

Parks, Recreation and Open Space Commission

(PROS)

REGULAR MEETING
Tuesday, March 1, 2016 - 10:00 AM
VETERANS MEMORIAL BUILDING
1000 Main Street, Cambria, CA 93428

AGENDA

- 1. OPENING**
 - A. CALL TO ORDER
 - B. ESTABLISH QUORUM
 - C. CHAIR REPORT
- 2. EX - OFFICIO REPORTS**
- 3. PUBLIC COMMENT NOT ON THE AGENDA**
- 4. GENERAL MANAGER'S REPORT**
- 5. FACILITIES AND RESOURCES SUPERVISOR**
- 6. REGULAR BUSINESS**
 - A. Introduction of New PROS Commissioner and the Two Alternates
 - B. Discussion and Consideration to Approve the Minutes from the February 2, 2016 meeting
 - C. Discussion and Consideration of Update on Progress Relating to East Ranch Park Improvements Specifically Permitting with Civil Design Studios and Firma
 - D. Discussion and Consideration of Update to Provide PROS Commission with Information Relating to Transforming State Parks by Implementing Positive Change
 - E. Discussion and Consideration of Commissioners Workshop 2016
 - F. Discussion and Consideration of Trails Update on the Fiscalini Ranch Preserve
- 7. COMMENTS, CONCERNS, OTHER FUTURE DISCUSSION ITEMS**
- 8. ADJOURN**

***NOTE:**

Members of the public wishing to address the PROS Commission on any subject that is not on the agenda within the jurisdiction of the Commission will have the opportunity to do so during agenda item three (3) when recognized by the chairperson.

Members of the public wishing to address the PROS Commission on any agenda item will have the opportunity to do so when recognized by the Chairperson. All public comment will be limited to 3 minutes per person.

Cambria Community Services District
Minutes of Pros (Parks Recreation and Open Space Commissioners)
February 2, 2016 10:00 A.M.
Veterans Memorial Building
1000 Main Street, Cambria, CA 93428

1 Opening

A. Commission Chair Steve Kniffen called meeting to order at 10:05 A.M.

Present: PROS Commissioners: Adolph Atenco, Joyce Renshaw, Tim Roche and Chair Steve Kniffen. one vacancy still to be filled.

Parks and Recreation Liaison & CCSD Board: Michael Thompson represented CCSD

CCSD Staff: General Manager Gruber was present Facilities Resources Supervisor

Carlos Mendoza was present and District Clerk Monique Madrid was absent.

Ex Officio Members: FFRP JoEllen Butler was present

Absent CUSD Lee Wright absent

Other CCSD members present: none

Visitors from Public: Laura and Crosby Swartz from Forest Committee

B Established Quorum of four Commissioners .

C. Chair Report: Chair Kniffen: no report

2. Ex- Officio Member Reports:

A. Friends of Fiscalini Ranch Preserve

JoEllen shared the MUP Is moving forward. Will be pulling broom on the 20th also Pine tree walk with Sarah Bisbing from Cal Poly. We have two new board members, Susan Loganbill, Brian Morgan and one more to come. Planning to put up signage where the Fiscalini house remains are. We are working with Carlos to revitalize the trail system.

Public Comment on Topics Not on the Agenda: The Swartzs 'wanted to know if the Coastal Trail has been aligned? The answer was the State Coastal conservancy is in charge.

4 **General Manager's Report:** Some will be presented under regular Business. Liaisons to Committees have been appointed. Jerry is going to Sacramento to find matching funds for emergency waste water plant repairs. Some of the water restrictions may be eased a bit in the future.

5. **Facilities and Resources Supervisor Report:** New person on board, Andrew Lyman. Still need for phase 1 of the community plan these conditions met: Environmental monitoring plan, noise reduction plan, dust control plan and a storm water pollution prevention plan. Civil Design Studios working on these. Clean up of down trees to begin at

beginning of April or pushing the clean up to August- September. The California Conservation Corps have been contacted to do this. There will be a memorial for Ben Boer on February 6, 2016 from 10:00-2:00 at Vet's Hall.

