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## CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

**Thursday, December 20, 2012– 12:30 PM**

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

### AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

#### 1. **OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Report from Closed Session
- E. Accept Certification by San Luis Obispo County Clerk of November 6, 2012 Election Results
- F. Administer Oath of Office to Newly Elected Directors
- G. Election of Officers

#### 2. **SPECIAL REPORTS**

- A. SHERIFF'S DEPARTMENT REPORT  
(Estimated Time: 5 minutes)

#### 3. **ACKNOWLEDGMENTS/PRESENTATIONS**

- A. Proclamation Recognizing Allan S. MacKinnon, Board of Director  
(Estimated Time: 15 minutes)

#### 4. **PUBLIC COMMENT**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

(Estimated Time: 20 minutes)

#### 5. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

(Estimated Time: 5 minutes)

**6. MANAGER'S AND BOARD REPORTS**

- A. MANAGER'S REPORT
- B. LONG TERM WATER SUPPLY ALTERNATIVES UPDATE - General Manager and/or District Engineer
- C. MEMBER AND COMMITTEE REPORTS  
(Estimated Time: 10 minutes)

**7. CONSENT AGENDA**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. Approve Expenditures for Month of November 2012
- B. Approve Minutes of Board of Directors Regular Meeting, November 15, 2012
- C. Consideration to Adopt Resolution 69-2012 Authorizing Banking Powers
- D. Discussion and Consideration to Adopt Resolution 72-2012 Approving an Amendment to the Agreement for Administrative and Management Services between the CCSD and the CCHD
- E. Consideration to Adopt Resolution 70-2012 to Approve Side Letter with Service Employees International Union (SEIU) Local 620 for Dental Plan Ameritas Fusion
- F. Discussion and Consideration to Adopt Resolution 81-2012 Authorizing an Amendment to the Cambria Community Services District Contract with California Public Employees' Retirement System (CalPERS)
- G. Consideration to Adopt Resolution 73-2012 Approving Revised Administrative Technician III Position Description
- H. Consideration to Approve CCSD's Comments to the Administrative Review Draft of San Luis Obispo County Biennial Resource Management System Report
- I. Consideration to Cast Ballot Electing Muril Clift as Special District Member to Local Agency Formation Commission (LAFCO) Term Expiring December 2014

(Estimated Time: 15 minutes)

**8. HEARINGS AND APPEALS - None**

**9. REGULAR BUSINESS**

- A. Discussion and Consideration to Adopt Resolution 74-2012 Approving Water Department Budget Amendment for Emergency SR4 Well Repair
- B. Discussion and Consideration to Adopt Ordinance 06-2012 amending Chapters 4.26 and 4.20 of the CCSD Code Relating to Appendix 4.16A Acceptable Water Saving Plumbing and Fixtures and Subsection 4.20.050 Program Standards
- C. Discussion and Consideration to Approve the Commercial, Institutional and Industrial Retrofit Program Participation Agreement to Retrofit Commercial Washing Machines
- D. Discussion and Consideration on the Status of Intent to Serve Letters, Wait Lists, and Approval and Adoption of Resolution 75-2012 to Update Exhibit "B," Non-Active Service Commitments (Existing Commitment List) and Exhibit "D" Active Service Commitments Per CCSD Code §8.04.030
- E. Discussion and Consideration to Approve Request for Intent to Serve Letter for Two (2) Affordable Housing EDUs (Equivalent Dwelling Units) for 2845 Schoolhouse Lane (Schoolhouse Lane II Site); Applicant: People's Self-Help Housing
- F. Discussion and Confirmation of CCSD Affordable Housing Program Pursuant to CCSD Code §8.04.110
- G. Discussion and Consideration to Adopt Resolution 71-2012 Approving Fiscalini Ranch Event Policy
- H. Discussion and Consideration to Adopt Resolution 79-2012 Approving a Thirty Two (32) Hour Maintenance Technician Position
- I. Discussion and Consideration to Adopt Resolution 80-2012 Approving A 32-hour Position and Position Description of Confidential-Administrative Assistant and Adopting the Salary Range (Exhibit "A" to the Payment and Compensation Plan)
- J. Discussion and Consideration Regarding CCSD Board of Director 2013 Goals and Objectives
- K. Discussion and Consideration to Adopt Resolution 76-2012 Ratifying Memorandum of Understanding (MOU) between Cambria Community Services District and International Association of Firefighters (IAFF) Local 4635



- L. Discussion and Consideration to Adopt Resolution 77-2012 Electing to be Subject to Public Employee's Medical and Hospital Care Act Only with Respect to Members of a Specific Employee Organization and Fixing the Employer's Contribution At An Amount At Or Greater Than That Prescribed by Section 22892(b) of the Government Code
- M. Discussion and Consideration to Adopt Resolution 78-2012 Awarding a Maintenance Agreement for Wastewater Collection System Cleaning and Closed Circuit Television (CCTV) Work to Advanced Sewer Technologies
- N. Discussion and Consideration to Approve a Letter of Support for Greenspace Application to CalTrans Department of Transportation Environmental Enhancement and Mitigation Program for Acquisition of 13.23 Acre Parcel in Strawberry Canyon

(Estimated Time: 60 minutes)

**10. FUTURE AGENDA ITEM(S)**

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

**11. ADJOURN**

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 1.E.

FROM: Jerry Gruber, General Manager  
Kathy Choate, District Clerk

-----  
Meeting Date: December 20, 2012      Subject: Accept Certification by San Luis Obispo  
County Clerk-Recorder of November 6,  
2012 Election Results  
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**RECOMMENDATIONS:**

Accept certification by the SLO County Clerk-Recorder of the November 6, 2012 election results.

**FISCAL IMPACT:**

None.

**DISCUSSION:**

Attached is the certification and final official results by Julie L. Rodewald, County Clerk-Recorder of the County of San Luis Obispo for the votes cast at the Consolidated General Election in the Cambria Community Services District on November 6, 2012.

Muril Clift, Amanda Rice, and Gail Robinette were elected to serve on the Cambria Community Services District Board of Directors, with their terms of office expiring December 2, 2016.

Attachments: Certificate of County Clerk-Recorder and Statement of Votes Cast

-----  
-  
BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_

**CERTIFICATE OF THE COUNTY CLERK  
RESULTS OF CANVASS OF ALL VOTES CAST  
NOVEMBER 6, 2012 CONSOLIDATED GENERAL ELECTION  
CAMBRIA COMMUNITY SERVICES DISTRICT**

I, **JULIE L. RODEWALD**, County Clerk-Recorder of the County of San Luis Obispo, do hereby certify that pursuant to law I did canvass the returns of the votes cast at the above referenced election in the Cambria Community Services District on November 6, 2012 , and that a photocopy of the Statement of Votes Cast to which this certificate is attached, shows the number of votes cast in said district for each candidate for the office of Director and that the totals shown for each candidate for the office of Director in said district and in each of the respective precincts therein, are full, true and correct.

**WITNESS**, my hand and Official Seal this 28th day of November, 2012.

  
**JULIE L. RODEWALD, County Clerk-Recorder**



**Statement of Votes Cast**  
**CONSOLIDATED GENERAL ELECTION**  
**SOVC For CAMBRIA COMMUNITY SERVICES DISTRICT, All Counters, Community Services Districts**  
**FINAL OFFICIAL ELECTION RESULTS**

	TURN OUT		
	Reg. Voters	Cards Cast	% Turnout
<b>Jurisdiction Wide</b>			
CON 201			
Polling	1495	466	31.17%
Vote By Mail	1495	848	56.72%
Total	1495	1314	87.89%
CON 202			
Polling	1406	484	34.42%
Vote By Mail	1406	692	49.22%
Total	1406	1176	83.64%
CON 203			
Polling	1331	377	28.32%
Vote By Mail	1331	787	59.13%
Total	1331	1164	87.45%
Total			
Polling	4232	1327	31.36%
Vote By Mail	4232	2327	54.99%
Total	4232	3654	86.34%
<b>CONGRESSIONAL</b>			
<b>24TH CONGRESSIONAL DISTRICT</b>			
Polling	4232	1327	31.36%
Vote By Mail	4232	2327	54.99%
Total	4232	3654	86.34%
Total			
Polling	4232	1327	31.36%
Vote By Mail	4232	2327	54.99%
Total	4232	3654	86.34%
<b>SENATE</b>			
<b>17TH SENATORIAL DISTRICT</b>			
Polling	4232	1327	31.36%
Vote By Mail	4232	2327	54.99%
Total	4232	3654	86.34%
Total			
Polling	4232	1327	31.36%
Vote By Mail	4232	2327	54.99%
Total	4232	3654	86.34%
<b>ASSEMBLY</b>			
<b>35TH ASSEMBLY DISTRICT</b>			
Polling	4232	1327	31.36%
Vote By Mail	4232	2327	54.99%

Statement of Votes Cast  
 CONSOLIDATED GENERAL ELECTION  
 SOVC For CAMBRIA COMMUNITY SERVICES DISTRICT, All Counters, Community Services Districts  
 FINAL OFFICIAL ELECTION RESULTS

	TURN OUT		
	Reg. Voters	Cards Cast	% Turnout
Total	4232	3654	86.34%
Total			
Polling	4232	1327	31.36%
Vote By Mail	4232	2327	54.99%
Total	4232	3654	86.34%
BOARD OF EQUALIZATION			
STATE BOARD OF EQUALIZATION DIST 2			
Polling	4232	1327	31.36%
Vote By Mail	4232	2327	54.99%
Total	4232	3654	86.34%
Total			
Polling	4232	1327	31.36%
Vote By Mail	4232	2327	54.99%
Total	4232	3654	86.34%
SUPERVISOR/COMMISSIONER			
2ND SUPERVISORIAL DISTRICT			
Polling	4232	1327	31.36%
Vote By Mail	4232	2327	54.99%
Total	4232	3654	86.34%
Total			
Polling	4232	1327	31.36%
Vote By Mail	4232	2327	54.99%
Total	4232	3654	86.34%
CITIES			
UNINCORPORATED AREAS			
Polling	4232	1327	31.36%
Vote By Mail	4232	2327	54.99%
Total	4232	3654	86.34%
Total			
Polling	4232	1327	31.36%
Vote By Mail	4232	2327	54.99%
Total	4232	3654	86.34%

**Statement of Votes Cast**  
**CONSOLIDATED GENERAL ELECTION**  
**SOVC For CAMBRIA COMMUNITY SERVICES DISTRICT, All Counters, Community Services Districts**  
**FINAL OFFICIAL ELECTION RESULTS**

CAMBRIA COMMUNITY SERVICES DISTRICT DIRECTOR

Jurisdiction Wide	Reg. Voters	Ballots Cast	Total Votes	Times Blank Voted	Times Over Voted	Number Of Under Votes	MURIL CLIFT	TOM GRAY	KIM MCDANIEL
CON 201									
Polling	1495	466	972	39		306	180 18.52%	125 12.86%	21 2.16%
Vote By Mail	1495	848	1829	75		487	409 22.36%	226 12.36%	65 3.55%
Total	1495	1314	2801	114		793	589 21.03%	351 12.53%	86 3.07%
CON 202									
Polling	1406	484	951	54		336	151 15.88%	144 15.14%	38 4.00%
Vote By Mail	1406	692	1447	78		392	274 18.94%	209 14.44%	65 4.49%
Total	1406	1176	2398	132		728	425 17.72%	355 14.72%	103 4.30%
CON 203									
Polling	1331	377	782	40		226	167 21.36%	111 14.19%	18 2.30%
Vote By Mail	1331	787	1706	95		370	380 22.27%	265 15.53%	48 2.81%
Total	1331	1164	2488	135		596	547 22.99%	376 15.11%	66 2.65%
Total									
Polling	4232	1327	2705	133		868	498 18.41%	380 14.05%	77 2.85%
Vote By Mail	4232	2327	4982	248		1249	1063 21.34%	700 14.05%	178 3.57%
Total	4232	3654	7687	381		2117	1561 20.31%	1080 14.05%	255 3.32%
CONGRESSIONAL									
24TH CONGRESSIONAL DISTRICT									
Polling	4232	1327	2705	133		868	498 18.41%	380 14.05%	77 2.85%
Vote By Mail	4232	2327	4982	248		1249	1063 21.34%	700 14.05%	178 3.57%
Total	4232	3654	7687	381		2117	1561 20.31%	1080 14.05%	255 3.32%
Total									
Polling	4232	1327	2705	133		868	498 18.41%	380 14.05%	77 2.85%
Vote By Mail	4232	2327	4982	248		1249	1063 21.34%	700 14.05%	178 3.57%
Total	4232	3654	7687	381		2117	1561 20.31%	1080 14.05%	255 3.32%
SENATE									
17TH SENATORIAL DISTRICT									
Polling	4232	1327	2705	133		868	498 18.41%	380 14.05%	77 2.85%
Vote By Mail	4232	2327	4982	248		1249	1063 21.34%	700 14.05%	178 3.57%
Total	4232	3654	7687	381		2117	1561 20.31%	1080 14.05%	255 3.32%
Total									
Polling	4232	1327	2705	133		868	498 18.41%	380 14.05%	77 2.85%
Vote By Mail	4232	2327	4982	248		1249	1063 21.34%	700 14.05%	178 3.57%
Total	4232	3654	7687	381		2117	1561 20.31%	1080 14.05%	255 3.32%
ASSEMBLY									
35TH ASSEMBLY DISTRICT									
Polling	4232	1327	2705	133		868	498 18.41%	380 14.05%	77 2.85%
Vote By Mail	4232	2327	4982	248		1249	1063 21.34%	700 14.05%	178 3.57%
Total	4232	3654	7687	381		2117	1561 20.31%	1080 14.05%	255 3.32%

**Statement of Votes Cast**  
**CONSOLIDATED GENERAL ELECTION**  
**SOVC For CAMBRIA COMMUNITY SERVICES DISTRICT, All Counters, Community Services Districts**  
**FINAL OFFICIAL ELECTION RESULTS**

CAMBRIA COMMUNITY SERVICES DISTRICT DIRECTOR

	Reg. Voters	Ballots Cast	Total Votes	Times Voted	Times Blank	Times Over Voted	Number Of Under Votes	MURIL CLIFT	TOM GRAY	KIM MCDANIEL		
<b>Total</b>	4232	3654	7687	381	5	2117	1561	20.31%	1080	14.05%	255	3.32%
<b>Total</b>	4232	3654	7687	381	5	2117	1561	20.31%	1080	14.05%	255	3.32%
<b>STATE BOARD OF EQUALIZATION/DIST 2</b>												
Polling	4232	1327	2705	133	3	868	498	18.41%	380	14.05%	77	2.85%
Vote By Mail	4232	2327	4982	248	2	1249	1063	21.34%	700	14.05%	178	3.57%
<b>Total</b>	4232	3654	7687	381	5	2117	1561	20.31%	1080	14.05%	255	3.32%
<b>Total</b>	4232	3654	7687	381	5	2117	1561	20.31%	1080	14.05%	255	3.32%
<b>Polling</b>	4232	1327	2705	133	3	868	498	18.41%	380	14.05%	77	2.85%
<b>Vote By Mail</b>	4232	2327	4982	248	2	1249	1063	21.34%	700	14.05%	178	3.57%
<b>Total</b>	4232	3654	7687	381	5	2117	1561	20.31%	1080	14.05%	255	3.32%
<b>SUPERVISOR/COMMISSIONER</b>												
<b>2ND SUPERVISORIAL DISTRICT</b>												
Polling	4232	1327	2705	133	3	868	498	18.41%	380	14.05%	77	2.85%
Vote By Mail	4232	2327	4982	248	2	1249	1063	21.34%	700	14.05%	178	3.57%
<b>Total</b>	4232	3654	7687	381	5	2117	1561	20.31%	1080	14.05%	255	3.32%
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<b>Polling</b>	4232	1327	2705	133	3	868	498	18.41%	380	14.05%	77	2.85%
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<b>Total</b>	4232	3654	7687	381	5	2117	1561	20.31%	1080	14.05%	255	3.32%
<b>CITIES</b>												
<b>UNINCORPORATED AREAS</b>												
Polling	4232	1327	2705	133	3	868	498	18.41%	380	14.05%	77	2.85%
Vote By Mail	4232	2327	4982	248	2	1249	1063	21.34%	700	14.05%	178	3.57%
<b>Total</b>	4232	3654	7687	381	5	2117	1561	20.31%	1080	14.05%	255	3.32%
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<b>Total</b>	4232	3654	7687	381	5	2117	1561	20.31%	1080	14.05%	255	3.32%

**Statement of Votes Cast**  
**CONSOLIDATED GENERAL ELECTION**  
**SOVC For CAMBRIA COMMUNITY SERVICES DISTRICT, All Counters, Community Services Districts**  
**FINAL OFFICIAL ELECTION RESULTS**

CAMBRIA COMMUNITY SERVICES DISTRICT DIRECTOR

	MIKE MC LAUGHLIN	AMANDA RICE	GAIL ROBINETTE	STEVE KNIFFEN	Write-In Votes
<b>Jurisdiction Wide</b>					
CON 201					
Polling	170 17.49%	235 24.18%	199 20.47%	36 3.70%	6 0.62%
Vote By Mail	333 18.21%	377 20.61%	386 21.10%	23 1.26%	10 0.55%
Total	503 17.96%	612 21.85%	585 20.89%	59 2.11%	16 0.57%
CON 202					
Polling	159 16.72%	224 23.55%	170 17.88%	53 5.57%	12 1.26%
Vote By Mail	257 17.76%	307 21.22%	302 20.87%	30 2.07%	3 0.21%
Total	416 17.35%	531 22.14%	472 19.68%	83 3.46%	15 0.65%
CON 203					
Polling	129 16.50%	163 20.84%	166 21.23%	23 2.94%	5 0.64%
Vote By Mail	311 18.23%	313 18.35%	354 20.75%	27 1.58%	8 0.47%
Total	440 17.68%	476 19.13%	520 20.90%	50 2.01%	13 0.52%
Total	458 16.93%	622 22.99%	535 19.78%	112 4.14%	23 0.85%
Polling	901 18.09%	997 20.01%	1042 20.92%	80 1.61%	21 0.42%
Vote By Mail	1359 17.68%	1619 21.06%	1577 20.52%	192 2.50%	44 0.57%
<b>CONGRESSIONAL</b>					
<b>24TH CONGRESSIONAL DISTRICT</b>					
Polling	458 16.93%	622 22.99%	535 19.78%	112 4.14%	23 0.85%
Vote By Mail	901 18.09%	997 20.01%	1042 20.92%	80 1.61%	21 0.42%
Total	1359 17.68%	1619 21.06%	1577 20.52%	192 2.50%	44 0.57%
Total	458 16.93%	622 22.99%	535 19.78%	112 4.14%	23 0.85%
Polling	901 18.09%	997 20.01%	1042 20.92%	80 1.61%	21 0.42%
Vote By Mail	1359 17.68%	1619 21.06%	1577 20.52%	192 2.50%	44 0.57%
<b>SENATE</b>					
<b>17TH SENATORIAL DISTRICT</b>					
Polling	458 16.93%	622 22.99%	535 19.78%	112 4.14%	23 0.85%
Vote By Mail	901 18.09%	997 20.01%	1042 20.92%	80 1.61%	21 0.42%
Total	1359 17.68%	1619 21.06%	1577 20.52%	192 2.50%	44 0.57%
Total	458 16.93%	622 22.99%	535 19.78%	112 4.14%	23 0.85%
Polling	901 18.09%	997 20.01%	1042 20.92%	80 1.61%	21 0.42%
Vote By Mail	1359 17.68%	1619 21.06%	1577 20.52%	192 2.50%	44 0.57%
<b>ASSEMBLY</b>					
<b>35TH ASSEMBLY DISTRICT</b>					
Polling	458 16.93%	622 22.99%	535 19.78%	112 4.14%	23 0.85%
Vote By Mail	901 18.09%	997 20.01%	1042 20.92%	80 1.61%	21 0.42%
Total	1359 17.68%	1619 21.06%	1577 20.52%	192 2.50%	44 0.57%



**Statement of Votes Cast**  
**CONSOLIDATED GENERAL ELECTION**  
**SOVC For CAMBRIA COMMUNITY SERVICES DISTRICT, All Counters, Community Services Districts**  
**FINAL OFFICIAL ELECTION RESULTS**

CAMBRIA COMMUNITY SERVICES DISTRICT DIRECTOR

	MIKE MC LAUGHLIN	AMANDA RICE	GAIL ROBINETTE	STEVE KNIFFEN	Write-In Votes
<b>Total</b>	1359 17.68%	1619 21.06%	1577 20.52%	192 2.50%	44 0.57%
<b>Total</b>	458 16.93%	622 22.99%	535 19.78%	112 4.14%	23 0.85%
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<b>Vote By Mail</b>	1359 17.68%	1619 21.06%	1577 20.52%	192 2.50%	44 0.57%

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **1.G.**

FROM: Jerry Gruber, General Manager  
Kathy Choate, District Clerk

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Meeting Date: December 20, 2012      Subject: Election of Board of Director Officers  
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**RECOMMENDATIONS:**

1. Vice President open nominations for the office of President
2. Accept nominations from the Board members
3. Close nominations
4. Take a vote of those nominated
5. President open nominations for the office Vice President
6. Accept nominations from the Board members
7. Close nominations
8. Take a vote of those nominated

**FISCAL IMPACT:** None

**DISCUSSION:**

The first order of business of the new Board is the election of President and Vice President.

Section 1.4 of the 2012 Board of Director Bylaws provides the procedure for the election of the President and Vice President annually.

1.4 The President and Vice President of the Board shall be elected annually at the first regular meeting in December and the term of office shall commence immediately upon election and continue until replaced.

The procedures are outlined above for your consideration under recommendations.

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-  
BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Jerry Gruber, General Manager

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Meeting Date: December 20, 2012

Subject: MANAGER'S REPORT

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**ADMINISTRATION**

Listed below is my General Manager's Report for the Month of December 20 2012 and associated activities that I am working on with the assistance and support of CCSD staff and District Counsel.

- Staff continues to meet on a regular basis regarding the CCSD Conservation Program. Staff has held several telephone conference calls with Bill and Lisa Maddaus to work on finalizing the alternatives that the District will implement relating to conservation. A draft Conservation Program will be presented to the Board in January and an invitation will be extended to the appropriate staff from the California Coastal Commission and the County of San Luis Obispo Building and Planning Department. The Conservation Ad-Hoc Committee met on Thursday December 13, 2012 and were brought up to brief on the progress the District is currently making regarding conservation and the work Maddaus Water Management has accomplished to date regarding the conservation program.
- The Board of Directors requested that Staff contact the county regarding partnering with the County of San Luis Obispo for possibly sharing their Lobbyist the Ferguson Group as it relates to the WRDA process and a future water alternative for the community of Cambria. Staff has been in contact with the County and has spoken directly to the legislative representative from the County that is working directly with the County of San Luis Obispo. Staff has also been in contact with Supervisor Bruce Gibson's office to speak with him regarding the possibility of sharing services with the Ferguson Group. The Goal of the CCSD is to evaluate the possibility of sharing a legislative representative with the County at no cost or at least a significant savings compared to previous funds allocated for such activities.
- Several community projects are pending and the CCSD has collected fees associated with those projects. A more detailed explanation of the projects and funds collected will be incorporated into the Administrative Services Officers report.
- Staff continues to work with RBF regarding the Rodeo Grounds and Stuart Street Tank project. The CCSD Board of Directors requested that a project update be included each month as part of the Districts Engineers report, and staff has prepared a summary report regarding the progress being made.
- Continue to evaluate past Capital Improvement List of projects as it relates to the water distribution system'.
- Continue to work with staff and Alex Handler of Bartle Wells relating to changes associated with connection fees for water and wastewater. I originally stated to the Board that staff would be bringing the connection fee update to the Board in January;

however staff feels and additional month is necessary in order to complete a proper evaluation of the Water and Wastewater Capital Improvement List. Also it would be beneficial as planned for the Board to adopt the Water Conservation Program which has a component relating to connection fees, before the final revised fees are adopted. Several pending projects such as Peoples Self Help and Kingston Bay will need to be discussed at the Board level and from a policy perspective as it relates to current and future connections fee's

- An agreement has been reached with IAFF regarding their current MOU. Details of the agreement will be discussed in detail as part of today's Board Meeting.
- Jon Turner of Phoenix Engineering continues to work on phase one of the wastewater collection system audit. This audit will be instrumental in identifying key infrastructure deficiencies. Cleaning and Videotaping of 20% of the collection system and the importance associated with doing so will be discussed as part of the agenda today.
- I continue to meet on a regular basis with CCSD staff specifically the District Clerk, Finance Director, Administrative Services Officer and District Engineer to review and discuss daily operational and administrative matters. I continue to meet weekly with managers from the Facilities and Resources Department, Fire Department, Water and Wastewater Department. Progress continues to be made within each Department. Those items are specifically identified within the Department Managers Reports.
- Staff will be stating of the Fiscal Year 2013/2014 fiscal year budget in February. The Goals and Objectives discussed and approved by the Board of Directors will be incorporated into the budget process to make sure that adequate levels of funding are available. Emphasis will continue to be place on the infrastructure and system reliability.
- I continue to closely monitor the overall financial well being of the CCSD, specifically by reviewing monthly expenditure reports and monthly department expenditure reports with major emphasis within all Departments on capturing appropriate levels of revenues for services rendered. This includes but is not limited to reviewing and renegotiating existing agreements that have been in place for many years and do not represent current cost to the District as it relates to providing specific services.
- Continue to support JPA process between the CCHD and the CCHD.

I attended the following meetings and or community events on behalf of the CCSD since our last Board of Directors meeting: Please note that I was out of the office and on vacation for two weeks between the November and December Board Meeting.

- Ad-hoc Shared Services Committee Meeting.
- Ad-hoc Conservation Committee Meeting
- Agenda Review with Vice President Thompson.
- I conducted weekly conference call with District Counsel.
- I attended PROS annual meeting
- I met with Executive Director of FFRP
- I met with representatives from the Historical Society.
- I met with Executive Director of Greenspace.
- I attended Hospitality Night.
- I attended Camp Ocean Pine Board Meeting.

- I attended Community Choral Concert.
- I attended FFRP fund raising event at the Fog Catchers Inn.

Please note the CCSD Administrative Office will be closed in observance of Monday, December 24 Christmas Eve and Tuesday, December 25 Christmas Day. Staff will be using appropriate leave time for Monday, December 24.

**BOARD OF DIRECTORS' MEETING-DECEMBER 20, 2012  
ADDENDUM TO GENERAL MANAGER'S REPORT  
FINANCE MANAGER'S REPORT**

**AUDIT**-The CCSD's audited financial statements for the fiscal year ended June 30, 2011 have been posted to the CCSD's website.

**BUDGET**- The Fiscal Year 2012/2013 Operating Budget has been posted to the CCSD website. The Fourth Quarter Revenue and Expenditure report for the twelve months ended June 30, 2012 has been posted to the CCSD website. The First Quarter Revenue and Expenditure report for the three months ended September 30, 2012 has been posted to the CCSD website.

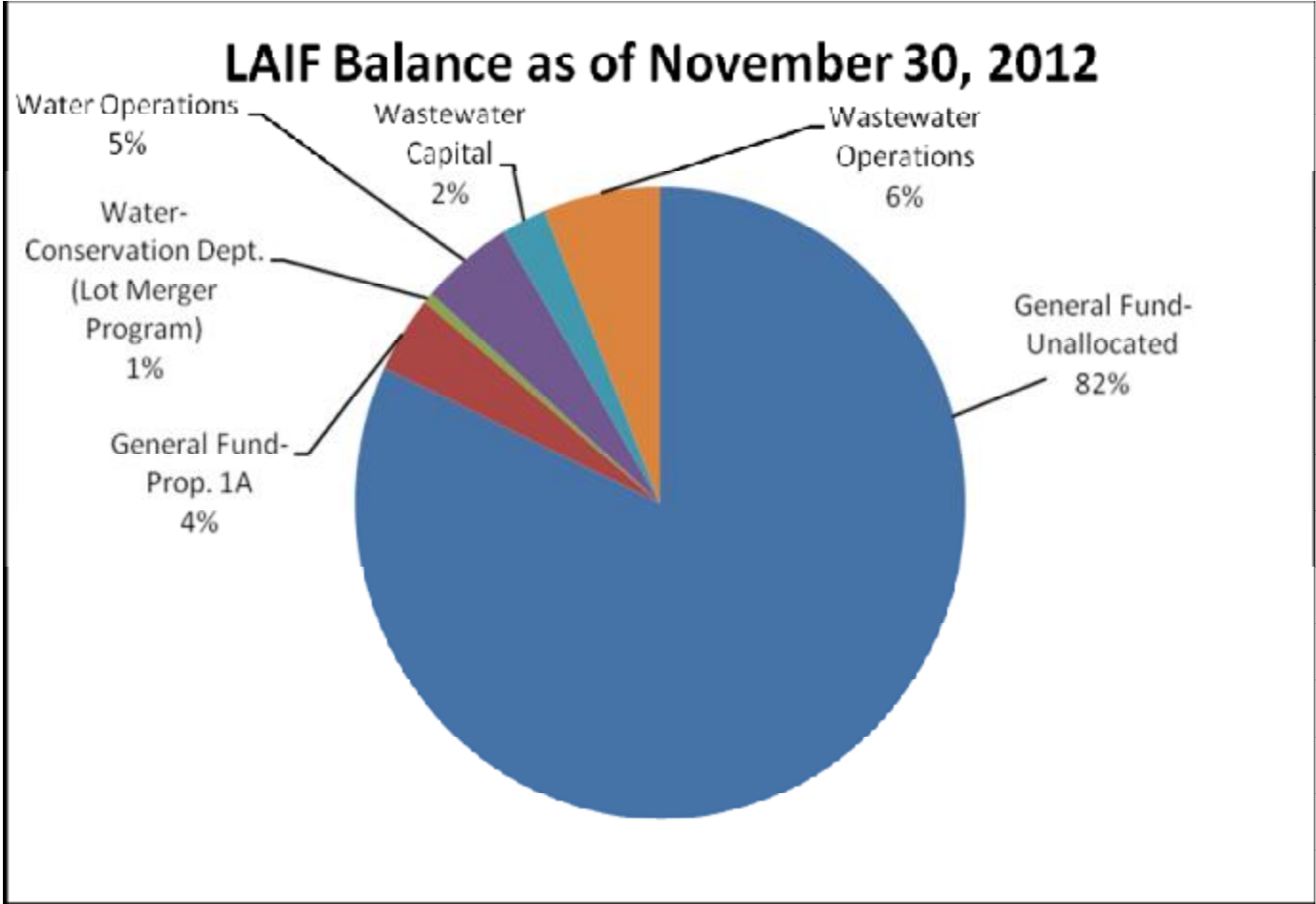
**EXPENDITURES**-There were no disbursements in excess of \$100,000 during November, 2012.

**RESERVES-LAIF BALANCE**-The balance in the Local Agency Investment Fund (LAIF) as of November 30, 2012 was \$4,034,233. The attached Schedule of Cash and Investments Balance indicates how the Cash and Investments balance compares to the prior month's balance as well as for the same month in each of the prior 4 years. Too much emphasis should not be placed on one month's activity; rather the information should be looked at on a trend basis.

The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 3,308,562
General (Prop. 1A)	\$ 159,286
Water (Conservation Dept.-Lot Merger Program)	\$ 21,691
Water (Operations)	\$ 197,620
Wastewater (Capital)	\$ 96,358
Wastewater (Operations)	\$ 250,716

With the exception of the restricted funds to offset a potential future Proposition 1A take-away, final reserve amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific programs, such as the Lot Merger Program, are not overspent. The above amounts have been updated based on the audit for the fiscal year ended June 30, 2011 with the exception of the Resource Conservation Department's balance (for the Lot Merger Program), which has been updated as of June 30, 2012. The amounts have also been updated for the interest revenue received through June 30, 2012.



**INTERNAL LOANS**-As of November 30, 2012, the CCSD Board of Directors approved several internal loans to be made out of the General Fund to the Water and Wastewater Funds. To date, all of the costs that were to be paid from the loan proceeds were actually able to be fully paid for out of the Water or Wastewater Funds respectively with the exception of the \$166,000 loan for ACE match requirements. As such, this is the only loan currently outstanding and no additional loans are expected to be required for activity through November 30, 2012.

<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>COSTS TO DATE</u>	<u>AMOUNT OF LOAN OUTSTANDING TO DATE</u>	<u>PURPOSE OF LOAN</u>
Water	\$ 166,000	\$ 166,000	\$ 157,726	<u>ACE Matching</u>

**EXTERNAL LOANS**-As of November 30, 2012 the CCSD external debt is as shown per the attachment, including interest rates and prepayment penalty provisions. An analysis of the potential savings that could be generated by prepayment of some or all of the CCSD's debt obligations is will be brought to the Board in a meeting in the near future subject to the Board's direction regarding the CCSD's Reserve Policy being presented later in today's meeting.

**FDIC COVERAGE**-Beginning on December 31, 2010, the Federal Deposit Insurance Corporation (FDIC) began insuring, with no limit, deposits in non-interest bearing bank accounts in amounts greater than the maximum of \$250,000 allowed for deposits in interest-bearing bank accounts. The coverage in excess of \$250,000 expires as of December 31, 2012 and there appears to be little likelihood that this will be extended because even though there is no opposition to extending the coverage, because of current conditions in Washington D.C., having Congress agree on anything seems unlikely.

When the additional coverage was implemented, the CCSD opened a non-interest bearing bank account in order to maximize the insurance of its deposits. This account (termed the "Overflow Account") was used when receipts caused the CCSD's balance in interest-bearing accounts to exceed \$250,000 until such deposits were cleared by the bank and any excess monies could be transferred to the CCSD's LAIF account and for when significant funds would be needed within short periods of time. While funds deposited in the Overflow account did not earn interest, recent earnings rates in LAIF were so low; the amount of lost investment income was negligible, especially when the time saved by reducing the number of funds transfers is taken into account.

If this coverage is not extended for after December 31, 2012, the reason for having the Overflow Account will cease to exist and it is unavoidable that there will be times when deposits will exceed the maximum FDIC coverage. Currently, the CCSD banks with Heritage Oaks Bank (HOB) and HOB's safety rating (per Bankrate's Safe & Sounds Star Rating system) is 4 out of 5 stars, with 5 stars being the highest rating. To compare, the other bank that has an on-going presence in Cambria currently has a rating of 3 out of 5 stars. While a current high rating is not a guarantee of a bank's future solvency, it certainly is better to have a relatively high rating. In addition, the 110% collateralization of public funds on deposit requirement is still in effect. This means that HOB has purchased government securities with a market value of at least 110% of the CCSD's deposits, based on an estimate of the maximum amount of one-million dollars (\$1,000,000) on deposit to be held as collateral to insure the deposits. The full \$1,000,000 maximum amount has never been on deposit.



**BOARD OF DIRECTORS' MEETING-DECEMBER 20, 2012**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FINANCE MANAGER'S REPORT ATTACHMENT**  
**SCHEDULE OF LONG-TERM DEBT**

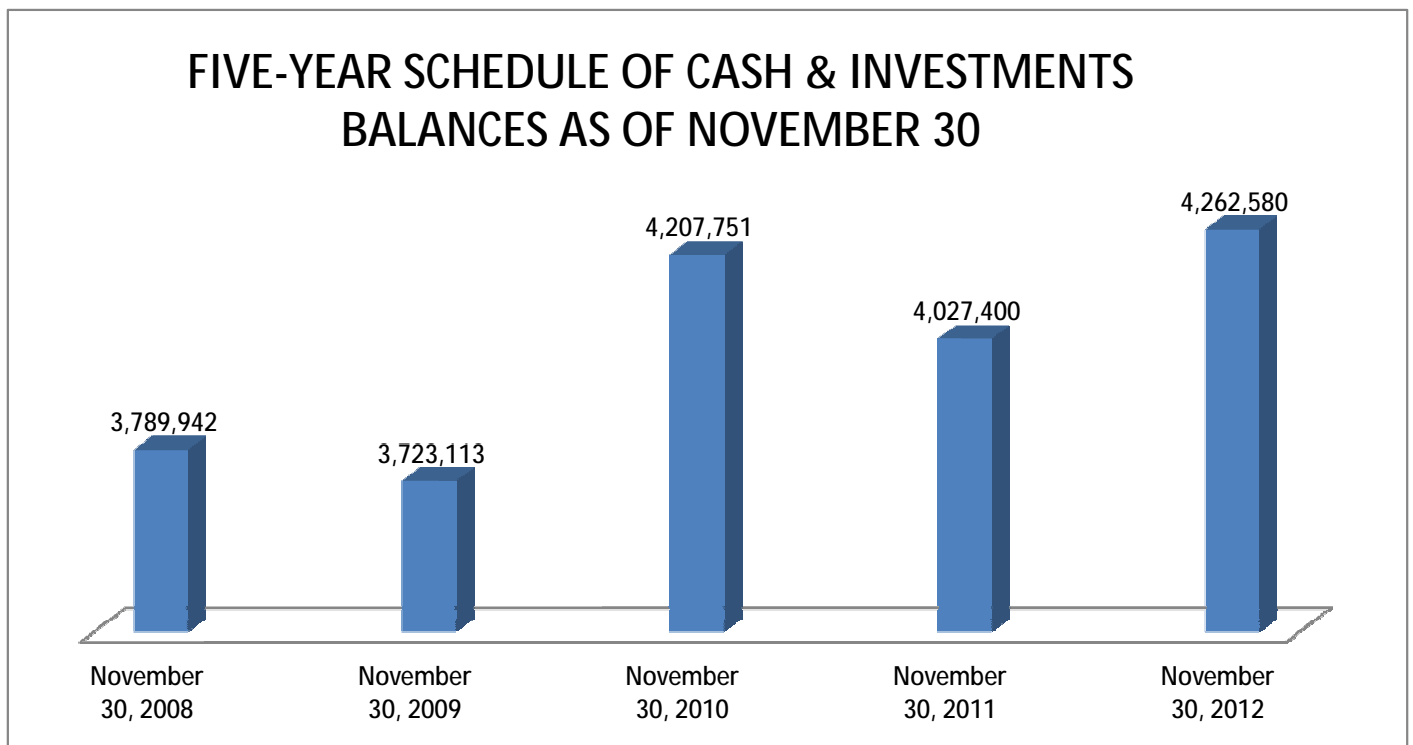
DESCRIPTION>	Bank Note (Funds 2006 Refund of 1995 Bonds)-65% Water	Bank Note (Funds 2006 Refund of 1995 Bonds)-35% Sewer	Bank Note (Funds 2006 Refund of 1999 Bonds)	State Revolving Fund Loan
DEBT HOLDER>	Citizens Bank	Citizens Bank	City National Bank	SWRCB
ORIGINAL PRINCIPAL>	1,233,375.00	664,125.00	2,245,000.00	2,592,324.38
INTEREST RATE>	4.50%	4.50%	4.55%	3.00%
FUND>	Water	Wastewater	Wastewater	Wastewater
DEPARTMENT>	Water	Wastewater	Wastewater	Wastewater
FINAL PAYMENT DATE>	5/1/2015	5/1/2015	9/23/2023	5/28/2016
PRINCIPAL BALANCE @ 12/1/12>	383,175	206,325	1,403,000	646,861
PROJECTED PRINCIPAL PAYMENT(S) FFY 2012/2013*>	166,985	89,915	94,000	154,651
PROJECTED INTEREST PAYMENT(S) FFY 2012/2013*>	17,243	9,285	65,975	19,406
PROJECTED BALANCE @ 6/30/13*>	216,190	116,410	1,403,000	492,210
PROJECTED PRINCIPAL PAYMENT(S) FFY 2013/2014*>	174,525	93,975	100,000	159,290
PROJECTED INTEREST PAYMENT(S) FFY 2013/2014*>	9,729	5,238	61,561	14,766
PROJECTED BALANCE @ 6/30/14*>	41,665	22,435	1,303,000	332,920
PROJECTED PRINCIPAL PAYMENT(S) FFY 2014/2015*>	41,665	22,435	109,000	164,069
PROJECTED INTEREST PAYMENT(S) FFY 2014/2015*>	1,875	1,010	56,807	9,987
PROJECTED BALANCE @ 6/30/15*>	0	0	1,194,000	168,851
PROJECTED PRINCIPAL PAYMENT(S) FFY 2015/2016*>	0	0	109,000	168,851
PROJECTED INTEREST PAYMENT(S) FFY 2015/2016*>	0	0	51,847	5,066
PROJECTED INTEREST PAYMENTS FFY 12/13-15/16*>	28,846	15,533	184,343	44,159
AVERAGE ANNUAL TOTAL (P+I) PAYMENT(S)**>	184,241	99,207	162,048	174,022
PREPAYMENT PENALTY>	Yes-1%	Yes-1%	Yes-Not allowed until 10/1/13, 3% from 10/1/13-4/1/16, 2% from 10/1/16-4/1/20, none after 10/1/20	No

\*Presumes all scheduled payments are timely made.

\*\*Average is based on years with a balance outstanding for the entire year. Payoff years are excluded if final amount is less than normal.

**BOARD OF DIRECTORS' MEETING-DECEMBER 20, 2012  
ADDENDUM TO GENERAL MANAGER'S REPORT  
FINANCE MANAGER'S REPORT ATTACHMENT  
SCHEDULE OF CASH & INVESTMENTS BALANCES**

<b>PERIOD ENDING</b>	<b>BALANCE</b>	<b>INCREASE/ (DECREASE FROM PRIOR YEAR</b>	<b>INCREASE/ (DECREASE FROM BASE PERIOD (November 30, 2008)</b>
November 30, 2008	3,789,942	N/A	N/A
November 30, 2009	3,723,113	(66,829)	(66,829)
November 30, 2010	4,207,751	484,638	417,809
November 30, 2011	4,027,400	(180,351)	237,458
November 30, 2012	4,262,580	235,180	472,638



<b>PERIOD ENDING</b>	<b>BALANCE</b>	<b>INCREASE/ (DECREASE FROM PRIOR MONTH</b>
October 31, 2012	4,128,117	N/A
November 30, 2012	4,262,580	134,463

**NOTES:**

BALANCE includes amount on deposit with the LAIF plus Cash in Main Checking Account net of outstanding checks and deposits in transit plus Cash in Overflow Account.

All amounts are based on CCSD records.

**BOARD OF DIRECTORS' MEETING-DECEMBER 20, 2012  
 ADDENDUM TO GENERAL MANAGER'S REPORT  
 FINANCE MANAGER'S REPORT ATTACHMENT  
 SCHEDULE OF CASH & INVESTMENTS BALANCE**

<b>PERIOD ENDING</b>	<b>BALANCE</b>	<b>INCREASE/ (DECREASE FROM PRIOR YEAR</b>	<b>INCREASE/ (DECREASE FROM BASE PERIOD (November 30, 2008)</b>
November 30, 2008	3,789,942	N/A	N/A
November 30, 2009	3,723,113	(66,829)	(66,829)
November 30, 2010	4,207,751	484,638	417,809
November 30, 2011	4,027,400	(180,351)	237,458
November 30, 2012	4,262,580	235,180	472,638

<b>PERIOD ENDING</b>	<b>BALANCE</b>	<b>INCREASE/ (DECREASE FROM PRIOR MONTH</b>
October 31, 2012	4,421,423	N/A
November 30, 2012	4,262,580	(158,843)

**NOTES:**

BALANCE includes amount on deposit with the LAIF plus Cash in Main Checking Account net of outstanding checks and deposits in transit plus Cash in Overflow Account.

All amounts are based on CCSD records.

**BOARD OF DIRECTORS' MEETING-SEPTEMBER 27, 2012  
 ADDENDUM TO GENERAL MANAGER'S REPORT  
 FINANCE MANAGER'S REPORT ATTACHMENT  
 SCHEDULE OF CASH & INVESTMENTS BALANCE**

<b>PERIOD ENDING</b>	<b>BALANCE</b>	<b>INCREASE/ (DECREASE FROM PRIOR YEAR</b>	<b>INCREASE/ (DECREASE FROM BASE PERIOD (August 31, 2008)</b>
August 31, 2008	4,303,036	N/A	N/A
August 31, 2009	3,988,939	(314,097)	(314,097)
August 31, 2010	4,313,741	324,802	10,705
August 31, 2011	4,192,167	(121,574)	(110,869)
August 31, 2012	4,460,291	268,124	157,255

<b>PERIOD ENDING</b>	<b>BALANCE</b>	<b>INCREASE/ (DECREASE FROM PRIOR MONTH</b>
July 31, 2012	4,433,220	N/A
August 31, 2012	4,460,291	27,071

**NOTES:**

BALANCE includes amount on deposit with the LAIF plus Cash in Main Checking Account net of outstanding checks and deposits in transit plus Cash in Overflow Account.

All amounts are based on CCSD records.

**BOARD OF DIRECTORS' MEETING DECEMBER 20, 2012**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**FIRE CHIEF'S REPORT**

Response information is attached and represents activities for the month of November 2012. Progress updates and highlights regarding the different programs and services our department provides are identified below:

**Prevention and Education (November 2012)**

- **05** residential new and remodel fire plan reviews were completed.
- **09** residential and commercial technical fire inspections were conducted.
- **01** hydrant system flow test. (Kingston Bay)
- **21** engine company commercial fire and life safety inspections were conducted.
- **04** public education event
- **09** residential smoke detectors were installed and or the batteries changed.

**Meetings and Affiliations (November 2012)**

- |                                 |         |                          |
|---------------------------------|---------|--------------------------|
| • SLO County Chiefs Association | Nov. 7  | 0900-1300, Hearst Castle |
| • Kingston Bay Planning Meeting | Nov. 13 | 1000-1100, Cambria       |
| • Fire Safe Council             | Nov. 15 | 0900-1300, Los Osos      |
| • CCHD Board Meeting            | Nov. 27 | 1800-2030, Cambria       |
| • NCAC Meeting                  | Nov. 28 | 1830-2130, Cambria       |

**Operations**

The Fire Department responded to a structure fire at the Cambria Pines Lodge on Friday November 16<sup>th</sup>. On arrival fire crews found a well involved fire at the old pool house structure. The fire was extinguished with approximately 23 firefighters from Cambria CSD Fire Department, Cayucos Fire Department and Cal Fire. There were no injuries reported with an estimated \$50,000 in structural damage. The pool house was currently abandoned and used only for storage of obsolete hotel items and records. This was the second fire at this location in the last 3 years with over 6 fires at the Cambria Pines Lodge over the last 10 years. The fire origin is considered to be suspicious and is currently under investigation by the Cambria CSD Fire Department with assistance from the San Luis Obispo Fire Investigation Strike Team and the San Luis Obispo County Sheriff.

The CCSD and the CCHD are nearing the six month point of an inter-operational agreement to provide the Community with combined services from the CCSD Fire Department and the CCHD Ambulance service. The current agreement has provided management oversight from the CCSD and interoperability of staffing to facilitate enhanced and fiscally responsible emergency services. December 31st will mark the end of the original 6 month management trial period. The two Boards will host a workshop in January to determine the validity of a future Joint Powers Agreement (JPA) and shared services.

**Prevention**

The Fire Department and CCSD Administrative staff continues to work with staff from the Kingston Bay project to address issues related to water allocation, fire and life safety and minimizing impacts to local emergency services. Formal plan design and review has not yet begun for this 41 bed senior care facility but staff from CCSD Administration and Fire Department continues to work with San Luis Obispo County on the project.

CCSD personnel recently met with the North Coast Advisory Council (NCAC) and a NCAC steering committee to address concerns related to fire and life safety, impact on emergency services and water allocation.

The Red Cross is now offering free mobile phone applications to assist with preparation and notification in the event of local emergency scenarios. Being offered are applications for Wildfire, Earthquake, Hurricane, Shelter Finder and First Aid. The mobile phone applications are available for free download from the iTunes or Google Play application stores or links to them can be obtained from \*\*REDCROSS (\*\*73327677). If you would like more information on the downloadable applications – contact the Fire Department at 927 -6240

The CCSD General Manager and Fire Chief are set to attend Emergency Management Training this April at the Emergency Management Institute (EMI) at the National Emergency Training Center (NETC) / National Fire Academy in Emmitsburg, Maryland. The course titled “Community Specific Integrated Management” is intended to prepare communities for disaster management and comes by way of an invitation from the Five Cities Fire Authority. The training will be area specific involving the simulated management of a coastal tsunami incident and will include 75 key management personnel from San Luis Obispo County. The travel, accommodations and training is provided by FEMA – Department of Homeland Security grant funding, written by the Five Cities Fire Authority Grant Specialist - Dave Mathe.

**“Wildfire Prevention is a Community Responsibility!**

## CMB Fire Monthly Stats: Incidents

<b>Categories</b>	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Totals
Fire	0	0	0	0	1	2	2	2	0	1	2		10
Hazardous Mat.	0	0	0	0	0	0	0	0	0	0	1		1
Medical*	44	35	42	44	35	34	43	49	28	44	53		451
Vehicle TC	2	2	0	0	3	3	3	3	2	1	0		19
Hazardous Situations	2	2	6	0	3	0	0	2	1	1	2		19
Public Service Assist	9	3	5	14	7	10	1	10	5	8	13		85
False Alarms	4	7	12	9	10	7	9	5	10	15	12		100
Agency Assist	0	0	0	0	0	0	2	0	0	0	0		2
Mutual Aid	0	1	0	0	0	0	1	0	0	0	0		2
Auto Aid	1	0	0	0	2	0	0	0	2	2	1		8
Rescue	0	0	0	0	0	0	0	0	0	0	0		0
Fire Investigations	0	0	0	0	1	1	0	0	0	0	1		3
<b>Monthly Response Totals</b>	<b>62</b>	<b>50</b>	<b>65</b>	<b>67</b>	<b>62</b>	<b>57</b>	<b>61</b>	<b>71</b>	<b>48</b>	<b>72</b>	<b>85</b>	<b>0</b>	<b>700</b>
<b>Cumulative Totals</b>	<b>62</b>	<b>112</b>	<b>177</b>	<b>244</b>	<b>306</b>	<b>363</b>	<b>424</b>	<b>495</b>	<b>543</b>	<b>615</b>	<b>700</b>		<b>700</b>

**BOARD OF DIRECTORS' MEETING – DECEMBER 20, 2012  
ADDENDUM TO GENERAL MANAGER'S REPORT  
DISTRICT ENGINEER'S REPORT**

This month's report includes a summary of work tasks that are not tied to a specific capital improvement project, (Non-CIP work tasks). The majority of the non-CIP work tasks were associated with the Water Conservation Program update and associated reviews and phone conferencing with Maddaus Water Management. Staff also assisted with the completion of an agreement to replace 20 commercial washing machines within the Laundromat with more water efficient machines, which is part of today's discussion items. In addition, reviews and meetings were held on the proposed Brambles, Kingston Bay Senior Living, and Peoples Self Help Housing development projects.

As a separate item, today's consent calendar also includes suggested edits to the County's draft bi-annual Resource Management System report, which has been mentioned in past Water Resource Advisory Committee (WRAC) meetings as being planned for adoption by the Board of Supervisors during February of 2013. Staff is also aware that public review comments are due on December 18, 2012 on the draft South Central Coast Steelhead Recovery Plan, which was completed by the National Marine Fisheries Service (NMFS). Within this plan, both the San Simeon Creek and Santa Rosa Creek are considered a "Core 1" population stream, which means they have the highest priority for recovery actions. The recovery plan includes recommendations to increase steelhead populations, which could potentially impact CCSD water and wastewater operations.

The CIP related efforts occurring since your November 15, 2012 report included RBF Consulting work on hydraulic modeling related to the Rodeo Grounds Pump Station Replacement and Stuart Street Tank 3 projects as well as the ongoing efforts by the Army Corps and their consultants on the water supply project EIR/EIS. Assuming there are no appeals to the development permitting, the pump station and tank projects would be ready for bidding during July of 2013. The water supply EIR/EIS effort is further discussed within staff report 6.B.

Non-CIP Works Tasks

Item No.	Description	Status
1	Permitting (Remodels & Proposed New Projects)	Responded to walk-up requests for information and water letter request for remodels. Completed approximately 58 remodel and 4 new development reviews to date for calendar year 2012.
2	Water Conservation Program Update	Continued to provide supporting information to Maddaus Water Management for updating the CCSD's water conservation program.
3	Impact Fee Study	No activity to report from this past month.



ID	Task Name	Duration	Start	Finish	2013								2014							
					4, 201	Qtr 1, 201	Qtr 2, 201	Qtr 3, 201	Qtr 4, 201	Qtr 1, 201	Qtr 2, 201	Qtr 3, 201	Qtr 4,							
					o e	Jan e	MarApr	a Jun	Jul u	e Oct	o e	Jan e	MarApr	a Jun	Jul u	e Oct	o			
1	Update hydraulic model	45 days	Thu 11/1/12	Wed 1/2/13																
2	Reivew hydraulic findings with CCSD staff	1 day?	Wed 1/9/13	Wed 1/9/13																
3	Preliminary design & cost estimate update	30 days	Thu 1/10/13	Wed 2/20/13																
4	Review preliminary design & cost with CCSD staff	1 day?	Wed 2/27/13	Wed 2/27/13																
5	CCSD completes SLO CDP permit application	5 days	Thu 2/28/13	Wed 3/6/13																
6	50% design completion	30 days	Thu 2/28/13	Wed 4/10/13																
7	Review 50% design with CCSD staff	1 day?	Thu 4/11/13	Thu 4/11/13																
8	90% design completion	30 days	Fri 4/12/13	Thu 5/23/13																
9	SLO County CDP permit application review	60 days	Thu 3/7/13	Wed 5/29/13																
10	SLO County Planning Commission hearing	1 day?	Thu 6/13/13	Thu 6/13/13																
11	90% design review with CCSD staff	1 day?	Fri 6/14/13	Fri 6/14/13																
12	Appeal period on CDP permit	25 days	Fri 6/14/13	Thu 7/18/13																
13	Final design bid documents	20 days	Fri 7/19/13	Thu 8/15/13																
14	Bid Period	30 days	Fri 8/16/13	Thu 9/26/13																
15	Board meeting to award project	1 day?	Thu 11/21/13	Thu 11/21/13																
16	Notice of Award to Contractor	1 day?	Fri 11/22/13	Fri 11/22/13																
17	Construct Project	260 days	Mon 11/25/13	Fri 11/21/14																
18	Notice of Completion	1 day?	Mon 11/24/14	Mon 11/24/14																

<b>Rodeo Grounds Pump Station Replacement and Stuart Street Tank 3 projects schedule</b>	Task		Milestone		External Tasks		<b>Printed on 12/13/2012</b>
	Split		Summary		External Milestone		
	Progress		Project Summary		Deadline		

**BOARD OF DIRECTORS' MEETING DECEMBER 20, 2012**  
**ADDENDUM TO GENERAL MANAGER'S REPORT**  
**WATER SUPERVISOR REPORT**

**Water Department operations:**

- ✓ Attached is the Water department summary for November call outs, 169 in total.
- ✓ After receiving almost 4" of rain both creeks are flowing to the ocean. Meaning the wells are full at this time. We will need more rain to sustain these levels.
- ✓ Continuing monitoring of the creeks.
- ✓ By weekly well measurements, as long as the creeks keep flowing.
- ✓ Started surveying the schools for plumbing fixtures that can be replaced with low flow devices, should be completed in December.
- ✓ Survey continues on the top 25 highest users. 17 have been completed.

**Maintenance and Distribution:**

- ✓ The media failed at SR #4. We have replaced the media with new media and are in the process of breaking it in and troubleshooting all components that control the filter. Should be completed in December.
- ✓ Fire hydrant repair and maintenance is ongoing.
- ✓ Monthly emergency generator maintenance.

**Administrative:**

- ✓ Weekly meetings for our water conservation program are ongoing.
- ✓ Connection fee meetings are in progress and also ongoing.
- ✓ Review and discussion on several pending building projects.
- ✓ Monthly State and local reports.
- ✓ Ordered and received several low flow Showerheads, aerators and conservation kits. These are for residents and commercial users that would like to conserve more than they are already. They can be pickup at the District Administration office for free.

