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# CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

**Thursday, December 15, 2011– 12:30 PM**

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

## AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

### 1. **OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session
- E. Election of Officers

### 2. **SPECIAL REPORTS**

- A. SHERIFF'S DEPARTMENT REPORT  
(Estimated Time: 5 minutes)

### 3. **ACKNOWLEDGMENTS/PRESENTATIONS**

- A. Proclamation Recognizing Former Director Frank De Micco
- B. Proclamation Recognizing Captain Michael Gallagher  
(Estimated Time: 15 minutes)

### 4. **PUBLIC COMMENT**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

(Estimated Time: 20 minutes)

### 5. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

(Estimated Time: 5 minutes)

### 6. **MANAGER'S AND BOARD REPORTS**

- A. DESALINATION UPDATE - General Manager and/or District Engineer

B. MANAGER'S REPORT

C. MEMBER AND COMMITTEE REPORTS  
(Estimated Time: 10 minutes)

**7. CONSENT AGENDA**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Approve Expenditures for Month of November 2011
- B. Approve Minutes of Board of Directors Regular Meeting, November 17, 2011 and Special Meeting, November 29, 2011
- C. Consider Extension of Intent to Serve, Applicant, First California Bank, APN 023.065.014
- D. Consider Adoption of Resolution 70-2011 Approving Replacement of a Generator at Station "A" in the Amount of \$37,500 to Sun Pacific Electric
- E. Consider Adoption of Resolution 69-2011 Approving Memorandum of Understanding for California Office of Traffic Safety (OTS) Grant

(Estimated Time: 15 minutes)

**8. HEARINGS AND APPEALS**

- A. Public Hearing to Consider Approval of December 2011 Urban Water Management Plan

(Estimated Time: 60 minutes)

**9. REGULAR BUSINESS**

None

**10. ADJOURN TO CLOSED SESSION, 1316 Tamsen Street, Suite 201, Cambria**

- A. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to Government Code Section 54956.9(b)(3)(A) - 1 Potential Case

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Jerry Gruber, General Manager  
Bob Gresens, District Engineer

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Meeting Date: December 15, 2011

Subject: DESALINATION UPDATE

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**DESALINATION PROJECT**

The Army Corps has a hearing item on December 9, 2011 with the California Coastal Commission (CCC) for considering the Corps' Coastal Consistency Determination for the pending Geotechnical/ Geophysical Research Investigation Study (G/GRIS). Staff will be attending this meeting, which is being held in San Francisco. As of this report's preparation (December 7, 2011), the outcome of the CCC hearing was unknown. Therefore, an update will be provided during today's meeting. The following key permits are currently pending with regard to the Corps G/GRIS:

Agency	Permit	Application Date
State Parks	Right-of Entry permit for area seaward from the mean high tide line	June 1, 2011
State Lands Commission	Investigation permits for area seaward from the mean high tide line	May 20, 2011
California Coastal Commission	Coastal Consistency Determination (CCD) for geotechnical investigation	September 26, 2011 <sup>1</sup>

Data collected from the G/GRIS will be used to further define and analyze potential environmental impacts within a water supply project Environmental Impact Report and Environmental Impact Statement (EIR/EIS), which the Corps has under contract with The Chambers Group. The water supply EIR/EIS will include a range of alternatives. To date, the Corps reduced the scope of work for the G/GRIS to address concerns raised by State Parks during 2010. The Corps also completed an updated environmental clearance process (Environmental Assessment [EA]) for the revised G/GRIS data collection activities. Their environmental clearance effort included a detailed response to 318 comments that were pulled from approximately 28 emails and comment letters. The Corps detailed response to past public comments on their G/GRIS EA can be reviewed at [www.cambriacsd.org](http://www.cambriacsd.org) web site.

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<sup>1</sup> The Corps original geotechnical investigation CCD was approved on May 13, 2010 by the California Coastal Commission. However, following the CCC's 2010 approval, a right-of-entry was never granted by State Parks. Therefore, a second environmental clearance and permitting process was completed during 2011 to address concerns raised by State Parks during 2010.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**

FROM: Jerry Gruber, General Manager

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Meeting Date: December 15, 2011

Subject: MANAGER'S REPORT  
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**ADMINISTRATION**

I continue to work on the following items with the assistance of staff and will keep the Board of Directors informed via emails, telephone calls and face to face meetings on the progress being made regarding the items listed below.

- Support 2011 Goals adopted by the Board of Directors
- Continue to be present in the community as a representative for the Cambria Community Services District
- Work with District Engineer, Water Supervisor and Wastewater Lead Operator on revising Capital Improvement Plan
- Continue to meet with staff weekly regarding the CCSD conservation program.
- Work with staff on evaluating financial software MOMS, parcel management software GIS, and conservation tracking methodologies currently being used and make recommendation to the Board of Directors on future applications that would benefit the Cambria Community Services District.
- Work with staff, Ad-Hoc Committee and consultant on Master Fee Schedule. Staff has conducted a total of four telephone conferences with Alex Handlers from Bartle Wells.
- Met with Ad-Hoc Committee and Facilities and Resources Supervisor regarding policies and procedures for all CCSD facilities.
- Work with District Counsel and staff regarding a draft for a special projects application and agreement.
- Work with District Counsel regarding moving forward with the RFP process relating to SCADA.
- Continue to meet weekly with department managers and supervisors
- Continue to conduct site visits of Wastewater, Water, Facilities, Fiscalini Ranch and the Fire Department
- Continue to hold monthly management and supervisor meetings following the CCSD Board of Directors meetings to brief staff on the actions taken by the Board so they can pass the information down the change of command
- Continue to conduct monthly Administrative Staff Meetings following the CCSD Board of Directors meetings to brief staff on the actions taken by the Board and discuss operational matters relating to the administrative office.
- Continue to work on the RFP process relating to the evaluation of shared services between the CCSD and the CCHD.
- Work with Wastewater Department in addressing and resolving key infrastructure repairs within the collection system and at the wastewater plant

- Conducted second Standing Committee Meeting for the proposed lot transfer from the San Luis Obispo Land Conservancy to the CCSD. Discussed numerous cost centers and various funding options for ongoing and future resource upkeep.
- Continue to work with the new Facilities and Resources Supervisor/ Ranch Manager to ensure a smooth transition into his new role and maintain the highest possible level of service to the community while evaluating staffing alternatives
- Continue to evaluate organizational effectiveness and efficiency by identifying areas of operation that can be streamlined or improved upon

I attended the following meetings:

Special CCSD Board Meeting regarding the vacancy for the Board of Directors.

Met with Jason Stora from State Parks regarding Proposition 84 grant funding.

Attended San Luis Obispo County Volunteer night at Hearst Castle.

Attended Land Conservancy Lot Transfer meeting.

Attended PROS meeting.

Attended Chamber Mixer.

**BOARD OF DIRECTORS' MEETING-DECEMBER 15, 2011**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FINANCE MANAGER'S REPORT**

**AUDIT**-The CCSD's audited financial statements for the fiscal year ended June 30, 2010 have been posted to the CCSD's website. The fieldwork for the audited financial statements for the fiscal year ended June 30, 2011 has been completed and a draft audit is expected to be received on or about December 7, 2011. Prior to presenting the draft audit to the Board of Directors, it must be reviewed and the Management Discussion and Analysis must be prepared and reviewed by the auditor. It is expected that the draft audit will be presented to the Board of Directors in the January, 2012 meeting.

**BUDGET**-The Operating Budget for FY 2011/2012 has been posted to the CCSD website. The First Quarter Revenue and Expenditure report for the three months ended September 30, 2011 has been posted to the CCSD's website.

**EXPENDITURES**-There were no disbursements in excess of \$100,000 during November, 2011.

**RESERVES-LAIF BALANCE**-The balance in the Local Agency Investment Fund (LAIF) as of November 30, 2011 was \$3,768,519, which is a decrease of \$75,000 from October 31, 2011. This is a decrease of \$279,913 from November 30, 2010 although it is pertinent that there was approximately \$109,000 more cash in the bank (after allowing for outstanding checks) on November 30, 2011 than on November 30, 2010. The year-to-year net decrease in available cash as of November 30, 2011, is approximately \$171,000 and the increase from November 31, 2009 is approximately \$198,000. As this was the first decrease from the prior year (and was a much smaller increase from two years prior) seen in several months, the cause was researched. The overriding factor was Accounts Payable Vendor disbursements. These are payments to vendors providing goods and/or services to the CCSD. It was found that the CCSD processed 189 such checks in November, 2011, while only 90 such checks were processed in November, 2010. There are two reasons for the increase. In October, 2010, the CCSD employee whose duties included processing the majority of these payments was off work from Mid-October through all of November, 2010. In addition, the CCSD currently processes these payments on Tuesdays (and Wednesdays if necessary). There were 5 Tuesdays/Wednesdays in November, 2011, so there was an additional weeks' worth of payments processed than is normally done in a month. This resulted in \$299,314 of these payments being processed in November, 2011 versus \$155,840 being processed in November, 2010. Most of the difference is a matter of the timing of payments. For example, the CCSD paid the annual operating permit for the wastewater treatment plant (at a cost of \$50,184) in November, 2011 while it paid the fee for the prior year in December, 2010. The annual sludge hauling fee was paid in November, 2011 (at a cost of \$17,230) while this was paid for the prior year in December, 2010. There were many other such examples of payments that were paid in November, 2011 while the like payment for the prior year was made in December, 2010. Total Accounts Payable Vendor disbursements for July-October, 2011 were \$8,000 less than for July-October, 2010, which further indicates that this is a matter of the timing of when bills were paid rather than a general increase in expenditures. The balance of the change is due to cash received. Deposits were \$59,000 less in November, 2011 than November, 2010. This is due to the fact that the CCSD received \$360,000 in property taxes/assessments in November, 2010 and received \$281,000 in November, 2011. This is again a matter of timing as total receipts from these sources are actually \$28,000 more for July-November, 2011 than for July-November, 2010. These variations are common.

The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 3,333,054
General (Prop. 1A)	\$ 159,286
Resource Conservation (Lot Merger Program)	\$ 33,433
Water	\$ -0-
Wastewater (Capital)	\$ 95,789
Wastewater (Operations)	\$ 146,957

With the exception of the restricted funds to offset a potential future Proposition 1A take-away, reserve amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific programs, such as the Lot Merger Program, are not overspent. The above amounts have been updated based on the audit for the fiscal year ended June 30, 2010 with the exception of the Resource Conservation Fund's balance (for the Lot Merger Program), which has been updated as of June 30, 2011. While Fiscal Year 2010/2011 ended on June 30, 2011, the audit report for that fiscal year has not yet been issued.

**INTERNAL LOANS**-As of November 30, 2011, the CCSD Board of Directors approved several internal loans to be made out of the General Fund to the Water and Wastewater Funds. To date, all of the costs that were to be paid from the loan proceeds were actually able to be fully paid for out of the Water or Wastewater Funds respectively with the exception of the \$166,000 loan for ACE match requirements. As such, this is the only loan currently outstanding and no additional loans are expected to be required for activity through November 30, 2011.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
Water	\$ 166,000	\$ 166,000	\$ 157,726	<u>ACE Matching</u>

**EXTERNAL LOANS**-As of November 30, 2011, the CCSD external debt is as shown per the attachment, including interest rates and prepayment penalty provisions.

**BOARD OF DIRECTORS' MEETING-DECEMBER 15, 2011**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FINANCE MANAGER'S REPORT ATTACHMENT**  
**SCHEDULE OF LONG-TERM DEBT**

DESCRIPTION>	Bank Note (Funds 2006 Refund of 1995 Bonds)-65% Water	Bank Note (Funds 2006 Refund of 1995 Bonds)-35% Sewer	Bank Note (Funds 2006 Refund of 1999 Bonds)	State Revolving Fund Loan
DEBT HOLDER>	Citizens Bank	Citizens Bank	City National Bank	SWRCB
ORIGINAL PRINCIPAL>	1,233,375.00	664,125.00	2,245,000.00	2,592,324.38
INTEREST RATE>	4.50%	4.50%	4.55%	3.00%
FUND>	Water	Wastewater	Wastewater	Wastewater
DEPARTMENT>	Water	Wastewater	Wastewater	Wastewater
FINAL PAYMENT DATE>	5/1/2015	5/1/2015	9/23/2023	5/28/2016
PRINCIPAL BALANCE @ 12/1/11>	542,945	292,355	1,497,000	797,008
PROJECTED PRINCIPAL PAYMENT(S) FFY 2011/2012*>	159,770	86,030	88,000	150,147
PROJECTED INTEREST PAYMENT(S) FFY 2011/2012*>	24,433	13,156	70,116	23,910
PROJECTED BALANCE @ 6/30/12*>	383,175	206,325	1,497,000	646,861
PROJECTED PRINCIPAL PAYMENT(S) FFY 2012/2013*>	166,985	89,915	94,000	154,651
PROJECTED INTEREST PAYMENT(S) FFY 2012/2013*>	17,243	9,285	65,975	19,406
PROJECTED BALANCE @ 6/30/13*>	216,190	116,410	1,403,000	492,210
PROJECTED PRINCIPAL PAYMENT(S) FFY 2013/2014*>	174,525	93,975	100,000	159,290
PROJECTED INTEREST PAYMENT(S) FFY 2013/2014*>	9,729	5,238	61,561	14,766
PROJECTED BALANCE @ 6/30/14*>	41,665	22,435	1,303,000	332,920
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015*>	41,665	22,435	109,000	164,069
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015*>	1,875	1,010	56,807	9,987
PROJECTED BALANCE @ 6/30/15*>	0	0	1,194,000	168,851
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)**>	184,228	99,191	161,365	174,057
PREPAYMENT PENALTY>	No	No	Yes-Not allowed until 10/1/13, 3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	No

\*Presumes all scheduled payments are timely made.

\*\*Average is based on years with a balance outstanding for the entire year. Payoff years are excluded.

**BOARD OF DIRECTORS' MEETING December 15, 2011**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FIRE CHIEF'S REPORT**

Response information is attached and represents activities for the month of November 2011. Progress updates and highlights regarding the different programs and services our department provides are identified below:

**Prevention and Education (November 2011)**

- **02** residential new and remodel fire plan reviews were completed.
- **05** residential and commercial technical fire inspections were conducted.
- **01** residential and commercial water appliance inspections were conducted.
- **05** engine company commercial fire and life safety inspections were conducted.
- **07** public education event
- **06** residential smoke detectors were installed and or the batteries changed.

**Meetings and Affiliations (November)**

- |                                    |         |                          |
|------------------------------------|---------|--------------------------|
| • SLO County Chiefs Association    | Nov. 2  | 0900-1300, Hearst Castle |
| • Cambria Forest Committee         | Nov. 9  | 1800-2000, Cambria       |
| • Estero Bay / Coastal Chiefs Mtg. | Nov. 30 | 0900-1100, Cambria       |
| • North Coast Advisory Council     | Nov. 16 | 1800-2000, Cambria       |
| • NCAC (Subcommittee)              | Nov. 7  | 1800-2000, Cambria       |

**Operations**

The first significant winter storm arrived on the Coast December 1<sup>st</sup> and 2<sup>nd</sup>. High winds associated with the storm created power outages and a significant amount of damage around the community. Fire crews responded to a total of 25 calls for service over the two day period with calls ranging from downed trees, downed power lines, medical aids, structure and wildland fires. Due to the extremely high call volume around the County, the Cambria CSD Fire Department went to "Area Command" status for an approximately eight hour period. During this time Cambria Fire and CERT personnel handled all call taking and dispatching responsibilities.

A wildland fire was sparked by a downed power line South of Cambria Pines Road and East of Highway 1 on December 2<sup>nd</sup>. On-scene resources experienced significant delays waiting for the power lines to be de-energized, but fortunately the winds were not conducive to fire spread at the time the fire occurred. This fire was about a half mile South West of a main chimney leading to the area of the proposed Covell shaded fuel break.

The NCOR team responded to the report of two kayakers in trouble off of San Simeon Point shortly before nightfall on Thursday November 24. By the time the team arrived on scene, the sun had set confronting rescuers with a difficult night launch and night operations scenario. The NCOR rescuers located a single stranded kayaker on a remote beach near the point. The second kayaker had climbed a sea cliff to safety. Both kayakers were uninjured.

**"Wildfire Prevention is a Community Responsibility!"**

## CMB Fire Monthly Stats: Incidents

<b>Categories</b>	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	<b>Totals</b>
Fire	0	0	0	3	1	2	0	1	1	0	1		<b>9</b>
Hazardous Mat.	1	0	1	0	0	0	0	0	0	0	0		<b>2</b>
Medical*	46	38	33	38	42	52	40	50	29	47	48		<b>463</b>
Vehicle TC	2	4	3	0	3	0	6	1	1	3	4		<b>27</b>
Hazardous Situations	1	1	6	1	1	0	1	0	1	0	4		<b>16</b>
Public Service Assist	10	11	10	7	15	5	12	6	7	6	9		<b>98</b>
False Alarms	5	1	6	2	3	10	13	4	6	8	6		<b>64</b>
Agency Assist	0	1	2	0	1	1	0	0	0	1	0		<b>6</b>
Mutual Aid	0	0	0	0	0	2	2	1	0	0	0		<b>5</b>
Auto Aid	0	0	0	1	0	0	2	1	1	3	0		<b>8</b>
Rescue	0	0	0	0	4	1	2	0	1	2	1		<b>11</b>
Fire Investigations	0	1	0	1	0	0	0	0	0	0	0		<b>2</b>
<b>Monthly Response Totals</b>	<b>65</b>	<b>57</b>	<b>61</b>	<b>53</b>	<b>70</b>	<b>73</b>	<b>78</b>	<b>64</b>	<b>47</b>	<b>70</b>	<b>73</b>	<b>0</b>	<b>711</b>
<b>Cumulative Totals</b>	<b>65</b>	<b>122</b>	<b>183</b>	<b>236</b>	<b>306</b>	<b>379</b>	<b>457</b>	<b>521</b>	<b>568</b>	<b>638</b>	<b>711</b>	<b>0</b>	<b>711</b>

**BOARD OF DIRECTORS' MEETING - DECEMBER 15, 2011  
ADDENDUM TO GENERAL MANAGER'S REPORT  
DISTRICT ENGINEER'S REPORT**

STUART STREET TANK AND RODEO GROUNDS PUMP STATION PROJECTS

Project activities over the next few months will consist of developing design details to support Coastal Development Permit (CDP) applications, and submitting CDP applications to the County for review and approval.

2010 URBAN WATER MANAGEMENT PLAN (UWMP) UPDATE

The 2010 UWMP update is part of today's agenda. On December 8, 2011, staff was attending a training class in San Jose conducted by the California Urban Water Conservation Coalition (CUWCC), which covered a cost-effectiveness model that was being released on December 12, 2011 by the CUWCC. The CUWCC model allows for more detailed cost-effectiveness evaluation and screening of various demand management measures called for in the Urban Water Management Planning Act. The UWMP Act allows agencies to opt out of measures that are not cost-effective. Training from the CUWCC class is being used to complete the last section of the 2010 UWMP update. The 2010 UWMP update will be delivered to the Board the week of the Board meeting.

UPDATES TO WATER CONSERVATION RETROFIT PROGRAM

Staff is assisting in updating the District's existing water conservation retrofit program. The updates will include incorporating changes brought about by the 2010 California Green Building Code and other recommendations brought forward by water and billing department staff. Certain recommendations may result in suggesting updates to the CCSD Municipal Code. If so, such changes will be presented for consideration during a future Board meeting.

CAPITAL PROJECT BUDGET PLANNING ASSISTANCE

Meetings are being held with the Water and Wastewater Superintendents to further document and plan out future capital improvement needs. These discussions will lead to formalized project descriptions, which can be further evaluated and used in long-term financial planning.

**BOARD OF DIRECTORS' MEETING DECEMBER 15, 2011**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**WATER SUPERVISOR REPORT**

- Attached is the Water department summary for November call outs: 142 in total.
- Well levels are still well above average for this time of year.
- Hydrant repairs survey is ongoing. We have started repairing and or raising the ones that need to be addressed.
- Cathodic protection inspection was conducted. Five (5) of the six tanks are in good working order. The Fiscalini Tank needs that system replaced, which we are in the process of. The Leimert tank is working fine but it is recommended to replace its system in the next few years. So we will be budgeting for these repairs next fiscal year.
- Pump efficiency tests were conducted at the Rodeo Grounds Booster pump station. One of the three pumps tested excellent, the other two below good. That being said, there may be some incentives from PG&E on the design of the new booster station. We will be checking into any programs they might have available.
- We have upgraded the junior high meter and one other larger meter to the new technology (AMR). This will be an ongoing project as time warrants.
- We repaired the water yard shop roof, no leaks so far. If it continues to be an issue we will hire a contractor to do any future repairs.
- We are in the process of changing out our radios in the vehicles and equipment. FCC requires narrow band radios. Only about half of all our radios need to be changed out. The new repeater has been installed already and is waiting for these radios to be changed out then we will switch over to the new system.
- San Simeon well field generator ran well for eleven (11) hours, due to the power outage during the wind storm event, and then the main breaker failed. A new one was ordered and has already been installed. It is now again fully operational.
- There were no major problems during the wind storm event we had on the 1<sup>st</sup> of December. All emergency generators ran well, we did have some phone line issues, so we ran everything manually. All issues have been resolved.
- Ongoing C.I.P. meetings, discussing priorities and schedules.

