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# CAMBRIA COMMUNITY SERVICES DISTRICT

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**Thursday, August 24, 2017 - 12:30 PM**

1000 Main Street, Cambria, CA 93428

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## AGENDA

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at [www.cambriacsd.org](http://www.cambriacsd.org). The District Office hours are Monday - Thursday, and every other Friday from 9:00 a.m. through 4:00 p.m. Please call 805-927-6223 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

### 1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session
- E. Agenda Review: Additions/Deletions

### 2. PUBLIC COMMENT ( Estimated time 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

### 3. PUBLIC SAFETY (Estimated time 5 Minutes per item)

- A. Sheriff's Department Report
- B. Cambria Community Services District Fire Department Report

### 4. Manager's Report

- A. Manager's Report
- B. Ad Hoc Committee Reports and Other Related Board Member Reports (Committee Meetings and Board authorized meetings attended)

i. Ad Hoc Committees Reporting:

Liaison Reports:  
 NCAC  
 PROS  
 FFRP  
 Forest Committee

**5. CONSENT AGENDA (Estimated time: 15 Minutes)**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. CONSIDERATION TO ADOPT THE JULY 2017 EXPENDITURE REPORT
- B. CONSIDERATION TO ADOPT THE JULY 27, 2017 REGULAR MEETING MINUTES
- C. CONSIDERATION OF EXTENDING OUTSTANDING INTENT TO SERVE LETTERS, INCLUDING PEOPLES' SELF-HELP HOUSING
- D. CONSIDERATION OF ADOPTION OF RESOLUTION 38-2017 TO CORRECT A CHANGE TO THE BOARD OF DIRECTORS BYLAWS RELATING TO PLACING ITEMS ON AGENDAS

**6. REGULAR BUSINESS (Estimated time: 15 Minutes per item)**

- A. DISCUSSION AND CONSIDERATION OF ADOPTION OF ORDINANCE 02-2017 AMENDING CCSD MUNICIPAL CODE SECTION 8.04.100 REGARDING POSITION TRANSFERS AND RELATED REQUIREMENTS
- B. DISCUSSION AND CONSIDERATION OF PROCEDURE TO FILL THE VACANCY ON THE CCSD BOARD OF DIRECTORS CREATED BY THE RESIGNATION OF MICHAEL THOMPSON
- C. PROVIDE THE CCSD BOARD OF DIRECTORS WITH AN UPDATE ON THE PROGRESS OF THE FOUR GOALS ADOPTED BY THE BOARD OF DIRECTORS
- D. DISCUSSION AND CONSIDERATION OF AMENDING THE BOARD OF DIRECTOR BYLAWS TO LIMIT DURATION OF BOARD OF DIRECTORS' MEETINGS

Members of the public who have not had the opportunity to speak on item 5 due to the limitation of time may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

**7. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)**

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.

**8. ADJOURN TO CLOSED SESSION Closed Session shall be held at the District offices located at 1316 Tamsen Street, Cambria, CA. (Estimated time 60 Minutes)**

- A. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6  
 Agency Designated Representative: District Counsel Timothy Carmel  
 Unrepresented Employee: General Manager Jerry Gruber
- B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
 Initiation of litigation pursuant to Government Code Section 54956.9(d)(4):  
 One potential case.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 4.A.

FROM: Jerry Gruber, General Manager

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Meeting Date: August 24, 2017

Subject: MANAGER'S REPORT

There were 6 Public Record Requests received since July 27, 2017 by the following citizens. The listing below is representative of the request and does not necessarily reflect the extensive nature of each request.

7/31/2017: Elizabeth Bettenhausen 1) Copies of the reports from the "licensed architect" and "building inspector" to whom Director Sanders referred in relation to the CCSD purchase of the 900 Main Street building, a.k.a old library, in the Board of Directors meeting on 27 July 2017. 2) Any documentation of the Municipal Finance Corporation loan pertaining to that purchase, including statement of principal and interest. 3) Any documentation of projected cost of "other modifications" needed.

7/31/2017: Tina Dickason 1) The Municipal Finance loan application for a loan for the purchase of the county library from the CCSD. 2) The inspection report that was conducted for the county library being considered for purchase by the CCSD, as was referred to in the 7-27-17 board meeting. 3) A report from the architect and the name of the architect.

8/9/2017: Elizabeth Bettenhausen 1) I've been wondering exactly which plan governs the activity on the Community Park right now. I see the Revised Community Park Plan on the CCSD website from Civil Design Studio of Cambria. Is that it? If not, what is?

8/11/2017: Elizabeth Bettenhausen 1) I request a copy of the July 2017 Daily Production Report and a copy of the usage total for the July 2017 reading of the meters.

8/11/2017: Karen Dean 1) All estimates received by the CCSD for replacement of the Stuart Street water tank, and also any estimates for repairs if that option was considered as well.

8/18/2017: Novak William 1) Documents #2017027750 (06/23/2017) and #2017029805 (07/07/2017).

I will be discussing the following items as part of my General Manager's Report:

Sustainable Water Facility.

Impoundment Basin and Associated Closure Plan submitted to the RWQCB On August 14, 2017.

District Engineer Bob Gresens will briefly touch on unaccounted for water over the last several months.

Status of community's water supply as we approach the end of summer.

Status on future repairs for the Stuart Street Reservoir.

Status on construction of the Phase 1 East Ranch Park Project.

Parks, Recreation and Open Space Commission.

Status on replacing financial software for the District.

The California Coastal Commission will be holding their September meeting in Cambria. The dates will be September 13, 14 and 15, 2017.

<sup>4</sup>  
Finance Manager Patrick O'Reilly will talk briefly about current and project cash flow balances for the CCSD.

Status on agreement with Bartle Wells & Associates relating to Rate Study for Water and Wastewater, CIP, connection fees and long term financial plan.

Next steps regarding the SEIR.

Next steps regarding the old County Library building.

Continued efforts on infrastructure improvements.

Installation of GIS system for Water and Wastewater Departments.

Status on OES applications filed by the District.

Status update on the Laundromat.

*Department Reports:*

## **ADMINISTRATION:**

*Human Resources:*

The Finance Manager recruitment started on August 1, 2017 and closes on August 31, 2017. We will be hiring a replacement for the current Finance Manager due to his retirement on November 30, 2017. Patrick has provided the CCSD with good work and we wish him the best of luck in his future endeavors.

We will begin the recruitment process to hire a new Chief Plant Operator for the Sustainable Water Facility with the intention of having them on board no later than early January, 2018.

We also will be hiring a Wastewater Operator to replace Jay Block when he retires at the end of December. Jay has provided the CCSD with good work and we wish him well in his future endeavors.

*Information Technology:*

TekTegrity officially started managing the CCSD Information Technology on August 1, 2017 and we are really happy to be working with them. We have experienced a few hiccups along the way and are pleased with the rapid response we have received from TekTegrity. We are grateful for Tech Xpress's many years of service to the CCSD.

*Commissions and Committees:*

Haley continues to support the BRPCC and attends each meeting, creating, distributing and posting their agendas, transcribing their minutes and maintaining their documents. She also handles the creation, distribution and posting of the PROs Commission meeting agendas and minutes. The PROS Committee is currently holding special meetings every Tuesday at the Phase 1 Park Project site to ensure and observe the steady progress. The meetings agendas can be found on the CCSD website.

## **FACILITIES AND RESOURCES:**

### **1. Fiscalini Ranch Preserve:**

#### **a. Fuel Reduction:**

- i. Huntington fire break was re mowed a second time this year.
- ii. Warren Fire Break:
  1. During winter storms 10 trees came down behind Warren St. homes.
  2. CCSD staff cut down the trees, chipped them and hauled away rounds.

- b. Hazardous Trees:
  - i. 7 dead and dangerous trees were removed from behind 2670 Marlborough and 2580 Madison.
  - ii. Trees were chipped and large rounds removed.
  - iii. Chips were left on site and will be used by FFRP volunteers to spread on trails.
- c. Eucalyptus Trees:
  - i. Friends of the Fiscalini Ranch have applied for a permit to remove a stand of eucalyptus trees on the Ranch.
  - ii. County approved the project with the condition that no trees larger than 18" in diameter be removed.
  - iii. Work is scheduled to begin late August - beginning of September.
  - iv. Work will be performed by prison crews and only 8" diameter trees will be removed this year.
- d. Forest Restoration Projects:
  - i. Winter Storm Damage:
    - 1. During winter storms the middle trail going through the forest suffered major damage. An estimated 30 trees came down on or near the trail.
    - 2. CCSD staff with help from West Coast Tree Service, cut, cleaned and chipped all trees. Chips were spread out across ground floor.
  - ii. Forest Thinning:
    - 1. Work is scheduled to begin on thinning a previously planted site behind the Dolphin Bench on the Ridge Trail September 18<sup>th</sup>.
    - 2. The trees were planted by volunteers years ago, but were not spaced properly causing overcrowding and unhealthy trees.
    - 3. Biological survey will be conducted for mammals and birds before work begins.
    - 4. Total area to be thinned out is close to 3 acres.
  - iii. Forest Clean Up:
    - 1. 3 acres behind Owls Roost Bench on Forest Loop Trail will also be worked on this year.
    - 2. Work will include thinning out, removal of excess material on floor and dropping some dead trees.
- e. Trail Repairs- Winter Storms:
  - i. Creek to Forest Trail:
    - 1. During winter storms this trail suffered major erosion damage.
    - 2. CCSD staff brought in and spread out 15 tons of red rock on trail.
  - ii. Santa Rosa Creek Trail:
    - 1. CCSD Staff brought in 8 tons of decomposed granite and repaired an area that eroded.
- f. New Trail:
  - i. The Meander Trail off of Marine Terrace trail suffered major erosion during past winters.
  - ii. FFRP and Ranch Manager assessed the trail and determined that it was not a sustainable trail. A new trail was built to the south.
  - iii. FFRP volunteers installed signs and barriers on the old trail.

## **2. Community Park:**

- a. Community Park:
  - i. A ground breaking ceremony was held on Monday July 24<sup>th</sup>.
  - ii. A pre-construction meeting was held on Tuesday July 25<sup>th</sup>. County Staff, Civil Design Studios and CCSD Staff attended the meeting.
  - iii. Work on the park begin Wednesday July 27<sup>th</sup>.
    - 1. First task completed was the removal of the eucalyptus stumps.

- a. This work was closely coordinated with the Wastewater Department as sewer and manholes ran along and underneath the stumps.
- b. Removal of stumps took about 5 days to complete
2. Demolition of abandoned house
  - a. The abandoned house on CCSD property has been demolished and debris has been removed.
  - b. Sewer line is scheduled to be capped and some concrete cleanup is still needed before final inspections is done.
3. Grading:
  - a. Grading on parking lot, Dog Park, emergency road and swales has begun.
4. Parking Lot:
  - a. All material for parking lot has been ordered.
- iv. Work is on schedule to be completed mid to late September
3. **Parks:**
  - a. Dog Park:
    - i. Entire dog park has been mowed
  - b. Center St. Park:
    - i. CCSD Staff mowed, cleaned and cut back willows on park
  - c. Skate Park:
    - i. Park has been vandalized multiple times in the past couple months.
    - ii. CCSD Staff has repaired the small ramp 3 times due to vandalism.
    - iii. Large ramp has also been vandalized.
    - iv. CCSD staff is meeting with security company to assess possibility of installing security cameras on premises.
      1. Not having power or internet on site makes it difficult to install cameras.
4. **CCSD Lots:**
  - a. All CCSD lots on weed abatement list have been completed.
  - b. 85 parcels were abated this year
5. **Vet's Hall:**
  - a. Annual sprinkler inspection was completed.
  - b. CCSD staff painted the foyer.
  - c. Hand rails in front of Vets Hall were repainted.
  - d. Benches in front of Vets Hall were re-stained.

#### **ENGINEER:**

- Sustainable Water Facility (SWF):
  - Met with Water Board staff on July 24, 2017 to review surface water impoundment basin (evaporation pond) closure plan requirements.
  - Coordinated with Michael Baker International on their July 27, 2017 FSEIR Board meeting presentation to consider certification of the SEIR.
  - Completed sampling of sediment within the surface water impoundment basin (evaporation pond) on August 2, 2017 as a follow up item to the July 24, 2017 Water Board meeting. Level results were forwarded to CDM Smith for consideration during development of the pond's closure plan.
  - Co-authored basin closure plan with CDM Smith and submitted to Water Board staff on August 14, 2017, which was the due date.
  - The July 2017 monthly self-monitoring report for the SWF's Title 22 permit was submitted on August 10, 2017; 5 days in advance of its due date.

- The 2017 second quarterly report for the SWF's Title 22 permit was submitted to the Water Board on August 10, 2017; 5 days in advance of its due date.
- The 2017 first semiannual report for the SWF's Title 27 permit was submitted to the Water Board on August 3, 2017; two days after its due date.
- As of August 17, 2017 the evaporation pond level was 9.8 inches below the maximum allowable freeboard level. The pond level has continued to lower this summer due to summertime evaporation and the SWF remaining off line.
- Staff (Carolyn Winfrey) continues to coordinate with our outside laboratory and operators to improve upon procedures. This is a very detailed and complex process, as there are at least 480 samples required to support various reporting to the Water Board.
- Work continues on developing a storm water diversion ditch on the north side of the impoundment basin to back up the San Simeon Creek Road drainage, as the roadway drainage proved to be inadequate during the heavy January through March rains. It remains to be seen whether the grading and scraping of the roadway shoulder areas by the County will be adequate during heavy rains. Therefore, a ditch, or other suitable means to prevent storm water from entering the pond property will become part of our wet weather preparedness for the upcoming rainy season. Permitting demands, timing, and cost will determine the approach used to back up the County roadway drainage.
  
- Permit Counter:

So far this year, 6 Transfers of Position, 14 Assignments, 26 Voluntary Lot Mergers, and 43 Remodel Applications have been reviewed and processed.
  
- CIP Planning and Updating/Coordination with FEMA/Cal OES

The CIP list continues to be refined and updated as needs are identified (e.g., repair of leaking water transmission main at pedestrian bridge).
  
- Miscellaneous Water and Wastewater Plant Projects and Repairs:
  - Influent Screen. Only one bid was received on Wednesday, August 9, 2017 for installation of the screen. This was well over the budget estimate of \$85,000. Therefore, a meeting is planned on August 16, 2017 to develop cost saving changes. More information will follow this meeting.
  - See wastewater portion of report for a discussion on collection system, lift station and treatment plant repairs. An informational meeting was arranged with the wastewater staff on August 1, 2017, which reviewed various manhole rehabilitation methods used to reduce infiltration and inflow.
  - See water portion of report for a discussion on water system repairs. A significant leak was repaired at the end of Madison due to a retaining wall being erroneously required across an existing CCSD pipeline as part of residential construction project. This led to the residential home contractor breaking the existing pipeline. The pipeline was isolated the same day and a subsequent repair was completed by the Water Department and Dechance Construction. Staff is currently working with District legal counsel on this matter.
  
- Other Miscellaneous Activities:
  - Staff continues to coordinate between FEMA/County OES and SDRMA to determine which expenses from the last winter's storm water damage will be eligible for financial assistance.
  - Staff coordinated with Seth Sutherland on development of a GIS viewer, which is now ready to be installed on all District computers. This will allow viewing of water and wastewater infrastructure, which will improve communications and efficiencies.

Well Level reports from August 1, 2017 readings are attached, and are also being made available for review on the District's website at [www.cambriacsd.org](http://www.cambriacsd.org)

## **FIRE:**

### Prevention and Education

- 01 Residential rough/hydro inspections were completed
- 03 Fire final inspections
- 01 Residential site visits for building questions
- 04 Fire plan reviews
  - 1040 Suffolk
  - 1711 Orville
  - 1997 St. Thomas
  - 679 Orlando
- 06 Engine company commercial fire and life safety inspections were conducted
- 01 Public education events
- 07 Residential smoke/carbon monoxide detectors were installed and or the batteries changed
- 03 Contacts with people regarding fire prevention questions
- 01 Fire Engine and Station tours

### Hydrants Maintenance & Testing

<b>Date</b>	<b>Water Used</b>	<b>Hydrants Completed</b>	<b>Hours</b>
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None for July

### Meetings and Affiliations

- SLO County Chiefs meeting July 5th, 0900 Paso Robles
- Staff meeting July 7th, 0830 Cambria CSD Fire
- CCHD board meeting July 19th, 1300 Cambria Grammar Scholl
- Homelessness meeting July 20th, 1330 Presbyterian Church
- CERT planning meeting July 21st, Cambria CSD Fire
- FirstNet Communications meeting July 21st, San Luis Obispo
- Lot Merger meeting July 26th, CCSD
- Firesafe Focus Group meeting July 26th, Cambria CSD Fire
- CCSD board meeting July 27th, Cambria Vets Hall

### Operations and News

- Training hours: 203.62 hours, Training for the month of July was primarily focused on the following topics:
  - Wildland
  - Annual pack test
  - Preplan review
  - Engineer review
  - VEIS (Ventilation, Entry, Isolate, Search)

Fire Statistics are attached for your review.



## **WASTEWATER:**

### **Wastewater Treatment Plant Operations**

- The trailer under the sludge conveyer is working out very well. We have noticed that the trailers are arriving with a little odor so we have added this to the odor control plan. We now have masking agent with enzymes that almost eliminate the odor.
- Carollo Engineers completed a 10% design in 2012 and they addressed the need for a replacement MCC at the wastewater plant. This was used to help forward the San Luis Obispo County Energy Watch program.
- We have been working with the Energy Watch group to reduce power consumption here at the plant.
- Nerelli Welding has been installing new hand rails on the digester tank.

### **Collection Systems & Lift Stations**

- We are continuing our ongoing campaign to locate the source of all the water getting into the collection system via I&I. Lift station A has two water tight lids over the wet well and the first manhole. Also on that same gravity line a manhole that was welded closed has been replaced with a water tight lid.
- We have had the trees blocking the road along HWY 1 on the Rodeo Grounds removed and can now access the manholes that need to be replaced.
- We received 20 new manhole covers this month and plan to get them installed next month.

### **Laboratory:**

- Abalone Coast continues to provide the services of a certified laboratory analyst for those analyses that are reported to the state. At this point Amanda is calibrating the online pH meter on a monthly basis.
- Abalone also comes out every month to calibrate the pH meter here at the plant.

### **Administrative:**

- Toni has passed his Grade III wastewater exam and soon he will have the required hours to receive the Grade III certificate.
- Jay Block has renewed his OIT certificate for one more year.
- Jay Block has also turned in his retirement notice. Jay will be retiring December 31 this year so when you see Jay congratulate him.

## **WATER:**

1. The large leak on the high pressure CCSD water main behind the Bluebird Inn was ultimately stopped on July 7, 2017 when a temporary bypass pipeline installed by Dechance Construction was placed into service. This temporary bypass pipeline was placed on top of the nearby pedestrian bridge walkway, and will eventually be removed after we construct a permanent pipeline. The permanent replacement pipeline will likely be attached along the side or below the existing bridge. Design work on a permanent pipeline is being coordinated by our District Engineer, who has been in communication with the pedestrian bridge manufacturer. In the meantime, we have purchased the temporary portable pipeline that was placed by Rain for Rent, which will avoid future rental costs as the permanent repair progresses. The temporary portable pipeline should also prove useful for future repair projects. After the installation of the temporary

bypass line was complete, daily water production dropped on average of 250,000 to 300,000 gallons per day.

2. The SWF has remained off line with the Water Department performing the majority of preventative maintenance, monitoring, well level measurements, as well as sampling to comply with permitting requirements. The SWF will likely remain off line this year due to the high rainfall we received earlier (over 42 inches), and well levels being near their all-time highs. In the meantime, John Allchin has continued as CPO of the SWF. Monitoring and maintenance activities have included monthly re-circulation of Preservol through the RO membranes and micro filter elements, groundwater well depth measurements and sampling, checks of the fencing and evaporation pond liner, measuring and logging pond freeboard, as well as other observations. Water Department staff also preformed mowing of weeds within the compound. Over the month of July, Water Department staff spent approximately 19 hours on the SWF.
  
3. During July, Water Department staff worked hard to get Santa Rosa well 3 and its associated iron and manganese removal filter re-activated and running smoothly. Because the SR3 facility is the oldest in our system, it is the most challenging operationally, and requires the most staff time to make sure it is running properly. This was the case during July, as the SR3 facility had not operated since last winter. As a result, the facility is running smoothly, which allows operators to alternate between well SR3 and other wells. The practice allows at least 24 hours for a well to recover after it is shut down. By alternating between wells, the amount of groundwater drawdown at each well is reduced. Besides SR3, San Simeon wells 2 & 3 are both currently active. Well SS2 has been operating as the primary well, and Well SS3 as the secondary well at the San Simeon Creek aquifer well field.
  
4. This month water production from the Santa Rosa wells was 32.52 AF  

Production from San Simeon wells was 24.65 AF  
 TOTAL of 57.17 AF for July 2017  
 2016 July production was 44.76 AF  
 2013 July production was 78.94 AF  
 Water Flow at the Palmer Flats Bridge at San Simeon Creek has stopped. Water still continued to flow past the San Simeon well field.  
 At Santa Rosa Creek, the water continued to flow past the SR4 facility and the Rodeo Grounds facility.
  
5. On July 18<sup>th</sup>, a fire broke out above and north of Main Street at the Campo residence. Water Department Supervisor Jason Buhl stood by at the scene and facilitated Water Department coordination efforts to assist Fire Chief Hollingsworth. This included having operators at every available operating well, and manually operating pumps to fill the Pine Knolls tanks to their maximum. The Water Department had 1200 gallons per minute entering the distribution system during this fire. Staff stayed on until the fire was out. We are very proud of the way Jason Buhl and the Water Department staff conducted themselves in responding to this emergency and in assisting Chief Hollingsworth as well as the other mutual aid responders.
  
6. During July, Water Department Staff performed 110 meter reads along with an additional 71 re-reads. 39 high usage or possible leaks on the customer's side of meter were investigated. We had no low water pressure complaints, no taste or odor complaints. We had one dirty water complaint. After investigation, it was determined to have been caused by the homeowner's plumbing. 4 leaks in the distribution system were repaired. 4 alarms were handled. 10 retrofit

inspections completed as well as 19 USA locations executed. There were 2 water meter and service line upgrades for fire flow installed.

Attachments: 01 Finance Manager's Report  
02 Fire Statistics  
03 Production and Well graphs  
04 Cambria CSD Water Line Repair – Biological Site Inspection - FINAL  
05 Balance Public Relations Status Report August 2017



**BOARD OF DIRECTORS' MEETING – AUGUST 24, 2017**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FINANCE MANAGER'S REPORT**

**ADMINISTRATION**

**BUDGET FY 2017/2018**

- The Budget for Fiscal Year 2017/2018 was adopted by the Board on June 22, 2017.

**EXPENDITURES OVER \$100,000**

There was one expenditure exceeding \$100,000 during July 2017. That was a check for \$329,712.64 to TPB Investments for the semi-annual debt service payment on the loan for the Sustainable Water Facility.

**WATER/WASTEWATER USAGE AND BILLING**

The chart on the next page reflects usage and billing through May/June 2017. The CCF billed for May/June were 0.9% lower than the amounts billed the previous year and 62% of the amount billed in 2012/2013. The revenue realized from Water sales was \$32,573 more than billed the previous year due to the rate increase in March 2017.

