

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, July 27, 2017 12:30 PM

**1. OPENING**

**A. Call to Order**

President Rice called the meeting to order at 12:30 p.m.

**B. Pledge of Allegiance**

President Rice led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: President Rice, Vice President Sanders, Director Thompson, Director Bahringer, and Director Farmer.

Staff present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, Finance Manager Patrick O'Reilly, and District Engineer Bob Gresens.

**D. Agenda Review: Additions/Deletions**

Director Bahringer asked to defer item 8A indefinitely.

President asked for the Board to comment.

Vice President Sanders stated that many people wanted to speak on the item. The Board agreed it will stay on the agenda.

**2. PUBLIC COMMENT (Estimated time 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)**

Public Comment:  
Donald Archer

Written Comments Received: Mary Webb

**3. PUBLIC SAFETY (Estimated time 5 Minutes per item)**

**A. Sheriff's Department Report**

Commander Voge provided a summary of recent activities in Cambria for the Sheriff's Department.

**B. Cambria Community Services District Fire Department Report**

CCSD Fire Chief William Hollingsworth provided a report of recent activities in Cambria, including an update on the recent fire on July 18, 2017.

#### **4. ACKNOWLEDGEMENTS AND PRESENTATIONS**

- A.** The Board President will recognize Lady Tye Dye (Diane Brook), Stephanie Arehart and Shana McCormick for their assistance in finding a water leak, by making them Honorary Water Department Members and presenting them with Water Department T-Shirts.

President Rice and Water Supervisor Jason Buhl recognized Lady Tye Dye (Diane Brook), Stephanie Arehart, and Shana McCormick for their assistance in finding a water leak, by making them Honorary Water Department Members and presenting them with Water Department T-Shirts.

#### **5. Manager's Report**

**A.** Manager's Report

General Manager Jerry Gruber provided San Luis Obispo Board of Supervisors letter of appreciation to the CCSD Fire Chief and a brief summary of the General Manager's report and a PowerPoint presentation.

Public Comment:  
Elizabeth Bettenhausen

**B.** Ad Hoc Committee Reports and Other Related Board Member Reports (Committee Meetings and Board authorized meetings attended)

- i. Ad Hoc Committees Reporting:  
Infrastructure-Task: Water Department, Wastewater Department and technology infrastructure (hardware and software) in all departments  
Liaison Reports:  
NCAC PROS FFRP  
Forest Committee

Liaison Reports:

PROS: Director Thompson commented regarding the completion of the Community Park bringing the relocation of the Dog Park. The groundbreaking was a good celebration and PROS Commissioner Chairman Kniffen was very pleased with the progress of the park.

Ad Hoc Committee Reports:

Infrastructure:

Director Farmer attended the Forest Committee meeting and presented the Forest Committee tree guide. Dan Turner is soliciting input for grant seeking ideas. The FFRP meeting announced that new signs were installed on the Ranch and the children at the Santa Lucia Middle School had a project regarding plants and wildlife and the posters are available at the FFRP office and at the Library.

NCAC had a presentation from the SoCal Gas Co. regarding placing poles in Cambria to read the meters eliminating driving around and reading the meters. Land Use Committee says no one in the affected communities has heard from the SoCal Gas Co. and are not providing a recommendation or a denial to the Planning Commission for the poles.

Director Bahringer would like to get some capital improvement projects going, including the rate study with Bartle Wells & Associates.

President Rice attended the Coastal Commission Reception in July. They are coming here in September and would like to have the Chamber of Commerce and the Tourism Board help to throw a party.

**6. CONSENT AGENDA (Estimated time: 15 Minutes)**

- A. CONSIDERATION TO ADOPT THE JUNE 2017 EXPENDITURE REPORT
- B. CONSIDERATION TO ADOPT THE JUNE 14, 2017 AND JUNE 22, 2017 SPECIAL MEETING MINUTES AND THE JUNE 22, 2017 REGULAR MEETING MINUTES
- C. CONSIDERATION OF APPROVAL FOR THE PURCHASE OF A SIX INCH SOUND ATTENUATED ENGINE DRIVEN PORTABLE PUMP
- D. CONSIDERATION TO RATIFY CORRECTED EXHIBIT B IN RESOLUTION 16-2017
- E. CONSIDERATION OF ADOPTION OF RESOLUTION NO. 35-2017 AMENDING DISTRICT SIGNATORIES FOR MANAGEMENT OF LOCAL AGENCY INVESTMENT FUND (LAIF) FUNDS

President Rice asked for any items to be pulled.

No items were pulled.

Director Bahringer moved to approve the consent agenda.

