

**POLICY COMMITTEE**  
**REGULAR MEETING**  
Thursday, May 26, 2022 - 3:00 PM  
**MINUTES**

A. CALL TO ORDER

Chairperson Farmer called the meeting to order at 3:05 p.m.

B. ESTABLISH QUORUM

A quorum was established.

Committee members present – Harry Farmer, Gordon Heinrichs, Claudia Harmon, Ted Key, and Debra Scott. Jim Townsend was absent (excused).

District staff present - Board Secretary Leah Reedall.

C. AD HOC SUBCOMMITTEE REPORT

There was no Ad Hoc Subcommittee Report.

D. CHAIRMAN'S REPORT

Chairman Farmer reported that the Board considered the Response to Correspondence Policy at its last Board meeting and voted 3 to 2 to not approve the policy as written. The Board discussed that it is the Board president's responsibility to give a response to public questions and statements and that Board members may respond to correspondence by thanking the person for communicating with the Board.

E. COMMITTEE MEMBER COMMUNICATIONS

Member Heinrichs reported on the emergency preparedness activities and events that have been held in the community through focus groups. Member Harmon reported concerns about the Fire Safety Focus Group and CalFire activities and suggested that citizens of Cambria should be aware of the controlled burns that are occurring to protect themselves from the result of the burns. She also reported the activities of Beautify Cambria, including a new project at the top of Tin City. She complimented Chairperson Farmer for his support of the recent Butterfly Fair.

**1. PUBLIC COMMENT**

There was no public comment.

**2. CONSENT AGENDA**

- A. Consideration to Approve the April 28, 2022 Regular Meeting Minutes

Committee member Heinrichs moved to approve the minutes.

Committee member Harmon seconded the motion.

Motion passed – Ayes – 4 Nays – 0 Abstain – 0

### **3. REGULAR BUSINESS**

- A. Discuss the Recent Changes Voted on by the Board of Directors at the April 21st Board Meeting Regarding the Standing Committee Bylaws

Discussion ensued regarding the Bylaw changes made by the Board at its April 21, 2022, Regular Board Meeting, specifically to Bylaw 1.7.3(b) regarding the Policy Committee. There were questions from the members as to how to operate within the new parameters for the Policy Committee. Member Heinrichs referred the committee to the CCSD website to review the current CCSD Policy Handbook to assess what policies may be needed for future consideration by the Board.

- B. Revisit and Discuss the Need for a District Climate Change Policy and Recommend that Chairperson Farmer Forward this Recommendation to the Board of Directors for Consideration

Chairperson Farmer suggested that the committee may want to fine tune the draft Climate Change Policy to include the major issues listed in the draft policy. Member Key suggested that it would be important to work collaboratively with the other two standing committees since the policy involves issues under the purview of those committees. Member Scott asked what type of Needs Assessment should be referred to the committee's chairperson to forward to the Board for consideration. The Committee Members agreed that the current draft policy outlines the need for this type of policy with a few edits.

Committee member Scott moved to recommend that Chairperson Farmer forward a Needs Assessment based on the current draft policy for recommendation to the Board of Directors.

Committee member Heinrichs seconded the motion.

Motion passed – Ayes – 4 Nays – 0 Abstain – 0

- C. Discuss the Need for a District Code of Ethics Policy and Recommend that Chairperson Farmer Recommend to the Board of Directors the Creation of a District Code of Ethics Policy

Chairperson Farmer presented this agenda item and asked for discussion from the Committee Members. All Committee Members

agreed that there is a need for an Ethics Policy for the CCSD. M. Calderwood made public comment by suggesting that the Committee might address previous concerns by the Board and anticipate the objections that the Board may currently have. He suggested that Chairperson Farmer may want to discuss the issue with the CCSD attorney, Tim Carmel.

Chairperson Farmer stated that he has been on the Board for 5 ½ years and has experienced instances of unethical conduct where the Board could have been assisted if a Code of Ethics Policy had been in place.

Committee member Heinrichs moved to request that Chairperson Farmer recommend to the Board of Directors to direct the Policy Committee to do a Needs Assessment for potential creation of a District Code of Ethics Policy.

Committee member Scott seconded the motion.

Motion passed – Ayes – 4 Nays – 0 Abstain – 0

- D. Discuss Establishing a New Meeting Time for the Monthly Policy Committee Meetings

Chairperson Farmer presented this agenda item. All of the Committee Members agreed to continue to hold the Policy Committee meetings on Thursdays at 3:00 pm.

#### **4. FUTURE AGENDA ITEMS**

The Committee Members requested that there be further discussion about the role and activities assigned to the Policy Committee.

#### **5. ADJOURN**

Chairperson Farmer adjourned the meeting at 4:49 pm.