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# CAMBRIA COMMUNITY SERVICES DISTRICT

## REGULAR MEETING

**Thursday, March 27, 2014 – 12:30 PM**

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

## AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

### 1. **OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session

### 2. **SPECIAL REPORTS**

- A. Sheriff's Department Report
- B. Fire Department Report

### 3. **ACKNOWLEDGMENTS/PRESENTATIONS**

- A. Proclamation for Finance Manager Alleyne LaBossiere
- B. Friends of the Fiscalini Ranch Preserve (FFRP) Executive Director Jo Ellen Butler

### 4. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

### 5. **PUBLIC COMMENT (LIMITED TO 30 MINUTES)**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

### 6. **MANAGER'S AND BOARD REPORTS**

- A. General Managers Report
- B. Member and Committee Reports

**7. CONSENT AGENDA**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A.** Consideration to Approve Expenditures for Month of February 2014
- B.** Consideration to Approve Minutes of Board of Directors Special Meeting February 13, 2014 and Regular Meeting February 27, 2014

**8. HEARINGS AND APPEALS**

**9. REGULAR BUSINESS**

- A.** Discussion and Consideration of Time Extension for Intent to Serve Letter Applied for by Pacific Western Bank (APNs:024-191-062, and 024-191-063)
- B.** Discussion Regarding Revisions to Stage 3 Water Shortage Emergency Condition Water Allotments
- C.** Discussion of Revisions to Board of Directors Bylaws; Consideration of Resolution 08-2014 Adopting Revised Bylaws

**10. PUBLIC COMMENT (CONTINUED)**

Members of the public who have not had the opportunity to speak on item 5 due to the limitation of time may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

**11. FUTURE AGENDA ITEM(S)**

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.

**12. ADJOURN**



**PROCLAMATION  
HONORING  
ALLEYNE LABOSSIERE, FINANCE MANAGER**

**WHEREAS**, Alleyne LaBossiere joined the Cambria Community Services District Finance Department on October 11, 2006 as the Finance Manager; and

**WHEREAS**, as Finance Manager, Alleyne LaBossiere dedicated his time and energy to attending to the many details and intricacies of the CCSD's finances, including such complex matters as refinancing bonds; and

**WHEREAS**, Alleyne LaBossiere utilized his many years of experience and expertise as a Certified Public Accountant to serve the Community of Cambria, by using his skills and knowledge to assist the Board of Directors in achieving their goal of downsizing the organization; and

**WHEREAS**, Alleyne LaBossiere provided invaluable assistance and expertise in guiding the Cambria Community Services District through the rough waters created by the recent recession and difficult economic times; and

**WHEREAS**, while serving as the CCSD's Finance Manager, Alleyne LaBossiere brought a high level of excellence in leadership, work ethic, and training to the Finance Department, by elevating the Cambria Community Services District's Finance Department morale and standards with the ultimate goal of delivering the highest level of service to the Community of Cambria; and

**WHEREAS**, after 7 plus years of service Alleyne LaBossiere has chosen to retire from the Cambria Community Services District and the Board of Directors of the Cambria Community Services District desires to recognize and commend him for his dedicated service and support which has greatly benefited the Cambria Community Services District and its residents, as well as the many visitors who come to Cambria ;

**NOW, THEREFORE**, on this 27<sup>th</sup> day of March, 2014, by virtue of the authority vested in me as President and on behalf of the Board of Directors of the Cambria Community Services District, I hereby extend to Finance Manager Alleyne LaBossiere our sincere appreciation, and the gratitude of the entire Cambria Community and the staff and employees of the Cambria Community Services District, for his dedicated, exemplary and distinguished community service.

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James Bahringer, President  
Board of Directors

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Jerry Gruber  
General Manager

TO: Board of Directors

AGENDA NO. **6. A.**

FROM: Jerry Gruber, General Manager

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Meeting Date: March 27, 2014

Subject: MANAGER'S REPORT

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### **Administration**

Listed below is my General Manager's Report for March 27, 2014.

- Staff continues to work closely on monitoring production records, production well levels and monitoring well levels. As March 17, 2014 the Santa Rosa Aquifer has approximately 51.58 feet of water in storage. The San Simeon Aquifer has 20.01 feet of water in storage. Although a small amount of precipitation was received in March, it should be noted that California is still in the middle of one of the worst droughts in its history. Although both Santa Rosa and San Simeon's basins have responded favorably to the rain, it should be noted that very little recharge has occurred at the higher tributaries and our watersheds that historically feed the lower basins during extended periods of drought. This was noted as staff drove from the top of the watershed and noticed very little creek flow coming from higher elevations. The rainy season is coming to an end and the next wet season could be seven to eight months away. Although the Stage 3 conservation measures are reducing consumption, a supplemental source of water is needed for the community.
- Attached to my report are production totals from January 30, to March 10 starting in 2009 thru 2014. I will be discussing the reduction in usage since the CCSD Board of Directors implemented Stage 3 conservation measures.
- Attached to my staff report is the most recent comprehensive CIP list that was compiled by the General Manager and the District Engineer. This CIP list differs from other CIP list and was used when the CCSD Board of Directors adopted updates to Water and Wastewater Connection Fee's. I have included another CIP list as part of my General Managers Report that covers a period from 2002 thru 2008 to include a subset of Capital Improvements that also show the same time period from 2002 thru 2008. One additional subset sheet titled Capital Projects Summary for 2011 is also included. During public comment on March 13, 2014 it was stated the CCSD has used the same CIP list for the past 17 years. As a point of clarification I wanted to include the most recent CIP list in addition to the previous CIP list to show that this statement was inaccurate. Historically CIP lists for water and waste agencies evolve over time based on infrastructure needs, fiscal restraints and changing regulatory requirements.
- Staff continues to make process on the SR1 and SR4 wells. A new submergible pump will be installed at the SR1 well and a quote has been received from Filtronics to refurbish the iron and magnesium plant. It is anticipated due to age that the SR3 well will also need to be updated with a more emergency efficient submergible pump. Water Department staff feel that both the SR1 and SR3 wells in addition to the treatment facility should be operational between June 1, 2014 and July 1, 2014.

- District Engineer Bob Gresens will be updating the Board on the progress that is being made on the Geo Hydrological Modeling, Preferred Alternatives, Permitting and the work to date, in addition to task order number 2 that CDM Smith has been working on for the Emergency Portable Reverse Osmosis Brackish Water Treatment Facility.
- Tracey Fuller, the Districts Interim Finance Manager, will be starting Monday March 24, 2014. Tracy brings a great deal of municipal finance experience to the District. I have attached a copy of a Draft time line for the 2014/2015 Budget as part of my General Managers Report.
- I attended the following Meetings on behalf of the CCSD.
- Amgen Planning Meeting with County Staff, Amgen Staff, Community Leaders, and Cambria Tourism Board.
- Amgen Community Meeting.
- Cambria Community Services District Special Board Meeting relating to Water and Wastewater Rate Study and Ten Year Financial Plan.
- Cambria Chamber of Commerce Community Meeting relating to proactive measures the business community is taking regarding conservation.
- Cambria Tourism Board Monthly Meeting.
- Chamber of Commerce Mixer held at the Blue Bird Inn.
- Parks, Recreation and Open Space Commissioners Meeting.
- Attended Vandenberg Village CSD Board Meeting to discuss Stage 3 conservation Measures and water supply alternatives for Cambria.

Attachments:

1. Production January 30<sup>th</sup>-March 10<sup>th</sup>
2. Current CIP list
3. CIP list created 2003
4. Capital Improvement 2002-2008
5. CIP Project summary 2011
6. CCSD FY 2014/2015 Budget prepared timeline draft

date	2009	2010	2011	2012	2013	2014
30-Jan	219	454	506	547	446	582
31-Jan	244	523	485	501	460	383
1-Feb	668	500	497	883	550	495
2-Feb	543	381	487	800	511	232
3-Feb	506	453	430	501	549	548
4-Feb	517	447	508	551	493	456
5-Feb	466	389	543	567	561	439
6-Feb	528	458	527	625	494	616
7-Feb	654	522	550	644	446	685
8-Feb	431	389	561	549	608	340
9-Feb	499	502	445	579	440	400
10-Feb	499	387	551	612	522	469
11-Feb	393	513	561	492	564	296
12-Feb	488	402	607	598	495	201
13-Feb	482	553	678	520	587	373
14-Feb	462	556	515	833	528	324
15-Feb	584	610	477	701	525	398
16-Feb	572	565	498	564	572	449
17-Feb	543	491	464	626	649	510
18-Feb	432	435	497	253	704	461
19-Feb	430	476	502	551	622	353
20-Feb	534	475	613	553	572	423
21-Feb	470	438	515	433	486	487
22-Feb	416	511	593	559	534	443
23-Feb	582	452	414	499	570	317
24-Feb	532	494	522	561	573	385
25-Feb	436	402	505	612	606	503
26-Feb	486	476	500	634	595	256
27-Feb	464	616	444	618	416	388
28-Feb	506	500	484	490	673	421
<b>29-Feb</b>	0	0	0	<b>604</b>	0	0
1-Mar	522	754	403	532	643	331
2-Mar	275	242	479	445	485	370
3-Mar	662	359	463	614	690	313
4-Mar	452	477	419	741	560	414
5-Mar	466	490	475	405	589	305
6-Mar	423	432	512	583	522	354
7-Mar	467	447	502	514	531	326
8-Mar	541	537	404	666	447	357
9-Mar	508	459	448	604	552	379
10-Mar	472	481	483	676	464	263

**Production in MG**    **19,374,000**    **19,048,000**    **20,067,000**    **23,840,000**    **21,834,000**    **16,045,000**  
**Production in ACFT**    **59.46 acft**    **58.46 acft**    **61.58 acft**    **73.16 acft**    **67.01 acft**    **49.24 acft**

Currently 12.25 acft less than the Avg 61.49 acft



**Table W-2**  
**Cambridia Community Services District**  
**Water & Sewer Capacity Fee Study**  
**Water Capital Improvement Program**

Description	Priority Ranking	Total Cost (Current \$)	Cost Allocation %			Cost Allocation \$		
			Expn X	Repl R	Ops O	Expansion X	Replacement R	Operations O
<b>Water CIP Projects</b>								
Long-term water supply project	1	\$13,700,000	20%	0%	80%	\$2,740,000	\$0	\$10,960,000
Water Project specialty consulting (D.C. advocate & permitting assistance)	1	266,000	20%	0%	80%	53,200	0	212,800
Well SR-4: filter media, chlorination improvements, & added alarms	1	131,647	0%	75%	25%	0	98,735	32,912
Water Master Plan Update (revised fire flow modeling)	2	30,000	20%	0%	80%	6,000	0	24,000
Water System Assessment (audit of existing facilities)	2	0	20%	0%	80%	0	0	0
Water pipelines, pumps, and PRV repairs and replacements	2	500,000	0%	100%	0%	0	500,000	0
Piney Way erosion control protection for existing pipeline	2	5,000	0%	0%	100%	0	0	5,000
Rodeo Grounds Pump Station Replacement (aka Zone 2 Booster pump station)	1	1,026,000	20%	0%	80%	205,200	0	820,800
Stuart Street Tank III	2	776,000	20%	0%	80%	155,200	0	620,800
SCADA system - Interim Water Improvements (auto-dialer updates)	2	20,000	0%	100%	0%	0	20,000	0
SCADA System - Long-term Water Portion	2	350,000	0%	50%	50%	0	175,000	175,000
Rehab Fiscalini Tank (patch & paint)	1	30,000	0%	0%	100%	0	0	30,000
Fiscalini Tank replacement (320,000 gallons)	2	640,000	0%	100%	0%	0	640,000	0
Well SS2 Motor Control Center replacement	3	30,000	0%	100%	0%	0	30,000	0
Electrical transfer switch and conduit to well SS-3	1	10,000	0%	100%	0%	0	10,000	0
San Simeon well field generator replacement	2	100,000	0%	75%	25%	0	75,000	25,000
Leimert Tank - Seismic Upgrade	3	180,000	0%	0%	100%	0	0	180,000
Compound Meter Upgrades	1	60,000	0%	100%	0%	0	60,000	0
Water Meter Replacements & Upgrades	3	900,000	0%	75%	25%	0	675,000	225,000
Water Yard Relocation	3	310,000	0%	25%	75%	0	77,500	232,500
Parcel-tied GIS facility mapping with query/viewing capability	3	40,000	0%	0%	100%	0	0	40,000
Database for wtr conserv. prog./tracking w/ parcel links & APN file conversion	3	20,000	80%	0%	20%	16,000	0	4,000
Fire hydrant replacements and additions	3	55,000	0%	80%	20%	0	44,000	11,000
Annual valve box raising & adjusting	3	60,000	0%	0%	100%	0	0	60,000
Pine Knolls - Iva Court zone 1 pipeline expansion	3	165,000	0%	0%	100%	0	0	165,000
Administrative Offices - est'd water proportion @ 1/3 total	4	450,000	0%	100%	0%	0	450,000	0
Finance/billing software upgrade (water est'd @ 50%)	3	75,000	0%	100%	0%	0	75,000	0
Trailer Mounted Air Compressor	1	10,000	0%	100%	0%	0	10,000	0
Trailer Mounted Vactor	1	10,000	0%	100%	0%	0	10,000	0
<b>Total</b>		<b>19,949,647</b>	<b>15.9%</b>	<b>14.8%</b>	<b>69.3%</b>	<b>3,175,600</b>	<b>2,950,235</b>	<b>13,823,812</b>

Source: Water & Wastewater Capital Program Draft 06/18/13.

FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

5/22/2003

Department	Project ID No.	Project Description	Total Estimated Cost	Estimated Cost by Fiscal Year							
				01/02 Est	02/03	03/04	04/05	05/06	06/07	07/08	
Water	W-1	Water Master Plan	228,000	20000	158,000	60,000					
		Environmental clearance processing - Water Master Plan	150,000			80,000	80,000				
		Habitat Conservation Plan (HCP)	225,000				75,000	75,000	75,000		
	W-1A	Subterranean Dam - side study	tbd			tbd					
	W-2	Santa Rosa Creek Emergency Well SR-4	(completed)								
	W-4	MTBE Investigation/Monitoring Services/Consulting	150,000		100,000	50,000					
	W-5	Alarm System Upgrade - SCADA Hardware	60,000			60,000					
	W-6	Pine Knolls Storage Tank, (@1.5 million gallons)	1,500,000		60,000	1,440,000					
		Pine Knolls supply main upgrades (Oakhurst, Hillcrest, & Ivaj)	145,000			145,000					
		Liemert Storage Tank (@ 300,000 gallons)	364,000			364,000					
		Liemert supply main upgrades (Pressure Zone 6 to 7 connector)	600,000					600,000			
		Fiscalini Tank - added tank	747,000							747,000	
		Fiscalini Tank connector piping - priority level 3 improvements	248,000							248,000	
		Park Hill - priority level 2 improvements	126,000							126,000	
		Park Hill - priority level 3 improvements	15,000				15,000				
		Stuart Street Tank site - miscellaneous pipeline improvements	285,000							285,000	
		Lodge Hill - priority level 2 improvements	34,000							34,000	
		Pressure Zone 7 - priority level 2 improvements	29,000							29,000	
		Marine Terrace - priority level 2 improvements	60,000				60,000				
	W-7	State Park wetlands water line relocation <sup>^</sup>	375,000			375,000					
	W-8A*	Desalination Project Design (estimate of local share funding) <sup>^</sup>	125,000			125,000					
	W-8B	Desalination EIR/EIS (estimate of local share funding) <sup>^</sup>	75,000			75,000					
		Desalination - permitting & supporting studies	2,075,000				1,000,000	1,075,000			
	W-8C	Desalination Construction (estimate of local share funding) <sup>^</sup>	20,000		20,000						
	W-9A	Renewable energy study (apply towards local desal funding) <sup>^</sup>	1,125,000				200,000	925,000			
W-9B	Renewable energy power for system (for desalination) <sup>^</sup>	750,000				250,000	500,000				
W-10**	Centralized softening <sup>^</sup>	465,000		40,000	425,000						
W-12	Water line across E-W ranch & Windsor at Seacrift Estates (fire-flow priority)	20,000			20,000						
	Pressure sustaining/pressure reducing valve upgrades @ Ardath & Madison	500,000									
	Lodge Hill Pump Station Replacement	250,000									
	Water Yard Relocation	50,000				50,000					
W-14	Creek Monitoring	75,000					25,000	50,000			
NEW***	Leflingwell Creek Bridge Water Main Relocation	75,000				15,000	15,000	15,000	15,000		
	Annual valve box raising & adjusting	75,000									
<b>Net Water Subtotal after funding payments</b>			<b>11,556,000</b>	<b>20,000</b>	<b>378,000</b>	<b>3,824,000</b>	<b>1,745,000</b>	<b>3,715,000</b>	<b>986,000</b>	<b>888,000</b>	
			<hr/>								
			<b>Wastewater</b>								
		Project Description	Total Estimated Cost	01/02 Est	02/03	Estimated Cost by Fiscal Year					
						03/04	04/05	05/06	06/07	07/08	
Wastewater	WW-1	Biosolids dewatering Phases I and II (proposed for State Revolving loan)	890,000		40000	500000	50,000	300,000			
	WW-2	Alarm System Upgrades (remote lift stations)	200,000			50,000	50,000	100,000			
	WW-3	Santa Rosa Creek Sewer Line Relocation	(completed)	100000							
	WW-4	Santa Rosa Creek erosion control near sewer (100% grant funded)	-								
	WW-5	Plant Electrical Improvements	310,000			10,000	150,000	150,000			
	WW-7	Power Reduction & Reliability Study	40,000			40,000					
	WW-9	WWTP Facilities Master Plan	100,000			75,000	25,000				
	WW-10	WWTP Influent screening improvements	350,000			50,000	300,000				
	WW-11	WWTP Denitrification Process Upgrades	400,000			75,000	325,000				
	WW-13	Flow equalization improvements	290,000						40,000	250,000	
	WW-14	RAS & clarifier piping improvements	50,000					50,000			
	WW-15	Pump Station B-1 Flood Rehabilitation	140,000		5,000	25,000	110,000				
	WW-17	Electrical transfer switch for aeration blowers	90,000		90,000						
	WW-18	State Park Wetlands effluent pipe relocation <sup>^</sup>	225,000				30,000	195,000			
	WW-19	Collection system facilities plan	100,000				75,000	25,000			
	NEW	Leflingwell Creek Bridge Utility Relocation (see note above)	75,000						50,000	15,000	
		Annual manhole raising	75,000				15,000	15,000	15,000	15,000	
	<b>Wastewater Sub-total</b>			<b>3,335,000</b>	<b>100,000</b>	<b>135,000</b>	<b>790,000</b>	<b>930,000</b>	<b>1,110,000</b>	<b>105,000</b>	<b>265,000</b>
				<hr/>							
				<b>Water Conservation</b>							
	WC-1	Urban Water Management Plan (consultant assistance)	20,000		10000	10,000					
	WC-2*	Recycled Water Master Plan <sup>^</sup>	-								
	WC-3	Title 22 Recycled Water Facilities; microfiltration, nanofiltration, & UV disinfection	1,600,000			100,000	750,000	750,000			
	WC-4	RW pipeline to State Parks property	450,000				50,000	200,000	200,000		
	WC-5	RW pipeline, WWTP to future elementary school and intermediate points of service	1,200,000			100,000	550,000	450,000	100,000		
	WC-6	RW storage & pumping	600,000			50,000	100,000	200,000	250,000		
	NEW	Source Water Protection Plan	150,000			75,000	75,000				
	NEW	Water Shortage Contingency Plan	15,000								
	NEW	Geo-hydrological modeling & environmental assessment of San Simeon lagoon area	150,000			150,000					
	NEW	Salt management plan	50,000			50,000					
<b>Water Conservation Sub-total</b>			<b>4,235,000</b>	<b>10,000</b>	<b>10,000</b>	<b>550,000</b>	<b>1,525,000</b>	<b>1,600,000</b>	<b>550,000</b>	<b>-</b>	
			<hr/>								
			<b>Fire</b>								
	F-1	New Fire Engine	550,000		300000		250,000				
		Hose wagon vehicle	200,000				200,000				
	F-2	Property acquisition	86,000			86,000					
	F-3	Housing improvements	750,000				50,000	100,000	300,000	300,000	
	F-4	Emergency Operations Center upgrades	75,000				35,000	40,000			
<b>Fire Sub-total</b>			<b>1,661,000</b>	<b>-</b>	<b>300,000</b>	<b>86,000</b>	<b>535,000</b>	<b>140,000</b>	<b>300,000</b>	<b>300,000</b>	
			<hr/>								
			<b>Buildings &amp; Grounds</b>								
	B-1	Vet's Hall fire sprinklers & smoke/fire alarm systems	115,125		115,125						
	B-2	Vet's Hall Stage Remodel Design	40,000					40,000			
	B-3	Re-roof Vets Hall	19,000				19,000				
<b>Buildings &amp; Grounds Sub-total</b>			<b>174,125</b>	<b>-</b>	<b>115,125</b>	<b>-</b>	<b>19,000</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	
			<hr/>								
			<b>PROS</b>								
	P-1*	Cross Town Trail	-								
	P-1A	Pre-design & environmental	56,000	56,000							
	P-1B	Phase 1 - Sharnel to Windsor Bridge	150,000		150,000						
	P-1C	Phase 2 - Bluebird Lane to Burton	265,000			265,000					
	P-1D	Phase 3 - Windsor to Cambria Lane	210,000			12,000	198,000				
	P-1E	Phase 4 - Cambria Drive	41,000				41,000				
		Santa Rosa Creek trail (100% grant funded, Not to exceed \$275,000)	-								
	P-3	Main Street improvements participation <sup>^</sup>	32,000				32,000				
		Main Street Improvements - CCSD utility relocations <sup>^</sup>	50,000				50,000				
<b>PROS Sub-total</b>			<b>804,000</b>	<b>56,000</b>	<b>150,000</b>	<b>359,000</b>	<b>239,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	
			<hr/>								
			<b>Admin.</b>								
	A-1	Rate/Fee Study	20,000			20,000					
	A-2	New Facility to House Main Office	400,000					80,000	120,000	200,000	
	A-3	Forest Management Plan	25,000	25,000							
	A-5	East-West Ranch Annexation	10,000	10,000							
	A-6	District Office Demolition	20,000			20,000					
	A-7	Computer System	145,850		145,850						
<b>Administration Sub-total</b>			<b>620,850</b>	<b>35,000</b>	<b>145,850</b>	<b>40,000</b>	<b>-</b>	<b>80,000</b>	<b>120,000</b>	<b>200,000</b>	
<b>TOTALS (* assumes funding noted above)</b>			<b>22,385,975</b>	<b>221,000</b>	<b>1,233,975</b>	<b>5,649,000</b>	<b>4,993,000</b>	<b>6,685,000</b>	<b>2,061,000</b>	<b>1,653,000</b>	

