

AGREEMENT FOR CONSULTANT SERVICES

This AGREEMENT FOR CONSULTANT SERVICES (“Agreement”) is made and effective as of December ___, 2023 between **CSG CONSULTANTS** (“Consultant”), and the **CAMBRIA COMMUNITY SERVICES DISTRICT**, a political corporation of the State of California (“District”). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. **TERM**

This Agreement shall commence on December ___, 2023 and shall remain and continue in effect until all consulting services described in the Proposal have been performed, unless sooner terminated in accordance with the provisions of this Agreement.

2. **SERVICES**

Consultant shall perform the tasks described and comply with all terms and provisions set forth in the proposal dated October 10, 2023 (the “Proposal”), attached hereto as Exhibit “A” and incorporated herein by this reference.

3. **PERFORMANCE**

Consultant shall at all times faithfully, competently and to the best of his/her ability, experience and talent, perform all tasks described herein. Consultant shall employ, at a minimum generally accepted standards and practices utilized by persons engaged in providing similar services as are required of Consultant hereunder in meeting its obligations under this Agreement.

4. **AGREEMENT ADMINISTRATION**

District’s General Manager shall represent District in all matters pertaining to the administration of this Agreement. Bryan Spain, PE, CASp, Regional Operations Manager shall represent Consultant in all matters pertaining to the administration of this Agreement.

5. **PAYMENT**

The District agrees to pay the Consultant in accordance with the payment rates and terms set forth in Exhibit “A.”

6. **SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE**

(a) The District may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the Consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the District suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, the District shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the District. Upon termination of the Agreement pursuant to this Section, the Consultant will submit an invoice to the District pursuant to Section 5.

7. **TERMINATION ON OCCURRENCE OF STATED EVENTS**

This Agreement shall terminate automatically on the occurrence of any of the following events:

- (a) Bankruptcy or insolvency of any party;
- (b) Sale of Consultant's business;
- (c) Assignment of this Agreement by Consultant without the consent of District; or
- (d) End of the Agreement term specified in Section 1.

8. **DEFAULT OF CONSULTANT**

(a) The Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Consultant is in default for cause under the terms of this Agreement, District shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default and can terminate this Agreement immediately by written notice to the Consultant. If such failure by the Consultant to make progress in the performance of work hereunder arises out of causes beyond the Consultant's control, and without fault or negligence of the Consultant, it shall not be considered a default.

(b) If the District Manager or his/her delegate determines that the Consultant is in default in the performance of any of the terms or conditions of this Agreement, he/she shall cause to be served upon the Consultant a written notice of the default. The Consultant shall have ten (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the District shall have the right, notwithstanding any other provision of this Agreement to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

9. **LAWS TO BE OBSERVED.** Consultant shall:

(a) Procure all permits and licenses, pay all charges and fees, and give all notices which may be necessary and incidental to the due and lawful prosecution of the services to be performed by Consultant under this Agreement;

(b) Keep itself fully informed of all existing and proposed federal, state and local laws, ordinances, regulations, orders, and decrees which may affect those engaged or employed under this Agreement, any materials used in Consultant's performance under this Agreement, or the conduct of the services under this Agreement;

(c) At all times observe and comply with, and cause all of its employees to observe and comply with all of said laws, ordinances, regulations, orders, and decrees mentioned above;

(d) Immediately report to the District's General Manager in writing any discrepancy or inconsistency it discovers in said laws, ordinances, regulations, orders, and decrees mentioned above in relation to any plans, drawings, specifications, or provisions of this Agreement; and

(e) The District, and its officers, agents and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

10. **OWNERSHIP OF DOCUMENTS**

(a) Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by District that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of District or its designees at reasonable times to such books and records; shall give District the right to examine and audit said books and records; shall permit District to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the District and may be used, reused, or otherwise disposed of by the District without the permission of the Consultant. With respect to computer files, Consultant shall make available to the District, at the Consultant's office and upon reasonable written request by the District, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

11. **INDEMNIFICATION**

(a) Indemnification for Professional Liability. When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless District and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including attorney's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents,

employees or subcontractors (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this agreement.

(b) Indemnification for Other Than Professional Liability. Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless District, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

(c) General Indemnification Provisions. Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this agreement. In the event Consultant fails to obtain such indemnity obligations from others as required here, Consultant agrees to be fully responsible according to the terms of this section. Failure of District to monitor compliance with these requirements imposes no additional obligations on District and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend District as set forth here is binding on the successors, assigns or heirs of Consultant and shall survive the termination of this agreement or this section.

(d) Indemnification for Design Professional Services. Notwithstanding anything herein to the contrary, to the fullest extent permitted by law for all design professional services arising under this Agreement, Consultant shall indemnify, protect, defend and hold harmless District and any and all of its officials, employees and agents (“Indemnified Parties”) from and against any and all losses, liabilities, damages, costs and expenses, including attorney’s fees and costs which arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant

12. INSURANCE

Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit “B,” attached hereto and incorporated herein as though set forth in full.

13. INDEPENDENT CONSULTANT

(a) Consultant is and shall at all times remain as to the District a wholly independent Consultant. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant’s exclusive direction and control. Neither District nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant’s officers, employees, or agents, except as set forth in this Agreement. Consultant

shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the District. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against District, or bind District in any manner.

(b) No employee benefits shall be available to Consultant in connection with performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, District shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for District. District shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

14. **UNDUE INFLUENCE**

Consultant declares and warrants that no undue influence or pressure was or is used against or in concert with any officer or employee of the Cambria Community Services District in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the Cambria Community Services District will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the District to any and all remedies at law or in equity.

15. **NO BENEFIT TO ARISE TO LOCAL EMPLOYEES**

No member, officer, or employee of District, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the project performed under this Agreement.