Jim Adams  
Water System Supervisor

# Water Department November 2012 Report

Nature Of Service Provided	Times Provided During Work hours	Times provided After hours	Total # of times provided
Read meter/locate meter	57		57
Leak/high usage on customers side of meter	15	4	19
Meter dial and/or Transmitter replaced (routine)	2		2
Lock/Unlock water meter			0
Shut off/ Turn on water at meter	4	1	5
Low water pressure			0
Dirty water complaints	17	8	25
Taste and Odor Complaints	17	8	25
Repair leak in distribution system	3		3
System alarms handled by operator on call			0
Water main breaks			0
Retro fit inspections (low flow toilets, hot water recirc pumps)			0
Water meter and service line up-grades for fire flow	1		1
U.S.A North locations	29		29
Meter monitor installed/show customer how to read meter	1		1
Water service replaced as routine maintenance	2		2
Angle stops replaced (routine maintenance)			0
Other as not discibed above			0
Total number of services preformed during work hours			148
Total number of services preformed after work hours			21
Total number of services preformed			169

12/4/12

CAMBRIA COMMUNITY SERVICES DISTRICT  
WELL WATER LEVELS FOR 12/4/12

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
<b>SANTA ROSA CREEK WELLS</b>				
23R	30.42	83.42	53.00	
SR4	28.82	82.00	53.18	
SR3	19.20	54.30	35.10	
SR1	18.70	46.40	27.70	
RP#1	20.20	46.25	26.05	
RP#2	14.70	33.11	18.41	
21R3	8.70	12.88	4.18	
WBE	11.82	16.87	5.05	
WBW	11.89	17.02	5.13	

AVERAGE LEVEL OF DISTRICT'S SANTA ROSA WELLS = 38.66 FEET

<b>SAN SIMEON CREEK WELLS</b>				
16D1	6.19	11.81	5.62	
9M1	28.22	65.63	37.41	
9P2	8.42	19.11	10.69	
9P7	9.91	19.59	9.68	
9L1	12.84	27.33	14.49	
SS4		25.92		Gradient = N/A
9K2	14.00	30.23	16.23	
SS3	16.25	33.25	17.00	
SS2	15.54	34.01	18.47	
SS1	13.40	34.07	20.67	
11B1	19.80	105.43	85.63	
11C1	14.15	98.20	84.05	
PFNW		93.22		Not Read
10A1	28.02	78.18	50.16	
10G2	18.39	62.95	44.56	
10G1	16.73	59.55	42.82	
10F2	24.80	66.92	42.12	
10M2	22.33	55.21	32.88	
9J3	16.22	43.45	27.23	

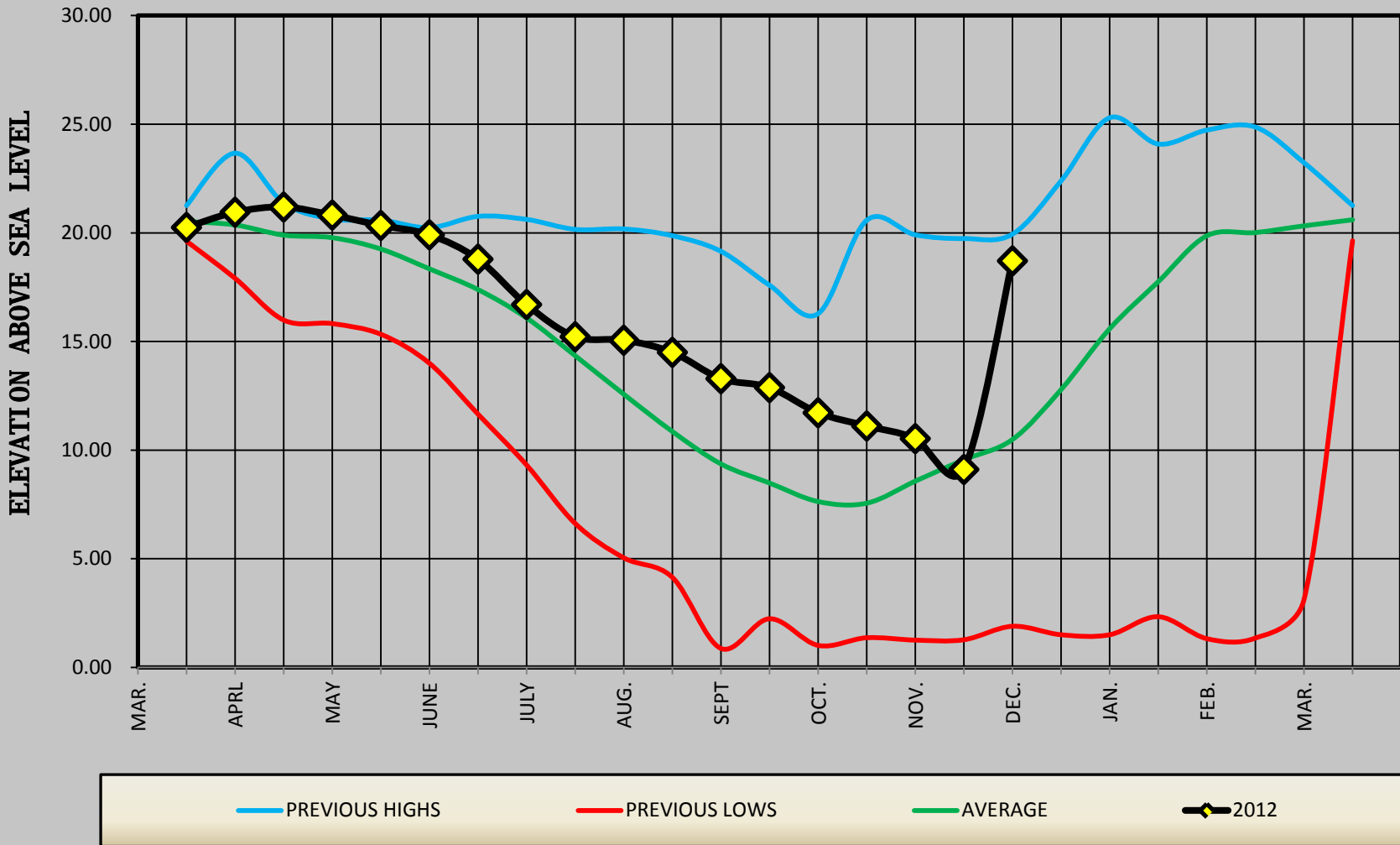
18.71 FEET

Red Font are the CCSD's Production Wells

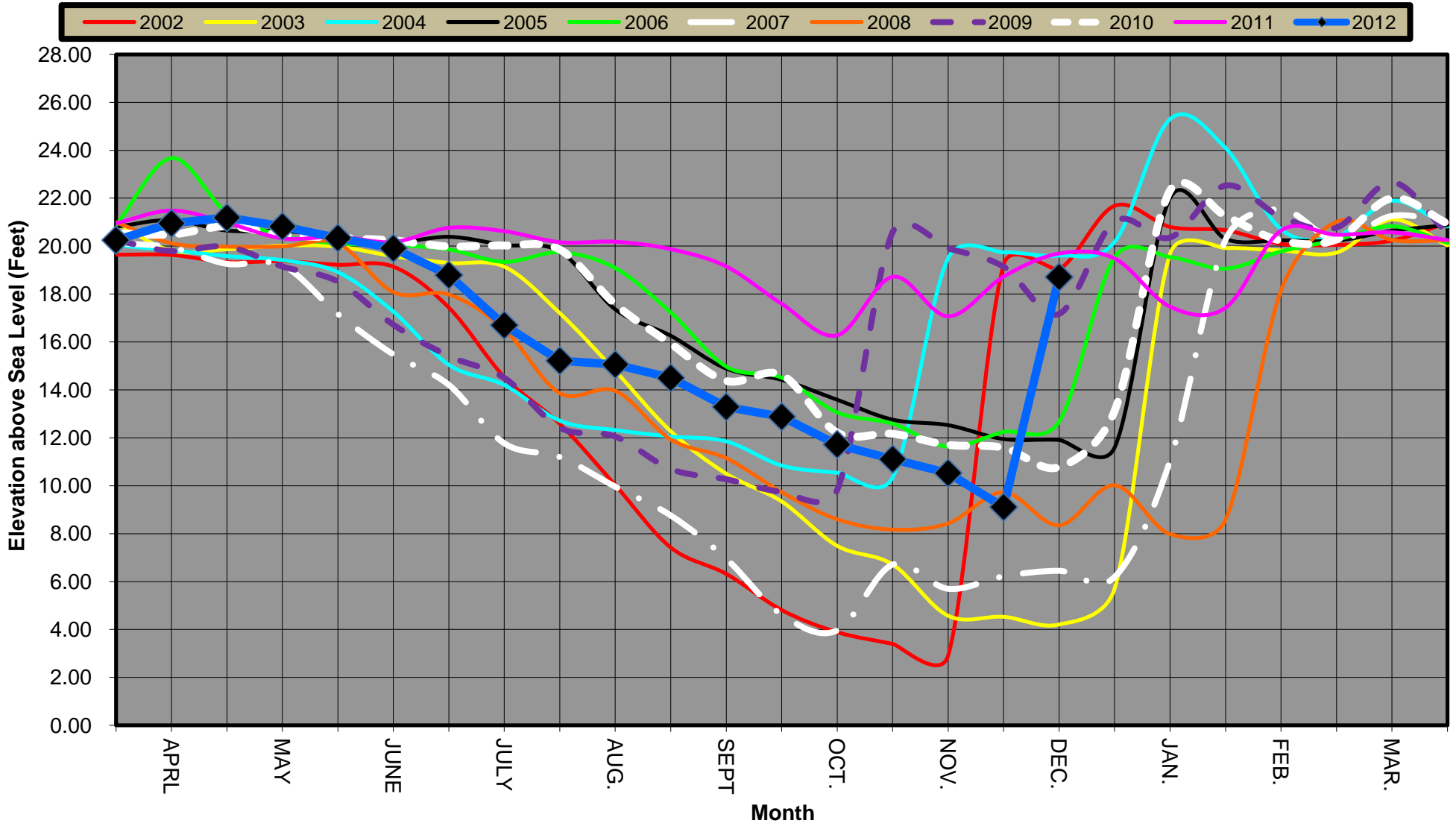
12/4/12

## SAN SIMEON CREEK WELL LEVELS

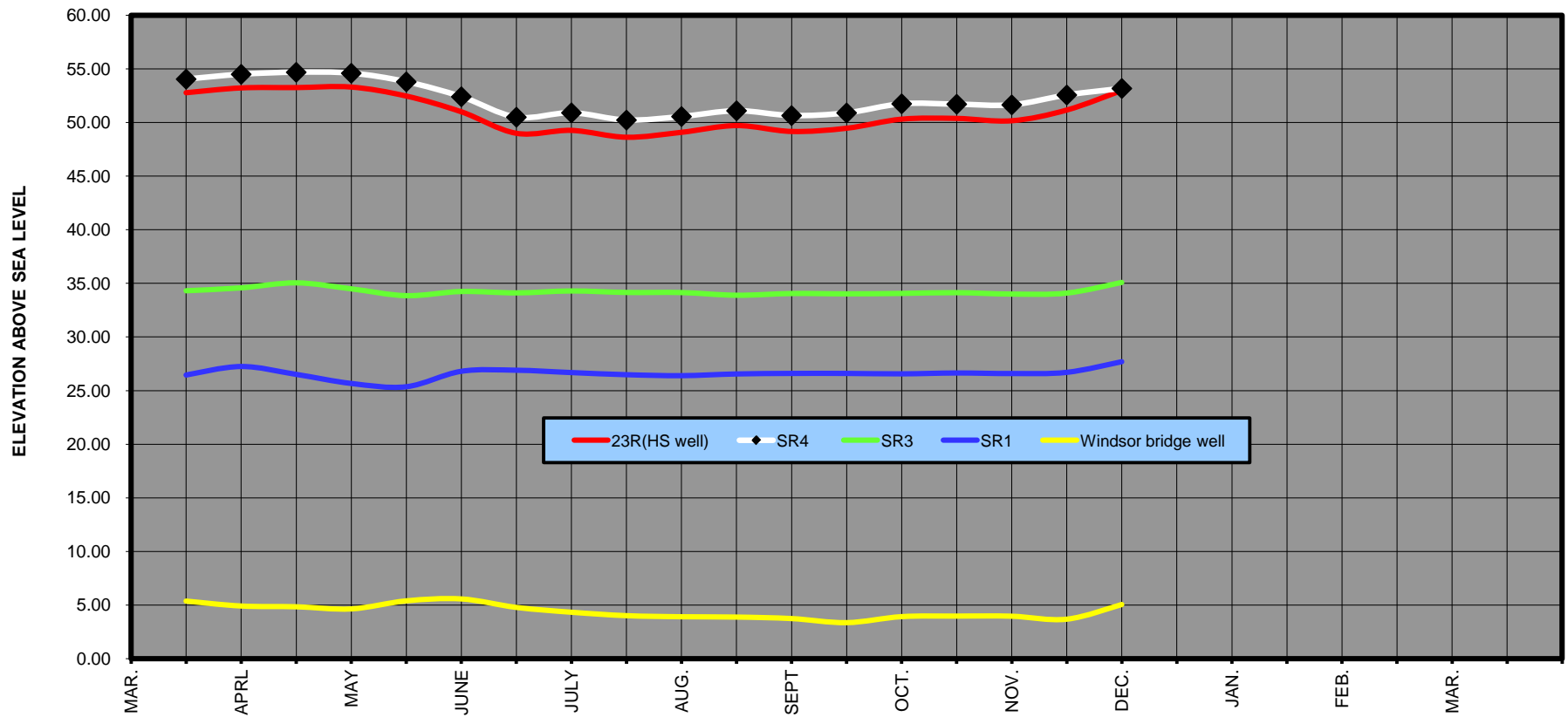
March 15th. 1988 - December 4th, 2012



# San Simeon Creek Well Levels Last 10 years March 15th, 2000 - December 4th, 2012



### SANTA ROSA CREEK WELL LEVELS March 15th, 2012 - December 4th, 2012



**BOARD OF DIRECTORS MEETING DECEMBER 20, 2012  
ADDENDUM TO GENERAL MANAGER'S REPORT  
WASTEWATER SUPERVISOR REPORT**

**Wastewater Treatment Plant (WWTP)**

**Operations and Maintenance:**

- § We finished hauling biosolids on November 1<sup>st</sup> 2012. Liberty composting removed a total of 373 tons.
- § S.P. Maintenance Company finished street sweeping and cleaning the WWTP parking lot and removed any residual biosolids left behind.
- § Gold Coast Environmental installed a new 4 inch wasting flow meter.
- § While performing a internal flow audit, I found discrepancies between the WWTP influent and effluent 24 hr flow totals. Upon further investigation, we found the effluent flow meter pulse signal is malfunctioning. Unfortunately, this meter is obsolete and cannot be repaired. I've asked Gold Coast to look for a replacement.
- § Completed annual RAS flow meter inspection and calibration.
- § Over the past several months, the wastewater department has been researching ways to improve water conservation by reducing potable water usage. As a result, were currently working on switching from potable to non-potable or reclaimed water for the biosolids dewatering operation. Will be making modifications to the non-potable water system over the next several months and our goal is to be using 100% non-potable water by the time we start processing solids next year.
- § Staff repaired secondary clarifier chain drive positioned.
- § Completed annual fire extinguisher inspections.

**Wastewater Collection System:**

**Operations and Maintenance:**

- § Discussion and Consideration to Adopt Resolution 78-2012 Award of Maintenance Agreement for Wastewater Collection System Cleaning and Closed Circuit Television Work to Advanced Sewer Technologies.
- § Staff installed a new autodialer alarm system at Lift Station A1.



- § Alpha Electric installed new wiring for the alarm system at Lift Station A1.
- § Staff replaced Lift Station A emergency generator block heater hose and battery.
- § Staff repaired Lift Station #9 emergency generator block heater and water pump.
- § Finished hydro cleaning sewer lines at Burton, West Street and Center Street.
- § Staff hydro cleaned Fern drive and easement.
- § Staff repaired front gate entrance at Lift Station B1.

**Laboratory:**

- § Ongoing review and updating laboratory Chain of Custody forms.

**Effluent Sprayfield:**

- § Contacted and scheduled appointment with A.G. Services regarding pump efficiency testing for wells 9P7 and 9P1.
- § We received a call from the water department regarding a low gradient level on November 27<sup>th</sup>. As a result, we operated extraction well 9P7 for a period of 24hrs which brought the gradient back to normal levels.

Submitted by:  
Mike Finnigan  
Senior Wastewater Operator

**BOARD OF DIRECTORS' MEETING – December 20, 2012**  
**ADDENDUM TO GENERAL MANAGER'S REPORT FACILITIES AND RESOURCES**  
**MANAGER'S REPORT**

- Fiscalini Ranch:
  - § Erosion Project:
    - Staff and FFRP volunteers hosted another planting day on the project site. Willows and native seed were planted.
    - Staff worked with State Parks on an arrangement for the State to take all left over logs. These logs were split, loaded and hauled away by Cal Fire prison crews. The wood will be used at the San Simeon camp site.
  - § Events Policy:
    - Ranch Manager has been working with FFRP Board and PROS Commission on an events policy for the Ranch. This policy is being presented to the Board.
  - § Trails:
    - Staff has been busy cleaning up after recent storms. Branches, trees and debris have been cut and hauled away from different trails.
    - A small board walk/bridge was installed at the Terrace to Ridge trail. This will provide a safer walk on the trail.
  - § Fence:
    - Staff has been repairing a section of fence along Huntington Drive.
- Shed:
  - § The County donated a shed to the District. Staff transported and placed the shed inside the Water Yard. This shed will be used as an additional storage facility for the department.
- Equipment:
  - § Staff has been working on doing general maintenance on all of the department's equipment. All tractors, implements, trailers, chipper, trucks and outdoor power equipment were checked and serviced.
  - § Truck:
    - Staff installed logos, light bar and a radio on the new truck.
- CCSD Lots:
  - § Due to recent storms, staff has been responding to calls about fallen or dangerous trees on CCSD lots. One tree was taken down and hauled away.
- Skate Park:
  - § Repairs continue to be made on the Skate Park. Backs were installed on the ramps. Staff also installed vents and continued painting.
  - § Holes in the parking lot were filled in and graded.
- Dog Park:

- § At recent PROS meetings, Tim Roche, Dog Park representative asked the CCSD for help in fixing the entrance and parking lot to the Dog Park.
  - § Staff trucked in 20 tons of DG. The DG was used to fill in all the holes and level the parking lot. It was also used to make temporary repairs to the entrance.
  - § Facilities manager has been working with the county on permits and getting quotes on a more permanent fix to the entrance.
  - § Staff also assisted the Dog Park in spreading 5 loads of chips inside the park.
  
- Street Lights:
  - § Facilities Manager has been working with the County Staff on an encroachment permit for the lights. The County has issued the CCSD a permit that will allow the district to do two things:
    - Perform maintenance and install banners or decorations on the street lights. The permit allows the District to issue permits to local organizations wanting to install banners to do so without having to get an encroachment permit from the county. This will make it a one stop process for those groups wanting to use the lights.
  - § Maintenance:
    - 9 street lights were serviced along Main St. These lights were either not coming on or were not turning off.
    - Street light that was knocked down in front of 1602 Main Street was replaced.
  
- Vet's Hall:
  - § 52 events were held at Veterans Memorial Building since last board meeting.
    - Among those events were: Vineyard Church Thanksgiving Dinner, Chamber Tree Auction and Friends of the Elephant Seals Dinner.
  - § Maintenance:
    - Staff has been doing a deep cleaning of Vet's Hall: All chairs and tables were washed. Staff also cleaned and serviced Main hall fans.
    - Staff installed new Exit sign in the dining room. All fire extinguishers were also serviced.
    - Staff has been painting windows inside the stage and repainting the table storage room.

Submitted by:  
 Carlos Mendoza  
 Facilities and Resources Supervisor/  
 Fiscalini Ranch Preserve Manager

**BOARD OF DIRECTORS' MEETING DECEMBER 20, 2012  
ADDENDUM TO GENERAL MANAGER'S REPORT  
ADMINISTRATIVE OFFICE REPORT**

The Administrative Office staff continues to provide support to the community and the other CCSD departments through some of the following items:

**Conservation:**

Staff is continuing to meet on a regular basis for discussion and planning of conservation measures. We have begun to hand out showerheads and aerators for both bathroom and kitchen faucets. The total number of showerheads handed out at the time of this report writing is 50. This equals a total of 315.70 retrofit points.

**Voluntary lot mergers:**

We are continuing to move forward with the pending voluntary lot mergers.

**Public Outreach:**

Cortney Murguia and Jim Adams met with the General Manager of a motel chain which owns 4 motels in Cambria. They are currently testing the showerheads and aerators in a selected few rooms and will provide us with feedback and hopefully a voluntary retrofit of all of their rooms in the near future.

Cortney Murguia and Kathy Choate have also provided outreach to Cambrians on two occasions, first was hospitality night where they were able to provide approximately 8 showerheads, and the other was at the recent Chamber Mixer where they handed out 29 showerheads and aerators. The Administrative Office has also been able to provide a number of these items to customers who have come into the office for a variety of reasons.

Submitted by,  
Monique Madrid  
Administrative Services Officer

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**

FROM: Jerry Gruber, General Manager  
Bob Gresens, District Engineer

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Meeting Date: December 20, 2012

Subject: LONG TERM WATER SUPPLY  
ALTERNATIVES UPDATE

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**WATER SUPPLY PROJECT EIR/EIS**

The Army Corps and its consultants are continuing work on the water supply project Environmental Impact Report/Environmental Impact Statement (EIR/EIS). The following water supply alternatives are currently undergoing detailed environmental analysis by the Army Corps and its consultants (The Chambers Group with technical assistance from CDM Smith):

- 1) Advanced treatment of brackish water on CCSD property south of San Simeon Creek Road.
- 2) Surface storage within the Whale Rock reservoir for wintertime storage of CCSD-provided water, which would allow for dry season withdrawal, treatment, and use by the CCSD.
- 3) Surface storage from reservoirs constructed on ranch land north of San Simeon Creek Road for wintertime storage of CCSD-provided water, which would allow for dry season withdrawal, treatment, and use by the CCSD.

Of the above alternatives, only the brackish water treatment approach would qualify for Federal funding under the current Water Resource Development Act (WRDA) authorization. Staff therefore recommends seeking the assistance of an advocate in Washington D.C. to assist in amending the current Federal authorization to allow inclusion of the other water supply alternatives under consideration. One of our short term goals is to provide the Board with a staff report for consideration and approval of an advocate as part of the January 17, 2013 Board meeting agenda.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
EXPENDITURE REPORT  
FOR THE MONTH OF NOVEMBER, 2012**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE NO.	LINE AMOUNT	LINE DESCRIPTION
ACCURATE MAILING SERVICE	54984	11/2/2012	1	700.00	WD/POSTAGE DEPOSIT FOR MAILING UTIL BILLS NOV 2012
ACCURATE MAILING SERVICE	54984	11/2/2012	2	700.00	WW/POSTAGE DEPOSIT FOR MAILING UTIL BILLS NOV 2012
ACCURATE MAILING SERVICE	55044	11/15/2012	1	28.36	WD/ADD'L POSTAGE DUE SEPT/OCT UTIL BILLS
ACCURATE MAILING SERVICE	55044	11/15/2012	2	28.36	WW/ADD'L POSTAGE DUE SEPT/OCT UTIL BILLS
ACCURATE MAILING SERVICE	55044	11/15/2012	3	164.40	WD/PROF MAILING SERVICES SEPT/OCT UTIL BILLS
ACCURATE MAILING SERVICE	55044	11/15/2012	4	164.39	WW/PROF MAILING SERVICES SEPT/OCT UTIL BILLS
				<u>1,785.51</u>	
ACOSTA'S PAINTING	55045	11/15/2012	1	907.00	F&R/PAINT FACIA AND TRIM FRONT OF VETERAN'S HALL
ADAMS, BURT	55011	11/5/2012	1	350.00	FD/APPRaisal OF 2888 BURTON DRIVE
ADAMS, JAMES R.	54985	11/2/2012	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB NOV 2012
AGP VIDEO	55031	11/6/2012	1	1,395.00	ADM/VIDEO PROD/DIST BOARD MTGS 10/9/12 & 10/25/12
ANDERSON, DIANN	55080	11/15/2012	1	45.91	WD/CUSTOMER REFUND
AT&T	55046	11/15/2012	1	283.95	WD/ALARM VAN GORDON WELL FIELD 11/7/12 - 12/6/12
AT&T	55046	11/15/2012	1	49.18	WW/ALARM LIFT STATION B4 10/25/12-11/24/12
				<u>333.13</u>	
AT&T/CALNET2	55075	11/15/2012	1	56.86	WD/FAX LINE 927-6226 SEPT 2012
AT&T/CALNET2	55075	11/15/2012	1	144.19	FD/PHONE SVC 927-6240 SEPT 2012
AT&T/CALNET2	55075	11/15/2012	1	114.19	WW/PHONE SVC 927-6250 SEPT 2012
AT&T/CALNET2	55075	11/15/2012	1	16.00	WW/FAX LINE 927-0178 SEPT 2012
AT&T/CALNET2	55075	11/15/2012	1	15.88	WD/TELEMETRY SYSTEM 927-0398 SEPT 2012
AT&T/CALNET2	55075	11/15/2012	1	30.47	F&R/VETERAN'S HALL ALARM 927-0493 SEPT 2012
AT&T/CALNET2	55075	11/15/2012	1	664.71	WW/CIRCUIT ALARM SYSTEM 841-1465 SEPT 2012
AT&T/CALNET2	55075	11/15/2012	1	149.36	WW/ALARM AT LIFT STN B4 927-1518 SEPT 2012
AT&T/CALNET2	55075	11/15/2012	1	149.32	WW/ALARM AT LIFT STN 8 927-1591 SEPT 2012
AT&T/CALNET2	55075	11/15/2012	1	15.89	WD/BLDG PUMP STN LEIMERT 927-1972 SEPT 2012
AT&T/CALNET2	55075	11/15/2012	1	16.27	ADM/FAX LINE 927-5584 SEPT 2012
AT&T/CALNET2	55075	11/15/2012	1	262.12	ADM/PHONE SVC 927-6223 SEPT 2012
AT&T/CALNET2	55123	11/29/2012	1	58.98	WD/FAX LINE 927-6226 OCT 2012
AT&T/CALNET2	55123	11/29/2012	1	146.30	FD/PHONE SERVICE 927-6240 OCT 2012
AT&T/CALNET2	55123	11/29/2012	1	115.37	WW/PHONE SVC 927-6250 OCT 2012
AT&T/CALNET2	55123	11/29/2012	1	146.34	WW/ALARM AT LIFT STN A1 924-1708 OCT 2012
AT&T/CALNET2	55123	11/29/2012	1	16.19	WW/FAX LINE 927-0178 OCT 2012
AT&T/CALNET2	55123	11/29/2012	1	16.05	WD/TELEMETRY SYSTEM 927-0398 OCT 2012
AT&T/CALNET2	55123	11/29/2012	1	30.80	F&R/VETERAN'S HALL ALARM 927-0493 OCT 2012
AT&T/CALNET2	55123	11/29/2012	1	664.71	WW/CIRCUIT ALARM SYSTEM 841-1465 OCT 2012
AT&T/CALNET2	55123	11/29/2012	1	16.18	WW/ALARM AT LIFT STN 4 927-1518 OCT 2012
AT&T/CALNET2	55123	11/29/2012	1	16.13	WW/ALARM AT LIFT STN 8 927-1591 OCT 2012
AT&T/CALNET2	55123	11/29/2012	1	16.07	WD/BLDG PUMP STN LEIMERT TANK 927-1972 OCT 2012
AT&T/CALNET2	55123	11/29/2012	1	16.67	ADM/FAX LINE 927-5584 OCT 2012
AT&T/CALNET2	55123	11/29/2012	1	272.50	ADM/PHONE SVC 927-6223 OCT 2012
				<u>3,167.55</u>	
AVERY ASSOCIATES	55032	11/6/2012	1	1,700.00	ADM/LABOR RELATIONS SERVICES NOV 2012
AVERY ASSOCIATES	55096	11/28/2012	1	233.69	ADM/REIMB TVL EXP RE: LABOR NEGOTIATN 10/18-10/19
				<u>1,933.69</u>	
BARTLE WELLS ASSOCIATES	55047	11/15/2012	1	684.00	WD/PROF SVCES RE: CONNECTION FEES OCT 2012
BARTLE WELLS ASSOCIATES	55047	11/15/2012	2	456.00	WW/PROF SVCES RE: CONNECTION FEES OCT 2012
				<u>1,140.00</u>	
BRANDAN'S STEAMCLEAN & JANITOR	55012	11/5/2012	1	600.00	F&R/STEAM CLEAN ALL TRASH AND RECYCLE BINS-MAIN ST
BRENNTAG PACIFIC, INC.	55048	11/15/2012	1	497.52	WD/CHEMICALS

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BRODY, MATT R.	55097	11/28/2012	1	40.00	FD/STATE FIRE TRAINING CERT FIREFIGHTER II M.BRODY
BURTON'S FIRE, INC.	54995	11/2/2012	1	7.18	FD/VEHICLE REPAIR PART - O RING
BUSHWHACKER 1	54996	11/2/2012	1	5,000.00	FD/RETURN OF FHFRP BOND
BUSHWHACKER 1	55033	11/6/2012	1	2,875.00	WD/CLEAN UP & TREE TRIMMING AT VAN GORDON HOUSE
				<u>7,875.00</u>	
BUSINESSPLANS, INC.	54997	11/2/2012	1	273.00	ADM/MONTHLY HRA PLAN ADMINISTRATION OCT 2012
BUSINESSPLANS, INC.	55086	11/21/2012	1	273.00	ADM/MONTHLY HRA PLAN ADMINISTRATION NOV 2012
				<u>546.00</u>	
CAL SPECIAL DIST ASSOC (CSDA)	55050	11/15/2012	1	4,925.00	ADM/ANNUAL MEMBERSHIP DUES 2013
CAL URBN WTR CONS COUNCIL	55013	11/5/2012	1	2,443.09	WD/2012 ANNUAL DUES-CAL URBAN WATER CONSERVATION
CAL URBN WTR CONS COUNCIL	55035	11/6/2012	1	75.00	ADM/REG'N WEBINAR-WATER LOSS CTRL C. UPTHEGROVE
CAL URBN WTR CONS COUNCIL	55035	11/6/2012	2	75.00	WD/REG'N WEBINAR-WATER LOSS CTRL J. ADAMS
				<u>2,593.09</u>	
CAL-COAST MACHINERY INC.	55034	11/6/2012	1	5,295.08	F&R/MAINT & REPAIR TO JOHN DEERE 5525
CAL-COAST MACHINERY INC.	55034	11/6/2012	1	29.62	F&R/MAINT & REPAIR NON-LIC VEHICLE - PIN
				<u>5,324.70</u>	
CAMBRIA CAFE	55049	11/15/2012	1	111.81	F&R/LUNCH FOR CALIF CONSERVTN CORPS - S.R. TRAIL
CAMBRIA CHEVRON	55087	11/21/2012	1	142.67	WW/REPAIR 1996 FORD LIC 019991 FUEL PUMP & FILTER
CAMBRIA HARDWARE CENTER	55079	11/15/2012	1	156.39	WD/OPERATING SUPPLIES OCT 2012
CAMBRIA HARDWARE CENTER	55079	11/15/2012	2	107.25	WD/MAINT & REPAIR DISTRIBUTION SYSTEM OCT 2012
CAMBRIA HARDWARE CENTER	55079	11/15/2012	1	549.89	WW/MAINT & REPAIR COLLECTION SYS OCT 2012
CAMBRIA HARDWARE CENTER	55079	11/15/2012	2	318.01	WW/MAINT & REPAIR SLUDGE DISPOSAL OCT 2012
CAMBRIA HARDWARE CENTER	55079	11/15/2012	3	257.12	WW/MAINT & REPAIR WW TREATMENT OCT 2012
CAMBRIA HARDWARE CENTER	55079	11/15/2012	4	37.31	WW/OPERATING SUPPLIES OCT 2012
CAMBRIA HARDWARE CENTER	55079	11/15/2012	1	7.49	ADM/JANITORIAL SUPPLIES, MAGNETIC TAPE OCT 2012
CAMBRIA HARDWARE CENTER	55079	11/15/2012	1	10.30	F&R/MAINT & REPAIR SKATE PARK OCT 2012
CAMBRIA HARDWARE CENTER	55079	11/15/2012	2	78.65	F&R/MAINT & REPAIR BUILDINGS OCT 2012
CAMBRIA HARDWARE CENTER	55079	11/15/2012	3	64.22	F&R/MAINT & REPAIR EROSION CONTROL OCT 2012
CAMBRIA HARDWARE CENTER	55079	11/15/2012	4	116.03	F&R/MAINT & REPAIR VETERAN'S HALL OCT 2012
CAMBRIA HARDWARE CENTER	55079	11/15/2012	5	70.90	F&R/OPERATING SUPPLIES OCT 2012
CAMBRIA HARDWARE CENTER	55105	11/28/2012	1	4.26	FD/MAINT & REPAIR VEHICLES OCT 2012
CAMBRIA HARDWARE CENTER	55105	11/28/2012	2	341.99	FD/MAINT & REPAIR BUILDINGS OCT 2012
				<u>2,119.81</u>	
CAMBRIA VILLAGE SQUARE	54994	11/2/2012	1	3,182.13	ADM/MONTHLY OFFICE LEASE PYMT 1316 TAMSEN NOV 2012
CAMBRIA VILLAGE SQUARE	55122	11/28/2012	1	326.47	ADM/COMMON AREA MAINT & INSUR SEPT-OCT 2012
				<u>3,508.60</u>	
CARMEL & NACCASHA LLP	54986	11/2/2012	1	8,000.00	ADM/MONTHLY RETAINER LEGAL SERVICES NOV 2012
CARMEL & NACCASHA LLP	55098	11/28/2012	1	165.00	FD/GENERAL COUNSEL OCTOBER 2012
CARMEL & NACCASHA LLP	55098	11/28/2012	2	198.00	F&R/GENERAL COUNSEL OCTOBER 2012
CARMEL & NACCASHA LLP	55098	11/28/2012	3	5,827.80	ADM/GENERAL COUNSEL OCTOBER 2012
CARMEL & NACCASHA LLP	55098	11/28/2012	4	856.00	RC/GENERAL COUNSEL OCTOBER 2012
CARMEL & NACCASHA LLP	55098	11/28/2012	5	4,414.50	WD/GENERAL COUNSEL OCTOBER 2012
CARMEL & NACCASHA LLP	55098	11/28/2012	6	66.00	WD/GENERAL COUNSEL - RODEO GROUNDS OCTOBER 2012
CARMEL & NACCASHA LLP	55098	11/28/2012	7	66.00	WD/GENERAL COUNSEL - STUART TANKS OCTOBER 2012
CARMEL & NACCASHA LLP	55098	11/28/2012	9	363.00	WW/GENERAL COUNSEL OCTOBER 2012
CARMEL & NACCASHA LLP	55098	11/28/2012	1	427.00	WD/LITIGATION SERVICES - LANDWATCH I OCT 2012
CARMEL & NACCASHA LLP	55098	11/28/2012	2	669.05	WD/LITIGATION SERVICES - LINDSEY OCT 2012
CARMEL & NACCASHA LLP	55098	11/28/2012	10	(8,000.00)	ADM/LESS RETAINER OCTOBER 2012
				<u>13,052.35</u>	

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CENTRAL COAST COFFEE	55014	11/5/2012	1	44.64	ADM/OFFICE SUPPLIES
CENTRAL COAST COFFEE	55099	11/28/2012	1	159.55	FD/OFFICE SUPPLIES
				204.19	
CHARTER COMMUNICATIONS	54998	11/2/2012	1	87.99	F&R/MONTHLY INTERNET SERVICE OCTOBER 2012
CHARTER COMMUNICATIONS	54998	11/2/2012	2	279.99	ADM/MONTHLY INTERNET SERVICE OCTOBER 2012
CHARTER COMMUNICATIONS	54998	11/2/2012	3	175.99	WD/MONTHLY INTERNET SERVICE OCTOBER 2012
CHARTER COMMUNICATIONS	54998	11/2/2012	4	175.99	WWW/MONTHLY INTERNET SERVICE OCTOBER 2012
CHARTER COMMUNICATIONS	54998	11/2/2012	5	175.99	FD/MONTHLY INTERNET SERVICE OCTOBER 2012
				895.95	
CLEATH-HARRIS GEOLOGISTS, INC.	55041	11/7/2012	1	956.75	WD/PROF SVCS TO DETECT HARD ROCK DRILLING AREAS
CORBIN WILLITS SYSTEMS	54987	11/2/2012	1	1,199.12	ADM/MONTHLY SUPPORT AGREEMT-MOM SOFTWARE NOV 2012
CORBIN WILLITS SYSTEMS	54999	11/2/2012	1	1,130.00	WD/CUSTOM PROGRAMMING-AUTO PAY FOR UTIL BILLING
CORBIN WILLITS SYSTEMS	54999	11/2/2012	2	1,130.00	WWW/CUSTOM PROGRAMMING-AUTO PAY FOR UTIL BILLING
				3,459.12	
CRYSTAL SPRING WATER CO.	55051	11/15/2012	1	38.34	WW/DISTILLED AND DRINKING WATER, EQUIP RENTAL
CULLIGAN-KITZMAN WATER	55088	11/21/2012	1	53.00	FD/WATER SOFTENER SERVICE SEPT 2012
CULLIGAN-KITZMAN WATER	55100	11/28/2012	1	53.74	FD/WATER SOFTENER SERVICE OCT 2012
				106.74	
DELAUER, RICHARD JR	55006	11/5/2012	1	110.00	RC/REFUND DEPOSIT ON REMODEL PLAN REVIEW
DEVOS, KATHLEEN LOUISE	55007	11/5/2012	1	102.84	WD/RE-ISSUE REFUND CHECK OVERPAYMENT
EVERBANK COMMERCIAL FINANCE	55000	11/2/2012	1	314.57	FD/MONTHLY LEASE PYMT SHARP X3500 COPIER OCT 2012
EVERBANK COMMERCIAL FINANCE	55101	11/28/2012	1	314.57	FD/MONTHLY LEASE PYMT SHARP X3500 COPIER NOV 2012
				629.14	
FEDEX FREIGHT WEST INC	55036	11/6/2012	1	60.07	WW/SHIPPED SUPPLIES FROM MCMASTER CARR 10/24/12
FENCE FACTORY, THE	55102	11/28/2012	1	253.02	F&R/PARTS TO REPAIR FENCE ON FISCALINI RANCH 11/26
FERGUSON ENTERPRISES, INC #135	55040	11/7/2012	1	2,161.54	F&R/PARTS FOR IRRIGATION SYSTEM-EROSION CTRL PROJ
FERGUSON ENTERPRISES, INC #135	55040	11/7/2012	1	8,674.12	WD/PLUMBING PARTS FOR WATER DISTRBTN SYS 10/18/12
FERGUSON ENTERPRISES, INC #135	55040	11/7/2012	1	389.58	WD/MAINT & REPAIR DISTRIBUTION SYSTEM 11/2/12
FERGUSON ENTERPRISES, INC #135	55040	11/7/2012	1	9,182.03	WD/PARTS FOR MAINT & REPAIR OF DIST SYS 10/29/12
FERGUSON ENTERPRISES, INC #135	55040	11/7/2012	2	2,181.66	WD/PARTS FOR COMPOUND METER REPLACEMENT PROJECT
				22,588.93	
FGL ENVIRONMENTAL	55053	11/15/2012	1	871.00	WW/INORGANIC AND ORGANIC ANALYSIS 10/1/12
FGL ENVIRONMENTAL	55053	11/15/2012	1	90.00	WD/BACTI AND SUPPORT ANALYSIS 10/9/12
FGL ENVIRONMENTAL	55053	11/15/2012	1	90.00	WD/BACTI AND SUPPORT ANALYSIS 10/16/12
FGL ENVIRONMENTAL	55103	11/28/2012	1	377.00	WW/INORGANIC, ORGANIC, AND SUPPORT ANALYSIS 9/4/12
FGL ENVIRONMENTAL	55103	11/28/2012	1	200.00	WD/ORGANIC ANALYSIS 9/11/12
FGL ENVIRONMENTAL	55103	11/28/2012	1	122.00	WD/ORGANIC ANALYSIS 9/25/12
FGL ENVIRONMENTAL	55103	11/28/2012	1	110.00	WD/BACTI & SUPPORT ANALYSIS 10/2/12
FGL ENVIRONMENTAL	55103	11/28/2012	1	90.00	WD/BACTI & SUPPORT ANALYSIS 10/23/12
FGL ENVIRONMENTAL	55103	11/28/2012	1	90.00	WD/BACTI & SUPPORT ANALYSIS 10/30/12
FGL ENVIRONMENTAL	55103	11/28/2012	1	110.00	WD/BACTI & SUPPORT ANALYSIS 11/6/12
FGL ENVIRONMENTAL	55103	11/28/2012	1	90.00	WD/BACTI & SUPPORT ANALYSIS 11/13/12
				2,240.00	
FINNIGAN, MICHAEL	54988	11/2/2012	1	45.00	WWW/MONTHLY CELLULAR PHONE SERVICE REIMB NOV 2012
FIRMA CONSULTANTS, INC.	55037	11/6/2012	1	1,620.75	PR/PROF SVCS FISCALINI RANCH MDP #2 9/24-10/22/12



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FIRST BANKCARD	55078	11/15/2012	1	300.00	ADM/CAL PERS ANNUAL FORUM REG'N M.MADRID 10/22-24
FIRST BANKCARD	55078	11/15/2012	2	350.00	ADM/CAL PERS ANNUAL FORUM REG'N K. FRY 10/22-24
FIRST BANKCARD	55078	11/15/2012	3	463.76	ADM/CAL PERS ANNUAL FORUM LODGING/TVL MADRID & FRY
FIRST BANKCARD	55078	11/15/2012	1	48.19	FD/MEETING EXPENSE - COUNTY FIRE CHIEFS 10/3/12
FIRST BANKCARD	55078	11/15/2012	1	27.99	ADM/MEETING EXPENSE - CLOSED BOD SESSION 9/27/12
FIRST BANKCARD	55078	11/15/2012	2	135.00	ADM/REG'N ANNUAL GOV'T GAAP UPDATE A. LABOSSIERE
FIRST BANKCARD	55078	11/15/2012	3	153.42	WD/MEETING EXPENSE - WATER CONSERVTN WKSHP 10/9
FIRST BANKCARD	55078	11/15/2012	1	49.00	WD/MEETING EXPENSE - WEBEX HOST WATER CONSV WKSHP
				<u>1,527.36</u>	
FISHER, LAVERNE	55110	11/28/2012	1	75.00	RC/REBATE 1.28 GPF TOILET REPLACING 3.0 GPF
FRY, KATHY	55038	11/6/2012	1	239.08	ADM/REIMB TVL EXP TO CAL PERS FORUM 10/21-10/24/12
GERBER'S AUTO SERVICE	55015	11/5/2012	1	680.41	WW/REPLACE STARTER MOTOR, BROKEN BOLTS LIC 1148462
GERBER'S AUTO SERVICE	55104	11/28/2012	1	52.75	WW/SMOG INSPECTION & CERT FORD F250 LIC E051355
GERBER'S AUTO SERVICE	55104	11/28/2012	1	44.50	WW/SMOG INSPECTION FORD F350 LIC 1148462
				<u>777.66</u>	
GOLD COAST ENVIRONMENTAL	55054	11/15/2012	1	5,764.38	WW/REPLACE INFLUENT FLOW METER WITH SIEMENS LUT430
GOLD COAST ENVIRONMENTAL	55054	11/15/2012	1	317.50	WW/MAINT & REPAIR 4" MAG WASTING FLOW METER
				<u>6,081.88</u>	
GOLDSTAR PRODUCTS INC.	55016	11/5/2012	1	533.67	WW/DEGREASER FOR LIFT STN B1 WET WELL
GRAINGER	55020	11/6/2012	1	49.49	ADM/BATTERY FOR COMPUTER UPS UNIT
GRESENS, ROBERT C.	54989	11/2/2012	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB NOV 2012
GRUBER, JEROME	54990	11/2/2012	1	45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB NOV 2012
HARVEYS HONEYHUTS	55021	11/6/2012	1	105.07	F&R/TOILET RENTAL AT WATER YARD 10/26 - 11/24/12
HEAD, RON	55055	11/15/2012	1	100.00	WW/REPAIR BACK FLOW DEVICE AT LIFT STATION A1
HEIN, STANLEY/LUCY	55111	11/28/2012	1	50.00	RC/REBATE 1.6 GPF TOILET
INDEPENDENT ELECTRIC SUPPLY IN	55106	11/28/2012	1	281.00	F&R/EMERGENCY EXIT SIGN FOR VETS HALL
INNOVATIVE CONCEPTS	54991	11/2/2012	1	25.00	ADM/CIS HOSTING NOV 2012
INNOVATIVE CONCEPTS	54991	11/2/2012	2	25.00	FD/FIRE WEBSITE HOSTING NOV 2012
INNOVATIVE CONCEPTS	55056	11/15/2012	1	152.50	RC/UPDATES TO CIS DATABASE RE: WAITLIST LEDGER
				<u>202.50</u>	
INTELLIGENT PRODUCTS INC.	55057	11/15/2012	1	1,037.52	F&R/MUTT MITTS
J B DEWAR	55001	11/2/2012	1	2,504.55	WW/DIESEL FUEL 10/11/12
J B DEWAR	55001	11/2/2012	1	736.19	WD/GASOLINE 10/11/12
J B DEWAR	55001	11/2/2012	1	1,243.77	FD/DIESEL FUEL 10/11/12
J B DEWAR	55001	11/2/2012	1	281.34	WW/PUMP OIL 10/16/12
J B DEWAR	55001	11/2/2012	1	3,569.14	WW/DIESEL FUEL 10/24/12
J B DEWAR	55058	11/15/2012	1	1,172.42	WD/GASOLINE AND DIESEL FUEL 10/24/12
J B DEWAR	55089	11/21/2012	1	166.34	WD/MAG STRIPE CARDS FOR FUEL TANKS 11/07/12
J B DEWAR	55089	11/21/2012	1	1,611.74	FD/DIESEL FUEL 9/17/12
J B DEWAR	55089	11/21/2012	1	2,079.06	FD/GASOLINE AND DIESEL FUEL 10/24/12
J B DEWAR	55089	11/21/2012	1	1,825.54	WW/DIESEL FUEL 11/7/12
J B DEWAR	55089	11/21/2012	1	467.01	WD/GASOLINE 11/7/12
J B DEWAR	55107	11/28/2012	1	933.05	FD/ULS DIESEL FUEL
J B DEWAR	55107	11/28/2012	1	126.73	FD/TWO 5 GAL TRICK CA PHASE III GASOLINE 11/14/12
				<u>16,716.88</u>	

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LEVESQUE, KATHRYN	55008	11/5/2012	1	26.00	RC/REFUND OVERPAYMENT OF WAIT LIST FEE
LIGHTHOUSE LITHO	55022	11/6/2012	1	418.28	F&R/SIGN FOR SKATE PARK
LINC DELIVERY	55023	11/6/2012	1	19.50	WW/DELIVERY SERVICE TO RWQCB 10/17/12
LOREDO, JOSE	55081	11/15/2012	1	42.20	WD/CUSTOMER REFUND
MADDAUS WATER MANAGEMENT	55042	11/7/2012	1	7,780.00	WD/PROF SVCS WATER CONSERVATION PROGRAM SEPT 2012
MADDAUS WATER MANAGEMENT	55116	11/28/2012	1	10,526.22	WD/PROF SVCS WATER CONSERVATION PROGRAM OCT 2012
				<u>18,306.22</u>	
MADRID, MONIQUE	55024	11/6/2012	1	475.75	ADM/REIMB TVL EXP CAL PERS FORUM 10/21 - 10/24/12
MADRID, MONIQUE	55024	11/6/2012	1	29.97	ADM/REIMBURSE MILEAGE EXP-PISMO BEACH HR MTG 10/31
				<u>505.72</u>	
MATHESON TRI-GAS, INC	55025	11/6/2012	1	56.72	WW/ACETYLENE AND GAS EQUIPMENT
MCMASTER-CARR SUPPLY CO	55026	11/6/2012	1	461.86	WW/PARTS TO REPAIR CLARIFIER SPRAY SYSTEM 10/24/12
MEL'S LOCK & KEY	55059	11/15/2012	1	40.00	ADM/OPEN UP LOCKED FILE CABINET AND MAKE NEW KEY
MENDOZA, CARLOS	54992	11/2/2012	1	22.50	F&R/MONTHLY CELLULAR PHONE SERVICE REIMB NOV 2012
MENDOZA, CARLOS	54992	11/2/2012	2	22.50	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB NOV 2012
				<u>45.00</u>	
MEYERS, JACK	55112	11/28/2012	1	50.00	RC/REBATE 1.6 GPF TOILET
MILLER, MARK	54993	11/2/2012	1	45.00	FD/MONTHLY CELLULAR PHONE SERVICE REIMB NOV 2012
MINER'S ACE HARDWARE	55077	11/15/2012	1	147.34	F&R/PLUMBING PARTS FOR EROSION CONTROL PROJECT
MINER'S ACE HARDWARE	55077	11/15/2012	1	68.68	F&R/NO PARK SIGN, VALVE REPAIR, SHLDR HOOK
MINER'S ACE HARDWARE	55077	11/15/2012	1	68.94	F&R/SOCKET SET, TOOL BOX
MINER'S ACE HARDWARE	55077	11/15/2012	1	145.38	F&R/MAINT & REPAIR VET'S HALL - PADLOCKS, ETC.
MINER'S ACE HARDWARE	55077	11/15/2012	1	527.73	F&R/MAINT & REPAIR BLDGS - (43) 2X6X12'S
MINER'S ACE HARDWARE	55077	11/15/2012	1	(478.64)	F&R/MAINT & REPAIR BLDGS - RETURN (39) 2X6X12
				<u>479.43</u>	
MISSION LINEN SUPPLY	55060	11/15/2012	1	67.27	F&R/LINEN SERVICE & UNIFORM CLEANING OCT 2012
MISSION LINEN SUPPLY	55060	11/15/2012	2	269.08	WD/LINEN SERVICE & UNIFORM CLEANING OCT 2012
				<u>336.35</u>	
MURPHY, GARY/LORI	55113	11/28/2012	1	50.00	RC/REBATE 1.6 GPF TOILET
NAPA AUTO PARTS	55090	11/21/2012	1	226.83	WD/MAINT & REPAIR VEHICLES OCT 2012
NAPA AUTO PARTS	55090	11/21/2012	1	107.07	FD/MAINT & REPAIR VEHICLES OCT 2012
NAPA AUTO PARTS	55090	11/21/2012	1	369.50	F&R/MAINT & REPAIR VEHICLES OCT 2012
NAPA AUTO PARTS	55090	11/21/2012	2	7.66	F&R/MAINT & REPAIR VEHICLES OCT 2012
NAPA AUTO PARTS	55090	11/21/2012	1	13.16	WW/MAINT & REPAIR VEHICLES OCT 2012
				<u>724.22</u>	
NATIONAL METER & AUTOMATION	55091	11/21/2012	1	3,861.00	WD/24 ORION DIALS AND TRANSMITTERS 10/17/12
NATIONAL METER & AUTOMATION	55117	11/28/2012	1	73.79	WD/SHIPPING CHARGES ON 24 WATER METERS 9/26/12
				<u>3,934.79</u>	
NOBLE SAW, INC.	55002	11/2/2012	1	1,904.69	FD/GENERATOR AND CHAINSAW
NOBLE SAW, INC.	55061	11/15/2012	1	130.15	WD/MAINT AND REPAIR CHAINSAW
NOBLE SAW, INC.	55118	11/28/2012	1	68.15	WW/MAINT & REPAIR TO CHAIN SAW 11/13/12
				<u>2,102.99</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT  
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PACIFIC GAS & ELECTRIC	55076	11/15/2012	1	13.66	F&R/ELEC SVC 7/28/12 - 10/25/12
PACIFIC GAS & ELECTRIC	55076	11/15/2012	1	13,970.74	WW/ELEC SVC 9/27/12 - 10/29/12
PACIFIC GAS & ELECTRIC	55076	11/15/2012	1	200.18	WW/ELEC SVC 9/27/12 - 10/25/12
PACIFIC GAS & ELECTRIC	55076	11/15/2012	1	19.06	ADM/ELEC SVC 9/27/12 - 10/25/12
PACIFIC GAS & ELECTRIC	55076	11/15/2012	1	9.53	F&R/ELEC SVC 9/27/12 - 10/25/12
PACIFIC GAS & ELECTRIC	55076	11/15/2012	1	714.60	FD/ELEC SVC 9/27/12 - 11/01/12
PACIFIC GAS & ELECTRIC	55076	11/15/2012	2	1,181.29	F&R/ELEC SVC 9/27/12 - 11/01/12
PACIFIC GAS & ELECTRIC	55076	11/15/2012	3	385.12	F&R/ELEC SVC 9/27/12 - 11/01/12 VETERAN'S HALL
PACIFIC GAS & ELECTRIC	55076	11/15/2012	4	498.17	ADM/ELEC SVC 9/27/12 - 11/01/12
PACIFIC GAS & ELECTRIC	55076	11/15/2012	1	10,162.81	WD/ELEC SVC 9/27/12 - 10/26/12
PACIFIC GAS & ELECTRIC	55076	11/15/2012	1	2,652.89	WD/ELEC SVC 9/28/12 - 10/26/12
				<u>29,808.05</u>	
PACIFIC VISTAS LLC	55009	11/5/2012	1	400.00	RC/REFUND OVERPAYMENT RETROFIT IN LIEU FEES
PASO PRINTERS	55017	11/5/2012	1	185.54	ADM/500 3-PART PURCHASE ORDER FORMS
PASO PRINTERS	55017	11/5/2012	1	203.78	ADM/500 4-PART PERSONNEL ACTION FORMS (PAF'S)
				<u>389.32</u>	
PASO ROBLES FORD	55119	11/28/2012	1	24,104.44	F&R/2013 FORD F350 PICK UP TRUCK D0425 11/26/12
PASO ROBLES FORD	55119	11/28/2012	2	20,640.26	WD/2012 FORD F250 PICK UP TRUCK D0437 11/26/12
PASO ROBLES FORD	55119	11/28/2012	3	20,640.26	WD/2012 FORD F250 PICK UP TRUCK D0438 11/26/12
				<u>65,384.96</u>	
PHOENIX CIVIL ENGINEERING, INC	55092	11/21/2012	1	2,170.00	WW/PROF ENGRNG SVCS WWMP COLLECTION SYSTEM AUDIT
PHOENIX CIVIL ENGINEERING, INC	55092	11/21/2012	1	1,300.00	WW/PROF ENGRNG SVCS CLEANING AND CCTV PROJECT
				<u>3,470.00</u>	
PICTURE IT FRAMED	55064	11/15/2012	1	54.99	ADM/FRAMING MATERIALS PROCLAMATION PRES MACKINNON
PROCARE JANITORIAL SUPPLY	55027	11/6/2012	1	401.63	F&R/JANITORIAL SUPPLIES 10/12/12
PROCARE JANITORIAL SUPPLY	55093	11/21/2012	1	418.16	F&R/JANITORIAL SUPPLIES 11/2/12
				<u>819.79</u>	
QUILL CORP	55062	11/15/2012	1	176.55	ADM/OFFICE SUPPLIES 10/09/12 - 10/17/12
QUILL CORP	55062	11/15/2012	2	128.69	F&R/OFFICE SUPPLIES 10/15/12 MOBILE SCANNER
QUILL CORP	55062	11/15/2012	3	42.70	WW/LAB NOTES AND SUPPLIES, POST ITS 10/15/12
QUILL CORP	55065	11/15/2012	1	392.74	ADM/OFFICE SUPPLIES 10/24/12 - 10/30/12
QUILL CORP	55120	11/28/2012	1	263.68	ADM/OFFICE SUPPLIES 11/5/12 - 11/20/12
				<u>1,004.36</u>	
RIGGS, SHELLY	55114	11/28/2012	1	50.00	RC/REBATE 1.28 GPF TOILET
ROOTX	55028	11/6/2012	1	753.18	WW/MAINT & REPAIR TO COLLECTN SYS-ROOT INTRUSION
SAN LUIS SECURITY SYSTEMS	55029	11/6/2012	1	126.00	ADM/SECURITY SYSTEM 1316 TAMSSEN 12/2012-02/2013
SCHROEDER, BRETT/NANCY	55115	11/28/2012	1	50.00	RC/REBATE 1.28 GPF TOILET
SEAWIDE MARINE DISTRIBUTION	55018	11/5/2012	1	558.95	FD/2 MD92 HANDHELD RADIOS
SELECT BUSINESS SYSTEMS	55108	11/28/2012	1	97.79	FD/MONTHLY MAINT AGRMT SHARP PRINTER 9/25 - 10/25
SLO COUNTY	55094	11/21/2012	1	79.90	WD/CROSS CONNECTION DIRECT COSTS 7/1/12 - 8/31/12
SMYTH, NORMAN	55066	11/15/2012	1	262.51	FD/REIMB FOR DISASTER PREPAREDNESS SUPPLIES 10/30
SMYTH, NORMAN	55066	11/15/2012	1	137.99	FD/REIMB FOR DISASTER PREPAREDNESS SUPPLIES 10/30
				<u>400.50</u>	

