

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Board Secretary at boardcomment@cambriacsd.org.



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, September 9, 2021 - 2:00 PM

AGENDA

REGULAR MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/92670612930?pwd=WGZkWE5lK3FQRXp1UXFObjdPLzhQdz09>

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Webinar ID: 926 7061 2930

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1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. President's Report
- E. Agenda Review: Additions/Deletions

2. BOARD MEMBER COMMUNICATIONS

Any Board Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

3. COMMISSION REPORT

- A. PROS Chairman's Report

4. PUBLIC COMMENT

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

5. CONSENT AGENDA

- A.** Consideration of Approval of Second Amendment to Agreement for Consultant Services with Moss, Levy & Hartzheim LLP for Professional Auditing Services in Performance of the District's 2020/2021 Audit
- B.** Consideration to Direct Staff to Advertise for an Open Position on the Policy Committee

6. REGULAR BUSINESS

- A.** Discussion and Consideration to Nominate Alternative Representative to Serve on the Integrated Waste Management Authority (IWMA) Board of Directors
- B.** Discussion and Consideration of Adoption of Resolution 35-2021 Establishing a Policy Providing for Review by the Board for the Issuance of Will Serve Letters for Projects on the Existing Commitments List
- C.** Discussion and Consideration of Restroom Design and Approval of Parks, Recreation, and Open Space (PROS) Commission Recommendation
- D.** Discussion and Consideration of Adoption of Ordinance 02-2021 Amending Subsections D4, E3 and H of Section 8.04.080 of the CCSD Municipal Code Relating to Water and Sewer Service Procedures

7. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

- A.** Public Comment: The President will be asking for public comment before the reports.
- B.** Finance Committee's Report
- C.** Policy Committee's Report
- D.** Resources and Infrastructure Committee's Report
- E.** Other Liaison Reports and Ad Hoc Committee Reports

8. FUTURE AGENDA ITEM(S)

This is an opportunity to request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct the General Manager to place a matter of business on a future agenda by majority vote

9. ADJOURN TO CLOSED SESSION

- A.** Public Comment
- B.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Government Code Section 54957(b)(2)
Title: General Manager
- C.** CONFERENCE WITH LABOR NEGOTIATORS Pursuant with Government Code Section 54957.6
Agency Designated Representative: Timothy Carmel
Unrepresented Employee: General Manager, John F. Weigold IV
- D.** CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code 54956.8
Property: 2284 Center Street (APN: 013-264-021)
Agency Negotiators: John F. Weigold IV, General Manager
Negotiating Party: Cambria Historical Society
Under Negotiation: Price and Terms of Payment

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**FROM: John F. Weigold, General Manager
Pamela Duffield, Finance Manager

Meeting Date: September 9, 2021	Subject: Consideration of Approval of Second Amendment to Agreement for Consultant Services with Moss, Levy & Hartzheim LLP for Professional Auditing Services in Performance of the District's FY 2020/21 Audit
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RECOMMENDATIONS:

It is recommended that the Board approve the Second Amendment to Agreement for Consultant Services with Moss, Levy & Hartzheim LLP (MLH), and authorize the General Manager to execute the amendment.

FISCAL IMPACT:

The approved FY 2021/22 Cambria Community Services District Administrative Department budget includes \$36,400 for professional financial auditing services. The cost of the proposed professional audit services by MLH is \$20,045, which is within the budgeted amount for this line item. No budget adjustment is required.

DISCUSSION:

On June 30, 2020, an Agreement for Consultant Services (Agreement) was entered into with MLH, for professional financial auditing services of the FY 2018/19 reporting period. The Agreement was amended on January 14, 2021, for the FY 2019/20 reporting period. In order to continue professional financial auditing services with MLH for the FY 2020/21 reporting period, the attached Second Amendment will increase the compensation by \$20,045, from \$38,150 to \$58,195, and extend the term to March 31, 2022.

Staff recommends the Board approve the Second Amendment to the Agreement for Consultant Services with MLH, for professional financial auditing services for the FY 2020/21 reporting period.

Attachments:

Second Amendment to Agreement for Consultant Services
Exhibit A – Moss, Levy & Hartzheim LLP Proposal

**SECOND AMENDMENT TO
AGREEMENT FOR CONSULTANT SERVICES**

This Second Amendment to Agreement for Consultant Services ("Amendment") by and between the **CAMBRIA COMMUNITY SERVICES DISTRICT** ("CCSD") and **MOSS, LEVY & HARTZHEIM, LLP** ("Consultant") is made and entered into this ___ day of September, 2021.

WHEREAS, the parties entered into an Agreement for Consultant Services dated June 30, 2020, which was amended on January 14, 2021 (collectively, the "Agreement"), wherein Consultant was to provide audit services to the CCSD; and

WHEREAS, the parties desire to further amend the Agreement to expand the scope of services, extend the term, and increase the amount of consideration as set forth herein.

NOW THEREFORE, for valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Exhibit A of the Agreement ("CONSULTANT'S PROPOSAL") shall be supplemented to include the services described at the cost specified in Consultant's proposal dated August 24, 2021, attached hereto as Exhibit "A" and incorporated herein by this reference.
2. The term of the Agreement shall be extended to March 31, 2022.
3. Except as modified herein, all other terms and conditions set forth in the Agreement, as amended, shall remain unchanged.

IN WITNESS WHEREOF, **CCSD** and **CONSULTANT** have executed this Amendment the day and year first above written.

**CAMBRIA COMMUNITY SERVICES
DISTRICT:**

MOSS, LEVY & HARTZHEIM, LLP:

By: _____
John Weigold, General Manager

By: _____
Ronald A. Levy, CPA

ATTEST:

Ossana Terterian, Board Secretary

APPROVED AS TO FORM:

Timothy J. Carmel, District Counsel



August 24, 2021

RE: Request for cost proposal

To whom this may concern,

This is a response to the Cambria Community Services District's request for cost proposal of audit services for the fiscal year ending June 30, 2021.

Our all-inclusive price for the District's audit services are as follows:

FY 20-21
\$19,045

Our all-inclusive price for the Financial Transaction Report is as follows:

FY 19-20
\$1,000

If you have any questions, please contact us at our office.

Moss, Levy & Hartzheim LLP

Moss, Levy & Hartzheim LLP
Santa Maria, CA

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.B.**

FROM: John F. Weigold IV, General Manager

Meeting Date: September 9, 2021 Subject: Consideration to Direct Staff to
Advertise for an Open Position on the
Policy Committee

RECOMMENDATIONS:

Staff recommends that the Board of Directors direct staff to advertise for an open position on the Policy Committee.

FISCAL IMPACT:

There are minimal costs associated with this action, which would include staff time and advertising expenses. These costs will be funded from the General Fund's – Administrative Department.

DISCUSSION:

Stephen Boyett, a member of the Policy Committee, resigned on August 23, 2021. In accordance with the Cambria Community Services District (CCSD) Standing Committee Bylaws, staff recommends that the Board of Directors direct staff to advertise to solicit candidates to fill the open position. This vacancy will be advertised for a minimum of two weeks in the local newspaper, on the CCSD website, and posted on all Cambria CSD public information bulletin boards. The Standing Committee Bylaws are attached for the Board's review. The selected candidate will serve the remainder of the term until February 18, 2023.

The current Policy Committee Chairperson is Donn Howell.

Staff recommends the Board direct staff to advertise for the open position on the Policy Committee.

Attachments: CCSD Standing Committee Bylaws
Policy Committee Appointment Schedule

CAMBRIA COMMUNITY SERVICE DISTRICT STANDING COMMITTEE BYLAWS

1. SCOPE OF RESPONSIBILITY

1.1. Standing Committees are advisory to the Board of Directors. The committees shall gather information, explore alternatives, examine implications, and offer options for the review and deliberation by the Board of Directors.

1.2 Each Standing Committee shall consider District related issues approved and assigned to it by the Board of Directors.

1.3 Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the committee or the CCSD in any policy, act or expenditure.

1.4 The committee and its members shall maintain collaborative working relationships with the public, other Standing Committees and the CCSD Board of Directors.

1.5 Any Standing Committee, or their ad hoc committees, may meet with staff and/or District consultants but shall not interfere with their operational duties, as determined by the General Manager. Any information requests to staff will be specific in nature and relate to the business of the committee.

1.6 Board directed policies developed outside the Policy Committee, shall be referred to that committee for assignment of a policy number and formatting as appropriate but will not require further content review or consideration by the Policy Committee

1.7 Standing Committee Statements of Purpose and Responsibilities

1.7.1 The Finance Committee shall:

- (a) Provide review for transparent budget processes and financial management that promote fiscal stability and instill public trust;
- (b) Support and work directly with the CCSD General Manager and Finance Manager in enhancing financial integrity and monetary discipline;
- (c) Discuss and receive public input during committee meetings and advise the Board of Directors on financial matters;
- (d) Provide financial review, assessment, and recommendation to CCSD Board of Directors regarding staff identified potential funding sources available to the District from private, public, County, State or federal entities;
- (e) Support other Standing Committees' fiscal review needs.

1.7.2 The Resources and Infrastructure Committee shall:

- (a) Assess existing resources and gather information regarding infrastructure and resource needs of the community;
- (b) Support and work directly with the CCSD General Manager and Utilities Manager in identifying/defining plans to meet the infrastructure needs of the community,

working within the bounds of current and potential resources and priorities of the District;

- (c) Provide recommendations to the Board of Directors regarding actions to meet the community's infrastructure needs;
- (d) Support other Standing Committees' resource and infrastructure review needs.

1.7.3 The Policy Committee shall:

- (a) Review existing operational and governance policies that the Board has identified as requiring assessment, update, or organization for consistency with other existing policies;
- (b) Identify potential areas of policy needs not currently addressed in the Policy Handbook, develop needs assessment regarding impact due to lack of policy and immediacy of need, and provide to the Board, through the committee chair, for definition of content, consideration of timing needs and approval to proceed in policy development;
- (c) Support other Standing Committees' policy review needs.

2. COMMITTEE MEMBERS

2.1 The Committee shall consist of five volunteer members from the community and one CCSD Board Director to act as chairperson.

2.2 Each Committee member must live and be registered to vote within the CCSD boundaries.

2.3 Method of appointment

- (a) The Chairperson shall be appointed by the President of CCSD Board of Directors, subject to Board approval.
- (b) Volunteer committee members shall serve two-year terms. Such terms shall begin in February of odd numbered years.
- (c) At the end of a term of office a Committee member wishing to continue for another term shall fill out an application as specified in 2.3.(d) below and will be considered for appointment along with the other applicants.
- (d) Prior to the beginning of a term, or in the event of a vacancy during an unexpired term, the CCSD shall invite applications for committee membership. Such invitation shall be advertised for a minimum of two weeks in the local newspaper, on the CCSD website and at all Cambria CSD public information bulletin boards. Application forms may be obtained and submitted on the website and Administrative Offices during normal business hours during the application period.
- (e) Any applications received per 2.3.(d) above shall be retained by the District and remain active for two years.
- (f) Committee members shall be appointed from the pool of applicants (see 2.3.(d) above) by recommendation of the Committee Chairperson and a majority vote of CCSD Board of Directors.
- (g) The Committee Chairperson shall be responsible for interviewing new applicants and determining their qualifications prior to making a recommendation to the CCSD Board of Directors.