16. **RELEASE OF INFORMATION/CONFLICTS OF INTEREST**

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without District's prior written authorization. Consultant, its officers, employees, agents, or subcontractors, shall not without written authorization from the District Manager or unless requested by the District Counsel, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the District. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives District notice of such court order or subpoena.

(b) Consultant shall promptly notify District should Consultant, its officers, employees, agents, or subContractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery

request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the District. District retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding. Consultant agrees to cooperate fully with District and to provide the opportunity to review any response to discovery requests provided by Consultant. However, District's right to review any such response does not imply or mean the right by District to control, direct, or rewrite said response.

17. **NOTICES**

Any notice which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To District: Matthew McElhenie, General Manager
Cambria Community Services District
PO Box 65
Cambria, CA 93428

Copy to: Timothy J. Carmel
Carmel & Naccasha, LLP
694 Santa Rosa St
San Luis Obispo, CA 93401

To Consultant: CSG Consultants
809 9th Street, Suite 2A
Paso Robles, CA 93446

18. **ASSIGNMENT**

The Consultant shall not assign the performance of this Agreement, nor any part thereof, without the prior written consent of the District.

19. **GOVERNING LAW**

The District and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the superior or federal district court with jurisdiction over the Cambria Community Services District.

20. **ENTIRE AGREEMENT**

This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

21. **TIME**

District and Consultant agree that time is of the essence in this Agreement.

22. **CONTENTS OF PROPOSAL**

Consultant is bound by the contents of the Proposal submitted by the Consultant, Exhibit "A," attached hereto and previously incorporated herein. Should there be any conflict between the terms of the Proposal and the terms of this Agreement, this Agreement shall prevail.

23. **CONSTRUCTION**

The parties agree that each has had an opportunity to have their counsel review this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendments or exhibits thereto. The captions of the sections are for convenience and reference only, and are not intended to be construed to define or limit the provisions to which they relate.

24. **AMENDMENTS**

Amendments to this Agreement shall be in writing and shall be made only with the mutual written consent of all of the parties to this Agreement.

25. **AUTHORITY TO EXECUTE THIS AGREEMENT**

The person or persons executing this Agreement on behalf of Consultant warrants and represents that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

**CAMBRIA COMMUNITY SERVICES
DISTRICT**

CSG CONSULTANTS

By: _____
Matthew McElhenie, General Manager

By: _____
Cyrus Kianpour, PE, PLS

President, CSG Consultants

ATTEST:

Haley Dodson, Confidential Administrative Assistant

Approved As To Form:

Timothy J. Carmel, District Counsel

EXHIBIT A

CSG Consultants' Proposal

EXHIBIT B

INSURANCE REQUIREMENTS

Prior to the beginning of and throughout the duration of the Work, Consultant will maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to District in excess of the limits and coverage required in this agreement and which is applicable to a given loss, will be available to District.

Consultant shall provide the following types and amounts of insurance:

Commercial General Liability Insurance using Insurance Services Office “Commercial General Liability” policy from CG 00 01 or the equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than \$1,000,000 per occurrence.

Business Auto Coverage on ISO Business Auto Coverage from CA 00 01 including symbol 1 (Any Auto) or the equivalent. Limits are subject to review, but in no event to be less than \$1,000,000 per accident. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Consultant or Consultant’s employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.

Workers Compensation on a state-approved policy form providing statutory benefits as required by law with employer’s liability limits no less than \$1,000,000 per accident or disease.

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designated to protect against acts, errors or omissions of the Consultant and “Covered Professional Services” as designated in the policy must specifically include work performed under this agreement. The policy limit shall be no less than \$1,000,000 per claim and in the aggregate. The policy must “pay on behalf of” the insured and must include a provision establishing the insurer’s duty to defend the insured. The policy retroactive date shall be on or before the effective date of this agreement.

Insurance procured pursuant to these requirements shall be written by insurer that are admitted carriers in the state California and with an A.M. Bests rating of A- or better and a minimum financial size VII.

General conditions pertaining to provision of insurance coverage by Consultant. Consultant and District agree to the following with respect to insurance provided by Consultant:

1. Consultant agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds District, its officials employees and agents, using standard ISO endorsement No. CG 2010 with an edition prior to 1992 or current equivalent. Consultant also agrees to require all consultants, and subcontractors to do likewise.

2. No liability insurance coverage provided to comply with this Agreement shall prohibit Consultant, or Consultant's employees, or agents, from waiving the right of subrogation prior to a loss. Consultant agrees to waive subrogation rights against District regardless of the applicability of any insurance proceeds, and to require all Consultants and subcontractors to do likewise.

3. All insurance coverage and limits provided by Consultant and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the District or its operations limits the application of such insurance coverage.

4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to District and approved of in writing.

5. No liability policy shall contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any Consultant or subcontractor.

6. All coverage types and limits required are subject to approval, modification and additional requirements by the District, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g. elimination of contractual liability or reduction of discovery period) that may affect District's protection without District's prior written consent.

7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Consultant's general liability policy, shall be delivered to District at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, District has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any other agreement and to pay the premium. Any premium so paid by District shall be charged to and promptly paid by Consultant or deducted from sums due Consultant, at District option.

8. Certificate(s) are to reflect that the insurer will provide 30 days notice to District of any cancellation of coverage. Consultant agrees to require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, or that any party will "endeavor" (as opposed to being required) to comply with the requirements of the certificate.

9. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Consultant or any subcontractor, is intended to apply first and on a primary, noncontributing basis in relation to any other insurance or self insurance available to District.

10. Consultant agrees to ensure that subcontractors, and any other party involved with the project that is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with subcontractors and others engaged in the project will be submitted to District for review.

11. Consultant agrees not to self-insure or to use any self-insured retentions or deductibles on any portion of the insurance required herein and further agrees that it will not allow any Consultant, subcontractor, Architect, Engineer or other entity or person in any way involved in the performance of work on the project contemplated by this agreement to self-insure its obligations to District. If Consultant's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the District. At the time the District shall review options with the Consultant, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions.

