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CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

Thursday, March 21, 2013– 12:30 PM

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

2. SPECIAL REPORTS

- A. SHERIFF'S DEPARTMENT REPORT
- B. FIRE DEPARTMENT REPORT
(Estimated Time: 5 minutes)

3. ACKNOWLEDGMENTS/PRESENTATIONS

(Estimated Time: 15 minutes)

4. PUBLIC COMMENT

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

(Estimated Time: 20 minutes)

5. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

(Estimated Time: 5 minutes)

6. MANAGER'S AND BOARD REPORTS

- A. MANAGER'S REPORT

- B. **MEMBER AND COMMITTEE REPORTS**
 - 1. Statement by President Thompson Regarding Retiree Health Benefits Issue
(Estimated Time: 10 minutes)

7. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Approve Expenditures for Month of February 2013
- B. Consideration to Approve Minutes of Board of Directors Regular Meeting, February 28, 2013
- C. Consideration to Adopt Resolution 07-2013 Scheduling a Public Hearing to Approve Water and Wastewater Standby or Availability Charges for Fiscal Year 2013-2014
- D. Consideration to Approve the Operational Agreement for the Consolidation of Reserve Personnel between the Cambria Community Services District (CCSD) and CAL FIRE/San Luis Obispo County Fire Department

(Estimated Time: 15 minutes)

8. HEARINGS AND APPEALS - None

9. REGULAR BUSINESS

- A. Discussion and Consideration to Adopt Resolution 09-2013 Approving the Interim Issuance of Intent to Serve Letters
- B. Discussion and Consideration to Receive and Adopt Fiscal Year 2012/2013 Mid Year Budget
- C. Discussion and Consideration to Adopt Ordinance 01-2013 Amending Subsection B of Section 8.04.110 of the CCSD Municipal Code Relating to the Affordable Housing Program
- D. Discussion and Consideration to Introduce Ordinance 02-2013 Amending Subsection B Section 8.04.100 of the CCSD Municipal Code in Order to Prohibit Transfers That Would Result in Multiple Positions on a Parcel
- E. Discussion and Consideration to Adopt Resolution 10-2013 Nominating Director Muril Clift as a Candidate for Election to the Special District Risk Management Authority Board of Directors

- F. Discussion and Consideration to Nominate Special District Member for CSDA (California Special Districts Association) Term Expiring 2016
- G. Discussion and Consideration to Establish an Ad Hoc Committee to Recommend the Structure of an Outreach Committee

(Estimated Time: 90 minutes)

10. FUTURE AGENDA ITEM(S)

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

11. ADJOURN

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Jerry Gruber, General Manager

Meeting Date: March 21, 2013

Subject: MANAGER'S REPORT

ADMINISTRATION

Listed below are my General Manager's Report for February 2013 and other associated activities that I am working on with the assistance and support of CCSD Ad Hoc Committees, staff, and district counsel.

- I continue to meet weekly with staff regarding the CCSD Water Efficiency Program.
- Contract documents relating to cleaning and videotaping 20% of the collection system have been forwarded to the contractor. Once the necessary insurance and bond information has been received by the District, a kick off meeting will be scheduled.
- The District Engineer has included a time line from RBF Engineering relating to the Rodeo Grounds and Stuart Street Tank project. RBF Engineering anticipates having the project design completed and ready to go out to bid in early fall of 2013.
- Staff is meeting weekly with both the Water and Wastewater Department with regards to updating the CIP list. Currently staff is in the process of properly evaluating all of the Liftstations. This evaluation is taking significantly longer than anticipated. Once a reliable CIP inventory of the District's infrastructure is completed the list will be forwarded to Alex Handler of Bartle Wells. Bartle Wells will need time to evaluate the CIP list and work with district staff to finalize the connection fee updates.
- APT Water with the support of CCSD staff has completed the inspection of thirty businesses as part of the District's Fats, Oils, and Grease (FOG) Program.
- Staff has started the 2013/2014 fiscal year budget process. A budget timeline has been created for next year's budget process. The timeline was reviewed and approved by the Ad Hoc Budget Committee.
- I am working with the County of San Luis Obispo Public Works Department regarding the Main Street Bridge Replacement Project.
- I am working with the County of San Luis Obispo Public Works Department regarding an alternative location for their roads department on the East Ranch.
- I continue to meet weekly with department managers and staff.
- I continue to spend time out of the office evaluating CCSD facilities to include the Fiscalini Ranch.
- The SR4 Well is anticipated to be fully automated and back on line by April 1, 2013.
- I will be out of the office on vacation from April 1 thru April 15, 2013.

I attended the following meetings and or community events on behalf of the CCSD since CCSD's last Board of Directors' meeting on February 28, 2013.

- Water Alternatives Ad Hoc Committee meeting.
- Water Conservation Ad Hoc Committee meeting.
- Water Resources Advisory Council meeting in San Luis Obispo.
- I met with the Executive Director of FFRP.
- Budget Ad-hoc Committee.
- I met with the President of the Cambria Chamber of Commerce.
- County of San Luis Obispo Board of Supervisors meeting.
- California Special Districts Association meeting in San Luis Obispo.
- Continue to conduct phone conference calls with District Counsel.

**BOARD OF DIRECTORS' MEETING-MARCH 21, 2013
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT**

AUDIT-The CCSD's audited financial statements for the fiscal year ended June 30, 2012 have been posted to the CCSD's website.

BUDGET-The Fiscal Year 2012/2013 Operating Budget has been posted to the CCSD website. The Second Quarter Revenue and Expenditure report for the six months ended December 31, 2012 has been posted to the CCSD website.

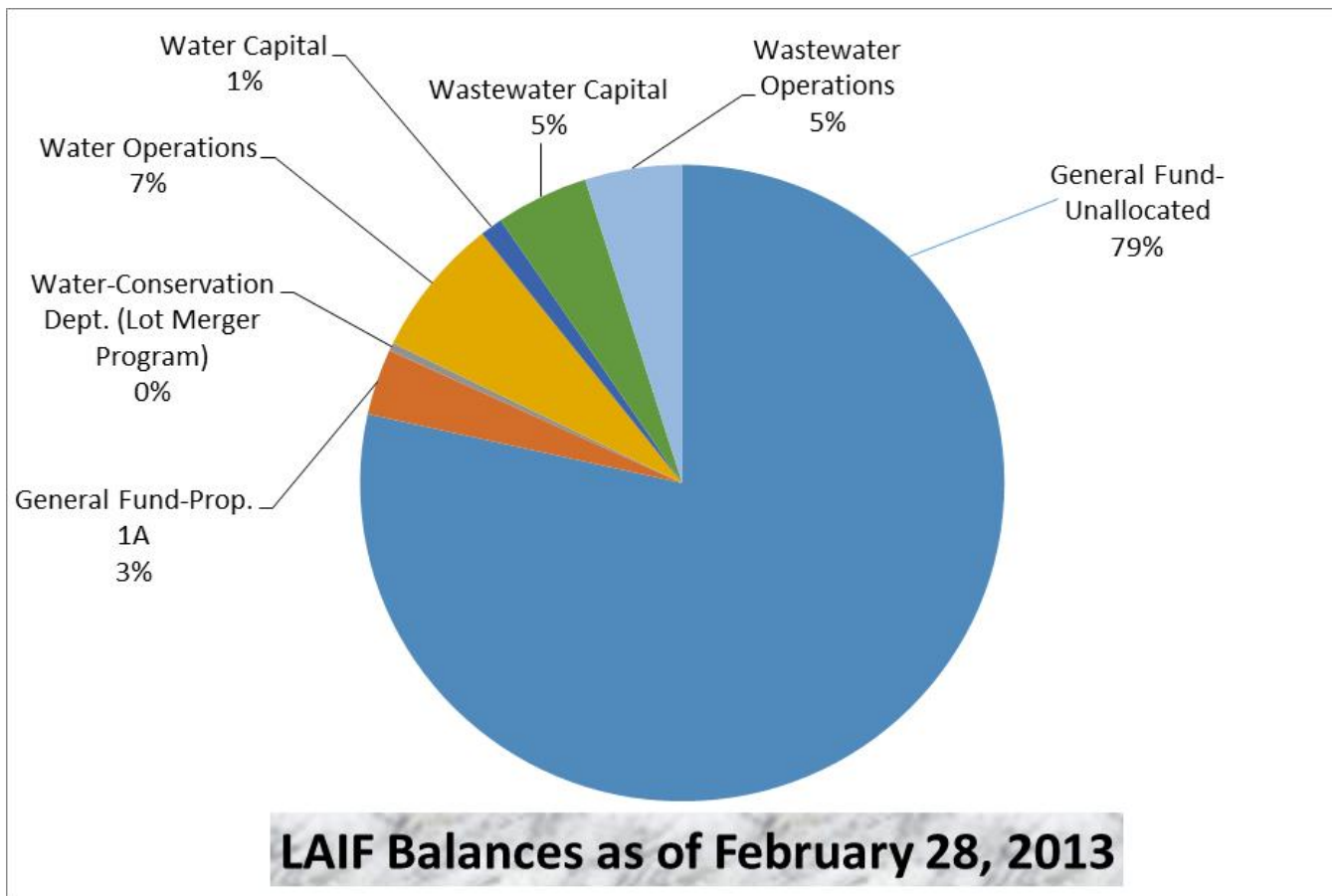
EXPENDITURES-There were no disbursements in excess of \$100,000 during February, 2013.

RESERVES-LAIF BALANCE-The balance in the Local Agency Investment Fund (LAIF) as of February 28, 2013 was \$4,737,561. The attached Schedule of Cash and Investments Balance indicates how the Cash and Investments balance compares to the prior month's balance as well as for the same month in each of the prior 4 years. Too much emphasis should not be placed on one month's activity; rather the information should be looked at on a trend basis.

The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 3,717,875
General (Proposition 1A)	\$ 159,286
Water (Conservation Dept.-Lot Merger Program)	\$ 19,382
Water (Operations)	\$ 335,403
Water (Capital)	\$ 53,985
Wastewater (Capital)	\$ 220,770
Wastewater (Operations)	\$ 230,859

With the exception of the restricted funds to offset a potential future Proposition 1A take-away, final reserve amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific programs, such as the Lot Merger Program, are not overspent. The above amounts have been updated based on the audit for the fiscal year ended June 30, 2012 with the exception of the Resource Conservation Department's balance (for the Lot Merger Program), which has been updated as of December 31, 2012. The amounts have also been updated for the interest revenue received through December 31, 2012.



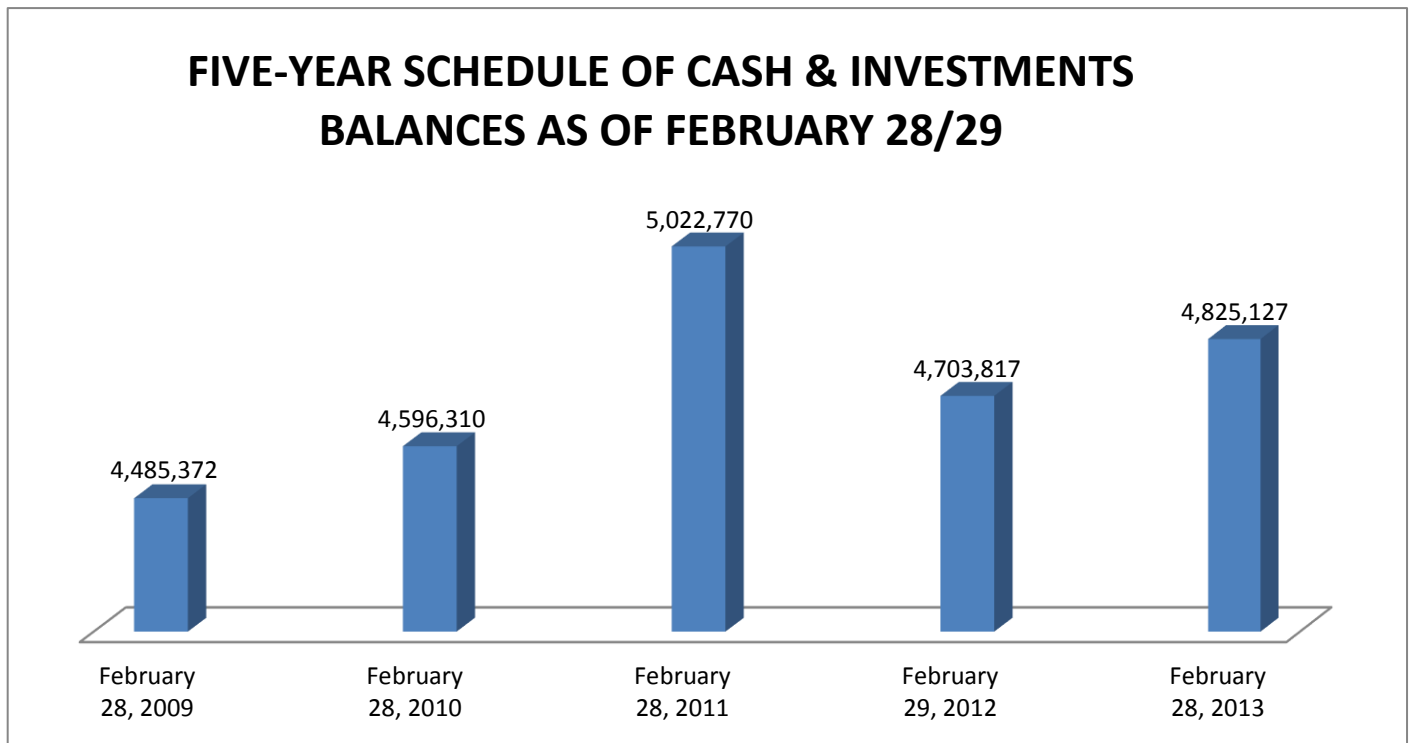
INTERNAL LOANS-As of February 28, 2013, the CCSD Board of Directors approved several internal loans to be made out of the General Fund to the Water and Wastewater Funds. To date, all of the costs that were to be paid from the loan proceeds were actually able to be fully paid for out of the Water or Wastewater Funds respectively with the exception of the \$166,000 loan for ACE match requirements. As such, this is the only loan currently outstanding and no additional loans are expected to be required for activity through February 28, 2013.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
Water	\$ 166,000	\$ 166,000	\$ 157,726	<u>ACE Matching</u>

EXTERNAL LOANS-As of February 28, 2013 the CCSD external debt is as shown per the attachment, including interest rates and prepayment penalty provisions. An analysis of the potential savings that could be generated by prepayment of some or all of the CCSD's debt obligations is will be brought to the Board in a meeting in the near future subject to the Board's direction regarding the CCSD's Reserve Policy being presented later in today's meeting.

**BOARD OF DIRECTORS' MEETING-MARCH 21, 2013
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF CASH & INVESTMENTS BALANCE**

PERIOD ENDING	BALANCE	INCREASE/ (DECREASE FROM PRIOR YEAR	INCREASE/ (DECREASE FROM BASE PERIOD (February 28, 2009)
February 28, 2009	4,485,372	N/A	N/A
February 28, 2010	4,596,310	110,938	110,938
February 28, 2011	5,022,770	426,460	537,398
February 29, 2012	4,703,817	(318,953)	218,445
February 28, 2013	4,825,127	121,310	339,755



PERIOD ENDING	BALANCE	INCREASE/ (DECREASE FROM PRIOR MONTH
January 31, 2013	4,877,026	N/A
February 28, 2013	4,825,127	(51,899)

NOTES:

BALANCE includes amount on deposit with the LAIF plus Cash in Main Checking Account net of outstanding checks and deposits in transit plus Cash in Overflow Account.

All amounts are based on CCSD records.

**BOARD OF DIRECTORS' MEETING-MARCH 21, 2013
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF LONG-TERM DEBT**

DESCRIPTION>	Bank Note (Funds 2006 Refund of 1995 Bonds)-65% Water	Bank Note (Funds 2006 Refund of 1995 Bonds)-35% Sewer	Bank Note (Funds 2006 Refund of 1999 Bonds)	State Revolving Fund Loan
DEBT HOLDER>	Citizens Bank	Citizens Bank	City National Bank	SWRCB
ORIGINAL PRINCIPAL>	1,233,375.00	664,125.00	2,245,000.00	2,592,324.38
INTEREST RATE>	4.50%	4.50%	4.55%	3.00%
FUND>	Water	Wastewater	Wastewater	Wastewater
DEPARTMENT>	Water	Wastewater	Wastewater	Wastewater
FINAL PAYMENT DATE>	5/1/2015	5/1/2015	9/23/2023	5/28/2016
PRINCIPAL BALANCE @ 3/1/13>	383,175	206,325	1,403,000	646,861
PROJECTED PRINCIPAL PAYMENT(S) FFY 2012/2013*>	166,985	89,915	94,000	154,651
PROJECTED INTEREST PAYMENT(S) FFY 2012/2013*>	17,243	9,285	65,975	19,406
PROJECTED BALANCE @ 6/30/13*>	216,190	116,410	1,403,000	492,210
PROJECTED PRINCIPAL PAYMENT(S) FFY 2013/2014*>	174,525	93,975	100,000	159,290
PROJECTED INTEREST PAYMENT(S) FFY 2013/2014*>	9,729	5,238	61,561	14,766
PROJECTED BALANCE @ 6/30/14*>	41,665	22,435	1,303,000	332,920
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015*>	41,665	22,435	109,000	164,069
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015*>	1,875	1,010	56,807	9,987
PROJECTED BALANCE @ 6/30/15*>	0	0	1,194,000	168,851
PROJECTED PRINCIPAL PAYMENT(S) FFY 2015/2016*>	0	0	109,000	168,851
PROJECTED INTEREST PAYMENT(S) FFY 2015/2016*>	0	0	51,847	5,066
PROJECTED INTEREST PAYMENTS FFY 12/13-15/16*>	28,846	15,533	184,343	44,159
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)**>	184,241	99,207	162,048	174,022
PREPAYMENT PENALTY>	Yes-1%	Yes-1%	Yes-Not allowed until 10/1/13, 3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	No

*Presumes all scheduled payments are timely made.

**Average is based on years with a balance outstanding for the entire year. Payoff years are excluded if final amount is less than normal.

**BOARD OF DIRECTORS' MEETING MARCH 21, 2013
ADDENDUM TO GENERAL MANAGER'S REPORT
FIRE CHIEF'S REPORT**

Response information is attached and represents activities for the month of February 2013. Progress updates and highlights regarding the different programs and services our department provides are identified below:

Prevention and Education (February 2013)

- **02** residential new and remodel fire plan reviews were completed.
- **05** residential and commercial technical fire inspections were conducted.
- **00** hydrant system flow test.
- **15** engine company commercial fire and life safety inspections were conducted.
- **02** public education event
- **08** residential smoke detectors were installed and or the batteries changed.

Meetings and Affiliations (February 2013)

- | | | |
|-------------------------------------|---------|-----------------------|
| • SLO County Chiefs Assn Meeting | Feb. 06 | 0900-1300, SLO |
| • Mutual Aid Communications | Feb. 06 | 1400-1600, Los Osos |
| • Strategic Planning | Feb. 07 | 0800-1700, San Simeon |
| • CCHD Meet and Confer | Feb. 13 | 1730-2000, Cambria |
| • Shared Services Stakeholders Mtg. | Feb. 25 | 1000-1200, Cambria |
| • CCHD Board Meeting | Feb. 26 | 1800-2230, Cambria |

Operations

Fire Department and Ambulance staff has been working with a coalition formed by the Coast Unified School District in efforts directed toward enhanced student safety. In light of the recent events at Sandy Hook and Taft, planning for security and policies to deal with active shooters and other emergency scenarios are being reviewed and refined. Structural improvements to the schools and policy refinement are intended to eliminate risk associated with these types of events. A future planning and training retreat is scheduled to train and provide information to Coast Unified Staff in procedures and effective interaction with emergency responders.

CCSD Fire Department and Administrative staff are set to attend Community Specific Integrated Emergency Management training. The training is offered at the Emergency Management Institute (EMI) on the grounds of the National Fire Academy and United States Fire Administration in Emmitsburg Maryland. The course is part of a Department of Homeland Security / Federal Emergency Management Agency grant funded project specifically geared toward the management of a simulated tsunami event along the San Luis Obispo County coastline. Content is intended to prepare local government to manage large scale disaster scenarios that would outpace local resources and their ability handle them. This valuable training comes by way of a grant initiated and managed by the Five Cities Fire Authority. All travel, lodging and training expenses are covered in the grant and will not burden the CCSD and other local agencies.

Retention of reserve and volunteer personnel has become a problem for most emergency service providers locally and on a National and International level. The Cambria CSD Fire Department will participate in a workshop offered in San Diego this week that is intended to explore strategies to recruit and retain these valuable personnel. The course is titled Rural Leadership Recruitment and Retention Workshop. The expenses for this workshop are provided by grant funding from the California State Firefighters' Association and will not burden the CCSD.

Prevention

Change Your Clock, Change Your Battery! Did you remember to change the batteries in your smoke detectors when you changed your clock to daylight savings time? If you need assistance with smoke detectors and battery changes please contact the fire department at 927-6240.

CMB Fire Monthly Stats: Incidents

Categories	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug	13-Sep	13-Oct	13-Nov	Dec-13	Totals
Fire	0	1											1
Hazardous Mat.	0	0											0
Medical*	30	41											71
Vehicle TC	0	3											3
Hazardous Situations	4	1											5
Public Service Assist	10	9											19
False Alarms	10	3											13
Agency Assist	0	0											0
Mutual Aid	2	0											2
Auto Aid	2	0											2
Rescue	0	0											0
Fire Investigations	0	0											0
Monthly Response Totals	58	58											116
Cumulative Totals		116											116

BOARD OF DIRECTORS' MEETING – MARCH 21, 2013
ADDENDUM TO GENERAL MANAGER'S REPORT
DISTRICT ENGINEER'S REPORT

This past month's non-CIP work tasks included;

- 1) Attendance at the March 6, 2013 Water Resources Advisory Committee meeting, with a primary emphasis being towards agenda item 9, which discussed possible policy considerations towards revising the level of severity rankings within future biennial Resource Management System reporting.
- 2) Assistance to water and wastewater operations in response to a March 8, 2013 emergency repair on the treated wastewater effluent pipeline.
- 3) Assistance to admin staff on the water conservation program and permits.
- 4) Coordination between the connection fee rate consultant and the water and wastewater departments on future project needs.

This staff report also includes two attachments in response to Board questions raised last month on how drawings were reviewed and kept current as a development project is being completed. The first attachment provides an overview of the process associated with issuing new connections. This illustration includes a demand offset letter step, which is issued by the CCSD to the County. An example of the general conditions within such a demand offset letter is provided in the second attachment, which is highlighted to show the requirements associated with keeping the CCSD apprised of any subsequent changes to development drawings. Similar conditions are also included within water letters issued on remodels.

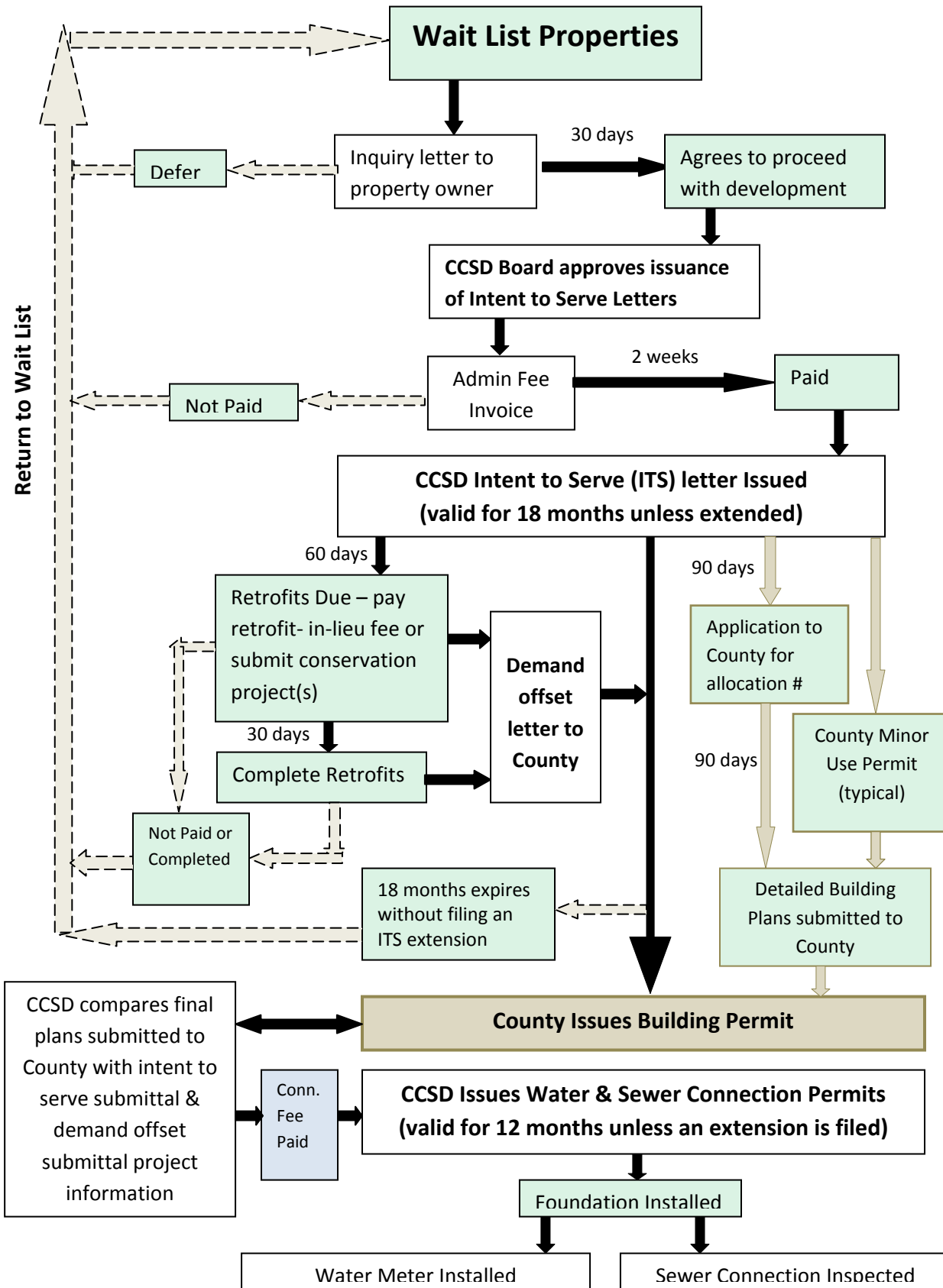
CIP related efforts occurring since your February 28, 2013 report included RBF Consulting providing an administrative review draft amendment to their preliminary design report on the Rodeo Grounds Pump Station Replacement and Stuart Street Tank 3 projects. Staff is currently reviewing this draft to seek further cost savings, which have the potential to further reduce the pump station cost by approximately \$300,000 to \$500,000. These savings may require adding fire sprinklers to one or two commercial locations to lower their fire flow requirements, which is being discussed further with our Fire Chief. An updated schedule to the Rodeo Grounds Pump Station and Stuart Street Tank 3 projects is attached.

