



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, May 9, 2019 - 2:00 PM

1000 Main Street Cambria, CA 93428

AGENDA

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at www.cambriacsd.org. The District Office hours are Monday - Thursday, and every other Friday from 9:00 a.m. through 4:00 p.m. Please call 805-927-6223 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session
- E. Agenda Review: Additions/Deletions

2. PUBLIC SAFETY (Estimated time: 5 minutes per item)

- A. Sheriff's Department Report
- B. CCSD Fire Chief's Report
- C. PROS Chairman's Report

3. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

4. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

- A. Board Member, Committee and Liaison Reports

- i. President's Report
- ii. Finance Committee Report
- iii. Policy Committee Report
- iv. Resources & Infrastructure Committee Report
- v. Other Liaison Reports

5. MANAGER'S REPORT

- A. General Management Report
- B. Finance Manager's Report

6. CONSENT AGENDA (Estimated time: 15 minutes)

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. CONSIDERATION TO ADOPT THE APRIL 2019 EXPENDITURE REPORT
- B. CONSIDERATION TO ADOPT THE APRIL 11, 2019 AND APRIL 18, 2019 REGULAR MEETING MINUTES
- C. CONSIDERATION OF APPROVAL OF RIGHT OF WAY AGREEMENT, EASEMENTS AND CONSENT TO COMMON USE AGREEMENT WITH SAN LUIS OBISPO COUNTY FOR THE BURTON DRIVE MP 2.0 SLIP-OUT REPAIR PROJECT

7. REGULAR BUSINESS (Estimated time: 15 minutes per item)

- A. DISCUSSION AND CONSIDERATION OF THIRD QUARTER BUDGET REVIEW AND CONSIDERATION OF RECOMMENDATIONS TO APPROVE RESOLUTION 18-2019 AMENDING THE FISCAL YEAR 2018/19 BUDGET

8. HEARINGS AND APPEALS (Estimated time: 15 minutes)

- A. DISCUSSION AND CONSIDERATION OF ADOPTION OF THE ITEMIZED REPORT OF WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES FOR COLLECTION ON THE COUNTY TAX ROLLS

9. ADJOURN TO CLOSED SESSION (Estimated time: 60 minutes)

- A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957.
Title: General Manager
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957.
Title: Interim General Manager

10. ADJOURNMENT

- A. **THE REMAINING ITEMS ON THE AGENDA WILL BE CONSIDERED AT THE SECOND REGULAR MEETING ON MAY 23, 2019**

11. OPENING

- A. **Call to Order**
- B. **Pledge of Allegiance**
- C. **Establishment of Quorum**
- D. **Report from Closed Session**

E. Agenda Review: Additions/Deletions

12. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)

Members of the public who have not had the opportunity to speak on item 5 due to the limitation of time may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

13. REGULAR BUSINESS (Estimated time: 15 minutes per item)

- A.** DISCUSSION AND CONSIDERATION TO SCHEDULE A TOWN HALL MEETING DATE TO RECEIVE INPUT FROM THE PUBLIC, BOARD MEMBERS, AND STAFF TO DEVELOP THE DISTRICT'S MISSION STATEMENT
- B.** DISCUSSION AND CONSIDERATION OF APPROVING AMENDED COVENANT RELATED TO PROPERTY LOCATED AT 2706 MAIN STREET, A LEASE WITH THE CAMBRIA HISTORICAL SOCIETY FOR USE OF THAT PROPERTY FOR THE SANTA ROSA SCHOOLHOUSE AND AUTHORIZING WATER AND SEWER SERVICE FOR THE PROPERTY
- C.** DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 19- 2019 APPROVING WATER, SUSTAINABLE WATER FACILITY AND SEWER RATE INCREASES EFFECTIVE JULY 1, 2019 AS AUTHORIZED IN RESOLUTION 27- 2018 IN ACCORDANCE WITH PROPOSITION 218

14. FUTURE AGENDA ITEM(S) (Estimated time: 15 minutes)

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.

15. ADJOURN TO CLOSED SESSION (Estimated time: 60 minutes)

- A.** PUBLIC EMPLOYMENT Pursuant to Government Code Section 54597.
Title: General Manager
- B.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957.
Title: Interim General Manager
- C.** CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(d)(1).
Name of Case: CCSD v. CDM Smith, Inc.



Cambria CSD Fire Department

May 9, 2019 CCSD Board Meeting

April 2019

Prevention and Education

- 2 Residential rough/hydro inspection were completed
- 4 Fire final inspections
- 0 Residential site visits for building questions
- 7 Fire plan reviews
 - 1931 Downing
 - 661 Ardath
 - 5525 Sunbury
 - 399 Lancaster
 - 1598 Stuart
 - 6725 Cambria Pines
 - 420 Kendall
- 2 Engine company commercial fire and life safety inspections were conducted
- 1 Public education events
- 11 Residential smoke/carbon monoxide detectors were installed and or the batteries changed
- 1 Fire Engine and Station tours

Hydrants Maintenance & Testing

Date	Water Used	Hydrants Completed	Hours
2017	5,418	98	98
2018	0	136	103
January 2019	0	0	0
February 2019	0	0	0
March 2019	0	0	0
April 2019	0	0	0
	5,418	234	201

Meetings and Affiliations

- Evacuation NOI mtg April 1st, 1400 San Luis Obispo
- Image Trend update mtg April 2nd, 1100 Cambria
- County Chiefs mtg April 3rd, 0900 Los Osos
- Managers mtg April 4th, 1500 Cambria
- 247NCEP website mtg April 8th, 1400 Cambria
- Finance mtg April 10th, 1000 Cambria
- Firesafe Focus Group mtg April 10th, 1500 Cambria
- HMGP Grant review April 11th, 1100 Cambria
- CCSD Board mtg April 11th, 1400 Cambria
- HMGP Grant review April 16th, 0900 Cambria
- CCSD Board mtg April 18th, 1400 Cambria
- Managers mtg April 23rd, 0900 Cambria
- Tyler Encode demo April 23rd, 1330 Cambria

Operations and News

- Training hours: 236.95 hours; training for the month of April was primarily focused on the following topics:
 - Confined space
 - High angle rescue
 - Helicopter training
 - Medical – MCI, trauma emergencies

Grant Updates

- HMGP DR-4382 – Both applications filed
 - DR-4382 – Defensible space – Village Lane
 - DR-4382 – Defensible space – Highway 1
- AFG Radio Grant – awaiting announcement
- HMGP DR-4407 – Evacuation grant filed
- HMGP DR-4407 – HMGP handbook grant filed

Fire Statistics are attached for your review

Revision 2
4/15/2019

Finance Standing Subcommittee

2019 Goals and Objectives

(Ad Hoc Committee, Marvin Corne, Mary Maher, Cindy Steidel)

- 1) Strengthen the Districts financial health and improve financial transparency to the community by providing overview, analysis and recommendations of financial structures and products in a public forum:
 - a) Conduct annual Budget financial review based on District Goals and Objects and the tenets of the Budget Policy, including but not limited to:
 - o underlying CIP (including 218 rate budgeted revenue assignments) recommendations from the Resource and Infrastructure Committee.
 - o overhead allocation criteria and review of expense assignments to those methodologies
 - o income allocation
 - o Reserve fund allocations
 - o identification/discussion of competing objectives and available resources
 - b) mid-year FY19/20 budget review in consideration of impacts to plans, objectives and financial performance as represented in the initial FY budget
 - c) Work with district staff to grow the methods, processes and tools for financial management and reporting, including report generation data available from implementation of Tyler InCode
 - d) Work with staff through an Ad Hoc committee in development of an annual 218 Rate Review process.
 - e) Provide assessments to staff of potential financial risks identified during reviews and move to Board for consideration where their action is required.
 - f) Provide financial assessment of potential Grant Funding opportunities referred to the committee from district staff.
- 2) Review effectiveness and strength of District Financial Policies to assist in normalizing financial parameters and provide definitive guidelines for financial operation**
 - a) Prioritize the review, revision and implementation of the district's Reserve Policy
 - b) Consider review of Debt Policy, Cash Flow Analysis Policy, Investment Policy,
 - c) Address additional financially based Policies referred by Policy Committee or identified by Staff
- 3) Provide advisory oversight of District's Financial processes**
 - a) Review any findings from the District's annual Audit Report and provide support in addressing their resolution
 - b) Verify application of generally accepted accounting practices in the monthly initiation and closeout of accounting and financial processes.
 - c) Review District Fee Schedules for consistency and sufficiency.

STANDING FINANCE COMMITTEE BYLAWS/GUIDELINES ~ CORRECTED

I. Statement of Purpose

The purpose of the Committee is to work directly with the General Manager, Finance Manager and the Board of Directors as follows:

- A. To promote establishment of financial recording and accounting to accurately reflect the total financial position of the Cambria CSD.
- B. To provide a means for the financial integrity and enhancement of monetary discipline of the Cambria CSD.
- C. To receive input from the Infrastructure Committee in order to identify infrastructure repair and replacement needs for the budget.

II. Mission Statement

The Standing Finance Committee serves as an Advisory resource to the Cambria CSD Board of Directors to provide transparent budget processes and financial management that promote fiscal stability and instill public trust.

III. STATEMENT OF RESPONSIBILITIES

- A. At the direction of the Cambria CSD Board of Directors discuss, receive public input and advise the Board on Financial matters.
- B. Members of the Committee and their activities are bound by all applicable provisions of the Brown Action (Government Code Sections 54950 et seq.).
- C. Members of the Committee shall not participate in discussion of, or vote on issues constituting conflicts of interest — “no public official shall make, participate in making, or in any way attempt to use his official position to influence a governmental decision in which he/she knows or has reason to know he/she has a financial interest.” (Government Code Section 87100).
- D. Members of the Committee are charged with protecting and upholding the public interest and exhibiting the highest level of ethics in all actions.

IV. TERMS OF APPOINTMENT AND OFFICES

- A. The Committee shall consist of five members from the community with full voting privileges and one member from the Cambria CSD Board of Directors who may only vote to break a tie.
- B. Each Citizen Committee member shall serve a four-year term. Upon the request of a retiring member, at the end of a completed term of office, and at the discretion of the Cambria CSD Board of Directors, a committee member may be appointed for an additional term of up to four years.
- C. Each committee member shall live within the Cambria Community Services District's

STANDING FINANCE COMMITTEE BYLAWS/GUIDELINES ~ CORRECTED

boundaries, hold no other public office within the Cambria CSD, and shall serve at the pleasure of the Board.

- D. The members of the Committee shall elect a Chairperson, Vice-Chairperson and Secretary. The Chairperson shall preside over meetings, appoint appropriate committees, sign reports, establish meeting agendas, and represent the Committee at the regular Cambria CSD Board meeting. In the absence of the Chairperson, the duties of this office shall be performed by the Vice Chairperson. The terms of these offices shall be one year with elections occurring at the first regular meeting of the year.

V. AGENDA PROCEDURE

- A. The Standing Finance Committee shall meet within the jurisdictional boundaries of the Cambria CSD except in an emergency.
- B. The Standing Finance Committee members will provide input on agenda items to the Chairperson.
- C. The Chair or Vice Chair will develop the draft agenda with Cambria CSD staff.
- D. Cambria CSD staff will prepare the final agenda, attachments and emails to all committee members. Agendas will be distributed to the Standing Finance Committee distribution list.
- E. Cambria CSD staff will post agendas at the Cambria CSD Administrative Office, Veteran's Memorial Building, Cambria Library and the Cambria CSD web site.

VI. COMMITTEES

The Standing Finance Committee shall appoint Ad Hoc Committees as may be deemed necessary or advisable. The duties of the Ad Hoc Committee shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.

VII. STANDING FINANCE COMMITTEE PROCEDURES

- A. The Committee shall meet on the fourth Tuesday of each month. This is the regularly scheduled meeting unless otherwise publicly noticed 72 hours in advance. The Committee may call public-noticed special meetings as needed.
- B. A majority of the Committee members shall constitute a quorum.
- C. All Committee meetings shall be conducted by laws governing open meetings and public participation.
- D. The Cambria CSD Board of Directors shall appoint a Board liaison to the Committee for the purpose of improving the flow of communications between the entities. This member may only vote to break a tie.
- E. The General Manager, or designated representative(s), shall assist the Committee as Staff to the Committee.

STANDING FINANCE COMMITTEE BYLAWS/GUIDELINES ~ CORRECTED

- F. After two consecutive unexcused absences by a Committee member, the Committee, by a majority vote, may recommend to the Cambria CSD Board the dismissal of said member.

- G. Should a Committee member disrupt the Committee meetings, or participate in behavior contrary to the charges and responsibilities of the Committee, the Committee, by a majority vote, may recommend to the Cambria CSD Board the removal of said member.

- H. Should a Committee member wish to resign he/she shall submit a letter of resignation to the Committee Chairperson and this shall be forwarded to the Cambria CSD Board.

- I. To fill a vacancy on the Standing Finance Committee resulting from the expiration of a regular term of office with no request for reappointment, as described in section VI - B, such vacancy shall be advertised for a minimum of two weeks in the local Newspaper, and posted at all Cambria CSD public information bulletin boards. The application period shall extend from the date of first posting the vacancy until a date four weeks following. Applications may be obtained at the Cambria CSD Administrative Offices during normal business hours during the application period.

- J. Vacancies of unexpired terms of office of regular Committee members shall be filled from current applications. Such vacancy shall be filled by appointment of the Cambria CSD Board of Directors.

VIII. AMENDMENTS OF BYLAWS/GUIDELINES

The Bylaws/Guidelines may be amended by majority vote at any regular meeting of the Standing Finance Committee provided that written notice of the proposed changes is mailed to each member of the Committee no less than one week in advance. Changes must be approved by the Cambria CSD Board of Directors.

ATTACHMENT-- Adopted Bylaws:**CAMBRIA COMMUNITY SERVICES DISTRICT****RESOURCES AND INFRASTRUCTURE STANDING COMMITTEE BYLAWS****I. Statement of Purpose and Authority**

The purpose of the Resources and Infrastructure Standing Committee ("Committee") is to serve the Cambria Community Services District ("CCSD") with respect to infrastructure and resources as follows:

- A. Assess existing resources and gather information regarding infrastructure and resource needs of the community.
- B. Establish a collaborative working relationship with the public and the CCSD Board of Directors.
- C. Create plans for meeting the needs of the community within the bounds of current and potential resources and priorities of the CCSD.
- D. Recommend plans of action to the Directors of the CCSD regarding actions to meet the community infrastructure and resources needs

II. Statement of Responsibilities

- A. Members of the Committee and their activities are bound by all applicable provisions of the Brown Act (Government Code Sections 54950 et seq.).
- B. Members of the Committee shall not participate in discussion of, or vote on, issues constituting conflicts of interest – "no public official shall make, participate in making, or in any way attempt to use his official position to influence a governmental decision in which he knows or has reason to know he has a financial interest." (Government Code Section 87100).
- C. Members of the Committee are charged with protecting and upholding the public interest and with exhibiting the highest level of ethics in all actions.

III. Terms of Appointments and Offices

- A. The Committee shall consist of five community members with full voting privileges and one ex officio board director as chairperson. Committee members shall be appointed by the CCSD Board of Directors with a majority vote.
- B. Each Committee member shall serve a two-year term. Upon the request of a retiring Committee member, at the end of a completed term of office, with the recommendation of the Committee, and at the discretion of the CCSD Board of Directors, a Committee member may be appointed for an additional term of up to two years.
- C. Each Committee member shall live within the CCSD boundaries, hold no other public office within the CCSD, and shall serve at the pleasure of the CCSD Board.
- D. The members of the Committee shall elect a Vice-Chairperson and Secretary, and the Chairperson shall be appointed by the CCSD Board of Directors. The Chairperson shall preside over meetings, appoint appropriate committees, sign reports, establish meeting agendas, and represent the Committee at the regular Board meeting. In the absence of the Chairperson, the duties of this office shall be performed by the Vice Chairperson. The terms of these offices shall be one year with elections occurring at the first regular meeting of each year.

IV. Duties of Committee Officers

- A. The Chairperson shall:
 - 1. Chair Committee meetings.
 - 2. Chair the Resources and Infrastructure Executive Committee to include the Chairperson and Vice Chairperson.
 - 3. Vote only in the event of a tied vote of the community members of the Committee.
 - 4. Coordinate input for agenda topics for the monthly Resources and Infrastructure meetings with CCSD staff.
 - 5. Develop an Annual Calendar of Events that includes Resources and Infrastructure priorities, workshops as needed, and joint meetings with the CCSD Board of Directors.
 - 6. Appoint ad hoc committees as needed.
 - 7. Act as liaison to CCSD standing committees, and appoint representatives to act as liaison other committees.
- B. The Vice Chairperson shall:
 - 1. Perform the duties of the Chairperson in his or her absence.
 - 2. Coordinate preparation of Resources and Infrastructure priorities with the Chairperson to be submitted to the CCSD staff.
 - 3. Attend Executive Committee meetings as needed.
- C. The Secretary shall:

1. Record the minutes of the meetings, ensuring the accuracy of when, how and by whom the Committee's business was conducted. Minutes are recorded in written form as well as by audio recording.
2. Include at a minimum: The date, time and location of the meeting; a list of the Committee members present and absent; a record of reports presented and by whom; the text of motions presented and description of any action taken; list of items being considered for future agenda; time of meeting adjournment. Minutes should have enough information to enable absent Committee members, and the public, to understand what issues were discussed and the decisions made.
3. Submit the draft written minutes and audio recording to the CCSD staff for the record.

V. Agenda Procedure

A. Resources and Infrastructure Regular Meetings:

1. The Resources and Infrastructure Committee shall meet within the jurisdictional boundaries of the CCSD except in an emergency.
2. Members of the Committee shall provide input on the agenda to the Chairperson.
3. Chairperson and Vice Chair shall develop the draft agenda with the CCSD staff.
4. CCSD staff shall prepare the final agenda, attachments, and emails to all Resources and Infrastructure Committee members. Agendas are distributed to an agenda distribution list.
5. CCSD staff shall post agendas at the CCSD Administrative Office, Veteran's Memorial Hall, and the Cambria Public Library.

VI. Ad Hoc Committees

The Committee shall appoint Ad Hoc committees as may be deemed necessary or advisable. The duties of an Ad Hoc committee shall be outlined at the time of the appointment, and an Ad Hoc committee shall be considered dissolved when its final report has been made.

VII. Committee Procedures

- A. The Committee shall meet on the third Tuesday of each month unless otherwise publicly noticed 72 hours in advance. The Committee may call public-noticed special meetings as needed.
- B. A majority of the Committee members shall constitute a quorum.
- C. All Committee meetings shall be conducted by laws governing open meetings and public participation.
- D. The CCSD Board shall appoint Staff liaison to the Committee for the purpose of improving the flow of communication between the entities.
- E. The CCSD General Manager, or his/har designated representative(s), shall assist the Committee as Staff to the Committee.
- F. After two consecutive unexcused absences of a committee member, the Committee, by a majority vote, may recommend to the CCSD Board the dismissal of said Committee member.
- G. Should a Committee member disrupt Committee meetings, or participate in behavior contrary to the charges and responsibilities of the Committee, the Committee, by a majority vote, may recommend to the CCSD Board the removal of said Committee member.
- H. Committee members desiring to resign shall submit a letter of resignation to the Committee Chairperson and this shall be forwarded to the CCSD Board.
- I. Each committee member shall be appointed for a two-year term in concurrence with the CCSD Board of Director elections. Committee members shall be asked to declare their intent to continue service yearly. When committee members decide to terminate service the remaining committee members shall recommend community members to be voted on by the CCSD Board of Directors.

VIII. Parliamentary Authority

The rules contained in the current edition of ROBERT'S RULES OF ORDER, *Newly Revised*, shall govern the Committee in all cases to which they are applicable and in which they are not consistent with these Bylaws, any special rules of order the

Committee may adopt and statutes applicable to this Committee that do not authorize the provisions of these laws to take precedence.

IX. Amendments to Bylaws

The Bylaws may be amended by majority vote at any regular meeting of the Committee provided that written notice of the proposed changes is mailed to each member of the Committee no less than one week in advance. Changes must be approved by the CCSD Board.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**

FROM: Paavo Ogren, Interim General Manager

Meeting Date: May 9, 2019

Subject: GENERAL MANAGEMENT REPORT

GENERAL MANAGEMENT:

Focus since the prior board meetings includes the following:

- Participated in budget preparation for fiscal year 2019/2020
- Follow-up on the Regular Coastal Development Permit for the Sustainable Water Facility
- Follow-up on the Notice of Violation and substantial completion of addressing the matter
- Finalizing the recruitment process for the District Engineer/Utility Department Manager position with targeted placement after July 1, 2019, to first provide for current fiscal year budget savings and confirm the 2019/2020 budget
- Review of draft 2019/2020 Compliance Plan for water Rights licenses
- Update of Terms and Conditions for purchase orders
- Met with Brough Contracting regarding the Influent Screen contract
- Participated in conference call on Tyler Software program
- Participated in Ad Hoc meetings
- Participated in Standing Committee meetings

Attached please find the various department managers' and supervisors' reports for the Board's review.

ADMINISTRATION: During the end of April and throughout the month of May, the Assistant General Manager and Deputy District Clerk worked on the following items:

Human Resources:

- Met with several employees for various Human Resources matters
- Finalized the Reserve Firefighter recruitment and hired four Reserve Firefighters
- Contacted the Department of Justice regarding various live scan tests
- Received edits to and updated position description of the District Engineer/Utility Department Manager
- Prepared for the District Engineer recruitment

Trainings:

- Attended a Human Resources Meeting to assist in planning the 2019/2020 employee training
- Emailed the PROS, Finance, Resources & Infrastructure and Policy Committees regarding completing the Ethics AB 1234 Compliance Training and Brown Act webinars
- Emailed staff regarding completing the Ethics AB 1234 Compliance Training webinar
- Met with a PROS Commissioner and assisted them with completing the Ethics AB 1234 webinar

Board Meetings:

- Coordinated regular and special meetings agendas and preparation, including reminders of due dates and posting of agenda packets and publishing associated Notices
- Followed up on some Board action and document preparation and distribution
- Posted the President Report to the website

Finance Committee:

- Prepared and post regular and special meeting agenda packets including corresponding with Chairwoman Steidel and handling action items following the meetings

Policy Committee:

- Prepare and post regular and special meeting agenda packets including corresponding with Chairwoman Rice and Vice-Chair Heinrichs. Handled action items following meetings
- Sent reminders to Committee members for the completion of 700 Conflict of Interest forms
-

Resources & Infrastructure Committee:

- Prepared and post regular and special meeting agenda packets including handling of action items following the meetings

PROS Commission:

- Ms. Young prepared, distributed and posted the May 7, 2019 PROS Commission meeting agenda and handled action items following the meeting
-

Meetings:

- Prepared for and conducted the monthly Administrative Office staff meeting
- Providing an ongoing list of various meeting reminders in Cambria to Board Members, Interim General Manager and Assistant General Manager
- Participate in various meetings with multiple staff members for operations matters

Miscellaneous:

- Receive and respond to public record requests
- Review invoices and approve payment for multiple vendors
- Revised the CCSD letterhead
- Worked with Fire Chief and Finance Manager on FHFRP items
- Created posting deadline calendar for Committee and Commissions
- Worked with staff to assist CIO Solutions regarding various employee technology issues
- Process workers compensation claims
- Receive and respond to inquiry from community member
- Received request and edits to prepare budget schedule
- Created a webpage for the Fiscalini Ranch work days, FHFRP Request for Proposals and Smart 911
- Receive and respond to requests from San Luis Obispo County Clerk's Office

Engineering Department:

- Receive and respond to requests on multiple operational matters

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Facilities & Resources Department:

- Request and prepare for meeting Facilities & Resources Manager

Fire Department:

- Met with the President Pierson and Fire Chief and assisted with preparation and finalization of grant documents and binders for submittal
- Worked with Gsolutionz regarding changing the Fire department's voicemail

Finance Department:

- Requested and prepared form multiple meetings with Finance Manager
- Prepared and published various Notices related to agenda items

Wastewater Department:

- Request and prepare for meeting with Wastewater Department Supervisor

Water Department/SWF:

- Request and prepare for meeting with Chief Plant Operator

FACILITIES AND RESOURCES:

1. Fiscalini Ranch Preserve:

a. Fallen Tree:

- i. During recent wind storms, one tree fell across Ridge Trail. Tree was cut up and trail reopened

b. Cypress Tree:

- i. A large cypress tree by the Dolphin Bench uprooted during winter storms. The tree was a "legacy" tree and could be seen from many points on the Ranch. CCSD Staff chipped all branches and cut the tree in 9 1/2' sections. Logs were taken to the saw mill for slabbing. Material will be used on the Ranch for benches.

c. Chamber of Commerce Sign:

- i. During a recent storm the Chamber of Commerce sign on the east part of the Ranch suffered some damage. The Chamber has hired a contractor to make repairs to the sign.

d. CCC and Americorp work days:

- i. Two community work days were held on the Ranch on April 6th and 7th.
 1. Project #1 April 6th: remove downed material on forest floor to reduce fire hazard
 2. Project #2 April 7th: remove invasive plants and replant with native plants along Santa Rosa Creek Trail.

2. Community Park:

a. Staff cleaned up and weed wacked parking lot.

b. Entire fence line was weed wacked and cleaned

c. Dog Park:

- i. A load of woodchips was donated to the dog park

3. Eroica Bike Event:

a. The Eroica Bike Ride was held on April 5-7th.

- i. Old dog park location was mowed by CCSD Staff for the event.

4. Mowing:

a. Santa Rosa Creek Trail was mowed

- b. Entire east ranch was mowed
 - c. Stealhead park was mowed
5. **Vet's Hall:**
- a. Kitchen hood system was pressure washed and serviced
 - b. Sewer line was flushed
 - c. Exterior grounds were mowed and weed wacked
6. **Skatepark:**
- a. Perimeter was weed wacked

ENGINEER:

Please see the attached well level and production reports.

WASTEWATER:

Wastewater Treatment Plant Operations

- Construction and installation of the influent screen is complete. We have now been using the influent screen for a little over a month and the amount of rags in the aeration basin has dropped considerably.
- PG&E completed the Preliminary Energy Assessment and the **Investment Grade Audit (IGA) proposal**. The infrastructure committee has set dates for touring the WWTP to see exactly what the PEA and IGA entail. We completed four tours in April and they were well attended. Questions and answers from those tours will be posted on the website in May.
- We are having the dump station rehabbed and it will be done in late April.
- One of the identified items on the PG&E PEA has stopped working. The scum trough that we have been able to manually operate has failed. Now both troughs are non-operable.
- We have set up an account with Public Surplus to sell a few of the item we can no longer use. Our first auction started on April 18.



Collection Systems & Lift Stations

- The backup generator at lift station B-2 has been returned to the plant.
- We have issued a contract to replace the controls at lift station A-1.
- A test of the bypass lift station A-1 in preparation of the new electrical installation went better than expected. This will be our first use of the 6-inch trash pump.
- The manhole replacements bid package has gone out and we are look forward to receiving bids to get this important work completed.
- Staff is testing a new product in the collection system to help reduce grease and reduce the need for CCSD personnel to jet lines in heavy use areas.

WATER:

- Pump Efficiency Testing Services evaluated proficiency of all pumps in the water systems, from well pumps to booster pumps. With the exception of 3 pumps, all were performing effectively.
- Hach field technician Igor, performed calibration and preventative maintenance on all water treatment analytic instruments. Also trained staff on field calibration procedures.
- A service line upgrade was performed on Pinewood Drive at the customer's request.



Operator Ben Grosskruetz installing new service and tracer wire.

- A service line replacement was performed on Warwick due to frequent failures on the original line.
- Three leaks accounting for a large quantity of unmetered water were repaired at Bristol, Leighton and Macleod.
- A booster pump at Santa Rosa 3 was re-installed after being sent out for refurbishment. In an effort to increase efficiency and reduce a small leak between motor and pump, the unit was cleaned, rewound, and had new seals installed.

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- Hazardous Material Inspections for all water system sites took place in April. All locations were compliant with only small updates required regarding chemical volumes maintained on site.
- A potential meter vendor, Aqua Metrics, held a brief conference call to finalize information needed to obtain a proposal.
- While repairing a small service leak on Bristol, the water department was notified of a large leak on Moonstone Drive. A 4" transmission line for fire flow had broken and was losing 500 gallons per minute. Water crew was dispatched to shut off and clean up street. The failure occurred on a private line.



Moonstone Beach Drive leak on April 24, 2019

- During the month operators observed a very large and deep pothole on Kent Street behind the Shell station. The water system distribution main line was in close proximity to the bottom surface of the pothole, which was 10" deep. On April 9th the pothole was filled with class 2 base from the district yard by water department operators.



Standard duties and tasks performed during the month listed below.

Activity	# Completed
Manual Meter Reads/Locates for Billing Purposes	26
Customer assists for high water usage on customer side of meter	11
Locking/Unlocking Water Meters	0
Meter Shut-Off/Turn-On at Owner's Request	3
Repairs of distribution system leaks	7
After-Hours System Alarm Responses	5
USA Locations	11
Water Service Line Information Requests	2
Service angle stop/ Valves Replaced	1
Retrofit inspections	17
Total activities:	83

SWF:



View of Brine Pond from North East taken April 17th.

As we near completion of the Impoundment Basin closure, efforts have been increased to update permits for hauling and disposal and secure a contractor for trucking of waste. Correspondence with the RWQCB's Water Resources Control Engineer has been positive and constructive and will remain constant throughout these final closure efforts. Seasonal rain totals have diluted concentrations favorably, allowing us to continue blending and pumping operations as the pond level drops. This should result in expenditures for removal being much lower than projected.

Grounds maintenance has been a priority this month at the SWF. Weed abatement and road renovation continue to be the concentration of duties performed. Alterations to plumbing of Baker tanks also have taken place in order to accommodate regulator requests for brine off-hauling.

A tour of the SWF is scheduled for Friday, April 26th at 10:30 am.



Freshly mowed fields surrounding the AWTP. April 23rd.



Tank effluent plumbing retrofit for closure plan.

Attachments:

1. Public Record Requests and Responses
2. Fiscalini Ranch Preserve Volunteer Weekend & Eroica Bike Event Pictures
3. Production and Well Graphs

Public Records Requests and Responses

The District received five (5) Public Record Requests received since April 11, 2019 by the following citizens:

4/4/2019 Mansell & Mansell 1) Please be advised that we represent Nancy L. Baker for injuries sustained in the above matter. Please forward a copy of any and all medical records, reports and/or chart notes for ambulance services rendered to her on 8/17/2018. Please also include an itemized billing statement. An authorization for the release of this information has been included with this letter.

On April 9, 2019, the CCSD responded to Mansell & Mansell's 4/4/2019 Public Records Request with the following:

Enclosed is the following documents responsive to your request:

- a) Incident Report No. 16765
- b) 2905 Burton Drive Incident Report

4/10/2019: Leslie Richards 1) Right of way or a right of entry access permit to State Parks Campground San Simeon for installation of monitoring equipment at pedestrian bridge.

On April 22, 2019, the CCSD responded to Leslie Richards' 4/10/2019 Public Records Request with the following:

There are no documents responsive to your request. Should there be any questions concerning this request, you may contact Melissa Bland at (805) 927-6223.

4/15/2019: Christine Heinrichs 1) Fire Chief Hollingsworth Fire Plan Review for the Peoples' Self-Help Housing project, dated September 2018. Any additional documents relating to fire concerns on this project.

On April 18, 2019, the CCSD responded to Christine Heinrichs' 4/15/2019 Public Records Request with the following:

Enclosed are the following documents responsive to your request:

- a) Peoples' Self-Help Housing project fire plan review
- b) Cambria Pines Peoples' Self-Help Housing apartment project building summary

4/18/2019: Elizabeth Bettenhausen 1) Please send any and all resolution(s) adopted by the Board of Directors in 2018 in relation to Prop. 218 that stipulate in any way how the proposed rates increases, if adopted, must be spent within the Water, Wastewater, and Emergency Water Supply Departments in FY 2019-20, FY 2020-21 and/or FY 2021-22.

On April 22, 2019, the CCSD responded to Elizabeth Bettenhausen's 4/18/2019 Public Records Request with the following:

Enclosed is Resolution 27-2018, which is responsive to your request.

4/22/2019 Mark Maust 1) We represent Ford Motor Co. as one of their accident investigators and we are investigating the circumstances of the June 19, 2016 event. The incident report is 16-445 and the incident was a head-on collision that occurred at SR1 .58 miles N of Arroyo De La Cruz. The time was 18:23 hours. Please let me know if you have any questions or need more information. Thanks for your courtesy and cooperation to this request.

On April 23, 2019, the CCSD responded to Mark Maust's 4/22/2019 Public Records Request with the following:

Enclosed is incident report 16-0000445 which is responsive to your request.

FOREST CLEAN UP WORK DAY #1

26



FOREST CLEAN UP WORK DAY #1

27



CHECK IN TABLE



WORK DAY #2 INVASIVE PLANT REMOVAL AND REPLANTING



WORK DAY #2 INVASIVE PLANT REMOVAL AND REPLANTING

30

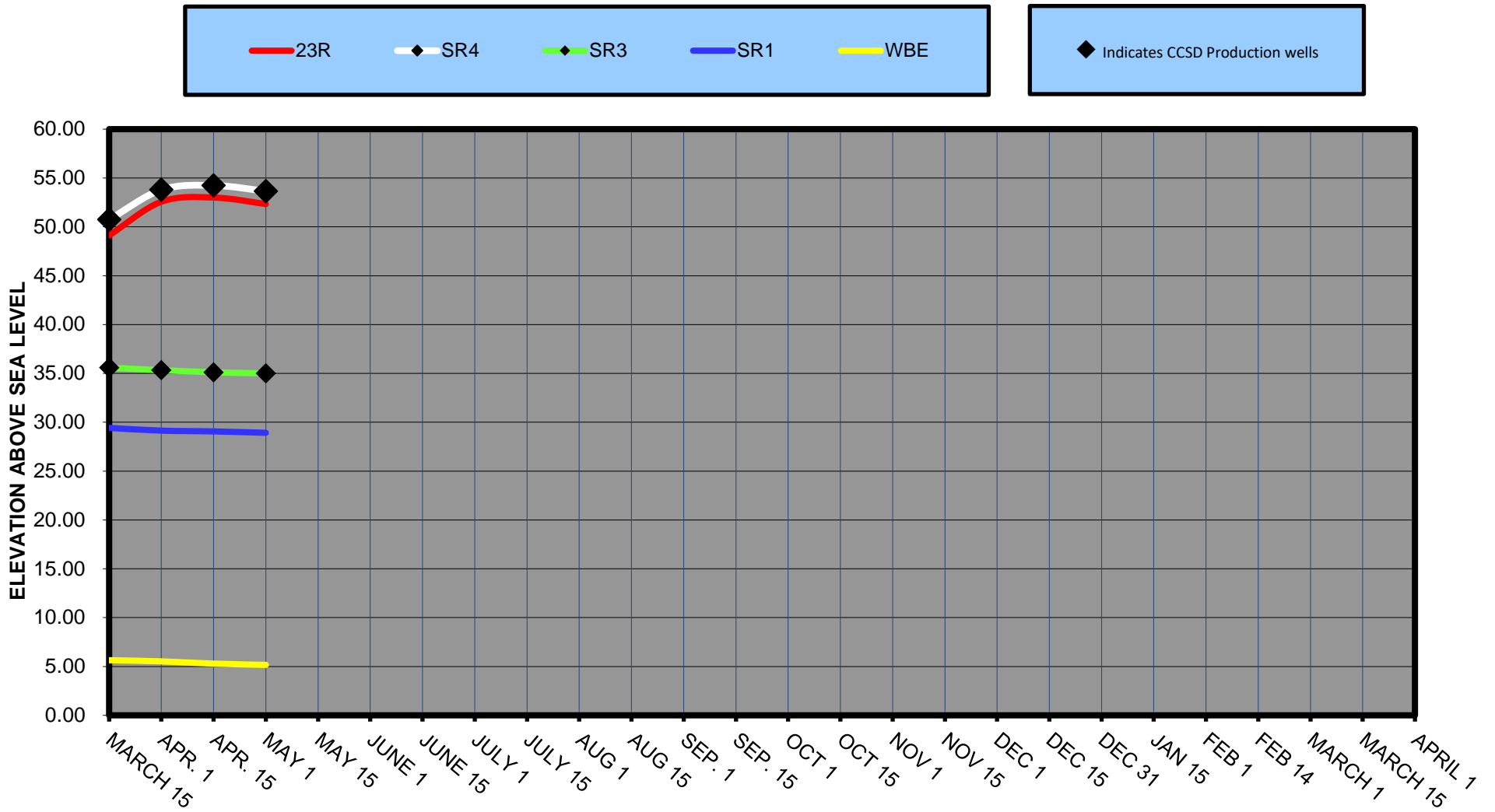


EROICA BIKE EVENT

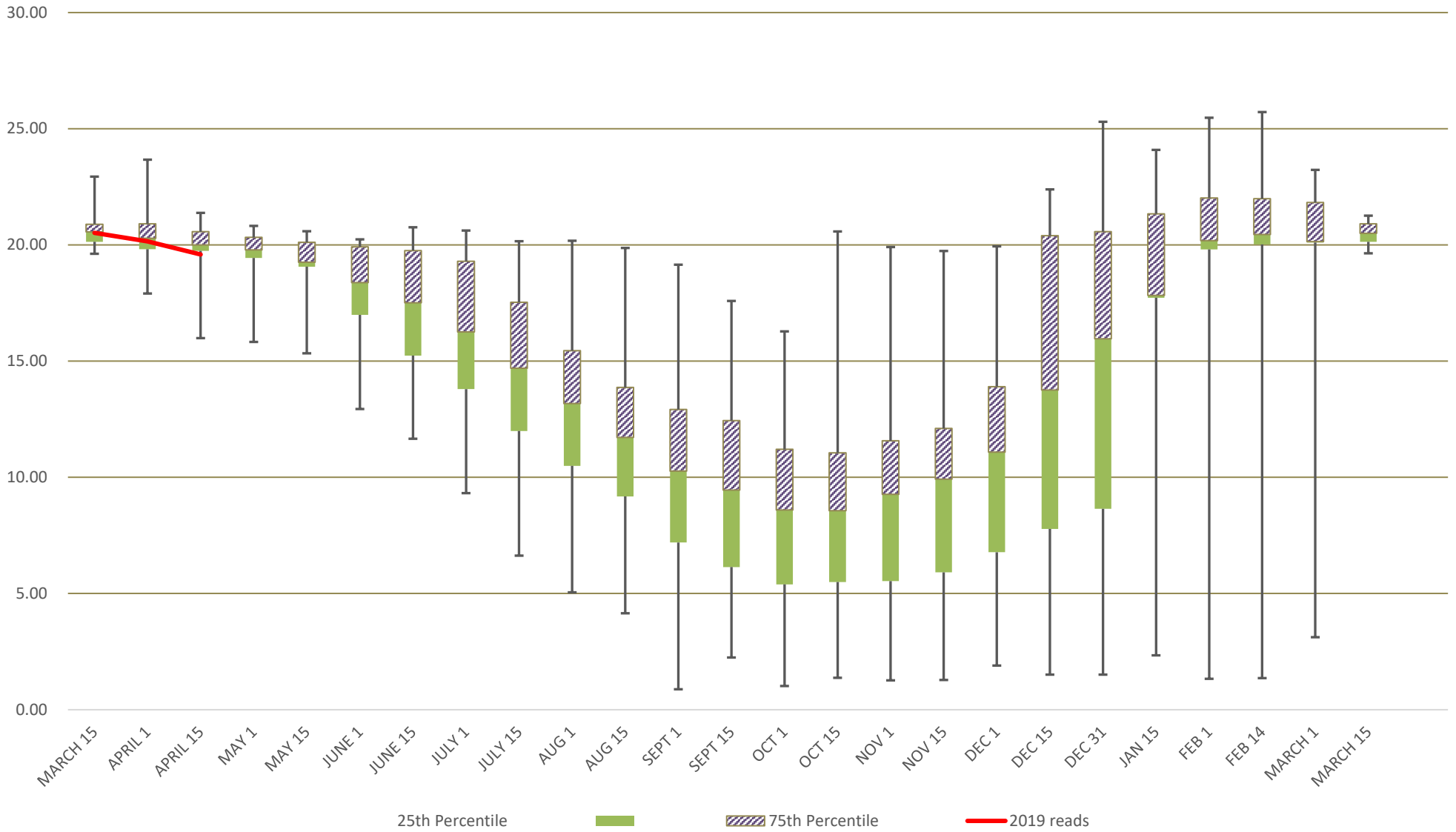




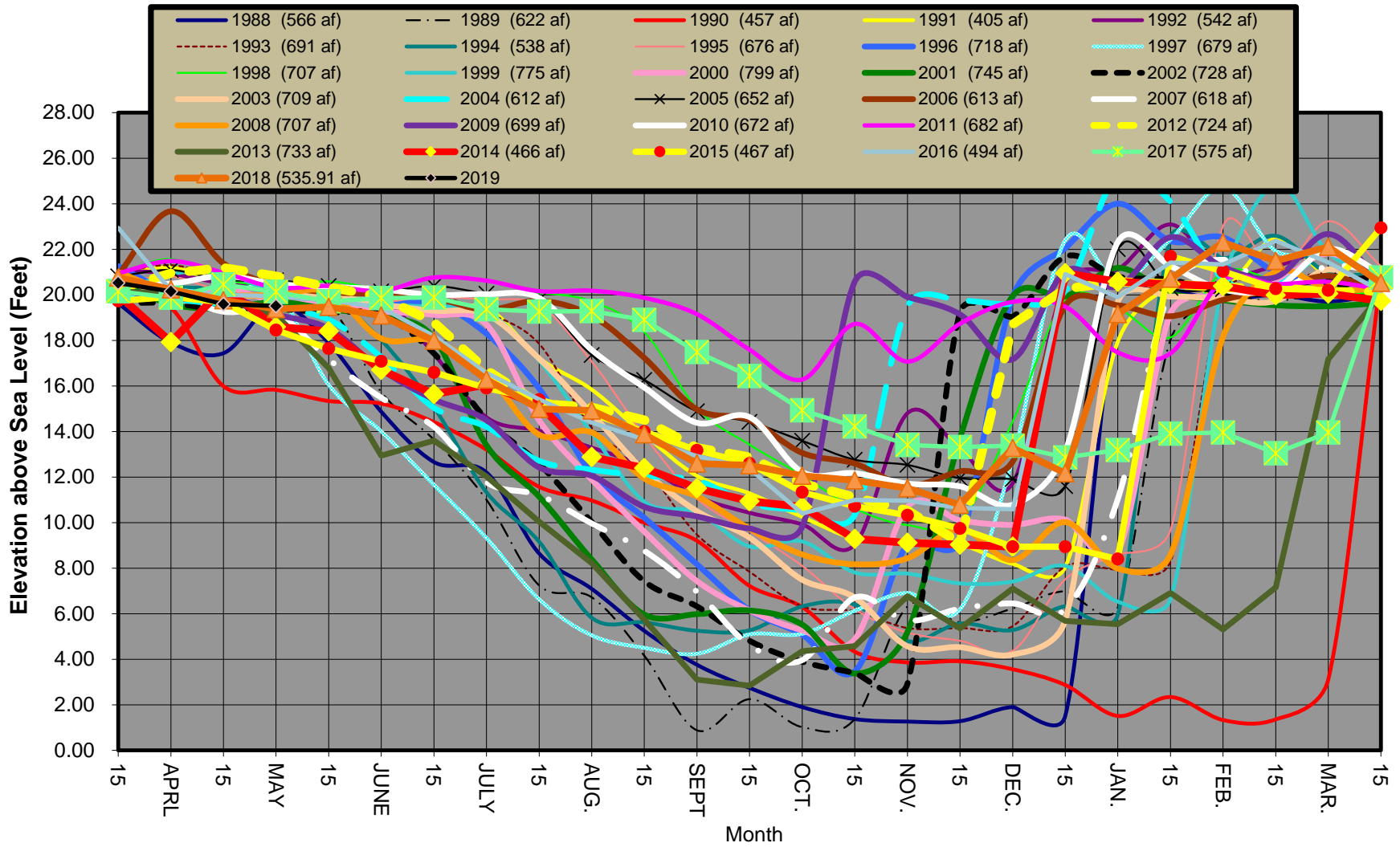
SANTA ROSA CREEK WELL LEVELS March 15th, 2018 - Current



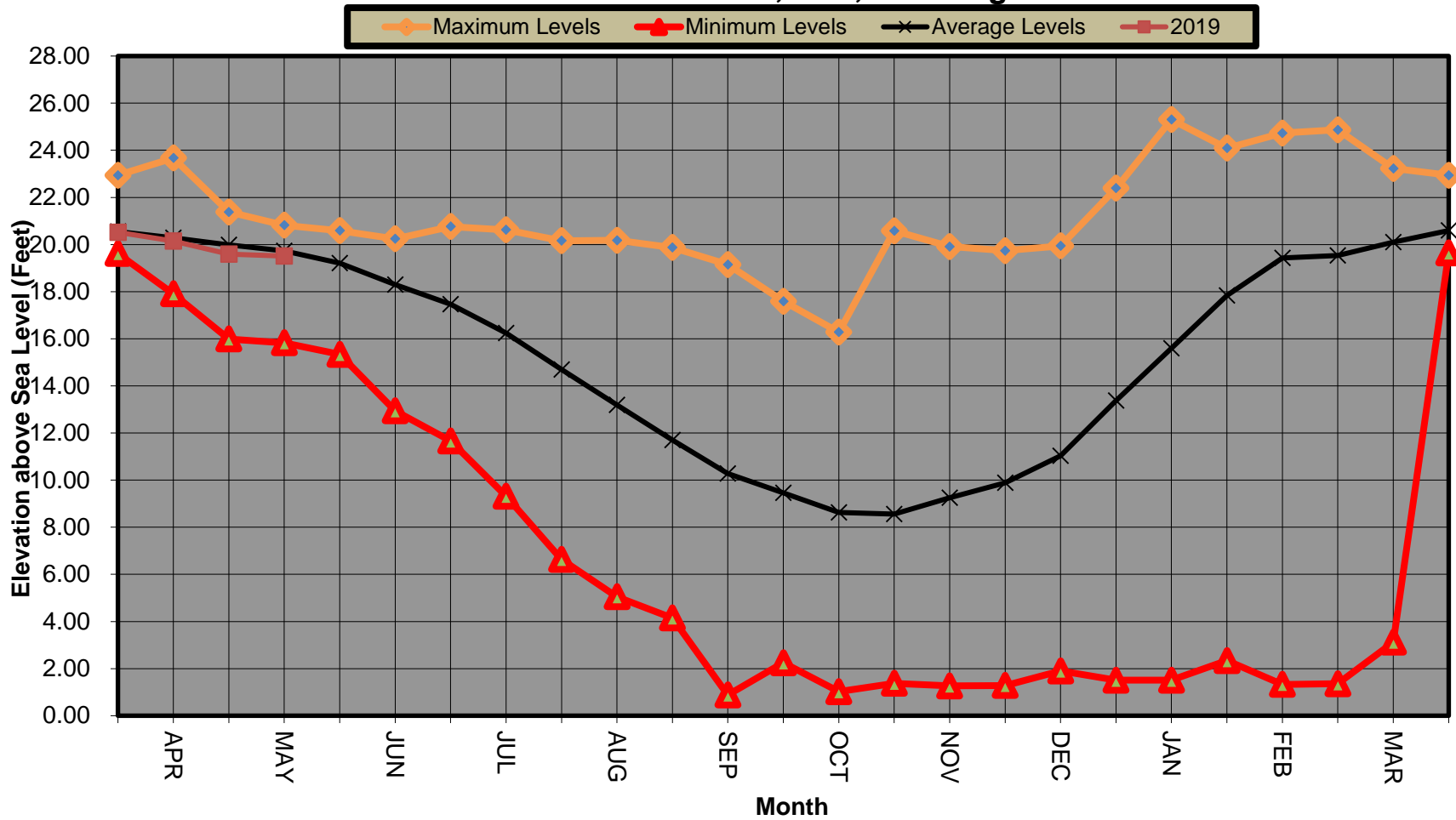
1988 to Current Statistical San Simeon Well Level Summary by Month
 showing Minimums, Maximums, 25 % Percentile, 75% Percentile
 Average Level is the line between the Purple (hatched) and Green (solid) bars



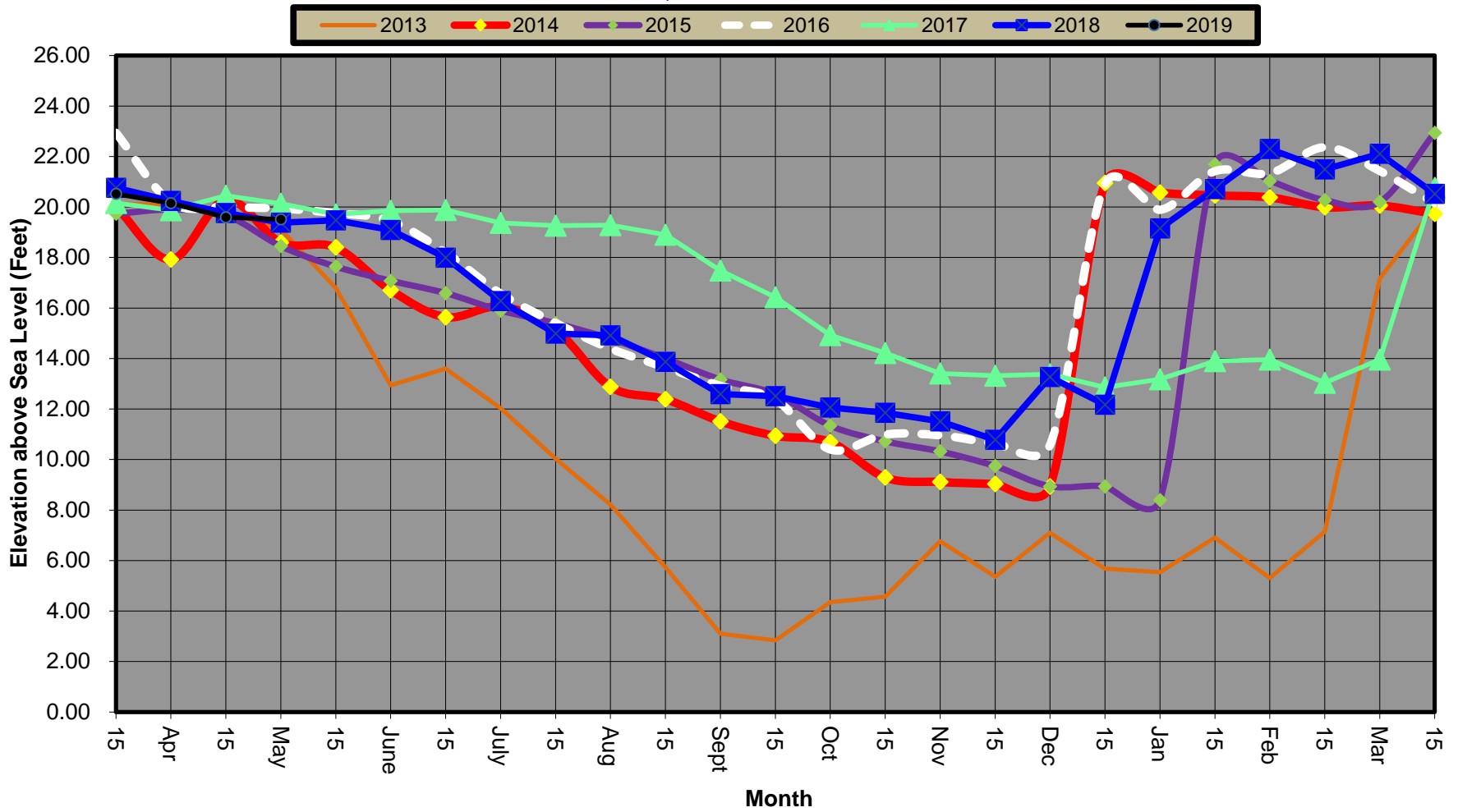
San Simeon Creek Well Levels 1988 - Current



San Simeon Creek Well Levels Mid-March 2019/2020 levels to date and 1988 to Current Min, Max, & Average



San Simeon Creek Well Levels Last 7 years March, 2013 - Current



5/1/2019

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 5/1/2019

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	31.09	83.42	52.33	
SR4	28.36	82.00	53.64	
SR3	19.30	54.30	35.00	
SR1	17.48	46.40	28.92	
RP#1		46.25		Not Read
RP#2		33.11		Not Read
21R3	8.14	12.88	4.74	41796
WBE	11.71	16.87	5.16	
WBW	12.12	17.02	4.90	
AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 =				31.96 FEET
CCSD SANTA ROSA WELL SR4 =				53.64 FEET

SAN SIMEON CREEK WELLS				
16D1	7.55	11.36	3.81	
MW4	11.71	15.95	4.24	
MW1	9.92	42.11	32.19	
MW2	11.85	38.10	26.25	
MW3	14.96	49.56	34.60	
9M1	17.04	65.63	48.59	
9P2	10.33	19.11	8.78	
9P7	11.05	20.69	9.64	
9L1	15.38	27.33	11.95	
RIW	11.37	25.41	14.04	
SS4	14.62	25.92	11.30	SS4 to 9P2 Gradient = + 2.52
MIW	11.96	29.89	17.93	
SS3	14.60	33.73	19.13	
SS2	13.25	33.16	19.91	
SS1	12.88	32.37	19.49	
11B1	19.62	105.43	85.81	
11C1	14.28	98.20	83.92	
PFNW	12.24	93.22	80.98	
10A1	25.70	78.18	52.48	
10G2	19.28	62.95	43.67	
10G1	17.59	59.55	41.96	
10F2	25.61	66.92	41.31	
10M2	25.80	55.21	29.41	
9J3	15.60	43.45	27.85	
lagoon	20.70			mitigation errosion none
AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1,SS2 & SS3				19.51 FEET

revised 6/6/16

Red Font are the CCSD's Production Wells, as measured on 5/1/2019

reference point on 16d1,miw1,miw2,miw3,9p7,riw,miw1,ss1,ss2 and ss3 updat 2/17/2015

2019
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER PRODUCTION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
19	SS & SR TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40	19
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	SS & SR TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	SS & SR TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	SS & SR TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	SS & SR TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	SS & SR TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	

BOARD OF DIRECTORS' MEETING – MAY 9, 2019

FINANCE MANAGER'S REPORT

EXPENDITURE REPORT FOR THE MONTH OF APRIL 2019

The Expenditure Report for the month of April 2019 is being submitted to the CCSD Board of Directors in today's meeting (see Agenda Item 6.A.). The report includes a detailed listing and monthly sub-total for each Accounts Payable Vendor, and a summary of each department's monthly expenditures.