12. The District reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the District will negotiate additional compensation proportional to the increase benefit to District.

13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. Consultant acknowledges and agrees that any actual or alleged failure on the part of District to inform Consultant of non-compliance with any insurance requirements in no way imposes any additional obligations on District nor does it waive any rights hereunder in this or any other regard.

15. Consultant will renew the required coverage annually as long as District, or its employees or agents face an exposure from operations of any type pursuant to this agreement. This obligation applies whether or not the agreement is canceled or terminated for any reason. Termination of this obligation is not effective until District executes a written statement to that effect.

16. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to

expiration. A coverage binder or letter from Consultant's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to District within five days of the expiration of the coverages.

17. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to District, its employees, officials and agents.

18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue, and is not intended by any party or insured to be limiting or all-inclusive.

19. These insurance requirements are intended to be separate and distinct from any other provision in this Agreement and are intended by the parties here to be interpreted as such.

20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.

21. Consultant agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge District or Consultant for the cost of additional insurance coverage required by this agreement. Any such provisions are to be deleted with reference to District. It is not the intent of District to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against District for payment of premiums or other amounts with respect thereto.

22. Consultant agrees to provide immediate notice to District of any claim or loss against Consultant arising out of the work performed under this agreement. District assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve District.

PROPOSAL TO THE

Exhibit A

Cambria Community Services District

FOR FIRE PROTECTION SERVICES
(Emergency Contract)

October 10, 2023



806 9th Street, Ste 2A
Paso Robles, CA 93446

805.693.2670 phone
650.522.2599 fax

www.csgegr.com



Employee-Owned

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Cover Letter

SECTION

1

October 10, 2023

Tristan Reaper
Programs Manager
Cambria Community Services District
1316 Tamson Drive
Cambria, CA 93428

Re: Proposal for Immediate Fire Services (Emergency Contract)

Dear Mr. Reaper,

Thank you for the opportunity for **CSG Consultants (CSG)** to present its proposal to the Cambria Community Services District (CCSD) for fire protection services. We understand the CCSD has an immediate need to supplement staff for a variety of services.

Recently, CSG promptly and seamlessly stepped in to assist the City of Arroyo Grande's building division needs while a formal RFP was being developed. As a result of our prompt and professional services and the formal interview process, CSG was also subsequently awarded the long-term contract. We support numerous public agencies with our services and have assembled a talented staff of fire plan reviewers, inspectors, Fire Marshals and Fire Protection Engineers to serve CCSD.

Considering our extensive experience in delivering fire plan review, fire inspection, code interpretation/enforcement, and wildland urban interface services, CSG's fire prevention team is well-prepared to assist the District. All CSG fire prevention staff are certified professionals, with extensive experience in fire & life safety, fire protection systems, special hazards, and code development. Many of our proposed staff members are cross-trained in multiple service levels, providing our clients with increased efficiency. A small sampling of agencies, for which we have provided fire prevention services includes:

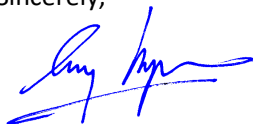
- *South San Joaquin County Fire Authority*
- *American Canyon Fire Protection District*
- *North Central Fire Protection District*
- *City of Arroyo Grande*
- *City of Sacramento*
- *City of Grover Beach*

Bryan Spain, P.E., CASp, will serve as the primary contact and can answer any questions related to our proposal and/or services. His contact information is as follows:

Bryan Spain, P.E., CASp, Project Manager/Principal Plan Check Engineer
806 9th Street, Suite 2A, Paso Robles, CA 93446
(805) 490-6058 *Mobile* | (805) 693-2670 *Office* | bryans@csgengr.com *Email*

We look forward to an opportunity to assist the District with our fire services. Please do not hesitate to contact Mr. Spain should you have any questions or require additional information.

Sincerely,



Cyrus Kianpour, PE, PLS
President, CSG Consultants



Company Profile

SECTION 2

CSG Consultants, Inc. (CSG) is an employee-owned, California company with our headquarters in Foster City, and additional offices in Paso Robles, San Jose, Pleasanton, Newman, Orange, and Fresno. Founded in 1991, **CSG performs work solely for public agencies**, eliminating the potential for conflicts of interest. In this way, we can focus exclusively on the specific needs of our clients. The majority of the 350+ individuals within our firm have provided public agency services throughout their entire careers. Our talented personnel bring a wealth of ideas and experiences, having held positions with communities facing similar development opportunities as the CCSD.

NAME OF FIRM: CSG Consultants, Inc.

PRIMARY CONTACT: Bryan Spain, PE, CASp | Regional Operations Manager (Building Services)

HEADQUARTERS: 550 Pilgrim Drive, Foster City, CA 94404
(650) 522-2500 *phone*, (650) 522-2599 *fax*
www.csngenr.com | info@csngenr.com

REGIONAL OFFICES: 3150 Almaden Expressway #255, *San Jose*, CA 95118
3875 Hopyard Road, Suite 141, *Pleasanton*, CA 94588
930 Fresno Street, *Newman*, CA 95360
3707 W. Garden Grove Boulevard, *Orange*, CA 92868
2121 North Palm Avenue, Suite 530, *Fresno*, CA 93704
1303 J Street, Suite 270, *Sacramento*, CA 95814

LOCAL OFFICE: 809 9th Street, Suite 2A, *Paso Robles*, CA 93446

YEARS IN BUSINESS: 32 • Founded in 1991

TYPE OF BUSINESS: California Corporation • Incorporated June 15, 2000 • Federal ID: 91-2053749

STAFF COMPOSITION

Our multi-disciplined municipal services staff consists of the following types of professionals:

- Building Plan Reviewers & Inspectors
- Fire Plan Reviewers & Inspectors
- Structural Engineers
- Plan Review Engineers
- Fire Protection Engineers
- Building Officials
- CASp Professionals
- Permit Technicians
- Planning Professionals
- Code Enforcement Officers
- Grading Improvement Plan Reviewers & Inspectors
- Civil Engineers
- Construction Managers
- Construction Inspectors
- Information Technology Professionals
- Sustainability Professionals

Approach to Work

SECTION

3

FIRE PREVENTION SERVICES OVERVIEW

CSG’s Fire Services staff are all certified fire prevention officers through the California Fire Marshal’s office with at least three years of experience working in full time Fire Prevention Bureaus. With our vast experience with numerous agencies, we have familiarity with different report management systems such as Zoll, Fire RMS, Fire House, and similar programs.