Staff (Jerry Gruber and Bob Gresens) also met with the City of San Luis Obispo Utilities Director (Carrie Mattingly) and Water Division Manager (Wade Horton) on the long-term water supply alternative project and possible follow up with the Whale Rock Commission in disseminating information and seeking their support on the alternatives currently being analyzed within the EIR/EIS. On March 13, 2013 staff held a conference call with the Army Corps, which resulted in their agreeing to participate via a WebEx Internet connection during your regularly planned April 25, 2013 meeting. This discussion will include an update by the Army Corps on the status of the EIR/EIS process and the water supply alternatives being evaluated.

Attachments:

- New Service Connection Process flow chart
- Example Demand Offset Letter General Conditions
- Updated schedule on Rodeo Grounds Pump Station and Stuart Street Tank III projects

Cambria Community Services District – New Service Connection Process



Note: The light blue tasks are the responsibility of the property owner/developer. Tasks associated with the County are summarized for illustrative purposes only, and can vary depending upon project-specific needs. Contact the SLO County Dept. of Planning and Building for more specific procedures and requirements.

DEMAND OFFSET APPROVAL CONDITIONS

1. The conditions contained in this potable water demand offset letter are in addition to any and all conditions imposed on the original Intent to Serve Letter for this parcel, and any previously issued Intent to Serve (ITS) extensions. In the event of any conflict between conditions in the ITS letter(s) and this demand offset approval letter, the provisions in this demand offset approval letter shall take precedence.
2. No water service lines may extend beyond the property line for this project. Any subsequent need to serve adjacent properties shall require a property merger. No secondary housing units shall be served potable water as the result of this project.
3. All fixtures and appliances shall comply with the most recent CCSD water efficiency standards and requirements.
4. The demand offset was estimated based on: 1) plan sheets 1 through 7 dated _____, by _____ Architect for a new residence at _____, Cambria CA; and, 2) the attached _____ water conservation summary. Any subsequent changes to this design, which may add fixture units, add square footage, or change the intended use, shall be resubmitted for additional review to further assess the accuracy of this estimate. The applicant shall bear the cost for any additional design review time and the subsequent need to purchase or complete any additional demand offsets.
5. The applicant shall reimburse the CCSD for the costs of plan checking, construction inspection, project administration and legal assistance of any CCSD related improvement associated with the project. For all services rendered by CCSD personnel, the applicant shall be charged and pay to the CCSD the actual cost. The CCSD will invoice the applicant, and any amounts unpaid 30 days from the date of the invoice shall bear interest at the rate of 1 ½ % per month beginning 30 days after the date of said invoice.
6. The applicant expressly grants the CCSD, or its authorized agent, permission to enter upon the land that is the subject of the project for the purpose of inspection of any and/or all work related to the water and sewer improvements.
7. The applicant must agree to grant any required utility or access easements that may be reasonably required by the CCSD.
8. The applicant shall defend, indemnify and hold harmless the CCSD, its officers, agents, representatives and employees from any and all claims, demands, damages, costs expenses or liabilities, including attorney fees, occasioned by the performance or attempted performance of the provisions contained in the this demand offset approval letter.
9. In granting this demand offset letter, the CCSD, makes no determination as to required environmental mitigations and land use entitlements required for the proposed project, and the issuance shall not be construed to be an expression of CCSD's position regarding the proposed project's environmental mitigations or use or intensity of use of the development property.
10. The applicant agrees to pay all CCSD connection fees prior to connecting to the water distribution system, sanitary sewer collection system, or any combination of the two, and agrees to pay all monthly potable water and sanitary sewer service charges.

Rodeo Ground Pump Station Replacement and Stuart Street Tank III Projects

ID	Task Name	Start	Finish	R	2013								2014							
					Q4, 2013	Q1, 2014	Q2, 2014	Q3, 2014	Q4, 2014	Q1, 2015	Q2, 2015	Q3, 2015	Q4, 2015							
1	Update hydraulic model	Thu 11/1/12	Wed 1/2/13																	
2	Reivew hydraulic findings with CCSD staff	Wed 1/9/13	Wed 1/9/13																	
3	Preliminary design & cost estimate update	Thu 1/10/13	Wed 2/20/13																	
4	Review preliminary design & cost with CCSD staff	Wed 2/27/13	Wed 2/27/13																	
5	Value Engineering & Additional Modeling	Thu 2/28/13	Fri 3/15/13																	
6	Review Updated Model & Preliminary Design with CCSD staff	Thu 3/21/13	Thu 3/21/13																	
7	CCSD completes SLO CDP permit application	Mon 4/1/13	Fri 4/5/13																	
8	Conduct topographic survey	Mon 3/25/13	Fri 4/12/13																	
9	50% design completion	Mon 4/15/13	Fri 5/24/13																	
10	Review 50% design with CCSD staff	Mon 5/27/13	Mon 5/27/13																	
11	90% design completion	Tue 5/28/13	Mon 7/8/13																	
12	SLO County CDP permit application review	Mon 4/8/13	Fri 6/28/13																	
13	SLO County Planning Commission hearing	Mon 7/1/13	Mon 7/1/13																	
14	90% design review with CCSD staff	Tue 7/9/13	Tue 7/9/13																	
15	Appeal period on CDP permit	Tue 7/2/13	Mon 8/5/13																	
16	Final design bid documents	Tue 8/6/13	Mon 9/2/13																	
17	Bid Period	Tue 9/3/13	Mon 10/14/13																	
18	Board meeting to award project	Thu 11/21/13	Thu 11/21/13																	
19	Notice of Award to Contractor	Fri 11/22/13	Fri 11/22/13																	
20	Construct Project	Mon 11/25/13	Fri 11/21/14																	
21	Notice of Completion	Mon 11/24/14	Mon 11/24/14																	

Project: Revised 2013 03 13 RGPS an Date: Wed 3/13/13	Task		Milestone		External Tasks	
	Split		Summary		External Milestone	
	Progress		Project Summary		Deadline	

**BOARD OF DIRECTORS MEETING MARCH 21, 2013
ADDENDUM TO GENERAL MANAGER'S REPORT
UTILITIES MANAGER'S REPORT**

Wastewater Treatment Plant (WWTP)

Operations and Maintenance: (Wastewater)

- § Staff continues working on the preventive maintenance program, and work orders.
- § Alpha Electric is working on effluent flow meter 4-20 mA flow signal.
- § Staff preparing for water department personnel move to Wastewater Treatment Plant. Cleaning out several areas to establish water department equipment and tools. This will be an interim move. Currently looking into replacing break room and installing a steel building that will allow for appropriate equipment storage, record storage, and vehicle storage.

Operations and Maintenance: (Water)

- § Staff is working repairing and removing on abandoned booster station off Charing Ave.
- § Staff is repairing water main supply line located on Burton and Highway one.
- § SR4 well is continuing to progress toward permanent repairs with assistance from pure flow and Sun pacific electric.
- § Working with Water Department staff on developing a CIP list for 2013/2014 Fiscal Year.
- § Working with staff on equipment tool audit, reviewing condition and performance of equipment.
- § Instructed staff to order eight channel sense phone alarm dialer, and install in well field.

Wastewater Collection System:

Operations and Maintenance:

- § Installed new Ultrasonic transducer at lift station B4 and A1. Reprogrammed both PLC's and calibrated level controller.
- § Responded to emergency on 3/8/13 on moonstone beach. Wastewater valve was tampered with and broken. Staff performed emergency excavation and manually opened valve. System is temporarily stable, and permanent repair is planned to begin imminently.

- § Working with assistant to reorganize critical documents pertaining to regulations, to include inspection permits, work reports, lab data, and analysis etc.
- § APT water continues to perform FOG program inspections.

Laboratory:

- § Staff continues daily operations taking samples and analyzing.

Effluent Sprayfield:

- § Preparing to perform a weed abatement program to include levy inspection for pot holes and to maintain the integrity and structure of our roads in the most efficient way possible.

Meetings:

- § Attended meeting with General Manager.
- § Meetings with Dechance Construction Inc., regarding Moonstone Beach, Charing abandoned booster station, and water main supply line located at Burton Drive and Highway One.
- § Meeting with District Engineer regarding collection system audit, and CIP projects.

Submitted by:

Mike Finnigan
Interim Utilities Manager

BOARD OF DIRECTORS' MEETING – March 21, 2013
ADDENDUM TO GENERAL MANAGER'S REPORT FACILITIES AND RESOURCES
MANAGER'S REPORT

- Fiscalini Ranch:
 - § Staff cut back encroaching vegetation on the entire ¾ mile bluff trail.
 - § A vehicle collided with 2 fence post and a sign on the north end of the bluff trail.
 - Staff cleaned the mess, replaced the post and fixed the sign
 - § Staff cut back encroaching branches and dangerous trees on the Creek to Forest Trail
 - § Eucalyptus Trees:
 - Staff cut down and chipped 60 eucalyptus sprouts behind Rabobank.
 - § Staff has been working with FFRP volunteers on a weekly basis with weed removal on the Ranch.
 - § Staff cleaned up and hauled away 300 logs that were left over from the erosion project. The logs had been staged at Rodeo grounds behind county yard.

- Skate Park:
 - § Staff continues to clean and maintain the park.

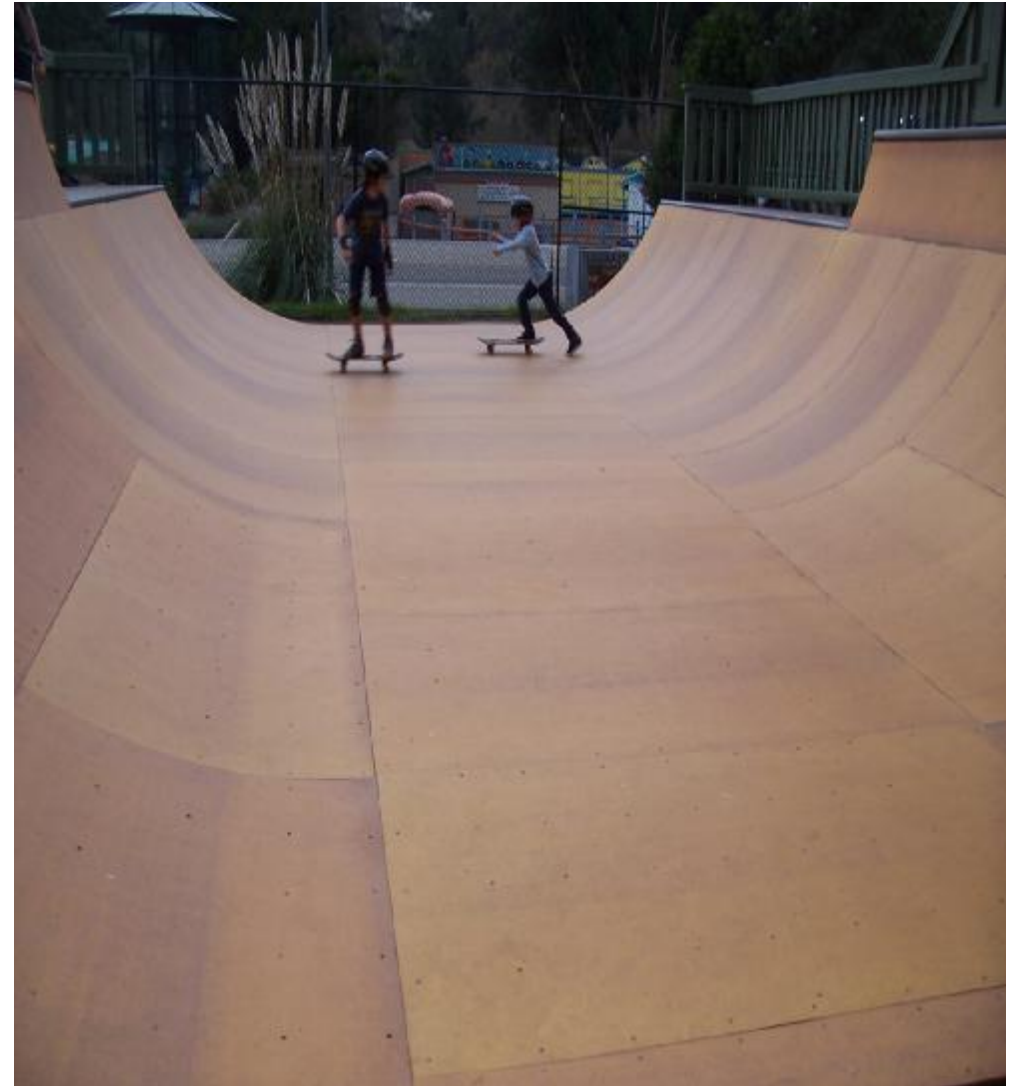
- Public Restrooms:
 - § Termite inspection was conducted on both public restrooms.
 - West Restroom had multiple termite sites and was fumigated on February 27th.
 - Restroom was closed for 2 days.
 - East Restroom had some isolated spots in the roof beams. The beams were treated on February 22nd.
 - Restroom was closed half a day.

- Vet's Hall:
 - § 29 events were held at Veterans Memorial Building since last board meeting.
 - § Fire Inspection:
 - In January the Cambria Fire Department conducted a fire inspection on the building. Several items were found to be out of compliance with the Fire Department.
 - Staff has been working on addressing these issues and all items have been corrected, including conducting a five year sprinkler test, replacing all emergency lights, installing sings and patching up holes in the drywall.
 - § Jack's Music Factory, inspected the sound system at Vet's hall. A feedback suppressor was found to be broken. A new equalizer was ordered and staff installed it.
 - § Board meetings:
 - Staff has been working with AGP Video to install permanent equipment to stream live the board meetings.

- Street light:
 - § The street light in front of Rabobank was hit on Sunday night, February 17th, by a vehicle. Both Fire and CHP departments responded to the accident. The driver had fled the scene before CHP got there. Two days later the driver contacted CHP
 - § Staff cleaned up and disconnected the broken street light.
 - § Staff has filed a claim with the drivers insurance and will be reimbursed for the damages.

Submitted by:
Carlos Mendoza
Facilities and Resources Supervisor/
Fiscalini Ranch Preserve Manager

REPAIRING AND OPENING SKATE PARK



EROSION CONTROL PROJECT ON FISCALINI RANCH



MOONSTONE CONNECTOR TRAIL



VET'S HALL

REPAINTING FRONT
OF VET'S HALL



NEW FIRE SUPPRESSION
SYSTEM IN KITCHEN



EXPANSION OF FLAG POLE MEMORIAL AND INSTALLATION OF LUCKY FLAG



ANNUAL WEED ABATEMENT



BANNER AND DECORATION POLICY AND INSTALLATION OF ADDITIONAL BANNER ARMS



REMODELING OF WEST PUBLIC RESTROOM



**BOARD OF DIRECTORS' MEETING MARCH 21, 2013
ADDENDUM TO GENERAL MANAGER'S REPORT
ADMINISTRATIVE OFFICE REPORT**

Administration:

We are continuing to manage the installation of the new computers and hope to have all of them installed and up-to-date by the end of March.

Training:

I attended LCW training on February 27.

I attended the webinar training for Ethics on March 6.

Kathy Choate, Justine and I all attended an ECS Imaging demonstration of the Laserfiche program and new capabilities on March 7.

I continue to attend the weekly Conservation meetings.

Retrofit Point Bank:

The Retrofit point bank total at this time is 3129. Kingston Bay has received an allocation of 1200 retrofit points which were paid for in 1998. We will continue to provide a monthly update to the retrofit point bank. The point bank is an ongoing project and we receive points weekly. As of today this is the approximation of the Point total.

Rebates:	3129
Retrofit upon resale:	<u>1300</u>
Subtotal	4429
Kingston Bay:	<u>(1200)</u>
Total remaining points:	3229

Conservation:

A flyer was inserted into the utility bill mailing to remind Cambrians of the conservation fixtures and rebates which are available to them through the efforts of the CCSD. We have had a good turnout so far. The bills arrive around the 13th of the billing month and we have already received requests for washing machine rebates, showerheads and recirculating pumps.

We continue to attend local conservation meetings which allow us to interact and network with other public agencies who embrace conservation measures. We are currently reviewing Maddaus' software which allows for detailed water audits in hopes that next fiscal year we will be able to implement it.

We also attend the local farmers market (weather permitting) for additional public outreach regarding the conservation measures.

The Administration and Water departments are continuing to conduct public outreach and will be attending two local Multiple Listing Service meetings, Cambria on March 21 and Morro Bay, Los Osos and Cayucos on March 22.

Submitted by,
Monique Madrid
Administrative Services Officer

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF FEBRUARY, 2013**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
ABILITY ANSWERING SERVICE	55559	2/25/2013	1	237.50	ADM/MONTHLY ANSWERING SERVICE FEB '13
ACCURATE MAILING SERVICE	55439	2/1/2013	1	45.00	WD/POSTAGE DEPOSIT FOR REMINDER NOTICES FEB 2013
ACCURATE MAILING SERVICE	55439	2/1/2013	2	45.00	WW/POSTAGE DEPOSIT FOR REMINDER NOTICES FEB 2013
				90.00	
ACKERMAN, BRENT	55457	2/7/2013	1	150.00	RC/REBATE PGM REPLACE (3) 1.6-GPF TOILETS
ADAMS, JAMES R.	55440	2/1/2013	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB FEB 2013
AGP VIDEO	55494	2/12/2013	1	835.00	ADM/VIDEO PROD/DIST BOARD MEETING 1/17/13
AIR POLLUTION CNTRL DIST	55560	2/25/2013	1	392.00	FD/PERMIT #1007-1 PORTABLE GENERATOR APP# 3788
AIR POLLUTION CNTRL DIST	55569	2/26/2013	1	1,568.00	WD/ANNUAL RENEWAL PERMITS FOR 4 GENERATORS
AIR POLLUTION CNTRL DIST	55569	2/26/2013	2	2,744.00	WW/ANNUAL RENEWAL PERMITS FOR 7 GENERATORS
				4,704.00	
ALPHA ELECTRICAL SERVICE	55458	2/7/2013	1	525.00	WW/INSTALL SENSAPHONE AUTODIALER AT LIFT STN B2
ALPHA ELECTRICAL SERVICE	55458	2/7/2013	2	105.00	WW/REPLACED DRYWELL FLOAT SWITCH LIFT STATION A
ALPHA ELECTRICAL SERVICE	55458	2/7/2013	3	105.00	WW/TROUBLESHOOT BREAKER TRIPPING AT WWTP HEAD
				735.00	
AMERICAN WATER WORKS ASSN	55561	2/25/2013	1	169.50	WD/UTILITY MEMBERSHP TO AWWA FOR ALL CCSD YEES
AMERICAN WATER WORKS ASSN	55561	2/25/2013	2	169.50	WW/UTILITY MEMBERSHP TO AWWA FOR ALL CCSD YEES
				339.00	
AT&T	55549	2/22/2013	1	285.37	WD/ALARM VAN GORDON WELL FIELD JAN 2013
AT&T	55549	2/22/2013	1	49.23	WW/ALARM LIFT STATION B4 JAN 2013
				334.60	
AT&T/CALNET2	55548	2/21/2013	1	57.48	WD/FAX LINE 927-6226 JAN 2013
AT&T/CALNET2	55548	2/21/2013	1	142.66	FD/PHONE SVC 927-6240 JAN 2013
AT&T/CALNET2	55548	2/21/2013	1	112.51	WW/PHONE SVC 927-6250 JAN 2013
AT&T/CALNET2	55548	2/21/2013	1	16.77	WW/ALARM AT LIFT STN A1 924-1708 JAN 2013
AT&T/CALNET2	55548	2/21/2013	1	157.99	WW/ALARM AT LIFT STN B1 924-1038 JAN 2013
AT&T/CALNET2	55548	2/21/2013	1	152.21	WW/ALARM AT LIFT STN B2 924-1068 JAN 2013
AT&T/CALNET2	55548	2/21/2013	1	16.01	WW/FAX LINE 927-0178 JAN 2013
AT&T/CALNET2	55548	2/21/2013	1	15.91	WD/TELEMETRY SYSTEM 927-0398 JAN 2013
AT&T/CALNET2	55548	2/21/2013	1	30.54	F&R/VETERAN'S HALL ALARM 927-0493 JAN 2013
AT&T/CALNET2	55548	2/21/2013	1	467.57	WW/CIRCUIT ALARM SYSTEM 238-841-1465 JAN 2013
AT&T/CALNET2	55548	2/21/2013	1	15.97	WW/ALARM AT LIFT STN 4 927-1518 JAN 2013
AT&T/CALNET2	55548	2/21/2013	1	15.93	WW/ALARM AT LIFT STN 8 927-1591 JAN 2013
AT&T/CALNET2	55548	2/21/2013	1	16.00	WD/BLDG PUMP STN LEIMERT TANK 927-1972 JAN 2013
AT&T/CALNET2	55548	2/21/2013	1	16.40	ADM/FAX LINE 927-5584 JAN 2013
AT&T/CALNET2	55548	2/21/2013	1	351.96	ADM/PHONE SVC 927-6223 JAN 2013
				1,585.91	
AVERY ASSOCIATES	55459	2/7/2013	1	1,700.00	ADM/LABOR RELATIONS SERVICES FEB 2013
BAHRINGER, JAMES	55562	2/25/2013	1	39.92	ADM/REIMB TRVL TO WRAC COMMITTEE MTG IN SLO 2/6/13
BOB WRIGHT CONSTRUCTION	55490	2/7/2013	1	400.00	WW/INSTALL BACKFLOW DEVICE AND POTABLE WATER SVC
BOB WRIGHT CONSTRUCTION	55490	2/7/2013	2	-	CONT. AT LIFT STATION #9
BOB WRIGHT CONSTRUCTION	55585	2/26/2013	1	450.00	WW/INSTALL BACKFLOW DEVICE - LS#A POTBL WTR PROJECT
				850.00	
BORAH'S AWARDS	55503	2/14/2013	1	112.75	FD/FIREFIGHTER OF THE YEAR PLAQUE B. SHANK
CAL-COAST MACHINERY INC.	55504	2/14/2013	1	85.99	F&R/NEW SEAT FOR JOHN DEERE 850

