

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors or staff will participate in this meeting via a teleconference.



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, May 14, 2020 - 2:00 PM

AGENDA

REGULAR MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Please click the link below to join the webinar:

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1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session
- E. Agenda Review: Additions/Deletions

2. COMMISSION REPORT

- A. PROS Chairman's Report

3. PUBLIC COMMENT

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance

with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

4. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A.** CONSIDERATION OF ADOPTION OF RESOLUTION 18-2020 DECLARING A CONTINUED LOCAL EMERGENCY IN THE CAMBRIA COMMUNITY SERVICES DISTRICT DUE TO THE CORONAVIRUS PANDEMIC
- B.** CONSIDERATION OF ADOPTION OF RESOLUTION 19-2020 APPROVING UPDATED DISTRICT PERSONNEL REGULATIONS
- C.** CONSIDERATION TO APPROVE AND EXECUTE RESOLUTION 20-2020 AUTHORIZING AN INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING

5. HEARINGS AND APPEALS

- A.** DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 17-2020 CONFIRMING THE ITEMIZED REPORT OF WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES FOR COLLECTION ON THE COUNTY TAX ROLL

6. REGULAR BUSINESS

- A.** DISCUSSION OF THIRD QUARTER BUDGET REPORT AND CONSIDERATION OF APPROVAL OF RESOLUTION 21-2020 AMENDING FISCAL YEAR 2019/20 BUDGET
- B.** DISCUSSION AND CONSIDERATION REGARDING 2020 BOARD GOALS AND OBJECTIVES
- C.** DISCUSSION AND CONSIDERATION OF INTRODUCTION OF ORDINANCE 02-2020 AMENDING SECTIONS 4.16 AND 4.20 OF THE CAMBRIA COMMUNITY SERVICES DISTRICT MUNICIPAL CODE RELATING TO RETROFIT INSPECTIONS AND VERIFICATIONS
- D.** DISCUSSION AND CONSIDERATION REGARDING THE CCSD RECORDS RETENTION POLICY
- E.** DISCUSSION AND CONSIDERATION TO APPROVE AN AGREEMENT FOR CONSULTANT SERVICES WITH WATER SYSTEMS CONSULTING, INC. FOR PREPARATION OF THE URBAN WATER MANAGEMENT PLAN (UWMP)

7. FUTURE AGENDA ITEM(S)

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.

8. ADJOURN

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **4.A.**FROM: John F. Weigold, IV, General Manager
Timothy Carmel, District Counsel

Meeting Date: May 14, 2020

Subject: CONSIDERATION OF ADOPTION OF
RESOLUTION 18-2020 DECLARING A
CONTINUED LOCAL EMERGENCY IN
THE CAMBRIA COMMUNITY
SERVICES DISTRICT DUE TO THE
CORONAVIRUS PANDEMIC

RECOMMENDATIONS:

Staff recommends that the Board of Directors adopt Resolution 18-2020 declaring a continued local emergency in the Cambria Community Services District due to the Coronavirus Pandemic.

FISCAL IMPACT:

Fiscal impacts associated with this item are unknown at this time.

DISCUSSION:

As the Board is aware, the State and County of San Luis Obispo have adopted a number of executive orders declaring a public health emergency and imposing restrictions on the general population to help control the spread of the COVID-19 virus. The Board of Directors adopted Resolution 09-2020 on March 23, 2020, which declared a local State of Emergency and provided the General Manager with increased spending and other authority to allow for a more expeditious and effective response to various situations related to the Coronavirus Pandemic as they occur. Resolution 09-2020 requires the Board to determine whether a local State of Emergency continues to exist at each regular and special meeting. As the COVID-19 virus continues to ravage the State and country, it is recommended that the Board adopt Resolution 18-2020 declaring a continued State of Emergency.

Attachment: Resolution 18-2020

RESOLUTION 18-2020
MAY 14, 2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CAMBRIA COMMUNITY SERVICES DISTRICT DECLARING A
CONTINUED LOCAL EMERGENCY DUE TO THE CORONAVIRUS (COVID-19)

WHEREAS, on March 23, 2020, the Board of Directors adopted Resolution 09-2020 declaring the existence of a State of Emergency in the Cambria Community Services District as a result of the Coronavirus Pandemic; and

WHEREAS, Resolution 09-2020 requires the Board of Directors to determine whether the local State of Emergency continues to exist at each regular or special Board meeting; and

WHEREAS, the Board finds that this emergency, which involves the outbreak of an extremely infectious disease (COVID-19), is a highly fluid and evolving situation, and in the interest of public health, safety and welfare, such a State of Emergency continues to exist in the Cambria Community Services District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that a State of Emergency continues to exist in the Cambria Community Services District as a result of the Coronavirus Pandemic.

PASSED AND ADOPTED this 14th day of May, 2020.

Harry Farmer, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Haley Dodson
Deputy District Clerk

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **4.B.**

FROM: John F. Weigold IV, General Manager

Meeting Date: May 14, 2020

Subject: CONSIDERATION OF ADOPTION OF
RESOLUTION 19-2020 APPROVING
UPDATED DISTRICT PERSONNEL
REGULATIONS**RECOMMENDATIONS:**

Staff recommends that the Board of Directors adopt Resolution 19-2020 approving the updated Personnel Regulations for the Cambria Community Services District.

FISCAL IMPACT:

There are no fiscal impacts associated with this item.

DISCUSSION:

Section 2.08.050 of the Cambria Community Services District Municipal Code provides for the adoption of the District's personnel policies, procedures and rules (the District's "Personnel Regulations") by the Board of Directors. The District's current Personnel Regulations were adopted close to 33 years ago, on October 26, 1987, and have not been updated since. Many are significantly out of date and have been badly in need of updating.

Over the last several years staff, working with the District's legal counsel, has engaged in a process of creating a comprehensive update to the Personnel Regulations. The updated Personnel Regulations cover a wide range of topics relating to employment with the CCSD, which include, among other matters, such things as: recruitment and filling vacancies; transfer, promotion, demotion, suspension and reinstatement; probationary periods; layoff procedures; leaves of absence; standards of conduct and discipline; and grievances. It also includes policies related to Harassment Prevention, Travel, Substance Abuse, and Workplace Violence, many of which are necessary to comply with State and federal law.

The Meyers, Milius, Brown Act (Government Code Sections 3500 et seq.) governs local agency labor relations and requires that cities, counties and special district "meet and confer" in good faith with recognized labor organizations (e.g., SEIU and IAFF) on matters that affect wages, hours and other terms and conditions of employment. Therefore, the District was required to meet and confer with IAFF and SEIU on the revised Personnel Regulations. Liebert Cassidy Whitmore assisted with that process and SEIU has accepted them. IAFF is currently reviewing the Personnel Regulations and the District will have a response soon. Staff is now recommending that the Board of Directors adopt Resolution 19-2020 to formally adopt the updated Personnel Regulations for the District. Future updates to the Personnel Regulations will be brought back to IAFF and SEIU and then to the Board of Directors for consideration and approval.

Attachments: Resolution 19-2020

Exhibit A to Resolution 19-2020 Personnel Regulations

RESOLUTION 19-2020
MAY 14, 2020

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
ADOPTING REVISED PERSONNEL REGULATIONS

WHEREAS, Section 2.08.050 of the Cambria Community Services District Municipal Code provides for the adoption of the District's personnel policies, procedures and rules (the District's "Personnel Regulations") by the Board of Directors; and

WHEREAS, the Personnel Regulations have not been updated since 1987, and it is appropriate and desirable to adopt new, updated Personnel Regulations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that the revised Cambria Community Services District Personnel Regulations, a copy of which is attached hereto as Exhibit A, are hereby adopted.

PASSED AND ADOPTED this 14th day of May, 2020.

Harry Farmer, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Haley Dodson
Deputy District Clerk



CAMBRIA COMMUNITY SERVICES DISTRICT

PERSONNEL REGULATIONS



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ARTICLE 1 – DEFINITION OF TERMS

1.1 ADVANCEMENT

An increase in salary within the limits of a pay range established for a class.

1.2 ALLOCATION

The assignment of a single position to a classification in accordance the duties performed, and the authority and responsibilities exercised.

1.3 ANNIVERSARY DATE

The date established as the month and day an employee successfully completed the probationary period.

1.4 APPOINTING AUTHORITY

The General Manager of the District, or any officer or employee of the District to whom he or she has delegated such authority.

1.5 BOARD

The Board of Directors of the Cambria Community Services District.

1.6 COMPETITIVE SERVICE

All positions of employment in the service of the District except those excluded by Section 2.08.040 of the Cambria Community Service District Code.

1.7 CONFIDENTIAL POSITION

A position designated by the Board of Directors that has access to privileged and confidential information relating to District administration, employer-employee relations, and other personnel matters. The employee's access to such confidential matters shall be strictly limited to the areas of work in which each individual position is normally engaged.

1.8 CONTINUOUS SERVICE

Uninterrupted employment with the District from the effective date of employment, except by authorized absence with or without pay.

1.9 CORRECTIVE ACTION PLAN

A plan approved by the Manager to rectify or improve substandard performance that has been determined as the result of an evaluation.

1.10 DAYS

Means calendar days unless otherwise stated.

1.11 DEMOTION

The movement of an employee from one position to another position having a lower maximum base rate of pay.

1.12 DISCIPLINARY ACTION

The warning, reprimand, discharge, demotion, reduction in pay, or suspension of a regular employee or any other similar action taken by the District as a result of the employees job related behavior that does not meet expected and communicated performance standards or that violates the District's rules, regulations or policies.

1.13 DISMISSAL

Involuntary termination of employment with District.

1.14 CCSD or DISTRICT

The Cambria Community Services District.

1.15 ELIGIBLE

A person whose name is on an employment list.

1.16 EMPLOYEE

Any person occupying a position in the District service.

1.17 EMPLOYMENT LIST

a) Open employment list: A list of names of persons who have taken an open-competitive examination for a position in the competitive service and have qualified.

b) Promotional employment list: A list of names of persons who have taken a promotional examination for a position in the competitive service and have qualified.

1.18 EXAMINATION

- a) Open-competitive examination: An examination for a position which is open to all persons meeting the qualifications for the position.
- b) Promotional examination: An examination for a position which is open only to employees meeting the qualifications for the position.
- c) Continuous examination: An open competitive examination which is administered periodically and as a result of which names are placed on an employment list, in order of final scores, for a period of not more than one year.

1.19 EXEMPT EMPLOYEE

An employee who meets one or more of the duties test exemption from overtime under the Fair Labor Standards Act (FLSA) (e.g. executive, administrative, professional) and who is paid on a salary basis.

1.20 FULL-TIME EMPLOYEE

Any position, approved by the Board, in which an employee works a continuing year-round shift of 30 or more hours per work week.

1.21 IMMEDIATE FAMILY

An employee's spouse, domestic partner, parents, children, stepchildren, or other dependent(s) (living with employee), sister, brother, grandparents, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, aunt, uncle, or grandchildren.

1.22 INCENTIVE PAY

A salary increase of up to 7.5% that recognizes individual employee performance which consistently exceeds the standards normally associated with job performance and significantly contributes to the efficient and effective operation of the District. The limits and requirements of incentive pay salary increases are further detailed in the District's Payment and Compensation Plan.

1.23 INTERN POSITION

A temporary unpaid position, authorized by the Manager, provided for the educational benefit of the intern employee, and administered in conjunction with an educational institution.

1.24 LAY-OFF

The separation of employees from the active work force due to lack of work or funds, or to the abolition of positions or reorganization of the District's operations and/or personnel by the Board. May also be termed "Reduction on Force (R.I.F.)"

1.25 LEAVE OF ABSENCE

Permission to be absent from duty without pay for a specified period of time.

1.26 MANAGER

The General Manager of the Cambria Community Services District.

1.27 MERIT INCREASE

Periodic increases in salary based on performance and duration of employment in any given position.

1.28 MERIT SYSTEM

The personnel system of the District. Also referred to as the competitive service. (Also see definition 1.6)

1.29 PART-TIME POSITION

A position, approved by the Board, in which an employee works a continuing, year-round shift averaging less than 30 hours per week, or as otherwise provided in any applicable Memorandum of Understanding.

1.30 PAYMENT AND COMPENSATION PLAN

A plan detailing the pay ranges and steps, and the specifics of employee compensation. The plan is adopted by the Board and may be adopted in conjunction with the annual District budget.

1.31 PERFORMANCE STANDARDS

Standards which set forth what is expected of an employee in fulfilling the duties of a position. Standards are expressed in terms of quantity, quality, or manner or performance.

1.32 PERSONNEL ORDINANCE

Chapter 2.08 of the Cambria Community Services District Code which creates a personnel system for the District.

1.33 POSITION

A group of duties and responsibilities in the competitive service requiring the full-time or part-time employment of one person.

1.34 PREMIUM PAY

A pay rate which compensates employees for time worked at time and one-half or greater.

1.35 PROBATIONARY PERIOD

A period of time, in accordance with Section 2.08.070 of the Cambria Community Services District Code, or as otherwise provided in any applicable Memorandum of Understanding, which is to be considered an integral part of the examination, recruiting, testing and selection process during which an employee is required to demonstrate fitness for the position to which the employee is appointed by actual performance of the duties of the position.

1.36 PROMOTION

The movement of an employee from one position to another position having a higher maximum base rate of pay.

1.37 PROVISIONAL APPOINTMENT

A temporary appointment of a person who possess the minimum qualifications established for a particular position and who has been appointed to that position in the absence of available employees or eligibles. In no instance shall a provisional appointment exceed six months.

1.38 RECLASSIFICATION

As approved by the Board, a significant change in the duties and responsibilities of a position. A reclassification downward does not affect an employees' anniversary date.

1.39 REGULAR EMPLOYEE

An employee in the competitive service who has successfully completed the probationary period.

1.40 REGULAR PAY RATE

The hourly rate actually paid to an employee for his/her normal, non-premium work time for the performance of the duties for which that employee has been employed by the District.

1.41 REINSTATEMENT

The restoration without examination of a former regular employee to a position in which the employee formerly served as a regular employee.

1.42 RELIEF OF DUTY

The temporary assignment of an employee to a status of leave without pay.

1.43 REPRESENTATION

The provision of representation of an employee in their dealing with the District under these Personnel Regulations by an employee organization that has been acknowledged as a recognized employee organization in accordance with the procedures contained in Chapter 2.04 or the Cambria Community Services District Code.

1.44 SUSPENSION

Temporary removal of an employee from his or her duties with or without pay.

1.45 TEMPORARY EMPLOYEE

An employee who is appointed to a Temporary Position.

1.46 TEMPORARY POSITION

A position intended to be occupied on less than a year-round basis to cover seasonal peak workloads, unanticipated work loads of a limited duration, normal vacation and sick leave relief, and other situations involving a fluctuating staff. Temporary positions are paid on an hourly basis with no other District benefits, except those required by Federal or State law.

1.49 TRANSFER

At the Manager's discretion, a change of an employee from one position to another with the same or comparable duties.

1.50 VOLUNTARY DEMOTION

Demotion performed at the employee's request. This is not a disciplinary action.

1.51 WORK EXPERIENCE POSITION

A temporary position, authorized by the Manager, which is designated to provide job training to persons who might not otherwise be able to compete in the labor market for regular positions, or a position established to give temporary on-the-job training for full-time students.

ARTICLE 2 – GENERAL PROVISIONS

2.1 GENERAL POLICY

It is the policy of Cambria Community Services District to employ the best qualified individuals available. Employee selection, promotion, and advancement shall be determined based upon individual merit as identified through performance and examinations. The acts and decisions of the District regarding selection and compensation of individuals under its employ shall be based on the policies, procedures and rules established hereby.

These regulations are for the purpose of assuring impartial treatment of applicants and employees in all aspects of personnel administration, including but not limited to all terms and conditions of employment such as compensation, hiring, promotion, transfer, discipline and termination; without regard to political affiliation, union activities, perceived and actual race, religion, color, gender (including a person's gender identity and gender expression), marital status, national origin, ancestry, citizenship, age, or physical disability, medical disability, medical condition (including pregnancy, child birth and cancer related conditions, genetic characteristics, or genetic information as defined by Government Code Section 12926(g)), sexual orientation, or military and veterans status or any basis protected by law; and with proper regard for their privacy and constitutional rights as citizens. No recruitment or selection technique shall be used which, in the opinion of the Manager, is not justifiably linked to job performance.

2.2 VIOLATION OF RULES

Violation of the provisions of these Personnel Regulations shall be grounds for oral or written reprimand, suspension, demotion, reduction in pay, or dismissal, as set forth more fully in these Personnel Regulations.

2.3 DELEGATION OF AUTHORITY

Except as otherwise provided, any duties, responsibilities, powers, and authority granted by these Personnel Regulations or the Cambria Community Services District Code to the General Manager, or Department Heads, may be delegated, in writing, to any subordinate employee at the discretion of the delegating individual.

2.4 AMENDMENT AND REVISION OF RULES

Consistent with Sections 3500 et seq. of the California Government Code, the District reserves the right to amend, supplement, revise, or rescind any provision of these Personnel Regulations.

2.5. NOT AN EMPLOYMENT CONTRACT

Nothing in these Personnel Regulations shall be construed to constitute a contractual right of employment between the District and any employee.

2.6 CONFLICTS

It is the intent of the District that the Personnel Regulations the Cambria Community Services District Code, and other rules, regulations, ordinances, and policies should be read together in harmony to the extent possible. In the event of a conflict between these Personnel Regulations and a valid provision of a Memorandum of Understand, the Memorandum of Understanding shall control.

2.7 CHANGES TO THE LAW

When any local, state, or federal ordinance, regulation, or law that is incorporated in the Personnel Regulations or upon which the Personnel Regulations rely upon is amended, these Personnel Regulations shall be deemed amended in conformance with those amendments.

2.8. SEVERABILITY

If any section, subsection, sentence, clause, or phrase of the Personnel Regulations is found to be illegal by a court of competent jurisdiction, such findings shall not affect the validity of the remaining provisions.

2.9 REASONABLE ACCOMODATION

The employment related provisions of the Fair Employment and Housing Act ("FEHA") and the Americans with Disabilities Act ("ADA") apply to all employees and job applicants seeking employment with the District. Under the ADA, a qualified individual with a disability is an individual who, with or without reasonable accommodation, can perform the essential functions of the position in which the individual is employed.

The District will attempt to provide reasonable accommodation for known physical or mental disabilities if a job applicant or employee is otherwise qualified, unless undue hardship related to the necessity of business operations would result, in accordance with federal or state law. An applicant or employee who requires accommodation in order to perform the essential functions of the job should inform the General Manager, or his or her designee, to request an evaluation of such an accommodation. Generally, an interactive process meeting will be scheduled to discuss the request, job duties and possible accommodations.

ARTICLE 3 – CLASSIFICATIONS

3.1 PREPARATION OF PLAN

In accordance with Section 2.08.030 of the Cambria Community Services District Code, the Manager, or person or agency employed for that purpose, shall ascertain and record the duties and responsibilities of all positions in the competitive service and shall prepare a classification plan for such positions. The classification plan shall consist of detailed position descriptions for positions in the competitive service.

3.2 ADOPTION, AMENDMENT AND REVISION OF PLAN

The classification plan shall be adopted by the Manager and may be amended by the Manager from time to time. During the process of consideration, any recognized employee organization affected shall be advised. Amendments and revisions of the plan may be suggested by any interested party, including any recognized employee organization, and shall be submitted to the Manager for consideration.

3.3 ALLOCATION OF POSITION

Following the adoption of the classification plan, the Manager shall allocate every position in the competitive service to one of the positions established by the plan.

3.4 RECLASSIFICATION

Whenever, at the discretion of the Board, it changes District organization methods, procedures, etc., resulting in need to reclassify position, the Manager shall allocate such positions to more appropriate positions descriptions. Reclassification shall not be used for the purpose of avoiding restrictions concerning demotions and promotions, nor to effect a change in salary in the absence of a significant change in assigned duties and responsibilities.

ARTICLE 4 – APPLICATIONS AND APPLICANTS

4.1 ANNOUNCEMENT

All examinations for positions in the competitive service shall be publicized by such methods as the Manager deems appropriate, including posting at work sites. Special recruiting shall be conducted, if necessary, to ensure that all segments of the community are aware of the forthcoming examinations. The announcements shall specify the title and pay of the position for which the examination is announced; the nature of the work to be performed; experience and education desirable for the performance of the work of the position; the manner of making application; other pertinent information; and a statement that the District is An Equal Opportunity Employer.

4.2 APPLICATION FORMS

Applications shall be made on District forms as prescribed on the examination announcements. Application forms shall require information covering training, experience, and other pertinent information. Applications shall not include any questions seeking disclosure of an applicant's criminal conviction history (Government Code Section 12952), or salary history (Labor Code 432.3(b)). All applications must be signed by the person applying.

4.3 DISQUALIFICATION

The Manager may reject any application which indicates on its face that the applicant does not possess the minimum qualifications required for the position. Applications may be rejected if the application indicates facts that show that the applicant has made any false statement of any material fact, or practiced any deception or fraud in an application; has previously resigned from a position with the District without giving proper notice; has been discharged for good cause from the public or private sector; has used or attempted to use any personal or political influence to further his or her eligibility for employment; refuses to execute the loyalty oath as required by law; or any other material cause which in the judgement of the appointing authority may render the applicant unsuitable for the position. Whenever an application is rejected, notice of such rejection shall be mailed to the applicant by the Manager. Defective applications may be returned to the applicant with notice to amend the same, providing the time limit for receiving applications has not expired.

4.4 CRIMINAL HISTORY - INELIGIBILITY FOR EMPLOYMENT

After a conditional offer of employment has been made, applicants shall disclose any criminal conviction history, except for marijuana related convictions that are subject to the provisions of Labor Code Section 832.8. The District shall not consider, distribute or disseminate any information regarding arrests not followed by conviction except as permitted by Labor Code Section 432.7(a)(1), referral to or participation in a pretrial or posttrial diversion program, or convictions that have been sealed, dismissed, expunged, or statutorily eradicated pursuant to law.

Disqualification of an applicant for employment based upon an applicant's conviction history shall only be made based upon an individualized assessment of whether the applicant's conviction history has a

direct and adverse relationship to the specific duties of the position.

In making such individualized assessment, the appointing authority shall consider all of the following factors:

- a) The nature and gravity of the offense or conduct.
- b) The time that has passed since the offense or conduct and completion of the sentence.
- c) The nature of the job sought.
- d) The age of the person at the time of conviction.
- e) The presence or absence of rehabilitation or efforts at rehabilitation.
- f) Contributing social or environmental conditions.

If a preliminary decision is made that the applicant's conviction history disqualifies the applicant from employment, written notification shall be provided to the applicant in accordance with Government Code Section 12952(c)(2) and the applicant shall have the right to respond as provided in Government Code Section 12952(c)(3) before a final decision is made.

An applicant shall be notified in writing of a final decision that he or she has been disqualified solely or in part because of the applicant's conviction history in accordance Government Code Section 12952(c)(5).

4.5. APPEALS OF DISQUALIFICATION

An applicant who is disqualified for employment under Section 4.3 or 4.4 may appeal the determination of disqualification to the Manager. Such appeal shall be in writing and filed with the Manager within ten (10) days of the date of the notice of disqualification. The Manager shall hear and determine the appeal within ninety (90) days after it is filed. The determination of the Manager on the appeal is final.

4.6 EMPLOYMENT OF RELATIVES

Based upon the inherent conflict of interest and impact such employment would have on supervision and morale, immediate family members of the Board of Directors may not be employed by the District. As to other District employees, the fact that an applicant is related by blood or marriage to a current employee of the District shall neither aid nor hinder the person's opportunities for District employment. However, a person may not be appointed to a position wherein he or she would directly supervise or be directly supervised by an immediate family member.

4.7 VERIFICATION

A successful job applicant may be fingerprinted before employment and all statements submitted on the employment application or attached resume shall be subject to verification.

ARTICLE 5 – EXAMINATIONS

5.1 EXAMINATION PROCESS

The selection techniques used in the examination process shall be impartial and relate to those subjects which, in the opinion of the Manager, fairly measure the relative capacities of the persons examined to execute the duties and responsibilities of the position to which they seek to be appointed. Examinations shall consist of selection techniques which will test fairly the qualifications of candidates such as, but not necessarily limited to, achievement and aptitude tests, other written tests, personal interview, performance tests, physical agility tests, evaluation of daily work performance, work samples, successful completion of prescribed training, or any combination of these or other tests. The probationary period shall be considered as a portion of the examination process. Examinations shall be designed to provide equal opportunity to all candidates by being based on an analysis of the essential requirements of the position, covering only factors related to such requirements.

All candidates testing for positions in the District are subject to an extensive background investigation, and may include consumer credit reports if the position meets the requirements of Labor Code Section 1024.5 (which limits the categories of jobs for which an employer may request consumer reports) and subject to the notice requirements contained in Civil Code Section 1785.20.05. Such investigations shall comply with all requirements of the Fair Credit Reporting Act, as applicable. Candidates must execute an authorization and release form as part of their application. Depending upon the position to which a candidate applied, the background investigation may include but is not limited to verification of information on application material; reference checks; criminal and driving record verification; and fingerprinting. Criminal background checks shall comply with the provisions of Government Code Section 12952.

5.2 PROMOTIONAL EXAMINATIONS

Promotional examinations may be conducted whenever, in the opinion of the Manager, the needs of the competitive service require. Promotional examinations may include any of the selection techniques mentioned in Section 5.1 of this Article, or any combination of them. Only regular employees who meet the requirements set forth in the promotional examination announcements may compete in promotional examinations.

ARTICLE 6 – EMPLOYMENT LISTS

6.1 EMPLOYMENT LISTS

As soon as possible after the completion of an examination, the Manager shall prepare and maintain an employment list consisting of the names of the candidates who qualified as a result of the examination.

6.2 DURATION OF LISTS

Except for continuous examinations, employment lists shall remain in effect until exhausted or abolished by the Manager.

Open-competitive lists created as the result of a continuous examination shall remain in effect for up to one year from the time of the last administration of the examination unless it is exhausted sooner or abolished by the Manager. Names placed on such lists may be merged with other names already on the list.

6.3 REMOVAL OF NAMES FROM LIST

The name of any person appearing on an employment, re-employment, or promotional list shall be removed by the Manager if that person requests in writing that his or her name be removed or if that person fails to respond to a notice of certification mailed to the last designated address. The person removed from the list shall be notified of such removal by a notice mailed to the last known address. The names of persons on promotional employment lists who resign from the District shall automatically be dropped from the list.

ARTICLE 7 – METHOD OF FILLING VACANCIES

7.1 TYPES OF APPOINTMENT

Whenever practical, vacancies in the competitive service shall be filled by transfer, demotion, re-employment list, reinstatement, or from employment lists certified by the Manager. Also, provisional appointments may be made in accordance with these Personnel Regulations.

7.2 NOTICE TO MANAGER

If a vacancy in the competitive service is to be filled, the Department Head shall notify the Manager. If there is no re-employment list available for the class has been established or is currently available pursuant to Sections 13.5 and 13.6, the Manager shall have the right to decide the most appropriate method to fill the vacancy, including reinstatement, transfer, demotion, appointment from a promotional employment list, or appointment from an open employment list.

7.3 CERTIFICATION OF ELIGIBLE FROM EMPLOYMENT LISTS

If the Manager does not consider it in the District's best interest to fill the vacancy by reinstatement, transfer, or demotion, or if it is not possible to fill the vacancy by re-employment, certification may be made by the Manager from an appropriate employment list, provided eligibles are available, or by such other method the Manager deems appropriate.

When a vacancy is to be filled by appointment from a promotional employment list or from an open employment list, the Manager or appointing authority may certify, from the specified list, the names of all individual willing to accept appointment. The appointing authority shall make selection for appointment from the top three (3) individuals on the certified list of eligibles who are willing to accept appointment to the position. Whenever there are fewer than three names of individuals willing to accept appointment on a promotional employment list or on an open employment list, the appointing authority may make an appointment from such eligibles or may request the Manager to recruit additional applicants. When so requested, the Manager may recruit using methods he/she deems appropriate, including holding a new examination and establishing a new employment list.

7.4 APPOINTMENT

After interview and investigation, the appointing authority shall make appointment from among the top three (3) eligibles, as provided in Section 7.3, and shall immediately notify the Manager of the persons appointed. In accordance with Labor Code Section 432.3(a), salary history information of an applicant for employment shall not be relied on as a factor in determining whether to offer employment to an applicant or what salary to offer an applicant. The appointing authority shall provide a written notice of appointment to the successful applicant. The written notice of appointment shall include a statement that the appointment is subject to the applicant undergoing a physical examination prior to final confirmation of appointment by the Manager (see section 7.6). The person accepting appointment shall report to the Manager, or the Manager's designated representative, for processing on or before the date of appointment. If the applicant accepts the appointment and reports

for duty within such period of time as the appointing authority shall prescribe, the applicant shall be deemed to be appointed; otherwise, the applicant shall be deemed to have declined the appointment.

7.5 PROVISIONAL APPOINTMENT

In the absence of an eligible willing to accept appointment from appropriate employment lists, a provisional appointment may be made by the Manager of a person meeting the minimum training and experience qualifications for the position. Such an appointment may be made to a position during which an employee in the position has been suspended or pending final action on proceedings to review a suspension, demotion, or dismissal of an employee, and such vacancy may be filled by the Manager subject to the provisions of the Personnel Regulations. A provisional employee may be removed at any time without the right of appeal or hearing. No provisional appointment shall exceed six months, without specific concurrence of the Board. If a provisional appointee is selected for a regular position with the District, the time served as a provisional appointee shall be counted as time toward the fulfillment of the required probationary period.

7.6 PHYSICAL AND PSYCHOLOGICAL EXAMINATIONS

Offers of employment are contingent upon the results of a uniformly applied job-related pre-employment medical evaluation, consistent with business necessity. Offers of employment for some positions may also be contingent upon the results of a psychological examination. Such examinations shall be consistent with the requirements of Government Code Section 12940. The request and receipt of medical information shall be limited to functional limitations only. The job-offer may be withdrawn if it is determined that:

- a) There is no reasonable accommodation that would enable the candidate to perform the essential functions of the job;
- b) Any accommodation for the candidate imposes an undue hardship on the District; or
- c) The employee would pose a direct threat to his or her own health or safety or the health and safety of others.

Before disqualifying an applicant on the basis of a medical exam or inquiry, the applicant is entitled to submit an independent medical opinion to the District before a final decision is made. Further, pursuant to state and federal law, the District must determine through an interactive process with the applicant whether the disabled candidate can perform the essential functions of the job with or without reasonable accommodation.

The District will pay the cost of any District-required medical examinations under this Section. The District shall maintain the confidentiality of any medical information obtained through these processes.

7.7 PERSONNEL ACTION FORM

Every appointment, promotion, transfer, demotion, step increase, longevity increase, suspension without pay, separation for service, or any information or action which affects the salary status of an employee shall be initiated by the Manager through the use of a Personnel Action Form.

7.8 CHANGE OF TEMPORARY OR VOLUNTEER POSITION

When a temporary or volunteer position is changed to a regular position by the District Board, the employee occupying that position may be appointed by the Manager without initiating the routine announcement or examination procedures, provided that employee has served at least three months in that position. Any time served may also be counted toward fulfilling the probationary requirements.

ARTICLE 8 – PROBATIONARY PERIOD

8.1 PROBATION

Unless otherwise provided in an applicable Memorandum of Understanding, the first six months following date of hire, including promotional appointment, with the District is the usual probationary period. Approximately ninety (90) days after initial employment, the employee's Department Head will review and evaluate the employee's performance. If need for improvement exists, it will be noted, and the unsatisfactory performance discussed with the employee so as to provide an opportunity for the employee to bring performance up to standard. Another evaluation review will be conducted approximately 170 days after employment. In the event the probationary period is extended, approximately each sixty (60) days thereafter further evaluations will be conducted through the remainder of the extended probationary period.

Specific to Cambria Community Services District Fire Department and IAFF employees, newly hired employees are subject to a twelve (12) month probationary period.

This period may be extended for an additional period of time, of up to six months, upon recommendation of the employee's Department Head, as approved by the Manager. The employee shall be given written notification that his or her probationary period has been extended, including information as to the reason for extension. Extension of probationary status extends the annual anniversary date accordingly.

When the employee has satisfactorily demonstrated the ability to perform the job duties in accordance with the requirements of the position, the employee's Department Head shall file a written statement with the Manager stating that retention of the employee is desired. Upon submission of such statement from the employee's Department Head the employee will be notified by the Manager, in writing, that the employee has successfully completed probation. If such a statement is not filed, the employee will be deemed to be unsatisfactory and his employment terminated at the expiration of the probationary period.

8.2 OBJECTIVE OF PROBATIONARY PERIOD

The probationary period shall be regarded as a part of the selection process and shall be utilized for closely observing the employee's work and for securing the most effective adjustment of a new employee to his/her position.

8.3 REJECTION OF PROBATIONER

During the probationary period, an employee may be rejected and terminated at any time without cause and without the right of appeal. Notification of rejection by the employee's Department Head shall be submitted to the Manager who will serve written notice of termination on the employee.

8.4 REJECTION FOLLOWING PROMOTION

In accordance with Section 2.08.070 of the Cambria Community Services District Code, any employee rejected during the probationary period following a promotional appointment, or at the conclusion of the probationary period by reason of failure of the employee's Department Head to file a statement that the employee's services have been satisfactory, will be reinstated to the position from which the employee was promoted, if there is a vacancy in such position, unless the employee is dismissed in the manner provided in the Personnel Ordinance and these Regulations for positions in the competitive service. If there is no vacancy in such position, the employee shall be placed on a re-employment list which shall be valid for 12 months.

ARTICLE 9 – PERFORMANCE STANDARDS

9.1 RULES AND REGULATIONS

Employees are required to comply with any and all District policies, procedures, rules and regulations. Specific detailed procedures, regulations, etc., maybe required by the nature of the particular operations, tasks, assignments, etc., including its location or other circumstances. Violation of any District policies, procedures, rules, or regulations (not just personnel regulations) may result in disciplinary action or dismissal. In addition, specific rules cannot cover every situation, therefore, employees shall use common sense as a guide to proper conduct.

9.2 ORIENTATION AND TRAINING

New employees shall be given an Employees Manual to familiarize themselves with the organization and policies, procedures, rules, and regulations of the District. The employee's supervisor will discuss formal and informal practices to further inform the new employee. Various training sessions and seminars will be ongoing on an "as available" and "as needed" basis.

9.3 PERFORMANCE EVALUATIONS

District employees will receive periodic written evaluations of their job performance. The purpose of performance evaluations includes, but is not limited to the following:

- a) Maintain and improve performance.
- b) Provide an objective and fair means of measurement and recognition of individual performance.
- c) Provide feedback regarding performance to the employee.
- d) Provide a medium for personnel and career counseling.
- e) Foster fair and impartial personnel decisions.
- f) Facilitate equitable decisions regarding probationary employees.
- g) Identify training needs.

During the initial probation period, an employee will receive reviews as established in Section 8.1. Upon successful completion of the probationary period, regular performance evaluations will be conducted by the employee's Department Head and will be discussed with the employee who will be requested to sign the evaluation form, indicating that it has been read. An employee may make written comments on the form. The employee will receive a copy of the evaluation and a copy will be placed in the personnel file. Upon completion of the evaluation, recommendation will be made to the Manager for consideration of any possible merit pay step increase. If an employee develops less than

workmanlike attitudes or practices in his/her position, supplementary performance reviews may be necessary, additional reports may be filed, and disciplinary action may be taken.

Conversely, if exemplary workmanlike attitudes or practices are developed, supplementary affirmative performance reports may be filed for future consideration and evaluation, or special commendations or benefits may be conferred.

Performance evaluations are not subject to review or appeal through the grievance procedure.

9.4 MANAGER'S AUTHORITY TO REQUEST OR PERFORM EVALUATION

In addition to regular performance evaluations, the Manager may request or perform an evaluation of the performance of any employee at any time.

9.5 CORRECTIVE ACTION PLAN

The Manager may request or cause a Corrective Action Plan to be prepared to provide clear direction to an employee whose performance is substandard.

9.6 ATTENDANCE

Employees are expected to work a designated workday. Tardiness shall be cause for disciplinary action. If an employee cannot report for work, then that employee is expected when possible, to notify his/her immediate supervisor before the workday is scheduled to begin. In any event the employee is expected to notify his/her immediate supervisor within the first 2 hours of the scheduled workday.

9.7 OUTSIDE EMPLOYEMENT

Employees may engage in employment outside of their regular working hours if such employment is approved in advance by General Manager and is not incompatible with his or her employment with the District. The General Manager may establish a maximum time period worked on such outside employment and a maximum number of hours of outside work per week so as to not interfere with the employee's work duties.

Incompatible employment includes, but is not limited to:

- a) Work that tends to impair mental or physical capacity to perform District duties efficiently and effectively.
- b) Work that takes the employee's time and attention during his or her official District working hours.
- c) Activities that create a conflict of responsibility or duty between the employee's District work responsibility and the proposed outside employment. This includes work that would, by its nature, tend to reduce the ability of the employee to exercise completely, independent, and unfettered judgment with respect to effectively discharging his or her District work

responsibility.

Any employee who engages in employment outside regular working hours shall be subject to performing his or her regular District duties first.

An employee who does have additional or outside employment shall not be permitted to use District records, materials, equipment, facilities, or other District resources in connection with said employment.

ARTICLE 10 – TRANSFER, PROMOTION, DEMOTION, SUSPENSION AND REINSTATEMENT

10.1 TRANSFER

No person shall be transferred to a position for which that person does not possess the minimum qualifications. An employee may be transferred by the Manager at any time from one position to another comparable position. For transfer purposes, a comparable position is one with the same maximum salary, involves the performance of similar duties and requires substantially the same basic qualifications.

If the transfer involves a change from one department to another, both Department Heads shall be consulted before the Manager orders the transfer. Transfer shall not be used to effectuate a promotion, demotion, advancement, or reduction, each of which may be accomplished only as provided in the Personnel Ordinance or these Regulations.

10.2 PROMOTION

It shall be the policy of the District to fill job vacancies by promotion from within the organization to the greatest degree feasible, if the Manager determines that the best interests of the District are served by so doing. The Manager may promote an employee without normal announcement or examination procedures under the following circumstances:

- a) A previously authorized position in the District becomes vacant and a qualified District employee is on an open eligibility list
- b) If a previously authorized position in the District becomes vacant and a qualified employee is not on an eligibility list, but has an above-standard performance record, the Manager may make a direct promotion.

If, in the opinion of the Manager, it is in the best interests of the District that a vacancy in a position be filled by an open-competitive recruitment instead of by promotion the Manager shall arrange for an open competitive examination and for the preparation and certification of an open-competitive employment list.

10.3 DEMOTION

Subject to the procedures contained in Article 12 herein, the Manager may demote an employee for disciplinary purposes or when his/her ability to perform the required duties falls below standard. In addition, upon request of an employee, and with the consent of the Manager, a voluntary demotion may be made to a vacant position. No employee shall be demoted to a position if that employee does not possess the minimum qualifications for the demotion position.

10.4 SUSPENSION

Subject to the procedures contained in Article 12 herein, the Manager may suspend an employee from a position at any time based upon a disciplinary action. Suspension without pay shall not exceed thirty (30) calendar days, nor shall any employee be penalized by suspension for more than (30) thirty calendar days in any fiscal year. Subject to the procedures contained in Article 12 herein, Department Heads may suspend a subordinate employee for not more than three (3) working days at any one time, and not more than once in a thirty (30) calendar day period. Intended suspension action shall be reported to the Manager prior to taking such action.

10.5 REINSTATEMENT

With the approval of the Manager, a regular employee who has completed at least six (6) months of service and who has resigned with a good record may be reinstated within two (2) years of the effective date of resignation, to a vacant position in the same or comparable class. Upon reinstatement, the employee shall be subject to the probationary period prescribed for the class, or as otherwise provided in any applicable Memorandum of Understanding. No credit for former employment shall be granted in computing salary, vacation, sick leave, or other benefits except on the specific recommendation of the appointing authority at time of reinstatement.

ARTICLE 11 – CODE OF CONDUCT

11.1 ACTS WHICH ARE GROUNDS FOR DISCIPLINARY ACTION AND/OR TERMINATION OF EMPLOYMENT

In order that the rights and safety of all employees, the public, and efficient operation of the District are protected, employee activities are governed by reasonable rules of conduct. The following acts are illustrative, and not exhaustive, of acts which are grounds for disciplinary action and/or termination of employment with the District.

- a) Fraud in securing employment or making a false statement on an application for employment.
- b) Incompetency, i.e., inability to comply with the minimum standard of the employee's position for a significant period of time.
- c) Inefficiency or inexcusable neglect of duty, i.e., failure to perform duties required of an employee within his/her position.
- d) Any action, including exhibiting a negative attitude or engaging in behavior, that is a direct hindrance to the effective performance of District operations.
- e) Willful disobedience or insubordination, including a willful failure to submit to duly appointed and acting supervision or to conform to duly established order or directions of persons in a supervisory position or insulting or demeaning the authority of a supervisor or manager.
- f) Dishonesty involving employment.
- g) Possession, distribution, sale, use or being under the influence of alcohol or drugs or narcotics while on duty or while operating a District vehicle or equipment leased or owned by the District.
- h) Excessive absenteeism.
- i) Inexcusable absence without leave, including but not limited to failure to report after leave of absence has expired or after such leave of absence has been disapproved, revoked or canceled.
- j) Abuse of sick leave, i.e., taking sick leave without a doctor's certificate when one is required, claim of sick leave under false pretense, or misuse of sick leave.
- k) The conviction of either a misdemeanor or felony related to the position held by the employee shall constitute grounds for dismissal. The record of conviction will be conclusive evidence of the fact that the conviction occurred. The Manager or his or her designee may inquire into circumstances surround the commission of the crime in order to support the appropriate degree of discipline, based upon making an individualized assessment in accordance with the provisions of Section 4.4. A plea or verdict of guilty, or a conviction showing a plea of nolo contendere is deemed to be a conviction within the meaning of this section.

- l) Discourteous treatment of the public or other employees.
- m) Improper or unauthorized use of District property or misappropriation of supplies.
- n) Refusal to subscribe to any oath or affirmation which is required by law in connection with District employment.
- o) Any willful act or conduct undertaken in bad faith, either during or outside of duty hours which is of such a nature that it causes discredit to the District, the employee's department or division.
- p) Inattention to duty or negligence in the care and handling of District property.
- q) Violation of the policies, rules, or regulations of the District or any department.
- r) Outside employment not authorized by the District.
- s) Acceptance of a reward, gift, or other form of remuneration for the performance of his or her official duties.
- t) Improper political activity on District property or while on duty or that is otherwise in violation of any provision of law.
- u) Working overtime without authorization.
- v) Possession of weapons on District property unless authorized.
- w) Making false or malicious statements concerning any employee, the District or the District's policies or practices.

Department heads may establish additional rules of conduct that are applicable to their specific areas of responsibility, provided such rules do not conflict with those included herein.

ARTICLE 12 – DISCIPLINARY PROCEDURE

12.1 GENERAL

The following measures are part of the disciplinary process: warning, reprimand, suspension without pay, dismissal, demotion, or reduction in pay. Supervisors and/or Department Heads may issue oral or written warnings or reprimands and suspension up to three (3) days. Any such discipline imposed by a supervisor or Department Head shall be coordinated with the District's designated Human Resources staff. All other forms of disciplinary action are reserved for decision and action by the Manager. The Manager may discipline any employee for just cause. An employee or employee group may be represented in their dealings with the District under this Article.

The District shall generally utilize progressive discipline in an attempt to correct employee behavior. However, in some instances, depending on the severity of the misconduct, disciplinary action, up to and including dismissal may be warranted for a first offence. In addition, discipline is generally not for the purpose of imposing punishment on an employee, but rather is for the purpose of giving employees an understanding of and reinforcing to the employee the District's standards and expectations of employee conduct. Accordingly, its purpose is to provide an employee an opportunity to modify his or her performance and behavior to meet those expectations

12.2 BASIS OF DISCIPLINARY ACTION

Disciplinary action normally is based upon, but not limited to, violations of the Code of Conduct set forth in Article 11.

12.3 COUNSELING AND GUIDANCE PRIOR TO DISCIPLINARY ACTION

To the extent practicable, supervisors and/or Department Heads will provide counseling and guidance to employees prior to resorting to disciplinary action.

12.4 POLICY

Prior to the suspension, demotion, reduction in pay or dismissal of a regular employee for disciplinary purposes, the procedure set forth in this Article shall be complied with. In addition, suspensions of FLSA exempt employees shall be in accordance with the requirements of applicable Department of Labor regulations.

12.5 NOTICE OF INTENT TO DISCIPLINE

Whenever the responsible supervisor or Manager intends to suspend an employee, demote an employee, reduce an employee's pay or dismiss an employee, he/she will provide the employee with a notice of intended disciplinary action that includes the following information:

- a) The proposed disciplinary action and effective date intended;
- b) A statement of the rule(s) and/or regulation(s) allegedly violated;

- c) The specific charges against the employee and reason(s) for the proposed action;
- d) A copy of all written materials, reports, or documents upon which the proposed action is based;
- e) The employee's right to respond to the charges in writing or orally within five (5) days of the notice, the employee's right to request that a pre-disciplinary review be held, and the employee's right to have a representative of the employee's choice present at the pre-disciplinary review; and
- f) Notice that failure to respond by the time specified shall constitute a waiver of the right to respond prior to final discipline being imposed.

Notice shall be served by personal delivery or first-class mail and shall be deemed served when actually served or deposited with the U.S. Mail, with proper postage prepaid and addressed to the employee at his/her last known address.

12.6 RESPONSE BY EMPLOYEE

The pre-disciplinary review is an information meeting at which the employee has an opportunity to rebut the charges against him/her or to state any mitigating circumstances. Usually the Department Head or his/her designee will hear and consider the employee's response. The Department Head shall have the discretion to decide who shall conduct the review depending upon the severity of the proposed discipline and circumstances involved.

12.7 FINAL NOTICE OF DISCIPLINARY ACTION

Within ten (10) business days of the pre-disciplinary review or expiration of the employee's time to respond to the notice of intent to discipline, the Department Head or his/her designee, shall take one of the following actions: (1) withdraw the notice of intent and take no disciplinary action against the employee; (2) modify the intended disciplinary action; or (3) prepare and serve upon the employee a final notice of disciplinary action. The final notice of disciplinary action shall include the following:

- a) The disciplinary action taken and the effective date;
- b) A statement of the rule(s) and/or regulation(s) allegedly violated;
- c) The specific charges against the employee and reason(s) for the action;
- d) A copy of all written materials, reports, or documents upon which the action is based; and
- e) An explanation of the appeal procedures.

12.8 RELIEF OF DUTY

Notwithstanding the provisions of this Article, the Manager may approve the temporary assignment of an employee to a status of leave with pay during such investigations as may be required to determine if disciplinary action is to be taken.

12.9 APPEAL TO MANAGER (POST DISCIPLINARY EVIDENTIARY HEARING)

For all disciplinary actions except warning or reprimand, regular employees may appeal disciplinary actions to the Manager or his or her designee by filing a written request with the Manager within five (5) working days of the date of notification of the disciplinary action. The Manager shall, within ten (10) working days of receipt of the request, schedule an evidentiary hearing at which the employee may answer the charges against him/her, present any mitigating evidence, or otherwise respond to the notice of disciplinary action.

The following hearing procedure shall be followed:

- a) The appellant shall appear personally, unless physically unable to do so, at the time and place of the hearings. The appellant may be represented by any person or attorney as may be arranged for by the appellant and may at the hearing produce relevant oral and/or documentary evidence.
- b) The hearing shall proceed in the following order, unless the Manager or Hearing Officer for special reason otherwise directs:
 1. The appellant shall state the issue being appealed in the form of an opening statement.
 2. The party imposing such disciplinary action shall be permitted to make an opening statement and shall present the evidence supporting the action.
 3. The appellant may then open his/her defense and offer his/her evidence in support of his/her position.
 4. The parties may then, in order, respectively offer rebutting evidence only, unless the Manager or Hearing Officer for good reason permits them to offer evidence upon their original case.
 5. Arguments shall be permitted at the discretion of the Manager or Hearing Officer.
 6. Cross-examination of witnesses shall be permitted. The conduct and decorum of the hearing shall be under the control of the Manager or Hearing Officer, with due regard to the rights and privileges of the parties appearing before him or her.
 7. Hearings need not be conducted according to technical rules relating to evidence and witnesses. Hearings shall be closed unless the appellant, in writing, requests an open hearing and the Manager or Hearing Officer agrees.
 8. The Manager or Hearing Officer shall determine relevancy, weight, and credibility of testimony and evidence and shall base his/her findings on the evidence presented.
 9. The hearing shall be recorded, and a copy of the tape of proceedings shall be made available to the appellant.
 10. During the examination of a witness, all other witnesses, except the parties, shall be excluded from the hearing upon motion of either party.

The Manager may choose to have the hearing conducted by an outside, independent Hearing Officer, who shall make findings of fact and a recommendation to the Manager about the discipline. Selection of the independent hearing officer may be through any means deemed legally permissible, including through lists provided by the State Conciliation and Mediation Service.

The Manager shall issue an opinion and decision within ten (10) working days of the hearing if conducted by the Manager, or within ten (10) working days of receiving a recommendation from an independent hearing officer, and if the Manager finds that the disciplinary action was not justified, the Manager may order a less severe disciplinary action, or may order the employee reinstated with full back pay and benefits. All decisions of the Manager shall be final, subject to judicial review pursuant to Code of Civil Procedure Section 1094.6.

ARTICLE 13 – LAYOFF POLICY AND PROCEDURE

13.1 STATEMENT OF INTENT

Whenever, in the judgment of the Board, it becomes necessary to make a reduction in work force, whenever possible, said reduction shall be accomplished through attrition. If a reduction in the work force is necessary, layoffs shall be based on seniority within the classification targeted for elimination.

Layoffs that result from a reduction in work force shall be made without regard to political affiliation, perceived and actual race, religion, color, gender, marital status, national origin, ancestry, citizenship, age, or physical disability, medical disability, medical condition (including pregnancy, child birth and cancer related conditions or genetic characteristics), sexual orientation, or military and veteran status or any basis protected by law.

13.2 NOTIFICATION

The District shall provide thirty (30) days written notice to employee(s) affected. If such notice is not provided, the laid off employee shall receive severance pay equivalent to ten (10) working days pay, which shall be in addition to any other accrued pay or benefits which may be due to the employee.

The appropriate employee bargaining unit shall receive concurrent notice of the layoff and may be granted an opportunity to meet and consult with the District to discuss the impacts of the reduction in work force, but not the decision to reduce the work force, as may be required by the Meyers-Milias-Brown Act.

13.3 VACANCY AND DEMOTION

Except as otherwise provided, whenever there is a reduction in the workforce, the employees subject to layoff shall be eligible to voluntarily demote to a vacant position in accordance with Section 10.3. All persons so demoted shall have their names placed on a re-employment list as provided in Section 13.5.

13.4 EMPLOYMENT STATUS

In each position classification, whenever it is determined by the Manager to be in the best interest of the District, employees shall be laid off according to employment status in the following order: temporary, provisional, probationary, and regular. Temporary, provisional, and probationary employees shall be laid off according to the needs of the competitive service as determined by the Manager.

13.5 RE-EMPLOYMENT LIST

The names of persons laid off or demoted in accordance with these rules shall be entered upon a reemployment list. Lists from different departments or at different times for the same position

classification shall be combined into a single list. Such a list shall be used by every appointing authority when a vacancy arises in the same or lower class of position before certification is made from an eligible list.

13.6 DURATION OF RE-EMPLOYMENT LIST

Names of persons laid off shall be carried on a re-employment list for twenty-four (24) months, except that persons appointed to permanent positions of the same level as that from which he/she was laid off, shall, upon such appointment, be dropped from the list. Persons who refuse reemployment shall be dropped from the list. Persons re-employed in a lower class, or on a temporary basis, shall be continued on the list for the higher position for the original twenty-four (24) months.

ARTICLE 14 – SEPARATION FROM DISTRICT SERVICE

14.1 RESIGNATION

To leave District service in good standing, an employee must file a written notice of termination with the Manager at least two (2) weeks before the effective date. The Manager may, however, grant good standing with less notice if the Manager determines the circumstances warrant such action. Resignations may not be withdrawn without the Manager's approval.

14.2 DISMISSAL OF A PROBATIONARY EMPLOYEE

A probationary employee may be dismissed at any time during a probationary period for any reason, or for no reason, without right of appeal or hearing. In case of such dismissal, the Manager shall notify the dismissed probationary employee in writing that he/she is being terminated from District service.

14.3 DISMISSAL OF A NON-REGULAR EMPLOYEE

An employee who is not a regular employee as defined by these policies may be dismissed at any time for any reason, or for no reason, without right of appeal or hearing. In case of such dismissal, the Manager shall notify the dismissed non-regular employee in writing, that he/she is being terminated from District service.

14.4 JOB ABANDONMENT

An employee is deemed to have resigned if the employee is absent for three (3) consecutive workdays without prior authorization and without notification during the period of absence. On the second working day of unauthorized absence, the supervisor shall send a letter, by overnight delivery/expedited delivery, to the employee's last known address, providing the employee with an opportunity to be heard and explain his or her absence, and informing the employee that if he or she fails to respond or otherwise report to work, or receive authorization for such absence, the employee will be deemed to have resigned. Employees separated from employment for job abandonment will be reinstated with such charge removed from the employee's record upon presentation of justification for absence such as severe accident, severe illness, false arrest, or mental or physical impairment, which prevented notification. Except for the opportunity to be heard and to provide an explanation as to the reasons for the absence, employees have no right to appeal if deemed to have resigned as result of job abandonment.

14.5 DISMISSAL

Dismissal of a regular employee shall be subject to the disciplinary procedures contained in Article 12.

14.6 PROVIDING EMPLOYMENT REFERENCES

All requests made from outside the District for reference checks or verification of employment concerning any current or former employee shall be processed by the General Manager or his or her designee. This shall include all requests for references, letters of recommendation, or information regarding the reasons for separation. Information will only be released if the employee or former employee has signed an Authorization for Release of Employment Information form. In the absence of such an authorization, only limited information shall be provided, including dates of employment, job title, description of duties, and salary upon departure.

The General Manager or his or her designee must approve all letters of recommendation to be issued for current or former employees. The District is not obligated to provide references on former or current employees, and at his or her discretion, the General Manager may refuse to provide or authorize a recommendation. If authorized, recommendations should be balanced, truthful, free of subjective impressions that lack objective support, and given in good faith and without malice. It should provide a complete account of the employee's job performance and qualifications.

ARTICLE 15 – ADMINISTRATIVE LEAVES, REPORT AND RECORDS

15.1 ATTENDANCE

Employees shall be in attendance at their work in accordance with the rules regarding hours of work, holidays, and leaves. All departments shall keep daily attendance records of employees which shall be reported to the Manager in the form and on the dates he shall specify.

15.2 MILITARY LEAVE

Military leave shall be granted in accordance with the provisions of State and Federal law. All employees entitled to military leave shall give the appointing authority an opportunity within the limits of military regulations to determine when such leave shall be taken.

15.3 LEAVE OF ABSENCE WITHOUT PAY

The Manager, in his/her unrestricted discretion, may grant a regular or probationary employee leave of absence without pay or seniority for not to exceed three (3) months. After three (3) months, the leave of absence may be extended at the Manager's discretion. Any such leave of absence shall not count toward the time required for any employee's probationary period. Such leave shall only be considered upon written request by the employee, setting forth the reason for the request. The approval of such leave shall be in writing.

Upon expiration of a regularly approved leave or within a reasonable period of time after notice to return to duty, if the employee returns, ready for duty, the employee shall be reinstated in the position held at the time leave was granted, and shall continue to serve any applicable probationary period. Failure on the part of an employee on leave to report for duty promptly at its expiration, or within a reasonable time after notice to return to duty, shall be deemed to be an abandonment of employment and may result in dismissal. The depositing in the United States mail of a first-class letter, postage paid, addressed to the employee's last known place of address, shall be reasonable notice to return to duty or reasonable notice of dismissal for failure to return to duty.

15.4 JURY DUTY

Every salaried employee of the District who is called or required to serve as a trial juror, upon notification and appropriate verification submitted to his/her supervisor, shall be entitled to be absent from his/her duties with the District during the period of such service or while necessarily being present in court as a result of such call. The employee shall turn over his/her jury duty pay to the District. Temporary employees shall not be paid during their absence from work on jury duty.

15.5 LEAVES REQUIRED BY STATE AND/OR FEDERAL LAW

Several types of leave are required to be provided by state and/or federal law. The District will grant

such leaves, including but not limited to leaves pursuant to: the California Family Rights Act; the Family and Medical Leave Act; the Pregnancy Disability Leave Law; the Parent Leave Act; the California New Parent Leave Act, and the Fair Employment and Housing Act, to the extent they are applicable to the District and in accordance with the requirements of such state and federal laws, as they are in effect at the time leave is granted. No greater or lesser leave benefits will be granted than those set forth in the relevant California or federal law.

Sick leave shall be provided in accordance with the requirements of State law. Such sick leave for part-time employees shall be in an annual lump sum of 24 hours and not provided on an accrual rate basis.

15.6 PERSONNEL RECORDS

The Manager shall maintain a personnel record for each employee in the service of the District showing the name, title of position held, the department to which assigned, salary, changes in employment status, and such other information as may be considered pertinent by the Manager. The following types of records shall be maintained separately from the employee's personnel file: verification of the right to work in the United States (Form 1-9); verification of employment requests; EEOC and/or DFEH charges of discrimination; records related to workers' compensation claims; and medical or protected health information.

An employee shall have the right to inspect the contents of his/her personnel file in accordance with the provisions of Labor Code Section 1198.5 at reasonable times and intervals. As provided in Labor Code Section 1198.5 (h) the following records are excluded from the right to inspect: records relating to the investigation of a possible criminal offense; letters of reference, and; ratings, reports, or records that were: (A) obtained prior to the employee's employment, (B) prepared by identifiable examination committee members, or (C) obtained in connection with a promotional examination. However, this exclusion is not intended to diminish any rights an employee or applicant has to obtain information from the District when the District conducts a background investigation under the Fair Credit and Reporting Act and/or the Investigative Consumer Reporting Act.

15.7 CHANGE OF STATUS REPORT

Every appointment, transfer, promotion, demotion, change of salary rate, or any other temporary or permanent change in status of employees shall be reported to the Manager in such manner as he may prescribe. Normally this shall be on a Personnel Action Form.

ARTICLE 16 – GRIEVANCE PROCEDURE

16.1 PURPOSE

It is the purpose of this Article to provide an avenue of communication through which an employee or groups of employees may have their complaint heard and decided in an orderly and fair manner. An employee or an employee group may be represented in their dealings with the District under this Article.

16.2 DEFINITION OF GRIEVANCE

A grievance is a complaint of an employee or group of employees concerning the interpretation or application of the administration of the conditions of employment, including job description, salary, and benefits in force between the District and the employee.

