



# CAMBRIA COMMUNITY SERVICES DISTRICT

I, Karen Dean, President of the Cambria Community Services District Board of Directors, hereby call a Special Meeting of the Board of Directors pursuant to California Government Code Section 54956. The Special Meeting will be held: **Wednesday, October 4, 2023, 3:30 PM**. The purpose of the Special Meeting is to discuss or transact the following business:

## AGENDA

### SPECIAL MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

**Wednesday, October 4, 2023, 3:30 PM**  
**1000 Main Street, Cambria, CA 93428**

In person at:

**Cambria Veterans' Memorial Hall 1000 Main Street, Cambria, CA 93428 AND via Zoom at:**

**Please click the link below to join the webinar:**

**<https://us06web.zoom.us/j/85618869640?pwd=T0n-8e10mQvTvRf-YJLk9MQbdwjaQ.deMWHoYoS5iYUrTI>**

**Passcode: 092198**

**Or One tap mobile :**

**+16694449171,,85618869640# US**

**+16699006833,,85618869640# US (San Jose)**

**Or Telephone:**

**Dial(for higher quality, dial a number based on your current location):**

**+1 669 444 9171 US**

**+1 669 900 6833 US (San Jose)**

**+1 253 205 0468 US**

**+1 253 215 8782 US (Tacoma)**

**+1 346 248 7799 US (Houston)**

**+1 719 359 4580 US**

**+1 360 209 5623 US**

**+1 386 347 5053 US**

**+1 507 473 4847 US**

**+1 564 217 2000 US**

**+1 646 931 3860 US**

**+1 689 278 1000 US**

**+1 929 205 6099 US (New York)**

**+1 301 715 8592 US (Washington DC)**

**+1 305 224 1968 US**

**+1 309 205 3325 US**

**+1 312 626 6799 US (Chicago)**

**Webinar ID: 856 1886 9640**

**International numbers available: <https://us06web.zoom.us/j/85618869640>**

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the CCSD Administration Office, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at <https://www.cambriacsd.org/>. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda or other documents in the agenda packet provided in an alternative format, contact the Confidential Administrative Assistant at 805-927-6223 at least 48 hours before the meeting to ensure that reasonable arrangements can be made. The Confidential Administrative Assistant will answer any questions regarding the agenda.

**1. OPENING**

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Establishment of Quorum**

**2. PUBLIC COMMENT ON AGENDA ITEMS**

**3. ADJOURN TO CLOSED SESSION**

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code Section 54956.8**  
Property: 2950 Santa Rosa Creek Road, Cambria, CA – APN: 013-081-075  
Agency Negotiators: General Manager Matthew McElhenie and District Counsel Timothy J. Carmel  
Negotiating Parties: Coast Unified School District  
Under Negotiation: Lease Price and Terms of Payment

**4. RECONVENE TO OPEN SESSION AND REPORT FROM CLOSED SESSION**

**5. REGULAR BUSINESS**

- A. Discussion and Consideration of Approval of Amendment to Agreement for Use of Well SR4 at Coast Union High School and Grant of Related Easements**
- B. Discussion and Consideration of Adoption of Resolution 53-2023 Updating the Assignment of Banking Powers for Cambria Community Services District**

**6. ADJOURN**

## CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**

FROM: Matthew McElhenie, General Manager

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Meeting Date: October 4, 2023

Subject: Discussion and Consideration of Approval of Amendment to Agreement for Use of Well SR4 at Coast Union High School and Grant of Related Easements

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors discuss and consider approving the attached Amendment to Agreement for Use of Well SR4 at Coast Union High School and Grant of Related Easements (the "Amendment") with Coast Unified School District ("CUSD").

**FISCAL IMPACT:**

The amendment carries an annual expense of \$36,000 over ten years, for a total of \$360,000. This reflects an approximately \$10,000 annual decrease from the payment from last year.

**DISCUSSION:**

The CUSD Board of Trustees held a special meeting on September 28, 2023, at which they approved the attached proposed Amendment. The annual cost of the proposed Amendment has been reduced by approximately \$10,000 and the Consumer Price Index increases have been eliminated.

Staff recommends the Board discuss and consider approval of the proposed Amendment.

Attachment: Amendment to Agreement for Use of Well SR4 at Coast Union High School and Grant of Related Easements

AMENDMENT TO AGREEMENT FOR USE OF WELL SR4 AT COAST UNION HIGH SCHOOL AND GRANT OF RELATED EASEMENTS

This Amendment to Agreement for Use of Well SR4 at Coast Union High School and Related Easements ("Amendment") by and between the CAMBRIA COMMUNITY SERVICES DISTRICT ("CCSD") and COAST UNIFIED SCHOOL DISTRICT ("CUSD"), is made and entered into this 10th day of August, 2023.

WHEREAS, the parties entered into an Agreement for Use of Well SR4 at Coast Union High School and Related Easements dated September 27, 2012 (the "Agreement"). The parties twice modified to extend the termination date with the current termination date being September 30, 2023; and

WHEREAS, the parties desire to amend the Agreement to extend the term and provide for additional compensation as set forth herein.