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF FEBRUARY, 2013**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
CAL-VALLEY EQUIPMENT	55460	2/7/2013	1	4,840.75	WW/REPLACED NEW CONTROLLER NON-POTBL H2O FINAL 50%
CALIF SPECIAL DIST ASSN	55547	2/21/2013	1	180.00	ADM/REG'N CSDA ANNUAL MEETING IN SLO ON 2/22/13
CALIF SPECIAL DIST ASSN	55547	2/21/2013	2	-	CONT. GEN MGR, DIST CLERK, 4 BOD MBRS ATTENDING
				180.00	
CAMBRIA HARDWARE CENTER	55500	2/12/2013	1	102.34	WD/OPERATING SUPPLIES JAN 2013
CAMBRIA HARDWARE CENTER	55500	2/12/2013	2	55.71	WD/MAINT & REPAIR BUILDINGS JAN 2013
CAMBRIA HARDWARE CENTER	55500	2/12/2013	3	56.96	WD/MAINT & REPAIR GROUNDS JAN 2013
CAMBRIA HARDWARE CENTER	55500	2/12/2013	1	51.47	WW/MAINT & REPAIR COLLECTION SYSTEM JAN 2013
CAMBRIA HARDWARE CENTER	55500	2/12/2013	2	52.13	WW/MAINT & REPAIR DIGESTER PROJECT JAN 2013
CAMBRIA HARDWARE CENTER	55500	2/12/2013	3	43.70	WW/MAINT & REPAIR LIFT STATIONS JAN 2013
CAMBRIA HARDWARE CENTER	55500	2/12/2013	4	106.92	WW/MAINT & REPAIR WW TREATMENT PLANT JAN 2013
CAMBRIA HARDWARE CENTER	55500	2/12/2013	1	2.14	ADM/COPY KEY 1/22/13
CAMBRIA HARDWARE CENTER	55500	2/12/2013	2	46.74	ADM/JANITORIAL SUPPLIES AND ELECTRIC BALLAST 1/3
CAMBRIA HARDWARE CENTER	55500	2/12/2013	1	25.02	F&R/MAINT & REPAIR PUBLIC RESTROOMS JAN 2013
CAMBRIA HARDWARE CENTER	55500	2/12/2013	2	56.31	F&R/MAINT & REPAIR BUILDINGS JAN 2013
CAMBRIA HARDWARE CENTER	55500	2/12/2013	3	236.63	F&R/MAINT & REPAIR VETERAN'S HALL JAN 2013
CAMBRIA HARDWARE CENTER	55500	2/12/2013	1	191.94	FD/MAINT & REPAIR BUILDINGS JAN 2013
CAMBRIA HARDWARE CENTER	55500	2/12/2013	2	35.94	FD/SUPPLIES TO BUILD TRAINING PROPS JAN 2013
				1,063.95	
CAMBRIA VILLAGE SQUARE	55451	2/1/2013	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN FEB 2013
CARMEL & NACCASHA LLP	55441	2/1/2013	1	8,000.00	ADM/MONTHLY RETAINER LEGAL SERVICES FEB 2013
CARMEL & NACCASHA LLP	55551	2/25/2013	1	297.00	FD/GENERAL COUNSEL JAN 2013
CARMEL & NACCASHA LLP	55551	2/25/2013	2	99.00	F&R/GENERAL COUNSEL JAN 2013
CARMEL & NACCASHA LLP	55551	2/25/2013	3	8,416.50	ADM/GENERAL COUNSEL JAN 2013
CARMEL & NACCASHA LLP	55551	2/25/2013	4	1,296.50	RC/GENERAL COUNSEL JAN 2013
CARMEL & NACCASHA LLP	55551	2/25/2013	5	1,267.50	WD/GENERAL COUNSEL JAN 2013
CARMEL & NACCASHA LLP	55551	2/25/2013	6	181.50	WW/GENERAL COUNSEL JAN 2013
CARMEL & NACCASHA LLP	55551	2/25/2013	1	2,664.00	WW/LITIGATION SERVICES GILRAY JAN 2013
CARMEL & NACCASHA LLP	55551	2/25/2013	2	280.40	WD/LITIGATION SERVICES LINDSEY JAN 2013
CARMEL & NACCASHA LLP	55551	2/25/2013	7	(8,000.00)	ADM/LESS RETAINER JAN 2013
				14,502.40	
CASA DEL MAR EMBROIDERY, INC.	55505	2/14/2013	1	901.20	FD/30 LIGHTWEIGHT JACKETS FOR NCOR TEAM
CAVALIER OCEANFRONT RESOR	55570	2/26/2013	1	380.65	FD/ANNUAL STRATEGIC PLANNING RETREAT 2/7/13
CDW GOVERNMENT, INC.	55563	2/25/2013	1	1,880.52	WW/PANASONIC TOUGHBOOK COMPUTER
CDW GOVERNMENT, INC.	55563	2/25/2013	1	359.10	FD/MICROSOFT OFFICE SOFTWARE FOR NEW COMPUTERS
CDW GOVERNMENT, INC.	55563	2/25/2013	2	527.40	F&R/MICROSOFT OFFICE SOFTWARE FOR NEW COMPUTERS
CDW GOVERNMENT, INC.	55563	2/25/2013	3	2,109.60	ADM/MICROSOFT OFFICE SOFTWARE FOR NEW COMPUTERS
CDW GOVERNMENT, INC.	55563	2/25/2013	4	886.50	WD/MICROSOFT OFFICE SOFTWARE FOR NEW COMPUTERS
CDW GOVERNMENT, INC.	55563	2/25/2013	5	981.90	WW/MICROSOFT OFFICE SOFTWARE FOR NEW COMPUTERS
CDW GOVERNMENT, INC.	55563	2/25/2013	1	251.36	WW/PRO PLUS 3 YEAR WARRANTY ON PANASONIC TOUGHBOOK
CDW GOVERNMENT, INC.	55563	2/25/2013	1	718.20	FD/MICROSOFT OFFICE PRO PLUS SOFTWARE 2013
CDW GOVERNMENT, INC.	55563	2/25/2013	2	359.10	WW/MICROSOFT OFFICE PRO PLUS SOFTWARE 2013
				8,073.68	
CENTRAL COAST COFFEE	55461	2/7/2013	1	44.64	ADM/OFFICE SUPPLIES
CENTRAL COAST COFFEE	55564	2/25/2013	1	66.96	ADM/OFFICE SUPPLIES 2/14/13
				111.60	
CHAPARRAL BUSINESS MACHIN	55565	2/25/2013	1	115.00	ADM/REPAIRS TO RICOH PRINTER AP3800-FRONT COVER
CHAPARRAL BUSINESS MACHIN	55565	2/25/2013	1	115.00	ADM/REPAIRS TO RICOH PRINTER AP3800-TONER MALFNCTN
				230.00	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF FEBRUARY, 2013**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
CHARTER COMMUNICATIONS	55442	2/1/2013	1	87.99	F&R/MONTHLY INTERNET SVC JAN 2013
CHARTER COMMUNICATIONS	55442	2/1/2013	2	175.99	WD/MONTHLY INTERNET SVC JAN 2013
CHARTER COMMUNICATIONS	55442	2/1/2013	3	279.99	ADM/MONTHLY INTERNET SVC JAN 2013
CHARTER COMMUNICATIONS	55442	2/1/2013	4	175.99	WW/MONTHLY INTERNET SVC JAN 2013
CHARTER COMMUNICATIONS	55442	2/1/2013	5	175.99	FD/MONTHLY INTERNET SVC JAN 2013
				<u>895.95</u>	
COAST ELECTRONICS/RADIO	55462	2/7/2013	1	357.67	WW/MOVED RADIO EQUIP FROM OLD TRK TO NEW TRK 1/25
CORBIN WILLITS SYSTEMS	55443	2/1/2013	1	1,199.12	ADM/MONTHLY SUPPORT AGREEMT-MOM SOFTWARE FEB 2013
COURIER SYSTEMS	55546	2/21/2013	1	85.00	ADM/PICK UP AND DELIVERY OF 18 PC TOWERS
CROSBY COMPANY CPA	55463	2/7/2013	1	14,500.00	ADM/FINANCIAL AUDIT FISCAL YEAR 2011-2012
CRYSTAL SPRING WATER CO.	55566	2/25/2013	1	45.57	WW/DISTILLED AND DRINKING WATER AND EQUIP RENTAL
CULLIGAN-KITZMAN WATER	55567	2/25/2013	1	53.00	FD/WATER SOFTENER SERVICE JAN 2013
ESTES EXPRESS LINES	55464	2/7/2013	1	162.43	WW/SHIPPED LIFT STN A1 PUMP TO PUMP REPAIR SVC
EVERBANK COMMERCIAL FINANCE	55568	2/25/2013	1	289.79	FD/MONTHLY LEASE PYMT SHARP X3500 COPIER FEB 2013
FERGUSON ENTERPRISES, INC #135	55571	2/26/2013	1	2,332.02	WW/I4" FLOW METER ASSEMBLY WITH PULSE OUTPUT
FERGUSON ENTERPRISES, INC #135	55571	2/26/2013	1	199.70	F&R/PARTS TO REPAIR PUBLIC RESTROOMS 2/1/13
				<u>2,531.72</u>	
FGL ENVIRONMENTAL	55572	2/26/2013	1	90.00	WD/BACTI & SUPPORT ANALYSIS 1/22/13
FGL ENVIRONMENTAL	55572	2/26/2013	1	90.00	WD/BACTI & SUPPORT ANALYSIS 1/29/13
FGL ENVIRONMENTAL	55572	2/26/2013	1	110.00	WD/BACTI & SUPPORT ANALYSIS 2/5/13
				<u>290.00</u>	
FIGLER, STEVE	55465	2/7/2013	1	75.00	RC/REBATE PROGRAM REPLACE (1) 3.0-GPF TOILET
FINNIGAN, MICHAEL	55444	2/1/2013	1	45.00	WW/MONTHLY CELLULAR PHONE SERVICE REIMB FEB 2013
FIRE ENGINEERING	55573	2/26/2013	1	67.95	FD/3 YR SUBSCRIPTION TO FIRE ENGINEERING MAGAZINE
FIRMA CONSULTANTS, INC.	55466	2/7/2013	1	123.75	PR/PROF SVCS FISCALINI RANCH MDP #2 THRU 1/14/13
FIRST AMERICAN TITLE CO	55552	2/25/2013	1	679.00	RC/VOL LOT MERGER APN 024.011.003/020 CONSTANTINO
FIRST BANKCARD	55456	2/7/2013	1	-	ADM/ A. RICE VISA CHARGES JANUARY 2013
FIRST BANKCARD	55456	2/7/2013	2	258.90	ADM/LODGING AND FUEL CSDA CONFERENCE 1/15/13
FIRST BANKCARD	55456	2/7/2013	1	-	ADM/ J. GRUBER VISA CHARGES JANUARY 2013
FIRST BANKCARD	55456	2/7/2013	2	88.96	WD/MTG WITH APT WATER RE: RECLAIMED WATER 1/10/13
FIRST BANKCARD	55456	2/7/2013	1	-	ADM/ M. MADRID VISA CHARGES JANUARY 2013
FIRST BANKCARD	55456	2/7/2013	2	110.19	WD/PACO SHAFT SLEEVE FOR LEIMERT TANK 12/24/12
FIRST BANKCARD	55456	2/7/2013	3	22.08	ADM/MTG EXPENSE RE: AGENDA PREPARATION 1/12/13
FIRST BANKCARD	55456	2/7/2013	1	-	ADM/ B. GRESENS VISA CHARGES JANUARY 2013
FIRST BANKCARD	55456	2/7/2013	2	49.00	ADM/MONTHLY WEBEX HOST MEETING SERVICE JAN '13
FIRST BANKCARD	55456	2/7/2013	3	59.99	ADM/ANNUAL FTP SERVICE TO SEND LARGE E-FILES 2013
FIRST BANKCARD	55456	2/7/2013	1	-	ADM/ K. CHOATE VISA CHARGES JANUARY 2013
FIRST BANKCARD	55456	2/7/2013	2	108.00	ADM/MONTHLY CLOSED SESSION BOD MTG EXP JAN 2013
FIRST BANKCARD	55456	2/7/2013	3	180.00	ADM/REG'N CHAMBER OF COMMERCE MTG 1/15/13
FIRST BANKCARD	55456	2/7/2013	4	-	CONT. CLIFT, ROBINETTE, BAHRINGER, GRUBER

Continued Next Page

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF FEBRUARY, 2013**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
Continued From Previous Page					
FIRST BANKCARD	55456	2/7/2013	5	450.00	ADM/REG'N CSDA WKSHOP BD MBR EFFECTIVENESS 1/15/13
FIRST BANKCARD	55456	2/7/2013	6	-	CONT. ROBINETTE, RICE
FIRST BANKCARD	55456	2/7/2013	7	228.50	ADM/RENTAL CAR CSDA WKSHOP A. RICE 1/15/13
				<u>1,555.62</u>	
GANG, SCOTT	55452	2/7/2013	1	80.00	WD/CUSTOMER REFUND
GERBER'S AUTO SERVICE	55506	2/14/2013	1	54.50	WD/SMOG INSPECTION FORD F600 LIC E340701
GERBER'S AUTO SERVICE	55506	2/14/2013	1	44.50	WD/SMOG INSPECTION FORD F350 LIC 1148463
				<u>99.00</u>	
GIBSON, JOHNATHAN	55557	2/25/2013	1	275.00	FD/TVL ADVANCE FIRE COMMAND 2E CLASS MARCH 10-15
GIBSON, JOHNATHAN	55557	2/25/2013	2	-	CONT. IN MONTEREY, CA
				<u>275.00</u>	
GIBSON, JOSEPH	55555	2/25/2013	1	275.00	FD/TVL ADVANCE FIRE COMMAND 2E CLASS MARCH 10-15
GIBSON, JOSEPH	55555	2/25/2013	2	-	CONT. IN MONTEREY, CA
				<u>275.00</u>	
GIBSON, JOSHUA	55556	2/25/2013	1	417.38	FD/TVL ADVANCE FIRE COMMAND 2E CLASS MARCH 10-15
GIBSON, JOSHUA	55556	2/25/2013	2	-	CONT. IN MONTEREY, CA
				<u>417.38</u>	
GRAINGER	55468	2/7/2013	1	212.85	WW/2ND BLOCK HEATER FOR EMRGNCY GENRATR LIFT STN 9
GRESENS, ROBERT C.	55445	2/1/2013	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB FEB 2013
GRUBER, JEROME	55446	2/1/2013	1	45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB FEB 2013
HACH COMPANY	55469	2/7/2013	1	1,169.54	WD/CHLORINE ANALYZER, RE-AGENT, AND MAINT KITS
HARRIS, JUSTINE	55496	2/12/2013	1	416.00	ADM/TRAVEL ADVANCE TO CSDA CLERK TRAINING 2/28/13
HATFIELD, BRIAN	55453	2/7/2013	1	80.00	WD/CUSTOMER REFUND
HAYWARD LUMBER	55470	2/7/2013	1	542.17	F&R/LUMBER TO REPAIR DECK RAILING AT VET'S HALL
HEAD, RON	55471	2/7/2013	1	180.00	WW/REPAIR POTABLE BACKFLOW DEVICE AT WWTP
HEAD, RON	55471	2/7/2013	1	100.00	WW/REPAIR BACKFLOW DEVICE AT LIFT STN 9 MOONSTONE
				<u>280.00</u>	
HENRY SCHEIN, INC.	55574	2/26/2013	1	408.14	FD/MEDICAL AND SAFETY SUPPLIES 2/8/13
HOLLINGSWORTH, BILL	55558	2/25/2013	1	275.00	FD/TVL ADVANCE FIRE COMMAND 2E CLASS MARCH 10-15
HOLLINGSWORTH, BILL	55558	2/25/2013	2	-	CONT. IN MONTEREY, CA
HOLLINGSWORTH, BILL	55558	2/25/2013	1	153.96	FD/TVL EXP - STATE FIRE TRAINING INSTRUCTOR UPDATE
HOLLINGSWORTH, BILL	55558	2/25/2013	2	-	CONT... IN FREMONT, CA ON 2/20/13
				<u>428.96</u>	
HOME DEPOT CREDIT SERVICE	55472	2/7/2013	1	236.98	F&R/PRESSURE TREATED 4X4 & 2X6, CONCRETE, PLIERS
HOME DEPOT CREDIT SERVICE	55472	2/7/2013	2	-	CONT. FOR VETERAN'S HALL DECK REBUILD PROJECT
				<u>236.98</u>	
INDEPENDENT ELECTRIC SUPPLY IN	55507	2/14/2013	1	56.17	F&R/EMERGENCY LIGHT WITH BATTERY FOR VET'S HALL
INNOVATIVE CONCEPTS	55447	2/1/2013	1	25.00	ADM/CIS HOSTING FEB 2013
INNOVATIVE CONCEPTS	55447	2/1/2013	2	25.00	FD/FIRE WEBSITE HOSTING FEB 2013
				<u>50.00</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
J B DEWAR	55575	2/26/2013	1	991.85	FD/DIESEL FUEL 2/9/13
J B DEWAR	55575	2/26/2013	1	1,983.70	WW/DIESEL FUEL 1/30/13
J B DEWAR	55575	2/26/2013	1	539.29	WD/GASOLINE 1/30/13
J B DEWAR	55575	2/26/2013	1	1,457.48	FD/GASOLINE AND DIESEL FUEL 2/13/13
J B DEWAR	55575	2/26/2013	1	1,524.04	WW/DIESEL FUEL 2/13/13
J B DEWAR	55575	2/26/2013	1	819.39	WD/GASOLINE 2/13/13
				<u>7,315.75</u>	
LAWSON PRODUCTS	55473	2/7/2013	1	276.55	WW/114 PIECE SOCKET WRENCH SET
LIEBERT CASSIDY WHITMORE	55576	2/26/2013	1	1,372.00	ADM/PROF SVCS RE: HUMAN RESOURCE ISSUES JAN 2013
LIGHTHOUSE LITHO	55474	2/7/2013	1	66.65	F&R/BUSINESS CARDS FOR A. NOVAS
LIGHTHOUSE LITHO	55474	2/7/2013	2	122.01	ADM/BUSINESS CARDS FOR J. HARRIS
LIGHTHOUSE LITHO	55474	2/7/2013	3	81.70	RC/BUSINESS CARDS FOR C. UPTHEGROVE-MURGUIA
				<u>270.36</u>	
LINC DELIVERY	55577	2/26/2013	1	13.00	WW/DELIVERY SERVICE TO ABALONE COAST LABS 1/25/13
LINC DELIVERY	55577	2/26/2013	1	19.50	WW/DELIVERY SERVICE TO RWQCB 1/30/13
				<u>32.50</u>	
LINN'S FRUIT BIN, INC.	55578	2/26/2013	1	290.04	FD/MEETING SUPPLIES 2/25/13 EMS STAKEHOLDERS MTG
MADDAUS WATER MANAGEMENT, INC.	55508	2/14/2013	1	14,938.17	WD/PROF SVCS WATER CONSERVATION PGM 1/1 - 1/26/13
MATHESON TRI-GAS, INC	55475	2/7/2013	1	60.44	WW/ACETYLENE AND GAS EQUIPMENT JAN 2013
MCMASTER-CARR SUPPLY CO	55476	2/7/2013	1	116.64	WW/STAINLESS STEEL FULLY THREADED HEX HEAD BOLTS
MCMASTER-CARR SUPPLY CO	55476	2/7/2013	1	157.67	WW/ 48" X 48' DIAMOND TREAD ALUMINUM STOCK PLATE
				<u>274.31</u>	
MEDSTOP URGENT CARE	55579	2/26/2013	1	670.00	FD/ANNUAL PHYSICAL CHIEF MILLER 2/5/13
MEDSTOP URGENT CARE	55579	2/26/2013	1	80.00	WW/DMV PHYSICAL B. EASTIN 2/7/13
				<u>750.00</u>	
MENDOZA, CARLOS	55448	2/1/2013	1	22.50	F&R/MONTHLY CELLULAR PHONE SERVICE REIMB FEB 2013
MENDOZA, CARLOS	55448	2/1/2013	2	22.50	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB FEB 2013
MENDOZA, CARLOS	55477	2/7/2013	1	107.49	F&R/REIMBURSE FOR 8' FOLDING TABLE FOR ADMIN OFC
				<u>152.49</u>	
MILLER, MARK	55449	2/1/2013	1	45.00	FD/MONTHLY CELLULAR PHONE SERVICE REIMB FEB 2013
MINER'S ACE HARDWARE	55478	2/7/2013	1	146.35	F&R/SUPPLIES FOR PAINTING & MAINT VETS HALL JAN'13
MINER'S ACE HARDWARE	55478	2/7/2013	2	218.91	F&R/SANDER, SANDPAPER, TARP, MAINT SUPPLIES JAN'13
				<u>365.26</u>	
MISSION LINEN SUPPLY	55479	2/7/2013	1	76.28	F&R/LINEN SERVICE AND UNIFORM CLEANING JAN 2013
MISSION LINEN SUPPLY	55479	2/7/2013	2	216.92	WD/LINEN SERVICE AND UNIFORM CLEANING JAN 2013
MISSION LINEN SUPPLY	55580	2/26/2013	1	482.29	F&R/CUSTOM EMBROIDERY FOR UNIFORM SHIRTS
MISSION LINEN SUPPLY	55580	2/26/2013	2	645.73	WD/CUSTOM EMBROIDERY FOR UNIFORM SHIRTS
MISSION LINEN SUPPLY	55580	2/26/2013	3	645.73	WW/CUSTOM EMBROIDERY FOR UNIFORM SHIRTS
				<u>2,066.95</u>	
MONTEREY PENINSULA COLLEGE	55550	2/22/2013	1	660.00	FD/FIRE COMMAND 2E ACADEMY 3/11/13-3/15/13
MONTEREY PENINSULA COLLEGE	55550	2/22/2013	2	-	CONT.. W. HOLLINGSWORTH, JOHN, JOE, JOSH GIBSON
				<u>660.00</u>	
MULLAHEY FORD	55581	2/26/2013	1	185.44	FD/DRIVERS SIDE MIRROR ASSEMBLY ON VEHICLE 5700

**CAMBRIA COMMUNITY SERVICES DISTRICT
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NAPA AUTO PARTS	55491	2/7/2013	1	61.60	WD/OPERATING SUPPLIES 1/8/13
NAPA AUTO PARTS	55491	2/7/2013	2	77.74	WD/OIL AND OIL FILTER 1/9/13
NAPA AUTO PARTS	55491	2/7/2013	3	146.49	WD/BATTERY 1/29/13
NAPA AUTO PARTS	55491	2/7/2013	1	87.87	FD/MAINT & REPAIR VEHICLES JAN 2013
NAPA AUTO PARTS	55491	2/7/2013	1	29.50	WW/MAINT & REPAIR LIFT STN A JAN 2013
NAPA AUTO PARTS	55491	2/7/2013	2	21.46	WW/TOOL BOX LINER FOR NEW FORD TRUCK JAN 2013
NAPA AUTO PARTS	55491	2/7/2013	3	2.78	WW/WASHER FLUID 1/10/13
NAPA AUTO PARTS	55491	2/7/2013	4	13.95	WW/ITEMS FOR NEW FORD TRUCK 1/15/13
				<u>441.39</u>	
NATIONAL METER & AUTOMATION	55480	2/7/2013	1	119.23	WD/PARTS FOR 6" COMPOUND METERS
PACIFIC GAS & ELECTRIC	55502	2/12/2013	1	12,170.52	WW/ELEC SVC WASTEWATER METERS A/C# 1258 JAN 2013
PACIFIC GAS & ELECTRIC	55502	2/12/2013	1	54.22	WW/ELEC SVC 990 SS CRK RD A/C# 4084 JAN 2013
PACIFIC GAS & ELECTRIC	55502	2/12/2013	1	21.03	ADM/ELEC SVC 1316 TAMSEN #203 A/C# 6140 JAN 2013
PACIFIC GAS & ELECTRIC	55502	2/12/2013	1	10.51	F&R/ELEC SVC 7806 VG CRK RD A/C# 6551 JAN 2013
PACIFIC GAS & ELECTRIC	55502	2/12/2013	1	1,190.15	F&R/ELEC SVC F&R METERS JAN 2013
PACIFIC GAS & ELECTRIC	55502	2/12/2013	2	371.39	F&R/ELEC SVC VETERAN'S HALL JAN 2013
PACIFIC GAS & ELECTRIC	55502	2/12/2013	3	649.46	FD/ELEC SVC 2850 BURTON DRIVE JAN 2013
PACIFIC GAS & ELECTRIC	55502	2/12/2013	4	386.48	ADM/ELEC SVC 1316 TAMSEN #201 & RICHARD ST JAN '13
PACIFIC GAS & ELECTRIC	55502	2/12/2013	1	6,698.28	WD/ELEC SVC SEVERAL METERS A/C# 7832 JAN 2013
PACIFIC GAS & ELECTRIC	55502	2/12/2013	1	174.30	WD/ELEC SVC 2820 SR CRK RD A/C# 8058 JAN 2013
				<u>21,726.34</u>	
PASO ROBLES FORD	55493	2/7/2013	1	33,403.01	WW/2012 FORD F250 PICK UP WITH ROYAL TRUCK BODY
PETTY CASH	55509	2/14/2013	1	9.95	FD/REFUND RCVD FROM CHARTER CABLE WAS FOR FIRE DPT
PETTY CASH	55509	2/14/2013	2	11.79	ADM/COMPUTER CABLE OCT'12 - JAN '13
PETTY CASH	55509	2/14/2013	3	22.86	ADM/OFFICE SUPPLIES OCT '12 - JAN '13
PETTY CASH	55509	2/14/2013	4	72.70	ADM/POSTAGE EXPENSE OCT'12 - JAN '13
PETTY CASH	55509	2/14/2013	5	98.77	ADM/MEETING EXPENSE OCT '12 - JAN '13
PETTY CASH	55509	2/14/2013	6	8.17	ADM/TRAVEL EXP REIMB OCT '12 - JAN '13
PETTY CASH	55509	2/14/2013	7	10.67	WW/MAINT & REPAIR COLLECTION SYS OCT'12 - JAN'13
				<u>234.91</u>	
PHOENIX CIVIL ENGINEERING, INC	55553	2/25/2013	1	520.00	WW/PROF ENGRNG SVCS WWMP COLLECTION SYSTEM AUDIT
PROCARE JANITORIAL SUPPLY	55481	2/7/2013	1	399.19	ADM/JANITORIAL SUPPLIES 1/18/13
PROMOTE SOURCE	55482	2/7/2013	1	45.51	ADM/(3) STAMPS "APPROVED FOR PAYMENT"
QUILL CORP	55492	2/7/2013	1	1,138.31	ADM/OFFICE SUPPLIES 1/14/13 - 1/29/13
QUILL CORP	55492	2/7/2013	2	59.85	FD/OFFICE SUPPLIES 1/24/13
QUILL CORP	55582	2/26/2013	1	391.99	ADM/OFFICE SUPPLIES 1/31/13 - 2/19/13
QUILL CORP	55582	2/26/2013	2	51.26	WW/OFFICE SUPPLIES 1/31/13 - 2/19/13
				<u>1,641.41</u>	
RETIREES-FIRE		2/14/2013		2,630.35	FD/MONTHLY HEALTH INSUR PREMIUM REIMBURSMT MAR '13
RETIREES-FACILITIES & RESOURCES		2/14/2013		1,210.98	F&R/MONTHLY HEALTH INSUR PREMIUM REIMBURSMT MAR'13
RETIREES-ADMINISTRATION		2/14/2013		4,593.16	ADM/MONTHLY HEALTH INSUR PREMIUM REIMBURSMT MAR'13
RETIREES-WATER		2/14/2013		1,801.55	WD/MONTHLY HEALTH INSUR PREMIUM REIMBURSMT MAR '13
RETIREES-WASTEWATER		2/14/2013		5,064.83	WW/MONTHLY HEALTH INSUR PREMIUM REIMBURSMT MAR '13
				<u>15,300.87</u>	
RITTERBUSH REPAIR SERVICE	55510	2/14/2013	1	675.00	FD/FLEET MAINTENANCE & REPAIR JANUARY 2013
ROSE, PATRICIA	55454	2/7/2013	1	80.00	WD/CUSTOMER REFUND
SAN LUIS SECURITY SYSTEMS	55483	2/7/2013	1	126.00	ADM/SECURITY SYSTEM 1316 TAMSEN MAR - MAY 2013