AVAILABLE CASH BALANCES AS OF APRIL 2019

The total available cash is listed as follows:

Account Type	Balance
Main Checking	\$ 1,219,825.70
Money Market	\$ 562,547.61
Local Agency Investment Fund (LAIF)	\$ 1,320,099.49
Total	\$ 3,102,472.80

Available cash is defined as the balance in the Main Checking Account, less outstanding checks, plus Money Market Account, plus Local Agency Investment Fund (LAIF). The total available cash as of April 30, 2019 was \$3,102,472.80.

The total available cash in all restricted accounts are listed as follows:

Account Type (Restricted)	Balance
Payroll	\$ 111,156.73
Veterans Hall	\$ 18,271.01
Health Reimbursement Account (HRA)	\$ 46,454.34
Total	\$ 175,882.08

Even though there is no expectation for the CCSD to have any difficulty meeting its cash commitments, a spending freeze for non-critical needs continues to be in place.

NEW FINANCIAL SYSTEM UPGRADE - STATUS

Staff from all CCSD Departments and the CCSD Tyler Implementation Ad-Hoc Committee participated in a webinar with Tyler Technologies. This webinar was to evaluate the functionality of the Fixed Asset and Work Order Modules, which are not included in the CCSD's financial implementation contract. Staff will continue to evaluate the pros/cons of each module and then provide a recommendation to the Board.

Staff will continue working with Tyler Technologies in developing the next steps required for implementation.

ANNUAL AUDIT – STATUS

Staff continues working to close FY 2016/17, confirm ending balances, close FY 2016/17 and also prepare for the FY 2017/18 audit. The audit field work is anticipated to begin in late May.

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF APRIL 2019

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
ABALONE COAST ANALYTICAL, INC.	69164	4/8/2019	1	177.00	WW/WARENS WELL SAMPLE	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69164	4/8/2019	1	598.40	SWF/SURFACE IMPOUNDMENT	39 6091 25
ABALONE COAST ANALYTICAL, INC.	69164	4/8/2019	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69164	4/8/2019	1	100.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69164	4/8/2019	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69164	4/8/2019	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69227	4/12/2019	1	1,362.60	SWF/METALS ANALYSIS	39 6091 25
ABALONE COAST ANALYTICAL, INC.	69227	4/12/2019	1	100.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69266	4/17/2019	1	125.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69266	4/17/2019	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69288	4/22/2019	1	100.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69288	4/22/2019	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69316	4/26/2019	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69316	4/26/2019	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	69316	4/26/2019	1	130.00	WW/TOTAL SUSPENDED SOLIDS, QUANTI TRAY	12 6091 12
				<u>3,218.00</u>		
ACCURATE MAILING SERVICE	69267	4/17/2019	1	55.38	WD/POSTAGE FOR LATE BILLS	11 6051 11
ACCURATE MAILING SERVICE	69267	4/17/2019	2	55.38	WW/POSTAGE FOR LATE BILLS	12 6051 12
ACCURATE MAILING SERVICE	69267	4/17/2019	3	7.54	WD/MAILING FOR LATE BILLS	11 6080 11
ACCURATE MAILING SERVICE	69267	4/17/2019	4	7.54	WW/MAILING FOR LATE BILLS	12 6080 12
ACCURATE MAILING SERVICE	69324	4/27/2019	1	763.55	FD/MAILING & POSTAGE 2019 WEED ABATEMENT NOTICES	01 6051 01
ACCURATE MAILING SERVICE	69324	4/27/2019	2	270.22	FD/MAILING & POSTAGE 2019 WEED ABATEMENT NOTICES	01 6080M 01
				<u>1,159.61</u>		
AGP VIDEO	69228	4/12/2019	1	775.00	ADM/VIDEO PRODUCTION SVS 3/5 & INTERNET STREAMING	01 6086 09
AGP VIDEO	69228	4/12/2019	2	775.00	ADM/VIDEO PRODUCTION SVS 3/14 & INTERNET STREAMING	01 6086 09
AGP VIDEO	69228	4/12/2019	3	775.00	ADM/VIDEO PRODUCTION SVS 3/21 & INTERNET STREAMING	01 6086 09
				<u>2,325.00</u>		
AL'S SEPTIC PUMPING, INC	69165	4/8/2019	1	425.00	SWF/PUMPING & DISPOSAL OF SEPTIC 2/28/19	39 6033G 25
AL'S SEPTIC PUMPING, INC	69165	4/8/2019	1	425.00	WD/PUMPING & DISPOSAL SEPTIC 3/12/19	39 6033G 25
				<u>850.00</u>		
ALL WAYS CLEAN	69229	4/12/2019	1	595.00	F&R/MONTHLY CLEANING SERVICE APRIL 2019	01 6080M 02
ALL WAYS CLEAN	69229	4/12/2019	2	303.00	WW/MONTHLY CLEANING SERVICE APRIL 2019	12 6080M 12
				<u>898.00</u>		
ALPHA ELECTRICAL SERVICE	69317	4/26/2019	1	385.00	SWF/WEB RELAY REPAIR BRINE INJECTION PUMP	39 6031Z 25
ALPHA ELECTRICAL SERVICE	69331	4/30/2019	1	898.85	WD/REPAIR BOOSTER PUMP & MOTOR	11 6031R 11
				<u>1,283.85</u>		
ALPHA FIRE & SECURITY ALARM CO	69230	4/12/2019	1	135.00	F&R/VETS HALL FIRE ALARM MONITORING/INSPECTION	01 6033V 02
ALPHA FIRE & SECURITY ALARM CO	69268	4/17/2019	1	251.50	WW/TROUBLESHOOT VFDS	12 6032T 12
				<u>386.50</u>		
ANDREW THOMSON	69184	4/8/2019	1	1,523.19	WW/LOSS OF FLOAT CONTROL @ LS-9 REPAIR	12 6032L 12
ANDREW THOMSON	69184	4/8/2019	1	150.00	WW/GROOVE CONNECTION LOSS REPAIR	12 6032L 12
ANDREW THOMSON	69260	4/12/2019	1	300.00	WD/DATA EXTRACTION FOR JANUARY WATER REPORT	11 6037 11
ANDREW THOMSON	69260	4/12/2019	1	5,016.00	WD/SCADA & NETWORK DEVICE SERVICES FY 18/19	11 6037 11
ANDREW THOMSON	69260	4/12/2019	2	2,884.20	WW/SCADA & NETWORK DEVICE SERVICES FY 18/19	12 6037 12
				<u>9,873.39</u>		
AT&T	69161	4/8/2019	1	297.31	WD/ALARM @ VAN GORDON WELL FIELD 3/7-4/6/19	11 6060P 11
AT&T	69161	4/8/2019	1	204.06	WW/ALARM AT LIFT STATION B-4 03/25-04/24/19	12 6060P 12
				<u>501.37</u>		
AT&T MOBILITY	69163	4/8/2019	1	92.23	FD/MONTHLY CELL SERVICE 03/20-04/19/19	01 6060P 01

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF APRIL 2019

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
AT&T/CALNET3	69162	4/8/2019	1	20.78	WW/ALARM AT LIFT STN 8 924-1584 02/10-03/09/19	12 6060P 12
AT&T/CALNET3	69162	4/8/2019	1	20.77	WW/ALARM AT LIFT STN B3 924-1584 02/10-03/09/19	12 6060P 12
AT&T/CALNET3	69162	4/8/2019	1	31.92	FD/2284 CENTER ST 927-6242 02/10-03/09/19	01 6060P 01
AT&T/CALNET3	69162	4/8/2019	1	20.73	WW/ALARM AT LIFT STN B1 924-1038 02/10-03/09/19	12 6060P 12
AT&T/CALNET3	69162	4/8/2019	1	20.77	WW/ALARM AT LIFT STN B2 924-1068 02/10-03/09/19	12 6060P 12
AT&T/CALNET3	69162	4/8/2019	1	20.86	WW/ALARM AT LIFT STN B 924-1492 02/10-03/09/19	12 6060P 12
AT&T/CALNET3	69162	4/8/2019	1	20.79	WW/ALARM AT LIFT STN A 924-1538 02/10-03/09/19	12 6060P 12
AT&T/CALNET3	69162	4/8/2019	1	20.82	WW/ALARM AT LIFT STN A1 924-1708 02/10-03/09/19	12 6060P 12
AT&T/CALNET3	69162	4/8/2019	1	20.78	WW/FAX LINE 927-1078 02/10-03/09/19	12 6060P 12
AT&T/CALNET3	69162	4/8/2019	1	20.72	WD/TELEMETRY SYSTEM 927-0398 02/10-03/09/19	11 6060P 11
AT&T/CALNET3	69162	4/8/2019	1	39.80	F&R/FIRE ALARMS AT VET HALL 02/10-03/09/19	01 6060P 02
AT&T/CALNET3	69162	4/8/2019	1	20.74	WW/ALARM AT LIFT STN 4 927-1518 02/10-03/09/19	12 6060P 12
AT&T/CALNET3	69162	4/8/2019	1	20.73	WW/ALARM AT LIFT STN 8 02/10-03/09/19	12 6060P 12
AT&T/CALNET3	69162	4/8/2019	1	20.74	WD/LEIMERT PUMP STN 927-1927 02/10-03/09/19	11 6060P 11
AT&T/CALNET3	69162	4/8/2019	1	21.05	ADM/OFFICE FAX LINE 927-5584 02/10-03/09/19	01 6060P 09
AT&T/CALNET3	69162	4/8/2019	1	22.87	F&R/RODEO GROUNDS 927-6229 02/10-03/09/19	01 6060P 02
AT&T/CALNET3	69162	4/8/2019	1	50.50	WW/PHONE SERVICE 927-6250 02/10-03/09/19	12 6060P 12
				415.37		
BADGER METER INC.	69232	4/12/2019	1	780.00	WD/READCTR ANALYTICS MOB SVS UNIT SVS AGMT	11 6031M 11
BLAND, MELISSA	69149	4/3/2019	1	100.00	ADM/MONTHLY CELL PHONE/INTERNET REIMB	01 6060C 09
BOUND TREE MEDICAL, LLC	69234	4/12/2019	1	46.43	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
BOUND TREE MEDICAL, LLC	69269	4/17/2019	1	41.98	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
BOUND TREE MEDICAL, LLC	69269	4/17/2019	1	17.50	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
BOUND TREE MEDICAL, LLC	69269	4/17/2019	1	5.83	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
BOUND TREE MEDICAL, LLC	69269	4/17/2019	1	17.03	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
BOUND TREE MEDICAL, LLC	69304	4/24/2019	1	185.46	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
BOUND TREE MEDICAL, LLC	69304	4/24/2019	1	42.17	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
BOUND TREE MEDICAL, LLC	69304	4/24/2019	1	31.84	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
				388.24		
BRENNTAG PACIFIC, INC.	69235	4/12/2019	1	327.83	WD/CHEMICALS	11 6090 11
BRENNTAG PACIFIC, INC.	69235	4/12/2019	1	218.97	WD/CHEMICALS	11 6090 11
BRENNTAG PACIFIC, INC.	69290	4/22/2019	1	358.39	WD/CHEMICALS	11 6090 11
				905.19		
BREZDEN PEST CONTROL, INC.	69332	4/30/2019	1	65.00	WD/INSPECT & REPLENISH RODENT CONTROL DEVICES	11 6031W 11
BROUGH CONSTRUCTION, INC.	69270	4/17/2019	1	133,173.75	WW/PP#1 - INSTALL INFL SCRWN WK COMP 2/28/19	12 6170 12
BROUGH CONSTRUCTION, INC.	69270	4/17/2019	2	(6,658.69)	WW/PP#1 - LESS 5% RETENTION	12 6170 12
BROUGH CONSTRUCTION, INC.	69270	4/17/2019	3	(5,800.00)	WW/PP#1 - LESS LIQUIDATED DAMAGES	12 6170 12
				120,715.06		
BUSINESSPLANS, INC.	69291	4/22/2019	1	271.00	ADM/MONTHLY HRA PLAN ADMINISTRATION APRIL 2019	01 6086 09
CAL-COAST MACHINERY INC.	69236	4/12/2019	1	257.66	F&R/HAMMER BLADES	01 6090 02
CAL-COAST MACHINERY INC.	69236	4/12/2019	1	277.28	F&R/LOCKNUT, V-BELT, BOLTS FOR REARS MOWER	01 6090 02
CAL-COAST MACHINERY INC.	69333	4/30/2019	1	2.77	WD/QUICK LOCK PIN	11 6041N 11
CAL-COAST MACHINERY INC.	69333	4/30/2019	1	821.33	WD/PREV MAINT SVS ON TRACTOR	11 6041N 11
				1,359.04		
CALVIN & GONET, INC	69237	4/12/2019	1	26.54	WW/REPAIR PARTS FOR WATER HEATER	12 6033B 12
CAMBRIA AUTO SUPPLY LP	69231	4/12/2019	1	(40.28)	WW/EPOXY GEL	12 6032T 12
CAMBRIA AUTO SUPPLY LP	69231	4/12/2019	1	193.39	WW/LED RECHARGABLE WORK LIGHTS	12 6032L 12
CAMBRIA AUTO SUPPLY LP	69231	4/12/2019	1	38.77	WW/WASHER FLUID, AIR FILTER	12 6041L 12
CAMBRIA AUTO SUPPLY LP	69231	4/12/2019	1	27.17	WW/OIL FILTER & OIL	12 6041L 12

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CAMBRIA AUTO SUPPLY LP	69231	4/12/2019	1	2.63	WD/SPARK PLUG	11 6031W 11
CAMBRIA AUTO SUPPLY LP	69231	4/12/2019	1	5.35	FD/VEHICLE WASHING SUPPLIES	01 6041L 01
CAMBRIA AUTO SUPPLY LP	69231	4/12/2019	1	170.40	WD/HEAVY DUTY BATTERY	11 6041L 11
CAMBRIA AUTO SUPPLY LP	69231	4/12/2019	1	34.18	F&R/VEHICLE WASHING SUPPLIES	01 6090 02
CAMBRIA AUTO SUPPLY LP	69303	4/24/2019	1	21.58	FD/CLEVIS PIN, GREASE FITTINGS	01 6041L 01
CAMBRIA AUTO SUPPLY LP	69303	4/24/2019	1	16.69	WW/EPOXY PUTTY	12 6032T 12
CAMBRIA AUTO SUPPLY LP	69303	4/24/2019	1	8.97	FD/HOSE CLAMP, FUNNEL	01 6041L 01
CAMBRIA AUTO SUPPLY LP	69303	4/24/2019	1	133.94	F&R/BATTERY REPLACEMENT	01 6041N 02
CAMBRIA AUTO SUPPLY LP	69326	4/27/2019	1	98.05	F&R/HYDRAULIC HOSE, SHOP RAGS	01 6041N 02
				710.84		
CAMBRIA HARDWARE CENTER	69172	4/8/2019	1	73.94	ADM/ACCT #3206 REPL FLUORESCENT BULBS ADM OFF	01 6033B 09
CAMBRIA HARDWARE CENTER	69172	4/8/2019	1	10.48	ADM/ACCT #3206 DISH SOAP, FLOOR TILE CLEANER	01 6033B 09
CAMBRIA HARDWARE CENTER	69187	4/8/2019	1	22.49	F&R/ACCT# 3208 HOSE HANGER, CLR CLEANER	01 6033B 02
CAMBRIA HARDWARE CENTER	69187	4/8/2019	1	14.77	F&R/ACCT# 3208 CLEANING SUPPLIES	01 6033V 02
CAMBRIA HARDWARE CENTER	69187	4/8/2019	1	19.28	F&R/ACCT# 3208 BATTERIES	01 6033B 02
CAMBRIA HARDWARE CENTER	69187	4/8/2019	1	19.80	F&R/ACCT 3208 PAINT, PAIL & UTILITY KNIFE	01 6033B 02
CAMBRIA HARDWARE CENTER	69187	4/8/2019	1	2.67	F&R/ACCT# 3208 FLAGGING TAPE	01 6033R 02
CAMBRIA HARDWARE CENTER	69187	4/8/2019	1	5.35	F&R/ACCT# 3208 LG PVC COATED GLOVE	01 6033R 02
CAMBRIA HARDWARE CENTER	69187	4/8/2019	1	19.29	F&R/ACCT# 3208 REACHER TOOL	01 6033R 02
CAMBRIA HARDWARE CENTER	69187	4/8/2019	1	15.51	F&R/ACCT# 3208 5-GAL BUCKETS WITH LIDS	01 6033R 02
CAMBRIA HARDWARE CENTER	69187	4/8/2019	1	28.19	F&R/ACCT# 3208 ROUNDUP, HARDWARE	01 6033V 02
CAMBRIA HARDWARE CENTER	69187	4/8/2019	1	31.04	F&R/ACCT# 3208 5-GAL BUCKET W/LID, CONCRETE	01 6033G 02
CAMBRIA HARDWARE CENTER	69245	4/12/2019	1	8.55	WW/ACCT# 3204 METAL GRINDING WHEEL 4 INCH	12 6032T 12
CAMBRIA HARDWARE CENTER	69245	4/12/2019	1	14.89	WW/ACCT# 3204 METAL GRINDING WHEEL 7 INCH	12 6032T 12
CAMBRIA HARDWARE CENTER	69245	4/12/2019	1	16.08	WW/ACCT# 3204 BATTERIES	12 6092 12
CAMBRIA HARDWARE CENTER	69245	4/12/2019	1	24.66	WW/ACCT# 3204 2 INCH COUPLER	12 6032T 12
CAMBRIA HARDWARE CENTER	69245	4/12/2019	1	41.30	WW/ACCT# 3204 FITTINGS FOR WATER HEATER	12 6033B 12
CAMBRIA HARDWARE CENTER	69245	4/12/2019	1	14.14	WW/ACCT# 3204 FILTER FOR HEATER	12 6033B 12
CAMBRIA HARDWARE CENTER	69245	4/12/2019	1	15.36	WW/ACCT# 3204 PIPE FITTINGS	12 6032T 12
CAMBRIA HARDWARE CENTER	69245	4/12/2019	1	6.33	WW/ACCT# 3204 BUNGEE CORD	12 6032C 12
CAMBRIA HARDWARE CENTER	69245	4/12/2019	1	21.09	WW/ACCT# 3204 BUNGEE CORD & TWINE	12 6032C 12
CAMBRIA HARDWARE CENTER	69245	4/12/2019	1	42.90	WW/ACCT# 3204 WATER FILTERS FOR LAB	12 6092 12
CAMBRIA HARDWARE CENTER	69274	4/17/2019	1	48.77	FD/ACCT# 3210 CHAINSAW FILE, CHAIN GUARD, OIL	01 6090 01
CAMBRIA HARDWARE CENTER	69274	4/17/2019	1	(28.95)	FD/ACCT# 3210 CHAIN GUARD	01 6090 01
CAMBRIA HARDWARE CENTER	69274	4/17/2019	1	145.27	FD/ACCT# 3210 BOLT CUTTER, LOCK BOXES, BRUSH	01 6090 01
CAMBRIA HARDWARE CENTER	69274	4/17/2019	1	103.92	FD/ACCT# 3210 PLYWOOD	01 6090 01
CAMBRIA HARDWARE CENTER	69321	4/26/2019	1	8.63	WD/ACCT# 3202 CHLORINE, PLASTIC HOSE CAP	11 6090 11
CAMBRIA HARDWARE CENTER	69321	4/26/2019	1	52.52	WD/ACCT#3202 NITRILE GLOVES, PLASTIC TUBE	11 6090 11
CAMBRIA HARDWARE CENTER	69321	4/26/2019	1	56.05	WD/ACCT#3202 MISC HARDWARE & SUPPLIES	11 6090 11
CAMBRIA HARDWARE CENTER	69321	4/26/2019	1	70.21	WD/ACCT#3202 CLEAR CAULK, PRO COMPOUND, CLEANER	11 6090 11
CAMBRIA HARDWARE CENTER	69321	4/26/2019	1	56.99	WD/ACCT#3202 PRESSURE TREATED WOOD	11 6090 11
CAMBRIA HARDWARE CENTER	69321	4/26/2019	1	(34.11)	WD/ACCT #3202 MISC REPAIR PARTS	11 6031W 11
				947.41		
CAMBRIA ROCK	69329	4/27/2019	1	236.66	WD/6 YARDS CLASS II BASE FOR BACKFILLING	11 6091B 11
CAMBRIA VILLAGE SQUARE	69159	4/3/2019	1	415.01	ADM/JAN/FEB 2019 ADMIN OFFICE OUTSIDE MAINT	01 6033G 09
CAMBRIA VILLAGE SQUARE	69159	4/3/2019	1	2,431.45	ADM/MONTHLY OFFICE LEASE PMT 1316 TAMSEN	01 6075 09
				2,846.46		
CARMEL & NACCASHA LLP	69238	4/12/2019	1	7,556.30	ADM/LEGAL SERVICES GENERAL MARCH 2019	01 6080L 09
CARMEL & NACCASHA LLP	69238	4/12/2019	2	2,000.00	ADM/LEGAL SERVICES SEMINARS & TRAINING MARCH 2019	01 6080L 09
				9,556.30		
CASTELLANOS, MICHAEL	69186	4/8/2019	1	275.00	FD/TRAVEL ADVANCE FOR OFFICER 2A TRG MCASTELLANOS	01 6120E 01
CASTELLANOS, MICHAEL	69192	4/8/2019	1	175.00	FD/TRAVEL ADVANCE OFFICER 2B TRG MCASTELLANOS	01 6120E 01
				450.00		

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CAYUCOS COLLECTIVE	69166	4/8/2019	1	154.80	WD/LOGO HATS FOR WATER DEPARTMENT STAFF	11 6094 11
CHARTER COMMUNICATIONS	69292	4/22/2019	1	39.99	F&R/BUSINESS VOICE RODEO GROUNDS RD	01 6060I 02
CHARTER COMMUNICATIONS	69292	4/22/2019	1	87.50	FD/FIBER INTERNET	01 6060I 01
CHARTER COMMUNICATIONS	69292	4/22/2019	2	87.50	ADM/FIBER INTERNET	01 6060I 09
CHARTER COMMUNICATIONS	69292	4/22/2019	3	464.74	ADM/BUSINESS INTERNET & VOICE	01 6060I 09
CHARTER COMMUNICATIONS	69292	4/22/2019	4	87.50	WD/FIBER INTERNET	11 6060I 11
CHARTER COMMUNICATIONS	69292	4/22/2019	5	87.50	WW/FIBER INTERNET	12 6060I 12
CHARTER COMMUNICATIONS	69292	4/22/2019	1	273.57	F&R/ETHERNET SERVICE 04/09-05/08/19 VETS HALL	01 6060I 02
CHARTER COMMUNICATIONS	69292	4/22/2019	2	137.33	F&R/ETHERNET SERVICE 04/09-05/08/19 RODEO GRNS	01 6060I 02
CHARTER COMMUNICATIONS	69292	4/22/2019	3	230.65	ADM/ETHERNET SERVICE 04/09-05/08/19 1316 TAMSEN	01 6060I 09
CHARTER COMMUNICATIONS	69292	4/22/2019	4	248.25	WD/ETHERNET SERVICE 04/09-05/08/19 HEATH LANE	11 6060I 11
CHARTER COMMUNICATIONS	69292	4/22/2019	5	248.25	WD/ETHERNET SERVICE 04/09-05/08/19 HEATH LANE	12 6060I 12
CHARTER COMMUNICATIONS	69292	4/22/2019	1	164.97	WW/BUSINESS INTERNET & VOICE	12 6060I 12
				<u>2,157.75</u>		
CHRIS/JENNIFER LAWSON	69286	4/22/2019	1	40.33	MQ CUSTOMER REFUND	11 2005
CIO SOLUTIONS, LP	69150	4/3/2019	1	2,715.00	ADM/MONTHLY BILLING FOR APRIL 2019	01 6044 09
CIO SOLUTIONS, LP	69150	4/3/2019	1	2,457.76	FD/REPLACE 2 DESKTOP COMPUTERS - WTR LEAK	01 6033F 01
CIO SOLUTIONS, LP	69293	4/22/2019	1	2,650.00	ADM/MONTHLY BILLING FOR MAY 2019	01 6044 09
				<u>7,822.76</u>		
CIT BANK, N.A.	69167	4/8/2019	1	333.42	FD/MONTHLY IP PHONE CHARGES	01 6060P 01
CIT BANK, N.A.	69167	4/8/2019	2	206.40	ADM/MONTHLY IP PHONE CHARGES	01 6060P 09
CIT BANK, N.A.	69167	4/8/2019	3	113.97	WD/MONTHLY IP PHONE CHARGES	11 6060P 11
CIT BANK, N.A.	69167	4/8/2019	4	113.97	WW/MONTHLY IP PHONE CHARGES	12 6060P 12
CIT BANK, N.A.	69305	4/24/2019	1	206.40	ADM/MONTHLY IP PHONE CHARGES	01 6060P 09
CIT BANK, N.A.	69305	4/24/2019	2	333.42	FD/MONTHLY IP PHONE CHARGES	01 6060P 01
CIT BANK, N.A.	69305	4/24/2019	3	113.97	WD/MONTHLY IP PHONE CHARGES	11 6060P 11
CIT BANK, N.A.	69305	4/24/2019	4	113.97	WW/MONTHLY IP PHONE CHARGES	12 6060P 12
				<u>1,535.52</u>		
COASTAL COPY, INC.	69318	4/26/2019	1	622.71	ADM/SAVIN COPY CHARGES 3/14-4/13/19	01 6044 09
COLE-PARMER INSTRUMENT COMPAN	69334	4/30/2019	1	894.79	WW/2 FLOW SENSORS	12 6048 12
CORBIN WILLITS SYSTEMS INC.	69151	4/3/2019	1	1,224.12	ADM/MONTHLY SUPPORT AGMT MOMS SOFTWARE 4/2019	01 6044 09
CRYSTAL SPRINGS WATER CO.	69240	4/12/2019	1	76.73	WW/SPRING DRINKING WATER	12 6050 12
CULLIGAN-KITZMAN WATER	69241	4/12/2019	1	87.00	FD/HI CAP SOFTENER AND RO SERVICE	01 6033B 01
DI OVERNITE, LLC	69242	4/12/2019	1	12.00	ADM/LAPTOP DELIVERY FEE FOR CIO SOLUTIONS	01 6051 09
DI OVERNITE, LLC	69271	4/17/2019	1	14.00	ADM/DELIVERY TO RETURN LAPTOP FROM CIO SOLUTIONS	01 6051 09
				<u>26.00</u>		
DIGITAL DEPLOYMENT, INC	69306	4/24/2019	1	200.00	ADM/STREAMLINE MONTHLY MEMBER FEE	01 6011W 09
CANDIDATE #1	69262	4/12/2019	1	247.26	ADM/REIMBURSE TRAVEL EXP FOR GM INTERVIEW	01 6125 09
FARALLON, INC.	69307	4/24/2019	1	5,108.35	SWF/PROFESSIONAL SERVICES THROUGH SEPT 28, 2019	39 1829I 11
FARALLON, INC.	69307	4/24/2019	1	3,017.93	SWF/PROFESSIONAL SERVICES THROUGH MARCH 29, 2019	39 1829I 11
				<u>8,126.28</u>		
FARM SUPPLY COMPANY	69243	4/12/2019	1	232.72	F&R/14X50 GREY PAINTED MESH GATE	01 6033R 02
FARM SUPPLY COMPANY	69319	4/26/2019	1	3,266.52	WD/PUMP & MOTOR REPAIR	11 6031Q 11
				<u>3,499.24</u>		

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FERGUSON ENTERPRISES, INC #135	69168	4/8/2019	1	58.77	WW/SAW BLADE, RING GASKETS	12 6032T 12
FERGUSON ENTERPRISES, INC #135	69308	4/24/2019	1	325.97	F&R/SINK REPAIR PARTS	01 6033B 02
				384.74		
FGL ENVIRONMENTAL INC.	69169	4/8/2019	1	520.00	WW/MONTHLY SAMPLES BOD NITRATE ETC	12 6091 12
FGL ENVIRONMENTAL INC.	69244	4/12/2019	1	95.00	WD/BACTI & SUPPORT ANALYSIS 3/19/19	11 6091 11
FGL ENVIRONMENTAL INC.	69273	4/17/2019	1	173.00	WD/MULTI SOURCE SAMPLING - JAN 2019 REPORTING	11 6091 11
FGL ENVIRONMENTAL INC.	69273	4/17/2019	1	258.00	WW/INORGANIC & SUPPORT ANALYSIS 3/5/19	12 6091 12
FGL ENVIRONMENTAL INC.	69273	4/17/2019	1	95.00	WD/BACTI & SUPPORT ANALYSIS 03/26/19	11 6091 11
FGL ENVIRONMENTAL INC.	69320	4/26/2019	1	125.00	WD/BACTI ANALYSIS 4/2/19	11 6091 11
FGL ENVIRONMENTAL INC.	69320	4/26/2019	1	115.00	WD/BACTI & SUPPORT ANALYSIS 4/2/19	11 6091 11
				1,381.00		
FIRST BANKCARD	69265	4/16/2019	1	-	ADM/M MADRID VISA CHARGES	01 6050 09
FIRST BANKCARD	69265	4/16/2019	2	249.47	ADM/OFFICE SUPPLIES	01 6050 09
FIRST BANKCARD	69265	4/16/2019	3	94.00	ADM/PRINTER INK FOR HP	01 6044 09
FIRST BANKCARD	69265	4/16/2019	4	186.15	ADM/CLOSED SESSION LUNCH EXP 3/5/19	01 6115 09
FIRST BANKCARD	69265	4/16/2019	5	24.99	ADM/ADOBE ACROPRO SUBSCRIPTION	01 6060I 09
FIRST BANKCARD	69265	4/16/2019	6	(354.33)	ADM/ADOBE ACROPRO ANNUAL SUBSCRIPTION CANCEL	01 6060I 09
FIRST BANKCARD	69265	4/16/2019	7	202.32	ADM/RENEWAL OF .ORG DOMAIN FOR CCSD WEBSITE	01 6011W 09
FIRST BANKCARD	69265	4/16/2019	1	-	FD/W HOLLINGSWORTH VISA CHARGES	01 6120E 01
FIRST BANKCARD	69265	4/16/2019	2	219.00	FD/FIREHOUSE WORLD REGISTRATION RMALONEY	01 6120E 01
FIRST BANKCARD	69265	4/16/2019	3	28.50	FD/HEARTCODE BLS TRAINING WHOLLINGSWORTH	01 6120E 01
FIRST BANKCARD	69265	4/16/2019	4	200.00	FD/EMERG MED SVS TRG PARAMEDIC WHOLLINGSWORTH	01 6120A 01
FIRST BANKCARD	69265	4/16/2019	5	28.00	FD/FULCRUM MONTHLY SERVICE	01 6054 01
FIRST BANKCARD	69265	4/16/2019	6	300.00	FD/RED HELMET TRG OFFICER 2C TRG - MBURKEY	01 6120E 01
FIRST BANKCARD	69265	4/16/2019	7	45.04	FD/REPLACEMENT PARTS FOR TREADMILL	01 6090 01
FIRST BANKCARD	69265	4/16/2019	8	616.68	FD/OFFICER 2B TRG LODGING FOR MCASTELLANOS	01 6120E 01
FIRST BANKCARD	69265	4/16/2019	9	29.95	FD/EMERGENCY MEDICAL SUPPLIES	01 6089 01
FIRST BANKCARD	69265	4/16/2019	10	50.00	FD/OFFICER 2B TRG REGISTRATION - MCASTELLANOS	01 6120E 01
				1,919.77		
FORD MOTOR CREDIT COMPANY LLC	69170	4/8/2019	1	637.09	F&R/FORD 2016 F250 WITH UTILITY BODY	01 2516 02
GERBER'S AUTO SERVICE	69309	4/24/2019	1	76.52	F&R/OIL CHANGE 2016 FORD F250	01 6041L 02
GREEN, JAMES R	69154	4/3/2019	1	9.00	WD/MONTHLY CELL PHONE REIMBURSEMENT	11 6060C 11
GREEN, JAMES R	69154	4/3/2019	2	36.00	SWF/MONTHLY CELL PHONE REIMBURSEMENT	39 6060C 25
				45.00		
HACH COMPANY	69171	4/8/2019	1	350.31	WW/SALT BRIDGE FOR PH ANALYZER	12 6092 12
HALEY DODSON	69152	4/3/2019	1	3.48	ADM/REIMB MILEAGE HARR TRG 3/12-13, BOD MTG 3/14	01 6115 09
HALEY DODSON	69152	4/3/2019	1	1.16	ADM/REIMB MILEAGE MTG PREP 3/20, BOD MTG 3/21	01 6115 09
HALEY DODSON	69152	4/3/2019	1	100.00	ADM/MONTHLY CELL PHONE/INTERNET REIMB	01 6060P 09
				104.64		
HD SUPPLY FACILITIES MAINTENAN	69185	4/8/2019	1	345.33	WW/CLEAR PVC, CAPS, MALE ADAPTERS	12 6032T 12
HD SUPPLY FACILITIES MAINTENAN	69261	4/12/2019	1	193.31	SWF/HACH TNT & BORON	39 6092 25
HD SUPPLY FACILITIES MAINTENAN	69337	4/30/2019	1	193.31	SWF/HACH TNT & BORON	39 6092 25
				731.95		
HEART START CPR	69193	4/8/2019	1	235.00	FD/REGISTRATION FEES OFFICER 2B TRG MCASTELLANOS	01 6120E 01
HOLLINGSWORTH, WILLIAM	69155	4/3/2019	1	55.00	FD/MONTHLY INTERNET REIMBURSEMENT	01 6060C 01
HOME DEPOT CREDIT SERVICE	69247	4/12/2019	1	88.79	WW/VENT FOR WATER HEATER	12 6033B 12
HOME DEPOT CREDIT SERVICE	69247	4/12/2019	1	246.54	WD/SHOVELS, KNEE PADS, ASPHALT BLADE, WHLBRL TIRE	11 6091 11
HOME DEPOT CREDIT SERVICE	69247	4/12/2019	1	246.75	WW/PRESSURE WASHER	12 6032T 12

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HOME DEPOT CREDIT SERVICE	69310	4/24/2019	1	51.70	ADM/REPLACE WINDOW BLING ADMIN OFFICE	01 6033B 09
				633.78		
INNOVATIVE CONCEPTS	69173	4/8/2019	1	25.00	FD/WEBSITE HOSTING	01 6044 01
INNOVATIVE CONCEPTS	69173	4/8/2019	2	25.00	ADM/CIS WEBSITE HOSTING	01 6044 09
				50.00		
INT'L INST. MUNI CLERKS	69188	4/8/2019	1	195.00	ADM/ANNUAL MEMBERSHIP FOR DISTRICT CLERK MMADRID	01 6054 09
J B DEWAR INC.	69248	4/12/2019	1	1,146.98	FD/300 GALS DIESEL	01 6096 01
J B DEWAR INC.	69248	4/12/2019	1	1,553.93	F&R/435.10 GALS GASOLINE	01 6096 02
J B DEWAR INC.	69275	4/17/2019	1	48.85	FD/DIESEL EXHAUST FLUID	01 6096 01
J B DEWAR INC.	69311	4/24/2019	1	1,384.50	FD/100 GALS GASOLINE, 250 GALS DIESEL	01 6096 01
J B DEWAR INC.	69311	4/24/2019	1	1,567.00	F&R/400 GALS GASOLINE	01 6096 02
J B DEWAR INC.	69327	4/27/2019	1	1,362.67	FD/75 GALS GASOLINE, 300 GALS DIESEL	01 6096 01
				7,063.93		
CANDIDATE #2	69246	4/12/2019	1	112.52	ADM/REIMBURSE TRAVEL EXP FOR GM INTERVIEW	01 6125 09
JOHN ALLCHIN	69148	4/3/2019	1	45.00	WW/MONTHLY CELL PHONE REIMBURSEMENT	12 6060C 12
CANDIDATE #3	69239	4/12/2019	1	585.50	ADM/REIMBURSE TRAVEL EXP FOR GM INTERVIEW	01 6125 09
LIBERTY COMPOSTING, INC.	69249	4/12/2019	1	4,850.91	WW/BIOSOLIDS TIPPING FEES MARCH 2019	12 6032S 12
LIEBERT CASSIDY WHITMORE	69174	4/8/2019	1	74.00	ADM/CLIENT MATTER CA131-00001 FEB 2019	01 6080L 09
LIEBERT CASSIDY WHITMORE	69174	4/8/2019	1	148.00	ADM/CLIENT MATTER CA-131-0009 FEB 2019	01 6080L 09
				222.00		
LYMAN, ANDREW CORBIN	69156	4/3/2019	1	45.00	WD/MONTHLY CELL PHONE REIMBURSEMENT	11 6060C 11
MADRID, MONIQUE	69157	4/3/2019	1	55.00	ADM/MONTHLY INTERNET REIMBURSEMENT	01 6060P 09
MCMASTER-CARR SUPPLY CO	69276	4/17/2019	1	409.48	WW/CAM FITTINGS FOR LIFT STATION REPAIR	12 6032L 12
MED-STOPS MEDICAL CLINIC, INC	69175	4/8/2019	1	573.00	FD/ANNUAL PHYSICALS EMQ REVIEWS	01 6120A 01
MED-STOPS MEDICAL CLINIC, INC	69250	4/12/2019	1	150.00	WW/DMV/DOT PHYSICAL	12 6080M 12
MED-STOPS MEDICAL CLINIC, INC	69328	4/27/2019	1	584.00	FD/ANNUAL PHYSICALS & EMQ REVIEWS	01 6080M 01
				1,307.00		
MEIER-GIAS ENTERPRISE INC	69325	4/27/2019	1	1,008.26	FD/REPLACE 4 TIRES 2003 FORD F350	01 6041L 01
MENDOZA, CARLOS	69158	4/3/2019	1	22.50	ADM/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 09
MENDOZA, CARLOS	69158	4/3/2019	2	22.50	F&R/MONTHLY CELL PHONE REIMBURSEMENT	01 6060C 02
				45.00		
MICHAEL O'SULLIVAN	69295	4/22/2019	1	5,000.00	WD\REFUND OF UNUSED DEPOSIT WL UPGRADE 013.312.014	11 2420 11
MICHAEL O'SULLIVAN	69295	4/22/2019	2	(2,292.00)	WD\REFUND OF UNUSED DEPOSIT WL UPGRADE 013.312.014	11 4014 11
MICHAEL O'SULLIVAN	69295	4/22/2019	3	(229.20)	WD\REFUND OF UNUSED DEPOSIT WL UPGRADE 013.312.014	11 4050 11
				2,478.80		
MICHELLE DYER	69289	4/22/2019	1	254.08	WW/TOILET PAPER, PAPER TOWELS, NITRILE GLOVES	12 6050 12
MINER'S ACE HARDWARE	69176	4/8/2019	1	158.37	F&R/APRON CHAPS, SHOULDER HARNESS	01 6090 02
MINER'S ACE HARDWARE	69251	4/12/2019	1	43.06	F&R/30W BULBS	01 6033V 02
				201.43		
MISSION LINEN SUPPLY	69177	4/8/2019	1	65.55	WD/TOWLES, WET MOP & FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	69177	4/8/2019	1	16.15	WW/FLOOR MATS	12 6033B 12

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MISSION LINEN SUPPLY	69177	4/8/2019	1	16.15	WW/FLOOR MATS	12 6033B 12
MISSION LINEN SUPPLY	69252	4/12/2019	1	65.55	WD/TOWELS, WET MOP, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	69252	4/12/2019	1	65.55	WD/TOWELS, WET MOPS, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	69252	4/12/2019	1	16.15	WW/FLOOR MATS	12 6033B 12
MISSION LINEN SUPPLY	69277	4/17/2019	1	16.15	WW/FLOOR MATS	12 6033B 12
MISSION LINEN SUPPLY	69294	4/22/2019	1	65.55	WD/TOWELS, WET MOP, FLOOR MATS	11 6033B 11
MISSION LINEN SUPPLY	69312	4/24/2019	1	532.05	WD/SHIRTS & JACKET FOR DTRACY & ASTEVENTON	11 6094 11
MISSION LINEN SUPPLY	69322	4/26/2019	1	16.15	WW/FLOOR MATS	12 6033B 12
				875.00		
MITCHELL BRIMAGE	69315	4/24/2019	1	610.00	F&R/CLEANING OF HOODS & EXHAUST FANS VETS HALL	01 6033V 02
MORTIMER FERNANDEZ-LOPEZ	69253	4/12/2019	1	387.00	F&R/REPAIR ENTRY GATE AT F&R YARD	01 6033B 02
MORTIMER FERNANDEZ-LOPEZ	69335	4/30/2019	1	190.00	F&R/REPAIR GATE AT RODEO GROUNDS	01 6033B 02
				577.00		
ORKIN	69313	4/24/2019	1	65.00	FD/PREVENTATIVE PEST CONTROL SERVICES	01 6033B 01
PACIFIC GAS & ELECTRIC	69264	4/15/2019	1	17,994.06	WW/ELEC SVC VARIOUS LIFT STATIONS 03/06-04/03/19	12 6060E 12
PACIFIC GAS & ELECTRIC	69264	4/15/2019	1	83.64	WW/ELEC SVC SAN SIMEON CRK RD 02/27 - 03/27/19	12 6060E 12
PACIFIC GAS & ELECTRIC	69264	4/15/2019	1	530.26	SWF/ELEC SVC 990 SAN SIMEON CRK RD 3/1-3/31/19	39 6060E 25
PACIFIC GAS & ELECTRIC	69264	4/15/2019	1	9.53	WD/ELEC SVC 7806 VAN GORDON CRK RD 02/27-03/27/19	11 6060E 11
PACIFIC GAS & ELECTRIC	69264	4/15/2019	1	23.41	F&R/ELEC SVC WEST VILLAGE 03/06-04/03/19	01 6060E 02
PACIFIC GAS & ELECTRIC	69264	4/15/2019	2	24.26	F&R/ELEC SVC EAST VILLAGE 03/06-04/03/19	01 6060E 02
PACIFIC GAS & ELECTRIC	69264	4/15/2019	3	1,091.12	F&R/ELEC SVC STREET LIGHTS 03/06-04/03/19	01 6060E 02
PACIFIC GAS & ELECTRIC	69264	4/15/2019	4	352.71	F&R/ELEC SVC VETERANS HALL 03/06-04/03/19	01 6060E 02
PACIFIC GAS & ELECTRIC	69264	4/15/2019	5	688.09	FD/ELEC SVC 2850 BURTON DR 03/06-04/03/19	01 6060E 01
PACIFIC GAS & ELECTRIC	69264	4/15/2019	6	365.90	ADM/ELEC SVC 1316 TAMSEN 03/06-04/03/19	01 6060E 09
PACIFIC GAS & ELECTRIC	69264	4/15/2019	7	131.55	ADM/ELEC SVC RADIO SHACK 03/06-04/03/19	01 6060E 09
PACIFIC GAS & ELECTRIC	69264	4/15/2019	1	5,669.43	WD/ELEC SVC VARIOUS LOCATIONS	11 6060E 11
PACIFIC GAS & ELECTRIC	69264	4/15/2019	1	1,720.17	WD/ELEC SVC 2820 SANTA ROSA CRK RD 3/4-4/1/19	11 6060E 11
PACIFIC GAS & ELECTRIC	69264	4/15/2019	1	356.64	SWF/ELEC SVC 990 SAN SIMEON CRK RD 3/1-3/31/19	39 6060E 25
				29,040.77		
PAMELA DUFFIELD	69153	4/3/2019	1	100.00	ADM/MONTHLY CELL PHONE/INTERNET REIMB	01 6060C 09
PASO PRINTERS	69254	4/12/2019	1	566.77	ADM/PRINTING OF 3 & 4 PART NCR FORMS	01 6053 09
PASO ROBLES FORD	69296	4/22/2019	1	57.27	WD/OIL CHANGE & INSPECTION 2018 F150	11 6041L 11
PHILIP NOLAN	69287	4/22/2019	1	92.47	MQ CUSTOMER REFUND	11 2005
PITNEY BOWES, INC.	69297	4/22/2019	1	173.19	ADM/RED INK FOR POSTAGE MACHINE	01 6051 09
PLAYER, TRACY OR DONNA	69255	4/12/2019	1	88.00	WD/REFUND OF WL #51	11 4101 10
POLY PRO WINDOW & DOOR CO	69336	4/30/2019	1	95.45	ADM/RESCREEN 4 WINDOWS AT 1316 TAMSEN	01 6033B 09
POOR RICHARDS PRESS	69189	4/8/2019	1	1,212.19	FD/500 UNIFORM SHOULDER PATCHES	01 6094 01
PROCARE JANITORIAL SUPPLY INC.	69256	4/12/2019	1	562.50	F&R/JUMBO TOILET TISSUE, CLEANING SUPP-VETS HALL	01 6090 02
PROCARE JANITORIAL SUPPLY INC.	69256	4/12/2019	1	79.34	ADM/SCOTT WHITE MULTI-FOLD TOWELS	01 6090 09
PROCARE JANITORIAL SUPPLY INC.	69298	4/22/2019	1	638.51	F&R/JUMBO TOILET TISSUE, DUST MOPS FOR VETS HALL	01 6090 02
				1,280.35		
PUMPING EFFICIENCY TESTING SER	69278	4/17/2019	1	600.00	WD/PUMP & WELL TEST @ LEIMERT BOOSTER A	11 6031Y 11
QUILL CORP	69178	4/8/2019	1	12.42	WW/OFFICE SUPPLIES 3-RING BINDERS	12 6050 12
QUILL CORP	69178	4/8/2019	1	144.69	WW/RING BINDERS, SIGN LABELS	12 6050 12

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QUILL CORP	69178	4/8/2019	1	109.26	WW/SIGNS AND LABELS	12 6050 12
QUILL CORP	69178	4/8/2019	1	107.85	WW/WASTE BASKET LINERS, RULED TABLETS	12 6050 12
QUILL CORP	69279	4/17/2019	1	78.28	FD/TONER CARTRIDGE	01 6050 01
QUILL CORP	69279	4/17/2019	1	32.16	FD/LABEL MAKER	01 6050 01
QUILL CORP	69299	4/22/2019	1	355.95	ADM/PAPER AND VARIOUS OFFICE SUPPLIES	01 6050 09
QUILL CORP	69314	4/24/2019	1	450.43	WW/TONER CARTIDGES	12 6050 12
QUILL CORP	69314	4/24/2019	1	7.82	WW/HDMI CABLE	12 6050 12
				1,298.86		
RAIN FOR RENT	69257	4/12/2019	1	1,680.00	SWF/SPILLGUARD TANK FLAT TOP COATED	39 6070 25
RAIN FOR RENT	69280	4/17/2019	1	1,680.00	SWF/SPILLGUARD TANK FLAT TOP COATED	39 6070 25
				3,360.00		
RETIREE00	69194	4/11/2019	1	476.70	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE01	69195	4/11/2019	1	476.70	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE02	69196	4/11/2019	1	476.94	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE04	69197	4/11/2019	1	170.35	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE05	69198	4/11/2019	1	535.21	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE06	69199	4/11/2019	1	170.35	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE07	69200	4/11/2019	1	170.35	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE08	69201	4/11/2019	1	118.46	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE09	69202	4/11/2019	1	170.35	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE10	69203	4/11/2019	1	170.35	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE11	69204	4/11/2019	1	170.35	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE12	69205	4/11/2019	1	935.70	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE13	69206	4/11/2019	1	170.35	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE14	69207	4/11/2019	1	170.35	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE15	69208	4/11/2019	1	199.61	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE16	69209	4/11/2019	1	535.21	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE17	69210	4/11/2019	1	476.70	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE19	69211	4/11/2019	1	783.29	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE20	69212	4/11/2019	1	170.35	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE21	69213	4/11/2019	1	199.61	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE22	69214	4/11/2019	1	476.70	WW/MONTHLY HEALTH INSUR REIMB	12 5121 12
RETIREE23	69215	4/11/2019	1	535.21	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE24	69216	4/11/2019	1	199.61	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE26	69217	4/11/2019	1	798.21	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE27	69218	4/11/2019	1	1,089.89	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE28	69219	4/11/2019	1	476.70	F&R/MONTHLY HEALTH INSUR REIMB	01 5121 02
RETIREE30	69220	4/11/2019	1	476.94	WD/MONTHLY HEALTH INSUR REIMB	11 5121 11
RETIREE31	69221	4/11/2019	1	170.35	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE32	69222	4/11/2019	1	1,089.89	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE33	69223	4/11/2019	1	476.94	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE34	69224	4/11/2019	1	935.70	FD/MONTHLY HEALTH INSUR REIMB	01 5121 01
RETIREE36	69225	4/11/2019	1	935.70	ADM/MONTHLY HEALTH INSUR REIMB	01 5121 09
RETIREE37	69226	4/11/2019	1	64.89	ADM/MONTHLY INSUR REIMB	01 5121 09
RETIREE37	69226	4/11/2019	2	843.59	WD/MONTHLY INSUR REIMB	11 5121 11
RETIREE37	69226	4/11/2019	3	389.35	WW/MONTHLY INSUR REIMB	12 5121 12
				15,706.95		
RUTAN & TUCKER, LLP	69258	4/12/2019	1	607.50	SWF/PROFESSIONAL FEES	39 18291 25
RUTAN & TUCKER, LLP	69258	4/12/2019	1	9,109.50	SWF/PROFESSIONAL FEES	39 18291 25
				9,717.00		
SAN LUIS OBISPO COUNTY	69182	4/8/2019	1	406.70	FD/RENEWAL OF EQUIPMENT UNDER PERMIT #1007-1	01 6055 01
SAN LUIS PERSONNEL SERVICES, I	69180	4/8/2019	1	1,095.00	ADM/TEMP SERVICES WEEK ENGING 3/15/19	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	69180	4/8/2019	1	2,209.00	ADM/TEMP SERVICES WEEK ENDING 3/22/19	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	69259	4/12/2019	1	2,210.00	ADM/TEMP SERVICES WEEK ENGING 3/29/19	01 6080T 09