2.4. Vacancies of unexpired terms of office of regular Committee members shall be filled by recommendation of the Committee Chairperson from the pool of applicants (see 2.3.(d) above) and appointment by the CCSD Board of Directors.

3. COMMITTEE OFFICERS

- 3.1. The Chairperson shall be chosen annually from members of the Board of Directors by majority vote of the Board
- 3.2. The Vice-Chairperson and Secretary shall be chosen annually by a majority of the Committee.
- 3.3. No member of the committee shall hold more than one office.
- 3.4. Chairperson Duties:
 - (a) vote only in the event of a tie vote,
 - (b) preside over meetings,
 - (c) establish committee meeting agendas, consistent with direction from a majority of the Board of Directors,
 - (d) appoint appropriate ad hoc committees,
 - (e) sign reports,
 - (f) represent the Committee at regular CCSD Board meetings,
 - (g) coordinate with CCSD staff input for agenda preparation for the monthly Committee meetings,
 - (h) develop a meeting calendar, including joint Committee meetings, to be approved by the CCSD board.
- 3.5. Vice Chairperson duties:
 - (a) perform the duties of the Chairperson in their absence,
 - (b) act as liaison to another Standing Committee as determined by the Chairperson or a majority of the Committee.
- 3.6. Secretary duties:
 - (a) record the minutes of the meetings in action form, ensuring the accuracy of when, how and by whom the Committee's business was conducted.
 - (b) Submit the draft written minutes and recording to CCSD staff for the public record.
 - (c) Minutes should include at a minimum:
 - the date, time and location of the meeting,
 - a list of the Committee members present and absent,
 - a record of reports presented and by whom,
 - the text of motions presented and description of any action taken,
 - list of items considered for future agenda,
 - time of meeting adjournment.

4. COMMITTEE MEMBER GUIDELINES AND AUTHORITY

- 4.1. Members of the Committee and their activities are bound by all applicable provision of the Brown Act (Government Code Sections 54950, et seq.).
- 4.2. Members of the Committee shall not participate in discussion of, or vote on issues constituting conflicts of interest – “no public official shall make, participate in making, or in any attempt to use his official position to influence a governmental decision in which he/she knows or has reason to know he/she has a financial interest.” (Government Code Section 87100).

- 4.3. Members of the Committee are charged with protecting and upholding the public interest and exhibiting the highest level of ethics.
- 4.4. Committee members shall at all times conduct themselves with courtesy towards each other, to staff and to members of the audience present at Committee meetings.
- 4.5. Committee members have the right to disagree with ideas or opinions, while being respectful. Once the Committee takes action, individual Committee members should not create barriers to the implementation of any action voted upon by the Committee.
- 4.6. Apart from their normal function as part of an advisory resource, committees and their individual members have no authority and may not verbally or by action represent the committee or the CCSD in any policy, act or expenditure.
- 4.7. After two consecutive unexcused absences of a Committee member, the Committee, by a vote of a majority of a quorum of the Committee, may recommend action to the CCSD Board.
- 4.8. Should a Committee member disrupt Committee meetings or participate in behavior contrary to the charges and responsibilities of the Committee, the Committee, by a majority vote, may recommend action to the CCSD Board.

5. AGENDA PROCEDURE

- 5.1. Members shall provide input on the agenda to the Chairperson.
- 5.2. Chair shall develop the draft agenda in cooperation with the Vice Chair and CCSD staff.
- 5.3. CCSD staff shall prepare the final agenda and attachments.
- 5.4. CCSD staff shall post agendas at the District Administrative Office and be distributed to all Committee members and the agenda distribution list.

6. MEETINGS

- 6.1. The Committee shall meet within the jurisdictional boundaries of the CCSD, except as otherwise permitted by the Brown Act.
- 6.2. Information that is exchanged before meetings shall be distributed through the District Clerk, and Committee members will receive all information being distributed as part of the normal meeting Agenda.
- 6.3. The Committee shall meet monthly on dates set annually by the Committee, unless otherwise publicly noticed 72 hours in advance. The Committee may call publicly noticed special meetings as needed, with required 24-hour notice.
- 6.4. A majority of all Committee members, including the Chair, shall constitute a quorum.
- 6.5. The business at regular meetings of the Committee, shall be conducted for no more than a two-hour period, unless extended by a majority vote of a quorum of the Committee. In the event there are remaining items on the agenda at the end of the two-hour period, the Committee may adjourn the meeting to a specific date and time in accordance with the provisions of Government Code Section 54955. The intent and purpose of this policy is to encourage a reasonable time period in which the Committee's business is discussed and to protect against fatigue in discussing and deciding important issues.
- 6.6. All Committee meetings shall be conducted by laws governing open meetings and public participation.
- 6.7. The CCSD General Manager shall determine a staff liaison to the Committee for the purpose of improving the flow of communication.

7. PARLIAMENTARY AUTHORITY

- 7.1. The rules contained in the current edition of Rosenberg's Rules of Order (and Roberts Rules of Order 11th Edition for matters on which Rosenberg) is silent, shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws, any special rules of order the Committee may adopt and statutes applicable to the Committee that do not authorize the provision of these laws to take precedence.
8. AMENDMENTS TO BYLAWS
 - 8.1. The CCSD Board of Directors retains sole authority to amend these bylaws. In addition to reviewing these bylaws in odd numbered years, committee chairpersons may include any urgent suggestions or ideas for changes during their monthly report. The Board of Directors may provide the chairperson direction regarding the suggestion or place the item on a future agenda for consideration. Any amendments must be approved by majority of a quorum of the CCSD Board of Directors.

CAMBRIA COMMUNITY SERVICES DISTRICT



POLICY COMMITTEE

APPOINTMENT SCHEDULE

Committee Members	Date Appointed	Term Expiration
Gordon Heinrichs – Vice Chair	3/25/2021	2/18/2023
Vacant - Secretary		2/18/2023
Ted Key	2/18/2021	2/18/2023
Claudia Worthen	2/18/2021	2/18/2023
Leslie Richards	2/18/2021	2/18/2023

Ex Officio Board Member	Date Appointed
Donn Howell- Chairman	8/15/2019

At the end of a term of office, and with the request of the member and approval by the Committee, the CCSD Board of Directors may reappoint that member for additional two-year terms, in increments.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: John F. Weigold IV, General Manager

Meeting Date: September 9, 2021 Subject: Discussion and Consideration
to Nominate an Alternate
Representative to Serve on the
Integrated Waste Management Authority
(IWMA) Board of Directors

RECOMMENDATIONS:

Staff recommends that the Board of Directors discuss and consider nominating an alternate representative to serve on the Integrated Waste Management Authority (IWMA) Board of Directors.

FISCAL IMPACT:

There is no cost to the Cambria Community Services District (CCSD) for this action.

DISCUSSION:

As the CCSD is a member of the IWMA with solid waste disposal authority, the IWMA is requesting nominations for the alternate representative from the special districts in the County that also have solid waste disposal authority. The deadline to submit a nomination is September 15, 2021, which will provide each of the member boards of directors of these districts the opportunity to meet and consider the matter.

It is recommended that the Board of Directors discuss and consider nominating a candidate to fill the current vacant alternate representative position and direct the Board Secretary to send the full name of the nominee and a brief statement of his/her qualifications and why he/she should be elected to San Luis Obispo County CSDA Chapter President Marshall E. Ochylski, on their behalf. The alternate representative will serve until her/his current term expires at the end of 2022. If there is more than one nomination, then voting will take place with ballots due no later than October 31, 2021.

Attachment: Email from Marshall Ochylski dated July 31, 2021

the Community Service Districts which have solid waste powers. If you are receiving this email, then you are one of those District with those solid waste powers and are eligible to vote.

The alternate representative will serve until her/his current term expires at the end of 2022.

The timeframe is that nominations are due no later than September 15th which will allow each of the Board of Directors of these Districts the opportunity to meet and discuss this matter. If you choose a nominee please include her/his full name and a brief statement (no more than one page) either from your Board or the nominee of her/his qualification and why she/he should be elected. Please email it directly to me and do not copy all.

If there is more than one nomination, then voting will take place with ballots due no later than October 31st.

Please contact me directly if you have any questions.

Thank you.



Marshall E. Ochylski,
Attorney at Law

*The Law Office of Marshall E. Ochylski
Mailing Address: Post Office Box 6701
Los Osos, California 93412-6701*

Telephone: [REDACTED]

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CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**FROM: John F. Weigold, IV, General Manager
Timothy Carmel, District Counsel

Meeting Date: September 9, 2021	Subject: Discussion and Consideration of Adoption of Resolution 35-2021 Establishing a Policy Providing for Review by the Board for the Issuance of Will Serve Letters for Projects on the Existing Commitments List
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RECOMMENDATIONS:

It is recommended that the Board of Directors discuss and consider adoption of Resolution 35-2021, establishing a policy providing for review by the Board for the issuance of Will Serve Letters for projects on the Existing Commitments List.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

At the July 15, 2021 regular meeting, the Board discussed and considered the Intent to Serve Letters Ad Hoc Committee's recommendations from its final report. The Committee consisted of Directors Harry Farmer and Karen Dean. Recommendation 2 provided as follows:

We recommend that a policy be considered for all Will Serves for new projects on the Existing Commitment lists. These are currently unimproved parcels that include grandfathered single family residential meters, Tract 1804, unbuilt active service transfers, Multifamily, and Commercial. These shall be brought before the Board for review and discussion of the status of the project, any legal requirements involved, and for transparency for the public.

The Board accepted the Ad Hoc Committee's recommendations and directed staff to return with the necessary administrative action for implementation. The attached Resolution, which includes recitals related to provisions in the CCSD Municipal Code relating to the Existing Commitments and the Ad Hoc Committee's recommendation, will provide for the following Policy:

Based upon the foregoing recitals, which are incorporated herein by this reference, in order to provide for transparency and a public process, all Will Serve Letters for new projects on the Existing Commitment Lists, including currently unimproved parcels that include grandfathered single family residential meters, projects in Tract 1804, unbuilt active service transfers, Multifamily, and Commercial, shall be brought before the Board of Directors for review and discussion of the status of the project and any legal requirements involved.