The extensive and ever-evolving regulations affecting the design and construction of today’s complex buildings require specialized code training, education, and experience—while tight schedules and budgets require movement of plans through the permit process quickly and efficiently— yet thoroughly examined and inspected. CSG employs a team of professionally certified fire plan reviewers, fire inspectors, fire protection engineers, and fire marshals to support fire prevention services, review plans, and inspect structures for code compliance. CSG’s expertise is multi-faceted, gained from extensive experience in plan review, code enforcement, code development, code instruction as well as fire suppression. Members of our Fire Prevention Division are recognized for their service on local, state and national code (ICC and NFPA) development committees and advisory groups.

Our fire prevention services team delivers:

- *Expeditious code analysis with innovative, expert solutions that meet code requirements—protecting occupants, property and emergency personnel while serving the needs of communities, developers and businesses through reductions in costly redesigns.*
- *Collaboration between our Fire Prevention plan review and Fire Protection Engineering staff, providing complete review of alternative means and methods, fire protection systems, and other complex and diverse fire prevention situations.*
- *Seamless integration with client agencies—consistently implementing their policies and procedures in an effort to deliver continuous services to their customers.*
- *Fire inspection for all phases of construction and all types of fire protection systems, with expertise to analyze options if deficiencies exist.*
- *Rapid inspection response via centralized inspection request scheduling and our personnel’s online access to digital project records.*

Our extensive experience in furnishing comprehensive fire prevention services to jurisdictions provides a consistent, strong technical foundation to all projects. We have expertise in a wide range of project types:

- *Single family and multi-family developments*
- *High-rise commercial & residential*
- *Agricultural Facilities*
- *Cannabis Cultivation & Retail Facilities*
- *Manufacturing plants*
- *Petrochemical*
- *Specialized technology/industrial*
- *High-pile/rack storage*
- *Refrigerated storage*

FIRE PLAN REVIEW

Our team of professionals is ready to assist in all aspects of plan review and to focus on the special needs and requirements of each of our clients. We pledge thorough and accurate reviews and prompt turnaround times, and offer proven digital plan review services and comprehensive online status reports. CSG serves as an active partner, working as a seamless extension of our clients in performing the requested services and working closely with the development community and public as directed.



Multi-faceted Expertise

CSG furnishes plan review for fire and life safety, fire department access and water supply, wildland urban interface, fire protection systems, and special hazards for all structures with emphasis on the unique needs and requirements of each of our clients. We have expertise in the special requirements and risks associated with industrial and commercial buildings as well as single- and multi-family complexes. All fire plan review and inspection personnel are thoroughly trained in and familiar with jurisdictional processes, working with multiple District departments, and serving the public.

Compliance Standards

Our engineers and plan reviewers carefully review all plans and documents for compliance with fire codes, building codes, standards, industry regulations, and all local ordinances, including but not limited to:

- ▶ *California Fire Code*
- ▶ *California Building Code, Volumes 1 and 2*
- ▶ *California Residential Code*
- ▶ *California Electrical Code*
- ▶ *California Plumbing Code*
- ▶ *California Mechanical Code*
- ▶ *State Historical Building Code*
- ▶ *California Health and Safety Code*
- ▶ *California Existing Building Code*
- ▶ *California Code of Regulations – Title 19*
- ▶ *National Fire Protection Association (NFPA) Standards as published and referenced by the California Fire Code*
- ▶ *Local adopted ordinances and amendments relative to building, fire, and municipal codes, including project Conditions of Approval from other District departments, divisions, and regulating agencies.*

Digital Plan Review



CSG has been providing digital plan review services for over 20 years, leading the consultant field with this ground-breaking service. All paper plans submitted to CSG for building and fire plan review are immediately scanned into digital files and stored on CSG's servers for quick and easy access by both our clients and our plan reviewers.

**Leading the field in
digital plan review
services for over 20
years.**

Our plan reviewers furnish electronic versions of their plan comments conforming to each client's established correction list templates. Any additional forms utilized by the District will be incorporated into the correction comments and returned with the appropriate recommendations. Plan check comments can be delivered electronically by email or other District-approved means, enabling staff to immediately modify CSG's checklist for incorporation with other department comments. We provide convenient, environmentally friendly digital

storage of all construction-related documents, and on request, can provide clients with a set of digitally scanned plans (for a reasonable administrative fee).

In addition, for jurisdictions requesting a pure digital plan review workflow, we can enable an applicant to submit digital files—**with no size limitations**—directly to CSG via our web-based application. Our application includes an online portal for the applicant/jurisdiction to retrieve comments and marked-up digital plans including redlines. Importantly, this service tracks the status of all submittals and re-submittals until the plans have been approved.

Key features of our digital plan review service include:

Efficient. Plans are pushed to plan review staff the same day they are received.

User-friendly. CSG developed its own online portal specifically to manage the electronic file submittal process. Through use of this interface, the applicant is no longer faced with size restrictions on email attachments or required to learn complex file transfer settings.

Proven. We have provided a digital plan review option to our clients for over 20 years.

Non-Proprietary. CSG’s electronic review process is 100% PDF-based with no additional software required to view redlines.

