



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF MARCH 14, 2024, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

A regular meeting of the Board of Directors of the Cambria Community Services District was held at the Cambria Veterans' Memorial Hall, located at 1000 Main Street, Cambria, CA 93428, on Thursday, March 14, 2024, at 1:00 PM

1. OPENING

1.A Call to Order

President Gray called the meeting to order at 1:00 p.m.

1.B Pledge of Allegiance

President Gray led the Pledge of Allegiance.

1.C Establishment of Quorum

A quorum was established.

Directors present: Tom Gray, Debra Scott, Harry Farmer, Karen Dean and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Densie Fritz, Fire Chief Michael Burkey, Confidential Administrative Assistant Haley Dodson, Fire Captains Michael Castellanos, Craig Brooks, and Emily Torlano, Fire Engineers Christian Evers, Kayla Graves and Ryan Maloney, Firefighters Colton Blume, Wil Stewart, Stuart Mahoney and Tyler Loudermilk.

Staff present via Zoom: District Counsel Timothy Carmel and Utilities Department Manager Jim Green.

1.D Report from Closed Session

District Counsel stated that the Board held a closed session at today's special meeting for two items. A conference with legal counsel regarding existing litigation pursuant to Government Code Section 54956.9(d)(1). The case is Vincent versus the Cambria Community Services District, et al. The second closed session item was a conference with real property negotiators pursuant to Government Code Section 54956.8. The property is 2950 Santa Rosa Creek Road in Cambria. The Assessor's Parcel Number is 013-081-075. The Agency's negotiators are General Manager Matthew McElhenie and District Counsel Timothy Carmel. The negotiating party is the Coast Unified School District. Under negotiation is a lease or easement and fee purchase of the property or portion of the property, purchase price, and terms of payment. No action was taken.

Public comment:

Elizabeth Bettenhausen, Cambria

1.E President's Report

President Gray announced he will be joining General Manager McElhenie's Meet the General Manager on March 27, 2024, at 1:00 p.m. to take questions and comments. He briefly mentioned a

dog bite incident on Park Hill.

1.F Agenda Review

President Gray asked for any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Thomas stated it's Pi Day.

3. PUBLIC COMMENT

Michael Castellanos, President, Cambria Professional Firefighter's Association Local 4635
Richard Devaga, Cambria

4. CONSENT AGENDA

4.A Consideration of Approval of the Management and Confidential Employees (MCE) Group Payment and Compensation Plan

Public Comment: none.

Director Dean moved to approve the Management and Confidential Employees (MCE) Group Payment and Compensation Plan.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

5. REGULAR BUSINESS

5.A Discussion and Consideration to Adopt the District Strategic Plan Update

General Manager McElhenie introduced the item and provided a summary.

The Board of Directors thanked Dick Clark for facilitating the workshop.

Vice President Scott suggested changing the Fire Protection and Emergency Services goal to read, "Identify training resources needed to meet State and federal mandates for emergency personnel."

Director Thomas suggested under "Develop a Management Plan for CCSD-owned undeveloped parcels", add the PROS Committee to the responsible party.

Public Comment: none.

Director Thomas moved to adopt the District Strategic Plan update as worded with the correction on page 23 that identifying be recorded as identify and on page 26 under Develop a Management Plan for CCSD-owned undeveloped parcels, add PROS Committee to the responsible party.

Vice President Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

5.B Discussion and Consideration of an Annual Review of the Affordable Housing Unit Allocation

General Manager McElhenie introduced the item and provided a summary.

Public Comment: none.

Director Dean moved to maintain the current allocation of 56 units.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

5.C Discussion and Consideration of Adoption of Policy 2150: Reserve Policy Recommended by the Staff and Finance Committee

General Manager McElhenie introduced the item and provided a summary.

Administrative Department Manager Fritz provided a summary.

President Gray provided major changes to the policy from the old policy to the new policy.

Public Comment:

Crosby Swartz, Cambria

Dennis Dudzik, Cambria

The Board of Directors asked the staff to make additional changes and bring this item back in April.

5.D Discussion and Consideration of the CCSD-Owned Vehicle Policy

General Manager McElhenie introduced the item and provided a summary.

Vice President Scott provided a summary.

Public Comment:

Christine Heinrichs, Cambria

The Board of Directors reviewed the policy and asked the staff to bring back the CCSD-Owned Vehicle Policy that addresses commuting.

6. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

6.A Finance Committee's Report

A written report was included in the agenda packet.

6.B Policy Committee's Report

A written report was included in the agenda packet.

6.C PROS Committee's Report

A written report was included in the agenda packet.

6.D Resources & Infrastructure Committee's Report

A written report was included in the agenda packet.

6.E Other Liaison Reports & Ad Hoc Committee Reports

Written reports were included in the agenda packet.

Public comment: none.

7. FUTURE AGENDA ITEM(S)

President Gray asked for any future agenda items.

Confidential Administrative Assistant Dodson announced the April Board meeting agenda items.

President Gray would like the Board to direct the Finance Committee to prepare a long-term financial plan.

Public Comment:
Laura Swartz, Cambria
Christina Galloway

8. ADJOURN

President Gray adjourned the meeting at 2:46 p.m.

For further details on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD's written comments can be reviewed on the District's meeting webpage.