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SPENCER, BARBARA OR	55082	11/15/2012	1	34.09	WD/CUSTOMER REFUND
STATE OF CAL - DEPT PUB HLT	55069	11/15/2012	1	60.00	WD/B. GROSSKREUTZ GRADE 2 WATER DISTRBTN OP CERT
STATE OF CALIFORNIA	55003	11/2/2012	1	49.00	ADM/FINGERPRINT PROCESSING - ADMIN TEMP
STATE WATER RES.CTRL.BRD.	55067	11/15/2012	1	130.00	WW/R. LOPEZ WW OPERATOR GRADE 2 CERT RENEWAL
STATE WATER RESOURCE CONTROL I	55063	11/15/2012	1	50,184.00	WW/ANNUAL PERMIT FEE WWTP FACILITY ID 3400102001
STATE WATER RESOURCE CONTROL I	55063	11/15/2012	2	-	CONT. RM #131132 INDEX #176316 7/1/12 - 6/30/13
STATE WATER RESOURCE CONTROL I	55068	11/15/2012	1	1,521.00	WW/ANNUAL COLLECTION SYSTEM PERMIT FEE 3SSO10239
STATE WATER RESOURCE CONTROL I	55068	11/15/2012	2	-	CONT. RM #301204 INDEX # 176893 7/1/12 - 6/30/13
				<u>51,705.00</u>	
STEINBACH, JULIE K	55083	11/15/2012	1	41.47	WD/CUSTOMER REFUND
SUN PACIFIC	55019	11/5/2012	1	2,293.49	WW/SENSAPHONE ALARM DIALER AT WWTP, INSTALLED
SUN PACIFIC	55019	11/5/2012	2	-	CONT. AUTO DIALER AT LIFT STN #4, INSTALLED
SUN PACIFIC	55019	11/5/2012	3	-	CONT. NEW PHONE LINE CONNECTIONS AND OUTLETS
SUN PACIFIC	55070	11/15/2012	1	634.31	WW/INSTALL SENSAPHONE AUTODIALER AT LIFT STN A1
				<u>2,927.80</u>	
SYNERGY DEVELOPMENT SERVICES.	55010	11/5/2012	1	149.25	RC/REFUND OF RETROFIT INSPECTION CHARGE
TAPS TRUCK ACCESSORY	55095	11/21/2012	1	650.48	WD/ACCESSORIES FOR NEW FORD TRUCK 10/10/12
TAPS TRUCK ACCESSORY	55095	11/21/2012	1	1,443.15	WD/ACCESSORIES FOR NEW FORD TRUCK 10/29/12
TAPS TRUCK ACCESSORY	55095	11/21/2012	1	1,452.75	F&R/ACCESSORIES FOR NEW FORD TRUCK 10/29/12
				<u>3,546.38</u>	
TECHXPRESS, INC.	55071	11/15/2012	1	20.00	ADM/LICENSE FOR SPAM PROTECTION 9/13/12-7/12/13
TECHXPRESS, INC.	55071	11/15/2012	1	2,680.00	ADM/MONTHLY NETGUARD IT SERVICE NOV 2012
				<u>2,700.00</u>	
TEXAS REFINERY CORP.	55072	11/15/2012	1	158.11	FD/SYNTHETIC BLEND OIL PRO-SPEC IV 10/11/12
THE DOCUTEAM	55052	11/15/2012	1	323.69	ADM/DOCUMENT STORAGE OCTOBER 2012
THE GAS COMPANY	55043	11/14/2012	1	89.68	F&R/GAS SVC VETERAN'S HALL 13851540008 OCT 2012
THE GAS COMPANY	55043	11/14/2012	1	50.24	FD/GAS SVC 2850 BURTON DR 17842700134 OCT 2012
THE GAS COMPANY	55043	11/14/2012	1	27.85	WW/GAS SVC 5500 HEATH LN #B 09241491001 OCT 2012
THE GAS COMPANY	55043	11/14/2012	1	34.87	WW/GAS SVC 5500 HEATH LN 09031491005 OCT 2012
				<u>202.64</u>	
THE TRIBUNE	55109	11/28/2012	1	186.00	FD/ANNUAL SUBSCRIPTION RENEWAL THROUGH 12/6/2013
UNITED STAFFING ASSOC	55004	11/2/2012	1	297.60	F&R/TEMP STAFFING FOR WEEK ENDING 10/07/12
UNITED STAFFING ASSOC	55004	11/2/2012	2	446.40	WW/TEMP STAFFING FOR WEEK ENDING 10/07/12
UNITED STAFFING ASSOC	55004	11/2/2012	1	297.60	F&R/TEMP STAFFING FOR WEEK ENDING 10/14/12
UNITED STAFFING ASSOC	55004	11/2/2012	2	297.60	WW/TEMP STAFFING FOR WEEK ENDING 10/14/12
UNITED STAFFING ASSOC	55004	11/2/2012	1	744.00	WW/TEMP STAFFING FOR WEEK ENDING 10/21/12
UNITED STAFFING ASSOC	55030	11/6/2012	1	744.00	WW/TEMP STAFFING FOR WEEK ENDING 10/28/12
UNITED STAFFING ASSOC	55073	11/15/2012	1	785.85	WW/TEMP STAFFING FOR WEEK ENDING 11/4/12
				<u>3,613.05</u>	
USA BLUE BOOK	55039	11/6/2012	1	486.24	WW/(1) 4" FLANGED AWWA PLUG VALVE 8/21/12
USA BLUE BOOK	55039	11/6/2012	1	750.64	WW/(2) 4" FLANGED AWWA PLUG VALVES
USA BLUE BOOK	55039	11/6/2012	1	(375.32)	WW/CREDIT MEMO FOR 1 DEFECTIVE FLANGE VALVE 9/28
USA BLUE BOOK	55039	11/6/2012	1	1,203.89	WW/SENSAPHONE AUTODIALER 8 CHANNEL MONITORING SYS

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USA BLUE BOOK	55039	11/6/2012	2	304.30	WW/LAB SUPPLIES-TURBIDITY STANDARDS, HACH DPD KITS
USA BLUE BOOK	55039	11/6/2012	1	147.89	WW/ELECTONIC TIMER NEMA 3 IRRIGATION CONTROL
USA BLUE BOOK	55039	11/6/2012	1	710.21	WD/50% OF LAB TURBIDITY AND CHLORINE METER
USA BLUE BOOK	55039	11/6/2012	2	710.21	WW/50% OF LAB TURBIDITY AND CHLORINE METER
USA BLUE BOOK	55039	11/6/2012	1	90.43	WD/CHART PAPER, PENS AND RECORDERS
USA BLUE BOOK	55039	11/6/2012	1	32.16	WW/CONDUCTIVITY TESTING STANDARDS SOLUTION
USA BLUE BOOK	55039	11/6/2012	1	57.87	WW/SAFETY SIGNS FOR NON-POTABLE WATER
USA BLUE BOOK	55039	11/6/2012	1	356.76	WW/MAINT & REPAIR-CLARIFIER NPT SPRAY NOZZLES
				<u>4,475.28</u>	
VERIZON WIRELESS	55005	11/2/2012	1	86.84	FD/CELL PHONE SERVICE 9/8/12-10/7/12
VERIZON WIRELESS	55005	11/2/2012	1	26.02	F&R/CELL PHONE SERVICE 9/8/12-10/7/12
VERIZON WIRELESS	55005	11/2/2012	2	26.02	WD/CELL PHONE SERVICE 9/8/12-10/7/12
VERIZON WIRELESS	55005	11/2/2012	3	34.32	WW/CELL PHONE SERVICE 9/8/12-10/7/12
VERIZON WIRELESS	55121	11/28/2012	1	105.64	FD/CELL PHONE SERVICE 10/8/12 - 11/07/12
VERIZON WIRELESS	55121	11/28/2012	1	26.02	F&R/CELL PHONE SERVICE 10/8/12 - 11/7/12
VERIZON WIRELESS	55121	11/28/2012	2	26.02	WD/CELL PHONE SERVICE 10/8/12 - 11/7/12
VERIZON WIRELESS	55121	11/28/2012	3	35.17	WW/CELL PHONE SERVICE 10/8/12 - 11/7/12
				<u>366.05</u>	
WEST COAST PROPERTIES,	55084	11/15/2012	1	44.46	WD/CUSTOMER REFUND
WINN, TERRI	55085	11/15/2012	1	40.02	WD/CUSTOMER REFUND
WINSOR CONSTRUCTION, INC.	55074	11/15/2012	1	1,300.00	WW/ROAD BASE TO REPAIR TRAIL BY LIFT STATION B
WINSOR CONSTRUCTION, INC.	55074	11/15/2012	1	83.33	F&R/FACING ROCK FOR SANTA ROSA TRAIL 10/29/12
WINSOR CONSTRUCTION, INC.	55074	11/15/2012	1	189.44	F&R/FACING ROCK AND ROAD BASE FOR SANTA ROSA TRAIL
				<u>1,572.77</u>	
<b>Accounts Payable Vendor Subtotal</b>				<u>317,041.60</u>	
AFLAC (AMER FAM LIFE INS)	2955	11/9/2012	1	879.10	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2955	11/9/2012	1	94.22	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2970	11/21/2012	1	879.10	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	2970	11/21/2012	1	94.22	VOLUNTARY INS-PRETAX
				<u>1,946.64</u>	
AMERITAS	2942	11/1/2012	1	1,938.78	DENTAL INSURANCE-YER
AMERITAS	2942	11/1/2012	2	15.00	DENTAL INSURANCE-YER
AMERITAS	2942	11/1/2012	3	43.96	DENTAL INSURANCE-YER
AMERITAS	2942	11/1/2012	4	0.04	DENTAL INSURANCE-YER
AMERITAS	2942	11/1/2012	1	353.32	DENTAL INSURANCE-YER
AMERITAS	2980	11/30/2012	1	1,938.78	DENTAL INSURANCE-YER
AMERITAS	2980	11/30/2012	2	15.00	DENTAL INSURANCE-YER
AMERITAS	2980	11/30/2012	3	0.04	DENTAL INSURANCE-YER
AMERITAS	2980	11/30/2012	1	353.32	DENTAL INSURANCE-YER
				<u>4,658.24</u>	
CAMBRIA COMMUNITY SERVICES DIS	2956	11/9/2012	1	1,100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2956	11/9/2012	2	150.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2956	11/9/2012	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2956	11/9/2012	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2956	11/9/2012	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2956	11/9/2012	6	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2971	11/21/2012	1	1,100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2971	11/21/2012	2	150.00	MEDICAL REIMBURSEMNT
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CAMBRIA COMMUNITY SERVICES DIS	2971	11/21/2012	3	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2971	11/21/2012	4	250.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2971	11/21/2012	5	100.00	MEDICAL REIMBURSEMNT
CAMBRIA COMMUNITY SERVICES DIS	2971	11/21/2012	6	250.00	MEDICAL REIMBURSEMNT
				<u>3,900.00</u>	
CAMBRIA FIREFIGHTERS ASSN	2958	11/9/2012	1	130.89	RESERVE FIREFTR DUES
EMPLOYMENT DEVELOPMENT DP	2957	11/9/2012	1	3,560.50	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2957	11/9/2012	1	623.91	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2972	11/21/2012	1	3,086.21	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	2972	11/21/2012	1	497.64	STATE INCOME TAX
				<u>7,768.26</u>	
H.O.B.-DIRECT DEPOSIT	2959	11/9/2012	1	3,531.70	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2959	11/9/2012	1	54,861.42	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2973	11/21/2012	1	3,531.70	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	2973	11/21/2012	1	48,236.96	Direct Deposit Flat
				<u>110,161.78</u>	
H.O.B./FEDERAL TAXES	2960	11/9/2012	1	10,476.24	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2960	11/9/2012	1	7,651.90	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2960	11/9/2012	1	2,668.56	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2974	11/21/2012	1	9,005.75	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2974	11/21/2012	1	6,407.95	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	2974	11/21/2012	1	2,321.60	FEDERAL INCOME TAX
				<u>38,532.00</u>	
ICMA-VNTGPT TRSFR AGT 457	2961	11/9/2012	1	2,963.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2961	11/9/2012	1	3,396.23	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2975	11/21/2012	1	2,963.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	2975	11/21/2012	1	3,396.23	457 DEF COMP-INDIV
				<u>12,719.38</u>	
LINCOLN FINANCIAL GROUP	2943	11/1/2012	1	183.61	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	2943	11/1/2012	2	6.63	LIFE INSURANCE
LINCOLN FINANCIAL GROUP	2981	11/30/2012	1	183.61	LIFE INSURANCE
				<u>373.85</u>	
PERS HEALTH BENEFIT SERV	2944	11/1/2012	1	22,601.93	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2944	11/1/2012	2	1,052.38	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2944	11/1/2012	3	63.81	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2944	11/1/2012	4	3,658.93	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2944	11/1/2012	5	2,238.02	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2944	11/1/2012	6	8,074.61	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2944	11/1/2012	7	3,045.56	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2944	11/1/2012	8	5,826.98	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2944	11/1/2012	9	(155.74)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2944	11/1/2012	10	68.28	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2944	11/1/2012	11	(0.12)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2944	11/1/2012	1	1,868.94	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2982	11/30/2012	1	22,601.93	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2982	11/30/2012	2	61.18	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2982	11/30/2012	3	3,182.09	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2982	11/30/2012	4	2,082.29	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2982	11/30/2012	5	8,074.61	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2982	11/30/2012	6	3,045.56	MEDICAL INSURANC-YER

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PERS HEALTH BENEFIT SERV	2982	11/30/2012	7	5,826.98	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2982	11/30/2012	8	(476.84)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2982	11/30/2012	9	65.02	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	2982	11/30/2012	1	1,868.94	MEDICAL INSURANC-YER
				<u>94,675.34</u>	
PERS RETIREMENT SYSTEM	2962	11/9/2012	1	(0.01)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2962	11/9/2012	2	26,244.07	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2976	11/21/2012	1	(0.01)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2976	11/21/2012	2	25,159.48	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	2976	11/21/2012	3	0.11	PERS PAYROLL REMITTANCE
				<u>51,403.64</u>	
SEIU LOCAL 620	2963	11/9/2012	1	267.51	SEIU UNION DUES
SEIU LOCAL 620	2977	11/21/2012	1	267.51	SEIU UNION DUES
				<u>535.02</u>	
SLO CREDIT UNION	2964	11/9/2012	1	280.00	CREDIT UNION
SLO CREDIT UNION	2978	11/21/2012	1	280.00	CREDIT UNION
				<u>560.00</u>	
THE VARIABLE ANNUITY LIFE	2965	11/9/2012	1	50.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	2979	11/21/2012	1	50.00	DEFERRED COMP -VALIC
				<u>100.00</u>	
				<u>327,465.04</u>	
<b>Payroll Payable Vendor Subtotal</b>				<u>327,465.04</u>	
<b>TOTAL DISBURSEMENTS FOR NOVEMBER, 2012</b>				<u>644,506.64</u>	



## **ADDENDA TO MONTHLY EXPENDITURE REPORT**

<b><i>DEPARTMENT CODES</i></b>	
FD	Fire Department
F&R	Facilities and Resources
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation



CAMBRIA COMMUNITY SERVICES DISTRICT  
 BOARD OF DIRECTORS REGULAR MEETING MINUTES  
 THURSDAY, NOVEMBER 15, 2012, 12:30 PM

AGENDA ITEM	DISCUSSION OR ACTION
1A. CALL TO ORDER	President MacKinnon called the regular meeting to order at 12:36 PM.
1B. PLEDGE OF ALLEGIANCE	President MacKinnon led the pledge of allegiance.
1C. ESTABLISHMENT OF QUORUM	President MacKinnon Present Vice President Thompson Present Director Bahringer Absent prior to 3:00 PM Director Clift Absent Director Robinette Present Staff Present: General Manager Jerry Gruber, Assistant District Counsel David Hirsch, District Engineer Bob Gresens, Administrative Services Officer Monique Madrid, District Clerk Kathy Choate.
1D. REPORT FROM CLOSED SESSION	District Counsel Hirsch reported no report.
2. SPECIAL REPORTS	
A. Sheriff's Department Report	No report.
3. ACKNOWLEDGEMENTS/PRESENTATIONS	Richard Margetson provide a presentation for the Maxine Lewis Memorial Shelter and Transitional Food and Shelter Annual Needs 'N Wishes Holiday Fundraiser
4. PUBLIC COMMENT	<p><u>Tom Martin</u>, representing Cold Canyon Landfill. Cold Canyon Landfill is appealing approval of its own project, due to mitigations the Planning Commission developed. He requested the CCSD Board members contact Supervisor Gibson and exercise all their discretionary power to reduce the costs to the ratepayers of Cambria.</p> <p><u>Mahala Burton</u>, Cambria. Commented on PROS minutes and requested minutes be set out on table. Commented on dog park and paving of road, future planning for playing fields, housing being torn down at 2595 Main Street, and issuance of retrofit points being subject to equality clause, cannot discriminate.</p> <p><u>Mary Webb</u>, Cambria. Commented on California Coastal Commission recent unanimous denial of Seismic Imaging Project testing and thanked the Board for its support. CCC reiterated tests are not mandated by any agency or any law and the tests would harm the marine life. The Coastal Act has been in place for forty years.</p>

5. AGENDA REVIEW	Stands as published.
6. MANAGER'S AND BOARD REPORTS	
A. GENERAL MANAGER'S REPORT	<p>General Manager presented the reports, highlighting department activities. Board discussion followed.</p> <p>Public Comment:</p> <p><u>Amanda Rice</u>, Cambria. Inquired as to whether there are results of hotel water audit regarding low flow devices and would like to receive the results.</p> <p><u>Elizabeth Bettenhausen</u>, Cambria. Thanked President MacKinnon for his service on the Board. Congratulated newly elected officials. Commented on her questions and emails raised since July to staff (referenced page 18 of agenda packet) and requested clarification on demand offset and how past demand offset contributions and rebates, as well as retrofits on resale are related to the policy of conservation of water. Would like to see the data on past retrofits and the \$39,500. Would like to see the EDU allocation on the four new residential construction projects listed. Two are intent to serve letters, the other two are not. On what basis did two projects get approved without Intent to Serve letters since the moratorium is not lifted? And how is that correlated with demand offset from past retrofits?</p> <p>Reference page 28, ASO report; requested Exhibits B and D referenced in CCSD Code regarding existing commitments are brought before the Board in December when update is presented. Regrets to see five houses demolished and where will those five families go to live? Petitioned the Board to look at housing policy in Cambria and how utilities impact the degree and scope of housing development and maintenance.</p>
B. LONG TERM WATER SUPPLY ALTERNATIVES UPDATE	<p>President MacKinnon introduced the item. General Manager Gruber commented. District Engineer Bob Gresens presented the staff report. Board discussion followed.</p> <p>Public Comment:</p> <p><u>Mary Webb</u>, Cambria. Commented on surface storage within Whale Rock Reservoir and the language that it is just for winter time storage of CCSD provided water. When we had the water alternatives workshop, we had an A and B; CCSD water possible going in the winter from here back</p>

	<p>to Whale Rock and B, the water exchange with Nacimiento which we have a right to of 2,300 AF or something in a year. We combined those alternatives into one generic Whale Rock alternative, but we did not eliminate our ability to purchase Nacimiento or do an exchange with SLO for Nacimiento water. Why has our rights to Nacimiento water been completely removed from the list? Without any documentation alternatives are dropping off the list and we don't have a lot of money left, so she understands why things will drop off the list, but if we do choose a water project in the end these things will not have been given the analysis they deserve and that will be unfortunate because we have looked at these alternatives for 20 years due to lack of money.</p>
<p>C. MEMBER AND COMMITTEE REPORTS</p>	
<p>7. CONSENT AGENDA</p>	
<p>A. Approve expenditures for month of October 2012  B. Approve minutes of Board of Directors October 25, 2012 regular meeting  C. Adopt 2013 regular Board meeting schedule  D. Adopt Resolution 64-2012 approving SR4 Well Agreement with Coast Union Unified School District  E. Approve Mission Country Disposal's Prop 218 Notice of Public Hearing regarding proposed Solid Waste Rate Increase and Schedule Public Hearing for January 17, 2013 to consider Mission Country Disposal's proposed rate increase in the amount of 2.2%</p>	<p>President MacKinnon introduced consent agenda. Director Robinette moved approval of consent agenda. Director Thompson seconded. Motion carried unanimously.  Ayes – 3, No – 0, Absent – 2 (Bahringer, Clift)  Public Comment:  <u>Amanda Rice</u>, Cambria. Commented on minutes (pg 39) be amended to reflect 1% savings per year; expenditure report related to the rate increase in trash rates and costs associated with disposing of green waste and does CCSD pay for that? What is agreement between CCSD and Mission Country in terms of disposing of CCSD trash? Commented on meeting schedule for 2013, concerned with two directors absent and prefers at least one or two evening meetings, not all 12:30 PM.  <u>Mahala Burton</u>, Cambria. Buried in contract analysis for the high school well, is a sentence that says non-potable water will be provided to the Middle School for playing fields; not sure if this was to sweeten the lease, but every bit of non-potable water we may need for our own drinking water. The brackish water concept may turn out to be no brackish water. It may turn out to be that we have to use our water that we are pumping down to hold back the salt water intrusion, whatever is left. How much non-potable water is going to the Middle School; it's a great idea if they are going to develop the fields, we would not have to do anything at the East Ranch, but the pot of recycled</p>

	<p>water keeps getting diminished. Commented on Whale Rock alternative to store CCSD water. There have been no negotiations she knows of to find out if the owners of the reservoir want to store CCSD's water. What is in it for them? The City of SLO is paying a huge buy in for the water as it relates to the Nacimiento Project. They would like to sell some of that water to CCSD in an exchange of what is stored in Whale Rock from the creek that fills Whale Rock. The concept of taking our rainwater and storing it there doubts if that will happen.</p>
<p>8. HEARINGS AND APPEALS</p>	<p>None</p>
<p>9. REGULAR BUSINESS</p>	
<p>A. Discussion and consideration to not include detailed analysis of the San Simeon CSD Wastewater/Reclaimed Water Alternative within the Water Supply Project EIR/EIS</p>	<p>President MacKinnon introduced the item. General Manager Gruber turned the item over to District Engineer Gresens to present the staff report. Full Board discussion followed regarding whether to continue with detailed environmental analysis of a water supply alternative(s).</p> <p>Public Comment:  <u>Elizabeth Bettenhausen</u>, Cambria. Attended September 18 meeting and had asked if there were conversations with San Simeon CSD and understands ACE held conversations with SSCSD in June. Before moving ahead with ACE, have data as to whether sand is shallow or on bedrock; support policy decisions with data before making decisions.  <u>Mary Webb</u>, Cambria. Is San Simeon planning on using all their recycled water to be tertiary treated and eliminating their ocean outfall?</p> <p>District Engineer Gresens responded, all but 18,000 gallons per day (gpd) might be available during the summer months; about 10 AF.</p> <p>Mary Webb, Cambria. Why is only summer water being considered?</p> <p>District Engineer Gresens responded summer months are used because it is a recycled water supply and the intent for recycled was non-potable irrigation and irrigation demands occur in the summer months.</p> <p>M. Webb. There are storage options if you tertiary treat water year round and have storage options, you have much more water than you might have in</p>

	<p>any limited supply in the summer you may have anywhere along the coast of California. The recycled water project should include Task 3 Recycle plan within the Water Master Plan. Cambria's entire water supply can be recycled and assumes entire water supply of San Simeon can be recycled and tertiary treated. She has discussed with Coastal Commission staff because she happened to be there yesterday and it is a huge carrot with not only Coastal Commission staff, but a lot of environmental organizations to eliminate polluting ocean outfalls. Part of the big problem with Cambria's desalination was installing new ocean intakes and ocean outfalls; we don't have any today. Water Quality Control Board is trying to eliminate these ocean outfalls all over the State because of the pollution factor. San Simeon has been penalized many times for their polluting outfall. The whole idea with the recycled project is we could take water, help do a biosolids dewatering or something with them and eliminate that ocean outfall which is polluting Monterey Bay Sanctuary. There would be money for that and that is a whole different line of grant money you would be looking at rather than WRDA. CCSD does not have a lot of money to give ACE to study all these things in detail anymore and it is too bad. These are the technologies of the future and the ones we should be pursuing in addition to other projects; multiple small projects could garner CCSD more acre feet of water when you put them all together.</p> <p>District Engineer Gresens commented on packaged desalination systems and custom designed systems and permitting issues with regard to intake and concentrated outfall, same level of issues with Coastal Commission and regulatory agencies specific to this area. Does not know whether Coastal Commission would allow an emergency installation of such a unit along the Coastal zone.</p> <p>On the recycled water, the demands were bifurcated due to CCSD's concern with habitat impact once you go beyond zero net increase and the potential diversion from the aquifer system. It is a sensitive and complicated area; trying to stay</p>
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without pulling any more water out of that mound for future demands. The demand was split; looked at current potable demands that could push to recycled water and came up with 50 AF. If CCSD goes beyond the 50 AF it would trigger serious concerns about pulling that water level down in a dry month and possibly impacting habitat. The second level was called increase in demand above the balance point. When looked at years ago, the thought was to prioritize a potable water system first. Three levels of priority; 1<sup>st</sup> Fire Safety (storage and bottlenecks in the system), 2<sup>nd</sup> Potable Water (independent water supply, at the time was desalination, that it would create more wastewater that would go through the plant and charge that mound. We had it balanced out, so the future recycled water demand would be balanced out by the future production of potable water and would be able to keep at equilibrium. That was part of the thinking at the time, as far as not going full speed ahead on recycled water and could certainly do existing demands and switch them over, but that is not producing more water, just changing the use of the water out of the aquifer.

Board discussion followed regarding alternatives and viability of each.

Director Thompson moved to inform Army Corps of Engineers CCSD will not request detailed environmental analysis of the San Simeon CSD wastewater alternative within the water supply project EIR and we choose to not have them review that for the CCSD project. Director Robinette seconded. Motion carried.

Ayes – 3, No – 0, Absent – 2 (Bahringer, Clift)

President MacKinnon took issue with discussion regarding Engineer's comments with respect to a portable desal system and case in point, World Caribbean has a flagship that has 6400 people capacity and 260,000 gallons per day operating every day, 365 days per year; reverse osmosis desal system. Very similar to one CCSD has received proposal for. Cost benefit that is unrivaled' it's a prototype. We had quote of \$800,000 for 240 AF/year for a container type desal system that would be core basis that could be implemented with brackish water installation. A

	<p>portable desal system is viable and should be considered as part of somewhere in the thinking of the CCSD's long term water supply solution. Many knowledgeable people in the community and directors with a common goal, maybe this is the time to have a committee made up of members of the public as well as board members for a broader group to work through the EIR process to solve a major problem.</p>
<p>B. Discussion and consideration to introduce Ordinance 06-2012 amending CCSD Code 4.20.050 Program Standards</p>	<p>President MacKinnon introduced the item. General Manager Gruber summarized the item. District Engineer presented the staff report.          Public Comment:  <u>Elizabeth Bettenhausen, Cambria.</u> Supports efficiency and improved water fixtures. There is no data on commercial conversion. If we speculate 100% of the people in town get better showerheads to save water that would save approximately 20.5 AF which is almost 3% of the revenue, theoretically speaking, for the CCSD. When looking at conservation, we need to look also at the question of reduction in revenue. If we had more revenue we could do more analysis by staff. This action seems premature until we receive the Conservation Program update that is currently being conducted. When looking at efficiency and conservation, look at the question of revenue for the CCSD. Decisions need to be made with fiscal impact data and that is not provided in this report.  <u>Amanda Rice, Cambria.</u> Has studied conservation for five years. Agrees the ordinance is premature. Rate structure does need to be looked at to support conservation and there are ways to address the issue of the reduced amount of income. A Rate Stabilization Fund that ensures CCSD has enough money to run the District, the pumps, use chemicals, and all the things CCSD needs to do in order to get the water out to the community and then at the end of the year, you refund per meter any overages that you might have, so CCSD is not breaking the law about not charging more than it actually costs to provide the water which is a sticking point a lot of times. That way all expenses are covered and people who have used less water get a larger percentage of their money they put in for water during the year. Referenced website <a href="http://www.aquanomics.com">www.aquanomics.com</a> by a water economist David Zetland, who also wrote</p>

	<p>the book, "The End of Abundance" where he addresses these issues of promoting conservation and making sure you are still able to cover all of your bills and from an economic angle how you do all those things. Looking forward to having this done right. When she spoke to David Zetland when he was here in town a couple of years ago and showed him the CCSD rate structure he laughed and said it does not cause anyone to conserve. It's also not a way to make sure those who use less consciously and try to conserve as much as possible are rewarded for doing that. That doesn't exist right now.</p> <p><u>Mahala Burton</u>, Cambria. The whole idea of the conservation program is to have more building. It's the same amount of water with more houses. That was how this whole thing started. The intent to serve letter discussions initiated these discussions. Why are we pretending there will be less pumping? It is the same amount of water with a whole lot more houses. When we do have that drought and now we have no water we better get lots of those emergency desal plants.</p> <p>District Counsel Hirsch read ordinance by title. Director Thompson moved to waive further reading and introduce Ordinance by title only. Director Robinette seconded. Motion carried. Ayes – 3, No – 0, Absent – 2 (Bahringer, Clift)</p> <p>Director Thompson moved to introduce Ordinance 06-2012 amending the CCSD Code paragraphs 4.16(A) and 4.20.050(A)(1) to revise the water efficiency standards for toilets, urinals, showerheads. Faucets, commercial pre-rinse spray valves, clothes washers, and dishwashers. Director Robinette seconded. Motion carried. Ayes – 3, No – 0, Absent – 2 (Bahringer, Clift)</p> <p>Director Bahringer arrived 3:00 PM</p>
<p>C. Discussion and consideration of nomination for CCSD Director as Special District member to LAFCO</p>	<p>President MacKinnon introduced the item. General Manager Gruber presented the staff report. Director Robinette moved to nominate Muril Clift to continue to be the CCSD representative to serve as the Special District Member on the San Luis Obispo Local Agency Formation Commission (LAFCO). Director Thompson seconded. Motion carried. Ayes – 4, No – 0, Absent – 1 (Clift)</p>



<p>D. Adopt Resolution 67-2012 authorizing amendments to the Payment and Compensation Plan for Cambria Community Services District Management and Confidential Employees (MCE)</p>	<p>President MacKinnon introduced the item. General Manager Gruber commented on the trend in California with regard to public employee benefits and thanked Management, Confidential, and Exempt staff in working with Bill Avery on the amendment. Administrative Services Officer Monique Madrid presented the staff report. Thompson commended President MacKinnon on strong sense of fiscal responsibility of CCSD to bring benefits and salaries in line with other public agencies.</p> <p>Director Robinette moved to adopt Resolution 67-2012 approving the amended Payment and Compensation Plan for CCSD Management and Confidential Employees. Director Thompson seconded. Motion carried.</p> <p>Ayes – 4, No – 0, Absent – 1 (Clift)</p> <p>Public Comment:</p> <p><u>Curt Hatton</u>, Cambria. Commended board on some of the actions being taken, not only retirement benefits and having employees pick up part of the cost, agrees that is happening Statewide and some agencies do not have healthcare into retirement. With that being said, CCSD has back to 1985 contracts that specifically say that “employees retiring prior to such legislation shall have insurance coverage as currently provided.” He has been told by Monique that it doesn’t say what it says, it doesn’t really mean that. Out of the 32 retirees, it means we perceive it one way and you perceive it a different way. You are adopting the payment and compensation plan, this Government Code section 22892 which is the bare minimum of that and yet if you go to the State, it is currently using Government Code §22893 and it has a breakdown; if you work 20 years or more, there’s 100% your employer pays contributions for retirees; 10 years, it’s 50%. He’s not saying that would be right or not, but the retirees’ position is that we had contracts that we retired under we want CCSD to obligate to them on those contracts. They stand united, there’s another letter that has come in from Robert Hamilton, who was the Assistant General Manager/Utilities Manager who retired in 2001. CCSD has employees who have worked; Bryan Bode 32 – 35 years, Bub Camozzi who worked 30 – 35 years and to pull this out from under them is a crying shame. He sees closed</p>
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	<p>session item for potential litigation regarding the retirees, feeling that our rights have been violated. He is just asking, he does not want to hire an attorney, does not want to litigate, but if their backs are pushed to the wall, he thinks the group will do whatever the group feels would be right with regard to retiree rights. With all due respect to the attorneys, when litigated nobody wins other than the attorneys and is saying this out of respect for you. He does not understand how the unions can represent the retirees. They are not represented on this matter. When raises have been given, they have not received raises. If there's an increase in benefits, they do not receive it and yet now, since it benefits the District, it is being taken away. Four months ago, CCSD CPA gave a breakdown on the financial picture of the District and he referred to Stockton, Mammoth Lakes, and San Bernardino because they went bankrupt. Cambria has over \$4 million in reserves, so CCSD is not hurting and concessions have been made. In 2004, he signed off on the 95/5 plan and recognizes that and is happy with that. He has PERS Choice and pays the difference. The plan has gone up 16% and he will pick up the difference. He wanted to speak on behalf of the retirees.</p> <p><u>Amanda Rice, Cambria.</u> A retirement benefit is pay delayed for work already done. These folks worked expecting this is what they were going to get. The policy makers at the time gave them the contract, and thinks taking it away is not the right thing to do.</p>
<p>E. Adopt Resolution 68-2012 reporting the payment of member contributions to the California Public Employees' Retirement System for Management and Confidential Employees (MCE)</p>	<p>President MacKinnon introduced the item. General Manager Gruber summarized the report. Administrative Services Officer Madrid presented the staff report.</p> <p>Public Comment: None</p> <p>Director Bahringer moved to adopt Resolution 68-2012 authorizing reporting the payment of Employer Paid Member Contributions (EPMC) to the California Public Employees' Retirement System for employees who are members of the Management and Confidential Employees (MCE) group. Director Robinette seconded. Motion carried.</p> <p>Ayes – 4, No – 0, Absent – 1 (Clift)</p>

<p>F. Adopt Resolution 66-2012 electing to be subject to Public Employees' Medical and Hospital Care Act Only with respect to members of a specific employee organization and fixing the employer's contribution at an amount at or greater than that prescribed by §22892(b) of the Government Code</p>	<p>President MacKinnon introduced the item. Administrative Services Officer Madrid presented the staff report. Director Bahringer moved to adopt Resolution 66-2012 electing to be subject to Public Employees' Medical and Hospital Care Act Only with Respect to Members of a specific employee organization and fixing the employer's contribution under the Public Employees' Medical and Hospital Care Act to the minimum contribution for employees in the SEIU and MCE groups. Active employees will continue to receive the 90/10 split of the health care premium as referenced in the SEIU MOU and MCE Payment and Compensation Plan. Director Thompson seconded.  Ayes – 4, No – 0, Absent – 1 (Clift)  Public Comment:  Curt Hatton, Cambria. At last month's meeting Director Bahringer said he would be happy to meet with retirees and discuss any questions. How does he get to meet with Jerry and/or the board and have that on the agenda? What is the procedure?</p>
<p>G. Adopt Resolution 65-2012 rescinding Resolution 13-2009 regarding instituting an immediate hiring freeze and approval of unfilled budgeted staff positions</p>	<p>President MacKinnon introduced the item. General Manager Gruber presented the staff report. Board discussion followed.  Public Comment: None  Director Robinette moved to adopt Resolution 65-2012 rescinding Resolution 13-2009 establishing a hiring freeze. Director Bahringer seconded. Motion carried.  Ayes – 4, No – 0, Absent – 1 (Clift)  Board discussion followed with direction to staff to bring back on a future agenda, an item to revise Board of Director compensation to \$100 per meeting, rather than the current \$75. It was a board concession and is reasonable at this time to return to \$100 per meeting.</p>
<p>10. FUTURE AGENDA ITEM(S)</p>	<p>None</p>
<p>11. ADJOURN to closed session.</p>	<p>President MacKinnon adjourned the meeting to closed session at 3:40 PM</p>

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Jerry Gruber, General Manager  
Alleyne LaBossiere, Finance Manager

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Meeting Date: December 20, 2012      Subject: Consider Adoption of Resolution  
69-2012 Authorizing Banking Powers of  
Authority

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**RECOMMENDATIONS:**

Adopt Resolution 69-2012 authorizing banking powers of authority as listed in Resolution 69-2012 to CCSD directors and staff.

**FISCAL IMPACT:**

None.

**DISCUSSION:**

Heritage Oaks Bank requires an approved resolution signifying who has been assigned banking powers. This serves to update the assigned banking powers due to Board of Directors changes, in accordance with established policy.

Attachments: Resolution 69-2012  
"Exhibit A" Authorized Banking Powers

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_

RESOLUTION 69-2012

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING ASSIGNMENT OF BANKING POWERS FOR THE  
CAMBRIA COMMUNITY SERVICES DISTRICT'S BANK  
AND INVESTMENT ACCOUNTS

WHEREAS, the CCSD has bank accounts at Heritage Oaks Bank (HOB) as well as an investment account with the State of California Local Agency Investment Fund (LAIF); and

WHEREAS, HOB and LAIF requires an approved resolution stating which banking powers are assigned to CCSD officials and staff.

THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cambria Community Services District that the banking powers are granted as listed within the attached Exhibit "A," superseding Resolution 18-2011, dated May 26, 2011;

PASSED AND ADOPTED this 20<sup>th</sup> day of December, 2012.

\_\_\_\_\_

President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Kathy A. Choate  
District Clerk

\_\_\_\_\_  
Timothy J. Carmel  
District Counsel

RESOLUTION 69-2012

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING ASSIGNMENT OF BANKING POWERS FOR THE  
CAMBRIA COMMUNITY SERVICES DISTRICT'S BANK  
AND INVESTMENT ACCOUNTS

WHEREAS, the CCSD has bank accounts at Heritage Oaks Bank (HOB) as well as an investment account with the State of California Local Agency Investment Fund (LAIF); and

WHEREAS, HOB and LAIF requires an approved resolution stating which banking powers are assigned to CCSD officials and staff.

THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cambria Community Services District that the banking powers are granted as listed within the attached Exhibit "A," superseding Resolution 18-2011, dated May 26, 2011;

PASSED AND ADOPTED this 20<sup>th</sup> day of December, 2012.

\_\_\_\_\_

President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Kathy A. Choate  
District Clerk

\_\_\_\_\_  
Timothy J. Carmel  
District Counsel

TO: Board of Directors

AGENDA NO. **7.D.**

FROM: Jerry Gruber, General Manager  
Mark Miller, Fire Chief  
David Hirsch, Assistant District Counsel

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Meeting Date: December 20, 2012 Subject: Discussion and Consideration to Adopt Resolution 72-2012 Approving an Amendment to the Agreement for Administrative and Management Services between the CCSD and the CCHD

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**RECOMMENDATIONS:**

Adopt Resolution 72 -2012 approving an amendment to the Agreement for Administrative and Management Services between the CCSD and the Cambria Community Healthcare District (CCHD).

**FISCAL IMPACT:**

The CCHD pays the CCSD an hourly fee of \$ 50.00 per hour for providing administrative and management services. All revenue generated goes directly into the appropriate CCSD'S Department fund such as Administration and or Fire.

**DISCUSSION:**

At its June 28, 2012 meeting, the Board of Directors approved an Agreement for Administrative and Management Services ("Agreement") pursuant to which the CCSD was retained to provide administrative and management services to the Cambria Community Healthcare District. The CCSD General Manager and Fire Chief both serve as the CCHD Administrator and share in the responsibilities. In the interest of fiscal responsibility the CCSD General Manager and Fire Chief do not work at the same time and try to limit their combined time to sixteen hours per week.

The term of the Agreement was for a six month period, beginning on July 1, 2012. Since that time a draft Joint Powers Agreement has been prepared by District Counsel and was recently distributed to the Ad Hoc Committees of the CCSD and CCHD Boards. Extending the Agreement on a month-to-month basis will allow the Ad Hoc Committees to continue to meet and discuss the concept of entering into a Joint Powers Agreement.

Attachments: Resolution 72-2012  
Amendment to Agreement

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BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_

RESOLUTION NO. 72-2012  
December 20, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING AN AMENDMENT TO THE AGREEMENT FOR  
ADMINISTRATIVE AND MANAGEMENT SERVICES WITH THE  
CAMBRIA COMMUNITY HEALTHCARE DISTRICT

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. To approve the Amendment to the Agreement for Administrative and Management Services with the Cambria Community Healthcare District attached hereto as Exhibit "A".
2. To authorize the Board President to execute the Amendment to the Agreement for Administrative and Management Services with the Cambria Community Healthcare District.

PASSED AND ADOPTED THIS 20th day of December 2012.

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President  
Board of Directors

APPROVED AS TO FORM:

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Timothy J. Carmel  
District Counsel

ATTEST:

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Kathy A. Choate  
District Clerk



**AMENDMENT TO AGREEMENT  
FOR ADMINISTRATIVE AND  
MANAGEMENT SERVICES**

This Amendment to Agreement for Administrative and Management Services ("Amendment") is made and entered into January 1, 2013, by and between the Cambria Community Services District (hereinafter referred to as "CCSD") and the Cambria Community Healthcare District (hereinafter referred to as "CCHD").

**RECITALS**

WHEREAS, on July 1, 2012 the CCSD and the CCHD entered into an Agreement for Administrative and Management Services ("Agreement") pursuant to which the CCSD was retained to provide administrative and management services; and

WHEREAS, the Agreement also was structured to provide a framework for both entities to explore mechanisms for co-locating facilities and equipment, and sharing management, personnel, training and related equipment and costs in the provision of EMS services to their respective jurisdictions in order to allow both agencies to continue to evaluate methodologies and practices within both organizations that could lead to development of a formal Joint Powers Agreement pursuant to Government Code Sections 6500 et seq resulting in greater efficiencies and improvement of services; and

WHEREAS, the term of the Agreement was for a period of six (6) months and the parties now desire to extend the term on a month-to-month basis so that the CCSD continues to provide administrative and management services and the Parties can continue to explore the possibility of entering into a Joint Powers Agreement;

NOW, THEREFORE, in consideration of the mutual covenants herein made, the Parties agree as follows:

1. Section 6 of the Agreement is hereby amended to read as follows:

"6. Term of this Agreement. This Agreement shall continue to be in full force and effect on a month-to-month basis and shall terminate at such time that both

Parties approve a Joint Powers Agreement, unless otherwise terminated as provided herein. Either party may terminate this Agreement at any time upon thirty (30) days' prior written notice."

2. Except as amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

Executed at Cambria, California, on the date and year first appearing above.

**Cambria Community Services District  
District**

**Cambria Community Healthcare**

By: \_\_\_\_\_

*CCSD Board President*

By: \_\_\_\_\_

Kristi Jenkins, President

Attest:

\_\_\_\_\_

Kathy A. Choate, District Clerk

Attest:

\_\_\_\_\_

Heidi Holmes, Administrative Assistant

Approved As To Form:

\_\_\_\_\_

Timothy J. Carmel, District Counsel

Approved As to Form:

\_\_\_\_\_

Steven M. Chanley

Legal Counsel for CCHD

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.E.**

FROM: Jerry Gruber, General Manager  
Monique Madrid, Administrative Svcs Officer

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Meeting Date: December 20, 2012 Subject: Consideration to Adopt Resolution  
70-2012 Approving a Side Letter of  
Agreement with SEIU Local 620  
Relating to Dental Benefits for 2013

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**RECOMMENDATIONS:**

Adopt Resolution 70-2012 approving the Side Letter of Agreement with SEIU Local 620 relating to dental benefits for 2013.

**FISCAL IMPACT:**

The increase in cost to the CCSD for the fiscal year 2012/2013 is \$1,312.46.

**DISCUSSION:**

The CCSD received notice of an increase in the dental premium in October, 2013 and negotiated a 90/10 split of that premium with SEIU 620 for the calendar year 2013 . CCSD will look for a more competitive rate for dental premiums next year with the goal of being able to find a comparable plan to provide to all employees.

Staff recommends adoption of Resolution 70-2012 approving the SEIU Side Letter of Agreement.

Attachments: Resolution 70-2012  
SEIU Side Letter Dental

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BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_\_ THOMPSON \_\_\_\_ BAHRINGER \_\_\_\_ CLIFT \_\_\_\_ RICE \_\_\_\_ ROBINETTE

RESOLUTION 70-2012  
December 20, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING A SIDE LETTER OF AGREEMENT WITH SEIU LOCAL 620 FOR  
DENTAL BENEFITS FOR THE CALENDAR YEAR 2013

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

Approves the Side Letter of Agreement with SEIU Local 620 for dental benefits for the calendar year of 2013, a copy of which is attached as Exhibit A, and incorporated herein by reference.

PASSED AND ADOPTED THIS 20<sup>th</sup> day of December 2012.

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President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

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Kathy A. Choate  
District Clerk

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Timothy J. Carmel  
District Counsel

# CAMBRIA COMMUNITY SERVICES DISTRICT

## DIRECTORS:

ALLAN S. MAC KINNON, President  
MICHAEL THOMPSON, Vice President  
JIM BAHRINGER  
MURIL N. CLIFT  
GAIL ROBINETTE



## OFFICERS:

JERRY GRUBER, General Manager  
KATHY A. CHOATE, District Clerk  
TIMOTHY J. CARMEL, District Counsel

1316 Tamsen Street, Suite 201 • P.O. Box 65 • Cambria CA 93428  
Telephone (805) 927-6223 • Facsimile (805) 927-5584

## SIDE LETTER No. 1 TO MEMORANDUM OF UNDERSTANDING DATED JULY 1, 2012-JUNE 30, 2015


### BETWEEN


### THE CAMBRIA COMMUNITY SERVICES DISTRICT (CCSD) AND SERVICE EMPLOYEES INTERNATIONAL UNIONS LOCAL 620 (SEIU)

The CCSD and SEIU agree to this side letter, clarifying Section 31 "Dental Insurance", with regard to the amount to be paid by the District and the amount to be paid by the employee. Currently, Section 31 provides that the District is to pay 95% of the cost of the employee and dependent coverage of the Dental Insurance policy; effective January 1, 2013 the District is to pay 90% of the premiums for employee and dependant coverage for the lowest cost plan. If the employees elect a higher cost plan, the employees pay the increased cost for that plan. In December 2010, the employees enrolled in the higher cost dental plan, Ameritas Fusion and agreed to pay the difference in the premium.


The CCSD has recently been informed that the cost of the Ameritas Fusion plan currently being utilized will be increasing on January 1, 2013 in the amount of 25%, which will result in a significantly higher employee share of the cost. In order to address this increase, it is understood and agreed that effective January 1, 2013 the CCSD instead will pay for the cost of the Dental Insurance policy for the calendar year 2013 on the basis of the District paying 90% of the cost for employee and dependant coverage for the Ameritas Fusion plan and the employee paying the remaining 10%. Subsection C of Section 31 provides for the District and employees each paying 50% of any increase in the lowest cost plan available to District Employees for the years beginning on January 1, 2014 and January 1, 2015. Subsection C shall remain unchanged and be subject to a re-opener to bargain for any modification to the dental benefits for those years. The parties agree to commence negotiations for the 2014 dental benefit in October, 2013, after the CCSD receives the rates for the Dental Insurance for 2014 from the insurance company.

Except as agreed to in this Side Letter, all other terms and conditions of the MOU shall remain in full force and effect.

  
Mike Woods, SEIU Field Representative

  
Jerome D. Gruber,  
Employee Relations Officer

  
Cortney Upthegrove Murguia

  
Justin Smith

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.F.**

FROM: Jerry Gruber, General Manager  
Monique Madrid, Administrative Services Officer

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Meeting Date: December 20, 2012                      Subject: Discussion and Consideration to Adopt Resolution 81-2012 Authorizing an Amendment to the Cambria Community Services District Contract with California Public Employees' Retirement System (CalPERS)

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**Recommendation:**

Adopt Resolution 81-2012 to amend retirement contract with California Public Employees Retirement System (CalPERS) to provide 3% at 55, coverage for safety members and 2% at 60 coverage for miscellaneous members, both with three-year final compensation.

**DISCUSSION:**

During the October 25, 2012 Board meeting staff presented a Notice of Intention to Amend the CalPERS retirement contract for both safety and miscellaneous labor groups. These retirement plan changes will result in a cost savings to the CCSD for future hires.

Adoption of Resolution 81-2012 authorizing an Amendment to the CCSD contract with CalPERS will fulfill the final step in the amendment process. The amended contract and various supporting materials are attached for further information.

CalPERS procedures require disclosure of the cost of the Contract Amendment identified in the amendment actuarial valuation for the adoption of this plan amendment:

- The employer contribution rate will be 7.846% of reportable earnings for local miscellaneous members entering membership for the first time in the miscellaneous classification after the effective date of this amendment to contract.
- The employer contribution rate will be 20.057% of reportable earnings for local safety members entering membership for the first time in the safety classification after the effective date of this amendment to contract.

Government Code Section 7507 requires that the future annual costs or benefit change of the proposed contract be made public at a public meeting at least two weeks prior to the adoption of the final Resolution. Attached are two Valuation Reports from Barbara J. Ware, an actuary with CalPERS, dated September 12, 2012 explaining the cost savings resulting from the change in benefits, which for the safety plan is stated to be about 2.7% and for the miscellaneous plan is stated to be about 4.4% of the second tier fiscal year payroll. Among other things this resolution must disclose the following rates identified in the amendment actuarial valuation for the adoption of this plan amendment.

- The local miscellaneous member contribution rate will be 7% of reportable earnings in excess of \$133.33 for those miscellaneous members entering membership for the first time in the miscellaneous classification after the effective date of this amendment to the contract.

The table below shows savings in payroll costs for future hires.

**CalPERS Estimates of Retirement Plan Cost Savings**

Retirement Plan Type	Employee Rate %		Employer Rate %	
	Current	New	Current	New
Miscellaneous	8.0	7.0	25.560-	7.846
Safety	9.0	9.0	29.542-	20.057

In addition to adoption of this Resolution the District is required to take a number of other administrative steps to complete the amendment. Most significant will be an election by members agreeing to the decreased benefit for future hires. All of the labor groups have agreed to the decreased retirement benefit for future hires.

Assuming approval of the amendment, at this Board meeting, it is expected that the new plan will become effective as of the first day of a payroll following the adoption of the final Resolution or Dec. 28, 2012.

Attachments: Dec. 11, 2012 CalPERS Amendment to Contract letter (Danielle Brooks)  
 CalPERS Resolution 81-2012 Authorizing an Amendment to the Contract  
 Dec. 20, 2012 CalPERS Amendment to Contract (Karen De Frank)  
 Sept. 12, 2012 CalPERS Valuation report Miscellaneous Plan (B Ware)  
 Sept. 12, 2012 CalPERS Valuation report Safety Plan (B Ware)  
 Letter of Agreement between CCSD and IAFF Local 4635

-----  
 BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_MACKINNON\_\_\_THOMPSON\_\_\_BAHRINGER\_\_\_CLIFT\_\_\_ROBINETTE



California Public Employees' Retirement System  
Customer Account Services Division  
Retirement Account Services Section  
P.O. Box 942709  
Sacramento, CA 94229-2709  
TTY: (877) 249-7442  
888 CalPERS (or 888-225-7377) phone • (916) 795-3005 fax  
www.calpers.ca.gov

December 11, 2012

CalPERS ID #3473008001

Ms. Monique S. Madrid  
Cambria Community Services District  
1316 Tamson, Suite 201  
Cambria, CA 93428

Dear Ms. Madrid:

We have received the Resolution of Intention to amend your CalPERS contract to provide Section 20475 (Different Level of Benefits). Section 21353 (2% @ 60 Modified formula) and Section 20037 (Three-Year Final Compensation) are applicable to local miscellaneous members entering membership for the first time in the miscellaneous classification after the effective date of this amendment to contract, and

Section 20475 (Different Level of Benefits). Section 21363.1 (3% @ 55 Modified formula) and Section 20037 (Three-Year Final Compensation) are applicable to local safety members entering membership for the first time in the safety classification after the effective date of this amendment to contract.

Enclosed are the following documents necessary to complete the proposed amendment:

1. Amendment to Contract.
2. Resolution (Form CON-13). This Resolution must be adopted by affirmative vote of a majority of the members of the governing body no earlier than twenty days after the adoption of the Resolution of Intention. Failure to comply may result in the delay of the anticipated effective date of the amendment.
3. Certification of Final Action of Governing Body (Form CON-5).

Your agency adopted the Resolution of Intention on October 25, 2012, therefore, the earliest date the final Resolution could have been adopted was November 14, 2012, pursuant to Government Code Section 20471. THERE ARE NO EXCEPTIONS TO THIS LAW.

The effective date of this amendment cannot be earlier than the first day of a payroll period following the adoption of the final Resolution. Please insert the effective date on the last page of the Amendment to Contract.



The following documents must be submitted through my|CalPERS and the original documents must be returned to this office by mail. ORIGINAL SIGNATURES ARE REQUIRED ON ALL CONTRACTS.

1. Amendment to Contract, two original executed sets.
2. Resolution (CON-13), original or certified copy.
3. Certification of Final Action of Governing Body (CON-5), original.

Please notify your personnel/payroll staff and any others who submit payroll or membership documents to CalPERS on behalf of the agency, such as county courts and port districts, of the following information as of the day after the effective date of the amendment to the contract:

- The local miscellaneous member contribution rate will be 7% of reportable earnings in excess of \$133.33 for those miscellaneous members entering membership for the first time in the miscellaneous classification after the effective date of this amendment to the contract.
- The employer contribution rate for local miscellaneous members affected by this contract amendment will be 7.846% of reportable earnings.
- The employer contribution rate for local safety members affected by this contract amendment will be 20.057% of reportable earnings.

**Please do not retype the Amendment to Contract and/or agreement documents. Only documents provided by this office will be accepted. If you have a problem with any of the documents, please contact this office prior to presenting to your governing body for adoption. Another contract amendment cannot be started until this amendment is completed or cancelled.**

A copy of the contract will be returned for your records after it has been executed by CalPERS.

If you have any questions, please call (888) CalPERS (225-7377).

Sincerely,



Danielle Brooks  
Employer Representative  
Public Agency Contract Services

DB:rj

Enclosures

**CAMBRIA COMMUNITY SERVICES DISTRICT**

**RESOLUTION  
AUTHORIZING AN AMENDMENT TO THE CONTRACT**

No. 81-2012

WHEREAS, the Board of Administration of the California Public Employees' Retirement System and the Board of Directors of the Cambria Community Services District entered into a contract effective on December 15, 1977 providing for the participation of said public agency in the California Public Employees' Retirement System; and

WHEREAS, it is now desirable to take advantage of certain benefits provided under said Retirement System and not included in said contract;

NOW, THEREFORE, BE IT RESOLVED, that said governing body authorized, and it does hereby authorize, an amendment to said contract, a copy of said amendment attached hereto and by such reference made a part hereof as though herein set out in full; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the presiding officer of said governing body is hereby authorized, empowered and directed to execute said amendment for and on behalf of said public agency.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Presiding Officer

Attest:

\_\_\_\_\_  
Clerk/Secretary



California  
Public Employees' Retirement System

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**AMENDMENT TO CONTRACT**

Between the  
Board of Administration  
California Public Employees' Retirement System  
and the  
Board of Directors  
Cambria Community Services District

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The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective December 15, 1977, and witnessed December 5, 1977, and as amended effective November 22, 1996, October 24, 2000, October 4, 2002 and April 1, 2005 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 14 are hereby stricken from said contract as executed effective April 1, 2005, and hereby replaced by the following paragraphs numbered 1 through 17 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 60 for local miscellaneous members, age 50 for local safety members entering membership in the safety classification on or prior to the effective date of this amendment to contract and age 55 for local safety members entering membership for the first time in the safety classification after the effective date of this amendment to contract.

2. Public Agency shall participate in the Public Employees' Retirement System from and after December 15, 1977 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.
  
3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorneys fees that may arise as a result of any of the following:
  - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
  - (b) Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than existing retirement benefits, provisions or formulas.
  - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
  - (d) Public Agency's election to file for bankruptcy under Chapter 9 (commencing with section 901) of Title 11 of the United States Bankruptcy Code and/or Public Agency's election to reject this Contract with the CalPERS Board of Administration pursuant to section 365, of Title 11, of the United States Bankruptcy Code or any similar provision of law.
  - (e) Public Agency's election to assign this Contract without the prior written consent of the CalPERS' Board of Administration.

- (f) The termination of this Contract either voluntarily by request of Public Agency or involuntarily pursuant to the Public Employees' Retirement Law.
  - (g) Changes sponsored by Public Agency in existing retirement benefits, provisions or formulas made as a result of amendments, additions or deletions to California statute or to the California Constitution.
- 4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
  - a. Local Fire Fighters (herein referred to as local safety members);
  - b. Employees other than local safety members (herein referred to as local miscellaneous members).
- 5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
  - a. **POLICE OFFICERS.**
- 6. This contract shall be a continuation of the benefits of the contract of the Cambria County Water District, hereinafter referred to as "Former Agency", pursuant to Section 20508 of the Government Code, Former Agency having ceased to exist and succeeded by Public Agency on December 9, 1976. Public Agency, by this contract, assumes the accumulated contributions and assets derived therefrom and liability for prior and current service under Former Agency's contract with respect to the Former Agency's employees. Legislation repealed Section 20508, Statutes of 1949, effective January 1, 1988.
- 7. The percentage of final compensation to be provided for each year of credited prior and current service as a local miscellaneous member in employment before and not on or after October 4, 2002 shall be determined in accordance with Section 21354 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2% at age 55 Modified).

8. The percentage of final compensation to be provided for each year of credited prior and current service as a local miscellaneous member in employment after October 4, 2002 and not entering membership for the first time in the miscellaneous classification after the effective date of this amendment to contract shall be determined in accordance with Section 21354.3 of said Retirement Law subject to the reduction provided therein for Federal Social Security (3% at age 60 Modified).
9. The percentage of final compensation to be provided for each year of credited current service as a local miscellaneous member entering membership for the first time in the miscellaneous classification after the effective date of this amendment to contract shall be determined in accordance with Section 21353 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2% at age 60 Modified).
10. The percentage of final compensation to be provided for each year of credited prior and current service as a local safety member entering membership in the safety classification on or prior to the effective date of this amendment to contract shall be determined in accordance with Section 21362.2 of said Retirement Law subject to the reduction provided therein for Federal Social Security (3% at age 50 Modified).
11. The percentage of final compensation to be provided for each year of credited current service as a local safety member entering membership for the first time in the safety classification after the effective date of this amendment to contract shall be determined in accordance with Section 21363.1 of said Retirement Law subject to the reduction provided therein for Federal Social Security (3% at age 55 Modified).
12. Public Agency elected and elects to be subject to the following optional provisions:
  - a. Section 21024 (Military Service Credit as Public Service) for local miscellaneous members only.
  - b. Section 20042 (One-Year Final Compensation) for local miscellaneous members and local safety members entering membership on or prior to the effective date of this amendment to contract.
  - c. Section 20965 (Credit for Unused Sick Leave) for local miscellaneous members only.

