

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, June 22, 2017 6:00 PM

**1. OPENING**

**A. Call to Order**

President Rice called the meeting to order at 6:03 p.m.

**B. Pledge of Allegiance**

President Rice led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: President Rice, Vice President Sanders, Director Thompson, Director Bahringer, and Director Farmer.

Staff present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, and Finance Manager Patrick O'Reilly.

**D. Report from Closed Session**

District Counsel reported that during closed session the Board discussed pending litigation, the process for evaluating District Counsel and the General Manager, which will take place in July, and the negotiations with the County for acquisition of the library building on Main Street. A purchase and sale agreement will be on the July agenda.

Public Comment:  
Tina Dickason

**E. Agenda Review: Additions/Deletions**

Director Bahringer pulled item 6H.

President Rice pulled item 6C and 6E.

**2. PUBLIC COMMENT (Estimated time 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)**

Public Comment:  
Tina Dickason  
Ron Keck  
Christine Heinrich  
Jeffrey Hellman  
Samuel Shalhoub  
Leslie Richards

**3. PUBLIC SAFETY (Estimated time 5 Minutes per item)**

**A. Sheriff's Department Report**

Senior Deputy David Haydock reported on behalf of Commander Voge, who was unavailable. He provided a summary of recent activities in Cambria for the Sheriff's Department.

**B. Cambria Community Services District Fire Department report from Fire Chief William Hollingsworth**

CCSD Fire Chief William Hollingsworth was unavailable and unable to provide a report to the Board of Directors.

**4. ACKNOWLEDGEMENTS AND PRESENTATIONS**

None.

**5. MANAGER'S AND BOARD REPORTS (Estimated time 15 Minutes total)**

**A. Manager's Report**

i. Manager's Report

General Manager Jerry Gruber provided a brief summary of the General Manager's report.

Public Comment:  
Tina Dickason  
Jeff Hellman

**B. Ad Hoc Committee Reports and Other Related Board Member Reports (Committee Meetings and Board authorized meetings attended)**

i. Ad Hoc Committees Reporting:

Finance-Task: Evaluate budget for fiscal year 2017-2019, assess fiscal policies and priorities

Infrastructure-Task: Water Department, Wastewater Department and technology infrastructure (hardware and software) in all departments

Water Supply-Tasks: Support staff's work on water supply permitting for the Sustainable Water Facility regular Coastal Development Permit and Environmental Impact Report, review 2015 UWMP and progress on water efficiency program goals, Report to board and suggest needed policy reviews for consistency. Liaison Reports:

NCAC PROS

Liaison Reports:

Director Bahringer reported briefly on PROS and NCAC.

Director Farmer reported he met with Energy Watch from the Planning Department and they were helpful in providing the electric costs at the water facility.

Ad Hoc Committee Reports:

Vice President Sanders reported on the Water Supply and Finance Committee. The July 27 meeting will have the FSEIR for certification on the agenda.

Director Thompson reported on the Fire Safe Focus group and his participation in a webinar for insurance available through the USAA. Cambria has been designated as a Fire Wise community and USAA will insure in the area and provide a discount. Rob Galbraith is a representative and can be contacted at 210-913-5275.

Director Farmer attended the Forest Committee meeting and work is being done to eliminate fire hazards. He also provided an update of activities of the Friends of the Fiscalini Ranch Preserve.

**6. CONSENT AGENDA (Estimated time: 15 Minutes)**

- A.** CONSIDERATION TO ADOPT THE MAY 2017 EXPENDITURE REPORT
- B.** CONSIDERATION TO ADOPT THE MAY 4, 2017 AND MAY 12, 2017 SPECIAL MEETING MINUTES AND THE MAY 25, 2017 REGULAR MEETING MINUTES
- C.** CONSIDERATION OF ADOPTION OF RESOLUTION 29-2017 ADOPTING THE MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN
- D.** CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH THE LAND CONSERVANCY OF SAN LUIS OBISPO COUNTY FOR THE TRANSFER DEVELOPMENT CREDITS LOT RETIREMENT PROGRAM
- E.** CONSIDERATION OF APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH DUCHARME, MCMILLEN & ASSOCIATES, INC.
- F.** CONSIDERATION OF ADOPTION OF RESOLUTION 24-2017 ESTABLISHING FISCAL YEAR 2017/2018 APPROPRIATIONS LIMIT
- G.** CONSIDERATION OF ADOPTION OF RESOLUTION 32-2017 APPROVING AWARD OF FIRE HAZARD FUEL REDUCTION CONTRACT
- H.** CONSIDERATION OF ADOPTION OF RESOLUTION 30-2017 AUTHORIZING THE GENERAL MANAGER TO WORK COOPERATIVELY TO CO-LOCATE THE CCSD FIRE DEPARTMENT AND THE CCHD AMBULANCE COMPANY AT 2850 BURTON DRIVE

President Rice stated items 6C, 6E, and 6H were pulled for separate consideration.