\* Desalination project dependent on U. S. Corp of Engineer's funding. Amount shown is estimated local share

\*\* May be part of desalination project

\*\*\* 50% allocation to water and wastewater

<sup>^</sup> Project dependent on outside funding

<sup>^</sup> Project dependent on outside funding

<sup>^</sup> Project dependent on outside funding

\* SWRCB grant for recycled water study

<sup>^</sup> Project dependent on outside funding

\* Project funding 1) APCD Mover Grant for Crosstown Trail (\$29,000 expires 12/21/01)

2) EEM grant fund for Crosstown trail (\$200,000 expires 6/30/02)

3) TEA Grant for Crosstown Trail (\$190,000 expires 6/30/04)

E/W Ranch Resource Management Plan shown in operating budget

Capital Improvement		Total	2002/2003	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	Total
Plant	<b>Alarm System</b>	85000	45000	40000					85000
Plant	<b>Influent PS Controls</b>	140000	140000						140000
Plant	Biosolids Equipment	680000	480000	200000					680000
CS	SR Stream Bank Protection	400000	50000	350000					400000
CS	<b>Man Hole Raising Project</b>	95000	20000	15000	15000	15000	15000	15000	95000
Plant	SP Sewer Outfall Replacement	225000	30000	195000					225000
Plant	Nitrate Reduction	400000	50000	350000					400000
CS	Leffingwell Bridge Utility Replacement	250000		50000	200000				250000
Plant	Reclamation	1500000	100000		1400000				1500000
Plant	Habitat Conservation Plan	0							0
CS	<b>Pump Station B1 Flood Protection</b>	135000		135000					135000
Plant	Influent Screening	40000		40000					40000
Plant	<b>Aeration Equipment for Flow EQ</b>	50000		50000					50000
Plant	Wastewater Master Plan	100000	100000						100000
CS	Coll Sys Facilities Plan	75000		75000					75000
Plant	Flow Equalization Improvements	290000		40000	250000				290000
Plant	RAS and Educator Pipe Valving	50000		50000					50000
Plant	Main power supply monitoring	12000	12000						12000
Plant	Power Reduction Study	30000		30000					30000
Plant	Power Reduction Equipment	200000		200000					200000
<b>Capital Improvement Running Total</b>		4757000	947000	1065000	850000	1865000	15000	15000	4757000

*\* bold italics on hold from last year*

# DRAFT

## Cambria Community Services District - Capital Projects Summary

Report Date: 6/23/2011

CSD Project #	Project	Status	Active?	Category	Budget	\$	Start Date	% Spent	Est'd physical % complete	\$ Spent	Notes
1801	Seawater Desalination Joint potable water supply project with Army Corps to provide drought protection and augment existing water supply.	Geotechnical data collection is in progress and pending further environmental review & permitting. Project EIR/EIS is waiting on geotechnical data to define alternatives. Preliminary design efforts are supporting EIR/EIS alternatives development.	Yes	ACE PM/ACE staff Geo/DVA Enviro/Chambers 30% Design/CDM Planning Const'n Est	862,784 1,034,666 673,482 1,286,917 3,857,849 (4)		3/27/2006 9/30/2008 9/27/2010	100 38% 17% 11%		862,784 (1) 389,475 (2) (3) 112,133 (2) 142,888 (2) 1,507,240 (4)	
1814	SCADA (Supervisory Control & Data Acquisition) Remote equipment monitoring, controls, and alarms for water & wastewater infrastructure.	Planning & design of the SCADA system completed by Cybernet Consulting. Individual components & software have been purchased & factory tested. Local field panels & installation at remote sites remain to be completed.	No	Planning, Design, Programming/Cybernet Equipment & software/various vendors Field panels & install'n Est	449,334 244,264 693,598 350,000 1,043,598		8/26/2004 4/12/2007	100 100		449,334 244,264 693,598 (5)	
1818	Stuart Street & Fiscalini Tank Sites Storage Additional tank storage for fire protection	Preliminary design report was amended to include alternative for moving 125k-gallon Stuart St. tank to Fiscalini site. Public Review draft IS/MND est'd for mid July release. A Board CEQA hearing is planned for August 25, 2011.	Yes	Environmental/RBF Design/RBF 10% Design Const'n Est CM/RE/Const Eng @ 10%	40,302 119,950 160,252 1,278,000 127,800 1,405,800		10/26/2006	64 10		65 (6) (7) 10 (7) 65,578 (8) (9)	
1817	Rodeo Grounds Pump Station New station will replace existing station, which is obsolete due to its age, condition, & flood plain location. Fire pumps being designed as part of the new station will also increase distribution system flows for fire fighting.	Preliminary design report was amended to include connecting pipeline revisions. Public review draft IS/MND is to be released on June 20, 2011. A Board CEQA hearing is planned for July 28, 2011.	Yes	Environmental/RBF Design/RBF 10% Design Const'n Est CM/RE/Const Eng @ 10%	75,608 225,034 300,642 2,397,600 239,760 2,657,360		10/26/2006	67		65 (6) (7) 10 (7) 113,350 (8) (10)	

**Notes:**

- (1) Costs are from a May 20, 2011 ACE quarterly report. ACE PM & staff time reflect costs to date from project inception. These costs show an increase of \$234,000 when compared to the January 18, 2011 Quarterly report. The ACE project manager further reported that the earlier January 18, 2011 report did not include \$73,512 in ACE PM/ACE staff costs that had occurred prior to a conversion in the Corps financial software, which took place during calendar year 2005 +/- . The more current 5/20/2011 quarterly report has now captured those earlier costs. Therefore the actual PM/ACE staff costs since the January 18, 2011 report amount to \$160,488.
- (2) Funding for these line items is 100% Federal from an earlier American Recovery & Reinvestment Act of 2009 appropriation
- (3) The scope of work and associated percent complete are subject to further change based on resource agency permitting & right of entry requirements, which are currently unknown.
- (4) From 1/29/2009 Board update report, construction costs were estimated at \$16,400,000 without solar power, and \$20,100,000 with solar power.
- (5) Original planning-level project cost estimate by Cybernet was \$1,300,000
- (6) Project renamed from the Stuart Street Tank No. 3 project to Stuart Street & Fiscalini Tank Sites Storage project
- (7) The original October 26, 2006 RBF consulting contract of \$443,894 lumped design and environmental consulting costs together for both the tank and pump station projects. For internal cost tracking purposes, and to allow a means to estimate costs for each project individually, RBF consulting costs were split 70% for the pump station and 30% for the tank project. This percent allocation between projects was based on a ratio of construction cost estimates for each project that were presented in an earlier April 26, 2007 Preliminary Design Report (\$1,908,000 for the pump station project & \$812,000 for the tank project). Following a change of scope to add an alternative to the Stuart St. tank project's environmental clearance process, a subsequent, May 27, 2010 RBF contract amendment for \$17,000 was added to the overall contract. The \$17,000 additional authorization was accompanied by a redistribution of estimated design and environmental line item costs by RBF without increasing the RBF Contract authorization ceiling above \$460,894.
- (8) Costs for environmental and design tasks are from a May 27, 2011 RBF invoice, which includes total costs from the October 26, 2006 contract approval date to April 30, 2011
- (9) From a June 2011 preliminary design report addendum, which is based on June 2011 dollars, adding in \$108,000 for moving the smaller tank, as well as a 20% construction contingency.
- (10) From a June 2011 preliminary design report addendum, which is based on June 2011 dollars, adding in \$200,000 for downstream pipeline reaches, as well as a 20% construction contingency.

## CCSD

### FY 2014/2015 BUDGET PREPARATION TIMELINE

#### DRAFT

- March 15, 2014 February, 2014 Budget Worksheets in next year budget format to be circulated.
- Mar 31-Apr 3, 2014 Meetings with Department Heads/Budget Managers, Jerry & Tracy
- April 10, 2014 Meet with Budget Committee
- April 17, 2014 Initial Draft Budget to be circulated
- April 24, 2014 Department Heads/Budget Managers feedback to Tracy
- May 1, 2014 Second Draft to be complete/distributed
- May 8, 2014 Final changes to Jerry/Tracy
- May 15, 2014 Final Draft to be complete
- May 22, 2014 Present Draft to BOD
- June 26, 2014 Present Final to the BOD

**BOARD OF DIRECTORS' MEETING-MARCH 27, 2014**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FINANCE MANAGER'S REPORT**

**BUDGET:**

- The Fiscal Year 2013/2014 Budget has been posted to the CCSD website.
- The Second Quarter Revenue and Expenditure report for the six months ended December 31, 2013 has been posted to the CCSD website.
- The Fiscal Year 2013/2014 Mid-Year Budget has been posted to the CCSD website.

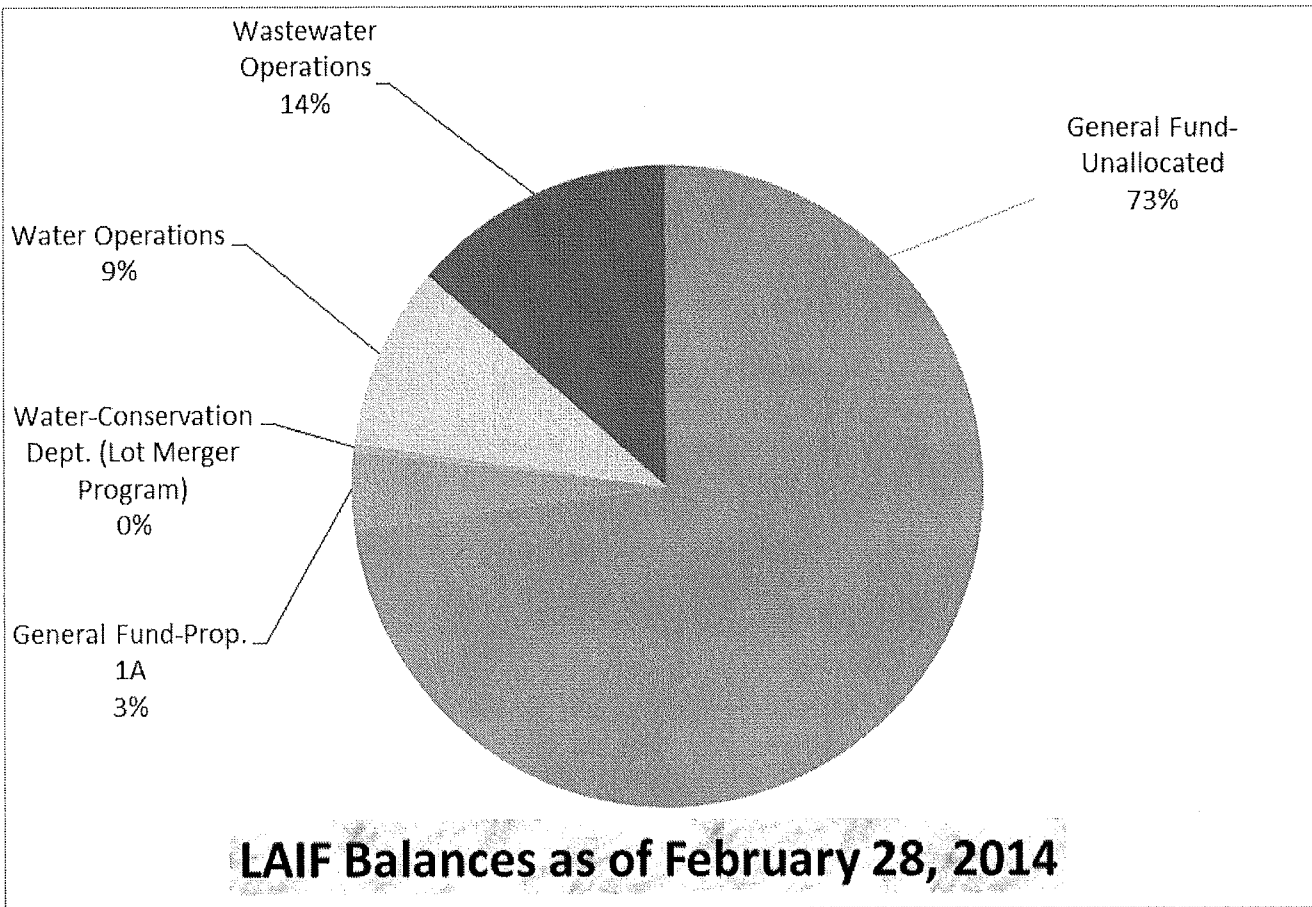
**EXPENDITURES**-There was one disbursement in excess of \$100,000 during February, 2014-\$113,413 was paid to the State Water Resources Control board for settlement of three sanitary sewer overflows.

**RESERVES-LAIF BALANCE**-The balance in the Local Agency Investment Fund (LAIF) as of February 28, 2014 was \$4,098,983. The attached Schedule of Cash and Investments Balance indicates how the Cash and Investments balance compares to the prior month's balance as well as for the same month in each of the prior 4 years. Too much emphasis should not be placed on one month's activity; rather the information should be looked at on a trend basis.

The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 2,988,200
General (Proposition 1A)	\$ 159,286
Water (Conservation Dept.-Lot Merger Program)	\$ 15,417
Water (Operations)	\$ 378,738
Wastewater (Operations)	\$ 557,342

With the exception of the restricted funds to offset a potential future Proposition 1A take-away, final reserve amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific programs, such as the Lot Merger Program, are not overspent. The above amounts have been updated based on the (draft) audit for the fiscal year ended June 30, 2013 with the exception of the Resource Conservation Department's balance (for the Lot Merger Program), which has been updated as of December 31, 2013. The amounts have also been updated for the interest revenue received through January 31, 2014.



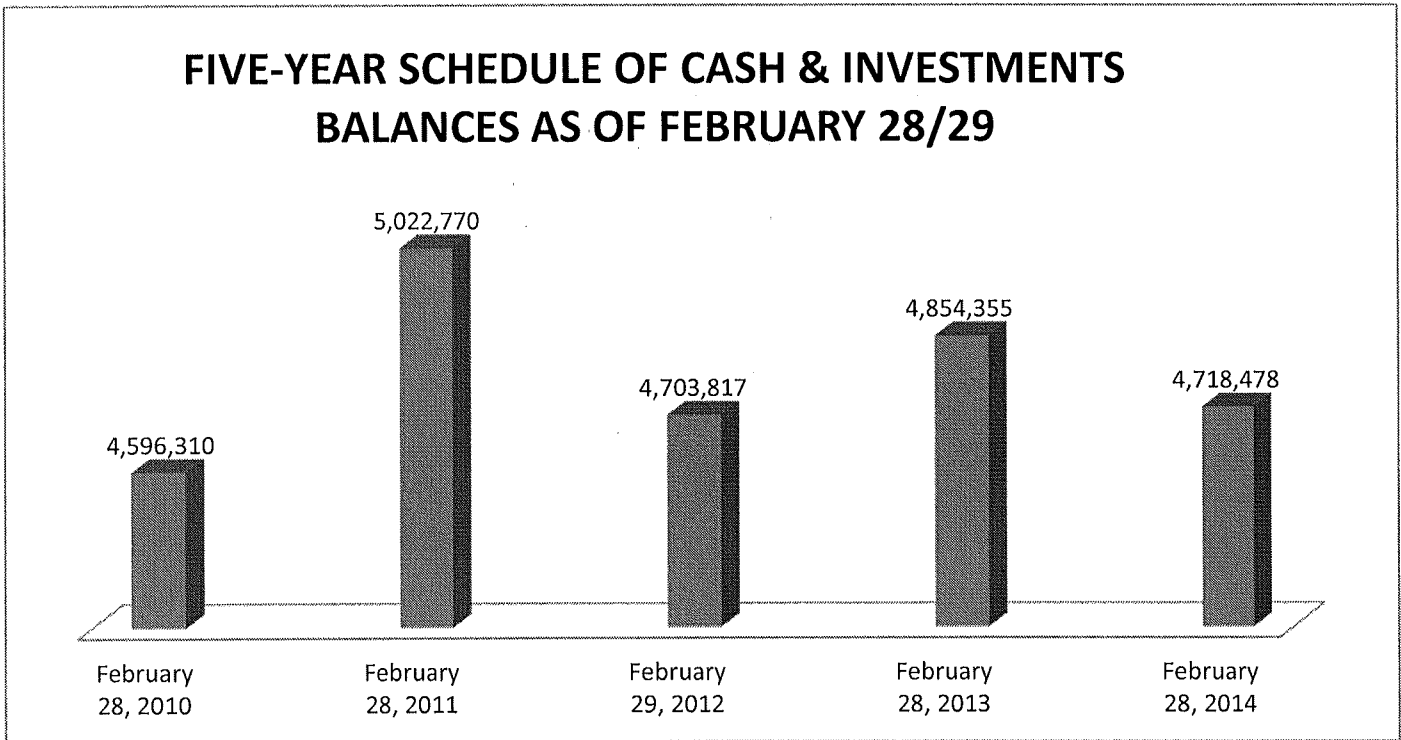
**INTERNAL LOANS**-As of February 28, 2014, the CCSD Board of Directors approved several internal loans to be made out of the General Fund to the Water and Wastewater Funds. To date, all of the costs that were to be paid from the loan proceeds were actually able to be fully paid for out of the Water or Wastewater Funds respectively with the exception of the \$166,000 loan for ACE match requirements. As such, this is the only loan currently outstanding and no additional loans are expected to be required for activity through February 28, 2014. Although there is not yet an outstanding balance for the \$500,000 loan approved by the Board of Directors on January 30, 2014 for the development of an emergency alternate water supply, it is listed as it is most likely that there will be a balance by the current fiscal year end.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
Water	\$ 166,000	\$ 166,000	\$ 157,726	ACE Matching
Water	\$ 500,000	\$ XXXX	\$ -0-	Alternate Water Supply

**EXTERNAL LOANS**-As of February 28, 2014 the CCSD external debt is as shown per the attachment, including interest rates and prepayment penalty provisions.

