shop drawings before associated work has begun.
- Review submittals in a timely fashion and return to the Contractor.
- Update submittal and RFI Logs on a regular basis.
- Maintain record copies of all submittals.

Construction Phase RFIs – During the construction phase, ATS will respond to RFIs on a time and material basis as directed by the District.

After project completion, ATS will review the contractor's as-built drawings and confirm that the as-built drawings reflect the current project conditions. ATS will provide the District with a document package including project submittals, RFI Log, and record drawings.

Schedule – Engineering

Deliverable	Submittal Schedule
Site Visit and Kick-off Meeting	Within two weeks of Notice to Proceed
Tech Memos – Recommendations	Within three weeks of tank evaluation and site visit.
50% Plans and Specifications	Within five weeks of approval of recommended scope
Final Draft Plans and Specifications	Within five weeks of receipt of District comments on 50% submittal
Final Plans and Specifications	Within two weeks of receipt of District comments on Final Draft

SCOPE OF SERVICES – CONSTRUCTION

Construction Management

ATS proposes to provide construction management services which include chairing the preconstruction meeting, tracking the construction schedule, approval of progress payments, negotiating change orders and facilitating team communication.

Quality Assurance

Quality assurance services will be provided as a necessary component of obtaining a project that is in compliance with the technical specifications. The presence and active involvement of knowledgeable field quality personnel positively affects the quality of the completed project. Increasing the quality of the original project will reduce the long term cost of the project due to reduced maintenance costs and increased facility life.

Acceptance of the various aspects of the project will be based on the requirements of the California Building Code and the Project Specifications. The estimate, that is included, further defines the scope in terms of specific personnel and the time allocated to the various tasks.

ORGANIZATIONAL STRUCTURE

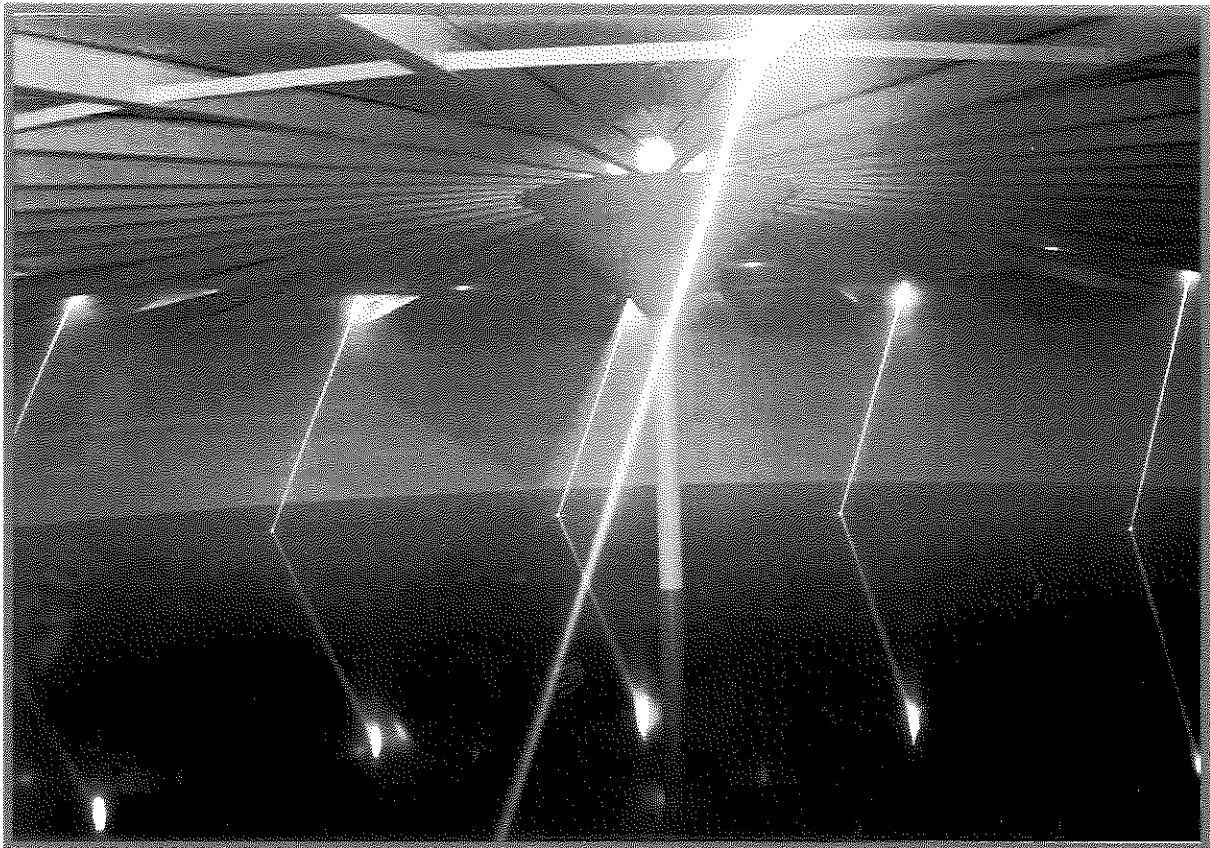
Project Engineer / Construction Manager

The Project Engineer and Construction Manager duties will be combined for this project to improve continuity. This position will be primary technical consultant for the project and will be active in areas of conflict prevention, conflict resolution and contract compliance. A manager that is also knows the

technical aspects of the job can be very effective in facilitating progress. The Construction Manager will be the point of contact between the District and Contractor. This person will also be capable and will provide quality assurance services on a regular basis.

Resident Inspector / Administrative Specialist

The Resident Inspector and Administrative Specialist positions will be combined for efficiency during this project. The duties of this position will include inspection and documentation of project conditions and results with particular emphasis on coating, welding and regulatory compliance. Compilation of the project documentation and “turn-over” of the completed digital and “hard copy” project files will be included as a portion of the duties of this position.



PERSONNEL

Project Engineer/ Construction Manager

William Bellis, P.E. has provided engineering, management and technical services to the construction industry for over 25 years with nearly three hundred tank projects completed. Will's knowledge and certified qualifications put him among a handful of tank experts in the country. A mix of engineering, quality assurance and management experience help Will have a balanced perspective on the needs of the project and project team. Will has a B.S. in Engineering from Cal Poly San Luis Obispo. He is a certified as an API 653 tank inspector which is the primary industry standard for tank rehabilitation. Will is an American Society of Nondestructive Testing Level III which is the highest certification level for qualification of nondestructive testing personnel. Will has been certified by ICBO as a Concrete Inspector and Structural Steel Inspector, by the National Association of Corrosion Engineers as a Coating Inspector and is an AWS Certified Welding Inspector.

Will was the Project Engineer for a tank contractor for 8 years where he developed an in depth understanding of the design, estimating and construction of water and wastewater tank structures. Will has participated in the writing and editing of the National Standard for Welded Steel Tanks for Water Storage (AWWA D100). The use of protective coatings for corrosion prevention was also an important part of this work. Later in his career, Will moved to Alaska to work as a Project Manager for several large, complex construction projects in some of the world's most challenging conditions. Will was the Project Manager for the Badami Pipelines Project in the winter of 1998 which was a \$27 million dollar project extending above ground cross country pipelines far east of Prudhoe Bay. This project included the first winter pipeline crossings of major arctic rivers designed to reduce construction impacts on sensitive habitat. Will managed a staff of nearly 30 and over 300 union craft personnel who completed the work on schedule and within budget. About 90% of the work was completed in four months between January and April of 1998. Will worked as project manager for several smaller projects then successfully culminated his career in Alaska as Arctic Slope Regional Corporation's (ASRC) Project Manager for the Northstar Project. The Northstar Project was the first offshore oil pipeline in Arctic Alaska. The pipelines were constructed on floating sea ice before lowering into a sub-sea trench. The \$41 million dollar project was extremely complex and regulatory oversight was intense but the project was completed within budget and a rigid schedule. Will has returned to Alaska to work as a consultant for ASRC several times in the last ten years to manage projects and has written over \$1 million worth of change order claims for their pipeline construction company.

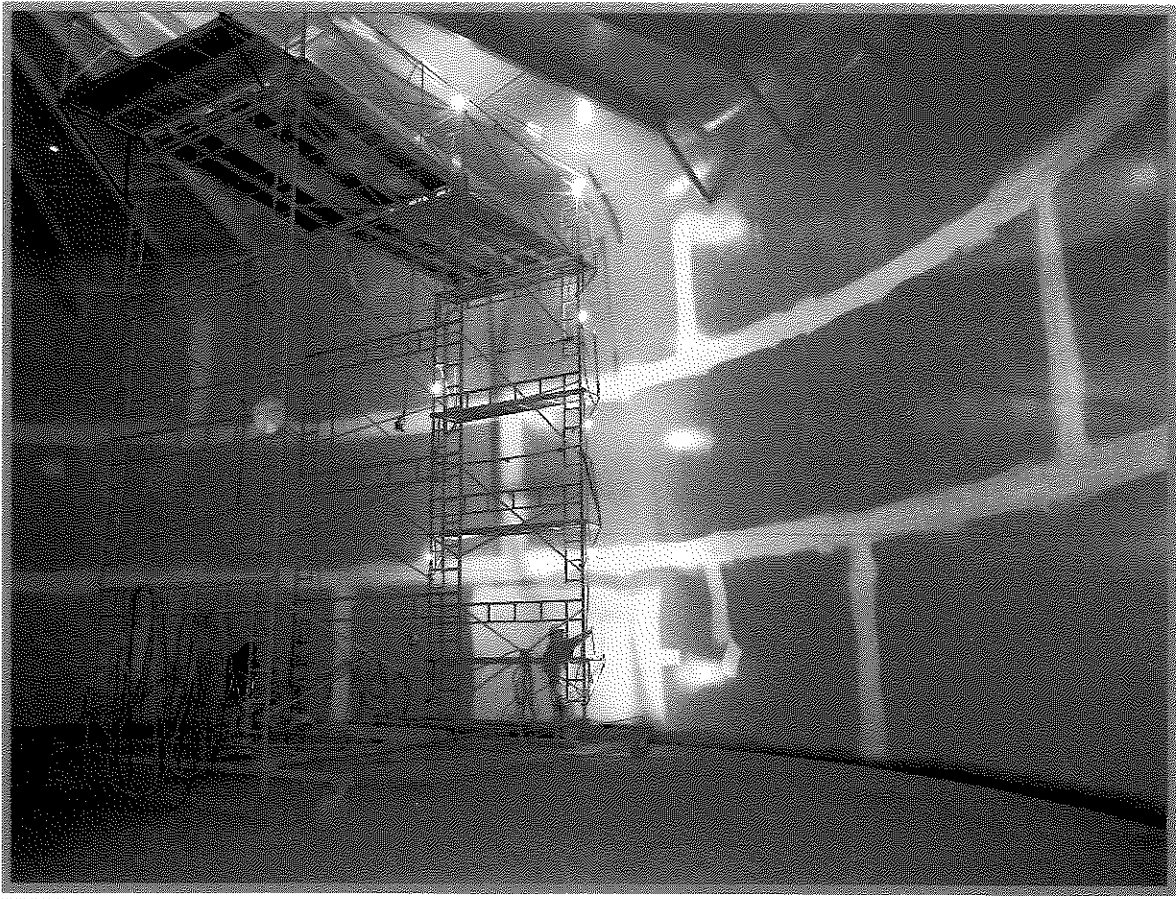
In 2000 Will returned to the Central Coast where he and Judy started ATS. During the last 15 years, Will has spent most of his time in the field in various quality assurance, engineering and construction management positions on public works construction projects. Will has been involved at various levels in most of the major water and wastewater work that has occurred between Lompoc and Paso Robles in the last 10 years. Will's unique blend of education, credentials and experience equip him well for his position on the ATS project team.

Resident Inspector / Administrative Specialist

Judy Bellis will be the Administrative Specialist and Resident Inspector. Judy has been working in the construction industry since her graduation from Cal Poly San Luis in 1985. Judy has performed document control for highly regulated industries. This entailed regular audits from both government and 3rd party auditors. She was also part of an audit team that performed audits both internally and on Sub-Contractors.

Currently Judy is an AWS Certified Welding Inspector and holds the highest Coatings Inspector certification, NACE Level III. Judy has performed quality assurance duties on many public works jobs including Los Osos 16th St. Reservoir Repair, Cambria Pine Knolls Reservoirs, City of San Luis Obispo Bishop St. Tank, Clearwells 1 and 2 and wastewater maintenance projects. She is experienced with verifying and documenting conformance for certified payroll, insurance requirements, and specification compliance.

Judy is the Qualifying Individual for ATS' general engineering license.



EXPERIENCE AND REFERENCES

The City of Pismo Beach, Shell Beach Tank #1 Replacement Project

ATS is the Project Engineer for this project with the design and development of drawings and specifications for a replacement 1 million gallon welded steel storage tank. The project scope included structural design, coordination of the Geotechnical Consultant, planning for the demolition of the existing tank, new concrete foundation with anchorage, new welded steel tank pursuant to AWWA D100 and tank coatings designed for durability in the coastal exposure.

The City of Paso Robles, Rehabilitation of Golden Hills #1 and Merryhill Tanks

ATS provided engineering, construction management and quality assurance services for this project. The project scope included development of coating rehabilitation specifications, excavation, concrete foundation for anchoring of the existing Merryhill tank, interior and exterior coatings and rehabilitation of the existing roof structure on the Golden Hill Tank. Contact: Christopher Alakel, P.E., Water Resources Manager or Ditas Esperanza, P.E., Capital Projects Engineer, 1000 Spring St, Paso Robles, CA, 805-391-6982

Los Osos Community Services District 16th St. Reservoir Seismic Retrofit and Coating Project

This project included installation of a concrete ring foundation, seismic restraints and coatings on an existing tank. ATS provided engineering consulting and quality assurance services. Will Bellis worked with the District to acquire FEMA funding, wrote repair and coating specifications, reviewed submittals and assured quality during construction. Judy Bellis acted as Quality Assurance Inspector for welding and coating phases. Contact: Margaret Faulkner, 2122 9th St, Ste. 102, Los Osos, 805-528-9370,

San Luis Obispo Digester 1 Upgrade and Clarifier 1 Coating Projects

ATS acted as Consulting Project Engineer and Construction Manager. ATS developed specifications, approved progress payments, reviewed change order requests and responded to RFI's. Contact: Howard Brewen, Plant Operations Manager, 35 Prado Rd., SLO or Barbara Lynch P.E., City Engineer 879 Morro St, SLO 805-781-7200

Paso Robles Waste Water Treatment Plant, Sodium Hypochlorite Facility

ATS acted as Construction Manager where they approved progress payments, negotiated change orders, tracked submittals and observed construction. Judy Bellis provided quality assurance inspection and technical support during the coating phase. Project cost: \$1.1 Million, Contact: Ditas Esperanza, P.E. Capital Projects Engineer, 1000 Spring St, Paso Robles, CA, 805-391-6982

Port San Luis Harbor District Sport Launch Facility

ATS, Inc. Will Bellis was the Project Engineer with responsibilities that included development of specifications, schedule review, RFI responses and was the Resident Project Representative. Judy Bellis provided welding and coating inspection. Contact: Loch Dreizler, Facilities Manager, Port San Luis Harbor District, Avila Pier, SLO, 805-595-5431

Arctic Slope Regional Corporation

Badami Pipelines, Endicott Island EOR, Point McIntyre EOR, Northstar Pipelines, Will acted as Project Manager for the Contractor which entailed all of the aspects of managing large, complex construction projects, \$83 Million (combined over 3 years). Contact: Pat Egger, Jago Contracting & Management, LLC., Anchorage, AK, 907-315-0655

CLARIFICATIONS

The estimated cost for soils and materials testing and laboratory services received from Earth Systems includes field sampling, testing of concrete and minimum recommended geotechnical services.

