



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, March 16, 2023 - 1:00 PM

1000 Main Street Cambria, CA 93428

AGENDA

REGULAR MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

In person at:

Cambria Veterans' Memorial Hall
1000 Main Street, Cambria, CA 93428

AND via Zoom at:

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/85678014248?pwd=aHdVWkJicE53TXM2Rkt2SFB2VzVIUT09>

Passcode: 518352

Or One tap mobile:

US: +16694449171,,85678014248# or +16699006833,,85678014248#

Or Telephone: dial *6 to mute/unmute; dial *9 to raise/lower hand

Dial (for higher quality, dial a number based on your current location):

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7799 or +1 719 359 4580 or +1 689 278 1000 or +1 929 205 6099 or +1 301 715 8592 or +1 305 224
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Webinar ID: 856 7801 4248

International numbers available: <https://us06web.zoom.us/j/85678014248>

1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. President's Report
- E. Agenda Review

2. ACKNOWLEDGEMENTS

- A. Swearing in of New Fire Engineer and SAFER Firefighter

3. BOARD MEMBER COMMUNICATIONS

Any Board Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

4. PUBLIC SAFETY

- A. Sheriff's Department Report
- B. CCSD Fire Chief's Report

5. PUBLIC COMMENT

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

6. MANAGER REPORTS

- A. General Manager's Report
- B. Facilities & Resources Manager's Report
- C. Finance Manager's Report
- D. Utilities Report

7. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Consideration to Adopt the February 2023 Expenditure Report
- B. Consideration to Adopt the February 9, 2023 and February 16, 2023 Regular Meeting Minutes and February 3, 2023 Special Meeting Minutes
- C. Consideration of Adoption of Resolution 14-2023 Amending the Memorandum of Understanding Between Cambria Community Services District and Cambria Firefighters/International Association of Firefighters (IAFF Local 4635)
- D. Consideration of Adoption of Resolution 15-2023 Updating the Assignment of Banking Powers for Cambria Community Services District

8. REGULAR BUSINESS

- A. Discussion and Consideration of Adoption of Resolution 13-2023, and Introduction of Ordinance 01-2023 Amending Chapter 6.04 of the Cambria Community Services District's Municipal Code and Adopting the 2022 Edition of the California Fire Code and the 2021 International Wildland Urban Interface Code, and Associated Local Amendments
- B. Discussion and Consideration to Approve Amendment No. 4 to the Agreement for Use of Veteran's Memorial Building Facilities with American Legion Post No. 432
- C. Discussion and Consideration of General Manager Evaluation Process and Form used for Review of General Manager's Performance

9. FUTURE AGENDA ITEM(S)

This is an opportunity to request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct the General Manager to place a matter of business on a future agenda by majority vote

10. ADJOURN TO CLOSED SESSION

- A.** PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957(b)
Title: General Manager
- B.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code
Section 54957(b)
Title: Acting General Manager

CAMBRIA Community Services District

Thursday, March 9, 2023

Time Period: (Month)	Feb 1 – Feb 28, 2023	Avila	Cayucos	Cambria	Los Osos	San Simeon
Calls For Service:	245			40		
CFS: Last Year	291			49		
<hr/>						
Assault/Battery:						
CFS	1					
Disturbance:						
CFS	8					
Burglary:						
CFS	2					
Theft:						
CFS	8					
Vandalism						
CFS	1					
Mail Theft:						
CFS	0					
Phone Scam:						
CFS	0					
Suspicious Circs:						
CFS	10					
Enforcement Stops:						
CFS	30					
Preventative Patrol Activity:						
CFS	11					

Notable:

Statistics for February 2023

February 2023 Call Volume

Call Type	# Of Responses	% Of Call Volume
Fires	2	2.3 %
Rescue & EMS	48	55 %
Hazardous Condition (No Fire)	6	6.9 %
Service Calls	14	16 %
Good Intent Calls	13	15 %
False Alarms	3	3.45 %
Severe Weather /Disaster	1	1 %
Special Incident Type	0	0 %
Total:	87	100 %

EMS Patients (Residents vs. Non-Resident)

Resident	Non- Resident
37	7

ISO Ratings

- (Insurance Services Office)
- or
- Public Protection Classification (PPC)

What is an ISO Rating?

- Your area's ISO fire rating determines how well your local fire department can protect your community and home. Insurance companies use the score to help set home insurance rates, as a home that is less likely to be severely damaged or destroyed by fire is cheaper to insure. However, the impact of your area's ISO score on your homeowner's insurance policy varies by insurer.
- What's more, ISO does not publicly release scores, so it's not easy to look up your area's score or how it impacts your insurance rates.

What is an ISO Rating? Cont.

- An ISO fire rating, also referred to as a fire score or Public Protection Classification (PPC), is a score from one to 10 that indicates how well-protected your community is by the fire department. In the ISO rating scale, a lower number is better: one is the best possible rating, while a 10 means the fire department did not meet ISO's minimum requirements.

How Does the Rating Scale Work?



ISO ratings are numbers from 1 to 10 that measure the quality of public fire protection in a community



They are assigned by a company called ISO (Insurance Services Office), which is funded by a group of insurance companies



ISO ratings are also used by fire departments and municipalities as a benchmark for evaluating and improving their fire services

How Does the Rating Scale Work? Cont.

- According to ISO's Fire Suppression Rating Schedule (FSRS), four main criteria comprise a fire rating score:
- **50%** comes from the quality of your local fire department, including staffing levels, training and proximity of the firehouse.
- **40%** comes from availability of water supply, including the prevalence of fire hydrants and how much water is available to put out fires.
- **10%** comes from the quality of the area's emergency communications systems (911).
- **5.5%** extra credit, comes from community outreach, including fire prevention and safety courses.
- Any area that is more than five driving miles from the nearest fire station is automatically rated a 10.

How Do ISO Fire Ratings Impact Homeowners Insurance Rates?

Home insurance companies offer lower rates if you have a good ISO rating because a well-prepared fire department should be able to put out a house fire more quickly.

However, how your rating impacts your homeowner's insurance premium varies by insurer, and it's often only one of many factors it considers with regards to fire safety. For example, some companies ask about your home's proximity to a fire station or fire hydrant, as well as whether you have a fire alarm or sprinkler system. And some insurers, namely State Farm, do not use ISO's score to set homeowner's premiums at all. Instead, they use their own metrics based on factors like historical fire data.

Cambria CSD Fire Department's ISO Score

Cambria is currently rated as an ISO – 4/4X out of 10.

Effective as of March 1, 2018, and is usually updated approximately every 5-7 years.

- The first number is the class that applies to properties within 5 road miles from the fire station and 1,000 feet from a water supply.
- The second number (# X) applies to properties within 5 miles of the station but beyond 1,000 feet from a hydrant.

How do we compare?

COMMUNITY	RATING
San Luis Obispo	2/2X
Grover Beach (5 Cities FD)	2/2X
Oceano (5 Cities FD)	2/2X
Arroyo Grande (5 Cities FD)	2/2X
Shell Beach (5 Cities FD)	2/2X
Nipomo (5 Cities FD)	2/2X
Morro Bay FD	3/3X
Paso Robles FD	3/3X
Atascadero FD	3/3X
Pismo Beach (CAL Fire Contract)	3/3X
San Miguel CSD	3/3X
Templeton CSD	3/3X
**** Cambria CSD ****	4/4X
Los Osos (County CDF Contract)	4/4X
Avila Beach (County CDF Contract)	4/4X
Santa Margarita FD	6/6X
San Simeon (County CDF Contract)	10/10X

Section	Earned Credit	Credit Available
Fire Department	29.15	50
Water Supply	32.39	40
Communcations	7.25	10
Prevention (Extra)	4.6	5.5
Total	68.55	105.5

- Fire Department @ 58.3% or Grade of: **F**
- Water Supply @ 81% or Grade of: **B-**
- Communcations @ 72.5% or Grade of: **C-**
- Extra Credit @ 83.6 % or Grade of: **B**
- Overall : 68.55% is a **D+**

Where can the CCSD invest to increase the ISO Rating For Cambria?

The two largest areas for point accumulation in the calculations are on the fire department's capabilities and the water supply. These two sections make up 90% of the score.

- Cambria contracts out dispatch services, therefore the CCSD can't control those point values.
- The largest point investment needs to be made under the "Fire Department Section."

Fire Department and Water Supply Section:

The largest loss of points came from;

Fire Department

- Credit for Deployment Analysis: 6.32 out of 10 points
- Credit for Company Personnel: 6.39 out of 15 points
- Credit For Training: 4 out of 19 points

Water Supply

Credit for Inspection & Flow Testing: 2.4 out of 7 points

CCSD can Increase the overall score by investing in the following:

#1: Fire Department Staffing Model.

(Adjust model to be able to deploy two (2) CCSD engines to every fire)

#2: Increase the staffing number to 4 on duty daily

(Increase staffing to have 3 Captains, 3 Lieutenants, 6 Engineers)

#3: Build a training site for the fire department

(The department took a massive hit in points for no training location)

#4: Have the water department conduct and record annual hydrant flow tests on all hydrants in the district.

(Water Staff or contract back to the Fire Department to complete annually)

Steps to increase Chances of being insurable as well as lowering insurance costs

- The CCSD should continue to invest in staffing, equipment, and training for the Fire Department to raise the ISO score for Cambria.
- Should continue working to stay a Fire Wise rated community
- Make adjustments to your property to ensure defensible space.
- Contact your insurance and ask what fire prevention steps you can take to lower your risk to your specific insurer. (defensible space, hydrants locations, sprinkler systems, detection systems, alarms, etc.)

Transparency

- For a full copy of the most current Cambria CSD Fire Department ISO Report, with detailed point breakdowns and analysis from ISO, please visit our fire CSD Fire Department website and/or use the following link:

<https://www.cambriacsd.org/iso-rating>

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Ray Dienzo, Acting General Manager

Meeting Date: March 16, 2023Subject: General Manager's Report

GENERAL MANAGER:

The District continues its mission of providing water, wastewater collection and treatment, emergency response, facilities, and administrative services. In addition to the daily operations of the District, the following is an update on some of our current ongoing projects and activities:

Vandalism at the Facilities and Resources Yard

On the morning of Sunday 2/26/2023, our Facilities and Resources Yard (at the Rodeo Grounds area) was broken into and vandalized. The alleged vandal destroyed a carport, damaged a paint shed, damaged three service trucks and a trailer. The alleged perpetrator also stole a service truck with an attached trailer. He was eventually apprehended at the Hearst Castle facility in San Simeon. The District is working with law enforcement to file charges. The District is also filing the appropriate documentation with the District's insurance company with the hope that the financial damages can be recovered. The District will also evaluate the appropriate security to help avoid or mitigate future breaches.

Certificates of Recognition

The District was presented the District Transparency Certificate of Excellence by our California State legislators Senator John Laird and Assemblymember Dawn Addis. This recognition acknowledges the "District's completion of all district transparency program requirements designed to promote transparency in their operations of governance to the public and other stakeholders." This is a team effort from the Board, Committees, and staff. As we strive to work towards the perfect, we gladly and gratefully receive these recognitions for our current successes. Congratulations to our District!

Regulatory Compliance

The District continues to provide all required regulatory reporting on or ahead of schedule.

Attachment: Public Record Requests and Responses

California Legislature Assembly Certificate of Recognition

State of California Senate Certificate of Recognition

Public Record Requests and Responses

The District received and responded to seven (7) Public Record Act Requests since February 6, 2023, by the following individuals:

1. **2/6/2023 Public Records Allium Data** - Please consider this letter as a public records request as defined under the laws applicable to your jurisdiction. We are requesting 1) a copy of the last property and casualty insurance renewal summary for all lines of insurance purchased by the city (general liability, auto, workers comp, professional, directors and officers, etc.). This document summarizes the insurance terms, limits, deductibles, premium and exclusions. 2) A copy of the last employee benefits insurance renewal summary for health, dental and vision plans sponsored by the city. This document shows plan options available to the city's employees and the pricing for employee, employee plus spouse, employee plus family. Please respond with PDF versions of the requested documents or any questions you may have.

On 2/16/2023, the CCSD responded to Public Records Allium Data's 2/6/2023 Public Records Request with the following:

Enclosed are the following documents which are responsive to your request:

- 1) SDRMA Policy Lines of Coverage for CCSD Program Year 2022-23.
- 2) 2023 Health and Dental Insurance Premiums.

2. **2/15/2023 Tina Dickason** - Please provide any and all documents related to DAOU's sewer connection, including an application, permit, and communication between Mr. Dienzo, Mr. Gresens, members of staff, and any other communications related to this item. In addition, please provide all itemized costs for Daou's sewer connection and payments received to date.

On 2/22/2023, the CCSD responded to Tina Dickason's 2/15/2023 Public Records Request with the following:

Enclosed are the following documents which are responsive to your request:

- Daou Vineyards & Winery Payment
- Request for Sewer Service
- Form UED-1: Water & Sewer Service Connection Permit
- Invoice No. SCOFE-2210-7432E
- 10/11/2022 Email (2)
- 10/17/2022 Email
- 10/21/2022 Email
- 10/24/2022 Email
- 11/4/2022 Email
- 2/17/2023 Email
- 2/21/2023 Email

3. **2/24/2023 Henry Krzciuk** - Please provide an electronic copy of the mutual aid agreement between San Simeon CSD and Cambria CSD. That may not be the exact name on the agreement, but it is to provide emergency backup/aid services to each other's community. Please acknowledge receipt of this PRA request.

On 2/24/2023, the CCSD responded to Henry Krzciuk's 2/24/2023 Public Records Request with the following:

The Cambria CSD Fire Department does not have any emergency agreement in place with the San Simeon CSD.

4. **2/24/2023 Henry Krzciuk** - The other area that such an agreement may exist for is water and wastewater operations support during emergencies. Any way to check for this type of mutual aid or emergency backup agreement? That is the one of great interest.

On 2/24/2023, the CCSD responded to Henry Krzciuk's 2/24/2023 Public Records Request with the following:

There are no documents responsive to your request.

5. **3/1/2023 Tina Dickason** - Please provide any and all invoices paid by the CCSD to South San Luis Obispo Sanitation District, for disposal of brine waste.

On 3/7/2023, the CCSD responded to Tina Dickason's 3/1/2023 Public Records Request with the following:

Enclosed are the following documents which are responsive to your request:

- S.S.L.O. Co. Sanitation District Invoice # 2021-365
- S.S.L.O. Co. Sanitation District Invoice # 2022-497
- S.S.L.O. Co. Sanitation District Invoice # 2022-515

6. **3/1/2023 Melinda Hobe** - I request digital copies of fire department photographs taken at the scene of a fire on October 20, 2022 at: 1986 Sherwood Dr., Cambria, CA 93428 (Incident # 128879).

On 3/1/2023, the CCSD responded to Melinda Hobe's 3/1/2023 Public Records Request with the following:

Enclosed is the 1986 Sherwood Drive fire report and photographs.

7. **3/7/2023 Tina Dickason** - Please provide costs/invoices from the hauler who **hailed** the brine waste to South SLO Sanitation District. This would most likely be Speed's Trucking in Santa Maria, and the date(s) should be the same or close to the dates that are reflected in the invoices for **disposal** of brine waste to the South San District.

On 3/7/2023, the CCSD responded to Tina Dickason's 3/7/2023 Public Records Request with the following:

Enclosed is the following document which is responsive to your request:

- Speed's Oil Tool Service, Inc. Invoice # 69230

Assembly

CERTIFICATE OF RECOGNITION

Joins with the
Special District Leadership Foundation

In Recognition of

Cambria Community Services District


District Transparency Certificate of Excellence

*California Special District Association
San Luis Obispo County Chapter Meeting*

For completing District Transparency Certificate of Excellence Program requirements, and for promoting transparency in the operations and governance of a special district and demonstrating engagement with the public.

January 27th, 2023





Assemblymember Dawn Addis

30th District

Senate

CERTIFICATE OF RECOGNITION

Joins with the

Special District Leadership Foundation (SDLF)

In Recognition of

Cambria Community Services District

District Transparency Certificate of Excellence

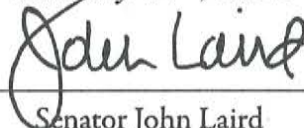
California Special Districts Association (CSDA)

San Luis Obispo County Chapter Meeting

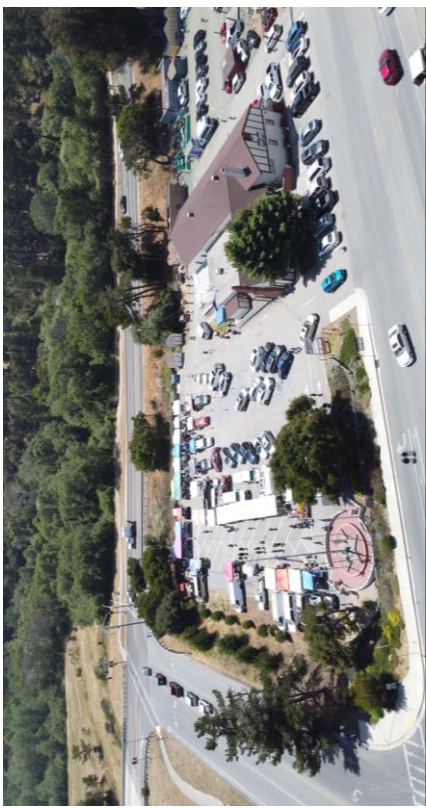
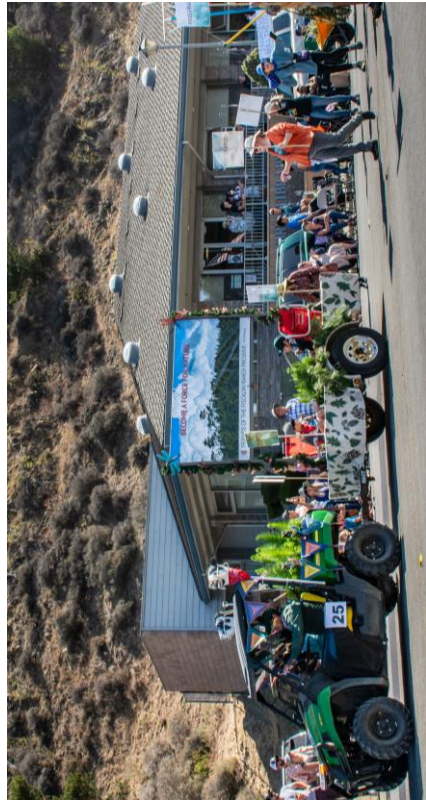
In Recognition for Your District's Completion of All District Transparency Program Requirements Designed to Promote Transparency in Their Operations and Governance to the Public and Other Stakeholders. These Efforts Demonstrate a Higher Level of Public Confidence While Refining Internal Operations That Builds a Better Good Government Culture.

Congratulations and Best Wishes for Continued Success.

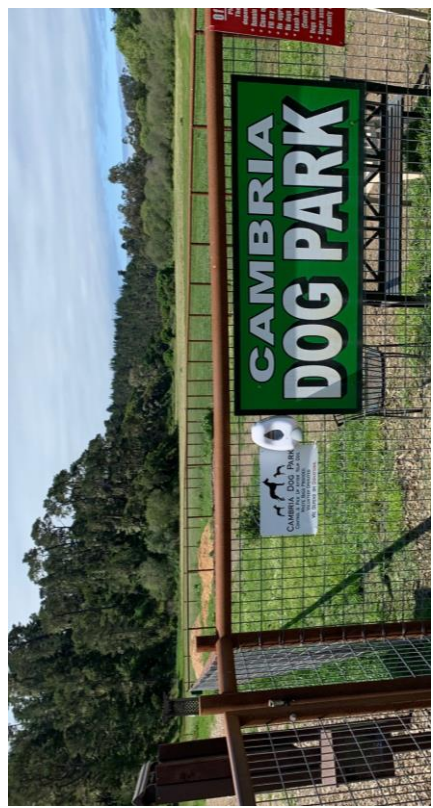
January 27th, 2023

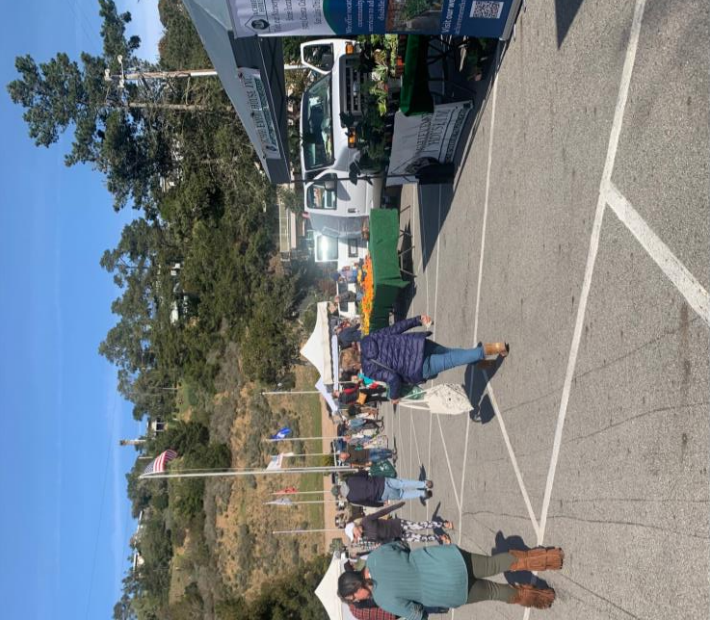


Senator John Laird
17th District



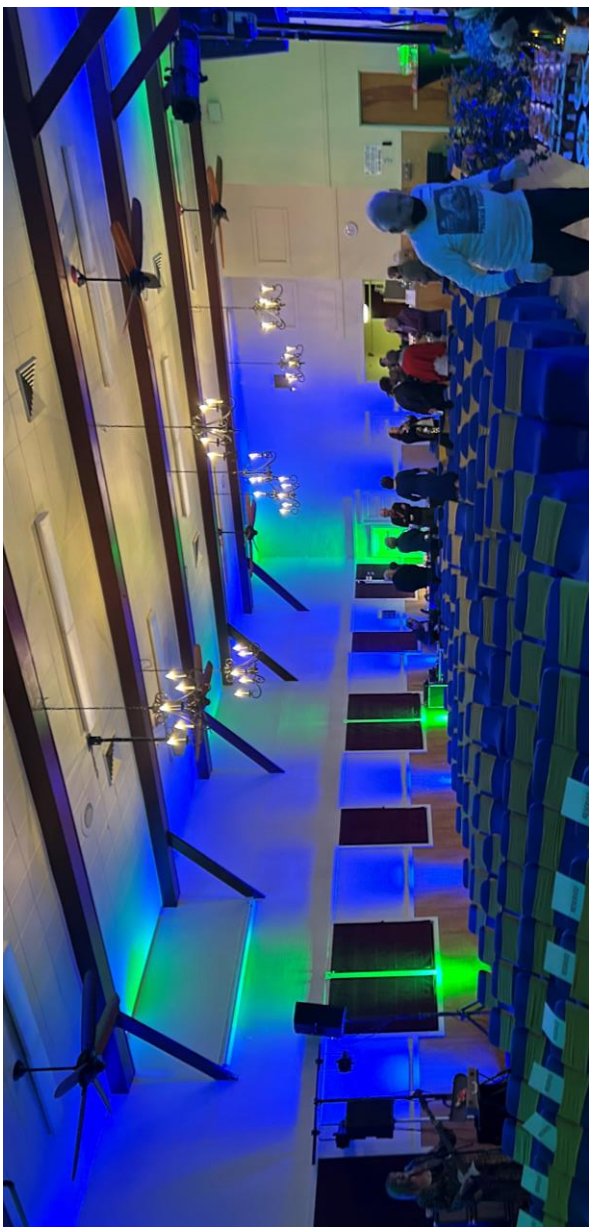
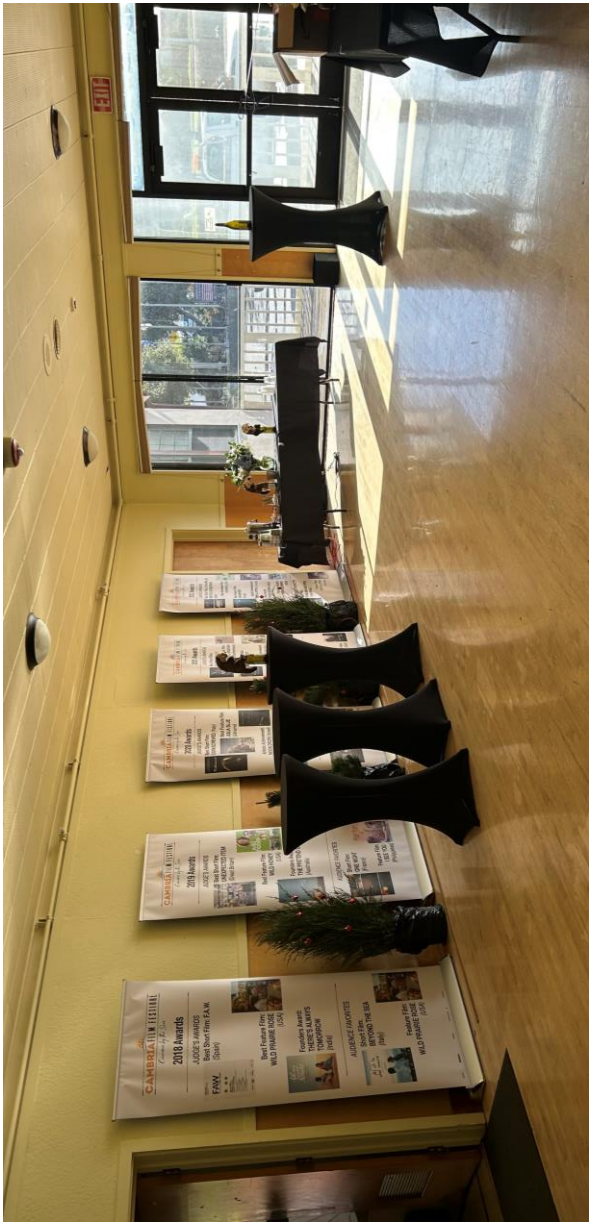
Facilities and Resources Manager Report





Veteran's Memorial Hall

- Over the past few months, the Vet's Hall has seen an increase in rentals from private individuals hosting birthday parties, quinceaneras, wedding parties and many more memorable events.
- Other community events have also taken place such as the weekly farmers market, Chamber of Commerce Art and Wine Festival and the Cambria Film Festival.
- Next page shows pictures of the Film Festival.



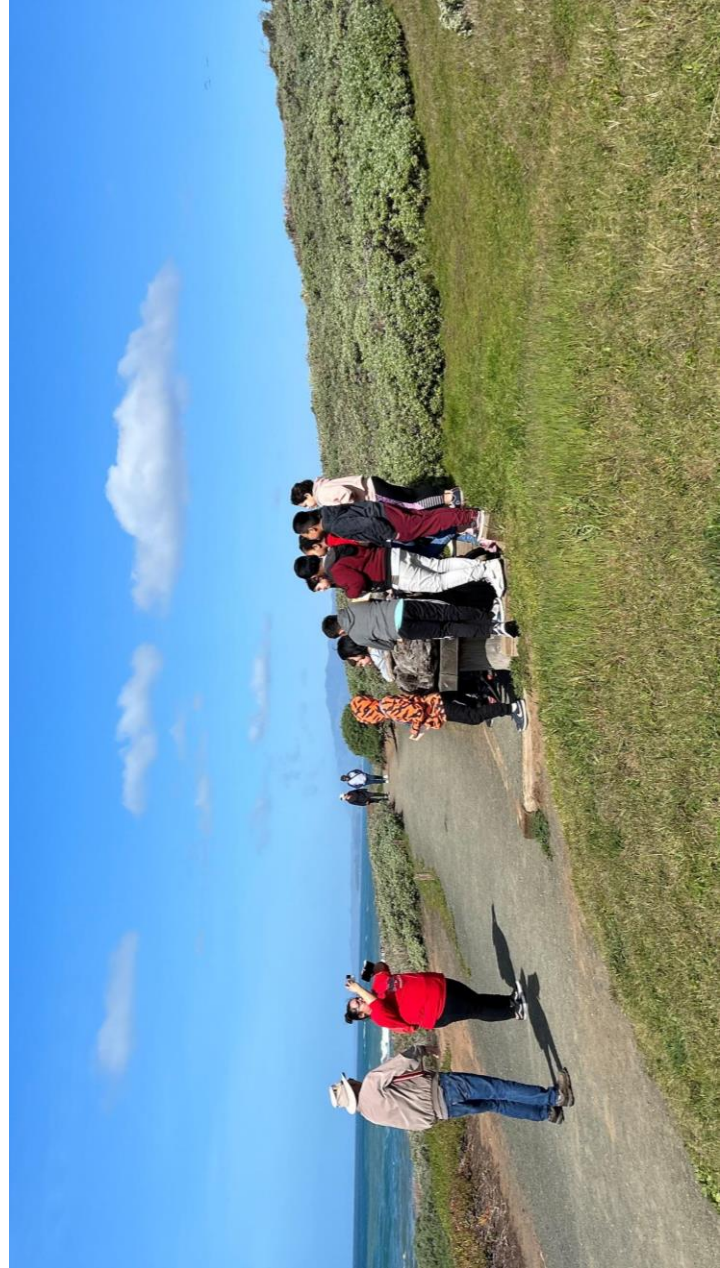


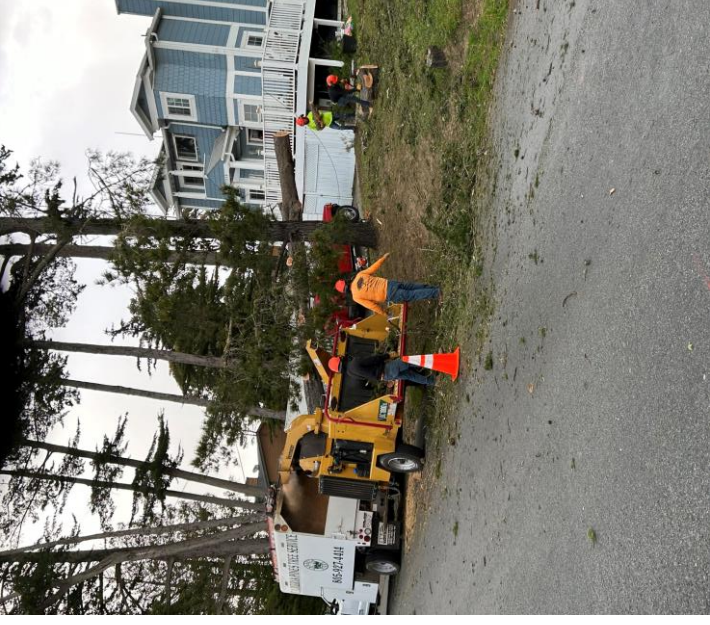
Fiscalini Ranch Preserve

School Field Trips

The Department in coordination with Friends of the Fiscalini Ranch Preserve welcomed two school groups to the Preserve. On Tuesday February 14th about 50 4th graders from out of State visited the Preserve. They were divided into smaller groups and received guided nature tours from FFRP Docents. Some of the children were so excited as this was the first time some of them had seen the ocean.

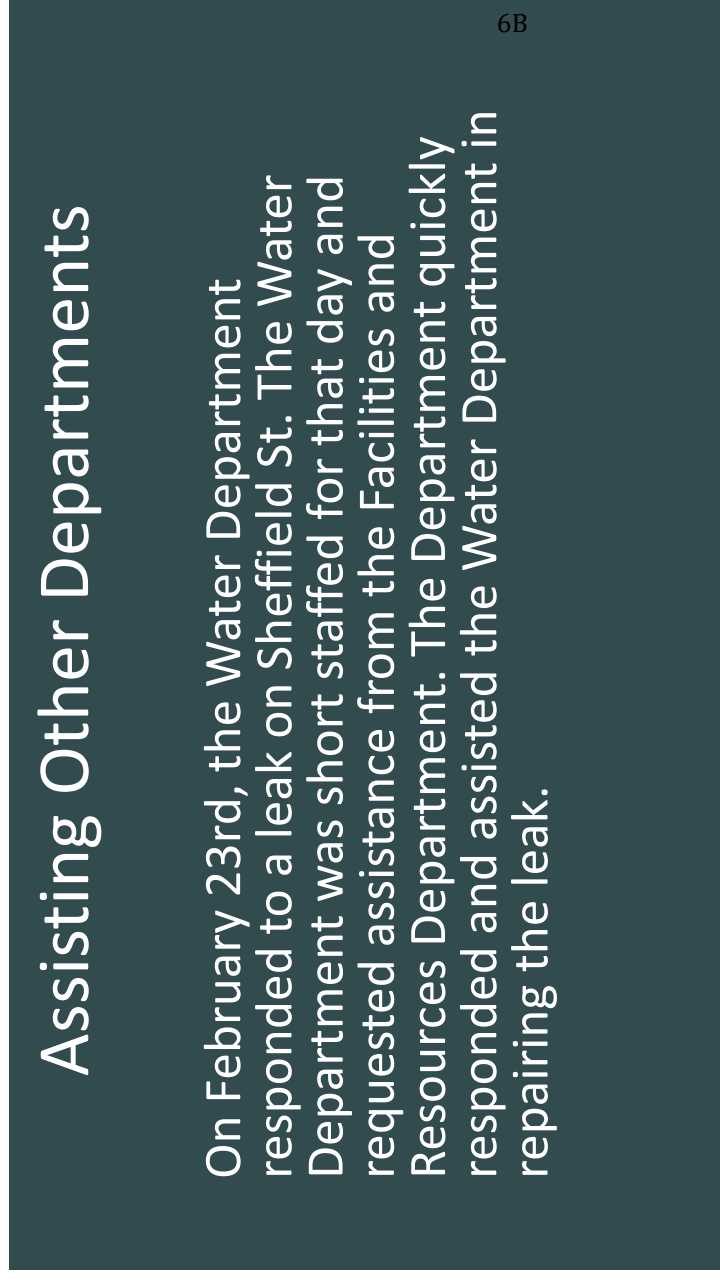
On February 16th about 40 high school kids from southern California visited the Preserve. They also received guided nature tours by FFRP Docents and Kitty Connelly.





Assisting Other Departments

A wind and rainstorm on February 21st caused a very large Cypress Tree on the Water Department's tank property on Richard St. to uproot and damage two vehicles of a neighboring property. The Water Department asked the Facilities and Resources Department for assistance. The Department coordinated the removal of the tree. Because of the size of the tree and in order not to cause further damage, a crane was utilized to remove the last 50 feet.



Assisting Other Departments

On February 23rd, the Water Department responded to a leak on Sheffield St. The Water Department was short staffed for that day and requested assistance from the Facilities and Resources Department. The Department quickly responded and assisted the Water Department in repairing the leak.



Tree Issues

- During the month of February several wind and rainstorms caused more trees to come down. Forest trails on Fiscalini Ranch were closed to the public during severe storm events. Trees falling on trails were cleared by the Department.
- In the months of December, January and February the Department has been extremely busy dealing with trees both on Fiscalini Ranch and other open space properties.
- Total number of trees: 120



BOARD OF DIRECTORS' MEETING –MARCH 16, 2023

FINANCE MANAGER'S REPORT

EXPENDITURE REPORT FOR THE MONTH OF FEBRUARY 2023

The Expenditure Report for the month of February 2023 is being submitted to the CCSD Board of Directors in today's meeting (see Agenda Item 7.A.). The report includes a detailed listing and monthly sub-total for each Accounts Payable Vendor, and a summary of each department's monthly expenditures. The month of February has the first debt service payment for the Waste Water Bonds to The Bank of New York Mellon as well as the first expenditures to PG&E as the vendor for the Waste Water IGA projects.

CCSD DIRECTOR MEETINGS & COMPENSATION FOR THE MONTH OF FEBRUARY 2023

CCSD Directors may receive compensation of \$100 for each meeting attended, up to a maximum compensation of \$600 in each month, per the CCSD Board Bylaws. The table below shows the meeting month being compensated for, number of meetings attended for the month of compensation and the total compensation for each CCSD Director.

Director Name	Meeting Month	Number of	Amt Per	Total
Farmer, Harry		0	\$ 100.00	\$ -
Thomas, Michael	DECEMBER	2	\$ 100.00	\$ 200.00
Scott, Debra	DEC/JAN	4	\$ 100.00	\$ 400.00
Dean, Karen	JANUARY	4	\$ 100.00	\$ 400.00
Gray, Tom		0	\$ 100.00	\$ -
Total		10		\$1,000.00

AVAILABLE CASH BALANCES AS OF FEBRUARY 28,2023

The total available cash is listed as follows:

Account Type	Balance
Main Checking	\$ 1,922,697.11
Money Market	\$ 2,291,616.30
Local Agency Investment Fund (LAIF)	\$ 5,430,897.18
Total	\$ 9,645,210.59

Available cash is defined as the balance in the Main Checking Account, less outstanding checks, plus Money Market Account, plus Local Agency Investment Fund (LAIF). The total available cash as of February 28, 2023 was \$9,645,210.59. The total available cash in all restricted accounts are listed as follows:

Account Type (Restricted)	Balance
The Bank of New York Mellon	\$ 10,492,784
Payroll	\$ 55,109.63
Veterans Hall	\$ 5,299.84
Health Reimbursement Account (HRA)	\$ 45,669.31
Total	\$ 10,598,862.78

At this time, the CCSD has adequate resources to meet its cash commitments. Staff will continue to be frugal in purchases, postpone non-critical purchases and carefully monitor their respective budget(s).

In late January 2021, CCSD facilities and equipment were damaged by the significant rain and windstorm activity. Staff has continued working with the County of San Luis Obispo Office of Emergency Services and the State-CALOES to recover eligible costs. The State-CALOES staff met with CCSD staff and toured the damaged sites in early December 2021. Staff is working with State-CALOES on cost recovery efforts and damage assessment reports are routing through the State-CALOES approval process.

To date, State-CALOES has approved the following projects for reimbursement:

				75%	10%	
Fund	Department	Description	Amount	OES Reimb	Admin	Total
GF	F&R	Rodeo Grounds Entrance Gate	5,705.00	4,278.75	427.88	4,706.63
GF	F&R	Santa Rosa Creek Trail	6,957.00	5,217.75	521.78	5,739.53
GF	F&R	Building, Shed, Fence	51,704.00	38,778.00	3,877.80	42,655.80
GF	Fire	Fencing Around Station	3,725.00	2,793.75	279.38	3,073.13
		Total	68,091.00	51,068.25	5,106.83	56,175.08

The District will be working with CALOES to get reimbursement for damages for the most recent storm event in December 2022. More information will be forthcoming as we assess the damage and submit requests for reimbursement to CALOES.

LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM (LIHWAP)

The federal Low Income Household Water Assistance Program (LIHWAP) provides financial assistance to low-income Californians to help manage their residential water utility costs. LIHWAP is a federally funded program that offers a one-time payment to assist residential customers with past due water or wastewater bills. This program helps pay overdue bills which have accrued during any timeframe. There is no date restriction for when the overdue amount occurred. If you are having trouble paying your water bill, we encourage you to apply for this program. For more information about this program and a link to the LIHWAP website, please visit:

<https://www.cambriacsd.org/low-income-household-water-assistance-program>

Utilities Report for Department Activities During the Month of February 2023

Wastewater Treatment Plant (WWTP)

All Operators are still working under COVID-19 precautions. The winter flu season hit us hard this month; we have not had a full complement of staff all month, and in late February there were only two operators at work for almost a full week.

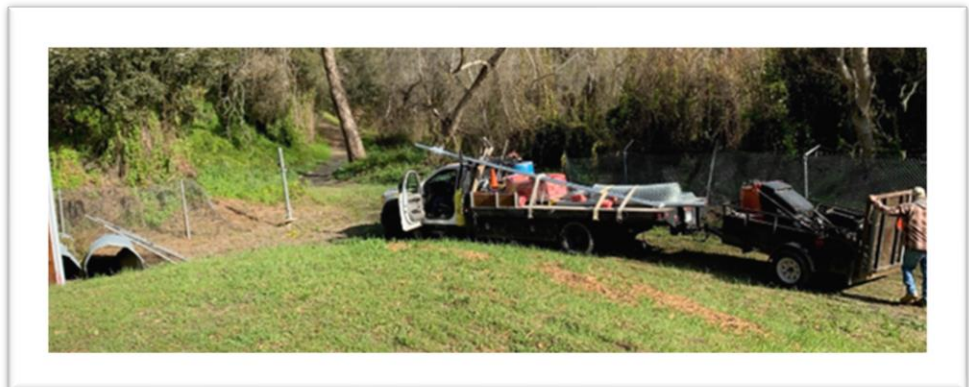
An old trailer with a failed generator has been sitting unused for many years. The generator was removed and the trailer refurbished. Toni took great pride in sanding the frame, painting it black, replacing the lights and boards, and returning it to brand new status.



Collections System

This month The Fence Factory repaired the fence at Lift Station B. This fence has been down since the storms of January 2021. FEMA provided the funds for the repair.

Lift station A pump 2 was almost fully





plugged by a root ball that had dislodged and made it to the wet well during the rains. After hours of removing the roots from the wet well, Staff then had to disassemble the pump and remove the roots from the pump as well.

The repair required staff to dig up the sump pump discharge line as both the

inlet and outlet were 6 feet below the surface. After much digging Operators were able to find the blockage and clear the line.

AT&T came out this month several times due to a loss of connection at lift station B. The last visit was to tighten the line and get it out of the trees.



Water Department

Distribution System

The first of the month brought several new leaks that surfaced as the ground dried out from a wet January. All three leaks were from customer service lines after the main. Each repair was made on initial arrival with minimal water loss. The second week of February continued with more service line leak repairs; the first few weeks of February have brought more leak repairs than the entire month historically.



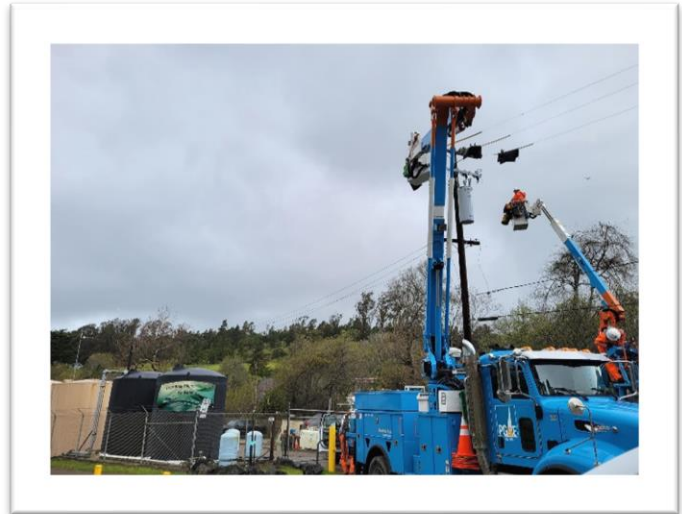
Pictured Left: ¾" Service line 3' below the surface leaking at 3 GPM

In addition, a rather unique valve failure occurred on Sheffield St. The roar of high-pressure water could be heard from under an eight-inch-thick layer of asphalt. Water staff excavated the immediate area above the leak. The volume of flow and unsafe conditions to make a repair necessitated an isolation of the area encompassing the leak. Water service was shut off for nearly three hours while operators removed the failed valve and installed a new corporate stop and service line to the meter. A very special thank you to the Facilities and Resources crew whose assistance helped expedite the repair completion and the return of the road back to service before the inclement weather began again.

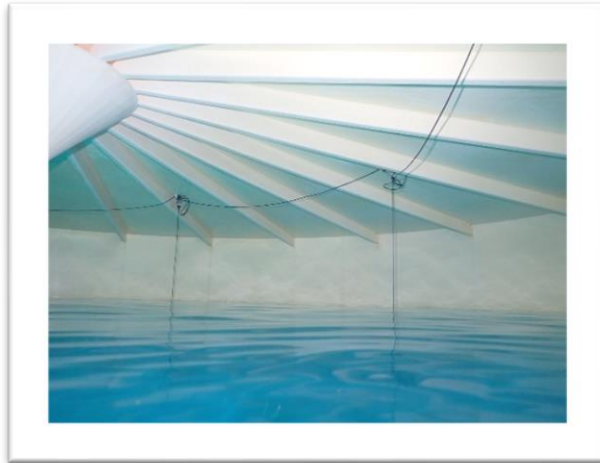


Additional tasks in the distribution system continue with preparation for the meter replacement project. Operators have been replacing isolation valving to meters throughout the community that are non-operable. During a replacement event on Melrose, an interesting root ball had taken up residence on the top of a shut-off valve rendering it nonfunctional and difficult to remove for replacement. Without proper functional isolation valves, meter replacement would be extremely difficult.

As the late February storms brought loss of power to the community in many locations around town, a transformer leading power to the Rodeo Grounds facility failed. PG&E crew stated that the unit was old and needed replacing. However, because PG&E did not have the device in stock at their SLO yard another was brought in from Fresno the next day for installation. A recently serviced generator on-site kept the power to the main booster station for Lodge Hill operating until PG&E power could be restored.



A 320,000-gallon potable water storage tank was inspected this month. As per our permit with the Division of Drinking Water, each storage tank is to be inspected every five years. The tank is the community's newest and was installed in 2016 and put online in 2017. The tank received a light cleaning and does not need any further maintenance. The tank looks in almost perfect shape for being six years old and located in a difficult environment. An engineering/ inspection report is generated after the examination is performed which is then forwarded to the DDW.



Maintenance

More downed trees are being removed from critical locations. The photos below illustrate cypress trees broken and blocking a radio location that transmits information from the north side of the town. Once cut and removed, the limbs and branches are chipped and utilized as groundcover for the immediate area. Thanks to the Facilities and Resources Department for the chipper machine.



Ongoing monthly maintenance in the distribution system concentrating on fire hydrants took place. Focus for this month concerned “raising” hydrants that are too low for manual operation. Evaluation of the 391 hydrants in the community resulted in almost 30 devices which needed a lift. Utilizing stock on hand and further purchase of materials that were previously budgeted, permanent repairs were performed on the most pertinent hydrants, and on-going maintenance is scheduled for completion.



Pump Efficiency Testing Services performed a Production Well Head Motor and Pump Analysis. The State required analysis is mandated by the annual Water Loss Audit and Electronic Annual report for drinking water purveyors. The practice also assists in making informed budgeting decisions and awareness of time and cost for replacement.

Water Supply Status

As of February 28th, the CCSD has diverted 8% and 0.4% of the annual San Simeon Creek and Santa Rosa Creek allocations, respectively, with 99% of total production coming from the San Simeon Creek aquifer. San Simeon Creek well levels have once again elevated as a consequence of the third major storm event this rainy season. Additional well level data and production summary reports are available on the website at www.cambriacsd.org/water-data.

Other Water Department activities for the Reporting Period are listed in the following table.

Activity	# Completed
Manual Meter Reads/Locates for Billing Purposes	1619
Customer assists for high water usage on customer side of meter	12
Locking/Unlocking Water Meters	3
Meter Shut-Off/Turn-On at Owner's Request	7
Repairs of distribution system leaks	17
After-Hours System Alarm Responses	8
USA Locations	31
Water Service Line Information Requests	4
Service Angle stop/ Valves Replaced	8
Hydrant Service	35

Water Reclamation Facility (WRF)

Plant maintenance continued with preventative maintenance to the RO air compressor. Belts were changed and the tank was drained and cleaned. RO media circulation and pH measurements occur weekly. The MF CIP tank was drained and filled with chlorinated water to recirculate media.

Engineering

Project	Description	Status
Coastal Development Permit for the Water Reclamation Facility	Land Use Application DRC2013-00112 for the regular permitting of the Water Reclamation Facility.	District and County staff met to discuss current need to extend the schedule due to the inclusion of Instream Flow Study Task 1 results and the Section 7 consultation. County staff acknowledges will continue to work with the District
Instream Flow Study Task 1	Study of the Lower San Simeon Watershed from Palmer Flats to the lagoon. Follows the California Department of Fish and Wildlife's methodology to establish instream flow needs for critical species and habitat.	The Technical Advisory Committee meeting to review the Draft IFS has been scheduled for 03/02/2023. IFS documents are now available at www.cambriacsd.org/instream-flow-study
Instream Flow Study Task 2	Completion of the Annual Adaptive Management Plan report and supporting groundwater modeling and monitoring.	The 2022 draft AMP Annual Report can be read at www.cambriacsd.org/instream-flow-study 2023 monitoring continues and additional modeling is in progress to better define lagoon level thresholds and triggers for AMP.

Endangered Species Act Section 7 Consultation	Federal consultation process to ensure that WRF project activities are not likely to jeopardize the continued existence of listed species or destroy or adversely modify designated critical habitats. Includes permitting assistance, reporting, and technical support.	<i>No change from last month.</i> Data from Instream Flow Study Task 1 is being considered to inform this Consultation.
San Simeon Well Field (SSWF) Transmission Main Project	Developing a permanent repair of the San Simeon Water Main. This project will also include solutions for the Sewer Effluent Main that runs parallel.	A request for proposals for preliminary design and alternatives analysis was announced on 02/16/2023 and can be viewed at: https://tinyurl.com/TransmissionMainRFP
Water Meter Replacement Project – AMI	Upgrades system to Advanced Metering Infrastructure (AMI) with new meters and real-time water analytics.	Staff presented their vendor choice at the March 9 th , 2023 Board meeting. Financing options are now being reviewed by Staff. Board approval is anticipated in April 2023
EV Charging Station	Installation and operation of two EV charging stations at the Vets Hall.	The process of reverting the EV parking to the former Accessible parking has begun.
Cambria Skatepark Project	Design and construction of a new skatepark facility at the old skatepark location on Main St across from the Vets Hall.	The Board approved commencing with the permitting process during the Nov 17 th meeting. The application package was submitted to the County on Nov 28. New grant opportunities are being pursued and will be brought to the Board in April 2023
Community Park Restroom	Design and construction of a restroom facility located near the Dog Park on the Fiscalini Ranch Preserve.	Generating building specifications to respond to the County comments.
Pilot project for Zero Liquid Discharge for Brine in WRF	Pilot study project to test innovative technology for brine reduction with the goal of zero liquid discharge	Next phase is the Piloting agreement anticipated for R&I review and Board approval by summer. In anticipation Utilities staff and H2O Innovations are meeting on 3/1/2023 to coordinate strategy and scheduling of the anticipated ZLD pilot test run in October.
Stuart Street Tank Project	Critical water infrastructure project to rebuild the Stuart Street tanks which have reached their useful operational life	Staff is met with their regionally assigned EPA representative on 3/2/2023 to discuss NEPA requirements and grant application specifics.
Coastal Commission Notice of Violation	Coastal Commission issued a Notice of Violation on 4/19/22 regarding CCSD intent to serve letters, water service to Tract 1804, and alleged violations of existing water extractions.	<i>No change from last month.</i> Staff submitted a formal response to the Commission and is awaiting next steps. A follow-up communication was sent to Commission staff on June 20, 2022. No response yet.

Annual Water Supply and Demand Assessment	The AWSDA is required by the California Water Code to analyze current water supply and demand conditions as well as project water supply reliability over the next year.	<i>No change from last month.</i> 2022 report complete. Monitoring ongoing.
COVID-19 Wastewater Surveillance	The District introduced COVID-19 wastewater surveillance to the County in March 2020. Participating in Centers for Disease Control (CDC) National Wastewater Surveillance System (NWSS) sponsored program till January 2023. No cost to the District.	On going

Conservation & Permits

Water Supply & Demand

Net diversion in Feb 2023 was 4.61 acre-feet lower than the same month last year. The demand reduction achieved was 5.3 acre-feet (compared to projected unconstrained demand). The cumulative supply surplus for the reporting period of July 1, 2022 through June 30, 2023 is estimated to be 1.7 acre-feet or +1%. Supplies have been augmented by above-average precipitation in February, and supply is estimated to meet or exceed demands for the winter months. Per Resolution 04-2023 we are now in a Stage 1 Baseline Condition.

Activities

Staff attended the Annual Joint Water Efficiency Partnership meeting between Santa Barbara and San Luis Obispo Counties. Thirty water conservation representatives from Atascadero to Santa Barbara attended. This is the first time since the COVID-19 pandemic that the agencies were able to meet in person. Presentations included an update from agency staff on the current Alliance for Water Efficiency (AWE) conservation programs, State drought messaging from the Department of Water Resources, discussion of the State Framework legislation implementations and indoor water conservation programs from the City of San Luis Obispo.

In order to provide updates on our programs to our community, a new webpage has been created for the Instream Flow Study at: www.cambriacsd.org/instream-flow-study and can be found via our Water Plans, Programs & Studies page. The overview, goals and objectives of the study are summarized, and the currently produced documents are available for download.

Permit Counter Statistics

ASSIGNMENT OF POSITION APPLICATIONS - 2 YTD

024.291.001	Preston	WL Position 569
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RETROFIT APPLICATIONS -6 YTD

024.063.077	2115 Spencer St.	Charlene Cowan
023.042.019	249 Drake St.	Douglas Kahn

TRANSFER OF POSITION APPLICATIONS - 0 YTD

VOLUNTARY LOT MERGER APPLICATIONS - 0 YTD

VACATION RENTAL REGISTRATIONS (WILL SERVES) - 2 YTD

WATER LINE INSTALLATION OR UPGRADE APPLICATIONS - 0 YTD

WILL SERVES ISSUED - 3 YTD

WATER USE EFFICIENCY WALK-THROUGHS COMPLETED - 2 YTD

CAMBRIA COMMUNITY SERVICES WELL LEVELS

3/1/2023

Well Read Date

SANTA ROSA CREEK WELLS

Well Name	Well Description/Location	Distance to Water Level (ft)	Reference Point Elevation AMSL (ft)	Depth AMSL (ft)	Comments
23R	High School	27.79	83.42	55.63	
SR4*	CCCD Production	25.10	82.00	56.90	
SR3	CCSD Production	16.88	54.30	37.42	
SR1	CCSD	15.20	46.40	31.20	
21R3	County Parks	6.11	12.88	6.77	Meter Read (CF): 46505
WBE	Windsor Bridge East	9.84	16.87	7.03	
WBW	Windsor Bridge West	10.27	17.02	6.75	

SR4 **56.90**
AVG SR1 & SR3 34.31

SAN SIMEON CREEK WELLS

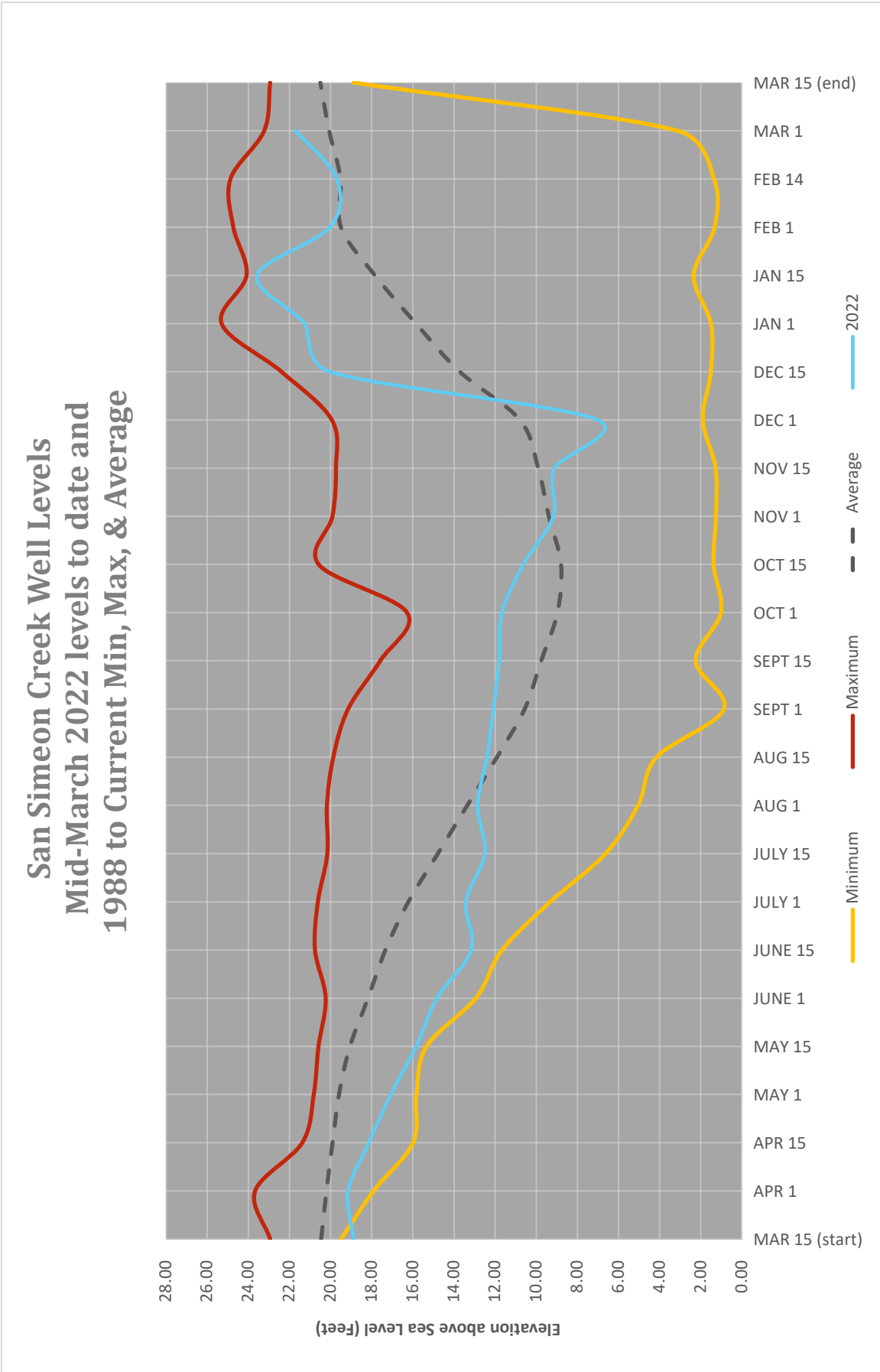
Well Name	Well Description/Location	Distance to Water Level (ft)	Reference Point Elevation AMSL (ft)	Depth AMSL (ft)	Comments
16D1	Van Gorden Creek Bridge	6.67	11.36	4.69	
MW4	Monitoring at Lagoon Entrance	10.80	15.95	5.15	
MW1	Monitoring at Blowers	9.87	42.11	32.24	
MW2	Monitoring at Influent	11.38	38.10	26.72	
MW3	Monitoring at Pond Gate	14.66	49.56	34.90	
9M1	Warren's Van Gorden Creek	18.63	65.63	47.00	
9P2	Gradient Monitoring	8.37	19.11	10.74	
9P7	WRF Intake	8.91	20.69	11.78	
9L1	Abandoned Irrigation	13.08	27.33	14.25	
RIW	WRF Injection Well	9.09	25.41	16.32	
SS4	CCCD	12.13	25.92	13.79	
MIW	WRF Injection Monitoring	9.60	29.89	20.29	
SS3*	CCSD Production	12.37	33.73	21.36	
SS2*	CCSD Production	11.07	33.16	22.09	
SS1*	CCSD Production	10.70	32.37	21.67	
11B1	Pedotti	17.33	105.43	88.10	
11C1	Pedotti	12.39	98.20	85.81	
PFNW	Palmer Flats	11.33	93.22	81.89	
10A1	Pedotti's Recorder	23.45	78.18	54.73	
10G2	New Rock Plant	17.89	62.95	45.06	
10G1	Old Rock Plant	16.21	59.55	43.34	
10F2	Warren	24.13	66.92	42.79	
10M2	Pedotti	20.61	55.21	34.60	oil
9J3	Pedotti	13.78	43.45	29.67	
Lagoon	Creek Pedestrian Bridge	19.71			Mitigation Erosion: None

AVG S1, SS2 & SS3 **21.71**
SS4/9P2 Gradient **3.05**

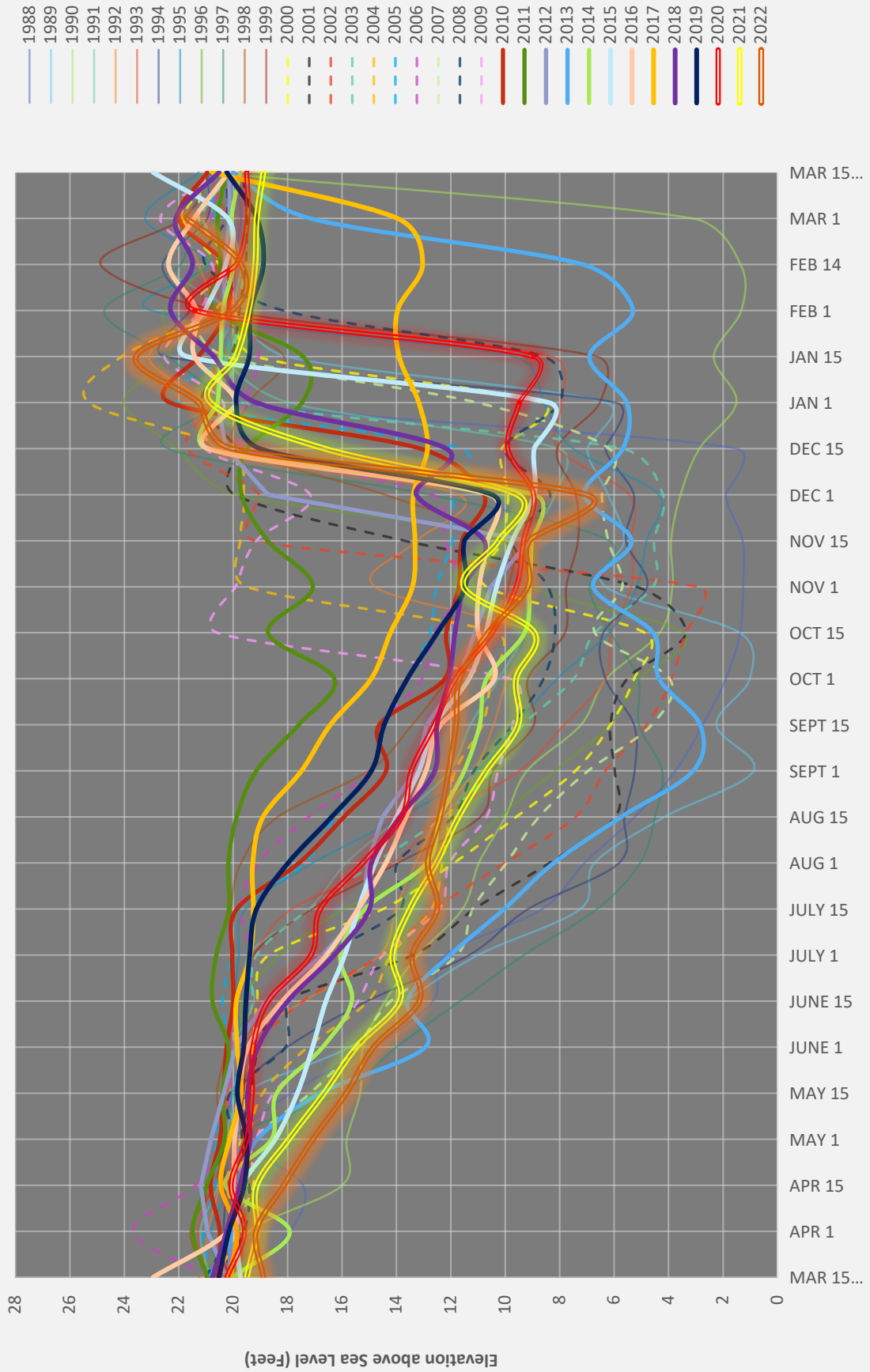
*Above Mean Sea Level (AMSL)

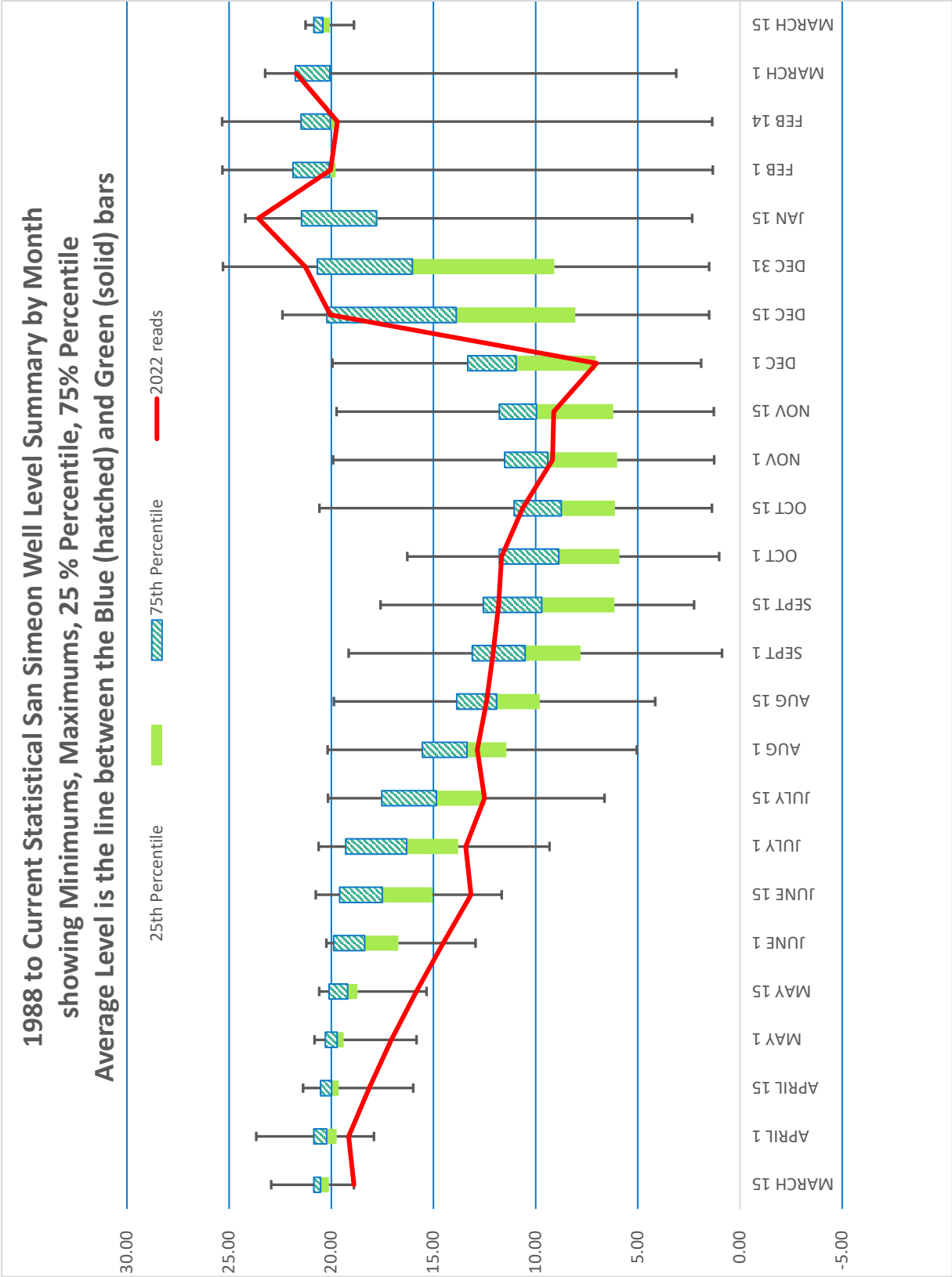
*CCSD's Production Wells

Reference point on 16D1, MIW1, MIW2, MIW3, 9P7, RIW, MIW1, SS1, SS2 and SS3 updated on 2/17/2015



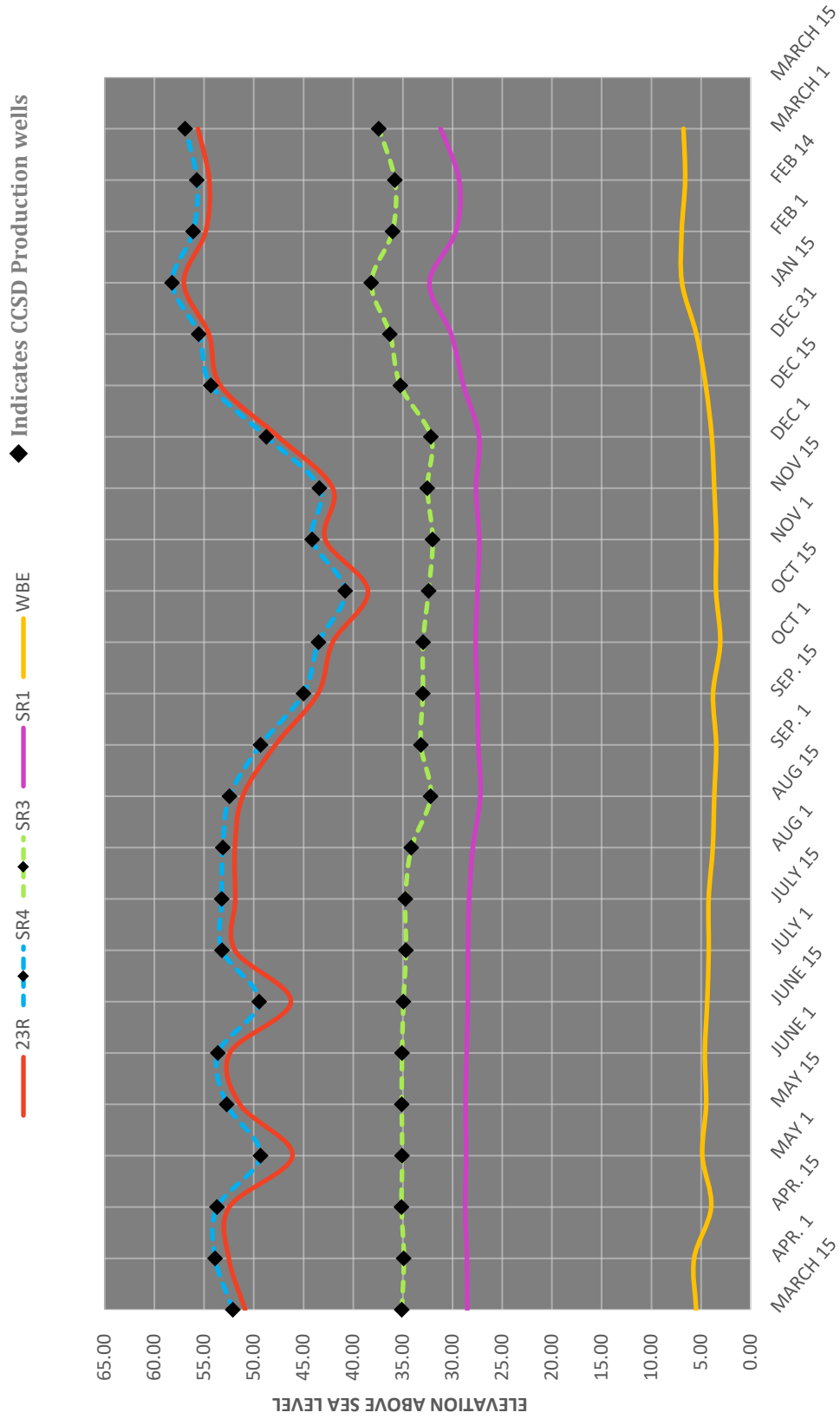
San Simeon Creek Well Levels 1988 - Current





SANTA ROSA CREEK WELL LEVELS

March 15th, 2022 - Current



	Start Year: 2022												AF
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Potable Water Shortage Assessment¹	Volumetric Unit Used:												
Anticipated Unconstrained Demand	52	52	48	48	44	44	39	39	39	39	49	49	542
Actual Demand	50.6	48.2	43.3	44.0	39.3	36.9	35.4	33.7					331.3
Supply Adjustment						9.0	5.0	2.0	2.0				18.0
Anticipated Total Water Supply	45	45	42	42	37	44	39	39	39	37	40	42	491
Accrued Surplus/Shortage from Previous Month		-5.6	-3.2	-1.3	-2.0	-2.3	7.1	3.6					
Anticipated Surplus/Shortage w/o WSCP Action	-7.0	-12.7	-9.1	-7.2	-8.9	-2.1	6.7	3.2	0.3	-1.8	-9.1	-7.1	-54.9
Anticipated % Surplus/Shortage w/o WSCP Action	-14%	-24%	-19%	-15%	-20%	-5%	17%	8%	1%	-5%	-19%	-15%	-10%
State Standard Shortage Level	2	3	2	2	3	1	1	1	1	1	2	2	2
Planned WSCP Actions													
Anticipated Benefit from WSCP: Supply Augmentation	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Anticipated Benefit from WSCP: Demand Reduction	10.4	15.6	9.6	9.6	8.8	11.0	2.0	0.0	0.0	3.9	9.8	9.8	90.4
Actual Benefit from WSCP Action	1.4	3.8	4.6	3.9	4.6	7.0	4.0	5.7					35.1
Anticipated Surplus/Shortage w/WSCP Action	3.4	2.9	0.5	2.4	-0.1	8.9	8.7	3.2	0.3	2.1	0.7	2.7	35.6
Anticipated % Surplus/Shortage w/WSCP Action	6%	6%	1%	5%	0%	20%	22%	8%	1%	5%	1%	5%	7%
Actual Surplus/Shortage	-5.6	-3.2	-1.3	-2.0	-2.3	7.1	3.6	5.3					1.7
Actual % Surplus/Shortage	-11%	-7%	-3%	-5%	-6%	19%	10%	16%					1%
State Standard Shortage Level Achieved	2	1	1	1	1	1	1	1	1	1	1	1	1

¹Assessments are based on best available data at time of submitting the report and actual volumes could be different due to many factors.

Definitions for Terms Used in This Table

Anticipated Unconstrained Demand: Projection based on the average water production over the last 3 reporting years (July 2018 -June 2021).

Actual Demand: The total amount of potable water produced for the month.

Supply Adjustment: Observed aquifer recharge/depletion from seasonal precipitation/lack thereof.

Anticipated Total Water Supply: The target amount to be produced assuming dry years conditions.

Anticipated Surplus/Shortage w/o WSCP: The volumetric difference in the anticipated unconstrained demand and anticipated total water supply without any shortage response actions.

Anticipated % Surplus/Shortage w/o WSCP Action: The difference in the anticipated unconstrained demand and anticipated total water supply without any shortage response actions expressed as a percentage.

State Standard Shortage Level: The corresponding shortage level per California Water Code Section 10632(a)(3)(A).

Anticipated Benefit from WSCP - Supply Augmentation: Projected volume of water added to the supply, such as from the operation of the Water Reclamation Facility.

Anticipated Benefit from WSCP - Demand Reduction: Projected volume of water conserved through shortage response actions.

Actual Benefit from WSCP Action: Actual supply augmentation or demand reduction achieved.

Revised Anticipated Surplus/Shortage w/WSCP Action: Volumetric difference between the anticipated surplus/shortage w/o WSCP action and the actual benefits obtained.

Revised Anticipated % Surplus/Shortage w/WSCP Action: Difference between the anticipated surplus/shortage w/o WSCP action and the actual benefits obtained expressed as a percentage.

Actual Surplus/Shortage: Volumetric difference between the anticipated total water supply (including any adjustments) and the actual total demand.

Actual % Surplus/Shortage: Difference between the anticipated total water supply (including any adjustments) and the actual total demand expressed as a percentage.

WSCP: Water Shortage Contingency Plan

2023
CAMBRIA COMMUNITY SERVICES DISTRICT
NET WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
2020	SS & SR TOTAL	48.05	44.06	45.17	52.87	60.59	60.30	73.49	70.34	64.85	59.82	51.47	51.87	682.88	20
	S.S.	45.44	40.48	47.48	48.39	56.26	55.29	50.73	44.58	35.05	37.61	36.14	36.45	533.90	
2010	S.R.	0.00	0.00	0.77	0.62	0.68	8.74	21.96	27.30	32.52	21.71	14.48	9.73	138.51	2010
	SS & SR TOTAL	45.44	40.48	48.25	49.01	56.94	64.03	72.69	71.88	67.57	59.32	50.62	46.18	672.41	
2009	S.S.	28.17	37.57	50.95	58.52	48.56	37.47	48.80	40.69	31.99	44.62	53.05	46.55	526.94	2009
	S.R.	24.83	3.81	0.00	0.00	13.53	26.06	25.21	34.10	32.64	11.02	0.00	1.34	172.54	
2008	SS & SR TOTAL	53.00	41.38	50.95	58.52	62.09	63.53	74.01	74.79	64.63	55.64	53.05	47.89	699.48	2008
	S.S.	43.35	45.35	51.55	52.59	40.45	33.03	40.15	47.57	47.24	41.53	21.47	25.41	489.69	
2007	S.R.	2.33	0.67	0.71	2.20	24.69	33.55	32.94	24.87	18.26	21.03	32.21	24.46	217.92	2007
	SS & SR TOTAL	45.68	46.02	52.26	54.79	65.14	66.58	73.09	72.44	65.50	62.56	53.68	49.87	707.61	
2006	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	2006
	S.R.	0.00	0.00	0.60	1.81	14.47	22.24	23.47	12.37	5.29	18.70	21.20	9.42	129.57	
2005	SS & SR TOTAL	57.70	47.45	57.07	62.31	70.58	73.45	79.42	75.85	64.01	56.28	56.03	48.03	748.18	2005
	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	
2004	S.R.	0.00	0.78	0.00	0.62	0.74	2.56	23.58	20.72	20.17	23.88	26.46	13.63	133.14	2004
	SS & SR TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	66.74	60.92	56.38	746.10	
2003	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2003
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98	
2002	SS & SR TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24	2002
	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	
2001	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11	2001
	SS & SR TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63	
2000	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2000
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05	
1999	SS & SR TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88	1999
	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	
1998	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71	1998
	SS & SR TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48	
1997	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	1997
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68	
1996	SS & SR TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93	1996
	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	
1995	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1995
	SS & SR TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	
1994	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1994
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53	
1993	SS & SR TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58	1993
	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	
1992	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16	1992
	SS & SR TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47	
1991	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1991
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29	
1990	SS & SR TOTAL	50.63	49.28	65.68	68.67	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80	1990
	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	
1989	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	1989
	SS & SR TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25	

2023
CAMBRIA COMMUNITY SERVICES DISTRICT
NET WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	SS & SR TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84	
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	SS & SR TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10	
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	SS & SR TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40	
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	SS & SR TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	SS & SR TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	SS & SR TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	SS & SR TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	SS & SR TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	
1987	S.S.	41.51	41.30	48.40	63.00	68.80	63.80	66.10	62.90	49.90	36.40	32.90	42.30	617.31	1987
	S.R.	10.20	3.80	0.00	0.00	2.00	13.80	22.40	26.00	28.80	35.60	19.30	6.59	168.49	
	SS & SR TOTAL	51.71	45.10	48.40	63.00	70.80	77.60	88.50	88.90	78.70	72.00	52.20	48.89	785.80	

Net diversion totals reported 2016 to current. Previous years are gross totals and may include water volumes also reported under riparian statements.



