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CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

Thursday, November 17, 2011– 12:30 PM

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. **OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

2. **SPECIAL REPORTS**

- A. SHERIFF'S DEPARTMENT REPORT
(Estimated Time: 5 minutes)

3. **ACKNOWLEDGMENTS/PRESENTATIONS**

- A. Maxine Lewis Memorial Shelter for the Homeless Presentation
(Estimated Time: 15 minutes)

4. **PUBLIC COMMENT**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

(Estimated Time: 20 minutes)

5. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

(Estimated Time: 5 minutes)

6. **MANAGER'S AND BOARD REPORTS**

- A. DESALINATION AND WATER STORAGE FACILITIES REPORT -
General Manager and/or District Engineer

B. MANAGER'S REPORT

C. MEMBER AND COMMITTEE REPORTS
(Estimated Time: 10 minutes)

7. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Approve Expenditures for Month of October 2011
- B. Approve Minutes of Board of Directors Meeting, October 27, 2011
- C. Consider Resolution 67-2011 Approving a One-Year Lease Extension with Cambria Village Square Shopping Center for the CCSD Administrative Offices for the Period of November 1, 2011 through October 31, 2012
- D. Consider Adoption of Resolution 60-2011 Approving Cross-Connection Inspection Services Contract between County of San Luis Obispo and CCSD
- E. Consider Extension of Intent to Serve, Applicant Capital One, APN 013.141.022
- F. Consider Adoption of 2012 CCSD Regular Board Meeting Schedule

(Estimated Time: 15 minutes)

8. HEARINGS AND APPEALS

None

(Estimated Time: 0 minutes)

9. REGULAR BUSINESS

- A. Consider Approval of Proposed Phase II Veterans Memorial by American Legion Post 432
- B. Discuss Alternatives Regarding the Renewal of the Professional Services Agreement with Van Scoyoc Associates, Inc.
- C. Authorize General Manager to Work With the Cambria Community Healthcare District in Preparing a Request for Proposal for Evaluating Shared Services

(Estimated Time: 60 minutes)

10. ADJOURN TO CLOSED SESSION, 1316 Tamsen Street, Suite 201, Cambria

A. CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representatives: Avery Associates
Employee Designation: Cambria Firefighters/International Association of Firefighters (IAFF) 4635

B. CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representatives: Avery Associates
Employee Organization: SEIU, Local 620, Cambria CSD

C. CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representatives: Avery Associates
Employee Designation: Management/Confidential Employees (MCE), Cambria CSD

D. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(3)(A) - 1 Potential Case

E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Pursuant to Government Code Section 54957

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Jerry Gruber, General Manager
Bob Gresens, District Engineer

Meeting Date: November 17, 2011

Subject: DESALINATION AND
WATER STORAGE
FACILITIES REPORT

Please note that an updated Capital Projects summary table follows this report.

DESALINATION PROJECT

Since last month's report, the Army Corps reported they were in the process of granting a 15-day extension to the California Coastal Commission (CCC) for considering the Corps' Coastal Consistency Determination for the pending Geotechnical/ Geophysical Research Investigation Study (G/GRIS). As of this report's preparation (November 9, 2011), it was not known whether the Corps item will become part of the CCC's December 7-9, 2011 meeting agenda. The Corps has been told that objections raised by State Parks and the CCC over the proposed geotechnical investigation was the main reason that the State Lands Commission pulled investigation permits for the Corps contractor from its earlier October 27, 2011 agenda. Therefore, the following key permits are still pending with regard to the Corps pending G/GRIS:

Agency	Permit	Application Date
State Parks	Right-of Entry permit for area seaward from the mean high tide line	June 1, 2011
State Lands Commission	Investigation permits for area seaward from the mean high tide line	May 20, 2011
California Coastal Commission	Coastal Consistency Determination (CCD) for geotechnical investigation	September 26, 2011 ¹

Data collected from the G/GRIS will be used to further define and analyze potential environmental impacts within a water supply project Environmental Impact Report and Environmental Impact Statement (EIR/EIS), which the Corps has under contract with The Chambers Group. The water supply EIR/EIS will include a range of alternatives. To date, the

¹ The Corps original geotechnical investigation CCD was approved on May 13, 2010 by the California Coastal Commission. However, following the CCC's 2010 approval, a right-of-entry was never granted by State Parks. Therefore, a second environmental clearance and permitting process was completed during 2011 to address concerns raised by State Parks during 2010.

Corps reduced the scope of work for the G/GRIS to address concerns raised by State Parks during 2010. The Corps also completed an updated environmental clearance process (Environmental Assessment [EA]) for the revised G/GRIS data collection activities. Their environmental clearance effort included a detailed response to 318 comments that were pulled from approximately 28 emails and comment letters. The Corps detailed response to past public comments on their G/GRIS EA can be reviewed at the cambriacsd.org web site.

STUART STREET TANK AND RODEO GROUNDS PUMP STATION PROJECTS

A Notice of Determination (NOD) was filed with the County Clerk and State Clearinghouse following earlier Board adoption of each project’s environmental clearance process. Project activities over the next few months will consist of developing design details to support Coastal Development Permit (CDP) applications, and submitting CDP applications to the County for review and approval.

2010 Urban Water Management Plan (UWMP) Update

Staff is continuing to collect and compile data for the 2010 UWMP update. In addition, we have started testing newer 1.0 and 0.8 gallon per flush toilets at our wastewater treatment facility and water yard (the current standard is 1.6 gpf). The overall goal of staff is to complete the 2010 UWMP update for the December 15, 2011 Board meeting.

Attachments: Capital Projects summary table

Cambria Community Services District - Capital Projects Summary

Report Date: 11/17/2011 financial data shown is draft & unaudited

Project CIP #	Project	Status	Active?	Budget Category	\$	Start Date	% Spent	Est'd physical % complete	\$ Spent	Notes
1801	Seawater Desalination Joint potable water supply project with Army Corps to provide drought protection and augment existing water supply.	Geotechnical data collection is currently stalled due to permitting delays on Coastal Consistency Determination, State Parks ROE, and Santa Lands investigation permits. Project EIR/EIS is waiting on geotechnical data to define & analyze alternatives. Preliminary design efforts are supporting EIR/EIS completion.	Yes	ACE PM/ACE staff	862,784	3/27/2006	100		862,784	(1)
				Geo/DYA	1,034,666	9/30/2008	38%	389,475	(2) (3)	
				Enviro/Chambers	673,482		17%	112,133	(2)	
				30% Design/CDM	1,286,917	9/27/2010	11%	142,848	(2)	
				Subtotal	3,857,849			1,507,240	(4)	
1814	SCADA (Supervisory Control & Data Acquisition) Remote equipment monitoring, controls, and alarms for water & wastewater infrastructure.	Planning & design of the SCADA system completed by Cybernet Consulting. Individual components & software have been purchased & factory tested. Local field panels & installation at remote sites remain to be completed. Current focus is on developing more accurate cost estimates & project funding.	No	Planning, Design, Programming/Cybernet	449,334	8/26/2004	100		449,334	(5)
				Equipment & software/various vendors	244,264	4/12/2007	100	244,264		
				Subtotal	693,598			693,598		
				Field panels & install'n Est	350,000					
				Total Project Est	1,043,598					
1818	Stuart Street Tank III (Additional tank storage for fire protection)	Notice of Determination was filed 9/28/2011 following the Board's adoption of the Initial Study/Mitigated Negative Declaration. Coastal Development Permitting & supporting design tasks to start 60-days after NOD filing.	Yes	Environmental/RBF	32,595	10/26/2006	64	65		(6) (7)
				Design/RBF	97,013			10	(7)	
				Subtotal	129,607			68,394	(8)	
				Planning-level Const'n Est	938,000				(9)	
				CM/RE/Constn Eng @ 10%	93,800					
Total Project Est	1,161,407									
1817	Rodeo Grounds Pump Station (New station will replace existing station, which is obsolete due to its age, condition, & flood plain location. Fire pumps being designed as part of the new station will also increase distribution system flows for fire fighting.)	Notice of Determination was filed 11/01/2011 following the Board's adoption of the Initial Study/Mitigated Negative Declaration. Coastal Development Permitting & supporting design tasks to start 60-days after NOD filing.	Yes	Environmental/RBF	83,315	10/26/2006	67	65		(6) (7)
				Design/RBF	247,971			10	(7)	
				Subtotal	331,287			117,948	(8)	
				Planning-level Const'n Est	2,397,600				(10)	
				CM/RE/Constn Eng @ 10%	239,760					
Total Project Est	2,968,647									

Notes:

- (1) Costs are from a May 20, 2011 ACE quarterly report. ACE PM & staff time reflect costs to date from project inception. These costs show an increase of \$234,000 when compared to the January 18, 2011 Quarterly report. The ACE project manager further reported that the earlier January 18, 2011 report did not include \$73,512 in ACE PM/ACE staff costs that had occurred prior to a conversion in the Corps financial software, which took place during calendar year 2005 +/- . The more current 5/20/2011 quarterly report has now captured those earlier costs. Therefore the actual PM/ACE staff costs since the January 18, 2011 report amount to \$160,488.
- (2) Funding for these line items is 100% Federal from an earlier American Recovery & Reinvestment Act of 2009 appropriation**
- (3) The scope of work and associated percent complete are subject to further change based on resource agency permitting & right of entry requirements, which are currently unknown.
- (4) From 1/29/2009 Board update report, construction costs were estimated at \$16,400,000 without solar power, and \$20,100,000 with solar power.
- (5) Original planning-level project cost estimate by Cybernet was \$1,300,000
- (6) Project renamed from the Stuart Street Tank No. 3 project to "Stuart Street & Fiscalini Tank Sites Storage Project"
- (7) The original October 26, 2006 RBF consulting contract of \$443,894 lumped design and environmental consulting costs together for both the tank and pump station projects. For internal cost tracking purposes, and to allow a means to estimate costs for each project individually, RBF consulting costs were split 70% for the pump station and 30% for the tank project. This percent allocation between projects was based on a ratio of construction cost estimates for each project that were presented in an earlier April 26, 2007 Preliminary Design Report (\$1,908,000 for the pump station project & \$812,000 for the tank project). Following a change of scope to add an alternative to the Stuart St. tank project's environmental clearance process, a subsequent, May 27, 2010 RBF contract amendment for \$17,000 was added to the overall contract. The \$17,000 additional authorization was accompanied by a redistribution of estimated design and environmental line item costs by RBF without increasing the RBF Contract authorization ceiling above \$460,894.
- (8) Costs for environmental and design tasks are from a June 24, 2011 RBF invoice, which includes total costs from the October 26, 2006 contract approval date to May 31, 2011
- (9) From an April 2007 preliminary design report, which had estimated \$818,000. This 2007 value was updated to June 2011 dollars by using a ratio of 20-city ENR construction indexes.
- (10) From a June 2011 preliminary design report addendum, which is based on June 2011 dollars, adding in \$200,000 for downstream pipeline reaches, as well as a 20% construction contingency.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**

FROM: Jerry Gruber, General Manager

Meeting Date: November 17, 2011

Subject: MANAGER'S REPORT

ADMINISTRATION

I continue to work on the following items with the assistance of staff and will keep the Board of Directors informed via emails, telephone calls and face to face meetings on the progress being made regarding the items listed below.

- Support 2011 Goals adopted by the Board of Directors
- Continue to be present in the community as a representative for the Cambria Community Services District
- Work with District Engineer, Water Supervisor and Wastewater Lead Operator on revising Capital Improvement Plan
- Work with staff and District Counsel on evaluating conservation program and make recommendations to the Board of Directors.
- Work with staff on evaluating financial software MOMS, parcel management software GIS, and conservation tracking methodologies currently being used and make recommendation to the Board of Directors on future applications that would benefit the Cambria Community Services District.
- Work with staff, Ad-Hoc Committee and consultant on Master Fee Schedule. Staff has conducted a total of three telephone conferences with Alex Handlers from Bartle Wells.
- Preparing cover letter and Rockwell Construction Services installation and start up Request for Proposal (RFP) for bid solicitation.
- Work with District Clerk on records retention schedule
- Work with District Clerk and staff on laser fiche repository
- Work with District Finance Manager on implementing encumbering component on MOMS financial software. Goals are to have in its place by January 2012.
- Continue to meet weekly with department managers and supervisors
- Continue to conduct site visits of Wastewater, Water, Facilities, Fiscalini Ranch and the Fire Department
- Continue to hold monthly management and supervisor meetings following the CCSD Board of Directors meetings to brief staff on the actions taken so they can pass the information down the change of command
- Work with Wastewater Department in addressing and resolving key infrastructure repairs within the collection system and at the wastewater plant
- Conducted first Standing Committee Meeting for the proposed lot transfer from the San Luis Obispo Land Conservancy to the CCSD. Next meeting will be held four to six weeks from original meeting date.

- Continue to work with the new Facilities and Resources Supervisor/ Ranch Manager to ensure a smooth transition into his new role and maintain the highest possible level of service to the community while evaluating staffing alternatives
- Continue to evaluate organizational effectiveness and efficiency by identifying areas of operation that can be streamlined or improved upon

I attended the following community related events and or meetings on behalf of the CCSD.

Attended the Chamber of Commerce Mixer.

Attended the Chamber of Commerce Board Meeting.

Attended the Cambria Garden Club meeting as the guest speaker.

Attended the Veterans Day ceremony held at the Veterans Hall.

Attended Cambria Education Foundation fund raising event held at Hearst Castle.

Attended Camp Ocean Pines Board Meeting.

Attended Camp Ocean Pines appreciation luncheon.



VAN SCOYOC
ASSOCIATES

MEMORANDUM

From: Greg Burns
To: Cambria Community Services District
Subject: Report on Activities
Date: November 9, 2011

Fiscal Year 2012 Appropriations

Tomorrow, the Senate will begin consideration of a “minibus” appropriations measure that will include their version of the Fiscal Year 2012 Energy & Water Appropriations bill, which funds the Corps of Engineers. The minibus should pass the chamber sometime the week of November 14. The House and Senate will then meet in a “conference committee” to iron out the differences between their respective versions of the same bill. The conference committee should take about two weeks to develop a final version of the bill, which should pass each chamber and be signed into law prior to the end of the year.

Within the Senate version of the Energy & Water bill, \$40 million is specifically allocated for “environmental infrastructure projects” such as the Cambria project. Should this recommendation become law and the project need additional Federal funding in the coming fiscal year, it should be available. The availability of funding highlights the importance of our work with Congress – particularly Senator Feinstein – and shows that our advocacy for continued funding of environmental infrastructure projects has been effective. I continue to work with Senator Feinstein’s staff to highlight the importance of this specific funding allocation to ensure it remains part of the final bill and to set a precedent for future years when funding for the Cambria project will most certainly be needed.

Expiration of ARRA Funding

In September, the Office of Management and Budget (OMB) released a memo to heads of Executive departments and agencies, directing that all unspent American Recovery and Reinvestment Act (ARRA) funding will be reclaimed at the end of September, 2013 unless a waiver is granted by OMB. This is an effort to ensure all ARRA funds are spent as expeditiously as possible. As you know, Cambria’s ACOE project received more than \$2 million from ARRA, much of which remains obligated, but unspent.

The memo (M-11-34) says, “there remain billions in discretionary Recovery Act funds that, although they have been obligated, have not yet been outlayed. In light of the current economic situation and the need for further economic stimulus, it is critical that agencies spend these remaining funds as quickly and efficiently as possible.” The memo continues to say that, “if... funds have not been spent by September 30, 2013, agencies shall reclaim them to the extent permitted by law.”

The memo later describes a scenario where an agency may receive a waiver from this deadline because “a project must undergo a complex environmental review that cannot be completed within this timeframe, where [projects] are long-term by design (such as the majority of the High Speed Rail program) and therefore acceleration would compromise core programmatic goals, or where other special circumstances exist. Agencies should request such waivers sparingly, and they will be granted only due to compelling legal, policy, or operational challenges. Agencies must submit all proposed waivers to OMB for review and approval by September 30, 2012. Any waiver requests must be made directly by the head of the agency.”

I do not see a waiver via the Corps of Engineers as a realistic expectation for the Cambria project. I think September 2013 is the Corps' drop-dead date to spend the ARRA funding that remains obligated but unspent.

Joint Select Committee on Deficit Reduction

Given that the Joint Committee on Deficit Reduction has a deadline of a mere two weeks from today to come up with a plan to trim future spending or raise additional revenue, now is a good time for a refresher on where things stand.

In early August, Congress passed legislation aimed at reducing our annual budget deficits over the next ten years while also increasing the Federal debt limit. Among other things, the legislation created the Joint Select Committee on Deficit Reduction, a bi-partisan group of 12 Senators and Representatives that is tasked with identifying by November 23 at least \$1.2 trillion in savings or additional revenue over the next 10 years.

