

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, April 13, 2023 1:00 PM

1. OPENING

A. Call to Order

President Dean called the meeting to order at 1:03 p.m.

B. Pledge of Allegiance

President Dean led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Karen Dean, Tom Gray, Harry Farmer and Michael Thomas.

Directors absent: Debra Scott.

Staff present: Acting General Manager Ray Dienzo, Finance Manager Denise Fritz, Fire Chief Justin Vincent, Facilities & Resources Manager Carlos Mendoza and Administrative Analyst – HR & IT Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel.

D. Report from Closed Session

President Dean reported on March 30, 2023 the Board of Directors held a special meeting with a closed session pursuant to Government Code Section 54957 to hold interviews for the position of General Manager and Interim General Manager and the interview process went well. On April 10, 2023 the Board of Directors held a special meeting with a closed session pursuant to Government Code Section 54957 to hold a follow up interview for the position of General Manager position and the interview process went well.

E. President's Report

President Dean gave no President's Report.

F. Agenda Review

President Dean asked for any changes to the agenda. President Dean stated that item 6C won't be considered today.

2. Acknowledgements

A. Swearing in of New SAFER Firefighter

Fire Chief Vincent swore in SAFER Firefighter Stuart Mahoney.

3. BOARD MEMBER COMMUNICATIONS

Director Thomas reported on the upcoming Fiscalini Ranch preservation effort to pull ice plant. He encouraged volunteers to show up at the south Windsor bluff trail entrance on Saturday, April 15, 2023 at 10am.

Director Farmer announced a public forum about Floating Offshore Wind Energy Turbines on May 4, 2023 at 6:30 p.m. at the Morro Bay High School auditorium and the public may attend virtually.

4. COMMISSION REPORT

A. PROS Chairman's Report

PROS Chairman Steve Kniffen provided a report for the PROS Commission.

5. PUBLIC COMMENT

Public Comment:

Henry Krzciuk, San Simeon

Linda Prentiss, Cool, CA (the Administrative Analyst read three written comments into the record)

Jeff Wilson, Cambria (the Administrative Analyst read a written comment into the record)

Dolores Miera, Cambria (the Administrative Analyst read three written comments into the record)

Dina Hornby, Cambria (the Administrative Analyst read three written comments into the record)

Donald Archer, Cambria (the Administrative Analyst read three written comments into the record)

6. CONSENT AGENDA

A. Consideration of Adoption of Resolution 16-2023 Declaring a Public Nuisance for the Annual Fire Hazard Fuel Reduction Program

B. Consideration of Adoption of Resolution 17-2023 Updating the Assignment of Banking Powers for Cambria Community Services District

C. Consideration of Adoption of Resolution 18-2023 Amending the District Salary Schedule and Establishing a Pay Schedule for the Position of Administrative Manager

D. Consideration to Terminate the Agreement for Consultant Services with William Avery & Associates

President Dean again stated item 6.C. won't be considered at this meeting.

Director Thomas requested to pull item 6.A. to discuss the rationale for the timeline.

Director Thomas stated there's nothing that we can say regarding item 6.D. without putting the District at risk and what's written in the agenda packet is all that we can say.

Vice President Gray moved to approve consent agenda items 6.B. and 6.D.

Director Thomas seconded the motion.

Public Comment: none.

Motion Passed Ayes – 4 (Dean, Gray, Farmer & Thomas) Nays - 0 Absent – 1 (Scott)
Fire Chief Vincent introduced item 6A and provided a summary.

Public Comment:
Christine Heinrichs, Cambria

President Dean moved to approve consent agenda 6A.

Vice President Gray seconded the motion.

Motion Passed Ayes – 4 (Dean, Gray, Farmer & Thomas) Nays - 0 Absent – 1 (Scott)

7. HEARINGS AND APPEALS

- A.** Discussion and Consideration to Fix Water and Wastewater Standby or Availability Charges as Provided in Government Code §61124(b) and Consideration of Adoption of Resolution 19-2023 Fixing Water and Wastewater Standby or Availability Charges for Fiscal Year 2023/2024

Acting General Manager Dienzo introduced the item and turned it over to Finance Manager Fritz, who provided a summary.

President Dean opened the public hearing.

Public Comment:
Christine Heinrichs, Cambria

President Dean closed the public hearing.

Vice President Gray moved to adopt Resolution 19-2023 fixing Water and Wastewater Standby or Availability Charges for Fiscal Year 2023/2024.

Director Farmer seconded the motion.

Motion Passed Ayes – 4 (Dean, Gray, Farmer & Thomas) Nays - 0 Absent – 1 (Scott)

- B.** Public Hearing and Consideration of Adoption of Ordinance 01-2023 - An Ordinance of the Board of Directors of the Cambria Community Services District Amending Chapter 6.04 of the Cambria Community Services District's Municipal Code and Adopting and Amending the 2022 California Fire Code and the 2021 International Wildland Urban Interface Code

Acting General Manager Dienzo introduced the item and turned it over to Fire Chief Vincent, who provided a summary.

President Dean opened the public hearing.

Public Comment: none.

President Dean closed the public hearing.

Director Famer moved to read by title only, waive further reading and adopt Ordinance 02-2023.

