

**AMENDED 12/8/2022**

In compliance with Assembly Bill (AB) 361, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, this Board of Directors meeting is being conducted in a hybrid in-person/virtual format. Members of the public may participate and provide public comment on agenda items during the meeting in person at the location identified above, by joining the Zoom meeting, or by submitting written public comments to the Board Secretary at [boardcomment@cambriacsd.org](mailto:boardcomment@cambriacsd.org). Meetings will be streamed on [www.slo-span.org](http://www.slo-span.org).



## CAMBRIA COMMUNITY SERVICES DISTRICT

**Thursday, December 8, 2022 - 1:00 PM**

### AGENDA

#### REGULAR MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

**In person at:**

Cambria Veterans' Memorial Hall  
1000 Main Street, Cambria, CA 93428

**AND via Zoom at:**

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/85344986572?pwd=SWpDTnd0K25YNUFVdENsRjdVVM12UT09>

**Passcode: 743886**

**Or One tap mobile:**

US: +16694449171,,85344986572# or +16699006833,,85344986572#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 444 9171 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 386 347 5053  
or +1 564 217 2000 or +1 646 931 3860 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

**Webinar ID: 853 4498 6572**

International numbers available: <https://us06web.zoom.us/j/85344986572>

#### 1. OPENING

A. Call to Order

B. Pledge of Allegiance

C. Establishment of Quorum

D. Election of Officers

- i Accept Certification by San Luis Obispo County Clerk-Recorder of November 8, 2022 Election Results\*

- ii Oath of Office\*
- iii Election of Officers\*

#### **E. Agenda Review: Additions/Deletions**

### **2. BOARD MEMBER COMMUNICATIONS**

Any Board Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

### **3. COMMISSION REPORT**

- A.** PROS Chairman's Report

### **4. PUBLIC COMMENT**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

### **5. CONSENT AGENDA**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A.** Consideration of a Water Department Vehicle Purchase and Adopt Resolution 77-2022 Amending the Fiscal Year 2022/23 Budget
- B.** Consideration of Adoption of Resolution 78-2022 Authorizing the Acting General Manager to Manage Debt Issuance Functions for the District in Accordance with the Debt Management Policy

### **6. REGULAR BUSINESS**

- A.** Discussion and Consideration of Adoption of Resolution 76-2022 Establishing the 2023 CCSD Regular Board Meeting Schedule
- B.** Discussion and Consideration of PROS Commission, Standing Committee Chair and Liaison Change Appointments\*

### **7. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

- A.** Finance Committee's Report
- B.** Policy Committee's Report
- C.** Resources and Infrastructure Committee's Report
- D.** Other Liaison Reports and Ad Hoc Committee Reports

### **8. FUTURE AGENDA ITEM(S)**

This is an opportunity to request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct the General Manager to place a matter of business on a future agenda by majority vote

### **9. ADJOURN TO CLOSED SESSION**

- A.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957(b)  
Title: Acting General Manager
- B.** PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957(b)

Title: Interim General Manager and General Manager

- C.** CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to Government Code Section 54956.9(d)(1)  
Windeler v. CCSD

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **1.D.i.**

FROM: Ray Dienzo, Acting General Manager

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Meeting Date: December 8, 2022

Subject: Accept Certification by San Luis Obispo  
County Clerk-Recorder of November 8,  
2022 Election Results\*

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**RECOMMENDATIONS:**

Staff recommends the Board of Directors accept certification by the SLO County Clerk-Recorder of the November 8, 2022 election results.

**FISCAL IMPACT:**

There is no fiscal impact associated with this item.

**DISCUSSION:**

Attached is the certification of the County Clerk results of canvass of all votes cast on November 8, 2022 Consolidated Statewide General Election of the Cambria Community Services District.

Debra Scott and Michael Thomas were elected to serve on the Cambria Community Services District Board of Directors, with terms of office expiring on December 2, 2026.

Attachment: Certificate of County Clerk-Recorder and Statement of Votes Cast (**pending**)

\* **In the event that the certification of the County Clerk-Recorder is not available at the time of the meeting, this item will be postponed to the December 15, 2022 meeting.**

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **1.D.iii.**

FROM: Ray Dienzo, Acting General Manager

Meeting Date: December 8, 2022

Subject: Election of Officers\*

**RECOMMENDATIONS:**

1. The Vice President opens nominations for the office of President
2. Accept nominations from the Board Members
3. Close nominations
4. Motion and a second on the nomination
5. Roll call vote on the motion
6. New President is seated
7. The new President opens nominations for the office of Vice President
8. Accept nominations from the Board Members
9. Close nominations
10. Motion and a second on the nomination
11. Roll call vote on the motion
12. The Vice President is seated

**FISCAL IMPACT:**

There is no fiscal impact associated with this item.

**DISCUSSION:**

The first order of business of the new Board is the election of Board Officers, President and Vice President.

Section 1.4 of the Board of Director Bylaws states that:

The President and Vice President of the Board shall be elected annually at the first regular meeting in December and the term of office shall commence immediately upon election and continue until replaced.

The procedures are outlined above for the Board's consideration.

\* **In the event that only three Directors are present, this item will be postponed to December 15, 2022.**

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**

FROM: Ray Dienzo, Acting General Manager

Meeting Date: December 8, 2022

Subject: Consideration of a Water Department Vehicle Purchase and Adopt Resolution 77-2022 Amending the Fiscal Year 2022/23 Budget

**RECOMMENDATIONS:**

Staff recommends the Board of Directors consider a Water Department vehicle purchase and adopt Resolution 77-2022 amending the Fiscal Year 2022/23 budget.

**FISCAL IMPACT:**

The FY 2022/23 water department budget includes \$35,000 to purchase an F-150 vehicle; however, the department identified the need to upgrade to an F-350 vehicle. The estimated cost to purchase an F-350 vehicle is \$50,671 + fees and licensing. A budget reallocation of \$20,000 is necessary.

The budget reallocation will be from the Piney Way Erosion Control project. The budget adjustment is detailed in the chart below:.

Budget Reallocations				
Fund	Purpose		Sources	Uses
Water	Piney Way Erosion Control		\$ 20,000	\$ -
Water	Replacement Truck F150 upgraded to F350		\$ -	\$ 20,000
	Fund Sub-Total		\$ 20,000	\$ 20,000
	Difference (unidentified sources of funding)		\$ -	

**DISCUSSION:**

The original budget request was based on quotations obtained in 2019 for a replacement F-150. Since that time, it has become apparent that a large-duty truck, such as the F-350, is necessary to safely tow the Ditch Witch vacuum trailer and air compressor, which is routinely used to repair water lines throughout the distribution system. The Department's F-250s are inadequate to safely tow this heavy equipment when traversing our community's steep terrain.