The Joint Committee has met frequently to devise a proposal to present to both bodies of Congress for an up or down vote. In general, Republicans are loath to consider significant additional revenues (which generally means the repeal of various tax expenditures – such as personal deductions – not new taxes) while Democrats are reluctant to extensively alter entitlement programs like Medicare, Medicaid, and Social Security.

Identifying \$1.2 trillion or much more in reductions or revenue is not difficult. There are several credible plans out there to do just that. All reasonable observers know that a balanced plan that reduces entitlement spending, slightly trims discretionary spending, and increases revenue is the only way to fully realize significant future deficit reduction.

If the Joint Committee does not approve a plan by November 23, a “sequestration” process will occur in 2013 that will cut \$1.2 trillion from the Federal budget over the next 10 years, split equally between defense and non-defense accounts. Please note that the cuts will not occur until 2013, thus giving Congress a year (and the passage of a Presidential election) to implement another plan instead of forced sequestration.

The impact of sequestration on defense programs would be particularly severe. On the other hand, the cut to domestic programs would likely mean reductions of roughly 7 percent in the early years to 5 percent in the later years. For local governments, sequestration might be a better outcome because cuts could be managed across the board as opposed to eliminating whole programs, as the Joint Committee may propose.

Also, local governments can handle some cuts if they are granted more flexibility in directing program funds. Most Federal funding was authorized to accommodate Federal mandates. Federal policy-makers cannot expect to decrease financial assistance without equally reducing the mandates that spawned the funding.

There may be short-term spending included in the Joint Committee's proposal to attempt to jump-start the economy, much of which could resemble parts of the President's latest jobs bill. However, to spend additional funds, more will have to be cut or raised in the future.

It remains unclear as to whether the Joint Committee will be able to craft a proposal that garners majority support. But, we should know more very soon.

**BOARD OF DIRECTORS' MEETING-NOVEMBER 17, 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT**

AUDIT-The CCSD's audited financial statements for the fiscal year ended June 30, 2010 have been posted to the CCSD's website.

BUDGET-The Operating Budget for FY 2011/2012 has been posted to the CCSD website. The Fourth Quarter Revenue and Expenditure report for the twelve months ended June 30, 2011 has been posted to the CCSD website. The First Quarter Revenue and Expenditure report for the three months ended September 30, 2011 been posted to the CCSD's website.

EXPENDITURES-There were no disbursements in excess of \$100,000 during October, 2011.

RESERVES-LAIF BALANCE-The balance in the Local Agency Investment Fund (LAIF) as of October 31, 2011 was \$3,843,519, which includes interest in the amount of \$3,844.91. This is an increase of \$3,845 from October 31, 2011. This is a decrease of \$104,913 from October 31, 2010 although it is pertinent that there was approximately \$133,000 more cash in the bank (after allowing for outstanding checks) on October 31, 2011 than on October 31, 2010. The year-to-year net increase in available cash as of October 31, 2011, is approximately 28,000 and the increase from October 31, 2009 is approximately \$401,000.

The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 3,408,054
General (Prop. 1A)	\$ 159,286
Resource Conservation (Lot Merger Program)	\$ 33,433
Water	\$ -0-
Wastewater (Capital)	\$ 95,789
Wastewater (Operations)	\$ 146,957

With the exception of the restricted funds to offset a potential future Proposition 1A take-away, reserve amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific programs, such as the Lot Merger Program, are not overspent. The above amounts have been updated based on the audit for the fiscal year ended June 30, 2010 with the exception of the Resource Conservation Fund's balance (for the Lot Merger Program), which has been updated as of June 30, 2011. While Fiscal Year 2010/2011 ended on June 30, 2011, the audit report for that fiscal year has not yet been issued.

INTERNAL LOANS-As of October, 2011, the CCSD Board of Directors approved several internal loans to be made out of the General Fund to the Water and Wastewater Funds. To date, all of the costs that were to be paid from the loan proceeds were actually able to be fully paid for out of the Water or Wastewater Funds respectively with the exception of the \$166,000 loan for ACE match requirements. As such, this is the only loan currently outstanding and no additional loans are expected to be required for activity through October 31, 2011.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
Water	\$ 166,000	\$ 166,000	\$ 157,726	<u>ACE Matching</u>

EXTERNAL LOANS-As of October 31, 2011, the CCSD external debt is as shown per the attachment, including interest rates and prepayment penalty provisions.

BOARD OF DIRECTORS' MEETING-NOVEMBER 17, 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT ATTACHMENT
SCHEDULE OF LONG-TERM DEBT

DESCRIPTION>	Bank Note (Funds 2006 Refund of 1995 Bonds)-65% Water	Bank Note (Funds 2006 Refund of 1995 Bonds)-35% Sewer	Bank Note (Funds 2006 Refund of 1999 Bonds)	State Revolving Fund Loan
DEBT HOLDER>	Citizens Bank	Citizens Bank	City National Bank	SWRCB
ORIGINAL PRINCIPAL>	1,233,375.00	664,125.00	2,245,000.00	2,592,324.38
INTEREST RATE>	4.50%	4.50%	4.55%	3.00%
FUND>	Water	Wastewater	Wastewater	Wastewater
DEPARTMENT>	Water	Wastewater	Wastewater	Wastewater
FINAL PAYMENT DATE>	5/1/2015	5/1/2015	9/23/2023	5/28/2016
PRINCIPAL BALANCE @ 11/1/11>	542,945	292,355	1,497,000	797,008
PROJECTED PRINCIPAL PAYMENT(S) FFY 2011/2012*>	159,770	86,030	88,000	150,147
PROJECTED INTEREST PAYMENT(S) FFY 2011/2012*>	24,433	13,156	70,116	23,910
PROJECTED BALANCE @ 6/30/12*>	383,175	206,325	1,497,000	646,861
PROJECTED PRINCIPAL PAYMENT(S) FFY 2012/2013*>	166,985	89,915	94,000	154,651
PROJECTED INTEREST PAYMENT(S) FFY 2012/2013*>	17,243	9,285	65,975	19,406
PROJECTED BALANCE @ 6/30/13*>	216,190	116,410	1,403,000	492,210
PROJECTED PRINCIPAL PAYMENT(S) FFY 2013/2014*>	174,525	93,975	100,000	159,290
PROJECTED INTEREST PAYMENT(S) FFY 2013/2014*>	9,729	5,238	61,561	14,766
PROJECTED BALANCE @ 6/30/14*>	41,665	22,435	1,303,000	332,920
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015*>	41,665	22,435	109,000	164,069
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015*>	1,875	1,010	56,807	9,987
PROJECTED BALANCE @ 6/30/15*>	0	0	1,194,000	168,851
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)**>	184,228	99,191	161,365	174,057
PREPAYMENT PENALTY>	No	No	Yes-Not allowed until 10/1/13, 3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	No

*Presumes all scheduled payments are timely made.

**Average is based on years with a balance outstanding for the entire year. Payoff years are excluded.

**BOARD OF DIRECTORS' MEETING NOVEMBER 17, 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
FIRE CHIEF'S REPORT**

Response information is attached and represents activities for the month of October 2011.

Progress updates and highlights regarding the different programs and services our department provides are identified below:

Prevention and Education (October 2011)

- **04** residential new and remodel fire plan reviews were completed.
- **07** residential and commercial technical fire inspections were conducted.
- **03** residential and commercial water appliance inspections were conducted.
- **05** engine company commercial fire and life safety inspections were conducted.
- **07** public education event
- **02** Grammar School Presentations / Alisa Ruch Burn Relay
- **00** residential smoke detectors were installed and or the batteries changed.

Meetings and Affiliations (October)

- | | | |
|---------------------------------------|-----------------------|--------------------|
| • SLO County Chiefs Association | Oct. 5 th | 0900-1300, Cambria |
| • CCSD / CCHD Meeting | Oct. 5 th | 1300–1500, Cambria |
| • County Gov. Meeting Re: Fuel Break | Oct. 12 th | 1030-1200, SLO |
| • Cambria Forest Committee | Oct. 12 th | 1800-2000, Cambria |
| • CCFPA Meeting | Oct. 13 th | 0900-1130, SLO |
| • Cal Poly Staff / CAFS Study | Oct. 17 th | 0800-1000, Cambria |
| • Estero Bay / Coastal Chiefs Mtg. | Oct. 20 th | 0900-1100, Cayucos |
| • Citizen Committee / CCSD Lot Trans. | Oct. 25 th | 1800-2000, Cambria |
| • CCHD Board Meeting | Oct. 25 th | 1800-2000, Cambria |

Operations

Captain Steve Bitto in cooperation with Fire Management Consultants recently hosted and instructed an intense one week course in Ocean Rescue Techniques. This multi-agency training focused on rescue boat operations and drew students from Menlo Park, Sacramento, Lodi, Eldorado County, Carmel Highlands, Pismo Beach and the local NCOR team. The training also included rescue swimmer techniques and helicopter “helocasting” and was the third annual offering of this popular training course.

Please join us in congratulating and saying farewell Fire Captain Michael Gallagher - who has accepted a position as Battalion Chief with the Carpenteria – Summerland Fire Department to begin January 1, 2012. Captain Gallagher was successful in competing for the position against a pool of highly qualified applicants from around the State and will become one of three Battalion Chiefs for the Carpenteria – Summerland District. Mike began his career with the Cambria CSD Fire Department in April 2003 and was the Captain on B Shift. He made contributions to the department as Training Officer and more recently Fire Prevention Officer. Mike was a notable grant writer for the Department, landing many dollars in funding for equipment and training. He was also active as a member of the San Luis Obispo County Technical Rescue Team and a County Strike Team Leader. After 8 years of exemplary service – he will be missed.

The Fire Department is proud to announce the recent graduation of the newest 4 Firefighter Paramedics. They are Reserve Lieutenant Johnathan Gibson, Reserve Engineer Joseph Gibson, Reserve Engineer Sean Horton and Reserve Firefighter Matthew Brody. The new Paramedics completed one year of intense emergency medical training that included 450 hours of didactic, 180 hours of clinical and 486 hours of field training. Training and equipment for these personnel was funded by the 2010 Assistance to Firefighters Grant (AFG) award.

Prevention

A demonstration of SLO Mow and Terra-Trac masticators was offered and attended by representatives from Cambria on Thursday November 3rd. The machines are working on shaded fuel break projects on State Park property in Davis Canyon as part of a grant funded fire mitigation project sponsored by the See Canyon Fire Safe Focus Group and the San Luis Obispo County Fire Safe Council. Attendees were able to see the machines at work and ask questions about their effectiveness. Five representatives from Cambria were able to attend the demonstration.

Did you remember to change your smoke detector battery when you changed your clock? November 6th was “fall-back” day and the prime time to change your detector batteries. Also new (as of July 1, 2011) all residential property is required to have a functioning **Carbon Monoxide Detector**. Please contact the fire department if you have any questions about this requirement. If you need assistance with battery changes or if you need smoke detectors please contact the Fire Department at 927-6240

“Wildfire Prevention is a Community Responsibility!”

CMB Fire Monthly Stats: Incidents

Categories	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Totals
Fire	0	0	0	3	1	2	0	1	1	0			8
Hazardous Mat.	1	0	1	0	0	0	0	0	0	0			2
Medical*	46	38	33	38	42	52	40	50	29	47			415
Vehicle TC	2	4	3	0	3	0	6	1	1	3			23
Hazardous Situations	1	1	6	1	1	0	1	0	1	0			12
Public Service Assist	10	11	10	7	15	5	12	6	7	6			89
False Alarms	5	1	6	2	3	10	13	4	6	8			58
Agency Assist	0	1	2	0	1	1	0	0	0	1			6
Mutual Aid	0	0	0	0	0	2	2	1	0	0			5
Auto Aid	0	0	0	1	0	0	2	1	1	3			8
Rescue	0	0	0	0	4	1	2	0	1	2			10
Fire Investigations	0	1	0	1	0	0	0	0	0	0			2
Monthly Response Totals	65	57	61	53	70	73	78	64	47	70	0	0	638
Cumulative Totals	65	122	183	236	306	379	457	521	568	638	0	0	638

BOARD OF DIRECTORS' MEETING NOVEMBER 17, 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
WATER SUPERVISOR REPORT

- Attached is the Water department summary for October call outs: 157 in total.
- Well levels are still above average for this time of year.
- Installed a new chlorine analyzer at the San Simeon well field. (The old one stopped working and needed to be replaced.)
- Calibrated both turbidity analyzers (one in San Simeon well field and one at SR #4)
- Hydrant repairs survey is ongoing. We have started repairing and or raising the ones that need to be addressed.
- Cathodic protection inspection on all 6 of our water tanks is scheduled for the 17th of this month.
- Pump efficiency tests at the Rodeo Grounds booster pump station are scheduled for the 15th of this month.
- We are in the process of scheduling the replacement of older meters at the junior high and the high school. Also moving forward on replacing the remainder of the older 2 inch commercial meters with the new AMR meters.
- Water and administration departments met to discuss items that would help us be more efficient and improve customer service.
- Ongoing C.I.P. meetings, discussing priorities and schedules.