Cambria Community Services District , CA

Expense Approval Report

By Vendor Name

Payment Dates 2/1/2023 - 2/28/2023

Vendor Name	Payment Nur	Payment Date	Description (Item)	Account Number	Amount
Vendor: 10060 - ADVANTAGE TECH SVCS, INC.					
ADVANTAGE TECH SVCS, INC.	77191	02/15/2023	WD/INSPECTION PER DDW	11-6031G-11	7,364.00
Vendor 10060 - ADVANTAGE TECH SVCS, INC. Total:					7,364.00
Vendor: 11108 - ALLCHIN, JOHN					
ALLCHIN, JOHN	77084	02/01/2023	WW/MONTHLY CELL PHONE & INTERNET ALLOWANCE	12-6060C-12	100.00
Vendor 11108 - ALLCHIN, JOHN Total:					100.00
Vendor: 10080 - ALL WAYS CLEAN					
ALL WAYS CLEAN	77104	02/08/2023	WW/WD/MONTHLY CLEANING WATER PLANT / FEB 2023	11-6033B-11	291.00
ALL WAYS CLEAN	77104	02/08/2023	WW/WD/MONTHLY CLEANING WATER PLANT / FEB 2023	12-6033B-12	291.00
ALL WAYS CLEAN	77104	02/08/2023	ADM/MONTHLY CLEANING ADM OFFICE / FEB 2023	01-6080M-09	275.00
ALL WAYS CLEAN	77123	02/08/2023	VH/ MONTHLY CLEANING VETS HALL - FEB 2023	01-6033V-02	530.00
ALL WAYS CLEAN	77123	02/08/2023	F&R/ MONTHLY CLEANING PUBLIC RESTROOMS - FEB 2023	01-6080M-02	1,950.00
Vendor 10080 - ALL WAYS CLEAN Total:					3,337.00
Vendor: 10088 - ALLIED ARTS					
ALLIED ARTS	1177	02/15/2023	VH/SECURITY DEPOSIT REFUND	01-24200-02	750.00
Vendor 10088 - ALLIED ARTS Total:					750.00
Vendor: 10092 - ALPHA FIRE & SECURITY ALARM CORP					
ALPHA FIRE & SECURITY ALARM CORP	77229	02/27/2023	VH/ 5 YEAR SPRINKLER INSPECTION - ANNUAL FIRE ALARM	01-6033V-02	600.00
Vendor 10092 - ALPHA FIRE & SECURITY ALARM CORP Total:					600.00
Vendor: 12671 - AMAZON CAPITAL SERVICES, INC.					
AMAZON CAPITAL SERVICES, INC.	DFT0001811	02/16/2023	WRF/ PIX NORTH ROBBER V-BELT	39-60900-25	10.71
AMAZON CAPITAL SERVICES, INC.	DFT0001812	02/16/2023	WD/ ARTBIN SUPER SATCHEL DOUBLE DEEP 3-PACK	11-66100-10	76.71
AMAZON CAPITAL SERVICES, INC.	DFT0001813	02/16/2023	WD/ FREEZER GALLON BAGS	11-60950-11	120.04
AMAZON CAPITAL SERVICES, INC.	DFT0001814	02/16/2023	FD/ KITCHEN FAUCET	01-60900-01	70.26
AMAZON CAPITAL SERVICES, INC.	DFT0001815	02/16/2023	FD/ BATTERIES	01-60900-01	36.46
AMAZON CAPITAL SERVICES, INC.	DFT0001816	02/16/2023	WD/ BLACK RUBBER V-BELT	39-60900-25	8.37
AMAZON CAPITAL SERVICES, INC.	DFT0001817	02/16/2023	WW/COSMOMIX HELICAL STATIC MIXER NOZZLE TUBE TIP	12-6032C-12	36.44
AMAZON CAPITAL SERVICES, INC.	DFT0001818	02/16/2023	ADM/ BOARD MEETING COFFEE DISPENSERS	01-61150-09	109.38
AMAZON CAPITAL SERVICES, INC.	DFT0001819	02/16/2023	ADM/ ENVELOPES	01-60500-09	24.66
AMAZON CAPITAL SERVICES, INC.	DFT0001820	02/16/2023	WW/12 V TRAILER LED LIGHT KIT/ TRAILER TAIL BRAKE	12-6041L-12	40.73
AMAZON CAPITAL SERVICES, INC.	DFT0001821	02/16/2023	ADM/ BOARD MEETING MICS	01-61150-09	42.90
AMAZON CAPITAL SERVICES, INC.	DFT0001822	02/16/2023	WW/ CALENDAR'S	12-60500-12	34.75
AMAZON CAPITAL SERVICES, INC.	DFT0001823	02/16/2023	ADM/FD/ MISC SUPPLIES	01-60500-09	6.48
AMAZON CAPITAL SERVICES, INC.	DFT0001823	02/16/2023	ADM/FD/ MISC SUPPLIES	01-60900-02	7.42
AMAZON CAPITAL SERVICES, INC.	DFT0001825	02/16/2023	ADM/STANDING COMMITTEE IN PERON MTG EXPENSE	01-61150-09	90.03
AMAZON CAPITAL SERVICES, INC.	DFT0001826	02/16/2023	WW/ DESK CALENDAR	12-60500-12	41.70
Vendor 12671 - AMAZON CAPITAL SERVICES, INC. Total:					757.04
Vendor: 10114 - ANDREW THOMSON					
ANDREW THOMSON	77145	02/15/2023	WD/ LOOK VER ORIGINAL PROGRAMMING/ ONSITE	11-60370-11	5,262.97
ANDREW THOMSON	77210	02/23/2023	WW/ WASTE WATER SCADA AND NETWORK DEVICES SVC	12-60370-12	9,813.97
ANDREW THOMSON	77210	02/23/2023	WD/ WRITE MAIN LADDER/ WRITE SUBROUTINES LADDER	11-60370-11	7,667.50
ANDREW THOMSON	77230	02/27/2023	WD/ FY 2022-2023 WATER SCADA AND NETWORK DEVICES	11-60370-11	17,630.61
Vendor 10114 - ANDREW THOMSON Total:					40,375.05
Vendor: 10135 - ASAP REPROGRAPHICS					
ASAP REPROGRAPHICS	77105	02/08/2023	WD/ BULK MAILING	11-6080M-10	2,184.77
Vendor 10135 - ASAP REPROGRAPHICS Total:					2,184.77
Vendor: 10139 - ASSOCIATED TRAFFIC SAFETY					
ASSOCIATED TRAFFIC SAFETY	77146	02/15/2023	F&R/ BARRICADE - 1 TYPE WOOD EG 24'X8' TOP	01-6033R-02	341.45
Vendor 10139 - ASSOCIATED TRAFFIC SAFETY Total:					341.45
Vendor: 10144 - AT&T/CALNET3					
AT&T/CALNET3	77141	02/14/2023	WW/ ALARM AT LIFT STATION A	12-6060P-12	27.61
AT&T/CALNET3	77141	02/14/2023	WW/ ALARM AT LIFT STATION B3	12-6060P-12	27.55
AT&T/CALNET3	77141	02/14/2023	WD/ PINK KNOLLS TANK SCADA	11-6060P-11	37.14
AT&T/CALNET3	77141	02/14/2023	FD/ FAX LINE	01-6060P-12	18.65
AT&T/CALNET3	77141	02/14/2023	WW/ALARM AT LIFT STATION B1	12-6060P-12	27.66
AT&T/CALNET3	77141	02/14/2023	WW/ ALARM AT LIFT STATION B2	12-6060P-12	27.68
AT&T/CALNET3	77141	02/14/2023	WW/ALARM AT LIFT STATION B	12-6060P-12	27.59
AT&T/CALNET3	77141	02/14/2023	WW/ ALARM AT LUFT STATION 9	12-6060P-12	27.48
AT&T/CALNET3	77141	02/14/2023	WW/ ALARM AT LLLIFT STATION 1	12-6060P-12	27.79
AT&T/CALNET3	77141	02/14/2023	WW/ FAX LINE	12-6060P-12	27.51
AT&T/CALNET3	77141	02/14/2023	W/D TELEMETRY SYSTEMS	11-6060P-11	27.87
AT&T/CALNET3	77141	02/14/2023	WW/ALARM AT LIFT STATION 4	01-6060P-12	53.74
AT&T/CALNET3	77141	02/14/2023	WW/ALARM AT LIFT STATION 4	12-6060P-12	27.54
AT&T/CALNET3	77141	02/14/2023	WW/ALARM AT LIFT STATION 8	12-6060P-12	27.63
AT&T/CALNET3	77141	02/14/2023	WD/ LIEMERT PUMP STATION	11-6060P-11	27.50

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AT&T/CALNET3	77141	02/14/2023	ADM/OFFICE FAX LINE	01-6060P-09	27.48
AT&T/CALNET3	77141	02/14/2023	F&R / RODEO GROUNDS	01-6060P-12	24.48
AT&T/CALNET3	77141	02/14/2023	WW/ PHONE SERVICE	12-6060P-12	56.99
				Vendor 10144 - AT&T/CALNET3 Total:	549.89
Vendor: 10140 - AT&T					
AT&T	77106	02/08/2023	WW/ALARM AT LIFT STATION B-4	12-6060P-12	315.59
				Vendor 10140 - AT&T Total:	315.59
Vendor: 12713 - BANK OF NEW YORK MELLON TRUST COMPANY N.A.					
BANK OF NEW YORK MELLON	DFT0001827	02/13/2023	WW/COP SERIES 2022A BOND INTEREST	12-61801-12	216,504.79
				Vendor 12713 - BANK OF NEW YORK MELLON TRUST COMPANY N.A. Total:	216,504.79
Vendor: 12575 - BLUME, COLTON					
BLUME, COLTON	77075	02/01/2023	FD/REIMBURSEMENT FOR DRIVER OPERATOR 1A CLASS	01-6120E-01	740.00
				Vendor 12575 - BLUME, COLTON Total:	740.00
Vendor: 10260 - BRENNTAG PACIFIC, INC.					
BRENNTAG PACIFIC, INC.	77147	02/15/2023	WD/ SAN SIMEON WELL/ 10.000 60.000G 2.95	11-60910-11	400.72
BRENNTAG PACIFIC, INC.	77231	02/27/2023	WD/ 60.G LA CHENCHLOR SOD HYPOCHL	11-6091C-11	400.72
				Vendor 10260 - BRENNTAG PACIFIC, INC. Total:	801.44
Vendor: 10263 - BREZDEN PEST CONTROL, INC					
BREZDEN PEST CONTROL, INC	77107	02/08/2023	ADM/SPRAY & DEWEB TAMSEN DR	01-6033B-09	106.00
BREZDEN PEST CONTROL, INC	77124	02/08/2023	F&R/ SQUIRREL CONTROL DEVICES	01-6033V-02	80.00
BREZDEN PEST CONTROL, INC	77211	02/23/2023	F&R/ REPLENISH SQUIRREL CONTROL DEVICES	01-6033V-02	80.00
BREZDEN PEST CONTROL, INC	77211	02/23/2023	F&R/SQUIRREL CONTROL DEVICES	01-6033V-02	80.00
				Vendor 10263 - BREZDEN PEST CONTROL, INC Total:	346.00
Vendor: 10288 - BURKEY, MICHAEL A					
BURKEY, MICHAEL A	77085	02/01/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
				Vendor 10288 - BURKEY, MICHAEL A Total:	45.00
Vendor: 10340 - CAMBRIA AUTO SUPPLY LLC					
CAMBRIA AUTO SUPPLY LLC	77135	02/09/2023	F&R/ HYDRAULIC HOSE/ HOSE END	01-6041N-02	116.44
CAMBRIA AUTO SUPPLY LLC	77135	02/09/2023	FD/ MOUNTING TAPE	01-6041L-01	7.20
CAMBRIA AUTO SUPPLY LLC	77135	02/09/2023	F&R/ DRAIN PAN 15 QT	01-60900-02	18.01
CAMBRIA AUTO SUPPLY LLC	77135	02/09/2023	F&R/ARMORALL WASH N WAX	01-6033B-02	10.80
CAMBRIA AUTO SUPPLY LLC	77135	02/09/2023	F&R/ OIL ABSORBENT	01-60900-02	28.81
				Vendor 10340 - CAMBRIA AUTO SUPPLY LLC Total:	181.26
Vendor: 10344 - CAMBRIA CHAMBER OF COMMERCE					
CAMBRIA CHAMBER OF COMMERCE	1175	02/08/2023	VH/REFUND OF VETS HALL SECURITY DEPOSIT	01-24200-02	500.00
				Vendor 10344 - CAMBRIA CHAMBER OF COMMERCE Total:	500.00
Vendor: 10352 - CAMBRIA ELECTRIC AND SECURITY SYSTEMS					
CAMBRIA ELECTRIC AND SECURITY	77148	02/15/2023	ADM/ QUARTERLY SECUIRY MONITORING FEB 2023	01-60480-09	126.00
				Vendor 10352 - CAMBRIA ELECTRIC AND SECURITY SYSTEMS Total:	126.00
Vendor: 10356 - CAMBRIA HARDWARE CENTER					
CAMBRIA HARDWARE CENTER	77131	02/09/2023	WW/ 6' CUTTING DIA PLIER; ANTIFREEZE	12-6032T-12	22.50
CAMBRIA HARDWARE CENTER	77131	02/09/2023	WW/ 16PK AAA BATTERIES/ 16 PK AA BATTERY/ 12X20	12-6032T-12	77.19
CAMBRIA HARDWARE CENTER	77131	02/09/2023	WW/ DURACELL D BATTERY 4 PACK	12-6032T-12	30.01
CAMBRIA HARDWARE CENTER	77131	02/09/2023	WW/ 30' BUNGEE CORD/ 336' BENGEE CRD/ NUTS BLOTS &	12-6032C-12	32.70
CAMBRIA HARDWARE CENTER	77131	02/09/2023	WW/ NUTS/BOLTS & SCREWS	12-6032T-12	6.37
CAMBRIA HARDWARE CENTER	77131	02/09/2023	WW/SCRAPER/ MULTI PERF GLOVE/ MASON MIX 80# GRAY	12-6032C-12	81.34
CAMBRIA HARDWARE CENTER	77131	02/09/2023	WW/ LINED SAFETY GLASSES	12-6032T-12	11.25
CAMBRIA HARDWARE CENTER	77131	02/09/2023	WW/ NUTS/BOLTS & SCREWS	12-6032C-12	31.85
CAMBRIA HARDWARE CENTER	77131	02/09/2023	WW/ 12 CT 2GAL ZIPLOCK BAGS; GAL BLEACH	12-6032L-12	20.13
CAMBRIA HARDWARE CENTER	77131	02/09/2023	WW/DEF 2.5 GAL EXHAUST FLUID	12-6041V-12	32.15
CAMBRIA HARDWARE CENTER	77132	02/09/2023	WD/MATERIALS TO REPAIR 934 MANOR WAY	11-6033Z-11	52.84
CAMBRIA HARDWARE CENTER	77132	02/09/2023	WD/PAINT PREP MATERIALS FOR SSWF EXT COASTINGS	11-6033B-11	14.98
CAMBRIA HARDWARE CENTER	77134	02/09/2023	ADM/ LEAK	01-6033B-09	36.44
CAMBRIA HARDWARE CENTER	77134	02/09/2023	ADM/ LEAK	01-6033B-09	30.01
CAMBRIA HARDWARE CENTER	77136	02/09/2023	F&R/ RAINSUIT MED / LRG ORG RAINSUIT	01-60900-02	96.49
CAMBRIA HARDWARE CENTER	77136	02/09/2023	F&R/ VETS HALL ROOF - 2' PLST PUTTY KNIVES; 4' CHI	01-6033V-02	13.47
CAMBRIA HARDWARE CENTER	77136	02/09/2023	F&R/ MED YEL OVC RAINSUIT	01-60900-02	35.38
CAMBRIA HARDWARE CENTER	77136	02/09/2023	F&R/ BLK 5 GAL BASKET	01-6033B-02	59.98
CAMBRIA HARDWARE CENTER	77136	02/09/2023	F&R/ 18' FLOOR SQUEEGEE/ WOOD EXT POLE	01-6033B-02	19.28
CAMBRIA HARDWARE CENTER	77136	02/09/2023	F&R/ BUSHINGS MXF/ 80 PVC NIPPLE	01-6033B-02	5.02
CAMBRIA HARDWARE CENTER	77136	02/09/2023	F&R/ DAWN DISH SPRAY SPONGES	01-6033B-02	60.63
CAMBRIA HARDWARE CENTER	77136	02/09/2023	F&R/ LIGHTER FLUID	01-60900-02	19.27
CAMBRIA HARDWARE CENTER	77136	02/09/2023	F&R/ 3 CT DRAIN OPEN PACKS; PLUNGER	01-6033B-02	22.50
CAMBRIA HARDWARE CENTER	77136	02/09/2023	F&R/ KORKY B&W TOIL PLUNGERS	01-6033B-02	21.43
				Vendor 10356 - CAMBRIA HARDWARE CENTER Total:	833.21
Vendor: 10368 - CAMBRIA VILLAGE SQUARE					
CAMBRIA VILLAGE SQUARE	77079	02/01/2023	ADM/JAN ADM BLDG MAINTENANCE & INS CHARGES	01-6033G-09	612.55
CAMBRIA VILLAGE SQUARE	77086	02/01/2023	MONTHLY RENT - TAMSON ST	01-60750-09	2,680.69
				Vendor 10368 - CAMBRIA VILLAGE SQUARE Total:	3,293.24
Vendor: 10375 - CARMEL & NACCASHA LLP					
CARMEL & NACCASHA LLP	77133	02/09/2023	LEGAL - MONTHLY RETAINER - JAN	01-6080K-09	11,100.00
CARMEL & NACCASHA LLP	77139	02/13/2023	LEGAL - MONTHLY RETAINER - FEB	01-6080K-09	11,100.00

				Vendor 10375 - CARMEL & NACCASHA LLP Total:	22,200.00
Vendor: 10384 - CASTELLANOS, MICHAEL					
CASTELLANOS, MICHAEL	77087	02/01/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
				Vendor 10384 - CASTELLANOS, MICHAEL Total:	45.00
Vendor: 10427 - CHARTER COMMUNICATIONS					
CHARTER COMMUNICATIONS	DFT0001759	02/01/2023	ADM/F&R/WD/WW - INTERNET	01-6060I-02	435.29
CHARTER COMMUNICATIONS	DFT0001759	02/01/2023	ADM/F&R/WD/WW - INTERNET	01-6060I-09	236.29
CHARTER COMMUNICATIONS	DFT0001759	02/01/2023	ADM/F&R/WD/WW - INTERNET	11-6060I-11	268.60
CHARTER COMMUNICATIONS	DFT0001759	02/01/2023	ADM/F&R/WD/WW - INTERNET	12-6060I-12	268.72
CHARTER COMMUNICATIONS	DFT0001760	02/01/2023	WD/WW/INTERNET	11-6060I-11	39.99
CHARTER COMMUNICATIONS	DFT0001760	02/01/2023	WD/WW/INTERNET	12-6060I-12	149.98
CHARTER COMMUNICATIONS	DFT0001761	02/01/2023	FD/ADM/WW/BUS INTERNET & VOICE	01-6060I-01	162.50
CHARTER COMMUNICATIONS	DFT0001761	02/01/2023	FD/ADM/WW/BUS INTERNET & VOICE	01-6060I-09	162.50
CHARTER COMMUNICATIONS	DFT0001761	02/01/2023	FD/ADM/WW/BUS INTERNET & VOICE	11-6060I-11	162.50
CHARTER COMMUNICATIONS	DFT0001761	02/01/2023	FD/ADM/WW/BUS INTERNET & VOICE	12-6060I-12	162.50
				Vendor 10427 - CHARTER COMMUNICATIONS Total:	2,048.87
Vendor: 10443 - CIO SOLUTIONS, LP					
CIO SOLUTIONS, LP	77081	02/01/2023	WD/MONTHLY BILLING SUPPORT	01-60440-09	2,901.34
				Vendor 10443 - CIO SOLUTIONS, LP Total:	2,901.34
Vendor: 10512 - CORBIN WILLITS SYSTEMS, INC.					
CORBIN WILLITS SYSTEMS, INC.	77088	02/01/2023	MOM SOFTWARE MAINT	01-60440-09	1,299.04
				Vendor 10512 - CORBIN WILLITS SYSTEMS, INC. Total:	1,299.04
DATAPROSE LLC	77149	02/15/2023	WD/WW/MAILING & POSTAGE FOR JANUARY	12-60510-12	917.13
DATAPROSE LLC	77149	02/15/2023	WD/WW/MAILING & POSTAGE FOR JANUARY	12-6080M-12	254.58
				Vendor 12468 - DATAPROSE LLC Total:	2,343.43
Vendor: 10568 - DAVID CRYE, INC					
DAVID CRYE, INC	77212	02/23/2023	WD/ CLASS II BASE-B/ CRUSHER SAND -B	11-6035R-11	376.90
				Vendor 10568 - DAVID CRYE, INC Total:	376.90
Vendor: 10575 - DAVID WIERENGA					
DAVID WIERENGA	77200	02/22/2023	FD/ REIMB CERT EXPENSES	01-62210-01	638.11
				Vendor 10575 - DAVID WIERENGA Total:	638.11
Vendor: 12678 - DEPARTMENT OF JUSTICE					
DEPARTMENT OF JUSTICE	77201	02/22/2023	FD/ FINGERPRINT APPS - FINGERPRINT - FBI	01-61250-01	49.00
				Vendor 12678 - DEPARTMENT OF JUSTICE Total:	49.00
Vendor: 11709 - DIENZO, RAY					
DIENZO, RAY	77089	02/01/2023	WD/WW/WRF/CELL PHONE & INTERNET ALLOWANCE	11-6060C-11	33.00
DIENZO, RAY	77089	02/01/2023	WD/WW/WRF/CELL PHONE & INTERNET ALLOWANCE	12-6060C-12	33.00
DIENZO, RAY	77089	02/01/2023	WD/WW/WRF/CELL PHONE & INTERNET ALLOWANCE	39-6060C-25	34.00
				Vendor 11709 - DIENZO, RAY Total:	100.00
Vendor: 10624 - DIGITAL DEPLOYMENT, INC					
DIGITAL DEPLOYMENT, INC	77090	02/01/2023	STREAMLINE WEB W/ENGAGE MEMBER FEE	01-6011W-09	260.00
				Vendor 10624 - DIGITAL DEPLOYMENT, INC Total:	260.00
Vendor: 10927 - DODSON, HALEY					
DODSON, HALEY	77091	02/01/2023	ADM/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-09	100.00
DODSON, HALEY	77213	02/23/2023	FD/ BOTTLED WATER PURCHASED AT COSTCO	01-60900-01	29.95
				Vendor 10927 - DODSON, HALEY Total:	129.95
Vendor: 11552 - DUFFIELD, PAMELA					
DUFFIELD, PAMELA	77092	02/01/2023	ADM/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-09	100.00
				Vendor 11552 - DUFFIELD, PAMELA Total:	100.00
Vendor: 12549 - ELGIN, CLIFFORD					
ELGIN, CLIFFORD	77093	02/01/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
ELGIN, CLIFFORD	77226	02/24/2023	FD/ REIMB TRAVEL EXPENSE - DRIVER OPERATOR 1A CLAS	01-6120E-01	233.88
ELGIN, CLIFFORD	77226	02/24/2023	FD/ TRAVEL REIMB - DRIVER OPERATOR 1A CLASS	01-6120E-01	232.86
ELGIN, CLIFFORD	77226	02/24/2023	FD/ REIMB TRAVEL EXP/ DRIVER OPERATOR 1B CLASS	01-6120E-01	25.00
ELGIN, CLIFFORD	77226	02/24/2023	FD/ REIMB TRAVEL EXP/ DRIVER OPERATOR 1B CLASS	01-6120E-01	425.56
				Vendor 12549 - ELGIN, CLIFFORD Total:	962.30
Vendor: 12538 - EVERS, CHRISTIAN					
EVERS, CHRISTIAN	77094	02/01/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
				Vendor 12538 - EVERS, CHRISTIAN Total:	45.00
Vendor: 12602 - FRITZ, DENISE					
FRITZ, DENISE	77095	02/01/2023	ADM/MONTHLY CELL PHONE ALLOWANCE	01-6060C-09	100.00
				Vendor 12602 - FRITZ, DENISE Total:	100.00
Vendor: 10728 - FAMCON PIPE & SUPPLY, INC					
FAMCON PIPE & SUPPLY, INC	77108	02/08/2023	WD/ GASKETS & BOLTS FOR HYDRANT REPLACEMENT	11-6031F-11	350.19
FAMCON PIPE & SUPPLY, INC	77150	02/15/2023	WD/REPLACING CORRODED METAL ENCLOSURES	11-60900-11	1,713.23
FAMCON PIPE & SUPPLY, INC	77232	02/27/2023	WW/ GASKETS/ FILLERS	12-6032C-12	769.34
FAMCON PIPE & SUPPLY, INC	77232	02/27/2023	WD/ SERVICE LINE LEAK REPAIR / MATERIALS	11-6035L-11	2,242.28
				Vendor 10728 - FAMCON PIPE & SUPPLY, INC Total:	5,075.04

GERSENY, MEGAN	77096	02/01/2023	WD/WW/WRF/MONTHLY CELL PHONE & INTERNET	12-6060C-12	33.00
GERSENY, MEGAN	77096	02/01/2023	WD/WW/WRF/MONTHLY CELL PHONE & INTERNET	39-6060C-25	34.00
Vendor 12503 - GERSENY, MEGAN Total:					100.00
Vendor: 10850 - GIBSON, JOHNATHAN					
GIBSON, JOHNATHAN	77097	02/01/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
Vendor 10850 - GIBSON, JOHNATHAN Total:					45.00
Vendor: 10853 - GIERLICH-MITCHELL INC.					
GIERLICH-MITCHELL INC.	77235	02/27/2023	WW/ ROTATING ASSEMBLY KIT/ SIGHT GAUGE	12-6032L-12	6,420.32
Vendor 10853 - GIERLICH-MITCHELL INC. Total:					6,420.32
Vendor: 10863 - GOLD COAST ENVIRONMENTAL					
GOLD COAST ENVIRONMENTAL	77110	02/08/2023	WW/ CALIBRATION OF INFLUENT FLOW METER SIEMENS	12-6032T-12	3,885.00
GOLD COAST ENVIRONMENTAL	77151	02/15/2023	WRF/ ROSEMOUNT 1056/ TAG RAW WATER	39-6080M-25	8,917.95
Vendor 10863 - GOLD COAST ENVIRONMENTAL Total:					12,802.95
Vendor: 10883 - GRAINGER					
GRAINGER	77126	02/08/2023	WW/ WELDING WIRE	12-6032T-12	40.64
GRAINGER	77126	02/08/2023	WW/ 5500 HEATH LANE	12-6032T-12	48.79
Vendor 10883 - GRAINGER Total:					89.43
Vendor: 10886 - GRANICUS					
GRANICUS	77215	02/23/2023	ADM/ NOVUS AGENDA/ ANNUAL SUBSCRIPTION 10/8	01-60540-09	4,200.00
Vendor 10886 - GRANICUS Total:					4,200.00
Vendor: 12501 - GRAVES, KAYLA					
GRAVES, KAYLA	77098	02/01/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
GRAVES, KAYLA	77216	02/23/2023	FD/ REIMB. TRAVEL EXP - OFFICER 2A CLASS	01-6120E-01	219.54
GRAVES, KAYLA	77216	02/23/2023	FD/ REIMB TRAVEL EXP/ OFFICER 2A CLASS	01-6120E-01	432.26
Vendor 12501 - GRAVES, KAYLA Total:					696.80
Vendor: 10896 - GREEN, JAMES R					
GREEN, JAMES R	77099	02/01/2023	WD/WRF/MONTHLY CELL PHONE & INTERNET ALLOWANCE	11-6060C-11	83.00
GREEN, JAMES R	77099	02/01/2023	WD/WRF/MONTHLY CELL PHONE & INTERNET ALLOWANCE	39-6060C-25	17.00
Vendor 10896 - GREEN, JAMES R Total:					100.00
Vendor: 12338 - GREGORIO A. CELEDON					
GREGORIO A. CELEDON	77111	02/08/2023	WW/ TRIM TREES AWAY FROM FENCE LINE - 6 FEET WEED	12-6032L-12	3,000.00
GREGORIO A. CELEDON	77152	02/15/2023	F&R/ REMOVE FALLEN TREES FROM TRAIL. REMOVE WIDOW	01-6033R-02	1,500.00
GREGORIO A. CELEDON	77152	02/15/2023	F&R/ CLEAN UP ABANDONED HOMELESS CAMP AND HAUL	01-6033E-02	1,000.00
GREGORIO A. CELEDON	77152	02/15/2023	F&R/ REMOVED & CLEANED UP MULTIPLE HOMELESS CAMPS	01-6033E-02	1,200.00
GREGORIO A. CELEDON	77152	02/15/2023	F&R/ TAKE DOWN HAZARDOUS TREE LEANING TOWARDS	01-6033G-02	1,500.00
GREGORIO A. CELEDON	77152	02/15/2023	F&R/ PREP & MOVE OFFICE FURNITURE AND EQUIPMENT AS	01-6033R-02	1,200.00
Vendor 12338 - GREGORIO A. CELEDON Total:					9,400.00
Vendor: 10980 - HELPING HAND HEALTH EDUC					
HELPING HAND HEALTH EDUC	77193	02/15/2023	FD/ BLS PROVIDER CARDS/ JUSTIN VINCENT/RYAN MALONE	01-6120E-01	33.00
Vendor 10980 - HELPING HAND HEALTH EDUC Total:					33.00
Vendor: 11005 - HOME DEPOT CREDIT SERVICE					
HOME DEPOT CREDIT SERVICE	77143	02/14/2023	WD/ OP SUPPLIES/ PAINT/FITTINGS BRASS & PVC	11-60900-11	178.29
HOME DEPOT CREDIT SERVICE	77143	02/14/2023	WD/ M&R BUILDINGS - CHEM SHED REPLACEMENT/BUDGET	11-6033B-11	1,086.41
HOME DEPOT CREDIT SERVICE	77143	02/14/2023	WD/ REPLACEMENT OF WELLFIELD SHEDS	11-6033B-11	1,086.41
HOME DEPOT CREDIT SERVICE	77143	02/14/2023	WW/ KNEELING PAD; V-JAW/DRILL & SCREWS/ HAMMER	12-60930-12	627.49
HOME DEPOT CREDIT SERVICE	77143	02/14/2023	WD/ OP SUPPLIES/ REBAR & FRAMING LUMBER	11-60900-11	78.48
HOME DEPOT CREDIT SERVICE	77143	02/14/2023	FD/ STEEL WOOL SOAP	01-60900-01	19.91
HOME DEPOT CREDIT SERVICE	77143	02/14/2023	FD/ SIMPLE GREEN	01-60900-01	23.57
HOME DEPOT CREDIT SERVICE	77143	02/14/2023	WD/ DEWALT AS IN SAW CHAIN 45 LINK	11-60930-11	42.43
HOME DEPOT CREDIT SERVICE	77143	02/14/2023	WD/ 12 PIECE 3 IN CHIP PAINT BRUSH	11-60900-11	19.25
HOME DEPOT CREDIT SERVICE	77143	02/14/2023	WD/ KNEELING PAD	11-60900-11	63.84
HOME DEPOT CREDIT SERVICE	77143	02/14/2023	WD/ DIABLO 3' METAL BONDED OUT	11-60900-11	6.94
HOME DEPOT CREDIT SERVICE	77143	02/14/2023	WD/ CHIP 15B PIECE MULTI BRUSH SET	11-60900-11	44.24
Vendor 11005 - HOME DEPOT CREDIT SERVICE Total:					3,277.26
Vendor: 11038 - IMAGETREND, INC					
IMAGETREND, INC	77202	02/22/2023	FD/ UPGRADE EMS W NFIRS TO RESCUE SAAS	01-60550-01	2,025.92
Vendor 11038 - IMAGETREND, INC Total:					2,025.92
Vendor: 12509 - IMS ALLIANCE					
IMS ALLIANCE	77203	02/22/2023	FD/ PASSPORT NAMETAGS / BURLEY. KARNER	01-60900-01	19.05
IMS ALLIANCE	77236	02/27/2023	FD/ NAME TAGS	01-60900-01	19.05
Vendor 12509 - IMS ALLIANCE Total:					38.10
Vendor: 11052 - INNOVATIVE CONCEPTS					
INNOVATIVE CONCEPTS	77204	02/22/2023	ADM/FD/BUSINESS WEBSITE HOSTING	01-60440-01	25.00
INNOVATIVE CONCEPTS	77204	02/22/2023	ADM/FD/BUSINESS WEBSITE HOSTING	01-60440-09	25.00
Vendor 11052 - INNOVATIVE CONCEPTS Total:					50.00

Vendor: 11072 - JB DEWAR INC.

JB DEWAR INC.	77121	02/08/2023	FD/ 87 OCTANE GASOLINE TANKWAGON 73.30 GAL/ CLEAR	01-60960-01	683.96
JB DEWAR INC.	77121	02/08/2023	F&R/ 87 OCTANE GASOLINE TANKWAGON - 218.20 GAL	01-60960-02	1,011.75
JB DEWAR INC.	77144	02/14/2023	F&R/ 225.10 GAL = 87 OCTANE GAS	01-60960-02	1,033.49
JB DEWAR INC.	77197	02/21/2023	F&R/ 170.20 GAL 87 OCTANE GASOLINE	01-60960-02	791.12
JB DEWAR INC.	77198	02/22/2023	FD/ 85.30 GAL OCTANE GASOLINE	01-60960-01	1,216.01
JB DEWAR INC.	77227	02/27/2023	WW/ 1 VP SEF 94 PREMIX 50:1 PAIL	12-6032C-12	117.16
Vendor 11072 - JB DEWAR INC. Total:					4,853.49

Vendor: 11106 - JOEL SWITZER DIESEL REPAIR, INC

JOEL SWITZER DIESEL REPAIR, INC	77112	02/08/2023	WW/ PERFORM ANNUAL AND 90 DAY INSPECTION	12-6041V-12	1,522.60
Vendor 11106 - JOEL SWITZER DIESEL REPAIR, INC Total:					1,522.60

Vendor: 12650 - JUSTIN VINCENT

JUSTIN VINCENT	77100	02/01/2023	MONTHLY CELL PHONE & INTERNET ALLOWANCE - FEB	01-6060C-01	100.00
JUSTIN VINCENT	77140	02/13/2023	MONTHLY CELL PHONE & INTERNET ALLOWANCE - JAN	01-6060C-01	100.00
Vendor 12650 - JUSTIN VINCENT Total:					200.00

Vendor: 10543 - KITZMAN WATER

KITZMAN WATER	77122	02/08/2023	WD/WW/MONTHLY DRINKING WATER	11-60500-11	98.71
KITZMAN WATER	77122	02/08/2023	WD/WW/MONTHLY DRINKING WATER	12-60500-12	98.70
Vendor 10543 - KITZMAN WATER Total:					197.41

Vendor: 11199 - L.N. CURTIS & SONS

L.N. CURTIS & SONS	77205	02/22/2023	FD/ HELMET/ HEADBAND LINER/ BLACK NOMEX EARLAP	01-60900-01	403.77
Vendor 11199 - L.N. CURTIS & SONS Total:					403.77

Vendor: 11206 - LAHR ELECTRIC MOTORS

LAHR ELECTRIC MOTORS	77209	02/22/2023	WRF/ MOTOR REWIND FOR R/O 1 PUMP @ WRF	39-6080M-25	2,347.86
Vendor 11206 - LAHR ELECTRIC MOTORS Total:					2,347.86

Vendor: 12707 - LETICIA GARCIA

LETICIA GARCIA	1176	02/08/2023	VH/REFUND VETS HAL SECURITY DEPOSIT - 2/5/23 BDAY	01-24200-02	1,000.00
Vendor 12707 - LETICIA GARCIA Total:					1,000.00

Vendor: 11241 - LIEBERT CASSIDY WHITMORE

LIEBERT CASSIDY WHITMORE	77076	02/01/2023	ADM/PROFESSIONAL SERVICES RENDERED THROUGH 12/31/22	01-6080L-09	6,377.50
LIEBERT CASSIDY WHITMORE	77076	02/01/2023	ADM/ PROFESSIONAL SERVICES RENDERED THRU 12/31/22	01-6080L-09	342.00
LIEBERT CASSIDY WHITMORE	77217	02/23/2023	ADM/PROF. SERVICES RENDERED THROUGH 1/31/2023	01-6080L-09	2,992.00
Vendor 11241 - LIEBERT CASSIDY WHITMORE Total:					9,711.50

Vendor: 11296 - MALONEY, RYAN S

MALONEY, RYAN S	77101	02/01/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01	45.00
Vendor 11296 - MALONEY, RYAN S Total:					45.00

Vendor: 12472 - MCCLATCHY COMPANY LLC

MCCLATCHY COMPANY LLC	77113	02/08/2023	ADM/LEGAL NOTICE ADS THE TRIBUNE	01-6011I-09	353.58
Vendor 12472 - MCCLATCHY COMPANY LLC Total:					353.58

Vendor: 11345 - MCKARNEY, NANCY

MCKARNEY, NANCY	77114	02/08/2023	FD/ BUSINESS CARDS / MIKE CASTELLANOS & CLIF ELGIN	01-60530-01	117.98
Vendor 11345 - MCKARNEY, NANCY Total:					117.98

Vendor: 11350 - MCMASTER-CARR SUPPLY CO

MCMASTER-CARR SUPPLY CO	77115	02/08/2023	WW/ SDSPLUS - SHANKMASONRY DRILL BIT FOR ROTARY	12-6032C-12	52.18
Vendor 11350 - MCMASTER-CARR SUPPLY CO Total:					52.18

Vendor: 11367 - MELIN ENTERPRISES, INC

MELIN ENTERPRISES, INC	77218	02/23/2023	ADM/ WATER MITIGATION WORK	01-6033B-09	1,298.45
Vendor 11367 - MELIN ENTERPRISES, INC Total:					1,298.45

Vendor: 11372 - MENDOZA, CARLOS

MENDOZA, CARLOS	77102	02/01/2023	F&R/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-02	100.00
Vendor 11372 - MENDOZA, CARLOS Total:					100.00

Vendor: 11437 - MOSS, LEVY & HARTZHEIM LLP

MOSS, LEVY & HARTZHEIM LLP	77194	02/15/2023	ADM/AUDIT SERVICES FYE: 2021/2022	01-6080A-09	11,715.00
Vendor 11437 - MOSS, LEVY & HARTZHEIM LLP Total:					11,715.00

Vendor: 12697 - NBS

NBS	77077	02/01/2023	WW/BOND ISSUE : WASTEWATER REVENUE COP, SERIES 202	12-6080M-12	275.00
Vendor 12697 - NBS Total:					275.00

Vendor: 11492 - NOBLE SAW, INC.