ATS employees and sub-Contractors are locally based therefore no per diem costs are applicable. ATS pays employees for time "portal to portal" and mileage from San Luis Obispo. Mileage rate is based on federal standard rate with a minimum of \$0.75/mi. These shall be treated as reimbursable costs.

ASSUMPTIONS

The anticipated construction period is 120 calendar days from Contractor notice to proceed to final completion and acceptance.

The warranty period following Substantial Completion will be 12 months.

If the Contractor's actual construction schedule is extended beyond the assumed 120 days, ATS shall have the right to extend their budget accordingly for additional billable time and associated costs and fees.

The sub-consultants, listed as a part of this proposal, have been included to convey ATS' general approach and intent for management of this project. ATS reserves the right to negotiate with the District regarding the final selection of the best firms.

SUB-CONSULTANTS

(ATS reserves the right to change pending finalization of negotiations)

Geotechnical and Concrete Materials Testing Services

Earth Systems Pacific

4378 Old Santa Fe Rd

San Luis Obispo, CA

CONFLICT OF INTEREST

No conflicts of interest exist in the provision of these services.

VALID PERIOD

This proposal will remain valid for 90 days

BUDGET

ATS will complete this work on a time and materials basis, with a “not to exceed” budget based on the attached estimates. Estimates for the “not to exceed budget” are based on preliminary information and industry standards. Many variables are beyond the control of Advantage Technical Services, Inc.. The budget amount will not be exceeded without written consent of the District.

Estimate for Construction Management and Quality Assurance Services
for the Cambria Community Services District
Fiscalini Tank Replacement Project



ADVANTAGE TECHNICAL SERVICES, Inc.
Specialty Engineering & Inspection Company
(805)595-2282

	Hours	Rate (\$)	Estimate		
Pre-job					
Spec Development	0		\$ -	See engineering scope	
Pre-job misc.	0		\$ -		
Submittal review	8	135	\$ 1,080		
				Engineering sub-total: \$ 1,080	
Construction Quality Assurance					
Welding (shop)	24	95	\$ 2,280	5 weeks of 60% time coverage	
Welding (field)	120	95	\$ 11,400		
Nondestructive testing	6	115	\$ 690		
<u>Earthwork</u>					
Field Engineer	10	115	\$ 1,150		
Geotech svcs. & testing (ESP)			\$ 4,000		
<u>Concrete</u>					
Rebar placement	16	115	\$ 1,840		
Concrete placement	16	115	\$ 1,840		
Concrete testing (ESP)			\$ 6,000		
<u>Coatings</u>					
L III shop coat	16	115	\$ 1,840		
ATS I coating	0	65	\$ -		
LIII Field coating	160	115	\$ 18,400		
ATS I coating	0	65	\$ -		
					QA sub-total: \$ 49,440
Construction Management					
Pre-bid meeting	4	115	\$ 460	w/ minutes and distribution	
Pre-construction meeting	5	115	\$ 575		
Coordinate and log RFI	8	115	\$ 920		
Manage change orders	8	115	\$ 920		
Progress pay estimates	8	115	\$ 920		
Document control	16	115	\$ 1,840		
Final walk and punch list	6	115	\$ 690		
Close out and doc. turn-over	6	115	\$ 690		
				Management sub-total: \$ 7,015	
Travel	Miles	Rate (\$/mi.)			
Round trip miles 74	3182	0.75	\$ 2,387	Travell cost: \$ 2,387	
	0	0.75	\$ -		
Other Costs					
Contingency:		0%	\$ -	(recommended option \$2,500) (delete if District contracts direct)	
Warranty Dive Inspection:			\$ -		
ESP subcontractor mark-up:		20%	\$ 2,000.00		
Miscellaneous consumables and materials:		2%	\$ 1,151.00		
Per diem:		n/a	\$ -		
		Total:	\$ 63,073		

**Estimate for:
Engineering Services for the Cambria Community Services District
Fiscalini Tank Replacement Project**

	Personnel Hours					
	Sr. Eng Proj. Mgr. Tank Struct.	NACEIII or API 653 or ASNT III	CAD Design or CWI	Clerical or Eng I	Misc./Mat'l Non-Labor	
Phase 1						
Initiate Project (Previous contract)						
Initial meeting						\$ -
Review inspection reports						\$ -
Site visit						\$ -
Phase 2						
Development of Construction Scope						
Develop and present options for:	6		6	4	100	\$ 1,670
Demolition and recycling						
New concrete foundation						
Tank anchorage						
Roof system structural details						
Coating systems						
Appurtenance options						
Piping connections						
Assistance with permitting	50	8	8	8	200	\$ 9,030
Cost estimate for recommended alternative	6					\$ 810
Fiscalini Replacement Tank						
Preliminary engineering (previous contract)						\$ -
Site Survey/Site plan (use existing)						
Soils testing and report (outside services)						\$ 6,950
Support of soils testing and report	6					\$ 810
Cost estimate for foundation, tank, coating	12					\$ 1,620
Phase 3						
Plans, Technical Specifications and Final Engineer's Estimate						
50% Plan Set:	24		24		\$ 140.00	\$ 5,540
Title Sheet & Construction dtl.s (8 sheets) (B size including items listed for spec.)						
Draft Specifications:	16			4	\$ 95.00	\$ 2,475
Coating						
Guardrailing						
Ladder door						
Ladder isolation						
Level gage						
Center vent						
Flexible piping						
Roof structure						
Seismic design						

cont. next page

Phase 3 continued from previous page						
Draft Cost Opinion	8					\$ 1,080
50% Draft Specifications	14			3	\$ 95.00	\$ 2,150
Final Plan set	2		10	3	\$ 140.00	\$ 1,475
Final Engineer's Estimate	5					\$ 675
Fiscalini Replacement Tank						
90% structural design	8					\$ 1,080
90% Plan Set:	20		20		\$ 140.00	\$ 4,640
New Tank Construction dtl.s (9 sheets) (B size including items listed for spec.)						
Draft Specifications:	26					\$ 3,510
Scope and Control of the Work						
Demolition and Recycling						
Earthwork						
Piping and Fittings						
Cast-In-Place Concrete						
Protective Coatings						
New welded tank						
Cathodic Protection System						
Final plan set	12		24			\$ 3,780
Final structural design	18					\$ 2,430
Final Engineer's Estimate	6					\$ 810
Phase 4						
Bid Phase Support						
Advertising and opening	12					\$ 1,620
RFI response	6					\$ 810
Addenda preparation	4					\$ 540
Pre-bid conference:	6	2				\$ 1,040
Travel	Miles	Rate(\$/mi)				
Round trip miles	75	0.75		2		\$ 113
	0	0				
Other Costs						
Contingency:	0%					
Warranty Dive Inspection:			\$ -			(recommended option \$2,500)
Miscellaneous consumables and materials:	0%					(included above)
Per diem:	n/a		\$ -			
Total Estimate						\$ 54,658

Rates	
Sr. Engineer for Tank Design:	135 \$/hr
Sr. Project Manager:	135 \$/hr
NACE III Certified Coatings Insp:	115 \$/hr
Construction Manager:	115 \$/hr
API 653 Certified Tank Inspector:	115 \$/hr
ASNT III NDE Engineer:	115 \$/hr
AWS Certified Weld Insp:	90 \$/hr
ATS I Coating Insp:	55 \$/hr
Mileage:	0.75 \$/mi

PROFESSIONAL SERVICES AGREEMENT
Fiscalini Tank Replacement Project

This AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is made and effective as of February 26, 2015, between **ADVANTAGE TECHNICAL SERVICES, INC.** ("Consultant"), and the **CAMBRIA COMMUNITY SERVICES DISTRICT**, a political corporation of the State of California ("District"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. **TERM**

This Agreement shall commence on February 26, 2015 and shall remain and continue in effect until _____, 20___, unless sooner terminated pursuant to the provisions of this Agreement.

2. **SERVICES**

Consultant shall perform the tasks described and comply with all terms and provisions set forth in the Proposal for Engineering, Construction Management and Quality Assurance Services for the Fiscalini Tank Replacement Project, Exhibit "A", attached hereto and incorporated herein by this reference.

3. **PERFORMANCE**

Consultant shall at all times faithfully, competently and to the best of his/her ability, experience and talent, perform all tasks described herein. Consultant shall employ, at a minimum generally accepted standards and practices utilized by persons engaged in providing similar services as are required of Consultant hereunder in meeting its obligations under this Agreement.

4. **AGREEMENT ADMINISTRATION**

District's General Manager shall represent District in all matters pertaining to the administration of this Agreement. William Bellis shall represent Consultant in all matters pertaining to the administration of this Agreement.

5. **PAYMENT**

The District agrees to pay the Consultant in accordance with the payment rates and terms set forth in Exhibit "A", attached hereto and incorporated herein by this reference in an amount not to exceed \$117,731.

6. **SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE**

(a) The District may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the

Consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the District suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, the District shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the District. Upon termination of the Agreement pursuant to this Section, the Consultant will submit an invoice to the District pursuant to Section 5.

7. **TERMINATION ON OCCURRENCE OF STATED EVENTS**

This Agreement shall terminate automatically on the occurrence of any of the following events:

- (a) Bankruptcy or insolvency of any party;
- (b) Sale of Consultant's business; or
- (c) Assignment of this Agreement by Consultant without the consent of District.
- (d) End of the Agreement term specified in Section 1.

8. **DEFAULT OF CONSULTANT**

(a) The Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Consultant is in default for cause under the terms of this Agreement, District shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default and can terminate this Agreement immediately by written notice to the Consultant. If such failure by the Consultant to make progress in the performance of work hereunder arises out of causes beyond the Consultant's control, and without fault or negligence of the Consultant, it shall not be considered a default.

(b) If the District Manager or his/her delegate determines that the Consultant is in default in the performance of any of the terms or conditions of this Agreement, he/she shall cause to be served upon the Consultant a written notice of the default. The Consultant shall have ten (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the District shall have the right, notwithstanding any other provision of this Agreement to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

9. **LAWS TO BE OBSERVED.** Consultant shall:

(a) Procure all permits and licenses, pay all charges and fees, and give all notices which may be necessary and incidental to the due and lawful prosecution of the services to be performed by Consultant under this Agreement;

(b) Keep itself fully informed of all existing and proposed federal, state and local laws, ordinances, regulations, orders, and decrees which may affect those engaged or employed under this Agreement, any materials used in Consultant's performance under this Agreement, or the conduct of the services under this Agreement;

(c) At all times observe and comply with, and cause all of its employees to observe and comply with all of said laws, ordinances, regulations, orders, and decrees mentioned above;

(d) Immediately report to the District's General Manager in writing any discrepancy or inconsistency it discovers in said laws, ordinances, regulations, orders, and decrees mentioned above in relation to any plans, drawings, specifications, or provisions of this Agreement.

(e) The District, and its officers, agents and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

10. **OWNERSHIP OF DOCUMENTS**

(a) Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by District that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of District or its designees at reasonable times to such books and records; shall give District the right to examine and audit said books and records; shall permit District to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the District and may be used, reused, or otherwise disposed of by the District without the permission of the Consultant. With respect to computer files, Consultant shall make available to the District, at the Consultant's office and upon reasonable written request

by the District, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

11. **INDEMNIFICATION**

(a) Indemnification for Professional Liability. When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless District and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including attorney's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or subContractors (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this agreement.

(b) Indemnification for Other Than Professional Liability. Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless District, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, agents, employees or subContractors of Consultant.

(c) General Indemnification Provisions. Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subContractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this agreement. In the event Consultant fails to obtain such indemnity obligations from others as required here, Consultant agrees to be fully responsible according to the terms of this section. Failure of District to monitor compliance with these requirements imposes no additional obligations on District and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend District as set forth here is binding on the successors, assigns or heirs of Consultant and shall survive the termination of this agreement or this section.

(d) Indemnification for Design Professional Services. Notwithstanding anything herein to the contrary, to the fullest extent permitted by law for all design professional services arising under this Agreement, Consultant shall indemnify, protect, defend and hold harmless District and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including attorney's fees and costs which arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

12. **INSURANCE**

Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit "B" attached hereto and incorporated herein as though set forth in full.

13. **INDEPENDENT CONSULTANT**

(a) Consultant is and shall at all times remain as to the District a wholly independent Consultant. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither District nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the District. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against District, or bind District in any manner.

(b) No employee benefits shall be available to Consultant in connection with performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, District shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for District. District shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

14. **UNDUE INFLUENCE**

Consultant declares and warrants that no undue influence or pressure was or is used against or in concert with any officer or employee of the Cambria Community Services District in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the Cambria Community Services District will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the District to any and all remedies at law or in equity.

15. **NO BENEFIT TO ARISE TO LOCAL EMPLOYEES**

No member, officer, or employee of District, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect,

in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the project performed under this Agreement.

16. **RELEASE OF INFORMATION/CONFLICTS OF INTEREST**

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without District's prior written authorization. Consultant, its officers, employees, agents, or subContractors, shall not without written authorization from the District Manager or unless requested by the District Counsel, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the District. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives District notice of such court order or subpoena.

(b) Consultant shall promptly notify District should Consultant, its officers, employees, agents, or subContractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the District. District retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding. Consultant agrees to cooperate fully with District and to provide the opportunity to review any response to discovery requests provided by Consultant. However, District's right to review any such response does not imply or mean the right by District to control, direct, or rewrite said response.

17. **NOTICES**

Any notice which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To District: General Manager
Cambria Community Services District
P.O. Box 65
Cambria, CA 93428

With a copy to: Carmel & Naccasha, LLP
1410 Marsh St.
San Luis Obispo, CA 93401

To Consultant: Advantage Technical Services, Inc.
6661 Fern Canyon Rd.
San Luis Obispo, CA 93401

18. **ASSIGNMENT**

The Consultant shall not assign the performance of this Agreement, nor any part thereof, without the prior written consent of the District.

19. **GOVERNING LAW**

The District and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the superior or federal district court with jurisdiction over the Cambria Community Services District.

20. **ENTIRE AGREEMENT**

This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

21. **TIME**

District and Consultant agree that time is of the essence in this Agreement.

22. **CONSTRUCTION**

The parties agree that each has had an opportunity to have their counsel review this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendments or exhibits thereto. The captions of the sections are for convenience and reference only, and are not intended to be construed to define or limit the provisions to which they relate.

23. **AMENDMENTS**

Amendments to this Agreement shall be in writing and shall be made only with the mutual written consent of all of the parties to this Agreement.

24. **AUTHORITY TO EXECUTE THIS AGREEMENT**

The person or persons executing this Agreement on behalf of Consultant warrants and represents that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

[Signatures on following page]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CAMBRIA COMMUNITY SERVICES DISTRICT

ADVANTAGE TECHNICAL SERVICES, INC.

By: _____
Jerry Gruber, General Manager

By: _____

Its: _____

Attest:

Monique Madrid, District Clerk

Approved As To Form:

Tim Carmel, District Counsel

EXHIBIT A

Proposal

EXHIBIT B

INSURANCE REQUIREMENTS

Prior to the beginning of and throughout the duration of the Work, Consultant will maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to District in excess of the limits and coverage required in this agreement and which is applicable to a given loss, will be available to District.

