

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, April 16, 2020 2:00 PM

1. OPENING

A. Call to Order

President Farmer called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Farmer led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Harry Farmer, Cindy Steidel, Amanda Rice, David Pierson and Donn Howell.

Staff present via Zoom: General Manager John F. Weigold IV, District Counsel Timothy Carmel, Fire Chief William Hollingsworth, Finance Manager Pamela Duffield, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Deputy District Clerk Haley Dodson.

D. Report from Closed Session

District Counsel reported that the Board discussed two pending litigation cases.

E. Agenda Review: Additions/Deletions

President Farmer asked for any additions or deletions. There were none.

2. COMMISSION REPORT

A. PROS Chairman's Report

PROS Chairman Steve Kniffen was unavailable to provide a report.

3. PUBLIC SAFETY

A. Sheriff's Department Report

Commander Nelson provided a summary of recent activities in Cambria.

B. CCSD Fire Chief's Report

Chief Hollingsworth provided a summary on the Coronavirus (COVID-19) pandemic and recent activities in Cambria.

4. PUBLIC COMMENT

Public Comment:
Christine Heinrichs, Cambria (the Deputy District Clerk read three written comments into the record)

Cheryl McDowell, Cambria (the Deputy District Clerk read the written comment into the record)

Michael Calderwood, Cambria (the Deputy District Clerk read the written comment into the record)

Tina Dickason, Cambria (the Deputy District Clerk read two written comments into the record)

5. MANAGER'S REPORT

A. General Management Report

Mr. Weigold provided a summary of the General Management Report.

B. Finance Manager's Report

Ms. Duffield provided a summary of the Finance Manager's Report.

C. Utilities Report

Mr. Dienzo provided a summary of the Utilities Report.

6. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. President's Report

President Farmer acknowledged and thanked local activist Bob Kelly, who handled giving away over 300 masks. He thanked Carlos Mendoza for informing the Hispanic community of free masks. Mr. Kelly and crew are purchasing more masks and hope to give away 460 next week. Mr. Kelly founded the Cambria Opioid Project to help residents dealing with opioid addiction. He acknowledged the CCSD staff for arranging payment plans. He discussed that many community members can't pay their utilities and rent. He asked landlords to consider adjusting rent to assist the community members.

B. Finance Committee's Report

Vice President Steidel reported the Finance Committee will meet on April 28, 2020. There is nothing to report.

C. Policy Committee's Report

Director Howell reported on the Policy Committee Ad Hoc Committee list.

The Board of Directors provided feedback on the list.

D. Resources and Infrastructure Committee's Report

Director Pierson reported on the recent Resources & Infrastructure Committee. The committee reviewed and updated the CIP list. He gave a brief report on the ad hoc committees, but stated they are on hold during the shelter-at-home. The committee will hold a special meeting on Wednesday, April 22, 2020 to discuss the CDP consultant.

Public Comment:

Tina Dickason, Cambria (the Deputy District Clerk read the written comment into the record)

E. Other Liaison Reports and Ad Hoc Committee Reports

Director Pierson had no report for the NCAC or Fire Safe Focus Group.

Vice President reported on the Affordable Housing Ad Hoc Committee meeting. They discussed the development of the application form.

President Farmer reported on the FFRP meeting. The July Kitchen Tour will most likely not happen but they will discuss it in May. They may do a virtual Kitchen Tour, but it may be more expensive. Kitty Connolly suggested moving the FFRP office to somewhere more visible to pedestrians and possibly at a home in the Sea Cliff Estates. The Forest Committee discussed the Forest Health Survey that was put together by a Cal Poly student.

7. CONSENT AGENDA

- A. CONSIDERATION TO ADOPT THE MARCH 2020 EXPENDITURE REPORT**
- B. CONSIDERATION TO ADOPT THE FEBRUARY 13, 2020, FEBRUARY 20, 2020, MARCH 12, 2020 AND MARCH 19, 2020 REGULAR MEETING MINUTES AND FEBRUARY 25, 2020 AND MARCH 23, 2020 SPECIAL MEETING MINUTES**
- C. CONSIDERATION OF ADOPTION OF RESOLUTION 12-2020 DECLARING A PUBLIC NUISANCE FOR THE ANNUAL FIRE HAZARD FUEL REDUCTION PROGRAM**
- D. CONSIDERATION OF ADOPTION OF RESOLUTION 14-2020 AMENDING THE DISTRICT SALARY SCHEDULE AND ESTABLISHING A PAY SCHEDULE FOR THE POSITIONS OF WATER SYSTEMS SUPERINTENDENT AND WASTEWATER SYSTEMS SUPERINTENDENT**
- E. CONSIDERATION OF ADOPTION OF RESOLUTION 16-2020 REGARDING UPDATING THE DISTRICT'S INJURY AND ILLNESS PREVENTION PROGRAM**
- F. CONSIDERATION OF ADOPTION OF RESOLUTION 15-2020 DECLARING A CONTINUED LOCAL EMERGENCY IN THE CAMBRIA COMMUNITY SERVICES DISTRICT DUE TO THE CORONAVIRUS PANDEMIC**

Public Comment:

Tina Dickason, Cambria (the Deputy District Clerk read the written comment into the record)

Mary Webb, Cambria (the Deputy District Clerk read the written comment into the record)

Director Rice pulled item 7D.