**BOARD OF DIRECTORS' MEETING-MARCH 27, 2014  
ADDENDUM TO GENERAL MANAGER'S REPORT  
FINANCE MANAGER'S REPORT ATTACHMENT  
SCHEDULE OF CASH & INVESTMENTS BALANCE**

<b>PERIOD ENDING</b>	<b>BALANCE IN LAIF</b>	<b>BALANCE IN BANK*</b>	<b>TOTAL LAIF PLUS CASH IN BANK</b>	<b>INCREASE/ (DECREASE) FROM PRIOR YEAR</b>	<b>INCREASE/ (DECREASE) FROM BASE PERIOD OF FEB. 28, 2010</b>
February 28, 2010	4,525,890	70,420	4,596,310	N/A	N/A
February 28, 2011	4,878,155	144,615	5,022,770	426,460	426,460
February 29, 2012	4,522,270	181,547	4,703,817	(318,953)	107,507
February 28, 2013	4,737,561	116,794	4,854,355	150,538	258,045
February 28, 2014	4,098,983	619,495	4,718,478	(135,877)	122,168



<b>PERIOD ENDING</b>	<b>BALANCE IN LAIF</b>	<b>BALANCE IN BANK*</b>	<b>TOTAL LAIF PLUS CASH IN BANK</b>	<b>INCREASE/ (DECREASE) FROM PRIOR MONTH</b>
January 31, 2014	4,298,983	570,496	4,869,479	N/A
February 28, 2014	4,098,983	619,495	4,718,478	(151,001)

\*BALANCE includes amount on deposit in Main Checking Account net of deposits in transit and outstanding checks plus Cash in Overflow/Money Market Account.

NOTE: All amounts are based on CCSD records.



**BOARD OF DIRECTORS' MEETING-MARCH 27, 2014  
ADDENDUM TO GENERAL MANAGER'S REPORT  
FINANCE MANAGER'S REPORT ATTACHMENT  
SCHEDULE OF LONG-TERM INFRASTRUCTURE-RELATED DEBT**

DESCRIPTION>	Bank Note (Funds) 2006 Refund of 1995 Bonds)-65% Water	Citizens Bank	Bank Note (Funds) 2006 Refund of 1995 Bonds)-35% Sewer	City National Bank	Bank Note (Funds) 2006 Refund of 1999 Bonds)	State Revolving Fund Loan
DEBT HOLDER>						SWRCB
ORIGINAL PRINCIPAL>	1,233,375.00		664,125.00	2,245,000.00	2,592,324.38	
INTEREST RATE>	4.50%		4.50%	4.55%	3.00%	
FUND>	Water		Wastewater	Wastewater	Wastewater	Wastewater
DEPARTMENT>	Water		Wastewater	Wastewater	Wastewater	Wastewater
FINAL PAYMENT DATE>	5/1/2015		5/1/2015	9/23/2023	5/28/2016	
PRINCIPAL BALANCE @ 3/1/14>	216,190		116,410	1,303,000	492,210	
PROJECTED PRINCIPAL PAYMENT(S) FFY 2013/2014>	174,525		93,975	100,000	159,290	
PROJECTED INTEREST PAYMENT(S) FFY 2013/2014>	9,729		5,238	61,561	14,766	
PROJECTED BALANCE @ 6/30/14**>	41,665		22,435	1,303,000	332,920	
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015>	41,665		22,435	109,000	164,069	
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015>	1,875		1,010	56,807	9,987	
PROJECTED BALANCE @ 6/30/15**>	0		0	1,194,000	168,851	
PROJECTED PRINCIPAL PAYMENT(S) FFY 2015/2016>	0		0	109,000	168,851	
PROJECTED INTEREST PAYMENT(S) FFY 2015/2016>	0		0	51,847	5,066	
PROJECTED BALANCE @ 6/30/16**>	0		0	1,085,000	0	
PROJECTED PRINCIPAL PAYMENT(S) FFY 2016/2017>	0		0	114,000	0	
PROJECTED INTEREST PAYMENT(S) FFY 2016/2017>	0		0	46,773	0	
PROJECTED BALANCE @ 6/30/17**>	0		0	971,000	0	
PROJECTED INTEREST PAYMENTS FFY 13/14-16/17>	11,603		6,248	216,988	29,819	
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)*>	184,254		99,213	162,247	174,010	
PREPAYMENT PENALTY>	Yes-1%		Yes-1%	Yes-Not allowed until 10/1/13, 3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	No	

\*Average is based on years with a balance outstanding for the entire year. Payoff years are excluded if final amount is less than normal.

\*\*Presumes all scheduled payments are timely made.

**BOARD OF DIRECTORS' MEETING  
MARCH 27, 2014  
ADDENDUM TO GENERAL MANAGER'S REPORT  
ADMINISTRATIVE SERVICES OFFICER REPORT**

**Human Resources:**

- We are continuing the recruitment process for three open positions:
  - Administrative Technician II Payroll/Benefits
  - Executive Assistant/District Secretary
  - Senior Wastewater Operator
  
- The Interim Finance Manager, Tracy Fuller will arrive on Monday, March 24, 2014.

**Water Conservation:**

Staff is currently working on implementing the Conservation measures listed in Exhibit A to Resolution 04-2014.

- We continue to receive a large volume of Permanent Resident Certification forms. These increases to the water allotment are currently being entered into the billing management system.
- The billing system is also being programmed to implement the provisions of Resolution 04-2014, exhibit "A" and to allow staff to notify customers during the non-billing month that they have exceeded their allotment.
- We continue to receive a large volume of inquiries from the community.
- Water allotments is a topic of today's board meeting. We have heard from vacation rental owners, restaurant owners and other commercial enterprises who have shared their concerns regarding the way the water allotments have been calculated.

Submitted by:  
Monique Madrid  
Administrative Services Officer

**BOARD OF DIRECTORS' MEETING MARCH 27, 2014**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FIRE CHIEF'S REPORT**

Response information is attached and represents activities for the month of February 2014. Progress updates and highlights regarding the different programs and services our Department provides are identified below:

**Prevention and Education** (February 2014)

- **03** residential new and remodel fire plan reviews were completed.
- **07** residential and commercial technical fire inspections were conducted
- **215** hydrant maintenance was performed.
- **15** engine company commercial fire and life safety inspections were conducted.
- **01** public education event
- **07** residential smoke detectors were installed and or the batteries changed.

**Meetings and Affiliations** (February 2014)

- |                              |         |                    |
|------------------------------|---------|--------------------|
| • SLO County Chiefs Meeting  | Feb. 05 | 0900-1300, SLO     |
| • Amgen Bicycle Tour Meeting | Feb. 19 | 1100-1400, Cambria |
| • SLO EMSA Meeting           | Feb. 27 | 1130-1400, Cambria |
| • EOC Preparation            | Feb. 27 | 1400-1600, Cambria |

**Operations**

The Cambria CSD Fire Department recently received an upgraded service rating from the Insurance Services Offices (ISO). The Department was formerly rated a 5/9 and was elevated to a 4/9 after an evaluation last November. The ISO grades fire departments across the country to determine a community's level of fire protection and adjust fire insurance premiums accordingly. Fire departments are graded by an elaborate system that considers fire department capability and a community's water supply. A comprehensive evaluation summary is available at the Fire Department and District offices.

The Fire Department is currently aggressively pursuing a comprehensive hydrant maintenance program to include lubrication, clearance and repair, exercising valves and will eventually end with sandblasting and repainting the majority of fire hydrants in the community. The work is being done by reserve firefighters with the assistance of equipment and major repair work from the Water Department. To date 215 of the hydrants have had initial maintenance and inspection. Sandblasting and repainting will begin around the end of April.

A draft version of the Fire Department 2014 Strategic Plan was recently presented to CCSD Administrative staff to share with the CCSD Board and community. The plan includes an analysis of departmental strengths, weaknesses, challenges and opportunities, as well as a newly crafted Mission and Vision Statement and Firefighter Code of Ethics. The plan is intended to generate a discussion about the vision of the Fire Department over the next five to ten years.

The Fire Department received reports the first weekend in March of a major storm accompanied by high winds. The Department was prepared by readying the Department Emergency Operations Center. Personnel were mobilized to activate an area command scenario but were not needed as the storm did not materialize as reported.

The community of Cambria is now host to an American Red Cross disaster relief trailer to compliment other emergency caches and trailers from the CERT team. The unit is stationed at the Fire Station and will soon be joined by a third CERT trailer.

## CMB Fire Monthly Stats: Incidents

<b>Categories</b>	<b>14-Jan</b>	<b>14-Feb</b>	<b>14-Mar</b>	<b>14-Apr</b>	<b>14-May</b>	<b>14-Jun</b>	<b>14-Jul</b>	<b>14-Aug</b>	<b>14-Sep</b>	<b>14-Oct</b>	<b>14-Nov</b>	<b>Dec-14</b>	<b>Totals</b>
Fire	2	1											3
Hazardous Mat.	0	0											0
Medical*	55	40											95
Vehicle TC	2	0											2
Hazardous Situations	1	10											11
Public Service Assist	18	14											32
False Alarms	11	12											23
Agency Assist	0	0											0
Mutual Aid	0	0											0
Auto Aid	0	3											3
Rescue	1	0											1
Fire Investigations	0	0											0
<b>Monthly Response Totals</b>	<b>90</b>	<b>80</b>											
<b>Cumulative Totals</b>	<b>90</b>	<b>170</b>											<b>170</b>

**BOARD OF DIRECTORS' MEETING – March 27, 2014**  
**ADDENDUM TO GENERAL MANAGER'S REPORT FACILITIES AND RESOURCES**  
**MANAGER'S REPORT**

- Fiscalini Ranch:
  - § Friends of the Fiscalini Ranch Volunteers:
    - Staff continues to work closely with FFRP volunteers in removal of invasive plants on the Ranch.
  - § Signs:
    - As part of PROS goals, staff is working on designing two street signs that will be placed at the corner of Burton and Rodeo Grounds Rd. and at the Pedestrian Bridge next to The Black Cat Restaurant.
  - § Forest Assessment:
    - Friends of the Fiscalini Ranch Preserve received a grant to assess the Fiscalini Ranch Forest. James P. Allen (Registered Consulting Arborist) has been hired to do the assessment on the Ranch. A community meeting is being scheduled to solicit public input on the assessment.
  - § Philips House:
    - Staff has been working on cleaning up debris around the home. 80 yards of trash were hauled away.
  - § Trails:
    - Santa Rosa Trail:
      - During the last storm, portions of the trail were washed out. Staff has repaired these areas.
    - East Ranch Trail:
      - Staff has been working on smoothing out the trail.
- Skate Park:
  - § Donation:
    - A community member donated a half pipe to the Skate Park. Staff is working with some local skate board volunteers in putting it together.
- Vet's Hall:
  - § 35 events were held at Veterans Memorial Building since last Board Meeting. Among those events were: Amgen Meeting, Coast Union Reverse Drawing, Weekly Farmers Market and CCSD Board Meetings.

Submitted by:  
Carlos Mendoza  
Facilities and Resources Supervisor/  
Fiscalini Ranch Preserve Manager

**BOARD OF DIRECTORS MEETING MARCH 27, 2014  
ADDENDUM TO GENERAL MANAGER'S REPORT  
UTILITIES MANAGER REPORT**

**Water Department:**

- ✓ Alpha Electrical programming new alarm software for the Water department SCADA network.
- ✓ Power House Electric completed emergency generator inspections and service repairs for the Stuart Street booster, Rodeo grounds booster, and San Simeon well field generators.
- ✓ Staff evaluating Rodeo grounds treatment rehabilitation report from Filtronics Inc. The system has been off line for 14 years and requires media filter reconditioning, 3 new hydraulic valves including actuators, and a new operator control interface.
- ✓ Staff conducting an extensive ground water sampling profile on wells SR1, SR2, and SR3. A recent ground hydrology study indicates over 100 acft of available water is available. Sample results will determine if any additional treatment is needed.
- ✓ Staff continues to make on going repairs to the distribuion system.

**Wastewater Department:**

- ✓ Staff continues to work on the preventive maintenance program.
- ✓ Staff installed a new six inch Gormen Rupp pump at the WWTP.
- ✓ Staff is working with D-kal regarding making repairs to the Fern Canyon storm water culvert.
- ✓ Completed annual D.O.T. inspection on the 1991 Vactor truck.

Mike Finnigan  
Utilities Manager

**BOARD OF DIRECTORS' MEETING – March 27, 2014  
ADDENDUM TO GENERAL MANAGER'S REPORT  
DISTRICT ENGINEER'S REPORT**

The following table summarizes activities from February 20, 2014 to March 19, 2014. A summary discussion on well levels also follows.

<b>Item No.</b>	<b>Description</b>	<b>Activities/Project Status</b>
1	Assistance to Water & Wastewater Operations	<p>A change order was issued to D-Kal Construction Inc. for installing two new pumps in Wastewater Lift Station B, which the District has purchased. The new pumps will be installed in coordination with new valves, which were already part of the original contract.</p> <p>Regarding the sanitary sewer extension to the well SR-4 facility, North Coast Engineering was directed to contact the CCSD's hypochlorite supplier and the Coast Union School District to confirm acceptability of the revised layout and access route to the well SR-4 treatment facility. The latest drawing updates reflect the school district's earlier comments to change the CCSD's existing access route to the well SR-4 treatment facility.</p> <p>Staff has been assisting operations with the restoration efforts on the old Filtronics iron and manganese removal plant off of Rodeo Grounds Road. This facility could treat approximately 114 acre-feet of groundwater from a deeper portion of the lower San Rosa Creek aquifer by using wells SR1 or SR3. Jon Rohrer of Roux Associates is also helping analyze the potential for MtBE and TBA migration towards either wells SR3 and SR1 that may be used in conjunction with a rehabilitated Filtronics plant. Jon is an expert on contaminant fate and transport of MtBE and TBA, and had previously assisted the CCSD during early 2000.</p> <p>Staff completed and issued a request for proposals (RFP) for an engineering report and 10-percent design on wastewater treatment plant improvements. The RFP addresses requirements of an enhanced compliance action agreed to within an earlier settlement agreement with the Regional Water Quality Control Board.</p>
2	Rodeo Grounds Pump Station Replacement and Stuart Street Tank 3.	<p>Updated layout drawings were received from RBF, which will be used in responding to County Planning Department comment letters on land use application permits. In the meantime, staff is also recommending that a rehabilitated Filtronics iron and manganese removal plant ultimately be planned for relocation into a fenced-in area located immediately north, and contiguous with, the new pump station. This change would allow for future operating flexibility, while also conserving the short-term investment being made to restore the Filtronics facility as part of</p>

		this year's drought response measures.
3	Water supply project	<p>A meeting was held with the Water Alternatives Ad-Hoc Committee on 3/13/2014. Michael Smith, the lead CDM Smith hydro-geologist, presented results from their modeling efforts to date. This work is now being used to further define the project, which will subsequently be used to support permitting and environmental tasks. CDM Smith is currently completing a proposed task Order 2, which will include project permitting and environmental tasks.</p> <p>A meeting was held with CDPH, RWQCB, and CDM Smith on 3/14/2014 to review the latest hydrogeological modeling results and to discuss regulatory criteria for a brackish water, emergency water supply project. Much useful information was obtained, which is currently being incorporated into a master project schedule. (The scheduling work was in progress during development of this staff report.)</p>
4	Development and remodels	None to report during this period.

The attached water well level summary table shows the Santa Rosa and San Simeon supply well levels as of March 17, 2014. This data shows the rainfall event during the 2/28/2014 to 3/2/2014 period helped recharge levels in the San Simeon and Santa Rosa well field. During the storm, flows were observed in the lower San Simeon Creek and little or no flow was occurring in the lower Santa Rosa Creek. As of 3/17/2014, the San Simeon production wells were at an average of 20.01 feet above sea level, which was an increase of about 13 feet. The Santa Rosa well SR4 was at 51.58 feet, which was an increase of about 17 feet.

As of the end of February, the cumulative rainfall total was 5.95 inches at the San Simeon Well SS-1 gage (SS-1 March rainfall data was not available in time for this staff report). As of March 19, 2014, the total cumulative rainfall at the wastewater treatment plant gage was 6.35 inches. The 6.35 inches total is about 62-percent of the amount determined by an earlier 1998 USGS study to recharge the San Simeon groundwater basin and about 58-percent of the amount determined to recharge the Santa Rosa aquifer. Therefore, it is not known whether the recent increased water levels in the wells from the aforementioned storm event will have staying power throughout the summer dry season.

Assuming the upstream springs will not sustain flow, and in comparing the March 17, 2014 San Simeon well levels with the earlier 2000 baseline water supply model's Figure A-7 data, approximately 346 acre-feet of supply exists within the San Simeon aquifer until further recharge is needed from additional rainfall. No estimate on the Santa Rosa aquifer capacity was available at the time of this staff report's development. However, we have estimated that about 114 acre of capacity could be obtained from the lower basin by upgrading the Filtronics iron and manganese removal plant.