The existing fleet of Water Department vehicles with their current mileages are as follows:

- 2005 F150 – 168,000
- 2012 F250 – 127,000
- 2012 F250 – 131,000
- 2017 F250 – 38,000
- 2018 F150 – 84,000
- 2019 F650 – 4,000

Two of the above-listed vehicles are experiencing transmission failures, with the 2005 F-150 in need of a complete transmission replacement. The cost to replace the transmission exceeds the current value of the vehicle. Three of the four department trucks have surpassed the industry standard duty life of utility vehicles (10 years/100,000 miles).

Although the current quotation for an F-350 is higher than our original request, the cost is competitive considering current market conditions. The truck purchase has been delayed during COVID due to a lack of inventory, and the current quote promises delivery in approximately six months. Staff believe it is necessary and prudent to accept the offered quotation and secure this truck as soon as possible. There does not appear to be much relief in sight in terms of large-duty truck inventory. After soliciting multiple quotations, Santa Maria Ford was the only responsive dealership willing to accept a new order. The following proposals were sought for purchase with a summary of their responses:

Sacramento Ford/ Downtown Ford

-Their dealership is requiring a \$3K - \$6K additional mark-up over MSRP.

Paso Robles Ford

-They stated that he could not guarantee delivery of vehicle, and that Paso Ford requires a \$500 deposit (refundable) and that an additional \$3K above MSRP would be charged as well.

Santa Maria Ford

-They stated that no deposit was required, because the CCSD are established return customers, and no additional mark-up above MSRP would be required either. Additionally, Santa Maria Ford is **Discounting** the MSRP by \$3K making this the best value for purchase.

Staff recommends that the Board of Directors approve the vehicle purchase and adopt Resolution 77-2022 amending the FY 2022/23 budget by reallocating \$20,000 from the Piney Way Erosion Control project.

Attachments: Quotation from Santa Maria Ford  
Resolution 77-2022 – Budget Adjustment & Exhibit A





Preview Order K111 - X3B 4x4 Super Cab SRW: Order Summary Time of Preview: 11/01/2022 10:11:13

Dealership Name: Santa Maria Ford

Sales Code : F71452

Dealer Rep.	KURT RODRIGUEZ	Type	Fleet	Vehicle Line	Superduty	Order Code	K111
Customer Name	cambria csd	Priority Code	A2	Model Year	2023	Price Level	315

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F350 4X4 SUPERCAB PICKUP/164	\$50345	XL OFF-ROAD PACKAGE	\$995
164 INCH WHEELBASE	\$0	.33" OFF ROAD LT285/70R17 AT	\$0
TOTAL BASE VEHICLE	\$50345	.SKID PLATES	\$0
OXFORD WHITE	\$0	10800# GVWR PACKAGE	\$0
VINYL 40/20/40 SEATS	\$0	50 STATE EMISSIONS	\$0
MEDIUM DARK SLATE	\$0	JACK	\$0
PREFERRED EQUIPMENT PKG.610A	\$0	UPFITTER SWITCHES	\$165
.XL TRIM	\$0	190AMP(GAS)/250AMP(6.7L) ALTR	\$0
.AIR CONDITIONING -- CFC FREE	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.AM/FM STEREO MP3/CLK	\$0	FUEL CHARGE	\$0
.6.8L DEVCT NA PFI V8 ENGINE	\$0	PRICED DORA	\$0
10-SPEED AUTO TORQSHIFT-G	\$0	ADVERTISING ASSESSMENT	\$0
3.73 ELECTRONIC-LOCKING AXLE	\$430	DESTINATION & DELIVERY	\$1795
JOB #1 ORDER	\$0		

TOTAL BASE AND OPTIONS  
DISCOUNTS  
TOTAL

MSRP  
\$53730  
NA  
\$53730

ORDERING FIN: QC576 END USER FIN: QC576 PO NUMBER: 40622KR

*Cambria CSD price \$50,671.16 + fees.*

Customer Name: *Cambria CSD*  
X Customer Address:

Customer Email: *Jgreen @ cambria csd. org*  
Customer Phone: *805-550-3558*

X

Customer Signature

Date

*This order has not been submitted to the order bank.  
This is not an invoice.*



RESOLUTION NO. 77-2022  
December 8, 2022

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
AMENDING THE FISCAL YEAR 2022/2023 BUDGET

WHEREAS, on August 18, 2022, the Board of Directors adopted Resolution 58-2022 approving the Final Budget for Fiscal Year 2022/2023; and

WHEREAS, Government Code Section 61111(a) authorizes the board of directors of a community services district to amend the budget by resolution; and

WHEREAS, the Board of Directors desires to amend the Fiscal Year 2022/2023 Budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that the Fiscal Year 2022/2023 Budget is hereby amended as shown on Exhibit "A," attached hereto and incorporated herein by this reference.

PASSED AND ADOPTED this 8<sup>th</sup> day of December, 2022.

\_\_\_\_\_  
Board President

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Haley Dodson  
Administrative Analyst – HR & IT

\_\_\_\_\_  
Timothy J. Carmel  
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT  
 2022-2023 FISCAL YEAR BUDGET  
 RECOMMENDED BUDGET REALLOCATIONS

**Budget Reallocations**

<b>Fund</b>	<b>Purpose</b>	<b>Sources</b>	<b>Uses</b>
Water	Piney Way Erosion Control	\$ 20,000	\$ -
Water	Replacement Truck F150 upgraded to F350	\$ -	\$ 20,000
	Fund Sub-Total	\$ 20,000	\$ 20,000
	Difference (unidentified sources of funding)	\$ -	

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.B.**

FROM: Ray Dienzo, Acting General Manager

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Meeting Date: December 8, 2022	Subject: Consideration of Adoption of Resolution 78-2022 Authorizing the Acting General Manager to Manage Debt Issuance Functions for the District in Accordance with the Debt Management Policy
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**RECOMMENDATIONS:**

Staff recommends that the Board of Directors adopt Resolution 78-2022 Authorizing the Acting General Manager to Manage Debt Issuance Functions for the District in Accordance with the Debt Management Policy.

**FISCAL IMPACT:**

None.

**DISCUSSION:**

On August 31, 2022, the Board of Directors ("Board") adopted Resolution No. 61-2022 approving a Debt Management Policy and disclosure policies and procedures relating to the issuance of debt obligations. Said Resolution authorized the General Manager to manage debt functions for the District in accordance with the Debt Management Policy. On November 14, 2022, the General Manager resigned and it is necessary to authorize an officer of the District to manage debt issuance functions for the District.