- a) Working conditions within the control of the Manager, including these Personnel Regulations and for which no other procedures for orderly resolution of such complaints exist.

16.3 EXCLUSIONS FROM GRIEVANCE PROCEDURE

The following are excluded from the definition of “grievance” and shall not be subject to the procedures contained in this Article:

- a) Requests for changes in hours, wages, or conditions of employment.
- b) Requests for changes in the content of employee evaluations or employment reviews, or denials of step or merit increases.
- c) Matters relating to appointments or examinations for positions.
- d) Challenges to disciplinary actions, including warnings, oral or written reprimands, suspensions, dismissals, demotions, or reductions in pay.

16.4 INFORMAL DISCUSSION

Any employee, or group of employees, shall first discuss the alleged grievance with the immediate supervisor within ten (10) working days of the event comprising the alleged grievance. If the employee is still dissatisfied with the supervisor's solution to the complaint, the employee may proceed with the procedure described in Section 16.5.

16.5 PROCEDURE

The grievance procedure shall be as follows:

- a) If a complaint or grievance has not been resolved at the informal discussion stage, the grievant may submit his/her complaint in writing to the grievants Department Head within five (5) working days of the informal discussion. Within ten (10) working days of receipt of such grievance, the

Department Head shall investigate and provide a written response to the grievance.

- b) If, within five (5) working days of receipt of the Department Head's written response to the grievance, the employee is still dissatisfied with the resolution proposed, the employee may appeal in writing to the Manager. The Manager, upon receipt of the written appeal shall schedule a meeting with the employee, at which the employee may present his or her opinion and facts to the Manager. The Manager shall render his or her decision within thirty (30) working days, and his or her decision shall be final.

16.6 NO RETRIBUTION

An employee shall not be penalized in any manner for availing him or herself of the grievance procedures.

ARTICLE 17 – SAFETY PROVISIONS AND PRACTICES

17.1 SAFETY PROVISIONS AND PRACTICES

The District believes that safe working conditions for all its employees can be attained through adequate supervision, frequent review of safety practices, proper use of tools and equipment, by employment of adequate safety devices and procedures and by complete job instruction. In addition to its own safety instructions and practices, the District and its employees may be subject to certain Federal and State regulations. Supervisors shall be familiar with and make certain that all such applicable regulations are complied with.

The District recognizes the need to provide qualified supervision and specific job-related training for the development of safe working practices. It will provide safe working areas, equipment, tools, and other work devices. In addition, a Safety Committee may be appointed by the General Manager to coordinate safety practices. District safety rules include:

- a) Employees are required to wear hard hats at all times while on construction sites.
- b) Employees are required to follow safe working practices and render every possible aid to safe operations.
- c) Employees must not enter hazardous areas, such as manholes, underground vaults, chambers, tanks or other similar places that receive little ventilation, unless it has been determined the air contains no flammable or toxic gases or vapors and a safe atmosphere exists for entry. An employee must not attempt to work alone in a hazardous area.
- d) Employees must be alert to see that all guards and other protective devices are in proper places and report deficiencies promptly to their supervisor.
- e) Employees must not handle any electrical or mechanical device, or appurtenance, nor operate any machinery, vehicle, or equipment in a manner not within the scope of their duties.

17.2 EQUIPMENT

Safety boots, rain suits and hard hats will be issued to appropriate employees. They will sign a receipt for these items which will be placed in their record. Maintenance of the rain suit shall be the responsibility of the employee. Deliberate abuse or negligence resulting in damage to District tools, equipment, or facilities, will be cause for immediate dismissal.

ARTICLE 18 – PUBLIC RELATIONS

18.1 PUBLIC RELATIONS

Employees shall not make comments to newspapers or any other media unless specifically directed by the Manager. Normally, employees shall refer individuals seeking information about the District to the appropriate staff member or their supervisor.

The purpose of this policy is to centralize information sources in order to minimize confusion to the public. Employees shall at all times maintain a friendly, courteous and helpful attitude in their dealings with the public. Every effort shall be made by all employees to maintain clothing, equipment, vehicles, and District property in a clean, neat, and presentable condition.

ARTICLE 19 – VEHICLE USAGE

19.1 District vehicles are to be used for authorized business only. It is desirable that certain employees be provided with the use of a District vehicle for transportation between the employee's residence and the District office. From time to time, the Manager shall determine which employees are to be assigned District vehicles to provide for improved emergency response and to facilitate attendance to after hour meetings and functions related to the District. Assignment of the vehicle is not for the specific benefit of the employee, but for the improved operational efficiency and effectiveness of the District.

19.2 PERSONAL VEHICLES

Use of personal vehicles for District business must be authorized by the Manager. When an employee uses a personal vehicle to conduct District business, the employee shall be reimbursed at the current Internal Revenue Service (IRS) mileage rate. Personal vehicles shall only be used for District business when District vehicles are not practicably available for use.

ARTICLE 20 – PAYMENT AND COMPENSATION PLAN

20.1 PREPARATION OF PAY PLAN

The Manager shall prepare a plan of payment and compensation which shall prescribe for each position a minimum rate of pay, progressive pay rates, other designated benefits. Such Pay Plan shall apply, except as otherwise provided in any applicable Memorandum of Understanding.

20.2 ADOPTION OF THE PLAN

The Manager shall submit a total compensation plan for approval to the Board. The Board shall review the proposed compensation plan and may adopt the plan by resolution. This adoptive resolution may be that same resolution used to adopt the annual budget.

ARTICLE 21 – VIOLATIONS

21.1 VIOLATION OF RULES

Violations of the provisions of these Personnel Regulations shall be grounds for reduction in pay, suspension, demotion, dismissal, or other disciplinary action.

ARTICLE 22 – HARASSMENT PREVENTION POLICY

22.1 PURPOSE

The purpose of this policy is to establish a strong commitment to prohibit and prevent discrimination, harassment, and retaliation in employment; to define those terms; and to set forth a procedure for investigating and resolving internal complaints. The employer encourages all covered individuals to report-as soon as possible-any conduct that is believed to violate this policy. Notwithstanding anything to the contrary contained in any District Ordinance, regulation or rule, this policy shall apply to all District elected or appointed officials, officers, employees, or contractors.

22.2 POLICY

The Cambria Community Services District has zero tolerance for any conduct that violates this policy. Conduct need not rise to the level of a violation of law to violate this policy. A single act can violate this policy and provide grounds for discipline or other appropriate sanctions.

Harassment or discrimination against an applicant, unpaid intern, volunteer, or employee by a supervisor, management employee, elected or appointed official, coworker, member of the public, or contractor on the basis of race, religion, color, sex (including gender, gender identity, gender expression, transgender, pregnancy, and breastfeeding), national origin, ancestry, citizenship status, disability, medical condition, genetic characteristics or information, marital status, age, sexual orientation (including homosexuality, bisexuality, or heterosexuality), military or veteran status, or any other protected classification as defined below, will not be tolerated.

This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, compensation, and training.

Disciplinary action or other appropriate sanction up to and including termination will be instituted for prohibited behavior as defined below.

Any retaliation against a person for filing a complaint or participating in the complaint resolution process is prohibited. Individuals found to be retaliating in violation of this policy will be subject to appropriate sanction or disciplinary action up to and including termination.

22.3 DEFINITIONS

- a) Protected Classifications: This policy prohibits harassment or discrimination because of an individual's protected classification. "Protected Classification" includes race, religion, color, sex (including gender, gender identity, gender expression, transgender, pregnancy, and breastfeeding), national origin, ancestry, citizenship status, disability, medical condition, genetic characteristics or information, marital status, age, sexual orientation (including homosexuality, bisexuality, or heterosexuality), and military or veteran status.
- b) Policy Coverage: This policy prohibits the Cambria Community Services District, elected or

appointed officials, officers, employees, or contractors from harassing or discriminating against applicants, officers, officials, employees, unpaid interns, volunteers, or contractors because of: 1) an individual's protected classification; 2) the perception that an individual has a protected classification; or 3) the individual associates with a person who has or is perceived to have a protected classification.

- c) **Discrimination:** This policy prohibits treating individuals differently because of the individual's protected classification as defined in this policy.
- d) **Harassment** may include, but is not limited to, the following types of behavior, if that behavior is taken because of a person's protected classification. Note that harassment is not limited to conduct by the employer's employees. Under certain circumstances, harassment can also include conduct taken by those who are not employees, such as elected officials, appointed officials, persons providing services under contracts, or even members of the public:
 - 1) Speech, such as epithets, derogatory comments or slurs, and propositioning on the basis of a protected classification. This might include inappropriate comments on appearance, including dress or physical features, or dress consistent with gender identification, or race-oriented stories and jokes.
 - 2) Physical acts, such as assault, impeding or blocking movement, offensive touching, or any physical interference with normal work or movement. This includes pinching, grabbing, patting, propositioning, leering, or making explicit or implied job threats or promises in return for submission to physical acts.
 - 3) Visual acts, such as derogatory posters, cartoons, emails, pictures, or drawings related to a protected classification.
 - 4) Unwanted sexual advances, requests for sexual favors and other acts of a sexual nature, where submission is made a term or condition of employment, where submission to or rejection of the conduct is used as the basis for employment decisions, or where the conduct is intended to or actually does unreasonably interfere with an individual's work performance or create an intimidating, hostile, or offensive working environment.
- e) **Guidelines for Identifying Harassment:** To help clarify what constitutes harassment in violation of this policy, use the following guidelines:
 - 1) Harassment includes any conduct which would be "unwelcome" to an individual of the recipient's same protected classification and which is taken because of the recipient's protected classification.
 - 2) It is no defense that the recipient appears to have voluntarily "consented" to the conduct at issue. A recipient may not protest for many legitimate reasons, including the need to avoid being insubordinate or to avoid being ostracized.
 - 3) Simply because no one has complained about a joke, gesture, picture, physical contact, or

comment does not mean that the conduct is welcome. Harassment can evolve over time. The fact that no one is complaining now does not preclude anyone from complaining if the conduct is repeated in the future.

- 4) Even visual, verbal, or physical conduct between two individuals who appear to welcome the conduct can constitute harassment of a third individual who observes the conduct or learns about the conduct later. Conduct can constitute harassment even if it is not explicitly or specifically directed at an individual.
- 5) Conduct can constitute harassment in violation of this policy even if the individual engaging in the conduct has no intention to harass. Even well-intentioned conduct can violate this policy if the conduct is directed at, or implicates a protected classification, and if an individual of the recipient's same protected classification would find it offensive (e.g., gifts, over attention, endearing nicknames).
- f) Retaliation: Any adverse conduct taken because an applicant, employee, or contractor has reported harassment or discrimination, or has participated in the complaint and investigation process described herein, is prohibited. "Adverse conduct" includes but is not limited to: taking sides because an individual has reported harassment or discrimination, spreading rumors about a complaint, shunning and avoiding an individual who reports harassment or discrimination, or real or implied threats of intimidation to prevent an individual from reporting harassment or discrimination. The following individuals are protected from retaliation: those who make good faith reports of harassment or discrimination, those who associate with an individual who is involved in reporting harassment or discrimination, and those who participate in the complaint or investigation process.

22.4 COMPLAINT PROCEDURE

- a) An employee, job applicant, unpaid intern, volunteer, or contractor who believes he or she has been harassed may make a complaint verbally or in writing with any of the following. There is no need to follow the chain of command:
 - 1) Immediate supervisor;
 - 2) Any supervisor or manager within or outside of the department;
 - 3) Any department head; or
 - 4) The staff person designated by the General Manager as having responsibility for the District's Human Resources functions (hereafter referred to as the "Human Resources Officer.")
- b) Any supervisor or department head who receives a harassment complaint should notify the Human Resources Officer immediately.
- c) Upon receiving notification of a harassment complaint, the Human Resources Officer shall:
 - 1) Provide the complainant with a timely response indicating that the complaint has been received and that a fair, timely, and thorough investigation will be conducted.
 - 2) Timely authorize and supervise a fair and thorough investigation of the complaint by

impartial and qualified personnel and/or investigate the complaint. The investigation will afford all parties with appropriate due process and include interviews with 1) the complainant; 2) the accused harasser; and 3) other persons who have relevant knowledge concerning the allegations in the complaint.

- 3) Review the factual information gathered through the investigation to reach a reasonable conclusion as to whether the alleged conduct constitutes harassment, discrimination, or retaliation giving consideration to all factual information, the totality of the circumstances, including the nature of the conduct, and the context in which the alleged incidents occurred.
 - 4) Timely report a summary of the determination as to whether harassment occurred to appropriate persons, including the complainant, the alleged harasser, the supervisor, and the department head. If discipline is imposed, the level of discipline will not be communicated to the complainant.
 - 5) If conduct in violation of this policy occurred, take, or recommend to the appointing authority prompt and effective remedial action. The remedial action will be commensurate with the severity of the offense.
 - 6) Take reasonable steps to protect the complainant from further harassment, discrimination, or retaliation.
 - 7) Take reasonable steps to protect the complainant from retaliation as a result of communicating the complaint.
- d) The Cambria Community Services District takes a proactive approach to potential policy violations and will conduct an investigation if its officers, supervisors, or managers become aware that harassment, discrimination, or retaliation may be occurring, regardless of whether the recipient or third party reports a potential violation.
 - e) Option to report to outside administrative agencies: An individual has the option to report harassment, discrimination, or retaliation to the U.S. Equal Employment Opportunity Commission (EEOC) or the California Department of Fair Employment and Housing (DFEH). These administrative agencies offer legal remedies and a complaint process. The nearest offices are listed in the government section of the telephone book or employees can check the posters that are located on employer bulletin boards for office locations and telephone numbers.

22.5 CONFIDENTIALITY

Every possible effort will be made to assure the confidentiality of complaints made under this policy. Complete confidentiality cannot occur, however, due to the need to fully investigate and the duty to take effective remedial action. As a result, confidentiality will be maintained to the extent possible. An individual who is interviewed during the course of an investigation is prohibited from discussing the substance of the interview, except as otherwise directed by a supervisor or the Human Resources Officer. Any individual who discusses the content of an investigatory interview will be subject to discipline or other appropriate sanction. The employer will not disclose a completed investigation

report except as it deems necessary to support a disciplinary action, to take remedial action, to defend itself in adversarial proceedings, or to comply with the law or court order.

22.6 RESPONSIBILITIES

Managers and Supervisors are responsible for:

- a) Informing employees of this policy.
- b) Modeling appropriate behavior.
- c) Taking all steps necessary to prevent harassment, discrimination, or retaliation from occurring.
- d) Receiving complaints in a fair and serious manner, and documenting steps taken to resolve complaints.
- e) Monitoring the work environment and taking immediate appropriate action to stop potential violations, such as removing inappropriate pictures or correcting inappropriate language.
- f) Following up with those who have complained to ensure that the behavior has stopped and that there are no reprisals.
- g) Informing those who complain of harassment or discrimination of his or her option to contact the EEOC or DFEH regarding alleged policy violations.
- h) Assisting, advising, or consulting with employees and the Human Resources Officer regarding this Policy and Complaint Procedure.
- i) Assisting in the investigation of complaints involving employee(s) in their departments and, if the complaint is substantiated, recommending appropriate corrective or disciplinary action in accordance with employer Personnel Regulations, up to and including discharge.
- j) Implementing appropriate disciplinary and remedial actions.
- k) Reporting potential violations of this policy of which he or she becomes aware, regardless of whether a complaint has been submitted, to the Human Resources Officer or the department head.
- l) Participating in periodic training and scheduling employees for training.

Each employee or contractor is responsible for:

- a) Treating all employees and contractors with respect and consideration.
- b) Modeling appropriate behavior.
- c) Participating in periodic training.
- d) Fully cooperating with the employer's investigations by responding fully and truthfully to all questions posed during the investigation.
- e) Maintaining the confidentiality of any investigation that the employer conducts by not disclosing the substance of any investigatory interview, except as directed by the department head or Human Resources Officer.
- f) Reporting any act, he or she believes in good faith constitutes harassment, discrimination, or retaliation as defined in this policy, to his or her immediate supervisor, or department head, or Human Resources Officer.

22.6 DISSEMINATION OF POLICY

All employees shall receive a copy of this policy when they are hired. The policy may be updated from time to time and redistributed with a form for the employee to sign and return acknowledging that the employee has received, read, and understands this policy.

ARTICLE 23 – TRAVEL POLICY

23.1 PURPOSE

- a) It is the policy of the Board of Directors for the Cambria Community Services District ("CCSD") to limit travel for only those purposes that enhance the efficient and effective operation of the CCSD. Employees traveling on CCSD business shall do so by the most economical means available. Employees are expected to travel together if they are attending the same function unless a business reason exists to do otherwise.
- b) Authority to travel, and reimbursements for incurred costs of travel, including meals, transportation, registration, lodging, parking, and other such direct costs, shall be in accordance with this policy.

23.2 TRAVEL AUTHORIZATION

- a) A completed Employee Travel Request form (T-1) reflecting estimated costs associated with a given trip shall be submitted for all employees on CCSD travel requiring overnight accommodations and/or incurring cost to the CCSD. Department Heads may authorize travel for their respective employees in cases involving in-County travel and out-of-County travel not requiring overnight accommodations. Out-of-county travel requiring overnight accommodations requires the approval of the General Manager as well as the Department Head.
- b) If applicable, a completed Employee Travel Request form shall be submitted to the General Manager as far in advance as possible of the anticipated date of travel, but in no case less than ten (10) days prior to the employee's anticipated travel. All Employee Travel Requests shall be approved by the Department Head or his/her designee, in advance of presentation to the General Manager.
- c) The Department Head or General Manager may approve, deny, or modify the Employee Travel Request.
- d) If an emergency condition exists requiring the authorization of travel, a Department Head shall immediately notify the General Manager. During their unavailability or in their absence, the Department Head may authorize such travel provided notification is given to the General Manager on the next available workday. A lack of planning shall not create an emergency.
- e) If an Employee Travel Request is approved and for some reason the travel arrangements are canceled, the Department Head should state the reason on the approved Employee Travel Request and return it to the Finance Manager, or his/her designee. The Department Head should seek recovery of any advance registration fees paid and cancel all related hotel/motel reservations. The Department Head should note any cancellation fees or charges to which the CCSD may be subject on the approved Employee Travel Request.
- f) The current Employee Travel Request form (T-1) may be redesigned, modified, or revised at the discretion of the General Manager or his/her designee, whenever conditions warrant.
- g) If the cost incurred exceeds the approved amount by the lesser of 20% or \$50, a revised Employee Travel Request with an accompanying explanation for the increase is required. All signatures required for the original Employee Travel Request are required for the revised Employee Travel Request. Reimbursement to the employee for the costs above the originally approved amount will not be made until the revised Employee Travel Request is completely processed.

23.3 TRAVEL REIMBURSEMENT

- a) Unless otherwise specifically stated or provided by law, mileage reimbursement for authorized travel, where an employee uses his/her own personal vehicle shall be at the current Internal Revenue Service (IRS) mileage rate. Reimbursement will only be made for actual miles driven. Trips should be planned so that the shortest distance possible is driven, although it is acceptable to take driving time into consideration. This may result in insignificant additional miles being driven so as to save time.
- b) Travel outside of the CCSD involving overnight lodging shall be reimbursed at actual lodging costs. To be eligible for the lodging reimbursement, the employee must be authorized to travel to the designated area and must furnish a commercial lodging receipt (indicating the location of the lodging) for the day(s) of travel.
- c) Meal reimbursement shall be for actual and reasonable costs provided detailed receipts are submitted, or at the following per diem rates:
 - 1) Breakfast-TEN AND NO/100 DOLLARS (\$10.00).
 - 2) Lunch - FIFTEEN AND NO/100 DOLLARS (\$15.00).
 - 3) Dinner - TWENTY-FIVE AND NO/100 DOLLARS (\$25.00); OR
 - 4) Daily Rate - FIFTY AND NO/100 DOLLARS (\$50.00).

The above rates apply to 24-hour periods. For less than 24-hour periods, breakfast will be reimbursed if travel began no later than 7:00 a.m.; lunch will be reimbursed if the travel began no later than 12:00 p.m.; and dinner will be reimbursed if the travel began no later than 6:00 p.m.

No reimbursement will be made for any meal that is included and paid for by the CCSD within a registration fee.

- d) All reasonable telephone calls made by CCSD employees while traveling or away on CCSD business to their home or office, or for extenuating circumstances (e.g., family emergency), or as approved by the General Manager, are permitted and reimbursable.
- e) The following items shall NOT be eligible for travel reimbursement:
 - 1) Alcohol that is not part of a meal.
 - 2) In-room services not covered under the general room rate (e.g., laundry and dry-cleaning services, liquor bar, snacks, video, and premium television services, etc.).
 - 3) Sport/fitness facility fees not covered by the room rate.
 - 4) Such other costs as determined by the General Manager not directly relating to the purpose of the travel.
 - 5) Any costs of individuals not on official CCSD business.

23.4 TRAVEL ADVANCE

- a) Employees requesting an advance for travel shall complete and sign the appropriate sections of the Employee Travel Request form and obtain the Department Head's and General Manager's signatures. The completed and approved Employee Travel Request form must be received by the Finance Department at least ten (10) days prior to the anticipated travel.
- b) Travel advance requests may include advance payment for registration, lodging, meals, and/or

transportation and shall not be less than FIFTY AND NO/100 DOLLARS (\$50.00).

- c) Employees requesting a travel advance may be made up to one hundred percent (100%) of the allowable costs associated with the travel, as approved by the General Manager.

23.5 TRAVEL EXPENSE CLAIM

- a) Within ten (10) days upon return from traveling, employees are required to complete a Travel Expense Claim (T-2) reflecting expenses of the travel. It must be signed by the employee and approved by his/her department head or designee.
- b) All receipts associated with travel MUST be turned in with the completed Travel Expense Claim.
- c) Return the completed Travel Expense Claim with attached receipts to the Finance Manager or his/her designee.
- d) The employee will receive a CCSD check for the balance due, if any, to him/her within ten (10) days of receipt by the Finance Department.
- e) The employee must submit any amount that may be due to the CCSD by personal check, cash, or money order with the completed Travel Expense Claim form.
- f) In situations where a travel advance has been issued, if the Travel Expense Claim form is not submitted to the Finance Department within ten (10) days from the last day of related travel, the amount of the travel advance will be deducted from the employee's next paycheck. Exemptions must be approved by the General Manager or his/her designee prior to the expiration of the 10-day period.
- g) No reimbursement for any travel expenses will be made if the Travel Expense Claim form is not submitted to the Finance Department within ninety (90) days from the last day of related travel. Exemptions must be approved by the General Manager or his/her designee prior to the expiration of the 90-day period.

23.6 VEHICLE USAGE

- a) All CCSD employees are required to have and maintain a valid California Driver's License, including the minimum insurance required by California law for any privately owned vehicle used during the course of official CCSD business. The employee's insurance represents the primary coverage for privately owned vehicles. Privately owned vehicles used on CCSD business shall be maintained in a manner to meet all applicable safety requirements. Employees shall follow all laws, rules, and regulations of all jurisdictions while operating a vehicle on CCSD business.
- b) Individuals not employed by the CCSD or working for the CCSD as a private contractor shall not travel in CCSD vehicles or privately owned vehicles being used on CCSD business unless approved by the General Manager. Individuals not employed by the CCSD shall never operate CCSD vehicles except for individuals performing approved maintenance/repair services on the vehicle.
- c) If a motor vehicle accident occurs while on CCSD business, regardless if in a CCSD vehicle or a privately owned vehicle being used for CCSD business, the appropriate law enforcement agency shall be contacted immediately and every attempt shall be made to have a report completed. If the law enforcement agency declines to prepare a report, the employee shall record the name of the party contacted at the law enforcement agency, the time that they were contacted, and a written report of the facts and circumstances surrounding the accident shall be completed by the employee at the earliest opportunity. The employee's report will include the contact information of all parties involved in the accident, including vehicle descriptions, and insurance coverage. The

employee's supervisor shall be notified of the accident at the earliest opportunity, but in any event no later than by the next business day.

ARTICLE 24 – EDUCATIONAL REIMBURSEMENT

24.1 REIMBURSEMENT FOR AUTHORIZED COURSES

- a) An employee enrolled in accredited classes or courses that are a benefit to the employee's position with the CCSD may be entitled to reimbursement of the cost of tuition and instructional materials.
- b) An employee must make a written request to the General Manager which includes the following: A course outline or description; an itemized listing of costs, including receipts; and proof of successful completion of the class or course, with a grade of "C" or better.
- c) The General Manager or Assistant General Manager may approve, deny, or modify the request based on the information provided.
- d) No reimbursement shall be made under this section for employee salary and benefits, travel time or transportation costs, meals, or any other costs not identified in subsection "a" hereinabove.

ARTICLE 25 – SUBSTANCE ABUSE POLICY

25.1. SUBSTANCE ABUSE POLICY

The purpose of this policy is to confirm District's commitment to maintain a drug and alcohol-free workplace, insure the health and safety of all District employees, customers and the general public; to identify and discipline employees who use or abuse alcohol, marijuana or drugs while on-duty. The District recognizes that the use of alcohol, marijuana, or illegal drugs or the abuse of legal drugs in the workplace is not conducive to safe working conditions. In order to promote a safe, healthy, and productive work environment for all employees, it is the objective of the District to have a work force that is free from the influence of alcohol, marijuana, and drugs.

- a) This policy applies to all employees when they are on District property, when performing any District-related business, during off-site lunch periods and breaks when an employee is scheduled to return to work, and when employees are assigned to on-call duty (collectively "on-duty").
- b) No District employee who is on-duty will:
 - 1) Use, possess, purchase, sell, distribute, transport, or be under the influence of an illegal drug.
 - 2) Use or be under the influence of alcohol.
 - 3) Use or be under the influence of marijuana.
 - 4) Be impaired by the use of a legal drug whenever such impairment might (i) endanger the safety of the employee or some other person, (ii) pose a risk of significant damage to District property or equipment; or (iii) adversely interfere with the employee's job performance or the efficient operation of the District's business or equipment. Any employee who feels his/her performance of work-related duties may be impaired by use of any legal drug that carries a warning label that includes that mental functioning, motor skills and/or judgement may be adversely affected, should report it to his/her supervisor and medical advice should be sought before performing work-related duties. In the above instance, an employee using a legal drug may continue to work if the supervisor determines that the employee does not pose a safety threat and that job performance is not affected by such use.
- c) Employees will be subject to drug and alcohol testing when there is reasonable suspicion that the employee has violated this policy. In addition, when such an employee has already been found in violation of this policy through any action or medical examination process under this policy, as a result of substance testing under this policy, or by the employee's own admission, the employee will be required to submit to periodic substance testing, provided that he or she is not terminated, as a condition of remaining in or returning to District employment.
- d) The District has also adopted a Substance Abuse Policy for "safety-sensitive" positions that includes additional provisions relating to testing of such employees. As set forth in the Substance Abuse Policy, employees in classifications identified as safety-sensitive are subject to testing, including reasonable suspicion testing, post-accident testing, and random drug testing.

ARTICLE 26 – INTERNET AND E-MAIL USE

26.1 PURPOSE

The computer systems, including all hardware and software, are the exclusive property of the District and are provided for creating and transmitting business-related information. The District treats all computer files, including electronic mail (e-mail), whether sent or received, as business information. The purpose of this policy is to:

- Ensure that the computer systems are used for appropriate District business;
- Notify employees that they have no right to privacy in the use of the computer systems, including e-mail or Internet; and
- Notify employee that the District reserves the right, with or without notice, to access, monitor, review, copy and/or delete any computer files, including e-mail sent or received, and all website communications and transactions.

26.2 E-MAIL USE

- a) All e-mail business communications to non-District employees should use an appropriate professional tone, correct spelling, and proper grammar.
- b) The District reserves the rights to access, monitor, copy and/or delete any e-mail communications made on the District computer systems.
- c) There should be no expectation of privacy in the use of e-mail. Employee should not use District e-mail facilities to create or transmit information they wish to keep private.
- d) When transmitting messages via e-mail, employees should be aware that e-mail messages can be read by persons other than the addressee, and that messages may be later disclosed to outside parties. E-mail messages, including but not limited to, information relative to public projects or policy decisions may be subject to disclosure under the California Public Records Act (Government Code Section 6250 et seq.). E-mail messages may also be subject to disclosure in litigation or administrative proceedings in the same manner as other District records.
- e) E-mail messages sent to and received from attorneys representing the District are privileged communications. Such e-mail communications shall not be distributed or copied to unauthorized individuals.

26.3 INTERNET USE

- a) Employees may not access or otherwise use the Internet while on duty without the express permission of the District General Manager or his/her designated representative, except infrequent incidental personal use that does not adversely affect the ability to perform work duties. Internet access shall be limited to work related sites during workday hours.
- b) Employees have no right to privacy in the use of the Internet on District computer systems.
- c) The District reserves the right, with or without notice, to access, monitor, review, copy and/or delete any computer files, including any and all website communications and/or transactions by District employees. The District further reserves the right to monitor any employee's Internet use for the purposes of determining whether such use is appropriate or acceptable.

26.4 PROHIBITED USES OF E-MAIL AND THE INTERNET

Prohibited uses of e-mail and/or the Internet on District computer systems include, but are not limited to, the following:

- a) To access any obscene, pornographic, or materials that are in poor taste;
- b) To transmit sexually explicit images, messages, and/or cartoons; ethnic or racial slurs, or anything that may be construed as harassment or disparaging of others based on their race, national origin, ethnic group identification, religion, age, sex, sexual orientation, marital status, color or physical or mental disability, or any other protected classification;
- c) To conduct on-going personal business or family business;
- d) To play games;
- e) To conduct illegal activities, such as, but not limited to, gambling, or commit a crime or fraud, or violate any federal, state, or local law;
- f) To use the username or password of another person to gain access to his/her e-mail or any other computer file or account without that person's permission;
- g) To transmit sensitive or privileged information to unauthorized persons or organizations;
- h) To download or otherwise acquire software without prior consent of the District General Manager, or his/her designee; and
- i) To use the Internet in any manner that causes confidential or sensitive information to be subject to eavesdropping or interception by unauthorized individuals.

26.5 COMPUTER SYSTEMS - HARDWARE AND SOFTWARE

Prohibited activities with regard to employee use of District computer systems, hardware and software, include but are not limited to, the following:

- a) Installing programs on District computer systems without prior consent of the District General Manager, or his/her designee;
- b) Copying any District computer program for the purpose of using it on any other computer without the prior consent of the District General Manager, or his/her designee;
- c) Connecting computers, including laptops and personal computers not owned by the District, to the District's information systems network without prior written consent of the District General Manager, or his/her designee;
- d) Disclosing an employee's account or e-mail password, or otherwise making such account available to others;
- e) Infringing on other employee's access and use of District computer systems, including, but not limited to:
 - 1) Sending excessive messages, either locally or offsite;
 - 2) Unauthorized modification of system facilities, operating systems, or disk partitions;
 - 3) Attempting to crash or tie up a computer or network;
 - 4) Damaging or vandalizing District computing facilities, equipment, software, or computer files;
 - 5) Intentionally using or developing programs that disrupt other computer users or which access private or restricted portions of the system and/or damage the software or hardware components of the system; or
 - 6) Introducing or allowing the spread of any virus or destructive information, file, or other item.

26.6 REMOTE ACCESS & USE OF PERSONAL DEVICES

- a) The General Manager or his or her designee shall approve all remote access to the District's email or computer systems.
- b) Use of personal electronic devices during work hours shall be limited and infrequent, and incidental to the performance of an employees assigned duties. Such use of personal electronic devices shall not interfere with or adversely affect the employee's ability to perform their work duties.

ARTICLE 27 – WORKPLACE VIOLENCE PREVENTION POLICY

27.1 PURPOSE

The purpose of this policy is to maintain a zero-tolerance standard of violence in the workplace. This policy provides District employees with guidance that will maintain an environment at and within District premises and facilities as well as events that are free of violence and the threat of violence. This policy applies to all full-time and part-time employees and includes volunteers, temporary and provisional employees as well as contracted employee

27.2 POLICY

The District prohibits violent behavior of any kind or threats of violence, either implied or direct, in District premises and facilities as well as at District sponsored events. Such conduct by a District employee will not be tolerated. An employee who exhibits violent behavior shall be subject to disciplinary action up to and including termination and may be subject to criminal prosecution. Violent threats or actions by a non-employee may result in criminal prosecution. The District will investigate all complaints filed and will also investigate any possible violation of this policy of which District management are made aware. Retaliation against a person who makes a good faith complaint regarding violent behavior or threats of violence made to him/her is also prohibited.

27.3 DEFINITIONS

- a) Workplace Violence: Behavior in which an employee, former employee or visitor to a workplace inflicts or threatens to inflict damage to property, serious harm, injury, or death to others at the workplace.
- b) Threat: The implication or expression of intent to inflict physical harm or actions that a reasonable person would interpret as a threat to physical safety or property.
- c) District premises or District facilities means all property of the District including, but not limited to the offices, facilities and surrounding areas on District owned or leased property, parking lots, and storage areas. The term also includes District owned or leased vehicles and equipment wherever located, as well as, pump stations, sites, sewer lines, excavation sites.
- d) Intimidation: Making others afraid or fearful through threatening behavior.
- e) Zero-tolerance: A standard that establishes that any behavior, implied or actual, that violates the policy will not be tolerated.
- f) Court Order: An order by a Court that specifies and/or restricts the behavior of an individual. Court orders may be issued in matters involving domestic violence, stalking or harassment, among other types of protective orders, including Temporary Restraining Orders.

27.4 PROHIBITED BEHAVIOR

- a) Violence in the workplace may include, but is not limited to the following list of prohibited behaviors directed at or by a co-worker, supervisor, or member of the public:
 - 1) Direct threats or physical intimidation.

- 2) Implications or suggestions of violence.
 - 3) Stalking, including following to and from work.
 - 4) Possession of weapons of any kind on District premises, including parking lots, other exterior premises or while engaged in activities for District in other locations, or at District sponsored event
 - 5) Assault of any form.
 - 6) Physical restraint or confinement.
 - 7) Loud, disruptive, or angry behavior or language that is clearly not part of the typical work environment.
 - 8) Blatant or intentional disregard for the safety or well-being of others.
 - 9) Commission of a violent felony or misdemeanor on District premises.
 - 10) Any other act that a reasonable person would perceive as constituting a threat of violence.
- Records shall be maintained of steps taken to establish and maintain the District's Injury and Illness Prevention Program.

27.5 DOMESTIC VIOLENCE

Domestic violence, while often originating in the home, can significantly impact workplace safety and the productivity of victims as well as co-workers. For the purposes of this policy, "domestic violence" is defined as abuse committed against an adult or fully emancipated minor. Abuse is the intentional or reckless attempt to cause bodily injury, sexual assault, threatening behavior, harassment, or stalking, making annoying phone calls or sending annoying emails or threats to a person who is in any of the following relationships:

- a) Spouse or former spouse;
- b) Domestic partner or former domestic partner;
- c) Cohabitant or former cohabitant and or other household members;
- d) A person with whom the victim is having, or has had, a dating or engagement relationship;
- e) A person with whom the victim has a child.

The District recognizes that domestic violence may occur in relationships regardless of the marital status, age, race, or sexual orientation of the parties.

27.6 REPORTING ACTS OR THREATS OF VIOLENCE.

- a) An employee who:
 - 1) is the victim of violence; or
 - 2) believes they have been threatened with violence; or
 - 3) witnesses an act or threat of violence towards anyone else shall take the following steps:
 - i. If an emergency exists and the situation is one of immediate danger, the employee shall contact the Sheriff's Department by dialing 911 or take whatever emergency steps are available and appropriate to protect himself/herself from immediate harm, such as leaving the area.
 - ii. If the situation is not one of immediate danger, the employee shall report the incident to the appropriate supervisor or manager as soon as possible and complete the District's

Workplace Violence Incident Report Form.

- b) Procedures for Future Violence:
- 1) Employees who have reason to believe they, or others, may be victimized by a violent act sometime in the future, at the workplace or as a direct result of their employment with the District, shall inform their supervisor by immediately completing a Workplace Violence Incident Report Form so appropriate action may be taken. The supervisor shall inform the General Manager and the local law enforcement officials.
 - 2) Employees who have signed and filed a restraining order, temporary or permanent, against an individual due to a potential act of violence, who would be in violation of the order by coming near them at work, shall immediately supply a copy of the signed order to their supervisor. The supervisor shall provide copies to the General Manager and to the Sheriff's Department.

27.7 INCIDENT INVESTIGATION

- a) Acts of violence or threats will be investigated immediately in order to protect employees from danger, unnecessary anxiety concerning their welfare, and the loss of productivity. The General Manager will cause to be initiated an investigation into potential violation of work rules/policies. Simultaneously, the General Manager will refer the matter to local law enforcement authorities for their review of potential violation of civil and/or criminal law.
- b) Procedures for investigating incidents of workplace violence include:
 - Visiting the scene of an incident as soon as possible.
 - Interviewing injured and threatened employees and witnesses.
 - Examining the workplace for security risk factors associated with the incident, including any reports of inappropriate behavior by the perpetrator.
 - Determining the cause of the incident.
 - Taking mitigating action to prevent the incident from recurring.
 - Recording the findings and mitigating actions taken.
- c) In appropriate circumstances, the District will inform the reporting individual of the results of the investigation. To the extent possible, the District will maintain the confidentiality of the reporting employee and the investigation but may need to disclose results in appropriate circumstances; for example, in order to protect individual safety. The District will not tolerate retaliation against any employee who reports workplace violence.

27.8 MITIGATION MEASURES AND ACTIONS

Incidents which threaten the security of employees shall be mitigated as soon as possible following their discovery. Mitigating actions include:

- a) Notification of law enforcement authorities when a potential criminal act has occurred.
- b) Provision of emergency medical care in the event of any violent act upon an employee.
- c) Post-event trauma counseling for those employees desiring such assistance.
- d) Assurance that incidents are handled in accordance with the Workplace Violence Prevention policy.

- e) Requesting District Counsel file a restraining order as appropriate.

27.9 TRAINING

- a) The District shall be responsible for ensuring that all employees, including managers and supervisors, are provided training and instruction on general workplace security practices. Managers and supervisors shall be responsible for ensuring that all employees are provided training and instructions on job specific workplace security practices.
- b) Training and instruction shall be provided as follows:
- To all current employees when the policy is first implemented. Employees will be required to sign a written acknowledgment that the policy has been received, read, and understood.
 - To all newly hired employees, supervisors and managers, or employees given new job assignments for which specific workplace security training for that job assignment has not previously been provided. Employees will be required to sign a written acknowledgment that the policy has been received, read, and understood.
 - To affected employees whenever management is made aware of a new or previously unrecognized hazard.
- c) Workplace security training and instruction includes, but is not limited to, the following:
- Preventive measures to reduce the threat of workplace violence, including procedures for reporting workplace security hazards.
 - Methods to diffuse hostile or threatening situations.
 - Escape routes.
 - Explanation of this Workplace Violence Prevention Policy.

In addition, specific instructions shall be provided to all employees regarding workplace security hazards unique to their job assignment.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **4.C.**FROM: John F. Weigold IV, General Manager
Ray Dienzo, Utilities Department Manager/District Engineer

Meeting Date: May 14, 2020

Subject: CONSIDERATION TO APPROVE AND
EXECUTE RESOLUTION 20-2020
AUTHORIZING AN INTERLOCAL
CONTRACT FOR COOPERATIVE
PURCHASING**RECOMMENDATIONS:**

Staff recommends that the Board of Directors approve and execute Resolution 20-2020 authorizing the General Manager to execute an Interlocal Contract with the Houston-Galveston Area Council (H-GAC) for cooperative purchasing through HGACBuy.

FISCAL IMPACT:

There is no participant fee to purchase through HGACBuy. Savings in staff time will be realized related to the preparation and management of bid packages and requests for proposals when purchases can be made through the cooperative.

DISCUSSION:

The H-GAC is a regional planning commission and political subdivision of the State of Texas authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services. All contracts available to participating members of HGACBuy have been awarded by virtue of a public competitive procurement process compliant with state statutes. Currently, 418 California public agencies are members of the HGACBuy cooperative purchasing program.

Government entities join HGACBuy by executing an Interlocal Contract to become an end user (see Attachment 1). This document sets out the conditions, requirements, and processes through which an entity's purchase orders are received, confirmed to contract, and processed. HGACBuy offers an expedited procurement process which can eliminate the need for preparing detailed specifications while still satisfying all other requirements for competitive bids and proposals. HGACBuy offers more than 800 contractors including many local dealers and authorized resellers. HGACBuy gives the District access to volume purchasing pricing and discounts.

Access to HGACBuy provides an additional purchasing option for the District. Compliance with the District Purchasing Policy, including purchase limits and approvals, will be maintained.

Attachments: Interlocal Contract
Resolution 20-2020



**INTERLOCAL CONTRACT
FOR COOPERATIVE PURCHASING**

ILC
No.: _____
Permanent Number assigned by H-GAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and * _____, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at * _____

W I T N E S S E T H

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on * _____, and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began * _____ and ends * _____. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

(over)

ARTICLE 6: PAYMENTS

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H-GAC contractor.

ARTICLE 7: CHANGES AND AMENDMENTS

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

ARTICLE 8: TERMINATION PROCEDURES

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 10: FORCE MAJEURE

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 11: VENUE

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

THIS INSTRUMENT HAS BEEN EXECUTED BY THE PARTIES HERETO AS FOLLOWS:

* _____
Name of End User (local government, agency, or non-profit corporation)

* _____
Mailing Address

* _____
City State ZIP Code

*By: _____
Signature of chief elected or appointed official

* _____
Typed Name & Title of Signatory

* _____
Date

Houston-Galveston Area Council
3555 Timmons Lane, Suite 120, Houston, TX 77027

By: _____
Executive Director

Date: _____

*Denotes required fields

END USER DATA

Please sign and return the Interlocal Contract, along with this completed form, to H-GAC by emailing it to cpcontractfax@h-gac.com or by faxing it to **713-993-2424**. The contract may also be mailed to:

H-GAC Cooperative Purchasing Program
P.O. Box 22777, Houston, TX 77227-2777

Name of End User Agency: _____ County Name: _____
 (Municipality/County/District/etc.)

Mailing Address: _____
 (Street Address/P.O. Box) (City) (State) (ZIP Code)

Main Telephone Number: _____ FAX Number: _____

Physical Address: _____
 (Street Address, if different from mailing address) (City) (State) (ZIP Code)

Web Site Address: _____

Official Contact: _____ Title: _____
 (Point of Contact for HGACBuy Interlocal Contract) Ph No: _____

Mailing Address: _____ Fx No. : _____
 (Street Address/P.O. Box) E-Mail Address: _____

(City) (State) (ZIP Code)

Authorized Official: _____ Title: _____
 (Mayor/City Manager/Executive Director/etc.) Ph No.: _____

Mailing Address: _____ Fx No. _____
 (Street Address/P.O. Box) E-Mail Address: _____

(City) (State) (ZIP Code)

Official Contact: _____ Title: _____
 (Purchasing Agent/Auditor etc.) Ph No.: _____

Mailing Address: _____ Fx No. : _____
 (Street Address/P.O. Box) E-Mail Address: _____

(City) (State) (ZIP Code)

Official Contact: _____ Title: _____
 (Public Works Director/Police Chief etc.) Ph No.: _____

Mailing Address: _____ Fx No. : _____
 (Street Address/P.O. Box) E-Mail Address: _____

(City) (State) (ZIP Code)

Official Contact: _____ Title: _____
 (EMS Director/Fire Chief etc.) Ph No.: _____

Mailing Address: _____ Fx No. : _____
 (Street Address/P.O. Box) E-Mail Address: _____

(City) (State) (ZIP Code)

* denotes required fields

RESOLUTION 20-2020
MAY 14, 2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CAMBRIA COMMUNITY SERVICES DISTRICT APPROVING AN INTERLOCAL
CONTRACT WITH THE HOUSTON-GALVESTON AREA COUNCIL (H-GAC) FOR
COOPERATIVE PURCHASING

WHEREAS, California Government Code Section 6502 provides that any public agency, if authorized by their legislative body, may jointly exercise any of its powers (such as procurement) with any public agency of any other state; and

WHEREAS, the Houston-Galveston Area Council (“H-GAC”), a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code, is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities pursuant to the Texas Interlocal Cooperation Act (the “Act”); and

WHEREAS, the Cambria Community Services District (“CCSD”), a special district of the State of California, is an eligible entity under the Act; and

WHEREAS, the CCSD desires to utilize the cooperative purchasing program to reduce costs and increase efficiency through participation in the government-to-government procurement service, known as HGACBuy, which establishes competitively priced contracts for goods and services and provides customer service to help its members achieve their procurement goals.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that the Interlocal Contract with the H-GAC for cooperative purchasing through HGACBuy is approved and the General Manager is authorized to execute the contract.

PASSED AND ADOPTED this 14th day of May, 2020.

Harry Farmer, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Haley Dodson
Deputy District Clerk

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**FROM: John F. Weigold IV, General Manager
Pamela Duffield, Finance Manager-----
Meeting Date: May 14, 2020Subject: DISCUSSION AND CONSIDERATION
OF ADOPTION OF RESOLUTION 17-
2020 CONFIRMING THE ITEMIZED
REPORT OF WATER AND
WASTEWATER STANDBY OR
AVAILABILITY CHARGES FOR
COLLECTION ON THE COUNTY TAX
ROLL**RECOMMENDATIONS:**

At the close of the public hearing, staff recommends that the Board of Directors adopt Resolution 17-2020 Confirming the Itemized Report of Water and Wastewater Standby or Availability Charges, so that the charges can be collected on the County tax rolls.

FISCAL IMPACT:

Collection of the FY 2020/21 Water and Wastewater Standby or Availability Charges through the County tax rolls will ensure that those charges are collected by the CCSD in the most cost-efficient manner, as permitted by State law.

DISCUSSION:

At the April 16, 2020 regular meeting, the Board of Directors fixed Water and Wastewater Standby or Availability Charges, pursuant to Government Code section 61124(b). These charges are imposed on owners of all developed parcels and owners of undeveloped parcels with intent to serve letters or connection permits. These charges are a critical revenue source for CIP, major maintenance and capital outlay projects. Resolution 17-2020 confirms the itemized report of Water and Wastewater Standby or Availability Charges and authorizes their collection on the County tax rolls, pursuant to Government Code section 61115(b).

The County Auditor-Controller's Office requires that the resolutions submitted to them for charges and assessments to be collected on the tax rolls expressly recite the statutory authority for collection by the County in that manner. Accordingly, the Resolution confirming the itemized report of the FY 2020/21 Water and Wastewater Standby or Availability Charges is being presented to the Board for adoption, so that it can be submitted to the County and the charges can be collected on the tax rolls. This Resolution is presented in a format that is acceptable to the County.

Attachments: Resolution 17-2020
Exhibit A to Resolution 17-2020

RESOLUTION 17-2020
May 14, 2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMBRIA COMMUNITY SERVICES DISTRICT
CONFIRMING THE ITEMIZED REPORT OF WATER AND
WASTEWATER STANDBY OR AVAILABILITY CHARGES

WHEREAS, by Resolution No. 13-2020 the Board of Directors of the Cambria Community Services District fixed the Water and Wastewater Standby or Availability Charges for all parcels within the CCSD, with the exclusion of those unimproved parcels that have not been issued an "Intent to Serve" letter or connection permit, for Fiscal Year 2020/2021; and

WHEREAS, the Cambria Community Services District, pursuant to Government Code Section 61124(b), may continue to collect standby and availability charges established in accordance with former Chapter 1 of the former Part 6 of Division 1 (commencing with Government Code Section 61750) in successive years; and

WHEREAS, the General Manager has filed with the District Clerk a report describing each parcel and the amount of Water and Wastewater Standby or Availability Charges to be assessed against each parcel for the Fiscal Year 2020/2021, which report is designated as Exhibit "A," and is incorporated herein by reference as though fully set forth;

WHEREAS, at 2:00 PM, on May 14, 2020, at the Veterans Memorial Building, 1000 Main Street, Cambria, California, the time and place set forth in the notice of public hearing concerning the placing of annual Water and Wastewater Standby or Availability Charges on the tax rolls, any person interested, including all persons owning property within the District, were given the opportunity to appear and be heard concerning this matter.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District, as follows:

1. The recitals set forth hereinabove are true, correct, valid and incorporated herein.
2. Said itemized report, Exhibit "A," attached hereto is hereby ordered confirmed.
3. Said confirmed itemized report, Exhibit "A," is available on the CCSD website and copies are on file in the office of the Cambria Community Services District and are available for public inspection.
4. The CCSD General Manager, or his designee, shall transmit a copy of this Resolution to the County Auditor.
5. Pursuant to Government Code Section 61115(b), the County Auditor and the County Tax Collector be and hereby are authorized and directed to do all acts necessary and proper to place on the 2020/2021 tax rolls the respective charges set forth in said confirmed itemized report attached as Exhibit "A," and to collect these Water and

Wastewater Standby or Availability Charges on the property tax bill, plus such administrative charges allowed by law.

6. As a result of the confirmation of said itemized report, the amounts of the Water and Wastewater Standby or Availability Charges set forth in said itemized report are thereby made special assessments and shall become liens against the respective parcels of real property in the Cambria Community Services District.

7. This Resolution shall take effect immediately upon its adoption.

The foregoing Resolution was adopted at a Regular Meeting of the Board of Directors of the Cambria Community Services District held on May 14, 2020.

Passed and adopted this 14th day of May 2020 by roll call votes:

Ayes:

Nays:

Absent:

Harry Farmer, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Haley Dodson
Deputy District Clerk

Timothy J. Carmel
District Counsel

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
013.081.075	45.00	-	013.085.011	45.00	-
013.081.052	45.00	-	013.085.012	45.00	-
013.084.001	46.34	-	013.085.013	45.00	-
013.084.002	46.34	-	013.085.014	45.00	-
013.084.005	45.00	-	013.085.018	45.00	-
013.084.007	46.34	-	013.085.019	45.00	-
013.084.008	45.00	-	013.085.020	45.00	-
013.084.009	45.00	-	013.085.021	45.00	-
013.084.010	45.00	-	013.101.006	46.34	30.90
013.084.012	46.34	-	013.101.007	45.00	30.00
013.084.016	46.34	-	013.101.018	47.70	31.80
013.084.019	45.00	-	013.101.043	51.74	34.50
013.084.020	46.34	-	013.101.046	46.34	30.90
013.084.021	45.00	-	013.101.059	45.00	30.00
013.084.022	45.00	-	013.101.060	45.00	30.00
013.084.023	46.34	-	013.101.064	45.00	30.00
013.084.024	45.00	-	013.101.066	45.00	30.00
013.084.025	45.00	-	013.101.067	46.34	30.90
013.084.026	45.00	-	013.101.068	45.00	30.00
013.084.027	45.00	-	013.101.069	45.00	30.00
013.084.029	46.34	-	013.101.070	45.00	30.00
013.084.030	46.34	-	013.101.071	45.00	30.00
013.084.031	46.34	-	013.101.073	45.00	30.00
013.084.032	45.00	-	013.101.074	45.00	30.00
013.084.033	45.00	-	013.101.081	45.00	30.00
013.084.034	45.00	-	013.101.083	53.10	35.40
013.084.037	46.34	-	013.101.084	45.00	30.00
013.084.038	46.34	-	013.111.004	45.00	30.00
013.084.040	45.00	-	013.124.001	45.00	30.00
013.084.043	45.00	-	013.124.002	45.00	30.00
013.084.044	46.34	-	013.124.003	45.00	30.00
013.084.045	45.00	-	013.124.004	45.00	30.00
013.084.047	45.00	-	013.124.005	45.00	30.00
013.084.048	46.34	-	013.124.006	45.00	30.00
013.084.049	46.34	-	013.124.007	45.00	30.00
013.084.050	45.00	-	013.124.008	45.00	30.00
013.084.051	45.00	-	013.124.009	45.00	30.00
013.084.055	46.34	-	013.124.010	45.00	30.00
013.084.058	45.00	-	013.124.011	45.00	30.00
013.084.059	45.00	-	013.124.012	45.00	30.00
013.085.001	45.00	-	013.124.013	45.00	30.00
013.085.002	45.00	-	013.124.014	45.00	30.00
013.085.003	45.00	-	013.124.015	45.00	30.00
013.085.004	45.00	-	013.124.016	45.00	30.00
013.085.005	45.00	-	013.124.017	45.00	30.00
013.085.006	45.00	30.00	013.124.018	45.00	30.00
013.085.007	45.00	30.00	013.124.019	45.00	30.00
013.085.008	45.00	30.00	013.124.020	45.00	30.00
013.085.009	45.00	30.00	013.124.021	45.00	30.00
013.085.010	45.00	30.00	013.131.034	46.34	-

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
013.131.035	47.70	31.80	013.233.012	45.00	30.00
013.131.037	45.00	30.00	013.241.001	45.00	30.00
013.141.010	46.34	30.90	013.241.002	45.00	30.00
013.141.012	46.34	30.90	013.241.003	45.00	30.00
013.141.014	47.70	31.80	013.241.004	45.00	30.00
013.141.015	46.34	30.90	013.241.005	45.00	30.00
013.141.016	46.34	30.90	013.241.006	45.00	30.00
013.141.017	51.74	34.50	013.241.007	45.00	30.00
013.151.006	45.00	30.00	013.241.014	45.00	30.00
013.151.011	45.00	30.00	013.241.017	45.00	30.00
013.151.012	46.34	30.90	013.241.018	45.00	30.00
013.151.019	46.34	30.90	013.241.026	46.34	30.90
013.151.021	46.34	30.90	013.241.027	45.00	30.00
013.151.023	46.34	30.90	013.241.028	45.00	30.00
013.151.033	49.04	32.70	013.241.029	45.00	30.00
013.151.034	50.40	30.00	013.242.001	45.00	30.00
013.151.035	49.04	32.70	013.242.002	45.00	30.00
013.151.037	49.04	32.70	013.242.003	45.00	30.00
013.151.038	47.70	31.80	013.242.004	45.00	30.00
013.151.039	49.04	32.70	013.242.005	45.00	30.00
013.151.042	46.34	30.90	013.242.008	45.00	30.00
013.161.026	45.00	-	013.242.011	45.00	30.00
013.181.015	45.00	30.00	013.242.016	45.00	30.00
013.221.002	45.00	30.00	013.242.022	45.00	30.00
013.221.009	45.00	30.00	013.242.025	45.00	30.00
013.221.013	45.00	30.00	013.242.027	45.00	30.00
013.221.016	47.70	31.80	013.242.029	45.00	30.00
013.221.023	45.00	30.00	013.242.032	45.00	30.00
013.221.024	45.00	30.00	013.242.033	45.00	30.00
013.221.025	45.00	30.00	013.242.034	45.00	30.00
013.221.027	45.00	30.00	013.251.010	45.00	30.00
013.221.029	45.00	30.00	013.251.011	45.00	30.00
013.221.030	45.00	30.00	013.251.004	45.00	30.00
013.231.001	45.00	30.00	013.251.007	46.34	30.90
013.231.002	45.00	30.00	013.251.008	47.70	31.80
013.231.004	45.00	30.00	013.251.009	45.00	30.00
013.231.007	45.00	30.00	013.261.001	45.00	30.00
013.231.008	45.00	30.00	013.261.003	45.00	30.00
013.231.009	45.00	30.00	013.261.012	45.00	30.00
013.231.010	45.00	30.00	013.261.013	45.00	30.00
013.231.011	45.00	30.00	013.261.014	45.00	30.00
013.232.004	45.00	30.00	013.261.015	45.00	30.00
013.232.005	45.00	30.00	013.261.020	45.00	30.00
013.232.006	45.00	30.00	013.261.021	45.00	30.00
013.232.007	45.00	30.00	013.261.022	45.00	30.00
013.232.012	47.70	31.80	013.261.023	45.00	30.00
013.233.001	45.00	30.00	013.261.024	45.00	30.00
013.233.002	45.00	30.00	013.261.025	46.34	30.90
013.233.005	45.00	30.00	013.261.026	45.00	30.00
013.233.011	45.00	30.00	013.262.001	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
013.262.002	45.00	30.00	013.294.026	45.00	30.00
013.262.003	45.00	30.00	013.294.027	45.00	30.00
013.262.006	45.00	30.00	013.294.028	45.00	30.00
013.262.008	45.00	30.00	013.294.029	45.00	30.00
013.262.016	45.00	30.00	013.294.030	45.00	30.00
013.263.001	45.00	30.00	013.294.034	45.00	30.00
013.263.002	45.00	30.00	013.294.035	45.00	30.00
013.263.003	45.00	30.00	013.294.042	45.00	30.00
013.263.004	45.00	30.00	013.294.043	45.00	30.00
013.263.005	45.00	30.00	013.295.003	45.00	30.00
013.263.006	45.00	30.00	013.301.001	45.00	30.00
013.263.007	45.00	30.00	013.301.002	45.00	30.00
013.263.009	45.00	30.00	013.301.003	45.00	30.00
013.263.010	45.00	30.00	013.301.004	45.00	30.00
013.263.011	45.00	30.00	013.301.006	45.00	30.00
013.264.004	45.00	30.00	013.301.007	45.00	30.00
013.264.006	45.00	30.00	013.301.008	45.00	30.00
013.264.007	45.00	30.00	013.301.010	45.00	30.00
013.264.008	45.00	30.00	013.301.014	45.00	30.00
013.264.017	45.00	30.00	013.301.017	45.00	30.00
013.264.018	45.00	30.00	013.301.019	45.00	30.00
013.264.019	45.00	30.00	013.301.020	45.00	30.00
013.265.019	45.00	30.00	013.301.021	45.00	30.00
013.265.021	45.00	30.00	013.301.022	45.00	30.00
013.265.022	45.00	30.00	013.301.023	45.00	30.00
013.265.023	45.00	30.00	013.301.024	45.00	30.00
013.291.006	45.00	30.00	013.301.026	45.00	30.00
013.292.007	45.00	30.00	013.301.027	45.00	30.00
013.292.008	45.00	30.00	013.301.028	45.00	30.00
013.292.010	45.00	30.00	013.301.029	45.00	30.00
013.292.011	45.00	30.00	013.301.030	45.00	30.00
013.292.017	45.00	30.00	013.301.031	45.00	30.00
013.292.020	46.34	30.90	013.301.035	45.00	30.00
013.292.023	45.00	30.00	013.301.036	45.00	30.00
013.293.001	45.00	30.00	013.301.037	45.00	30.00
013.293.002	45.00	30.00	013.301.038	45.00	30.00
013.293.003	45.00	30.00	013.301.039	45.00	30.00
013.293.004	45.00	30.00	013.301.040	45.00	30.00
013.293.005	45.00	30.00	013.301.041	45.00	30.00
013.293.006	45.00	30.00	013.301.042	45.00	30.00
013.293.009	45.00	30.00	013.301.045	45.00	30.00
013.293.011	45.00	30.00	013.301.048	45.00	30.00
013.293.012	45.00	30.00	013.301.049	45.00	30.00
013.294.001	45.00	30.00	013.301.050	45.00	30.00
013.294.006	45.00	30.00	013.311.002	45.00	30.00
013.294.010	45.00	30.00	013.311.003	45.00	30.00
013.294.016	45.00	30.00	013.311.004	45.00	30.00
013.294.017	45.00	30.00	013.311.005	45.00	30.00
013.294.018	45.00	30.00	013.311.006	45.00	30.00
013.294.021	45.00	30.00	013.311.007	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
013.311.009	45.00	30.00	013.322.003	45.00	30.00
013.311.010	45.00	30.00	013.322.004	45.00	30.00
013.311.013	45.00	30.00	013.322.005	45.00	30.00
013.311.014	45.00	30.00	013.322.006	45.00	30.00
013.311.015	45.00	30.00	013.322.007	45.00	30.00
013.311.016	45.00	30.00	013.322.008	45.00	30.00
013.311.017	45.00	30.00	013.322.009	45.00	30.00
013.311.018	45.00	30.00	013.323.001	45.00	30.00
013.311.019	45.00	30.00	013.323.002	45.00	30.00
013.311.020	45.00	30.00	013.323.003	45.00	30.00
013.311.021	45.00	30.00	013.323.004	45.00	30.00
013.312.001	45.00	30.00	013.323.005	45.00	30.00
013.312.002	45.00	30.00	013.323.006	45.00	30.00
013.312.003	45.00	30.00	013.323.007	45.00	30.00
013.312.004	45.00	30.00	013.323.008	45.00	30.00
013.312.005	45.00	30.00	013.323.010	45.00	30.00
013.312.006	45.00	30.00	013.324.001	45.00	30.00
013.312.007	45.00	30.00	013.324.002	45.00	30.00
013.312.008	45.00	30.00	013.324.003	45.00	30.00
013.312.009	45.00	30.00	013.324.004	45.00	30.00
013.312.010	45.00	30.00	013.324.005	45.00	30.00
013.312.011	45.00	30.00	013.324.006	45.00	30.00
013.312.012	45.00	30.00	013.324.007	45.00	30.00
013.312.013	45.00	30.00	013.324.008	45.00	30.00
013.312.014	45.00	30.00	013.324.013	45.00	30.00
013.312.015	45.00	30.00	013.324.014	45.00	30.00
013.312.016	45.00	30.00	013.324.015	45.00	30.00
013.312.017	45.00	30.00	013.324.017	45.00	30.00
013.312.018	45.00	30.00	013.324.021	45.00	30.00
013.313.001	45.00	30.00	013.324.022	45.00	30.00
013.313.002	45.00	30.00	013.325.001	45.00	30.00
013.313.003	45.00	30.00	013.325.002	45.00	30.00
013.313.006	45.00	30.00	013.325.003	45.00	30.00
013.313.007	45.00	30.00	013.325.004	45.00	30.00
013.313.008	45.00	30.00	013.325.005	45.00	30.00
013.313.009	45.00	30.00	013.325.006	45.00	30.00
013.313.010	45.00	30.00	013.325.007	45.00	30.00
013.313.011	45.00	30.00	013.325.008	45.00	30.00
013.313.012	45.00	30.00	013.325.009	45.00	30.00
013.313.015	45.00	30.00	013.325.010	45.00	30.00
013.321.002	45.00	30.00	013.325.011	45.00	30.00
013.321.003	45.00	30.00	013.331.001	46.34	-
013.321.004	45.00	30.00	013.331.002	46.34	-
013.321.005	45.00	30.00	013.331.003	46.34	-
013.321.006	45.00	30.00	013.331.004	45.00	-
013.321.007	45.00	30.00	013.331.005	46.34	-
013.321.013	45.00	30.00	013.331.006	45.00	-
013.321.014	45.00	30.00	013.331.008	45.00	-
013.322.001	45.00	30.00	013.331.009	45.00	-
013.322.002	45.00	30.00	013.331.014	46.34	-