Director Thomas seconded the motion.

Motion Passed Ayes – 4 (Dean, Gray, Farmer & Thomas) Nays - 0 Absent – 1 (Scott)

8. REGULAR BUSINESS

A. Discussion and Consideration of Strategic Plan Update

Acting General Manager Dienzo provided an update and made updates to the Strategic Plan Goals & Objectives.

Vice President Gray moved to accept the changes outlined during the discussion.

Director Farmer seconded the motion.

Motion Passed Ayes – 4 (Dean, Gray, Farmer & Thomas) Nays - 0 Absent – 1 (Scott)

B. Discussion and Consideration of San Simeon Community Service District's (SSCSD) Use of the Veterans' Memorial Hall

Acting General Manager Dienzo introduced the item and provided a summary.

Public Comment:

Henry Krzciuk, San Simeon

Cheryl McDowell, Cambria

Acting General Manager Dienzo recommended SSCSD continue to look within their own jurisdiction, but he's personally not opposed to scheduling their meetings here as long as it doesn't interfere with CCSD meetings until they find a permanent place within their own jurisdiction.

Vice President Gray moved that staff bring back a proposed contract for SSCSD's use of Vets Hall to the CCSD Board for consideration.

Director Thomas suggested reviewing this in May.

Vice President Gray amended his motion to move that staff bring back a proposed contract for SSCSD's use of Vets Hall to the CCSD Board at the first meeting in May for consideration.

Director Farmer seconded the motion.

Motion Passed Ayes – 4 (Dean, Gray, Farmer & Thomas) Nays - 0 Absent – 1 (Scott)

C. Discussion and Consideration of Ratification of the CCSD Emergency Actions in Assisting the San Simeon Community Services District in its Water Supply Emergency

Acting General Manager Dienzo introduced the item and provided a summary.

Public Comment:

Henry Krzciuk, San Simeon

Christine Heinrichs, Cambria

Director Thomas moved to approve Resolution 20-2023 ratifying the emergency actions in assisting the SSCSD with its water emergency.

Vice President Gray seconded the motion.

Motion Passed Ayes – 4 (Dean, Gray, Farmer & Thomas) Nays - 0 Absent – 1 (Scott)

D. Discussion and Consideration Regarding PROS Commission Application and Appointment Process for Current Vacancies

Acting General Manager Dienzo introduced the item and provided a summary.

Vice President Gray moved to proceed with the PROS Commission vacancy process using section 2.3 of the Standing Committee Bylaws and direct staff to proceed.

Director Farmer seconded the motion.

Motion Passed Ayes – 4 (Dean, Gray, Farmer & Thomas) Nays - 0 Absent – 1 (Scott)

9. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Finance Committee's Report

There was no Board discussion on this item.

B. Policy Committee's Report

There was no Board discussion on this item.

C. Resources and Infrastructure Committee's Report

President Dean stated the Ad Hoc Committee on Climate Policy Needs & Parameters consisting of Juli Amodei and Mark Meeks found a grant opportunity for a Climate Action Plan. This is from the Governor's Office of Planning & Research for the Climate Adaptation Planning and Grant Program which is a no matching funds grant. The Ad Hoc confirmed that Cambria could qualify for this grant, and they forwarded the information to Acting General Manager Dienzo. Mr. Dienzo was able to submit the application before the deadline.

D. Other Liaison Reports and Ad Hoc Committee Reports

Vice President Gray provided an Ad Hoc Committee update on certificate of participation (COP) reporting requirements. They held a very productive meeting with Finance Manager Denise Fritz and Pam Duffield on the process of documents related to the COP for the WWTP project and how they are handled and how they are made available to the public. He suggested providing the Electronic Municipal Market Access (EMMA) link on the website. EMMA has records dating back to the 80's.

Director Farmer stated he didn't provide a Forest Committee report, but the most recent Forest Committee meeting in March was very well attended by various representatives who have an interest in the health and wellbeing of mother nature, and it was a productive meeting. The March and April reports will be included in the May board meeting agenda packet.

Director Farmer thanked Director Thomas for his thorough report from the CSDA Special District Leadership Academy.

10. FUTURE AGENDA ITEM(S)

President Dean asked for any future agenda items.

Vice President Gray requested studying the possibilities for enhancing revenues to the General Fund and suggested that this be referred to the Finance Committee.

President Dean referred this item to the Finance Committee.

10. ADJOURN TO CLOSED SESSION

District Counsel reported that the Board will now adjourn to closed session to discuss The General Manager recruitment and specifically an applicant that the Board is considering for the position pursuant to Government Code Section 54957 (b) and to provide instructions to its labor negotiators Administrative Analyst Haley Dodson and District Counsel Timothy Carmel regarding the details of a possible employment agreement pursuant to Government Code Section 54957.6.

President Dean asked for public comment on agenda item 10.A. and 10.B.

Public Comment: none.

President Dean adjourned the meeting to closed session at 3:04 p.m.

- A.** PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957(b)(1)
Title: Interim General Manager/General Manager
- B.** CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6
Agency designated representative: District Counsel and Administrative Analyst
Unrepresented employee: Interim General Manager/General Manager

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.