

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Finance Standing Committee or staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Board Secretary at boardcomment@camabriacsd.org.



FINANCE COMMITTEE

REGULAR MEETING
Tuesday, December 22, 2020 - 10:00 AM

AGENDA

Please click the link below to join the webinar:

<https://zoom.us/j/93015666302?pwd=WWISMVJEYUc1ZEMyWVICQmZTWDFpUT09>

Passcode: 273074

Or iPhone one-tap:

US: +16699006833, 93015666302# or +12532158782, 93015666302#

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US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

Webinar ID: 930 1566 6302

International numbers available: <https://zoom.us/j/93015666302>

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the Board Secretary, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at www.camabriacsd.org. Please call 805-927-6223 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The Committee Chairperson will answer any questions regarding the agenda.

- A. CALL TO ORDER
- B. ESTABLISH QUORUM
- C. CHAIRMAN'S REPORT
- 1. AD HOC COMMITTEE REPORTS**
- 2. PUBLIC COMMENT**

Members of the public may now address the Committee on any item of interest within the jurisdiction of the Committee but not on its agenda

today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Committee cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

3. CONSENT AGENDA

- A. Consideration to Approve the November 24, 2020 Regular Meeting Minutes

4. REGULAR BUSINESS

- A. Discussion and Consideration of 2021 Finance Committee Meeting Dates
- B. Receive Update on Fiscal Year 2018/2019 Audit
- C. Receive Update on Tyler Incode
- D. Discussion and Review of Budget Adjustment and Approval of Staff Recommendation

5. FUTURE AGENDA ITEMS

6. ADJOURN

FINANCE COMMITTEE**REGULAR MEETING**

Tuesday, November 24, 2020 - 10:00 AM

MINUTES**A. CALL TO ORDER**

Chairman Steidel called the meeting to order at 10:00 a.m.

B. ESTABLISH QUORUM

A quorum was established.

Committee members present via Zoom: Cindy Steidel, Ted Siegler, Dewayne Lee, Mary Maher, Marvin Corne and Cheryl McDowell.

Staff present via Zoom: John Weigold, General Manager, Pamela Duffield, Finance Manager, Ossana Terterian, Board Secretary.

C. CHAIRMAN'S REPORT – The new CCSD Board will meet December 10th and board committee leadership positions will be determined. We may have a new Finance Committee chair at our next meeting on December 22nd. Chairman Steidel thanked each of the committee members and expressed her hope that we each want to continue on the committee for another 2-year term.

1. AD HOC COMMITTEE REPORTS - Committee member Lee reported that the CCCSD staff is working on filling applications for loans. He also wanted to thank committee member Siegler for his work on loan projections.

2. PUBLIC COMMENT - None

3. CONSENT AGENDA

A. Consideration to Approve the October 27, 2020 Regular Meeting Minutes

Motion to approve the minutes.

Motion by: Committee member Siegler

Seconded by: Committee member Maher

The motion was approved 5-ayes (Siegler, Lee, Maher, McDowell, Corne), 0-Nays, 0-Abstain

4. REGULAR BUSINESS

- A. Receive Update on Fiscal Year 2018/2019 Audit
Ms. Duffield provided an update on the audit activities with the current audit team.
- B. Receive Update on Tyler Incode
Ms. Duffield provided an update on the discussions and software testing her team has been doing with Tyler Incode. The team is on track to complete the software upgrade 2nd quarter next year.
- C. Discussion Regarding District's Reserves
Committee discussed potential ways to deal with the reserves. Ms. Duffield is also working to understand how Tyler Incode will handle reserves.

5. FUTURE AGENDA ITEMS

Draft audit report
Tyler Incode ongoing status
Board items they determine they want our committee to work on in 2021

6. ADJOURN

Chairman Steidel adjourned the meeting at 10:46.



CAMBRIA COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE
2021 REGULAR MEETING SCHEDULE

January ____, 2021 at ____

February ____, 2021 at ____

March ____, 2021 at ____

April ____, 2021 at ____

May ____, 2021 at ____

June ____, 2021 at ____

July ____, 2021 at ____

August ____, 2021 at ____

September ____, 2021 at ____

October ____, 2021 at ____

November ____, 2021 at ____

December ____, 2021 at ____

Regular meetings are held via Zoom until further notice.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Finance Committee

AGENDA NO. **4.D.**FROM: John F. Weigold IV, General Manager
Pam Duffield, Finance Manager

Meeting Date: December 22, 2020

Subject: Discussion and Review of Budget
Adjustment and Approval of Staff
Recommendation**RECOMMENDATION:**

Staff recommends the Finance Committee discuss and review a budget adjustment and approval of staff recommendation to the Board. The budget adjustment is provided in the chart below.

DISCUSSION:

A FY 2020/2021 budget adjustment is requested for groundwater modeling, in the amount of \$86,675. This modeling is needed to validate assumptions within the upcoming 2021 Urban Water Management Plan. The groundwater modeling will be funded from Water and SWF reserves.

Staff recommends the Finance Committee make a recommendation to the Board to approve a budget adjustment for groundwater modeling, in the amount of \$86,675, which is outlined in the chart below.

Budget Adjustment				Sources	Uses
Fund	Date	Agenda Item	Purpose		
Water Fund			Funding from Water Fund Reserves	\$ 44,780	\$ -
Water Fund			Groundwater Modeling Study - Add New Budget	\$ -	\$ 44,780
			Fund Sub-Total	\$ 44,780	\$ 44,780
			Difference (unidentified sources of funding)	\$ -	
SWF-Ops			Funding from SWF-Ops Reserves	\$ 41,895	\$ -
SWF-Ops			Groundwater Modeling - Piezometer Installation - Add New Budget	\$ -	\$ 41,895
			Fund Sub-Total	\$ 41,895	\$ 41,895
			Difference (unidentified sources of funding)	\$ -	