**CAMBRIA COMMUNITY SERVICES DISTRICT
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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
SATHER, DON	55467	2/7/2013	1	100.00	RC/REBATE PROGRAM REPLACE (2) 1.6-GPF TOILETS
SCHUMAKER, NEVENKA	55455	2/7/2013	1	25.18	WD/CUSTOMER REFUND
SCOTT O'BRIEN FIRE SAFETY	55511	2/14/2013	1	146.50	F&R/SVC AND CERT OF VET'S HALL KITCHEN HOOD SYSTEM
SELECT BUSINESS SYSTEMS	55497	2/12/2013	1	97.94	FD/MONTHLY MAINT AGRMT SHARP PRINTER 12/25-01/25
SLO COUNTY CLERK-RECORDER	55484	2/7/2013	1	17.00	WD/LIEN RELEASE
SMYTH, NORMAN	55512	2/14/2013	1	512.90	FD/REIMB FOR DISASTER PREPARED SUPPLIES FEB 2013
STATE OF CALIF BOARD OF EQUALI	55583	2/26/2013	1	127.64	ADM/CAL FIRE - FIRE PREVENTN FEE FF-STF-063-600505
SUN PACIFIC	55498	2/12/2013	1	675.00	WD/RUN CONDUIT TO BOOSTER PUMP AT SR4
SUN PACIFIC	55498	2/12/2013	1	10,000.00	WD/INSTALL CONDUIT & WIRING FOR NEW CL2 SYS @ SR4
				<u>10,675.00</u>	
SWIFT, CAROL	55514	2/14/2013	1	106.54	WD/CUSTOMER REFUND
TECHXPRESS, INC.	55450	2/1/2013	1	2,680.00	ADM/MONTHLY NETGUARD IT SERVICE FEB 2013
TECHXPRESS, INC.	55485	2/7/2013	1	759.97	ADM/SONIC FIREWALL SOFTWARE
				<u>3,439.97</u>	
TEXAS REFINERY CORP.	55486	2/7/2013	1	145.90	FD/SYNTHETIC BLEND PRO-SPEC OIL 15W/40 1/15/13
TEXAS REFINERY CORP.	55486	2/7/2013	1	145.90	FD/SYNTHETIC BLEND PRO-SPEC OIL 15W/40 1/21/13
				<u>291.80</u>	
THE DOCUTEAM	55495	2/12/2013	1	271.19	ADM/DOCUMENT STORAGE AND RETRIEVAL JAN 2013
THE GAS COMPANY	55501	2/12/2013	1	150.96	F&R/GAS SVC VETERAN'S HALL 13851540008 JAN 2013
THE GAS COMPANY	55501	2/12/2013	1	49.42	ADM/GAS SVC 1316 TAMSEN #201 18891540108 JAN 2013
THE GAS COMPANY	55501	2/12/2013	1	261.36	FD/GAS SVC 2850 BURTON DR 17842700134 JAN 2013
THE GAS COMPANY	55501	2/12/2013	1	46.73	ADM/GAS SVC 1316 TAMSEN #203 19311540926 JAN 2013
THE GAS COMPANY	55501	2/12/2013	1	93.91	WW/GAS SVC 5500 HEATH LN #B 09241491001 JAN 2013
THE GAS COMPANY	55501	2/12/2013	1	50.21	FD/GAS SVC 5490 HEATH LN 08821491001 JAN 2013
THE GAS COMPANY	55501	2/12/2013	1	185.90	WW/GAS SVC 5500 HEATH LN 09031491005 JAN 2013
THE GAS COMPANY	55501	2/12/2013	1	5.75	F&R/GAS SVC 3195 BURTON DR 07551537454 JAN 2013
				<u>844.24</u>	
THIRD ALARM FIRE EQUIP	55513	2/14/2013	1	205.15	FD/26 REFLECTIVE HELMET CRESCENTS FOR NCOR
TITAN INDUSTRIAL SUPPLY	55487	2/7/2013	1	41.36	WD/MEDICAL SUPPLIES 1/23/13
USA BLUE BOOK	55488	2/7/2013	1	80.81	WW/LAB TESTING SUPPLIES PH BUFFER #4 & #7
USA BLUE BOOK	55488	2/7/2013	1	1,250.92	WW/SENSAPHONE AUTODIALERS FOR LIFT STATIONS B & 9
USA BLUE BOOK	55488	2/7/2013	1	646.16	WW/SENSAPHONE AUTODIALER FOR LIFT STATION B3
USA BLUE BOOK	55488	2/7/2013	1	611.27	WW/SENSAPHONE AUTODIALER FOR LIFT STATION A
USA BLUE BOOK	55584	2/26/2013	1	376.04	WW/20 LBS ROOT-X PIPELINE ROOT CONTROL 2/1/13
USA BLUE BOOK	55584	2/26/2013	1	325.63	WW/10 GALLONS INDUSTRIAL STRENGTH ODORGONE AGENT
				<u>3,290.83</u>	
VERIZON WIRELESS	55554	2/25/2013	1	90.76	FD/CELL PHONE SERVICE JAN 2013
VERIZON WIRELESS	55554	2/25/2013	1	26.22	F&R/CELL PHONE SERVICE JAN 2013
VERIZON WIRELESS	55554	2/25/2013	2	257.69	WD/CELL PHONE SERVICE JAN 2013
VERIZON WIRELESS	55554	2/25/2013	3	33.17	WW/CELL PHONE SERVICE JAN 2013
				<u>407.84</u>	
WASTEWATER TECHNOLOGY TRAINERF	55499	2/12/2013	1	865.00	WW/REG'N REVIEW FOR WW GRADE IV-V EXAM M. FINNIGAN

**CAMBRIA COMMUNITY SERVICES DISTRICT
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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
WINSOR CONSTRUCTION, INC.	55489	2/7/2013	1	40.00	F&R/GREEN WASTE DISPOSAL 1/13/13
Accounts Payable Vendor Subtotal				<u>198,658.99</u>	
AFLAC (AMER FAM LIFE INS)	3081	2/15/2013	1	879.10	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3081	2/15/2013	1	94.22	VOLUNTARY INS-PRETAX
				<u>973.32</u>	
AMERITAS	3092	2/28/2013	1	2,651.42	DENTAL INSURANCE-YER
AMERITAS	3092	2/28/2013	2	109.52	DENTAL INSURANCE-YER
AMERITAS	3092	2/28/2013	3	54.92	DENTAL INSURANCE-YER
AMERITAS	3092	2/28/2013	4	4.81	DENTAL INSURANCE-YER
AMERITAS	3092	2/28/2013	5	16.20	DENTAL INSURANCE-YER
AMERITAS	3092	2/28/2013	1	323.61	DENTAL INSURANCE-YER
				<u>3,160.48</u>	
CAMBRIA COMMUNITY SERVICES DIS	3082	2/15/2013	1	1,100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3082	2/15/2013	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3082	2/15/2013	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3082	2/15/2013	4	200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3082	2/15/2013	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3082	2/15/2013	6	250.00	MEDICAL REIMBURSEMNT
				<u>1,900.00</u>	
CAMBRIA FIRE FIGHTERS LOCAL 46	3085	2/15/2013	1	240.00	DUES-FIRE IAFF
CAMBRIA FIREFIGHTERS ASSN	3084	2/15/2013	1	112.77	RESERVE FIREFTR DUES
EMPLOYMENT DEVELOPMENT DP	3083	2/15/2013	1	3,644.81	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3083	2/15/2013	1	892.37	STATE INCOME TAX
				<u>4,537.18</u>	
H.O.B.-DIRECT DEPOSIT	3086	2/15/2013	1	4,181.70	DIRECT DEPOSIT FLAT
H.O.B.-DIRECT DEPOSIT	3086	2/15/2013	1	52,622.37	DIRECT DEPOSIT FLAT
				<u>56,804.07</u>	
H.O.B./FEDERAL TAXES	3087	2/15/2013	1	10,665.83	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3087	2/15/2013	1	11,223.54	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3087	2/15/2013	1	2,624.94	FEDERAL INCOME TAX
				<u>24,514.31</u>	
ICMA-VNTGPT TRSFR AGT 457	3088	2/15/2013	1	2,375.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3088	2/15/2013	1	1,088.47	457 DEF COMP-INDIV
				<u>3,463.47</u>	
LINCOLN FINANCIAL GROUP	3093	2/28/2013	1	197.81	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	3093	2/28/2013	2	12.32	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	3093	2/28/2013	3	13.26	LIFE INSURANCE
				<u>223.39</u>	
PERS HEALTH BENEFIT SERV	3094	2/28/2013	1	24,256.31	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3094	2/28/2013	2	(1,507.87)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3094	2/28/2013	3	71.15	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3094	2/28/2013	4	575.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3094	2/28/2013	5	460.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3094	2/28/2013	6	1,150.00	MEDICAL INSURANC-YER

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PERS HEALTH BENEFIT SERV	3094	2/28/2013	7	575.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3094	2/28/2013	8	690.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3094	2/28/2013	9	62.60	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3094	2/28/2013	1	5,710.56	MEDICAL INSURANC-YER
				<u>32,042.75</u>	
PERS RETIREMENT SYSTEM	3089	2/15/2013	1	(0.02)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3089	2/15/2013	2	26,577.39	PERS PAYROLL REMITTANCE
				<u>26,577.37</u>	
SEIU LOCAL 620	3090	2/15/2013	1	280.02	SEIU UNION DUES
THE VARIABLE ANNUITY LIFE	3091	2/15/2013	1	50.00	DEFERRED COMP -VALIC
				<u>154,879.13</u>	
<i>Payroll Payable Vendor Subtotal</i>				<u>154,879.13</u>	
TOTAL DISBURSEMENTS FOR FEBRUARY, 2013				<u><u>353,538.12</u></u>	



ADDENDA TO MONTHLY EXPENDITURE REPORT

<i>DEPARTMENT CODES</i>	
FD	Fire Department
F&R	Facilities and Resources
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT
 BOARD OF DIRECTORS REGULAR MEETING MINUTES
 THURSDAY, FEBRUARY 28, 2013, 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION
1A. CALL TO ORDER	President Thompson called the regular meeting to order at 12:34 PM.
1B. PLEDGE OF ALLEGIANCE	President Thompson led the pledge of allegiance.
1C. ESTABLISHMENT OF QUORUM	President Thompson Present Vice President Bahringer Present Director Clift Present Director Rice Present Director Robinette Present Staff Present: General Manager Jerry Gruber, District Counsel Tim Carmel, District Engineer Bob Gresens, and Administrative Services Officer Monique Madrid,
1D. REPORT FROM CLOSED SESSION	District Counsel - Nothing reported
2. SPECIAL REPORTS	
A. Sheriff's Department Report	Sergeant Scott
B. Fire Department Report	Chief Miller
3. ACKNOWLEDGEMENTS/PRESENTATIONS	None
4. PUBLIC COMMENT	Sue Robinson Richard Miccichi Jerry McKinnon
5. AGENDA REVIEW	Director Rice pull item 7C Director Bylaws
6. MANAGER'S AND BOARD REPORTS	General Manager Gruber presented the managers' reports.
A. GENERAL MANAGER'S REPORT	General Manager presented the reports, highlighting department activities. Board discussion followed. Public Comment: Elizabeth Bettenhausen
B. MEMBER AND COMMITTEE REPORTS	Director Rice, attended NCAC meeting Director Clift, attended San Simeon recycled water ribbon cutting ceremony, CSDA annual meeting, Sheriff's services committee meeting, met with Supervisor Gibson and Arnold will meet with other Supervisors next week. President Thompson attended a meeting with Congresswoman Capps Vice-President Bahringer attended meeting with Congresswoman Capps Director Robinette attended and reported on PROS meeting
7. CONSENT AGENDA	Item 7C was pulled for discussion:

	<p>Director Rice would like to overhaul bylaws next year. Thinks we need to look at the compensation for directors. Impact on CCSD annually would be \$9000 if all submitted for 6 each month. Directors could elect to forego compensation if they feel strongly opposed to raising or receiving the compensation. Suggests they approve with the one change to compensation. State passed the compensation amount in 1955 at \$100 equal to \$500 today.</p> <p>Director Clift agrees bylaws need to be rewritten and may not need annual review. Feels bylaws could reference statute to allow for compensation. Could delay approval or approve with a committee to review the bylaws. Has a concern with changing compensation. Would recommend we change compensation and effective with new budget. When compensation was reduced because philosophically staff was asked to reduce compensation and felt board should hold the line on compensation due to asking staff to hold theirs.</p> <p>Director Robinette would like to have committee begin reviewing soon for changes to be ready for next year.</p> <p>Director Bahringer asked Counsel to comment are the bylaws too restrictive or too permissive. Feels we could table the approval or approve with the one change to compensation.</p> <p>Counsel commented he would like to pare down the bylaws.</p> <p>General Gruber advised the budget impact would be \$8000 over a one year period.</p> <p>Vice-President Bahringer moved to table the update to the bylaws until budget process in June with a more thorough review.</p> <p>Clift seconded. Ayes – 5, No – 0, Motion carried unanimously, absent -0.</p> <p>Public Comment: Jerry McKinnon</p>
<p>A. Approve expenditures for month of January 2013</p> <p>B. Approve Minutes of Board of Directors regular meeting December 20, 2012, January 17, 2013, and Special Meeting February 12, 2013</p> <p>C. Adopt Resolution 03-2013 approving 2013 CCSD Board of Director Bylaws</p> <p>D. Adopt Resolution 05-2013 approving</p>	<p>Director Clift moved to approve the consent agenda without Item C, 2013 CCSD Board of Director Bylaws. Director Bahringer seconded. Motion carried unanimously. Ayes – 5, NO – 0, Absent - 0</p>

<p>revised Fiscalini Ranch Event Policy and Resolution 06-2013 adopting a revised fee schedule to include an application fee for events at Fiscalini Ranch</p> <p>E. Adopt Resolution 04-2013 declaring vehicles and equipment surplus and authorizing the General Manager to sell them</p>	
<p>8. HEARINGS AND APPEALS</p>	<p>None</p>
<p>9. REGULAR BUSINESS</p>	
<p>A. Discussion and Consideration to Approve the Water Use Efficiency Plan utilizing the Alternative Program B and provide staff direction regarding implementation of the Plan</p>	<p>District Engineer presented a Power Point chart. Lisa and Bill Maddaus, Maddaus Water Management participated via WebEx. Public Comment: Elizabeth Bettenhausen Board discussion followed. Director Rice moved to approve CCSD Water Efficiency Plan utilizing Alternative Program B Director Robinette seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent – 0 Board directed staff to bring back a budget adjustment in March to cover the last quarter of this year working with the Ad-Hoc Conservation Committee.</p>
<p>B. Introduce Ordinance 01-2013 amending Subsection B of §8.04.110 of the CCSD Municipal Code relating to the Affordable Housing Program</p>	<p>President Thompson introduced the report. General Manager turned item over to District Counsel, Tim Carmel to present the report. District Counsel Carmel introduced the ordinance with recommendation to waive the reading. Director Clift moved to waive reading and introduce Ordinance 01-2013 amending Subsection B §8.04.110 of the CCSD Municipal Code relating to the Affordable Housing Program. Director Rice seconded. Motion carried unanimously. Ayes – 5, No-0, Absent – 0, Absent – 0</p>
<p>C. Discussion and Consideration of CCSD Board of Director's and General Manager's 2013/2014 Goals</p>	<p>This item was heard as the first Regular Business item, out of order on the agenda. President Thompson introduced the item. PROS Chair, Steve Kniffen presented PROS 2013/2014 goals. Friends of Fiscalini Ranch, Executive Director, JoEllen Butler presented four of FFRP goals as they pertained to CCSD funding. General Manager Gruber presented the staff</p>

	<p>report. Director Robinette added the following goals: Establish an <u>Outreach Committee</u> for purpose of making sure the Cambria stakeholders have representation. Provide advice and input; talk with people to provide a better sense of what the community is thinking. Suggested ten members committee of those who have different relations to the community. Board discussion followed. Director Bahringer moved to adopt the 2013/2014 goals with the addition of the Outreach Committee. Director Clift seconded. Motion Carried unanimously. Ayes – 5, No – 0, Absent – 0</p>
<p>D. Discussion and Consideration to reschedule March 28 regular Board meeting</p>	<p>President Thompson introduced the item. General Manager Jerry Gruber presented the report. A full board discussion followed. Director Robinette moved to change the regular board meeting day from March 28 to March 21. Director Bahringer seconded. Motion carried unanimously. Ayes – 5, No – 0 Absent – 0</p>
<p>10. FUTURE AGENDA ITEM(S) A. Clarification of proposed amendment to the Cambria CSD Municipal Code §8.04.040 regarding annual review of the existing commitment list</p>	<p>Table future agenda item to the March regular meeting. Make Outreach Committee a Standing Committee</p>
<p>11. ADJOURN</p>	<p>President Thompson adjourned the meeting at 3:30 PM</p>

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Alleyne LaBossiere, Finance Manager

Meeting Date: March 21, 2013

Subject: Consideration to Adopt Resolution 7-2013 Scheduling Public Hearing to Approve Water and Wastewater Standby or Availability Charges For Fiscal Year 2013/2014

RECOMMENDATION:

Adopt Resolution 7-2013 providing for Water and Wastewater Standby or Availability charges for Fiscal Year 2013/2014, and scheduling the public hearings for April 25, 2013 and May 23, 2013 at the Veterans Memorial Building in Cambria, CA.

FISCAL IMPACT:

	<u>Estimated Revenue</u>
Water Standby/Availability Charge	\$175,000
Wastewater Standby/Availability Charge	\$111,000

BACKGROUND:

Government Code Section 61124(b) allows the CCSD to annually adopt a resolution to continue to collect standby and availability charges for water and wastewater that were established in accordance with previously existing provisions in the Government Code (Sections 61750, et seq). The charges will be fixed on or before August 1st of each calendar year. The first procedural step is setting public hearing dates to approve the charges for Fiscal Year 2013/2014.

Water and wastewater standby or availability charges are assessed by parcel. Such charges for water shall not exceed \$45 per acre of land or \$45 per each parcel of land less than one acre. Wastewater charges shall not exceed \$30 per acre of land or \$30 per parcel of land less than one acre.

The fees are charged to improved property owners and property owners whose projects have received "Intent to Serve" letters or connection permits. The funds are used to finance the CCSD's Capital Improvement Program, major maintenance or capital outlay projects. Revenue received that is not so spent in a given fiscal year shall be added to the respective fund's Capital Reserves.

Attached: Resolution 7-2013

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ ROBINETTE ___ RICE ___

RESOLUTION 07-2013

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
CONCERNING WATER AND WASTEWATER STANDBY OR
AVAILABILITY CHARGES – SCHEDULE PUBLIC HEARING

WHEREAS, the Community Services District Act provides that the Cambria Community Services District (hereinafter referred to as “CCSD”) may, on or before August 1st of any calendar year, fix water and wastewater standby or availability charges; and

WHEREAS, it is the public interest that the CCSD establish its water and wastewater standby or availability charges pursuant to Government Code Sections 61124(b) and 61765.12.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the CCSD as follows:

Section 1. That the recitals set forth herein above are true, correct and valid.

Section 2. That the Board of Directors of the CCSD proposes to fix on or before August 1, 2013, water standby or availability charges for fiscal year 2013/2014 as follows:

- a. For all parcels of one (1) acre or less, \$45.00.
- b. For all unsubdivided land of more than one (1) acre, \$45.00 plus \$1.35 per acre over one (1) acre.
- c. For all subdivided land of more than one (1) acre:
 1. For the first ten (10) acres, \$45.00 per acre.
 2. For all such land over the first ten (10) acres, \$1.35 per acre.

Such charges shall be made to all such lands within the CCSD, or outside its territorial limits, to which water service is made available by the CCSD for any purpose, whether or not the water is actually used. Unimproved properties that have not been issued an “Intent to Serve” letter or connection permit shall be exempt from this charge.

Section 3. That the Board of Directors of the CCSD proposes to fix on or before August 1, 2013, wastewater standby or availability charges for fiscal year 2013/2014 as follows:

- a. For all parcels of one (1) acre or less, \$30.00.
- b. For all unsubdivided land of more than one (1) acre, \$30.00 plus \$.90 per acre over one (1) acre.
- c. For all subdivided land of more than one (1) acre:
 1. For the first ten (10) acres, \$30.00 per acre.
 2. For all such land over the first ten (10) acres, \$.90 per acre.

Such charges shall be made to all such lands within the CCSD, or outside its territorial limits, to which wastewater collection and treatment service is made available by the CCSD for any purpose, whether the wastewater service is

actually used or not. Unimproved properties that have not been issued an "Intent to Serve" letter or connection permit shall be exempt from this charge.

Section 4. That the Board of Directors of the CCSD intends to hold public hearings concerning said water and wastewater standby or availability charges to be held on April 25, 2013, and May 23, 2013, at 12:30 PM at the following address: Cambria Veteran's Memorial Building, 1000 Main Street, Cambria, California.

Section 5. That the District Clerk for the CCSD is authorized and directed to publish a notice of said public hearings prior to the date set for the hearings in a newspaper, of general circulation, printed and published in San Luis Obispo County, and after the setting of the fees, the CCSD's Finance Manager will mail each assessed property owner a notice of the filing of the water and wastewater standby or availability report.

Section 6. At said public hearings, any person interested, including all persons owning property in the CCSD, may appear and be heard on the matter of the water and wastewater standby or availability charges of the CCSD.

Section 7. At the time and place fixed in the notice for the hearings, the Board of Directors shall hold the hearings and may adjourn said hearings from time to time and may adjourn said hearing to a different place, if deemed necessary.

PASSED AND ADOPTED this 21st day of March 2013.

Michael Thompson
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D.**

FROM: Mark Miller, Fire Chief

Meeting Date: March 21, 2013

Subject: Consideration to Approve an Operational Agreement between the Cambria CSD and CalFire for the Consolidation of Reserve Personnel

RECOMMENDATIONS:

It is recommended that the Board of Directors approve the Operational Agreement between the Cambria Community Services District and CalFire to consolidate the use of reserve personnel for availability to both agencies, and authorize the Board President to execute the Agreement on behalf of the District.

FISCAL IMPACT:

None. All responses made by reserves into areas outside of the Cambria CSD area of jurisdiction will be reimbursed by Cal Fire.

DISCUSSION:

The original agreement to consolidate reserve personnel between the CCSD and CalFire was signed in 2000 due to the difficulty of recruiting local (paid call) reserve personnel. This system of sharing local Cambria area Reserves worked to provide staffing for both agencies.

Through the years, the availability of local area reserve firefighters decreased to the point that the program was not sustainable and the Cambria CSD Fire Department was forced to recruit reserve personnel from outside the area. This eliminated the ability to co-utilize and consolidate personnel. Recently however, the CCSD Fire Department has been able to recruit a number of local area reserves.

This has again allowed the ability to make the system viable and provide adequate back-up for both agencies. These types of mutual aid and cooperative efforts between fire agencies provide cost effective and fiscally responsible methods to achieve adequate staffing for emergency response.

Attachments: Operational Agreement for Consolidation of Reserve Personnel

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ RICE ___ ROBINETTE ___

Operational Agreement for the Consolidation of Reserve Personnel

This Operational Agreement (“Agreement”) is made and entered into this 21st day of March, 2013, by and between the Cambria Community Services District (hereinafter referred to as “CCSD”) and CAL FIRE/San Luis Obispo County Fire Department (hereinafter referred to as “SLC”), also collectively referred to as “the Parties”.

RECITALS

WHEREAS, the Cambria Community Services District Fire Department and the California Department of Forestry and Fire Protection /San Luis Obispo County Fire Department must recruit reserve (paid call) fire fighters from essentially the same area/communities, and therefore the public is better served by consolidating the two Reserve Firefighter programs; and

WHEREAS, such consolidation eliminates competition for recruiting Reserve Firefighters, improves training, and with concurrent improvements in the existing Automatic Aid Response Agreement, increases the resources available for emergency response in both jurisdictions; and

WHEREAS, on July 11, 2000 the Parties entered into an Operational Agreement and now desire to enter into a new Operational Agreement to replace the one previously entered into.