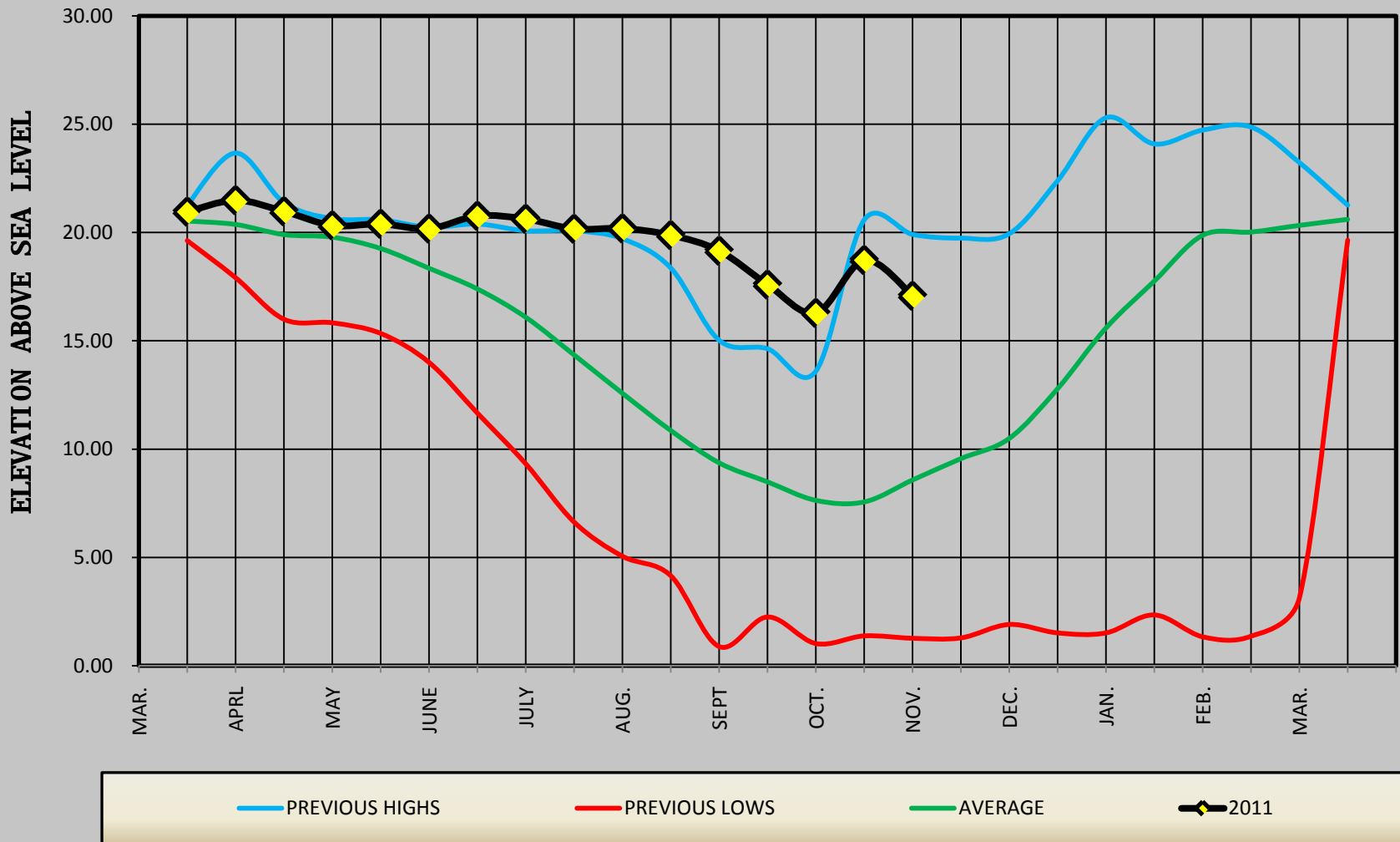
Jim Adams
Water System Supervisor

Water Department October 2011 Report

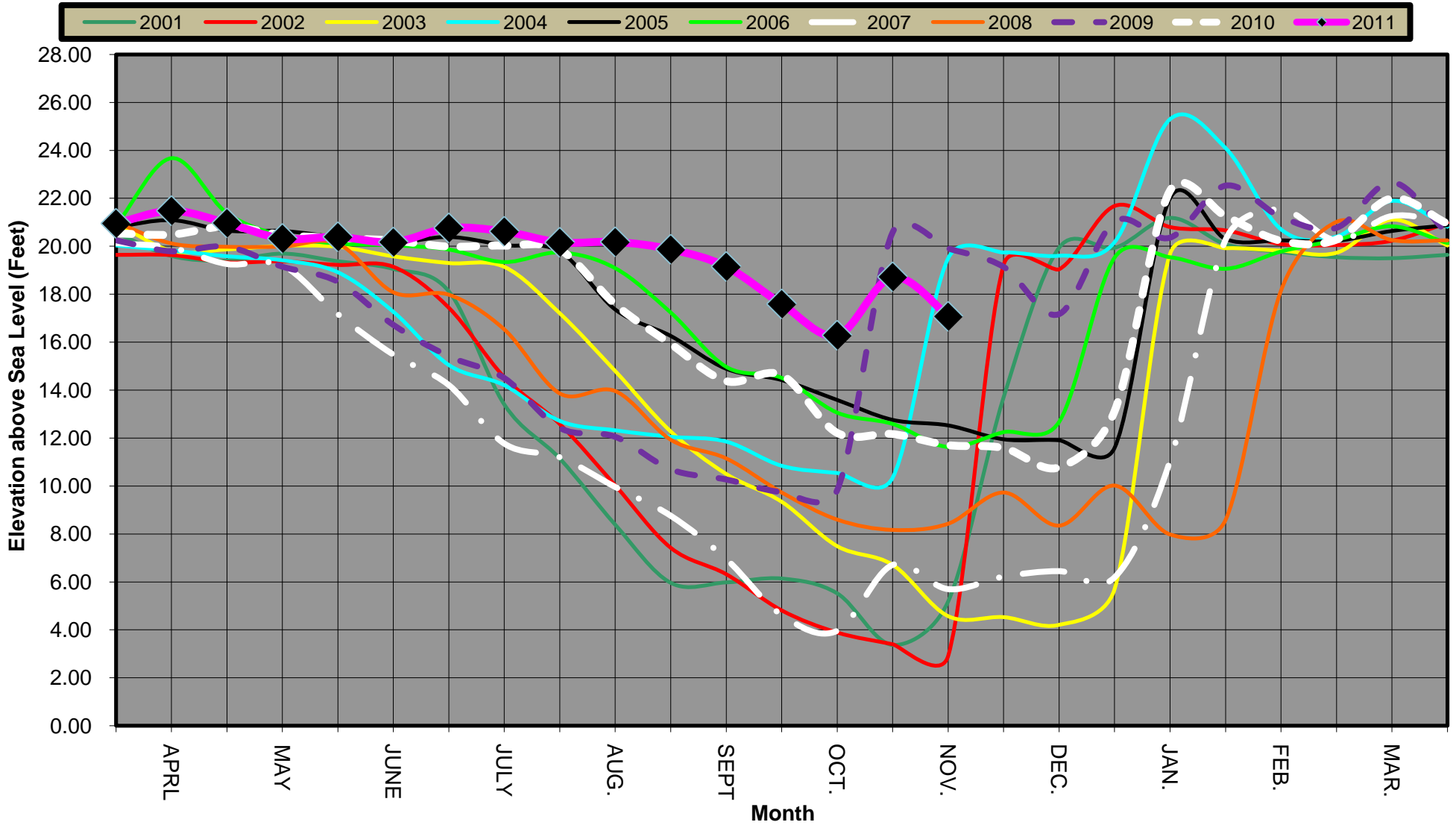
Nature Of Service Provided	Times Provided During Work hours	Times provided After hours	Total # of times provided
Read meter/locate meter	50	1	51
Leak/high usage on customers side of meter	16	5	21
Meter dial and/or Transmitter replaced (routine)	4		4
Lock/Unlock water meter	13		13
Shut off/ Turn on water at meter	6		6
Low water pressure	4	1	5
Dirty water complaints			0
Taste and Odor Complaints			0
Repair leak in distribution system	4		4
System alarms handled by operator on call	2		2
Water main breaks			0
Retro fit inspections (low flow toilets, hot water recirc pumps)	11		11
Water meter and service line up-grades for fire flow	1		1
U.S.A North locations	32		32
Meter monitor installed/show customer how to read meter	1		1
Water service replaced as routine maintenance			0
Angle stops replaced (routine maintenance)	6		6
Other as not discibed above			0
Total number of services preformed during work hours			150
Total number of services preformed after work hours			7
Total number of services preformed			157

SAN SIMEON CREEK WELL LEVELS

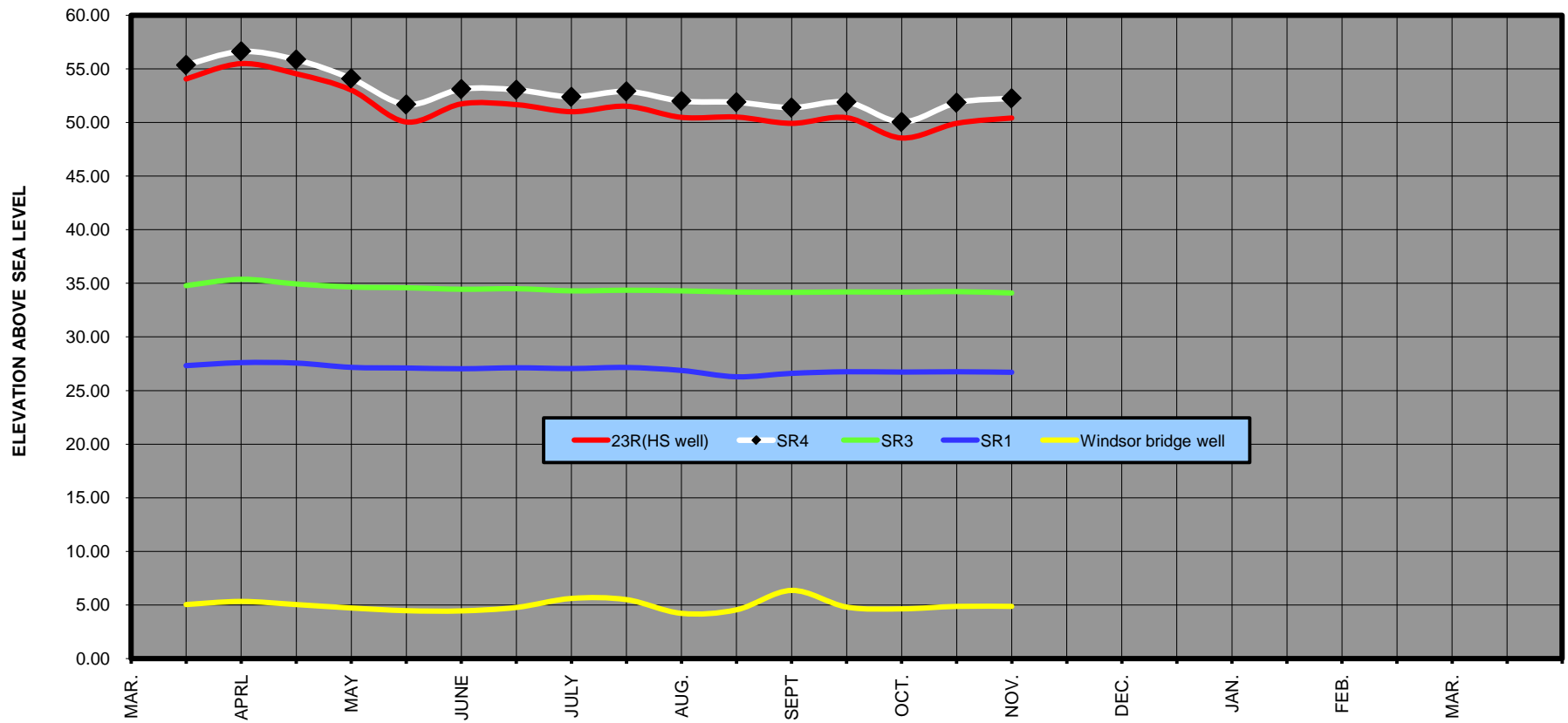
March 15th. 1988 - November 2nd, 2011



San Simeon Creek Well Levels Last 10 years March 15th, 2000 - November 2nd, 2011



SANTA ROSA CREEK WELL LEVELS March 15th, 2011 - November 2nd, 2011



11/2/11

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 11/2/11

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	33.00	83.42	50.42	
SR4	29.75	82.00	52.25	
SR3	20.20	54.30	34.10	
SR1	19.70	46.40	26.70	
RP#1	21.12	46.25	25.13	
RP#2	15.35	33.11	17.76	
21R3	8.13	12.88	4.75	
WBE	12.00	16.87	4.87	
WBW	12.35	17.02	4.67	
AVERAGE LEVEL OF DISTRICT'S SANTA ROSA WELLS =				37.68 FEET

SAN SIMEON CREEK WELLS				
16D1	7.18	11.81	4.63	
9M1	45.10	65.63	20.53	
9P2	9.70	19.11	9.41	
9P7	9.56	19.59	10.03	
9L1	13.97	27.33	13.36	
SS4	14.96	25.92	10.96	Gradient = n/a
9K2	15.76	30.23	14.47	
SS3	17.70	33.25	15.55	
SS2	16.39	34.01	17.62	
SS1	16.02	34.07	18.05	
11B1	23.25	105.43	82.18	
11C1	17.57	98.20	80.63	
PFNW		93.22		Not Read
10A1	27.26	78.18	50.92	
10G2	19.96	62.95	42.99	
10G1	18.00	59.55	41.55	
10F2	26.18	66.92	40.74	
10M2	24.81	55.21	30.40	
9J3	17.52	43.45	25.93	
17.07 FEET				

Red Font are the CCSD's Production Wells

11/2/11

BOARD OF DIRECTORS' MEETING NOVEMBER 17, 2011
ADDENDUM TO GENERAL MANAGER'S REPORT
WASTEWATER SUPERVISOR REPORT

- 1) Annual Lab inspection by the Dept Public Health complete. Working on updating the QA/QC manual, SOP's, and lab data management.
- 2) Cambria CSD WW dept was notified on 10/27/11 of a Sanitary Sewer overflow located near Sheffield. Spill was immediately contained and all the appropriate agencies were contacted. The spill was a result of root intrusion.
- 3) A-1 lift station emergency generator transfer switch failed. Due to the cost of replacing the transfer switch and the condition of the generator itself, we are currently seeking quotes for a total replacement.
- 4) The WWTP Grit removal equipment has failed and we are currently seeking quotes for replacing unit.
- 5) A company called Icad Automation worked on the WWTP SCADA/HMI system. New charts and screens were built to enhance data information and a PID tuner was built for the RAS pumps improving process control. Icad notified me that the current system was in very poor shape and out dated. They strongly recommended replacement.
- 6) Ford F-250 4X4 is back in the shop for repairs. Transmission cooler leaking and needs replacing.
- 7) OP10 software installed. This program is for regulatory reporting and operational data management.
- 8) Continuing with collection system evaluation per the SSMP.

Mike Finnigan
Senior WWTP Operator

BOARD OF DIRECTORS' MEETING – NOVEMBER 17, 2011
ADDENDUM TO GENERAL MANAGER'S REPORT FACILITIES AND RESOURCES
MANAGER'S REPORT

- Fiscalini Ranch:
 - § Eucalyptus project:
 - § The last 4 eucalyptus trees were removed on November 10th.
 - § CCC crew is finishing the replanting of native plants along entire site
 - § Anticipated finish date is end of November
 - § Repairs and maintenance:
 - § Staff has repaired the foot bridge on the Trenton trail.
 - § Cut back vegetation encroaching on bluff trail
 - § Made repairs on split rail fence and repaired the top of old abandoned cistern.
- Moonstone Connector Trail:
 - § Project is going through Coastal Commission review.
 - § Staff met w/ California Conservation Corp to discuss the design and concerns.
 - § If all goes well, project could start in December.
- Cross Town Trail:
 - § Staff has been working on cutting back vegetation and mowing the following trails:
 - § Bicycle path along Hwy 1, Trail along Windsor to Shamel Park, Santa Rosa trail and foot bridge behind Cambria Bicycle.
 - § Berry Trail:
 - § A contractor was hired to make repairs on the trail
 - A dry creek w/ a culvert was installed to channel the water coming from streets above away from trail
- Main St. Lights:
 - § At the end of November a contractor from SP Maintenance will be conducting our bi annual street light maintenance.
 - § Staff has identified 9 street lights that will be serviced
- Vet's hall
 - § 31 Events were held at Vet's hall since last board meeting. Among those events were American Legion Veterans Day ceremony, Crafts Fair and Friends of the Library Book Sale.
 - § Maintenance and Repairs
 - § Staff has been re caulking, re glazing and painting all exterior windows.
 - § All heaters have been serviced
 - § Staff repaired and painted the dining room
 - § Staff repaired, textured and painted dressing room.
 - § Staff is taking bids to repair dry-rot on both ramps.

- Skate Park:
 - § Staff met w/ the new person in charge of the skate park: Dan Beauchene
 - § Staff assisted in the removal of trash and cleaning the surroundings
 - § Dan, Son of the American Legion and staff have come up w/ a plan to make repairs and continue the up keep of the park.

Submitted by:
Carlos Mendoza
Facilities and Resources Supervisor/ Ranch Manager

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING OCTOBER 31, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
ACCURATE MAILING SERVICE	53163	10/4/2011	1	45.00	WD/POSTAGE DEP FOR MAILING REMINDER NOTICES 10/11
ACCURATE MAILING SERVICE	53163	10/4/2011	2	45.00	WW/POSTAGE DEP FOR MAILING REMINDER NOTICES 1011
ACCURATE MAILING SERVICE	53260	10/19/2011	1	76.26	WD/BALANCE DUE FOR OCTOBER REMINDER NOTICES
ACCURATE MAILING SERVICE	53260	10/19/2011	2	76.25	WW/BALANCE DUE FOR OCTOBER REMINDER NOTICES
				<u>242.51</u>	
ADAMS, JAMES R.	53164	10/4/2011	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB 10/11
ADVANTAGE TECH SVCS, INC.	53215	10/11/2011	1	4,800.00	WD/MAINT & REPAIR FISCALINI WATER STORAGE
AGP VIDEO	53189	10/11/2011	1	803.75	ADM/VIDEO PROD/DIST BOARD MEETING 9/22/11
ALLMAX SOFTWARE, INC.	53232	10/18/2011	1	3,000.00	WW/SOFTWARE OP 10 WW DATA MANAGEMENT
ALPHA FIRE & SECURITY	53233	10/18/2011	1	135.00	F&R/MONITORING FIRE ALARM SYSTEM - TEST & INSPEC
ASHLAND, INC.	53190	10/11/2011	1	743.24	WW/PRAESTOL K 09/27/11
AT&T	53262	10/25/2011	1	282.45	WD/ALARM VAN GORDON CRK RD WELL FIELD OCT 2011
AT&T/CALNET2	53263	10/25/2011	1	15.77	WW/MONTHLY FAX CHARGE 09/10 - 10/09/11
AT&T/CALNET2	53263	10/25/2011	1	-	WD/TELEMETRY SYS MONTHLY CHARGES 09/10-10/09/11
AT&T/CALNET2	53263	10/25/2011	1	29.79	F&R/VETS HALL ALARM 09/10 - 10/09/11
AT&T/CALNET2	53263	10/25/2011	1	660.34	WW/CIRCUIT ALARM CHARGES 09/10 - 10/09/11
AT&T/CALNET2	53263	10/25/2011	1	-	ADM/RADIO VAULT 09/10 - 10/09/11
AT&T/CALNET2	53263	10/25/2011	1	15.50	ADM/FAX MONTHLY CHARGES 09/10 - 10/09/11
AT&T/CALNET2	53263	10/25/2011	1	274.58	ADM/MAIN OFFICE MONTHLY CHARGES 09/10 - 10/09/11
AT&T/CALNET2	53263	10/25/2011	1	65.90	WD/PHONE & FAX MONTHLY CHARGES 09/10 - 10/09/11
AT&T/CALNET2	53263	10/25/2011	1	133.49	FD/MONTHLY PHONE CHARGES 09/10 - 10/09/11
AT&T/CALNET2	53263	10/25/2011	1	106.52	WW/MONTHLY PHONE CHARGES 09/10 - 10/09/11
				<u>1,301.89</u>	
AVAYA	53191	10/11/2011	1	191.28	WW/PHONE & VOICEMAIL MAINTENANCE 7/19 - 9/18/11
AVAYA	53234	10/18/2011	1	101.67	ADM/PHONE & VOICEMAIL MAINTENANCE 9/5 - 10/04/11
				<u>292.95</u>	
BOB WRIGHT CONSTRUCTION	53252	10/18/2011	1	2,250.00	WW/RAISE MANHOLES CHARING STREET
BOB WRIGHT CONSTRUCTION	53252	10/18/2011	1	2,600.00	WD/RAISE WATER VALVE BOXES CHARING LANE
				<u>4,850.00</u>	
BRENNTAG PACIFIC, INC.	53235	10/18/2011	1	1,346.79	WD/CHEMICALS
BURTON'S FIRE, INC.	53176	10/6/2011	1	38.01	FD/MAINT & REPAIR VEHICLES
BURTON'S FIRE, INC.	53192	10/11/2011	1	53.14	FD/MAINT & REPAIR VEHICLES
BURTON'S FIRE, INC.	53192	10/11/2011	1	135.13	FD/MAINT & REPAIR VEHICLES
BURTON'S FIRE, INC.	53264	10/25/2011	1	53.14	FD/MAINT & REPAIR VEHICLES
BURTON'S FIRE, INC.	53264	10/25/2011	1	135.13	FD/MAINT & REPAIR VEHICLES
				<u>414.55</u>	
BUSHWHACKER 1	53177	10/6/2011	1	750.00	F&R/TRUCK RENTAL EW RANCH PROJECT
BUSHWHACKER 1	53193	10/11/2011	1	300.00	WW/TREE REMOVAL SPENCER ST. FOR WW PLANT
				<u>1,050.00</u>	
BUSINESSPLANS, INC.	53165	10/4/2011	1	259.00	ADM/MONTHLY HRA PLAN ADMINISTRATION 10/11
CAL. SPECIAL. DIST. ASSOC	53265	10/25/2011	1	4,581.00	ADM/ANNUAL MEMBERSHIP DUES 2012