<b>CCSD WATER SALES HISTORY</b>							
7/11/2017							
<b>FY 12/13</b>	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	<u>CUMULATIVE</u>
BASE	102,586	102,672	102,722	102,809	102,906	102,915	616,610
USAGE	278,488	210,933	146,434	151,971	173,955	229,755	1,191,536
ADJUSTMNTS	877	97	1,527	673	809	946	4,929
TOTAL CASH	381,951	313,702	250,683	255,453	277,670	333,616	1,813,075
<b>CCF</b>	<b>61,407</b>	<b>51,098</b>	<b>40,051</b>	<b>40,943</b>	<b>44,201</b>	<b>54,173</b>	291,873
<b>USAGE \$/CCF</b>	<b>4.54</b>	<b>4.13</b>	<b>3.66</b>	<b>3.71</b>	<b>3.94</b>	<b>4.24</b>	
<b>FY 13/14</b>	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	<u>CUMULATIVE</u>
BASE	102,895	102,793	102,784	102,907	102,885	102,755	617,019
USAGE	288,512	192,906	137,197	129,137	97,979	99,313	945,044
EWS BASE							
EWS USAGE							
ADJUSTMNTS	2,215	2,404	2,222	553	(157)	(17,035)	(9,798)
PENALTIES/SURCHARGES					70,706	46,779	117,485
TOTAL CASH	393,622	298,103	242,203	232,597	271,413	231,812	1,669,750
<b>CCF</b>	<b>63,113</b>	<b>47,345</b>	<b>38,827</b>	<b>36,576</b>	<b>24,917</b>	<b>25,500</b>	236,278
<b>USAGE \$/CCF</b>	<b>4.57</b>	<b>4.07</b>	<b>3.53</b>	<b>3.53</b>	<b>3.93</b>	<b>3.89</b>	
<b>FY 15/16</b>	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	<u>CUMULATIVE</u>
BASE	102,935	102,730	102,828	102,864	115,313	115,127	641,797
USAGE	124,569	116,096	101,617	92,773	211,292	249,393	895,740
EWS BASE	61,874	61,792	62,098	61,882	61,161	61,244	370,051
EWS USAGE	83,654	79,869	71,071	66,124	74,753	88,395	463,866
EWS OPS		36,864	49,964				86,828
ADJUSTMNTS	(3,964)	(49,726)	(23,276)	(34,172)	(31,637)	(12,410)	(155,185)
PENALTIES/SU	127,290	82,583	50,674	66,613	-	-	327,160
TOTAL CASH	496,358	430,208	414,976	356,084	430,882	501,749	2,630,257
<b>CCF</b>	33,441	32,633	27,147	24,968	27,603	34,043	179,835
<b>% OF FY 12-13</b>	<b>54%</b>	<b>64%</b>	<b>68%</b>	<b>61%</b>	<b>62%</b>	<b>63%</b>	
<b>USAGE \$/CCF</b>	<b>3.73</b>	<b>3.56</b>	<b>3.74</b>	<b>3.72</b>	<b>7.65</b>	<b>7.33</b>	
<b>EWS \$/CCF</b>	<b>2.50</b>	<b>2.45</b>	<b>2.62</b>	<b>2.65</b>	<b>2.71</b>	<b>2.60</b>	
<b>FY 16/17</b>	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	<u>CUMULATIVE</u>
BASE	115,161	115,251	115,479	115,359	119,875	119,721	700,846
USAGE	271,877	226,322	217,595	203,642	210,247	272,132	1,401,815
EWS BASE	61,236	61,269	61,559	61,320	61,276	61,186	367,846
EWS USAGE	97,713	80,307	76,385	71,449	70,676	93,693	490,223
EWS OPS		34,571	80,163	-	-	-	114,734
ADJUSTMNTS	(5,760)	(552)	(913)	(3,871)	(1,208)	(998)	(13,302)
PENALTIES/SU	-	-					-
TOTAL CASH	540,227	517,168	550,268	447,899	460,866	545,734	3,062,162
<b>CCF</b>	37,484	31,242	28,230	26,611	26,292	33,723	183,582
<b>% OF FY 12-13</b>	<b>61%</b>	<b>61%</b>	<b>70%</b>	<b>65%</b>	<b>59%</b>	<b>62%</b>	
<b>USAGE \$/CCF</b>	<b>7.25</b>	<b>7.24</b>	<b>7.71</b>	<b>7.65</b>	<b>8.00</b>	<b>8.07</b>	
<b>EWS \$/CCF</b>	<b>2.61</b>	<b>2.57</b>	<b>2.71</b>	<b>2.68</b>	<b>2.69</b>	<b>2.78</b>	

The chart below shows how actual CCFs billed in fiscal years 2013/14, 2014/15, 2015/16 and 2016/17 compare to what was billed in fiscal year 2012/13. Fiscal year 2012/13 usage is the base year used by the State of California to measure District progress in complying with water reduction guidelines.

<b>WATER USAGE BILLED COMPARED TO FISCAL YEAR 2012/2013</b>						
	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
<i>FY 2012/2013</i>	<i>61,407</i>	<i>51,098</i>	<i>40,051</i>	<i>40,943</i>	<i>44,201</i>	<i>54,173</i>
<i>FY 2013/2014</i>	<i>63,113</i>	<i>47,345</i>	<i>38,827</i>	<i>36,576</i>	<i>24,917</i>	<i>25,500</i>
<i>Note 1</i>	<i>103%</i>	<i>93%</i>	<i>97%</i>	<i>89%</i>	<i>56%</i>	<i>47%</i>
<i>FY 2014/2015</i>	<i>31,592</i>	<i>28,764</i>	<i>23,723</i>	<i>23,967</i>	<i>28,899</i>	<i>28,229</i>
<i>Note 2</i>	<i>51%</i>	<i>56%</i>	<i>59%</i>	<i>59%</i>	<i>65%</i>	<i>52%</i>
<i>FY 2015/2016</i>	<i>33,441</i>	<i>32,633</i>	<i>27,147</i>	<i>24,968</i>	<i>27,603</i>	<i>34,043</i>
<i>Note 3</i>	<i>54%</i>	<i>64%</i>	<i>68%</i>	<i>61%</i>	<i>62%</i>	<i>63%</i>
<i>FY 2016/2017</i>	<i>37,484</i>	<i>31,242</i>	<i>28,230</i>	<i>26,611</i>	<i>26,292</i>	<i>33,723</i>
<i>Note 4</i>	<i>61%</i>	<i>61%</i>	<i>70%</i>	<i>65%</i>	<i>59%</i>	<i>62%</i>
<i>Note 1: Each FY 2013/2014 billing cycle compared to same billing cycle in FY 2012/2013</i>						
<i>Note 2: Each FY 2014/2015 billing cycle compared to same billing cycle in FY 2012/2013</i>						
<i>Note 3: Each FY 2015/2016 billing cycle compared to same billing cycle in FY 2012/2013</i>						
<i>Note 4: Each FY 2016/2017 billing cycle compared to same billing cycle in FY 2012/2014</i>						

The chart below shows how actual CCFs billed in fiscal years 2014/15, 2015/16 and 2016/17 compare to what was billed in fiscal year 2013/14. Rate increases effective March 1, 2016 were based on the assumption that water consumption would be 70% of water consumption in fiscal year 2013/14. Water consumed in fiscal year 2016/17 was actually 78% of water consumed in fiscal year 2013/14.

<b>WATER USAGE BILLED COMPARED TO FISCAL YEAR 2013/2014</b>						
	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>
<i>FY 2013/2014</i>	<i>63,113</i>	<i>47,345</i>	<i>38,827</i>	<i>36,576</i>	<i>24,917</i>	<i>25,500</i>
<i>FY 2014/2015</i>	<i>31,592</i>	<i>28,764</i>	<i>23,723</i>	<i>23,967</i>	<i>28,899</i>	<i>28,229</i>
<i>Note 1</i>	<i>50%</i>	<i>61%</i>	<i>61%</i>	<i>66%</i>	<i>116%</i>	<i>111%</i>
<i>FY 2015/2016</i>	<i>33,441</i>	<i>32,633</i>	<i>27,147</i>	<i>24,968</i>	<i>27,603</i>	<i>34,043</i>
<i>Note 2</i>	<i>53%</i>	<i>69%</i>	<i>70%</i>	<i>68%</i>	<i>111%</i>	<i>134%</i>
<i>FY 2016/2017</i>	<i>37,484</i>	<i>31,242</i>	<i>28,230</i>	<i>26,611</i>	<i>26,292</i>	<i>33,723</i>
<i>Note 3</i>	<i>59%</i>	<i>66%</i>	<i>73%</i>	<i>73%</i>	<i>106%</i>	<i>132%</i>
<i>Note 1: Each FY 2013/2014 billing cycle compared to same billing cycle in FY 2012/2013</i>						
<i>Note 2: Each FY 2014/2015 billing cycle compared to same billing cycle in FY 2012/2013</i>						
<i>Note 3: Each FY 2015/2016 billing cycle compared to same billing cycle in FY 2012/2013</i>						
<i>Note 4: Each FY 2016/2017 billing cycle compared to same billing cycle in FY 2012/2014</i>						

## WASTEWATER REVENUE

The chart below shows actual Wastewater revenue for fiscal years 2013, 2014, 2015, 2016 and 2017.

<b>CCSD WASTEWATER REVENUE HISTORY</b>							
7/11/2017							
<b>FY 12/13</b>	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	<u>CUMULATIVE</u>
TOTAL	353,040	333,530	314,016	316,887	322,690	339,547	1,979,710
BASE	248,975	248,931	248,991	249,061	248,917	248,880	1,493,755
USAGE	104,065	84,599	65,025	67,826	73,773	90,667	485,955
<i>PERCENT REVENUES COMPARED TO JUL/AUG 2013:</i>							
	100%	81%	62%	65%	71%	87%	
<b>FY 13/14</b>	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	<u>CUMULATIVE</u>
TOTAL	356,678	327,765	312,334	309,020	288,655	288,937	1,883,389
BASE	249,916	249,111	249,098	249,489	249,415	249,153	1,496,182
USAGE	106,762	78,654	63,236	59,531	39,240	39,784	387,207
<i>REVENUES COMPARED TO SAME PERIOD FY 12/13</i>							
TOTAL %	101%	98%	99%	98%	89%	85%	
USAGE %	103%	93%	97%	88%	53%	44%	
<b>FY 14/15</b>	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	<u>CUMULATIVE</u>
TOTAL	298,877	291,469	286,650	287,225	292,401	291,940	1,748,562
BASE	250,263	250,012	249,984	250,198	249,261	250,349	1,500,067
USAGE	48,614	41,457	36,666	37,027	43,140	41,591	248,495
<i>REVENUES COMPARED TO SAME PERIOD FY 12/13</i>							
TOTAL %	85%	87%	91%	91%	91%	86%	
USAGE %	47%	49%	56%	55%	58%	60%	
<b>FY 15/16</b>	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	<u>CUMULATIVE</u>
TOTAL	297,892	296,385	292,464	289,964	305,052	318,932	1,800,689
BASE	250,403	249,841	250,429	250,500	214,599	214,989	1,430,761
USAGE	47,489	46,544	42,035	39,464	90,453	103,943	369,928
<i>REVENUES COMPARED TO SAME PERIOD FY 12/13</i>							
TOTAL %	84%	89%	93%	92%	95%	94%	
USAGE %	46%	55%	65%	58%	123%	115%	
<b>FY 16/17</b>	<u>JUL/AUG</u>	<u>SEP/OCT</u>	<u>NOV/DEC</u>	<u>JAN/FEB</u>	<u>MAR/APR</u>	<u>MAY/JUN</u>	<u>CUMULATIVE</u>
TOTAL	328,858	311,453	308,180	302,595	313,662	337,543	1,902,291
BASE	215,451	215,464	215,866	215,540	224,050	223,681	1,310,052
USAGE	113,407	95,989	92,314	87,055	89,612	113,862	592,239
<i>REVENUES COMPARED TO SAME PERIOD FY 12/13</i>							
TOTAL %	93%	93%	98%	95%	97%	99%	
USAGE %	109%	113%	142%	128%	121%	126%	



## **EXPENDITURES FOR THE SUSTAINABLE WATER FACILITY**

The District has undertaken the development of a Sustainable Water Facility system in response to the worst drought in California history which resulted in a declared Stage 3 Drought Emergency. \$12,910,109 in expenditures for the EWS project have been authorized by the CCSD Board of Directors. Those expenditures include the following:

CDM SMITH: ENGINEERING, PRECONSTRUCTION, PERMITTING & ENVIRONMENTAL SERVICES	2,795,799
CDM CONSTRUCTORS: DESIGN/BUILD	7,366,742
GENERAL COSTS	421,867
OTHER PROFESSIONAL SERVICES	793,107
<b>TOTAL PLANT DESIGN/BUILD EXPENDITURES</b>	<b>11,377,515</b>
REGULAR COASTAL DEVELOPMENT PERMIT	1,407,218
PLANT START-UP EXPENDITURES	417,324
<b>TOTAL AUTHORIZATIONS</b>	<b>13,202,057</b>

Total commitments made to-date, in the form of issued purchase orders, equal \$10,420,160. These relate to Task Orders in the following way:

\$ 174,495	Task Order 1: Hydroeological Modeling
299,601	Task Order 2: Preconstruction Engineering (Phase 1)
920,084	Task Order 3: Preconstruction Services (Phase 2)
499,941	Task Order 4: Engineering, Permitting, Purchase Assistance
584,607	Task Order 5: Permitting and Environmental
308,090	Task Order 6: Permitting and Environmental
161,600	Task Order 7: Completion of an Updated Tracer Study
105,000	Task Order 8: EIR Support
<u>\$ 3,053,418</u>	Total CDM Smith
6,647,919	Design/Build Contract
511,602	Change Order 1
123,953	Change Order 2
83,268	Change Order 3
<u>\$ 7,366,742</u>	Total CDM Constructors
\$ 10,420,160	Total CDM Smith and CDM Constructors

Invoices paid through July 2017 to CDM Smith, the Sustainable Water Facility Project's primary design/build contractor, equal \$2,920,302.

Invoices paid through July 2017 to CDM Contractors Inc., the Sustainable Water Facility Project's primary builder, equal \$7,366,742.

Total expenditures to all vendors through July 2017 equal \$12,070,642.

### **CASH BALANCES**

CCSD maintains one account with the State of California Local Agency Investment Fund (LAIF) and the following five accounts at Heritage Oaks Bank:

- a payroll account;
- an account for operation of the Veteran's Hall;
- an account for medical benefits for employees;
- a main checking account; and
- a money market account.

CCSD pools all of its cash for all of its funds so, other than restricted funds, no cash asset is held for any specific fund. It should be noted that when the pooling method is used, a fund may overdraw its account in the pool. These overdrafts are reported as liabilities with a corresponding receivable (due to/from other funds) on the balance sheet.

The first three accounts shown above are restricted funds which are not available for use in other areas. However, the last two accounts are unrestricted and are available, along with LAIF, as part of the "pooled" cash of CCSD.

Revenues and expenditures fluctuate significantly from month to month and therefore the most appropriate comparison of available cash balances is at the end of the fiscal year on June 30<sup>th</sup>. Final balance amounts in the Water and Wastewater funds are determined after all other fiscal year activity is recorded, reconciled and audited. Audited cash balances on June 30, 2016 were as shown below. It should be noted that the 2014 and 2015 loans to the Water Fund were to support expenditures for the Sustainable Water Facility construction and those loans were repaid when the Prop 84 grant was received in December 2015.

<b>CCSD FINANCIAL AUDIT JUNE 30, 2016</b>			
<u>FUND</u>	<u>CASH BALANCE</u>	<u>INTERFUND LOAN</u>	<u>CASH POSITION</u>
GENERAL FUND	4,234,000	(466,777)	3,767,223
WATER FUND	1,091,011	-	1,091,011
WASTEWATER FUND	(466,777)	466,777	-
<b>TOTAL</b>	<b>4,858,234</b>	<b>0</b>	<b>4,858,234</b>

## CCSD CURRENT CASH POSITION AND PROJECTION

Cash balances on July 31, 2017 were \$3,327,477 as shown below. However, there were \$428,156 in checks issued but still outstanding at the end of the month which leaves only \$2,899,321 in cash actually available.

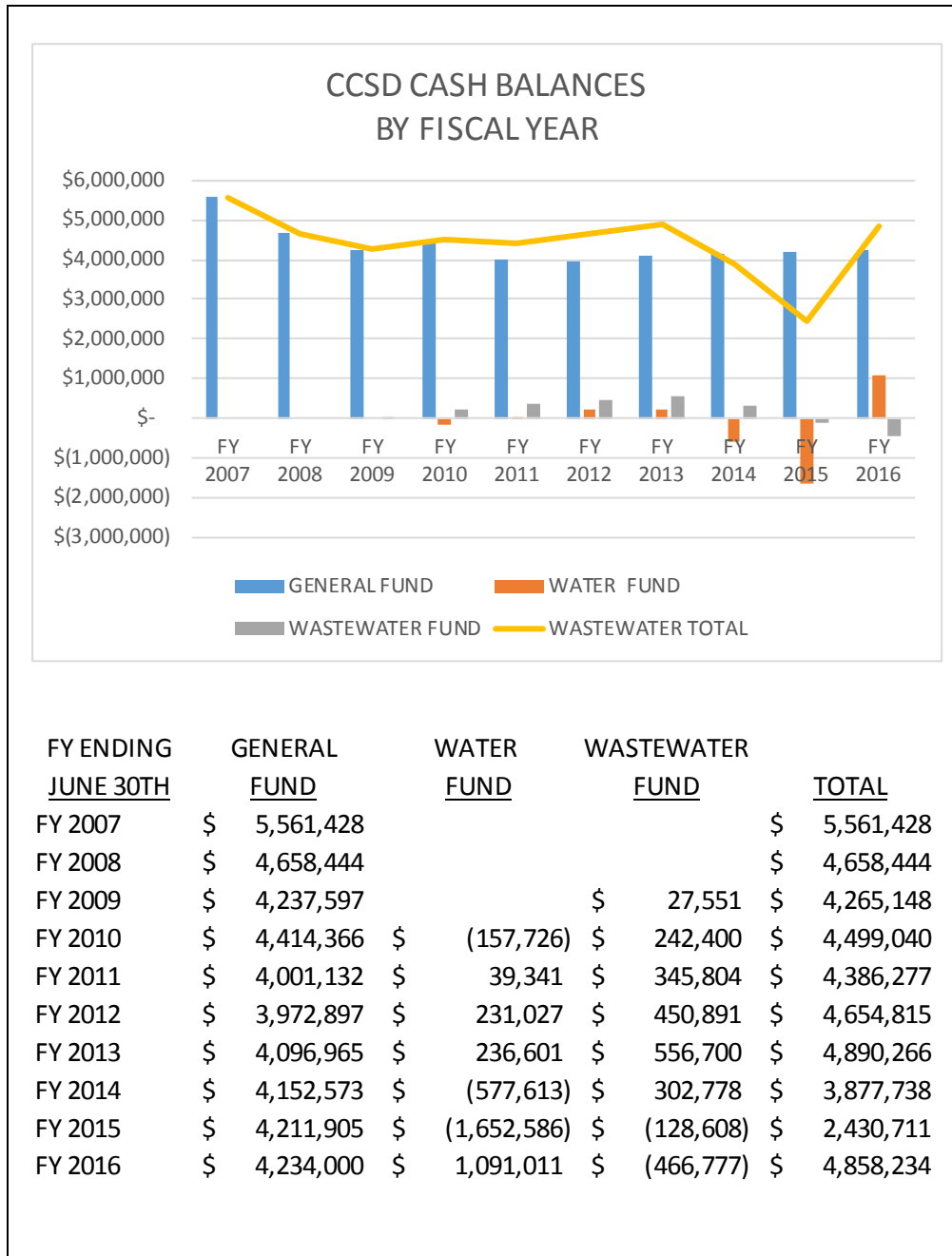
<b>CCSD CASH POSITION</b>	
<b>JULY 31, 2017</b>	
HOB CHECKING BALANCE	\$733,788
HOB MONEY MARKET BALANCE	\$507,285
LAIF BALANCE	<u>\$2,086,404</u>
TOTAL CASH	\$3,327,477
OUTSTANDING CHECKS	<u>(428,156)</u>
<b>AVAILABLE CASH</b>	<u><u>\$2,899,321</u></u>

The cash flow projection for Cambria Community Services District for the Fiscal Year 2017-2018 is shown on the next page.

**CCSD CASH FLOW PROJECTION 8/1/17 THROUGH 6/30/18**

	<u>SWF CASH</u>	<u>OTHER CASH</u>	<u>TOTAL CASH</u>
<b>CASH BALANCE 8/1/17</b>	<b>972,366</b>	<b>1,926,955</b>	<b>2,899,321</b>
<b><u>CASH IN</u></b>			
PROPERTY TAX		2,376,979	<b>2,376,979</b>
FSBA (FIRE)		451,534	<b>451,534</b>
GRANT PPE (FIRE)		75,800	<b>75,800</b>
GRANT SAFER (FIRE)		117,240	<b>117,240</b>
GARBAGE FRANCHISE FEE		79,640	<b>79,640</b>
OTHER (GENERAL FUND)		139,777	<b>139,777</b>
WASTEWATER SALES		1,821,259	<b>1,821,259</b>
STANDBY/AVAIL FEES		119,000	<b>119,000</b>
WATER SALES		2,110,164	<b>2,110,164</b>
SWF SALES		821,742	<b>821,742</b>
STANDBY/AVAIL FEES		178,000	<b>178,000</b>
WAIT LIST FEES		19,722	<b>19,722</b>
OTHER (WATER FUND)		131,073	<b>131,073</b>
<b>TOTAL CASH IN</b>	<b>-</b>	<b>8,441,930</b>	<b>8,441,930</b>
<b><u>CASH OUT</u></b>			
PERSONNEL		4,409,597	<b>4,409,597</b>
UTILITIES		454,974	<b>454,974</b>
OPERATIONS		1,953,766	<b>1,953,766</b>
<b><u>CAPITAL PROJECTS:</u></b>			
- FIRE PERSONAL PROTECTIVE EQUIP		93,800	<b>93,800</b>
- EAST RANCH IMPROVEMENTS		302,800	<b>302,800</b>
- PURCHASE ADMIN OFFICE BUILDING		247,535	<b>247,535</b>
- PURCHASE FINANCE SOFTWARE		175,000	<b>175,000</b>
- REPLACE ADMIN SERVERS		35,000	<b>35,000</b>
- INFLUENT SCREEN		85,000	<b>85,000</b>
- STUART ST TANK REPAIR		64,000	<b>64,000</b>
- SWF PROJECT	275,000		<b>275,000</b>
<b><u>DEBT PAYMENTS</u></b>			
- FIRE TRUCK PURCHASE		134,340	<b>134,340</b>
- VEHICLE PAYMENTS		44,448	<b>44,448</b>
- LOAN PAYMENTS		489,209	<b>489,209</b>
<b>TOTAL CASH OUT</b>	<b>275,000</b>	<b>8,489,468</b>	<b>8,764,468</b>
<b>NET CASH IMPACT</b>	<b>(275,000)</b>	<b>(47,538)</b>	<b>(322,538)</b>
<b>CASH BALANCE 6/30/18</b>	<b>697,366</b>	<b>1,879,417</b>	<b>2,576,783</b>

The following chart and table show audited cash balances in the three funds on June 30<sup>th</sup> of each fiscal year for the last ten years.