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
013.331.015	45.00	-	013.351.006	45.00	30.00
013.331.016	45.00	-	013.351.007	45.00	30.00
013.331.017	45.00	-	013.351.008	45.00	30.00
013.331.018	45.00	-	013.351.009	45.00	30.00
013.331.023	45.00	-	013.351.011	45.00	30.00
013.331.024	45.00	-	013.351.012	45.00	30.00
013.331.025	45.00	-	013.351.013	45.00	30.00
013.331.026	45.00	-	013.351.015	45.00	30.00
013.331.027	45.00	-	013.351.016	45.00	30.00
013.331.028	45.00	-	013.351.017	45.00	30.00
013.331.035	45.00	-	013.351.037	45.00	30.00
013.331.036	45.00	-	013.351.038	45.00	30.00
013.331.037	45.00	-	013.351.040	45.00	30.00
013.331.039	45.00	-	013.351.041	45.00	30.00
013.331.040	45.00	-	013.351.042	45.00	30.00
013.331.041	45.00	-	013.351.044	45.00	30.00
013.331.042	46.34	-	013.351.045	45.00	30.00
013.331.043	45.00	-	013.351.047	45.00	30.00
013.331.044	45.00	-	013.351.048	45.00	30.00
013.331.045	45.00	-	013.351.049	45.00	30.00
013.331.046	45.00	-	013.351.050	45.00	30.00
013.331.047	45.00	-	013.351.051	45.00	30.00
013.331.048	45.00	-	013.351.053	45.00	30.00
013.331.049	45.00	30.00	013.351.054	45.00	30.00
013.331.050	46.34	-	013.361.021	45.00	30.00
013.331.051	46.34	-	013.361.022	45.00	30.00
013.341.001	45.00	30.00	013.361.023	45.00	30.00
013.341.002	45.00	30.00	013.361.024	45.00	30.00
013.341.003	45.00	30.00	013.361.025	45.00	30.00
013.341.004	45.00	30.00	013.361.026	45.00	30.00
013.341.005	45.00	30.00	013.361.027	45.00	30.00
013.341.006	45.00	30.00	013.361.028	45.00	30.00
013.341.007	45.00	30.00	013.361.029	45.00	30.00
013.341.010	45.00	30.00	013.361.030	45.00	30.00
013.341.012	45.00	30.00	013.361.031	45.00	30.00
013.341.013	45.00	30.00	013.361.032	45.00	30.00
013.341.014	45.00	30.00	013.361.033	45.00	30.00
013.341.015	45.00	30.00	013.361.034	45.00	30.00
013.341.016	45.00	30.00	013.361.035	45.00	30.00
013.341.017	45.00	30.00	013.361.036	45.00	30.00
013.341.018	45.00	30.00	013.371.001	45.00	30.00
013.341.019	45.00	30.00	013.371.002	45.00	30.00
013.341.020	45.00	30.00	013.371.003	45.00	30.00
013.341.021	45.00	30.00	013.371.004	45.00	30.00
013.341.024	45.00	30.00	013.371.005	45.00	30.00
013.341.027	45.00	30.00	013.371.006	45.00	30.00
013.341.028	45.00	30.00	013.371.007	45.00	30.00
013.341.029	45.00	30.00	013.371.008	45.00	30.00
013.351.001	45.00	30.00	013.371.009	45.00	30.00
013.351.004	45.00	30.00	013.371.010	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
013.371.011	45.00	30.00	022.014.040	45.00	30.00
013.371.012	45.00	30.00	022.014.043	45.00	30.00
013.371.013	45.00	30.00	022.014.045	45.00	30.00
013.371.014	45.00	30.00	022.014.046	45.00	30.00
013.371.015	45.00	30.00	022.021.009	45.00	30.00
013.371.016	45.00	30.00	022.021.017	45.00	30.00
013.371.017	45.00	30.00	022.021.019	45.00	30.00
013.371.018	45.00	30.00	022.021.020	45.00	30.00
013.371.019	45.00	30.00	022.021.021	45.00	30.00
013.371.020	45.00	30.00	022.021.022	45.00	30.00
013.371.022	45.00	30.00	022.021.023	45.00	30.00
013.371.023	45.00	30.00	022.021.024	45.00	30.00
013.371.026	45.00	30.00	022.021.025	45.00	30.00
013.371.027	45.00	30.00	022.022.002	45.00	30.00
013.371.028	45.00	30.00	022.022.003	45.00	30.00
013.371.029	45.00	30.00	022.022.006	45.00	30.00
013.371.035	45.00	30.00	022.022.011	45.00	30.00
013.371.036	45.00	30.00	022.022.013	45.00	30.00
013.381.002	47.70	31.80	022.022.019	45.00	30.00
013.381.003	47.70	31.80	022.022.020	45.00	30.00
013.381.004	46.34	30.90	022.022.025	45.00	30.00
022.012.001	45.00	30.00	022.022.026	45.00	30.00
022.012.015	45.00	30.00	022.022.027	45.00	30.00
022.012.018	45.00	30.00	022.022.032	45.00	30.00
022.012.026	45.00	30.00	022.022.033	45.00	30.00
022.012.028	45.00	30.00	022.022.038	45.00	30.00
022.012.029	45.00	30.00	022.022.039	45.00	30.00
022.012.030	45.00	30.00	022.022.040	45.00	30.00
022.012.031	45.00	30.00	022.022.041	45.00	30.00
022.013.019	45.00	30.00	022.022.042	45.00	30.00
022.013.040	45.00	30.00	022.022.043	45.00	30.00
022.013.045	45.00	30.00	022.023.004	45.00	30.00
022.013.046	45.00	30.00	022.023.005	45.00	30.00
022.013.048	45.00	30.00	022.023.006	45.00	30.00
022.013.049	45.00	30.00	022.023.011	45.00	30.00
022.013.050	45.00	30.00	022.023.013	45.00	30.00
022.013.053	45.00	30.00	022.023.014	45.00	30.00
022.013.055	45.00	30.00	022.023.019	45.00	30.00
022.013.056	45.00	30.00	022.023.020	45.00	30.00
022.013.057	45.00	30.00	022.023.021	45.00	30.00
022.013.058	45.00	30.00	022.023.022	45.00	30.00
022.014.001	45.00	30.00	022.023.026	45.00	30.00
022.014.004	45.00	30.00	022.023.027	45.00	30.00
022.014.007	45.00	30.00	022.023.030	45.00	30.00
022.014.008	45.00	30.00	022.023.031	45.00	30.00
022.014.021	45.00	30.00	022.023.032	45.00	30.00
022.014.036	45.00	30.00	022.024.006	45.00	30.00
022.014.037	45.00	30.00	022.024.026	45.00	30.00
022.014.038	45.00	30.00	022.024.027	45.00	30.00
022.014.039	45.00	30.00	022.024.036	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
022.024.037	45.00	30.00	022.034.003	45.00	30.00
022.024.041	45.00	30.00	022.034.004	45.00	30.00
022.024.042	45.00	30.00	022.034.009	45.00	30.00
022.024.045	45.00	30.00	022.034.013	45.00	30.00
022.024.047	45.00	30.00	022.034.021	45.00	30.00
022.024.048	45.00	30.00	022.034.023	45.00	30.00
022.024.049	45.00	30.00	022.034.025	45.00	30.00
022.026.037	45.00	30.00	022.034.027	45.00	30.00
022.026.040	45.00	30.00	022.034.029	45.00	30.00
022.026.043	45.00	30.00	022.034.030	45.00	30.00
022.026.044	45.00	30.00	022.035.005	45.00	30.00
022.031.007	45.00	30.00	022.035.011	45.00	30.00
022.031.008	45.00	30.00	022.035.018	45.00	30.00
022.031.016	45.00	30.00	022.035.021	45.00	30.00
022.031.018	45.00	30.00	022.035.022	45.00	30.00
022.031.022	45.00	30.00	022.035.023	45.00	30.00
022.031.024	45.00	30.00	022.035.025	45.00	30.00
022.031.025	45.00	30.00	022.035.026	45.00	30.00
022.031.026	45.00	30.00	022.035.027	45.00	30.00
022.032.001	45.00	30.00	022.041.001	45.00	30.00
022.032.002	45.00	30.00	022.041.009	45.00	30.00
022.032.015	45.00	30.00	022.041.010	45.00	30.00
022.032.016	45.00	30.00	022.041.011	45.00	30.00
022.032.025	45.00	30.00	022.041.013	45.00	30.00
022.032.027	45.00	30.00	022.041.015	45.00	30.00
022.032.033	45.00	30.00	022.041.016	45.00	30.00
022.032.034	45.00	30.00	022.041.017	45.00	30.00
022.032.035	45.00	30.00	022.041.018	45.00	30.00
022.032.039	45.00	30.00	022.042.009	45.00	30.00
022.032.041	45.00	30.00	022.042.010	45.00	30.00
022.032.042	45.00	30.00	022.042.031	45.00	30.00
022.032.043	45.00	30.00	022.042.037	45.00	30.00
022.033.004	45.00	30.00	022.042.038	45.00	30.00
022.033.009	45.00	30.00	022.042.039	45.00	30.00
022.033.010	45.00	30.00	022.042.040	45.00	30.00
022.033.013	45.00	30.00	022.042.041	45.00	30.00
022.033.016	45.00	30.00	022.042.042	45.00	30.00
022.033.017	45.00	30.00	022.042.043	45.00	30.00
022.033.018	45.00	30.00	022.042.046	45.00	30.00
022.033.019	45.00	30.00	022.042.050	45.00	30.00
022.033.029	45.00	30.00	022.042.051	45.00	30.00
022.033.030	45.00	30.00	022.042.053	45.00	30.00
022.033.032	45.00	30.00	022.043.002	45.00	30.00
022.033.033	45.00	30.00	022.043.003	45.00	30.00
022.033.035	45.00	30.00	022.043.010	45.00	30.00
022.033.037	45.00	30.00	022.043.013	45.00	30.00
022.033.039	45.00	30.00	022.043.014	45.00	30.00
022.033.041	45.00	30.00	022.043.015	45.00	30.00
022.034.001	45.00	30.00	022.043.016	45.00	30.00
022.034.002	45.00	30.00	022.044.008	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
022.044.009	45.00	30.00	022.053.054	45.00	30.00
022.044.013	45.00	30.00	022.061.007	45.00	30.00
022.044.014	45.00	30.00	022.071.044	45.00	30.00
022.044.026	45.00	30.00	022.071.045	45.00	30.00
022.044.029	45.00	30.00	022.071.070	45.00	30.00
022.044.030	45.00	30.00	022.071.077	45.00	30.00
022.044.031	45.00	30.00	022.071.080	45.00	30.00
022.044.033	45.00	30.00	022.071.086	45.00	30.00
022.044.037	45.00	30.00	022.071.087	45.00	30.00
022.044.038	45.00	30.00	022.072.035	45.00	30.00
022.044.039	45.00	30.00	022.072.037	45.00	30.00
022.044.041	45.00	30.00	022.083.001	45.00	30.00
022.044.044	45.00	30.00	022.083.002	45.00	30.00
022.045.001	45.00	30.00	022.083.003	45.00	30.00
022.045.003	45.00	30.00	022.083.007	45.00	30.00
022.045.006	45.00	30.00	022.083.009	45.00	30.00
022.045.007	45.00	30.00	022.083.010	45.00	30.00
022.045.009	45.00	30.00	022.083.011	45.00	30.00
022.045.010	45.00	30.00	022.083.012	45.00	30.00
022.045.019	45.00	30.00	022.083.014	45.00	30.00
022.045.020	45.00	30.00	022.083.015	45.00	30.00
022.045.024	45.00	30.00	022.083.016	45.00	30.00
022.045.026	45.00	30.00	022.083.017	45.00	30.00
022.045.027	45.00	30.00	022.083.018	45.00	30.00
022.045.028	45.00	30.00	022.083.019	45.00	30.00
022.045.029	45.00	30.00	022.083.020	45.00	30.00
022.046.003	45.00	30.00	022.083.021	45.00	30.00
022.048.004	45.00	30.00	022.083.022	45.00	30.00
022.048.008	45.00	30.00	022.083.023	45.00	30.00
022.052.001	45.00	30.00	022.083.026	45.00	30.00
022.052.008	45.00	30.00	022.083.027	45.00	30.00
022.052.012	45.00	30.00	022.083.028	45.00	30.00
022.052.021	45.00	30.00	022.083.029	45.00	30.00
022.052.023	45.00	30.00	022.083.032	45.00	30.00
022.052.024	45.00	30.00	022.083.033	45.00	30.00
022.052.029	45.00	30.00	022.083.035	45.00	30.00
022.052.038	45.00	30.00	022.083.038	45.00	30.00
022.052.039	45.00	30.00	022.083.041	45.00	30.00
022.052.045	45.00	30.00	022.083.042	45.00	30.00
022.052.047	45.00	30.00	022.083.043	45.00	30.00
022.052.049	45.00	30.00	022.083.044	45.00	30.00
022.053.034	45.00	30.00	022.083.046	45.00	30.00
022.053.037	45.00	30.00	022.083.047	45.00	30.00
022.053.041	45.00	30.00	022.083.048	45.00	30.00
022.053.043	45.00	30.00	022.083.049	45.00	30.00
022.053.044	45.00	30.00	022.083.052	45.00	30.00
022.053.045	45.00	30.00	022.083.053	45.00	30.00
022.053.051	45.00	30.00	022.083.054	45.00	30.00
022.053.052	45.00	30.00	022.083.057	45.00	30.00
022.053.053	45.00	30.00	022.083.058	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
022.083.061	45.00	30.00	022.093.017	45.00	30.00
022.084.001	45.00	30.00	022.093.020	45.00	30.00
022.084.002	45.00	30.00	022.093.021	45.00	30.00
022.084.005	45.00	30.00	022.093.022	45.00	30.00
022.084.006	45.00	30.00	022.093.026	45.00	30.00
022.084.007	45.00	30.00	022.093.031	45.00	30.00
022.084.009	45.00	30.00	022.093.033	45.00	30.00
022.084.010	45.00	30.00	022.093.037	45.00	30.00
022.084.011	45.00	30.00	022.093.041	45.00	30.00
022.084.012	45.00	30.00	022.093.044	45.00	30.00
022.084.014	45.00	30.00	022.093.045	45.00	30.00
022.084.022	45.00	30.00	022.101.001	45.00	30.00
022.084.023	45.00	30.00	022.121.004	45.00	30.00
022.084.024	45.00	30.00	022.121.008	45.00	30.00
022.084.025	45.00	30.00	022.121.009	45.00	30.00
022.084.026	45.00	30.00	022.121.010	45.00	30.00
022.084.027	45.00	30.00	022.121.016	45.00	30.00
022.084.028	45.00	30.00	022.121.017	45.00	30.00
022.084.035	45.00	30.00	022.121.018	45.00	30.00
022.084.036	45.00	30.00	022.121.020	45.00	30.00
022.084.038	45.00	30.00	022.121.021	45.00	30.00
022.084.039	45.00	30.00	022.121.022	45.00	30.00
022.084.040	45.00	30.00	022.122.004	45.00	30.00
022.084.043	45.00	30.00	022.122.005	45.00	30.00
022.084.046	45.00	30.00	022.122.006	45.00	30.00
022.084.049	45.00	30.00	022.122.011	45.00	30.00
022.084.050	45.00	30.00	022.122.014	45.00	30.00
022.084.053	45.00	30.00	022.122.031	45.00	30.00
022.084.054	45.00	30.00	022.122.033	45.00	30.00
022.084.057	45.00	30.00	022.122.034	45.00	30.00
022.084.059	45.00	30.00	022.122.035	45.00	30.00
022.084.060	45.00	30.00	022.123.003	45.00	30.00
022.084.061	45.00	30.00	022.123.007	45.00	30.00
022.091.009	45.00	30.00	022.123.008	45.00	30.00
022.091.022	45.00	30.00	022.123.009	45.00	30.00
022.091.029	45.00	30.00	022.123.010	45.00	30.00
022.091.033	45.00	30.00	022.123.011	45.00	30.00
022.091.039	45.00	30.00	022.123.020	45.00	30.00
022.091.041	45.00	30.00	022.123.023	45.00	30.00
022.091.045	45.00	30.00	022.123.024	45.00	30.00
022.091.046	45.00	30.00	022.123.025	45.00	30.00
022.091.050	45.00	30.00	022.123.026	45.00	30.00
022.091.051	45.00	30.00	022.123.027	45.00	30.00
022.091.055	45.00	30.00	022.123.028	45.00	30.00
022.091.056	45.00	30.00	022.123.029	45.00	30.00
022.093.001	45.00	30.00	022.123.030	45.00	30.00
022.093.002	45.00	30.00	022.123.031	45.00	30.00
022.093.003	45.00	30.00	022.123.032	45.00	30.00
022.093.008	45.00	30.00	022.123.033	45.00	30.00
022.093.010	45.00	30.00	022.123.034	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
022.123.035	45.00	30.00	022.141.045	45.00	30.00
022.123.037	45.00	30.00	022.151.024	45.00	30.00
022.123.038	45.00	30.00	022.151.053	45.00	30.00
022.123.039	45.00	30.00	022.151.054	45.00	30.00
022.123.040	45.00	30.00	022.151.061	45.00	30.00
022.123.041	45.00	30.00	022.151.067	45.00	30.00
022.123.044	45.00	30.00	022.151.069	45.00	30.00
022.124.004	45.00	30.00	022.151.076	45.00	30.00
022.124.005	45.00	30.00	022.151.077	45.00	30.00
022.124.006	45.00	30.00	022.151.078	45.00	30.00
022.124.007	45.00	30.00	022.151.081	45.00	30.00
022.124.008	45.00	30.00	022.151.082	45.00	30.00
022.124.009	45.00	30.00	022.151.084	45.00	30.00
022.124.031	45.00	30.00	022.151.085	45.00	30.00
022.124.034	45.00	30.00	022.151.086	45.00	30.00
022.124.035	45.00	30.00	022.151.087	45.00	30.00
022.124.036	45.00	30.00	022.161.006	45.00	30.00
022.124.037	45.00	30.00	022.161.007	45.00	30.00
022.125.001	45.00	30.00	022.161.008	45.00	30.00
022.126.003	45.00	30.00	022.161.009	45.00	30.00
022.126.037	45.00	30.00	022.162.010	45.00	30.00
022.126.039	45.00	30.00	022.162.011	45.00	30.00
022.126.041	45.00	30.00	022.162.012	45.00	30.00
022.131.004	45.00	30.00	022.162.013	45.00	30.00
022.131.006	45.00	30.00	022.162.017	45.00	30.00
022.131.010	45.00	30.00	022.162.018	45.00	30.00
022.131.014	45.00	30.00	022.162.019	45.00	30.00
022.131.021	45.00	30.00	022.163.002	45.00	30.00
022.131.023	45.00	30.00	022.163.004	45.00	30.00
022.131.026	45.00	30.00	022.163.005	45.00	30.00
022.131.027	45.00	30.00	022.163.006	45.00	30.00
022.131.034	45.00	30.00	022.163.007	45.00	30.00
022.131.036	45.00	30.00	022.163.009	45.00	30.00
022.131.038	45.00	30.00	022.163.010	45.00	30.00
022.131.048	45.00	30.00	022.171.001	45.00	30.00
022.131.050	45.00	30.00	022.171.002	45.00	30.00
022.131.059	45.00	30.00	022.171.003	45.00	30.00
022.141.011	45.00	30.00	022.171.004	45.00	30.00
022.141.016	45.00	30.00	022.171.005	45.00	30.00
022.141.017	45.00	30.00	022.171.006	45.00	30.00
022.141.018	45.00	30.00	022.171.017	45.00	30.00
022.141.026	45.00	30.00	022.171.020	45.00	30.00
022.141.028	45.00	30.00	022.171.024	45.00	30.00
022.141.032	45.00	30.00	022.171.028	45.00	30.00
022.141.033	45.00	30.00	022.171.031	45.00	30.00
022.141.034	45.00	30.00	022.171.034	45.00	30.00
022.141.035	45.00	30.00	022.171.035	45.00	30.00
022.141.036	45.00	30.00	022.171.036	45.00	30.00
022.141.038	45.00	30.00	022.171.040	45.00	30.00
022.141.039	45.00	30.00	022.171.041	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
022.171.047	45.00	30.00	022.181.049	45.00	30.00
022.171.048	45.00	30.00	022.181.052	45.00	30.00
022.171.049	45.00	30.00	022.181.053	45.00	30.00
022.171.052	45.00	30.00	022.181.054	45.00	30.00
022.171.053	45.00	30.00	022.181.055	45.00	30.00
022.171.054	45.00	30.00	022.181.056	45.00	30.00
022.171.055	45.00	30.00	022.181.058	45.00	30.00
022.171.056	45.00	30.00	022.181.059	45.00	30.00
022.171.057	45.00	30.00	022.181.061	45.00	30.00
022.172.002	45.00	30.00	022.181.062	45.00	30.00
022.172.004	45.00	30.00	022.181.063	45.00	30.00
022.172.005	45.00	30.00	022.181.064	45.00	30.00
022.172.018	45.00	30.00	022.182.011	45.00	30.00
022.172.021	45.00	30.00	022.182.012	45.00	30.00
022.172.022	45.00	30.00	022.182.013	45.00	30.00
022.172.023	45.00	30.00	022.182.014	45.00	30.00
022.172.029	45.00	30.00	022.182.015	45.00	30.00
022.172.030	45.00	30.00	022.182.016	45.00	30.00
022.172.031	45.00	30.00	022.182.017	45.00	30.00
022.172.033	45.00	30.00	022.182.020	45.00	30.00
022.172.036	45.00	30.00	022.182.021	45.00	30.00
022.172.039	45.00	30.00	022.182.022	45.00	30.00
022.172.044	45.00	30.00	022.182.025	45.00	30.00
022.172.048	45.00	30.00	022.182.026	45.00	30.00
022.172.049	45.00	30.00	022.182.029	45.00	30.00
022.172.050	45.00	30.00	022.182.037	45.00	30.00
022.172.052	45.00	30.00	022.182.038	45.00	30.00
022.172.053	45.00	30.00	022.182.039	45.00	30.00
022.172.054	45.00	30.00	022.182.042	45.00	30.00
022.172.055	45.00	30.00	022.182.043	45.00	30.00
022.172.057	45.00	30.00	022.182.047	45.00	30.00
022.172.059	45.00	30.00	022.182.048	45.00	30.00
022.172.060	45.00	30.00	022.182.050	45.00	30.00
022.172.061	45.00	30.00	022.182.051	45.00	30.00
022.181.003	45.00	30.00	022.182.057	45.00	30.00
022.181.006	45.00	30.00	022.182.058	45.00	30.00
022.181.007	45.00	30.00	022.182.061	45.00	30.00
022.181.010	45.00	30.00	022.182.063	45.00	30.00
022.181.011	45.00	30.00	022.182.064	45.00	30.00
022.181.014	45.00	30.00	022.182.065	45.00	30.00
022.181.015	45.00	30.00	022.182.066	45.00	30.00
022.181.016	45.00	30.00	022.182.068	45.00	30.00
022.181.017	45.00	30.00	022.182.069	45.00	30.00
022.181.018	45.00	30.00	022.182.070	45.00	30.00
022.181.026	45.00	30.00	022.191.003	45.00	30.00
022.181.033	45.00	30.00	022.191.013	45.00	30.00
022.181.034	45.00	30.00	022.191.018	45.00	30.00
022.181.035	45.00	30.00	022.191.020	45.00	30.00
022.181.042	45.00	30.00	022.191.024	45.00	30.00
022.181.047	45.00	30.00	022.191.027	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
022.191.029	45.00	30.00	022.202.006	45.00	30.00
022.192.003	45.00	30.00	022.202.009	45.00	30.00
022.192.007	45.00	30.00	022.202.010	45.00	30.00
022.192.014	45.00	30.00	022.202.014	45.00	30.00
022.192.019	45.00	30.00	022.202.016	45.00	30.00
022.192.029	45.00	30.00	022.202.023	45.00	30.00
022.192.033	45.00	30.00	022.202.026	45.00	30.00
022.192.036	45.00	30.00	022.212.001	45.00	30.00
022.192.037	45.00	30.00	022.212.015	45.00	30.00
022.192.039	45.00	30.00	022.212.019	45.00	30.00
022.192.041	45.00	30.00	022.212.020	45.00	30.00
022.192.043	45.00	30.00	022.212.025	45.00	30.00
022.192.045	45.00	30.00	022.212.028	45.00	30.00
022.192.048	45.00	30.00	022.212.029	45.00	30.00
022.192.049	45.00	30.00	022.212.032	45.00	30.00
022.193.004	45.00	30.00	022.212.033	45.00	30.00
022.193.011	45.00	30.00	022.212.044	45.00	30.00
022.193.013	45.00	30.00	022.212.046	45.00	30.00
022.193.014	45.00	30.00	022.222.005	45.00	30.00
022.193.019	45.00	30.00	022.222.013	45.00	30.00
022.193.021	45.00	30.00	022.222.022	45.00	30.00
022.193.026	45.00	30.00	022.222.023	45.00	30.00
022.193.027	45.00	30.00	022.222.026	45.00	30.00
022.193.028	45.00	30.00	022.222.027	45.00	30.00
022.193.029	45.00	30.00	022.223.001	45.00	30.00
022.193.030	45.00	30.00	022.223.002	45.00	30.00
022.193.031	45.00	30.00	022.223.003	45.00	30.00
022.201.004	45.00	30.00	022.223.008	45.00	30.00
022.201.006	45.00	30.00	022.223.009	45.00	30.00
022.201.007	45.00	30.00	022.223.010	45.00	30.00
022.201.010	45.00	30.00	022.224.007	45.00	30.00
022.201.016	45.00	30.00	022.224.010	45.00	30.00
022.201.017	45.00	30.00	022.224.011	45.00	30.00
022.201.020	45.00	30.00	022.224.012	45.00	30.00
022.201.021	45.00	30.00	022.224.013	45.00	30.00
022.201.026	45.00	30.00	022.225.013	45.00	30.00
022.201.032	45.00	30.00	022.226.013	45.00	30.00
022.201.035	45.00	30.00	022.226.018	45.00	30.00
022.201.049	45.00	30.00	022.226.019	45.00	30.00
022.201.050	45.00	30.00	022.226.021	45.00	30.00
022.201.053	45.00	30.00	022.226.022	45.00	30.00
022.201.055	45.00	30.00	022.227.004	45.00	30.00
022.201.056	45.00	30.00	022.227.006	45.00	30.00
022.201.057	45.00	30.00	022.227.016	45.00	30.00
022.201.064	45.00	30.00	022.227.019	45.00	30.00
022.201.068	45.00	30.00	022.227.023	45.00	30.00
022.201.069	45.00	30.00	022.227.024	45.00	30.00
022.201.070	45.00	30.00	022.227.025	45.00	30.00
022.201.071	45.00	30.00	022.227.026	45.00	30.00
022.201.072	45.00	30.00	022.227.028	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
022.231.003	45.00	30.00	022.241.010	45.00	30.00
022.231.005	45.00	30.00	022.241.016	45.00	30.00
022.231.006	45.00	30.00	022.241.019	45.00	30.00
022.231.007	45.00	30.00	022.241.020	45.00	30.00
022.231.014	45.00	30.00	022.241.024	45.00	30.00
022.231.018	45.00	30.00	022.241.028	45.00	30.00
022.231.021	45.00	30.00	022.241.029	45.00	30.00
022.231.027	45.00	30.00	022.241.033	45.00	30.00
022.231.029	45.00	30.00	022.241.037	45.00	30.00
022.231.030	45.00	30.00	022.241.040	45.00	30.00
022.231.031	45.00	30.00	022.241.041	45.00	30.00
022.231.034	45.00	30.00	022.241.043	45.00	30.00
022.231.035	45.00	30.00	022.242.001	45.00	30.00
022.231.037	45.00	30.00	022.242.002	45.00	30.00
022.231.038	45.00	30.00	022.242.008	45.00	30.00
022.231.039	45.00	30.00	022.242.024	45.00	30.00
022.231.040	45.00	30.00	022.242.028	45.00	30.00
022.231.041	45.00	30.00	022.242.029	45.00	30.00
022.231.042	45.00	30.00	022.242.030	45.00	30.00
022.232.001	45.00	30.00	022.242.033	45.00	30.00
022.232.007	45.00	30.00	022.242.035	45.00	30.00
022.232.010	45.00	30.00	022.242.036	45.00	30.00
022.232.011	45.00	30.00	022.243.001	45.00	30.00
022.232.012	45.00	30.00	022.243.004	45.00	30.00
022.232.013	45.00	30.00	022.243.010	45.00	30.00
022.232.014	45.00	30.00	022.243.011	45.00	30.00
022.232.025	45.00	30.00	022.243.015	45.00	30.00
022.232.029	45.00	30.00	022.243.016	45.00	30.00
022.232.034	45.00	30.00	022.243.017	45.00	30.00
022.232.036	45.00	30.00	022.243.018	45.00	30.00
022.232.037	45.00	30.00	022.243.023	45.00	30.00
022.232.042	45.00	30.00	022.243.024	45.00	30.00
022.232.043	45.00	30.00	022.243.025	45.00	30.00
022.232.044	45.00	30.00	022.243.026	45.00	30.00
022.233.001	45.00	30.00	022.243.027	45.00	30.00
022.233.002	45.00	30.00	022.243.028	45.00	30.00
022.233.009	45.00	30.00	022.251.018	45.00	30.00
022.233.013	45.00	30.00	022.251.019	45.00	30.00
022.233.014	45.00	30.00	022.251.020	45.00	30.00
022.233.025	45.00	30.00	022.261.008	45.00	30.00
022.233.026	45.00	30.00	022.261.021	45.00	30.00
022.233.029	45.00	30.00	022.261.033	45.00	30.00
022.233.032	45.00	30.00	022.261.035	45.00	30.00
022.233.033	45.00	30.00	022.261.036	45.00	30.00
022.233.034	45.00	30.00	022.261.052	45.00	30.00
022.233.038	45.00	30.00	022.261.053	45.00	30.00
022.233.041	45.00	30.00	022.261.064	45.00	30.00
022.233.042	45.00	30.00	022.261.065	45.00	30.00
022.241.008	45.00	30.00	022.261.066	45.00	30.00
022.241.009	45.00	30.00	022.271.002	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
022.271.006	45.00	30.00	022.292.030	45.00	30.00
022.271.007	45.00	30.00	022.301.015	45.00	30.00
022.271.025	45.00	30.00	022.301.017	45.00	30.00
022.271.026	45.00	30.00	022.301.022	45.00	30.00
022.271.033	45.00	30.00	022.301.025	45.00	30.00
022.271.038	45.00	30.00	022.301.026	45.00	30.00
022.271.039	45.00	30.00	022.302.001	45.00	30.00
022.271.053	45.00	30.00	022.302.006	45.00	30.00
022.282.001	45.00	30.00	022.302.010	45.00	30.00
022.282.004	45.00	30.00	022.302.011	45.00	30.00
022.282.009	45.00	30.00	022.302.012	45.00	30.00
022.282.012	45.00	30.00	022.302.015	45.00	30.00
022.282.013	45.00	30.00	022.302.016	45.00	30.00
022.282.014	45.00	30.00	022.302.017	45.00	30.00
022.283.005	45.00	30.00	022.302.018	45.00	30.00
022.283.006	45.00	30.00	022.302.019	45.00	30.00
022.283.011	45.00	30.00	022.303.005	45.00	30.00
022.283.012	45.00	30.00	022.303.012	45.00	30.00
022.283.013	45.00	30.00	022.303.014	45.00	30.00
022.283.014	45.00	30.00	022.303.015	45.00	30.00
022.283.015	45.00	30.00	022.303.019	45.00	30.00
022.283.016	45.00	30.00	022.303.020	45.00	30.00
022.283.017	45.00	30.00	022.303.021	45.00	30.00
022.291.003	45.00	30.00	022.303.022	45.00	30.00
022.291.007	45.00	30.00	022.311.001	45.00	30.00
022.291.010	45.00	30.00	022.311.010	45.00	30.00
022.291.012	45.00	30.00	022.311.012	45.00	30.00
022.291.013	45.00	30.00	022.311.013	45.00	30.00
022.291.015	45.00	30.00	022.311.016	45.00	30.00
022.291.018	45.00	30.00	022.311.021	45.00	30.00
022.291.026	45.00	30.00	022.311.024	45.00	30.00
022.291.030	45.00	30.00	022.311.026	45.00	30.00
022.291.031	45.00	30.00	022.311.027	45.00	30.00
022.291.033	45.00	30.00	022.311.028	45.00	30.00
022.291.034	45.00	30.00	022.311.030	45.00	30.00
022.291.035	45.00	30.00	022.312.006	45.00	30.00
022.292.003	45.00	30.00	022.312.012	45.00	30.00
022.292.004	45.00	30.00	022.312.018	45.00	30.00
022.292.008	45.00	30.00	022.312.022	45.00	30.00
022.292.012	45.00	30.00	022.312.025	45.00	30.00
022.292.013	45.00	30.00	022.312.026	45.00	30.00
022.292.016	45.00	30.00	022.312.029	45.00	30.00
022.292.021	45.00	30.00	022.312.030	45.00	30.00
022.292.022	45.00	30.00	022.312.031	45.00	30.00
022.292.023	45.00	30.00	022.312.032	45.00	30.00
022.292.024	45.00	30.00	022.312.034	45.00	30.00
022.292.025	45.00	30.00	022.312.037	45.00	30.00
022.292.026	45.00	30.00	022.313.014	45.00	30.00
022.292.028	45.00	30.00	022.313.016	45.00	30.00
022.292.029	45.00	30.00	022.313.024	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
022.313.025	45.00	30.00	022.331.055	45.00	30.00
022.313.028	45.00	30.00	022.332.005	45.00	30.00
022.313.029	45.00	30.00	022.332.012	45.00	30.00
022.313.031	45.00	30.00	022.332.014	45.00	30.00
022.313.032	45.00	30.00	022.332.017	45.00	30.00
022.313.037	45.00	30.00	022.332.018	45.00	30.00
022.321.009	45.00	30.00	022.332.019	45.00	30.00
022.321.011	45.00	30.00	022.332.020	45.00	30.00
022.321.012	45.00	30.00	022.332.021	45.00	30.00
022.321.015	45.00	30.00	022.332.024	45.00	30.00
022.321.026	45.00	30.00	022.332.025	45.00	30.00
022.321.028	45.00	30.00	022.332.026	45.00	30.00
022.321.030	45.00	30.00	022.332.027	45.00	30.00
022.321.032	45.00	30.00	022.332.028	45.00	30.00
022.321.033	45.00	30.00	022.332.029	45.00	30.00
022.321.034	45.00	30.00	022.333.002	45.00	30.00
022.322.005	45.00	30.00	022.333.003	45.00	30.00
022.322.009	45.00	30.00	022.333.009	45.00	30.00
022.322.010	45.00	30.00	022.333.011	45.00	30.00
022.322.011	45.00	30.00	022.333.012	45.00	30.00
022.322.017	45.00	30.00	022.333.013	45.00	30.00
022.322.019	45.00	30.00	022.333.014	45.00	30.00
022.322.021	45.00	30.00	022.333.016	45.00	30.00
022.322.022	45.00	30.00	022.333.017	45.00	30.00
022.322.023	45.00	30.00	022.341.005	45.00	30.00
022.322.024	45.00	30.00	022.341.016	45.00	30.00
022.322.025	45.00	30.00	022.341.026	45.00	30.00
022.322.027	45.00	30.00	022.341.029	45.00	30.00
022.323.009	45.00	30.00	022.341.032	45.00	30.00
022.323.025	45.00	30.00	022.341.033	45.00	30.00
022.323.028	45.00	30.00	022.341.034	45.00	-
022.323.029	45.00	30.00	022.341.036	45.00	30.00
022.323.031	45.00	30.00	022.341.038	45.00	30.00
022.323.033	45.00	30.00	022.341.039	45.00	30.00
022.323.035	45.00	30.00	022.341.042	45.00	30.00
022.323.037	45.00	30.00	022.342.004	45.00	30.00
022.323.043	45.00	30.00	022.342.007	45.00	30.00
022.323.045	45.00	30.00	022.342.014	45.00	30.00
022.323.046	45.00	30.00	022.342.015	45.00	30.00
022.331.017	45.00	30.00	022.342.017	45.00	30.00
022.331.021	45.00	30.00	022.342.020	45.00	30.00
022.331.040	45.00	30.00	022.342.023	45.00	30.00
022.331.042	45.00	30.00	022.342.024	45.00	30.00
022.331.043	45.00	30.00	022.342.027	45.00	30.00
022.331.044	45.00	30.00	022.342.029	45.00	30.00
022.331.045	45.00	30.00	022.342.030	45.00	30.00
022.331.049	45.00	30.00	022.342.032	45.00	30.00
022.331.052	45.00	30.00	022.342.033	45.00	30.00
022.331.053	45.00	30.00	022.343.008	45.00	30.00
022.331.054	45.00	30.00	022.343.009	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
022.343.014	45.00	30.00	022.371.004	45.00	30.00
022.343.016	45.00	30.00	022.371.006	45.00	30.00
022.343.022	45.00	30.00	022.371.007	45.00	30.00
022.343.023	45.00	30.00	022.371.008	45.00	30.00
022.343.024	45.00	30.00	022.371.009	45.00	30.00
022.343.027	45.00	30.00	022.371.010	45.00	30.00
022.343.028	45.00	30.00	022.381.001	45.00	30.00
022.343.031	45.00	30.00	022.381.002	45.00	30.00
022.351.004	45.00	30.00	022.381.004	45.00	30.00
022.351.005	45.00	30.00	022.381.005	45.00	30.00
022.351.006	45.00	30.00	022.381.006	45.00	30.00
022.351.007	45.00	30.00	022.381.007	45.00	30.00
022.351.010	45.00	30.00	022.381.008	45.00	30.00
022.351.011	45.00	30.00	022.381.011	45.00	30.00
022.351.013	45.00	30.00	022.381.012	45.00	30.00
022.351.014	45.00	30.00	023.011.010	45.00	30.00
022.351.015	45.00	30.00	023.011.012	45.00	30.00
022.351.016	45.00	30.00	023.011.015	45.00	30.00
022.352.003	45.00	30.00	023.012.002	45.00	30.00
022.352.004	45.00	30.00	023.012.003	45.00	30.00
022.352.008	45.00	30.00	023.012.009	45.00	30.00
022.352.009	45.00	30.00	023.012.010	45.00	30.00
022.352.010	45.00	30.00	023.012.016	45.00	30.00
022.352.012	45.00	30.00	023.012.017	45.00	30.00
022.352.013	45.00	30.00	023.012.021	45.00	30.00
022.352.014	45.00	30.00	023.012.023	45.00	30.00
022.352.015	45.00	30.00	023.012.028	45.00	30.00
022.352.016	45.00	30.00	023.012.029	45.00	30.00
022.353.003	45.00	30.00	023.013.005	45.00	30.00
022.353.004	45.00	30.00	023.013.009	45.00	30.00
022.353.009	45.00	30.00	023.013.012	45.00	30.00
022.353.010	45.00	30.00	023.013.022	45.00	30.00
022.353.011	45.00	30.00	023.013.024	45.00	30.00
022.353.012	45.00	30.00	023.013.026	45.00	30.00
022.353.013	45.00	30.00	023.014.021	45.00	30.00
022.353.015	45.00	30.00	023.014.022	45.00	30.00
022.354.001	45.00	30.00	023.014.023	45.00	30.00
022.361.011	45.00	30.00	023.014.026	45.00	30.00
022.361.012	45.00	30.00	023.014.027	45.00	30.00
022.361.017	45.00	30.00	023.014.028	45.00	30.00
022.361.018	45.00	30.00	023.015.006	45.00	30.00
022.361.019	45.00	30.00	023.015.009	45.00	30.00
022.361.025	45.00	30.00	023.015.010	45.00	30.00
022.361.028	45.00	30.00	023.015.011	45.00	30.00
022.361.045	45.00	30.00	023.015.012	45.00	30.00
022.361.052	45.00	30.00	023.015.013	45.00	30.00
022.361.056	45.00	30.00	023.015.015	45.00	30.00
022.361.058	45.00	30.00	023.015.016	45.00	30.00
022.361.071	45.00	30.00	023.015.023	45.00	30.00
022.371.003	45.00	30.00	023.015.024	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.016.001	45.00	30.00	023.019.035	45.00	30.00
023.016.004	45.00	30.00	023.019.036	45.00	30.00
023.016.009	45.00	30.00	023.019.037	45.00	30.00
023.016.014	45.00	30.00	023.019.038	45.00	30.00
023.016.015	45.00	30.00	023.021.001	45.00	30.00
023.016.018	45.00	30.00	023.021.008	45.00	30.00
023.016.022	45.00	30.00	023.021.015	45.00	30.00
023.016.025	45.00	30.00	023.021.021	45.00	30.00
023.016.028	45.00	30.00	023.021.022	45.00	30.00
023.016.035	45.00	30.00	023.021.026	45.00	30.00
023.016.039	45.00	30.00	023.021.027	45.00	30.00
023.017.006	45.00	30.00	023.021.028	45.00	30.00
023.017.007	45.00	30.00	023.021.030	45.00	30.00
023.017.008	45.00	30.00	023.022.001	45.00	30.00
023.017.011	45.00	30.00	023.022.018	45.00	30.00
023.017.012	45.00	30.00	023.022.019	45.00	30.00
023.017.013	45.00	30.00	023.022.020	45.00	30.00
023.017.025	45.00	30.00	023.022.022	45.00	30.00
023.017.030	45.00	30.00	023.022.023	45.00	30.00
023.017.031	45.00	30.00	023.023.001	45.00	30.00
023.017.033	45.00	30.00	023.023.002	45.00	30.00
023.017.037	45.00	30.00	023.023.003	45.00	30.00
023.017.038	45.00	30.00	023.023.009	45.00	30.00
023.017.043	45.00	30.00	023.023.010	45.00	30.00
023.017.045	45.00	30.00	023.023.011	45.00	30.00
023.018.001	45.00	30.00	023.023.012	45.00	30.00
023.018.004	45.00	30.00	023.023.015	45.00	30.00
023.018.007	45.00	30.00	023.023.022	45.00	30.00
023.018.010	45.00	30.00	023.024.005	45.00	30.00
023.018.011	45.00	30.00	023.024.007	45.00	30.00
023.018.012	45.00	30.00	023.024.008	45.00	30.00
023.018.017	45.00	30.00	023.024.010	45.00	30.00
023.018.022	45.00	30.00	023.024.011	45.00	30.00
023.018.025	45.00	30.00	023.025.003	45.00	30.00
023.018.027	45.00	30.00	023.025.012	45.00	30.00
023.018.028	45.00	30.00	023.025.014	45.00	30.00
023.018.031	45.00	30.00	023.025.015	45.00	30.00
023.018.036	45.00	30.00	023.025.018	45.00	30.00
023.018.037	45.00	30.00	023.025.021	45.00	30.00
023.018.039	45.00	30.00	023.025.023	45.00	30.00
023.019.003	45.00	30.00	023.025.029	45.00	30.00
023.019.004	45.00	30.00	023.025.031	45.00	30.00
023.019.016	45.00	30.00	023.025.037	45.00	30.00
023.019.021	45.00	30.00	023.025.038	45.00	30.00
023.019.024	45.00	30.00	023.025.039	45.00	30.00
023.019.026	45.00	30.00	023.026.003	45.00	30.00
023.019.027	45.00	30.00	023.026.005	45.00	30.00
023.019.029	45.00	30.00	023.031.001	45.00	30.00
023.019.030	45.00	30.00	023.031.002	45.00	30.00
023.019.034	45.00	30.00	023.031.003	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.031.005	45.00	30.00	023.041.044	45.00	30.00
023.031.006	45.00	30.00	023.041.045	45.00	30.00
023.032.001	45.00	30.00	023.041.046	45.00	30.00
023.032.002	45.00	30.00	023.041.047	45.00	30.00
023.032.003	45.00	30.00	023.042.005	45.00	30.00
023.032.006	45.00	30.00	023.042.011	45.00	30.00
023.032.007	45.00	30.00	023.042.014	45.00	30.00
023.032.008	45.00	30.00	023.042.017	45.00	30.00
023.033.003	45.00	30.00	023.042.019	45.00	30.00
023.033.010	45.00	30.00	023.042.020	45.00	30.00
023.033.011	45.00	30.00	023.043.001	45.00	30.00
023.033.012	45.00	30.00	023.043.010	45.00	30.00
023.033.017	45.00	30.00	023.044.001	45.00	30.00
023.034.002	45.00	30.00	023.044.005	45.00	30.00
023.034.003	45.00	30.00	023.044.006	45.00	30.00
023.034.007	45.00	30.00	023.044.008	45.00	30.00
023.034.009	45.00	30.00	023.044.009	45.00	30.00
023.034.014	45.00	30.00	023.044.010	45.00	30.00
023.035.001	45.00	30.00	023.044.011	45.00	30.00
023.035.006	45.00	30.00	023.044.012	45.00	30.00
023.035.007	45.00	30.00	023.044.014	45.00	30.00
023.035.010	45.00	30.00	023.044.017	45.00	30.00
023.035.015	45.00	30.00	023.044.019	45.00	30.00
023.035.020	45.00	30.00	023.045.008	45.00	30.00
023.035.022	45.00	30.00	023.045.020	45.00	30.00
023.035.023	45.00	30.00	023.045.021	45.00	30.00
023.035.024	45.00	30.00	023.045.022	45.00	30.00
023.035.025	45.00	30.00	023.045.043	45.00	30.00
023.035.026	45.00	30.00	023.045.029	45.00	30.00
023.035.027	45.00	30.00	023.045.031	45.00	30.00
023.036.008	45.00	30.00	023.045.037	45.00	30.00
023.036.011	45.00	30.00	023.045.038	45.00	30.00
023.036.025	45.00	30.00	023.045.039	45.00	30.00
023.036.027	45.00	30.00	023.045.040	45.00	30.00
023.036.028	45.00	30.00	023.045.041	45.00	30.00
023.036.034	45.00	30.00	023.046.010	45.00	30.00
023.036.035	45.00	30.00	023.046.019	45.00	30.00
023.041.013	45.00	30.00	023.046.020	45.00	30.00
023.041.014	45.00	30.00	023.046.022	45.00	30.00
023.041.019	45.00	30.00	023.046.027	45.00	30.00
023.041.026	45.00	30.00	023.046.029	45.00	30.00
023.041.029	45.00	30.00	023.046.031	45.00	30.00
023.041.030	45.00	30.00	023.046.032	45.00	30.00
023.041.031	45.00	30.00	023.046.042	45.00	30.00
023.041.033	45.00	30.00	023.046.043	45.00	30.00
023.041.036	45.00	30.00	023.046.044	45.00	30.00
023.041.040	45.00	30.00	023.046.045	45.00	30.00
023.041.041	45.00	30.00	023.047.001	45.00	30.00
023.041.042	45.00	30.00	023.047.005	45.00	30.00
023.041.043	45.00	30.00	023.047.009	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.047.016	45.00	30.00	023.052.028	45.00	30.00
023.047.018	45.00	30.00	023.062.001	45.00	30.00
023.047.024	45.00	30.00	023.062.005	45.00	30.00
023.047.034	45.00	30.00	023.062.011	45.00	30.00
023.047.035	45.00	30.00	023.062.016	45.00	30.00
023.047.036	45.00	30.00	023.062.018	45.00	30.00
023.048.001	45.00	30.00	023.062.019	45.00	30.00
023.048.002	45.00	30.00	023.062.023	45.00	30.00
023.048.011	45.00	30.00	023.062.024	45.00	30.00
023.048.013	45.00	30.00	023.062.025	45.00	30.00
023.048.021	45.00	30.00	023.063.001	45.00	30.00
023.048.035	45.00	30.00	023.063.006	45.00	30.00
023.048.044	45.00	30.00	023.063.016	45.00	30.00
023.048.047	45.00	30.00	023.063.017	45.00	30.00
023.049.003	45.00	30.00	023.063.018	45.00	30.00
023.049.011	45.00	30.00	023.063.020	45.00	30.00
023.049.013	45.00	30.00	023.063.021	45.00	30.00
023.049.014	45.00	30.00	023.063.023	45.00	30.00
023.049.015	45.00	30.00	023.064.008	45.00	30.00
023.049.018	45.00	30.00	023.064.019	45.00	30.00
023.049.020	45.00	30.00	023.064.021	45.00	30.00
023.049.021	45.00	30.00	023.064.022	45.00	30.00
023.049.022	45.00	30.00	023.065.001	45.00	30.00
023.049.023	45.00	30.00	023.065.003	45.00	30.00
023.049.024	45.00	30.00	023.065.004	45.00	30.00
023.049.030	45.00	30.00	023.065.005	45.00	30.00
023.049.031	45.00	30.00	023.065.006	45.00	30.00
023.049.035	45.00	30.00	023.065.011	45.00	30.00
023.049.037	45.00	30.00	023.065.014	45.00	30.00
023.049.042	45.00	30.00	023.066.001	45.00	30.00
023.051.005	45.00	30.00	023.066.012	45.00	30.00
023.051.006	45.00	30.00	023.066.023	45.00	30.00
023.051.011	45.00	30.00	023.066.025	45.00	30.00
023.051.014	45.00	30.00	023.066.026	45.00	30.00
023.051.017	45.00	30.00	023.067.001	45.00	30.00
023.051.018	45.00	30.00	023.067.002	45.00	30.00
023.051.023	45.00	30.00	023.067.003	45.00	30.00
023.051.027	45.00	30.00	023.067.004	45.00	30.00
023.051.028	45.00	30.00	023.067.006	45.00	30.00
023.051.032	45.00	30.00	023.067.007	45.00	30.00
023.051.034	45.00	30.00	023.067.008	45.00	30.00
023.052.001	45.00	30.00	023.067.011	45.00	30.00
023.052.004	45.00	30.00	023.067.017	45.00	30.00
023.052.005	45.00	30.00	023.067.019	45.00	30.00
023.052.012	45.00	30.00	023.067.020	45.00	30.00
023.052.013	45.00	30.00	023.067.022	45.00	30.00
023.052.014	45.00	30.00	023.067.023	45.00	30.00
023.052.024	45.00	30.00	023.067.024	45.00	30.00
023.052.025	45.00	30.00	023.068.001	45.00	30.00
023.052.027	45.00	30.00	023.068.002	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.068.004	45.00	30.00	023.081.015	45.00	30.00
023.068.008	45.00	30.00	023.081.016	45.00	30.00
023.068.009	45.00	30.00	023.081.017	45.00	30.00
023.068.010	45.00	30.00	023.082.002	45.00	30.00
023.068.021	45.00	30.00	023.082.012	45.00	30.00
023.068.024	45.00	30.00	023.082.014	45.00	30.00
023.068.026	45.00	30.00	023.082.016	45.00	30.00
023.068.027	45.00	30.00	023.082.021	45.00	30.00
023.068.029	45.00	30.00	023.082.022	45.00	30.00
023.068.031	45.00	30.00	023.083.003	45.00	30.00
023.071.018	45.00	30.00	023.083.014	45.00	30.00
023.071.019	45.00	30.00	023.083.015	45.00	30.00
023.071.020	45.00	30.00	023.083.016	45.00	30.00
023.071.022	45.00	30.00	023.083.018	45.00	30.00
023.071.025	45.00	30.00	023.083.019	45.00	30.00
023.072.005	45.00	30.00	023.083.020	45.00	30.00
023.072.010	45.00	30.00	023.083.021	45.00	30.00
023.072.023	45.00	30.00	023.084.001	45.00	30.00
023.072.024	45.00	30.00	023.084.003	45.00	30.00
023.073.013	45.00	30.00	023.084.004	45.00	30.00
023.074.026	45.00	30.00	023.084.005	45.00	30.00
023.074.033	45.00	30.00	023.084.012	45.00	30.00
023.074.034	45.00	30.00	023.084.014	45.00	30.00
023.074.035	45.00	30.00	023.084.015	45.00	30.00
023.074.038	45.00	30.00	023.085.001	45.00	30.00
023.075.005	45.00	30.00	023.085.002	45.00	30.00
023.075.008	45.00	30.00	023.085.012	45.00	30.00
023.075.012	45.00	30.00	023.085.013	45.00	30.00
023.075.014	45.00	30.00	023.085.014	45.00	30.00
023.075.028	45.00	30.00	023.085.015	45.00	30.00
023.075.029	45.00	30.00	023.085.016	45.00	30.00
023.075.031	45.00	30.00	023.086.031	45.00	30.00
023.075.032	45.00	30.00	023.086.034	45.00	30.00
023.075.033	45.00	30.00	023.086.035	45.00	30.00
023.075.035	45.00	30.00	023.086.042	45.00	30.00
023.075.037	45.00	30.00	023.086.043	45.00	30.00
023.076.003	45.00	30.00	023.086.044	45.00	30.00
023.076.004	45.00	30.00	023.086.045	45.00	30.00
023.076.010	45.00	30.00	023.086.046	45.00	30.00
023.076.018	45.00	30.00	023.087.006	45.00	30.00
023.076.019	45.00	30.00	023.087.016	45.00	30.00
023.076.028	45.00	30.00	023.087.037	45.00	30.00
023.076.030	45.00	30.00	023.087.039	45.00	30.00
023.076.037	45.00	30.00	023.087.042	45.00	30.00
023.076.038	45.00	30.00	023.087.045	45.00	30.00
023.076.039	45.00	30.00	023.087.047	45.00	30.00
023.081.002	45.00	30.00	023.087.048	45.00	30.00
023.081.003	45.00	30.00	023.087.049	45.00	30.00
023.081.013	45.00	30.00	023.088.001	45.00	30.00
023.081.014	45.00	30.00	023.088.002	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.088.005	45.00	30.00	023.092.023	45.00	30.00
023.088.010	45.00	30.00	023.092.027	45.00	30.00
023.088.027	45.00	30.00	023.092.031	45.00	30.00
023.088.032	45.00	30.00	023.092.032	45.00	30.00
023.088.033	45.00	30.00	023.092.033	45.00	30.00
023.088.035	45.00	30.00	023.092.034	45.00	30.00
023.088.041	45.00	30.00	023.092.035	45.00	30.00
023.088.045	45.00	30.00	023.092.037	45.00	30.00
023.089.001	45.00	30.00	023.092.039	45.00	30.00
023.089.002	45.00	30.00	023.093.002	45.00	30.00
023.089.009	45.00	30.00	023.093.008	45.00	30.00
023.089.010	45.00	30.00	023.093.009	45.00	30.00
023.089.013	45.00	30.00	023.093.010	45.00	30.00
023.089.019	45.00	30.00	023.093.012	45.00	30.00
023.089.029	45.00	30.00	023.093.018	45.00	30.00
023.089.030	45.00	30.00	023.093.019	45.00	30.00
023.089.032	45.00	30.00	023.093.020	45.00	30.00
023.089.036	45.00	30.00	023.093.029	45.00	30.00
023.090.001	45.00	30.00	023.093.030	45.00	30.00
023.090.004	45.00	30.00	023.093.032	45.00	30.00
023.090.005	45.00	30.00	023.093.033	45.00	30.00
023.090.006	45.00	30.00	023.093.035	45.00	30.00
023.090.007	45.00	30.00	023.093.037	45.00	30.00
023.090.008	45.00	30.00	023.093.038	45.00	30.00
023.090.009	45.00	30.00	023.093.039	45.00	30.00
023.090.010	45.00	30.00	023.093.040	45.00	30.00
023.090.011	45.00	30.00	023.094.002	45.00	30.00
023.090.012	45.00	30.00	023.094.005	45.00	30.00
023.090.013	45.00	30.00	023.094.006	45.00	30.00
023.090.014	45.00	30.00	023.094.008	45.00	30.00
023.090.015	45.00	30.00	023.094.017	45.00	30.00
023.090.016	45.00	30.00	023.094.018	45.00	30.00
023.091.002	45.00	30.00	023.094.020	45.00	30.00
023.091.003	45.00	30.00	023.094.026	45.00	30.00
023.091.008	45.00	30.00	023.094.029	45.00	30.00
023.091.024	45.00	30.00	023.094.031	45.00	30.00
023.091.027	45.00	30.00	023.094.033	45.00	30.00
023.091.028	45.00	30.00	023.094.035	45.00	30.00
023.091.030	45.00	30.00	023.094.037	45.00	30.00
023.091.032	45.00	30.00	023.094.039	45.00	30.00
023.091.033	45.00	30.00	023.094.040	45.00	30.00
023.091.036	45.00	30.00	023.094.041	45.00	30.00
023.091.040	45.00	30.00	023.094.042	45.00	30.00
023.092.007	45.00	30.00	023.095.003	45.00	30.00
023.092.010	45.00	30.00	023.095.004	45.00	30.00
023.092.012	45.00	30.00	023.095.010	45.00	30.00
023.092.013	45.00	30.00	023.095.016	45.00	30.00
023.092.014	45.00	30.00	023.095.025	45.00	30.00
023.092.021	45.00	30.00	023.095.029	45.00	30.00
023.092.022	45.00	30.00	023.095.030	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.095.031	45.00	30.00	023.105.022	45.00	30.00
023.095.032	45.00	30.00	023.105.024	45.00	30.00
023.095.034	45.00	30.00	023.106.002	45.00	30.00
023.095.035	45.00	30.00	023.106.005	45.00	30.00
023.095.038	45.00	30.00	023.106.011	45.00	30.00
023.095.039	45.00	30.00	023.106.020	45.00	30.00
023.095.040	45.00	30.00	023.106.021	45.00	30.00
023.096.019	45.00	30.00	023.106.023	45.00	30.00
023.096.025	45.00	30.00	023.106.024	45.00	30.00
023.096.028	45.00	30.00	023.106.025	45.00	30.00
023.096.031	45.00	30.00	023.107.009	45.00	30.00
023.096.032	45.00	30.00	023.107.026	45.00	30.00
023.096.034	45.00	30.00	023.107.028	45.00	30.00
023.096.036	45.00	30.00	023.111.004	45.00	30.00
023.096.037	45.00	30.00	023.111.008	45.00	30.00
023.096.047	45.00	30.00	023.111.012	45.00	30.00
023.096.048	45.00	30.00	023.111.018	45.00	30.00
023.101.017	45.00	30.00	023.111.023	45.00	30.00
023.101.018	45.00	30.00	023.111.026	45.00	30.00
023.101.031	45.00	30.00	023.111.027	45.00	30.00
023.101.033	45.00	30.00	023.111.033	45.00	30.00
023.101.035	45.00	30.00	023.111.034	45.00	30.00
023.101.038	45.00	30.00	023.112.004	45.00	30.00
023.101.040	45.00	30.00	023.112.007	45.00	30.00
023.102.003	45.00	30.00	023.112.008	45.00	30.00
023.102.004	45.00	30.00	023.112.009	45.00	30.00
023.102.010	45.00	30.00	023.112.010	45.00	30.00
023.102.011	45.00	30.00	023.112.012	45.00	30.00
023.102.019	45.00	30.00	023.112.016	45.00	30.00
023.102.020	45.00	30.00	023.112.020	45.00	30.00
023.102.021	45.00	30.00	023.112.024	45.00	30.00
023.102.022	45.00	30.00	023.112.028	45.00	30.00
023.102.025	45.00	30.00	023.112.030	45.00	30.00
023.103.005	45.00	30.00	023.112.031	45.00	30.00
023.103.006	45.00	30.00	023.112.032	45.00	30.00
023.103.009	45.00	30.00	023.113.004	45.00	30.00
023.103.013	45.00	30.00	023.113.013	45.00	30.00
023.103.015	45.00	30.00	023.113.014	45.00	30.00
023.104.005	45.00	30.00	023.113.020	45.00	30.00
023.104.006	45.00	30.00	023.113.021	45.00	30.00
023.104.018	45.00	30.00	023.113.026	45.00	30.00
023.104.019	45.00	30.00	023.113.027	45.00	30.00
023.105.005	45.00	30.00	023.113.028	45.00	30.00
023.105.006	45.00	30.00	023.113.029	45.00	30.00
023.105.008	45.00	30.00	023.113.030	45.00	30.00
023.105.009	45.00	30.00	023.113.032	45.00	30.00
023.105.012	45.00	30.00	023.114.002	45.00	30.00
023.105.013	45.00	30.00	023.114.005	45.00	30.00
023.105.014	45.00	30.00	023.114.006	45.00	30.00
023.105.020	45.00	30.00	023.114.010	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.114.016	45.00	30.00	023.122.023	45.00	30.00
023.114.018	45.00	30.00	023.122.024	45.00	30.00
023.114.024	45.00	30.00	023.122.025	45.00	30.00
023.114.032	45.00	30.00	023.122.028	45.00	30.00
023.114.033	45.00	30.00	023.131.013	45.00	30.00
023.115.004	45.00	30.00	023.131.014	45.00	30.00
023.115.016	45.00	30.00	023.131.017	45.00	30.00
023.115.021	45.00	30.00	023.131.021	45.00	30.00
023.115.022	45.00	30.00	023.132.003	45.00	30.00
023.115.026	45.00	30.00	023.132.004	45.00	30.00
023.116.007	45.00	30.00	023.132.005	45.00	30.00
023.117.003	45.00	30.00	023.132.011	45.00	30.00
023.117.005	45.00	30.00	023.132.013	45.00	30.00
023.118.010	45.00	30.00	023.132.015	45.00	30.00
023.118.026	45.00	30.00	023.133.001	45.00	30.00
023.118.027	45.00	30.00	023.133.004	45.00	30.00
023.118.029	45.00	30.00	023.133.006	45.00	30.00
023.119.009	45.00	30.00	023.133.010	45.00	30.00
023.119.013	45.00	30.00	023.133.014	45.00	30.00
023.119.021	45.00	30.00	023.133.015	45.00	30.00
023.119.028	45.00	30.00	023.133.018	45.00	30.00
023.119.029	45.00	30.00	023.133.019	45.00	30.00
023.119.030	45.00	30.00	023.133.020	45.00	30.00
023.119.031	45.00	30.00	023.133.021	45.00	30.00
023.119.032	45.00	30.00	023.133.022	45.00	30.00
023.121.008	45.00	30.00	023.134.004	45.00	30.00
023.121.010	45.00	30.00	023.141.001	45.00	30.00
023.121.011	45.00	30.00	023.141.005	45.00	30.00
023.121.014	45.00	30.00	023.141.008	45.00	30.00
023.121.015	45.00	30.00	023.141.024	45.00	30.00
023.121.017	45.00	30.00	023.141.026	45.00	30.00
023.121.018	45.00	30.00	023.141.027	45.00	30.00
023.121.019	45.00	30.00	023.141.029	45.00	30.00
023.121.020	45.00	30.00	023.141.031	45.00	30.00
023.121.021	45.00	30.00	023.141.034	45.00	30.00
023.121.022	45.00	30.00	023.141.037	45.00	30.00
023.121.023	45.00	30.00	023.141.039	45.00	30.00
023.121.025	45.00	30.00	023.142.003	45.00	30.00
023.122.002	45.00	30.00	023.142.004	45.00	30.00
023.122.005	45.00	30.00	023.142.005	45.00	30.00
023.122.006	45.00	30.00	023.142.007	45.00	30.00
023.122.011	45.00	30.00	023.142.010	45.00	30.00
023.122.012	45.00	30.00	023.142.012	45.00	30.00
023.122.013	45.00	30.00	023.142.019	45.00	30.00
023.122.015	45.00	30.00	023.142.020	45.00	30.00
023.122.017	45.00	30.00	023.142.025	45.00	30.00
023.122.018	45.00	30.00	023.142.031	45.00	30.00
023.122.019	45.00	30.00	023.142.032	45.00	30.00
023.122.020	45.00	30.00	023.143.007	45.00	30.00
023.122.022	45.00	30.00	023.143.009	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.143.010	45.00	30.00	023.163.019	45.00	30.00
023.143.017	45.00	30.00	023.163.025	45.00	30.00
023.143.021	45.00	30.00	023.163.026	45.00	30.00
023.143.027	45.00	30.00	023.163.032	45.00	30.00
023.143.028	45.00	30.00	023.171.010	45.00	30.00
023.143.030	45.00	30.00	023.171.011	45.00	30.00
023.143.033	45.00	30.00	023.171.019	45.00	30.00
023.143.034	45.00	30.00	023.171.021	45.00	30.00
023.143.035	45.00	30.00	023.171.022	45.00	30.00
023.143.038	45.00	30.00	023.171.023	45.00	30.00
023.143.040	45.00	30.00	023.171.024	45.00	30.00
023.151.003	45.00	30.00	023.171.026	45.00	30.00
023.151.005	45.00	30.00	023.171.031	45.00	30.00
023.151.008	45.00	30.00	023.171.032	45.00	30.00
023.151.009	45.00	30.00	023.171.033	45.00	30.00
023.151.014	45.00	30.00	023.172.008	45.00	30.00
023.151.021	45.00	30.00	023.172.016	45.00	30.00
023.151.024	45.00	30.00	023.172.017	45.00	30.00
023.151.027	45.00	30.00	023.172.020	45.00	30.00
023.151.028	45.00	30.00	023.172.041	45.00	30.00
023.151.037	45.00	30.00	023.172.044	45.00	30.00
023.151.038	45.00	30.00	023.172.046	45.00	30.00
023.151.042	45.00	30.00	023.172.048	45.00	30.00
023.151.049	45.00	30.00	023.172.049	45.00	30.00
023.151.050	45.00	30.00	023.172.050	45.00	30.00
023.161.002	45.00	30.00	023.172.054	45.00	30.00
023.161.019	45.00	30.00	023.172.056	45.00	30.00
023.161.021	45.00	30.00	023.181.004	45.00	30.00
023.161.025	45.00	30.00	023.181.018	45.00	30.00
023.161.029	45.00	30.00	023.181.020	45.00	30.00
023.161.030	45.00	30.00	023.181.025	45.00	30.00
023.161.035	45.00	30.00	023.181.027	45.00	30.00
023.161.038	45.00	30.00	023.181.030	45.00	30.00
023.161.039	45.00	30.00	023.181.035	45.00	30.00
023.161.041	45.00	30.00	023.181.036	45.00	30.00
023.161.042	45.00	30.00	023.182.002	45.00	30.00
023.161.043	45.00	30.00	023.182.008	45.00	30.00
023.161.049	45.00	30.00	023.182.029	45.00	30.00
023.161.050	45.00	30.00	023.182.031	45.00	30.00
023.162.005	45.00	30.00	023.182.041	45.00	30.00
023.162.009	45.00	30.00	023.182.045	45.00	30.00
023.162.012	45.00	30.00	023.182.046	45.00	30.00
023.162.020	45.00	30.00	023.182.047	45.00	30.00
023.162.022	45.00	30.00	023.182.048	45.00	30.00
023.162.024	45.00	30.00	023.191.010	45.00	30.00
023.162.025	45.00	30.00	023.191.012	45.00	30.00
023.162.026	45.00	30.00	023.191.016	45.00	30.00
023.163.002	45.00	30.00	023.191.017	45.00	30.00
023.163.014	45.00	30.00	023.191.020	45.00	30.00
023.163.018	45.00	30.00	023.191.023	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.191.025	45.00	30.00	023.205.001	45.00	30.00
023.191.027	45.00	30.00	023.205.003	45.00	30.00
023.191.028	45.00	30.00	023.205.006	45.00	30.00
023.191.032	45.00	30.00	023.205.008	45.00	30.00
023.192.007	45.00	30.00	023.205.026	45.00	30.00
023.192.009	45.00	30.00	023.205.041	45.00	30.00
023.192.014	45.00	30.00	023.205.042	45.00	30.00
023.192.016	45.00	30.00	023.205.045	45.00	30.00
023.192.017	45.00	30.00	023.205.047	45.00	30.00
023.192.018	45.00	30.00	023.205.048	45.00	30.00
023.192.019	45.00	30.00	023.205.051	45.00	30.00
023.192.022	45.00	30.00	023.205.053	45.00	30.00
023.192.033	45.00	30.00	023.205.061	45.00	30.00
023.201.055	45.00	30.00	023.205.062	45.00	30.00
023.202.035	45.00	30.00	023.206.003	45.00	30.00
023.202.053	45.00	30.00	023.206.013	45.00	30.00
023.202.057	45.00	30.00	023.206.017	45.00	30.00
023.202.058	45.00	30.00	023.206.018	45.00	30.00
023.202.059	45.00	30.00	023.206.019	45.00	30.00
023.202.063	45.00	30.00	023.206.029	45.00	30.00
023.202.064	45.00	30.00	023.206.034	45.00	30.00
023.202.070	45.00	30.00	023.206.035	45.00	30.00
023.203.014	45.00	30.00	023.206.044	45.00	30.00
023.203.016	45.00	30.00	023.206.046	45.00	30.00
023.203.022	45.00	30.00	023.206.048	45.00	30.00
023.203.028	45.00	30.00	023.206.049	45.00	30.00
023.203.032	45.00	30.00	023.207.007	45.00	30.00
023.203.033	45.00	30.00	023.207.009	45.00	30.00
023.203.034	45.00	30.00	023.207.016	45.00	30.00
023.203.035	45.00	30.00	023.207.020	45.00	30.00
023.203.036	45.00	30.00	023.207.023	45.00	30.00
023.203.037	45.00	30.00	023.207.024	45.00	30.00
023.203.038	45.00	30.00	023.207.026	45.00	30.00
023.204.010	45.00	30.00	023.207.029	45.00	30.00
023.204.021	45.00	30.00	023.207.030	45.00	30.00
023.204.023	45.00	30.00	023.211.007	45.00	30.00
023.204.025	45.00	30.00	023.211.051	45.00	30.00
023.204.040	45.00	30.00	023.211.055	45.00	30.00
023.204.042	45.00	30.00	023.211.056	45.00	30.00
023.204.049	45.00	30.00	023.211.062	45.00	30.00
023.204.059	45.00	30.00	023.213.018	45.00	30.00
023.204.064	45.00	30.00	023.213.026	45.00	30.00
023.204.067	45.00	30.00	023.213.030	45.00	30.00
023.204.069	45.00	30.00	023.213.035	45.00	30.00
023.204.071	45.00	30.00	023.213.043	45.00	30.00
023.204.073	45.00	30.00	023.213.049	45.00	30.00
023.204.077	45.00	30.00	023.214.003	45.00	30.00
023.204.082	45.00	30.00	023.214.043	45.00	30.00
023.204.083	45.00	30.00	023.215.009	45.00	30.00
023.204.084	45.00	30.00	023.215.014	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.215.025	45.00	30.00	023.235.043	45.00	30.00
023.215.026	45.00	30.00	023.244.003	45.00	30.00
023.215.027	45.00	30.00	023.243.002	45.00	30.00
023.215.028	45.00	30.00	023.243.009	45.00	30.00
023.215.031	45.00	30.00	023.243.023	45.00	30.00
023.215.033	45.00	30.00	023.243.027	45.00	30.00
023.215.039	45.00	30.00	023.243.031	45.00	30.00
023.215.040	45.00	30.00	023.243.042	45.00	30.00
023.215.046	45.00	30.00	023.243.043	45.00	30.00
023.215.052	45.00	30.00	023.243.044	45.00	30.00
023.215.053	45.00	30.00	023.251.003	45.00	30.00
023.215.056	45.00	30.00	023.251.004	45.00	30.00
023.215.060	45.00	30.00	023.251.020	45.00	30.00
023.215.061	45.00	30.00	023.251.022	45.00	30.00
023.215.064	45.00	30.00	023.251.040	45.00	30.00
023.215.068	45.00	30.00	023.251.042	45.00	30.00
023.221.060	45.00	30.00	023.251.050	45.00	30.00
023.222.015	45.00	30.00	023.251.052	45.00	30.00
023.222.030	45.00	30.00	023.251.057	45.00	30.00
023.222.049	45.00	30.00	023.251.060	45.00	30.00
023.222.050	45.00	30.00	023.251.061	45.00	30.00
023.222.055	45.00	30.00	023.253.011	45.00	30.00
023.222.057	45.00	30.00	023.253.012	45.00	30.00
023.223.002	45.00	30.00	023.253.015	45.00	30.00
023.223.018	45.00	30.00	023.253.016	45.00	30.00
023.223.019	45.00	30.00	023.261.004	45.00	30.00
023.223.023	45.00	30.00	023.261.009	45.00	30.00
023.223.030	45.00	30.00	023.261.010	45.00	30.00
023.223.032	45.00	30.00	023.261.013	45.00	30.00
023.223.034	45.00	30.00	023.261.017	45.00	30.00
023.223.035	45.00	30.00	023.261.018	45.00	30.00
023.233.065	45.00	30.00	023.261.022	45.00	30.00
023.233.071	45.00	30.00	023.261.027	45.00	30.00
023.233.072	45.00	30.00	023.261.029	45.00	30.00
023.235.003	45.00	30.00	023.261.036	45.00	30.00
023.235.004	45.00	30.00	023.261.037	45.00	30.00
023.235.005	45.00	30.00	023.261.038	45.00	30.00
023.235.006	45.00	30.00	023.261.041	45.00	30.00
023.235.011	45.00	30.00	023.261.042	45.00	30.00
023.235.018	45.00	30.00	023.271.009	45.00	30.00
023.235.019	45.00	30.00	023.271.012	45.00	30.00
023.235.020	45.00	30.00	023.272.004	45.00	30.00
023.235.021	45.00	30.00	023.272.011	45.00	30.00
023.235.023	45.00	30.00	023.272.020	45.00	30.00
023.235.028	45.00	30.00	023.272.024	45.00	30.00
023.235.035	45.00	30.00	023.272.030	45.00	30.00
023.235.037	45.00	30.00	023.272.036	45.00	30.00
023.235.040	45.00	30.00	023.272.040	45.00	30.00
023.235.041	45.00	30.00	023.272.041	45.00	30.00
023.235.042	45.00	30.00	023.272.043	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.281.023	45.00	30.00	023.293.038	45.00	30.00
023.281.025	45.00	30.00	023.293.042	45.00	30.00
023.281.028	45.00	30.00	023.293.044	45.00	30.00
023.281.030	45.00	30.00	023.293.046	45.00	30.00
023.281.031	45.00	30.00	023.293.047	45.00	30.00
023.281.032	45.00	30.00	023.293.053	45.00	30.00
023.281.037	45.00	30.00	023.293.054	45.00	30.00
023.281.041	45.00	30.00	023.293.056	45.00	30.00
023.282.063	45.00	30.00	023.301.009	45.00	30.00
023.282.066	45.00	30.00	023.301.010	45.00	30.00
023.282.067	45.00	30.00	023.301.012	45.00	30.00
023.291.004	45.00	30.00	023.301.014	45.00	30.00
023.291.013	45.00	30.00	023.301.020	45.00	30.00
023.291.015	45.00	30.00	023.302.016	45.00	30.00
023.291.019	45.00	30.00	023.302.017	45.00	30.00
023.291.043	45.00	30.00	023.302.022	45.00	30.00
023.291.044	45.00	30.00	023.302.023	45.00	30.00
023.291.047	45.00	30.00	023.302.027	45.00	30.00
023.291.048	45.00	30.00	023.302.031	45.00	30.00
023.291.049	45.00	30.00	023.302.032	45.00	30.00
023.291.050	45.00	30.00	023.302.036	45.00	30.00
023.291.051	45.00	30.00	023.302.041	45.00	30.00
023.291.055	45.00	30.00	023.303.005	45.00	30.00
023.291.058	45.00	30.00	023.303.012	45.00	30.00
023.291.060	45.00	30.00	023.303.013	45.00	30.00
023.291.061	45.00	30.00	023.303.032	45.00	30.00
023.291.067	45.00	30.00	023.303.036	45.00	30.00
023.291.068	45.00	30.00	023.303.037	45.00	30.00
023.292.004	45.00	30.00	023.303.039	45.00	30.00
023.292.008	45.00	30.00	023.303.043	45.00	30.00
023.292.009	45.00	30.00	023.303.049	45.00	30.00
023.292.017	45.00	30.00	023.303.050	45.00	30.00
023.292.023	45.00	30.00	023.303.051	45.00	30.00
023.292.025	45.00	30.00	023.303.052	45.00	30.00
023.292.033	45.00	30.00	023.303.053	45.00	30.00
023.292.035	45.00	30.00	023.303.054	45.00	30.00
023.292.041	45.00	30.00	023.303.055	45.00	30.00
023.292.046	45.00	30.00	023.303.056	45.00	30.00
023.292.048	45.00	30.00	023.303.058	45.00	30.00
023.292.049	45.00	30.00	023.311.005	45.00	30.00
023.292.053	45.00	30.00	023.311.013	45.00	30.00
023.292.054	45.00	30.00	023.311.014	45.00	30.00
023.292.055	45.00	30.00	023.311.020	45.00	30.00
023.292.056	45.00	30.00	023.311.025	45.00	30.00
023.292.060	45.00	30.00	023.311.029	45.00	30.00
023.292.061	45.00	30.00	023.311.030	45.00	30.00
023.293.014	45.00	30.00	023.312.008	45.00	30.00
023.293.015	45.00	30.00	023.312.011	45.00	30.00
023.293.032	45.00	30.00	023.312.025	45.00	30.00
023.293.036	45.00	30.00	023.312.027	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.313.002	45.00	30.00	023.352.009	45.00	30.00
023.313.010	45.00	30.00	023.352.010	45.00	30.00
023.313.011	45.00	30.00	023.352.020	45.00	30.00
023.313.014	45.00	30.00	023.352.031	45.00	30.00
023.313.019	45.00	30.00	023.352.032	45.00	30.00
023.313.022	45.00	30.00	023.352.033	45.00	30.00
023.313.023	45.00	30.00	023.353.001	45.00	30.00
023.313.024	45.00	30.00	023.353.026	45.00	30.00
023.321.023	45.00	30.00	023.353.028	45.00	30.00
023.321.024	45.00	30.00	023.353.056	45.00	30.00
023.321.027	45.00	30.00	023.361.006	45.00	30.00
023.321.028	45.00	30.00	023.361.011	45.00	30.00
023.322.013	45.00	30.00	023.361.031	45.00	30.00
023.322.020	45.00	30.00	023.361.039	45.00	30.00
023.322.028	45.00	30.00	023.361.042	45.00	30.00
023.322.029	45.00	30.00	023.361.043	45.00	30.00
023.322.030	45.00	30.00	023.361.046	45.00	30.00
023.322.032	45.00	30.00	023.361.048	45.00	30.00
023.322.037	45.00	30.00	023.361.049	45.00	30.00
023.322.038	45.00	30.00	023.361.055	45.00	30.00
023.322.039	45.00	30.00	023.361.056	45.00	30.00
023.322.040	45.00	30.00	023.362.013	45.00	30.00
023.331.011	45.00	30.00	023.362.019	45.00	30.00
023.331.012	45.00	30.00	023.362.020	45.00	30.00
023.331.013	45.00	30.00	023.362.025	45.00	30.00
023.331.022	45.00	30.00	023.362.027	45.00	30.00
023.331.024	45.00	30.00	023.362.028	45.00	30.00
023.331.028	45.00	30.00	023.362.030	45.00	-
023.331.029	45.00	30.00	023.362.037	45.00	30.00
023.331.034	45.00	30.00	023.363.007	45.00	30.00
023.331.042	45.00	30.00	023.363.012	45.00	30.00
023.331.056	45.00	30.00	023.363.013	45.00	30.00
023.331.057	45.00	30.00	023.363.014	45.00	30.00
023.332.030	45.00	30.00	023.363.019	45.00	30.00
023.332.031	45.00	30.00	023.363.022	45.00	30.00
023.332.033	45.00	30.00	023.364.018	45.00	30.00
023.333.022	45.00	30.00	023.364.019	45.00	30.00
023.333.039	45.00	30.00	023.364.020	45.00	30.00
023.333.040	45.00	30.00	023.364.024	45.00	30.00
023.333.044	45.00	30.00	023.364.026	45.00	30.00
023.341.080	45.00	30.00	023.371.006	45.00	30.00
023.341.082	45.00	30.00	023.371.007	45.00	30.00
023.341.083	45.00	30.00	023.371.010	45.00	30.00
023.351.006	45.00	30.00	023.371.015	45.00	30.00
023.351.008	45.00	30.00	023.371.018	45.00	30.00
023.351.009	45.00	30.00	023.371.022	45.00	30.00
023.351.015	45.00	30.00	023.371.023	45.00	30.00
023.351.021	45.00	30.00	023.372.002	45.00	30.00
023.351.022	45.00	30.00	023.372.003	45.00	30.00
023.352.006	45.00	30.00	023.372.005	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.373.001	45.00	30.00	023.403.031	45.00	30.00
023.373.004	45.00	30.00	023.403.034	45.00	30.00
023.373.015	45.00	30.00	023.403.036	45.00	30.00
023.373.019	45.00	30.00	023.403.037	45.00	30.00
023.373.032	45.00	30.00	023.403.041	45.00	30.00
023.373.036	45.00	30.00	023.403.042	45.00	30.00
023.373.038	45.00	30.00	023.403.044	45.00	30.00
023.373.042	45.00	30.00	023.403.045	45.00	30.00
023.381.016	45.00	30.00	023.411.001	45.00	30.00
023.381.017	45.00	30.00	023.411.010	45.00	30.00
023.381.048	45.00	30.00	023.411.011	45.00	30.00
023.381.051	45.00	30.00	023.411.012	45.00	30.00
023.381.052	45.00	30.00	023.411.027	45.00	30.00
023.381.053	45.00	30.00	023.422.001	45.00	30.00
023.381.054	45.00	30.00	023.422.004	45.00	30.00
023.381.055	45.00	30.00	023.422.005	45.00	30.00
023.382.003	45.00	30.00	023.422.009	45.00	30.00
023.382.009	45.00	30.00	023.422.012	45.00	30.00
023.382.011	45.00	30.00	023.422.013	45.00	30.00
023.382.023	45.00	30.00	023.422.022	45.00	30.00
023.382.025	45.00	30.00	023.422.026	45.00	30.00
023.382.036	45.00	30.00	023.422.027	45.00	30.00
023.382.047	45.00	30.00	023.422.033	45.00	30.00
023.382.052	45.00	30.00	023.423.025	46.34	30.90
023.382.053	45.00	30.00	023.423.035	45.00	30.00
023.382.054	45.00	30.00	023.424.016	45.00	30.00
023.383.003	45.00	30.00	023.424.021	45.00	30.00
023.383.008	45.00	30.00	023.424.022	45.00	30.00
023.383.009	45.00	30.00	023.424.024	45.00	30.00
023.383.042	45.00	30.00	023.424.026	45.00	30.00
023.383.045	45.00	30.00	023.424.027	45.00	30.00
023.383.046	45.00	30.00	023.425.020	45.00	30.00
023.383.051	45.00	30.00	023.425.026	45.00	30.00
023.391.034	45.00	30.00	023.425.027	45.00	30.00
023.391.041	45.00	30.00	023.425.031	45.00	30.00
023.391.042	45.00	30.00	023.425.034	45.00	30.00
023.391.059	45.00	30.00	023.425.035	45.00	30.00
023.392.010	45.00	30.00	023.425.047	45.00	30.00
023.392.012	45.00	30.00	023.425.049	45.00	30.00
023.392.019	45.00	30.00	023.425.051	45.00	30.00
023.392.026	45.00	30.00	023.425.053	45.00	30.00
023.401.006	45.00	30.00	023.425.055	45.00	30.00
023.401.009	45.00	30.00	023.425.056	45.00	30.00
023.401.017	45.00	30.00	023.425.057	45.00	30.00
023.402.021	45.00	30.00	023.425.058	45.00	30.00
023.402.023	45.00	30.00	023.425.059	45.00	30.00
023.402.024	45.00	30.00	023.461.034	45.00	30.00
023.403.007	45.00	30.00	023.461.033	45.00	30.00
023.403.020	45.00	30.00	023.461.032	45.00	30.00
023.403.027	45.00	30.00	023.461.036	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.432.001	45.00	30.00	023.462.004	45.00	30.00
023.432.002	45.00	30.00	023.462.005	45.00	30.00
023.432.006	45.00	30.00	023.462.006	45.00	30.00
023.432.007	45.00	30.00	023.462.010	45.00	30.00
023.432.008	45.00	30.00	023.462.011	45.00	30.00
023.432.012	45.00	30.00	023.462.014	45.00	30.00
023.432.013	45.00	30.00	023.462.017	45.00	30.00
023.432.014	45.00	30.00	023.462.018	45.00	30.00
023.432.015	45.00	30.00	023.462.019	45.00	30.00
023.432.023	45.00	30.00	023.462.020	45.00	30.00
023.432.024	45.00	30.00	023.462.021	45.00	30.00
023.441.008	45.00	30.00	023.462.024	45.00	30.00
023.441.009	50.40	33.60	023.462.025	45.00	30.00
023.451.001	45.00	30.00	023.471.002	45.00	30.00
023.451.002	45.00	30.00	023.471.003	45.00	30.00
023.451.003	45.00	30.00	023.471.004	45.00	30.00
023.451.004	45.00	30.00	023.471.005	45.00	30.00
023.451.010	45.00	30.00	023.471.006	45.00	30.00
023.451.014	45.00	30.00	023.471.009	45.00	30.00
023.451.017	45.00	30.00	023.471.010	45.00	30.00
023.451.018	45.00	30.00	023.471.011	45.00	30.00
023.451.035	45.00	30.00	023.471.012	45.00	30.00
023.452.003	45.00	30.00	023.471.013	45.00	30.00
023.452.004	45.00	30.00	023.471.014	45.00	30.00
023.452.005	45.00	30.00	023.471.015	45.00	30.00
023.452.009	45.00	30.00	023.471.016	45.00	30.00
023.452.010	45.00	30.00	023.471.017	45.00	30.00
023.452.011	45.00	30.00	023.471.019	45.00	30.00
023.452.012	45.00	30.00	023.471.020	45.00	30.00
023.452.019	45.00	30.00	023.471.021	45.00	30.00
023.452.020	45.00	30.00	023.471.022	45.00	30.00
023.453.005	45.00	30.00	023.471.023	45.00	30.00
023.453.006	45.00	30.00	023.471.024	45.00	30.00
023.453.008	45.00	30.00	023.471.029	45.00	30.00
023.461.001	45.00	30.00	023.471.030	45.00	30.00
023.461.003	45.00	30.00	023.471.030.00	45.00	30.00
023.461.010	45.00	30.00	023.471.031	45.00	30.00
023.461.011	45.00	30.00	023.471.036	45.00	30.00
023.461.013	45.00	30.00	023.471.037	45.00	30.00
023.461.014	45.00	30.00	023.481.002	45.00	30.00
023.461.015	45.00	30.00	023.481.003	45.00	30.00
023.461.016	45.00	30.00	023.481.004	45.00	30.00
023.461.019	45.00	30.00	023.481.005	45.00	30.00
023.461.022	45.00	30.00	023.481.006	45.00	30.00
023.461.023	45.00	30.00	023.481.007	45.00	30.00
023.461.025	45.00	30.00	023.481.008	45.00	30.00
023.461.027	45.00	30.00	023.481.009	45.00	30.00
023.462.001	45.00	30.00	023.481.011	45.00	30.00
023.462.002	45.00	30.00	023.481.012	45.00	30.00
023.462.003	45.00	30.00	023.481.013	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.481.016	45.00	30.00	024.022.030	45.00	30.00
023.481.017	45.00	30.00	024.022.031	45.00	30.00
023.481.023	45.00	30.00	024.022.036	45.00	30.00
023.481.024	45.00	30.00	024.022.041	45.00	30.00
023.481.026	45.00	30.00	024.022.044	45.00	30.00
023.481.027	45.00	30.00	024.022.050	45.00	30.00
023.482.006	45.00	30.00	024.022.051	45.00	30.00
023.482.011	45.00	30.00	024.022.052	45.00	30.00
023.482.012	45.00	30.00	024.031.022	45.00	30.00
023.482.013	45.00	30.00	024.031.027	45.00	30.00
023.482.015	45.00	30.00	024.032.001	45.00	30.00
023.482.016	45.00	30.00	024.032.002	45.00	30.00
023.482.018	45.00	30.00	024.032.004	45.00	30.00
024.011.015	45.00	30.00	024.032.006	45.00	30.00
024.011.018	45.00	30.00	024.032.008	45.00	30.00
024.011.032	45.00	30.00	024.032.010	45.00	30.00
024.011.053	45.00	30.00	024.033.007	45.00	30.00
024.011.054	45.00	30.00	024.033.008	45.00	30.00
024.011.059	45.00	30.00	024.033.013	45.00	30.00
024.011.063	45.00	30.00	024.033.025	45.00	30.00
024.011.064	45.00	30.00	024.033.030	45.00	30.00
024.012.007	45.00	30.00	024.033.033	45.00	30.00
024.012.016	45.00	30.00	024.033.035	45.00	30.00
024.012.017	45.00	30.00	024.033.044	45.00	30.00
024.012.020	45.00	30.00	024.033.046	45.00	30.00
024.013.008	45.00	30.00	024.034.008	45.00	30.00
024.013.020	45.00	30.00	024.034.023	45.00	30.00
024.013.024	45.00	30.00	024.034.039	45.00	30.00
024.013.031	45.00	30.00	024.034.046	45.00	30.00
024.013.033	45.00	30.00	024.034.053	45.00	30.00
024.013.038	45.00	30.00	024.041.006	45.00	30.00
024.013.044	45.00	30.00	024.041.009	45.00	30.00
024.013.045	45.00	30.00	024.041.026	45.00	30.00
024.013.046	45.00	30.00	024.041.027	45.00	30.00
024.021.014	45.00	30.00	024.041.029	45.00	30.00
024.021.016	45.00	30.00	024.041.030	45.00	30.00
024.021.022	45.00	30.00	024.041.031	45.00	30.00
024.021.026	45.00	30.00	024.041.032	45.00	30.00
024.021.028	45.00	30.00	024.041.033	45.00	30.00
024.021.038	45.00	30.00	024.042.002	45.00	30.00
024.021.046	45.00	30.00	024.042.026	45.00	30.00
024.021.047	45.00	30.00	024.042.029	45.00	30.00
024.021.048	45.00	30.00	024.042.033	45.00	30.00
024.021.049	45.00	30.00	024.042.035	45.00	30.00
024.021.050	45.00	30.00	024.042.038	45.00	30.00
024.022.007	45.00	30.00	024.042.040	45.00	30.00
024.022.012	45.00	30.00	024.042.041	45.00	30.00
024.022.013	45.00	30.00	024.042.049	45.00	30.00
024.022.026	45.00	30.00	024.042.050	45.00	30.00
024.022.029	45.00	30.00	024.042.051	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
024.043.003	45.00	30.00	024.071.039	45.00	30.00
024.043.006	45.00	30.00	024.071.043	45.00	30.00
024.043.026	45.00	30.00	024.071.044	45.00	30.00
024.043.028	45.00	30.00	024.071.045	45.00	30.00
024.051.004	45.00	30.00	024.071.046	45.00	30.00
024.051.022	45.00	30.00	024.071.047	45.00	30.00
024.051.029	45.00	30.00	024.071.048	45.00	30.00
024.051.032	45.00	30.00	024.071.049	45.00	30.00
024.051.034	45.00	30.00	024.071.054	45.00	30.00
024.052.001	45.00	30.00	024.071.055	45.00	30.00
024.052.005	45.00	30.00	024.071.056	45.00	30.00
024.052.015	45.00	30.00	024.071.057	45.00	30.00
024.052.016	45.00	30.00	024.071.058	45.00	30.00
024.052.017	45.00	30.00	024.071.059	45.00	30.00
024.053.004	45.00	30.00	024.071.060	45.00	30.00
024.053.008	45.00	30.00	024.071.061	45.00	30.00
024.053.009	45.00	30.00	024.071.062	45.00	30.00
024.053.012	45.00	30.00	024.081.031	45.00	30.00
024.054.007	45.00	30.00	024.081.036	45.00	30.00
024.054.024	45.00	30.00	024.081.037	45.00	30.00
024.054.025	45.00	30.00	024.081.041	45.00	30.00
024.054.027	45.00	30.00	024.081.045	45.00	30.00
024.054.028	45.00	30.00	024.081.050	45.00	30.00
024.054.031	45.00	30.00	024.081.052	45.00	30.00
024.054.033	45.00	30.00	024.082.004	45.00	30.00
024.054.034	45.00	30.00	024.082.014	45.00	30.00
024.061.016	45.00	30.00	024.082.021	45.00	30.00
024.061.036	45.00	30.00	024.091.005	45.00	30.00
024.061.043	45.00	30.00	024.091.008	45.00	30.00
024.061.048	45.00	30.00	024.091.019	45.00	30.00
024.062.004	45.00	30.00	024.091.021	45.00	30.00
024.062.039	45.00	30.00	024.091.026	45.00	30.00
024.062.041	45.00	30.00	024.091.028	45.00	30.00
024.062.044	45.00	30.00	024.092.021	45.00	30.00
024.063.010	45.00	30.00	024.092.022	45.00	30.00
024.063.013	45.00	30.00	024.092.025	45.00	30.00
024.063.050	45.00	30.00	024.093.004	45.00	30.00
024.063.068	45.00	30.00	024.093.005	45.00	30.00
024.063.071	45.00	30.00	024.093.015	45.00	30.00
024.063.072	45.00	30.00	024.093.019	45.00	30.00
024.063.077	45.00	30.00	024.093.026	45.00	30.00
024.063.078	45.00	30.00	024.093.030	45.00	30.00
024.063.079	45.00	30.00	024.093.031	45.00	30.00
024.063.080	45.00	30.00	024.093.033	45.00	30.00
024.063.081	45.00	30.00	024.093.035	45.00	30.00
024.071.007	45.00	30.00	024.101.015	45.00	30.00
024.071.024	45.00	30.00	024.101.022	45.00	30.00
024.071.025	45.00	30.00	024.101.033	45.00	30.00
024.071.032	45.00	30.00	024.101.034	45.00	30.00
024.071.033	45.00	30.00	024.101.049	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
024.102.003	45.00	30.00	024.131.039	45.00	30.00
024.102.011	45.00	30.00	024.132.006	45.00	30.00
024.102.012	45.00	30.00	024.132.009	45.00	30.00
024.102.020	45.00	30.00	024.132.010	45.00	30.00
024.102.033	45.00	30.00	024.132.012	45.00	30.00
024.102.035	45.00	30.00	024.132.014	45.00	30.00
024.103.008	45.00	30.00	024.132.017	45.00	30.00
024.103.016	45.00	30.00	024.132.029	45.00	30.00
024.103.019	45.00	30.00	024.132.030	45.00	30.00
024.111.007	45.00	30.00	024.132.032	45.00	30.00
024.111.008	45.00	30.00	024.132.035	45.00	30.00
024.111.009	45.00	30.00	024.132.038	45.00	30.00
024.111.012	45.00	30.00	024.133.004	45.00	30.00
024.111.016	45.00	30.00	024.133.005	45.00	30.00
024.111.020	45.00	30.00	024.133.006	45.00	30.00
024.112.007	45.00	30.00	024.133.008	45.00	30.00
024.112.011	45.00	30.00	024.133.010	45.00	30.00
024.112.020	45.00	30.00	024.141.013	45.00	30.00
024.112.025	45.00	30.00	024.141.019	45.00	30.00
024.112.026	45.00	30.00	024.141.020	45.00	30.00
024.112.027	45.00	30.00	024.141.026	45.00	30.00
024.112.032	45.00	30.00	024.141.030	45.00	30.00
024.112.033	45.00	30.00	024.141.031	45.00	30.00
024.122.002	45.00	30.00	024.141.034	45.00	30.00
024.122.008	45.00	30.00	024.141.039	45.00	30.00
024.122.009	45.00	30.00	024.141.043	45.00	30.00
024.122.014	45.00	30.00	024.141.044	45.00	30.00
024.122.024	45.00	30.00	024.142.009	45.00	30.00
024.122.025	45.00	30.00	024.142.024	45.00	30.00
024.123.001	45.00	30.00	024.142.027	45.00	30.00
024.123.003	45.00	30.00	024.142.029	45.00	30.00
024.123.007	45.00	30.00	024.142.030	45.00	30.00
024.123.008	45.00	30.00	024.142.036	45.00	30.00
024.123.010	45.00	30.00	024.142.040	45.00	30.00
024.123.011	45.00	30.00	024.142.042	45.00	30.00
024.123.015	45.00	30.00	024.143.002	45.00	30.00
024.123.026	45.00	30.00	024.143.005	45.00	30.00
024.123.029	45.00	30.00	024.143.006	45.00	30.00
024.123.030	45.00	30.00	024.143.007	45.00	30.00
024.123.031	45.00	30.00	024.143.026	45.00	30.00
024.123.038	45.00	30.00	024.143.029	45.00	30.00
024.123.039	45.00	30.00	024.143.031	45.00	30.00
024.123.040	45.00	30.00	024.143.033	45.00	30.00
024.123.041	45.00	30.00	024.151.006	45.00	30.00
024.123.045	45.00	30.00	024.151.016	45.00	30.00
024.131.012	45.00	30.00	024.151.017	45.00	30.00
024.131.015	45.00	30.00	024.151.019	45.00	30.00
024.131.036	45.00	30.00	024.151.026	45.00	30.00
024.131.037	45.00	30.00	024.151.027	45.00	30.00
024.131.038	45.00	30.00	024.151.032	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
024.151.033	45.00	30.00	024.202.021	45.00	30.00
024.152.002	45.00	30.00	024.202.022	45.00	30.00
024.152.013	45.00	30.00	024.202.028	45.00	30.00
024.152.015	45.00	30.00	024.211.003	45.00	30.00
024.152.028	45.00	30.00	024.211.014	45.00	30.00
024.152.029	45.00	30.00	024.211.022	45.00	30.00
024.161.005	45.00	30.00	024.211.036	45.00	30.00
024.161.008	45.00	30.00	024.211.037	45.00	30.00
024.161.015	45.00	30.00	024.212.005	45.00	30.00
024.161.024	45.00	30.00	024.212.014	45.00	30.00
024.162.007	45.00	30.00	024.212.024	45.00	30.00
024.162.009	45.00	30.00	024.221.003	45.00	30.00
024.162.025	45.00	30.00	024.221.017	45.00	30.00
024.162.026	45.00	30.00	024.221.019	45.00	30.00
024.162.028	45.00	30.00	024.221.033	45.00	30.00
024.171.002	45.00	30.00	024.221.034	45.00	30.00
024.171.009	45.00	30.00	024.221.036	45.00	30.00
024.171.012	45.00	30.00	024.221.037	45.00	30.00
024.171.016	45.00	30.00	024.221.039	45.00	30.00
024.171.024	45.00	30.00	024.222.003	45.00	30.00
024.171.029	45.00	30.00	024.222.005	45.00	30.00
024.171.030	45.00	30.00	024.222.010	45.00	30.00
024.171.031	45.00	30.00	024.222.011	45.00	30.00
024.172.007	45.00	30.00	024.222.015	45.00	30.00
024.172.009	45.00	30.00	024.222.016	45.00	30.00
024.172.011	45.00	30.00	024.222.021	45.00	30.00
024.172.022	45.00	30.00	024.222.022	45.00	30.00
024.172.024	45.00	30.00	024.222.024	45.00	30.00
024.172.030	45.00	30.00	024.222.025	45.00	30.00
024.172.032	45.00	30.00	024.222.026	45.00	30.00
024.172.035	45.00	30.00	024.222.027	45.00	30.00
024.181.005	45.00	30.00	024.222.028	45.00	30.00
024.181.046	45.00	30.00	024.231.007	45.00	30.00
024.181.051	45.00	30.00	024.231.019	45.00	30.00
024.182.022	45.00	30.00	024.231.027	45.00	30.00
024.182.023	45.00	30.00	024.231.034	45.00	30.00
024.182.032	45.00	30.00	024.231.047	45.00	30.00
024.182.039	45.00	30.00	024.241.010	45.00	30.00
024.182.047	45.00	30.00	024.241.023	45.00	30.00
024.182.051	45.00	30.00	024.241.024	45.00	30.00
024.182.052	45.00	30.00	024.241.030	45.00	30.00
024.191.046	45.00	30.00	024.241.031	45.00	30.00
024.191.047	45.00	30.00	024.242.002	45.00	30.00
024.191.051	45.00	30.00	024.242.005	45.00	30.00
024.191.052	45.00	30.00	024.242.012	45.00	30.00
024.191.053	45.00	30.00	024.242.045	45.00	30.00
024.191.054	45.00	30.00	024.242.047	45.00	30.00
024.191.055	45.00	30.00	024.242.049	45.00	30.00
024.201.009	45.00	30.00	024.242.050	45.00	30.00
024.201.017	45.00	30.00	024.243.002	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
024.243.005	45.00	30.00	024.273.029	45.00	30.00
024.243.015	45.00	30.00	024.281.015	45.00	30.00
024.243.016	45.00	30.00	024.281.016	45.00	30.00
024.243.017	45.00	30.00	024.281.018	45.00	30.00
024.243.018	45.00	30.00	024.281.023	45.00	30.00
024.243.027	45.00	30.00	024.281.029	45.00	30.00
024.243.031	45.00	30.00	024.282.006	45.00	30.00
024.243.040	45.00	30.00	024.282.011	45.00	30.00
024.243.048	45.00	30.00	024.282.018	45.00	30.00
024.243.051	45.00	30.00	024.282.026	45.00	30.00
024.243.053	45.00	30.00	024.282.030	45.00	30.00
024.243.055	45.00	30.00	024.282.031	45.00	30.00
024.243.060	45.00	30.00	024.282.036	45.00	30.00
024.243.062	45.00	30.00	024.282.038	45.00	30.00
024.243.063	45.00	30.00	024.282.039	45.00	30.00
024.243.064	45.00	30.00	024.282.040	45.00	30.00
024.252.010	45.00	30.00	024.282.043	45.00	30.00
024.252.011	45.00	30.00	024.282.044	45.00	30.00
024.252.012	45.00	30.00	024.282.045	45.00	30.00
024.252.014	45.00	30.00	024.291.003	45.00	30.00
024.252.015	45.00	30.00	024.291.014	45.00	30.00
024.252.020	45.00	30.00	024.291.033	45.00	30.00
024.252.025	45.00	30.00	024.291.037	45.00	30.00
024.252.034	45.00	30.00	024.291.038	45.00	30.00
024.252.036	45.00	30.00	024.301.014	45.00	30.00
024.252.041	45.00	30.00	024.301.022	45.00	30.00
024.253.013	45.00	30.00	024.301.025	45.00	30.00
024.253.015	45.00	30.00	024.301.033	45.00	30.00
024.253.018	45.00	30.00	024.311.001	45.00	30.00
024.261.015	45.00	30.00	024.311.038	45.00	30.00
024.261.021	45.00	30.00	024.312.005	45.00	30.00
024.261.031	45.00	30.00	024.312.024	45.00	30.00
024.261.036	45.00	30.00	024.312.026	45.00	30.00
024.262.013	45.00	30.00	024.312.038	45.00	30.00
024.262.015	45.00	30.00	024.312.039	45.00	30.00
024.262.039	45.00	30.00	024.321.014	45.00	30.00
024.271.002	45.00	30.00	024.321.031	45.00	30.00
024.271.017	45.00	30.00	024.321.035	45.00	30.00
024.272.015	45.00	30.00	024.321.036	45.00	30.00
024.272.016	45.00	30.00	024.331.008	45.00	30.00
024.272.019	45.00	30.00	024.331.014	45.00	30.00
024.272.026	45.00	30.00	024.331.015	45.00	30.00
024.272.027	45.00	30.00	024.331.016	45.00	30.00
024.272.028	45.00	30.00	024.331.018	45.00	30.00
024.272.029	45.00	30.00	024.331.020	45.00	30.00
024.273.009	45.00	30.00	024.331.027	45.00	30.00
024.273.010	45.00	30.00	024.332.008	45.00	30.00
024.273.014	45.00	30.00	024.332.010	45.00	30.00
024.273.018	45.00	30.00	024.332.016	45.00	30.00
024.273.024	45.00	30.00	024.332.021	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
024.332.025	45.00	30.00	024.362.009	45.00	30.00
024.332.027	45.00	30.00	024.362.021	45.00	30.00
024.341.005	45.00	30.00	024.362.023	45.00	30.00
024.341.010	45.00	30.00	024.363.003	45.00	30.00
024.341.011	45.00	30.00	024.363.004	45.00	30.00
024.341.016	45.00	30.00	024.363.009	45.00	30.00
024.341.022	45.00	30.00	024.371.010	45.00	30.00
024.341.023	45.00	30.00	024.371.015	45.00	30.00
024.341.024	45.00	30.00	024.371.016	45.00	30.00
024.341.027	45.00	30.00	024.371.017	45.00	30.00
024.341.028	45.00	30.00	024.371.018	45.00	30.00
024.341.031	45.00	30.00	024.371.033	45.00	30.00
024.341.035	45.00	30.00	024.372.018	45.00	30.00
024.341.038	45.00	30.00	024.381.003	45.00	30.00
024.342.005	45.00	30.00	024.381.012	45.00	30.00
024.342.006	45.00	30.00	024.381.013	45.00	30.00
024.342.011	45.00	30.00	024.381.014	45.00	30.00
024.342.013	45.00	30.00	024.381.015	45.00	30.00
024.342.016	45.00	30.00	024.381.018	45.00	30.00
024.342.018	45.00	30.00	024.381.019	45.00	30.00
024.342.019	45.00	30.00	024.381.020	45.00	30.00
024.342.021	45.00	30.00	024.381.021	45.00	30.00
024.342.024	45.00	30.00	024.382.012	45.00	30.00
024.351.002	45.00	30.00	024.382.020	45.00	30.00
024.351.003	45.00	30.00	024.382.021	45.00	30.00
024.352.004	45.00	30.00	024.383.005	45.00	30.00
024.352.009	45.00	30.00	024.383.007	45.00	30.00
024.352.010	45.00	30.00	024.383.010	45.00	30.00
024.352.012	45.00	30.00	024.022.056	45.00	30.00
024.352.014	45.00	30.00	023.142.033	45.00	30.00
024.353.006	45.00	30.00	023.117.013	45.00	30.00
024.353.015	45.00	30.00	023.035.028	45.00	30.00
024.353.032	45.00	30.00	023.114.035	45.00	30.00
024.353.035	45.00	30.00	023.089.037	45.00	30.00
024.353.036	45.00	30.00	023.301.022	45.00	30.00
024.353.038	45.00	30.00	023.481.029	45.00	30.00
024.353.040	45.00	30.00	023.481.030	45.00	30.00
024.353.044	45.00	30.00	024.034.054	45.00	30.00
024.353.046	45.00	30.00	013.122.005	45.00	-
024.353.047	45.00	30.00	013.233.013	45.00	30.00
024.353.048	45.00	30.00	022.193.036	45.00	30.00
024.353.049	45.00	30.00	023.095.041	45.00	30.00
024.353.055	45.00	30.00	023.171.037	45.00	30.00
024.354.009	45.00	30.00	023.204.086	45.00	30.00
024.361.014	45.00	30.00	023.215.069	45.00	30.00
024.361.020	45.00	30.00	023.431.003	61.20	40.80
024.361.024	45.00	30.00	024.221.040	45.00	30.00
024.361.032	45.00	30.00	024.382.022	45.00	30.00
024.361.033	45.00	30.00	023.223.036	45.00	30.00
024.362.005	45.00	30.00	023.351.026	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
024.034.055	45.00	30.00	023.202.072	45.00	30.00
024.123.049	45.00	30.00	022.202.027	45.00	30.00
023.101.043	45.00	30.00	022.343.039	45.00	30.00
023.373.045	45.00	30.00	022.343.043	45.00	30.00
023.084.016	45.00	30.00	023.045.042	45.00	30.00
023.091.041	45.00	30.00	023.052.029	45.00	30.00
023.211.066	45.00	30.00	023.062.026	45.00	30.00
023.383.056	45.00	30.00	023.073.029	45.00	30.00
024.071.063	45.00	30.00	023.088.048	45.00	30.00
024.132.023	45.00	30.00	023.113.033	45.00	30.00
023.072.011	45.00	30.00	023.192.038	45.00	30.00
023.363.028	45.00	30.00	023.191.033	45.00	30.00
022.191.034	45.00	30.00	023.201.056	45.00	30.00
023.101.045	45.00	30.00	023.205.063	45.00	30.00
022.193.037	45.00	30.00	023.205.064	45.00	30.00
023.181.039	45.00	30.00	023.206.050	45.00	30.00
024.041.035	45.00	30.00	023.213.052	45.00	30.00
024.103.020	45.00	30.00	023.214.052	45.00	30.00
024.111.022	45.00	30.00	023.214.051	45.00	30.00
024.332.028	45.00	30.00	023.215.071	45.00	30.00
024.261.037	45.00	30.00	023.261.044	45.00	30.00
022.182.071	45.00	30.00	023.282.074	45.00	30.00
023.272.044	45.00	30.00	023.303.059	45.00	30.00
023.313.025	45.00	30.00	023.302.042	45.00	30.00
023.064.023	45.00	30.00	023.312.029	45.00	30.00
023.244.007	45.00	30.00	023.333.045	45.00	30.00
023.244.004	45.00	30.00	023.352.036	45.00	30.00
023.331.059	45.00	30.00	023.351.027	45.00	30.00
023.363.029	45.00	30.00	023.351.028	45.00	30.00
022.033.042	45.00	30.00	023.471.028	45.00	30.00
022.091.057	45.00	30.00	022.052.052	45.00	30.00
022.226.023	45.00	30.00	022.052.053	45.00	30.00
023.018.040	45.00	30.00	022.071.088	45.00	30.00
023.103.016	45.00	30.00	022.212.047	45.00	30.00
023.118.030	45.00	30.00	022.291.036	45.00	30.00
023.172.057	45.00	30.00	022.311.031	45.00	30.00
023.403.046	45.00	30.00	023.033.018	45.00	30.00
024.011.065	45.00	30.00	023.364.027	45.00	30.00
024.091.029	45.00	30.00	023.373.046	45.00	30.00
024.102.037	45.00	30.00	023.372.012	45.00	30.00
024.102.038	45.00	30.00	023.401.026	45.00	30.00
024.171.032	45.00	30.00	023.422.034	45.00	30.00
022.046.004	45.00	30.00	023.451.037	45.00	30.00
022.047.005	45.00	30.00	023.461.037	45.00	30.00
022.048.009	45.00	30.00	024.013.052	45.00	30.00
022.083.064	45.00	30.00	024.013.053	45.00	30.00
022.084.064	45.00	30.00	024.034.057	45.00	30.00
022.084.065	45.00	30.00	024.061.050	45.00	30.00
022.091.059	45.00	30.00	022.093.053	45.00	30.00
022.091.058	45.00	30.00	022.093.054	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
024.082.023	45.00	30.00	023.332.034	45.00	30.00
024.091.030	45.00	30.00	024.063.084	45.00	30.00
024.091.031	45.00	30.00	024.201.024	45.00	30.00
024.093.036	45.00	30.00	024.262.042	45.00	30.00
024.102.039	45.00	30.00	024.281.033	45.00	30.00
024.101.051	45.00	30.00	023.105.026	45.00	30.00
024.101.052	45.00	30.00	023.215.072	45.00	30.00
024.181.054	45.00	30.00	022.122.038	45.00	30.00
024.201.023	45.00	30.00	023.121.030	45.00	30.00
024.242.056	45.00	30.00	023.121.029	45.00	30.00
024.243.065	45.00	30.00	024.061.052	45.00	30.00
023.451.038	45.00	30.00	022.271.055	45.00	30.00
022.352.022	45.00	30.00	023.073.030	45.00	30.00
022.352.023	45.00	30.00	022.071.089	45.00	30.00
024.231.048	45.00	30.00	023.016.047	45.00	30.00
024.252.044	45.00	30.00	024.252.045	45.00	30.00
024.272.032	45.00	30.00	023.072.025	45.00	30.00
024.272.031	45.00	30.00	022.141.046	45.00	30.00
024.271.025	45.00	30.00	023.192.039	45.00	30.00
024.271.024	45.00	30.00	022.181.065	45.00	30.00
024.291.039	45.00	30.00	023.082.023	45.00	30.00
013.122.006	45.00	-	023.048.055	45.00	30.00
023.047.037	45.00	30.00	024.132.041	45.00	30.00
023.092.040	45.00	30.00	024.311.041	45.00	30.00
023.471.038	45.00	30.00	023.048.053	45.00	30.00
023.482.020	45.00	30.00	023.192.040	45.00	30.00
023.482.021	45.00	30.00	022.201.074	45.00	30.00
024.191.063	45.00	30.00	023.271.056	45.00	30.00
024.191.061	45.00	30.00	024.243.066	45.00	30.00
024.191.062	45.00	30.00	024.041.036	45.00	30.00
022.151.088	45.00	30.00	023.362.038	45.00	30.00
022.261.069	45.00	30.00	022.042.054	45.00	30.00
023.051.038	45.00	30.00	024.383.019	45.00	30.00
023.051.037	45.00	30.00	013.301.051	45.00	30.00
023.151.054	45.00	30.00	023.048.054	45.00	30.00
023.116.031	45.00	30.00	023.062.027	45.00	30.00
023.312.030	45.00	30.00	022.201.076	45.00	30.00
023.391.061	45.00	30.00	023.205.066	45.00	30.00
024.063.083	45.00	30.00	023.112.033	45.00	30.00
024.242.057	45.00	30.00	023.202.074	45.00	30.00
024.311.040	45.00	30.00	023.017.046	45.00	30.00
022.343.042	45.00	30.00	022.026.045	45.00	30.00
022.084.066	45.00	30.00	023.331.061	45.00	30.00
022.201.073	45.00	30.00	023.363.030	45.00	30.00
022.271.054	45.00	30.00	023.392.029	45.00	30.00
023.014.029	45.00	30.00	024.311.042	45.00	30.00
023.019.039	45.00	30.00	024.102.040	45.00	30.00
023.064.027	45.00	30.00	023.202.073	45.00	30.00
023.204.087	45.00	30.00	023.213.056	45.00	30.00
023.205.065	45.00	30.00	023.222.061	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.251.062	45.00	30.00	023.075.038	45.00	30.00
023.321.032	45.00	30.00	023.095.042	45.00	30.00
023.272.045	45.00	30.00	024.123.055	45.00	30.00
024.141.046	45.00	30.00	023.293.059	45.00	30.00
023.163.035	45.00	30.00	023.383.063	45.00	30.00
023.233.078	45.00	30.00	024.353.056	45.00	30.00
023.282.075	45.00	30.00	013.311.022	45.00	30.00
023.271.057	45.00	30.00	024.371.036	45.00	30.00
024.151.034	45.00	30.00	022.126.043	45.00	30.00
024.063.086	45.00	30.00	023.067.025	45.00	30.00
013.081.078	61.20	-	024.101.053	45.00	30.00
013.081.082	45.00	-	023.261.045	45.00	30.00
013.081.081	45.00	-	023.191.034	45.00	30.00
023.207.031	45.00	30.00	023.423.040	45.00	30.00
023.222.063	45.00	30.00	024.131.041	45.00	30.00
022.242.037	45.00	30.00	023.206.051	45.00	30.00
023.362.039	45.00	30.00	022.201.078	45.00	30.00
024.021.051	45.00	30.00	022.212.053	45.00	30.00
024.361.034	45.00	30.00	013.241.033	47.70	31.80
023.049.044	45.00	30.00	013.262.018	45.00	30.00
023.049.046	45.00	30.00	022.044.045	45.00	30.00
024.332.029	45.00	30.00	022.083.067	45.00	30.00
023.151.055	45.00	30.00	022.093.055	45.00	30.00
023.065.015	45.00	30.00	022.122.040	45.00	30.00
024.011.066	45.00	30.00	022.212.052	45.00	30.00
023.141.043	45.00	30.00	022.321.035	45.00	30.00
024.182.055	45.00	30.00	022.343.044	45.00	30.00
013.151.047	45.00	30.00	023.016.048	45.00	30.00
023.025.042	45.00	30.00	023.022.024	45.00	30.00
024.253.035	45.00	30.00	023.074.041	45.00	30.00
023.071.028	45.00	30.00	023.086.048	45.00	30.00
024.301.036	49.04	30.00	023.089.039	45.00	30.00
022.053.055	45.00	30.00	023.101.046	45.00	30.00
023.021.031	45.00	30.00	023.115.030	45.00	30.00
023.046.046	45.00	30.00	023.161.051	45.00	30.00
023.089.038	45.00	30.00	023.172.058	45.00	30.00
023.333.046	45.00	30.00	023.192.041	45.00	30.00
024.051.037	45.00	30.00	023.214.053	45.00	30.00
024.051.035	45.00	30.00	023.215.073	45.00	30.00
024.123.054	45.00	30.00	023.221.064	45.00	30.00
024.112.036	45.00	30.00	023.235.052	45.00	30.00
013.241.025	45.00	30.00	023.235.051	45.00	30.00
024.331.032	45.00	30.00	023.271.058	45.00	30.00
024.152.030	45.00	30.00	023.272.047	45.00	30.00
023.181.040	45.00	30.00	023.291.069	45.00	30.00
023.311.031	45.00	30.00	023.293.058	45.00	30.00
023.425.062	45.00	30.00	023.361.060	45.00	30.00
023.322.041	45.00	30.00	023.361.059	45.00	30.00
022.226.026	45.00	30.00	023.364.029	45.00	30.00
023.133.025	45.00	30.00	023.401.027	45.00	30.00

