

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, June 23, 2016 12:30 PM

**1. OPENING**

President Robinette opened the meeting at 12:34 p.m.

**A. Call to Order**

**B. Pledge of Allegiance**

President Robinette led the Pledge of Allegiance

**C. Establishment of Quorum**

A quorum was established.

Directors present: President Robinette, Vice-President Thompson, and Director Sanders.

Directors absent: Director Bahringer and Director Rice.

Staff Present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, District Engineer Bob Gresens, and Finance Manager Patrick O'Reilly

**D. Report from Closed Session**

District Counsel to Report from the Closed Sessions held on May 26, 2016, and June 2, 2016.

District Counsel advised that there was no reportable action taken in the closed sessions.

**2. SPECIAL REPORTS**

**A. Sheriff's Department Report**

Commander Taylor reported on recent Sheriff Department activities in Cambria.

Public Comment:  
Tina Dickason

**B. CCSD Fire Department Report provided by Chief Hollingsworth**

Cambria Community Services District Fire Department Chief William Hollingsworth reported on recent activities within Cambria.

**3. ACKNOWLEDGEMENTS AND PRESENTATIONS**

**A. Fire Chief William Hollingsworth to Receive the Oath of Office, Chief Badge and Collar Pins**

President Robinette introduced the item. Fire Chief William Hollingsworth received the Oath of Office. His wife Jandee was present to pin on his Fire Chief Badge and Lapel Pins.

**B. Balance Public Relations Diane Gonzalez, to Provide an Update of Activities**

Balanced Public Relations Diane Gonzalez provided an update of their recent activities to the Board of Directors.

Public Comment:  
Tina Dickason

**4. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

President Robinette asked to continue item 7G.

President Robinette asked to revise item 7B adjourned meeting Minutes for the June 2, 2016 to show public comments of only 4 individuals.

**5. PUBLIC COMMENT**

Public Comment:  
Paul Carlson  
Tina Dickason  
Elizabeth Bettenhausen

**6. MANAGER'S AND BOARD REPORTS (Estimated time 15 Minutes total)**

**A. Manager's Report**

**i. Manager's Report**

General Manager Gruber provided a Power Point presentation of recent work within the CCSD and a brief review of the Manager's Report. Bob Gresens provided an overview of the Engineering report and Patrick O'Reilly provided an overview of the Finance Manager's report.

Public Comment:  
Elizabeth Bettenhausen  
Tina Dickason

**B. Ad Hoc Committee Reports and Other Related Board Member Reports (Committee Meetings and Board authorized meetings attended)**

President Robinette asked for any Ad Hoc committee reports.

President Robinette reported on the Fire Safe Council meeting.

**7. CONSENT AGENDA**

General Manager Gruber read the Consent Agenda. Item 7G was pulled with the request to bring it back to the August 25, regular board meeting.

Public Comment:  
Karen Pearson-submitted a written comment

**A. CONSIDERATION TO APPROVE THE EXPENDITURE REPORT FOR MAY 2016**

**B. CONSIDERATION TO APPROVE THE REGULAR MEETING MINUTES FOR MAY 26, 2016 AND THE ADJOURNED REGULAR MEETING MINUTES FOR JUNE 2, 2016 AND THE SPECIAL BOARD MEETING MINUTES FOR MAY 26, 2016**

- C. CONSIDERATION OF RESOLUTION 24-2016 ESTABLISHING FISCAL YEAR 2016/2017 APPROPRIATIONS LIMIT
- D. CONSIDERATION OF INCREASING THE SIZE OF THE BUILDOUT REDUCTION PROGRAM CITIZENS' COMMITTEE
- E. CONSIDERATION OF RESOLUTION 26-2016 APPROVING AWARD OF FIRE HAZARD FUEL REDUCTION CONTRACT
- F. CONSIDERATION OF ADOPTION OF RESOLUTION 30- 2016 AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A LEASE AGREEMENT FOR A NEW TELEPHONE SYSTEM
- G. CONSIDERATION TO AUTHORIZE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CAMBRIA COMMUNITY SERVICES DISTRICT AND THE FRIENDS OF THE FISCALINI RANCH PRESERVE REGARDING DONATION TUBES AT THE FISCALINI RANCH PRESERVE
- H. CONSIDERATION TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH CAROLLO ENGINEERS FOR DESIGN AND CONSTRUCTION PERIOD ENGINEERING SUPPORT SERVICES FOR THE WASTEWATER TREATMENT PLANT INFLUENT SCREEN PROJECT AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE SAME
- I. CONSIDERATION TO EXTEND THE AGREEMENT FOR CONSULTANT SERVICES WITH BALANCE PUBLIC RELATIONS

Michael Thompson moved to approve the Consent Agenda with continuance of 7G to the August 25, 2016 regular board meeting and to correct item 7H to the amount of \$57,100.