Jim Adams  
Water System Supervisor

# Water Department November 2011 Report

Nature Of Service Provided	Times Provided During Work hours	Times provided After hours	Total # of times provided
Read meter/locate meter	38		38
Leak/high usage on customers side of meter	22	2	24
Meter dial and/or Transmitter replaced (routine)	6		6
Lock/Unlock water meter	7		7
Shut off/ Turn on water at meter	4		4
Low water pressure			0
Dirty water complaints	1		1
Taste and Odor Complaints			0
Repair leak in distribution system	6		6
System alarms handled by operator on call	2	4	6
Water main breaks	1		1
Retro fit inspections (low flow toilets, hot water recirc pumps)	17		17
Water meter and service line up-grades for fire flow			0
U.S.A North locations	27		27
Meter monitor installed/show customer how to read meter	1		1
Water service replaced as routine maintenance	2		2
Angle stops replaced (routine maintenance)	2		2
Other as not discibed above			0
Total number of services preformed during work hours			136
Total number of services preformed after work hours			6
Total number of services preformed			142

12/5/11

CAMBRIA COMMUNITY SERVICES DISTRICT  
WELL WATER LEVELS FOR 12/5/11

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
<b>SANTA ROSA CREEK WELLS</b>				
23R	31.36	83.42	52.06	
SR4	28.68	82.00	53.32	
SR3	20.06	54.30	34.24	
SR1	19.55	46.40	26.85	
RP#1	21.02	46.25	25.23	
RP#2	15.13	33.11	17.98	
21R3	7.97	12.88	4.91	
WBE	12.03	16.87	4.84	
WBW	12.05	17.02	4.97	
AVERAGE LEVEL OF DISTRICT'S SANTA ROSA WELLS =				38.14 FEET

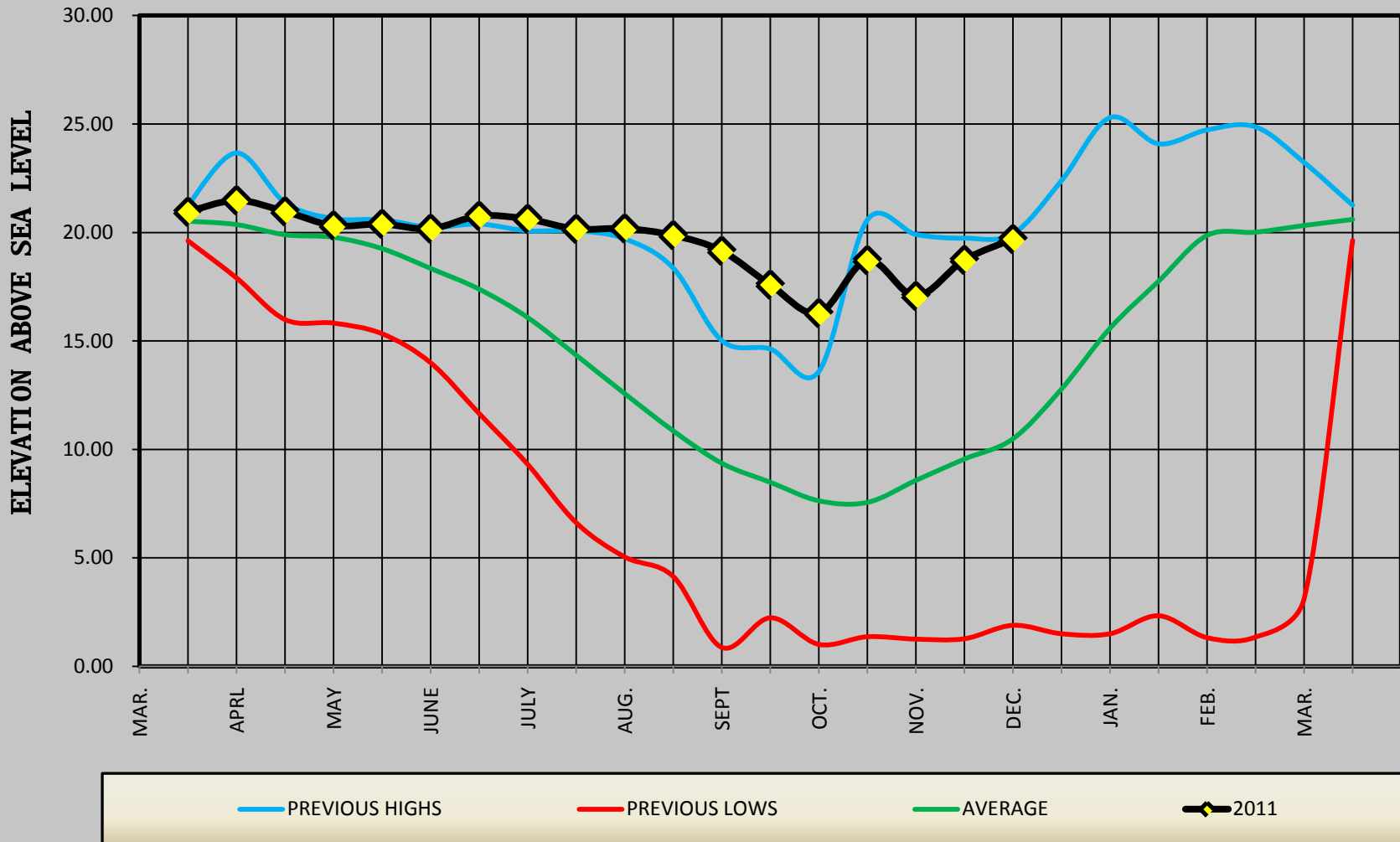
<b>SAN SIMEON CREEK WELLS</b>				
16D1	6.87	11.81	4.94	
9M1	26.00	65.63	39.63	
9P2	9.47	19.11	9.64	
9P7	9.50	19.59	10.09	
9L1	11.67	27.33	15.66	
SS4		25.92		<b>Gradient = n/a</b>
9K2	12.87	30.23	17.36	
SS3	15.00	33.25	18.25	
SS2	13.83	34.01	20.18	
SS1	13.43	34.07	20.64	
11B1	20.30	105.43	85.13	
11C1	15.26	98.20	82.94	
PFNW		93.22		Not Read
10A1	26.50	78.18	51.68	
10G2	19.32	62.95	43.63	
10G1	17.76	59.55	41.79	
10F2	25.96	66.92	40.96	
10M2	24.50	55.21	30.71	
9J3	16.62	43.45	26.83	
<b>19.69 FEET</b>				

Red Font are the CCSD's Production Wells

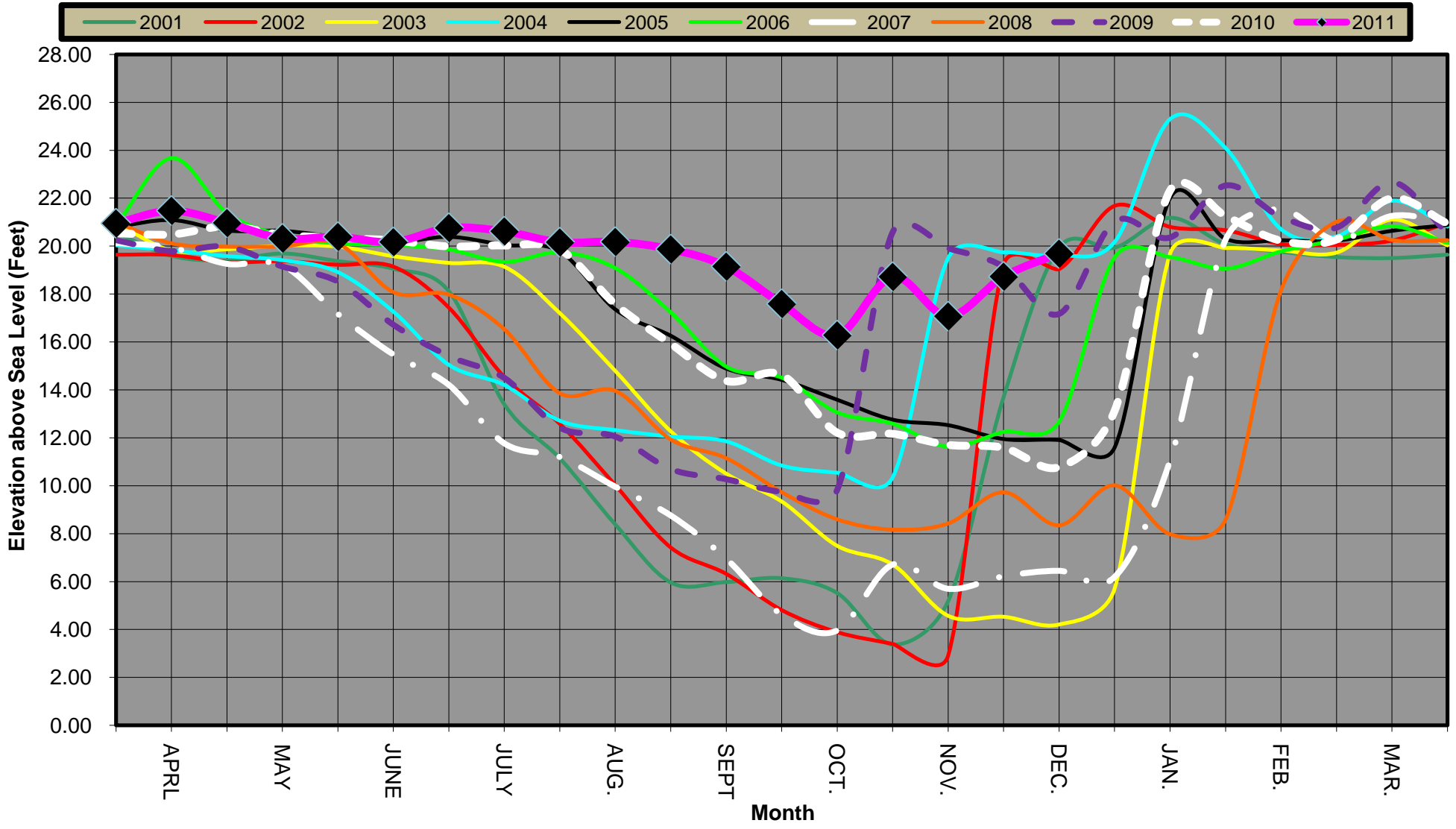
12/5/11

## SAN SIMEON CREEK WELL LEVELS

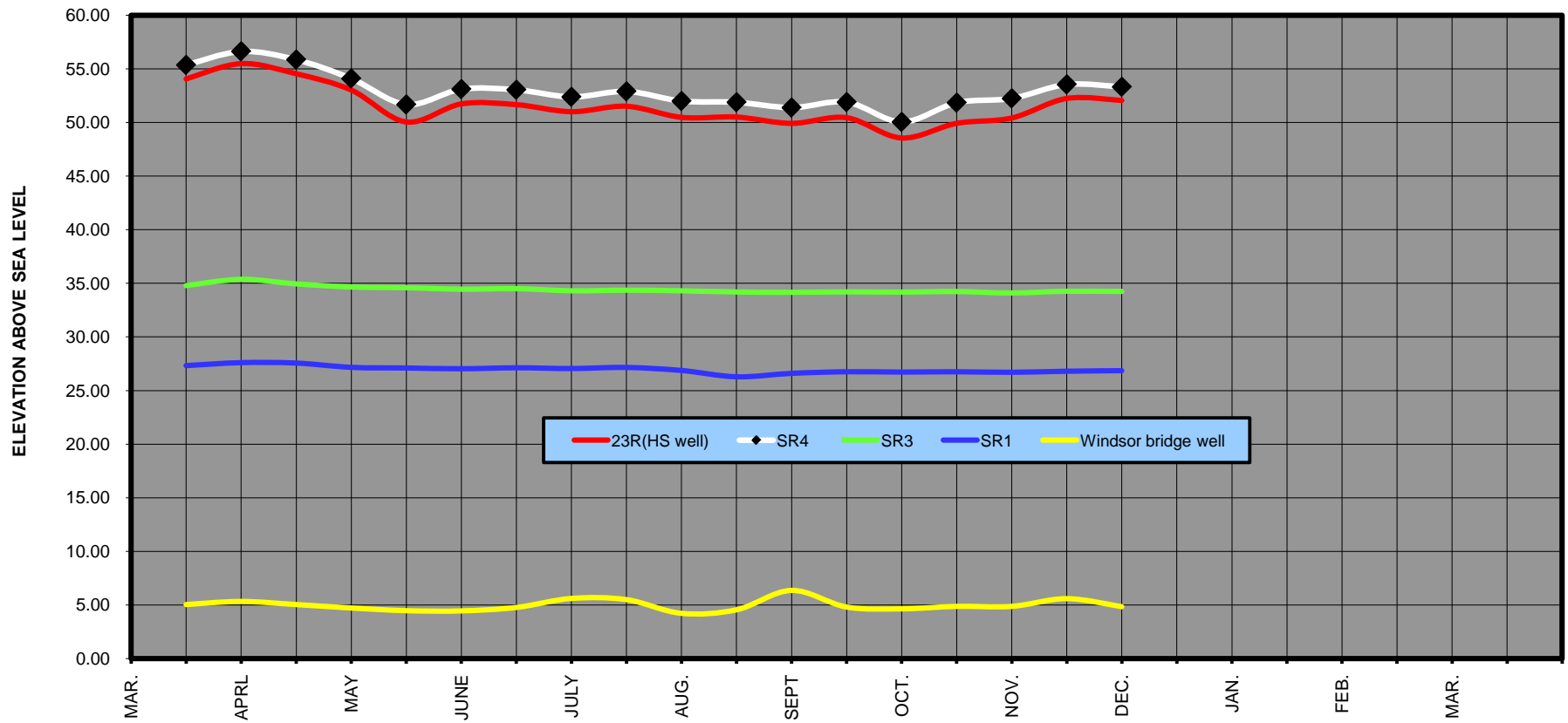
### March 15th. 1988 - December 5th, 2011



# San Simeon Creek Well Levels Last 10 years March 15th, 2000 - December 5th, 2011



### SANTA ROSA CREEK WELL LEVELS March 15th, 2011 - December 5th, 2011



**BOARD OF DIRECTORS MEETING DECEMBER 15, 2011**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**WASTEWATER SUPERVISOR REPORT**

- 1) Replaced pump #2 at lift station A-1.
- 2) Replaced pump control panel transformer at lift station A-1.
- 3) Repaired emergency generator block heater at lift station B-1.
- 4) Reviewing quotes for emergency generator replacement at lift station A-1.
- 5) Replaced thermostat and temperature sensor on emergency generator at lift station B-1
- 6) Installed milltronics pump controller at lift station B-2.
- 7) Repaired CL2 LMI pump diaphragm and discharge hose.
- 8) Installed new run timers for the WWTP influent pumps.
- 9) State Water Resources Control Board completed annual inspection of the WWTP.
- 10) Reviewing quotes for pump control panel replacement at lift station A-1 and B-4.
- 11) WWTP personnel continue working on designing and building the OP 10 data management program. Program will be operational January 1, 2013.
- 12) Working with District Engineer and General Manager on CIP projects.
- 13) Submitted CIP project information to PG&E to see if the WWTP qualifies for incentives through their energy reduction program.
- 14) Continuing manhole evaluation per SSMP.

Mike Finnigan  
Senior WWTP Operator

**BOARD OF DIRECTORS' MEETING – DECEMBER 15, 2011**  
**ADDENDUM TO GENERAL MANAGER'S REPORT FACILITIES AND RESOURCES**  
**MANAGER'S REPORT**

- Fiscalini Ranch:
  - § Eucalyptus project:
    - § CCC crew is finishing the replanting of native plants along entire site, hydro-mulching and re seeding disturbed areas.
  
- Moonstone Connector Trail:
  - § Project went through County Review w/ no appeals.
  - § We will ask for an encroachment permit from the county. This will make the project shovel ready.
  - § Staff is coordinating w/ California Conservation Corp on start date.
  
- Steel Head Park (across highway from Rabobank):
  - § California Conservation Corp donated a day of work to the district.
    - § CCC Crew removed invasive plants, removed two dead euc. trees and repaired trail.
  - § Staff mowed the park after work was complete.
  
- Main St. Lights:
  - § 9 Street lights were serviced last month. Including a parking lot light at Vet's hall.
  
- Vet's hall
  - § 40 Events were held at Vet's hall since last board meeting. Among those events were American Legion Operation Holiday Package, Thanksgiving Community Meal, Chamber Tree Auction and Lions Club Children's Party.
  - § Private Parties:
    - § The first private party was held on the 26<sup>th</sup> of November.
    - § Word is spreading and we now have three more bookings for next year.
  
- Staffing:
  - § District advertised for two weeks for part time temporary maintenance workers to fill vacancies in the department.
    - § District received around 20 applications, mostly from locals.
    - § 10 were interviewed and five are now going through background check and physical.
    - § Department should be staffed in the next couple of weeks.
  
- Wind Storm:
  - § Staff has cleared 25 trees from trails due to storm event.
  - § One house suffered minor damage from a tree owned by District.

Submitted by:  
Carlos Mendoza  
Facilities and Resources Supervisor/ Ranch Manager

**BOARD OF DIRECTORS' MEETING DECEMBER 15, 2011  
ADDENDUM TO GENERAL MANAGER'S REPORT  
ADMINISTRATIVE OFFICE REPORT**

The Administrative Office staff continues to provide support to the community through some of the following items:

Recruitment:

Water Operator I: Ben Grosskreutz has been hired for this position and started on November 3.

Maintenance Technician positions: We are currently working on hiring part-time temporary non-benefitted employees; up to one year in duration.

Maintenance Technicians: We are working through the recruitment process for five (5) part-time temporary, non-benefitted maintenance technician positions. We hope to have these positions filled and working by the end of December 2011.

Conservation:

We are continuing to evaluate and update our current water conservation program.

Voluntary Lot Mergers:

We have ten (10) pending mergers.

Master Fee Schedule:

We are continuing to support the General Manager and staff through the development of the proposed update to the master fee schedule.

Payroll:

We are working on learning the new CalPERS payroll and retirement system.

Fire Hazard Fuel Reduction Invoices:

We are providing support to the fire department for invoicing of the invoices.

Submitted by,  
Monique Madrid  
Administrative Services Officer

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH ENDING NOVEMBER 30, 2011**

<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>LINE DESCRIPTION</b>
ABALONE COAST BACTERIOLOGY	53347	11/10/2011	1	591.00	WW/LAB TESTS
ACCURATE MAILING SERVICE	53284	11/1/2011	1	700.00	WD/POSTAGE DEPOSIT FOR MAILING UTIL BILLS 11/11
ACCURATE MAILING SERVICE	53284	11/1/2011	2	700.00	WW/POSTAGE DEPOSIT FOR MAILING UTIL BILLS 11/11
ACCURATE MAILING SERVICE	53376	11/10/2011	1	108.15	WD/BALANCE DUE FOR NOV. REMINDER NOTICES
ACCURATE MAILING SERVICE	53376	11/10/2011	2	108.15	WW/BALANCE DUE FOR NOV. REMINGER NOTICES
				1,616.30	
ADAMS, JAMES R.	53285	11/1/2011	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB 11/11
ADAMS, JAMES R.	53296	11/1/2011	1	57.25	WD/REIMBURSE MEETING EXPENSES W/ENERNOC
				102.25	
AGP VIDEO	53348	11/10/2011	1	647.50	ADM/VIDEO PROD/DIST BOARD MEETING 10/27/11
ALLIANCE FOR WATER EFFICIENCY	53383	11/16/2011	1	200.00	WD/ANNUAL MEMBERSHIP DUES
ALLSTAR FIRE EQUIPMENT	53451	11/30/2011	1	938.02	FD/4 FIRE FIGHTING HELMETS
ALPHA ELECTRICAL SERVICE	53337	11/1/2011	1	2,225.99	WD/MAINT & REPAIR WATER DISTRIBUTION
ALTERA CENTRAL COAST,	53338	11/8/2011	1	80.00	WD/CUSTOMER REFUND
AQUA-FLO SUPPLY	53384	11/16/2011	1	533.25	WW/BIODEGRADABLE EROSION NETS AND STAKES
ASHER, JULIE	53339	11/8/2011	1	80.00	WD/CUSTOMER REFUND
AT&T	53385	11/16/2011	1	282.84	WD/ALARM VAN GORDON CRK RD WELL FIELD NOV 2011
AT&T/CALNET2	53297	11/1/2011	1	15.53	WD/BUILDING PUMP LEIMERT TANK 09/10-10/09/11
AT&T/CALNET2	53406	11/29/2011	1	15.97	WW/MONTHLY FAX CHARGE 10/10-11/09/11
AT&T/CALNET2	53406	11/29/2011	1	29.97	F&R/VETS HALL ALARM 10/10-11/09/11
AT&T/CALNET2	53406	11/29/2011	1	-	ADM/RADIO VAULT 10/10-11/09/11
AT&T/CALNET2	53406	11/29/2011	1	16.47	ADM/FAX MONTHLY CHARGES 10/10-11/09/11
AT&T/CALNET2	53406	11/29/2011	1	279.51	ADM/MAIN OFFICE MONTHLY CHARGES 10/10-11/09/11
AT&T/CALNET2	53406	11/29/2011	1	65.74	WD/PHONE & FAX MONTHLY CHARGES 10/10-11/09/11
AT&T/CALNET2	53406	11/29/2011	1	110.20	WW/MONTHLY PHONE CHARGES 10/10-11/09/11
AT&T/CALNET2	53439	11/29/2011	1	15.62	WD/BUILDING PUMP LEIMERT TANK
				549.01	
BARTLE WELLS ASSOCIATES	53407	11/29/2011	1	567.50	ADM/PROFESSIONAL CONSULTING SVCS 7/4-10/28/11
BARTLE WELLS ASSOCIATES	53407	11/29/2011	2	567.50	WD/PROFESSIONAL CONSULTING SVCS 7/4-10/28/11
				1,135.00	
BERNRITTER, JANNETTE	53340	11/8/2011	1	28.60	WD/CUSTOMER REFUND
BLACK, MARIAN	53408	11/29/2011	1	50.00	RC/REBATE REPLACE 1.6 GLN TOILET WITH 1.28 8/13/11
BOB WRIGHT CONSTRUCTION	53399	11/16/2011	1	660.00	WW/MAINT & REPAIR
BOB WRIGHT CONSTRUCTION	53415	11/29/2011	1	2,100.00	WW/RAISED 5 MANHOLES
BOB WRIGHT CONSTRUCTION	53437	11/29/2011	1	810.00	WD/REPLACE BROKEN VALVE AND PIPE
				3,570.00	
BRANDAN'S STEAMCLEAN & JANITOR	53299	11/1/2011	1	650.00	F&R/STEAMCLEAN TRASH RECEPTICLES AND RECY CNTNRS
BRENNTAG PACIFIC, INC.	53409	11/29/2011	1	689.55	WD/CHEMICALS
BRENNTAG PACIFIC, INC.	53409	11/29/2011	2	689.55	WW/CHEMICALS
				1,379.10	
BUSHWHACKER 1	53300	11/1/2011	1	5,000.00	FD/RETURN OF FHFRP BOND
BUSHWHACKER 1	53350	11/10/2011	1	1,317.50	F&R/HAUL EUC DEBRIS
				6,317.50	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH ENDING NOVEMBER 30, 2011**

