



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF JANUARY 11, 2024, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

A regular meeting of the Board of Directors of the Cambria Community Services District was held at the Cambria Veterans' Memorial Hall located at 1000 Main Street, Cambria, CA 93428 on Thursday, January 11, 2024, at 1:00 PM

1. OPENING

1.A. Call to Order

President Gray called the meeting to order at 1:00 p.m.

1.B. Pledge of Allegiance

President Gray led the Pledge of Allegiance.

1.C. Establishment of Quorum

A quorum was established.

Directors present: Tom Gray, Debra Scott, Harry Farmer, and Karen Dean.

Directors present via Zoom: Michael Thomas.

Staff present: General Manager Matthew McElhenie, Confidential Administrative Assistant Haley Dodson, Fire Chief Michael Burkey, Fire Captains Michael Castellanos and Craig Brooks, Fire Engineer Christian Evers, Firefighter Stuart Mahoney, and Facilities & Resources Manager David Aguirre.

Staff present via Zoom: District Counsel Timothy Carmel, Utilities Department Manager Jim Green, and Program Manager Tristan Reaper.

Director Thomas stated he is ill and cannot attend in person as a result of his illness and the potential that it will spread. He requested to participate by teleconference and requested that the Board take action to allow him to participate remotely by teleconference per Government Code Section 54953. He stated there were no other individuals of any age present in the room at his home office.

Director Dean moved to allow Director Thomas to participate by teleconference.

Director Farmer seconded the motion.

Motion Passed Ayes – 4 Nays - 0 Absent – 0

District Counsel stated that at the regular meeting on December 14, 2023, the Board of Directors held a closed session for a conference with its labor negotiator pursuant to Government Code Section 54957.6. The Agency's designated representative was General Manager Matthew McElhenie, and the unrepresented employee organization is the Management and Confidential Exempt Employees

group. No action was taken in closed session and the issues that were discussed in closed session will be considered in open session at the Board's next regular meeting on January 18, 2024.

1.D. President's Report

President Gray stated there was no President's Report.

1.E. Agenda Review

President Gray asked for any changes to the agenda. There were none.

2. ACKNOWLEDGEMENTS

General Manager McElhenie acknowledged new Fire Chief Michael Burkey and swore him in. Fire Chief Burkey swore in Fire Captain Craig Brooks.

3. BOARD MEMBER COMMUNICATIONS

Director Dean reported that the Board directed an ad hoc committee of the R&I Committee to discuss climate change. The R&I Committee Report in the September 14, 2023 Board meeting agenda packet indicated that the Ad Hoc Committee found a grant for Climate Adaptation & Resiliency Projects from the Climate Adaptation Resiliency Program. Juli Amodei and Mark Meeks, with the former Utilities Department Manager, submitted a grant application. The CCSD's application made it through the first round of review but unfortunately didn't make it to the final round. The opportunity to apply for the no match grant has come up again. After working with the grant manager, Abby Edwards, the General Manager and the Ad Hoc Committee have a better understanding of what is needed to be successful with the current grant opportunity. The Ad Hoc Committee and General Manager met to discuss the grant this week, and they will be attending a workshop.

General Manager McElhenie reported on the previous grant application and that the District is qualified for the grant. District staff will work with the Ad Hoc Committee and be ready to reapply.

Director Dean stated this is a no match grant between \$100,000 and \$600,000.

Director Farmer reported on a four-part series on Netflix called You are What you Eat. They examine the effects of an animal versus a plant-based diet in individuals. They also spend time explaining the impact raising cattle, chickens, and pigs has on the natural environment. It's very insightful and revealing and he encourages everyone to watch it.

4. PUBLIC COMMENT

Pauline Blackwood, Cambria

Dennis Dudzik, Cambria

Crosby Swartz, Cambria (also submitted a written comment for the record)

Tina Dickason, Cambria

5. REGULAR BUSINESS

5.A Discussion and Consideration to Direct Staff and District Counsel to Review the Board and Standing Committee Bylaws

General Manager McElhenie introduced the item and provided a summary.

Public Comment:
Dennis Dudzik, Cambria

Director Dean moved to direct the staff and District Counsel to review the Board and Standing Committee Bylaws.