- d. Section 20475 (Different Level of Benefits). Section 21353 (2% @ 60 Modified formula) and Section 20037 (Three-Year Final Compensation) are applicable to local miscellaneous members entering membership for the first time in the miscellaneous classification after the effective date of this amendment to contract.

Section 21363.1 (3% @ 55 Modified formula) and Section 20037 (Three-Year Final Compensation) are applicable to local safety members entering membership for the first time in the safety classification after the effective date of this amendment to contract.

13. Public Agency, in accordance with Government Code Section 20834, shall not be considered an "employer" for purposes of the Public Employees' Retirement Law. Contributions of the Public Agency shall be fixed and determined as provided in Government Code Section 20834, and such contributions hereafter made shall be held by the Board as provided in Government Code Section 20834.
14. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.
15. Public Agency shall also contribute to said Retirement System as follows:
- a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
  - b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
16. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.

17. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BOARD OF ADMINISTRATION  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF DIRECTORS  
CAMBRIA COMMUNITY SERVICES  
DISTRICT

BY \_\_\_\_\_  
KAREN DE FRANK, CHIEF  
CUSTOMER ACCOUNT SERVICES DIVISION  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY \_\_\_\_\_  
PRESIDING OFFICER

\_\_\_\_\_  
Witness Date

Attest:

\_\_\_\_\_  
Clerk





**California Public Employees' Retirement System**  
**Actuarial Office**  
 P.O. Box 942709  
 Sacramento, CA 94229-2709  
 TTY: (916) 795-3240  
 (888) 225-7377 phone • (916) 795-2744 fax  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

September 12, 2012

CALPERS ID: 3473008001  
 Employer Name: CAMBRIA COMMUNITY SERVICES DISTRICT  
 Rate Plan: MISCELLANEOUS PLAN

Re: New Second Tier Plan (Section 20475: Different Level of Benefits Provided for New Employees; Section 21353 2% @ 60 Full Formula, Section 20037: Three-Year Final Compensation)

Dear Requestor:

In the table below, we show your 2012-2013 employer contribution rates before and after opening a second tier.

Of the five rate components, the first three are specific to the pool to which the plan belongs and the last two are specific to your agency. However, the Phase out of Normal Cost Difference will normally be 0% beginning with rates established for 2010-2011, so it has no impact from that time on.

The Side Fund will continue to be paid off by the first tier plan since all the past service on which it is based belongs to those current members who will continue in the first tier. The scheduled dollar amounts payable will continue as before. However, because newly hired members will be covered by the second tier, the number of members and payroll in the first tier will (after several years) gradually decline. The Amortization of Side Fund rate component is the dollars needed to pay off the side fund divided by the payroll. So as long as the Side Fund remains, **the first tier rate will increase as its payroll decreases**. The first tier side fund is scheduled to be paid off after 5 years from June 30, 2012.

Therefore, in determining the employer contributions savings, Amortization of Side Fund should be excluded. For your agency, the ultimate annual employer savings equals the difference between the Normal Cost and Surcharges rates times the second tier payroll. For 2012-2013 the Normal Cost and Surcharges percentage savings is  $(10.317\% + 0.675\%) - (6.640\% + 0.000\%) = 4.352\%$ . **The ultimate employer annual dollar savings is about 4.4% of the second tier fiscal year payroll.**

The Risk Pool's Payment on Amortization Bases is a temporary adjustment to the pool's contribution to "get the pool back on schedule". This temporary adjustment varies in amount and duration from pool to pool.

As of June 30, 2010	Existing Plan	New Second Tier Plan
	3.0% @ 60 & FAC 1	2% @ 60 & FAC 3 for newly hired members
2012-2013 Employer Contribution Rate:		
Risk Pool's Net Employer Normal Cost	10.317%	6.640%
Risk Pool's Payment on Amortization Bases	4.310%	1.206%
One-Year Final Compensation	0.675%	0.000%
Phase out of Normal Cost Difference	0.000%	0.000%
Amortization of Side Fund	10.258%	0.000%
<b>Total Employer Contribution Rate</b>	25.560%	7.846%
2012-2013 Employee Contribution Rate	8.000%	7.000%

The employee rate reduction of 1% would begin immediately after you hire your first employee and last indefinitely.

To initiate an amendment to the contract, please follow the Contract Amendment Report process on MyCalPERS with our Retirement Contract Services Unit, indicating your wish to contract for Section 20475 (Different Level of Benefits) and identifying the group(s) to which the benefit reduction applies.

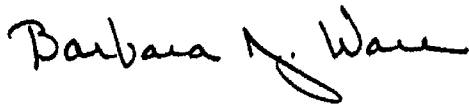
The information is based on the June 30, 2010 annual valuation and is good until June 30, 2013. Note, however, that your rate after June 30, 2013 could change substantially. If your agency has not taken action to amend its contract by June 30, 2013, **you must contact the Retirement Contract Services Unit for an updated cost analysis.**

In sections 20463 (b) and (c), the California Public Employees' Retirement Law requires the governing body of a public agency within five days of receipt of the contract amendment cost analysis, to provide each employee organization with a copy of the analysis. If this cost analysis was requested by an employee organization, the employee organization is also required within five days of receipt of the analysis, to provide a copy of the analysis to the public agency.

The June 30, 2010 Section 2 Risk Pool actuarial valuation report applicable to your new second tier plan can be viewed on the following website:

<http://www.calpers.ca.gov/index.jsp?bc=/employer/actuarial-gasb/risk-pooling/valuation-reports.xml>

If you have questions, please call (888) CalPERS (225-7377).



BARBARA J. WARE, FSA, MAAA  
Enrolled Actuary  
Senior Pension Actuary, CalPERS



**California Public Employees' Retirement System**  
**Actuarial Office**  
 P.O. Box 942709  
 Sacramento, CA 94229-2709  
 TTY: (916) 795-3240  
 (888) 225-7377 phone • (916) 795-2744 fax  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

September 12, 2012

CALPERS ID: 3473008001  
 Employer Name: CAMBRIA COMMUNITY SERVICES DISTRICT  
 Rate Plan: SAFETY PLAN

Re: New Second Tier Plan (Section 20475: Different Level of Benefits Provided for New Employees; Section 21363.1 3.0% @ 55 Full Formula, Section 20037: Three-Year Final Compensation)

Dear Requestor:

In the table below, we show your 2012-2013 employer contribution rates before and after opening a second tier.

Of the five rate components, the first three are specific to the pool to which the plan belongs and the last two are specific to your agency. However, the Phase out of Normal Cost Difference will normally be 0% beginning with rates established for 2010-2011, so it has no impact from that time on.

The Side Fund will continue to be paid off by the first tier plan since all the past service on which it is based belongs to those current members who will continue in the first tier. The scheduled dollar amounts payable will continue as before. However, because newly hired members will be covered by the second tier, the number of members and payroll in the first tier will (after several years) gradually decline. The Amortization of Side Fund rate component is the dollars needed to pay off the side fund divided by the payroll. So as long as the Side Fund remains, **the first tier rate will increase as its payroll decreases**. The first tier side fund is scheduled to be paid off after 3 years from June 30, 2012.

Therefore, in determining the employer contributions savings, Amortization of Side Fund should be excluded. For your agency, the ultimate annual employer savings equals the difference between the Normal Cost and Surcharges rates times the second tier payroll. For 2012-2013 the Normal Cost and Surcharges percentage savings is  $(17.245\% + 1.025\%) - (15.524\% + 0.000\%) = 2.746\%$ . **The ultimate employer annual dollar savings is about 2.7% of the second tier fiscal year payroll.**

The Risk Pool's Payment on Amortization Bases is a temporary adjustment to the pool's contribution to "get the pool back on schedule". This temporary adjustment varies in amount and duration from pool to pool.

As of June 30, 2010	Existing Plan	New Second Tier Plan
	3.0% @ 50 & FAC 1	3.0% @ 55 & FAC 3 for newly hired members
2012-2013 Employer Contribution Rate:		
Risk Pool's Net Employer Normal Cost	17.245%	15.524%
Risk Pool's Payment on Amortization Bases	6.436%	4.533%
One-Year Final Compensation	1.025%	0.000%
Phase out of Normal Cost Difference	0.000%	0.000%
Amortization of Side Fund	4.836%	0.000%
<b>Total Employer Contribution Rate</b>	29.542%	20.057%
2012-2013 Employee Contribution Rate	9.000%	9.000%

To initiate an amendment to the contract, please follow the Contract Amendment Report process on MyCalPERS with our Retirement Contract Services Unit, indicating your wish to contract for Section 20475 (Different Level of Benefits) and identifying the group(s) to which the benefit reduction applies.

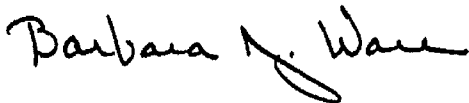
The information is based on the June 30, 2010 annual valuation and is good until June 30, 2013. Note, however, that your rate after June 30, 2013 could change substantially. If your agency has not taken action to amend its contract by June 30, 2013, **you must contact the Retirement Contract Services Unit for an updated cost analysis.**

In sections 20463 (b) and (c), the California Public Employees' Retirement Law requires the governing body of a public agency within five days of receipt of the contract amendment cost analysis, to provide each employee organization with a copy of the analysis. If this cost analysis was requested by an employee organization, the employee organization is also required within five days of receipt of the analysis, to provide a copy of the analysis to the public agency.

The June 30, 2010 Section 2 Risk Pool actuarial valuation report applicable to your new second tier plan can be viewed on the following website:

<http://www.calpers.ca.gov/index.jsp?bc=/employer/actuarial-gasb/risk-pooling/valuation-reports.xml>

If you have questions, please call (888) CalPERS (225-7377).



BARBARA J. WARE, FSA, MAAA  
Enrolled Actuary  
Senior Pension Actuary, CalPERS

# CAMBRIA COMMUNITY SERVICES DISTRICT

## DIRECTORS:

ALLAN S. MAC KINNON, President  
MICHAEL THOMPSON, Vice President  
JIM BAHRINGER  
MURIL N. CLIFT  
GAIL ROBINETTE



## OFFICERS:

JERRY GRUBER, General Manager  
KATHY A. CHOATE, District Clerk  
TIMOTHY J. CARMEL, District Counsel

1316 Tamsen Street, Suite 201 • P.O. Box 65 • Cambria CA 93428  
Telephone (805) 927-6223 • Facsimile (805) 927-5584

## LETTER OF AGREEMENT

### BETWEEN

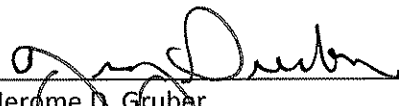
### THE CAMBRIA COMMUNITY SERVICES DISTRICT (CCSD) AND INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS LOCAL 4635

The CCSD and IAFF have been negotiating in good faith on a new Memorandum of Understanding to supercede the expired Memorandum of Understanding dated April 23, 2010 -- April 22, 2012. As of the date of this Letter of Agreement those negotiations are continuing, however, the parties have agreed to this Letter of Agreement, amending Section 28 "Retirement," with regard to the approval of a 2<sup>nd</sup> Tier Retirement Contract Amendment between CalPERS and the CCSD and will effect employees hired after December 1, 2012. Currently, Section 28 provides that the CCSD shall provide 3% @ 50 public safety retirement plan for covered employees, including single highest year computation. Effective December 1, 2012 and for all safety employees hired after December 1, 2012 the CCSD shall provide 3% @ 55 public safety retirement plan for covered employees, including 36 highest consecutive months final compensation.

This Letter of Agreement will be in force upon approval by the CCSD Board of Directors, and it is the intention of the parties that this language will be deemed to be added to the IAFF MOU dated April 23, 2010 – April 22, 2012 and will carry forward into all future IAFF MOUs.

  
\_\_\_\_\_  
William Hollingsworth, IAFF Negotiator

  
\_\_\_\_\_  
Steve Bitto, IAFF Negotiator

  
\_\_\_\_\_  
Jerome D. Gruber,  
Employee Relations Officer

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors  
FROM: Jerry Gruber, General Manager  
Monique Madrid, Admin Svcs. Officer

AGENDA NO. **7.G.**

---

Meeting Date: December 20, 2012 Subject: Consider Adoption of Resolution  
73-2012 Approving the Position  
Description of Administrative Tech III  
and the Salary Range for the Position

---

**RECOMMENDATIONS:**

Adopt Resolution 73-2012 approving the position description for the Administrative Technician III sharing the billing and conservation and parcel management duties and the salary range for said position

**FISCAL IMPACT:**

There is no fiscal impact for the approval of the proposed position description and salary range. Staff had anticipated the need to establish this combined position when developing the budget. The Administrative Technician III position is included in the current budget. The salary range for the Administrative Technician III is \$4,366 - \$5,307 monthly plus the benefit package.

**DISCUSSION:**

There are two items on the agenda this month regarding recommended staff changes within the Administration Department. One is to adopt a attached position description for Administrative Technician III to establish a sharing of billing clerk, and conservation, and parcel management duties. The other is to create a Confidential Administrative Assistant to provide support to the Administrative Services Officer and District Clerk.

This is the first of a series of small changes necessary to re-organize the Administration Department. In addition to this item the General Manager will also bring forward some additional proposals in February for the Board's consideration.

As the District moves forward with the Conservation Study and in anticipation of the adoption of a new conservation program staff believes it is a good time to establish this position. Part of the proposed re-organization includes the creation of a combined duty position as an Administrative Technician III which would replace an Administrative Technician II. The new position will be responsible for a portion of the conservation and parcel management duties while some other staff members will continue to handle their assigned duties relating to conservation and permitting. Although staff does not feel the addition of conservation and parcel management duties requires a full-time position commitment at this time, by combining the billing clerk position with the conservation and parcel management duties, a need arises for an additional position to provide other support services within the Administration Department.

Staff recommends that the Board of Directors approve the attached position description and salary range for the Administrative Technician III. This position is tasked with duties relating to billing, conservation and parcel management within the associated specialized computer

software programs. Staff believes this blend of duties supporting overlapping data management systems will create efficiency and stability of the data.

Staff recommends adoption of Resolution 73-2012 approving the creation of this combined position as an Administrative Technician III.

Attachments:           Resolution 73-2012  
                              Administrative Tech III Position Description

---

BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_\_\_ THOMPSON \_\_\_\_\_ BAHRINGER \_\_\_\_\_ CLIFT \_\_\_\_\_ RICE \_\_\_\_\_ ROBINETTE

## **CAMBRIA COMMUNITY SERVICES DISTRICT**

### **ADMINISTRATIVE TECHNICIAN III BILLING, CONSERVATION AND PARCEL MANAGEMENT Salary Range: \$4366 - 5307 per month**

#### **DEFINITION:**

Under direction of the Administrative Services Officer, handles a variety of duties which require a general understanding of the policies, procedures and services of the District. Handles the utility billing system, maintains the billing master file records, collection procedures related to utility billing. Is responsible for the maintenance of the specialized software for the District's programs relating to parcel management, water and wastewater service allocations, resource conservation and assessments. Assists in permit processing, and management of assigned projects.

This is a position within the SEIU employee group.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Utilizes specialized computer software for both the utility billing system and the parcel management system.
- Maintains the utility billing system, prepares utility bills, delinquency notices and initiates shut-off notices. Collection of delinquent accounts and issue collection letters, assigns to collection agency, and files liens on properties
- Periodically update water and sewer rates in the utility billing system.
- Manages and maintains the forms associated with the billing system.
- Coordinates meter readings, re-reads, entry and adjustments as needed for billing.
- Establishes new accounts, closes inactive accounts, process change of owner or tenant information, and returned payments for NSF.
- Maintains the parcel data management system, maintaining the Waitlist and existing commitment list, assists in processing intent to serve letters, water letters, demand off-set letters, and position assignments and transfers.
- Assists with the assessment programs; Fire Suppression Benefit Assessment, Fire Hazard Fuel Reduction Program, Water and Wastewater Stand-by Availability Charges.
- Assists with connection permits.
- Serves as the primary administrative staff member who is responsible for the conservation duties assigned to this position.
- Assists with investigations of water/resource waste and prepares reports, and recommendations for action.
- Collects and interprets data relating to water conservation, and assists with report preparation and recommendations for action.
- Responds to inquiries regarding District requirements and policies, and provide information on proper water use and effective conservation techniques.



- Perform research and prepare reports for District management and the Board of Directors.
- Provide exemplary customer service to all individuals by demonstrating a willingness to be attentive, understanding, responsive, fair, courteous, and respectful, and to actively participate in maintaining a positive customer service environment.
- Communicate clearly and concisely, both orally and in writing.
- Perform special research projects or other administrative tasks as assigned.
- All other duties as assigned.

**KNOWLEDGE:**

- Modern office practices and procedures; Customer service techniques; Filing systems and procedures; two years experience in a computerized financial environment.
- Oral and written communication skills; Letter and report styles and formats; Word processing and database applications.
- Inspection, enforcement and investigation techniques, plumbing and construction techniques as they relate to District regulations.
- Water resource conservation methods and policies, applicable laws, codes and ordinances.
- Correct English usage, grammar, spelling and punctuation; Basic math.

**SKILLS/ABILITIES:**

- Learn specialized departmental computer software and navigate web-based applications. Perform a variety of technical functions.
- Prioritize and organize multiple work activities to effectively meet deadlines; Adapt to changing priorities.
- Work with minimal supervision.
- Learn, interpret, and apply departmental and CCSD personnel policies and procedures; Learn basic federal, and state and local laws, codes, regulations, policies and procedures.
- Respond to requests for information and assistance from employees, outside agencies and the public.
- Participate in developing reports and recommendations. Establish and maintain accurate records and reports.
- Use independent judgment and discretion.
- Competently operate a computer, FAX and other office equipment.

**REQUIRED QUALIFICATIONS:**

**Experience:**

Any combination of training, education, and experience which demonstrates an ability to perform the duties of the position or any combination of education, training and/or work experience to demonstrate knowledge, skills, and abilities to meet the above minimum requirements.

**Education:**

High School graduate or equivalent. An Associate of Arts/Science college degree is preferred.

**License:**

A valid California driver's license must be maintained.

RESOLUTION 73-2012  
December 20, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING THE POSITION DESCRIPTION OF ADMINISTRATIVE  
TECHNICIAN III AND ADOPTING A SALARY RANGE FOR SAID POSITION

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

Approves the position description of Administrative Technician III, Billing, Conservation and Parcel Management and adopts the salary range for the position, as set forth in Exhibit A, which Exhibit is attached hereto and incorporated herein by reference.

PASSED AND ADOPTED THIS 20<sup>th</sup> day of December 2012.

---

President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

---

Kathy A. Choate  
District Clerk

---

Timothy J. Carmel  
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 7.H.

FROM: Bob Gresens, District Engineer  
Jerry Gruber, General Manager

---

Meeting Date: December 20, 2012      Subject: Consideration to Approve CCSD's  
Comments to the Administrative Review  
Draft of San Luis Obispo County  
Biennial Resource Management  
System Report

---

**RECOMMENDATIONS:**

Authorize staff to forward the attached review comments on the draft biennial Resource Management System (RMS) report to County Planning.

**FISCAL IMPACT:**

Although there are no direct costs to report on this item, the RMS reporting and the associated growth rates adopted by the County Board of Supervisors plays a significant role in Cambria's economy. Before the new water connections moratorium was enacted by the CCSD, the county-wide growth rate was at 2.3 % per year. During the year prior to the moratorium, the 2.3 % rate was lowered to 1.0% for Cambria. With the moratorium in place, and except for certain outstanding commitments, the growth rate is essentially zero.

**DISCUSSION:**

The County of San Luis Obispo is in the process of completing its biennial Resource Management System (RMS) report, which is tentatively planned for adoption by the Board of Supervisors during February of 2013. The RMS reporting is used by the County in making recommendations for countywide and community-specific growth rates after reviewing resource summaries and their associated status for water, wastewater, roads, and schools. The draft RMS summary pages for Cambria's potable water and wastewater systems are attached; including redlines being suggested by CCSD staff.

Review comments have been requested from County planning staff during past Water Resource Advisory Committee (WRAC) meetings, which CCSD staff attends. The purpose of this staff report is to keep you apprised of the RMS reporting while also being open to any further suggestions on staff's input to the County.

Attachments:            CCSD Comments to Administrative Review Draft of SLO County Biennial  
Resource Management System Report

---

BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_  
UNANIMOUS:    \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_

# CAMBRIA

## Water Supply

Cambria is completely dependent on a limited groundwater supply from the San Simeon<sup>[1]</sup> and Santa Rosa Groundwater Basins associated with its two well fields. Water is supplied by the Cambria CSD (CCSD).

Reliance on groundwater in small coastal basins leaves the community vulnerable to drought and saltwater intrusion into the area's aquifers. The CCSD's Master Water Plan calls for water conservation, use of recycled water for non-potable irrigation, seawater desalination, and water demand management to address these concerns and augment its potable water supply. ~~The CCSD is currently working with the Army Corps of Engineers who are in the process of completing an Environmental Impact Report/Environmental Impact Statement (EIR/EIS) for a long-term water supply project. Completion of a public review draft of the project's EIR/EIS is estimated to occur during the spring of 2013. In the meantime, the CCSD is continuing to enhance its water conservation program, which has been used to improve water use efficiencies while offsetting demands from new development.~~

Cambria Water Supply		
Source	Supply (AFY)	Limitation
San Simeon Valley Groundwater Basin	1230 AFY	<del>Dry season pumping is limited to no more than 370 acre-feet from the period when flow ceases at Palmer Flats until October 31<sup>st</sup>.---</del> <del>-----</del>
Santa Rosa Valley Groundwater Basin	518 AFY	<del>Dry season pumping is limited to no more than 260 acre-feet from May 1 through October 31<sup>st</sup>.</del>
Total	<del>1743</del> 1230 AFY	<del>Coastal Development Permit 428-10 limits CCSD's total annual diversion from both aquifers to no more than 1230 AFY. An annual water budget created by the USGS<sup>1</sup> and subsequently updated within the CCSD's 2010 UWMP estimated the basins would be in balance with approximately 610 AFY municipal (CCSD) pumping from the San Simeon aquifer and 200</del>

		<u>AFY municipal (CCSD) pumping from the Santa Rosa aquifer<sup>2</sup>, 1230 AFY</u>
--	--	---

Notes:

- 1) 1998 USGS Report 98-4061, p.46
- 2) Cambria CSD 2010 Urban Water Management Plan Update, Final Report dated February 23, 2012, pp.4-2 through 4-3 and Table 4-2.

## Water Demand

Cambria Water Demand			
Water Provider	Source	AFY (Fiscal Year)	
		<u>2010-2011</u>	<u>2011-2012</u>
Cambria CSD	Groundwater	679	707 <sup>[12]</sup>

Source: Water Provider

## Water Use

Over the past 10 years, water use in Cambria has ranged from a low of 674629 AFY in FY 2011-12 to a high of 821 AFY in FY 2003-04, as shown in the following table.

Cambria Total Water Use AFY (fiscal year)										
<del>2001-2002</del>	2002-2003	2003-2004	2004-2005	2005-2006	<u>2006-2007</u>	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012
817	779	821	<del>755</del>	<u>730<sup>±</sup></u>	<u>785</u>	<del>710678</del>	<u>7076</u>	674	<u>679</u>	<u>707</u>

Source: Water Providers

Notes: ~~—~~ \* No data received

Level of Severity: Water Supply

- LOS III due to limited supply

## Water Rates

The average single-family residential water usage and rates are shown in the table below. For consistency in reporting, water use calculations are reflected as gallons per day. Dollar figures for water bills reflect monthly amounts and are not necessarily representative of billing cycles.

Cambria Water Rate Data (Average Single-Family Residence)						
Water Provider	Rate Structure	Population Served <sup>1</sup>	Water Use (gallons/day)		Water Bill (\$/month)	
			<u>FY 2010-2011</u>	<u>FY 2011-2012</u>	2011	2012

Cambria CSD	tiered	60326,400	100112	1059	\$57.2660.12	\$58.9560.12
-------------	--------	-----------	--------	------	--------------	--------------

Source: ~~Water Providers~~

Notes: 1) From 2010 U.S. Census.

## Water Distribution and Storage System

No water system issues affecting levels of severity have been reported for Cambria<sup>[13]</sup>.

## Wastewater Treatment

### Facilities

Wastewater service is provided by the CCSD. The average dry weather flow, which is monitored from May through October, is 60% of permanent plant capacity as of ~~2012~~2009. Treated wastewater effluent is used for a seawater barrier between Cambria's percolation ponds along the lower reach of San Simeon Creek and a potable well field, which is located further upstream. The CCSD also provides non-potable groundwater, which is typically trucked by end users for irrigation and dust control purposes. Long-term planning calls for a recycled water distribution system to serve non-potable irrigation customers such as recreational areas.

### Operational Issues

None reported.

### Capacity

~~The CCSD wastewater treatment plant was designed and upgraded during 1991 with a 1.0 million gallon per day (mgd) average dry weather flow capacity. No current capacity information has been received for Cambria.~~

Level of Severity: Wastewater

- There is no level of severity.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. 7.1.

FROM: Jerry Gruber, General Manager  
Kathy Choate, District Clerk

---

Meeting Date: December 20, 2012      Subject: Cast Ballot Voting for Muril Clift as  
Special District Member to Local Agency  
Formation Commission (LAFCO) Term  
Expiring December 2014

---

**RECOMMENDATION:**

Cast ballot voting for CCSD Director Muril Clift as LAFCO (The Local Agency Formation Commission) Special District Member

**FISCAL IMPACT:**

None

**DISCUSSION:**

Two individuals have been nominated to fill the Special District member vacancy on the San Luis Obispo Local Agency Formation Commission (LAFCO). The term expires in December 2012. The nominees are as follows:

- Dan Burgess, Heritage Ranch Community Services District
- Muril Clift, Cambria Community Services District

The CCSD nominated Director Clift to fill the unexpired special district member term on the LAFCO at its November 15, 2012 regular meeting. Each independent special district may vote for one nominee. The completed ballot is to be returned to the LAFCO office no later than January 31, 2013. A copy of the ballot is attached for your information.

Attachment: December 12, 2012 LAFCO Ballot for LAFCO Special District Member

---

BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ CLIFT \_\_\_ BAHRINGER \_\_\_ DE MICCO \_\_\_ MACKINNON \_\_\_ THOMPSON \_\_\_



LAFCO - San Luis Obispo - Local Agency Formation Commission  
SLO LAFCO - Serving the Area of San Luis Obispo County

**TO: EACH INDEPENDENT SPECIAL DISTRICT**  
**FROM: DAVID CHURCH, AICP, EXECUTIVE OFFICER**  
**DATE: DECEMBER 12, 2012**  
**SUBJECT: BALLOT FOR LAFCO SPECIAL DISTRICT MEMBER**

Two individuals have been nominated for the Special District position currently filled by Muril Clift of the Cambria CSD. The new term for this position would expire in December 2016. Please schedule this item on a regular meeting agenda and select one of the nominees:

- Muril Clift Cambria Community Services District
- Dan Burgess Heritage Ranch Community Services District

District: \_\_\_\_\_

Agenda Date: \_\_\_\_\_

General Manager or President: \_\_\_\_\_

**E-Mailed Ballot.** The Government Code allows for the ballot and instructions to be sent electronically if the special district selection committee agrees and written evidence of receipt of the ballot and instructions is retained by the Executive Officer. The local California Special District Association (CSDA) chapter of Special Districts acting as the Selection Committee has agreed that completing the election electronically is appropriate because attaining a quorum is not possible.

**Ballot Instructions.** Each Independent Special District may vote for one nominee. The vote by a District must be considered by the District's Board of Directors as an item on its agenda. Please schedule this matter for a vote at your Board of Directors meeting. The District's selection must be submitted to the LAFCO office no later than **January 31, 2013** via one of the following ways:

- 1) An email indicating the meeting date the item was on the Board of Directors agenda and the selected nominee,
- 2) A scanned pdf of this ballot attached to an email with one of the nominees selected and the meeting date it was considered, or
- 3) A fax with a cover memo sent to LAFCO with one of the nominees selected and the agenda date of the Board's decision. FAX number 805-788-2072.

Please contact me at 781-5795 or [Dchurch@slolafco.com](mailto:Dchurch@slolafco.com) if you have any questions.

cc: Members, Formation Commission

**COMMISSIONERS**

BRUCE GIBSON  
Chair, County Member

ED EBY  
Vice Chair,  
Special District Member

MURIL CLIFT  
Special District Member

JAMES R. PATTERSON  
County Member

DUANE PICANCO  
City Member

RICHARD ROBERTS  
Public Member

KRIS VARDAS  
City Member

**ALTERNATES**

ROBERTA FONZI  
City Member

FRANK R. MECHAM  
County Member

TOM MURRAY  
Public Member

MARSHALL OCHYLSKI  
Special District Member

**STAFF**

DAVID CHURCH  
Executive Officer

RAYMOND A. BIERING  
Legal Counsel

MIKE PRATER  
Analyst

DONNA J. BLOYD  
Commission Clerk



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Jerry Gruber, General Manager

---

Meeting Date: December 20, 2012      Subject: Discussion and Consideration to Adopt Resolution 74-2012 Approving Water Department Budget Amendment for Emergency SR4 Well Repair

---

**RECOMMENDATIONS:**

Adopt Resolution 74-2012 approving budget amendment For Fiscal Year 2012/2013 for the Water Department for the emergency repair of the SR4 Well.

**FISCAL IMPACT:**

Repair amount- Pureflow- material \$ 49, 660.00- not budgeted. Quotation Included  
Repair amount- Pureflow- Labor- \$ 18,765.00- not budgeted. Quotation Included.  
Troubleshoot Test and Repair Automated Control Panel –not budgeted, Authorized by General Manager. This amount is an estimate.  
Total repair cost for emergency repair of SR4 Well \$ 78,425.00  
Budgeted amended amount as it relates to paying for emergency repairs for the SR4 Well.  
Defer Main Street Service Line Replacement \$ 8,000.00  
Defer relocation of 3 meters and abandon 2 inch water line \$ 12,000.00  
Defer CIS upgrade \$ 10,000.00  
Balance of \$ 48,425.00 would be funded out of any surplus from current year operations and any remaining balance would be funded by reserves.

**DISCUSSION:**

On November 11, 2012 the SR4 Well experienced a catastrophic filter system failure that resulted in the SR4 Well being shut down. I was contacted by the Water Supervisor Jim Adams and was briefed that the actuator valve had failed and that there was a possibility that the Filter Media could also be bad. I instructed Jim to contact the factory representative Pureflow and explain the emergency situation. The SR4 Well represents approximately half of the community's water supply. I also authorized that a factory representative comes out immediately and inspect the filter to determine it had failed.

After removing the inspection plate on the filter it was determined that the filter had failed and that the well could not be operated. I authorized Jim as outlined by the Districts current purchasing policy to have Pureflow start the necessary repairs. Pureflow mobilized within a relatively short period of time. The Filter media is the original media that was installed and is approximately 11 years old. Additional evaluation is being conducted by Pureflow regarding the automated control panel to make sure that the factor specifications regarding fail safe systems and alarm capabilities are functioning properly. As on December 10, 2012 the time of

this staff report it is anticipated to be another week or so before Pureflow can properly troubleshoot and evaluate the automated control panel.

Currently the San Simeon Creek is flowing and the Gradient within the system is adequate to meet the community's water supply and fire protection needs.

---

BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_

RESOLUTION NO. 74-2012  
December 20, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT APPROVING WATER  
DEPARTMENT BUDGET AMENDMENT FOR EMERGENCY SR4 WELL  
REPAIR

WHEREAS, as a result of a filter system failure in the SR4 Well, an unanticipated emergency repair has been necessary requiring an amendment to the CCSD's approved budget; and

WHEREAS, Government Code Section 61111(a) authorizes the Board of Directors to adopt a resolution amending the budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

Approves a budget amendment for the Fiscal Year 2012/2013 budget for the Water Department for the emergency repair of the SR4 Well in the amount of \$78,425.00

PASSED AND ADOPTED THIS 20th day of December 2012.

\_\_\_\_\_  
President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Kathy A. Choate  
District Clerk

\_\_\_\_\_  
Timothy J. Carmel  
District Counsel



PUREFLOW FILTRATION DIV.  
 6739 S. Washington Ave., P.O. Box 469, Whittier, CA 90608-0469  
 (562) 926-3426 • (562) 945-3425  
 FAX (562) 693-5257  
 info@pfdiv.com • www.pfdiv.com

**QUOTATION**

Page 1 of 1

TO: Cambria Community Services District  
 P.O. Box 65  
 Cambria, CA 93428

ATTENTION: Jim Adams

TELEPHONE: 805-927-6227

DATE: November 29, 2012

QUOTE NO.: P1211877

SUBJECT: Pureflow Iron / Manganese  
 Removal Filter System

REFERENCE: Remediation of Filter  
 Media

WE ARE PLEASED TO OFFER OUR QUOTATION ON THE FOLLOWING

DESCRIPTION

Complete Pureflow Filtration Iron / Manganese Media Load including the following:

- PM-818 Garnet Support Media
- PM-825 Garnet Support Media
- PM-200 Active Media
- PM-250 Anthracite Media
- Freight to job site
- Start-up / Commissioning / Operator training

PRICE ..... **\$49,660.00**

**NOTE: PRICE(S) DOES (DO) NOT INCLUDE ANY TAX UNLESS SPECIFICALLY NOTED**

TERMS: 50% with the P.O., 50% upon delivery  
 APPROX. DATE OF SHIPMENT: December 4, 2012  
 EST. SHIPPING WEIGHT: TBA  
 F.O.B.: JOB SITE

PUREFLOW FILTRATION DIV.  
 BY *Patrick F. Kennedy*  
 Patrick F. Kennedy  
 Please sign and return original copy.  
 Retain duplicate copy for your records.

ACCEPTED BY: \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_ Date

**IMPORTANT** • Prices specified herein are exclusive of all taxes unless specifically noted.  
 • This proposal is subject to all terms and conditions printed on the face and reverse side.



PUREFLOW FILTRATION DIV.  
 6739 S. Washington Ave., P.O. Box 469, Whittier, CA 90608-0469  
 (562) 926-3426 • (562) 945-3425  
 FAX (562) 693-8257  
 info@pfdiv.com • www.pfdiv.com

**QUOTATION**

Page 1 of 2

TO: Cambria Community Services District  
 P.O. Box 65  
 Cambria, CA 93428

ATTENTION: Jim Adams

TELEPHONE: 805-927-6227

DATE: November 29, 2012

QUOTE NO.: P1211879

SUBJECT: Pureflow Iron / Manganese  
 Removal Filter System

REFERENCE: Removal / Replacement  
 of Filter Media

**WE ARE PLEASED TO OFFER OUR QUOTATION ON THE FOLLOWING**

DESCRIPTION

The following service is offered to remediate the Pureflow Iron / Manganese filtration system originally installed in Cambria, California in 2001.

Item Description

- 1 Mobilization / demobilization by contractor
- 2 \*Remove existing media from filter vessel and place media in the adjacent area
- 3 Inspect the filter vessel as follows:
  - a) Upper (incoming) manifold assembly
  - b) Lower (effluent) manifold assembly

NOTE: This quotation does not include repair or replacement of the upper or lower manifold assemblies.

- 4 Repair minor epoxy paint as required
- 5 Install complete new media load into filter

PRICE ..... **\$18,765.00**

**NOTE: PRICE(S) DOES (DO) NOT INCLUDE ANY TAX UNLESS SPECIFICALLY NOTED**

TERMS: 50% with the P.O., 50% upon completion  
 APPROX. DATE OF SHIPMENT: December 4, 2012  
 EST. SHIPPING WEIGHT: TBA  
 F.O.B.: Job Site

PUREFLOW FILTRATION DIV.  
  
 BY \_\_\_\_\_  
 Patrick F. Kennedy  
 Please sign and return original copy.  
 Retain duplicate copy for your records.  
 ACCEPTED BY \_\_\_\_\_  
 \_\_\_\_\_  
 Title Date

**IMPORTANT** • Prices specified herein are exclusive of all taxes unless specifically noted.  
 • This proposal is subject to all terms and conditions printed on the face and reverse side.

White - Original Please sign and return      2<sup>nd</sup> White - Customer Copy Retain for your records      Yellow - Representative Copy      Pink - Pureflow Copy

NOTES: Above proposal includes the following:

- a. Mobilization / demobilization expenses.
- b. Travel time and expenses to and from job site.
- c. Portal to portal expenses including meals and four (4) night's stay in Cambria.
- d. Two (2) qualified laborers and one (1) field construction supervisor for four (4) eight (8) hour man days on site.

\*This quotation is subject to the following caveats:

- 1) This quotation does not include disposal of the spent filter media.
- 2) We are estimating that we can remove the existing media from the filter vessel and inspect the manifold assemblies within 1 ½ days.
- 3) If for any reason (e.g. solidified media, lateral repairs etc.) this project cannot be completed within the four (4) job site days included in the quotation we will bill Cambria Community Services District as follows:
  - Additional days @ \$ 2,000.00 / day
  - Additional equipment (e.g. upper or lower manifold parts, concrete repair work, etc.) will be billed at our standard hardware rates.
- 4) This quotation does not include replacement of the faulty butterfly valve actuator ordered last week.
- 5) This quotation does not include testing or repair of the automated control panel. This service will be provided by our field technician under a separate P.O.

NOTE: Our field technician will be on the job site next week to replace the valve actuator and test the automated control panel and start-up / commission the filter system and provide operator training.

1. TIME DELAYS - ALARM - SHUT  
2.  
3.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Jerry Gruber, General Manager  
Bob Gresens, District Engineer

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Meeting Date: December 20, 2012      Subject: Adopt Ordinance 06-2012  
Amending CCSD Code Sections  
Appendix 4.16A Acceptable  
Water Savings Plumbing and  
Fixtures, and 4.20.050 Program  
Standards to Revise Water  
Efficiency Standards for  
Showerheads, Toilets, Urinals,  
Faucets, Commercial Pre-rinse  
Spray Valves, Clothes Washers,  
and Dishwashers

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**RECOMMENDATIONS:**

Waive further reading, read by title only, and adopt Ordinance 06-2012 amending the CCSD Municipal Code paragraphs Appendix 4.16A Category Numbers 2, 3, 4, 5, and 10, and 4.20.050 A.1 to revise the water efficiency standards for toilets, urinals, showerheads, faucets, commercial pre-rinse spray valves, clothes washers, and dishwashers.

**FISCAL IMPACT:**

There is no direct fiscal impact to the CCSD by the proposed change to the Code. However, revising the performance standards to improve water efficiency should allow the District to be more cost-effective towards achieving its years 2015 and 2020 water conservation goals, which were adopted as part of its 2010 Urban Water Management Plan update.

**DISCUSSION:**

Draft ordinance 06-2012 was introduced at the November 15, 2012 Board meeting. The revised water efficiency standards addressed by Ordinance 06-2012 are included within Code Appendix 4.16A and subsection 4.20.050. These efficiency standards are typically referenced and enforced for new construction, remodels, as well as during retrofits on resales, and with changes or expansion of existing use. With passage of the 2010 California Green Building Code Standards and industry advancements, the existing water efficiency standards are out of date and in need of updating. By updating the standards now, the district will be better able to achieve its 2015 and 2020 water conservation goals, which were adopted as part of its 2010 Urban Water Management Plan update.

Code Appendix 4.16A of the CCSD Municipal Code describes acceptable water saving plumbing and fixtures for new construction. CCSD Municipal Code Chapter 4.20 provides program standards for the CCSD's Water Conservation and Retrofit Program, with subsections 4.20.050 A.1.a through c, and g; addressing water efficiency standards for toilets, showerheads, faucet aerators, and clothes washers.

The proposed updates originated with the intent to only revise the existing showerhead standard. However, staff believed it would be confusing to not also address changes that were addressed within the 2010 California Green Building Code Standards (Cal Green), which belong within the same Code subsection. As noted in the October 25, 2012 District Engineer's staff report (Staff Report 6.A - addendum to the General Manager's report) the County adopted Cal Green criteria on August 28, 2012, which staff have subsequently been referencing to contractors and homeowners.

Of the recommended revisions, the 1.5 gpm showerhead criteria is the only standard which would be more stringent than the 2010 Cal Green standard. Staff is of the opinion that there are currently enough manufacturers supplying 1.5 gpm showerheads that the existing CCSD standard should be adjusted down to the 1.5 gpm maximum. A review of manufacturers found that Niagara, Delta, Jet Stream, High Sierra, and Oxigenetics can each provide 1.5 gpm showerheads. The retail prices for such shower heads tend to range from approximately \$10 to \$30 each. The potential water savings from reducing the showerhead standard from 2.0 to 1.5 gpm would amount to approximately 4.05 gallons per shower when applying an earlier 1999 AWWA Research Foundation study<sup>1</sup>, which found an average showering time to be about 8.1 minutes per person. This same study found that approximately 0.75 showers were taken per person per day. When applying the AWWA Research Foundation data to Cambria's 2010 Census population of 6,032, the water savings from changing a 2.0 gpm showerhead down to 1.5 gpm would amount to approximately 18,322 gallons per day, assuming all homes could eventually be converted to the 1.5 gpm showerhead standard. The potential residential savings would then equate to about 20.5 acre-feet per year, which is about 6.7 million gallons. Further savings from more efficient showerheads would also be realized from the hotels and motels within the CCSD service area.

Because of the 2010 Cal Green standards and the relative availability of more efficient fixtures and appliances, staff recommends revising the water efficiency standards to those contained within the attached Ordinance.

Attachment:

Ordinance 06-2012

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ THOMPSON    \_\_\_ BAHRINGER    \_\_\_ CLIFT    \_\_\_ ROBINETTE    \_\_\_ RICE    \_\_\_

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<sup>1</sup> American Water Works Association Research Foundation, Residential End Uses of Water, ISBN 1-58321-016-4, 1999



ORDINANCE NO. 06-2012

BOARD OF DIRECTORS  
CAMBRIA COMMUNITY SERVICES DISTRICT  
DATED: December 20, 2012

ORDINANCE AMENDING CHAPTERS  
4.16 AND 4.20 OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
(CCSD) CODE RELATING TO APPENDIX 4.16A ACCEPTABLE WATER SAVING PLUMBING AND  
FIXTURES AND SUBSECTION 4.20.050 PROGRAM STANDARDS

The Board of Directors of the Cambria Community Services District (CCSD) ordains as follows:

**Section 1.** Appendix 4.16A, Categories Numbers 2, 3, 4, 5, and 10 of Chapter 4.16 of the CCSD Code are hereby amended to read as follows:

**“Category No. 2 – Toilets, Tank Type**

Toilets , Tank Type – Toilets shall be high-efficiency, single flush with no greater than 1.28 gallons per flush; or, dual flush, 1.6 gallon toilets with an effective flush volume of no greater than 1.28 gallons when based on a composite, average flush volume of two reduced flushes and one full flush.”

**“Category No. 3 – Toilets and Urinals, Flushometer Type**

Flushometer type toilets shall be high-efficiency, single flush with no greater than 1.28 gallons per flush; or, dual flush, 1.6 gallon toilets with an effective flush volume of no greater than 1.28 gallons when based on a composite, average flush volume of two reduced flushes and one full flush. Urinals shall be no greater than 1/8-gallon per flush (0.125 gallons per flush).”

**“Category No. 4 – Shower Heads and Showers**

Shower heads shall be of a design that limits the maximum flow to one and one-half (1.5) gallons per minute (gpm) at 60 pounds per square inch (psi), and shall have a shut-off valve located near the shower head. All showers having unsupervised public access shall have automatic shut-off valves, which shall limit the flow of water to not more than five minutes.”

**“Category No. 5 – Residential and Commercial Faucets, and Commercial Pre-rinse Spray Valves**

Residential lavatory faucets shall be 1.5 gallons per minute at 60 pounds per square inch and provided with an installed aerator rated at no more than 0.5 gallons per minute. Commercial lavatory faucets shall be no greater than 0.5 gallons per minute at 60 pounds per square inch and provided with an installed aerator rated at no greater than 0.5 gallons per minute. Residential kitchen sinks shall be no greater than 1.5 gallons per minute at 60 pounds per square inch and

provided with an installed aerator rated at no greater than 1.5 gallons per minute. Commercial kitchen sinks shall be no greater than 1.8 gallons per minute at 60 pounds per square inch and provided with an installed aerator rated at no greater than 1.5 gallons per minute. Commercial pre-rinse spray valves shall be provided at restaurant and similar food-service wash sinks, and be rated at no greater than 1.6 gallons per minute.”

**“Category No. 10 – Clothes Washing Machines and Dishwashers**

Residential clothes washers shall be energy star rated and have a water factor (gallons of water used per load divided by the cubic feet of drum capacity) of no greater than 4.0. Commercial clothes washers with less than or equal to 20-pounds per load capacity shall have a water factor of no greater than 4.0. Commercial clothes washing machines with greater than 20-pounds per load capacity shall be reviewed with the district prior to installation to determine the most water efficient and feasible water factor available for the application. Residential dishwashers shall be energy star rated and shall use no more than 5.8 gallons per load. Commercial dishwashers shall be reviewed with the district prior to installation to determine the most water efficient and feasible machines available for the application.”

**Section 2.** Subsection 4.20.050 A.1. of Chapter 4.20 of the CCSD Code is hereby amended to read as follows:

- “1. Fixtures (see Appendix 4.20 for point values).
  - a. Toilets and Urinals – Toilets shall be high-efficiency, single flush with no greater than 1.28 gallons per flush; or, dual flush, 1.6 gallon toilets with an effective flush volume of no greater than 1.28 gallons when based on a composite, average flush volume of two reduced flushes and one full flush. Urinals shall be no greater than 1/8-gallon per flush (0.125 gallons per flush);
  - b. Showerheads with shutoff valve - one and one half gallons per minute maximum at 60 pounds per square inch, upstream gage pressure;
  - c. Residential and Commercial Faucets, and Commercial Pre-rinse Spray Valves – Residential lavatory faucets shall be 1.5 gallons per minute at 60 pounds per square inch and provided with an installed aerator rated at no more than 0.5 gallons per minute. Commercial lavatory faucets shall be no greater than 0.5 gallons per minute at 60 pounds per square inch and provided with an installed aerator rated at no greater than 0.5 gallons per minute. Residential kitchen sinks shall be no greater than 1.5 gallons per minute at 60 pounds per square inch and provided with an installed aerator rated at no greater than 1.5 gallons per minute. Commercial kitchen sinks shall be no greater than 1.8 gallons per minute at 60 pounds per square inch and provided with an installed aerator rated at no greater than 1.5 gallons per minute. Commercial pre-rinse spray valves shall be provided at restaurant and similar food-service wash sinks, and be rated at no greater than 1.6 gallons per minute;

- d. Outside hose bib with vacuum breaker - four gallons per minute maximum at fifty (50) pounds per square inch;
- e. Pressure regulators - fifty (50) pounds per square inch with a rated capacity of at least three hundred (300) pounds per square inch;
- f. Hot water recirculating pump (only where the wait for hot water at the tap exceeds approximately twenty (20) seconds);
- g. Clothes washing machines and dishwashers – Residential clothes washers shall be energy star rated and have a water factor (gallons of water used per load divided by the cubic feet of drum capacity) of no greater than 4.0. Commercial clothes washers with less than or equal to 20-pounds per load capacity shall have a water factor of no greater than 4.0. Commercial clothes washing machines with greater than 20-pounds per load capacity shall be reviewed with the district prior to installation to determine the most water efficient and feasible water factor available for the application. Residential dishwashers shall be energy star rated and shall use no more than 5.8 gallons per load. Commercial dishwashers shall be reviewed with the district prior to installation to determine the most water efficient and feasible machines available for the application. “

**Section 3.** This Ordinance shall take effect thirty (30) days after its adoption.

The foregoing ordinance amendment was adopted at a regular meeting of the Board of Directors of the Cambria Community Services District held on the 20<sup>th</sup> day of December 2012.

AYES:  
NOES:  
ABSENT:

\_\_\_\_\_  
President, Board of Directors

APPROVED AS TO FORM:

\_\_\_\_\_  
Kathy A. Choate  
District Clerk

\_\_\_\_\_  
Timothy J. Carmel  
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.C.**

FROM: Bob Gresens, District Engineer  
Cortney Upthegrove, Administrative Services Technician

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Meeting Date: December 20, 2012      Subject: Discussion and Consideration to  
Approve the Commercial, Institutional  
and Industrial Retrofit Program  
Participation Agreement to Retrofit  
Commercial Washing Machines

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors approve a Commercial, Institutional and Industrial Retrofit Participation Agreement with Laundromat Owners Norma and Eliseo Casas for the retrofit of commercial washing machines in the Laundromat located at the Redwood Shopping Center, 2096 Main Street # B.

**FISCAL IMPACT:**

The CCSD 2012-2013 Budget includes funding in the amount of \$50,000 for Commercial, Institutional and Industrial retrofits (the "CII Retrofit Program"), which will be the initial source of finding for this Participation Agreement. The district's cost of retrofitting new High-Efficiency commercial washing machines will be \$30,007.05. The retrofit to new High-Efficiency machines will result in significant water savings which will add approximately 737 points to the CCSD's Retrofit Points Bank. The cost to the District will be recouped when property owners or developers subsequently pay retrofit in-lieu fees to offset their project's future water demands.

**DISCUSSION:**

At the October 25, 2012 Board of Directors meeting, the Board was advised that the Water Conservation and Retrofit Program Points Bank had been depleted. The Points Bank is part of the CCSD's Water Conservation and Retrofit Program (Chapter 4.20 of Title 4 of the CCSD Code). The CCSD acquires points that are used in conjunction with the option contained in CCSD Code Section 4.20.030 to allow a property owner or developer to pay in-lieu fees instead of performing retrofits to satisfy their retrofit requirements to achieve water savings to offset the impacts of the use of water by their projects. Since advising the Board of the status of the Points Bank, CCSD staff has worked diligently to identify opportunities to add points to the Bank.

Staff has identified an opportunity to create significant water savings by retrofitting the commercial washing machines located in the Laundromat at the Redwood Shopping Center (2096 Main Street # B), which is owned and operated by Norma and Eliseo Casas. The Casas are interested in participating in the CII Retrofit Program and the attached Participation Agreement has been prepared for consideration by the Board of Directors.

The Participation Agreement stipulates that the CCSD will provide twenty (20) High-Efficiency commercial clothes washing machines to replace all but four of the existing machines (four existing 30-pound capacity machines are to remain). The Casas are agreeing to install the new

machines at their expense, and to be responsible their future maintenance and repair. CCSD staff obtained quotes from four vendors and found the Maytag quotation by Pride Laundry Systems, Inc. of North Hills, California to be the lowest at \$30,007.50, (including taxes and freight). The Agreement also provides that the Laundromat Owners will use the new High-Efficiency commercial washing machines, may not sell them, and if they go out of business within five years, the machines will be returned to the CCSD. The Agreement also stipulates that if the business is sold, any new owner will be required to accept and be bound by the Participation Agreement.

Attachment:

- 
- Commercial, Institutional and Industrial Retrofit Participation Agreement with Norma and Eliseo Casas
- 

BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ ROBINETTE \_\_\_ RICE \_\_\_

**COMMERCIAL, INSTITUTIONAL AND  
INDUSTRIAL RETROFIT PROGRAM  
PARTICIPATION AGREEMENT**

This Commercial, Institutional and Industrial Retrofit Program Participation Agreement ("Agreement") is made and entered into this 10 day of December, 2012, by and between the Cambria Community Services District (hereinafter referred to as "CCSD") and Norma and Eliseo Casas (hereinafter referred to as "Owners").

**RECITALS**

WHEREAS, the CCSD has included in its annual budget for fiscal year 2012-2013 funds to provide for Commercial, Institutional and Industrial Retrofits ("CII Retrofit Program"); and

WHEREAS, as part of the CCSD's Water Conservation and Retrofit Program (Chapter 4.20 of Title 4 of the CCSD Code) the CCSD maintains a Points Bank, through which the CCSD acquires points by rebates and other methods that are used in conjunction with the option contained in CCSD Code Section 4.20.030 allowing property owners or developers to pay in-lieu fees instead of performing retrofits to achieve water savings to offset the impacts of the use of water by their projects; and

WHEREAS, the CCSD desires to use funds from the CII Retrofit Program to retrofit commercial washing machines located at the Laundromat located the Redwood Shopping Center, 2096 Main Street, # B in Cambria that is owned and operated by Owners ("the Laundromat"); and

WHEREAS, the CCSD has determined that significant water savings can be achieved by replacing existing commercial washing machines with High-Efficiency commercial clothes washing machines based upon an analysis of the amount of water used by such machines that has been prepared by CCSD staff; and

WHEREAS, such water savings will be added to the Water Conservation and Retrofit Program Points Bank as determined by CCSD; and

WHEREAS, Owners are desirous of participating in the CII Retrofit Program as further set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants herein made, the Parties agree as follows:

1. Participation and Agreement by Owners.

The Laundromat currently has the following commercial washing machines ("Existing Machines"):

Two Wascomat model we16 with a capacity of 16 pounds of laundry per load

Seven Wascomat model w124 with a capacity of 30 pounds of laundry per load

One Wascomat model senior w125 with a capacity of 35 pounds of laundry per load

Eleven Wascomat model junior w75 with a capacity of 18 pounds of laundry per load

Three Speed Queen model SWFBG1WJ with a capacity of 18 pounds of laundry per load..

The CCSD will provide Owners with twenty (20) High-Efficiency commercial clothes washing machines ("New Machines") with water factors (gallons of water used per load divided by the cubic feet drum volume) of 4.0 or less with a capacity of 18 to 20 pounds of laundry per load each to replace Existing Machines. The New Machines provided will replace two Wascomat we 16 machines, three Wascomat w124 machines, one Wascomat senior w125 machine, eleven Wascomat junior w75 machines, and three Speed Queen SWFBG1WJ machines. The brand and model of the New Machines shall be solely at the discretion of the CCSD. CCSD makes no warranties or representations regarding the operation of the New Machines other than those provided by their manufacturer

Owners agree to accept and install the New Machines and use and operate them for so long as they own and operate the Laundromat. Maintenance and repair of the New Machines shall be the responsibility of the Owners. Owner further agrees not to sell or transfer the New Machines and allow representatives of CCSD to inspect the premises of their business to verify their continued use. In the event the Owners discontinue operation of the Laundromat within five (5) years of the execution of this Agreement, the New Machines shall become the property of the CCSD and returned to the CCSD. If Owners sell or transfer the Laundromat to any other person the Owners covenant and agree to disclose the obligations contained in this Agreement to the new Owner or operator of the Laundromat, and shall provide the CCSD with written confirmation of the assignment and acceptance by the new Owner or operator of the obligations contained in this Agreement. The New Machines shall become the property of the Owners five (5) years after execution of this Agreement.

2. Non-assignability.

Except as otherwise provided in Paragraph 1 above, this Agreement shall not be assigned by either party without first obtaining the express written consent of the other party.

3. Notices.

Any notice which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

- a. Cambria Community Services District  
P.O. Box 65  
Cambria, CA 93428
- b. Owner  
2096 Main Street  
Cambria, CA 93428

4. Indemnification.

Owners shall indemnify, defend and hold harmless CCSD, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement. This indemnity provision shall survive the expiration or termination of the Agreement.

5. Entire Agreement.

CCSD and Owners agree that this Agreement constitutes the sole and only Agreement between them and correctly sets forth their obligations and duties with respect to each other.

6. Amendment.

This Agreement may be amended only by written consent of the parties to the Agreement.



7. No Interpretation Against Drafting.

This Agreement has been negotiated at arm's length between the parties hereto. Accordingly, any rule or law (including California Civil Code §1635 et seq.) or legal decisions that would require interpretation, or any ambiguities in the Agreement against the party that has drafted the applicable provision, is not applicable and is waived. The provisions of the Agreement shall be interpreted in a reasonable manner to effect the purpose and intent of the parties.

8. Governing Law.

This Agreement shall be construed in accordance with and governed by the laws of the State of California.

[SIGNATURES TO FOLLOW ON NEXT PAGE]

Executed at Cambria, California, on the date and year first appearing above.

**Cambria Community Services District**

**Owners**

By: \_\_\_\_\_

By: Eliseo Casas

By: [Signature]

Attest:

\_\_\_\_\_  
Kathy Choate, District Clerk

Approved As To Form:

\_\_\_\_\_  
Timothy J. Carmel, District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.D.**

FROM: Monique Madrid, Administrative Service Officer  
Cortney Upthegrove, Administrative Technician II

Meeting Date: December 20, 2012      Subject: Discussion and Consideration on the Status of Intent to Serve Letters, Wait Lists, and Approval and Adoption of Resolution 75-2012 to Update Exhibit "B," Non-Active Service Commitments (Existing Commitment List) and Exhibit "D" Active Service Commitments Per CCSD Code §8.04.030

**RECOMMENDATIONS:**

Staff recommends that the Board of Directors receive and file this status report on Intent to Serve Letters, Wait Lists and Existing Commitments and also adopt Resolution 75-2012 updating Exhibits "B" and "D" to CCSD Code Section 8.04.030. The Existing Commitment List was last updated in March 2007. CCSD Code Section 8.04.030(C) allows staff to update the Existing Commitments List to reflect changes authorized by that Chapter.