Attachments:

- Well Levels Summary as of March 17, 2014
- Annual Production through the month of February 2014
- Line plot of Santa Rosa well levels up to mid-March 2014
- Plot showing statistical analysis of San Simeon well levels by month
- Line plots of San Simeon well levels by year, 1988 to mid-March 2014.
- Line plot of San Simeon well levels for historic minimum, average, and maximum.
- Line plot of San Simeon well levels for past five years

3/17/14

CAMBRIA COMMUNITY SERVICES DISTRICT  
WELL WATER LEVELS FOR 3/17/14

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
<b>SANTA ROSA CREEK WELLS</b>				
23R	33.34	83.42	50.08	
<b>SR4</b>	<b>30.42</b>	<b>82.00</b>	<b>51.58</b>	
SR3	20.70	54.30	33.60	Shut down *
SR1	19.09	46.40	27.31	Shut down *
RP#1	21.50	46.25	24.75	
RP#2		33.11	NA	Not Read
21R3	8.80	12.88	4.08	
<b>WBE</b>	11.92	16.87	<b>4.95</b>	
WBW		17.02		Not Read

AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 = 30.46 FEET  
**CCSD SANTA ROSA WELL SR4 = 51.58 FEET**

\* Wells SR-1 and SR-3 are out of service. Well SR-4 serves as CCSD's Santa Rosa production well

<b>SAN SIMEON CREEK WELLS</b>				
16D1	6.25	11.81	5.56	
9M1		65.63		Not Read
9P2	9.62	19.11	9.49	
9P7	13.00	19.59	6.59	
9L1	11.90	27.33	15.43	
SS4		25.92		<b>SS4 to 9P2 Gradient = - N/A</b>
9K2	13.09	30.23	17.14	
<b>SS3</b>	<b>14.42</b>	<b>33.25</b>	<b>18.83</b>	
<b>SS2</b>	<b>13.55</b>	<b>34.01</b>	<b>20.46</b>	
<b>SS1</b>	<b>13.32</b>	<b>34.07</b>	<b>20.75</b>	
11B1		105.43		Not Read
11C1	15.53	98.20	82.67	
PFNW		93.22		Not Read
10A1		78.18		Not Read
10G2		62.95		Not Read
10G1		59.55		Not Read
10F2		66.92		Not Read
10M2	23.85	55.21	31.36	
9J3		43.45		Not Read - measurement port sealed by owner

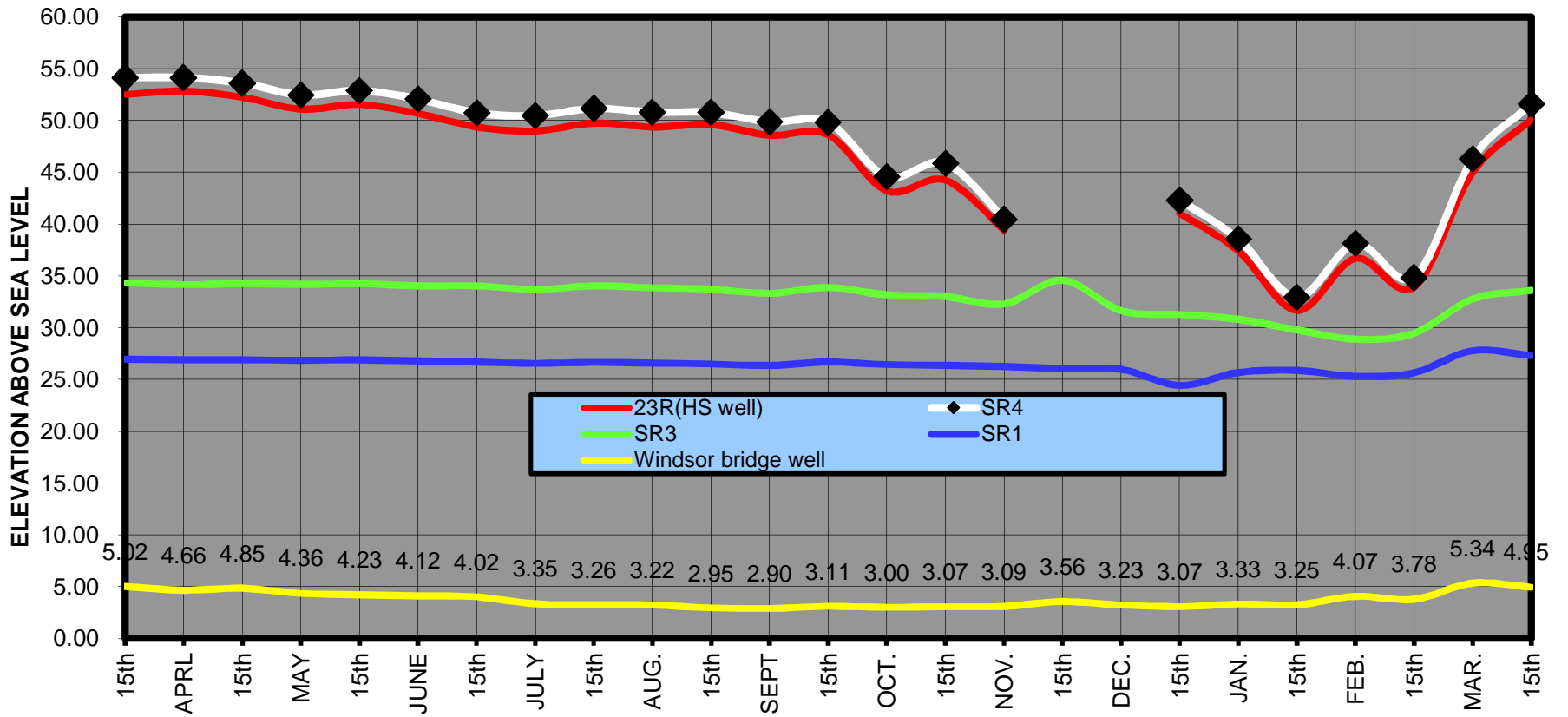
**AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1, SS2, & SS3 = 20.01 FEET**

**Red Font are the CCSD's Production Wells, as measured on** 3/17/14  
 Report format revised 7/23/2013

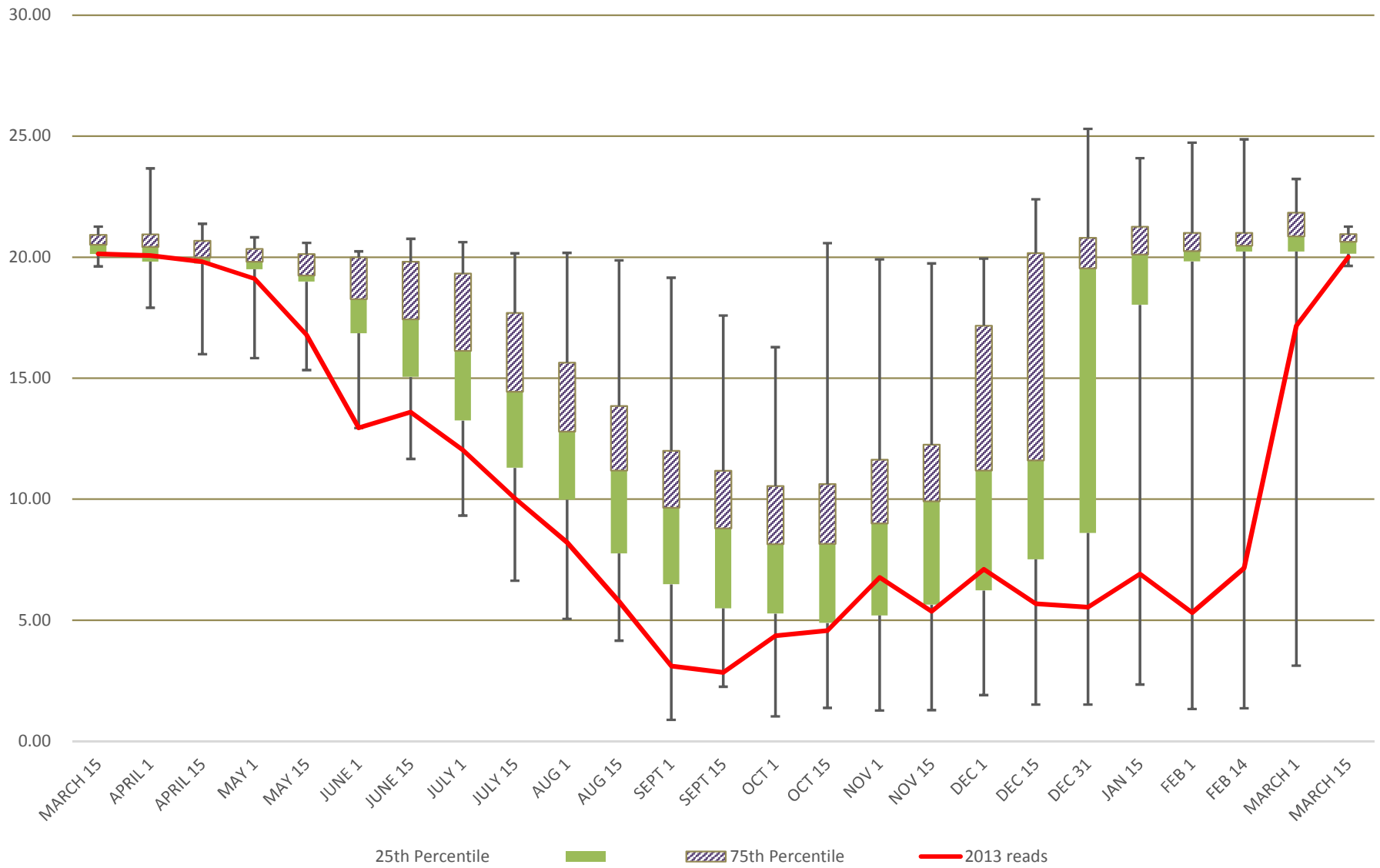
2014  
CAMBRIA COMMUNITY SERVICES DISTRICT  
WATER PRODUCTION, BY SOURCE  
ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	1000.0 TOTAL	YEAR
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40	
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10	
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84	
1996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	1996
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	
	TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25	
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29	
	TOTAL	50.63	49.28	65.68	68.66	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80	
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16	
	TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47	
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53	
	TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58	
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68	
	TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93	
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71	
	TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48	
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2003
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05	
	TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88	
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11	
	TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63	
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98	
	TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24	
2006	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	2006
	S.R.	0.00	0.78	0.00	0.62	0.74	2.56	23.58	20.72	20.17	23.88	26.46	13.63	133.14	
	TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	66.74	60.92	56.38	746.10	
2007	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	2007
	S.R.	0.00	0.00	0.60	1.81	14.47	22.24	23.47	12.37	5.29	18.70	21.20	9.42	129.57	
	TOTAL	57.70	47.45	57.07	62.31	70.58	73.45	79.42	75.85	64.01	56.28	56.03	48.03	748.18	
2008	S.S.	43.35	45.35	51.55	52.59	40.45	33.03	40.15	47.57	47.24	41.53	21.47	25.41	489.69	2008
	S.R.	2.33	0.67	0.71	2.20	24.69	33.55	32.94	24.87	18.26	21.03	32.21	24.46	217.92	
	TOTAL	45.68	46.02	52.26	54.79	65.14	66.58	73.09	72.44	65.50	62.56	53.68	49.87	707.61	
2009	S.S.	28.17	37.57	50.95	58.52	48.56	37.47	48.80	40.69	31.99	44.62	53.05	46.55	526.94	2009
	S.R.	24.83	3.81	0.00	0.00	13.53	26.06	25.21	34.10	32.64	11.02	0.00	1.34	172.54	
	TOTAL	53.00	41.38	50.95	58.52	62.09	63.53	74.01	74.79	64.63	55.64	53.05	47.89	699.48	
2010	S.S.	45.44	40.48	47.48	48.39	56.26	55.29	50.73	44.58	35.05	37.61	36.14	36.45	533.90	2010
	S.R.	0.00	0.00	0.77	0.62	0.68	8.74	21.96	27.30	32.52	21.71	14.48	9.73	138.51	
	TOTAL	45.44	40.48	48.25	49.01	56.94	64.03	72.69	71.88	67.57	59.32	50.62	46.18	672.41	
2011	S.S.	48.05	43.36	45.17	52.11	53.94	49.27	60.52	55.52	45.40	45.67	46.28	51.87	597.16	2011
	S.R.	0.00	0.70	0.00	0.76	6.65	11.03	12.97	14.82	19.45	14.15	5.19	0.00	85.72	
	TOTAL	48.05	44.06	45.17	52.87	60.59	60.30	73.49	70.34	64.85	59.82	51.47	51.87	682.88	
2012	S.S.	50.12	48.09	52.60	50.52	60.06	56.53	48.17	41.12	36.72	42.22	48.70	50.88	585.73	2012
	S.R.	3.54	0.79	0.00	0.66	1.44	11.14	27.95	33.22	29.98	21.43	8.86	0.00	139.01	

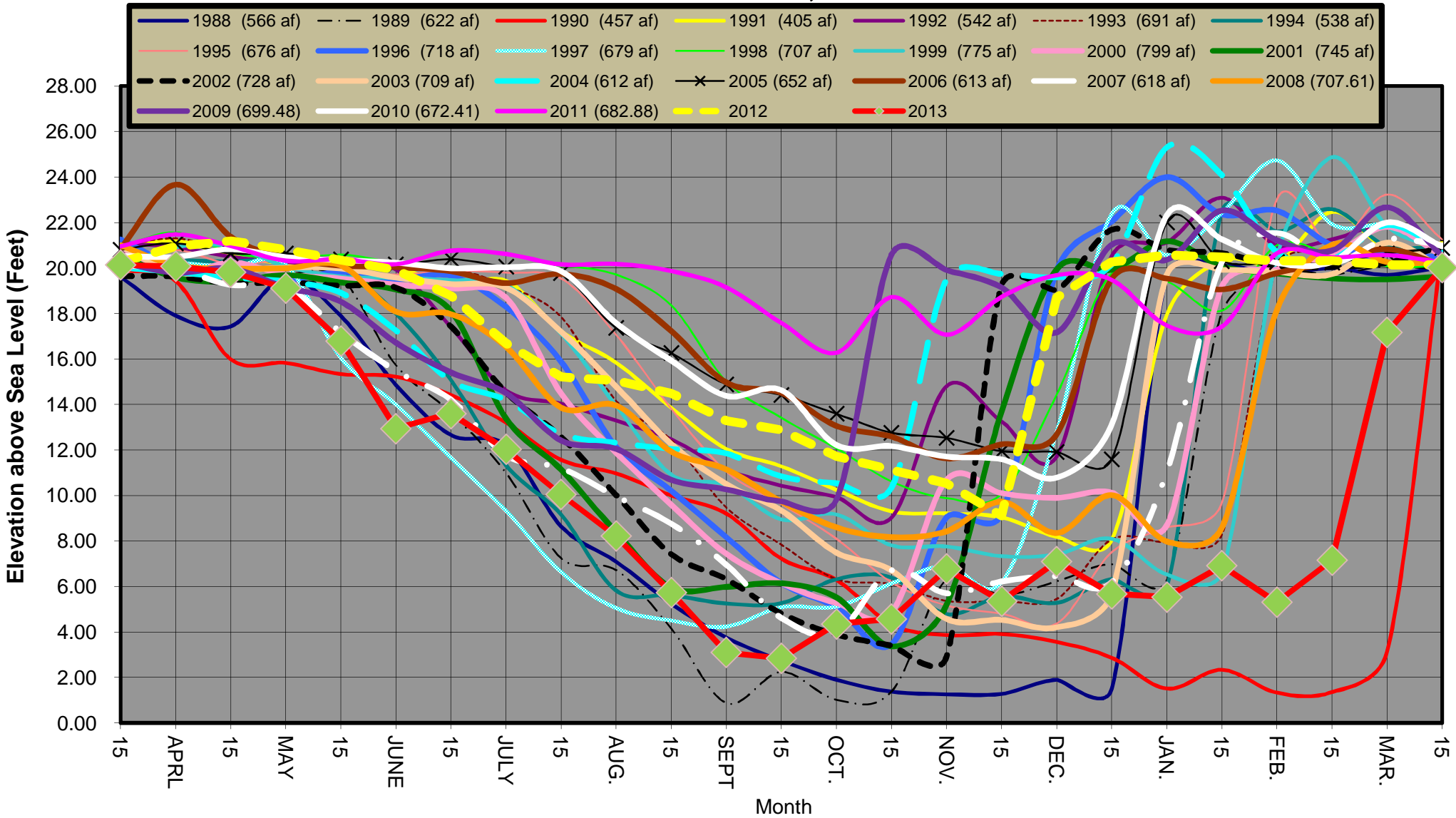
## SANTA ROSA CREEK WELL LEVELS March 15th, 2013- Current



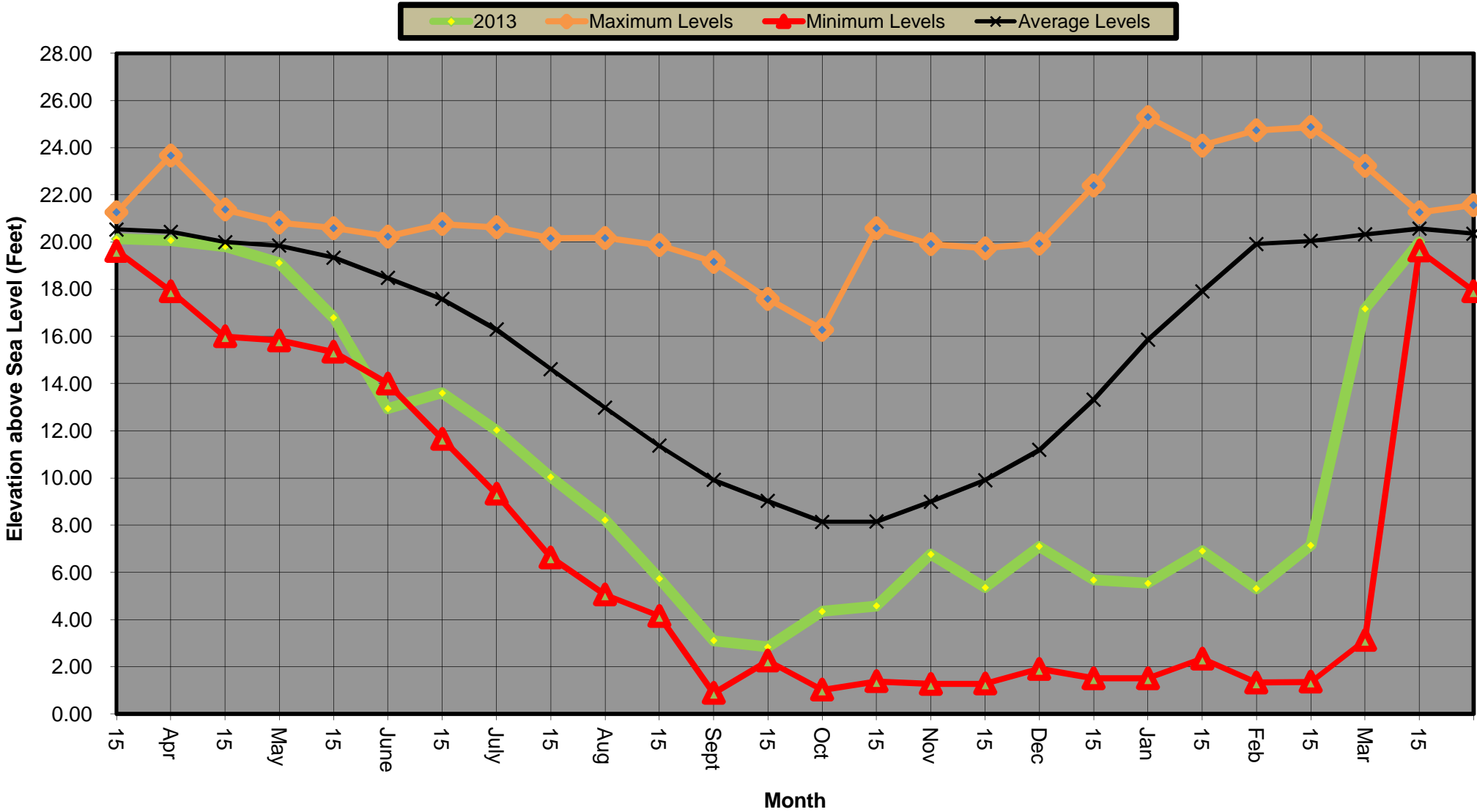
**1988 -2014 Statistical San Simeon Well Level Summary by Month**  
**showing Minimums, Maximums, 25 % Percentile, 75% Percentile**  
**Average Level is the line between the Purple (hatched) and Green (solid) bars**