NOW, THEREFORE, in consideration of the mutual covenants herein made, the Parties agree as follows:

1. A maximum of 20-shared Reserve Firefighters will be employees of the Cambria Community Services District Fire Department.
2. SLC will reimburse the CCSD for the cost of all responses by Reserve Firefighters within the CAL FIRE and SLC jurisdiction. Reimbursement will include actual response costs based on the total worker-hours applied to a given incident at the appropriate hourly rate, as follows: Reserve Firefighter – \$12.71 per hour, Fire Apparatus Engineer - \$14.21 per hour. Hourly Rates may be amended with the mutual consent of both SLC and the CCSD.
3. The CCSD will invoice the SLC on an annual basis for costs to manage the Reserve Firefighter program. The billing cycle follow a July 1 to June 30 fiscal year. CCSD will provide SLC a spread sheet detailing all reimbursable incidents including the SLC Incident Number assigned to the response, the names of CCSD Reserves that responded, the time committed and the time released from the incident, and a total amount to be reimbursed for each incident. Finally, the total amount of reimbursement for the year should be listed by June 1 each year. SLC will verify and make payment within 45 days of receipt. The SLC will remit payment to the following department and address:

Cambria Fire Community Services District
PO Box 65
Cambria, CA 93428

4. All CCSD Reserve Firefighter personnel will be notified by cell phone text message and/or radio pager to respond to incidents in both jurisdictions according to the dispatching and response policies mutually developed and implemented by both agencies and contained within the North Coast Standard Response Plan. Individual Reserve Firefighters will have the discretion/responsibility to determine whether to respond on any given incident.
5. Both agencies will work cooperatively and share equally in the cost of ensuring that all Reserve Firefighter personnel are properly trained to perform effectively under the policies and procedures of each agency. Particular attention will be given to training and certifying apparatus Fire Apparatus Engineers for both agencies.
6. Reserve Firefighters shall be included in the Department of Motor Vehicles Pull Notice Program for the agencies that they operate vehicles for (CCSD and or SLC). The following are minimal qualifications to drive fire apparatus to an incident:
 - Ø Valid California Drivers License for the equipment to be driven (Class B or Class C)
 - Ø CCSD (VFIS/Green Cross Program) Defensive Driver Program
 - Ø State Fire Marshall's Emergency Vehicle Operations Course (FSTEP) or CSFM Driver Operator 1A Certification
 - Ø I-100 and I-200
 - Ø State Fire Marshall's Pump Operations Course (FSTEP) or CSFM Driver Operator 1B Certification
 - Ø CCSD Fire Engineer Certification and Qualification Task Book completion
 - Ø DGS Defensive Driving Course (every 4 years)
 - Ø Manipulative test administered for each CCSD Fire /SLC apparatus that the Reserve Firefighter/Engineer is to be qualified on.
 - Ø CAL FIRE/SLO County Fire Department Standard Operations Guideline A-13 Request For Authorization To Drive Vehicles signed by CAL FIRE Fire Captain
7. Each agency will be solely responsible for the initial cost, maintenance and operation of its equipment, including tools, radios, and all associated emergency equipment.
8. Reserve Firefighter/Fire Apparatus Engineers will make every effort to take the agency having jurisdiction's own equipment to its incidents, as directed by the North Coast Response Plan and the ECC. Reserve Firefighters/Fire Apparatus Engineers will routinely train and maintain their skills on both agencies apparatus and equipment.
9. Reserve Firefighters may use SLC equipment on special assignments with the approval of the SLC Battalion Chief assigned to cover Station 10.
10. Either party may terminate this agreement with written notice from the Chief of the terminating agency to the Chief of the other agency at least one year prior to the effective date of such termination.
11. This agreement may be amended by mutual agreement of both agencies.

12. Any notice which any Party may desire to give to the another Party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the Party as set forth below or at any other address as that Party may later designate by notice:
 - a. Cambria Community Services District
P.O. Box 65
Cambria, CA 93428
 - b. California Department of Forestry and Fire Protection /San Luis Obispo County
Fire Department
635 N Santa Rosa
San Luis Obispo, CA 93405
13. Each Party to this Agreement shall indemnify, defend, and hold harmless the other Parties against any and all claims, demands, damages, losses, costs, and/or expenses of liability, including costs and/or attorney's fees, due to or arising out of, either in whole or in part, whether directly or indirectly, the services performed by the indemnifying Party under this Agreement, including that Party's negligence, error, and omissions. This indemnity provision shall survive the expiration or termination of the Agreement.
14. CCSD and SLC agree that this Agreement constitutes the sole and only Agreement between them regarding the consolidation of reserve personnel and correctly sets forth their obligations and duties with respect to each other.
15. This Agreement has been negotiated at arm's length between the Parties hereto. Accordingly, any rule or law (including California Civil Code § 1635 et seq.) or legal decisions that would require interpretation, or any ambiguities in the Agreement against the Party that has drafted the applicable provision, is not applicable and is waived. The provisions of the Agreement shall be interpreted in a reasonable manner to effect the purpose and intent of the Parties.
16. The Parties hereto agree that there shall be two originals of this Agreement which shall be identical in all respects, including form and substance. The Parties may execute this Agreement in two or more counterparts, which shall, in the aggregate, be deemed an original, but all of which, together, shall constitute one and the same instrument.
17. This Agreement shall be construed in accordance with and governed by the laws of the State of California.

Executed at Cambria, California, on the date and year first appearing above.

Cambria Community Services District

CALFIRE/SLO County Fire Department

Page 3

By: _____

Michael Thompson, President
CCSD Board of Directors

By: _____

CALFIRE/SLO County Fire Department

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Jerry Gruber, General Manager
David Hirsch, Assistant District Counsel

Meeting Date: March 21, 2013 Subject: Consideration of Adoption of Resolution 09-2013 Approving the Issuance of Intent to Serve Letters on an Interim Basis While the District Continues to Pursue a Long-Term Supplemental Water Supply Project

RECOMMENDATIONS:

It is recommended that the Board of adopt Resolution 09-2013, Approving the Issuance of Intent to Serve Letters on an Interim Basis While the District Continues to Pursue a Long-Term Supplemental Water Supply Project (“Interim Issuance of Intent to Serve Letters”) . By adoption of this Resolution, the Board will be directing Staff to implement the Water Use Efficiency Plan (“WUEP”) and the interim issuance of Intent to Serve Letters through the use of water demand offsets in compliance with the San Luis Obispo County Local Coastal Plan, Cambria Communitywide Condition 4.B.

FISCAL IMPACT:

New development will be required to fund the demand offset water-use efficiency measures being completed as part of the District’s adopted comprehensive water conservation program, or to take the lead in completing conservation measures within the District’s water service area.

DISCUSSION:

On November 15, 2001, the Board of Directors determined that there was sufficient evidence to support the declaration of a water shortage emergency pursuant to the provisions of Section 350 of the California Water Code and subsequently adopted implementing regulations and restrictions pursuant to Water Code Section 353. The restrictions included the immediate suspension of the issuance of any additional intent to serve letters, which had the effect of creating a moratorium on new water service commitments.

At its February 28, 2013 meeting the Board of Directors approved the Water Use Efficiency Plan, Program B. This Plan, in combination with more water efficient fixtures required by the District’s Municipal Code and plumbing code updates, will result in a savings of approximately 99 acre-feet of water per year by 2020¹, which will allow serving a limited number of new connections while the CCSD pursues a long-term supplemental water supply project. Issuing new Intent to Serve Letters based upon these water savings is consistent with Cambria

¹ Table 8-3, page 49 of the Water Use Efficiency Plan adopted February 28, 2013 by the CCSD Board shows that 98.72 acre-feet per year of savings would be realized from Program B measures in combination with updates to the plumbing code. This same table shows the plumbing code savings alone to be 26.16 acre-feet per year by 2020. Several plumbing code updates were recently adopted and made part of the District Municipal Code via Ordinance 06-2102, which became effective on January 20, 2013.

Communitywide Condition 4.B (“Condition 4.B”) of the North Coast Area Plan (NCAP). That Condition provides that absent a new, major public works water supply project for Cambria, “...new development resulting in increased water use shall offset such increase through retrofit of existing water fixtures within the Cambria Community Services District’s service area, or through other verifiable actions to reduce existing water use...” It is important to note that the NCAP is part of the San Luis Obispo County Land Use and Circulation Elements of its General Plan, and also serves as the Local Coastal Plan certified by the California Coastal Commission.

Although Water Code Section 356 provides the legal authority for denying new connections when there is a declared water shortage emergency, such a prohibition is discretionary. Water Code 353 expressly authorizes the Board of Directors to adopt “...such regulations and restrictions on the delivery of water and the consumption...for public use as will in the sound discretion of such governing body conserve the water supply for the greatest public benefit with particular regard to domestic use, sanitation, and fire protection.” Accordingly, findings have been included in the attached Resolution to provide for the modification of the regulations and restrictions that have been adopted to implement the Water Code Section 350 water shortage emergency declaration in order to provide for the interim issuance of Intent to Serve Letters based upon implementation of the WUEP and compliance with Condition 4.B. Findings have also been included relating to the County of San Luis Obispo Growth Management Ordinance (the “GMO”), since the allocation of dwelling units is expressly based upon recognition of the CCSD’s allocation of resources as established by the CCSD’s own resource management policies and ordinances. The Resolution directs CCSD Staff to work with County Staff to amend the GMO to permit the interim issuance of Intent to Serve Letters, which would be substantially less than the number of dwelling units that could be allowed under the County GMO limit, and will further be controlled by the amount of conservation achieved within the District’s service area.

Since the administrative activities to implement the WUEP and the interim issuance of Intent to Serve Letters will not result in direct or indirect physical changes in the environment, staff has concluded that it is exempt from CEQA pursuant to CEQA Guidelines Section 15378(b)(5). Also, approval of individual utility service connections is exempt under Section 15268(b)(4). Additionally, the interim issuance of Intent to Serve Letters is not subject to CEQA review pursuant to CEQA Guidelines Section 15061(b)(3), and also Section 15378(b)(2), general policy and procedure making, since the Board of Directors is providing direction to create policies and procedures to implement existing Cambria Communitywide Condition 4.B of the North Coast Area Plan, which will be implemented in a manner consistent with the existing GMO. Accordingly, the Resolution provides that the District Clerk is to file an appropriate notice of exemption.

Attachments: Resolution 09-2013

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ RICE ___ ROBINETTE ___

RESOLUTION NO. 09-2013
March 21, 2013

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING THE ISSUANCE OF INTENT TO SERVE
LETTERS ON AN INTERIM BASIS WHILE
THE DISTRICT CONTINUES TO PURSUE A
LONG-TERM SUPPLEMENTAL WATER SUPPLY PROJECT
("INTERIM ISSUANCE OF INTENT TO SERVE LETTERS")**

WHEREAS, on November 15, 2001, after holding public hearings and receiving evidence and testimony the Board of Directors of the Cambria Community Services District ("District") determined that there was sufficient evidence to support the declaration of a water shortage emergency pursuant to the provisions of Section 350 of the California Water Code ("the Section 350 Declaration"); and

WHEREAS, thereafter, the Board of Directors also adopted regulations and restrictions pursuant to Water Code Section 353 to implement the Section 350 Declaration, which included the immediate suspension of the issuance of any additional intent to serve letters, which had the effect of creating a moratorium on new water service commitments; and

WHEREAS, as a result of the Section 350 Declaration, extremely limited new development has taken place, and this limited new growth has resulted in the stagnation of Cambria's economy and has had a serious and deleterious effect on many businesses in the community of Cambria; and

WHEREAS, on February 28, 2013 the Board of Directors approved a Water Use Efficiency Plan (the "WUEP"), which Plan will further the CCSD's Urban Water Master Plan (the "UWMP") goal of significantly reducing per capita water use, and make Cambria more sustainable within its existing water supply, as well as providing water to potentially serve a limited number of new connections while the CCSD pursues a long-term supplemental water supply project; and

WHEREAS, the implementation of "Program B" of the WUEP, in combination with more water efficient fixtures required by the District's Municipal Code and plumbing code updates, is projected to save approximately 99 acre-feet of water per year by 2020, which would double the CCSD's existing water conservation goal as set forth in the UWMP; and

WHEREAS, the WUEP is consistent with and implements Cambria Communitywide Condition 4.B ("Condition 4.B") of the North Coast Area Plan,

which is part of the San Luis Obispo County Land Use and Circulation Elements of its General Plan, and which also serves as the Local Coastal Plan certified by the California Coastal Commission, which Condition provides that absent a new, major public works water supply project for Cambria, "...new development resulting in increased water use shall offset such increase through retrofit of existing water fixtures within the Cambria Community Services District's service area, or through other verifiable actions to reduce existing water use..." ; and

WHEREAS, consistent with Condition 4.B, the Board of Directors has determined that based upon the water savings that will be achieved through the WUEP, it is in the best interests of the community and provides the greatest public benefit to have an interim program pursuant to which a limited number of Intent to Serve Letters can be issued while the District continues its efforts to develop a major public works project to provide a long-term supplemental water supply; and

WHEREAS, although Water Code Section 356 provides the authority for denying new water service connections when there is a declared water shortage emergency, such a prohibition is discretionary and Water Code Section 353 authorizes the Board of Directors to adopt "...such regulations and restrictions on the delivery of water and the consumption...for public use as will in the sound discretion of such governing body conserve the water supply for the greatest public benefit with particular regard to domestic use, sanitation, and fire protection"; and

WHEREAS, the Board of Directors now desires to modify the regulations and restrictions that have been adopted to implement the Section 350 Declaration in accordance with its authority under Water Code Section 353 in order to provide for the issuance of Intent to Serve Letters on an interim basis while the District continues to pursue a long-term supplemental water supply project based upon implementation of the WUEP through the use of water demand offsets, in compliance with Condition 4.B; and

WHEREAS, the Board of Directors further finds, as set forth below, that the proposed interim issuance of Intent to Serve Letters is consistent with the County of San Luis Obispo Growth Management Ordinance (the "GMO"); and

WHEREAS, the Board of Directors finds that the administrative activities to implement the WUEP and the interim issuance of Intent to Serve Letters, as directed by this Resolution will not result in direct or indirect physical changes in the environment and are exempt from CEQA pursuant to CEQA Guidelines Section 15378(b)(5). Also, approval of individual utility service connections are exempt under Section 15268(b)(4). Additionally, the Board of Directors finds that the interim issuance of Intent to Serve Letters is not subject to CEQA review, pursuant to CEQA Guidelines Section 15061(b)(3), and also Section 15378(b)(2), general policy and procedure making, in that the Board is providing direction to create policies and procedures to implement existing Cambria Communitywide

Condition 4.B of the North Coast Area Plan, which will be implemented in a manner consistent with and significantly less than the number of dwelling units that could be allowed under the GMO limit and further will be controlled by the amount of actual water conservation achieved within the District's service area. The District Clerk is directed to file an appropriate notice of exemption.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cambria Community Services District as follows:

1. Water Code Section 353 Findings. Water Code Section 353 states in pertinent part: "When the governing body has so determined and declared the existence of an emergency condition of water shortage within its service area, it shall thereupon adopt such regulations and restrictions on the delivery of water and the consumption within said area of water supplied for public use as will in the sound discretion of such governing body conserve the water supply for the greatest public benefit with particular regard to domestic use, sanitation, and fire protection." Based upon this authority and in exercising its sound discretion, in support of the modification of the regulations and restrictions adopted under the Section 350 Declaration in order to provide for issuance of Intent to Serve Letters on an interim basis while the District continues to pursue a long-term supplemental water supply project, the Board of Directors hereby finds and determines that:
 - a. It is the primary purpose of the Cambria Community Services District to provide water and sewer service to the community. The District has a Wait List with 665 properties on it and those property owners have been unable to develop their properties as a result of the Section 350 Declaration and the subsequent adoption of regulations and restrictions that have prohibited new connections and effectively resulted in a moratorium on new development in Cambria. The Board of Directors finds and determines that it is consistent with the District's duties and obligations as the community's water purveyor, to provide for the interim issuance of Intent to Serve Letters that is based upon the water savings that will be achieved through the Water Use Efficiency Plan, while the District continues its efforts to develop a major public works project to provide a long-term supplemental water supply. The Board of Directors further finds that modifying the regulations and restrictions that have been adopted to implement the Section 350 Declaration to provide for the interim issuance of Intent to Serve Letters, constitutes utilization of the water supply in a manner that will provide the greatest public benefit with particular regard to domestic use, sanitation and fire protection.

- b. In addition, the Board of Directors finds that the moratorium on new connections since 2001 has resulted in a significant adverse impact on the local economy and has had a serious and deleterious effect on many businesses in the community of Cambria. Implementation of the interim issuance of Intent to Serve Letters will provide a stimulus to the local economy that the Board of Directors finds will provide great public benefit.
 - c. The Board of Directors also finds that the issuance of Intent to Serve Letters on an interim basis in reliance upon water savings achieved through the WUEP while the District continues to develop a long-term supplemental water supply, is wholly consistent with the County General Plan and the Local Coastal Plan in that such a program will implement Cambria Communitywide Condition 4.B of the North Coast Area Plan which provides that "...new development resulting in increased water use shall offset such increase through retrofit of existing water fixtures within the Cambria Community Services District's service area, or through other verifiable actions to reduce existing water use."
2. Growth Management Ordinance. In addition to the foregoing findings related to the modification of the Section 350 Declaration regulations and restrictions, the Board of Directors also finds and declares that:
- a. The interim issuance of Intent to Serve Letters is consistent with the GMO, since the GMO's allocation of dwelling units is expressly based upon recognition of the CCSD's allocation of resources based upon the CCSD's own resource management policies and ordinances.
 - b. Section 26.01.070 j (1)(a) of the GMO provides an allocation limit of not to exceed 2.3% of the total number of dwelling units within the District. Although the allocation for years July 1, 2012 through June 30, 2015 set forth in GMO Section 26.01.070 j (1)(b) provides an allocation set at 0%, Section 26.01.070 j (1) states that "The CCSD is allocating resources in compliance with its own resource management policies and ordinances, so as to be compatible with the Resource Management System of the County General Plan and to carry out the County's purposes, goals and objectives. In recognition of the management policies in place, the allocation of dwelling units in Cambria shall be conducted as follows..." Accordingly, the CCSD's interim issuance of Intent to Serve Letters, as set forth herein, is hereby declared by the Board of Directors to be an allocation of the CCSD's resources in compliance with the CCSD's resource management policies.

Based upon the foregoing findings and determinations, the Board of Directors hereby directs CCSD Staff to work with County Staff to amend the GMO to permit the interim issuance of Intent to Serve Letters, on the basis of the foregoing and that the issuance of new Intent to Serve Letters, which will be significantly less than the number of dwelling units that could be allowed under the GMO limit and further will be controlled by the amount of actual water conservation achieved within the District's service area.

3. Interim Issuance of Intent to Serve Letters Implementation. The Board of Directors hereby directs the CCSD Staff to implement the WUEP and the interim issuance of Intent to Serve Letters through the development of administrative procedures and other actions as determined to be necessary and appropriate.
4. The findings set forth above are true, correct and incorporated herein.

PASSED AND ADOPTED THIS 21st day of March 2013.

Michael Thompson, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Kathy A. Choate
District Clerk

CAMBRIA COMMUNITY SERVICES CCSD

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Jerry Gruber, General Manager
 Alleyne LaBossiere, Finance Manager

Meeting Date: March 21, 2013 Subject: Discussion and Consideration of Fiscal Year
 (FY) 2012/2013 Mid-Year Budget Review

RECOMMENDATION:

Approve FY 2012/2013 CCSD Operating Budget mid-year revision.

FISCAL IMPACT:

The Mid-Year Budget Review process' fiscal impacts are reflected throughout the attached document. A summary of the projected changes net of revenue and expenditures by department is as follows:

DEPARTMENT	PROJECTED FISCAL YEAR 2012/2013 SURPLUS/(DEFICIT) ORIGINAL BUDGET	PROPOSED FISCAL YEAR 2012/2013 SURPLUS/(DEFICIT) MID-YEAR BUDGET	PROJECTED CHANGE
WATER	73,387	65,928	(7,459)
WASTEWATER	14,913	931	(13,982)
FIRE	0	(1,467)	(1,467)
ADMINISTRATION	29,065	1,435	(27,630)
FACILITIES & RESOURCES	0	2,740	2,740
PARKS & RECREATION	0	(2,227)	(2,227)
RESOURCE CONVERSATION	(92,828)	(84,802)	8,026
CCSD	24,537	(17,462)	(41,999)

The projected deficit will be funded by a General Fund transfer of unrestricted reserves.

DISCUSSION:

The details for the Proposed Mid-Year Budget Adjustments for Fiscal Year 2012/2013 for the CCSD's Operating Budget are shown on the accompanying spreadsheets. The Proposed Fiscal Year 2012/2013 Mid-Year Budget amounts were compiled based on the year-to-date activity as well as past years' activity being reviewed. These amounts were adjusted based on discussions with the Budget Committee, the Conservation Committee and Department Heads/Budget Managers.

The attached Proposed Mid-Year Budget Adjustment-Fiscal Year 2012/2013 shows the original Fiscal Year 2012/2013 Budget (as approved by the CCSD Board of Directors on June 29, 2013); the actual revenue, expenditures and transfers for the period of July 1, 2012-February 28, 2013; the projected revenue, expenditures, transfers and loan proceeds for the period of March 1, 2013-June 30, 2013; The proposed Mid-Year Budget amounts and the amount and percentage increase/(decrease) from the Proposed Mid-Year Budget Adjustment-Fiscal Year 2012/2013 to the original Fiscal Year 2012/2013 Budget for the CCSD as a whole as well as for each department and fund within the CCSD.

The Proposed Mid-Year Budget Adjustment-Fiscal Year 2012/2013 has a Highlights section, which describes the information found in each column and then provides a narrative for the material variances (generally, those variances of more than \$10,000 and 5% of the originally budgeted amount as compared to the proposed Mid-Year Budget amount). Following are the District-wide reports and the reports for individual departments and funds.

Attachments: PROPOSED MID-YEAR BUDGET ADJUSTMENT FISCAL YEAR 2012/2013

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ ROBINETTE ___ RICE _____

**CAMBRIA COMMUNITY SERVICES DISTRICT
PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
HIGHLIGHTS
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COLUMN DESCRIPTIONS:

FISCAL YEAR 2012/2013 BUDGETED-Represents the balances from the Operating Budget approved by the CCSD Board of Directors on June 29, 2012.

ACTUAL 7/1/2012-2/28/2013-Amounts shown are actual revenue received and expenditures paid for the first eight months of the 2012/2013 fiscal year.

PROJECTED 3/1/13-6/30/13-Represents the expected revenue, expenditures and in-flows from restricted reserves and debt issuance for the period of March, 1-June 30, 2013.

PROPOSED MID-YEAR BUDGET-Amounts shown are Staff's amounts proposed to be approved by the CCSD Board of Directors. It equals the total of the **ACTUAL 7/1/2012-2/28/13** and **PROJECTED 3/1/13-6/30/13** amounts.

MID-YEAR BUDGET INCREASE/(DECREASE) AMOUNT-Amounts shown represents the difference between the **PROPOSED MID-YEAR BUDGET** and **FISCAL YEAR 2012/2013 BUDGETED**. As related to Revenue, if the amount is not bracketed, the revenue projected to be received for the entire fiscal year exceeds the budgeted amount. If the amount is bracketed, the revenue projected to be received for the entire fiscal year is less than the amount originally budgeted. For Expenditures, if the amount is bracketed, the amount projected to be spent for the entire fiscal year is less than originally budgeted. If the amount is not bracketed, the amount projected to be spent for the entire fiscal exceeds the amount originally budgeted.

MID-YEAR BUDGET INCREASE/(DECREASE) %-Percentages shown represents the difference between the **PROPOSED MID-YEAR BUDGET** and **FISCAL YEAR 2012/2013 BUDGETED**. As related to Revenue, if the percentage is positive, the revenue projected to be received for the entire fiscal year exceeds the budgeted amount. If the percentage is negative, the revenue projected to be received for the entire fiscal year is less than the amount originally budgeted. For Expenditures, if the percentage is positive, the amount projected to be spent for the entire fiscal year is greater than originally budgeted. If the percentage is negative, the amount projected to be spent for the entire fiscal is less than the amount originally budgeted.

Following are Explanations for Material Variances (With the Emphasis on Deficits). "Material" is defined as an amount of \$10,000 or greater.

OPERATING REVENUE:

SERVICE FEES-(Water and Wastewater)-July, 2012-February, 2013 (4 billing cycles) have been billed, so Revenue amounts represent 8 months of activity. Water's Revenue is over budget and Wastewater's Revenue is under budget as of February 28, 2013. This seems counterintuitive and is caused by the fact that the majority of Water's Service Fees Revenue is generated by usage charges, whereas the majority of Wastewater's Service Fees Revenue is generated by base fees. Also, Water's usage charges are progressively tiered and Wastewater's are not, so the revenue for the two departments does not move in lock-step.

ADMINISTRATIVE SERVICES CHARGES-(Administration)-These are the costs allocated to the various departments for such activities as billing, accounts payable and payroll being processed as well as for management services. The increase is due to Administration's costs being higher than originally projected.

**CAMBRIA COMMUNITY SERVICES DISTRICT
PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
HIGHLIGHTS**

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OPERATING REVENUE-Continued

STANDBY AVAILABILITY-(Water)-In order to fund a projected \$113, 299 increase in Major Maintenance and Capital Outlay Costs, \$42,000 of Standby or Availability Revenue will be reclassified from Capital Revenue to Operating Revenue. This is not expected to generate a deficit in Water's Capital accounts for Fiscal Year 2012/2013.

REMODEL/RETROFIT IN-LIEU FEES-(Resource Conservation)-Highly variable and do not flow in any pattern. Revenue to date exceeds the amount originally budgeted.

ASSIGN/EXTENSION/ACCT SERVICE FEES-(Water & Resource Conservation)-The amounts charged for Late and Assignment Fees were revised earlier in Fiscal Year 2012/2013, which resulted in lower than originally projected Revenue, which more than offset the increase in Inspection Fees that were also revised.

OTHER REVENUE-(Resource Conservation, Wastewater, Fire, Administration and Parks & Recreation)-Resource Conservation received unbudgeted reimbursement of prior-year legal costs, the Fire Department received unbudgeted revenue for the Fire Chief's time managing the Cambria Community Healthcare District (CCHD) as well as for staff's time related to the movie filmed in Cambria, Administration received reimbursement of prior years' legal costs and for the General Manager's time managing the CCHD and Parks & Recreation received an unbudgeted reimbursement. Wastewater had revenue from the sale of scrap metal.