<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>LINE DESCRIPTION</b>
BUSINESSPLANS, INC.	53286	11/1/2011	1	259.00	ADM/MONTHLY HRA PLAN ADMINISTRATION 11/11
CAMBRIA AUTO PARTS	53298	11/1/2011	1	115.54	WD/BATTERY
CAMBRIA AUTO PARTS	53328	11/1/2011	1	185.83	WW/MAINT & REPAIR VEHICLES
CAMBRIA AUTO PARTS	53349	11/10/2011	1	146.42	WD/MAINT & REPAIR VEHICLES
CAMBRIA AUTO PARTS	53349	11/10/2011	1	325.34	WD/SET OF TOOLS
CAMBRIA AUTO PARTS	53349	11/10/2011	1	57.80	WD/MAINT & REPAIR VEHICLES
CAMBRIA AUTO PARTS	53416	11/29/2011	1	12.86	F&R/ADAPTER
CAMBRIA AUTO PARTS	53416	11/29/2011	1	4.37	WD/MAINT & REPAIR VEHICLES
CAMBRIA AUTO PARTS	53452	11/30/2011	1	79.82	FD/MAINT & REPAIR VEHICLES
CAMBRIA AUTO PARTS	53452	11/30/2011	1	8.05	F&R/MAINT & REPAIR NON-LIC VEHICLES
				<u>936.03</u>	
CAMBRIA BUSINESS CENTER	53377	11/10/2011	1	16.09	WW/10 COPIES OF SEWER COLLECTION SYSTEM ENLARGED
CAMBRIA HARDWARE CENTER	53389	11/16/2011	1	444.44	F&R/MAINT & REPAIR BUILDINGS
CAMBRIA HARDWARE CENTER	53389	11/16/2011	2	164.02	F&R/MAINT & REPAIR GROUNDS
CAMBRIA HARDWARE CENTER	53389	11/16/2011	3	32.69	F&R/CLOTHES AND UNIFORMS
CAMBRIA HARDWARE CENTER	53389	11/16/2011	1	91.08	WD/MAINT & REPAIR WTR DISTRIBUTION
CAMBRIA HARDWARE CENTER	53389	11/16/2011	2	35.74	WD/OPERATING SUPPLIES
CAMBRIA HARDWARE CENTER	53444	11/29/2011	1	175.27	WW/HARDWARE SUPPLIES OCTOBER 2011
CAMBRIA HARDWARE CENTER	53444	11/29/2011	2	26.25	WW/HARDWARE SUPPLIES OCTOBER 2011
CAMBRIA HARDWARE CENTER	53460	11/30/2011	1	476.87	FD/MAINT & REPAIR
				<u>1,462.45</u>	
CAMBRIA ROCK	53395	11/16/2011	1	512.94	WW/2 CUBIC YARDS READY MIX
CAMBRIA ROCK	53431	11/29/2011	1	289.58	WD/FILL SAND
				<u>802.52</u>	
CAMBRIA VILLAGE SQUARE	53295	11/1/2011	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN 11/11
CARMEL & NACCASHA LLP	53287	11/1/2011	1	6,600.00	ADM/MONTHLY RETAINER LEGAL SERVICES 11/11
CARMEL & NACCASHA LLP	53438	11/29/2011	3	6,890.35	ADM/GENERAL COUNSEL SERVICES OCTOBER 2011
CARMEL & NACCASHA LLP	53438	11/29/2011	1	1,208.80	FD/GENERAL COUNSEL SERVICES OCTOBER 2011
CARMEL & NACCASHA LLP	53438	11/29/2011	2	443.50	F&R/GENERAL COUNSEL SERVICES OCTOBER 2011
CARMEL & NACCASHA LLP	53438	11/29/2011	4	2,054.40	WD/GENERAL COUNSEL SERVICES OCTOBER 2011
CARMEL & NACCASHA LLP	53438	11/29/2011	12	(6,600.00)	ADM/LESS SEPTEMBER 2011 RETAINER
CARMEL & NACCASHA LLP	53438	11/29/2011	1	1,631.63	WW/LITIGATION SERVICE GILRAY OCTOBER 2011
CARMEL & NACCASHA LLP	53438	11/29/2011	2	166.50	WD/LITIGATION SERVICE LINDSEY OCTOBER 2011
				<u>12,395.18</u>	
CENTRAL COAST COFFEE	53301	11/1/2011	1	22.32	ADM/OFFICE SUPPLIES
CENTRAL COAST COFFEE	53386	11/16/2011	1	44.64	ADM/OFFICE SUPPLIES
CENTRAL COAST COFFEE	53453	11/30/2011	1	23.28	ADM/OFFICE SUPPLIES
				<u>90.24</u>	
CHAPARRAL BUSINESS MACHIN	53302	11/1/2011	1	60.55	ADM/OFFICE SUPPLIES
CHAPARRAL BUSINESS MACHIN	53351	11/10/2011	1	115.00	ADM/SERVICE CALL RICH
				<u>175.55</u>	
CHEMDRY	53440	11/29/2011	1	480.00	ADM/CLEAN DISTRICT OFFICE CARPETS 11/19/11
COAST ELECTRONICS/RADIO	53417	11/29/2011	1	82.22	ADM/ICOM BATTERY FOR F11/F12 RADIO
COASTAL ROLLOFF	53352	11/10/2011	1	537.15	WW/EQUIPMENT RENTAL AND DISPOSAL FEES
COASTAL ROLLOFF	53352	11/10/2011	1	796.80	F&R/EQUIPMENT RENTAL FOR GREEN WASTE FROM EUC
				<u>1,333.95</u>	
COLLINGS & ASSOCIATES	53454	11/30/2011	1	250.00	FD/RESIDENTIAL FIRE SPRINKLER SYST PLAN REVIEW
CONTI, KIM	53341	11/8/2011	1	60.83	WD/CUSTOMER REFUND
CORBIN WILLITS SYSTEMS	53288	11/1/2011	1	1,199.12	ADM/MONTHLY SUPPORT AGREEMENT-MOM SOFTWARE 11/11

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH ENDING NOVEMBER 30, 2011**

<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>LINE DESCRIPTION</b>
CRYSTAL SPRING WATER CO.	53353	11/10/2011	1	49.67	WW/DRINKING AND DISTILLED WATER AND RENTAL OCT '11
CULLIGAN-KITZMAN WATER	53354	11/10/2011	1	52.00	FD/14 DAY WATER SOFTENER SERVICE 10/30/11
EMPLOYMENT DEVELOPMENT DP	53455	11/30/2011	1	(6.00)	FD/JULY - SEPT. 2011 UNEMPLOYMENT
EMPLOYMENT DEVELOPMENT DP	53455	11/30/2011	2	10,143.50	ADM/JULY - SEPT. 2011 UNEMPLOYMENT
EMPLOYMENT DEVELOPMENT DP	53455	11/30/2011	3	2,047.50	RC/JULY - SEPT. 2011 UNEMPLOYMENT
				<u>12,185.00</u>	
ENRIQUE'S GARDENING SERVICE	53441	11/29/2011	1	730.00	F&R/INSTALL CULVERT ON BERRY TRAIL
ENVIRONMENTAL RESOURCE	53355	11/10/2011	1	142.94	WW/SOLIDS TESTING
EVERBANK COMMERCIAL FINANCE	53456	11/30/2011	1	317.57	FD/SHARP X3500 COPIER LEASE AGREEMENT NOV, 2011
FARIAS, JAVIER	53342	11/8/2011	1	7.73	WD/CUSTOMER REFUND
FERGUSON ENT., INC #632	53303	11/1/2011	1	1,973.40	WD/OPERATING SUPPLIES
FERGUSON ENT., INC #632	53356	11/10/2011	1	127.05	WD/MAINT & REPAIR
FERGUSON ENT., INC #632	53356	11/10/2011	1	252.03	WD/MAINT & REPAIR
FERGUSON ENT., INC #632	53356	11/10/2011	1	58.72	WD/MAINT & REPAIR
FERGUSON ENT., INC #632	53419	11/29/2011	1	954.53	WD/MAINT & REPAIR
FERGUSON ENT., INC #632	53419	11/29/2011	1	1,521.46	WD/MAINT & REPAIR
FERGUSON ENT., INC #632	53419	11/29/2011	1	58.99	WD/MAINT & REPAIR
				<u>4,946.18</u>	
FERNANDEZ, BENJAMIN	53400	11/22/2011	1	80.00	WD/CUSTOMER REFUND
FGL ENVIRONMENTAL	53304	11/1/2011	1	486.00	WW/INORGANIC AND ORGANIC AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	53304	11/1/2011	1	100.00	WD/BACTI ANALYSIS
FGL ENVIRONMENTAL	53329	11/1/2011	1	89.00	WW/BACTI AND INORGANIC ANALYSIS
FGL ENVIRONMENTAL	53357	11/10/2011	1	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	53357	11/10/2011	1	74.00	WW/INORGANIC AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	53357	11/10/2011	1	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	53357	11/10/2011	1	90.00	WD/BACTI AND SUPPORT ANALYSIS
FGL ENVIRONMENTAL	53387	11/16/2011	1	60.00	WD/INORGANIC ANALYSIS
FGL ENVIRONMENTAL	53420	11/29/2011	1	1,872.00	WW/INORGANIC/SUPPORT ANALYSIS SUB CONTR ANALYSIS
FGL ENVIRONMENTAL	53420	11/29/2011	1	1,397.00	WW/INORGANIC AND ORGANIC ANALYSIS
FGL ENVIRONMENTAL	53420	11/29/2011	1	110.00	WD/BACTI AND SUPPORT ANALYSIS
				<u>4,458.00</u>	
FINNIGAN, MICHAEL	53410	11/29/2011	1	53.61	WW/REIMBURSE MEMORY/RAM CARD FOR SCADA COMPUTER
FINNIGAN, MICHAEL	53410	11/29/2011	1	27.89	WW/REIMBURSE FOR LAMINATION OF SEWER MAPS
FINNIGAN, MICHAEL	53457	11/30/2011	1	360.00	WW/CELL PHONE REIMBURSEMENT
FINNIGAN, MICHAEL	53457	11/30/2011	2	-	CONT'D) RETRO: APRIL 2011 - NOV. 2011
				<u>441.50</u>	
FIRMA CONSULTANTS, INC.	53379	11/10/2011	1	97.50	PR/PROF SVCS FISCALINI RNCH MDP ADD SVCS #2 #2111
FIRMA CONSULTANTS, INC.	53458	11/30/2011	1	260.00	PR/PROF SVCS MOONSTONE BEACH CONNECTOR TRAIL PROJ
FIRST AMERICAN TITLE CO	53305	11/1/2011	1	712.00	RC/VOL LOT MERGER EXPENSE APN#024-102-014
FIRST AMERICAN TITLE CO	53378	11/10/2011	1	712.00	RC/VOL LOT MERGER EXP. APN 023-282-007
FIRST AMERICAN TITLE CO	53378	11/10/2011	2	-	CONT'D/ APN # 023-282-054
				<u>1,781.50</u>	
FIRST BANKCARD	53330	11/1/2011	1	-	ADM/J. GRUBER VISA CHARGES OCTOBER 2011
FIRST BANKCARD	53330	11/1/2011	2	64.97	ADM/MEETING EXPENSE DESAL PROJECT 09/21/11
FIRST BANKCARD	53330	11/1/2011	3	27.60	ADM/MEETING EXPENSE DESAL PROJECT 09/24/11
FIRST BANKCARD	53330	11/1/2011	4	26.08	ADM/TRAVEL EXPENSE CSDA CONFERENCE 10/10-10/14/11
FIRST BANKCARD	53330	11/1/2011	5	31.76	ADM/TRAVEL EXPENSE CSDA CONFERENCE 10/10-10/14/11
FIRST BANKCARD	53330	11/1/2011	6	22.38	ADM/TRAVEL EXPENSE CSDA CONFERENCE 10/10-10/14/11
FIRST BANKCARD	53330	11/1/2011	7	37.55	ADM/TRAVEL EXPENSE CSDA CONFERENCE 10/10-10/14/11
FIRST BANKCARD	53330	11/1/2011	8	23.38	ADM/TRAVEL EXPENSE CSDA CONFERENCE 10/10-10/14/11

Continued Next Page

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH ENDING NOVEMBER 30, 2011**

<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>LINE DESCRIPTION</b>
Continued From Previous Page					
FIRST BANKCARD	53330	11/1/2011	9	451.22	ADM/TRAVEL EXPENSE CSDA CONFERENCE 10/10-10/14/11
FIRST BANKCARD	53330	11/1/2011	1	-	ADM/WW/K. CHOATE VISA CHARGES OCTOBER 2011
FIRST BANKCARD	53330	11/1/2011	2	56.81	ADM/RETIREMENT FRAME - R.FISHBACK
FIRST BANKCARD	53330	11/1/2011	3	563.06	WW/MAINT & REPAIR COLLECTION SYSTEM
				<u>1,304.81</u>	
FOREMOST PROMOTIONS	53358	11/10/2011	1	1,202.88	FD/PUBLIC AWARENESS EDUCATIONAL SUPPLIES
GERBER'S AUTO SERVICE	53459	11/30/2011	1	344.41	F&R/MAINT & REPAIR TRAILER LIC#1170197
GRAINGER	53421	11/29/2011	1	116.85	WW/SOLAR BATTERY CHARGER
GRESENS, ROBERT C.	53289	11/1/2011	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB 11/11
GRUBER, JEROME	53290	11/1/2011	1	45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB 11/11
HAAKER EQUIPMENT COMPANY	53332	11/1/2011	1	386.15	WW/MAINT & REPAIR VEHICLES
HAAKER EQUIPMENT COMPANY	53411	11/29/2011	1	506.79	WW/MAINT & REPAIR VEHICLES
				<u>892.94</u>	
HACH COMPANY	53388	11/16/2011	1	3,695.52	WD/CL-17 ANALYZER/SSIII
HAMON OVERHEAD DOOR CO.	53443	11/29/2011	1	281.03	FD/MAINT & REPAIR
HAMON OVERHEAD DOOR CO.	53443	11/29/2011	1	333.03	FD/MAINT & REPAIR
				<u>614.06</u>	
HARVEYS HONEYHUTS	53422	11/29/2011	1	79.07	F&R/TOILET RENTAL RODEO GROUNDS
HENRY SCHEIN, INC.	53306	11/1/2011	1	708.25	FD/EMERGENCY MEDICAL SUPPLIES - ALS GRANT
HENRY SCHEIN, INC.	53306	11/1/2011	1	98.70	FD/MEDICAL SUPPLIES
HENRY SCHEIN, INC.	53380	11/10/2011	1	1,118.60	FD/ALS SUPPLIES FOR GRANT
HENRY SCHEIN, INC.	53461	11/30/2011	1	7,951.14	FD/MEDICAL SUPPLIES - GRANT FUNDED
				<u>9,876.69</u>	
HOLMBERG, JESSY	53343	11/8/2011	1	10.44	WD/CUSTOMER REFUND
HOME DEPOT CREDIT SERVICE	53360	11/10/2011	1	143.09	F&R/MAINT & REPAIR BUILDINGS
HORTON, SEAN	53405	11/23/2011	1	72.00	FD/BASIC & ADVANCED CLIFF RESCUE -HANCOCK COLLEGE
ICAD, INC	53401	11/22/2011	1	5,732.28	WW/REPAIR AND UPDATE WWTP SCADA
INDUSTRIAL CHEM LABS &	53390	11/16/2011	1	151.11	WW/ELIMINATORS
INNOVATIVE CONCEPTS	53291	11/1/2011	1	839.30	FD/MONTHLY BROADBAND SERVICES 11/11
INNOVATIVE CONCEPTS	53291	11/1/2011	2	839.30	F&R/MONTHLY BROADBAND SERVICES 11/11
INNOVATIVE CONCEPTS	53291	11/1/2011	3	839.30	ADM/MONTHLY BROADBAND SERVICES 11/11
INNOVATIVE CONCEPTS	53291	11/1/2011	4	839.30	WD/MONTHLY BROADBAND SERVICES 11/11
INNOVATIVE CONCEPTS	53291	11/1/2011	5	839.30	WW/MONTHLY BROADBAND SERVICES 11/11
INNOVATIVE CONCEPTS	53291	11/1/2011	6	25.00	WW/MONTHLY WEB HOSTING fire.cambriacsd.org 11/11
				<u>4,221.50</u>	
INTERSTATE BILLING SERVICE, IN	53423	11/29/2011	1	68.87	FD/MAINT & REPAIR VEHICLES
J B DEWAR	53307	11/1/2011	1	3,586.02	WW/DIESEL FUEL
J B DEWAR	53307	11/1/2011	1	2,313.50	FD/GASOLINE AND DIESEL
J B DEWAR	53307	11/1/2011	1	514.25	WD/GASOLINE
J B DEWAR	53391	11/16/2011	1	1,687.36	WW/DIESEL
J B DEWAR	53391	11/16/2011	1	1,744.01	WW/DIESEL
J B DEWAR	53391	11/16/2011	1	1,473.29	WD/GASOLINE AND DIESEL
J B DEWAR	53462	11/30/2011	1	1,111.81	FD/DIESEL
				<u>12,430.24</u>	

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JOHN DEERE FINANCIAL	53333	11/1/2011	1	1,188.33	WW/MAINT & REPAIR VEHICLES
KATOM RESTAURANT SUPPLY, INC.	53445	11/29/2011	1	159.00	F&R/HAND DRYER
LAWSON PRODUCTS	53361	11/10/2011	1	40.41	WW/MAINT & REPAIR TREATMENT PLANT
LAWSON PRODUCTS	53424	11/29/2011	1	130.31	WW/MAINT & REPAIR TREATMENT PLANT
				<u>170.72</u>	
LIBERTY COMPOSTING, INC.	53425	11/29/2011	1	17,230.31	WW/LIQUID BIOSOLIDS DISPOSAL OCTOBER 2011
LIEBERT CASSIDY WHITMORE	53426	11/29/2011	1	33.54	ADM/PROFESSIONAL LEGAL SERVICES OCTOBER 2011
LINC DELIVERY	53308	11/1/2011	1	19.50	WW/DELIVERY SERVICE
LINC DELIVERY	53362	11/10/2011	1	19.50	WW/DELIVERY SERVICE TO SWQCB 10/28/11
LINC DELIVERY	53362	11/10/2011	1	13.00	WW/DELIVERY SERVICE TO ABALONE COAST LABS 10/28/11
				<u>52.00</u>	
LUA, MARIA LOPEZ & MARICELA	53344	11/8/2011	1	14.39	WD/CUSTOMER REFUND
LUSTRE-CAL CORP.	53463	11/30/2011	1	163.30	FD/ADHESIVE ALUMINUM LABELS - OTS GRANT
MATHESON TRI-GAS, INC	53363	11/10/2011	1	53.00	WW/ACETYLENE CYL RENTAL OCTOBER 2011
MCMASTER-CARR SUPPLY CO	53427	11/29/2011	1	51.56	WD/MAINT & REPAIR SUPPLIES
MEDSTOP URGENT CARE	53309	11/1/2011	1	760.00	FD/ANNUAL PHYSICALS FIRE DEPT.
MEDSTOP URGENT CARE	53428	11/29/2011	1	250.00	WD/PRE-EMPLOYMENT MED EXAM
				<u>1,010.00</u>	
MENDOZA, CARLOS	53292	11/1/2011	1	22.50	F&R/MONTHLY CELLULAR PHONE SERVICE REIMB 11/11
MENDOZA, CARLOS	53292	11/1/2011	2	22.50	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB 11/11
MENDOZA, CARLOS	53310	11/1/2011	1	143.09	F&R/VET'S HALL REPAIRS
				<u>188.09</u>	
MERCADO GARDENING & HAUL	53364	11/10/2011	1	4,990.00	WW/MAINT FOR ORLANDO SEWER REPAIR
MID-COAST FIRE PROTECTION	53464	11/30/2011	1	350.00	FD/FIVE YEAR FIRE SPRINKLER TEST & INSPECTION
MILLER, MARK	53293	11/1/2011	1	45.00	FD/MONTHLY CELLULAR PHONE SERVICE REIMB 11/11
MINER'S ACE HARDWARE	53392	11/16/2011	1	124.94	F&R/PHONE & HEATER
MINER'S ACE HARDWARE	53465	11/30/2011	1	64.63	F&R/CHAINSAW CHAINS
				<u>189.57</u>	
MISSION LINEN SUPPLY	53466	11/30/2011	1	79.60	F&R/LINEN SERVICE & UNIFORM CLEANING OCT. 2011
MISSION LINEN SUPPLY	53466	11/30/2011	2	243.20	WD/LINEN SERVICE & UNIFORM CLEANING OCT. 2011
				<u>322.80</u>	
MULLAHEY FORD	53365	11/10/2011	1	346.01	FD/MAINT REPAIR VIN 3EC75118
MULLAHEY FORD	53429	11/29/2011	1	186.24	FD/SHOCK ABSORBER FORD 5700 PICKUP
MULLAHEY FORD	53429	11/29/2011	1	292.97	FD/BATTERY & CORE FOR FORD 5700 PICKUP
				<u>825.22</u>	
NATIONAL METER&AUTOMATION	53366	11/10/2011	1	3,812.45	WD/ 12 1" METERS
NATIONAL METER&AUTOMATION	53402	11/22/2011	1	2,004.43	WD/2" COMPOUND METER (UPGRADE)
				<u>5,816.88</u>	
NOBLE SAW, INC.	53467	11/30/2011	1	101.08	F&R/MAINT & REPAIR EQUIPMENT