Staff recommends the Board of Directors adopt Resolution 78-2022 authorizing the Acting General Manager, or a designee, to manage debt issuance functions for the District in accordance with the Debt Management Policy.

Attachment: Resolution 78-2022

**RESOLUTION NO. 78-2022**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT AUTHORIZING THE ACTING GENERAL MANAGER TO MANAGE DEBT ISSUANCE FUNCTIONS FOR THE DISTRICT IN ACCORDANCE WITH THE DEBT MANAGEMENT POLICY**

**WHEREAS**, on August 31, 2022, the Board of Directors (“Board”) adopted Resolution No. 61-2022 approving a Debt Management Policy and disclosure policies and procedures relating to the issuance of debt obligations; and

**WHEREAS**, said Resolution authorized the General Manager to manage debt functions for the District in accordance with the Debt Management Policy; and

**WHEREAS**, the General Manager resigned and the Board now wants to authorize the Acting General Manager, or a designee, to manage debt issuance functions for the District.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Cambria Community Services District hereby orders and determines as follows:

**Section 1. Recitals.** The Board hereby specifically finds and declares that each of the recitals set forth above are true and correct and are hereby incorporated herein by this reference in conjunction with the respective staff report.

**Section 2. Authorization to Manage Debt Issuance Functions.** The Acting General Manager, or a designee thereof, is hereby authorized to manage debt issuance functions for the District and take any necessary related action in accordance with the Debt Management Policy and Disclosure Policies and Procedures Relating to the Issuance of Debt Obligations.

**Section 3. Ratification.** All actions not inconsistent with the provisions of this Resolution heretofore taken by the Board, District officers and District staff with respect to the Debt Management Policy and Disclosure Policies and Procedures Relating to the Issuance of Debt Obligations are hereby in all respects ratified, approved and confirmed.

**Section 4. Effective Date.** This Resolution shall take effect from and after the date of its passage and adoption.

The foregoing Resolution was adopted at a special meeting of the Board of Directors of the Cambria Community Services District held on the on the 8<sup>th</sup> day of December, 2022 by the following vote:

AYES:  
NAYS:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
, President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Haley Dodson, Administrative Analyst – HR & IT

\_\_\_\_\_  
Timothy J. Carmel, District Counsel



## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Ray Dienzo, Acting General Manager

Meeting Date: December 8, 2022

Subject: Discussion and Consideration of Adoption  
of Resolution 76-2022 Establishing the  
2023 CCSD Regular Board Meeting  
Schedule**RECOMMENDATIONS:**

Staff recommends that the Board discuss and consider approving the proposed 2022 Regular Board meeting dates and adopt Resolution 76-2022 establishing the 2023 CCSD Regular Board Meeting schedule.

**FISCAL IMPACT:**

There is no fiscal impact associated with this item. The budget includes a maximum of \$600 per month for each Director.

**DISCUSSION:**

The 2023 Regular Board Meeting Schedule, when adopted, will be used by staff, the media, local community groups, and interested individuals to post, publish and attend Board meetings. The Board has the authority to amend this schedule as the need arises. Pursuant to Bylaw Section 2.1, the time for holding regular meetings is established by resolution; Exhibit A to Resolution 76-2022 has been prepared to reflect the most recently established meeting time, but it can be interlineated as desired. In conformance with Bylaw Section 2.1, all proposed 2023 regular meeting dates are on the second and third Thursday of each month.

Attachments: Resolution 76-2022 and Exhibit A

RESOLUTION NO. 76-2022  
DECEMBER 8, 2022

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
ESTABLISHING THE 2023 CCSD REGULAR BOARD MEETING SCHEDULE

BE IT RESOLVED that the Board of Directors of the Cambria Community Services District does hereby adopt the 2023 Regular Board Meeting Schedule, attached hereto as Exhibit A and incorporated herein by reference. In conformance with Bylaw Section 2.1, all proposed 2023 regular meeting dates are to be held on the second and third Thursday of each month:

PASSED AND ADOPTED THIS 8<sup>th</sup> day of December, 2022.

\_\_\_\_\_  
\_\_\_\_\_, President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Haley Dodson  
Administrative Analyst

\_\_\_\_\_  
Timothy J. Carmel  
District Counsel



CAMBRIA COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
2023 REGULAR MEETING SCHEDULE

January 12, 2023 at 1:00 p.m. – 2<sup>nd</sup> Thursday

January 19, 2023 at 1:00 p.m. – 3<sup>rd</sup> Thursday

February 9, 2023 at 1:00 p.m. – 2<sup>nd</sup> Thursday

February 16, 2023 at 1:00 p.m. – 3<sup>rd</sup> Thursday

March 9, 2023 at 1:00 p.m. – 2<sup>nd</sup> Thursday

March 16, 2023 at 1:00 p.m. – 3<sup>rd</sup> Thursday

April 13, 2023 at 1:00 p.m. – 2<sup>nd</sup> Thursday

April 20, 2023 at 1:00 p.m. – 3<sup>rd</sup> Thursday

May 11, 2023 at 1:00 p.m. – 2<sup>nd</sup> Thursday

May 18, 2023 at 1:00 p.m. – 3<sup>rd</sup> Thursday

June 8, 2023 at 1:00 p.m. – 2<sup>nd</sup> Thursday

June 15, 2023 at 1:00 p.m. – 3<sup>rd</sup> Thursday

July 13, 2023 at 1:00 p.m. – 2<sup>nd</sup> Thursday

## Exhibit A

July 20, 2023 at 1:00 p.m. – 3<sup>rd</sup> Thursday

August 10, 2023 at 1:00 p.m. – 2<sup>nd</sup> Thursday

August 17, 2023 at 1:00 p.m. – 3<sup>rd</sup> Thursday

September 14, 2023 at 1:00 p.m. – 2<sup>nd</sup> Thursday

September 21, 2023 at 1:00 p.m. – 3<sup>rd</sup> Thursday

October 12, 2023 at 1:00 p.m. – 2<sup>nd</sup> Thursday

October 19, 2023 at 1:00 p.m. – 3<sup>rd</sup> Thursday

November 9, 2023 at 1:00 p.m. – 2<sup>nd</sup> Thursday

November 16, 2023 at 1:00 p.m. – 3<sup>rd</sup> Thursday

December 14, 2023 at 1:00 p.m. – 2<sup>nd</sup> Thursday

December 21, 2023 at 1:00 p.m. – 3<sup>rd</sup> Thursday

Amended on 12/8/2022

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**

FROM: Ray Dienzo, Acting General Manager

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Meeting Date: December 8, 2022      Subject: Discussion and Consideration of PROS Commission, Standing Committee Chair and Liaison Appointments\*

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**RECOMMENDATIONS:**

Staff recommends the Board of Directors review PROS Commission, Standing Committee Chair, and Liaison appointments, determine if the election of officers has any effect on the current appointments, and make new appointments, as necessary.

