

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS ADJOURNED REGULAR MEETING MINUTES
Tuesday, March 5, 2019 11:00 AM

1. OPENING

A. Call to Order

President Pierson called the meeting to order at 11:00 a.m.

B. Pledge of Allegiance

President Pierson led the Pledge of Allegiance.

C. Establishment of Quorum

Directors present: David Pierson, Harry Farmer, Cindy Steidel and Donn Howell.

Amanda Rice arrived at 11:23 a.m.

Staff present: Acting General Manager Monique Madrid, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Strategic & Organizational Advisor Paavo Ogren and Deputy District Clerk Haley Dodson.

D. Report from Closed Session

This item was discussed at the Regular Board Meeting on Thursday, February 28, 2019.

E. Agenda Review: Additions/Deletions

This item was discussed at the Regular Board Meeting on Thursday, February 28, 2019.

2. PUBLIC SAFETY (Estimated Time: 5 Minutes per item)

A. Sheriff's Department Report

This item was discussed at the Regular Board Meeting on Thursday, February 28, 2019.

B. CCSD Fire Chief's Report

This item was discussed at the Regular Board Meeting on Thursday, February 28, 2019.

C. PROS Chairman's Report

This item was discussed at the Regular Board Meeting on Thursday, February 28, 2019.

3. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

President Pierson allowed for public comment at the March 5, 2019 adjourned regular meeting.

Public Comment:

Laura Swartz

Ted Siegler

Tom Gray

Tina Dickason

Christine Heinrichs
Leslie Richards
Laurel Stewart (submitted a written comment)

4. CONSENT AGENDA (Estimated time: 15 Minutes)

- A.** CONSIDERATION TO ADOPT THE JANUARY 2019 EXPENDITURE REPORT
- B.** CONSIDERATION TO ADOPT THE JANUARY 3, 2019 AND JANUARY 30, 2019 SPECIAL MEETING MINUTES AND JANUARY 17, 2019 REGULAR MEETING MINUTES
- C.** CONSIDERATION OF ADOPTION OF RESOLUTION 03-2019 AMENDING THE LIST OF DESIGNATED POSITIONS SUBJECT TO THE DISTRICT'S CONFLICT OF INTEREST CODE TO INCLUDE MEMBERS OF STANDING COMMITTEES AND THE STRATEGIC AND ORGANIZATIONAL ADVISOR
- D.** CONSIDERATION OF ADOPTION OF RESOLUTION 04-2019 DECLARING VEHICLES AND EQUIPMENT SURPLUS, ENTERING INTO AN AGREEMENT WITH PUBLIC GROUP, LLC AND AUTHORIZING SALE BY THE ACTING GENERAL MANAGER
- E.** CONSIDERATION OF ADOPTION OF RESOLUTION 05-2019 AMENDING THE CCSD SALARY SCHEDULE
- F.** CONSIDERATION OF ADOPTION OF RESOLUTION 06-2019 RATIFYING THE MEMORANDUM OF UNDERSTANDING BETWEEN CAMBRIA COMMUNITY SERVICES DISTRICT AND CAMBRIA FIREFIGHTERS/INTERNATIONAL ASSOCIATION OF FIREFIGHTERS IAFF LOCAL 4635
- G.** CONSIDERATION OF ADOPTION OF RESOLUTIONS 07-2019 AND 08-2019, APPROVING THE CCSD BOARD BYLAWS AND THE CCSD 2019 REGULAR BOARD MEETING SCHEDULE
- H.** CONSIDERATION OF APPROVAL OF RESOLUTION 09-2019 TO FINANCE THE PURCHASE OF A REPLACEMENT CRANE TRUCK FOR THE WASTEWATER DEPARTMENT

This item was discussed at the Regular Board Meeting on Thursday, February 28, 2019.

5. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

- A.** DISCUSSION AND CONSIDERATION OF VOTING TO ELECT A REPRESENTATIVE TO THE SDRMA BOARD OF DIRECTORS

This item was discussed at the Regular Board Meeting on Thursday, February 28, 2019.

