

Pursuant to Government Code Section 54953(e), members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Board Secretary at [boardcomment@cambridiasd.org](mailto:boardcomment@cambridiasd.org)



## CAMBRIA COMMUNITY SERVICES DISTRICT

I, Cindy Steidel, President of the Cambria Community Services District Board of Directors, hereby call a Special Meeting of the Board of Directors pursuant to California Government Code Section 54956. The Special Meeting will be held: **Saturday, November 20, 2021, 10:00 AM**. The purpose of the Special Meeting is to discuss or transact the following business:

### AGENDA

#### SPECIAL MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

**Saturday, November 20, 2021, 10:00 AM**

**Please click the link below to join the webinar:**

<https://us06web.zoom.us/j/83428171734?pwd=djZnbThrNmJvSjBNVE9WcHdPY1ZpZz09>

**Passcode: 452716**

**Or One tap mobile:**

US: +16699006833,,83428171734# or +12532158782,,83428171734#

**Or Telephone:**

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592 or +1 312 626 6799 or  
+1 929 205 6099

**Webinar ID: 834 2817 1734**

International numbers available: <https://us06web.zoom.us/j/83428171734>

#### 1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum

#### 2. PUBLIC COMMENT ON AGENDA ITEMS

#### 3. REGULAR BUSINESS

- A. Discussion and Consideration of Using Proposition 68 Per Capita Funding for the Skatepark Project
- B. Discussion and Consideration of Adoption of Resolution 43-2021 to Appoint a Representative from Skate Cambria to be an Ex-Officio Non-Voting Member of the PROS Commission in Accordance with CCSD Municipal Code Section 7.08.010

**4. ADJOURN**

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **3.A.**FROM: John F. Weigold, IV, General Manager  
Pamela Duffield, Finance Manager  
Ray Dienzo, District Engineer

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 Meeting Date: November 20, 2021      Subject: Discussion and Consideration of Using Proposition 68 Per Capita Funding for the Skatepark Project
 

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**RECOMMENDATIONS:**

Staff recommends that the Board discuss and consider the use of Proposition (Prop) 68 Per Capita Funding for the Skatepark project.

**FISCAL IMPACT:**

There is no financial impact associated with discussion of this item. Based on the Board's direction to staff, a future budget adjustment could be necessary to appropriate Prop 68 Per Capital funding for the Skatepark project.

**DISCUSSION:**

This staff report focuses on the use of California State Parks grant funding (Prop 68) toward the Cambria Community Services District (CCSD) Skatepark project, and not on the District's support or the merits of the Skatepark project.

The California Department of Parks and Recreation, through the Parks and Water Bond Act of 2018 (Proposition 68), a State of California bill approved by voters on June 5, 2018, provides funding through the General Per Capita Program, for local park rehabilitation, creation, and improvement grants to local governments on a per capita basis. Grant recipients are encouraged to utilize awards to rehabilitate existing infrastructure and to address deficiencies in neighborhoods lacking access to the outdoors.

The program is managed by the Department's Office of Grants and Local Services (OGALS) and the available per capita allocation for Cambria is \$177,952. CCSD staff was contacted by OGALS regarding this program in June 2020 and attended an OGALS application workshop on July 24, 2020. The application process is significant and is outlined though the OGALS procedural guide which may be found at: [https://www.parks.ca.gov/?page\\_id=30095](https://www.parks.ca.gov/?page_id=30095). The deadline for CCSD's application package is December 31, 2021.

As stated in presentation at the special Board meeting on October 30, 2021, Aaron Spohn, skate park designer from Spohn Ranch, and Ray Dienzo, District Engineer, presented the proposed skate park conceptual plan at the location on Main Street across the street from the Veterans Hall. Spohn and Dienzo met with the County of SLO permitting team at a pre-application meeting

on October 25<sup>th</sup> and County staff summarized the engineering and permitting requirements for the project. Though there are challenges relating to requirements for parking, storm basins, environmental factors, various setbacks, and restrooms, the development plan permit is a flexible higher-level discretionary permit. This means the development plan goes before the Planning Commission for consideration and allows the applicant to include requests to modify, waive or exempt certain land use standards (e.g., some the requirements stated above).

Since the October 25<sup>th</sup> meeting, there has been no additional feedback from the County, but these issues will be made clear when the Land Use Permit application process is started. Staff is awaiting Board direction to proceed with the permitting phase of the project, which would include officially filling out and submitting the Land Use Permit application.

Presently, the Skatepark project has some challenges and issues that are summarized as follows:

- Exemptions may be needed with potential options to satisfy County Planning – parking requirements, restroom requirements, a potential crosswalk for more parking access, curbs, gutters and sidewalk
- Other potential required studies - sound, geological, environmental, archeological
- Maintenance not addressed in Spohn Ranch Design - retaining wall, swale, storm water basin, and fencing

The Spohn Ranch Design presented a cost estimate of \$661,000. No cost contingencies were applied to this estimate, so as the engineering design moves toward preparing construction documents, the engineering team could identify value and cost savings depending on the types of exemptions that are approved during the permitting process. Additionally, there is a potential for project costs to exceed the estimated amount of \$661,000, due to permitting requirements, material supply & demand cost escalations, and construction cost contingencies, which may result in additional project costs of approximately \$400,000.