All paper plans submitted to CSG are immediately scanned into digital files for quick and easy access by our clients and plan reviewers.



Online Plan Check Status

CSG offers a convenient service allowing clients to check plan review status and comments online. By accessing our secure Plan Check Status website, CCSD staff as well as authorized applicants can view their project documents and plans and communicate with the specific plan checker via e-mail. Staff and authorized applicants can download comments upon completion of the plan check. **There is no additional cost for this service.**

Plans Pickup and Delivery

CSG will coordinate pickup and delivery of plans and other materials from/to the District via CSG personnel or an approved alternative service.

FIRE INSPECTION

CSG offers experienced, CSFM/ICC certified inspectors. Typical responsibilities include but are not limited to providing inspection services for fire and life safety systems and construction, and maintaining records and files concerning fire permits and code administration documents. We offer fully integrated, multi-disciplined fire inspection services for residential, commercial, and industrial projects, and are experienced in all construction types. Our inspectors ensure compliance with applicable codes and requirements by identifying code violations, offering solutions to developers, property owners and tenants on potential risks and safety hazards, and by working as a team to correct violations. Our inspection staff easily integrates into client organizations, consistently implementing policies and procedures and remaining transparent to applicants and customers. Specific inspections include, but are not limited to:

- ▶ Automatic Fire Sprinkler Systems
- ▶ Engineered and Pre-engineered Fire Protection Systems (e.g., kitchen hoods, spray booths, clean agent systems)
- ▶ Fire Alarm Systems
- ▶ Development Improvements (e.g., fire hydrant and other types of water supply systems, fire department access, underground fire Services)
- ▶ Fire Code Maintenance/Life Safety (e.g., permitted sites, public and private schools, State licensed facilities, hotels, motels and apartment complexes)

FIRE MARSHAL SERVICES

Amongst CSG's resources are some of the most highly experienced and credentialed individuals in the fire service industry. Our team members carry a wide-range of qualifications and have served long tenures in the positions of Fire Chief, Division Chief, Battalion Chief, and Fire Marshal.

Our Fire Marshals act as a seamless extension of staff in the capacity of Fire Marshal. Depending on the District's needs, CSG's staff can service the District on a part-time or as needed basis. Our team will professionally and diligently perform the required duties, including, but not limited to:

- *Developing, reviewing and implementing all fire & life safety policies and procedures in accordance with municipal ordinances, state law, and federal laws and regulations;*
- *Serving as liaison or representative of the District with other departments, outside agencies, groups, businesses and private citizens;*
- *Assisting District personnel in the interpretation of state and local laws and regulations relating to fire prevention;*
- *Validating code questions from the public, businesses, internal departments, and external agencies;*
- *Assisting in the development and implementation of goals, objectives, policies, procedures and priorities for fire prevention;*
- *Planning, administering, coordinating, executing, supervising and delegating activities relating to fire prevention and inspections;*
- *Conducting fire inspections;*
- *Conducting plan reviews to insure compliance with the appropriate codes and ordinances*

Project Examples & References

PROJECT EXAMPLES

Included below are examples of projects for which CSG has provided fire services similar in nature to those requested by the District.

GREAT WOLF LODGE | CITY OF MANTECA, CA *Building & Fire Inspection, RFI Review*



CSG provided all on-site building and fire inspections for this complex that includes a 510,000 sq. ft., 6-story, 500-room hotel, in addition to a 45,000 sq. ft. family entertainment center, and a massive water park that consists of multiple 6-story water slides. The water slides start in the interior of the building, extend to the exterior, and then return to the interior. CSG’s project manager provided on-site oversight as well as all RFI reviews for this 20-month project. Depending on the project’s needs, CSG provided 2-4 full-time building

and fire inspectors whose services included providing daily and weekly inspection reports.

GOLDEN 1 CENTER | CITY OF SACRAMENTO, CA *Fire Plan Review & Fire Prevention*

CSG provided fire plan review and fire protection engineering services for the Golden 1 Center located in downtown Sacramento. This \$477 million, indoor multi-use facility totals 745,000 sq. ft. and will seat 17,500 individuals. CSG provided plan review services with a 3-4-day turnaround time due to an expedited project schedule.



ON BROADWAY APARTMENTS | CITY OF SACRAMENTO, CA *Building and Fire Plan Review*

CSG performed building and fire plan check services for On Broadway, a 140-unit, 150,000 sq. ft. affordable housing apartment complex that stretches between two structures (North and South). In addition to the dwelling units, there are 60 on-site parking spaces, leasing offices, a community common space and outdoor play areas—all at the ground level. Above the first floor Type I-A podium construction, there are four residential levels of Type V-A construction. On Broadway’s apartments feature single-, two-, and three-bedroom units.

CAMPHORA FARMWORKER HOUSING REHABILITATIONS | CITY OF SOLEDAD, CA *Fire Plan Review & Inspection*



The Camphora Apartments project involved the complete rehabilitation of an old farm labor camp. In order to accomplish the goals of providing a safe family living environment, the owners demolished all existing buildings on the property. The new Camphora Apartments boast a new water system, solar panel carports, 44 apartments contained in four buildings, and a recreation/multi-use building. What made this project unique were the time frames—from the time that the entire project was vacated to the time that the first families moved back into their new homes was one year. CSG

personnel reviewed all plans for fire and life safety requirements, issued fire equipment and protection installation permits, and conducted all fire and life safety inspections.

FBI FIELD OFFICE | CITY OF ROSEVILLE, CA

Building & Fire Plan Review



CSG performed a building and fire review of this 129,398 sq. ft. three story above grade FBI Field office with an 18,812 sq. ft. annex building. The project valuation was \$5,719,391. The project is located on an 11.23-acre parcel with Type 2A, Group B mixed occupancy, fully sprinklered. CSG worked as part of the project team to expedite production of plan review through final occupancy.