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PACIFIC GAS & ELECTRIC	53367	11/10/2011	1	14,175.88	WW/ELECTRIC SERVICE 09/29-11/01/11
PACIFIC GAS & ELECTRIC	53367	11/10/2011	1	4.66	WW/ELECTRIC SERVICE 09/29-10/28/11
PACIFIC GAS & ELECTRIC	53367	11/10/2011	1	900.31	WW/ELECTRIC SERVICE 08/30-10/27/11
PACIFIC GAS & ELECTRIC	53367	11/10/2011	1	13.31	ADM/ELECTRIC SERVICE 09/29-10/28/11
PACIFIC GAS & ELECTRIC	53367	11/10/2011	1	8.58	WD/ELECTRIC SERVICE 09/29-10/27/11
PACIFIC GAS & ELECTRIC	53367	11/10/2011	1	8,604.76	WD/ELECTRIC SERVICE 09/29-10/31/11
PACIFIC GAS & ELECTRIC	53367	11/10/2011	1	2,061.66	WD/ELECTRIC SERVICE 10/01-10/28/11
PACIFIC GAS & ELECTRIC	53382	11/10/2011	1	783.02	FD/ELECTRIC SERVICE 09/29 - 11/03/11
PACIFIC GAS & ELECTRIC	53382	11/10/2011	2	1,177.05	F&R/ELECTRIC SERVICE 09/29 - 11/03/11
PACIFIC GAS & ELECTRIC	53382	11/10/2011	3	789.54	ADM/ELECTRIC SERVICE 09/29 - 11/03/11
				<u>28,518.77</u>	
PACIFIC PROCESS EQUIPMENT, INC	53311	11/1/2011	1	9,814.73	WW/AERATION BASIN SOCKS MEMBRANE
PANINI ADVANCED SOLUTIONS	53393	11/16/2011	1	56.05	ADM/OFFICE SUPPLIES
PASO ROBLES FORD	53394	11/16/2011	1	410.92	WW/MAINT & REPAIR VEHICLES 1997 FORD #E051355
PERSONAL TOUCH WOODWORKS	53446	11/29/2011	1	3,850.00	FD/2 SETS OF LOCKERS AND 3 HEADBOARDS
PITNEY BOWES, INC.	53312	11/1/2011	1	131.25	ADM/INK CARTRIDGES
PROCARE JANITORIAL SUPPLY	53313	11/1/2011	1	758.78	F&R/JANITORIAL SUPPLIES
PROCARE JANITORIAL SUPPLY	53412	11/29/2011	1	71.25	F&R/JANITORIAL SUPPLIES
				<u>830.03</u>	
QUILL CORP	53314	11/1/2011	1	42.81	ADM/OFFICE SUPPLIES
QUILL CORP	53368	11/10/2011	1	201.38	WW/OFFICE SUPPLIES
QUILL CORP	53368	11/10/2011	1	40.48	ADM/OFFICE SUPPLIES
QUILL CORP	53368	11/10/2011	1	17.35	WW/OFFICE SUPPLIES
QUILL CORP	53368	11/10/2011	1	84.90	WW/OFFICE SUPPLIES
QUILL CORP	53368	11/10/2011	1	235.55	ADM/OFFICE SUPPLIES
QUILL CORP	53368	11/10/2011	1	68.13	ADM/OFFICE SUPPLIES
QUILL CORP	53368	11/10/2011	1	8.03	ADM/OFFICE SUPPLIES
QUILL CORP	53430	11/29/2011	1	71.96	WW/OFFICE SUPPLIES
QUILL CORP	53430	11/29/2011	1	103.04	ADM/OFFICE SUPPLIES
QUILL CORP	53430	11/29/2011	1	10.12	ADM/OFFICE SUPPLIES
QUILL CORP	53430	11/29/2011	1	151.15	ADM/OFFICE SUPPLIES
				<u>1,034.90</u>	
RBF CONSULTING	53447	11/29/2011	1	467.22	WD/PROF SERVICES STUART ST. WATER UPGRADE OCT 2011
RBF CONSULTING	53447	11/29/2011	2	1,090.18	WD/PROF SERVICES STUART ST. WATER UPGRADE OCT 2011
				<u>1,557.40</u>	
RICK MANGUM BUILDER	53315	11/1/2011	1	3,035.00	F&R/INSTALL DOOR AT VET'S HALL
SAN LUIS SECURITY SYSTEMS	53316	11/1/2011	1	126.00	ADM/SECURITY SYSTEM 1316 TAMSON DEC 2011-FEB 2012
SDRMA	53369	11/10/2011	1	10,513.08	ADM/FINAL WORKERS COMP FY 2010/2011 PER AUDIT
SELECT BUSINESS SYSTEMS	53317	11/1/2011	1	119.83	FD/SHARP X3500 MONTHLY SVC AGRMNT 09/25-10/25/11
SITTINGER, KEENAN	53345	11/8/2011	1	8.53	WD/CUSTOMER REFUND
SLO COUNTY	53468	11/30/2011	1	250.00	WD/GOV'T FEES AND LICENSE
SLO COUNTY NEWSPAPERS	53370	11/10/2011	1	304.00	F&R/RECRUITMENT MAINT TECH 10/23-10/30
SLO COUNTY NEWSPAPERS	53370	11/10/2011	1	100.00	F&R/RECRUITMENT MAINT TECH 10/20 AND 11/3/11
				<u>404.00</u>	
SLO COUNTY PUBLIC WORKS	53432	11/29/2011	1	638.00	WD/ENCROACHMENT PERMIT
SLO COUNTY PUBLIC WORKS	53432	11/29/2011	2	1,000.00	WD/ENCROACHMENT BOND - SLO COUNTY
				<u>1,638.00</u>	

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SLO COUNTY TAX COLLECTOR	53319	11/1/2011	1	29.20	ADM/PROP TXS FFY 11/12 BAL OF 023-492-026
SLO COUNTY TAX COLLECTOR	53319	11/1/2011	2	-	CONTD/ AND 023-492-026
				<u>29.20</u>	
SMYTH, NORMAN	53320	11/1/2011	1	197.15	FD/REIMBURSE FOR CERT SUPPLIES
SMYTH, NORMAN	53433	11/29/2011	1	644.99	FD/REIMBURSE FOR CERT SUPPLIES
SMYTH, NORMAN	53433	11/29/2011	1	277.65	FD/REIMBURSE FOR CERT SUPPLIES
				<u>1,119.79</u>	
SOUZA CONSTRUCTION, INC.	53321	11/1/2011	1	270.25	WD/BALANCE OF INV 91112 PREV. PAID
SOUZA CONSTRUCTION, INC.	53334	11/1/2011	1	5,264.59	WW/INSTALLED NEW VAULT ON HILLCREST DRIVE
				<u>5,534.84</u>	
SP MAINTENANCE SERVICES, INC.	53413	11/29/2011	1	439.00	WW/STREET SWEET WWTP GROUNDS
SPARTAN PRECISION	53469	11/30/2011	1	125.00	F&R/MAINT & REPAIR NON LIC VEHICLES
SPARTAN PRECISION	53469	11/30/2011	1	31.00	F&R/MAINT & REPAIR EQUIPMENT
				<u>156.00</u>	
STATE WATER RES CONT BD	53372	11/10/2011	1	175.40	WD/WATER RIGHTS FEE 7/01/11-06/30/12
STATE WATER RES CONT BD	53403	11/22/2011	1	211.00	WD/WATER RIGHTS FEE 7/1/11-6/30/12
STATE WATER RES.CTRL.BRD.	53322	11/1/2011	1	130.00	WW/WW LICENSE RENEWAL FOR BEN EASTIN
STATE WATER RES.CTRL.BRD.	53335	11/1/2011	1	130.00	WW/GRADE 2 CERTIFICATE RENEWAL D. BLACKBURN
STATE WATER RES.CTRL.BRD.	53371	11/10/2011	1	1,359.00	WW/ANNUAL STORM WATER PERMIT FEE 7/01/11/-6/30/12
STATE WATER RES.CTRL.BRD.	53434	11/29/2011	1	50,184.00	WW/ANNUAL PERMIT FEE
				<u>52,189.40</u>	
SUN PACIFIC	53373	11/10/2011	1	1,155.00	WW/MAINT & REPAIR LIFT STATIONS
TECHXPRESS, INC.	53336	11/1/2011	1	2,745.00	ADM/NETGUARD MANAGED SERVICE PLAN FOR WORKSTATIONS
TECHXPRESS, INC.	53448	11/29/2011	1	2,680.00	ADM/MONTHLY NETGUARD IT SERVICE
				<u>5,425.00</u>	
THE DOCUTEAM	53418	11/29/2011	1	305.79	ADM/DOCUMENT STORAGE OCTOBER 2011
THE GAS COMPANY	53331	11/1/2011	1	76.93	FD/GAS SERVICE 2850 BURTON
THE GAS COMPANY	53359	11/10/2011	1	90.24	F&R/GAS SERVICE 1000 MAIN 09/27/11-10/26/11
THE GAS COMPANY	53359	11/10/2011	1	29.28	WW/GAS SERVICE 5500 HEATH LN APT B 9/27-10/27/11
THE GAS COMPANY	53359	11/10/2011	1	33.27	WW/GAS SERVICE 5500 HEATH LN 09/28 - 10/27/11
THE GAS COMPANY	53359	11/10/2011	1	63.56	F&R/GAS SERVICE 3195 BURTON 09/27-10/26/11
THE GAS COMPANY	53442	11/29/2011	1	7.07	FD/GAS SERVICE 5490 HEATH LN.
				<u>300.35</u>	
TITAN INDUSTRIAL SUPPLY	53323	11/1/2011	1	522.41	WW/CLOTHING AND UNIFORMS
TORLANO, EMILY	53318	11/1/2011	1	580.00	FD/CHECK REQUEST FOR MPC FIRE TRAINING - MONTEREY
TRIAD REAL ESATE & INVESTMENT,	53346	11/8/2011	1	230.11	WD/CUSTOMER REFUND
UNITED STAFFING ASSOC	53324	11/1/2011	1	595.20	F&R/TEMP STAFFING WE/10/23/11
UNITED STAFFING ASSOC	53324	11/1/2011	1	795.93	ADM/TEMP STAFFING WE 10/23/11
UNITED STAFFING ASSOC	53324	11/1/2011	2	744.00	F&R/TEMP STAFFING WE 10/23/11
UNITED STAFFING ASSOC	53374	11/10/2011	1	744.00	F&R/TEMP STAFFING WE/10/30/11
UNITED STAFFING ASSOC	53381	11/10/2011	1	739.44	ADM/TEMP STAFFING W/E 10/31/11
UNITED STAFFING ASSOC	53381	11/10/2011	2	446.40	F&R/TEMP STAFFING W/E 10/31/11
UNITED STAFFING ASSOC	53381	11/10/2011	3	520.80	W/TEMP STAFFING W/E 10/31/11
UNITED STAFFING ASSOC	53396	11/16/2011	1	903.76	ADM/TEMP STAFFING W/E 11/06/11
UNITED STAFFING ASSOC	53396	11/16/2011	2	465.00	F&R/TEMP STAFFING W/E 11/06/11
UNITED STAFFING ASSOC	53396	11/16/2011	3	279.00	WW/TEMP STAFFING W/E 11/06/11
UNITED STAFFING ASSOC	53396	11/16/2011	1	744.00	F&R/TEMP STAFFING W/E 11/06/11
UNITED STAFFING ASSOC	53404	11/22/2011	1	595.20	F&R/TEMP STAFFING W/E 11/13/11
UNITED STAFFING ASSOC	53404	11/22/2011	2	148.80	WW/TEMP STAFFING W/E 11/13/11

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UNITED STAFFING ASSOC	53404	11/22/2011	1	724.04	ADM/TEMP STAFFING W/E 11/13/11
UNITED STAFFING ASSOC	53435	11/29/2011	1	744.00	F&R/TEMP STAFFING WE 11/13/11
UNITED STAFFING ASSOC	53449	11/29/2011	1	770.25	ADM/TEMP STAFFING WE 11/20/11
UNITED STAFFING ASSOC	53449	11/29/2011	2	102.70	FD/TEMP STAFFING WE 11/20/11
UNITED STAFFING ASSOC	53470	11/30/2011	1	297.60	F&R/TEMP STAFFING WE 11/20/11
UNITED STAFFING ASSOC	53470	11/30/2011	1	369.72	ADM/TEMP STAFFING WE 11/27/11
UNITED STAFFING ASSOC	53470	11/30/2011	2	154.05	FD/TEMP STAFFING WE 11/27/11
UNITED STAFFING ASSOC	53470	11/30/2011	1	995.10	F&R/TEMP STAFFING WE 11/20/11
				<u>11,878.99</u>	
USA BLUE BOOK	53325	11/1/2011	1	431.34	WW/LAB SUPPLIES
USA BLUE BOOK	53397	11/16/2011	1	160.46	WW/MAINT & REPAIR DISPOSAL EFFLUENT
USA BLUE BOOK	53397	11/16/2011	1	619.05	WD/MAINT & REPAIR WELLS
USA BLUE BOOK	53397	11/16/2011	1	36.52	WD/MAINT & REPAIR SR4 WELL
USA BLUE BOOK	53414	11/29/2011	1	192.95	WW/MAINT & REPAIR COLLECTION SYSTEM
USA BLUE BOOK	53414	11/29/2011	1	78.91	WW/LAB SUPPLIES
USA BLUE BOOK	53414	11/29/2011	1	129.72	WW/LAB SUPPLIES
USA BLUE BOOK	53414	11/29/2011	1	40.32	WW/LAB SUPPLIES
				<u>1,689.27</u>	
VAN SCOYOC ASSOC., INC.	53294	11/1/2011	1	6,225.00	WD/PROF FED'L ADVOCACY FOR DESAL WASH D.C. 11/11
VERIZON WIRELESS	53436	11/29/2011	1	90.21	WD/CELL PHONE SERVICE 10/08-11/07/11
VERIZON WIRELESS	53450	11/29/2011	1	96.26	FD/CELL PHONE SERVICE OCTOBER 2011
				<u>186.47</u>	
VIC'S BACKHOE SERVICE	53375	11/10/2011	1	220.00	WW/MAINT & REPAIR WW COLLECTION SYSTEM
WAYNE COOPER AG SERVICES	53471	11/30/2011	1	200.00	WD/ELECTRIC PUMP TEST
WAYNE'S TIRE, INC.	53326	11/1/2011	1	1,436.01	FD/TIRES FOR ENGINE 5791
WINSOR CONSTRUCTION, INC.	53327	11/1/2011	1	526.15	WW/1 LOAD FACING ROCK
WINSOR CONSTRUCTION, INC.	53398	11/16/2011	1	1,664.03	WW/MAINT & REPAIR
WINSOR CONSTRUCTION, INC.	53398	11/16/2011	1	1,747.47	WW/MAINT & REPAIR
WINSOR CONSTRUCTION, INC.	53398	11/16/2011	2	519.19	WW/MAINT & REPAIR
				<u>4,456.84</u>	
	53310	11/4/2011	9000	(143.09)	Ck# 053310 Reversed
<b>Accounts Payable Vendor Subtotal</b>				<b><u>299,314.09</u></b>	
AFLAC (AMER FAM LIFE INS)	2456	11/10/2011	1	446.33	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2456	11/10/2011	1	150.43	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2469	11/25/2011	1	446.33	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2469	11/25/2011	1	150.43	VOLUNTARY INS-PRETAX
				<u>1,193.52</u>	
AMERITAS	2447	11/1/2011	1	1,719.34	DENTAL INSURANCE-YER
AMERITAS	2447	11/1/2011	2	(86.13)	DENTAL INSURANCE-YER
AMERITAS	2447	11/1/2011	3	0.05	DENTAL INSURANCE-YER
AMERITAS	2447	11/1/2011	4	12.60	DENTAL INSURANCE-YER
AMERITAS	2447	11/1/2011	1	313.50	DENTAL INSURANCE-YER
				<u>1,959.36</u>	

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EXPENDITURE REPORT  
FOR THE MONTH ENDING NOVEMBER 30, 2011**

<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>LINE DESCRIPTION</b>
CAMBRIA COMMUNITY SERVICES DIS	2457	11/10/2011	1	1,000.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2457	11/10/2011	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2457	11/10/2011	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2457	11/10/2011	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2457	11/10/2011	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2457	11/10/2011	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2470	11/25/2011	1	1,000.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2470	11/25/2011	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2470	11/25/2011	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2470	11/25/2011	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2470	11/25/2011	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2470	11/25/2011	6	250.00	MEDICAL REIMBURSEMNT
				3,700.00	
CAMBRIA FIREFIGHTERS ASSN	2460	11/10/2011	1	194.01	RESERVE FIREFTR DUES
EMPLOYMENT DEVELOPMENT DP	2459	11/10/2011	1	3,769.31	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2459	11/10/2011	1	722.68	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2472	11/25/2011	1	3,064.02	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2472	11/25/2011	1	555.29	STATE INCOME TAX
				8,111.30	
H.O.B.-DIRECT DEPOSIT	2461	11/10/2011	1	2,899.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2461	11/10/2011	1	53,294.80	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2473	11/25/2011	1	2,899.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2473	11/25/2011	1	44,340.71	Direct Deposit Flat
				103,433.51	
H.O.B./FEDERAL TAXES	2462	11/10/2011	1	10,793.72	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2462	11/10/2011	1	7,580.70	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2462	11/10/2011	1	2,441.08	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2474	11/25/2011	1	8,591.86	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2474	11/25/2011	1	5,588.68	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2474	11/25/2011	1	2,018.42	FEDERAL INCOME TAX
				37,014.46	
ICMA-VNTGPT TRSFR AGT 457	2463	11/10/2011	1	2,363.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2463	11/10/2011	1	700.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2475	11/25/2011	1	2,363.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2475	11/25/2011	1	700.00	457 DEF COMP-INDIV
				6,126.92	
LINCOLN FINANCIAL GROUP	2448	11/1/2011	1	161.84	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	2448	11/1/2011	2	(7.57)	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	2448	11/1/2011	3	(7.57)	LIFE INSURANCE
				146.70	
PERS HEALTH BENEFIT SERV	2449	11/1/2011	1	19,403.11	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2449	11/1/2011	2	(1,032.63)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2449	11/1/2011	3	74.21	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2449	11/1/2011	4	3,570.32	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2449	11/1/2011	5	2,034.55	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2449	11/1/2011	6	8,087.81	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2449	11/1/2011	7	3,032.07	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2449	11/1/2011	8	5,697.69	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2449	11/1/2011	9	82.96	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2449	11/1/2011	1	1,685.12	MEDICAL INSURANC-YER
				42,635.21	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH ENDING NOVEMBER 30, 2011**

<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>LINE DESCRIPTION</b>
PERS RETIREMENT SYSTEM	2464	11/10/2011	1	0.02	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2464	11/10/2011	2	23,966.69	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2476	11/25/2011	1	0.01	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2476	11/25/2011	2	21,893.31	PERS PAYROLL REMITTANCE
				<u>45,860.03</u>	
SEIU LOCAL 620	2465	11/10/2011	1	220.41	SEIU UNION DUES
SEIU LOCAL 620	2477	11/25/2011	1	220.41	SEIU UNION DUES
				<u>440.82</u>	
SLO CREDIT UNION	2458	11/10/2011	1	280.00	CREDIT UNION
SLO CREDIT UNION	2471	11/25/2011	1	280.00	CREDIT UNION
				<u>560.00</u>	
THE VARIABLE ANNUITY LIFE	2466	11/10/2011	1	50.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	2478	11/25/2011	1	50.00	DEFERRED COMP -VALIC
				<u>100.00</u>	
				<b><u>251,475.84</u></b>	
<b>Payroll Payable Vendor Subtotal</b>					
<b>TOTAL DISBURSEMENTS FOR NOVEMBER, 2011</b>				<b><u>550,789.93</u></b>	



## **ADDENDA TO MONTHLY EXPENDITURE REPORT**

<b><i>DEPARTMENT CODES</i></b>	
FD	Fire Department
F&R	Facilities and Resources
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT  
 BOARD OF DIRECTORS REGULAR MEETING MINUTES  
 THURSDAY, NOVEMBER 17, 2011, 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION
1A. CALL TO ORDER	President Clift called the regular meeting to order at 12:38 PM.
1B. PLEDGE OF ALLEGIANCE	President Clift led the pledge of allegiance.
1C. ESTABLISHMENT OF QUORUM	President Clift Present Vice President MacKinnon Present Director Bahringer Present Director De Micco Resigned, effective November 17, 2011 Director Thompson Present Staff Present: General Manager Jerry Gruber, Assistant District Counsel David Hirsch, District Engineer Bob Gresens, District Clerk Kathy Choate President Clift read Director De Micco's letter of resignation.
1D. REPORT FROM CLOSED SESSION	Assistant District Counsel Hirsch reported no report from closed session.
2. SPECIAL REPORTS	
A. Sheriff's Department Report	Deputy Steeb reported 236 calls for service, CHP speed checks by high school and Winsor Blvd.
3. ACKNOWLEDGEMENTS/PRESENTATIONS	Richard Margetson presented Maxine Lewis Homeless Shelter 6 <sup>th</sup> annual Needs and Wishes Fundraiser. Coast Union Interact Club representatives spoke regarding fundraising efforts.
4. PUBLIC COMMENT	<u>Tina Dickason</u> , Cambria. Commented on Nov 17 Cambrian editorial regarding advance draft agenda and read from the article. <u>Amanda Rice</u> , Cambria. Commented on Nov 17 Cambrian editorial regarding tentative agenda. It has been ten years and two days since moratorium. No in stream studies done to date. Evaluate how conservation measures are working. Water production does not equal water sold.
5. AGENDA REVIEW	Agenda stands as published.
6. MANAGER'S AND BOARD REPORTS	
A. DESALINATION AND WATER STORAGE FACILITIES REPORT	General Manager Gruber introduced the item and Bob Gresens presented the report.
B. GENERAL MANAGER'S REPORT	General Manager Gruber presented the report. Water Supervisor Jim Adams was present. Board