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING OCTOBER 31, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
CAMBRIA AUTO PARTS	53175	10/6/2011	1	47.38	F&R/MAINT & REPAIR VEHICLES
CAMBRIA AUTO PARTS	53175	10/6/2011	1	44.81	F&R/MAINT & REPAIR VEHICLES
CAMBRIA AUTO PARTS	53216	10/11/2011	1	(153.31)	WW/MAINT & REPAIR
CAMBRIA AUTO PARTS	53216	10/11/2011	1	157.39	WD/MAINT & REPAIR GENERATORS
CAMBRIA AUTO PARTS	53216	10/11/2011	1	352.71	WW/MAINT & REPAIR GENERATORS
				<u>448.98</u>	
CAMBRIA HARDWARE CENTER	53222	10/11/2011	1	75.05	F&R/HARDWARE SUPPLIES SEPTEMBER 2011
CAMBRIA HARDWARE CENTER	53222	10/11/2011	1	150.11	FD/AD/DC ALARM
CAMBRIA HARDWARE CENTER	53222	10/11/2011	2	14.99	FD/MAINT & REPAIR NON-LIC VEHICLE
CAMBRIA HARDWARE CENTER	53222	10/11/2011	3	162.33	FD/MAINT & REPAIR BUILDINGS
CAMBRIA HARDWARE CENTER	53222	10/11/2011	1	48.99	F&R/HARDWARE SUPPLIES BUILDINGS
CAMBRIA HARDWARE CENTER	53222	10/11/2011	2	162.88	F&R/HARDWARE SUPPLIES GROUNDS
CAMBRIA HARDWARE CENTER	53222	10/11/2011	3	75.05	F&R/SECURITY AND SAFETY
CAMBRIA HARDWARE CENTER	53240	10/18/2011	1	36.22	WD/MAINT & REPAIR
CAMBRIA HARDWARE CENTER	53240	10/18/2011	2	52.72	WD/MAINT & REPAIR LEIMERT
CAMBRIA HARDWARE CENTER	53240	10/18/2011	3	45.26	WD/MAINT & REPAIR SR-4
CAMBRIA HARDWARE CENTER	53240	10/18/2011	4	17.14	WD/MAINT & REPAIR GROUNDS
CAMBRIA HARDWARE CENTER	53240	10/18/2011	5	124.76	WD/OPERATING SUPPLIES
CAMBRIA HARDWARE CENTER	53240	10/18/2011	1	72.92	WW/MAINT & REPAIR SLG DISP WW
CAMBRIA HARDWARE CENTER	53240	10/18/2011	2	116.79	WW/MAINT & REPAIR WW TREATMENT
CAMBRIA HARDWARE CENTER	53240	10/18/2011	3	201.31	WW/MAJOR MAINTENTANCE
				<u>1,356.52</u>	
CAMBRIA TOWING	53281	10/25/2011	1	45.00	F&R/SERVICE CALL 1996 FORD RANGER
CAMBRIA VILLAGE SQUARE	53174	10/4/2011	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN 10/11
CARMEL & NACCASHA LLP	53253	10/18/2011	1	49.50	FD/GENERAL COUNSEL SERVICES SEPTEMBER 2011
CARMEL & NACCASHA LLP	53253	10/18/2011	2	594.00	F&R/GENERAL COUNSEL SERVICES SEPTEMBER 2011
CARMEL & NACCASHA LLP	53253	10/18/2011	3	5,360.15	ADM/GENERAL COUNSEL SERVICES SEPTEMBER 2011
CARMEL & NACCASHA LLP	53253	10/18/2011	4	2,122.50	WD/GENERAL COUNSEL SERVICES SEPTEMBER 2011
CARMEL & NACCASHA LLP	53253	10/18/2011	8	412.50	P&R/GENERAL COUNSEL SERVICES SEPTEMBER 2011
CARMEL & NACCASHA LLP	53253	10/18/2011	9	49.50	WW/GENERAL COUNSEL SERVICES SEPTEMBER 2011
CARMEL & NACCASHA LLP	53253	10/18/2011	12	(6,600.00)	ADM/LESS AUGUST 2011 RETAINER
CARMEL & NACCASHA LLP	53253	10/18/2011	13	(5.31)	ADM/LESS BALANCE FROM JULY 2011
CARMEL & NACCASHA LLP	53253	10/18/2011	1	74.00	WD/LITIGATION SERVICES BERGE SEPTEMBER 2011
CARMEL & NACCASHA LLP	53253	10/18/2011	2	74.00	WW/LITIGATION SERVICES BERGE SEPTEMBER 2011
CARMEL & NACCASHA LLP	53253	10/18/2011	3	388.50	WD/LITIGATION SERVICES LANDWATCH 1 SEPT. 2011
CARMEL & NACCASHA LLP	53253	10/18/2011	4	1,398.95	WD/LITIGATION SERVICES LINDSEY SEPT. 2011
CARMEL & NACCASHA LLP	53253	10/18/2011	5	1,652.20	WW/LITIGATION SERVICES GILRAY SEPT. 2011
CARMEL & NACCASHA LLP	53166	10/4/2011	1	6,600.00	ADM/MONTHLY RETAINER LEGAL SERVICES 10/11
				<u>12,170.49</u>	
CENTRAL COAST COFFEE	53178	10/6/2011	1	109.45	FD/OFFICE SUPPLIES
CHAPARRAL BUSINESS MACHIN	53194	10/11/2011	1	251.31	ADM/MAINT & REPAIR RICOH TONER CARTRIDGES
CHAPARRAL BUSINESS MACHIN	53254	10/18/2011	1	241.31	ADM/RICOH TONER
				<u>492.62</u>	
CHEMSEARCH	53236	10/18/2011	1	98.22	WW/MAINTENANCE & REPAIR TREATMENT PLANT
CHEMSEARCH	53236	10/18/2011	2	98.23	WW/MAINTENANCE & REPAIR COLLECTION BASIN
				<u>196.45</u>	
CHOATE, KATHY	53256	10/18/2011	1	89.76	ADM/REIMBURSE TRAVEL EXPENSE 7/1 - 9/30/11
CITIZENS BUSINESS BANK	53195	10/11/2011	1	12,216.26	WD/INSTALLMENT FOR REFI-1995 WTR INST REV BONDS
CITIZENS BUSINESS BANK	53195	10/11/2011	2	6,577.99	WW/INSTALLMENT FOR REFI-1995 WW REVENUE BONDS
				<u>18,794.25</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING OCTOBER 31, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
COAST ELECTRONICS/RADIO	53196	10/11/2011	1	288.50	F&R/HAND HELD RADIO
COASTAL ROLLOFF	53217	10/11/2011	1	168.30	WW/EQUIPMENT RENTAL FOR AERATION BASIN CLEANING
CONTI, KIM	53228	10/12/2011	1	37.72	WD CUSTOMER REFUND FOR CON0037
CORBIN WILLITS SYSTEMS	53167	10/4/2011	1	1,199.12	ADM/MONTHLY SUPPORT AGREEMT-MOM SOFTWARE 10/11
CRYSTAL SPRING WATER CO.	53237	10/18/2011	1	52.65	WW/DRINKING AND DISTILLED WTR - EQUIP RENT 09/11
CULLIGAN-KITZMAN WATER	53266	10/25/2011	1	52.00	FD/14 DAY WATER SOFTENER SERVICE 09/30/11
ENVIRONMENTAL RESOURCE	53198	10/11/2011	1	113.99	WW/TURBIDITY TESTING
EVERBANK COMMERCIAL FINANCE	53267	10/25/2011	1	314.57	FD/SHARP X3500 COPIER LEASE AGREEMENT OCT. 2011
FARM PLAN	53200	10/11/2011	1	40.69	F&R/MAINT & REPAIR TRACTOR
FARM PLAN	53200	10/11/2011	1	514.80	F&R/MAINT & REPAIR TRACTOR
FARM PLAN	53200	10/11/2011	1	204.17	F&R/MAINT & REPAIR TRACTOR
FARM PLAN	53218	10/11/2011	1	198.24	F&R/MAINT & REPAIR TRACTOR
FARM PLAN	53238	10/18/2011	1	42.83	F&R/OWNERS MANUAL J.D. MODEL 8 BACKHOE
				<u>1,000.73</u>	
FARM SUPPLY COMPANY	53199	10/11/2011	1	1,002.15	F&R/SUPPLIES FOR EROSION PROJECT
FARM SUPPLY COMPANY	53199	10/11/2011	1	(2.68)	F&R/CREDIT MEMO
				<u>999.47</u>	
FGL ENVIRONMENTAL	53219	10/11/2011	1	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	53219	10/11/2011	1	322.00	WD/ORGANIC ANALYSIS
FGL ENVIRONMENTAL	53219	10/11/2011	1	110.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	53219	10/11/2011	1	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	53219	10/11/2011	1	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	53239	10/18/2011	1	98.00	WW/INORGANIC ANALYSIS
FGL ENVIRONMENTAL	53268	10/25/2011	1	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	53268	10/25/2011	1	110.00	WD/BACTI AND SUPPORT ANALYSIS
				<u>1,000.00</u>	
FIRE SERVICE SPECIFICATIO	53179	10/6/2011	1	580.00	FD/MAINT & REPAIR EQUIPMENT
FIRMA CONSULTANTS, INC.	53201	10/11/2011	1	162.50	PR/PROF SVCS MOONSTONE BEACH CONNECTOR TRAIL PROJ
FIRST AMERICAN TITLE CO	53269	10/25/2011	1	159.00	RC/VOL LOT MERGER EXPENSE #023-094-007
FIRST BANKCARD	53180	10/6/2011	1	-	ADM/J. GRUBER VISA CHARGES SEPTEMBER 2011
FIRST BANKCARD	53180	10/6/2011	2	9.00	ADM/MAINT & REPAIR PRIUS
FIRST BANKCARD	53180	10/6/2011	3	4.62	ADM/TRAVEL EXPENSES TO LA DISTRICT OFFICE, ACE
FIRST BANKCARD	53180	10/6/2011	4	9.25	ADM/TRAVEL EXPENSES LA MTG W/ACE
FIRST BANKCARD	53180	10/6/2011	5	34.12	ADM/TRAVEL EXPENSES LA MTG W/ACE
FIRST BANKCARD	53180	10/6/2011	6	30.00	ADM/FUEL CHARGES PRIUS METG W/ACE
FIRST BANKCARD	53180	10/6/2011	7	525.00	ADM/REGISTRATION CSDA ANNUAL CONFERENCE
FIRST BANKCARD	53180	10/6/2011	1	-	ADM/K. CHOATE VISA CHARGES SEPTEMBER 2011
FIRST BANKCARD	53180	10/6/2011	2	295.00	ADM/2011 FINANCE SEMINAR
FIRST BANKCARD	53180	10/6/2011	3	64.02	ADM/B. BOER RETIREMENT FRAMED PROCLAMATION
FIRST BANKCARD	53202	10/11/2011	1	-	WD/B. GRESENS VISA CHARGES SEPT. 2011
FIRST BANKCARD	53202	10/11/2011	2	82.00	WD/YEARLY SUBSCRIPTION TO ENR.COM
				<u>1,053.01</u>	
GALLAGHER, MICHAEL S.	53203	10/11/2011	1	300.00	FD/REIMB REG-RESCUE TRNG - S. HORTON, GRANT FUNDED

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING OCTOBER 31, 2011**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
GERBER'S AUTO SERVICE	53270	10/25/2011	1	407.02	WW/MAINT & REPAIR F-150 XL #E019961
GERBER'S AUTO SERVICE	53270	10/25/2011	1	1,820.67	F&R/MAINT & REPAIR RANGER XLT #E431220
				<u>2,227.69</u>	
GRAINGER	53205	10/11/2011	1	93.57	WW/GLOVES
GRAINGER	53221	10/11/2011	1	89.35	WW/MAINT & REPAIR WW TREATMENT PLANT
				<u>182.92</u>	
GRESENS, ROBERT C.	53168	10/4/2011	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB 10/11
GRUBER, JEROME	53169	10/4/2011	1	45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB 10/11
GRUBER, JEROME	53257	10/18/2011	1	107.58	ADM/REIMBURSE TRAVEL EXP 10/10/11
				<u>152.58</u>	
HANEKE, SHIRLEY	53231	10/18/2011	1	33.64	WD/CUSTOMER REFUND
HARVEYS HONEYHUTS	53182	10/6/2011	1	79.07	F&R/TOILET RENTAL
HOLLINGSWORTH, BILL	53258	10/18/2011	1	175.00	FD/REIMBURSE EXP FOR REGIONAL INSTRUCTOR CLASS
INNOVATIVE CONCEPTS	53170	10/4/2011	1	839.30	FD/MONTHLY BROADBAND SERVICES 10/11
INNOVATIVE CONCEPTS	53170	10/4/2011	2	839.30	F&R/MONTHLY BROADBAND SERVICES 10/11
INNOVATIVE CONCEPTS	53170	10/4/2011	3	839.30	ADM/MONTHLY BROADBAND SERVICES 10/11
INNOVATIVE CONCEPTS	53170	10/4/2011	4	839.30	WD/MONTHLY BROADBAND SERVICES 10/11
INNOVATIVE CONCEPTS	53170	10/4/2011	5	839.30	WW/MONTHLY BROADBAND SERVICES 10/11
INNOVATIVE CONCEPTS	53170	10/4/2011	6	25.00	WW/MONTHLY WEB HOSTING fire.cambriacsd.org 10/11
				<u>4,221.50</u>	
J B DEWAR	53206	10/11/2011	1	2,297.25	WW/DIESEL FUEL
J B DEWAR	53241	10/18/2011	1	3,015.36	WW/DIESEL FUEL
J B DEWAR	53241	10/18/2011	1	607.97	WD/GASOLINE
J B DEWAR	53271	10/25/2011	1	1,759.85	FD/GASOLINE AND DIESEL
J B DEWAR	53271	10/25/2011	1	1,457.32	FD/GASOLINE AND DIESEL
J B DEWAR	53271	10/25/2011	1	603.07	WD/DIESEL
				<u>9,740.82</u>	
LIBERTY COMPOSTING, INC.	53242	10/18/2011	1	350.00	WW/BIOSOLIDS TESTING
LIEBERT CASSIDY WHITMORE	53272	10/25/2011	1	90.00	ADM/PROFESSIONAL LEGAL SERVICE SEPT. 2011
LIGHTHOUSE LITHO	53273	10/25/2011	1	80.44	ADM/PRINT EMP BUS CARDS M.MADRID, C.MENDOZA
LIGHTHOUSE LITHO	53273	10/25/2011	2	-	CONT'D/C.UPTHEGROVE
				<u>80.44</u>	
MARTIN SEAL COATING	53274	10/25/2011	1	1,320.00	F&R/RE-STRIPE VET'S HALL PARKING LOT
MATHESON TRI-GAS, INC	53223	10/11/2011	1	51.76	WW/ACETYLENE CYL RENTAL AUG. 2011
MATHESON TRI-GAS, INC	53223	10/11/2011	1	51.50	WW/ACETYLENE CYL RENTAL SEPTEMBER 2011
				<u>103.26</u>	
MATTRESS & BED SUPERSTORE	53275	10/25/2011	1	429.92	FD/MATTRESS SET AND FRAME
MEDSTOP URGENT CARE	53243	10/18/2011	1	265.00	WW/PRE EMPLOYMENT PHYSICAL
MENDOZA, CARLOS	53171	10/4/2011	1	22.50	F&R/MONTHLY CELLULAR PHONE SERVICE REIMB 10/11
MENDOZA, CARLOS	53171	10/4/2011	2	22.50	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB 10/11
				<u>45.00</u>	
MENGER, GARY/JUDY	53229	10/12/2011	1	92.73	WD/CUSTOMER REFUND