- B.** DISCUSSION AND CONSIDERATION OF EXTENDING THE OUTSTANDING INTENT TO SERVE LETTERS FOR BORIS PILCH, LLC

This item was discussed at the Regular Board Meeting on Thursday, February 28, 2019.

- C.** SUPPLEMENTAL REPORT REGARDING DISCUSSION AND CONSIDERATION OF AMENDING THE CCSD MUNICIPAL CODE RELATING TO THE AFFORDABLE HOUSING PROGRAM

This item was discussed at the Regular Board Meeting on Thursday, February 28, 2019.

D. DISCUSSION AND REVIEW OF FISCAL YEAR 2018/2019 MID-YEAR BUDGET

This item was discussed at the Regular Board Meeting on Thursday, February 28, 2019.

E. DISCUSSION REGARDING PROPOSED UPDATE OF THE WASTE DISCHARGE REQUIREMENTS AND WATER RECYCLING REQUIREMENTS FOR THE SUSTAINABLE WATER FACILITY (REGIONAL WATER QUALITY CONTROL BOARD, CENTRAL COAST REGION ORDER NO. R3-2014-0050)

Ms. Madrid introduced the item and provided the Board with a brief summary.

Mr. Ogren stated staff has no comments to submit at this time. He provided additional details to the Board.

Public Comment:

Crosby Swartz

Mark Rochefort (turned in a slip on 2/28/2019 but not present today)

Mike Lyons

Christine Heinrichs

Ted Siegler

Tom Gray

Mrs. Lohner

Tina Dickason

Leslie Richards (submitted a document to the Board of Directors)

President Pierson stated since staff has no comments, the Board doesn't need to make a comment.

Director Rice moved to support the change to orders on CCSD's permit with the Regional Water Quality Control Board and the draft currently under consideration for May 9, 2019.

Director Howell seconded the motion.

The Board authorized President Pierson to work with staff on creating a letter.

Roll Call Vote:

Director Rice- Aye

Director Howell- Aye

Director Steidel- Aye

Vice President Farmer- Abstain

President Pierson- Aye

Motion Passed: 4-Ayes (Rice, Howell, Steidel, Pierson), 0-Nays, 0-Absent, 1-Abstain (Farmer)

6. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Board Member, Committee and Liaison Reports

i. Finance Standing Committee Report

Director Steidel stated the committee met and Ted Siegler will be the Vice Chair and Secretary. The committee discussed goals, objectives, mission statement and bylaws.

ii. Policy Standing Committee Report

Director Rice stated Gordon Heinrichs is the Vice Chair. She volunteered to take action minutes. The committee appointed an ad hoc committee to look at bylaws, goals and the scope for the committee. The committee needs clarification on the goal and scope of the committee. Lauren Younger resigned from the committee and the Board will need to appoint a new committee member.

President Pierson would like to review the previous applicants that already applied. Staff should bring this item back to the Board on March 14, 2019. The committee should work on a policy manual and updating the policies. The policies should be addressed by the full Board. This should be the primary goal. If it involves Finance, please send it to the Finance Committee.

iii. Resources & Infrastructure Standing Committee Report

Director Howell stated Karen Dean was nominated as Vice Chair and Tom Gray was nominated to take action minutes. The committee discussed the mid-year budget and will be scheduling WWTP tours.

Public Comment:
Tina Dickason

7. MANAGER'S REPORT

A. Acting General Manager's Report

Ms. Madrid provided a brief update on the Acting General Manager's Report.

Mr. Ogren provided a brief update on the Cannon meeting.

Public Comment:
Tina Dickason

B. Finance Manager's Report

Mrs. Duffield provided a brief update on the Acting General Manager's Report.

8. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

Director Howell would like to review revisions to the transfer of development credits and the linear street footage.

President Pierson stated this will be directed for the Policy Committee to discuss.

Director Rice asked Director Howell to send her the specific section.

9. ADJOURN TO CLOSED SESSION (Estimated time 60 Minutes)

President Pierson adjourned the meeting to closed session at 1:05 p.m.

- A.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957.
Title: Acting General Manager

- B.** PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957.
Title: General Manager