Cambria Community Services District Water/Wastewater Standby Availability 2020/2021 Tax Year

<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>	<u>Parcel</u>	<u>Water Availability</u>	<u>Wastewater Availability</u>
023.432.025	45.00	30.00			
023.432.026	45.00	30.00			
024.042.053	45.00	30.00			
024.162.033	45.00	30.00			
024.231.049	45.00	30.00			
024.231.050	45.00	30.00			
024.252.047	45.00	30.00			
024.261.039	45.00	30.00			
024.272.036	45.00	30.00			
024.272.035	45.00	30.00			
024.282.046	45.00	30.00			
024.341.041	45.00	30.00			
024.341.042	45.00	30.00			
024.362.024	45.00	30.00			
024.371.037	45.00	30.00			
023.352.037	45.00	30.00			
023.235.049	45.00	30.00			
023.235.050	45.00	30.00			
023.048.058	45.00	30.00			
023.104.024	45.00	30.00			
023.182.049	45.00	30.00			
024.352.016	45.00	30.00			
013.151.048	49.04	32.70			
022.042.055	45.00	30.00			
022.172.062	45.00	30.00			
022.191.035	45.00	30.00			
022.191.036	45.00	30.00			
022.232.052	45.00	30.00			
022.232.053	45.00	30.00			
022.232.051	45.00	30.00			
022.232.054	45.00	30.00			
023.089.040	45.00	30.00			
023.104.025	45.00	30.00			
023.122.029	45.00	30.00			
023.205.067	45.00	30.00			
023.213.057	45.00	30.00			
023.211.069	45.00	30.00			
023.281.042	45.00	30.00			
023.352.039	45.00	30.00			
023.361.061	45.00	30.00			
023.363.031	45.00	30.00			
023.452.021	45.00	30.00			
024.011.067	45.00	30.00			
024.043.029	45.00	30.00			
024.141.047	45.00	30.00			
024.202.030	45.00	30.00			
024.331.034	45.00	30.00			

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**FROM: John F. Weigold IV, General Manager
Pamela Duffield, Finance Manager

Meeting Date: May 14, 2020

Subject: DISCUSSION OF THIRD QUARTER
BUDGET REPORT AND
CONSIDERATION OF APPROVAL OF
RESOLUTION 21-2020 AMENDING
FISCAL YEAR 2019/20 BUDGET**RECOMMENDATIONS:**

Staff recommends the Board of Directors discuss and review the 3rd quarter budget report and approve the following recommendations:

- 1) Adopt Resolution 21-2020 approving the following budget adjustments to the FY 2019/20 budget:
 - a. Water Fund – Reallocate \$1,449 from the SCADA System Project to reconcile the Purchase of the Generator, resulting in no budget impact.
 - b. SWF Fund – Reallocate \$24,902 from the Tank Purchase to the Urban Water Management Plan (UWMP) Update, resulting in no budget impact.