NOBLE SAW, INC.	77153	02/15/2023	WD/ NEW CHAIN SAW; SAW REPLACING 8 YR OLD MODEL	11-60930-11	701.42
NOBLE SAW, INC.	77195	02/15/2023	WD/ CHAINSAW REPAIR/ PROTECTIVE GLASSES & EAR	11-60930-11	260.08
NOBLE SAW, INC.	77237	02/27/2023	WW/ 25.4CC TELESCOPING GRIP	12-6032C-12	587.24
Vendor 11492 - NOBLE SAW, INC. Total:					1,548.74

Vendor: 11499 - NORTH COAST ENGINEERING

NORTH COAST ENGINEERING	77219	02/23/2023	WRF/ TOPOGRAPHIC MAPPING - 23102 CCSD SURVEY OF	39-6080M-25	3,160.00
Vendor 11499 - NORTH COAST ENGINEERING Total:					3,160.00

Vendor: 11520 - OFFICE1

OFFICE1	77196	02/15/2023	ADM/ COPIER CHARGES	01-60440-09	361.38
OFFICE1	77196	02/15/2023	FD/ COPIER CHARGES	01-60440-01	78.00
OFFICE1	77196	02/15/2023	FD/ COPIER CHARGES	01-60440-09	540.12
OFFICE1	77206	02/22/2023	ADM/ COPIER CHARGES	01-60440-09	361.38
Vendor 11520 - OFFICE1 Total:					1,340.88

Vendor: 11530 - ORKIN

ORKIN	77228	02/27/2023	FD/PEST CONTROL	01-6033B-01	70.00
ORKIN	77228	02/27/2023	FD/PEST CONTROL	01-6033B-01	70.00
ORKIN	77228	02/27/2023	FD/PEST CONTROL	01-6033B-01	75.00
Vendor 11530 - ORKIN Total:					215.00

Vendor: 12715 - PACIFIC GAS & ELECTRIC COMPANY - CONSTRUCTION

PACIFIC GAS & ELECTRIC COMPANY	DFT0001828	02/21/2023	WW/PGE IGA APPLICATION #1 RETENTION WITHELD	12-61701-12	(18,162.10)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001828	02/21/2023	WW/PGE IGA APPLICATION #1	12-61701-12	363,241.95
PACIFIC GAS & ELECTRIC COMPANY	DFT0001828	02/21/2023	WW/PGE IGA APPLICATION #1	12-61702-12	4,911.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001828	02/21/2023	WW/PGE IGA APPLICATION #1 RETENTION WITHELD	12-61702-12	(245.55)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001828	02/21/2023	WW/PGE IGA APPLICATION #1 RETENTION WITHELD	12-61703-12	(12,709.50)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001828	02/21/2023	WW/PGE IGA APPLICATION #1	12-61703-12	254,190.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001828	02/21/2023	WW/PGE IGA APPLICATION #1	12-61704-12	63,304.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001828	02/21/2023	WW/PGE IGA APPLICATION #1 RETENTION WITHELD	12-61704-12	(3,165.20)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001828	02/21/2023	WW/PGE IGA APPLICATION #1 RETENTION WITHELD	12-61705-12	(6,753.90)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001828	02/21/2023	WW/PGE IGA APPLICATION #1	12-61705-12	135,078.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001828	02/21/2023	WW/PGE IGA APPLICATION #1	12-61706-12	57,952.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001828	02/21/2023	WW/PGE IGA APPLICATION #1 RETENTION WITHELD	12-61706-12	(2,897.60)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001828	02/21/2023	WW/PGE IGA APPLICATION #1 RETENTION WITHELD	12-61707-12	(4,824.00)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001828	02/21/2023	WW/PGE IGA APPLICATION #1	12-61707-12	96,480.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001828	02/21/2023	WW/PGE IGA APPLICATION #1	12-61708-12	120,042.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001828	02/21/2023	WW/PGE IGA APPLICATION #1 RETENTION WITHELD	12-61709-12	(6,002.10)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	F&R/PGE IGA APPLICATION #2 PROGRAM DEVELOPMENT	01-6080M-02	9,423.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WD/PGE IGA APPLICATION #2 PROGRAM DEVELOPMENT	11-6080M-11	88,393.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2 RETENTION WITHELD	12-61701-12	(11,576.00)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2 RETENTION WITHELD	12-61701-12	(1,093.27)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61701-12	21,865.39
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61701-12	133,711.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2 RETENTION WITHELD	12-61702-12	(80.00)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2 RETENTION WITHELD	12-61702-12	(14.31)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61702-12	1,607.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61702-12	286.20
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61703-12	15,495.31
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61703-12	83,171.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2 RETENTION WITHELD	12-61703-12	(774.77)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2 RETENTION WITHELD	12-61703-12	(4,159.00)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61704-12	3,961.94
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2 RETENTION WITHELD	12-61704-12	(198.10)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61704-12	20,713.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2 RETENTION WITHELD	12-61704-12	(1,036.00)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61705-12	8,553.90
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2 RETENTION WITHELD	12-61705-12	(427.69)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61705-12	44,198.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2 RETENTION WITHELD	12-61705-12	(2,210.00)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2 RETENTION WITHELD	12-61706-12	(202.96)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2 RETENTION WITHELD	12-61706-12	(948.00)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61706-12	4,059.27
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61706-12	18,962.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61707-12	31,568.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61707-12	6,304.55
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2 RETENTION WITHELD	12-61707-12	(1,578.00)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61708-12	(1,964.00)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61708-12	7,677.65
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2 RETENTION WITHELD	12-61708-12	(315.23)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61708-12	39,277.00
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2 RETENTION WITHELD	12-61708-12	(383.88)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61709-12	(2,869.00)
PACIFIC GAS & ELECTRIC COMPANY	DFT0001829	02/21/2023	WW/PGE IGA APPLICATION #2	12-61709-12	57,380.00
Vendor 12715 - PACIFIC GAS & ELECTRIC COMPANY Total:					1,607,216.00

Vendor: 11543 - PACIFIC GAS & ELECTRIC

PACIFIC GAS & ELECTRIC	DFT0001770	02/10/2023	WW/ELEC SVCS VARIOUS LIFT STATIONS	12-6060E-12	27,373.61
PACIFIC GAS & ELECTRIC	DFT0001771	02/10/2023	WRF/ELEC SVCS SAM SIMEON CRK RD	39-6060E-25	414.38
PACIFIC GAS & ELECTRIC	DFT0001772	02/10/2023	WD/ ELEC SVCS VARIOUS WELLS	11-6060E-11	57.11
PACIFIC GAS & ELECTRIC	DFT0001773	02/10/2023	ADM/VETS HALL. W VILLAGE/ E VILLAGE/STREET LIGHTIN	01-6060E-01	1,312.74
PACIFIC GAS & ELECTRIC	DFT0001773	02/10/2023	ADM/VETS HALL. W VILLAGE/ E VILLAGE/STREET LIGHTIN	01-6060E-02	1,376.85
PACIFIC GAS & ELECTRIC	DFT0001773	02/10/2023	ADM/VETS HALL. W VILLAGE/ E VILLAGE/STREET LIGHTIN	01-6060E-02	368.31
PACIFIC GAS & ELECTRIC	DFT0001773	02/10/2023	ADM/VETS HALL. W VILLAGE/ E VILLAGE/STREET LIGHTIN	01-6060E-09	708.75
PACIFIC GAS & ELECTRIC	DFT0001774	02/10/2023	WP/ELEC SVCS SAN SIMEON CRK RD	11-6060E-11	206.12
PACIFIC GAS & ELECTRIC	DFT0001775	02/10/2023	WD/ELEC SVCS VARIOUS WELLS	11-6060E-11	6,882.63
PACIFIC GAS & ELECTRIC	DFT0001776	02/13/2023	WRF/ELEC SVCS SAN SIMEON CREEK ROAD	39-6060E-25	97.68

Vendor 11543 - PACIFIC GAS & ELECTRIC Total: 38,798.18

Vendor: 11566 - PASO ROBLES FORD

PASO ROBLES FORD	77080	02/01/2023	FD/2017 FORD F-250 - LOOSE/SAGGING UNDERBODY INS	01-6041L-01	425.28
PASO ROBLES FORD	77080	02/01/2023	WD/F-250 SERVICE - BLADE ASY - WIPER	11-6041L-11	132.90

Vendor 11566 - PASO ROBLES FORD Total: 558.18

Vendor: 11606 - PHIL'S PRO PLUMB

PHIL'S PRO PLUMB	77127	02/08/2023	FD/2850 BURTON DRIVE - SNAKE SEWER DRAIN ON URINAL	01-6033G-01	175.00
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Vendor 11606 - PHIL'S PRO PLUMB Total: 175.00

Vendor: 11731 - RETIREE00

RETIREE00	77157	02/15/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	563.03
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Vendor 11731 - RETIREE00 Total: 563.03

Vendor: 11732 - RETIREE01

RETIREE01	77158	02/15/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	563.03
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Vendor 11732 - RETIREE01 Total: 563.03

Vendor: 11733 - RETIREE02

RETIREE02	77159	02/15/2023	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	440.54
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Vendor 11733 - RETIREE02 Total: 440.54

Vendor: 11735 - RETIREE04

RETIREE04	77160	02/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	206.02
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Vendor 11735 - RETIREE04 Total: 206.02

Vendor: 11736 - RETIREE05

RETIREE05	77161	02/15/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	206.02
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Vendor 11736 - RETIREE05 Total: 206.02

Vendor: 11737 - RETIREE06

RETIREE06	77162	02/15/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	206.02
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Vendor 11737 - RETIREE06 Total: 206.02

Vendor: 11738 - RETIREE07

RETIREE07	77163	02/15/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	206.02
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Vendor 11738 - RETIREE07 Total: 206.02

Vendor: 11739 - RETIREE08

RETIREE08	77164	02/15/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	103.73
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Vendor 11739 - RETIREE08 Total: 103.73

Vendor: 11740 - RETIREE09

RETIREE09	77165	02/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	206.02
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Vendor 11740 - RETIREE09 Total: 206.02

Vendor: 11741 - RETIREE10

RETIREE10	77166	02/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	206.02
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Vendor 11741 - RETIREE10 Total: 206.02

Vendor: 11742 - RETIREE11

RETIREE11	77167	02/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	206.02
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Vendor 11742 - RETIREE11 Total: 206.02

Vendor: 11743 - RETIREE12

RETIREE12	77168	02/15/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	1,032.08
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Vendor 11743 - RETIREE12 Total: 1,032.08

Vendor: 11744 - RETIREE13

RETIREE13	77169	02/15/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	206.02
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Vendor 11744 - RETIREE13 Total: 206.02

Vendor: 11745 - RETIREE14

RETIREE14	77170	02/15/2023	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	206.02
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Vendor 11745 - RETIREE14 Total: 206.02

Vendor: 11746 - RETIREE15 RETIREE15	77171	02/15/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	206.02
				Vendor 11746 - RETIREE15 Total:	206.02
Vendor: 11747 - RETIREE16 RETIREE16	77172	02/15/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	563.03
				Vendor 11747 - RETIREE16 Total:	563.03
Vendor: 11748 - RETIREE17 RETIREE17	77173	02/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	563.03
				Vendor 11748 - RETIREE17 Total:	563.03
Vendor: 11750 - RETIREE19 RETIREE19	77174	02/15/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	563.03
				Vendor 11750 - RETIREE19 Total:	563.03
Vendor: 11751 - RETIREE20 RETIREE20	77175	02/15/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	206.02
				Vendor 11751 - RETIREE20 Total:	206.02
Vendor: 11752 - RETIREE21 RETIREE21	77176	02/15/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	206.02
				Vendor 11752 - RETIREE21 Total:	206.02
Vendor: 11753 - RETIREE22 RETIREE22	77177	02/15/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	516.61
				Vendor 11753 - RETIREE22 Total:	516.61
Vendor: 11755 - RETIREE24 RETIREE24	77178	02/15/2023	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	206.02
				Vendor 11755 - RETIREE24 Total:	206.02
Vendor: 11757 - RETIREE26 RETIREE26 RETIREE26	77082 77179	02/01/2023 02/15/2023	ADM/MONTHLY HEALTH REIMBURSEMENT - JAN ADM/MONTHLY HEALTH INSURANCE REIMB - FEB	01-51210-09 01-51210-09	1,072.02 1,075.02
				Vendor 11757 - RETIREE26 Total:	2,147.04
Vendor: 11758 - RETIREE27 RETIREE27	77180	02/15/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	1,032.08
				Vendor 11758 - RETIREE27 Total:	1,032.08
Vendor: 11759 - RETIREE28 RETIREE28	77181	02/15/2023	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	563.03
				Vendor 11759 - RETIREE28 Total:	563.03
Vendor: 11761 - RETIREE30 RETIREE30	77182	02/15/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	440.54
				Vendor 11761 - RETIREE30 Total:	440.54
Vendor: 11762 - RETIREE31 RETIREE31	77183	02/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	206.02
				Vendor 11762 - RETIREE31 Total:	206.02
Vendor: 11763 - RETIREE32 RETIREE32	77184	02/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	552.1
				Vendor 11763 - RETIREE32 Total:	552.1
Vendor: 11764 - RETIREE33 RETIREE33	77185	02/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	440.54
				Vendor 11764 - RETIREE33 Total:	440.54
Vendor: 11765 - RETIREE34 RETIREE34	77186	02/15/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	103.73
				Vendor 11765 - RETIREE34 Total:	103.73
Vendor: 11767 - RETIREE36 RETIREE36	77187	02/15/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	774.34
				Vendor 11767 - RETIREE36 Total:	774.34
Vendor: 11768 - RETIREE37 RETIREE37 RETIREE37 RETIREE37	77188 77188 77188	02/15/2023 02/15/2023 02/15/2023	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	01-51210-09 11-51210-11 12-51210-12	59.15 769.00 354.92
				Vendor 11768 - RETIREE37 Total:	1,183.07
Vendor: 11769 - RETIREE38 RETIREE38	77189	02/15/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	1,387.01
				Vendor 11769 - RETIREE38 Total:	1,387.01

Vendor: 11003 - RETIREE40						
RETIREE40	77190	02/15/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	1,387.01	
					Vendor 11003 - RETIREE40 Total:	1,387.01
Vendor: 12706 - RUTH'S REAL ESTATE RENTALS						
RUTH'S REAL ESTATE RENTALS	77083	02/01/2023	FD/REFUND FOR WEED ABATEMENT SERVICES PAID	01-43900-01	284.00	
					Vendor 12706 - RUTH'S REAL ESTATE RENTALS Total:	284.00
Vendor: 11886 - SCELZI EQUIPMENT, INC.						
SCELZI EQUIPMENT, INC.	77116	02/08/2023	WW/ PENDANT, 8 FUNCTION, ON-OFF, NON-PROP, 1	12-6041L-12	1,426.74	
					Vendor 11886 - SCELZI EQUIPMENT, INC. Total:	1,426.74
Vendor: 11900 - SCOTT O'BRIEN FIRE & SAFETY CO. INC.						
SCOTT O'BRIEN FIRE & SAFETY CO. INC.	77154	02/15/2023	WRF/ANNUAL FIRE EXTINGUISHER MAINTENANCE	01-6033B-09	40.00	
SCOTT O'BRIEN FIRE & SAFETY CO. INC.	77154	02/15/2023	F&R/ ANNUAL MAINTENANCE EXTINGUISHER	01-6033B-02	110.00	
SCOTT O'BRIEN FIRE & SAFETY CO. INC.	77220	02/23/2023	WW/ ANNUAL MAINTENANCE OF FIRE EXTINGUISHERS	12-60480-12	602.70	
					Vendor 11900 - SCOTT O'BRIEN FIRE & SAFETY CO. INC. Total:	752.70
Vendor: 12708 - SLO COUNTY APCD						
SLO COUNTY APCD	77155	02/15/2023	F&R/ OPERATING FEE TO JANUARY 2024/ PORTABLE DIES	01-60550-02	465.52	
SLO COUNTY APCD	77221	02/23/2023	WW/WD/ RENEWAL OF EQUIPMENT - MAIN GENERATOR	11-60550-11	1,862.08	
SLO COUNTY APCD	77221	02/23/2023	WW/WD/ RENEWAL OF EQUIPMENT - MAIN GENERATOR	12-60550-12	3,258.64	
					Vendor 12708 - SLO COUNTY APCD Total:	5,586.24
Vendor: 11966 - SLO COUNTY ENVIRONMENTAL HEALTH						
SLO COUNTY ENVIRONMENTAL HEALTH	77238	02/27/2023	WD/ NOV./DEC 22/ BILLING FOR CROSS CONNECTION CONT	11-60550-11	753.10	
					Vendor 11966 - SLO COUNTY ENVIRONMENTAL HEALTH Total:	753.10
Vendor: 11094 - SMITH, JEFFREY L.						
SMITH, JEFFREY L.	77239	02/27/2023	WD/ SERVICE MASTER MOVE @ 2546 NEWPORT	11-6035L-11	1,332.00	
					Vendor 11094 - SMITH, JEFFREY L. Total:	1,332.00
Vendor: 12003 - SOLENIS LLC						
SOLENIS LLC	77156	02/15/2023	WW/ PRAESTOL K.SLUDGE POLYMER	12-6032S-12	6,631.26	
					Vendor 12003 - SOLENIS LLC Total:	6,631.26
Vendor: 12012 - SOUTH COAST EMERGENCY VEHICLE SERVICES						
SOUTH COAST EMERGENCY VEHICLE SVC	77117	02/08/2023	F&R/ HANDLE L - NON LOCKING	01-6041L-12	294.81	
					Vendor 12012 - SOUTH COAST EMERGENCY VEHICLE SERVICES Total:	294.81
Vendor: 12712 - STICKS AND STONES TRUCKING						
STICKS AND STONES TRUCKING	77222	02/23/2023	F&R/ GREEN WASTE DISPOSAL	01-6033R-02	60.00	
					Vendor 12712 - STICKS AND STONES TRUCKING Total:	60.00
Vendor: 12645 - SYNAGRO WEST, LLC						
SYNAGRO WEST, LLC	77223	02/23/2023	WW/ MONTHLY TRAILER RENTAL	12-6032S-12	6,655.88	
					Vendor 12645 - SYNAGRO WEST, LLC Total:	6,655.88
Vendor: 12154 - TEMPLETON UNIFORMS						
TEMPLETON UNIFORMS	77128	02/08/2023	FD/ WILDLAND TACTICAL PANT	01-60940-01	170.18	
TEMPLETON UNIFORMS	77130	02/08/2023	FD/WILDLAND TACTICAL PANT/ PANT BELT	01-60940-01	520.80	
TEMPLETON UNIFORMS	77207	02/22/2023	FD/ TACTICAL PANT / PANT BELT	01-60940-01	271.98	
TEMPLETON UNIFORMS	77207	02/22/2023	FD/ NOMEX SHIRT	01-60940-01	291.88	
TEMPLETON UNIFORMS	77240	02/27/2023	FD/ CLASS A PANT/ CLASS A JACKET/ NEW SEWING TAPER	01-60940-01	829.31	
TEMPLETON UNIFORMS	77240	02/27/2023	FD/ NOMEX SHIRT S/S; NOMEX SHIRT L/S; WILDLAND	01-60940-01	564.95	
					Vendor 12154 - TEMPLETON UNIFORMS Total:	2,649.10
Vendor: 12717 - TEN THOUSAND, INC.						
TEN THOUSAND, INC.	77241	02/27/2023	FD/ INTERVAL SHORT LINER - 10/ INTERVAL SHORT -4	01-60940-01	685.39	
					Vendor 12717 - TEN THOUSAND, INC. Total:	685.39
Vendor: 12174 - THE GAS COMPANY						
THE GAS COMPANY	DFT0001764	02/10/2023	FD/GAS SVC 2850 BURTON DR	01-6060G-01	1,885.27	
THE GAS COMPANY	DFT0001765	02/10/2023	FD/MONTHLY GAS CHARGES	01-6060G-01	69.79	
THE GAS COMPANY	DFT0001766	02/10/2023	FD/MONTHLY GAS CHARGES	01-6060G-01	143.07	
THE GAS COMPANY	DFT0001767	02/10/2023	WW/WD/MONTHLY GAS CHARGES	11-6060G-11	286.69	
THE GAS COMPANY	DFT0001767	02/10/2023	WW/WD/MONTHLY GAS CHARGES	12-6060G-12	287.09	
THE GAS COMPANY	DFT0001768	02/10/2023	F&R/ MONTHLY GAS CHARGES	01-6060G-02	608.59	
THE GAS COMPANY	DFT0001769	02/10/2023	ADM/GAS SVC 1316 TAMSON	01-6060G-09	47.60	
					Vendor 12174 - THE GAS COMPANY Total:	3,328.10
Vendor: 12700 - THE SHERWIN WILLIAMS CO.						
THE SHERWIN WILLIAMS CO.	77078	02/01/2023	WD/ EXTERIOR PAINT FOR WELL FIELD BUILDINGS	11-6033B-11	173.02	
					Vendor 12700 - THE SHERWIN WILLIAMS CO. Total:	173.02
Vendor: 12188 - THOMAS S. GRAY						
THOMAS S. GRAY	77224	02/23/2023	ADM/ REIMBURSEMENT FOR CSDA LUNCHEON W SENATOR	01-6120D-09	35.24	

					Vendor 12188 - THOMAS S. GRAY Total:	35.24
Vendor: 10688 - TORLANO, EMILY A.						
TORLANO, EMILY A.	77103	02/01/2023	FD/MONTHLY CELL PHONE ALLOWANCE	01-6060C-01		45.00
					Vendor 10688 - TORLANO, EMILY A. Total:	45.00
Vendor: 12231 - TROPHY HUNTERS						
TROPHY HUNTERS	77242	02/27/2023	FD/ NAMETAG/ DREW KANNER	01-60940-01		20.09
					Vendor 12231 - TROPHY HUNTERS Total:	20.09
Vendor: 12249 - UNITED RENTALS (NA) INC.						
UNITED RENTALS (NA) INC.	77118	02/08/2023	WW/ HOSES/FITTING FLANGE/CAMLOCK	12-6032T-12		4,274.25
					Vendor 12249 - UNITED RENTALS (NA) INC. Total:	4,274.25
Vendor: 12250 - UNITED STAFFING ASSOC						
UNITED STAFFING ASSOC	77119	02/08/2023	ADM/ TEMP AR/AP WEEKEND DATE: 1/29/2023	01-6080T-09		2,010.83
UNITED STAFFING ASSOC	77138	02/09/2023	ADM/TEMP AR/AP WEEKEND DATE: 01/8/2023	01-6080T-09		1,207.95
UNITED STAFFING ASSOC	77138	02/09/2023	ADM/TEMP AR/AP WEEKEND DATE 02/05/2023	01-6080T-09		1,684.29
UNITED STAFFING ASSOC	77225	02/23/2023	ADM/ TEMP AR/AP WEEKEND DATE 2/12/23	01-6080T-09		1,955.55
UNITED STAFFING ASSOC	77243	02/27/2023	ADM/ TEMP AR/AP WEEKEND DATE:/19/2023	01-6080T-09		1,684.06
					Vendor 12250 - UNITED STAFFING ASSOC Total:	8,542.68
Vendor: 12705 - UPSTREAM H2O LLC						
UPSTREAM H2O LLC	77120	02/08/2023	WW/ CAMBRIA COMM. SERVICES DISTRICT, CONNECTIVITY	12-6032T-12		2,500.00
					Vendor 12705 - UPSTREAM H2O LLC Total:	2,500.00
Vendor: 12286 - VERIZON WIRELESS						
VERIZON WIRELESS	DFT0001763	02/10/2023	FD/F&R/WD/WW CELL PHONE & TABLET	01-6060C-01		51.01
VERIZON WIRELESS	DFT0001763	02/10/2023	FD/F&R/WD/WW CELL PHONE & TABLET	01-6060C-01		31.06
VERIZON WIRELESS	DFT0001763	02/10/2023	FD/F&R/WD/WW CELL PHONE & TABLET	01-6060C-01		48.06
VERIZON WIRELESS	DFT0001763	02/10/2023	FD/F&R/WD/WW CELL PHONE & TABLET	01-6060C-01		31.06
VERIZON WIRELESS	DFT0001763	02/10/2023	FD/F&R/WD/WW CELL PHONE & TABLET	01-6060C-01		40.93
VERIZON WIRELESS	DFT0001763	02/10/2023	FD/F&R/WD/WW CELL PHONE & TABLET	01-6060C-02		88.11
VERIZON WIRELESS	DFT0001763	02/10/2023	FD/F&R/WD/WW CELL PHONE & TABLET	11-6060C-11		24.03
VERIZON WIRELESS	DFT0001763	02/10/2023	FD/F&R/WD/WW CELL PHONE & TABLET	11-6060C-11		64.34
VERIZON WIRELESS	DFT0001763	02/10/2023	FD/F&R/WD/WW CELL PHONE & TABLET	11-6060C-11		45.08
VERIZON WIRELESS	DFT0001763	02/10/2023	FD/F&R/WD/WW CELL PHONE & TABLET	12-6060C-12		79.44
VERIZON WIRELESS	DFT0001763	02/10/2023	FD/F&R/WD/WW CELL PHONE & TABLET	12-6060C-12		24.03
					Vendor 12286 - VERIZON WIRELESS Total:	527.15
Vendor: 12293 - VITAL RECORDS CONTROL						
VITAL RECORDS CONTROL	77137	02/09/2023	ADM/DOCUMENT STORAGE - DEC	01-6080M-09		647.71
VITAL RECORDS CONTROL	77199	02/22/2023	ADM/DOCUMENT STORAGE - JAN	01-6080M-09		647.71
					Vendor 12293 - VITAL RECORDS CONTROL Total:	1,295.42
Vendor: 12519 - WECO INDUSTRIES, LLC						
WECO INDUSTRIES, LLC	77129	02/08/2023	WW/ SEALGUARD 11 REORDER KIT 6 PACK	12-6032C-12		960.04
					Vendor 12519 - WECO INDUSTRIES, LLC Total:	960.04
Vendor: 12336 - WEST COAST AUTO AND TOWING						
WEST COAST AUTO AND TOWING	77208	02/22/2023	FD/ VEHICLES FOR AUTO-X TRAINING	01-6120E-01		150.00
WEST COAST AUTO AND TOWING	77208	02/22/2023	FD/ VEHICLES FOR AUTO-X TRAINING	01-6120E-01		150.00
WEST COAST AUTO AND TOWING	77208	02/22/2023	FD/ VEHICLES FOR AUTO-X TRAINING	01-6120E-01		150.00
					Vendor 12336 - WEST COAST AUTO AND TOWING Total:	450.00
					Grand Total:	2,123,549.98

Fund Summary

Fund	Payment Amount
01 - GENERAL FUND	116,910.00
11 - WATER FUND	156,570.78
12 - WASTEWATER FUND	1,835,112.25
39 - WRF OPERATIONS	14,956.95
Grand Total:	2,123,549.98

Vendor: 10103 - AMERITAS LIFE INSURANCE G						
AMERITAS LIFE INSURANCE G	DFT0001808	02/16/2023	DENTAL PREMIUM	01-21500-00		3,871.81
AMERITAS LIFE INSURANCE G	DFT0001808	02/16/2023	DENTAL PREMIUM	01-21500-00		597.59
AMERITAS LIFE INSURANCE G	DFT0001808	02/16/2023	DENTAL PREMIUM	01-51020-01		36.64
AMERITAS LIFE INSURANCE G	DFT0001808	02/16/2023	DENTAL PREMIUM	01-51020-09		435.12
					Vendor 10103 - AMERITAS LIFE INSURANCE G Total:	4,941.16

65

Vendor: 10350 - CAMBRIA COMMUNITY SERVICE

CAMBRIA COMMUNITY SERVICE	DFT0001745	02/03/2023	MEDICAL REIMBURSEMENT	01-21710-00	1,550.00
CAMBRIA COMMUNITY SERVICE	DFT0001745	02/03/2023	MEDICAL REIMBURSEMENT	01-51220-01	250.00
CAMBRIA COMMUNITY SERVICE	DFT0001745	02/03/2023	MEDICAL REIMBURSEMENT	01-51220-02	50.00
CAMBRIA COMMUNITY SERVICE	DFT0001745	02/03/2023	MEDICAL REIMBURSEMENT	01-51220-09	250.00
CAMBRIA COMMUNITY SERVICE	DFT0001745	02/03/2023	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVICE	DFT0001745	02/03/2023	MEDICAL REIMBURSEMENT	12-51220-12	200.00
CAMBRIA COMMUNITY SERVICE	DFT0001792	02/17/2023	MEDICAL REIMBURSEMENT	01-21710-00	1,550.00
CAMBRIA COMMUNITY SERVICE	DFT0001792	02/17/2023	MEDICAL REIMBURSEMENT	01-51220-01	250.00
CAMBRIA COMMUNITY SERVICE	DFT0001792	02/17/2023	MEDICAL REIMBURSEMENT	01-51220-02	50.00
CAMBRIA COMMUNITY SERVICE	DFT0001792	02/17/2023	MEDICAL REIMBURSEMENT	01-51220-09	250.00
CAMBRIA COMMUNITY SERVICE	DFT0001792	02/17/2023	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVICE	DFT0001792	02/17/2023	MEDICAL REIMBURSEMENT	12-51220-12	200.00

Vendor 10350 - CAMBRIA COMMUNITY SERVICE Total: 5,000.00

Vendor: 10690 - EMPLOYMENT DEVELOPMENT DE

EMPLOYMENT DEVELOPMENT	DFT0001806	02/17/2023	UNEMPLOYMENT OCT-DEC 20222	01-51120-09	268.00
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Vendor 10690 - EMPLOYMENT DEVELOPMENT DE Total: 268.00

Vendor: 10691 - EMPLOYMENT DEVELOPMENT DP

EMPLOYMENT DEVELOPMENT DP	DFT0001756	02/03/2023	STATE TAX WITHHOLDING	01-21100-00	3,839.69
EMPLOYMENT DEVELOPMENT DP	DFT0001757	02/03/2023	SDI	01-21300-00	1,116.17
EMPLOYMENT DEVELOPMENT DP	DFT0001803	02/17/2023	STATE TAX WITHHOLDING	01-21100-00	4,788.93
EMPLOYMENT DEVELOPMENT DP	DFT0001804	02/17/2023	SDI	01-21300-00	1,192.60

Vendor 10691 - EMPLOYMENT DEVELOPMENT DP Total: 10,937.39

Vendor: 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC.

IAFF LOCAL 4635	DFT0001732	02/03/2023	DUES-FIRE IAFF	01-21600-00	320.00
IAFF LOCAL 4635	DFT0001781	02/17/2023	DUES-FIRE IAFF	01-21600-00	360.00

Vendor 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC. Total: 680.00

Vendor: 11069 - IRS/FEDERAL PAYROLL TAXES

IRS/FEDERAL PAYROLL TAXES	DFT0001754	02/03/2023	FEDERAL TAX WITHHOLDING	01-21000-00	10,670.48
IRS/FEDERAL PAYROLL TAXES	DFT0001755	02/03/2023	MEDICARE TAX WITHHOLDING	01-21200-00	3,596.62
IRS/FEDERAL PAYROLL TAXES	DFT0001758	02/03/2023	SOCIAL SECURITY TAX	01-21200-00	15,378.58
IRS/FEDERAL PAYROLL TAXES	DFT0001801	02/17/2023	FEDERAL TAX WITHHOLDING	01-21000-00	12,961.50
IRS/FEDERAL PAYROLL TAXES	DFT0001802	02/17/2023	MEDICARE TAX WITHHOLDING	01-21200-00	3,892.58
IRS/FEDERAL PAYROLL TAXES	DFT0001805	02/17/2023	SOCIAL SECURITY TAX	01-21200-00	16,644.10

Vendor 11069 - IRS/FEDERAL PAYROLL TAXES Total: 63,143.86

Vendor: 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457

MISSION SQUARE RETIREMENT	DFT0001739	02/03/2023	457 YEE CONTRIBUTION	01-21410-00	3,999.00
MISSION SQUARE RETIREMENT	DFT0001740	02/03/2023	457 YEE CONTRIBUTION	01-21410-00	924.15
MISSION SQUARE RETIREMENT	DFT0001741	02/03/2023	457 YEE CONTRIBUTION	01-21410-00	25.00
MISSION SQUARE RETIREMENT	DFT0001742	02/03/2023	DC 457 MGMT MATCH	01-21410-00	800.00
MISSION SQUARE RETIREMENT	DFT0001743	02/03/2023	DD ICMA SEIU MATCH	01-21410-00	275.00
MISSION SQUARE RETIREMENT	DFT0001744	02/03/2023	401A YEE CONTRIBUTION	01-21410-00	2,234.95
MISSION SQUARE RETIREMENT	DFT0001788	02/17/2023	457 YEE CONTRIBUTION	01-21410-00	3,974.00
MISSION SQUARE RETIREMENT	DFT0001789	02/17/2023	457 YEE CONTRIBUTION	01-21410-00	991.15
MISSION SQUARE RETIREMENT	DFT0001790	02/17/2023	DC 457 MGMT MATCH	01-21410-00	800.00
MISSION SQUARE RETIREMENT	DFT0001791	02/17/2023	401A YEE CONTRIBUTION	01-21410-00	2,234.95

Vendor 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457 Total: 16,258.20

Vendor: 11652 - PPBI DIRECT DEPOSIT

PPBI-DIRECT DEPOSIT	20048	2/3/2023	Check	01-21520-00	2,143.51
PPBI-DIRECT DEPOSIT	EFT0000051	2/3/2023	EFT	01-21520-00	78,085.38
PPBI-DIRECT DEPOSIT	20049	2/17/2023	Check	01-21520-00	2,038.32
PPBI-DIRECT DEPOSIT	EFT0000052	2/17/2023	EFT	01-21520-00	84,497.61

Vendor 11652 - PPBI-DIRECT DEPOSIT Total: 166,764.82

Vendor: 11593 - PERS HEALTH BENEFIT SERV

PERS HEALTH BENEFIT SERV	DFT0001810	02/16/2023	HEALTH PREMIUM	01-21510-00	41,507.04
PERS HEALTH BENEFIT SERV	DFT0001810	02/16/2023	HEALTH PREMIUM	01-51030-01	(347.96)
PERS HEALTH BENEFIT SERV	DFT0001810	02/16/2023	HEALTH PREMIUM	01-51030-09	2,029.45
PERS HEALTH BENEFIT SERV	DFT0001810	02/16/2023	HEALTH PREMIUM	01-51030-09	142.52
PERS HEALTH BENEFIT SERV	DFT0001810	02/16/2023	HEALTH PREMIUM	01-51210-01	906.00
PERS HEALTH BENEFIT SERV	DFT0001810	02/16/2023	HEALTH PREMIUM	01-51210-02	604.00

PERS HEALTH BENEFIT SERV	DFT0001810	02/16/2023	HEALTH PREMIUM	01-51210-09	1,661.00
PERS HEALTH BENEFIT SERV	DFT0001810	02/16/2023	HEALTH PREMIUM	01-51210-09	89.97
PERS HEALTH BENEFIT SERV	DFT0001810	02/16/2023	HEALTH PREMIUM	11-51210-11	1,057.00
PERS HEALTH BENEFIT SERV	DFT0001810	02/16/2023	HEALTH PREMIUM	12-51210-12	906.00
				Vendor 11593 - PERS HEALTH BENEFIT SERV Total:	48,555.02

Vendor: 11594 - PERS RETIREMENT SYSTEM

PERS RETIREMENT SYSTEM	DFT0001733	02/03/2023	PERS RETIREMENT	01-21400-00	1,455.52
PERS RETIREMENT SYSTEM	DFT0001734	02/03/2023	PERS RETIREMENT	01-21400-00	3,898.93
PERS RETIREMENT SYSTEM	DFT0001735	02/03/2023	PERS RETIREMENT	01-21400-00	529.29
PERS RETIREMENT SYSTEM	DFT0001736	02/03/2023	PERS RETIREMENT	01-21400-00	1,226.43
PERS RETIREMENT SYSTEM	DFT0001737	02/03/2023	PERS RETIREMENT	01-21400-00	2,450.82
PERS RETIREMENT SYSTEM	DFT0001738	02/03/2023	PERS RETIREMENT	01-21400-00	2,409.32
PERS RETIREMENT SYSTEM	DFT0001746	02/03/2023	PERS RETIREMENT	01-21400-00	1,314.96
PERS RETIREMENT SYSTEM	DFT0001747	02/03/2023	PERS RETIREMENT	01-21400-00	2,543.86
PERS RETIREMENT SYSTEM	DFT0001748	02/03/2023	PERS RETIREMENT	01-21400-00	1,503.67
PERS RETIREMENT SYSTEM	DFT0001749	02/03/2023	PERS RETIREMENT	01-21400-00	1,880.13
PERS RETIREMENT SYSTEM	DFT0001750	02/03/2023	PERS RETIREMENT	01-21400-00	2,453.39
PERS RETIREMENT SYSTEM	DFT0001751	02/03/2023	PERS RETIREMENT	01-21400-00	2,715.08
PERS RETIREMENT SYSTEM	DFT0001782	02/17/2023	PERS RETIREMENT	01-21400-00	1,421.21
PERS RETIREMENT SYSTEM	DFT0001783	02/17/2023	PERS RETIREMENT	01-21400-00	3,808.34
PERS RETIREMENT SYSTEM	DFT0001784	02/17/2023	PERS RETIREMENT	01-21400-00	529.29
PERS RETIREMENT SYSTEM	DFT0001785	02/17/2023	PERS RETIREMENT	01-21400-00	1,226.43
PERS RETIREMENT SYSTEM	DFT0001786	02/17/2023	PERS RETIREMENT	01-21400-00	2,357.48
PERS RETIREMENT SYSTEM	DFT0001787	02/17/2023	PERS RETIREMENT	01-21400-00	2,317.56
PERS RETIREMENT SYSTEM	DFT0001793	02/17/2023	PERS RETIREMENT	01-21400-00	1,327.47
PERS RETIREMENT SYSTEM	DFT0001794	02/17/2023	PERS RETIREMENT	01-21400-00	2,567.70
PERS RETIREMENT SYSTEM	DFT0001795	02/17/2023	PERS RETIREMENT	01-21400-00	1,507.58
PERS RETIREMENT SYSTEM	DFT0001796	02/17/2023	PERS RETIREMENT	01-21400-00	1,884.93
PERS RETIREMENT SYSTEM	DFT0001797	02/17/2023	PERS RETIREMENT	01-21400-00	2,581.75
PERS RETIREMENT SYSTEM	DFT0001798	02/17/2023	PERS RETIREMENT	01-21400-00	2,857.13
PERS RETIREMENT SYSTEM	DFT0001809	02/16/2023	ACCRUED LIAB-MISC & SAFETY	01-51090-01	13,067.50
PERS RETIREMENT SYSTEM	DFT0001809	02/16/2023	ACCRUED LIAB-MISC & SAFETY	01-51090-02	3,506.66
PERS RETIREMENT SYSTEM	DFT0001809	02/16/2023	ACCRUED LIAB-MISC & SAFETY	01-51090-09	13,087.80
PERS RETIREMENT SYSTEM	DFT0001809	02/16/2023	ACCRUED LIAB-MISC & SAFETY	11-51090-11	8,809.78
PERS RETIREMENT SYSTEM	DFT0001809	02/16/2023	ACCRUED LIAB-MISC & SAFETY	12-51090-12	10,235.79
PERS RETIREMENT SYSTEM	DFT0001809	02/16/2023	ACCRUED LIAB-MISC & SAFETY	39-51090-25	2,040.05
				Vendor 11594 - PERS RETIREMENT SYSTEM Total:	99,515.85

Vendor: 11911 - SEIU LOCAL 620

SEIU LOCAL 620	DFT0001752	02/03/2023	SEIU UNION DUES	01-21600-00	216.57
SEIU LOCAL 620	DFT0001753	02/03/2023	SEIU UNION DUES	01-21600-00	175.60
SEIU LOCAL 620	DFT0001799	02/17/2023	SEIU UNION DUES	01-21600-00	219.37
SEIU LOCAL 620	DFT0001800	02/17/2023	SEIU UNION DUES	01-21600-00	175.60
				Vendor 11911 - SEIU LOCAL 620 Total:	787.14

Vendor: 12175 - THE LINCOLN NATIONAL LIFE

THE LINCOLN NATIONAL LIFE	DFT0001807	02/16/2023	LIFE INSUR-GROUP	01-21640-00	278.36
				Vendor 12175 - THE LINCOLN NATIONAL LIFE Total:	278.36

Grand Total: 417,129.80

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Friday, February 3, 2023 10:00 AM

1. Opening

A. Call to Order

President Dean called the meeting to order at 10:00 a.m.