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SAN LUIS PERSONNEL SERVICES, I	69300	4/22/2019	1	1,684.00	ADM/TEMP SERVICES WEEK ENDING 4/5/19	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	69323	4/26/2019	1	2,480.00	ADM/TEMP SERVICES WEEK ENDING 4/12/19	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	69323	4/26/2019	1	2,134.00	ADM/TEMP SERVICES WEEK ENDING 4/19/19	01 6080T 09
				11,812.00		
SAN LUIS POWERHOUSE	69179	4/8/2019	1	619.71	FD/LABOR & SERVICE CALL, REPL INDICATOR LAMP	01 6040 01
SAN LUIS POWERHOUSE	69281	4/17/2019	1	4,862.48	WW/GENERATOR SERVICE & REPAIRS TO LIFT STN A	12 6032G 12
				5,482.19		
SLO COUNTY ENVIRONMENTAL HEAL	69181	4/8/2019	1	856.10	WD/CROSS CONNECTION CONTROL SVS NOV-DEC 2018	11 6055 11
SLO COUNTY PUBLIC WORKS	69282	4/17/2019	1	950.00	SWF/LAB TESTING 3/1-3/31/19 TDS, SULFATE, METALS	39 6091 25
SLO COUNTY TRAINING OFFICER'S	69190	4/8/2019	1	75.00	FD/ANNUAL DUES	01 6055 01
SOUTH COAST EMERGENCY VEHICLE	69183	4/8/2019	1	1,475.95	FD/TRANSMISSION SERVICE PUMPER TRUCK	01 6041L 01
STATE OF CALIFORNIA DMV	69191	4/8/2019	1	52.00	F&R/REGISTRATION RENEWAL FOR VEHICLE #67DS92	01 6055 02
TEMPLETON UNIFORMS	69283	4/17/2019	1	18.00	FD/SEWING TO REMOVE PATCH - DMCCRAIN	01 6094 01
THE BLUEPRINTER	69233	4/12/2019	1	172.75	WD/UTIL BILL PRINTING	11 6053 11
THE BLUEPRINTER	69233	4/12/2019	2	172.74	WW/UTIL BILL PRINTING	12 6053 11
THE BLUEPRINTER	69233	4/12/2019	3	293.08	WD/UTIL BILL #9 & 10 ENVELOPES	11 6053 11
THE BLUEPRINTER	69233	4/12/2019	4	293.08	WD/UTIL BILL #9 & 10 ENVELOPES	12 6053 12
				931.65		
THE DOCUTEAM	69272	4/17/2019	1	499.09	ADM/BOX STORAGE PICKUP & DELIVERY	01 6080M 09
THE GAS COMPANY	69263	4/15/2019	1	213.76	F&R/GAS SVS VETS HALL 02/22 - 03/25/19	01 6060G 02
THE GAS COMPANY	69263	4/15/2019	1	57.01	ADM/GAS SVS 1316 TAMSEN #201 02/22 - 03/22/19	01 6060G 09
THE GAS COMPANY	69263	4/15/2019	1	314.53	FD/GAS SVS 2850 BURTON DR 03/04 - 04/02/19	01 6060G 01
THE GAS COMPANY	69263	4/15/2019	1	49.37	WW/GAS SVS 5500 HEATH LANE 02/27 - 03/28/19	12 6060G 12
THE GAS COMPANY	69263	4/15/2019	1	47.67	FD/GAS SVS 5490 HEATH LANE 02/27 - 03/28/19	01 6060G 01
THE GAS COMPANY	69263	4/15/2019	1	65.21	WW/GAS SVS 5500 HEATH LANE 02/27 - 03/28/19	12 6060G 12
				747.55		
THE TRIBUNE	69284	4/17/2019	1	1,063.59	ADM/PUBLICATION SUMMARY ORDINANCE 01-2019	01 6011I 09
VERIZON WIRELESS	69301	4/22/2019	1	32.89	F&R/MONTHLY ON-CALL CELL PHONE	01 6060C 02
VERIZON WIRELESS	69301	4/22/2019	2	74.83	WD/MONTHLY ON-CALL CELL PHONE	11 6060C 11
VERIZON WIRELESS	69301	4/22/2019	3	91.25	WW/MONTHLY ON-CALL CELL PHONE	12 6060C 12
VERIZON WIRELESS	69301	4/22/2019	4	87.41	FD/MONTHLY ON-CALL CELL PHONES & TABLETS	01 6060C 01
VERIZON WIRELESS	69301	4/22/2019	5	57.25	ADM/MONTHLY ON-CALL CELL PHONE	01 6060C 09
				343.63		
VIKKI HANSEN	69285	4/22/2019	1	54.29	MQ CUSTOMER REFUND	11 2005
WEST COAST TREE SERVICE	69302	4/22/2019	1	5,000.00	F&R/TRASH REMOVAL FISCALINI RANCH	01 6033R 02
WESTERN EQUIPMENT FINANCE, INC	69160	4/3/2019	1	284.30	F&R/TORO TX 1000 DINGO WIDE TRACK - PRI	01 2520 02
WESTERN EQUIPMENT FINANCE, INC	69160	4/3/2019	2	55.55	F&R/TORO TX 1000 DINGO WIDE TRACK - INT	01 6180 02
				339.85		
WINSOR CONSTRUCTION, INC.	69330	4/27/2019	1	80.00	F&R/8 CY GREENWASTE DISPOSAL	01 6033R 02
<i>Accounts Payable Vendor Subtotal</i>				308,263.92		
Fire Department Accounts Payable Subtotal				21,840.13		

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Facilities & Resources Accounts Payable Subtotal				17,761.83		
Administration Accounts Payable Subtotal				46,447.85		
Water Accounts Payable Subtotal				30,492.26		
Wastewater Accounts Payable Subtotal				165,063.05		
SWF Operations Accounts Payable Subtotal				26,658.80		
SWF Capital Accounts Payable Subtotal				-		
Accounts Payable Vendor Subtotal				308,263.92		
AMERITAS	6242	4/30/2019	1	3,769.15	DENTAL INSURANCE-YER	01 2150
AMERITAS	6242	4/30/2019	2	(458.70)	DENTAL INSURANCE-YER	01 5102 09
AMERITAS	6242	4/30/2019	3	-	DENTAL INSURANCE-YER	
AMERITAS	6242	4/30/2019	1	465.79	DENTAL INSURANCE-YER	01 2150
				<u>3,776.24</u>		
CAMBRIA COMMUNITY SERVICES DIS	6214	4/5/2019	1	1,050.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	6214	4/5/2019	2	250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	6214	4/5/2019	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	6214	4/5/2019	4	250.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	6214	4/5/2019	5	150.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SERVICES DIS	6214	4/5/2019	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12
CAMBRIA COMMUNITY SERVICES DIS	6214	4/5/2019	7	300.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	6230	4/19/2019	1	1,000.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	6230	4/19/2019	2	250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	6230	4/19/2019	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	6230	4/19/2019	4	250.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	6230	4/19/2019	5	150.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SERVICES DIS	6230	4/19/2019	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12
				<u>4,150.00</u>		
CAMBRIA FIRE FIGHTERS LOCAL 46	6216	4/5/2019	1	240.00	DUES-FIRE IAFF	01 2160
CAMBRIA FIRE FIGHTERS LOCAL 46	6233	4/19/2019	1	240.00	DUES-FIRE IAFF	01 2160
				<u>480.00</u>		
CAMBRIA FIREFIGHTERS ASSN	6232	4/19/2019	1	157.12	RESERVE FIREFTR DUES	01 2160
EMPLOYMENT DEVELOPMENT DP	6215	4/5/2019	1	2,844.01	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6215	4/5/2019	1	882.80	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	6231	4/19/2019	1	3,527.05	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6231	4/19/2019	1	1,019.65	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	6239	4/18/2019	1	229.76	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	6239	4/18/2019	1	35.04	STATE INCOME TAX	01 2130
				<u>8,538.31</u>		
ICMA-VNTGPT TRSFR AGT 457	6219	4/5/2019	1	4,319.79	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	6219	4/5/2019	1	600.00	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	6236	4/19/2019	1	4,533.27	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	6236	4/19/2019	1	600.00	457 DEFERRED COMP IN	01 2141
				<u>10,053.06</u>		
IRS/FEDERAL PAYROLL TAXES	6218	4/5/2019	1	8,209.66	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6218	4/5/2019	1	10,946.56	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6218	4/5/2019	1	2,650.88	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6235	4/19/2019	1	10,071.66	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6235	4/19/2019	1	12,866.74	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6235	4/19/2019	1	3,089.34	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	6241	4/18/2019	1	765.87	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	6241	4/18/2019	1	434.54	FEDERAL INCOME TAX	01 2120

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF APRIL 2019

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	LINE AMOUNT	DESCRIPTION	ACCOUNT NUMBER
IRS/FEDERAL PAYROLL TAXES	6241	4/18/2019	1	101.62	FEDERAL INCOME TAX	01 2120
				<u>49,136.87</u>		
LINCOLN FINANCIAL GROUP	6243	4/30/2019	1	232.62	LIFE INSURANCE	01 2164
LINCOLN FINANCIAL GROUP	6243	4/30/2019	2	(34.88)	LIFE INSURANCE	01 2164 09
LINCOLN FINANCIAL GROUP	6243	4/30/2019	3	(51.12)	LIFE INSURANCE	11 2164 11
LINCOLN FINANCIAL GROUP	6243	4/30/2019	4	27.10	LIFE INSURANCE	12 2164 12
LINCOLN FINANCIAL GROUP	6243	4/30/2019	5	8.72	LIFE INSURANCE	11 2164 11
				<u>182.44</u>		
PERS HEALTH BENEFIT SERV	6245	4/30/2019	1	32,784.04	MEDICAL INSURANC-YER	01 2151
PERS HEALTH BENEFIT SERV	6245	4/30/2019	2	1,442.23	MEDICAL INSURANC-YER	12 5103 12
PERS HEALTH BENEFIT SERV	6245	4/30/2019	3	1,520.08	MEDICAL INSURANC-YER	11 5103 11
PERS HEALTH BENEFIT SERV	6245	4/30/2019	4	216.38	MEDICAL INSURANC-YER	12 5103 12
PERS HEALTH BENEFIT SERV	6245	4/30/2019	5	(1,030.20)	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	6245	4/30/2019	6	93.29	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	6245	4/30/2019	7	54.44	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	6245	4/30/2019	1	5,629.05	MEDICAL INSURANC-YER	01 2151
PERS HEALTH BENEFIT SERV	6245	4/30/2019	2	952.00	MEDICAL INSURANC-YER	01 5121 01
PERS HEALTH BENEFIT SERV	6245	4/30/2019	3	136.00	MEDICAL INSURANC-YER	01 5121 02
PERS HEALTH BENEFIT SERV	6245	4/30/2019	4	1,904.00	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	6245	4/30/2019	5	816.00	MEDICAL INSURANC-YER	11 5121 11
PERS HEALTH BENEFIT SERV	6245	4/30/2019	6	680.00	MEDICAL INSURANC-YER	12 5121 12
				<u>45,197.31</u>		
PERS RETIREMENT SYSTEM	6220	4/5/2019	1	0.01	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	6220	4/5/2019	2	17,207.88	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	6237	4/19/2019	1	0.01	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	6237	4/19/2019	2	18,503.65	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	6242	4/18/2019	1	-	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	6242	4/18/2019	2	16.05	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	6244	4/30/2019	1	7,318.35	UNACCRUED LIABILITY MISC	01 5109 09
PERS RETIREMENT SYSTEM	6244	4/30/2019	2	1,911.74	UNACCRUED LIABILITY MISC	01 5109 02
PERS RETIREMENT SYSTEM	6244	4/30/2019	3	4,550.57	UNACCRUED LIABILITY MISC	11 5109 11
PERS RETIREMENT SYSTEM	6244	4/30/2019	4	4,381.51	UNACCRUED LIABILITY MISC	12 5109 12
PERS RETIREMENT SYSTEM	6244	4/30/2019	5	1,144.75	UNACCRUED LIABILITY MISC	11 5109 25
PERS RETIREMENT SYSTEM	6244	4/30/2019	1	5,806.70	UNACCRUED LIABILITY SAFET	01 5109 01
				<u>60,841.22</u>		
PPBI-DIRECT DEPOSIT	6217	4/5/2019	1	3,245.00	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6217	4/5/2019	1	52,251.40	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6234	4/19/2019	1	3,395.00	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6234	4/19/2019	1	59,278.24	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6240	4/18/2019	1	100.00	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	6240	4/18/2019	1	2,197.36	Direct Deposit Flat	01 2152
				<u>120,467.00</u>		
SEIU LOCAL 620	6221	4/5/2019	1	309.69	SEIU UNION DUES	01 2160
SEIU LOCAL 620	6238	4/19/2019	1	275.37	SEIU UNION DUES	01 2160
				<u>585.06</u>		
				Payroll Payable Subtotal		
				303,564.63		
TOTAL DISBURSEMENTS FOR APRIL 2019				611,828.55		

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, April 11, 2019 2:00 PM

1. OPENING

A. Call to Order

President Pierson called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Pierson led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: David Pierson, Harry Farmer, Cindy Steidel and Donn Howell.

Directors absent: Amanda Rice.

Staff present: Administrative Services Officer/District Clerk Monique Madrid, Finance Manager Pamela Duffield, Strategic & Organizational Advisor Paavo Ogren, District Counsel Timothy Carmel, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza and Deputy District Clerk Haley Dodson.

D. Report from Closed Session

District Counsel reported the following: March 21st, the Board discussed the process by which the four applicants for the General Manager position would be interviewed. He further reported that at the March 29th closed session, the Board discussed the results of the interview process, evaluated the four candidates, and no one was seated in the position. Lastly, he indicated the Board also discussed appointing an Interim General Manager.

E. Agenda Review: Additions/Deletions

President Pierson asked for any additions or deletions.

There were no additions or deletions.

2. PUBLIC SAFETY (Estimated time: 5 minutes per item)

A. Sheriff's Department Report

Commander Manuele provided a summary of recent activities in Cambria for the Sheriff's Department. He submitted a written report to the Deputy District Clerk.

B. CCSD Fire Chief's Report

Chief Hollingsworth provided a report of recent activities in Cambria.

C. PROS Chairman's Report

PROS Chairman Steve Kniffen provided a report for the PROS Commission.

3. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

Public Comment:

Kelvin Jones

Walt Andrus

Christine Heinrichs

4. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Board Member, Committee and Liaison Reports

i. President's Report

President Pierson stated he'd like to know where each committee is on the goals and bylaws. He asked if a Board member would like to attend the legislative days in Sacramento on May 21st and May 22nd. The Board agreed not to send a member to Sacramento.

ii. Finance Committee Report Including Discussion of Goals

Director Steidel stated the committee is moving forward with the mission statement and bylaws but would like additional feedback regarding the statement and bylaws.

iii. Policy Committee Report Including Discussion of Goals

Director Rice was absent and there was no report.

iv. Resources & Infrastructure Committee Report Including Discussion of Goals

Director Howell stated the committee will be discussing the bylaws at the next meeting. The committee will also be reviewing the PG&E project at the Wastewater Treatment Plant and addressing the CIP list at the next meeting.

v. Other Liaison Reports

Vice President Farmer discussed the Friends of the Fiscalini Ranch meeting and provided a brief report. The Wildflower Show is this weekend.

Director Howell attended the NCAC meeting and provided a brief report. They discussed the tiny homes ordinance and homeless issue. The council agreed to have a town hall meeting regarding the homeless issue.

5. MANAGER'S REPORT

A. General Manager's Report

Ms. Madrid provided the Board with a brief summary of the General Manager's report.

Public Comment:

Christine Heinrichs

Elizabeth Bettenhausen

B. Finance Manager's Report

Mrs. Duffield provided a brief summary of the Finance Manager's Report.

6. CONSENT AGENDA (Estimated time: 15 minutes)

- A. CONSIDERATION TO ADOPT THE MARCH 2019 EXPENDITURE REPORT
- B. CONSIDERATION TO ADOPT THE MARCH 5, 2019 ADJOURNED REGULAR MEETING MINUTES, MARCH 29, 2019 SPECIAL MEETING MINUTES AND MARCH 14, 2019 AND MARCH 21, 2019 REGULAR MEETING MINUTES
- C. CONSIDERATION OF ADOPTION OF RESOLUTION 11-2019 DECLARING A PUBLIC NUISANCE FOR THE ANNUAL FIRE HAZARD FUEL REDUCTION PROGRAM
- D. CONSIDERATION OF ADOPTION OF RESOLUTION 14-2019 AUTHORIZING DESIGNATION OF APPLICANT'S AGENT TO BE FILED IN THE OFFICE OF EMERGENCY SERVICES (OES)
- E. CONSIDERATION OF AUTHORIZATION OF OPPOSITION LETTER TO AB 1486 RELATING TO PUBLIC AGENCY LAND AND SURPLUS PROPERTY

Public Comment:
Elizabeth Bettenhausen
Crosby Swartz

Director Steidel moved to approve the consent agenda.

Vice President Farmer seconded the motion.

Roll Call Vote:
Director Steidel- Aye
Vice President Farmer- Aye
Director Howell- Aye
President Pierson- Aye

Motion Passed: 4-Ayes (Steidel, Farmer, Howell, Pierson), 0-Nays, 1-Absent (Rice)

7. HEARINGS AND APPEALS (Estimated time: 15 minutes per item)

- A. DISCUSSION AND CONSIDERATION TO FIX WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES AS PROVIDED IN GOVERNMENT CODE §61124(b) AND CONSIDERATION OF ADOPTION OF RESOLUTION 12-2019 FIXING WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES FOR FISCAL YEAR 2019/2020

Mrs. Duffield introduced the item and provided a brief summary of the item.

President Pierson opened the public hearing.

Public Comment:
None.

President Pierson closed the public hearing.

Director Howell moved to adopt Resolution 12-2019 establishing water and wastewater standby or availability charges for Fiscal Year 2019/2020.

Vice President Farmer seconded the motion.

Roll Call Vote:

Director Howell- Aye

Vice President Farmer- Aye

Director Steidel- Aye

President Pierson- Aye

Motion Passed: 4-Ayes (Howell, Farmer, Steidel, Pierson), 0-Nays, 1-Absent (Rice)

8. REGULAR BUSINESS (Estimated time: 15 minutes per item)

A. DISCUSSION AND CONSIDERATION OF APPROVAL OF AN AMENDED EMPLOYMENT AGREEMENT WITH PAAVO OGREN TO SERVE AS INTERIM GENERAL MANAGER AND ADOPTION OF RESOLUTION 15-2019 AMENDING THE DISTRICT SALARY SCHEDULE

President Pierson introduced the item and asked for public comment.

Public Comment:

Christine Heinrichs

Elizabeth Bettenhausen

Mr. Ogren provided a PowerPoint presentation and summary to the Board.

Director Steidel moved to adopt Resolution 15-2019 amending the District's salary schedule.

Vice President Farmer seconded the motion.

Roll Call Vote:

Director Steidel- Aye

Vice President Farmer- Aye

Director Howell- Aye

President Pierson- Aye

Motion Passed: 4-Ayes (Steidel, Farmer, Howell, Pierson), 0-Nays, 1-Absent (Rice)

Director Howell moved to approve an amended employment agreement with Paavo Ogren to serve as Interim General Manager.

Director Steidel seconded the motion.

Roll Call Vote:

Director Howell- Aye

Director Steidel- Aye

Vice President Farmer- Aye

President Pierson- Aye

Motion Passed: 4-Ayes (Howell, Steidel, Farmer, Pierson), 0-Nays, 1-Absent (Rice)

9. ADJOURN TO CLOSED SESSION (Estimated time: 60 minutes)

President Pierson adjourned the meeting to closed session at 3:56 p.m.

A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957.

Title: General Manager

- B. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54597.**
Title: Interim General Manager

10. ADJOURNMENT

- A. THE REMAINING ITEMS ON THE AGENDA WILL BE CONSIDERED AT THE SECOND REGULAR MEETING ON APRIL 18, 2019**

11. OPENING

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Establishment of Quorum**
- D. Report from Closed Session**
- E. Agenda Review: Additions/Deletions**

12. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

13. REGULAR BUSINESS (Estimated time: 15 minutes per item)

- A. DISCUSSION AND CONSIDERATION TO PROVIDE DIRECTION TO THE FINANCE COMMITTEE REGARDING SECURING FUNDING SOURCES FOR PERMANENT FIREFIGHTER POSITIONS**

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

- B. DISCUSSION AND REVIEW OF FISCAL YEAR 2018/2019 MID-YEAR BUDGET, AS REVISED FROM THE MEETING ON FEBRUARY 28, 2019 (STAFF REPORT TO BE PUBLISHED AS A SUPPLEMENTAL ITEM NO LATER THAN 4/11/2019)**

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

- C. DISCUSSION AND CONSIDERATION OF A BIKE SHARE LOCATION AGREEMENT WITH ZAGSTER, INC.**

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

- D. DISCUSSION AND CONSIDERATION TO FILL VACANT SEAT ON THE POLICY COMMITTEE**

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

- E. DISCUSSION AND REVIEW OF 2019 STATUS UPDATE ON BOARD GOALS AND OBJECTIVES**

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

F. DISCUSSION REGARDING REDUCED WATER RATES FOR LOW INCOME RATEPAYERS

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

14. FUTURE AGENDA ITEM(S) (Estimated time: 15 minutes)

A. Mission Country Solid Waste Rate Increase

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

15. ADJOURN TO CLOSED SESSION (Estimated time: 60 minutes)

This item will be discussed at the Regular Board Meeting on Thursday, April 18, 2019.

**A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957.
Title: General Manager**

**B. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54597.
Title: Interim General Manager**

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, April 18, 2019 2:00 PM

1. OPENING

A. Call to Order

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

B. Pledge of Allegiance

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

C. Establishment of Quorum

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

D. Report from Closed Session

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

E. Agenda Review: Additions/Deletions

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

2. PUBLIC SAFETY (Estimated time: 5 minutes per item)

A. Sheriff's Department Report

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

B. CCSD Fire Chief's Report

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

C. PROS Chairman's Report

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

3. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

4. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Board Member, Committee and Liaison Reports

i. President's Report

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

ii. Finance Committee Report Including Discussion of Goals

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

iii. Policy Committee Report Including Discussion of Goals

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

iv. Resources & Infrastructure Committee Report Including Discussion of Goals

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

v. Other Liaison Reports

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

5. MANAGER'S REPORT

A. General Manager's Report

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

B. Finance Manager's Report

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

6. CONSENT AGENDA (Estimated time: 15 minutes)

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

A. CONSIDERATION TO ADOPT THE MARCH 2019 EXPENDITURE REPORT

B. CONSIDERATION TO ADOPT THE MARCH 5, 2019 ADJOURNED REGULAR MEETING MINUTES, MARCH 29, 2019 SPECIAL MEETING MINUTES AND MARCH 14, 2019 AND MARCH 21, 2019 REGULAR MEETING MINUTES

C. CONSIDERATION OF ADOPTION OF RESOLUTION 11-2019 DECLARING A PUBLIC NUISANCE FOR THE ANNUAL FIRE HAZARD FUEL REDUCTION PROGRAM

D. CONSIDERATION OF ADOPTION OF RESOLUTION 14-2019 AUTHORIZING DESIGNATION OF APPLICANT'S AGENT TO BE FILED IN THE OFFICE OF EMERGENCY SERVICES (OES)

E. CONSIDERATION OF AUTHORIZATION OF OPPOSITION LETTER TO AB 1486 RELATING TO PUBLIC AGENCY LAND AND SURPLUS PROPERTY

7. HEARINGS AND APPEALS (Estimated time: 15 minutes per item)

A. DISCUSSION AND CONSIDERATION TO FIX WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES AS PROVIDED IN GOVERNMENT CODE §61124(b) AND CONSIDERATION OF ADOPTION OF RESOLUTION 12-2019 FIXING WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES FOR FISCAL YEAR 2019/2020

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

8. REGULAR BUSINESS (Estimated time: 15 minutes per item)

- A. DISCUSSION AND CONSIDERATION OF APPROVAL OF AN AMENDED EMPLOYMENT AGREEMENT WITH PAAVO OGREN TO SERVE AS INTERIM GENERAL MANAGER AND ADOPTION OF RESOLUTION 15-2019 AMENDING THE DISTRICT SALARY SCHEDULE**

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

9. ADJOURN TO CLOSED SESSION (Estimated time: 60 minutes)

This item was discussed at the Regular Board Meeting on Thursday, April 11, 2019.

- A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957.
Title: General Manager**
- B. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54597.
Title: Interim General Manager**

10. ADJOURNMENT

- A. THE REMAINING ITEMS ON THE AGENDA WILL BE CONSIDERED AT THE SECOND REGULAR MEETING ON APRIL 18, 2019**

11. OPENING

- A. Call to Order**

President Pierson called the meeting to order at 2:01 p.m.

- B. Pledge of Allegiance**

President Pierson led the Pledge of Allegiance.

- C. Establishment of Quorum**

A quorum was established.

Directors present: David Pierson, Harry Farmer, Cindy Steidel and Donn Howell.

Directors absent: Amanda Rice.

Staff present: Interim General Manager Paavo Ogren, District Counsel Timothy Carmel, Assistant General Manager Monique Madrid, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza and Deputy District Clerk Haley Dodson.

- D. Report from Closed Session**

District Counsel reported that the Board discussed how to best proceed with the General Manager recruitment.

E. Agenda Review: Additions/Deletions

President Pierson asked for any additions or deletions.

There were no additions or deletions.

12. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

Public Comment:
Theresa Demmend

13. REGULAR BUSINESS (Estimated time: 15 minutes per item)

A. DISCUSSION AND CONSIDERATION TO PROVIDE DIRECTION TO THE FINANCE COMMITTEE REGARDING SECURING FUNDING SOURCES FOR PERMANENT FIREFIGHTER POSITIONS

Chief Hollingsworth introduced the item and provided a brief summary.

Director Steidel would like the Finance Committee to address finding sources of funding, not securing sources of funding for permanent Firefighter positions. She would like the Finance Committee to discuss this item during the first quarter of 2019/2020.

The Board agreed that it would be appropriate to discuss it during the first quarter of 2019/2020.

B. DISCUSSION AND REVIEW OF FISCAL YEAR 2018/2019 MID-YEAR BUDGET, AS REVISED FROM THE MEETING ON FEBRUARY 28, 2019

Mr. Ogren introduced the item and provided a summary.

Public Comment:
Crosby Swartz

This was an informational only item for the Board of Directors and no action was taken.

C. DISCUSSION AND CONSIDERATION OF A BIKE SHARE LOCATION AGREEMENT WITH ZAGSTER, INC.

District Counsel introduced the item and provided a brief summary.

Public Comment:
Gayle Jenkins

The Board of Directors asked Gail Jenkins many questions regarding the program.

Vice President Farmer moved to approve and authorize the General Manager to execute the agreement with Zagster, subject to minor modifications approved by the

General Manager and District Counsel, and to authorize the General Manager to execute a similar agreement at a different site, if necessary, and to authorize the General Manager to terminate the agreement if appropriate. The alternative site would be the Veterans Memorial Building.

Director Howell seconded the motion.

Roll Call Vote:

Vice President Farmer- Aye

Director Howell- Aye

Director Steidel- Aye

President Pierson- Aye

Motion Passed: 4-Ayes (Farmer, Howell, Steidel, Pierson), 0-Nays, 1-Absent (Rice)

President Pierson stated the PROS Committee needs to consider a bike rack at the pocket park.

D. DISCUSSION AND CONSIDERATION TO FILL VACANT SEAT ON THE POLICY COMMITTEE

Mr. Ogren introduced the item and provided a brief summary.

President Pierson stated Director Rice would like Mr. Nugent to be on the committee, but he's currently on the Resources & Infrastructure Committee and would need to resign. The Board would need to appoint a replacement.

Director Howell moved to appoint Ted Key to fill the vacant seat on the Policy Committee.

Director Steidel seconded the motion.

Roll Call Vote:

Director Howell- Aye

Director Steidel- Aye

Vice President Farmer- Aye

President Pierson- Aye

Motion Passed: 4-Ayes (Howell, Steidel, Farmer, Pierson), 0-Nays, 1-Absent (Rice)

E. DISCUSSION AND REVIEW OF 2019 STATUS UPDATE ON BOARD GOALS AND OBJECTIVES

District Counsel introduced the item and provided a brief summary.

President Pierson stated a need for public and staff input on the District's mission statement. He would like to schedule a town hall meeting in July and set the agenda at the May Board meeting.

F. DISCUSSION REGARDING REDUCED WATER RATES FOR LOW INCOME RATEPAYERS

District Counsel introduced the item and turned it over to Mrs. Duffield who provided a brief summary.

President Pierson stated the Tyler Incode Ad Hoc Committee will bring back a plan to the Board. The Board doesn't expect this item to be back on the agenda until August or September.

14. CONSENT AGENDA (Estimated time: 15 minutes)

A. CONSIDERATION OF APPROVAL OF AN AMENDED EMPLOYMENT AGREEMENT WITH PAAVO OGREN AND ADOPTION OF RESOLUTION 16-2019 AMENDING THE DISTRICT SALARY SCHEDULE

District Counsel explained that this item is simply a clarification that the Interim General Manager's health and dental insurance premiums will be paid as "cash in-lieu."
Director Howell moved to approve the consent agenda.

Director Steidel seconded the motion.

Roll Call Vote:

Director Howell- Aye

Director Steidel- Aye

Vice President Farmer- Aye

President Pierson- Aye

Motion Passed: 4-Ayes (Howell, Steidel, Farmer, Pierson), 0-Nays, 1-Absent (Rice)

15. FUTURE AGENDA ITEM(S) (Estimated time: 15 minutes)

A. Mission Country Solid Waste Rate Increase

Vice President Farmer stated the FHFRP decided to take \$5,000 out of their endowment fund to help pay for the cost of cleaning up the homeless encampments. They are matching funds with the District, who will also put \$5,000 towards the cost.

Vice President Farmer discussed water efficiency.

President Pierson responded that this topic was to be a part of the Resources & Infrastructure Committee's tasks.

Mr. Ogren reported that on March 6, 2019, the District received a Notice of Violation for water quality information provided in the December report. In response to this, staff corresponded with the Division of Drinking Water and had the impression the Notice of Violation would be rescinded. The basis for the Notice of Violation appears to be incorrect data that was submitted to the Division of Drinking Water. Staff made the corrections and submitted the new information relatively quickly after receiving the Notice of Violation. Staff is working with the Division of Drinking Water on the next steps.

President Pierson would like this item on the next agenda.

Mr. Ogren asked if there are no reportable actions, whether staff could provide an update in the General Manager's report.

President Pierson responded yes.

Public Comment:
Jerry McKinnon

16. ADJOURN TO CLOSED SESSION (Estimated time: 60 minutes)

President Pierson adjourned the meeting to closed session at 3:54 p.m.

- A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957.
Title: General Manager
- B. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54597.
Title: Interim General Manager

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.C.**

FROM: Paavo Ogren, Interim General Manager

Meeting Date: May 9, 2019

Subject: CONSIDERATION OF APPROVAL OF RIGHT OF WAY AGREEMENT, EASEMENTS AND CONSENT TO COMMON USE AGREEMENT WITH SAN LUIS OBISPO COUNTY FOR THE BURTON DRIVE MP 2.0 SLIP-OUT REPAIR PROJECT

RECOMMENDATIONS:

Staff recommends that the Board of Directors consider and authorize the Board President to execute a Right of Way Agreement and Easement Deed and Consent to Common Use Agreement for the County’s Burton Drive MP 2.0 Slip-out Repair Project (the “Project”).

FISCAL IMPACT:

Under the Right of Way Agreement, the County will pay the CCSD \$2,300 as compensation for the property interests being acquired for the Project. This amount is based upon an appraisal, as set forth in the attached Right of Way Appraisal Summary Statement.

BACKGROUND:

The San Luis Obispo County Public Works Department is planning to repair a soil slip-out that threatens a portion of Burton Drive. In order to proceed with the Project, they are seeking to purchase a Perpetual Drainage and Slope Easement over property owned by the CCSD (CCSD Pump Station B-1), as well as a Temporary Construction Easement. Email correspondence attached from Phil Acosta, County right of way agent, confirms that the pedestrian path is in the County’s construction plans.

The County has prepared an appraisal and will pay the CCSD the amount of \$2,300 for the property interests being acquired. This represents \$1,093 for the Perpetual Drainage and Slope Easement and \$1,200 for the Temporary Construction Easement.

In order to facilitate the Project, staff recommends that the Board approve execution of the attached Right of Way Agreement and Easement Deed and Consent to Common Use Agreement.

- Attachments: Correspondence from Phil Acosta, San Luis Obispo County
- Summary Statement Relating to the Purchase of Real Property or an Interest Therein
- Right of Way Appraisal Summary Statement
- Right of Way Agreement
- Easement Deed and Consent to Common Use Agreement
- County Project Plans

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___PIERSON ___ FARMER ___ RICE___ STEIDEL ___ HOWELL___



COUNTY OF SAN LUIS OBISPO

Department of Public Works

Colt Esenwein, P.E., *Director*

March 7, 2019

**CERTIFIED MAIL
RETURN RECEIPT REQUESTED**

Cambria Community Services District
Attn: Monique Madrid, Acting General Manager
PO Box 65
Cambria, CA 93428

Subject: Burton Drive PM 2.0 Slip-out Repair Project #245R12B438, Parcel 18-09, Cambria, APN 013-151-031

Dear Ms. Madrid:

On August 7, 2018, the County of San Luis Obispo, Department of Public Works (County) offered to purchase a Public Road and Slope Easement with right of ingress and egress and a Temporary Construction Easement over portions of Cambria Community Services District (CCSD) land located on Burton Drive between Rodeo Grounds Road and Village Lane, Cambria, for the Burton Drive PM 2.0 Slip-out Repair Project (Project). The County plans to repair a soil slip-out that threatens a portion of Burton Drive. The requested easement is necessary to accommodate the slope repair and reasonable access to the area. A temporary construction easement is also required for construction staging.

The ensuing discussions with CCSD personnel revealed the presence of a CCSD 10-inch waterline running through the proposed project area. The as-builts previously obtained from CCSD had not shown this waterline.

The County has now had an opportunity to pothole and positively locate the waterline. It has also been determined that our slope repair project will not conflict with the 10-inch waterline and other CCSD utility facilities on the property. We have incorporated 'consent to common use' language into the Easement Deed to appropriately identify and provide for future coordination of the shared area overlaying the waterline within the County's requested easement.

Enclosed are the following documents outlining the County's updated offer to purchase the necessary real property rights:

- Summary Statement relating to the Purchase of Real Property or an Interest Therein.
- Right of Way Appraisal Summary Statement.

County of San Luis Obispo Department of Public Works

County Govt Center, Room 206 | San Luis Obispo, CA 93408 | (P) 805-781-5252 | (F) 805-781-1229

pwd@co.slo.ca.us | slocounty.ca.gov

- Right of Way Agreement, describing the terms of the transaction. **Please return the original with the appropriate signature(s).** A copy is enclosed for your file.
- Easement Deed and Consent to Common Use Agreement, with Legal Descriptions and Parcel Maps. **Please return the executed original with the appropriate signature(s) acknowledged by a Notary Public.** A copy is enclosed for your file.

I am available to meet with you in person, at your convenience, or to attend the appropriate CCSD Board meeting to discuss the proposed transaction and to review the enclosed documents. I am also available to serve as a Notary Public for signatures on the Deed.

If you have any further questions, please feel free to contact me at (805) 781-5290.

Sincerely,



PHIL ACOSTA, SRWA
Right of Way Agent

Enclosures

c: Rachel Naccarati, Project Manager

File: Burton Drive PM 2.0 Slip-out Repair Project, No. 245R12B438

L:\Design\2019\March\Cambria CSD Follow Up ltr.docx.PA,jr

Monique Madrid

From: Phil Acosta <pacosta@co.slo.ca.us>
Sent: Thursday, May 2, 2019 8:29 AM
To: Monique Madrid
Cc: Pamela Duffield; Steven Jones; Rachel Naccarati
Subject: Re: [EXT]Slip out repair documents to show the pedestrian pathway is being replaced
Attachments: Burton Drive MP 2.0 95% PLANS.pdf

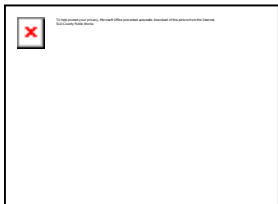
Hello Monique,

The pedestrian path is, in fact, on the County's reconstruction plans.

Attached are the "95%" project plans. Plan-sheet two shows Note 5 describing the DG Pathway in the 'Typical Sections'. Plan-sheet three shows Note 17 describing the DG Pathway in the 'plan-view'. Our Project Engineer will be editing the thickness discrepancy between the two notations. We are told that the true thickness of the DG Pathway is to be 12 inches and the width is to be 6 feet.

We had hoped to have the plans re-edited prior to sending, but we are able to sufficiently respond to your Board member's concern with the current set of plans.

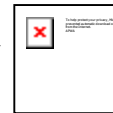
Please let me know if there are any additional concerns.



Phil Acosta

Right of Way Agent

Public Works, County of San Luis Obispo
 Tel: (805) 781-5252 | *An APWA Accredited Agency*
[Website](#) | [Twitter](#) | [Map](#)



From: Monique Madrid <mmadrid@cambriacsd.org>
Sent: Tuesday, April 30, 2019 4:00:24 PM
To: Phil Acosta
Cc: Pamela Duffield
Subject: [EXT]Slip out repair documents to show the pedestrian pathway is being replaced

ATTENTION: This email originated from outside the County's network. Use caution when opening attachments or links.

Hi Phil,

We chatted last week about the project for the County. As you may recall, the CCSD has this on our May 9 agenda for board approval.

Please allow this email to be a gentle reminder that we are awaiting the plan documents which show the pedestrian pathway is going to be Replaced during the project work.

I look forward to receiving the documents. We expect to publish the agenda packet on Thursday morning. It would be great if I could receive

The documents before the end of the day tomorrow please.

Thank you,
Monique



Monique Madrid, CMC

Assistant General Manager/Administrative Department Manager

Cambria Community Services District

p: (805) 927-6223

f: (805) 927-5584

a: 1316 Tamsen Street, Suite 201 Cambria, CA 93428

P.O. Box 65 Cambria, CA 93428

w: www.cambriacsd.org e: mmadrid@cambriacsd.org

SUMMARY STATEMENT RELATING TO THE PURCHASE OF REAL PROPERTY OR AN INTEREST THEREIN

Burton Drive pm 2.0 Slip-out Repair Project
Project No. 245R12B438

Page 1 of 2
Date: March 7, 2019
Parcel #18-09

The County of San Luis Obispo (the County) is proposing to repair a soil slip-out on Burton Drive at postmile 2.0 (between Rodeo Grounds Rd and Village Ln) in Cambria.

A portion of your property located on Burton Drive, Cambria is within the project area, and is also identified by the County Assessor as Parcel No. 013-151-031. An Easement Deed and Consent to Common Use Agreement, with right of ingress and egress, and a temporary construction easement are required over the described portions of property to provide the additional right of way necessary for reconstruction of the slope supporting the County road.

Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and the County Real Property Acquisition Policy require that each owner from whom the County purchases real property or an interest therein or each tenant owning improvements on said property be provided with at a minimum, a summary of the valuation of the real property or interest therein, as well as the following information:

1. You are entitled to receive full payment prior to vacating or otherwise releasing the real property rights being purchased unless you have heretofore waived such entitlement. You are not required to pay recording fees, transfer taxes, or the pro rata portion of real property taxes which may be allocable to any period subsequent to the passage of title or possession.
2. The County will offer to purchase any remnant(s) created by the proposed acquisition and considered by the County to be an uneconomic unit(s) which is/are owned by you or, if applicable, occupied by you as a tenant and which is/are contiguous to the land being conveyed.
3. All buildings, structures, fences, and other improvements affixed to the land described in the referenced conveyance document (Deed) covering this transaction and owned by the grantor(s) herein or, if applicable, owned by you as a tenant, are being conveyed unless other disposition of these improvements has been made. The interests and improvements to be acquired are:

Parcel 18-09	
Easement Deed and Consent to Common Use Agreement	1,249 SF
Right of ingress and egress	
Temporary Construction Easement	3,920 SF

Improvements:

- Approximately 55 lf 6' chain link & BW fence to be functionally reconstructed or replaced
- Utility Facilities to be protected in place

Severance Damages: None

And as further described in the attached Right of Way Agreement, Easement Deed and Consent to Common Use Agreement, and related Exhibit(s).

4. The market value of the interest being purchased is based upon a valuation which is summarized on the attached Appraisal Summary Statement and such amount:
 - a. Represents the full amount of the appraisal of just compensation for the property rights to be purchased; and

**SUMMARY STATEMENT RELATING TO THE PURCHASE OF
REAL PROPERTY OR AN INTEREST THEREIN**

Burton Drive pm 2.0 Slip-out Repair Project
Project No. 245R12B438

Page 2 of 2
Date: March 7, 2019
Parcel #18-09

- b. Is not less than the approved appraisal of the fair market value of the property as improved; and
 - c. Disregards any decrease or increase in the fair market value of the interest in real property to be acquired prior to the date of valuation caused by the public improvement for which the property is to be acquired or by the likelihood that the property would be acquired for such public improvement, other than that due to physical deterioration within the reasonable control of the owner or occupant; and
 - d. Does not reflect any consideration of or allowance for any relocation assistance and payments or other benefits which the owner is entitled to receive under an agreement with the County.
5. Pursuant to Code of Civil Procedure Section 1263.025 should you elect to obtain an independent appraisal, the Department will pay for the actual reasonable costs up to five thousand dollars (\$5,000) subject to the following conditions:
- a. You, not the County, must order the appraisal. Should you enter into a contract with the selected appraiser, the Department will not be a party to the contract;
 - b. The selected appraiser is licensed with the Office of Real Estate Appraisers (OREA);
 - c. Appraisal cost reimbursement requests must be made in writing, and submitted to the County at: Public Works Department, County Government Center, Room 207, San Luis Obispo, CA 93408 within ninety (90) days of the earliest of the following dates: (1) the date the selected appraiser requests payment from you for the appraisal; or, (2) the date upon which you, or someone on your behalf, remitted full payment to the selected appraiser for the appraisal. Copies of the contract (if a contract was made), appraisal report, and the invoice for the completed work by the appraiser must be provided to the County concurrent with submission of the Appraisal Cost Reimbursement Agreement. The costs must be reasonable and justifiable.
6. The owner of a business conducted on a property to be acquired, or conducted on the remaining property which will be affected by the purchase of the required temporary interest in property, may be entitled to compensation for the loss of goodwill. Entitlement is contingent upon the ability of said business to prove such loss in accordance with the provisions of Sections 1263.510 and 1263.520 of the Code of Civil Procedure.
7. If you ultimately elect to reject the County's offer for your property, you are entitled to have the amount of compensation determined by a court of law in accordance with the laws of the State of California.
8. You are entitled to receive all benefits that are available through voluntary donation to the County of all or part of your interest in the real property sought to be acquired by the County.
9. All activities related to this project are to be conducted in accordance with Title VI of the 1964 Civil Rights Act and related statutes summarized as follows: "No person in the United States shall, on the ground of race, color, or national origin, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." A Title VI Complaint Form and a Title VI Survey Form have been provided with the Notice of Decision to Inspect Letter that was previously mailed to you.

COUNTY OF SAN LUIS OBISPO – DEPARTMENT OF PUBLIC WORKS

RIGHT OF WAY APPRAISAL SUMMARY STATEMENT

Burton Drive pm 2.0 Slip-out Repair Project
 Project No. 245R12B438

Page 1 of 1
 Date: August 7, 2018
 Parcel #18-09

1. Name of owner: Cambria Community Services District, a public agency
2. Property interests to be acquired: Easement Deed and Consent to Common Use Agreement with right of ingress and egress, and Temporary Construction Easement. Enclosed herewith are the proposed Right of Way Agreement, and Easement Deed and Consent to Common Use Agreement, more particularly describing the property interests, the location, and the terms of the transaction.
3. Total Value of the property interests to be acquired: (Rounded) \$2,300.00
 - a) Title Interest, Area, and Value of land to be acquired:

<u>Parcel 18-09</u>	
Public Road and Slope Easement – 1,249 sf x \$1.75/sf x 50% of fee	\$1,093.00
Right of ingress and egress	Nominal
Temporary Construction Easement – 0.09 ac (3,920 sf) @ \$100/month x 12 months	\$1,200.00
 - b) Value of improvements in acquisition area:
 Approximately 55 lf 6' chain link fence & 6' x 8' gates with BW to be functionally reconstructed
 - c) Severance damage to remainder due to proposed acquisition & construction: None
 - d) Amount of benefits: None
4. JUST COMPENSATION FOR ACQUISITION: as described above: (Rounded) \$2,300.00

BASIS OF APPRAISAL - Basic Property Data:

Date of Value: January 11, 2019

Applicable zoning: CS– Commercial Service

Highest and Best Use: Commercial Service

1. The market approach is based upon the consideration of comparable land sales for valuation of the described real property.
2. The cost approach is based in part on a replacement cost new of improvements less depreciation and has been found to be inapplicable to this valuation.
3. The income approach is based on a consideration of net operating income and market based capitalization rates, and is not applicable.

 This Appraisal Summary Statement is presented in compliance with Federal and State law and is derived from an appraisal prepared by Public Works Staff.

Right-of-Way: Burton Drive pm 2.0 Slip-Out Repair Project
245R12B438; Parcel No. 18-09

(form revised 8-2017)

copy

THIS RIGHT OF WAY AGREEMENT (Agreement) is entered into this ___ day of _____, 2019, by and between Cambria Community Services District, a public agency, hereinafter referred to as GRANTOR and the COUNTY OF SAN LUIS OBISPO, a political subdivision of the State of California, hereinafter referred to as COUNTY;

The GRANTOR and the COUNTY hereby agree as follows:

WITNESSETH:

WHEREAS, COUNTY needs to obtain certain property interests from GRANTOR for the Burton Drive pm 2.0 Slip-Out Repair Project 245R12B438 ("Project"); and

WHEREAS, GRANTOR has executed an easement deed and consent to common use agreement in the form of Easement Deed and Consent to Common Use Agreement No. 18-09 ("Easement Deed") attached hereto as Exhibit 1 covering the property particularly described therein (hereafter, "Permanent Easement"), and has delivered Easement Deed to the COUNTY'S Right of Way Agent for recording pursuant to the terms of this Agreement; and

WHEREAS, Permanent Easement is part of a larger parcel owned by GRANTOR, otherwise identified by COUNTY Assessor as APN 013-151-031 - or further described as 'CCSD Pump Station B-1' in the Quitclaim Deed from the County of San Luis Obispo to the Cambria Community Services District, Document No. 1995013283, Recorded March 30, 1995 in official County Records ("hereafter the "Subject Property"); and

WHEREAS, COUNTY needs said property described in Easement Deed for a public use for which COUNTY has the authority to exercise the power of eminent domain. Both GRANTOR and COUNTY recognize the expense, time, effort, and risk to both parties in determining the compensation for the property by eminent domain litigation. The compensation set forth herein for the property is in compromise and settlement, in lieu of such litigation.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises and agreements herein set forth, it is mutually agreed by and between GRANTOR and COUNTY as follows:

1. The parties have herein set forth the whole of their agreement. The consideration set forth herein constitutes the entire consideration for the granting of the Easement Deed, and for the COUNTY'S use of the Subject Property pursuant to the terms of the Easement Deed. The performance of this Agreement relieves the COUNTY of any and all further obligation or claims relating to any uses of the Subject Property allowed by the Easement Deed, including those relating to the construction, maintenance, repair or operation of the proposed public improvement Project.

2. The COUNTY shall:

a. Pay the undersigned GRANTOR the sum of \$2,300.00 for the interests conveyed by

this Agreement and by Easement Deed when title to said Easement Deed vests in the COUNTY free and clear of all liens, encumbrances, assessments, easements, leases (recorded and/or unrecorded), and all taxes, except:

1. Taxes for the fiscal year in which this Agreement is entered which shall be cleared and paid in the manner specified under Article 5 (commencing with Section 5081) of Chapter 4 of Part 9 of Division 1 of the Revenue and Taxation Code, if unpaid at time Agreement is entered.
2. Easements or rights of way over said land for public, public utility or quasi-public utility purposes, if any.
 - b. Pay any escrow and recording fees incurred in this transaction, and if title insurance is desired by the COUNTY, the premium charged therefor.
 - c. Have the authority to deduct and pay from the amount shown in Paragraph 2 (a) above, any amount necessary to satisfy any delinquent taxes due in any fiscal year except the fiscal year in which this escrow closes, together with penalties and interest thereon, and/or delinquent or non-delinquent assessments or bonds except those which title is to be taken subject to, in accordance with the terms of this agreement.
3. GRANTOR hereby warrants and represents that the GRANTOR has no reason to believe that any hazardous waste, extremely hazardous waste, or hazardous substance (as those terms are defined in sections 25117, 25115, and 25316 of the California Health and Safety Code) has come to be located on, beneath or within any of the real property covered by the above referenced Easement Deed or this Agreement. If GRANTOR ever becomes aware of the presence of any hazardous waste, extremely hazardous waste, or hazardous substance on, beneath or within these areas, GRANTOR shall immediately so advise COUNTY.
4. GRANTOR hereby warrants and represents that (1) GRANTOR has sufficient title in the Subject Property to fully convey to COUNTY all of the property rights and interests described in the Easement Deed, subject to any mortgage, loan, required consent or other superior interest, and (2) that GRANTOR'S title in the Subject Property shall not be compromised or transferred by any voluntary or involuntary transfer of any property interest, or the voluntary or involuntary creation of any lien, in the Subject Property to someone other than the COUNTY prior to close of escrow.
5. A Temporary Construction Easement (TCE) is hereby granted to COUNTY and its contractors to enter upon the Subject Property where necessary within that certain area depicted on the map marked Exhibit 2, attached hereto and made a part hereof, for the purpose of construction and construction support activities related to Project including, but not limited to the stockpiling of materials, soil, and equipment. This TCE shall commence on the date of this Agreement and shall terminate upon completion of Project or after two (2) years from the date of commencement, whichever shall occur first. It is understood by the parties that COUNTY anticipates an active Project construction period of approximately six (6) months during the term of this TCE and COUNTY'S Project Manager shall provide GRANTOR with thirty (30) days written notice of commencement of such active Project construction period via U.S. Mail. The amount shown in clause 2.a. herein includes, but is not limited to, full payment for said TCE, including severance

damages, if any. Upon completion of Project construction, the TCE area shall be generally restored to the condition that existed prior to construction, to the extent reasonably practical. While using this TCE, COUNTY shall protect in place the GRANTOR's facilities noted on Exhibit 2.