Staff received recommendations from the Resources & Infrastructure and Finance Committees to reallocate capital project budgets, as detailed in Exhibit “A” of Resolution 21-2020.

FISCAL IMPACT:

The Water Fund budget adjustment is a clean-up adjustment, due to the actual costs of the Generator being slightly greater than estimated. The Board previously approved a \$49,000 project reallocation to purchase a Generator on 12/19/2019. The actual cost of the Generator was \$50,449, creating a funding shortfall of \$1,449.

The SWF budget adjustment is a new funding request for the UWMP update. There is savings of \$51,993 from the Baker Tank purchase, a portion of which can be reallocated to the UWMP budget of \$24,902 needed for this consultant contract.

Both projects are categorized as capital improvements and require a capital project budget reallocation. There are no fiscal impacts to Water and SWF funds as a result of the recommended budget adjustments. These recommended budget adjustments are to reallocate approved capital project budgets to new or completed projects, which is detailed in Exhibit “A” of Resolution 21-2020.

DISCUSSION:

The budget report for the 3rd quarter of FY 2019/20 covers activity during the period from July 1, 2019 through March 31, 2020, which is approximately 75% of the fiscal year. Included in the

Estimated Actual calculations are the projected salary increases and/or benefit changes as a result of the recently approved IAFF and SEIU MOUs.

The overall impacts of the coronavirus and the associated shelter-at-home order is not known. Staff will continue to monitor property tax revenues, utility (water/SWF/wastewater) revenues and unplanned expenses related to the coronavirus. At the time of the Board meeting, staff will provide the Board with any updated information that becomes available.

General Fund

The General Fund budgets include Fire, Facilities & Resources, PROS and Administration Departments. Overall revenues are less than expenditures during the third quarter. This is normal as most of the General Fund revenues are derived from property taxes, which are received between October and April.

During this reporting period there are no significant budget variations anticipated for Fire, Facilities & Resources and PROS. In the Administration Department the most significant budget variation is related to salaries & benefits, due to current staffing levels being different than budget assumptions.

Wastewater Fund – Wastewater Operations & Capital Outlay

Revenues are greater than expenditures during the third quarter. During this reporting period the most significant budget variation is related to salaries and benefits, due to various vacancies in Wastewater staffing levels over the past fiscal year.

There is also a variance from budget anticipated in debt service. Staff recommended that the \$95,000 budgeted for the Vactor Truck, remain unused and be placed in reserves at fiscal year-end and used for future Capital Improvement Projects. Both the Resource & Infrastructure and Finance Committees supported staff's recommendation.

Water Fund – Water Operations & Capital Outlay

Revenues are greater than expenditures during the third quarter. During this reporting period most significant budget variation is related to salaries & benefits, due to vacancies in Water staffing levels over the past fiscal year.

A reallocation of capital project budget is recommended, but there is no impact associated with this budget adjustment.

Water Fund – SWF Operations & Capital Outlay

Revenues are less than expenditures during the third quarter. The future operation activities at the SWF are currently being reviewed and any necessary budget adjustments will be included in the 4th quarter budget report.

A reallocation of capital project budget is recommended, but there is no impact associated with this budget adjustment.

Completed Capital Projects

During this reporting period several capital projects are in process. The following three projects were completed:

- Radio System Upgrade, Phase I – General Fund, Fire Department
- 2020 Ford F150 Truck – Wastewater Fund
- Brine Tanks – SWF Capital Fund

Additionally, staff has worked with the Resources & Infrastructure Committee to develop a capital projects status report (see Attachment 2) which lists capital projects over multiple years, priority ranking, estimated project cost, expenditures to date and the status of the project.

Attachments: FY 2019/20 Third Quarter Budget Report
 Resolution 21-2020 Amending FY 2019/20 Budget
 Exhibit "A" to Resolution 21-2020
 Attachment 1 – Capital Projects List
 Attachment 2 – Capital Projects Status Report

CAMBRIA COMMUNITY SERVICES DISTRICT



FISCAL YEAR 2019-2020
THIRD QUARTER REPORT
MAY 14, 2020


GENERAL FUND SUMMARY


- Fire Department – 01
- Facilities & Resources Department – 02
- Parks, Recreation & Open Space Department – 16
 - Administration Department - 09


A	B	C	D	L	M	N	O	P	Q	R	S	T
1	CAMBRIA COMMUNITY SERVICES DISTRICT											
2	GENERAL FUND											
3	SUMMARY											
4	ACCOUNT NO.	GENERAL FUND (GF)	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 APPROVED BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE				
7												
8	SOURCES OF FUNDS											
9	Fire		\$2,351,300	(\$45,000)	\$2,306,300	\$1,640,793	\$2,351,275	\$44,975				
10	Facilities & Resources		\$697,055	\$0	\$697,055	\$486,209	\$706,328	\$9,273				
11	PROS		\$48,482	\$0	\$48,482	\$32,662	\$47,977	(\$505)				
12	Admin		\$2,143,036	\$0	\$2,143,036	\$1,619,962	\$2,208,674	\$65,638				
13	Total Sources of Funds		\$5,239,873	(\$45,000)	\$5,194,873	\$3,779,626	\$5,314,254	\$119,381				
14												
15	USES OF FUNDS											
16	Fire		\$2,421,118	(\$33,000)	\$2,388,118	\$1,745,927	\$2,273,208	\$113,893				
17	Facilities & Resources		\$742,950	\$0	\$742,950	\$516,401	\$685,324	\$57,629				
18	PROS		\$48,482	\$0	\$48,482	\$28,051	\$37,068	\$11,414				
19	Admin		\$2,009,556	\$76,050	\$2,085,606	\$1,492,389	\$1,949,120	\$136,487				
20	Total Expenditures		\$5,222,106	\$43,050	\$5,265,156	\$3,782,768	\$4,944,719	\$319,423				
21												
22	OPERATING SURPLUS/(DEFICIT)											
23	Fire		(\$69,818)	(\$12,000)	(\$81,818)	(\$105,134)	\$78,067	\$158,868				
24	Facilities & Resources		(\$45,895)	\$0	(\$45,895)	(\$30,193)	\$21,004	\$66,902				
25	PROS		\$0	\$0	\$0	\$4,611	\$10,909	\$10,909				
26	Admin		\$133,480	(\$76,050)	\$57,430	\$127,572	\$259,554	\$202,125				
27	OPERATING SURPLUS/(DEFICIT)		\$17,767	(\$88,050)	(\$70,283)	(\$3,143)	\$369,535	\$438,804				
28												
43	RESERVES											
44	Beginning Reserves		\$0	\$0	\$0	\$0	\$0	\$0				
45	Operating Surplus / (Deficit)		\$17,767	(\$88,050)	(\$70,283)	(\$3,143)	\$369,535	\$438,804				
46	Transfers & Encumbrances		\$0	\$88,050	\$88,050	\$0	\$76,050	(\$12,000)				
47	ENDING RESERVES		\$17,767	\$0	\$17,767	(\$3,143)	\$445,585	\$426,804				
48												
49												

GENERAL FUND
FIRE DEPARTMENT - 01


A	B	C	D	L	M	N	O	P	Q	R	S	T
		CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01										
ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 APPROVED BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET	VARIANCE				
SOURCES OF FUNDS												
REVENUES												
01 4127	Grant/Revenue: County SLO OES FF Radios	0	30,000	30,000	33,036	110%	33,036	3,036				
01 4200	Interest Income	0		0	0	#####	0	0				
01 4310	Property Tax	1,785,400		1,785,400	1,202,816	67%	1,785,400	0				
01 4311	County Administrative Fee	(17,850)		(17,850)	0	0%	(17,850)	0				
01 4335	Assessment-Fire	472,500		472,500	338,425	72%	472,500	37,564				
01 4362	Insurance Reimbursement	0	0	0	37,564	#####	37,564	37,564				
01 4370	Weed Abatement	18,000		18,000	18,925	105%	18,925	925				
01 4373	Inspection Fee Revenue	14,500		14,500	6,466	45%	14,500	0				
01 4390	Miscellaneous Revenue	0		0	136	#####	136	25				
01 4610	Grants Revenue: SAFER	0		0	0	0%	0	(0)				
01 4618	Grant/Revenue: Personnel Protection	0		0	0	#####	0	0				
01 4625	Grant/Revenue: Federal Firefighters Radios	75,000	(75,000)	0	0	#####	0	0				
01 4390	Reimbursement for Fuel Tank Repairs - CHCD	3,750		3,750	3,750	0%	3,750	0				
01 4392	Sale of Equipment	0	0	0	3,425	#####	3,425	3,425				
32				0								
33				0								
34	Total Revenues	\$2,351,300	(\$45,000)	\$2,306,300	\$1,640,793	71%	\$2,351,275	\$44,975				
OTHER SOURCES OF FUNDS												
43	Total Other Sources of Funds	\$0	\$0	\$0	\$0		\$0	\$0				
44	Total Sources of Funds	\$2,351,300	(\$45,000)	\$2,306,300	\$1,640,793	71%	\$2,351,275	\$44,975				
USES OF FUNDS												
SALARIES & WAGES												
5000	Salary & Wages	689,092		689,092	429,756	62%	528,455	160,637				
5010	Overtime	128,000		128,000	110,037	86%	150,577	(22,577)				
5020	Standby	5,000		5,000	0	0%	5,000	0				
5031	Reserve Firefighter Pay	137,160		137,160	86,021	63%	117,712	19,448				
5040	Sick/Vacation Pay	0		0	46,493		63,621	(63,621)				
5050	Holiday Pay	0		0	11,700		16,011	(16,011)				
5050	Reduction for "E" Step	(2,780)		(2,780)	0		(2,780)	0				
55	Total Salaries & Wages	\$956,472	\$0	\$956,472	\$684,006	72%	\$878,596	\$77,876				
BENEFITS												
5101	Uniform Allowance	2,500		2,500	2,500	100%	2,500	0				


A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
 <p style="text-align: center;">CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01</p>																			
ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 APPROVED BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE												
58	5102 Dental Insurance	6,795		6,795	10,289	14,080	(7,285)												
59	5103 Medical Insurance	124,028		124,028	92,756	126,929	(2,901)												
60	5105 Life Insurance	1,008		1,008	549	752	256												
61	5106 FICA	55,006		55,006	40,038	54,788	218												
62	5107 Medicare	13,983		13,983	9,725	13,308	675												
63	5108 Workers Compensation	50,058		50,058	24,541	33,582	16,476												
64	5109 PERS - Retirement	249,918		249,918	180,641	247,193	2,725												
65	5111 Payroll Tax Expense	0		0	(109)	(109)	109												
66	5112 UI Reim Benefit	0		0	0	0	0												
67	5120 Other Employee Benefits	2,600		2,600	1,900	2,600	0												
68	5121 Retirees Health	56,678		56,678	34,441	47,129	9,549												
69	5122 Medical Reimbursements - HRA	15,600		15,600	11,400	15,600	0												
71	Total Benefits	\$578,174	\$0	\$578,174	\$408,671	\$558,353	\$19,821												
72	Total Personnel Services	\$1,534,646	\$0	\$1,534,646	\$1,092,677	\$1,436,949	\$97,697												
73	SERVICES & SUPPLIES																		
74	6010 Ads-Legal/Other	515		515	407	407	108												
75	60111 Public Information	0		0	1,341	1,341	(1,341)												
76	6011W Public Information - Website	0		0	0	0	0												
77	6011W Public Information - Website New Request	1,200		1,200	183	183	0												
78	6014 Public Events	0		0	0	0	0												
79	6014 Public Events - New Request	1,000		1,000	0	0	0												
80	6031F Maint & Repair Water Dept - Fire Hydrant	1,030		1,030	0	0	0												
81	6032S M & R-Disposal of Sludge	0		0	0	0	0												
82	6033B M&R Buildings	5,150		5,150	1,947	2,596	2,554												
83	6033F M&R FD WTR Leak	1,030		1,030	10,540	37,564	(36,534)												
84	6033G Maint & Repair - Grounds (formerly 6042)	2,060		2,060	190	253	1,807												
85	6033R M & R - Ranch	0		0	0	0	0												
86	6036 M & R - Emergency	0		0	0	0	0												
87	6040 Maintenance & Repair - Equipment	4,153		4,153	616	821	3,332												
88	6041L Maint and Repair - Vehicles - Licensed	20,600		20,600	21,147	28,196	(7,596)												
89	6042 Old M & R Bld/Grd	0		0	0	0	0												
90	6044 Computer/Copier /Printer Svcs/Maint/Agree	4,695		4,695	3,545	4,726	(31)												
91	6045 Computer/Copier/Printer Supplies/Maint.	103		103	89	118	(15)												
92	6048 Security and Safety	1,236		1,236	1,490	1,987	(751)												
93	6048E Safety - Medical	0		0	150	200	(200)												
94	6050 Office Supplies	3,459		3,459	1,827	1,218	2,241												
95	6050 Office Supplies - New Request	1,000		1,000	0	0	0												
96	6051 Printing & Shipping	0		0	25	25	(25)												


A	B	C	D	L	M	N	O	P	Q	R	S	T
1	 <p>CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01</p>											
2												
3												
4	<p>GENERAL FUND (GF) FIRE DEPARTMENT - 01</p>											
5	ACCOUNT NO.	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 APPROVED BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET	VARIANCE				
6												
7												
139	6220B	SBCA Flow Test	600		600	0	0%	0	0	0	600	
140	6220B	SCBA Bottle Replacements (3)	6,000		6,000	0	0%	0	0	0	6,000	
141	6220D	Fire Dept Disaster Preparedness	0		0	0	#####	0	0	0	0	
142	6220E	Fire Dept -EOC Upgrade	0		0	0	#####	0	0	0	0	
143	6220F	Fire Dept Fr Haz Defensible Spc/Chipping	2,000		2,000	0	0%	0	0	0	2,000	
144	6220H	Fire Dept - Haz Mat Phys	0		0	0	#####	0	0	0	0	
145	6220P	Personal Protective Equipment	10,300		10,300	2,547	25%	3,396	3,396	6,904	6,904	
146	6220R	FHRP Contract	30,237		30,237	24,669	82%	24,669	24,669	5,567	5,567	
147	6220S	Fire Dept - Surf Rescue/NCOR Program	6,180		6,180	0	0%	0	0	0	6,180	
148	6602	Transit Expense	0		0	0		0	0	0	0	
150		Total Services & Supplies	\$283,158	\$0	\$283,158	\$196,068	69%	\$267,217	\$267,217	\$14,925		
151		CAPITAL OUTLAY										
152	6170	Capital Asset-Install Radio in 5792	0		0	0	#####	0	0	0	0	
153	6170B	Chief/Command Pickup (5 Year Lease)	0		0	0	#####	0	0	0	0	
154	6170C	USAR Equipment (Urban Search & Res)	0		0	0	#####	0	0	0	0	
155	6170D	Image Trend Elite Project Management	0		0	0	#####	0	0	0	0	
156	6170F	Zoll X Series EKG	0		0	0	#####	0	0	0	0	
157	6170G	Command Vehicle Buildup	0		0	0	#####	0	0	0	0	
158	6170	Fuel Station Computer Replacement	7,500		7,500	0	0%	7,500	7,500	0	0	
159	6170	Station Security Upgrade	10,000		10,000	0	0%	10,000	10,000	0	0	
160	6170	Radio System Upgrade- Phase I	75,000	(33,000)	42,000	40,729	97%	40,729	40,729	1,271	1,271	
161												
162												
163		Total Capital Outlay	\$92,500	(\$33,000)	\$59,500	\$40,729	68%	\$58,229	\$58,229	\$1,271		
164		DEBT SERVICE										
165	2517	Principal on Fire Engine Lease/Purchase	124,396		124,396	124,394	100%	124,394	124,394	2	2	
166	6190	Interest on Fire Engine Lease/Purchase	8,978		8,978	8,980	100%	8,980	8,980	(2)	(2)	
167												
168		Total Debt Service	\$133,374	\$0	\$133,374	\$133,374	100%	\$133,374	\$133,374	\$0	\$0	
169		ADMINISTRATIVE COST ALLOCATION										
170	6200	Allocated Overhead	377,439		377,439	283,079	75%	377,439	377,439	0	0	
171												
172		Total Administrative Cost Allocation	\$377,439	\$0	\$377,439	\$283,079	75%	\$377,439	\$377,439	\$0	\$0	
173		Total Expenditures	\$2,421,118	(\$33,000)	\$2,388,118	\$1,745,927	73%	\$2,273,208	\$2,273,208	\$113,893	\$113,893	


A	B	C	D	L	M	N	O	P	Q	R	S	T
1	 <p>CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01</p>											
2												
3												
4	ACCOUNT NO.	GENERAL FUND (GF)	2019/20	ADAPTED BUDGET	APPROVED ADJUSTMENTS	2019/20	APPROVED BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20	EST. BUDGET	VARIANCE
5												
6												
7												
174												
175	OPERATING SURPLUS/(DEFICIT)			(\$69,818)	(\$12,000)	(\$81,818)	(\$105,134)	\$78,067	\$158,868			
176	TRANSFERS & ENCUMBRANCES											
177	01 4625	Transfers In - From General Fund (Transfers Out)	0	12,000	12,000	12,000	0	0	0			(12,000)
178		Encumbrances - Sources of Funding										0
179		Encumbrances - (Designated Funds)										
180		NET TRANSFERS & ENCUMBRANCES	\$0	\$12,000	\$12,000	\$12,000	\$0	\$0	\$0			(\$12,000)
181	RESERVES											
182		Use of Reserves										0
183		(Additions to Reserves)										0
184		Other Adjustments										0
185		RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0
186		NET BUDGETARY SOURCES/USES	(\$69,818)	\$0	(\$69,818)	(\$105,134)	\$78,067	\$146,868				
187												
188												
189												
190												
191	RESERVES											
192		Beginning Reserves										\$158,868
193		Operating Surplus / (Deficit)	(\$69,818)	(\$12,000)	(\$81,818)	(\$105,134)	\$78,067	\$158,868				(\$12,000)
194		Transfers & Encumbrances	\$0	\$12,000	\$12,000	\$0	\$0	\$0				(\$12,000)
195		ENDING RESERVES	(\$69,818)	\$0	(\$69,818)	(\$105,134)	\$78,067	\$146,868				


GENERAL FUND
FACILITIES & RESOURCES DEPARTMENT – 02

A	B	C	D	L	M	N	O	P	Q	R	S	T
 <p>CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02</p>												
ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE					
SOURCES OF FUNDS												
10	Revenues	\$697,055	\$0	\$697,055	\$486,209	\$706,328	\$9,273					
11	Other Sources of Funds	\$0	\$0	\$0	\$0	\$0	\$0					
12	Total Sources of Funds	\$697,055	\$0	\$697,055	\$486,209	\$706,328	\$9,273					
USES OF FUNDS												
16	Salaries & Wages	\$216,909	\$0	\$216,909	\$168,396	\$210,435	\$6,474					
17	Benefits	\$164,883	\$0	\$164,883	\$105,394	\$143,929	\$20,954					
18	Personnel Services	\$381,792	\$0	\$381,792	\$273,791	\$354,364	\$27,428					
19	Services & Supplies	\$229,616	\$0	\$229,616	\$148,669	\$198,059	\$31,560					
20	Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0					
21	Debt Service	10,364	\$0	\$10,364	\$3,059	\$11,723	(\$1,359)					
22	Administrative Cost Allocation	\$121,178	\$0	\$121,178	\$90,884	\$121,178	\$0					
23	Total Expenditures	\$742,950	\$0	\$742,950	\$516,401	\$685,324	\$57,629					
24	OPERATING SURPLUS/(DEFICIT)		\$0	(\$45,895)	(\$30,193)	\$21,004	\$66,902					
39												
RESERVES												
40	Beginning Reserves	\$0	\$0	\$0	\$0	\$0	\$0					
41	Operating Surplus / (Deficit)	(\$45,895)	\$0	(\$45,895)	(\$30,193)	\$21,004	\$66,902					
42	Transfers & Encumbrances	\$0	\$0	\$0	\$0	\$0	\$0					
43	ENDING RESERVES		\$0	(\$45,895)	(\$30,193)	\$21,004	\$66,902					
44												
45												

A	B	C	D	L	M	N	O	P	Q	R	S	T
1												
2	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS											
3	FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02											
4	ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	2019/20		APPROVED ADJUSTMENTS	2019/20		ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20		
5			ADOPTED BUDGET	CURRENT BUDGET		EST. BUDGET	VARIANCE					
6	SOURCES OF FUNDS											
7	REVENUES											
9	01 4130	Reimbursements - Fire Safe Council	0	0	0	0	0	0	0	0	0	0
10	01 4200	Interest Income	0	0	0	0	0	0	0	0	0	0
11	01 4310	Property Tax	668,455	668,455	668,455	668,455	668,455	668,455	668,455	668,455	668,455	668,455
12	01 4311	County Administrative Fee	(2,100)	(2,100)	(2,100)	(2,100)	(2,100)	(2,100)	(2,100)	(2,100)	(2,100)	(2,100)
13	01 4362	Insurance-Reimbursement	0	0	0	0	0	0	0	0	0	0
14	01 4390	Misc Revenue	600	600	600	600	600	600	600	600	600	600
15	01 4500	Veterans Hall Rental Fees	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000
16	01 4525	Veterans Hall Rents- Private Parties	500	500	500	500	500	500	500	500	500	500
17	01 4560	Rent Banner Poles	200	200	200	200	200	200	200	200	200	200
18	01 4570	Rent-Ranch Events	200	200	200	200	200	200	200	200	200	200
19	01 4590	Veterans Hall Clean Fee	200	200	200	200	200	200	200	200	200	200
20	01 4610	Grants/Misc.Revenue	0	0	0	0	0	0	0	0	0	0
21	01 4619	Land Conservancy	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
22			0	0	0	0	0	0	0	0	0	0
23			0	0	0	0	0	0	0	0	0	0
24			0	0	0	0	0	0	0	0	0	0
36		Total Revenues	\$697,055	\$697,055	\$0	\$697,055	\$486,209	\$486,209	\$706,328	\$706,328	\$9,273	\$9,273
37		OTHER SOURCES OF FUNDS										
38		Loan Proceeds					0	0	0	0	0	0
39							0	0	0	0	0	0
45		Total Other Sources of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
46		Total Sources of Funds	\$697,055	\$697,055	\$0	\$697,055	\$486,209	\$486,209	\$706,328	\$706,328	\$9,273	\$9,273
47		USES OF FUNDS										
49		SALARIES & WAGES										
50	5000	Salary & Wages	209,409	209,409		209,409	143,071	143,071	175,780	175,780	33,629	33,629
51	5010	Overtime	7,500	7,500		7,500	9,977	9,977	13,653	13,653	(6,153)	(6,153)
52	5040	Sick/Vacation Pay	0	0		0	6,488	6,488	8,878	8,878	(8,878)	(8,878)
53	5050	Holiday Pay	0	0		0	8,860	8,860	12,124	12,124	(12,124)	(12,124)
56		Reduction for "E" Step										
57		Total Salaries & Wages	\$216,909	\$216,909	\$0	\$216,909	\$168,396	\$168,396	\$210,435	\$210,435	\$6,474	\$6,474
58		BENEFITS										
59	5101	Uniform Allowance	1,200	1,200		1,200	800	800	800	800	400	400


A	B	C	D	L	M	N	C	P	Q	R	S	T
1												
2	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS											
3	FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02											
ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE					
60	Dental Insurance	2,840		2,840	3,054	4,179	(1,339)					
61	Medical Insurance	52,766		52,766	32,909	45,033	7,733					
62	Life Insurance	432		432	218	298	134					
63	FICA	12,828		12,828	8,421	11,523	1,505					
64	Medicare	3,200		3,200	1,969	2,695	505					
65	Workers Compensation	12,199		12,199	5,350	7,321	4,878					
66	PERS - Retirement	48,455		48,455	33,547	45,906	2,549					
67	Other Employee Benefits	2,600		2,600	2,000	2,737	(137)					
68	Retirees Health	23,163		23,163	14,277	19,537	3,626					
69	Medical Reimbursements - HRA	5,200		5,200	2,850	3,900	1,300					
73	Total Benefits	\$164,883	\$0	\$164,883	\$105,394	\$143,929	\$20,954					
74	Total Personnel Services	\$381,792	\$0	\$381,792	\$273,791	\$354,364	\$27,428					
75	SERVICES & SUPPLIES											
76	Ads - Legal/Other	0		0	0	0	0					
77	Public Events	0		0	0	0	0					
78	Insurance	0		0	0	0	0					
79	Maintenance & Repairs - Buildings	12,360		12,360	7,870	10,493	1,867					
80	Maintenance & Repairs - Grounds	21,115		21,115	8,214	10,952	10,163					
81	Maintenance & Repairs - New Request	7,000		7,000	13,252	17,669	(10,669)					
82	Sidewalk Repair on Center St - New Request	15,000		15,000	4,652	6,203	8,797					
83	M & R - Street Lights	3,090		3,090	0	0	3,090					
84	M & R - Ranch	51,500		51,500	38,516	51,355	145					
85	M & R - Ranch - New Request	14,000		14,000	0	0	14,000					
86	M & R - Vet's Hall	14,362		14,362	12,624	16,832	(2,470)					
87	M & R - Equipment	515		515	75	100	415					
88	Maintenance & Repairs - Vehicles Licenses	3,605		3,605	872	1,163	2,442					
89	Maintenance & Repairs - New Request	895		895	0	0	895					
90	Maint. & Repairs - Vehicles Non-Licensed	2,781		2,781	3,897	5,196	(2,415)					
91	Maint. & Repairs - New Request	2,819		2,819	0	0	2,819					
92	Computer/Copier/Printer Supplies/Maint.	1,236		1,236	185	247	989					
93	Security Safety	0		0	0	0	0					
94	Office Supplies	309		309	48	64	245					
95	Printing/Forms	0		0	0	0	0					
96	Government Fees & Licenses	371		371	135	180	191					
97	Cash Over (Short)	0		0	0	0	0					
98	Bad Debt	0		0	0	0	0					
99	Utilities - Cell Phone	816		816	648	863	(47)					


A	B	C	D	L	M	N	O	P	Q	R	S	T
1	 <p>CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02</p>											
2												
3												
4	ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE				
5	100	Utilities - Electricity	23,091		23,091	14,105	18,806	4,285				
6	101	Utilities - Gas	3,554		3,554	2,515	3,353	201				
7	102	Utilities - Internet	5,033		5,033	3,374	4,499	534				
	103	Utilities - Phone-Land Lines, Faxes, Alarms	808		808	512	682	126				
	104	Utilities - Sewer	3,852		3,852	2,776	3,701	151				
	105	Utilities - Water	5,734		5,734	4,796	6,394	(660)				
	106	Equipment Rental	0		0	525	699	(699)				
	107	Equipment Rental - New Request	1,200		1,200	0	0	1,200				
	108	Professional Services - District Counsel	0		0	0	0	0				
	109	Professional Services - Misc./Other	5,147		5,147	6,773	9,031	(3,884)				
	110	Department Operating Supplies	11,864		11,864	9,501	12,669	(805)				
	111	Lab Tests	0		0	0	0	0				
	112	Small Tools and Equipment	3,943		3,943	0	0	3,943				
	113	Clothing and Uniform	1,153		1,153	1,617	2,156	(1,003)				
	114	Fuel - Gas and Diesel	12,162		12,162	10,669	14,226	(2,064)				
	115	Meeting Expenses	304		304	19	25	279				
	116	Employee Recruitment	0		0	500	500	(500)				
145		Total Services & Supplies	\$229,616	\$0	\$229,616	\$148,669	\$198,059	\$31,560				
146		CAPITAL OUTLAY										
147	1470	Toro Dingo TX 1000	0		0	0	0	0				
148	6170	Mower	0		0	0	0	0				
153	6170	Capital Assets	0		0							
160												
161												
162		Total Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0				
163		DEBT SERVICE										
164		Budget Excess	-		0	0	0	0				
165	6180J	Loan Principal - John Deere	-		0	0	0	0				
166	6180J	Loan Principal - Ford	7,152		7,152	0	7,152	0				
167	2520	Loan Principal - Western Fin (Toro)	2,353		2,353	2,618	3,490	(1,137)				
168	6180H	Interest Expense - Ford Motor	493		493	0	493	0				
169	6180H	Interest Expense - Western Finance	366		366	441	588	(222)				
170	6180J	Loan Principal	-		0	0	0	0				
171	6180H	Interest Expense	-		0	0	0	0				
172												
174		Total Debt Service	\$10,364	\$0	\$10,364	\$3,059	\$11,723	(\$1,359)				

A	B	C	D	L	M	N	Q	R	S	T
1		CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02								
2										
3										
4	ACCOUNT NO.	GENERAL FUND (GF)	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE		
5		FACILITIES & RESOURCES - 02								
6										
7										
175		ADMINISTRATIVE COST ALLOCATION								
176	6200	Allocated Overhead	121,178		121,178	90,884	121,178	75%	121,178	0
177										
178		Total Administrative Cost Allocation	\$121,178	\$0	\$121,178	\$90,884	\$121,178	75%	\$121,178	\$0
179		Total Expenditures	\$742,950	\$0	\$742,950	\$516,401	\$685,324	70%	\$685,324	\$57,629

GENERAL FUND
PARKS, RECREATION & OPEN SPACE
DEPARTMENT – 16

A	B	C	D	L	M	N	O	P	Q	R	S	T
CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS PARKS, RECREATION & OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16												
ACCOUNT NO.	GENERAL FUND (GF) PROS DEPARTMENT - 16	ADOPTED BUDGET	APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET	VARIANCE				
SOURCES OF FUNDS												
REVENUES												
01 4001	Franchise Fees	0		0	0	0	#####					
01 4310	Property Tax	48,292		48,292	32,662	48,292	68%					
01 4311	County Administrative Fee	(315)		(315)		(315)	0%					
01 4390	Miscellaneous Revenue	505		505	0	0	0%					(505)
31				0		0						0
32												
33	Total Revenues	\$48,482	\$0	\$48,482	\$32,662	\$47,977	67%					(\$505)
OTHER SOURCES OF FUNDS												
01 4395	Proposition 1A Reserve											
01 4615	Reserve Transfer In			0								0
43	Total Other Sources of Funds	\$0	\$0	\$0	\$0	\$0						\$0
44	Total Sources of Funds	\$48,482	\$0	\$48,482	\$32,662	\$47,977	67%					(\$505)
USES OF FUNDS												
SALARIES & WAGES												
47		0		0			#####					0
48												
55	Total Salaries & Wages	\$0	\$0	\$0	\$0	\$0	#####					\$0
BENEFITS												
56				0			#####					0
57												
71	Total Benefits	\$0	\$0	\$0	\$0	\$0	#####					\$0
72	Total Personnel Services	\$0	\$0	\$0	\$0	\$0	#####					\$0
SERVICES & SUPPLIES												
73												
74	Public Information - General	276		276	0	276	0%					276
75	M & R - Skate Park Repairs	0		0	6,439	8,586						(8,586)
76	M & R - Ranch	19,580		19,580	0	19,580	0%					19,580
77	Printing Forms	1,144		1,144	1,000	1,000	87%					144
78	Meeting Expense	0		0	0	0	#####					0
134				0		0						0
135												
136	Total Services & Supplies	\$21,000	\$0	\$21,000	\$7,439	\$9,586	35%					\$11,414


A	B	C	D	L	M	N	O	P	Q	R	S	T
 <p>CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS PARKS, RECREATION & OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16</p>												
ACCOUNT NO.	GENERAL FUND (GF) PROS DEPARTMENT - 16	ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE					
137	CAPITAL OUTLAY											
138				0								0
145	Total Capital Outlay	\$0	\$0	\$0	\$0	#####	\$0	\$0				\$0
146	DEBT SERVICE											
147				0		#####						0
150	Total Debt Service	\$0	\$0	\$0	\$0	#####	\$0	\$0				\$0
151	ADMINISTRATIVE COST ALLOCATION											
152		27,482		27,482	20,612	75%	27,482					0
154	Total Administrative Cost Allocation	\$27,482	\$0	\$27,482	\$20,612	75%	\$27,482					\$0
155	Total Expenditures	\$48,482	\$0	\$48,482	\$28,051	58%	\$37,068					\$11,414


A	B	C	D	L	M	N	C	P	Q	R	S	T
 <p>CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS PARKS, RECREATION & OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16</p>												
ACCOUNT NO.	GENERAL FUND (GF) PROS DEPARTMENT - 16	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE					
156												
157	OPERATING SURPLUS/(DEFICIT)	\$0	\$0	\$0	\$4,611	\$10,909	\$10,909					\$10,909
158	TRANSFERS & ENCUMBRANCES											
159	Transfers In - From General Fund			0								0
160	(Transfers Out)			0								0
161	Encumbrances - Sources of Funding											
162	Encumbrances - (Designated Funds)											
164	NET TRANSFERS & ENCUMBRANCES	\$0	\$0	\$0	\$0	\$0	\$0					\$0
165	RESERVES											
166	Use of Reserves			0								0
167	(Additions to Reserves)			0								0
168	Other Adjustments			0								0
170	RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	\$0	\$0	\$0					\$0
171	NET BUDGETARY SOURCES/USES	\$0	\$0	\$0	\$4,611	\$10,909	\$10,909					\$10,909
172												
173	RESERVES											
174	Beginning Reserves											
175	Operating Surplus / (Deficit)	\$0	\$0	\$0	\$4,611	\$10,909	\$10,909					\$10,909
176	Transfers & Encumbrances	\$0	\$0	\$0	\$0	\$0	\$0					\$0
177	ENDING RESERVES	\$0	\$0	\$0	\$4,611	\$10,909	\$10,909					\$10,909

GENERAL FUND
ADMINISTRATION DEPARTMENT – 09

A	B	C	D	L	M	N	Q	P	R	S	T
CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09											
ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE				
8	SOURCES OF FUNDS										
9	REVENUES										
10	Franchise Fees	86,000		86,000	80,526	120,790	34,790				
11	Vacation Rental Registration Fee	600		600	378	756	156				
12	Mandated Cost	0		0	0	0	0				
13	Interest Income	42,895		42,895	0	42,895	0				
14	Property Tax-All	0		0	30,732	30,732	30,732				
15	County Administrative Fee	0		0	0	0	0				
16	Radio Vault Rent	2,400		2,400	1,200	2,400	0				
17	Public Records Request	40		40	0	0	(40)				
18	Miscellaneous Revenue	1,545		1,545	(42)	1,545	0				
19		0		0			0				
33	Total Revenues	\$133,480	\$0	\$133,480	\$112,795	\$199,118	\$65,638				
34	OTHER SOURCES OF FUNDS										
35	Allocated Administrative Overhead	2,009,556		2,009,556	1,507,167	2,009,556	0				
40				0			0				
42	Total Other Sources of Funds	\$2,009,556	\$0	\$2,009,556	\$1,507,167	\$2,009,556	\$0				
43	Total Sources of Funds	\$2,143,036	\$0	\$2,143,036	\$1,619,962	\$2,208,674	\$65,638				
44	USES OF FUNDS										
46	SALARIES & WAGES										
47	Salary & Wages	764,846		764,846	481,262	586,002	178,844				
48	Overtime	20,000		20,000	5,082	6,954	13,046				
49	Director's	30,000		30,000	24,700	33,800	(3,800)				
50	Sick Leave/Vacation Pay	0		0	28,424	38,896	(38,896)				
51	Holiday Pay	0		0	28,260	38,671	(38,671)				
52	Reduction for "E" Step	(26,913)		(26,913)	0	(26,913)	0				
53											
54	Total Salaries & Wages	\$787,933	\$0	\$787,933	\$567,727	\$677,410	\$110,523				
55	BENEFITS										
56	Dental Insurance - Ameritas	7,307		7,307	7,229	9,893	(2,586)				
57	Medical Insurance	109,341		109,341	46,238	63,274	46,067				
58	Life Insurance	1,008		1,008	496	679	329				

A	B	C	D	L	M	N	Q	P	R	S	T
1		CAMBRIA COMMUNITY SERVICES DISTRICT									
2		FUND LEVEL ANALYSIS									
3		ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09									
ACCOUNT NO.	GENERAL FUND (GF)	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE				
ACCOUNT NO.	ADMINISTRATIVE DEPARTMENT - 09	BUDGET	ADJUSTMENTS	BUDGET	3/31/2020	ACTUAL	VARIANCE				
59	FICA	48,391		48,391	33,820	46,280	2,111	70%			
60	Medicare	12,090		12,090	8,172	11,183	907	68%			
61	Workers Compensation	4,179		4,179	5,308	7,264	(3,085)	127%			
62	Retirement-PERS	177,772		177,772	128,009	175,170	2,602	72%			
63	Payroll Tax Expense	0		0	(279)	(279)	279	#####			
64	Unemployment Insurance	0		0	7,166	9,806	(9,806)	#####			
65	Other Employee Benefits	18,923		18,923	7,780	10,646	8,277	41%			
66	Retirees Health	88,721		88,721	57,102	78,139	10,582	64%			
67	Medical Reimbursements - HRA	14,365		14,365	10,040	13,739	626	70%			
72				0			0	#####			
74	Total Benefits	\$482,097	\$0	\$482,097	\$311,082	\$425,794	\$56,303	65%			
75	Total Personnel Services	\$1,270,030	\$0	\$1,270,030	\$878,810	\$1,103,204	\$166,826	69%			
76	SERVICES & SUPPLIES										
77	Ads - Legal/Other	851		851	0	851	0	0%			
78	Public Information - General	515		515	641	641	(126)	125%			
79	Public Information - Website	5,150		5,150	2,212	5,150	0	43%			
80	Donations	0		0	0	0	0	#####			
81	Public Events	0		0	279	279	(279)	#####			
82	Insurance	118,450		118,450	129,809	129,809	(11,359)	110%			
83	Maintenance & Repairs - Buildings	4,194		4,194	13,211	17,615	(13,421)	315%			
84	Maintenance & Repairs - Grounds	4,600		4,600	1,032	1,376	3,224	22%			
85	Maintenance & Repairs - Vet's Hall	0		0	0	0	0	#####			
86	Maintenance & Repairs-Vehicles Licenses	455		455	218	291	164	48%			
87	Computer/Copier /Printer Srvcs/MaintAgre	103,700		103,700	86,473	115,297	(11,597)	83%			
95	Computer/Copier/Printer Supplies/Upgrade	7,210		7,210	980	1,306	5,904	14%			
96	Security & Safety	623		623	646	862	(239)	104%			
97	Safety-Med	464		464	32	42	422	7%			
98	Office Supplies	8,405		8,405	3,929	5,238	3,167	47%			
99	Postage & Shipping	5,226		5,226	1,318	1,757	3,469	25%			
100	Bank Charges	5,150		5,150	0	0	5,150	0%			
101	Printing/Forms	1,325		1,325	1,174	1,565	(240)	89%			
102	Membership -Dues , Publications & Books	15,450		15,450	8,326	11,101	4,349	54%			
103	Government Fees and Licenses	32,960		32,960	29,162	38,883	(5,923)	88%			
104	Cash Over (Short)	0		0	(31)	(31)	31	#####			
105	Utilities Cell Phone	5,908		5,908	3,788	5,051	857	64%			
106	Utilities Electricity	6,321		6,321	4,758	6,344	(23)	75%			

A	B	C	D	L	M	N	O	P	Q	R	S	T
1	 <p>CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09</p>											
2												
3												
4	ACCOUNT NO.	GENERAL FUND (GF)	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET	VARIANCE			
5	ADMINISTRATIVE DEPARTMENT - 09											
6												
7												
107	6060G	Utilities Gas	515		515	142	28%	189			326	
108	6060I	Utilities Internet Access	10,543		10,543	7,074	67%	9,432			1,111	
109	6060P	Utilities Phone-Land Lines, Faxes, Alarms	7,210		7,210	5,874	81%	7,833			(623)	
110	6060S	Utilities Sewer	392		392	318	81%	424			(32)	
111	6060W	Utilities Water	178		178	136	77%	182			(4)	
112	6070	Equipment Rental	515		515	502	97%	669			(154)	
113	6075	Rental Expense Office Space	34,171		34,171	22,491	66%	34,171			(9,472)	
114	6080A	Prof Services - Audit	9,528		9,528	14,250	150%	19,000				
115	6080F	Prof Services - Finance	5,253		5,253	0	0%	0			5,253	
116	6080K	Prof Services-District Counsel	183,340		183,340	149,045	81%	198,727			(15,387)	
117	6080L	Prof Services-Legal	36,050		36,050	41,112	114%	54,816			(18,766)	
118	6080M	Prof Services - Miscellaneous/Other	15,656		15,656	15,802	101%	21,069			(5,413)	
119	6080T	Professional Services - Temporary	50,420		50,420	23,938	47%	23,938			26,482	
120	6086	Outside Non-Professional Services	21,630		21,630	18,444	85%	24,592			(2,962)	
121	6088	Claims	0		0	0	#####	0			0	
122	6090	Department Operating Supplies	1,030		1,030	1,705	166%	2,273			(1,243)	
123	6094	Clothing/Uniforms	20		20	477	2384%	477			(457)	
124	6095	Office Furniture/Equipment	2,500		2,500	0	0%	0			2,500	
125	6096	Fuel	1,030		1,030	161	16%	215			815	
126	6115	Meeting Expenses	5,150		5,150	1,238	24%	1,651			3,499	
127	6120D	Travel, Training, Seminars - Directors	2,060		2,060	1,596	77%	2,060			0	
128	6120E	Travel, Training, Seminars - Employees	15,450		15,450	8,953	58%	15,450			0	
129	6120G	Training - LCW	4,120		4,120	4,940	120%	4,940			(820)	
130	6124	Employee Recognition	206		206	103	50%	137			69	
131	6125	Employee Recruitment	5,603		5,603	3,144	56%	4,193			1,410	
132					0		#####				0	
133												
134												
135												
136												
137												
138												
147		Total Services & Supplies	\$739,526	\$0	\$739,526	\$609,402	82%	\$769,866			(\$30,339)	
148		CAPITAL OUTLAY										
149	6170I	Purchase Administrative Office	0		0	0	#####	0			0	
150	6170	Purchase Administrative Software	0		68,850	4,177	6%	68,850			0	
151		Purchase Fixed Asset Module	0		1,200	0	0%	1,200			0	
152		Purchase Work Order Module	0		6,000	0	0%	6,000			0	
153	6170	Remodel Administration Office	0		0	0	#####	0			0	
154	6170	Capital Assets - Replace Servers	0		0	0	#####	0			0	
155							#####					
156							#####					
157							#####					
158		Total Capital Outlay	\$0	\$76,050	\$76,050	\$4,177	5%	\$76,050			\$0	

A	B	C	D	L	M	N	C	P	Q	R	S	T
1												
2	CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS											
3	ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09											
4	ACCOUNT NO.	GENERAL FUND (GF)	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE				
5	ADMINISTRATIVE DEPARTMENT - 09											
6												
7												
159		DEBT SERVICE										
160	6180J	Loan Principal - Ford Fusion			0			#####				0
161	6180H	Interest Expense - Ford Fusion			0			#####				0
163		Total Debt Service	\$0	\$0	\$0	\$0	\$0	#####		\$0		\$0
164		ADMINISTRATIVE COST ALLOCATION										
165												
167		Total Administrative Cost Allocation	\$0	\$0	\$0	\$0	\$0	#####		\$0		\$0
168		Total Expenditures	\$2,009,556	\$76,050	\$2,085,606	\$1,492,389	\$1,949,120	72%		\$1,949,120		\$136,487

A	B	C	D	L	M	N	Q	R	S	T
 <p>CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09</p>										
ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE			
169										
170	OPERATING SURPLUS/(DEFICIT)	\$133,480	(\$76,050)	\$57,430	\$127,572	\$259,554	\$202,125			
171	TRANSFERS & ENCUMBRANCES									
172	Transfers In - From General Fund	0	0	0	0		0			
173	(Transfers Out - To General Fund)						0			
174	Encumbrances - Sources of Funding						0			
175	Encumbrances - (Designated Funds)		76,050	76,050		76,050	0			
177	NET TRANSFERS & ENCUMBRANCES	\$0	\$76,050	\$76,050	\$0	\$76,050	\$0			
178	RESERVES									
179	Use of Reserves									
180	(Additions to Reserves)									
181	Other Adjustments									
182										
183	RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	\$0	\$0	\$0			
184	NET BUDGETARY SOURCES/USES	\$133,480	\$0	\$133,480	\$127,572	\$335,604	\$202,125			
185										
186	RESERVES									
187	Beginning Reserves									
188	Operating Surplus / (Deficit)	\$133,480	(\$76,050)	\$57,430	\$127,572	\$259,554	\$202,125			
189	Transfers & Encumbrances	\$0	\$76,050	\$76,050	\$0	\$76,050	\$0			
190	ENDING RESERVES	\$133,480	\$0	\$133,480	\$127,572	\$335,604	\$202,125			

ENTERPRISE FUND SUMMARY

- Water Department – 11
- Sustainable Water Facility (SWF) Operations
Department – 39
 - SWF Capital Department – 40
 - Wastewater Department - 12

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
CAMBRIA COMMUNITY SERVICES DISTRICT																									
FUND LEVEL ANALYSIS																									
ENTERPRISE FUNDS																									
ACCOUNT NO.	ENTERPRISE FUNDS	2019/20 ADOPED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 VARIANCE																
SOURCES OF FUNDS																									
10	Water	\$3,424,250	\$0	\$3,424,250	\$2,342,187	\$3,374,902	68%	\$3,400,000	\$24,250																
11	SWF	\$1,178,180	\$0	\$1,178,180	\$834,062	\$1,178,180	71%	\$1,172,000	\$6,180																
12	SWF-Capital	\$0	\$0	\$0	\$0	\$0	#####	\$0	\$0																
13	Total Water	\$4,602,430	\$0	\$4,602,430	\$3,176,248	\$4,553,082	69%	\$4,572,000	\$30,430																
14	Wastewater	\$3,024,915	\$0	\$3,024,915	\$2,023,479	\$2,961,612	67%	\$3,008,000	\$16,915																
15	Total Sources of Funds	\$7,627,345	\$0	\$7,627,345	\$5,199,727	\$7,514,695	68%	\$7,580,000	\$47,345																
USES OF FUNDS																									
19	Water	\$3,229,247	\$123,724	\$3,352,971	\$1,807,176	\$3,004,939	54%	\$3,361,000	\$8,029																
20	SWF	\$1,167,391	\$5,198	\$1,172,589	\$923,211	\$970,074	79%	\$1,056,000	(\$106,193)																
21	SWF-Capital	\$138,609	\$88,510	\$227,119	\$251,335	\$375,478	111%	\$250,000	(\$177,470)																
22	Total Water	4,535,247	\$217,432	\$4,752,679	\$2,981,722	\$4,350,491	63%	4,667,000	(275,634)																
23	Wastewater	\$3,024,915	\$44,258	\$3,069,173	\$1,902,164	\$2,536,148	62%	\$2,886,000	(\$183,173)																
24	Total Expenditures	\$7,560,162	\$261,690	\$7,821,852	\$4,883,887	\$6,886,639	62%	\$7,553,000	(\$458,807)																
OPERATING SURPLUS/(DEFICIT)																									
26	Water	\$195,003	(\$123,724)	\$71,279	\$535,011	\$369,963		\$39,000	\$32,279																
27	SWF	\$10,789	(\$5,198)	\$5,591	(\$89,150)	\$208,106		\$116,000	(\$100,013)																
28	SWF-Capital	(\$138,609)	(\$88,510)	(\$227,119)	(\$251,335)	(\$375,478)		(\$250,000)	(\$177,470)																
29	Total Water	\$67,183	(\$217,432)	(\$150,249)	\$194,526	\$202,592		(\$95,000)	(\$245,204)																
30	Wastewater	\$0	(\$44,258)	(\$44,258)	\$121,315	\$425,465		\$122,000	(\$166,258)																
31	OPERATING SURPLUS/(DEFICIT)	\$67,183	(\$261,690)	(\$194,507)	\$315,841	\$628,056		\$27,000	(\$411,462)																
RESERVES																									
Beginning Reserves																									
47	Water	\$0	\$0	\$0	\$0	\$0		\$0	\$0																
48	SWF	\$0	\$0	\$0	\$0	\$0		\$0	\$0																
49	SWF-Capital	\$0	\$0	\$0	\$0	\$0		\$0	\$0																
50	Total Water	\$0	\$0	\$0	\$0	\$0		\$0	\$0																
51	Wastewater	\$0	\$0	\$0	\$0	\$0		\$0	\$0																
52	Total Water	\$0	\$0	\$0	\$0	\$0		\$0	\$0																
Beginning Reserves																									
53	Operating Surplus / (Deficit)	\$0	\$0	\$0	\$0	\$0		\$0	\$0																
54	Water	\$195,003	(\$123,724)	\$71,279	\$535,011	\$369,963		\$39,000	\$32,279																
55	SWF	(\$162,211)	(\$5,198)	(\$167,409)	(\$89,150)	\$35,106		(\$57,000)	(\$100,013)																
56	SWF-Capital	(\$138,609)	(\$88,510)	(\$227,119)	(\$251,335)	(\$375,478)		(\$250,000)	(\$177,470)																
57	Total Water	(\$105,817)	(\$217,432)	(\$323,249)	\$194,526	\$29,592		(\$268,000)	(\$245,204)																
58	Wastewater	\$0	(\$44,258)	(\$44,258)	\$121,315	\$425,465		\$122,000	(\$166,258)																
59	Operating Surplus / (Deficit)	(\$105,817)	(\$261,690)	(\$367,507)	\$315,841	\$628,056		(\$146,000)	(\$411,462)																
Transfers & Encumbrances																									
60	Water	\$0	\$123,724	\$123,724	\$0	\$123,724		\$0	\$0																
61	SWF	\$0	\$5,198	\$5,198	\$0	\$5,198		\$0	\$0																
62	SWF-Capital	\$0	\$88,510	\$88,510	\$0	\$88,510		\$0	\$0																
63	Total Water	\$0	\$217,432	\$217,432	\$0	\$217,432		\$0	\$0																
64	Wastewater	\$0	\$44,258	\$44,258	\$0	\$44,258		\$0	\$0																
65	Transfers & Encumbrances	\$0	\$261,690	\$261,690	\$0	\$261,690		\$0	\$0																
66	ENDING RESERVES	(\$105,817)	\$0	(\$105,817)	\$315,841	\$716,746		(\$146,000)	(\$411,462)																

WATER FUND
WATER DEPARTMENT – 11

A	B	C	K	L	M	N	D	P	Q	R	S	T	X	Y	Z
ACCOUNT NO.	WATER FUND WATER DEPARTMENT - 11	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 VARIANCE						
<p align="center">CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS WATER FUND - 11, DEPARTMENT - 11</p>															
8	SOURCES OF FUNDS														
10	Revenues	\$3,424,250	\$0	\$3,424,250	\$2,342,187	\$3,374,902	(\$49,348)	\$3,400,000	\$24,250						
11	Other Sources of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
12	Total Sources of Funds	\$3,424,250	\$0	\$3,424,250	\$2,342,187	\$3,374,902	(\$49,348)	\$3,400,000	\$24,250						
13	USES OF FUNDS														
16	Salaries & Wages	\$507,477	\$0	\$507,477	\$340,207	\$372,493	\$134,984								
17	Benefits	\$355,138	\$0	\$355,138	\$201,428	\$274,931	\$80,207								
18	Personnel Services	\$862,615	\$0	\$862,615	\$541,635	\$647,425	\$715,190	\$1,058,000	\$195,385						
19	Services & Supplies	\$764,987	\$0	\$764,987	\$409,401	\$674,771	\$90,216	\$758,000	(\$6,987)						
20	Capital Outlay	\$600,000	\$123,724	\$723,724	\$98,269	\$681,099	\$42,625	\$600,000	(\$123,724)						
21	Debt Service	\$26,547	\$0	\$26,547	\$26,548	\$26,547	\$0	\$0	(\$26,547)						
22	Administrative Cost Allocation	\$975,098	\$0	\$975,098	\$731,324	\$975,098	\$0	\$945,000	(\$30,098)						
23	Total Expenditures	\$3,229,247	\$123,724	\$3,352,971	\$1,807,176	\$3,004,939	\$348,032	\$3,361,000	\$8,029						
24	OPERATING SURPLUS/(DEFICIT)	\$195,003	(\$123,724)	\$71,279	\$535,011	\$369,963	\$298,684	\$39,000	\$32,279						
39	RESERVES														
40	Beginning Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
41	Operating Surplus / (Deficit)	\$195,003	(\$123,724)	\$71,279	\$535,011	\$369,963	\$298,684	\$39,000	\$32,279						
42	Transfers & Encumbrances	\$0	\$123,724	\$123,724	\$0	\$123,724	\$0	\$0	\$0						
43	ENDING RESERVES	\$195,003	\$0	\$195,003	\$535,011	\$493,687	\$298,684	\$39,000	\$32,279						