	<p>discussion followed.</p> <p>Public Comment:  <u>Amanda Rice</u>, Cambria. Commented on research she has done on what is required for UWMP. The CUWCC has more up to date than 1999 data on saving water.</p>
C. MEMBER AND COMMITTEE REPORTS	<p>Director Bahringer reported on NCAC meeting. Council reiterated support of 100' fire break around Covell Ranch. Events ordinance is postponed and off calendar. Vacation rental ordinance to be reviewed by Planning Commission in December.</p> <p>President Clift reported on October 25 Lot Conservancy Committee meeting to work toward plan on maintaining diverse amount of CCSD owned land.</p>
7. CONSENT AGENDA	
<p>A. Approve expenditures for month of October 2011</p> <p>B. Approve minutes of Board of Directors October 27, 2011 special meeting.</p> <p>C. Adopt Resolution 67-2011 approving a one-year lease extension with Cambria Village Square Shopping Center for the CCSD Administrative Offices for the period of November 1, 2011 through October 31, 2012</p> <p>D. Adopt Resolution 60-2011 approving Cross-Connection Inspection Services contract between County of San Luis Obispo and CCSD</p> <p>E. Approve extension of Intent to Serve, Applicant, Capital One, APN 013.141.022</p> <p>F. Adopt 2012 CCSD regular Board meeting schedule</p>	<p>General Manager Gruber read consent agenda items.</p> <p>Director MacKinnon moved to adopt the consent agenda. Director Thompson seconded. Motion carried unanimously. Ayes – 4, No – 0, Absent – 0</p> <p><u>Jerry McKinnon</u>, Cambria. Commented on Facilities and Resources section of expenditures and appealed to the Board for a separate budget page devoted to Veterans Memorial building. Provided a history of the Skate Park.</p>
8. HEARINGS AND APPEALS	None
9. REGULAR BUSINESS	
A. Approve Phase II Veterans Memorial by American Legion Post 432	<p>General Manager Gruber introduced the item. Commander Greg Sanders and 1<sup>st</sup> Vice Commander Terry Farrell presented the proposed Phase II Veterans Memorial exhibit. Director Bahringer moved to approve Phase II Veterans Memorial by American Legion Post 432. Director MacKinnon seconded. Motion carried unanimously. Ayes – 4, No – 0, Absent – 0</p>

<p>B. Discuss alternatives regarding the renewal of the Professional Services Agreement with Van Scoyoc Associates, Inc.</p>	<p>General Manager Gruber presented the staff report. Director Bahringer moved to table the item to next month. No second; therefore not considered.  Public Comment:  <u>Tina Dickason</u>, Cambria.  Commented on Director De Micco’s summary of Washington DC meetings and opposes lobbyist. Board discussion followed.  Director MacKinnon moved to disapprove professional services agreement with Van Scoyoc Associates. Director Bahringer seconded. Motion carried unanimously. .  Ayes – 4, No – 0, Absent – 0</p>
<p>C. Authorize General Manager to work with the Cambria Community Healthcare District (CCHD) in preparing a Request for Proposal for evaluating shared services</p>	<p>General Manager Gruber presented the staff report. Board discussion followed.  Public Comment:  <u>Tina Dickason</u>, Cambria. Supports objective third party involvement for an evaluation of services. Director Thompson moved to authorize General Manager to work with the CCHD in preparing a request for proposal for evaluating shared services. Director MacKinnon seconded. Motion carried unanimously. .  Ayes – 4, No – 0, Absent – 0</p>
<p>10. ADJOURN to Closed Session</p>	<p>President Clift adjourned at 2:30 p.m. and to reconvene at for closed session at 3:30 PM</p>

CAMBRIA COMMUNITY SERVICES DISTRICT  
 BOARD OF DIRECTORS SPECIAL MEETING MINUTES  
 TUESDAY, NOVEMBER 29, 2011, 5:00 PM

AGENDA ITEM	DISCUSSION OR ACTION								
1A. CALL TO ORDER	President Clift called the meeting to order at 5:05 PM.								
1B. ESTABLISHMENT OF QUORUM	<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">President Clift</td> <td style="width: 30%;">Present</td> </tr> <tr> <td>Vice President MacKinnon</td> <td>Present</td> </tr> <tr> <td>Director Bahringer</td> <td>Present</td> </tr> <tr> <td>Director Thompson</td> <td>Present</td> </tr> </table> <p>Staff Present: General Manager Gruber, District Clerk Kathy Choate</p>	President Clift	Present	Vice President MacKinnon	Present	Director Bahringer	Present	Director Thompson	Present
President Clift	Present								
Vice President MacKinnon	Present								
Director Bahringer	Present								
Director Thompson	Present								
2. PUBLIC COMMENT	<p><u>Mahala Burton</u>, Cambria. Supports direct appointment of Valerie Bentz.</p> <p><u>Tim Roche</u>, Cambria. Supports appointment of qualified, highly skilled and effective applicant in solving complex problems in real world situations, coupled with tenacity to implement solutions without delay.</p> <p><u>Valerie Bentz</u>, Cambria. Supports herself as being appointed. Had there been three positions open in last election she would be on current board. Has confidence she can work fairly with the Board on current issues. Appoint the person who speaks for 1,472 voters.</p> <p><u>Jim Ragan</u>, Cambria. Supports an open process to replace open. Opposes appointing runner up in last election. Democracy of election is over once election ends. What are criteria for appointing?</p> <p><u>Paul McDonnell</u>, Cambria. Thanked Board for their service and outgoing member Director De Micco. The law entrusts the decision to the Board. He supports appointment following a deliberate process to consider candidates. Person appointed needs to be someone who will work constructively with the current Board until the next election.</p> <p><u>Michael McLaughlin</u>, 386 Wellington, Cambria. Supports filling vacancy by open process through applications and an interview process.</p> <p><u>Harry Farmer</u>, Cambria. Supports appointment of Valerie Bentz.</p> <p><u>Amanda Rice</u>, Cambria. Supports option two, open application process. Provides an open process and allows community to participate in watching the interview process.</p>								

	<p><u>Lynn Harkins</u>, Cambria. Supports appointment of Valerie Bentz and her support of water sustainability and water recycling. Supports seeking grants at State level for those things that could be implemented without cost to the district and benefit to the environment.</p> <p><u>Peter Chaldecott</u>, Cambria. Elected four times to CCSD Board. Board has distinct set of priorities and trusts to have future candidates looking at details of Board direction. Supports a considerate process.</p> <p><u>Mary Webb</u>, Cambria. Supports appointing Valerie Bentz who ran on fiscal responsibility, not desalination. She is an independent thinker with ideas on conservation.</p> <p><u>Patrick Childs</u>, Cambria. 22 year resident, past director. In 1996 an election result terminated a fully approved desal project that took only 4 years to complete all the way through the Coastal Commission. Supports appointment from an application process. The process is not cal ponds and water reclamation. Those projects have been studied, the District paid millions to fact find this information. People come in who have been here less than 10 years and do not know about those studies and have not read them. Desal will save us. Take applications for the best qualified person that will move that water project forward.</p> <p><u>Jim Webb</u>, Cambria. In listening to comments tonight, an issue has become a litmus test for candidates. Mistake to make decision based on desal and support of it as a litmus test in choosing the best person; there are broader concerns and tasks. Deliberations should extend beyond desal.</p> <p><u>Christine Heinrichs</u>, Cambria. Supports appointment of Valerie Bentz, available to serve and readily available.</p> <p><u>Jerry McKinnon</u>, Cambria. More than a one-issue board; Fire Dept, Parks and Recreation, etc. and desal is not only thing to think about. Not a single issue nomination.</p> <p>President Clift closed public comment.</p>
<p>3. SPECIAL MEETING BUSINESS</p>	
<p>A. Determine Method for Filling Board Member Vacancy</p>	<p>President Clift presented the item and provided the four alternatives to fill the vacant position:</p> <ol style="list-style-type: none"> <li>1. Make an appointment.</li> <li>2. Call for applicants, hold interviews, and make an appointment.</li> </ol>

	<p>3. Hold an election.</p> <p>4. Do nothing and allow Board of Supervisors the decision making authority of either appointing someone to the Board or calling for an election.</p> <p>Board discussion followed. Director Bahringer moved to adopt option 2; call for applicants, hold interviews, and make an appointment. Director MacKinnon seconded. Motion carried unanimously. Ayes – 4, No – 0, Absent - 0</p> <p>Board reviewed the draft application form, a draft list of questions, the 2011 Board goals, and a draft Notice of Vacancy with the following recommendations: Delete scoring points on questions. Delete second sentence on question 2. Change question 3 to read: After reviewing 2011 Board goals what positive or negative comments would you have regarding those goals?</p> <p><u>Harry Farmer</u> approached podium and spoke out of order. Not here to find someone to fit in your team, here to represent the voice of the community. Public Comment: <u>Steve Figler</u>, Cambria. We live in a representative democracy and to have a concept of a team that is going for the same objective does not flow with the idea of a representative democracy.</p> <p>Director Bahringer moved to post the Notice of Intent to fill board of directors' vacancy tomorrow, tentatively schedule a special meeting for December 20th and provide all applicants the questions by December 14. Director Thompson seconded. Motion carried unanimously. Ayes – 4, No – 0, Absent - 0</p>
4. ADJOURN	President Clift adjourned the meeting at 6:05 PM.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 7.C.

FROM: Jerry Gruber, General Manager  
Cortney Upthegrove, Administrative Tech II

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Meeting Date: December 15, 2011      Subject: Consider Approving Extension of Intent to Serve Letter for Applicant, First California Bank, APN 023.065.014

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**RECOMMENDATION:**

Allow special circumstances waiver of “active building permit application” requirement on extension of Intent to Serve (ITS) letter for First California Bank, 023.065.014.

**FISCAL IMPACT:** \$200 fee paid.

**DISCUSSION:**

The ITS letter expired on December 1, 2011. An extension application was received on November 11, 2011. CCSD Code requires that an extension request be accompanied by documentation of “an active application for building permit.” There is not an active building permit and no retrofit in lieu fees have been paid for this ITS.

CCSD staff has approved prior extensions from 2006 until present. This would be the eighth ITS extension since May 2008. In the recent past the BOD approved an extension for both the county and Capital One Bank under similar circumstances. First California Banks agent has submitted a request for special consideration in order to secure the sale of this property.

First California Bank expresses that the loss of the ITS would reduce the property value. Staff recommends an 18-month extension, through July 1, 2013. This would allow the new owner adequate time to comply with CCSD code. The parcel will need to be in compliance with the CCSD code at that time or the result may be revocation of the ITS status as well as returning the parcel to the CCSD Wait List.

Attachments: Extension Application Nov 11, 2011  
Agent Letter Request

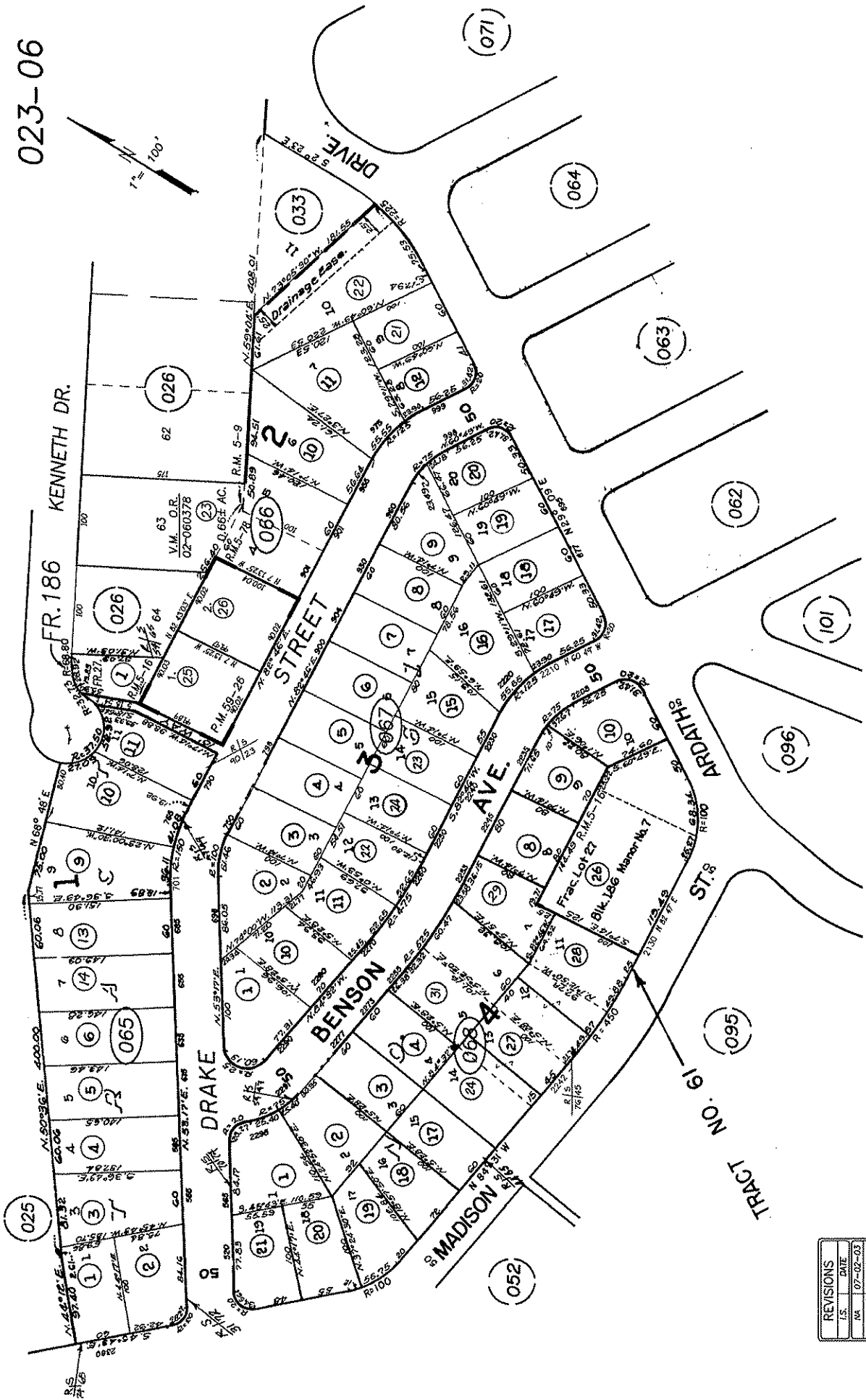
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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

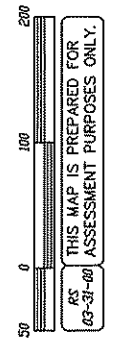
UNANIMOUS:    \_\_\_ CLIFT \_\_\_ MACKINNON \_\_\_ BAHRINGER \_\_\_ THOMPSON \_\_\_



023-06



CAMBRIA PINES MANOR UNIT NO. 1, R.M. Bk. 05, Pg. 09.  
 TRACT 8, R.M. Bk. 05, Pg. 21.  
 TRACT 61, R.M. Bk. 05, Pg. 78.  
 CAMBRIA PINES MANOR UNIT NO. 7, R.M. Bk. 05, Pg. 16.



REVISIONS	DATE
1	07-02-03
2	01-05-04
3	01-09-04
4	01-31-05

CAMBRIA  
 ASSESSOR'S MAP  
 COUNTY OF  
 SAN LUIS OBISPO, CA.  
 BOOK 023 PAGE 06

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D.**

FROM: Jerry Gruber, General Manager

---

Meeting Date: December 15, 2011 Subject: Consider Adoption of Resolution 70-2011 Approving Replacement of a Generator at Lift Station "A" in the Amount of \$37,500 to Sun Pacific Electric

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors adopt Resolution 70-2011 approving the replacement of a generator at Lift Station "A" in the amount of \$37,500 to Sun Pacific Electric.

**FISCAL IMPACT:**

Funding for the generator will come from reprioritizing identified maintenance related items within fiscal year 2010/2011 budget for the CCSD Wastewater Department. The CCSD solicited three quotes for the replacement of the generator as outlined by the CCSD purchasing policy and Sun Pacific Electric was the lowest quote received. The price indicated above includes tax, testing, hazard fees, removal of old generator, fuel tank and installation of a new 100 amp transfer switch.

**DISCUSSION:**

Lift Station A-1 is located at 190 Harvey Street adjacent to the Pacific Ocean. Liftstation A-1 current emergency power is supplied by a 1993 34 KW Generac diesel generator. During the past year the CCSD Wastewater Department has experienced a significant increase in alarms and repairs. During a recent generator maintenance inspection by a reputable qualified maintenance technician it was determined that the generator and associated automatic transfer switch were in extremely poor condition and in need of immediate replacement.

Attached: Resolution 70-2011

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BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ CLIFT \_\_\_ MACKINNON \_\_\_ BAHRINGER \_\_\_ THOMPSON \_\_\_

RESOLUTION 70-2011

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING THE REPLACEMENT OF A GENERATOR AT LIFT STATION "A"  
TO SUN PACIFIC ELECTRIC

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Approves the replacement of a generator at Lift Station "A" to Sun Pacific Electric.

PASSED AND ADOPTED THIS 15<sup>th</sup> day of December 2011.

---

Muril N. Clift  
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

---

Kathy A. Choate  
District Clerk

---

Timothy J. Carmel  
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.E.**

FROM: Mark Miller, Fire Chief

---

Meeting Date: December 15, 2011 Subject: Consider Adoption of Resolution 69-2011 Approving the Office of Traffic Safety (OTS) Grant and Related MOUs with Participating Agencies

---

**RECOMMENDATIONS:**

It is recommended that the Board of Directors adopt Resolution 69-2011 approving the OTS grant and related Memorandums of Understanding with participating agencies.

**FISCAL IMPACT:**

Fire Department staff is required to oversee, implement, coordinate and manage the OTS grant. Administrative and Finance Department time is also required relating to tracking expenditures and generating checks when applicable.

**DISCUSSION:**

With the Cambria CSD Fire Department acting as the lead, the Office of Traffic Safety awarded the CCSD a regional grant totaling \$150,000. Seven agencies in San Luis Obispo County will participate in the grant. The purpose of the grant is to purchase auto extrication and rescue equipment. Memorandums of Understanding have been prepared between the CCSD and the Cambria CSD Fire Department and the other departments, defining their obligations under the grant, including required reporting of statistical information. The Cambria CSD Fire Department is required to consolidate and report this information to the Office of Transportation Safety on an annual basis. The following agencies are part of this regional grant and will be executing an MOU:

- Cambria CSD Fire Department
- Morro Bay Fire Department
- Santa Margarita Fire Department
- San Luis Obispo City Fire Department
- Atascadero Fire Department
- Paso Robles Fire Department
- Cal Fire

Attached: Resolution 69-2011

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BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ CLIFT \_\_\_ MACKINNON \_\_\_ BAHRINGER \_\_\_ THOMPSON \_\_\_

RESOLUTION 69-2011

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING THE CALIFORNIA OFFICE OF TRAFFIC SAFETY (OTS) GRANT  
AND RELATED  
MEMORANDUMS OF UNDERSTANDING WITH  
PARTICIPATING AGENCIES

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Approves the California Office of Traffic Safety (OTS) grant, attached hereto as Exhibit "A" and authorizes the General Manager to execute the grant agreement.
2. Approves the Memorandums of Understanding with participating agencies, attached hereto as Exhibit "B", and authorizes the General Manager to execute the agreements.

PASSED AND ADOPTED THIS 15<sup>th</sup> day of December 2011.

---

Muril N. Clift  
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

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Kathy A. Choate  
District Clerk

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Timothy J. Carmel  
District Counsel

OFFICE OF TRAFFIC SAFETY

# GRANT AGREEMENT

Federal Fiscal Year 2012

10/1/2011 - 09/30/2012

**GRANT AGREEMENT**

(REV. 08/11)

GRANT NUMBER

**20299**

1. This Agreement is entered into between the Office of Traffic Safety and the Cambria Community Services District Fire Department .
2. Grant Period: 10/01/2011 to 09/30/2012
3. Federal Funds allocated under this Agreement shall not exceed: \$150,000.00
4. Grant Title: Regional Collision Response and Extrication Improvement Program
5. Grant Description: The Cambria Fire Department will serve as the lead agency for a regional extrication equipment grant for San Luis Obispo County. The extrication equipment is used by first responders to safely extricate victims trapped in traffic collisions. "Best practice" strategies will be used to reduce the response time for the arrival of appropriate extrication equipment to traffic collision scenes and the time to extricate the victims of traffic collision, thus increasing survivability. The grant will provide funding for new equipment for fire departments without extrication equipment or have existing equipment that has reached the end of its usable lifespan and is in need of replacement.
6. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement:
  - Exhibit A – Budget Summary, Budget Estimate and Narrative
  - Exhibit A1 – Sub-Budget Summary, Sub-Budget Estimate and Narrative (if applicable)
  - Exhibit B – Goals and Objectives
  - Exhibit C – Problem Statement, Method of Procedure
  - Exhibit D – Certifications and Assurances
  - Exhibit E\* – OTS Grant Program Manual

\*Items shown with an asterisk (\*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at: [www.ots.ca.gov/Grants/Grant\\_Administration/Program\\_Manual.asp](http://www.ots.ca.gov/Grants/Grant_Administration/Program_Manual.asp)

***We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions.***

**IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.**

**Grantee Agency**

By (Authorized Signature)

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS

**California Office of Traffic Safety**

By (Authorized Signature)

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Christopher J. Murphy, Director

ADDRESS

2208 Kausen Drive, Suite 300, Elk Grove, CA 95758

**EXHIBIT A  
 BUDGET SUMMARY**

<b>COST CATEGORY</b>	<b>TOTAL COSTS</b>
Personnel	\$
Travel	\$0.00
Contractual Services	\$0.00
Equipment	\$144,783.00
Other Direct Costs	\$5,217.00
Indirect Costs	\$
<b>TOTAL GRANT AMOUNT</b>	<b>\$150,000.00</b>

**EXHIBIT A  
BUDGET ESTIMATE AND NARRATIVE**

This Grant Agreement is funded by the US Department of Transportation National Highway Traffic Safety Administration (NHTSA).

FUND NUMBER	CATALOG NUMBER	FUND DESCRIPTION
402 General Funds - HSP 2012	CFDA 20.600	State/Community Highway Safety

**PERSONNEL TOTAL COSTS**

\$

**Salaries** – May include wages, salaries, special compensations, or authorized absences such as annual leave and sick leave provided the cost for the individual employee is (a) reasonable for the services rendered, and (b) follows an appointment made in accordance with state or local laws and rules and meets federal requirements.