6. At no expense to GRANTOR, and at the time of roadway construction, the COUNTY or its authorized independent contractor will, from approximately 39' left of engineer's station 1+67.5 to approximately 65' left of engineer's station 2+10 as further depicted on Exhibit 2 attached hereto; 1. Reconstruct or replace, in-kind, project impacted fence and gates.

7. Permission is hereby granted to COUNTY, or its authorized independent contractor, to enter upon the Subject Property, where necessary, for purposes of constructing or re-constructing the fencing improvements as described in Section 6.

8. GRANTOR further understands and agrees that upon completion of the work described in Section 6 above that any such fencing improvements constructed or re-constructed by COUNTY for the benefit of GRANTOR and located upon GRANTOR'S land shall be considered as the sole property of the GRANTOR; the maintenance and repair of said property to be that of the GRANTOR.

9. All work done under this Agreement shall conform to all applicable building, fire and sanitary laws, ordinances, and regulations relating to such work, and shall be done in a good and workmanlike manner. All structures, improvements or other facilities, when removed, and relocated, or reconstructed by COUNTY in connection with the Project, shall be left in as good condition as found at the commencement of the Project.

IN WITNESS WHEREOF, GRANTOR and COUNTY have executed this Agreement the day and year first above written. (As used above the term GRANTOR shall include the plural as well as the singular number as the case may be.)

GRANTOR: Cambria Community Services District, a public agency

By: _____
Monique Madrid, (Acting) General Manager

By: _____
Amanda Rice, Board President

Date: _____

Date: _____

COUNTY OF SAN LUIS OBISPO

Dated: _____, 20__

COLT ESENWEIN, P.E.
Director of Public Works
(per B.O.S. Resolution No. 2019-042)

APPROVED AS TO FORM AND LEGAL EFFECT:

RITA L. NEAL
County Counsel

By: _____
Deputy County Counsel

G:\RightOfWay\PWA\z Burton Drive Slope Repair\Cambria CSD RW Agreement_pf1Comments.doc

RECORDING REQUESTED BY:
 Public Works Department
 County of San Luis Obispo
 County Government Center, Room 207
 San Luis Obispo, CA 93408

WHEN RECORDED RETURN TO:
 County Clerk
 County of San Luis Obispo
 1055 Monterey St, Room D120
 San Luis Obispo, CA 93408

APN: ptn 013-151-031 [San Luis Obispo County]

No recording fee per Government Code § 6103

No Documentary Transfer Tax per Rev. and Taxation Code § 11922

EASEMENT DEED AND CONSENT TO COMMON USE AGREEMENT (No. 18-09)

Burton Dr., Cambria, CA	245R12B438	Burton Drive PM 2.0 Slipout Project
LOCATION	PROJECT#	PROJECT NAME

This EASEMENT DEED AND CONSENT TO COMMON USE AGREEMENT (hereinafter "DEED"), entered into this ____ day of _____, 20____, by and between Cambria Community Services District, a public agency, hereinafter called "GRANTOR", and the COUNTY OF SAN LUIS OBISPO, a political subdivision of the State of California, its successors and assigns, hereinafter called "COUNTY."

WITNESSETH

WHEREAS, GRANTOR is the owner of certain real property located on Burton Drive, Cambria, California, and known as Assessor's Parcel Number 013-151-031, more specifically described as 'CCSD Pump Station B-1' in the Quitclaim Deed from the County of San Luis Obispo to the Cambria Community Services District, recorded March 30, 1995 as Document Number 1995013283 in Official Records of San Luis Obispo County hereinafter referred to as "GRANTOR'S Property"; and

WHEREAS, GRANTOR is also the owner of that certain ten-inch (10") diameter distribution waterline located on GRANTOR'S Property, hereinafter called GRANTOR'S Waterline; and

WHEREAS, COUNTY requires a perpetual drainage and slope easement over GRANTOR'S Property (hereinafter COUNTY Easement Area) for the construction of drainage and slope improvements related to the Burton Drive PM 2.0 Slipout Project No. 245R12B438 (hereinafter COUNTY'S Project); and

WHEREAS, COUNTY and GRANTOR also require a consent to common use agreement over the shared portion of GRANTOR'S Waterline, and COUNTY Easement Area.

CONVEYANCE OF DEED

NOW, THEREFORE, for a Valuable Consideration, receipt of which is hereby acknowledged, GRANTOR hereby GRANTS to the COUNTY the following interests:

EXHIBIT 1 (page 2 of 8)

Perpetual Drainage and Slope Easement: A perpetual easement for drainage and slope purposes including, but not limited to, the right to construct and install, and thereafter use, maintain, repair, and replace drainage structures and appurtenances, excavation slopes, and embankment slopes, public utility facilities, and the right to discharge and direct drainage, surface, flood and storm waters therefrom upon, over and across that certain real property situate in the County of San Luis Obispo, State of California, described as follows (hereafter, "COUNTY Easement Area"); see EXHIBIT "A", attached hereto and made a part hereof.

The GRANTOR hereby further grants to COUNTY all trees, plants and growths (growing or that may hereafter grow) within said COUNTY Easement Area together with the right to alter, trim, remove or use the same in such manner and at such locations as COUNTY may deem proper, needful or necessary, in the construction, reconstruction, improvement or maintenance of the described drainage and slope uses.

The easement granted herein includes the right to plant and maintain grass, plants, trees or shrubs within the COUNTY Easement Area for soil erosion purposes and for protection of the lateral support for the adjoining County road. Additionally, GRANTOR does hereby further grant to COUNTY, its successors and assigns, the right of reasonable ingress and egress to, from, along, over and across GRANTOR'S Property to get to the described easement.

The consideration acknowledged above also constitutes payment in full for any and all damages to GRANTOR'S Property (and any other property of GRANTOR that is contiguous to the COUNTY Easement Area) by reason of the construction, reconstruction, operation, repair and maintenance of said improvements referred to herein. The GRANTOR, for the GRANTOR and the GRANTOR'S successors and assigns, hereby waives any claim for any and all damages to GRANTOR'S Property (and any other property of GRANTOR that is contiguous to the COUNTY Easement Area) by reason of the location, construction, landscaping, maintenance or operation of the public improvements constructed in the COUNTY Easement Area.

CONSENT TO COMMON USE AGREEMENT

The portion of the COUNTY Easement Area that overlaps a portion of GRANTOR'S Waterline is hereinafter referred to as "Area of Common Use" and is described and depicted in EXHIBIT "B" attached hereto. In the event of any conflict between the GRANTOR'S Waterline and the County's easement rights under this Deed, the COUNTY acknowledges the priority of GRANTOR'S Waterline rights over COUNTY's easement rights hereunder.

GRANTOR has and reserves the right and easement to use, in common with the public's use of said County drainage and slope facilities, said Area of Common Use for all of the purposes for which such areas were acquired, without need for any further permit or permission from COUNTY. Except in emergencies, GRANTOR shall give reasonable notice to COUNTY before performing any work on GRANTOR'S facilities in said Area of Common Use where such work will be performed in, on or over the County drainage and slope facilities. In all cases, GRANTOR shall make adequate provision for the protection of the traveling public.

In the event that the future use of said County drainage and slope facilities shall at any time or times necessitate a rearrangement, relocation, reconstruction or removal of any of GRANTOR'S Waterline then existing in said Area of Common Use, COUNTY shall notify GRANTOR in writing of such necessity and agree to reimburse GRANTOR on demand for its costs incurred in complying with such notice. GRANTOR will provide COUNTY with plans of its proposed rearrangement and an estimate of the cost thereof and, upon approval of such plans by COUNTY, GRANTOR will promptly proceed to effect such rearrangement, relocation, reconstruction or removal. GRANTOR shall make adequate provisions for the protection of the traveling public. No further permit or permission from COUNTY for such rearrangement shall be required and if such rearrangement shall require

EXHIBIT 1 (page 3 of 8)

the relocation of any of GRANTOR'S Waterline outside of said Area of Common Use, but within the COUNTY Easement Area, COUNTY will cooperate with GRANTOR to reasonably amend this Consent To Common Use Agreement to cover the new location of GRANTOR'S Waterline and eliminate any superseded portion of GRANTOR'S Waterline within COUNTY Easement Area.

Both COUNTY and GRANTOR shall use said Area of Common Use in such a manner as not to interfere unreasonably with the rights of the other. Nothing herein contained shall be construed as a release or waiver of any claim for compensation or damages which GRANTOR or COUNTY may now have or may hereafter acquire resulting from the construction of additional facilities or the alteration of existing facilities by either COUNTY or GRANTOR in such a manner as to cause an unreasonable interference with the use of said Area of Common Use by the other party.

The provisions hereof shall inure to the benefit of the COUNTY, its successors and assigns, and shall bind the heirs, executors, administrators, assigns and successors in interest of the respective parties hereto, and all covenants shall apply to and run with the above described property.

GRANTOR: Cambria Community Services District, a public agency

By: _____
Monique Madrid, (Acting) General Manager

By: _____
Amanda Rice, Board President

Date: _____

Date: _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA)
) ss.
COUNTY OF _____)

On _____, 2019, before me, _____, a notary public,

personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose names() are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

(Seal)

CERTIFICATE OF ACCEPTANCE

This is to certify that the COUNTY OF SAN LUIS OBISPO, grantee herein, hereby accepts for public purposes the real property, or interest therein, described in the foregoing Easement Deed And Consent To Common Use Agreement dated _____, 2019, from Cambria Community Services District, a public agency, Grantor herein, and consents to the recordation thereof.

In Witness Whereof, I have hereunto set my hand this ___ day of _____, 2019.

COUNTY OF SAN LUIS OBISPO

COLT ESENWEIN, P.E.
Director of Public Works
(per B.O.S. Resolution No. 2019-042)

APPROVED AS TO FORM AND LEGAL EFFECT:
RITA L. NEAL
County Counsel

By: _____
Deputy County Counsel

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

State of California
County of _____)

On _____, 2019 before me, _____, a Notary Public
(insert name and title of the officer)

personally appeared _____, who who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

(EXHIBIT A (page 1 of 2))**LEGAL DESCRIPTION**

BEING A PORTION OF THE PROPERTY DESCRIBED IN DOCUMENT NO. 4948, IN THE TOWN OF CAMBRIA, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, ACCORDING TO THE DOCUMENT RECORDED FEBRUARY 10, 1976 IN BOOK 1878 OF OFFICIAL RECORDS AT PAGE 74 IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEASTERLY CORNER OF PARCEL 4, ACCORDING TO THE MAP RECORDED, MAY 29, 1967 IN BOOK 2 OF PARCEL MAPS AT PAGE 7, SAID POINT BEING ON THE NORTHERLY RIGHT OF WAY OF BURTON DRIVE;

THENCE, ALONG SAID NORTHERLY RIGHT OF WAY, SOUTH 83°02'51" WEST 87.39 FEET;

THENCE, CONTINUING ALONG SAID RIGHT OF WAY, NORTH 50°13'09" WEST 154.15 FEET;

THENCE, CONTINUING ALONG SAID RIGHT OF WAY, NORTH 71°59'09" WEST 91.95 FEET TO THE SOUTHEASTERLY CORNER OF THAT PROPERTY DESCRIBED IN THE DOCUMENT RECORDED FEBRUARY 10, 1976 IN BOOK 1878 OF OFFICIAL RECORDS AT PAGE 74, SAID POINT BEING THE **POINT OF BEGINNING**;

THENCE, LEAVING SAID RIGHT OF WAY, ALONG THE EASTERLY LINE OF SAID DOCUMENT, NORTH 05°52'05" WEST 29.58 FEET;

THENCE, LEAVING SAID EASTERLY LINE, NORTH 55°54'47" WEST 1.31 FEET;

THENCE, SOUTH 88°32'32" WEST 55.88 FEET;


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THENCE, ALONG SAID RIGHT OF WAY, SOUTH 82°19'09" EAST 27.37 FEET;

THENCE, CONTINUING ALONG SAID RIGHT OF WAY, SOUTH 71°59'09" EAST 56.14 FEET TO THE **POINT OF BEGINNING**.

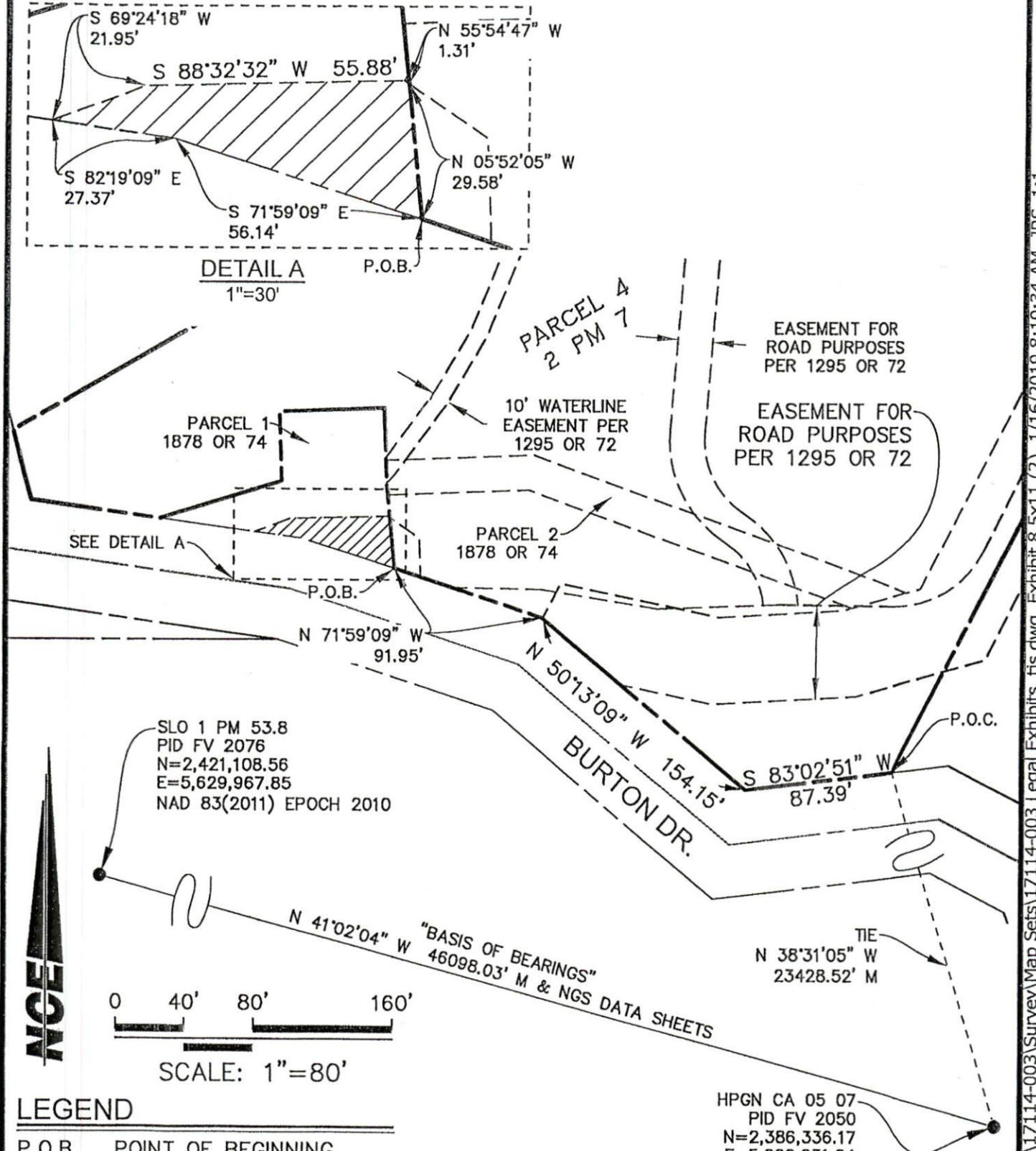
CONTAINING 1249.0± SQUARE FEET.

SEE ATTACHED EXHIBIT MADE A PART HEREOF.

 6/28/18
JOHN R. SANDERS, PLS 5812 DATE



(EXHIBIT A (page 2 of 2))



DETAIL A
1"=30'

PARCEL 1
1878 OR 74

PARCEL A
2 PM 7

PARCEL 2
1878 OR 74

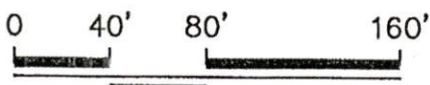
EASEMENT FOR
ROAD PURPOSES
PER 1295 OR 72

EASEMENT FOR
ROAD PURPOSES
PER 1295 OR 72

10' WATERLINE
EASEMENT PER
1295 OR 72

SEE DETAIL A

SLO 1 PM 53.8
PID FV 2076
N=2,421,108.56
E=5,629,967.85
NAD 83(2011) EPOCH 2010



SCALE: 1"=80'

LEGEND

- P.O.B. POINT OF BEGINNING
- P.O.C. POINT OF COMMENCEMENT
- PROPOSED EASEMENT

HPGN CA 05 07
PID FV 2050
N=2,386,336.17
E=5,660,231.84
NAD 83(2011) EPOCH 2010

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PASO ROBLES, CA
805.239.3127

R:\PROJ\17114-003\Survey\Map Sets\17114-003 Legal Exhibits_tjs.dwg, Exhibit 8.5x11 (2), 1/16/2019 8:19:34 AM, JRS, 1:1

(EXHIBIT B (page 1 of 2))**LEGAL DESCRIPTION**

BEING A PORTION OF THE PROPERTY DESCRIBED IN DOCUMENT NO. 4948, IN THE TOWN OF CAMBRIA, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, ACCORDING TO THE DOCUMENT RECORDED FEBRUARY 10, 1976 IN BOOK 1878 OF OFFICIAL RECORDS AT PAGE 74 IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEASTERLY CORNER OF PARCEL 4, ACCORDING TO THE MAP RECORDED, MAY 29, 1967 IN BOOK 2 OF PARCEL MAPS AT PAGE 7, SAID POINT BEING ON THE NORTHERLY RIGHT OF WAY OF BURTON DRIVE;

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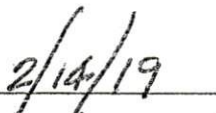
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THENCE, LEAVING SAID RIGHT OF WAY, NORTH 42°23'02" EAST 12.65 FEET TO THE **POINT OF BEGINNING**.

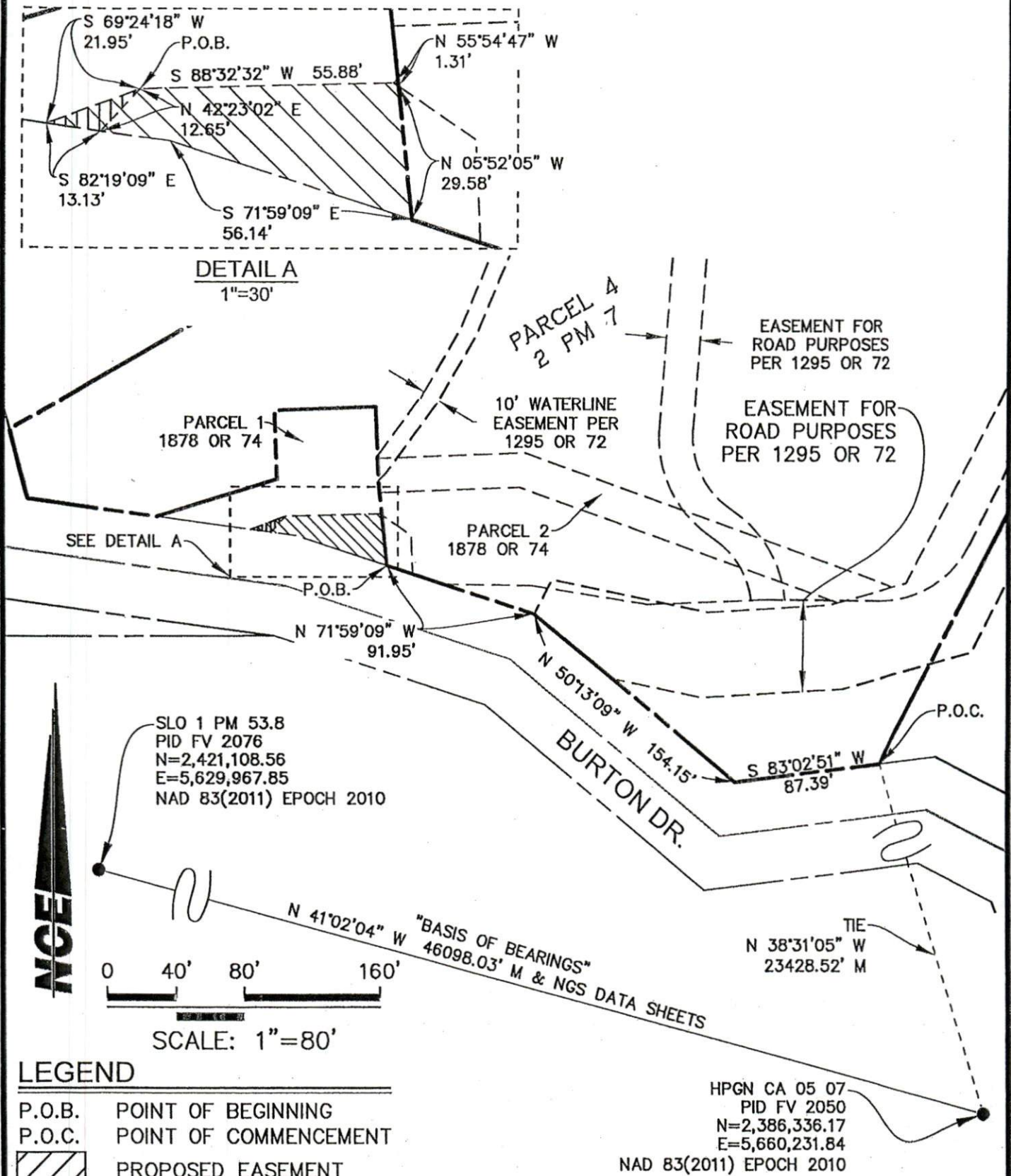
CONTAINING 63.05± SQUARE FEET.

SEE ATTACHED EXHIBIT MADE A PART HEREOF.

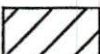


 JOHN R. SANDERS, PLS 5812


 DATE

(EXHIBIT B (page 2 of 2))



LEGEND

- P.O.B. POINT OF BEGINNING
- P.O.C. POINT OF COMMENCEMENT
-  PROPOSED EASEMENT
-  COMMON USE AREA OF PROPOSED EASEMENT

JOB NUMBER: 17114-003
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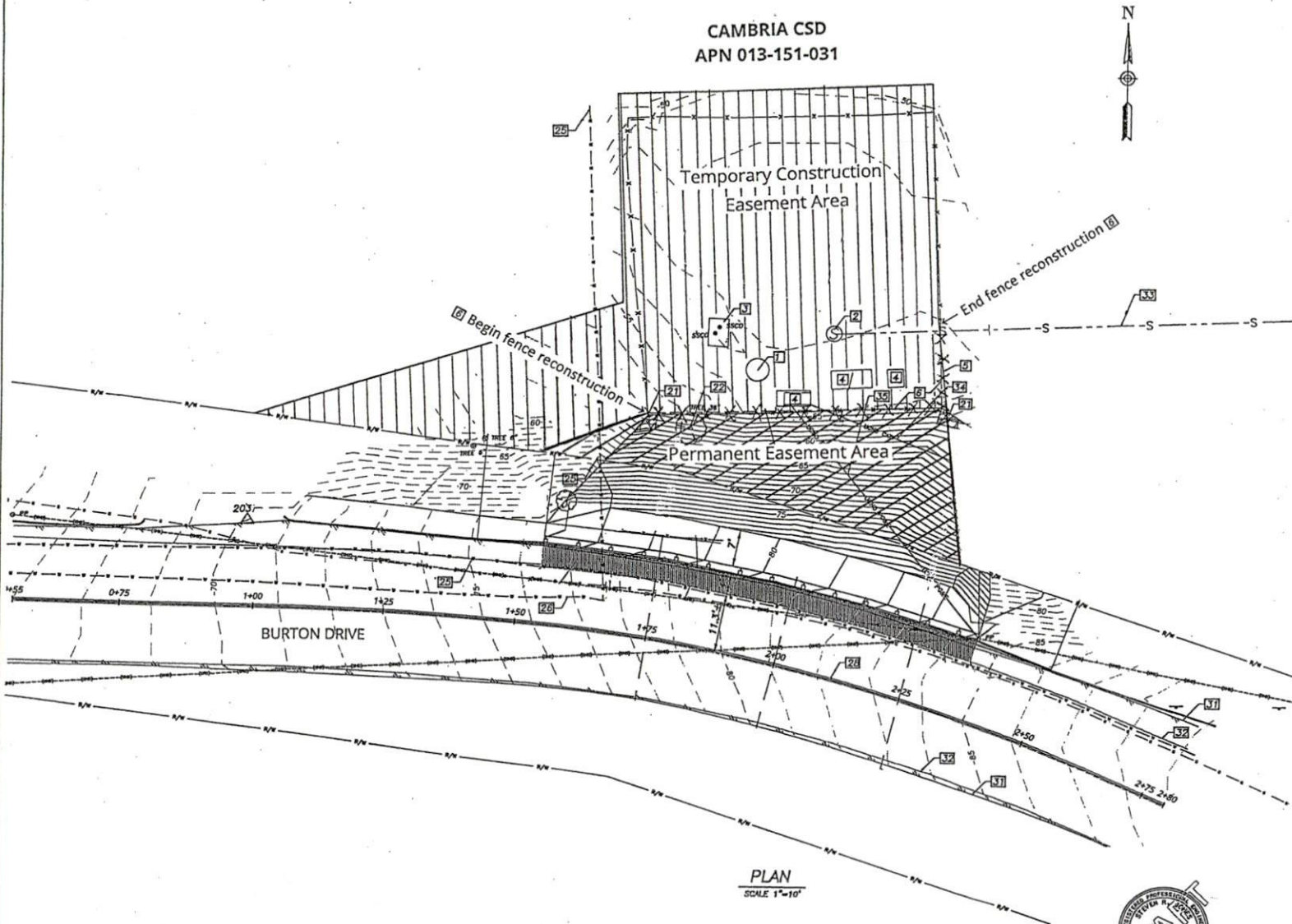
EXHIBIT 2

CAMBRIA CSD
APN 013-151-031

ROAD NO.	JOB NO.	SHEET NO.	TOTAL SHEETS
5092	245-125-438	3	3

NOTES

- [1] EXISTING CCSD SEWER PUMP LIFT STATION (PROTECT IN PLACE)
- [2] EXISTING SEWER MANHOLE (PROTECT IN PLACE)
- [3] EXISTING SEWER CLEANOUT (PROTECT IN PLACE)
- [4] EXISTING PAD MOUNTED ELECTRICAL METER AND COMMUNICATIONS BOX FOR LIFT STATION (PROTECT IN PLACE)
- [5] PROPERTY LINE
- [6] EXISTING CHAIN LINK FENCE AND GATE TO BE REMOVED AND RESET
- X-X- 6' chain link fence and gates with three strand barbed wire extension
- [21] 4" SUBDRAIN OUTLET, PLACE 4' FOOT X 4' FOOT NO. 2 BACKING (8" INCH DIAMETER ROCK)
- [22] EXISTING PINE TREE STUMP TO BE REMOVED
- [23] EXISTING 10" INCH WATER MAIN
- [24] EXISTING 8" INCH WATER MAIN
- [25] ALIGNMENT CENTERLINE AND CENTERLINE STRIPE BURTON DRIVE
- [31] EDGE OF PAVEMENT
- [32] EDGE OF TRAVELED WAY AND FOG LINE
- [33] EXISTING 10" SEWER MAIN
- [34] EXISTING COMMUNICATIONS CABLE SERVING LIFT STATION. CABLE IS OVERHEAD CONNECTED TO POLE GUY ANCHOR AND UNDERGROUND TO LIFT STATION.
- [35] EXISTING UNDERGROUND ELECTRICAL SERVING LIFT STATION METER. WIRE TO BE REMOVED AND RE ROUTED BY OTHERS.



PLAN
SCALE 1"=10'



ORIGINAL SCALE IN INCHES FOR REDUCED PLANS

BURTON DRIVE MILEPOST 2.0					
EXHIBIT 2					
CAMBRIA, CA					
Designer	Date	Drawn By	Date	Project Manager	Date
S JONES	4-23-18	S JONES	4-23-18	DON SPAGNOLO	4-23-18

copy

RECORDING REQUESTED BY:
Public Works Department
County of San Luis Obispo
County Government Center, Room 207
San Luis Obispo, CA 93408

WHEN RECORDED RETURN TO:
County Clerk
County of San Luis Obispo
1055 Monterey St, Room D120
San Luis Obispo, CA 93408

APN: ptn 013-151-031 [San Luis Obispo County]

No recording fee per Government Code § 6103

No Documentary Transfer Tax per Rev. and Taxation Code § 11922

EASEMENT DEED AND CONSENT TO COMMON USE AGREEMENT (No. 18-09)

Burton Dr., Cambria, CA	245R12B438	Burton Drive PM 2.0 Slipout Project
LOCATION	PROJECT#	PROJECT NAME

This EASEMENT DEED AND CONSENT TO COMMON USE AGREEMENT (hereinafter "DEED"), entered into this ____ day of _____, 20____, by and between Cambria Community Services District, a public agency, hereinafter called "GRANTOR", and the COUNTY OF SAN LUIS OBISPO, a political subdivision of the State of California, its successors and assigns, hereinafter called "COUNTY."

WITNESSETH

WHEREAS, GRANTOR is the owner of certain real property located on Burton Drive, Cambria, California, and known as Assessor's Parcel Number 013-151-031, more specifically described as 'CCSD Pump Station B-1' in the Quitclaim Deed from the County of San Luis Obispo to the Cambria Community Services District, recorded March 30, 1995 as Document Number 1995013283 in Official Records of San Luis Obispo County hereinafter referred to as "GRANTOR'S Property"; and

WHEREAS, GRANTOR is also the owner of that certain ten-inch (10") diameter distribution waterline located on GRANTOR'S Property, hereinafter called GRANTOR'S Waterline; and

WHEREAS, COUNTY requires a perpetual drainage and slope easement over GRANTOR'S Property (hereinafter COUNTY Easement Area) for the construction of drainage and slope improvements related to the Burton Drive PM 2.0 Slipout Project No. 245R12B438 (hereinafter COUNTY'S Project); and

WHEREAS, COUNTY and GRANTOR also require a consent to common use agreement over the shared portion of GRANTOR'S Waterline, and COUNTY Easement Area.

CONVEYANCE OF DEED

NOW, THEREFORE, for a Valuable Consideration, receipt of which is hereby acknowledged, GRANTOR hereby GRANTS to the COUNTY the following interests:

Perpetual Drainage and Slope Easement: A perpetual easement for drainage and slope purposes including, but not limited to, the right to construct and install, and thereafter use, maintain, repair, and replace drainage structures and appurtenances, excavation slopes, and embankment slopes, public utility facilities, and the right to discharge and direct drainage, surface, flood and storm waters therefrom upon, over and across that certain real property situate in the County of San Luis Obispo, State of California, described as follows (hereafter, "COUNTY Easement Area"): see EXHIBIT "A", attached hereto and made a part hereof.

The GRANTOR hereby further grants to COUNTY all trees, plants and growths (growing or that may hereafter grow) within said COUNTY Easement Area together with the right to alter, trim, remove or use the same in such manner and at such locations as COUNTY may deem proper, needful or necessary, in the construction, reconstruction, improvement or maintenance of the described drainage and slope uses.

The easement granted herein includes the right to plant and maintain grass, plants, trees or shrubs within the COUNTY Easement Area for soil erosion purposes and for protection of the lateral support for the adjoining County road. Additionally, GRANTOR does hereby further grant to COUNTY, its successors and assigns, the right of reasonable ingress and egress to, from, along, over and across GRANTOR'S Property to get to the described easement.

The consideration acknowledged above also constitutes payment in full for any and all damages to GRANTOR'S Property (and any other property of GRANTOR that is contiguous to the COUNTY Easement Area) by reason of the construction, reconstruction, operation, repair and maintenance of said improvements referred to herein. The GRANTOR, for the GRANTOR and the GRANTOR'S successors and assigns, hereby waives any claim for any and all damages to GRANTOR'S Property (and any other property of GRANTOR that is contiguous to the COUNTY Easement Area) by reason of the location, construction, landscaping, maintenance or operation of the public improvements constructed in the COUNTY Easement Area.

CONSENT TO COMMON USE AGREEMENT

The portion of the COUNTY Easement Area that overlaps a portion of GRANTOR'S Waterline is hereinafter referred to as "Area of Common Use" and is described and depicted in EXHIBIT "B" attached hereto. In the event of any conflict between the GRANTOR'S Waterline and the County's easement rights under this Deed, the COUNTY acknowledges the priority of GRANTOR'S Waterline rights over COUNTY's easement rights hereunder.

GRANTOR has and reserves the right and easement to use, in common with the public's use of said County drainage and slope facilities, said Area of Common Use for all of the purposes for which such areas were acquired, without need for any further permit or permission from COUNTY. Except in emergencies, GRANTOR shall give reasonable notice to COUNTY before performing any work on GRANTOR'S facilities in said Area of Common Use where such work will be performed in, on or over the County drainage and slope facilities. In all cases, GRANTOR shall make adequate provision for the protection of the traveling public.

In the event that the future use of said County drainage and slope facilities shall at any time or times necessitate a rearrangement, relocation, reconstruction or removal of any of GRANTOR'S Waterline then existing in said Area of Common Use, COUNTY shall notify GRANTOR in writing of such necessity and agree to reimburse GRANTOR on demand for its costs incurred in complying with such notice. GRANTOR will provide COUNTY with plans of its proposed rearrangement and an estimate of the cost thereof and, upon approval of such plans by COUNTY, GRANTOR will promptly proceed to effect such rearrangement, relocation, reconstruction or removal. GRANTOR shall make adequate provisions for the protection of the traveling public. No further permit or permission from COUNTY for such rearrangement shall be required and if such rearrangement shall require

the relocation of any of GRANTOR'S Waterline outside of said Area of Common Use, but within the COUNTY Easement Area, COUNTY will cooperate with GRANTOR to reasonably amend this Consent To Common Use Agreement to cover the new location of GRANTOR'S Waterline and eliminate any superseded portion of GRANTOR'S Waterline within COUNTY Easement Area.

Both COUNTY and GRANTOR shall use said Area of Common Use in such a manner as not to interfere unreasonably with the rights of the other. Nothing herein contained shall be construed as a release or waiver of any claim for compensation or damages which GRANTOR or COUNTY may now have or may hereafter acquire resulting from the construction of additional facilities or the alteration of existing facilities by either COUNTY or GRANTOR in such a manner as to cause an unreasonable interference with the use of said Area of Common Use by the other party.

The provisions hereof shall inure to the benefit of the COUNTY, its successors and assigns, and shall bind the heirs, executors, administrators, assigns and successors in interest of the respective parties hereto, and all covenants shall apply to and run with the above described property.

GRANTOR: Cambria Community Services District, a public agency

By: _____
 Monique Madrid, (Acting) General Manager

By: _____
 Amanda Rice, Board President

Date: _____

Date: _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA)
) ss.
 COUNTY OF _____)

On _____, 2019, before me, _____, a notary public,
 personally appeared _____, who
 proved to me on the basis of satisfactory evidence to be the person(s) whose names() are subscribed to the within
 instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies),
 and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s)
 acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true
 and correct.

WITNESS my hand and official seal.

Signature _____

(Seal)

CERTIFICATE OF ACCEPTANCE

This is to certify that the **COUNTY OF SAN LUIS OBISPO**, grantee herein, hereby accepts for public purposes the real property, or interest therein, described in the foregoing Easement Deed And Consent To Common Use Agreement dated _____, 2019, from Cambria Community Services District, a public agency, Grantor herein, and consents to the recordation thereof.

In Witness Whereof, I have hereunto set my hand this ___ day of _____, 2019.

COUNTY OF SAN LUIS OBISPO

COLT ESENWEIN, P.E.
Director of Public Works
(per B.O.S. Resolution No. 2019-042)

APPROVED AS TO FORM AND LEGAL EFFECT:
RITA L. NEAL
County Counsel

By: _____
Deputy County Counsel

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

State of California
County of _____)

On _____, 2019 before me, _____, a Notary Public
(insert name and title of the officer)

personally appeared _____, who who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

EXHIBIT A (page 1 of 2)**LEGAL DESCRIPTION**

BEING A PORTION OF THE PROPERTY DESCRIBED IN DOCUMENT NO. 4948, IN THE TOWN OF CAMBRIA, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, ACCORDING TO THE DOCUMENT RECORDED FEBRUARY 10, 1976 IN BOOK 1878 OF OFFICIAL RECORDS AT PAGE 74 IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

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THENCE, CONTINUING ALONG SAID RIGHT OF WAY, NORTH 50°13'09" WEST 154.15 FEET;

THENCE, CONTINUING ALONG SAID RIGHT OF WAY, NORTH 71°59'09" WEST 91.95 FEET TO THE SOUTHEASTERLY CORNER OF THAT PROPERTY DESCRIBED IN THE DOCUMENT RECORDED FEBRUARY 10, 1976 IN BOOK 1878 OF OFFICIAL RECORDS AT PAGE 74, SAID POINT BEING THE **POINT OF BEGINNING**;

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THENCE, SOUTH 88°32'32" WEST 55.88 FEET;

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THENCE, ALONG SAID RIGHT OF WAY, SOUTH 82°19'09" EAST 27.37 FEET;

THENCE, CONTINUING ALONG SAID RIGHT OF WAY, SOUTH 71°59'09" EAST 56.14 FEET TO THE **POINT OF BEGINNING**.

CONTAINING 1249.0± SQUARE FEET.

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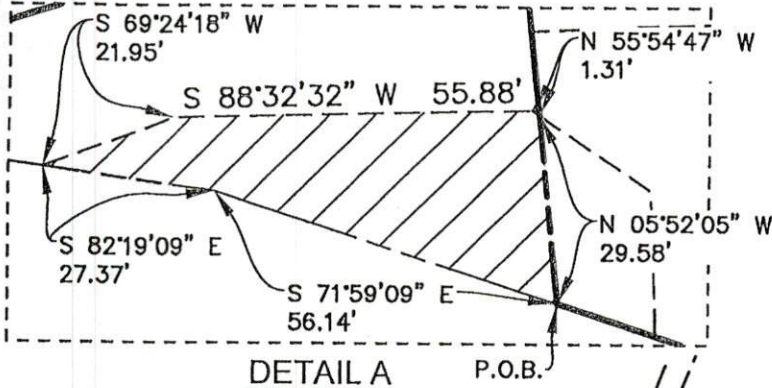
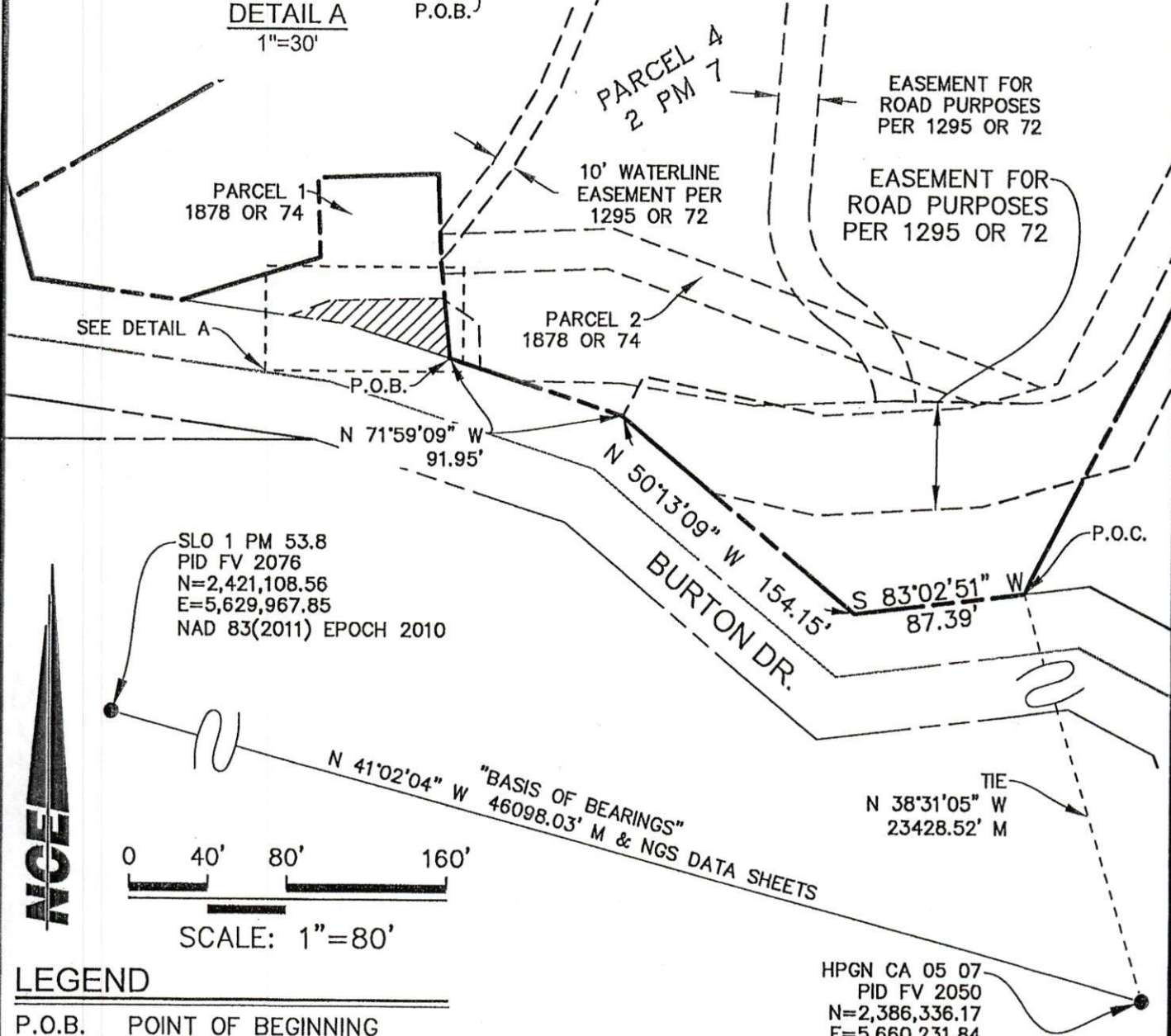
 6/28/18
 JOHN R. SANDERS, PLS 5812 DATE




EXHIBIT A (page 2 of 2)



DETAIL A
1"=30'



LEGEND

- P.O.B. POINT OF BEGINNING
- P.O.C. POINT OF COMMENCEMENT
-  PROPOSED EASEMENT

JOB NUMBER: 17114-003
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ENGINEERING

R:\PROJ\17114-003\Survey\Map Sets\17114-003 Legal Exhibits_tjs.dwg, Exhibit 8.5x11 (2), 1/16/2019 8:19:34 AM, JRS, 1:1

EXHIBIT B (page 1 of 2)**LEGAL DESCRIPTION**

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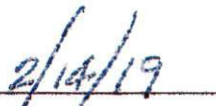
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CONTAINING 63.05± SQUARE FEET.

SEE ATTACHED EXHIBIT MADE A PART HEREOF.

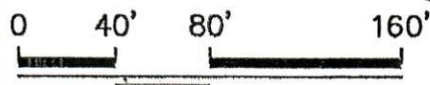
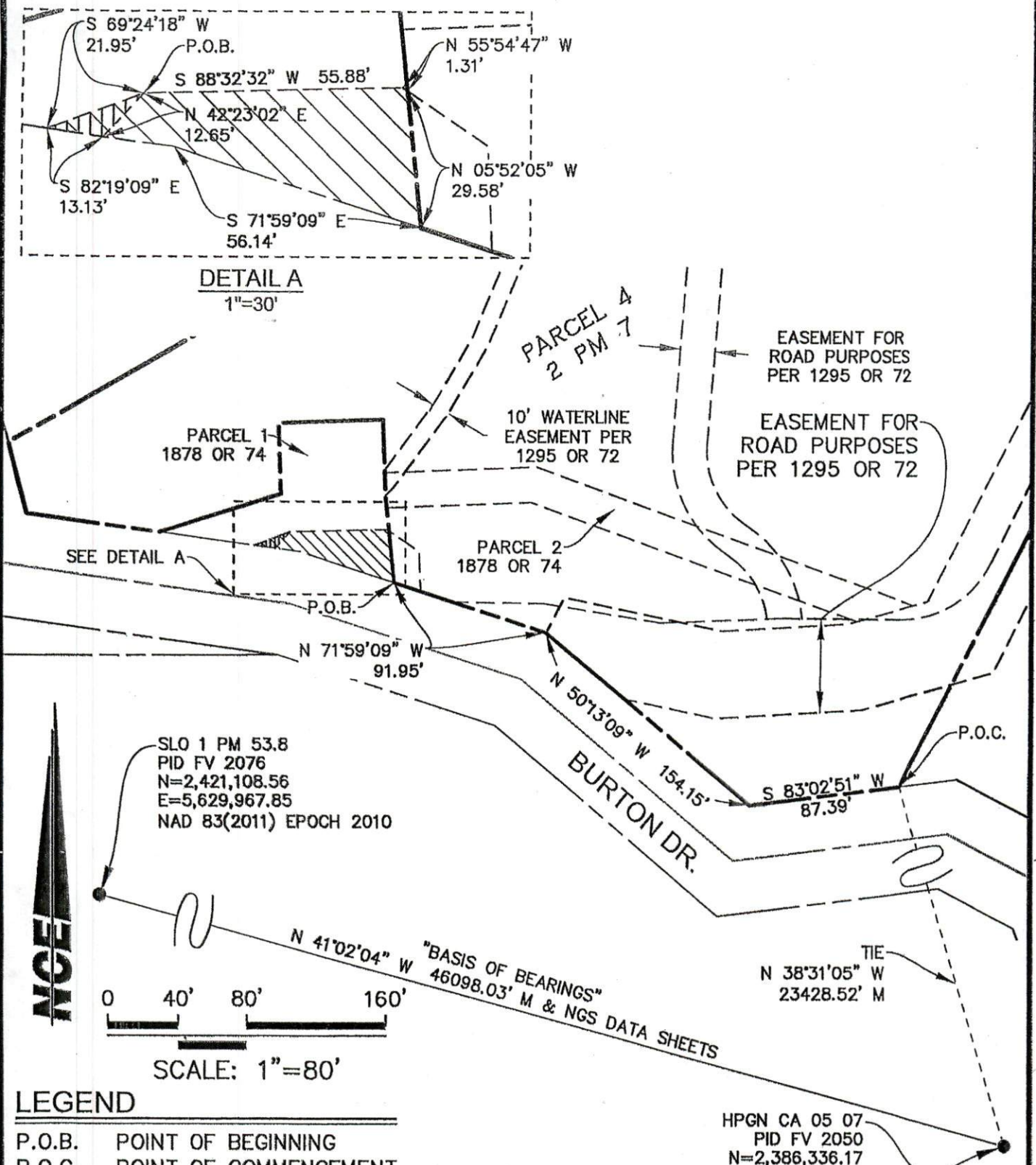


 JOHN R. SANDERS, PLS 5812



 DATE

EXHIBIT B (page 2 of 2)



SCALE: 1"=80'

LEGEND

- P.O.B. POINT OF BEGINNING
- P.O.C. POINT OF COMMENCEMENT
- PROPOSED EASEMENT
- COMMON USE AREA OF PROPOSED EASEMENT

JOB NUMBER: 17114-003
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725 CRESTON ROAD, SUITE B
 PASO ROBLES, CA
 805.239.3127

NCE
 NORTH COAST
 ENGINEERING

THIS RIGHT OF WAY AGREEMENT (Agreement) is entered into this ____ day of _____, 2019, by and between Cambria Community Services District, a public agency, hereinafter referred to as GRANTOR and the COUNTY OF SAN LUIS OBISPO, a political subdivision of the State of California, hereinafter referred to as COUNTY;

The GRANTOR and the COUNTY hereby agree as follows:

WITNESSETH:

WHEREAS, COUNTY needs to obtain certain property interests from GRANTOR for the Burton Drive pm 2.0 Slip-Out Repair Project 245R12B438 ("Project"); and

WHEREAS, GRANTOR has executed an easement deed and consent to common use agreement in the form of Easement Deed and Consent to Common Use Agreement No. 18-09 ("Easement Deed") attached hereto as Exhibit 1 covering the property particularly described therein (hereafter, "Permanent Easement"), and has delivered Easement Deed to the COUNTY'S Right of Way Agent for recording pursuant to the terms of this Agreement; and

WHEREAS, Permanent Easement is part of a larger parcel owned by GRANTOR, otherwise identified by COUNTY Assessor as APN 013-151-031 - or further described as 'CCSD Pump Station B-1' in the Quitclaim Deed from the County of San Luis Obispo to the Cambria Community Services District, Document No. 1995013283, Recorded March 30, 1995 in official County Records ("hereafter the "Subject Property"); and

WHEREAS, COUNTY needs said property described in Easement Deed for a public use for which COUNTY has the authority to exercise the power of eminent domain. Both GRANTOR and COUNTY recognize the expense, time, effort, and risk to both parties in determining the compensation for the property by eminent domain litigation. The compensation set forth herein for the property is in compromise and settlement, in lieu of such litigation.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises and agreements herein set forth, it is mutually agreed by and between GRANTOR and COUNTY as follows:

1. The parties have herein set forth the whole of their agreement. The consideration set forth herein constitutes the entire consideration for the granting of the Easement Deed, and for the COUNTY'S use of the Subject Property pursuant to the terms of the Easement Deed. The performance of this Agreement relieves the COUNTY of any and all further obligation or claims relating to any uses of the Subject Property allowed by the Easement Deed, including those relating to the construction, maintenance, repair or operation of the proposed public improvement Project.