**CAMBRIA COMMUNITY SERVICES DISTRICT
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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
MILLER DRILLING COMPANY	53224	10/11/2011	1	3,650.24	WD/MAINT & REPAIR
MILLER, MARK	53172	10/4/2011	1	45.00	FD/MONTHLY CELLULAR PHONE SERVICE REIMB 10/11
MILLER, MARK	53207	10/11/2011	1	67.14	FD/REIMBURSE MEETING EXPENSES
MILLER, MARK	53207	10/11/2011	2	12.76	FD/REIMBURSE EQUIP REPAIR DISWASHER PARTS
				<u>124.90</u>	
MINER'S ACE HARDWARE	53208	10/11/2011	1	127.89	F&R/SUPPLIES TO INSTALL SIGN ON EW RANCH
MINER'S ACE HARDWARE	53276	10/25/2011	1	454.08	F&R/SMALL TOOLS AND EQUIPMENT
				<u>581.97</u>	
MISSION LINEN SUPPLY	53183	10/6/2011	1	54.88	F&R/LINEN SERVICE & UNIFORM CLEANING AUG. 2011
MISSION LINEN SUPPLY	53183	10/6/2011	2	588.85	WD/LINEN SERVICE & UNIFORM CLEANING AUG. 2011
				<u>643.73</u>	
NOBLE SAW, INC.	53244	10/18/2011	1	462.25	F&R/TRIMMER
PACIFIC COAST ELECTRIC	53209	10/11/2011	1	75.00	F&R/MAINT & REPAIR VET'S HALL
PACIFIC GAS & ELECTRIC	53211	10/11/2011	1	4.45	WW/ELECTRIC SERVICE 08/30/11-09/28/11
PACIFIC GAS & ELECTRIC	53211	10/11/2011	1	13.31	ADM/ELECTRIC SERVICE 08/30/11 - 09/28/11
PACIFIC GAS & ELECTRIC	53225	10/11/2011	1	8.87	WD/ELECTRIC SERVICE 08/30 - 09/28/11
PACIFIC GAS & ELECTRIC	53225	10/11/2011	1	10,280.17	WD/ELECTRIC SERVICE 08/30 - 09/29/11
PACIFIC GAS & ELECTRIC	53225	10/11/2011	1	2,639.36	WD/ELECTRIC SERVICE 09/01 - 09/30/11
PACIFIC GAS & ELECTRIC	53277	10/25/2011	1	13,868.84	WW/ELECTRIC SERVICE 08/30 - 09/30/11
PACIFIC GAS & ELECTRIC	53277	10/25/2011	1	782.72	FD/ELECTRIC SERVICE 08/30 - 10/05/11
PACIFIC GAS & ELECTRIC	53277	10/25/2011	2	1,645.70	F&R/ELECTRIC SERVICE 08/30 - 10/05/11
PACIFIC GAS & ELECTRIC	53277	10/25/2011	3	342.78	ADM/ELECTRIC SERVICE 08/30 - 10/05/11
				<u>29,586.20</u>	
PASO ROBLES FORD	53210	10/11/2011	1	3,073.98	WW/MAINT & REPAIR FORD 1997 LIC#E051355
POWELL, KINGSLEY	53278	10/25/2011	1	300.00	FD/REIMBURSEMENT FOR ROPE RESCUE CLASS NOV. 2011
PROCARE JANITORIAL SUPPLY	53245	10/18/2011	1	709.91	F&R/JANITORIAL SUPPLIES
PUMP REPAIR SERVICE CO.	53212	10/11/2011	1	3,925.68	WW/MAINT & REPAIR LIFT STATION B2 PUMP
PUMP REPAIR SERVICE CO.	53212	10/11/2011	1	11,513.93	WW/MAINT & REPAIR LIFT STA B PUMP #2
				<u>15,439.61</u>	
QUILL CORP	53184	10/6/2011	1	210.81	ADM/OFFICE SUPPLIES
QUILL CORP	53184	10/6/2011	1	158.84	ADM/OFFICE SUPPLIES
QUILL CORP	53246	10/18/2011	1	41.45	WW/OFFICE SUPPLIES
QUILL CORP	53279	10/25/2011	1	225.45	ADM/OFFICE SUPPLIES
				<u>636.55</u>	
RBF CONSULTING	53185	10/6/2011	1	1,743.04	WD/PROF SERVICES STUART ST. WATER UPGRADE AUG 2011
SELECT BUSINESS SYSTEMS	53186	10/6/2011	1	191.96	FD/SHARP X3500 MONTHLY SVC AGRMENT 08/25-09/25/11
SIEMENS INDUSTRY, INC.	53247	10/18/2011	1	500.00	WD/MAINT & REPAIR SR4 WELL
SLO COUNTY	53226	10/11/2011	1	408.38	WD/CROSS CONNECTION DIRECT COSTS AUGUST 2011
SLO COUNTY CLERK-RECORDER	53280	10/25/2011	1	2,094.00	WD/FILING FEE FOR NOTICE OF DET. RODEO GRNDS
SLO COUNTY CLERK-RECORDER	53283	10/26/2011	1	17.00	WD/LIEN RELEASE FEE
				<u>2,111.00</u>	
SLO COUNTY FIRE	53261	10/19/2011	1	4,050.00	FD/REG FOR RESCUE SYSTEMS I TRAINING

**CAMBRIA COMMUNITY SERVICES DISTRICT
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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
SLO COUNTY NEWSPAPERS	53187	10/6/2011	1	115.60	P&R/PUBLIC HEARING NOTICE MOONSTONE CONNECTOR PATH
SLO COUNTY TAX COLLECTOR	53213	10/11/2011	1	3,108.48	ADM/FISCAL YEAR 11/12 PROPERTY TAXES
STATE OF CAL/DPT PUB HLTH	53227	10/11/2011	1	4,647.82	WD/WATER SYSTEM FEES 7/1/10 - 6/30/11
STATE OF CALIFORNIA	53248	10/18/2011	1	51.00	WD/FINGERPRINT APPS WATER OPERATOR
SUTHERLAND, RENE	53230	10/12/2011	1	186.70	WD/CUSTOMER REFUND
THE DOCUTEAM	53197	10/11/2011	1	309.69	ADM/DOCUMENT STORAGE SEPTEMBER 2011
THE GAS COMPANY	53181	10/6/2011	1	95.52	F&R/GAS SERVICE 1000 MAIN 08/29-09/27/11
THE GAS COMPANY	53181	10/6/2011	1	-	ADM/GAS SERVICE 1316 TAMSEN 08/29-09/27/11
THE GAS COMPANY	53181	10/6/2011	1	88.42	FD/GAS SERVICE 2850 BURTON 08/29-09/27/11
THE GAS COMPANY	53181	10/6/2011	1	0.01	ADM/GAS SERVICE 1316 TAMSEN 08/29-09/27/11
THE GAS COMPANY	53181	10/6/2011	1	54.32	F&R/GAS SERVICE 3195 BURTON 08/29-09/27/11
THE GAS COMPANY	53204	10/11/2011	1	28.47	WW/GAS SERVICE 5500 HEATH LN APT B
THE GAS COMPANY	53220	10/11/2011	1	34.54	WW/GAS SERVICE 5500 HEALTH LN
				<u>301.28</u>	
UNITED STAFFING ASSOC	53214	10/11/2011	1	893.49	ADM/TEMP STAFFING W/E 09/25/11
UNITED STAFFING ASSOC	53214	10/11/2011	2	953.25	WW/TEMP STAFFING W/E 09/25/11
UNITED STAFFING ASSOC	53249	10/18/2011	1	742.01	ADM/TEMP STAFFING W/E 10/02/11
UNITED STAFFING ASSOC	53249	10/18/2011	2	827.70	WW/TEMP STAFFING W/E 10/02/11
UNITED STAFFING ASSOC	53259	10/18/2011	1	744.00	F&R/TEMP STAFFING W/E 10/09/11
UNITED STAFFING ASSOC	53259	10/18/2011	2	893.49	ADM/TEMP STAFFING W/E 10/09/11
UNITED STAFFING ASSOC	53282	10/25/2011	1	1,190.40	F&R/TEMP STAFFING W/E 10/16/11
UNITED STAFFING ASSOC	53282	10/25/2011	2	557.15	ADM/TEMP STAFFING W/E 10/16/11
				<u>6,801.49</u>	
VAN SCOYOC ASSOC., INC.	53173	10/4/2011	1	6,225.00	WD/PROF FED'L ADVOCACY FOR DESAL WASH D.C. 10/11
VERIZON WIRELESS	53188	10/6/2011	1	83.54	F&R/WD/WW/CELL PHONE SERVICE 08/08-09/07/11
VERIZON WIRELESS	53250	10/18/2011	1	87.91	FD/CELL PHONE SERVICE 09/08-10/07/11
VERIZON WIRELESS	53250	10/18/2011	1	27.71	F&R/CELLPHONE CHARGES 09/08 - 10/07/11
VERIZON WIRELESS	53250	10/18/2011	2	27.31	WD/CELLPHONE CHARGES 09/08 - 10/07/11
VERIZON WIRELESS	53250	10/18/2011	3	36.59	WW/CELLPHONE CHARGES 09/08 - 10/07/11
				<u>263.06</u>	
WALLACE GROUP	53255	10/18/2011	1	30.50	FD/FIRE HAZARD FUEL REDUCTION PROGRAM SEPT. 2011
WOODEN WORLD, INC.	53251	10/18/2011	1	354.51	WW/SHELVING
				<u>174,833.76</u>	
<i>Accounts Payable Vendor Subtotal</i>					
AFLAC (AMER FAM LIFE INS)	2423	10/14/2011	1	446.33	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2423	10/14/2011	1	150.43	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2437	10/28/2011	1	446.33	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2437	10/28/2011	1	150.43	VOLUNTARY INS-PRETAX
				<u>1,193.52</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
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VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
CAMBRIA COMMUNITY SERVICES DIS	2424	10/14/2011	1	1,050.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2424	10/14/2011	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2424	10/14/2011	3	50.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2424	10/14/2011	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2424	10/14/2011	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2424	10/14/2011	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2438	10/28/2011	1	1,050.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2438	10/28/2011	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2438	10/28/2011	3	50.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2438	10/28/2011	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2438	10/28/2011	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2438	10/28/2011	6	250.00	MEDICAL REIMBURSEMNT
				<u>3,700.00</u>	
CAMBRIA FIREFIGHTERS ASSN	2427	10/14/2011	1	307.58	RESERVE FIREFTR DUES
EMPLOYMENT DEVELOPMENT DP	2426	10/14/2011	1	4,148.11	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2426	10/14/2011	1	904.81	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2440	10/28/2011	1	3,390.03	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2440	10/28/2011	1	649.58	STATE INCOME TAX
				<u>9,092.53</u>	
H.O.B.-DIRECT DEPOSIT	2428	10/14/2011	1	2,899.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2428	10/14/2011	1	53,070.86	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2441	10/28/2011	1	2,899.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2441	10/28/2011	1	43,444.33	Direct Deposit Flat
				<u>102,313.19</u>	
H.O.B./FEDERAL TAXES	2429	10/14/2011	1	12,002.63	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2429	10/14/2011	1	9,322.92	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2429	10/14/2011	1	2,676.66	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2442	10/28/2011	1	9,892.76	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2442	10/28/2011	1	6,684.01	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2442	10/28/2011	1	2,122.20	FEDERAL INCOME TAX
				<u>42,701.18</u>	
ICMA-VNTGPT TRSFR AGT 457	2430	10/14/2011	1	2,363.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2430	10/14/2011	1	700.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2443	10/28/2011	1	2,363.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2443	10/28/2011	1	700.00	457 DEF COMP-INDIV
				<u>6,126.92</u>	
PERS RETIREMENT SYSTEM	2431	10/14/2011	1	0.03	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2431	10/14/2011	2	24,391.02	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2444	10/28/2011	1	0.01	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2444	10/28/2011	2	21,672.88	PERS PAYROLL REMITTANCE
				<u>46,063.94</u>	
SEIU LOCAL 620	2432	10/14/2011	1	214.45	SEIU UNION DUES
SEIU LOCAL 620	2445	10/28/2011	1	214.45	SEIU UNION DUES
				<u>428.90</u>	
SLO CREDIT UNION	2425	10/14/2011	1	280.00	CREDIT UNION
SLO CREDIT UNION	2439	10/28/2011	1	280.00	CREDIT UNION
				<u>560.00</u>	
THE VARIABLE ANNUITY LIFE	2433	10/14/2011	1	50.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	2446	10/28/2011	1	50.00	DEFERRED COMP -VALIC
				<u>100.00</u>	
<i>Payroll Payable Vendor Subtotal</i>				<u>212,587.76</u>	
TOTAL DISBURSEMENTS TO VENDORS FOR OCTOBER, 2011				<u>387,421.52</u>	



ADDENDA TO MONTHLY EXPENDITURE REPORT

<i>DEPARTMENT CODES</i>	
FD	Fire Department
F&R	Facilities and Resources
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT
 BOARD OF DIRECTORS REGULAR MEETING MINUTES
 THURSDAY, OCTOBER 27, 2011, 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION										
1A. CALL TO ORDER	President Clift called the regular meeting to order at 12:35 PM.										
1B. PLEDGE OF ALLEGIANCE	President Clift led the pledge of allegiance.										
1C. ESTABLISHMENT OF QUORUM	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">President Clift</td> <td style="width: 40%;">Present</td> </tr> <tr> <td>Vice President MacKinnon</td> <td>Present</td> </tr> <tr> <td>Director Bahringer</td> <td>Present</td> </tr> <tr> <td>Director De Micco</td> <td>Absent</td> </tr> <tr> <td>Director Thompson</td> <td>Present</td> </tr> </table> Staff Present: General Manager Jerry Gruber, District Counsel Tim Carmel, District Engineer Bob Gresens, District Clerk Kathy Choate	President Clift	Present	Vice President MacKinnon	Present	Director Bahringer	Present	Director De Micco	Absent	Director Thompson	Present
President Clift	Present										
Vice President MacKinnon	Present										
Director Bahringer	Present										
Director De Micco	Absent										
Director Thompson	Present										
1D. REPORT FROM CLOSED SESSION	No closed session to report on.										
2. SPECIAL REPORTS											
A. Sheriff's Department Report	Deputy Steeb reported just over 300 calls for service. Provided ID theft brochures and tips on securing personal information on the internet.										
3. ACKNOWLEDGEMENTS/PRESENTATIONS	Board thanked the Cambria Historical Society and all participants for a very successful Scarecrow Festival.										
4. PUBLIC COMMENT	<p><u>Tina Dickason</u>, Cambria. Commented on lack of knowledge of SLO Land Conservancy Lot Transfer Citizens Committee meeting and importance of community being notified.</p> <p><u>Amanda Rice</u>, Cambria. Has been 3,634 days since moratorium declared; 5, 470 days since Nov 1996 election when Board flipped over to a new board that fired General Manager and stopped desal project then in progress. Appreciates opportunity to discuss Urban Water Management Plan.</p> <p><u>Mary Webb</u>, Cambria. Commented on Covell Ranch fuel break, misperception in community, read excerpts from conservation easement on Covell Ranch, and cited mastication effects.</p>										
5. AGENDA REVIEW	Item 7A pulled for separate discussion.										
6. MANAGER'S AND BOARD REPORTS											
A. DESALINATION AND WATER STORAGE FACILITIES REPORT	General Manager Gruber introduced the item and Bob Gresens presented the report. <u>Tina Dickason</u> , Cambria. Commented on State Lands Commission and Coastal Commission agendas with respect to Army Corps of Engineers. Requested Director De Micco's summary be provided to public. Opposes lobbyist efforts.										
B. GENERAL MANAGER'S REPORT	General Manager Gruber presented Manager's										