Regular	Fund Number	Total All Positions	Total % Benefits	Total All Benefits	Total Compensation
		\$	%	\$	\$
<b>Subtotal</b>		\$		\$	\$

**Benefits**

**Narrative:**

<b>TOTAL (REGULAR POSITIONS AND BENEFITS)</b>					\$
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Hourly	Fund Number	Total All Positions	Total % Benefits	Total All Benefits	Total Compensation
		\$	%	\$	\$
<b>Subtotal</b>		\$		\$	\$

**Benefits**

**Narrative:**

<b>TOTAL (HOURLY POSITIONS AND BENEFITS)</b>	\$
----------------------------------------------	----

**OVERTIME**

Budgeted grant activities will be conducted by agency personnel on an overtime basis.

Personnel will be deployed as needed to accomplish the grant goals and objectives. Costs are estimated based on an overtime hourly rate range (not including benefits). Overtime reimbursement (overtime hourly rate and benefits) will reflect actual costs of the personnel conducting the appropriate operation up to the maximum range specified.

**Overtime Hourly Rate Range**    \$                    to    \$

Overtime	Fund Number	Total All Positions	Total % Benefits	Total All Benefits	Total Compensation
		\$	%	\$	\$

**Benefits**

<b>Subtotal</b>	\$	\$	\$
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<b>TOTAL (OVERTIME POSITIONS AND BENEFITS)</b>	\$
------------------------------------------------	----

**TRAVEL TOTAL COSTS**

**\$0.00**

Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Travel shall be claimed at the agency approved rate. Per diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.

**In State Travel:** All conferences, seminars, or training not specifically identified in this Grant Agreement must be approved by OTS. Costs include local mileage for grant activities/meetings attended by appropriate staff.

Type	Fund Number	In State Travel Costs
In State Travel	402 General Funds - HSP 2012	\$0.00

**Additional Anticipated Travel:**

There are no travel funds in this grant.

**Out of State Travel:** All Out of State travel trips not specifically identified in this Grant Agreement must receive written approval from OTS.

Type	Fund Number	Out of State Travel Costs
Out of State Travel		\$

**Additional Anticipated Travel:**

**CONTRACTUAL SERVICES TOTAL COSTS**

**\$0.00**

Description	Contractual Services Costs
	\$

**Narrative:**

**EQUIPMENT TOTAL COSTS**

**\$144,783.00**

Grantee Agency may purchase and distribute to various locations fully equipped extrication system(s). Each fully equipped extrication system may include a hydraulic spreader, hydraulic power unit, and/or every piece of extrication equipment, modifications, attachments, accessories and auxiliary apparatus (such as rams, hydraulic hoses, ram attachment and extension sets, cutters and mini-spreaders) necessary to make it useable for the purpose it was acquired and costs \$5,000 or more per system (including tax, shipping and installation).

Description	Fund Number	Equipment Costs
1 Other - Extrication System @ \$27963.00	402 General Funds - HSP 2012	\$27,963.00

**Narrative:** One extrication system will be distributed to Santa Margarita Fire Department to replace a ten-year old system. This equipment will include a power unit, cutter, spreader, rams, couplings, hoses, and other associated attachments or accessories to make the system usable for grant purposes.

Description	Fund Number	Equipment Costs
1 Other - Stabilization System @ \$7139.00	402 General Funds - HSP 2012	\$7,139.00

**Narrative:** One stabilization system will be purchased for Cambria Fire Department. Stabilization systems or rescue struts have proven critical to handle the increased incidence of vehicle rollovers, due to the lightweight materials used in new vehicles, and for over-the-side collisions often seen in rural areas within their jurisdiction.

Description	Fund Number	Equipment Costs
2 Other - Cutter @ \$6165.00	402 General Funds - HSP 2012	\$12,330.00

**Narrative:** Two cutters will be distributed to Morro Bay Fire Department. These heavy duty tools are designed to cut high strength steel and are essential in rescuing motor vehicle collision victims. This equipment will be available to respond to simultaneous calls and handle collisions with multiple vehicles.

Description	Fund Number	Equipment Costs
1 Other - Spreader @ \$7535.00	402 General Funds - HSP 2012	\$7,535.00

**Narrative:** This tool will be distributed to the Morro Bay Fire Department. This heavy duty tool are designed to spread high strength steel and is essential in rescuing motor vehicle collision victims. This equipment will be available to respond to simultaneous calls and handle collisions with multiple vehicles.

Description	Fund Number	Equipment Costs
4 Other - Stabilization Systems @ \$5000.00	402 General Funds - HSP 2012	\$20,000.00

**Narrative:** Four stabilization systems will be distributed to San Luis Obispo County Fire Department stations that currently do not have this equipment. Stabilization Systems or rescue struts have proven critical to handle the increased incidence of vehicle rollovers, due to the lightweight materials used in new vehicles, and for over the side collisions often seen the rural areas within our jurisdictions.

Description	Fund Number	Equipment Costs
1 Other - Extrication System @ \$23240.00	402 General Funds - HSP 2012	\$23,240.00

**Narrative:** One extrication system will be distributed to San Luis Obispo Fire Department which includes a power unit, cutter, spreader, stabilization gear, lighting, and other associated attachments or accessories to make the system usable for grant purposes.

Description	Fund Number	Equipment Costs
1 Other - Extrication System @ \$15505.00	402 General Funds - HSP 2012	\$15,505.00

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**Narrative:** One extrication system will be distributed to Atascadero Fire Department to a rural station that currently has no equipment. This equipment may include a power unit, cutter, spreader, rams, couplings, hoses, stabilization gear, lighting, and other associated attachments or accessories to make the system usable for grant purposes.

Description	Fund Number	Equipment Costs
1 Other - Air Bag System @ \$12332.00	402 General Funds - HSP 2012	\$12,332.00

**Narrative:** One air bag system will be distributed to Paso Robles Fire Departments. This department does not have this equipment. Air bag systems are effective tools used in safely lifting heavy vehicles at motor vehicle collision scenes.

Description	Fund Number	Equipment Costs
1 Other - Air Bag System @ \$9511.00	402 General Funds - HSP 2012	\$9,511.00

**Narrative:** One air bag system will be distributed to Morro Bay Fire Department. This department currently does not have this equipment. Air bag systems are effective tools used in safely lifting heavy vehicles at motor vehicle collision scenes.

Description	Fund Number	Equipment Costs
1 Other - Air Bag System @ \$9228.00	402 General Funds - HSP 2012	\$9,228.00

**Narrative:** One air bag system will be distributed to Cambria Community Services District Fire Department, a rural and coastal area that currently does not have this equipment. Air bag systems are effective tools used in safely lifting heavy vehicles at motor vehicle collision scenes.

**OTHER DIRECT TOTAL COSTS**

**\$5,217.00**

Grantee Agency may purchase and distribute to various locations extrication items which may include the following: airbags and accessories; axes; combi-tools; cribbing; cutters; driver-side airbag covers; extrication gloves; generators; hoses; portable lights; rams and supports; rescue saws; rescue struts and plates; retrofit kits; ropes; sawzalls; and step chocks. Additional items may be purchased if pre-approved by OTS.

Note: Each item must have a unit cost of less than \$5,000 (which includes tax, shipping and installation). Additionally, each extrication item purchased must operate independent of a grant funded power unit.

Description	Fund Number	Other Direct Costs
1 Other - Extrication Items @ \$5217.00	402 General Funds - HSP 2012	\$5,217.00

**Narrative:** Miscellaneous extrication items below the cost of \$5,000 per item may be purchased to further the goals and objectives of the grant. Items could include sawzalls, lighting, rams, hoses, or couplings.

**INDIRECT TOTAL COSTS** \$

Description	Fund Number	Indirect Costs

**TOTAL GRANT AMOUNT** **\$150,000.00**

**EXHIBIT B  
GOALS AND OBJECTIVES**

**Goals**

Order	Goal ID #	Goal
1	5	To reduce the number of persons killed in traffic collisions.
2	6	To reduce the number of persons injured in traffic collisions.

**Objectives**

Order	Objective ID #	Objective	User Input
1	25	To issue a press release announcing the kick-off of the grant by November 15 of the first grant year. The press releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.	
2	225	To send all grant-related activity press releases, media advisories, alerts and general public materials to the OTS Public Information Officer (PIO) at pio@ots.ca.gov, with a copy to your OTS Coordinator. If an OTS template-based press release is used, the OTS PIO and Coordinator should be copied when the release is distributed to the press. If an OTS template is not used, a draft press release must first be sent to the OTS PIO for approval. Drafts should be sent for approval as early as possible to insure adequate turn-around time. Optimum lead time would be 10-20 days prior to the operation. Media communications reporting the results of grant activities such as checkpoints and saturation patrols are exempt from the advance approval requirement. Activities such as warrant or probation sweeps and court stings that could be compromised by advanced publicity are exempt from pre-publicity, but are encouraged to offer embargoed media coverage and to report results.	
3	34	To use the following standard language in all press, media, and printed materials: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.	
4	226	To email the OTS Public Information Officer at pio@ots.ca.gov, and copy your OTS Coordinator, at least 30 days in advance a short description of any significant grant related traffic safety event or	

		program so that OTS has enough notice to arrange for attendance and/or participation in the event.	
5	227	To submit a draft or rough-cut of all printed or recorded material (brochures, posters, scripts, artwork, trailer graphics, etc.) to the OTS Public Information Officer at pio@ots.ca.gov, and copy your OTS Coordinator, for approval 14 days prior to the production or duplication.	
6	228	To include the OTS logo, space permitting, on grant funded print materials; consult your OTS Coordinator for specifics relating to this grant.	
7	266	To report the procurement status of all equipment planned to be purchased as part of this grant.	
8	126	To train at least __ first responders, Emergency Medical Technicians or Paramedics in the recognition and treatment of trauma victims.	Target number: 0
9	127	To train __ firefighters in the use of the new equipment.	Target number: 512
10	129	To develop Memorandums of Understanding (MOUs) with recipient agencies which contain the following: a list and description of equipment; an explanation of the submission of data collection and quarterly reporting; the responsibility of maintaining equipment; and the yearly reporting of fair market value of equipment.	
11	128	To purchase and place __ fully equipped extrication systems in strategic locations within the jurisdiction.	Target number: 2
12	130	To purchase and place __ pieces of medical equipment in __ strategic locations within the jurisdiction.	Target Number 1: 0 Target Number 2: 0
13	131	To purchase and place __ pieces of specialized rescue equipment in __ strategic locations within the jurisdiction.	Target Number 1: 22 Target Number 2: 13
14	249	To decrease response time (time of notification to hospital treatment or transport) in the service area from __ minutes to __ minutes.	Base year number: 25 Target number: 21
15	250	To decrease the average response time for the arrival of appropriate equipment at the collision site in rural areas from __ minutes to __ minutes.	Base year number: 22 Target number: 7
16	251	To improve the EMS delivery system in __ communities through the replacement of out-dated and unreliable emergency/rescue vehicles and/or equipment.	Target number: 10

17	132	To purchase and equip __ ambulances/rescue vehicles.	Target number: 0
18	133	To conduct __ traffic safety presentations impacting __ persons and/or __ communities.	Target Number 1: 104 Target Number 2: 3270 Target Number 3: 21
19	134	To display the OTS funded ambulance, first responder vehicle and/or equipment __ days during Public Safety Fairs, community festivals and or other Department or community events	Target number: 72
20	135	In the event grant funded equipment is used to save a life, OTS will be notified of the facts involving the incident.	

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## EXHIBIT C

### PROBLEM STATEMENT AND METHOD OF PROCEDURE

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#### PROBLEM STATEMENT

Briefly state the traffic safety problem to be addressed, including a short analysis of collision/response/ and extrication data and the communities to be served. Take into consideration changes or projected changes in population, traffic patterns, and other demographic dynamics that may affect traffic safety. If replacement vehicles are requested, include the year and make of the vehicle to be replaced. If extrication equipment is requested, indicate whether your department/region currently has equipment. If so, how old is the equipment? If not, how far away is the nearest set of equipment? Include all names of participating agencies, or districts or stations to receive equipment.

**Cambria Fire Department is the Regional Applicant and will coordinate with the other participating agencies for the placement of the extrication equipment, specialized rescue equipment and hybrid vehicle extrication training, and procurement of all equipment and program management. City of Atascadero, Cambria Community Services District, City of Morro Bay, City of Paso Robles, City of San Luis Obispo, San Luis Obispo County, and Santa Margarita have been identified as strategic locations for placement of extrication and rescue equipment, and their respective fire agencies will represent them as such.**

**San Luis Obispo County encompasses over 3600 square miles, 97% of which is rural. Over 2200 miles of primarily rural roadways, including eight (8) state highways which cross through the jurisdictions of 18 fire agencies and 46 fire stations. Highway 101, one of California's most important highways, intersects the county. Due to a steady increase in San Luis Obispo County's population and its emergence as a well-known recreational and vacation destination, traffic volume has drastically increased. All fire agencies in the county participate in a strong auto and mutual aid agreement, so response to the over 5100 traffic collisions that occurred from 2007--2009 was in almost all cases a cooperative effort. As such this grant will be a regional request emphasizing interoperability.**

**Traffic collision data collected from participating fire agencies for the years 2007--2009 reveals that collision and fatality rates countywide have slightly decreased. This can be directly attributed to two factors: the deployment of extrication equipment throughout strategic locations made possible by OTS grant funding in 2005, and the introduction of new materials and technologies to vehicle construction. Collision fatality rates fell by 18% nationwide, while California's rate dropped by only 14.3%. And while new car construction and materials have made passenger vehicles safer initially, they have created challenges and safety issues for firefighters in San Luis Obispo County that are not equipped with the proper extrication equipment. Due to the increased severity of traffic collisions and the difficulty of extrication on newer vehicles built with ultra high-strength metals, the first response capable extrication systems presently in service are proving obsolete.**

**New car design, combined with the lightweight materials being used have resulted in a drastic increase in vehicle rollovers in San Luis Obispo County, especially in the rural areas with curvy roads. The proportion of vehicles that rolled over in fatal crashes (21.5%) was nearly four times as high as proportion in injury crashes (5.8%). Lightweight materials and rounded, aerodynamic car design,**

## EXHIBIT C

### PROBLEM STATEMENT AND METHOD OF PROCEDURE

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coupled with improved tire technology means that more collisions are ending in rollovers and over the side collisions. We have recognized the need for rescue struts and rescue airbags to improve firefighter safety and drastically reduce extrication times.

Particularly important is the goal of reducing the time required to get necessary and appropriate equipment to the scene in the rural environment. The goal of the San Luis Obispo County Fire Chiefs Association is to reduce the average current response time from 21.5 minutes to seven minutes. The timely delivery of this equipment and properly trained firefighters will dramatically affect the survivability of the injured motorist. The San Luis Obispo County Fire Chiefs Association's standard that heavy extrication rescue systems are to be available to all vehicle accident locations within seven minutes 90% of the time will be achieved upon the strategic placement of the extrication systems, rescue strut systems and rescue airbags.

San Luis Obispo County firefighters are increasingly facing the safety issues and challenges of hybrid vehicle extrication. With a marked increase in the price of fuel, hybrid and diesel-powered car sales will more than triple by 2015, accounting for over seven percent of the car market. Extrication and rescue in hybrid vehicles requires specialized and continuous training, to be addressed by this grant.

The San Luis Obispo County Fire Chiefs Association proposes to procure and place six extrication systems, eight sets of rescue struts, four sets of rescue airbags and ten portable light units. These will be placed in strategic locations within the County of San Luis Obispo. Distribution will be based on the frequency and severity of collisions, and effect on time of delivery of crucial equipment to rural areas. Upon placement of the extrication and rescue equipment the San Luis Obispo County Fire Chiefs Association anticipate a reduction in the response to vehicle collisions and extrication process time of over 25% over the base years 2011—2013.

Additionally three specialized hybrid vehicle extrication courses will be held in three strategic locations around San Luis Obispo County to facilitate attendance by all participating departments. A qualified trainer contracted by Cambria Fire Department as the grant manager will teach the classes. Those members attending the course will in turn provide that training to all members of their agency and to their respective mutual aid agreement members utilizing the Train the Trainer methodology.

Equipping San Luis Obispo County's first responding units with these extrication systems, rescue struts, airbags and scene lighting, and training our firefighters the techniques to meet the challenges when faced with new car technologies and materials will drastically improve extrication system delivery and firefighter safety in San Luis Obispo County

**Data:** Using local data (not OTS Rankings or SWITRS), complete the tables below. Include all data for each **agency/location** that will receive equipment from this grant.

## EXHIBIT C

### PROBLEM STATEMENT AND METHOD OF PROCEDURE

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REGIONAL TRAFFIC COLLISION EXPERIENCE OVER THE PAST THREE YEARS HAS BEEN:

Collision Type	2007		2008		2009	
	Collisions	Victims	Collisions	Victims	Collisions	Victims
Fatal	4	4	5	8	6	6
Injury	472	643	269	736	471	658

COLLISION VICTIMS REQUIRING EXTRICATION FOR REGION:

STATISTICS	2007	2008	2009
Total Number Of Responses (All Calls For Service)	22249	20177	9958
Total Number Of Traffic Collision Related Calls	2383	1391	1384
Number Of Traffic Collision Victims Requiring Extrication In Region	138	85	72
Number Of Victims Where Mutual Aid Extrication Services Were Provided To Other Jurisdictions	18	22	25
Average Response Time For Appropriate Equipment (Receipt Of Call To Arrival At Collision Site)	7	7	7
Average Extrication Time (Arrival At Site To Transport)	26	25	25

For each station requesting equipment, explain the following under Problem Description: whether the station is located in a rural or urban area (list the community or city), the type of collisions (high speed, curvy roadway, over the side), and any section of highway(s) involved. Also indicate whether the station currently has extrication equipment and the age of the equipment. If the station doesn't have equipment, indicate the nearest equipment and estimated time of arrival.

NOTE: If more than ten stations are requesting equipment, contact your OTS Coordinator.

**Station Name and Number:**

Cambria Fire Department Station 57

**Problem Description:**

Cambria Fire Department serves the unincorporated and isolated community of Cambria, on the north coast of San Luis Obispo County. Cambria is bordered on three sides by rural/agricultural land and bisected by Highway 1--the curvey coastal highway leading to the Big Sur coastline, and bordered on the west side by Highway 46. Because of its isolation twenty mintues response times for first arriving auto aid units is not uncommon. Cambria FD currently has extrication equipment--ages three years and fifteen years, but lacks airbags, adequate scene lighting and rescue struts needed to handle the proponderance of high speed collisions and over-the-side and vehicle rollovers it commonly encounters. The nearest rescue airbags respond from Morro Bay, approximately twenty five minutes south, and the nearest light unit responds from Templeton, over thirty minutes away Cambria Fire Department provides auto aid to three other fire agencies covering stretches of Highways 1 and 46, and the addition

## EXHIBIT C

### PROBLEM STATEMENT AND METHOD OF PROCEDURE

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of this equipment would reduce the average response time with the necessary tools from 21.5 to seven minutes in rural areas.

STATISTICS	2007	2008	2009
Total Number Of Responses (All Calls For Service)	686	888	669
Total Number Of Traffic Collision Related Calls	32	28	32
Number Of Traffic Collision Victims Requiring Extrication In Region	3	3	4
Number Of Victims Where Mutual Aid Extrication Services Were Provided To Other Jurisdictions	2	1	2
Average Response Time For Appropriate Equipment (Receipt Of Call To Arrival At Collision Site)	7	7	6
Average Extrication Time (Arrival At Site To Transport)	39	38	23

**Station Name and Number:**

Santa Margarita Fire Department Station 78

**Problem Description:**

As a rural, volunteer agency, Santa Margarita Fire Departement (SMFD) responds to Highway 58 and thirty miles of Highway 101, including Cuesta Grade. Increased traffic on Highway 101 increased the number of collisions in SMFD's region by 100% and tripled the number of victims from 2008 to 2009. Collisions on this curvy section of Highways 101 and 58 are mostly high speed and over the side. An upgrade in quarry equipment in Santa Margarita has drastically increased the number of truckloads through town, and a proposed 2<sup>nd</sup> quarry will add 200 more trips through town. SMFD has ten year old extrication equipment acquired with an OTS grant; it needs to upgrade this extrication equipment, as this older equipment is ineffective on the new materials used in current vehicle production. SMFD does not have the airbags or struts needed for heavy rescue and vehicle stabilization, or portable scene lighting. The addition of this equipment would reduce the average response time with the appropriate equipment from 20 to six minutes.

STATISTICS	2007	2008	2009
Total Number Of Responses (All Calls For Service)	137	96	117
Total Number Of Traffic Collision Related Calls	26	16	32
Number Of Traffic Collision Victims Requiring Extrication In Region	9	3	8
Number Of Victims Where Mutual Aid Extrication Services Were Provided To Other Jurisdictions	0	0	0
Average Response Time For Appropriate Equipment (Receipt Of Call To Arrival At Collision Site)	10	10	10
Average Extrication Time (Arrival At Site To Transport)			

**Station Name and Number:**

Morro Bay Fire Department Station 53

## EXHIBIT C

### PROBLEM STATEMENT AND METHOD OF PROCEDURE

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**Problem Description:**

Morro Bay Fire Department's (MBFD) collision, response, and extrication data for its community and its immediate auto-aid still shows significant need for a full complement of up to date, powerful and efficient extrication tools. Current data shows a consistent trend of high speed and over the side traffic accidents, though the rate of extrications has decreased, presumably due to improvements in vehicle safety. In addition MBFD has two auto-aid response areas along the highways in which it is the closest unit available with heavy extrication capability (Highways 1 and 41). MBFD has a need therefore to add one set of extrication equipment for responding to simultaneous calls or collisions with multiple vehicles.

STATISTICS	2007	2008	2009
Total Number Of Responses (All Calls For Service)	1742	1728	1671
Total Number Of Traffic Collision Related Calls	42	37	38
Number Of Traffic Collision Victims Requiring Extrication In Region	13	4	4
Number Of Victims Where Mutual Aid Extrication Services Were Provided To Other Jurisdictions			
Average Response Time For Appropriate Equipment (Receipt Of Call To Arrival At Collision Site)	5	4	3
Average Extrication Time (Arrival At Site To Transport)			

**Station Name and Number:**

Atascadero Fire Department Station 1

**Problem Description:**

Atascadero Fire Department protects about 30,000 residents in an area of about 28 square miles from two fire stations. Atascadero is the largest geographic city in the county and has miles of curvy, steep roadways, resulting in a large number of over the side rescues. Additionally, Highways 46 and 101 bisect the town. These highways are both high speed, high volume highways, Highway 46 having cliffs alongside. These highways are busy throughout the day, with an increase for work commute traffic to Morro Bay and San Luis Obispo. During the summer months, Atascadero Fire frequently staffs a wildland engine which currently does not have extrication equipment. Atascadero FD hopes to equip this engine with a smaller combination type hydraulic tool to reduce the average response time with the necessary tools from 20 to seven minutes in rural areas. Atascadero Fire Department would like to procure portable lighting and rescue struts to handle heavy rescue incidents, including truck collisions. Atascadero will provide hybrid vehicle extrication training for each of our 36 Career and Reserve Firefighters via the grant.