2. The COUNTY shall:

a. Pay the undersigned GRANTOR the sum of \$2,300.00 for the interests conveyed by

this Agreement and by Easement Deed when title to said Easement Deed vests in the COUNTY free and clear of all liens, encumbrances, assessments, easements, leases (recorded and/or unrecorded), and all taxes, except:

1. Taxes for the fiscal year in which this Agreement is entered which shall be cleared and paid in the manner specified under Article 5 (commencing with Section 5081) of Chapter 4 of Part 9 of Division 1 of the Revenue and Taxation Code, if unpaid at time Agreement is entered.
2. Easements or rights of way over said land for public, public utility or quasi-public utility purposes, if any.
 - b. Pay any escrow and recording fees incurred in this transaction, and if title insurance is desired by the COUNTY, the premium charged therefor.
 - c. Have the authority to deduct and pay from the amount shown in Paragraph 2 (a) above, any amount necessary to satisfy any delinquent taxes due in any fiscal year except the fiscal year in which this escrow closes, together with penalties and interest thereon, and/or delinquent or non-delinquent assessments or bonds except those which title is to be taken subject to, in accordance with the terms of this agreement.
3. GRANTOR hereby warrants and represents that the GRANTOR has no reason to believe that any hazardous waste, extremely hazardous waste, or hazardous substance (as those terms are defined in sections 25117, 25115, and 25316 of the California Health and Safety Code) has come to be located on, beneath or within any of the real property covered by the above referenced Easement Deed or this Agreement. If GRANTOR ever becomes aware of the presence of any hazardous waste, extremely hazardous waste, or hazardous substance on, beneath or within these areas, GRANTOR shall immediately so advise COUNTY.
4. GRANTOR hereby warrants and represents that (1) GRANTOR has sufficient title in the Subject Property to fully convey to COUNTY all of the property rights and interests described in the Easement Deed, subject to any mortgage, loan, required consent or other superior interest, and (2) that GRANTOR'S title in the Subject Property shall not be compromised or transferred by any voluntary or involuntary transfer of any property interest, or the voluntary or involuntary creation of any lien, in the Subject Property to someone other than the COUNTY prior to close of escrow.
5. A Temporary Construction Easement (TCE) is hereby granted to COUNTY and its contractors to enter upon the Subject Property where necessary within that certain area depicted on the map marked Exhibit 2, attached hereto and made a part hereof, for the purpose of construction and construction support activities related to Project including, but not limited to the stockpiling of materials, soil, and equipment. This TCE shall commence on the date of this Agreement and shall terminate upon completion of Project or after two (2) years from the date of commencement, whichever shall occur first. It is understood by the parties that COUNTY anticipates an active Project construction period of approximately six (6) months during the term of this TCE and COUNTY'S Project Manager shall provide GRANTOR with thirty (30) days written notice of commencement of such active Project construction period via U.S. Mail. The amount shown in clause 2.a. herein includes, but is not limited to, full payment for said TCE, including severance

damages, if any. Upon completion of Project construction, the TCE area shall be generally restored to the condition that existed prior to construction, to the extent reasonably practical. While using this TCE, COUNTY shall protect in place the GRANTOR's facilities noted on Exhibit 2.

6. At no expense to GRANTOR, and at the time of roadway construction, the COUNTY or its authorized independent contractor will, from approximately 39' left of engineer's station 1+67.5 to approximately 65' left of engineer's station 2+10 as further depicted on Exhibit 2 attached hereto; 1. Reconstruct or replace, in-kind, project impacted fence and gates.

7. Permission is hereby granted to COUNTY, or its authorized independent contractor, to enter upon the Subject Property, where necessary, for purposes of constructing or re-constructing the fencing improvements as described in Section 6.

8. GRANTOR further understands and agrees that upon completion of the work described in Section 6 above that any such fencing improvements constructed or re-constructed by COUNTY for the benefit of GRANTOR and located upon GRANTOR'S land shall be considered as the sole property of the GRANTOR; the maintenance and repair of said property to be that of the GRANTOR.

9. All work done under this Agreement shall conform to all applicable building, fire and sanitary laws, ordinances, and regulations relating to such work, and shall be done in a good and workmanlike manner. All structures, improvements or other facilities, when removed, and relocated, or reconstructed by COUNTY in connection with the Project, shall be left in as good condition as found at the commencement of the Project.

IN WITNESS WHEREOF, GRANTOR and COUNTY have executed this Agreement the day and year first above written. (As used above the term GRANTOR shall include the plural as well as the singular number as the case may be.)

GRANTOR: Cambria Community Services District, a public agency

By: _____
Monique Madrid, (Acting) General Manager

By: _____
~~Amanda Rice~~, Board President
David Pierson

Date: _____

Date: _____

COUNTY OF SAN LUIS OBISPO

Dated: _____, 20____

COLT ESENWEIN, P.E.
Director of Public Works
(per B.O.S. Resolution No. 2019-042)

APPROVED AS TO FORM AND LEGAL EFFECT:

RITA L. NEAL
County Counsel

By: _____
Deputy County Counsel

G:\RightOfWay\PWA\z Burton Drive Slope Repair\Cambria CSD RW Agreement_pf1Comments.doc

RECORDING REQUESTED BY:
 Public Works Department
 County of San Luis Obispo
 County Government Center, Room 207
 San Luis Obispo, CA 93408

WHEN RECORDED RETURN TO:
 County Clerk
 County of San Luis Obispo
 1055 Monterey St, Room D120
 San Luis Obispo, CA 93408

APN: ptn 013-151-031 [San Luis Obispo County]

No recording fee per Government Code § 6103

No Documentary Transfer Tax per Rev. and Taxation Code § 11922

EASEMENT DEED AND CONSENT TO COMMON USE AGREEMENT (No. 18-09)

Burton Dr., Cambria, CA	245R12B438	Burton Drive PM 2.0 Slipout Project
LOCATION	PROJECT#	PROJECT NAME

This EASEMENT DEED AND CONSENT TO COMMON USE AGREEMENT (hereinafter "DEED"), entered into this ___ day of _____, 20___, by and between Cambria Community Services District, a public agency, hereinafter called "GRANTOR", and the COUNTY OF SAN LUIS OBISPO, a political subdivision of the State of California, its successors and assigns, hereinafter called "COUNTY."

WITNESSETH

WHEREAS, GRANTOR is the owner of certain real property located on Burton Drive, Cambria, California, and known as Assessor's Parcel Number 013-151-031, more specifically described as 'CCSD Pump Station B-1' in the Quitclaim Deed from the County of San Luis Obispo to the Cambria Community Services District, recorded March 30, 1995 as Document Number 1995013283 in Official Records of San Luis Obispo County hereinafter referred to as "GRANTOR'S Property"; and

WHEREAS, GRANTOR is also the owner of that certain ten-inch (10") diameter distribution waterline located on GRANTOR'S Property, hereinafter called GRANTOR'S Waterline; and

WHEREAS, COUNTY requires a perpetual drainage and slope easement over GRANTOR'S Property (hereinafter COUNTY Easement Area) for the construction of drainage and slope improvements related to the Burton Drive PM 2.0 Slipout Project No. 245R12B438 (hereinafter COUNTY'S Project); and

WHEREAS, COUNTY and GRANTOR also require a consent to common use agreement over the shared portion of GRANTOR'S Waterline, and COUNTY Easement Area.

CONVEYANCE OF DEED

NOW, THEREFORE, for a Valuable Consideration, receipt of which is hereby acknowledged, GRANTOR hereby GRANTS to the COUNTY the following interests:

EXHIBIT 1 (page 2 of 8)

Perpetual Drainage and Slope Easement: A perpetual easement for drainage and slope purposes including, but not limited to, the right to construct and install, and thereafter use, maintain, repair, and replace drainage structures and appurtenances, excavation slopes, and embankment slopes, public utility facilities, and the right to discharge and direct drainage, surface, flood and storm waters therefrom upon, over and across that certain real property situate in the County of San Luis Obispo, State of California, described as follows (hereafter, "COUNTY Easement Area"): see EXHIBIT "A", attached hereto and made a part hereof.

The GRANTOR hereby further grants to COUNTY all trees, plants and growths (growing or that may hereafter grow) within said COUNTY Easement Area together with the right to alter, trim, remove or use the same in such manner and at such locations as COUNTY may deem proper, needful or necessary, in the construction, reconstruction, improvement or maintenance of the described drainage and slope uses.

The easement granted herein includes the right to plant and maintain grass, plants, trees or shrubs within the COUNTY Easement Area for soil erosion purposes and for protection of the lateral support for the adjoining County road. Additionally, GRANTOR does hereby further grant to COUNTY, its successors and assigns, the right of reasonable ingress and egress to, from, along, over and across GRANTOR'S Property to get to the described easement.

The consideration acknowledged above also constitutes payment in full for any and all damages to GRANTOR'S Property (and any other property of GRANTOR that is contiguous to the COUNTY Easement Area) by reason of the construction, reconstruction, operation, repair and maintenance of said improvements referred to herein. The GRANTOR, for the GRANTOR and the GRANTOR'S successors and assigns, hereby waives any claim for any and all damages to GRANTOR'S Property (and any other property of GRANTOR that is contiguous to the COUNTY Easement Area) by reason of the location, construction, landscaping, maintenance or operation of the public improvements constructed in the COUNTY Easement Area.

CONSENT TO COMMON USE AGREEMENT

The portion of the COUNTY Easement Area that overlaps a portion of GRANTOR'S Waterline is hereinafter referred to as "Area of Common Use" and is described and depicted in EXHIBIT "B" attached hereto. In the event of any conflict between the GRANTOR'S Waterline and the County's easement rights under this Deed, the COUNTY acknowledges the priority of GRANTOR'S Waterline rights over COUNTY's easement rights hereunder.

GRANTOR has and reserves the right and easement to use, in common with the public's use of said County drainage and slope facilities, said Area of Common Use for all of the purposes for which such areas were acquired, without need for any further permit or permission from COUNTY. Except in emergencies, GRANTOR shall give reasonable notice to COUNTY before performing any work on GRANTOR'S facilities in said Area of Common Use where such work will be performed in, on or over the County drainage and slope facilities. In all cases, GRANTOR shall make adequate provision for the protection of the traveling public.

In the event that the future use of said County drainage and slope facilities shall at any time or times necessitate a rearrangement, relocation, reconstruction or removal of any of GRANTOR'S Waterline then existing in said Area of Common Use, COUNTY shall notify GRANTOR in writing of such necessity and agree to reimburse GRANTOR on demand for its costs incurred in complying with such notice. GRANTOR will provide COUNTY with plans of its proposed rearrangement and an estimate of the cost thereof and, upon approval of such plans by COUNTY, GRANTOR will promptly proceed to effect such rearrangement, relocation, reconstruction or removal. GRANTOR shall make adequate provisions for the protection of the traveling public. No further permit or permission from COUNTY for such rearrangement shall be required and if such rearrangement shall require

EXHIBIT 1 (page 3 of 8)

the relocation of any of GRANTOR'S Waterline outside of said Area of Common Use, but within the COUNTY Easement Area, COUNTY will cooperate with GRANTOR to reasonably amend this Consent To Common Use Agreement to cover the new location of GRANTOR'S Waterline and eliminate any superseded portion of GRANTOR'S Waterline within COUNTY Easement Area.

Both COUNTY and GRANTOR shall use said Area of Common Use in such a manner as not to interfere unreasonably with the rights of the other. Nothing herein contained shall be construed as a release or waiver of any claim for compensation or damages which GRANTOR or COUNTY may now have or may hereafter acquire resulting from the construction of additional facilities or the alteration of existing facilities by either COUNTY or GRANTOR in such a manner as to cause an unreasonable interference with the use of said Area of Common Use by the other party.

The provisions hereof shall inure to the benefit of the COUNTY, its successors and assigns, and shall bind the heirs, executors, administrators, assigns and successors in interest of the respective parties hereto, and all covenants shall apply to and run with the above described property.

GRANTOR: Cambria Community Services District, a public agency

By: _____
Monique Madrid, (Acting) General Manager

By: _____
Amanda Rice, Board President

Date: _____

Date: _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA)
) ss.
COUNTY OF _____)

On _____, 2019, before me, _____, a notary public,

personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose names() are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

(Seal)

CERTIFICATE OF ACCEPTANCE

This is to certify that the COUNTY OF SAN LUIS OBISPO, grantee herein, hereby accepts for public purposes the real property, or interest therein, described in the foregoing Easement Deed And Consent To Common Use Agreement dated _____, 2019, from Cambria Community Services District, a public agency, Grantor herein, and consents to the recordation thereof.

In Witness Whereof, I have hereunto set my hand this ___ day of _____, 2019.

COUNTY OF SAN LUIS OBISPO

COLT ESENWEIN, P.E.
Director of Public Works
(per B.O.S. Resolution No. 2019-042)

APPROVED AS TO FORM AND LEGAL EFFECT:
RITA L. NEAL
County Counsel

By: _____
Deputy County Counsel

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

State of California
County of _____)

On _____, 2019 before me, _____, a Notary Public
(insert name and title of the officer)

personally appeared _____, who who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

(EXHIBIT A (page 1 of 2))

LEGAL DESCRIPTION

BEING A PORTION OF THE PROPERTY DESCRIBED IN DOCUMENT NO. 4948, IN THE TOWN OF CAMBRIA, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, ACCORDING TO THE DOCUMENT RECORDED FEBRUARY 10, 1976 IN BOOK 1878 OF OFFICIAL RECORDS AT PAGE 74 IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEASTERLY CORNER OF PARCEL 4, ACCORDING TO THE MAP RECORDED, MAY 29, 1967 IN BOOK 2 OF PARCEL MAPS AT PAGE 7, SAID POINT BEING ON THE NORTHERLY RIGHT OF WAY OF BURTON DRIVE;

THENCE, ALONG SAID NORTHERLY RIGHT OF WAY, SOUTH 83°02'51" WEST 87.39 FEET;

THENCE, CONTINUING ALONG SAID RIGHT OF WAY, NORTH 50°13'09" WEST 154.15 FEET;

THENCE, CONTINUING ALONG SAID RIGHT OF WAY, NORTH 71°59'09" WEST 91.95 FEET TO THE SOUTHEASTERLY CORNER OF THAT PROPERTY DESCRIBED IN THE DOCUMENT RECORDED FEBRUARY 10, 1976 IN BOOK 1878 OF OFFICIAL RECORDS AT PAGE 74, SAID POINT BEING THE POINT OF BEGINNING;

THENCE, LEAVING SAID RIGHT OF WAY, ALONG THE EASTERLY LINE OF SAID DOCUMENT, NORTH 05°52'05" WEST 29.58 FEET;

THENCE, LEAVING SAID EASTERLY LINE, NORTH 55°54'47" WEST 1.31 FEET;

THENCE, SOUTH 88°32'32" WEST 55.88 FEET;

THENCE, SOUTH 69°24'18" WEST 21.95 FEET TO A POINT ON SAID NORTHERLY RIGHT OF WAY OF BURTON DRIVE;

THENCE, ALONG SAID RIGHT OF WAY, SOUTH 82°19'09" EAST 27.37 FEET;

THENCE, CONTINUING ALONG SAID RIGHT OF WAY, SOUTH 71°59'09" EAST 56.14 FEET TO THE POINT OF BEGINNING.

CONTAINING 1249.0± SQUARE FEET.

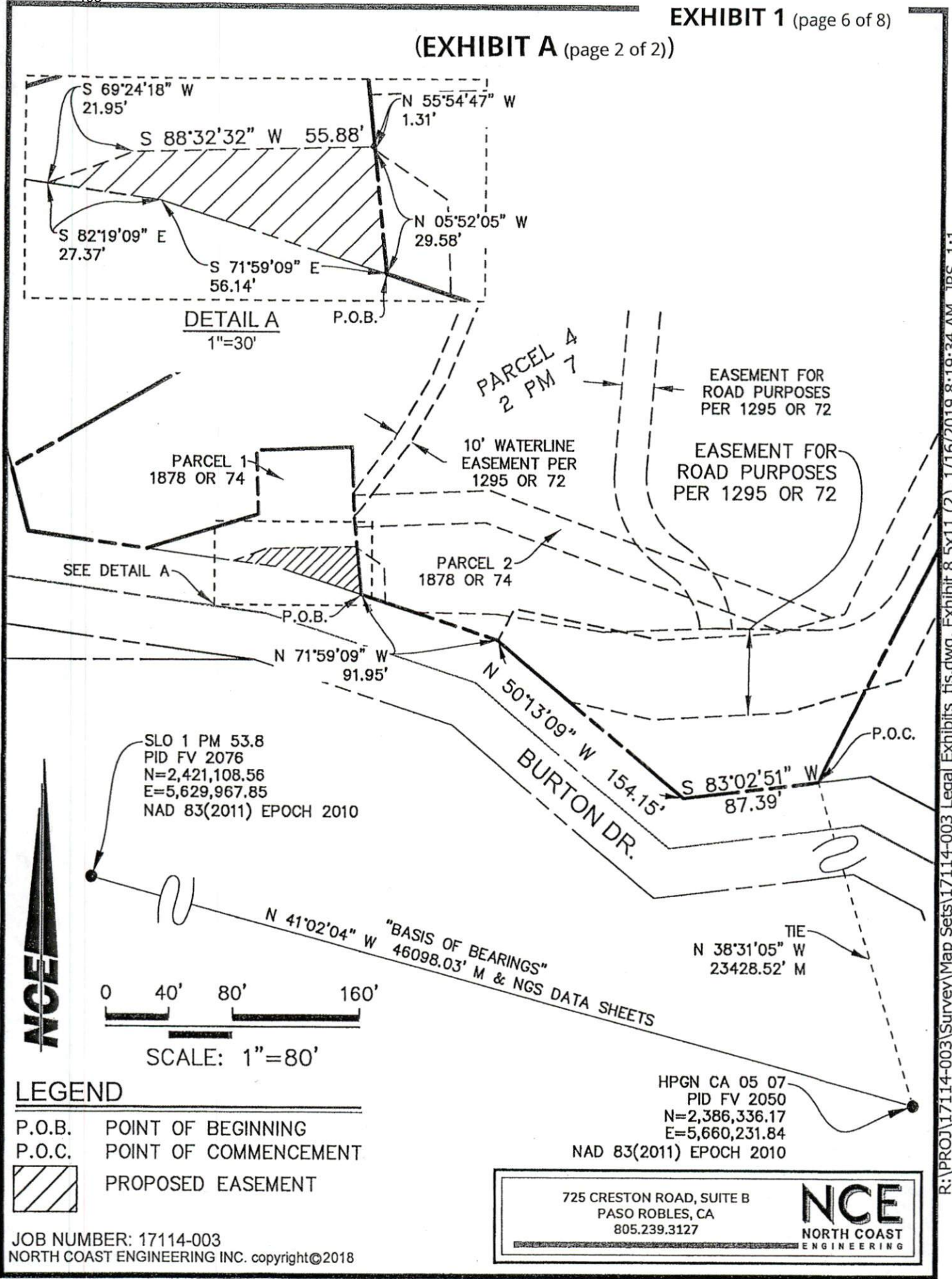
SEE ATTACHED EXHIBIT MADE A PART HEREOF.

John R. Sanders 6/28/18

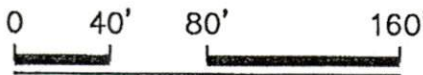
JOHN R. SANDERS, PLS 5812 DATE



(EXHIBIT A (page 2 of 2))




NCE



SCALE: 1"=80'

LEGEND

- P.O.B. POINT OF BEGINNING
- P.O.C. POINT OF COMMENCEMENT
-  PROPOSED EASEMENT

JOB NUMBER: 17114-003
NORTH COAST ENGINEERING INC. copyright©2018

725 CRESTON ROAD, SUITE B
PASO ROBLES, CA
805.239.3127

NCE
NORTH COAST
ENGINEERING

R:\PROJ\17114-003\Survey\Map Sets\17114-003 Legal Exhibits_tjs.dwg, Exhibit 8.5x11 (2), 1/16/2019 8:19:34 AM, JRS, 1:1

(EXHIBIT B (page 1 of 2))**LEGAL DESCRIPTION**

BEING A PORTION OF THE PROPERTY DESCRIBED IN DOCUMENT NO. 4948, IN THE TOWN OF CAMBRIA, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, ACCORDING TO THE DOCUMENT RECORDED FEBRUARY 10, 1976 IN BOOK 1878 OF OFFICIAL RECORDS AT PAGE 74 IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEASTERLY CORNER OF PARCEL 4, ACCORDING TO THE MAP RECORDED, MAY 29, 1967 IN BOOK 2 OF PARCEL MAPS AT PAGE 7, SAID POINT BEING ON THE NORTHERLY RIGHT OF WAY OF BURTON DRIVE;

THENCE, ALONG SAID NORTHERLY RIGHT OF WAY, SOUTH 83°02'51" WEST 87.39 FEET;

THENCE, CONTINUING ALONG SAID RIGHT OF WAY, NORTH 50°13'09" WEST 154.15 FEET;

THENCE, CONTINUING ALONG SAID RIGHT OF WAY, NORTH 71°59'09" WEST 91.95 FEET TO THE SOUTHEASTERLY CORNER OF THAT PROPERTY DESCRIBED IN THE DOCUMENT RECORDED FEBRUARY 10, 1976 IN BOOK 1878 OF OFFICIAL RECORDS AT PAGE 74;

THENCE, LEAVING SAID RIGHT OF WAY, ALONG THE EASTERLY LINE OF SAID DOCUMENT, NORTH 05°52'05" WEST 29.58 FEET;

THENCE, LEAVING SAID EASTERLY LINE, NORTH 55°54'47" WEST 1.31 FEET;

THENCE, SOUTH 88°32'32" WEST 55.88 FEET TO THE POINT BEING THE **POINT OF BEGINNING**;;


THENCE, SOUTH 69°24'18" WEST 21.95 FEET TO A POINT ON SAID NORTHERLY RIGHT OF WAY OF BURTON DRIVE;

THENCE, ALONG SAID RIGHT OF WAY, SOUTH 82°19'09" EAST 12.13 FEET;

THENCE, LEAVING SAID RIGHT OF WAY, NORTH 42°23'02" EAST 12.65 FEET TO THE **POINT OF BEGINNING**.

CONTAINING 63.05± SQUARE FEET.

SEE ATTACHED EXHIBIT MADE A PART HEREOF.

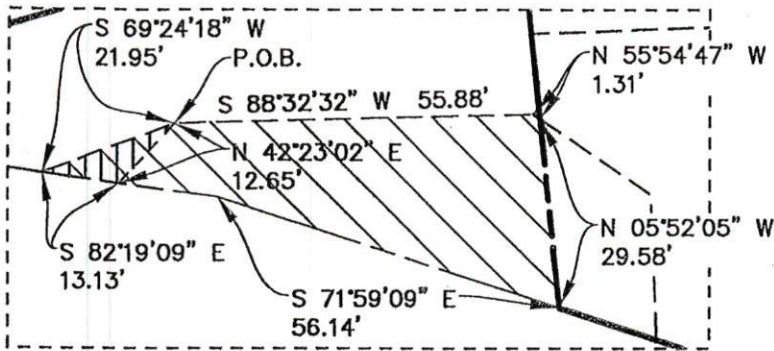


JOHN R. SANDERS, PLS 5812

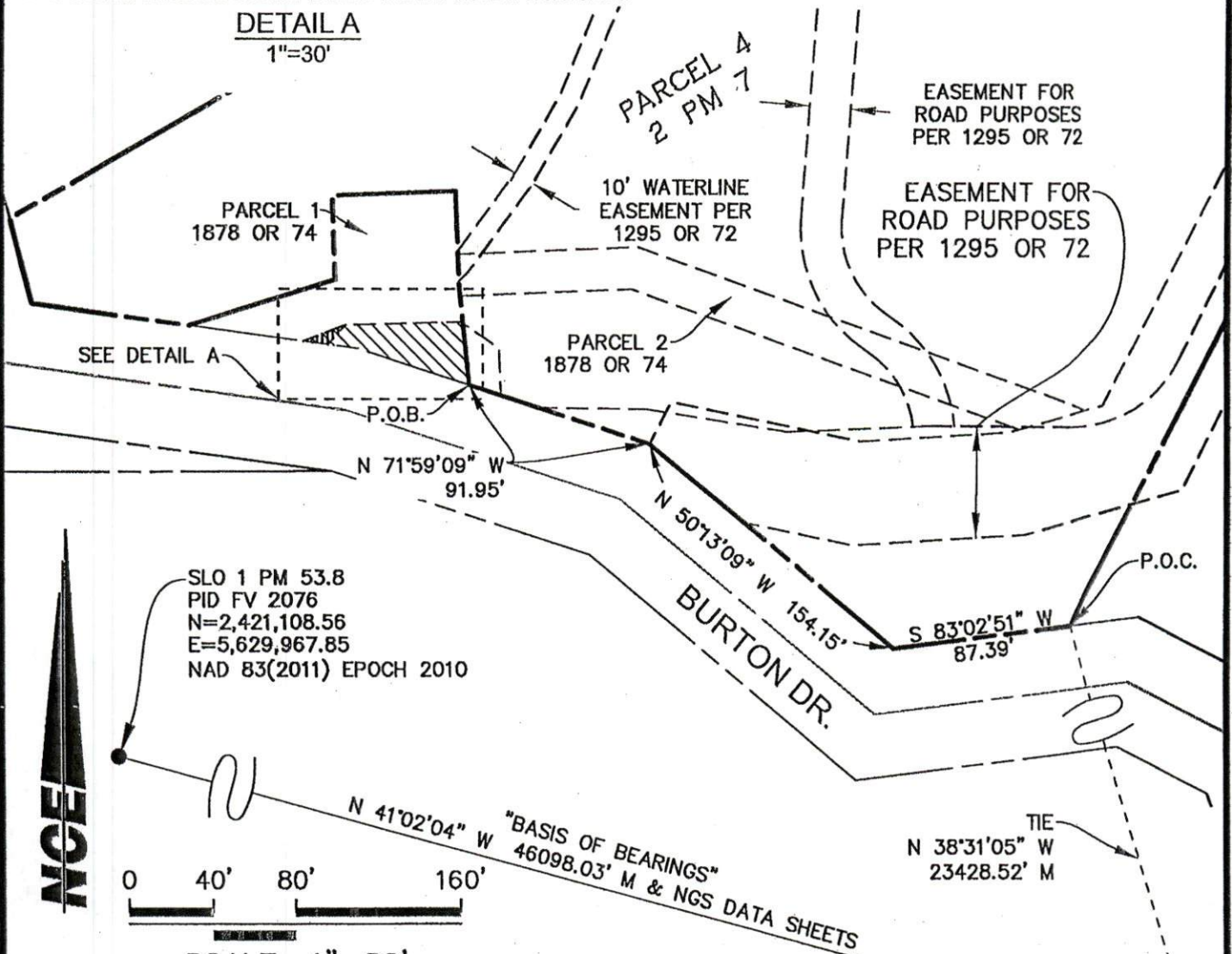
2/14/19

DATE

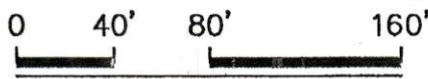
(EXHIBIT B (page 2 of 2))



DETAIL A
1"=30'





SLO 1 PM 53.8
 PID FV 2076
 N=2,421,108.56
 E=5,629,967.85
 NAD 83(2011) EPOCH 2010



SCALE: 1"=80'

LEGEND

- P.O.B. POINT OF BEGINNING
- P.O.C. POINT OF COMMENCEMENT
-  PROPOSED EASEMENT
-  COMMON USE AREA OF PROPOSED EASEMENT

JOB NUMBER: 17114-003
 NORTH COAST ENGINEERING INC. copyright©2019

HPGN CA 05 07
 PID FV 2050
 N=2,386,336.17
 E=5,660,231.84
 NAD 83(2011) EPOCH 2010

725 CRESTON ROAD, SUITE B
 PASO ROBLES, CA
 805.239.3127




EXHIBIT 2

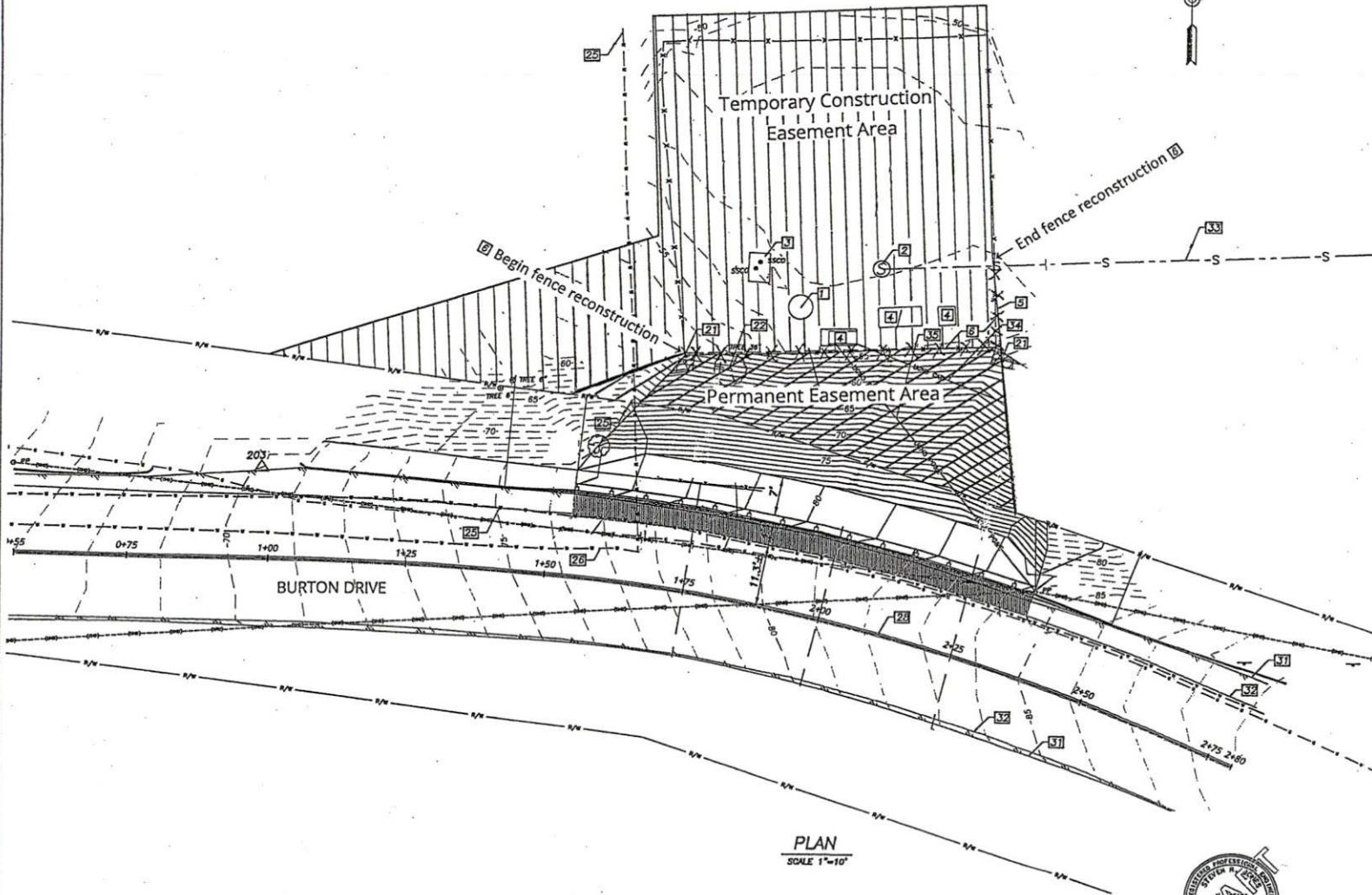
ROAD NO.	JOB NO.	SHEET NO.	TOTAL SHEETS
5092	245-12-438	3	3

CAMBRIA CSD
APN 013-151-031



NOTES

- [1] EXISTING CCSD SEWER PUMP LIFT STATION (PROTECT IN PLACE)
- [2] EXISTING SEWER MANHOLE (PROTECT IN PLACE)
- [3] EXISTING SEWER CLEANOUT (PROTECT IN PLACE)
- [4] EXISTING PAD MOUNTED ELECTRICAL METER AND COMMUNICATIONS BOX FOR LIFT STATION (PROTECT IN PLACE)
- [5] PROPERTY LINE
- [6] EXISTING CHAIN LINK FENCE AND GATE TO BE REMOVED AND RESET
- X - X - 6' chain link fence and gates with three strand barbed wire extension
- [21] 4" SUBDRAIN OUTLET, PLACE 4' FOOT X 4' FOOT NO. 2 BACKING (8" INCH DIAMETER ROCK)
- [22] EXISTING PINE TREE STUMP TO BE REMOVED
- [23] EXISTING 10" INCH WATER MAIN
- [24] EXISTING 8" INCH WATER MAIN
- [25] ALIGNMENT CENTERLINE AND CENTERLINE STRIPE BURTON DRIVE
- [31] EDGE OF PAVEMENT
- [32] EDGE OF TRAVELED WAY AND FOG LINE
- [33] EXISTING 10" SEWER MAIN
- [34] EXISTING COMMUNICATIONS CABLE SERVING LIFT STATION. CABLE IS OVERHEAD CONNECTED TO POLE GUY ANCHOR AND UNDERGROUND TO LIFT STATION.
- [35] EXISTING UNDERGROUND ELECTRICAL SERVING LIFT STATION METER. WIRE TO BE REMOVED AND RE ROUTED BY OTHERS.



PLAN
SCALE 1"=10'



0 1 2 3
ORIGINAL SCALE IN INCHES FOR REDUCED PLANS

BURTON DRIVE MILEPOST 2.0					
EXHIBIT 2					
CAMBRIA, CA					
Designer	Date	Drawn By	Date	Project Manager	Date
S. JONES	4-23-18	S. JONES	4-23-18	DON SPAGNOLO	4-23-18

RECORDING REQUESTED BY:
 Public Works Department
 County of San Luis Obispo
 County Government Center, Room 207
 San Luis Obispo, CA 93408

WHEN RECORDED RETURN TO:
 County Clerk
 County of San Luis Obispo
 1055 Monterey St, Room D120
 San Luis Obispo, CA 93408

APN: ptn 013-151-031 [San Luis Obispo County]

No recording fee per Government Code § 6103

No Documentary Transfer Tax per Rev. and Taxation Code § 11922

EASEMENT DEED AND CONSENT TO COMMON USE AGREEMENT (No. 18-09)

Burton Dr., Cambria, CA	245R12B438	Burton Drive PM 2.0 Slipout Project
LOCATION	PROJECT#	PROJECT NAME

This EASEMENT DEED AND CONSENT TO COMMON USE AGREEMENT (hereinafter "DEED"), entered into this ____ day of _____, 20____, by and between Cambria Community Services District, a public agency, hereinafter called "GRANTOR", and the COUNTY OF SAN LUIS OBISPO, a political subdivision of the State of California, its successors and assigns, hereinafter called "COUNTY."

WITNESSETH

WHEREAS, GRANTOR is the owner of certain real property located on Burton Drive, Cambria, California, and known as Assessor's Parcel Number 013-151-031, more specifically described as 'CCSD Pump Station B-1' in the Quitclaim Deed from the County of San Luis Obispo to the Cambria Community Services District, recorded March 30, 1995 as Document Number 1995013283 in Official Records of San Luis Obispo County hereinafter referred to as "GRANTOR'S Property"; and

WHEREAS, GRANTOR is also the owner of that certain ten-inch (10") diameter distribution waterline located on GRANTOR'S Property, hereinafter called GRANTOR'S Waterline; and

WHEREAS, COUNTY requires a perpetual drainage and slope easement over GRANTOR'S Property (hereinafter COUNTY Easement Area) for the construction of drainage and slope improvements related to the Burton Drive PM 2.0 Slipout Project No. 245R12B438 (hereinafter COUNTY'S Project); and

WHEREAS, COUNTY and GRANTOR also require a consent to common use agreement over the shared portion of GRANTOR'S Waterline, and COUNTY Easement Area.

CONVEYANCE OF DEED

NOW, THEREFORE, for a Valuable Consideration, receipt of which is hereby acknowledged, GRANTOR hereby GRANTS to the COUNTY the following interests:

Perpetual Drainage and Slope Easement: A perpetual easement for drainage and slope purposes including, but not limited to, the right to construct and install, and thereafter use, maintain, repair, and replace drainage structures and appurtenances, excavation slopes, and embankment slopes, public utility facilities, and the right to discharge and direct drainage, surface, flood and storm waters therefrom upon, over and across that certain real property situate in the County of San Luis Obispo, State of California, described as follows (hereafter, "COUNTY Easement Area"): see EXHIBIT "A", attached hereto and made a part hereof.

The GRANTOR hereby further grants to COUNTY all trees, plants and growths (growing or that may hereafter grow) within said COUNTY Easement Area together with the right to alter, trim, remove or use the same in such manner and at such locations as COUNTY may deem proper, needful or necessary, in the construction, reconstruction, improvement or maintenance of the described drainage and slope uses.

The easement granted herein includes the right to plant and maintain grass, plants, trees or shrubs within the COUNTY Easement Area for soil erosion purposes and for protection of the lateral support for the adjoining County road. Additionally, GRANTOR does hereby further grant to COUNTY, its successors and assigns, the right of reasonable ingress and egress to, from, along, over and across GRANTOR'S Property to get to the described easement.

The consideration acknowledged above also constitutes payment in full for any and all damages to GRANTOR'S Property (and any other property of GRANTOR that is contiguous to the COUNTY Easement Area) by reason of the construction, reconstruction, operation, repair and maintenance of said improvements referred to herein. The GRANTOR, for the GRANTOR and the GRANTOR'S successors and assigns, hereby waives any claim for any and all damages to GRANTOR'S Property (and any other property of GRANTOR that is contiguous to the COUNTY Easement Area) by reason of the location, construction, landscaping, maintenance or operation of the public improvements constructed in the COUNTY Easement Area.

CONSENT TO COMMON USE AGREEMENT

The portion of the COUNTY Easement Area that overlaps a portion of GRANTOR'S Waterline is hereinafter referred to as "Area of Common Use" and is described and depicted in EXHIBIT "B" attached hereto. In the event of any conflict between the GRANTOR'S Waterline and the County's easement rights under this Deed, the COUNTY acknowledges the priority of GRANTOR'S Waterline rights over COUNTY's easement rights hereunder.

GRANTOR has and reserves the right and easement to use, in common with the public's use of said County drainage and slope facilities, said Area of Common Use for all of the purposes for which such areas were acquired, without need for any further permit or permission from COUNTY. Except in emergencies, GRANTOR shall give reasonable notice to COUNTY before performing any work on GRANTOR'S facilities in said Area of Common Use where such work will be performed in, on or over the County drainage and slope facilities. In all cases, GRANTOR shall make adequate provision for the protection of the traveling public.

In the event that the future use of said County drainage and slope facilities shall at any time or times necessitate a rearrangement, relocation, reconstruction or removal of any of GRANTOR'S Waterline then existing in said Area of Common Use, COUNTY shall notify GRANTOR in writing of such necessity and agree to reimburse GRANTOR on demand for its costs incurred in complying with such notice. GRANTOR will provide COUNTY with plans of its proposed rearrangement and an estimate of the cost thereof and, upon approval of such plans by COUNTY, GRANTOR will promptly proceed to effect such rearrangement, relocation, reconstruction or removal. GRANTOR shall make adequate provisions for the protection of the traveling public. No further permit or permission from COUNTY for such rearrangement shall be required and if such rearrangement shall require

CERTIFICATE OF ACCEPTANCE

This is to certify that the **COUNTY OF SAN LUIS OBISPO**, grantee herein, hereby accepts for public purposes the real property, or interest therein, described in the foregoing Easement Deed And Consent To Common Use Agreement dated _____, 2019, from Cambria Community Services District, a public agency, Grantor herein, and consents to the recordation thereof.

In Witness Whereof, I have hereunto set my hand this ___ day of _____, 2019.

COUNTY OF SAN LUIS OBISPO

COLT ESENWEIN, P.E.
Director of Public Works
(per B.O.S. Resolution No. 2019-042)

APPROVED AS TO FORM AND LEGAL EFFECT:

RITA L. NEAL
County Counsel

By: _____
Deputy County Counsel

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

State of California
County of _____)

On _____, 2019 before me, _____, a Notary Public
(insert name and title of the officer)

personally appeared _____, who who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

EXHIBIT A (page 1 of 2)**LEGAL DESCRIPTION**

BEING A PORTION OF THE PROPERTY DESCRIBED IN DOCUMENT NO. 4948, IN THE TOWN OF CAMBRIA, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, ACCORDING TO THE DOCUMENT RECORDED FEBRUARY 10, 1976 IN BOOK 1878 OF OFFICIAL RECORDS AT PAGE 74 IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEASTERLY CORNER OF PARCEL 4, ACCORDING TO THE MAP RECORDED, MAY 29, 1967 IN BOOK 2 OF PARCEL MAPS AT PAGE 7, SAID POINT BEING ON THE NORTHERLY RIGHT OF WAY OF BURTON DRIVE;

THENCE, ALONG SAID NORTHERLY RIGHT OF WAY, SOUTH 83°02'51" WEST 87.39 FEET;

THENCE, CONTINUING ALONG SAID RIGHT OF WAY, NORTH 50°13'09" WEST 154.15 FEET;

THENCE, CONTINUING ALONG SAID RIGHT OF WAY, NORTH 71°59'09" WEST 91.95 FEET TO THE SOUTHEASTERLY CORNER OF THAT PROPERTY DESCRIBED IN THE DOCUMENT RECORDED FEBRUARY 10, 1976 IN BOOK 1878 OF OFFICIAL RECORDS AT PAGE 74, SAID POINT BEING THE **POINT OF BEGINNING**;

THENCE, LEAVING SAID RIGHT OF WAY, ALONG THE EASTERLY LINE OF SAID DOCUMENT, NORTH 05°52'05" WEST 29.58 FEET;

THENCE, LEAVING SAID EASTERLY LINE, NORTH 55°54'47" WEST 1.31 FEET;

THENCE, SOUTH 88°32'32" WEST 55.88 FEET;

THENCE, SOUTH 69°24'18" WEST 21.95 FEET TO A POINT ON SAID NORTHERLY RIGHT OF WAY OF BURTON DRIVE;

THENCE, ALONG SAID RIGHT OF WAY, SOUTH 82°19'09" EAST 27.37 FEET;

THENCE, CONTINUING ALONG SAID RIGHT OF WAY, SOUTH 71°59'09" EAST 56.14 FEET TO THE **POINT OF BEGINNING**.

CONTAINING 1249.0± SQUARE FEET.

SEE ATTACHED EXHIBIT MADE A PART HEREOF.

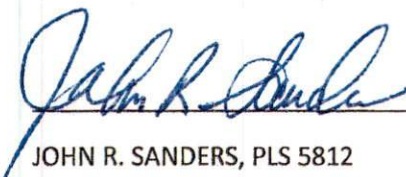
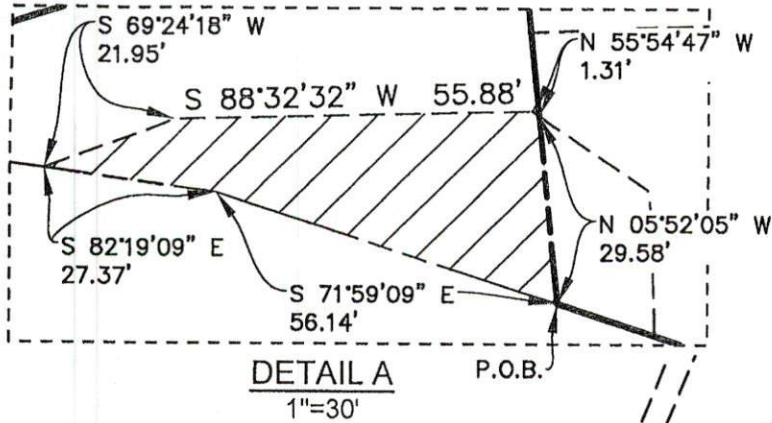
 6/28/18
 JOHN R. SANDERS, PLS 5812 DATE



EXHIBIT A (page 2 of 2)



PARCEL 1
1878 OR 74

PARCEL 4
2 PM 7

10' WATERLINE
EASEMENT PER
1295 OR 72

EASEMENT FOR
ROAD PURPOSES
PER 1295 OR 72

EASEMENT FOR
ROAD PURPOSES
PER 1295 OR 72

PARCEL 2
1878 OR 74

SEE DETAIL A

P.O.B.

N 71°59'09" W
91.95'

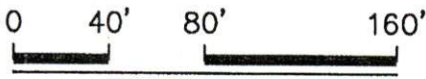
BURTON DR.
N 50°13'09" W 154.15'

S 83°02'51" W
87.39'

P.O.C.

SLO 1 PM 53.8
PID FV 2076
N=2,421,108.56
E=5,629,967.85
NAD 83(2011) EPOCH 2010

TIE
N 38°31'05" W
23428.52' M



SCALE: 1"=80'

LEGEND

- P.O.B. POINT OF BEGINNING
- P.O.C. POINT OF COMMENCEMENT
- PROPOSED EASEMENT

HPGN CA 05 07
PID FV 2050
N=2,386,336.17
E=5,660,231.84
NAD 83(2011) EPOCH 2010

JOB NUMBER: 17114-003
NORTH COAST ENGINEERING INC. copyright©2018

725 CRESTON ROAD, SUITE B
PASO ROBLES, CA
805.239.3127



EXHIBIT B (page 1 of 2)**LEGAL DESCRIPTION**

BEING A PORTION OF THE PROPERTY DESCRIBED IN DOCUMENT NO. 4948, IN THE TOWN OF CAMBRIA, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, ACCORDING TO THE DOCUMENT RECORDED FEBRUARY 10, 1976 IN BOOK 1878 OF OFFICIAL RECORDS AT PAGE 74 IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEASTERLY CORNER OF PARCEL 4, ACCORDING TO THE MAP RECORDED, MAY 29, 1967 IN BOOK 2 OF PARCEL MAPS AT PAGE 7, SAID POINT BEING ON THE NORTHERLY RIGHT OF WAY OF BURTON DRIVE;

THENCE, ALONG SAID NORTHERLY RIGHT OF WAY, SOUTH 83°02'51" WEST 87.39 FEET;

THENCE, CONTINUING ALONG SAID RIGHT OF WAY, NORTH 50°13'09" WEST 154.15 FEET;

THENCE, CONTINUING ALONG SAID RIGHT OF WAY, NORTH 71°59'09" WEST 91.95 FEET TO THE SOUTHEASTERLY CORNER OF THAT PROPERTY DESCRIBED IN THE DOCUMENT RECORDED FEBRUARY 10, 1976 IN BOOK 1878 OF OFFICIAL RECORDS AT PAGE 74;

THENCE, LEAVING SAID RIGHT OF WAY, ALONG THE EASTERLY LINE OF SAID DOCUMENT, NORTH 05°52'05" WEST 29.58 FEET;

THENCE, LEAVING SAID EASTERLY LINE, NORTH 55°54'47" WEST 1.31 FEET;

THENCE, SOUTH 88°32'32" WEST 55.88 FEET TO THE POINT BEING THE **POINT OF BEGINNING**;;


THENCE, SOUTH 69°24'18" WEST 21.95 FEET TO A POINT ON SAID NORTHERLY RIGHT OF WAY OF BURTON DRIVE;

THENCE, ALONG SAID RIGHT OF WAY, SOUTH 82°19'09" EAST 12.13 FEET;

THENCE, LEAVING SAID RIGHT OF WAY, NORTH 42°23'02" EAST 12.65 FEET TO THE **POINT OF BEGINNING**.

CONTAINING 63.05± SQUARE FEET.

SEE ATTACHED EXHIBIT MADE A PART HEREOF.