Attachment: Resolution 35-2021

RESOLUTION 35-2021
September 9, 2021

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
ESTABLISHING A POLICY PROVIDING FOR REVIEW BY THE
BOARD FOR THE ISSUANCE OF WILL SERVE LETTERS FOR
PROJECTS ON THE EXISTING COMMITMENTS LIST

WHEREAS, Section 8.04.030 of the Cambria Community Services District Municipal Code addresses “Existing Commitments”, which include providing for a “Table of Existing Commitments” that identifies each parcel to which some type of commitment for water and/or sewer service has been made by the District; and

WHEREAS, in addition to Active Service Accounts that have active water and sewer uses, Section 8.04.030 provides that Existing Commitments includes the following:

Non-Active Service Commitments. This category, identified in Exhibit B, consists of parcels with what the district has determined have pre-existing (grandfathered) commitments for service, but which do not have active service uses. Non-active service parcels are listed by current assessor parcel number (APN), prior APN (if applicable), address, account number and status, including the type (single-family residential, multifamily residential, commercial, or affordable housing) and number of EDUs assigned. Non-active service commitments are subject to minimum bi-monthly billing to maintain commitment status

WHEREAS, Cambria Community Services District Municipal Code Section 8.04.050, relating to “New commitments” provides that water and/or sewer services provided to new customers can come from an “Allocation from the non-active service commitment section of the table of existing commitments,” and accordingly, staff has had the practice of issuing Will Serve Letters for such projects; and

WHEREAS, concerns have been raised about past staff issuance of Will Serve Letters for projects that are on the District’s Existing Commitments List; and

WHEREAS, on July 15, 2021 the CCSD Board Ad Hoc Committee on Intent to Serve Letters (“Ad Hoc Committee”) presented a report and made recommendations to the Board of Directors regarding their research and review of Will Serve Letters for new projects on the Existing Commitment lists. As noted by the Ad Hoc Committee, these are currently unimproved parcels that include grandfathered single family residential meters, Tract 1804 (the Leimert Tract), unbuilt active service transfers, Multifamily, and Commercial; and

Whereas, the Ad Hoc Committee recommended that Will Serve Letters for projects on the Existing Commitment List should be brought before the Board of Directors for review and discussion of the status of the project, any legal requirements involved, and for transparency for the public; and

WHEREAS, at the July 15, 2021 regular meeting the Board of Directors approved the Ad Hoc Committee's recommendations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

Based upon the foregoing recitals, which are incorporated herein by this reference, in order to provide for transparency and a public process, all Will Serve Letters for new projects on the Existing Commitment Lists, including currently unimproved parcels that include grandfathered single family residential meters, projects in Tract 1804, unbuilt active service transfers, Multifamily, and Commercial, shall be brought before the Board of Directors for review and discussion of the status of the project and any legal requirements involved.

Resolution 35-2021 was adopted at a Regular Meeting of the Cambria Community Services District on September 9, 2021.

Cindy Steidel,
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Ossana Terterian, Board Secretary

Timothy J. Carmel, District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.C.**

FROM: John F. Weigold, IV, General Manager

Meeting Date: September 9, 2021 Subject: Discussion and Consideration of Restroom Design and Approval of Parks, Recreation, and Open Space (PROS) Commission Recommendation

RECOMMENDATIONS:

Staff recommends that the Board discuss and consider the Parks, Recreation and Open Space (PROS) Commission's recommendations for the community park restroom design on the East Ranch.

FISCAL IMPACT:

The General Fund PROS budget includes the San Luis Obispo County Beautification Grant, in the amount of \$20,000 for the design of this project.

Civil Design Studios, the District's restroom design consultant, received three estimates to consider for three different premanufactured restroom options. The cost of each option is as follows: Option A is \$160,000, Option B is \$190,000 and Option C is \$250,000. These estimated costs are for the building only, as there will be additional expenses, such as pouring a foundation, trenching, utilities connections to the building, and providing an ADA accessible walkway from the parking lot to the restroom. Civil Design Studios is estimating an additional \$100,000 for that work.

DISCUSSION:

The PROS Commission has been working with District staff and Civil Design Studios on the design for a restroom facility on the East Ranch next to the current Dog Park facility.

At the August 4, 2021 PROS meeting, the Commission received a presentation from Civil Design Studios for three different options for a restroom, all of which will serve up to 90 restroom users per hour. The siding, exterior finish, roof overhang, automatic flushing fixtures, additional storage space and a dog washing station are the main differences between the three options.

The PROS Commission discussed the options and voted unanimously to recommend to the Board of Directors Option C, with the following changes:

1. Remove the dog washing station; and
2. Add a door in the utility room to create an additional storage space.

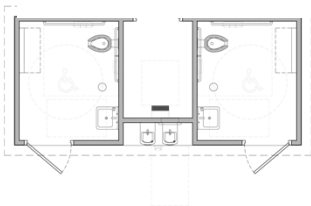
Attachment:

Site Plan

Fiscalini Ranch Preserve Restroom Options

\$160K 20

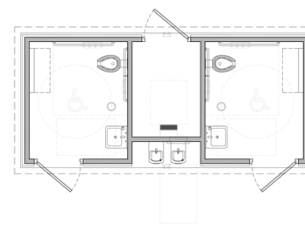
- CMU Block walls
- Drinking Fountain



11060A SCHEME 'A'

\$190K

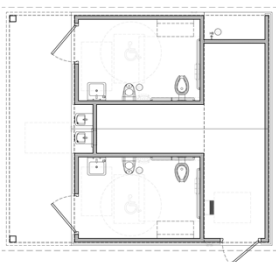
- Raw Wood Siding, horizontal
- Drinking Fountain
- Auto Fixtures
- Rock Wainscot
- Roof Overhang



11060B SCHEME 'B'

\$250K

- Raw Wood Siding, vertical
- Drinking Fountain
- Auto Fixtures
- Rock Wainscot
- Large Roof Overhang
- Dog Washing Station
- Improved appearance
- +\$5K Sports equipment storage



11060C SCHEME 'C'

California, CAMBRIA COMMUNITY SERVICE DISTRICT
PUBLIC BATHROOM
FISCALINI RANCH

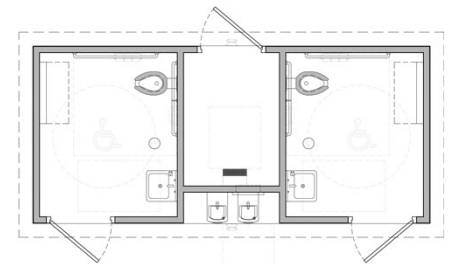
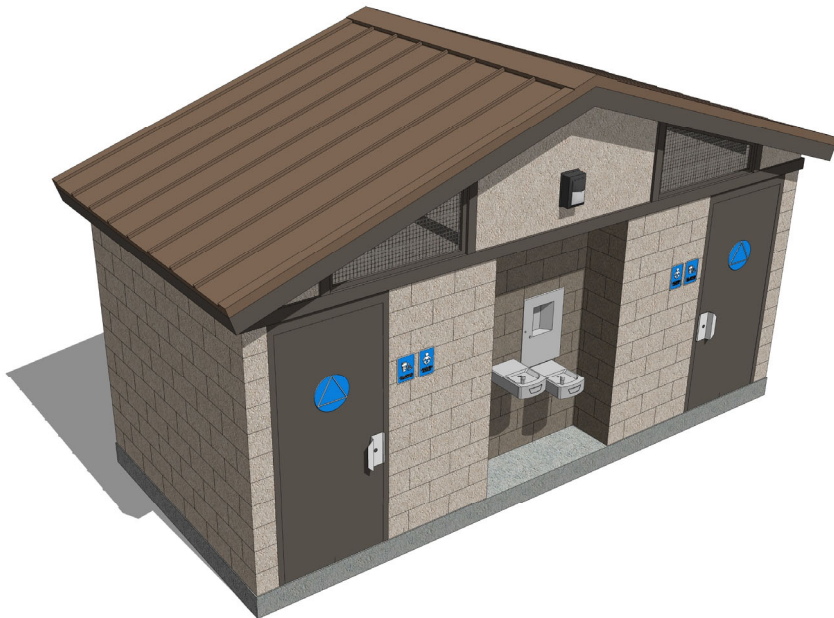
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FLOOR PLAN

SCALE: NOT TO SCALE

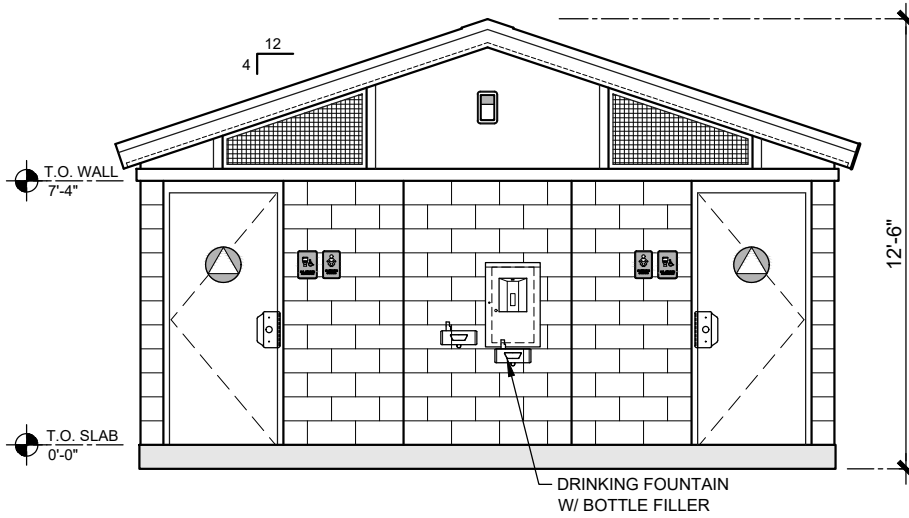
California, RESTROOM BUILDING
 CAMBRIA COMMUNITY SERVICE DISTRICT
PUBLIC BATHROOM
FISCALINI RANCH

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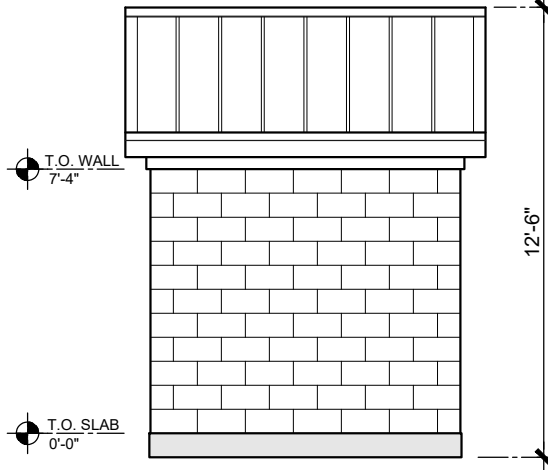


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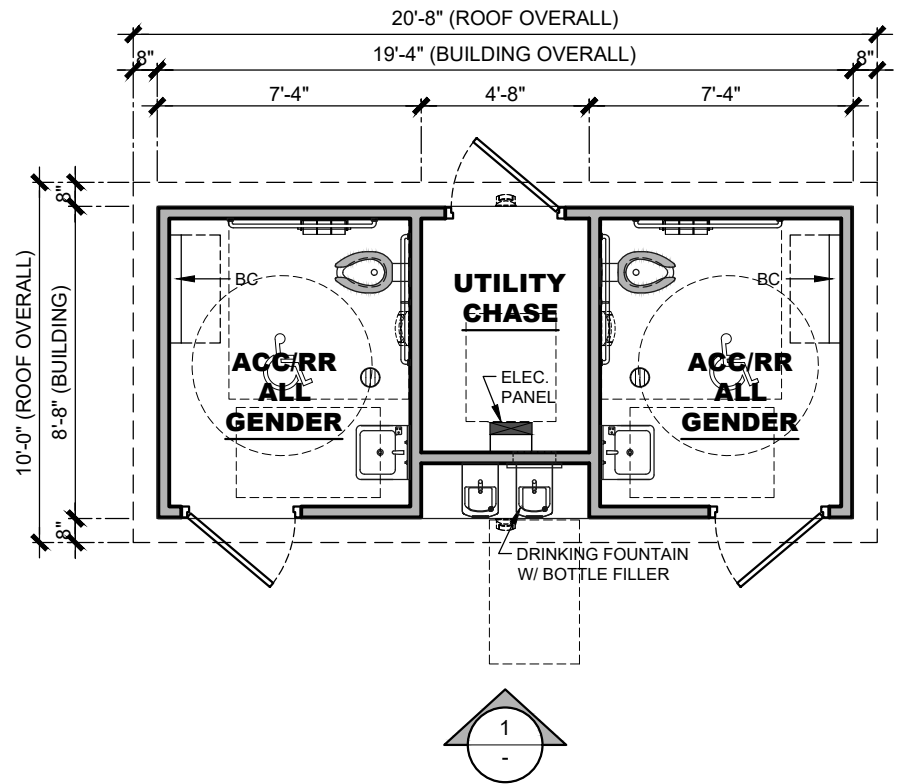
ELEVATION 1