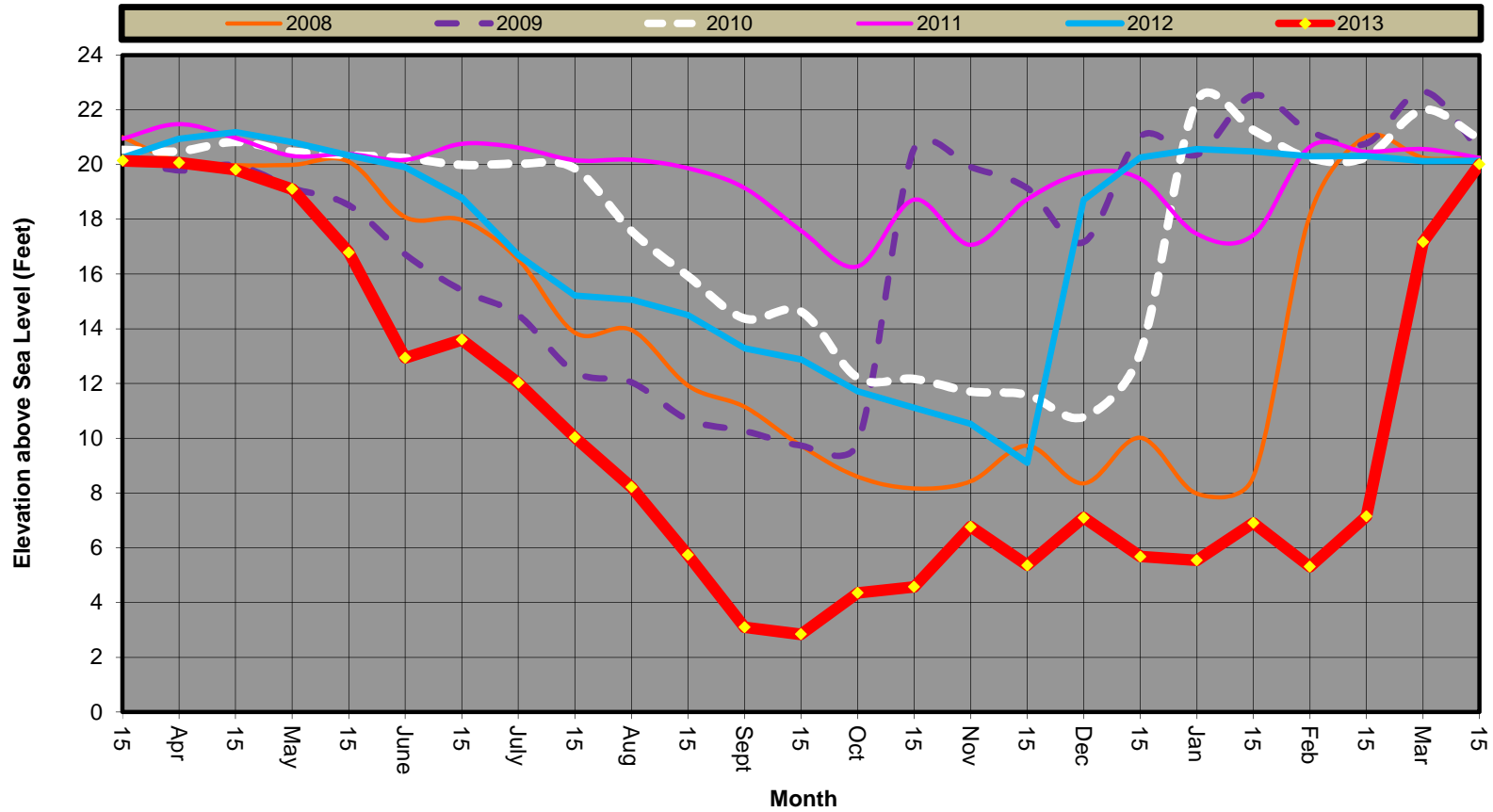
### San Simeon Creek Well Levels 1988 - mid March, 2014



### San Simeon Creek Well Levels Water Year 2013/2014 levels to date and 1988 to Feb 18, 2014 Min, Max, & Average



### San Simeon Creek Well Levels Last 5 years March, 2008 - Current





**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH OF FEBRUARY, 2014**

<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>LINE DESCRIPTION</b>
ACCURATE MAILING SERVICE	57704	2/11/2014	1	45.00	WD/POSTAGE DEPOSIT FOR REMINDER NOTICES FEB 2014
ACCURATE MAILING SERVICE	57704	2/11/2014	2	45.00	WW/POSTAGE DEPOSIT FOR REMINDER NOTICES FEB 2014
				90.00	
AGP VIDEO	57771	2/18/2014	1	835.00	ADM/VIDEO PRODUCTION, DISTRBUTN, STREAMING 1/30/14
AIR POLLUTION CNTRL DIST	57779	2/20/2014	1	1,568.00	WD/RENEW II ANNUAL EQUIPMENT PERMITS 2014
AIR POLLUTION CNTRL DIST	57779	2/20/2014	2	2,744.00	WW/RENEW II ANNUAL EQUIPMENT PERMITS 2014
AIR POLLUTION CNTRL DIST	57790	2/25/2014	1	392.00	FD/RENEWAL PERMIT EMERGENCY STANDBY ENGINE
				4,704.00	
AIRGAS USA, LLC	57716	2/12/2014	1	45.23	FD/CYMRETESTMED
AL'S SEPTIC PUMPING, INC	57718	2/12/2014	1	577.50	WD/PUMP DOWN RAIN FOR RENT TANK AT SR4
ALPHA ELECTRICAL SERVICE	57717	2/12/2014	1	5,497.00	WD/AUTO TRSFR SWTCH UPGRADE FOR STUART STREET
ALPHA ELECTRICAL SERVICE	57717	2/12/2014	1	5,497.00	WD/SS WELL FIELD TRANSFER SWITCH
				10,994.00	
AT&T	57674	2/5/2014	1	54.51	WW/ALARM LIFT STATION #B4 FEB. 2014
AT&T	57780	2/20/2014	1	283.99	WD/ALARM VAN GORDON WELL FIELD FEB 2014
				338.50	
BC PUMP SALES & SERVICE, INC.	57690	2/6/2014	1	1,720.93	WW/REBUILT INFLUENT WW PUMP
BOB WRIGHT CONSTRUCTION	57689	2/5/2014	1	3,900.00	WD/METER REPLACEMENTS (9)
BOB WRIGHT CONSTRUCTION	57702	2/6/2014	1	700.00	WW/REMOVE OLD AND INSTALL NEW MANHOLE RING
BOB WRIGHT CONSTRUCTION	57789	2/20/2014	1	3,500.00	WD/COMPOUND METER REPLACEMENTS
				8,100.00	
BRENNTAG PACIFIC, INC.	57720	2/12/2014	1	630.89	WW/CHEMICALS 01/30/14
BRENNTAG PACIFIC, INC.	57720	2/12/2014	1	744.87	WD/CHEMICALS 01/04/14
BRENNTAG PACIFIC, INC.	57720	2/12/2014	1	280.17	WD/CHEMICALS 2/05/14
BRENNTAG PACIFIC, INC.	57781	2/20/2014	1	438.40	WW/CHEMICALS 2/5/14
				2,094.33	
BRIDGELINE DIGITAL	57777	2/20/2014	1	1,992.15	ADM/ANNUAL WEB HOSTING
BRUMIT DIESEL INC	57721	2/12/2014	1	41.72	FD/MAINT & REPAIR VEHICLES
BURTON'S FIRE, INC.	57675	2/5/2014	1	468.27	FD/INTAKE GAUGE ENG. 5791
BUSINESSPLANS, INC.	57791	2/25/2014	1	299.00	ADM/MONTHLY HRA PLAN ADMINISTRATION FEB 2014
CAL-COAST MACHINERY INC.	57782	2/20/2014	1	6,311.27	WD/JOHN DEERE REPAIRS 01/23/14
CAMBRIA VILLAGE SQUARE	57687	2/5/2014	1	373.66	ADM/COMMON AREA MAINT & INSURANCE NOV. DEC. 2013
CAMBRIA VILLAGE SQUARE	57714	2/11/2014	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN FEB 2014
				3,555.79	
CARMEL & NACCASHA LLP	57705	2/11/2014	1	8,000.00	ADM/MONTHLY RETAINER LEGAL SERVICES FEB 2014
CARMEL & NACCASHA LLP	57792	2/25/2014	1	115.50	FD/GENERAL COUNSEL JANUARY 2014
CARMEL & NACCASHA LLP	57792	2/25/2014	2	6,177.40	ADM/GENERAL COUNSEL JANUARY 2014
CARMEL & NACCASHA LLP	57792	2/25/2014	3	175.00	RC/GENERAL COUNSEL JANUARY 2014
CARMEL & NACCASHA LLP	57792	2/25/2014	4	6,733.51	WD/GENERAL COUNSEL JANUARY 2014
CARMEL & NACCASHA LLP	57792	2/25/2014	5	797.49	WW/GENERAL COUNSEL JANUARY 2014
CARMEL & NACCASHA LLP	57792	2/25/2014	6	(8,000.00)	ADM/LESS RETAINER JANUARY 2014

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CARMEL & NACCASHA LLP	57792	2/25/2014	1	212.75	WD/JANUARY LITIGATION - BERGE
CARMEL & NACCASHA LLP	57792	2/25/2014	2	212.75	WW/JANUARY LITIGATION - BERGE
CARMEL & NACCASHA LLP	57792	2/25/2014	3	388.50	WD/JANUARY LITIGATION - LINDSEY
				<u>14,812.90</u>	
CEN COAST FIRE PREVENTION OFCR	57676	2/5/2014	1	30.00	FD/MEMBERSHIP DUES FYE 2013-2014
CHAPARRAL BUSINESS MACHIN	57772	2/18/2014	1	233.75	ADM/RICHO TONER
CORBIN WILLITS SYSTEMS	57706	2/11/2014	1	1,199.12	ADM/MONTHLY SUPPORT AGREEMT-MOM SOFTWARE FEB 2014
COURIER SYSTEMS	57677	2/5/2014	1	12.24	ADM/DELIVERY SERVICE TO PASO ROBLES 01/22/14
COURIER SYSTEMS	57691	2/6/2014	1	12.24	WD/DELIVERY SERVICE TO PASO ROBLES
				<u>24.48</u>	
CROSBY COMPANY CPA	57722	2/12/2014	1	14,500.00	ADM/FINANCIAL AUDIT FISCAL YEAR END 2013
CULLIGAN-KITZMAN WATER	57723	2/12/2014	1	53.00	FD/WATER SOFTENER SERVICE JAN 2014
DAVE LUNDY	57699	2/6/2014	1	70.00	WW/CLASS B LICENSE FOR D. LUNDY
DAVE LUNDY	57699	2/6/2014	1	41.44	WW/FEES AND LIC
				<u>111.44</u>	
FEMA-FEDERAL EMERGENCY MANAGE	57793	2/25/2014	1	1,285.47	FD/RET FUNDS FOR ALS/COM'S GRANT #EMW2009-FO-10418
FENCE FACTORY, THE	57724	2/12/2014	1	52.50	F&R/TEMPORARY FENCE RENTAL 1/27-2/26/14
FERGUSON ENTERPRISES, INC #135	57693	2/6/2014	1	290.97	WD/PLUMBING SUPPLIES
FERGUSON GROUP, LLC	57694	2/6/2014	1	3,000.00	WD/FEDERAL ADVOCACY SERVICES FEB 2014
FGL ENVIRONMENTAL	57678	2/5/2014	1	90.00	WD/BACTI AND SUPPORT ANALYSIS 01/21/14
FGL ENVIRONMENTAL	57678	2/5/2014	1	135.00	WD/BACTI ANALYSIS 01/22/14
FGL ENVIRONMENTAL	57695	2/6/2014	1	54.00	WW/INORGANIC ANALYSIS 01/07/14
FGL ENVIRONMENTAL	57725	2/12/2014	1	90.00	WD/BACTI AND SUPPORT ANALYSIS 012514
				<u>369.00</u>	
FINNIGAN, MICHAEL	57707	2/11/2014	1	22.50	WD/MONTHLY CELLULAR PHONE SERVICE REIMB FEB 2014
FINNIGAN, MICHAEL	57707	2/11/2014	2	22.50	WW/MONTHLY CELLULAR PHONE SERVICE REIMB FEB 2014
				<u>45.00</u>	
FIRST BANKCARD	57740	2/13/2014	1	-	F&R/C. MENDOZA VISA CHARGES JANUARY 2014
FIRST BANKCARD	57740	2/13/2014	2	67.33	F&R/INFORMATION DISPLAY HOLDERS FOR RANCH
FIRST BANKCARD	57740	2/13/2014	3	94.71	F&R/TRAIL MAP HOLDERS FOR RANCH
FIRST BANKCARD	57740	2/13/2014	4	1,247.29	F&R/RECYCLE/TRASH CONTAINER FOR MAIN STREET
FIRST BANKCARD	57740	2/13/2014	1	-	ADM/J. GRUBER VISA CHARGES JANUARY 2014
FIRST BANKCARD	57740	2/13/2014	2	34.51	ADM/MEETING EXPENSE
FIRST BANKCARD	57740	2/13/2014	1	-	ADM/J. HARRIS VISA CHARGES JANUARY 2014
FIRST BANKCARD	57740	2/13/2014	2	69.87	ADM/EMPLOYEE APPRECIATION
FIRST BANKCARD	57740	2/13/2014	3	150.00	ADM/MEETING EXPENSE
FIRST BANKCARD	57740	2/13/2014	4	50.00	ADM/MEETING EXPENSE
FIRST BANKCARD	57740	2/13/2014	1	-	ADM/M. MADRID VISA CHARGES JANUARY 2014
FIRST BANKCARD	57740	2/13/2014	2	100.00	ADM/MEETING EXPENSE
FIRST BANKCARD	57740	2/13/2014	1	-	WW/WD/M. FINNIGAN VISA CHARGES JANUARY 2014
FIRST BANKCARD	57740	2/13/2014	2	116.68	WW/TRAINING WW TRMT PLANT M. BLOCK
FIRST BANKCARD	57740	2/13/2014	1	-	ADM/R. GRESENS VISA CHARGES JANUARY 2014
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FIRST BANKCARD	57740	2/13/2014	2	49.00	ADM/MONTHLY WEB HOSTING SERVICE PLAN
FIRST BANKCARD	57740	2/13/2014	3	59.99	ADM/FTP FILE TRANSMISSION
FIRST BANKCARD	57740	2/13/2014	4	42.70	ADM/PREMIER 560067 CARBON BLOCK PLUS FILTER KIT
FIRST BANKCARD	57741	2/13/2014	1	-	FD/M. MILLER VISA CHARGES JANUARY 2014
FIRST BANKCARD	57741	2/13/2014	2	533.50	FD/FIRE PRVNTN CERT E. TORLAND 1/5-1/10/14
FIRST BANKCARD	57741	2/13/2014	3	533.50	FD/FIRE PRVNTN CERT J. GIBSON 1/5 - 1/10/14
FIRST BANKCARD	57741	2/13/2014	4	993.55	FD/NEW KITCHEN STOVE FOR FIREHOUSE
FIRST BANKCARD	57741	2/13/2014	5	37.75	FD/MAINT & REPAIR BUILDINGS
				<u>4,180.38</u>	
GERBER'S AUTO SERVICE	57696	2/6/2014	1	20.00	F&R/REPAIR TIRE ON TRAILER LIC#1170197
GERBER'S AUTO SERVICE	57696	2/6/2014	1	1,388.11	WD/4 TIRES & OIL CHANGE FORD F250 SD LIC#1396591
GERBER'S AUTO SERVICE	57783	2/20/2014	1	230.09	WD/MAINT & REPAIR FORD LIC#1396590
GERBER'S AUTO SERVICE	57783	2/20/2014	1	135.00	F&R/MAINT & REPAIR FORD 150 LIC#E052240
GERBER'S AUTO SERVICE	57794	2/25/2014	1	441.40	WW/REPLACE FRONT BRAKE PADS & ROTORS F350 1148462
				<u>2,214.60</u>	
GRESENS, ROBERT C.	57708	2/11/2014	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB FEB 2014
GRUBER, JEROME	57709	2/11/2014	1	45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB FEB 2014
HOME DEPOT CREDIT SERVICE	57795	2/25/2014	1	88.70	F&R/MAINT & REPAIR BUILDINGS
INNOVATIVE CONCEPTS	57710	2/11/2014	1	25.00	ADM/CIS HOSTING FEB 2014
INNOVATIVE CONCEPTS	57710	2/11/2014	2	25.00	FD/FIRE WEBSITE HOSTING FEB 2014
INNOVATIVE CONCEPTS	57726	2/12/2014	1	67.50	RC/LABOR FOR JOB#33549
				<u>117.50</u>	
J B DEWAR	57697	2/6/2014	1	2,087.63	WW/DIESEL FUEL 01/29/14
J B DEWAR	57697	2/6/2014	1	1,152.40	F&R/GASOLINE 01/29/14
J B DEWAR	57727	2/12/2014	1	841.52	FD/DIESEL FUEL 12/17/13
J B DEWAR	57727	2/12/2014	1	1,005.86	FD/DIESEL FUEL 01/29/14
J B DEWAR	57773	2/18/2014	1	513.13	WW/REPLACED FILTER - REBUILD KIT IN GAS PUMP
				<u>5,600.54</u>	
JEFF SMITH PLUMBING	57698	2/6/2014	1	717.00	RC/INSTALL 3 TOILETS & URINAL IN PUB RESTROOMS
JOHN DEERE FINANCIAL	57711	2/11/2014	1	522.49	F&R/MONTHLY PYMT COMPACT UTILITY TRACTOR FEB '14
LIEBERT CASSIDY WHITMORE	57796	2/25/2014	1	760.50	FD/IAFF NEGOTIATIONS JANUARY 2014
LIEBERT CASSIDY WHITMORE	57796	2/25/2014	1	10,174.00	FD/IAFF NEGOTIATIONS JANUARY 2014
				<u>10,934.50</u>	
LOST COAST PAINTING	57774	2/18/2014	1	1,500.00	FD/PAINT EXTERIOR TRIM AND FACIA AT FIRE STATION
MACE, JEREMY FIRE RESERVIST	57797	2/25/2014	1	300.00	FD/REGISTRATION FOR RS-2 TRAINING
MCMASTER-CARR SUPPLY CO	57679	2/5/2014	1	26.19	WD/PLUMBING PARTS
MEDSTOP URGENT CARE	57729	2/12/2014	1	1,295.00	FD/ANNUAL HAZ MAT PHYSICALS J. GIBSON, M MILLER
MENDOZA, CARLOS	57712	2/11/2014	1	22.50	F&R/MONTHLY CELLULAR PHONE SERVICE REIMB FEB 2014
MENDOZA, CARLOS	57712	2/11/2014	2	22.50	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB FEB 2014
				<u>45.00</u>	
MILLER, MARK	57713	2/11/2014	1	45.00	FD/MONTHLY CELLULAR PHONE SERVICE REIMB FEB 2014