**FISCAL IMPACT:**

There is no fiscal impact associated with this item.

**DISCUSSION:**

The Board of Directors should review and appoint one CCSD Board Member as Chairperson to each standing committee. Section 2.3(a) of the CCSD Standing Committee Bylaws identifies the method of appointment stating, "The Chairperson shall be appointed by the President of CCSD Board of Directors, subject to Board approval." The Standing Committee Bylaws and the charts listing the appointments of the Standing Committee Chairperson and Committee Members are attached for the Board's review.

The current Committee Chairpersons are as follows:

- Finance Committee: Vacant (formerly Cindy Steidel)
- Resources and Infrastructure Committee: Karen Dean
- Policy Committee: Harry Farmer

Additionally, staff recommends that the Board review and make any new appointments and assignments to the Committee and Subject Matter Assignments list for ad hoc and liaison assignments. Staff also recommends that the Board appoint a liaison to the PROS Commission pursuant to PROS Commission Bylaw VII.D., which states, "The Board shall appoint a Board liaison to the Commission for the purpose of improving the flow of communication between the entities."

Attachments: 2022 Committee and Subject Matter Assignments – Amended on 12/8/2022  
 CCSD Standing Committee Bylaws  
 Finance Committee Appointment Schedule  
 Policy Committee Appointment Schedule  
 Resources & Infrastructure Committee Appointment Schedule



PROS Commission Appointment Schedule

\* In the event that only three Directors are present, this item will be postponed to December 15, 2022.

## **2022 COMMITTEE AND SUBJECT MATTER ASSIGNMENTS**

<b>STANDING COMMITTEE ASSIGNMENTS</b>			
	<b>Director</b>	<b>Public Member</b>	
<b>Finance</b>	Steidel	Ted Siegler Mary Maher Marvin Corne Cheryl McDowell Karen Chrisman	<p>A. Provide review for transparent budget processes and financial management that promote fiscal stability and instill public trust.</p> <p>B. Support and work directly with the CCSD General Manager and Finance Manager in enhancing financial integrity and monetary discipline.</p> <p>C. Discuss and receive public input during committee meetings and advise the Board of Directors on financial matters.</p> <p>D. Provide financial review, assessment, and recommendation to CCSD Board of Directors regarding potential funding sources available to the District from private, public, County, State or federal entities.</p> <p>E. Support other Standing Committees' fiscal review needs.</p>
<b>Resources &amp; Infrastructure</b>	Dean	David Pierson James Webb Brad Fowles Steven Siebuhr Michael Thomas	<p>A. Assess existing resources and gather information regarding infrastructure and resource needs of the community.</p> <p>B. Support and work directly with the CCSD General Manager and Utilities Manager in identifying/defining plans to meet the infrastructure needs of the community, working within the bounds of current and potential resources and priorities of the District.</p> <p>C. Provide recommendations to the Board of Directors regarding actions to meet the community's infrastructure needs.</p> <p>D. Support other Standing Committees' resource and infrastructure review needs.</p>
<b>Policy</b>	Harry Farmer	Gordon Heinrichs Ted Key Claudia Harmon Worthen Debra Scott Jim Townsend	<p>A. Review existing operational and governance policies that the Board has identified as requiring assessment, update, or organization for consistency with other existing policies.</p> <p>B. Identify potential areas of policy needs not currently addressed in the CCSD Policy Handbook, and develop needs assessment regarding impact due to lack of policy and immediacy of need. The Committee Chair shall provide the needs assessment to the Board members for consideration. If</p>

			<p>determined that a policy is required, the Board will assign a board member ad hoc committee to define the policy needs and parameters. The result in policy parameters will be brought to the Board members for consideration and as needed, directed to the appropriate resources for policy development.</p> <p>C. Support other Standing Committees' policy review needs.</p>
<b>AD HOC COMMITTEE ASSIGNMENTS</b>			
<b>CDP/WRF</b>	Steidel Dean		
<b>Forest Management Alternatives</b>	Farmer Gray		
<b>Board Skate Park</b>	Dean Farmer		
<b>Emergency Evacuation Routes</b>	Dean Gray		
<b>Veterans' Memorial Hall</b>	Farmer Gray		
<b>Solid Waste Rate Alleviation</b>	Dean Gray		
<b>LIAISON ASSIGNMENTS</b>			
<b>Cambria Fire Safe Focus Group</b>	Gray	Varies	
<b>Cambria Forest Committee</b>	Farmer	Varies	
<b>Friends of Fiscalini Ranch Preserve</b>	Farmer	Varies	
<b>North Coast Advisory Council</b>	Dean	Varies	
<b>San Simeon CSD</b>	Steidel	Varies	
<b>California Coastal Commission</b>	Dean	Varies	
<b>PROS Commission</b>	Farmer (ex officio)	Steve Kniffen, Adolph Atencio, Joyce Renshaw, Kermit Johansson, Teri Lord, Stanley Cooper (Alternate), Jim Bahringer (Alternate), Juli Amodei (ex officio)	

## CAMBRIA COMMUNITY SERVICE DISTRICT STANDING COMMITTEE BYLAWS

### 1. SCOPE OF RESPONSIBILITY

1.1. Standing Committees are advisory to the Board of Directors. The committees shall gather information, explore alternatives, examine implications, and offer options for the review and deliberation by the Board of Directors.

1.2 Each Standing Committee shall consider only District-related issues approved and assigned to it by the Board of Directors, or issues within the purview of each Committee as defined in “Standing Committee Statements of Purpose and Responsibilities” below.

1.3 Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the committee or the CCSD in any policy, act or expenditure.

1.4 The committee and its members shall maintain collaborative working relationships with the public, other Standing Committees and the CCSD Board of Directors.

1.5 Any Standing Committee, or its ad hoc subcommittees, may meet with staff and/or District consultants but shall not interfere with their operational duties, as determined by the General Manager. Any information requests to staff will be specific in nature and relate to the business of the committee.

1.6 Board directed policies developed outside the Policy Committee, shall be referred to that committee for assignment of a policy number and formatting as appropriate but will not require further content review or consideration by the Policy Committee.

#### 1.7 Standing Committee Statements of Purpose and Responsibilities

1.7.1 The Finance Committee shall:

- (a) Provide review for transparent budget processes and financial management that promote fiscal stability and instill public trust,
- (b) Support and work directly with the CCSD General Manager and Finance Manager in enhancing financial integrity and monetary discipline,
- (c) Discuss and receive public input during committee meetings and advise the Board of Directors on financial matters,
- (d) Provide financial review, assessment, and recommendation to CCSD Board of Directors regarding potential funding sources available to the District from private, public, County, State or federal entities,
- (e) Support other Standing Committees' fiscal review needs.