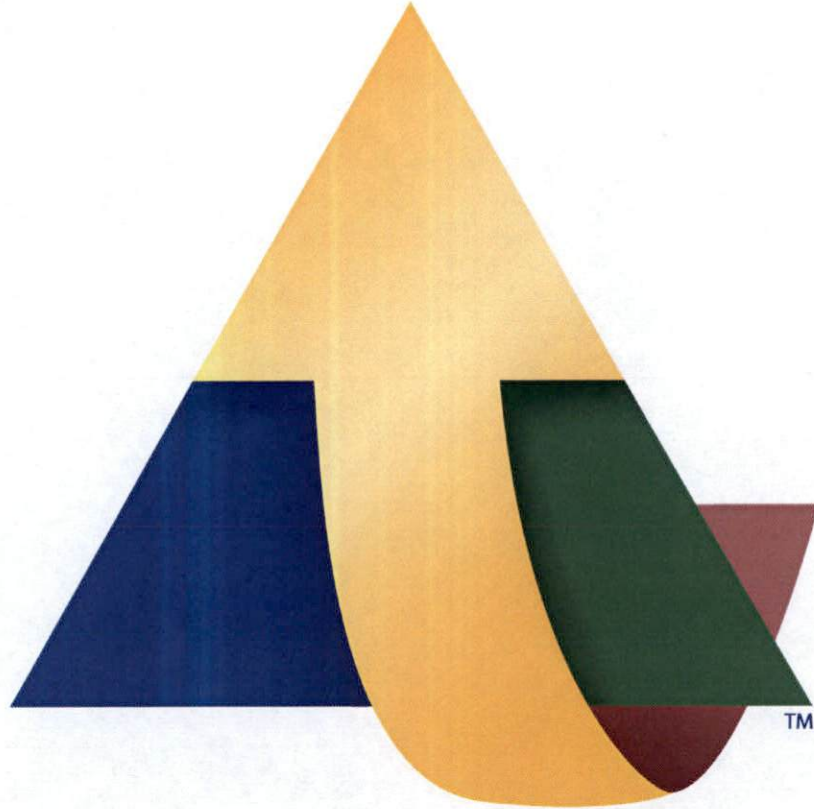
A discussion was held on why no money to be spent relocating entrance to current dog park. Once grading is done the dog park should go in quickly.

6. Regular Business

- A. Consideration to approve the Minutes from the January 5, 2016 PROS Commission Meeting. Commissioner Atencio made the motion, seconded Commissioner Renshaw and approved unanimously.
- B. Discussion and consideration to receive the PROS Commission Selection Ad Hoc Committee's recommendation and make recommendation to the full CCSD Board of Directors at their February 18, 2016 regular board meeting to appoint one applicant to fill the Commissioner Vacancy created by Ben Boulden's departure and to appoint Two applicants as Alternates in accordance with the PROS bylaws. Stanley Cooper is to be appointed regular Commissioner and Kermit Johansson and Teri Lord Alternates. A motion was made to that effect by Commissioner Atencio and Commissioner Roche seconded it and passed unanimously.
- C. Discussion and consideration of the 2016 CCSD Board of Directors Goals. The goals are:
 - Obtain a Regular Coastal Development Permit for the Sustainable Water Facility (SWF).
 - Assess, prioritize, and determine actual costs and potential funding sources, including Proposition 1 funding, for the first phase of the Wastewater Treatment Plant infrastructure improvements.
 - Identify and determine funding sources for the first phase of the Community Park, to include grading and drainage swale development, as well as development of the Dog Park and to complete needed projects related to access to the Community Park.