B. Pledge of Allegiance

President Dean led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Karen Dean, Harry Farmer, Tom Gray, Debra Scott and Michael Thomas.

Staff present via Zoom: Acting General Manager Ray Dienzo, District Counsel Timothy Carmel and Interim Board Secretary/Administrative Analyst – HR & IT Haley Dodson.

2. PUBLIC COMMENT ON AGENDA ITEMS

President Dean stated she would take public comment on each individual agenda item.

3. ADJOURN TO CLOSED SESSION

President Dean asked for public comment on 3A and 3B.

Public Comment:

Christine Heinrichs, Cambria

Elizabeth Bettenhausen, Cambria (submitted a written comment for the record)

President Dean adjourned the meeting to closed session at 10:09 a.m. with an expected reconvening time of 11:15 a.m.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957(b)
Title: Acting General Manager

B. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957(b) Title: General Manager

The Board of Directors reconvened the meeting at 11:15 a.m.

District Counsel reported that the Board discussed and evaluated Mr. Dienzo's performance and discussed various aspects of the General Manager recruitment, but that no action was taken.

4. REGULAR BUSINESS

A. Discussion and Consideration of General Manager Position Description and Salary Range

District Counsel introduced the item and provided a summary.

Public Comment:

Christine Heinrichs, Cambria (submitted a written comment for the record)
 Crosby Swartz, Cambria
 Laura Swartz, Cambria (submitted a written comment for the record)
 Tina Dickason, Cambria
 Elizabeth Bettenhausen, Cambria

The Board of Directors discussed the General Manager position description.

President Dean would like to update the budgeting section of the position description and remove “preparing and overseeing” and add “reviews and oversees.”

Vice President Gray would like to update the “Representation of the District and Cambria Community” section to remove “presence in Cambria” and add “service to Cambria.”

Director Scott would like to update the “Representation of the District and Cambria Community” section to read:

Practices that contribute to this Performance Expectation are:

1. Listening: (requires a commitment to full-time service to Cambria and a willingness to listen to the full range of opinions).
2. Learning: Ability to get up to speed quickly on background material that is crucial to understanding today’s issues.
3. Advocating for Cambria (includes developing collaborative relationships with regulatory agencies and local peers in special district management; being able to articulate the CCSD’s positions accurately and cogently, in media and other public venues).
4. Negotiation (effectively representing the CCSD in bargaining, entering into contracts and other activities that potentially impact taxpayers and ratepayers.)

Vice President Gray moved to adopt the General Manager position description as revised in this discussion.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors discussed the General Manager salary range.

Mrs. Dodson displayed the General Manager Salary Comparison on the screen.

Public Comment:

Elizabeth Bettenhausen, Cambria
 Laura Swartz, Cambria
 Tina Dickason, Cambria

Director Thomas moved to accept the \$175,000 to \$195,000 salary range for the General Manager position as presented.

Vice President Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

B. Discussion and Consideration to Advertise General Manager Position

District Counsel introduced the item and provided a summary.

President Dean suggests advertising online only with The Tribune for \$550.

Mrs. Dodson displayed the General Manager Recruitment Timeline on the screen.

Public Comment:
Crosby Swartz, Cambria
Tina Dickason, Cambria
Jeff Wilson, Cambria

Vice President Gray moved to initiate the advertising of the General Manager position with the online only option for the Tribune.

Director Scott seconded the motion.

Public Comment:
Laura Swartz, Cambria

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

C. Discussion and Consideration of Contracting with an Executive Recruiting Agency to Assist in General Manager Recruitment

District Counsel introduced the item and provided a summary.

Public Comment:
Christine Heinrichs, Cambria (the administrative analyst read a written comment into the record)
Tina Dickason, Cambria

The Board of Directors held a discussion regarding the executive recruiting agencies.

Public Comment:
Tina Dickason, Cambria

Director Thomas moved to proceed with working with Avery and Associates for professional recruiting.

Vice President Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

4. ADJOURN

President Dean adjourned the meeting at 12:40 p.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

Attachments: General Manager Salary Comparison
General Manager Recruitment Timeline

GENERAL MANAGER						
Comparator Agency	Class Title	Low	Middle	High	Effective Date	Next Salary Increase
Cambria Community Services District	General Manager	\$175,000	\$185,000	\$195,000	3/1/2023	Next % Increase
City of Atascadero	City Manager	\$185,475	\$204,486	\$225,446	7/1/2022	
City of Morro Bay	City Manager	\$194,179	\$204,010	\$214,338	10/29/2022	
City of Arroyo Grande	City Manager	\$203,472	\$203,472	\$203,472	9/27/2022	
Los Osos Community Services District	General Manager	\$187,500	\$187,500	\$187,500	8/1/2022	
Oceano Community Services District	General Manager	\$170,000	\$180,353	\$185,764	7/1/2022	
Nipomo Community Services District	General Manager	\$185,662	\$185,662	\$185,662	7/1/2022	
Heritage Ranch Community Services District	General Manager	\$181,400	\$181,400	\$181,400	7/1/2022	
Templeton Community Services District	General Manager	\$142,942	\$163,363	\$183,784	7/1/2022	
City of Paso Robles	General Manager	\$228,735	\$228,735	\$228,735	1/8/2023	
Avila Beach Community Services District*	General Manager	\$130,771	\$130,771	\$130,771	7/1/2022	
San Miguel Community Services District	General Manager					
San Simeon Community Services District*	General Manager					
Average of Comparators		\$178,810	\$182,657	\$185,886		
% CCSD Above/Below		-2.2%	1.3%	4.7%		
Median of Comparators		\$183,531	\$183,531	\$185,713		
% CCSD Above/Below		-4.9%	0.8%	4.8%		
Suggested Cambria CSD GM Salary Range ----->		Step A	Step B	Step C	Step D	Step E
		\$175,000	\$183,750	\$185,000	\$194,250	\$195,000

* San Simeon CSD provides GM service under a Operations and Management lump sum contract with SSCSD. There is no GM salary itemized in the contract.

* Avila Beach CSD GM is contracted labor



General Manager Recruitment Timeline





General Manager Recruitment Timeline



CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, February 9, 2023 1:00 PM

1. OPENING

A. Call to Order

President Dean called the meeting to order at 1:02 p.m.

B. Pledge of Allegiance

President Dean led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Karen Dean, Tom Gray, Harry Farmer, Debra Scott and Michael Thomas.

Staff present: Acting General Manager Ray Dienzo, Finance Manager Denise Fritz, Fire Chief Justin Vincent, Facilities & Resources Manager Carlos Mendoza and Administrative Analyst – HR & IT Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel and Administrative Department Manager Pamela Duffield.

D. Report from Closed Session

District Counsel reported at the February 3, 2023 closed session the Board discussed and evaluated Mr. Dienzo's performance as Acting General Manager and also discussed various aspects of the General Manager recruitment. No action was taken.

E. President's Report

President Dean reported on holding the semi-annual Strategic Plan Workshop.

F. Agenda Review

President Dean asked for any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

President Dean reported on Peter Chaldecott's passing and expressed her condolences to his wife, Pamela.

Public Comment:

Mike Lyons, Cambria

Jim Bahringer, Cambria

Director Farmer, Vice President Gray and Director Scott shared their stories and expressed their condolences.

Director Farmer read an article on species extinction.

3. COMMISSION REPORT

A. PROS Chairman's Report

PROS Chairman Steve Kniffen provided a report for the PROS Commission.

Public Comment:

Laura Swartz, Cambria

Michael Calderwood, Cambria

4. PUBLIC COMMENT

Public Comment:

Christine Heinrichs, Cambria

Michael Castellanos, IAFF Local 4635, Cambria

Mike Lyons, Cambria

Dennis Dudzik, Cambria

Elizabeth Bettenhausen, Cambria

Steve Kniffen, Cambria

Michael Calderwood, Cambria

Tina Dickason, Cambria (submitted a written comment for the record)

5. CONSENT AGENDA

A. Consideration of Fire Department Vehicle Purchase, Adoption of Resolution 06-2023 Amending the Fiscal Year 2022/2023 Budget and Adoption of Resolution 07-2023 Authorizing the Execution and Delivery of an Installment Sale Agreement

The Board of Directors held a discussion regarding 5A.

Public Comment:

Jeff Wilson, Cambria (submitted a written comment for the record)

Vice President Gray moved to approve Resolution 06-2023 amending the fiscal year 2022/23 budget and adopt Resolution 07-2023 authorizing the execution and delivery of an installment sale agreement.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Public Comment:

Mahala Burton (general public comment read during 5A; the administrative analyst read a written comment for the record)

6. REGULAR BUSINESS

A. Discussion and Consideration to Program the PG&E IGA Projects and of Adoption of Resolution 09-2023 Amending the Fiscal Year 2022/2023 Budget

Acting General Manager Dienzo introduced the item and turned it over to Ms. Duffield who provided a summary.

Director Thomas moved to adopt Resolution 09-2023 amending the fiscal year 2022/2023 budget.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

B. Discussion and Consideration to Purchase Fire Department Equipment and of Adoption of Resolution 08-2023 Amending the FY 2022/2023 Budget

Acting General Manager Dienzo introduced the item and provided a summary.

Public Comment:

Kayla Graves, IAFF Local 4635, Cambria

Christine Heinrichs, Cambria

Elizabeth Bettenhausen, Cambria

David Pierson (the administrative analyst read the written comment into the record)

Cheryl McDowell, Cambria

Ryan Maloney, IAFF Local 4625, Cambria

Vice President Gray moved to adopt Resolution 08-2023 amending the FY 22/23 budget for personal protection equipment/turnout gear in the amount of \$62,200 and make the budget adjustment.

President Dean suggested adding the Zoll heart monitor to the motion.

Director Thomas proposed an amendment for \$11,500 for storm gear and equipment.

Public Comment:

Donn Howell, Cambria

The motion failed for a lack of second.

Director Farmer moved to adopt Resolution 08-2023 amending the fiscal year 22/23 budget for personal protection equipment and turnout gear.

Director Scott seconded the motion.

Motion Passed 4-Ayes (Dean, Farmer, Scott, Thomas), 1-Nay (Gray), 0-Absent

The Board of Directors took a break at 2:58 p.m.

The Board of Directors reconvened the meeting at 3:08 p.m.

A. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Finance Committee's Report

There was no Board discussion on this item.

B. Policy Committee's Report

Director Farmer reported one regular committee member will be absent for two meetings. Mr. Howell can't be on the committee until February 1, 2023.

C. Resources and Infrastructure Committee's Report

There was no Board discussion on this item.

D. Other Liaison Reports and Ad Hoc Committee Reports

Director Scott stated that next Tuesday is San Simeon CSD meeting.

President Dean announced an R&I meeting on Monday at 2pm via Zoom to discuss the Zero Liquid Discharge proposal.

7. FUTURE AGENDA ITEM(S)

President Dean asked for any future agenda items.

Director Thomas suggested a discussion regarding amending policy so the Fire Chief can communicate directly with the public on safety issues.

Vice President Gray suggested discussing how referrals can be handled for future agenda items and to review the process for hiring an auditor and to review the contract with the current auditor.

Director Scott suggested looking at the policy about accessing the reserves and what the threshold might be.

Public Comment:
Crosby Swartz, Cambria

Director Scott requested a discussion on growth.

8. ADJOURN TO CLOSED SESSION

President Dean asked for public comment on agenda item 8.A.

Public Comment: none.

President Dean adjourned the meeting to closed session at 3:23 p.m.

**A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957(b)
Title: General Manager**

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, February 16, 2023 1:00 PM

1. OPENING

A. Call to Order

President Dean called the meeting to order at 1:03 p.m.

B. Pledge of Allegiance

President Dean led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Karen Dean, Tom Gray, Harry Farmer, Debra Scott and Michael Thomas.

Staff present: Acting General Manager Ray Dienzo, Finance Manager Denise Fritz, Fire Chief Justin Vincent, Facilities & Resources Manager Carlos Mendoza and Administrative Analyst – HR & IT Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel and Administrative Department Manager Pamela Duffield.

D. President's Report

President Dean reported there was no President's Report but thanked the public for submitting public input for the Strategic Plan and the General Manager recruitment.

E. Report from Closed Session

District Counsel reported at the February 9th closed session, the Board discussed various aspects related to the General Manager recruitment. No action was taken.

Public Comment:
Christine Heinrichs, Cambria

F. Agenda Review

President Dean asked for any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Farmer reminded the community there will be a pancake breakfast for the Cambria Skate Park on February 25, 2023, at the Veterans' Hall from 9am to 11am. It's \$5.

3. PUBLIC SAFETY

A. Sheriff's Department Report

Commander Stuart MacDonald provided a brief report of recent Sheriff's Department activities in Cambria for the month of January.

B. CCSD Fire Chief's Report

Chief Vincent provided a brief report of recent Fire Department activities in Cambria for the month of January and a PowerPoint presentation.

4. PUBLIC COMMENT

Public Comment:

Cheryl McDowell, Cambria (the administrative analyst read a written comment into the record)

Mike Lyons, Cambria (the administrative analyst read a written comment into the record)

5. MANAGER REPORTS**A. General Manager's Report**

Acting General Manager Dienzo provided a brief summary of the General Manager's Report.

B. Facilities & Resources Manager's Report

Facilities & Resources Manager Mendoza provided a brief summary of the Facilities & Resources report.

President Dean asked if the Board of Directors would agree to review regular business item 7B after the managers' reports.

Director Farmer suggested doing it after item 5B.

The Board of Directors unanimously agreed to discuss regular business item 7B after item 5B.

C. Finance Manager's Report

The Board of Directors discussed this item after regular business item 7B.

Finance Manager Fritz provided a brief summary of the Finance Manager's report.

D. Utilities Report

Acting General Manager Dienzo provided a brief summary of the Utilities Report.

Public Comment:

Christine Heinrichs, Cambria

Elizabeth Bettenhausen, Cambria

Vice President Gray moved to extend the meeting to 4:30 p.m. at 3:58 p.m.

The Board of Directors unanimously agreed.

6. CONSENT AGENDA

- A.** Consideration to Adopt the January 2023 Expenditure Report
- B.** Consideration to Adopt the January 12, 2023 and January 19, 2023 Regular Meeting Minutes and January 30, 2023 and January 31, 2023 Special Meeting Minutes
- C.** Consideration to Adopt Resolution 10-2023 Regarding the Local State of Emergency Declaration
- D.** Consideration of Adoption of Resolution 11-2023 Authorizing the Continuance of Remote Teleconference Meetings of the Legislative Bodies of the Cambria Community Services District Pursuant to Government Code Section 54953(e)(3)

Vice President Gray moved to approve the consent agenda.

Director Scott seconded the motion.

Public Comment:
Christine Heinrichs, Cambria

President Dean stated the Board of Directors will continue hybrid meetings (in-person and Zoom).

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

7. REGULAR BUSINESS

- A.** Discussion and Consideration to Adopt the District Strategic Plan Update

Acting General Manager Dienzo introduced the item and provided a summary.

Vice President Gray moved to adopt the District Strategic Plan update with two corrections under CCSD strategic planning workshop, delete January 31, 2023 and add adopted August 11, 2022 and under goals, delete January 31, 2023 and add August 11, 2022 as the adoption date.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

- B.** Discussion and Consideration of Fire Department Fire Engine Purchase and Financing Options

The Board of Directors discussed this item after item 5B.

Acting General Manager Dienzo introduced the item and turned it over to Fire Chief Vincent and CAL FIRE's Battalion Chief Provence who provided a summary.

Vice President Gray moved to direct staff to proceed with purchase of the type 5 fire engine and to adopt option 1, which is the installment sale agreement with Municipal Finance Corporation for 10 years with an annual interest rate of 4.25%.

President Dean seconded the motion.

The motion was withdrawn.

Public Comment:
Donn Howell, Cambria
Jeff Wilson, Cambria

Vice President Gray amended the motion to direct staff to make a decision to buy the type 5 engine and have staff come back with financial analysis so the Board can make an informed decision.

Vice President Gray would like to continue to a date certain and have staff do an analysis of alternatives.

There was no second.

Director Scott moved to that we purchase the type 5 fire engine and pay for it from the General Fund reserves.

Vice President Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 3:07 p.m.

The Board of Directors reconvened the meeting at 3:19 p.m.

Public Comment:
Elizabeth Bettenhausen, Cambria (comment for agenda item 5B)

C. Discussion, Receive and File the Second Quarter Budget Report for FY 2022/23 and Adopt Resolution 12-2023 Amending the Fiscal Year 2022/23 Budget

Acting General Manager Dienzo introduced the item and turned it over to Finance Manager Fritz, who provided a summary.

Director Thomas moved to file the second quarter budget report for fiscal year 2022/23 and adopt Resolution 12-2023 amending the fiscal year 2022/23 budget.

Vice President Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

D. Discussion and Consideration to Fill Vacant Seats on the Finance Committee and PROS Commission Alternate Positions

Acting General Manager Dienzo introduced the item and provided a summary.

Vice President Gray moved to appoint Amy Wyatt to be a member of the Finance Committee and alternate on the PROS Commission.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

8. FUTURE AGENDA ITEM(S)

President Dean asked for any future agenda items.

Director Farmer suggested discussing and considering adoption of a Code of Ethics policy.

Director Thomas suggested a discussion regarding upgrading the Marine Terrace Trail/emergency access road.

Director Scott suggested discussing the organization chart titles once we hire a General Manager.

Vice President Gray suggested reviewing the organization chart titles during our budget deliberation and agreed with discussing the Marine Terrace Trail/emergency access road.

9. ADJOURN

President Dean adjourned the meeting at 4:28 p.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Ray Dienzo, Acting General Manager
Haley Dodson, Administrative Analyst – HR & IT

Meeting Date: March 16, 2023 Subject: Consideration of Adoption of Resolution 14-2023 Amending the Memorandum of Understanding Between Cambria Community Services District and Cambria Firefighters/International Association of Firefighters (IAFF Local 4635)

RECOMMENDATIONS:

Staff recommends that the Board of Directors consider adoption of Resolution 14-2023 amending the Memorandum of Understanding (MOU) between the CCSD and Cambria Firefighters/IAFF (Local 4635).

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

The District negotiated a five (5) year term for the MOU with the IAFF membership in 2020. Cambria Fire Department personnel have been displaced for almost two years while an employee remains on modified duty pending additional treatment and evaluation. The IAFF employees and District negotiators recently worked collaboratively to amend the IAFF MOU to include proposed IAFF MOU Section 12 B i and ii, which are outlined below for the Boards consideration. These critical IAFF MOU amendments will protect IAFF employees who have filled the vacant position while the employee remains on modified duty and allow them bumping rights to their previously held position, in the event the employee returns to full-time duty.

12. REDUCTION IN WORK FORCE AND BUMPING RIGHTS

A. When, in the judgment of the CCSD Board of Directors, it becomes necessary to make a reduction in the workforce, whenever possible, such reduction shall be accomplished through attrition. If a reduction in the work force is necessary, layoffs shall be based on seniority within the classification targeted for elimination. The CCSD shall provide thirty (30) days written notice to the affected employee(s). Employees subject to layoff shall be eligible to voluntarily demote to a lower classification based on seniority in the lower classification. For these purposes, time served in any higher classification shall count toward seniority in any lower classification. Reinstatement from layoff shall be based on seniority where the vacancy occurs. Eligibility for reinstatement of an employee laid off shall be for a period of twenty-four (24) months from the effective date of the layoff. The date of reinstatement shall constitute the new hire date for medical and dental benefits including the HRA (Health Reimbursement Account) benefit as described herein.

B. BUMPING RIGHTS

i. When a covered employee accepts a promotion or reassignment within covered classifications and fails to successfully complete the probationary period for that new promotion or assignment, the affected employee shall have the right to return to the previously held classification, or its replacement if

applicable, subject to seniority with the District, based on the employee's original date of hire. An employee that is released due to disciplinary reasons is not entitled to bumping rights.

ii. A covered employee who successfully completes the promotional or reassignment probationary period and is displaced from the promotional or reassignment position as a result of an employee's return from workers compensation leave or other protected leave, shall retain the right to bump back to their previously held position based on their seniority with the District. The covered employee's seniority shall be based on the employee's original date of hire. An employee that is released due to disciplinary reasons is not entitled to bumping rights.

Staff recommends the Board consider approval of the proposed changes to the IAFF MOU and adoption of Resolution 14-2023.

Attachments: Resolution 14-2023
IAFF MOU – Exhibit A
IAFF Side Letter

RESOLUTION NO. 14-2023
MARCH 16, 2023

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
RATIFYING MEMORANDUM OF UNDERSTANDING BETWEEN
CAMBRIA COMMUNITY SERVICES DISTRICT AND
CAMBRIA FIREFIGHTERS/INTERNATIONAL ASSOCIATION
OF FIREFIGHTERS (IAFF/LOCAL 4635)

WHEREAS, the Board of Directors of the Cambria Community Services District (CCSD) entered into labor negotiations with the International Association of Firefighters (IAFF/Local 4635); and

WHEREAS, an agreement was reached between the CCSD and IAFF/Local 4635.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that it does hereby ratify the Side Letter for the Memorandum of Understanding between Cambria Community Services District and Cambria Firefighters/International Association of Firefighters (IAFF/Local 4635), from 2/20/2020 through 2/20/2025, attached hereto as Exhibit "A" and incorporated herein by reference, and authorizes its execution by the General Manager.

PASSED AND ADOPTED THIS 16th day of March, 2023.

Karen Dean, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Haley Dodson
Administrative Analyst

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

AND

*CAMBRIA FIREFIGHTERS /
INTERNATIONAL ASSOCIATION OF FIREFIGHTERS
IAFF LOCAL 4635*

MEMORANDUM OF UNDERSTANDING



February 20, 2020 – February 20, 2025

CCSD AND
CAMBRIA FIREFIGHTERS / IAFF LOCAL 4635
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MEMORANDUM OF UNDERSTANDING

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CAMBRIA COMMUNITY SERVICES DISTRICT AND
CAMBRIA FIREFIGHTERS / IAFF LOCAL 4635
MEMORANDUM OF UNDERSTANDING
FOR THE PERIOD OF February 20, 2020 – February 20, 2025

1. DESIGNATION OF THE PARTIES

This Memorandum, of Understanding (MOU) is made by and between the Cambria Community Services District, a Special District, hereinafter called the CCSD, and the Cambria Firefighters / International Association of Firefighters IAFF Local 4635 hereinafter called the Union.

2. RECOGNITION

The District recognizes the Union as the majority representative of employees in the Fire Services Unit, as described in Section 3 of this MOU, for the purpose of meeting and conferring regarding wages, hours, and other terms and conditions of employment.

3. COMPOSITION OF UNIT

The current classifications in the Fire Service Unit are as follows:

- Fire Captain
- Fire Engineer
- Firefighter (Full-Time)

4. REPRESENTATION

- A. The CCSD and Union agree that Union officers and representatives shall be allowed to meet with CCSD representatives for the purpose of meeting and conferring in good faith. If such meetings occur, during work hours, reasonable numbers of participating employees will receive reasonable time off without loss of compensation when meeting and conferring with representatives of the CCSD.
- B. The Union agrees to provide the CCSD with a list of Union officers and representatives who are authorized to meet and confer on behalf of the Union and to conduct official Union business.
- C. The CCSD agrees that Union officers and representatives shall be given access to working locations during hours of work to conduct grievance investigations.
- D. The Union agrees that no overtime compensation shall be accrued by employees for hours spent meeting and conferring with the CCSD, or for the conduct of Union business.

5. USE OF CCSD FACILITIES

- A. The parties agree that the Union shall have the right to use CCSD bulletin board space allocated for Union material and notices at all work sites.

- B. Upon prior arrangement with the Fire Chief, the CCSD shall provide a meeting room in the Fire Station, if available, at no cost to the Union for the purpose of conducting Union meetings.

6. UNION DUES

- A. The Union is responsible for notifying the District when it adds or removes a dues paying member. The Union is also responsible for collecting and maintaining dues deductions authorization forms.
- B. The Union shall indemnify and hold harmless the CCSD, its officers, agents and employees from any and all claims, demands, costs (except as noted in section 6A, above), expenses, or liability arising out of this section, arising from the implementation of this section.

7. CCSD (DISTRICT) RIGHTS

- A. The CCSD retains, solely and exclusively, all rights and authority of management that have not been expressly abridged or limited by the various provisions of CCSD Code Chapter 2.04: "Employer-Employee Relations" and Chapter 2.08: "Personnel System", or of this MOU.
- B. The sole and exclusive rights and authority of the CCSD that are not abridged by this MOU shall include, but not be limited to, the following:
 - 1. Those rights stated in CCSD Code Section 2.04.050: "District Rights."
 - 2. The right to determine the existence or non-existence of facts that are the basis for management decisions.
 - 3. The right to determine the nature, manner, and extent of services to be provided to the public, methods of financing; and types of equipment to be used.
 - 4. The right to establish, continue, discontinue, or modify policies, practices, or procedures, subject to the provisions of the Meyers-Milias-Brown Act.
 - 5. The right to determine the number, location, and types of its operations, and the methods, processes and materials to be employed, including the right to introduce new or improved methods or facilities; to discontinue processes or operations or to discontinue their performance by employees; the right to contract or sub-contract any work or operations of the CCSD; to determine the number of hours per day or per week operations shall be carried on, and the schedules thereof, subject to the provisions of the Meyers-Milias-Brown Act.
 - 6. The right to select, determine and schedule the number and types of employees required.
 - 7. The right to assign work to such employees in accordance with requirements determined, by management, consistent with provisions of established CCSD and Department rules, regulations, policies and procedures.

8. The right to establish and change work schedules and assignments, subject to the provisions of the Meyers-Milias-Brown Act.
9. The right to transfer, reclassify, promote or demote employees, or to layoff, terminate, or otherwise relieve employees from duty for lack of work or other lawful reasons; to determine the facts of lack of work.
10. The right to make and enforce safety rules and work rules for the maintenance of discipline, and to take disciplinary action.
11. The right to determine and exercise the procedures and standards of selection for employment and promotion.
12. The right to enforce dress and grooming standards.
13. The right to determine the content and intent of job classifications.
14. The right to determine style and/or types of CCSD issued wearing apparel, equipment or technology to be used.
15. Subject to the provisions of the Meyers-Milias-Brown Act, the CCSD shall reserve all other prerogatives and responsibilities typically inherent to the CCSD, provided such prerogatives and responsibilities are not contrary to CCSD Code Chapter 2.04: "Employer-Employee Relations" or this MOU.

8. EMPLOYEE RIGHTS

Employees of the CCSD shall have the rights specified in CCSD Code Section 2.04.040: "Employee Rights".

9. UNION RIGHTS

- A. The CCSD will allow an employee to take leave for Union business if the Fire Chief determines that such leave will not be disruptive of CCSD or Department business.
- B. The CCSD will make available to the Union, in the same manner as to the public, the Agendas for CCSD Board Meetings.

10. NON-DISCRIMINATION

- A. The CCSD and Union agree that the provisions of this agreement shall be applied equally to all employees without favor or discrimination because of race, religion, color, sex, age (40 and over), physical or mental disability, medical condition, genetic characteristics or information, marital status, sexual orientation, national origin, ancestry, military and veteran status, or any basis protected by law.
- B. The CCSD and Union agree that neither party will unlawfully interfere, intimidate, restrain, coerce, or discriminate against any employee in his/her free choice to participate in Union activities, or to join the Union.

11. PERSONNEL FILES

- A. Material in the personnel file of a unit member that may serve as a basis for affecting the status of his/her employment will be made available for inspection by the involved employee in a reasonable manner and in accordance with legal standards.
- B. When information of a critical or derogatory nature is placed in the personnel file of a unit member, that unit member will be given notice and an opportunity to review and comment on that material. Such employee will have the right to have his/her own written comments attached to any such derogatory statement, within a reasonable time after such information is placed in his/her file and in accordance with legal standards.
- C. A unit member shall have the right to authorize, in writing, a representative to examine his/her personnel files in accordance with legal standards.

12. REDUCTION IN WORK FORCE

When, in the judgment of the CCSD Board of Directors, it becomes necessary to make a reduction in the work force, whenever possible, such reduction shall be accomplished through attrition. If a reduction in the work force is necessary, layoffs shall be based on seniority within the classification targeted for elimination. The CCSD shall provide thirty (30) days written notice to the affected employee(s). Employees subject to layoff shall be eligible to voluntarily demote to a lower classification based on seniority in the lower classification. For these purposes, time served in any higher classification shall count toward seniority in any lower classification. Reinstatement from layoff shall be based on seniority where the vacancy occurs. Eligibility for reinstatement of an employee laid off shall be for a period of twenty-four (24) months from the effective date of the layoff. The date of reinstatement shall constitute the new hire date for medical and dental benefits including the HRA (Health Reimbursement Account) benefit as described herein.

13. GRIEVANCE PROCEDURE

- A. Purpose: It is the intent of this section to provide a method of communication through which the Union or an individual covered employee may have a complaint heard and decided in an orderly and fair manner. The Union or an individual covered employee may be represented in their dealings with the CCSD under this section by an agent of their choice.
- B. Definition: A grievance is a complaint of the Union or an individual covered employee concerning the application of:
 - 1. The administration of the conditions of employment, including job description, salary and benefits in force between the CCSD and the Union or individual employee.
 - 2. Working conditions within the control of the General Manager or the Fire Chief, including the CCSD or Department policies, procedures, rules and regulations, and for which no other procedures for orderly solution of such complaints exist.

- C. Informal Resolution (Level I): The Union or any covered employee shall first discuss the alleged grievance with the affected employee's immediate supervisor within twelve (12) regular business days of the event causing the grievance. If the Union or individual employee is not satisfied with the supervisor's solution to the complaint, the grievance may then be entered into the next level of the grievance procedure (Level II).
- D. Formal Resolution (Level II): If a complaint or grievance is not resolved at Level I (informal resolution), the Union or affected employee may submit the complaint in writing to the General Manager within five (5) regular business days of receipt of such grievance. The General Manager shall investigate and provide a written response to the Union or affected employee within ten (10) regular business days.
- E. Formal Resolution (Level III): If a complaint or grievance is not resolved at Level II, the Union or affected employee may appeal in writing to the General Manager for a hearing before the CCSD Board of Directors. Such appeal shall be delivered to the General Manager within no more than five (5) regular business days from the date of receipt of the General Manager's written findings under Level II of this procedure. Upon receipt of the written appeal for a hearing before the Board, the General Manager shall schedule a closed session of the Board to conduct the hearing. Such hearing may be held at the Board's next regular meeting or at any time within thirty (30) regular business days of the General Manager's receipt of the appeal. At the written request of the appellant, such hearing shall be held in an open session of the Board. At such hearing, the appellant shall present such facts and opinions as deemed relevant. The Board shall also hear such evidence in support of the CCSD position as well as the recommendation of the General Manager. The Board may continue the hearing as deemed necessary. The Board shall render its decision within thirty (30) regular business days from the close of the hearing. The decision of the Board in such matters shall be final. For purposes of this section, a regular business day is any day in which the administrative offices of the CCSD are open for the business of the general public.

14. HOURS OF WORK AND WORK SCHEDULES

Covered employees may be assigned to a 40-hour workweek schedule, consisting of four (4) consecutive ten (10) hour work days, or a 56-hour (average) workweek schedule, consisting of twenty-four (24) hour work shifts that are scheduled in a manner so that each employee is assigned to duty an average of one third (1/3) of the days of a designated work period. The current 56-hour (average) workweek schedule consists of two consecutive 24-hour work shifts (48 consecutive duty hours) followed by four consecutive calendar days off (96 consecutive hours off duty).

15. OVERTIME

- A. Non-exempt employees assigned to a 56-hour (average) workweek schedule will receive pay for overtime as defined in the Fair Labor Standards Act (FLSA) (29.U.S.C.207k) and as described herein - overtime is defined as hours worked in excess of a total of 182 in a 24 day work period, as established by the CCSD.

Non-exempt employees assigned to a 40-hour (average) workweek schedule will receive pay for overtime for all hours worked in excess of 80 hours in a 14-day work period, as established by the CCSD.

- B. For purposes of calculating overtime hours, approved leave (holiday, vacation, sick leave, , compensatory time off, and) shall be considered time worked. The following shall not be considered time worked for purposes of calculating overtime hours: unpaid leave, suspensions, paid administrative leave relating to the implementation of disciplinary action, workers compensation leave, and 4850 leave.
- C. All overtime shall be paid at a rate of one and one-half (1 ½) times the regular hourly rate of pay.
- D. After a single 48-hour rotation, overtime shifts may be staffed by out of class assignments and/or qualified reserves as determined by the Fire Chief. Absences, which are initially known to exceed 96 consecutive hours, may be filled by out of class assignments and/or qualified reserves immediately.

16. COMPENSATORY TIME

In lieu of overtime pay, covered employees may accrue compensatory time off (CTO). Accrued CTO may be taken as paid leave in the same manner as vacation leave, or may be converted to cash at the request of the employee, and with the approval of the CCSD. All CTO not taken as paid leave or converted to a cash payment prior to the first full pay period in June of each year shall be automatically converted to a cash payment to the employee before the end of the fiscal year. At the written request of the employee, the CCSD General Manager may authorize a carryover of accrued CTO from one fiscal year to the next in an amount not to exceed 40 hours (for employees assigned to a 40-hour week) or 56 hours (for employees assigned to a 56-hour average week). Requests for carryovers must be submitted in writing to the General Manager no later than June 10th each year. In no event may CTO accrue more than the legally allowed 480 hours.

17. CALL BACK

Each non-exempt employee who responds to a call-back from off-duty status shall be compensated at a minimum of two (2) hours for each response. If the actual call back event extends beyond two (2) hours, all time worked will be compensated on an hour for hour basis and will be counted as hours worked for purposes of overtime calculations.

18. HOLIDAYS

- A. For 40 hour per week employees, the following are the eleven standard paid holidays observed by the CCSD:

New Years Day	Independence Day	Thanksgiving Day
Martin Luther King Day	Labor Day	Day After Thanksgiving
President's Day	Columbus Day	Christmas Day
Memorial Day	Veterans Day	

In lieu of Lincoln's Birthday, Admissions Day and the half day for Christmas Eve/New Year's Eve, float holiday time shall be provided each employee employed by the CCSD on July 1 of each year, provided the employee was employed continuously by the CCSD on or before the previous January 1st. Float holiday hours will be accrued on July 1st of each year based on the following chart:

Regular # of hours/day	Total # of Holiday Hrs/Yr		11 Std Holiday Hours/Yr		July 1 st Float Holiday Hours to Accrue
8	110		88		22
9	110		98		12
10	110		110		0
24	154		Accrue biweekly		Accrue biweekly
<i>Per Section 22 C – regular part time employees shall receive holiday pay on a pro rata basis:</i>					

- B. In lieu of time off on holidays, covered employees assigned to a 56-hour workweek shall accrue 5.92 hours of holiday leave per 14-day payroll period for a total of 154 hours per year (based on 110 hours per year times the conversion factor of 1.4). Such holiday leave may be taken as paid leave in the same manner as vacation leave or CTO, or may be converted to a cash payment at the request of the employee, and the approval of the CCSD.
- C. Unless otherwise provided in this section, for 40-hour per week employees, when a holiday listed herein falls on a covered employee's regular day off, such employee shall be assigned an alternate day off within the payroll period in lieu of the actual holiday. Unless directed otherwise by the Fire Chief, such alternate day off shall be assigned to the scheduled work day either immediately following, or immediately preceding the affected holiday.
- D. Regular part-time employees shall accrue holiday leave on a pro rata basis according to hours worked.
- E. Balances in the holiday/float holiday accrual bank existing prior to the first full pay period in June of each year shall automatically be converted to a cash payment before the end of the fiscal year. The employee's last paycheck in June will include the applicable cash payment unless State or Federal regulations indicate differently. Holiday leave may not be carried over from one fiscal year to the next.