1.7.2 The Resources and Infrastructure Committee shall:

- (a) Assess existing resources and gather information regarding infrastructure and resource needs of the community,
- (b) Support and work directly with the CCSD General Manager and Utilities Manager in identifying/defining plans to meet the infrastructure needs of the community, working within the bounds of current and potential resources and priorities of the District,
- (c) Provide recommendations to the Board of Directors regarding actions to meet the community's infrastructure needs;
- (d) Support other Standing Committees' resource and infrastructure review needs.

1.7.3 The Policy Committee shall:

- (a) Review existing operational and governance policies that the Board has identified as requiring assessment, update, or organization for consistency with other existing policies;
- (b) Identify potential areas of policy needs not currently addressed in the CCSD Policy Handbook, and develop needs assessment regarding impact due to lack of policy and immediacy of need. The Committee Chair shall provide the needs assessment to the Board members for consideration. If determined that a policy is



required, the Board will assign a board member ad hoc committee to define the policy needs and parameters. The result in policy parameters will be brought to the Board members for consideration and as needed, directed to the appropriate resources for policy development.

(c) Support other Standing Committees' policy review needs.

## 2. COMMITTEE MEMBERS

2.1 The Committee shall consist of five volunteer members from the community and one CCSD Board Director to act as chairperson.

2.2 Each Committee member must live and be registered to vote within the CCSD boundaries.

2.3 Method of appointment:

- (a) The Chairperson shall be chosen annually from members of the Board of Directors by majority vote of the Board.
- (b) Volunteer committee members shall serve two-year terms. Such terms shall begin in February of odd numbered years.
- (c) At the end of a term of office a committee member wishing to continue for another term shall fill out an application as specified in 2.3.(d) below and will be considered for appointment along with the other applicants.
- (d) Prior to the beginning of a term, or in the event of a vacancy during an unexpired term, the CCSD shall invite applications for committee membership. Such invitation shall be advertised for a minimum of two weeks in the local newspaper, on the CCSD website and at all Cambria CSD public information bulletin boards. Application forms may be obtained and submitted to the website or the Administrative Offices during normal business hours during the application period.
- (e) Any applications received per 2.3.(d) above shall be retained by the District and remain active for two years.
- (f) Committee members shall be appointed from the pool of applicants (see 2.3.(d) above) by recommendation of the Committee Chairperson and a majority vote of CCSD Board of Directors.

- (g) The Committee Chairperson shall be responsible for interviewing new applicants and determining their qualifications prior to making a recommendation to the CCSD Board of Directors.

2.4 Committee members shall attend all regular and special meetings of the Committee unless excused for emergencies or other good cause:

- (a) Good cause for absence includes circumstances of which the Chairperson of the Committee is notified prior to the meeting. Good cause also includes Board-authorized or Committee-authorized meeting absences such as attendance at a conference directly related to the functions and interests of the District or at the meeting of another public agency in order to participate in an official capacity.
- (b) A Committee member who is absent for good cause may notify the Chairperson by electronic transmission (e.g., email), telephone communication, or letter. The minutes shall indicate whether an absence was excused.
- (c) A vacancy shall occur if a Committee member is absent from three (3) consecutive regular meetings without good cause, except as otherwise provided for by law or as authorized by the Board of Directors.

2.5. Vacancies of unexpired terms of office of regular Committee members shall be filled by recommendation of the Committee Chairperson from the pool of applicants (see 2.3.(d) above) and appointment by the CCSD Board of Directors.

### 3. COMMITTEE OFFICERS

- 3.1. The Chairperson shall be chosen annually from members of the Board of Directors by majority vote of the Board
- 3.2. The Vice-Chairperson and Secretary shall be chosen annually by a majority of the a Committee.
- 3.3. No member of the committee shall hold more than one office.
- 3.4. Chairperson duties:
  - (a) Vote only in the event of a tie vote,
  - (b) Preside over meetings,
  - (c) Establish committee meeting agendas,

- (d) Appoint appropriate ad hoc committees,
- (e) Sign reports,
- (f) Represent the Committee at regular CCSD Board meetings,
- (g) Coordinate with CCSD staff input for agenda preparation for the monthly Committee meetings,

### 3.5. Vice Chairperson duties:

- (a) Perform the duties of the Chairperson in their absence,
- (b) Act as liaison to another Standing Committee as determined by the Chairperson or a majority of the Committee.

### 3.6. Secretary duties:

- (a) Record the minutes of the meetings in action form, ensuring the accuracy of when, how and by whom the Committee's business was conducted.
- (b) Submit the draft written minutes and recording to CCSD staff for the public record.
- (c) Minutes should include at a minimum:
  - The date, time and location of the meeting,
  - A list of the Committee members present and absent,
  - A record of reports presented and by whom,
  - The text of motions adopted along with a count of yes and no votes and the committee members dissenting,
  - List of items considered for future agenda,
  - Time of meeting adjournment.

## 4. COMMITTEE MEMBER GUIDELINES AND AUTHORITY

- 4.1. Members of the Committee and their activities are bound by all applicable provision of the Brown Act (Government Code Sections 54950, et seq.).
- 4.2. Members of the Committee shall not participate in discussion of, or vote on issues constituting conflicts of interest – “no public official shall make, participate in making, or in any attempt to use his official position to influence a governmental decision in which he/she knows or has reason to know he/she has a financial interest.” (Government Code Section 87100).
- 4.3. Members of the Committee are charged with protecting and upholding

the public interest and exhibiting the highest level of ethics.

- 4.4. Committee members shall at all times conduct themselves with courtesy towards each other, to staff and to members of the audience present at Committee meetings.
- 4.5. Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the committee or the CCSD in any policy, act or expenditure.
- 4.6. After three consecutive unexcused absences of a Committee member, the Committee, by a vote of a majority of a quorum of the Committee, may recommend action to the CCSD Board.
- 4.7. Should a Committee member disrupt Committee meetings or participate in behavior contrary to the charges and responsibilities of the Committee, the Committee, by a majority vote, may recommend action to the CCSD Board.

## 5. AGENDA PROCEDURE

- 5.1. Members shall provide input on the agenda to the Chairperson.
- 5.2. The Chair shall develop the draft agenda with input from the Vice Chair and CCSD staff.
- 5.3. CCSD staff shall prepare the final agenda and attachments.
- 5.4. CCSD staff shall post agendas at the District Administrative Office and be distributed to all Committee members and to the agenda distribution list.