SCALE: 3/16"=1'-0"



ELEVATION 2

SCALE: 3/16"=1'-0"



FLOOR PLAN

SCALE: 3/16"=1'0"



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BUILDING TYPE:

RESTROOM BUILDING - 'A'

PROJECT:

**FISCALINI RANCH PUBLIC RESTROOM
CAMBRIA COMMUNITY SERVICE DISTRICT, CA**

REVISION #

1

REVISION DATE: **7/29/2021**

DRAWN BY: EOR

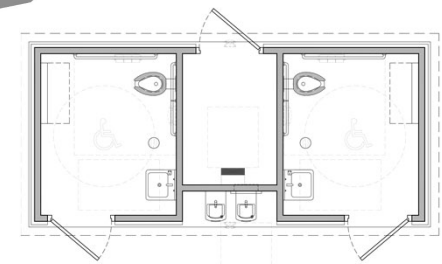
PROJECT #: **11060A**

START DATE: **7/28/2021**

DRAWN BY: EOR

SHEET#

MAX. PERSON / HOUR:
90 S



FLOOR PLAN

SCALE: NOT TO SCALE

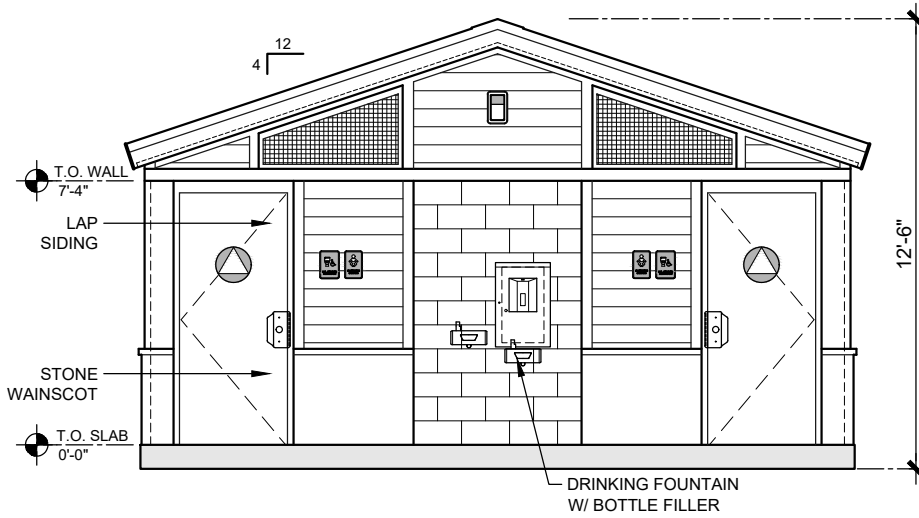
California, RESTROOM BUILDING
 CAMBRIA COMMUNITY SERVICE DISTRICT
PUBLIC BATHROOM
FISCALINI RANCH

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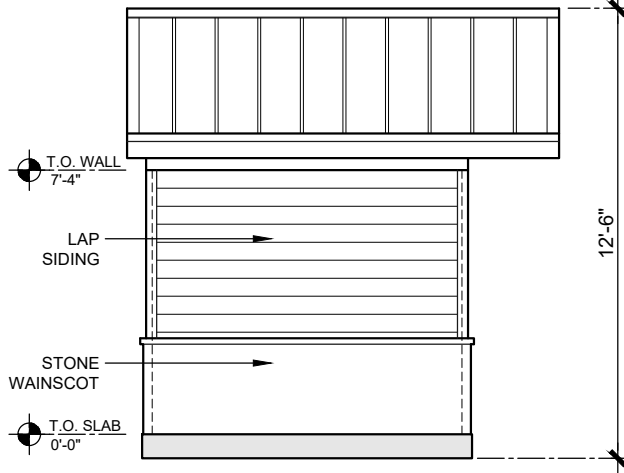
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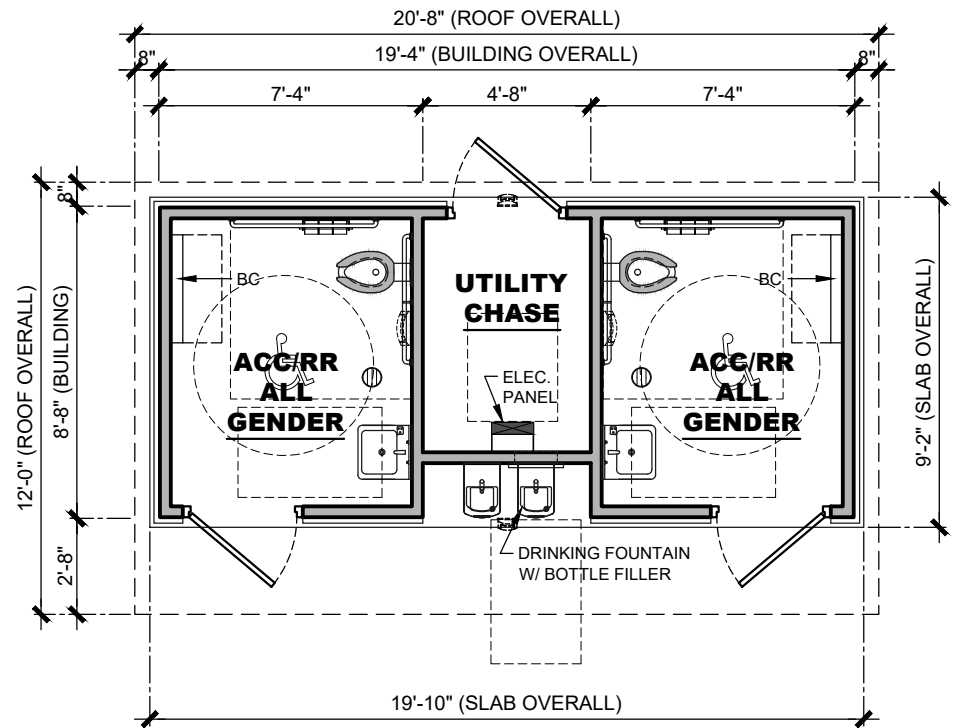
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SCALE: 3/16"=1'-0"



ELEVATION 2

SCALE: 3/16"=1'-0"



FLOOR PLAN

SCALE: 3/16"=1'-0"



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BUILDING TYPE:
PROJECT:

RESTROOM BUILDING - 'B'

**FISCALINI RANCH PUBLIC RESTROOM
CAMBRIA COMMUNITY SERVICE DISTRICT, CA**

REVISION #
1

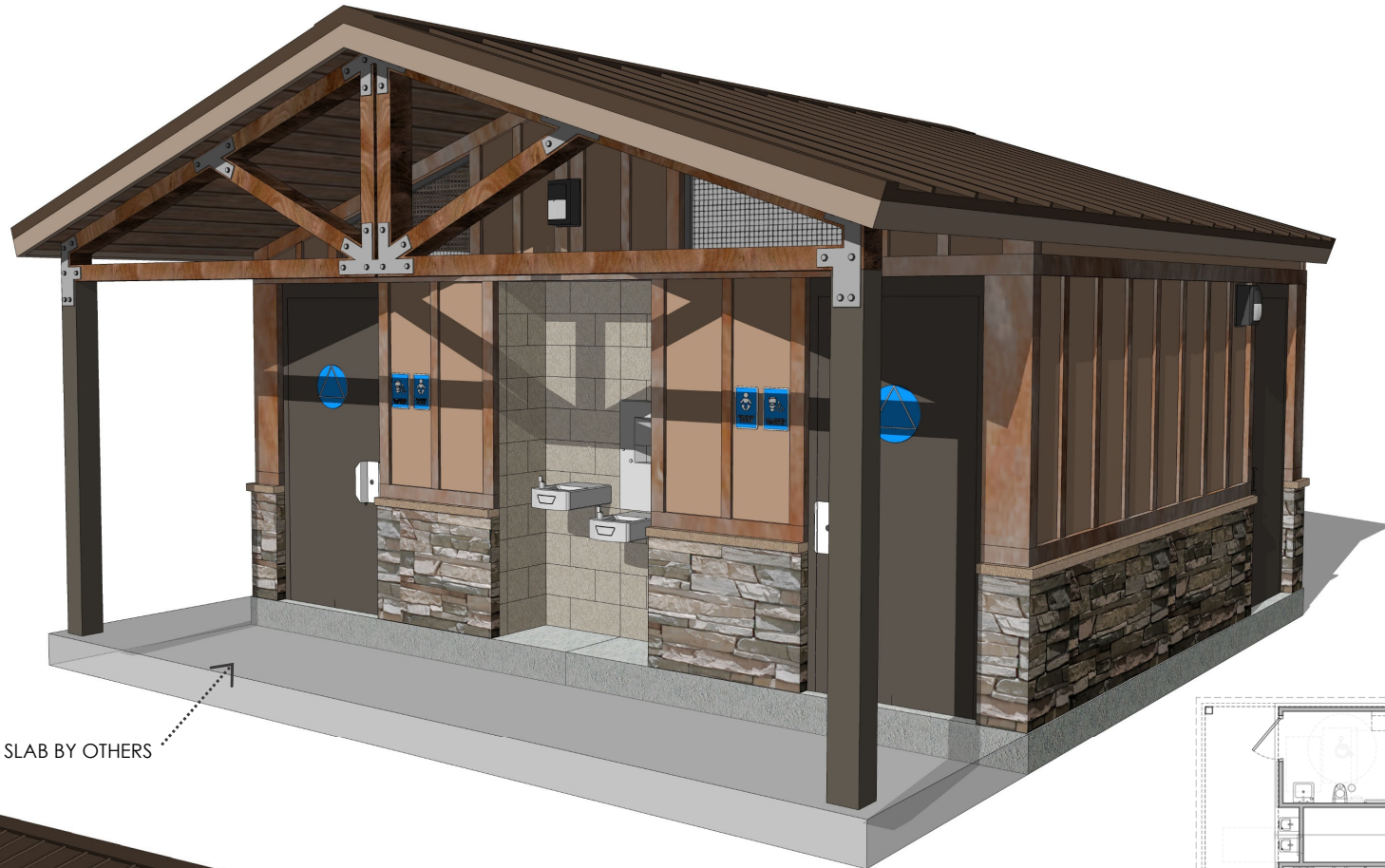
PROJECT #:
11060B

REVISION DATE:
7/29/2021
DRAWN BY: EOR

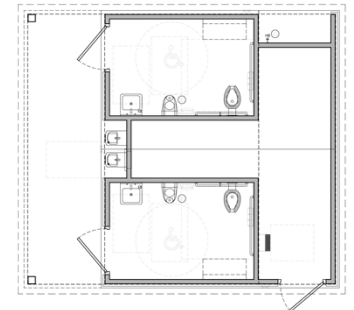
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7/28/2021
DRAWN BY: EOR

