



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF FEBRUARY 15, 2024, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

A regular meeting of the Board of Directors of the Cambria Community Services District was held at the Cambria Veterans' Memorial Hall located at 1000 Main Street, Cambria, CA 93428 on Thursday, February 15, 2024, at 1:00 PM

1. OPENING

1.A Call to Order

President Gray called the meeting to order at 1:00 p.m.

1.B Pledge of Allegiance

President Gray led the Pledge of Allegiance.

1.C Establishment of Quorum

A quorum was established.

Directors present: Tom Gray, Debra Scott, Harry Farmer, Karen Dean, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denize Fritz, Confidential Administrative Assistant Haley Dodson, Fire Chief Michael Burkey, Facilities & Resources Manager David Aguirre, Utilities Department Manager Jim Green, and Water Systems Superintendent Cody Meeks.

Staff present via Zoom: District Counsel Timothy Carmel and Program Manager Tristan Reaper.

1.D President's Report

President Gray didn't have a report.

District Counsel reported that on February 14, 2024, the Board of Directors held a special meeting and a closed session for a conference with its real property negotiators pursuant to Government Code Section 54956.8. The property is 2950 Santa Rosa Creek Road in Cambria. The assessor's parcel number is 013-081-075. The Agency's negotiators are General Manager Matthew McElhenie and District Counsel Timothy Carmel. The negotiating party is the Coast Unified School District. Under negotiation is a lease or easement/fee purchase, purchase price, and terms of payment. No action was taken. The Board also had a conference with legal counsel pursuant to Government Code Section 54956.9(d)(1) involving one case, Vincent versus the Cambria Community Services District, et al. No action was taken.

President Gray asked for public comment on the closed session. There was none.

1.E Agenda Review

President Gray asked for any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Farmer reported about the proposed or planned offshore wind farm off the Central Coast of California.

3. PUBLIC SAFETY

3.A Sheriff's Department Report

Commander Stuart MacDonald provided a brief report of recent Sheriff's Department activities in Cambria for January.

3.B CCSD Fire Chief's Report

Fire Chief Michael Burkey provided a brief report of recent Fire Department activities in Cambria for January.

4. PUBLIC COMMENT

Ron Keck, Cambria (Confidential Administrative Assistant Dodson read a written comment into the record)
Linda Prentiss (Confidential Administrative Assistant Dodson read a written comment into the record)

5. MANAGER REPORTS

5.A General Manager's Report

General Manager McElhenie provided a summary of the General Manager's Report.

Public Comment:

Elizabeth Bettenhausen, Cambria

Laura Swartz, Cambria

5.B Facilities & Resources Manager's Report

Facilities & Resources Manager Aguirre provided a report.

5.C Finance Manager's Report

Administrative Department Manager Fritz provided a summary of the Finance Manager's Report.

5.D Utilities Report

Utilities Department Manager Green provided a summary of the Utilities Report.

Water Systems Superintendent Cody Meeks provided a summary of the Water Report.

Public Comment:

Elizabeth Bettenhausen, Cambria

6. CONSENT AGENDA

6.A Consideration to Adopt the January 2024 Expenditure Report

6.B Consideration to Adopt the January 11, 2024 and January 18, 2024 Regular Meeting Minutes

Director Farmer stated that on page 69 under 2, it should be CCAT, not Seacat.

Director Dean moved to approve the consent agenda with the correction that Director Farmer stated.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

7. REGULAR BUSINESS

7.A Receive and File the Second Quarter Budget Report for FY 2023/24

General Manager McElhenie introduced the item and provided a summary.

Administrative Department Manager Fritz also provided a summary.

Public Comment:
Laura Swartz, Cambria

Vice President Scott moved to receive and file the Second Quarter Budget Report for FY 2023/24.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 2:26 p.m.

The Board of Directors reconvened the meeting at 2:35 p.m.

7.B Discussion and Consideration of Annual Updates to Board and Standing Committee Bylaws

General Manager McElhenie introduced the item and provided a summary.

Confidential Administrative Assistant Dodson recommended removing a duplicate section in either the Standing Committee Bylaws section 2.3(a) or 3.1.

Director Thomas moved to adopt the annual updates to Board and Standing Committee Bylaws as written, with the exception of deleting 2.3(a) in the Standing Committee Bylaws.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

7.C Discuss and Consider PROS Committee Goals for 2024 and Beyond

General Manager McElhenie introduced the item and provided a summary.

Director Thomas provided a summary.

Director Dean moved to eliminate the coastal trail from the PROS Committee Goals document.

Vice President Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

President Gray stated that the Board of Directors will send this back to the PROS Committee for further review.

8. FUTURE AGENDA ITEM(S)

President Gray asked for any future agenda items.

Confidential Administrative Assistant Dodson announced the agenda items for the March Board meetings.

President Gray suggested a resolution for the County to improve Rodeo Grounds Road.

9. ADJOURN TO CLOSED SESSION

9.A CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6

Agency Designated Representative: Matthew McElhenie, General Manager Unrepresented Employee Organization: Management and Confidential Exempt Employees

President Gray asked for public comment on 9A. There was none.

President Gray adjourned the meeting to a closed session at 3:23 p.m.

For further details on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD's written comments can be reviewed on the District's meeting webpage.