## 6. MEETINGS

- 6.1. The Committee shall meet within the jurisdictional boundaries of the CCSD, except as otherwise permitted by the Brown Act.
- 6.2. Information that is exchanged before meetings shall be distributed through the District Clerk, and Committee members will receive all information being distributed as part of the normal meeting Agenda.
- 6.3. The Committee shall meet monthly on dates set annually by the Committee, unless otherwise publicly noticed 72 hours in advance. The Committee may call publicly noticed special meetings as needed, with required 24-hour notice.
- 6.4. A majority of all Committee members, including the Chair, shall

constitute a quorum.

6.5. The business at regular meetings of the Committee, shall be conducted for no more than a two-hour period, unless extended by a majority vote of a quorum of the Committee. In the event there are remaining items on the agenda at the end of the two-hour period, the Committee may adjourn the meeting to a specific date and time in accordance with the provisions of Government Code Section 54955. The intent and purpose of this policy is to encourage a reasonable time period in which the Committee's business is discussed and to protect against fatigue in discussing and deciding important issues.

6.6. All Committee meetings shall be conducted by laws governing open meetings and public participation.

6.7. The CCSD General Manager may determine a staff liaison to the Committee if needed for the purpose of facilitating communication.

## 7. PARLIAMENTARY AUTHORITY

7.1. The rules contained in the current edition of *Rosenberg's Rules of Order* (and *Robert's Rules of Order* 11<sup>th</sup> Edition for matters on which Rosenberg is silent), shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws, any special rules of order the Committee may adopt and statutes applicable to the Committee that do not authorize the provision of these laws to take precedence.

## 8. AMENDMENTS TO BYLAWS

8.1. These standing committee bylaws shall be reviewed annually at the first regular Board of Directors meeting in January after which the amendments may be considered for adoption by the Board.

8.2. The CCSD Board of Directors retains sole authority to amend these bylaws. Any amendments must be approved by a majority of the CCSD Board of Directors.

Revised 11/10/2021

**CAMBRIA COMMUNITY SERVICES DISTRICT****FINANCE STANDING COMMITTEE****APPOINTMENT SCHEDULE**

<b>Committee Members</b>	<b>Date Appointed</b>	<b>Term Expiration</b>
Ted Siegler-Vice Chair	2/23/2021	2/18/2023
Karen Chrisman	11/10/2021	2/18/2023
Mary Maher- Secretary	2/23/2021	2/18/2023
Marvin Corne	1/17/2019	2/18/2023
Cheryl McDowell	1/17/2019	2/18/2023

<b>Ex Officio Board Member</b>	<b>Date Appointed</b>
Cindy Steidel - Chairman	12/16/2021

At the end of a term of office, and with the request of the member and approval by the Committee, the CCSD Board of Directors may reappoint that member for additional two-year terms, in increments.

\*Ted Siegler was appointed as vice chair on 2/23/2021.

\*Mary Maher was appointed as secretary on 2/23/2021.

Revised 2/10/2022

**CAMBRIA COMMUNITY SERVICES DISTRICT**

**POLICY COMMITTEE**  
**APPOINTMENT SCHEDULE**

<b>Committee Members</b>	<b>Date Appointed</b>	<b>Term Expiration</b>
Gordon Heinrichs – Vice Chair	12/30/2021	2/18/2023
Debra Scott - Secretary	12/30/2021	2/18/2023
Ted Key	2/18/2021	2/18/2023
Claudia Worthen	2/18/2021	2/18/2023
Jim Townsend	2/10/2022	2/18/2023

<b>Ex Officio Board Member</b>	<b>Date Appointed</b>
Harry Farmer - Chairman	1/20/2022

At the end of a term of office, and with the request of the member and approval by the Committee, the CCSD Board of Directors may reappoint that member for additional two-year terms, in increments.

\*Gordon Heinrichs was re-appointed to the vice chair position on 12/30/2021.

Revised 1/10/2022

**CAMBRIA COMMUNITY SERVICES DISTRICT****RESOURCES & INFRASTRUCTURE COMMITTEE****APPOINTMENT SCHEDULE**

<b>Committee Members</b>	<b>Date Appointed</b>	<b>Term Expiration</b>
David Pierson – Vice Chair	1/10/2022	2/18/2023
Brad Fowles - Secretary	1/10/2022	2/18/2023
James Webb	2/18/2021	2/18/2023
Steven Siebuhr	2/18/2021	2/18/2023
Michael Thomas	2/18/2021	2/18/2023

<b>Ex Officio Board Member</b>	<b>Date Appointed</b>
Karen Dean- Chairman	12/17/2020

At the end of a term of office, and with the request of the member and approval by the Committee, the CCSD Board of Directors may reappoint that member for additional two-year terms, in increments.

\*David Pierson was appointed vice chair on 2/22/2021.

\*Brad Fowles was appointed secretary on 2/22/2021.



## CAMBRIA COMMUNITY SERVICES DISTRICT



### PARKS, RECREATION AND OPEN SPACE COMMISSION

#### APPOINTMENT SCHEDULE

Adopted by the Board of Directors on 12/16/2021 as revised on 12/1/2022

Commissioner	Date Appointed	Term Expiration
Steve Kniffen - Chairperson	11/14/2019	11/14/2023
Adolph Atencio - Vice Chairperson	11/14/2019	11/14/2023
Joyce Renshaw - Secretary	11/14/2019	11/14/2023
Kermit Johansson	11/15/2018	11/15/2022
Teri Lord	12/13/2018	12/13/2022
Vacant - Alternate		
Jim Bahringer - Alternate	01/14/2021	01/14/2025

Ex Officio Members	Date Appointed
Friends of the Fiscalini Ranch Preserve	02/01/2010
SkateCambria, Juli Amodei	11/20/2021
Harry Farmer	5/12/2022

\*Stanley Cooper resigned as Alternate on 9/30/2022.

## Summary of Cambria Forest Committee meeting of November 11, 2022

Eleven individuals from various groups attended today's meeting that was both quite productive and relatively short.

The meeting was called to order around 10AM by CFC Chairperson Crosby Swartz. The first person to speak was Kitty Connolly, Executive Director of Friends of the Fiscalini Ranch Preserve. She announced that the Traditional FFRP Thanksgiving Tree Planting would be taking place on the Fiscalini Ranch on Saturday, November 26th at the Dolphin Bench starting at 9AM. Volunteers are welcome and always appreciated. You can learn more about this happening at the web site; [www.fiscaliniranchpreserve.org](http://www.fiscaliniranchpreserve.org)

Greenspace Executive Director Karin Argano reported on the recent GS tree planting that took place adjacent to San Simeon State Park the first weekend in November just prior to the rain that most thankfully occurred a couple of days later. One thousand trees were planted by 84 volunteers, a much larger number than anticipated that included individuals and couples, families with children, even students from Cal Poly. Overall this combined effort was an tremendous success. Greenspace will also be having Planting Day the weekend of November 19th-20th at the Greenspace Preserve on Center St in the East Village. This will be the planting of the California Native Plant Demonstration Garden, an event that is already staffed by enthusiastic GS volunteers. The official ribbon cutting will take place in mid January after the Holiday season.