Consultant shall provide the following types and amounts of insurance:

Commercial General Liability Insurance using Insurance Services Office “Commercial General Liability” policy from CG 00 01 or the exact equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than \$1,000,000 per occurrence.

Business Auto Coverage on ISO Business Auto Coverage from CA 00 01 including symbol 1 (Any Auto) or the exact equivalent. Limits are subject to review, but in no event to be less than \$1,000,000 per accident. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Consultant or Consultant’s employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.

Workers Compensation on a state-approved policy form providing statutory benefits as required by law with employer’s liability limits no less than \$1,000,000 per accident or disease.

Excess or Umbrella Liability Insurance (Over Primary) if used to meet limit requirements, shall provide coverage at least as broad as specified for the underlying coverages. Any such coverage provided under an umbrella liability policy shall include a drop down provision providing primary coverage above a maximum \$25,000 self-insured retention for liability not covered by primary but covered by the umbrella. Coverage shall be provided on a “pay on behalf” basis, with defense costs payable in addition to policy limits. Policy shall contain a provision obligating insurer at the time insured’s liability is determined, not requiring actual payment by the insured first. There shall be no cross liability exclusion precluding coverage for claims or suits by one insured against another. Coverage shall be applicable to District for injury to employees of Consultant, subContractors or others involved in the Work. The scope of coverage

provided is subject to approval of District following receipt of proof of insurance as required herein. Limits are subject to review but in no event less than \$1,000,000 per occurrence.

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designated to protect against acts, errors or omissions of the Consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under this agreement. The policy limit shall be no less than \$1,000,000 per claim and in the aggregate. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend. The policy retroactive date shall be on or before the effective date of this agreement.

Insurance procured pursuant to these requirements shall be written by insurer that are admitted carriers in the state California and with an A.M. Bests rating of A- or better and a minimum financial size VII.

General conditions pertaining to provision of insurance coverage by Consultant. Consultant and District agree to the following with respect to insurance provided by Consultant:

1. Consultant agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds District, its officials employees and agents, using standard ISO endorsement No. CG 2010 with an edition prior to 1992. Consultant also agrees to require all Consultants, and subContractors to do likewise.

2. No liability insurance coverage provided to comply with this Agreement shall prohibit Consultant, or Consultant's employees, or agents, from waiving the right of subrogation prior to a loss. Consultant agrees to waive subrogation rights against District regardless of the applicability of any insurance proceeds, and to require all Consultants and subContractors to do likewise.

3. All insurance coverage and limits provided by Consultant and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the District or its operations limits the application of such insurance coverage.

4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to District and approved of in writing.

5. No liability policy shall contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any Consultant or subcontractor.

6. All coverage types and limits required are subject to approval, modification and additional requirements by the District, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g. elimination of contractual liability or reduction of discovery period) that may affect District's protection without District's prior written consent.

7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Consultant's general liability policy, shall be delivered to District at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, District has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any other agreement and to pay the premium. Any premium so paid by District shall be charged to and promptly paid by Consultant or deducted from sums due Consultant, at District option.

8. Certificate(s) are to reflect that the insurer will provide 30 days notice to District of any cancellation of coverage. Consultant agrees to require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, or that any party will "endeavor" (as opposed to being required) to comply with the requirements of the certificate.

9. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Consultant or any subContractor, is intended to apply first and on a primary, noncontributing basis in relation to any other insurance or self insurance available to District.

10. Consultant agrees to ensure that subContractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with subContractors and others engaged in the project will be submitted to District for review.

11. Consultant agrees not to self-insure or to use any self-insured retentions or deductibles on any portion of the insurance required herein and further agrees that it will not allow any Consultant, subContractor, Architect, Engineer or other entity or person in any way involved in the performance of work on the project contemplated by this agreement to self-insure its obligations to District. If Consultant's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the District. At the time the District shall review options with the Consultant, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions.

12. The District reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the District will negotiate additional compensation proportional to the increase benefit to District.

13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. Consultant acknowledges and agrees that any actual or alleged failure on the part of District to inform Consultant of non-compliance with any insurance requirements in no way imposes any additional obligations on District nor does it waive any rights hereunder in this or any other regard.

15. Consultant will renew the required coverage annually as long as District, or its employees or agents face an exposure from operations of any type pursuant to this agreement. This obligation applies whether or not the agreement is canceled or terminated for any reason. Termination of this obligation is not effective until District executes a written statement to that effect.

16. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Consultant's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to District within five days of the expiration of the coverages.

17. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to District, its employees, officials and agents.

18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue, and is not intended by any party or insured to be limiting or all-inclusive.

19. These insurance requirements are intended to be separate and distinct from any other provision in this Agreement and are intended by the parties here to be interpreted as such.

20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.

21. Consultant agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge District or Consultant for the cost of additional insurance coverage required by this agreement. Any such provisions are to be deleted with reference to District. It is not the intent of District to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against District for payment of premiums or other amounts with respect thereto.

22. Consultant agrees to provide immediate notice to District of any claim or loss against Consultant arising out of the work performed under this agreement. District assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve District.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Jerry Gruber, General Manager
Tim Carmel, District Counsel

Meeting Date: February 26, 2015 Subject: Discussion of Revisions to CCSD Bylaws; Consideration of Resolution 05-2015 Adopting Revised Bylaws

RECOMMENDATIONS:

The Ad-Hoc Bylaw Committee recommends that the board adopt Resolution 05-2015 approving the revised Bylaws.

FISCAL IMPACT:

No fiscal impact has been identified relating to the Board of Directors adopting revisions to their Bylaws based on the draft being presented.

DISCUSSION:

At its December 2014 meeting the Board of Directors considered the Bylaws that had been adopted on March 27, 2014. After discussion it was decided that each Board member would submit their proposed changes to the District Clerk. The proposed changes were presented to the Board at the January 29, 2015 meeting and an ad hoc committee consisting of Board Members Clift and Thompson was appointed to review the changes and propose revisions to the Bylaws. A redlined annotated version of the Bylaws had also been prepared, referencing provisions already covered by State law.

The ad hoc committee has prepared draft revised Bylaws, a copy of which is attached in redline format for the Boards review and consideration. For the most part sections that simply restated State law (or portions of State law) have been removed and replaced with the opening statement of CCSD's commitment to following State and Federal laws. Many of the changes simplify existing provisions.

The following are highlights of the changes:

Sec. 1. Subsections 1.5 & 1.6 have been added to express the responsibilities of the President.

Sec. 2. Previous subsections 2.2, 2.3, 2.5 through 2.9 have been deleted as they are restatements of existing laws or regulations.

Sec. 3. Subsection 3.1 has been edited and 3.2 has removed the "20 minute" reference, as this is the decision of the President based on agenda items. 3.3 has been edited.

Sec. 4. Subsection 4.1 has been edited.

Sec. 5. The admonition to do ones homework has been removed.

Sec. 6. Section 6 has been renumbered and 6.3 restates the Board's responsibility. 6.3 also replaces 7.7 and states the responsibility to hire the General Manager.

Sec. 7. Section 7 has been condensed.

Sec. 8. Section 8 is unchanged.

Sec. 9. Section 9 remains basically the same with minor editing.

Sec. 10. New section 10 replaces old section 12 regarding bylaws review.

The sections on "Correspondence", "Conflict of Interest", "Evaluations", "Continuing Education" have been removed as they are simply a restatement of laws or obligations under contract with employees.

Attachment: Redline Version of Bylaws: Comparing revised Bylaws with Bylaws adopted by the Board in March 27, 2014.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ ROBINETTE ___ CLIFT ___ THOMPSON ___ BAHRINGER ___ RICE



~~CAMBRIA COMMUNITY SERVICES DISTRICT~~

~~BOARD OF DIRECTORS' BYLAWS~~

~~COMPLIANCE WITH FEDERAL OR STATE LAW~~

~~The Cambria Community Services District (CCSD) Board of Directors will comply with all Federal and State laws governing their conduct in the performance of their duties as Directors. These Bylaws are not intended to amend any laws governing the behavior of any individual Board Member or the Board as a whole. These Bylaws are for the purpose of providing guidance to the Director in the performance of his or her duties. If it is determined any of these Bylaws conflict with Federal or State rules or statutes the Federal or State rules or statutes will apply~~

~~1. OFFICERS OF THE BOARD OF DIRECTORS~~

~~1.1 The officers of the Board of Directors are the President and Vice President.~~

~~Several of these provisions are provided for in Government Code Section 61043(b), which states that "The officers of a board of directors are a president and a vice president. The president shall preside over meetings of the board of directors and the vice president shall serve in the president's absence or inability to serve." However, it is appropriate to include these provisions in the Bylaws.~~

Formatted: Font: 12 pt, Not Bold

Style Definition: Normal: Font: (Default) +Body (Times New Roman), 11 pt, Space After: 8 pt, Line spacing: Multiple 1.08 li

Style Definition: List Paragraph: Font: (Default) +Body (Times New Roman), 11 pt, Space After: 8 pt, Line spacing: Multiple 1.08 li

Style Definition: Comment Text: Font: (Default) +Body (Times New Roman), Space After: 8 pt

Style Definition: Comment Subject: Font: (Default) +Body (Times New Roman), Space After: 8 pt

Style Definition: Balloon Text: Font: (Default) Segoe UI, 9 pt

Formatted: Left: 1", Right: 1", Top: 1", Bottom: 1"

Formatted: Left

Formatted: Font: +Body (Times New Roman)

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Normal, Left

Formatted: List Paragraph, Outline numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: Times New Roman, 12 pt

1.2 The President of the Board of Directors shall serve as presiding officer at all Board meetings. The President shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion.

Formatted: Font: 12 pt, Not Bold

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

1.3 In the absence of the President, the Vice President of the Board of Directors shall serve as presiding officer over all meetings of the Board. If the President and Vice President are both absent, the remaining members shall select one among themselves to act as presiding officer ~~for of~~ the meeting.

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

1.4 The President and Vice President of the Board shall be elected annually at the first regular meeting in December and the term of office shall commence immediately upon election and continue until replaced.

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

~~1.5 The President or his or her designate shall be the spokesperson for the Board and point person for intergovernmental relations.~~

~~1.6 The President shall make appointments to all committees subject to Board approval.~~

2. MEETINGS

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

2.1 Regular meetings of the Board of Directors shall commence at 12:30 ~~p.m.~~ 30pm on the fourth Thursday of each calendar month in the ~~Veterans'~~ Veteran's Memorial Hall located at 1000 Main Street, Cambria unless otherwise directed by the Board of Directors.

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

~~2.2 Members of the Board of Directors shall attend all regular and special meetings of the Board unless there is good cause for their absence.~~

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: Times New Roman, 12 pt

Formatted: Font: 12 pt, Not Bold

~~2.3— No Board action may be taken on an item not on the posted agenda; provided, however, matters deemed to be emergencies or of an urgent nature may be added to the agenda under the procedures of the Brown Act.~~

~~Its probably ok to keep Brown Act related requirements in the Bylaws, however, the Brown Act already addresses the issue of not being to take action on matters not on the agenda and related exceptions (Government Code Section 54954.2)~~

2.42.2 Pursuant to the Brown Act:

- (a) Board Members may briefly respond to statements or questions from the public; and
- (b) Board Members may, on their ~~own~~ initiative or in response to public questions, ask questions for clarification, provide references to staff or other resources for factual information, or request staff to report back at a subsequent meeting; and
- (c) The President of the Board or a Board majority in open session may take action to direct staff to place a matter on a future agenda.

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1" + Indent at: 1.25"

Formatted: Font: +Body (Times New Roman), 14 pt

~~As noted in this section, all of these matters are as provided for in the Brown Act.~~

~~2.5— The President shall conduct all meetings in a manner consistent with the policies of the CGSD. All comments shall be directed to the President. The President shall determine the~~

Formatted: Font: Times New Roman, 12 pt

~~order in which agenda items shall be considered for discussion and/or actions taken by the Board and shall announce the Board's decision on all subjects. On roll call the maker of the motion shall be called first, the Board member seconding the motion shall be called second, and the remainder are polled with the President voting last, unless the President made the motion or seconded the motion.~~

~~2.6—A majority of the total membership of the Board shall constitute a quorum for the transaction of business. A majority of the total membership of the Board is sufficient to do business, however motions must be passed unanimously if only three attend. When there is no quorum for a regular meeting, the President, Vice President, or any Board member shall adjourn such meeting, or, if no Board member is present, the District Clerk shall adjourn the meeting.~~

~~The first sentence parrots Government Code Section 61045. As to the second sentence, Government Code Section 61045(c) provides that "Except as otherwise specifically provided by law, a majority vote of the total membership of the board of directors is required for the board of directors to take action." As to the issue of not having a quorum and adjournment, the last sentence basically tracks what is permitted under the Brown Act (Government Code Section 54955)~~

~~2.7—A roll call vote if required by law shall be taken upon votes on ordinances and resolutions, and shall be entered in the minutes of the Board showing those Board members voting aye, voting no and those abstaining or absent. Unless a Board member states that they are not voting because of a conflict of interest and steps down from the dais prior to the discussion of the item, his or her silence shall be recorded as an affirmative vote and vote of abstention shall be recorded as an abstention.~~

Formatted: Font: 12 pt, Not Bold

~~Government Code Section 61045 (d) provides that the minutes are to record the votes on all ordinances, resolutions or motions.~~

~~2.8—Any person attending a public meeting of the Board of Directors may record the proceedings with an audio or video tape recorder or a still or motion picture camera in the absence of a reasonable finding that the recording cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a disruption of the proceedings.~~

~~This section basically restates Government Code Section 54953.5, which provides a right to audio or video record public meetings...~~

~~2.9—All video tape recorders, still and/or motion picture cameras shall remain stationary and shall be located and operated from behind the public speaker's podium once the meeting begins. The President retains the discretion to alter these guidelines, including the authority to require that all video tape recorders, still and/or motion picture cameras be located in the back of the room.~~

3. AGENDAS

3.1 The General Manager, in cooperation with the Board President and Vice President, shall prepare an agenda for each regular and special meeting of the Board of Directors. ~~The General Manager shall establish a CCSD Policy to guide staff in the preparation of meeting agendas Any Director's request to place an item on the agenda must be approved by the Board President or a majority of the Board Members acting in open session.~~

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: Times New Roman, 12 pt

3.2 A block of ~~approximately 20 minutes~~ time shall be set aside to receive general public comment. ~~Comments on agendaed items on the agenda~~ should be held until the appropriate item is called. ~~Unless otherwise directed by the President, members of the public shall state their name and their general place of residence prior to giving their comment.~~ Public comment shall be directed to the President of the Board and limited to three minutes unless extended or shortened at the President's discretion.