SHEET#

MAX. PERSON / HOUR:
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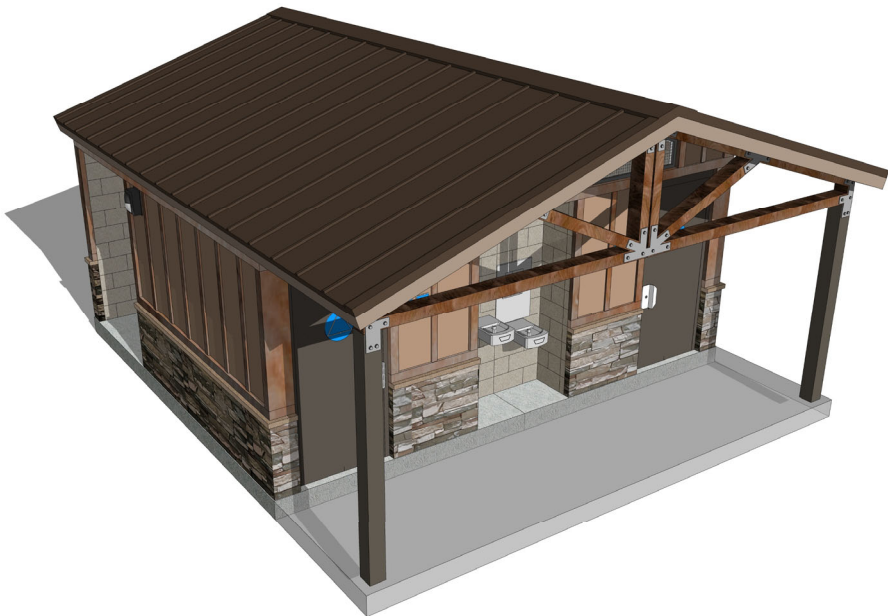


SLAB BY OTHERS



FLOOR PLAN

SCALE: NOT TO SCALE



California, RESTROOM BUILDING
 CAMBRIA COMMUNITY SERVICE DISTRICT
PUBLIC BATHROOM
FISCALINI RANCH

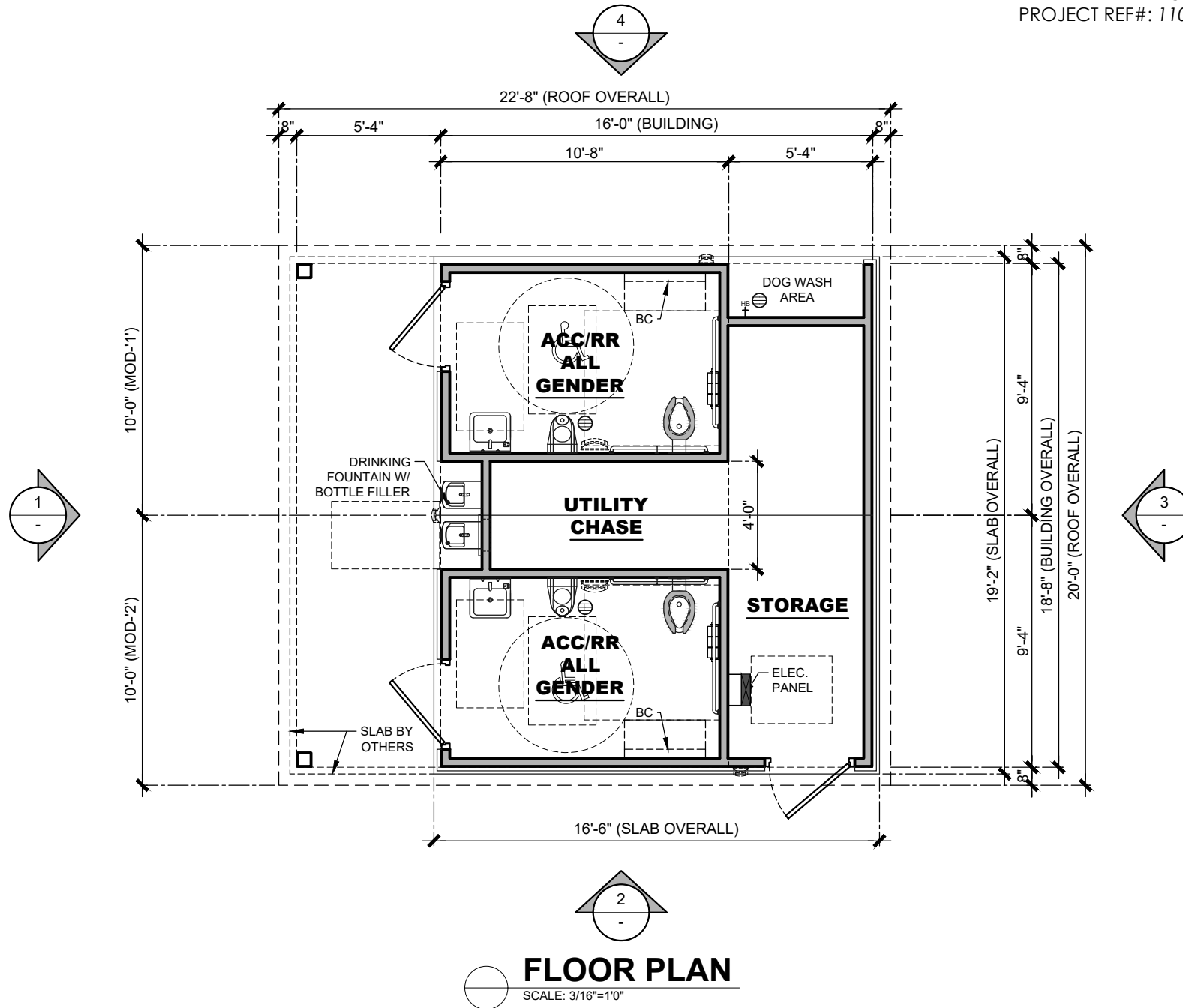
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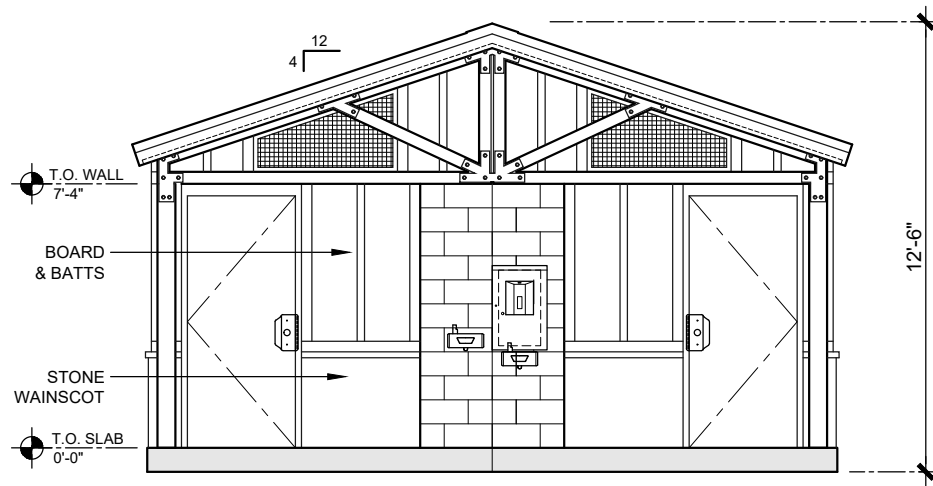
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FLOOR PLAN

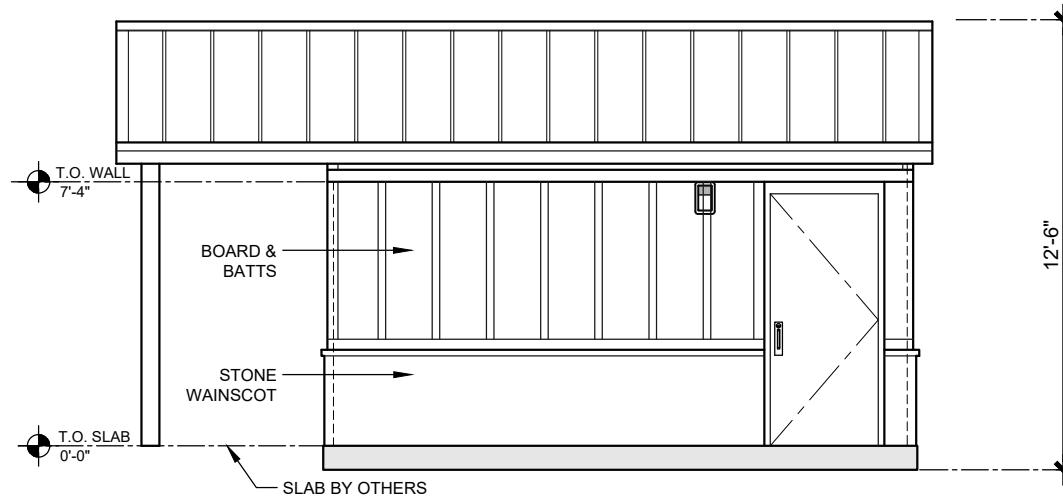
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 <p>PUBLIC RESTROOM COMPANY Building Better Places To Go.™</p>	<p><small>COPYRIGHT 2021, PUBLIC RESTROOM COMPANY THIS MATERIAL IS THE EXCLUSIVE PROPERTY OF PUBLIC RESTROOM COMPANY AND SHALL NOT BE REPRODUCED, USED, OR DISCLOSED TO OTHERS EXCEPT AS AUTHORIZED BY THE WRITTEN PERMISSION OF PUBLIC RESTROOM COMPANY.</small></p>	BUILDING TYPE:	RESTROOM BUILDING - 'C'	REVISION #	1	REVISION DATE:	7/29/2021	SHEET#	A-1
		PROJECT:	FISCALINI RANCH PUBLIC RESTROOM CAMBRIA COMMUNITY SERVICE DISTRICT, CA	PROJECT #:	11060C	DRAWN BY:	EOR	START DATE:	7/28/2021



ELEVATION 1

SCALE: 3/16"=1'-0"



ELEVATION 2

SCALE: 3/16"=1'-0"



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BUILDING TYPE:

RESTROOM BUILDING - 'C'

PROJECT:

**FISCALINI RANCH PUBLIC RESTROOM
CAMBRIA COMMUNITY SERVICE DISTRICT, CA**

REVISION #

1

REVISION DATE: **7/29/2021**

DRAWN BY: EOR

PROJECT #:
11060C

START DATE: **7/28/2021**

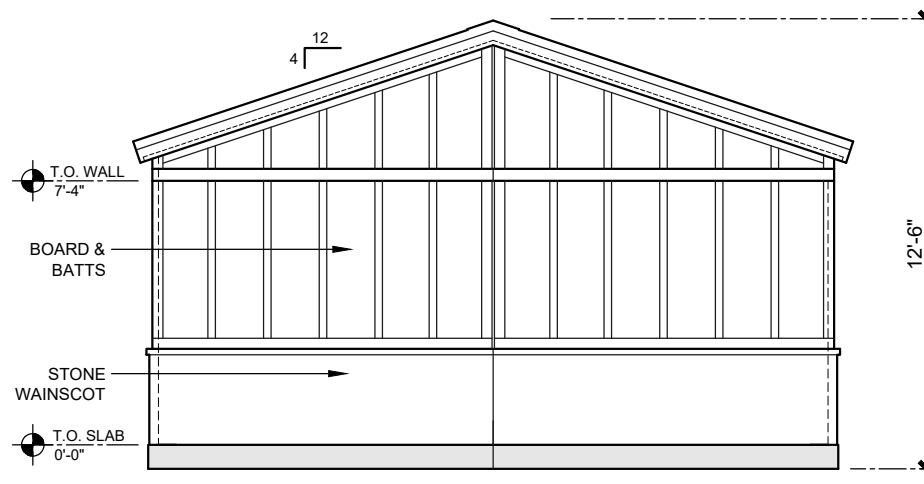
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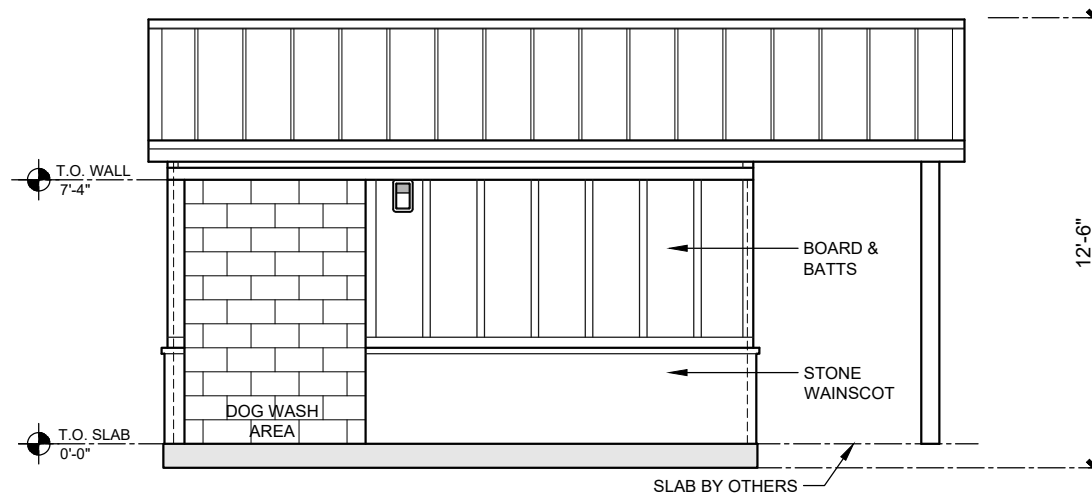
A-2

MAX. PERSON / HOUR:

90 S



ELEVATION 3
SCALE: 3/16"=1'-0"



ELEVATION 4
SCALE: 3/16"=1'-0"



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PROJECT:	FISCALINI RANCH PUBLIC RESTROOM CAMBRIA COMMUNITY SERVICE DISTRICT, CA

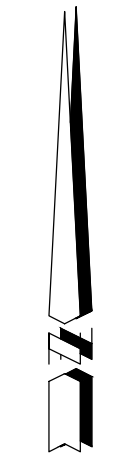
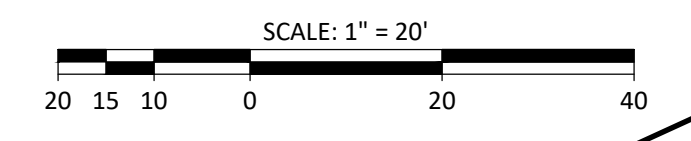
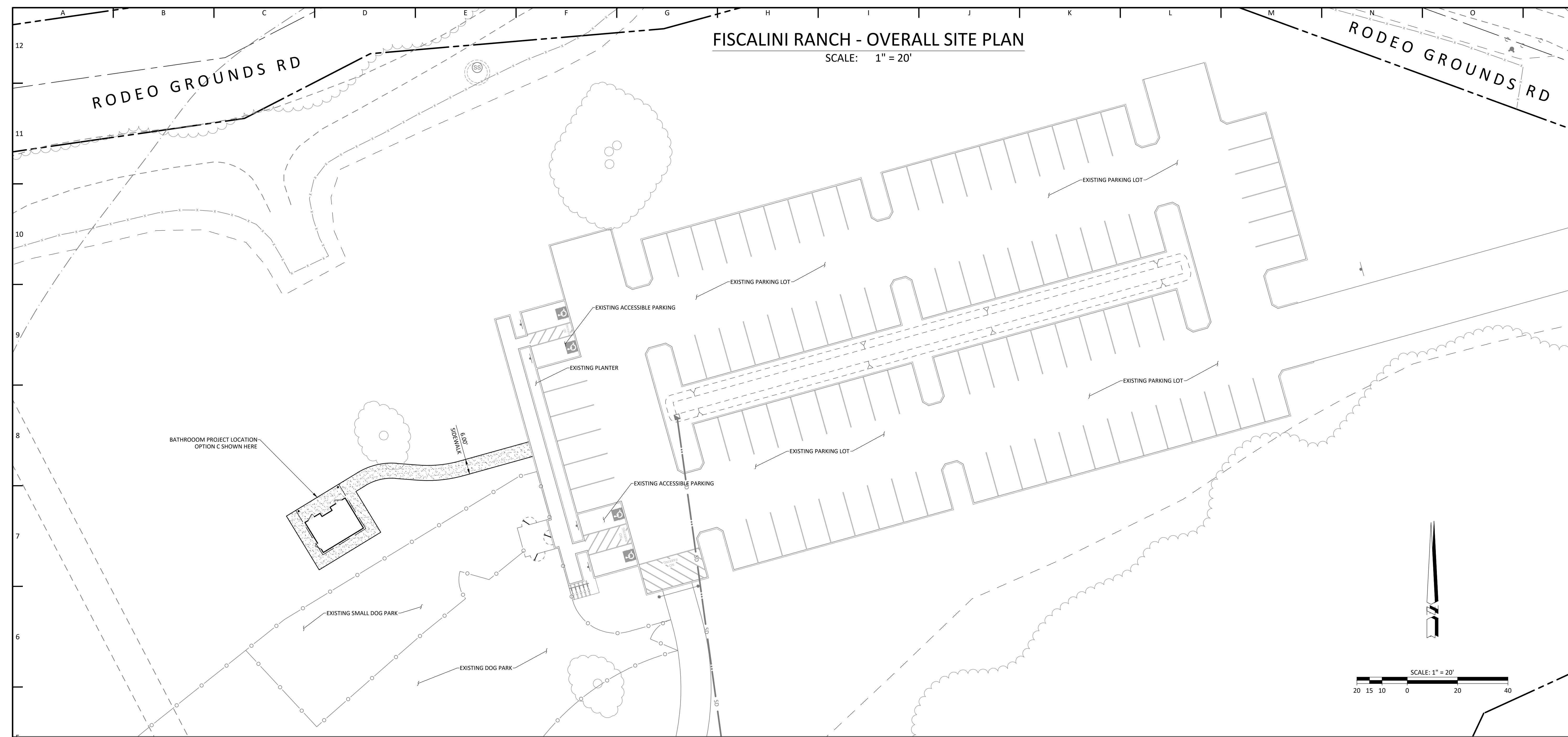
REVISION #	1
PROJECT #:	11060C

REVISION DATE:	7/29/2021
DRAWN BY:	EOR
START DATE:	7/28/2021
DRAWN BY:	EOR

SHEET#	A-3
MAX. PERSON / HOUR:	90 S

FISCALINI RANCH - OVERALL SITE PLAN

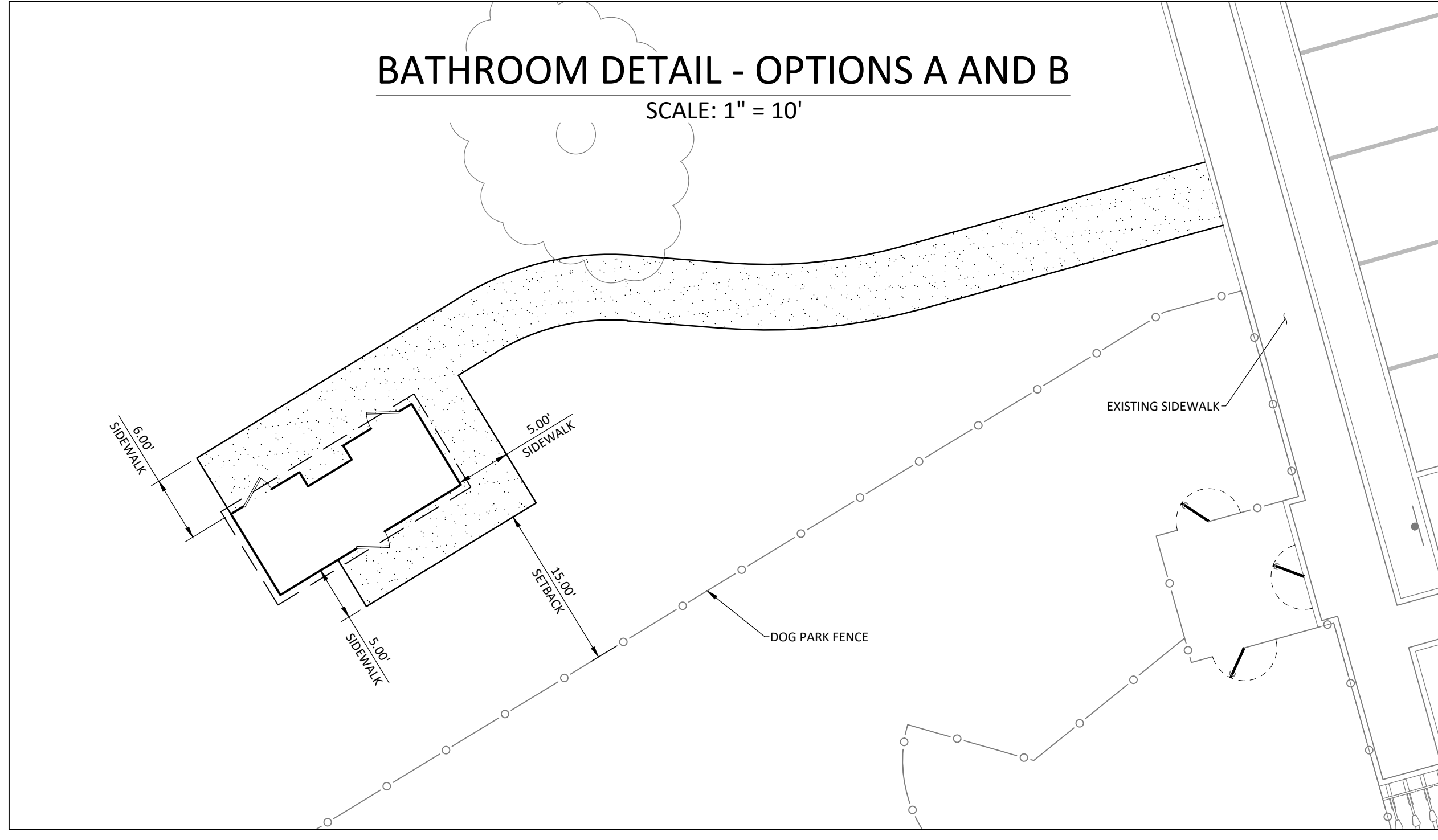
SCALE: 1" = 20'