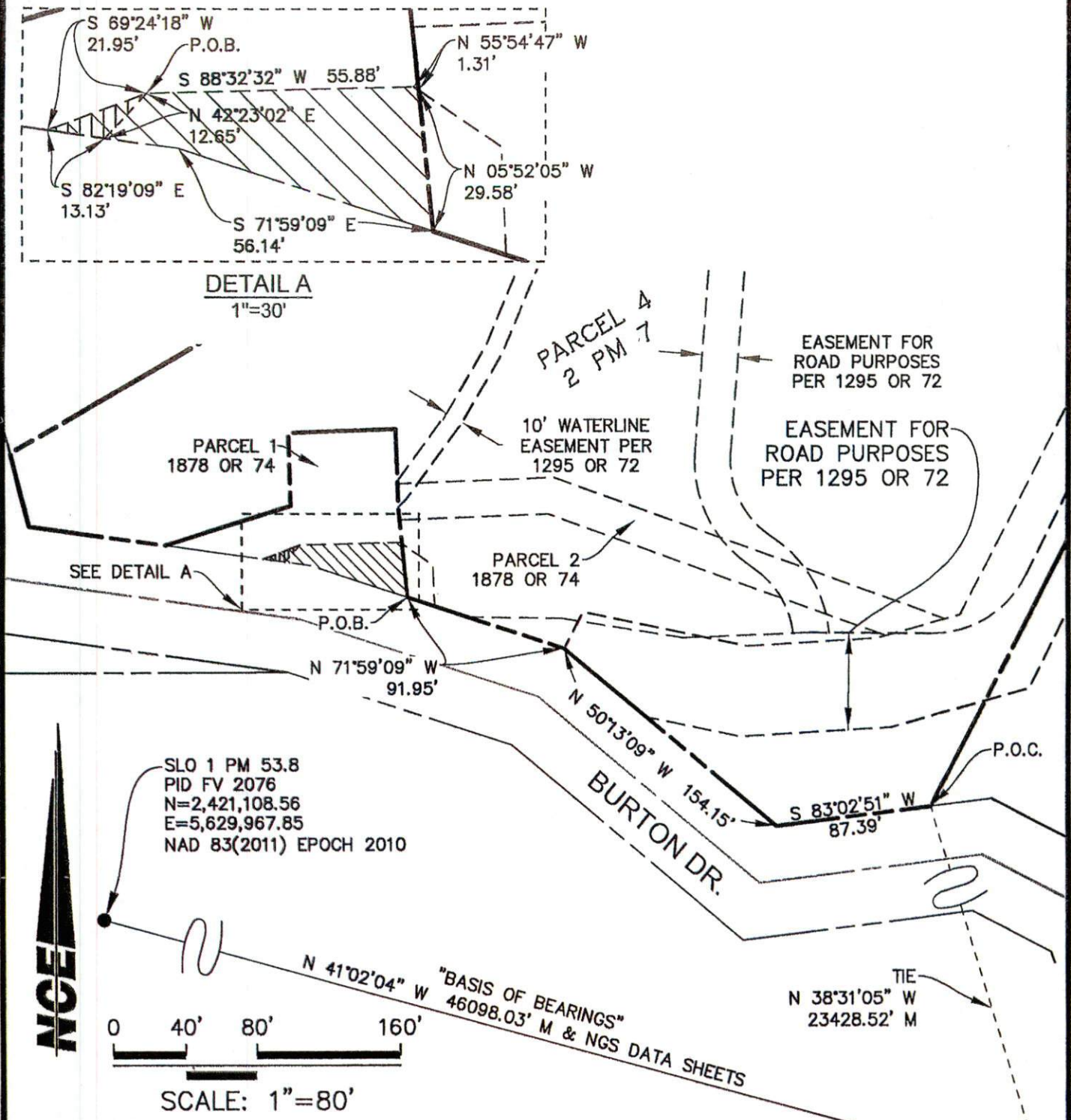


 JOHN R. SANDERS, PLS 5812





 DATE

EXHIBIT B (page 2 of 2)



LEGEND

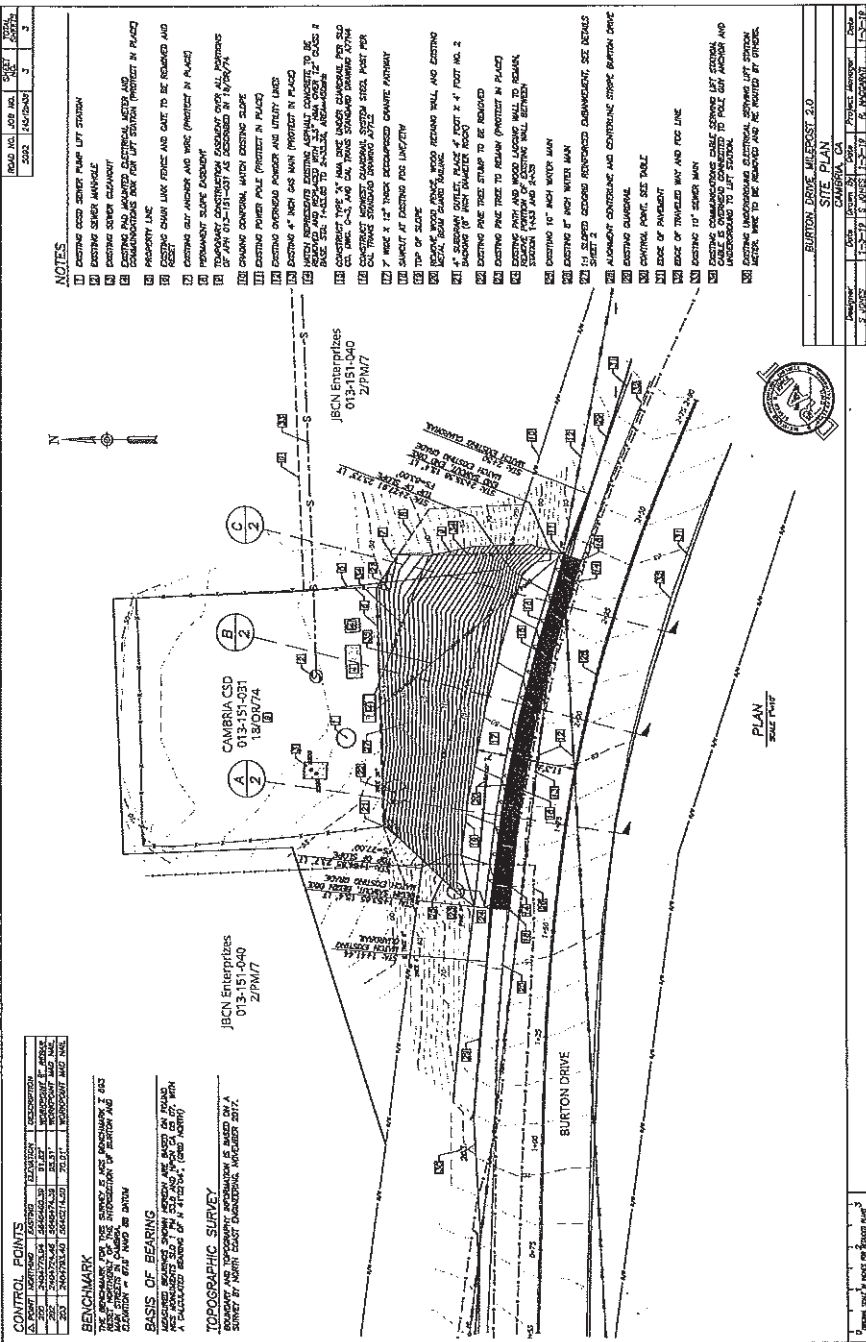
- P.O.B. POINT OF BEGINNING
- P.O.C. POINT OF COMMENCEMENT
-  PROPOSED EASEMENT
-  COMMON USE AREA OF PROPOSED EASEMENT

JOB NUMBER: 17114-003
 NORTH COAST ENGINEERING INC. copyright©2019

HPGN CA 05 07
 PID FV 2050
 N=2,386,336.17
 E=5,660,231.84
 NAD 83(2011) EPOCH 2010

725 CRESTON ROAD, SUITE B
 PASO ROBLES, CA
 805.239.3127

NCE
 NORTH COAST
 ENGINEERING



ROAD NO. JOB NO. SHEET NO. TOTAL SHEETS

0002	145-0240	3	3
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- NOTES**
- 01 EXISTING 600V SWER POLE FOR LEFT STATION
 - 02 EXISTING 600V SWER POLE
 - 03 EXISTING 600V SWER POLE
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 - 100 EXISTING 600V SWER POLE

BURTON DRIVE MILEPOST 2.0
SITE PLAN

DATE	10/15/04
BY	J. B. BROWN
CHECKED BY	J. B. BROWN
SCALE	AS SHOWN

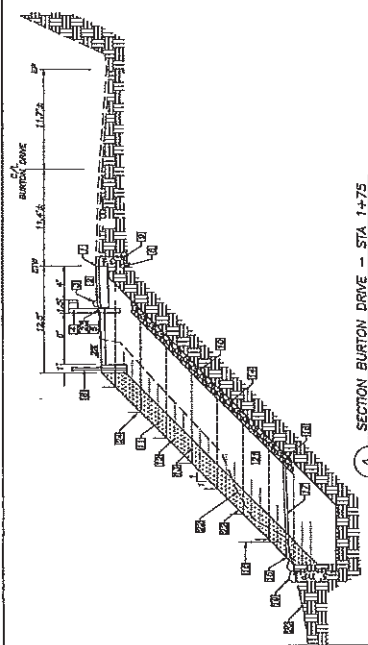
0. 1" = 40' SCALE

ROAD NO.	140	SECTION	2
DATE	12/20/2000	SCALE	AS SHOWN

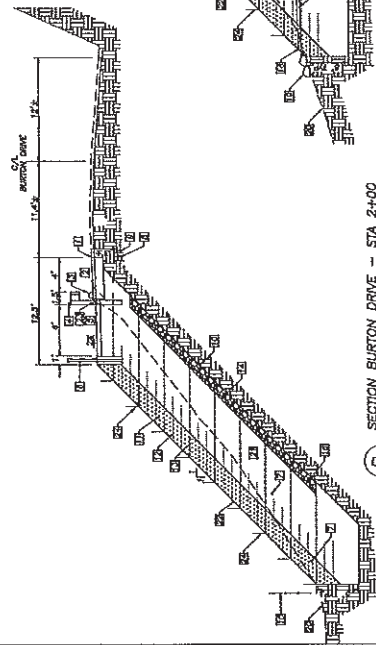
- CONSTRUCTION NOTES**
1. SHEET HAS BOUNDING DIMENSIONS AS SHOWN.
 2. 4" MIN. THICK CONCRETE FOUNDATION SHALL BE PLACED ON 4" MIN. THICK SAND OR 12" MIN. CLASS 3 ASPHALT BASE.
 3. 6" MIN. THICK 1" DIA. POSTS SHALL BE PLACED ON 4" MIN. THICK SAND OR 12" MIN. CLASS 3 ASPHALT BASE.
 4. 6" POST SHALL BE 4" MIN. DIA. PIPE.
 5. 6" POST SHALL BE 4" MIN. DIA. PIPE WITH 1/2" DIA. HOLES FOR OIL TIGHTS SET 18" ON CENTER.
 6. CONTRACTOR SHALL PROVIDE ALL MATERIALS AND LABOR.
 7. CONTRACTOR SHALL PROVIDE ALL MATERIALS AND LABOR.
 8. CONTRACTOR SHALL PROVIDE ALL MATERIALS AND LABOR.
 9. CONTRACTOR SHALL PROVIDE ALL MATERIALS AND LABOR.
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 49. CONTRACTOR SHALL PROVIDE ALL MATERIALS AND LABOR.
 50. CONTRACTOR SHALL PROVIDE ALL MATERIALS AND LABOR.

DESIGN CRITERIA

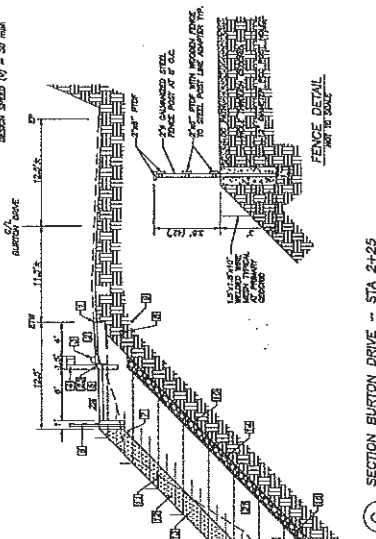
DESIGN WIND SPEED = 110 MPH
 DESIGN WIND PRESSURE = 20 PSF
 DESIGN WIND DIRECTION = 90 DEGREES
 DESIGN WIND PERIOD = 30 SECS
 DESIGN WIND PROFILE = 10
 DESIGN WIND PROFILE = 10
 DESIGN WIND PROFILE = 10



A SECTION BURTON DRIVE - STA 1+75



B SECTION BURTON DRIVE - STA 2+00



C SECTION BURTON DRIVE - STA 2+25



BURTON DRIVE MILEPOST 2.0	
TYPICAL SECTIONS	
SCALE	AS SHOWN
DATE	12/20/2000
DESIGNED BY	10000
CHECKED BY	10000
PROJECT NO.	10000
PROJECT NAME	10000

SCALE	AS SHOWN
DATE	12/20/2000
DESIGNED BY	10000
CHECKED BY	10000
PROJECT NO.	10000
PROJECT NAME	10000

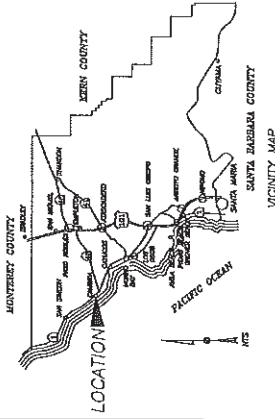
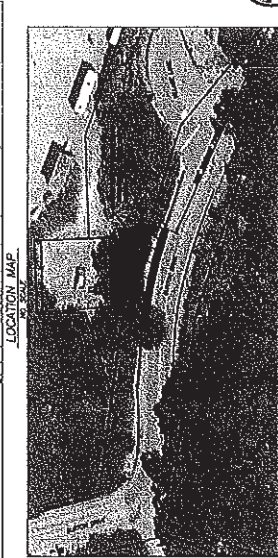
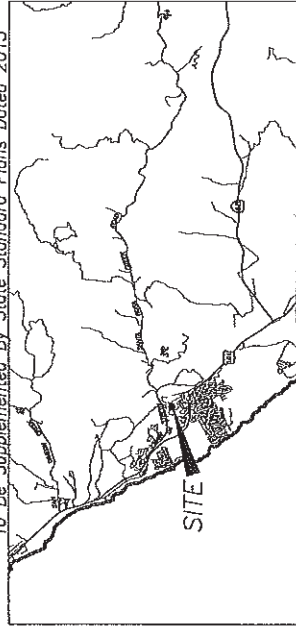
COUNTY OF SAN LUIS OBISPO, CALIFORNIA
DEPARTMENT OF PUBLIC WORKS
DESIGN DIVISION

BURTON DRIVE MP 2.0
SLOPE REPAIR
CAMBRIA, CA
CONTRACT 245R12B438

To Be Supplemented By State Standard Plans Dated 2015

INDEX OF SHEETS
SHEET NO. 1 TYPICAL LOCATION MAP, CONSTRUCTION SIGNS
SHEET NO. 2 TYPICAL SECTIONS
SHEET NO. 3 SITE PLAN

APPROVED: _____
DEPUTY DIRECTOR - DEPARTMENT OF PUBLIC WORKS



DATE	BY	REVISION
11/15/11	ADP/MP	ISSUE FOR CONSTRUCTION AND
11/15/11	ADP/MP	FOR THE STATE DEPARTMENT

NOTES:
1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE 2015 STANDARD PLANS.
2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE 2015 STANDARD PLANS.
3. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE 2015 STANDARD PLANS.
4. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE 2015 STANDARD PLANS.



CALL 811 BEFORE YOU DIG
800-451-7000



LICENSE REQUIREMENTS
THE SUCCESSFUL BIDDOR SHALL POSSESS A CLASS A GENERAL ENGINEERING CONTRACTOR LICENSE AT THE TIME THE CONTRACT IS AWARDED.

TITLE SHEET, LOCATION MAP, CONSTRUCTION SIGNS
BURTON DRIVE MILEPOST 2.0
CAMBRIA, CA

ROAD NO.	JOB NO.	SHEET NO.	TOTAL SHEETS
2022	14282848	1	3

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.A.**FROM: Paavo Ogren, Interim General Manager
Pamela Duffield, Finance Manager-----
Meeting Date: May 9, 2019Subject: DISCUSSION AND CONSIDERATION
OF THIRD QUARTER BUDGET
REVIEW AND CONSIDERATION OF
RECOMMENDATIONS TO APPROVE
RESOLUTION 18-2019 AMENDING
THE FISCAL YEAR 2018/19 BUDGET**RECOMMENDATIONS:**

Staff recommends the Board of Directors discuss and review the 3RD quarter budget review and approve the following recommendations:

- 1) Adopt Resolution 18-2019 approving the following budget adjustments to the FY 2018/19 budget:
 - a. The budget adjustments identified in Exhibit "A" as "Previously Authorized Actions" increasing total expenditures by \$334,989 (all funds), with offsetting sources of \$159,783.
 - b. The budget adjustments identified in Exhibit "A" as "Recommended Mid-Year Budget Adjustments" increasing total expenditures by \$570,221 (all funds), with offsetting sources of \$570,221.
- 2) Direct staff to return to the Board with an updated analysis of interfund loans for consideration with the proposed final 2019/20 budget prior to September 1, 2019.

FISCAL IMPACT:

Exhibit "A" provides the details associated with the recommended budget adjustments.

"Previously Authorized Actions" of \$334,989 approved prior to December 31, 2018 include:

- General Manager separation costs in the Administrative Fund - \$175,206
- Wastewater loan repayment to General Fund - \$102,743
- Wastewater Fund Crane Truck - \$57,040

Recommended mid-year budget adjustments include the following:

- Fire Fund increase in salaries and benefits - \$55,344:
This increase is necessary to appropriate budget for costs associated with mutual aid response of the Carr Fire.
- Purchase of tractor and mower in the Facilities and Resource Fund - \$32,703:
This increase is necessary to appropriate budget for purchasing of 2 fixed assets.

- Reversal of the principal portion of the Wastewater Fund interfund loan payment to the General Fund (previously authorized) - (\$74,783):
This decrease is necessary to reduce the appropriation budget of the principal portion of the interfund loan.
- Increase in Services and Supplies in the Wastewater Fund - \$98,780:
This increase is necessary to appropriate budget for various costs associated with wastewater services and supplies accounts and appears to result from under-budgeting costs compared to prior years actual expenditures.
- Increase Capital Outlay for the Wastewater Fund - \$60,340:
This increase is necessary to appropriate budget for Painting of Handrails on Digester and Lift Station A-1 Upgrade.
- Increase Services and Supplies for SWF Operations Fund - \$129,808:
This increase is necessary to appropriate budget for various costs associated with SWF services and supplies accounts, which primarily relate to government fees, performance bond costs, baker tank rental, chemical tank and line replacements, and solids removal at the impoundment basin.
- Increase Capital Outlay for the SWF Capital Fund - \$62,170:
This increase is necessary to appropriate budget for Contract Litigation and Impoundment Basin Design Evaluation, funded from sales tax refund revenues.
- Related inter-fund transfers:
These transfers are necessary to balance the appropriations within each fund.

DISCUSSION:

Previously Authorized Actions

Past practices of the District have been to make adjustments to the budget which were “implied,” based on various Board actions during the fiscal year; however, budget adjustments need to be expressly approved and developed in a manner to ensure that sufficient sources of funds exist to cover any cost increases. As staff reviews various District practices and procedures where improvement can be made, quality control measures will be implemented. In the future, when recommended Board actions result in the need for budget adjustments, those adjustments will be expressly included as part of the recommended action.

For actions approved by the Board prior to December 31, 2018, ratifying the budget adjustments at this time would be appropriate. Exhibit “A” contains a series of recommended budget adjustments and identifies the source(s) of funds for \$175,206 in costs associated with the General Manager separation agreement which were not budgeted. The Administrative Fund will end in a deficit at the end of the current fiscal year if no other actions or budget adjustments are approved relating to the separation agreement.

The Board has two options in addressing a year-end deficit in the Administrative Fund. Without any further action, the General Fund will incur the cost with a corresponding reduction in General Fund reserves. The second option is to increase the Administrative Cost Allocations charged to operating budgets. Increasing the Administrative Cost Allocations also has two effects. The first is increasing costs to General Fund budgets (Fire, Facilities and Resources, and PROS). The second is increasing costs to Enterprise Fund budgets (Water, SWF, and Wastewater).

At this time, staff does not recommend taking further action other than those contained in the recommendations in Exhibit "A." Increasing Administrative Cost Allocations to General Fund budgets is ultimately paid by the General Fund and the net effect on General Fund reserves is the same as taking no action. In contrast, increasing the Administrative Cost Allocation to the Enterprise Fund budgets will help to recover those costs and reduce the impact on General Fund reserves. General Fund reserves have been covering deficits in Enterprise Funds in recent years though, and an update on inter-fund loans is needed. Staff can concurrently address the additional administrative costs in the current year and how much the Enterprise Funds should pay while re-evaluating interfund loans. The effect of this approach is to roll the additional Administrative Costs relating to Enterprise Funds into inter-fund loans; helping the Enterprise Fund reserves in the short-term but ensuring long-term repayment to the General Fund.

Mid-Year Budget Adjustments

Staff has worked with the Finance Committee on the FY 2018/19 third quarter budget review and obtained their recommendation supporting the adjustments. The proposed adjustments are consistent with previous mid-year updates provided to the Board, with a few exceptions. Most notable is the recommendation on the inter-fund loan repayment from the Wastewater Fund to the General Fund. Staff and the Finance Committee recommend that only the interest portion is paid. If interest is not paid, the balance of the inter-fund loan will increase. The proposed mid-year adjustment therefore defers the principal repayment and helps to build Wastewater Fund reserves. The recommendation is also consistent with the Bartle Wells Report, dated July 2018, which anticipated that repayment to the General Fund from Wastewater would begin in fiscal year 2020/21.

Reserves & Interfund Loans

The attached 3rd quarter mid-year budget analysis has been recently revised to include reserves, inter-fund transfers and provisions for repayment of inter-fund loans. The originally adopted budget for the current fiscal year did not include reserve balances. Although prior staff prepared analysis on cash-reserves, updating that analysis with an update on inter-fund loans prior to the adoption of the final budget for fiscal year 2019/20 is necessary before the current format for the District's budget model can be completed. Next steps include the following:

- Preparation of the 2019/20 Preliminary Budget; review and input from the Finance Committee; consideration by the Board of Directors prior to July 1, 2019. The Preliminary Budget establishes the revenue and expenditure plans for next fiscal year.
- Preparation of the 2019/20 Final Budget; review and input from the Finance Committee; consideration by the Board of Directors prior to September 1, 2019. The Final Budget establishes estimated reserves. The recommendation to concurrently evaluate inter-fund loans will help ensure the accuracy of estimated reserves.

Attachments: Third Quarter Budget Report - Fund Level Analysis as of March 31, 2019
Resolution 18-2019

Exhibit "A" to Resolution 18-2019

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: _____ PIERSON _____ FARMER _____ RICE _____ STEIDEL _____ HOWELL _____

CAMBRIA COMMUNITY SERVICES DISTRICT



FISCAL YEAR 2018-2019
THIRD QUARTER REPORT
MAY 9, 2019

GENERAL FUND SUMMARY


- Fire Department – 01
- Facilities & Resources Department – 02
- Parks, Recreation & Open Space Department – 16
 - Administration Department - 09


GENERAL FUND FIRE DEPARTMENT - 01





2016 – Fire Engine

ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	2018/19 ADOPTED BUDGET	APPROVED ADJUSTMENTS	2018/19 APPROVED BUDGET	ACTUAL AT 3/31/2019		ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE
SOURCES OF FUNDS								
	Revenues	\$2,224,459	\$0	\$2,224,459	\$1,543,356	69%	\$2,317,231	\$92,772
	Other Sources of Funds	\$0	\$0	\$0	\$0	0%	\$0	\$0
	Total Sources of Funds	\$2,224,459	\$0	\$2,224,459	\$1,543,356	69%	\$2,317,231	\$92,772
USES OF FUNDS								
	Salaries & Wages	\$914,189	\$0	\$914,189	\$693,734	76%	\$962,502	(\$48,313)
	Benefits	\$531,435	\$0	\$531,435	\$368,869	69%	\$538,466	(\$7,031)
	Personnel Services	\$1,445,624	\$0	\$1,445,624	\$1,062,603	145%	\$1,500,968	(\$55,344)
	Services & Supplies	\$269,790	\$0	\$269,790	\$185,949	69%	\$263,151	\$6,639
	Capital Outlay	\$86,400	\$0	\$86,400	\$62,101	72%	\$71,501	\$14,899
	Debt Service	133,374	\$0	\$133,374	\$133,374	100%	\$133,374	\$0
	Administrative Cost Allocation	\$351,294	\$0	\$351,294	\$265,566	76%	\$354,088	(\$2,794)
	Total Expenditures	\$2,286,482	\$0	\$2,286,482	\$1,709,593	75%	\$2,323,082	(\$36,600)
	OPERATING SURPLUS/(DEFICIT)	(\$62,023)	\$0	(\$62,023)	(\$166,237)		(\$5,851)	\$56,172
RESERVES								
	Beginning Reserves							
	Operating Surplus / (Deficit)	(\$62,023)	\$0	(\$62,023)	(\$166,237)		(\$5,851)	\$56,172
	Transfers & Encumbrances	\$62,023	\$0	\$62,023	\$0		\$62,023	\$0
	ENDING RESERVES	\$0	\$0	\$0	(\$166,237)		\$56,172	\$56,172

A	B	C	D	J	K	L	M	N	O	P	Q	U
1	 CAMBRIA COMMUNITY SERVICES DISTRICT											
2	FUND LEVEL ANALYSIS											
3	FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01											
4												
5	ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	ADOPTED BUDGET	2018/19 APPROVED ADJUSTMENTS	2018/19 APPROVED BUDGET	ACTUAL AT 3/31/2019	ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE				
6												
7												
8	SOURCES OF FUNDS											
9	REVENUES											
10	01 4127	Reimbursements to Fire Department	0		0	18,635	#####	40,100	40,100			
11	01 4200	Interest Income	110		110	0	0%	0	(110)			
12	01 4310	Property Tax	1,751,349		1,751,349	1,167,989	67%	1,776,839	25,490			
13	01 4311	County Administrative Fee	(17,000)		(17,000)	0	0%	(17,000)	0			
14	01 4335	Assessment-Fire	457,000		457,000	328,667	72%	458,000	1,000			
15	01 4370	Weed Abatement	18,000		18,000	20,479	114%	48,292	30,292			
16	01 4373	Inspection Fee Revenue	14,500		14,500	7,288	50%	11,000	(3,500)			
17	01 4390	Miscellaneous Revenue	500		500	298	60%	0	(500)			
18	01 4610	Grants Revenue: SAFER	0		0	0	0%	0	(0)			
19	01 4618	Grant/Revenue: Personnel Protection	0		0	0		0	0			
20					0				0			
21					0				0			
22					0				0			
23					0				0			
24					0				0			
25					0				0			
26					0				0			
27					0				0			
28					0				0			
29					0				0			
30					0				0			
31					0				0			
32					0				0			
33		Total Revenues	\$2,224,459	\$0	\$2,224,459	\$1,543,356	69%	\$2,317,231	\$92,772			
34		OTHER SOURCES OF FUNDS										
35					0				0			
36					0				0			
37					0				0			
38					0				0			
39					0				0			
40					0				0			
41					0				0			
42		Total Other Sources of Funds	\$0	\$0	\$0	\$0		\$0	\$0			
43		Total Sources of Funds	\$2,224,459	\$0	\$2,224,459	\$1,543,356	69%	\$2,317,231	\$92,772			

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	U
1	 CAMBRIA COMMUNITY SERVICES DISTRICT																
2	FUND LEVEL ANALYSIS																
3	FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01																
4			2018/19		2018/19												2018/19
5	ACCOUNT	GENERAL FUND (GF)	ADOPTED	APPROVED	APPROVED	ACTUAL AT		ESTIMATED									EST. BUDGET
6	NO.	FIRE DEPARTMENT - 01	BUDGET	ADJUSTMENTS	BUDGET	3/31/2019		ACTUAL									VARIANCE
7																	
44	USES OF FUNDS																
46	SALARIES & WAGES																
47	5000	Salary & Wages	671,189		671,189	417,040	62%	609,102									62,087
48	5010	Overtime	128,000		128,000	139,354	109%	168,100									(40,100)
49	5020	Standby	5,000		5,000	1,170	23%	2,500									2,500
50	5031	Reserve Firefighter Pay	110,000		110,000	83,365	76%	118,800									(8,800)
51	5040	Sick/Vacation Pay	0		0	43,374		59,000									(59,000)
52	5050	Holiday Pay	0		0	9,431		5,000									(5,000)
54	Total Salaries & Wages		\$914,189	\$0	\$914,189	\$693,734	76%	\$962,502									(\$48,313)
55	BENEFITS																
56	5101	Uniform Allowance	2,500		2,500	2,500	100%	2,500									0
57	5102	Dental Insurance	14,268		14,268	9,226	65%	13,082									1,186
58	5103	Medical Insurance	131,783		131,783	84,626	64%	114,883									16,900
59	5105	Life Insurance	900		900	492	55%	900									0
60	5106	FICA	52,510		52,510	40,407	77%	53,055									(545)
61	5107	Medicare	13,330		13,330	9,873	74%	13,485									(155)
62	5108	Workers Compensation	47,815		47,815	22,442	47%	50,339									(2,524)
63	5109	PERS - Retirement	204,631		204,631	150,395	73%	220,024									(15,393)
64	5111	Payroll Tax Expense	0		0												0
65	5112	UI Reim Benefit	0		0												0
66	5120	Other Employee Benefits	2,600		2,600	1,850	71%	2,600									0
67	5121	Retirees Health	51,998		51,998	35,832	69%	51,998									(0)
68	5122	Medical Reimbursements - HRA	9,100		9,100	11,225	123%	15,600									(6,500)
70	Total Benefits		\$531,435	\$0	\$531,435	\$368,869	69%	\$538,466									(\$7,031)
71	Total Personnel Services		\$1,445,624	\$0	\$1,445,624	\$1,062,603	74%	\$1,500,968									(\$55,344)
72	SERVICES & SUPPLIES																
73	6010	Ads-Legal/Other	0		0	257		500									(500)
74	6011I	Public Information	0		0												0
75	6011W	Public Information - Website	0		0												0
76	6014	Public Events	0		0												0
77	6031F	Maint & Repair Water Dept -Fire Hydrant	1,000		1,000	72	7%	1,000									0
78	6032S	M & R-Disposal of Sludge	0		0												0
79	6033B	M&R Buildings	5,000		5,000	3,448	69%	5,000									0
80	6033F	M&R FD WTR Leak	0		0	5,722	#####	1,000									(1,000)

A	B	C	D	J	K	L	M	N	O	P	Q	U
1	 CAMBRIA COMMUNITY SERVICES DISTRICT											
2	FUND LEVEL ANALYSIS											
3	FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01											
4												
5	ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	2018/19 ADOPTED BUDGET	APPROVED ADJUSTMENTS	2018/19 APPROVED BUDGET	ACTUAL AT 3/31/2019			ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE		
6												
7												
119	6115	Meeting Expense	0		0	125			100	(100)		
120	6120A	Employee ALS Cert/Recruit Training	3,500		3,500	1,159	33%	2,782	718			
121	6120E	Travel, Training, Seminars – Employees	32,500		32,500	13,305	41%	25,000	7,500			
122	6120R	Training - Reimbursement	0		0	0	#####	0	0			
123	6124	Employee Recognition	300		300	0	0%	0	300			
124	6125	Employee Recruitment	0		0	1,326		43	(43)			
125	6220A	Fire Dept - Aware/Eductn/CERT/Vol Progm	6,000		6,000	1,288	21%	5,000	1,000			
126	6220B	Fire Dept -SC BA Brthg Apts/Respry Test	2,000		2,000	0	0%	900	1,100			
127	6220D	Fire Dept Disaster Preparedness	7,000		7,000	464	7%	0	7,000			
128	6220E	Fire Dept -EOC Upgrade	0		0	0	#####	0	0			
129	6220F	Fire Dept Fr Haz Defensible Spc/Chipping	15,000		15,000	0	0%	10,000	5,000			
130	6220H	Fire Dept - Haz Mat Phys	0		0	0		0	0			
131	6220P	Personal Protective Equipment	10,000		10,000	1,511	15%	10,000	0			
132	6220R	FHRP Contract	0		0	29,356		29,356	(29,356)			
133	6220S	Fire Dept - Surf Rescue/NCOR Program	6,000		6,000	3,506	58%	6,000	0			
134	6602	Transit Expense	0		0				0			
135												
136	Total Services & Supplies		\$269,790	\$0	\$269,790	\$185,949	69%	\$263,151	\$6,639			
137	CAPITAL OUTLAY											
138	6170	Capital Asset-Install Radio in 5792	0		0	0			0			
139	6170B	Chief/Command Pickup (5 Year Lease)	0		0				0			
140	6170C	USAR Equipment (Urban Search & Res	3,400		3,400	0	0%	3,400	0			
141	6170D	Image Trend Elite Project Management	12,000		12,000		0%	6,000	6,000			
142	6170F	Zoll X Series EKG	40,000		40,000	34,575	86%	34,575	5,425			
143	6170G	Command Vehicle Buildup	31,000		31,000	27,526	89%	27,526	3,474			
144												
145	Total Capital Outlay		\$86,400	\$0	\$86,400	\$62,101	72%	\$71,501	\$14,899			
146	DEBT SERVICE											
147	6180H	Principal on Fire Engine lease/Purchase	121,455		121,455	121,455	100%	121,455	0			
148	6190	Interest on Fire Engine Lease/Purchase	11,919		11,919	11,919	100%	11,919	0			
149												
150	Total Debt Service		133,374	\$0	\$133,374	\$133,374	100%	\$133,374	\$0			
151	ADMINISTRATIVE COST ALLOCATION											
152	6200	Allocated Overhead	351,294		351,294	265,566	76%	354,088	(2,794)			
153												
154	Total Administrative Cost Allocation		\$351,294	\$0	\$351,294	\$265,566	76%	\$354,088	(2,794)			
155	Total Expenditures		\$2,286,482	\$0	\$2,286,482	\$1,709,593	75%	\$2,323,082	(\$36,600)			


A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	U
1	 CAMBRIA COMMUNITY SERVICES DISTRICT																
2	FUND LEVEL ANALYSIS																
3	FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01																
4			<u>2018/19</u>		<u>2018/19</u>												
5	ACCOUNT	GENERAL FUND (GF)	ADOPTED	APPROVED	APPROVED	ACTUAL AT	ESTIMATED	2018/19									
6	NO.	FIRE DEPARTMENT - 01	BUDGET	ADJUSTMENTS	BUDGET	3/31/2019	ACTUAL	EST. BUDGET									
7								VARIANCE									
156																	
157	OPERATING SURPLUS/(DEFICIT)		(\$62,023)	\$0	(\$62,023)	(\$166,237)		(\$5,851)	\$56,172								
158	TRANSFERS & ENCUMBRANCES																
159	01 4625	Transfers In - From General Fund	62,023		62,023		62,023		0								
160		(Transfers Out)			0				0								
161		Encumbrances - Sources of Funding															
162		Encumbrances - (Designated Funds)															
164	NET TRANSFERS & ENCUMBRANCES		\$62,023	\$0	\$62,023	\$0	\$62,023	\$0									
165	RESERVES																
166		Use of Reserves			0				0								
167		(Additions to Reserves)			0				0								
168		Other Adjustments			0			0	0								
170	RESERVES - INCREASE / (DECREASE)		\$0	\$0	\$0	\$0	\$0	\$0	\$0								
171	NET BUDGETARY SOURCES/USES		\$0	\$0	\$0	(\$166,237)	\$56,172	\$56,172									
172																	
173	RESERVES																
174		Beginning Reserves															
175		Operating Surplus / (Deficit)	(\$62,023)	\$0	(\$62,023)	(\$166,237)	(\$5,851)	\$56,172									
176		Transfers & Encumbrances	\$62,023	\$0	\$62,023	\$0	\$62,023	\$0									
177	ENDING RESERVES		\$0	\$0	\$0	(\$166,237)	\$56,172	\$56,172									
178																	


GENERAL FUND


FACILITIES & RESOURCES DEPARTMENT – 02




Bluff Trail at Fiscalini Ranch

A	B	C	D	J	K	L	M	N	O	P	Q	U
1	 CAMBRIA COMMUNITY SERVICES DISTRICT											
2	FUND LEVEL ANALYSIS											
3	FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02											
4												
5	ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	ADOPTED BUDGET	2018/19 APPROVED ADJUSTMENTS	2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019			ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE		
6												
7												
8	SOURCES OF FUNDS											
9	REVENUES											
10	01 4130	Reimbursements - Fire Safe Council	0		0			#####	12,463		12,463	
11	01 4200	Interest Income										
12	01 4310	Property Tax	653,330		653,330	435,711	67%		658,106		4,776	
13	01 4311	County Administrative Fee	(2,000)		(2,000)	0	0%		(2,000)		0	
14	01 4362	Insurance-Reimbursement	0		0	0	#####		0		0	
15	01 4390	Misc Revenue	0		0	600	#####		600		600	
16	01 4500	Veterans Hall Rental Fees	25,000		25,000	20,688	83%		26,000		1,000	
17	01 4525	Veterans Hall Rents- Private Parties	250		250	500	200%		500		250	
18	01 4560	Rent Banner Poles	600		600	100	17%		200		(400)	
19	01 4570	Rent-Ranch Events	0		0	100	#####		200		200	
20	01 4590	Veterans Hall Clean Fee	0		0	173	#####		200		200	
21	01 4610	Grants/Misc.Revenue	0		0	0	#####		0		0	
22	01 4619	Land Conservancy	3,000		3,000	0	0%		3,000		0	
23					0						0	
24												
36	Total Revenues		\$680,180	\$0	\$680,180	\$457,871	67%		\$699,269		\$19,089	
37	OTHER SOURCES OF FUNDS											
38		Loan Proceeds			0	18,500			18,500		18,500	
39					0						0	
45	Total Other Sources of Funds		\$0	\$0	\$0	\$18,500			\$18,500		\$18,500	
46	Total Sources of Funds		\$680,180	\$0	\$680,180	\$476,371	70%		\$717,769		\$37,589	
47	USES OF FUNDS											
49	SALARIES & WAGES											
50	5000	Salary & Wages	209,410		209,410	130,732	62%		198,110		11,300	
51	5010	Overtime	6,000		6,000	5,644	94%		7,500		(1,500)	
52	5040	Sick/Vacation Pay	0		0	6,466	#####		5,100		(5,100)	
53	5050	Holiday Pay	0		0	7,357	#####		6,200		(6,200)	
57	Total Salaries & Wages		\$215,410	\$0	\$215,410	\$150,198	70%		\$216,910		(\$1,500)	
58	BENEFITS											
59	5101	Uniform Allowance	1,200		1,200	1,200	100%		1,200		0	
60	5102	Dental Insurance	5,550		5,550	4,004	72%		5,491		59	

A	B	C	D	J	K	L	M	N	O	P	Q	U
1	 CAMBRIA COMMUNITY SERVICES DISTRICT											
2	FUND LEVEL ANALYSIS											
3	FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02											
4			2018/19		2018/19						2018/19	
5	ACCOUNT	GENERAL FUND (GF)	ADOPTED	APPROVED	CURRENT	ACTUAL AT		ESTIMATED			EST. BUDGET	
6	NO.	FACILITIES & RESOURCES - 02	BUDGET	ADJUSTMENTS	BUDGET	3/31/2019		ACTUAL			VARIANCE	
7												
61	5103	Medical Insurance	47,790		47,790	34,983	73%	48,767			(977)	
62	5105	Life Insurance	300		300	217	72%	300			0	
63	5106	FICA	12,735		12,735	9,060	71%	12,735			0	
64	5107	Medicare	3,179		3,179	2,119	67%	3,179			0	
65	5108	Workers Compensation	12,073		12,073	5,579	46%	12,073			0	
66	5109	PERS - Retirement	46,497		46,497	29,639	64%	46,497			0	
67	5120	Other Employee Benefits	2,600		2,600	1,850	71%	2,600			0	
68	5121	Retirees Health	21,250		21,250	14,827	70%	21,250			0	
69	5122	Medical Reimbursements - HRA	3,900		3,900	3,675	94%	5,200			(1,300)	
73	Total Benefits		\$157,074	\$0	\$157,074	\$107,153	68%	\$159,292			(\$2,218)	
74	Total Personnel Services		\$372,484	\$0	\$372,484	\$257,351	69%	\$376,202			(\$3,718)	
75	SERVICES & SUPPLIES											
76	6010	Ads - Legal/Other	0		0						0	
77	6014	Public Events	0		0						0	
78	6030	Insurance				200						
79	6033B	Maintenance & Repairs - Buildings	12,000		12,000	3,826		12,000			0	
80	6033G	Maintenance & Repairs - Grounds	20,500		20,500	10,407		20,500			0	
81	6033L	M & R - Street Lights	3,000		3,000	120	4%	3,000			0	
82	6033R	M & R - Ranch	50,000		50,000	30,157		50,000			0	
83	6033V	M & R- Vet's Hall	12,000		12,000	7,533	63%	13,944			(1,944)	
84	6040	M & R- Equipment	700		700	26	4%	500			200	
85	6041L	Maintenance & Repairs - Vehicles Licenses	3,500		3,500	2,506		3,500			0	
86	6041N	Maint. & Repairs - Vehicles Non-Licensed	2,500		2,500	2,109		2,700			(200)	
87	6045	Computer/Copier/Printer Supplies/Maint.	500		500	705	141%	1,200			(700)	
88	6048	Security Safety				150						
89	6050	Office Supplies	500		500	0	0%	300			200	
90	6053	Printing/Forms	0		0						0	
91	6055	Government Fees & Licenses	300		300	285	95%	360			(60)	
92	6058	Cash Over (Short)	0		0						0	
93	6059	Bad Debt	0		0		#####				0	
94	6060C	Utilities - Cell Phone	788		788	563		792			(4)	
95	6060E	Utilities - Electricity	23,796		23,796	16,138	68%	22,418			1,378	
96	6060G	Utilities - Gas	1,577		1,577	2,429		3,450			(1,873)	
97	6060I	Utilities - Internet	6,692		6,692	4,167		4,886			1,806	
98	6060P	Utilities - Phone-Land Lines, Faxes, Alarms	504		504	580	115%	784			(280)	
99	6060S	Utilities - Sewer	3,052		3,052	3,231	106%	3,740			(688)	
100	6060W	Utilities - Water	4,880		4,880	4,746	97%	5,567			(687)	


A	B	C	D	J	K	L	M	N	O	P	Q	U
1	 CAMBRIA COMMUNITY SERVICES DISTRICT											
2	FUND LEVEL ANALYSIS											
3	FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02											
4			2018/19		2018/19						2018/19	
5	ACCOUNT NO.	GENERAL FUND (GF) FACILITIES & RESOURCES - 02	ADOPTED BUDGET	APPROVED ADJUSTMENTS	CURRENT BUDGET	ACTUAL AT 3/31/2019			ESTIMATED ACTUAL	EST. BUDGET VARIANCE		
6												
7												
101	6070	Equipment Rental	0		0						0	
102	6080K	Professional Services - District Counsel	4,000		4,000	0	0%	0		4,000		
103	6080M	Professional Services - Misc./Other	4,000		4,000	3,715	93%	4,997		(997)		
104	6090	Department Operating Supplies	14,000		14,000	6,099	44%	11,518		2,482		
105	6091	Lab Tests	0		0		#####			0		
106	6093	Small Tools and Equipment	6,000		6,000	3,384	56%	3,828		2,172		
107	6094	Clothing and Uniform	1,200		1,200	1,119	93%	1,119		81		
108	6096	Fuel - Gas and Diesel	5,000		5,000	10,157	203%	11,808		(6,808)		
109	6115	Meeting Expenses	0		0	123	#####	295		(295)		
110	6125	Employee Recruitment	0		0					0		
139	Total Services & Supplies		\$180,989	\$0	\$180,989	\$114,475	63%	\$183,206		(\$2,217)		
140	CAPITAL OUTLAY											
141	1470	Toro Dingo TX 1000			0	18,500	#####	18,500		(18,500)		
142	1470	Mower			0		#####	14,203		(14,203)		
147	6170	Capital Assets										
149	Total Capital Outlay		\$0	\$0	\$0	\$18,500	#####	\$32,703		(\$32,703)		
150	DEBT SERVICE											
151		Budget Excess			0		#####	0		0		
152		Loan Principal - John Deere			0	522	#####	522		(522)		
153		Loan Principal - Ford			0	5,734		6,740		(6,740)		
154		Loan Principal - Western Fin (Toro)			0	1,408		2,265		(2,265)		
155		Interest Expense - Ford Motor			0	0		905		(905)		
156		Interest Expense - Western Finance			0	178		455		(455)		
157	6180J	Loan Principal	6,350		6,350					6,350		
158	6180H	Interest Expense	7,835		7,835					7,835		
161	Total Debt Service		14,185	\$0	\$14,185	\$7,841	55%	\$10,887		\$3,298		
162	ADMINISTRATIVE COST ALLOCATION											
163	6200	Allocated Overhead	112,522		112,522	85,104	76%	113,472		(950)		
165	Total Administrative Cost Allocation		\$112,522	\$0	\$112,522	\$85,104	76%	\$113,472		(\$950)		
166	Total Expenditures		\$680,180	\$0	\$680,180	\$483,272	71%	\$716,470		(\$36,290)		


A	B	C	D	J	K	L	M	N	O	P	Q	U
1	 CAMBRIA COMMUNITY SERVICES DISTRICT											
2	FUND LEVEL ANALYSIS											
3	FACILITIES AND RESOURCES - GENERAL FUND - 01, DEPARTMENT - 02											
4			2018/19		2018/19							
5	ACCOUNT NO.	GENERAL FUND (GF)	ADOPTED BUDGET	APPROVED ADJUSTMENTS	CURRENT BUDGET	ACTUAL AT 3/31/2019	ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE				
6		FACILITIES & RESOURCES - 02										
7												
167												
168	OPERATING SURPLUS/(DEFICIT)		\$0	\$0	\$0	(\$6,900)		\$1,299	\$1,299			
169	TRANSFERS & ENCUMBRANCES											
170	01 4625	Transfers In - From General Fund			0						0	
171		(Transfers Out)			0						0	
172		Encumbrances - Sources of Funding										
173		Encumbrances - (Designated Funds)										
174												
175	NET TRANSFERS & ENCUMBRANCES		\$0	\$0	\$0	\$0		\$0	\$0		\$0	
176	RESERVES											
177		Use of Reserves			0						0	
178		(Additions to Reserves)			0						0	
179		Other Adjustments			0						0	
180												
181	RESERVES - INCREASE / (DECREASE)		\$0	\$0	\$0	\$0		\$0	\$0		\$0	
182	NET BUDGETARY SOURCES/USES		\$0	\$0	\$0	(\$6,900)		\$1,299	\$1,299			
183												
184	RESERVES											
185		Beginning Reserves										
186		Operating Surplus / (Deficit)	\$0	\$0	\$0	(\$6,900)		\$1,299	\$1,299			
187		Transfers & Encumbrances	\$0	\$0	\$0	\$0		\$0	\$0		\$0	
188	ENDING RESERVES		\$0	\$0	\$0	(\$6,900)		\$1,299	\$1,299			
189												


GENERAL FUND
PARKS, RECREATION & OPEN SPACE
DEPARTMENT – 16



Fire Break Clearing on Fiscalini Ranch

A	B	C	D	J	K	L	M	N	O	P	Q	R
1	 CAMBRIA COMMUNITY SERVICES DISTRICT											
2	FUND LEVEL ANALYSIS											
3	PARKS, RECREATION & OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16											
4			<u>2018/19</u>		<u>2018/19</u>							
5	ACCOUNT NO.	GENERAL FUND (GF)	ADOPTED BUDGET	APPROVED ADJUSTMENTS	CURRENT BUDGET	ACTUAL AT 3/31/2019		ESTIMATED ACTUAL			2018/19 EST. BUDGET VARIANCE	
6		PROS DEPARTMENT - 16										
7												
8	SOURCES OF FUNDS											
10	Revenues		\$46,026	\$0	\$46,026	\$31,064	67%	\$45,760			(\$266)	
11	Other Sources of Funds		\$0	\$0	\$0	\$0	0%	\$0			\$0	
12	Total Sources of Funds		\$46,026	\$0	\$46,026	\$31,064	67%	\$45,760			(\$266)	
13	USES OF FUNDS											
16	Salaries & Wages		\$0	\$0	\$0	\$0	#####	\$0			\$0	
17	Benefits		\$0	\$0	\$0	\$0	#####	\$0			\$0	
18	Personnel Services		\$0	\$0	\$0	\$0	#####	\$0			\$0	
19	Services & Supplies		\$21,000	\$0	\$21,000	\$1,420	7%	\$21,000			\$0	
20	Capital Outlay		\$0	\$0	\$0	\$0	#####	\$0			\$0	
21	Debt Service		-	\$0	\$0	\$0	#####	\$0			\$0	
22	Administrative Cost Allocation		\$25,026	\$0	\$25,026	\$18,570	74%	\$24,760			\$266	
23	Total Expenditures		\$46,026	\$0	\$46,026	\$19,990	43%	\$45,760			\$266	
24	OPERATING SURPLUS/(DEFICIT)		\$0	\$0	\$0	\$11,074		\$0			\$0	
39												
40	RESERVES											
41	Beginning Reserves		0	0	0	0		0			0	
42	Operating Surplus / (Deficit)		\$0	\$0	\$0	\$11,074		\$0			\$0	
43	Transfers & Encumbrances		\$0	\$0	\$0	\$0		\$0			\$0	
44	ENDING RESERVES		\$0	\$0	\$0	\$11,074		\$0			\$0	
45												


A	B	C	D	J	K	L	M	N	O	P	Q	U
1	 CAMBRIA COMMUNITY SERVICES DISTRICT											
2	FUND LEVEL ANALYSIS											
3	PARKS, RECREATION & OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16											
4												
5	ACCOUNT NO.	GENERAL FUND (GF) PROS DEPARTMENT - 16	ADOPTED BUDGET	APPROVED ADJUSTMENTS	2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019		ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE			
7												
8	SOURCES OF FUNDS											
9	REVENUES											
10	01 4001	Franchise Fees			0			#####	0			
11	01 4310	Property Tax	45,821		45,821	30,558	67%	45,555	(266)			
12	01 4311	County Administrative Fee	(300)		(300)	0	0%	(300)	0			
13	01 4390	Miscellaneous Revenue	505		505	505	100%	505	0			
31					0				0			
33		Total Revenues	\$46,026	\$0	\$46,026	\$31,064	67%	\$45,760	(\$266)			
34	OTHER SOURCES OF FUNDS											
38	01 4395	Proposition 1A Reserve										
39	01 4615	Reserve Transfer In			0				0			
43		Total Other Sources of Funds	\$0	\$0	\$0	\$0		\$0	\$0			
44		Total Sources of Funds	\$46,026	\$0	\$46,026	\$31,064	67%	\$45,760	(\$266)			
45	USES OF FUNDS											
47	SALARIES & WAGES											
48			0		0			#####	0			
55		Total Salaries & Wages	\$0	\$0	\$0	\$0	#####	\$0	\$0			
56	BENEFITS											
57					0			#####	0			
71		Total Benefits	\$0	\$0	\$0	\$0	#####	\$0	\$0			
72		Total Personnel Services	\$0	\$0	\$0	\$0	#####	\$0	\$0			
73	SERVICES & SUPPLIES											
74	6011I	Public Information - General			0	276	#####	276	(276)			
75	6033R	M & R - Ranch	20,000		20,000	0	0%	19,580	420			
76	6053	Printing Forms	1,000		1,000	1,144	114%	1,144	(144)			
77	6115	Meeting Expense			0			#####	0			
133					0				0			
135		Total Services & Supplies	\$21,000	\$0	\$21,000	\$1,420	7%	\$21,000	\$0			
136	CAPITAL OUTLAY											
137					0				0			
144		Total Capital Outlay	\$0	\$0	\$0	\$0	#####	\$0	\$0			
145	DEBT SERVICE											
146					0			#####	0			


	A	B	C	D	J	K	L	M	N	O	P	Q	U
1	 CAMBRIA COMMUNITY SERVICES DISTRICT												
2	FUND LEVEL ANALYSIS												
3	PARKS, RECREATION & OPEN SPACE - GENERAL FUND - 01, DEPARTMENT - 16												
4													
5	ACCOUNT NO.	GENERAL FUND (GF) PROS DEPARTMENT - 16		2018/19 ADOPTED BUDGET		APPROVED ADJUSTMENTS	2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019		ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE		
6													
7													
149	Total Debt Service		-	\$0	\$0	\$0	#####	\$0	\$0	\$0			
150	ADMINISTRATIVE COST ALLOCATION												
151			25,026		25,026	18,570	74%	24,760	266				
152													
153	Total Administrative Cost Allocation		\$25,026	\$0	\$25,026	\$18,570	74%	\$24,760	\$266				
154	Total Expenditures		\$46,026	\$0	\$46,026	\$19,990	43%	\$45,760	\$266				
155													
156	OPERATING SURPLUS/(DEFICIT)		\$0	\$0	\$0	\$11,074		\$0	\$0				
157	TRANSFERS & ENCUMBRANCES												
158	01 4625	Transfers In - From General Fund			0							0	
159		(Transfers Out)			0							0	
160		Encumbrances - Sources of Funding											
161		Encumbrances - (Designated Funds)											
162													
163	NET TRANSFERS & ENCUMBRANCES		\$0	\$0	\$0	\$0		\$0	\$0				
164	RESERVES												
165		Use of Reserves			0							0	
166		(Additions to Reserves)			0							0	
167		Other Adjustments			0							0	
168													
169	RESERVES - INCREASE / (DECREASE)		\$0	\$0	\$0	\$0		\$0	\$0				
170	NET BUDGETARY SOURCES/USES		\$0	\$0	\$0	\$11,074		\$0	\$0				
171													
172	RESERVES												
173		Beginning Reserves											
174		Operating Surplus / (Deficit)	\$0	\$0	\$0	\$11,074		\$0	\$0				
175		Transfers & Encumbrances	\$0	\$0	\$0	\$0		\$0	\$0				
176	ENDING RESERVES		\$0	\$0	\$0	\$11,074		\$0	\$0				


GENERAL FUND ADMINISTRATION DEPARTMENT – 09





Administration Office Remodel

A	B	C	D	J	K	L	M	N	O	P	Q	R
1	 CAMBRIA COMMUNITY SERVICES DISTRICT											
2	FUND LEVEL ANALYSIS											
3	ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09											
4			2018/19		2018/19							
5	ACCOUNT NO.	GENERAL FUND (GF)	ADOPTED BUDGET	APPROVED ADJUSTMENTS	CURRENT BUDGET	ACTUAL AT 3/31/2019		ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE			
6	ADMINISTRATIVE DEPARTMENT - 09											
7												
8	SOURCES OF FUNDS											
9												
10		Revenues	\$104,600	\$27,960	\$132,560	\$88,822	67%	\$133,540	\$980			
11		Other Sources of Funds	\$1,859,359	\$0	\$1,859,359	\$1,410,638	0%	\$1,880,850	\$21,491			
12		Total Sources of Funds	\$1,963,959	\$27,960	\$1,991,919	\$1,499,459	67%	\$2,014,390	\$22,471			
13	USES OF FUNDS											
14												
16		Salaries & Wages	\$761,227	\$161,076	\$922,303	\$703,601	76%	\$961,650	(\$39,347)			
17		Benefits	\$438,602	\$14,131	\$452,733	\$285,174	63%	\$405,892	\$46,841			
18		Personnel Services	\$1,199,829	\$175,207	\$1,375,036	\$988,776	139%	\$1,367,542	\$7,494			
19		Services & Supplies	\$615,172	\$0	\$615,172	\$571,279	93%	\$686,922	(\$71,750)			
20		Capital Outlay	\$44,358	\$0	\$44,358	\$48,483	109%	\$49,083	(\$4,725)			
21		Debt Service	-	\$0	\$0	\$0	#####	\$0	\$0			
22		Administrative Cost Allocation	\$0	\$0	\$0	\$0	#####	\$0	\$0			
23		Total Expenditures	\$1,859,359	\$175,207	\$2,034,566	\$1,608,538	79%	\$2,103,547	(\$68,981)			
24		OPERATING SURPLUS/(DEFICIT)	\$104,600	(\$147,247)	(\$42,647)	(\$109,079)		(\$89,157)	(\$46,510)			
39												
40	RESERVES											
41		Beginning Reserves	0	0	0	0		0	0			
42		Operating Surplus / (Deficit)	\$104,600	(\$147,247)	(\$42,647)	(\$109,079)		(\$89,157)	(\$46,510)			
43		Transfers & Encumbrances	\$0	\$74,783	\$74,783	\$0		\$74,783	\$0			
44		ENDING RESERVES	\$104,600	(\$72,464)	\$32,136	(\$109,079)		(\$14,374)	(\$46,510)			
45												