~~This section implements Government Code Section 54954.3(b), which provides that "The legislative body of a local agency may adopt reasonable regulations to ensure that the intent of subdivision (a) is carried out, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker." As to requiring the speaker to give their name and place of residence, under First Amendment principles and Government Code Section 54953.3 (which restricts requiring registering names as a condition of attendance at meetings), this can't be required and the language should be modified to clarify that providing that information is voluntary.~~

3.3 Those items on the CCSD ~~Agenda~~ agenda, which are considered to be of a routine and non-controversial nature, are placed on the Consent Agenda. These items shall be approved, adopted, and accepted, ~~etc.~~ by one motion of the Board of Directors. ~~For example, approval of Minutes, approval of Warrants, various Resolutions accepting developer improvements, minor budgetary items, status reports, and routine CCSD operations.~~ (a) Board members may request ~~that~~ any item listed under Consent Agenda be removed from the Consent Agenda, and the Board will ~~then~~ take action separately on that item. ~~A member of the public will be given an opportunity to comment on the Consent Agenda, however, only a member of the Board of Directors can remove an item from the Consent Agenda.~~

Formatted: Font: 12 pt, Not Bold

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1" + Indent at: 1.25"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: Times New Roman, 12 pt

~~Items, which are removed (“pulled”) by members of the Board for discussion, will typically be heard after other Consent Agenda items are approved unless the President orders an earlier or later time.~~

(b) A Board member may ask ~~questions~~ a minor question, for clarification, on any item on the Consent Agenda. ~~When a Board member has a minor question for clarification concerning a consent item, which will not involve extended discussion, the~~ The item may be briefly discussed for clarification and the questions will be addressed along with the rest of the Consent Agenda. ~~Board members are encouraged to seek clarifications prior to the meeting if possible.~~

(c) When a Board member wishes to pull an item simply to register a dissenting vote, the Board member shall inform the presiding officer ~~that~~ they wish to register a dissenting vote without discussion. ~~These items will be handled along with the rest of the Consent Agenda, and the District Clerk will register a “no” vote in the minutes.~~

4.4. PREPARATION OF MINUTES AND MAINTENANCE OF TAPES

4.1 ~~The minutes of the Board shall be kept by the District Clerk and shall be neatly produced and kept in a file for that purpose, with a record of each particular type of business transacted in paragraphs with proper subheadings.~~

4.2 ~~The District Clerk shall be required to make a record only of such business as was actually passed upon by a vote of the Board and, except as provided in Section 4.3 and 4.6 below, shall not be required to record any remarks of Board Members~~ members ~~or any other person.~~

Formatted: Font: 12 pt, Not Bold

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt, No underline

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: Times New Roman, 12 pt

Formatted: Font: 12 pt, Not Bold

4.3 Any Director may request for inclusion into the minutes brief comments pertinent to an agenda item, only at the meeting in which the item is discussed.

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

4.4 Written materials delivered to the Board at the meeting that were not contained in the Board Agenda Packet for review by the Board prior to the meeting shall not be included in the meeting minutes.

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

4.5 The District Clerk shall attempt to record the names and general place of residence of persons addressing the Board, the title of the subject matter to which their remarks related, and whether they spoke in support or opposition to such matter.

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

4.6 Whenever the Board acts in a quasi-judicial proceeding such as in assessment matters, the District Clerk shall compile a summary of the testimony of the witnesses.

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

~~Government Code Section 54953.5(b) provides that audio and video recordings of open and public meetings are subject to inspection pursuant to the Public Records Act and may be erased or destroyed after 30 days.~~

5. MEMBERS OF THE BOARD OF DIRECTORS

Formatted: List Paragraph, Outline numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

~~Directors shall prepare themselves to discuss agenda items at meetings of the Board of Directors. Information may be requested from staff or exchanged between Directors before meetings.~~

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt, No underline

Formatted: Font: Times New Roman, 12 pt

5.1 Information that is exchanged before meetings shall be distributed through the District Clerk, and all Directors will receive all information being distributed.

Formatted: Font: 12 pt, Not Bold

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

5.2 Directors shall at all times conduct themselves with courtesy to each other, to staff and to members of the audience present at Board meetings.

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

5.3 Differing viewpoints are healthy in the decision-making process. Individuals/Individual Directors have the right to disagree with ideas and/or opinions, while being respectful. Once the Board of Directors takes action, Directors should not create barriers to the implementation of said action.

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

5.4 At the President's discretion District Counsel shall act as parliamentarian.

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

6. AUTHORITY OF DIRECTORS

6.1 The Board of Directors is the unit of authority within the CCSD. Apart from their normal function as a part of this unit, Directors have no individual authority. As individuals, Directors may not commit the CCSD to any policy, act or expenditure.

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted ... [1]

Formatted ... [3]

Formatted ... [2]

Formatted ... [4]

6.2 Directors do not represent any fractional segment of the community, but are, rather, a part of the body, which represents and acts for the community as a whole.

Formatted ... [5]

Formatted ... [6]

Formatted ... [7]

Formatted ... [8]

6.3 The primary responsibility/responsibilities of the Board of Directors is ~~there:~~
(a) The formulation and evaluation of policy. ~~Routine~~

Formatted ... [9]

Formatted ... [10]

Formatted ... [11]

Formatted: Font: Times New Roman, 12 pt

Formatted: Font: 12 pt, Not Bold

(b) Monitoring the CCSD's progress in attaining its goals and objectives.

6.3(c) Appointment of a General Manager to handle all routine matters concerning the operational aspects of the CCSD are to be referred to the General Manager.

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1" + Indent at: 1.25"

Formatted: Font: +Body (Times New Roman), 14 pt

~~This is consistent with Government Code Section 61040(a) which provides that the Board is to establish policies and implementation is the responsibility of the General Manager.~~

7. DIRECTOR GUIDELINES

7.1 ~~Board Members, by making a request to of the General Manager or District Clerk, shall have access to information relative to the operation of the CCSD, including but not limited to statistical information, information serving as the basis for certain actions of Staff, justification for Staff recommendations, etc..~~ If the General Manager ~~or District Clerk~~ cannot provide the requested information in a timely manner ~~by reason of information deficiency, or major interruption in work schedules, workloads, and priorities, then~~ the General Manager ~~or District Clerk~~ shall inform the individual Board Member why the information is not or cannot be made available.

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: Times New Roman, 12 pt

~~7.2 In handling Board Members should recognize the General Manager has been given the authority to handle the routine operations of the district. When presented with questions or complaints from residents, property owners within the CCSD, or other members of the public/citizens or staff, Directors are encouraged to should listen carefully to the concerns, but the complaint should be referred to the General Manager for processing and the CCSD's response, if any.~~

Formatted: Font: 12 pt, Not Bold

~~7.3 Directors, when seeking clarification of policy-related concerns, especially those involving personnel, legal action, land acquisition and development, finances, and programming, should expressed and either confer directly with the General Manager.~~

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

~~7.4 When approached by CCSD personnel concerning specific CCSD policy, Directors should direct inquiries regarding the concerns or refer the individual to the General Manager or, in their absence, to for resolution of their concerns. Board Members should not bypass the District Clerk. The chain of command should be followed.~~

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

~~7.5 Directors and General Manager should develop a working relationship so that current issues, concerns and CCSD projects can be discussed comfortably and openly.~~

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

~~7.6.2 When responding to constituent request and concerns, Directors should respond to individuals in a positive manner and route their questions to authority of the General Manager, or in their absence, to the District Clerk.~~

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

~~7.7 Directors are responsible for monitoring the CCSD's progress in attaining its goals and objectives, while pursuing its mission.~~

Formatted: List Paragraph, Outline numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

8. DIRECTOR COMPENSATION

8.1 Directors shall may receive compensation of seventy five dollars (\$75.00) for each authorized meeting of the Board attended by him/her, or for each day's day of service rendered as a Director and approved by the Board.

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Government Code Section 61047 (a) provides that "The board of directors may provide, by ordinance or resolution, that each of its members may

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: Times New Roman, 12 pt

~~receive compensation in an amount not to exceed one hundred dollars (\$100) for each day of service. A member of the board of directors shall not receive compensation for more than six days of service in a month."~~

8.2 The following are authorized ~~meetings~~ meeting for which a Director may be compensated:

(a) Regular Board meetings.

(b) Special Board meetings.

(c) Advisory or Committee ~~Body~~ meetings.

(d) Training ~~and Educational~~ or educational seminars, conferences or webinars.

(e) Negotiation ~~Sessions~~ sessions.

(f) Depositions.

(g) Meetings with District consultants, engineers, or other professionals for the purpose of conducting District business or potential business.

(h) Any other activity the Board requests a member attend in advance of attendance.

8.3 Director compensation shall not exceed six days of service in any calendar month.

Formatted: Font: 12 pt, Not Bold

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted ... [13]

Formatted ... [12]

Formatted ... [14]

Formatted ... [15]

Formatted ... [16]

Formatted ... [17]

Formatted ... [18]

Formatted ... [19]

Formatted ... [20]

Formatted ... [21]

Formatted ... [22]

Formatted ... [23]

Formatted ... [24]

Formatted ... [25]

Formatted ... [26]

Formatted ... [27]

Formatted ... [28]

Formatted ... [29]

Formatted ... [30]

Formatted ... [31]

Formatted ... [32]

Formatted ... [33]

Formatted ... [34]

Formatted ... [35]

Formatted ... [36]

Formatted ... [37]

Formatted ... [38]

Formatted: Font: Times New Roman, 12 pt

8.4 In no event shall ~~Director~~any Director's compensation exceed \$75.00 per day, or \$450.00 per month.

8.5 Each Board Member is entitled to reimbursement for their travel, meals ~~and~~ lodging, and other actual and necessary expenses incurred in the performance of the duties required or authorized by the Board, pursuant to Government Code Section 53232.2.

~~It is the policy of the CCSD to exercise prudence with respect to hotel/motel accommodations. It is also the policy of the CCSD for Board members and staff to stay at the main hotel/motel location of a conference, seminar, or class to gain maximum participation and advantage of interaction with others whenever possible.~~

9. COMMITTEES

~~9.1 9.1 (a) As is customary with Board meetings, all~~All Board committees shall be Members appointed by the Board President with concurrence of the full Board.

~~9.2 All~~All committees shall meet within the jurisdictional boundaries of CCSD except, as may be permitted by the Brown Act.

~~The Brown Act at Government Code Section 54954(b) addresses the issue of circumstances when "legislative bodies" Board may meet outside of the District's boundaries. If "committees" are legislative bodies for purposes of the Brown Act (i.e. standing committees, or other committees whose membership is more than a quorum of the Board), then the Brown Act provisions will control, pursuant to Government Code Section 54952.~~

(b) Ad Hoc Committees

Formatted: Font: 12 pt, Not Bold

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted [... [39]

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: Times New Roman, 12 pt

~~9.3~~ ~~The Board shall~~ appoint such ~~ad hoc~~ AD HOC committees as may be deemed necessary or advisable. The duties of the ~~ad hoc~~ AD HOC committee shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made. ~~Ad hoc~~ AD HOC committees shall meet on an as needed basis.

~~9.4~~ ~~9.2~~ Standing Committees:

(a) ~~The Board~~ Standing Committees may create standing committees ~~be created at its~~ the Board's discretion. Standing committees shall be advisory committees to the Board of Directors and shall not commit the CCSD to any policy, act or expenditure. Each standing committee Standing Committees may consider CCSD related issues, ~~assigned to it on a continuing basis, assigned to it by the Board of Directors. The Board of Directors shall appoint committee members.~~

(b) All ~~standing committees~~ Standing Committees shall be conducted as public meetings in accordance with the Brown Act and Sections 2, 3 and 4 of these Bylaws. Summary notes for each meeting of ~~each committee~~ a Standing Committee shall be forwarded to the Board of Directors as a public record.

~~Under the Brown Act, the exemption for ad hoc committees is based upon Government Code Section 54952(b), and committees with continuing subject matter jurisdiction or a formally established fixed meeting schedule are subject to the Brown Act.~~

~~10. CORRESPONDENCE DISTRIBUTION POLICY~~

~~Time permitting, the following letters and other documents shall be accumulated and electronically delivered to the Board of Directors and/or with the monthly agenda packet.~~

Formatted: Font: 12 pt, Not Bold

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1" + Indent at: 1.25"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted ... [40]

Formatted ... [41]

Formatted ... [42]

Formatted ... [43]

Formatted: Font: Times New Roman, 12 pt

~~10.1 All letters approved by the Board of Directors and/or signed by the President on behalf of the CCSD; and~~

~~10.2 All letters and other documents received by the CCSD that are of CCSD-wide concern as determined by CCSD staff.~~

~~10.3 The CCSD General Manager shall establish a policy for receiving, processing and distribution of CCSD correspondence.~~

~~These Conflict of Interest matters are all comprehensively addressed in State law and do not need to be included in Bylaws.~~

~~As noted in this section, the process for filling vacancies is set forth in Government Code Section 1780. The notice, posting and other provisions that follow are statutory and not necessary. The 2/3rds vote requirement is not in the statute, which provides that the remaining Board members can fill the vacancy. Since three affirmative votes are required, that would mean a 3/4ths vote of the remaining members to fill a vacancy.~~

~~11. EVALUATIONS~~

~~The CCSD's General Manager and District Legal Counsel shall be evaluated annually.~~

~~12. CONTINUING EDUCATION AND ETHICS TRAINING~~

~~12.1 Members of the Board of Directors are encouraged to attend educational conferences or webinars and~~

Formatted: Font: 12 pt, Not Bold

~~professional meetings when the purposes of such activities are to improve CCSD operations. Subject to budgetary constraints, there is no limit as to the number of Directors attending a particular conference or seminar when it is determined by the Board that their attendance is beneficial to the CCSD.~~

~~As this section indicates, the ethics training requirement is statutory, as is the requirement in the following section regarding new members and designated staff receiving ethics training within one year of commencing service (Government Code Section 53235.1(b)).~~

~~43.~~ **10. BOARD BYLAW REVIEW POLICY**

~~10.1 Subject to 3.1 the Board Bylaw~~Bylaws~~ Policy shall be reviewed annually at the first regular meeting in January and amendments to the Bylaws shall be considered for adoption by the Board at the first Regular~~regular~~ meeting in February. ~~The review shall be provided by District Counsel and implemented by Board action.~~~~

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: List Paragraph, Outline numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: List Paragraph, Indent: Hanging: 0.5"

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Font: +Body (Times New Roman), 14 pt

Formatted: Indent: Left: 0"

~~14. RESTRICTIONS ON RULES~~

~~The rules contained herein are guidelines only and shall govern the Board in all cases to which they are applicable, and in which they are not inconsistent with State or Federal laws.~~

Formatted: Font: Times New Roman, 12 pt

Page 9: [1] Formatted	Muril Clift	2/18/2015 1:31:00 PM
List Paragraph, Outline numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"		
Page 9: [2] Formatted	Muril Clift	2/18/2015 1:31:00 PM
List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"		
Page 9: [3] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 9: [4] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 9: [5] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 9: [6] Formatted	Muril Clift	2/18/2015 1:31:00 PM
List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"		
Page 9: [7] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 9: [8] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 9: [9] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 9: [10] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 9: [11] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [12] Formatted	Muril Clift	2/18/2015 1:31:00 PM
List Paragraph, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1" + Indent at: 1.25"		
Page 12: [13] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		

Page 12: [14] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [15] Formatted	Muril Clift	2/18/2015 1:31:00 PM
List Paragraph, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1" + Indent at: 1.25"		
Page 12: [16] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [17] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [18] Formatted	Muril Clift	2/18/2015 1:31:00 PM
List Paragraph, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1" + Indent at: 1.25"		
Page 12: [19] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [20] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [21] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [22] Formatted	Muril Clift	2/18/2015 1:31:00 PM
List Paragraph, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1" + Indent at: 1.25"		
Page 12: [23] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [24] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [25] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [26] Formatted	Muril Clift	2/18/2015 1:31:00 PM
List Paragraph, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1" + Indent at: 1.25"		

Page 12: [27] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [28] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [29] Formatted	Muril Clift	2/18/2015 1:31:00 PM
List Paragraph, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1" + Indent at: 1.25"		
Page 12: [30] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [31] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [32] Formatted	Muril Clift	2/18/2015 1:31:00 PM
List Paragraph, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1" + Indent at: 1.25"		
Page 12: [33] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [34] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [35] Formatted	Muril Clift	2/18/2015 1:31:00 PM
List Paragraph, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1" + Indent at: 1.25"		
Page 12: [36] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [37] Formatted	Muril Clift	2/18/2015 1:31:00 PM
Font: +Body (Times New Roman), 14 pt		
Page 12: [38] Formatted	Muril Clift	2/18/2015 1:31:00 PM
List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"		
Page 13: [39] Formatted	Muril Clift	2/18/2015 1:31:00 PM
List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 1"		

Page 14: [40] Formatted Muril Clift 2/18/2015 1:31:00 PM

Font: +Body (Times New Roman), 14 pt

Page 14: [41] Formatted Muril Clift 2/18/2015 1:31:00 PM

Font: +Body (Times New Roman), 14 pt

Page 14: [42] Formatted Muril Clift 2/18/2015 1:31:00 PM

Font: +Body (Times New Roman), 14 pt

Page 14: [43] Formatted Muril Clift 2/18/2015 1:31:00 PM

Font: +Body (Times New Roman), 14 pt

RESOLUTION NO. 05-2015

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA
COMMUNITY SERVICES DISTRICT APPROVING THE REVISED
CAMBRIA COMMUNITY SERVICES DISTRICT BYLAWS**

BE IT RESOLVED that the Board of Directors of the Cambria Community Services District does hereby approve the revised CCSD Bylaws, attached hereto as Exhibit "A" and incorporated herein by this reference.