Vice President Sanders seconded the motion.

Roll Call Vote:

Director Bahringer- Aye

Vice President Sanders- Aye

Director Farmer- Aye

Director Thompson- Aye

President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**7. HEARINGS AND APPEALS (Estimated time: 15 Minutes per item)**

- A. PUBLIC HEARING TO CONSIDER ADOPTION OF RESOLUTION 33-2017 ORDERING ABATEMENT OF PUBLIC NUISANCE FOR THE FIRE HAZARD FUEL REDUCTION PROGRAM (FHFRP)

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions.

President Rice opened the hearing.

No public comment was received.

Chief Hollingsworth requested to redact 3 APN parcel numbers on the list: 024.062.012, 024.062.014, and 024.212.023.

President Rice closed the hearing.

Vice President Sanders moved to adopt Resolution 33-2017 as amended with the redaction of the parcels listed on Exhibit A as read into the record by the Fire Chief.

Director Thompson seconded the motion.

Roll Call Vote:  
Director Thompson- Aye  
Vice President Sanders- Aye  
Director Bahringer- Aye  
Director Farmer- Aye  
President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**8. REGULAR BUSINESS (Estimated time: 15 Minutes per item)**

**A. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 36-2017 AUTHORIZING THE GENERAL MANAGER TO WORK COOPERATIVELY TO CO-LOCATE THE CCSD FIRE DEPARTMENT AND THE CCHD AT 2850 BURTON DRIVE**

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who provided the Board with a brief summary.

Public Comment:  
Shirley Bianchi speaking as a private citizen  
Mary Adamson  
Mike Lyons  
Mary Faye Zenk  
Tom Gray  
Barbara Bronson Gray speaking for Bev Prayer  
Dr. Lori Malleur  
Betty Swerk  
Mark Rochefort  
Nancy McLaughlin  
Iggy Fedderoff

Director Thompson moved to not adopt Resolution 36-2017.

Director Bahringer seconded the motion.

Roll Call Vote:  
Director Thompson- Aye  
Director Bahringer- Aye  
Director Farmer- Aye  
Vice President Sanders- Aye  
President Rice- Aye

Motion Passed Unanimously: 5 -Ayes, 0-Nays, 0-Absent

**B. DISCUSSION AND CONSIDERATION OF APPROVAL OF REAL PROPERTY PURCHASE AGREEMENT FOR 900 MAIN STREET, CAMBRIA**

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions.

Public Comment:  
Samuel Shalhoob  
Leslie Richards

Elizabeth Bettenhausen  
Dwayne Lee  
Mary Webb

Vice President Sanders moved to approve the real property purchase agreement with the County of San Luis Obispo for the old library building as described in the agreement.

Director Bahringer seconded the motion.

Roll Call Vote:  
Vice President Sanders- Aye  
Director Bahringer- Aye  
Director Farmer- Nay  
Director Thompson- Aye  
President Rice- Nay

Motion Passed: 3-Ayes (Sanders, Bahringer, Thompson), 2-Nays (Farmer, Rice), 0-Absent

**C. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 34-2017 CERTIFYING THE REVISED FINAL SUBSEQUENT ENVIRONMENTAL IMPACT REPORT FOR THE CAMBRIA SUSTAINABLE WATER FACILITY**

General Manager Jerry Gruber introduced the item and turned it over to Michael Baker International Inc. (MBI) Project Manager, Rita Garcia. Project Director Glenn LaJoie and Project biologist Tom McGill were also present. Ms. Garcia provided a review of the project and public comments received. Ms. Garcia then turned the presentation over to Project Biologist Tom McGill, who provided a summary of the biological concerns addressed in the SEIR.

Ted Seigler, Chairman of the BRPCC, provided the Board with an update of the work of the BRPCC.

Public Comment:  
Donald Archer provided written comment for the record  
Mike Lyons  
Clive Metrick  
Mark Rochefort  
Elizabeth Bettenhausen  
Mary Webb  
Connie Gannon  
Leslie Richards

Director Bahringer moved to adopt Resolution 34-2017 Certifying the Revised Final Subsequent Environmental Impact Report for the Cambria Sustainable Water Facility.

Vice President Sanders seconded the motion.

Roll Call Vote:  
Director Bahringer- Aye  
Vice President Sanders- Aye  
Director Farmer- Nay  
Director Thompson- Aye  
President Rice- Aye

Motion Passed: 4-Ayes (Bahringer, Sanders, Thompson, Rice), 1-Nay (Farmer), 0-Absent

**D. DISCUSSION AND CONSIDERATION TO APPROVE AMENDMENT NO. 3 TO AGREEMENT FOR CONSULTANT SERVICES WITH BALANCE PUBLIC RELATIONS**

General Manager Jerry Gruber introduced the item and asked for any questions.

