

RESOURCES & INFRASTRUCTURE COMMITTEE

SPECIAL MEETING

Monday, November 6, 2023 - 2:00 PM

1000 Main Street, Cambria, CA 93428

MINUTES

1. OPENING

A. CALL TO ORDER

Chairperson Dean called the meeting to order at 2:00 pm.

B. ESTABLISH QUORUM

A quorum was established.

Committee members present: Karen Dean, Juli Amodei, James Webb, Steve Siebuhr, and Derrick Williams.

Committee members absent: Mark Meeks

Staff present: Confidential Administrative Assistant Haley Dodson, Administrative Department Manager Denise Fritz, Utilities Department Manager Jim Green, Program Manager Tristan Reaper, Wastewater Superintendent Toni Artho, and Water Operator Cody Meeks.

Others present: Community members Chris Siebuhr, Allan Dean, and Donn Howell.

Present by zoom: General Manager Matthew McElhenie; Community members Crosby Swartz, Michael Thomas, Tina Dickason, and David Pierson.

C. CHAIRMAN'S REPORT

Chairperson Dean reported that she attended a course on grant writing. State grant submittals are generally due in April and Federal grant submittals are generally due in February. This implies the District start looking at which grant applications they may want to apply for now.

Chairperson Dean proposed developing an ad hoc committee to investigate potential grant opportunities. Mr. Webb and Ms. Amodei agreed to be on the committee.

The San Luis Obispo Office of Emergency Services will provide presentation on the Zonehaven process and maps at the next November 9 Board meeting, including a discussion of how to sign up for emergency alerts.

D. AD HOC SUB-COMMITTEE REPORTS

No reports.

E. COMMITTEE MEMBER COMMUNICATIONS

Ms. Amodei noted that the trail between Cayucos and Morro Bay recently received \$7.4 million from an active transportation grant by the California Transportation Commission, the National Scenic Byways Program, and CalTrans. This is a good example of how combining county and city money can pay for projects.

F. UTILITIES DEPARTMENT MANAGER'S REPORT

Mr. Green reported on the following CIP items:

- The East Ranch Bathroom. The District found a previously developed biological monitoring plan which will be used for this project. The District needs to address cultural permitting issues and have an archeological review completed. Construction permitting should start early in 2024.
- The East-West village transmission line replacement was successfully completed.
- Coastal Development Permit (CDP). The consultant is putting together a table summarizing the metrics for the application. Plan to meet with County staff in mid-December to review the draft metrics.
- Stuart Street Tanks. Working on the environmental permitting. The District needs to perform both CEQA and NEPA analysis because the project is funded through EPA.
- San Simeon water line replacement. The work is on schedule. The consultant has come up with six potential pipeline alignments.
- Zero Liquid Discharge (ZLD) – The Department of Energy signed off on the grant. They still have to sign off on the final detailed budget. The DOE should have finalized the agreements by late November.

Wastewater Superintendent Artho reviews the SST projects included in the agenda packet.

Public Comment

Ms. Dickason thanks staff for the rapid work on the East-West village transmission line. Ms. Dickason asks about the status of the Stuart Street Tank permits, and whether they are still valid. She additionally asks about the ratepayer portion of the cost of the Stuart Street tank replacement.

2. PUBLIC COMMENTS ON AGENDA ITEMS

No public comment:

3. CONSENT AGENDA

A. Consideration to Approve the October 2, 2023 Special Meeting Minutes

Committee Member Webb moved to approve the minutes.

Committee Member Amodei seconded the motion.

The motion was approved: 4-Ayes; 0-Nays; 0-Abstain; 1-Absent (Meeks)

Consideration to Approve October 17, 2023 Joint Special Meeting Minutes October 17

Committee Member Webb moved to approve the minutes.

Committee Member Amodei seconded the motion.

The motion was approved: 3-Ayes; 0-Nays; 0-Abstain; 2-Committee members were absent from the October 17 meeting (Meeks, Siebuhr)

4. REGULAR BUSINESS

A. Discussion and Consideration of a Recommendation to the CCSD Board of Directors Regarding Approval of an Agreement for Contractor Services for Replacing San Simeon Well 3 Pump

Mr. Green presents the history of the San Simeon Well #3 and why a new pump is needed. The District plans to replace the existing pump with a submersible pumps. Operatory Meeks states that the selected contractor is preferred because they are willing to connect the pump to the District's existing distribution system.