Director Rice moved to approve the consent agenda items 7A, 7B, 7C, 7E and 7F.

Director Pierson seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board held a separate discussion regarding item 7D.

Director Rice has concerns about the increase in pay and the differential between the amount that the rest of the employees in those departments are paid. It is a fairly significant amount. She discussed concerns about overtime, retirement and having no comparison with similar districts.

Mr. Dienzo provided a summary.

Vice President Steidel moved to extend the meeting to 6:00 p.m.

Director Howell seconded the motion.

Motion Passed Ayes – 4 (Steidel, Howell, Pierson, Farmer) Nays– 1 (Rice) Absent – 0

Director Rice moved to approve consent agenda item 7D.

Director Pierson seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 4:57 p.m. and reconvened at 5:10 p.m.

8. HEARINGS AND APPEALS

A. DISCUSSION AND CONSIDERATION TO FIX WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES AS PROVIDED IN GOVERNMENT CODE §61124(b) AND CONSIDERATION OF ADOPTION OF RESOLUTION 13-2020 FIXING WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES FOR FISCAL YEAR 2020/2021

Mr. Weigold introduced the item and turned it over to District Counsel, who provided a summary.

President Farmer opened the public hearing.

Public Comment:
None

President Farmer closed the public hearing.

Director Pierson moved to adopt Resolution 13-2020 fixing water and wastewater standby or availability charges for Fiscal Year 2020/2021.

Vice President Steidel seconded the motion.

Motion Passed Ayes – 4 (Steidel, Howell, Pierson, Farmer) Nays– 1 (Rice) Absent – 0

9. REGULAR BUSINESS

A. DISCUSSION AND CONSIDERATION REGARDING 2020 BOARD GOALS AND OBJECTIVES

The Board of Directors tabled this item to the first or second meeting in May.

B. DISCUSSION AND CONSIDERATION OF IRRIGATION METER TRANSFER AGREEMENT WITH JESSE ARNOLD AND GREENSPACE

Mr. Weigold introduced the item and turned it over to District Counsel, who provided a summary.

Public Comment:
Mary Webb, Cambria (the Deputy District Clerk read the written comment into the record)

Director Pierson suggested setting the water usage at 10 units.

Director Rice does not object to 20 units, but the Board should specify the 20 units.

Vice President Steidel thinks 20 units is high and suggested 12 units, one per month. Due to unusual or unforeseen circumstances, any additional resources could come to the Board for relief.

Director Pierson suggested 12 units and requested they come back to the Board to request relief.

President Farmer suggests giving Greenspace more water to help the new seedlings.

Director Rice stated the code says the transfer must decrease demand. This is reducing water use and potential water demand.

Public Comment:

Christine Heinrichs, Cambria (the Deputy District Clerk read the written comment into the record)

Mary Webb, Cambria (the Deputy District Clerk read the written comment into the record)

Director Pierson moved to approve the draft Irrigation Meter Transfer Agreement between Jesse Arnold and Greenspace to transfer an irrigation meter from property on Pierce Avenue to Greenspace's Creekside Reserve with a limit of 12 units per year.

Vice President Steidel seconded the motion.

Director Howell suggests 18 units and limiting it per month rather than an annual total.

Director Rice agrees with Director Howell and suggests we revisit this item if they get a grant for more seedlings. She agreed that 12 units is enough.

District Counsel suggested they revise section 4A in the draft Irrigation Meter Transfer Agreement to include should the transferee exceed this amount it can return to the Board of Directors to have the allocation reconsidered.

Director Pierson moved to approve the draft Irrigation Meter Transfer Agreement between Jesse Arnold and Greenspace to transfer an irrigation meter from property on Pierce Avenue to Greenspace's Creekside Reserve with a limit of 12 units per year and to revise section 4A in the draft Irrigation Meter Transfer Agreement to include should the transferee exceed this amount it can return to the Board of Directors to have the allocation reconsidered.

Director Rice seconded the motion

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent - 0

C. DISCUSSION AND CONSIDERATION TO SCHEDULE A SPECIAL MEETING REGARDING COASTAL DEVELOPMENT PERMIT PROGRESS AND DRAFT PROJECT DESCRIPTION FOR THE SUSTAINABLE WATER FACILITY

Mr. Weigold introduced the item and provided a summary.

Director Pierson moved to extend the meeting to 6:15 p.m.

Director Steidel seconded the motion but suggested amending the motion to 6:30 p.m.

Director Pierson accepted the amendment.

Motion Passed Ayes – 4 (Steidel, Howell, Pierson, Farmer) Nays– 1 (Rice) Absent – 0

Director Rice moved to hold a special meeting on Thursday, May 28th at 2:00 p.m.

Director Pierson seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent - 0

10. FUTURE AGENDA ITEM(S)

President Farmer asked for any future agenda items. There were none.

11. ADJOURN TO CLOSED SESSION

President Farmer asked for public comment. There was none.

President Farmer adjourned the meeting to closed session at 5:57 p.m.

A. Public Comment

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)

Number of cases: Two (2)

Name of cases: Windeler v. CCSD, et al. and Madrid v. CCSD