	<p>report, highlighting all department projects. Department Managers were available to answer questions. Chief Miller reported on Fire Prevention Month, a recent rescue event, and provided information on the Covell Ranch shaded fuel break project. Cal Fire Registered Forester and Division Chief Alan Peters reviewed map with project area. A masticator demo is planned on State Park land in Davis Canyon area next week. The public is invited to attend. Overall treatment is ladder fuel. Board discussion followed.</p> <p><u>Amanda Rice</u>, Cambria. Commented Forest Committee submitted comment letter on the negative declaration.</p> <p><u>Mary Webb</u>, Cambria. Wanted to make clear, she never said clear cut and comments on Covell Ranch did not refer to clear cut. Use reasonable solution for fire break; size of 100' wide, did not have to encircle entire project. Nature Conservancy does not have conservation easement posted on their website; Greenspace will post for public information.</p> <p><u>Jerry McKinnon</u>, Cambria. Does this come under jurisdiction of CCSD? Who will maintain after fuel break is in place? Will it become responsibility of Facilities and Resources? Could fuel break be used as a hiking trail? Could it become responsibility of Parks and Recreation? Look ahead to maintaining and developing.</p> <p><u>Tina Dickason</u>, Cambria. Supports \$40,000 grant and forest fuel break. 100' wide seems excessive. In opposition to desal, she wants to be able to protect this area as much as possible. Supports conserving water. Does clearance include dead wood?</p> <p>General Manager Gruber introduced Ramon Lopez, Wastewater Operator I and Mike Finnigan, Senior Wastewater Operator. Carlos Mendoza reported on Eucalyptus tree removal project.</p>
<p>C. MEMBER AND COMMITTEE REPORTS</p>	<p>Director Bahringer reported from NCAC that Nature Conservancy supports Covell Ranch project.</p> <p>Director Thompson attend October 4 PROS meeting and impressed with full agenda.</p> <p>President Clift attended Oct 25 Land Conservancy Lot Transfer Citizens Committee with several community members representing different aspects to set Committee goals.</p> <p><u>Tina Dickason</u>, Cambria. Opposes increase in any</p>

	form of tax assessment.
7. CONSENT AGENDA	
<p>A. Approve expenditures for month of September 2011</p> <p>B. Approve minutes of Board of Directors September 22 meeting and September 26, 2011 special meeting.</p> <p>C. Adopt Resolution 59-2011 approving a lease agreement between the County of San Luis Obispo and the CCSD for radio equipment at the CCSD's microwave/radio facility at the Stuart Street tank</p> <p>D. Adopt Resolution 6602911 approving revised lease agreement between County of San Luis Obispo and the CCSD for County's public works maintenance yard at Rodeo Grounds Road</p> <p>E. Adopt Resolution 64-2011 approving amended Fire Chief contract authorizing use of CCSD vehicle in lieu of monthly auto allowance</p> <p>F. Adopt Resolution 61-2011 approving professional services agreement with Avery Associates for labor negotiations</p>	<p>Item 7 A Director MacKinnon posed questions regarding TechXpress and Innovative Concepts purposes.</p> <p>Consent agenda items A – F were considered for approval.</p> <p><u>Jerry McKinnon</u>, Cambria. Requests separate page for Vets Hall expenses.</p> <p>Director Bahringer moved to approve consent agenda. Director MacKinnon seconded. Motion carried unanimously. Ayes – 4, No – 0, Absent – 1 (De Micco)</p>
8. HEARINGS AND APPEALS	None
<p>A. Adopt Resolution 51-2011 adopting the Initial Study/Mitigated Negative Declaration for Rodeo Grounds Pump Station and authorize proceeding with the project</p>	<p>General Manager Gruber deferred to District Counsel Carmel who provided Jim Webb's comment letter for the record and Board consideration. Board took a 15 minute break to review the comment letter. District Engineer Gresens presented the staff report and power point on Rodeo Grounds Pump Station Project and provided verbal response to Mr. Webb's comment letter.</p> <p>President Clift opened public hearing.</p> <p><u>Mary Webb</u>, Cambria. Water Master Plan (WMP) keeps coming up because it's referenced in projects being commented on. Commented on pumps and pipelines, increasing pipeline sizes for future growth. Fire flow scenarios are based on future growth, based on 4650 residential units, which we don't have today. That's what happened with Pine Knolls, which is why she read Pine Knolls Tank appeal back to the Board in September with Stuart Street Tank. There will be problems with County Coastal Development Permit, then with Coastal Commission because it will be appealed, which means project will cost more than \$2.4 million because appeals cost money. Pine Knolls</p>

cost an additional half million dollars because of conservation easement violations and problems with trying to plan for future growth without a water supply. We do not have an approved waters supply at present. The desalination project has not gone forward to the Coastal Commission with an approval, therefore trying to build tanks, pumps, and pipeline to accommodate future water supply we do not have approved. It won't happen. Has read the whole capacity analysis last time, the 100 year flood plain, this project is being built 10 feet away from the flood plain. This project is a ruse. Mr. Webb talked about desalination from WMP because the word is repeated in Rodeo Grounds Pump Station about desalination, because that is where you believe you will have your future water supply those pumps. Take away 50% quality of life bonus, that was one of the ways desal come out on top, skewed results for desalination as top priority because it was going to provide us 50% more water. All those arguments become unraveled because desalination is not approved, so every project coming after that is not appropriate. No talk about old Rodeo Grounds Pump Station being removed, talks about being decommissioned; needs to be completely dismantled.

Amanda Rice, Cambria. Commented on Jim Webb letter; excellent suggestion to restore habitat where current pump station is, could be an excellent mitigation measure. Many responses to comments said this issue will be addressed more specifically when we get to that project (whether about desal or any part of the WMP). When those same comments come up on the specific project the answer is, those were answered in the WMP EIR. They weren't, because it says there would be further chance to comment and bring out these concerns. It's circular downhill for the environment and people who would like to see a good project, especially a project that is needed, appropriately sized and is part of the plan that this Board, the previous Board, approved as the big picture of what the town needs in terms of infrastructure.

Tina Dickason, Cambria. Frustrated with lack of response from Engineer Gresens to State agencies asking for information; State Water Resources Control Board issues regarding appropriate areas varies for different projects but should be drawn

	<p>large enough to provide information on what types of sites may exist in the vicinity relating to Native American and interested parties. She didn't see anything on overhead or on the report. Other federal requirements pertinent to the project under CWFRS program include compliance with Clean Air Act, coastal zone management, and there are paragraphs on this, protection of wetlands, compliance with migratory bird, Flood Plain Management Act and other agencies. On this report, saw nothing in response to these agencies. <u>Jerry McKinnon</u>, Cambria. Commented on dilapidated existing equipment, machinery in it that came from World War II. It is in horrible condition. Replace the building and put in a pump. District Engineer Gresens responded to comments related to WMP EIR and tiered projects. Board discussion followed. President Clift closed public hearing.</p> <p>Director Bahringer moved to adopt Resolution 51-2011 adopting an Initial Study/Mitigated Negative Declaration for the Rodeo Grounds Pump Station Replacement Project and authorize the General Manager to file a Notice of Determination, and authorizing the project to proceed. Director MacKinnon seconded. Motion carried unanimously. Ayes – 4, No – 0, Absent – 1 (De Micco)</p>
<p>9. REGULAR BUSINESS</p>	
<p>A. Present Fiscal Year 2010/2011 End-of-the-Year report</p>	<p>General Manager Gruber presented the fiscal year 2010/2011 End-of-the-Year Report. Board comments followed.</p>
<p>B. Adopt Resolution 65-2011 adopting an adjustment to the fiscal year 2011/2012 water budget and approving funding for remaining RBF consulting contract authorization for environmental and design tasks on the Stuart Street Tank Site Water Storage Project and Rodeo Grounds Pump Station Project</p>	<p>General Manager Gruber introduced the report. District Engineer Gresens presented the staff report.</p> <p>Public Comment: <u>Tina Dickason</u>, Cambria. The number one issue is Rodeo Grounds Pump Station, not Stuart Street Tanks. Do not find more money for RBF Consulting to work on Stuart Street (not critical) and defer other CCSD projects because of that. Board discussion followed.</p> <p>Director Thompson moved to adopt Resolution 65-2011 adopting an adjustment to the fiscal year 2011/2012 Water Department budget and approving funding for remaining RBF Consulting contract authorization for environmental and design tasks on the Stuart Street Tank Site Water Storage Project and Rodeo Grounds Pump Station Project. Director MacKinnon seconded. Motion</p>

	<p>carried unanimously. Ayes – 4, No – 0, Absent – 1 (De Micco)</p>
<p>C. Consider water conservation measures as part of Urban Water Management Plan update</p>	<p>General Manager Gruber introduced the item. District Engineer Gresens presented the staff report and power point, Water Conservation Measures as Part of Urban Water Management Plan (UWMP) Update, October 27, 2011.</p> <p>Public Comment:</p> <p><u>Mary Webb</u>, Cambria. The UWMP is a plan for the community to decide how they are using their water, how much water they are using, how much water they are producing, where the water is going, where the water is coming from, now we are going to have more water in the future; it's not just about whether we are going to water our lawn or not. The assumptions are incorrect on how much water we were going to use by 2010. The water demand data in the forecast are incorrect; the 50% quality of life skews all the numbers based on the fact usage will be 18 units, instead of what was decided last month, which was 9. Desalination was chosen as part of the WMP with faulty evaluation matrix by past Board decision and incorporated into UWMP. In 2005 UWMP SR Creek well 4 is not mentioned. The new plan needs to include the new well. We have a new water supply. How much can it produce? BRP is in UWMP, we have no BRP (unfunded) and not a mitigation for Rodeo Grounds, Stuart Street, or anything else. No growth solutions, capacity data needs updating, in stream flow studies are in the UWMP, projected water supply evaluation is proven invalid, need updates on conservation measures. Is remote read meter effective? Follow the money. \$2,000 per year for conservation, since 1994 \$11 million for desalination.</p> <p><u>Amanda Rice</u>, Cambria. Board needs to make sure current infrastructure is effective and maintained. Ensure water supply and infrastructure for future generations. Look at UWMP policies. How effective have been measures been? Cost/benefit analysis in having desal; look at effective demand management, improve efficiency of system. If demand less, maybe do not need desal. On the retrofit on resale, do we have which houses have been checked? Perfect time to record how many bathrooms are there. Member of CUWCC and MOU should be in good standing with reporting; provides way to measure whether measures are working. Short-sighted to not take advantage of</p>

	<p>resources available; consider a water conservation officer.</p> <p><u>Tina Dickason</u>, Cambria. Commented on District Engineer time spent on desal efforts. Overhead presented today on conservation was outdated. Some homes around town entire front yard done with rock. Her water usage every two months is 4 units. Under UWMP, with desal consumption could increase use by 50%. SB 7x7 2009 provided legislation that sets an overall goal of reducing per capita urban water by 20% by Dec 31, 2020. Consider County's landscaping ordinance and adopt it if it's reasonable. Recycling and conservation needs attention. <i>Rodeo Grounds could have been paid for with the money that has been spent on desalination.</i> This town is not suffering from a water shortage. Time to be led by a real vision for the future of Cambria that is realistic, affordable and conservative.</p> <p><u>Jerry McKinnon</u>, Cambria. Commended Board on keeping public informed of responsibility to conserve water. Statistics do not mean much without the knowledge of staying on top and the general public is using less water. The reason they are using less is they have become educated. The education has come from the CCSD. Keep up the good work.</p> <p>Board discussion followed.</p>
<p>D. Cast runoff ballot for LAFCO alternative special district member</p>	<p>President Clift presented the staff report. Director Bahringer moved to cast ballot for Marshall Ochylski, special district member to LAFCO. Director MacKinnon seconded. Motion carried unanimously. Ayes – 4, No – 0, Absent – 1 (De Micco)</p>
<p>10. ADJOURN</p>	<p>President Clift adjourned the meeting at 4:05 p.m.</p>

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Jerry Gruber, General Manager

Meeting Date: November 17, 2011

Subject: Consider Resolution 67-2011 Approving a One-Year Lease Extension with Cambria Village Square Shopping Center for the CCSD Administrative Offices for the Period of November 1, 2011 through October 31, 2012

RECOMMENDATIONS:

Adopt Resolution 67-2011 approving a lease extension for one (1) year at the existing rental rate between the CCSD and Cambria Village Square Shopping Center for the CCSD Administrative Offices (Suites 201, 202, and 203) located at 1316 Tamsen Street.

FISCAL IMPACT:

FY 2011/2012 annual lease payment for CCSD Administrative Offices (Suites 201-203): \$38,186
Monthly lease payment remains the same: \$3,182.13.

DISCUSSION:

The existing CCSD lease agreement with the Cambria Village Square Shopping Center expired on October 31, 2011. The leased property currently consists of Suites 201 through 203 occupied by the Administrative Offices.

The attached agreement extends the lease for one year, November 1, 2011, through October 31, 2012, and provides for two 1-year options to renew thereafter. A lease history is attached for reference.

Attachments: Resolution 67-2011
2011 Lease Extension
Lease History

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

RESOLUTION 67-2011

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AUTHORIZING A ONE-YEAR LEASE EXTENSION WITH
CAMBRIA VILLAGE SQUARE SHOPPING CENTER
FOR THE CCSD ADMINISTRATIVE OFFICES
FOR THE PERIOD NOVEMBER 1, 2011 THROUGH OCTOBER 31, 2012

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Authorize a 1-year lease extension for the period of November 1, 2011 through October 31, 2012, with Cambria Village Square Shopping Center for the CCSD Administrative Offices (Suite 201, 202, and 203), at the monthly rental rate of \$3,182.13; and
2. Authorize the CCSD General Manager to sign the lease extension.

PASSED AND ADOPTED THIS 17th day of November 2011.

Muril N. Clift
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA VILLAGE SQUARE SHOPPING CENTER

1211 MARICOPA HIGHWAY, SUITE 205

Cambria, California 93023

805/646-5153

October 24, 2011

**LEASE EXTENSION
for
CAMBRIA COMMUNITY SERVICES DISTRICT
1316 Tamson Drive, Suite 202
Cambria, California 93428**

Lessor hereby extends existing lease of November 1, 1998 and the lease extension expiring October 31, 2011 for an additional one (1) year to expire October 31, 2012. Providing the lessee abides by the term of the lease a two (2) year lease option is offered.

This lease extension is for Suites 201, 202 and 203. Minimum rent to be Three thousand one hundred eighty-two and 13/100 dollars (\$3,182.13) monthly during the term of this lease.

Lease extension is hereby granted under the same terms and conditions as the existing lease.

Lessor:
Cambria Village Square

Lessee:
Cambria Community Services District

By: Dean Vadnais _____ Date

By: _____ Date

LEASE EXTENSION - CCSD ADMINISTRATIVE OFFICES
 1316 Tamsen Suites 201, 202, 203 and 204 - RENTAL HISTORY

11/17/2011 Agenda SR 7 C

Effective Date	Monthly Amt	Sq Ft	Notes
November 1, 1998 to October 31, 1999	1,500.00	2016	Original w/5, 1-yr options to extend, Suite 201 & 202
November 1, 1999 to October 31, 2000	1,575.00 750.00	2016 1008	1st 1-yr extension, CPI 5% increase Amendment #1 - Add Suite 203
November 1, 2000 to October 31, 2001	2,441.25	3024	2nd 1-yr extension, CPI 5% increase
November 1, 2001 to October 31, 2002	2,502.28	3024	3rd 1-yr extension, CPI 2.5% increase
November 1, 2002 to October 31, 2003	2,627.39	3024	4th 1-yr extension, CPI 5% increase
November 1, 2003 to October 31, 2004	3,627.57	4032	5th 1-yr extension, CPI 5% increase, Add Suite 204
November 1, 2004 to October 31, 2005	3,790.81	4032	Extend for 2-yrs, 1st of 2-yrs, CPI 5% increase
November 1, 2005 to October 31, 2006	3,987.93	4032	2nd of 2-yr extension, CPI 5.2% increase
November 1, 2006 to October 31, 2007	4,147.45	4032	Extend for 2-yrs, 1st of 2-yrs, CPI 4% increase
November 1, 2007 to October 31, 2008	4,242.84	4032	2nd of 2-yr extension, CPI 2.3% increase
November 1, 2008, to October 31, 2009	4,242.84	4032	1-yr extension at 2007/2008 rates; one 1-year option
November 1, 2009, to October 31, 2010	3,182.13	3024	1-yr extension at 2007/2008 rates (less Suite 204)
November 1, 2010, to October 31, 2011	3,182.13	3024	1-yr extension at 2007/2008 rates, two 1-year options
November 1, 2011 to October 31, 2012	3,182.13	3024	1-yr extension at 2007/2008 rates, two 1-year options

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D.**

FROM: Jerry Gruber, General Manager

Meeting Date: October 27, 2011 Subject: Consider Adoption of Resolution
60-2011 Approving Cross-Connection
Inspection Services Contract between
County of San Luis Obispo and CCSD

RECOMMENDATIONS:

It is recommended that the Board of Directors adopt Resolution 60-2-11 approving the Cross-Connection Inspection Services Contract between the County of San Luis Obispo and the CCSD

FISCAL IMPACT:

Water Supervisor Jim Adams estimates that the cost associated with Cross-Connection Inspections Services program is \$3,500 annually to be budgeted to the Water budget.