7. Comments, concerns, other Future Discussion Items: We will discuss PROS Goals at next meeting

8. Adjourn The meeting was adjourned at 11:00, Next PROS meeting will be March 1, 2016 at 10:00 A.M., at Veterans Memorial Building



TRANSFORMING

California State Parks







By Implementing Positive Change

INIT #		REMAINING INITIATIVES 11/20/15	
BUDGET AND ALLOCATION OF RESOURCES COMMITTEE			
2		New Budget Management System	
3		Deferred Maintenance Financing	
OPERATIONS AND HUMAN RESOURCES COMMITTEE			
6		Redevelop the Department Training Program	
8		Develop an Existing Park Data Base - partial implemented as project, see active projects	
25		Improve Performance Management	
27		Develop a High Performance Deferred Maintenance Program	
28		Simplify Procurement of Goods and Services	
RELEVANCY COMMITTEE			
12		Study Existing Regional Parks Programs that Emphasize Healthy Lifestyles	
13		Consider Expanding the State Parks System in Underserved Areas	
PLANNING AND INNOVATION COMMITTEE			
16		Develop Policies and Data that would improve the Development Process of New Parks	
17		Streamline, Update, Align Department Policies, Procedures & Guidelines with 2017 Vision	
32		Improve Communications	
PARTNERSHIPS COMMITTEE			
21		Improve the Quality & Quantity of Volunteers & Docents	
22		Develop a New Non-Profit Public Benefit Organization to Provide Operational, Financial & Strategic Support for Organizations that Manage Parks in CA	
NATURAL AND CULTURAL RESOURCES COMMITTEE			
30		Survey Best Practices in Parks Systems, Enhance Existing Efforts & Develop New Program Areas to Address Climate Change Adaptation in Natural Resource & State Parks Management.	
31		Evaluate Best Practices & Develop New Strategies to Encourage Adaptive Reuse of Cultural Resources such as Historic Structures	





Department Projects (Cont.)

These projects were formalized from work that was already being done within different program areas towards transforming State Parks.

Project Area	Projects	Strategic Goal
Relevancy	Develop Alternative Minimal Amenity Overnight Lodging	
HQ / Field Support Service	Electronic Timesheet	
	Automated Sign Ordering	
	Electronic Signature	
	TEC Process Streamlining	
Communication	Document and Communicate the State Parks Story	
	Highlight Transformation Innovative Programs Coming from the Department	
Marketing	Develop a New Marketing System - Process Final Marketing Scope and Seek Outside Consultant RFQ Proposal	








Department Projects

These projects were formalized from work that was already being done within different program areas towards transforming State Parks.

Project Area	Projects	Strategic Goal
Modernization	R2 S2 Project	
	Department Intranet Update	
	WiFi Implementation	
	Develop an Existing Park Database	
Revenue Generation	New and Enhanced Revenue Generation	
	Smart Phones Parking (Parking Passport)	
	eROC	
	Automatic Pay Machines	
Budget Management Improvement	Provide "Real Time" Expenditure Projections to Field	
	Position Control	
	Develop an Annual Maintenance Program	
Partnerships	Willow Creek Partnership	
	Google Trekker	

Active Initiatives

These initiatives have been identified as priority initiatives and are actively being addressed by the Transformation Team.

Initiative #	Initiative Description	Strategic Goal
1	Service-Based Budgeting Program	
4	Streamline the Staff Hiring Process	
5	Establish a Leadership Development Program	
24	Study the Existing Dept. Org. Structure, Analyze Options & Implement Beneficial Change; Align Position Classifications, Qualifications & Organizational Structure with 2017 Vision	
9	Enhance & Develop Outreach Services to Underserved Communities	
19	Review Roles & Responsibilities of the Statewide Support Organizations; Review & Update Policies & Procedures that Enable Partnerships for Park Operations; Develop Management Structure that Fosters Positive Relationship w/ New & Existing Partners	
29	Increase Partnerships with Universities, Native American Tribes, Land Trusts, & Other Stakeholders to Identify Research Needs; & Develop Best Practices to Protect & Preserve Natural & Cultural Resources	

Transformation Team Purpose and Objective

- Over the next year and a half, the Transformation Team will endeavor to strengthen the California state park system through a series of initiatives supporting strategic goals meant to set the Department on a path to a more viable future.
- Achieving these goals will result in changed policies, procedures, guidelines and organizational structure that support an entrepreneurial, service-oriented, creative and collaborative culture.

