

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, July 18, 2019 2:00 PM

**1. OPENING**

**A. Call to Order**

President Pierson called the meeting to order at 2:00 p.m.

**B. Pledge of Allegiance**

President Pierson led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: David Pierson, Harry Farmer, Amanda Rice, Cindy Steidel and Donn Howell.

Staff present: General Manager John F. Weigold IV, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, Finance Manager Pamela Duffield, Wastewater System Supervisor John Allchin, Water and SWF Chief Plant Operator for Jim Green, Facilities & Resources Supervisor Carlos Mendoza and Management Analyst Melissa Bland.

**D. Report from Closed Session**

There was no report from closed session.

**E. Agenda Review: Additions/Deletions**

President Pierson asked for any additions or deletions.

Item 4A will be heard ahead of item 3F.

**2. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)**

Public Comment:  
Elizabeth Bettenhausen  
Tina Dickason  
Leslie Richards  
Karen Dean

**3. REGULAR BUSINESS (Estimated time: 15 Minutes per item)**

**A. DISCUSSION AND CONSIDERATION OF 2019 BOARD GOALS AND OBJECTIVES**

President Pierson introduced the item and suggested forming a newsletter.

Should staff be available at the Farmer's Market? A review of each item commenced.

Vice President Farmer suggested having a staff member available at the Farmer's Market once a month.

Director Howell asked for comments on public outreach.

Public Comment:  
Tina Dickason  
Graeme Lowry  
Elizabeth Bettenhausen  
Leslie Richards  
Laura Swartz

**B. DISCUSSION AND CONSIDERATION OF AN ANNUAL REVIEW OF THE AFFORDABLE HOUSING UNIT ALLOCATIONS**

District Counsel introduced the item and turned it over to Ms. Bland, who provided a brief summary of the item.

Public Comment:  
Jeff Borges  
Elizabeth Bettenhausen

Director Rice moved to approve the staff recommendation and determine 56 allocations are a sufficient number of affordable housing units to meet the needs of the community.

Director Howell seconded the motion.

**Motion Passed Ayes - 4 Nays – 1 (Farmer) Absent - 0**

**Roll Call Vote:**

**Ayes: Howell, Pierson, Rice, Steidel**

**Nays: Farmer**

**C. DISCUSSION AND CONSIDERATION REGARDING APPROVING FINANCE, POLICY, AND RESOURCES & INFRASTRUCTURE COMMITTEE BYLAWS**

President Pierson introduced the item and turned it over to the Board for discussion.

Director Howell moved to approve the committee bylaws as amended by Director Rice.

Director Steidel seconded the motion.

**Motion Passed Unanimously: Ayes - 5 Nays – 0 Absent - 0**

**D. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 30-2019 AMENDING THE SALARY SCHEDULE TO REINSTATE A PAY SCHEDULE FOR THE POSITION OF STRATEGIC AND ORGANIZATIONAL ADVISOR AND APPROVAL OF NEW EMPLOYMENT AGREEMENT WITH PAAVO OGRÉN**

District Counsel introduced the item and provided a brief summary.

Public Comment:  
Elizabeth Bettenhausen  
Tina Dickason

Director Steidel moved to extend the meeting to 5:30 p.m.

Director Rice seconded the motion.

Roll Call Vote:  
Director Steidel- Aye  
Director Rice- Aye  
Director Howell- Aye  
Vice President Farmer- Aye  
President Pierson- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

Director Rice moved to adopt Resolution 30-2019 amending the CCSD salary schedule to reinstate a pay schedule for the position of strategic and organizational advisor and approval of new employment agreement with Paavo Ogren.

Director Steidel seconded the motion.

**Motion Passed: Ayes - 4 Nays – 1 (Farmer) Absent - 0**

**Roll Call Vote:**

**Ayes: Howell, Pierson, Rice, Steidel**

**Nays: Farmer**

**E. DISCUSSION AND CONSIDERATION TO RESCHEDULE JULY 31, 2019 TOWN HALL MEETING**

President Pierson introduced the item and explained he felt the General Manager has plenty of work and suggested placing this item on the September future agenda.

Director Steidel moved to delay and reschedule the July 31, 2019 town hall meeting as described in agenda item 3.E.

Vice President Farmer seconded the motion.

**Motion Passed: Ayes-4, Nays-1 (Rice), Absent – 0**

**Roll Call Vote: Ayes: Farmer, Howell, Pierson, Steidel**

**Nays: Rice**

**F. DISCUSSION AND CONSIDERATION OF PURCHASE AND INSTALLATION OF REPLACEMENT BACKUP POWER GENERATOR FOR THE WATER DISTRIBUTION SYSTEM**

The General Manager introduced the item and turned it over to Water and SWF Supervisor Jim Green, who provided a review of the request to fund the purchase of a replacement generator for Well SS2.

Public Comment:  
Elizabeth Bettenhausen  
Tina Dickason

Director Rice moved to approve the purchase and installation of a replacement back up power generator in the amount of \$48,550 for the water distribution system.

Director Steidel seconded the motion.

**Motion Passed Unanimously: Ayes - 5 Nays - 0 Absent - 0**

#### **4. REPORTS**

##### **A. REPORT ON WASTEWATER DEPARTMENT'S PREPAREDNESS FOR PG&E POWER OUTAGES**

The General Manager introduced the item, provided a brief presentation on the back-up power status and turned it over to John Allchin, who presented the Wastewater Department public safety power shut-off plan.

##### **B. REPORT ON THE CONDITION OF CAMBRIA SKATE PARK**

President Pierson introduced the item and turned it over to Mr. Mendoza, who provided a brief report.

Director Howell moved to declare the CCSD Board's intent to reopen the skate park when it is repaired.

Vice President Farmer seconded the motion.

**Motion Passed Unanimously Ayes - 5 Nays - 0 Absent - 0**

#### **5. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)**

**A.** Receive and File the Independent Auditor's Report for Fiscal Year 2017/18

**B.** Discussion Regarding Reduced Water Rates for Low Income Ratepayers

**C.** Public Hearing to Discuss and Consider Adoption of Resolution Approving the Final CCSD Budget for Fiscal Year 2019/2020 on August 15, 2019

President Pierson discussed future agenda items and asked for any additions.

Director Rice suggested the Policy Committee framework for the Policy Handbook.

Director Howell stated the Resources & Infrastructure Committee will be providing a formal recommendation to the Board regarding the PG&E contract.

Director Steidel stated the Finance Committee will be providing a recommendation to the Board regarding the Reserve Policy.

President Pierson would like an update on the Pilch Intent to Serve extension request.

Director Howell would like to review of the Outstanding Commitment list and Intent to Serve letters and the procedures on how to handle them.

#### **6. ADJOURN**

President Pierson adjourned the meeting at 5:03 p.m.