19. VACATION

- A. Covered Employees assigned to a 40-hour workweek schedule shall accrue vacation leave as follows:
- From the date of hire through the end of the 5th year of service (60 months):
3.08 hours biweekly (80 hrs/yr)
 - 5 through the end of the 10th year of service (120 months):
4.61 hours biweekly (120 hrs/yr)
 - 10 through the end of the 15th year of service (180 months):
6.15 hours biweekly (160 hrs/yr)
 - 15 years and one day or more (180 months plus one day):
7.69 hours biweekly (200 hrs/yr)

- B. Covered employees assigned to a 56-hour average workweek schedule shall accrue vacation leave as follows:
- From the date of hire through the end of the 5th year of service (60 months):
4.31 hours biweekly (112 hrs/yr)
 - 5 through the end of the 10th year of service (120 months):
6.46 hours biweekly (168 hrs/yr)
 - 10 through the end of the 15th year of service (180 months):
8.62 hours biweekly (224 hrs/yr)
 - 15 years and one day or more (180 months plus one day):
10.77 hours biweekly (280 hrs/yr)
- C. As of the end of the first full pay period in June of each year, an employee shall have an accrual balance of no more than the number of vacation hours he/she is entitled to earn in two years of employment. If an employee's accrued vacation balance exceeds such accrual limitation, the employee shall be paid cash for the number of excess unused vacation hours on the last paycheck in June of each year. An exception to the number of hours carried over may be made at the discretion of the General Manager.
- D. Vacation leave will be scheduled on a semi-annual basis during the months of December and June at a time to be designated by Management. Based on their seniority, employees will select vacation leave in two consecutive rotation blocks. Employees with the greatest seniority will select the first consecutive rotation blocks until each employee has had an opportunity to select as many blocks of vacation leave as is equal to the total number of his or her accrued vacation leave.

Employees shall not checker their rotation blocks across the calendar, but will have one opportunity, per selection round, to select up to two consecutive rotation blocks for a single period of leave. Employees who do not select a two consecutive rotation blocks during the first selection round and who still have remaining vacation leave accrued will be allowed to select additional blocks of time, up to two consecutive rotation blocks per selection round based on seniority. Members who do not wish to take vacation may waive their turn without forfeiting any vacation leave they may have accrued up to that time.

20. SICK LEAVE

- A. Paid sick leave is available to all employees for all uses permitted by law as set forth in the District's Personnel Policies and Procedures.

Each full-time employee, assigned to a 40-hour workweek, shall accrue sick leave from the date of employment at the rate of 4.6 hours per 14-day payroll period (or 120 hours per year).

- B. Each full-time employee, assigned to a 56-hour average workweek, shall accrue sick leave from the date of employment at the rate of 6.4 hours per 14-day payroll period (based on 120 hours per year times the conversion factor of 1.4).

- C. Regular part-time employees shall accrue sick leave on a pro rata basis according to hours worked.
- D. Unused sick leave may be accumulated without limit.
- E. Sick leave may be taken for reasons provided by law as set forth in the District's Personnel Policies and Procedures, and such reasons as personal illness or injury; required attendance of an employee to care for a sick or injured spouse, recognized domestic partner, child, or other immediate family member residing with the employee; medical or dental appointments.
- F. Upon termination of employment in good standing (i.e., resignation/retirement excluding disciplinary termination and resignation/retirement in lieu of disciplinary termination), of a full-time or regular part-time employee, such employee shall be paid for 50% of accumulated unused sick leave, to a maximum of 900 hours for employees assigned to a forty-hour workweek (50% times 900 hours = 450 hours possible), and to a maximum of 1260 hours for employees assigned to a 56-hour average workweek (50% times 1260 = 630 hours possible).
- G. Employees may voluntarily transfer up to forty (40) hours of unused sick leave per fiscal year in one (1) hour increments to a "sick leave bank" under the conditions established herein. The sick leave transfer shall be on an hour for hour basis and subject to the following conditions:
 - 1. The employee donating the sick leave must have a minimum of eighty (80) hours of accrued sick leave available after the donation. No transfers of sick leave shall be allowed when the donating employee is terminated, separated or retires from the CCSD within nine (9) months after the donation. All transfers to the "sick leave bank" shall be non-reversible and donations shall be processed on the CCSD's Personnel Action Form in the same manner as any other leave request.
 - 2. Employees eligible to receive sick leave hours from the "sick leave bank" must have been employed by the CCSD for a minimum of eighteen (18) months, have exhausted all paid leave and are suffering from a long term illness or injury that will result in the loss of work for a period of at least twenty consecutive (20) working days. These "sick leave bank" provisions shall extend to the required attendance of an employee for the care of a spouse, child or other immediate family member residing with the employee. The General Manager shall review, approve, modify or deny requests for use of the "sick leave bank" based on the employee requests and the criteria established in this Section.
 - 3. Employees utilizing the "sick leave bank" may integrate these benefits with the provisions of the Section of this MOU entitled "*State Disability Insurance*" for SDI integration, as well as Worker's Compensation integration, provided however, that the total compensation from these sources combined shall not exceed the employee's base salary.
 - 4. The CCSD reserves the right to request additional information on the nature of the injury or illness and/or require verification from a medical doctor regarding the diagnosis prior to making an eligibility determination.

5. The maximum sick leave available for use by an eligible employee during any twelve (12) month period shall be the lesser of 1056 hours or the amount of sick leave available in the "sick leave bank". Allocation of hours from the "sick leave bank" shall commence on the date that all other leave of the requesting employee is exhausted. Subsequent eligibility by additional employees for use of the "sick leave bank" shall result in the concurrent use of available hours in the "sick leave bank".
- H. A sick leave incentive plan shall be provided for the conversion of twenty-four (24) hours of sick leave to vacation or pay if no sick leave is used by an employee during the calendar year provided that the employee was employed continuously from January 1st through December 31st. The employee must request the conversion during the month of January for the previous calendar year. Failure to request the conversion during January will result in ineligibility for conversion for the previous calendar year. All requests for conversion are non-reversible and shall require prior approval by the General Manager.
- I. Unit members shall be eligible for benefits under the California Family Rights Act or Federal Family Medical Leave Act pursuant to state and federal law or District policy. Leaves of absence will run concurrently with the CFRA or FMLA when applicable.

21. BEREAVEMENT LEAVE

- A. Covered employees shall be eligible for a temporary leave of absence without loss of compensation, upon the death of any member of the immediate family. Such leave shall not exceed five calendar days per year (40 hours total for a 40 hr/wk employee or 56 hours for a 56 hr/wk employee). After use of bereavement leave has been exhausted in any calendar year, a covered employee may use other paid leave including sick leave, if necessary, for this purpose.
- B. For purposes of this section, members of the immediate family shall be defined as mother, father, husband, wife, son, daughter, brother, sister, grandmother, grandfather, guardian with whom the employee has lived, and as provided by law. These definitions shall include "in-law" relationships in each case and "step" relationships in the case of parents and children.

22. JURY DUTY

Covered employees who are called or required to serve as a trial juror, upon notification and appropriate verification submitted to the Fire Chief, shall be entitled to be absent from his/her duties with the CCSD during the period of such service or while necessarily being present in court as a result of such call. The employee's normal compensation shall be continued during such period of jury duty. The employee shall relinquish to the CCSD any compensation received for jury service.

23. CLOTHING AND BOOT ALLOWANCE

Covered employees shall maintain a minimum of two sets of uniform clothing (pants and shirt) and one pair of CAL-OSHA approved fire safety boots (station boots). Uniform clothing and boots shall be maintained in a fully serviceable condition, clean, and free of signs of wear. Uniform

items and boots that are faded, torn, or show similar signs of over use may not be worn while on duty.

The District shall provide covered employees with an annual boot or safety shoe allowance of \$250, payable in July of each year. The remainder of employees' uniform clothing (defined above) replaced on an as needed basis, as determined by the District, up to a maximum value of one uniform annually. The District shall inspect covered employees' uniforms to determine whether a District-issued uniform is warranted or not.

24. HEALTH BENEFITS

- A. In the event that legislation is passed allowing for local PERS agencies to reduce contributions for retiree health insurance coverage, all employees retiring after the effective date of such legislation shall be provided health insurance coverage at the same ratio as current employees. Employees retiring prior to such legislation shall have insurance coverage as currently provided.
- B. For all regular employees working full time, the District will pay 85% of the premiums currently in effect for employee and dependent coverage for the lowest cost plan available to District employees offered through the PERS system. However, the District shall have the unilateral discretion to provide a higher level plan. The District payment is inclusive of the PERS minimum health contribution. The balance of the total District contribution is a cafeteria like plan contribution. In the event an employee elects a higher cost coverage, the employee shall pay the increased cost for that plan. District premium payments apply to retirees and their dependents as applied to active employees and their dependents for employees/retirees hired before October 1, 2012.
- C. Employees hired after October 1, 2012 shall be eligible to receive retiree health contributions in an amount equal to PERS minimum health contributions only.
- D. HEALTH REIMBURSEMENT ACCOUNT (HRA)

- (i) **Regular employees**, after completion of their probationary period, shall be eligible for the Health Care Reimbursement Program.

Eligible employees shall receive a credit of \$1300 in the approved program for eligible reimbursable costs January 1st each year. This program shall be administered by an approved third party provider and shall conform to all applicable laws, rules and regulations.

- (ii) **Probationary employees** shall become eligible for this benefit upon successful completion of their probation. The benefit is pro-rated for new employees and is not retroactive. It takes effect with the next full pay period after passing probation. Employer contributions are \$50 per pay period for the remaining periods in the calendar year after passing probation. Reinstated employees would be covered by this section.

Promotional probationary employees are not subject to the same guidelines as new probationary employees. Promotional probationary employees are covered under paragraph (i) above as a regular employee.

(iii) **Part-time employees** hired after July 1st 2006 are eligible for a pro-rated portion of the benefit. For example, half-time employees will be eligible for \$25 per pay period after successfully passing probation. Non-probationary half-time employees are eligible for \$650 on January 1st. Full-time employees who convert to a part-time schedule will also have this benefit pro-rated based on their average hourly work schedule.

(iv) **Retired Employees**

Retirees who qualify for this benefit:

- The benefit extends into retirement for existing Union employees (as of July 1st 2006) and the benefit extends to employees who retired between July 1st 2004 and June 30th 2006.

Retirees who do not qualify for this benefit:

- Employees hired on or after July 1st 2006 will not be eligible for this benefit after separation from the CCSD whether through retirement, voluntary separation, or any other means.
- The benefit does not extend into retirement if the employee did not retire from the CCSD, but retires from another agency.
- This benefit does not extend to people who retired before July 1st 2004 – as the benefit did not exist for retirees before July 1st 2004.
- Upon death of the retired employee, this benefit does not extend to the spouse of the retired employee.

25. DENTAL INSURANCE

- A. For all regular employees working fulltime, the District will pay 85% of the premiums for employee and dependent coverage for the lowest cost dental plan. In the event the employees elect a higher cost coverage, the employees shall pay the increased cost for that plan.
- B. The District and employees shall each pay 50% of any increase in dental benefit premiums.

26. LIFE INSURANCE

A Group Life Insurance Plan will be provided with a \$25,000 life insurance policy for each unit member, a \$1,000 policy for each employee's spouse, and a \$1,000 for each employee's dependent under the age of 21. The CCSD will pay the full monthly premium for each unit member, spouse, and dependent children.

27. DOMESTIC PARTNERS

Domestic partners (as defined by Family Code Section 297 and registered with the State of California) shall be included as dependents and eligible for specific benefits as is legally required.

By extending to an employee the specific benefits defined by this Article, the CCSD does not intend to confer or imply any other unspecified benefits to such employee, or to the employee's domestic partner.

28. RETIREMENT

- A. The CCSD provides a Retirement Program for all regular employees working half-time or more. The Retirement Program may be provided through contract with the California Public Employees Retirement System (PERS), as is currently provided and may be integrated with Federal Social Security Program, as is currently provided. The CCSD shall provide the PERS 3% @ 50 public safety retirement plan for covered employees, including single highest year computation, for all employees hired before December 28, 2012. All covered employees hired on or after December 28, 2012 who are not defined as "new members" under the Public Employees Pension Reform Act ("PEPRA") will be covered by the 3% @ 55 retirement formula and the 36 highest consecutive months' final compensation provision. All covered employees hired on or after January 1, 2013 and who are defined as "new members" under PEPRA will be covered by the 2.7% at 57 retirement formula and the 36 highest consecutive months' final compensation provision.
- B. The current employee share contribution to the PERS Retirement Program is 9% of wages and is subject to change.

Employees who are not subject to PEPRA shall pay 100 % of the entire designated employee share of PERS retirement contributions. Employees defined as "new members" under PEPRA shall pay 50% of the total normal cost of the retirement benefits, as determined by CalPERS.

- C. The employee's share of mandated Social Security contributions is paid 100% by the employee, by payroll deduction. The employer's share of mandated Social Security contributions is paid 100% by the employer.

29. STATE DISABILITY INSURANCE (SDI)

The CCSD shall provide for the integration of SDI benefits with sick leave or vacation leave on a pro rata basis. The procedure shall not allow the employee to receive more than he/she would have received if the employee were on regular duty, but shall allow the employee to receive a full salary for as long as his/her sick leave and vacation leave will allow through such integrated use.

30. ADVANCEMENT IN SALARY (MERIT ADJUSTMENTS)

- A. The salary range set forth for each classification is divided into five (5) steps that are implemented as follows. Salary steps within a range are typically established in five percent (5%) increments.
- B. Typically, upon appointment to any classification within the CCSD system, an employee is placed at the beginning ("A") step of the range. Upon determination of the General Manager that the needs of the CCSD and the qualifications of the employee so warrant, a newly appointed employee may be assigned to any step in the salary range.
- C. Progression from one step in a salary range to the next shall be based upon a satisfactory written performance evaluation provided by the Fire Chief and accompanied by a recommendation to the General Manager to implement a step increase. The decision to implement such increase shall rest with the General Manager.

- D. Progression from the initial step in the range to the next step will typically occur upon the satisfactory completion of a one-year probationary period. All subsequent salary increases within the salary range shall typically occur at one-year intervals, based on satisfactory performance.
- E. Covered classifications are assigned to salary ranges as provided in Appendix "A" attached.

31. SALARY

A. *Longevity Pay*

Upon completion of 10 years (120 months) of continuous employment with the CCSD, covered employees will receive a 5% increase in base salary. Upon completion of 15 years (180 months) of continuous employment with the CCSD, covered employees will receive an additional 2.5% increase in base salary (resulting in a 7.5% overall increase). Upon completion of 20 years (240 months) of continuous employment with the CCSD, covered employees will receive an additional 2.5% increase in base salary (resulting in a 10.0% overall increase). Qualification for each increase shall be based on an employee's original date of hire with the CCSD. Such increases shall be applied at whatever salary range and step the employee occupies after becoming eligible.

Employees hired on or after June 25, 2015 are not eligible to receive Longevity Pay.

B. *Accrual Cash Outs*

Accrual cash outs shall be paid on the employee's base pay rate only. All overtime pay, incentive pay including merit, longevity, allowances and other specialty pay is excluded from all accrual cash out calculations.

C. *Salary Increases*

During the term of this agreement the parties have negotiated the following wage increases to provide both cost of living increases and equity adjustments:

First year of the agreement:

Effective the first full pay period following ratification and Board approval 3%

Second year of the agreement:

Effective the first full pay period following December 31, 2020 3.25%

Third year of the agreement:

Effective the first full pay period following December 31, 2021 3.75%

Fourth year of the agreement:

Effective the first full pay period following December 31, 2022 4%

Fifth year of the agreement:

Effective the first full pay period following December 31, 2023 4%

During the course of this agreement if the District's non-discretionary expenses significantly surpasses projections, the District shall have the right to reopen this agreement in order to

avoid potential layoffs in the Fire Department or reductions in services. It is the District's intent to define non-discretionary expenses as expenses in the District's budget which cannot be arbitrarily spent by the District, i.e. one-time expenditures that are not required by the District.

32. SALARY AND BENEFITS CONVERSION

A. The Multiplier

When a covered employee is transferred from one work schedule to another (e.g. 40-hour to 56-hour average), hourly rates of pay, leave accruals, overtime pay and all other pay and benefits that are affected by an hourly computation shall be converted to the appropriate proportional amount. The conversion factor from a 40-hour week to a 56-hour average week shall be 0.714. The conversion factor from a 56-hour average week to a 40-hour week shall be 1.4.

B. Modified Duty

When a covered employee is assigned to a modified duty position, due to illness or injury, such assignment shall be on a 40-hour week basis. Such assignment shall occur at the sole discretion of the Fire Chief, and shall only be made when there is sufficient benefit to the CCSD to warrant such assignment.

33. WORKING OUT OF CLASS

Normal Out of Class Pay: Covered employees who are assigned by the Fire Chief or the CCSD General Manager to work in a higher salary range for more than 48 consecutive work hours (for 24-hour shift employees) or 20 consecutive work hours (for 10-hour shift employees) in any period shall be paid for the entire period they are assigned to work in such higher classification at the "A" step of the assigned higher salary range, provided that such out of class pay shall not be less than 5% above the assigned employee's normal pay rate. This provision does not apply to opportunities for Acting Chief assignments.

Engineer Out of Class Pay: Covered employees who are assigned by the Fire Chief or the CCSD District Manager to work in a higher classification shall be paid for the entire period they are assigned to work in such higher classification at 5% above the assigned employee's normal rate of pay.

No out-of-class/position assignment shall exceed nine hundred sixty (960) hours per fiscal year when the temporarily reassigned employee is providing coverage during recruitment to fill a vacant higher-level classification.

34. ACTING DUTY CHIEF

The positions of Acting Chief (AC) and Duty Officer (DO) will be assigned by the Fire Chief when the Fire Chief is unavailable for response for an extended period of time as determined by the Fire Chief. When these duties are assigned, the applicable Specialty Pay will begin from the time of assignment, to coincide with the Fire Chief's absence and to provide continuous response coverage.

The assigned Captain on duty will provide coverage as the Acting Chief (AC) during their regular shift and shall receive \$35 Specialty Pay per 24-hour shift in addition to their regular pay. Such pay shall be in lieu of any salary increase and for payroll purposes may be paid in hourly increments for such assignments.

To ensure proper coverage the Fire Chief may assign the position of Duty Officer (DO) to an off duty Captain who will be on standby, will respond to calls and will provide the necessary coverage. While on standby they will receive \$90 Standby Pay per 24-hour shift. Such pay shall be in lieu of any salary increase and for payroll purposes may be paid in hourly increments for such assignments. Additionally, they shall be paid for their response time in accordance with their current MOU Section 17, CALL BACK; *"Each non-exempt employee who responds to a call-back from off-duty status shall be compensated at a minimum of two (2) hours for each response. If the actual call back event extends beyond two (2) hours, all time worked will be compensated on an hour for hour basis and be counted as hours worked for purposes of overtime calculations."*

The Chief may designate an alternative staff member as he or she deems appropriate to serve as the duty officer in charge.

35. PROMOTIONAL ADVANCES

When a covered employee is promoted to a higher classification, he/she will typically be placed at a step in the salary range of the new position which will result in a salary increase of at least 5%. In the event that the top step ("E") of the new range does not allow for a 5% increase, the appointment shall be made to the top ("E") step of the promotional position's range.

36. POLICY DEVELOPMENT

It is recognized that the CCSD and the Fire Department are continuously involved in developing methods to improve the delivery of services to the public and to increase operational effectiveness. To this end, the CCSD will consult with the Union over the development of new policies, procedures, rules and regulations; the modification of existing policies, procedures, rules and regulations; the introduction of new methods and technologies to department operations, as deemed necessary during the term of this agreement. Due consideration will be given to the interests of the Union in the implementation of any such policies, procedures, rules and regulations or the implementation of new methods or technologies.

37. PART-TIME EMPLOYEES

- A. An average of under 20 hours per week will receive a pro-rata portion of vacation, sick leave and holiday pay only as recognized for new hires.
- B. An average of over 20 hours per week will receive a pro-rata portion of leave i.e., vacation, sick leave and holiday pay as recognized for new hires. No health benefits, PERS retirement if and when eligible for membership.
- C. An average of over 30 hours per week: will receive a pro-rata portion of health benefits, dental benefits, vacation, sick leave, and holiday, as recognized for new hires and PERS retirement in pro-rata portion.

PARAMEDIC COMPENSATION

- A. Paramedic compensation shall be \$600 per month.
- B. Paramedic assignment pay for all current, full-time, San Luis Obispo County paramedic certified/accredited employees hired on or before April 28, 2016:
- Employees that possess a valid Paramedic Certificate/Accreditation in San Luis Obispo County will be called upon to perform paramedic services and shall receive a monthly stipend. Those who receive the stipend will be required to use their paramedic skills whenever necessary. Failure to maintain the paramedic certification/accreditation will result in the termination of the stipend and potential termination of the ALS/paramedic services provided by the District if the District, within its discretion, determines it is not able to meet staffing requirements, including the requirement of one paramedic per shift.
 - Pursuant to CCR Section 571, Paramedic Assignment Pay shall be reported to CalPERS as special compensation under the category of Education Pay - Paramedic Pay.
- C. The District will continue its current practice of paying for the following costs (via reimbursement) in order for current, full-time, San Luis Obispo County paramedic certified/accredited employees hired on or before April 28, 2016 to maintain their San Luis Obispo County Paramedic Accreditation:
- License every two years - currently total of \$200;
 - 48 hours of continuing education on duty; online - SDRMA;
 - 6 base station meetings over the course of two years, which includes overtime and/or back filling; and
 - County ALS Class - SLO EMSA APR.
- D. If an employee does not fulfill all paramedic certification and accreditation requirements, and such failure is due to the employee, then the Paramedic Assignment Pay above shall be discontinued until proof of certification and accreditation are provided to the District. In addition, an employee who does not satisfactorily complete the necessary minimum requirements for certification, accreditation, education, and employment as a paramedic shall not be eligible for reimbursement of expenses and shall agree to return any advance payments received.
- E. It is agreed and understood that if at any time the District, within its discretion, determines that it is not able to meet the staffing requirements, including the requirement of one paramedic per shift and the ALS/paramedic services provided by the District cease, the Paramedic Assignment Pay will immediately cease.
- F. **GRANDFATHERING CLAUSE:** Agree to grandfathering in for all current, full-time, San Luis Obispo County paramedic certified/accredited employees hired on or before

April 28, 2016 to this policy but require all new hires hired on or after April 29, 2016 to possess San Luis Obispo County paramedic certificate/accreditation as a condition of becoming employed. District to prepare corresponding revised position description for new hires.

G. CURRENT NON CERTIFIED EMPLOYEES AND NEW HIRES: For current employees hired on or before April 28, 2016 and who do not have a San Luis Obispo County paramedic certification/accreditation and for new hires hired on or after April 29, 2016, the District will not incur any costs associated with such individuals obtaining San Luis Obispo County paramedic certification/accreditation; however, for such individuals, following their obtaining such certification/accreditation, the District will pay the above-specified Paramedic Assignment Pay and costs for maintaining such certification/accreditation, with the same conditions noted above for payments and potential ceasing of payments.

39. SEVERABILITY


If any section of this MOU shall be found invalid or unlawful by reason of existing or subsequently enacted legislation, or by judicial authority, all other sections of this MOU shall remain in full force and effect for the duration of the term of this MOU.

40. TERM OF MEMORANDUM OF UNDERSTANDING

The term of this MOU shall be from February 20, 2020 through February 20, 2025. On mutual agreement of the parties, items subject to the meet and confer process may be opened for discussion with the exception of wages and retirement benefits. Additionally, upon written notification by the District, IAFF agrees to promptly meet and confer over proposed changes to the Personnel Policies and Procedures that significantly affect employee's wages, terms, and working conditions.

The undersigned have signed this Memorandum of Understanding as of the dates indicated below.


CAMBRIA COMMUNITY SERVICES DISTRICT:

By: 

John F. Weigold IV
General Manager

Date: 3-16-2020

**CAMBRIA FIREFIGHTERS /
INTERNATIONAL ASSOCIATION OF FIREFIGHTERS IAFF LOCAL 4635**

By: 

Michael Burkey
IAFF Local 4635
CCSD Fire Engineer

Date: 3-13-2020

By: 

Danjel McCrain
IAFF Local 4635
CCSD Fire Captain

Date: 3/16/2020

SIDE LETTER

TO THE 2020-2025 MOU BETWEEN THE CAMBRIA COMMUNITY SERVICES DISTRICT AND THE CAMBRIA FIREFIGHTERS / INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, IAFF LOCAL 4635

The Cambria Community Services District (District) and the Cambria Firefighters' Association (Association) agree to modify the current Memorandum of Understanding (MOU) via this Side Letter. The Side Letter revises Article 19 due to a discovered scrivener's error, which had incorrectly stated the accrual rates. The revised accrual rates below accrual reflect the past practice for bargaining unit members.

19. VACATION

- A. Covered Employees assigned to a 40-hour workweek schedule shall accrue vacation leave as follows:
- From the date of hire to sixty (60) months of service:
3.08 hours biweekly (80 hrs/yr)
 - Sixty (60) months of service through one hundred and twenty (120) months of service:
4.61 hours biweekly (120 hrs/yr)
 - One hundred and twenty (120) months of service through one hundred and eighty (180) months of service:
6.15 hours biweekly (160 hrs/yr)
 - 180 months plus one day of service:
7.69 hours biweekly (200 hrs/yr)
- B. Covered employees assigned to a 56-hour average workweek schedule shall accrue vacation leave as follows:
- From the date of hire to sixty (60) months of service:
4.31 hours biweekly (112 hrs/yr)
 - Sixty (60) months of service through one hundred and twenty (120) months of service:
6.46 hours biweekly (168 hrs/yr)
 - One hundred and twenty (120) months of service through one hundred and eighty (180) months of service:
8.62 hours biweekly (224 hrs/yr)
 - 180 months plus one day of service: 10.77 hours biweekly (280 hrs/yr)

Dated: 3/19/2021 _____

Dated: 3/19/2021 _____

FOR THE ASSOCIATION:

FOR THE DISTRICT:

DocuSigned by:
Michael Burkey
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John Weigold
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DocuSigned by:
[Signature]
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SIDE LETTER
TO THE 2020-2025 MOU
BETWEEN
THE CAMBRIA COMMUNITY SERVICES DISTRICT
AND THE CAMBRIA FIREFIGHTERS / INTERNATIONAL
ASSOCIATION OF FIREFIGHTERS, IAFF LOCAL 4635

The Cambria Community Services District (District) and the Cambria Firefighters' Association (Association) agree to modify Article 12 of the Memorandum of Understanding (MOU) dated February 20, 2020 – February 20, 2025 via this Side Letter.

12. REDUCTION IN WORK FORCE AND BUMPING RIGHTS

A. When, in the judgment of the CCSD Board of Directors, it becomes necessary to make a reduction in the workforce, whenever possible, such reduction shall be accomplished through attrition. If a reduction in the work force is necessary, layoffs shall be based on seniority within the classification targeted for elimination. The CCSD shall provide thirty (30) days written notice to the affected employee(s). Employees subject to layoff shall be eligible to voluntarily demote to a lower classification based on seniority in the lower classification. For these purposes, time served in any higher classification shall count toward seniority in any lower classification. Reinstatement from layoff shall be based on seniority where the vacancy occurs. Eligibility for reinstatement of an employee laid off shall be for a period of twenty-four (24) months from the effective date of the layoff. The date of reinstatement shall constitute the new hire date for medical and dental benefits including the HRA (Health Reimbursement Account) benefit as described herein.

B. BUMPING RIGHTS

- i. When a covered employee accepts a promotion or reassignment within covered classifications and fails to successfully complete the probationary period for that new promotion or assignment, the affected employee shall have the right to return to the previously held classification, or its replacement if applicable, subject to seniority with the District, based on the employee's original date of hire. An employee that is released due to disciplinary reasons is not entitled to bumping rights.
- ii. A covered employee who successfully completes the promotional or reassignment probationary period and is displaced from the promotional or reassignment position as a result of an employee's return from workers compensation leave or other protected leave, shall retain the right to bump back to their previously held position based on their seniority with the District. The covered employee's seniority shall be based on the employee's original date of hire. An employee that is released due to disciplinary reasons is not entitled to bumping rights.

Dated: _____

Dated: _____

FOR THE ASSOCIATION:

FOR THE DISTRICT:

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D.**

FROM: Ray Dienzo, Acting General Manager
Denise Fritz, Finance Manager

Meeting Date: March 16, 2023 Subject: Consideration of Adoption of Resolution 15-2023 Updating the Assignment of Banking Powers for Cambria Community Services District

RECOMMENDATIONS:

Staff recommends that the Board of Directors adopt Resolution 15-2023 updating the banking powers authority, as shown in Exhibit A to the Resolution.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

Staff recommends revising the assignment of banking powers by adopting Resolution 15-2023, which includes the following change:

- Add: Dr. Justin Vincent, Fire Chief

Attachments: Resolution 15-2023 and Exhibit A

RESOLUTION 15-2023

March 16, 2023

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
UPDATING THE ASSIGNMENT OF BANKING POWERS FOR
THE CAMBRIA COMMUNITY SERVICES DISTRICT

WHEREAS, the Cambria Community Services District (“CCSD”) has bank accounts at Pacific Premier Bank (“PPB”), as well as an investment account with the State of California Local Agency Investment Fund (“LAIF”); and

WHEREAS, PPB and LAIF require an adopted resolution specifying which banking powers are assigned to CCSD officials and staff; and

WHEREAS, with recent staffing changes it is necessary to update the assignment of banking powers for the CCSD’s bank and investment accounts.

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cambria Community Services District that banking powers are hereby granted to the individuals listed in the attached Exhibit “A,” which is incorporated herein by this reference. This Resolution supersedes all previously adopted Resolutions relating to the assignment of banking powers.

PASSED AND ADOPTED this 16th day of March, 2023.

Karen Dean, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Haley Dodson
Administrative Analyst

Timothy J. Carmel
District Counsel

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXHIBIT “A” TO RESOLUTION 15-2023
March 16, 2023
AUTHORIZED BANKING POWERS**

AGENT’S NAME AND TITLE OR POSITION

A Karen A. Dean, Director
 B Debra Scott, Director
 C Harry Farmer, Director
 D Michael Thomas, Director
 E Thomas S. Gray, Director
 F Vacant, General Manager
 G Denise Fritz, Finance Manager
 H Pamela Duffield, Administrative Department Manager
 I Dianne Greenstein, Administrative Technician III
 J Raymond Dienzo, Utilities Department Manager/District Engineer
 K Vacant, Finance Specialist
 L Miriam Orozco, Administrative Technician III
 M Haley Dodson, Administrative Analyst – HR & IT
 N Dr. Justin Vincent, Fire Chief

Holder of Power	Description of Power	No. of Signatures Required
None	All Powers Listed.	N/A
F,H,J	Open any deposit or share account(s) in the name of the CCSD.	2
A,B,C,D,E,F,H,J,N	Endorse Checks and orders for the payment of money or to otherwise withdraw or transfer funds on deposit.	2
F,H,J	Upon receiving Board of Directors’ approval, borrow money on behalf and in the name of the CCSD, sign, execute and deliver promissory notes or other evidence of indebtedness.	2
F,H,J	Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a safe deposit box.	2
A,B,C,D,E,F,J	Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now or hereafter owned or acquired by the CCSD as security for sums borrowed, and to discount the same, unconditionally guarantee the payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	2

Holder of Power	Description of Power	No. of Signatures Required
F,G,H,J	Transfer LAIF funds into/out of CCSD bank accounts.	N/A
G,H,I,J	Issue stop-payment of checks and order for payment of money and like activities.	N/A
F,G,H,I,J,K,L,M	Make account inquires and deposits.	N/A
G,H,I,J,K,L,M	Pick up bank statements.	1
G,H,I,J,K	Recurring electronic payment of federal and California payroll taxes.	N/A
G,H,I,J,K	Recurring electronic payroll direct deposits.	N/A
G,H,I,J,K,L	Recurring electronic deposits into CCSD accounts.	N/A
G,H,I,J,K	Recurring electronic transfers between CCSD accounts.	N/A
G,H,I,J,K	Recurring manual transfers between CCSD accounts.	1

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.A.**

FROM: Dr. Justin Vincent, Fire Chief

Meeting Date: March 16, 2023	Subject: Discussion and Consideration of Adoption of Resolution 13-2023, and Introduction of Ordinance 01-2023 Amending Chapter 6.04 of the Cambria Community Services District's Municipal Code and Adopting the 2022 Edition of the California Fire Code and the 2021 International Wildland Urban Interface Code, and Associated Local Amendments
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RECOMMENDATIONS:

It is recommended that the Board of Directors discuss and consider adopting Resolution 13-2023, and introducing Ordinance 01-2023, amending Chapter 6.04 of the Cambria Community Services District's Municipal Code and adopting the 2022 Edition of the California Fire Code and 2021 International Wildland Urban Interface Code and associated local amendments. It is recommended the Board take the following actions:

1. Adopt Resolution 13-2023.
2. Introduce Ordinance 01-2023.
3. Schedule a public hearing for April 13, 2023 regular board meeting to consider adoption of Ordinance 01-2023.
4. Direct staff to submit Resolution 13-2023, proposed Ordinance 01-2023 and all required documentation to the County of San Luis Obispo as required by Health and Safety Code Section 13869.7.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

The State of California requires that the California Fire Code be updated and adopted every three years. Local jurisdictions within California are permitted to review and adopt local amendments to address any additional safety concerns that are unique to their given community. Government Code Section 50022.2 et. Seq. sets forth the procedures for adopting codes by reference. The Cambria Community Services District (CCSD) is required to adopt an ordinance and a resolution with findings that the CCSD's modifications to any California State Code are reasonably necessary because of local climate, geological and topographical conditions pertinent to the CCSD.

Attached is proposed Ordinance 01-2023 which will amend Chapter 6.04 to the CCSD Municipal Code, and adopts the 2022 California Fire Code (CFC), 2021 International Wildland Urban Interface Code (IWUIC) and incorporating the CCSD's local amendments. Ordinance 01- 2023

also readopts prior and pertinent CCSD Municipal Code amendments to previous versions of the CFC and IWUIC.

Additionally, Resolution 13-2023 is also attached. The exhibit to the Resolution sets forth the findings required by the Health and Safety Code, for the adoption of amendments that are more restrictive than California State codes.

The adoption of codes by reference is also subject to the requirements of Government Code Section 50022.1, et seq. The adoption procedure is somewhat different than the procedure that otherwise applies to the adoption of an ordinance. Pursuant to Government Code Section 50022.3, after the introduction of the ordinance, a noticed public hearing is to be scheduled and held. Accordingly, staff is recommending that Ordinance 01-2023 be introduced and a public hearing scheduled for April 13, 2023 to consider adoption of the Ordinance.

Procedural Requirements:

1. State regulations require the adopted resolution and proposed ordinance be provided to the County for review at least 30 days prior to the public hearing. This public hearing is mandatory prior to the adoption of the ordinance.
2. It is recommended that Resolution 13-2023 be adopted today and Ordinance 01-2023 be introduced.
3. Prior to the public hearing, a notice of the public hearing must be published once a week for two consecutive weeks pursuant to Government Code Sections 50022.3 and 6066. There must be a minimum of five days separating the respective notice of public hearing from week to week.
4. At the conclusion of the public hearing process, the CCSD Board may adopt Ordinance 01-2023.
5. After adoption, Government Code Section 50022.5 specifically requires publication of the Ordinance in full.
6. Additionally, after adoption, the CCSD must transmit the adopted Ordinance to the County. The County may ratify, modify, or deny the Ordinance and transmit its determination to the CCSD within fifteen days of the determination. The Ordinance will not become effective until ratified by the County.
7. Finally, the CCSD must forward a copy of the adopted Resolution and Ordinance to the California Buildings and Standards Commission. The Ordinance will not become effective or operative until the Resolution and Ordinance have been filed with the California Buildings and Standards Commission.

Proposed Amendments:

Proposed Ordinance 01-2023 readopts prior amendments by the CCSD to previous versions of the CFC and IWUIC. In addition, the following items are recommended to be adopted for the 2022 CFC:

CFC SECTION 101 SCOPE AND GENERAL REQUIREMENTS

101.1 Title. Is hereby amended to read as follows: These regulations shall be known as the Fire Code of the Cambria Community Services District.

SECTION 107 FEES

107.1 Fees. Fees, is amended as follows: Fees are specified in the Cambria Community Services District Fee Schedule for District Services, as previously adopted by the Board of Directors.

CFC SECTION 111 MEANS OF APPEALS

111.1 Board of appeals established. Is hereby amended to read as follows: In order to hear and decide appeals of orders, decisions or determinations made by the fire code official relative to the application and interpretation of this code, there shall be and hereby created a board of appeals. The board of appeals shall be the Cambria Community Services District Board of Directors. The fire chief or their designated official shall be an ex officio member, but will not be permitted to vote on any issues before the board. The board shall adopt rules of procedure for conducting its business, and shall render all decisions and findings in writing to the appellant with a duplicate copy to the fire code official. The appeals process requires a four-to-six-week period to allow for scheduling of a public hearing.

CFC SECTION 202 GENERAL DEFINITIONS

Add the following definitions to read as follows:

Floor Area. For the purpose of calculating square footage for the application of fire sprinkler requirements and fire flow requirements, the floor area shall include all combustible areas attached to the structure, including garages, patio covers, workshops and alterations, additions and remodel square footage will be considered a combined and cumulative sum of floor area.

Fuel Modification. A method of modifying fuel load by reducing the amount of non-fire resistive vegetation or altering the type of vegetation to reduce the fuel load.

CFC SECTION 311 VACANT PREMISES

Add the following section to read as follows:

311.1.3 Securing Premises. The owner, occupant or other persons having under their control of any property, or materials on property, damaged by fire, when access by the public is possible, shall secure the property either by boarding up all openings, fencing, barricading or other appropriate measures as directed the fire chief, or his/her designee, within 24 hours of the incident.

CFC SECTION 405 EMERGENCY EVACUATION DRILLS

Amend the following section to read as follows:

405.8 Initiation. Where a fire alarm system is provided, emergency evacuation drills shall be initiated by activating the fire alarm system. Prior to initiating an alarm, the person initiating the alarm shall contact the fire alarm monitoring company and advise the company's dispatcher of the fire drill. In cases where the fire alarm system is not monitored by a central station, notification shall be provided to the fire department dispatch center.

CFC SECTION 503 FIRE APPARATUS ACCESS ROADS

Add the following sections to read as follows:

503.1.2.1.1 Developments of multi-dwelling units. where the number of dwelling units exceeds 30 shall be provided with two separate and approved fire apparatus access roads when located in located in a state responsibility area or a very high fire hazard severity zone.