Chairperson Dean asks about the difference between a Variable Frequency Drive (VFD) and a pump without a VFD

Mr. Siebuhr states that the selected contractor's requested upfront deposit of 50% is not in legally allowed. The legal maximum is a 10% deposit.

Committee Member Williams motions to recommend to the Board of Directors approve the 3rd Generation proposal for \$33,379.

Committee Member Webb seconded the motion.

The motion was approved: 4-Ayes; 0-Nays; 0-Abstain; 1-Absent (Meeks)

B. Discussion and Consideration to Form a Capital Improvement Plan (CIP) Ad Hoc Committee to Work with CCSD Staff to Prioritize Non-SST Projects.

Ms. Fritz presents the modified CIP list.

Chairperson Dean summarizes the joint R& I Committee/Finance Committee meeting that decided funded projects will now have a “B” ranking. Items of highest importance will have a 1 ranking. Items of less importance will have a 2 or 3 ranking.

Utilities Manager Green would like to form an Ad Hoc committee to help prioritize the CIP list. Utilities Manager Green would also like public input to the Ad Hoc committee.

Chairperson Dean suggests Mr. Siebuhr, Mr. Williams, and Mr. Meeks will be on the Ad Hoc committee.

Committee Member Amodei moved to approve the ad hoc committee members.

Committee Member Williams seconded the motion.

The motion was approved: 1-Ayes; 0-Nays; 0-Abstain; 1-Absent (Meeks)

- C. Receive Ad Hoc Committee Report on Brine Waste Disposal Options and Discussion and Consideration to Approve Recommendation to the CCSD Board of Directors.

Chairperson Dean introduced the item.

Mr. Williams presented the report on Brine Waste Disposal Options.

Mrs. Dean notes Option 1 should add a new con regarding the carbon footprint of the necessary trucking (2 to 4 trucks daily).

Chairperson Dean would like option 9 to note that the Coastal Commission has requested the existing Evaporation Pond be removed as part of the CDP mitigation effort. General Manager McElhenie notes that returning the Brine Pond back to its relatively undisturbed state would be helpful for obtaining the CDP.

Utilities Manager Green notes that RWQCB has stated their opposition to Option 8. The report should add a con saying that RWQCB will likely not permit it.

Utilities Manager Green notes that Option 7 needs permitting. But the existing pros and cons are accurate.

Public Comment

Ms. Dickason states that ZLD waste may not be accepted by a local disposal site. The cost of ZLD waste discharge is unknown.

Mr. Swartz would like Option 2 to consider other technologies other than the one proposed by Global Water Innovations. Mr. Swartz states option 9 is still a viable alternative for concentrate disposal.

Committee Member Siebuhr moved to send the report to the Board for consideration as amended.

Committee Member Amodei seconded the motion.

The motion was approved: 4-Ayes; 0-Nays; 0-Abstain; 1-Absent (Meeks)

D. Receive Update on Advanced Clean Fleet Regulation

Mr. Reaper reported that the District is mandated to meet certain energy reduction milestones. The mandates start January 1. After that date, 50% of the vehicles the District buy must be clean energy vehicles.

The District plans to buy 4 electric vehicles next year and will install chargers at the wastewater plant.

By January 1, 2027, 100% of the vehicles the District buys must be clean energy.

Ms. Amodei asked about the penalties if we do not comply. Mr. Reaper will investigate this and bring it back to the Committee.

Mr. Howell asked about the 2027 date, does this address all vehicles we own or only newly purchased vehicles. Mr. Green clarifies that it only refers to newly purchased vehicles.

5. FUTURE AGENDA ITEMS

Chairperson Dean asked for any future agenda items.

Chairperson Dean states that the R&I Committee will look at its meeting schedule next month to see if the current schedule is acceptable to all members.

The R&I Committee will get an update from the CIP ad hoc committee next month

6. ADJOURN

Chairperson Dean adjourned the meeting at 3:25 pm.