**FISCAL IMPACT:**

None.

**DISCUSSION:**

Staff is providing the information outlined in this staff report in order to provide information to both the CCSD Board of Directors, as well as the general public regarding the status of Intent to Serve Letters, Wait Lists and Existing Commitments. In addition, the General Manager has directed staff to provide this information to the Board on an annual basis.

Several months ago staff was asked to provide the Board of Directors with an updated Existing Commitment List, Intent to Serve letters, and the Single Family Residential, Multi Family Residential, Commercial, and Affordable Housing Project Wait Lists. Accordingly, the following information is being provided:

**Intent to Serve Letters (Pipeline Projects):**

Designation of Property	Total Number	EDUs
Single Family Residential *:	8	
Multi Family Residential:	2	
Commercial:	3	19.67
<b>Total Outstanding Intent to Serve Letters:**</b>	<b>13</b>	

\*Two (2) of these ITS currently have active billing accounts per their special agreement.

\*\* Only 11 will become future connections; 2 already have utility accounts

**Water & Sewer Waitlists:**

Designation of Property	Number of Positions	EDUs
Affordable Housing (+2 year)	2	
Commercial	10	89.91
Multi Family Residential**	11	
Single Family Residential	666	
<b>Total Waitlist Positions:</b>	<b>689</b>	

\*\*Two positions were recently removed from this waitlist per the customer's request.

CCSD Municipal Code Section 8.04.030 Section A provides for the following categories of existing commitments:

1. Active Service Commitments (Exhibit D): Consists of active water & sewer uses, and service accounts with EDUs assigned.
2. Non-Active Service Commitments: (Exhibit B): Consists of parcels with what the district has determined have pre-existing (grandfathered) commitments for service, but which do not have active service uses. Non-Active service commitments are subject to minimum bi-monthly billing to maintain their status.
3. Park/Landscape/Irrigation Commitments: Consists of water meters installed on a parcel for park irrigation, landscape or agriculture irrigation or stock watering purposes only.

Staff has reviewed the District's Active Service Commitments and has calculated the following, based upon the total utility billing summaries from May/June 2002, and the most current summary as of October 31, 2012. CCSD records indicate that this number has increased by sixty-four (64) accounts over the last ten (10) years:

**Number of Accounts Added from 2002-2012**

September/October 2012 Number of Accounts	4028
May/June 2002 Number of Accounts	3942
Sub-Total Added Accounts	86
Internal Accounts ( For CCSD Use)	(22)
<b>Total Added Accounts</b>	<b>64</b>

The sixty-four (64) connections are a combination of Intent to Serve letters issued prior to the moratorium (pipeline projects), and special agreements that resulted in new utility accounts. Without a considerable dedication of time staff is unable to pinpoint exactly what accounts have been added. Beginning in 2010 the utility billing clerk has been manually tracking added accounts.

**Existing Commitment List Update:**

In addition, CCSD Municipal Code Section 8.04.010 defines "existing commitments" as follows:

" 'Existing commitments' means service commitments made to district customers, including active service commitments, non-active service commitments (commonly known as "grandfathers"), and parks/landscape/irrigation commitments, as established by Section 8.04.030. The table of existing commitments in Exhibit B of the ordinance codified in this chapter inventories non-active service commitments and parks/landscape/irrigation commitments"

- Staff is recommending that the Existing Commitment List be updated in accordance with the authority in CCSD Municipal Code Section 8.04.030(C), which provides that staff is to update the list to reflect changed status authorized by that Chapter of the Code. The last time the list was updated was March 22, 2007 (See attached Exhibit "B" March 20, 2007 list with Strikeouts and Proposed Changes.). The updated list dated December 20, 2012 is being presented to the Board of Directors and contains the following changes:
  - § Previous list was reduced by five (5) connections, and one (1) disconnection of a landscape meter.
  - § Thirty (30) existing commitments remain on the current list. (This number excludes the Park/Landscaped/Irrigation Commitments.)
  - § Other changes made to the current list have resulted from ownership changes of billing accounts, and assessor's parcel number changes.
- Present total count for current and future connections:
 

Current number of accounts:	4006
Future ITS connections:	11
Wait List Positions/future connections:	<u>689</u>
<b>TOTAL:</b>	<b><u>4706</u></b>

Exclusions: CCSD internal accounts and existing commitments from list which already have utility accounts.

Attachments:

- Resolution 75-2012 Adopt Update Existing Commitment List Exhibits B and D
- Copy of CCSD § 8.04.030 Existing Commitments
- Exhibit "B" March 20, 2007 list with Strikeouts and Proposed Changes.
- Exhibit "B" December 20, 2012 update to Non-Active Service Commitments and Parks/Landscapes/Irrigation Service Commitments.
- Meter Designation Summary for Exhibit (D) Active Service Commitments.
- Exhibit "D" to § 8.04.030(A)(1) Active Serve Commitments
- Copy of Grand Total Utility Billing Summary Page May/June 2002
- Copy of Grand Total Utility Billing Summary Page September/October 2012

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ THOMPSON    \_\_\_ BAHRINGER    \_\_\_ CLIFT    \_\_\_ RICE    \_\_\_ ROBINETTE \_\_\_\_\_

**CCSD CODE EXHIBIT "B" to 8.04.030 (A)(2) & (3) Existing Commitments**

(To be Approved on 12/20/2012)

		<u>Current APN</u> <u>(Original)</u>	<u>Location</u>	<u>Billing</u> <u>Account #</u>	<u>Status / Notes</u>
<b>1) Unimproved Single-family Residential Meters</b>	1.	013.051.018	San Simeon Creek Rd	Molinari	1.88 EDU, water only (Molinari)
	2.	013.151.023	Schoolhouse Ln	VIC0001	Vacant, meter in ground
	3.	013.232.004	Wall Street	MIL0053	Water + sewer (Carson Agrmnt)
	4.	013.331.041	Buckley Dr	ETZ0002	Vacant, water, meter in ground
	5.	022.083.033	Canterbury Ln	ENK0001	Vacant, water
	6.	022.151.061	Windsor Blvd	JOH0005	Vacant, water
	7.	022.283.017	Windsor Blvd	CNC0001	Vacant, water
	8.	022.292.003	Leighton St	KAR0001	Vacant, water & sewer
	9.	023.019.023	Madison St	WOL0007	Vacant, water & sewer, retrofits completed
	10.	013.084.005	Kathryn	EUB0002	Vacant, transferred from 023.041.045 Sherwood Dr.
	11.	024.312.026	Linden Ct	HEN0019	Vacant, water & sewer
	12.	013.323.008	Windsor Blvd	GRE0048	Vacant, meter in ground transferred from 024.363.007 (STE0031)
	13.	023.151.046	Chester Ln	ZET0001	Vacant No Meter in Ground (Clark Agrmnt) transferred from 024.071.061
<b>Section Total</b>	<b>13</b>				
<b>2.) Unimproved Commercial.</b> <i>Each APN is assigned one (1) commercial EDU unless otherwise noted.</i>	14.	013.101.046	Main St	THO0013	Vacant, meter pulled 1 .0 EDU
	15.	013.101.072	Main St, across from Vets Hall	(CCSD)	3.0 Com EDUs + Sewer
	16.	013.131.038	Rodeo Grounds Rd	(CCSD)	Vacant 1.0 EDU
	17.	013.151.034	Schoolhouse Ln	CLA0047	Vacant, water & sewer .72 coml
	18.	013.251.011	Adj. To 1880 Main St	COO0006	Vacant Tear down, was residential 1.0 EDU
<b>Section Total</b>	<b>5</b>				6.72 Commerical EDUs

		<u>Current APN</u> <u>(Original)</u>	<u>Location</u>	<u>Billing</u> <u>Account #</u>	<u>Status / Notes</u>
<b>3.) Cambria West Tract 1804.</b> Service is subject to the terms and service conditions of the Settlement Agreement and Full Mutual Release dated July 12, 1999, between the District and Cambria West/Leimert ("Leimert"), including payment of connection fees and surcharge fees prior to installation of meters. Satisfaction of the District's Water Conservation and Retrofit Ordinance requirements for retrofit or in-lieu retrofit fees will be required prior to issuance of building permits for residential uses.	19.	013.085.001	6795 Cambria Pines Rd	ASS0002	Vacant
	20.	013.085.002	6785 Cambria Pines Rd	MAC0024	Vacant
	21.	013.085.003	6775 Cambria Pines Rd	LEI0006	Vacant
	22.	013.085.005	6725 Cambria Pines Rd	LEI0022	Vacant
	23.	013.085.006	6175 Brighton Ln	MIL0045	Water + sewer, retrofits completed, demand off-set letter provided. building in progress
	24.	013.085.009	6188 Brighton Ln	NEL0004	Water + sewer
	25.	013.085.010	6178 Brighton Ln	LEI0011	Water + sewer
	26.	013.085.012	6735 Kathryn Dr	REA0002	Vacant
	27.	013.085.013	6775 Kathryn Dr	PAC0018	Water + sewer, retrofits completed, demand off-set letter provided, building in progress
	28.	013.085.014	6825 Kathryn Dr	MIK0004	Vacant
	29.	013.085.019	6855 Kathryn Dr	GRI0018	Water + sewer, retrofits completed, demand off-set letter provided, building in progress
	30.	013.085.018	6730 Kathryn Dr	GRA0016	Vacant
<b>Section Total</b>	<b>12</b>				
<b>Sub Total - 30 Existing Commitments remain on the current list</b>	<b>30</b>				
<b>4.) Parks/Landscape / Irrigation Service Commitments No EDUs assigned. Cannot be used for construction.</b>	1.	013.101.081	Tamson Dr.	CAM0023	Irrigation
	2.	013.101.083	Knollwood Dr	CAM0017	Irrigation
	3.	013.101.083	Knollwood Dr	CAM0018	Irrigation
	4.	013.181.025	Rancho Marino	RAN0001	Stockwater, per easement
	5.	022.341.034	Worcester	AND0016	Andy's Garden
	6.	023.362.030	Pierce Ave	ARN0002	Irrigation

**Section Total**            **6**  
**Grandfather# for**  
**BRP**                            **25**

**CCSD CODE EXHIBIT "B" to 8.04.030 (A)(2) & (3) Existing Commitments**  
(Approved on 3/22/2007)

	<u>Current APN (Original)</u>	<u>Location</u>	<u>Billing Account #</u>	<u>Status / Notes</u>	
<b>1) Unimproved Single-family Residential Meters</b>	1.	013.051.018	San Simeon Creek Rd	Molinari	1.88 EDU, water only (Molinari)
	2.	013.151.023	Schoolhouse Ln	VIC0001	Vacant, meter in ground
	3.	013.232.004	Wall Street	MIL0053	Water + sewer (Carson Agrmnt)
	4.	013.331.023	Buckley Dr	HAN0030	Vacant, water -Connected 6640 Buckley Dr
	5.	013.331.041	Buckley Dr	ETZ0002	Vacant, water, meter in ground
	6.	022.083.033	Canterbury Ln	ENK0001	Vacant, water
	7.	022.151.061	Windsor Blvd	JOH0005	Vacant, water
	8.	022.171.024 (024.071.061)	Norfolk St	MCD0020	Transferred from 024.071.061 Vacant, water + sewer (Clark Agrmnt)-Connected 395 Norfolk
	9.	022.283.017	Windsor Blvd	CNC0001	Vacant, water
	10.	022.292.003	Leighton St	KAR0001	Vacant, water & sewer
	11.	022.312.037 (013.151.034)	Worcester Dr	HOR0009	Vacant, water & sewer-Connected 320 Worcester
	12.	023.019.023	Madison St	WOL0007	Vacant, water & sewer, retrofits completed
	13.	023.041.045	Sherwood Dr	HIS0002 (EUB0002)	Vacant, transferred to 013.084.005 (Kathryn Dr) to EUB0002
	14.	023.047.009 (024.071.061)	Emmons Rd	MCD0022	Transferred from 024.071.062 (Clark agrmt)- Connected 346 Emmons Rd
	15.	024.071.061/ 062	Ardath/Green	CLA0043 & CLA0044	1 EDU (1 EDU transferred to 023.047.009 and 1 EDU transferred to 023.151.046) (Clark Agrmnt)- Can be removed EDUs transferred
	16.	024.312.026	Linden Ct	MON0015 (HEN0019)	Contract for legal Services, VACANT sold to HEN0019
	17.	024.341.022 (013.151.032)	Burton Dr	GRI0014	Vacant (under construction)-Connected 1360 Ellis Ave
	18.	013.323.008	Windsor Blvd	STE0031 (GRE0048)	Vacant, meter in ground transferred from 024.363.007 (STE0031) sold to GRE0048
	19.	023.151.046 (024.071.062)	Chester Ln	ZET0001	Vacant No Meter in Ground (Clark Agrmnt)
<b>Section Total</b>	<b>13</b>				

		<u>Current APN</u> <u>(Original)</u>	<u>Location</u>	<u>Billing</u> <u>Account #</u>	<u>Status / Notes</u>
<b>2.) Unimproved Commercial.</b> <i>Each APN is assigned one (1) commercial EDU unless otherwise noted.</i>	14.	013.101.046	Main St	THO0013	Vacant, meter pulled 1 .0 EDU
	15.	013.101.064	Main St	MCK0012	Vacant, water -Connected 1043 Main St
	16.	013.101.072	Main St, across from Vets Hall	(CCSD)	3.0 Com EDUs + Sewer
	17.	013.131.038	Rodeo Grounds Rd	(CCSD)	Vacant 1.0 EDU
	18.	013.151.034	Schoolhouse Ln	CLA0047	Vacant, water & sewer. .72 coml
	19.	013.251.011	Adj. To 1880 Main St	COO0006	Vacant Tear down, was residential 1.0 EDU
<b>Section Total</b>	<b>5</b>				6.72 Commerical EDUs
		<u>Current APN</u> <u>(Original)</u>	<u>Location</u>	<u>Billing</u> <u>Account #</u>	<u>Status / Notes</u>
<b>3.) Cambria West Tract 1804.</b> Service is subject to the terms and service conditions of the Settlement Agreement and Full Mutual Release dated July 12, 1999, between the District and Cambria West/Leimert ("Leimert"), including payment of connection fees and surcharge fees prior to installation of meters. Satisfaction of the District's Water Conservation and Retrofit Ordinance requirements for retrofit or in-lieu retrofit fees will be required prior to issuance of building permits for residential uses.	20.	013.085.001	6795 Cambria Pines Rd	ASS0002	Vacant
	21.	013.085.002	6785 Cambria Pines Rd	MAC0024	Vacant
	22.	013.085.003	6775 Cambria Pines Rd	LEI0006	Vacant
	23.	013.085.004	6755 Cambria Pines Rd	ARN0006	Vacant-Connected
	24.	013.085.005	6725 Cambria Pines Rd	LEI0022	Vacant
	25.	013.085.006	6175 Brighton Ln	MIL0045	Water + sewer, retrofits completed, demand off-set letter provided, building in progress
	26.	013.085.007	6185 Brighton Ln	DAV0029	Water + Sewer-Connected
	27.	013.085.008	6198 Brighton Ln	DIX0003	Water + Sewer-Connected
	28.	013.085.009	6188 Brighton Ln	NEL0004	Water + sewer
	29.	013.085.010	6178 Brighton Ln	LEI0011	Water + sewer
	30.	013.085.011	6760 Cambria Pines Rd	LEI0009	Water-Connected
	31.	013.085.012	6735 Kathryn Dr	REA0002	Vacant
	32.	013.085.013	6775 Kathryn Dr	PAC0018	Water + sewer, retrofits completed, demand off-set letter provided, building in progress
	33.	013.085.014	6825 Kathryn Dr	MIK0004	Vacant
	34.	013.085.019	6855 Kathryn Dr	GRI0018	Water + sewer, retrofits completed, demand off-set letter provided, building in progress
	35.	013.085.018	6730 Kathryn Dr	GRA0016	Vacant
<b>Section Total</b>	<b>12</b>				
<b>Sub Total - 30 Existing Commitments remain on the current list</b>	<b>30</b>				



		<u>Current APN</u> <u>(Original)</u>	<u>Location</u>	<u>Billing</u> <u>Account #</u>	<u>Status / Notes</u>
4.) Parks/Landscape/ Irrigation Service Commitments No EDUs assigned. Cannot be used for construction	1.	013.101.081	Tamson Dr.	CAM0023	Irrigation
	2.	013.101.083	Knollwood Dr	CAM0017	Irrigation
	3.	013.101.083	Knollwood Dr	CAM0018	Irrigation
	4.	013.181.025	Rancho Marino	RAN0001	Stockwater, per easement
	5.	022.341.034	Worcester	AND0016	Andy's Garden
	6.	023.381.048	2205 Green St	CIS0005	Condo Irrigation
	7.	023.362.030	Pierce Ave	ARN0002	Irrigation

Section Total 7  
BRP 25



Indicates that construction has been finished, and there is a house  
Indicates changes to APN Information, or owner information  
Indicates stopped account, meter removed per customer request

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
013-081-050	040 0888	1
013-081-050	360 1050	1
013-081-051	040 0887	1
013-081-052	360 1010	1
013-084-001	220 0935	1
013-084-002	220 0930	1
013-084-005	040 0923	1
013-084-007	220 0915	1
013-084-008	220 0910	1
013-084-009	220 0905	1
013-084-010	220 0895	1
013-084-012	220 0890	1
013-084-016	220 0825	1
013-084-019	220 0845	1
013-084-020	220 0855	1
013-084-021	220 0850	1
013-084-022	220 0840	1
013-084-023	220 0835	1
013-084-024	220 0830	1
013-084-025	220 0820	1
013-084-026	220 0810	1
013-084-027	220 0805	1
013-084-029	220 0795	1
013-084-030	220 0785	1
013-084-031	220 0790	1
013-084-032	220 1005	1
013-084-033	220 1010	1
013-084-034	220 1015	1
013-084-037	220 1020	1
013-084-038	220 1025	1
013-084-040	220 0900	1
013-084-043	220 0920	1
013-084-044	220 1000	1
013-084-045	220 0995	1
013-084-047	220 0990	1
013-084-048	220 0985	1
013-084-049	220 0980	1
013-084-050	220 0975	1
013-084-055	220 0925	1
013-084-058	220 0815	1
013-084-059	220 0800	1
013-085-001	040 0885	1
013-085-002	040 0880	1
013-085-003	040 0875	1
013-085-004	220 0860	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
013-085-005	040 0865	1
013-085-006	040 1580	1
013-085-007	200 1591	1
013-085-008	200 1590	1
013-085-009	040 1595	1
013-085-010	040 1585	1
013-085-011	220 0870	1
013-085-012	035 0945	1
013-085-013	035 0955	1
013-085-014	035 0960	1
013-085-018	035 0940	1
013-085-019	220 0970	1
013-085-020	220 0965	1
013-085-021	220 0950	1
013-101-059	300 1385	1
013-101-060	300 1390	1
013-101-066	300 1395	1
013-101-067	300 1400	1
013-101-068	300 1420	1
013-101-069	300 1415	1
013-101-070	300 1405	1
013-101-071	300 1410	1
013-101-083	300 1540	1
013-122-005	600 0673	1
013-122-006	600 0672	1
013-124-001	400 3315	1
013-124-002	400 3330	1
013-124-003	400 3335	1
013-124-004	400 3345	1
013-124-005	400 3350	1
013-124-006	400 3360	1
013-124-007	400 3365	1
013-124-008	400 3375	1
013-124-009	400 3380	1
013-124-010	400 3370	1
013-124-011	400 3355	1
013-124-012	400 3340	1
013-124-013	400 3325	1
013-124-014	400 3320	1
013-124-015	400 3290	1
013-124-016	400 3300	1
013-124-017	400 3310	1
013-124-018	400 3305	1
013-124-019	400 3295	1
013-124-020	400 3285	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
013-124-021	400 3280	1
013-131-034	400 1850	1
013-131-035	400 1865	1
013-131-037	400 1825	1
013-141-014	720 1185	1
013-141-015	700 1880	1
013-141-016	700 1190	1
013-141-017	800 2515	1
013-151-012	400 0845	1
013-151-019	400 0835	1
013-151-021	400 0855	1
013-151-023	035 3525	1
013-151-033	400 3520	1
013-151-043	400 0344	1
013-181-024	920 0578	1
013-221-002	400 0005	1
013-221-009	400 0095	1
013-221-016	400 0065	1
013-221-025	360 1230	1
013-231-001	400 0455	1
013-231-002	400 0450	1
013-231-004	400 0420	1
013-231-007	400 0440	1
013-231-010	400 0405	1
013-231-011	400 0415	1
013-232-004	040 0075	1
013-232-012	400 0110	1
013-233-001	400 0395	1
013-241-001	400 0430	1
013-241-002	400 0425	1
013-241-005	400 0385	1
013-241-006	400 0375	1
013-241-006	400 0380	1
013-241-007	400 0365	1
013-241-014	400 0275	1
013-241-017	400 0330	1
013-241-018	400 0340	1
013-241-026	400 0280	1
013-241-026	400 0290	1
013-241-026	400 0295	1
013-241-026	400 0300	1
013-241-026	400 0305	1
013-241-026	400 0310	1
013-241-027	400 0346	1
013-241-028	400 0325	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
013-241-028	400 0348	1
013-242-008	400 0255	1
013-242-022	400 0265	1
013-242-025	400 0260	1
013-242-029	400 0250	1
013-263-010	400 0510	1
013-263-011	400 0350	1
013-291-006	300 1375	1
013-292-007	300 1165	1
013-292-008	300 1032	1
013-292-010	300 1435	1
013-292-011	300 1430	1
013-292-017	300 1425	1
013-292-020	300 1365	1
013-292-023	300 1370	1
013-293-001	300 1185	1
013-293-002	300 1195	1
013-293-003	300 1210	1
013-293-004	300 1220	1
013-293-005	300 1030	1
013-293-006	300 1025	1
013-293-009	300 1010	1
013-293-011	300 1015	1
013-293-012	300 1020	1
013-294-001	300 1160	1
013-294-006	300 1190	1
013-294-010	300 1040	1
013-294-016	300 1075	1
013-294-017	300 1080	1
013-294-018	300 0655	1
013-294-021	300 1050	1
013-294-026	300 1200	1
013-294-027	300 1215	1
013-294-028	300 1205	1
013-294-029	300 0670	1
013-294-030	300 0665	1
013-294-034	300 1065	1
013-294-035	300 1070	1
013-294-042	300 1170	1
013-294-043	300 1175	1
013-295-003	300 1005	1
013-301-001	300 0965	1
013-301-002	300 0975	1
013-301-003	300 0980	1
013-301-004	300 0990	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
013-301-006	300 0995	1
013-301-007	300 1100	1
013-301-008	300 0985	1
013-301-010	300 0970	1
013-301-014	300 1000	1
013-301-017	300 1140	1
013-301-019	300 1130	1
013-301-021	300 1125	1
013-301-022	300 1105	1
013-301-024	300 1115	1
013-301-026	300 1095	1
013-301-027	300 0645	1
013-301-028	300 0640	1
013-301-029	300 0630	1
013-301-030	300 0620	1
013-301-031	300 0610	1
013-301-035	300 0590	1
013-301-036	300 1120	1
013-301-037	300 0580	1
013-301-038	300 0575	1
013-301-039	300 0570	1
013-301-040	300 0560	1
013-301-041	300 0555	1
013-301-042	300 0550	1
013-301-045	300 1110	1
013-301-048	300 0660	1
013-301-049	300 1085	1
013-301-050	300 1090	1
013-301-051	300 0600	1
013-311-002	300 0650	1
013-311-003	300 0635	1
013-311-004	300 1060	1
013-311-005	300 1055	1
013-311-007	300 1045	1
013-311-009	300 0615	1
013-311-010	300 0605	1
013-311-012	300 0595	1
013-311-013	300 0585	1
013-311-014	300 1295	1
013-311-015	300 1280	1
013-311-016	300 1275	1
013-311-017	300 1265	1
013-311-018	300 1255	1
013-311-019	300 1245	1
013-311-020	300 1230	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
013-311-021	300 1035	1
013-312-001	300 1225	1
013-312-002	300 1235	1
013-312-003	300 1240	1
013-312-004	300 1250	1
013-312-005	300 1260	1
013-312-006	300 1270	1
013-312-007	300 1285	1
013-312-008	300 1290	1
013-312-009	300 0565	1
013-312-010	300 1530	1
013-312-011	300 1525	1
013-312-012	300 1510	1
013-312-013	300 1495	1
013-312-014	300 1485	1
013-312-015	300 1475	1
013-312-016	300 1465	1
013-312-017	300 1460	1
013-312-018	300 1445	1
013-313-001	300 1440	1
013-313-002	300 1450	1
013-313-003	300 1455	1
013-313-006	300 1480	1
013-313-007	300 1490	1
013-313-008	300 1500	1
013-313-009	300 1505	1
013-313-010	300 1515	1
013-313-011	300 1520	1
013-313-012	300 1535	1
013-313-015	300 1470	1
013-321-002	100 2990	1
013-321-003	100 2985	1
013-321-004	100 2980	1
013-321-005	100 0190	1
013-321-006	100 2995	1
013-321-013	100 3000	1
013-321-014	100 0180	1
013-322-001	100 0170	1
013-322-002	100 3010	1
013-322-003	100 0160	1
013-322-004	100 0155	1
013-322-005	100 0150	1
013-322-007	100 0140	1
013-322-008	100 0135	1
013-322-009	100 0120	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
013-323-001	100 0210	1
013-323-003	100 0195	1
013-323-005	100 0175	1
013-323-006	100 0165	1
013-323-007	040 0158	1
013-323-008	035 0162	1
013-324-001	100 0130	1
013-324-003	100 0115	1
013-324-004	100 0100	1
013-324-005	100 0095	1
013-324-007	100 0075	1
013-324-008	100 0065	1
013-324-014	100 0025	1
013-324-015	100 0015	1
013-324-017	100 0040	1
013-324-021	100 0055	1
013-324-022	100 0050	1
013-325-001	100 0110	1
013-325-002	100 0105	1
013-325-004	100 0080	1
013-325-005	100 0070	1
013-325-006	100 0060	1
013-325-007	100 0045	1
013-325-008	100 0035	1
013-325-010	100 0010	1
013-325-011	100 0005	1
013-331-001	220 1250	1
013-331-002	220 1060	1
013-331-003	220 1045	1
013-331-004	220 1040	1
013-331-005	220 1035	1
013-331-006	220 1030	1
013-331-008	220 1050	1
013-331-009	220 1055	1
013-331-014	220 1095	1
013-331-015	220 1100	1
013-331-016	220 1115	1
013-331-017	220 1125	1
013-331-018	220 1135	1
013-331-023	220 1168	1
013-331-024	220 1170	1
013-331-025	220 1165	1
013-331-026	220 1155	1
013-331-027	220 1150	1
013-331-028	220 1140	1



**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
013-331-035	220 1080	1
013-331-036	220 1070	1
013-331-037	220 1245	1
013-331-039	220 1145	1
013-331-040	220 1160	1
013-331-041	035 0070	1
013-331-042	220 1175	1
013-331-043	220 1130	1
013-331-044	220 1120	1
013-331-045	220 1110	1
013-331-046	220 1105	1
013-331-047	220 1090	1
013-331-048	220 1085	1
013-331-049	200 1240	1
013-331-050	220 1065	1
013-331-051	220 1075	1
013-341-001	200 1205	1
013-341-002	200 1520	1
013-341-003	200 1530	1
013-341-004	200 1540	1
013-341-005	200 1545	1
013-341-006	200 1535	1
013-341-007	200 1525	1
013-341-010	200 1255	1
013-341-012	200 1270	1
013-341-013	200 1265	1
013-341-014	200 1260	1
013-341-015	200 1235	1
013-341-016	200 1360	1
013-341-017	200 1355	1
013-341-018	200 1230	1
013-341-019	200 1225	1
013-341-020	200 1495	1
013-341-021	200 1515	1
013-341-024	200 1210	1
013-341-028	200 1220	1
013-341-029	200 1215	1
013-351-001	200 1350	1
013-351-004	200 1340	1
013-351-006	200 1325	1
013-351-007	200 1315	1
013-351-009	200 1300	1
013-351-011	200 1290	1
013-351-012	200 1285	1
013-351-013	200 1280	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
013-351-015	200 1450	1
013-351-016	200 1455	1
013-351-017	200 1460	1
013-351-037	200 1330	1
013-351-038	200 1335	1
013-351-040	200 1440	1
013-351-041	200 1320	1
013-351-042	200 1305	1
013-351-044	200 1295	1
013-351-045	200 1275	1
013-351-047	200 1465	1
013-351-048	200 1485	1
013-351-049	200 1400	1
013-351-050	200 1405	1
013-351-051	200 1410	1
013-351-053	200 1430	1
013-351-054	200 1345	1
013-371-001	200 1470	1
013-371-002	200 1475	1
013-371-003	200 1480	1
013-371-004	200 1490	1
013-371-005	200 1395	1
013-371-006	200 1390	1
013-371-007	200 1385	1
013-371-008	200 1365	1
013-371-009	200 1370	1
013-371-010	200 1375	1
013-371-011	200 1380	1
013-371-012	200 1500	1
013-371-013	200 1510	1
013-371-014	200 1505	1
013-371-015	200 1415	1
013-371-016	200 1420	1
013-371-017	200 1425	1
013-371-018	200 1435	1
013-371-019	200 1445	1
013-371-027	200 1615	1
013-371-028	200 1610	1
013-371-029	200 1605	1
022-012-015	200 0460	1
022-012-018	200 0465	1
022-012-030	200 0440	1
022-012-031	200 0450	1
022-013-019	200 0365	1
022-013-040	200 0405	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-013-045	200 1550	1
022-013-046	200 0370	1
022-013-048	200 0395	1
022-013-050	200 1560	1
022-013-055	200 0425	1
022-013-056	200 0420	1
022-013-057	200 0415	1
022-013-058	200 0400	1
022-014-007	200 0385	1
022-014-008	200 0390	1
022-014-021	200 0330	1
022-014-036	200 0410	1
022-014-037	200 0350	1
022-014-039	200 0305	1
022-014-040	200 0380	1
022-014-043	200 0320	1
022-014-046	200 0315	1
022-021-009	200 0530	1
022-021-017	200 0495	1
022-021-019	200 0550	1
022-021-020	200 0540	1
022-021-021	200 0525	1
022-021-022	200 0505	1
022-021-023	200 0515	1
022-021-024	200 0480	1
022-021-025	200 1565	1
022-022-002	200 0485	1
022-022-003	200 0490	1
022-022-006	200 0520	1
022-022-013	200 1645	1
022-022-019	200 1685	1
022-022-020	200 1690	1
022-022-025	200 0500	1
022-022-026	200 0510	1
022-022-027	200 0545	1
022-022-032	200 1720	1
022-022-033	200 1710	1
022-022-038	200 1700	1
022-022-039	200 0535	1
022-022-040	200 0470	1
022-022-041	200 0475	1
022-022-042	200 1655	1
022-022-043	200 1675	1
022-022-043	200 1680	1
022-023-004	200 1660	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-023-005	200 1665	1
022-023-006	200 1670	1
022-023-011	200 1695	1
022-023-013	200 1705	1
022-023-019	200 2460	1
022-023-020	200 2465	1
022-023-021	200 2475	1
022-023-022	200 2470	1
022-023-027	200 2490	1
022-023-030	200 1555	1
022-023-031	200 2453	1
022-023-032	200 1650	1
022-024-006	200 2480	1
022-024-026	200 1190	1
022-024-027	200 2485	1
022-024-036	200 2505	1
022-024-037	200 2500	1
022-024-041	200 2495	1
022-024-042	200 2455	1
022-024-047	200 2605	1
022-024-048	200 2595	1
022-024-049	200 2600	1
022-026-037	200 0025	1
022-026-043	200 0015	1
022-026-044	200 0300	1
022-026-045	200 0020	1
022-031-007	200 0590	1
022-031-008	200 0600	1
022-031-016	200 0585	1
022-031-025	200 0570	1
022-031-026	200 0575	1
022-032-001	200 1200	1
022-032-002	200 0565	1
022-032-015	200 1730	1
022-032-016	200 1735	1
022-032-025	200 0610	1
022-032-027	200 0595	1
022-032-033	200 1745	1
022-032-034	200 1790	1
022-032-039	200 0605	1
022-032-041	200 0293	1
022-032-042	200 1775	1
022-032-043	200 1760	1
022-033-004	200 1740	1
022-033-009	200 1770	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-033-010	200 1780	1
022-033-013	200 1785	1
022-033-016	200 2530	1
022-033-017	200 2540	1
022-033-018	200 2545	1
022-033-019	200 2555	1
022-033-029	200 2565	1
022-033-030	200 1725	1
022-033-032	200 2520	1
022-033-033	200 2590	1
022-033-035	200 1750	1
022-033-037	200 2580	1
022-033-039	200 1765	1
022-033-041	200 2575	1
022-034-001	200 2515	1
022-034-002	200 2525	1
022-034-003	200 2535	1
022-034-004	200 2550	1
022-034-009	200 1185	1
022-034-013	200 2635	1
022-034-021	200 2570	1
022-034-023	200 2585	1
022-034-025	200 2645	1
022-034-027	200 2560	1
022-034-029	200 2615	1
022-034-030	200 2625	1
022-035-005	200 2630	1
022-035-011	200 2655	1
022-035-018	200 1930	1
022-035-021	200 2620	1
022-035-023	200 2610	1
022-035-025	200 2640	1
022-035-026	200 1925	1
022-035-027	200 1180	1
022-041-001	200 0630	1
022-041-009	200 0660	1
022-041-010	200 0645	1
022-041-011	200 0655	1
022-041-013	200 0695	1
022-041-015	200 0412	1
022-041-016	200 0665	1
022-041-017	200 0680	1
022-041-018	200 0690	1
022-042-009	200 1800	1
022-042-010	200 1810	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-042-031	200 1845	1
022-042-037	200 0635	1
022-042-038	200 0625	1
022-042-039	200 1955	1
022-042-040	200 0650	1
022-042-041	200 1820	1
022-042-042	200 0640	1
022-042-043	200 1815	1
022-042-045	200 0670	1
022-042-046	200 0675	1
022-042-050	200 0685	1
022-042-051	200 0700	1
022-042-053	200 1855	1
022-042-054	200 1830	1
022-043-002	200 0730	1
022-043-003	200 0735	1
022-043-013	200 0755	1
022-043-014	200 0770	1
022-043-015	200 0715	1
022-043-016	200 1970	1
022-044-008	200 0750	1
022-044-009	200 0760	1
022-044-013	200 1870	1
022-044-014	200 1875	1
022-044-026	200 0725	1
022-044-030	200 1900	1
022-044-031	200 0765	1
022-044-033	200 1890	1
022-044-038	200 0705	1
022-044-039	200 0710	1
022-044-040	200 0740	1
022-044-041	200 0745	1
022-044-044	200 1920	1
022-045-001	200 1865	1
022-045-003	200 1880	1
022-045-006	200 1915	1
022-045-007	200 1995	1
022-045-009	200 2020	1
022-045-010	200 2030	1
022-045-019	200 2050	1
022-045-020	200 2395	1
022-045-024	200 2040	1
022-045-026	200 1885	1
022-045-027	200 2005	1
022-045-028	200 1895	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-045-029	200 1910	1
022-046-003	200 2415	1
022-046-004	200 2410	1
022-047-005	200 2405	1
022-048-004	200 2385	1
022-048-008	200 2390	1
022-048-009	200 2400	1
022-052-001	200 0310	1
022-052-008	200 0340	1
022-052-021	200 0270	1
022-052-024	200 0285	1
022-052-038	200 0290	1
022-052-039	200 0080	1
022-052-045	200 0325	1
022-052-047	200 0265	1
022-052-049	200 0358	1
022-052-052	040 0016	1
022-053-013	200 0055	1
022-053-034	200 0045	1
022-053-037	200 0295	1
022-053-041	035 0052	1
022-053-043	200 0075	1
022-053-044	200 0070	1
022-053-051	200 0030	1
022-053-052	200 0035	1
022-053-053	200 0040	1
022-053-054	200 0050	1
022-071-044	200 2720	1
022-071-045	200 2740	1
022-071-070	200 2690	1
022-071-077	200 2705	1
022-071-080	200 2715	1
022-071-086	200 1935	1
022-071-087	300 0005	1
022-071-088	200 2700	1
022-083-001	200 1825	1
022-083-002	200 2420	1
022-083-003	200 2425	1
022-083-007	200 1835	1
022-083-009	200 1850	1
022-083-010	200 1975	1
022-083-011	200 1980	1
022-083-012	200 1985	1
022-083-014	200 2000	1
022-083-015	200 2010	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-083-017	200 2025	1
022-083-018	200 2035	1
022-083-019	200 2045	1
022-083-020	200 2055	1
022-083-021	200 2380	1
022-083-022	200 2375	1
022-083-023	200 2370	1
022-083-026	200 2335	1
022-083-027	200 2210	1
022-083-028	200 2205	1
022-083-029	200 2190	1
022-083-032	200 2165	1
022-083-033	040 0030	1
022-083-035	200 2150	1
022-083-038	200 2135	1
022-083-041	200 2115	1
022-083-042	200 2105	1
022-083-043	200 2100	1
022-083-044	200 2090	1
022-083-046	200 2085	1
022-083-048	200 2065	1
022-083-049	200 1840	1
022-083-052	200 2440	1
022-083-053	200 2430	1
022-083-054	200 1990	1
022-083-056	200 2445	1
022-083-057	200 2435	1
022-083-058	200 2140	1
022-083-061	200 2360	1
022-084-001	200 1805	1
022-084-002	200 1795	1
022-084-005	200 1940	1
022-084-006	200 2660	1
022-084-007	200 2665	1
022-084-009	200 2680	1
022-084-010	200 2685	1
022-084-011	200 2695	1
022-084-012	200 2710	1
022-084-014	200 2730	1
022-084-022	200 2200	1
022-084-023	200 2195	1
022-084-024	200 2185	1
022-084-025	200 2180	1
022-084-026	200 2175	1
022-084-027	200 2170	1



**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-084-028	200 2160	1
022-084-035	200 2120	1
022-084-036	200 2110	1
022-084-038	200 2675	1
022-084-039	200 2095	1
022-084-040	200 2080	1
022-084-043	200 2060	1
022-084-049	200 1945	1
022-084-050	200 2725	1
022-084-053	200 2755	1
022-084-057	200 2075	1
022-084-059	200 2125	1
022-084-060	200 2155	1
022-084-061	200 2145	1
022-084-064	200 2735	1
022-084-065	200 2745	1
022-084-066	200 2750	1
022-091-009	200 2300	1
022-091-022	200 2325	1
022-091-029	200 2265	1
022-091-033	200 2315	1
022-091-039	200 2330	1
022-091-041	200 2340	1
022-091-045	200 2270	1
022-091-046	200 2320	1
022-091-051	200 2350	1
022-091-055	200 2285	1
022-091-056	200 2345	1
022-091-057	200 2255	1
022-091-058	200 2245	1
022-091-059	200 2365	1
022-093-001	200 2310	1
022-093-002	200 2305	1
022-093-003	200 2295	1
022-093-008	200 2280	1
022-093-010	200 2275	1
022-093-017	200 2260	1
022-093-020	200 2250	1
022-093-021	200 2240	1
022-093-022	200 2235	1
022-093-026	200 2225	1
022-093-037	300 0365	1
022-093-040	300 0390	1
022-093-041	300 0385	1
022-093-044	300 0395	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-093-045	200 2220	1
022-093-053	200 2290	1
022-131-004	200 2230	1
022-131-006	300 0790	1
022-131-010	300 0795	1
022-131-014	300 0685	1
022-131-021	300 0815	1
022-131-023	300 0840	1
022-131-026	300 0855	1
022-131-027	300 0860	1
022-131-034	300 0785	1
022-131-036	300 0825	1
022-131-038	300 0780	1
022-131-048	300 0775	1
022-131-059	300 0845	1
022-141-011	300 0850	1
022-141-017	300 0820	1
022-141-018	300 0810	1
022-141-026	300 0865	1
022-141-028	300 0805	1
022-141-032	300 0700	1
022-141-033	300 0695	1
022-141-034	300 0720	1
022-141-035	300 0725	1
022-141-036	300 0835	1
022-141-038	300 0765	1
022-141-039	300 0770	1
022-141-045	300 0745	1
022-141-046	300 0830	1
022-151-024	100 0440	1
022-151-053	100 0390	1
022-151-061	040 0045	1
022-151-067	100 0445	1
022-151-069	100 0425	1
022-151-076	100 0340	1
022-151-082	100 0355	1
022-151-084	100 0350	1
022-151-086	100 0380	1
022-151-087	100 0410	1
022-151-088	100 0515	1
022-161-006	100 0305	1
022-161-008	100 0315	1
022-161-009	100 0310	1
022-162-010	100 0900	1
022-162-011	100 0905	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-162-013	100 0885	1
022-162-017	100 0890	1
022-162-018	100 0920	1
022-162-019	100 0915	1
022-163-002	100 0875	1
022-163-004	100 0300	1
022-163-005	100 0290	1
022-163-007	100 0930	1
022-163-009	100 0880	1
022-163-010	100 0895	1
022-171-001	100 0335	1
022-171-003	100 0325	1
022-171-004	100 0320	1
022-171-005	100 0375	1
022-171-006	100 0385	1
022-171-017	100 0450	1
022-171-024	100 0552	1
022-171-028	100 0595	1
022-171-031	100 0610	1
022-171-034	100 0620	1
022-171-035	100 0545	1
022-171-036	100 0550	1
022-171-040	100 0395	1
022-171-041	100 0535	1
022-171-047	100 0455	1
022-171-048	100 0422	1
022-171-052	100 0420	1
022-171-053	100 0405	1
022-171-054	100 0435	1
022-171-055	100 0565	1
022-171-056	100 0575	1
022-171-057	100 0400	1
022-172-004	100 0525	1
022-172-005	100 0530	1
022-172-018	100 0600	1
022-172-021	100 0655	1
022-172-022	100 0660	1
022-172-023	100 0670	1
022-172-025	100 0680	1
022-172-030	100 0715	1
022-172-031	100 0732	1
022-172-033	100 0740	1
022-172-036	100 0750	1
022-172-039	100 0520	1
022-172-044	100 0590	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-172-049	100 0580	1
022-172-050	100 0570	1
022-172-053	100 0690	1
022-172-054	100 0700	1
022-172-055	100 0605	1
022-172-057	100 0760	1
022-172-059	100 0770	1
022-172-060	100 0615	1
022-172-061	100 0540	1
022-181-003	100 0285	1
022-181-006	100 0665	1
022-181-010	100 0695	1
022-181-011	100 0705	1
022-181-014	100 0730	1
022-181-015	100 0735	1
022-181-016	100 0745	1
022-181-018	100 0765	1
022-181-026	100 0955	1
022-181-033	100 1015	1
022-181-034	100 1035	1
022-181-035	100 1040	1
022-181-042	100 0685	1
022-181-047	100 0965	1
022-181-049	100 0725	1
022-181-052	100 0995	1
022-181-053	100 0295	1
022-181-054	100 0945	1
022-181-055	100 0980	1
022-181-056	100 0975	1
022-181-058	100 0775	1
022-181-062	100 1065	1
022-181-063	100 1060	1
022-181-064	100 1075	1
022-181-065	100 1010	1
022-182-011	100 0985	1
022-182-012	100 0990	1
022-182-013	100 1005	1
022-182-014	100 1020	1
022-182-015	100 1025	1
022-182-016	100 1030	1
022-182-017	100 1045	1
022-182-020	100 1070	1
022-182-021	100 1080	1
022-182-022	100 1082	1
022-182-025	100 1400	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-182-037	100 1495	1
022-182-039	100 1000	1
022-182-042	100 1050	1
022-182-043	100 1055	1
022-182-047	100 1440	1
022-182-048	100 1450	1
022-182-050	100 0280	1
022-182-051	100 1475	1
022-182-057	100 1385	1
022-182-058	100 1395	1
022-182-061	100 0270	1
022-182-063	100 0960	1
022-182-065	100 1425	1
022-182-066	100 1430	1
022-182-068	100 0275	1
022-182-069	100 1380	1
022-182-070	100 0950	1
022-182-071	100 1470	1
022-191-003	100 0510	1
022-191-013	100 1125	1
022-191-018	100 1140	1
022-191-020	100 1155	1
022-191-024	100 1100	1
022-191-027	100 1145	1
022-191-029	100 1135	1
022-191-030	100 1130	1
022-191-034	100 0505	1
022-192-003	100 1095	1
022-192-007	100 1115	1
022-192-014	100 1515	1
022-192-019	100 1530	1
022-192-029	100 1120	1
022-192-033	100 1110	1
022-192-036	100 1510	1
022-192-037	100 1505	1
022-192-039	100 1350	1
022-192-041	100 1090	1
022-192-043	100 1105	1
022-192-045	100 1520	1
022-192-048	100 1545	1
022-192-049	100 1555	1
022-193-004	100 1535	1
022-193-011	100 1570	1
022-193-013	100 1745	1
022-193-014	100 1750	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-193-021	100 1805	1
022-193-026	100 1560	1
022-193-027	100 1550	1
022-193-028	100 1540	1
022-193-029	100 1785	1
022-193-030	100 1565	1
022-193-031	100 1760	1
022-193-036	100 1770	1
022-193-037	100 1525	1
022-201-006	100 1295	1
022-201-007	100 1305	1
022-201-010	100 1340	1
022-201-016	100 1170	1
022-201-017	100 1180	1
022-201-021	100 1195	1
022-201-026	100 1225	1
022-201-035	100 1240	1
022-201-049	100 1315	1
022-201-050	100 1320	1
022-201-051	100 1325	1
022-201-053	100 1335	1
022-201-055	100 1290	1
022-201-056	100 1255	1
022-201-057	100 1185	1
022-201-064	100 1160	1
022-201-068	100 1175	1
022-201-069	100 1285	1
022-201-070	100 1235	1
022-201-071	100 1280	1
022-201-072	100 1205	1
022-201-073	100 1330	1
022-201-074	100 1215	1
022-201-076	100 1310	1
022-202-006	100 1200	1
022-202-009	100 1220	1
022-202-010	100 1230	1
022-202-014	100 1245	1
022-202-016	100 1260	1
022-202-023	100 1250	1
022-202-026	100 1265	1
022-202-027	100 1210	1
022-212-019	300 0730	1
022-212-020	300 0735	1
022-212-025	300 0750	1
022-212-028	300 0460	1

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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-212-029	300 0470	1
022-212-032	300 0490	1
022-212-033	300 0495	1
022-212-034	300 0500	1
022-212-044	300 0740	1
022-212-046	300 0480	1
022-212-051	300 0445	1
022-222-005	100 0830	1
022-222-022	100 0840	1
022-222-023	100 0835	1
022-222-026	100 0845	1
022-222-027	100 0860	1
022-223-001	100 0865	1
022-223-003	100 1355	1
022-223-008	100 1370	1
022-223-009	100 0925	1
022-223-010	100 0935	1
022-224-007	100 1360	1
022-224-010	100 1610	1
022-224-011	100 1615	1
022-224-012	100 0265	1
022-224-013	100 1365	1
022-225-013	100 1820	1
022-226-018	100 0260	1
022-226-019	100 1405	1
022-226-021	100 1415	1
022-226-022	100 1390	1
022-226-023	100 1625	1
022-227-004	100 1620	1
022-227-006	100 1630	1
022-227-016	100 1870	1
022-227-019	100 1600	1
022-227-023	100 1825	1
022-227-024	100 1830	1
022-227-025	100 1850	1
022-227-026	100 1635	1
022-227-028	100 1835	1
022-231-003	100 1445	1
022-231-005	100 1455	1
022-231-006	100 1460	1
022-231-007	100 1465	1
022-231-014	100 1645	1
022-231-018	100 1670	1
022-231-021	100 1695	1
022-231-027	100 1730	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-231-029	100 1710	1
022-231-030	100 1700	1
022-231-031	100 1420	1
022-231-034	100 1690	1
022-231-035	100 1480	1
022-231-037	100 1735	1
022-231-038	100 0500	1
022-231-039	100 1485	1
022-231-040	100 1490	1
022-231-041	100 1655	1
022-232-001	100 1640	1
022-232-010	100 1715	1
022-232-011	100 1720	1
022-232-012	100 1725	1
022-232-013	100 0495	1
022-232-014	100 1875	1
022-232-025	100 0490	1
022-232-029	100 1705	1
022-232-031	100 1900	1
022-232-034	100 1680	1
022-232-036	100 1930	1
022-232-037	100 1920	1
022-232-040	100 1890	1
022-232-042	100 1675	1
022-232-043	100 1650	1
022-232-044	100 1660	1
022-232-046	100 1910	1
022-233-002	100 1885	1
022-233-009	100 1915	1
022-233-014	100 2085	1
022-233-025	100 0480	1
022-233-029	100 1895	1
022-233-032	100 2125	1
022-233-033	100 1925	1
022-233-034	100 2135	1
022-233-038	100 2115	1
022-233-041	100 2090	1
022-233-042	100 1905	1
022-241-008	100 1765	1
022-241-009	100 1775	1
022-241-010	100 1790	1
022-241-016	100 1960	1
022-241-019	100 1975	1
022-241-020	100 1980	1
022-241-024	100 1755	1



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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-241-028	100 1955	1
022-241-029	100 1940	1
022-241-033	100 1965	1
022-241-040	100 1795	1
022-241-041	100 1800	1
022-241-043	100 1995	1
022-242-001	100 0485	1
022-242-002	100 1945	1
022-242-008	100 1990	1
022-242-018	100 2185	1
022-242-024	100 1950	1
022-242-028	100 2140	1
022-242-029	100 1970	1
022-242-030	100 2155	1
022-242-033	100 1985	1
022-242-035	100 2170	1
022-243-001	100 0470	1
022-243-004	100 2150	1
022-243-010	100 2190	1
022-243-011	100 0465	1
022-243-015	100 2375	1
022-243-017	100 2390	1
022-243-018	100 2400	1
022-243-023	100 2410	1
022-243-024	100 2145	1
022-243-025	100 2370	1
022-243-026	100 2175	1
022-243-027	100 2160	1
022-243-028	100 2180	1
022-261-008	300 1325	1
022-261-033	300 1360	1
022-261-036	300 1340	1
022-261-052	300 1310	1
022-261-053	300 1305	1
022-261-066	300 1300	1
022-261-069	300 1345	1
022-271-002	300 0475	1
022-271-006	300 1315	1
022-271-007	300 1320	1
022-271-025	300 0455	1
022-271-026	300 0465	1
022-271-033	300 1350	1
022-271-038	300 1330	1
022-271-039	300 1335	1
022-271-053	300 1342	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-271-054	300 1355	1
022-271-055	300 0450	1
022-282-004	100 2000	1
022-282-009	100 1815	1
022-282-012	100 0825	1
022-282-013	100 0250	1
022-282-014	100 0245	1
022-283-005	100 2005	1
022-283-006	100 2010	1
022-283-012	100 2205	1
022-283-013	100 2215	1
022-283-014	100 0815	1
022-283-015	100 2220	1
022-283-016	100 0820	1
022-283-017	040 0035	1
022-291-003	100 0240	1
022-291-007	100 1845	1
022-291-010	100 1595	1
022-291-012	100 2035	1
022-291-013	100 2040	1
022-291-026	100 2065	1
022-291-030	100 1855	1
022-291-031	100 2020	1
022-291-033	100 1860	1
022-291-034	100 1865	1
022-291-035	100 2060	1
022-291-036	100 1840	1
022-292-003	040 0050	1
022-292-004	100 2030	1
022-292-008	100 2045	1
022-292-012	100 2070	1
022-292-021	100 2015	1
022-292-022	100 2250	1
022-292-023	100 2042	1
022-292-024	100 2025	1
022-292-025	100 2245	1
022-292-026	100 2275	1
022-292-028	100 2050	1
022-292-029	100 2055	1
022-292-030	100 2280	1
022-301-017	100 2675	1
022-301-022	100 2685	1
022-301-025	100 0785	1
022-301-025	100 0790	1
022-301-026	100 0780	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-302-001	100 0795	1
022-302-006	100 2200	1
022-302-010	100 0230	1
022-302-011	100 2425	1
022-302-012	100 2445	1
022-302-015	100 2210	1
022-302-016	100 0810	1
022-302-018	100 0235	1
022-302-019	100 2225	1
022-303-012	100 2680	1
022-303-014	100 0220	1
022-303-015	100 2450	1
022-303-020	100 2440	1
022-303-021	100 2670	1
022-303-022	100 2420	1
022-311-001	100 2230	1
022-311-010	100 2290	1
022-311-012	100 2460	1
022-311-013	100 2470	1
022-311-016	100 2455	1
022-311-021	100 2490	1
022-311-024	100 2285	1
022-311-026	100 2270	1
022-311-027	100 2485	1
022-311-028	100 2240	1
022-311-030	100 2255	1
022-311-031	100 2260	1
022-312-006	100 2465	1
022-312-022	100 2740	1
022-312-025	100 2710	1
022-312-026	100 1580	1
022-312-029	100 2690	1
022-312-030	100 2730	1
022-312-032	100 2475	1
022-312-034	100 2480	1
022-312-037	100 2452	1
022-313-014	100 2700	1
022-313-016	100 2735	1
022-313-024	100 2720	1
022-313-025	100 2705	1
022-313-028	100 0215	1
022-313-029	100 2695	1
022-313-031	100 2750	1
022-313-032	100 2745	1
022-313-037	100 2770	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-321-009	100 2120	1
022-321-012	100 2300	1
022-321-015	100 2315	1
022-321-024	100 2130	1
022-321-026	100 2080	1
022-321-028	100 2310	1
022-321-030	100 2335	1
022-321-032	100 2110	1
022-321-033	100 2345	1
022-321-034	100 2325	1
022-322-005	100 2320	1
022-322-009	100 2350	1
022-322-010	100 1585	1
022-322-011	100 2500	1
022-322-017	100 2510	1
022-322-019	100 2295	1
022-322-021	100 2340	1
022-322-023	100 2330	1
022-322-024	100 2305	1
022-322-025	100 2515	1
022-322-027	100 2525	1
022-323-009	100 2545	1
022-323-025	100 2495	1
022-323-028	100 2540	1
022-323-029	100 2530	1
022-323-033	100 2775	1
022-323-037	100 2765	1
022-323-043	100 2505	1
022-323-045	100 2520	1
022-323-046	100 2755	1
022-331-017	100 2570	1
022-331-021	100 2580	1
022-331-040	100 2605	1
022-331-042	100 2550	1
022-331-044	100 2385	1
022-331-045	100 2395	1
022-331-049	100 2365	1
022-331-052	100 2360	1
022-331-053	100 2590	1
022-331-055	100 2355	1
022-332-005	100 2575	1
022-332-012	100 2795	1
022-332-014	100 2810	1
022-332-018	100 2845	1
022-332-019	100 2850	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-332-020	100 2865	1
022-332-021	100 2825	1
022-332-024	100 2585	1
022-332-025	100 2595	1
022-332-026	100 2600	1
022-332-027	100 2800	1
022-332-028	100 2560	1
022-332-029	100 2555	1
022-333-002	100 2805	1
022-333-003	100 2815	1
022-333-009	100 2840	1
022-333-011	100 2820	1
022-333-012	100 2830	1
022-333-013	100 2860	1
022-333-014	100 2855	1
022-333-016	100 2785	1
022-333-017	100 2790	1
022-341-005	100 1150	1
022-341-016	100 2655	1
022-341-026	100 2610	1
022-341-029	100 2620	1
022-341-032	100 2640	1
022-341-033	100 2650	1
022-341-034	120 2665	1
022-341-036	100 2965	1
022-341-038	100 1275	1
022-341-039	100 2415	1
022-341-042	100 1165	1
022-342-004	100 2615	1
022-342-007	100 2630	1
022-342-014	100 2940	1
022-342-015	100 2635	1
022-342-017	100 2645	1
022-342-020	100 2660	1
022-342-023	100 2930	1
022-342-024	100 2915	1
022-342-027	100 2900	1
022-342-029	100 2875	1
022-342-030	100 2880	1
022-342-032	100 1270	1
022-342-033	100 2625	1
022-343-008	100 2950	1
022-343-009	100 2955	1
022-343-012	100 2960	1
022-343-014	100 2970	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-343-016	100 2920	1
022-343-022	100 2895	1
022-343-023	100 2890	1
022-343-024	100 2885	1
022-343-027	100 2905	1
022-343-028	100 2910	1
022-343-031	100 2925	1
022-343-039	100 2870	1
022-343-042	100 2935	1
022-351-004	300 0890	1
022-351-005	300 0530	1
022-351-006	300 0545	1
022-351-007	300 0535	1
022-351-010	300 0505	1
022-351-011	300 0515	1
022-351-013	300 0955	1
022-351-014	300 0900	1
022-351-015	300 0925	1
022-351-016	300 0945	1
022-352-003	300 0910	1
022-352-004	300 0905	1
022-352-008	300 0915	1
022-352-009	300 0920	1
022-352-010	300 0930	1
022-352-012	300 0935	1
022-352-013	300 0950	1
022-352-014	300 0940	1
022-352-015	300 0960	1
022-352-016	300 0705	1
022-352-022	300 0880	1
022-352-023	300 0895	1
022-353-003	300 0715	1
022-353-004	300 0710	1
022-353-009	300 0540	1
022-353-010	300 0525	1
022-353-011	300 0520	1
022-353-012	300 0510	1
022-353-013	300 0760	1
022-353-015	300 0755	1
022-354-001	300 0875	1
022-361-012	200 0205	1
023-011-010	900 1395	1
023-011-015	900 1405	1
023-012-002	900 1710	1
023-012-003	900 1700	1