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MISSION LINEN SUPPLY	57730	2/12/2014	1	62.30	WWW/LINEN SERVICE & UNIFORM CLEAN JAN 2014
MISSION LINEN SUPPLY	57730	2/12/2014	1	494.19	WD/LINEN SERVICE & UNIFORM CLEAN JAN 2014
				556.49	
MULLAHEY FORD	57731	2/12/2014	1	43.65	FD/ADDITIVE
McKARNEY, NANCY	57728	2/12/2014	1	202.50	RC/DESIGN TABLE TENT AND DOOR HANGER FOR DROUGHT
NAPA AUTO PARTS	57732	2/12/2014	1	4.92	WD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	57732	2/12/2014	2	49.96	WD/MAINT & REPAIR NON-LIC VEHICLES
NAPA AUTO PARTS	57732	2/12/2014	3	40.84	WD/MAINT & REPAIR DISTRIBUTION
NAPA AUTO PARTS	57732	2/12/2014	4	11.56	WD/OFFICE SUPPLIES
NAPA AUTO PARTS	57732	2/12/2014	5	1.59	WD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	57732	2/12/2014	1	181.93	FD/MAINT & REPAIR VEHICLES
NAPA AUTO PARTS	57732	2/12/2014	1	10.51	F&R/MAINT & REPAIR NON-LIC VEHICLES
NAPA AUTO PARTS	57732	2/12/2014	1	85.72	WW/MAINT & REPAIR TREATMENT
NAPA AUTO PARTS	57732	2/12/2014	2	32.76	WW/MAINT & REPAIR VEHICLES
				419.79	
NATIONAL METER & AUTOMATION	57680	2/5/2014	1	335.03	WD/REPAIR PARTS FOR NATIONAL METER
NATIONAL METER & AUTOMATION	57733	2/12/2014	1	721.01	WD/TRIMBLE BATTERY PACK
				1,056.04	
NORTH COAST ENGINEERING	57735	2/12/2014	1	8,722.80	WW/PROF SVCS FOR NEW SR4 SEWER LINE THRU 1/13/14
PACIFIC GAS & ELECTRIC	57700	2/6/2014	1	5,916.85	WD/ELECTRIC SERVICE 12/28/13 - 01/28/14
PACIFIC GAS & ELECTRIC	57734	2/12/2014	1	11,089.04	WW/ELECTRIC SERVICE 01/03/14-02/03/14
PACIFIC GAS & ELECTRIC	57775	2/18/2014	1	269.25	F&R/ELEC SVC VETERAN'S HALL JAN 2013
PACIFIC GAS & ELECTRIC	57775	2/18/2014	2	570.45	FD/ELEC SVC 2850 BURTON DRIVE JAN 2014
PACIFIC GAS & ELECTRIC	57775	2/18/2014	3	326.44	ADM/ELEC SVC 1316 TAMSEN #201 & RICHARD ST JAN 14
PACIFIC GAS & ELECTRIC	57775	2/18/2014	4	1,170.06	F&R/SEVERAL F&R METERS, INCL STREET LIGHTS JAN 14
PACIFIC GAS & ELECTRIC	57775	2/18/2014	5	51.15	F&R/WEST VILLAGE REST ROOMS JAN 2014
PACIFIC GAS & ELECTRIC	57775	2/18/2014	6	20.05	F&R/EAST VILLAGE REST ROOMS JAN 2014 3
PACIFIC GAS & ELECTRIC	57775	2/18/2014	7	23.01	FD/2850 BURTON JAN 2014
PACIFIC GAS & ELECTRIC	57775	2/18/2014	8	87.58	ADM/RADIO SHACK RICHARD ST JAN 2014
PACIFIC GAS & ELECTRIC	57776	2/19/2014	1	10.51	F&R/ELEC SVC 7806 VG CRK RD A/C# 6551 JAN 2014
PACIFIC GAS & ELECTRIC	57776	2/19/2014	1	21.03	ADM/ELEC SVC 1316 TAMSEN #203 A/C# 6140 JAN 2014
PACIFIC GAS & ELECTRIC	57776	2/19/2014	1	4,897.75	WD/ELEC SVC 2820 SR CRK RD A/C# 8058 JAN 2014
PACIFIC GAS & ELECTRIC	57776	2/19/2014	1	345.79	WW/ELEC SVC 990 SS CRK RD A/C# 4084 JAN 2014
				24,798.96	
PICTURE IT FRAMED	57681	2/5/2014	1	20.49	FD/FRAMES FOR CERTIFICATES
PITNEY BOWES PURCH POWER	57798	2/25/2014	1	1,098.00	ADM/POSTAGE DOWNLOADED TO THE METER ON 2/20/14
PLASTIC-MART	57673	2/5/2014	1	11,987.00	(3) NON-POTABLE WATER TANKS
POTTER PLUMBING, INC	57736	2/12/2014	1	1,327.54	WD/INSTALL NEW SVC FROM HOUSE TO NEW MTR LOCATION
POTTER PLUMBING, INC	57736	2/12/2014	1	2,800.00	WD/COMPOUND METER REPLCMNT @ 3 MOTELS
				4,127.54	
QUILL CORP	57784	2/20/2014	1	980.31	ADM/OFFICE SUPPLIES 1/8/14-2/4/14
QUILL CORP	57784	2/20/2014	2	30.96	F&R/OFFICE SUPPLIES 1/8/14-2/4/14
QUILL CORP	57784	2/20/2014	3	130.51	ADM/OFFICE SUPPLIES 1/8/14-2/4/14
				1,141.78	
RAIN FOR RENT	57682	2/5/2014	1	818.40	WD/EMERGENCY STORAGE TANK FOR SR4 WELL

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RBF CONSULTING	57737	2/12/2014	1	3,416.02	WD/PROF SVCS UPGRADE STUART TANKS 12/31/13
RBF CONSULTING	57737	2/12/2014	2	7,970.73	WD/PROF SVCS UPGRADE RODEO GROUNDS 12/31/13
				11,386.75	
RETIREES-FIRE		2/13/2014	1	1,849.66	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '14
RETIREES-FACILITIES & RESOURCES		2/13/2014	1	1,277.40	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '14
RETIREES-ADMINISTRATION		2/13/2014	1	4,280.60	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '14
RETIREES-WATER		2/13/2014	1	2,542.15	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '14
RETIREES-WASTEWATER		2/13/2014	1	3,184.02	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR MAR '14
				13,133.83	
RITTERBUSH REPAIR SERVICE	57799	2/25/2014	1	1,250.00	FD/MAINT & REPAIR ENG#5791 AND ENG#5797
SAN LUIS SECURITY SYSTEMS	57683	2/5/2014	1	126.00	ADM/SECURITY SYSTEM MONITORING SYST 2/1-3/1/14
SCHMIDT, JANICE	57805	2/27/2014	1	40.00	ADM/REFUND OF AMT PAID FOR WATER METER MONITOR
SLO COUNTY	57684	2/5/2014	1	266.00	FD/ANNUAL HAZARDOUS MANAGEMENT BUSINESS PLAN
SLO COUNTY NEWSPAPERS	57785	2/20/2014	1	138.82	WD/PUBLIC HEARING WATER CONSERVATION
SLO COUNTY NEWSPAPERS	57785	2/20/2014	1	162.55	WD/PUBLIC HEARING WATER CONSERVATION
				301.37	
SLO COUNTY TAX COLLECTOR	57800	2/25/2014	1	1,016.02	ADM/PROPERTY TAXES FY 2013/2014 APN#013-101-075 6
SLO COUNTY TAX COLLECTOR	57800	2/25/2014	2	568.09	ADM/PROPERTY TAXES FY 2013/2014 APN#13-101-072 3
SLO COUNTY TAX COLLECTOR	57800	2/25/2014	3	29.08	ADM/PROPERTY TAXES FY 2013/2014 APN#024-353-029 5
				1,613.19	
SPANISH TRANSLATIONS	57685	2/5/2014	1	134.40	RC/TRANSLATE PUBLIC NOTICE RE WATER RESTRICTIONS
SPANISH TRANSLATIONS	57685	2/5/2014	1	79.00	RC/TRANSLATE PUBLIC NOTICE RE WATER RESTRICTIONS
				213.40	
SPARTAN PRECISION	57801	2/25/2014	1	105.00	F&R/SAW CHAINS SHARPENED
SPECIALTY CRANE & RIGGING CORP	57786	2/20/2014	1	1,347.50	RC/CRANE TO UNLOAD BLADDER TANKS 1/28/14
STATE WATER RESSRC CTRL BD	57778	2/20/2014	1	113,413.30	WW/CA SWRCB STIPULATION ORDER #R3-2014-0008
TERRAIN	57802	2/25/2014	1	11,793.75	WD/GPS SURVEY SS CRK AND V GORDON CRK
TERRAIN	57802	2/25/2014	1	1,128.00	WW/SEWER MANHOLE RAISE & REPAIR
				12,921.75	
THE BLUEPRINTER	57719	2/12/2014	1	610.74	WD/PRINT EXHIBIT TO RESOLUTION 04-2014
THE DOCUTEAM	57692	2/6/2014	1	284.83	ADM/DOCUMENT STORAGE AND RETRIEVAL JAN 2014
THE GAS COMPANY	57715	2/12/2014	1	200.05	FD/GAS SVC 2850 BURTON DR 17842700134 JAN 2014
THE GAS COMPANY	57715	2/12/2014	1	54.34	FD/GAS SVC 5490 HEATH 08821491001 JAN 2014
THE GAS COMPANY	57715	2/12/2014	1	137.38	F&R/GAS SVC VETERAN'S HALL 13851540008 JAN 2014
THE GAS COMPANY	57715	2/12/2014	1	57.23	ADM/GAS SVC 1316 TAMSEN #201 18891540108 JAN 2014
THE GAS COMPANY	57715	2/12/2014	1	61.37	ADM/GAS SVC TAMSEN #203 19311540926 JAN 2014
THE GAS COMPANY	57715	2/12/2014	1	130.88	WW/GAS SVC 5500 HEATH LN 09031491005 JAN 2014
THE GAS COMPANY	57715	2/12/2014	1	113.00	WW/GAS SVC 5500 HEATH LN #B 09241491001 JAN 2014
				754.25	
USA BLUE BOOK	57686	2/5/2014	1	228.82	WD/MAINT & REPAIR SR4
USA BLUE BOOK	57686	2/5/2014	1	647.48	WD/MAINT & REPAIR DISTRIBUTION

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USA BLUE BOOK	57738	2/12/2014	1	411.90	WW/LAB SUPPLIES AND TEST EQUIPMENT
USA BLUE BOOK	57738	2/12/2014	1	158.94	RC/BOOSTER PUMPS FOR TANKS AT RODEO GRNDS/WTR YRD
USA BLUE BOOK	57738	2/12/2014	1	373.93	WD/HEAVY DUTY SERVICE/VALVE BOX CLEANER
				<u>1,821.07</u>	
VERIZON WIRELESS	57787	2/20/2014	1	98.44	FD/MONTHLY CELL PHONE SERVICE FEB 2014
VERIZON WIRELESS	57787	2/20/2014	1	26.01	F&R/MONTHLY CELL PHONE SERVICE FEB 2014
VERIZON WIRELESS	57787	2/20/2014	2	26.01	WD/MONTHLY CELL PHONE SERVICE FEB 2014
VERIZON WIRELESS	57787	2/20/2014	3	34.22	WW/MONTHLY CELL PHONE SERVICE FEB 2014
				<u>184.68</u>	
WALKER, WILLIAM	57803	2/25/2014	1	38.08	FD/REIMB TRVL EXP RESPOND TO CAL-FIRE
WILLIAMS, CHAD	57703	2/11/2014	1	80.00	WD CUSTOMER REFUND
WINSOR CONSTRUCTION, INC.	57688	2/5/2014	1	10.00	F&R/GREEN WASTE DISPOSAL 1/21/14
WINSOR CONSTRUCTION, INC.	57701	2/6/2014	1	20.00	F&R/GREEN WASTE DISPOSAL 01/28/14
WINSOR CONSTRUCTION, INC.	57739	2/12/2014	1	557.50	RC/NON-POTABLE WATER DELIVERY 01/21-01/22/14
WINSOR CONSTRUCTION, INC.	57739	2/12/2014	1	836.25	RC/NON-POTABLE WATER DELIVERY 1/23-1/24-1/27
WINSOR CONSTRUCTION, INC.	57739	2/12/2014	1	580.00	RC/NON-POTABLE WATER DELIVERY 1/28 AND 1/29
WINSOR CONSTRUCTION, INC.	57739	2/12/2014	1	290.00	RC/NON-POTABLE WATER DELIVERY 1/30/14
WINSOR CONSTRUCTION, INC.	57788	2/20/2014	1	20.00	F&R/GREEN WASTE DISPOSAL 02/05/14
WINSOR CONSTRUCTION, INC.	57804	2/25/2014	1	20.00	F&R/GREEN WASTE DISPOSAL 2/12/14
				<u>2,333.75</u>	
<b>Accounts Payable Vendor Subtotal</b>				<u>323,071.15</u>	
AFLAC (AMER FAM LIFE INS)	3584	2/14/2014	1	356.43	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3584	2/14/2014	1	76.05	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3602	2/14/2014	1	356.43	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	3602	2/14/2014	1	76.05	VOLUNTARY INS-PRETAX
				<u>864.96</u>	
AMERITAS	3557	2/1/2014	1	2,714.79	DENTAL INSURANCE-YER
AMERITAS	3557	2/1/2014	2	112.32	DENTAL INSURANCE-YER
AMERITAS	3557	2/1/2014	3	15.60	DENTAL INSURANCE-YER
AMERITAS	3557	2/1/2014	4	63.34	DENTAL INSURANCE-YER
AMERITAS	3557	2/1/2014	1	386.95	DENTAL INSURANCE-YER
				<u>3,293.00</u>	
CAMBRIA COMMUNITY SERVICES DIS	3585	2/14/2014	1	1,200.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3585	2/14/2014	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3585	2/14/2014	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3585	2/14/2014	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3585	2/14/2014	5	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3585	2/14/2014	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	3603	2/14/2014	1	1,200.00	MEDICAL REIMBURSEMNT
				<u>3,300.00</u>	
CAMBRIA FIRE FIGHTERS LOCAL 46	3587	2/14/2014	1	240.00	DUES-FIRE IAFF
CAMBRIA FIRE FIGHTERS LOCAL 46	3606	2/14/2014	1	240.00	DUES-FIRE IAFF
				<u>480.00</u>	
CAMBRIA FIREFIGHTERS ASSN	3578	2/3/2014	1	125.43	RESERVE FIREFTR DUES
CAMBRIA FIREFIGHTERS ASSN	3605	2/14/2014	1	126.84	RESERVE FIREFTR DUES
				<u>252.27</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH OF FEBRUARY, 2014**

<b>VENDOR NAME</b>	<b>CHECK NUMBER</b>	<b>CHECK DATE</b>	<b>LINE NO.</b>	<b>LINE AMOUNT</b>	<b>LINE DESCRIPTION</b>
EMPLOYMENT DEVELOPMENT DP	3577	2/3/2014	1	549.34	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3577	2/3/2014	1	166.83	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3586	2/14/2014	1	3,105.63	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3586	2/14/2014	1	813.65	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3604	2/14/2014	1	3,390.67	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	3604	2/14/2014	1	912.68	STATE INCOME TAX
				<u>8,938.80</u>	
H.O.B.-DIRECT DEPOSIT	3588	2/14/2014	1	3,949.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3588	2/14/2014	1	48,283.64	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3607	2/14/2014	1	3,949.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	3607	2/14/2014	1	53,695.86	Direct Deposit Flat
				<u>109,877.50</u>	
H.O.B./FEDERAL TAXES	3579	2/3/2014	1	1,960.34	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3579	2/3/2014	1	2,068.46	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3579	2/3/2014	1	483.72	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3589	2/14/2014	1	8,931.80	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3589	2/14/2014	1	10,228.42	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3589	2/14/2014	1	2,392.14	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3608	2/14/2014	1	9,960.33	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3608	2/14/2014	1	11,381.92	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	3608	2/14/2014	1	2,661.88	FEDERAL INCOME TAX
				<u>50,069.01</u>	
ICMA-VNTGPT TRSFR AGT 457	3590	2/14/2014	1	2,479.12	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3590	2/14/2014	1	1,002.89	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3609	2/14/2014	1	2,479.12	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	3609	2/14/2014	1	1,002.89	457 DEF COMP-INDIV
				<u>6,964.02</u>	
LINCOLN FINANCIAL GROUP	3558	2/1/2014	1	196.87	LIFE INSURANCE
PERS HEALTH BENEFIT SERV	3559	2/1/2014	1	19,667.48	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3559	2/1/2014	2	2,215.16	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3559	2/1/2014	3	550.03	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3559	2/1/2014	4	93.57	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3559	2/1/2014	5	595.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3559	2/1/2014	6	476.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3559	2/1/2014	7	1,071.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3559	2/1/2014	8	714.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3559	2/1/2014	9	714.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3559	2/1/2014	10	79.34	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	3559	2/1/2014	1	5,922.56	MEDICAL INSURANC-YER
				<u>32,098.14</u>	
PERS RETIREMENT SYSTEM	3580	2/3/2014	1	-	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3580	2/3/2014	2	857.46	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3591	2/14/2014	1	(0.02)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3591	2/14/2014	2	25,698.54	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3610	2/14/2014	1	(0.06)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	3610	2/14/2014	2	26,338.54	PERS PAYROLL REMITTANCE
				<u>52,894.46</u>	
SEIU LOCAL 620	3592	2/14/2014	1	306.66	SEIU UNION DUES
SEIU LOCAL 620	3611	2/14/2014	1	307.66	SEIU UNION DUES
				<u>614.32</u>	







## **ADDENDA TO MONTHLY EXPENDITURE REPORT**

<b><i>DEPARTMENT CODES</i></b>	
FD	Fire Department
F&R	Facilities and Resources
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT  
 BOARD OF DIRECTORS SPECIAL MEETING MINUTES  
 THURSDAY, FEBRUARY 13, 2014, 4:00 PM

AGENDA ITEM	DISCUSSION OR ACTION										
1A. CALL TO ORDER	President Bahringer called the special meeting to order at 4:00 PM.										
1B. PLEDGE OF ALLEGIANCE	President Bahringer led the pledge of allegiance.										
1C. ESTABLISHMENT OF QUORUM	<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">President Bahringer</td> <td style="width: 30%;">Present</td> </tr> <tr> <td>Vice President Robinette</td> <td>Present</td> </tr> <tr> <td>Director Thompson</td> <td>Present</td> </tr> <tr> <td>Director Clift</td> <td>Present</td> </tr> <tr> <td>Director Rice</td> <td>Present</td> </tr> </table> <p>Staff Present: General Manager Jerry Gruber, Interim District Clerk Justine Harris</p>	President Bahringer	Present	Vice President Robinette	Present	Director Thompson	Present	Director Clift	Present	Director Rice	Present
President Bahringer	Present										
Vice President Robinette	Present										
Director Thompson	Present										
Director Clift	Present										
Director Rice	Present										
1D. REPORT FROM CLOSED SESSION	<p>1D. President Jim Bahringer indicated that there was nothing to report from closed session</p> <p>Public Comment:</p>										
2. AGENDA REVIEW	<p>No additions or deletions</p> <p>President Bahringer requested to switch 5A and 5B</p> <p>Public Comment:</p>										
3. PUBLIC COMMENT	<p>Public Comment:</p> <p>Susan Shaer</p>										
4. MANAGER'S AND BOARD REPORTS											
<p>A. GENERAL MANAGER'S REPORT: Update on the Emergency Brackish Water Supply for the Community of Cambria (Verbal)</p>	<p>General Manager Gruber gave verbal update</p> <p>Public Comment: Lou Blanch Andrew McComb John MacKinnon Mahala Burton Tina Dickason John McGarry Lou Blanch Daniel Kraycik Harry Farmer Bradley Zane</p>										
<p>B. MEMBER AND COMMITTEE REPORTS: Update on Emergency Brackish Water Supply for the Community of Cambria. Water Alternative Ad Hoc Committee (Verbal)</p>	<p>Director Rice stated she had a problem with 20% business because of the trouble with folks like Mr. MacKinnon who have already reduced their water use to the minimum they can and still stay open and both kinds of business get the same amount of</p>										

	<p>reduction. She would like to revamp the EDU's allocation for businesses which is what the Water Emergency Alternatives Citizens Committee Recommended in 2009 so CCSD could do a fair allocation.</p> <p>President Bahringer is working on the Water Resources Ad Hoc committee and diligently working toward providing water to Cambrians by July 1, 2014. Preferably Brackish water.</p> <p>Director Thompson would like to know what the \$25,000 donation from Lady Gaga was specifically donated for. General Manager Gruber responded with the following: It is specifically to evaluate two wells on state parks property.</p> <p>Director Rice reported on Fracking from the Coastal Commission meeting she attended last night and this morning.</p> <p>Vice President Robinette: Had a clarifying question in regards to Board policy relating to public comment and response from the Board. We should evaluate ratios and relationships in regards to water allocation for residential and commercial.</p> <p>President Bahringer wants to address vacation rental water allocation and</p> <p>Director Clift reported on Water Alternative Ad Hoc Committee to ask Staff to focus on just our property and our needs right now. A laser focus to use our property to solve our problem right now and a permanent solution will come later on.</p> <p>Public Comment:  Tina Dickason</p>
<p>5. REGULAR BUSINESS</p>	
<p>A. Consideration of Standing and Ad Hoc Committees and the Appointment of Board Members to those Committees and Director Assignments.</p> <p>B. Consideration of CCSD Board of Director Assignments</p> <p>C. Discussion of Scope of Services for</p>	<p>5A.  President Bahringer introduced the item 5A.</p> <ol style="list-style-type: none"> <li>1. 2013-2014 Budget Committee Vice President Robinette, and Director Clift were assigned and accepted</li> <li>2. Water Alternative Committee Clift and Robinette assigned and accepted.</li> </ol>