Gregory Sanders seconded the motion.

**Motion passed: 3-Ayes, 0-Nos, 2-Absent (Rice and Bahringer)**

## **8. HEARINGS AND APPEALS**

- A. PUBLIC HEARING TO DISCUSS AND CONSIDER RESOLUTION 20-2016 APPROVING A FIRE SUPPRESSION BENEFIT ASSESSMENT CONSUMER PRICE INDEX (CPI) ADJUSTMENT AT THE RATE OF 1.1% FOR FY 2016/2017

President Robinette introduced the item and turned it over to District Counsel who provided a brief explanation of the item.

President Robinette then opened the public hearing and asked for any public testimony.

Public Comment:

None

President Robinette closed the public hearing.

Gregory Sanders moved to adopt Resolution 20-2016 approving a 1.1% CPI adjustment in the existing Fire Suppression Benefit Assessment rates.

Michael Thompson seconded the motion.

**Motion Passed Unanimously: 3-Ayes, 0-Nos, 2-Absent (Rice and Bahringer)**

**B. PUBLIC HEARING TO DISCUSS AND CONSIDER ADOPTION OF RESOLUTION 21-2016 CONFIRMING 2015 FIRE HAZARD FUEL REDUCTION ITEMIZED REPORT OF THE CAMBRIA COMMUNITY SERVICES DISTRICT**

President Robinette introduced the item then turned it over to District Counsel who provided a brief explanation of the item.

President Robinette opened the public hearing and asked for any public testimony.

Public Comments:

None

President Robinette closed the public hearing.

Michael Thompson moved to adopt Resolution 21-2016 confirming the 2015 Fire Hazard Fuel Reduction cost report.

Gregory Sanders seconded the motion.

**Motion Passed Unanimously, 3-Ayes, 0-Nos, 2-Absent (Rice and Bahringer)**

**C. PUBLIC HEARING TO CONSIDER ADOPTION OF RESOLUTION 18-2016 CONFIRMING THE ITEMIZED REPORT TO COLLECT DELINQUENT SOLID WASTE COLLECTION AND DISPOSAL CHARGES ON THE COUNTY TAX ROLLS**

President Robinette introduced the item and turned it over to District Counsel who provided a brief explanation of the item.

President Robinette opened the public hearing and asked for any public testimony.

Public Comment:

None

President Robinette closed the public hearing.

Michael Thompson moved to adopt Resolution 18-2016 adopting the itemized report describing each parcel and the amount of delinquent solid waste collection and disposal charges to be collected against each parcel.

Gregory Sanders seconded the motion.

**Motion Passed Unanimously, 3-Ayes, 0-Nos, 2-Absent (Rice and Bahringer)**

**D. PUBLIC HEARING TO DISCUSS AND CONSIDER ADOPTION OF RESOLUTION 25-2016 APPROVING THE CCSD BUDGET FOR FISCAL YEAR 2016/2017**

President Robinette introduced the item and turned it over to the General Manager who provided a brief preliminary statement and then handed the item over to Finance Manager Patrick O'Reilly. Mr. O'Reilly provided an explanation of the item.

President Robinette opened the public hearing and asked for any public comment.

Public Comment:

Jerry McKinnon

President Robinette closed the public hearing.

Michael Thompson moved to adopt Resolution 25-2016 approving the final CCSD Budget for fiscal year 2016/2017.

Gregory Sanders seconded the motion.

**Roll Call Vote:**

Vice-President Thompson-Aye  
Director Sanders-Aye  
President Robinette-Aye

**Motion Passed Unanimously, 3-Ayes, 0-Nos, 2-Absent (Rice and Bahringer)**

**9. REGULAR BUSINESS**

**A. DISCUSSION REGARDING MAY 22, 2014 ACTION SUSPENDING OUTSTANDING INTENT TO SERVE LETTERS AND CONSIDERATION OF LIFTING THE SUSPENSION**

President Robinette introduced the item and turned it over to Timothy Carmel who presented the item.

