

CAMBRIA COMMUNITY SERVICES DISTRICT
POLICY COMMITTEE SPECIAL MEETING
Wednesday, December 8, 2021 – 10:00 AM

1. OPENING

A. CALL TO ORDER

Chairman Howell called the meeting to order at 10:00 a.m.

B. ESTABLISH A QUORUM

A quorum was established.

Committee members present - Donn Howell, Gordon Heinrichs, Claudia Harmon, Ted Key and Debra Scott.

District staff present – General Manager John Weigold and Board Secretary Ossana Terterian

C. CHAIRMAN'S REPORT

Chairman Howell welcomed new committee member, Debra Scott.

The Chair and each committee member introduced themselves and provided some background information.

The Chair announced that at its December 16 meeting the CCSD Board would be discussing and considering the Policy Committee's recommendation regarding a policy on surveillance cameras on District Property.

The Chair announced that the Board was to begin advertising for applications to fill the fifth seat on the Policy Committee and invited committee members to encourage community members to apply.

Chairman Howell reminded the committee member of all the work that they have accomplish in the past two years. He then announced that if he is elected Board president, he will resign as Policy Committee chair in order to give his full focus to the president's job. In that event, the Committee will likely have a new chairman.

D. COMMITTEE MEMBER COMMUNICATIONS

There were none.

E. PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

The Chair decided to call for public comment on each agenda item separately.

2. CONSENT AGENDA

A. Consideration to Approve the October 28, 2021 Regular Meeting Minutes

Two corrections were made to the minutes:

- 1) The fourth full paragraph under item 3.A. was deleted.
- 2) In the last paragraph under item 3.A. the typo 'Chari' was changed to 'Chair'.

Member Key moved to approve the consent agenda with the minutes as corrected.
Member Heinrichs seconded the motion.

Motion passed – Ayes – 3 Nays – 0 Abstain - 1; member Scott abstaining, Chair not voting.

3. REGULAR BUSINESS

A. Discussion and Consideration of Policy 1040.2 Regarding Responding to Correspondence to the Board

Chairman Howell introduced this item. He reported that the CCSD Board at its Nov. 28 meeting voted to “Direct this policy back to the Policy Committee for further review and consideration.”

There was extensive discussion.

Member Key moved to “Create an ad hoc subcommittee consisting of Members Key and Scott to review and modify Policy 1040.2 prior to its submission to the Board, taking into account the discussions that have been had so far.”

The motion was seconded by Member Scott.

Motion passed – Ayes – 4 Nays – 0, Chair not voting.

B. Discussion and Consideration of a Request to the Board to Authorize the Policy Committee to Pursue an Annual Evacuation Drill Policy

Member Heinrichs presented this item.

Public comment:

Michael Calderwood
David Pearson (written comment)

Member Harmon moved “to create an ad hoc subcommittee consisting of Members Harmon and Heinrichs to write a policy regarding emergency preparedness and community evacuation drills.”

Motion was seconded by Member Heinrichs.

Motion passed – Ayes – 4 Nays – 0, Chair not voting.

C. Discussion and Consideration of a Potential Board Policy in Response to the Climate Emergency

Member Key presented this item.

Member Scott moved to extend the meeting for 15 minutes.
Chairman Howell seconded the motion.
The motion passed Ayes – 4, Nays – 0, Chair not voting.

Member Key moved “that the ad hoc subcommittee continue to fill in the details of the policy be filled in and that the policy be submitted to the Policy Committee for a final vote at the December 30 Policy Committee meeting.”

Member Heinrichs seconded the motion.

The motion passed Ayes – 4 Nays – 0, Chair not voting.

4. FUTURE AGENDA ITEMS

Member Heinrichs is concerned about the District’s personnel policies regarding

- harassment and
- whistleblowing

and would like the committee to review them.

Member Key is very concerned that the committee, and any new committee chair, not lose sight of the goal -- as established by the Board – that

- the Committee gather all the District’s policies together in a single volume using the organization in the *CSDA Sample Policy Handbook* as a model.

[note: this item was actually brought up by Member Key earlier in the meeting before the vote was taken to accept the minutes as corrected.]

5. ADJOURN

Chairman Howell adjourned the meeting at 4:18 p.m.