All in attendance acknowledged how wonderful it was that, after years of differences between local organizations, we were now working together in support of one another and for the good of Cambria's forested areas and our community. This positive change would encourage all groups in being proactive in addressing the needs of the natural environment as opposed to reactive to various agencies regarding some fuel reduction practices and other circumstances.

A topic was briefly touched upon that has been recently discussed at Cambria CSD Board meetings as well as CFC monthly meetings is the lot in Fern Canyon donated by the property owner that was approved by the CCSD Board, and is being pursued as well by The Land Conservancy of San Luis Obispo. This action will result in an even more beautiful area for hiking and enjoying a more intimate connection with this gem of nature located in a hidden away location.

Speaking of issues of concern recently discussed at CFC meetings. An article published in the County newspaper The Tribune in late August regarding forest health alluded to the entire forested part of Cambria as being in "unhealthy condition". This all encompassing remark has been seen by some as an incorrect generalization that misstates the facts. Neil Havlik, representative of the local chapter of the California Native Plant Society, told us he'd submitted a letter of response to the editorial staff correcting this error, emphasizing that there are a variety of forested areas in our town in various conditions of health and well being. In addition, he also told us he'd received a response from the editor of the Tribune that, while editing down the length of Mr Havlik's statement, retained the essence of his comments and appeared favorable to printing his highly educational submittal. Needless to say, this was well received by all in attendance. Ultimately Mr Havlik's commentary was published the week of November 14th in both The Tribune and the Cambrian.

Briefly discussed was the Fire Prevention Grant for Cambria being pursued by the Upper Salinas-Las Tablas Resource Conservation District. This project will assist in providing an updated Forest Management Plan that will mainly address the caring of the forest in the Fiscalini Ranch and Camp

Ocean Pines.

Finally, under Future Items, it was suggested that Spencer Gordon, the recently hired Project Manager for the US-LT RCD, be invited to explain what various actions are being taken by his agency for the benefit of the forested areas in our community. In addition to projects described above, also involved are Rancho Marino, as well as Fish and Game property near Santa Rosa Creek Road adjacent to the eastern boundary of the Covell Ranch.

The meeting was adjourned by Chair Swartz at 10:57 AM

The next Cambria Forest Committee meeting will take place on Friday, December 16th, at 10 AM via Zoom.

This summary written and submitted by CCSD Board Director Harry Farmer.

## Friends of the Fiscalini Ranch Preserve November 8th, 2022 Meeting Summary

The meeting was called to order by Chair John Nixon at 4pm. Ultimately there were 11 Board members in attendance.

The first item of discussion was the reaffirmation of the funding plan for the Boardwalk linking the Bluff Trail with the paved Fire Road. The Board needed to approve the project which required \$50,000 in the budget for engineers to draw up the construction plans. The project was unanimously approved. Next was a discussion of the funding sources for the building of the project which would cost roughly \$400,000. It was suggested that a designated project fund of \$160,000 should be withdrawn from long term investments in the FFRP endowment. Monies totaling \$225,000 would be provided by the bequest from community advocate Russ Wiggins, as well as planning gifts of \$15,000-\$20,000. The vote of the Board for this funding proposal was also unanimous.

This was followed by giving consideration to a proposal to establish a Trails and Public Access Endowment funded by Boardwalk dedications. This would be made up of 650 dedications of \$500 each. Of these donations there would be a cost of \$145 for each plaque, and \$355 per dedication contributed to the Endowment. Therefore, 650 donations/dedications at \$355 would result in a net amount of \$230,750 for the Endowment Fund. Plaques would be guaranteed for 20 years, not in perpetuity. Again the Board vote for this proposal was unanimous.

There was a very brief discussion as to when the next Annual Meeting would take place and under what circumstances. The date decided upon was Saturday, January 28th, likely at 9AM. The venue as to place or via Zoom will be decided at the next monthly meeting on December 13th.

In the Executive Director's report, Kitty Connolly gave a brief presentation of her attendance at the recent California Oak Symposium, of which the subject title was: Sustaining Oak Woodlands under Current and Future Conditions. Along with great photos she provided, Kitty also said her most important realization at this gathering was the need to plant an Oak understory along with the Monterey Pines on the Ranch.

Chair John Nixon congratulated hard working all around Ranch volunteer Brian Morgan for his collaboration with Greenspace the past weekend regarding tree planting. Thanks were expressed that FFRP and Greenspace the Cambria Land Trust were finally working together in a cooperative manner for the benefit of the wooded areas on the Ranch and elsewhere.

Under Marketing and Development, Dianne Anderson stated that long term volunteers recently enjoyed a celebratory lunch at Madeline's Restaurant. In addition, another successful PopUp was anticipated on Veteran's Day November 11th. Suggestions for additional PopUps and other endeavors moving forward will be discussed at the December meeting.

Chair Nixon also informed everyone that Ted Siegler is resigning from the Board, meaning there are now two opening on the Board, as Michael Thomas has also resigned from the FFRP Board after having been elected to the CCSD Board of Directors. However, he will remain involved in weed abatement and trail work. Skills to fill these positions include everything from trails, to finance, and community outreach. Board members were encouraged to reach out to folks in the community that may be interested in joining the Board.

Education facilitator Sheryll Ebbs reported that the scheduled Paso Robles homeschool docent walk was postponed due to illness, and that she spoke with the instructor regarding future plans, which included perhaps combining both Paso Robles and Templeton families that currently participate, and perhaps connecting with Atascadero families as well. There was also a very successful tidelands walk in which the youth were very excited, took many photos and were provided much information. A Butterfly Walk may take place in December.

Rusty Burns reported the recent Astronomy Walk led by Frank Widman was successful despite the fog rolling in.

Joyce Renshaw gave a brief report from the PROS Commission (Parks, Recreation and Open Space), including the recently adopted Dogs on Leash Ordinance. She reported that some PROS Commissioners believed that the Ordinance as passed by the FFRP and CCSD Boards was too strict, but of course this was after the fact as the passing of the Ordinance had already taken place.

The Ranch Report stated that much trail work continues, especially chipping, and that new volunteers have joined in, making for even more work getting done and fun being had.