President Rice corrected page 77 of the expenditure report, which lists charges for President Rice that were actually for the General Manager. On page 89, it shows January 2017 and should say May 2017.

She also announced that she is not related to Mike Rice, who will be receiving a contract for weed abatement on this agenda.

Director Bahringer moved to approve the consent agenda for items 6A, 6B, 6D, 6F, and 6G, on consent agenda, as corrected.

Vice President Sanders seconded the motion.

Roll Call Vote:

Director Bahringer-Aye

Vice President Sanders-Aye

Director Farmer-Aye

Director Thompson-Aye

President Rice-Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**Item 6C:** General Manager introduced the item. Consultant Bob Neumann from Cat5 provided a brief presentation of the item.

Public Comment:

Ken Topping

Director Bahringer moved to adopt Resolution 29-2017 adopting the Multi-Jurisdictional Hazard Mitigation Plan.

Vice President Sanders seconded the motion.

Roll Call Vote:

Director Bahringer-Aye  
Vice President Sanders-Aye  
Director Farmer-Aye  
Director Thompson-Aye  
President Rice-Aye

Motion Passed Unanimously: 5 -Ayes, 0-Nays, 0-Absent

**Item 6E:** President Rice addressed her concerns regarding item 6E. Daniel Bohlman of the Land Conservancy of SLO provided a brief summary of the proposed program.

Public Comment:  
Paul McDonnell

Director Bahringer moved to approve the Memorandum of Understanding with the Land Conservancy of San Luis Obispo for the Transfer Development Credits Lot Retirement Program.

Director Thompson seconded the motion.

Roll Call Vote:

Director Bahringer-Aye  
Director Thompson-Aye  
Director Farmer-Nay  
Vice President Sanders-Aye  
President Rice-Aye

Motion Passed: 4-Ayes (Bahringer, Thompson, Sanders, Rice), 1-Nay (Farmer), 0-Absent

**Item 6H:** General Manager Jerry Gruber introduced the item. The description needs to be changed from uninhabitable to an unstable hill behind the building. The CCHD Board has approved this item with some changes to the Resolution. He doesn't believe they are substantive.

Public Comment:  
Barbara Bronson-Gray  
Mike Lyons  
Jerry McKinnon

Consensus was reached to table the matter and come back with an idea for helpfulness for the two parties.

Roll Call Vote:

Director Bahringer-Aye  
Vice President Sanders-Aye  
Director Farmer-Aye  
Director Thompson-Aye  
President Rice-Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**7. HEARINGS AND APPEALS (Estimated time: 15 Minutes per item)**

**A. PUBLIC HEARING TO DISCUSS AND CONSIDER ADOPTION OF RESOLUTION 25-2017 CONFIRMING 2016 FIRE HAZARD FUEL REDUCTION ITEMIZED REPORT OF THE CAMBRIA COMMUNITY SERVICES DISTRICT**

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions.

President Rice opened the hearing.

No public comment was received.

President Rice closed the hearing.

Vice President Sanders moved to adopt Resolution 25-2017 confirming the 2016 Fire Hazard Fuel Reduction itemized report of the CCSD.

Director Bahringer seconded the motion.

Roll Call Vote:

Vice President Sanders-Aye

Director Bahringer-Aye

Director Farmer-Aye

Director Thompson-Aye

President Rice-Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**B. PUBLIC HEARING TO DISCUSS AND CONSIDER RESOLUTION 26-2017 APPROVING A FIRE SUPPRESSION BENEFIT ASSESSMENT CONSUMER PRICE INDEX (CPI) ADJUSTMENT AT THE RATE OF 2.7% FOR FY 2017/2018**

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions.

President Rice opened the public hearing.

No public comment was received.

President Rice closed the public hearing.

Director Thompson moved to adopt Resolution 26-2017 approving a 2.7% CPI adjustment in the existing fire suppression benefit assessment rates effective July 1, 2017 in compliance with Resolution 27-2003 and related engineer's report.

Director Bahringer seconded the motion.