<p>Financial Plan and Rate Study by Bartle Wells and Associates.</p> <p>D. Consideration of Adoption of Resolution 06-2014 Authorizing the General Manager to Seek an Emergency Coastal Development Permit from the County for an Emergency Portable Brackish Water Reverse Osmosis Treatment Facility and Requesting County Board of Supervisors Priority Assistance in Expediting Processing for Such Emergency Permit.</p>	<p>3. PROS, Parks, Recreation and Open Space and Friends of the Fiscalini Ranch Preserve Liaison Director Thompson was assigned and accepted, Bahringer is the alternate and accepted.</p> <p>Public Comment: Tina Dickason</p> <p>5B. President Bahringer introduced item 5 B as the first matter of business under regular business. Three goals were adopted.</p> <ol style="list-style-type: none"><li>1. Rate adjustment</li><li>2. Alternative Water Supply</li><li>3. East Ranch Improvements</li></ol> <p>Public Comment: Tina Dickason Lou Blanch</p> <p>5C. General Manager Gruber introduced the item 5C Discussion of Scope of Services for Financial Plan and Rate Study by Bartle Wells and Associates.</p> <p>Public Comment: Lou Blanch Tina Dickason Daniel Kraycik Jerry Mackinnon</p> <p>Director Rice moved to approve the Discussion of Scope of Services for Financial Plan and Rate Study by Bartle Wells and Associates. Director Clift seconded the motion.</p> <p>Ayes - 5, No's – 0, Absent – 0. Motion Carried unanimously.</p> <p>5D. General Manager Gruber introduced item 5 D Consideration of Adoption of Resolution 06-2014 Authorizing the General Manager to Seek an Emergency Coastal Development Permit from the County for an Emergency Portable Brackish Water Reverse Osmosis Treatment Facility and Requesting County Board of Supervisors Priority</p>
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	<p>Assistance in Expediting Processing for Such Emergency Permit.</p> <p>Public Comment:  Lou Blanch  David Stoothoff  Mahala Burton  Tina Dickason  Karen Dean</p> <p>Director Clift moved to approve the Resolution 06-2014 Authorizing the General Manager to Seek an Emergency Coastal Development Permit from the County for an Emergency Portable Brackish Water Reverse Osmosis Treatment Facility and Requesting County Board of Supervisors Priority Assistance in Expediting Processing for Such Emergency Permit. Director Thompson seconded the motion.</p> <p>Ayes - 5, No's – 0, Absent – 0.  Motion Carried unanimously.</p>
<p>6. PUBLIC COMMENT(CONTINUED)</p>	<p>Public Comment:  Karen Dean  Susan Shaer  Tina Dickason  Susan Shaer</p>
<p>7. FUTURE AGENDA ITEM(S)</p>	<p>No action taken</p>
<p>8. ADJOURN TO CLOSED SESSION  A. CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code §54957.8 Agency Designated Representatives: Shelline Bennett and General Manager Jerry Gruber; Employee Organization: Cambria Firefighters/International Association of Firefighters (IAFF) Local 4635</p>	<p>President Bahringer adjourned the meeting at 6:34 p.m. to closed session. Closed session commenced at 6:51 pm and adjourned at 7:05 p.m.</p>

Submitted By Justine Harris  
Interim District Clerk

CAMBRIA COMMUNITY SERVICES DISTRICT  
 BOARD OF DIRECTORS REGULAR MEETING MINUTES  
 THURSDAY, FEBRUARY 27, 2014, 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION										
1A. CALL TO ORDER	President Bahringer called the regular meeting to order at 12:30 PM.										
1B. PLEDGE OF ALLEGIANCE	President Bahringer led the pledge of allegiance.										
1C. ESTABLISHMENT OF QUORUM	<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">President Bahringer</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Vice President Robinette</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Thompson</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Clift</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Rice</td> <td style="text-align: right;">Present</td> </tr> </table> <p>Staff Present: General Manager Jerry Gruber, District Counsel Tim Carmel, District Engineer Bob Gresens, Administrative Services Officer Monique Madrid</p>	President Bahringer	Present	Vice President Robinette	Present	Director Thompson	Present	Director Clift	Present	Director Rice	Present
President Bahringer	Present										
Vice President Robinette	Present										
Director Thompson	Present										
Director Clift	Present										
Director Rice	Present										
1D. REPORT FROM CLOSED SESSION	<p>1D. District Counsel Tim Carmel indicated that there was nothing to report from closed session</p> <p>Public Comment:</p>										
2. SPECIAL REPORTS											
A. Sheriff's Department Report	Aaron Nix Coastal Commander For Sheriff's Department reported.										
B. Fire Department Report	Chief Miller was not present. General Manager reported on his behalf. Public Comment:										
3. ACKNOWLEDGEMENTS/PRESENTATIONS	Public Comment:										
4. AGENDA REVIEW	No additions or deletions  Public Comment:										
5. PUBLIC COMMENT	Public Comment: Tina Dickason Bruce Richardson Tony Holderman David Stoothoff										
6. MANAGER'S AND BOARD REPORTS											
A. GENERAL MANAGER'S REPORT	<p>General Manager Gruber introduced the reports and asked for questions.</p> <p>Public Comment: Elizabeth Bettenhausen Tina Dickason</p> <p>Bob Gresens presented the update</p>										

	<p>Geo-Hydrogeological modeling.</p> <p>Public Comment: Elizabeth Bettenhausen Tina Dickason</p>
<b>B. MEMBER AND COMMITTEE REPORTS</b>	<p>Director Rice reported on rate study kick off meeting.</p> <p>Director Clift reported on the Alternative Water Supply Ad-Hoc committee.</p> <p>Vice-President Robinette noted that the number one focus is to not run out of water and therefore we have the brackish water project.</p> <p>Public Comment: Tina Dickason</p>
<b>7. CONSENT AGENDA</b>	
<p>A. Consideration to Approve Expenditures for the Month of January 2014</p> <p>B. Consideration to Approve Minutes of Board of Directors Regular Meeting January 30, 2014</p> <p>C. Consideration of Approval of an Agreement with Regional Government Services Providing for an Interim Finance Manager</p> <p>D. Consideration of Resolution 07-2014 Updating the Assignment of Banking Powers of the Cambria Community Services District's Bank and Investment Accounts to Reflect the Change in the CCSD Finance Manager Position</p>	<p>Director Clift moved to approve the consent agenda items excluding 7C. Director Robinette seconded the motion.</p> <p>Ayes - 5, No's – 0, Absent – 0. Motion Carried unanimously.</p> <p><b>PULLED CONSENT ITEM:</b> Item considered separately. 7C: Director Clift moved to approve consent item 7C. Director Robinette seconded the motion.</p> <p>Discussion: President Bahringer asked to have the new Interim Finance Manager evaluate alternatives, options and make recommendations.</p> <p>Ayes - 5, No's – 0, Absent – 0. Motion Carried unanimously.</p> <p>Public Comment: None</p>
<b>8. HEARINGS AND APPEALS</b>	<p>None</p> <p>Public Comment:</p>
<b>9. REGULAR BUSINESS</b>	
A. Discussion and Consideration to Approve Fiscal Year (FY) 2013/2014 Mid-Year Budget Review.	9A. General Manager Jerry Gruber introduced the item. Finance Manager Al LaBossiere presented the Mid-Year Budget Review report.

<p>B. Discussion and Consideration to Schedule Additional Monthly Board of Directors Meetings in March, April, and May 2014</p>	<p>Public Comment: Elizabeth Bettenhausen</p> <p>Director Clift moved to approve the 2013/2014 Mid-Year Budget. Director Robinette seconded the motion.</p> <p>Ayes - 5, No's – 0, Absent – 0. Motion Carried unanimously.</p> <p>9B President Bahringer suggested to agendize the March 13 meeting as a workshop or study session to receive public input regarding the rate study. He asked to eliminate the mid-April meeting and hold a formal meeting to update the Board on the status of the Brackish Water Project.</p> <p>Director Rice asked to hold bi-monthly Board meetings as we go forward.</p> <p>Director Robinette likes idea of staying flexible and in May talk about information about brackish water and other related matters. She indicated that we want public input and information from people.</p> <p>Public Comment: None</p>
<p>10. PUBLIC COMMENT</p>	<p>Public Comment: Tina Dickason</p>
<p>11. FUTURE AGENDA ITEM(S)</p>	<p>Director Rice asked for Board to consider comments made by her regarding changes to the County's proposed Growth Management Ordinance and place it on next agenda for Board consideration. Director Rice also asked to put Bylaws on next agenda. President Bahringer agreed to place them on the next agenda.</p>
<p>12. ADJOURN</p>	<p>President Bahringer adjourned the meeting at 3:00 p.m. to closed session. Closed session commenced at 3:30 pm and adjourned at 5:00 p.m.</p>



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Jerry Gruber, General Manager  
Timothy J. Carmel, District Counsel

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Meeting Date: March 27, 2014

Subject: Discussion and Consideration of Time Extension for Intent to Serve Letter Applied for by Pacific Western Bank (APNs: 024-191-062, and 024-191-063)

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**RECOMMENDATIONS:**

Staff recommends that the Board of Directors (“Board”) consider an application for a one year extension of time for an Intent to Serve Letter for 12 Multifamily EDUs applied for by Pacific Western Bank.

**FISCAL IMPACT:**

Time extensions for Intent to Serve Letters are subject to payment of fees in accordance with the Cambria Community Services District’s (CCSD) Fee Schedule and applicants are required to pay a \$400 deposit to cover the actual cost. A deposit is currently on file for this property. At the time of the connection, the applicant will be subject to payment of the connection fees.

**DISCUSSION:**

This Multifamily Residential Intent to Serve Letter<sup>1</sup> (APN 024-191-060) was originally issued in 1997 and the CCSD Board has approved nine (9) prior time extensions from 1999 to the present. The current extension was approved by the Board at its November 21, 2013 meeting and granted the applicant a four (4) month extension of time to finalize project plans, coordinate the project with District staff to ensure it’s consistency with the CCSD Municipal Code, and apply to the County for all required approvals.

Staff met with one of the applicants’ representatives, in late January, but project details were not discussed at that time. Since then, on or about March 11, 2014, staff received the attached “Status Update” (Attachment 1) for the project which indicates “We have now completed two

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<sup>1</sup> CCSD Municipal Code Section 8.04.040.A.2 defines Multifamily Residential position as “A parcel with one of the following: (1) a position on the district’s multifamily waiting list; (2) listed on the table of existing commitments as a multifamily non-active service commitment; or (3) active service to a parcel billed as a multifamily account.” Portions of the subject property (024-191-062, 063) meet criteria (2). The CCSD Municipal Code does not define “multifamily”; however, the San Luis Obispo County Code defines “multifamily” as “a building or a portion of a building used and/or designed as a residence for two or more families living independently of each other. Includes: duplexes, triplexes and apartments; attached ownership units such as condominiums and townhouses; and rooming and boarding houses (a residential structure where rooms are rented for short or long-term lodging where at least one meal daily is shared in common dining facilities, with 10 or fewer beds for rent).”

application packages that included 12 proposed homes on all property owned by bank. It includes lots 25-36 as one tract, and 17-22 and 40-42 as another tract. Pending a time extension from the CCSD in March we can complete final clean-up work and submit updated use permit packages to the County Planning Department within two weeks of the will serve extension.” On March 14, staff received a copy of the attached Overall Site Plan (Attachment 2) from the applicant’s representative, Mike Hodge, who also explained that the project consists of: “five duplexes and two single family detached units.”<sup>2</sup> At least one new parcel (APN 024-191-013; Lot 30 in Block 137 of Cambria Pines Manor Unit #6, Map recorded July 2, 1930 in Book 5, Page 15 of Maps) is now included in the project described in the applicant’s Status Update.

Staff contacted the County of San Luis Obispo to determine where the project is in the development review process. Airlin Singewald is the County Planner assigned to this project. Mr. Singewald explained that he met with Mr. Hodge approximately six (6) weeks ago and that he was shown some conceptual plans for the property, but no new application has been submitted. The only application for the property in the County’s file (Case No. DRC 2009-0092) dates back to 2009 (“2009 Project”) and was applied for by Trust Bank. This application was for a Parcel Map and Development Plan for a Planned Unit Development that consists of 2 single family detached units and 2 single family attached units. A copy of the Preliminary Site Plan for the 2009 Project is attached (Attachment 3). It should be noted that the 2009 Project is included in the Overall Site Plan depicted in Attachment 2. The application packages referenced in the Status Update provided by the applicant have not been submitted to the County.

It is recommended that the Board of Directors consider the time extension application. If approved, it is also recommended that the Board provide direction to the applicant regarding the consistency of the project depicted in the current Overall Site Plan (Attachment 2) both with the subject multifamily Intent to Serve Letter and the CCSD Municipal Code, and specifically the propriety of including single family homes on additional lots.

Attachments:

1. Status Update
2. Overall Site Plan
3. Preliminary Site Plan

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BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ BHRINGER \_\_\_ ROBINETTE \_\_\_ THOMPSON \_\_\_ CLIFT \_\_\_ RICE \_\_\_

<sup>2</sup> It should be noted that CCSD Municipal Code Section 08.04.100.B—states that “Partial transfers or splitting of EDU allocations from services with a combination of uses, such as multifamily or commercial/residential, are not allowed.”

# ATTACHMENT 1

*Pacific Western Bank*

## STATUS UPDATE

**Property Address: 1870 Londonderry, Cambria, CA (APN's: 024-191-013, 024-191-062,063)**

**Property Description: 1.52+ Acres of land including "Intent to Serve" for 12 EDU's**

**Ownership: Pacific Western Bank via merger with First California Bank, successor in interest to failed institution San Luis Trust Bank**

### **Status:**

The application prepared originally for San Luis Obispo County (planned development and tentative parcel map CO10-0098) included a four unit development on lots 30-36 at the south end of Arliss. We have now completed two application packages that include 12 proposed homes on all property owned by the bank. It includes lots 25-36 as one tract, and 17-22 and 40-42 as another tract. Pending a time extension from the CCSD in March we can complete final clean-up work and submit updated use permit packages to the County Planning Department within two weeks of the will serve extension. Our County planner estimates an advisory board meeting by the end of April and a PC hearing early to mid summer.

Specifically, the work completed to date is listed below...

### **Architecture (Puglisi Architecture)**

Floor plans, building elevations and site sections have been completed for all proposed buildings.

### **Civil Engineering (Hodge Company)**

Two tract maps have been prepared with grading, drainage and utility plans for all proposed buildings.

### **Landscape Plan (FIRMA)**

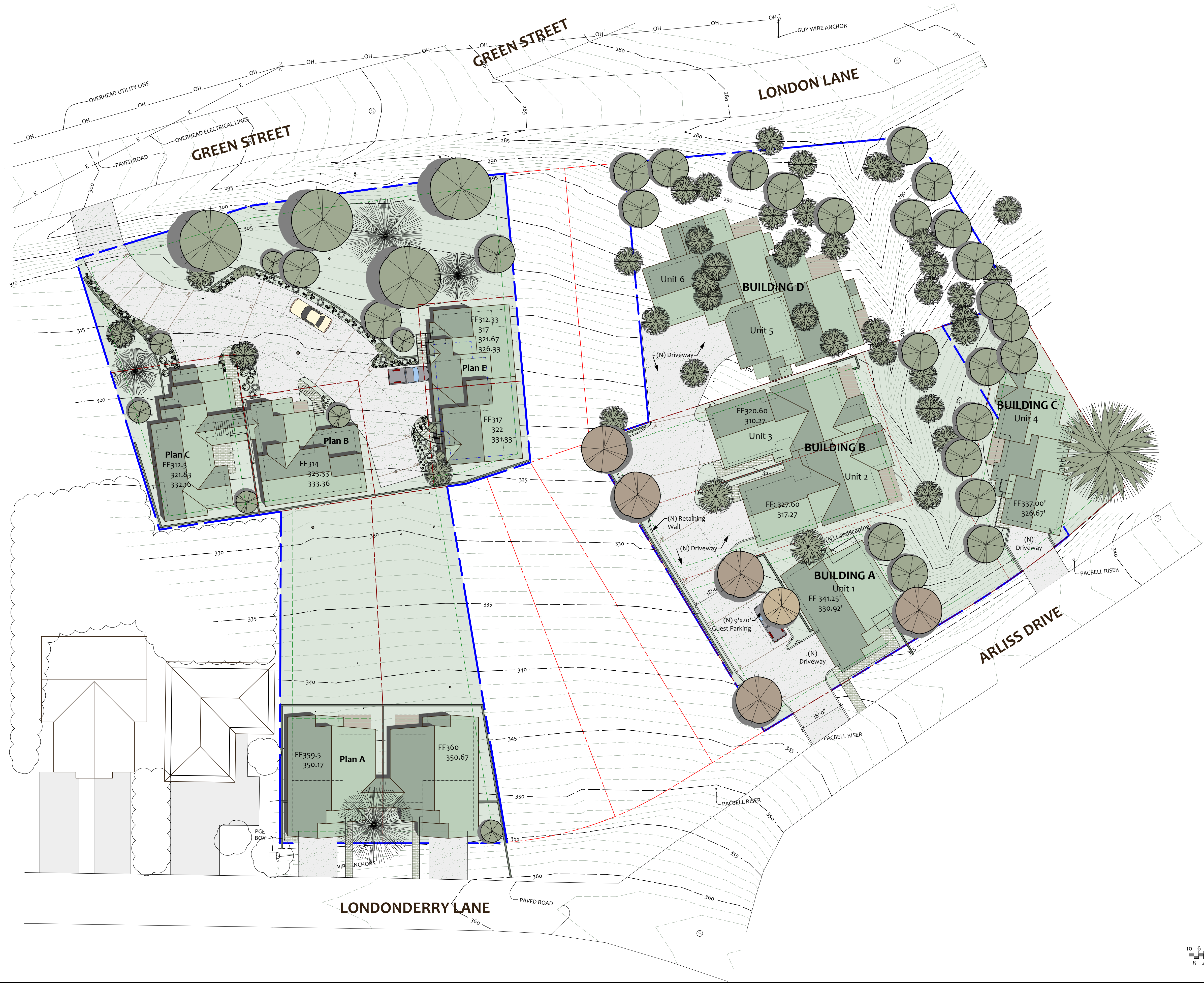
A proposal has been prepared to update the landscape plan to include the expanded development areas.

### **Visual Resources (FIRMA)**

A proposal has been prepared to update the visual resources report to include the expanded area.

### **Project Processing (Hodge Company)**

Hodge met with Arlin Singewald (County planner) and discussed the updated project description, expanding the application to include all lots owned by the bank and timing for scheduling Cambria Advisory Board and the Planning Commission.



Steven Puglisi  
ARCHITECTS, INC  
583 Dana Street, San Luis Obispo, Ca 93401  
Phone: 805.595.1962 Fax: 805.595.1980

**Bungalow Pines**  
for San Luis Trust Bank  
Green Street  
Cambria, Ca

**Overall Site Plan**



All ideas, designs, arrangements and plans indicated or represented by the drawings are owned by, and the property of, Steven Puglisi, A.I.A., Architect, and were created and developed for use, and in conjunction with, the specific project described herein. None of these ideas, designs and arrangements or plans shall be used by, or disclosed to any person, firm, or corporation for any purpose without permission of Steven Puglisi Architects Inc. Filing these drawings with a public agency is not a publication of same, and no copying, reproduction or use thereof is permissible without the consent of Steven Puglisi Architects Inc.

DATE:	14 March 2014
SCALE:	Varies
JOB:	—
DRAWN:	k.prater
REVISIONS:	

SHEET #  
**P1.0**



**SHHEET # P1.0**

**Preliminary Site Plan**

**DUNGALLOW PINES**  
 For Sam Luis Trust Bank  
 Artliss Drive  
 Cambria, Ca

**Steven Puglisi**  
 ARCHITECTURE  
 542 Davis Street, San Luis Obispo, Ca 93401  
 Phone: 805.561.1862 Fax: 805.561.1860

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 9B

FROM: Jerry Gruber, General Manager

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Meeting Date: March 27, 2014      Subject: Discussion Regarding Revisions to  
Stage 3 Water Shortage Emergency  
Condition Water Allotments

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors discuss whether revisions should be made to the maximum water use allotments adopted as part of the Stage 3 Water Shortage Emergency Condition to address issues that have been identified by staff.