RED HAWK CASINO HOTEL & ENTERTAINMENT CENTER EXPANSION | SHINGLE SPRINGS BAND OF THE MIWOK INDIANS

Fire Plan Review & Inspection, Fire Marshal Services

CSG's Fire Services Division was selected to serve as the Fire Marshal and Prevention staff for the Shingle Springs Band of the Miwok Indians, Red Hawk Casino Hotel and Entertainment Center expansion. The project consisted of the addition of an 74,896 sq. ft. Entertainment Center on the top level of the existing 8-story parking garage, as well as an addition of a 7-story, 134,031 sq. ft. 156-room hotel connected to the existing casino.

The entertainment center consists of indoor golf, bowling and a two-story go-kart track, along with several other fun family activities, food and drink venues and assembly rooms. The indoor go-kart track created some challenging code design elements from egress from the track, to fire sprinkler protection over and under the tracks. One of the unique items that staff worked on was the automatic control of the go-karts in the event of an emergency to ensure safe egress from the course.

The hotel provided for some interesting code analysis as well. Both structures are set into a mountainous terrain providing for coordinated interpretation of code requirements for a high-rise structure. In both cases, working with the local fire agency, we were able to determine that fire department access to the building would be from a level other than the lowest ground level, thus allowing them not to be high-rise buildings.

Both projects are now open to the public and completed on time. Some delays do continue as a result of supply chain issues. One of the primary delays is switch gear from PG&E. CSG staff worked with the project management team to devise creative, yet safe solutions to overcome this hurdle. The hotel is currently powered by temporary generators. The challenging issues with this was the need to ensure power for all building components including HVAC, elevator functions and potential fire pump operation in the event of an emergency. Because of the life safety potential, a redundant generator capable of supplying 100% power is also in place. CSG staff involved with this project include Fire Services Manager George Apple (acting Fire Marshal for the project), Fire Prevention Specialist Mort Myers (primary plans examiner), Fire Prevention Specialist Daniel Najera, (primary site inspector). Fire Prevention Specialists Barbara Easter and Curtis Itson also provided site assistance for inspections as needed.

ANNUAL CODE ENFORCEMENT INSPECTIONS | MULTIPLE CSG CLIENT AGENCIES

Fire & Life Inspection Services

CSG provides annual code enforcement inspection services to numerous agencies throughout California. Depending on the agency's specific needs, CSG has worked with these jurisdictions to identify occupancies requiring inspections for operations permits, and/or state mandated occupancies. Our staff has assisted in establishing an inspection schedule, training engine companies to conduct inspections, as well as completing the required inspections designated by the agency. A small sampling of these agencies include:

- South San Joaquin County Fire Authority
- City of American Canyon
- North Central Fire Protection District
- City of Yuba City

REFERENCES

Our track record of success with our clients is outstanding and we encourage you to contact our references with any questions you may have. The following is a partial list of references for which CSG has provided services similar to those requested by the District.

City of Lincoln

Tolan Dworak

Fire Marshal
600 Sixth Street
Lincoln, CA 95648
(916) 645-4040
tolan.dworak@lincolnca.gov

*Building & Fire Plan Review and Inspection Services,
Fire Marshal Services*
2016 – Ongoing

City of Richmond

Eric Govan

Fire Marshal
440 Civic Center Plaza
Richmond, CA 94804
(510) 307-8031
eric_govan@ci.richmond.ca.us

Building & Fire Plan Review Services
2015 – Ongoing

City of Modesto

Shannon Sandobal

Deputy Fire Marshal
600 11th Street
Modesto, CA 95354
(209) 572-9590
ssandobal@modestofire.com

Fire Plan Review
2018 – Ongoing

City of Sacramento

Jason Lee

Fire Marshal, Sacramento Fire Department
5770 Freeport Blvd., Suite 200
Sacramento, CA 95822
(916) 808-1620
jalee@sfd.cityofsacramento.org

Fire Plan Review, Inspection & Counter Services
2012 – Ongoing

South San Joaquin County Fire Authority

Tim Spears

Fire Marshal
835 Central Ave.
Tracy, CA 995376
(209) 831-6707
tim.spears@cityoftracy.org

Building & Fire Plan Review and Staffing Services
2015 – Ongoing

East Contra Costa Fire Protection District

Steve Aubert

Fire Marshal
150 City Park Way
Brentwood, CA 94513
(925) 240-2168
saubert@eccfpd.org

Fire Plan Review, Inspection & Fire Marshal Services
2018 – Ongoing

City of Roseville

Jason Rizzi

Fire Marshal
401 Oak Street
Roseville, CA 95678
(916) 774-5802
jrizzi@roseville.ca.us

Building & Fire Plan Review Services
2007 - Ongoing

Organizational Chart

FIRE SERVICES STAFF

CSG’s business model is to *serve as an extension of CCSD staff*— working solely for public agencies and not for private developers. Our team members excel at customer service and maintain CSG’s high standards of integrity, responsiveness, and work quality. We do this seamlessly, minimizing disruption to the District’s existing workflows and processes. **No subcontractors will be utilized for this project.** We take pride in providing project managers who have a variety of project experience, who are motivated to excel in their field, and who have technical and customer service skills that are crucial to on-the-job success. **Resumes for key staff (*) have been provided on the following pages**, additional resumes can be provided upon request.