A	B	C	K	L	M	N	O	P	Q	R	S	T	X	Y	Z
CAMBRIA COMMUNITY SERVICES DISTRICT															
FUND LEVEL ANALYSIS															
WATER FUND - 11, DEPARTMENT - 11															
ACCOUNT NO.	WATER FUND WATER DEPARTMENT - 11														
4	WATER DEPARTMENT - 11														
5	2019/20	2019/20	2019/20	2019/20	2019/20	2019/20	2019/20	2019/20	2019/20	2019/20	2019/20	2019/20	2019/20	2019/20	2019/20
6	ADOPTED BUDGET	APPROVED ADJUSTMENTS	CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 ESTIMATES
7															
105	6044	Computer/Copier/Printer Services	410	0	410	0	0%	0	0	410	0	0	0	0	(410)
106	6045	Computer/Copier/Printer Goods	8,763	3,473	4,631	4,132	40%	3,473	4,631	4,631	4,132	0	0	0	(8,763)
107		Reporting Software	2,000	0	2,000	0	0%	0	2,000	2,000	0	0	0	0	(2,000)
108		Replace 3 Computers	5,000	0	5,000	0	0%	0	5,000	5,000	0	0	0	0	(5,000)
109	6048	Security & Safety	3,605	3,605	3,605	3,605	0%	3,605	3,605	3,605	3,605	0	0	0	(3,605)
110	6050	Office Supplies	805	805	805	398	38%	305	407	398	398	0	0	0	(805)
111	6051	Printing & Shipping	14,620	14,620	14,620	8,835	30%	4,339	5,785	8,835	8,835	0	0	0	(14,620)
112		Bank Charges	0	0	0	0	#####	0	0	0	0	0	0	0	0
113	6053	Printing/Forms	2,391	2,391	2,391	557	92%	2,211	2,948	557	557	0	0	0	(2,391)
114	6054	Membership Dues, Publications/Books	5,356	5,356	5,356	2,76	37%	1,973	5,632	2,76	2,76	0	0	0	(5,356)
115	6055	Government Fees & Licenses	30,900	30,900	30,900	750	77%	23,737	31,650	750	750	0	0	0	(30,900)
116	6059	Bad Debt Expense	103	103	103	1	1%	1	102	1	103	0	0	0	(103)
117	6060C	Utilities - Cell Phone	2,888	2,888	2,888	955	51%	1,465	1,953	955	955	0	0	0	(2,888)
118	6060E	Utilities - Electricity	167,111	167,111	167,111	29,128	62%	103,487	137,983	29,128	29,128	0	0	0	(167,111)
119	6060G	Utilities - Gas	0	0	0	0	#####	0	0	0	0	0	0	0	0
120	6060I	Utilities - Internet	4,432	4,432	4,432	420	68%	3,009	4,012	420	420	0	0	0	(4,432)
121	6060P	Utilities - Phone-Land Lines, Faxes, Alarms	6,860	6,860	6,860	1,884	54%	3,732	4,976	1,884	1,884	0	0	0	(6,860)
122	6060S	Utilities - Sewer	1,187	1,187	1,187	211	209%	2,477	3,303	211	211	0	0	0	(1,187)
123	6060W	Utilities - Water	0	0	0	0	#####	0	0	0	0	0	0	0	0
124	6063	M & R Communications Equipment	2,575	2,575	2,575	257	0%	0	0	257	257	0	0	0	(2,575)
125	6078	Land Lease - Well Site	41,349	41,349	41,349	155	0%	0	41,504	155	155	0	0	0	(41,349)
126	6080E	Professional Services - Engineering	0	0	0	0	#####	0	0	0	0	0	0	0	0
127		Urban Water Mgmt Plan	30,000	30,000	30,000	0	0%	0	30,000	0	0	0	0	0	(30,000)
128		Water Use Efficiency Plan Update	10,000	10,000	10,000	0	0%	0	10,000	0	0	0	0	0	(10,000)
129	6080G	Professional Services - GIS Development	7,725	7,725	7,725	2,345	98%	7,552	10,070	2,345	2,345	0	0	0	(7,725)
130	6080K	Professional Services - District Counsel	5,150	5,150	5,150	515	0%	0	0	515	515	0	0	0	(5,150)
131	6080L	Land Conservancy - Lot Inventory, Etc.	0	0	0	0	#####	0	0	0	0	0	0	0	0
132	6080M	Professional Services - Misc./Other	15,000	15,000	15,000	7,955	35%	5,284	7,045	7,955	7,955	0	0	0	(15,000)
133	6080T	Professional Services - Temporary	0	0	0	934	#####	701	934	934	934	0	0	0	0
134	6080V	Voluntary Lot Merger Program	8,499	8,499	8,499	4,989	31%	2,632	3,510	4,989	4,989	0	0	0	(8,499)
135	6086	Outside Services	206	206	206	206	0%	0	0	206	206	0	0	0	(206)
136	6089	Emergency Medical Supplies	92	92	92	92	0%	0	0	92	92	0	0	0	(92)
137	6090	Department Operating Supplies	21,445	21,445	21,445	7,652	102%	21,822	29,097	7,652	7,652	0	0	0	(21,445)
138	6090B	Sensor Cleaning	0	0	0	0	#####	0	0	0	0	0	0	0	0
139	6091	Lab Tests	11,415	11,415	11,415	511	78%	8,944	11,926	511	511	0	0	0	(11,415)
140	6091B	Operating Supplies	0	0	0	1,248	#####	936	1,248	1,248	1,248	0	0	0	(1,248)
141	6091G	Calibration	2,704	2,704	2,704	6,443	340%	9,197	9,147	6,443	6,443	0	0	0	(2,704)
142	6091H	Lab Testing	0	0	0	0	#####	0	0	0	0	0	0	0	0
143	6092	Lab Supplies	0	0	0	2,571	#####	1,929	2,571	2,571	2,571	0	0	0	0
144	6093	Small Tools and Equipment	9,008	9,008	9,008	467	5%	406	541	467	467	0	0	0	(9,008)
145	6094	Clothing and Uniform	5,008	5,008	5,008	2,989	30%	1,514	2,019	2,989	2,989	0	0	0	(5,008)
146	6095	Office Furniture	0	0	0	3,154	#####	1,577	3,154	3,154	3,154	0	0	0	0
147	6096	Fuel - Gas and Diesel	12,360	12,360	12,360	538	78%	9,674	12,898	538	538	0	0	0	(12,360)
148	6115	Meeting Expenses	284	284	284	164	32%	90	120	164	164	0	0	0	(284)
149	6120E	Travel, Training, Seminars-Employees,	3,090	3,090	3,090	4,700	189%	5,842	7,790	4,700	4,700	0	0	0	(3,090)
150	6125	Employee Recruitment	2,544	2,544	2,544	1	75%	1,909	2,545	1	1	0	0	0	(2,544)
151	6510	Retrofit Program	0	0	0	22	#####	17	22	22	22	0	0	0	0
152	6611	Rebate Program - Cisterns, Toilets, Wash	7,725	7,725	7,725	0	0%	0	7,725	0	0	0	0	0	(7,725)

WATER FUND

SWF OPERATIONS – 39

SWF CAPITAL - 40

A	B	C	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
ACCOUNT NO.	WATER FUND SWF DEPARTMENT - 25	2019/20 ADAPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 VARIANCE									
<p style="text-align: center;">CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS SUSTAINABLE WATER FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25</p>																		
SOURCES OF FUNDS																		
10	Revenues	\$1,178,180	\$0	\$1,178,180	\$834,062	\$1,178,180	\$0	\$1,172,000	\$6,180									
11	Other Sources of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0									
12	Total Sources of Funds	\$1,178,180	\$0	\$1,178,180	\$834,062	\$1,178,180	\$0	\$1,172,000	\$6,180									
USES OF FUNDS																		
16	Salaries & Wages	\$170,825	\$0	\$170,825	\$48,363	\$53,844	\$116,981											
17	Benefits	\$100,585	\$0	\$100,585	\$34,166	\$46,724	\$53,861											
18	Personnel Services	\$271,410	\$0	\$271,410	\$82,529	\$100,568	\$170,842	\$261,000	(\$10,410)									
19	Services & Supplies	\$236,555	\$0	\$236,555	\$116,156	\$144,979	\$91,575	\$135,000	(\$101,555)									
20	Capital Outlay	\$0	\$5,198	\$5,198	\$65,100	\$65,100	(\$59,902)	\$0	\$5,198									
21	Debt Service	\$659,426	\$0	\$659,426	\$659,426	\$659,426	\$0	\$660,000	\$574									
22	Administrative Cost Allocation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0									
23	Total Expenditures	\$1,167,391	\$5,198	\$1,172,589	\$923,211	\$970,074	\$202,514	\$1,056,000	(\$106,193)									
24	OPERATING SURPLUS/(DEFICIT)	\$10,789	(\$5,198)	\$5,591	(\$89,150)	\$208,106	\$202,514	\$116,000	(\$100,013)									
RESERVES																		
40	Beginning Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0									
41	Operating Surplus / (Deficit)	(\$162,211)	(\$5,198)	(\$167,409)	(\$89,150)	\$35,106	\$202,514	(57,000)	(100,013)									
42	Transfers & Encumbrances	\$0	\$5,198	\$5,198	\$0	\$5,198	\$0	\$0	\$0									
43	ENDING RESERVES	(\$162,211)	\$0	(\$162,211)	(\$89,150)	\$40,304	\$202,514	(\$57,000)	(\$100,013)									

B	C	D	L	M	N	C	P	Q	R	S	T	X	Y	Z
CAMBRIA COMMUNITY SERVICES DISTRICT														
FUND LEVEL ANALYSIS														
SUSTAINABLE WATER FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25														
ACCOUNT NO.	WATER FUND SWF DEPARTMENT - 25	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 VARIANCE					
SOURCES OF FUNDS														
REVENUES														
10	39 4041	SWF Water Base - Residential (SFR, MFR)		456,000	328,324	456,000	0	456,000	0					
11	39 4042	SWF Base Vac		0	0	0	0	0	0					
12	39 4043	SWF Base Com Ld		0	0	0	0	0	0					
13	39 4044	SWF Base Com Wt		0	0	0	0	0	0					
14	39 4051	SWF Water Usage - Residential (SFR, MFR)		716,000	505,737	716,000	0	716,000	0					
15	39 4052	SWF Use Vac Rnt		0	0	0	0	0	0					
16	39 4053	SWF Use Com Ld		0	0	0	0	0	0					
17	39 4054	SWF Use Com Wtr		0	0	0	0	0	0					
22	39 4061	SWF Facil Resd												
23	39 4062	SWF Facil Vac R												
24	39 4063	SWF Facil Cm Ld												
25	39 4064	SWF Facil Cm Wt												
26	39 4200	Interest Income		6,180	0	6,180	0	6,180	6,180					
37		Total Revenues		\$1,178,180	\$834,062	\$1,178,180	\$0	\$1,172,000	\$6,180					
OTHER SOURCES OF FUNDS														
44	39 4620	Grant Revenue - Capital		0	0	0	0	0	0					
46		Total Other Sources of Funds		\$0	\$0	\$0	\$0	\$0	\$0					
47		Total Sources of Funds		\$1,178,180	\$834,062	\$1,178,180	\$0	\$1,172,000	\$6,180					
USES OF FUNDS														
SALARIES & WAGES														
50	5000	Salary & Wages		172,195	41,202	49,415	122,780	0	(172,195)					
51	5010	Overtime		4,000	2,069	2,832	1,168	0	(4,000)					
53	5020	Standby		0	0	0	0	0	0					
54	5040	Sick/Vacation Pay		0	2,685	3,674	(3,674)	0	0					
55	5050	Holiday Pay		0	2,406	3,292	(3,292)	0	0					
56		Reduction for "E" Step Prop 218 Estimates		(5,370)	0	(5,370)	0	0	5,370					
57				0	0	0	0	0	0					
59		Total Salaries & Wages		\$170,825	\$48,363	\$53,844	\$116,981	\$0	(\$170,825)					
BENEFITS														
61	5101	Uniform Allowance		400	80	80	320	0	(400)					
62	5102	Dental Insurance		1,762	998	1,366	396	0	(1,762)					
63	5103	Medical Insurance		39,152	8,290	11,344	27,808	0	(39,152)					
64	5105	Life Insurance		239	59	81	158	0	(239)					

CAMBRIA COMMUNITY SERVICES DISTRICT FUND LEVEL ANALYSIS SUSTAINABLE WATER FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25													
B	C	D	L	M	N	O	P	Q	R	S	T	X	Y
ACCOUNT NO.	WATER FUND SWF DEPARTMENT - 25	ADAPTED BUDGET	APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 VARIANCE				
65	FICA	10,482		10,482	3,020	4,133	6,349	0	(10,482)				
66	Medicare	2,586		2,586	706	966	1,620	0	(2,586)				
67	Workers Compensation	8,912		8,912	671	919	7,993	0	(8,912)				
68	PERS - Retirement	33,178		33,178	19,017	26,023	7,155	0	(33,178)				
69	Other Employee Benefits	1,716		1,716	812	1,111	605	0	(1,716)				
70	Medical Reimbursements - HRA	2,158		2,158	513	702	1,456	0	(2,158)				
71					#####			0	0				
72	Prop 218 Estimates			0	#####			261,000	261,000				
75	Total Benefits	\$100,585	\$0	\$100,585	\$34,166	\$46,724	\$53,861	\$261,000	\$160,415				
76	Total Personnel Services	\$271,410	\$0	\$271,410	\$82,529	\$100,568	\$170,842	\$261,000	(\$10,410)				
77	SERVICES & SUPPLIES												
78	Maintenance & Repairs - Fire Hydrants	0		0	0	0	0	0	0				
79	Maintenance & Repairs - Generators	0		0	0	0	0	0	0				
80	Maintenance	20,760		20,760	0	0	20,760	0	(20,760)				
81	Off-Hauling RO Brine	3,090		3,090	0	0	3,090	0	(3,090)				
82	Maintenance & Repairs - Buildings	1,409		1,409	0	0	1,409	0	(1,409)				
83	Maintenance & Repairs - Grounds	2,076		2,076	475	633	1,443	0	(2,076)				
84	Replace Analyzers (2)	7,500		7,500	0	7,500	0	0	(7,500)				
85	Pickling Filters for Preservation	60,000		60,000	59,639	59,639	361	0	(60,000)				
86	Maintenance & Repairs- Emergency	37,987		37,987	4,150	5,533	32,454	0	(37,987)				
87	Maintenance & Repairs - Vehicles Licenses	232		232	500	667	(435)	0	(232)				
88	Comp/Copier/Printer Services	413		413	1,048	1,397	(984)	0	(413)				
89	Postage & Shipping	3,886		3,886	0	3,886	0	0	(3,886)				
90	Government Fees & Licenses	22,660		22,660	22,607	25,050	(2,390)	0	(22,660)				
91	Utilities - Cell Phone	222		222	724	965	(743)	0	(222)				
92	Utilities - Electricity	16,068		16,068	6,286	8,382	7,686	0	(16,068)				
93	Equipment Rent	24,918		24,918	5,261	7,015	17,903	0	(24,918)				
94	Reduce Tank Rental to 3 Months	(18,688)		(18,688)	0	0	(18,688)	0	18,688				
95	Professional Services - District Counsel	0		0	0	0	0	0	0				
96	Professional Services - Legal	0		0	0	0	0	0	0				
97	Professional Services - Misc./Other	17,339		17,339	11,280	17,339	0	0	(17,339)				
98	Outside Services	44		44	0	0	44	0	(44)				
99	Department Operating Supplies	1,952		1,952	376	501	1,451	0	(1,952)				
100	Sensor Cleaning	0		0	0	0	0	0	0				
101	Lab Tests	10,300		10,300	270	360	9,940	0	(10,300)				
102	Operating Supplies	4,684		4,684	162	216	4,468	0	(4,684)				
103	Baseline Mon	0		0	0	0	0	0	0				
104	Remote Monitoring	6,180		6,180	0	0	6,180	0	(6,180)				
105	Calibration	0		0	0	0	0	0	0				
106	Lab Testing	0		0	0	0	0	0	0				
107	Lab Supplies	2,447		2,447	0	0	2,447	0	(2,447)				

B	C	D	L	M	N	P	Q	R	S	T	X	Y	Z
CAMBRIA COMMUNITY SERVICES DISTRICT													
FUND LEVEL ANALYSIS													
SUSTAINABLE WATER FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25													
ACCOUNT NO.	WATER FUND SWF DEPARTMENT - 25	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 VARIANCE				
108	6094	Clothing and Uniform	173	0	173	0	0%	0	173	0	0	(173)	
109	6095	Office Furniture	0	0	0	580	#####	1,159	(1,159)	0	0	0	
110	6096	Fuel - Gas and Diesel	4,573	0	4,573	2,430	53%	3,241	1,332	0	0	(4,573)	
111	6115	Meeting Expense	0	0	0	0	#####	0	0	0	0	0	
112	6120E	Travel, Training, Seminars - Employees	1,123	0	1,123	368	33%	490	633	0	0	(1,123)	
113	6125	Employee Recruitment	0	0	0	0	#####	0	0	0	0	0	
114	6195	Vehicles	5,206	0	5,206	0	0%	1,006	4,200	0	0	(5,206)	
115	6829D	Performance Bonds	0	0	0	0	#####	0	0	0	0	0	
116	6829M	Financial Services	0	0	0	0	#####	0	0	0	0	0	
117	6829S	EWS Environmental	0	0	0	0	#####	0	0	0	0	0	
149		Prop 218 Estimates	0	0	0	0	#####	0	0	135,000	135,000	0	
152		Total Services & Supplies	\$236,555	\$0	\$236,555	\$116,156	49%	\$144,979	\$91,575	\$135,000	\$135,000	(\$101,555)	
153		CAPITAL OUTLAY											
154	6170E	Impoundment Basin	0	5,198	5,198	65,100	1252%	65,100	(59,902)	0	0	5,198	
155		Capital Assets											
156		Prop 218 Estimates	0	0	0	0	#####	0	0	0	0	0	
162		Total Capital Outlay	\$0	\$5,198	\$5,198	\$65,100	1252%	\$65,100	(\$59,902)	\$0	\$0	\$5,198	
163		DEBT SERVICE											
164	6195	Vehicle								0	0	0	
165	6180P	Loan Principal	354,604		354,604	354,604	100%	354,604	0	0	0	(354,604)	
166	6180I	Interest Expense	304,822		304,822	304,822	100%	304,822	(0)	0	0	(304,822)	
167										660,000	660,000	0	
169		Total Debt Service	659,426	\$0	\$659,426	\$659,426	100%	\$659,426	(\$0)	\$660,000	\$660,000	\$574	
170		ADMINISTRATIVE COST ALLOCATION											
171		Administrative Cost Allocation - See Water Fund FY 2019/20	0		0	0	#####	0	0	0	0	0	
173		Total Administrative Cost Allocation	\$0	\$0	\$0	\$0	#####	\$0	\$0	\$0	\$0	\$0	
174		Total Expenditures	\$1,167,391	\$5,198	\$1,172,589	\$923,211	79%	\$970,074	\$202,514	\$1,056,000	\$1,056,000	(\$106,193)	

CAMBRIA COMMUNITY SERVICES DISTRICT
 FUND LEVEL ANALYSIS
 SUSTAINABLE WATER FACILITY - WATER FUND 40 - CAPITAL DEPARTMENT - 30

A	B	C	D	L	M	N	Q	R	S	T	X	Y	Z
ACCOUNT NO.	WATER FUND SWF CAPITAL DEPARTMENT - 30	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 VARIANCE				
156	Total Capital Outlay	\$138,609	\$88,510	\$227,119	\$251,335	\$375,478	111%	\$250,000	(\$177,470)				
157	DEBT SERVICE												
158				0	#####			0	0				
159				0	#####			0	0				
160													
161	Total Debt Service	\$0	\$0	\$0	\$0	\$0	#####	\$0	\$0				
162	ADMINISTRATIVE COST ALLOCATION												
163	Administrative Cost Allocation - See Water Fund FY 2019/20	0		0	0	0	#####	0	0				
164													
165	Total Administrative Cost Allocation	\$0	\$0	\$0	\$0	\$0	#####	\$0	\$0				
166	Total Expenditures	\$138,609	\$88,510	\$227,119	\$251,335	\$375,478	111%	\$250,000	(\$177,470)				
167													
168	OPERATING SURPLUS/(DEFICIT)	(\$138,609)	(\$88,510)	(\$227,119)	(\$251,335)	(\$375,478)		(\$250,000)	(\$177,470)				
169	TRANSFERS & ENCUMBRANCES												
170	Transfers In - From General Fund			0				0	0				
171	(Transfers Out)			0				0	0				
172	Encumbrances - Sources of Funding			0				0	0				
173	Encumbrances - (Designated Funds)		88,510	88,510		88,510							
174													
175	NET TRANSFERS & ENCUMBRANCES	\$0	\$88,510	\$88,510	\$0	\$88,510		\$0	\$0				
176	RESERVES												
177	Use of Reserves			0				0	0				
178	(Additions to Reserves)			0				0	0				
179	Other Adjustments			0				0	0				
180													
181	RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	\$0	\$0		\$0	\$0				
182	NET BUDGETARY SOURCES/USES	(\$138,609)	\$0	(\$138,609)	(\$251,335)	(\$286,968)		(\$250,000)	(\$177,470)				
183													
184	RESERVES												
185	Beginning Reserves												
186	Operating Surplus / (Deficit)	(\$138,609)	(\$88,510)	(\$227,119)	(\$251,335)	(\$375,478)		(\$250,000)	(\$177,470)				
187	Transfers & Encumbrances	\$0	\$88,510	\$88,510	\$0	\$88,510		\$0	\$0				
188	ENDING RESERVES	(\$138,609)	\$0	(\$138,609)	(\$251,335)	(\$286,968)		(\$250,000)	(\$177,470)				

WASTEWATER FUND
WASTEWATER DEPARTMENT – 12

A	B	C	D	L	M	N	O	P	Q	R	S	T	X	Y	Z
1		CAMBRIA COMMUNITY SERVICES DISTRICT													
2		FUND LEVEL ANALYSIS													
3		WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12													
4	ACCOUNT NO.	WASTEWATER FUND	2019/20	ADAPTED BUDGET	APPROVED ADJUSTMENTS	2019/20	CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	EST. BUDGET VARIANCE	2019/20	PROP. 218 ESTIMATES	2019/20	PROP. 218 VARIANCE	
5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
		SOURCES OF FUNDS													
		REVENUES													
9	12 4000	Service Sales		\$2,818,000		\$2,818,000		1,918,420	68%	2,818,000	0	2,818,000	0		
10	12 4200	Interest Income		\$1,000		\$1,000		0	0%	1,000	0	1,000	0		
11	12 4311	County Administrative Fee		(\$8,085)		(\$8,085)		0	0%	(\$8,085)	0	(\$8,085)	0	(\$8,085)	
12	12 4360	Standby Availability Charges		\$119,000		\$119,000		83,193	70%	119,000	0	119,000	0		
13	12 4390	Miscellaneous Revenue		\$70,000		\$70,000		5,023	7%	6,697	(\$63,303)	70,000	0		
14	12 4310	Property Taxes - Low Income Reduction Offset		\$25,000		\$25,000		16,842	67%	25,000	0	25,000	0		
31								0		0					
32															
33															
34		Total Revenues		\$3,024,915		\$3,024,915		\$2,023,479	67%	\$2,961,612	(\$63,303)	\$3,008,000	\$16,915		
		OTHER SOURCES OF FUNDS													
35															
41	12 4397	Loan Proceeds - Crane Truck		\$0		\$0		0	#####	0	0	0	0		
42															
43		Total Other Sources of Funds		\$0		\$0		\$0		\$0	\$0	\$0	\$0		
44		Total Sources of Funds		\$3,024,915		\$3,024,915		\$2,023,479	67%	\$2,961,612	(\$63,303)	\$3,008,000	\$16,915		
		USES OF FUNDS													
		SALARIES & WAGES													
47															
48	5000	Salary & Wages		\$609,887		\$609,887		253,622	42%	323,775	286,112			(609,887)	
49	5010	Overtime		\$25,000		\$25,000		32,331	129%	44,242	(19,242)			(25,000)	
50	5020	Standby		\$18,250		\$18,250		13,500	74%	18,474	(224)			(18,250)	
51	5040	Sick/Vacation Pay		\$0		\$0		14,207	#####	19,441	(19,441)			0	
52	5050	Holiday Pay		\$0		\$0		17,425	#####	23,845	(23,845)			0	
53		Reduction for "E" Step		(\$55,468)		(\$55,468)		0	0%	(\$5,468)	0			55,468	
54															
55		Total Salaries & Wages		\$597,669		\$597,669		\$331,084	55%	\$374,309	\$223,360	\$0	(\$597,669)		
		BENEFITS													
56															
57	5101	Uniform Allowance		\$2,800		\$2,800		2,000	71%	2,000	800			(2,800)	
58	5102	Dental Insurance		\$7,450		\$7,450		7,328	98%	10,027	(2,577)			(7,450)	
59	5103	Medical Insurance		\$117,029		\$117,029		56,649	48%	77,519	39,510			(117,029)	
60	5105	Life Insurance		\$1,103		\$1,103		436	40%	596	507			(1,103)	
61	5106	FICA		\$38,515		\$38,515		21,913	57%	29,986	8,529			(38,515)	
62	5107	Medicare		\$9,536		\$9,536		5,125	54%	7,013	2,523			(9,536)	
63	5108	Workers Compensation		\$37,822		\$37,822		14,466	38%	19,795	18,027			(37,822)	
64	5109	PERS - Retirement		\$120,805		\$120,805		81,955	68%	112,149	8,656			(120,805)	
65	5112	Unemployment Insurance		\$0		\$0		0	#####	0	0			0	
66	5120	Other Employee Benefits		\$1,716		\$1,716		1,063	62%	1,454	262			(1,716)	
67	5121	Retirees Health		\$49,409		\$49,409		35,583	72%	48,692	717			(49,409)	
68	5122	Medical Reimbursements - HRA		\$15,548		\$15,548		5,765	37%	7,888	7,660			(15,548)	
69		Prop. 218 Salaries and Benefits		\$0		\$0		#####	#####	0	0	\$14,000	\$14,000	814,000	

A	B	C	D	L	M	N	P	Q	R	S	T	X	Y	Z
ACCOUNT NO.	WASTEWATER FUND	WASTEWATER DEPARTMENT - 12	ADAPTED BUDGET	APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	2019/20 EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 VARIANCE				
70		Prop. 218 Salaries and Benefits-Added Staff			\$0				0			264,000		264,000
72		Total Benefits	\$401,733	\$0	\$401,733	\$232,281	\$317,121	\$84,612	\$1,078,000	\$676,267				\$676,267
73		Total Personnel Services	\$999,402	\$0	\$999,402	\$563,365	\$691,430	\$307,972	\$1,078,000	\$78,598				\$78,598
74		SERVICES & SUPPLIES												
75	6010	Ads - Legal/Other	\$515		\$515	0	0	515						(515)
76	6011	Public Information - General	\$0		\$0	0	0	0						0
77	6030	Insurance	\$0		\$0	0	0	0						0
78	6031Z	Maintenance	\$0		\$0	0	0	0						0
79	6032C	M & R WW Collection System	\$2,060		\$2,060	3,113	4,151	(2,091)	250,000	250,000				(2,060)
80	6032D	M & R WW - Disposal Effluent	\$0		\$0	9,626	12,835	(12,835)						0
81	6032E	M & R WW - Easements	\$0		\$0	0	0	0						0
82	6032G	M & R Wastewater Generators	\$4,120		\$4,120	14,438	19,251	(15,131)						(4,120)
83	6032L	M & R Wastewater Lift Stations	\$62,119		\$62,119	18,866	25,155	36,964						(62,119)
84	6032M	M & R-WW Manhole Raising(Cord Paving)	\$31,773		\$31,773	40,853	40,853	(9,080)						(31,773)
85	6032P	M & R - Pumps	\$0		\$0	0	0	0						0
86	6032S	M & R - WW Disposal of Sludge	\$106,220		\$106,220	56,903	75,871	30,349						(106,220)
87	6032T	M & R-Wastewater Treatment Plant	\$58,013		\$58,013	18,801	25,068	32,945						(58,013)
88	6033B	Maintenance & Repairs - Buildings	\$18,669		\$18,669	9,106	12,141	6,528						(18,669)
89	6033B	Maintenance & Repairs - Paint Building	\$20,000		\$20,000	0	20,000	0						(20,000)
90	6033G	Maintenance & Repairs - Grounds	\$515		\$515	174	232	283						(515)
91	6035	Major Maintenance	\$0		\$0	0	0	0						0
92	6035T	Major Maintenance-CCTV & Hydro Clean	\$0		\$0	0	0	0						0
93	6036	M & R - Emergency Events	\$0		\$0	0	0	0						0
94	6036T	Unplanned Maintenance	\$0		\$0	0	0	0						0
95	6037	M & R - SCADA	\$1,483		\$1,483	150	6,766	(5,283)						(1,483)
96	6040	M & R - Equipment	\$0		\$0	27	36	(36)						0
97	6041L	Maintenance & Repairs - Vehicles Licenses	\$5,883		\$5,883	3,358	4,477	1,406						(5,883)
98	6041N	Maint. & Repairs - Vehicles Non-Licensed	\$3,895		\$3,895	1,013	1,350	2,545						(3,895)
99	6041V	Maint. & Repairs - Vehicles - Vactor	\$3,090		\$3,090	1,742	2,322	768						(3,090)
100	6044	Computer Services	\$413		\$413	0	0	413						(413)
101	6045	Computer/Copier/Printer Supplies/Maint.	\$5,150		\$5,150	1,102	1,470	3,680						(5,150)
102	6045	Replace Computers	\$10,000		\$10,000	0	6,000	4,000						(10,000)
103	6048	Security & Safety	\$4,120		\$4,120	1,670	2,226	1,894						(4,120)
104	6050	Office Supplies	\$3,342		\$3,342	2,629	3,506	(164)						(3,342)
105	6051	Printing & Shipping	\$13,762		\$13,762	4,471	5,961	7,801						(13,762)
106	6052	Bank Services	\$0		\$0	0	0	0						0
107	6053	Printing/Forms	\$2,074		\$2,074	2,259	3,012	(938)						(2,074)
108	6054	Membership Dues, Publications/Books	\$353		\$353	380	507	(154)						(353)
109	6055	Government Fees & Licenses	\$93,804		\$93,804	96,562	99,005	(5,201)	94,000	196				
110	6055	SWPPP Update	\$3,000		\$3,000	3,750	3,750	(750)						(3,000)
111	6055	Haz-Com Update	\$2,000		\$2,000	1,000	1,000	1,000						(2,000)
112	6055	Fuel Storage-Emergency Response Update	\$2,000		\$2,000	0	2,000	0						(2,000)



CAMBRIA COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS
WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12

A	B	C	D	L	M	N	O	P	Q	R	S	T	X	Y
CAMBRIA COMMUNITY SERVICES DISTRICT														
FUND LEVEL ANALYSIS														
WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12														
ACCOUNT NO.	WASTEWATER FUND	WASTEWATER DEPARTMENT - 12	2019/20 ADOPTED BUDGET	2019/20 APPROVED ADJUSTMENTS	2019/20 CURRENT BUDGET	ACTUAL AT 3/31/2020	ESTIMATED ACTUAL	EST. BUDGET VARIANCE	2019/20 PROP. 218 ESTIMATES	2019/20 PROP. 218 VARIANCE				
113	6055	Odor Control Update	\$2,000		\$2,000	1,000	1,000	1,000		(2,000)				
114	6055	Operation Maint & Mgmt Program Update	\$14,000		\$14,000	0	0	14,000		(14,000)				
115	6060C	Utilities - Cell Phone	\$2,581		\$2,581	1,563	2,084	497		(2,581)				
116	6060E	Utilities - Electricity	\$250,234		\$250,234	185,524	247,366	2,868	225,000	(25,234)				
117	6060G	Utilities - Gas	\$818		\$818	1,245	1,660	(842)		(818)				
118	6060I	Utilities - Internet	\$6,706		\$6,706	4,584	6,112	594		(6,706)				
119	6060P	Utilities - Phone-Land Lines, Faxes, Alarms	\$8,057		\$8,057	5,343	7,124	933		(8,057)				
120	6060W	Utilities - Water	\$1,445		\$1,445	1,321	1,761	(316)		(1,445)				
121	6063	M & R Communications Equipment	\$0		\$0	0	0	0		0				
122	6070	Equipment Rental	\$1,030		\$1,030	492	656	374		(1,030)				
123	6080	Professional Services - Engineering	\$0		\$0	0	0	0		0				
124	6080G	Professional Services - GIS Development	\$6,180		\$6,180	4,660	6,213	(33)		(6,180)				
125	6080K	Professional Services - District Counsel	\$0		\$0	0	0	0		0				
126	6080L	Land Conservancy - Lot Inventory, Etc.	\$0		\$0	0	0	0		0				
127	6080M	Professional Services - Misc./Other	\$5,150		\$5,150	6,109	8,145	(2,995)		(5,150)				
128	6086	Outside Services	\$2,403		\$2,403	0	0	2,403		(2,403)				
129	6089	Emergency & Medical Supplies	\$515		\$515	0	0	515		(515)				
130	6090	Department Operating Supplies	\$103		\$103	395	526	(423)		(103)				
131	6091	Lab Tests	\$25,750		\$25,750	15,840	21,120	4,630		(25,750)				
132	6091H	Lab Testing	\$0		\$0	0	0	0		0				
133	6092	Lab Supplies	\$2,875		\$2,875	2,063	2,751	124		(2,875)				
134	6093	Small Tools and Equipment	\$3,508		\$3,508	1,356	1,808	1,700		(3,508)				
135	6094	Clothing and Uniform	\$2,060		\$2,060	0	0	2,060		(2,060)				
136	6095	Office Furniture/Equipment	\$1,030		\$1,030	896	1,792	(762)		(1,030)				
137	6096	Fuel - Gas and Diesel	\$11,112		\$11,112	9,548	12,730	(1,618)		(11,112)				
138	6115	Meeting Expenses	\$118		\$118	17	23	95		(118)				
139	6120D	Travel, Training, Seminars-Directors	\$0		\$0	0	0	0		0				
140	6120E	Travel, Training, Seminars-Employees,	\$6,120		\$6,120	2,999	3,999	2,121		(6,120)				
141	6124	Employee Recognition	\$0		\$0	0	0	0		0				
142	6125	Employee Recruitment	\$3,060		\$3,060	1,554	2,071	989		(3,060)				
143		Prop 218 Other	\$0		\$0	0	0	0	100,000	100,000				
145		Total Services & Supplies	\$815,231	\$0	\$815,231	\$538,502	\$707,887	\$107,341	\$669,000	(\$146,231)				
146		CAPITAL OUTLAY												
148		Security Improvements @ WWTP	\$0		\$0	0	0	0		0				
149		Replace 1996 F150 Rack Truck	\$9,000		\$9,000	0	0	9,000		(9,000)				
150		Capital Assets	\$25,000		\$25,000	24,193	24,193	807		(25,000)				
151	6170	WWTP Influent Screen Installation	\$0		\$0	0	0	0		0				
152	6170F	Hand Rails On Digesters	\$0	\$11,617	\$11,617	11,617	11,617	0		(11,617)				
153	6170F	Hand Rails on Main Walkway/Pump	\$0		\$0	0	0	0		0				
154	6170F	Screw screen Compactor With Auger	\$0		\$0	0	0	0		0				
155	6170F	Effluent Pump	\$0		\$0	0	0	0		0				

RESOLUTION NO. 21-2020
May 14, 2020

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AMENDING THE FISCAL YEAR 2019/20 BUDGET

WHEREAS, on August 15, 2019, the Board of Directors adopted Resolution 32-2019 approving the final budget for Fiscal Year 2019/20; and

WHEREAS, Government Code Section 61111(a) authorizes the board of directors of a community services district to amend the budget by resolution; and

WHEREAS, the Board of Directors desires to amend the Fiscal Year 2019/20 budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that the Fiscal Year 2019/20 budget is hereby amended as shown on Exhibit "A," attached hereto and incorporated herein by this reference.

PASSED AND ADOPTED this 14th day of May, 2020.

Harry Farmer
Board President

ATTEST:

APPROVED AS TO FORM:

Haley Dodson
Deputy District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT
 2019-2020 THIRD QUARTER REPORT
 RECOMMENDED BUDGET REALLOCATIONS

Budget Reallocations

Fund	Date	Agenda Item	Purpose	Sources	Uses
Water	8/15/2019	3.A.	SCADA System - Reallocate budget	\$ 1,449	\$ -
Water			Generator - Add Budget (reconciling adjustment only)	\$ -	\$ 1,449
			Fund Sub-Total	\$ 1,449	\$ 1,449
			Difference (unidentified sources of funding)	\$ -	
SWF-Capital	8/15/2019	3.A.	Tank Purchase - Reduce Budget	\$ 24,902	\$ -
SWF-Capital			Urban Water Mgmt Plan Update - Add Project & Budget	\$ -	\$ 24,902
			Fund Sub-Total	\$ 24,902	\$ 24,902
			Difference (unidentified sources of funding)	\$ -	
			Difference (Total unidentified sources of funding)	\$ -	

Water CIP - Capital Improvement Program (Revised 5/6/2019 - For Discussion Only)				
		Ranking	Project Cost	10 yr Cost
Water Distribution System Projects				
1	Pressure Zone 2 to Zone 7 transmission main replacement @ SR Creek pedestrian bridge	1	\$ 120,000	\$ 120,000
2	Water Meter Replacements & Upgrades	1	\$ 1,050,000	\$ 1,050,000
3	Annual GIS updating & upgrades	1	\$ 10,000	\$ 100,000
4	Piney Way erosion control inspection report and follow-up protection efforts for existing pipeline	1	\$ 10,000	\$ 10,000
			Priority 1 Subtotal	\$ 1,190,000
5	Subzone metering of distribution system	2	\$ 150,000	\$ 150,000
6	Stuart Street Tank Replacement (125K gallon welded steel tank with new foundation)	2	\$ 458,000	\$ 458,000
			Priority 2 Subtotal	\$ 608,000
7	Replacement of problematic service lines within Leimert	3	\$ 130,000	\$ 130,000
8	Water Master Plan Amendment (revised fire flow modeling/tank sizing check)	3	\$ 35,000	\$ 35,000
9	Annual Water pipelines, pumps, and PRV repairs and replacements	3	\$ 50,000	\$ 500,000
10	Valve Replacements	3	\$ 20,000	\$ 20,000
			Priority 3 Subtotal	\$ 235,000
11	Inspection & spot repair to water transmission main under S. Parks wetlands area; or lining of transmission main plus study & predesign	4	\$ 80,000	\$ 80,000
12	Pine Knolls - Iva Court zone 1 pipeline expansion	4	\$ 165,000	\$ 165,000
			Priority 4 Subtotal	\$ 245,000
Tank & Booster Pump Station Projects				
1	SCADA System - Long-term Water Portion	1	\$ 250,000	\$ 250,000
2	Electrical transfer switch and conduit to well SS-3	2	\$ 25,000	\$ 25,000
3	San Simeon well field generator replacement	2	\$ 100,000	\$ 100,000
			Priority 2 Subtotal	\$ 125,000
4	Rodeo Grounds Pump Station Replacement (aka Zone 2 Booster pump station)	3	\$ 1,016,000	\$ 1,016,000
Water conservation				
1	Database for water conservation program/tracking with parcel links & APN file conversion	1	\$ 10,000	\$ 10,000
Vehicles & Trailer Mounted-Equipment				
1	Vehicle Replacement Program Reserves (Accumulate Funds)	1	\$ 25,000	\$ 250,000
Overhead Projects				
1	Contingency/reserves (Accumulate Funds)	1	\$ 15,000	\$ 150,000
			Grand Total	\$ 4,619,000
			Priority 1 Total	\$ 1,940,000
			Priority 2 Total	\$ 733,000
			Priority 3 Total	\$ 1,701,000
			Priority 4 Total	\$ 245,000
SWF CIP - Capital Improvement Program (Revised 4/30/2019 - For Discussion Only)				
		Ranking	Project Cost	10 yr Cost
Permitting				
1	EIR consulting (follow up agency discussions to support the SWF's Regular CDP)	1	\$ 10,000	\$ 10,000
2	Section 7 ESA consulting, annual AMP report, & AMP update	1	\$ 100,000	\$ 100,000
			Priority 1 Subtotal	\$ 110,000
Interim, short-term SWF Modifications				
1	Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)			
	a) Secondary Containment, Grading, Rock	1	\$ 20,000	\$ 20,000
	b) Tank purchase	1	\$ 80,000	\$ 80,000
			Priority 1 Subtotal	\$ 100,000
Advanced Water Treatment Plant				
1	Miscellaneous instrumentation / monitoring upgrades	2	\$ 10,000	\$ 10,000
2	Filters / membrane replacements (or build reserves for future)	2		\$ -
			Priority 2 Subtotal	\$ 10,000
Long-Term Improvement Modifications				
1	Consulting assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)	1	\$ 40,000	\$ 40,000
2	Future permanent mods at SWF for trailer fill station [transfer tanks, piping, & spill containment/loading pad] (1,2)	2	\$ 200,000	\$ 200,000
3	AWTP pull-barn style covers for outdoor equipment & control panels (1,2)	2	\$ 50,000	\$ 50,000
			Priority 2 Subtotal	\$ 250,000
4	Sems, Hach WIMS, or custom programmer for logging/reporting software and tablets (yr 1 is software/programming assistance)	3	\$ 25,000	\$ 25,000
5	Installation of remote sensing instrumentation at SS creek (needs access agreement with State Parks)	3	\$ 10,000	\$ 10,000
6	Solar Array System (1,2)	3	\$ 375,000	\$ 375,000
			Priority 3 Subtotal	\$ 410,000
			Grand Total	\$ 920,000
			Priority 1 Total	\$ 250,000
			Priority 2 Total	\$ 260,000
			Priority 3 Total	\$ 410,000
			Priority 4 Total	-

1 Wastewater CIP - Capital Improvement Program (Revised 5/6/2019 - For Discussion Only)				
2	Wastewater Projects	Ranking	Project Cost	10-Yr Cost
3	Wastewater Treatment Plant Projects in SST			
4	1 Electrical Upgrades (ECM 7) - Conduits between PG&E transformer and service witchboard, switchboard, connections to existing switchboard, connections to generator)	SST	\$ 232,500	\$ 232,500
5	2 Secondary Water System (3W) Improvements (ECM 10) - Submersible pumps, hydrpneumatic tank, demo, electrical/I&C	SST	\$ 185,000	\$ 185,000
6	3 Sewer Lift Stations (ECM 12) - Lift Station B1, Lift Station B4, Electrical/I&C	SST	\$ 3,945,000	\$ 3,945,000
7	4 Influent Lift Station Modifications (ECM 2) - Bypassing; VFDs; Equipment & Material Demo; Pumps, guiderails, valves, and piping installation; upper concrete wet well deck & hatches (installation); electrical/I&C; new concrete and repair coatings	SST	\$ 846,250	\$ 846,250
8	5 Modified Ludzak-Ettinger Process Upgrade (ECM 3) - MLE conversion based on Carollo 2015 Study minus VFD costs; header repair	SST	\$ 853,750	\$ 853,750
9	6 Influent Flow Equalization (ECM 1) - New or refurbished EQ tanks based on Carollo 10% design	SST	\$ 1,060,000	\$ 1,060,000
10	7 Effluent Pump Station Improvements (ECM 11) - Demo; surge tank replacement; pump replacement; install new VFDs; flowmeter; discharge manifold piping; instrumentation; replace air release valves; pipeline cleaning and flushing; electrical/I&C	SST	\$ 733,750	\$ 733,750
11	8 RAS and WAS Pumping Improvements (ECM 5) - RAS pumping system; WAS pumping system; scum pumps replacement; skimming troughs replacement; electrical/I&C	SST	\$ 496,250	\$ 496,250
12	9 SCADA System (ECM 9) - New SCADA system based on Carolla 10% Design	SST	\$ 721,250	\$ 721,250
13	10 Backup Power (ECM 8) - 365 kW NG Generator; Demo; Propane backup	SST	\$ 497,500	\$ 497,500
14	11 Blower System Improvements (ECM 4) - Replace 2 blowers; duct replacement	SST	\$ 1,345,000	\$ 1,345,000
15	12 Sludge Thickening (ECM 6) - Rehabilitate rotary drum thickener and screw press; new transfer pumps; stabilization tanks; aeration system and control valve; demo of clarifiers; rolloff area with roof; electrical/I&C	SST	\$ 961,250	\$ 961,250
16		Subtotal	\$ 11,877,500	\$ 11,877,500
17	Treatment Plant Projects Not in SST			
18	1 Clarifier Repairs (replace eastern drive unit's metallic hubs with non-corrosive hubs)	1	\$ 35,000	\$ 35,000
19	Collection System Projects			
20	1 Lift Station B-2 (Wood Dr./E. Lodge Hill) new control panel at grade el.	1	\$ 425,000	\$ 425,000
21	2 Lift Station B-3 (Green St./W. Lodge Hill) new control panel	1	\$ 250,000	\$ 250,000
22	3 Lift Station 4 (DeVault Pl/Seaclift Estates) VFDs /new elect panel & 3 phase pump motors	1	\$ 85,000	\$ 85,000
23	4 Five-Year Replacement and New PCs for operators	1	\$ 10,000	\$ 20,000
24	5 Annual manhole inspections and report on needed corrections (approx. 20% of system/yr)	1	\$ 40,000	\$ 400,000
25	6 Annual Collection System Phased televising & cleaning (revised 11/20/18 reduced cost by 50% & extended number of years - SSMP has this over 10 yrs,)	1	\$ 50,000	\$ 500,000
26	7 Lift Station A (Nottingham & Leighton/Park Hill) new submersible pumps, MCC, bypass piping	1	\$ 400,000	\$ 400,000
27	8 Lift Station A (Nottingham & Leighton/Park Hill) control panel at grade el	1	\$ 90,000	\$ 90,000
28	9 Lift Station A-1 (Sherwood & Harvey/Marine Terrace) submersible pumps, MCC, bypass piping	1	\$ 265,000	\$ 265,000
29		Subtotal	\$ 1,615,000	\$ 2,435,000
30				
31	1 Lift Station B improvements (SR Creek/behind Park Hill) new control panel	2	\$ 75,000	\$ 75,000
32	2 Annual manhole raising due to street overlays & roadway work/Manhole cover replacements	2	\$ 10,000	\$ 100,000
33		Subtotal	\$ 85,000	\$ 175,000
34				
35	1 Annual Collection System Repairs to reduce I/I & damaged pipe sections	3	\$ 50,000	\$ 500,000
36	2 Lift Station B - new wet well, submersible pumps, and valve vault (placeholder)	3	\$ 300,000	\$ 300,000
37	3 Collection System Assessment software (E.g, t4 Spatial or other)	3	\$ 10,000	\$ 10,000
38	4 Annual Collection System Assessment/engineering for repairs (extended number of years - SSMP has this occurring over 10 yrs)	3	\$ 30,000	\$ 300,000
39	5 Lift Station B-3 (Green St./W. Lodge Hill) submersible pumps, MCC, bypass piping	3	\$ 250,000	\$ 250,000
40	6 Lift Station B - replace existing generator	3	\$ 60,000	\$ 60,000
41		Subtotal	\$ 700,000	\$ 1,420,000
42				
43	1 Annual SCADA System Maintenance or Upgrades - Collections System	4	\$ 25,000	\$ 25,000
44	2 Collection System smoke testing	4	\$ 50,000	\$ 50,000
45		Subtotal	\$ 75,000	\$ 75,000
46	Vehicles and Trailer- Mounted Equipment			
47	1 Pearpoint or equal TV inspection camera (removed cost from mid year total to meet reduced funding balance, 11/20/2018.)	1	\$ 50,000	\$ 50,000
48	2 Vactor truck - replace with new \$430K truck that meets emssion requirements (7 yr loan @ 4.5%)	1	\$ 518,000	\$ 518,000
49		Subtotal	\$ 568,000	\$ 568,000
50				
51	3 Vehicle Replacement Program (Annual reserves)	3	\$ 25,000	\$ 250,000
52				
53	4 Portable equipment replacement program - backhoes, generators and pumps (Annual reserves)	4	\$ 15,000	\$ 150,000
54	Deferred Major Maintenance			
55	1 Cleaning of aeration basins (after screen installation)	1	\$ 20,000	\$ 20,000
56	2 Cleaning of pipelines from headworks to aeration tanks (after screen installation), including cleanout additions	1	\$ 10,000	\$ 10,000
57		Subtotal	\$ 30,000	\$ 30,000
58				
59	3 Western clarifier - Replace clarifier chain, wear shoes, skid plates, & sprockets	2	\$ 40,000	\$ 40,000
60	4 Eastern clarifer - Replace clarifier chain, wear shoes, skid plates, & sprockets	2	\$ 40,000	\$ 40,000

1 Wastewater CIP - Capital Improvement Program (Revised 5/6/2019 - For Discussion Only)					
2	Wastewater Projects		Ranking	Project Cost	10-Yr Cost
61	5	Repainting of WWTP	2	\$ 30,000	\$ 30,000
62	6	Repainting of lift station facilities	2	\$ 10,000	\$ 10,000
63			Subtotal	\$ 40,000	\$ 40,000
64					
65	7	Seal coat AC pavement at WWTP	4	\$ 65,000	\$ 65,000
66				Grand Total	\$ 17,120,500
67				Priority 1 Total	\$ 3,068,000
68				Priority 2 Total	\$ 215,000
69				Priority 3 Total	\$ 1,670,000
70				Priority 4 Total	\$ 290,000
71				SST Total	\$ 11,877,500

A	B	C	D	E	F	G
1	Wastewater CIP - Capital Improvement Program (Revised 4/1/2020 - For Discussion Only)					
2	Wastewater Projects	Ranking	Project Cost	10-Yr Cost	Actual Cost	Notes
3	FY	Wastewater Treatment Plant Projects in SST				
4	19-20	Investment Grade Audit (30% Design for all ECMs)	SST	\$ 160,000	\$ 688,404	Added 2/26
5		Electrical Upgrades (ECM 7) - Conduits between PG&E transformer and service witchboard, switchboard, connections to existing switchboard, connections to generator)	SST	\$ 232,500	\$ 232,500	
6		Secondary Water System (3W) Improvements (ECM 10) - Submersible pumps, hydrpneumatic tank, demo, electrical/I&C	SST	\$ 185,000	\$ 185,000	
7		Sewer Lift Stations (ECM 12) - Lift Station B1, Lift Station B4, Electrical/I&C	SST	\$ 3,945,000	\$ 3,945,000	
8		Influent Lift Station Modifications (ECM 2) - Bypassing; VFDs; Equipment & Material Demo; Pumps, guiderails, valves, and piping installation; upper concrete wet well deck & hatches (installation); electrical/I&C; new concrete and repair coatings	SST	\$ 846,250	\$ 846,250	
9		Modified Ludzak-Ettinger Process Upgrade (ECM 3) - MLE conversion based on Carollo 2015 Study minus VFD costs; header repair	SST	\$ 853,750	\$ 853,750	
10		Influent Flow Equalization (ECM 1) - New or refurbished EQ tanks based on Carollo 10% design	SST	\$ 1,060,000	\$ 1,060,000	
11		Effluent Pump Station Improvements (ECM 11) - Demo; surge tank replacement; pump replacement; install new VFDs; flowmeter; discharge manifold piping; instrumentation; replace air release valves; pipeline cleaning and flushing; electrical/I&C	SST	\$ 733,750	\$ 733,750	
12		RAS and WAS Pumping Improvements (ECM 5) - RAS pumping system; WAS pumping system; scum pumps replacement; skimming troughs replacement; electrical/I&C	SST	\$ 496,250	\$ 496,250	
13		SCADA System (ECM 9) - New SCADA system based on Carolla 10% Design	SST	\$ 721,250	\$ 721,250	
14		Backup Power (ECM 8) - 365 kW NG Generator; Demo; Propane backup	SST	\$ 497,500	\$ 497,500	
15		Blower System Improvements (ECM 4) - Replace 2 blowers; duct replacement	SST	\$ 1,345,000	\$ 1,345,000	
16		Sludge Thickening (ECM 6) - Rehabilitate rotary drum thickener and screw press; new transfer pumps; stabilization tanks; aeration system and control valve; demo of clarifiers; rolloff area with roof; electrical/I&C	SST	\$ 961,250	\$ 961,250	
17		Subtotal		\$ 12,037,500	\$ 12,565,904	
18		Treatment Plant Projects Not in SST				
19	18-19	Replace Digester Catwalks	1	\$ 45,000	\$ 45,000	\$ 43,720
20	18-19	Influent screen, support platform design, & installation	1	\$ 164,509	\$ 164,509	\$ 156,675
21		Clarifier Repairs (replace eastern drive unit's metallic hubs with non-corrosive hubs)	1	\$ 35,000	\$ 35,000	
22		Subtotal		\$ 244,509	\$ 244,509	\$ 200,395
23		Collection System Projects				
24		Lift Station B-2 (Wood Dr./E. Lodge Hill) new control panel at grade el.	1	\$ 425,000	\$ 425,000	
25		Lift Station B-3 (Green St./W. Lodge Hill) new control panel	1	\$ 250,000	\$ 250,000	
26		Lift Station 4 (DeVault Pl/Seaclift Estates) VFDs /new elect panel & 3 phase pump motors	1	\$ 85,000	\$ 85,000	
27		Lift Station A (Nottingham & Leighton/Park Hill) new submersible pumps, MCC, bypass piping	1	\$ 400,000	\$ 400,000	
28		Lift Station A (Nottingham & Leighton/Park Hill) control panel at grade el	1	\$ 90,000	\$ 90,000	
29		Lift Station A-1 (Sherwood & Harvey/Marine Terrace) submersible pumps, bypass piping	1	\$ 265,000	\$ 265,000	
30	19-20	Lift Station A-1 (Sherwood & Harvey/Marine Terrace) MCC, SCADA improvements	1	\$ 45,000	\$ 45,000	\$ 50,835
31		Subtotal		\$ 1,560,000	\$ 1,560,000	\$ 50,835
32		Lift Station B improvements (SR Creek/behind Park Hill) new control panel	2	\$ 75,000	\$ 75,000	
33		Lift Station B - new wet well, submersible pumps, and valve vault (placeholder	3	\$ 300,000	\$ 300,000	
34		Collection System Assessment software (E.g, t4 Spatial or other)	3	\$ 10,000	\$ 10,000	
35		Annual Collection System Assessment/engineering for repairs (extended number of years - SSMP has this occurring over 10 yrs)	3	\$ 30,000	\$ 300,000	
36		Lift Station B-3 (Green St./W. Lodge Hill) submersible pumps, MCC, bypass piping	3	\$ 250,000	\$ 250,000	
37		Lift Station B - replace existing generator	3	\$ 60,000	\$ 60,000	
38		Subtotal		\$ 650,000	\$ 920,000	
39		Annual SCADA System Maintenance or Upgrades - Collections System	4	\$ 25,000	\$ 25,000	
40		Collection System smoke testing	4	\$ 50,000	\$ 50,000	
41		Subtotal		\$ 75,000	\$ 75,000	

A	B	C	D	E	F	G
1	Wastewater CIP - Capital Improvement Program (Revised 4/1/2020 - For Discussion Only)					
2	Wastewater Projects	Ranking	Project Cost	10-Yr Cost	Actual Cost	Notes
42	Vehicles and Trailer- Mounted Equipment					
43	19-20	Pearpoint or equal TV inspection camera (removed cost from mid year total to meet reduced funding balance, 11/20/2018.)	1	\$ 50,000	\$ 50,000	
44	18-19	F-350 Service Truck with Crane Body	1	\$ 57,040	\$ 57,040	\$ 56,540
45	19-20	Vactor truck - replace with new \$430K truck that meets emission requirements (7 yr loan @ 4.5%)	1	\$ 518,000	\$ 518,000	\$ 402,435
46	19-20	Replacement Rack Truck (F-150)	-	\$ -	\$ -	\$ 24,193
47		Subtotal		\$ 625,040	\$ 625,040	\$ 483,168
48	Non-CIP Wastewater Projects					
49	Major Maintenance					
50	18-19	Paint Digester Handrails	1	\$ 15,000	\$ 15,000	\$ 17,000
51		Cleaning of aeration basins (after screen installation)	1	\$ 20,000	\$ 20,000	
52		Cleaning of pipelines from headworks to aeration tanks (after screen installation), including cleanout additions	1	\$ 10,000	\$ 10,000	
53		Annual Collection System Repairs to reduce I/I & damaged pipe sections	1	\$ 50,000	\$ 500,000	
54		Annual manhole raising due to street overlays & roadway work/Manhole cover replacements	1	\$ 10,000	\$ 100,000	
55		Subtotal		\$ 105,000	\$ 645,000	\$ 17,000
56		Western clarifier - Replace clarifier chain, wear shoes, skid plates, & sprockets	2	\$ 40,000	\$ 40,000	
57		Eastern clarifier - Replace clarifier chain, wear shoes, skid plates, & sprockets	2	\$ 40,000	\$ 40,000	
58		Repainting of WWTP	2	\$ 30,000	\$ 30,000	
59		Repainting of lift station facilities	2	\$ 10,000	\$ 10,000	
60		Subtotal		\$ 120,000	\$ 120,000	
61		Seal coat AC pavement at WWTP	4	\$ 65,000	\$ 65,000	
62	Annual Inspections and Reserves					
63		Annual manhole inspections and report on needed corrections (approx. 20% of system/yr)	1	\$ 40,000	\$ 400,000	
64		Annual Collection System Phased televising & cleaning (revised 11/20/18 reduced cost by 50% & extended number of years - SSMP has this over 10 yrs)	1	\$ 50,000	\$ 500,000	
65		Five-Year Replacement and New PCs for operators (Initial purchase and then build reserves)	1	\$ 10,000	\$ 20,000	
66		Vehicle Replacement Program (Annual reserves)	1	\$ 25,000	\$ 250,000	
67		Portable equipment replacement program - backhoes, generators and pumps (Annual reserves)	1	\$ 15,000	\$ 150,000	
68		Subtotal		\$ 140,000	\$ 1,320,000	
69				Grand Total	\$ 18,215,453	\$ 751,398
70	Budgeted for FY 2019-2020			Priority 1 Total	\$ 4,394,549	\$ 751,398
71	Completed			Priority 2 Total	\$ 195,000	
72	In Progress			Priority 3 Total	\$ 920,000	
73	Not Started			Priority 4 Total	\$ 140,000	
74				SST Total	\$ 12,565,904	

A	B	D	E	F	G	H
Water CIP - Capital Improvement Program (Revised 4/1/2020 - For Discussion Only)						
		Ranking	Project Cost	10 yr Cost	Actual Cost	Notes
FY	Water Distribution System Projects					
19-20	Pressure Zone 2 to Zone 7 transmission main replacement @ SR Creek pedestrian bridge	1	\$ 120,000	\$ 120,000	\$ 4,471	In Permitting
19-20	Water Meter Replacements & Upgrades (phased)	1	\$ 186,000	\$ 1,050,000	\$ 500	Developing RFP
6	Piney Way erosion control inspection report and follow-up protection efforts for existing pipeline	1	\$ 10,000	\$ 10,000		
	Priority 1 Subtotal		\$ 316,000	\$ 1,180,000	\$ 4,971	
	Subzone metering of distribution system	2	\$ 150,000	\$ 150,000		
	Replacement of problematic service lines within Leimert	3	\$ 130,000	\$ 130,000		
	Water Master Plan Amendment (revised fire flow modeling/tank sizing check)	3	\$ 35,000	\$ 35,000		
	Priority 3 Subtotal		\$ 165,000	\$ 165,000		
	Inspection & spot repair to water transmission main under S. Parks wetlands area; or lining of transmission main plus study & pre-design	4	\$ 80,000	\$ 80,000		
	Pine Knolls - Iva Court zone 1 pipeline expansion	4	\$ 165,000	\$ 165,000		
	Priority 4 Subtotal		\$ 245,000	\$ 245,000		
	Tank & Booster Pump Station Projects					
19-20	SCADA System - Long-term Water Portion	1	\$ 250,000	\$ 250,000	\$ 49,457	Phase 1 Done
	Stuart Street Tank Replacement (125K gallon welded steel tank with new foundation)	2	\$ 458,000	\$ 458,000		Recategorized 2/26
	Electrical transfer switch and conduit to well SS-3	2	\$ 25,000	\$ 25,000		
19-20	San Simeon well field generator replacement	2	\$ 100,000	\$ 100,000	\$ 50,449	
	Priority 2 Subtotal		\$ 583,000	\$ 583,000	\$ 50,449	
	Rodeo Grounds Pump Station Replacement (aka Zone 2 Booster pump station)	3	\$ 1,016,000	\$ 1,016,000		
	Vehicles and Trailer-Mounted Equipment					
18-19	Replacement Dump Truck	1	\$ 76,000	\$ 76,000	\$ 74,871	
18-19	Trailer-Mounted Air Compressor	2	\$ 15,000	\$ 15,000	\$ 22,557	
18-19	Trailer-Mounted Vacuum Extractor	2	\$ 48,000	\$ 48,000	\$ 46,169	
	Priority 2 Subtotal		\$ 63,000	\$ 63,000	\$ 68,726	
	Non-CIP Projects					New Section 2/26
	Major Maintenance					
	Annual Water pipelines, pumps, and PRV repairs and replacements	3	\$ 50,000	\$ 500,000	\$ 19,126	Recategorized 2/26
	Valve Replacements	3	\$ 20,000	\$ 20,000		Recategorized 2/26
	Priority 3 Subtotal		\$ 70,000	\$ 520,000	\$ 19,126	
	Water conservation					
	Database for water conservation program/tracking with parcel links & APN file conversion	1	\$ 10,000	\$ 10,000		
	Annual Inspections & Reserves					
	Annual GIS updating & upgrades	1	\$ 10,000	\$ 100,000		Recategorized 2/26
	Vehicle Replacement Program Reserves (Accumulate Funds)	1	\$ 25,000	\$ 250,000		
	Contingency/reserves (Accumulate Funds)	1	\$ 15,000	\$ 150,000		
	Priority 1 Subtotal		\$ 60,000	\$ 510,000		
	Grand Total		\$ 4,619,000	\$ 267,600		
			Priority 1 Total	\$ 1,940,000	\$ 129,299	
			Priority 2 Total	\$ 733,000	\$ 119,175	
			Priority 3 Total	\$ 1,701,000	\$ 19,126	
			Priority 4 Total	\$ 245,000		
SWF CIP - Capital Improvement Program (Revised 4/30/2019 - For Discussion Only)						
		Ranking	Project Cost	10 yr Cost	Actual Cost	
	Permitting					
	EIR consulting (follow up agency discussions to support the SWF's Regular CDP)	1	\$ 28,609	\$ 28,609		Increased cost 2/26
19-20	Section 7 ESA consulting, annual AMP report, & AMP update	1	\$ 100,000	\$ 100,000	\$ 40,487	
	Priority 1 Subtotal		\$ 128,609	\$ 128,609	\$ 40,487	
	Interim, short-term SWF Modifications					
18-19	Short-term flood damage mitigation	1	\$ 10,000	\$ 10,000	\$ 12,566	Recorded as M&R
18-19	Hauling of last 18" of water and cleaning impoundment	1	\$ 35,000	\$ 35,000	\$ 94,515	
	Modifications to facilitate off-hauling RO waste (secondary containment, grading, rock, purchase tanks)					
19-20	a) Secondary Containment, Grading, Rock	1	\$ 20,000	\$ 20,000	\$ 473	Recorded as M&R
19-20	b) Tank purchase	1	\$ 80,000	\$ 80,000	\$ 27,563	
	Priority 1 Subtotal		\$ 145,000	\$ 145,000	\$ 135,118	
	Advanced Water Treatment Plant					
	Miscellaneous instrumentation / monitoring upgrades	2	\$ 10,000	\$ 10,000		
19-20	Filters / membrane replacements and build reserves for future	2	\$ 60,000	\$ 120,000	\$ 59,639	Revised 2/26
	Priority 2 Subtotal		\$ 70,000	\$ 130,000	\$ 59,639	
	Long-Term Improvement Modifications					
	Consulting assistance for coordination with Army Corps on WRDA grant (meetings, redefine work plan, & update scope of work)	1	\$ 40,000	\$ 40,000		
	Future permanent mods at SWF for trailer fill station [transfer tanks, piping, & spill containment/loading pad] (1,2)	2	\$ 200,000	\$ 200,000		
	AWTP pull-barn style covers for outdoor equipment & control panels (1,2)	2	\$ 50,000	\$ 50,000		
	Priority 2 Subtotal		\$ 250,000	\$ 250,000		
	Sems, Hach WIMS, or custom programmer for logging/reporting software and tablets (yr 1 is software/programming assistance)	3	\$ 25,000	\$ 25,000		
	Installation of remote sensing instrumentation at SS creek (needs access agreement with State Parks)	3	\$ 10,000	\$ 10,000		
	Solar Array System (1,2)	3	\$ 375,000	\$ 375,000		
	Priority 3 Subtotal		\$ 410,000	\$ 410,000		
	Grand Total		\$ 1,103,609	\$ 235,244		
	Budgeted for FY 2020		Priority 1 Total	\$ 313,609	\$ 175,605	
	Completed		Priority 2 Total	\$ 380,000	\$ 59,639	
	In Progress		Priority 3 Total	\$ 410,000		
	Not Started		Priority 4 Total	-		

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**

FROM: Harry Farmer, Board President

Meeting Date: May 14, 2020Subject: DISCUSSION AND CONSIDERATION
REGARDING 2020 BOARD GOALS
AND OBJECTIVES

RECOMMENDATIONS:

Staff recommends that the Board of Directors discuss and consider the goals and objectives of the Board for 2020.