**DISTRICT DEBT SUMMARY****LONG TERM DEBT**

<u>FUND</u>	<u>DEBT HOLDER</u>	<u>PURPOSE</u>	<u>ORIGINAL PRINCIPAL</u>	<u>ISSUE DATE</u>	<u>AMOUNT DUE 6/30/17</u>	<u>FINAL PAYMENT DATE</u>	<u>INT RATE</u>	<u>ANNUAL PAYMENT</u>
Water	Note 1	Note 1	\$ 8,939,000	8/11/14	\$ 8,171,712	8/1/34	4.11%	\$ 659,426
Wtr/WW	Note 2	Note 2	\$ 1,585,000	3/23/11	\$ 971,000	9/23/23	4.55%	\$ 161,985

**SHORT TERM DEBT**

<u>FUND</u>	<u>DEBT HOLDER</u>	<u>PURPOSE</u>	<u>ORIGINAL PRINCIPAL</u>	<u>ISSUE DATE</u>	<u>AMOUNT DUE 6/30/17</u>	<u>FINAL PAYMENT DATE</u>	<u>INT RATE</u>	<u>ANNUAL PAYMENT</u>
Various	Note 3	Note 3	\$ 53,611	10/30/13	\$ 14,596	11/20/17	3.50%	\$ 14,596
General	Note 4	Note 4	\$ 31,350	7/31/13	\$ 6,793	7/30/18	0.00%	\$ 6,270
General	Note 5	Note 5	\$ 32,612	2/26/16	\$ 24,920	1/26/21	3.50%	\$ 7,645

**INTERNAL LOAN**

In Fiscal Year 2009-2010, the Water Fund borrowed \$166,000 from the General Fund to pay a required match on a grant from the Army Corps of Engineers. \$157,726 of that loan has been outstanding since June 30, 2010.

**NOTES**

- Note 1. Borrowed from Western Alliance Bank to finance development of the Sustainable Water Facility.
- Note 2. Borrowed from City National Bank to refund 1999 Water and Wastewater bonds.
- Note 3. Borrowed from Morton Revocable Trust for two trucks.
- Note 4. Borrowed from John Deere Financial for a tractor.
- Note 5. Borrowed from Ford Motor Credit for a truck.



**2017**  
**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**GROSS WATER PRODUCTION, BY SOURCE**  
**REPORTED IN ACRE-FEET**

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	YEAR
<b>2004</b>	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	<b>2004</b>
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11	
	<b>SS &amp; SR TOTAL</b>	<b>55.83</b>	<b>52.01</b>	<b>59.73</b>	<b>69.17</b>	<b>76.66</b>	<b>74.70</b>	<b>77.84</b>	<b>75.98</b>	<b>68.38</b>	<b>59.75</b>	<b>51.03</b>	<b>51.55</b>	<b>772.63</b>	
<b>2003</b>	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	<b>2003</b>
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05	
	<b>SS &amp; SR TOTAL</b>	<b>53.43</b>	<b>51.08</b>	<b>57.83</b>	<b>59.26</b>	<b>64.66</b>	<b>73.85</b>	<b>84.82</b>	<b>85.38</b>	<b>74.91</b>	<b>73.66</b>	<b>59.32</b>	<b>54.68</b>	<b>792.88</b>	
<b>2002</b>	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	<b>2002</b>
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71	
	<b>SS &amp; SR TOTAL</b>	<b>55.71</b>	<b>53.50</b>	<b>61.80</b>	<b>66.54</b>	<b>75.57</b>	<b>77.92</b>	<b>86.33</b>	<b>83.02</b>	<b>70.11</b>	<b>66.05</b>	<b>58.40</b>	<b>54.53</b>	<b>809.48</b>	
<b>2001</b>	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	<b>2001</b>
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68	
	<b>SS &amp; SR TOTAL</b>	<b>56.16</b>	<b>48.05</b>	<b>55.92</b>	<b>60.69</b>	<b>73.30</b>	<b>77.51</b>	<b>85.01</b>	<b>84.28</b>	<b>74.53</b>	<b>73.08</b>	<b>56.22</b>	<b>53.18</b>	<b>797.93</b>	
<b>2000</b>	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	<b>2000</b>
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>SS &amp; SR TOTAL</b>	<b>56.41</b>	<b>50.43</b>	<b>55.27</b>	<b>65.40</b>	<b>70.84</b>	<b>73.60</b>	<b>85.00</b>	<b>84.68</b>	<b>73.30</b>	<b>65.60</b>	<b>58.49</b>	<b>59.80</b>	<b>798.82</b>	
<b>1999</b>	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	<b>1999</b>
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53	
	<b>SS &amp; SR TOTAL</b>	<b>56.41</b>	<b>45.27</b>	<b>52.17</b>	<b>57.44</b>	<b>70.45</b>	<b>71.42</b>	<b>85.42</b>	<b>82.70</b>	<b>69.77</b>	<b>68.06</b>	<b>57.78</b>	<b>57.69</b>	<b>774.58</b>	
<b>1998</b>	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	<b>1998</b>
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16	
	<b>SS &amp; SR TOTAL</b>	<b>44.40</b>	<b>46.37</b>	<b>47.01</b>	<b>50.54</b>	<b>56.43</b>	<b>63.44</b>	<b>77.76</b>	<b>80.39</b>	<b>68.36</b>	<b>66.58</b>	<b>54.06</b>	<b>52.13</b>	<b>707.47</b>	
<b>1997</b>	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	<b>1997</b>
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29	
	<b>SS &amp; SR TOTAL</b>	<b>50.63</b>	<b>49.28</b>	<b>65.68</b>	<b>68.67</b>	<b>76.20</b>	<b>79.16</b>	<b>82.69</b>	<b>82.94</b>	<b>68.86</b>	<b>64.35</b>	<b>51.37</b>	<b>45.97</b>	<b>785.80</b>	
<b>1996</b>	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	<b>1996</b>
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	
	<b>SS &amp; SR TOTAL</b>	<b>46.67</b>	<b>43.43</b>	<b>47.42</b>	<b>56.98</b>	<b>66.21</b>	<b>70.84</b>	<b>75.73</b>	<b>77.29</b>	<b>68.24</b>	<b>65.60</b>	<b>50.39</b>	<b>49.45</b>	<b>718.25</b>	
<b>1995</b>	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	<b>1995</b>
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	<b>SS &amp; SR TOTAL</b>	<b>43.20</b>	<b>41.10</b>	<b>47.10</b>	<b>52.14</b>	<b>53.50</b>	<b>59.00</b>	<b>74.70</b>	<b>74.10</b>	<b>65.40</b>	<b>64.70</b>	<b>55.30</b>	<b>47.60</b>	<b>677.84</b>	
<b>1994</b>	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	<b>1994</b>
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	<b>SS &amp; SR TOTAL</b>	<b>47.00</b>	<b>38.60</b>	<b>48.60</b>	<b>52.00</b>	<b>54.70</b>	<b>63.40</b>	<b>69.30</b>	<b>72.80</b>	<b>61.90</b>	<b>58.50</b>	<b>49.40</b>	<b>45.90</b>	<b>662.10</b>	
<b>1993</b>	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	<b>1993</b>
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	<b>SS &amp; SR TOTAL</b>	<b>50.60</b>	<b>46.00</b>	<b>52.60</b>	<b>56.30</b>	<b>68.40</b>	<b>68.80</b>	<b>68.10</b>	<b>69.80</b>	<b>59.80</b>	<b>56.10</b>	<b>51.40</b>	<b>43.50</b>	<b>691.40</b>	
<b>1992</b>	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	<b>1992</b>
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	<b>SS &amp; SR TOTAL</b>	<b>46.10</b>	<b>42.50</b>	<b>46.00</b>	<b>55.60</b>	<b>64.50</b>	<b>64.20</b>	<b>67.60</b>	<b>69.90</b>	<b>61.30</b>	<b>57.90</b>	<b>53.50</b>	<b>48.60</b>	<b>677.70</b>	
<b>1991</b>	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	<b>1991</b>
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	<b>SS &amp; SR TOTAL</b>	<b>42.20</b>	<b>36.20</b>	<b>33.20</b>	<b>39.70</b>	<b>48.70</b>	<b>49.60</b>	<b>55.10</b>	<b>56.40</b>	<b>50.70</b>	<b>49.00</b>	<b>46.10</b>	<b>48.80</b>	<b>555.70</b>	



**2017**  
**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**GROSS WATER PRODUCTION, BY SOURCE**  
**REPORTED IN ACRE-FEET**

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	YEAR
<b>1990</b>	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	<b>1990</b>
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	<b>SS &amp; SR TOTAL</b>	<b>54.40</b>	<b>47.80</b>	<b>55.78</b>	<b>62.78</b>	<b>63.76</b>	<b>59.13</b>	<b>62.30</b>	<b>60.20</b>	<b>52.55</b>	<b>51.60</b>	<b>48.70</b>	<b>44.80</b>	<b>663.80</b>	
<b>1989</b>	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	<b>1989</b>
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	<b>SS &amp; SR TOTAL</b>	<b>51.00</b>	<b>47.90</b>	<b>53.90</b>	<b>62.90</b>	<b>71.00</b>	<b>75.70</b>	<b>87.10</b>	<b>88.90</b>	<b>78.30</b>	<b>61.30</b>	<b>60.20</b>	<b>58.80</b>	<b>797.00</b>	
<b>1988</b>	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	<b>1988</b>
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	<b>SS &amp; SR TOTAL</b>	<b>51.20</b>	<b>57.90</b>	<b>63.20</b>	<b>63.60</b>	<b>73.10</b>	<b>74.90</b>	<b>81.20</b>	<b>86.60</b>	<b>77.90</b>	<b>72.30</b>	<b>62.60</b>	<b>55.00</b>	<b>819.50</b>	

8/1/17<sup>26</sup>

CAMBRIA COMMUNITY SERVICES DISTRICT  
WELL WATER LEVELS FOR 8/1/17

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
<b>SANTA ROSA CREEK WELLS</b>				
23R	35.63	83.42	47.79	
<b>SR4</b>	<b>32.55</b>	<b>82.00</b>	<b>49.45</b>	
SR3	20.04	54.30	34.26	
SR1	17.78	46.40	28.62	
RP#1	17.79	46.25	28.46	
RP#2		33.11		Not Read
21R3	8.21	12.88	4.67	39367
<b>WBE</b>	<b>11.97</b>	<b>16.87</b>	<b>4.90</b>	
WBW	12.32	17.02	4.70	
AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 =				31.44 FEET
<b>CCSD SANTA ROSA WELL SR4 =</b>				<b>49.45 FEET</b>

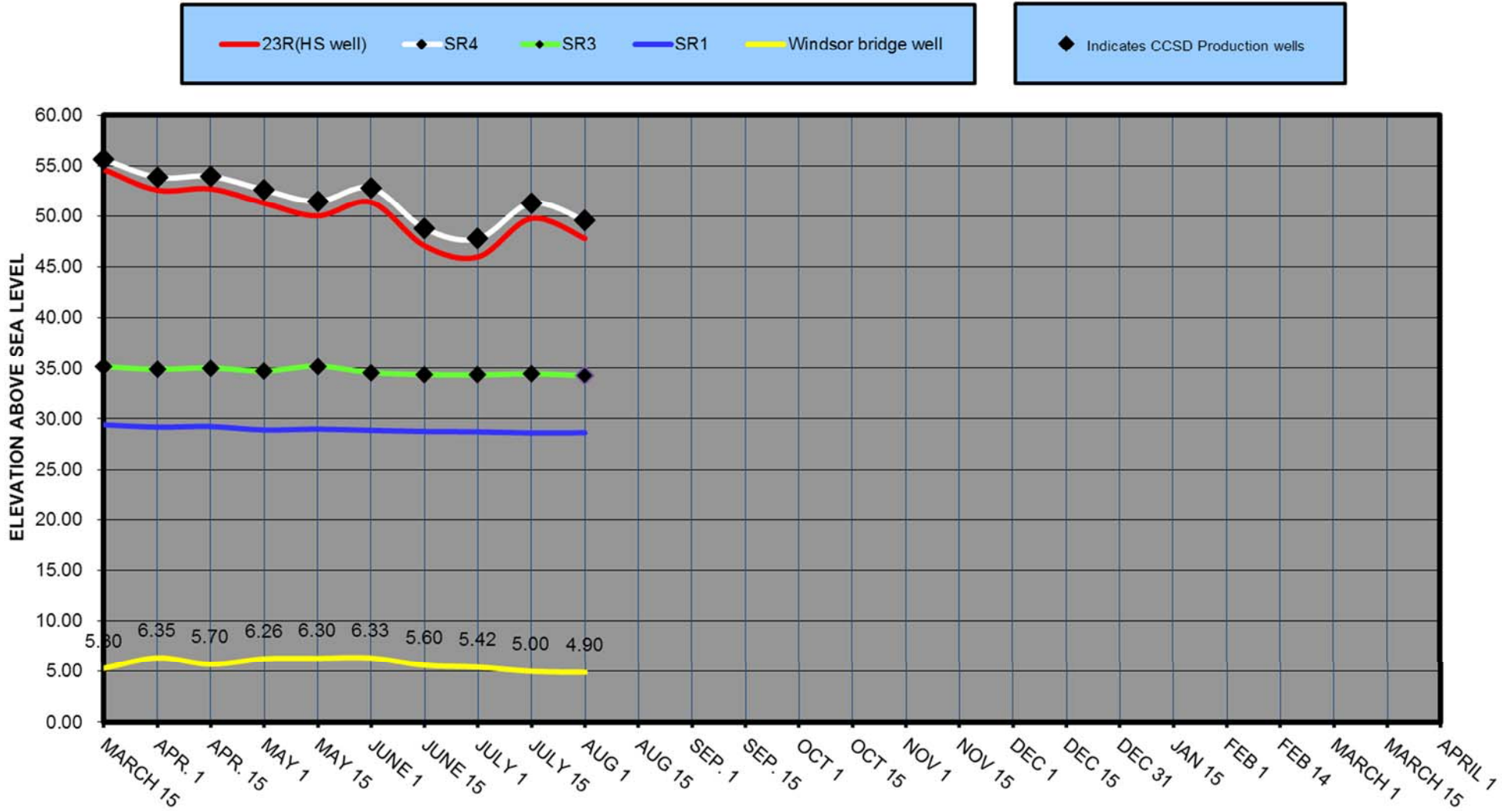
<b>SAN SIMEON CREEK WELLS</b>				
16D1	8.16	11.36	3.20	
MW4	12.56	15.95	3.39	
MW1	13.13	42.11	28.98	
MW2	13.73	38.10	24.37	
MW3	17.65	49.56	31.91	
9M1	22.80	65.63	42.83	
9P2	10.15	19.11	8.96	
9P7	9.95	20.69	10.74	
9L1	12.28	27.33	15.05	
RIW	11.49	25.41	13.92	
SS4	14.12	25.92	11.80	<b>SS4 to 9P2 Gradient = + 2.84</b>
MIW	12.00	29.89	17.89	
<b>SS3</b>	<b>14.97</b>	<b>33.73</b>	<b>18.76</b>	
<b>SS2</b>	<b>13.50</b>	<b>33.16</b>	<b>19.66</b>	
<b>SS1</b>	<b>12.96</b>	<b>32.37</b>	<b>19.41</b>	
11B1	20.34	105.43	85.09	
11C1	15.50	98.20	82.70	
PFNW	14.39	93.22	78.83	
10A1	25.42	78.18	52.76	
10G2	19.34	62.95	43.61	
10G1	17.60	59.55	41.95	
10F2	25.70	66.92	41.22	
10M2	22.77	55.21	32.44	
9J3	16.29	43.45	27.16	
lagoon	20.65			mitigation erosion none
<b>AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1,SS2 &amp; SS</b>				<b>19.28 FEET</b>

revised 6/6/16

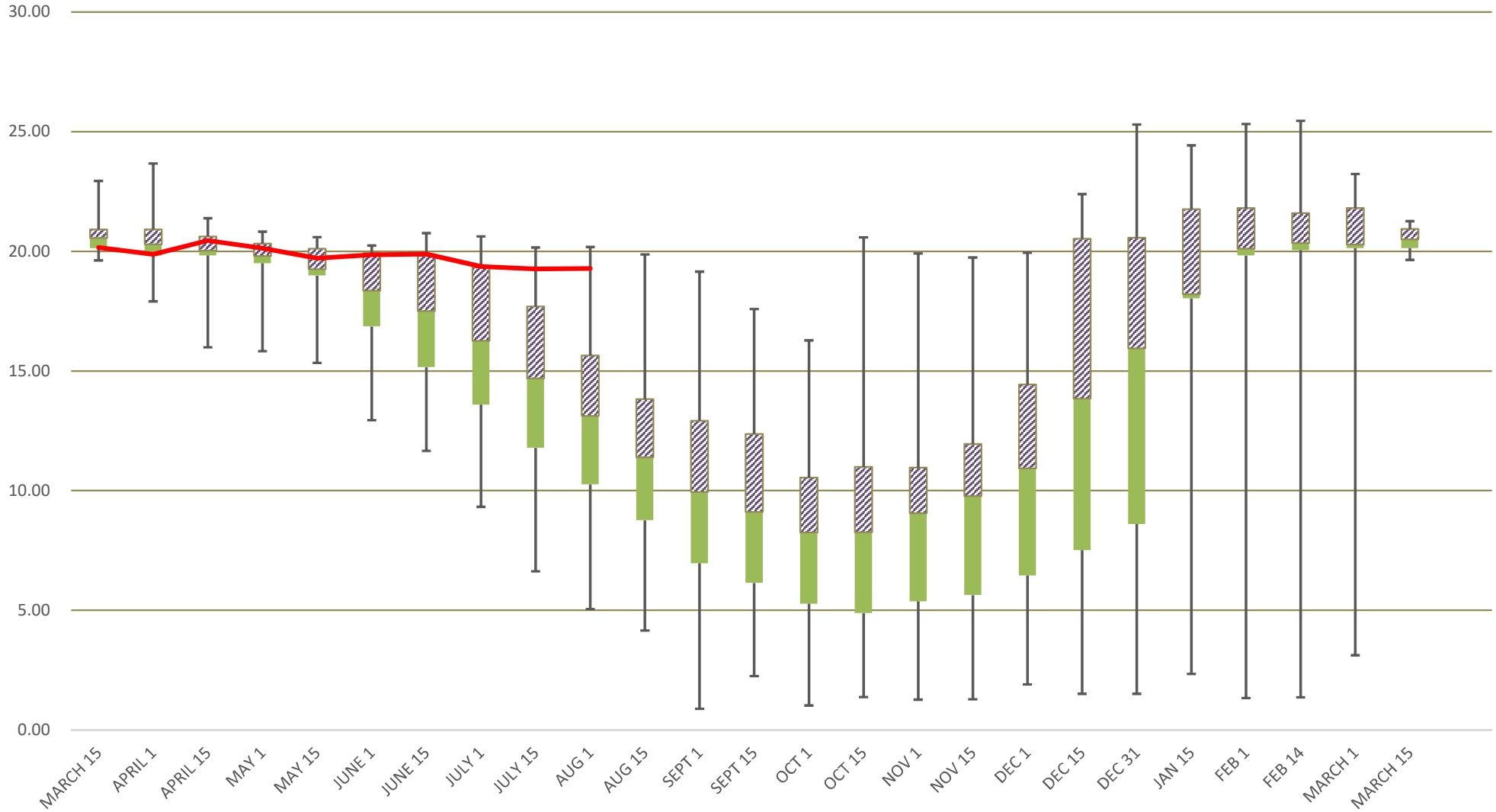
**Red Font are the CCSD's Production Wells, as measured on 8/1/17**

reference point on 16d1,miw1,miw2,miw3,9p7,riw,miw1,ss1,ss2 and ss3 updated 2/17/2015

### SANTA ROSA CREEK WELL LEVELS March 15th, 2017 - Current

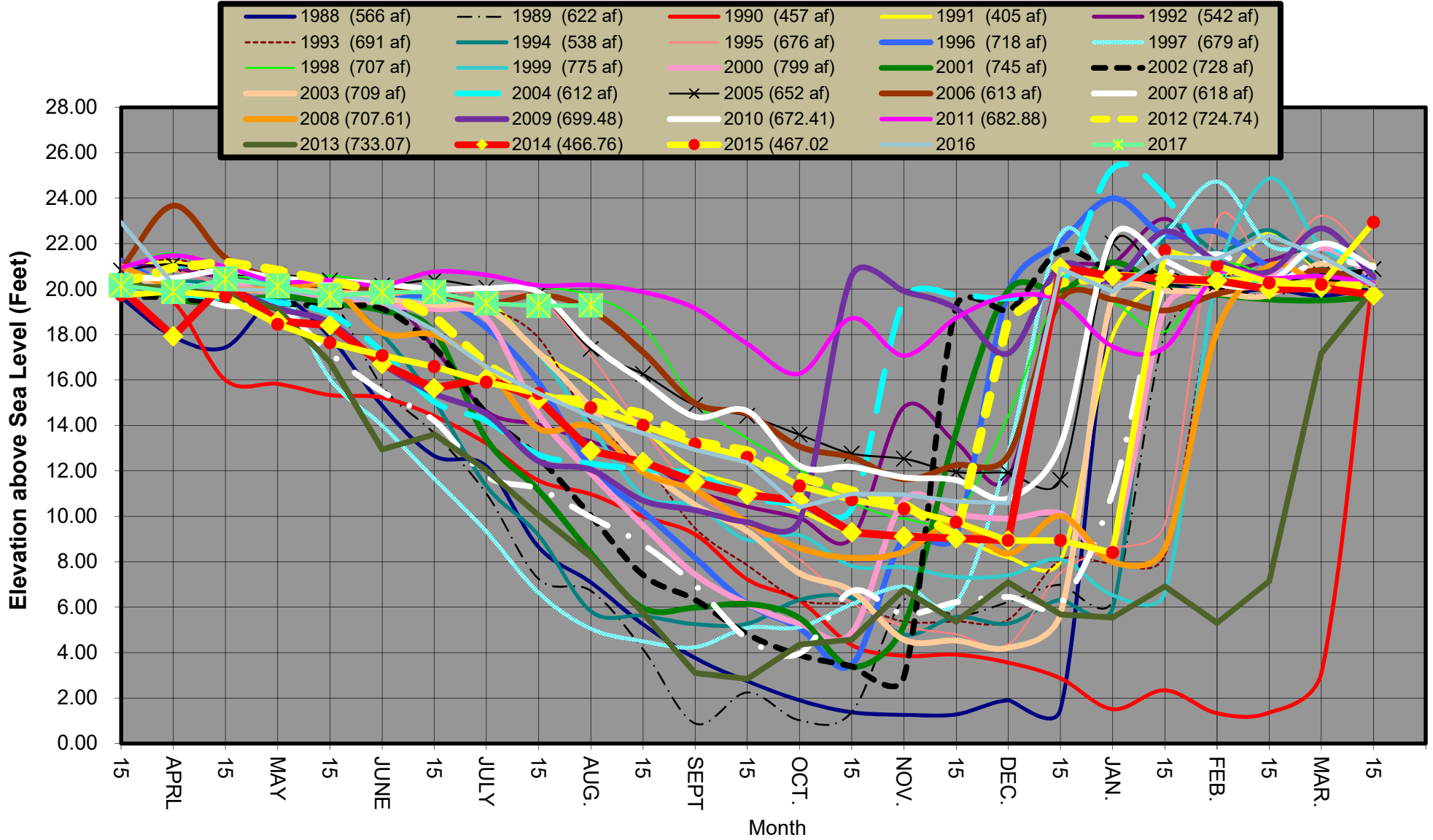


**1988 to June 2017 Statistical San Simeon Well Level Summary by Month**  
 showing Minimums, Maximums, 25 % Percentile, 75% Percentile  
 Average Level is the line between the Purple (hatched) and Green (solid) bars