PROJECT MANAGERS

Bryan Spain, PE, CAsp*
Project Manager

Jeff Janes, CBO, CFM*
Deputy Project Manager

FIRE PLAN REVIEW

George Apple, CFM*
Fire Services Manager

Curtis Itson
Fire Services Specialist

Sarah Pearson
Fire Services Specialist

Kurt Johnson
Fire Services Specialist

Vahid Toossi
Fire Protection Engineer

FIRE INSPECTION

George Apple, CFM*
Fire Services Manager

Jonathan Hurst
Senior Fire Inspector



Bryan Spain PE, CASp

Principal Plan Check Engineer

LICENSES/CERTIFICATIONS

Registered Professional Engineer:
CA, #C46854
DSA Certified Access Specialist:
CASp #092
ICC Certified: Plans Examiner

Mr. Spain has more than 35 years of experience, including working as a Regional Manager and Vice President prior to joining CSG. Mr. Spain is the Regional Operations Manager of the Central Coast and supervises CSG's Paso Robles Office. He is keenly aware of the need for superior customer service and timely plan reviews that are consistent, responsive, and cost effective. He works closely with government agency staff to enhance our Building & Fire Life Safety, Code Enforcement, and Planning Services.

EDUCATION

B.S., Architectural Engineering
California Polytechnic State University,
San Luis Obispo, CA

RELEVANT EXPERIENCE

Regional Manager / Principal Plan Review Engineer | Bureau Veritas, San Luis Obispo, CA

Mr. Spain provided nearly 22 years of service to Bureau Veritas North America (BVNA), as a Regional Manager and Vice President of California Code Check, Inc. prior to its acquisition in 2017 by BVNA. In this role, he supervised the Central Coast Office, managing staff and operations. He built relationships with architects, engineers, contractors, owners and agency staff to facilitate resolution of complex structural/life safety issues.

PROFESSIONAL AFFILIATIONS

California Building Officials (CALBO)
2017-2022 Director
CALBO Emergency Preparedness
Committee, 2019-Present &
Liaison/Current Committee Member
CALBO Access Committee, 2017- 2018
Vice Chair/Liaison
International Code Council (ICC)
Central Coast Chapter ICC
2015 President
Current Member
County Building Officials Association of
California (CBAOC)
Past Board Member
Structural Engineers Association of
Southern California (SEAOSC)
Past Member

Mr. Spain served as a consulting Building Official for the City of Solvang from 2005 to 2019. He consulted with agency staff to enhance Building Division operations and to determine methods to enhance and streamline services and improve efficiencies of customer services and project budgets. He checked and provided quality control reviews of plan reviews performed by plan checkers of residential and commercial projects for compliance with California and local jurisdiction ordinances for Building, Plumbing, Mechanical, Electrical, Green Building Codes and Title 24 regulations (energy, disabled access and noise). Additional responsibilities included mentoring/training new plan check engineers,

Associate Plan Check Engineer | City of Simi Valley

Mr. Spain checked architectural and structural plans for commercial and residential buildings, tenant improvements, swimming pools, signs and other structures. He provided field training for inspection/plan check staff, and responded to architectural, structural and disabled access code queries. In addition, he developed policies and hand-outs, and utilized "Sierra-Permits Plus" to issue building permits.

Project Engineer | Fred H. Schott and Associates, Structural Engineering

Mr. Spain's projects included the seismic retrofit of the First Bank of Italy building in Lompoc, CA; seismic retrofit/strengthening of a precast concrete industrial building and an un-reinforced structure; rehabilitation of a steel tower, structural evaluation of the Old Powerhouse Building and remodel of El Corral Bookstore on the Cal Poly San Luis Obispo campus. He contributed to the designs/inspections of sea walls and stairways to beaches along the California Coast as well as multiple timber structures.



George Apple CFM

Fire Services Manager

LICENSES & CERTIFICATIONS

CSFM Certified Fire Prevention Officer | #000122
 CSFM Certified Fire Prevention Specialist | #260-2480
 CSFM Certified Plans Examiner | 360-2480
 CSFM Certified Fire Investigator | #092708
 CSFM Certified Fire Officer | #150-2180
 CSFM Certified Fire Marshal | #460-2480
 ICC Certified Fire Inspector II | 528431-67

EDUCATION

Bachelor of Science, Engineering Technology – Fire Protection and Safety
 Oklahoma State University | Stillwater, OK

Mr. Apple has over 25 years of fire service experience from having served as a firefighter for the City of Isleton, CA to serving as Assistant Chief-Fire Marshal for the Cosumnes Fire Department and servicing the Cities of Elk Grove and Galt. Currently Mr. Apple serves as the Fire Services Manager for CSG Consultants. In this capacity, Mr. Apple oversees the Fire Services Division. The Fire Services Division is responsible for plan review and inspections of new residential and commercial projects as well as conducting annual inspections, and staff augmentation for various jurisdictions.

He has extensive experience providing plan reviews of architectural, civil, mechanical, and fire suppression and detection plans for new construction and building renovation projects. He has also been responsible for performing fire-related inspections in accordance with appropriate laws, codes, ordinances, regulations, and standards.

Mr. Apple has served on code development committees and is highly experienced with the code development process. He also serves as an adjunct instructor in Careers and Technology at Cosumnes River College, developing curricula and lecturing classes in Fire Prevention, Systems and Equipment; Fire Protection Organization; Tactics and Strategies; Fire Investigation; Combustion and Fire Chemistry; and Fire Law.

Mr. Apple has been conducting fire investigations in his role in the fire service for the past 20 years. He is a Certified Fire Investigator I in the State of California and has completed the Fire Investigation 2 series of instruction through the California State Fire Training System. Mr. Apple is also a Certified Post Blast Investigator through the Federal Bureau of Investigations. Additionally, Mr. Apple is a Peace Officer in accordance with Penal Code Section 830.37(a).

RELEVANT EXPERIENCE

Assistant Chief – Fire Marshal | Cosumnes CSD Fire Department, Elk Grove, CA

As an Assistant Chief - Fire Marshal, Mr. Apple was the Department Liaison with City of Galt and City of Elk Grove officials, and managed day-to-day activities of the Fire Prevention Bureau, including new construction, code enforcement, public education, fire investigations, and global information systems. He ensured that necessary training was provided to maintain proficiency of plan reviewers, inspectors, investigators and public education officers.