DISCUSSION:

The attached Cross-Connection Inspection Services contract with the County of San Luis Obispo is for the mandatory cross-connection inspection and program administration. Cross-connection devices prevent water from fire systems, irrigation systems and commercial buildings from back flowing into the public water system. The County of San Luis Obispo is willing to continue to provide this service to the Cambria Community Services District as they have in past. San Luis Obispo County provides this same service to other public agencies within the County. This alternative is a cost effective method to provide the cross-connection service required and provides for a uniform cross-connection policy for a majority of the water systems within the County. Staff is recommending approval of the contract, which is the standard form used by the County for all of the jurisdictions that take advantage of this service.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

RESOLUTION 60-2011

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING CROSS-CONNECTION INSPECTION SERVICES CONTRACT
BETWEEN COUNTY OF SAN LUIS OBISPO AND CAMBRIA COMMUNITY
SERVICES DISTRICT

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Approve Cross-Connection Inspection Services contract with SLO County; and
2. Authorize the CCSD General Manager to sign the agreement.

PASSED AND ADOPTED THIS 17th day of November 2011.

Muril N. Clift
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Timothy J. Carmel
District Counsel

**CONTRACT
FOR
CROSS-CONNECTION INSPECTION SERVICES**

THIS CONTRACT is made and entered into by and between the County of San Luis Obispo, a public entity in the State of California, ("County") and Cambria Community Services District, a California Special Services District, ("Contractor").

WITNESSETH:

WHEREAS, Contractor, within its jurisdictional boundaries or area of responsibility, is in need of special services; to wit, cross-connection inspection services; and

WHEREAS, County has qualified staff who are trained, experienced, expert, and competent to provide cross-inspection services for the appropriate fees and the terms and conditions herein after set forth.

NOW THEREFORE, in consideration of the covenants, conditions, agreements, and stipulations set forth herein, the parties hereby agree that County shall perform the services described herein for the compensation set forth herein, subject to the terms and conditions set forth herein.

1. **Services.** The parties agree to perform the services described in Exhibit A, attached hereto and incorporated herein by reference as if set forth in full at this point.
2. **Compensation.** The parties agree to the compensation described in Exhibit B, attached hereto and incorporated herein by reference as if set forth in full at this point.
3. **Duration.** The parties agree to the duration described in Exhibit C, attached hereto and incorporated herein by reference as if set forth in full at this point.
4. **General Conditions.** The parties agree to the general conditions described in Exhibit D, attached hereto and incorporated herein by reference as if set forth in full at this point.
5. **Special Conditions.** The parties agree to the special conditions described in Exhibit E (if any), attached hereto and incorporated herein by reference as if set forth in full at this point. To the extent there are conflicts between the general conditions in Exhibit D and the special conditions in Exhibit E, the terms and conditions of the special conditions in Exhibit E shall be controlling.

6. **Notices.** Notices required in this contract shall be provided to:

COUNTY OF SAN LUIS OBISPO
Richard J. Lichtenfels, R.E.H.S., M.P.H.
Supervising Environmental Health Specialist
2156 Sierra Way
San Luis Obispo, CA 93406

CAMBRIA COMMUNITY SERVICES DISTRICT
Jim Adams
Water Systems Supervisor
PO Box 65
Cambria, CA. 93428

IN WITNESS WHEREOF, the parties have executed this agreement as of the date set forth below.

CAMBRIA COMMUNITY SERVICES DISTRICT
A California Special Services District

By: _____
Jerry Gruber

Date

Title: General Manager

By: _____
Kathy Choate

Date

Title: District Clerk/Executive Assistant

COUNTY COUNSEL

Approved as to form and legal effect:

WARREN R. JENSEN

County Counsel

By: _____
Deputy County Counsel

Date

COUNTY OF SAN LUIS OBISPO

A public entity in the State of California

By: _____
Chairperson of the Board of Supervisors

Date

Attest.

By: _____
JULIE RODEWALD
County Clerk and Ex-Officio Clerk
of the Board of Supervisors

**CONTRACT
FOR
CROSS-CONNECTION INSPECTION SERVICES**

EXHIBIT A

SCOPE OF SERVICES

1. Contractor Obligation. The contractor shall perform the following duties:
 - A. Contractor will prepare, adopt, and furnish all appropriate ordinances, resolutions, or policies.
 - B. Contractor may include in any will-serve letters to water users a contractual obligation to comply with ordinances, resolutions, and policies pertaining to cross-connections. Notice shall be given in a will-serve letter that violations of the cross-connection ordinances, resolutions, or policies may result in a later termination of water service to the extent allowed by law.
 - C. Contractor may pursue appropriate enforcement, including, but not limited to contract remedies.

2. County Obligations. The County, acting through the Public Health Department, Environmental Health Division, shall perform the following duties within the Contractor's areas of responsibility.
 - A. Surveys. County will conduct a survey by performing a thorough inspection of all water uses for cross-connections. County will prioritize surveys of special hazard facilities. If corrections are necessary or if other need arises, County will conduct additional surveys as needed to confirm compliance, follow-up on corrections, or identify any newly created cross-connections.
 - B. Survey Reports and Follow-Up. County will prepare and maintain written survey reports, water user notices, correction notices, and follow-up reports.
 - (1) Water User Notices.
 - (a) County will provide a written survey report to a water user listing cross-connections found on the user's premises. County will notify the water user of corrective action required, if any, and the required compliance date.
 - (b) County will follow-up with the water user to confirm that corrective action was performed in a timely manner and compliance has been achieved or if non-compliance continues. County will inform the water user of further corrective action and required compliance dates as needed. County will re-inspect as needed until compliance is accomplished.

(2) Contractor Notices. County will provide a copy of the survey report and letter to the water user and to the Contractor. County will provide a copy of the follow-up letters(s) to the user confirming compliance or notifying the water user of further corrective action and compliance dates.

C. County Enforcement. County will perform the following enforcement measures:

(1) To the extent the County would normally prosecute San Luis Obispo County Code violations, County may prosecute violations of any County ordinances related to cross-connections.

(2) County will also cite any State laws, non-County ordinances, Contractor resolutions, or policies in a correction letter to a water user.

(3) Contractor may pursue enforcement as appropriate. In the event of litigation in any tribunal with the power to issue subpoenas, and provided a subpoena is issued for a County employee with the appropriate fees tendered as per Government Code, section 68096.1, County employees, if still in County service, shall appear and testify as a witness regarding cross-connections. County employees may be interviewed or deposed to prepare for litigation.

D. Backflow Prevention Devices.

(1) County will determine the necessity of backflow prevention devices at the water service connection for the protection of the water main where internal protection does not solve the total cross-connection problem.

(2) County will maintain a list of known backflow devices and the known location of the devices in service in the Contractor's service area.

(3) County will provide a diagram for the proper installation of approved backflow prevention devices. If a manufacturer's installation instructions, diagrams, or both are available, providing the manufacturer's material shall satisfy this obligation.

E. Plan Checks. County will perform plan checks of water usage when requested by the water purveyor/district when necessary to supplement Building Department plan reviews.

F. Testing. Testing of backflow devices is required as per California Code of Regulation, Title 17, as hereafter amended. At present, testing is required annually.

(1) County will notify the water user when testing is due.

(2) County will supply a list of qualified backflow prevention device testers.

- (3) County will follow-up delinquent reporting of test results.
- (4) County will up-date records when testing reports are received.
- (5) County will evaluate testing results for inadequacies.

G. Technical Consultations. County will provide technical consultation with Contractor. At present, the County normally coordinates cross-connection control program elements with other water purveyors, districts, and users. To the extent this service continues in the future, County will continue to coordinate cross-connections with other jurisdictions or responsible purveyors or water users and will share information that is not restricted due to confidentiality. Contractor will also provide reciprocal technical consultants and non-confidential information with County.

**CONTRACT
FOR
CROSS-CONNECTION INSPECTION SERVICES**

EXHIBIT B

COMPENSATION

1. Time and Costs. This is a time and costs contract. The cross-connection inspection services shall be charged hourly. Additional costs shall include, but not be limited to, "out-of-pocket" costs.

A. Hourly Rate. The hourly rate shall include compensation for the County's inspector staff, departmental overhead, clerical support, and office supplies. The hourly rate as of June 30, 2011 is \$88.00 per hour.

(1) The San Luis Obispo County Board of Supervisors establishes, amends, and modifies the hourly rates at least annually and at other times as necessary. The rate establishment and amendments are "events of independent significance" and are subject to public review and part of the public record. These rates are specific, identifiable, and enforceable.

(2) There is public notice of the Board's proposed action and action to amend the rates through the process of the Board's regularly scheduled meetings. Therefore, the rates will change by the public, unilateral action of the Board of Supervisors without further agreement or action by Contractor.

(3) The duly adopted current rates and subsequent amendments to the rates shall be binding in this contract without additional written amendments to this contract. Upon the effective date of the rate change, all services provided on or after that date shall be charged at the new rates.

B. Costs. Additional costs shall be itemized. Additional costs shall include, but not be limited to, out-of-pocket expenses.

C. Administrative Costs. Charges to water purveyors are based on the number of their service connections which compensates the County of San Luis Obispo for time used that benefits the Cross Connection Program but cannot be attributed to an individual water purveyor.

2. Billing. County shall submit an itemized statement to Contractor on or before the 15th day of every other month for all services rendered during the previous two calendar months. Contractor shall remit to the County of San Luis Obispo all uncontested amounts listed on the itemized statement no later than thirty (30) days after it is received by the Contractor.

**CONTRACT
FOR
CROSS-CONNECTION INSPECTION SERVICES**

EXHIBIT C

DURATION

1. Effective Date. This contract shall be effective as of the date of the signature of the County. The County shall be the last to sign this contract.

2. Service Date. Services shall commence on or after the effective date and shall end upon the duration date.

3. Duration Date. This contract shall terminate on June 30, 2016. This contract may be terminated prior to the duration date in accordance with the termination provisions in Exhibit D.

4. Termination. The San Luis Obispo County Board of Supervisors specifically delegates to the Director of the San Luis Obispo County Public Health Department the authority to terminate this contract as per the provisions in Exhibit D without further need for action, approval, or ratification by the Board of Supervisors. The Director shall consult with County Counsel prior to termination.

**CONTRACT
FOR
CROSS-CONNECTION INSPECTION SERVICES**

EXHIBIT D

GENERAL CONDITIONS

1. Termination for Convenience. Either party may terminate this contract at any time by giving the other party thirty (30) days written notice of termination. Termination for convenience shall have no effect upon the rights and obligations of the parties arising out of any services provided occurring prior to the effective date of such termination. County shall be paid for all work satisfactorily completed prior to the effective date of termination.

2. Termination for Cause. If any of the following occur, either party shall have the right to terminate this contract effective immediately upon giving written notice to the other party. Rights or obligations of either party for services satisfactorily performed prior to the termination shall not be affected.

A. Either party fails to perform its duties in a timely and professional manner.

B. Funds intended for use as compensation in this contract become unavailable for use for the purposes of this contract.

3. Status of the Parties' Officers / Employees / Agents. Neither party's officers, employees, agents, partners, other contractors, nor subcontractors shall be deemed to be employees of the other party at any time. Nothing in this contract shall be construed as creating a civil service employer-employee relationship or a joint venture relationship. No officer, employee, agent, partner, other contractor or subcontractor of the other party shall be eligible for membership in or any benefits from any County group plan for hospital, surgical, or medical insurance, or for membership in any County group plan for hospital, surgical, or medical insurance, or for membership in any County retirement program, paid vacation, paid sick leave, other leave, with or without pay, collective bargaining rights, grievance procedures, appeals to the Civil Service Commission, or any other benefits which inure to, or accrue to, a County civil service employee. County's employees shall not have those rights in Contractor's benefits and programs. The only performance and rights due the other party are those specifically stated in this contract.

4. Warranty of Professional Service. Each party warrants that to the extent trained, professional staff is necessary to perform this contract that the staff members will at all times be properly trained, certified, and licensed under the laws and regulations of the State of California to provide the special services herein described. If for any reason staff members are required to provide professional services and all reasonably available staff are not qualified, this contract is automatically canceled effective the same date.

5. Authority. Any individual executing this contract on behalf of Contractor represents and warrants that he or she is duly authorized to execute and deliver this contract on behalf of the Contractor, and that this contract is binding upon Contractor in accordance with its terms.

6. No Assignment of Contract. Neither party may delegate its rights or obligations under this contract and shall not assign or otherwise transfer its rights or obligations or any interest herein without the express prior written consent of the other party. Any attempted assignment, transfer, delegation, hypothecation, or subletting without the other party's prior written consent shall be null and void.

7. Applicable Law and Venue. This contract has been executed and delivered in the State of California and covers services to be performed in California. The parties agree that issues of validity, interpretation, and enforcement shall be governed and determined by the laws of the State of California. All of the parties' rights and obligations created hereunder shall be performed in the County of San Luis Obispo, State of California and such County shall be the venue for any action or proceeding that may be brought, or arise out of, this contract.

8. Severability. The invalidity of any provision of this contract shall not affect the validity or enforcement of any other provision of this contract.

9. Entire Agreement and Modifications. This contract supersedes all previous contracts on the same subject and constitutes the entire understanding of the parties hereto. No changes, amendments, or alterations shall be effective or binding unless in writing and signed in advance of the effective date by both parties.

**CONTRACT
FOR
CROSS-CONNECTION INSPECTION SERVICES**

EXHIBIT E

SPECIAL CONDITIONS

1. Records Retention. The records required by this contract shall be retained for a minimum period of:

A Three (3) years in accordance with California Code of Regulations, Title 17, section 7605(f), as hereafter amended.

B All surveys, notices, and all correspondence with a water user, County or Contractor shall be maintained for a minimum of five (5) years after compliance has been certified by the County or the longest statutory period cited above, whichever is longer. After five (5) years, the records may continue to be maintained in hardcopy, microfiche, or electronic form, if needed, at the sole option of the County.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.E.**

FROM: Jerry Gruber, General Manager

Meeting Date: November 17, 2011 Subject: Consider Approving Extension of Intent to Serve Letter for Applicant, Capital One, APN 013.141.022

RECOMMENDATIONS:

Allow special circumstances waiver of “active building permit application” requirement on extension of intent to serve letter for Capital One Bank, APN 013.141.022.

FISCAL IMPACT: \$200 fee paid.

DISCUSSION:

The Intent to Serve letter will expire on Dec 1, 2011. An extension application was received on November 7, 2011. CCSD Code requires that an extension request be accompanied by documentation of “an active application for building permit.” The building permit was withdrawn prior to the bank’s foreclosure.

CCSD staff has approved prior extensions from 2001 until present, for a total of at least sixteen extensions for this property. In September of this year the Board approved an extension for the County of San Luis Obispo Cambria Library property under similar circumstances. Capital One’s agent has submitted a request for special consideration in order to secure the sale of this property.

There is currently a bank approved offer for this parcel with an Intent to Serve letter. Capital One expresses that the loss of the Intent to Serve would reduce the property value. Staff recommends an 18-month extension, through June 1, 2013. This would allow the new owner adequate time to comply with CCSD code. The parcel will need to be in compliance with the CCSD code at that time or the result may be revocation of the Intent to Serve status and forfeiture of the retrofit credits as well as returning the parcel to the CCSD Wait List.