**FISCAL IMPACT:**

Since staff is seeking Board direction regarding possible changes some of the maximum water use allotments, no fiscal impact has been identified at this time.

**DISCUSSION:**

On January 30, 2014 the Board of Directors adopted Resolution 04-2014, which declared a Stage 3 Water Shortage Condition and implemented a Stage 3 Water Shortage Water Conservation Program and enhanced water conservation measures. These measures included maximum water use allotments for public, commercial, and residential uses in the District and prohibited use of potable water in excess of the monthly water use allotment set forth in Exhibit A of the Resolution.

Since adoption of Resolution 04-2014 several issues regarding the maximum water use allotments have come to staff's attention. These issues include that the allocation for vacation rentals of 4 units per billing period is too limited. A concern has also been raised that the allotment for commercial lodging is problematic because it does not take into account the peaks and valleys of use associated with seasons. This concern relates to the fact that commercial lodging facilities use much more water in the summer during peak times and much less water in winter. The result is that there will be excess use of their allocation in the summer season and less use in the winter season. Staff also has become aware that many restaurants are being impacted because they cannot reduce their use any further through conservation efforts. They also are apparently being impacted as result of the closure of public restroom facilities by the CCSD and the State, since visitors to the community want to use restrooms with running water and therefore are more inclined to use them at restaurants.

At this time, staff is asking that the Board of Directors discuss whether or not revisions should be made to the maximum water use allotment to address the foregoing issues, and if so, provide direction regarding such changes. In addition, as you know, Resolution 04-2014 was adopted under the authority of both Water Code Section 353 and Water Code Section 375. The procedure for adopting conservation measures under Water Code Section 375 requires holding a noticed public hearing. Accordingly, in order to modify the Stage 3 Water Shortage

Water Conservation Program and enhanced water conservation measures by creating different allotments, a new public hearing will need to be noticed and held. In the event the Board determines that any changes to the maximum water use allotments are appropriate, staff will bring back such changes consistent with your direction for consideration at a noticed public hearing at the April, 2014 Board of Directors meeting.

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ BAHRINGER \_\_\_ ROBINETTE \_\_\_ THOMPSON \_\_\_ CLIFT \_\_\_ RICE \_\_\_

TO: Board of Directors

AGENDA NO. **9C**

FROM: Jerry Gruber, General Manager  
David Hirsch, Assistant District Counsel

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Meeting Date: March 27, 2014 Subject: Discussion of Revisions to Board of Directors Bylaws; Consideration of Resolution 08-2014 Adopting Revised Bylaws  
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**RECOMMENDATIONS:**

It is recommended that the Board of Directors discuss the attached draft Bylaws and provide direction regarding further revisions. In the alternative, Resolution 08-2014 has been prepared and is also being presented if the Board would like to proceed with adopting revised Bylaws at today's meeting.

**FISCAL IMPACT:**

No fiscal impact has been identified relating to the Board of Directors adopting revisions to their Bylaws based on the draft being presented.

**DISCUSSION:**

At the January 17, 2013 meeting, the Board of Directors considered the annual review of the Board of Directors' Bylaws ("Bylaws"). At that time a draft of revised Bylaws prepared by District Counsel was presented that were designed to update the Bylaws in relation to several provisions in State law. The Board reviewed and refined staff's proposed changes and directed staff to make several other minor modifications which were returned the Board at its February 28, 2013 meeting. Subsequently, Board Member Rice indicated that she would like to work on further modifying the Bylaws and thereafter has provided District Counsel with input regarding suggested changes.

At this time we are seeking direction from the Board of Directors regarding the Bylaws. In order to facilitate the Board discussion, a copy of the revisions previously prepared by District Counsel is attached in redline format. If the draft revised Bylaws are deemed acceptable to the Board, Resolution 08-2014 has also been prepared and is also being presented if the Board would like to proceed with making any other changes and adopting the revised Bylaws at today's meeting.

-----  
BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ BHRINGER \_\_\_ ROBINETTE \_\_\_ THOMPSON \_\_\_ CLIFT \_\_\_ RICE \_\_\_



**RESOLUTION NO. 08-2014**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA  
COMMUNITY SERVICES DISTRICT APPROVING THE 2014 CAMBRIA  
COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS'  
BYLAWS**

**BE IT RESOLVED** that the Board of Directors of the Cambria Community Services District does hereby approve the CCSD Board of Directors' Bylaws for 2014, attached hereto as Exhibit "A" and incorporated herein by this reference.

PASSED AND ADOPTED this 27th day of March, 2014.

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James Bahringer, President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

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Justine Harris, Interim District Clerk

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Timothy J. Carmel, District Counsel



## CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS' BYLAWS

### 1. OFFICERS OF THE BOARD OF DIRECTORS

- 1.1 The officers of the Board of Directors are the President and Vice President.
- 1.2 The President of the Board of Directors shall serve as presiding officer at all Board meetings. The President shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion.
- 1.3 In the absence of the President, the Vice President of the Board of Directors shall serve as presiding officer over all meetings of the Board. If the President and Vice President are both absent, the remaining members shall select one among themselves to act as presiding officer for the meeting.
- 1.4 The President and Vice President of the Board shall be elected annually at the first regular meeting in December and the term of office shall commence immediately upon election and continue until replaced.

### 2. MEETINGS

- 2.1 Regular meetings of the Board of Directors shall commence at 12:30 p.m. on the fourth Thursday of each calendar month in the Veterans' Memorial Hall located at 1000 Main Street, Cambria unless otherwise directed by the Board of Directors.
- 2.2 Members of the Board of Directors shall attend all regular and special meetings of the Board unless there is good cause for their absence.
- 2.3 No Board action may be taken on an item not on the posted agenda; provided, however, matters deemed to be emergencies or of an urgent nature may be added to the agenda under the procedures of the Brown Act.
- 2.4 Pursuant to the Brown Act:
  - (a) Board Members may briefly respond to statements or questions from the public; and

- (b) Board Members may, on their own initiative or in response to public questions, ask questions for clarification, provide references to staff or other resources for factual information, or request staff to report back at a subsequent meeting; and
  - (c) The President of the Board or a Board majority in open session may take action to direct staff to place a matter on a future agenda.
- 2.5 The President shall conduct all meetings in a manner consistent with the policies of the CCSD. All comments shall be directed to the President. The President shall determine the order in which agenda items shall be considered for discussion and/or actions taken by the Board and shall announce the Board's decision on all subjects. On roll call the maker of the motion shall be called first, the Board member seconding the motion shall be called second, and the remainder are polled with the President voting last, unless the President made the motion or seconded the motion.
- 2.6 A majority of the total membership of the Board shall constitute a quorum for the transaction of business. A majority of the total membership of the Board is sufficient to do business, however motions must be passed unanimously if only three attend. When there is no quorum for a regular meeting, the President, Vice President, or any Board member shall adjourn such meeting, or, if no Board member is present, the District Clerk shall adjourn the meeting.
- 2.7 A roll call vote if required by law shall be taken upon votes on ordinances and resolutions, and shall be entered in the minutes of the Board showing those Board members voting aye, voting no and those abstaining or absent. Unless a Board member states that they are not voting because of a conflict of interest and steps down from the dais prior to the discussion of the item, his or her silence shall be recorded as an affirmative vote and vote of abstention shall be recorded as an abstention.
- 2.8 Any person attending a public meeting of the Board of Directors may record the proceedings with an audio or video tape recorder or a still or motion picture camera in the absence of a reasonable finding that the recording cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a disruption of the proceedings.
- 2.9 All video tape recorders, still and/or motion picture cameras shall remain stationary and shall be located and operated from behind the public speaker's podium once the meeting begins. The President retains the discretion to alter these guidelines, including the authority to require that all video tape recorders, still and/or motion picture cameras be located in the back of the room.

### 3. AGENDAS

- 3.1 The General Manager, in cooperation with the Board President and Vice President, shall prepare an agenda for each regular and special meeting of the Board of Directors. The General Manager shall establish a CCSD Policy to guide staff in the preparation of meeting agendas.
- 3.2 A block of approximately 20 minutes time shall be set aside to receive general public comment. Comments on agendaed items should be held until the appropriate item is called. Unless otherwise directed by the President, members of the public shall state their name and their general place of residence prior to giving their comment. Public comment shall be directed to the President of the Board and limited to three minutes unless extended or shortened at the President's discretion.
- 3.3 Those items on the CCSD Agenda, which are considered to be of a routine and non-controversial nature, are placed on the Consent Agenda. These items shall be approved, adopted, and accepted, etc. by one motion of the Board of Directors. For example, approval of Minutes, approval of Warrants, various Resolutions accepting developer improvements, minor budgetary items, status reports, and routine CCSD operations.
  - (a) Board members may request that any item listed under Consent Agenda be removed from the Consent Agenda, and the Board will then take action separately on that item. A member of the public will be given an opportunity to comment on the Consent Agenda, however, only a member of the Board of Directors can remove an item from the Consent Agenda. Items, which are removed ("pulled") by members of the Board for discussion, will typically be heard after other Consent Agenda items are approved unless the President orders an earlier or later time.
  - (b) A Board member may ask questions on any item on the Consent Agenda. When a Board member has a minor question for clarification concerning a consent item, which will not involve extended discussion, the item may be discussed for clarification and the questions will be addressed along with the rest of the Consent Agenda. Board members are encouraged to seek clarifications prior to the meeting if possible.
  - (c) When a Board member wishes to pull an item simply to register a dissenting vote, the Board member shall inform the presiding officer that they wish to register a dissenting vote without discussion. These items will be handled along with the rest of the Consent Agenda, and the District Clerk will register a "no" vote in the minutes.

4. PREPARATION OF MINUTES AND MAINTENANCE OF TAPES

- 4.1 The minutes of the Board shall be kept by the District Clerk and shall be neatly produced and kept in a file for that purpose, with a record of each particular type of business transacted in paragraphs with proper subheadings;
- 4.2 The District Clerk shall be required to make a record only of such business as was actually passed upon by a vote of the Board and, except as provided in Section 4.3 and 4.6 below, shall not be required to record any remarks of Board Members or any other person;
- 4.3 Any Director may request for inclusion into the minutes brief comments pertinent to an agenda item, only at the meeting in which the item is discussed.
- 4.4 Written materials delivered to the Board at the meeting that were not contained in the Board Agenda Packet for review by the Board prior to the meeting shall not be included in the meeting minutes.
- 4.5 The District Clerk shall attempt to record the names and general place of residence of persons addressing the Board, the title of the subject matter to which their remarks related, and whether they spoke in support or opposition to such matter;
- 4.6 Whenever the Board acts in a quasi-judicial proceeding such as in assessment matters, the District Clerk shall compile a summary of the testimony of the witnesses.
- 4.7 Any electronic media of a CCSD meeting made for whatever purpose at the direction of the CCSD shall be subject to inspection pursuant to the California Public Records Act. CCSD tape and film records may be erased ninety (90) days after the taping or the recording.

5. MEMBERS OF THE BOARD OF DIRECTORS

Directors shall prepare themselves to discuss agenda items at meetings of the Board of Directors. Information may be requested from staff or exchanged between Directors before meetings.

- 5.1 Information that is exchanged before meetings shall be distributed through the District Clerk, and all Directors will receive all information being distributed.

- 5.2 Directors shall at all times conduct themselves with courtesy to each other, to staff and to members of the audience present at Board meetings.
  - 5.3 Differing viewpoints are healthy in the decision-making process. Individuals have the right to disagree with ideas and opinions, while being respectful. Once the Board of Directors takes action, Directors should not create barriers to the implementation of said action.
  - 5.4 At the President's discretion District Counsel shall act as parliamentarian.
6. AUTHORITY OF DIRECTORS
- 6.1 The Board of Directors is the unit of authority within the CCSD. Apart from their normal function as a part of this unit, Directors have no individual authority. As individuals, Directors may not commit the CCSD to any policy, act or expenditure.
  - 6.2 Directors do not represent any fractional segment of the community, but are, rather, a part of the body, which represents and acts for the community as a whole.
  - 6.3 The primary responsibility of the Board of Directors is the formulation and evaluation of policy. Routine matters concerning the operational aspects of the CCSD are to be referred to the General Manager.
7. DIRECTOR GUIDELINES
- 7.1 Board Members, by making a request to the General Manager or District Clerk, shall have access to information relative to the operation of the CCSD, including but not limited to statistical information, information serving as the basis for certain actions of Staff, justification for Staff recommendations, etc. If the General Manager or District Clerk cannot provide the requested information in a timely manner by reason of information deficiency, or major interruption in work schedules, workloads, and priorities, then the General Manager or District Clerk shall inform the individual Board Member why the information is not or cannot be made available.
  - 7.2 In handling complaints from residents, property owners within the CCSD, or other members of the public, Directors are encouraged to listen carefully to the concerns, but the complaint should be referred to the General Manager for processing and the CCSD's response, if any.

- 7.3 Directors, when seeking clarification of policy-related concerns, especially those involving personnel, legal action, land acquisition and development, finances, and programming, should confer directly with the General Manager.
  - 7.4 When approached by CCSD personnel concerning specific CCSD policy, Directors should direct inquiries to the General Manager or, in their absence, to the District Clerk. The chain of command should be followed.
  - 7.5 Directors and General Manager should develop a working relationship so that current issues, concerns and CCSD projects can be discussed comfortably and openly.
  - 7.6 When responding to constituent request and concerns, Directors should respond to individuals in a positive manner and route their questions to the General Manager, or in their absence, to the District Clerk.
  - 7.7 Directors are responsible for monitoring the CCSD's progress in attaining its goals and objectives, while pursuing its mission.
8. DIRECTOR COMPENSATION
- 8.1 Directors shall receive compensation of seventy five dollars (\$75.00) for each authorized meeting of the Board attended by him/her, or for each day's service rendered as a Director and approved by the Board.
  - 8.2 The following are authorized meetings for which a Director may be compensated:
    - (a) Regular Board meetings
    - (b) Special Board meetings
    - (c) Advisory or Committee Body meetings
    - (d) Training and Educational seminars, conferences or webinars
    - (e) Negotiation Sessions
    - (f) Depositions
    - (g) Meetings with District consultants, engineers, or other professionals for the purpose of conducting District business or potential business

- (h) Any other activity the Board requests a member attend in advance of attendance
- 8.3 Director compensation shall not exceed six days of service in any calendar month.
- 8.4 In no event shall Director compensation exceed \$75 per day, or \$450 per month.
- 8.5 Each Board Member is entitled to reimbursement for their travel, meals and lodging, and other actual and necessary expenses incurred in the performance of the duties required or authorized by the Board, pursuant to Government Code Section 53232.2.

It is the policy of the CCSD to exercise prudence with respect to hotel/motel accommodations. It is also the policy of the CCSD for Board members and staff to stay at the main hotel/motel location of a conference, seminar, or class to gain maximum participation and advantage of interaction with others whenever possible.

9. COMMITTEES

- 9.1 (a) As is customary with Board meetings, all committees shall meet within the jurisdictional boundaries of CCSD except, as may be permitted by the Brown Act.  
(b) Ad Hoc Committees  
The Board shall appoint such ad hoc committees as may be deemed necessary or advisable. The duties of the ad hoc committee shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made. Ad hoc committees shall meet on an as needed basis
- 9.2 Standing Committees
  - (a) The Board may create standing committees at its discretion. Standing committees shall be advisory committees to the Board of Directors and shall not commit the CCSD to any policy, act or expenditure. Each standing committee may consider CCSD related issues, on a continuing basis, assigned to it by the Board of Directors. The Board of Directors shall appoint committee members.
  - (b) All standing committees shall be conducted as public meetings in accordance with the Brown Act and Sections 2, 3 and 4 of these Bylaws. Summary notes for each meeting of each committee shall be forwarded to the Board of Directors as a public record.



10. CORRESPONDENCE DISTRIBUTION POLICY

Time permitting, the following letters and other documents shall be accumulated and electronically delivered to the Board of Directors and/or with the monthly agenda packet.

10.1 All letters approved by the Board of Directors and/or signed by the President on behalf of the CCSD; and

10.2 All letters and other documents received by the CCSD that are of CCSD-wide concern as determined by CCSD staff.

10.3 The CCSD General Manager shall establish a policy for receiving, processing and distribution of CCSD correspondence.

11. CONFLICTS OF INTEREST AND RELATED POLICY

State laws are in place, which attempt to eliminate any action by a Board Member or the CCSD that may reflect a conflict of interest. The purpose of such laws and regulations is to insure that all actions are taken in the public interest. Laws, which regulate conflicts, are very complicated. The following provides a brief policy summary of various conflict related laws. Directors are encouraged to consult with District Legal Counsel and/or the FPPC at (916) 322-5660, prior to the day of the meeting, if they have a question about a particular agenda item.

11.1 Conflict of Interest

Each Director is encouraged to review the CCSD Conflict Code on an annual basis. The general rule is that an official may not participate in the making of a governmental decision if it is: (1) reasonably foreseeable that the decision will have a (2) material financial effect on the (3) official or a member of his or her immediate family or on an economic interest of the official, and (4) the effect is distinguishable from the effect on the public generally. Additionally, the FPPC regulations relating to interests in real property have recently been changed. If the real property in which the Director has an interest is located within 500 feet of the boundaries of the property affected by decision, that interest is deemed to be directly involved in the decision.

11.2 Interest in Contracts, Government Codes Section 1090

The prohibitions of Government Code Section 1090 provide that the Board of Directors may not contract with any business in which another Board member has financial interest.

11.3 Incompatible Office, Government Code Section 1099

The basic rule is that public policy requires that when the duties of two offices are repugnant or overlap so that their

exercise may require contradictory or inconsistent action, to the detriment of the other public interest, their discharge by one person is incompatible with that interest and the first office is automatically vacated.

12. BOARD MEMBER VACANCY

The Community Services District Law specifically states in Government Code § 61042, subd. (c):

*Any vacancy in the office of a member elected to the board of directors shall be filled pursuant to Section 1780.*

Government Code §1780 states the options for filling a Board vacancy.

Should the board of directors choose to fill a vacancy by appointment (allowed by law) the following process in addition to the required actions may include:

- 12.1 Adopt a resolution calling for posting of Notice of Vacancy.
- 12.2 The notice is posted in compliance with Government Code §1780 which provides that the remaining board members may fill the vacancy by appointment and that a notice shall be posted at the three CCSD posting locations at least fifteen (15) days before the appointment is made.
- 12.3 The notice may be published in a newspaper of general circulation.
- 12.4 Within 30 days of vacancy notice and receipt of applications call a special meeting for applicant interview process.
- 12.5 The appointment shall be made within 60 days after either the date on which the board is notified of the vacancy or the effective date of the vacancy, whichever is later.
- 12.6 At next regular meeting hold nominations to fill the vacancy. The successful candidate will receive a motion, second and a two thirds majority of votes cast.
- 12.7 The appointee will take the Oath of Office and is encouraged to participate in timely orientation.

13. EVALUATIONS

The CCSD's General Manager and District Legal Counsel shall be evaluated annually.

14. CONTINUING EDUCATION AND ETHICS TRAINING

- 14.1 Members of the Board of Directors are encouraged to attend educational conferences or webinars and professional

meetings when the purposes of such activities are to improve CCSD operations. Subject to budgetary constraints, there is no limit as to the number of Directors attending a particular conference or seminar when it is determined by the Board that their attendance is beneficial to the CCSD.

14.2 Pursuant to sections 53234 et seq. of the Government Code all Directors and designated District personnel shall receive at least 2 hours of ethics training every two years.

14.3 Each newly elected Board member and designated District personnel shall receive ethics training no later than one year from the first day of service with the District.

15. BOARD BYLAW REVIEW POLICY

Subject to 3.1 the Board Bylaw Policy shall be reviewed annually at the first regular meeting in January and amendments to the Bylaws shall be considered for adoption by the Board at the first Regular meeting in February. The review shall be provided by District Counsel and implemented by Board action.

16. RESTRICTIONS ON RULES

The rules contained herein are guidelines only and shall govern the Board in all cases to which they are applicable, and in which they are not inconsistent with State or Federal laws.