LOAN PROCEEDS-The funds were used to obtain two pickups for the Water Department, a pickup for the Wastewater and Facility & Resources Departments as well as a copier for Administration. While this loan was discussed when the Fiscal Year 2012/2013 was adopted by the board of directors, the amount was not budgeted as the loan had not actually been applied for, much less approved. This did not impact the "bottom-line" as the expenditures deficit is equal to the loan proceeds (see also CAPITAL OUTLAY).

OPERATING EXPENDITURES:

SALARIES & WAGES-(Water, Wastewater, Administration and Facilities & Resources)-Water and Wastewater both have higher than expected Overtime and higher than budgeted Standby Pay (due to new labor agreements), plus for both departments, an error in compiling the original budget was made (24 pay periods were budgeted for one employee instead of the correct 26 pay periods). Water also had higher than budgeted leave cash-outs. Administration and Facilities & Resources had staffing changes. In addition, Administration had higher than budgeted leave cash-outs and Directors' compensation (due to an increased number of meetings). Facilities & Resources' deficit is offset by lower than originally budgeted temporary help costs (see PROFESSIONAL SERVICES).

PAYROLL TAXES & BENEFITS-(All departments except Parks & Recreation)-The surpluses in all departments except Resource Conservation are due to changes per the new labor agreements plus decreased retiree healthcare costs due to the Affordable Care Act. In addition, Fire is significantly over budget for Overtime, but under budget by a similar amount for Reservists' Pay, which results in lower than projected Retirement costs since Overtime is not subject to Retirement.

MAINTENANCE AND REPAIRS (M&R)-(Water and Facilities & Resources)-Since a significant portion of expenditures is based on the breakdowns of equipment, etc., activity is difficult to project. Water has incurred significantly fewer costs in the MAINTENANCE & REPAIR-DELIVERY SYSTEM than last year with one major exception (the failure of SR4's media-See MAJOR MAINTENANCE and CAPITAL OUTLAY). Facilities & Resources deficit is due to unbudgeted expenditures related to Skate Park and public restrooms as well as higher than expected tractor repairs.

**CAMBRIA COMMUNITY SERVICES DISTRICT
PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
HIGHLIGHTS**

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OPERATING EXPENDITURES-Continued

MAJOR MAINTENANCE-(Water and Wastewater)-For the Water Department, the most significant change is the New Media for SR4. The Rehab Fiscalini Tank project will be done early in Fiscal Year 2013/2014. The Main Street Service Line Upgrade is on hold. The Compound Meter Upgrades and Seal Coat Manor Way projects are completed. For Wastewater, two relatively small additional projects were done-Replace HACH Meter and Collection System Evaluation (this was actually the completion of a project began in Fiscal Year 2011/2012). The Hand Rail Repair has been completed and the Hydro Clean Collection System and Replace Check & Plug Valves projects are on-going.

OPEN SPACE MAINTENANCE-(Facilities & Resources)-A large portion of the costs budgeted in this account was for the erosion project on the Fiscalini Ranch and for maintenance related to the past eucalyptus removal project. Some of the work was done in the prior year and the balance was done for less than projected. Normal lot clearing has also been lower than projected.

OFFICE SUPPLIES & EQUIPMENT-(Administration)-The deficit is mainly due to the replacement of the CCSD's computers. Even though the computers were past their recommended retirement date, it was hoped that their replacement could be delayed another year, but hardware failures were becoming more frequent and it was decided to replace them this year. While individual computers were charged to the department that they were placed in, all of the installation costs were charged to Administration, plus Administration has the largest number of computers. The computers were purchased off of a State of California contract for savings.

UTILITIES-(Water)-Water's electricity costs are higher than projected. It is thought that the reason is due to the low well levels, which means that the water has to be pumped a greater distance.

PROFESSIONAL SERVICES-(Water, Wastewater, Administration and Facilities & Resources)-Although an increase of \$15,000 for the (Water) Demand/Supply Analysis was approved, the Water Department's Professional Services only increased by approximately \$4,000 due to lower than projected legal costs and the upgrade to the CIS system (used for parcel management) being postponed. Wastewater's deficit is due to none of the Connection Fee Study's costs being budgeted to it originally and due to higher than projected District Counsel costs. Administration's deficit is due to the costs for the District Counsel, the labor negotiator and the video taping of CCSD meetings exceeding the amount budgeted. Facilities & Resources' surplus is due to lower than projected temporary help (due to the hiring of permanent staff) and District Counsel costs.

OPERATING SUPPLIES & EQUIPMENT-(Fire)-There is no single or even a few items to note that is causing Fire's deficit, but it should be noted that approximately \$2,500 of the deficit is offset by insurance proceeds for tools stolen while a Fire vehicle was being serviced.

CAPITAL OUTLAY-(Water, Wastewater, Administration and Facilities & Resources)-The SR4 Improvements are the main reason for the deficit in Water, which is partially offset by the postponement (and possible termination) of the Relocate 3 Meters/Abandon 2" Water Line project. The postponement of the New Rail and Pump-LS A&B and the Main Plant Circuit Ground projects are the main causes of Wastewater's surplus, although other projects are expected to come in under budget as well. As noted under LOAN PROCEEDS, the entire cost of the four pickups and copier that were purchased is shown, but the deficit from these costs will be offset by loan proceeds.

**CAMBRIA COMMUNITY SERVICES DISTRICT
PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
ALL FUNDS/DEPARTMENTS
DRAFT**

DESCRIPTION	FISCAL YEAR 2012/2013 BUDGETED	ACTUAL 7/1/2012- 2/28/2013	PROJECTED 3/1/13- 6/30/13	PROPOSED MID-YEAR BUDGET	MID-YEAR BUDGET INCREASE/(DECREASE) AMOUNT	%
OPERATING REVENUE						
WATER-WATER FUND	1,906,443	1,314,721	659,357	1,974,078	67,635	3.5%
RESOURCE CONSERVATION-WATER FUND	102,600	86,692	58,458	145,150	42,550	41.5%
WASTEWATER FUND	2,107,895	1,398,758	698,122	2,096,880	(11,015)	-0.5%
FIRE DEPARTMENT-GENERAL FUND	1,575,101	974,632	614,896	1,589,528	14,427	0.9%
ADMINISTRATION-GENERAL FUND	1,426,024	919,530	545,685	1,465,215	39,191	2.7%
FACILITIES AND RESOURCES-GENERAL FUND	480,123	279,258	203,055	482,313	2,190	0.5%
PARKS AND RECREATION-GENERAL FUND	22,352	13,404	9,453	22,857	505	2.3%
TOTAL OPERATING REVENUE	7,620,538	4,986,994	2,789,027	7,776,021	155,483	2.0%
FROM RESTRICTED RESERVES-RESOURCE CONSERVATION	12,000	2,490	2,110	4,600	(7,400)	-61.7%
LOAN PROCEEDS-WATER DEPARTMENT	0	0	33,614	33,614	33,614	N/A
LOAN PROCEEDS-WASTEWATER DEPARTMENT	0	0	33,403	33,403	33,403	N/A
LOAN PROCEEDS-ADMINISTRATION	0	0	16,879	16,879	16,879	N/A
LOAN PROCEEDS-FACILITIES & RESOURCES	0	0	18,104	18,104	18,104	N/A
TOTAL LOAN PROCEEDS	0	0	102,000	102,000	102,000	N/A
TOTAL OPERATING REVENUE, TRANSFERS IN & LOAN PROCEEDS	7,632,538	4,989,484	2,893,137	7,882,621	250,083	3.3%
OPERATING EXPENDITURES						
WATER-WATER FUND	1,833,056	1,153,895	787,869	1,941,764	108,708	5.9%
RESOURCE CONSERVATION-WATER FUND	207,428	141,257	93,295	234,552	27,124	13.1%
WASTEWATER FUND	2,092,982	1,048,365	1,080,987	2,129,352	36,370	1.7%
FIRE DEPARTMENT-GENERAL FUND	1,575,101	915,351	675,644	1,590,995	15,894	1.0%
ADMINISTRATION-GENERAL FUND	1,396,959	991,430	489,229	1,480,659	83,700	6.0%
FACILITIES AND RESOURCES-GENERAL FUND	480,123	308,731	188,946	497,677	17,554	3.7%
PARKS AND RECREATION-GENERAL FUND	22,352	14,281	10,803	25,084	2,732	12.2%
TOTAL OPERATING EXPENDITURES	7,608,003	4,573,311	3,326,774	7,900,085	292,082	3.8%
OPERATING REVENUE LESS EXPENDITURES	24,535	416,173	(433,637)	(17,464)	(41,999)	
NET TRANSFERS	(24,535)			17,464		
NET RESULTS OF OPERATIONS	0			0		
CAPITAL REVENUE						
WATER-WATER FUND	N/A	92,497	N/A	N/A	N/A	N/A
RESOURCE CONSERVATION-WATER FUND	N/A	0	N/A	N/A	N/A	N/A
WASTEWATER FUND	N/A	44,594	N/A	N/A	N/A	N/A
FIRE DEPARTMENT-GENERAL FUND	N/A	0	N/A	N/A	N/A	N/A
ADMINISTRATION-GENERAL FUND	N/A	0	N/A	N/A	N/A	N/A
FACILITIES AND RESOURCES-GENERAL FUND	N/A	0	N/A	N/A	N/A	N/A
PARKS AND RECREATION-GENERAL FUND	N/A	0	N/A	N/A	N/A	N/A
TOTAL CAPITAL REVENUE		137,091				
CAPITAL EXPENDITURES						
WATER-WATER FUND	N/A	49,259	N/A	N/A	N/A	N/A
RESOURCE CONSERVATION-WATER FUND	N/A	0	N/A	N/A	N/A	N/A
WASTEWATER FUND	N/A	0	N/A	N/A	N/A	N/A
FIRE DEPARTMENT-GENERAL FUND	N/A	0	N/A	N/A	N/A	N/A
ADMINISTRATION-GENERAL FUND	N/A	0	N/A	N/A	N/A	N/A
FACILITIES AND RESOURCES-GENERAL FUND	N/A	0	N/A	N/A	N/A	N/A
PARKS AND RECREATION-GENERAL FUND	N/A	6,253	N/A	N/A	N/A	N/A
TOTAL CAPITAL EXPENDITURES		55,512				
TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES		81,579				

**CAMBRIA COMMUNITY SERVICES DISTRICT
PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
ALL FUNDS/DEPARTMENTS
DRAFT**

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DESCRIPTION	FISCAL YEAR 2012/2013 BUDGETED	ACTUAL 7/1/2012- 2/28/13	PROJECTED 3/1/13- 6/30/13	PROPOSED MID-YEAR BUDGET	MID-YEAR BUDGET INCREASE/(DECREASE) AMOUNT	%
OPERATING REVENUE						
SERVICE FEES	3,733,968	2,530,525	1,217,475	3,748,000	14,032	0.4%
PROPERTY TAX	1,817,174	1,074,304	742,870	1,817,174	0	0.0%
ADMINISTRATIVE SERVICES CHARGES	1,115,721	743,814	410,809	1,154,623	38,902	3.5%
FIRE BENEFIT ASSESSMENT	411,983	263,529	148,454	411,983	0	0.0%
STANDBY AVAILABILITY	210,500	134,232	118,268	252,500	42,000	20.0%
REMODEL/IN LIEU FEES	34,600	66,134	15,676	81,810	47,210	136.4%
WEED ABATEMENT/FUEL REDUCTION	18,147	5,452	4,695	10,147	(8,000)	-44.1%
INTEREST INCOME	15,462	7,326	7,104	14,430	(1,032)	-6.7%
ASSIGN/EXTENSION/ACCT SERVICE FEES	130,800	58,497	62,017	120,514	(10,286)	-7.9%
SERVICE FEES	2,975	1,014	2,436	3,450	475	16.0%
FRANCHISE FEES	71,538	35,508	36,218	71,726	188	0.3%
FACILITY RENTS	22,500	14,229	9,511	23,740	1,240	5.5%
MUTUAL AID REIMBURSEMENT/INSPECTION FEES	5,000	9,015	2,985	12,000	7,000	140.0%
GRANTS/DONATIONS	0	3,933	0	3,933	3,933	N/A
OTHER	30,170	39,482	10,509	49,991	19,821	65.7%
TOTAL OPERATING REVENUE	7,620,538	4,986,994	2,789,027	7,776,021	155,483	2.0%
FROM RESTRICTED RESERVES-VLM PROGRAM	12,000	2,490	2,110	4,600	(7,400)	-61.7%
LOAN PROCEEDS	0	0	102,000	102,000	102,000	N/A
TOTAL OPERATING REVENUE, TRANSFERS IN & LOAN PROCEEDS	7,632,538	4,989,484	2,893,137	7,882,621	250,083	3.3%
OPERATING EXPENDITURES						
SALARIES & WAGES	2,150,081	1,335,289	899,073	2,234,362	84,281	3.9%
PAYROLL TAXES & BENEFITS	1,514,009	907,793	568,566	1,476,359	(37,650)	-2.5%
INSURANCE/CLAIMS/BAD DEBT	76,400	82,527	953	83,480	7,080	9.3%
MAINTENANCE & REPAIRS	457,550	269,450	138,309	407,759	(49,791)	-10.9%
MAJOR MAINTENANCE	203,900	162,720	91,000	253,720	49,820	24.4%
SLUDGE HAULING	35,000	27,528	3,500	31,028	(3,972)	-11.3%
OFFICE SUPPLIES & EQUIPMENT	54,073	40,400	43,151	83,551	29,478	54.5%
GOVERNMENT FEES, DUES, PUBLICATIONS	158,164	122,390	43,880	166,270	8,106	5.1%
UTILITIES	367,848	231,166	151,562	382,728	14,880	4.0%
PROFESSIONAL SERVICES	311,180	225,885	125,411	351,296	40,116	12.9%
FUEL HAZARD CONTRACT	7,329	6,058	0	6,058	(1,271)	-17.3%
DISTRICT OFFICE RENT	38,186	25,457	12,729	38,186	0	0.0%
LEASE-WELL SITE & EQUIPMENT	33,700	2,416	35,876	38,292	4,592	13.6%
OPERATING SUPPLIES & EQUIPMENT	138,850	91,160	64,447	155,607	16,757	12.1%
SURF RESCUE/NCOR	10,000	5,054	4,946	10,000	0	0.0%
GRANT EXPENDITURES	0	787	0	787	787	N/A
TRAINING/TRAVEL & RECRUITMENT	34,050	21,255	15,304	36,559	2,509	7.4%
PUBLIC OUTREACH/EDUCATION/EVENTS	10,950	5,586	1,575	7,161	(3,789)	-34.6%
DEBT SERVICE	617,460	47,320	570,140	617,460	0	0.0%
REBATE AND RETROFIT PROGRAMS	75,000	56,162	19,000	75,162	162	0.2%
VOLUNTARY LOT MERGER PROGRAM	12,000	2,490	2,110	4,600	(7,400)	-61.7%
CAPITAL OUTLAY	186,551	160,603	124,433	285,036	98,485	52.8%
ALLOCATED OVERHEAD-PERSONNEL COSTS	810,158	540,105	277,536	817,641	7,483	0.9%
ALLOCATED OVERHEAD-OPERATING COSTS	305,563	203,709	133,273	336,982	31,419	10.3%
TOTAL OPERATING EXPENDITURES	7,608,003	4,573,311	3,326,774	7,900,085	292,082	3.8%
OPERATING REVENUE LESS EXPENDITURES	24,535	416,173	(433,637)	(17,464)	(41,999)	
NET TRANSFERS	(24,535)			17,464		
NET RESULTS OF OPERATIONS	0			0		

**CAMBRIA COMMUNITY SERVICES DISTRICT
 PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
 ALL FUNDS/DEPARTMENTS
 DRAFT**

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	FISCAL YEAR 2012/2013 BUDGETED	ACTUAL 7/1/2012- 2/28/13	PROJECTED 3/1/13- 6/30/13	PROPOSED MID-YEAR BUDGET	MID-YEAR BUDGET INCREASE/(DECREASE) AMOUNT	%
CAPITAL REVENUE						
STANDBY AVAILABILITY	N/A	50,182	N/A	N/A	N/A	N/A
CONNECTION FEES	N/A	<u>86,909</u>	N/A	N/A	N/A	N/A
TOTAL CAPITAL REVENUE	N/A	<u>137,091</u>	N/A	N/A	N/A	N/A
CAPITAL EXPENDITURES						
GEOTECH INVESTIGATION/30% DESIGN	N/A	24,662	N/A	N/A	N/A	N/A
RODEO GROUNDS PUMPING STATION	N/A	12,282	N/A	N/A	N/A	N/A
STUART STREET TANK	N/A	12,315	N/A	N/A	N/A	N/A
FISCALINI RANCH PRESERVE-EIR	N/A	6,253	N/A	N/A	N/A	N/A
TOTAL CAPITAL EXPENDITURES		<u>55,512</u>				
TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES		<u><u>81,579</u></u>				

**CAMBRIA COMMUNITY SERVICES DISTRICT
PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
WATER FUND
DRAFT**

DESCRIPTION	FISCAL YEAR 2012/2013 BUDGETED	ACTUAL 7/1/2012- 2/28/2013	PROJECTED 3/1/13- 6/30/2013	PROPOSED MID-YEAR BUDGET	MID-YEAR BUDGET INCREASE/(DECREASE) AMOUNT	%
OPERATING REVENUE						
WATER DEPARTMENT	1,906,443	1,314,721	659,357	1,974,078	67,635	3.5%
RESOURCE CONSERVATION DEPARTMENT	102,600	86,692	58,458	145,150	42,550	41.5%
TOTAL OPERATING REVENUE	2,009,043	1,401,413	717,815	2,119,228	110,185	5.5%
TRANSFER IN OF RESTRICTED RESERVES						
WATER DEPARTMENT	0	0	0	0	0	N/A
RESOURCE CONSERVATION DEPARTMENT	12,000	2,490	2,110	4,600	(7,400)	-61.7%
TOTAL RESTRICTED RESERVES TRANSFERS IN	12,000	2,490	2,110	4,600	(7,400)	-61.7%
PROCEEDS FROM DEBT ISSUANCE						
WATER DEPARTMENT	0	0	33,614	33,614	33,614	N/A
RESOURCE CONSERVATION DEPARTMENT	0	0	0	0	0	N/A
TOTAL PROCEEDS FROM DEBT ISSUANCE	0	0	33,614	33,614	33,614	N/A
TOTAL OPERATING REVENUE, RESTRICTED RESERVES AND DEBT ISSUANCE	2,021,043	1,403,903	753,539	2,157,442	136,399	6.7%
OPERATING EXPENDITURES						
WATER DEPARTMENT	1,833,056	1,153,895	787,869	1,941,764	108,708	5.9%
RESOURCE CONSERVATION DEPARTMENT	207,428	141,257	93,295	234,552	27,124	13.1%
TOTAL OPERATING EXPENDITURES	2,040,484	1,295,152	881,164	2,176,316	135,832	6.7%
TOTAL OPERATING REVENUE & TRANSFERS IN LESS TOTAL OPERATING EXPENDITURES	(19,441)	108,751	(127,625)	(18,874)	567	-2.9%
NET TRANSFERS (TO)/FROM RESERVES	19,441			18,874		
NET RESULTS OF OPERATIONS	0			0		
CAPITAL REVENUE						
WATER DEPARTMENT	N/A	92,497	N/A	N/A	N/A	N/A
RESOURCE CONSERVATION DEPARTMENT	N/A	0	N/A	N/A	N/A	N/A
TOTAL CAPITAL REVENUE	N/A	92,497	N/A	N/A	N/A	N/A
CAPITAL EXPENDITURES						
WATER DEPARTMENT	N/A	49,259	N/A	N/A	N/A	N/A
RESOURCE CONSERVATION DEPARTMENT	N/A	0	N/A	N/A	N/A	N/A
TOTAL CAPITAL EXPENDITURES	N/A	49,259	N/A	N/A	N/A	N/A
TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES	N/A	43,238	N/A	N/A	N/A	N/A

**CAMBRIA COMMUNITY SERVICES DISTRICT
PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
WATER FUND-WATER DEPARTMENT
DRAFT**

DESCRIPTION	FISCAL YEAR 2012/2013 BUDGETED	ACTUAL 7/1/2012- 2/28/2013	PROJECTED 3/1/13- 6/30/2013	PROPOSED MID-YEAR BUDGET	MID-YEAR BUDGET INCREASE/(DECREASE) AMOUNT	%
OPERATING REVENUE						
SERVICE FEES	1,742,843	1,206,167	562,833	1,769,000	26,157	1.5%
STANDBY AVAILABILITY	95,500	61,333	76,167	137,500	42,000	44.0%
ACCOUNT SERVICE FEES	15,500	15,456	7,086	22,542	7,042	45.4%
LATE FEES	47,300	26,209	12,175	38,384	(8,916)	-18.8%
ADMINISTRATIVE FEES	0	496	204	700	700	N/A
INTEREST INCOME	700	782	570	1,352	652	93.1%
OTHER	4,600	4,278	322	4,600	0	0.0%
TOTAL OPERATING REVENUE	1,906,443	1,314,721	659,357	1,974,078	67,635	3.5%
LOAN PROCEEDS	0	0	33,614	33,614	33,614	N/A
TOTAL OPERATING REVENUE & DEBT PROCEEDS	1,906,443	1,314,721	692,971	2,007,692	101,249	5.3%
OPERATING EXPENDITURES						
SALARIES & WAGES	353,285	234,823	143,987	378,810	25,525	7.2%
PAYROLL TAXES & BENEFITS	242,969	147,817	89,815	237,632	(5,337)	-2.2%
MAINTENANCE & REPAIR-DELIVERY SYSTEM	124,000	45,573	32,096	77,669	(46,331)	-37.4%
MAINTENANCE & REPAIR-PLANT	5,600	5,823	487	6,310	710	12.7%
MAINTENANCE & REPAIR-VEHICLES & EQUIP	7,500	5,966	2,977	8,943	1,443	19.2%
MAJOR MAINTENANCE	90,000	124,125	8,000	132,125	42,125	46.8%
OFFICE SUPPLIES & EQUIPMENT	15,010	6,492	10,546	17,038	2,028	13.5%
GOVERNMENT FEES, DUES, PUBLICATIONS	21,162	16,565	5,780	22,345	1,183	5.6%
UTILITIES	125,400	84,780	56,964	141,744	16,344	13.0%
BAD DEBT & CLAIMS	1,000	1,000	703	1,703	703	70.3%
PROFESSIONAL SERVICES	141,000	93,426	51,513	144,939	3,939	2.8%
LEASE-WELL SITE	30,000	0	34,592	34,592	4,592	15.3%
OPERATING SUPPLIES & EQUIPMENT	39,700	24,738	15,152	39,890	190	0.5%
TRAINING/TRAVEL & RECRUITMENT	3,450	903	1,111	2,014	(1,436)	-41.6%
PUBLIC OUTREACH & EDUCATION	1,000	0	1,000	1,000	0	0.0%
DEBT SERVICE	184,228	8,621	175,607	184,228	0	0.0%
CAPITAL OUTLAY	24,000	70,741	24,433	95,174	71,174	296.6%
ALLOCATED OVERHEAD-PERSONNEL COSTS	307,699	205,133	88,589	293,722	(13,977)	-4.5%
ALLOCATED OVERHEAD-OPERATING COSTS	116,053	77,369	44,516	121,885	5,832	5.0%
TOTAL OPERATING EXPENDITURES	1,833,056	1,153,895	787,869	1,941,764	108,708	5.9%
OPERATING REVENUE LESS EXPENDITURES	73,387	160,826	(94,898)	65,928	(7,459)	-10.2%
TRANSFER TO CONSERVATION	(73,387)			(65,928)		
NET RESULTS OF OPERATIONS	0			0		
CAPITAL REVENUE						
CONNECTION FEES	N/A	42,315	N/A	N/A	N/A	N/A
STANDBY AVAILABILITY	N/A	50,182	N/A	N/A	N/A	N/A
TOTAL CAPITAL REVENUE	N/A	92,497	N/A	N/A	N/A	N/A
CAPITAL EXPENDITURES						
GEOTECH INVESTIGATION/30% DESIGN	N/A	24,662	N/A	N/A	N/A	N/A
RODEO GROUNDS PUMPING STATION	N/A	12,282	N/A	N/A	N/A	N/A
STUART STREET TANK	N/A	12,315	N/A	N/A	N/A	N/A
TOTAL CAPITAL EXPENDITURES	N/A	49,259	N/A	N/A	N/A	N/A
TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES	N/A	43,238	N/A	N/A	N/A	N/A

CAMBRIA COMMUNITY SERVICES DISTRICT
PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
MAJOR MAINTENANCE/CAPITAL OUTLAY DETAIL
WATER FUND-WATER DEPARTMENT
DRAFT

	FISCAL YEAR 2012/2013 BUDGETED	ACTUAL 7/1/2012- 2/28/2013	PROJECTED 3/1/13- 6/30/2013	PROPOSED MID-YEAR BUDGET	MID-YEAR BUDGET INCREASE/(DECREASE) AMOUNT	%
Rehab Fiscalini Tank	30,000	0	0	0	(30,000)	-100.0%
Compound Meter Upgrades	24,000	28,102	0	28,102	4,102	17.1%
Main St. Service Line Upgrade	8,000	0	0	0	(8,000)	-100.0%
Cathodic Protection/Inspection	11,000	0	8,000	8,000	(3,000)	-27.3%
Seal Coat Manor Way	17,000	16,176	0	16,176	(824)	-4.8%
New Media-SR4	0	79,847	0	79,847	79,847	N/A
MAJOR MAINTENANCE	90,000	124,125	8,000	132,125	42,125	46.8%
Relocate 3 Meters/Abandon 2" Water Line (Hesperian)	12,000	0	0	0	(12,000)	-100.0%
2 Trucks	12,000	43,374	0	43,374	31,374	261.5%
SR 4 Improvements	0	27,367	24,433	51,800	51,800	N/A
CAPITAL OUTLAY	24,000	70,741	24,433	95,174	71,174	296.6%