A	B	C	D	J	K	L	M	N	O	P	Q	U					
1	 CAMBRIA COMMUNITY SERVICES DISTRICT																
2	FUND LEVEL ANALYSIS																
3	ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09																
4	ACCOUNT NO.		GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09		2018/19 ADOPTED BUDGET		2018/19 APPROVED ADJUSTMENTS		2018/19 CURRENT BUDGET		ACTUAL AT 3/31/2019		ESTIMATED ACTUAL		2018/19 EST. BUDGET VARIANCE		
8	SOURCES OF FUNDS																
9	REVENUES																
10	01 4001	Franchise Fees	85,000		85,000	72,047	85%	86,000	1,000								
11	01 4013	Vacation Rental Registration Fee	600		600	405	68%	600	0								
12	01 4126	Mandated Cost	0		0	0	#####	0	0								
13	01 4200	Interest Income	14,500	27,960	42,460	5,414	13%	14,500	(27,960)								
14	01 4310	Property Tax-All	0		0	0	#####	0	0								
15	01 4311	County Administrative Fee	0		0	0	#####	0	0								
16	01 4385	Radio Vault Rent	2,400		2,400	1,800	75%	2,400	0								
17	01 4389	Public Records Request	600		600	18	3%	40	(560)								
18	01 4390	Miscellaneous Revenue	1,500		1,500	9,137	609%	30,000	28,500								
19			0		0				0								
33	Total Revenues		\$104,600	\$27,960	\$132,560	\$88,822	67%	\$133,540	\$980								
34	OTHER SOURCES OF FUNDS																
35	Allocated Administrative Overhead		1,859,359		1,859,359	1,410,638	76%	1,880,850	21,491								
40					0				0								
42	Total Other Sources of Funds		\$1,859,359	\$0	\$1,859,359	\$1,410,638		\$1,880,850	\$21,491								
43	Total Sources of Funds		\$1,963,959	\$27,960	\$1,991,919	\$1,499,459	75%	\$2,014,390	\$22,471								
44	USES OF FUNDS																
46	SALARIES & WAGES																
47	5000	Salary & Wages	711,227	127,843	839,070	573,961	68%	782,901	56,169								
48	5010	Overtime	20,000		20,000	11,125	56%	20,000	0								
49	5030	Director's	30,000		30,000	23,000	77%	30,000	0								
50	5040	Sick Leave/Vacation Pay	0	33,233	33,233	71,271	214%	104,504	(71,271)								
51	5050	Holiday Pay	0		0	24,245		24,245	(24,245)								
52			0		0	0		0	0								
54	Total Salaries & Wages		\$761,227	\$161,076	\$922,303	\$703,601	76%	\$961,650	(\$39,347)								
55	BENEFITS																
56	5102	Dental Insurance - Ameritas	10,378	1,302	11,680	7,353	63%	8,371	3,309								
57	5103	Med -PERS-C ARE	103,786	12,829	116,615	58,565	50%	72,342	44,273								
58	5105	Life Insurance	700		700	330	47%	724	(24)								
59	5106	FICA	43,701	0	43,701	28,998	66%	42,538	1,163								

A	B	C	D	J	K	L	M	N	O	P	Q	U
1		CAMBRIA COMMUNITY SERVICES DISTRICT										
2		FUND LEVEL ANALYSIS										
3		ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09										
4			2018/19		2018/19					2018/19		
5	ACCOUNT NO.	GENERAL FUND (GF)	ADOPTED BUDGET	APPROVED ADJUSTMENTS	CURRENT BUDGET	ACTUAL AT 3/31/2019		ESTIMATED ACTUAL		EST. BUDGET VARIANCE		
6		ADMINISTRATIVE DEPARTMENT - 09										
7												
60	5107	Medicare	11,306	0	11,306	10,130	90%	13,201	(1,895)			
61	5108	Workers Compensation	6,109	0	6,109	5,791	95%	4,491	1,618			
62	5109	Retirement-PERS	162,088	0	162,088	101,174	62%	148,012	14,076			
63	5111	Payroll Tax Expense	0		0	18	#####	40	(40)			
64	5112	Unemployment Insurance				3,067	#####	14,850	(14,850)			
65	5120	Other Employee Benefits	18,523		18,523	7,683	41%	10,195	8,328			
66	5121	Retirees Health	72,211		72,211	54,939	76%	81,395	(9,184)			
67	5122	Medical Reimbursements - HRA	9,800		9,800	7,126	73%	9,733	67			
72					0		#####		0			
74		Total Benefits	\$438,602	\$14,131	\$452,733	\$285,174	63%	\$405,892	\$46,841			
75		Total Personnel Services	\$1,199,829	\$175,207	\$1,375,036	\$988,776	72%	\$1,367,542	\$7,494			
76		SERVICES & SUPPLIES										
77	6010	Ads - Legal/Other	0		0	344	#####	826	(826)			
78	6011I	Public Information - General	4,000		4,000	0	0%	500	3,500			
79	6011W	Public Information - Website	5,000		5,000	5,000	100%	5,000	0			
80	6013	Donations	0		0	0	#####	0	0			
81	6014	Public Events	0		0	0	#####	0	0			
82	6030	Insurance	117,000		117,000	112,510	96%	115,000	2,000			
83	6033B	Maintenance & Repairs - Buildings	0		0	5,016	#####	4,072	(4,072)			
84	6033G	Maintenance & Repairs - Grounds	0		0	2,268	#####	4,466	(4,466)			
85	6033V	Maintenance & Repairs - Vet's Hall	0		0	0	#####	0	0			
86	6041L	Maintenance & Repairs-Vehicles Licenses	0		0	445	#####	442	(442)			
87	6044	Computer/Copier /Printer Srvcs/MaintAgree	105,780		105,780	52,673	50%	70,000	35,780			
88	6045	Computer/Copier/Printer Supplies/Upgrades	5,000		5,000	5,550	111%	7,000	(2,000)			
89	6048	Security & Safety	0		0	378	#####	605	(605)			
90	6048E	Safety-Med	0		0	450	#####	450	(450)			
91	6050	Office Supplies	15,500		15,500	5,432	35%	8,160	7,340			
92	6051	Postage & Shipping	4,850		4,850	2,464	51%	5,074	(224)			
93	6052	Bank Charges	4,000		4,000	1,626	41%	5,000	(1,000)			
94	6053	Printing/Forms	1,365		1,365	632	46%	1,286	79			
95	6054	Membership -Dues , Publications & Books	18,000		18,000	13,055	73%	15,000	3,000			
96	6055	Government Fees and Licenses	34,500		34,500	41,469	120%	32,000	2,500			
97	6058	Cash Over (Short)	0		0	(24)	#####	0	0			
98	6060C	Utilities Cell Phone	5,300		5,300	3,529	67%	5,736	(436)			
99	6060E	Utilities Electricity	7,540		7,540	4,145	55%	6,137	1,403			
100	6060G	Utilities Gas	660		660	148	22%	500	160			

A	B	C	D	J	K	L	M	N	O	P	Q	U
1	 CAMBRIA COMMUNITY SERVICES DISTRICT											
2	FUND LEVEL ANALYSIS											
3	ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09											
4	ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	2018/19 ADOPTED BUDGET	APPROVED ADJUSTMENTS	2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019		ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE			
101	6060I	Utilities Internet Access	7,920		7,920	8,924	113%	10,236	(2,316)			
102	6060P	Utilities Phone-Land Lines, Faxes, Alarms	7,880		7,880	4,785	61%	7,000	880			
103	6060S	Utilities Sewer	255		255	325	127%	381	(126)			
104	6060W	Utilities Water	260		260	146	56%	173	87			
105	6070	Equipment Rental	500		500	502	100%	500	0			
106	6075	Rental Expense Office Space	35,172		35,172	25,883	74%	33,176	1,996			
107	6080A	Prof Services - Audit	8,250		8,250	1,000	12%	9,250	(1,000)			
108	6080F	Prof Services - Finance	0		0	2,100	#####	5,100	(5,100)			
109	6080K	Prof Services-District Counsel	110,000		110,000	138,210	126%	178,000	(68,000)			
110	6080L	Prof Services-Legal	35,000		35,000	47,975	137%	35,000	0			
111	6080M	Prof Services - Miscellaneous/Other	11,500		11,500	12,664	110%	15,200	(3,700)			
112	6080T	Professional Services - Temporary	15,000		15,000	33,655	224%	48,951	(33,951)			
113	6086	Outside Non-Professional Services	18,000		18,000	17,881	99%	21,000	(3,000)			
114	6088	Claims	0		0	0	#####	0	0			
115	6090	Department Operating Supplies	2,000		2,000	576	29%	1,000	1,000			
116	6094	Clothing/Uniforms	0		0	19	#####	19	(19)			
117	6095	Office Furniture/Equipment	0		0	2,571	#####	2,042	(2,042)			
118	6096	Fuel	0		0	614	#####	1,000	(1,000)			
119	6115	Meeting Expenses	5,000		5,000	2,777	56%	5,000	0			
120	6120D	Travel, Training, Seminars – Directors	5,000		5,000	367	7%	2,000	3,000			
121	6120E	Travel, Training, Seminars – Employees	15,000		15,000	8,300	55%	15,000	0			
122	6120G	Training - LCW	4,500		4,500	0	0%	4,000	500			
123	6124	Employee Recognition	0		0	250	#####	200	(200)			
124	6125	Employee Recruitment	5,440		5,440	4,645	85%	5,440	0			
125					0		#####		0			
140	Total Services & Supplies		\$615,172	\$0	\$615,172	\$571,279	93%	\$686,922	(\$71,750)			
141	CAPITAL OUTLAY											
142	6170I	Purchase Administrative Office	0		0		#####		0			
143	6170	Purchase Administrative Software	32,742		32,742	32,742	100%	32,742	0			
144	6170	Remodel Administration Office	11,616		11,616	15,741	136%	16,341	(4,725)			
145	6170	Capital Assets - Replace Servers	0		0		#####		0			
146					0		#####		0			
149	Total Capital Outlay		\$44,358	\$0	\$44,358	\$48,483	109%	\$49,083	(\$4,725)			
150	DEBT SERVICE											
151	6180J	Loan Principal - Ford Fusion			0		#####		0			

A	B	C	D	J	K	L	M	N	O	P	Q	U
1	 CAMBRIA COMMUNITY SERVICES DISTRICT											
2	FUND LEVEL ANALYSIS											
3	ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09											
4	ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 09	2018/19		2018/19	ACTUAL AT 3/31/2019	ESTIMATED ACTUAL	2018/19				
5			ADOPTED	APPROVED	CURRENT			EST. BUDGET	VARIANCE			
6			BUDGET	ADJUSTMENTS	BUDGET							
7												
152	6180H	Interest Expense - Ford Fusion			0		#####		0			
153												
154		Total Debt Service	-	\$0	\$0	\$0	#####	\$0	\$0			
155		ADMINISTRATIVE COST ALLOCATION										
156					0		#####		0			
157												
158		Total Administrative Cost Allocation	\$0	\$0	\$0	\$0	#####	\$0	\$0			
159		Total Expenditures	\$1,859,359	\$175,207	\$2,034,566	\$1,608,538	79%	\$2,103,547	(\$68,981)			
160												
161		OPERATING SURPLUS/(DEFICIT)	\$104,600	(\$147,247)	(\$42,647)	(\$109,079)		(\$89,157)	(\$46,510)			
162		TRANSFERS & ENCUMBRANCES										
163	01 4625	Transfers In - From General Fund	0	74,783	74,783	0		74,783	0			
164		(Transfers Out)			0				0			
165		Encumbrances - Sources of Funding										
166		Encumbrances - (Designated Funds)										
167												
168		NET TRANSFERS & ENCUMBRANCES	\$0	\$74,783	\$74,783	\$0		\$74,783	\$0			
169		RESERVES										
170		Use of Reserves			0				0			
171		(Additions to Reserves)			0				0			
172		Other Adjustments			0				0			
173												
174		RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	\$0		\$0	\$0			
175		NET BUDGETARY SOURCES/USES	\$104,600	(\$72,464)	\$32,136	(\$109,079)		(\$14,374)	(\$46,510)			
176												
177		RESERVES										
178		Beginning Reserves										
179		Operating Surplus / (Deficit)	\$104,600	(\$147,247)	(\$42,647)	(\$109,079)		(\$89,157)	(\$46,510)			
180		Transfers & Encumbrances	\$0	\$74,783	\$74,783	\$0		\$74,783	\$0			
181		ENDING RESERVES	\$104,600	(\$72,464)	\$32,136	(\$109,079)		(\$14,374)	(\$46,510)			
182												

ENTERPRISE FUND SUMMARY

- Water Department – 11
- Sustainable Water Facility (SWF) Operations
Department – 39
 - SWF Capital Department – 40
 - Wastewater Department - 12


ACCOUNT NO.	ENTERPRISE FUNDS	ADOPTED BUDGET	APPROVED ADJUSTMENTS	2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019	ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE	PROP. 218 ESTIMATES	EST. P218 VARIANCE	
SOURCES OF FUNDS										
Water		\$2,857,977	\$0	\$2,857,977	\$2,057,159	74%	\$3,270,622	\$412,645	\$3,026,000	\$244,622
SWF		\$914,000	\$0	\$914,000	\$663,392	73%	\$991,018	\$77,018	\$1,009,000	(\$17,982)
SWF-Capital		\$0	\$0	\$0	\$68,706	#####	\$68,706	\$68,706	\$0	\$68,706
Total Water		\$3,771,977	\$0	\$3,771,977	\$2,789,258	74%	\$4,330,346	\$558,369	\$4,035,000	\$295,346
Wastewater		\$2,208,401	\$57,040	\$2,265,441	\$1,616,976	73%	\$2,537,512	\$272,071	\$2,561,000	(\$23,488)
Total Sources of Funds		\$5,980,378	\$57,040	\$6,037,418	\$4,406,233	73%	\$6,867,858	\$830,440	\$6,596,000	\$271,858
USES OF FUNDS										
Water		\$2,373,494	\$0	\$2,373,494	\$1,476,291	62%	\$2,314,438	\$59,056	\$2,961,000	\$646,562
SWF		\$1,328,751	\$0	\$1,328,751	\$1,212,584	91%	\$1,453,398	(\$124,647)	\$1,252,000	(\$196,344)
SWF-Capital		\$262,938	\$0	\$262,938	\$128,640	49%	\$325,108	(\$62,170)	\$0	(\$325,108)
Total Water		\$3,965,183	\$0	\$3,965,183	\$2,817,516	71%	\$4,092,944	(\$127,761)	\$4,213,000	\$125,110
Wastewater		\$2,236,123	\$85,000	\$2,321,123	\$1,545,883	67%	\$2,479,949	(\$158,826)	\$2,472,000	(\$7,949)
Total Expenditures		\$6,201,306	\$85,000	\$6,286,306	\$4,363,399	69%	\$6,572,893	(\$286,587)	\$6,685,000	\$117,161
OPERATING SURPLUS/(DEFICIT)										
Water		\$484,483	\$0	\$484,483	\$580,868		\$956,184	\$471,701	\$65,000	\$891,184
SWF		(\$414,751)	\$0	(\$414,751)	(\$549,192)		(\$462,380)	(\$47,629)	(\$243,000)	(\$214,326)
SWF-Capital		(\$262,938)	\$0	(\$262,938)	(\$59,934)		(\$256,402)	\$6,536	\$0	(\$256,402)
Total Water		(\$193,206)	\$0	(\$193,206)	(\$28,258)		\$237,402	\$430,608	(\$178,000)	\$420,456
Wastewater		(\$27,722)	(\$27,960)	(\$55,682)	\$71,092		\$57,563	\$113,245	\$89,000	(\$31,437)
OPERATING SURPLUS/(DEFICIT)		(\$220,928)	(\$27,960)	(\$248,888)	\$42,834		\$294,965	\$543,853	(\$89,000)	\$389,019
RESERVES										
Beginning Reserves										
Water		0	0	0	0		0	0	-	0
SWF		0	0	0	0		0	0	-	0
SWF-Capital		0	0	0	0		0	0	-	0
Total Water		\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Wastewater		0	0	0	0		0	0	-	0
Beginning Reserves		\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Operating Surplus / (Deficit)										
Water		\$484,483	\$0	\$484,483	\$580,868		\$956,184	\$471,701	65,000	916,184
SWF		(\$414,751)	\$0	(\$414,751)	(\$549,192)		(\$462,380)	(\$47,629)	(243,000)	(214,326)
SWF-Capital		(\$262,938)	\$0	(\$262,938)	(\$59,934)		(\$256,402)	\$6,536	-	(256,402)
Total Water		(\$193,206)	\$0	(\$193,206)	(\$28,258)		\$237,402	\$430,608	(\$178,000)	\$445,456
Wastewater		(\$27,722)	(\$27,960)	(\$55,682)	\$71,092		\$57,563	\$113,245	89,000	(31,437)
Operating Surplus / (Deficit)		(\$220,928)	(\$27,960)	(\$248,888)	\$42,834		\$294,965	\$543,853	(\$89,000)	\$414,019
Transfers & Encumbrances										
Water		\$0	\$0	\$0	\$0		\$0	\$0	-	-
SWF		\$0	\$0	\$0	\$0		\$0	\$0	-	-
SWF-Capital		\$0	\$0	\$0	\$0		\$0	\$0	-	-
Total Water		\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Wastewater		\$27,722	(\$74,783)	(\$47,061)	\$0		(\$47,061)	\$0	-	(47,061)
Transfers & Encumbrances		\$27,722	(\$74,783)	(\$47,061)	\$0		(\$47,061)	\$0	\$0	(\$47,061)
ENDING RESERVES		(\$193,206)	(\$102,743)	(\$295,949)	\$42,834		\$247,904	\$543,853	(\$89,000)	\$366,958


WATER FUND


WATER DEPARTMENT – 11




2019 Ford F650 Dump Truck

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1		CAMBRIA COMMUNITY SERVICES DISTRICT																		
2	FUND LEVEL ANALYSIS																			
3	WATER FUND - 11, DEPARTMENT - 11																			
4																				
5	ACCOUNT NO.	WATER FUND WATER DEPARTMENT - 11	2018/19 ADOPTED BUDGET APPROVED ADJUSTMENTS		2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019	ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE	PROP. 218 ESTIMATES	EST. P218 VARIANCE										
6																				
7																				
8	SOURCES OF FUNDS																			
9																				
10	Revenues		\$2,781,977	\$0	\$2,781,977	\$2,057,159	74%	\$3,194,622	\$412,645	\$3,026,000	\$168,622									
11	Other Sources of Funds		\$76,000	\$0	\$76,000	\$0	0%	\$76,000	\$0	\$0	\$76,000									
12	Total Sources of Funds		\$2,857,977	\$0	\$2,857,977	\$2,057,159	74%	\$3,270,622	\$412,645	\$3,026,000	\$244,622									
13	USES OF FUNDS																			
14																				
15																				
16	Salaries & Wages		\$498,296	\$0	\$498,296	\$333,044	67%	\$484,416	\$13,880											
17	Benefits		\$300,078	\$0	\$300,078	\$191,132	64%	\$291,469	\$8,609											
18	Personnel Services		\$798,374	\$0	\$798,374	\$524,176	131%	\$775,885	\$22,489	\$924,000	\$148,115									
19	Services & Supplies		\$699,178	\$0	\$699,178	\$380,440	54%	\$670,376	\$28,802	\$728,000	\$57,624									
20	Capital Outlay		\$321,700	\$0	\$321,700	\$145,838	45%	\$303,597	\$18,103	\$400,000	\$96,403									
21	Debt Service		9,611	\$0	\$9,611	\$9,611	100%	\$9,611	\$0	\$0	(\$9,611)									
22	Administrative Cost Allocation		\$544,631	\$0	\$544,631	\$416,227	76%	\$554,969	(\$10,338)	\$909,000	\$354,031									
23	Total Expenditures		\$2,373,494	\$0	\$2,373,494	\$1,476,291	62%	\$2,314,438	\$59,056	\$2,961,000	\$646,562									
24	OPERATING SURPLUS/(DEFICIT)																			
25																				
26																				
27																				
28																				
29																				
30																				
31																				
32																				
33																				
34																				
35																				
36																				
37																				
38																				
39																				
40	RESERVES																			
41	Beginning Reserves		0	0	0	0		0	0	-	0									
42	Operating Surplus / (Deficit)		\$484,483	\$0	\$484,483	\$580,868		\$956,184	\$471,701	65,000	916,184									
43	Transfers & Encumbrances		\$0	\$0	\$0	\$0		\$0	\$0	-	0									
44	ENDING RESERVES		\$484,483	\$0	\$484,483	\$580,868		\$956,184	\$471,701	\$65,000	\$916,184									
45																				

A	B	C	D	J	K	L	M	N	O	P	Q	R	S	T	U
1		CAMBRIA COMMUNITY SERVICES DISTRICT													
2		FUND LEVEL ANALYSIS													
3		WATER FUND - 11, DEPARTMENT - 11													
4			2018/19			2018/19					2018/19				
5	ACCOUNT NO.	WATER FUND WATER DEPARTMENT - 11	ADOPTED BUDGET	APPROVED ADJUSTMENTS	CURRENT BUDGET	ACTUAL AT 3/31/2019		ESTIMATED ACTUAL		EST. BUDGET VARIANCE		PROP. 218 ESTIMATES		EST. P218 VARIANCE	
8	SOURCES OF FUNDS														
9	REVENUES														
10	11 4000	Service Sales	2,425,327		2,425,327	1,753,435	72%	2,805,012		379,685		2,623,000		182,012	
11	11 4007	Returned Ck Fee	800		800	460	58%	800		0				800	
12	11 4008	Acct Setup/cise	7,150		7,150	2,314	32%	4,600		(2,550)				4,600	
13	11 4009	Off Hours	0		0	0	#####	0		0				0	
14	11 4010	Water Penalty	47,600		47,600	20,563	43%	50,000		2,400				50,000	
15	11 4011	Serv/Disc/Recon	450		450	353	78%	700		250				700	
16	11 4012	Meter Tampering	0		0	0	#####	0		0				0	
17	11 4014	Water Serv Fees	1,000		1,000	4,025	403%	8,000		7,000				8,000	
18	11 4023	Penalty/Surcharge	0		0	5,460	#####	5,460		5,460				5,460	
19	11 4050	Administrative Fee Revenue	2,000		2,000	4,986	249%	4,000		2,000				4,000	
20	11 4100	Connect Rev-SFR	10,000		10,000	0	0%	0		(10,000)				0	
21	11 4101	Wait List Maintenance Fee	58,000		58,000	62,746	108%	61,300		3,300		62,000		(700)	
22	11 4110	Remodel Impact Fees	36,700		36,700	16,195	44%	20,000		(16,700)		70,000		(50,000)	
23	11 4120	Connect Rev-Com	0		0	0	#####	0		0				0	
24	11 4122	Retrofit In-Lieu Fee	11,000		11,000	44,050	400%	44,050		33,050				44,050	
25	11 4124	Assignment Fees	4,150		4,150	5,981	144%	10,000		5,850				10,000	
26	11 4128	Admin Fees	0		0	0	#####	0		0		70,000		(70,000)	
27	11 4130	Voluntary Lot Merger	0		0	0	#####	0		0				0	
28	11 4311	County Administrative Fee	(7,800)		(7,800)	0	0%	(7,800)		0				(7,800)	
29	11 4360	Standby Availability Charges	175,500		175,500	127,444	73%	175,500		0		178,000		(2,500)	
30	11 4373	Inspection Fee Revenue	9,100		9,100	9,037	99%	13,000		3,900				13,000	
31	11 4390	Miscellaneous Revenue	1,000		1,000	110	11%	0		(1,000)				0	
32	11 4200	Interest Income	0		0							23,000		(23,000)	
34		Total Revenues	\$2,781,977	\$0	\$2,781,977	\$2,057,159	74%	\$3,194,622		\$412,645		\$3,026,000		\$168,622	
35	OTHER SOURCES OF FUNDS														
36	11 4397	Loan Proceeds - Dump Truck	76,000		76,000	0		76,000		0				76,000	
37					0					0				0	
43		Total Other Sources of Funds	\$76,000	\$0	\$76,000	\$0		\$76,000		\$0		\$0		\$76,000	
44		Total Sources of Funds	\$2,857,977	\$0	\$2,857,977	\$2,057,159	72%	\$3,270,622		\$412,645		\$3,026,000		\$244,622	
45	USES OF FUNDS														
47	SALARIES & WAGES														
48	5000	Salary & Wages	445,046		445,046	242,941	55%	365,166		79,880				(365,166)	
49	5010	Overtime	35,000		35,000	21,848	62%	35,000		0				(35,000)	
50	5020	Standby	18,250		18,250	13,100	72%	18,250		0				(18,250)	
51	5040	Sick/Vacation Pay	0		0	40,379	#####	49,000		(49,000)				(49,000)	
52	5050	Holiday Pay	0		0	14,776	#####	17,000		(17,000)				(17,000)	
53					0		#####	0		0				0	
55		Total Salaries & Wages	\$498,296	\$0	\$498,296	\$333,044	67%	\$484,416		\$13,880		\$0		(\$484,416)	

A	B	C	D	J	K	L	M	N	O	P	Q	R	S	T	U
1		CAMBRIA COMMUNITY SERVICES DISTRICT													
2		FUND LEVEL ANALYSIS													
3		WATER FUND - 11, DEPARTMENT - 11													
4			2018/19			2018/19					2018/19				
5	ACCOUNT NO.	WATER FUND WATER DEPARTMENT - 11	ADOPTED BUDGET	APPROVED ADJUSTMENTS	CURRENT BUDGET	ACTUAL AT 3/31/2019		ESTIMATED ACTUAL	EST. BUDGET VARIANCE	PROP. 218 ESTIMATES	EST. P218 VARIANCE				
56		BENEFITS													
57	5101	Uniform Allowance	2,000		2,000	2,000	100%	2,400	(400)						(2,400)
58	5102	Dental Insurance	10,273		10,273	6,421	63%	9,100	1,173						(9,100)
59	5103	Medical Insurance	86,045		86,045	52,933	62%	78,212	7,833						(78,212)
60	5105	Life Insurance	550		550	386	70%	550	0						(550)
61	5106	FICA	29,755		29,755	19,368	65%	28,932	823						(28,932)
62	5107	Medicare	7,273		7,273	4,732	65%	7,065	208						(7,065)
63	5108	Workers Compensation	25,070		25,070	8,597	34%	20,523	4,547						(20,523)
64	5109	PERS - Retirement	97,237		97,237	64,071	66%	92,533	4,704						(92,533)
65	5120	Other Employee Benefits	1,300		1,300	1,646	127%	2,026	(726)						(2,026)
66	5121	Retirees Health	32,983		32,983	23,797	72%	39,534	(6,551)						(39,534)
67	5122	Medical Reimbursements - HRA	7,592		7,592	7,183	95%	10,594	(3,002)						(10,594)
68					0		#####		0						0
69		Prop 218 Estimates			0		#####		0				924,000		924,000
71		Total Benefits	\$300,078	\$0	\$300,078	\$191,132	64%	\$291,469	\$8,609	\$924,000	\$632,531				
72		Total Personnel Services	\$798,374	\$0	\$798,374	\$524,176	66%	\$775,885	\$22,489	\$924,000	\$148,115				
73		SERVICES & SUPPLIES													
74	6010	Ads - Legal/Other	0		0	0	#####		0						0
75	6011	Public Information - General	1,000		1,000	0	0%	500	500						(500)
76	6030	Insurance (new dump truck)	0		0	1,639	#####	1,639	(1,639)						(1,639)
77	6031	Old M & R Lift Station	0		0	0	#####	0	0						0
78	6031D	Maintenance & Repairs	115,000		115,000	45,699	40%	102,161	12,839	279,000	176,839				(3,000)
79	6031F	Maintenance & Repairs - Fire Hydrants	6,000		6,000	0	0%	3,000	3,000						(1,502)
80	6031G	Maintenance & Repairs - Generators	1,000		1,000	626	63%	1,502	(502)						(1,000)
81	6031L	Maintenance & Repairs - Leimert Booster	2,000		2,000	833	42%	1,000	1,000						(5,000)
82	6031M	Maintenance & Repairs - Water Meters	5,000		5,000	622	12%	5,000	0						0
83	6031P	Pumps	0		0		#####		0						0
84	6031Q	Maintenance & Repairs - SR3 Well	5,000		5,000	0	0%	2,500	2,500						(2,500)
85	6031R	Maintenance & Repairs - SR4 Well/Filter	10,000		10,000	26,277	263%	33,000	(23,000)						(33,000)
86	6031S	Maint. & Repairs - Water Storage Tanks	16,500		16,500	2,633	16%	6,800	9,700						(6,800)
87	6031T	Maint. & Repairs -Water Treatment Systems	20,000		20,000	9,510	48%	15,998	4,002						(15,998)
88	6031V	Maint. & Repairs-Wtr.Values (Cord Pave)	6,000		6,000	2	0%	3,000	3,000						(3,000)
89	6031W	Maintenance & Repairs - Wells	15,000		15,000	16,168	108%	38,335	(23,335)						(38,335)
90	6031Y	Maint. & Repairs -Water Yard/Booster St.	5,100		5,100	0	0%	2,500	2,600						(2,500)
91	6031Z	Maintenance	0		0	0	#####	0	0						0
92	6032D	M & R WW Disp Eff	0		0	0	#####	0	0						0
93	6032L	M & R WW Lift Station	0		0	0	#####	0	0						0
94	6032T	M & R WW Treatment	0		0	0	#####	0	0						0
95	6033B	Maintenance & Repairs - Buildings	2,500		2,500	2,137	85%	11,000	(8,500)						(11,000)
96	6033G	Maintenance & Repairs - Grounds	7,500		7,500	191	3%	7,500	0						(7,500)
97	6036	Maintenance & Repairs- Emergency Events	30,000		30,000	0	0%	10,000	20,000						(10,000)
98	6037	Maintenance & Repairs - SCADA	15,000		15,000	18,601	124%	21,713	(6,713)						(21,713)
99	6040	Maintenance & Repairs - Equipment	1,000		1,000	73	7%	175	825						(175)
100	6041L	Maintenance & Repairs - Vehicles Licenses	12,000		12,000	4,436	37%	8,856	3,144						(8,856)
101	6041N	Maint. & Repairs - Vehicles Non-Licensed	2,000		2,000	167	8%	401	1,599						(401)
102	6044	Computer/Copier/Printer Services	500		500	226	45%	398	102						(398)
103	6045	Computer/Copier/Printer Goods	2,000		2,000	3,560	178%	8,508	(6,508)						(8,508)


CAMBRIA COMMUNITY SERVICES DISTRICT										
FUND LEVEL ANALYSIS										
WATER FUND - 11, DEPARTMENT - 11										
ACCOUNT NO.	WATER FUND WATER DEPARTMENT - 11	ADOPTED BUDGET	2018/19 APPROVED ADJUSTMENTS	2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019		ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE	PROP. 218 ESTIMATES	EST. P218 VARIANCE
104	6048 Security & Safety	2,000		2,000	95	5%	3,500	(1,500)		(3,500)
105	6050 Office Supplies	750		750	343	46%	782	(32)		(782)
106	6051 Printing & Shipping	11,054		11,054	7,626	69%	14,194	(3,140)		(14,194)
107	6052 Bank Charges	0		0	0	#####	0	0		0
108	6053 Printing/Forms	4,000		4,000	967	24%	2,321	1,679		(2,321)
109	6054 Membership Dues, Publications/Books	15,000		15,000	3,290	22%	5,200	9,800		(5,200)
110	6055 Government Fees & Licenses	30,000		30,000	24,253	81%	30,000	0	60,000	30,000
111	6059 Bad Debt Expense	1,000		1,000	1	0%	100	900		(100)
112	6060C Utilities - Cell Phone	2,850		2,850	1,698	60%	2,804	46		(2,804)
113	6060E Utilities - Electricity	146,947		146,947	105,447	72%	162,244	(15,297)	163,000	756
114	6060G Utilities - Gas	1,236		1,236	0	0%	0	1,236		0
115	6060I Utilities - Internet	3,750		3,750	3,060	82%	4,303	(553)		(4,303)
116	6060P Utilities - Phone-Land Lines, Faxes, Alarms	5,784		5,784	3,836	66%	6,660	(876)		(6,660)
117	6060S Utilities - Sewer	779		779	982	126%	1,152	(373)		(1,152)
118	6060W Utilities - Water	1,978		1,978	0	0%	0	1,978		0
119	6063 M & R Communications Equipment	5,000		5,000	0	0%	2,500	2,500		(2,500)
120	6078 Land Lease - Well Site	39,725		39,725	40,150	101%	40,145	(420)	40,000	(145)
121	6080E Professional Services - Engineering	0		0	0	#####	0	0	95,000	95,000
122	6080G Professional Services - GIS Development	7,500		7,500	1,256	17%	7,500	0		(7,500)
123	6080K Professional Services - District Counsel	20,000		20,000	0	0%	5,000	15,000		(5,000)
124	6080L Land Conservancy - Lot Inventory, Etc.	0		0	2,655	#####	0	0		0
125	6080M Professional Services - Misc./Other	33,600		33,600	6,723	20%	14,563	19,037	91,000	76,437
126	6080V Voluntary Lot Merger Program	20,000		20,000	5,219	26%	8,251	11,749		(8,251)
127	6086 Outside Services	0		0	0	#####	200	(200)		(200)
128	6089 Emergency Medical Supplies	0		0	89	#####	89	(89)		(89)
129	6090 Department Operating Supplies	7,500		7,500	9,043	121%	20,820	(13,320)		(20,820)
130	6090B Sensor Cleaning	0		0	0	#####	0	0		0
131	6091 Lab Tests	15,000		15,000	9,318	62%	11,083	3,917		(11,083)
132	6091B Operating Supplies	0		0	0	#####	0	0		0
133	6091G Calibration	2,625		2,625	1,500	57%	2,625	0		(2,625)
134	6091H Lab Testing	0		0	0	#####	0	0		0
135	6092 Lab Supplies	0		0	0	#####	0	0		0
136	6093 Small Tools and Equipment	6,000		6,000	4,417	74%	8,746	(2,746)		(8,746)
137	6094 Clothing and Uniform	8,000		8,000	2,072	26%	4,862	3,138		(4,862)
138	6096 Fuel - Gas and Diesel	12,000		12,000	6,995	58%	12,000	0		(12,000)
139	6115 Meeting Expenses	1,000		1,000	115	12%	276	724		(276)
140	6120E Travel, Training, Seminars-Employees,	5,000		5,000	3,197	64%	3,000	2,000		(3,000)
141	6125 Employee Recruitment	1,500		1,500	2,693	180%	2,470	(970)		(2,470)
142	6610 Retrofit Program	0		0	0	#####	0	0		0
143	6611 Rebate Program - Cisterns, Toilets, Wash	7,500		7,500	0	0%	7,500	0		(7,500)
144				0				0		0
152	Total Services & Supplies	\$699,178	\$0	\$699,178	\$380,440	54%	\$670,376	\$28,802	\$728,000	\$57,624
153	CAPITAL OUTLAY									
156	6170 Capital Assets									
157	6170 Trailer-Mounted Vacuum Exactor	48,000		48,000	46,169	96%	46,169	1,831		(46,169)
158	6170 Air Compressor & Jack Hammer	22,700		22,700	22,557	99%	22,557	143		(22,557)
159	6170 Dump Truck Replacement (Ford F-650)	76,000		76,000	74,871	99%	74,871	1,129		(74,871)
160	6170 Zone 2 to 7 Trans Main SR Crk Ped Brdg	50,000		50,000	0	0%	20,000	30,000		(20,000)

A	B	C	D	J	K	L	M	N	O	P	Q	R	S	T	U
1	 CAMBRIA COMMUNITY SERVICES DISTRICT														
2	FUND LEVEL ANALYSIS														
3	WATER FUND - 11, DEPARTMENT - 11														
4															
5	ACCOUNT NO.	WATER FUND WATER DEPARTMENT - 11	2018/19 ADOPTED BUDGET APPROVED ADJUSTMENTS		2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019		ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE	PROP. 218 ESTIMATES	EST. P218 VARIANCE				
6															
7															
161	6170	Replacement of Leimert Service Lines	40,000		40,000	0	0%	0	40,000		0				
162	6170	Water Meter Replacement/Upgrade	50,000		50,000	0	0%	50,000	0		(50,000)				
163	6170	GIS Update/Upgrade	10,000		10,000	0	0%	10,000	0		(10,000)				
164	6170	Valve Replacements	10,000		10,000	2,241	22%	10,000	0		(10,000)				
165	6170	Rodeo Grounds Pump Station Replacement	15,000		15,000	0	0%	0	15,000		0				
166	6170	SCADA System - L/T Water Portion	0		0	0	#####	70,000	(70,000)		(70,000)				
167		Prop 218 Estimates			0		#####		0	400,000	400,000				
170		Total Capital Outlay	\$321,700	\$0	\$321,700	\$145,838	45%	\$303,597	\$18,103	\$400,000	\$96,403				
171		DEBT SERVICE													
172	6180J	Loan Principal-ford F-250	8,800		8,800	8,816	100%	8,816	(16)		(8,816)				
173	6180H	Interest Expense	811		811	795	98%	795	16		(795)				
174	6180J	Loan Principal-City National Bank													
175	6180H	Interest Expense													
177		Total Debt Service	9,611	\$0	\$9,611	\$9,611	100%	\$9,611	\$0	\$0	(\$9,611)				
178		ADMINISTRATIVE COST ALLOCATION													
179		Administrative Cost Allocation	544,631		544,631	416,227	76%	554,969	(10,338)	909,000	354,031				
181		Total Administrative Cost Allocation	\$544,631	\$0	\$544,631	\$416,227	76%	\$554,969	(\$10,338)	\$909,000	\$354,031				
182		Total Expenditures	\$2,373,494	\$0	\$2,373,494	\$1,476,291	62%	\$2,314,438	\$59,056	\$2,961,000	\$646,562				
183															
184		OPERATING SURPLUS/(DEFICIT)	\$484,483	\$0	\$484,483	\$580,868		\$956,184	\$471,701	\$65,000	\$891,184				
185		TRANSFERS & ENCUMBRANCES													
186	01 4625	Transfers In - From General Fund			0				0		0				
187		(Transfers Out)			0				0		0				
188		Encumbrances - Sources of Funding													
189		Encumbrances - (Designated Funds)													
191		NET TRANSFERS & ENCUMBRANCES	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0				
192		RESERVES													
193		Use of Reserves			0				0		0				
194		(Additions to Reserves - Vehicle Repl)			0			0	0	(25,000)	25,000				
195		Other Adjustments			0				0		0				
197		RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0	\$0		\$0	\$0	(\$25,000)	\$25,000				
198		NET BUDGETARY SOURCES/USES	\$484,483	\$0	\$484,483	\$580,868		\$956,184	\$471,701	\$40,000	\$916,184				
199															
200		RESERVES													
201		Beginning Reserves													
202		Operating Surplus / (Deficit)	\$484,483	\$0	\$484,483	\$580,868		\$956,184	\$471,701	\$65,000	\$916,184				
203		Transfers & Encumbrances	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0				
204		ENDING RESERVES	\$484,483	\$0	\$484,483	\$580,868		\$956,184	\$471,701	\$65,000	\$916,184				
205															

WATER FUND
SWF OPERATIONS – 39
SWF CAPITAL - 40





Brine Pond


A	B	C	D	J	K	L	M	N	O	P	Q	R	S	T	U
1		CAMBRIA COMMUNITY SERVICES DISTRICT													
2	FUND LEVEL ANALYSIS														
3	SUSTAINABLE WATER FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25														
4															
5	ACCOUNT NO.	WATER FUND SWF DEPARTMENT - 25	ADOPTED BUDGET	APPROVED ADJUSTMENTS	2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019			ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE	PROP. 218 ESTIMATES	EST. P218 VARIANCE			
6															
7															
8	SOURCES OF FUNDS														
10	Revenues		\$914,000	\$0	\$914,000	\$663,392	73%	\$991,018	\$77,018	\$1,009,000	(\$17,982)				
11	Other Sources of Funds		\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0			
12	Total Sources of Funds		\$914,000	\$0	\$914,000	\$663,392	73%	\$991,018	\$77,018	\$1,009,000	(\$17,982)				
13	USES OF FUNDS														
16	Salaries & Wages		\$174,134	\$0	\$174,134	\$92,694	53%	\$156,794	\$17,340						
17	Benefits		\$65,553	\$0	\$65,553	\$41,172	63%	\$74,062	(\$8,509)						
18	Personnel Services		\$239,687	\$0	\$239,687	\$133,866	116%	\$230,856	\$8,831	\$251,000	\$20,144				
19	Services & Supplies		\$130,825	\$0	\$130,825	\$204,493	156%	\$260,633	(\$129,808)	\$130,000	(\$125,579)				
20	Capital Outlay		\$35,000	\$0	\$35,000	\$14,186	41%	\$35,000	\$0	\$211,000	\$176,000				
21	Debt Service		\$659,424	\$0	\$659,424	\$659,424	100%	\$659,424	\$0	\$660,000	\$576				
22	Administrative Cost Allocation		\$263,815	\$0	\$263,815	\$200,614	76%	\$267,485	(\$3,670)	\$0	(\$267,485)				
23	Total Expenditures		\$1,328,751	\$0	\$1,328,751	\$1,212,584	91%	\$1,453,398	(\$124,647)	\$1,252,000	(\$196,344)				
24	OPERATING SURPLUS/(DEFICIT)		(\$414,751)	\$0	(\$414,751)	(\$549,192)		(\$462,380)	(\$47,629)	(\$243,000)	(\$214,326)				
39	RESERVES														
40															
41	Beginning Reserves		0	0	0	0		0	0	0	-	0			
42	Operating Surplus / (Deficit)		(\$414,751)	\$0	(\$414,751)	(\$549,192)		(\$462,380)	(\$47,629)	(243,000)	(214,326)				
43	Transfers & Encumbrances		\$0	\$0	\$0	\$0		\$0	\$0	-	0				
44	ENDING RESERVES		(\$414,751)	\$0	(\$414,751)	(\$549,192)		(\$462,380)	(\$47,629)	(\$243,000)	(\$214,326)				
45															

CAMBRIA COMMUNITY SERVICES DISTRICT										
FUND LEVEL ANALYSIS										
SUSTAINABLE WATER FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25										
ACCOUNT NO.	WATER FUND SWF DEPARTMENT - 25	2018/19		2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019	ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE	PROP. 218 ESTIMATES	EST. P218 VARIANCE	
		ADOPTED BUDGET	APPROVED ADJUSTMENTS							
SOURCES OF FUNDS										
REVENUES										
39 4041	SWF Water Base - Residential (SFR, MFR)	270,000		270,000	200,490	74%	298,350	28,350	1,009,000	(710,650)
39 4042	SWF Base Vac	24,000		24,000	17,783	74%	26,520	2,520		26,520
39 4043	SWF Base Com Ld	23,000		23,000	15,612	68%	23,805	805		23,805
39 4044	SWF Base Com Wt	52,000		52,000	32,966	63%	49,530	(2,470)		49,530
39 4051	SWF Water Usage - Residential (SFR,MFR)	289,000		289,000	213,747	74%	317,900	28,900		317,900
39 4052	SWF Use Vac Rnt	26,000		26,000	18,987	73%	27,820	1,820		27,820
39 4053	SWF Use Com Ld	133,000		133,000	98,043	74%	144,305	11,305		144,305
39 4054	SWF Use Com Wtr	89,000		89,000	64,183	72%	96,788	7,788		96,788
39 4061	SWF Facil Resd									
39 4062	SWF Facil Vac R									
39 4063	SWF Facil Cm Ld									
39 4064	SWF Facil Cm Wt									
39 4200	Interest Income	8,000		8,000	1,582	20%	6,000	(2,000)		6,000
				0				0		0
	Total Revenues	\$914,000	\$0	\$914,000	\$663,392	73%	\$991,018	\$77,018	\$1,009,000	(\$17,982)
OTHER SOURCES OF FUNDS										
39 4620	Grant Revenue - Capital			0				0		0
	Total Other Sources of Funds	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0
	Total Sources of Funds	\$914,000	\$0	\$914,000	\$663,392	73%	\$991,018	\$77,018	\$1,009,000	(\$17,982)
USES OF FUNDS										
SALARIES & WAGES										
5000	Salary & Wages	159,134		159,134	73,185	46%	143,194	15,940		(143,194)
5010	Overtime	10,000		10,000	4,866	49%	4,000	6,000		(4,000)
5020	Standby	5,000		5,000	100	2%	0	5,000		0
5040	Sick/Vacation Pay			0	10,110	#####	5,800	(5,800)		(5,800)
5050	Holiday Pay			0	4,433	#####	3,800	(3,800)		(3,800)
	Prop 218 Estimates			0				0	251,000	251,000
	Total Salaries & Wages	\$174,134	\$0	\$174,134	\$92,694	53%	\$156,794	\$17,340	\$251,000	\$94,206
BENEFITS										
5101	Uniform Allowance	400		400	434	109%	400	0		(400)
5102	Dental Insurance	2,455		2,455	2,253	92%	3,358	(903)		(3,358)
5103	Medical Insurance	24,694		24,694	15,479	63%	24,395	299		(24,395)
5105	Life Insurance	200		200	90	45%	115	85		(115)
5106	FICA	10,408		10,408	5,293	51%	9,331	1,077		(9,331)
5107	Medicare	2,540		2,540	1,320	52%	2,291	249		(2,291)
5108	Workers Compensation	8,294		8,294	1,679	20%	6,742	1,552		(6,742)
5109	PERS - Retirement	13,533		13,533	13,438	99%	25,403	(11,870)		(25,403)
5120	Office Supplies	650		650	911	140%	1,637	(987)		(1,637)
5122	Medical Reimbursements - HRA	2,379		2,379	274	12%	390	1,989		(390)
	Total Benefits	\$65,553	\$0	\$65,553	\$41,172	63%	\$74,062	(\$8,509)	\$0	(\$74,062)

CAMBRIA COMMUNITY SERVICES DISTRICT										
FUND LEVEL ANALYSIS										
SUSTAINABLE WATER FACILITY - WATER FUND 39 - OPERATIONS DEPARTMENT - 25										
ACCOUNT NO.	WATER FUND SWF DEPARTMENT - 25	2018/19		2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019	ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE	PROP. 218 ESTIMATES	EST. P218 VARIANCE	
		ADOPTED BUDGET	APPROVED ADJUSTMENTS							
158	6195	Vehicle								
159	6180P	Loan Principal	340,465		340,465	100%	340,465	0		(340,465)
160	6180I	Interest Expense	318,959		318,959	100%	318,959	0		(318,959)
161									660,000	660,000
163		Total Debt Service	659,424	\$0	\$659,424	100%	\$659,424	\$0	\$660,000	\$576
164		ADMINISTRATIVE COST ALLOCATION								
165		Administrative Cost Allocation	263,815		263,815	76%	267,485	(3,670)		(267,485)
167		Total Administrative Cost Allocation	\$263,815	\$0	\$263,815	76%	\$267,485	(3,670)	\$0	(267,485)
168		Total Expenditures	\$1,328,751	\$0	\$1,328,751	91%	\$1,453,398	(\$124,647)	\$1,252,000	(\$196,344)
170		OPERATING SURPLUS/(DEFICIT)	(\$414,751)	\$0	(\$414,751)		(\$462,380)	(\$47,629)	(\$243,000)	(\$214,326)
171		TRANSFERS & ENCUMBRANCES								
172	01 4625	Transfers In - From General Fund			0			0		0
173		(Transfers Out)			0			0		0
174		Encumbrances - Sources of Funding								
175		Encumbrances - (Designated Funds)								
177		NET TRANSFERS & ENCUMBRANCES	\$0	\$0	\$0		\$0	\$0	\$0	\$0
178		RESERVES								
179		Use of Reserves			0			0		0
180		(Additions to Reserves)			0			0		0
181		Other Adjustments			0			0		0
183		RESERVES - INCREASE / (DECREASE)	\$0	\$0	\$0		\$0	\$0	\$0	\$0
184		NET BUDGETARY SOURCES/USES	(\$414,751)	\$0	(\$414,751)		(\$462,380)	(\$47,629)	(\$243,000)	(\$214,326)
186		RESERVES								
187		Beginning Reserves								
188		Operating Surplus / (Deficit)	(\$414,751)	\$0	(\$414,751)		(\$462,380)	(\$47,629)	(\$243,000)	(\$214,326)
189		Transfers & Encumbrances	\$0	\$0	\$0		\$0	\$0	\$0	\$0
190		ENDING RESERVES	(\$414,751)	\$0	(\$414,751)		(\$462,380)	(\$47,629)	(\$243,000)	(\$214,326)

A	B	C	D	J	K	L	M	N	O	P	Q	R	S	T	U
1		CAMBRIA COMMUNITY SERVICES DISTRICT													
2	FUND LEVEL ANALYSIS														
3	SUSTAINABLE WATER FACILITY - WATER FUND 40 - CAPITAL DEPARTMENT - 30														
4	ACCOUNT NO.	WATER FUND SWF CAPITAL DEPARTMENT - 30	2018/19		2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019	ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE	PROP. 218 ESTIMATES	EST. P218 VARIANCE					
5			ADOPTED BUDGET	APPROVED ADJUSTMENTS											
6															
8	SOURCES OF FUNDS														
10	Revenues	\$0	\$0	\$0	\$68,706	#####	\$68,706	\$68,706	\$0	\$68,706					
11	Other Sources of Funds	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0	\$0					
12	Total Sources of Funds	\$0	\$0	\$0	\$68,706	#####	\$68,706	\$68,706	\$0	\$68,706					
13	USES OF FUNDS														
16	Salaries & Wages	\$0	\$0	\$0	\$0	#####	\$0	\$0							
17	Benefits	\$0	\$0	\$0	\$0	#####	\$0	\$0							
18	Personnel Services	\$0	\$0	\$0	\$0	#####	\$0	\$0							
19	Services & Supplies	\$0	\$0	\$0	\$0	#####	\$0	\$0							
20	Capital Outlay	\$175,000	\$0	\$175,000	\$61,769	35%	\$235,946	(\$60,946)	\$0	(\$235,946)					
21	Debt Service	-	\$0	\$0	\$0	#####	\$0	\$0							
22	Administrative Cost Allocation	\$87,938	\$0	\$87,938	\$66,872	76%	\$89,162	(\$1,224)	\$0	(\$89,162)					
23	Total Expenditures	\$262,938	\$0	\$262,938	\$128,640	49%	\$325,108	(\$62,170)	\$0	(\$325,108)					
24	OPERATING SURPLUS/(DEFICIT)	(\$262,938)	\$0	(\$262,938)	(\$59,934)		(\$256,402)	\$6,536	\$0	(\$256,402)					
39	RESERVES														
41	Beginning Reserves	0	0	0	0		0	0		0					
42	Operating Surplus / (Deficit)	(\$262,938)	\$0	(\$262,938)	(\$59,934)		(\$256,402)	\$6,536							
43	Transfers & Encumbrances	\$0	\$0	\$0	\$0		\$0	\$0							
44	ENDING RESERVES	(\$262,938)	\$0	(\$262,938)	(\$59,934)		(\$256,402)	\$6,536	\$0	(\$256,402)					
45															