STATISTICS	2007	2008	2009
Total Number Of Responses (All Calls For Service)	2373	2532	2482
Total Number Of Traffic Collision Related Calls	88	138	127

## EXHIBIT C

### PROBLEM STATEMENT AND METHOD OF PROCEDURE

Number Of Traffic Collision Victims Requiring Extrication In Region	3	4	5
Number Of Victims Where Mutual Aid Extrication Services Were Provided To Other Jurisdictions	0	0	0
Average Response Time For Appropriate Equipment (Receipt Of Call To Arrival At Collision Site)	6	6	7
Average Extrication Time (Arrival At Site To Transport)	30	25	36

**Station Name and Number:**

San Luis Obispo City Fire Department

**Problem Description:**

Between 2008 and 2009 San Luis Obispo City Fire Department's (SLO City FD) response to traffic collisions increased 24%, and the number of victims requiring extrication rose 28%. San Luis Obispo has a "nighttime" (residential) population of about 55,000, but has a daytime (workplace/school) population of almost 100,000 people, most of whom commute by passenger vehicle. SLO City FD's jurisdiction includes Highways 1, 101 and 227, experiencing simultaneous traffic flow of over 13,250 vehicles per hour. It experiences high speed, over the side and curve roadway type collisions, and has seen a drastic rise in overturned vehicles as a result of new car technology resulting in lighter vehicles made of stronger materials, materials that are quickly rendering SLO City's seven year old extrication equipment ineffective. The addition of this equipment would reduce the average response time with the necessary tools from 21.5 to seven minutes in rural areas.

STATISTICS	2007	2008	2009
Total Number Of Responses (All Calls For Service)	4440	4649	4545
Total Number Of Traffic Collision Related Calls	187	245	212
Number Of Traffic Collision Victims Requiring Extrication In Region	13	18	15
Number Of Victims Where Mutual Aid Extrication Services Were Provided To Other Jurisdictions	3	4	3
Average Response Time For Appropriate Equipment (Receipt Of Call To Arrival At Collision Site)	6	6	6
Average Extrication Time (Arrival At Site To Transport)	18	18	18

**Station Name and Number:**

Paso Robles Fire Department

**Problem Description:**

The City of Paso Robles is bisected north and south by State Highway 101 and east and west by State Highway 46, and surrounded by rural agricultural land. As such Paso Robles is a thoroughfare for large recreational vehicles, large trucks with loose livestock and a hub for commuter traffic as it hosts 53% of San Luis Obispo County's manufacturing jobs. Using fifteen year old extrication equipment not designed for the high strength metals used in new cars, extrication time continues to steadily increase. Paso

## EXHIBIT C

### PROBLEM STATEMENT AND METHOD OF PROCEDURE

Robles Fire Department routinely responds to high speed freeway traffic on Highway 101, high speed single lane traffic with multiple turn pockets on State Route 46 within its 20.1 square mile district and beyond during auto and mutual aid highway response. Fatality rates were so high on Highway 46 that it necessitated a multi-million dollar "Fix 46" program, which included the installation of rumble strips, mandatory headlight areas, decreasing the speed limit and ultimately widening the highway from two lanes to four.

STATISTICS	2007	2008	2009
Total Number Of Responses (All Calls For Service)	2894	2889	2979
Total Number Of Traffic Collision Related Calls	128	118	91
Number Of Traffic Collision Victims Requiring Extrication In Region	6	6	5
Number Of Victims Where Mutual Aid Extrication Services Were Provided To Other Jurisdictions	13	13	16
Average Response Time For Appropriate Equipment (Receipt Of Call To Arrival At Collision Site)	5	6	6
Average Extrication Time (Arrival At Site To Transport)	18	19	21

**Station Name and Number:**

San Luis Obispo County Fire Department

**Problem Description:**

The County of San Luis Obispo Fire Department (SLO County FD) staffs 14 fire engines per day with two firefighters on each engine to cover the county's mostly rural two million one hundred thousand acres (three thousand-three hundred and four square miles). All but two of SLO County FD's stations are located on a major California highway. Because SLO County is home to many popular tourist attractions daily peak traffic flows are higher than in other rural communities. Station 12 on Highway 1 sees a flow of 2900 cars per hour, Station 62 situated on Highway 101 sees 8500 cars per hour, and Station 21 on Highway 227 sees 1850 cars per hour. SLO County FD has three stations on Highway 1, four stations Highway 41, three stations on Highway 46, three stations on Highway 58, six stations on Highway 101 and two stations on Highway 227. Despite this flow, and having responded to an average of 867 collisions resulting in an average of 41 extrications annually, only four of SLO County's apparatus are equipped with rescue struts, and only three have combination extrication equipment. Outfitting these engines would cut down the time to get necessary and appropriate rescue equipment from 30 minutes to 10 minutes in rural areas.

STATISTICS	2007	2008	2009
Total Number Of Responses (All Calls For Service)	9883	9996	9883
Total Number Of Traffic Collision Related Calls	940	809	852
Number Of Traffic Collision Victims Requiring Extrication In Region	45	47	31
Number Of Victims Where Mutual Aid Extrication Services Were Provided To Other Jurisdictions			

## EXHIBIT C

### PROBLEM STATEMENT AND METHOD OF PROCEDURE

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Average Response Time For Appropriate Equipment (Receipt Of Call To Arrival At Collision Site)			
Average Extrication Time (Arrival At Site To Transport)			

#### METHOD OF PROCEDURE

##### Phase 1 – Program Preparation (1<sup>st</sup> Quarter of the Grant Year)

The Grant Director will complete the following:

- Determine specific equipment requirements.
- Request equipment vendor price quotation for the required equipment per host agency requirement.
- Submit purchase orders to equipment vendors for purchase of the equipment.
- Prepare and execute Memorandums of Understanding (MOU) with recipient agencies.

##### Phase 2 – Program Operations (2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> Quarters of the Grant Year)

The Grant Director will complete the following:

- Inventory the new equipment following delivery.
- Disperse equipment to identify recipient agencies.
- Plan a media event announcing the grant funded equipment.

Recipient Agencies will complete the following:

- Identify training needs and objectives and coordinate instructional staff to conduct a high quality training program for their respective agency.
- Develop a preventive maintenance schedule for the new equipment following manufacturers' recommendations.

##### Phase 3 – Data Collection & Reporting – (Throughout Grant Period)

- The Grant Director will submit a Quarterly Performance Report (QPR) within 30 days following the end of each calendar quarter.
- The final QPR and Executive Summary are due to OTS 30 days following the grant's termination.
- Reports shall be completed and submitted in accordance with OTS requirements specified in the Grant Program Manual.

#### Method of Evaluation

Using the data compiled during the grant, the Grant Director will: (1) briefly state the original problem, (2) specify the most significant goals and objectives, (3) highlight the most significant activities that

## EXHIBIT C

### PROBLEM STATEMENT AND METHOD OF PROCEDURE

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contributed to the success of the program and the strategies used to accomplish the goals, and (4) describe the program’s accomplishments as they related to the goals and objectives.

#### EQUIPMENT ITEM DISTRIBUTION

The above named agency will purchase and distribute fully equipped extrication systems and/or other pieces of equipment for the agencies listed below.

Fully equipped extrication systems include every piece of extrication equipment, modifications, attachments, accessories, and auxiliary apparatus necessary to make it usable for the purpose it was acquired, and costs \$5,000 or more (including tax, shipping, and installation). A fully equipped extrication system typically includes a hydraulic spreader and hydraulic power unit. Other dependent extrication items purchased may include rams, hydraulic hoses, ram attachment and extension sets, cutters and mini spreaders.

*For each station receiving equipment, list the name of the station and the maximum value of the equipment items to be received.*

<b><i>Fire Station or Company</i></b>	<b><i>Max Amount</i></b>	<b><i>Equipment items</i></b>
Atascadero	\$15,505.00	1 Extrication System
Cambria	\$16,367.00	1 Stabilization System 1 Air Bag System
Morro Bay	\$29,376.00	2 Cutters 1 Spreader 1 Air Bag System
Paso Robles	\$12,332.00	1 Air Bag System
Santa Margarita	\$27,963.00	1 Extrication System
San Luis Obispo City	\$23,240.00	1 Extrication System
San Luis Obispo County Fire	\$20,000.00	4 Stabilization Systems

**EXHIBIT C**  
**PROBLEM STATEMENT AND METHOD OF PROCEDURE**

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<i>Total to Match Exhibit A (Budget Equipment Line Item)</i>		
<i>Total Station or Companies</i>	<i>Total Max Amount</i>	<i>Equipment items</i>
7 Stations	\$144,783.00	3 Extrication Systems 5 Stabilization Systems 3 Air Bag Systems 2 Cutters 1 Spreader

## EXHIBIT D CERTIFICATIONS AND ASSURANCES

Failure to comply with applicable Federal statutes, regulations, and directives may subject Grantee Agency officials to civil or criminal penalties and/or place the State in a high risk grantee status in accordance with 49 CFR §18.12.

The officials named on the Grant Agreement, certify by way of signature on the Grant Agreement signature page, that the Grantee Agency complies with all applicable Federal statutes, regulations, and directives and State rules, guidelines, policies and laws in effect with respect to the periods for which it receives grant funding. Applicable provisions include, but are not limited to, the following:

- 23 U.S.C. Chapter 4 - Highway Safety Act of 1966, as amended
- 49 CFR Part 18 - Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
- 23 CFR Chapter II - (§§1200, 1205, 1206, 1250, 1251, & 1252) Regulations governing highway safety programs
- NHTSA Order 462-6C - Matching Rates for State and Community Highway Safety Programs
- Highway Safety Grant Funding Policy for Field-Administered Grants

### **Certifications and Assurances**

The Grantee Agency will implement activities in support of national highway safety goals to reduce motor vehicle related fatalities that also reflect the primary data-related crash factors within the State as identified by the State highway safety planning process, including:

- National law enforcement mobilizations,
- Sustained enforcement of statutes addressing impaired driving, occupant protection, and driving in excess of posted speed limits,
- An annual statewide safety belt use survey in accordance with criteria established by the Secretary for the measurement of State safety belt use rates to ensure that the measurements are accurate and representative,
- Development of statewide data systems to provide timely and effective data analysis to support allocation of highway safety resources.

The Grantee Agency shall actively encourage all relevant law enforcement personnel in the State to follow the guidelines established for vehicular pursuits issued by the International Association of Chiefs of Police that are currently in effect. (23 USC 402 (b) (1) (E))

### **Other Federal Requirements**

Cash disbursements and balances will be reported in a timely manner as required by NHTSA. (49 CFR 18.21)

The same standards of timing and amount, including the reporting of cash disbursement and balances, apply to grantees as they do the State. (49 CFR 18.41)

Failure to adhere to these provisions may result in the termination of State drawdown privileges.

Equipment acquired under this Grant Agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the Grantee Agency; or the State, by formal agreement with appropriate

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**EXHIBIT D**  
**CERTIFICATIONS AND ASSURANCES**

officials of a political subdivision or State agency, shall cause such equipment to be used and kept in operation for highway safety purposes (23 CFR 1200.21);

The Grantee Agency will comply with all applicable State procurement procedures and will maintain a financial management system that complies with the minimum requirements of 49 CFR 18.20;

**Federal Funding Accountability and Transparency Act**

The State will comply with FFATA guidance, OMB Guidance on FFATA Subaward and Executive Compensation Reporting, August 27, 2010, ([https://www.fsrs.gov/documents/OMB\\_Guidance\\_on\\_FFATA\\_Subaward\\_and\\_Executive\\_Compensation\\_Reporting\\_08272010.pdf](https://www.fsrs.gov/documents/OMB_Guidance_on_FFATA_Subaward_and_Executive_Compensation_Reporting_08272010.pdf)) by reporting to FSRS.gov for each sub-grant awarded:

- Name of the entity receiving the award;
- Amount of the award;
- Information on the award including transaction type, funding agency, the North American Industry Classification System code or Catalog of Federal Domestic Assistance number (where applicable), program source;
- Location of the entity receiving the award and the primary location of performance under the award, including the city, State, congressional district, and country; , and an award title descriptive of the purpose of each funding action;
- A unique identifier (DUNS);
- The names and total compensation of the five most highly compensated officers of the entity if-- of the entity receiving the award and of the parent entity of the recipient, should the entity be owned by another entity;

(i) the entity in the preceding fiscal year received—

(I) 80 percent or more of its annual gross revenues in Federal awards; and(II) \$25,000,000 or more in annual gross revenues from Federal awards; and(ii) the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986;

- Other relevant information specified by OMB guidance.

The Grantee Agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794) and the Americans with Disabilities Act of 1990 (42 USC § 12101, et seq. PL 101-336), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse and alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights

**EXHIBIT D**  
**CERTIFICATIONS AND ASSURANCES**

Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; The Civil Rights Restoration Act of 1987, which provides that any portion of a state or local entity receiving federal funds will obligate all programs or activities of that entity to comply with these civil rights laws; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

**The Drug-free Workplace Act of 1988 (41 U.S.C. 702;):**

The Grantee Agency will provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about:
  1. The dangers of drug abuse in the workplace.
  2. The grantee's policy of maintaining a drug-free workplace.
  3. Any available drug counseling, rehabilitation, and employee assistance programs.
  4. The penalties that may be imposed upon employees for drug violations occurring in the workplace.
- c. Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
- d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
  1. Abide by the terms of the statement.
  2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
- e. Notifying the agency within ten days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction.
- f. Taking one of the following actions, within 30 days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:
  1. Taking appropriate personnel action against such an employee, up to and including termination.
  2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by Federal, State, or local health, law enforcement, or other appropriate agency.
- g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f) above.

**EXHIBIT D**  
**CERTIFICATIONS AND ASSURANCES**

**Buy America Act**

The Grantee Agency will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)) which contains the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest; that such materials are not reasonably available and of a satisfactory quality; or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

**Political Activity (Hatch Act)**

The Grantee Agency will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

**Certification Regarding Federal Lobbying**

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The Grantee Agency official certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The Grantee Agency official shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including sub-contracts, sub-grants, and contracts under grant, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**EXHIBIT D**  
**CERTIFICATIONS AND ASSURANCES**

**Restriction on State Lobbying**

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

**Certification Regarding Debarment And Suspension**

Instructions for Primary Certification

1. By signing and submitting this Grant Agreement, the Grantee Agency official is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The Grantee Agency official shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the Grantee Agency official to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the Grantee Agency official knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The Grantee Agency official shall provide immediate written notice to the department or agency to which this Grant Agreement is submitted if at any time the Grantee Agency official learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and coverage sections of 49 CFR Part 29. You may contact the department or agency to which this Grant Agreement is being submitted for assistance in obtaining a copy of those regulations.
6. The Grantee Agency official agrees by submitting this Grant Agreement that, should the covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The Grantee Agency official further agrees by submitting this Grant Agreement that it will include the clause

**EXHIBIT D  
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titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

**Certification Regarding Debarment, Suspension, and Other Responsibility Matters –  
Primary Covered Transactions:**

1. The Grantee Agency official certifies to the best of its knowledge and belief, that its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
  - b. Have not within a three-year period preceding this Grant Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;
  - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
2. Where the Grantee Agency official is unable to certify to any of the Statements in this certification, such Grantee Agency official shall attach an explanation to this Grant Agreement.

**Instructions for Lower Tier Certification**

**EXHIBIT D**  
**CERTIFICATIONS AND ASSURANCES**

1. By signing and submitting this Grant Agreement, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this Grant Agreement is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this Grant Agreement is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this Grant Agreement that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (See below)
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency

**EXHIBIT D**  
**CERTIFICATIONS AND ASSURANCES**

with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion –  
Lower Tier Covered Transactions:**

1. The prospective lower tier participant certifies, by submission of this Grant Agreement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this Grant Agreement.

**Policy to Ban Text Messaging While Driving**

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, Grantee Agencies are encouraged to:

1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted driving including policies to ban text messaging while driving-
  - a. Company-owned or –rented vehicles, or Government-owned, leased or rented vehicles; or
  - b. Privately-owned when on official Government business or when performing any work on or on behalf of the Government.
2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as-
  - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
  - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

**Environmental Impact**

The Grantee Agency official has reviewed the Grant Agreement and hereby declares that no significant environmental impact will result from implementing this traffic safety program. If, under a future revision, this program will be modified in such a manner that a program would be instituted that could affect environmental quality to the extent that a review and statement would be necessary, this office is prepared to take the action necessary to comply with the National Environmental Policy Act of 1969 (42 USC 4321 et seq.) and the implementing regulations of the Council on Environmental Quality (40 CFR Parts 1500-1517).

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) for participating in the San Luis Obispo County Regional Extrication Equipment Project (Project) is entered into this 1<sup>st</sup> day of October 2011, between the Cambria Community Services District (CCSD) and the City of Atascadero (Participating Agency).

WHEREAS, the California Office of Traffic Safety (OTS) has awarded a grant to the CCSD and the Cambria Fire Department (Cambria FD) to serve as the host agency for the Project beginning October 1, 2011 through September 30, 2012, in the amount of \$150,000.

NOW, THEREFORE, in mutual consideration of the terms and conditions provided herein, the parties agree as follows:

1. CCSD shall purchase, utilizing OTS grant funds, and distribute to Participating Agency, an Extrication System in the amount of \$15,385, that includes:
  - One (1) hydraulic cutter/spreader
  - One (1) hydraulic power unit
  - Extrication hydraulic hose
  - Two (2) emergency generators/lighting
2. A copy of the Grant Agreement between the State of California Office of Traffic Safety and the Cambria Community Services District Fire Department (Grant Number 20299, hereinafter referred to as "Grant Agreement) is hereby attached hereto as Exhibit A and incorporated herein by reference and made a part of this Memorandum of Understanding as if fully set forth at this point. Participating Agency agrees to comply with any and all provisions of the Grant Agreement in its use and operation of the Extraction System provided pursuant to the grant.
3. Participating Agency shall:
  - Label all Extrication System equipment as "OTS Grant Funded" with labels provided by Cambria FD, via grant funds.
  - Place the Extrication System in service after the Extrication System is inventoried and personnel are trained, and report to Cambria FD the number of personnel trained.
  - Collect and report quarterly, to Cambria FD, for the term of the grant period the following information regarding Extrication System use:
    - i. Number of personnel trained and total man hours of training for that quarter.
    - ii. Number of times Extrication System is was used to save a life or otherwise assist in patient extrication and how long it took for the arrival of the Extrication System.
  - Accept all responsibilities or liabilities of the Extrication System.
  - Report by September 30 annually, the value of grant-funded equipment, until equipment's depreciated value reaches \$5,000 or less.
  - Assume responsibility for further maintenance of the Extrication System.
  - Comply with all local, state and federal guidelines for the use of the Extrication System.

- Participate in a media “kickoff” event, to be held at Cambria Fire Department Station, date TBA.
  - Cooperate with and assist CCSD and the Cambria FD in meeting the Goals and Objectives contained in Exhibit B of the Grant Agreement, including but not limited to those relating to press releases, printed materials, use of the OTS logo, training, traffic safety presentations, display of OTS funded equipment at community events, and reporting requirements.
4. Participating Agency agrees to waive all claims and recourse against CCSD, including the right of contribution, for loss or damage to property and personal injuries, including but not limited to its employees or agents of Participating Agency or third parties, and releases CCSD from any and all liability related to or in any way connected to the use of the Extrication System. Participating Agency agrees to and shall indemnify, defend and hold CCSD and its elected and appointed officials, officers, agents, representatives, subcontractors, volunteers or employees harmless from and against all expenses, claims and liabilities, including without limitation reasonable attorney's fees and disbursements, arising out of or alleged to have arisen out of the operations of Participating Agency as a result of its use of the Extrication System. This indemnity shall survive the expiration or termination of the Agreement.
  5. Provision of the Extrication System pursuant to this MOU is contingent upon OTS funding in the grant for the Project through CCSD and the Cambria FD. CCSD may terminate this MOU based upon the unavailability of OTS funds.
  6. This MOU shall be interpreted and construed according to the laws of the State of California.
  7. This MOU contains the entire understanding between CCSD and Participating Agency. Any prior agreements, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this MOU shall be effective only if in writing and signed by both parties.
  8. Any notice or communication to CCSD or the Cambria FD required pursuant to this MOU shall be made in writing and delivered to the following address:

Cambria Fire Department  
2850 Burton Drive  
Cambria, California 93428  
Attention: Fire Chief

IN WITNESS WHEREOF, Participating Agency and CCSD have caused this MOU to be executed and attested by their representative officers duly authorizing as of the date set forth above.

<b>CAMBRIA COMMUNITY SERVICES DISTRICT</b>	<b>PARTICIPATING AGENCY</b>
BY: _____	BY: _____
Print Name: _____	Print Name: _____

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) for participating in the San Luis Obispo County Regional Extrication Equipment Project (Project) is entered into this 1<sup>st</sup> day of October 2011, between the Cambria Community Services District (CCSD) and the San Luis Obispo County Fire (Participating Agency).

WHEREAS, the California Office of Traffic Safety (OTS) has awarded a grant to the CCSD and the Cambria Fire Department (Cambria FD) to serve as the host agency for the Project beginning October 1, 2011 through September 30, 2012, in the amount of \$150,000.