Roll Call Vote:

Director Thompson-Aye

Director Bahringer-Aye

Director Farmer- Aye

Vice President Sanders-Aye

President Rice-Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**C. PUBLIC HEARING TO CONSIDER ADOPTION OF RESOLUTION 27-2017 CONFIRMING THE ITEMIZED REPORT TO COLLECT DELINQUENT SOLID WASTE COLLECTION AND DISPOSAL CHARGES ON THE COUNTY TAX ROLLS**

District Counsel introduced the item and gave a brief summary and asked for any questions.

President Rice opened the hearing.

No public comment was received.

President Rice closed the hearing.

Vice President Sanders moved to adopt Resolution 27-2017 confirming the itemized report to collect delinquent solid waste collection and disposal charges on the County tax rolls.

Director Thompson seconded the motion.

Roll Call Vote:

Vice President Sanders-Aye

Director Thompson-Aye

Director Farmer-Aye

Director Bahringer-Nay

President Rice-Aye

Motion Passed: 4-Ayes (Sanders, Thompson, Farmer, Rice), 1-Nay (Bahringer), 0-Absent

**D. PUBLIC HEARING TO DISCUSS AND CONSIDER ADOPTION OF RESOLUTION 28-2017 APPROVING THE CCSD BUDGET FOR FISCAL YEAR 2017/2018**

General Manager Jerry Gruber introduced the item and turned it over to Finance Manager Patrick O'Reilly, who gave a summary and PowerPoint presentation and asked for any questions.

President Rice opened the public hearing.

No public comment was received.

President Rice closed the public hearing.

Director Bahringer moved to adopt Resolution 26-2017 approving the CCSD budget for Fiscal Year 2017/2018.

Vice President Sanders seconded the motion.

Roll Call Vote:

Director Bahringer-Aye

Vice President Sanders-Aye

Director Farmer- Nay

Director Thompson-Aye

President Rice-Aye

Motion Passed: 4-Ayes (Bahringer, Sanders, Thompson, Rice), 1-Nay (Farmer), 0-Absent

**8. REGULAR BUSINESS (Estimated time: 15 Minutes per item)**

**A. DISCUSSION AND CONSIDERATION OF VOTING TO ELECT A REPRESENTATIVE TO THE SDRMA BOARD OF DIRECTORS**

General Manager Jerry Gruber introduced the item and turned it over to the Board of Directors.

Public Comment:  
Muril Clift

Director Thompson moved to vote for the three incumbent candidates and Cindi Beaudet.

Vice President Sanders seconded the motion.

Roll Call Vote:  
Director Thompson-Aye  
Director Bahringer-Aye  
Vice President Sanders-Aye  
Director Farmer-Aye  
President Rice-Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**B. DISCUSSION AND CONSIDERATION TO AWARD CONTRACT FOR THE CONSTRUCTION OF THE FISCALINI RANCH PRESERVE COMMUNITY PARK PROJECT, PHASE 1**

General Manager Jerry Gruber introduced the item.

Director Bahringer moved to approve the contract with S. Chaves Construction, Inc.

Director Thompson seconded the motion.

Roll Call Vote:  
Director Bahringer-Aye  
Director Thompson-Aye  
Director Farmer-Aye  
Vice President Sanders-Aye  
President Rice-Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**C. DISCUSSION AND CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES INFORMATION TECHNOLOGY (IT) AGREEMENT WITH TEKTEGRITY AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT**

District Counsel stated he had a conflict of interest with the item and recused himself from the meeting. General Manager Jerry Gruber introduced the item and turned it over to District Clerk Monique Madrid for any questions from the Board.

Director Bahringer moved to approve a professional services information technology agreement with Tektegrity and to authorize the General Manager to execute the agreement.

Vice President Sanders seconded the motion.

Roll Call Vote:  
Director Bahringer-Aye  
Vice President Sanders-Aye  
Director Farmer-Aye  
Director Thompson-Aye  
President Rice-Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**9. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)**

Vice President Sanders stated when the Board adopted the bylaws in January, it failed to notice that in Section 3.1 there's somewhat of an ambiguity. The ambiguity revolves around who has the authority to put matters on the agenda. The section is silent as to who has the authority to remove items from a future agenda. That ambiguity has the potential of putting the General Manager in a very uncomfortable position caught between two members of the executive committee, so he would like to see the ambiguity resolved and have this section of the Board policy put on the July agenda with a recommendation on how to resolve the ambiguity.

President Rice seconded the motion.

Roll Call Vote:  
Director Bahringer-Aye  
Director Thompson-Aye  
Director Farmer-Aye  
Vice President Sanders-Aye  
President Rice-Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**10. ADJOURN**

President Rice adjourned the meeting at 9:50 p.m.