Attachments: Extension Application Nov 6, 2011
November 6, 2011 Correspondence

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___



410 Exchange Suite 150
Irvine, CA 92602
Phone (714)868-3636 Fax (714)263-4595
E-Mail vlicht@lpsdefault.com

Patterson Realty
Attn: Dennis Fox
857 Santa Rosa St
San Luis Obispo, CA 93405

Escrow No.: [REDACTED]
Date: November 2, 2011
Property Address: 1609 Burton Drive, Cambria, CA 93428
Buyer: [REDACTED]
Seller: Capital One, N.A. as Successor by Merger to Chevy Chase Bank, N.A. FKA Chevy Chase Bank, F.S.B.

Attention Dennis Fox:

The above referenced escrow has opened as of this date. The following items are enclosed for your records.

PLEASE SIGN AND RETURN:

- Commission Instructions
- Escrow Disclosure

ITEMS ENCLOSED FOR YOUR RECORDS:

- Escrow Instructions
- Escrow acknowledgement of purchase contract

Prelim & Deposit Receipt to follow

If I can be of any further service, please feel free to contact me at (714)868-3636.

Sincerely,

LSI Title Company, Inc.

Close date 11-28-11 or sooner

Vicki Licht
Escrow Officer
[REDACTED]

Enclosure(s)



TO: CCSD
P.O Box 65
Cambria, CA

RE: 1609 BURTON DR.
APN # 013-141-022

To whom it may concern:

I am writing to you in regard to the property listed above.

Currently, the property is in post-foreclosure status. As the listing agent for Capital One, I have had the property listed for sale from December 2010 to present, and we have received several offers, and are currently in escrow due to close 11/28/11.

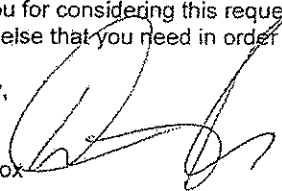
The property was listed by another agent prior to my receiving it, and there were dealings with the CCSD at that time in regards to an extension of water rights/intent to serve letter. However, I do not know the details of what transpired prior to my receiving the listing.

At this time, we are asking the CCSD board to consider another extension for a few reasons: 1) We have a buyer for the lot that has promised improvements and will do everything within their power and in a timely manner to make sure the lot has been improved up to proper standards. 2) If the extension isn't approved, then the value of the lot is greatly affected and will probably never be improved upon as the buyer indicated they would not continue the transaction.

I feel that the property will sell, but we need another extension of 18 months for the water rights/intent to serve letter so we can sell the lot to the buyer and they can build on the property.

Thank you for considering this request for an extension. Please let me know if there is anything else that you need in order to grant this request.

Sincerely,


Dennis Fox
Realtor
Patterson Realty
805.234.2916
dennis@dennisfox.com
License # 01179875

DENNIS C FOX

90-3842/1222

2892



11/7 2011

PAY TO THE ORDER OF

Cambria Comm. Svcs Dist \$200⁰⁰

two hundred and 00/100

DOLLARS

Security Features Inside. Details on back.



Robobank, N.A.
P.O. Box 6002, 805-773-5255
Arroyo Grande, CA 93421-6002
Customer Service 800-942-6222

Robobank

MEMO

11009 Burton

*
Dennis C Fox

⑆ 1 222384 20⑆ 2892 723 2309616⑆

* CAMBRIA CSD *

PO BOX 65 CAMBRIA, CA. 93428

November 7, 2011 Receipt #: 03648
Monday 11:00 am Register #: NIS
By: frtdsk Terminal ID: 12

EXTIN
INTENT LTR EXT/ISSUE 200.00
 Amt: 013-141-822/CAPITAL ONE

Total 200.00

Check # 902092
Check Amt...: 200.00
Cash.....: .00
Amt Tendered: 200.00
Total Paid...: 200.00
Change.....: .00
Paid By: DENNIS FOX

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.F.**

FROM: Jerry Gruber, General Manager
Kathy Choate, District Clerk

Meeting Date: November 17, 2011

Subject: Consider Adoption of 2012 CCSD
Regular Board Meeting Schedule

RECOMMENDATIONS:

Adopt the 2012 CCSD regular Board meeting schedule.

FISCAL IMPACT:

None.

DISCUSSION:

It is proposed that the Board adopt the attached regular meeting schedule for 2012 in order to confirm the regular meeting dates. This schedule, when adopted, will be used by staff, the media, local community groups, and interested individuals to prepare for Board meetings. The Board has the authority to amend or add dates to this schedule as the year progresses or the need arises.

In conformance with current policy, all proposed 2012 meeting dates are on the fourth Thursday of each month, except as follows:

- § January 20th (3rd Thursday): Avoids conflict with set up at Vets Hall for the annual Chamber of Commerce Art & Wine Festival.
- § November 15th (3rd Thursday): Avoids conflict with Thanksgiving holiday. (The standard CCSD holidays have been established for 2012 with Thanksgiving on Thursday, November 22nd and Friday, November 23rd.)
- § December 20th (3rd Thursday): Avoids conflict with Christmas/New Year holidays. (The standard CCSD holidays have been established for 2012 with the Christmas holiday on Tuesday, December 25th.)

Attachment: 2012 Adopted Regular Meeting Schedule

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___



CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
2012 ADOPTED REGULAR MEETING SCHEDULE

January 19 (3rd Thursday)

February 23

March 22

April 26

May 24

June 28

July 26

August 23

September 27

October 25

November 15 (3rd Thursday)

December 20 (3rd Thursday)

Regular meetings are held at the Veterans Hall
1000 Main Street, Cambria, at 12:30 p.m.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Jerry Gruber, General Manager

Meeting Date: November 17, 2011 Subject: Consider Approval of Proposed Phase II Veterans Memorial by American Legion Post 432

RECOMMENDATIONS:

Consider approval of Proposed Phase II Veterans Memorial by American Legion Post 432.

FISCAL IMPACT:

Anticipated fiscal impact will consist of a minimal amount of staff time required to interact during the preconstruction and construction phase of the project. Additionally a minimal amount of electricity will be required for lighting. Electricity will be provided from the main power source from the Veterans Building.

DISCUSSION:

On October 17, 2011 the General Manager had the privilege of meeting with Commander Greg Sanders and Vice Commander Terry Farrell of Post 432 to discuss their proposal to expand the current Veterans Memorial. Both Commander Sanders and Vice Commander shared their vision for an expanded Veterans Memorial that would consist of a larger diameter Memorial, a permanent flag honoring the Merchant Marines, lighting, steps leading down to the Veterans Memorial from Cambria Drive in addition to a beautifully landscaped hill behind the Veterans Memorial and an added sidewalk for pedestrians.

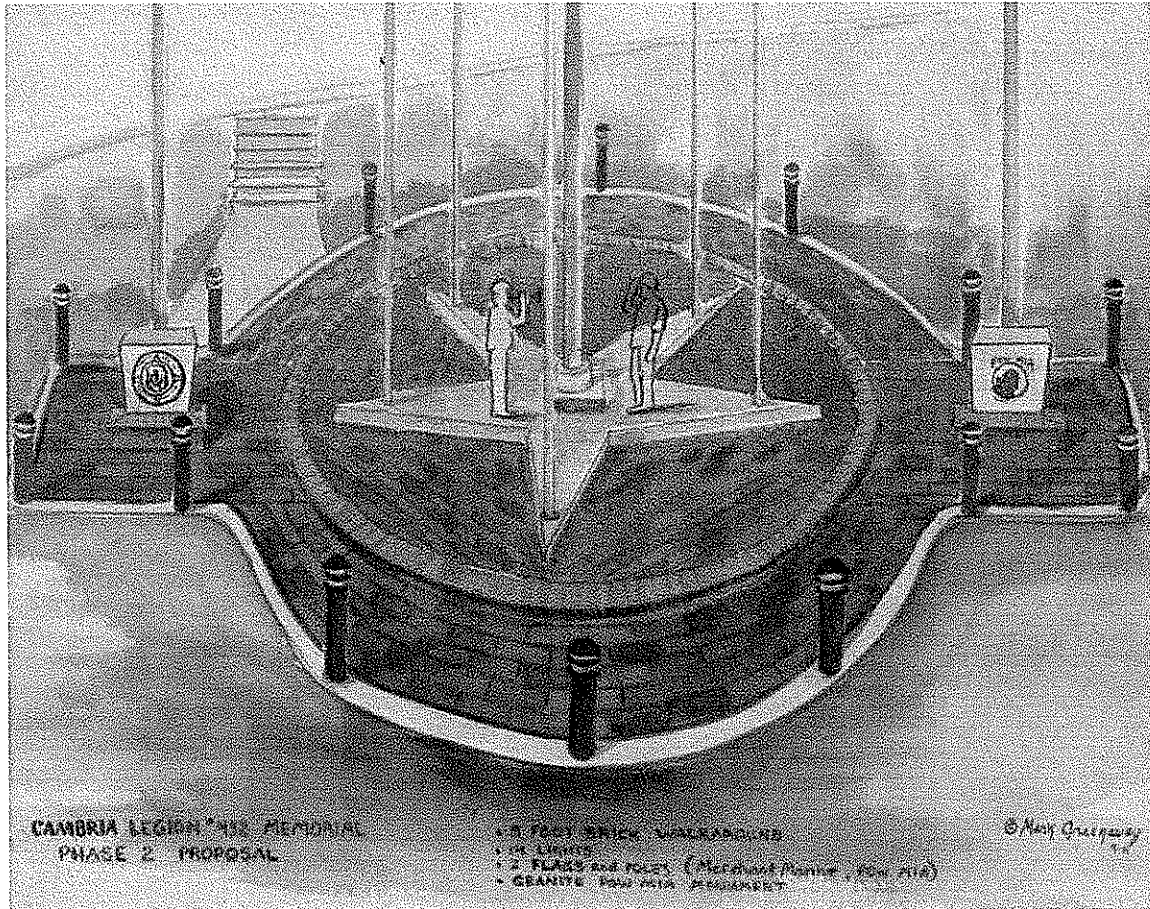
In addition to the above mentioned project, Post 432 has respectfully requested three additional items for Board consideration. Post 432 has requested that, in the interim until the permanent Veterans Memorial is completed, that a temporary flag pole and flag honoring the Merchant Marines be installed at the existing Memorial site. Post 432 to also have three framed flags that represent significant military history that they would like to display in the foyer of the Veterans Hall. Commander Sanders and Vice Commander Farrell mentioned at one time that there was an American flag that was displayed on the back portion of the Veterans Hall in the north east corner. Both Commander Sanders and Vice Commander Ferrell have requested that the American flag be displayed again in the same location.

I have provided the Board with a Proposed Phase II sketch of the Veterans Memorial provided by Commander Sanders and Vice Commander Ferrell for your review. Commander Sanders is present today to provide the Board additional information and answer questions you may have.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

**SKETCH OF THE PROPOSED PHASE II
OF THE
CAMBRIA VETERANS MEMORIAL**



THE SMALL PRINT
CAMBRIA LEGION POST #432 MEMORIAL
PHASE II PROPOSAL
***5 FOOT BRICK WALKAROUND // // // // *14 LIGHTS**
***2 FLAGS AND POLES (MERCHANT MARINE, POW MIA)**
***GRANITE POW MIA MONUMENT**

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Jerome D. Gruber General Manager.

Meeting Date: November 17, 2011

Subject: Discuss Alternatives Regarding the Renewal of the Professional Services Agreement with Van Scoyoc Associates, Inc.

RECOMMENDATIONS:

Discuss alternatives listed below regarding the renewal of the Professional Services Agreement with Van Scoyoc Associates Inc.

Option one- Renew Professional Services Agreement with Van Scoyoc Associates Inc. for \$6,225.00 per month for the remainder of the fiscal year starting January 1, 2012 to June 30, 2012.

Option two- Do not renew Professional Services Agreement with Van Scoyoc Associates Inc. The existing Professional Services Agreement with Van Scoyoc Associates Inc stays in effect until December 31, 2011.

FISCAL IMPACT:

The fiscal impact for the remainder of fiscal year 2011/2012, if the agreement is extended for six additional months, is \$37,350.00. In preparation of this year's fiscal year water department budget there is \$33,000.00 of surplus that could be allocated to pay for an additional six months agreement with Van Scoyoc Associates Inc. The remaining \$4,350.00 could be absorbed in salary and benefit savings relating to the hiring of a water operator later on in the fiscal year.

DISCUSSION:

Van Scoyoc Associates Inc has worked closely with the CCSD over the past two years. As a result of our professional working relationship with Van Scoyoc Associates Inc; collectively we were successful in securing \$2.5 million in ARRA (American Recovery and Reinvestment Act) funds for the U.S. Army Corps of Engineers to use for the Cambria desalination project.

As part of Fiscal Year 2011/2012 budget approval process the Cambria Community Services District Board of Directors agreed to enter into a six-month Professional Services Agreement with Van Scoyoc Associates Inc. The Board requested that the agreement be revisited towards the end of the agreement to determine if continuing the agreement for the remainder of the fiscal year is a viable option. The current agreement expires on December 31, 2011 and requires a thirty day written notification for termination.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.C.**

FROM: Jerry Gruber, General Manager

Meeting Date: November 17, 2011 Subject: Authorize General Manager to Work with the Cambria Community Healthcare District in Preparing a Request for Proposal for Evaluating Shared Services.

RECOMMENDATIONS:

Authorize General Manager to Work with the Cambria Community Healthcare District in Preparing A Request For Proposal For Evaluating Shared Services.

FISCAL IMPACT:

Cost associated with preparation of the request for proposal would be staff time as it relates to the General Manager and the Fire Chief.

DISCUSSION:

On November 1, 2011 Cambria Community Healthcare District President Greg Bates drafted the attached letter to the Cambria Community Services District President Muril Clift requesting that we work collaboratively with his district on drafting an RFP that could result in the hiring of a consulting firm to further evaluate shared services between both districts.

The attached letter from the Cambria Community Healthcare District summarizes the activities that have lead up to the request and will hopefully answers questions that the Cambria Community Services District Board of Director may have.

Attachments: October 25, 2011 CCHD letter

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ CLIFT ___ MACKINNON ___ BAHRINGER ___ DE MICCO ___ THOMPSON ___

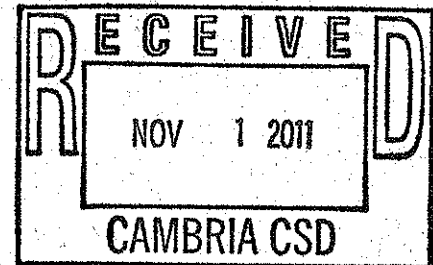
C: BOD
JG
F/S

CAMBRIA COMMUNITY HEALTHCARE DISTRICT

2535 Main Street • Cambria • California 93428 • (805) 927-8304 • Fax (805) 927-0185

November 1, 2011

Muril Clift, President
Cambria Community Services District
P.O. Box 65
Cambria, CA 93428



Dear Mr. Clift,

For several years ad hoc committees of our two districts have worked together to evaluate ways that could potentially enhance our emergency services and reduce operation costs. Various options have been discussed which include shared facilities, utilization of personnel and equipment, and administrative functions.

On September 17, 2011 a facilitated public workshop for the purpose of setting goals and priorities for the organization was held by Cambria Community Healthcare District Board of Trustees. One result of our discussions was that several of the current issues and options being discussed by the ad hoc committee as stated above deserve further study and consideration.

In order to facilitate this study and reach an equitable working solution for both organizations, and our constituents on the North Coast, the CCHD Board of Trustees suggest retaining a consulting firm to conduct an in depth, independent, evaluation of the emergency services on the North Coast. An additional component of the study would be the collaborative manner in which our two districts can work to enhance our operations, improve the level of services currently provided to the community by potentially reducing redundancy with a possible reduction in operational costs.

The Trustees of the Cambria Community Healthcare District request that the Cambria Community Services District Board of Directors join us in this project. We suggest that administrative staff from both agencies collaborate to design an RFP outlining the project goals and prepare a list of consulting firms from

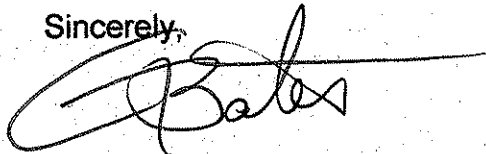
which bids will be solicited. A consulting firm would then be selected by mutual agreement of both Boards.

The structure of this project is a joint endeavor with administrative time allocation and expenses shared equally by both agencies.

Moving forward on this project in a timely manner is in the best interest of both the CCHD and the CCSD and a response to our request within 30 days is appreciated.

Thank you for your time in your consideration of this endeavor.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Bates", with a long horizontal flourish extending to the right.

Greg Bates, President
Cambria Community Healthcare District