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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-012-009	900 1665	1
023-012-010	900 1725	1
023-012-017	900 1715	1
023-012-021	900 1695	1
023-012-023	900 1690	1
023-012-028	900 1680	1
023-013-005	900 1685	1
023-013-009	900 1385	1
023-013-024	900 1375	1
023-013-026	900 1705	1
023-014-022	900 0690	1
023-014-023	900 0685	1
023-014-026	900 0610	1
023-014-027	900 0605	1
023-014-028	900 0615	1
023-014-029	900 1365	1
023-015-006	900 0475	1
023-015-009	900 0485	1
023-015-010	900 0490	1
023-015-011	900 0480	1
023-015-013	900 0515	1
023-015-015	900 0520	1
023-015-016	900 0530	1
023-015-023	900 0445	1
023-015-024	900 0540	1
023-016-004	900 1390	1
023-016-009	900 0535	1
023-016-014	900 0570	1
023-016-015	900 0585	1
023-016-022	900 0495	1
023-016-025	900 0500	1
023-016-028	900 0595	1
023-016-035	900 0560	1
023-016-039	900 0565	1
023-016-046	900 0510	1
023-016-047	900 0470	1
023-017-006	900 0545	1
023-017-007	900 0550	1
023-017-008	900 0555	1
023-017-011	900 0590	1
023-017-012	900 0600	1
023-017-013	900 0425	1
023-017-025	900 0650	1
023-017-030	900 0660	1
023-017-031	900 0640	1

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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-017-033	900 1380	1
023-017-037	900 0675	1
023-017-038	900 0683	1
023-017-043	900 0575	1
023-017-045	900 0630	1
023-018-004	900 0625	1
023-018-007	900 0645	1
023-018-010	900 0655	1
023-018-011	900 0653	1
023-018-012	900 0680	1
023-018-017	900 0415	1
023-018-025	900 0745	1
023-018-027	900 0740	1
023-018-028	900 0725	1
023-018-031	900 0730	1
023-018-036	900 1370	1
023-018-037	900 0715	1
023-018-039	900 0710	1
023-018-040	900 0702	1
023-019-003	900 0440	1
023-019-004	900 0430	1
023-019-016	800 0115	1
023-019-021	900 0435	1
023-019-024	900 0455	1
023-019-026	800 0100	1
023-019-027	800 0237	1
023-019-029	900 0460	1
023-019-030	800 0125	1
023-019-034	900 0420	1
023-019-035	800 0090	1
023-019-036	800 0120	1
023-019-037	900 0450	1
023-019-038	800 0245	1
023-019-039	035 0137	1
023-021-001	800 0135	1
023-021-008	800 0095	1
023-021-015	800 0310	1
023-021-021	800 0130	1
023-021-022	800 0250	1
023-021-027	800 0305	1
023-021-028	800 0105	1
023-021-030	800 0110	1
023-022-001	800 0240	1
023-022-014	900 0400	1
023-022-018	800 0080	1



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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-022-019	900 0410	1
023-022-020	800 0070	1
023-022-022	800 0087	1
023-022-023	900 0837	1
023-023-001	800 0370	1
023-023-003	800 0385	1
023-023-009	800 0325	1
023-023-010	800 0335	1
023-023-011	800 0390	1
023-023-015	800 0410	1
023-023-022	800 0420	1
023-024-005	800 0285	1
023-024-007	800 0405	1
023-024-008	800 0265	1
023-024-010	800 0395	1
023-024-011	800 0375	1
023-025-003	800 0255	1
023-025-009	800 0275	1
023-025-012	800 0425	1
023-025-015	800 0330	1
023-025-021	800 0465	1
023-025-023	800 0280	1
023-025-031	800 0260	1
023-025-037	800 0295	1
023-025-038	800 0290	1
023-025-039	800 0415	1
023-026-003	800 0510	1
023-026-005	800 0475	1
023-031-001	800 0345	1
023-031-002	800 0355	1
023-031-003	800 0365	1
023-031-005	800 0455	1
023-031-006	800 0450	1
023-032-001	800 0340	1
023-032-002	800 0350	1
023-032-003	800 0360	1
023-032-006	800 0500	1
023-032-007	800 0495	1
023-032-008	800 0485	1
023-033-003	800 0430	1
023-033-010	800 0490	1
023-033-011	800 0520	1
023-033-012	800 0515	1
023-033-018	800 0470	1
023-034-002	700 0980	1

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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-034-003	700 1010	1
023-034-007	700 0990	1
023-034-009	700 1005	1
023-034-014	800 0460	1
023-035-006	700 1015	1
023-035-007	800 0440	1
023-035-010	700 1040	1
023-035-015	700 1035	1
023-035-020	700 1000	1
023-035-022	700 0885	1
023-035-023	700 0895	1
023-035-024	700 0995	1
023-035-025	700 0985	1
023-035-026	700 0900	1
023-035-027	700 1020	1
023-035-028	700 0975	1
023-036-008	700 1070	1
023-036-011	700 1045	1
023-036-025	700 1060	1
023-036-027	700 1065	1
023-036-028	800 0435	1
023-036-034	700 1025	1
023-036-035	700 1030	1
023-041-014	900 1550	1
023-041-019	900 1555	1
023-041-026	900 1625	1
023-041-029	900 1415	1
023-041-030	900 1650	1
023-041-031	900 1545	1
023-041-033	900 1660	1
023-041-036	900 1645	1
023-041-041	900 1585	1
023-041-042	900 1595	1
023-041-043	900 1620	1
023-041-044	900 1605	1
023-041-045	900 1637	1
023-041-046	900 1635	1
023-042-005	900 0700	1
023-042-011	900 1655	1
023-042-014	900 0760	1
023-042-017	900 0695	1
023-042-019	900 0770	1
023-042-020	900 0775	1
023-043-001	900 0765	1
023-043-010	900 1355	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-044-001	900 0115	1
023-044-005	900 1340	1
023-044-008	900 1590	1
023-044-009	900 1580	1
023-044-010	900 1570	1
023-044-011	900 1325	1
023-044-012	900 1315	1
023-044-014	900 1560	1
023-044-017	900 1610	1
023-044-019	900 1540	1
023-045-008	900 0720	1
023-045-020	900 0805	1
023-045-021	900 0810	1
023-045-022	900 0815	1
023-045-023	900 0820	1
023-045-029	900 0705	1
023-045-037	900 0795	1
023-045-038	900 0790	1
023-045-039	900 0780	1
023-045-040	900 0800	1
023-045-041	900 0735	1
023-045-042	900 0835	1
023-046-004	900 1345	1
023-046-010	900 0825	1
023-046-019	900 0125	1
023-046-020	900 0130	1
023-046-022	900 0150	1
023-046-027	900 0135	1
023-046-029	900 1350	1
023-046-031	900 0785	1
023-046-032	900 0145	1
023-046-042	900 0395	1
023-046-043	900 0155	1
023-046-044	900 0830	1
023-046-045	900 0122	1
023-047-001	900 1342	1
023-047-005	900 0120	1
023-047-009	900 0132	1
023-047-016	900 0870	1
023-047-018	900 0880	1
023-047-024	900 0140	1
023-047-034	900 0890	1
023-047-035	900 0860	1
023-047-036	900 0840	1
023-047-037	900 0850	1

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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-048-001	900 1335	1
023-048-002	900 1330	1
023-048-035	900 0845	1
023-048-041	900 0910	1
023-048-044	900 0900	1
023-048-047	900 0920	1
023-048-053	900 0865	1
023-048-054	900 0855	1
023-048-055	900 0940	1
023-049-003	900 1320	1
023-049-011	900 0925	1
023-049-013	900 0935	1
023-049-014	900 0950	1
023-049-015	900 0960	1
023-049-018	900 0974	1
023-049-020	900 0990	1
023-049-021	900 0995	1
023-049-023	900 1005	1
023-049-024	900 0955	1
023-049-026	900 0915	1
023-049-031	900 0945	1
023-049-035	900 0980	1
023-049-037	900 0905	1
023-049-042	900 0895	1
023-051-006	900 0255	1
023-051-011	900 0365	1
023-051-014	900 0375	1
023-051-018	900 0385	1
023-051-023	900 0370	1
023-051-027	900 0300	1
023-051-028	900 0285	1
023-051-034	900 0290	1
023-051-037	900 0280	1
023-051-038	900 0270	1
023-052-001	900 0390	1
023-052-004	900 0110	1
023-052-012	800 0040	1
023-052-013	800 0030	1
023-052-014	800 0055	1
023-052-024	800 0145	1
023-052-025	800 0050	1
023-052-027	800 0045	1
023-052-028	900 0095	1
023-052-029	800 0140	1
023-062-001	800 1600	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-062-005	800 1580	1
023-062-011	800 1350	1
023-062-016	800 1575	1
023-062-018	800 1565	1
023-062-019	800 0730	1
023-062-024	800 1570	1
023-062-025	800 1590	1
023-062-026	800 1345	1
023-062-027	800 1355	1
023-063-001	800 1365	1
023-063-006	800 1335	1
023-063-016	800 1070	1
023-063-017	800 1075	1
023-063-018	800 1065	1
023-063-020	800 1060	1
023-063-021	800 1340	1
023-063-023	800 1360	1
023-064-008	800 1050	1
023-064-019	800 0970	1
023-064-021	800 0965	1
023-064-022	800 0950	1
023-064-023	800 1055	1
023-064-027	800 1080	1
023-065-001	800 0065	1
023-065-003	800 0155	1
023-065-004	800 0160	1
023-065-005	800 0165	1
023-065-006	800 0170	1
023-065-009	800 0180	1
023-065-011	800 0190	1
023-066-001	800 0505	1
023-066-012	800 0235	1
023-066-023	800 0220	1
023-066-025	800 0200	1
023-066-026	800 0210	1
023-067-001	800 1660	1
023-067-002	800 0175	1
023-067-003	800 0185	1
023-067-004	800 0195	1
023-067-006	800 0215	1
023-067-007	800 0225	1
023-067-011	800 1650	1
023-067-015	800 1610	1
023-067-017	800 1605	1
023-067-019	800 0725	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-067-020	800 0230	1
023-067-022	800 1645	1
023-067-023	800 1620	1
023-067-024	800 1630	1
023-068-001	800 1665	1
023-068-002	800 1655	1
023-068-004	800 1653	1
023-068-008	800 1625	1
023-068-009	800 1615	1
023-068-010	035 1603	1
023-068-021	800 0150	1
023-068-024	800 0035	1
023-068-026	800 0715	1
023-068-027	800 0020	1
023-068-029	800 1635	1
023-068-031	800 1640	1
023-071-018	800 0955	1
023-071-019	800 0880	1
023-071-020	800 0945	1
023-071-022	800 0875	1
023-071-025	800 0885	1
023-071-026	800 0960	1
023-072-005	800 0835	1
023-072-010	800 0820	1
023-072-011	800 0810	1
023-072-023	800 0890	1
023-072-024	800 0840	1
023-072-025	700 1130	1
023-073-013	800 0925	1
023-073-029	800 0940	1
023-073-030	800 0935	1
023-074-026	700 0855	1
023-074-033	700 1105	1
023-074-034	700 1135	1
023-074-035	700 1120	1
023-074-038	700 1115	1
023-074-039	700 1110	1
023-075-005	800 0790	1
023-075-008	800 0825	1
023-075-012	800 0815	1
023-075-014	800 0870	1
023-075-021	800 0795	1
023-075-028	800 0775	1
023-075-029	800 0770	1
023-075-031	800 0865	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-075-032	800 0805	1
023-075-033	800 0800	1
023-075-035	800 0780	1
023-075-037	800 0830	1
023-076-003	700 1595	1
023-076-004	700 1820	1
023-076-010	800 0735	1
023-076-018	700 1815	1
023-076-019	800 0785	1
023-076-028	700 1810	1
023-076-030	700 1800	1
023-076-037	700 1795	1
023-076-038	800 0768	1
023-076-039	700 1825	1
023-081-002	900 1530	1
023-081-013	900 1500	1
023-081-014	900 1535	1
023-081-015	900 1510	1
023-081-016	900 1485	1
023-081-017	900 1490	1
023-082-002	900 1475	1
023-082-012	900 1480	1
023-082-014	900 1440	1
023-082-016	900 1445	1
023-082-022	900 1420	1
023-082-023	900 1430	1
023-083-003	900 1075	1
023-083-014	900 1515	1
023-083-016	900 1495	1
023-083-018	900 1305	1
023-083-019	900 1505	1
023-083-020	900 1310	1
023-083-021	900 1525	1
023-084-003	900 1470	1
023-084-004	900 1455	1
023-084-005	900 1450	1
023-084-012	900 1285	1
023-084-014	900 1300	1
023-084-015	900 1080	1
023-085-001	900 1120	1
023-085-002	900 1435	1
023-085-012	900 1215	1
023-085-013	900 1205	1
023-085-014	900 1425	1
023-085-015	900 1130	1

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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-085-016	900 1210	1
023-086-030	900 0985	1
023-086-031	900 1000	1
023-086-034	900 1020	1
023-086-035	900 1025	1
023-086-039	900 1057	1
023-086-042	900 0970	1
023-086-044	900 1030	1
023-086-045	900 1045	1
023-086-046	900 1015	1
023-087-016	900 1085	1
023-087-037	900 1055	1
023-087-039	900 1050	1
023-087-042	900 1065	1
023-087-045	900 1105	1
023-087-047	900 1070	1
023-087-048	900 1115	1
023-087-049	900 1035	1
023-088-001	900 1090	1
023-088-002	900 1295	1
023-088-027	900 1180	1
023-088-032	900 1290	1
023-088-033	900 1140	1
023-088-035	900 1095	1
023-088-045	900 1155	1
023-088-048	900 1112	1
023-089-001	900 1135	1
023-089-002	900 1280	1
023-089-009	900 1165	1
023-089-010	900 1175	1
023-089-013	900 1220	1
023-089-014	900 1225	1
023-089-019	900 1245	1
023-089-023	900 1160	1
023-089-029	900 0330	1
023-089-035	900 1235	1
023-089-036	900 1255	1
023-090-001	900 1250	1
023-090-005	900 1745	1
023-090-006	900 1760	1
023-090-007	900 1765	1
023-090-008	900 1240	1
023-090-009	900 1775	1
023-090-011	900 1755	1
023-090-012	900 1750	1



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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-090-013	900 1265	1
023-090-014	900 1270	1
023-090-015	900 1275	1
023-090-016	900 1200	1
023-091-002	900 0210	1
023-091-003	900 0345	1
023-091-008	900 0360	1
023-091-024	900 0225	1
023-091-027	900 0240	1
023-091-028	900 0235	1
023-091-030	900 0215	1
023-091-032	900 1195	1
023-091-033	900 1185	1
023-091-036	900 0350	1
023-091-040	900 0335	1
023-091-041	900 0355	1
023-092-007	900 0025	1
023-092-010	800 0600	1
023-092-012	800 0615	1
023-092-013	800 0650	1
023-092-014	900 0005	1
023-092-021	800 0625	1
023-092-023	800 0645	1
023-092-027	800 0590	1
023-092-031	800 0675	1
023-092-032	800 0670	1
023-092-033	800 0655	1
023-092-034	900 0035	1
023-092-035	900 0030	1
023-092-037	800 0575	1
023-092-039	900 0190	1
023-092-040	800 0610	1
023-093-002	800 0585	1
023-093-008	800 0620	1
023-093-009	800 0660	1
023-093-010	800 0665	1
023-093-018	800 0630	1
023-093-020	800 2440	1
023-093-029	800 2445	1
023-093-030	800 2450	1
023-093-032	800 0640	1
023-093-033	800 2410	1
023-093-035	800 0605	1
023-093-037	800 2405	1
023-093-038	800 0595	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-093-039	800 0580	1
023-093-040	800 2395	1
023-094-005	900 0230	1
023-094-006	900 0245	1
023-094-017	900 0050	1
023-094-018	900 0060	1
023-094-020	900 0085	1
023-094-026	900 0100	1
023-094-029	900 0275	1
023-094-031	900 0265	1
023-094-033	900 0220	1
023-094-035	900 0015	1
023-094-037	900 0040	1
023-094-039	900 0010	1
023-094-040	900 0075	1
023-094-041	900 0077	1
023-095-004	900 0055	1
023-095-010	900 0090	1
023-095-016	800 0695	1
023-095-025	800 0025	1
023-095-029	800 0700	1
023-095-030	800 0705	1
023-095-031	900 0070	1
023-095-032	900 0065	1
023-095-034	800 0710	1
023-095-035	800 0015	1
023-095-037	900 0020	1
023-095-038	800 0685	1
023-095-039	360 1175	1
023-095-040	800 0010	1
023-095-041	900 0080	1
023-096-025	800 2510	1
023-096-028	800 2455	1
023-096-031	800 2480	1
023-096-032	800 0680	1
023-096-034	800 2505	1
023-096-036	800 0690	1
023-096-037	800 2500	1
023-096-047	800 2470	1
023-096-048	800 2460	1
023-101-017	800 2165	1
023-101-018	800 2155	1
023-101-031	800 2170	1
023-101-033	800 2490	1
023-101-035	800 2180	1

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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-101-038	800 1585	1
023-101-040	800 2485	1
023-101-042	800 2465	1
023-101-043	800 2475	1
023-101-045	800 2160	1
023-102-003	800 2435	1
023-102-004	800 2430	1
023-102-011	800 2135	1
023-102-019	800 2425	1
023-102-020	800 2125	1
023-102-021	800 2320	1
023-102-022	800 2130	1
023-102-025	800 2145	1
023-103-005	800 1930	1
023-103-006	800 1830	1
023-103-009	800 2150	1
023-103-013	800 1835	1
023-103-015	800 1840	1
023-103-016	800 1935	1
023-104-001	800 2175	1
023-104-005	800 1825	1
023-104-006	800 1820	1
023-104-008	800 1555	1
023-104-019	800 1560	1
023-105-006	800 1540	1
023-105-008	800 1325	1
023-105-009	800 1320	1
023-105-012	800 1305	1
023-105-013	800 1295	1
023-105-014	800 1290	1
023-105-020	800 1315	1
023-105-022	800 1535	1
023-105-024	800 1530	1
023-105-026	800 1280	1
023-106-002	800 1310	1
023-106-005	800 1285	1
023-106-011	800 1025	1
023-106-020	800 1300	1
023-106-021	800 1330	1
023-106-023	800 1030	1
023-106-024	800 1035	1
023-106-025	800 1045	1
023-107-009	800 1020	1
023-107-026	800 1040	1
023-107-028	800 0930	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-111-004	800 1905	1
023-111-008	800 1900	1
023-111-012	800 2000	1
023-111-018	800 1780	1
023-111-026	800 1915	1
023-111-027	800 1910	1
023-111-033	800 1800	1
023-111-034	800 1805	1
023-112-004	800 1795	1
023-112-007	800 1785	1
023-112-008	800 1775	1
023-112-009	800 2005	1
023-112-010	800 1525	1
023-112-012	800 1090	1
023-112-016	800 1520	1
023-112-020	800 1510	1
023-112-024	800 1515	1
023-112-028	800 1495	1
023-112-030	800 1815	1
023-112-031	800 1810	1
023-112-032	800 1790	1
023-113-013	800 1500	1
023-113-014	800 1505	1
023-113-020	800 1490	1
023-113-021	800 1265	1
023-113-026	800 1255	1
023-113-027	800 1240	1
023-113-028	800 1235	1
023-113-029	800 1230	1
023-113-030	800 1095	1
023-113-032	800 1260	1
023-113-033	800 1523	1
023-114-002	800 2020	1
023-114-005	800 1105	1
023-114-006	800 1270	1
023-114-010	800 1100	1
023-114-016	800 2015	1
023-114-018	800 1010	1
023-114-024	800 1245	1
023-114-032	800 0995	1
023-114-033	800 1000	1
023-114-035	800 1250	1
023-115-004	800 1005	1
023-115-021	800 0915	1
023-115-022	800 0910	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-115-026	800 1015	1
023-115-028	800 0990	1
023-116-007	800 0905	1
023-116-031	800 0900	1
023-117-003	800 0860	1
023-117-005	800 0920	1
023-117-013	800 2010	1
023-118-010	800 0740	1
023-118-026	800 0855	1
023-118-027	800 0850	1
023-118-029	800 0755	1
023-118-030	800 0845	1
023-119-013	800 0745	1
023-119-021	700 1780	1
023-119-028	800 0760	1
023-119-029	700 1785	1
023-119-030	700 1770	1
023-119-031	700 1775	1
023-121-008	900 0185	1
023-121-010	900 0170	1
023-121-011	900 0167	1
023-121-015	900 1190	1
023-121-017	900 0195	1
023-121-018	900 0325	1
023-121-019	900 0320	1
023-121-021	900 0180	1
023-121-022	900 0175	1
023-121-023	900 0310	1
023-121-025	900 0165	1
023-121-029	800 0555	1
023-121-030	800 0540	1
023-122-002	800 2390	1
023-122-005	800 0530	1
023-122-006	800 2380	1
023-122-008	800 0535	1
023-122-011	800 0565	1
023-122-012	800 0560	1
023-122-013	800 2375	1
023-122-015	800 2340	1
023-122-017	800 2365	1
023-122-019	800 0550	1
023-122-020	800 0545	1
023-122-022	800 2325	1
023-122-023	800 0570	1
023-122-024	800 2385	1

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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-122-025	800 2335	1
023-122-028	800 2330	1
023-131-013	800 2290	1
023-131-014	040 2292	1
023-131-021	800 2315	1
023-131-021	800 2415	1
023-132-003	800 2310	1
023-132-004	800 2305	1
023-132-005	800 2300	1
023-132-011	800 2100	1
023-132-013	800 2295	1
023-132-015	800 2110	1
023-133-001	800 1920	1
023-133-006	800 2115	1
023-133-010	800 2120	1
023-133-013	800 1965	1
023-133-014	800 1990	1
023-133-015	800 1985	1
023-133-018	800 1995	1
023-133-019	800 2105	1
023-133-020	800 1960	1
023-133-021	800 1980	1
023-133-022	800 1970	1
023-141-001	800 1895	1
023-141-005	800 1770	1
023-141-008	800 1880	1
023-141-024	800 1725	1
023-141-026	800 1755	1
023-141-027	800 1890	1
023-141-029	800 1750	1
023-141-031	800 1745	1
023-141-033	800 1885	1
023-141-034	800 1715	1
023-141-037	800 1870	1
023-141-039	800 1735	1
023-142-003	800 1480	1
023-142-004	800 1460	1
023-142-005	800 1087	1
023-142-007	800 1730	1
023-142-010	800 1765	1
023-142-012	800 1445	1
023-142-019	800 1740	1
023-142-020	800 1435	1
023-142-025	800 1720	1
023-142-031	800 1760	1

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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-142-032	800 1455	1
023-142-033	800 1430	1
023-143-007	800 1450	1
023-143-009	800 1475	1
023-143-017	800 1160	1
023-143-021	800 1170	1
023-143-027	800 1465	1
023-143-028	800 1215	1
023-143-030	800 1195	1
023-143-033	800 1440	1
023-143-034	800 1180	1
023-143-035	800 1425	1
023-143-038	800 1210	1
023-143-040	800 1200	1
023-151-003	800 1190	1
023-151-005	800 1205	1
023-151-008	800 1175	1
023-151-014	800 1225	1
023-151-021	800 1220	1
023-151-024	800 1185	1
023-151-027	800 1165	1
023-151-028	800 1155	1
023-151-037	700 1750	1
023-151-042	800 0975	1
023-151-046	040 0987	1
023-151-049	800 1130	1
023-151-050	800 1120	1
023-151-054	800 1140	1
023-161-002	800 2270	1
023-161-019	800 2275	1
023-161-021	800 2255	1
023-161-025	800 2555	1
023-161-029	800 2245	1
023-161-030	800 2550	1
023-161-035	800 2265	1
023-161-038	800 2370	1
023-161-039	800 2360	1
023-161-040	800 2260	1
023-161-041	800 2535	1
023-161-042	800 2350	1
023-161-043	800 2345	1
023-161-049	800 2540	1
023-162-005	800 0741	1
023-162-012	800 2060	1
023-162-020	800 2280	1

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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-162-022	800 2095	1
023-162-024	800 2070	1
023-162-025	800 2240	1
023-162-026	800 2250	1
023-163-002	800 2080	1
023-163-014	800 2090	1
023-163-019	800 2030	1
023-163-025	800 1945	1
023-163-034	800 2055	1
023-171-010	800 2050	1
023-171-011	800 2045	1
023-171-019	800 2040	1
023-171-021	800 2210	1
023-171-022	800 2220	1
023-171-023	800 2225	1
023-171-024	800 2025	1
023-171-026	800 2035	1
023-171-031	800 1875	1
023-171-032	800 2200	1
023-171-033	800 2205	1
023-171-037	800 2195	1
023-172-008	800 2215	1
023-172-016	800 2560	1
023-172-017	800 2235	1
023-172-020	800 2565	1
023-172-038	800 2230	1
023-172-041	800 2585	1
023-172-044	800 2575	1
023-172-046	800 2190	1
023-172-048	800 2185	1
023-172-049	800 1860	1
023-172-054	800 2590	1
023-172-056	800 2595	1
023-172-057	800 2580	1
023-181-004	800 1405	1
023-181-015	800 1385	1
023-181-018	800 1710	1
023-181-020	800 1410	1
023-181-025	800 1690	1
023-181-027	800 1685	1
023-181-030	800 1370	1
023-181-035	800 1670	1
023-181-036	800 1420	1
023-181-039	800 1695	1
023-182-002	800 1680	1



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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-182-008	800 1865	1
023-182-029	800 1855	1
023-182-031	800 2525	1
023-182-035	800 1675	1
023-182-041	800 1705	1
023-182-045	800 2520	1
023-182-046	800 1700	1
023-182-047	800 1850	1
023-182-048	800 1845	1
023-191-007	700 1920	1
023-191-012	800 1145	1
023-191-016	800 1395	1
023-191-017	800 1115	1
023-191-020	800 1110	1
023-191-023	700 1925	1
023-191-025	800 1150	1
023-191-027	800 1135	1
023-191-028	800 1125	1
023-191-032	800 1415	1
023-191-033	800 1390	1
023-192-007	700 1630	1
023-192-009	700 1655	1
023-192-014	700 1745	1
023-192-016	700 1635	1
023-192-017	700 1645	1
023-192-018	700 1675	1
023-192-019	700 1945	1
023-192-022	700 1755	1
023-192-031	700 1670	1
023-192-033	700 1935	1
023-192-038	700 1760	1
023-192-039	700 1610	1
023-201-055	400 3270	1
023-201-056	400 3275	1
023-202-035	400 3225	1
023-202-053	400 3255	1
023-202-057	400 1750	1
023-202-058	400 3240	1
023-202-059	400 3220	1
023-202-063	400 3230	1
023-202-064	400 3235	1
023-202-070	400 1755	1
023-202-072	400 3260	1
023-202-073	400 3265	1
023-202-074	400 3245	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-203-014	400 1795	1
023-203-016	400 1800	1
023-203-022	400 1810	1
023-203-028	400 1835	1
023-203-033	400 1780	1
023-203-034	400 1785	1
023-203-035	400 1765	1
023-203-036	400 1745	1
023-203-037	400 1815	1
023-203-038	400 1840	1
023-204-010	400 1805	1
023-204-021	400 1855	1
023-204-023	400 3035	1
023-204-025	400 3050	1
023-204-040	400 3140	1
023-204-042	400 3150	1
023-204-049	400 3130	1
023-204-059	400 1845	1
023-204-064	400 3060	1
023-204-067	400 1830	1
023-204-069	400 3080	1
023-204-071	400 1790	1
023-204-073	400 3090	1
023-204-077	400 1820	1
023-204-082	400 1760	1
023-204-083	400 1775	1
023-204-084	400 3120	1
023-204-086	400 2155	1
023-204-087	400 3065	1
023-205-001	400 3030	1
023-205-003	400 3040	1
023-205-006	400 3055	1
023-205-008	400 3085	1
023-205-013	400 3115	1
023-205-018	400 3145	1
023-205-026	400 2090	1
023-205-041	400 1955	1
023-205-042	400 3110	1
023-205-044	400 3070	1
023-205-045	400 3075	1
023-205-047	400 3000	1
023-205-048	400 2080	1
023-205-051	400 3125	1
023-205-053	400 3010	1
023-205-061	400 3020	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-205-062	400 3045	1
023-205-063	400 3105	1
023-205-064	400 3095	1
023-205-065	400 2095	1
023-205-066	400 3135	1
023-206-003	400 2065	1
023-206-013	400 3025	1
023-206-017	400 3015	1
023-206-018	400 2015	1
023-206-019	400 2035	1
023-206-029	400 2060	1
023-206-034	400 2075	1
023-206-035	400 2070	1
023-206-044	400 2050	1
023-206-046	400 2085	1
023-206-047	400 2025	1
023-206-048	400 2042	1
023-206-049	400 2045	1
023-206-050	400 3005	1
023-207-007	400 1950	1
023-207-009	400 1980	1
023-207-016	400 2055	1
023-207-020	400 2040	1
023-207-023	400 2005	1
023-207-024	400 2000	1
023-207-025	400 2030	1
023-207-026	400 1985	1
023-207-029	400 2020	1
023-207-030	400 1990	1
023-211-007	400 0635	1
023-211-051	400 1860	1
023-211-055	400 1655	1
023-211-056	400 0630	1
023-211-062	400 0620	1
023-211-066	400 1975	1
023-211-068	400 1670	1
023-213-018	400 1970	1
023-213-026	400 1930	1
023-213-030	400 1920	1
023-213-035	400 1945	1
023-213-043	400 1965	1
023-213-047	400 1940	1
023-213-049	400 0685	1
023-213-052	400 1960	1
023-213-056	400 0700	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-214-003	400 1695	1
023-214-043	400 1890	1
023-214-051	400 0560	1
023-214-052	400 1585	1
023-215-009	400 1640	1
023-215-014	400 1610	1
023-215-025	400 1635	1
023-215-026	400 1630	1
023-215-027	400 1620	1
023-215-028	400 1615	1
023-215-031	400 1590	1
023-215-033	400 1735	1
023-215-037	400 1725	1
023-215-040	400 1715	1
023-215-046	400 1740	1
023-215-052	400 1700	1
023-215-053	400 1680	1
023-215-060	400 1605	1
023-215-061	400 1600	1
023-215-064	400 1710	1
023-215-068	400 1625	1
023-215-069	400 1705	1
023-215-071	400 1730	1
023-215-072	400 1645	1
023-221-051	700 0955	1
023-221-060	700 0950	1
023-222-015	700 0325	1
023-222-030	700 0420	1
023-222-049	700 0965	1
023-222-050	700 0335	1
023-222-055	700 0970	1
023-222-057	700 0110	1
023-222-060	700 0350	1
023-222-061	700 0960	1
023-223-002	700 0430	1
023-223-018	700 0945	1
023-223-019	700 0940	1
023-223-023	700 0330	1
023-223-030	700 0155	1
023-223-032	700 0345	1
023-223-034	700 0355	1
023-223-035	700 0340	1
023-223-036	700 0425	1
023-233-065	400 3250	1
023-233-071	400 3215	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-233-072	400 3180	1
023-233-074	400 3210	1
023-235-001	400 1995	1
023-235-003	400 1935	1
023-235-004	400 1925	1
023-235-005	400 1915	1
023-235-006	400 1910	1
023-235-007	400 1905	1
023-235-011	400 1885	1
023-235-015	400 3155	1
023-235-018	400 3170	1
023-235-019	400 3175	1
023-235-020	400 3185	1
023-235-021	400 3190	1
023-235-023	400 3195	1
023-235-028	400 1880	1
023-235-031	400 1875	1
023-235-035	400 1870	1
023-235-037	400 3165	1
023-235-040	400 3205	1
023-235-041	400 3200	1
023-235-042	400 3160	1
023-235-043	400 1900	1
023-243-002	700 0105	1
023-243-009	700 0120	1
023-243-027	700 0395	1
023-243-031	700 0415	1
023-243-042	700 0125	1
023-243-043	700 0405	1
023-244-003	700 0145	1
023-244-004	700 0140	1
023-244-007	700 0130	1
023-251-003	400 0555	1
023-251-004	400 0550	1
023-251-020	400 1495	1
023-251-022	400 1490	1
023-251-040	500 0840	1
023-251-042	400 0540	1
023-251-050	400 1500	1
023-251-052	500 0830	1
023-251-057	400 1470	1
023-251-060	400 1480	1
023-251-061	400 1475	1
023-251-062	400 1505	1
023-253-011	500 0810	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-253-012	500 0795	1
023-253-015	500 0805	1
023-253-016	500 0800	1
023-261-004	700 0840	1
023-261-008	700 0825	1
023-261-009	700 0820	1
023-261-013	700 0925	1
023-261-017	700 0910	1
023-261-018	700 0830	1
023-261-022	700 0905	1
023-261-027	700 0880	1
023-261-029	700 0920	1
023-261-036	700 0915	1
023-261-037	700 0800	1
023-261-038	700 1050	1
023-261-041	700 0890	1
023-261-042	700 0845	1
023-261-044	700 0930	1
023-271-009	700 0400	1
023-271-012	700 0385	1
023-271-016	700 0380	1
023-271-056	700 0505	1
023-272-011	700 0475	1
023-272-020	700 0655	1
023-272-024	700 0630	1
023-272-027	700 0625	1
023-272-030	700 0650	1
023-272-034	700 0500	1
023-272-036	700 0480	1
023-272-040	700 0490	1
023-272-041	700 0620	1
023-272-043	700 0645	1
023-272-044	700 0485	1
023-281-002	700 0050	1
023-281-023	700 0060	1
023-281-025	700 0035	1
023-281-028	700 0075	1
023-281-030	700 0100	1
023-281-031	700 0095	1
023-281-032	700 0090	1
023-281-037	700 0085	1
023-281-041	700 0030	1
023-282-054	700 0080	1
023-282-063	700 0135	1
023-282-066	700 0150	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-282-067	700 0275	1
023-282-074	700 0375	1
023-291-004	500 0480	1
023-291-013	500 0435	1
023-291-015	500 0425	1
023-291-019	500 0270	1
023-291-043	500 0230	1
023-291-044	500 0485	1
023-291-047	500 0260	1
023-291-048	500 0475	1
023-291-049	500 0280	1
023-291-050	500 0265	1
023-291-051	500 0250	1
023-291-055	500 0410	1
023-291-056	500 0420	1
023-291-058	500 0225	1
023-291-060	500 0450	1
023-291-061	500 0455	1
023-291-067	500 0200	1
023-291-068	500 0460	1
023-292-004	500 0275	1
023-292-008	500 0240	1
023-292-009	500 0235	1
023-292-017	500 0205	1
023-292-023	500 0085	1
023-292-025	500 0080	1
023-292-033	500 0040	1
023-292-035	500 0245	1
023-292-041	500 0210	1
023-292-046	500 0045	1
023-292-048	500 0105	1
023-292-049	500 0825	1
023-292-053	500 0215	1
023-292-054	500 0220	1
023-292-055	500 0255	1
023-292-056	500 0090	1
023-292-060	500 0060	1
023-292-061	500 0835	1
023-293-014	500 0055	1
023-293-015	500 0050	1
023-293-032	700 0065	1
023-293-036	700 0020	1
023-293-038	500 0075	1
023-293-042	500 0095	1
023-293-044	500 0065	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-293-046	700 0040	1
023-293-047	500 0070	1
023-293-048	500 0100	1
023-293-053	700 0045	1
023-293-054	700 0055	1
023-293-056	700 0025	1
023-293-057	700 0070	1
023-301-009	500 0755	1
023-301-010	500 0745	1
023-301-012	500 0790	1
023-301-014	500 0785	1
023-301-020	500 0760	1
023-301-022	500 0770	1
023-302-016	500 0635	1
023-302-017	500 0600	1
023-302-022	500 0615	1
023-302-023	500 0645	1
023-302-027	500 0780	1
023-302-031	500 0610	1
023-302-032	500 0595	1
023-302-036	500 0765	1
023-302-041	500 0775	1
023-302-042	500 0750	1
023-303-005	500 0650	1
023-303-012	500 0620	1
023-303-032	500 0440	1
023-303-036	500 0415	1
023-303-037	500 0850	1
023-303-039	500 0605	1
023-303-043	500 0490	1
023-303-049	400 0585	1
023-303-050	500 0820	1
023-303-051	500 0815	1
023-303-052	500 0630	1
023-303-053	500 0465	1
023-303-054	500 0470	1
023-303-055	500 0640	1
023-303-056	500 0625	1
023-303-058	500 0445	1
023-303-059	500 0430	1
023-311-005	700 0835	1
023-311-010	700 0810	1
023-311-013	700 1055	1
023-311-014	700 0805	1
023-311-020	700 0745	1



**Exhibit D**  
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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-311-025	700 0755	1
023-311-029	700 0815	1
023-311-030	700 0730	1
023-312-008	700 0765	1
023-312-011	700 0785	1
023-312-025	700 0760	1
023-312-027	700 0775	1
023-312-029	700 0720	1
023-312-030	700 0780	1
023-313-002	700 0778	1
023-313-010	700 0865	1
023-313-011	700 0860	1
023-313-014	700 0795	1
023-313-019	700 0790	1
023-313-022	700 0770	1
023-313-023	700 0870	1
023-313-024	700 0875	1
023-313-025	700 1075	1
023-321-023	700 0445	1
023-321-024	700 0455	1
023-321-028	700 0460	1
023-321-032	700 0440	1
023-322-013	700 0740	1
023-322-020	700 0610	1
023-322-026	700 0725	1
023-322-028	700 0715	1
023-322-029	700 0615	1
023-322-030	700 0600	1
023-322-032	700 0710	1
023-322-037	700 0635	1
023-322-038	700 0640	1
023-322-039	700 0750	1
023-322-040	700 0735	1
023-331-011	700 0255	1
023-331-012	700 0250	1
023-331-013	700 0245	1
023-331-022	700 0305	1
023-331-024	700 0300	1
023-331-028	700 0290	1
023-331-029	700 0285	1
023-331-034	700 0315	1
023-331-042	700 0310	1
023-331-056	700 0230	1
023-331-057	700 0320	1
023-331-059	700 0270	1

**Exhibit D**  
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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-331-061	700 0260	1
023-332-030	500 1000	1
023-332-031	700 0280	1
023-332-033	700 0370	1
023-332-034	700 0295	1
023-333-009	700 0465	1
023-333-022	700 0365	1
023-333-039	700 0450	1
023-333-040	700 0435	1
023-333-044	700 0470	1
023-333-045	700 0360	1
023-341-080	700 0235	1
023-341-082	700 0265	1
023-341-083	700 0240	1
023-351-006	500 0385	1
023-351-008	500 0375	1
023-351-015	500 0175	1
023-351-021	500 0190	1
023-351-022	500 0185	1
023-351-026	500 0195	1
023-351-027	500 0395	1
023-351-028	500 0165	1
023-352-006	500 0180	1
023-352-009	500 0160	1
023-352-010	500 0155	1
023-352-019	500 0020	1
023-352-020	500 0015	1
023-352-031	500 0030	1
023-352-032	500 0010	1
023-352-033	500 0170	1
023-352-035	500 0035	1
023-352-036	500 0025	1
023-353-001	500 0845	1
023-353-026	700 0015	1
023-353-028	700 0010	1
023-353-056	700 0005	1
023-361-006	500 0705	1
023-361-007	500 0695	1
023-361-011	500 0690	1
023-361-031	500 0675	1
023-361-039	500 0975	1
023-361-042	500 0945	1
023-361-043	500 0910	1
023-361-044	500 0915	1
023-361-046	500 0740	1

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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-361-048	500 0725	1
023-361-049	500 0925	1
023-361-050	500 0935	1
023-361-055	500 0720	1
023-361-056	500 0730	1
023-362-013	500 0580	1
023-362-019	500 0895	1
023-362-020	500 0930	1
023-362-025	500 0955	1
023-362-027	500 0550	1
023-362-028	500 0885	1
023-362-029	500 0560	1
023-362-030	520 0493	1
023-362-037	500 0575	1
023-362-038	500 0950	1
023-363-007	500 0555	1
023-363-012	500 0860	1
023-363-013	500 0405	1
023-363-014	500 0400	1
023-363-021	500 0370	1
023-363-022	500 0545	1
023-363-026	500 0565	1
023-363-028	500 0570	1
023-363-029	500 0390	1
023-364-018	500 0515	1
023-364-019	500 0535	1
023-364-020	500 0900	1
023-364-024	500 0905	1
023-364-026	500 0520	1
023-364-027	500 0505	1
023-364-028	500 0920	1
023-371-006	500 1425	1
023-371-007	500 1435	1
023-371-010	500 1420	1
023-371-015	500 0735	1
023-371-018	500 1415	1
023-371-022	500 0715	1
023-371-023	500 1460	1
023-372-002	500 1430	1
023-372-003	500 1330	1
023-372-005	500 1410	1
023-372-012	500 1440	1
023-373-001	500 1400	1
023-373-004	500 1390	1
023-373-015	500 0995	1

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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-373-019	500 0710	1
023-373-032	500 0680	1
023-373-036	500 1395	1
023-373-038	500 1405	1
023-373-045	500 0700	1
023-373-046	500 0685	1
023-381-016	500 1630	1
023-381-048	500 1735	1
023-381-048	500 1745	1
023-381-048	500 1750	1
023-382-003	500 1680	1
023-382-009	500 1540	1
023-382-023	500 1525	1
023-382-025	500 1640	1
023-382-036	500 1635	1
023-382-047	500 1565	1
023-382-052	500 1530	1
023-382-054	500 1645	1
023-383-003	500 1560	1
023-383-008	500 1545	1
023-383-009	500 1535	1
023-383-042	500 1520	1
023-383-045	500 1515	1
023-383-046	500 1550	1
023-383-051	500 1325	1
023-383-055	500 1315	1
023-383-056	500 1320	1
023-391-034	700 1735	1
023-391-041	700 1605	1
023-391-042	700 1590	1
023-391-059	700 1730	1
023-391-061	700 1600	1
023-392-010	700 1805	1
023-392-019	700 1700	1
023-392-024	700 1710	1
023-392-026	700 1740	1
023-401-006	700 1125	1
023-401-009	700 0690	1
023-401-017	700 0700	1
023-401-018	700 0705	1
023-401-026	700 0850	1
023-402-021	700 0685	1
023-402-023	700 0680	1
023-402-024	700 0695	1
023-403-007	700 0590	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-403-020	700 1150	1
023-403-027	700 1080	1
023-403-031	700 1145	1
023-403-034	700 1160	1
023-403-036	700 0595	1
023-403-037	700 1505	1
023-403-041	700 1510	1
023-403-042	700 0585	1
023-403-044	700 1090	1
023-403-045	700 1085	1
023-403-046	360 1180	1
023-411-001	400 1410	1
023-411-010	400 1415	1
023-411-011	400 1405	1
023-411-012	400 1400	1
023-411-027	400 1435	1
023-422-001	400 1425	1
023-422-004	400 1420	1
023-422-005	400 1460	1
023-422-009	400 1450	1
023-422-012	400 1380	1
023-422-013	400 1385	1
023-422-022	400 1445	1
023-422-026	400 1455	1
023-422-027	400 1390	1
023-422-033	400 1395	1
023-422-034	400 1430	1
023-423-025	400 1465	1
023-423-035	400 1440	1
023-423-039	400 1375	1
023-424-016	400 1510	1
023-424-021	400 1515	1
023-424-024	400 1525	1
023-424-026	400 1575	1
023-424-027	400 1570	1
023-425-026	400 0590	1
023-425-027	400 0580	1
023-425-031	400 0610	1
023-425-033	400 0625	1
023-425-034	400 1520	1
023-425-035	400 1530	1
023-425-047	400 0605	1
023-425-049	400 0600	1
023-425-051	400 1545	1
023-425-053	400 1555	1

**Exhibit D**  
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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-425-055	400 0595	1
023-425-056	400 1565	1
023-425-057	400 1560	1
023-425-058	400 1540	1
023-425-059	400 1535	1
023-432-001	400 0750	1
023-432-002	400 0745	1
023-432-007	400 0720	1
023-432-008	400 0715	1
023-432-012	400 0705	1
023-432-013	400 0695	1
023-432-014	400 0690	1
023-432-015	400 0680	1
023-432-018	400 0670	1
023-432-023	400 0675	1
023-432-024	400 0710	1
023-451-001	500 1480	1
023-451-002	500 1490	1
023-451-003	500 1495	1
023-451-004	500 1500	1
023-451-010	500 1505	1
023-451-014	500 1375	1
023-451-017	500 1365	1
023-451-018	500 1360	1
023-451-035	500 1510	1
023-451-037	500 1380	1
023-451-038	500 1335	1
023-452-004	500 1475	1
023-452-005	500 1470	1
023-452-009	500 1340	1
023-452-010	500 1345	1
023-452-011	500 1350	1
023-452-012	500 1355	1
023-452-014	500 1370	1
023-452-019	500 1455	1
023-452-020	500 1465	1
023-453-005	500 1450	1
023-453-006	500 1445	1
023-453-008	500 0890	1
023-461-001	400 1370	1
023-461-003	400 1365	1
023-461-010	400 0870	1
023-461-011	400 0875	1
023-461-013	400 1345	1
023-461-014	400 0900	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-461-015	400 0895	1
023-461-016	400 0890	1
023-461-019	400 0905	1
023-461-022	400 0915	1
023-461-023	400 0920	1
023-461-027	400 0885	1
023-461-032	400 0565	1
023-461-033	400 0575	1
023-461-034	400 0615	1
023-461-036	400 0640	1
023-461-037	400 0880	1
023-462-001	400 1035	1
023-462-002	400 1045	1
023-462-003	400 1050	1
023-462-004	400 1055	1
023-462-005	400 1065	1
023-462-006	400 1075	1
023-462-010	400 0935	1
023-462-011	400 0940	1
023-462-014	400 0945	1
023-462-017	400 0910	1
023-462-018	400 1340	1
023-462-019	400 1350	1
023-462-020	400 1355	1
023-462-021	400 1360	1
023-471-002	400 1015	1
023-471-003	400 1020	1
023-471-004	400 1025	1
023-471-005	400 1030	1
023-471-006	400 1040	1
023-471-009	400 1070	1
023-471-011	400 1095	1
023-471-012	400 1115	1
023-471-013	400 1120	1
023-471-014	400 1130	1
023-471-015	400 1135	1
023-471-016	400 1140	1
023-471-017	400 1145	1
023-471-019	400 1155	1
023-471-021	400 1185	1
023-471-024	400 1215	1
023-471-028	400 1250	1
023-471-028	400 1255	1
023-471-028	400 1265	1
023-471-036	400 1235	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-471-037	400 0830	1
023-471-038	400 1060	1
023-481-007	400 1090	1
023-481-008	400 1100	1
023-481-011	400 1125	1
023-481-017	400 1210	1
023-482-013	400 1270	1
024-011-002	700 1485	1
024-011-015	700 1500	1
024-011-018	700 0560	1
024-011-020	700 1495	1
024-011-032	700 0565	1
024-011-053	700 1140	1
024-011-054	700 1465	1
024-011-059	700 1535	1
024-011-063	700 0550	1
024-011-064	360 1185	1
024-011-065	700 0575	1
024-012-007	700 0675	1
024-012-016	700 0660	1
024-012-017	700 0570	1
024-012-020	700 0580	1
024-013-008	700 1530	1
024-013-020	700 1520	1
024-013-024	700 0555	1
024-013-031	700 0665	1
024-013-033	700 0670	1
024-013-038	700 0545	1
024-013-044	700 1720	1
024-013-045	700 1715	1
024-013-046	700 1525	1
024-013-052	700 1705	1
024-013-053	700 1515	1
024-021-001	700 1315	1
024-021-014	700 1455	1
024-021-016	700 1445	1
024-021-022	700 1450	1
024-021-026	700 1380	1
024-021-028	700 1395	1
024-021-038	700 1475	1
024-021-047	700 1460	1
024-021-048	700 1400	1
024-021-049	700 1405	1
024-021-050	700 1390	1
024-022-007	700 1290	1



**Exhibit D**  
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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
024-022-012	700 1270	1
024-022-013	700 1260	1
024-022-026	700 1375	1
024-022-029	700 1355	1
024-022-030	700 1345	1
024-022-031	700 1350	1
024-022-036	700 1235	1
024-022-041	700 1310	1
024-022-044	700 1245	1
024-022-050	700 1385	1
024-022-051	700 1295	1
024-022-052	700 1360	1
024-022-056	700 1285	1
024-031-022	700 1100	1
024-031-027	700 1175	1
024-032-001	700 1480	1
024-032-002	700 1335	1
024-032-004	700 1330	1
024-032-006	700 1325	1
024-032-008	700 1180	1
024-032-010	700 1320	1
024-033-007	600 1285	1
024-033-008	600 1280	1
024-033-013	600 1265	1
024-033-025	600 1255	1
024-033-030	700 0205	1
024-033-033	700 0190	1
024-033-035	700 0220	1
024-033-044	700 0225	1
024-033-046	700 0215	1
024-034-008	700 1305	1
024-034-023	700 0200	1
024-034-039	700 1275	1
024-034-046	700 0210	1
024-034-053	700 1300	1
024-034-054	700 1155	1
024-034-055	700 1170	1
024-034-057	700 1280	1
024-041-006	500 0510	1
024-041-009	500 0495	1
024-041-026	500 0335	1
024-041-027	500 0340	1
024-041-029	500 0345	1
024-041-030	500 0540	1
024-041-031	500 0500	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
024-041-032	500 0530	1
024-041-033	500 0525	1
024-041-035	500 0315	1
024-041-036	500 0325	1
024-042-002	500 0355	1
024-042-015	500 0125	1
024-042-026	500 0120	1
024-042-029	500 0130	1
024-042-033	500 0115	1
024-042-035	500 0330	1
024-042-038	500 0310	1
024-042-040	500 0150	1
024-042-041	500 0360	1
024-042-049	500 0140	1
024-042-050	500 0350	1
024-042-051	500 0320	1
024-043-003	500 0110	1
024-043-006	500 0003	1
024-043-026	500 0145	1
024-043-027	500 0005	1
024-051-004	500 0970	1
024-051-022	500 1020	1
024-051-023	500 1025	1
024-051-029	500 0960	1
024-051-032	500 0965	1
024-051-033	500 1030	1
024-051-034	500 0665	1
024-052-001	600 1550	1
024-052-005	600 1770	1
024-052-015	500 1040	1
024-052-016	500 1035	1
024-052-017	600 1760	1
024-053-004	600 1780	1
024-053-008	600 0910	1
024-053-009	600 1765	1
024-053-012	600 1775	1
024-054-007	500 1385	1
024-054-024	500 0660	1
024-054-025	500 1295	1
024-054-027	500 0985	1
024-054-028	500 0980	1
024-054-031	500 1300	1
024-054-033	500 0655	1
024-054-034	500 0990	1
024-061-016	500 1050	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
024-061-036	500 1075	1
024-061-043	500 1055	1
024-061-048	500 1310	1
024-061-050	500 1065	1
024-061-052	500 1060	1
024-062-004	500 1070	1
024-062-039	600 0650	1
024-062-041	600 0640	1
024-062-044	600 0630	1
024-063-010	600 0655	1
024-063-013	600 0620	1
024-063-050	600 0660	1
024-063-057	600 0925	1
024-063-068	600 0895	1
024-063-071	600 0625	1
024-063-072	600 0635	1
024-063-077	600 0665	1
024-063-078	600 0670	1
024-063-079	600 0645	1
024-063-080	600 0880	1
024-063-081	600 0920	1
024-063-083	500 1045	1
024-063-084	600 0915	1
024-071-024	500 1570	1
024-071-025	500 1700	1
024-071-060	500 1730	1
024-071-063	500 1080	1
024-081-031	700 0540	1
024-081-036	700 1585	1
024-081-037	700 1580	1
024-081-041	700 1690	1
024-081-045	700 1680	1
024-081-050	700 0525	1
024-081-052	700 1685	1
024-082-004	700 1940	1
024-082-014	700 1930	1
024-082-021	700 1695	1
024-082-023	700 1790	1
024-091-005	700 1440	1
024-091-008	700 1425	1
024-091-019	700 1365	1
024-091-021	700 1340	1
024-091-026	700 1435	1
024-091-028	700 1855	1
024-091-029	700 1845	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
024-091-030	700 1370	1
024-091-031	700 1430	1
024-092-021	700 0515	1
024-092-022	700 0520	1
024-092-025	700 0530	1
024-093-004	700 1215	1
024-093-005	700 1210	1
024-093-015	700 1860	1
024-093-019	700 1865	1
024-093-026	700 1870	1
024-093-031	700 1230	1
024-093-033	700 1225	1
024-093-036	700 1205	1
024-101-021	600 1225	1
024-101-022	600 1235	1
024-101-033	600 1245	1
024-101-034	600 1220	1
024-101-049	700 0180	1
024-101-051	700 0165	1
024-101-052	600 1215	1
024-102-003	700 0185	1
024-102-004	700 0175	1
024-102-011	700 0160	1
024-102-012	700 1840	1
024-102-020	700 1255	1
024-102-033	700 1265	1
024-102-035	700 0170	1
024-102-037	700 1250	1
024-102-038	700 0195	1
024-102-039	700 1240	1
024-103-008	700 1200	1
024-103-016	700 1835	1
024-103-019	700 1830	1
024-103-020	700 1220	1
024-111-007	600 2155	1
024-111-008	600 2100	1
024-111-009	600 2090	1
024-111-012	600 2080	1
024-111-016	600 2085	1
024-111-020	600 2110	1
024-111-022	600 2130	1
024-112-007	600 1240	1
024-112-010	600 2105	1
024-112-011	600 1295	1
024-112-020	600 2095	1

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**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
024-112-025	600 1260	1
024-112-026	600 1270	1
024-112-027	600 1250	1
024-112-032	600 1290	1
024-112-033	600 1275	1
024-122-002	500 1010	1
024-122-008	600 1540	1
024-122-009	600 1535	1
024-122-014	500 1015	1
024-122-024	600 1545	1
024-122-025	600 1860	1
024-123-001	600 2065	1
024-123-003	600 2060	1
024-123-007	600 1965	1
024-123-008	600 1975	1
024-123-011	600 2070	1
024-123-015	600 1855	1
024-123-026	600 1870	1
024-123-029	600 2125	1
024-123-030	600 2120	1
024-123-031	600 2115	1
024-123-038	600 2160	1
024-123-039	600 2150	1
024-123-040	600 2145	1
024-123-041	600 2140	1
024-123-045	600 2135	1
024-123-049	600 1865	1
024-123-051	600 2170	1
024-123-052	600 2165	1
024-131-012	700 1875	1
024-131-015	700 0535	1
024-131-031	700 1550	1
024-131-036	700 1415	1
024-131-037	700 1420	1
024-131-038	700 1560	1
024-131-039	700 0510	1
024-132-006	700 1555	1
024-132-010	700 1540	1
024-132-012	700 1665	1
024-132-014	700 1640	1
024-132-017	700 1615	1
024-132-023	700 1625	1
024-132-029	700 1900	1
024-132-030	700 1565	1
024-132-032	700 1650	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
024-132-038	700 1660	1
024-132-041	700 1570	1
024-133-004	700 1905	1
024-133-005	700 1915	1
024-133-006	700 1910	1
024-133-008	700 1895	1
024-133-010	700 1890	1
024-141-019	600 0885	1
024-141-020	600 0875	1
024-141-026	600 0890	1
024-141-030	600 1730	1
024-141-031	600 1755	1
024-141-034	600 1715	1
024-141-035	600 1710	1
024-141-037	600 1705	1
024-141-039	600 0905	1
024-141-043	600 1735	1
024-141-044	600 0900	1
024-142-009	600 1500	1
024-142-024	600 1515	1
024-142-027	600 1750	1
024-142-029	600 1530	1
024-142-030	600 1725	1
024-142-036	600 1740	1
024-142-040	600 1505	1
024-142-042	600 1552	1
024-143-002	600 1510	1
024-143-005	600 1490	1
024-143-006	600 1513	1
024-143-007	600 1520	1
024-143-026	600 1840	1
024-143-029	600 1845	1
024-143-031	600 1850	1
024-151-006	600 2020	1
024-151-016	600 2000	1
024-151-017	600 1935	1
024-151-026	600 1980	1
024-151-027	600 2030	1
024-151-030	600 1955	1
024-151-032	600 1990	1
024-151-033	600 1960	1
024-152-002	600 2055	1
024-152-013	600 2025	1
024-152-015	600 2050	1
024-152-017	600 2045	1