FISCAL IMPACT:

There is no fiscal impact associated with this discussion.

DISCUSSION:

President Farmer presents the following for discussion and consideration as the Board's goals and objectives for 2020:

Goals:

- Complete the District's Emergency Water Facility Coastal Development Permit application, and proceed forward with the approval process
- Once given direction by the County Planning Department, prepare and complete the District's 2020 Urban Water Management Plan.

Objectives:

- Be receptive to, and understanding of, the economic challenges currently facing the residents and businesses of our community.
- Utilize the Cambria rate payers' monies in as efficient and responsible manner as possible.
- Use effective and well-intentioned decision making and overall transparency, thereby continuing to cultivate and obtain the trust of the citizenry of Cambria.
- Continue to take advantage of the diligent efforts and useful information provided by the Board's standing committees.

Attachment: 2019 Board Goals

CAMBRIA COMMUNITY SERVICES DISTRICT

DIRECTORS:

DAVID PIERSON, President
 HARRY FARMER, Vice President
 AMANDA RICE, Director
 CINDY STEIDEL, Director
 DONN HOWELL, Director



OFFICERS:

VACANT, General Manager
 MONIQUE MADRID, Acting General Manager
 TIMOTHY J. CARMEL, District Counsel

1316 Tamsen Street, Suite 201 • P.O. Box 65 • Cambria CA 93428
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CCSD 2019 Board Goals

Approved on January 3, 2019

Goal 1: Public Outreach

Continuing the efforts that have been initiated with standing committees to improve public outreach and input should be an ongoing District goal. Addressing the efficiency and scheduling of Board meetings may also be important to consider for community engagement.

1. Ongoing efforts to develop improved relations within the community should be a considered a high priority.
2. Establish the approach for reviewing the status of goals.
 - a. Consider a bi-annual review;
 - i. During the budget process.
 - ii. During the mid-year budget reviews.
3. Consider goals to promote Board meeting efficiencies.

Goal 2: Mission Statement

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.C.**FROM: John F. Weigold IV, General Manager
Ray Dienzo, Utilities Department Manager/District Engineer-----
Meeting Date: May 14, 2020Subject: DISCUSSION AND CONSIDERATION
OF INTRODUCTION OF ORDINANCE
02-2020 AMENDING SECTIONS 4.16
AND 4.20 OF THE CAMBRIA
COMMUNITY SERVICES DISTRICT
MUNICIPAL CODE RELATING TO
RETROFIT INSPECTIONS AND
VERIFICATIONS**RECOMMENDATIONS:**

It is recommended that the Board of Directors introduce Ordinance 02-2020 by title only and waive further reading.

FISCAL IMPACT:

The fiscal impact of the proposed program administration change will largely be reduced staff time associated with conducting physical inspections and the resulting reduction in fees collected. In lieu of the \$99.50 inspection fee and \$49.75 follow-up inspection fee, staff proposes to collect a \$55 application fee, which represents an estimated minimum 1 hour of staff time at a fully burdened rate of \$50/hr plus 10% administrative overhead. Staff tasks will include intake of forms, data entry, verification of contractor license, correspondence, issuance of certificate and filing. Staff will return with an item to amend the Schedule of Fees at a future meeting.

DISCUSSION:

The CCSD Municipal Code Chapter 4.20 sets out the requirements for the Water Conservation and Retrofit Program, which stipulates that all new construction projects, and remodels which add or change plumbing fixtures, be equipped exclusively with high-efficiency water-use plumbing and plumbing fixtures as defined by Chapter 4.16. In addition to new construction and remodel projects, participation in the Retrofit Program is mandatory upon change of ownership or use (4.16.050) and expansion of use (4.16.060).

Currently, Retrofit Program compliance is verified primarily through staff inspection and reinspection of subject properties. In addition to staff time during the physical inspection, additional District resources are required to maintain the scheduling of inspections, collect and process payments, track and follow up on required re-inspections, data entry, point calculations, form scanning and filing, and customer inquiries.

To effect programmatic efficiency improvements related to the above, staff has developed a new Retrofit Verification Form (Form C-1) and associated process as an alternative to staff

inspection. Form C-1 is modeled after SLO County's Retrofit-On-Sale process and form and has been vetted by the Scenic Coast Association of Realtors, the largest participant group in the District's Retrofit Program. It has also been reviewed by staff at the Central Coast District Office of the California Coastal Commission.

Form C-1 is a Retrofit Verification Form and should only be submitted for properties in full compliance with Chapters 4.16 and 4.20 of the District Code. Forms submitted for non-compliant properties will be rejected. This ensures that pre- and post-retrofit data is collected for all participating properties, as well as additional survey data at the participant's option. To ensure proper installation of required plumbing and plumbing fixtures, the form must be certified by a licensed plumber, contractor or home inspector. Licensure information is a mandatory field of Form C-1 and will be verified by staff during processing. To further ensure program integrity, random spot-checking via physical staff inspection will be performed on at least twenty percent (20%) of the properties verified via Form C-1 annually.

Currently, the District Code only allows for verification of Retrofit Program compliance via staff inspection. Accordingly, staff recommends that the Board adopt Ordinance 02-2020, amending Chapters 4.16 and 4.20 to allow for third-party compliance verification via the appropriate form and process. Additional minor modifications to Chapters 4.16 and 4.20 are included in redline to address inconsistencies and provide clarity.

Attachments: Ordinance 02-2020
 Exhibit A to Ordinance 02-2020
 Form C-1

ORDINANCE NO. 02-2020

BOARD OF DIRECTORS
CAMBRIA COMMUNITY SERVICES DISTRICT
DATED: June , 2020

AN ORDINANCE OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AMENDING SECTIONS 4.16 AND 4.20 OF THE CAMBRIA COMMUNITY SERVICES
DISTRICT MUNICIPAL CODE RELATING TO RETROFIT INSPECTIONS AND
VERIFICATION OF COMPLIANCE

**THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
ORDAINS** as follows:

Section 1. Section 4.16 and 4.20 of the Cambria Community Services District Municipal Code are hereby amended as shown in Exhibit "A," attached hereto and incorporated herein by this reference.

Section 2. A summary of this Ordinance shall be published in a newspaper published and circulated in the jurisdictional boundaries of the District at least five (5) days prior to the meeting of the Board of Directors at which the proposed Ordinance is to be adopted. A certified copy of the full text of the proposed Ordinance shall be posted in the office of the District Clerk. Within fifteen (15) days after adoption of the Ordinance, the summary with the names of those Board Members voting for and against the Ordinance shall be published again, and the District Clerk shall post a certified copy of the full text of such adopted Ordinance.

Section 3. If any section, subsection, subdivision, paragraph, sentence, or clause of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The Board of Directors hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, or clause thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, or clause be declared unconstitutional.

Section 4. This Ordinance shall take effect thirty (30) days after its adoption.

The foregoing Ordinance was adopted at a regular meeting of the Board of Directors of the Cambria Community Services District held on the ____ day of June, 2020.

AYES:

NAYS:

ABSENT:

Harry Farmer
President, Board of Directors

APPROVED AS TO FORM:

Haley Dodson
Deputy District Clerk

Timothy J. Carmel
District Counsel

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AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT AMENDING SECTIONS 4.16 AND 4.20 OF THE CAMBRIA COMMUNITY SERVICES DISTRICT MUNICIPAL CODE RELATED TO RETROFIT INSPECTIONS AND VERIFICATION OF COMPLIANCE

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Chapter 4.16 - WATER CONSERVATION DEVICES

Sections:

4.16.010 - Purpose.

It is the purpose and intent of this chapter to reduce the use of potable water within the Cambria Community Services District boundaries through the installation of water saving devices and plumbing, and through the prohibition of other devices and fixtures which cause the excessive use of water. It is also the purpose and intent of this chapter, in conjunction with the provisions of Chapter 4.20 of this code, to facilitate the policies of the board of directors to issue intent to serve letters on an interim basis while the district continues to pursue a longterm supplemental water supply project, based upon implementation of the district's approved water use efficiency plan through water demand offsets.

([Ord. No. 03-2013](#) , § 5(Exh. A), 8-22-2013)

4.16.020 - Definitions.

The definitions contained in Chapter 4.04 shall be used for interpreting this chapter. The following definitions are applications to this chapter.

"Change of ownerships" means a transfer of a present interest in real property, and a transfer of the right to beneficial use thereof, the value of which is substantially equal to the proportion of the ownership interest transferred, which transfer is the result of a contract of sale or similar instrument and for which escrow is opened or a contract of sale has been executed on or after the effective date of this chapter.

"Change of use" means, in the case of commercial, industrial or public authority structures, a change in the use to which the structure was previously devoted, to a substantially different use.

"Commercial" or "commercial building" means any use, structure, or project not defined as "residential" or "residential building."

"High-efficiency water-use plumbing and plumbing fixtures" means the particular requirements and standards of this chapter are those set forth in the approved list of Acceptable Water Savings Plumbing and Fixtures (the "Acceptable Water Savings Plumbing and Fixtures List"), which shall be maintained by the district and approved by the board of directors by resolution.

"New construction" means any construction of a previously non-existent structure requiring a discretionary or ministerial permit issued after the effective date of this chapter that includes the installation of plumbing fixtures. "New construction" shall include additions, modifications, or structural improvements, which add square footage to floor space of existing structures and includes the installation of plumbing fixtures.

"Prohibited devices and fixtures" means the devices and fixtures set forth in the approved list of Prohibited Devices and Fixtures that Cause the Excessive Use of Water (the "Prohibited Water Devices and Fixtures List"), which shall be maintained by the district and approved by the board of directors by resolution.

"Residential" or "residential building" means any use or structure built and intended primarily for the shelter, or housing of any person.

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([Ord. No. 03-2013](#) , § 5(Exh. A), 8-22-2013)

4.16.030 - Plumbing fixtures for new construction.

All new construction, as defined herein, shall be exclusively equipped with high-efficiency water-use plumbing and plumbing fixtures as defined by this chapter, and no prohibited devices or fixtures as defined in the approved Prohibited Water Devices and Fixtures List shall be permitted. These high-efficiency water-use fixtures shall be installed and maintained, and shall not be replaced with fixtures which allow greater water use. When the district installs any new water service, the meter shall be set with a flow restriction device installed and the flow restriction device shall not be removed until such time as the customer successfully meets the district's inspection or receives a Certificate of Retrofit Verification from the District shows to the district compliance with the requirements of this chapter by means of one of the following methods:

~~A.— A copy of the plumbing permit obtained in relation to fixture installation which shows compliance with this chapter shall be forwarded to the district;~~

~~B.— A copy of the pest control inspection report, energy audit report, or other appropriate report (the general manager shall maintain a list of individuals qualified to provide this certification, which certifies exclusive installation of high-efficiency water-use fixtures shall be forwarded to the district;~~

~~C.— A copy of the building inspection report by the county building official which indicates exclusive installation of high-efficiency water-use fixtures shall be forwarded to the district; or~~

~~D.— Statement of compliance with this chapter, together with a dated copy of the purchase receipt for each high-efficiency water-use fixture, and a copy of the labor contract, or statement of self installation, which evidences complete installation, shall be forwarded to the district, and a written agreement by the property owner/purchaser allowing inspection of property by district staff or authorized agent.~~

([Ord. No. 03-2013](#) , § 5(Exh. A), 8-22-2013)

4.16.040 - Reserved.

4.16.050 - Requirements upon change of ownership or use.

A. Residential. All existing residential buildings shall, at the time of change of ownership, be retrofitted, if not already so, exclusively with high-efficiency water-use plumbing fixtures as defined by this chapter. These fixtures shall be installed and maintained, and shall not be replaced with fixtures which allow greater water use.

B. Commercial. All existing commercial, industrial, and public authority structures shall, at the time of change of ownership or change of use, be retrofitted, if not already so, with high-efficiency water-use plumbing fixtures as defined by this chapter. These fixtures shall be installed and maintained and shall not be replaced with fixtures which allow greater water use.

([Ord. No. 03-2013](#) , § 5(Exh. A), 8-22-2013)

4.16.060 - Retrofit upon expansion of use.

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All residential, commercial, public authority, and industrial reconstruction, remodels or additions that add or change ~~bathroom~~-plumbing fixtures, and/or increase floor area by twenty (20) percent or greater of the existing floor area shall meet "new construction" high-efficiency water-use plumbing fixture standards for the entire facility, including retrofitting of existing plumbing fixtures as identified in Section 4.16.030.

([Ord. No. 03-2013](#) , § 5(Exh. A), 8-22-2013)

4.16.070 - Retrofit upon resale.

A. ~~Prior to the close of escrow~~Within sixty (60) days of close of escrow, the new owner/applicant shall show compliance with the retrofit requirements of this chapter by successfully meeting the district's inspection or via submission and acceptance of Form C-1 Retrofit Verification.

B. Prior to the change of use of any commercial, industrial, or public authority buildings, the owner of record shall certify in writing to the Cambria Community Services District about such changes of use of the structure and compliance with this chapter, including compliance with all plumbing fixture retrofitting requirements. No change of use of such buildings shall be made prior to submission of such written certification to the general manager.

([Ord. No. 03-2013](#) , § 5(Exh. A), 8-22-2013)

4.16.080 - Failure to install and prohibition on removal after installation—Recordation of notice.

Plumbing fixtures that have been installed as required by this chapter shall not be removed after installation, except for replacement with fixtures that are of greater efficiency. Whenever the general manager determines that there is an existing violation of this chapter based upon a determination that high-efficiency water-use plumbing fixtures have not been installed at the time of change of ownership or use or have been removed since initial installation, the general manager may record a notice of violation with the office of the county recorder. The owner(s) of the property, as revealed by the assessment roll, on which the violation is situated and any other person responsible for the violation shall be notified of the recordation, if their address is known to the general manager. The general manager shall cause a notice of correction to be recorded at such time as the property owner has established full compliance with the provisions of this chapter.

([Ord. No. 03-2013](#) , § 5(Exh. A), 8-22-2013)

4.16.090 - Discretionary exemptions.

The general manager may, in his or her discretion, exempt projects from the provisions of this chapter, or impose reasonable conditions in lieu of compliance therewith, if he or she determines that any of the following sections apply:

A. Hardship. The general manager may grant an exemption for hardship where the requirements of this chapter would cause an unnecessary and undue substantial hardship upon the owner or purchaser of the facility or the public. Substantial hardship may include, but is not limited to:

1. Plumbing in an existing facility which does not match connections with high-efficiency water-using plumbing fixtures and would, therefore, require partial replumbing of the structure. For example, different rough-in dimensions.

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2. Unavailability of high-efficiency water-using plumbing fixtures to match a well-defined historic architectural style (i.e., Victorian, Mission Revival) in an historic building (pre-1920).

Any project exempted pursuant to subsection (A)(1) of this section shall be required to meet CALGreen plumbing code requirements in effect at the time of project approval ~~have installed toilets using a no greater than one and six-tenths gallons per flush and two gallons per minute shower heads, if not already so provided.~~

B. Emergency. The general manager may grant an exemption for emergency purposes when the requirements of this chapter would create a condition affecting the health, sanitation, fire protection or safety of the facility owner or the public. Emergency conditions include, but are not limited to, sewer line grades that are insufficient to accommodate reduced flows caused by conversion of water closet(s) to three and one-half gallons per flush as determined by the district engineer.

C. In Lieu Compliance. The general manager may grant an exemption by imposing reasonable conditions in lieu of compliance with the requirements of this chapter, where the conditions would not allow the quantity of water consumed by the facility to exceed the total water demand achieved if the low water-use plumbing fixture standards set by this chapter had been used, and would not otherwise adversely affect service to any existing water consumer.

([Ord. No. 03-2013](#) , § 5(Exh. A), 8-22-2013)

4.16.100 - Appeals.

A. Content of Appeal. An appeal may be made to the board by any public agency or person aggrieved by a decision of the general manager pursuant to this chapter. All appeals shall be made to the board by filing a written appeal with the district secretary within ten (10) working days from the date of the decision. The appellant must specifically state in the notice of appeal:

1. The identity of the appellant and his or her interest in the decision;
2. The identity of the decision appealed from and the conditions appealed from;
3. A clear, complete, but brief statement of the reasons why, in the opinion of the appellant, the decision or the conditions imposed were unjustified or inappropriate;
4. The specific reasons the appellant disagrees with the findings of the general manager;
5. The specific facts of the matter in sufficient detail to notify interested persons of the nature of the proceedings, to place the interested persons upon notice as to how any proposed action may affect their interest so that they may formulate their defense of opposition without being subjected to surprise. The board will not accept an appeal stated in generalities, legal or otherwise.

B. Form. An optional form for giving notice of appeal shall be provided by the general manager. The form need not be used if the notice of appeal is complete.

C. Acceptance of Appeal. An appeal shall not be accepted by the board of directors unless it is complete and complies with all requirements. The district secretary shall not accept a notice of appeal if it is obvious on the face of the notice that it is incomplete.

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D. Hearing. The board shall set the matter for hearing at a regular meeting or special meeting within thirty (30) days from the date the appeal is filed, and may in its discretion thereafter affirm, reverse, or modify the manager's decision, and impose any conditions it deems just and proper.

([Ord. No. 03-2013](#) , § 5(Exh. A), 8-22-2013)

4.16.110 - Failure to install and prohibition on removal after installation—Penalties.

Plumbing fixtures that have been installed as required by this chapter shall not be removed after installation. Any person, firm, or corporation whether as principal, agent, employee, or otherwise who fails to install fixtures as required by this chapter or who violates or causes or permits the violation of any of the provisions of this chapter; or, any person or contractor who installs or removes plumbing fixtures contrary to the provisions of this chapter, shall be guilty of a misdemeanor in accordance with California Water Code Section 377. As provided in Water Code Section 377, upon conviction thereof such person, firm or corporation shall be punished by imprisonment in the county jail for not more than 30 days, or by fine not exceeding one thousand dollars (\$1,000.00), or by both.

([Ord. No. 03-2013](#) , § 5(Exh. A), 8-22-2013)

4.16.120 - Enforcement.

The general manager shall be the officer primarily charged with enforcement of this chapter. All public employees of the Cambria Community Services District who are vested with the duty or authority to issue permits or install new water meters, shall conform to the provisions of this chapter and shall issue no such permits or install such water meters in conflict with the provisions of this chapter, and any such permits issued in conflict with the provisions of this chapter, shall be null and void, and any such water meters installed shall be removed.

([Ord. No. 03-2013](#) , § 5(Exh. A), 8-22-2013)

4.16.130 - Civil nuisance.

A. Any building or structure set up, erected, constructed, altered, enlarged, converted, moved, maintained, sold, or the use of which is changed, contrary to the provisions of this chapter, and/or any use of land, building, or premises, established, conducted operated or maintained contrary to the provisions of this chapter, shall be, and the same is declared to be a violation of this chapter and a public nuisance.

B. The district may summarily abate the public nuisance, and district counsel or the district attorney, upon order of the board, may bring civil suit or other action, to enjoin or abate the nuisance.

C. The remedies provided in this chapter shall be cumulative and not exclusive.

D. Should any person, firm, or corporation violate the terms of this chapter, and any action is authorized either by the board, district counsel, or district attorney, or is, in fact commenced by the agencies for the violation, no other action shall be taken on any application file by or on behalf of the person, firm, or corporation until the action has been concluded or resolved.

([Ord. No. 03-2013](#) , § 5(Exh. A), 8-22-2013)

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4.16.140 - Cost of enforcement.

A. Any person, firm, or corporation who creates or maintains a public nuisance in violation of this chapter or upon whose property a notice of violation has been recorded, shall be liable for the costs of abatement and correction which shall include, but not be limited to:

1. Cost of investigation;
2. Court costs;
3. Attorney fees;
4. Cost of monitoring compliance.

B. Upon a continuation of the public nuisance after notice from the district to cease the nuisance, any person, firm, or corporation shall be liable for the cost of abatement set forth above, plus a civil penalty of fifty (50) percent of these cost payable to the district in addition to any other cost of enforcement imposed by the court.

([Ord. No. 03-2013](#), § 5(Exh. A), 8-22-2013)

4.16.150 - Remedies cumulative.

The remedies available to the district to enforce this chapter are in addition to any other remedies available under the district's ordinances, or any other state statutes, and do not replace or supplant any other remedy but are cumulative thereto.

([Ord. No. 03-2013](#), § 5(Exh. A), 8-22-2013)

4.16.160 - Conflicting provisions.

A. If any other codes or ordinances in effect in the district are in conflict with the provisions of this chapter, the more restrictive shall apply.

B. In the event any provision of existing ordinances, regulations, or procedures of the district conflicts with the provisions of this chapter, the provisions of this chapter shall prevail.

([Ord. No. 03-2013](#), § 5(Exh. A), 8-22-2013)

Chapter 4.20 - WATER CONSERVATION AND RETROFIT PROGRAM

Sections:

4.20.010 - Application of retrofit requirements.

All commercial and residential property owners upon issuance of an intent to serve letter, all grandfathered services where no previous structure has been connected, and all applicants for remodel or reconstruction of an existing service whereby any ~~water-plumbing~~ fixtures will be ~~replaced or~~ added

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shall be required to participate in this program prior to issuance of a connection permit or remodel approval, pursuant to Title 8 of this code. It is also the purpose and intent of this chapter, in conjunction with the provisions of Chapter 4.16 of this code, to facilitate the policies of the board of directors to issue intent to serve letters on an interim basis while the district continues to pursue a long-term supplemental water supply project, based upon implementation of the district's approved water use efficiency plan through water demand offsets.

([Ord. No. 03-2013](#) , § 6(Exh. B), 8-22-2013)

4.20.020 - Retrofit recipients.

All commercial and residential improved-property owners and public agencies within the Cambria Community Services District service area are eligible, on a volunteer basis, to have their structures retrofitted, or otherwise participate in the programs offered by the district with the following exceptions:

Not eligible:

1. Structures already required to retrofit under Chapter 4.16 (resales and remodels);
2. Existing fixtures in structures that provide no additional water savings based upon their being in compliance with the standards and requirements contained in Chapter 4.16 and the most current adopted Acceptable Water Savings Plumbing and Fixtures List;
3. Replacement structures (tear down/rebuild, whether on same site or transferred).

In addition, riparian water users and/or property owners in the Santa Rosa Creek and San Simeon Creek watersheds, upon approval of the general manager, are eligible for participation in district sponsored programs under this chapter.

([Ord. No. 03-2013](#) , § 6(Exh. B), 8-22-2013)

4.20.030 - Program implementation.

No new residential or commercial water and sewer connections or remodel approvals will be allowed except under this water conservation and retrofit program. The water conservation and retrofit program, hereinafter referred to as "program" shall be initiated as follows:

A. New Construction From Waiting Lists.

1. As provided in Section 8.04.080(C) and as further provided in the administrative policy adopted in accordance with that section, the board of directors of the Cambria Community Services District may authorize issuance of intent to serve letters;
2. Points and Points Bank.
 - a. The number of points required to offset water use for the project shall be calculated based upon administrative procedures approved by the board and a retrofit points equivalency table, which shall be adopted by the board by resolution. Points for commercial projects shall be determined based upon either values contained in the retrofit points equivalency table or based upon factors deemed appropriate by CCSD staff for the particular type of commercial use, including but not limited to the number of employees

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and whether facilities such as restrooms are to be made available for use by the public. Points shall represent water units (i.e. 1 point shall equal .72 annual water unit or 1.47 gallons per day). The retrofit points equivalency table shall include point values for fixtures, and the methodology for calculating the number of points required for a project in order to offset water use. Applicants shall be notified of the number of points required for his or her project.

b. A points bank shall be maintained by the district which shall represent retrofit points that accrue from the installation of high-efficiency water use fixtures that result from retrofits when there is a change of ownership or use (Section 4.16.050), expansion of use (Section 4.16.060, resale (4.16.070), district rebate programs, and other district programs used to achieve verifiable reductions in existing water use in the district's service area.

c. Applicants shall have the obligation to provide retrofits in the district's service area that offset the water demand of the project, as represented by the required number of points as determined by district staff. The district may permit all or a portion of the required points to be satisfied by payment of in-lieu fees for points from the points bank. In-lieu fees shall be established by the board by resolution, and shall be based upon a determination of the cost to implement programs and projects that will reduce existing water use within the district's service area in an amount equal to or greater than the anticipated water use of projects being issued intent to serve letters.

3. The district will issue a notification to eligible waiting list position holders along with an invoice for administrative fees, as required by the district's adopted fee schedule. Within thirty (30) days of issuance of notification or such other time established by the general manager, the applicant must make full payment of administrative fees and, if permitted by the district to pay an in-lieu fee, tender to the district the amount of in-lieu fees that are required. On receipt of the administrative fee and in-lieu fees, if applicable, and when in compliance with all other applicable laws and regulations, the district shall issue an intent to serve letter.

4. In the event in-lieu fees are not requested by the applicant, or are not permitted or only satisfy a portion of the points required for the project, within sixty (60) days of the issuance of the intent to serve letter, applicant must submit properties proposed for retrofit. All retrofit work then must be completed within ninety (90) days of the issuance date of the intent to serve letter. Also within that same ninety (90) days (or no later than the last business day of the calendar year, whichever comes first), all residential applicants must show proof to the district, that they have applied for a building permit allocation under the San Luis Obispo County growth management ordinance. The allocation requires that a complete application be submitted to the county building and planning department for a building permit (and a minor use permit, where required) within the deadline set by the allocation.

5. Failure to complete items in subsections (A)(3) and (A)(4) within the prescribed time periods will result in the general manager revoking the intent to serve letter and notify the county that the applicant is not eligible for water and sewer service. All persons returned to the water and sewer waiting list shall be notified in writing. Such persons returned to the water and sewer waiting list shall be placed back on the list in the same relative order that their original position bears to all others on to the list. Any administrative fee paid shall be forfeited. Any retrofit in-lieu fees paid by the applicant shall be refunded and related retrofit points shall be returned to the points bank.

B. Grandfathered Services.

Grandfathered services are subject to retrofit requirements as per the adopted retrofit points equivalency table. If the grandfather status was the result of a previously existent residence, the retrofit requirement shall be as for a "remodel." If there was no previous existent residence, the retrofit requirement shall be due and payable upon issuance of a county-approved building permit.

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C. Remodels and Active Service Transfers.

1. Remodel or reconstruction of any existing service is subject to review by district staff when the project either adds: twenty (20) percent or more to existing habitable floor space, or adds or replaces any water-using-plumbing fixtures.
2. Application for approval of a remodel or reconstruction shall be made on a form provided by the district and include floor plans for the complete existing structure as well as the proposed remodel. Detailed information shall be provided on the existing fixtures and the fixtures proposed for installation, including existing fixture flow rates and toilet gallons per flush volume. Timed discharge into a known volume container (i.e. bucket tests) may be used in cases where faucet manufacturer's information is not readily shown. Test shall be witnessed by a district representative or otherwise performed by a licensed plumber. The remodel plans must be the same ones that will be submitted to San Luis Obispo County for construction permit. Hard copy plans shall include an eleven-inch by seventeen-inch drawing set, as well as associated electronic images provided ~~on a compact disc~~ in Adobe Acrobat® file format (i.e. PDF.jpg" files). Applications submitted on behalf of a property owner shall be accompanied by an agent authorization form provided by the district. An application fee shall be charged for plan review, except that in the event fixtures are being added, the plan review fee shall be included within the remodel impact fee.
3. Impact fees for added water fixtures shall conform to Exhibit 2 of the ordinance codified in this chapter, and/or current district fee schedule, as may be amended.
4. Upon receipt of complete application and fees, district shall provide a clearance letter stating project description, approval conditions, and fees paid. The clearance letter shall be provided by applicant to San Luis Obispo County for processing of construction permit.

D. The general manager is authorized to establish a separate account for remodel impact and retrofit in-lieu fees collected in accordance with the provisions of this program. The general manager may authorize the expenditure of funds from this account to provide for retrofits and programs that will add points to the points bank, and for such other purposes authorized by the board of directors.

([Ord. No. 03-2013](#) , § 6(Exh. B), 8-22-2013)

4.20.040 - Equivalency table.

A. The retrofit points equivalency table approved by the board shall indicate the point values of existing fixtures which may be retrofitted and the corresponding point requirements for each newly constructed or remodeled residential or commercial structure. Points for commercial projects shall be determined based upon either values contained in the retrofit points equivalency table or based upon factors deemed appropriate by CCSD staff for the particular type of commercial use, including but not limited to the number of employees and whether facilities such as restrooms are to be made available for use by the public. A package of proposed retrofits must add up to no less than the minimum requirements established in the retrofit points equivalency table.

B. Owners of building parcels of eight thousand (8,000) square feet or more are required to install, on their own parcel, non-potable irrigation water cisterns with a minimum capacity of three thousand (3,000) gallons with collection-distributions systems, prior to receiving final occupancy approval. Properties with non-potable piping shall install and maintain a reduced pressure backflow device on the potable water service. For non-residential properties with more than one thousand (1,000) square feet of irrigated land area, a separate water meter service shall be installed to measure irrigation water. Re-inspection will be

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required at time of resale and remodeling to encourage continued use and maintenance. This requirement shall also apply to transfer of any service (active or otherwise) from a smaller parcel to one that is eight thousand (8,000) square feet or larger.

C. The general manager is authorized to make determinations for fixtures or projects not specifically designated in the equivalency table, including but not limited to irrigation water conservation projects, water-line leak detection and correction projects, and water marketing program projects. Such determinations shall be based on the estimated amount of water to be saved or created, the cost of project implementation, the type, size, and estimated water use of the structure to be built and attainment of the savings goal established under this chapter.

D. The retrofit points equivalency table may be periodically adjusted to reflect changes in water use and/or water savings or for other reasons determined by resolution of the board of directors.

([Ord. No. 03-2013](#) , § 6(Exh. B), 8-22-2013)

4.20.050 - Program standards.

A. The following procedures, standards and/or warranties will be utilized in processing plumbing retrofit installation projects:

1. Fixtures shall comply with the performance standards contained in approved list of Acceptable Water Savings Plumbing and Fixtures, as provided for in Chapter 4.16.
2. The district shall maintain a list of approved replacement fixtures that meet the standards required under this subsection. The district reserves the right to only approve specified fixtures for installation. Other brands may be approved by the general manager provided that they meet applicable performance standards equivalent to the brand specified.
3. At the time of retrofit, the plumbing system will be checked for leaks and if any leaks are found they shall be repaired at the homeowner's expense. In addition, a water pressure test shall be conducted. Water pressure regulators shall be adjusted or installed in order that the water pressure does not exceed fifty (50) psig. The regulator shall be installed as close to the water meter as practical.
4. Plumbing retrofits shall be conducted so that the entire residential or commercial structure shall be brought up to the standards required under this chapter, wherever practical; however, partial retrofits shall be allowed for reduced point values. All work shall conform to applicable law and shall be warranted for a period of one year.
5. The contractor shall be responsible for disposal of the old toilet and replacement of the toilet seat if requested by the home owner. All additional repairs to make the toilet fit in the bathroom, as well as repairs for damage, shall be at the plumber's expense. All refuse and discarded materials created by the retrofit shall be removed from the project volunteer's premises on the same day the work is performed. Failure to remove materials as required will result in the assessment of a mandatory re-inspection fee.

B. The following general provisions shall be applicable to the provisions of this section:

1. This program shall be conducted by licensed, bonded, and insured contractors. The general manager may require that the contractor put a bond or cash deposit on file with the district and/or attend a district sponsored orientation program as a condition of providing services under this program. On

ORDINANCE NO. 02-2020

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
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request, the contractor shall provide the district with detailed costs and invoices associated with any installation under this program.

2. The general manager may approve waivers and/or extensions where the conservation fixture(s) is not sufficient for the intended use, where there are significant problems associated with the installation, where the special demands of the household or business require modification, where additional time is needed to complete a project and/or where appropriate conservation fixtures are not readily available for the particular installation. Such waivers or extensions shall be in writing and may require additional water reduction methods to be installed to offset the nonconforming fixtures.

3. The general manager may approve the use of in-lieu fees not to exceed an amount established by the board by resolution, for any one retrofit project for the installation of unique or special fixtures and/or equipment associated with plumbing or agricultural retrofitting. The use of such funds shall include, but not be limited to: wall hung, one piece or specialty toilets; extensive replacement materials required of an installation; unique equipment needed for agricultural retrofits or for other types of related installation issues.

([Ord. No. 03-2013](#), § 6(Exh. B), 8-22-2013)

4.20.060 - Program administration.

A. The general manager is authorized to establish such procedures and such forms as are necessary to implement this program.

B. The general manager shall monitor and periodically report to the board of directors the status of the program, and its ability to meet the intended purposes.

C. The general manager shall designate appropriate staff to ~~conduct pre-inspection and final inspections for oversee~~ verification of compliance with this chapter and otherwise delegate responsibility for program administration.

D. The general manager shall implement retrofit project priorities, taking into account the amount of funds available, and the board's priorities for use of funds.

([Ord. No. 03-2013](#), § 6(Exh. B), 8-22-2013)

4.20.070 - Administrative fees.

A. A nonrefundable administrative fee shall be payable to the district by applicants eligible for intent to serve letters. The fee shall cover the cost of administering this program as well as the necessary pre- and final inspections or compliance verification.

B. In the event that an applicant withdraws prior to completing this program, or fails to meet appropriate deadlines, the administrative fee shall be forfeited.

C. The minimum fees established under this section shall be for normal processing of applications under this program. In the event that inspections on any individual project are required beyond the pre- and final inspection, additional inspection charges may be charged. The district reserves the right to charge for time and materials on any project that exceeds the costs identified in this section.

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AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
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([Ord. No. 03-2013](#), § 6(Exh. B), 8-22-2013)



Title 4

Conservation & Retrofit Program

Application of Retrofit Requirements

It is the purpose and intent of this program to reduce the use of potable water within the Cambria Community Services District boundaries through the installation of water saving devices and plumbing, and through the prohibition of other devices and fixtures which cause the excessive use of water. Pursuant to Chapters 4.16 and 4.20 of the CCSD's municipal code, all structures undergoing a change of use, change of ownership, remodel or reconstruction, as well as all new development, must comply with the Conservation & Retrofit program.

All persons subject to the Conservation & Retrofit Program must submit verification to the CCSD that plumbing fixtures meet the following High Efficiency (HE) requirements. New construction requires additional measures beyond those listed here. For more information, please contact the conservation program manager.

FIXTURES	RETROFIT REQUIREMENT
<u>TOILETS</u>	1.28 gallons per flush or dual flush of 1.6 gallons per flush.
<u>SHOWER HEADS</u>	Shall limit the maximum flow to 1.5 gallons per minute and shall have a shutoff valve located on or near the showerhead.
<u>PRESSURE REGULATORS</u>	Shall be installed and set at 50 pounds per square inch maximum at all locations served by the District's water distribution system.
<u>FAUCETS</u>	Kitchen/Bar/Utility sinks shall be equipped with faucet aerators and be of a design that limits the maximum flow to 1.5 gallons per minute . Commercial kitchen pre-rinse spray valves shall be provided at restaurant and similar food-service wash sinks and be rated at no greater than 1.6 gallons per minute .
	Lavatory (bathroom) sinks shall be equipped with faucet aerators that limit the maximum flow to 0.5 (one-half) gallons per minute .
	Hose bibs shall be equipped with restrictor and anti-siphon valves (vacuum breakers) that limit the maximum flow to 4.0 gallons per minute.
<u>DISHWASHERS & WASHING MACHINES</u>	Residential/Commercial clothes washers shall be ENERGY STAR certified and have an integrated water factor of no greater than 4.0 . Residential dishwashers shall be ENERGY STAR certified and shall use no more than 3.5 gallons per cycle . Commercial dishwashers shall be reviewed by the CCSD prior to installation. Visit www.energystar.gov/products/ to search for appliances that meet the above requirements.

Retrofit Verification Process

1. To ensure compliance with state law, it is recommended that the “PRE-Retrofit Fixture” information in Part 2 of this form be completed prior to close of escrow (for resales). This provides full disclosure of the property’s retrofit compliance status and creates a to-do list if non-compliant fixtures exist. This form should not be submitted until all fixtures are compliant with the CCSD’s Water Conservation & Retrofit Program.
2. Within sixty (60) days of transfer of title (for resales) or prior to permit finalization (for remodels, change of use, or new construction), a **Title 4: Retrofit Verification Form and fee (\$55)** must be submitted to the conservation program manager. All sections must be filled out correctly for the retrofit certificate to be issued.
3. When filling out Part 2 of the form:
 - a. If High Efficiency (HE), write the existing gallons per flush (gpf) or gallons per minute (gpm) for the respective toilet, faucet, and showerhead in both columns.
 - b. If not HE, write the **PRE-retrofit** gpf or gpm for the respective toilet, faucet, and showerhead, and then write the flow rate of the newly installed **POST-retrofit** HE fixture(s).
 - c. If the form includes fixtures absent at the property, please indicate N/A. All fields with an asterisk (*) are required.
 - d. If a lavatory or bar sink faucet aerator is not present or allows over 0.5 gpm, replace and state the new flow rate. Under-the-sink faucet supply line flow restrictors that meet the combined 0.5 gpm maximum may be substituted for faucet aerators. Contact the conservation program manager for more information.
 - e. For existing 1.6 gpf toilets, proper installation of a Toilet Tank Bank® (Niagra Conservation) can be used to achieve the 1.28 gpf maximum.
4. The Title 4: Retrofit Verification Form must be completed and signed by a licensed plumber, licensed home inspector, licensed contractor, or a CCSD staff member.
5. The form must be submitted to: **engineering@cambriacsd.org**.
6. The program manager will approve the information and provide the owner or agent, via email, with a Title 4: Retrofit Compliance Certificate. **Please note:** to ensure the integrity of this third-party verification process, CCSD staff will randomly audit verification forms via physical inspection of the retrofitted property. These inspections will be at no cost to the property owner and scheduled at their convenience. By submitting this form, the property owner consents to participate in the CCSD staff inspection process.

IMPORTANT – PLEASE READ

THIS FORM AND THE \$55 APPLICATION FEE SHOULD BE SUBMITTED ONLY WHEN THE PROPERTY IS COMPLETELY COMPLIANT WITH CCSD RETROFIT PROGRAM REQUIREMENTS. PLEASE DO NOT SUBMIT FORMS FOR NON-COMPLIANT STRUCTURES.



Form C-1 Retrofit Verification Form

PART 1: COMPLETE ALL FIELDS.

DATE: / / ASSESSOR PARCEL # - -

OWNER / AGENT NAME: _____ INSPECTOR'S NAME: _____

OWNER / AGENT PHONE: _____ INSPECTOR'S PHONE: _____

OWNER / AGENT EMAIL: _____ INSPECTOR'S LICENSE TYPE and NUMBER: _____

MAILING ADDRESS: _____ SERVICE LOCATION: _____

PART 2: All items with an asterisk (*) are required fields. Fields in green indicate POST-retrofit fixture data.

OUTDOOR FIXTURES			
Drip Irrigation: Y / N		Irrigation Timer: Y / N	
Cistern: Y / N		Purple Pipe System: Y / N	
*Number of Hose Bibs:		*Number of Anti-Siphon Valves:	
*Pressure Regulator Installed: Y / N		*Pressure Set at or below 50 psi: Y / N	
BATHROOM FIXTURES			
Total Number of Full Bathrooms: _____		Total Number of Partial Bathrooms: _____	
* PRE-Retrofit Toilet:	_____ gpf _____ gpf _____ gpf _____ gpf	* POST-Retrofit Toilet:	_____ gpf _____ gpf _____ gpf _____ gpf
* PRE-Retrofit Showerhead(s):	_____ gpm _____ gpm _____ gpm _____ gpm	* POST-Retrofit Showerhead(s):	_____ gpm _____ gpm _____ gpm _____ gpm
* PRE-Retrofit Sink(s):	_____ gpm _____ gpm _____ gpm _____ gpm	* POST-Retrofit Sink(s):	_____ gpm _____ gpm _____ gpm _____ gpm

KITCHEN FIXTURES:			
* PRE-Retrofit Dishwasher:	EnergyStar? <input type="checkbox"/>	* POST-Retrofit Dishwasher:	EnergyStar? <input type="checkbox"/> Gallons Per Cycle _____
* PRE-Retrofit Sink(s):	_____ gpm _____ gpm	* POST-Retrofit Sink(s):	_____ gpm _____ gpm
OTHER FIXTURES:			
Hot Water Recirculation: Y / N Water Softener: Y / N (If Y, Choose Exchange or Self-Regenerating)			
* PRE-Retrofit Clothes Washer:	EnergyStar? <input type="checkbox"/> High Efficiency (HE)? <input type="checkbox"/>	* POST-Retrofit Clothes Washer:	EnergyStar? <input type="checkbox"/> High Efficiency (HE)? <input type="checkbox"/>
* PRE-Retrofit Utility/Bar Sink:	_____ gpm _____ gpm	* POST-Retrofit Utility/Bar Sink:	_____ gpm _____ gpm

How many permanent residents will occupy the property? (Optional) _____

Please note, this information is requested for survey purposes only. It will not be used to determine allocation during a Board-declared drought emergency. Please submit a “Permanent Resident Declaration Form” at the administrative office (1316 Tamsen, Ste 201) to formally document this information.

Will this property be used as a vacation rental? (Optional) Y / N

Will this property be occupied part-time? (Optional) Y / N If yes, approx. what percentage? _____

PART 3:

I declare under penalty of perjury that the plumbing fixtures in the real property listed above are in full compliance with Title 4 of the Cambria Community Service District’s municipal code and that my license number listed in Part 1 is valid.

Inspector’s Signature and Printed Name **Date**

I certify that I have reviewed [Section 4.16.080 “Failure to install and prohibition on removal after installation - Recordation of notice”](#) and understand my obligations to maintain compliance at all times.

Owner’s Signature and Printed Name **Date**

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.D.**FROM: John F. Weigold IV, General Manager
Timothy Carmel, District Counsel-----
Meeting Date: April 16, 2020Subject: DISCUSSION AND CONSIDERATION
REGARDING THE CCSD RECORDS
RETENTION POLICY
-----**RECOMMENDATIONS:**

It is recommended that the Board of Directors discuss and consider the issue of the CCSD's Records Retention Policy and provide direction as appropriate.

FISCAL IMPACT:

There is no fiscal impact to the District at this time related to this item. It should be noted that in the past, discussions of the District's Records Retention Policy indicated that the cost to store CCSD records is significant and had increased annually. When the CCSD adopted its Record Retention Policy in March of 2011, it was estimated that it would cost the CCSD approximately \$16,327 to archive records dating back to 2002. Storage of files continue to incur ongoing monthly costs with DocuTeam, the document storage service used by the District, depending on the number of boxes stored, as well as costs associated with retrieval of records.

DISCUSSION:

It has been requested that an item be brought to the Board of Directors in order to discuss the CCSD's Records Retention Policy. Accordingly, this item is being presented in order to facilitate that discussion.

Background and Overview

Government Code Section 60200 et seq. provides the legal authority for the destruction and disposal of the records of special districts. A copy of those statutes are attached. "Record" is defined as being any record consisting of a "writing" as defined by the Public Records Act (Government Code Sections 6250 et seq.). Government Code Section 60201(b) provides that the legislative body of a special district may destroy or dispose of any record not expressly required by law to be filed and preserved by either adopting a resolution finding that destruction or disposition of a category of records will not adversely affect an interest of the district or the public and also maintains a list, by category, of the types of records destroyed or disposed of reasonably identifying the information contained in the records in each category. The statute also allows a special district to adopt and comply with a records retention schedule complying with guidelines provided by the Secretary of State, classifying records by category and establishing a protocol for destruction and disposition of records.

The state statutes also specify certain records that cannot be destroyed, as well as providing procedures for destruction of records when they have been reproduced in certain defined

formats and are placed in files that are accessible and are preserved and available for examination and use.

On March 24, 2011, the Board of Directors adopted Resolution No. 07-2011, a copy of which is attached, establishing a Records Retention Policy consistent with the requirements of Government Code Sections 60200 et seq. The Policy incorporates provisions of the Government Code, and also provides procedures for the adoption of records retention schedules and annual review and approval by the Board of documents identified and proposed for destruction and disposition.

Subsequently, on November 21, 2013, the Board of Directors adopted Resolution No. 44-2013, which established record retention schedules for the following categories of records: recruitment records, Fair Political Practices Commission filings, and public records requests. The time frames for retention of the recruitment records were developed based upon Title 29 of the Federal Code of Regulations Sections 1627.3 and 1910.1020 governing personnel records kept by employers. The time frames for retention of the Fair Political Practices Commission records were based upon Government Code Section 81009, regulating the period for retention of certain Fair Political Practices Commission filings. The time frames for retention of the public records requests and related documents were based upon Government Code Section 60201(d)(5).

On May 22, 2014 the Board adopted Resolution No. 12-2014 adding retention schedules for the following additional personnel records: I-9 Forms, labor relations records, personnel files and medical files. The time frames for retention of those records are governed by Government Code Section 60201, Title 29 of the Code of Federal Regulations Section 1627.3 and Section 1910.1020 and Title 8 of the California Code of Regulations Section 3204.

Discussion

In considering the issue of records retention it is important to keep in mind that it is a complex process, since many laws and State and federal regulations require certain categories of documents to be kept for set periods of time. Also, records need to be kept for financial and audit purposes, as well as other reasons. For example, the District has a Substance Abuse Policy that was adopted by Resolution 7-2000 in April, 2000. This Policy is required by federal regulations and relates to drug and alcohol testing for what are defined to be "safety sensitive positions." The Policy has an Attachment entitled "Recordkeeping and Recording Procedures" that provides that records are to be maintained in accordance with the requirements of a federal regulation, 49 CFR 382.401-409. It lists different records relating to the drug and alcohol tests that must be maintained, some of which have to be kept for a five year period.

Also, as noted under the Fiscal Impact section, there are significant costs that are incurred to store District records. The District stores its records with the document records service DocuTeam. Storage costs are incurred on a monthly basis, depending on the number of boxes stored, as well as costs associated with services such as retrieval of records. A copy of DocuTeam's schedule of charges is attached for reference, as well as their most recent invoice. For the month of March, 2020 976 boxes and containers were stored at a cost of \$489.17, with

additional service costs bringing the bill to \$519.57. Reducing the number of records that are unnecessary and that no longer need to be kept reduces this ongoing cost.

Given the complexity of records retention, many cities and special districts hire a consultant to prepare their records retention programs. One of the leading consultants in this regard is a former City of San Luis Obispo City Clerk, who also copyrights the programs she creates.

Also attached for reference is the CSDA Records Retention Policy from their Sample Policy Handbook.

Attachments: Resolution No. 07-2011
Government Code Sections 60200, et seq.
CSDA Sample Records Retention Policy
DocuTeam Schedule of Charges
April 1, 2020 DocuTeam Invoice

RESOLUTION NO. 07-2011
March 24, 2011

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
ESTABLISHING THE
CAMBRIA COMMUNITY SERVICES DISTRICT (CCSD)
RECORDS RETENTION POLICY

WHEREAS, said Board of Directors is authorized by the provisions of California Government Code Sections 60200 et seq., to establish a records retention schedule applicable to CCSD records; and

WHEREAS, CCSD Records Retention Policy has been prepared to provide a records retention policy for the CCSD consistent with the requirements of Government Code Sections 60200 et seq., including procedures for review by the Board of Directors of records retention schedules and also an annual procedure for review and authorization of destruction and disposition of records; and

WHEREAS, appropriate records retention schedules will assist the CCSD by documenting which records require office or temporary storage, which records have historic or research value, and which records should be destroyed because they no longer have any administrative, fiscal or legal value.

NOW, THEREFORE, the Board of Directors of the CCSD does hereby **RESOLVE** and **ORDER** as follows:

Section 1: CCSD Records Retention Policy, attached hereto as Exhibit "A", is hereby adopted to establish the Cambria Community Services District's Records Retention Policy.

PASSED AND ADOPTED THIS 24th day of March 2011.



Muril N. Clift, President
Board of Directors

ATTEST


Kathy A. Choate
District Clerk

APPROVED AS TO FORM:


Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT
POLICY TITLE: RECORDS RETENTION

1. PURPOSE

The purpose of this policy is to provide guidelines to staff regarding the retention or disposal of Cambria Community Services District records; provide for the identification, maintenance, safeguarding and disposal of records in the normal course of business; ensure prompt and accurate retrieval of records; and ensure compliance with legal and regulatory requirements.

2. POLICY

Vital and important records, regardless of recording media, are those having legal, financial, operational, or historical value to the CCSD.

The following principles, which apply to all levels of government, are adopted as central to the CCSD's Records Retention policy and are based upon the Secretary of State's Local Government Records Management Guidelines,

-- A records management program is designed to "...apply efficient and economical management methods to the creation, utilization, maintenance, retention, preservation, and disposal of... records". (Reference Government Code Section 14740).

-- Effective records management ensures that records are kept only as long as they have some administrative, fiscal, or legal value. When records no longer fulfill the value for which they were created, they should be destroyed unless they also have some historic or research significance. If that is the case the records should be preserved by an appropriate historical agency.

--Staff members should realize that an effective records management program is not only cost effective; it will also make their jobs easier. They should also know that records retained beyond their value "just in case" only extend the agency's legal liability in the event of adverse litigation.

3. INTERPRETATION AND IMPLEMENTATION

The General Manager is authorized by the Board of Directors to interpret and implement this Policy, and to cause to be destroyed any or all such records, papers and documents that meet the qualifications governing the retention and disposal of records, specified herein.

Pursuant to the provisions of California Government Code §60200 through §60203, the following will govern the retention and disposal of records of the Cambria Community Services District.

A. Duplicate records, papers and documents may be destroyed at any time without the necessity of Board authorization or copying to electronic media.

B. Any original records, papers or documents that do not fall under any Federal, State, Special District laws or specified CCSD regulations, and which are more than two years old, not longer in use for a period shorter than two years, and have no continuing need for said record for legal or historical purposes may be authorized for destruction in accordance with the procedures contained in this Policy without the necessity of copying to photographic or electronic media.

C. In no instances are records, papers or documents to be destroyed where there is a continuing need for such records for such matters as pending litigation, special projects, etc. or for a period less than required by federal or state statutes or regulations.

D. In accordance with the authority of Government Code Section 60203, by adoption of this Policy the CCSD Board of Directors hereby authorizes the destruction of any records, papers or documents which are not expressly required by law to be filed and preserved if all of the following conditions are met:

1. The record, paper or document is copied to an approved electronic Media in accordance with Government Code Section 60203 (a)(1);
2. The device used to reproduce such record, or retrieves and prints the document from the electronic media, is one which accurately reproduces the original thereof in all details and does not permit additions, deletions, or changes to the original document; and,
3. The reproductions or copies are placed in conveniently accessible files and provision is made for preserving, examining, and using the files.

4. DOCUMENTS TO BE MAINTAINED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 60201

In accordance with the requirements of Government Code Section 60201, the following records may not be destroyed or disposed of:

- A. Any records relating to formation, change or organization, or reorganization of the CCSD.
- B. Any ordinance adopted by the CCSD, except an ordinance that has been repealed or is otherwise invalid or unenforceable may be authorized by the Board of Directors for destruction or disposition five years after it has been repealed or became invalid or unenforceable.
- C. Minutes of any meeting of the CCSD Board of Directors.
- D. Records relating to any pending claim or litigation or any settlement or other disposition of litigation within the past two years.

- E. Records that are subject to any pending request made pursuant to the Public Records Act, whether or not the CCSD maintains that the record is exempt from disclosure, until the request has been granted or two years from the time written notice was provided to the requester that the request has been denied.
- F. Records that relate to any pending construction that the CCSD has not accepted or as to which a stop notice claim legally may be presented.
- G. Records that relate to any non-discharged debt of the CCSD.
- H. Records that relate to the title of real property in which the CCSD has an interest.
- I. Records that relate to any non-discharged contract to which the CCSD is a party.
- J. Any record that has not fulfilled the administrative, fiscal, or legal purpose for which it was created or received.
- K. Records relating to unaccepted bids or proposals that are less than two years old that are for the construction or installation of any building, structure, or other public work.
- L. Records that specify the amount of compensation paid to CCSD employees or officers or to independent contractors providing personal or professional services to the CCSD, or relates to expense reimbursement to CCSD officers or employees or to the use of CCSD paid credit cards or any travel compensation mechanism. Pursuant to Government Code Section 60201 (d)(12), however, such records may be destroyed or disposed of in accordance with the procedures contained in this Policy seven years after the date of payment.

5. AUTHORIZATION FOR DESTRUCTION

Government Code Section 60201 (b) provides that the Board of Directors may authorize the destruction or disposition of any category of records by adopting a resolution finding the destruction or disposition of that category of records will not adversely affect any interest of the CCSD or of the public, and maintains a list, by category, of the types of records destroyed or disposed of that reasonably identifies the information contained in the records in each category. In accordance with this authority, and pursuant to the authority and findings contained in Resolution 07-2011 approving this Policy, the following procedures shall apply to the destruction or disposition of CCSD records:

A. RECORDS RETENTION SCHEDULES

The Board of Directors approval of this Records Retention Policy constitutes authority to dispose of records listed in the Records Retention Schedules attached as Exhibit 1 to this Policy, based upon its finding that the destruction or disposition of records contained in the Records Retention Schedules that are older than the retention periods established therein will not adversely affect any interest of the CCSD or of the Public. The General Manager shall annually submit to the Board a list consistent with the requirements of Government Code Section 60201(b) (1)(B), by category, of the types of records destroyed or disposed of that reasonably identifies the information contained in the records in each category. The General Manager shall, from time to time as may be appropriate and desirable for proper records management, submit to the Board of Directors additions to the Records Retention Schedules for its consideration to provide

for additional authority for the ongoing destruction and disposition of appropriate categories of records.