**CAMBRIA COMMUNITY SERVICES DISTRICT
PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
WATER FUND-RESOURCE CONSERVATION DEPARTMENT
DRAFT**

DESCRIPTION	FISCAL YEAR 2012/2013 BUDGETED	ACTUAL 7/1/2012- 2/28/2013	PROJECTED 3/1/13- 6/30/2013	PROPOSED MID-YEAR BUDGET	MID-YEAR BUDGET INCREASE/(DECREASE) AMOUNT	%
OPERATING REVENUE						
ADMINISTRATIVE FEES	7,500	6,770	4,836	11,606	4,106	54.7%
REMODEL FEES	27,000	19,614	10,840	30,454	3,454	12.8%
RETROFIT IN-LIEU FEES	0	39,750	0	39,750	39,750	N/A
WAIT LIST FEES	56,000	13,989	42,011	56,000	0	0.0%
ASSIGNMENT FEES	12,000	2,843	745	3,588	(8,412)	-70.1%
INTEREST INCOME	100	34	26	60	(40)	-40.0%
OTHER	0	3,692	0	3,692	3,692	N/A
TOTAL OPERATING REVENUE	102,600	86,692	58,458	145,150	42,550	41.5%
FROM RESTRICTED RESERVES-VLM PROGRAM	12,000	2,490	2,110	4,600	(7,400)	-61.7%
TOTAL OPERATING REVENUE & TRANSFERS IN OF RESTRICTED RESERVES	114,600	89,182	60,568	149,750	35,150	30.7%
OPERATING EXPENDITURES						
SALARIES & WAGES	36,171	22,431	14,980	37,411	1,240	3.4%
PAYROLL TAXES & BENEFITS	22,773	15,100	9,818	24,918	2,145	9.4%
REBATE & RETROFIT PROGRAMS	75,000	56,162	19,000	75,162	162	0.2%
OFFICE SUPPLIES & EQUIPMENT	200	840	892	1,732	1,532	766.0%
VOLUNTARY LOT MERGER PROGRAM	12,000	2,490	2,110	4,600	(7,400)	-61.7%
PROFESSIONAL SERVICES	5,000	4,142	2,558	6,700	1,700	34.0%
CLAIMS	0	5,200	0	5,200	5,200	N/A
OUTREACH/EDUCATION	4,000	0	0	0	(4,000)	-100.0%
TRAVEL	0	36	500	536	536	N/A
ALLOCATED OVERHEAD-PERSONNEL COSTS	37,965	25,310	30,794	56,104	18,139	47.8%
ALLOCATED OVERHEAD-OPERATING COSTS	14,319	9,546	12,643	22,189	7,870	55.0%
TOTAL OPERATING EXPENDITURES	207,428	141,257	93,295	234,552	27,124	13.1%
TOTAL OPERATING REVENUE & TRANSFERS IN LESS EXPENDITURES	(92,828)	(52,075)	(32,727)	(84,802)	8,026	-8.6%
TRANSFER FROM WATER OPERATIONS	73,387			65,928		
TRANSFER FROM WATER RESERVES	19,441			18,874		
NET TRANSFERS	92,828			84,802		
NET RESULTS OF OPERATIONS	0			0		

**CAMBRIA COMMUNITY SERVICES DISTRICT
PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
WASTEWATER FUND/DEPARTMENT
DRAFT**

DESCRIPTION	FISCAL YEAR 2012/2013 BUDGETED	ACTUAL 7/1/2012- 2/28/2013	PROJECTED 3/1/13- 6/30/2013	PROPOSED MID-YEAR BUDGET	MID-YEAR BUDGET INCREASE/(DECREASE) AMOUNT	%
OPERATING REVENUE						
SERVICE FEES	1,991,125	1,324,358	654,642	1,979,000	(12,125)	-0.6%
STANDBY AVAILABILITY	115,000	72,899	42,101	115,000	0	0.0%
INTEREST INCOME	1,300	737	737	1,474	174	13.4%
OTHER	470	764	642	1,406	936	199.1%
TOTAL OPERATING REVENUE	2,107,895	1,398,758	698,122	2,096,880	(11,015)	-0.5%
LOAN PROCEEDS	0	0	33,403	33,403	33,403	N/A
TOTAL OPERATING REVENUE & DEBT PROCEEDS	2,107,895	1,398,758	731,525	2,130,283	22,388	1.1%
OPERATING EXPENDITURES						
SALARIES & WAGES	283,039	182,419	116,447	298,866	15,827	5.6%
PAYROLL TAXES & BENEFITS	234,507	148,839	84,015	232,855	(1,652)	-0.7%
MAINTENANCE & REPAIR-COLLECTION SYSTEM	88,000	57,614	30,047	87,661	(339)	-0.4%
MAINTENANCE & REPAIR-PLANT	40,000	29,917	11,893	41,810	1,810	4.5%
MAINTENANCE & REPAIR-GROUNDS	5,500	6,556	1,000	7,556	2,056	37.4%
MAINTENANCE & REPAIR-VEHICLES & EQUIP	8,600	2,693	3,407	6,100	(2,500)	-29.1%
MAJOR MAINTENANCE	113,900	38,595	83,000	121,595	7,695	6.8%
SLUDGE DISPOSAL	35,000	27,528	3,500	31,028	(3,972)	-11.3%
OFFICE SUPPLIES & EQUIPMENT	14,163	11,217	9,698	20,915	6,752	47.7%
GOVERNMENT FEES, DUES, PUBLICATIONS	67,002	60,814	1,686	62,500	(4,502)	-6.7%
UTILITIES	170,100	108,930	65,189	174,119	4,019	2.4%
PROFESSIONAL SERVICES	45,200	23,678	40,025	63,703	18,503	40.9%
OPERATING SUPPLIES & EQUIPMENT	42,500	26,215	16,699	42,914	414	1.0%
TRAINING/TRAVEL & RECRUITMENT	1,100	865	235	1,100	0	0.0%
PUBLIC OUTREACH & EDUCATION	250	403	200	603	353	141.2%
DEBT SERVICE	433,232	38,699	394,533	433,232	0	0.0%
CAPITAL OUTLAY	156,551	47,158	97,000	144,158	(12,393)	-7.9%
ALLOCATED OVERHEAD-PERSONNEL COSTS	257,295	171,530	82,415	253,945	(3,350)	-1.3%
ALLOCATED OVERHEAD-OPERATING COSTS	97,043	64,695	39,998	104,693	7,650	7.9%
TOTAL OPERATING EXPENDITURES	2,092,982	1,048,365	1,080,987	2,129,352	36,370	1.7%
OPERATING REVENUE LESS EXPENDITURES	14,913	350,393	(349,462)	931	(13,982)	
TRANSFER FROM RESERVES	0			0		
TRANSFER TO RESERVES	(14,913)			(931)		
NET TRANSFERS	(14,913)			(931)		
NET RESULTS OF OPERATIONS	0			0		
CAPITAL REVENUE						
CONNECTION FEES	N/A	44,594	N/A	N/A	N/A	N/A
TOTAL CAPITAL REVENUE	N/A	44,594	N/A	N/A	N/A	N/A
TOTAL CAPITAL EXPENDITURES	N/A	0	N/A	N/A	N/A	N/A
TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES	N/A	44,594	N/A	N/A	N/A	N/A

**CAMBRIA COMMUNITY SERVICES DISTRICT
 PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
 MAJOR MAINTENANCE/CAPITAL OUTLAY DETAIL
 WASTEWATER FUND/DEPARTMENT
 DRAFT**

	FISCAL YEAR 2012/2013 BUDGETED	ACTUAL 7/1/2012- 2/28/2013	PROJECTED 3/1/13- 6/30/2013	PROPOSED MID-YEAR BUDGET	MID-YEAR BUDGET INCREASE/(DECREASE) AMOUNT %	
Collection System Evaluation	0	8,384	0	8,384	8,384	N/A
Replace HACH Meter	0	5,764	0	5,764	5,764	N/A
Hand Rails Repair	1,500	1,412	0	1,412	(88)	-5.9%
Hydro Clean Collection System-CCTV 20%	75,000	2,004	73,000	75,004	4	0.0%
Replace Check & Plug Valves	37,400	21,031	10,000	31,031	(6,369)	-17.0%
MAJOR MAINTENANCE	113,900	38,595	83,000	121,595	7,695	6.8%
Install & Move Pump Panels-LS A&B	70,000	0	70,000	70,000	0	0.0%
System Audit	30,300	5,800	17,000	22,800	(7,500)	-24.8%
Radio Comm. Alarm System	12,000	0	10,000	10,000	(2,000)	-16.7%
New Rail & Pump-LS #8	19,000	0	0	0	(19,000)	-100.0%
Lift Station Backflow Devices	5,251	7,435	0	7,435	2,184	41.6%
Main Plant Circuit Ground	20,000	0	0	0	(20,000)	-100.0%
Truck	0	33,923	0	33,923	33,923	N/A
CAPITAL OUTLAY	156,551	47,158	97,000	144,158	(12,393)	-7.9%

**CAMBRIA COMMUNITY SERVICES DISTRICT
PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
GENERAL FUND
DRAFT**

DESCRIPTION	FISCAL YEAR 2012/2013 BUDGETED	ACTUAL 7/1/2012- 2/28/2013	PROJECTED 3/1/13- 6/30/2013	PROPOSED MID-YEAR BUDGET	MID-YEAR BUDGET INCREASE/(DECREASE) AMOUNT	%
OPERATING REVENUE						
FIRE DEPARTMENT	1,575,101	974,632	614,896	1,589,528	14,427	0.9%
ADMINISTRATION	1,426,024	919,530	545,685	1,465,215	39,191	2.7%
FACILITIES AND RESOURCES	480,123	279,258	203,055	482,313	2,190	0.5%
PARKS AND RECREATION	22,352	13,404	9,453	22,857	505	2.3%
TOTAL OPERATING REVENUE	3,503,600	2,186,823	1,373,090	3,559,913	56,313	1.6%
LOAN PROCEEDS						
LOAN PROCEEDS-ADMINISTRATION	0	0	16,879	16,879	16,879	N/A
LOAN PROCEEDS-FACILITIES & RESOURCES	0	0	18,104	18,104	18,104	N/A
TOTAL LOAN PROCEEDS	0	0	34,983	34,983	34,983	N/A
TOTAL OPERATING REVENUE & DEBT PROCEEDS	3,503,600	2,186,823	1,408,073	3,594,896	91,296	2.6%
OPERATING EXPENDITURES						
FIRE DEPARTMENT	1,575,101	915,351	675,644	1,590,995	15,894	1.0%
ADMINISTRATION	1,396,959	991,430	489,229	1,480,659	83,700	6.0%
FACILITIES AND RESOURCES	480,123	308,731	188,946	497,677	17,554	3.7%
PARKS AND RECREATION	22,352	14,281	10,803	25,084	2,732	12.2%
TOTAL OPERATING EXPENDITURES	3,474,535	2,229,793	1,364,622	3,594,415	119,880	3.5%
OPERATING REVENUE LESS EXPENDITURES	29,065	(42,970)	43,451	481	(28,584)	
NET TRANSFERS FROM RESERVES	0			0		
NET TRANSFERS TO RESERVES	(29,065)			(481)		
NET TRANSFERS (TO)/FROM RESERVES	(29,065)			(481)		
NET RESULTS OF OPERATIONS	0			0		
CAPITAL REVENUE						
FIRE DEPARTMENT	N/A	0	N/A	N/A	N/A	N/A
ADMINISTRATION	N/A	0	N/A	N/A	N/A	N/A
FACILITIES AND RESOURCES	N/A	0	N/A	N/A	N/A	N/A
PARKS AND RECREATION	N/A	0	N/A	N/A	N/A	N/A
TOTAL CAPITAL REVENUE		0				
CAPITAL EXPENDITURES						
FIRE DEPARTMENT	N/A	0	N/A	N/A	N/A	N/A
ADMINISTRATION	N/A	0	N/A	N/A	N/A	N/A
FACILITIES AND RESOURCES	N/A	0	N/A	N/A	N/A	N/A
PARKS AND RECREATION	N/A	6,253	N/A	N/A	N/A	N/A
TOTAL CAPITAL EXPENDITURES	N/A	6,253	N/A	N/A	N/A	N/A
TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES	N/A	(6,253)	N/A	N/A	N/A	N/A

**CAMBRIA COMMUNITY SERVICES DISTRICT
PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
GENERAL FUND-FIRE DEPARTMENT
DRAFT**

DESCRIPTION	FISCAL YEAR 2012/2013 BUDGETED	ACTUAL 7/1/2012- 2/28/2013	PROJECTED 3/1/13- 6/30/2013	PROPOSED MID-YEAR BUDGET	MID-YEAR BUDGET INCREASE/(DECREASE) AMOUNT	%
OPERATING REVENUE						
PROPERTY TAX	1,139,921	683,476	456,445	1,139,921	0	0.0%
FIRE BENEFIT ASSESSMENT	411,983	263,529	148,454	411,983	0	0.0%
WEED ABATEMENT/FUEL REDUCTION	18,147	5,452	4,695	10,147	(8,000)	-44.1%
MUTUAL AID/INSPECTION FEES	5,000	9,015	2,985	12,000	7,000	140.0%
INTEREST INCOME	50	22	22	44	(6)	-12.0%
GRANT/DONATION REVENUE	0	3,933	0	3,933	3,933	N/A
OTHER	0	9,205	2,295	11,500	11,500	N/A
TOTAL OPERATING REVENUE	1,575,101	974,632	614,896	1,589,528	14,427	0.9%
OPERATING EXPENDITURES						
SALARIES & WAGES	742,789	433,462	311,405	744,867	2,078	0.3%
PAYROLL TAXES & BENEFITS	466,699	266,050	186,781	452,831	(13,868)	-3.0%
INSURANCE & OTHER SERVICES	400	0	250	250	(150)	-37.5%
MAINTENANCE & REPAIR	41,100	20,536	20,945	41,481	381	0.9%
OFFICE SUPPLIES & EQUIPMENT	6,450	3,938	4,363	8,301	1,851	28.7%
GOVERNMENT FEES, DUES, PUBLICATIONS	34,000	3,508	35,540	39,048	5,048	14.8%
UTILITIES	20,000	10,789	8,175	18,964	(1,036)	-5.2%
PROFESSIONAL SERVICES	13,400	7,402	5,500	12,902	(498)	-3.7%
FUEL HAZARD CONTRACT	7,329	6,058	0	6,058	(1,271)	-17.3%
OPERATING SUPPLIES & EQUIPMENT	31,800	25,478	16,853	42,331	10,531	33.1%
SURF RESCUE/NCOR	10,000	5,054	4,946	10,000	0	0.0%
GRANT EXPENDITURES	0	787	0	787	787	N/A
TRAINING/TRAVEL & RECRUITMENT	14,750	7,592	9,360	16,952	2,202	14.9%
PUBLIC OUTREACH & EDUCATION	1,700	1,625	75	1,700	0	0.0%
EQUIPMENT LEASE	3,700	2,416	1,284	3,700	0	0.0%
CAPITAL OUTLAY	0	0	3,000	3,000	3,000	N/A
ALLOCATED OVERHEAD-PERSONNEL COSTS	131,418	87,612	45,362	132,974	1,556	1.2%
ALLOCATED OVERHEAD-OPERATING COSTS	49,566	33,044	21,805	54,849	5,283	10.7%
TOTAL OPERATING EXPENDITURES	1,575,101	915,351	675,644	1,590,995	15,894	1.0%
OPERATING REVENUE LESS EXPENDITURES	0	59,281	(60,748)	(1,467)	(1,467)	
TRANSFER (TO)/FROM RESERVES	0			1,467		
NET RESULTS OF OPERATIONS	0			0		

**CAMBRIA COMMUNITY SERVICES DISTRICT
 PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
 GENERAL FUND-ADMINISTRATION DEPARTMENT
 DRAFT**

DESCRIPTION	FISCAL YEAR 2012/2013 BUDGETED	ACTUAL 7/1/2012- 2/28/2013	PROJECTED 3/1/13- 6/30/2013	PROPOSED MID-YEAR BUDGET	MID-YEAR BUDGET INCREASE/(DECREASE) AMOUNT	%
OPERATING REVENUE						
ADMINISTRATIVE OVERHEAD CHARGES-PS	810,158	540,105	277,536	817,641	7,483	0.9%
ADMINISTRATIVE OVERHEAD CHARGES-OE	305,563	203,709	133,273	336,982	31,419	10.3%
PROPERTY TAX	197,690	114,083	83,607	197,690	0	0.0%
INTEREST INCOME	13,000	5,569	5,569	11,138	(1,862)	-14.3%
SERVICE FEES	2,975	518	2,232	2,750	(225)	-7.6%
FRANCHISE FEES	71,538	35,508	36,218	71,726	188	0.3%
OTHER	25,100	20,038	7,250	27,288	2,188	8.7%
TOTAL OPERATING REVENUE	1,426,024	919,530	545,685	1,465,215	39,191	2.7%
LOAN PROCEEDS	0	0	16,879	16,879	16,879	N/A
TOTAL OPERATING REVENUE & DEBT PROCEEDS	1,426,024	919,530	562,564	1,482,094	56,070	3.9%
OPERATING EXPENDITURES						
SALARIES & WAGES	607,106	384,751	248,512	633,263	26,157	4.3%
PAYROLL TAXES & BENEFITS	437,067	269,331	156,500	425,831	(11,236)	-2.6%
INSURANCE & CLAIMS	75,000	76,327	0	76,327	1,327	1.8%
MAINTENANCE & REPAIRS	63,200	44,352	17,559	61,911	(1,289)	-2.0%
OFFICE SUPPLIES & EQUIPMENT	18,250	17,913	17,652	35,565	17,315	94.9%
GOVERNMENT FEES, DUES, PUBLICATIONS	36,000	41,503	874	42,377	6,377	17.7%
UTILITIES	19,050	9,337	7,529	16,866	(2,184)	-11.5%
DISTRICT OFFICE RENT	38,186	25,457	12,729	38,186	0	0.0%
PROFESSIONAL SERVICES	88,800	91,813	24,126	115,939	27,139	30.6%
TRAINING & TRAVEL	11,400	11,563	3,448	15,011	3,611	31.7%
PUBLIC OUTREACH & EDUCATION	2,900	2,204	300	2,504	(396)	-13.7%
CAPITAL OUTLAY	0	16,879	0	16,879	16,879	N/A
TOTAL OPERATING EXPENDITURES	1,396,959	991,430	489,229	1,480,659	83,700	6.0%
OPERATING REVENUE LESS EXPENDITURES	29,065	(71,900)	73,335	1,435	(27,630)	
TRANSFER (TO)/FROM RESERVES	(29,065)			(1,435)		
NET RESULTS OF OPERATIONS	0			0		

**CAMBRIA COMMUNITY SERVICES DISTRICT
 PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
 GENERAL FUND-FACILITIES AND RESOURCES DEPARTMENT
 DRAFT**

DESCRIPTION	FISCAL YEAR 2012/2013 BUDGETED	ACTUAL 7/1/2012- 2/28/2013	PROJECTED 3/1/13- 6/30/2013	PROPOSED MID-YEAR BUDGET	MID-YEAR BUDGET INCREASE/(DECREASE) AMOUNT	%
OPERATING REVENUE						
PROPERTY TAX	457,211	263,847	193,364	457,211	0	0.0%
VETERAN'S HALL RENT	22,500	13,254	8,786	22,040	(460)	-2.0%
OTHER RENTS	0	975	725	1,700	1,700	N/A
INTEREST INCOME	412	182	180	362	(50)	-12.1%
OTHER/DONATION	0	1,000	0	1,000	1,000	N/A
TOTAL OPERATING REVENUE	480,123	279,258	203,055	482,313	2,190	0.5%
LOAN PROCEEDS	0	0	18,104	18,104	18,104	N/A
TOTAL OPERATING REVENUE & DEBT PROCEEDS	480,123	279,258	221,159	500,417	20,294	4.2%
OPERATING EXPENDITURES						
SALARIES & WAGES	127,691	77,404	63,741	141,145	13,454	10.5%
PAYROLL TAXES & BENEFITS	109,994	60,655	41,637	102,292	(7,702)	-7.0%
MAINTENANCE & REPAIRS-VETERAN'S HALL	14,000	8,536	2,635	11,171	(2,829)	-20.2%
MAINTENANCE & REPAIRS-EQUIPMENT & OTHER	21,050	23,309	8,303	31,612	10,562	50.2%
OPEN SPACE MAINTENANCE	39,000	18,575	6,960	25,535	(13,465)	-34.5%
UTILITIES-VETERAN'S HALL	9,000	5,086	3,860	8,946	(54)	-0.6%
UTILITIES-OTHER	24,298	12,244	9,845	22,089	(2,209)	-9.1%
PROFESSIONAL SERVICES	17,580	5,424	1,489	6,913	(10,667)	-60.7%
OPERATING SUPPLIES & EQUIPMENT	24,850	14,729	15,743	30,472	5,622	22.6%
TRAINING & TRAVEL	1,300	37	250	287	(1,013)	-77.9%
CAPITAL OUTLAY	6,000	25,825	0	25,825	19,825	330.4%
ALLOCATED OVERHEAD-PERSONNEL COSTS	61,983	41,322	23,343	64,665	2,682	4.3%
ALLOCATED OVERHEAD-OPERATING COSTS	23,378	15,585	11,140	26,726	3,348	14.3%
TOTAL OPERATING EXPENDITURES	480,123	308,731	188,946	497,677	17,554	3.7%
OPERATING REVENUE LESS EXPENDITURES	0	(29,473)	32,213	2,740	2,740	
TRANSFER (TO)/FROM RESERVES	0			(2,740)		
NET RESULTS OF OPERATIONS	0			0		

**CAMBRIA COMMUNITY SERVICES DISTRICT
 PROPOSED MID-YEAR BUDGET ADJUSTMENTS-FISCAL YEAR 2012/2013
 GENERAL FUND-PARKS AND RECREATION DEPARTMENT
 DRAFT**

DESCRIPTION	FISCAL YEAR 2012/2013 BUDGETED	ACTUAL 7/1/2012- 2/28/2013	PROJECTED 3/1/13- 6/30/2013	PROPOSED MID-YEAR BUDGET	MID-YEAR BUDGET INCREASE/(DECREASE) AMOUNT	%
OPERATING REVENUE						
PROPERTY TAX	22,352	12,899	9,453	22,352	0	0.0%
OTHER	0	505	0	505	505	N/A
TOTAL OPERATING REVENUE	22,352	13,404	9,453	22,857	505	2.3%
OPERATING EXPENDITURES						
PUBLIC OUTREACH /EDUCATION	1,100	1,354	0	1,354	254	23.1%
PROFESSIONAL SERVICES	200	0	200	200	0	0.0%
TRAINING & TRAVEL	2,050	259	400	659	(1,391)	-67.9%
ALLOCATED OVERHEAD-PERSONNEL COSTS	13,798	9,199	7,032	16,231	2,433	17.6%
ALLOCATED OVERHEAD-OPERATING COSTS	5,204	3,469	3,171	6,640	1,436	27.6%
TOTAL OPERATING EXPENDITURES	22,352	14,281	10,803	25,084	2,732	12.2%
OPERATING REVENUE LESS EXPENDITURES	0	(877)	(1,350)	(2,227)	(2,227)	
TRANSFER (TO)/FROM RESERVES	0			2,227		
NET RESULTS OF OPERATIONS	0			0		
TOTAL CAPITAL REVENUE	N/A	0	N/A	N/A	N/A	N/A
CAPITAL EXPENDITURES						
FISCALINI RANCH PRESERVE-EIR	N/A	6,253	N/A	N/A	N/A	N/A
TOTAL CAPITAL EXPENDITURES	N/A	6,253	N/A	N/A	N/A	N/A
TOTAL CAPITAL REVENUE LESS TOTAL CAPITAL EXPENDITURES	N/A	(6,253)	N/A	N/A	N/A	N/A

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.C.**

FROM: Jerry Gruber, General Manager

Meeting Date: March 21, 2013 Subject: Consideration of Adoption of Ordinance 01-2013 Amending Subsection B of Section 8.04.110 of the CCSD Municipal Code Relating to the Affordable Housing Program

RECOMMENDATIONS:

It is recommended that the Board of Directors waive further reading, read by title only, and adopt Ordinance 01-2013 amending Subsection B of Section 8.04.110 of the CCSD Municipal Code relating to the Affordable Housing Program.

FISCAL IMPACT:

There are no immediate fiscal impacts from the Board's amendment of the CCSD Municipal Code provisions relating to the Affordable Housing Program. The CCSD will receive connection fees from future affordable housing projects as they are developed in accordance with the CCSD's Affordable Housing Program (AHP), subject to the incentive of a fifty (50) percent reduction for each unit constructed, as provided in CCSD Municipal Code Section 8.04.110(C).

DISCUSSION:

At its February 28, 2013 Board meeting Ordinance 01-2013 was introduced and is now being presented for adoption.

CCSD Municipal Code Section 8.04.110(B) has provided for the allocation of 6 residential housing units per calendar year under the AHP and unused AHP units are carried forward to the next year. Since there have been few such projects the result has been an accumulation of 56 unused units, which appears to be more units than necessary to meet the needs for affordable housing projects in Cambria.