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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
024-152-028	600 2010	1
024-152-029	600 2035	1
024-161-005	600 1485	1
024-161-008	600 1825	1
024-161-015	600 1820	1
024-161-024	600 1480	1
024-162-003	600 1835	1
024-162-007	600 1940	1
024-162-009	600 1830	1
024-162-025	600 1950	1
024-162-026	600 1945	1
024-162-028	600 1970	1
024-171-002	600 1685	1
024-171-009	600 1670	1
024-171-012	600 0830	1
024-171-016	600 1650	1
024-171-024	600 1695	1
024-171-029	600 1700	1
024-171-030	600 1665	1
024-171-031	600 1660	1
024-171-032	600 1680	1
024-172-007	600 1553	1
024-172-009	600 1551	1
024-172-011	600 1470	1
024-172-022	600 1690	1
024-172-024	600 1465	1
024-172-030	600 1675	1
024-172-032	600 1655	1
024-172-035	600 1475	1
024-181-005	600 0360	1
024-181-045	600 0330	1
024-181-051	600 0335	1
024-181-054	600 0350	1
024-182-022	600 0870	1
024-182-023	600 0865	1
024-182-026	600 0860	1
024-182-032	600 0845	1
024-182-039	600 0615	1
024-182-047	600 0850	1
024-182-051	600 0855	1
024-182-052	600 0840	1
024-191-051	600 0020	1
024-191-053	600 0370	1
024-191-054	600 0365	1
024-191-055	600 0355	1

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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
024-201-009	600 1195	1
024-201-017	600 1995	1
024-201-023	600 1985	1
024-201-024	600 1185	1
024-202-017	600 1200	1
024-202-021	600 1210	1
024-202-022	600 1205	1
024-202-028	600 1190	1
024-211-003	600 1435	1
024-211-014	600 1460	1
024-211-022	600 1445	1
024-211-036	600 1815	1
024-211-037	600 1450	1
024-212-005	600 1805	1
024-212-014	600 1930	1
024-212-024	600 1810	1
024-221-003	600 1600	1
024-221-017	600 1640	1
024-221-019	600 1320	1
024-221-033	600 0795	1
024-221-034	600 0800	1
024-221-036	600 0790	1
024-221-037	600 1615	1
024-221-039	600 0770	1
024-221-040	600 0775	1
024-222-003	600 1440	1
024-222-005	600 1430	1
024-222-010	600 1630	1
024-222-011	600 1455	1
024-222-015	600 1610	1
024-222-016	600 1635	1
024-222-021	600 1425	1
024-222-022	600 1315	1
024-222-024	600 1620	1
024-222-025	600 1625	1
024-222-026	600 1605	1
024-222-027	600 1595	1
024-222-028	600 1645	1
024-231-010	600 0805	1
024-231-019	600 0810	1
024-231-027	600 0825	1
024-231-034	600 0575	1
024-231-043	600 0835	1
024-231-047	600 0820	1
024-231-048	600 0610	1



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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
024-241-010	600 0310	1
024-241-023	600 0210	1
024-241-024	600 0300	1
024-241-030	600 0320	1
024-241-031	600 0325	1
024-242-002	600 0200	1
024-242-005	600 0190	1
024-242-012	600 0175	1
024-242-045	600 0240	1
024-242-047	600 0275	1
024-242-049	600 0180	1
024-242-050	600 0260	1
024-242-056	600 0285	1
024-242-057	600 0155	1
024-243-002	600 0305	1
024-243-005	600 0290	1
024-243-015	600 0250	1
024-243-016	600 0245	1
024-243-017	600 0235	1
024-243-018	600 0230	1
024-243-027	600 0605	1
024-243-040	600 0265	1
024-243-048	600 0295	1
024-243-051	600 0225	1
024-243-053	600 0255	1
024-243-055	600 0270	1
024-243-060	600 0570	1
024-243-062	600 0280	1
024-243-063	600 0315	1
024-243-064	600 0595	1
024-243-065	600 0590	1
024-243-066	600 0580	1
024-252-010	600 0120	1
024-252-011	600 0115	1
024-252-012	600 0130	1
024-252-014	600 0150	1
024-252-015	600 0145	1
024-252-020	600 0125	1
024-252-025	600 0160	1
024-252-034	600 0185	1
024-252-036	600 0195	1
024-252-040	600 0165	1
024-252-041	600 0140	1
024-252-044	600 0135	1
024-253-009	600 0075	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
024-253-013	600 0205	1
024-253-015	600 0215	1
024-253-018	600 0220	1
024-261-015	600 1795	1
024-261-021	600 1800	1
024-261-031	600 1790	1
024-261-035	600 1905	1
024-261-036	600 1910	1
024-261-037	600 1925	1
024-262-013	600 2017	1
024-262-015	600 1915	1
024-262-039	600 1180	1
024-262-042	600 1920	1
024-271-017	600 1395	1
024-271-024	600 1405	1
024-271-025	600 1895	1
024-272-010	600 1390	1
024-272-015	600 1420	1
024-272-016	600 1415	1
024-272-019	600 1565	1
024-272-025	600 1400	1
024-272-026	600 1580	1
024-272-027	600 1575	1
024-272-028	600 1410	1
024-272-029	600 1385	1
024-272-031	600 1570	1
024-272-032	600 1560	1
024-273-009	600 1590	1
024-273-010	600 0750	1
024-273-014	600 1885	1
024-273-018	600 1880	1
024-273-024	600 1555	1
024-273-029	600 1585	1
024-281-015	600 0495	1
024-281-016	600 0535	1
024-281-018	600 0520	1
024-281-023	600 0500	1
024-281-029	600 0460	1
024-281-033	600 0515	1
024-282-006	600 0525	1
024-282-011	600 0780	1
024-282-017	600 0565	1
024-282-018	600 0555	1
024-282-026	600 0530	1
024-282-030	600 0510	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
024-282-031	600 0760	1
024-282-036	600 0490	1
024-282-038	600 0785	1
024-282-039	600 0545	1
024-282-040	600 0540	1
024-282-043	600 0765	1
024-282-044	600 0505	1
024-282-045	600 0755	1
024-291-003	600 0550	1
024-291-014	600 0450	1
024-291-033	600 0455	1
024-291-037	600 0100	1
024-291-038	600 0560	1
024-291-039	600 0095	1
024-301-014	600 0085	1
024-301-025	600 0080	1
024-301-033	600 0110	1
024-311-001	600 0070	1
024-311-038	600 0050	1
024-311-039	600 0035	1
024-311-040	600 0065	1
024-311-041	600 0060	1
024-312-005	600 0045	1
024-312-024	600 0090	1
024-312-026	040 0095	1
024-312-038	600 0025	1
024-312-039	600 0055	1
024-321-014	600 0010	1
024-321-031	600 0015	1
024-321-036	600 0005	1
024-331-008	600 1040	1
024-331-014	600 1045	1
024-331-015	600 1140	1
024-331-016	600 1380	1
024-331-018	600 1900	1
024-331-020	600 1165	1
024-331-027	600 1050	1
024-331-031	600 1055	1
024-332-008	600 1150	1
024-332-010	600 1170	1
024-332-014	600 1175	1
024-332-016	600 1155	1
024-332-021	600 1135	1
024-332-027	600 1145	1
024-332-028	600 1130	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
024-341-005	600 1105	1
024-341-008	600 1085	1
024-341-010	600 1035	1
024-341-011	600 1030	1
024-341-016	600 1100	1
024-341-022	600 1027	1
024-341-023	600 1025	1
024-341-024	600 1000	1
024-341-026	600 1075	1
024-341-027	600 1020	1
024-341-028	600 1010	1
024-341-035	600 0995	1
024-341-038	600 1090	1
024-342-006	600 1095	1
024-342-011	040 1092	1
024-342-013	600 1080	1
024-342-016	600 1120	1
024-342-018	600 1115	1
024-342-019	600 1070	1
024-342-021	600 0990	1
024-342-024	600 1125	1
024-351-002	600 1065	1
024-351-003	640 0986	1
024-352-004	600 1370	1
024-352-009	600 0980	1
024-352-010	600 1355	1
024-352-014	600 0970	1
024-352-015	600 1330	1
024-353-006	600 1375	1
024-353-015	600 1325	1
024-353-032	600 1365	1
024-353-035	600 0960	1
024-353-036	600 1360	1
024-353-038	600 0965	1
024-353-039	600 1060	1
024-353-040	600 0940	1
024-353-044	600 1340	1
024-353-046	600 1335	1
024-353-047	600 1350	1
024-353-048	600 0950	1
024-353-049	600 1345	1
024-353-055	600 1015	1
024-354-009	600 1890	1
024-361-014	600 0945	1
024-361-017	600 0930	1

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
024-361-020	600 0705	1
024-361-024	600 0935	1
024-361-032	600 0710	1
024-361-033	040 0712	1
024-362-009	600 0985	1
024-362-021	600 0720	1
024-362-022	600 0695	1
024-362-023	600 0715	1
024-363-003	600 0690	1
024-363-004	600 0685	1
024-363-009	600 0680	1
024-371-010	600 0725	1
024-371-015	600 0730	1
024-371-016	600 0485	1
024-371-017	600 0475	1
024-371-018	600 0740	1
024-371-026	600 0745	1
024-371-033	600 0465	1
024-371-034	600 0735	1
024-372-018	600 0955	1
024-381-003	600 0380	1
024-381-012	600 0375	1
024-381-014	600 0410	1
024-381-015	600 0480	1
024-381-018	600 1875	1
024-381-019	600 0395	1
024-381-020	600 0390	1
024-381-021	600 0470	1
024-382-012	600 0385	1
024-382-020	600 0400	1
024-382-021	600 0435	1
024-382-022	600 0440	1
024-383-005	600 0415	1
024-383-007	600 0430	1
024-383-010	600 0445	1
024-383-019	600 0425	1
013-101-043	360 1095	2
013-141-012	800 1375	2
013-141-012	800 1380	2
013-151-042	360 1210	2
013-151-042	400 3390	2
013-151-042	400 3395	2
013-151-042	400 3400	2
013-151-042	400 3405	2
013-151-042	400 3410	2

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
013-151-042	400 3415	2
013-151-042	400 3420	2
013-151-042	400 3425	2
013-151-042	400 3430	2
013-151-042	400 3435	2
013-151-042	400 3440	2
013-151-042	400 3445	2
013-151-042	400 3450	2
013-151-042	400 3455	2
013-151-042	400 3460	2
013-151-042	400 3465	2
013-151-042	400 3470	2
013-151-042	400 3475	2
013-151-042	400 3480	2
013-151-042	400 3485	2
013-151-042	400 3490	2
013-151-042	400 3495	2
013-151-042	400 3505	2
013-151-042	400 3510	2
013-232-006	400 0470	2
013-232-006	400 0475	2
013-232-006	400 0480	2
013-242-034	400 0270	2
013-251-007	400 0030	2
013-251-007	400 0040	2
013-251-008	360 1105	2
013-361-021	360 1140	2
013-371-020	200 1570	2
013-371-020	200 1575	2
013-371-023	200 1630	2
013-371-026	200 1624	2
013-371-026	200 1629	2
013-371-027	200 1620	2
022-151-054	100 0460	2
022-171-049	100 0585	2
022-181-061	100 0640	2
022-181-061	100 0645	2
022-181-061	100 0650	2
022-233-026	100 2095	2
022-233-026	100 2105	2
022-261-021	300 0420	2
022-261-021	300 0425	2
022-261-021	300 0430	2
022-261-021	300 0435	2
022-261-021	300 0440	2

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-381-017	500 1650	2
023-381-017	500 1655	2
023-381-051	500 1675	2
023-381-052	500 1670	2
023-381-053	500 1665	2
023-381-054	500 1760	2
023-381-055	500 1755	2
023-425-020	400 0570	2
023-432-003	400 0735	2
023-432-003	400 0740	2
023-461-025	400 0925	2
023-461-025	400 0930	2
023-462-024	400 0980	2
023-462-025	400 0965	2
023-471-020	400 0840	2
023-471-020	400 1170	2
023-471-022	400 1195	2
023-471-023	400 1200	2
023-471-023	400 1205	2
023-471-029	400 1275	2
023-471-029	400 1280	2
023-471-030	400 0825	2
023-471-030	400 1295	2
023-471-031	400 1320	2
023-471-031	400 1325	2
023-471-031	400 1330	2
023-481-002	400 0950	2
023-481-002	400 0955	2
023-481-003	400 0960	2
023-481-004	400 0970	2
023-481-004	400 0975	2
023-481-005	400 0985	2
023-481-005	400 0990	2
023-481-006	400 0995	2
023-481-006	400 1080	2
023-481-009	400 1105	2
023-481-009	400 1110	2
023-481-012	400 1150	2
023-481-013	400 1160	2
023-481-013	400 1165	2
023-481-016	400 1190	2
023-481-023	400 1225	2
023-481-024	400 1230	2
023-481-026	400 1240	2
023-481-027	400 1245	2

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-481-029	400 1175	2
023-481-030	400 1180	2
023-482-006	400 1285	2
023-482-006	400 1290	2
023-482-011	400 1005	2
023-482-011	400 1010	2
023-482-011	400 1260	2
023-482-015	400 1305	2
023-482-016	400 1310	2
023-482-018	400 1315	2
023-482-020	400 1335	2
023-482-021	400 0865	2
024-071-007	500 1575	2
024-071-007	500 1580	2
024-071-033	500 1610	2
024-071-044	500 1605	2
024-071-045	500 1600	2
024-071-046	500 1595	2
024-071-047	500 1590	2
024-071-048	500 1585	2
024-071-049	500 1695	2
024-071-054	500 1725	2
024-071-055	500 1720	2
024-071-056	500 1710	2
024-071-057	500 1715	2
024-071-058	500 1625	2
024-071-059	500 1620	2
024-071-061	500 1690	2
024-071-062	500 1685	2
024-191-046	600 0345	2
024-191-046	600 0346	2
024-191-047	600 0340	2
024-191-047	600 0341	2
013-231-008	450 0435	CL
013-242-005	450 0240	CL
013-242-016	450 0347	CL
013-242-033	360 1135	CL
013-251-004	360 1120	CL
013-251-004	360 1125	CL
013-262-016	450 0789	CL
013-264-007	450 0765	CL
013-264-008	450 0760	CL
013-381-003	250 0260	CL
013-381-004	250 0250	CL
013-381-004	360 1005	CL



**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-012-028	250 0430	CL
022-012-029	250 0435	CL
022-052-053	040 0017	CL
022-052-053	360 0015	CL
022-061-007	360 0010	CL
022-212-001	350 0680	CL
022-361-018	360 0065	CL
022-361-019	250 0175	CL
022-361-045	200 0056	CL
022-361-056	360 0070	CL
022-361-071	360 0060	CL
022-371-003	250 0245	CL
022-371-004	360 1000	CL
022-371-006	360 0095	CL
022-371-007	360 0090	CL
022-371-010	360 0080	CL
022-381-001	360 0050	CL
022-381-002	360 0045	CL
022-381-007	360 0030	CL
022-381-008	360 0025	CL
022-381-012	360 0040	CL
023-431-003	360 1190	CL
023-431-003	360 1195	CL
023-431-003	360 1200	CL
023-431-003	360 1205	CL
023-432-006	450 0725	CL
023-471-010	450 1085	CL
023-482-012	450 1000	CL
013-081-075	360 1150	CW
013-101-006	350 0350	CW
013-101-007	360 1100	CW
013-101-018	350 0340	CW
013-101-046	040 0040	CW
013-101-064	350 0320	CW
013-101-073	360 1090	CW
013-101-081	350 1575	CW
013-101-081	360 1255	CW
013-101-083	350 1550	CW
013-101-083	350 1565	CW
013-101-083	360 1235	CW
013-101-083	360 1240	CW
013-101-083	360 1245	CW
013-101-084	350 0330	CW
013-111-004	360 1060	CW
013-111-006	450 0460	CW

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
013-151-006	450 0850	CW
013-151-011	360 1215	CW
013-151-035	450 0860	CW
013-151-037	360 1220	CW
013-151-038	450 3545	CW
013-151-039	450 3540	CW
013-151-040	450 3535	CW
013-151-045	035 0021	CW
013-161-026	360 1155	CW
013-181-015	360 1170	CW
013-181-024	360 1165	CW
013-221-013	450 0015	CW
013-221-023	450 0025	CW
013-221-024	450 0035	CW
013-221-027	450 0060	CW
013-221-029	360 1115	CW
013-221-030	360 1110	CW
013-231-009	450 0445	CW
013-232-005	400 0465	CW
013-232-007	450 0165	CW
013-233-002	450 0390	CW
013-233-005	450 0370	CW
013-233-011	450 0185	CW
013-233-012	450 0175	CW
013-233-013	360 1145	CW
013-233-013	400 0378	CW
013-233-013	400 0379	CW
013-241-003	450 0410	CW
013-241-004	450 0400	CW
013-241-022	450 0215	CW
013-241-024	450 0245	CW
013-241-026	450 0285	CW
013-241-029	450 0360	CW
013-242-001	450 0220	CW
013-242-002	450 0225	CW
013-242-003	450 0230	CW
013-242-004	450 0235	CW
013-242-011	450 0315	CW
013-242-027	450 0335	CW
013-242-032	450 0349	CW
013-251-009	450 0020	CW
013-251-010	450 0050	CW
013-251-010	450 0055	CW
013-251-011	040 0060	CW
013-261-001	450 0080	CW

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
013-261-003	450 0100	CW
013-261-012	450 0520	CW
013-261-013	450 0525	CW
013-261-014	450 0530	CW
013-261-015	450 0105	CW
013-261-020	450 0125	CW
013-261-021	450 0810	CW
013-261-022	450 0820	CW
013-261-024	450 0085	CW
013-261-024	450 0090	CW
013-261-025	360 1130	CW
013-261-025	450 0120	CW
013-261-026	450 0130	CW
013-262-001	450 0490	CW
013-262-002	450 0500	CW
013-262-003	450 0535	CW
013-262-006	450 0805	CW
013-262-008	450 0770	CW
013-262-014	450 0755	CW
013-263-001	450 0132	CW
013-263-001	450 0135	CW
013-263-001	450 0140	CW
013-263-001	450 0815	CW
013-263-002	450 0150	CW
013-263-003	450 0155	CW
013-263-004	450 0160	CW
013-263-005	450 0170	CW
013-263-006	450 0180	CW
013-263-006	450 0190	CW
013-263-007	450 0620	CW
013-263-009	450 0355	CW
013-264-004	450 0785	CW
013-264-006	450 0775	CW
013-264-006	450 0780	CW
013-264-017	450 0795	CW
013-264-018	450 0800	CW
013-264-019	360 1225	CW
013-265-019	450 0200	CW
013-265-019	450 0205	CW
013-265-021	450 0210	CW
013-265-022	450 0353	CW
013-341-027	360 1055	CW
013-381-002	200 1015	CW
013-381-007	250 0080	CW
013-381-007	360 1020	CW

**Exhibit D**  
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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
013-381-007	360 1025	CW
022-012-001	200 0100	CW
022-014-001	250 0095	CW
022-051-001	250 0290	CW
022-072-035	350 0010	CW
022-072-037	355 0021	CW
022-072-037	360 1075	CW
022-093-031	350 0025	CW
022-093-033	350 0040	CW
022-093-033	350 0045	CW
022-101-001	360 1065	CW
022-121-004	300 1585	CW
022-121-004	300 1595	CW
022-121-004	300 1600	CW
022-121-004	350 1580	CW
022-121-008	350 0105	CW
022-121-009	350 0120	CW
022-121-010	350 0115	CW
022-121-016	350 0080	CW
022-121-017	350 0095	CW
022-121-018	350 0085	CW
022-121-020	350 0375	CW
022-121-021	300 0070	CW
022-121-022	350 0065	CW
022-122-004	350 0050	CW
022-122-005	350 0055	CW
022-122-006	350 0060	CW
022-122-011	350 0110	CW
022-122-012	350 0125	CW
022-122-013	300 0130	CW
022-122-013	300 0135	CW
022-122-014	350 0140	CW
022-122-031	350 0090	CW
022-122-033	350 0075	CW
022-122-034	350 0035	CW
022-122-035	350 0100	CW
022-122-038	350 0030	CW
022-123-007	350 0145	CW
022-123-008	350 0150	CW
022-123-009	350 0160	CW
022-123-010	350 0205	CW
022-123-011	350 0220	CW
022-123-020	350 0255	CW
022-123-023	350 0400	CW
022-123-024	360 1080	CW

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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-123-037	350 0175	CW
022-123-044	350 0240	CW
022-124-004	350 0165	CW
022-124-005	350 0168	CW
022-124-006	350 0170	CW
022-124-007	350 0210	CW
022-124-008	350 0215	CW
022-124-009	350 0225	CW
022-124-031	350 0250	CW
022-124-034	350 0265	CW
022-124-035	350 0155	CW
022-124-036	350 0235	CW
022-124-037	350 0230	CW
022-125-001	350 0260	CW
022-126-001	350 0270	CW
022-126-003	350 0275	CW
022-126-037	350 0295	CW
022-126-039	350 0290	CW
022-126-041	350 0410	CW
022-212-047	350 0675	CW
022-251-018	350 0300	CW
022-251-019	350 0305	CW
022-251-020	350 0310	CW
022-251-020	350 0315	CW
022-261-064	350 0280	CW
022-261-065	350 0405	CW
022-361-011	250 0210	CW
022-361-017	250 0185	CW
022-361-025	250 0165	CW
022-361-052	360 0075	CW
022-371-009	360 0085	CW
022-381-004	360 0035	CW
022-381-006	250 0125	CW
022-381-011	360 0020	CW
023-151-009	800 0980	CW
023-441-009	450 1485	CW
024-071-039	360 1160	CW
013-051-024	010 0010	IN
013-051-024	010 0150	IN
013-051-024	010 0160	IN
013-051-024	025 1035	IN
013-051-024	360 1030	IN
013-051-024	360 1045	IN
013-101-072	350 1085	IN
013-131-033	015 0170	IN

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<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
013-131-038	040 0051	IN
013-264-021	040 0020	IN
013-264-021	015 0080	IN
013-301-018	025 0190	IN
022-063-001	005 0040	IN
022-063-001	005 0050	IN
022-063-001	005 0185	IN
022-212-003	015 0060	IN
023-411-022	025 1040	IN
023-461-029	020 0100	IN
023-461-029	020 0110	IN
024-142-043	010 0090	IN
023-081-014	005 0042	IN
013-101-074	300 0335	VR
013-141-010	700 1195	VR
013-301-020	300 1145	VR
013-301-023	300 1150	VR
013-311-006	300 0625	VR
013-321-007	100 2975	VR
013-322-006	100 0145	VR
013-323-002	100 0205	VR
013-323-004	100 0185	VR
013-323-010	100 3015	VR
013-324-002	100 0125	VR
013-324-006	100 0085	VR
013-324-013	100 0030	VR
013-325-003	100 0090	VR
013-325-009	100 0020	VR
013-351-008	200 1310	VR
013-371-022	200 1625	VR
013-371-035	200 1640	VR
013-371-036	200 1635	VR
022-012-026	200 0445	VR
022-013-049	200 0455	VR
022-013-053	200 0360	VR
022-014-004	200 0375	VR
022-014-038	200 0090	VR
022-014-045	200 0345	VR
022-022-011	200 1195	VR
022-023-014	200 1715	VR
022-023-026	200 2510	VR
022-024-045	200 2450	VR
022-026-040	200 0010	VR
022-031-018	200 0615	VR
022-031-022	200 1202	VR

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-031-024	200 0560	VR
022-032-035	200 0620	VR
022-033-042	200 1755	VR
022-035-022	200 2650	VR
022-043-010	200 0720	VR
022-044-029	200 1905	VR
022-044-037	200 1860	VR
022-052-012	200 0355	VR
022-052-023	200 0280	VR
022-052-029	200 0275	VR
022-053-045	200 0065	VR
022-071-089	200 2670	VR
022-083-016	200 2015	VR
022-083-047	200 2070	VR
022-083-064	200 2130	VR
022-084-054	200 1950	VR
022-091-050	200 2355	VR
022-093-054	300 0360	VR
022-131-050	200 2215	VR
022-141-016	300 0800	VR
022-151-077	100 0345	VR
022-151-078	100 0360	VR
022-151-081	100 0415	VR
022-151-085	100 0370	VR
022-161-007	100 0625	VR
022-162-012	100 0910	VR
022-163-006	100 0940	VR
022-171-002	100 0330	VR
022-172-002	100 0635	VR
022-172-029	100 0710	VR
022-172-048	100 0560	VR
022-172-052	100 0555	VR
022-181-007	100 0675	VR
022-181-017	100 0755	VR
022-181-059	100 0630	VR
022-182-026	100 1410	VR
022-182-029	100 1435	VR
022-182-038	100 1500	VR
022-182-064	100 0970	VR
022-193-019	100 1780	VR
022-201-004	100 1300	VR
022-201-020	100 1190	VR
022-201-032	100 1345	VR
022-222-013	100 0850	VR
022-223-002	100 0870	VR

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
022-226-012	100 1605	VR
022-226-013	100 1375	VR
022-231-042	100 1665	VR
022-232-007	100 1685	VR
022-232-015	100 1880	VR
022-233-001	100 1590	VR
022-233-013	100 1935	VR
022-241-037	100 1740	VR
022-242-036	100 2165	VR
022-243-016	100 2380	VR
022-261-035	300 0415	VR
022-282-001	100 1810	VR
022-283-011	100 2195	VR
022-291-015	100 2075	VR
022-291-018	100 0255	VR
022-292-013	100 2235	VR
022-292-016	100 2265	VR
022-301-015	100 0800	VR
022-302-017	100 0805	VR
022-303-005	100 2430	VR
022-303-019	100 2435	VR
022-312-018	100 2725	VR
022-312-031	100 0225	VR
022-321-011	100 0475	VR
022-322-022	100 2535	VR
022-323-031	100 2780	VR
022-323-035	100 2760	VR
022-331-043	100 2405	VR
022-331-054	100 2565	VR
022-332-017	100 2835	VR
022-343-043	100 2945	VR
023-011-012	900 1400	VR
023-012-016	900 1720	VR
023-012-029	900 1670	VR
023-013-012	900 0620	VR
023-013-022	900 1730	VR
023-014-021	900 1675	VR
023-015-012	900 0505	VR
023-016-001	900 0465	VR
023-016-018	900 0525	VR
023-017-046	900 0580	VR
023-018-001	900 0635	VR
023-018-022	900 0755	VR
023-021-024	800 0315	VR
023-021-026	800 0300	VR



**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-023-002	800 0380	VR
023-023-012	800 0400	VR
023-025-014	800 0320	VR
023-025-018	800 0075	VR
023-025-029	800 0270	VR
023-033-017	800 0480	VR
023-035-001	800 0445	VR
023-041-013	900 1575	VR
023-041-040	900 1640	VR
023-041-047	900 1615	VR
023-044-006	900 1600	VR
023-045-031	900 0750	VR
023-048-011	900 0875	VR
023-048-013	900 0885	VR
023-048-021	900 0930	VR
023-049-030	900 1010	VR
023-049-043	900 0965	VR
023-051-005	900 0160	VR
023-051-017	900 0380	VR
023-051-032	900 0260	VR
023-052-005	900 0105	VR
023-062-023	800 1595	VR
023-081-003	900 1520	VR
023-082-021	900 1460	VR
023-084-001	900 1465	VR
023-084-016	900 1125	VR
023-086-043	900 1060	VR
023-087-006	900 1040	VR
023-088-005	900 1100	VR
023-088-010	900 1110	VR
023-088-041	900 1170	VR
023-089-030	900 1230	VR
023-089-032	900 1150	VR
023-089-037	900 1145	VR
023-090-004	900 0305	VR
023-090-010	900 1770	VR
023-092-022	800 0635	VR
023-093-012	800 2400	VR
023-093-019	800 2420	VR
023-094-002	900 0295	VR
023-094-008	900 0250	VR
023-094-042	900 0205	VR
023-095-003	900 0045	VR
023-096-019	800 2495	VR
023-102-010	800 2140	VR

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
023-104-018	800 1550	VR
023-105-005	800 1545	VR
023-111-023	800 1085	VR
023-112-033	800 1485	VR
023-113-004	800 1275	VR
023-119-009	800 0750	VR
023-119-032	700 1765	VR
023-121-014	900 0200	VR
023-121-020	900 0315	VR
023-122-018	800 2355	VR
023-131-017	800 2285	VR
023-133-004	800 1925	VR
023-134-004	800 1975	VR
023-143-010	800 1470	VR
023-151-038	800 0985	VR
023-161-050	800 2545	VR
023-162-009	800 2085	VR
023-163-018	800 2075	VR
023-163-026	800 1950	VR
023-163-032	800 1955	VR
023-172-050	800 2570	VR
023-191-010	800 1400	VR
023-192-040	700 1620	VR
023-203-032	400 1770	VR
023-214-008	400 0545	VR
023-215-039	400 1720	VR
023-215-056	400 1690	VR
023-243-023	700 0115	VR
023-243-044	700 0390	VR
023-261-010	700 0935	VR
023-271-048	700 0410	VR
023-272-004	700 0495	VR
023-303-013	500 0590	VR
023-321-027	700 0605	VR
023-351-009	500 0365	VR
023-363-019	500 0380	VR
023-373-042	500 0670	VR
023-382-011	500 1305	VR
023-382-053	500 1660	VR
023-392-012	700 1725	VR
023-424-022	400 1550	VR
023-452-003	500 1485	VR
024-021-046	700 1470	VR
024-043-028	500 0135	VR
024-071-032	500 1615	VR

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
024-071-043	500 1085	VR
024-093-030	700 1885	VR
024-093-035	700 1850	VR
024-101-015	600 1230	VR
024-123-010	600 2075	VR
024-132-009	700 1545	VR
024-132-035	700 1575	VR
024-141-013	600 1720	VR
024-143-033	600 1525	VR
024-151-019	600 2005	VR
024-231-007	600 0600	VR
024-243-031	600 0585	VR
024-252-045	600 0170	VR
024-271-002	600 1310	VR
024-301-022	600 0105	VR
024-301-028	600 0420	VR
024-321-035	600 0030	VR
024-332-025	600 1160	VR
024-341-031	600 1005	VR
024-342-005	600 1110	VR
024-352-012	600 0975	VR
024-362-005	600 0700	VR
024-381-013	600 0405	VR
Total Accounts 4028		

**Exhibit D**  
**Active Service Commitments**

<i>A.P.N.</i>	<i>Route &amp; Service Number</i>	<i>Meter Designation</i>
013-081-050	040 0888	1
013-081-050	360 1050	1
013-081-051	040 0887	1
013-081-052	360 1010	1
013-084-001	220 0935	1
013-084-002	220 0930	1
013-084-005	040 0923	1
013-084-007	220 0915	1
013-084-008	220 0910	1
013-084-009	220 0905	1
013-084-010	220 0895	1
013-084-012	220 0890	1
013-084-016	220 0825	1
013-084-019	220 0845	1
013-084-020	220 0855	1
013-084-021	220 0850	1
013-084-022	220 0840	1
013-084-023	220 0835	1
013-084-024	220 0830	1
013-084-025	220 0820	1
013-084-026	220 0810	1
013-084-027	220 0805	1
013-084-029	220 0795	1
013-084-030	220 0785	1
013-084-031	220 0790	1
013-084-032	220 1005	1
013-084-033	220 1010	1
013-084-034	220 1015	1
013-084-037	220 1020	1
013-084-038	220 1025	1
013-084-040	220 0900	1
013-084-043	220 0920	1
013-084-044	220 1000	1
013-084-045	220 0995	1
013-084-047	220 0990	1
013-084-048	220 0985	1
013-084-049	220 0980	1
013-084-050	220 0975	1
013-084-055	220 0925	1
013-084-058	220 0815	1
013-084-059	220 0800	1
013-085-001	040 0885	1
013-085-002	040 0880	1
013-085-003	040 0875	1
013-085-004	220 0860	1

\*\*\*\* Account & Class Summary \*\*\*\*

Account Number	Amount	Cl	Sz	Description	Service	Usage	Use Amount	Actions	Customers
**Water									
11 4000	188471.91	01	01	SFR WATER CLASS	80783.16	34273	107688.75	3412	3411
11 4000	0.00	01	CA	SFR WATER CLASS	0.00	10	0.00	1	1
11 4000	8456.66	02	02	MFR WATER CLASS	3127.17	1531	5329.49	132	132
11 4000	0.00	CL	CA	COMMERCIAL LODGING	0.00	1795	0.00	4	4
11 4000	53787.10	CL	CW	COMMERCIAL LODGING	2207.20	4497	51579.90	40	36
11 4000	0.00	CW	CA	COMMERCIAL WATER	0.00	243	0.00	5	5
11 4000	48444.14	CW	CW	COMMERCIAL WATER	10358.21	5421	38085.93	189	184
11 4000	55.18	IO	IC	NO CHARGE	55.18	0	0.00	1	1
11 4000	0.00	IN	IO	INTERNAL ACCOUNTS	0.00	7	0.00	7	7
11 4000	71.46	IN	I1	INTERNAL ACCOUNTS	71.46	0	0.00	3	3
11 4000	2016.80	IN	IC	INTERNAL ACCOUNTS	496.62	247	1520.18	9	9
11 4000	0.00	IN	IN	INTERNAL ACCOUNTS	0.00	754	0.00	2	1
11 4000	12000.84	VR	01	VAC RENTAL WATER CLS	5453.99	2260	6546.85	229	229
11 4000	301.75	VR	02	VAC RENTAL WATER CLS	119.10	60	182.65	5	5
Water Total	313605.84				102672.09	51098	210933.75	4039	4028
**Sewer									
12 4000	279675.92	01		SFR SEWER RATE	220930.78	0	58745.14	3418	3418
12 4000	10238.17	02		MFR SEWER RATE	7626.93	0	2611.24	118	118
12 4000	35521.47	CS		COMMERCIAL SEWER	14288.17	0	21233.30	221	221
12 4000	314.28	CT		COMMERCIAL SEWER 2ND	0.00	0	314.28	7	
12 4000	195.09	I1		INTERNAL SFR RATE	195.09	0	0.00	3	3
12 4000	622.98	IC		INTERNAL COMM RATE	390.18	0	232.80	6	6
12 4000	6962.99	LI		LOW INCOME	5500.41	0	1462.58	141	141
Sewer Total	333530.90				248931.56	0	84599.34	3914	3907
**Adjustment									
11 4010 11	-2112.86	A3		Adjust Late Fee	-2112.86	0	0.00	71	67
11 4008 11	1890.00	A4		ACCOUNT START FEE	1890.00	0	0.00	51	51
11 4010 11	140.00	RC		DIS/RECONNECT FEE	140.00	0	0.00	1	1
11 4011 11	67.69	RF		REMINDER NOTICE FEE	67.69	0	0.00	4	2
12 4000	-17.46	RS		REFUND SEWER	-17.46	0	0.00	1	1
11 4007 11	130.00	RT		Return Check Fee	130.00	0	0.00	5	3
11 4010 11	0.00	WP		WATER PENALTY	0.00	0	0.00	1	1
Adjustment Total	97.37				97.37	0	0.00	134	126

GRAND TOTAL FOR THIS BILLING: 647234.11

Report.: 06/30/02  
 Run...: 07/18/02 Time: 15:24  
 Run By.: Monique Madrid

CAMBRIA CSD  
 GRAND TOTALS FOR THIS BILLING  
 Current Period.: 06-02 Fiscal.: 12-02 for Service on 06/30/02

*May/June  
2002*

Page: 385  
 ID #: ALBP  
 CTL.: CAM

\*\*\*\* Account & Class Summary \*\*\*\*

Account Number	Amount	Cl	Sz	Description	Service	Usage	Use Amount	Actions	Customers
<b>**Water</b>									
11 4000	181047.79	01	01	RESIDENTIAL	68096.89	42091	112950.90	3727	3727
11 4000	85607.35	CW	CW	COMMERCIAL WATER	8964.25	13074	75643.10	215	215
<b>Water Total</b>	<b>266655.14</b>				<b>77061.14</b>	<b>55165</b>	<b>189594.00</b>	<b>3942</b>	<b>3942</b>
<b>**Sewer</b>									
12 4000	175067.50	01		RESIDENTIAL	175067.50	0	0.00	3573	3573
12 4000	107.70	BA		BAR	107.70	0	0.00	2	2
12 4000	102.60	BK		BANK	102.60	0	0.00	3	3
12 4000	25.65	BR		BARBER	25.65	0	0.00	1	1
12 4000	154.50	BT		BEAUTY	154.50	0	0.00	2	2
12 4000	140.44	CH		CHURCH - 75 SEATS	140.44	0	0.00	4	4
12 4000	558.00	CK		CHURCH W/KIT - 75	558.00	0	0.00	9	9
12 4000	3302.69	CS		COMMERCIAL SEWER	3302.69	0	0.00	93	93
12 4000	153.90	DD		DR/DDS	153.90	0	0.00	3	3
4000	110.30	GA		GAS STATION W/REPAIR	110.30	0	0.00	1	1
4000	174.00	GS		GAS STATION W/STORE	174.00	0	0.00	2	2
12 4000	410.60	HS		SEWER CLINIC	410.60	0	0.00	2	2
12 4000	1340.00	LD		LAUNDRY	1340.00	0	0.00	2	2
12 4000	1342.17	LI		LOW INCOME	1342.17	0	0.00	47	47
12 4000	12994.76	M1		MOTEL	12994.76	0	0.00	40	40
12 4000	97.10	MK		MARKET - 3000FT	97.10	0	0.00	2	2
12 4000	61.60	MT		MARKET + 3000 SQ ST	61.60	0	0.00	1	1
12 4000	384.75	O1		OFFICE	384.75	0	0.00	9	9
12 4000	2097.81	PK		PARK	2097.81	0	0.00	4	4
12 4000	2239.95	R1		RETAIL	2239.95	0	0.00	45	45
12 4000	3287.14	R2		REST	3287.14	0	0.00	20	20
12 4000	2442.88	SC		SCHOOL	2442.88	0	0.00	2	2
12 4000	4319.71	SS		SAN SIMEON CREEK	4319.71	0	0.00	1	1
12 4000	62.00	TH		THEATER - 75 SEATS	62.00	0	0.00	1	1
<b>Sewer Total</b>	<b>210977.75</b>				<b>210977.75</b>	<b>0</b>	<b>0.00</b>	<b>3869</b>	<b>3869</b>
<b>**Sl Sewer</b>									
12 4000	1253.20	01		SEWER	1012.20	0	241.00	22	22
12 4000	51.30	DD		DR/DDE	51.30	0	0.00	1	1
12 4000	1152.00	M1		MOTEL	38.40	0	1113.60	2	2
12 4000	1542.40	MK		Market	1205.00	0	337.40	25	25
12 4000	487.35	R1		RETAIL	205.20	0	282.15	8	8
12 4000	2314.72	R2		REST	234.60	0	2080.12	6	6

RESOLUTION NO. 75-2012  
December 20, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING AN UPDATED EXISTING COMMITMENT  
LIST FOR CCSD MUNICIPAL CODE  
SECTION 8.04.030, EXHIBITS B AND D

WHEREAS, Section 8.04.030 of the CCSD Municipal Code provides for the designation of existing commitments in Exhibit B and D, which is titled "Table of Existing Commitments"; and

WHEREAS, Non-Active Service Commitments, are those identified in Exhibit B of Code Section 8.04.030, and Active Service Commitments, are those identified in Exhibit D of Code Section 8.04.030; and

WHEREAS, CCSD Municipal Code Section 8.04.030(C) provides that CCSD Staff is to update the existing commitment list to reflect changed status authorized by the Code, and on December 20, 2012 Staff presented the Board of Directors with a report regarding updating the existing commitment list; and

WHEREAS, the Board of Directors now desires to approve the updated existing commitment list;

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. To approve the Updated Existing Commitment List, CCSD Municipal Code Section 8.04.030, Exhibit B Non-Active Service Commitments and Exhibit D Active Service Commitments, and incorporated herein by reference.

PASSED AND ADOPTED THIS 20th day of December 2012.

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President  
Board of Directors

APPROVED AS TO FORM:

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Timothy J. Carmel  
District Counsel

ATTEST:

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Kathy A. Choate  
District Clerk

## EXHIBIT D

### Meter Designation Lists

The attached list consists of the Cambria CSD Active Service Commitments. The column headings are as follows:

A.P.N. - Assessor's Parcel Number

Route & Service Number-Number assigned to billing accounts that is used internally for CCSD purposes

Meter Designation-Explains the type of usage that the utility account is being billed for

Meter Designation Codes:

1 = Single Family Residential Accounts (SFR)

2 = Multi Family Residential Accounts (MFR)

IN = Internal CCSD accounts, and meters that are special agreement meters

CL = Commercial Lodging Accounts

CW = Commercial Accounts

VR = Properties registered as a vacation rental, combination of SFR, and MFR



### 8.04.030 - Existing Commitments.

- A. District designation of existing commitments. Made a part hereof by reference are Exhibit B and D of the ordinance codified in this chapter titled "Table of Existing Commitments." These tables identify each parcel (identified by county assessor parcel number unless otherwise specifically identified in an Exhibit) to which some type of commitment to water and/or sewer service has been made by the District.

The following categories of existing commitments are established:

1. **Active Service Commitments.** This category, identified in Exhibit D, consists of active water and sewer uses and service accounts with EDUs assigned. Active service accounts are those with current billing for service. Active service accounts are categorized as single-family residential, multifamily residential, commercial, affordable housing, or care facility.
2. **Non-Active Service Commitments.** This category, identified in Exhibit B, consists of parcels with what the district has determined have pre-existing (grandfathered) commitments for service, but which do not have active service uses. Non-active service parcels are listed by current assessor parcel number (APN), prior APN (if applicable), address, account number and status, including the type (single-family residential, multifamily residential, commercial, or affordable housing) and number of EDUs assigned. Non-active service commitments are subject to minimum bi-monthly billing to maintain commitment status.
3. **Parks/Landscape/Irrigation Commitments.** This category consists of water meters installed on a parcel for park irrigation, landscape or agricultural irrigation or stock watering purposes only. Such commitments do not include parks owned by the state of California, the county of San Luis Obispo, or the district. Such commitments do not have any present or future residential or commercial water service entitlement attached, do not have EDUs assigned, and do not include sewer service. Such meters pay for water use only and are separately categorized on Exhibit B.

Except for parks/landscape/irrigation commitments, each parcel contained in the table of existing commitments is determined to have a district allocation of the listed amount of EDUs indicated for the parcel in the table. Such EDU allocation shall be for water and sewer, unless otherwise indicated. Appropriate fees for sewer connection and other services provided by the district shall be imposed as required under district policy.

- B. **Updating Non-Active Service Commitments.** The non-active service commitment section of the table of existing commitments may be supplemented in the future only under the following specific circumstances:

1. **District Purposes.** The board may assign equivalent dwelling units (EDUs) for district purposes, as the board deems reasonable and proper, up to a maximum of three EDUs in any one year. If the board enters into a contract for the assignment of an EDU it is deemed assigned within the year the contract was authorized. These contractual EDUs become a non-active service when assigned to a parcel and are subject to the terms of the contract that authorized the allocation.

The board may, in its sole discretion by written contract, convert multifamily residential intent to serve letters to non-active single-family residential commitments that then may be transferred to single family parcels, provided the multifamily parcel is transferred to the

district. The transfers must meet the requirements of Section 8.04.100. The multifamily parcel conveyed to the district may be considered an "alternative parcel" provided it meets the requirements of Section 8.04.100. The redesignations and transfers are subject to the terms of the contract.

2. All Other Property. A property owner may petition the district in writing to have the parcel listed as a non-active service commitment. District staff shall review the petition to determine if there is evidence to support that there had been a valid connection to the water system or that the district had otherwise authorized water service, prior to the date of the ordinance codified in this chapter. Staff shall make a recommendation to the board of directors, which, at its discretion, may approve, deny, or otherwise condition the petition.
- C. Staff will update the existing commitment list to reflect changed status authorized by this chapter.

*(Ord. 9-2004 § 1; Ord. 8-2003 § 2.5-3)*

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.E.**

FROM: Jerry Gruber, General Manager  
Cortney Upthegrove, Administrative Technician II

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Meeting Date: December 20, 2012    Subject:                      Discussion and Consideration of  
Request for Intent to Serve Letter for  
Two Additional Units of Affordable  
Housing for People's Self-Help  
Housing's Schoolhouse Lane Site II  
Project

---

**RECOMMENDED ACTION:**

Consider and approve the request for issuance of an Intent to Serve Letter for two additional units of Affordable Housing for People's Self-Help Housing's Schoolhouse Lane Site II Project (APN 0113.151.034).

**FISCAL IMPACT:**

Administrative Fee	\$	900.00
Retrofit in-Lieu Fee	\$	12,500.00
Water & Sewer Connection Fee	\$	5,470.00 (See note 2)

- (1) The applicant will need to either pay retrofit in-lieu fees or complete the actual water conservation retrofitting in order to obtain all of the points needed for this project in accordance with the requirements of Chapter 4.20 of the CCSD Municipal Code.
- (2) The value shown is for 50% of the water & sewer connection fee that will actually be charged initially. CCSD Municipal Code Section 8.04.11 C. reduces water and sewer fees for affordable housing by 50 % in the form of a refund once the housing units are completed.

**BACKGROUND/DISCUSSION:**

This item involves the request by People's Self-Help Housing to add two units to its Schoolhouse Lane Site II affordable housing project (APN 0113.151.034). On August 23, 2012 the Board of Directors approved issuance of an Intent to Serve Letter for 22 affordable housing units for this project. This new request to add two additional units is related to the availability of two affordable housing EDUs that have been relinquished by Habitat for Humanity.

On December 16, 2004 the Board of Directors unanimously approved a request made by Habitat for Humanity (Habitat) for two single family residential units under the Cambria Affordable Housing Program. On September 1, 2005 CCSD issued an Intent to Serve Letter for two Single Family residential EDUs from the Affordable Housing Wait list to

Habitat. Due to various factors, Habitat has been unable to build using their Intent to Serve Letter. On November 9, 2012 Habitat formally requested that the Cambria CSD revoke their Intent to Serve Letter. This action has resulted in two additional EDUs being made available in the Affordable Housing Program. People's Self Help Housing is now requesting that these EDUs be added to their current project. They have indicated that they would like to get the Intent to Serve Letter issued by the end of 2012 in order to move forward with their application to the County.

A separate item on today's agenda addresses the broader issue of the CCSD's Affordable Housing Program and its implementation. Since, however, the request by People's Self-Help Housing relates to reallocation of a previously approved Intent to Serve Letter, it is being presented separately for Board consideration. Staff is recommending that the Board of Directors approve the request and authorize the issuance of an Intent to Serve Letter for People's Self-Help Housing to add two units to its Schoolhouse Lane Site II affordable housing project (APN 0113.151.034).

ATTACHMENTS:

Correspondence dated November 27, 2012 from People's Self-Help Housing  
Parcel Map showing APN 013.151.034  
District Municipal Code Section 8.04.110

-----  
BOARD ACTION:      Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_



**Peoples' Self-Help Housing**

November 27, 2012

Jerry Gruber  
General Manager  
Cambria Community Services District  
1316 Tamsen Street, Suite 201  
Cambria, CA 93428

RE: Proposed Multifamily Affordable Housing  
Site Address: 2845 Schoolhouse Lane (Schoolhouse Lane II Site)  
APN: 013-151-034

Dear Mr. Gruber:

Peoples' Self-Help Housing respectfully requests that the Cambria Community Services District (CCSD) Board issue an Intent to Serve Letter for additional two affordable housing equivalent dwelling units (EDUs) for water and sewer on our Schoolhouse Lane II Site. On August 23, 2012 the Board approved an Intent to Serve for 22 EDUs for water and sewer for this project, with the intention that two additional units of water and sewer would become available in the near future from the Affordable Housing Program waiting list. Based on conversations with the CCSD, the two units of water and sewer have been relinquished by the previous owner. With this request, we would like to consolidate the two requests for water and sewer into one Intent to Serve Letter for 24 affordable housing EDUs.

There is a great need for affordable housing in Cambria. We look forward to continuing our tradition of service to the Cambria community and working with you on the Schoolhouse II site.

Respectfully,

Ken Trigueiro  
Director of Real Estate Finance

3533 Empleo Street  
San Luis Obispo, California 93401  
TEL: (805) 781-3088  
FAX: (805) 544-1901  
E-mail: admin@pshhc.org  
www.pshhc.org



26 E. Victoria Street   
Santa Barbara, California 93101  
TEL: (805) 962-5152  
FAX: (805) 962-8152  
Email: sboffice@pshhc.org

**CAMBRIA COMMUNITY SERVICES DISTRICT**

P.O. Box 65, Cambria, CA 93428 (805) 927-6225

**APPLICATION FOR PLACEMENT ON WAITING LIST  
FOR ALLOCATION OF WATER & SEWER SERVICE**

(Pursuant to Provisions of Ordinances 08-2003)

**"AFFORDABLE HOUSING PROGRAM"**

DATE 10/30/12

OWNER'S NAME Cambria Pines Apartments LP OWNER'S MAILING ADDRESS 3533 Empleo Street  
San Luis Obispo 93401  
PHONE 805-540-2453

AGENT'S NAME/ADDRESS/PHONE Peoples' Self-Help Housing  
Same as above

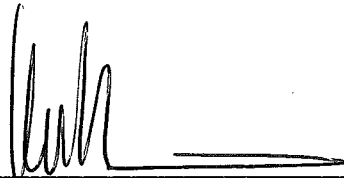
PROPOSED SERVICE LOCATION 2845 Schoolhouse Lane

LOT(S) \_\_\_\_\_ BLOCK \_\_\_\_\_ TRACT \_\_\_\_\_ ASSESSORS PARCEL NUMBER 013-151-034

TOTAL NUMBER OF UNITS TO BE BUILT \_\_\_\_\_

TOTAL NUMBER OF QUALIFIED "LOWER INCOME" UNITS TO BE BUILT 100%

(Please attach San Luis Obispo County Land Use Clearance indicating this lot's eligibility for program and maximum number of units allowed)

  
\_\_\_\_\_  
SIGNATURE OF APPLICANT OR AUTHORIZED AGENT

----- FOR DISTRICT USE ONLY -----

EXISTING EDU'S (if any) \_\_\_\_\_ BASED ON: \_\_\_\_\_

NUMBER OF NEW EQUIVALENT DWELLING UNITS (EDUs) NEEDED FOR THIS PROJECT \_\_\_\_\_

APPLICATION RECEIVED DATE \_\_\_\_\_ TIME \_\_\_\_\_ APPLICATION FEE PAID: \$35 \_\_\_\_\_

COUNTY CLEARANCE ATTACHED: YES \_\_\_\_\_ NO \_\_\_\_\_ AGENT AUTHORIZATION ATTACHED: \_\_\_\_\_

Letter of Intent to Perform  
Eligibility Determination attached: YES \_\_\_\_\_ NO \_\_\_\_\_

CAMBRIA COMMUNITY SERVICES DISTRICT  
**DISCLOSURE AND ACKNOWLEDGEMENT**

Effective 9/1/04

For project proposed to be located on Assessor's Parcel No.(s): 013-151-034

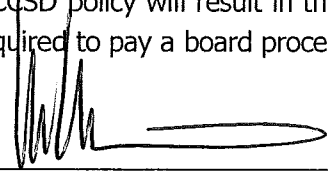
- Cambria Community Services District Code Section 8.04.070, as may be amended, of the Cambria Community Services District, hereinafter referred to as CCSD, provides for project placement on a CCSD waiting list for water and sewer connection permits.
- An annual Wait List Maintenance Fee\* will be assessed on each waiting list position, which shall be billed on a fiscal year basis (due July 1<sup>st</sup> each year).
- Upon an application maturing to the point of CCSD issuance to the applicant(s) of water and sewer connection permits, applicant agrees to pay to the CCSD the amount of the connection fee in effect at the time connection permits are issued.
- If an applicant submits to the CCSD a request for removal from waiting list, the DISTRICT will take such action upon receipt of non-refundable withdrawal fee\* and any such documents as required per CCSD code section 8.04.080 as may be amended.
- If an applicant assigns ("sells") the position, the appropriate assignment procedures (CCSD Code Section 8.04.090) must be completed and the assignment fee\* paid.

\* See District Fee Schedule for current fee amounts

**SPECIAL NOTE**

An applicant's placement on a water and sewer allocation waiting list, the CCSD's issuance to the applicant of an "Intent to Serve" letter and the CCSD's issuance to the applicant of water and sewer connection permits shall all be subject to current and future rules, regulations, resolutions and ordinances of the Cambria Community Services District. Such placement on a waiting list or such "Intent to Serve" letter may be revoked as a result of conditions imposed upon the CCSD by a court or governmental agency of higher jurisdiction, or by a change in availability of resources, or by a change in ordinances, resolutions, rules or regulations adopted by the Board of Directors for the protection, health, safety and welfare of the CCSD. The Board of Directors of the CCSD reserves the right to revoke such placement on waiting list, or such "Intent to Serve" letter at any time. In addition, the Board of Directors reserves the right to increase, decrease, or otherwise modify the connection fees and/or establish such other conditions or requirements prior to the issuance of an "Intent to Serve" letter.

The applicant(s) identified and signed below do hereby acknowledge receipt of and understanding of the information contained herein. Applicant further acknowledges that in the event any interest in said property is transferred to another person without approval of assignment prior to transfer in accordance with CCSD policy will result in the need for determination by the board of directors and the applicant will be required to pay a board processing fee instead of the assignment fee.

By:  \_\_\_\_\_ Ken Trigueiro, PSHAC Date 10/30/12  
(signature) (printed name)

By: \_\_\_\_\_ Date \_\_\_\_\_  
(signature) (printed name)

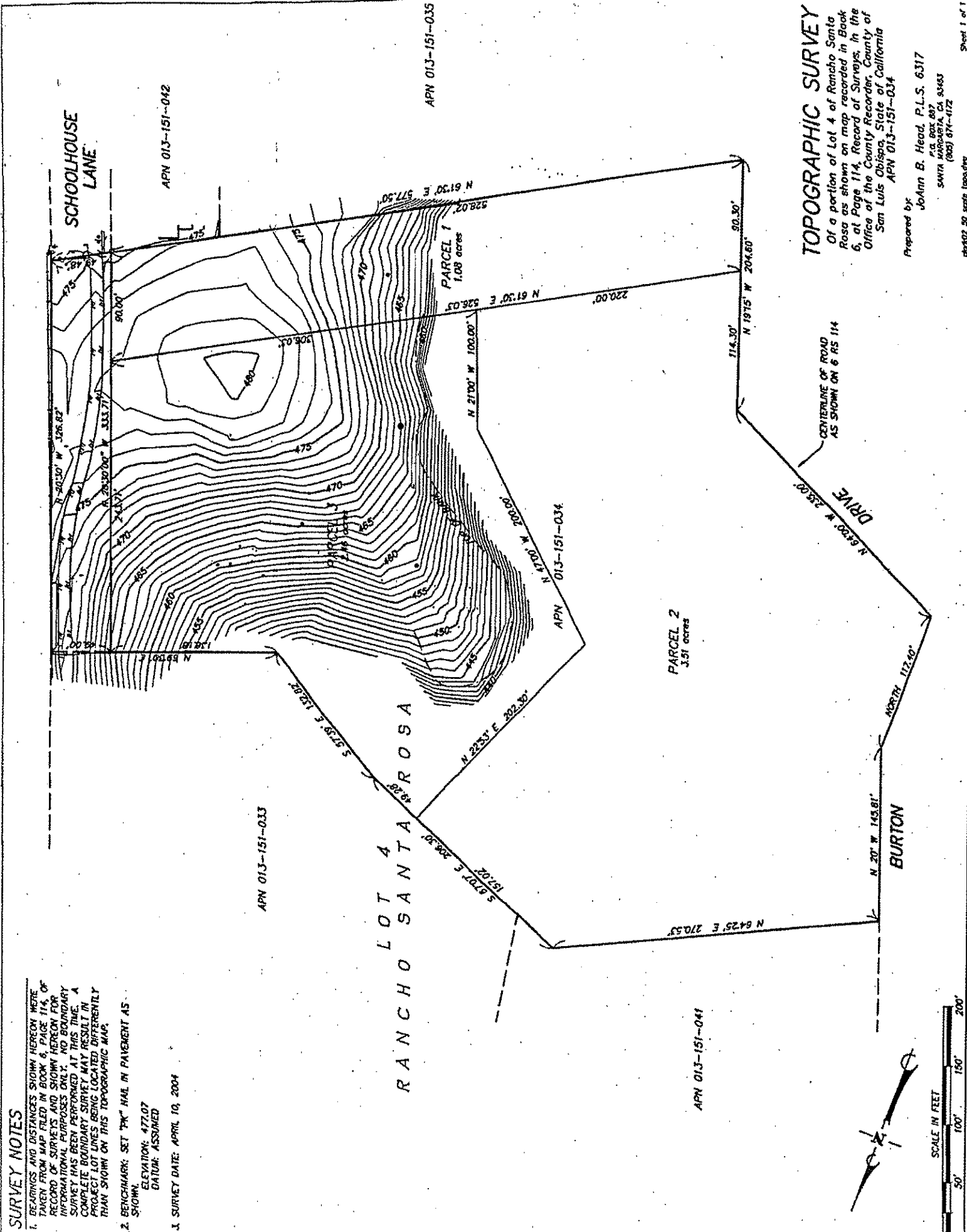
**SURVEY NOTES**

1. BEARINGS AND DISTANCES SHOWN HEREON WERE TAKEN FROM MAP FILED IN BOOK 6, PAGE 114, OF RECORD OF SURVEYS AND SHOWN HEREON FOR INFORMATIONAL PURPOSES ONLY. NO BOUNDARY SURVEY HAS BEEN PERFORMED AT THIS TIME. A COMPLETE BOUNDARY SURVEY MAY RESULT IN PROJECT LOT LINES BEING LOCATED DIFFERENTLY THAN SHOWN ON THIS TOPOGRAPHIC MAP.