PASSED AND ADOPTED this 26th day of February, 2015.

Gail Robinette, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Monique Madrid, District Clerk

Timothy J. Carmel, District Counsel

BYLAWS

COMPLIANCE WITH FEDERAL OR STATE LAW

The Cambria Community Services District (CCSD) Board of Directors will comply with all Federal and State laws governing their conduct in the performance of their duties as Directors. These Bylaws are not intended to amend any laws governing the behavior of any individual Board Member or the Board as a whole. These Bylaws are for the purpose of providing guidance to the Director in the performance of his or her duties. If it is determined any of these Bylaws conflict with Federal or State rules or statutes the Federal or State rules or statutes will apply

1. OFFICERS OF THE BOARD OF DIRECTORS

- 1.1 The officers of the Board of Directors are the President and Vice President.
- 1.2 The President of the Board of Directors shall serve as presiding officer at all Board meetings. The President shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion.
- 1.3 In the absence of the President, the Vice President of the Board of Directors shall serve as presiding officer over all meetings of the Board. If the President and Vice President are both absent, the remaining members shall select one among themselves to act as presiding officer of the meeting.
- 1.4 The President and Vice President of the Board shall be elected annually at the first regular meeting in December and the term of office shall commence immediately upon election and continue until replaced.
- 1.5 The President or his or her designate shall be the spokesperson for the Board and point person for intergovernmental relations.
- 1.6 The President shall make appointments to all committees subject to Board approval.

2. MEETINGS

- 2.1 Regular meetings of the Board of Directors shall commence at 12:30pm on the fourth Thursday of each calendar month in the Veteran's Memorial Hall located at 1000 Main Street, Cambria unless otherwise directed by the Board of Directors.
- 2.2 Pursuant to the Brown Act:
 - (a) Board Members may briefly respond to statements or questions from the public; and
 - (b) Board Members may, on their initiative or in response to public questions, ask questions for clarification, provide references to staff or other resources for factual information, or request staff to report back at a subsequent meeting; and
 - (c) The President of the Board or a Board majority in open session may take action to direct staff to place a matter on a future agenda.

3. AGENDAS

- 3.1 The General Manager, in cooperation with the Board President and Vice President, shall prepare an agenda for each regular and special meeting of the Board of Directors. Any

Director's request to place an item on the agenda must be approved by the Board President or a majority of the Board Members acting in open session.

- 3.2 A block of time shall be set aside to receive general public comment. Comments on items on the agenda should be held until the appropriate item is called. Public comment shall be directed to the President of the Board and limited to three minutes unless extended or shortened at the President's discretion.
- 3.3 Those items on the CCSD agenda, which are considered to be of a routine and non-controversial nature, are placed on the Consent Agenda. These items shall be approved, adopted, and accepted by one motion of the Board of Directors.
 - (a) Board members may request any item listed under Consent Agenda be removed from the Consent Agenda, and the Board will take action separately on that item.
 - (b) A Board member may ask a minor question, for clarification, on any item on the Consent Agenda. The item may be briefly discussed for clarification and the questions will be addressed along with the rest of the Consent Agenda.
 - (c) When a Board member wishes to pull an item simply to register a dissenting vote, the Board member shall inform the presiding officer they wish to register a dissenting vote without discussion. These items will be handled along with the rest of the Consent Agenda, and the District Clerk will register a "no" vote in the minutes.

4. PREPARATION OF MINUTES

- 4.1 The minutes of the Board shall be kept by the District Clerk.
- 4.2 The District Clerk shall be required to make a record only of such business as was actually passed upon by a vote of the Board and, except as provided in Section 4.3 and 4.6 below, shall not be required to record any remarks of Board members or any other person.
- 4.3 Any Director may request for inclusion into the minutes brief comments pertinent to an agenda item, only at the meeting in which the item is discussed.
- 4.4 Written materials delivered to the Board at the meeting that were not contained in the Board Agenda Packet for review by the Board prior to the meeting shall not be included in the meeting minutes.
- 4.5 The District Clerk shall attempt to record the names and general place of residence of persons addressing the Board, the title of the subject matter to which their remarks related, and whether they spoke in support or opposition to such matter.
- 4.6 Whenever the Board acts in a quasi-judicial proceeding such as in assessment matters, the District Clerk shall compile a summary of the testimony of the witnesses.

5. MEMBERS OF THE BOARD OF DIRECTORS

- 5.1 Information that is exchanged before meetings shall be distributed through the District Clerk, and all Directors will receive all information being distributed.
- 5.2 Directors shall at all times conduct themselves with courtesy to each other, to staff and to members of the audience present at Board meetings.
- 5.3 Individual Directors have the right to disagree with ideas or opinions, while being respectful. Once the Board of Directors takes action, Directors should not create barriers to the implementation of said action.
- 5.4 At the President's discretion District Counsel shall act as parliamentarian.

6. AUTHORITY OF DIRECTORS

- 6.1 The Board of Directors is the unit of authority within the CCSD. Apart from their normal function as a part of this unit, Directors have no individual authority. As individuals, Directors may not commit the CCSD to any policy, act or expenditure.
- 6.2 Directors do not represent any fractional segment of the community, but are rather a part of the body, which represents and acts for the community as a whole.
- 6.3 The primary responsibilities of the Board of Directors are:
 - (a) The formulation and evaluation of policy.
 - (b) Monitoring the CCSD's progress in attaining its goals and objectives.
 - (c) Appointment of a General Manager to handle all routine matters concerning the operational aspects of the CCSD.

7. DIRECTOR GUIDELINES

- 7.1 Board Members, by making a request of the General Manager, shall have access to information relative to the operation of the CCSD. If the General Manager cannot provide the requested information in a timely manner the General Manager shall inform the individual Board Member why the information is not or cannot be made available.
- 7.2 Board Members should recognize the General Manager has been given the authority to handle the routine operations of the district. When presented with questions or complaints from citizens or staff, Directors should listen to the concerns expressed and either confer with the General Manager regarding the concerns or refer the individual to the General Manager for resolution of their concerns. Board Members should not bypass the authority of the General Manager.

8. DIRECTOR COMPENSATION

- 8.1 Directors may receive compensation of seventy five dollars (\$75.00) for each authorized meeting attended or for each day of service rendered as a Director.
- 8.2 The following are authorized meeting for which a Director may be compensated:
 - (a) Regular Board meetings.
 - (b) Special Board meetings.
 - (c) Advisory or Committee meetings.
 - (d) Training or educational seminars, conferences or webinars.
 - (e) Negotiation sessions.
 - (f) Depositions.
 - (g) Meetings with District consultants, engineers, or other professionals for the purpose of conducting District business or potential business.
 - (h) Any other activity the Board requests a member attend in advance of attendance.
- 8.3 Director compensation shall not exceed six days of service in any calendar month.
- 8.4 In no event shall any Director's compensation exceed \$75.00 per day or \$450.00 per month.
- 8.5 Each Board Member is entitled to reimbursement for their travel, meals, lodging and other actual and necessary expenses incurred in the performance of the duties required or authorized by the Board pursuant to Government Code Section 53232.2

9. COMMITTEES

- 9.1 All Board committees shall be Members appointed by the Board President with concurrence of the full Board.

- 9.2 All committees shall meet within the jurisdictional boundaries of CCSD except, as may be permitted by the Brown Act.
 - 9.3 The Board may appoint such AD HOC committees as may be deemed necessary or advisable. The duties of the AD HOC committee shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made. AD HOC committees shall meet on an as needed basis.
 - 9.4 Standing Committees:
 - (a) Standing Committees may be created at the Boards discretion. Standing Committees may consider CCSD related issues assigned to it on a continuing basis.
 - (b) All Standing Committees shall be conducted as public meetings in accordance with the Brown Act. Summary notes for each meeting of a Standing Committee shall be forwarded to the Board of Directors as a public record.
10. BOARD BYLAW REVIEW POLICY
- 10.1 Subject to 3.1 the Board Bylaws shall be reviewed annually at the first regular meeting in January and amendments to the Bylaws shall be considered for adoption by the Board at the first regular meeting in February.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.C.**

FROM: Jerry Gruber, General Manager

Meeting Date: Feb. 26, 2015 Subject: Consider Adoption of Resolution
04-2015 Approving Amendments to the
CCSD Budget for FY 2014/2015

RECOMMENDATIONS:

It is recommended that the Board of Directors receive a staff presentation on proposed amendments to the Fiscal Year 2014/2015 Budget, discuss and consider the proposed amendments to the Fiscal Year 2014/2015 Budget, and adopt Resolution 04-2015 approving amendments to the CCSD Budget for FY 2014/2015.

FISCAL IMPACT:

The proposed amendments to the Fiscal Year 2014/2015 Budget would authorize total Revenue Projections, Expenditure Authorities, and changes to the General Fund, Water Fund, Wastewater Fund, and Emergency Water Supply Project Balances as follows:

PROPOSED FISCAL YEAR 2014/2015 BUDGET	REVENUES	EXPENDITURES	CHANGES TO FUND BALANCE
GENERAL FUND FIRE DEPARTMENT	\$ 1,725,635	\$ 1,743,268	\$ (17,633)
GENERAL FUND FACILITIES AND RESOURCES DEPARTMENT	\$ 528,475	\$ 535,553	\$ (7,078)
GENERAL FUND PARKS AND RECREATION DEPARTMENT	\$ 19,205	\$ 19,216	\$ (11)
GENERAL FUND ADMINISTRATION DEPARTMENT	\$ 1,448,639	\$ 1,360,096	\$ 88,543
WATER FUND	\$ 1,674,065	\$ 1,896,441	\$ (222,376)
WATER FUND EWS (SANTA ROSA CREEK)	\$ 307,876	\$ 394,134	\$ (86,258)
WATER FUND EWS (SAN SIMEON CREEK: ONE TIME)	\$13,321,256	\$ 11,935,193	\$ 1,386,063
WATER FUND EWS (SAN SIMEON CREEK: ONGOING)	\$ 807,370	\$ 326,754	\$ 480,616
WASTEWATER FUND	\$ 1,859,165	\$ 2,048,268	\$ (189,103)
TOTAL BUDGET	\$21,691,686	\$ 20,258,923	\$ 1,432,763

DISCUSSION:

Attached is the proposed amended Fiscal Year 2014/2015 Budget for review and consideration. A summary of recommended changes to the General Fund, Water Fund and Wastewater Fund is shown on Attachment A, page 1, and include the following:

Fire Department (Attachment A, page 2). Staff is not recommending any change to revenues. Staff is recommending that expenditures be increased by \$17,672 which will bring the total budgeted deficit to \$17,633. Salaries and wages are projected to exceed budget by \$10,000 because actual overtime is slightly exceeding budgeted overtime. Training was under-

budgeted by \$8,000 and the Disaster Preparedness budget has been increased from \$1,000 to \$20,000 to fund four new auto-defibrillators (\$12,500) and other necessary supplies.

Facilities and Resources Department (Attachment A, page 4). Staff recommends decreasing total budgeted revenues for the Facilities and Resources Department by \$4,663 and decreasing total budgeted expenditures by \$12,510 thereby reducing the existing budget deficit of \$14,925 to \$7,078. The M&R – Ranch (Maintenance & Repair) account has increased by \$27,900 due to the continued need to remove dead and damaged trees from District property. That increase is offset by decreases in budgeted expenditures of \$18,126 in salaries due to vacancies and \$6,000 in M&R Buildings.

Parks and Recreation Department (Attachment A, page 6). Staff is not recommending any change to the Parks and Recreation Department.

Administration Department (Attachment A, page 7). Staff recommends increasing total budgeted revenues for the Administration Department by \$3,501 and decreasing budgeted expenditures by \$85,042 which creates a surplus in the department of \$88,543. Salaries and wages are projected to be \$134,000 less than budgeted due to staff vacancies during the year and permanent reductions in staffing implemented during the year. Savings in staffing are partially offset by increases in Membership Dues/Publications, Government Fees & Licenses and legal fees.

Water Fund (Attachment A, page 9). Staff recommends decreasing total budgeted revenues for the Water Fund by \$142,058 and increasing total budgeted expenditures by \$34,421 which will increase the budgeted deficit by \$176,479 to \$222,376. Water sales are projected to decrease by \$220,925 while penalties are projected to increase by \$115,758. The largest impacts on expenditures are an increase of \$117,731 for Engineering, Construction Management, and Quality Assurance services from Advantage Technical Services for replacement of the Fiscalini Tank, decreases in legal expenditures of \$39,350 and decreases in the Rebate Program of \$16,400. Rebates have been curtailed to partially offset the expense of providing portable toilets for several months at a cost of \$18,142.

Wastewater Fund (Attachment A, page 12). Staff recommends increasing total budgeted revenue for the Wastewater Fund by \$66,057 while also increasing total budgeted expenditures for the fund by \$137,636 which will increase the deficit by \$71,579 to \$189,103. The proposed budget includes a \$67,707 increase in sewer revenue. The proposed budget includes a \$53,777 reduction in salaries and wages due to staffing shortages during the year and unanticipated increases in M&R Lift Stations (\$11,000), M&R Vehicles (\$6,500), and government fees and licenses (\$15,306). The initial budget was also under-budgeted by \$65,750 in electrical costs and \$21,000 in sludge disposal costs compared to last year.

Santa Rosa Creek Emergency Supply Project (Attachment B, page 2). Staff recommends increasing total budgeted revenues for the Santa Rosa Creek Emergency Water Supply project to \$307,876 because the District has been awarded a Public Works System Drought Relief Grant in that amount. Staff recommends increasing budgeted expenditures to \$394,134 because of the requirement to replace the filter media at an estimated cost of \$40,000. If the proposed changes are approved, the resulting deficit will be reduced to \$86,258.

San Simeon Creek Emergency Water Supply Project Revenues (Attachment B, page 3). Staff recommends increasing total budgeted revenues for the San Simeon Creek Emergency Water Supply project to \$13,321,256 reflecting the loan already received and the Proposition 84 Drought Grant that has been approved.