A	B	C	D	J	K	L	M	N	O	P	Q	R	S	T	U
1	 CAMBRIA COMMUNITY SERVICES DISTRICT														
2	FUND LEVEL ANALYSIS														
3	SUSTAINABLE WATER FACILITY - WATER FUND 40 - CAPITAL DEPARTMENT - 30														
4															
5	ACCOUNT NO.	WATER FUND SWF CAPITAL DEPARTMENT - 30	ADOPTED BUDGET	APPROVED ADJUSTMENTS	2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019			ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE	PROP. 218 ESTIMATES	EST. P218 VARIANCE			
6															
8	SOURCES OF FUNDS														
9	REVENUES														
10	4390	Miscellaneous Revenue	0		0	68,706	#####		68,706	68,706				68,706	
33	Total Revenues		\$0	\$0	\$0	\$68,706	#####		\$68,706	\$68,706		\$0		\$68,706	
34	OTHER SOURCES OF FUNDS														
35															
42	Total Other Sources of Funds		\$0	\$0	\$0	\$0			\$0	\$0		\$0		\$0	
43	Total Sources of Funds		\$0	\$0	\$0	\$68,706	#####		\$68,706	\$68,706		\$0		\$68,706	
44	USES OF FUNDS														
46	SALARIES & WAGES														
47															
54	Total Salaries & Wages		\$0	\$0	\$0	\$0	#####		\$0	\$0		\$0		\$0	
55	BENEFITS														
56															
70	Total Benefits		\$0	\$0	\$0	\$0	#####		\$0	\$0		\$0		\$0	
71	Total Personnel Services		\$0	\$0	\$0	\$0	#####		\$0	\$0		\$0		\$0	
72	SERVICES & SUPPLIES														
73															
134	Total Services & Supplies		\$0	\$0	\$0	\$0	#####		\$0	\$0		\$0		\$0	
135	CAPITAL OUTLAY														
136	6170	Interim SWF AWTP Off-Hauling Facilities	50,000		50,000	0	0%		50,000	0				(50,000)	
137	6170	Impoundment Basin Design Evaluation	0		0	0	#####		11,885	(11,885)				(11,885)	
138	39-1829C-11	CIP Brackish Environmental	0		0	6,728	#####		6,728	(6,728)				(6,728)	
139	39-1829I-11	CIP Brackish Legal	0		0	32,653	#####		40,000	(40,000)				(40,000)	
140	39-1829K-11	CIP SWF Public Outreach	0		0	2,333	#####		2,333	(2,333)				(2,333)	
141	6910	Section 7 ESA Consultation	125,000		125,000	20,054	16%		125,000	0				(125,000)	
146															
148	Total Capital Outlay		\$175,000	\$0	\$175,000	\$61,769	35%		\$235,946	(\$60,946)		\$0		(\$235,946)	
149	DEBT SERVICE														
150															
151															
153	Total Debt Service		-	\$0	\$0	\$0	#####		\$0	\$0		\$0		\$0	
154	ADMINISTRATIVE COST ALLOCATION														
155															
157	Total Administrative Cost Allocation		\$87,938	\$0	\$87,938	\$66,872	76%		\$89,162	(1,224)				(89,162)	
158	Total Expenditures		\$262,938	\$0	\$262,938	\$128,640	49%		\$325,108	(\$62,170)		\$0		(\$325,108)	


A	B	C	D	J	K	L	M	N	O	P	Q	R	S	T	U
1		CAMBRIA COMMUNITY SERVICES DISTRICT													
2	FUND LEVEL ANALYSIS														
3	SUSTAINABLE WATER FACILITY - WATER FUND 40 - CAPITAL DEPARTMENT - 30														
4															
5	ACCOUNT NO.	WATER FUND SWF CAPITAL DEPARTMENT - 30	ADOPTED BUDGET	2018/19 APPROVED ADJUSTMENTS	2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019	ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE	PROP. 218 ESTIMATES	EST. P218 VARIANCE					
159															
160	OPERATING SURPLUS/(DEFICIT)		(\$262,938)	\$0	(\$262,938)	(\$59,934)	(\$256,402)	\$6,536	\$0	(\$256,402)					
161	TRANSFERS & ENCUMBRANCES														
162	01 4625	Transfers In - From General Fund			0			0		0					
163		(Transfers Out)			0			0		0					
164		Encumbrances - Sources of Funding													
165		Encumbrances - (Designated Funds)													
166															
167	NET TRANSFERS & ENCUMBRANCES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
168	RESERVES														
169		Use of Reserves			0			0		0					
170		(Additions to Reserves)			0			0		0					
171		Other Adjustments			0			0		0					
172															
173	RESERVES - INCREASE / (DECREASE)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
174	NET BUDGETARY SOURCES/USES		(\$262,938)	\$0	(\$262,938)	(\$59,934)	(\$256,402)	\$6,536	\$0	(\$256,402)					
175															
176	RESERVES														
177		Beginning Reserves													
178		Operating Surplus / (Deficit)	(\$262,938)	\$0	(\$262,938)	(\$59,934)	(\$256,402)	\$6,536	\$0	(\$256,402)					
179		Transfers & Encumbrances	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
180	ENDING RESERVES		(\$262,938)	\$0	(\$262,938)	(\$59,934)	(\$256,402)	\$6,536	\$0	(\$256,402)					
181															

WASTEWATER FUND WASTEWATER DEPARTMENT – 12



Influent Screen

A	B	C	D	J	K	L	M	N	O	P	Q	R	S	T	U
1		CAMBRIA COMMUNITY SERVICES DISTRICT													
2	FUND LEVEL ANALYSIS														
3	WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12														
4															
5	ACCOUNT NO.	WASTEWATER FUND WASTEWATER DEPARTMENT - 12	2018/19 ADOPTED BUDGET	APPROVED ADJUSTMENTS	2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019			ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE	PROP. 218 ESTIMATES	EST. P218 VARIANCE			
7															
8	SOURCES OF FUNDS														
10	Revenues		\$2,208,401	\$0	\$2,208,401	\$1,616,976	73%	\$2,480,472	\$272,071	\$2,561,000	(\$80,528)				
11	Other Sources of Funds		\$0	\$57,040	\$57,040	\$0	0%	\$57,040	\$0	\$0	\$57,040				
12	Total Sources of Funds		\$2,208,401	\$57,040	\$2,265,441	\$1,616,976	73%	\$2,537,512	\$272,071	\$2,561,000	(\$23,488)				
13	USES OF FUNDS														
16	Salaries & Wages		\$458,688	\$0	\$458,688	\$308,366	67%	\$466,867	(\$8,179)						
17	Benefits		\$291,463	\$0	\$291,463	\$187,899	64%	\$277,391	\$14,072						
18	Personnel Services		\$750,151	\$0	\$750,151	\$496,265	132%	\$744,258	\$5,893	\$909,000	\$164,742				
19	Services & Supplies		\$641,250	\$0	\$641,250	\$485,009	76%	\$740,030	(\$98,780)	\$642,000	(\$98,030)				
20	Capital Outlay		\$209,509	\$57,040	\$266,549	\$43,025	16%	\$326,889	(\$60,340)	\$300,000	(\$26,889)				
21	Debt Service		163,899	\$27,960	\$191,859	\$163,900	85%	\$191,859	\$0	\$160,000	(\$31,859)				
22	Administrative Cost Allocation		\$471,314	\$0	\$471,314	\$357,685	76%	\$476,913	(\$5,599)	\$461,000	(\$15,913)				
23	Total Expenditures		\$2,236,123	\$85,000	\$2,321,123	\$1,545,883	67%	\$2,479,949	(\$158,826)	\$2,472,000	(\$7,949)				
24	OPERATING SURPLUS/(DEFICIT)		(\$27,722)	(\$27,960)	(\$55,682)	\$71,092		\$57,563	\$113,245	\$89,000	(\$31,437)				
39															
40	RESERVES														
41	Beginning Reserves		0	0	0	0		0	0	0	-	0			
42	Operating Surplus / (Deficit)		(\$27,722)	(\$27,960)	(\$55,682)	\$71,092		\$57,563	\$113,245	89,000	(31,437)				
43	Transfers & Encumbrances		\$27,722	(\$74,783)	(\$47,061)	\$0		(\$47,061)	\$0	-	(47,061)				
44	ENDING RESERVES		\$0	(\$102,743)	(\$102,743)	\$71,092		\$10,502	\$113,245	\$89,000	(\$78,498)				
45															

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1		CAMBRIA COMMUNITY SERVICES DISTRICT																		
2		FUND LEVEL ANALYSIS																		
3		WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12																		
4																				
5	ACCOUNT NO.	WASTEWATER FUND WASTEWATER DEPARTMENT - 12	ADOPTED BUDGET	APPROVED ADJUSTMENTS	2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019		ESTIMATED ACTUAL		2018/19 EST. BUDGET VARIANCE	PROP. 218 ESTIMATES	EST. P218 VARIANCE								
75	6011I	Public Information - General	0		0	0	#####	0	0	0		0								
76	6030	Insurance	0		0	0	#####	0	0	0		0								
77	6031Z	Maintenance	0		0	0	#####	0	0	0	240,000	240,000								
78	6032C	M & R WW Collection System	8,000		8,000	421	5%	2,000	6,000			(2,000)								
79	6032D	M & R WW - Disposal Effluent	10,000		10,000	0	0%	0	10,000			0								
80	6032E	M & R WW - Easements	0		0	0	#####	0	0			0								
81	6032G	M & R Wastewater Generators	4,000		4,000	2,296	57%	4,000	0			(4,000)								
82	6032L	M & R Wastewater Lift Stations	20,000		20,000	27,101	136%	60,310	(40,310)			(60,310)								
83	6032M	M & R-WW Manhole Raising(Cord Paving)	15,000		15,000	10,848	72%	30,848	(15,848)			(30,848)								
84	6032P	M & R- Pumps	5,000		5,000	0	0%	0	5,000			0								
85	6032S	M & R- WW Disposal of Sludge	88,500		88,500	64,847	73%	103,126	(14,626)			(103,126)								
86	6032T	M & R-Wastewater Treatment Plant	50,000		50,000	31,417	63%	56,323	(6,323)			(56,323)								
87	6033B	Maintenance & Repairs - Buildings	10,000		10,000	8,146	81%	18,125	(8,125)			(18,125)								
88	6033G	Maintenance & Repairs - Grounds	5,000		5,000	260	5%	500	4,500			(500)								
89	6035	Major Maintenance	0		0	0	#####	0	0			0								
90	6035T	Major Maintenance-CCTV & Hydro Clean	12,500		12,500	0	0%	0	12,500			0								
91	6036	M & R- Emergency Events	0		0	0	#####	0	0			0								
92	6036T	Unplanned Maintenance	0		0	0	#####	0	0			0								
93	6037	M & R- SCADA	0		0	2,385	#####	1,440	(1,440)			(1,440)								
94	6040	M & R- Equipment	0		0	0	#####	0	0			0								
95	6041L	Maintenance & Repairs - Vehicles Licenses	5,000		5,000	2,853	57%	5,712	(712)			(5,712)								
96	6041N	Maint. & Repairs - Vehicles Non-Licensed	1,500		1,500	1,641	109%	3,782	(2,282)			(3,782)								
97	6041V	Maint. & Repairs - Vehicles - Vactor	5,000		5,000	600	12%	3,000	2,000			(3,000)								
98	6044	Computer Services	0		0	167	#####	401	(401)			(401)								
99	6045	Computer/Copier/Printer Supplies/Maint.	500		500	3,329	666%	5,000	(4,500)			(5,000)								
100	6048	Security & Safety	4,000		4,000	1,544	39%	4,000	0			(4,000)								
101	6050	Office Supplies	5,000		5,000	2,046	41%	3,245	1,755			(3,245)								
102	6051	Printing & Shipping	5,000		5,000	7,270	145%	13,361	(8,361)			(13,361)								
103	6052	Bank Services	0		0	0	#####	0	0			0								
104	6053	Printing/Forms	1,500		1,500	839	56%	2,014	(514)			(2,014)								
105	6054	Membership Dues, Publications/Books	1,200		1,200	143	12%	343	857			(343)								
106	6055	Government Fees & Licenses	90,000		90,000	87,919	98%	91,072	(1,072)	90,000		(1,072)								
107	6060C	Utilities - Cell Phone	1,650		1,650	1,662	101%	2,506	(856)			(2,506)								
108	6060E	Utilities - Electricity	200,000		200,000	173,448	87%	242,946	(42,946)	216,000		(26,946)								
109	6060G	Utilities - Gas	1,000		1,000	856	86%	794	206			(794)								
110	6060I	Utilities - Internet	4,500		4,500	4,475	99%	6,511	(2,011)			(6,511)								
111	6060P	Utilities - Phone-Land Lines, Faxes, Alarms	6,500		6,500	4,942	76%	7,822	(1,322)			(7,822)								
112	6060W	Utilities - Water	2,500		2,500	1,200	48%	1,403	1,097			(1,403)								
113	6063	M & R Communications Equipment	0		0	0	#####	0	0			0								
114	6070	Equipment Rental	2,500		2,500	0	0%	1,000	1,500			(1,000)								
115	6080	Professional Services - Engineering	0		0	0	#####	0	0			0								
116	6080G	Professional Services - GIS Development	10,000		10,000	3,156	32%	6,000	4,000			(6,000)								
117	6080K	Professional Services - District Counsel	7,000		7,000	0	0%	0	7,000			0								
118	6080L	Land Conservancy - Lot Inventory, Etc.	0		0	0	#####	0	0			0								
119	6080M	Professional Services - Misc./Other	15,000		15,000	4,258	28%	5,000	10,000			(5,000)								
120	6086	Outside Services	0		0	2,333	#####	2,333	(2,333)			(2,333)								
121	6089	Emergency & Medical Supplies	500		500	65	13%	500	0			(500)								

CAMBRIA COMMUNITY SERVICES DISTRICT										
FUND LEVEL ANALYSIS										
WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12										
ACCOUNT NO.	WASTEWATER FUND WASTEWATER DEPARTMENT - 12	ADOPTED BUDGET	APPROVED ADJUSTMENTS	2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019	ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE	PROP. 218 ESTIMATES	EST. P218 VARIANCE	
122	6090 Department Operating Supplies	0		0	24	100	(100)		(100)	
123	6091 Lab Tests	25,000		25,000	15,029	60%	25,000		(25,000)	
124	6091H Lab Testing	0		0	0	0	0		0	
125	6092 Lab Supplies	3,200		3,200	1,824	57%	2,791	409	(2,791)	
126	6093 Small Tools and Equipment	2,000		2,000	1,800	90%	3,406	(1,406)	(3,406)	
127	6094 Clothing and Uniform	2,000		2,000	1,714	86%	2,000	0	(2,000)	
128	6095 Office Furniture/Equipment	0		0	965	0	1,000	(1,000)	(1,000)	
129	6096 Fuel - Gas and Diesel	7,000		7,000	6,512	93%	10,788	(3,788)	(10,788)	
130	6115 Meeting Expenses	0		0	115	0	115	(115)	(115)	
131	6120D Travel, Training, Seminars-Directors	0		0	0	0	0	0	0	
132	6120E Travel, Training, Seminars-Employees,	2,500		2,500	2,835	113%	5,942	(3,442)	(5,942)	
133	6124 Employee Recognition	200		200	0	0%	0	200	0	
134	6125 Employee Recruitment	1,500		1,500	1,523	102%	2,971	(1,471)	(2,971)	
135	Prop 218 Other			0	0	0	0	96,000	96,000	
137	Total Services & Supplies	\$641,250	\$0	\$641,250	\$485,009	76%	\$740,030	(\$98,780)	\$642,000	(\$98,030)
138	CAPITAL OUTLAY									
140	6170 Capital Assets	0		0			0		0	
141	6170F WWTP Influent Screen Installation	164,509		164,509	185	0%	164,509	0	(164,509)	
142	6170F Hand Rails On Digesters	45,000		45,000	42,840	95%	60,340	(15,340)	(60,340)	
143	6170F Hand Rails on Main Walkway/Pump									
144	6170F Screw screen Compactor With Auger									
145	6170F Effluent Pump									
146	6170F 6" Pump									
147	6170 Influent Station Improvements									
148	6170 LS A-1 Control Panel Upgrade	0		0	0	0	45,000	(45,000)	(45,000)	
149	6170 Crane Truck	0	57,040	57,040	0	0%	57,040	0	(57,040)	
150		0		0			0		0	
151		0		0			0		0	
152		0		0			0		0	
153	Prop 218 Estimates			0			0	300,000	300,000	
155	Total Capital Outlay	\$209,509	\$57,040	\$266,549	\$43,025	16%	\$326,889	(\$60,340)	\$300,000	(\$26,889)
156	DEBT SERVICE									
157	2603 Loan Principal	128,000		128,000	128,000	100%	128,000	0	(128,000)	
158	6180C Interest Expense	35,899		35,899	35,900	100%	35,899	0	(35,899)	
159	6180 Interest Expense - Interfund Loan		27960	27,960			27,960	0	(27,960)	
160	Prop 218 Estimates			0			0	160,000	160,000	
162	Total Debt Service	163,899	\$27,960	\$191,859	\$163,900	85%	\$191,859	\$0	\$160,000	(\$31,859)
163	ADMINISTRATIVE COST ALLOCATION									
164	Administrative Cost Allocation	471,314		471,314	357,685	76%	476,913	(5,599)	461,000	(15,913)
166	Total Administrative Cost Allocation	\$471,314	\$0	\$471,314	\$357,685	76%	\$476,913	(\$5,599)	\$461,000	(\$15,913)
167	Total Expenditures	\$2,236,123	\$85,000	\$2,321,123	\$1,545,883	67%	\$2,479,949	(\$158,826)	\$2,472,000	(\$7,949)

A	B	C	D	J	K	L	M	N	O	P	Q	R	S	T	U
1	CAMBRIA COMMUNITY SERVICES DISTRICT														
2	FUND LEVEL ANALYSIS														
3	WASTEWATER DEPARTMENT - FUND - 12, DEPARTMENT - 12														
4															
5	ACCOUNT NO.	WASTEWATER FUND WASTEWATER DEPARTMENT - 12	ADOPTED BUDGET	2018/19 APPROVED ADJUSTMENTS	2018/19 CURRENT BUDGET	ACTUAL AT 3/31/2019	ESTIMATED ACTUAL	2018/19 EST. BUDGET VARIANCE	PROP. 218 ESTIMATES	EST. P218 VARIANCE					
168															
169	OPERATING SURPLUS/(DEFICIT)		(\$27,722)	(\$27,960)	(\$55,682)	\$71,092	\$57,563	\$113,245	\$89,000	(\$31,437)					
170	TRANSFERS & ENCUMBRANCES														
171	01 4625	Transfers In - From General Fund	27,722		27,722		27,722	0		27,722					
172		(Transfers Out)		(74,783)	(74,783)		(74,783)	0			27,722				
173		Encumbrances - Sources of Funding													
174		Encumbrances - (Designated Funds)													
175	NET TRANSFERS & ENCUMBRANCES		\$27,722	(\$74,783)	(\$47,061)	\$0	(\$47,061)	\$0	\$0	(\$47,061)					
177	RESERVES														
178		Use of Reserves			0			0			0				
179		(Additions to Reserves)			0			0			0				
180		Other Adjustments			0			0			0				
182	RESERVES - INCREASE / (DECREASE)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
183	NET BUDGETARY SOURCES/USES		\$0	(\$102,743)	(\$102,743)	\$71,092	\$10,502	\$113,245	\$89,000	(\$78,498)					
184															
185	RESERVES														
186		Beginning Reserves													
187		Operating Surplus / (Deficit)	(\$27,722)	(\$27,960)	(\$55,682)	\$71,092	\$57,563	\$113,245	\$89,000	(\$31,437)					
188		Transfers & Encumbrances	\$27,722	(\$74,783)	(\$47,061)	\$0	(\$47,061)	\$0	\$0	(\$47,061)					
189	ENDING RESERVES		\$0	(\$102,743)	(\$102,743)	\$71,092	\$10,502	\$113,245	\$89,000	(\$78,498)					
190															

**RESOLUTION NO. 18-2019
May 9, 2019**

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AMENDING THE FISCAL YEAR 2018/19 BUDGET**

WHEREAS, on August 23, 2018, the Board of Directors adopted Resolution 26-2018 approving the final budget for Fiscal Year 2018/19; and

WHEREAS, Government Code Section 61111(a) authorizes the board of directors of a community services district to amend the budget by resolution; and

WHEREAS, the Board of Directors desires to amend the Fiscal Year 2018/19 budget.

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cambria Community Services District that the Fiscal Year 2018/19 budget is hereby amended as shown on Exhibit "A," attached hereto and incorporated herein by this reference.

PASSED AND ADOPTED this 9th day of May, 2019.

David Pierson, Board President

ATTEST:

APPROVED AS TO FORM:

Haley Dodson
Deputy District Clerk

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT
2018-2019 THIRD QUARTER REPORT
RECOMMENDED BUDGET ADJUSTMENTS**Budget Adjustments - Previously Authorized Actions**

<u>Fund</u>	<u>Date</u>	<u>Agenda Item</u>	<u>Purpose</u>	<u>Sources</u>	<u>Uses</u>
GF-Admin	8/23/2018	6.A.	Interfund Loan - Wastewater Fund Repay General Fund Interest	\$ 27,960	
GF-Admin	8/23/2018	6.A.	Interfund Loan - Wastewater Fund Repay General Fund Principal	\$ 74,783	
GF-Admin	9/13/2018	Date of Agmt	Separation Agreement w/Jgruber (salary, benefits,vac pay-out)		\$ 175,206
			Fund Sub-Total	\$ 102,743	\$ 175,206
			Difference (unidentified sources of funding)	\$ 72,463	
Wastewater	8/23/2018	6.A.	Interfund Loan - Wastewater Fund Repay General Fund Interest		\$ 27,960
Wastewater	8/23/2018	6.A.	Interfund Loan - Wastewater Fund Repay General Fund Principal		\$ 74,783
			Fund Sub-Total	\$ -	\$ 102,743
			Difference (unidentified sources of funding)	\$ 102,743	
Wastewater	12/13/2018	5.D.	Purchase of Crane Truck		\$ 57,040
Wastewater	2/28/2019	4.H.	Financing of Crane Truck	\$ 57,040	
			Fund Sub-Total	\$ 57,040	\$ 57,040
			Total	\$ 159,783	\$ 334,989
			Difference (Total unidentified sources of funding)	\$ 175,206	

Budget Adjustments - Recommended Mid-Year Adjustments

<u>Fund</u>	<u>Date</u>	<u>Agenda Item</u>	<u>Purpose</u>	<u>Sources</u>	<u>Uses</u>
GF-Fire Dept			Increase Salary & Benefits for Fire Department		\$ 55,344
GF-Fire Dept			Unanticipated Revenues	\$ 55,344	
			Fund Sub-Total	\$ 55,344	\$ 55,344
GF-Fac & Res			Purchase Tractor for Facilities & Resources		\$ 18,500
GF-Fac & Res			Finance Tractor for Facilities & Resources	\$ 18,500	
GF-Fac & Res			Purchase Mower for Facilities & Resources		\$ 14,203
GF-Fac & Res			Unanticipated Revenues	\$ 14,203	
			Fund Sub-Total	\$ 32,703	\$ 32,703
GF-Admin			Increase Services & Supplies for Administration Department		\$ 71,750
GF-Admin			Unanticipated Revenues	\$ 71,750	
			Fund Sub-Total	\$ 71,750	\$ 71,750
GF-Admin			Reduction in Interfund Loan Repayment (Principal)		\$ 74,783
GF-Admin			Reverse Previously Authorized Action 8/23/2018	\$ 74,783	
				\$ 74,783	\$ 74,783
Wastewater			Reduction in Interfund Loan Repayment (Principal)	\$ (74,783)	
Wastewater			Reverse Previously Authorized Action 8/23/2018		\$ (74,783)
Wastewater			Unanticipated Wastewater Sales Revenue	\$ 159,120	
Wastewater			Increase Services & Supplies for Wastewater Department		\$ 98,780
Wastewater			Increase Capital Outlay for Wastewater Department		\$ 60,340
			Fund Sub-Total	\$ 84,337	\$ 84,337
Water			Unanticipated Water Sales Revenue	\$ 46,254	
Water			Operating Transfer Out to SWF-Capital	\$ 6,536	
Water			Operating Transfer Out to SWF-Operations		\$ 52,790
			Fund Sub-Total	\$ 52,790	\$ 52,790
SWF-Ops			Unanticipated SWF Water Sales Revenue	\$ 77,018	
SWF-Ops			Operating Transfer In Water Fund	\$ 52,790	
SWF-Ops			Increase Services & Supplies SWF Operations Department		\$ 129,808
			Fund Sub-Total	\$ 129,808	\$ 129,808
SWF-Capital			Unanticipated Miscellaneous Revenue SWF Capital Department	\$ 68,706	
SWF-Capital			Increase Capital Outlay for SWF Capital Department		\$ 62,170
SWF-Capital			Operating Transfer In from Water Fund		\$ 6,536
			Fund Sub-Total	\$ 68,706	\$ 68,706
			Total	\$ 570,221	\$ 570,221

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.A.**

FROM: Pamela Duffield, Finance Manager

Meeting Date: May 9, 2019

Subject: DISCUSSION AND CONSIDERATION OF ADOPTION OF THE ITEMIZED REPORT OF WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES FOR COLLECTION ON THE COUNTY TAX ROLLS

RECOMMENDATIONS:

At the close of the public hearing, staff recommends that the Board of Directors adopt Resolution 17-2019 Confirming the Itemized Report of Water and Wastewater Standby or Availability Charges, so that the charges can be collected on the County tax rolls.

FISCAL IMPACT:

Collection of the FY 2019/20 Water and Wastewater Standby or Availability Charges through the County tax rolls will ensure that those charges are collected by the CCSD in the most cost-efficient manner, as permitted by State law.

DISCUSSION:

At the April 11, 2019 regular meeting, the Board of Directors fixed Water and Wastewater Standby or Availability Charges, pursuant to Government Code section 61124(b). These charges are imposed on owners of all developed parcels and owners of undeveloped parcels with intent to serve letters or connection permits. These charges are a critical revenue source for CIP, major maintenance and capital outlay projects. Resolution 17-2019 confirms the itemized report of Water and Wastewater Standby or Availability Charges and authorizes their collection on the County tax rolls, pursuant to Government Code section 61115(b).

The County Auditor-Controller’s Office requires that the resolutions submitted to them for charges and assessments to be collected on the tax rolls expressly recite the statutory authority for collection by the County in that manner. Accordingly, the Resolution confirming the itemized report of the FY 2019/20 Water and Wastewater Standby or Availability Charges is being presented to the Board for adoption, so that it can be submitted to the County and the charges can be collected on the tax rolls. This Resolution is presented in a format that is acceptable to the County.

Attachments: Resolution 17-2019
Exhibit A to Resolution 17-2019

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: _____PIERSON____FARMER____RICE____STEIDEL____HOWELL____

RESOLUTION 17-2019
May 9, 2019

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMBRIA COMMUNITY SERVICES DISTRICT
CONFIRMING THE ITEMIZED REPORT OF WATER AND
WASTEWATER STANDBY OR AVAILABILITY CHARGES

WHEREAS, by Resolution No. 12-2019 the Board of Directors of the Cambria Community Services District fixed the Water and Wastewater Standby or Availability Charges for all parcels within the CCSD, with the exclusion of those unimproved parcels that have not been issued an "Intent to Serve" letter or connection permit, for Fiscal Year 2019/2020; and

WHEREAS, the Cambria Community Services District, pursuant to Government Code Section 61124, may continue to collect standby and availability charges established in accordance with former Chapter 1 (commencing with Government Code Section 61750) of the former Part 6 of Division 1 in successive years; and

WHEREAS, the Interim General Manager has filed with the District Clerk a report describing each parcel and the amount of Water and Wastewater Standby or Availability Charges to be assessed against each parcel for the Fiscal Year 2019/2020, which report is designated as Exhibit "A," and is incorporated herein by reference as though fully set forth;

WHEREAS, at 2:00 PM, on May 9, 2019, at the Veterans Memorial Building, 1000 Main Street, Cambria, California, the time and place set forth in the notice of public hearing concerning the placing of annual Water and Wastewater Standby or Availability Charges on the tax rolls, any person interested, including all persons owning property within the District, were given the opportunity to appear and be heard concerning this matter.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District, as follows:

1. The recitals set forth hereinabove are true, correct and valid.
2. Said itemized report, Exhibit "A," attached hereto, copies of which are on file in the office of the Cambria Community Services District and are available there for public inspection, be and is hereby ordered confirmed.
3. The CCSD General Manager, or his designee, shall transmit a copy of this Resolution to the County Auditor.
4. Pursuant to Government Code Section 61115(b), the County Auditor and the County Tax Collector be and hereby are authorized and directed to do all acts necessary and proper to place on the 2019/2020 tax rolls the respective charges set forth in said confirmed itemized report attached as Exhibit "A," and to collect these Water and

Wastewater Standby or Availability Charges on the property tax bill, plus such administrative charges allowed by law.

5. As a result of the confirmation of said itemized report, the amounts of the Water and Wastewater Standby or Availability Charges set forth in said itemized report are thereby made special assessments and shall become liens against the respective parcels of real property in the Cambria Community Services District.

6. This Resolution shall take effect immediately upon its adoption.

The foregoing Resolution was adopted at a Regular Meeting of the Board of Directors of the Cambria Community Services District held on May 9, 2019.

Passed and adopted this 9th day of May, 2019 by roll call votes:

Ayes:
Nays:
Absent:

David Pierson, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Haley Dodson
Deputy District Clerk

Timothy J. Carmel
District Counsel

Exhibit "A" to Resolution 17-2019

Cambria Community Services District Water/Wastewater Standby Availability 2019/2020 Tax Year

Parcel Number	Water Availability	Wastewater Availability
013.081.052	45.00	-
013.081.075	45.00	-
013.081.078	61.20	-
013.081.081	45.00	-
013.081.082	45.00	-
013.084.001	46.34	-
013.084.002	46.34	-
013.084.005	45.00	-
013.084.007	46.34	-
013.084.008	45.00	-
013.084.009	45.00	-
013.084.010	45.00	-
013.084.012	46.34	-
013.084.016	46.34	-
013.084.019	45.00	-
013.084.020	46.34	-
013.084.021	45.00	-
013.084.022	45.00	-
013.084.023	46.34	-
013.084.024	45.00	-
013.084.025	45.00	-
013.084.026	45.00	-
013.084.027	45.00	-
013.084.029	46.34	-
013.084.030	46.34	-
013.084.031	46.34	-
013.084.032	45.00	-
013.084.033	45.00	-
013.084.034	45.00	-
013.084.037	46.34	-
013.084.038	46.34	-
013.084.040	45.00	-
013.084.043	45.00	-
013.084.044	46.34	-
013.084.045	45.00	-
013.084.047	45.00	-
013.084.048	46.34	-
013.084.049	46.34	-
013.084.050	45.00	-
013.084.051	45.00	-
013.084.055	46.34	-
013.084.058	45.00	-
013.084.059	45.00	-
013.085.001	45.00	-

013.085.002	45.00	-
013.085.003	45.00	-
013.085.004	45.00	-
013.085.005	45.00	-
013.085.006	45.00	30.00
013.085.007	45.00	30.00
013.085.008	45.00	30.00
013.085.009	45.00	30.00
013.085.010	45.00	30.00
013.085.011	45.00	-
013.085.012	45.00	-
013.085.013	45.00	-
013.085.014	45.00	-
013.085.018	45.00	-
013.085.019	45.00	-
013.085.020	45.00	-
013.085.021	45.00	-
013.101.006	46.34	30.90
013.101.007	45.00	30.00
013.101.018	47.70	31.80
013.101.043	51.74	34.50
013.101.046	46.34	30.90
013.101.059	45.00	30.00
013.101.060	45.00	30.00
013.101.064	45.00	30.00
013.101.066	45.00	30.00
013.101.067	46.34	30.90
013.101.068	45.00	30.00
013.101.069	45.00	30.00
013.101.070	45.00	30.00
013.101.071	45.00	30.00
013.101.073	45.00	30.00
013.101.074	45.00	30.00
013.101.081	45.00	30.00
013.101.083	53.10	35.40
013.101.084	45.00	30.00
013.111.004	45.00	30.00
013.122.005	45.00	-
013.122.006	45.00	-
013.124.001	45.00	30.00
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013.124.003	45.00	30.00
013.124.004	45.00	30.00
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013.124.006	45.00	30.00
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013.124.009	45.00	30.00
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013.124.015	45.00	30.00
013.124.016	45.00	30.00
013.124.017	45.00	30.00
013.124.018	45.00	30.00
013.124.019	45.00	30.00
013.124.020	45.00	30.00
013.124.021	45.00	30.00
013.131.034	46.34	-
013.131.035	47.70	31.80
013.131.037	45.00	30.00
013.141.010	46.34	30.90
013.141.012	46.34	30.90
013.141.014	47.70	31.80
013.141.015	46.34	30.90
013.141.016	46.34	30.90
013.141.017	51.74	34.50
013.151.006	45.00	30.00
013.151.011	45.00	30.00
013.151.012	46.34	30.90
013.151.019	46.34	30.90
013.151.021	46.34	30.90
013.151.023	46.34	30.90
013.151.033	49.04	32.70
013.151.034	50.40	30.00
013.151.035	49.04	32.70
013.151.037	49.04	32.70
013.151.038	47.70	31.80
013.151.039	49.04	32.70
013.151.042	46.34	30.90
013.151.047	45.00	30.00
013.151.048	49.04	32.70
013.161.026	45.00	-
013.181.015	45.00	30.00
013.221.002	45.00	30.00
013.221.009	45.00	30.00
013.221.013	45.00	30.00
013.221.016	47.70	31.80
013.221.023	45.00	30.00
013.221.024	45.00	30.00
013.221.025	45.00	30.00
013.221.027	45.00	30.00

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013.231.008	45.00	30.00
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013.241.018	45.00	30.00
013.241.025	45.00	30.00
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013.241.027	45.00	30.00
013.241.028	45.00	30.00
013.241.029	45.00	30.00
013.241.033	47.70	31.80
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013.242.025	45.00	30.00

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013.301.036	45.00	30.00
013.301.037	45.00	30.00
013.301.038	45.00	30.00
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013.301.051	45.00	30.00
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013.322.007	45.00	30.00
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013.322.009	45.00	30.00
013.323.001	45.00	30.00
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013.323.005	45.00	30.00
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013.323.007	45.00	30.00
013.323.008	45.00	30.00
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013.325.007	45.00	30.00
013.325.008	45.00	30.00
013.325.009	45.00	30.00
013.325.010	45.00	30.00
013.325.011	45.00	30.00
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013.331.002	46.34	-
013.331.003	46.34	-
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013.331.005	46.34	-
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013.331.008	45.00	-
013.331.009	45.00	-
013.331.014	46.34	-
013.331.015	45.00	-
013.331.016	45.00	-
013.331.017	45.00	-
013.331.018	45.00	-
013.331.023	45.00	-
013.331.024	45.00	-
013.331.025	45.00	-

013.331.026	45.00	-
013.331.027	45.00	-
013.331.028	45.00	-
013.331.035	45.00	-
013.331.036	45.00	-
013.331.037	45.00	-
013.331.039	45.00	-
013.331.040	45.00	-
013.331.041	45.00	-
013.331.042	46.34	-
013.331.043	45.00	-
013.331.044	45.00	-
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013.331.046	45.00	-
013.331.047	45.00	-
013.331.048	45.00	-
013.331.049	45.00	30.00
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013.331.051	46.34	-
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013.341.002	45.00	30.00
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013.341.004	45.00	30.00
013.341.005	45.00	30.00
013.341.006	45.00	30.00
013.341.007	45.00	30.00
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023.205.051	45.00	30.00
023.205.053	45.00	30.00
023.205.061	45.00	30.00

023.205.062	45.00	30.00
023.205.063	45.00	30.00
023.205.064	45.00	30.00
023.205.065	45.00	30.00
023.205.066	45.00	30.00
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023.206.013	45.00	30.00
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023.206.019	45.00	30.00
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023.206.035	45.00	30.00
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023.207.026	45.00	30.00
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023.211.056	45.00	30.00
023.211.062	45.00	30.00
023.211.066	45.00	30.00
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023.213.043	45.00	30.00
023.213.049	45.00	30.00
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023.213.056	45.00	30.00
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023.215.040	45.00	30.00
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023.223.036	45.00	30.00
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023.233.071	45.00	30.00

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023.235.028	45.00	30.00
023.235.035	45.00	30.00
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023.311.013	45.00	30.00
023.311.014	45.00	30.00
023.311.020	45.00	30.00
023.311.025	45.00	30.00
023.311.029	45.00	30.00
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023.312.011	45.00	30.00
023.312.025	45.00	30.00
023.312.027	45.00	30.00
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023.322.020	45.00	30.00
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023.331.061	45.00	30.00
023.332.030	45.00	30.00
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023.351.028	45.00	30.00
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023.352.020	45.00	30.00
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023.352.032	45.00	30.00
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023.352.039	45.00	30.00
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023.361.049	45.00	30.00
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023.361.060	45.00	30.00

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023.362.030	45.00	-
023.362.037	45.00	30.00
023.362.038	45.00	30.00
023.362.039	45.00	30.00
023.363.007	45.00	30.00
023.363.012	45.00	30.00
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023.364.027	45.00	30.00
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023.403.036	45.00	30.00
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023.422.033	45.00	30.00
023.422.034	45.00	30.00
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023.424.024	45.00	30.00
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023.424.027	45.00	30.00
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023.425.053	45.00	30.00

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024.383.005	45.00	30.00
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024.383.010	45.00	30.00

024.383.019

45.00

30.00

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **13.A.**

FROM: Monique Madrid, Assistant General Manager

Meeting Date: May 23, 2019

Subject: DISCUSSION AND CONSIDERATION TO SCHEDULE A TOWN HALL MEETING DATE TO RECEIVE INPUT FROM THE PUBLIC, BOARD MEMBERS AND STAFF TO DEVELOP THE DISTRICT'S MISSION STATEMENT

RECOMMENDATIONS:

Staff recommends the Board of Directors consider scheduling a town hall meeting date to receive input and feedback from the public, Board Members and staff to develop the District's Mission Statement.

FISCAL IMPACT:

Fiscal impacts associated with this item include staff time and costs for videotaping the meeting.

DISCUSSION:

On April 18, 2019, the Board of Directors asked staff to bring back an item to allow for a town hall meeting to be scheduled. This item is now being brought forward to the Board to determine a date to hold a town hall meeting at which the Board will receive input from the public, Board Members, and staff to help develop the District's Mission Statement.

Staff met with President Pierson to discuss dates which are available for use of the Veterans Memorial Building. Staff recommends the Board schedule a town hall meeting on one of the following available dates:

- Wednesday, July 24th from 2:00 p.m. to 4:00 p.m. or 2:00 p.m. to 5:00 p.m.
- Wednesday, July 31st from 2:00 p.m. to 4:00 p.m. or 2:00 p.m. to 5:00 p.m.

The above dates and times have been tentatively reserved on the Veterans Memorial Building event calendar.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___PIERSON___FARMER___RICE___STEIDEL___HOWELL___

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **13.C.**

FROM: Paavo Ogren, Interim General Manager

Meeting Date: May 23, 2019Subject: DISCUSSION AND CONSIDERATION
OF ADOPTION OF RESOLUTION 19-
2019 APPROVING WATER,
SUSTAINABLE WATER FACILITY AND
SEWER RATE INCREASES
EFFECTIVE JULY 1, 2019 AS
AUTHORIZED IN RESOLUTION 27-
2018 IN ACCORDANCE WITH
PROPOSITION 218**RECOMMENDATIONS:**

Staff recommends that the Board of Directors adopt Resolution 19-2019 approving water, Sustainable Water Facility (SWF) and sewer rate increases, effective July 1, 2019.

FISCAL IMPACT:

The proposed water, SWF and sewer rate increases are necessary to provide adequate revenues to: a) fund the annual costs of operating and maintaining CCSD's water, SWF, and sewer systems, and b) support increased funding for capital improvements primarily needed to repair, replace, and/or upgrade aging infrastructure. Specifically, the water rate increases are designed to phase in capital improvement funding to an annual level of \$700,000 over 3 years; the sewer rate increases are designed to phase in capital improvement funding to an annual level of \$800,000 over 3 years; and the SWF rates are designed to help restore balanced budgets assuming the facility is in operation for 2 months of each year on average.

The Bartle Wells analysis indicates that increases prescribed for July 1, 2019 will increase water rates by 10%, SWF rates by 14% and sewer rates by 15%. Details associated with the rate increases are illustrated in Exhibit "A" attached to Resolution 27-2018 and Resolution 19-2019.

DISCUSSION:

On October 4, 2018, the Board of Directors held a public hearing to consider adoption of Resolution 27-2018 establishing water, SWF and sewer rates for the then current fiscal year and increases on July 1, 2019 and July 1, 2020, and to determine if a majority protest to the proposed rate increases existed at that time. Water, SWF and sewer rate analysis and recommendations were prepared by Bartle Wells Associates. The October 4, 2018 meeting followed a number of prior meetings with CCSD's ad hoc Rate Study Committee and the Board of Directors that occurred from April through June 2018. Although a significant number of protests were received at the October 4, 2018 public hearing, a majority protest did not exist and Resolution 27-2018 was adopted.

As set forth in the notice required under Proposition 218 (Notice) leading to the adoption of Resolution 27-2018, the increases are necessary because the CCSD's utilities rely primarily on

revenues from service charges to fund the costs of providing service. As such, water, SWF and sewer rates must be set at levels adequate to fund the costs of operating and maintaining the District’s water, SWF and sewer utility systems to support safe and reliable service. The Notice also indicated that the proposed rates were needed to fund capital improvement costs for repairing and replacing aging infrastructure. Many of CCSD’s facilities are approaching the end of their useful operating lives and are in need of rehabilitation and/or replacement. These facilities include aging water and sewer pipelines, water pump stations, sewer lift stations, and CCSD’s wastewater treatment facilities. Additional infrastructure improvements are needed to comply with regulatory requirements, including capital improvements to CCSD’s Sustainable Water Facility and wastewater treatment plant.

Today’s recommended action to adopt Resolution 19-2019 is in accordance with Resolution 27-2018 and Proposition 218. At the time that Resolution 27-2018 was adopted, the Board could have established automatic rate increases effective on July 1, 2019 and July 1, 2020. Instead, the Board opted to have those increases specifically considered and approved by the Board prior to implementation. By doing so, the Board reserved the right to review the fiscal status of the District’s Water, SWF and Wastewater Funds before implementing the rate increases.

On April 23, 2019, the Finance Committee considered and approved findings supporting the July 1, 2019 rate increases on a 4-1 vote. Those findings are incorporated into the attached Resolution 19-2019. The findings include consistency with the needs established at the time Resolution 27-2018 was adopted on October 4, 2018. Additional findings were adopted by the Finance Committee supporting the rate increases and which identify actions taken by the District to establish goals, and promote accountability, cost effectiveness, coordination of standing committee efforts and budgetary actions, consistent with the need for the increases established in Resolution 27-2018.

Attachments: Resolution 19-2019

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS:___ PIERSON___ FARMER ___RICE ___ STEIDEL ___ HOWELL___

RESOLUTION NO. 19-2019
May 23, 2019

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING WATER, SUSTAINABLE WATER FACILITY AND
WASTEWATER RATE INCREASES EFFECTIVE JULY 1, 2019**

WHEREAS, after holding a public hearing in accordance with the requirements of Proposition 218, on October 4, 2018, the Board of Directors adopted Resolution 27-2018 approving Water, Sustainable Water Facility, and Wastewater rate increases; and

WHEREAS, Exhibit "A" of Resolution 27-2018 provided for rate increases effective on July 1, 2019 and July 1, 2020, which increases are subject to annual review by the Board of Directors prior to implementation; and

WHEREAS, at its meeting on April 23, 2019, the Finance Committee reviewed recommendations to approve the Water, Sustainable Water Facility (SWF) and Wastewater rate increases and made the following determinations:

- a. The need for the rate increases continues and includes ensuring that there are sufficient revenues from service charges to fund the cost of providing service, including the costs of operating and maintaining CCSD's water, SWF and sewer systems to support safe and reliable service.
- b. That the rate increases also continue to be necessary to:
 - i. Support funding for capital improvements primarily needed to repair, replace and/or upgrade aging infrastructure.
 - ii. To help keep revenues in line with the future cost of inflation.
- c. That the rates to be imposed cover no more than the cost that the District incurs as detailed in the Water, SWF and Sewer Rate analysis prepared by Bartle Wells Association, which was reviewed and considered by the Board of Directors when the Board approved Resolution 27-2018 adopting water, sustainable water facility, and sewer rates, including rates prescribed to be effective on July 1, 2019; and

WHEREAS, the Finance Standing Committee also approved the following additional findings:

- a. To help ensure that the revenues generated from the rates are used for intended purposes, the District is implementing measures to promote accountability, including the following:

- i. To help ensure that the rate increases are spent consistent with the details included in the Bartles Wells analysis, the District Board of Directors established formal goals including an annual Proposition 218 rate review process.
 - ii. To help ensure that District goals are carried out, the Board of Directors also assigned specific goals to its standing committees, including the Finance Committee.
 - iii. To help ensure that the goal to establish a Proposition 218 rate review process is carried out, the Finance Committee established an ad hoc committee to work with District staff in establishing a financial model to monitor actual revenues and expenditures with comparisons to approved budgets and the Bartle Wells analysis and quantification of variances.
 - iv. That the Finance Committee and the Board of Directors have reviewed the financial model, and to promote accountability over the water, SWF, and sewer rates, the financial model is now utilized for fiscal year 2018/19 mid-year budget analysis and will be used for future year budgets and comparisons to the Bartle Wells analysis.
- b. To help ensure that the District's operations and maintenance, and implementation of capital projects, major maintenance projects and other programs and activities are cost effective, the Board of Directors also established goals for the Resource and Infrastructure Committee, which has reviewed District programs and projects, priorities, cost estimates and toured District facilities.
- c. To help ensure coordination between the District's standing committees, an annual joint meeting will be considered by the committee chairs prior to the meeting whereat the Board of Directors will consider approving the District's annual budget.
- d. That the District's annual budget must include provisions for reserves, and the use of reserves, based on the Bartles Wells analysis that was considered by the Board when Resolution 27-2018 was approved and to account for the variances between actual revenues collected and actual expenditures.
- e. That the need for the rate increases continue to exist, that the District is implementing goals and measures to help ensure that revenues generated are utilized for the purposes which they are intended, and that it is in the best interests of the community of Cambria to implement the rate increases prescribed in Exhibit "A" of Resolution 27-2018, effective July 1, 2019; and

WHEREAS, at its May 23, 2019 meeting, after giving notice as required by Government Code Section 53756, the Board of Directors conducted a review of the recommendations of the Finance Committee and the need for the July 1, 2019 Water, Sustainable Water Facility, and Wastewater rate increases.

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cambria Community Services District that the July 1, 2019 Water, Sustainable Water Facility, and Wastewater rate increases, as set forth in Exhibit "A" of Resolution 27-2018, a copy of which is attached hereto and incorporated herein by reference, are hereby approved and shall be implemented.

PASSED AND ADOPTED this 23rd day of May 2019.

David Pierson, Board President

ATTEST:

APPROVED AS TO FORM:

Monique Madrid
District Clerk

Timothy J. Carmel
District Counsel

WATER RATES

	Water Rates Effective On or After		
	November 1 2018	July 1 2019	July 1 2020
FIXED WATER SERVICE CHARGES			
Residential			
Monthly Charge	\$15.86	\$17.45	\$18.32
<i>Bi-Monthly Charge</i>	<i>31.72</i>	<i>34.90</i>	<i>36.64</i>
Commercial			
<u>Monthly Charge (based on meter size)</u>			
5/8" or 3/4"	\$15.86	\$17.45	\$18.32
1"	39.65	43.63	45.80
1-1/2"	79.30	87.25	91.60
2" & Larger	158.60	174.50	183.20
<u><i>Bi-Monthly Charge (based on meter size)</i></u>			
5/8" or 3/4"	\$31.72	\$34.90	\$36.64
1"	79.30	87.26	91.60
1-1/2"	158.60	174.50	183.20
2" & Larger	317.20	349.00	366.40
WATER QUANTITY CHARGES			
<i>Billed based on metered water use (\$/ccf)</i>			
Residential			
<u>Tier</u>	<u>Bi-Monthly</u>	<u>Monthly</u>	
Tier 1	First 4 ccf	First 2 ccf	
			\$8.08
Tier 2	4.01 - 16 ccf	2.01 - 8 ccf	\$8.89
			\$9.33
Tier 3	> 16 ccf	> 8 ccf	\$11.63
			\$12.21
			\$13.61
Commercial			
Rate for All Water Use			
			\$10.57
			\$11.63
			\$12.21

Note: 1 ccf = 100 cubic feet, or approximately 748 gallons

SUSTAINABLE WATER FACILITY RATES

	SWF Rates Effective On or After		
	November 1 2018	July 1 2019	July 1 2020
FIXED SERVICE CHARGES			
Residential			
Monthly Charge	\$7.93	\$9.04	\$10.13
<i>Bi-Monthly Charge</i>	15.86	18.08	20.26
Commercial			
<u>Monthly Charge (based on meter size)</u>			
5/8" or 3/4"	\$7.93	\$9.04	\$10.13
1"	19.83	22.60	25.33
1-1/2"	39.65	45.20	50.65
2" & Larger	79.30	90.40	101.30
<u><i>Bi-Monthly Charge (based on meter size)</i></u>			
5/8" or 3/4"	\$15.86	\$18.08	\$20.26
1"	39.66	45.20	50.66
1-1/2"	79.30	90.40	101.30
2" & Larger	158.60	180.80	202.60
QUANTITY CHARGES			
<i>Billed based on metered water use (\$/ccf)</i>			
SWF Quantity Charges			
<u>Tier</u>	<u>Bi-Monthly</u>	<u>Monthly</u>	
Tier 1	First 4 ccf	First 2 ccf	\$1.75
Tier 2	4.01 - 16 ccf	2.01 - 8 ccf	3.50
Tier 3	> 16 ccf	> 8 ccf	5.25
			\$1.99
			3.99
			5.98
			\$2.23
			4.47
			6.70

Note: 1 ccf = 100 cubic feet, or approximately 748 gallons.

SEWER RATES

	Sewer Rates Effective On or After		
	November 1 2018	July 1 2019	July 1 2020
FIXED SEWER SERVICE CHARGES			
All Accounts			
Monthly Charge	\$35.74	\$41.10	\$46.03
<i>Bi-Monthly Charge</i>	<i>71.48</i>	<i>82.20</i>	<i>92.06</i>
SEWER QUANTITY CHARGES			
<i>Billed based on metered water use (\$/ccf)</i>			
Residential	\$4.13	\$4.75	\$5.32
Commercial			
<u>Wastewater Class</u>			
Class 1: Low Strength	\$3.62	\$4.16	\$4.66
Class 2: Medium Strength	4.13	4.75	5.32
Class 3: Mod/High Strength	6.36	7.31	8.19

Class 1 includes lower strength accounts including professional offices, retail stores, laundromats, & schools.

Class 2 includes all other commercial accounts (with standard/domestic strength wastewater) that are not classified as either Class 1 or Class 3.

Class 3 includes accounts with moderate to high wastewater strength including restaurants, hotels with restaurants, bakeries, mortuaries, markets with meat/seafood/food prep/garbage grinders, and mixed-use accounts with an estimated 30% or more sewer discharge from higher strength wastewater flow.

Note: 1 ccf = 100 cubic feet, or approximately 748 gallons.

CCSD reserves the right to assign commercial customers to the class that best matches their wastewater strength.