503.2.9 Driveway. Driveway specifications shall be provided for the fire plan review process.

503.2.9.1 Driveway width:

LENGTH	REQUIRED WIDTH
0-199 Feet	12 Feet
Greater than 200 Feet	14 feet

503.2.9.2 Turnarounds. Turnarounds must be provided if driveway exceeds 300 feet, and shall be within 50 feet of the building. For driveways exceeding 300 feet, a turnaround shall be at the building site and must be within 50 feet of the dwelling.

Section 503.2.9.3 Turnouts. For driveways exceeding 800 feet, turnouts shall be provided no more than 400 feet apart. Driveways exceeding 150 feet in length, but less than 800 feet in length, shall provide a turnout near the midpoint of the driveway. A turnout shall be provided near the midpoint and shall be a minimum of 10 feet wide and 30 feet long with a minimum 25-foot taper on each end.

CFC SECTION 505 PREMISES IDENTIFICATION

Amend the following section to read as follows:

Section 505.1 Address Identification. New and existing buildings shall have approved address identification. The address identification shall be legible and placed in a position that is visible from the street or road fronting the property. Address identification characters shall contrast with their back grounds and be reflective material. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall not be spelled out. Each character shall be a minimum of: 6" inches for residential, 8" inches for commercial, and 10" inches in height for industrial with a minimum stroke width on ½ inch. Where required by the fire code official, address identification shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building address cannot be viewed from the public way, a monument, pole or other approved sign or means shall be used to identify the structure.

CFC SECTION 605 FUEL-FIRED APPLIANCES

Amend the following section to read as follows:

605.5 Portable unvented heaters. Portable unvented fuel-fired heating equipment shall be prohibited in all occupancies and in all groups. All flammable and combustible fueled heaters that are not vented to the outside of a building are included in this section.

CFC SECTION 903 AUTOMATIC SPRINKLER SYSTEMS

903.2 Where required is amended to read as follows:

TABLE 903.2.1 – AUTOMATIC FIRE SPRINKLER SYSTEM REQUIREMENTS FOR NEW CONSTRUCTION

STRUCTURE TYPE	SPRINKLERS REQUIRED ²	DESCRIPTION	SQUARE FOOTAGE ¹		MIN. DISTANCE BETWEEN STRUCTURES AND PROPERTY LINE (PL)	REQUIREMENTS	USE EXAMPLES	EXCEPTIONS
			MIN	MAX				
New Construction	Yes	New buildings including mobile homes and commercial coaches ¹	0		Per CBC, CRC	Throughout new buildings	All new construction and dwellings	Exceptions 2, 3, 4
Residential Accessory Structure	Yes	Accessory structures as defined in CRC	1,000	3,000	50 feet from PL	No heating, cooling, living or 30 feet between any structure on site	One story garage, workshop, studio, residential storage building	Exception 1
Agricultural Structure	Yes	Accessory to agricultural operation, livestock, crops. Agricultural operations in accordance with AGLUO & CBC definition	3,000	5,000	100 feet from PL, 50 feet from other structures	Primary usage must be 75% livestock or crops	One story barn or stables	Exception 1
Pole barn, Covered arena, Greenhouse	No	One story hay storage, covered riding arena, greenhouses	Unlimited if 60 feet on all sides per CBC		100 feet from PL, 50 feet from other structures	No public use or access	See description	None
Agricultural Exempt (no permit required)	No	LUOA Ag Exempt & Signed affidavit	0	3,000	100 feet from PL, 50 feet from other structures	Per Ag exempt agreement	Ag - Barn on Ag zoned land over 20 acres	See Title 19

Table 903.2.1 References:

CRC: California Residential Code	CFC: California Fire Code	CBC: California Building Code	LUO: Land Use Ordinance (San Luis Obispo County)
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Footnotes:

1. For the purpose of calculating square footage for the application of fire sprinkler requirements and fire flow requirements, the floor area shall include all combustible areas attached to the structure, including garages, patio covers, and workshops.
2. Automatic Fire Sprinklers installed at exterior locations shall be approved corrosion resistant devices when environmental or operational conditions warrant.

Exceptions:

1. Structures between the minimum and the maximum square footage must meet all the above table criteria and all the following are required in lieu of fire sprinklers:
 - no conditioned or habitable space,
 - no second stories (lofts 1/3 the floor area and open to below are allowed),
 - minimum two exits including one pedestrian door (side hinge swinging door),
 - workshops or offices limited to 10% of floor area,
 - dedicated fire water storage minimum of 5,000 gallons steel tank in full compliance with NFPA 1142 (see fire safety plan) if there is no community provided fire hydrant within 500 ft.,
 - structure complies with the California Wildland Urban-Interface Ignition Resistant Construction Requirements,
 - Cannot be used as a place of employment or for public assemblage/events.
 - Cannot be used as a commercial building.
2. A single-story building or commercial coach where floor area does not exceed 1000 square feet and the occupancy is not a Group A, E Daycare, F1 Woodworking, group R, Group H, Group I occupancy or any occupancy where cellulose nitrate film, pyroxylin plastics or any hazardous materials manufactured, stored or handled in quantities in excess of Tables in CBC, CFC and the fire flow from a hydrant is less than 750gpm at 20psi.
3. Mobile/manufactured or factory-built homes or commercial coaches constructed or altered on or before March 12, 2011 which were not manufactured with automatic fire sprinklers.
4. Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence.

TABLE 903.2.2 – AUTOMATIC FIRE SPRINKLER SYSTEM REQUIREMENTS FOR EXISTING CONSTRUCTION

OCCUPANCY OR STRUCTURAL MODIFICATION TYPE	SPRINKLERS REQUIRED ³	Description	SQUARES FOOTAGE ¹	REQUIREMENTS	USE EXAMPLES	EXCEPTIONS
Alterations ¹	Yes, if...	Alteration includes modifications to the structure	50% or more of	Alterations, additions and remodel square	Interior remodels Rehabilitations	Exceptions 1, 2, 3, 4

			existing floor area ²	footage will be considered a combined and cumulative sum of floor area		
Additions ¹	Yes, if...	Additions cumulative from January 01, 2008 regardless of any change of ownership	1,000 square feet or 50% of floor area ²	Alterations, additions and remodel square footage will be considered a combined and cumulative sum of floor area	Any addition	Exception 4
Hazard Category and Occupancy Classification Changes	Yes	Change results in higher hazard or as deemed necessary by fire code official and building official	Any	Hazard classification rating as determined by the fire code official, and occupancy classification as determined by the building official.	Any change of occupancy defined in Chapter 3 of the CBC	None
Hazardous Materials Inside Buildings	Yes	Cellulose nitrate film or pyroxylin plastic or any hazardous materials manufactured, stored or handled in quantities in excess of Tables in CBC, CFC	Any	Building and any portion of a building must also include requirements as listed in CFC Chapter 50	Any occupancy	None

Table 903.2.2 References:

CRC: California Residential Code CFC: California Fire Code CBC: California Building Code

Footnotes:

1. For the purpose of calculating square footage for the application of fire sprinkler requirements and fire flow requirements, the floor area shall include all combustible areas attached to the structure, including garages, patio covers and workshops.
2. Fire sprinklers are required when all ceiling coverings are removed, or a project reaches the threshold of 50% of addition or alteration; determination of fire sprinklers shall be made by one of the following methods: 1) By net floor area: Any room(s) or area(s) that are added, altered, rehabilitated or repaired shall have their net floor area calculated and compared to the total net floor area of the existing structure to find the calculated percentage. 2) By surface area: Surface area shall be defined as surfaces of walls and ceilings. Any room(s) or area(s) that are added, altered, rehabilitated or repaired shall have their surface area calculated compared to the total wall and ceiling surface area of

the existing structure to find the calculated percentage. Note: Change(s) in project scope after the plan review process shall require that the fire sprinkler calculation be revised and submitted for review and approval.

3. Automatic Fire Sprinklers installed at exterior locations shall be approved corrosion resistant devices when environmental conditions warrant.
4. Mobile/manufactured or factory-built homes or commercial coaches constructed or altered on or before March 12, 2011 which were not manufactured with automatic fire sprinklers are not subject to fire sprinkler requirements.

Exceptions:

1. Alterations limited to only one of the following: replacement of exterior coverings and windows, roofing, electrical services, sewer laterals, retaining walls, or routine plumbing, electrical and mechanical repairs.
2. A loft open to the floor below and no more than one third of the floor area of the room below may be added without requiring sprinklers.
3. REPAIR is the reconstruction or renewal for the purpose of maintenance.
4. Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence. Footnote 2 determination is required.

CFC SECTION 907 FIRE ALARM AND DETECTION SYSTEMS

Add the following section to read as follows:

907.10.1 False Alarms. False alarms exceeding 3 per calendar year are subject to citation and cost recovery.

CFC SECTION 4907 DEFENSIBLE SPACE

Add the following section to read as follows:

4907.1.1 Fuel modification on driveways. Fuel modification on driveways: 10 feet of fuel modification is required on both sides of driveway on private parcels.

Exception:

Single specimens of trees, ornamental shrubbery, or cumulative groundcover such as green grass, ivy, succulents or similar plants used as groundcover provided they do not form a means of readily transmitting fire.

CFC SECTION 5609 is amended to read as follows:

SECTION 5609 SEIZURE OF FIREWORKS

The following section is added to read as follows:

Section 5609.1 General. The fire chief or his/her designee shall have authority to seize, take and remove fireworks stored, sold, offered for sale, used or handled in violation of the provisions of Title 19, California Code of Regulations, Chapter 6 and the California Health and Safety Code, Chapter 9. This shall include Safe and Sane fireworks as well as specified in amended section 5601.

The following items are recommended to be adopted for the 2021 IWUIC:

IWUIC SECTION 504 CLASS 1 IGNITION-RESISTANT CONSTRUCTION

Amend the following section to read as follows:

504.1 General. Class 1 ignition-resistant construction shall be required for all new and remodel construction and shall be in accordance with Sections 504.2 through 504.11.

Attachments: Resolution 13-2023
Exhibit A to Resolution 13-2023
Ordinance 01-2023

RESOLUTION 13-2023
March 16, 2023A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CAMBRIA COMMUNITY SERVICES DISTRICT MAKING FINDINGS PURSUANT
TO CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 13869.7, 17958.7, and
18941.5 RELATED TO THE ADOPTION OF AMENDMENTS TO THE 2022
CALIFORNIA FIRE CODE AND THE 2021 INTERNATIONAL WILDLAND URBAN
INTERFACE CODE

WHEREAS, it is the responsibility and duty of the Board of Directors of the Cambria Community Services District to provide citizens with the greatest degree of protection from fire; and

WHEREAS, the California Fire Code, Title 24, Part 9 is adopted every three (3) years by order of the California Legislature with supplements published in intervening years; and

WHEREAS, the latest edition of the California Building and Standards Code was published this year and has the force of law beginning January 1, 2023; and

WHEREAS, Ordinance 01-2023 will amend Section 6.04.010, et seq., of the Cambria Community Services District (CCSD) Municipal Code to adopt and amend the 2022 California Fire Code, and the 2021 International Wildland Urban Interface Code; and

WHEREAS, the Board of Directors of the Cambria Community Services District desires to make findings as required by the California Health and Safety Code Sections 13869.7, 17958.7, and 18941.5 that because of unique climatic, geographical and topographical conditions that exist within Cambria, the amendments to the adopted codes are necessary to protect the citizen's life, health, the community environment and property.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. That the recitals set forth hereinabove are true, correct, valid and incorporated into the body hereof by this reference.
2. Based upon the facts contained in "Exhibit A," the Board of Directors hereby makes findings that due to unique climatic, geographical and topographical conditions that exist within Cambria, the amendments to the 2022 Edition of the California Fire Code, and the 2021 Edition of the International Wildland Urban Interface Code, as set forth in Ordinance 01-2023, are necessary to protect the life, health, community, environment and property within the CCSD. That said Exhibit A, entitled "Cambria Community Services District Fire Department 2022 California Fire Code Amendment Findings," a copy of which is on file in the Cambria Community Services District administrative offices located at 1316 Tamsen Drive, Suite 201, Cambria, CA 93428,

and is available there for public inspection, be and hereby is approved and adopted in the form set forth in said "Exhibit A."

The foregoing Resolution 13-2023 was adopted at a Regular Meeting of the Board of Directors of the Cambria Community Services District on March 16, 2023.

AYES:

NAYS:

ABSENT:

Karen Dean
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Haley Dodson
Administrative Analyst

Timothy J. Carmel
District Counsel

“EXHIBIT A” to Resolution 13-2023
CAMBRIA COMMUNITY SERVICES DISTRICT FIRE DEPARTMENT
2022 CALIFORNIA FIRE CODE FINDINGS

Pursuant to Sections 13869.7, 17958.7 and 18941.5 of the California Health and Safety Code, the report contained herein shall be facts and the findings document to support proposed Cambria Community Services District Ordinance No. 01-2023. Under said ordinance, specific amendments have been established which are more restrictive in nature than those sections adopted by the State of California and contained in Title 24 of the California Code of Regulations.

The amendments to the 2022 edition of the California Fire Code (which is part of the California Code of Regulations/California Buildings and Standards Code, Title 24, Part 9), and the 2021 edition of the International Wildland Urban Interface Code will apply to the Cambria Community Services District. The amendments address the unique fire problems, concerns, and future directions, by which this District can establish and maintain an environment which will deliver an adequate level of fire and life safety protection to its citizens and visitors.

Under the provisions of Sections 13869.7, 17958.7 and 18941.5 of the Health and Safety Code, local amendments shall be based on climatic, geographical, or topographical conditions. The findings contained herein shall address each of these situations and shall present the local situation, which, either singularly or in combination, cause the need for the amendments to be adopted.

CAMBRIA COMMUNITY PROFILE

In 1866, the Town of Cambria was established. Cambria encompasses an area of approximately 5 square miles, with a residential population of approximately 6,500. The physical location of Cambria is 1 mile north of Highway 46 West on California Highway 1 and immediately south of San Simeon Creek Road and California Highway 1, immediately adjacent to the Pacific Ocean. The majority of Cambria contains single-family residential housing, two distinct business areas, numerous hotels, motels and bed and breakfasts, as well as an elementary school, a middle school and a high school, and a small commercial business area. Housing areas are spread across Cambria at elevations ranging from 10 to 600 feet above sea level.

Traversing through Cambria is California State Highway 1 and the Pacific Ocean to the West. Another unique factor that can create a barrier is the possibility of an earthquake collapsing the Santa Rosa Creek bridges and San Simeon Creek Bridge, which would restrict access for emergency equipment.

Based on this profile of Cambria, the Cambria Community Services District Fire Department (CCSDFD) established certain requirements to increase the level of fire safety to the citizens and visitors of Cambria, as well as the buildings and property within its boundaries. The following points are factors which cause concern to the CCSDFD and are herein established and submitted as the findings:

1. **CLIMATIC**

The climate and weather patterns within Cambria are considered to be directly affected by the onshore winds from the Pacific Ocean, located immediately to the West. Normal rainfall

averages 20-25 inches annually. During the winter rainy periods Cambria has the potential to experience flooding. The West business district flooded several years ago, interrupting emergency service response to this area and other parts of the community. During these flooding events it would be imperative that the community has automatic fire suppression systems to extinguish or control a fire to which the CCSDFD has a delayed response. During the summer and fall months, temperatures average approximately 68 degrees and can exceed 80 degrees for a period of days. Dry winds can remove the moisture from vegetation. Cambria has also experienced periods of drought which push fuel moisture levels to significantly low levels for long periods of time. It is well documented that coastal fuel models do not respond well to long periods of drought and low fuel moisture. Secondary to recent drought activity, it is estimated that there exists a greater than 60 percent tree mortality rate in the Cambria Pine Forest. During late summer and fall, winds can move a fire quickly across the hills and/or through residential and commercial areas of Cambria.

Because of weather patterns and limited water sources Cambria (like few other California communities) has long established and participated in water conservation programs to prevent water rationing. During some years water rationing and limitations on water use has been instituted and required. Water availability may be further limited in the future due to limited storage Capacity and increased consumption, as well as the climatic conditions which further impact the already minimal annual rainfall. Cambria's present water storage capacity is adequate for response to a single structure fire. Cambria experiences periods of low humidity, high temperature and winds each year. The age of the Cambria Pine Forest combined with diseases such as Pine Pitch Canker and infestations from Bark Beetle, create an environment where catastrophic wildland and resultant structural fires can occur. These conditions can create a situation where the Fire Department would commit limited resources to attempt to control and extinguish fire(s). The coastal fuel model types that are prevalent in and around Cambria are GR-6, GR-7, and TU-5. As mentioned above, these fuel model types have a scientific history of poor recovery from drought or low humidity and warm, dry wind conditions. In these known fuel types, it is well documented and observed that flying brands or burning embers from any fire can and will ignite many new fires. Since this is an obvious risk to our community, we must embrace ignition resistant exterior building construction features that protect the occupants as well as the surrounding wildland urban interface and intermix areas from this ever-present fire threat. These climatic conditions set the stage for potentially disastrous wildfire occurrences and threaten the public safety of the community. Cambria has not experienced a significant wildfire in over 130 years. While sound management of the water resources is possible, actual demands on our water supply have and will most assuredly increase.

2. GEOLOGICAL

The geologic features offered by Cambria give residents and visitors alike great scenic appeal. The coastline along the Pacific Ocean is emerging and is a rocky coast. The area in and around Cambria has considerable evidence of prior seismic activity. During the last several years earthquakes centered in Parkfield, San Simeon and Templeton have caused significant seismic activity within Cambria. Several active faults are located to the East of Cambria and could result in damage occurring to the community. The disruption of streets and roadways due to seismic damage could delay the arrival of emergency fire response and allow fires to quickly escalate beyond the fire department's ability to suppress them. The

installation of automatic fire suppression systems will allow the ability for the system to take action prior to the fire department's arrival. The potential for severe damage does exist for the entire built environment in the community but respective distances to such faults may limit damage in new construction where damage to older existing structures could be serious.

Although the CCSDFD and water system in Cambria are currently rated Class-4/4x by the Insurance Services Offices (ISO) it is possible that major fire flow requirements could be disrupted and automatic fire suppression systems requiring much less water would be the only means of extinguishment. Recent improvements to the community's water storage system have occurred; however, our community remains below current acceptable standards for the required amount for fire protection. The Cambria Community Services District (CCSD) is currently working toward a multi-year plan to improve the community water storage shortfall. Until a more reliable and permanent supplemental water supply is secured, Cambria is in and will remain in a water shortage emergency.

The potential for earthquakes influences fire protection planning. A major seismic event would create a community-wide demand on fire protection services, which would be beyond the response capability of the fire department. Near shore and long-distance Tsunami's can and would flood and damage large sections of Cambria. During flooding events it is well documented that building and other fires can and often do occur. This potential problem can be partially mitigated by requiring initial fire control through the installation of automatic fire protection systems. Extinguishing systems are instrumental in controlling or extinguishing fires in buildings in the event the water system is operating and undamaged by the seismic event. This increases the availability of firefighting resources to handle other emergencies during and after seismic events.

The geological layout of Cambria's hillside areas creates hazardous conditions should a storm or earthquake cause trees to fall and block roadways making access difficult or impossible until properly cleared. Landslides also frequently occur which can block ingress and egress. These conditions have occurred in the past and will happen again.

3. TOPOGRAPHIC

The topographic element of this report is associated closely with the geological element noted above. While the geological features create the topographic conditions, the areas of findings in this Section are a result of the construction and design of Cambria.

As the tourism activity in Cambria increases and parking lots fill with customers, delivery vehicles tend to double-park and add to congestion, which increases response times for emergency equipment. Most of the roadway system in Cambria is below current access standards and pose challenges for responding emergency vehicles. Vegetation grows near or over the roadways' edge and are prone to erosion, landslides, and blockages by falling trees. These conditions have impacted the timely delivery of emergency fire response to the community. Local residents and visitors parking on or adjacent to already sub-standard streets create access problems and blockages for fire and emergency services. The requirement for automatic fire suppression systems, defensible space, ignition resistant exterior construction features and improved fire access would support the fire and life safety response.

California Highway 1 completely traverses Cambria, creating a potential “barrier” to emergency response teams. All roads must pass over Highway 1, which could be sensitive to collapse in the event of an earthquake. In this instance, Cambria could be physically divided.

The value of the land in Cambria is near the top in the County. Maximum usage of the land is important to property owners, investors and developers. The most effective method of achieving this is to allow large homes on small lots with Pine trees and vegetation all around the structures. In numerous cases property is very sparingly cleared and a single residential dwelling is built in its place.

The town of Cambria is currently designated by Cal Fire’s updated 2022 Fire Hazard Severity Zones mapping system as Very High as it relates to wildland fire hazard probabilities. The rural nature of the town and the fact that a significant wildland fire has not occurred here in over 133 years places the community and visitors at significant risk. Narrow roads and steep hillsides increase response times and delay fire suppression efforts. The accumulation of combustible trees, dead vegetation, brush and grass create significant hazards and pose a severe burden on emergency response by the fire department. The potential for multiple fires would quickly overtax the CCSDFD ability to adequately provide service. The hillside location of homes, and the grouping together of numerous homes in a small area, also creates service delivery problems for the department. Fires occurring in these homes have a greater potential to spread to the wildland and therefore would expose additional structures to loss by fire.

The physical isolation of the town of Cambria places neighboring fire departments significant distances away. When fire mutual aid is needed, the 30-minute average response time for neighboring jurisdictions to arrive from the East and South allows a significant amount of time for fires to grow and exceed the resource capability of the responding adjacent fire equipment. Therefore, requirements for built-in fire protection, defensible space, fuel reduction, ignition resistant exterior building features and improved access would significantly improve the fire and life safety for the residents and visitors of Cambria.

STATEMENT OF THE PROBLEM

The CCSDFD is charged with the task of providing a reasonable degree of fire and life safety protection to the citizens and visitors to our town. The continued development and growth of Cambria, as it relates to the delivery of fire protection, are of major concern if we are to continue to provide even a minimum level of fire protection to our community.

These findings address the problem of community growth and cost of fire control while offering an alternative approach to the continually growing demand for publicly funded fire protection services.

A report by the Institute for Local Self-Government entitled “Alternative to Traditional Public Safety Delivery Systems,” finds that a fire chief must move toward built-in private fire protection equipment and systems if they are to control the fire department’s operational budget, and adequately address the community fire protection problem.

This study, using guidelines from the Institute for Local Self-Government and the National Fire Protection Association, proposed that the fire department control fires in all new structures built within their jurisdiction. This could be accomplished by using an established emergency response assignment that will not create a deficiency in the fire protection services currently offered to the already established community.

The CCSDFD's emergency response assignment varies, depending on Reserve Firefighter availability and FEMA SFAER grant funded Firefighters. Most Fire Departments, within San Luis Obispo County, consider three engine companies, a truck company, an EMS unit (paramedics), breathing support unit and a Chief Officer to be a minimum emergency response assignment for a single-family structure fire.

The CCSDFD's current daily staffing, for immediate emergency response, includes three-to-four personnel on a single Engine Company, a Fire Chief during daily business hours, and an Automatic Aid response of a three-to-four-person Engine Company from CAL Fire/San Luis Obispo County Fire Station 10 (when available). Other agency resources within San Luis Obispo County are also available for mutual aid response, however, there is a significant time delay due to Cambria's isolation from these additional resources. It then seems only reasonable that new structures constructed or added onto, in Cambria, be protected by built-in fire protection systems. The criteria for controlling the cost of fire protection in the CCSD is to cause (by ordinance) new structures, regardless of type of construction or occupancy, to be equipped with automatic fire sprinklers.

The amending and adoption of the 2022 California Fire Code, and the 2021 International Wildland Urban Interface Code, will help provide an increased level of protection from fire to the public. The adoption of these Codes, together with the amendments, provides a reasonable and established means of adequately protecting life, the environment and property in Cambria.

These findings and future fire code provisions of the same kind reduce the need for large additions to publicly funded fire protection and allow the CCSD to grow with reasonable expansion of the CCSDFD. They also place fire protection and prevention in the community where the benefit can be realized much quicker and with greater benefit.

While smoke detectors are intended to provide an early warning that allows occupants to escape or defend themselves from the hazard of fire, automatic sprinklers are meant to control or extinguish a developing fire and to enable occupants to better escape. Automatic sprinklers are designed to respond quickly to suppress a fire early in the fire's development stages. This will allow for the suppression or extinguishment of a fire, and still leave a breathable atmosphere for occupants to safely exit the building. Automatic fire sprinklers can also contain the fire to the building of origin, and therefore potentially keep the fire from spreading to the exterior wildland environment.

Based on these findings, Ordinance No. 01-2023 will provide effective protection of the residents, the environment, as well as property, and help reduce the ravages of fire.

It should also be noted these findings are only a part of the total CCSD master fire protection plan. This may be one of the single most important elements toward the progressive improvement of the delivery of fire and life safety/protection services.

While the adoption of stringent regulations may not prevent all incidents of fire or deaths from fire, the implementation of the various codes and/or requirements will reduce the severity and potential for the loss of life, damage to the environment and property damage in our community.

Prepared and submitted by: Dr. Justin Vincent, Cambria CSD Fire Chief

ORDINANCE NO. 01-2023

BOARD OF DIRECTORS
CAMBRIA COMMUNITY SERVICES DISTRICT
DATE: APRIL 13, 2023

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE CAMBRIA
COMMUNITY SERVICES DISTRICT AMENDING CHAPTER 6.04 OF THE
CAMBRIA COMMUNITY SERVICES DISTRICT MUNICIPAL CODE AND
ADOPTING AND AMENDING THE 2022 CALIFORNIA FIRE CODE AND THE
2021 INTERNATIONAL WILDLAND URBAN INTERFACE CODE**

The Board of Directors of the Cambria Community Services District (CCSD) ordains as follows:

Section 1. Findings.

The Board of Directors of the Cambria Community Services District, (hereinafter referred to as "District"), hereby makes the following findings of fact:

- A. Section 13869 of the Health and Safety Code of the State of California, Article 2 (commencing with section 50022) of Chapter 1 of Part 1 of Division 1 of Title 5 of the Government Code, and 61100(d) of the Government Code, authorize the Cambria Community Services District to adopt an Ordinance, which incorporates by reference fire prevention codes, and amendments.
- B. The California Code of Regulations/CA Buildings and Standards Code, Title 24, Part 9 which includes the California Fire Code, is adopted by order of the California Legislature with supplements published in intervening years.
- C. The latest edition of the California Buildings and Standards Code was published in 2022 and has the force of law beginning January 1, 2023.
- D. This Ordinance will repeal the current fire codes and all other previously adopted fire codes and amendments. This Ordinance will adopt and amend the 2022 California Fire Code, and the 2021 International Wildland Urban Interface Code as published by the International Code Council, and will include annual supplements and State amendments and errata.
- E. Pursuant to California Health and Safety Code Sections 13869.7, 17958.7 and 18941.5 the Board has adopted Resolution No. 13-2023 making specific findings that because of unique climatic, geological, and topographical conditions that exist in Cambria, that the amendments to the adopted codes are necessary to protect life, health, property and the environment of the citizens of Cambria.

Section 2. Section 6.04.010 of the Cambria Community Services District Municipal Code is hereby amended as follows:

"6.04.010 -- Adoption of the 2022 edition of the California Fire Code and the 2021 International Wildland Urban Interface Code.

Except as provided in 6.04.040, all articles and appendices of the 2022 California Fire Code and the 2021 edition of the International Wildland Urban Interface Code are adopted, including annual supplements, State amendments and errata.”

Section 3. Section 6.04.040 of the Cambria Community Services District Municipal Code is hereby amended as follows:

“Section 6.04.040 -- Amendments and Exceptions to the 2022 California Fire Code (CFC) and the 2021 International Wildland Urban Interface Code (IWUIC).

Pursuant to Resolution No. 13-2023, the Board of Directors of the Cambria Community Services District found that because certain unique local climatic, geological and topographical conditions exist within the District, more stringent building standards relating to fire and public safety than those standards adopted by the State Fire Marshal, and contained in the California Building Standards Code are necessary for adequate fire protection within the District. Resolution No. 13-2023 and the findings contained therein are hereby incorporated herein by this reference. The following amendments and exceptions to the California Fire Code, 2022 edition, are therefore hereby made:

CFC SECTION 101 SCOPE AND GENERAL REQUIREMENTS

CFC Section 101.1 is hereby amended to read as follows: 101.1 Title These regulations shall be known as the Fire Code of the Cambria Community Services District.

CFC SECTION 107 FEES

CFC Section 107.1 is hereby amended to read as follows: 107.1 Fees. Fees are specified in the Cambria Community Services District Fee Schedule for District Services, as previously adopted by the Board of Directors.

CFC SECTION 111 MEANS OF APPEALS

CFC Section 111.1 is hereby amended to read as follows: 111.1 Board of appeals established. In order to hear and decide appeals of orders, decisions or determinations made by the fire code official relative to the application and interpretation of this code, there shall be and hereby created a board of appeals. The board of appeals shall be the Cambria Community Services District Board of Directors. The fire chief or their designated official shall be an ex officio member, but will not be permitted to vote on any issues before the board. The board shall adopt rules of procedure for conducting its business, and shall render all decisions and findings in writing to the appellant with a duplicate copy to the fire code official. The appeals process requires a four-to-six-week period to allow for scheduling of a public hearing.

CFC SECTION 202 GENERAL DEFINITIONS

CFC Section 202 General Definitions, the definition of “Floor Area”, is added to read as follows: Floor Area. For the purpose of calculating square footage for the application of fire sprinkler requirements and fire flow requirements, the floor area shall include all combustible areas attached to the structure, including garages, patio

covers, workshops and alterations, additions and remodel square footage will be considered a combined and cumulative sum of floor area.

CFC Section 202 General Definitions, the definition of “Fuel Modification”, is added to read as follows: Fuel Modification. A method of modifying fuel load by reducing the amount of non-fire resistive vegetation or altering the type of vegetation to reduce the fuel load.

CFC SECTION 311 VACANT PREMISES

CFC Section 311.1.3 is hereby added to read as follows: 311.1.3 Securing Premises. The owner, occupant or other persons having under their control of any property, or materials on property, damaged by fire, when access by the public is possible, shall secure the property either by boarding up all openings, fencing, barricading or other appropriate measures as directed the fire chief, or his/her designee, within 24 hours of the incident.

CFC SECTION 405 EMERGENCY EVACUATION DRILLS

CFC Section 405.8 is hereby amended to read as follows: 405.8 Initiation. Where a fire alarm system is provided, emergency evacuation drills shall be initiated by activating the fire alarm system. Prior to initiating an alarm, the person initiating the alarm shall contact the fire alarm monitoring company and advise the company’s dispatcher of the fire drill. In cases where the fire alarm system is not monitored by a central station, notification shall be provided to the fire department dispatch center.

CFC SECTION 503 FIRE APPARATUS ACCESS ROADS

CFC Section 503.1.2.1.1 is hereby added to read as follows: 503.1.2.1.1 Developments of multi-dwelling units. where the number of dwelling units exceeds 30 shall be provided with two separate and approved fire apparatus access roads when located in located in a state responsibility area or a very high fire hazard severity zone.

CFC Sections 503.2.9, 503.2.9.1, 503.2.9.2 and 503.2.9.3 are hereby added to read as follows:

503.2.9 Driveway. Driveway specifications shall be provided for the fire plan review process.

503.2.9.1 Driveway width:

LENGTH	REQUIRED WIDTH
0-199 Feet	12 Feet
Greater than 200 Feet	14 feet

503.2.9.2 Turnarounds. Turnarounds must be provided if driveway exceeds 300 feet, and shall be within 50 feet of the building. For driveways exceeding 300 feet, a turnaround shall be at the building site and must be within 50 feet of the dwelling.

Section 503.2.9.3 Turnouts. For driveways exceeding 800 feet, turnouts shall be provided no more than 400 feet apart. Driveways exceeding 150 feet in length, but less than 800 feet in length, shall provide a turnout near the midpoint of the driveway. A turnout shall be provided near the midpoint and shall be a minimum of 10 feet wide and 30 feet long with a minimum 25-foot taper on each end.

CFC SECTION 505 PREMISES IDENTIFICATION

CFC Section 505.1 is hereby amended to read as follows: Section 505.1 Address Identification. New and existing buildings shall have approved address Identification. The address identification shall be legible and placed in a position that is visible from the street or road fronting the property. Address identification characters shall contrast with their back grounds and be reflective material. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall not be spelled out. Each character shall be a minimum of: 6" inches for residential, 8" inches for commercial, and 10" inches in height for industrial with a minimum stroke width on ½ inch. Where required by the fire code official, address identification shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building address cannot be viewed from the public way, a monument, pole or other approved sign or means shall be used to identify the structure.

CFC SECTION 605 FUEL-FIRED APPLIANCES

CFC Section 605.5 is hereby amended to read as follows: 605.5 Portable unvented heaters. Portable unvented fuel-fired heating equipment shall be prohibited in all occupancies and in all groups. All flammable and combustible fueled heaters that are not vented to the outside of a building are included in this section.

CFC SECTION 903 AUTOMATIC SPRINKLER SYSTEMS

CFC Sections 903.2 is hereby amended to read as follows, including the following Table 903.2.1, 903.2.1 References, 903.2.2 and 903.2.2 Reference:

903.2 Where required:

TABLE 903.2.1 – AUTOMATIC FIRE SPRINKLER SYSTEM REQUIREMENTS FOR NEW CONSTRUCTION

STRUCTURE TYPE	SPRINKLERS REQUIRED 2	DESCRIPTION	SQUARE FOOTAGE 1		MIN. DISTANCE BETWEEN STRUCTURES AND PROPERTY LINE (PL)	REQUIREMENTS	USE EXAMPLES	EXCEPTIONS
			MIN	MAX				
New Construction	Yes	New buildings including mobile homes and commercial coaches 1	0		Per CBC, CRC	Throughout new buildings	All new construction and dwellings	Exceptions 2, 3, 4

Residential Accessory Structure	Yes	Accessory structures as defined in CRC	1,000	3,000	50 feet from PL	No heating, cooling, living or 30 feet between any structure on site	One story garage, workshop, studio, residential storage building	Exception 1
Agricultural Structure	Yes	Accessory to agricultural operation, livestock, crops. Agricultural operations in accordance with AGLUO & CBC definition	3,000	5,000	100 feet from PL, 50 feet from other structures	Primary usage must be 75% livestock or crops	One story barn or stables	Exception 1
Pole barn, Covered arena, Greenhouse	No	One story hay storage, covered riding arena, greenhouses	Unlimited if 60 feet on all sides per CBC		100 feet from PL, 50 feet from other structures	No public use or access	See description	None
Agricultural Exempt (no permit required)	No	LUOA Ag Exempt & Signed affidavit	0	3,000	100 feet from PL, 50 feet from other structures	Per Ag exempt agreement	Ag - Barn on Ag zoned land over 20 acres	See Title 19

Table 903.2.1 References:

CRC: California Residential Code	CFC: California Fire Code	CBC: California Building Code	LUO: Land Use Ordinance (San Luis Obispo County)
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Footnotes:

- For the purpose of calculating square footage for the application of fire sprinkler requirements and fire flow requirements, the floor area shall include all combustible areas attached to the structure, including garages, patio covers, and workshops.
- Automatic Fire Sprinklers installed at exterior locations shall be approved corrosion resistant devices when environmental or operational conditions warrant.

Exceptions:

- Structures between the minimum and the maximum square footage must meet all the above table criteria and all the following are required in lieu of fire sprinklers:
 - no conditioned or habitable space,
 - no second stories (lofts 1/3 the floor area and open to below are allowed),
 - minimum two exits including one pedestrian door (side hinge swinging door),
 - workshops or offices limited to 10% of floor area,
 - dedicated fire water storage minimum of 5,000 gallons steel tank in full compliance

with NFPA 1142 (see fire safety plan) if there is no community provided fire hydrant within 500 ft., ▪ structure complies with the California Wildland Urban-Interface Ignition Resistant Construction Requirements, ▪ Cannot be used as a place of employment or for public assemblage/events. ▪ Cannot be used as a commercial building.

2. A single-story building or commercial coach where floor area does not exceed 1000 square feet and the occupancy is not a Group A, E Daycare, F1 Woodworking, group R, Group H, Group I occupancy or any occupancy where cellulose nitrate film, pyroxylin plastics or any hazardous materials manufactured, stored or handled in quantities in excess of Tables in CBC, CFC and the fire flow from a hydrant is less than 750gpm at 20psi.
3. Mobile/manufactured or factory-built homes or commercial coaches constructed or altered on or before March 12, 2011 which were not manufactured with automatic fire sprinklers.
4. Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence.

TABLE 903.2.2 – AUTOMATIC FIRE SPRINKLER SYSTEM REQUIREMENTS FOR EXISTING CONSTRUCTION

OCCUPANCY OR STRUCTURAL MODIFICATION TYPE	SPRINKLERS REQUIRED 3	Description	SQURES FOOTAGE 1	REQUIREMENTS	USE EXAMPLES	EXCEPTIONS
Alterations 1	Yes, if...	Alteration includes modifications to the structure	50% or more of existing floor area 2	Alterations, additions and remodel square footage will be considered a combined and cumulative sum of floor area	Interior remodels Rehabilitations	Exceptions 1, 2, 3, 4
Additions 1	Yes, if...	Additions cumulative from January 01, 2008 regardless of any change of ownership	1,000 square feet or 50% of floor area 2	Alterations, additions and remodel square footage will be considered a combined and cumulative sum of floor area	Any addition	Exception 4
Hazard Category and Occupancy Classification Changes	Yes	Change results in higher hazard or as deemed necessary by fire code official and building official	Any	Hazard classification rating as determined by the fire code official, and occupancy classification as determined by the building official.	Any change of occupancy defined in Chapter 3 of the CBC	None
Hazardous Materials Inside Buildings	Yes	Cellulose nitrate film or pyroxylin plastic or any hazardous materials manufactured,	Any	Building and any portion of a building must also include requirements as	Any occupancy	None

		stored or handled in quantities in excess of Tables in CBC, CFC		listed in CFC Chapter 50		
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Table 903.2.2 References:

CRC: California Residential Code	CFC: California Fire Code	CBC: California Building Code
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Footnotes:

1. For the purpose of calculating square footage for the application of fire sprinkler requirements and fire flow requirements, the floor area shall include all combustible areas attached to the structure, including garages, patio covers and workshops.
2. Fire sprinklers are required when all ceiling coverings are removed, or a project reaches the threshold of 50% of addition or alteration; determination of fire sprinklers shall be made by one of the following methods: 1) By net floor area: Any room(s) or area(s) that are added, altered, rehabilitated or repaired shall have their net floor area calculated and compared to the total net floor area of the existing structure to find the calculated percentage. 2) By surface area: Surface area shall be defined as surfaces of walls and ceilings. Any room(s) or area(s) that are added, altered, rehabilitated or repaired shall have their surface area calculated compared to the total wall and ceiling surface area of the existing structure to find the calculated percentage. Note: Change(s) in project scope after the plan review process shall require that the fire sprinkler calculation be revised and submitted for review and approval.
3. Automatic Fire Sprinklers installed at exterior locations shall be approved corrosion resistant devices when environmental conditions warrant.
4. Mobile/manufactured or factory-built homes or commercial coaches constructed or altered on or before March 12, 2011 which were not manufactured with automatic fire sprinklers are not subject to fire sprinkler requirements.