Vice President Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

5.B Discussion and Consideration to Update the CCSD Standing Committee Application Form

General Manager McElhenie introduced the item and provided a summary.

Vice President Scott also provided a summary. She would like to add “for two years” to the second sentence of the form, since that’s what’s in the bylaws.

President Gray would like to simplify the Finance Committee description to read “The Finance Standing Committee reviews budget processes and financial management to promote fiscal stability and instill public trust.”

Vice President Scott moved that the update to the CCSD Standing Committee Application Form be edited as stated by President Gray and added to the forms available through the CCSD.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

5.C Discussion and Consideration of Update of the Capital Improvement Project (CIP) Lists

General Manager McElhenie introduced the item and provided a summary.

Vice President Scott stated the CIP List needs a legend. A landscape format would make more sense with every other line highlighted so you can follow across.

Director Thomas suggested that staff develop a project description, distinction between capital and maintenance, keeping completed projects for reference, which ones are retained and duration. The priority list should reflect the Strategic Plan.

Director Thomas moved to direct staff to further define the process for developing the CIP List and consistent with that process, develop an improved format for the CIP List.

Vice President Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 2:30 p.m.

The Board of Directors reconvened the meeting at 2:41 p.m.

5.D Discussion and Consideration to Approve an Agreement for Consultant Services with MKN & Associates, Inc., for Engineering Design and Bid/Construction Phase Services for the Replacement of the Stuart Street Tanks

General Manager McElhenie introduced the item and provided a summary.

Vice President Scott moved to approve an Agreement for Consultant Services with MKN & Associates, Inc., for Engineering Design and Bid/Construction Phase Services for the Replacement of the Stuart Street Tanks with the recommendation that it goes before the R&I Committee at its meeting in February with a complete presentation by staff.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

5.E Discussion and Consideration of Status of Ad Hoc Committees

General Manager McElhenie introduced the item and provided a summary.

Director Dean moved that the Board approve the recommendations for the two committees; the Skatepark Ad Hoc Committee continuing until construction and the Solid Waste Rate Alleviation Ad Hoc Committee having been disbanded.

Vice President Scott seconded the motion.

Director Dean would like to add the change to the Strategic Plan Ad Hoc Committee and remove the word “review.” The completion date should be March 4, 2024.

Director Thomas stated the title should be the Strategic Planning Workshop Process Ad Hoc Committee. The motion maker and second agreed.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

6. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

6.A Finance Committee's Report

No written report was included in the agenda packet.

6.B Policy Committee's Report

A written report was included in the agenda packet.

6.C PROS Committee's Report

A written report was included in the agenda packet.

6.D Resources & Infrastructure Committee's Report

A written report was included in the agenda packet.

6.E Other Liaison Reports and Ad Hoc Committee Reports

Written reports were included in the agenda packet.

7. FUTURE AGENDA ITEM(S)

President Gray asked for any future agenda items. He would like the Board and Standing Committee Bylaws and CIP list to be considered at a future meeting.

Confidential Administrative Assistant Dodson announced the February Board meeting agenda items.

8. ADJOURN TO CLOSED SESSION

8.A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code Section 54956.8

Property: 2950 Santa Rosa Creek Road, Cambria, CA – APN: 013-081-075

Agency Negotiators: General Manager Matthew McElhenie and District Counsel Timothy J. Carmel

Negotiating Parties: Coast Unified School District

Under Negotiation: Lease or Easement/Fee Purchase, Price and Terms of Payment

District Counsel stated that the Board of Directors will adjourn to a closed session for a conference with its real property negotiators pursuant to Government Code Section 54956.8. The property under negotiation is 2950 Santa Rosa Creek Road. The assessor's parcel number is 013-081-075. The Agency's negotiators are General Manager Matthew McElhenie and District Counsel Timothy Carmel. The negotiating party is Coast Unified School District. Under negotiation is the purchase of the property, as well as the purchase price and terms of payment.

President Gray asked for public comment on 8A. There was none.

President Gray adjourned the meeting to closed session at 3:37 p.m.

For further details on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD's written comments can be reviewed on the District's meeting webpage.