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# Parks, Recreation & Open Space Commission (PROS)

REGULAR MEETING  
Tuesday, April 07, 2015 – 10:00 AM  
VETERANS MEMORIAL BUILDING  
1000 Main Street, Cambria, CA 93428

## AGENDA

1. **OPENING**
  - A. CALL TO ORDER
  - B. ESTABLISH QUORUM
  - C. CHAIR REPORT
2. **EX-OFFICIO MEMBER REPORTS**
  - A. Friends of the Fiscalini Ranch Preserve (FFRP)
3. **PUBLIC COMMENT ON TOPICS NOT ON THE AGENDA**
4. **GENERAL MANAGER'S AND FACILITIES AND RESOURCES SUPERVISOR REPORT**
5. **REGULAR BUSINESS**
  - A. Consider adoption of the March 3, 2015 regular meeting minutes and the March 10, 2015 special meeting minutes
  - B. Update by Chief Mark Miller Regarding Fire Risk in Cambria, Specifically Relating to the Districts Parks, Recreation and Open Space
  - C. Update of Phase 1 For the East Ranch Park Development, Specifically Topography and Removal of Phillips House
6. **COMMENTS, CONCERNS, OTHER FUTURE DISCUSSION ITEMS**
7. **ADJOURN**

**\*NOTE:**

Members of the public wishing to address the PROS Commission on any subject that is not on the agenda within the jurisdiction of the Commission will have the opportunity to do so during agenda item three (3) when recognized by the chairperson.

Members of the public wishing to address the PROS Commission on any agenda item will have the opportunity to do so when recognized by the Chairperson.

All public comment will be limited to 3 minutes per person.

Cambria Community Services District  
Minutes of Pros (Parks Recreation and Open Space Commissioners)  
March 3, 2015 10:00  
Veterans Memorial Building  
1000 Main Street, Cambria, CA 93428

## 1 Opening

A. Commission Chair Steve Kniffen called meeting to order at 10:00 A.M.

Present: PROS Commissioners: Adolph Atencio, Joyce Renshaw, Tim Roche  
and Chair Steve Kniffen. Absent: Ben Bouldin

Michael Thompson represented CCSD

CCSD Staff: General Manager Gruber was present, Facilities Resources Supervisor  
Carlos Mendoza was present and District Clerk Monique Madrid was absent

Ex Officio Members: FFRP JoEllen Butler was absent

Absent CUSD Lee Wright absent

Other CCSD members present: Jim Bahringer

B Established Quorum of four commissioners .

C. Chair Report: Chair Kniffen reported no report

## 2. Ex- Officio Member Reports:

A. Friends of Fiscalini Ranch Preserve  
JoEllen Butler was absent. No report

3. **Public Comment on Topics Not on the Agenda:** No comments

4. **General Manager and Facilities and Resources Supervisor Report.** Jerry Gruber reported that Phase 1 is in the Budget. Proposition A funds of \$159,296 will be forwarded to the Parks and Recreation Budget to cover phase 1 of the beginning of the development of the East Ranch Community Park.

The next step is to get a Topographic map of the area. It was discussed that Civil Design Studio could do this for us at a cost of \$10,000 (estimate). It would be under the direction of Monty Soto. It will not have to be put out to bid because it is under the amount that demands other bids on projects. We need to reach out to community before we start this project so they are aware of what is happening. Perhaps a press release is in order. Moved and seconded by Commissioner Renshaw and Commissioner Atencio that a special meeting be called next Tuesday and publicized by Kathy Tanner.

Carlos Mendoza reported that the homeless are still a big issue on the Ranch. He had to tear down a house like shelter on the Santa Rosa Trail that was housing three people and a dog. They were local people down on their luck.

Dead trees are a real problem at the moment. In the past six months he has removed 60 dead trees on the Ranch and other District properties. This is almost like a full time job and also an expensive task.

We need to publicize the job it is for the district to take care of the Ranch and the costs involved. Perhaps an article in the Cambrian?

#### **5. Regular Business**

- A. Consideration to approve Minutes of Commissioners meeting January 6, 2015. A motion was made by Commissioner Renshaw and seconded by Commissioner Atencio to approve. It passed.
- B. A discussion followed relating to Dogs off leash on the Fiscalini Ranch Preserve. It seems we cannot ignore the County Ordinance now that we know about it. It was emphasized that there would be no enforcement on CCSD part. The signs that approved of Dogs off leash are down.
- C. A tour of the Emergency Water supply project site was taken with the Board of Directors, Chamber of Commerce and PROS Commissioners.

#### **6. Comments, concerns, other Future Discussion Items None**

#### **7 Adjourn**

We adjourned at 11:00

Next PROS meeting will be March 10, 2015 2015 at 10:00 A.M., Veterans Hall, 1000 Main Street, Cambria It is a Special Meeting of the PROS Commission.



Cambria Community Services District  
Minutes of Pros (Parks Recreation and Open Space Commissioners)  
March 10, 2015  
A Special Meeting Called by the PROS Chairperson  
Veterans Memorial Building  
1000 Main Street, Cambria, CA 93428

**1 Opening**

A. Commission Chair Steve Kniffen called meeting to order at 10:00 A.M.  
Present: PROS Commissioners: Adolph Atenco, ,Joyce Renshaw, Tim Roche  
and Chair Steve Kniffen. Absent: Ben Bouldin  
Parks and Recreation Liaison &CCSD Board: Michael Thompson represented  
CCSD  
CCSD Staff: General Manager Gruber was absent, Facilities Resources  
Supervisor Carlos Mendoza was present and District Clerk Monique Madrid was  
Present  
Ex Officio Members: FFRP JoEllen Butler present  
Absent CUSD Lee Wright absent  
Other CCSD members present: Jim Bahringer

B Established Quorum of four commissioners .

**2. Public Comment on Topics not on the Agenda**

Many members of the Community were there to speak about the Issue of Dogs  
off Leash on the Ranch. The following people talked:

Jim Ridgard, Brenda Keene, Shari Cosh, Mike Griffen, Jim Kordakis, Heather  
Trimbal, and Alison Groves.

They were concerned that there had been no public notice. They do not want  
their right taken away of walking their dogs off leash, It is a wonderful community  
social affair. Maybe a waiver could be an answer? The majority of dog walkers  
are responsible.

**3. Special Meeting Business**

A . Consideration of a proposal for Civil engineering Services and approve  
entering into a professional services agreement with Civil Design Studio in  
and amount not to exceed \$10, 600

Discussion included the need for a Topographical Survey. Monty Soto from Civil Design Studio spoke to this need.

A motion was made by Commission Renshaw and seconded by Commissioner Roche that we accept the bid of Civil Design Studio to do this study for us with an updated APN.

The motion was approved.

### **7 Adjourn**

We adjourned at 11.00

Next PROS meeting will be April 7, 2015 at 10:00 A.M., Veterans Hall, 1000 Main Street, Cambria