Transformation Team Strategic Goals

Develop Excellent Management Systems



Maintain High Quality Operations and Public Service



Create Meaningful Connections and Relevancy to People



Protect and Enhance Natural and Cultural Resources



Thirty plus initiatives were identified to support these strategic goals.

Parks Forward Commission and Transformation Team Four Basic Themes

- ❖ Make fundamental change to succeed in the future.
- ❖ Work productively with new and existing partners to improve and expand facilities, programs and garner more resources.
- ❖ Expand park access for all Californians.
- ❖ Garner stable and diversified funding, which is imperative for a vibrant park system.

Transformation Team Members

Steve Szalay, Team Leader

Ron Birkhead

Helen Carriker

Jay Chamberlin

Ellen Clark

Michaele DeBoer

Dana Jones

Karl Knapp

Todd Lewis

Steve McCormick

Clay Phillips

Danita Rodriguez

Andy Vasquez

Sean Woods

Jared Zucker



SAN LUIS OBISPO COUNTY ASSOCIATION OF
PARK AND RECREATION ADMINISTRATORS

Connecting Parks & Recreation

with Youth of all Ages... *Get on the Green!*

Commissioner's Workshop 2016

Saturday, March 5, 2016

8:30 a.m. – 2:30 p.m.

at

Dairy Creek Golf Course

2990 Dairy Creek Road, San Luis Obispo, CA 93405

8:30 – 9:00 a.m. Check-In & Refreshments

9:00 – 9:15 a.m. Welcome & Introductions

9:15 – 10:20 a.m. Presentations

- Dr. Brian Greenwood will provide an overview of the Junior Giants and the impact it has on today's youth. The Junior Giants is a free, noncompetitive, coed baseball program for under-served youth ages 5-18. This program teaches the four bases of character development: Confidence, Integrity, Leadership and Teamwork.
- Dr. Keri Schwab & Dr. Susan Houge Mackenzie will present research on social media and the impact it can make on youth in our parks.

10:20 – 10:40 a.m. Break / Networking

10:40 – 11:40 a.m. Presentations

- Dr. Bill Hendricks will share an overview on the California Children's Outdoor Bill of Rights and research examining the effectiveness of the program.
- Beverly Gingg will demonstrate the benefits of wildlife education for elementary school children with hands on experience through Learning Among the Oaks, an outdoor science education program.

11:45 – 12:00 noon Raffle Drawing

12:00 – 1:15 p.m. Lunch

1:15 – 2:30 p.m. Golf – Instruction Provided





SAN LUIS OBISPO COUNTY ASSOCIATION OF
PARK AND RECREATION ADMINISTRATORS

Registration Form

Agency: _____

Agency Attendees: _____

Guests: _____

Contact Person: _____ Phone: _____

Please reserve _____ spaces at \$25.00 ea. = Total \$ _____

Note: We are unable to issue refunds; all reservations are considered “firm” and “no shows” will be billed. Thank you for your understanding.

Check Enclosed: _____ Payment at the Door: _____

Make checks payable to: SLOCAPRA

Workshop Registration Includes:
Morning Refreshments, Lunch and Golf

Please check box to indicate if participating in afternoon golf
If yes, how many participants _____

Registration can be mailed to Michele Venturini at
1087 Santa Rosa Street, San Luis Obispo, CA 93408

For questions, please contact Michele Venturini at
(805) 781-5201 or mventurini@co.slo.ca.us