NOW THEREFORE, for valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

- 1 . The Agreement shall be in effect until September 30,2033, unless sooner terminated pursuant to the provisions thereof.
- 2. CCSD shall pay CUSD \$ 36,000 dollars flat rate annually (excluding any CPI (Consumer Price Index)) increase, in consideration of this Amendment effective October 1, 2023.
- 3. Coast Unified School District will submit a bill to CCSD annually.
- 4. Except as modified herein, all other terms and conditions set forth in the Agreement, as amended, shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, CCSD and CUSD have executed this Amendment the day and year first above written.

CAMBRIA COMMUNITY SERVICES DISTRICT: DISTRICT:

COAST UNIFIED SCHOOL

Mathew McElhenie, General Manager

\_\_\_\_\_

  
\_\_\_\_\_  
Scott Smith, Superintendent

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.B.**

FROM: Matthew McElhenie, General Manager  
Denise Fritz, Administrative Department Manager

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Meeting Date: October 4, 2023                      Subject: Discussion and Consideration of Adoption of Resolution 53-2023 Updating the Assignment of Banking Powers for Cambria Community Services District

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors adopt Resolution 53-2023, updating the CCSD banking powers authority.

**FISCAL IMPACT:**

There is no fiscal impact associated with this item.

**DISCUSSION:**

Staff recommends revising the assignment of banking powers by adopting Resolution 53-2023, which includes the following change:

- Remove: Justin Vincent, Fire Chief

Attachments: Resolution 53-2023 & Exhibit A

RESOLUTION 53-2023  
October 4, 2023

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
UPDATING THE ASSIGNMENT OF BANKING POWERS FOR  
THE CAMBRIA COMMUNITY SERVICES DISTRICT

WHEREAS, the Cambria Community Services District (“CCSD”) has bank accounts at Pacific Premier Bank (“PPB”), as well as an investment account with the State of California Local Agency Investment Fund (“LAIF”); and

WHEREAS, PPB and LAIF require an adopted resolution specifying which banking powers are assigned to CCSD officials and staff; and

WHEREAS, it is necessary to update the assignment of banking powers for the CCSD’s bank and investment accounts.

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cambria Community Services District that banking powers are hereby granted to the individuals listed in the attached Exhibit “A,” which is incorporated herein by this reference. This Resolution supersedes all previously adopted Resolutions relating to the assignment of banking powers.

PASSED AND ADOPTED this 4<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
Karen Dean, President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Haley Dodson  
Confidential Administrative Assistant

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Timothy J. Carmel  
District Counsel

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXHIBIT "A" TO RESOLUTION 53-2023  
October 4, 2023  
AUTHORIZED BANKING POWERS**

AGENT'S NAME AND TITLE OR POSITION

A Karen A. Dean, Director  
 B Debra Scott, Director  
 C Harry Farmer, Director  
 D Michael Thomas, Director  
 E Thomas S. Gray, Director  
 F Matthew McElhenie, General Manager  
 G Denise Fritz, Administrative Department Manager  
 H Rachele Benjamin, Administrative Technician III  
 I Jim Green, Utilities Department Manager  
 J Vacant, Administrative Technician  
 K Miriam Orozco, Administrative Technician IV  
 L Haley Dodson, Confidential Administrative Assistant  
 M Vacant, Fire Chief

<b>Holder of Power</b>	<b>Description of Power</b>	<b>No. of Signatures Required</b>
None	All Powers Listed.	N/A
F,I	Open any deposit or share account(s) in the name of the CCSD.	2
A,B,C,D,E,F,I,L,M	Endorse Checks and orders for the payment of money or to otherwise withdraw or transfer funds on deposit.	2
F,I	Upon receiving Board of Directors' approval, borrow money on behalf and in the name of the CCSD, sign, execute and deliver promissory notes or other evidence of indebtedness.	2
F,I	Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a safe deposit box.	2
A,B,C,D,E,F,I	Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now or hereafter owned or acquired by the CCSD as security for sums borrowed, and to discount the same, unconditionally guarantee the payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	2

<b>Holder of Power</b>	<b>Description of Power</b>	<b>No. of Signatures Required</b>
F,G,I	Transfer LAIF funds into/out of CCSD bank accounts.	N/A
G,H,I,K	Issue stop-payment of checks and order for payment of money and like activities.	N/A
F,G,H,I,J,K,L	Make account inquires and deposits.	N/A
F,G,H,I,J,K,L	Pick up bank statements.	1
G,H,I,J,K	Recurring electronic payment of federal and California payroll taxes.	N/A
G,H,I,J,K	Recurring electronic payroll direct deposits.	N/A
G,H,I,J,K	Recurring electronic deposits into CCSD accounts.	N/A
G,H,I,J,K	Recurring electronic transfers between CCSD accounts.	N/A
G,H,I,J,K	Recurring manual transfers between CCSD accounts.	1