Public Comment:  
None.

Director Bahringer moved to approve Amendment No. 3 for Consultant Services with Balance Public Relations.

Director Thompson seconded the motion.

Roll Call Vote:  
Director Bahringer- Aye  
Director Thompson- Aye  
Director Farmer- Nay  
Vice President Sanders- Aye  
President Rice- Aye

Motion Passed: 4-Ayes (Bahringer, Thompson, Sanders, Rice), 1-Nay (Farmer), 0-Absent

**E. DISCUSSION AND CONSIDERATION OF ORDINANCE 02-2017 AMENDING CCSD CODE SECTION 8.04.100 REGARDING POSITION TRANSFERS AND RELATED REQUIREMENTS**

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions.

Public Comment:  
Mike Lyons  
Karen Dean

Director Bahringer moved to introduce Ordinance 02-2017 by title only and to waive further reading, an Ordinance Amending Section 8.04.100 B.4 of the Cambria Community Services District Municipal Code Regarding Position Transfers and Related Requirements.

Vice President Sanders seconded the motion.

Roll Call Vote:  
Director Bahringer- Aye  
Vice President Sanders- Aye  
Director Farmer- Aye  
Director Thompson- Aye  
President Rice- Aye

Motion Passed Unanimously: 5 -Ayes, 0-Nays, 0-Absent

**F. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 37-2017 AMENDING THE BOARD OF DIRECTORS' BYLAWS REGARDING REMOVAL OF ITEMS FROM DRAFT AGENDAS**

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who stated that this was brought back as there were issues with how to remove an item from a draft agenda. Currently, Section 3.1 of the Bylaws specifies an agenda is prepared by the General Manager, in cooperation by the Board President and Vice President. There's no provision as to how to remove an item from a draft agenda. There's suggested language in the Resolution attached to this item that essentially has the same language for removing an item. It's done by the General Manager, in cooperation by the President and Vice President.

Vice President Sanders moved to amend to the Bylaws as referenced in the staff report and as explained by District Counsel.

Director Thompson seconded the motion.

Director Bahringer asked for clarification on if the Vice President and President aren't available. District Counsel stated on this provision, the item doesn't come off.

President Rice proposed an amendment to the motion to have parallel construction with the President and Vice President to place an item on the agenda at a Director's request. It was accepted into the motion.

Roll Call Vote:

Vice President Sanders- Aye

Director Thompson- Aye

Director Farmer- Aye

Director Bahringer- Aye

President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**G. DISCUSSION AND CONSIDERATION OF APPOINTMENT OF AN AD HOC COMMITTEE TO REVIEW INFORMATION TECHNOLOGY SYSTEMS**

General Manager Jerry Gruber introduced the item and gave a brief summary and asked for any questions.

Public Comment:

None

The Board agreed to have President Rice and Director Bahringer on the Ad Hoc Committee.

Director Bahringer moved that President Rice and he be on an Ad Hoc Committee with special focus on financial software and any other IT decisions.

Vice President Sanders seconded the motion.

Roll Call Vote:

Director Bahringer- Aye

Vice President Sanders- Aye

Director Farmer- Aye  
Director Thompson- Aye  
President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**9. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)**

President Rice would like to add an item to the agenda to allow for continuation of a Board meeting after a certain period of time.

District Counsel asked to bring back the Bylaws approved today to refine them to protect against potential Brown Act violation.

President Rice moved to add a change of the Bylaws relating to the time of the meetings.

Director Bahringer seconded the motion.

Roll Call Vote:  
President Rice- Aye  
Director Bahringer- Aye  
Director Farmer- Aye  
Director Thompson- Aye  
Vice President Sanders- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

Vice President Sanders moved to bring forward an item regarding the future of the lot owned by the CCSD that's adjacent to the Post Office, as there is a desire on the part of the Lions Club and the Historical Society to move the Schoolhouse to that location.

Director Bahringer seconded the motion.

Roll Call Vote:  
Vice President Sanders- Aye  
Director Bahringer- Aye  
Director Farmer- Aye  
Director Thompson- Aye  
President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

**10. ADJOURN TO CLOSED SESSION Closed Session shall be held at the District offices located at 1316 Tamsen Street, Cambria, CA. (Estimated time 60 Minutes)**

President Rice adjourned the meeting to closed session at 5.30 p.m.

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Government Code Section 54957**  
Titles: District Counsel  
General Manager