

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, August 17, 2023 1:00 PM

1. OPENING

A. Call to Order

President Dean called the meeting to order at 1:00 p.m.

B. Pledge of Allegiance

President Dean led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Karen Dean, Tom Gray, Debra Scott, and Michael Thomas.

Directors present via Zoom: Harry Farmer.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denise Fritz, Water Systems Superintendent Jim Green, Facilities & Resources Manager David Aguirre, Utilities Department Manager/District Engineer Ray Dienzo, Fire Chief Justin Vincent, and Confidential Administrative Assistant Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel.

Director Farmer stated he is ill and cannot attend in person due to his illness and requested to participate by teleconference. He said there was no one else in the room.

Director Thomas moved to allow Director Farmer to attend the meeting via teleconference.

Vice President Gray seconded the motion.

Motion Passed Ayes – 4 (Thomas, Gray, Scott, Dean) Nays - 0 Absent – 0

D. President's Report

President Dean reported on attending Who Does What? Best Practices in Board/Staff Relations and Good Governance webinars. She discussed the roles of the Board of Directors and General Manager. She recommended that the Board of Directors review these webinars.

E. Agenda Review

President Dean asked for any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Farmer reported he had no report for the FFRP or PROS at last week's Board meeting because both groups didn't hold meetings in July. He noted that the Chumash mural

unveiling will take place at the Cambria Post Office on August 18, 2023, from 12:00 pm to 1:30 pm. And that 54 years ago, today was the last day of Woodstock in 1969.

Public Comment:
Tina Dickason, Cambria

3. PUBLIC SAFETY

A. Sheriff's Department Report

Commander Stuart MacDonald provided a brief report of recent Sheriff's Department activities in Cambria for July.

B. CCSD Fire Chief's Report

Chief Vincent provided a brief report of recent Fire Department activities in Cambria for July.

Public Comment:
Tina Dickason, Cambria

4. PUBLIC COMMENT

Public Comment:
Beverly Prayer, Cambria
Linda Prentiss, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

5. MANAGER REPORTS

A. General Manager's Report

General Manager McElhenie provided a summary of the General Manager's Report.

B. Facilities & Resources Manager's Report

Facilities & Resources Manager Aguirre provided a report.

C. Finance Manager's Report

Administrative Department Manager Fritz provided a summary of the Finance Manager's Report.

D. Utilities Report

Water Systems Superintendent Green provided a summary of the Utilities Report.

Public Comment:
Elizabeth Bettenhausen, Cambria

6. CONSENT AGENDA

A. Consideration to Adopt the July 2023 Expenditure Report

B. Consideration to Adopt the July 13, 2023 and July 20, 2023 Regular Meeting Minutes

- C. Consideration of Adoption of Resolution 45-2023 Amending the List of Designated Positions Subject to the District's Conflict of Interest Code
- D. Consideration of Approval of Purchase and Sale Agreement with Cambria Historical Society for Center Street Pocket Park (2284 Center Street - APN: 013-264-021)

Director Thomas pulled agenda item 6B.

Director Thomas moved to approve consent agenda items 6A, 6C, and 6D.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Director Thomas moved to approve consent agenda item 6B.

Vice President Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 2:34 p.m.

The Board of Directors reconvened the meeting at 2:40 p.m.

7. HEARINGS AND APPEALS

- A. Public Hearing to Discuss and Consider Adoption of Resolution 46-2023 Approving the Final CCSD Budget for Fiscal Year 2023/2024 and Reserve for Encumbrances Fiscal Year 2022/2023

General Manager McElhenie introduced the item and provided a summary.

President Dean opened the public hearing.

Public Comment:
Donn Howell, Cambria.

President Dean closed the public hearing.

Vice President Gray moved to adopt Resolution 46-2023, approving the final CCSD budget for Fiscal Year 2023/2024 and reserve for encumbrances Fiscal Year 2022/2023, with a correction to SWF.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

8. REGULAR BUSINESS

- A. Receive and File Fourth Quarter Budget Report for FY 2022/23

General Manager McElhenie introduced the item and provided a summary.

Director Thomas moved to receive and file the Fourth Quarter Budget Report for FY 2022/23.

Vice President Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

B. Discussion and Consideration to Fill Vacant Seat on the Finance Committee

General Manager McElhenie introduced the item and provided a summary.

President Dean stated the Board of Directors received four applications and noted that the Chairperson interviewed applicants and will make a recommendation to the Board.

Vice President Gray stated that he interviewed the applicants. Mr. Bahringer withdrew his application. The other three are all qualified candidates. He asked the two candidates present to introduce themselves.

Mr. Hinrichsen introduced himself and discussed his background.

Mr. McCann introduced himself and discussed his background.

Director Scott stated that Mr. Rau is very well qualified with a background in law, but the other candidates are highly qualified.

Public Comment:

Laura Swartz, Cambria

Jim Townsend, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Julie Jorgensen, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Jeff Wilson, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

The Board of Directors discussed the candidates.

Vice President Gray moved to appoint Scott McCann to the Finance Committee.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

C. Discussion and Consideration of Adoption of Resolution 47-2023 Delegating Authority to General Manager to Make Decisions on Applications for Disability Retirement

General Manager McElhenie introduced the item and provided a summary.

District Counsel stated, "that the Board of Directors of the Cambria Community Services District does hereby delegate to the incumbent of the position of General Manager authority to" needs to be added to the fifth paragraph.

Vice President Gray moved to adopt Resolution 47-2023 delegating authority to General Manager to make decisions on applications for disability retirement, with language added to the fifth paragraph of the Resolution, stating "that the Board of Directors of the Cambria Community Services District does hereby delegate to the incumbent of the position of General Manager authority to."

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

D. Discussion and Consideration of Approval of Installation of Replacement Monterey Bay National Marine Sanctuary Signs on the Fiscalini Ranch Preserve

General Manager McElhenie introduced the item and provided a summary.

Director Thomas moved to approve the installation of replacement Monterey Bay National Marine Sanctuary signs on the Fiscalini Ranch Preserve.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

9. FUTURE AGENDA ITEM(S)

President Dean asked for any future agenda items. There were none.

Mrs. Dodson announced the future agenda items for the September Board meetings.

10. ADJOURN

President Dean adjourned the meeting at 3:44 p.m.

For further details on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD's written comments can be reviewed on the District's meeting webpage.