Exceptions:

1. Alterations limited to only one of the following: replacement of exterior coverings and windows, roofing, electrical services, sewer laterals, retaining walls, or routine plumbing, electrical and mechanical repairs.
2. A loft open to the floor below and no more than one third of the floor area of the room below may be added without requiring sprinklers.
3. REPAIR is the reconstruction or renewal for the purpose of maintenance.
4. Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence. Footnote 2 determination is required.

CFC SECTION 907 FIRE ALARM AND DETECTION SYSTEMS

CFC Section 907.10.1 is hereby added to read as follows: 907.10.1 False Alarms. False alarms exceeding 3 per calendar year are subject to citation and cost recovery.

CFC SECTION 4907 DEFENSIBLE SPACE

CFC Section 4907.1 is hereby added to read as follows: 4907.1.1 Fuel modification on driveways. Fuel modification on driveways: 10 feet of fuel modification is required on both sides of driveway on private parcels.

Exception:

Single specimens of trees, ornamental shrubbery, or cumulative groundcover such as green grass, ivy, succulents or similar plants used as groundcover provided they do not form a means of readily transmitting fire.

CFC SECTION 5609 SEIZURE OF FIREWORKS

CFC Section 5609.1 is hereby amended to read as follows: Section 5609.1 General. The fire chief or his/her designee shall have authority to seize, take and remove fireworks stored, sold, offered for sale, used or handled in violation of the provisions of Title 19, California Code of Regulations, Chapter 6 and the California Health and Safety Code, Chapter 9. This shall include Safe and Sane fireworks as well as specified in amended section 5601.

IWUIC SECTION 504 CLASS 1 IGNITION-RESISTANT CONSTRUCTION

IWUIC Section 504.1 is hereby amended to read as follows: 504.1 General. Class 1 ignition-resistant construction shall be required for all new and remodel construction and shall be in accordance with Sections 504.2 through 504.11.

Section 4. Repeal of Conflicting Ordinances:

All former ordinances or parts thereof conflicting or inconsistent with the provisions of this Ordinance or the Code or Standards that were previously adopted are hereby repealed.

Section 5. Severability:

If any section, subsection, subdivision, paragraph, sentence, or clause of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The Board of Directors hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, or clause thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, or clause be declared invalid or unconstitutional.

Section 6. Effective Date:

This Ordinance shall take effect and be in force from and after its approval, as provided by law. Within **thirty (30)** days of passage, this Ordinance shall be published one time in a newspaper of general circulation published within the Cambria Community Services District's jurisdictional boundaries, together with the names of said Board Members voting for and against the Ordinance.

On the motion of Director _____, seconded by Director _____, and the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

Ordinance No. 01-2023 is hereby adopted.

Karen Dean

President, Board of Directors

ATTEST:

Haley Dodson

Administrative Analyst

APPROVED AS TO FORM:

Timothy J. Carmel

District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.B.**

FROM: Ray Dienzo, Acting General Manager

Meeting Date: March 16, 2023

Subject: Discussion and Consideration to Approve Amendment No. 4 to the Agreement for Use of the Veteran's Memorial Building Facilities with American Legion Post No. 432

RECOMMENDATIONS:

Staff recommends that the Board of Directors consider and approve the attached Amendment No. 4 (the "Amendment") to the Agreement for Use of the Veterans Memorial Building Facilities, as amended, with American Legion Post No. 432 (the "Agreement").

FISCAL IMPACT:

In accordance with the Agreement, American Legion Post No. 432 (the "American Legion"), the proposed Amendment will maintain the annual payment of \$1 per year.

BACKGROUND:

The Cambria Community Services District owns and operates the Veterans Memorial Building, which was conveyed to the District by the County on November 12, 1979, for "use as required, including the continued use as a Veterans Memorial Building." In April 2009, the CCSD Board of Directors adopted Resolution 17-2009, rededicating the Veterans Memorial Building. The Resolution provided that

...the Board of Directors of the Cambria Community Services District does hereby acknowledge that the Cambria Veterans Memorial Building is a veterans and community building dedicated in accordance with Sections 1262, 1264, and 1266 of the California Military and Veterans Code; and ... FURTHER RESOLVED that the Board of Directors of the Cambria Community Services District hereby joins with American Legion Post No. 432 in a rededication of the Veterans Memorial Building on Memorial Day 2009 to those residents of Cambria and the surrounding area who gave their lives in defense of the United States of America.

The CCSD has had agreements with the American Legion for use of the Veterans Memorial Building since 1984, the current Agreement having been entered into in 2003, and most recently amended in 2022 (Amendment No. 3).

The Agreement will expire on March 22, 2023. The American Legion and District staff will require more time to negotiate the details of a new amendment. Staff recommend the Board of Directors approve Amendment No. 4 to the Agreement for Use of the Veteran's Memorial Building Facilities, which will provide an additional six months for such negotiations.

Attachments: Amendment No. 4 to Agreement for Use of the Veterans Memorial Building
Facilities
Agreement for Use of the Veterans Memorial Building Facilities, with
Amendments 1,2, and 3

**AMENDMENT NO. 4 TO AGREEMENT
FOR USE OF VETERANS MEMORIAL BUILDING FACILITIES**

This Amendment No. 4 to the Agreement for Use of the Veterans Memorial Building Facilities is made and entered into this ____th day of March, 2023, by and between the Cambria Community Services District, a California special district organized and existing under the laws of the State of California (hereinafter referred to as "DISTRICT"), and American Legion Post No. 432 (hereinafter referred to as "POST").

In consideration of the mutual covenants and conditions set forth herein, the parties agree to amend the Agreement for Use of the Veterans Memorial Building Facilities, which was entered into on July 24, 2003, as amended by Amendment No. 1 entered into on March 22, 2007, Amendment No. 2 entered into on September 28, 2017, Amendment No. 3 entered into on September 27, 2022 (hereinafter referred to collectively as the "Agreement"), as follows:

1. Section 3 of the Agreement, "TERM," is hereby amended to extend the expiration date of the Agreement to September 28, 2023.
2. Except as amended herein, all other terms and conditions in the Agreement shall remain unchanged and in full force and effect.

The District and POST have executed this Amendment No. 4 to the Agreement on the day and year first above written.

**CAMBRIA COMMUNITY SERVICES
DISTRICT**

AMERICAN LEGION POST NO. 432

By: _____
Ray Dienzo, Acting General Manager

By: _____
David Ehlers, Commander

ATTEST:

Haley Dodson, Administrative Analyst

Approved as to Form:

Timothy J. Carmel, District Counsel

AGREEMENT FOR USE OF VETERAN'S MEMORIAL BUILDING FACILITIES

This Agreement is made and entered into this 24th day of July 2003, by and between the Cambria Community Services District, a special services district organized and existing under the laws of the State of California (hereinafter referred to as "DISTRICT"), and American Legion Post No. 432 (hereinafter referred to as "POST").

1. USE

The POST is authorized to use:

- A. The lower area located under the Veteran's Memorial Building and adjacent patio area next the Club Room ("lower area") for its local POST, subject to the terms and conditions set forth in this Agreement; and
- B. The entire Veteran's Building facility, two nights per month as scheduled in advance with the DISTRICT for regular POST meetings, with fees waived.

2. SERVICES AND FACILITIES

The parties agree to the services and facility uses as indicated below;

- A. District shall provide gas, water, sewer, and refuse disposal services for the lower area commensurate with historical uses of these services. All extra services above this amount shall be charged accordingly.
- B. POST agrees to contribute to DISTRICT the sum of \$600.00 annually for reimbursement of the POST share of the cost for gas, water, sewer and refuse disposal services. Such contribution shall be made on or before June 30th of each year.
- C. POST agrees to pay funds equal to appropriate non-profit rates as defined by District ordinance for use of any portion of the Veteran's Memorial Building other than the lower facilities, above the two nights provided per month for regular meetings.
- D. POST agrees to reimburse DISTRICT for any extraordinary costs incurred in the operation of the Veteran's Memorial Building by POST, using a formula mutually agreeable to POST and DISTRICT.

3. **TERM**

The term of this Agreement is five (5) years beginning July 1, 2003, and ending June 30, 2008. The Agreement shall be extended for another five (5) years or a mutually agreed upon length within one year of the termination of Agreement, unless one or more of the following occurs:

- A. POST defaults on any terms or conditions pertaining to use of the lower area or the Veteran's Memorial Building; or
- B. Ownership of the Veteran's Memorial Building is passed to another entity; or
- C. The parties mutually agree to terminate the Agreement on a sooner date.

4. **CONDITIONS OF PREMISES**

The POST shall take all reasonable and necessary measures to prevent waste and injury to the lower area and to the fixtures, appurtenances and adjacent parking areas thereof. Except for the normal wear and tear, POST shall, at its own expense, maintain the lower area and the fixtures and appurtenances thereof in as good condition as when its tenancy began.

5. **ALTERATION**

The POST will maintain the lower area in a manner suitable to its intended use as a place of meeting and recreation. The plans and specifications for any alterations shall first be submitted to DISTRICT for approval and shall thereafter be subject to all requirements for permits, inspections, and approvals normally required for such work by San Luis Obispo County.

6. **IMPROVEMENTS**

Improvements made by POST to the lower area, which by their nature become integral parts of the building, shall become the property of DISTRICT, and POST shall make no claim against DISTRICT for the cost thereof; provided, however, that personal property (i.e. such as stoves, refrigerators,

or other equipment) which must be connected to the utility systems of the building for normal use shall not be deemed to be integral parts of the building and shall remain the property of POST.

7. **FLAG MEMORIAL**

- A. The POST is authorized to install and maintain, in the Northeasterly corner of the Cambria Veteran's Memorial Building Parking Lot, a Flag Memorial consisting of a 6'x 10' (For Special Occasions 10' x 15') American flag on a 50 foot high flag pole and five 20 foot high flag poles for the displaying of other flags.
- B. The POST shall be responsible for the total construction cost of the Flag Memorial project, including installation and cost of underground electrical feed and electrical facilities for the Flag Memorial and shall also be responsible for on-going electrical power costs for said lighting.
- C. The POST shall be responsible for on-going maintenance of the Flag Memorial and does hereby assure that the Flag Memorial shall be maintained in excellent condition, so as to be a facility, which generates community pride. In the event that any future lack of maintenance results in observable deterioration of the Flag Memorial the DISTRICT may proceed to cancel this agreement and cause the Flag Memorial to be removed, at the expense of POST.
- D. The POST agrees to save the DISTRICT harmless from any liability arising out of the POST'S construction or use of said Flag Memorial, and any public events sponsored by POST in conjunction with its use of said Flag Memorial.
- E. The Flag Memorial shall be covered by the POST'S public liability insurance policy required to be maintained in conjunction with POST'S agreement with DISTRICT for POST'S use and occupancy of portions of the Veterans Memorial Building. The policy shall cover possible claims for damages arising out of POST'S construction and use of the Flag Memorial and the POST'S sponsorship of events related to the Flag Memorial.

- F. The POST agrees to make the Flag Memorial available for use by non-profit community groups or service groups of the Cambria community.
- G. Use of the Flag Memorial by POST (or by other non-profit community groups) shall be subject to normal DISTRICT policies and regulations applicable to organizations or individuals using the Cambria Veterans Memorial Building or its parking lot.

8. **RESPONSIBILITY FOR CONDUCT**

POST shall be responsible for the conduct of it's members and their guests, or other persons lawfully on the premises as business visitors or otherwise with permission of POST, to ensure compliance with the reasonable rules and regulations established by DISTRICT for the use and occupation of the Veteran's Memorial Building premises.

9. **SALE OF ALCOHOL**

It is expressly agreed that the sale and consumption of alcoholic beverages by POST shall be under a club license, subject to the terms and conditions of any club license granted for that purpose to POST and shall be confined to POST'S lower area in the Veteran's Memorial Building. Use of alcoholic beverages by POST in other areas of the Veteran's Memorial Building and grounds shall comply with existing DISTRICT policy and regulations and required any other State or County Laws applicable. Consumption of such beverages will be limited to within the Building and not outside of the Building.

10. **INSURANCE**

The POST shall maintain a \$1,000,000 Comprehensive General Liability Insurance Policy to cover possible claims for damage arising out of the POST'S use and occupancy of the Veteran's Memorial Building premises and name the DISTRICT as an additional insured.

11. SUBJECT TO DISTRICT POLICY

Use of the Veteran's Memorial Building by POST shall be subject to normal DISTRICT policies and regulations applicable to other non-profit organizations using the Building.

12. DISCRIMINATION

No discrimination of persons shall be made in the use of the Veteran's Memorial Building because of the race, color, national origin, ancestry, religion or sex of such person.

13. AGREEMENT BINDING

The terms, covenants, and conditions of this agreement shall apply to, and shall bind, the heirs, successors, executors, administrators, assigns, and subcontractors of both parties; provided, however, that no assignment of this Agreement can be made without the express written consent of DISTRICT and POST.

14. WAIVERS

The waiver by either party of any breach or violation of any term, covenant, or condition of this Agreement or of any provision, ordinance, or law shall not be deemed to be a waiver of any subsequent breach or violation of the same or of any other term, covenant, condition, ordinance, or law. The subsequent acceptance by either party of any fee or other money that may become due hereunder shall not be deemed to be a waiver of any preceding breach or violation by the other party of any term, covenant, or condition of this Agreement or of any applicable law or ordinance.

15. COSTS AND ATTORNEY'S FEES

The prevailing party in any action between the parties to this Agreement brought to enforce the terms of this Agreement or arising out of this

Agreement may recover its reasonable costs and attorney's fees expended in connection with such an action from the other party.

16. INDEMNITY

POST hereby agrees to indemnify and save harmless DISTRICT, its officers, agent and employees of and from;

- A. Any and all claims and demands which may be made against DISTRICT, its officers, agents, or employees by reason of any injury to or death of or damage to any person or corporation caused by any negligent act or omission of POST under this Agreement or of POST'S members, guest, employees or agents;
- B. Any and all damage to or destruction of the property of DISTRICT, its officers, agents, or employees occupied or used by or in the care, custody, or control of POST, caused by any negligent act or omission of POST under this Agreement or of POST'S members, guests, employees or agents;
- C. Any and all claims and demands which may be made against DISTRICT, its officers, agents, or employees by reason of any injury to or death of or damage suffered or sustained by any member, guest, employee or agent of POST under this Agreement, however caused, excepting, however, any such claims and demands which are the result of the sole negligence or willful misconduct of DISTRICT, its officers, agents, or employees;
- D. Any and all claims and demands out of the cause of serving any alcoholic beverages within any portion of the Veteran's Memorial Building for any event or effect under POST sponsorship;
- E. Any and all penalties imposed or damages sought on account of the violation of any law or regulation or of any term or condition of any permit, when said violation of any law or regulation or of any term or condition of any permit is due to negligence on the party of the POST;
- F. Any and all claims, demands, suits, actions, or other legal proceedings, at its own cost, expense, and risk including those to enforce any penalty that

may be brought against DISTRICT, it's officers, agents or employees, and pay and satisfy any judgment or decree that may be rendered against DISTRICT, it's officers, agents, or employees in any such suit, action or other legal proceeding, when same were due to negligence of the POST.

17. WORKER'S COMPENSATION

POST certifies that it is aware of the provisions of the Labor Code of the State of California, which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that Code, and it certifies that it will comply with such provisions before contracting any work associated with lower area or the Veteran's Memorial Building.

18. ENTIRE AGREEMENT

This document represents the entire and integrated Agreement between DISTRICT and POST and supersedes all prior negotiations, representations, or agreements, either written or oral. This document may be amended only by written instrument, signed by both DISTRICT and POST. All provisions of this Agreement are expressly made conditions. The laws of the State of California shall govern this Agreement.

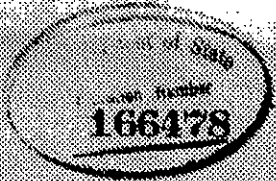
The DISTRICT and POST have executed this Agreement the day and year first above written.

CAMBRIA COMMUNITY SERVICES DISTRICT

BY: Jimmy A. Rudock for V.L. Hamilton
Asst. GM. V. L. Hamilton, General Manager
8/1/03

AMERICAN LEGION POST NO. 432

BY: John L. Sampson 8/20/2003
Commander post 432



ARTICLES OF INCORPORATION
CAMBRIA POST NO. 432, AMERICAN LEGION

FILED
In the office of the Secretary of State
OF THE STATE OF CALIFORNIA

APR 8 - 1936

FRANK C. JORDAN
SECRETARY OF STATE
DEPUTY

166478

That we the undersigned, officers of the American Legion Cambria Post NO. 432, an unincorporated association, in order to form a non-profit corporation under Title XII, Part IV of Division I of the Civil Code of the State of California, for the purpose of incorporated association hereby certify as follows:

ARTICLE I.

That the name of this corporation shall be Cambria Post NO. 432, American Legion.

ARTICLE II.

That this Corporation does not contemplate pecuniary gain or profit to the members thereof.

ARTICLE III.

That the purposes for which this Corporation is formed are:

To uphold and defend the Constitution of the United States of America.

To maintain law and order, to foster and perpetuate a one hundred percent Americanism.

To preserve the memories and incidents of our association in the Great War.

To inculcate a sense of individual obligation to the Community, State and Nation.

To combat the autocracy of both the classes and the masses.

To make right the master of might.

To promote peace and good will on earth.

To safeguard and transmit to posterity the principles of Justice, Freedom and Democracy.

To consecrate and sanctify our comradeship by our devotion to mutual helpfulness.

To cooperate with the American Legion, a national corporation, formed conformably to the Act of Congress of the United States of America under date of September 16, 1919, and with the American Legion, Department of California, incorporated under the laws of the State of California.

166478

To create a spirit of fraternity among its members and the association of those who are qualified for membership in accordance with the provisions of the constitution and by-laws of The American Legion.

To incorporate an existing unincorporated Association.

To exercise and enjoy any or all of the powers given to a non-profit corporation by Title XII, Part IV. of Division I. of the Civil Code of California

The foregoing clauses shall be construed both as objects and purposes and as powers, and it is hereby expressly provided that the foregoing enumeration of specific objects and purposes shall not be held in any manner to limit or restrict the powers of this Corporation.

ARTICLE IV.

That the principal office in the State of California for the transaction of business of this Corporation shall be located in the County of San Luis Obispo.

ARTICLE V.

That the names and addresses of the persons who are to act in the capacity of directors until the selection of their successors, and who may be given such titles as may be deemed appropriate, are as follows:

Chas. Wblen	Commander	Cambrisa, California
Hugh J Carter	Adjutant	Cambrisa, Calif.
Andy Skanse	1st. Vice Commander	Cambrisa, Calif
W. L. Frizzell,	2nd. Vice Commander,	Cambrisa, Calif
Carl Hansen	Executive Committee,	Cambrisa, Calif.
Ray Shamel,	Americanism Committee,	Cambrisa "

That the number of persons above named shall constitute the number of directors of this Corporation until changed by a duly adopted amendment to these articles of Incorporation, or by a duly adopted by-law of this Corporation, for which authority is hereby given.

ARTICLE VI.

That the authorized number and qualifications of the members of this Corporation, the different classes of membership, if any, the property, voting and other rights and privileges of each class of membership, and the liabilities of each or all classes to dues and assessments and the method of collection thereof, shall be set forth in the by-laws of this Corporation.

ARTICLE VII.

That the name of the existing unincorporated Association which is being incorporated is American Legion Cambria Post NO. 432.

IN WITNESS WHEREOF we have hereunto set our hands and seals this 7th day of Mar. 1936

Chas. E. Olsen
Post Commander of

Cambria
Post NO. 432

Harold Carter
Post Adjutant of

Cambria
Post NO. 432

STATE OF CALIFORNIA } SS:
County of San Luis Obispo }

On this seventh day of March in the year one thousand
nine hundred and thirty-six, before me, William M. Lyons,
a Notary Public in and for Camaria, County of San Luis Obispo
State of California, residing therein, duly commissioned and
sworn, personally appeared Hugh J. Carter

personally know to me to be the person
described in and whose name
subscribed to the within instrument,
and acknowledged to me that he executed
the same.

IN WITNESS WHEREOF, I have hereunto set
my hand and affixed my official seal and
finger print, at my office in the County
of San Luis Obispo, the day and year in
this certificate first above written.

Finger print
of Notary

W. M. Lyons
Notary Public in and for the San Luis
Obispo County of State of California.
My Commission expires July 1937

166478

STATE OF CALIFORNIA)
County of San Luis Obispo) SS:

On this Seventh day of March in the year one thousand nine hundred and thirty-six, before me, William M. Lyons, a Notary Public in and for Cambria, County of San Luis Obispo, State of California, residing therein, duly commissioned and sworn, personally appeared Chas. Eblen

S personally known to me to be the person described in and whose name subscribed to the within instrument and acknowledged to me that he executed the same.
E

A IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal and finger print, at my office in the County of San Luis Obispo the day and year in this certificate first above written.
L

Finger print of Notary



W. M. Lyons

Notary Public in and for the San Luis Obispo County of State of California.

My Commission expires - JULY 11, 1936.

166478

STATE OF CALIFORNIA }
COUNTY OF SAN LUIS OBISPO } SS:

On this Seventh day of March, Nineteen hundred and thirty-six, before me, William M Lyons, a Notary Public in and for the said County and State, residing therein, duly commissioned and sworn personally appeared Chas. Eblen and Hugh J. Carter, who, being sworn, each for himself, deposes and says: That the said Chas. Eblen is the Commander of Cambria Post NO. 432, American Legion, and that the said Hugh J. Carter is the Adjutant of Cambria Post NO. 432 American Legion.

That Cambria Post NO. 432 American Legion is an unincorporated association and that said association has duly authorized its incorporation. That Chas. Eblen being the Commander of said association and Hugh J. Carter being the Adjutant of said association, being officers in said association and holding offices corresponding to that of President and Secretary, have executed these articles of incorporation in their official capacity and by authority of such association.

Chas. E. Eblen
Commander

Hugh J. Carter
Adjutant

Subscribed and sworn to before me
this 7th day of March 1936

W. M. Lyons
Notary Public in and for said County and State

(SEAL)

**AMENDMENT NO. 1 TO
AGREEMENT FOR USE OF VETERAN'S
MEMORIAL BUILDING FACILITIES**

This Amendment No. 1 to Agreement for Use of Veteran's Memorial Building Facilities is made and entered into this 22nd day of March 2007, by and between the Cambria Community Services District, a special services district organized and existing under the laws of the State of California (hereinafter referred to as "DISTRICT"), and American Legion Post No. 432 (hereinafter referred to as "POST").

The Agreement for Use of Veteran's Memorial Building Facilities between the DISTRICT and the POST referred to herein is that agreement existing between the parties, made and entered into on July 24, 2003. To that agreement, the following amendments are made:

1. USE

The following subsection C is added:

The POST is authorized to use:

C. The entire Veteran's Building facility, five (5) days/nights per year upon advance request to the DISTRICT and facility availability for additional POST meetings and/or related activities or functions, with fees waived.

2. SERVICES AND FACILITIES

The following subsection B is amended to read as follows:

B. The parties agree to the services and facility uses as indicated below;
POST agrees to contribute to DISTRICT the sum of \$1,000.00 annually for reimbursement of the POST share of the cost for gas, water, sewer and refuse disposal services. Such contribution shall be made on or before June 30th of each year.

3. TERM

The existing language in this section is incorporated herein until the present term expires on June 30, 2008. Thereafter, the language remains the same

except that the term is extended for five (5) years from July 1, 2008, until June 30, 2013.

4. FLAG MEMORIAL

This section remains exactly the same as the existing Agreement but includes reference to the Merchant Marine Monument in addition to the Flag Memorial, and is specifically amended to add the following subsection A.1.

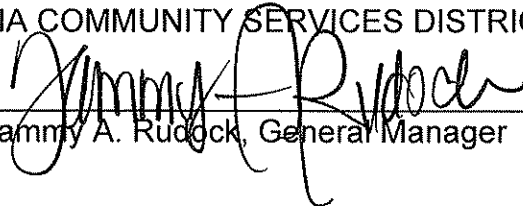
A.1. The POST is further authorized to install and maintain, in the Northeaserly corner of the Cambria Veteran's Memorial Building Parking Lot, approximately seven (7) feet west of the existing Flag Memorial, a Merchant Marine Monument with the base dimensions being 24" x 16", and the marker being made of sierra white granite installed in an upright position with the dimensions of 24" x 8" x 24."

All other terms and conditions within the existing Agreement remain in full force and effect.

The DISTRICT and POST have executed this Agreement the day and year first above written.

CAMBRIA COMMUNITY SERVICES DISTRICT

BY: _____


Tammy A. Rudock, General Manager

AMERICAN LEGION POST NO. 432

BY: _____


Vern Kalshan, Commander

**AMENDMENT NO. 2 TO REVIVE AND AMEND
AGREEMENT FOR USE OF VETERANS
MEMORIAL BUILDING FACILITIES**

This Amendment No. 2 to Revive and Amend the Agreement for Use of the Veterans Memorial Building Facilities is made and entered into this 28th day of September, 2017, by and between the Cambria Community Services District, a special services district organized and existing under the laws of the State of California (hereinafter referred to as "DISTRICT"), and American Legion Post No. 432 (hereinafter referred to as "POST").

In consideration of the mutual covenants and conditions set forth herein, the parties agree to revive and amend the Agreement for Use of the Veterans Memorial Building Facilities, which was entered into on July 24, 2003, as amended by Amendment No. 1 entered into on March 22, 2007 (hereinafter referred to collectively as the "Agreement"), as follows:

1. Section 1 of the Agreement, "USE," is hereby amended by adding a new subsection D, as follows:

D. Notwithstanding anything in the Agreement to the contrary, the POST shall have a first priority for use of the Veterans Memorial Building facilities over any other users, with the exception of the District.

2. Section 2B of the Agreement, "SERVICES AND FACILITIES," is hereby amended as follows:

B. POST agrees to contribute to DISTRICT the sum of \$1 annually for reimbursement of the POST share of the cost for gas, water, sewer and refuse disposal services. Such contribution shall be made on or before June 30th of each year.

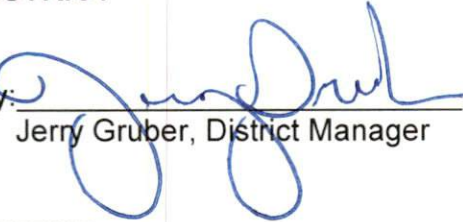
3. Section 3 of the Agreement, "TERM," is hereby amended to provide for an additional five (5) year term, beginning on the date of execution of this Amendment. All other provisions in Section 3 of the Agreement shall remain unchanged.

Except as amended herein, all other terms and conditions in the Agreement are hereby deemed revived and shall remain in full force and effect.

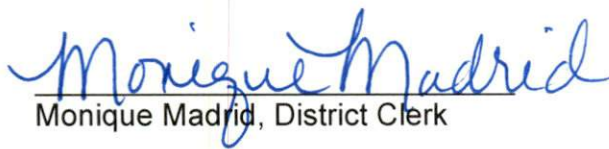
[Signatures on following page.]

The District and POST have executed this Amendment No. 2 to the Agreement on the day and year first above written.

CAMBRIA COMMUNITY SERVICES DISTRICT

By: 
Jerry Gruber, District Manager


ATTEST:


Monique Madrid, District Clerk

Approved As To Form:


Timothy J. Carmel, District

AMERICAN LEGION POST NO. 432

By: 
RONALD E. WALTMAN
FINANCIAL OFFICER

AMENDMENT NO. 3 TO AGREEMENT FOR USE OF VETERANS MEMORIAL BUILDING FACILITIES

This Amendment No. 3 to the Agreement for Use of the Veterans Memorial Building Facilities is made and entered into this 27th day of September, 2022, by and between the Cambria Community Services District, a California special district organized and existing under the laws of the State of California (hereinafter referred to as "DISTRICT"), and American Legion Post No. 432 (hereinafter referred to as "POST").

In consideration of the mutual covenants and conditions set forth herein, the parties agree to amend the Agreement for Use of the Veterans Memorial Building Facilities, which was entered into on July 24, 2003, as amended by Amendment No. 1 entered into on March 22, 2007, and Amendment No. 2 entered into on September 28, 2017 (hereinafter referred to collectively as the "Agreement"), as follows:

1. Section 3 of the Agreement, "TERM," is hereby amended to extend the expiration date of the Agreement to March 28, 2023. All other provisions in Section 3 of the Agreement shall remain unchanged.
2. Except as amended herein, all other terms and conditions in the Agreement shall remain in full force and effect.

The District and POST have executed this Amendment No. 3 to the Agreement on the day and year first above written.

CAMBRIA COMMUNITY SERVICES DISTRICT

AMERICAN LEGION POST NO. 432

DocuSigned by:

 By: _____
 John F. Weigold, IV, General Manager

DocuSigned by:

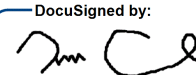
 By: _____
 Dave Ehlers, Commander

ATTEST:

DocuSigned by:


 Leah Reedall, Board Secretary

Approved as to Form:

DocuSigned by:


 Timothy J. Carmel, District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.C.**

FROM: Ray Dienzo, Acting General Manager

Meeting Date: March 16, 2023

Subject: Discussion and Consideration of
General Manager Evaluation Process
and Form used for Review of General
Manager's Performance**RECOMMENDATIONS:**

It is recommended that the Board of Directors discuss and consider the evaluation process and form used for review of the performance of the District's general manager.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

Since the District is currently in the process of recruiting for a new general manager, Board President Dean and Vice President Gray have suggested that it would be appropriate for the Board of Directors to review the process used for evaluation of the general manager's performance. The Employment Agreement with the previous General Manager included the following provision:

8. Performance Review

Employee's initial performance review shall be on or about January 1, 2020. Thereafter, Employee shall receive semi-annual performance reviews on or before January 1 and June 30. As part of the performance reviews, Employee shall report on his efforts in the prior year to achieve the adopted goals of the Board of Directors. The initial and semi-annual performance reviews will include the preparation of a written evaluation by each Member of the Board of Directors using the General Manager Evaluation Form attached hereto as Exhibit B. Additional performance reviews shall be scheduled by of the Board of Directors on an as needed basis.

Attached is a copy of the referenced exhibit from the standard General Manager Employment Agreement. Also attached for reference is an evaluation form used by the Templeton Community Services District. Our understanding is that Templeton's form was originally obtained from a CSDA Leadership Forum a few years ago, but was modified by the TCSD Board to reduce the area of focus.

Attachments: Cambria CSD General Manager Evaluation Form
Templeton CSD General Manager Evaluation Form

General Manager Evaluation Form

ASSISTING BOARD WITH ITS POLICY-MAKING ROLE					
A. Providing Information	WEAK				STRONG
1. Does the General Manager keep you informed, in a timely manner, of the things you want to know about?	1	2	3	4	5
2. Do reports provide adequate information and analysis to help you make sound decisions?	1	2	3	4	5
3. Does he follow up promptly on Board requests for information or action without having to be reminded?	1	2	3	4	5
B. Providing Advice	WEAK				STRONG
1. Does the General Manager show adequate knowledge of community issues?	1	2	3	4	5
2. Does the General Manager plan ahead, anticipate needs and recognize potential problems?	1	2	3	4	5
3. Does he have a good sense of timing in bringing issues to the Board for action?	1	2	3	4	5
INTERNAL ADMINISTRATION					
A. Financial Management	WEAK				STRONG
1. Is the General Manager effective in controlling costs through economical utilization of manpower, materials and equipment?	1	2	3	4	5
2. Does he provide you with sufficient information on the financial status of the District?	1	2	3	4	5
B. Personnel Management	WEAK				STRONG
1. Are the decisions regarding employee training and productivity explained to Board?	1	2	3	4	5
2. Does the General Manager explain decisions regarding positions and structural changes within the organization?	1	2	3	4	5
C. Getting the Job Done	WEAK				STRONG
1. Do you have the sense that things the Board decides or directs get done?	1	2	3	4	5
2. Does he pay sufficient attention to detail to avoid error or things "slipping through the cracks"?	1	2	3	4	5
3. Does the General Manager develop and carry out short and long-term action plans?	1	2	3	4	5
INTERPERSONAL					
A. Communications	WEAK				STRONG
1. Do you feel the General Manager is a good listener?	1	2	3	4	5
2. Are communications thoughtful, clear and to the point?	1	2	3	4	5
B. Management Style	WEAK				STRONG
1. Is the General Manager open to new ideas and suggestions for change?	1	2	3	4	5
2. Does the General Manager work well under pressure?	1	2	3	4	5
3. Can the General Manager consistently put aside personal views and implement Board policy and direction?	1	2	3	4	5

General Manager Evaluation Form

EXTERNAL RELATIONS					
A. Citizen Relations	WEAK				STRONG
1. Does the General Manager generally make a positive impression on citizens and is he respected in Cambria?	1	2	3	4	5
2. Is he effective in handling disputes or complaints involving citizens?	1	2	3	4	5
3. Does he have appropriate visibility or identity in Cambria?	1	2	3	4	5
B. Intergovernmental Relations	WEAK				STRONG
1. Is the General Manager effective representing the District's interests in dealing with other agencies?	1	2	3	4	5
2. Does he participate in enough intergovernmental activity to have an impact on behalf of the District?	1	2	3	4	5
CONTRACTUAL SKILLS AND ABILITIES					
A. Performance of contractual duties	WEAK				STRONG
1. Knowledge of organizational and management practices as applied to the analysis evaluation of programs, policies and operational needs.	1	2	3	4	5
2. Knowledge of pertinent Federal, State and local laws, codes and regulations relative to community services district operations.	1	2	3	4	5
3. Ability to plan, organize and implement complex programs and projects.	1	2	3	4	5
4. Knowledge of funding sources impacting service and program development.	1	2	3	4	5
5. Knowledge of principles and practices of construction and service contract negotiations and administration.	1	2	3	4	5
6. Knowledge of the administration of project design, permitting and construction.	1	2	3	4	5
7. Ability to determine long range needs and to plan and organize work for the efficient accomplishment of such objectives.	1	2	3	4	5
8. Ability to establish and maintain effective working relationships	1	2	3	4	5
9. Knowledge of planning and permitting processes and the administration of the California Environmental Quality Act (CEQA) as it relates to district projects.	1	2	3	4	5
10. Ability to communicate clearly and concisely, both orally and in writing.	1	2	3	4	5
OVERALL					
A. Overall Impression	WEAK				STRONG
1. Performance of duties in a professional and responsible manner consistent with generally accepted standards of his profession.	1	2	3	4	5
2. Publicly represents the district with professionalism, avoiding any action or conduct that may discredit or embarrass the CCSD.	1	2	3	4	5
3. Demonstrates commitment to the District and to a culture of excellence in serving the community's needs.	1	2	3	4	5

General Manager Evaluation Form

ADDITIONAL COMMENTS

ACHIEVEMENTS

List the top achievements or strong points of the General Manager for the past twelve (12) months.

FUTURE DEVELOPMENT

List the performance objectives for the General Manager that you feel are the most important targets for this year.

Board Member: _____

Date: _____

TCS D General Manager's Performance Evaluation

General Manager Evaluation Criteria

The General Manager's performance should be evaluated based on the following criteria, which is not listed in order of priority:

- Relationship with the Board
- Management Skills and Abilities
- Effective Leadership
- Fiscal Management
- Services to Public Served
- Community and Public Relations
- Personal and Professional Attributes

Use the rating scale below to answer the following statements:

1
2
3
4
5
Doesn't Meet
Ok
Outstanding

A. RELATIONSHIP WITH THE BOARD

- _____ Keeps the Board informed of District activities, progress, and problems.
- _____ Is receptive to Board members ideas and suggestions.
- _____ Provides options and sound recommendations for the Board's action.
- _____ Follows through on Board directives.
- _____ Facilitates the decision-making process with the Board.
- _____ Reports to Board regularly about progress toward District objectives.
- _____ Accepts Board criticism as constructive suggestions for improvement.

Comments:

TCS D General Manager's Performance Evaluation

B. MANAGEMENT SKILLS AND ABILITIES

- Oversees preparation of agendas, District reports, and accurate record keeping.
- Delegates to staff appropriate tasks.
- Speaks and writes clearly.
- Provides annual report regarding objectives met during past year.
- Consults with attorney on all legal aspects of the District's operations.
- Identifies short term and long term issues that need to be addressed.
- Formulates action plans to implement these issues.
- Is progressive in attitude and action.
- In cases of emergency or disaster, acts in accordance with situation and then makes a report of these actions to the Board.

Comments:

C. SERVICES TO PEOPLE SERVED

- Understands and stays current with the needs of the community served.
- Accepts criticism from the people served and responds appropriately.
- Notifies Board of community/management criticisms.

Comments:

TCSO General Manager's Performance Evaluation

D. FISCAL MANAGEMENT

- Prepares a timely balanced budget.
- Completes the year with a balanced budget.
- Displays common sense and good judgement in business transactions.
- Approves purchases and expenditures within limits of Board approved budget.
- Provides information to Board regarding purchases and expenditures.
- Reports to Board regularly regarding financial status of District.
- Supervises the District's accounting practices.
- Works with auditors to make accounting practices more efficient.

Comments:

E. PERSONAL AND PROFESSIONAL ATTRIBUTES

- Adheres to professional code of ethics.
- Maintains professional and technical knowledge by attending workshops, net-working, reviewing publications, and participating in professional societies.

Comments:

TCSO General Manager's Performance Evaluation

F. COMMUNITY AND PUBLIC RELATIONS

- _____ Represents the District in a positive and professional manner.
- _____ Actively promotes the District to the public.
- _____ Promotes public understanding of District services available.
- _____ Publishes accomplishments of District.
- _____ Continually evaluates programs and facilities to meet community needs.

Comments:

G. EFFECTIVE LEADERSHIP OF STAFF

- _____ Hires and maintains competent staff members.
- _____ Encourages staff development through education and growth opportunities.
- _____ Holds regular staff meetings and provides staff with updates to District policies.
- _____ Works to maintain high employee morale and productivity.
- _____ Contributes to a positive team environment and provides staff recognition.
- _____ Timely completion of staff performance evaluations.
- _____ Promotes safety, addresses potentially unsafe issues immediately, and notifies the Board of these issues.

Comments:

H. ACCOMPLISHMENTS

TCS D General Manager's Performance Evaluation

Please list accomplishments achieved during the past year.

Overall Comments:

Debra Logan, Board President

Date

Wayne Petersen, Board Vice President

Date

Geoff English, Board of Director

Date

Navid Fardanesh, Board of Director

Date

Pamela Jardini, Board of Director

Date