BATHROOM PROJECT LOCATION
OPTION C SHOWN HERE

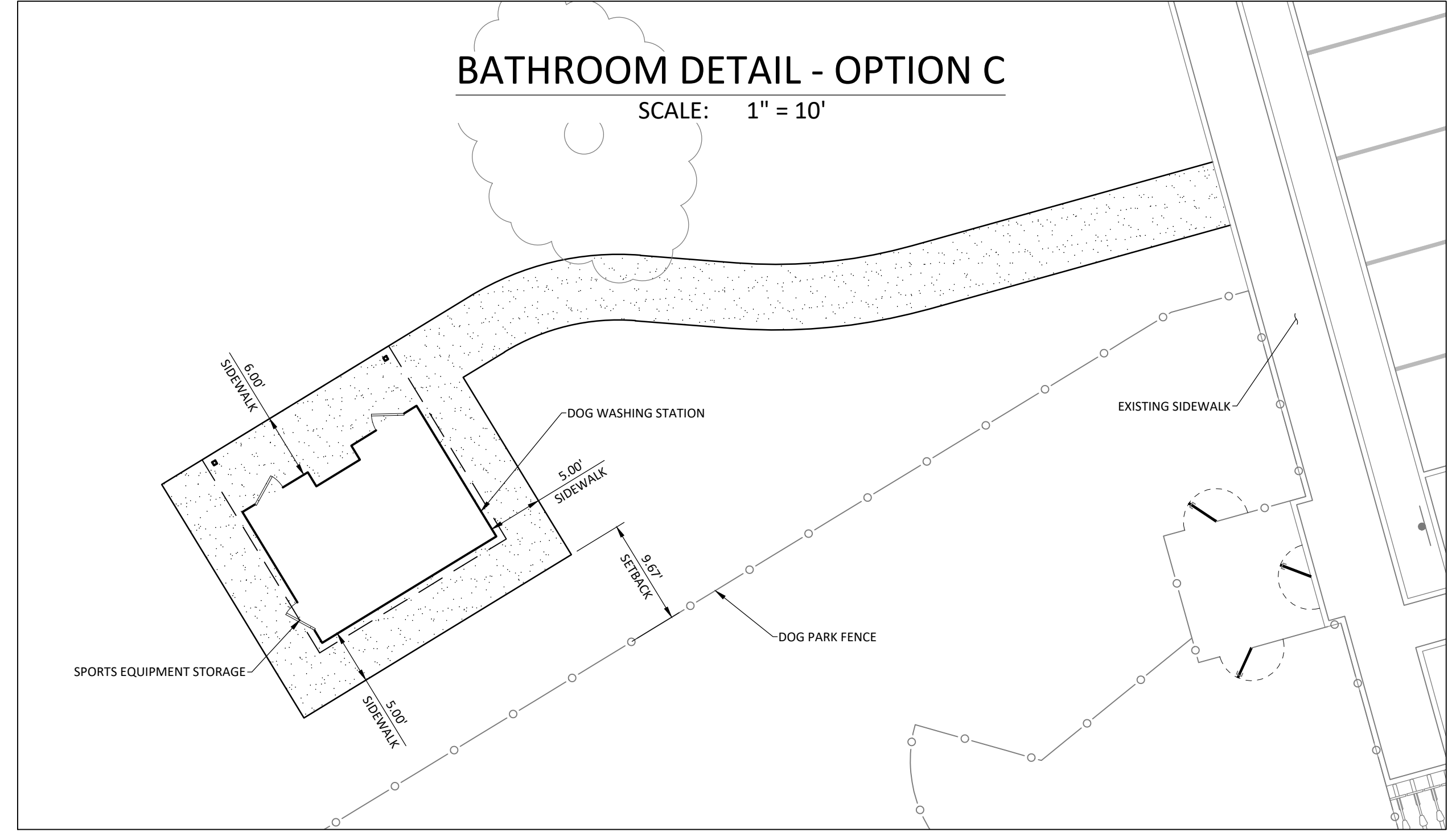
BATHROOM DETAIL - OPTIONS A AND B

SCALE: 1" = 10'



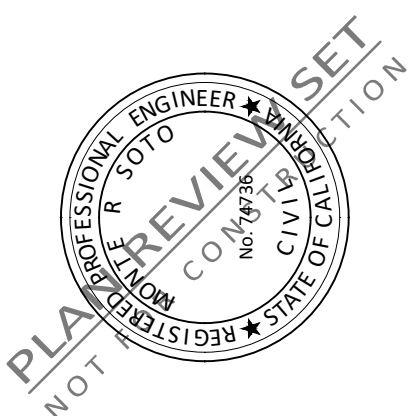
BATHROOM DETAIL - OPTION C

SCALE: 1" = 10'



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 P.O. Box 199 Cambria, CA 93428
 805-700-0401 www.civil-studio.com

ENGINEER OF RECORD:



FISCALINI RANCH - BATHROOM

PROJECT LOCATION:
 FISCALINI RANCH - EAST
 RODEO GROUNDS RD
 CAMBRIA, CA 93428
 APN: 013-131-038

PLANS PREPARED FOR:
 CAMBRIA COMMUNITY SERVICES DISTRICT
 1316 TAMSON DR
 CAMBRIA, CA 93428

REVISIONS:

REVIEWED BY: MRS
 PREPARED BY: MRS
 DATE: July 29, 2021
 SCALE: AS SHOWN
 CDS JOB #: 13-109.6

SITE PLAN

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.D.**FROM: John F. Weigold, IV, General Manager
Timothy Carmel, District Counsel

Meeting Date: September 9, 2021	Subject: Discussion and Consideration of Adoption of Ordinance 02-2021 Amending Subsections D4, E3 and H of Section 8.04.080 of the CCSD Municipal Code Relating to Water and Sewer Service Procedures
---------------------------------	--

RECOMMENDATIONS:

It is recommended that the Board of Directors adopt Ordinance 02-2021 Amending Subsections D4, E3 and H of Section 8.04.080 of the Cambria Community Services District Municipal Code Relating to Water and Sewer Service Procedures by title only and waive further reading.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

At the August 19, 2021 regular meeting, the Board introduced Ordinance 02-2021 implementing three (3) recommendations of the Intent to Serve Ad Hoc Committee: to amend Subsections D4, E3 and H to require all applications requiring any EDUs be considered by the Board, all requests for extensions of Intent to Serve Letters be considered by the Board and that all extensions of connection permits be considered by the Board. It is recommended that the Board adopt the Ordinance by title only and waive further reading.

Attachment: Ordinance No. 02-2021

ORDINANCE NO. 02-2021

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

DATED: September 9, 2021

AN ORDINANCE AMENDING SUBSECTIONS D4, E3 AND H OF
SECTION 8.04.080 OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
MUNICIPAL CODE RELATING TO WATER AND SEWER SERVICE PROCEDURES

The Board of Directors of the Cambria Community Services District Ordains as follows:

Section 1. Subsection D4 of Section 8.04.080 of the Cambria Community Services District Municipal Code is hereby amended to read as follows:

4. All applications shall be reviewed by the board of directors, subject to a staff report and to full board discussion as may be deemed necessary by the board, to determine the impact of the project on the district's resources and policies, including, but not limited to, water supply and conservation, sanitation service, recreation and fire protection and to determine the necessity of conditions of approval to address these impacts. Such review shall be placed on the board agenda as soon as practical and the board shall have full discretion to direct the general manager to issue or conditionally issue an "Intent to Serve" letter.

Subsection E3 of Section 8.04.080 of the Cambria Community Services District Municipal Code is hereby amended to read as follows:

3. Any request for extension shall be submitted to the general manager at least thirty (30) calendar days prior to the termination date of the intent to serve letter. The board of directors shall have full discretion to approve or disapprove all requests for extensions and, if granted, shall be subject to any conditions, which the board may impose. Applications for an extension of a noncommercial intent to serve letter shall require the applicant to have an allocation under the county growth management ordinance and an active application for a building permit. Applications for an extension of a commercial intent to serve letter shall require the applicant to have an application accepted by the county for processing for a minor use permit or development plan, if applicable, and an active application for a building permit. In addition any extension of an intent to serve letter shall be subject to a non-refundable fee (see district fee schedule in Chapter 3.04 of this code). Extensions of intent to serve letters shall be valid for a period of up to three years, as set forth in the conditions approving the request for extension.

Subsection H of Section 8.04.080 of the Cambria Community Services District Municipal Code is hereby amended to read as follows:

- H. Connection permits shall be valid for a period of one year from the date of issuance. If all load bearing and retaining foundations, pursuant to county approved plans, have not been completed within one year from date of issuance of water and sewer connection permit then the permit shall terminate and become null and void. Any request for an extension of the permit shall be submitted to the general manager at least thirty (30) calendar days prior to the termination date of the permit(s). The board of directors shall have full discretion to approve or disapprove the requests for extensions on all projects and, if granted, shall be subject to any conditions which the board may impose. The applicant must demonstrate that due diligence is being used in completing the construction project subject to the connection permits. The application for extension of water and sewer connection permit shall be subject to a non-refundable fee and shall be valid for a period of one year.

Section 2. A summary of this Ordinance shall be published in a newspaper published and circulated in the District at least five (5) days prior to the Board of Directors meeting at which the proposed Ordinance is to be adopted. A certified copy of the full text of the proposed Ordinance shall be posted in the office of the Board Secretary. Within fifteen (15) days after adoption of the Ordinance, the summary with the names of those Board members voting for and against the Ordinance shall be published again, and the Board Secretary shall post a certified copy of the full text of such adopted Ordinance.

Section 3. This Ordinance shall take effect and be in full force and effect thirty (30) days after its passage.

Section 4. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The Board of Directors hereby declares that it would have passed this Ordinance and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of this Ordinance would be subsequently declared invalid or unconstitutional.

The foregoing Ordinance was adopted at a regular meeting of the Board of Directors of the Cambria Community Services District held on the 9th day of September, 2021.

AYES:
NAYS:
ABSENT:

Cindy Steidel
President, Board of Directors

APPROVED AS TO FORM:

Ossana Terterian
Board Secretary

Timothy J. Carmel
District Counsel

Finance Committee Report for CCSD Board Agenda, Sept. 9, 2021:

The Finance Committee of the CCSD Board of Directors held two meetings in August – a special meeting on Tuesday, Aug. 10 and its regular meeting on Tuesday Aug. 24.

At the Aug. 10 special meeting, the Committee (with all members present via Zoom) reviewed and discussed the CCSD 2019/2020 Audit and Financial Statements. The meeting included a presentation by Alex Hom, from Moss, Levy & Hartzheim, along with discussion by District Finance Manager Pam Duffield.

The Committee was told about two minor findings – one associated with timely checking account reconciliations and other identifying two credit-card receipts that were not itemized. The Committee also asked questions related to pension and retiree health coverage liabilities.