The Skatepark project is currently a multi-year project budgeted at \$19,965. This budget was approved by the Board on May 20, 2021, for design services and is funded by the General Fund. To move forward with the Prop 68 Per Capita grant funding, the Board would be required to commit total project funding, along with identifying each funding source, by the grant submittal deadline of December 30, 2021. The estimated project costs and funding sources are as follows:

Funding Sources		
Multi-year Skatepark Design (Budgeted)	General Fund	19,965
Prop 68 Per Capita Program	Grant	177,952
Cambria Community Council	Donations	103,112
	<b>Total Funding Sources</b>	<b>301,029</b>
Estimated Project Costs		
Skatepark Conceptual Plan		661,000
Additional Project Costs - Permitting, Contingencies, materials, etc)		400,000
	<b>Estimated Project Costs</b>	<b>1,061,000</b>
	<b>Total Surplus/(Deficit)</b>	<b>(759,971)</b>

The General Fund is currently the only source of funds to address the project deficit of \$759,971, as detailed above. The General Fund reserves are estimated to be \$3,238,163 at June 30, 2022. The General Fund revenues are largely derived from property taxes and are used to fund the operations & maintenance of Fire, Facilities & Resources, PROS and Administrative Departments.

In conclusion, staff recommends that the Board discuss and consider the issues, limitations and constraints in its deliberations on the Prop 68 Per Capita funding for the Skatepark project.

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **3.B.**

FROM: John F. Weigold, IV, General Manager

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Meeting Date: November 20, 2021	Subject: Discussion and Consideration of Adoption of Resolution 43-2021 to Appoint a Representative from Skate Cambria to be an Ex-Officio Non-Voting Member of the PROS Commission in Accordance with CCSD Municipal Code Section 7.08.010
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**RECOMMENDATIONS:**

It is recommended that the Board of Directors adopt Resolution 43-2021 to appoint a representative from Skate Cambria to be an ex officio non-voting member of the PROS Commission in accordance with CCSD Municipal Code Section 7.08.010.

**FISCAL IMPACT:**

There is no fiscal impact associated with this item.

**DISCUSSION:**

This item was originally part of the November 11, 2021 agenda, but the Board directed the item to be moved to the November 20, 2021 Special Board meeting agenda.

A local community group, Skate Cambria has been formed with the mission of rebuilding the Skatepark as a modern concrete facility that will last for generations of skaters to come, and has been raising funds for the District's new Skatepark Project. Section 7.08.010 of the CCSD Municipal Code provides that the Board of Directors may appoint, by resolution, ex officio members to the PROS Commission to serve as non-voting members who are representatives from significant constituencies served by the parks and recreation department.

At the October 5, 2021 PROS Commission meeting, a motion was passed requesting that the Board appoint a member of Skate Cambria to the PROS Commission as an ex-officio member. Accordingly, the attached resolution has been prepared for the Board's consideration to appoint a member of Skate Cambria to be an ex officio non-voting member of the PROS Commission. Once selected, the blank in the operative portion of the resolution can be filled in.

Attachment: Resolution 43-2021

RESOLUTION 43-2021  
November 20, 2021

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT APPOINTING A  
REPRESENTATIVE FROM SKATE CAMBRIA TO BE AN EX OFFICIO NON-VOTING  
MEMBER OF THE PROS COMMISSION IN ACCORDANCE  
WITH CCSD MUNICIPAL CODE SECTION 7.08.010

WHEREAS, the District has a project underway to design and develop a new Skatepark for the community (the “Skatepark Project”); and

WHEREAS, a local community group, Skate Cambria has been formed with the mission of rebuilding the Skatepark as a modern concrete facility that will last for generations of skaters to come, and has been raising funds for the new Skatepark Project; and

WHEREAS, Section 7.08.010 of the CCSD Municipal Code provides that the Board of Directors may appoint, by resolution, ex officio members to the PROS Commission to serve as non-voting members who are representatives from significant constituencies served by the parks and recreation department; and

WHEREAS, the Board of Directors desires to appoint a representative from Skate Cambria to serve as an ex officio non-voting member of the PROS Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

Pursuant to CCSD Municipal Code Section 7.08.010, \_\_\_\_\_ is hereby appointed as an ex officio non-voting member of the PROS Commission, and shall serve in that capacity for the duration of the Skatepark Project, or as may be otherwise determined by the Board of Directors.

Resolution 43-2021 was adopted at a Regular Meeting of the Cambria Community Services District on November 20, 2021.

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Cindy Steidel,  
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Ossana Terterian, Board Secretary

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Timothy J. Carmel, District Counsel