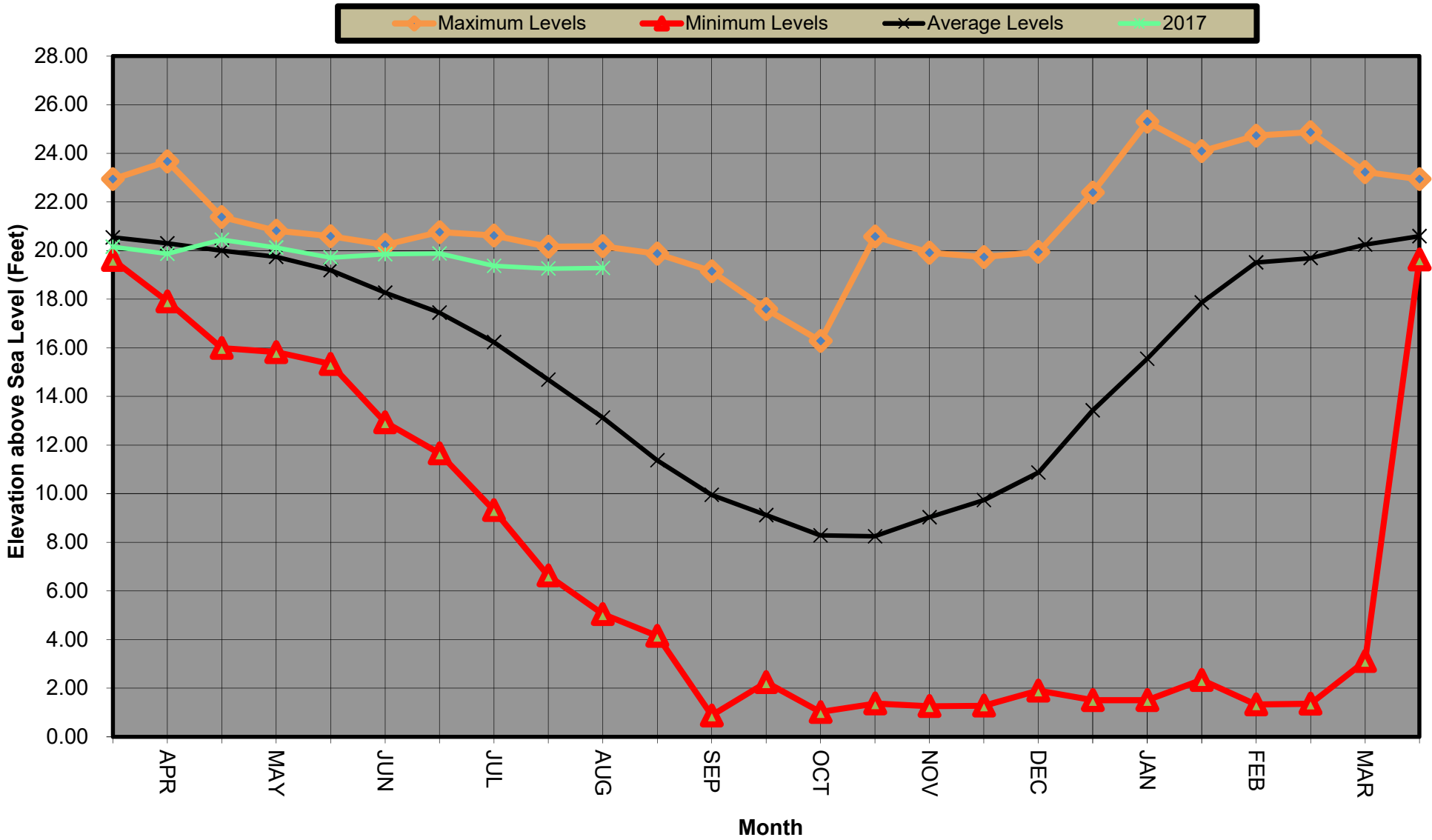


25th Percentile      ■       75th Percentile      — 2017 reads

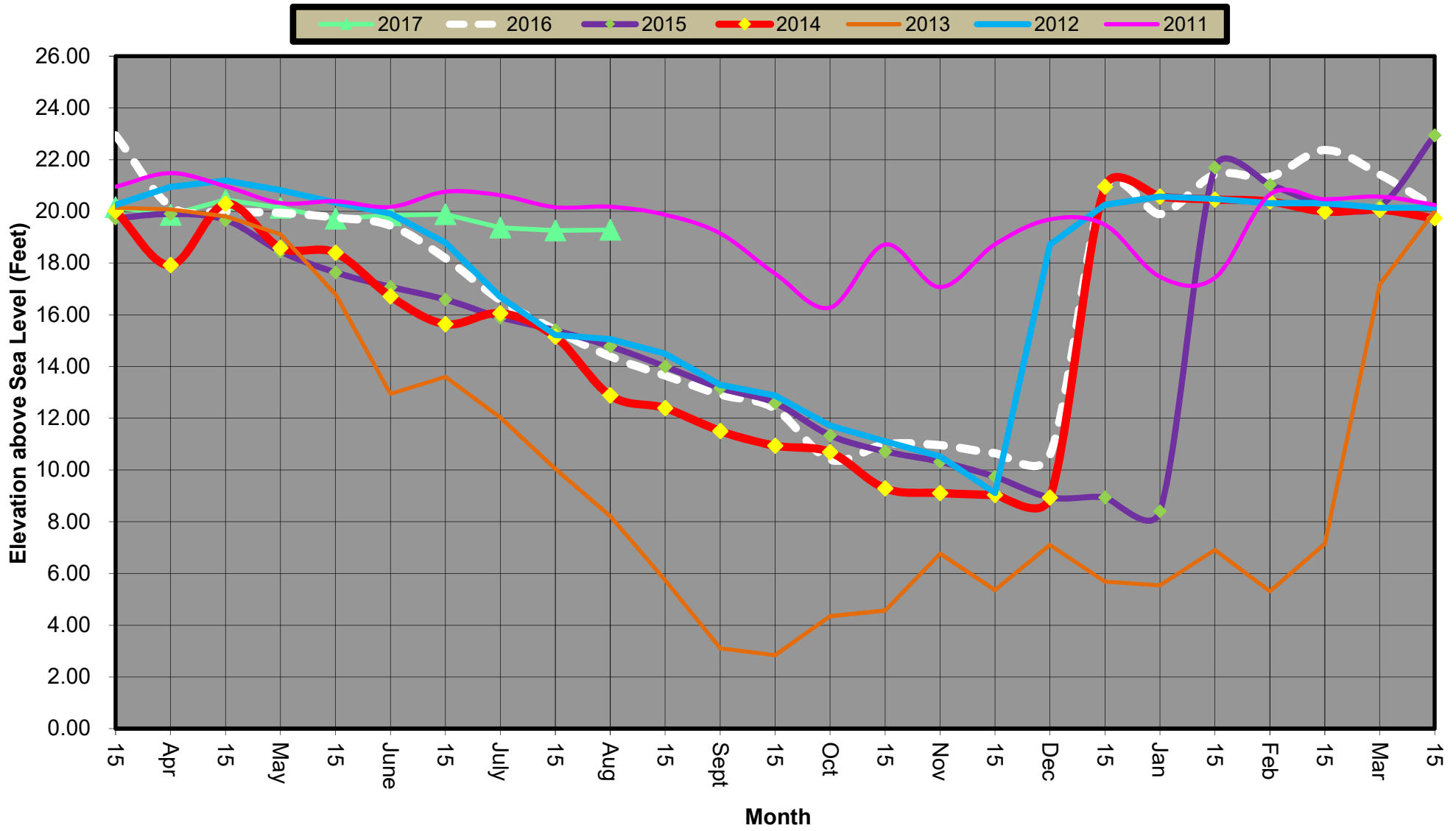
### San Simeon Creek Well Levels 1988 - Current



### San Simeon Creek Well Levels Mid-March 2017/2018 levels to date and 1988 to Current Min, Max, & Average



# San Simeon Creek Well Levels Last 7 years March, 2011 - Current





KEVIN MERK ASSOCIATES, LLC

P.O. BOX 318

SAN LUIS OBISPO, CA 93406

805-748-5837 (O)

805-439-1616 (F)

Environmental Consulting Services

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## MEMORANDUM

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**Date:** July 27, 2017  
**To:** Bob Gresens, District Engineer  
**Organization:** Cambria Community Services District  
**From:** Kevin Merk  
**Email:** kmerk@kevinmerkassociates.com  
**cc:** Jason Buhl  
**Re:** Cambria CSD Water Line Repair – Biological Site Inspection - FINAL

I conducted a final site inspection on the morning of July 19, 2017 after the water line was repaired to document site restoration activities. The materials storage area and associated creek bank work zone had been recontoured to mimic pre-project conditions. Working with a CCSD crew, we raked the creek bank area and prepared it for broadcast seed application. A native erosion control mix consisting of California fescue (*Festuca californica*) and deer grass (*Muhlenbergia rigens*) was applied on all bare soils on the creek bank and immediate top of bank area. Jute netting was installed to cover the seed and reduce the erosion potential along the creek bank. During the site visit, I surveyed approximately 100 feet up and downstream from the water line repair site, and no dead or injured wildlife were observed. Representative photographs taken during the site visit are provided below.



Preparing the site for seeding and erosion controls.



Repair site post seeding and jute netting installation.

I trust the above information is sufficient for your reporting requirements at this time. Please let me know if you have any questions. Thank you for the opportunity to assist you with this project.



08.15.2017

# Cambria CSD Project Status: 2017

**Project Name**

Cambria Community  
Service District Status  
Report

**Client Name**

Cambria Community  
Service District

**Project Manager**

Dean Florez/BPR

**Prepared By**

Balance Public Relations



## Snapshot of Projects

Activity	% Complete	Issues	Actions	Next Steps
<b>Tree Mortality</b>	90% Legislative Break 1 <sup>st</sup> Half of Session	<p>Change criteria and designation from volume of dead or dying trees to other factors such as major property damage or loss of life.</p> <p>AB 425, as introduced, Caballero. Timber harvesting plans: exemptions.</p> <p>AB 524, as introduced, Bigelow. Personal income taxes: deduction: removal of dead or dying trees.</p> <p>SB 302, as introduced, Mendoza. Joint powers agencies: fire protection: funds.</p>	<p><b>AB 524:</b> 7-17-17- Referred to Coms. on N.R. &amp; W. and E., U. &amp; C.</p> <p><b>SB 302:</b> 7-17-17 From committee with author's amendments. Assembly Floor.</p> <p><b>SB 425:</b> 5-25-17 May 25 hearing: Held in committee and under submission</p>	<p>Tracking Bills for language pertinent to Cambria</p> <p>Legislative Advocacy Discussion with GM</p> <p>Action Items and language additions for CCSD.</p>
<b>State Parks &amp; Entry Issue</b>	82%	<p>Resolution at State Level on remote sensing instruments.</p> <p>Remote Sensing Instruments on the Lower San Simeon Creek Pedestrian Bridge</p>	<p>District Staff discussion with State officials.</p> <p>Discussion with State officials.</p>	<p>Working with State to move local decision on Cambria request of August 8<sup>th</sup>.</p> <p>Discussion pending on instruments utilized itemization with State Parks Rec.</p>

## Balance Public Relations

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Los Angeles, CA 90012

www.BalanceBRR.com  
dean@balancebpr.com



08.15.2017

## Cambria CSD Project

Pg.02

Activity	% Complete	Issues	Actions	Next Steps
<b>Grant funding</b>	20%	Energy watch project list IRWM Plan full project list Infrastructure grants and partnership opportunities	Working with Cambria Staff on opportunities  Reset on projects.	Plan with County on project list.  Infrastructure listings complete.
<b>Water Rights</b>	80%	State Division of Water Rights State Water Resources Control Board	San Simeon and Santa Rosa Aquifers-seeking licensing approval	Early August visit by State Water Resources for auditing on month basis & forecast.
<b>County/Coastal Commission</b>	68% Ongoing	Planning & Discussion items regarding Coastal Commission meeting in Sept. (Cambria) Central Coast Regional Water Quality Control Board-Cease/Desist Order process-final letter. Impoundment Closure Plan submittal.	Approval of SWF as Permanent	Impoundment Closure Plan Submitted Cambria Coastal Meeting Discussion Coastal Lunch meeting
<b>Education Outreach Efforts</b>	85%	Targeted Meetings with leadership	Sacramento Trip Plan	RCDP, SEIR Discussion State Monitoring Issue

08.15.2017

## Cambria CSD Project

Pg.03

Activity	% Complete	Issues	Actions	Next Steps
<b>Impoundment Basin Closure</b>	20%	Daily, Weekly, and Monthly monitoring	Submitted August 14th	Final Plan submitted.

<b>ENFORCEMENT PROGRAM: CAMBRIA COMMUNITY SERVICES DISTRICT EMERGENCY WATER SUPPLY FACILITY</b>	47%	Response to Letter from Regional Control Board  Coastal Commission	Assessment and discussion.  Staff & Board discussion.  Rita and the MBI team regarding the SEIR mtgs/agenda	RCDP, SEIR Analysis and Positioning Discussion District staff.  Preliminary cost information, and the ion exchange resin costs
<b>SWF Sales &amp; Use Tax</b>	82%	Discussion with Board of Equalization, Controllers Office  Targeted meetings with Administration & Regulatory Boards	Refund of Sales & Use Tax for SWF	Board item pending on this item.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH OF JULY, 2017**

<u>Vendor Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Line #</u>	<u>Line Amt</u>	<u>Line Description</u>	<u>Expense Acct</u>
ABALONE COAST ANALYTICAL, IN	65317	7/13/2017	1	225.50	SWF/SURFACE IMPOUNDMENT	40 6091H 11
ABALONE COAST ANALYTICAL, IN	65317	7/13/2017	1	250.50	SWF/SURFACE IMPOUNDMENT	40 6091H 11
ABALONE COAST ANALYTICAL, IN	65317	7/13/2017	1	120.00	WW/TOTAL SUSPENDED SOLIDS AND METALS	12 6091 12
ABALONE COAST ANALYTICAL, IN	65317	7/13/2017	1	95.00	WW/TOTAL SUSPENDED SOLIDS AND METALS	12 6091 12
ABALONE COAST ANALYTICAL, IN	65317	7/13/2017	1	125.00	WW/TOTAL SUSPENDED SOLIDS AND QUANTI TRAY	12 6091 12
ABALONE COAST ANALYTICAL, IN	65317	7/13/2017	1	125.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
				941.00		
ACCURATE MAILING SERVICE	65316	7/10/2017	1	827.15	WD/POSTAGE EXPENSE JULY UTILITY BILLING	11 6051 11
ACCURATE MAILING SERVICE	65316	7/10/2017	2	827.16	WW/POSTAGE EXPENSE JULY UTILITY BILLING	12 6051 12
ACCURATE MAILING SERVICE	65316	7/10/2017	3	153.68	WD/MAILING SERVICES JULY UTILITY BILLING	11 6080M 11
ACCURATE MAILING SERVICE	65316	7/10/2017	4	153.67	WW/MAILING SERVICES JULY UTILITY BILLING	12 6080M 12
				1,961.66		
AGP VIDEO	65318	7/13/2017	1	585.00	ADM/JUNE 14, 2017 SPECIAL MEETING	01 6086 09
AGP VIDEO	65318	7/13/2017	2	190.00	ADM/INTERNET STREAMING	01 6086 09
AGP VIDEO	65318	7/13/2017	3	585.00	ADM/JUNE 22, 2017 REGULAR MEETING	01 6086 09
AGP VIDEO	65318	7/13/2017	4	93.75	ADM/OVERTIME .75	01 6086 09
AGP VIDEO	65318	7/13/2017	5	190.00	ADM/INTERNET STREAMING	01 6086 09
AGP VIDEO	65318	7/13/2017	6	190.00	ADM/INTERNET STREAMING APRIL 27, 2017	01 6086 09
				1,833.75		
ALLIED ARTS	65278	7/5/2017	1	50.00	F&R/BANNER RENEWAL REFUND	01 4560 02
ALPHA ELECTRICAL SERVICE	65319	7/13/2017	1	345.00	WD/SERVICE CALL SR4 FLOW METERS DISCONNECT/RECON	11 6080M 11
ALPHA FIRE & SECURITY ALARM (	65320	7/13/2017	1	135.00	F&R/MONITORING FIRE ALARM SYSTEM TESTING & INSPEC	01 6033V 02
ANDREW THOMSON	65360	7/13/2017	1	517.73	WD/TROUBLESHOOT SR4 AND RODEO GRD RELAY; REPLAC	11 6031V 11
AT&T	65321	7/13/2017	1	122.00	WW/ALARM LIFT STATION B4 PHONE SERV THRU 7.24.17	12 6060P 12
AT&T	65366	7/21/2017	1	296.51	WD/ALARM AT VAN GORDON WELL FIELD JULY 2017	11 6060P 11
				418.51		

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BADGER METER INC.	65323	7/13/2017	1	30.00	WD/ORION CELLULAR 1XRRT SERV UNIT	11 6080M 11
BALANCE PUBLIC RELATIONS	65263	7/3/2017	1	2,833.34	SWF/CONSULTING SERVICES: GRANT FUNDING 07/2017	39 1829K 11
BALANCE PUBLIC RELATIONS	65263	7/3/2017	2	2,833.33	WD/CONSULTING SERVICES: GRANT FUNDING 07/2017	11 6080M 11
BALANCE PUBLIC RELATIONS	65263	7/3/2017	3	2,833.33	WW/CONSULTING SERVICES: GRANT FUNDING 07/2017	12 6086 12
				8,500.00		
BOUND TREE MEDICAL, LLC	65324	7/13/2017	1	11.70	FD/CALCIUM CHLORIDE 1 GM, 10 ML LUER JET 1010B	01 6089 01
BRENNTAG PACIFIC, INC.	65325	7/13/2017	1	358.39	WD/CHEMICALS	11 6031T 11
BRENNTAG PACIFIC, INC.	65325	7/13/2017	1	814.13	WD/CHEMICALS	11 6031T 11
				1,172.52		
BREZDEN PEST CONTROL, INC.	65326	7/13/2017	1	336.00	SWF/M 2X WITH GOPHER X MACHINE	40 6031Z 11
BUHL, JASON	65264	7/3/2017	1	45.00	WD/MONTHLY CELL PHONE REIMBURSEMENT 07/2017	11 6060C 11
CAMBRIA AUTO SUPPLY LP	65322	7/13/2017	1	17.51	FD/BRAKE LINE AND FUEL INJECTION HOSE	01 6041L 01
CAMBRIA AUTO SUPPLY LP	65322	7/13/2017	1	19.28	WW/RTU EXT LIFE GAL	12 6032C 12
CAMBRIA AUTO SUPPLY LP	65322	7/13/2017	1	13.80	WW/NAPAGOLD OIL FILTER	12 6032L 12
CAMBRIA AUTO SUPPLY LP	65322	7/13/2017	1	175.84	WD/BATTERY AND CORE DEPOSITS	11 6041L 11
CAMBRIA AUTO SUPPLY LP	65322	7/13/2017	1	48.44	WW/NAPA NON-DETER 30 QT & GREASE GUN	12 6032T 12
CAMBRIA AUTO SUPPLY LP	65322	7/13/2017	1	48.72	WW/12 ADJUSTABLE WRENCH 10 ADJ WRENCH & SET WR	12 6032T 12
CAMBRIA AUTO SUPPLY LP	65322	7/13/2017	1	25.78	WD/MOTORCRAFT COOLANT AND WASHER FLUID	11 6041L 11
CAMBRIA AUTO SUPPLY LP	65322	7/13/2017	1	44.76	WW/HI POWER IND V-BELT; AIR FRESHENER & WASHER FL	12 6032L 12
CAMBRIA AUTO SUPPLY LP	65322	7/13/2017	1	10.04	WW/SNAP RING	12 6032L 12
CAMBRIA AUTO SUPPLY LP	65322	7/13/2017	1	88.82	WW/DEAD BLOW HAMMER & HI POWER IND V BELT	12 6032L 12
CAMBRIA AUTO SUPPLY LP	65322	7/13/2017	1	100.56	WW/SWITCH & 32 PC RAT WR SET	12 6032T 12
CAMBRIA AUTO SUPPLY LP	65322	7/13/2017	1	14.39	WW/NAPAGOLD FUEL FILTER	12 6032L 12
				607.94		
CAMBRIA HARDWARE CENTER	65339	7/13/2017	1	76.76	WD/HARDWARE SUPPLIES	11 6093 11
CAMBRIA HARDWARE CENTER	65339	7/13/2017	2	70.98	WD/HARDWARE SUPPLIES	11 6031D 11
CAMBRIA HARDWARE CENTER	65339	7/13/2017	3	26.02	WD/HARDWARE SUPPLIES	11 6829A 11

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CAMBRIA HARDWARE CENTER	65339	7/13/2017	1	19.89	WW/HARDWARE SUPPLIES	12 6032S 12
CAMBRIA HARDWARE CENTER	65339	7/13/2017	2	129.26	WW/HARDWARE SUPPLIES	12 6032T 12
CAMBRIA HARDWARE CENTER	65339	7/13/2017	3	23.56	WW/HARDWARE SUPPLIES	12 6033B 12
CAMBRIA HARDWARE CENTER	65339	7/13/2017	4	802.68	WW/HARDWARE SUPPLIES	12 6032L 12
CAMBRIA HARDWARE CENTER	65339	7/13/2017	5	93.80	WW/HARDWARE SUPPLIES	12 6032D 12
CAMBRIA HARDWARE CENTER	65339	7/13/2017	1	25.72	ADM/CLEANING SUPPLIES FOR ADMIN OFFICE	01 6090 09
CAMBRIA HARDWARE CENTER	65339	7/13/2017	1	35.37	F&R/HARDWARE SUPPLIES	01 6033R 02
CAMBRIA HARDWARE CENTER	65339	7/13/2017	2	86.54	F&R/HARDWARE SUPPLIES	01 6033V 02
CAMBRIA HARDWARE CENTER	65339	7/13/2017	3	164.47	F&R/HARDWARE SUPPLIES	01 6033B 02
CAMBRIA HARDWARE CENTER	65339	7/13/2017	4	9.63	F&R/HARDWARE SUPPLIES	01 6090 02
CAMBRIA HARDWARE CENTER	65339	7/13/2017	1	2.46	FD/HARDWARE SUPPLIES MAY 2017	01 6033B 01
CAMBRIA HARDWARE CENTER	65339	7/13/2017	2	219.38	FD/HARDWARE SUPPLIES MAY 2017	01 6090 01
CAMBRIA HARDWARE CENTER	65339	7/13/2017	1	23.56	FD/HARDWARE SUPPLIES	01 6041L 01
CAMBRIA HARDWARE CENTER	65339	7/13/2017	2	882.36	FD/HARDWARE SUPPLIES	01 6090 01
				2,692.44		
CAMBRIA ROTARY	65280	7/5/2017	1	50.00	F&R/BANNER RENEWAL REFUND	01 4560 02
CAMBRIA VILLAGE SQUARE	65276	7/3/2017	1	3,431.45	ADM/MONTHLY OFFICE LEASE PMT 1316 TAMSEN 07/2017	01 6075 09
CARMEL & NACCASHA LLP	65265	7/3/2017	1	11,100.00	ADM/MONTHLY RETAINER 07/2017	01 6080K 09
CARMEL & NACCASHA LLP	65283	7/6/2017	1	3,756.72	WD/MAY 2017 DISTRICT COUNSEL SERVICES	11 6080L 11
CARMEL & NACCASHA LLP	65283	7/6/2017	1	553.79	FD/MAY 2017 DISTRICT COUNSEL SERVICES	01 6080K 01
CARMEL & NACCASHA LLP	65283	7/6/2017	2	7,306.50	ADM/MAY 2017 DISTRICT COUNSEL SERVICES	01 6080K 09
CARMEL & NACCASHA LLP	65283	7/6/2017	3	1,899.19	WD/MAY 2017 DISTRICT COUNSEL SERVICES	11 6080K 11
CARMEL & NACCASHA LLP	65283	7/6/2017	4	5,870.44	SWF/MAY 2017 DISTRICT COUNSEL SERVICES	39 6080K 11
CARMEL & NACCASHA LLP	65283	7/6/2017	5	909.08	WW/MAY 2017 DISTRICT COUNSEL SERVICES	12 6080K 12
CARMEL & NACCASHA LLP	65283	7/6/2017	6	(11,100.00)	ADM/REVERSE AMOUNT OF RETAINER	01 6080K 09
CARMEL & NACCASHA LLP	65370	7/31/2017	1	689.37	F&R/JUNE 2017 DISTRICT COUNSEL SERVICES	01 6080K 02
CARMEL & NACCASHA LLP	65370	7/31/2017	2	9,332.64	ADM/JUNE 2017 DISTRICT COUNSEL SERVICES	01 6080K 09
CARMEL & NACCASHA LLP	65370	7/31/2017	3	1,480.68	WD/JUNE 2017 DISTRICT COUNSEL SERVICES	11 6080K 11
CARMEL & NACCASHA LLP	65370	7/31/2017	4	5,168.11	SWF/JUNE 2017 DISTRICT COUNSEL SERVICES	39 6080K 11
CARMEL & NACCASHA LLP	65370	7/31/2017	5	382.50	WW/JUNE 2017 DISTRICT COUNSEL SERVICES	12 6080K 12
CARMEL & NACCASHA LLP	65370	7/31/2017	6	(11,100.00)	ADM/JUNE 2017 DISTRICT COUNSEL SERVICES	01 6080K 09