Assistant Fire Marshal | Elk Grove CSD Fire Department, Elk Grove, CA

Mr. Apple served in capacities of increasing responsibility within the Elk Grove CSD Fire Department including Fire Inspector II and Assistant Fire Marshal. Mr. Apple developed and managed the budget for the Fire Prevention Bureau as well as the Bureau's day-to-day activities, ensuring that all plan reviews and inspections were completed within the District's goals.

Fire Inspector II | Sacramento Metropolitan Fire District, Sacramento, CA

Fire Protection Engineer | Stanford University, Stanford, CA

Fire Protection Engineer | Mount Prospect Fire Department, Mount Prospect, IL

Fire Inspector/Plan Reviewer | Orland Fire Protection District, Orland Park, IL

Fire Fighter | Isleton Fire Department, Isleton, CA



Jeff Janes

CBO, CFM

Building Official

LICENSES & CERTIFICATIONS

Certified Building Official
 Certified Fire Marshal
 Certified Building Plans Examiner
 Certified Residential Building Inspector
 Certified Building Code Specialist
 Certified Building Inspector
 Certified Commercial Building Inspector
 Spray Applied Fire Proofing Special Inspector
 | ICC 5012845
 Firestopping CLA
 Swimming Pools & Spas CLA

EDUCATION

Master of Science, Ecological Design
 San Francisco Institute of Architecture
 | San Francisco, CA
 Bachelor of Science, Architecture
 San Francisco Institute of Architecture
 | San Francisco, CA
 Associate in Science, Architecture
 Fresno City College
 | Fresno, CA
 Special Studies Design Program
 Harvard University
 | Boston, MA

PROFESSIONAL AFFILIATIONS

Building Official of the Year, County Building Officials Association, CA 2015
 California Building Officials, Past Executive Board Member & Past President
 County Building Officials Association of CA, Past President
 Yosemite and San Joaquin Chapter of ICC

Mr. Janes is a highly experienced ICC Certified Building Official with extensive building department administration and management experience. He is experienced in supervision and coordination of the activities, operations of jurisdictional building and safety divisions, including the University of California, Merced expansion project. In addition, Mr. Janes serves as the Regional Manager for the Fresno Office which includes the Central Valley to the Central Coast. Specific skills includes budget strategy, preparation and oversight, and implementation of best practices across multiple departments. Mr. Janes is knowledgeable in enforcing compliance and minimum standards to safeguard life, limb, health, property and public welfare.

Mr. Janes has also successfully guided department staff with inspection and plan review for all phases of complex construction projects. He is experienced utilizing building department permit tracking software and managing all common building department responsibilities, including plan review, multi-discipline inspections, plan review and inspection scheduling, field supervision, regulatory compliance, code interpretation, and project acceptance. Mr. Janes also makes a difference to our clients and those he works with through his skills in complaint resolution, problem solving, damage assessment and team building.

RELEVANT EXPERIENCE

Building Official | Multiple CSG Clients

Mr. Janes currently serves as a Building Official for CSG clients.

Regional Manager/Building Official | Interwest Consulting Group

Mr. Janes served as a Building Official for clients throughout California included UC Merced 2020 Project – a \$1.4 billion-dollar major campus expansion project which includes site preparation and construction of multiple state of the art educational facilities.

County Building Official | County of Fresno, CA

Mr. Janes managed four units in the Development Services Division (plan check, inspection, zoning, and code enforcement). He streamlined the triage process for plan check submittals, created an e-blast network of design professionals for code updating and internal processing procedures. Mr. Janes also established a free public code training update class with other jurisdictions, coordinated joint bulletins with surrounding jurisdictions and improved initial code enforcement communication processes.

County Building Official | County of Madera, CA

Mr. Janes managed and applied the principles of supervision, organizational and operation of a modern building department to the County of Madera. He reviewed and examined construction documents for residential, commercial and industrial building construction and alterations; ensured plans, structural calculations and specifications complied with building and related codes and regulations. He recommended necessary changes for compliance with applicable codes and regulations while routing applicants to appropriate divisions, implemented staff training for building inspectors, standardized public information handouts and information as well as successfully worked with other agencies, departments, officials, employees, contractors and the general public.

Other projects completed as the acting Project Manager

- UC Merced 2020 Project – Project Manager / Building Official
- Table Mountain Rancheria – Project Manager
- City of Sonora - Building Official
- City of Kerman Building Official
- City of Sanger Building Official

Fee Schedule

SECTION

6

FIRE SERVICES RATES

CSG's fee schedule for proposed work is provided below. If plans are not submitted electronically, CSG will coordinate the pickup and return of all plans to CSG via CSG staff or a licensed courier service.

SERVICE / ROLE	HOURLY RATE
Fire Plan Review (Hourly Rates)	
Fire Plan Review	\$135
Fire Plan Review (Fire Protection Engineer)	\$250
Expedited Plan Review (Hourly)	1.5 x Hourly Rate
Fire Prevention Services*	
Fire Inspector	\$115
Senior Fire Inspector	\$145
Fire Marshal	\$180
Overtime	1.5 x Hourly Rate

All hourly rates include salaries, benefits, workers compensation insurance, local travel, and miscellaneous office expenses. Should the scope of work change, or circumstances develop which necessitate special handling, CSG will notify the District prior to proceeding. Overtime services and services provided outside of normal business hours will be billed at 1.5x the applicable hourly rate. Hourly rates for publicly funded projects will be based on current prevailing wage rates. On July 1 of each year following the contract start year, CSG will initiate an hourly rate increase based on change in CPI for the applicable region. CSG will mail an invoice every month for services rendered during the previous month. Unless otherwise agreed, payment terms are 30-days from receipt of invoice.

*On-site services require a 4-hour minimum. For annual inspections, CSG staff will strive to coordinate inspections on the same day to maximize efficiency.