NOW, THEREFORE, in mutual consideration of the terms and conditions provided herein, the parties agree as follows:

1. CCSD shall purchase, utilizing OTS grant funds, and distribute to Participating Agency, a Strut Stabilization package in the amount of \$20,000, that includes:
  - Four (4) complete strut stabilization kits
2. A copy of the Grant Agreement between the State of California Office of Traffic Safety and the Cambria Community Services District Fire Department (Grant Number 20299, hereinafter referred to as "Grant Agreement) is hereby attached hereto as Exhibit A and incorporated herein by reference and made a part of this Memorandum of Understanding as if fully set forth at this point. Participating Agency agrees to comply with any and all provisions of the Grant Agreement in its use and operation of the Extraction System provided pursuant to the grant.
3. Participating Agency shall:
  - Label all Extrication System equipment as "OTS Grant Funded" with labels provided by Cambria FD, via grant funds.
  - Place the Extrication System in service after the Extrication System is inventoried and personnel are trained, and report to Cambria FD the number of personnel trained.
  - Collect and report quarterly, to Cambria FD, for the term of the grant period the following information regarding Extrication System use:
    - i. Number of personnel trained and total man hours of training for that quarter.
    - ii. Number of times Extrication System is was used to save a life or otherwise assist in patient extrication and how long it took for the arrival of the Extrication System.
  - Accept all responsibilities or liabilities of the Extrication System.
  - Report by September 30 annually, the value of grant-funded equipment, until equipment's depreciated value reaches \$5,000 or less.
  - Assume responsibility for further maintenance of the Extrication System.
  - Comply with all local, state and federal guidelines for the use of the Extrication System.
  - Participate in a media "kickoff" event, to be held at Cambria Fire Department Station, date TBA.

- Cooperate with and assist CCSD and the Cambria FD in meeting the Goals and Objectives contained in Exhibit B of the Grant Agreement, including but not limited to those relating to press releases, printed materials, use of the OTS logo, training, traffic safety presentations, display of OTS funded equipment at community events, and reporting requirements.
4. Participating Agency agrees to waive all claims and recourse against CCSD, including the right of contribution, for loss or damage to property and personal injuries, including but not limited to its employees or agents of Participating Agency or third parties, and releases CCSD from any and all liability related to or in any way connected to the use of the Extrication System. Participating Agency agrees to and shall indemnify, defend and hold CCSD and its elected and appointed officials, officers, agents, representatives, subcontractors, volunteers or employees harmless from and against all expenses, claims and liabilities, including without limitation reasonable attorney's fees and disbursements, arising out of or alleged to have arisen out of the operations of Participating Agency as a result of its use of the Extrication System. This indemnity shall survive the expiration or termination of the Agreement.
  5. Provision of the Extrication System pursuant to this MOU is contingent upon OTS funding in the grant for the Project through CCSD and the Cambria FD. CCSD may terminate this MOU based upon the unavailability of OTS funds.
  6. This MOU shall be interpreted and construed according to the laws of the State of California.
  7. This MOU contains the entire understanding between CCSD and Participating Agency. Any prior agreements, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this MOU shall be effective only if in writing and signed by both parties.
  8. Any notice or communication to CCSD or the Cambria FD required pursuant to this MOU shall be made in writing and delivered to the following address:

Cambria Fire Department  
2850 Burton Drive  
Cambria, California 93428  
Attention: Fire Chief

IN WITNESS WHEREOF, Participating Agency and CCSD have caused this MOU to be executed and attested by their representative officers duly authorizing as of the date set forth above.

<b>CAMBRIA COMMUNITY SERVICES DISTRICT</b>	<b>PARTICIPATING AGENCY</b>
BY: _____	BY: _____
Print Name: _____	Print Name: _____

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) for participating in the San Luis Obispo County Regional Extrication Equipment Project (Project) is entered into this 1<sup>st</sup> day of October 2011, between the Cambria Community Services District (CCSD) and the City of Morro Bay (Participating Agency).

WHEREAS, the California Office of Traffic Safety (OTS) has awarded a grant to the CCSD and the Cambria Fire Department (Cambria FD) to serve as the host agency for the Project beginning October 1, 2011 through September 30, 2012, in the amount of \$150,000.

NOW, THEREFORE, in mutual consideration of the terms and conditions provided herein, the parties agree as follows:

1. CCSD shall purchase, utilizing OTS grant funds, and distribute to Participating Agency, an Extrication System in the amount of \$29,149, that includes:
  - Two hydraulic cutters
  - One hydraulic spreader
  - Two pairs of hydraulic cutter tips
  - One set of air lifting bags and dependent items including pressure regulator, high pressure hose and safety relief and control valve.
2. A copy of the Grant Agreement between the State of California Office of Traffic Safety and the Cambria Community Services District Fire Department (Grant Number 20299, hereinafter referred to as "Grant Agreement) is hereby attached hereto as Exhibit A and incorporated herein by reference and made a part of this Memorandum of Understanding as if fully set forth at this point. Participating Agency agrees to comply with any and all provisions of the Grant Agreement in its use and operation of the Extraction System provided pursuant to the grant.
3. Participating Agency shall:
  - Label all Extrication System equipment as "OTS Grant Funded" with labels provided by Cambria FD, via grant funds.
  - Place the Extrication System in service after the Extrication System is inventoried and personnel are trained, and report to Cambria FD the number of personnel trained.
  - Collect and report quarterly, to Cambria FD, for the term of the grant period the following information regarding Extrication System use:
    - i. Number of personnel trained and total man hours of training for that quarter.
    - ii. Number of times Extrication System is was used to save a life or otherwise assist in patient extrication and how long it took for the arrival of the Extrication System.
  - Accept all responsibilities or liabilities of the Extrication System.
  - Report by September 30 annually, the value of grant-funded equipment, until equipment's depreciated value reaches \$5,000 or less.
  - Assume responsibility for further maintenance of the Extrication System.

- Comply with all local, state and federal guidelines for the use of the Extrication System.
  - Participate in a media “kickoff” event, to be held at Cambria Fire Department Station, date TBA.
  - Cooperate with and assist CCSD and the Cambria FD in meeting the Goals and Objectives contained in Exhibit B of the Grant Agreement, including but not limited to those relating to press releases, printed materials, use of the OTS logo, training, traffic safety presentations, display of OTS funded equipment at community events, and reporting requirements.
4. Participating Agency agrees to waive all claims and recourse against CCSD, including the right of contribution, for loss or damage to property and personal injuries, including but not limited to its employees or agents of Participating Agency or third parties, and releases CCSD from any and all liability related to or in any way connected to the use of the Extrication System. Participating Agency agrees to and shall indemnify, defend and hold CCSD and its elected and appointed officials, officers, agents, representatives, subcontractors, volunteers or employees harmless from and against all expenses, claims and liabilities, including without limitation reasonable attorney's fees and disbursements, arising out of or alleged to have arisen out of the operations of Participating Agency as a result of its use of the Extrication System. This indemnity shall survive the expiration or termination of the Agreement.
  5. Provision of the Extrication System pursuant to this MOU is contingent upon OTS funding in the grant for the Project through CCSD and the Cambria FD. CCSD may terminate this MOU based upon the unavailability of OTS funds.
  6. This MOU shall be interpreted and construed according to the laws of the State of California.
  7. This MOU contains the entire understanding between CCSD and Participating Agency. Any prior agreements, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this MOU shall be effective only if in writing and signed by both parties.
  8. Any notice or communication to CCSD or the Cambria FD required pursuant to this MOU shall be made in writing and delivered to the following address:

Cambria Fire Department  
2850 Burton Drive  
Cambria, California 93428  
Attention: Fire Chief

IN WITNESS WHEREOF, Participating Agency and CCSD have caused this MOU to be executed and attested by their representative officers duly authorizing as of the date set forth above.

<b>CAMBRIA COMMUNITY SERVICES DISTRICT</b>	<b>PARTICIPATING AGENCY</b>
BY: _____	BY: _____
Print Name: _____	Print Name: _____

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) for participating in the San Luis Obispo County Regional Extrication Equipment Project (Project) is entered into this 1<sup>st</sup> day of October 2011, between the Cambria Community Services District (CCSD) and the City of Paso de Robles (Participating Agency).

WHEREAS, the California Office of Traffic Safety (OTS) has awarded a grant to the CCSD and the Cambria Fire Department (Cambria FD) to serve as the host agency for the Project beginning October 1, 2011 through September 30, 2012, in the amount of \$150,000.

NOW, THEREFORE, in mutual consideration of the terms and conditions provided herein, the parties agree as follows:

1. CCSD shall purchase, utilizing OTS grant funds, and distribute to Participating Agency, an Extrication System in the amount of \$15,523, that includes:
  - One (1) extrication hose reel and 100 feet of hydraulic hose
  - One (1) set of air lifting bags
2. A copy of the Grant Agreement between the State of California Office of Traffic Safety and the Cambria Community Services District Fire Department (Grant Number 20299, hereinafter referred to as "Grant Agreement) is hereby attached hereto as Exhibit A and incorporated herein by reference and made a part of this Memorandum of Understanding as if fully set forth at this point. Participating Agency agrees to comply with any and all provisions of the Grant Agreement in its use and operation of the Extraction System provided pursuant to the grant.
3. Participating Agency shall:
  - Label all Extrication System equipment as "OTS Grant Funded" with labels provided by Cambria FD, via grant funds.
  - Place the Extrication System in service after the Extrication System is inventoried and personnel are trained, and report to Cambria FD the number of personnel trained.
  - Collect and report quarterly, to Cambria FD, for the term of the grant period the following information regarding Extrication System use:
    - i. Number of personnel trained and total man hours of training for that quarter.
    - ii. Number of times Extrication System is was used to save a life or otherwise assist in patient extrication and how long it took for the arrival of the Extrication System.
  - Accept all responsibilities or liabilities of the Extrication System.
  - Report by September 30 annually, the value of grant-funded equipment, until equipment's depreciated value reaches \$5,000 or less.
  - Assume responsibility for further maintenance of the Extrication System.
  - Comply with all local, state and federal guidelines for the use of the Extrication System.
  - Participate in a media "kickoff" event, to be held at Cambria Fire Department Station, date TBA.

- Cooperate with and assist CCSD and the Cambria FD in meeting the Goals and Objectives contained in Exhibit B of the Grant Agreement, including but not limited to those relating to press releases, printed materials, use of the OTS logo, training, traffic safety presentations, display of OTS funded equipment at community events, and reporting requirements.
4. Participating Agency agrees to waive all claims and recourse against CCSD, including the right of contribution, for loss or damage to property and personal injuries, including but not limited to its employees or agents of Participating Agency or third parties, and releases CCSD from any and all liability related to or in any way connected to the use of the Extrication System. Participating Agency agrees to and shall indemnify, defend and hold CCSD and its elected and appointed officials, officers, agents, representatives, subcontractors, volunteers or employees harmless from and against all expenses, claims and liabilities, including without limitation reasonable attorney's fees and disbursements, arising out of or alleged to have arisen out of the operations of Participating Agency as a result of its use of the Extrication System. This indemnity shall survive the expiration or termination of the Agreement.
  5. Provision of the Extrication System pursuant to this MOU is contingent upon OTS funding in the grant for the Project through CCSD and the Cambria FD. CCSD may terminate this MOU based upon the unavailability of OTS funds.
  6. This MOU shall be interpreted and construed according to the laws of the State of California.
  7. This MOU contains the entire understanding between CCSD and Participating Agency. Any prior agreements, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this MOU shall be effective only if in writing and signed by both parties.
  8. Any notice or communication to CCSD or the Cambria FD required pursuant to this MOU shall be made in writing and delivered to the following address:

Cambria Fire Department  
2850 Burton Drive  
Cambria, California 93428  
Attention: Fire Chief

IN WITNESS WHEREOF, Participating Agency and CCSD have caused this MOU to be executed and attested by their representative officers duly authorizing as of the date set forth above.

<b>CAMBRIA COMMUNITY SERVICES DISTRICT</b>	<b>PARTICIPATING AGENCY</b>
BY: _____	BY: _____
Print Name: _____	Print Name: _____

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) for participating in the San Luis Obispo County Regional Extrication Equipment Project (Project) is entered into this 1<sup>st</sup> day of October 2011, between the Cambria Community Services District (CCSD) and the Santa Margarita Fire Department (Participating Agency).

WHEREAS, the California Office of Traffic Safety (OTS) has awarded a grant to the CCSD and the Cambria Fire Department (Cambria FD) to serve as the host agency for the Project beginning October 1, 2011 through September 30, 2012, in the amount of \$150,000.

NOW, THEREFORE, in mutual consideration of the terms and conditions provided herein, the parties agree as follows:

1. CCSD shall purchase, utilizing OTS grant funds, and distribute to Participating Agency, an Extrication System in the amount of \$27,705, that includes:
  - One (1) hydraulic power unit
  - One (1) hydraulic cutter
  - One (1) hydraulic spreader
  - One (1) hydraulic telescoping ram
  - Three (3) hydraulic hose lines
2. A copy of the Grant Agreement between the State of California Office of Traffic Safety and the Cambria Community Services District Fire Department (Grant Number 20299, hereinafter referred to as "Grant Agreement) is hereby attached hereto as Exhibit A and incorporated herein by reference and made a part of this Memorandum of Understanding as if fully set forth at this point. Participating Agency agrees to comply with any and all provisions of the Grant Agreement in its use and operation of the Extraction System provided pursuant to the grant.
3. Participating Agency shall:
  - Label all Extrication System equipment as "OTS Grant Funded" with labels provided by Cambria FD, via grant funds.
  - Place the Extrication System in service after the Extrication System is inventoried and personnel are trained, and report to Cambria FD the number of personnel trained.
  - Collect and report quarterly, to Cambria FD, for the term of the grant period the following information regarding Extrication System use:
    - i. Number of personnel trained and total man hours of training for that quarter.
    - ii. Number of times Extrication System is was used to save a life or otherwise assist in patient extrication and how long it took for the arrival of the Extrication System.
  - Accept all responsibilities or liabilities of the Extrication System.
  - Report by September 30 annually, the value of grant-funded equipment, until equipment's depreciated value reaches \$5,000 or less.
  - Assume responsibility for further maintenance of the Extrication System.

- Comply with all local, state and federal guidelines for the use of the Extrication System.
  - Participate in a media “kickoff” event, to be held at Cambria Fire Department Station, date TBA.
  - Cooperate with and assist CCSD and the Cambria FD in meeting the Goals and Objectives contained in Exhibit B of the Grant Agreement, including but not limited to those relating to press releases, printed materials, use of the OTS logo, training, traffic safety presentations, display of OTS funded equipment at community events, and reporting requirements.
4. Participating Agency agrees to waive all claims and recourse against CCSD, including the right of contribution, for loss or damage to property and personal injuries, including but not limited to its employees or agents of Participating Agency or third parties, and releases CCSD from any and all liability related to or in any way connected to the use of the Extrication System. Participating Agency agrees to and shall indemnify, defend and hold CCSD and its elected and appointed officials, officers, agents, representatives, subcontractors, volunteers or employees harmless from and against all expenses, claims and liabilities, including without limitation reasonable attorney's fees and disbursements, arising out of or alleged to have arisen out of the operations of Participating Agency as a result of its use of the Extrication System. This indemnity shall survive the expiration or termination of the Agreement.
  5. Provision of the Extrication System pursuant to this MOU is contingent upon OTS funding in the grant for the Project through CCSD and the Cambria FD. CCSD may terminate this MOU based upon the unavailability of OTS funds.
  6. This MOU shall be interpreted and construed according to the laws of the State of California.
  7. This MOU contains the entire understanding between CCSD and Participating Agency. Any prior agreements, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this MOU shall be effective only if in writing and signed by both parties.
  8. Any notice or communication to CCSD or the Cambria FD required pursuant to this MOU shall be made in writing and delivered to the following address:

Cambria Fire Department  
2850 Burton Drive  
Cambria, California 93428  
Attention: Fire Chief

IN WITNESS WHEREOF, Participating Agency and CCSD have caused this MOU to be executed and attested by their representative officers duly authorizing as of the date set forth above.

<b>CAMBRIA COMMUNITY SERVICES DISTRICT</b>	<b>PARTICIPATING AGENCY</b>
BY: _____	BY: _____
Print Name: _____	Print Name: _____

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) for participating in the San Luis Obispo County Regional Extrication Equipment Project (Project) is entered into this 1<sup>st</sup> day of October 2011, between the Cambria Community Services District (CCSD) and the City of San Luis Obispo (Participating Agency).

WHEREAS, the California Office of Traffic Safety (OTS) has awarded a grant to the CCSD and the Cambria Fire Department (Cambria FD) to serve as the host agency for the Project beginning October 1, 2011 through September 30, 2012, in the amount of \$150,000.

NOW, THEREFORE, in mutual consideration of the terms and conditions provided herein, the parties agree as follows:

1. CCSD shall purchase, utilizing OTS grant funds, and distribute to Participating Agency, an Extrication System in the amount of \$23,240, that includes:
  - One (1) hydraulic power unit
  - One (1) hydraulic cutter
  - One (1) hydraulic spreader
  - Two (2) hydraulic hose lines
2. A copy of the Grant Agreement between the State of California Office of Traffic Safety and the Cambria Community Services District Fire Department (Grant Number 20299, hereinafter referred to as "Grant Agreement) is hereby attached hereto as Exhibit A and incorporated herein by reference and made a part of this Memorandum of Understanding as if fully set forth at this point. Participating Agency agrees to comply with any and all provisions of the Grant Agreement in its use and operation of the Extraction System provided pursuant to the grant.
3. Participating Agency shall:
  - Label all Extrication System equipment as "OTS Grant Funded" with labels provided by Cambria FD, via grant funds.
  - Place the Extrication System in service after the Extrication System is inventoried and personnel are trained, and report to Cambria FD the number of personnel trained.
  - Collect and report quarterly, to Cambria FD, for the term of the grant period the following information regarding Extrication System use:
    - i. Number of personnel trained and total man hours of training for that quarter.
    - ii. Number of times Extrication System is was used to save a life or otherwise assist in patient extrication and how long it took for the arrival of the Extrication System.
  - Accept all responsibilities or liabilities of the Extrication System.
  - Report by September 30 annually, the value of grant-funded equipment, until equipment's depreciated value reaches \$5,000 or less.
  - Assume responsibility for further maintenance of the Extrication System.
  - Comply with all local, state and federal guidelines for the use of the Extrication System.

- Participate in a media “kickoff” event, to be held at Cambria Fire Department Station, date TBA.
  - Cooperate with and assist CCSD and the Cambria FD in meeting the Goals and Objectives contained in Exhibit B of the Grant Agreement, including but not limited to those relating to press releases, printed materials, use of the OTS logo, training, traffic safety presentations, display of OTS funded equipment at community events, and reporting requirements.
4. Participating Agency agrees to waive all claims and recourse against CCSD, including the right of contribution, for loss or damage to property and personal injuries, including but not limited to its employees or agents of Participating Agency or third parties, and releases CCSD from any and all liability related to or in any way connected to the use of the Extrication System. Participating Agency agrees to and shall indemnify, defend and hold CCSD and its elected and appointed officials, officers, agents, representatives, subcontractors, volunteers or employees harmless from and against all expenses, claims and liabilities, including without limitation reasonable attorney's fees and disbursements, arising out of or alleged to have arisen out of the operations of Participating Agency as a result of its use of the Extrication System. This indemnity shall survive the expiration or termination of the Agreement.
  5. Provision of the Extrication System pursuant to this MOU is contingent upon OTS funding in the grant for the Project through CCSD and the Cambria FD. CCSD may terminate this MOU based upon the unavailability of OTS funds.
  6. This MOU shall be interpreted and construed according to the laws of the State of California.
  7. This MOU contains the entire understanding between CCSD and Participating Agency. Any prior agreements, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this MOU shall be effective only if in writing and signed by both parties.
  8. Any notice or communication to CCSD or the Cambria FD required pursuant to this MOU shall be made in writing and delivered to the following address:

Cambria Fire Department  
2850 Burton Drive  
Cambria, California 93428  
Attention: Fire Chief

IN WITNESS WHEREOF, Participating Agency and CCSD have caused this MOU to be executed and attested by their representative officers duly authorizing as of the date set forth above.

<b>CAMBRIA COMMUNITY SERVICES DISTRICT</b>	<b>PARTICIPATING AGENCY</b>
BY: _____	BY: _____
Print Name: _____	Print Name: _____

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.A.**

FROM: Bob Gresens, District Engineer

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Meeting Date: December 15, 2011      Subject: Public Hearing to Adopt Resolution  
71-2011 Approving 2010 Urban Water  
Management Plan Update

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**Recommendations:**

Receive staff report and adopt resolution 71-2011 subject to any proposed amendments.

**Fiscal Impact:**

Adopting a 2010 update to The Urban Water Management Plan allows for future District eligibility on State grants and State Revolving Fund (SRF) loans. SRF loans can be at lower interest rates than other commercially available loans, which could offer future savings in the financing of capital projects.

**Discussion:**

The Urban Water Management Planning Act (Act) requires water agencies serving more than 3,000 customers to prepare an UWMP update on years ending 00 and 05. Because of substantial amendments made by the Water Conservation Act of 2009 (AB 7X-7, also referred to as 20 X 2020), the State extended the deadline for a 2010 update to June 31, 2011.

Since the Board last adopted the 2005 UWMP update on December 15, 2005, the State Department of Water Resources (DWR) made a substantial effort in developing an UWMP guidebook (March 2011) that describes suggested methodology and content needs for the 2010 UWMP update. Compared to the 2005 UWMP, the District's 2010 UWMP update has been substantially reorganized and amended to better comply with the DWR's March 2011 Guidebook. It is further believed that such changes should facilitate the DWR staff review of the 2010 update

Beyond meeting regulatory and grant funding requirements, we are hopeful that you find the 2010 UWMP Update a useful compilation and summary of the CCSD's water planning efforts.

A brief presentation will be made to summarize the 2010 Urban Water Management Plan during today's meeting.

Enclosures: 2010 Urban Water Management Plan Update  
Resolution 71-2011

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    CLIFT    MCKINNON    THOMAS    BARRINGER    (VACANT)

PLEASE NOTE:

THE 2010 UWMP UDATE WAS NOT READY FOR SUBMITTAL WITH THE DECEMBER 8, 2011 DISTRIBUTION OF BOARD AGENDA PACKET. HOWEVER, THE 2010 UWMP UPDATE WILL BE PROVIDED PRIOR TO THE DECEMBER 15, 2011 MEETING.