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CARMEL & NACCASHA LLP	65370	7/31/2017	7	281.20	FD/JUNE 2017 DISTRICT COUNSEL SERVICES	01 6080K 01
CARMEL & NACCASHA LLP	65370	7/31/2017	1	1,640.00	WD/JUNE 2017 DISTRICT COUNSEL SERVICES	11 6080L 11
				28,170.22		
CAROLYN WINFREY	65277	7/3/2017	1	22.50	WD/MONTHLY CELL PHONE REIMBURSEMENT 07/2017	11 6060C 11
CAROLYN WINFREY	65277	7/3/2017	2	22.50	WW/MONTHLY CELL PHONE REIMBURSEMENT 07/2017	12 6060C 12
CAROLYN WINFREY	65364	7/13/2017	1	43.34	WD/SLO COUNTY CLERK RECORDER & FARM SUPPLY PICK U	11 6120E 11
CAROLYN WINFREY	65368	7/21/2017	1	278.51	SWF/ATTEND WATERBOARD SWF MEETING IN WATSONVII	39 6120E 11
				366.85		
CENTRAL COAST COFFEE ROASTII	65327	7/13/2017	1	82.50	FD/COFFEE ORDER	01 6090 01
CHARTER COMMUNICATIONS	65367	7/21/2017	1	794.69	ADM/MONTHLY FIBER INTERNET 927-6223 7/15-8/14/17	01 6060I 09
CIVIL DESIGN STUDIO INC.	65328	7/13/2017	1	4,612.50	F&R/EROSION GULLY PLANS FISCALINI RANCH	01 6080M 02
CORBIN WILLITS SYSTEMS	65266	7/3/2017	1	1,224.12	ADM/MONTHLY SUPPORT AGRMENT - MOM SOFTWARE 0	01 6044 09
CULLIGAN-KITZMAN WATER	65329	7/13/2017	1	83.68	FD/WATER SOFTENER SERVICE & RO SERVICE 06/01-06/30	01 6033B 01
DIANA'S CLEANING SERVICES	65330	7/13/2017	1	300.00	WW/MONTHLY OFFICE CLEANING - JUNE 2017	12 6033B 12
FARM SUPPLY COMPANY	65331	7/13/2017	1	168.59	WD/BIONET STRAW WATTLE & WOOD STAKE	11 6031D 11
FENCE FACTORY, THE	65332	7/13/2017	1	52.50	F&R/TEMPORARY FENCE RENTAL 6/27-7/27/2017	01 6033R 02
FERGUSON ENTERPRISES, INC #1	65333	7/13/2017	1	608.40	WD/RED PRES BFP W/BV WTR PRES RED VLV 90 ELL	11 6031D 11
FERGUSON ENTERPRISES, INC #1	65333	7/13/2017	1	4,011.38	WD/3HYD MTR USG W/NST COUP ADAPTER & WTR TEST	11 6031D 11
FERGUSON ENTERPRISES, INC #1	65333	7/13/2017	1	222.03	WW/1 PT TRU BLUE PIPE CMPD MED INDU KNEELING MAT	12 6032L 12
FERGUSON ENTERPRISES, INC #1	65333	7/13/2017	1	69.30	WW/SERVICE CHARGE FOR JUNE	12 6032L 12
				4,911.11		
FGL ENVIRONMENTAL	65334	7/13/2017	1	100.00	WD/BACTI ANALYSIS COLIFORM QUANTI TRAY 100 6.6.17	11 6091 11
FGL ENVIRONMENTAL	65334	7/13/2017	1	95.00	WD/BACTI AND SUPPORT ANALYSIS 06/20/17	11 6091 11

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FGL ENVIRONMENTAL	65334	7/13/2017	1	95.00 290.00	WD/BACTI AND SUPPORT ANALYSIS 06/27/17	11 6091 11
FIRST BANKCARD	65365	7/17/2017	1	-	F&R/C MENDOZA VISA CHARGES JUNE 2017	01 6115 02
FIRST BANKCARD	65365	7/17/2017	2	51.50	F&R/DEPARTMENTAL MEETING	01 6115 02
FIRST BANKCARD	65365	7/17/2017	1	-	ADM/J GRUBER VISA CHARGES JUNE 2017	11 6055 11
FIRST BANKCARD	65365	7/17/2017	2	15.00	ADM/NOTARY SERVICES JUNE 2017	11 6055 11
FIRST BANKCARD	65365	7/17/2017	3	61.48	ADM/MEETING WITH PRESIDENT RICE - CCSD MATTERS	01 6115 09
FIRST BANKCARD	65365	7/17/2017	4	44.63	ADM/MEETING WITH JACK LITTLE JUNE 2017	01 6115 09
FIRST BANKCARD	65365	7/17/2017	5	70.03	ADM/WETLAND HIP BOOTS TO LOOK FOR WATER LEAK	01 6090 09
FIRST BANKCARD	65365	7/17/2017	6	11.00	ADM/FUEL FOR DISTRICT VEHICLE - SR4 MEETING	01 6115 09
FIRST BANKCARD	65365	7/17/2017	1	-	FD/E TORLANO VISA CHARGES JUNE 2017	01 6090 01
FIRST BANKCARD	65365	7/17/2017	2	83.75	FD/MORNING FOG LIFTER & EUROPEAN ROAST COFFEE	01 6090 01
FIRST BANKCARD	65365	7/17/2017	1	-	ADM/M MADRID VISA CHARGES JUNE 2017	01 6115 09
FIRST BANKCARD	65365	7/17/2017	2	9.38	ADM/OES MEETING DRINKS & SNACKS AT FIRE DEPARTME	01 6115 09
FIRST BANKCARD	65365	7/17/2017	3	40.00	ADM/OES MEETING DRINKS & SNACKS AT FIRE DEPARTME	01 6115 09
FIRST BANKCARD	65365	7/17/2017	4	69.00	ADM/TOILET RUNNING CONSTANTLY - FLAPPER ISSUE	01 6042 09
FIRST BANKCARD	65365	7/17/2017	5	37.85	ADM/MTG W/FIRE CHIEF: TRAINING, SAFETY, REPORTS	01 6115 09
FIRST BANKCARD	65365	7/17/2017	6	14.99	ADM/ACROBAT PRO SUBSCRIPTION JUNE 2017 SALVI	01 6060I 09
FIRST BANKCARD	65365	7/17/2017	7	139.94	ADM/SPECIAL BOARD MEETING CLOSED SESSION	01 6115 09
FIRST BANKCARD	65365	7/17/2017	1	-	FD/W HOLLINGSWORTH VISA CHARGES JUNE 2017	01 6096 01
FIRST BANKCARD	65365	7/17/2017	2	80.00	FD/INSPECTOR IC COURSE SACRAMENTO MAY 2017	01 6120E 01
FIRST BANKCARD	65365	7/17/2017	3	27.94	FD/PLASTIC STORAGE CLIPBOARD, RED JUNE 2017	01 6090 01
FIRST BANKCARD	65365	7/17/2017	4	18.00	FD/FULCRUMM APP MONTHLY SERVICE FEE JUNE 2017	01 6060I 01
FIRST BANKCARD	65365	7/17/2017	5	250.00	FD/CALIFORNIA FIRE CHIEFS ASSOCIATION MEMBERSHIP	01 6054 01
FIRST BANKCARD	65365	7/17/2017	6	176.66	FD/WATER PUMP, FAN CLUTCH, COOLANT HOSE JUNE 201	01 6041L 01
FIRST BANKCARD	65365	7/17/2017	7	184.36	FD/FIRE ENGINE COLLAR BRASS, FIVE BUGLE JUNE 2017	01 6094 01
FIRST BANKCARD	65365	7/17/2017	8	250.00	FD/FIRE CHIEFS ASSOCIATION DOUBLE BILLING	01 6054 01
FIRST BANKCARD	65365	7/17/2017	9	279.00	FD/ADOBE ACROBAT STANDARD FOR WINDOWS DOWNLO	01 6045 01
FIRST BANKCARD	65365	7/17/2017	10	53.03	FD/AUTO AID/MUTUAL AIDE WATER SUPLIES FOR TENDER	01 6090 01
FIRST BANKCARD	65365	7/17/2017	11	100.00	FD/FUEL FOR FIRE VEHICLE JUNE 2017	01 6096 01
FIRST BANKCARD	65365	7/17/2017	1	-	FD/J GIBSON VISA CHARGES JUNE 2017	01 6033B 01
FIRST BANKCARD	65365	7/17/2017	2	533.31	FD/KITCHENAID DISHWASHER AND INSTALLATION KIT	01 6033B 01
FIRST BANKCARD	65365	7/17/2017	1	-	ADM/R GRESENS VISA CHARGES JUNE 2017	01 6115 09



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FIRST BANKCARD	65365	7/17/2017	2	12.72	ADM/MEETINGS IN SLO RWMP GROUP AND WRAC	01 6115 09
FIRST BANKCARD	65365	7/17/2017	3	14.99	ADM/ADOBE ACROBAT PRO MONTHLY SERVICES WINFREY	01 6060I 09
FIRST BANKCARD	65365	7/17/2017	4	14.99	ADM/ADOBE ACROBAT PRO MONTHLY SERVICES GRESENS	01 6060I 01
				2,643.55		
FORD MOTOR CREDIT COMPANY	65335	7/13/2017	1	637.09	F&R/2016 FORD F-250 WITH UTILITY BODY	01 2516 02
GERBER'S AUTO SERVICE	65337	7/13/2017	1	53.56	WD/REPLACE OIL & FILTER LIC#1396590	11 6041L 11
GRESENS, ROBERT C.	65268	7/3/2017	1	100.00	WD/MONTHLY CELL PHONE REIMBURSMENT 07/2017	11 6060C 11
GRUBER, JEROME	65269	7/3/2017	1	100.00	ADM/MONTHLY CELL PHONE REIMBURSEMENT 07/2017	01 6060C 09
HALEY DODSON	65267	7/3/2017	1	45.00	ADM/MONTHLY CELL PHONE REIMBURSMENT 07/2017	01 6060C 09
HAMON OVERHEAD DOOR COMI	65338	7/13/2017	1	710.08	FD/BLK PLASTIC BOTTOM EDGE RETAINER PNEUMATIC SW	01 6033B 01
HAMON OVERHEAD DOOR COMI	65338	7/13/2017	1	1,730.20	FD/REPAIR FIRE STATION OVERHEAD DOOR	01 6033B 01
				2,440.28		
HD SUPPLY FACILITIES MAINTEN/	65362	7/13/2017	1	450.18	SWF/TYVEK COVERALLS ASCORBIC ACID RATCHET BX GLOV 40	6033B 11
HEASTON, BENJAMIN E	65340	7/13/2017	1	2,750.00	F&R/REPAIR SEWER LINES AT THE VETS HALL	01 6033V 02
HEASTON, BENJAMIN E	65340	7/13/2017	1	189.00	F&R/REPAIR PUBLIC URINAL RESTROOM	01 6033B 02
				2,939.00		
HOLLINGSWORTH, WILLIAM	65270	7/3/2017	1	100.00	FD/MONTHLY CELL PHONE REIMBURSMENT 07/2017	01 6060C 01
HOME DEPOT CREDIT SERVICE	65341	7/13/2017	1	992.22	WW/HAMMER DRILL	12 6032L 12
HUNT, AARON	65342	7/13/2017	1	200.00	FD/REIMBURSEMENT FOR CA PARAMEDIC LICENSE	01 6055 01
INNOVATIVE CONCEPTS	65271	7/3/2017	1	25.00	ADM/CIS HOSTING 07/2017	01 6044 09
INNOVATIVE CONCEPTS	65271	7/3/2017	2	25.00	FD/FIRE WEBSITE HOSTING 07/2017	01 6044 01
				50.00		

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INTERNAL REVENUE SERVICE	65371	7/31/2017	1	83.62	ADM/FEDERAL EXCISE TAX RETURN 720 FINAL RETURN	01 6054 09
J B DEWAR	65343	7/13/2017	1	894.63	FD/315 GALLONS DIESEL	01 6096 01
J B DEWAR	65343	7/13/2017	1	1,553.28	FD/204.8 GALLONS GAS & 365 GALLONS DIESEL	01 6096 01
J B DEWAR	65343	7/13/2017	1	1,044.41	F&R/303 GALLONS OF GAS & 91.10 GALLONS DIESEL	01 6096 02
				3,492.32		
JOHN ALLCHIN	65262	7/3/2017	1	45.00	WW/MONTHLY CELL PHONE REIMBURSEMENT 07/2017	12 6060C 12
JOHN DEERE FINANCIAL	65272	7/3/2017	1	522.49	F&R/MONTHLY PMT COMPACT UTILITY TRACTOR 07/2017	01 2513 02
JOHN POULOS	65358	7/13/2017	1	95.00	F&R/REPAIR DEWALT PRESSURE WASHER	01 6040 02
L.N. CURTIS & SONS	65345	7/13/2017	1	270.93	FD/DURA BUILT GREEN DJ HOSES	01 6090 01
LIFE-ASSIST, INC.	65344	7/13/2017	1	624.41	FD/ELECTRODES CRICOTHYROTOMY KIT CATHETERS	01 6089 01
LIFE-ASSIST, INC.	65344	7/13/2017	1	33.78	FD/ATROPINE SULFATE 1 MG, 10 ML LUER JET SYRINGE	01 6089 01
				658.19		
MADRID, MONIQUE	65273	7/3/2017	1	100.00	ADM/MONTHLY CELL PHONE REIMBURSEMENT 07/2017	01 6060C 09
MENDOZA, CARLOS	65274	7/3/2017	1	22.50	ADM/MONTHLY CELL PHONE REIMBURSEMENT 07/2017	01 6060C 09
MENDOZA, CARLOS	65274	7/3/2017	2	22.50	F&R/MONTHLY CELL PHONE REIMBURSEMENT 07/2017	01 6060C 02
				45.00		
MISSION LINEN SUPPLY	65347	7/13/2017	1	62.90	WD/TOWELS AND RUGS	11 6094 11
MISSION LINEN SUPPLY	65347	7/13/2017	1	12.95	WW/TOWELS AND RUGS	12 6033B 12
MISSION LINEN SUPPLY	65347	7/13/2017	1	62.90	WD/TOWELS AND RUGS	11 6094 11
MISSION LINEN SUPPLY	65347	7/13/2017	1	12.95	WW/TOWELS AND RUGS	12 6033B 12
				151.70		
McKARNEY, NANCY	65346	7/13/2017	1	48.71	FD/250 BUSINESS CARDS FOR MICHAEL BURKEY	01 6053 01
McKARNEY, NANCY	65346	7/13/2017	1	157.50	ADM/3.5 HOURS WEBPAGE POSTINGS	01 6044 09

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				206.21		
NATIVE DAUGHTERS	65279	7/5/2017	1	50.00	F&R/BANNER RENEWAL REFUND	01 4560 02
NOBLE SAW, INC.	65348	7/13/2017	1	1,077.49	WW/GENERATOR 2000 WATT	12 6032L 12
NOBLE SAW, INC.	65348	7/13/2017	1	102.19	WD/AIR & FUEL FILTERS SPARK PLUG AND SHOP SUPPLIES	11 6093 11
NOBLE SAW, INC.	65348	7/13/2017	1	193.21	WW/ELEMENT AIR CLEANER STARTER HANDLE FOR HOND	12 6032T 12
NOBLE SAW, INC.	65348	7/13/2017	1	412.14	WD/TRIMMER 35CC LOOP ELVEX UNI-FIT CORDED FOAM P	11 6093 11
				<u>1,785.03</u>		
NOVUSOLUTIONS	65349	7/13/2017	1	4,200.00	ADM/ANNUAL SUBSCRIPTION 10/08/17 - 10/07/18	01 6054 09
ORKIN	65350	7/13/2017	1	65.00	FD/COMM - PREVENTIVE PEST CTRL SVC 2850 BURTON DR	01 6033B 01
PACIFIC GAS & ELECTRIC	65351	7/13/2017	1	494.61	WW/ELEC SVC SAN SIMEON CREEK ROAD JUNE 2017	12 6060E 12
PACIFIC GAS & ELECTRIC	65351	7/13/2017	1	21.03	ADM/ELEC SVC 1316 TAMSEN #203 JUNE 2017	01 6060E 09
PACIFIC GAS & ELECTRIC	65351	7/13/2017	1	1,500.41	SWF/ELEC SVC 990 SAN SIMEON CRK TRMT PLANT JUNE 17	39 6060E 11
PACIFIC GAS & ELECTRIC	65351	7/13/2017	1	10.51	WD/ELEC SVC 7806 VAN GORDON CREEK RD JUNE 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	65351	7/13/2017	1	23.52	WD/ELEC SVC 9110 CHARING LANE JUNE 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	65351	7/13/2017	2	1,125.34	WD/ELEC SVC 1320 SAN SIMEON CREEK ROAD JUNE 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	65351	7/13/2017	3	796.13	WD/ELEC SVC 1330 SAN SIMEON CREEK ROAD JUNE 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	65351	7/13/2017	4	3,488.66	WD/ELEC SVC 1340 SAN SIMEON CREEK ROAD JUNE 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	65351	7/13/2017	5	593.68	WD/ELEC SVC 6425 CAMBRIA PINES ROAD JUNE 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	65351	7/13/2017	6	30.28	WD/ELEC SVC 988 MANOR WAY JUNE 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	65351	7/13/2017	7	5,237.89	WD/ELEC SVC 2031 RODEO GROUNDS JUNE 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	65351	7/13/2017	8	38.37	WD/ELEC SVC 2499 VILLAGE LANE JUNE 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	65351	7/13/2017	9	703.56	WD/ELEC SVC 1975 STUART ST JUNE 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	65351	7/13/2017	1	3,562.86	WD/ELEC SVC 2820 SANTA ROSA CRK RD PUMP JUNE 2017	11 6060E 11
PACIFIC GAS & ELECTRIC	65351	7/13/2017	1	178.76	SWF/ELEC SVC SAN SIMEON CRK RD EVAP POND JUNE 201	39 6060E 11
				<u>17,805.61</u>		
PATRICK OREILLY	65275	7/3/2017	1	100.00	ADM/MONTHLY CELL PHONE REIMBURSEMENT 07/2017	01 6060C 09
PLACER TITLE COMPANY	65352	7/13/2017	1	679.00	RC/PREPAID VLM ARMITAGE 023.261.008/023.261.033	11 6080V 10

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH OF JULY, 2017**

<u>Vendor Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Line #</u>	<u>Line Amt</u>	<u>Line Description</u>	<u>Expense Acct</u>
QUILL CORP	65353	7/13/2017	1	99.92	ADM/OFFICE SUPPLIES PAPER CREAMER FILE FOLDERS	01 6050 09
QUILL CORP	65353	7/13/2017	1	27.86	WW/32GB MICRO UHS-I	12 6032T 12
QUILL CORP	65353	7/13/2017	1	182.31	WW/GBC FUSION 3100L 12IN LAMINATOR	12 6032C 12
QUILL CORP	65353	7/13/2017	1	9.64	ADM/OFFICE SUPPLIES DESK CALENDAR FOR CHRIS	01 6050 09
QUILL CORP	65353	7/13/2017	1	54.91	ADM/OFFICE SUPPLIES WATER, NAPKINS, PLATES PAPER	01 6050 09
QUILL CORP	65353	7/13/2017	1	22.50	ADM/OFFICE SUPPLIES DISPENSER	01 6050 09
				397.14		
RETIREE00	65284	7/7/2017	1	423.16	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG '11	5121 11
RETIREE01	65285	7/7/2017	1	423.16	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 12	5121 12
RETIREE02	65286	7/7/2017	1	533.68	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 01	5121 02
RETIREE04	65287	7/7/2017	1	147.58	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 01	5121 09
RETIREE05	65288	7/7/2017	1	423.16	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 12	5121 12
RETIREE06	65289	7/7/2017	1	147.58	WD/MONTHLY HEALTH INSUR PREMIUM REIMB AUG '17	11 5121 11
RETIREE07	65290	7/7/2017	1	147.58	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG '11	5121 11
RETIREE08	65291	7/7/2017	1	423.16	WD/MONTHLY HEALTH INSUR PREMIUM REIMB AUG '17	11 5121 11
RETIREE09	65292	7/7/2017	1	147.58	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 01	5121 09
RETIREE10	65293	7/7/2017	1	147.58	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 01	5121 09
RETIREE11	65294	7/7/2017	1	147.58	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB AUG '17	01 5121 09
RETIREE12	65295	7/7/2017	1	1,195.37	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 12	5121 12
RETIREE13	65296	7/7/2017	1	147.58	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG '101	5121 01
RETIREE14	65297	7/7/2017	1	147.58	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 01	5121 02
RETIREE15	65298	7/7/2017	1	147.58	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG '101	5121 01
RETIREE16	65299	7/7/2017	1	423.16	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG '11	5121 11
RETIREE16	65372	7/31/2017	1	423.16	WD/REPLACEMENT FOR LOST CHECK #65299 MO INS REIM	11 5121 11
RETIREE17	65300	7/7/2017	1	423.16	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 01	5121 09
RETIREE19	65301	7/7/2017	1	1,195.37	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG '101	5121 01
RETIREE20	65302	7/7/2017	1	147.58	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 12	5121 12
RETIREE21	65303	7/7/2017	1	147.58	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 12	5121 12
RETIREE22	65304	7/7/2017	1	423.16	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 12	5121 12
RETIREE23	65305	7/7/2017	1	423.16	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 01	5121 09
RETIREE24	65306	7/7/2017	1	147.58	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 01	5121 02
RETIREE26	65307	7/7/2017	1	1,091.42	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 01	5121 09