San Simeon Creek Emergency Water Supply Expenditures (summarized on Attachment B, page 1)(details on Attachment B, pages 4,5 &6). Staff recommends increasing the budget for total expenditures to \$11,985,193. This amount includes all original development and construction costs, all projected change orders and future mitigation costs. CDM Smith Task Orders totaling \$2,478,728 are detailed on page 4, CDM Constructor costs for design/build and change order processing of \$7,343,478 are shown on page 4, and all other expenditures totaling \$2,162,984 are shown on pages 5 and 6. Total available funds of \$13,321,256 less projected expenditures of \$11,935,193 will result in an excess of available funds for the San Simeon Creek Emergency Water Supply Project of \$1,386,063.

San Simeon Creek Ongoing Operations (Attachment B, page 7). Staff recommends reducing total budgeted revenue for San Simeon Creek Operating Costs to \$807,370. Ongoing additional revenues were implemented to pay the additional cost of operating the plant and to pay debt service on the loan obtained to develop and build the project. Based on the first three billing cycles, operating revenues for the remainder of the fiscal year are projected to be \$83,000 less than original estimates. Actual operating costs are just beginning to be incurred but expenditures for the initial operating period have been budgeted as start-up costs chargeable against the loan. Debt service payments of \$326,754 are due every February 1st and August 1st. The first debt service payment was paid on February 1, 2015 and the next payment is due August 1, 2015.

Attachments: Resolution 04-2015
 Exhibit "A" Proposed Fiscal Year 2014/2015 Budget Amendments for the
 General Fund, Water Fund and Wastewater Fund
 Exhibit "B" Proposed Fiscal Year 2014/2015 Budget Amendments for the
 Emergency Water System

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ ROBIINETTE ___ CLIFT ___ BHRINGER ___ THOMPSON ___ RICE

**RESOLUTION 04-2015
FEBRUARY 26, 2015**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING AMENDMENTS TO THE CCSD BUDGET
FOR FISCAL YEAR 2014/2015**

WHEREAS, the draft preliminary FY 2014/2015 CCSD Budget was introduced during a regular business item on June 17, 2014, and all persons were given an opportunity to be heard and their suggestions carefully considered; and

WHEREAS a public hearing on June 26, 2014, on the final FY 2014/2015 CCSD Budget was duly scheduled, advertised, and held, and all persons were given an opportunity to be heard and their suggestions carefully considered.

WHEREAS, the General Manager has submitted for consideration amendments to the final Cambria Community Services District (CCSD) Fiscal Year 2014/2015 Budget a copy of which is attached as Exhibits "A" and "B" and incorporated herein, and summarized below; and

PROPOSED FISCAL YEAR 2014/2015 BUDGET	REVENUES	EXPENDITURES	CHANGES TO FUND BALANCE
GENERAL FUND FIRE DEPARTMENT	\$ 1,725,635	\$ 1,743,268	\$ (17,633)
GENERAL FUND FACILITIES AND RESOURCES DEPARTMENT	\$ 528,475	\$ 535,553	\$ (7,078)
GENERAL FUND PARKS AND RECREATION DEPARTMENT	\$ 19,205	\$ 19,216	\$ (11)
GENERAL FUND ADMINISTRATION DEPARTMENT	\$ 1,448,639	\$ 1,360,096	\$ 88,543
WATER FUND	\$ 1,674,065	\$ 1,896,441	\$ (222,376)
WATER FUND EWS (SANTA ROSA CREEK)	\$ 307,876	\$ 394,134	\$ (86,258)
WATER FUND EWS (SAN SIMEON CREEK: ONE TIME)	\$13,321,256	\$ 11,935,193	\$ 1,386,063
WATER FUND EWS (SAN SIMEON CREEK: ONGOING)	\$ 807,370	\$ 326,754	\$ 480,616
WASTEWATER FUND	\$ 1,859,165	\$ 2,048,268	\$ (189,103)
TOTAL BUDGET	\$21,691,686	\$ 20,258,923	\$ 1,432,763

NOW THEREFORE, BE IT RESOLVED that the CCSD Board of Directors has reviewed the suggested Fiscal Year 2014/2015 CCSD Budget amendments for the period July 1, 2014 through June 30, 2015, and hereby finds that the suggested Budget amendments are both desirable and necessary to maintain a sound plan for financing and expenditure control of required CCSD operations and services, and said Budget amendments, as set forth in Exhibits "A" and "B" are hereby approved.

On the motion of Director _____, seconded by Director
_____, and the following roll call vote, to wit:

AYES:
NOES:
ABSENT:

PASSED AND ADOPTED this 26th day of February 2015.

Gail Robinette, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Monique Madrid
District Clerk

Timothy J. Carmel
District Counsel

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW**

Exhibit A to Resolution 05 2015

ACCT Id	ACCT Description	Actual	Projected	Existing	Staff Proposed
		JUL - DEC 2014	FY END 6/30/15	Budget FY END 6/30/15	Budget FY END 6/30/15
CCSD SUMMARY					
GF: FIRE DEPARTMENT					
	REVENUES	728,115	1,722,965	1,725,635	1,725,635
	EXPENDITURES	1,015,598	1,883,502	1,725,596	1,743,268
	SURPLUS (DEFICIT)	(287,483)	(160,537)	39	(17,633)
GF: FACILITIES AND RESOURCES					
	REVENUES	212,994	527,900	533,138	528,475
	EXPENDITURES	306,834	564,976	548,063	535,553
	SURPLUS (DEFICIT)	(93,840)	(37,077)	(14,925)	(7,078)
GF: PARKS AND RECREATION					
	REVENUES	7,930	19,566	19,205	19,205
	EXPENDITURES	3,823	18,948	19,216	19,216
	SURPLUS (DEFICIT)	4,107	618	(11)	(11)
GF: ADMINISTRATION					
	REVENUES	1,149,257	1,448,640	1,445,138	1,448,639
	EXPENDITURES	821,519	1,453,295	1,445,138	1,360,096
	SURPLUS (DEFICIT)	327,738	(4,655)	-	88,543
TOTAL GENERAL FUND					
	REVENUES	2,098,297	3,719,072	3,723,116	3,721,954
	EXPENDITURES	2,147,774	3,920,722	3,738,013	3,658,133
	SURPLUS (DEFICIT)	(49,477)	(201,650)	(14,897)	63,821
WATER FUND					
	REVENUES	937,154	1,661,786	1,816,123	1,674,065
	EXPENDITURES	966,280	2,006,598	1,862,020	1,896,441
	SURPLUS (DEFICIT)	(29,125)	(344,812)	(45,897)	(222,376)
WASTEWATER FUND					
	REVENUES	952,576	1,859,311	1,793,108	1,859,165
	EXPENDITURES	1,043,059	2,168,833	1,910,632	2,048,268
	SURPLUS (DEFICIT)	(90,483)	(309,523)	(117,524)	(189,103)

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW**

Exhibit A to Resolution 05 2015

ACCT Id	ACCT Discription	Actual	Projected	Existing	Staff Proposed
		JUL - DEC 2014	FY END 6/30/15	Budget FY END 6/30/15	Budget FY END 6/30/15
GF: FIRE DEPARTMENT					
REVENUE					
01 4127 01	Reimbursements		-	-	-
01 4200 01	Interest Income		39	39	39
01 4310 01	Property Tax	504,849	1,271,500	1,271,500	1,271,500
01 4370 01	Weed Abatement	6,551	10,000	10,000	10,000
01 4373 01	INSPECTION FEE	9,305	15,951	18,621	18,621
01 4335 01	Assessment-Fire	207,410	425,475	425,475	425,475
TOTAL REVENUE		728,115	1,722,965	1,725,635	1,725,635

Proposed Budget Change:	0
--------------------------------	----------

EXPENDITURES

01 5999 01	Salary & Wages	770,581	1,389,781	1,237,027	1,247,000
01 6010 01	Ads-Legal/Other	203	349	475	475
01 6011I01	Public Info Gnl	248	425		500
01 6031F01	M&R Wtr Fir Hyd		864	2,500	900
01 6033B01	M&R Buildings	1,612	4,263	7,500	3,200
01 6033G01	M&R Grounds		-	3,000	-
01 6040 01	M&R - Equipment	1,035	1,774	1,100	1,400
01 6041L01	M&R-Vehicles-L	14,973	25,668	35,000	30,000
01 6044 01	M&R-Comps-Svcs	1,112	1,906	2,590	2,200
01 6045 01	Comp etc Goods		-	1,500	-
01 6048 01	Securty & Safty		700	700	700
01 6050 01	Office Supplies	1,297	2,223	1,300	2,600
01 6051 01	Postage & Ship		100	100	100
01 6053 01	Printing/Forms	578	1,578	200	1,600
01 6054 01	Mbrsh Dues,Pubs	3,514	6,023	6,000	4,500
01 6055 01	Govt Fees & Lic	496	30,850	34,012	31,000
01 6060C01	Utilities Cell	1,166	1,998	1,475	2,000
01 6060E01	Utilities Elec	4,307	7,383	6,400	7,550
01 6060G01	Utilities Gas	776	1,330	1,500	800
01 6060I01	Utilits Intrnet	1,232	2,112	1,800	1,800
01 6060P01	Utilities Phone	1,036	1,776	1,970	1,800
01 6060S01	Utilities Sewer	169	750	750	750
01 6060W01	Utilities Water	201	980	980	980
01 6080K01	Pro Svc-Counsel	586	1,000	8,000	1,000
01 6080L01	Pro Svc- Legal		1,500	1,500	1,500
01 6080M01	PrF sSVC Misc	4,830	5,000	1,500	5,000
01 6086 01	Outside Servics		-	750	-
01 6089 01	Emer Med Supp		2,000	2,000	2,000

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW**

Exhibit A to Resolution 05 2015

ACCT Id	ACCT Discription	Actual	Projected	Existing	Staff Proposed
		JUL - DEC 2014	FY END 6/30/15	Budget FY END 6/30/15	Budget FY END 6/30/15
01 6090 01	Dept Op Supply	3,077	5,276	7,500	6,000
01 6093 01	Small Tools/Eqp	2,671	4,500	4,000	4,500
01 6094 01	Cloth/Uniform	242	5,000	7,000	5,000
01 6095 01	Office Furn/Eqp		-	200	-
01 6096 01	Fuel	13,716	12,000	12,000	12,000
01 6115 01	Meeting Expense	646	1,108	300	1,000
01 6120E01	Tvl,Trn,Sem-Emp	9,175	15,000	7,000	15,000
01 6120R01	TRAINING-REIMB	472	-	-	-
01 6124 01	Employee Recog		250	250	250
01 6125 01	Employ Recruit		2,000	2,000	2,000
01 6170 01	Cap Asset Exp		1,500	1,500	1,500
01 6180 01	PRINCIPAL		8,358	8,358	8,358
01 6180H01	INTEREST TRUCK	1,233	1,233	1,233	1,233
01 6200 01	Alloc Overhead	151,208	302,415	302,415	302,415
01 6220A01	FD-Aware/Eductn	876	876	-	1,000
01 6220B01	FD-Breathg-SCBA		750	752	752
01 6220D01	FD-Disastr Prep	15,169	20,000	1,000	20,000
01 6220F01	FD-Fire Haz etc	4,703	4,703	6,259	4,705
01 6220H01	FD-Haz Mat Phys		1,200	1,200	1,200
01 6220S01	FD-Surf Rescue	2,460	5,000	1,000	5,000
TOTAL EXPENDITURES		1,015,598	1,883,502	1,725,596	1,743,268

Proposed Increase In Expenditures:	17,672
---	---------------

GF: FIRE DEPARTMENT SUMMARY	(287,483)	(160,537)	39	(17,633)
------------------------------------	------------------	------------------	-----------	-----------------

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW**

Exhibit A to Resolution 05 2015

ACCT Id	ACCT Discription	Actual	Projected	Existing	Staff Proposed
		JUL - DEC 2014	FY END 6/30/15	Budget FY END 6/30/15	Budget FY END 6/30/15
GF: FACILITIES AND RESOURCES					
REVENUE					
01 4200 02	Interest Income		317	317	325
01 4310 02	Property Tax	201,979	508,700	508,700	508,700
01 4500 02	Vet's Hall Rent	9,485	16,260	13,981	16,600
01 4502 02	VH AM LEG DONAT		-	1,000	-
01 4525 02	VH RENTS-PRIVET	1,180	2,023	5,700	2,350
01 4530 02	VH Waiver Donat	200	343	2,900	400
01 4560 02	RENT-BANNERS	50	86	300	100
01 4590 02	VH Clean Fee	100	171	240	-
TOTAL REVENUE		212,994	527,900	533,138	528,475

Proposed Decrease In Revenues:					(4,663)
---------------------------------------	--	--	--	--	----------------

EXPENDITURES

01 5999 02	Salary & Wages	179,143	321,807	312,126	294,000
01 601102	Public Info Gnl	-	-	-	-
01 6033B02	M&R Buildings	5,806	4,000	10,000	4,000
01 6033G02	M&R Grounds	5,000	19,000	19,000	19,000
01 6033R02	M&R-Ranch	27,932	45,000	27,100	45,000
01 6033V02	M&R-Vet's Hall	4,123	9,500	9,500	9,500
01 6040 02	M&R - Equipment		-	600	-
01 6041L02	M&R-Vehicles-L	2,755	3,500	2,500	3,500
01 6041N02	M&R-Vehicles-N	392	673	2,000	700
01 6045 02	Comp etc Goods		-	500	-
01 6048 02	Securty & Safty		-	160	-
01 6050 02	Office Supplies	295	505	138	425
01 6055 02	Govt Fees & Lic	296	300	266	300
01 6060C02	Utilities Cell	158	270	480	275
01 6060E02	Utilities Elec	11,170	19,149	18,855	19,325
01 6060G02	Utilities Gas	1,389	2,381	2,708	1,200
01 6060I02	Utilits Intrnet	1,918	3,288	3,425	2,750
01 6060P02	Utilities Phone	225	386	484	400
01 6060S02	Utilities Sewer	415	3,162	3,162	3,162
01 6060W02	Utilities Water	667	5,624	5,624	5,624
01 6070 02	Equip Rental	103	177	1,000	200
01 6080K02	Pro Svc-Counsel		-	913	-
01 6080M02	PrF sSVC Misc		-	1,000	-
01 6090 02	Dept Op Supply	1,527	10,000	10,000	10,000
01 6093 02	Small Tools/Eqp		-	2,000	-
01 6094 02	Cloth/Uniform		1,500	1,780	1,500

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW**

Exhibit A to Resolution 05 2015

ACCT Id	ACCT Discription	Actual	Projected	Existing	Staff Proposed
		JUL - DEC 2014	FY END 6/30/15	Budget FY END 6/30/15	Budget FY END 6/30/15
01 6096 02	Fuel	14,950	5,000	4,000	5,000
01 6115 02	Meeting Expense	66	113	-	-
01 6120E02	Tvl,Trn,Sem-Emp	117	200	500	250
01 6125 02	Employ Recruit		-	300	-
01 6170 02	Capital Asset Expenditure		1,500		1,500
01 6180 02	PRINCIPAL		10,721	10,721	10,721
01 6180G02	Int On City Nat		448	448	448
01 6200 02	Alloc Overhead	48,387	96,773	96,773	96,773

TOTAL EXPENDITURES

306,834	564,976	548,063	535,553
----------------	----------------	----------------	----------------

Proposed Decrease In Expenditures:			(12,510)
---	--	--	-----------------

GF: FACILITIES AND RESOURCES SUMM

(93,840)	(37,077)	(14,925)	(7,078)
-----------------	-----------------	-----------------	----------------