Public Comment:

Tina Dickason  
Elizabeth Bettenhausen  
Laura Swartz

Gregory Sanders moved item be continued to the August meeting and at the August meeting have the board consider lifting of the Stage 3 matter first

Michael Thompson seconded the motion.

**Motion Passed Unanimously, 3-Ayes, 0-Nos, 2-Absent (Rice and Bahringer)**

**B. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 28-2016 APPROVING AN EMPLOYMENT AGREEMENT BETWEEN THE CCSD AND GENERAL MANAGER JEROME D. GRUBER**

President Robinette introduced the item and turned it over to District Counsel Timothy Carmel. Mr. Carmel provided an overview of the item.

Public Comment:

Mark Rochefort  
Tina Dickason  
Elizabeth Bettenhausen  
Sherry Bell  
Jerry McKinnon  
Mel McColloch

Gregory Sanders moved to approval of Adoption of Resolution 28-2016 Approving an Employment Agreement between the CCSD and General Manager Jerome D. Gruber

Michael Thompson seconded the motion.

**Roll Call Vote:**

Director Sanders-Aye  
Vice-President Thompson-Aye  
President Robinette-Aye

**Motion Passed Unanimously, 3-Ayes, 0-Nos, 2-Absent (Rice and Bahringer)**

**C. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 29-2016 AMENDING THE BYLAWS RELATING TO THE TIME OF REGULAR MEETINGS OF THE BOARD OF DIRECTORS AND ESTABLISHING MEETING TIMES FOR THE REMAINDER OF 2016**

General Manager Jerry Gruber introduced the item and turned it over to District Counsel who provided an overview of the item.

Public Comment:

Gregory Sanders moved to adopt Resolution 29-2016 amending the CCSD bylaws relating to the time of the regular meetings of the Board of Directors and establishing meeting times for the remainder of 2016 as follows:

August 25 4:00 p.m.

Sept. 12:30 p.m.

Oct. 4:00 p.m.

Nov. 12:30 p.m.

Dec. 12:30 p.m.

Michael Thompson seconded the motion.

**Motion Passed Unanimously, 3-Ayes, 0-Nos, 2-Absent (Rice and Bahringer)**

**D. CONSIDERATION OF VOTING TO ELECT A REPRESENTATIVE TO THE CSDA BOARD OF DIRECTORS, COASTAL NETWORK SEAT B**

General Manager Jerry Gruber introduced the item and provided an overview.

Michael Thompson moved to elect Candidate Jeff Hodge to Seat B of the CSDA Board of Directors

Gregory Sanders seconded the motion.

**Motion Passed Unanimously, 3-Ayes, 0-Nos, 2-Absent (Rice and Bahringer)**

**E. DISCUSSION AND CONSIDERATION TO RECEIVE A DRAFT RESERVE POLICY**

General Manager Jerry Gruber provided an introduction of the item and turned it over to Finance Manager Patrick O'Reilly. Mr. O'Reilly provided a presentation of the item.

Public Comment:

Elizabeth Bettenhausen

Jerry McKinnon

The board received the report.

Consensus was reached and staff was directed to report back at the August meeting with a proposal for a reserve policy with numbers plugged in allowing the board to adopt at that time.

**F. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 27-2016 AMENDING RESOLUTION 04-2016 REGARDING THE SUSPENSION OF THE ENFORCEMENT OF SURCHARGES/PENALTIES RELATED TO THE WATER CONSERVATION MEASURES, RESTRICTIONS ON THE USE OF POTABLE WATER AND MAXIMUM WATER USE ALLOTMENTS**

General Manager Jerry Gruber introduced the item and turned it over to District Counsel Timothy Carmel. Mr. Carmel provided an overview of the item.

Public Comment:  
Elizabeth Bettenhausen

Michael Thompson moved to approve adoption of Resolution 27-2016 amending Resolution 04-2016 suspending the enforcement of surcharges/penalties to the water conservation measure restrictions on the use of potable water and maximum water use allotments through Aug. 31, 2016 and bring the item back to the board at the August meeting.

Gregory Sanders seconded the motion.

**Motion Passed unanimously, 3-Ayes, 0-Nays, 2-Absent (Rice and Bahringer)**

**10. Second Public Comment**

None

**11. FUTURE AGENDA ITEM(S)**

None

**12. ADJOURN**

President Robinette adjourned the meeting at 4:00 p.m.