**CAMBRIA COMMUNITY SERVICES DISTRICT  
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RETIREE27	65308	7/7/2017	1	1,195.37	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG '101	5121 01
RETIREE28	65309	7/7/2017	1	423.16	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 01	5121 02
RETIREE29	65310	7/7/2017	1	423.16	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 01	5121 09
RETIREE30	65311	7/7/2017	1	533.68	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG ' 11	5121 11
RETIREE31	65312	7/7/2017	1	533.68	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 01	5121 09
RETIREE32	65313	7/7/2017	1	1,195.37	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 01	5121 09
RETIREE33	65314	7/7/2017	1	533.68	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG 01	5121 09
RETIREE34	65315	7/7/2017	1	1,195.37	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR AUG '101	5121 01
				<u>15,628.71</u>		
RUTAN & TUCKER, LLP	65354	7/13/2017	1	45.00	SWF/LANDWATCH CEQA PETITION	39 1829I 11
SCARECROW FESTIVAL	65281	7/5/2017	1	50.00	F&R/BANNER RENEWAL REFUND	01 4560 02
SETH SUTHERLAND	65359	7/13/2017	1	1,915.00	WW/12 MONTH DATA COLLECTION FOR 2017 SEWER UPD.12	6170 12
SLO ACTTC - LAFCO	65357	7/13/2017	1	29,550.24	ADM/2017-2018 LAFCO FEES ANNUAL CONTRIBUTION	01 6055 09
SLO COUNTY EMS	65356	7/13/2017	1	137.00	FD/APR CLASS FOR FF HUNT	01 6120E 01
STEPHANIE SALVI	65355	7/13/2017	1	1.87	ADM/PRIVATE CAR MILES TO POST OFFICE AND BACK	01 6120E 09
THE GAS COMPANY	65336	7/13/2017	1	86.20	FD/GAS SVC 2850 BURTON DRIVE JUNE 2017	01 6060G 01
THE TRIBUNE	65361	7/13/2017	1	105.27	WD/TRIBUNE & SLO.COM SEIR SPECIAL MTG NOTIFICATIOI	11 6010 11
THE TRIBUNE	65361	7/13/2017	2	105.27	WD/CAMBRIAN-SLO.COM SEIR SPECIAL MTG NOTIFICATIOI	11 6010 11
THE TRIBUNE	65361	7/13/2017	3	261.36	FD/FIRE SUPPRESSION NOTICE	01 6010 01
THE TRIBUNE	65361	7/13/2017	4	174.24	WW/DELINQUENT SOLID WASTE NOTICE	12 6010 12
THE TRIBUNE	65361	7/13/2017	5	133.10	ADM/HEARING TO ADOPT BUDGET NOTIFICATION	01 6010 09
				<u>779.24</u>		
TPB INVESTMENTS INC.	65369	7/26/2017	1	161,784.00	SWF/BANK LOAN PRINCIPLE AND INTEREST	39 2604 11
TPB INVESTMENTS INC.	65369	7/26/2017	2	167,928.64	SWF/BANK LOAN PRINCIPLE AND INTEREST	39 6180I 11
				<u>329,712.64</u>		

**CAMBRIA COMMUNITY SERVICES DISTRICT  
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UNIVERSITY WOMEN OF CAMBRI	65282	7/5/2017	1	50.00	F&R/BANNER RENEWAL REFUND	01 4560 02
WEST COAST TREE SERVICE	65363	7/13/2017	1	4,775.00	WW/REMOVE DOWN TREES ALONG COLLECTION LINE	12 6032C 12
WEST COAST TREE SERVICE	65363	7/13/2017	1	5,000.00	WW/REPLACE MANHOLE LIDS	12 6035T 12
				9,775.00		
	65217	7/17/2017	9000	(720.00)	Ck# 065217 Reversed	11 6055 11
				<b>Accounts Payable Vendor Subtotal</b>	933,026.10	
AFLAC (AMER FAM LIFE INS)	5253	7/14/2017	1	148.05	VOLUNTARY INS-PRETAX	01 2162
AFLAC (AMER FAM LIFE INS)	5253	7/14/2017	1	25.92	VOLUNTARY INS-PRETAX	01 2162
AFLAC (AMER FAM LIFE INS)	5271	7/28/2017	1	148.05	VOLUNTARY INS-PRETAX	01 2162
AFLAC (AMER FAM LIFE INS)	5271	7/28/2017	1	25.92	VOLUNTARY INS-PRETAX	01 2162
				347.94		
AMERITAS	5281	7/28/2017	1	3,759.44	DENTAL INSURANCE-YER	01 2150
AMERITAS	5281	7/28/2017	2	(0.02)	DENTAL INSURANCE-YER	01 5102 09
AMERITAS	5281	7/28/2017	1	462.42	DENTAL INSURANCE-YER	01 2150
				4,221.84		
CAMBRIA COMMUNITY SVS DIS	5254	7/14/2017	1	1,250.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SVS DIS	5254	7/14/2017	2	250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SVS DIS	5254	7/14/2017	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SVS DIS	5254	7/14/2017	4	200.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SVS DIS	5254	7/14/2017	5	150.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SVS DIS	5254	7/14/2017	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12
CAMBRIA COMMUNITY SVS DIS	5272	7/28/2017	1	1,250.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SVS DIS	5272	7/28/2017	2	250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SVS DIS	5272	7/28/2017	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SVS DIS	5272	7/28/2017	4	200.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SVS DIS	5272	7/28/2017	5	150.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SVS DIS	5272	7/28/2017	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
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<u>Vendor Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Line #</u>	<u>Line Amt</u>	<u>Line Description</u>	<u>Expense Acct</u>
				4,200.00		
CAMBRIA FIRE FIGHTERS LOCAL 4	5257	7/14/2017	1	360.00	DUES-FIRE IAFF	01 2160
CAMBRIA FIRE FIGHTERS LOCAL 4	5275	7/28/2017	1	360.00	DUES-FIRE IAFF	01 2160
				<u>720.00</u>		
CAMBRIA FIREFIGHTERS ASSN	5256	7/14/2017	1	149.43	RESERVE FIREFTR DUES	01 2160
CAMBRIA FIREFIGHTERS ASSN	5274	7/28/2017	1	171.71	RESERVE FIREFTR DUES	01 2160
				<u>321.14</u>		
EMPLOYMENT DEVELOPMENT D	5255	7/14/2017	1	4,453.25	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT D	5255	7/14/2017	1	1,067.20	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT D	5273	7/28/2017	1	5,256.47	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT D	5273	7/28/2017	1	1,092.95	STATE INCOME TAX	01 2130
				<u>11,869.87</u>		
H.O.B.-DIRECT DEPOSIT	5258	7/14/2017	1	3,700.00	Direct Deposit Flat	01 2152
H.O.B.-DIRECT DEPOSIT	5258	7/14/2017	1	58,688.06	Direct Deposit Flat	01 2152
H.O.B.-DIRECT DEPOSIT	5276	7/28/2017	1	3,700.00	Direct Deposit Flat	01 2152
H.O.B.-DIRECT DEPOSIT	5276	7/28/2017	1	63,306.25	Direct Deposit Flat	01 2152
				<u>129,394.31</u>		
ICMA-VNTGPT TRSFR AGT 457	5260	7/14/2017	1	1,832.87	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	5260	7/14/2017	1	927.81	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	5278	7/28/2017	1	1,809.07	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	5278	7/28/2017	1	927.81	457 DEFERRED COMP IN	01 2141
				<u>5,497.56</u>		
IRS/FEDERAL PARYOLL TAXES	5259	7/14/2017	1	14,421.02	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PARYOLL TAXES	5259	7/14/2017	1	14,926.58	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PARYOLL TAXES	5259	7/14/2017	1	3,490.98	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PARYOLL TAXES	5277	7/28/2017	1	16,439.61	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PARYOLL TAXES	5277	7/28/2017	1	15,120.66	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PARYOLL TAXES	5277	7/28/2017	1	3,536.32	FEDERAL INCOME TAX	01 2120

**CAMBRIA COMMUNITY SERVICES DISTRICT  
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				67,935.17		
LINCOLN FINANCIAL GROUP	5282	7/28/2017	1	241.68	LIFE INSURANCE	01 2164
PERS HEALTH BENEFIT SERV	5284	7/28/2017	1	39,171.56	MEDICAL INSURANC-YER	01 2151
PERS HEALTH BENEFIT SERV	5284	7/28/2017	2	(35.01)	MEDICAL INSURANC-YER	01 5103 01
PERS HEALTH BENEFIT SERV	5284	7/28/2017	3	146.46	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	5284	7/28/2017	4	75.90	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	5284	7/28/2017	5	640.00	MEDICAL INSURANC-YER	01 5121 01
PERS HEALTH BENEFIT SERV	5284	7/28/2017	6	512.00	MEDICAL INSURANC-YER	01 5121 02
PERS HEALTH BENEFIT SERV	5284	7/28/2017	7	1,408.00	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	5284	7/28/2017	8	768.00	MEDICAL INSURANC-YER	11 5121 11
PERS HEALTH BENEFIT SERV	5284	7/28/2017	9	768.00	MEDICAL INSURANC-YER	12 5121 12
PERS HEALTH BENEFIT SERV	5284	7/28/2017	1	5,244.77	MEDICAL INSURANC-YER	01 2151
				48,699.68		
PERS RETIREMENT SYSTEM	5261	7/14/2017	1	(0.01)	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	5261	7/14/2017	2	19,715.02	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	5261	7/14/2017	3	0.01	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	5261	7/14/2017	4	215.97	PERS PAYROLL REMITTANCE	01 5109 09
PERS RETIREMENT SYSTEM	5279	7/28/2017	1	0.04	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	5279	7/28/2017	2	20,144.04	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	5279	7/28/2017	3	(0.04)	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	5279	7/28/2017	4	455.26	PERS PAYROLL REMITTANCE	01 5109 09
PERS RETIREMENT SYSTEM	5283	7/28/2017	1	6,345.74	UNFUNDED ACCRUED LIABILITY	01 5109 09
PERS RETIREMENT SYSTEM	5283	7/28/2017	2	1,683.16	UNFUNDED ACCRUED LIABILITY	01 5109 02
PERS RETIREMENT SYSTEM	5283	7/28/2017	3	3,795.65	UNFUNDED ACCRUED LIABILITY	11 5109 11
PERS RETIREMENT SYSTEM	5283	7/28/2017	4	3,747.33	UNFUNDED ACCRUED LIABILITY	12 5109 12
PERS RETIREMENT SYSTEM	5283	7/28/2017	5	117.00	UNFUNDED ACCRUED LIABILITY	01 5109 09
PERS RETIREMENT SYSTEM	5283	7/28/2017	6	10.00	UNFUNDED ACCRUED LIABILITY	01 5109 09
PERS RETIREMENT SYSTEM	5283	7/28/2017	7	4,384.45	UNFUNDED ACCRUED LIABILITY	01 5109 01
PERS RETIREMENT SYSTEM	5283	7/28/2017	8	60.00	UNFUNDED ACCRUED LIABILITY	01 5109 01
PERS RETIREMENT SYSTEM	5283	7/28/2017	9	50.00	UNFUNDED ACCRUED LIABILITY	01 5109 01
				60,723.62		



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SEIU LOCAL 620	5262	7/14/2017	1	441.26	SEIU UNION DUES	01 2160
SEIU LOCAL 620	5280	7/28/2017	1	476.89	SEIU UNION DUES	01 2160
				918.15		
				<i>Payroll Payable Vendor Subtotal</i>	335,090.96	
				<b>TOTAL DISBURSEMENT FOR JULY, 2017</b>	827,741.44	

<b><u>EXPENDITURE SUMMARY</u></b>	
70,398.84	TOTAL GENERAL FUND
39,627.61	TOTAL WATER OPERATIONS
2,941.35	TOTAL SWF OPERATIONS
14,195.40	TOTAL SWF PROJECT
329,712.64	TOTAL SWF LOAN PAYMENT
23,067.41	TOTAL WASTEWATER OPERATIONS
260,188.36	TOTAL PERSONNEL RELATED
<b>740,131.61</b>	<b>TOTAL CCSD RELATED EXPENDITURES</b>
87,609.83	TOTAL EXPENDITURES FOR EMPLOYEES (Note 1)
<b>827,741.44</b>	<b>TOTAL DISBURSEMENT FOR JULY, 2017</b>
<b><u>Note 1</u></b>	
Includes federal and state income taxes withheld and paid to state or federal government, union dues withheld and paid to the unions, and voluntary contributions by individuals for insurance or deferred compensation.	

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, July 27, 2017 12:30 PM

**1. OPENING**

**A. Call to Order**

President Rice called the meeting to order at 12:30 p.m.

**B. Pledge of Allegiance**

President Rice led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: President Rice, Vice President Sanders, Director Thompson, Director Bahringer, and Director Farmer.

Staff present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, Finance Manager Patrick O'Reilly, and District Engineer Bob Gresens.

**D. Agenda Review: Additions/Deletions**

Director Bahringer asked to defer item 8A indefinitely.

President asked for the Board to comment.

Vice President Sanders stated that many people wanted to speak on the item. The Board agreed it will stay on the agenda.

**2. PUBLIC COMMENT (Estimated time 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)**

Public Comment:  
Donald Archer

Written Comments Received: Mary Webb

**3. PUBLIC SAFETY (Estimated time 5 Minutes per item)**

**A. Sheriff's Department Report**

Commander Voge provided a summary of recent activities in Cambria for the Sheriff's Department.

**B. Cambria Community Services District Fire Department Report**

CCSD Fire Chief William Hollingsworth provided a report of recent activities in Cambria, including an update on the recent fire on July 18, 2017.

#### 4. ACKNOWLEDGEMENTS AND PRESENTATIONS

- A. The Board President will recognize Lady Tye Dye (Diane Brook), Stephanie Arehart and Shana McCormick for their assistance in finding a water leak, by making them Honorary Water Department Members and presenting them with Water Department T-Shirts.

President Rice and Water Supervisor Jason Buhl recognized Lady Tye Dye (Diane Brook), Stephanie Arehart, and Shana McCormick for their assistance in finding a water leak, by making them Honorary Water Department Members and presenting them with Water Department T-Shirts.

#### 5. Manager's Report

##### A. Manager's Report

General Manager Jerry Gruber provided San Luis Obispo Board of Supervisors letter of appreciation to the CCSD Fire Chief and a brief summary of the General Manager's report and a PowerPoint presentation.

Public Comment:  
Elizabeth Bettenhausen

##### B. Ad Hoc Committee Reports and Other Related Board Member Reports (Committee Meetings and Board authorized meetings attended)

- i. Ad Hoc Committees Reporting:  
Infrastructure-Task: Water Department, Wastewater Department and technology infrastructure (hardware and software) in all departments  
Liaison Reports:  
NCAC PROS FFRP  
Forest Committee

##### Liaison Reports:

PROS: Director Thompson commented regarding the completion of the Community Park bringing the relocation of the Dog Park. The groundbreaking was a good celebration and PROS Commissioner Chairman Kniffen was very pleased with the progress of the park.

##### Ad Hoc Committee Reports:

##### Infrastructure:

Director Farmer attended the Forest Committee meeting and presented the Forest Committee tree guide. Dan Turner is soliciting input for grant seeking ideas. The FFRP meeting announced that new signs were installed on the Ranch and the children at the Santa Lucia Middle School had a project regarding plants and wildlife and the posters are available at the FFRP office and at the Library.

NCAC had a presentation from the SoCal Gas Co. regarding placing poles in Cambria to read the meters eliminating driving around and reading the meters. Land Use Committee says no one in the affected communities has heard from the SoCal Gas Co. and are not providing a recommendation or a denial to the Planning Commission for the poles.

Director Bahringer would like to get some capital improvement projects going, including the rate study with Bartle Wells & Associates.

President Rice attended the Coastal Commission Reception in July. They are coming here in September and would like to have the Chamber of Commerce and the Tourism Board help to throw a party.

**6. CONSENT AGENDA (Estimated time: 15 Minutes)**

- A. CONSIDERATION TO ADOPT THE JUNE 2017 EXPENDITURE REPORT
- B. CONSIDERATION TO ADOPT THE JUNE 14, 2017 AND JUNE 22, 2017 SPECIAL MEETING MINUTES AND THE JUNE 22, 2017 REGULAR MEETING MINUTES
- C. CONSIDERATION OF APPROVAL FOR THE PURCHASE OF A SIX INCH SOUND ATTENUATED ENGINE DRIVEN PORTABLE PUMP
- D. CONSIDERATION TO RATIFY CORRECTED EXHIBIT B IN RESOLUTION 16-2017
- E. CONSIDERATION OF ADOPTION OF RESOLUTION NO. 35-2017 AMENDING DISTRICT SIGNATORIES FOR MANAGEMENT OF LOCAL AGENCY INVESTMENT FUND (LAIF) FUNDS

President Rice asked for any items to be pulled.

No items were pulled.

Director Bahringer moved to approve the consent agenda.

Vice President Sanders seconded the motion.

Roll Call Vote:

Director Bahringer- Aye

Vice President Sanders- Aye

Director Farmer- Aye

Director Thompson- Aye

President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**7. HEARINGS AND APPEALS (Estimated time: 15 Minutes per item)**

- A. PUBLIC HEARING TO CONSIDER ADOPTION OF RESOLUTION 33-2017 ORDERING ABATEMENT OF PUBLIC NUISANCE FOR THE FIRE HAZARD FUEL REDUCTION PROGRAM (FHFRP)

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions.

President Rice opened the hearing.

No public comment was received.

Chief Hollingsworth requested to redact 3 APN parcel numbers on the list: 024.062.012, 024.062.014, and 024.212.023.

President Rice closed the hearing.

Vice President Sanders moved to adopt Resolution 33-2017 as amended with the redaction of the parcels listed on Exhibit A as read into the record by the Fire Chief.

Director Thompson seconded the motion.

Roll Call Vote:  
 Director Thompson- Aye  
 Vice President Sanders- Aye  
 Director Bahringer- Aye  
 Director Farmer- Aye  
 President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**8. REGULAR BUSINESS (Estimated time: 15 Minutes per item)**

**A. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 36-2017 AUTHORIZING THE GENERAL MANAGER TO WORK COOPERATIVELY TO CO-LOCATE THE CCSD FIRE DEPARTMENT AND THE CCHD AT 2850 BURTON DRIVE**

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who provided the Board with a brief summary.

Public Comment:  
 Shirley Bianchi speaking as a private citizen  
 Mary Adamson  
 Mike Lyons  
 Mary Faye Zenk  
 Tom Gray  
 Barbara Bronson Gray speaking for Bev Prayer  
 Dr. Lori Malleur  
 Betty Swerk  
 Mark Rochefort  
 Nancy McLaughlin  
 Iggy Fedderoff

Director Thompson moved to not adopt Resolution 36-2017.

Director Bahringer seconded the motion.

Roll Call Vote:  
 Director Thompson- Aye  
 Director Bahringer- Aye  
 Director Farmer- Aye  
 Vice President Sanders- Aye  
 President Rice- Aye

Motion Passed Unanimously: 5 -Ayes, 0-Nays, 0-Absent

**B. DISCUSSION AND CONSIDERATION OF APPROVAL OF REAL PROPERTY PURCHASE AGREEMENT FOR 900 MAIN STREET, CAMBRIA**

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions.

Public Comment:  
 Samuel Shalhoob  
 Leslie Richards

Elizabeth Bettenhausen  
 Dwayne Lee  
 Mary Webb

Vice President Sanders moved to approve the real property purchase agreement with the County of San Luis Obispo for the old library building as described in the agreement.

Director Bahringer seconded the motion.

Roll Call Vote:  
 Vice President Sanders- Aye  
 Director Bahringer- Aye  
 Director Farmer- Nay  
 Director Thompson- Aye  
 President Rice- Nay

Motion Passed: 3-Ayes (Sanders, Bahringer, Thompson), 2-Nays (Farmer, Rice), 0-Absent

**C. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 34-2017 CERTIFYING THE REVISED FINAL SUBSEQUENT ENVIRONMENTAL IMPACT REPORT FOR THE CAMBRIA SUSTAINABLE WATER FACILITY**

General Manager Jerry Gruber introduced the item and turned it over to Michael Baker International Inc. (MBI) Project Manager, Rita Garcia. Project Director Glenn LaJoie and Project biologist Tom McGill were also present. Ms. Garcia provided a review of the project and public comments received. Ms. Garcia then turned the presentation over to Project Biologist Tom McGill, who provided a summary of the biological concerns addressed in the SEIR.

Ted Seigler, Chairman of the BRPCC, provided the Board with an update of the work of the BRPCC.

Public Comment:  
 Donald Archer provided written comment for the record  
 Mike Lyons  
 Clive Metrick  
 Mark Rochefort  
 Elizabeth Bettenhausen  
 Mary Webb  
 Connie Gannon  
 Leslie Richards

Director Bahringer moved to adopt Resolution 34-2017 Certifying the Revised Final Subsequent Environmental Impact Report for the Cambria Sustainable Water Facility.

Vice President Sanders seconded the motion.

Roll Call Vote:  
 Director Bahringer- Aye  
 Vice President Sanders- Aye  
 Director Farmer- Nay  
 Director Thompson- Aye  
 President Rice- Aye

Motion Passed: 4-Ayes (Bahringer, Sanders, Thompson, Rice), 1-Nay (Farmer), 0-Absent

**D. DISCUSSION AND CONSIDERATION TO APPROVE AMENDMENT NO. 3 TO AGREEMENT FOR CONSULTANT SERVICES WITH BALANCE PUBLIC RELATIONS**

General Manager Jerry Gruber introduced the item and asked for any questions.

Public Comment:  
None.

Director Bahringer moved to approve Amendment No. 3 for Consultant Services with Balance Public Relations.

Director Thompson seconded the motion.

Roll Call Vote:  
Director Bahringer- Aye  
Director Thompson- Aye  
Director Farmer- Nay  
Vice President Sanders- Aye  
President Rice- Aye

Motion Passed: 4-Ayes (Bahringer, Thompson, Sanders, Rice), 1-Nay (Farmer), 0-Absent

**E. DISCUSSION AND CONSIDERATION OF ORDINANCE 02-2017 AMENDING CCSD CODE SECTION 8.04.100 REGARDING POSITION TRANSFERS AND RELATED REQUIREMENTS**

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions.

Public Comment:  
Mike Lyons  
Karen Dean

Director Bahringer moved to introduce Ordinance 02-2017 by title only and to waive further reading, an Ordinance Amending Section 8.04.100 B.4 of the Cambria Community Services District Municipal Code Regarding Position Transfers and Related Requirements.

Vice President Sanders seconded the motion.

Roll Call Vote:  
Director Bahringer- Aye  
Vice President Sanders- Aye  
Director Farmer- Aye  
Director Thompson- Aye  
President Rice- Aye

Motion Passed Unanimously: 5 -Ayes, 0-Nays, 0-Absent

**F. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 37-2017 AMENDING THE BOARD OF DIRECTORS' BYLAWS REGARDING REMOVAL OF ITEMS FROM DRAFT AGENDAS**

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who stated that this was brought back as there were issues with how to remove an item from a draft agenda. Currently, Section 3.1 of the Bylaws specifies an agenda is prepared by the General Manager, in cooperation by the Board President and Vice President. There's no provision as to how to remove an item from a draft agenda. There's suggested language in the Resolution attached to this item that essentially has the same language for removing an item. It's done by the General Manager, in cooperation by the President and Vice President.