B. ANNUAL PROCEDURE FOR RECORDS NOT CONTAINED IN THE RECORD RETENTION SCHEDULES

In addition records listed in the Record Retention Schedules, the following procedure shall be used to annually review and authorize the destruction and disposition of other records maintained by the CCSD:

1. The General Manager shall establish a date each year when each department head shall compile a list of documents for consideration of authorization by the Board of Directors for destruction.
2. The list shall be submitted to the General Manager, and shall be reviewed by him or her, as well as the District Counsel, for a determination as to the appropriateness of destroying or disposing of the record, taking into consideration the provisions of this Policy and any other legal reasons related to their destruction or disposition.
3. The General Manager shall bring the list of documents to be considered for destruction or disposition to the Board of Directors for consideration, and the list shall be published as part of the regular agenda.
4. The Board of Directors shall thereafter consider a Resolution, with the findings required by Government Code Section 60201 (b) (1), authorizing the destruction or disposition of the records.

GOVERNMENT CODE - GOV

TITLE 6. DISTRICTS [58000 - 62262] (Title 6 added by Stats. 1951, Ch. 331.)

DIVISION 1. GENERAL [58000 - 60375.5] (Heading of Division 1 renumbered from Division 2 by Stats. 1987, Ch. 56, Sec. 88.)

CHAPTER 7. Destruction of Records of Special Districts [60200 - 60204] (Chapter 7 added by Stats. 1959, Ch. 1038.)

60200. The legislative body of any special district may authorize at any time the destruction or disposition of any duplicate record, paper, or document, the original or a permanent photographic record of which is in the files of any officer or department of the district.

(Added by Stats. 1959, Ch. 1038.)

60201. (a) For purposes of this section, "record" means any record consisting of a "writing," as defined by subdivision (f) of Section 6252.

(b) The legislative body of a district may destroy or dispose of any record that is not expressly required by law to be filed and preserved through either of the following procedures:

(1) The legislative body may authorize the destruction or disposition of any category of records if it does both of the following:

(A) Adopts a resolution finding that destruction or disposition of this category of records will not adversely affect any interest of the district or of the public.

(B) Maintains a list, by category, of the types of records destroyed or disposed of that reasonably identifies the information contained in the records in each category.

(2) The legislative body may, by resolution, adopt and comply with a record retention schedule that complies with guidelines provided by the Secretary of State pursuant to Section 12236, that classifies all of the district's records by category, and that establishes a standard protocol for destruction or disposition of records.

(c) A district is not required to photograph, reproduce, microfilm, or make a copy of any record that is destroyed or disposed of pursuant to this section.

(d) Notwithstanding any other provision of this section or other provision of law, a district may not destroy or dispose of any record that is any of the following:

(1) Relates to formation, change of organization, or reorganization of the district.

(2) An ordinance adopted by the district. However, an ordinance that has been repealed or is otherwise invalid or unenforceable may be destroyed or disposed of pursuant to this section five years after it was repealed or became invalid or unenforceable.

(3) Minutes of any meeting of the legislative body of the district.

(4) Relates to any pending claim or litigation or any settlement or other disposition of litigation within the past two years.

(5) Is the subject of any pending request made pursuant to the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1), whether or not the district maintains that the record is exempt from disclosure, until the request has been granted or two years have elapsed since the district provided written notice to the requester that the request has been denied.

(6) Relates to any pending construction that the district has not accepted or as to which a stop notice claim legally may be presented.

(7) Relates to any nondischarged debt of the district.

(8) Relates to the title to real property in which the district has an interest.

(9) Relates to any nondischarged contract to which the district is a party.

(10) Has not fulfilled the administrative, fiscal, or legal purpose for which it was created or received.

(11) Is an unaccepted bid or proposal, which is less than two years old, for the construction or installation of any building, structure, or other public work.

(12) Specifies the amount of compensation paid to district employees or officers or to independent contractors providing personal or professional services to the district, or relates to expense reimbursement to district officers or employees or to the use of district paid credit cards or any travel compensation mechanism. However, a record described in this paragraph may be destroyed or disposed of pursuant to this section seven years after the date of payment.

(Amended by Stats. 2004, Ch. 362, Sec. 1. Effective January 1, 2005.)

60203. (a) Notwithstanding Section 60201, the legislative body of a district may authorize the destruction of any record, paper, or document that is not expressly required by law to be filed and preserved if all of the following conditions are complied with:

(1) The record, paper, or document is photographed, microphotographed, reproduced by electronically recorded video images on magnetic surfaces, recorded in the electronic data processing system, recorded on optical disk, reproduced on film or any other medium that is a trusted system and that does not permit additions, deletions, or changes to the original document in compliance with Section 12168.7 for recording of permanent records or nonpermanent records.

(2) The device used to reproduce the record, paper, or document on film, optical disk, or any other medium is one that accurately reproduces the original thereof in all details and that does not permit additions, deletions, or changes to the original document images.

(3) The photographs, microphotographs, or other reproductions on film, optical disk, or any other medium are placed in conveniently accessible files and provision is made for preserving, examining, and using the files.

(b) For the purposes of this section, every reproduction shall be deemed to be an original record and a transcript, exemplification, or certified copy of any reproduction shall be deemed to be a transcript, exemplification, or certified copy, as the case may be, of the original.

(Amended by Stats. 2004, Ch. 362, Sec. 3. Effective January 1, 2005.)

60204. For the purposes of this chapter, the terms “special district” and “district” also include the South Coast Air Quality Management District, the Bay Area Air Quality Management District, and the San Joaquin Valley Air Pollution Control District, and the term “legislative body” also includes the boards of the districts.

(Amended by Stats. 2001, Ch. 767, Sec. 4. Effective January 1, 2002.)



POLICY TITLE: Records Retention

POLICY NUMBER: 2145

2145.1 The purpose of this policy is to: provide guidelines to staff regarding the retention or disposal of District records; provide for the identification, maintenance, safeguarding and disposal of records in the normal course of business; ensure prompt and accurate retrieval of records; and, ensure compliance with legal and regulatory requirements.

2145.2 Vital and important records, regardless of recording media, are those having legal, financial, operational, or historical value to the District.

2145.3 The General Manager is authorized by the Board of Directors to interpret and implement this policy, and to cause to be destroyed any or all such records, papers and documents that meet the qualifications governing the retention and disposal of records, specified below, after consultation with the General Counsel.

2145.4 Pursuant to the provisions of Government Code §§ 60200 through 60203, and the guidelines prepared by the State Controller's office and the Controller's Advisory Committee for Special Districts, the following qualifications will govern the retention and disposal of records of the District.

2145.4.1 Duplicate records, papers and documents may be destroyed at any time without Board authorization, advice of the General Counsel, or copying to photographic or electronic media.

2145.4.2 Originals of records, papers and documents more than two years old that were prepared or received in any manner other than pursuant to State or Federal statute may be destroyed without the necessity of copying to photographic or electronic media except for permanent records of the District as defined in this policy.

2145.4.3 In no instances are records, papers or documents to be destroyed where there is a continuing need for such records for such matters as pending litigation, special projects, etc.

2145.4.4 Records, papers or documents which are not expressly required by law to be filed and preserved may be destroyed if all of the following conditions are met:

2145.4.4.1 The record, paper or document is photographed, micro-photographed, reproduced on film of a type approved for permanent photographic records by the National Bureau of Standard, or copied to an approved electronic media;

2145.4.4.2 The device used to reproduce such record, paper or document on film, or retrieves and prints the document from the electronic media, is one which accurately reproduces the original thereof in all details; and,



2145.4.4.3 The photographs, micro-photographs, or other reproductions on film are placed in conveniently accessible files and provisions are made for preserving, examining, and using the same, together with documents stored via electronic media.

2145.4.5 Any accounting record except the journals and ledgers which are more than five years old and which were prepared or received in any manner other than pursuant to State statute may be authorized for destruction, provided that:

2145.4.5.1 There is no continuing need for said record, i.e., long-term transactions, special projects, pending litigations, etc., and;

2145.4.5.2 There exists in a permanent file, an audit report or reports covering the inclusive period of said record, and that;

2145.4.5.3 Said audit report or reports were prepared pursuant to procedures outlined in Government Code section 26909 and other State or Federal audit requirements, and that;

2145.4.5.4 Said audit or audits contain the expression of an unqualified opinion.

2145.4.6 Any accounting record created for a specific event or action may be destroyed upon authorization five years after said event has in all respects terminated. Any source document detailed in a register, journal, ledger or statement may be authorized for destruction five years from the end of the fiscal period to which it applies. The following may be destroyed at any time without Board authorization or consultation with the General Counsel:

2145.4.6.1 Duplicated (original-subject to aforementioned requirements).

2145.4.6.2 Rough drafts, notes or working papers (except audit).

2145.4.6.3 Cards, listings, nonpermanent indices, other papers used for controlling work or transitory files.

2145.4.7 All payroll and personnel records shall be retained indefinitely. Originals may upon authorization be destroyed after seven years' retention, provided said records have been microfilmed and qualify for destruction section 2145.4, above. Payroll and personnel records include the following:

2145.4.7.1 Accident reports, injury claims and settlements.

2145.4.7.2 Medical histories.

2145.4.7.3 Injury frequency charts.



2145.4.7.4 Applications, changes and terminations of employees.

2145.4.7.5 Insurance records of employees.

2145.4.7.6 Time cards.

2145.4.7.7 Classification specifications (job descriptions).

2145.4.7.8 Performance evaluation forms.

2145.4.7.9 Earning records and summaries.

2145.4.7.10 Retirements.

2145.4.8 Records of proceedings for the authorization of long-term debt, bonds, warrants, loans, etc., after issuance or execution may be destroyed if microfilmed as provided for in section 3090.4.4, above. Terms and conditions of bonds warrants, and other long-term agreements should be retained until final payment, and thereafter may be destroyed in less than 10 years if microfilmed as provided for in section 3090.4.4, above. Paid bonds, warrant certificates and interest coupons may be destroyed after six months if detailed payment records are kept for 10 years.

2145.5 Minutes of the meetings of the Board of Directors are usually retained indefinitely in their original form. However, they may, upon **the General Manager's** authorization, be destroyed if they are microfilmed as provided for in section 3090.4.4, above. Recording tapes (or other media) of Board meetings will be kept for a period of one year from the date of the recorded meeting, after which they will be destroyed.

2145.5.1 Construction records, such as bids, correspondence, change orders, etc., shall not be kept in excess of seven years unless they pertain to a project which includes a guarantee or grant and, in that event, they shall be kept for the life of the guarantee or grant plus seven years. As-built plans for any public facility or works shall be retained as long as said facility is in existence.

2145.5.2 Contracts should be retained for its life plus seven years. Any unaccepted bid or proposal for the construction or installation of any building, structure or other public work which is more than two years old may be destroyed.

2145.5.3 Property records, such as documents of title, shall be kept until the property is transferred or otherwise no longer owned by the District.



Appendix A
Definitions for Records Retention and Disposal Policy

1. AUTHORIZATION. Approval from the General Manager, as authorized by the District's Board of Directors.
2. ACCOUNTING RECORDS. Include but are not limited to the following:
 - a. SOURCE DOCUMENTS
 - (1) Invoices
 - (2) Warrants
 - (3) Requisitions/Purchase Orders (attached to invoices)
 - (4) Cash Receipts
 - (5) Claims (attached to warrants in place of invoices)
 - (6) Bank Statements
 - (7) Bank Deposits
 - (8) Checks
 - (9) Bills
 - (10) Various accounting authorizations taken from Board minutes, resolutions or contracts
 - b. JOURNALS
 - (1) Cash Receipts
 - (2) Accounts Receivable or Payable Register
 - (3) Check or Warrant (payables)
 - (4) General Journal
 - (5) Payroll Journal
 - c. LEDGERS
 - (1) Expenditure
 - (2) Revenue
 - (3) Accounts Payable or Receivable Ledger
 - (4) Construction
 - (5) General Ledger
 - (6) Assets/Depreciation
 - d. TRIAL BALANCE
 - e. STATEMENTS (Interim or Certified - Individual or All Fund)
 - (1) Balance Sheet
 - (2) Analysis of Changes in Available Fund Balance



-
- (3) Cash Receipts and Disbursements
 - (4) Inventory of Fixed Assets (Purchasing)
- f. JOURNAL ENTRIES
- g. PAYROLL and PERSONNEL RECORDS include but are not limited to the following:
- (1) Accident reports, injury claims and settlements
 - (2) Applications, changes or terminations of employees
 - (3) Earnings records and summaries
 - (4) Fidelity Bonds
 - (5) Garnishments
 - (6) Insurance records of employees
 - (7) Job Descriptions
 - (8) Medical Histories
 - (9) Retirements
 - (10) Time Cards
- h. OTHER
- (1) Inventory Records (Purchasing)
 - (2) Capital Asset Records (Purchasing)
 - (3) Depreciation Schedule
 - (4) Cost Accounting Records
3. LIFE. The inclusive or operational or valid dates of a document.
4. RECORD. Any paper, bound book or booklet, card, photograph, drawing, chart, blueprint, map, tape, microfilm, or other document, issued by or received in a department, and maintained and used as information in the conduct of its operations.
5. RECORD COPY. The District copy of a document or file.
6. RECORD SERIES. A group of records, generally filed together, and having the same reference and retention value.
7. RECORDS CENTER. The site selected for storage of inactive records.
8. RECORDS DISPOSAL. The planning for and/or the physical operation involved in the transfer of records to the Records Center, or the authorized destruction of records pursuant to the approved Records Retention Schedule.
9. RECORDS RETENTION SCHEDULE. The consolidated, approved schedule list of all District records which timetables the life and disposal of all records.
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10. RETENTION CODE. Abbreviation of retention action which appears on the retention schedule.

11. VITAL RECORDS. Records which, because of the information they contain, are essential to one or all of the following:

- a. The resumption and/or continuation of operations;
- b. The recreation of legal and financial status of the District, in case of a disaster;
- c. The fulfillment of obligations to bondholders, customers, and employees.

Vital records include but are not limited to the following [detail the records structure of the District, stating the retention time for each class of records. Those times can be drawn from the recommendations fo the Secretary of State (<http://archives.cdn.sos.ca.gov/local-gov-program/pdf/records-management-8.pdf>) or developed with the advice of legal counsel, as there are many laws governing records retentio]:

(1)	Agreements	(13)	Employee accident reports, injury claims & settlements
(2)	Annexations and detachments	(14)	Employee earning records
(3)	As-built drawings	(15)	Employee fidelity bonds
(4)	Audits	(16)	Employee insurance records
(5)	Contract drawings	(17)	Encroachment permits (by others)
(6)	Customer statements	(18)	Encroachment permits (by OWID)
(7)	Deeds	(19)	Facility improvement plans
(8)	Depreciation schedule	(20)	Improvement districts
(9)	Disposal of surplus & excess property	(21)	Individual water rights
(10)	Disposal of scrap materials	(22)	Individual claims/settlements
(11)	District insurance records	(22)	Inventory
(12)	District water rights	(24)	Journal vouchers
		(25)	Ledgers



(26)
Licenses & permits (to operate)

(27)
Loans & grants

(28)
Maps

(29)
Minutes of Board meetings

(30)
Payroll register

(31)
Policies, Rules & Regulations

(32)
Purchase orders & requisitions

(33)
Restricted materials permits

(34)
Rights of ways & easements

(35)
Spray permits

(36)
Statements of Economic Interest

(37)

(38)

(39)

(40)

(41)



Appendix B
Records Retention & Storage Summary

Group No.	Title or Description	Original	Duplicate	Retention Periods		
				Office	Record Center	Retain or Destroy
1	Records affecting title to real property or liens thereof.	X		2 yrs.	OP	ES
2	Records required to be kept permanently by statute.	X		2 yrs.	OP	ES
3	Minutes, ordinances & resolutions of Board.	X		2 yrs.	OP	ES
4	Documents with lasting historical, administrative, legal, fiscal, or research value.	X		2 yrs.	OP	ES
5	Correspondence, operational reports and information upon which District policy has been established.	X		2 yrs.	10 yrs.	12 yrs.
6	Duplicates of 5, above, when retention is necessary for reference.	X		2 yrs.		2 yrs.
7	Records requiring retention for more than five years, but no more than 15 years by statute or administrative value.	X		2 yrs.	13 yrs.	15 yrs.
8	Duplicates needed for administrative purposes for five to 15 years.		X	2 yrs.	13 yrs.	15 yrs.
9		X		2 yrs.	1 yr.	3 yrs.



	All other original District records, or instruments, books or papers that are considered public documents not included in Groups 1 through 8.					
10	Duplicates and other documents not public records required to be maintained for administrative purposes.	X	X	2 yrs.	3 yrs.	5 yrs.
11	Duplicate records requiring retention for administrative purposes such as reference material for making up budgets, planning and programming.		X	3 yrs.		3
12	Reference files (copies of documents which duplicate the record copies filed elsewhere in the District; documents which require no action and are non-record; rough drafts, notes, and similar working papers accumulated in preparation of a communication, study or other document, and cards, listings, indexes and other papers used for controlling work).		X	1 yr.		1 yr.
13	Transitory files, including letters of transmittal (when not a public record), suspense copies when reply has been received, routine requests for information and publication, tracer letters, and other duplicate copies no longer needed.	X	X	3 mos.		3 mos.
14	Original documents disposable upon occurrence of an event or an action (i.e., audit, job completion, completion of contract, etc.) or upon obsolescence, supersession, revocation.	X		2 yrs.	3 yrs.	5 yrs.
15	Policy files and reference sets of publications.		X	1		1



16	Duplicates or non-record documents required for administrative needs but destroyable on occurrence of an event or an action.		X	I		I
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OP = Original or photographic copy.
 ES = May be destroyed if stored in electronic media.
 I = Indefinitely

STORAGE (any portion of 30-day period)

* Standard Box (10" x 12" x 15")	Each	\$0.47
* Large Box (11" x 14" x 24")	Each	\$1.05
* Billing Box	Each	\$0.51
* Storage Minimum (under 88 boxes)	Month	\$40.00

ADD TO STORAGE

* Container	Each	\$3.00
* File Folder	Each	\$1.35
* X-ray Jacket	Each	\$0.50

RETRIEVAL /REFILE

* Container	Each	\$2.00
* File Folder	Each	\$2.25
* X-ray Jacket	Each	\$2.00

SPECIAL LABOR

* During Business Hours	Hour	\$60.00
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CONFERENCE ROOM

* All Day Usage	Hour	\$50.00
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SUPPLIES (tax not included here)

* Standard Box (10" x 12" x 15")	Each	\$2.45
* X-ray Box (5" x 16" x 20")	Each	\$6.18
* Miracle Box	Each	\$3.45

REPLACEMENT FEES

* Lid	Each	\$1.00
* Box	Each	\$2.50
* Key	Each	\$5.00

DELIVERY/PICK-UP

* Delivery Fee	Flat	\$16.00
* Delivery Fee	Item	\$1.35
* Rush (available within 2 hours)	Flat	\$35.00
* After Hours (in addition to rush)	Flat	\$75.00

WILL CALL (Access)

* Item Fee	Each	\$1.00
* Will Call Fee for Access	Flat	\$4.00
* Rush Access for Will Call	Flat	\$35.00

CERTIFIED SHREDDING

* Standard Box (10" x 12" x 15")	Each	\$5.00
* Large Box (11" x 14" x 24")	Each	\$10.00
* Office Cabinet	Each	\$30.00
* 64-Gallon Rolling Bin	Each	\$40.00
* Standard Box of Mag Media	Each	\$35.00
* 32-Gallon Bin of Mag Media	Each	\$75.00
* Harddrive (Standard)	Each	\$9.50
* Harddrive (Laptop)	Each	\$5.00
* Shred Event (per truck)	Hour	\$200.00
* Set-up of Bin/Cabinet	Flat	\$35.00

OTHER SERVICES

* Permanent Removal	Item	\$3.50
* Move Contents to New Box	Each	\$4.00
* Fax to Client	Page	\$0.50
* Email to Client-1st 20 Pages	Flat	\$8.00
* Email to Client-Add'l Pages	Page	\$0.10
* Photocopies	Page	\$0.25
* Breakdown & Haul Away	Box	\$3.00
* Disposal of Non-Recyclables	Flat	\$75.00
* Item Search (Not Found)	Item	\$2.25

Notes on Shred Service:

Quarterly Service Cycles will be invoiced quarterly at the above rates
 Rates for On-Call: \$79 Set-up Fee, \$49 per 64-Gal Bin, \$39 per Office Cab

The DocuTeam

140 Hind Lane
 San Luis Obispo, CA 93401
 Phone: (805)544-0440 Fax: (805)544-0858

*Payment Terms: All Amounts are due within 30 days of invoice date. Past due
 accrue a monthly finance charge of 2%.*

INVOICE

Cambria Community Services District
 Accounts Payable
 P.O. Box 65
 Cambria, CA 93428

Invoice No. 0182028
 Date: 4/1/2020
 Acct: XXXXXXXXXX
 Account PO#:
 From: 3/1/2020 to 3/31/2020

Page: 1

		RATE	QTY	TOTAL
STORAGE: 3/1/2020 through 3/31/2020				
Storage of Billing Box	(0.5100/30 days)	0.5270	4.00	2.11
Standard Container	(0.4700/30 days)	0.4857	947.00	459.93
Large Banker Box	(1.0500/30 days)	1.0850	25.00	27.13
			-----	-----
			976.00	489.17

SERVICES

Shelving and Indexing of New Cont;		3.0000	1	3.00
Re-shelving of a barcoded container		2.0000	1	2.00
Retrieval of barcoded item	WO #00286670 3/3/2020	2.0000	2	4.00
Standard pick-up or delivery	WO #00286670 3/3/2020	17.3500	1	17.35
Standard pick-up or delivery	WO #00286670 3/3/2020	1.3500	3	4.05
			-----	-----
				30.40

Total Amount Due **519.57**

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.E.**FROM: John F. Weigold IV, General Manager
Ray Dienzo, Utilities Department Manager/District Engineer-----
Meeting Date: May 14, 2020Subject: DISCUSSION AND CONSIDERATION
TO APPROVE AN AGREEMENT FOR
CONSULTANT SERVICES WITH
WATER SYSTEMS CONSULTING,
INC. FOR PREPARATION OF THE
URBAN WATER MANAGEMENT PLAN
(UWMP)**RECOMMENDATIONS:**

Staff recommends the Board approve an Agreement for Consultant Services (“Agreement”) with Water Systems Consulting, Inc. (WSC) for preparation of the UWMP and authorize the General Manager to execute the Agreement.

FISCAL IMPACT:

The cost estimate for the UWMP consultant efforts would be \$99,990 (see attached Cost Proposal Tasks 1-4). Task 5 will not be completed at this time. District Staff intends to perform the bulk of Coastal Commission coordination for additional technical analysis.

Staff recommends the project costs of \$99,990 be split between the Water Fund and SWF Fund. The Water Fund portion of the UWMP would be \$75,088 (see Tasks 1-3 of Cost Proposal) and the SWF Fund portion would be \$24,902 (see Task 4 of Cost Proposal) for a total budget not to exceed \$99,990.

Water Fund Portion - \$75,088:

For FY 2019-20, the Water Fund budgeted a total of \$40,000 for the UWMP and Water Use Efficiency Plan Update. The remaining budget needed for the Agreement is \$35,088. Based on the expenditure projections in the Q3 budget report, there is anticipated savings of \$90,216 in the services and supplies accounts, which is sufficient to cover the additional budget of \$35,088 needed. No budget adjustment is necessary in the Water Fund.

SWF Capital Fund Portion - \$24,902:

For FY 2019-20, the SWF Fund budget did not include any funding for the UWMP. There is savings of \$51,993 from the Baker Tank purchase, a portion of which can be reallocated to the UWMP budget of \$24,902 needed for the Agreement. A budget adjustment request has been included in the Q3 budget report, which is a separate item on today’s agenda. Staff received recommendations from both Resource & Infrastructure and Finance Committees to approve the UWMP consultant, Tasks 1-4 and associated budget adjustment as outlined above.

DISCUSSION:**Contractor Qualifications:**

Staff recommends that the Board approve the Agreement with WSC for preparation of the District's 2020 UWMP. WSC meets the criteria required by the RFP/RFQ. WSC offers the breadth and quality of services required by the project scope, and they have experience in conducting the data analysis and calculations required by the California Department of Water Resources (DWR) Guidebook. The firm successfully completed UWMPs for other agencies – City of Arroyo Grande, Grover Beach, Pismo Beach, among other agencies in California. One member of the WSC team is on the DWR workgroup that is directly involved in developing UWMP guidelines.

Scope of Services:

WSC will complete the tasks (see Tasks 1-4 in attached Exhibit A of the Agreement) required for an updated UWMP that is consistent with the revised regulations from the DWR. For example, one of these new regulations requires a more robust Water Shortage Contingency Plan which in this report includes a more detailed Water Supply and Demand Assessment. This Assessment will also feed into a new annual Water Shortage Assessment Report which will be due every July, starting in 2022. These technical analyses will also include a more complete analysis of the Sustainable Water Facility's (SWF) contribution to the water supply. The supply protocol analysis of the SWF is a crucial part of the District's effort to obtain a Regular Coastal Development Permit (CDP).

The result would be a revised UWMP that will be submitted in July 2021 and a technical analysis that can be used for the District's CDP and other efforts.

Attachment: Agreement for Consultant Services

AGREEMENT FOR CONSULTANT SERVICES

This AGREEMENT FOR CONSULTANT SERVICES (“Agreement”) is made and effective as of May 14, 2020, between **WATER SYSTEMS CONSULTING, INC.** (“Consultant”), and the **CAMBRIA COMMUNITY SERVICES DISTRICT**, a political subdivision of the State of California (“District”). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. TERM

This Agreement shall commence on _____, 2020 and shall remain and continue in effect until _____, unless sooner terminated pursuant to the provisions of this Agreement.

2. SERVICES

Consultant shall perform the tasks described and comply with all terms and provisions set forth in Exhibit “A,” attached hereto and incorporated herein by this reference.

3. PERFORMANCE

Consultant shall at all times faithfully, competently and to the best of his/her ability, experience and talent, perform all tasks described herein, consistent with the Standard of Care. Consultant shall employ the professional skill and care ordinarily provided by persons engaged in providing similar services as are required of Consultant hereunder, in the same or similar locality under the same or similar circumstances (herein the “Standard of Care”) in meeting its obligations under this Agreement.

4. AGREEMENT ADMINISTRATION

District’s General Manager, John F. Weigold, IV, shall represent District in all matters pertaining to the administration of this Agreement. Dylan Wade shall represent Consultant in all matters pertaining to the administration of this Agreement.

5. PAYMENT

The District agrees to pay the Consultant in accordance with the payment rates and terms set forth in Exhibit “B,” attached hereto and incorporated herein by this reference, in monthly progress payments based on time spent on each task.

6. SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE

(a) The District may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the Consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall

immediately cease all work under this Agreement, unless the notice provides otherwise. If the District suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, the District shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the District. Upon termination of the Agreement pursuant to this Section, the Consultant will submit an invoice to the District pursuant to Section 5.

7. TERMINATION ON OCCURRENCE OF STATED EVENTS

This Agreement shall terminate automatically on the occurrence of any of the following events:

- (a) The completion of the work specified in Exhibit A.
- (b) Bankruptcy or insolvency of any party;
- (c) Sale of Consultant's business;
- (d) Assignment of this Agreement by Consultant without the consent of District;
or
- (e) End of the Agreement term specified in Section 1.

8. DEFAULT OF CONSULTANT

(a) The Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Consultant is in default for cause under the terms of this Agreement, District shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default and can terminate this Agreement immediately by written notice to the Consultant. If such failure by the Consultant to make progress in the performance of work hereunder arises out of causes beyond the Consultant's control, and without fault or negligence of the Consultant, it shall not be considered a default.

(b) If the General Manager or his/her delegate determines that the Consultant is in default in the performance of any of the terms or conditions of this Agreement, he/she shall cause to be served upon the Consultant a written notice of the default. The Consultant shall have ten (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the District shall have the right, notwithstanding any other provision of this Agreement to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

9. **LAWS TO BE OBSERVED.** Consultant shall:

(a) Procure all licenses, pay all charges and fees, and give all notices which may be necessary and incidental to the due and lawful prosecution of the services to be performed by Consultant under this Agreement;

(b) Exercise the Standard of Care to keep itself fully informed of all existing and proposed federal, state and local laws, ordinances, regulations, orders, and decrees which may affect those engaged or employed under this Agreement, any materials used in Consultant's performance under this Agreement, or the conduct of the services under this Agreement;

(c) At all times exercise the Standard of Care to observe and comply with, and cause all of its employees to observe and comply with all of said laws, ordinances, regulations, orders, and decrees mentioned above;

(d) Immediately report to the District's General Manager in writing any discrepancy or inconsistency it discovers in said laws, ordinances, regulations, orders, and decrees mentioned above in relation to any plans, drawings, specifications, or provisions of this Agreement; and

(e) The District, and its officers, agents and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

10. **OWNERSHIP OF DOCUMENTS**

(a) Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by District that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of District or its designees at reasonable times to such books and records; shall give District the right to examine and audit said books and records; shall permit District to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement (the "Instruments of Service") shall become the sole property of the District, provided Consultant has been paid all amounts owed on its invoices, and may be used, reused, or otherwise disposed of by the District without the permission of the Consultant, provided however, District agrees to indemnify and hold the

Consultant harmless from and against any claims or damages that may result from the subsequent use, reuse, transfer or modification of the Instruments of Service, except on projects where the Consultant has been retained to provide services. With respect to computer files, Consultant shall make available to the District, at the Consultant's office and upon reasonable written request by the District, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

11. **INDEMNIFICATION**

(a) **Indemnification for Professional Liability.** When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify and hold harmless (but, for claims alleging professional liability, shall not defend) District and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including reasonable attorney's fees and costs, arising out of third party claims, to the extent same are caused in whole or in part by any negligent act, error or omission, or willful misconduct, of Consultant, its officers, agents, employees or subcontractors (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this agreement.

(b) **Indemnification for Other Than Professional Liability.** Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless District, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, including reasonable attorneys fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of or are a consequence of the negligent performance of this Agreement or willful misconduct by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

(c) **General Indemnification Provisions.** Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this agreement. In the event Consultant fails to obtain such indemnity obligations from others as required here, Consultant agrees to be fully responsible according to the terms of this section. Failure of District to monitor compliance with these requirements imposes no additional obligations on District and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend District as set forth here is binding on the successors, assigns or heirs of Consultant and shall survive the termination of this agreement or this section.

(d) **Indemnification for Design Professional Services.** Notwithstanding anything herein to the contrary, to the fullest extent permitted by law for all design professional

services arising under this Agreement, Consultant shall indemnify and hold harmless (but, for claims alleging professional liability, shall not defend) District and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including reasonable attorney's fees and costs which arise out of or are a consequence of the negligence, recklessness, or willful misconduct of the Consultant.

12. **LIMITATION OF LIABILITY**

To the fullest extent permitted by law, the total liability, in the aggregate, of Consultant, Consultant's officers, directors, partners, employees, agents, and subconsultants, to District, and anyone claiming by, through, or under District for any claims, losses, costs, or damages whatsoever arising out of, resulting from or in any way related to this Agreement from any cause or causes, including but not limited to negligence, professional errors and omissions, strict liability, breach of contract, or breach of warranty, shall not exceed the total compensation received by Consultant or \$150,000, whichever is greater.

13. **INSURANCE**

Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit "C," attached hereto and incorporated herein as though set forth in full.

14. **INDEPENDENT CONSULTANT**

(a) Consultant is and shall at all times remain as to the District a wholly independent Consultant. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither District nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the District. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against District, or bind District in any manner.

(b) No employee benefits shall be available to Consultant in connection with performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, District shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for District. District shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

15. **UNDUE INFLUENCE**

Consultant declares and warrants that no undue influence or pressure was or is used against or in concert with any officer or employee of the Cambria Community Services District in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the Cambria Community Services District will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the District to any and all remedies at law or in equity.

16. **NO BENEFIT TO ARISE TO LOCAL EMPLOYEES**

No member, officer, or employee of District, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the project performed under this Agreement.

17. **RELEASE OF INFORMATION/CONFLICTS OF INTEREST**

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without District's prior written authorization. Consultant, its officers, employees, agents, or subcontractors, shall not without written authorization from the General Manager or unless requested by the District Counsel, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the District. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives District notice of such court order or subpoena.

(b) Consultant shall promptly notify District should Consultant, its officers, employees, agents, or subContractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the District. District retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding. Consultant agrees to cooperate fully with District and to provide the opportunity to review any response to discovery requests provided by Consultant. However, District's right to review any such response does not imply or mean the right by District to control, direct, or rewrite said response.

18. **NOTICES**

Any notice which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To District: John F. Weigold, IV, General Manager
Cambria Community Services District
PO Box 65
Cambria, CA 93428

Copy to: Timothy J. Carmel
Carmel & Naccasha, LLP
1410 Marsh Street
San Luis Obispo, CA 93401

To Consultant: Water Systems Consulting, Inc.
805 Aerovista Place, Suite 201
San Luis Obispo, CA 93401

19. **ASSIGNMENT**

The Consultant shall not assign the performance of this Agreement, nor any part thereof, without the prior written consent of the District.

20. **GOVERNING LAW**

The District and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the superior or federal district court with jurisdiction over the Cambria Community Services District.

21. **ENTIRE AGREEMENT**

This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

22. **TIME**

District and Consultant agree that time is of the essence in this Agreement.

23. **CONSTRUCTION**

The parties agree that each has had an opportunity to have their counsel review this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendments or exhibits thereto. The captions of the sections are for convenience and reference only, and are not intended to be construed to define or limit the provisions to which they relate.

24. **AMENDMENTS**

Amendments to this Agreement shall be in writing and shall be made only with the mutual written consent of all of the parties to this Agreement.

[Remainder of page left intentionally blank.]

26. **AUTHORITY TO EXECUTE THIS AGREEMENT**

The person or persons executing this Agreement on behalf of Consultant warrants and represents that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

**CAMBRIA COMMUNITY SERVICES
DISTRICT**

WATER SYSTEMS CONSULTING, INC.

By: _____
John F. Weigold, IV, General Manager

By: _____
Jeffery Szytel, President

ATTEST:

Haley Dodson, Deputy District Clerk

Approved As To Form:

Timothy J. Carmel, District Counsel

EXHIBIT A
SCOPE OF SERVICES

EXHIBIT B

COST PROPOSAL

EXHIBIT C

INSURANCE REQUIREMENTS

Prior to the beginning of and throughout the duration of the Work, Consultant will maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to District in excess of the limits and coverage required in this agreement and which is applicable to a given loss, will be available to District.

Consultant shall provide the following types and amounts of insurance:

Commercial General Liability Insurance using Insurance Services Office "Commercial General Liability" policy from CG 00 01 or the equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than \$1,000,000 per occurrence.

Business Auto Coverage on ISO Business Auto Coverage from CA 00 01 including symbol 1 (Any Auto) or the equivalent. Limits are subject to review, but in no event to be less than \$1,000,000 per accident. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Consultant or Consultant's employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.

Workers Compensation on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident or disease.

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designated to protect against acts, errors or omissions of the Consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under this agreement. The policy limit shall be no less than \$1,000,000 per claim and in the aggregate. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend the insured. The policy retroactive date shall be on or before the effective date of this agreement.

Insurance procured pursuant to these requirements shall be written by insurer that are admitted carriers in the state California and with an A.M. Bests rating of A- or better and a minimum financial size VII.

General conditions pertaining to provision of insurance coverage by Consultant. Consultant and District agree to the following with respect to insurance provided by Consultant:

1. Consultant agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds District, its officials employees and agents, using standard ISO endorsement No. CG 2010 with an edition prior to 1992 or current equivalent. Consultant also agrees to require all consultants, and subcontractors to do likewise.

2. No liability insurance coverage provided to comply with this Agreement shall prohibit Consultant, or Consultant's employees, or agents, from waiving the right of subrogation prior to a loss. Consultant agrees to waive subrogation rights against District regardless of the applicability of any insurance proceeds, and to require all Consultants and subcontractors to do likewise.

3. All insurance coverage and limits provided by Consultant and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the District or its operations limits the application of such insurance coverage.

4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to District and approved of in writing.

5. No liability policy shall contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any Consultant or subcontractor.

6. All coverage types and limits required are subject to approval, modification and additional requirements by the District, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g. elimination of contractual liability or reduction of discovery period) that may affect District's protection without District's prior written consent.

7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Consultant's general liability policy, shall be delivered to District at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, District has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any other agreement

and to pay the premium. Any premium so paid by District shall be charged to and promptly paid by Consultant or deducted from sums due Consultant, at District option.

8. Certificate(s) are to reflect that the insurer will provide 30 days notice to District of any cancellation of coverage. Consultant agrees to require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, or that any party will “endeavor” (as opposed to being required) to comply with the requirements of the certificate.

9. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Consultant or any subcontractor, is intended to apply first and on a primary, noncontributing basis in relation to any other insurance or self insurance available to District.

10. Consultant agrees to ensure that subcontractors, and any other party involved with the project that is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with subcontractors and others engaged in the project will be submitted to District for review.

11. Consultant agrees not to self-insure or to use any self-insured retentions or deductibles on any portion of the insurance required herein and further agrees that it will not allow any Consultant, subcontractor, Architect, Engineer or other entity or person in any way involved in the performance of work on the project contemplated by this agreement to self-insure its obligations to District. If Consultant’s existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the District. At the time the District shall review options with the Consultant, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions.

12. The District reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the District will negotiate additional compensation proportional to the increase benefit to District.

13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. Consultant acknowledges and agrees that any actual or alleged failure on the part of District to inform Consultant of non-compliance with any insurance requirements in no way imposes any additional obligations on District nor does it waive any rights hereunder in this or any other regard.

15. Consultant will renew the required coverage annually as long as District, or its employees or agents face an exposure from operations of any type pursuant to this agreement. This obligation applies whether or not the agreement is canceled or terminated for any reason. Termination of this obligation is not effective until District executes a written statement to that effect.

16. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Consultant's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to District within five days of the expiration of the coverages.

17. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to District, its employees, officials and agents.

18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue, and is not intended by any party or insured to be limiting or all-inclusive.

19. These insurance requirements are intended to be separate and distinct from any other provision in this Agreement and are intended by the parties here to be interpreted as such.

20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.

21. Consultant agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge District or Consultant for the cost of additional insurance coverage required by this agreement. Any such provisions are to be deleted with reference to District. It is not the intent of District to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against District for payment of premiums or other amounts with respect thereto.

22. Consultant agrees to provide immediate notice to District of any claim or loss against Consultant arising out of the work performed under this agreement. District

assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve District.

DETAILED SCOPE OF SERVICES

The following outlines the Scope of Work for the 2020 Water Resources Team Proposal.

TASK 1.0 UWMP PROGRAM CONTROLS

1.1 Program Controls

- Provide oversight, manage communication, assign resources, and coordinate work efforts to align with the District priorities.
- Compile and monitor budget, cost, and cash flow information for the Project.
- Monitor scope, including tracking approved out of scope work.
- Administer subcontracts.
- Prepare monthly invoices and progress reports to the District.
- Assumptions: The Cost Proposal is based on an assumed project phase duration of 14 months. Based on completion of Tasks 2-4. It is anticipated that additional technical efforts and program controls to support the CDP will be managed on a time and materials basis not to exceed the Cost Proposal for Task 5. It is likely that the efforts necessary to obtain the CDP will extend beyond the work anticipated by this scope.

1.2 Program Schedule

- Develop, maintain, and monitor the master program schedule. Create a baseline program schedule and produce updated schedules as required.

DELIVERABLE(S): An overall project schedule shall be developed, reviewed, revised, and updated as needed.

TASK 2.0 UWMP INITIAL SCOPE OF SERVICES

2.1 Review of Documents and Data: Analysis and Evaluation

- Review and develop familiarity with the following documents to identify, clarify and/or define critical issues that overlap the CDP and the 2020 UWMP:
 - (1) District's 2015 UWMP
 - (2) District Master Water Plan
 - (3) Title 4 of the District's Municipal Code
 - (4) 2013 Water Use Efficiency Plan
 - (5) Water licenses and prior CDPs
 - (6) Historical pumping data, including recharge of percolated wastewater adjacent to San Simeon creek
 - (7) Agreements with other parties related to agricultural or riparian pumping

- (8) Reports in the 2017 SEIR regarding the AWTP's source of supply, operations, injection of treated water, restrictions, permits and other relevant data
 - (9) Other plans, programs, and reports included in the attached bibliography of the RFP for this project
- Kickoff & Background Data Review Meeting
- (1) Plan, organize, and conduct one kick-off meeting to:
 - (2) Discuss project parameters
 - (3) Review scheduling constraints
 - (4) Establish roles and responsibilities
 - (5) Review scope, schedule, and deliverables
 - (6) Review historical water production graphically illustrated by month by creek since 2000, wastewater discharges to San Simeon Creek watershed, net production from San Simeon Creek watershed, and provisions of the District's water rights licenses and CDPs.
 - (7) Review inconsistencies, if any, and differing assumptions between documents supporting the 2015 UWMP and those supporting the SEIR and CDP application.

DELIVERABLE(S): Electronic copies of agenda and meeting materials at least two (2) working days prior to the meeting. Summary of action items within five (5) working days following the meeting.

2.2 Water Demand Projections

- Develop water demand projections based on the following data and scenarios:
- (1) Demographic data (e.g., population, housing unit, and employment projections, etc.) from General Plans and Local Coastal Plans of the County of San Luis Obispo and other appropriate sources
 - (2) Historical and current water production data and consumption data by user class (single-family residential, multifamily residential, commercial, institutional, dedicated irrigation, fire, etc.). Trends in water use reduction at the District since 2000 should be analyzed and factored into the demand projection update
 - (3) Historical and projected water savings estimates from on-going District efficiency programs assumed to be provided by the District
 - (4) Potential changes in demographics that may result from changes in residential occupancy rates and impacts of ADUs assumed to be provided by the District
 - (5) Any other relevant information that WSC feels is necessary or beneficial for this task. The District will provide requested and relevant information in a timely manner.

- (a) It is assumed any future water use efficiency savings will be developed by the District's conservation consultant. WSC will work with the District and its conservation consultant in the initial phase of the Project to scope additional technical analysis needed by the District's conservation consultant for the most applicable methodology and assumptions to use based on available data and preliminary analysis.
- (6) Demand scenarios
 - (a) Existing development
 - (b) Development that is allowable pursuant to the District's Water Code Section 350 declaration of water shortage emergency assumed to be provided by the District
 - (c) Land use and development based on build-out included in the Local Coastal Plan adopted by the County of San Luis Obispo assumed to be provided by the District
- Water Demand Projections Staff Conference Call
 - (1) Facilitate a conference call with District staff to establish demand projection methodologies and assumptions in preparation for WSC and the District's participation in one Coastal Commission conference call and for District staff's participation in additional meetings with the Coastal Commission and the District Board of Directors
- Water Demand Projections Coastal Commission Conference Call
 - (1) Facilitate a conference call with District staff and Coastal Commission staff to establish demand projection methodologies and assumptions

DELIVERABLE(S): Electronic copies of agenda and meeting materials at least two (2) working days prior to the meeting. Summary of action items within five (5) working days following the meeting

2.3 Water Shortage Contingency Plan Update Evaluation

- Develop Water Shortage Contingency Plan recommendations as follows:
 - (1) Initial suggestions to the District on how the existing plan might be modified to be consistent with guidelines established by DWR.
 - (2) Options for modifying the existing Water Shortage Contingency Plan to meet the District's Board of Directors' goal to utilize the AWTP in a manner that will avoid community impacts associated with Stage 3 drought emergencies.
 - (3) It is assumed that WSC will adapt existing information to DWR's new requirements to the extent possible with information provided by the District. Any additional analysis or information needed to meet DWR's requirements is not included within the Cost Proposal for this task.
- District Staff Water Shortage Contingency Plan Recommendations Meeting
 - (1) Facilitate one conference call with District staff to discuss results of Water Shortage Contingency Plan recommendations development in preparation for WSC and the District's

participation in one Coastal Commission conference call and for District staff's participation in additional meetings with the Coastal Commission and the District Board of Directors

- District Staff and Coastal Commission Water Shortage Contingency Plan Recommendations Conference Call

- (1) Facilitate one conference call with District staff to discuss results of Water Shortage Contingency Plan recommendations development

DELIVERABLE(S): Electronic copies of agenda and meeting materials at least two (2) working days prior to the meeting. Summary of action items within five (5) working days following the meeting

TASK 3.0 FINAL PREPARATION OF THE 2020 UWMP

3.1 Plan Preparation

- Describe the purpose and background of the UWMP, coordination with other agencies and public outreach efforts, and plan adoption and submittal required by the UWMP Act.

3.2 System Description

- Describe the District's water distribution system, service area, population and demographics, climate, government structure, and known development projects.

3.3 System Demands

- WSC to review District staff updates to the following items based on information compiled as part of Task 2.2:
 - (1) Update historical water demands based on customer consumption and total production data from 2016 through 2020.
 - (2) Revise the 2020 UWMP SB7 baseline and target population calculation methodology based on DWR's Methodologies, analyze different target calculation methods, and calculate possible adjustments to the 2020 compliance water use based on DWR's Methodology 8. Incorporate the revised baseline, target, and compliance values into the 2020 UWMP water demands and supply and demand comparisons as necessary.
 - (3) Incorporate the results of the AWWA Water Audit software distribution system water loss audit prepared by the District.
 - (4) Develop updated water demand projections through 2040 including SB7 targets and lower income household requirements.
 - (5) Update and describe the Water Use Reduction Plan based on changes since the 2015 UWMP.

3.4 System Supplies

- Describe water supply sources, existing and projected supply volumes, potential future water supply options, and future water supply projects based on information provided by the District.

3.5 Supply Reliability and Water Shortage Contingency Planning

- WSC to review District staff updates to the following items based on information compiled as part of Task 2.3:

- Update and describe factors affecting supply reliability.

- (1) Update the District's Water Shortage Contingency Plan integrating components from the 2015 UWMP and the new State requirements to produce a 2020 Water Shortage Contingency Plan. Development of the Water Shortage Contingency Plan will provide a response framework and action plan for emergency and other shortage conditions, including drought. The Water Shortage Contingency Plan also provides the basis for the Water Shortage Assessment Report, due annually beginning on June 1, 2022.

The Water Shortage Contingency Plan is generally expected to contain the following information:

- i. Annual Water Budget Forecast Procedures – Define the process, data inputs, and water year schedule used to develop the Annual Water Budget.
- ii. Annual Water Budget Assessment Methodology – Define the methodology necessary to conduct an Annual Water Budget Forecast assessing shortage risks.
- iii. Annual Water Budget Evaluation Criteria – Define a set of evaluation criteria that will be used to conduct the Water Budget Forecast.
- iv. Shortage Levels – Include six standard shortage levels, representing the actual shortage, or predicted shortage determined by the Annual Water Budget Forecast.
- v. Shortage Response Actions (SRA) – Define locally appropriate short-term water efficiency and/or demand reduction actions, supply augmentation, and/or operational changes necessary to respond to actual or predicted shortage conditions.
- vi. Communication Plan – Describe planned communication strategies and actions intended to quickly inform customers, the public, and regional and State interests, about current shortages or predicted shortages.
- vii. Customer Compliance, Enforcement, and Appeal/Exemption Procedures – Describe methods and procedures in place to gain customer compliance, enable enforcement to gain compliance, and enable customer appeal process for unique circumstances.
- viii. Implementation Authorities – Demonstrate specific ordinances, resolutions, or other authorities are in place to quickly implement SRAs.
- ix. Financial Plan for Drought Conditions – Describe the management of revenue and expense variances when SRAs are triggered, including but not limited to, customer rate adjustments, or use of financial reserves.
- x. Monitoring and Reporting Requirements and Procedures – Outline internal and external monitoring and reporting procedures to assure appropriate data are being collected, tracked, and analyzed for purposes of monitoring customer compliance, and to meet DWR reporting requirements.
- xi. Re-evaluation and Improvement Process – Identify procedures for monitoring and evaluating the functionality of the Water Shortage Contingency Plan.

3.6 Demand Management Measures (DMM)

- Update and provide a narrative description of the DMMs implemented by the District based on any changes to DMM implementation since the 2015 UWMP and revised DWR requirements.

3.7 UWMP Checklist

- Update DWR's UWMP checklist with relevant sections of the UWMP.

3.8 Draft UWMP

- Prepare the Draft UWMP and compile all appendices into an electronic file in PDF format.

DELIVERABLE(S): One (1) electronic copy of the Draft UWMP

- Plan, organize, and conduct one Draft Review Meeting for the District. The purpose of the meeting will be to: (1) review schedule and deliverables; (2) review outstanding data requests; (3) review District comments on the draft; (4) and establish action items and next steps. Draft agendas including an updated data request log and project schedule will be provided at least two days before the meetings. Meeting notes will be provided within one week following the meeting.

DELIVERABLE(S): Electronic copies of agenda and meeting materials at least two (2) working days prior to the meeting. Summary of action items within five (5) working days following the meeting

3.9 Final Draft UWMP

- Incorporate comments and direction from the Draft UWMP Review Meeting. Prepare the Final Draft UWMP and compile all appendices into an electronic file in PDF format.

DELIVERABLE(S): One (1) electronic copy of the Draft UWMP

- Attend one UWMP Public Hearing and Adoption Meeting in which the Board will consider adoption of the UWMP. Provide technical expertise and answer questions posed at the District Board of Directors meetings, prepare and review draft and final agenda reports, and assist with creation of presentations. Based on the input received, WSC will make any necessary adjustments to the Final Draft UWMP.

DELIVERABLE(S): Electronic copies of meeting materials at least one week prior to the meeting.

3.10 Final UWMP, DWR Standardized Reporting Forms and Electronic Submittal

- Compile Final UWMP based on feedback received in the UWMP Public Hearing and Adoption Meeting and the signed adoption resolution
- Report on progress towards meeting water conservation targets specified by SB7 in the standardized water use reporting form established by DWR.
- Prepare and submit an electronic copy of the UWMP to DWR, including any standardized forms, tables, or displays specified by DWR.

DELIVERABLE(S): One (1) electronic copy of the Final UWMP to the District, County, surrounding agencies, wholesale suppliers, DWR, and the California State Library

TASK 4.0 AWTP AND SUPPLY PROTOCOL EVALUATION FOR THE UWMP

4.1 AWTP and Supply Protocol Evaluation

- Develop preliminary AWTP and supply protocol analysis as follows:
 - (1) Alternative scenarios for using the AWTP
 - (2) Identify issues involving the Adaptive Management Plan
 - (3) Develop preliminary protocols for pumping and recharge/release of AWTP product water
 - (4) Prepare for meetings and discussions with staff of the County of San Luis Obispo and the Coastal Commission relating to the District's water supply and possible operating scenarios for the AWTP
- AWTP and Supply Protocol Review Meeting
 - (1) Discuss results of AWTP and supply protocol analysis
- Due to the unknown level of effort that will be required for this task, WSC will allocate the hours and expenses identified in the attached Cost Proposal, which are to be used on a time and materials not-to-exceed basis as directed by the District, to develop preliminary pumping and AWTP protocols to inform development of the UWMP. It is anticipated that through completion of the UWMP Initial Scope of Services and other coordination with regulatory and permitting agencies that additional technical analysis and budget may be required to complete the pumping protocols for the CDP. The place holder level of effort to start those efforts is described in Task 5.

DELIVERABLE(S): Electronic copies of agenda and meeting materials at least two (2) working days prior to the meeting. Summary of action items within five (5) working days following the meeting

TASK 5.0 CDP SUPPORT

5.1 Additional Technical Analysis

- Assist the District in evaluating additional technical analyses needed to obtain a CDP for the AWTP.
- Perform additional Technical Analysis to support the District in obtaining a CDP.
- Additional Technical Analysis Evaluation Review Meeting(s)
 - (1) Supplemental meetings to support the District in obtaining a CDP.

- Due to the unknown level of effort that will be required for this task, WSC will allocate the hours and expenses identified in the attached Cost Proposal, which are to be used on a time and materials not-to-exceed basis as directed by the District, to provide additional technical support services for the CDP. It is anticipated that the CDP process will likely require work beyond this task, however this task is included as a place holder to scope and start the additional technical analysis required. WSC will work with the District staff for scoping and approval prior to conducting any efforts under this task.

DELIVERABLE(S): Electronic copies of agenda and meeting materials at least two (2) working days prior to the meeting. Summary of action items within five (5) working days following the meeting

5.2 Permitting Agency Coordination

- In addition to previously identified meetings, it is assumed that there may be additional coordination that is required with District and Permitting Agency Staff to support the District in obtaining a CDP for the AWTP. The tasks included in these meetings may include, but are not limited to the following:
 - (1) Review historical information
 - (2) Define issues that need to be further addressed based on the required findings for the CDP
 - (3) Discuss an agreement on additional technical efforts that may require a contract amendment. Any additional technical efforts will need to be developed in concurrence with staff of the appropriate Resource Agencies to assist the District in obtaining a CDP for the AWTP.
- Due to the unknown level of effort that will be required for this task, WSC will allocate the hours and expenses identified in the attached Cost Proposal, which are to be used on a time and materials not-to-exceed basis as directed by the District, to provide additional permitting agency coordination support services for the CDP. It is anticipated that the CDP process will likely require work beyond this task, however this task is included as a place holder to scope and start the permitting agency coordination and outreach required. WSC will work with the District staff for scoping and approval prior to conducting any efforts under this task.

DELIVERABLE(S): Electronic copies of agenda and meeting materials at least two (2) working days prior to the meeting. Summary of action items within five (5) working days following the meeting

Cambria Community Services District
 2020 Water Resources Team
 Cost Proposal
 4/20/2020



Task No.	Task Description	WSC										Rincon/WCI		Stillwater		ALL FIRMS				CCSD Budgeted Tasks*
		Contract Manager	QA/QC	Project Manager	Groundwater Lead	UWMP Lead	Surface Water Planner	Surface Water Engineer	Staff Engineer	Admin/Clerical	WSC Labor Fee	Labor Hours	Labor Fee	Labor Hours	Labor Fee	Total Labor Hours	Total Labor Fee	Expenses	Total Fee	
	<i>Billing rates, \$/hr</i>	\$265	\$265	\$225	\$225	\$185	\$185	\$175	\$135	\$125										
1	UWMP Program Controls																			
1.1	Program Controls	7		28						16	\$ 10,155	6	\$ 1,656	6	\$ 1,352	63	\$ 13,163	\$ 400	\$ 13,563.0	
1.2	Program Schedule			7							\$ 1,575					7	\$ 1,575	\$ 100	\$ 1,675.0	
	SUBTOTAL	7	0	35	0	0	0	0	0	16	\$ 11,730	6	\$ 1,656	6	\$ 1,352	70	\$ 14,738	\$ 500	\$ 15,238.0	
2	UWMP Initial Scope of Services																			
2.1	Review of Documents and Data: Analysis and Evaluation			10	8	12				16	\$ 8,430					46	\$ 8,430	\$ 300	\$ 8,730.0	
2.2	Water Demand Projections			12		34				56	\$ 16,550					102	\$ 16,550	\$ 700	\$ 17,250.0	
2.3	WSCP Update Evaluation			12		26				16	\$ 9,670					54	\$ 9,670	\$ 400	\$ 10,070.0	
	SUBTOTAL	0	0	34	8	72	0	0	88	0	\$ 34,650	0	\$ -	0	\$ -	202	\$ 34,650	\$ 1,400	\$ 36,050.0	
3	Final Preparation of the 2020 UWMP																			
3.1	Plan Preparation									4	\$ 540					4	\$ 540	\$ -	\$ 540.0	
3.2	System Description									4	\$ 540					4	\$ 540	\$ -	\$ 540.0	
3.3	System Demands					2				4	\$ 910					6	\$ 910	\$ -	\$ 910.0	
3.4	System Supplies			2		2				12	\$ 2,440					16	\$ 2,440	\$ 100	\$ 2,540.0	
3.5	Supply Reliability and Water Shortage Contingency Planning			4		4				8	\$ 2,720					16	\$ 2,720	\$ 100	\$ 2,820.0	
3.6	Demand Management Measures (DMM)					1				8	\$ 1,265					9	\$ 1,265	\$ 100	\$ 1,365.0	
3.7	UWMP Checklist					1				4	\$ 725					5	\$ 725	\$ -	\$ 725.0	
3.8	Draft UWMP		4	9		9				18	\$ 7,180					40	\$ 7,180	\$ 300	\$ 7,480.0	
3.9	Final Draft UWMP		2	7		9				8	\$ 4,850					26	\$ 4,850	\$ 200	\$ 5,050.0	
3.10	Final UWMP, DWR Standardized Reporting Forms and Electronic Submittal			2		4				4	\$ 1,730					10	\$ 1,730	\$ 100	\$ 1,830.0	
	SUBTOTAL	0	6	24	0	32	0	0	74	0	\$ 22,900	0	\$ -	0	\$ -	136	\$ 22,900	\$ 900	\$ 23,800.0	
Cost Subtotal Tasks 1-3 - UWMP Cost Portion - Budgeted from the Water Fund																			\$ 75,088	
4	AWTP and Supply Protocol Evaluation for the UWMP																			
4.1	AWTP and Supply Protocol Evaluation	18	8	10	31	8	4	4	16		\$ 21,195	4	\$ 1,104	8	\$ 1,803	111	\$ 24,102	\$ 800	\$ 24,902.2	
Cost Subtotal Task 4 - Technical Analysis that will support the SWF CDP - Budgeted from the SWF Fund																			\$ 24,902	
5	CDP Support																			
5.1	Additional Technical Analysis Evaluation	2	2	38		20					\$ 13,310	16	\$ 4,416	16	\$ 3,606	94	\$ 21,332	\$ 500	\$ 21,832.4	
5.2	Permitting Agency Coordination	16		10	10	10	10				\$ 12,440	30	\$ 8,280	30	\$ 6,762	116	\$ 27,482	\$ 500	\$ 27,982.0	
	SUBTOTAL	18	2	48	10	30	10	0	0	0	\$ 13,310	46	\$ 12,696	46	\$ 10,368	94	\$ 21,332	\$ 500	\$ 49,814.4	
COLUMN TOTALS		43	16	151	49	142	14	4	178	16	\$ 103,785	56	\$ 15,456	60	\$ 13,524	613	\$ 117,723	\$ 4,100	\$ 149,804.6	
Total Costs Budgeted for Tasks 1-4																			\$ 99,990	

* Task 5 to be done by CCSD staff.