Tom Loganbill reported that there are 17 benches on the Ranch, mostly on the Bluff Trail. He said that while the Harootunian Bench looks okay, it needed a little maintenance. The suggestion was made that, as Ms Harootunian is the main benefactor for the Ranch, that perhaps her bench should be replaced with a stone and wood bench, which would require less maintenance and be more attractive. He showed a number of wonderful photos of similar benches on the Ranch that Board members were quite impressed with.

The meeting was adjourned at 5: 17 PM

The next FFRP Board meeting will be on Tuesday, December 13th at 4PM via Zoom.

This summary written and submitted by CCSD Board Director Harry Farmer

## **CA Coastal Commission Liaison Report for November 8 2022 CCSD Meeting**

The California Coastal Commission met October 12-14,2022. Executive Director John Ainsworth reported that Senior Deputy Director Dr Kate Huckelbridge, along with state, tribal, environmental justice, and Non Governmental Organization leaders from California, went on a study tour of off shore wind energy installations in Scotland, Denmark, and Germany in an effort to learn how off shore wind energy evolved in Europe, and the lessons California could learn from these other countries towards the floating off shore wind energy industry that is being sought here.

Mr Ainsworth also reported that several thousand volunteers participated in the September 17<sup>th</sup> Coastal Clean Up Day statewide, and over 144 tons of trash was removed from California's coastal and inland waterways.

The application to construct and operate a desalination facility, including a slant well field, water transmission pipelines, and related infrastructure in the city of Marina was approved, with 16 special conditions, by the Commissioners in an 8 to 2 vote after a 13 hour hearing. California American Water estimates the project will cost more than \$330 million, with a cost to the average ratepayer of at least \$564 per year to finance the desal facility, and it is estimated that the desalinated water could cost almost \$8,000 per acre foot. California American Water was also ordered to give the city of Marina \$3million and a full time employee for ten years to oversee a public access and amenities plan.

A request to amend the Local Coastal Program Land Use Plan to change the designation of a 4.98 acre area located within the Hearst Ranch from Agriculture to Rural Residential was approved. This included an update to the LCP's North Coast Area Plan to restrict the use of that area to a private family cemetery, passive recreation, crop production, and grazing.

The Coastal Commission also met November 16 -18, 2022. An appeal was heard regarding the construction by California American Water of a slant well field, water transmission pipelines and associated infrastructure at the site of the CEMEX Inc sand mining facility within the Cities of Marina and Seaside. The appeal and the Coastal Permit Application was approved with multiple conditions.

An appeal by Thomas Bonnette, a Trustee of the John A Alexander Trust, was heard regarding the permit application by Pam Pierson, Pierson Family Trust, for a lot line adjustment between two parcels of 112.41 and 9.23 acres, to result in two parcels of 20.01 (parcel 1) and 101.63 (parcel 2) acres, and to construct a single family residence of 3,578 sq ft on parcel 1, and 5,685 sq ft on parcel 2, and associated site improvements on each parcel, an open space easement of 119acres, and dedicated easement for future construction and use of the California Coastal Trail to connect with up and downward components. This property is located on the coastal side of Highway 1, 600 ft up coast of Villa Creek Rd, and four miles northwest of Cayucos. Staff found no substantial issue and declined to take jurisdiction over the CDP application.

The December California Coastal Commission meetings will be held December 14 – 16, 2022.

Respectfully submitted, CCSD Director Karen Dean

## **NCAC Liaison Report for December 8, 2022 CCSD Meeting**

The NCAC held a meeting on November 16, 2022 via Zoom.

Our new Fire Chief Dr Justin Vincent was introduced and given a big welcome. Claudia Harmon Worthen of Beautify Cambria gave an update on the Tin City entrance beautification project.

There was a long discussion and Q & A session on the upcoming Cambria Christmas Market to be held at the Cambria Pines Lodge from November 25 through December 23. Schani Siong of SLO county Planning stated that the owners have worked diligently to follow through with the requirements of their permit and of code enforcement. Planning checked the number and location of the booths to ensure they are located where they are permitted. Enforcement going forward will be complaint based, and there will be unannounced inspection visits. Traffic management was addressed, and they have worked with Public Works for encroachment permitting for right of way issues. The Market operators are also hiring two CHP for traffic control. An acoustical consultant has been hired for sound monitoring, there will be monitoring devices in various locations around the property line, with daytime limits of up to 65 Db, 45Db at night. Attendance will be limited to 3000 attendees per night, and a verified count is required. Fire Chief Vincent met with the Market owners, toured the site for safety concerns and made recommendations, and went back to verify that those changes were done. He has verified that he will be making unannounced visits throughout the term of the market. Chief Vincent answered many questions and concerns the public and council members raised regarding various safety issues with the Market. Sheriff Deputy Abbas related that there are no resources specifically dedicated to the Market, but deputies on patrol will be asked to respond to issues.

The San Simeon CSD liaison Daniel de la Rosa reported on meetings held November 8 and 11. Dudek Engineering had given a report on their Coastal Hazard Mitigation Plan with stakeholders of San Simeon. Mr de la Rosa also reported that their Instream Flow Study on Pico Creek was not yet approved, the district is undergoing a rate study, the Hearst encroachment issue is under review, and they are extending their contract with Mr Grace for GM for one year. The SSCSD meetings are held the second Tuesday of each month at 5:00pm, via Zoom.

The Cambria Healthcare District lost two paramedics, and are interviewing. They reported also that the bond for their new facility appears to be failing to receive the 2/3 majority vote needed to pass, and they are updating their website.

The Hispanic Community Outreach report was given by Lourdes Nilon. Planning is underway to determine how best to involve our Spanish speaking community members in the NCAC, receiving their input on the projects for the East ranch park, and in fire safety and evacuation planning. Ms Nilon has met with the CCSD/ CFSFG Ad Hoc consisting of Directors Tom Gray and Karen Dean, and Fire Safe Focus leader Dave Pierson, to discuss the possibility of having a Spanish language town hall on emergency preparedness, small group neighborhood meetings, and presentations at schools and Santa Rosa Church. Also

discussed was translating emergency information brochures into Spanish and distributing them to employers.

The Environmental Report addressed environmental changes on the ranch by FFRP, and welcomed discussions on what our community could do to address climate change impacts. A suggestion was made for a restoration of wetlands east of highway 1 that would create a carbon sink in that area and also be an attraction for wildlife as well as humans. It was announced that tree planting on the ranch would take place the Saturday after Thanksgiving, with volunteers welcomed.

The next NCAC Meeting will be in January on the third Wednesday of the month at 6:00pm via Zoom.

Respectfully submitted,  
CCSD Director Karen Dean