Vice President Sanders moved to amend to the Bylaws as referenced in the staff report and as explained by District Counsel.

Director Thompson seconded the motion.

Director Bahringer asked for clarification on if the Vice President and President aren't available. District Counsel stated on this provision, the item doesn't come off.

President Rice proposed an amendment to the motion to have parallel construction with the President and Vice President to place an item on the agenda at a Director's request. It was accepted into the motion.

Roll Call Vote:

Vice President Sanders- Aye

Director Thompson- Aye

Director Farmer- Aye

Director Bahringer- Aye

President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**G. DISCUSSION AND CONSIDERATION OF APPOINTMENT OF AN AD HOC COMMITTEE TO REVIEW INFORMATION TECHNOLOGY SYSTEMS**

General Manager Jerry Gruber introduced the item and gave a brief summary and asked for any questions.

Public Comment:

None

The Board agreed to have President Rice and Director Bahringer on the Ad Hoc Committee.

Director Bahringer moved that President Rice and he be on an Ad Hoc Committee with special focus on financial software and any other IT decisions.

Vice President Sanders seconded the motion.

Roll Call Vote:

Director Bahringer- Aye

Vice President Sanders- Aye



Director Farmer- Aye  
 Director Thompson- Aye  
 President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**9. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)**

President Rice would like to add an item to the agenda to allow for continuation of a Board meeting after a certain period of time.

District Counsel asked to bring back the Bylaws approved today to refine them to protect against potential Brown Act violation.

President Rice moved to add a change of the Bylaws relating to the time of the meetings.

Director Bahringer seconded the motion.

Roll Call Vote:  
 President Rice- Aye  
 Director Bahringer- Aye  
 Director Farmer- Aye  
 Director Thompson- Aye  
 Vice President Sanders- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

Vice President Sanders moved to bring forward an item regarding the future of the lot owned by the CCSD that's adjacent to the Post Office, as there is a desire on the part of the Lions Club and the Historical Society to move the Schoolhouse to that location.

Director Bahringer seconded the motion.

Roll Call Vote:  
 Vice President Sanders- Aye  
 Director Bahringer- Aye  
 Director Farmer- Aye  
 Director Thompson- Aye  
 President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**10. ADJOURN TO CLOSED SESSION Closed Session shall be held at the District offices located at 1316 Tamsen Street, Cambria, CA. (Estimated time 60 Minutes)**

President Rice adjourned the meeting to closed session at 5.30 p.m.

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Government Code Section 54957**  
 Titles: District Counsel  
 General Manager

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO **5.C.**

FROM: Jerry Gruber, General Manager

-----  
Meeting Date: August 24, 2017Subject: CONSIDERATION OF EXTENDING  
OUTSTANDING INTENT TO  
SERVE LETTERS, INCLUDING  
PEOPLES' SELF-HELP HOUSING**RECOMMENDATIONS:**

Staff recommends that the Board of Directors grant an additional six-month extension of time for all outstanding Intent to Serve Letters for those projects having more than three EDUs, so that they expire on March 23, 2018.

**FISCAL IMPACT:**

There is no fiscal impact to the CCSD by extending the time for the Intent to Serve Letters.

**BACKGROUND:**

This item is being presented to the Board of Directors to consider extending outstanding Intent to Serve Letters that have more than three EDUs and that are therefore not within the General Manager's authority to extend, including the Intent to Serve Letter for Peoples' Self-Help Housing for their proposed Cambria Pines Apartments project that consists of 33 affordable housing units. Staff has recently received correspondence from People's Self-Help Housing indicating they wanted to proceed with their project, the processing of which had been suspended by the County as a result of the CCSD's Stage 3 Water Shortage Emergency. The other projects with more than three EDUs are Higuera Commons LLC (16 EDUs), Eady Properties (6 EDUs), and Kingston Bay (11.78 EDUs).

As discussed below, the Board has taken previous action regarding Intent to Serve Letters in light of the Stage 3 Water Shortage Emergency. Under the CCSD Municipal Code, the General Manager has the ability to approve extensions for projects allocated up to three EDUs. All other extension requests must be submitted to the Board of Directors for approval. Given the circumstances, the General Manager is approving six-month extensions for two projects, Settimi and Wogu, which are within his authority. Both of these projects are for single-family residences. The Board is being asked to approve extensions for the others, including Peoples' Self-Help Housing.

At its May 22, 2014 meeting, the Board of Directors had two items on its agenda related to Intent to Serve Letters. The first involved an application for a time extension for the Intent to Serve Letter for Higuera Commons, LLC (formerly owned by Pacific Western Bank). Per the minutes of that meeting, the following action was taken by the Board:

Director Cliff moved to have motion associated with 9D be applicable to this item also. Plus add the following conditions; extend the Intent to Serve letter for 6 months after the stage 3 water emergency is lifted and no connection before the stage 3 ends, place a deed restriction on 2 of the units for Affordable Housing for low income, parcel 024-191-013 shall be offered as open space and as described in Section 4 of undated letter from John Belsher in your packet and no water meter will be allowed on the parcel, and it's existing wait list position #654 will be retired.

The reference to 9D relates to the other agenda item, which was "Discussion and Direction Regarding Possible Suspension of All Outstanding Intent to Serve Letters." The Board took the following action on that item:

Director Rice moved to extend the existing ITS letter to six months after the removal of a stage 3 water emergency or their current expiration date whichever is later...

Motion was amended to state that there is no connection made during the stage 3 water emergency and further amend motion to exclude Higuera Commons ITS letter in this motion.

It should be noted that an Intent to Serve Letter for the County for property located on Cornwall Street has subsequently been extended to June 1, 2018.

Since the Stage 3 Water Shortage Emergency condition was lifted on March 23, 2017, based on the May 22, 2014 actions the Intent to Serve Letters were extended to September 23, 2017. Staff, however, did not send notices to the holders of Intent to Serve Letters about the lifting of the Stage 3 Water Shortage Emergency. While staff was not obligated to do so, out of fairness, we believe it would be appropriate to grant additional time and provide such notification. Accordingly, we are recommending that the Board grant an additional six-month extension for the outstanding Intent to Serve Letters with more than three EDUs.

Attachments: August 1, 2017 letter from Peoples' Self-Help Housing.

-----  
BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS \_\_\_RICE \_\_\_SANDERS \_\_\_THOMPSON \_\_\_BAHRINGER \_\_\_FARMER



August 1, 2017

Jerry Gruber  
 General Manager  
 Cambria Community Services District  
 1316 Tamsen Street, Suite 201  
 Cambria, CA 93428

**RE: Cambria Pines Apartments (proposed) at 2845 Schoolhouse Lane (APN 131-151-034)**

Dear Mr. Gruber,

Thank you for meeting with us this week for updating us on the District's current water service conditions in Cambria.

As you may recall, the mission of Peoples' Self-Help Housing Corporation (Peoples') is to provide affordable housing and programs leading to self-sufficiency for low-income families, seniors, farmworkers, single parents and other special needs groups on California's Central Coast. Peoples' formed as a nonprofit in San Luis Obispo in 1970 as a grass roots effort to help people build their first home. Peoples' currently provides onsite property management staff to professionally manage 48 apartment communities along the Central Coast. Additionally, Peoples' offers many free programs to residents to promote self-sufficiency, to improve their quality of life, and to ensure healthy outcomes all with an underlying aim of breaking the cycle of poverty.

For several years, we have been working to bring additional affordable housing to Cambria. In the recent past, we have taken several steps toward obtaining new project approvals for a new construction affordable housing project, Cambria Pines Apartments, which will be the first in Cambria to come to fruition in over 20 years. In 1997, we developed and built that initial affordable housing property, known as Schoolhouse Lane Apartments, which we continue to own and successfully operate. Demand for that housing continues to be high, indicating not enough affordable housing is currently available for those working in the local tourism and agriculture industries within Cambria, as evidenced by the wait list there that is comprised of 91 households' applications.

Our proposed new Cambria Pines Apartments project consists of 33 units of new affordable homes for rent, to be deed restricted for serving lower-income earning households, plus a common community area with laundry service for its residents. During 2012 and 2013 we appeared multiple times before the Land Use Committee of the North Coast Advisory Council (NCAC), and subsequently with the full NCAC, in order for them to be able to advise and make recommendations to County Planning in regards to the proposed project for the County's required approval. We incorporated design input from the NCAC and the members of the community who attended the NCAC public meetings and commented on various aspects of the project. We received a letter of support from the local school district for the project, which is neighbor to the community's public middle school. The Chamber of Commerce provided a letter of support as well. Our project design team included Lauren Luker REAL Architecture, North Coast Civil Engineering and Rob Fowler Landscape Architecture, as well as Gary Glandon Landscape Architecture for water conservation techniques and systems design.



Subsequently, we completed our retrofit requirements in the community to comply with the CCSD water conservation targets. Per CCSD, the balance of conservation requirements for the project were eligible to be met through the in-lieu fee payment.

After completing all County requirements and paying all associated fees, we submitted our application for entitlements to the County Planning Department, along with all the requested third party studies and reports, including for Archeological/Cultural Resources Report, Botanical and Biological Study, Soils and Geological Report, and Traffic Study. A revised Conditional Use Permit/Development Plan application was logged under DRC2012-00052 to the County of San Luis Obispo on September 16, 2013 on behalf of the project. The submittal included the required letter issued by the Cambria Community Services District (CCSD) of its Intent to Provide Water and Sewer Service dated February 21, 2013, revised on September 11, 2013 (a copy of which is attached). Additionally with it, we submitted evidence of recorded agreement for water and service connections fees paid by the project to the CCSD in full in the amount of \$184,450 for 34 Equivalent Dwelling Units. A copy of the Agreement Regarding Payment of Water and Sewer Fees dated June 1, 2013 is attached.

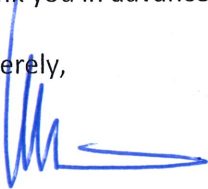
Furthermore, we understand that the retrofit program was funded to support net zero new water use for the new proposed project from our payment of fees to the CCSD. Though the water savings we facilitated for the community has been in effect and generating for several years now, we have not been able to make progress on the processing of our development application, since the County halted the processing of our development application upon the CCSD's declaration of an emergency stage 3 level of service (LOS), which effected an associated building moratorium, and the suspension of CCSD's letter of intent to serve water and sewer to our project.

In light of the lifting of the stage 3 emergency LOS, we respectfully request the CCSD to lift the associated suspension of its Letter of Intent (LOI) to Provide Water and Sewer Services to our project, and issue an updated LOI for this purpose as soon as possible.

Please contact me for any clarifications that may be required.

Thank you in advance for responding to this request.

Sincerely,



Ken Trigueiro  
Executive Vice President & CFO

Cc: John Fowler, President & CEO  
Morgen Benevedo, Director of Multifamily Development  
Dayra Oreizi, Project Manager  
Lauren Luker, Principal, REAL Architecture  
Airlin Singewald, Planner, County of San Luis Obispo  
Monique Madrid, Administrative Services Officer/District Clerk, Cambria CSD



## CAMBRIA COMMUNITY SERVICES DISTRICT

**DIRECTORS:**  
 MICHAEL THOMPSON, President  
 JIM BAHRINGER, Vice President  
 MURIL N. CLIFT  
 GAIL ROBINETTE  
 AMANDA RICE



**OFFICERS:**  
 JERRY GRUBER, General Manager  
 KATHY A. CHOATE, District Clerk  
 TIMOTHY J. CARMEL, District Counsel

1316 Tamsen Street, Suite 201 • P.O. Box 65 • Cambria CA 93428  
 Telephone (805) 927-6223 • Facsimile (805) 927-5584

February 21, 2013

Peoples' Self Help Housing  
 3533 Empleo St.  
 San Luis Obispo, CA 93401

Revised on September 11, 2013

Subject: **INTENT TO PROVIDE WATER AND SEWER SERVICE**  
 ASSESSOR'S PARCEL NO.: 013.151.034  
 33 EDUs to be used for Multi-Family Affordable Housing Project

Dear Applicant,

Pursuant to the approvals granted by the Board of Directors and the provisions of Cambria Community Services District (CCSD) Code Title 8 Chapter 04 Section 080, the above referenced parcel has been approved for a water and sewer capacity allocation in the amount of Thirty Three Equivalent Dwelling Units (33 EDU), for a Multi Family Residential Project. On that basis, this letter serves as notification of the CCSD's present intention to provide water and sewer service to the above referenced parcel, subject to the terms and conditions contained herein and compliance with all applicable provisions of the CCSD Code.

The CCSD's issuance to you of an "Intent to Serve" letter and subsequent issuance to you of water and sewer connection permits shall be subject to current and future rules, regulations, resolutions and ordinances of the Cambria Community Services District. The "Intent to Serve" letter may be revoked as a result of conditions imposed upon the CCSD, by a court or governmental agency of higher authority, or by a change in availability of resources, or by a change in ordinances, resolutions, rules or regulations adopted by the Board of Directors for the protection of the health, safety and welfare of the District. The Board of Directors of the District reserves the right to revoke this "Intent to Serve" letter at any time.

**Please be advised that the CCSD requires water conserving plumbing in all newly constructed residential and commercial buildings. These requirements are part of the 2010 California Green Plumbing Code. Enclosed please find a copy of these requirements.**

Subject to earlier revocation for the reasons stated above, in accordance with CCSD Code Section 8.04.080 (E) (2), this Intent to Serve letter is valid for eighteen (18) months from the date of issuance or until August 21, 2014. It may be considered for an extension, subject to meeting the requirements of the CCSD Code. Application for such extension is subject to a non-refundable fee in the amount set forth in the CCSD's applicable fee schedule and shall be submitted to the District office 30 days prior to expiration. The CCSD Board has full discretion to approve or disapprove the requested extension, and if granted it will be subject to any additional conditions which may be imposed at that time.

During the period that the "Intent to Serve" letter is valid, you must obtain a water and sewer connection permit for the project by submitting signed application form, and an approved County Building Permit, together with payment of any balance due on retrofit, and water/sewer connection fees. Failure to complete any of the requirements of this Intent to Serve letter within the proscribed time restraints may result in its revocation, forfeiture of fees and your project will be returned to the waiting list.

If you have any questions concerning this matter, please call this office for assistance.

Sincerely,

CAMBRIA COMMUNITY SERVICES DISTRICT



Monique Madrid  
Administrative Services Officer

Enc. Agent Authorization Form  
New Construction Requirements

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#### CONDITIONS

1. Any extension shall be subject to the applicant having an active application for a building permit (residential) or an application accepted by the County for a minor use permit or development plan, if applicable and an active application for a building permit (commercial).
2. The applicant shall reimburse the CCSD for the costs of plan checking, construction inspection, project administration and legal assistance of any CCSD related improvement associated with the project. For all services rendered by CCSD personnel, the applicant shall be charged and pay to the CCSD the actual cost. The CCSD will invoice the applicant, and any amounts unpaid 30 days from the date of the invoice shall bear interest at the rate of 1 ½ % per month beginning 30 days after the date of said invoice.
3. The applicant expressly grants the CCSD, or its authorized agent, permission to enter upon the land that is the subject of the project for the purpose of inspection of any and/or all work related to the water and sewer improvements.
4. The applicant must agree to grant any required utility or access easements that may be reasonably required by the CCSD.
5. The applicant shall defend, indemnify and hold harmless the CCSD, its officers, agents, representatives and employees from any and all claims, demands, damages, costs expenses or liabilities, including attorney fees, occasioned by the performance or attempted performance of the provisions contained in this Intent to Serve Letter.
6. In granting an intent to serve letter, CCSD, makes no determination as to land use entitlements required for the proposed project, and the issuance shall not be construed to be an expression of CCSD's position regarding the use or intensity of use of the development property.
7. The applicant agrees to pay all CCSD connection fees prior to connecting to the water and sewer system, and agrees to pay all monthly water and sewer service charges.

**JULIE RODEWALD**  
San Luis Obispo County – Clerk/Recorder

SN  
7/10/2013  
11:57 AM

Recorded at the request of  
**Public**

DOC#: 2013040082

Titles: 1 Pages: 8



Fees 0.00  
Taxes 0.00  
Others 0.00  
PAID \$0.00

**RECORDING REQUESTED BY AND  
WHEN RECORDED MAIL TO:**

Cambria Community Services District  
PO Box 65  
Cambria, CA 93428

NO RECORDING FEES – PUBLIC ENTITY

**AGREEMENT REGARDING PAYMENT OF  
WATER AND SEWER CONNECTION FEES**

This Agreement Regarding Payment of Water and Sewer Connection Fees (the "Agreement") is entered into this 15<sup>th</sup> day of June 2013 (the "Effective Date"), by and between the Cambria Community Services District, a California special district (the "District") and Cambria Pines Apartment, a California limited partnership ("Developer").

**WHEREAS**, the District is a special district formed pursuant to Government Code §§ 61000 *et seq.* and provides, among other things, water and wastewater service within its jurisdictional boundaries;

**WHEREAS**, Developer owns certain real property located within the District's service boundaries commonly referred to as 2845 Schoolhouse Lane, Cambria, California (the "Property") and more particularly described in Exhibit "A" attached hereto and incorporated herein by this reference;

**WHEREAS**, Developer proposes to develop the Property into thirty four (34) multi-family residential apartments which will be restricted to serve lower income households as defined in California Health and Safety Code § 50079.5 (the "Project");

**WHEREAS**, the District has issued a Intent to Serve Letter for the Project in accordance with its rules and regulations;

**WHEREAS**, before the Project may connect to the District's water and sewer facilities, Developer must pay to District the following water and sewer connection fees (the "Connection Fees"):



Sewer Connection Fees:	\$73,780
Water Connection Fees:	<u>\$110,670</u>
Total:	\$184,450

**WHEREAS**, pursuant to District Municipal Code § 8.04.110, the Project is eligible for a fifty percent (50%) reduction in the Connection Fees which is in the form of a refund once all qualified units are completed; and

**WHEREAS**, in order to accommodate Developer in the payment of the Connection Fees, the District is willing to accept partial payments pursuant to the terms and conditions set forth herein.

**NOW THEREFORE**, for good and valuable consideration, the receipts and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Term of Agreement: This Agreement shall become effective as of the Effective Date and shall remain in full force and effect until Developer has fulfilled its obligations under this Agreement, unless otherwise terminated in accordance with the provisions hereof.
2. Connection Fees: Developer shall pay to District the Connection Fees as follows:
  - a. *Initial Deposit*: Developer shall deposit with District ninety two thousand two hundred twenty five dollars (\$92,225) within thirty days of the Effective Date (the "Initial Deposit").
  - b. *Payment of Balance; Refund*: Developer shall pay the remaining balance of the Connection Fees in twelve (12) equal payments which shall be paid to District on a monthly basis upon the anniversary day of each month following the payment of the Initial Deposit to District. District shall refund a portion of Connection Fees in accordance with its affordable housing program as set forth in District Municipal Code § 8.04.110.
  - c. *Immediate Payment of Balance*: In the event that the Property is transferred to a third party or, in the sole and absolute discretion of the District, the District finds that the Project is inconsistent with its affordable housing program, Developer shall deposit the entire balance of the Connection Fees within sixty (60) days written notice by District.

Nothing herein shall affect the ability for Developer to seek a refund of any Connection Fees paid as provided in the District's rules and regulations.

3. Administrative and Attorney's Fees: Developer shall be responsible for all District's fees and costs in connection with the preparation, presentation and implementation of this Agreement including, but not limited to escrow and recording fees, administrative costs, inspection fees and attorney's fees. Such fees and costs shall be paid within thirty (30) days of Developer's receipt of such amounts.
4. Recordation of Agreement: Within ten (10) days after the Effective Date of this Agreement, the District shall record this Agreement in the official records of the San Luis Obispo County.
5. Special Zone of Benefit; Assessment and/ or Improvement District: If the District creates a special zone of benefit, assessment district, improvement district or any similar type of district covering those lands subject to will serve commitments and the payment of connection fees, Developer agrees to have the Property included in such district for the purpose of paying whatever balance may be owing on the connection fees at the time of formation of the district through whatever taxes, assessments, fees and/or charges are approved for such district. Nothing in this provision shall otherwise affect Developer's right to contest any property related fee pursuant to Proposition 218.
6. Collection of Connection Fee Installment Payments: If Developer fails to pay an installment of the Connection Fees as provided in paragraph 2, above within thirty (30) days after the date that it is due, then Developer's Will Serve Letter for the Project may, in the sole discretion of the District, be deemed forfeited and if deemed forfeited the water and/ or sewer commitments shall be relinquished to the District as of the date of such forfeiture. Interest at 1% per month and a penalty of 10% of the installment payment due shall be paid with respect to any late payment made prior to such forfeiture. Upon forfeiture, refunds of installment payments made on forfeited service commitments shall be made without interest and in accordance with the District's Municipal Code.
7. Attorney's Fees: In the event that any litigation or other proceeding between the District and Developer becomes necessary to enforce or interpret all or any portion of this Agreement, the prevailing party therein shall receive from the other, in addition to such sums as may be awarded by judgment, an amount sufficient to reimburse such

prevailing party for reasonable attorney's fees and costs paid or owing as a result of such proceeding.

8. Binding on Successors in Interest. All provisions of this Agreement shall run with the land described herein and shall be binding on the parties hereto and their heirs, assigns and successors in interest.
9. Effect of Waiver. District's waiver of a breach of any one term, covenant or provision of this Agreement shall not be a waiver of a subsequent breach of the same term, covenant or provision of this Agreement or of the breach of any other term, covenant or provision of this Agreement.
10. Judicial Enforcement. Enforcement shall be by proceeding at law or in equity, either to restrain a violation or an attempted violation or by suit to recover damages against any person or persons violating or attempting to violate any term, condition, covenant or restriction contained herein.
11. Governing Law. This Agreement has been executed and delivered in, and shall be interpreted, construed and enforced pursuant to and in accordance with the laws of the State of California.
12. Enforceability. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.
13. Notices. Unless otherwise provided, all notices herein required shall be in writing and delivered in person or sent by United States first class mail, postage prepaid. Notices required to be given as required herein shall be addressed as follows:

Cambria Community Services District	Cambria Pines Apartments, a California
P.O. Box 65	limited partnership
Cambria, CA 93428	3533 Empleo Street
	San Luis Obispo, CA 93401

Provided that any party may change such address by notice in writing to the other party, and thereafter notices shall be addressed and transmitted to the new address.

14. Third Party Rights. Nothing in this Agreement, express or implied, is intended to confer upon any person, other than the Parties and their respective successors and assigns, any rights or remedies.

15. Authority of Parties. All persons executing this Agreement on behalf of a party warrant that they have the authority to execute this Agreement on behalf of that party.

16. Captions and Headings. Captions and paragraphs headings used herein are for convenience only. They are not a part of this Agreement and shall not be used in construing this Agreement.

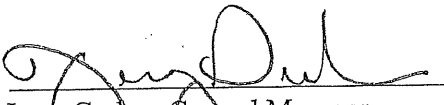
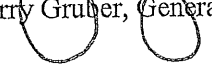
17. Counterparts. This agreement may be executed in one or more counterparts. Each shall be deemed an original and all, taken together, shall constitute one and the same instrument.

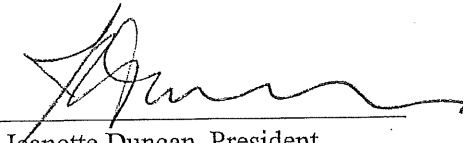
**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the day and year first written above.