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW**

Exhibit A to Resolution 05 2015

ACCT Id	ACCT Discription	Actual	Projected	Existing	Staff Proposed
		JUL - DEC 2014	FY END 6/30/15	Budget FY END 6/30/15	Budget FY END 6/30/15
GF: PARKS AND RECREATION					
<u>REVENUE</u>					
01 4310 16	Property Tax	7,425	18,700	18,700	18,700
01 4390 16	Misc. Revenue	505	866	505	505
TOTAL REVENUE		7,930	19,566	19,205	19,205

Proposed Budget Change:	0
--------------------------------	----------

EXPENDITURES

01 6011N16	Pub Inf-Newsltr	799			
01 6053 16	Printing/Forms		1,300	1,268	1,268
01 6080K16	Pro Svc-Counsel		-	300	300
01 6170 16	Cap Asset Exp		11,600	11,600	11,600
01 6200 16	Alloc Overhead	3,024	6,048	6,048	6,048
TOTAL EXPENDITURES		3,823	18,948	19,216	19,216

Proposed Budget Change:	0
--------------------------------	----------

GF: PARKS & RECREATION SUMMARY	4,107	618	(11)	(11)
---	--------------	------------	-------------	-------------

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW**

Exhibit A to Resolution 05 2015

ACCT Id	ACCT Discription	Actual	Projected	Existing	Staff Proposed
		JUL - DEC 2014	FY END 6/30/15	Budget FY END 6/30/15	Budget FY END 6/30/15
GF: ADMINISTRATION					
REVENUE					
01 4001 09	Franchise Fees	26,568	72,400	72,400	72,400
01 4013 09	Vac Rental Reg	216	370	250	325
01 4050 09	Admin Fee Rev		-	750	-
01 4200 09	Interest Income	761	4,000	4,924	4,000
01 4310 09	Property Tax	503,372	154,655	154,655	154,655
01 4385 09	Radio Vault Rnt	1,200	2,400	2,400	2,400
01 4389 09	Public REc Req	91	156	100	200
01 4390 09	Misc. Revenue	12,220	5,000	-	5,000
	Admin Ovhd Chgs	604,830	1,209,659	1,209,659	1,209,659
TOTAL REVENUE		1,149,257	1,448,640	1,445,138	1,448,639

Proposed Increase In Revenues:					3,501
---------------------------------------	--	--	--	--	--------------

EXPENDITURES

01 5122 09	Salary & Wages	457,530	914,990	960,329	826,000
01 6010 09	Ads-Legal/Other	-	600	600	600
01 6011N09	Pub Inf-Newsltr		-	2,000	-
01 6011W09	Pub Inf-Website		2,500	2,500	2,500
01 6014 09	Public Events	(300)	-	-	-
01 6030 09	Insurance	73,832	73,832	73,782	73,832
01 6033B09	M&R Buildings	2,784	3,500	4,000	3,500
01 6033G09	M&R Grounds	1,509	1,500	1,563	1,500
01 6040 09	M&R - Equipment		200	200	200
01 6041L09	M&R-Vehicles-L	179	500	500	500
01 6044 09	M&R-Comps-Svcs	38,971	66,808	65,000	63,500
01 6045 09	Comp etc Goods	120	2,000	3,000	2,000
01 6048 09	Securty & Safty	252	1,432	650	1,500
01 6049 09	Documntn Photos	1,629	-	-	-
01 6050 09	Office Supplies	7,626	13,073	10,000	13,500
01 6051 09	Postage & Ship	3,921	6,723	4,369	5,400
01 6052 09	Bank Charges	595	1,500	1,564	1,500
01 6053 09	Printing/Forms	1,145	1,964	1,400	1,950
01 6054 09	Mbrsh Dues,Pubs	16,739	17,000	8,714	17,000
01 6055 09	Govt Fees & Lic	29,836	32,000	27,744	32,000
01 6058 09	Cash Over(Short		-	(5)	-
01 6060C09	Utilities Cell	473	810	811	825
01 6060E09	Utilities Elec	4,413	7,565	5,946	7,925
01 6060G09	Utilities Gas	169	450	450	450
01 6060I09	Utilits Intrnet	1,960	3,360	3,360	2,800

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW**

Exhibit A to Resolution 05 2015

ACCT Id	ACCT Discription	Actual	Projected	Existing	Staff Proposed
		JUL - DEC 2014	FY END 6/30/15	Budget FY END 6/30/15	Budget FY END 6/30/15
01 6060P09	Utilities Phone	4,125	7,072	7,500	7,650
01 6060S09	Utilities Sewer	65	395	395	395
01 6060W09	Utilities Water	55	336	336	350
01 6070 09	Equip Rental	398	682	544	550
01 6075 09	Rent Office	22,275	38,186	38,186	38,186
01 6080A09	Pro Svc- Audit		15,000	15,000	15,000
01 6080F09	Pro Svc- Financ	611	1,000	7,200	1,000
01 6080K09	Pro Svc-Counsel	52,458	95,000	65,000	95,000
01 6080L09	Pro Svc- Legal	6,513	7,000	-	7,000
01 6080M09	PrF sSVC Misc	10,411	12,411	13,601	12,411
01 6080T09	PROF SERV-TEMP	66,211	66,250	63,218	66,250
01 6086 09	Outside Services	1,610	19,110	15,000	19,000
01 6090 09	Dept Op Supply	484	830	1,359	1,000
01 6094 09	Cloth/Uniform		250	1,000	250
01 6115 09	Meeting Expense	2,192	3,000	2,000	3,000
01 6120D09	Tvl,Trn,Sem-Dir	2,212	7,000	10,000	7,000
01 6120E09	Tvl,Trn,Sem-Emp	5,599	14,000	14,000	14,000
01 6124 09	Employee Recog	202	347	250	400
01 6125 09	Employ Recruit	2,070	3,549	2,500	3,100
01 6180 09	PRINCIPAL		8,511	8,511	8,511
01 6180G09	Int On City Nat		418	418	418
01 6180H09	INTEREST TRUCK	643	643	643	643
TOTAL EXPENDITURES		821,519	1,453,295	1,445,138	1,360,096

Proposed Decrease In Expenditures:				(85,042)
---	--	--	--	-----------------

GF: ADMINISTRATION SUMMARY	327,738	(4,655)	-	88,543
-----------------------------------	----------------	----------------	----------	---------------

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW**

Exhibit A to Resolution 05 2015

ACCT Id	ACCT Discription	Actual	Projected	Existing	Staff Proposed
		JUL - DEC 2014	FY END 6/30/15	Budget FY END 6/30/15	Budget FY END 6/30/15
WATER FUND					
REVENUE					
11 4000	Service Sales	626,715	1,206,127	1,427,425	1,206,500
11 4000 11	Service Sales	(1,448)	(2,483)	-	(2,900)
11 4007 11	Returned Ck Fee	160	274	650	325
11 4008 11	Acct Setup/clse	6,761	11,591	14,256	13,550
11 4010	Water Penalty	24,612	42,192	27,182	49,250
11 4010 11	Water Penalty	(10,341)	(17,728)	-	(20,700)
11 4011 11	Serv/Disc/Recon	96	165	155	200
11 4023 11	Penalty/Surchg	138,995	196,540	80,742	196,500
11 4050 10	Admin Fee Rev		-	1,050	-
11 4100 11	Connect Rev-SFR	7,685	7,685	-	7,700
11 4101 10	W/L ANNUAL FEE	9,255	55,000	60,000	55,000
11 4110 10	Remodel Impact	16,840	18,869	31,860	23,250
11 4123 11	Retro Admin Fee		-	199	-
11 4124 10	Assignment Fees	860	1,475	9,843	2,300
11 4124 11	Assignment Fees	1,875	3,214	4,500	3,750
11 4125 11	Penalty/Exten		-	1,800	-
11 4200 10	Interest Income		40	41	40
11 4200 11	Interest Income		800	848	800
11 4360 11	Availability	108,657	127,000	127,000	127,000
11 4373 11	INSPECTION FEE	6,432	11,025	19,272	11,500
11 4390 11	Misc. Revenue		-	9,300	-
11 4394 11	Nonpotable Sale		-		
TOTAL REVENUE		937,154	1,661,786	1,816,123	1,674,065

Proposed Decrease In Revenues:				(142,058)
---------------------------------------	--	--	--	------------------

11 5199 11	Salary & Wages	428,109	749,109	684,074	675,000
11 6010 10	Ads-Legal/Other		-	200	-
11 6010 11	Ads-Legal/Other	131	225	2,723	275
11 6011 10	Public Info Gnl	426	730	2,500	850
11 601410	Public Events		-	250	-
11 6030 11	Insurance	9	-	-	-
11 6031D11	M&R Wtr Distrbn	47,706	81,781	50,000	49,500
11 6031F11	M&R Wtr Fir Hyd		1,000	1,500	1,000
11 6031G11	M&R Wtr Genrtres	446	765	2,000	900
11 6031L11	M&R Wtr Leimert		-	500	-
11 6031M11	M&R Wtr Meters		10,000	10,000	10,000
11 6031P11	M&R Wtr Pumps	26,338	19,615	10,000	19,625

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW**

Exhibit A to Resolution 05 2015

ACCT Id	ACCT Discription	Actual	Projected	Existing	Staff Proposed
		JUL - DEC 2014	FY END 6/30/15	Budget FY END 6/30/15	Budget FY END 6/30/15
11 6031R11	M&R Wtr SR-4	6,268	10,745	10,000	5,100
11 6031S11	M&R Wtr Storage	8,497	20,497	10,000	15,575
11 6031T11	M&R Wtr Treatmt	12,936	20,000	10,000	20,000
11 6031V11	M&R Wtr Valves		-	7,500	-
11 6031W11	M&R Wtr Wells		-	5,000	-
11 6031Y11	M&R Wtr Yard	1,401	2,402	2,000	1,575
11 6033B11	M&R Buildings	1,274	2,184	1,000	500
11 6035 11	MAJOR MAINT.	10,810	20,000	19,510	20,000
11 6040 11	M&R - Equipment		-	1,000	-
11 6041L11	M&R-Vehicles-L	6,543	10,000	11,716	10,000
11 6041N11	M&R-Vehicles-N		-	4,000	-
11 6044 10	M&R-Comps-Svcs		-	300	-
11 6044 11	M&R-Comps-Svcs		-	2,000	-
11 6045 10	Comp etc Goods	210	360	1,000	425
11 6045 11	Comp etc Goods	1,544	2,646	5,000	3,100
11 6048 11	Securty & Safty		2,000	4,492	2,000
11 6050 11	Office Supplies	575	986	2,000	1,150
11 6051 10	Postage & Ship		-	350	-
11 6051 11	Postage & Ship	3,401	10,000	12,000	10,000
11 6053 10	Printing/Forms		-	1,000	-
11 6053 11	Printing/Forms	95	163	1,565	200
11 6054 10	Mbrsh Dues,Pubs		11,370	11,000	11,375
11 6054 11	Mbrsh Dues,Pubs	11,370	2,000	2,000	2,000
11 6055 11	Govt Fees & Lic	11,696	20,050	20,727	21,050
11 6059 11	Bad Debt	293	503	520	175
11 6060C11	Utilities Cell	846	1,450	1,214	1,475
11 6060E	Utilities Elec	88	88		100
11 6060E11	Utilities Elec	69,554	119,236	120,000	124,500
11 6060G11	Utilities Gas	572	980	-	1,150
11 6060I11	Utilits Intrnet	616	1,056	1,056	900
11 6060P11	Utilities Phone	2,653	4,549	5,000	4,550
11 6060S11	Utilities Sewer	134	230	600	300
11 6063 11	M&R Commun Eqp		-	1,116	-
11 6078 11	LAND LEASE		36,343	36,343	36,343
11 6080E11	Pro Svc- Engrng		18,000	10,000	18,000
11 6080K10	Pro Svc-Counsel	533	914	5,233	925
11 6080K11	Pro Svc-Counsel	7,965	13,654	35,000	15,550
11 6080L11	Pro Svc- Legal	4,550	7,800	29,000	9,100
11 6080M10	Pro Svc- Misc		-	9,450	-
11 6080M11	Pro Svc- Misc	(565)	145,731	37,000	145,800
11 6080V10	Vol Lot Merger	1,704	2,921	500	3,410
11 6086 11	Outside Servics		-	1,000	-
11 6088 11	Claims		-	1,000	-

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW**

Exhibit A to Resolution 05 2015

ACCT Id	ACCT Discription	Actual	Projected	Existing	Staff Proposed
		JUL - DEC 2014	FY END 6/30/15	Budget FY END 6/30/15	Budget FY END 6/30/15
11 6090 10	Dept Op Supply		-	200	-
11 6090 11	Dept Op Supply	8,451	13,251	5,000	13,450
11 6091 11	Lab Tests	12,084	15,000	10,000	15,000
11 6092 11	Lab Supplies		-	3,500	-
11 6093 11	Small Tools/Equip	5,095	3,000	3,000	3,000
11 6094 11	Cloth/Uniform	1,574	2,699	4,000	2,550
11 6095 11	Office Furn/Equip	19	33	-	50
11 6096 11	Fuel	1,256	12,000	12,000	12,000
11 6115 11	Meeting Expense	443	760	-	900
11 6120D11	Tvl,Trn,Sem-Dir		-	1,000	-
11 6120E10	Tvl,Trn,Sem-Emp		-	1,000	-
11 6120E11	Tvl,Trn,Sem-Emp	(117)	-	2,000	-
11 6125 11	Employ Recruit	1,016	1,742	500	1,100
11 6170 11	Cap Asset Exp	30,139	100,000	114,815	100,000
11 6180B11	PRINCIPAL	937	49,930	49,930	49,930
11 6610 10	Int on 95 Bonds	492	1,875	1,875	1,875
11 6180G11	Int On City Nat	937	937	832	937
11 6200 11	Alloc Overhead	214,715	429,429	429,429	429,429
11 6610 10	Retrofit Pgm	492	844	-	1,000
11 6611 10	Rebate Program	1,875	4,875	20,000	3,600
11 6615 10	Portable Toilets	18,142	18,142	-	18,142
TOTAL EXPENDITURES		966,280	2,006,598	1,862,020	1,896,441

Proposed Increase In Expenditures:				34,421
---	--	--	--	---------------

WATER FUND SUMMARY	(29,125)	(344,812)	(45,897)	(222,376)
---------------------------	-----------------	------------------	-----------------	------------------

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW**

Exhibit A to Resolution 05 2015

ACCT Id	ACCT Discription	Actual	Projected	Existing	Staff Proposed
		JUL - DEC 2014	FY END 6/30/15	Budget FY END 6/30/15	Budget FY END 6/30/15
WASTEWATER FUND					
REVENUE					
12 4000	Service Sales	882,326	1,742,881	1,675,193	1,742,900
12 4000 12	Service Sales	(575)	(985)	-	(1,150)
12 4200 12	Interest Income		1,265	1,265	1,265
12 4360 12	Availability	70,825	116,150	116,150	116,150
12 4390 12	Misc. Revenue		-	500	-
TOTAL REVENUE		952,576	1,859,311	1,793,108	1,859,165

Proposed Increase In Revenues:	66,057
---------------------------------------	---------------

