

POLICY COMMITTEE

REGULAR MEETING
Thursday, June 24, 2021 - 2:30 PM

MINUTES

A. ESTABLISH QUORUM

A quorum was established.

Committee Members present: Donn Howell, Gordon Heinrichs by telephone, Claudia Harmon Worthen and Stephen Boyett.

Committee Members Ted Key and Leslie Richards were not present due to excused absences.

Staff present: General Manager John Weigold and Board Secretary Ossana Terterian.

B. CALL TO ORDER

Chairman Howell called the meeting to order at 2:30 p.m.

C. CHAIRMAN'S REPORT

Chairman Howell noted that the proposed policy regarding encampments on district property will be an agenda item at the Board's next meeting; and

Chairman Howell noted that a proposal to return to in-person committee and Board meetings is up for discussion.

Chairman Howell noted that the policy regarding responses to public records requests, drafted by GM Weigold, will come before the Board at its 2nd July meeting (July 15).

D. COMMITTEE MEMBER COMMUNICATIONS

There were no committee member communications.

E. AD HOC SUBCOMMITTEE REPORTS

There were no ad hoc reports.

1. PUBLIC COMMENT

Members of the public may now address the Committee on any item of interest within the jurisdiction of the Committee but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Committee cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

There were no public comments provided.

2. CONSENT AGENDA

A. Consideration to Approve the May 27, 2021, Regular Meeting Minutes

Member Harmon Worthen moved to accept the May 27, 2021, Regular Meeting Minutes as written.

Member Boyett seconded the motion.

Member Harmon Worthen voted aye.
Member Boyett voted aye.
Member Heinrichs voted aye.

Ayes – 3; Nays – 0. The motion passed.

3. REGULAR BUSINESS

A. Discussion and Consideration of a Policy Regarding Surveillance Cameras on District Properties

This agenda item was postponed to a future meeting.

B. Discussion and Consideration of Policy Regarding Purchase of Used Equipment

This agenda item was postponed to a future meeting.

C. Discussion and Consideration of Policy 2425 California Public Records Act Response Procedures

GM Weigold presented a written policy for responses to public requests for records and noted that the draft has not been reviewed or commented upon by the District's outside counsel, and thus remains subject to revision.

The district does not currently have a policy in place for records requests. The current draft was drawn from a prior policy and was marked up for consideration. A binding policy is a pre-condition to applying for the Special District

Leadership Foundation's District Transparency Certificate of Excellence, which application is due in November 2021.

Member Harmon Worthen raised concerns regarding the imposition of fees and the manner of their calculation for copies of records. GM Weigold and Secretary Terterian explained the redline markup to clarify the amounts charged for differing types of records.

A member of the public commented that the imposition of fees for copies of documents may be illegal or otherwise not permitted. GM Weigold stated that the listed fees are Board approved but reiterated that the appropriateness of charging such fees remained subject to review by District counsel.

4. FUTURE AGENDA ITEMS

Agenda Items 3(A) and 3(B) will appear on a future agenda.

No other items were proposed for inclusion on a future agenda.

5. ADJOURN

Chairman Howell adjourned the meeting at 3:00 pm due to a lack of consistent internet connections and Zoom connectivity and therefore the failure of quorum.