**Cambria Community Services District**

**Cambria Pines Apartment,  
a California limited partnership**

By: People's Self Help Housing Corporation, a  
California Corporation

By:   
Jerry Gruber, General Manager  
Date: 

By:   
Name: Jeanette Duncan, President  
Its: General Partner  
Date: 7/3/13

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Timothy J. Carmel, District Counsel  
Date:

- 14. Third Party Rights. Nothing in this Agreement, express or implied, is intended to confer upon any person, other than the Parties and their respective successors and assigns, any rights or remedies.
- 15. Authority of Parties. All persons executing this Agreement on behalf of a party warrant that they have the authority to execute this Agreement on behalf of that party.
- 16. Captions and Headings. Captions and paragraphs headings used herein are for convenience only. They are not a part of this Agreement and shall not be used in construing this Agreement.
- 17. Counterparts. This agreement may be executed in one or more counterparts. Each shall be deemed an original and all, taken together, shall constitute one and the same instrument.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the day and year first written above.

**Cambria Community Services District**

**Cambria Pines Apartment,  
a California limited partnership**

By: People's Self Help Housing Corporation, a  
California Corporation

By: \_\_\_\_\_

Jerry Gruber, General Manager

Date:

By: \_\_\_\_\_

Name: Jeanette Duncan, President

Its: General Partner

Date:

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Timothy J. Carmel, District Counsel

Date: 7/3/13

ACKNOWLEDGMENT CERTIFICATE

State of California, }  
County of San Luis Obispo } ss.

On July 3, 2013, before me, Inigo F. Garate, Notary Public for said State, personally appeared Jeanette Duncan, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) ~~is/are~~ subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in ~~his/her/their~~ authorized capacity(ies), and that by ~~his/her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Inigo F. Garate  
Signature of Notary



Place Notary Seal Above

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

State of California

County of San Luis Obispo

On 8 July 2013 before me, Kathy A. Choate, Notary Public

personally appeared Jerry Gruber

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: Kathy A. Choate

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: Agreement Regarding Payment of Water and Sewer Connection Fees
Document Date: 1 June 2013 Number of Pages: 6

Signer(s) Other Than Named Above: N/A

Capacity(ies) Claimed by Signer(s)

Signer's Name: Jerry Gruber

- Corporate Officer - Title(s)
Individual
Partner - Limited General
Attorney in Fact
Trustee
Guardian or Conservator
Other: General Manager

RIGHT THUMBPRINT OF SIGNER
Top of thumb here

Signer Is Representing:

Signer's Name:

- Corporate Officer - Title(s)
Individual
Partner - Limited General
Attorney in Fact
Trustee
Guardian or Conservator
Other:

RIGHT THUMBPRINT OF SIGNER
Top of thumb here

Signer Is Representing:

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO **5.D.**

FROM: Jerry Gruber, General Manager

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Meeting Date: August 24, 2017      Subject: CONSIDERATION OF ADOPTION OF RESOLUTION 38-2017 TO CORRECT A CHANGE TO THE BOARD OF DIRECTORS BYLAWS RELATING TO PLACING ITEMS ON AGENDAS

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**RECOMMENDATIONS:**

Staff recommends that the Board of Directors adopt Resolution 38-2017 to correct the change made at the July 27, 2017 meeting relating to requests by Directors to place items on Board meeting agendas.

**FISCAL IMPACT:**

There is no fiscal impact to the CCSD by amending Bylaw Section 3.1 relating to placing items on Board meeting agendas.

**BACKGROUND:**

At the July 27, 2017 meeting, the Board adopted Resolution 37-2017 after discussing the issue of the authority and process for removal of items from draft agendas. In the course of its discussion regarding how to amend Bylaws Section 3.1, it was also decided to add language to the last sentence regarding requests from Directors to place an item on the agenda. The change was to provide that such requests would need approval by both the Board President and Vice President or a majority of the Board Members acting in open session. The previous language only required approval by the Board President or a majority of the Board Members acting in open session.

After Resolution 37-2017 was adopted, and during discussion of future agenda items, District Counsel noted that the change could constitute a Brown Act violation (i.e., if a request was made by a Board Member and now required the President and Vice President to concur, a majority of the Board would be involved in deciding to add an item to the agenda). He indicated that the Bylaw change could need to be refined to comply with the Brown Act. While this may seem minor, since items placed on agendas are then considered at open Board meetings, it is best to avoid any conduct that might arguably constitute a Brown Act violation. Accordingly, this item is being brought back to the Board to revise Section 3.1 to correct the inadvertent addition of language that could potentially create a Brown Act issue.

Resolution 38-2017 has been prepared to revise Section 3.1 of the Board of Director’s Bylaws to return the language in the last sentence so it again will read “Any Director’s request to place an item on the agenda must be approved by the Board President or a majority of the Board Members acting in open session.”

Attachments: Resolution 38-2017

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS \_\_\_RICE \_\_\_SANDERS \_\_\_THOMPSON \_\_\_BAHRINGER \_\_\_FARMER



**RESOLUTION NO. 38-2017  
August 24, 2017**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA  
COMMUNITY SERVICES DISTRICT APPROVING A REVISION TO SECTION  
3.1 OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BYLAWS  
REGARDING PLACING ITEMS ON AGENDAS**

**BE IT RESOLVED** that the Board of Directors of the Cambria Community Services District does hereby resolve as follows:

Section 3.1 of the Cambria Community Services District Bylaws is amended to read as follows:

“3.1. The General Manager, in cooperation with the Board President and Vice President, shall prepare an agenda for each regular and special meeting of the Board of Directors. An item placed on an agenda in this manner shall only be removed by the General Manager, in cooperation with the President and Vice President. Any Director’s request to place an item on the agenda must be approved by the Board President or a majority of the Board Members acting in open session.”

PASSED AND ADOPTED this 24<sup>th</sup> day of August, 2017.

\_\_\_\_\_  
Amanda Rice, President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Monique Madrid, District Clerk

\_\_\_\_\_  
Timothy J. Carmel, District Counsel

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO **6.A.**

FROM: Jerry Gruber, General Manager

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Meeting Date: August 24, 2017

Subject:

DISCUSSION AND CONSIDERATION  
OF ADOPTION OF ORDINANCE 02-  
2017 AMENDING CCSD MUNICIPAL  
CODE SECTION 8.04.100  
REGARDING POSITION TRANSFERS  
AND RELATED REQUIREMENTS**RECOMMENDATIONS:**

Staff recommends that the Board of Directors adopt by title only Ordinance 02-2017 and waive further reading. The full title is as follows: "An Ordinance Amending Section 8.04.100 B.4 of the Cambria Community Services District Municipal Code Regarding Position Transfers and Related Requirements."

**FISCAL IMPACT:**

There is no fiscal impact to the CCSD by amending CCSD Municipal Code Section 8.04.100 in the proposed manner.

**BACKGROUND:**

At its July 27, 2017 meeting, the Board of Directors introduced Ordinance 02-2017, which will amend Section 8.04.100 B.4 of the Cambria Community Services District Municipal Code regarding position transfers and related requirements. Ordinance 02-2017 is now being presented to the Board for adoption.

CCSD Municipal Code Section 8.04.100 contains provisions relating to transferring "positions," which are defined to include active water meters and positions on the wait list. Staff recently met with members of the local real estate community, who voiced concerns about some of the requirements relating to such transfers that they felt were unnecessary and burdensome.

When a position is transferred, the District requires execution of both a transfer agreement and a restrictive covenant. The restrictive covenant essentially requires that the property from which the position is being transferred (or an alternate parcel) be "retired." This means that the property is restricted from future water service and that any structures on it must be demolished.

The current requirement is that the restrictive covenant be recorded against both the parcel that the position is being transferred from (the "sender parcel") and the parcel receiving the position (the "receiver parcel"). One of the concerns raised by the realtors is that requiring recordation of the restrictive covenant on the receiver parcel is unnecessary and can create confusion, since it will show up on future title reports.

In Cambria, parcels often consist of multiple lots. The only position transfer requirement affecting the receiver parcel is that the underlying lots must be merged within 90 days of approval of the transfer, which is set forth in the restrictive covenant. The substantive ongoing restrictions in the restrictive covenant only relate to “retiring” the sender parcel from any future development. Nothing is really accomplished by recording the restrictive covenant against the receiver parcel, since the only provision that applies to it must be satisfied within 90 days of the transfer. Therefore, staff concurs that recording the restrictive covenant against the receiver parcel is unnecessary and should be eliminated.

It should be noted that some real estate representatives also questioned the lot merger requirement; however, requiring such mergers is beneficial to the CCSD and its goals relating to the Buildout Reduction Program, since the number of lots in the community are reduced as a result. Therefore, staff does not propose the elimination of the lot merger requirement.

Lastly, the provision of Section 8.04.100 requiring that the parcels must “...demonstrate matching ownership at the time the transfer is requested” was addressed. The reality is that there are typically two parties involved in the transaction, a buyer and seller of the position being transferred. This requirement has resulted in a cumbersome process of transferring parcel ownership back and forth between buyers and sellers of a position in order to satisfy the matching ownership requirement. Staff cannot identify that the CCSD derives any benefit from the “matching ownership” requirement and, as such, agrees that this requirement should be eliminated, as well.

Ordinance 02-2017 eliminates the requirements mandating matching ownership and recordation of the restrictive covenant against the receiver parcel. Lastly, it removes the lot merger requirement from the restrictive covenant and inserts it in the transfer agreement.

Attachments: Ordinance 02-2017 Amending CCSD Municipal Code Section 8.04.100 Regarding Position Transfers and Related Requirements

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BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_RICE \_\_\_SANDERS \_\_\_THOMPSON \_\_\_BAHRINGER \_\_\_FARMER

## ORDINANCE NO. 02-2017

BOARD OF DIRECTORS  
CAMBRIA COMMUNITY SERVICES DISTRICT  
DATED: August 24, 2017AN ORDINANCE AMENDING SECTION 8.04.100 B.4 OF THE  
CAMBRIA COMMUNITY SERVICES DISTRICT MUNICIPAL CODE  
REGARDING POSITION TRANSFERS AND RELATED REQUIREMENTS

**WHEREAS**, Section 8.04.100 of the Cambria Community Services District Municipal Code contains provisions governing the process of transferring “positions,” which are defined to include active water meters and positions on the wait list; and

**WHEREAS**, for each position transferred the CCSD requires the execution of a transfer agreement and a restrictive covenant limiting future property use; and

**WHEREAS**, the provisions set forth in the transfer agreement and restrictive covenant include a mandatory merger of the underlying lots on the receiver parcel and that the restrictive covenant be recorded on both the sender parcel and the receiver (or alternate-designated) parcel; and

**WHEREAS**, the foregoing property use restriction only pertains to the sender parcel or alternate-designated parcel, which is the parcel that is “retired” by the parties seeking the transfer; and

**WHEREAS**, the foregoing merger provision can properly be included in and enforced through the transfer agreement; and

**WHEREAS**, Section 8.04.100 also requires that the parcels “...demonstrate matching ownership at the time the transfer is requested,” which is technically unnecessary and has resulted in a cumbersome process of transferring ownership of the parcels between buyers and sellers to satisfy the legal fiction of common ownership mandated by this provision in the Code; and

**WHEREAS**, the Board of Directors of the Cambria Community Services District has determined that it appropriate to amend Section 8.04.100 of the Cambria Community Services District Municipal Code to:

1. Eliminate the recording requirement for the restrictive covenant on the receiver parcel;
2. Include the lot merger requirement for the receiver parcel in the transfer agreement; and
3. Eliminate the matching ownership requirement.

**NOW, THEREFORE,** the Board of Directors of the Cambria Community Services District (CCSD) ordains as follows:

**Section 1.** Paragraph 4 of Subsection B of Section 8.04.100 of the Cambria Community Services District Municipal Code is hereby amended to read as follows:

4. Prior to the effectiveness of the transfer, both a transfer agreement and a covenant restricting use of property (restrictive covenant) shall be executed. The transfer agreement shall require the permanent merger of all lots contained in the receiver parcel. Merger of receiver parcel lots shall be completed within ninety (90) days of final approval of transfer. The restrictive covenant shall be recorded on the sender parcel or alternate-designated parcel.
  - a. All parcels involved in the transfer, except the sender parcel, must meet the minimum criteria in subsection (B)(1) of this section.
  - b. The restrictive covenant shall provide that the sender or alternate parcel shall be permanently restricted from water service as described in subsection (B)(7) of this section.
  - c. The restrictive covenant shall require the demolition of any existing structures on the sender parcel or alternate, if designated, except for historic buildings and existing structures ancillary to historic buildings.
  - d. This restriction shall not apply on any parcel that is deeded to and accepted by the district for any district purpose, or deeded to and accepted by the County of San Luis Obispo or the State of California for purposes of public recreation or other public facilities purposes.

**Section 2.** A summary of this Ordinance shall be published in a newspaper published and circulated in the jurisdictional boundaries of the District at least five (5) days prior to the meeting of the Board of Director at which the proposed Ordinance is to be adopted. A certified copy of the full text of the proposed Ordinance shall be posted in the office of the District Clerk. Within fifteen (15) days after adoption of the Ordinance, the summary with the names of those Board Members voting for and against the Ordinance shall be published again, and the District Clerk shall post a certified copy of the full text of such adopted Ordinance.

**Section 3.** If any section, subsection, subdivision, paragraph, sentence, or clause of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The Board of Directors hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, or clause thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, or clause be declared unconstitutional.

**Section 4.** This Ordinance shall take effect thirty (30) days after its adoption.

The foregoing Ordinance was adopted at a regular meeting of the Board of Directors of the Cambria Community Services District held on the 24<sup>th</sup> day of August, 2017.

AYES:

NAYS:

ABSENT:

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Amanda Rice  
President, Board of Directors

APPROVED AS TO FORM:

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Monique Madrid  
District Clerk

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Timothy J. Carmel  
District Counsel

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**

FROM: Jerry Gruber, General Manager

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Meeting Date: August 24, 2017 Subject:DISCUSSION AND CONSIDERATION  
OF PROCEDURE TO FILL THE  
VACANCY ON THE CCSD BOARD OF  
DIRECTORS CREATED BY THE  
RESIGNATION OF MICHAEL  
THOMPSON**RECOMMENDATIONS:**

Staff recommends that the Board of Directors discuss and consider the procedure by which the vacancy created by the resignation of Director Michael Thompson will be filled.

**FISCAL IMPACT:**

No fiscal impacts have been identified related to this agenda item.

**DISCUSSION:**

Director Michael Thompson has advised that he is tendering his resignation from the Board, effective as of August 31, 2017. District Counsel has advised that pursuant to Government Code § 1780(c), a vacant office may be filled either by appointment or by calling an election, as further discussed below.

The remaining District Board members may fill the vacancy by appointment. Such appointment must be made within sixty (60) days from the effective date of the vacancy (in this case the appointment must be made by October 31, 2017). A notice of the vacancy must be posted in three (3) or more conspicuous places within the District at least fifteen (15) days before an appointment is made.

Government Code § 1780(d)(3) states in pertinent part that “[i]f the vacancy occurs...in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.” Director Michael Thompson was elected in November of 2014 to a four (4) year term and therefore, the person appointed will only fill the office for the balance of his unexpired term, in this case until newly elected Board members are sworn in after the November 2018 election.

In lieu of making an appointment, the remaining members of the Board may, within sixty (60) days of the effective date of the vacancy, call an election to fill the vacancy. The election shall be held on the next available election date that is one hundred thirty (130) or more days after the vacancy occurs. It should also be noted that if the vacancy is not filled by the Board, or if the Board has not called an election within sixty (60) days of the vacancy, the County Board of

Supervisors may fill the vacancy within ninety (90) days of the vacancy or the Board of Supervisors may order the District to call an election to fill the vacancy.

State law does not require any specific procedure when a community services district board seeks to fill a vacancy by appointment. Accordingly, it is appropriate for the Board of Directors to discuss and consider the procedure by which the vacancy created by the resignation of Director Michael Thompson will be filled.

If the Board desires to make an appointment it should consider establishing a schedule to facilitate the appointment process as much as possible. The Board of Directors could hold a Special Meeting to consider appointment. Staff also will need to post a Notice of Vacancy in order to satisfy the statutory requirement. Consistent with past practice, the Notice of Vacancy could provide that applications will be available for those interested in applying for the vacancy, and a date could be set when such applications would be accepted. The application packet could be consistent with the packets used for prior Board vacancies.

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ RICE \_\_\_ SANDERS \_\_\_ BAHRINGER \_\_\_ THOMPSON \_\_\_ FARMER



## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.C.**

FROM: Jerry Gruber, General Manager

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Meeting Date: August 24, 2017      Subject: PROVIDE THE CCSD BOARD OF DIRECTORS WITH AN UPDATE ON THE PROGRESS OF THE FOUR GOALS ADOPTED BY THE BOARD OF DIRECTORS

**RECOMMENDATIONS:**

Staff recommends the Board of Directors discuss as necessary, and receive and file the following summary update of the CCSD Adopted Goals for the year 2017.

**FISCAL IMPACT:**

There is no fiscal impact identified other than Board and staff time for work in association with the goals.

**DISCUSSION:**

The following four goals were adopted by the Board of Directors at the January 2017 Board meeting. Following is a summary update on the progress in achieving the goals:

- 1. Review Mission Statement and Vision for District. Including a town meeting prior to the end of the first quarter to address the mission statement for the District.**

*Update: Staff suggests that a time be scheduled to discuss this item as part of a Regular CCSD Board Meeting. There has not been discussion to date regarding this matter.*

- 2. Ensure current delivery of efficient, adequate levels of service within current revenue and environmental constraints – starting with discussion of how we define “efficient” and “adequate.”**

*Update: Staff suggests that a review of each CCSD Department would be helpful. Continued training of staff within all Departments to keep up with evolving requirements and mandates, is essential to the District. The Administration Department is fully staffed and does an exceptional job in meeting the day to day needs of the community and the other Departments within the District. A discussion and decision needs to be made regarding updating the current financial software and associated components to allow the District to be more efficient. The current Parcel Management System (CIS) will also need to be updated along with the Payroll and Human Resources Modules.*

*The Fire Department is fully staffed and provides superior customer service, medical and fire protection services for the community. Long term revenue sources need to be established to fund the additional three full time positions, one firefighter per shift. Additional departmental resources could include a full time receptionist to answer calls, assist the public with questions and offer the Fire Chief additional administrative support. Additional discussion needs to take place regarding a revenue source for a comprehensive Vehicle Replacement Program.*

*The Facilities and Resources Department is fully staffed based on available revenues as part of the 2017/2018 Budget. At this point in time, one additional staff member is needed to keep up with the Department's areas of responsibility. Additional discussion should take place regarding the care and upkeep of the Fiscalini Ranch, the Phase 1 East Ranch Park Project and lots acquired to date by the CCSD and in the future through the Buildout Reduction Program. Additional responsibilities that fall to the Facilities and Resources Department should also be discussed. A long term funding mechanism for the Department other than the General Fund should be discussed to address the needs of the Department.*

*The Water Department is currently staffed and provides superior customer service to the community. A continued emphasis on infrastructure improvements needs to be a priority and a funding mechanism established to address infrastructure deficiencies in addition to regulatory compliance. The Sustainable Water Facility will be hiring a full time Chief Plant Operator in the immediate future.*

*The Wastewater Department also provides a superior level of services despite its extremely limited staffing and financial resources. A continued emphasis on infrastructure improvements needs to be a priority and a funding mechanism established to address infrastructure deficiencies in addition to regulatory compliance. Currently the Wastewater Department needs two full time employees to operate and maintain the collection system and the associated deficiencies that exist within the collection system.*

*Additional discussion needs to take place to better define "efficient" and "adequate."*

**3. Support development of future resiliency and sustainability in District operations, personnel and infrastructure.**

*Update: The CCSD is in the process of moving forward with a comprehensive Rate Study and Long Term Financial Plan that would address the existing CIP list for the Water and Wastewater Departments. The CCSD has recently adopted a revised energy rate structure with PG&E that will result in savings over \$14,000.00 annually in energy costs. The CCSD is in the process of evaluating financial software programs that will improve daily operations. The CCSD continues to recruit, hire, train and retain highly qualified staff. The CCSD will migrate to a cloud based server system as we transition into the library.*

**4. Build on communication and participation opportunities for the community and with outside agencies.**

*Update: The CCSD has updated its website, extended its office hours and continues to be actively involved with the community of Cambria. CCSD staff at all levels continues to make themselves readily available to the public to answer phone calls, emails and to meet with the public on a continuous and ongoing basis. The CCSD holds Board meetings in the evening on a quarterly basis to better accommodate the needs of the community.*

*The CCSD has worked diligently with the RWQCB since February 1, 2017 and is in contact with the RWQCB staff on an almost daily basis. CCSD staff has a good relationship with other local community service districts, the County of San Luis Obispo and other State and Federal regulatory agencies. The CCSD has reached out to the California Coastal Commission and will continue to do so regarding the District's CDP for the Sustainable Water Facility. The CCSD has made significant improvements with our immediate neighbors, California State Parks, and will continue to do.*

*In closing, I recommend that a comprehensive Strategic Plan be developed which would benefit the Community of Cambria, the CCSD Board of Directors, and staff in helping to identify our priorities and create an established plan in assisting the CCSD with current and future challenges and opportunities. Once a Strategic Plan is adopted and implemented, a Mission Statement, Vision Statement and Core Values Statement could more easily be crafted.*

-----  
 BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_\_ RICE \_\_\_\_ SANDERS \_\_\_\_ THOMPSON \_\_\_\_ BAHRINGER \_\_\_\_ FARMER

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO **6.D.**

FROM: Jerry Gruber, General Manager

-----

Meeting Date: August 24, 2017                      Subject:      DISCUSSION AND CONSIDERATION  
 OF AMENDING THE BOARD OF  
 DIRECTOR BYLAWS TO LIMIT  
 DURATION OF BOARD OF  
 DIRECTORS' MEETINGS

**RECOMMENDATIONS:**

Staff recommends that the Board of Directors consider amending the Board of Directors Bylaws to provide a limit on the duration of Board meetings, after which the Board would determine if action was needed on any remaining items, and otherwise continue other remaining items to another Board meeting.

**FISCAL IMPACT:**

There is no fiscal impact to the CCSD creating a limit on the duration of its meetings.

**BACKGROUND:**

At the July 27, 2017 meeting, President Rice asked for a future agenda item to discuss creating a time limit on the duration of Board meetings. In this regard, concerns have been raised regarding the length of meetings of the Board of Directors. Lengthy meetings can be problematic, since after many hours the focus and attention needed to consider complex matters and make decisions that are critical to the community can be affected.

Based upon President Rice's request, staff is recommending that the Board consider this matter and provide direction for a possible amendment to the Bylaws. For example, the Bylaws could be amended to provide a limit on the duration of meetings of four or five hours.

If the Board chooses to create a limit on the duration of its meetings, consideration should also be given to how to deal with any remaining items on the agenda. The Bylaws could provide that once the time limit has been reached, the Board would then evaluate the remaining items on the agenda that still need to be addressed. If any are time sensitive, the Board could choose to consider them. Any remaining items would then be carried over to the next meeting or a special meeting could be called to consider them.

The limit on the duration of meetings could also be structured to only apply to the public portion of the meeting, and closed session items could still be considered after the time limit has been reached. The Bylaw provision could also include a requirement that a Board vote is necessary to continue beyond the meeting duration limit. Either a simple majority or a super majority vote could be incorporated into a Bylaw meeting duration provision.

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_RICE \_\_\_SANDERS \_\_\_THOMPSON: \_\_\_BAHRINGER \_\_\_FARMER