EXPENDITURES

12 5199 12	Salary & Wages	318,495	611,778	580,777	527,000
12 6010 12	Ads-Legal/Other		-	250	-
12 6032C12	M&R WW Collectn	204	15,000	19,000	15,000
12 6032D12	M&R WW Disp Eff	343	587	1,500	5,200
12 6032G12	M&R WW Generatr	477	2,817	2,000	2,800
12 6032L12	M&R WW Lift Stn	3,046	15,000	4,000	15,000
12 6032M12	M&R WW Manhole	3,103	5,320	4,000	6,200
12 6032P12	M&R Pumps	565	10,968	2,500	11,150
12 6032S12	M&R WW Slg Disp	20,974	21,000	-	21,000
12 6032T12	M&R WW Treatmnt	26,809	45,958	25,000	26,750
12 6033B12	M&R Buildings		1,000	1,000	1,000
12 6033G12	M&R Grounds		5,000	5,000	5,000
12 6035 12	MAJOR MAINT.	-	7,000	2,000	7,000
12 6035C12	Collect Sys Evl	1,374	2,355	3,000	2,750
12 6040 12	M&R - Equipment		500	500	500
12 6041L12	M&R-Vehicles-L	8,462	9,000	2,500	9,000
12 6041N12	M&R-Vehicles-N	289	1,000	-	1,000
12 6041V12	M&R-Vehicles-V	2,085	4,000	2,000	4,000
12 6044 12	M&R-Comps-Svcs		-	1,000	-
12 6045 12	Comp etc Goods	2,860	4,904	1,000	5,750
12 6048 12	Securty & Safty	982	1,684	1,500	175
12 6050 12	Office Supplies	328	562	700	600
12 6051 12	Postage & Ship	3,324	5,698	3,000	4,950
12 6053 12	Printing/Forms		-	500	-
12 6054 12	Mbrsh Dues,Pubs		500	500	500
12 6055 12	Govt Fees & Lic	78,083	94,000	78,694	94,000
12 6060C12	Utilities Cell	291	600	960	600
12 6060E12	Utilities Elec	100,727	172,674	110,000	175,750
12 6060G12	Utilities Gas	711	1,218	1,300	1,000

**CAMBRIA COMMUNITY SERVICES DISTRICT
FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW**

Exhibit A to Resolution 05 2015

ACCT Id	ACCT Discription	Actual	Projected	Existing	Staff Proposed
		JUL - DEC 2014	FY END 6/30/15	Budget FY END 6/30/15	Budget FY END 6/30/15
12 6060I12	Utilits Intrnet	616	1,056	1,000	900
12 6060P12	Utilities Phone	2,512	4,306	2,900	4,100
12 6060W12	Utilities Water	386	662	4,800	775
12 6080K12	Pro Svc-Counsel	1,430	2,451	20,000	2,000
12 6080L12	Pro Svc- Legal		-	2,000	-
12 6080M12	Pro Svc- Misc	32,177	35,000	5,000	35,000
12 6086 12	Outside Servics		12,000	1,400	12,000
12 6089 12	Emer Med Supp	820	1,405	200	1,650
12 6090 11	Dept Op Supply	33	56	-	75
12 6090 12	Dept Op Supply	5,817	9,972	10,000	10,000
12 6091 12	Lab Tests	3,994	11,000	11,000	11,000
12 6092 12	Lab Supplies	2,878	4,933	4,500	5,450
12 6093 12	Small Tools/Eqp		-	1,000	-
12 6094 12	Cloth/Uniform	5,580	1,571	1,500	1,575
12 6096 12	Fuel	6,978	11,962	9,000	9,700
12 6115 12	Meeting Expense	(151)	-	-	-
12 6120E12	Tvl,Trn,Sem-Emp	5,086	9,000	1,000	9,000
12 6125 09	Employ Recruit	150	257	-	300
12 6125 12	Employ Recruit	5,629	9,649	500	7,275
12 6170 12	Cap Asset Exp	150,788	266,088	233,308	246,450
12 6180 12	PRINCIPAL		303,717	303,717	303,717
12 6180B12	Int on 95 Bonds	505	1,010	1,010	1,010
12 6180C12	Int on 99 Refin	56,807	56,807	56,807	56,807
12 6180D12	Int on SWRCB Ln		9,988	9,988	9,988
12 6180G12	Int On City Nat		827	827	827
12 6200 12	Alloc Overhead	187,497	374,994	374,994	374,994
TOTAL EXPENDITURES		1,043,059	2,168,833	1,910,632	2,048,268

Proposed Increase In Expenditures:	137,636
---	----------------

WASTEWATER FUND SUMMARY	(90,483)	(309,523)	(117,524)	(189,103)
--------------------------------	-----------------	------------------	------------------	------------------

**CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW
EMERGENCY WATER SUPPLY PROJECT**

SUMMARY OF PROJECTED REVENUES AND EXPENDITURES

Santa Rosa Creek

Projected Revenues	\$307,876
Projected Expenditures	394,134
Projected Revenues less Expenditures	<u><u>(\$86,258)</u></u>

San Simeon Creek: One Time Project Revenues and Expenditures

Projected One-Time Revenues	\$13,321,256
Projected One-Time Expenditures:	
Projected CDM Smith Task Orders	\$2,478,731
Projected CDM Constructors Design/Construction	7,293,478
Projected Other Expenditures	<u>2,162,984</u>
Projected Total Expenditures	11,935,193
Amount Projected Revenues Exceed Projected Expenditures	<u><u>\$1,386,063</u></u>

San Simeon Creek: Ongoing Operating Revenues and Expenditures

Projected Ongoing Revenues Collected Through June 30, 2015	\$807,370
Projected Ongoing Expenditures Collected Through June 30, 2015	326,754
Projected Revenues less Expenditures	<u><u>\$480,616</u></u>

**CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW
EMERGENCY WATER SUPPLY PROJECT**

SANTA ROSA CREEK

<u>Revenues</u>	Already Received	Projected Receipts	Grand Total	Existing Budget	Staff Proposed Budget
Public Works System Draught Relief Grant		\$307,876	\$307,876	\$150,000	\$307,876
TOTALS	\$0	\$307,876	\$307,876	\$150,000	\$307,876

<u>Expenditures</u>	Already Spent	Additional Requirements	Grand Total	Existing Budget	Staff Proposed Budget
General Costs	\$36,461	\$0	\$36,461	\$40,308	\$36,461
Environmental Clearances; Biological Monitoring; Etc.	\$666	\$0	\$666	\$666	\$666
Permitting	\$5,483	\$0	\$5,483	\$4,621	\$5,483
Construction (SR1; SR3; Filtronic; etc.)	\$299,521	\$0	\$299,521	\$290,151	\$299,521
Design & Construct Contracts	\$11,831	\$0	\$11,831	\$13,005	\$11,831
Post Construction	\$172	\$0	\$172		\$172
Replace Filtronic Filter Media		\$40,000	\$40,000		\$40,000
TOTALS	\$354,134	\$40,000	\$394,134	\$348,750	\$394,134

AMOUNT EXPENDITURES EXCEED REVENUES	(\$198,750)	(\$86,258)
--	--------------------	-------------------

**CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW
EMERGENCY WATER SUPPLY PROJECT**

<u>San Simeon Creek One-Time Revenues</u>	<u>Already Received</u>	<u>Projected Receipts</u>	<u>Grand Total</u>	<u>Existing Budget</u>	<u>Staff Proposed Budget</u>
Loan (Installment Sale)	\$8,939,000		\$8,939,000	\$8,939,000	\$8,939,000
Proposition 84 Expedited Draught Grant		\$4,382,256	\$4,382,256	\$1,945,914	\$4,382,256
TOTALS	\$8,939,000	\$4,382,256	\$13,321,256	\$10,884,914	\$13,321,256

**CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW
EMERGENCY WATER SUPPLY PROJECT**

San Simeon Creek One-Time Expenditures (CDM SMITH)	Already Spent	Additional Requirements	Grand Total	Existing Budget	Staff Proposed Budget
COSTS INCLUDED IN CDM SMITH TASK ORDERS					
Task Order #1	\$174,495	\$0	\$174,495	\$174,495	\$174,495
Task Order #2	\$299,603	\$0	\$299,603	\$299,601	\$299,601
Task Order #3	\$797,005	\$123,079	\$920,084	\$920,084	\$920,084
Task Order #4	\$499,942	\$0	\$499,942	\$499,941	\$499,941
Task Order #5	\$198,475	\$386,132	\$584,607	\$584,607	\$584,607
TOTALS	\$1,969,520	\$509,211	\$2,478,731	\$2,478,728	\$2,478,728
DESIGN BUILD CONTRACT WITH CDM CONSTRUCTORS					
Design Build Contract	\$6,326,068	\$321,851	\$6,647,919	\$6,647,919	6,647,919
Change Orders:					
#1 Re-route of ROC and SS Creek Water Pipelines w/Creek Crossing		\$176,369	\$176,369	\$172,000	176,369
#2 Evaporation Pond - Third Party CQA Service		\$69,005	\$69,005		69,005
#3 Evaporation Pond - Gopher Fence		\$39,704	\$39,704	\$40,000	39,704
#4 Evaporation Pond - Frog Fence		\$61,363	\$61,363		61,363
#5 Evaporation Pond - Chain Link Fence Improvements		\$29,250	\$29,250		29,250
#6 Evaporation Pond - Paint blower Sound Enclosure		\$7,783	\$7,783		7,783
#7 Pump 9P7 Improvements		\$6,056	\$6,056		6,056
#8 Ph Analyzers - Required by RWQCB		\$12,373	\$12,373		12,373
#9 Portable Samplers - Required by RWQCB		\$14,180	\$14,180		14,180
#10 Permanent Samplers - Required by RWQCB		\$44,884	\$44,884		44,884
#11 Additional SCADA Monitoring - Required by RWQCB		\$25,275	\$25,275		25,275
#12 SS Creek Monitoring Well		\$23,456	\$23,456		23,456
#13 Interior Chain Link Gate Repair		\$11,209	\$11,209		11,209
#14 Security Cameras		\$14,152	\$14,152		14,152
#15 CalFire Improvements		\$50,000	\$50,000		50,000
Mitigation - Water Blending Water Treatment		\$50,000	\$50,000		50,000
Contractor Labor Compliance Monitor for Prop 84 Grant		\$10,500	\$10,500		10,500
TOTALS	\$6,326,068	\$967,410	\$7,293,478	\$6,859,919	\$7,293,478

**CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW
EMERGENCY WATER SUPPLY PROJECT**

San Simeon Creek One-Time Expenditures (OTHER)	Already Spent	Additional Requirements	Grand Total	Existing Budget	Staff Proposed Budget
General Costs					
Primarily FGL	\$57,394		\$57,394	\$44,942	\$57,394
Flag Lot Investigation	\$1,315		\$1,315	\$3,300	\$1,315
Performance Bond	\$54,000		\$54,000		\$54,000
RWQCB Permitting Fees		\$36,223	\$36,223	\$36,223	\$36,223
RWQCB-mandated Environmental Surety Bond (annual cost)		\$72,000	\$72,000	\$72,000	\$72,000
TOTALS	\$112,709	\$108,223	\$220,932	\$156,465	\$220,932
Regular Coastal Development Permit					
Environmental Impact Report to replace IS/Mitigated Negative Declaration (RBF)		\$164,000	\$164,000	\$164,000	\$164,000
CDM EIR Support		\$100,000	\$100,000		\$100,000
Future Mitigation Measures		\$1,000,000	\$1,000,000		\$1,000,000
TOTALS	\$0	\$1,264,000	\$1,264,000	\$164,000	\$1,264,000
Professional Services Costs:					
Public Outreach	\$21,990	\$5,900	\$27,890	\$18,390	\$27,890
Rate Study, Legal Services	\$66,042		\$66,042	\$45,051	\$66,042
Debt Costs of Issuance	\$139,000		\$139,000	\$139,000	\$139,000
Legal Services (RE Landwatch Lawsuit)	\$33,974		\$33,974	\$30,000	\$33,974
Computer Programming	\$7,600		\$7,600	\$11,000	\$7,600
CCSD Labor Expensed to CIP Project	\$38,205	\$58,828	\$97,033	\$97,033	\$97,033
TOTALS	\$306,811	\$64,728	\$371,539	\$340,475	\$371,539

**CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW
EMERGENCY WATER SUPPLY PROJECT**

San Simeon Creek One-Time Expenditures (OTHER con	Already Spent	Additional Requirements	Grand Total	Existing Budget	Staff Proposed Budget
Start-Up Expenditures					
Power		\$56,877	\$56,877	\$56,877	\$56,877
Chemicals		\$10,342	\$10,342	\$10,342	\$10,342
Consumables (membranes, filters, UV lamps, etc.)		\$13,608	\$13,608	\$13,608	\$13,608
Maintenance		\$10,887	\$10,887	\$10,887	\$10,887
Impound Basin Monitoring		\$2,500	\$2,500		\$2,500
Advanced Water Treatment Plant Sampline		\$21,000	\$21,000		\$21,000
Baseline Monitoring to support Adaptive Management Plan (3 mos)		\$55,000	\$55,000	\$45,765	\$55,000
Start-Up Plant Operators (Three Month Contract Option)		\$136,300	\$136,300	\$136,300	\$136,300
TOTALS	\$0	\$306,513	\$306,513	\$273,778	\$306,513
GRAND TOTAL "OTHER" COSTS	\$419,520	\$1,743,464	\$2,162,984	\$934,717	\$2,162,984

**CAMBRIA COMMUNITY SERVICES DISTRICT FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW
EMERGENCY WATER SUPPLY PROJECT**

SAN SIMEON CREEK ONGOING OPERATING REVENUE AND EXPENDITURES					
	Already Received	Additional Requirements	Grand Total	Existing Budget	Staff Proposed Budget
On-Going Revenue Streams					
Water Sales: Fixed Portion	\$124,191	\$186,282	\$310,473	\$310,488	\$310,473
Water Sales: Volumetric During Periods of Non-Operation	\$149,240	\$212,657	\$361,897	\$445,028	\$361,897
Water Sales: Volumetric During Periods of Operation		\$135,000	\$135,000	\$135,000	\$135,000
Subtotal of On-Going Revenue Streams	\$273,431	\$533,939	\$807,370	\$890,516	\$807,370
On-Going Expenditure Streams					
Power			\$0		
Chemicals			\$0		
Consumables (membranes, filters, UV lamps, etc.)			\$0		
Maintenance			\$0		
Baseline Monitoring to support Adaptive Management Plan (3 mos)			\$0		
Staffing Costs					
Debt Service Paid 2/1/15 (Next due 8/1/15)	\$326,754		\$326,754	\$326,754	\$326,754
TOTALS	\$326,754	\$0	\$326,754	\$326,754	\$326,754

**CCSD EMERGENCY WATER SUPPLY
CDM SMITH TASK ORDER SUMMARY**

CATEGORY	<u>Total Category Costs</u>	<u>Task Order #1</u>	<u>Task Order #2</u>	<u>Task Order #3</u>	<u>Task Order #4</u>	<u>Task Order #5</u>
Pre-Construction Engineering	34,348		34,348			
Environmental Services	303,448		92,235			211,213
Permitting	470,579		37,057	319,257		114,265
Hydrogeological Modeling	260,350	174,495	85,855			
Engineering	284,055			284,055		
Design	348,725				239,941	108,784
Technical Memo	32,246					32,246
Construction	469,429			209,429	260,000	
Tracer Testing	51,902					51,902
Project Management	216,265		50,106	107,343		58,816
O&M Manual	7,381					7,381
Total Cost	<u>2,478,728</u>	<u>174,495</u>	<u>299,601</u>	<u>920,084</u>	<u>499,941</u>	<u>584,607</u>