At the Aug. 27 regular meeting, Committee members present via Zoom were Tom Gray, Ted Siegler, Dewayne Lee, Marvin Corne and Cheryl McDowell. Mary Maher was absent. Staff present via Zoom were John Weigold, General Manager, Pamela Duffield, Finance Manager and Ossana Terterian, Board Secretary. The Committee members present elected Cheryl McDowell as Alternate Secretary.

In Regular Business, the Committee received an update from Ms. Duffield on the progress of the Tyler Incode installation. The Committee also reviewed and discussed the update of the CCSD Strategic Plan, with a focus on the new objective of identifying “potential structural changes” to address underfunded/under-resourced and understaffed services. No action was taken at this meeting. It is expected that work on this objective, including possible appointment of a new ad hoc subcommittee, will begin after the current ad hoc subcommittee (on funding for services) presents its final report to the Committee at the Committee’s regular September meeting.

The Committee also discussed a possible review of the CCSD Reserve Policy (No. 2150 in the Policy Handbook). Members Marvin Corne and Ted Siegler, who work as an ad hoc subcommittee in 2019 to update the policy, expressed an interest in reviewing and potentially revising the policy. No further action was taken.

-- Submitted by Tom Gray, Committee Chair
Sept 1, 2021

Resources & Infrastructure Committee Report for Sept 9, 2021 Agenda

The Resources & Infrastructure Committee held a Special Meeting on August 17, 2021 @ 10 am via Zoom.

Committee members present were Chair Karen Dean, Vice Chair David Pierson, Jim Webb, Brad Fowles, and Steven Siebuhr. Michael Thomas was an excused absence due to being out of town.

Staff present were GM Weigold, Utilities Manager Ray Dienzo, Board Secretary Ossana Terterian.

The purpose of this Special Meeting was to receive an update from Utilities Manager/District Engineer Ray Dienzo on the status of the PG&E SST project plans for the Wastewater Treatment Plant. Mr. Dienzo did a slide presentation and explanation on the past history and timeline of the progress of the SST program from 2019 to the present. Lists of projects have been reviewed and fine tuned over the past months. Contractor negotiations are still ongoing, but the pared down list of projects that were prioritized and were what the district felt it can move forward with along with updated cost estimates were presented. The total of the option that the District is focused on, all of them consisting of higher priority wastewater treatment plant needs, is estimated at \$7,293,429. Financing options are currently being worked on.

Utilities Manager Dienzo's slide presentation and very thorough explanation of the status of the PG&E SST is available to view on the Zoom video of this meeting on the CCSD website.

Karen Dean, Chair R & I Committee

California Coastal Commission Liaison Report for Sept 9, 2021 CCSD Meeting

The California Coastal Commission met via Zoom on August 11, 12, and 13.

Among the discussions of interest for our area was a reminder that Coastal Cleanup Day will be September 18th.

The Legislative report was again reviewed for several pending Local Act Amendments.

Modifications were recommended and approved for clarification in the language of the Whale Tail Grant Guidelines.

Updates on the City of Morro Bay LCP Land Use Plan. This plan was last updated in the 1980's and certified in 1984. Updates centered on mixed use residential and commercial use development in the downtown area, improvements along the Embarcadero including affordable accommodations and vertical access ways, mixed use visitor serving, commercial and residential improvements at the old power plant site, open space and recreation uses for the future former WWTP site, and revised policies for conservation and coastal hazard protection. This LUP will require a master plan for each site of considered development. The Coastal Commission approved this update.

The appeal on the Cobb Hotel in Cayucus was discussed, substantial Coastal Act and LCP issues were found, and a de novo hearing will be held at a later date.

The Commission discussed and approved the findings of the Coastal Commission's March 18, 2021 actions on revisions to the amended CDP 4-82-300 regarding the allowable kind, location, and intensities of use and the Coastal Resource Protection requirements at State Parks Oceano Dunes in the City of Grover Beach, the community of Oceano and the Southern San Luis Obispo County.

The next California Coastal Commission meetings will be September 8-10, via Zoom.

Karen Dean, CCSD Board appointed Liaison to the California Coastal Commission.

FFRP August 10, 2021 Meeting Summary

The first matter of discussion was application for the Boardwalk project that will link the Bluff Trail with the Fire Road that connects Marlboro Lane to Windsor Blvd North. While the cost estimate is presently about \$250,000, this may change once engineering fees are determined. It's possible grant funding will be available through State Parks Prop 68 program, though FFRP will have to present cash up front within the limits of the grant and then apply for reimbursement. The California Conservation Corps may provide physical labor in building the project. An elevation change from 30 feet to 60 feet that exists needs to be considered in making the trail ADA accessible. Also, many native wetland plants are in the area where the trail will be located that will require removal. Ultimately the FFRP Board of Directors approved the resolution to make the grant application.

On a more current note, Executive Director Kitty Connolly tells us that bike bells, which were considered being obtained months ago, are now available for sale at the FFRP office/store at 604 Main St., and will soon be available on the Ranch. They have the FFRP logo on them to help advertise the organization to encourage donations. Where they are picked up and dropped off on the Ranch could indicate frequency of entrance and exit by bicyclists. Also being considered is placing "counters" at Ranch entrances to determine how many people overall visit the Ranch and from where. Perhaps this process will start with "counters" being placed at the Bluff and Marlboro trails.

As for Ranch forest health. Many trees came down during the late January storm, especially in the location from Victoria Way to Marlboro, and are in the final process of being removed. In addition, several trees in another area of the Ranch are infested with pine pitch canker and will need to be taken down.

The next FFRP Board meeting will take place on Tuesday, September 14th at 4:00 PM remotely via Zoom.

This summary has been written and submitted by CCSD Board Director Harry Farmer.

Cambria Forest Committee Meeting summary August 11, 2021

The Forest Committee meeting of August 11th included a report from Neil Havlik of the local chapter of the California Native Plant Society that focused on the Fuels Reduction Project being done on the Covell Ranch. One main item of concern is the recommended removal of Monterey Pines less than 8 inches in diameter as part of the effort to limit the possibility of wildfire. In meeting with Steve Auten, the Registered Professional Forester for the project, the CNPS recommended organizing one acre test plots and removing smaller pines only 3 to 4 inches or less in diameter and examining the result. The Auten Group was receptive to this suggestion. In addition, the question was posed as to what is the acceptable standard for removing evergreens such as coastal live oak, toyon, coffeeberry, and other less common species. Also suggested in the CNPS report is doing more hand work and less machinery based removal, and that more public use areas such as Strawberry Canyon, Fern Canyon and Fiscalini Ranch be considered in the multi year Fuel Reduction Project. Overall the question is, how much natural habitat needs to be sacrificed for successful fire prevention?

Also discussed was the Swanton Pacific Ranch fire of a few years back, where Cal Poly facilities located in the Monterey Pine forest in northern Santa Cruz county were destroyed, as was most of the forest. Steve Auten was ranch manager at Swanton Ranch at the time and may be familiar with what if any fuel reduction projects were taking place. The Forest Committee may seek an independent analysis of this situation.

There was also comment on the analysis of the Bootleg Fire offered by Los Padres FireWatch. The conclusion was the importance of ember proofing one's roof by replacing loose or missing shingles, as well as using metal mesh to prevent fire embers from entering one's home, plus hardening the home by using fire resistant construction materials, and creating defensible space around the home, as the most successful ways of preventing structural fire from occurring,

A brief report was given by CCSD Director Harry Farmer on the recent CCSD Ad Hoc Forest Management meeting attended by Directors Farmer and Tom Gray, Cambria Forest Committee Chair Crosby Swartz, and guest speaker Devin Best, Executive Director of the Upper Salinas-Las Tablas Resource Conservation District. A focus of the meeting was the potential for hiring a Forest Manager/Ecologist to oversee all the forested areas in Cambria. Also discussed was the possibility of obtaining grant funding from the California Coastal Conservancy to help pursue this endeavor, as well as perhaps hiring a Forest Manager/Ecologist with another RCD and sharing the cost.

A future speaking opportunity will be pursued with Mr Steve Auten of Auten Resource Consulting to make a presentation to the Cambria Forest Committee and the public regarding the project on the Covell Ranch.

Finally, due to the very close proximity of the usual date of the second Wednesday of the month for the CFC meeting to the Labor Day holiday weekend, it was decided to move the next meeting to Friday, September 10th, at 10AM, via Zoom. Hope to see you there.

This summary has been submitted by CCSD Board Director Harry Farmer.

NCAC Liaison Report for Sept 9 2021 CCSD Board Meeting

The NCAC met on Wednesday August 18, 2021 @ 6 pm via Zoom.

Supervisor Gibson reported that the SLO County Health Officer held a press conference with strong recommendations for face masks indoors whether vaccinated or not. They are watching very closely to see if they need to go to a mask mandate, there are still about 90,000 totally unvaccinated people in SLO County.

Supervisors asked Staff to allocate \$1.5 million towards homeless efforts. Parking on Kansas Ave opened Friday for overnight transitional space to offer services, this helps to enforce restrictions against overnight parking in other areas. The County is focusing on locations in Los Osos and Oceano that are seriously impacted by overnight parking. Supervisor Gibson will resume in-person hours at the Cambria Library once the Delta surge has passed, but he is available to meet by phone.

Schani Siong from the Planning Department reported that after Labor Day the Planning Department will be upgrading/updating their computer system to change the look and feel for permit info and the user experience. Since going on line they have had higher volume of users, about 10 in Planning and 15 in Building per day. She reported that the two Cambria projects that have been appealed, Hadrian and Bookout, are scheduled for a Board of Supervisors hearing September 14, still virtual.

Special Guest Speaker Mary Ann Gustafson talked about the San Luis Obispo Bicycle Club's Lighthouse Century event on Saturday September 25th from 7am to 5 pm. At least 1,000 riders are expected to participate, the bicyclists will be riding from Morro Bay through Cayucus and up Hwy 1 all the way to the Piedras Blancas Lighthouse and back, with rest stops at Shamel Park and the Lighthouse, and a BBQ at the High School towards the end.

The CCHD reported mobile vaccination clinics will continue every three weeks in Cambria as well as in San Simeon. The San Simeon mobile vaccination clinic will coincide with the Food Bank distribution. Booster shots will not be available before the end of September.

The Land Use Committee reported on two referrals, a request to use two existing buildings in Harmony as vacation rentals, the Council recommended approval of this request without objection. The other referral was a request for an amendment to extend the Cambria Christmas Market event permit through the 2021 holiday season (until 12/24). The Council recommended approval of this request with the conditions

that all conditions of the County approval be strictly adhered to, and that there be regular no-notice County and Cambria Fire Department monitoring.

Karen Chrisman was appointed as the new Chair of the Outreach Committee. The Committee will be looking at accessing various media outlets, possible presentations to community groups, working on updating the existing brochures, and creating a database of voters for use in mailers.

Jim Majors reported that Cambria for Aquatics will meet regarding the proposed swimming pool on September 27 at the Santa Rosa Church. He also reported that real estate prices are stabilizing and there is more inventory of homes available. Increased tourism is benefiting the hotels and restaurants, although it has been difficult to get enough employees. High rental prices are making it difficult for employees to live in Cambria.

Beth Kendall reported that there were 15 of our FFA students that did very well showing their animals at the Mid-State Fair.

The next NCAC meeting will be on September 15 @ 6pm via Zoom.

Karen Dean, CCSD Board appointed liaison for the NCAC