Based upon the foregoing, at its January 17, 2013 meeting the Board of Directors, after considering the status of AHP and the number of units that have accumulated, concluded that it was not necessary or appropriate to continue to add additional residential units beyond the 56 units that have already accumulated. The Board also indicated that it wanted to annually review the AHP and all proposed affordable housing projects on a case-by-case basis. Based upon this direction an Ordinance has been prepared for Board consideration to amend the Cambria Community Services District Municipal Code to revise the Affordable Housing Program to reflect these modifications.

Attachment: Draft Ordinance 01-2013

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ RICE ___ ROBINETTE ___

ORDINANCE NO. 01-2013

BOARD OF DIRECTORS
CAMBRIA COMMUNITY SERVICES DISTRICT
DATED: March 21, 2013

ORDINANCE AMENDING SUBSECTION B OF SECTION
8.04.110 OF THE CCSD MUNICIPAL CODE RELATING TO
THE AFFORDABLE HOUSING PROGRAM

Whereas, since 1993 the CCSD has had an Affordable Housing Program, which is codified in Section 8.04.110 of the Cambria Community Services District Municipal Code; and

Whereas, when the CCSD established an Implementation Program for Water Emergency Declaration on December 13, 2001, it included provisions pursuant to which the Board of Directors could consider issuance of Intent to Serve letters for affordable housing projects; and

Whereas, under the language of Subsection 8.04.110 (B) six residential units are allocated each year for affordable housing, and if unused, have been carried over to the next year. Since there have been few such projects since the CCSD's Declaration of a Water Shortage Emergency pursuant to Water Code Section 350, the result has been an accumulation of 56 unused units, which are more units than necessary to meet the needs for affordable housing projects in Cambria;

Whereas, there are provisions in State law relating to water and sewer service and affordable housing projects that reflect a Statewide policy of encouraging the development of affordable housing, including Government Code Section 65589.7, which provides that agencies that provide water and sewer service are to grant priority for the provision of those services to developments that include lower income housing; and

Whereas, the Board of Directors of the Cambria Community Services District desires to continue the CCSD's Affordable Housing Program, but does not believe it is necessary or appropriate to continue to add additional residential units beyond the 56 units that have already accumulated, and wants to annually review the Program and all proposed affordable housing projects on a case-by-case basis, and therefore has determined that it is appropriate to amend the Cambria Community Services District Municipal Code to revise the Affordable Housing Program to reflect these modifications;

The Board of Directors of the Cambria Community Services District (CCSD) ordains as follows:

Section 1. Subsection 8.04.110 (B) of the Cambria Community Services District Municipal Code is hereby amended to read as follows:

"B. Allocation. Prior to the effective date of the most recent amendment to this section, the board of directors has previously allocated six residential units per calendar year under the affordable housing program, and unused units were carried over to subsequent years. Accordingly, as of February 1, 2013 56 units have been carried over

and are available for use for eligible affordable housing projects (the “affordable housing unit allocation”). The board of directors has determined that these 56 units are an adequate number for the foreseeable future, and therefore no additional units shall be added to the affordable housing unit allocation unless otherwise determined by the board. All affordable housing projects and units shall be subject to all other district regulations including the requirements of this water and sewer allocation chapter, except as specifically modified by this section. Nothing in this section shall preclude the board of directors from modifying, or eliminating the allocation based on conditions imposed upon the district by a court or governmental agency of higher authority, or by a change in availability of resources, or by a change in ordinances, resolutions, rules or regulations adopted by the board of directors for the protection of the health, safety and welfare of the district.

The board of directors shall annually review the status of the affordable housing program and determine whether the affordable housing unit allocation contains a sufficient number of units to meet the needs of the community. All proposed affordable housing projects shall be reviewed for approval by the board of directors on a case-by-case basis for allocations from the existing balance in the affordable housing unit allocation.”

Section 2. If any section, subsection, subdivision, paragraph, sentence, or clause of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The Board of Directors hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, or clause thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, or clause be declared unconstitutional.

Section 3. This Ordinance shall take effect thirty (30) days after its adoption.

The foregoing ordinance amendment was adopted at a regular meeting of the Board of Directors of the Cambria Community Services District held on the 21st day of March 2013.

AYES:
NAYES:
ABSENT:
ABSTAIN:

Michael Thompson
President, Board of Directors

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.D.**

FROM: Jerry Gruber, General Manager

Meeting Date: March 21, 2013 Subject: Consideration of Ordinance 02-2013
 Amending Section 8.04.100 of the
 Cambria Community Services District
 Municipal Code to Prohibit Transfers
 that Would Result in Multiple Positions
 on a Parcel

RECOMMENDATIONS:

It is recommended that the Board of Directors waive further reading and read by title only, and introduce Ordinance 02-2013, amending Section 8.04.100 of the Cambria Community Services District Municipal Code to prohibit transfers that would result in multiple positions on a parcel.

FISCAL IMPACT:

No fiscal impact has been identified by amending the Cambria Community Services District Municipal Code to prohibit transfers that would result in multiple positions on a parcel.

DISCUSSION:

During the Board of Directors review of the existing commitment list at its January 17, 2013 meeting concerns were raised regarding some parcels having multiple positions listed on them. Staff was directed to bring back an amendment to the Cambria Community Services District Municipal Code to prohibit such situations from occurring in the future. Accordingly, the attached Ordinance has been drafted to add a provision to Section 8.04.100 that will provide that transfers shall not result in more than one position being located on a single parcel.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ RICE ___ ROBINETTE ___

ORDINANCE NO. 02-2013

BOARD OF DIRECTORS
CAMBRIA COMMUNITY SERVICES DISTRICT
DATED: April 25, 2013

ORDINANCE AMENDING SUBSECTION B OF SECTION
8.04.100 OF THE CCSD MUNICIPAL CODE PROHIBITING TRANSFERS THAT
WOULD RESULT IN
MULTIPLE POSITIONS ON A PARCEL

WHEREAS, during the Board of Directors recent review of the existing commitment list concerns were raised regarding some parcels having multiple positions listed on them; and

WHEREAS, the Board of Directors has determined that it is not appropriate for a parcel to have more than one position on it and therefore desires to amend the Cambria Community Services District Municipal Code to prohibit that situation from occurring when positions are transferred.

NOW, THEREFORE, the Board of Directors of the Cambria Community Services District ordains as follows:

Section 1. The Cambria Community Services District Municipal Code is hereby amended by adding Subsection (9) to Section 8.04.100(B) to read as follows:

9. Transfers shall not result in more than one position being located on a single parcel.

Section 2. If any section, subsection, subdivision, paragraph, sentence, or clause of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The Board of Directors hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, or clause thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, or clause be declared unconstitutional.

Section 3. This Ordinance shall take effect thirty (30) days after its adoption.

The foregoing Ordinance amendment was adopted at a regular meeting of the Board of Directors of the Cambria Community Services District held on the 25th day of April 2013.

AYES:

NOES:

ABSENT:

Michael Thompson
President, Board of Directors

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.E.**

FROM: Jerry Gruber, General Manager
Kathy Choate, District Clerk

Meeting Date: March 21, 2013 Subject: Discussion and Consideration to Adopt Resolution 10-2013 Nominating Director Muril Clift as a Candidate for Election to the Special District Risk Management Authority Board of Directors

RECOMMENDATIONS:

Adopt Resolution 10-2013 nominating Director Muril Clift as a candidate for election to the Special District Risk Management Authority (SDRMA) Board of Directors.

FISCAL IMPACT: None.

DISCUSSION:

Notice of nominations for the SDRMA Board of Directors 2013 election was provided in accordance with the SDRMA Sixth amended and restated Joint Power Agreement.

Four (4) Directors seats are up for election. The nomination filing deadline is Friday, May 3, 2013. Ballots will be mailed to all SDRMA member agencies in mid-May. Mail-in ballots will be due Tuesday, August 27, 2013.

Nominees must be a board member or full-time management employee and be an active member agency of both SDRMA's property and liability and workers' compensation programs. Candidates must be nominated by resolution of their member agency's governing body and complete and submit a "Statement of Qualifications."

The Directors are elected to four-year terms. The term of office for the newly elected Directors will begin January 1, 2014 and expire December 31, 2017.

President Thompson received notice of Director Clift's interest in being nominated for the 2013 election and therefore his nomination is before you today for consideration.

Attachments: Resolution 10-2013
SDRMA Notification of 2013 Nominations and Fact Sheet

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ THOMPSON ___ BHRINGER ___ CLIFT ___ RICE ___ ROBINETTE ___

**CAMBRIA COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 10-2013**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY
SERVICES DISTRICT NOMINATING MURIL N. CLIFT AS A
CANDIDATE FOR ELECTION TO THE SPECIAL DISTRICT RISK MANAGEMENT
AUTHORITY BOARD OF DIRECTORS**

WHEREAS, the Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code, Section 6500 et.seq., for the purpose of providing risk management and risk financing for California Special Districts and other local government agencies; and

WHEREAS, the Joint Powers Agreement (JPA) and Bylaws of SDRMA set forth director qualifications, terms of office and election requirements; and

WHEREAS, the Board of Directors of SDRMA established procedures and guidelines for the Director Election process; and

WHEREAS, the Board of Directors of SDRMA established a policy requiring candidates seeking election to the SDRMA Board of Directors to be: 1) a member of the agency's governing body or full-time management employee per SDRMA Election Policy 2012-05, Section 4.1 and be an active member agency of both SDRMA's property/liability and workers' compensation programs, and 2) be nominated by resolution of their member agency's governing body, and 3) each nominated candidate must submit a completed and signed "Statement of Qualifications" on or before the May 3 filing deadline in order for the candidate's name to be placed on the official ballot.

NOW, THEREFORE, BE IT RESOLVED:

1. The Board of Directors of the Cambria Community Services District nominates Muril Clift as a candidate for the Board of Directors of the Special District Risk Management Authority.

2. The Board of Directors of the Cambria Community Services District further directs that a copy of this resolution be delivered to SDRMA on or before the May 3, 2013 filing deadline.

ADOPTED this 21st day of March 2013 by the Board of Directors of the Cambria Community Services District by the following roll call votes:

- AYES:
- NAYES:
- ABSTAIN:
- ABSENT:

APPROVED

ATTEST

Michael Thompson, President
Cambria Community Services District

Kathy A. Choate, District Clerk
Cambria Community Services District

Notification of Nominations – 2013 Election SDRMA Board of Directors

January 24, 2013

Mr. Allan MacKinnon
President
Cambria Community Services District
Post Office Box 65
Cambria, California 93428-0065

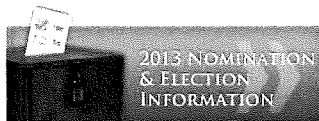
Dear Mr. MacKinnon:

Notice of Nominations for the Special District Risk Management Authority (SDRMA) Board of Directors 2013 Election is being provided in accordance with the SDRMA Sixth Amended and Restated Joint Powers Agreement. The following nomination information is enclosed: Nomination Packet Checklist, Board of Director Fact Sheet, Nomination/Election Schedule, SDRMA Election Policy No. 2012-05, Candidate Nomination Resolution and Candidate Statement of Qualifications.

General Election Information - Four (4) Directors seats are up for election. The nomination filing deadline is Friday, May 3, 2013. Ballots will be mailed to all SDRMA member agencies in mid-May. Mail-in ballots will be due Tuesday, August 27, 2013.

Nominee Qualifications - Nominees must be a member or the agency's governing body or full-time management employee (see SDRMA Election Policy 2012-05, Section 4.1) and be an active member agency of **both** SDRMA's property/liability and workers' compensation programs. Candidates must be nominated by resolution of their member agency's governing body and complete and submit a "Statement of Qualifications".

Nomination Documents and Information - Nomination documents (Nominating Resolution and Candidates Statement of Qualifications) and nomination guideline information may also be obtained on SDRMA's website at www.sdrma.org. To obtain documents electronically:



From the SDRMA homepage, click on the "2013 Nomination & Election Information" button. All necessary nomination documents and election information may be downloaded and printed.

Term of Office – Directors are elected to 4-year terms. The term of office for the newly elected Directors will begin January 1, 2014 and expire December 31, 2017.

Nomination Filing Deadline – Nomination documents **must be received in SDRMA's office no later than 5:00 P.M. on Friday, May 3, 2013.**

Please do not hesitate to contact SDRMA Chief Financial Officer Paul Frydendal at 800.537.7790, if you have any questions regarding the 2013 SDRMA Board of Director Nominations or the election process.

Sincerely,
Special District Risk Management Authority


Gregory S. Hall, ARM
Chief Executive Officer

SDRMA BOARD OF DIRECTORS

ROLE AND RESPONSIBILITIES

Special District Risk Management Authority (SDRMA) is a public entity Joint Powers Authority established to provide cost-effective property/liability, worker’s compensation, health benefit coverages and comprehensive risk management programs for special districts and other public agencies and providers of municipal services throughout California. SDRMA is governed by a Board of Directors elected from the membership by the programs’ members.

Number of Board Members	7-Board Members: SDRMA Board of Directors consists of seven Board Members, who are elected at-large from members participating in either program.
Board of Directors’ Role	SDRMA Board of Directors provide effective governance by supporting a unified vision, and ensuring accountability, <i>setting direction based on SDRMA’s mission and purpose, as well as establishing and approving policy to ensure SDRMA meets its obligations and commitment to its members.</i>
Board of Directors’ Responsibilities	<i>Board Member responsibilities include a commitment to: serve as a part of a unified governance body; govern within Board of Directors’ policies, standards and ethics; commit the time and energy to be effective; represent and make policy decisions for the benefit, and in the best interest, of all SDRMA members; support collective decisions; communicate as a cohesive Board of Directors with a common vision and voice; and operate with the highest standards of integrity and trust.</i>
Four (4) Seats For this Election	4-Seats: Elections for Directors are staggered and held every two years, four seats during one election and three seats in the following election. Four seats are up for election this year.
Term of Directors	4-Year Terms: Directors are elected for 4-year terms. Terms for directors elected this election begin January 1, 2014 and end on December 31, 2017.
Board Member Travel Reimbursement	Board Members are reimbursed for reasonable travel and lodging in accordance with SDRMA Board Policy Manual 2011-04 and applicable laws.
Number of Meetings per Year	8-Board Meetings Annually: Generally not more than one meeting per month, with an average of eight board meetings per year.
Meeting Location	SDRMA office in Sacramento, California.
Meeting Dates	Typically the first Tuesday afternoon and Wednesday morning of the month.
Meeting Starting Times	4:00 p.m. and 8:00 a.m.: Meetings are from 4:00 p.m. on Tuesday afternoon until 5:30 p.m. and Wednesday from 8:00 a.m. to noon.
Meeting Length	6 - 8 hours: Length of meetings on average.
Average Time Commitment	15 - 20 hours: Commitment per month.

“The mission of Special District Risk Management Authority is to provide renewable, efficiently priced risk financing and risk management services through a financially sound pool to CSDA member districts, delivered in a timely, cost efficient manner, responsive to the needs of the districts.”

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.F.**

FROM: Jerry Gruber, General Manager
Kathy Choate, District Clerk

Meeting Date: March 21, 2013 Subject: Discussion and Consideration to
Nominate a Special District Member for
California Special Districts Association
(CSDA) Region 4, Seat B

RECOMMENDATIONS:

Consider nomination for California Special Districts Association Region 4 representative.

FISCAL IMPACT: Costs associated with attending two annual meetings, not reimbursed by CSDA.

DISCUSSION:

CCSD received notice of nominations for the CSDA Board of Directors 2013 election. The leadership of CSDA is elected from six geographical regions. Each of the six regions has three seats on the Board with staggered 3-year terms.

Serving on the Board requires one’s interest in the issues confronting special districts statewide. A board member is expected to attend all board meetings held every other month, usually on the second Friday of the month, at CSDA’s office in Sacramento. Besides serving on the Board, each Board Member is expected to participate on at least one committee, which usually meets three to four times a year in Sacramento. CSDA reimburses directors for their related expenses for Board and Committee meetings as outlined in Board Policy. In addition, all Board Members are expected to attend CSDA’s two annual events: Special Districts Legislative Days (held in the spring) and the Annual Conference (held in the fall) as part of their obligation to the CSDA membership; expenses for these two events are not reimbursed by CSDA, even if a board meeting or committee meeting is held in conjunction with the event.

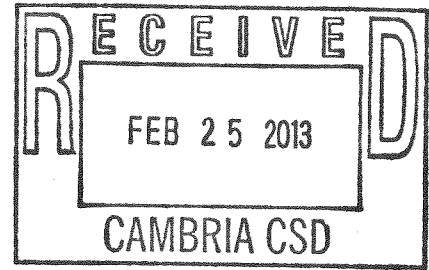
As of the writing of this staff report, CCSD is not aware of any board member’s interest in being nominated for Seat B on CSDA Board. The item is before you today to provide the opportunity for any interested board member to be nominated.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ RICE ___ ROBINETTE ___



**California Special
Districts Association**
Districts Stronger Together



DATE: February 22, 2013

TO: CSDA Voting Member Presidents and General Managers

FROM: CSDA Elections and Bylaws Committee

**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT B**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2014 - 2016 term.

The leadership of CSDA is elected from its six geographical regions. Each of the six regions has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA regular member located within the geographic region that they seek to represent. (See attached Region Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration.

Commitment: Serving on the Board requires one's interest in the issues confronting special districts statewide. A board member is expected to attend all board meetings held every other month, usually on the second Friday of the month, at CSDA's office in Sacramento. Besides serving on the Board, each Board Member is expected to participate on at least one committee, which usually meets 3-4 times a year in Sacramento. CSDA reimburses directors for their related expenses for Board and Committee meetings as outlined in Board Policy. In addition, all Board Members are expected to attend CSDA's two annual events: Special Districts Legislative Days (held in the spring) and the Annual Conference (held in the fall) as part of their obligation to the CSDA membership; expenses for these two events are not reimbursed by CSDA, even if a board meeting or committee meeting is held in conjunction with the event.

Nomination Procedures: Any regular member Independent Special District is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of

Directors. **A copy of the member district's resolution or minute action must accompany the nomination. The deadline for receiving nominations is May 24, 2013.** Nominations and supporting documentation may be mailed or faxed.

Nominees will receive a Candidate's Packet in the mail. The packet will include campaign guidelines.

CSDA will mail ballots on June 7th. The ballots must be received by CSDA no later than 5:00 p.m. August 2, 2013 and must be the original ballot (no faxes or e-mails). The successful candidates will be notified no later than August 6th. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in September.

Expiring Terms

(See enclosed map for regional breakdown)

Region 1	Seat B	Greg Orsini, McKinleyville Community Services District*
Region 2	Seat B	Ginger Root, Tuxedo Country-Club Rural Fire Protection*
Region 3	Seat B	Sherry Sterrett, Pleasant Hill Recreation and Park District*
Region 4	Seat B	Tim Ruiz, East Niles Community Services District*
Region 5	Seat B	Kathy Tiegs, Cucamonga Valley Water District*
Region 6	Seat B	Bill Nelson, Orange County Cemetery District*

(* = Incumbent is running for re-election)

If you have any questions, please contact Charlotte Lowe at 877-924-CSDA or charlottel@csgda.net.

*Region 4 - Muriel Clift
term expires*



**California Special
Districts Association**
Districts Stronger Together

BOARD OF DIRECTORS NOMINATION FORM

PLEASE BE SURE THE CANDIDATE'S PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE

Name of Candidate: _____

District: _____

Mailing
Address: _____

Region: _____ (see attached map)

Telephone: _____

Fax: _____

E-mail: _____

Nominated by (optional): _____

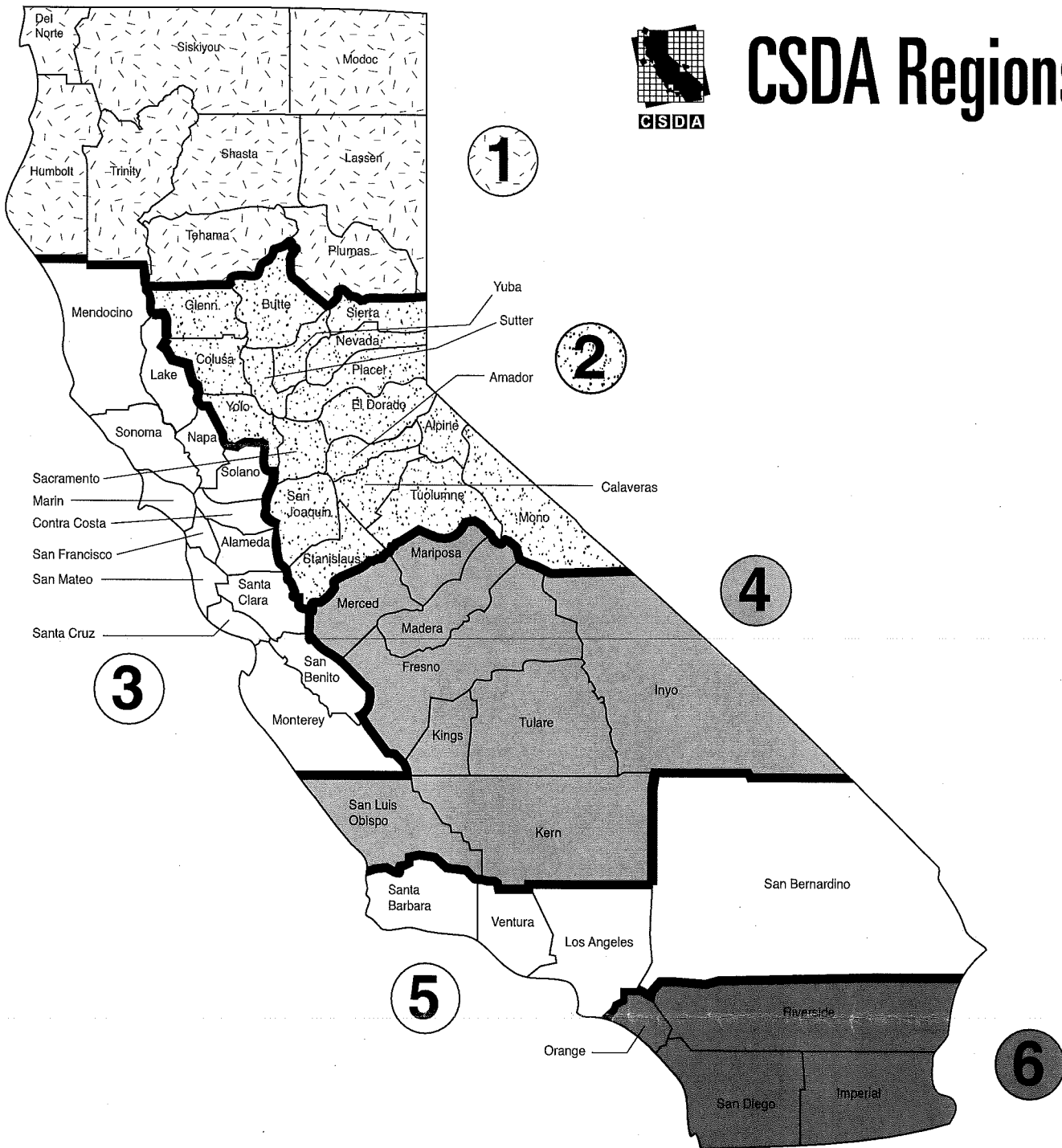
Return this **form and a Board resolution/minute action** supporting
the candidate by fax or mail to:

CSDA
Attn: Charlotte Lowe
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732 (916) 442-7889 fax

DEADLINE FOR RECEIVING NOMINATIONS – May 24, 2013



CSDA Regions



2013 Board of Directors by Region

Region 1

David Edwards, *East Quincy Services District*
 Greg Orsini, *McKinleyville CSD*
 Phil Schoefer, *Western Shasta RCD*

Region 2

Pete Kampa, *Tuolumne Utilities District*
 Noelle Mattock, *El Dorado Hills CSD*
 Ginger Root, *Tuxedo Country Club FPD*

Region 3

Vincent Ferrante, *Moss Landing Harbor District*
 Sherry Sterrett, *Pleasant Hill RPD*
 Stanley Caldwell, *Mt. View Sanitary District*

Region 4

Steven Esselman, *North of the River MWD*
 Tim Ruiz, *East Niles CSD*
 Steve Perez, *Rosamond CSD*

Region 5

Elaine Freeman, *Rancho Simi RPD*
 Kathy Tiegs, *Cucamonga Valley Water District*
 Jim Acosta, *Saticoy Sanitary District*

Region 6

Jo MacKenzie, *Vista Irrigation District*
 Bill Nelson, *Orange County Cemetery District*
 Elaine Sullivan, *Leucadia Wastewater District*

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.G.**

FROM: Jerry Gruber, General Manager
Kathy Choate, District Clerk

Meeting Date: March 21, 2013 Subject: Discussion and Consideration to
Establish an Ad Hoc Committee to
Recommend the Structure of
an Outreach Committee

RECOMMENDATIONS:

Approve establishment of an Ad Hoc committee of two Board Members to recommend the structure of an outreach committee and appoint Directors Clift and Robinette to be the Ad Hoc committee.

FISCAL IMPACT:

Staff time as it relates to Brown Act requirements associated with Standing Committees.

DISCUSSION:

At the February 28, 2013 regular meeting, the Board requested an agenda item be brought back to the Board at the March regular meeting to establish an Ad Hoc outreach committee to develop the framework of a Citizens Standing Committee of community stakeholders for the purpose of providing input into issues as they relate to CCSD.

The framework for the Citizens Standing Committee will be presented by the Ad Hoc committee to the full Board at the regular April Board meeting.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ THOMPSON ___ BAHRINGER ___ CLIFT ___ RICE ___ ROBINETTE ___