2. BENCHMARK: SET "PK" NAIL IN PAVEMENT AS SHOWN.

ELEVATION: 477.07  
 DATUM: ASSUMED

3. SURVEY DATE: APRIL 10, 2004



**TOPOGRAPHIC SURVEY**  
 Of a portion of Lot 4 of Rancho Santa Rosa as shown on map recorded in Book 6, at Page 114, Record of Surveys, in the Office of the County Recorder, County of San Luis Obispo, State of California  
 APN 013-151-034

Prepared by:  
 JoAnn B. Head, P.L.S. 6317  
 P.O. Box 887  
 SANTA BARBARA, CA 93403  
 (805) 971-4172

Sheet 1 of 1



the sender parcel also has residential service it must retain a functional portion of its commercial service. The general manager will determine, in accordance with district's laws, rules and policies, the appropriate amount of EDUs that will remain on the sending site to serve existing and future uses on the site. For each EDU, or portion thereof, transferred the board by resolution will set a fee to be paid to the district or in lieu of all or part of this fee, for each transfer to a receiving parcel of two or less EDUs a lot retirement that meets the criteria of subsection (B)(1) of this section. The in lieu fees received by the district will be used to fund the lot retirement program. (Ord. 1-2006; Ord. 4-2005 § 1; amended during 2004 codification; Ord. 8-2003 § 2.5-10) (Ord. No. 02-2007, § 1, 8-23-2006)

*Editor's note*—Graphic of "Special Projects Area 2" as mentioned in § 8.04.100 is not set out herein but can be found on file with the district. Section 4 of Ordinance Number 02-2007 states "This ordinance will not apply to CCSD water position transfers that are in escrow with a title company by the end of CCSD business on Tuesday, January 2, 2008."

#### **8.04.110 Affordable housing program.**

A. Eligibility. Projects, or affordable housing units within a larger project, meeting each of the following requirements shall be eligible to participate in the affordable housing program:

1. a. The property identified for the project is within both the district boundary and the county urban services line, is designated under county zoning as multiple family, or, if not, is at least one-half acre in size; and at least four housing units will be constructed on the property all of which will serve "lower income households" as defined in Section 50079.5 of the California Health and Safety Code; or

b. The property identified for the project is within both the district boundary and the county urban services line, is zoned for single-family, and the project is for a single-

family owner-occupied house built for a non-profit corporation organized for the purposes of building "lower income" housing as defined in Section 50079.5 of the California Health and Safety Code.

2. The entire multifamily project site shall consist of eligible affordable housing units, except that one manager's unit may be constructed on the property, not meeting lower income requirements. The manager's unit shall use one affordable housing allocation.

3. The project is certified by the San Luis Obispo County planning and building department as meeting their eligibility requirements as a lower-income housing project;

4. The project owners agree to contract with a third party housing corporation or housing authority within the county to determine eligibility for occupancy of the lower-income units; and

5. The property owners comply with the application and administrative procedures as established by the district for this program, including, but not limited to, payment of any required fees and the execution of a covenant restricting the use and affordability of the property.

B. Allocation. The board of directors allocates six residential units per calendar year under the affordable housing program. Such units shall be subject to all other district regulations including the requirements of this water and sewer allocation chapter, except as specifically modified by this section. The affordable housing program allocation not used during a calendar year shall be carried over to the next year. Nothing in this section shall preclude the board of directors from modifying, or eliminating the allocation based on conditions imposed upon the district by a court or governmental agency of higher authority, or by a change in availability of resources, or by a change

in ordinances, resolutions, rules or regulations adopted by the board of directors for the protection of the health, safety and welfare of the district.

C. Additional Provisions. In order to encourage the development of affordable housing units meeting the district's lower income eligibility requirements the board of directors shall provide the following incentive: the water and sewer connection fee shall be reduced by fifty (50) percent for each unit constructed. Such reduction shall be in the form of a refund once the housing units are completed.

D. Administrative Procedures. The general manager, or designated representative, is authorized to establish such procedures and forms as necessary to implement this affordable housing program and to process applications under this chapter. Eligibility shall be through a waiting list, established on a first come first served basis. (Ord. 8-2003 § 2.5-11)

**8.04.120 Water and sewer allocation administration.**

This water and sewer allocation chapter shall be administered by the general manager. Any final decision of the general manager may be appealed to the board of directors if such appeal is filed with the district in writing within thirty (30) days of the decision. Transfers of positions requiring recordation of a restrictive covenant will not be effective unless and until a fully executed restrictive covenant is recorded with the county recorder. The general manager, or designated representative, is authorized to establish such procedures and forms as necessary to implement this program. The applicant shall provide adequate evidence that all parties having recorded interests in the affected parcels, including lien holders, have executed the agreement. Restrictive covenants which deviate from the form pro-

vided or which by this chapter are allowed only with board of directors approval, shall be executed only by the board president after board approval of the form of the restrictive covenant. (Ord. 8-2003 § 2.5-12)

TO: Board of Directors

AGENDA NO. **9.F.**

FROM: Jerry Gruber, General Manager

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Meeting Date: December 20, 2012 Subject: Discussion and Confirmation of CCSD Affordable Housing Program Pursuant to CCSD Code §8.04.110

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**RECOMMENDATIONS:**

It is recommended that the Board of Directors review this staff report and confirm, modify and or acknowledge the CCSD's Affordable Housing Program, as set forth in CCSD Municipal Code Section 8.04.110, which provides for the allocation of up to 6 residential housing units per calendar year, and clarify for staff the amount of intent to serve letters per calendar year for affordable housing the Boards wants to designate for AHP since the water moratorium went into place.

**FISCAL IMPACT:**

There are no immediate fiscal impacts from the Board's confirmation and acknowledgement, as recommended. The CCSD will receive connection fees from future affordable housing projects as they are developed in accordance with the CCSD's Affordable Housing Program (AHP"), subject to the incentive of a fifty (50) percent reduction for each unit constructed, as provided in CCSD Municipal Code Section 8.04.110(C).

**DISCUSSION:**

This item is being presented to the Board of Directors as a follow-up to the staff report that was provided to the Board in August, 2012 regarding the approval of the People's Self-Help Housing's 22 unit affordable housing projects. As was explained at that time, Staff has been researching the issue of how provisions in the CCSD Municipal Code related to Affordable Housing were intended to be implemented in light of the moratorium created as a result of the Water Shortage Emergency Declaration.

Staff believes the Board's intent has been to continue the Affordable Housing Program. Although there is a lack of other documentation, on December 13, 2001 the District established an Implementation Program for Water Emergency Declaration, which included a provision that the Board could consider issuance of Intent to serve letters for affordable housing projects. The AHP was initially established in 1993 and further amended in subsequent ordinances before being codified in Section 8.04.110 of the CCSD Municipal Code.

CCSD Municipal Code Section 8.04.110(B) provides for the allocation of 6 residential housing units per calendar year under the AHP. The Municipal Code further provides that unused AHP units are to be carried forward to the next year. The Municipal Code also states that the Board can modify or eliminate the allocation based upon a change in availability of resources, or by a change in ordinances, resolutions, rules or regulation adopted by the Board for the protection of the public health, safety and welfare. To date the Board has not taken any such action, and the Affordable Housing provisions are still in the Municipal Code. In addition, Municipal CCSD Code Section 8.04.110(C) includes a fifty (50) percent reduction in water and sewer connection fees

and expressly states that it is included “In order to encourage the development of affordable housing units meeting the district’s lower income eligibility requirements”, thus evidencing a Board intent and policy of encouraging the development of affordable housing.

It should be noted that there are provisions in State law relating to water and sewer service and affordable housing projects that reflect the statewide policy of encouraging the development of affordable housing. Government Code Section 65589.7, which is among the series of statutes on preparation and contents of housing elements of general plans as well as restrictions on denial of affordable housing projects, provides that housing elements are to be transmitted to public and private providers of water and sewer service. That section also requires that agencies that provide water and sewer service grant priority for the provision of those services to developments that include lower income housing.

Government Code Section 65589.7 goes on to provide that affordable housing projects with lower income housing cannot be denied or conditioned by a water purveyor unless it makes certain findings. Although among the required findings is that the entity is “operating under a water shortage emergency as defined in Section 350 of the Water Code...”, however, CCSD Municipal Code Section 8.04.110 has remained on the books and staff believes the intent was to continue to provide an AHP, with unallocated units being carried forward from year to year as expressly provided in the language of the CCSD Municipal Code.

In addition, it should also be noted that Water Code Section 10631.1 relating to urban water management plans requires that water use projections include projected water use for housing for lower income households. The statute states that this requirement is to “assist a supplier in complying with the requirement under Section 65589.7 “and its priority requirement. The recently adopted CCSD 2010 Urban Water Management Plan includes Section 3.4 “Low Income Projected Water Demands” in compliance with this requirement.

It is staff understanding that People’s Self-Help Housing will be seeking Board approval for allocation of an additional 16 EDUs for affordable housing in addition to what has already been approved by the Board. Assuming that the provisions of Section 8.04.110 have carried forward unused units, there will be more than enough units in the Affordable Housing Program to satisfy this proposal. In addition, based upon the fact that the Implementation Program for Water Shortage Emergency Declaration included an express exception for consideration of issuance of affordable housing projects, staff believes that the intent was to continue the AHP although additional guidance from a policy perspective would be appreciated, especially as it relates to Peoples Self Help Project that will be coming to the Board for an additional 16 intent to serve units in January of 2013.

Since there have been so few such projects over the years as it relates to low income housing for the Community of Cambria, The Board may want to consider the allocation of less than six Intent to serve letters per calendar year and direct staff to work with Peoples Self Help regarding the additional 16 EDUS being requested.

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BOARD ACTION:      Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.G.**

FROM: Jerry Gruber, General Manager  
Carlos Mendoza, Fiscalini Ranch Manager  
Parks Recreation and Open Space Commission

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Meeting Date: December 20, 2012      Subject: Discussion and Consideration to Adopt  
Resolution 71-2012 Approving Fiscalini  
Ranch Event Policy

**RECOMMENDED ACTION:**

Consider and adopt Resolution 71-2012 approving the Fiscalini Ranch Event Policy

**FISCAL IMPACT:** Staff time to review requests, meet with interested parties and issue a permit.

**DISCUSSION:** The Fiscalini Ranch Management Plan and the Conservation Easement allow for group assembly/public gatherings on the Ranch. The Executive Director for the Friends of the Fiscalini Ranch and the Ranch Manager met and developed a draft policy.

The policy was presented twice to the Friends of the Fiscalini Ranch Board of Directors and twice to the PROS Commission for consideration. At their November meeting the Friends of the Fiscalini Ranch Board accepted the policy and at the December meeting the PROS Commission moved to recommend approval of the policy to the CCSD Board of Directors.

The policy takes into consideration the allowed and disallowed uses on the Ranch as stated in the Fiscalini Ranch Management Plan and Conservation Easement. The policy sets forth the restrictions and requirements for permits for events, insurance requirements and also provides that Friends of the Fiscalini Ranch and the CCSD will meet at least annually to review the policy and its compliance with the terms of the Management Plan, Conservation Easement and protection of the Ranch's natural resources.

Attachments: Fiscalini Ranch Event Policy  
Resolution 71-2012

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_

RESOLUTION 71-2012  
December 20, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING THE FISCALINI RANCH EVENT POLICY

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

Approves the attached Fiscalini Ranch Event Policy, attached hereto as Exhibit A and incorporated herein by reference.

PASSED AND ADOPTED THIS 20<sup>th</sup> day of December 2012.

\_\_\_\_\_  
President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Kathy A. Choate  
District Clerk

\_\_\_\_\_  
Timothy J. Carmel  
District Counsel



## **CAMBRIA COMMUNITY SERVICES DISTRICT**

PO Box 65 • Cambria CA 93428 • Telephone: (805) 927-6223 • Fax: (805) 927-5584

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### **EVENT POLICY FOR FISCALINI RANCH PRESERVE**

1. A request in writing must be received by the Ranch manager. The request must include the type of event, date or dates, number of participants and location where the event is being requested.
2. No vehicles, generators, amplified sound, fires, structures or tents, or receptions are allowed. Up to 25 (twenty-five) chairs will be allowed.
3. Participants will not exceed 50 (fifty). Over 25 (twenty-five) participants requires approval of Friends of the Fiscalini Ranch Preserve Board of Directors. The Board must have at least a 45-days advance notice. FFRP must notify the Ranch Manager within 30 days if approval is denied.
4. Set up can be no more than 2 hours before the event and must be removed within an hour following the event. Signs to the event site will only be allowed during the set up, event and must be removed within an hour after the event.
5. A certificate of insurance must be provided before approval is final. The insurance must be for \$1,000,000 in general liability and name the CCSD as additional insured.
6. The Ranch Manager will meet with the person(s) requesting approval to walk the approved site and outline the boundaries for the gathering. The site must be out of any environmentally sensitive areas.
7. A letter (permit) will be issued outlining the description of the event, the location and the rules.
8. FFRP would be notified of any Ranch Manager approved event, regardless of the number of participants.
9. FFRP and CCSD will meet at least annually to review this policy and its compliance with the terms of the Management Plan, Conservation Easement and protection of the Ranch's natural resources.
10. The Ranch Manager and a representative of FFRP will meet to designate areas suitable for public gatherings.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.H.**

FROM: Jerry Gruber, General Manager  
Monique Madrid, Admin Svcs. Officer

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Meeting Date: December 20, 2012      Subject: Discussion and Consideration to  
Adopt Resolution 79-2012  
Approving A 32-hour  
Maintenance Technician Position

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**RECOMMENDATIONS:**

Adopt Resolution 79-2012 approving a 32-hour Maintenance Technician for the Facilities and Resources Department.

**FISCAL IMPACT:**

Two part-time 16 hour positions as well as some temporary positions were budgeted for the Facilities and Resources Department for fiscal year 2012/2013. Currently, the part-time positions are not filled.

The total cost to the District for the 32-hour position, which equals 80% of the monthly salary, will be \$2,696 per month plus a pro-rata portion of the benefit package as recently negotiated. The cost of this position for the remainder of the current fiscal year is \$24,880. The budget impact of \$10,627 will be funded by year-to-date savings in personnel costs and temporary help already captured.

**DISCUSSION:**

Staff is proposing that the Board of Directors approve a 32-hour Maintenance Technician position in place of two part-time 16 hours positions that were budgeted for the 2012/2013 fiscal year for the Facilities and Resources Department. The Department has been using temporary employees for approximately 1 year. Some of the challenges staff has experienced while working with temporary staff is a high rate of turnover, inconsistency in staffing levels, time invested in training, recruitment time and costs.

Staff recommends that the Board approve the hiring of a 32-hour part-time position in order to provide the proper support to the Department and community. With the approval of this position the Facilities and Resources Department would have two and three-quarter (2.75) positions, one of which is a supervisor. This position assists with the maintenance of all CCSD properties and facilities including, Veteran’s Hall, public bathrooms, Fiscalini Ranch Preserve (480 acres) and the Administrative Offices.

Attachments: Resolution 79-2012

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_



RESOLUTION 79-2012  
December 20, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING A 32-HOUR MAINTENANCE  
TECHNICIAN POSITION

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

Approves a 32-Hour Maintenance Technician Position for the Facilities and Resources Department, consolidating two part-time 16 hour positions that were previously approved in the 2012-13 fiscal year budget.

PASSED AND ADOPTED THIS 20<sup>th</sup> day of December 2012.

---

President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

---

Kathy A. Choate  
District Clerk

---

Timothy J. Carmel  
District Counsel

## **CAMBRIA COMMUNITY SERVICES DISTRICT**

### **CONFIDENTIAL-ADMINISTRATIVE ASSISTANT**

**Salary Range: \$3591 – 4365 per month**

#### **DEFINITION:**

Under direction of the Administrative Services Officer, provides confidential clerical and administrative duties for the Administration Department; Performs research and a variety of administrative projects; Relieves the Administrative Services Officer and the District Clerk of a variety of office and administrative functions; may perform duties related to human resources, risk management, customer service, information technology, records management and agenda preparation as assigned.

This is a confidential position within the Management and Confidential Employee group.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Serves as confidential assistant to the Administrative Services Officer and District Clerk and performs duties requiring independent judgment in the Administration Department .

#### **Administrative Services Officer Support:**

- Performs complex and confidential clerical and administrative support duties for the District Administration Department; Provides relief of routine tasks such as compiling information, preparing labor relations proposals, contracts and other documents.
- Assists in responding to and providing guidance on sensitive personnel issues.
- Assists in preparation and maintenance of accurate records of reports related to recruitment, workers compensation, benefits, labor relations, personnel files, and performance evaluations.
- Performs duties relating to the CCSD's administration of employer-employee relations.
- Assists with liability and property claims, contract insurance review, assists in compiling information and preparing reports.
- Assists with IT and works to provide support with CCSD's IT contractor to assure proper functionality, and alignment of system with CCSD policies and procedures.

#### **District Clerk Support:**

- Assists with office support by filing and indexing materials alphabetically and numerically; conducts simple file and record searches.
- Prepares a variety of routine reports, memoranda, correspondence and documents; Makes copies and distributes materials as instructed.
- Assists with records retention and permanent repository, works with other departments on records retention for their departments.
- Assists with agenda packet materials, minutes, ordinances, resolutions, and memoranda and distribution thereof.

**General Support:**

- Provide exemplary customer service to all individuals by demonstrating a willingness to be attentive, understanding, responsive, fair, courteous, and respectful, and to actively participate in maintaining a positive customer service environment.
- Communicate clearly and concisely, both orally and in writing.
- Perform special research projects or other administrative tasks as assigned by the Administrative Services Officer and/or District Clerk.
- Conducts transactions with the public and CCSD employees; Answers questions, provides information, or scheduling of appointments
- All other duties as assigned.

**KNOWLEDGE:**

- Modern office practices and procedures; Customer service techniques; Appropriate desk and telephone etiquette; Filing systems and procedures;
- Oral and written communication skills; Letter and report styles and formats; Word processing and database applications.
- Proper use of standard office equipment and other modern automated office equipment.
- Correct English usage, grammar, spelling and punctuation; Basic math.

**SKILLS/ABILITIES:**

- Learn specialized departmental computer software and navigate web-based applications. Perform a variety of technical functions.
- Prioritize and organize multiple work activities to effectively meet deadlines; Adapt to changing priorities.
- Work with minimal supervision.
- Learn, interpret, and apply departmental and CCSD personnel policies and procedures; Learn basic federal, and state and local laws, codes, regulations, policies and procedures.
- Respond to requests for information and assistance from employees, outside agencies and the public.
- Maintain confidentiality of personnel records and files. Exercise discretion and tact in processing documents and information of a confidential or sensitive nature.
- Participate in developing reports and recommendations. Establish and maintain accurate records and reports.
- Use independent judgment and discretion.
- Competently operate a computer, FAX and other office equipment.

**REQUIRED QUALIFICATIONS:****Experience:**

Any combination of training, education, and experience which demonstrates an ability to perform the duties of the position or any combination of education, training and/or work experience to demonstrate knowledge, skills, and abilities to meet the above minimum requirements.

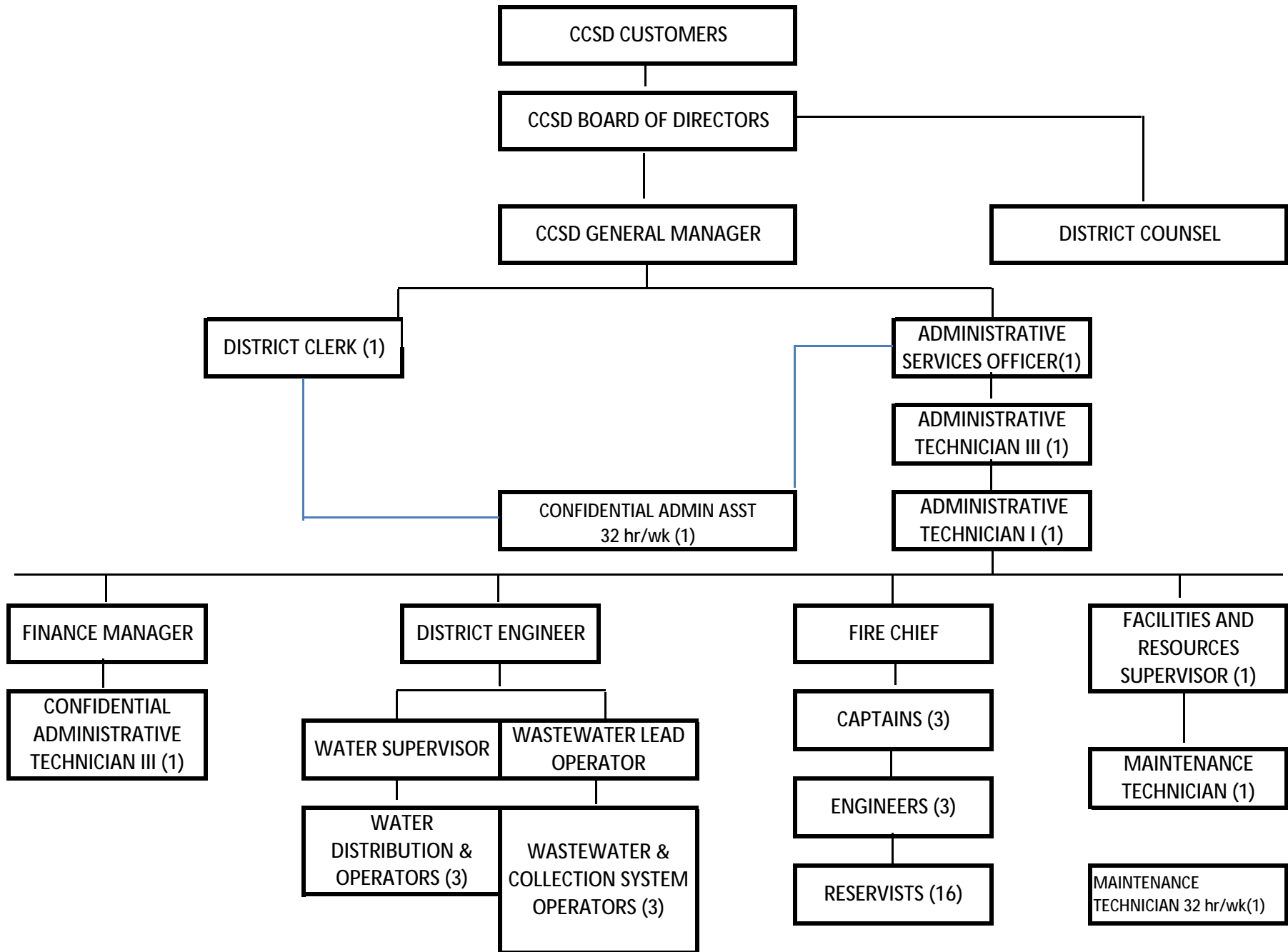
**Education:**

High School graduate or equivalent. An Associate of Arts/Science college degree is preferred.

**License:**

A valid California driver's license must be maintained.

# CCSD BUDGETED ORGANIZATIONAL CHART FISCAL YEAR 2012/2013



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.I.**

FROM: Jerry Gruber, General Manager

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Meeting Date: Dec. 20, 2012      Subject: Discussion and Consideration to Adopt Resolution 80-2012 Approving A 32-hour Position and Position Description of Confidential-Administrative Assistant and Adopting the Salary Range (Exhibit "A" to the Payment and Compensation Plan)

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**RECOMMENDATIONS:**

Adopt Resolution 80-2012 approving the position of Confidential-Administrative Assistant and Adopting the Salary Range (Exhibit "A" to the Payment and Compensation Plan)

**FISCAL IMPACT:**

A part-time 16 hour per week position was budgeted for the Administrative Office for FY 2012/2013, but the position is not filled. This funding for the new position would be supported with the money previously allocated for that part-time position.

The total cost to the District would be for 32 hours per week, which equals 80% of the monthly salary or \$3,016 plus a pro-rata portion of the benefit package as recently negotiated. The cost of this position for the remainder of the current fiscal year is \$28,100. The budget impact is \$11,000 which can be absorbed with a portion the budgeted surplus.

**DISCUSSION:**

The General Manager has identified a series of small changes to re-organize the Administration Department, and in addition to this item will also bring forward some additional proposals in February for the Board's consideration. Part of this re-organization includes the creation of an Administrative Technician III which will be assigned the billing clerk and the water conservation and data management duties. This creates a need for an additional position to provide support services to the Administration Department which will no longer be handled by the current Administrative Technician.

Staff recommends that the Board of Directors approve the position of Confidential-Administrative Assistant in order to better serve the needs of the CCSD Administration Department. Article 1, Section 1.7 of the Personnel Policies provides that the Board has the authority to designate a position as Confidential, which has access to privileged and confidential information relating to District administration, employer-employee relations and other personnel matters. This position is tasked with duties directly supporting the Administrative Services Officer and the District Clerk.

Staff recommends adoption of Resolution 80-2012 approving the position description of the Confidential Administrative Assistant. Resolution 80-2012 also includes the revised salary chart Exhibit "A" to the payment and compensation plan, which includes the salary range for the position. The salary range is based upon the duties assigned in relation to other positions within the Administration Department and a survey of other Central Coast Public Agencies.

Attachments: Resolution 80-2012  
Exhibit "A" (salary chart) to the Payment and Compensation plan  
Position Description for Confidential-Administrative Assistant  
CCSD Organizational Chart FY 2012/2013

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BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_\_ THOMPSON \_\_\_\_ BAHRINGER \_\_\_\_ CLIFT \_\_\_\_ ROBIINETTE \_\_\_\_ RICE

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**MANAGEMENT AND CONFIDENTIAL EMPLOYEES (EXEMPT)**  
**FY 2012-2013 (no COLA)**

POSITION TITLE	ENTRY				TOP
GENERAL MANAGER	10284	10798	11338	11905	12500
DISTRICT ENGINEER	8625	9057	9510	9985	10484
FIRE CHIEF	8625	9057	9510	9985	10484
FINANCE MANAGER	7611	7991	8391	8810	9251
WATER SYSTEM SUPERVISOR	6900	7246	7608	7988	8388
DISTRICT CLERK	6089	6393	6713	7048	7401
ADMINISTRATIVE SERVICES OFFICER	6089	6393	6713	7049	7401
FACILITIES AND RESOURCES SUPERVISOR	4733	4970	5218	5479	5753
CONFIDENTIAL ADMINISTRATIVE TECHNICIAN III	4370	4589	4818	5059	5312
CONFIDENTIAL ADMINISTRATIVE ASSISTANT	3591	3771	3959	4157	4365

Gray Shaded Positions currently vacant:

ASSISTANT GENERAL MANAGER/ UTILITIES MANAGER	8625	9057	9510	9985	10484
UTILITIES MANAGER	8118	8524	8950	9398	9868
WASTEWATER SYS SUPERVISOR	6900	7246	7608	7988	8388
ASSISTANT FIRE CHIEF	7332	7698	8083	8487	8912
PARK & RECREATION MANAGER	7611	7991	8391	8810	9251
ASSISTANT FINANCE MANAGER	6089	6393	6713	7048	7401

**12/20/2012 Reso xx-2012: Add new position to chart. Title: Confidential Administrative Assistant**

9/22/2011 Reso 55-2011: Revise Facilities and Resources Supervisor Sal Range to equal Sr. WW Operator Range.

9/22/2011 Reso 54-2011: Create Adm Svcs Ofcr position; Salary Range = Dist Clerk; Appoint AT3-C yee to position.

6/23/2011 Reso 30-2011: Approve employment contract with new GM (salary based on contract, not on prior salary chart).

6/23/2011 Reso 31-2011: Eliminate internal relationships tying salaries to each position on the prior MCE salary chart.

5/27/2010 Reso 27-2010: Util Dept Reorg-upon retirement of incumbents, Wtr & WW Supe positions to revert to Op positio

RESOLUTION 80-2012  
December 20, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
APPROVING THE POSITION AND POSITION DESCRIPTION OF  
CONFIDENTIAL ADMINISTRATIVE ASSISTANT AND ADOPTING A SALARY  
RANGE FOR SAID POSITION

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Approves the position and position description of Confidential Administrative Assistant and adopts a salary range for said position (attached as Exhibit A).
2. Adopt the Organizational Chart for fiscal year 2012/2013.

PASSED AND ADOPTED THIS 20<sup>th</sup> day of December 2012.

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President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

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Kathy A. Choate  
District Clerk

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Timothy J. Carmel  
District Counsel



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.J.**

FROM: Jerry Gruber, General Manager

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Meeting Date: December 20, 2012      Subject: Discussion and Consideration  
 Regarding CCSD Board of Directors  
 2013 Goals and Objectives

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**RECOMMENDATIONS:**

Discussion and consideration regarding CCSD Board of Directors 2013 goals and objectives.

**FISCAL IMPACT:**

The fiscal impact regarding the Goals and Objectives for calendar year 2013 should have a dollar amount associated with each item and should be implemented into the Fiscal Year Budget Process starting in February of 2013 and incorporated into the Fiscal Year Budget for 2013/2014.

**DISCUSSION:**

Historically with the appointment of a new President and Vice President the CCSD Board of Directors considers Goals and Objectives for the coming Calendar Year. A recap of the goals and objectives for 2012 will be included as part of your January 2012 regular board meeting agenda.

Prior to the Board Meeting today I circulated to each of you some Goals and Objectives that staff feels warrant consideration especially from an infrastructure perspective. It is also appropriate for the CCSD Board of Directors to continue on with some of the Goals established last year, especially as it relates to a long term water supply for the community.

In closing, as indicated under fiscal impact, I would like to incorporate the Goals and Objectives into the Fiscal Year 2013/2014 budget process so a funding mechanism is established that will result in an improved probability of the CCSD reaching the Goals and Objectives.

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9 L**

FROM: Jerry Gruber, General Manager  
Monique Madrid, Admin Svcs Officer

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Meeting Date: December 20, 2012      Subject: Consider Adoption of Resolution 77-2012 Electing to be Subject to Public Employees' Medical and Hospital Care Act Only with Respect to Members of a Specific Employee Organization and Fixing the Employer's Contribution At An Amount At Or Greater Than That Prescribed by Section 22892(b) of the Government Code

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**RECOMMENDATIONS:**

Staff recommends Adoption of Resolution 77-2012 Fixing the Employer's Contribution under the Public Employees' Medical and Hospital Care Act to the minimum contribution for employees in all groups including IAFF. This recommendation is contingent on the Board's action on the IAFF Local 4635 Memorandum of Understanding (MOU), which is also being considered today.

Last month staff brought forward a similar item for the two groups we had agreements with at that time. We have since reached a tentative agreement with IAFF and present this item today. CalPERS requires the adoption of a Resolution in order to change the Employer Contribution rate. This Resolution is attached. Active employees will continue to receive the 90/10 split of the health care premium as referenced in both the SEIU MOU and MCE Payment and Compensation Plan, and now the IAFF MOU.

**FISCAL IMPACT:**

The change limits the CCSD's contribution to future retirees hired after October 1, 2012 to the PEMHCA minimum. This amount is currently \$115 per month.

The future obligation for new hires who become retirees will be significantly reduced and will become a fixed amount at the PEMHCA minimum. One example of that difference is as follows:

Current Monthly cost:

\$550.03	Monthly premium for an individual plan.
<u>(55.00)</u>	Employee portion of the 90/10 premium
\$495.03	Employer share of the 90/10 premium.

Annual Cost: \$5940.03

Under the new fixed contribution:

Monthly cost:	Annual Cost
\$115	\$1380

Savings per month:	Annual savings:
\$435.03	\$5220.36

**DISCUSSION:**

Employee salaries and benefits are bargained for rights and controlled and managed under MOUs, the Management and Confidential Employees Payment and Compensation Plan, and individual employment agreements. The CCSD was successful in bargaining for a reduced retiree health benefit with all three of the bargaining groups. The attached Resolution 77-2012 reflects the newly bargained agreements for the fixed Employer Contribution of the Public Employees' Medical and Hospital Care Act for all three of these groups.

These changes represent a significant cost savings to the CCSD for future liability. All of the CCSD employee groups made significant concessions during these negotiations which will greatly benefit the CCSD.

Compliance with Government Code Section 7507, which is referenced in the resolution, was achieved through the exception stated in section 7507 (B), which provides that the requirements of that section do not apply to "An annual increase in a premium that does not exceed 3 percent under a contract of insurance." As noted in the Fiscal Impact section of this staff report, a significant decrease has been demonstrated.

Attachments:            Resolution 77-2012

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ MACKINNON \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ ROBINETTE

**CAMBRIA COMMUNITY SERVICES DISTRICT  
RESOLUTION 77-2012**

**RESOLUTION FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE  
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

- WHEREAS, (1) Government Code Section 22892(a) provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b)(1) of the Act, and
- WHEREAS, (2) Cambria Community Services District is a local agency contracting under the Act; now, therefore be it
- RESOLVED, (a) That the employer's contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of:

<b>BARGAINING UNIT</b>	<b>CONTRIBUTION PER MONTH</b>
<b>Fire</b>	The minimum employer contributions per month as prescribed in Section 22892(b)(1) of the Government Code
<b>SEIU</b>	The minimum employer contributions per month as prescribed in Section 22892(b)(1) of the Government Code
<b>Management &amp; Confidential</b>	The minimum employer contributions per month as prescribed in Section 22892(b)(1) of the Government Code

Plus administrative fees and Contingency Fund Assessments; and be it further

- RESOLVED, (b) That Cambria Community Services District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above.

Adopted at a regular meeting of the CAMBRIA COMMUNITY SERVICES DISTRICT at Cambria, California this 20<sup>th</sup> day of December 2012.

Signed: \_\_\_\_\_

Board President

Attest: \_\_\_\_\_

District Clerk, Kathy Choate

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.M.**

FROM: Jerry Gruber, General Manager  
Mike Finnigan, Wastewater System Supervisor

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Meeting Date: December 20, 2012      Subject: Discussion and Consideration to Adopt Resolution 78-2012 Award of Maintenance Agreement or Wastewater Collection System Cleaning and Closed Circuit Television Work to Advanced Sewer Technologies

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**RECOMMENDATION:**

Approve Resolution 78-2012 awarding a Maintenance Agreement to Advanced Sewer Technologies for Wastewater Collection System Cleaning and Closed Circuit Television work for the amount not to exceed \$ 103,785.00

**FISCAL IMPACT:**

\$ 75,000.00 was budgeted as part of the fiscal year 2012/2013 fiscal year budget for maintenance of the Wastewater Collection System To date \$ 1300.00 dollars has been spent leaving a remaining balance of \$ 73,700.00 remaining in major maintenance. An additional \$30,085.00 is needed, and is proposed to come from the following sources.

1. \$ 10,000.00 was saved on the installation and relocation of electrical pump panels for Liftstations A&B.
2. \$ 10,000.00 was saved from the Wastewater System Audit.
3. \$ 11,000.00 can be saved by deferring the installation of new guard rails and pumps for Liftstation 8.
4. Total cost savings by two projects coming in below budget and one project being deferred is \$ 31,000.00
5. Budget funds available for major maintenance for Fiscal Year Budget 2012/2013 is \$ 73,700.00. Anticipated savings for fiscal year 2012/2013 Fiscal Year Budget is 31,000.00. Total funds available for project approval is \$ \$ 104.700.00

**DISCUSSION:**

In January of 2011 the CCSD experienced a significant Sanitary Sewer Overflow (“SSO”) relating to extremely heavy rains .The CCSD Board of Directors approved as part of their Goals for calendar year 2012 to implement Short Term Wastewater projects as a result of the January SSO. The Board subsequently directed staff to complete a comprehensive SSMP Sanitary Sewer Management Plan, Phases one and two, as required by State Water Quality Order No. 2006-003 DWQ. APT Water, with assistance from CCSD staff, completed the SSMP and the CCSD Board of Directors has formally adopted the Plan.

A major component identified within the SSMP is cleaning and video taping of the entire Collection System, which consists of approximately 258,720 linear feet. Although lateral sewer lines have been videoed in house over the years, to staff's knowledge the major trunk lines within the community have never been videotaped. Periodic cleaning within the downtown has been done with the Districts Vacuum Truck.

Cleaning and videotaping 20% of the system per year over the next five years will allow the CCSD to evaluate, plan, establish a course of action and determine funding for major collection system infrastructure repairs that will be needed.

The CCSD drafted specifications relating to cleaning and videotaping the entire Collection System. Based on the overall cost staff is recommending that the Board support a protocol that would address cleaning and videotaping 20% of the system over the next five years. This approach is more within the fiscal restraints of the CCSD. The CCSD solicited invitations for bids from companies regarding the project. Two formal bids were received that met the qualifications as outlined in the bid package and staff has included as part of the agenda item a detailed proposal from the low bidder, Advanced Sewer Technologies. Accordingly, staff is recommending award of the Maintenance Agreement for Bid Schedule A Partial System as set forth in the Bid Proposal to Advanced Sewer Technologies in the amount of \$ 103,785.00.

Attachments: Resolution 78-2012  
Advanced Sewer Technologies Proposal

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BOARD ACTION: Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS: \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_

RESOLUTION 78-2012  
December 20, 2012

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT  
AWARDING A MAINTENANCE AGREEMENT FOR WASTEWATER  
COLLECTION SYSTEM CLEANING AND CLOSED CIRCUIT TELEVISION  
(CCTV) WORK TO ADVANCED SEWER TECHNOLOGIES

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Awards the Wastewater Collection System Cleaning and Closed Circuit Television (CCTV) Maintenance Agreement to Advanced Sewer Technologies.
2. Authorizes the General Manager to execute the Maintenance Agreement with Advanced Sewer Technologies, a copy of which is attached hereto as Exhibit A and incorporated herein by reference.

PASSED AND ADOPTED THIS 20<sup>th</sup> day of December 2012.

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President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

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Kathy A. Choate  
District Clerk

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Timothy J. Carmel  
District Counsel

Received  
11/20/12



ADDENDUM NO. 1  
November 19, 2012

**CAMBRIA COMMUNITY SERVICES DISTRICT**

**Wastewater Collection System Cleaning and CCTV Project**

**ADDENDUM NO. 1**  
November 19, 2012

The following clarifications, revisions, replacements, additions, and/or deletions shall be made a part of the above-referenced contract documents.

**Clarifications**

The bid date and time remain unchanged.

**Bid Forms**

- The attached Bid Schedules replace the Bid Schedules that were included in the Contract Documents.

**Scope of Work**

- Modify **Scope of Services**, paragraph 1 first sentence to read as follows:
  - o "The project is performing wastewater collection system (gravity) system cleaning and CCTV documentation of the gravity collection system."
- Add the following to **Scope of Services**, paragraph 1 as the last sentences:
  - o "The CCSD wastewater collection system peak dry weather flow is 0.8 MGD for the entire collection system. Approximately 85% of the collection system is located within public right of way (non easement). The Bid Schedule A Work is primarily 12- through 21-inch diameter pipelines. Traffic control for the Work shall be provided as part of the tasks."
- Delete **Scope of Services**, paragraph 1 third sentence in its entirety.
- Modify **Scope of Services**, paragraph 2 second sentence to read as follows:
  - o "All debris that is dislodged from the cleaning operation shall be collected at the downstream manhole with a bucket system or a vacuum collection system (vactor truck) to prevent it from being washed down through the next section of pipeline."
- Add the following to **Task 1: Gravity System Cleaning**, paragraph 1 as the last two sentences:
  - o "For purposes of the bid, it is anticipated that the cleaning of the pipelines can be performed in two thorough passes with the hydrocleaning equipment. Additional passes of the hydrocleaning equipment will need to be witnessed by CCSD staff."
- Delete the following from **Task 1: Gravity System Cleaning**, paragraph 3:
  - o "A hydrant meter will be required to be placed by CCSD at an agreed upon fire hydrant location that is to be utilized during the Work. At no time, shall potable water be taken from a fire hydrant that is not metered as part of this project. When additional water from the metered fire hydrant is necessary to avoid delay in normal work procedures, the water shall be conserved and not used unnecessarily. No fire hydrant shall be obstructed in case of a fire in the area served by the hydrant."
- Add the following to **Task 1: Gravity System Cleaning**, paragraph 3, as the last sentences:



- “In lieu of potable water use for cleaning, CCSD will make available non-potable effluent from the WWTP which is located on Windsor Lane. No potable water shall be used for cleaning on this project.”
- ❑ Delete Task 2: Force Main Cleaning in its entirety.
- ❑ Add the following to **Task 3: CCTV Work**, paragraph 3 as the last sentences:
  - “Provide CCSD with a DVD of the first pipeline televised to establish the benchmark for the remaining CCTV Work. The CCTV Work shall not be performed when the pipelines are greater than 25% full so that the majority of the pipeline can be viewed. If the pipeline is greater than 25% full, the CCTV Work will need to be rescheduled for that section. CCSD anticipates that all of the pipelines to be CCTV inspected can be viewed during standard working hours. Night work is not anticipated.”
- ❑ Add the following to **Task 3: CCTV Work**, as the last paragraph:
  - “The CCTV work shall be performed in accordance with NASSCO PACP guidelines and the CCTV operator shall be PACP certified. Provide evidence of current certification to the District prior to commencement of CCTV Work.”
- ❑ Add the following to **Task 4: Project Management**, third paragraph, last sentence:
  - “CCSD has current maintenance encroachment permits with Caltrans and the County of San Luis Obispo. It is anticipated that the Work associated with this Project can be included under the existing permits, but Contractor information will need to be provided to the permitting agency and the permit conditions adhered to during the performance of the Work.”

**PROPOSAL**

The Bidder proposes to perform the services for the Wastewater Collection System Cleaning and CCTV Project in accordance with the attached scope of services for the unit and lump sum prices indicated herein below.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
SCHEDULE OF WORK AND PRICES FOR  
WASTEWATER COLLECTION SYSTEM CLEANING AND CCTV PROJECT**

**Bid Schedule A Partial System**

Item	Description	Quantity	Unit	Unit Price	Total Price
1	Gravity Pipeline Cleaning	57,020	LF	\$ <u>0.80</u>	\$ <u>45,616.00</u>
2	CCTV Work	57,020	LF	\$ <u>0.95</u>	\$ <u>54,169.00</u>
3	Project Management	1	LS	\$ <u>4,000.00</u>	\$ <u>4,000.00</u>
	Total Bid Schedule A				\$ <u>103,785.00</u>

*The CCSD will make their selection based on the lowest responsible, responsive total of the bid submitted at its discretion. The CCSD will be awarding Bid Schedule A or B, but not both.*

*It is understood the foregoing quantities are approximate only and are solely for the purpose of facilitating the comparison of bids. The Bidder's compensation will be computed upon the basis of the actual quantities in the complete work, whether they are more or less than those shown.*

*Next page must be completed and submitted with proposal to be considered responsive.*

**PROPOSAL**

The Bidder proposes to perform the services for the Wastewater Collection System Cleaning and CCTV Project in accordance with the attached scope of services for the unit and lump sum prices indicated herein below.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
SCHEDULE OF WORK AND PRICES FOR  
WASTEWATER COLLECTION SYSTEM CLEANING AND CCTV PROJECT**

Bid Schedule B Complete System

Item	Description	Quantity	Unit	Unit Price	Total Price
1	Gravity Pipeline Cleaning Complete	258,720	LF	\$ <u>0.60</u>	\$ <u>155,232.00</u>
2	CCTV Work Complete	258,720	LF	\$ <u>0.75</u>	\$ <u>194,040.00</u>
3	Project Management	1	LS	\$ <u>5,000.00</u>	\$ <u>5,000.00</u>
	Total Bid Schedule B				\$ <u>354,272.00</u>

*The CCSD will make their selection based on the lowest responsible, responsive total of the bid submitted at its discretion. The CCSD will award either Schedule A or B, but not both.*

*It is understood the foregoing quantities are approximate only and are solely for the purpose of facilitating the comparison of bids. The Bidder's compensation will be computed upon the basis of the actual quantities in the complete work, whether they are more or less than those shown.*

**PROPOSAL**

**INFORMATION REQUIRED OF THE BIDDER**

1. Name Advanced Sewer Technologies  
2. Address 4617 Brazil St, Los Angeles CA 90039  
3. Telephone 818-550-2721  
4. License (Class, Number, Expiration Date) A - 803638 Exp 1/31/14  
5. Type of firm - Corporation, Partnership, Individual, Joint Venture, or Limited Liability Company

Corporation  
6. Organized under laws of the State of California

7. Names, titles and addresses as required for the type of firm in the Instructions to Bidders.  
Alaina McDonald - President - 24971 Avenue Stanford, Valencia, CA  
Curt Meyer - CFO - 24971 Avenue Stanford, Valencia, CA  
Jeff Garcia - Manager - 4617 Brazil St, Los Angeles CA

8. List at least five projects that were performed by the Bidding company comparable to or greater in magnitude and complexity than this project as specified in the Notice Inviting Bids. The Project Manager that will be in charge of the District project will need to provide five projects comparable to or greater in magnitude and complexity than this project as specified in the Notice Inviting Bids. Include reference information for these projects and contact persons as shown in the table below. **FILL IN ALL OF THE SPACES. Attach additional sheets if necessary. Replies to these inquiries must be full and explicit.**

Client: City of Beverly Hills  
Project: Sewer CCTV, and Condition Assessment and Recommendations  
Project Description: Clean and Video Inspection of City Sewers  
throughout City  
Completion Date: Feb '12 Contract Amount: \$ 220,000  
Contact Person: Samer Elyan Telephone No: 310-285-2524  
Client: City of El Segundo  
Project: Cleaning and Closed Circuit Television Inspection of Sewer Lines  
Project Description: Clean and video inspection of entire  
sanitary sewer system  
Completion Date: April '11 Contract Amount: \$ 190,000  
Contact Person: Maryam Jonas Telephone No: 310-524-2361

**PROPOSAL**

INFORMATION REQUIRED OF THE BIDDER (continued)

Client: Long Beach Water District  
Project: Provide Closed Circuit Televising Specialty Services for Sewers  
Project Description: Clean and video of designated City sewer lines.

Completion Date: Nov '11 Contract Amount: \$ 195,000

Contact Person: Walter Trujillo Telephone No: 562-570-2442

Client: Sanitation Districts of Los Angeles County

Project: Closed Circuit Television Inspection Services for Trunk Sewers

Project Description: Video inspection of County trunk sewer lines, 8"-54" diameter

Completion Date: March '11 Contract Amount: \$ 550,000

Contact Person: John Westergaard Telephone No: 310-638-1161 x6809

Client: City of San Marino

Project: Sewer System Contract Cleaning and Maintenance Services

Project Description: Clean and video inspection of entire City Sewers, on-call emergency services on as-needed basis.

Completion Date: recurring (5YR) Contract Amount: \$ 130,000 per year

Contact Person: Chuck Richey Telephone No: 626-300-0793

**PROPOSAL**

**INFORMATION REQUIRED OF THE BIDDER (continued)**

9. When, by whom, and in what manner was the site of this proposed work inspected on behalf of the Bidder.

Steve Douros, Superintendent, visited the  
site on Monday, November 19.

10. Pursuant to the Subletting and Subcontracting Fair Practices Act, California Public Contract Code Section 4100, et seq., each bidder submitting bids on public works projects shall set forth:

a. The name and location of the place of business of each subcontractor who will perform work or labor or render service to the prime Contractor in or about the construction of the work or improvement, or a subcontractor licensed by the State of California who, under subcontract to the prime Contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of 0.5 percent of the prime Contractor's total bid or, in the case of bids or offers for the construction of streets or highways, including bridges, in excess of 0.5 percent of the prime Contractor's total bid or \$10,000, whichever is greater.

b. The portion of the work which will be done by each such subcontractor under this project. The Contractor shall list only one subcontractor for each such portion as is defined by prime Contractor in its bid.

The information requested below must be filled out completely. All subcontractors will be required to obtain any required business licenses. Attach additional sheets if necessary.

<u>Name of Subcontractor and License Class, Number, Exp. Date</u>	<u>Location of Place of Business</u>	<u>Portion (Type) of Work to be Done</u>
None		

11. Surety Information:

Surety Company: Philadelphia Indemnity Insurance Co  
 Surety Address: 251 S. Lake Ave, Ste 320, Pasadena, CA  
 Representative Company: Coats Surety Insurance Services  
 Representative Address: 23046 Avenida de la Carlota, Ste 600, Laguna Hills, CA  
 Contact Person: Matt Coats  
 Contact Phone No: 949-457-1060

**PROPOSAL**

**BIDDER'S BOND**

(Not necessary when certified or cashier's check accompanies Bid)

We, the undersigned principal and surety, acknowledge ourselves jointly and severally bound to the Cambria Community Services District in the amount of ten percent (10%) of the aggregate amount of the Bid, to be paid to said District if the Bid of the undersigned principal for performance of the Wastewater Collection System Cleaning and CCTV Project of said District shall be accepted and the proposed contract awarded to said Bidder, and the said Bidder shall fail to execute the Contract in accordance with the Bid as accepted by the District, furnish the required payment and performance bonds and bonding company documentation, provide satisfactory evidence that the Bidder's Project Manager and all other designated employees meet the experience and certification requirements in this Notice Inviting Bids, and provide satisfactory evidence that all required insurance coverages have been secured, required in connection therewith; otherwise, this obligation to be void.

WITNESS our hands this 27th day of November, 2012

Russell-Warner, Inc. dba Advanced Sewer Technologies

(Print Name of Bidder)

By

*Alaina McDonald*

(Signature)

Alaina McDonald, President

(Print Name and Title of Bidder's Signatory)

By

(Signature)

(Print Name and Title of Bidder's Signatory)

Philadelphia Indemnity Insurance Company

(Print Name of Surety)

By

*Linda D. Coats*

(Signature)

Linda D. Coats, Attorney-in-Fact

(Print Name and Title of Surety's Signatory)

251 S. Lake Ave., Suite 360, Pasadena, CA 91101

(Print Address of Surety)

Surety's Telephone No. 626-639-1321



**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

State of California

County of Los Angeles

On November 28, 2012 before me,

TENCHA DIAZ, Notary Public  
Name and Title of Officer (e.g., "Jane Doe, Notary Public")

personally appeared \_\_\_\_\_

ALAINA McDONALD  
Name(s) of Signer(s)

personally known to me

(or proved to me on the basis of satisfactory evidence)



to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Place Notary Seal Above

Signature \_\_\_\_\_

*Tench Diaz*  
Signature of Notary Public

**OPTIONAL**

*Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.*

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_

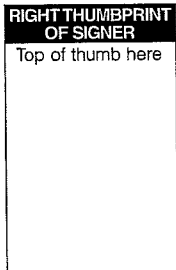
Document Date: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_

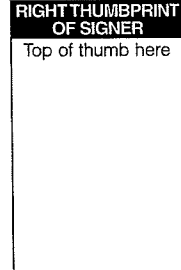
- Individual
- Corporate Officer — Title(s): \_\_\_\_\_
- Partner —  Limited  General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: \_\_\_\_\_



Signer Is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

- Individual
- Corporate Officer — Title(s): \_\_\_\_\_
- Partner —  Limited  General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: \_\_\_\_\_



Signer Is Representing: \_\_\_\_\_

# CALIFORNIA ALL-PURPOSE ACKNOWLEDGEMENT

State of California

County of Orange

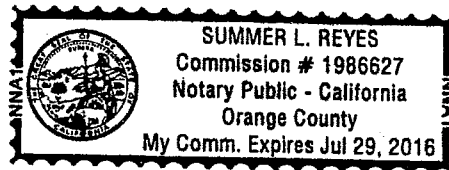
On November 27, 2012 before me, Summer L. Reyes, Notary Public  
(insert name and title of the officer)

personally appeared Linda D. Coats,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the  
same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the  
instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the  
instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the  
foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature 



**PHILADELPHIA INDEMNITY INSURANCE COMPANY**  
231 St. Asaph's Rd., Suite 100  
Bala Cynwyd, PA 19004-0950  
Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint: **Linda D. Coats & Matthew J. Coats OF Coats Surety Insurance Services, Inc.**

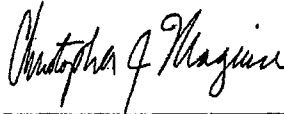
Its true and lawful Attorney (s) in fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed \$5,000,000.00.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY at a meeting duly called the 11<sup>th</sup> day of July, 2011.

**RESOLVED:** That the Board of Directors hereby authorizes the President or any Vice President of the Company to: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

**FURTHER RESOLVED:** That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with the respect to any bond or undertaking to which it is attached.

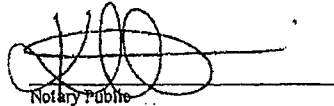
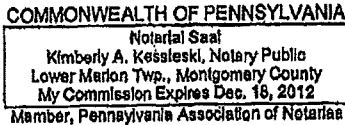
IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 18<sup>TH</sup> DAY OF JULY, 2011.



\_\_\_\_\_  
President


Christopher J. Maguire  
President Philadelphia Indemnity Insurance Company, a Pennsylvania Corporation.

On this 18<sup>TH</sup> day of July 2011, before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the PHILADELPHIA INDEMNITY INSURANCE COMPANY; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

  
\_\_\_\_\_  
Notary Public

I, Craig P. Keller, Executive Vice President, Chief Financial Officer and Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and this Power of Attorney issued pursuant thereto on this 18<sup>TH</sup> day of July 2011 are true and correct and are still in full force and effect. I do further certify that Christopher J. Maguire, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY,

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 27th day of November 20 12.

  
\_\_\_\_\_  
Craig P. Keller  
Executive Vice President, Chief Financial Officer & Secretary

Advanced Sewer Technologies  
 4617 Brazil Street  
 Los Angeles, Ca. 90039  
 Tel: 800 800-0510  
 Fax: 818 553-6639



## Inspection Report / Inspection: 1

Date: <b>3/31/2011</b>	Job # :	Weather : <b>sunny, dry</b>	Operator : <b>K. STEWART</b>	Section # : <b>1</b>	Section name : <b>LINE C105</b>
Present :	Vehicle : <b>GL26</b>	Camera : <b>PIPE RANGER</b>	Preset :	Cleaned : <b>yes</b>	Rate :

Street 1 : <b>DRAINAGE C2A</b>	Map # 1 :	From MH : <b>CB C102</b>
W/O #	Map # 2 :	To MH : <b>MH C101</b>
City : <b>MID-CITY EXPOSITION LRT</b>	VCR # :	Section length : <b>42.43 ft</b>
Insp. method :	Media # : <b>310311_1</b>	Joint length :

Reason of inspection : Section type : Area :	Pipe shape : Pipe size : Pipe material : Lining :
<b>storm water</b>	<b>RCP</b>

Remarks :

1:105	Position	Code	Observation	MPEG	Photo	Rate
	0.00	0	inspection begins at upstream manhole / CB C102	00:00:00		
	42.43	0	inspection ends at downstream manhole / MH C101	00:04:51		



## Inspection Report / Inspection: 1

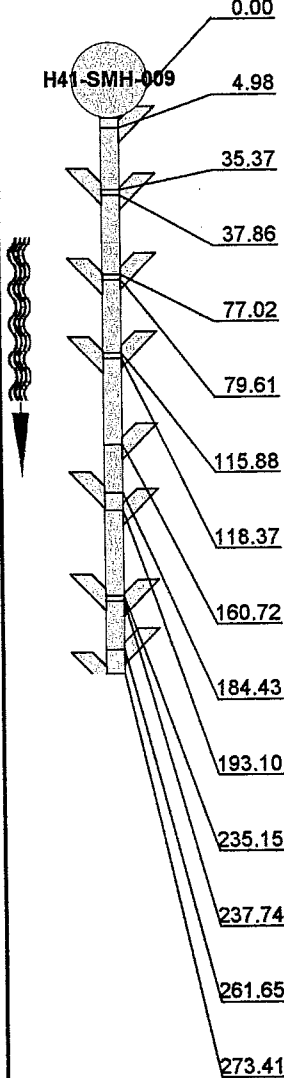
Date <b>4/8/2011</b>	P/O. No.	Weather <b>Dry</b>	Surveyor's Name <b>J.ALEJOS</b>	Pipe Segment Reference	Section No. <b>2</b>
Certificate No. <b>U-805-2423</b>	Survey Customer	System Owner <b>L.B.W.D.</b>	Date Cleaned <b>4/8/2011</b>	Pre-Cleaning <b>Jetting</b>	Sewer Category

Street <b>123</b>	City <b>N/S AL E/O ATLANTIC PL. L.B.W.D.</b>	Use of Sewer <b>Sanitary</b>	Upstream MH <b>H41-SMH-009</b>
Loc. details <b>ATLANTIC PL. &amp; 72ND ST.</b>	Location Code <b>Alley</b>	Drainage Area <b>Not Controlled</b>	Dowstream MH <b>H41-SMH-008</b>
		Flow Control <b>275.20 ft</b>	Dir. of Survey <b>Downstream</b>
		Length surveyed <b>275.20 ft</b>	Section Length <b>275.20 ft</b>

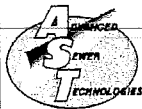
Purpose of Survey <b>Maintenance Related</b>	Year Laid	Year Rehabilitated	Tape / Media No. <b>#1</b>	Joint Length <b>3.00 ft</b>	Dia./Height <b>8.00 inch</b>	Material <b>Vitrified Clay Pipe</b>	Lining Method
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Add. Information :

1:1134	Position	Code	Observation	MPEG	Photo	Grade
	<u>0.00</u>	AMH	Upstream Manhole, Survey Begins / 009	00:00:00		
	<u>4.98</u>	TFA	Tap Factory Made Active, at 09 o'clock, 6", within 8 inches of joint: YES	00:00:00		
	<u>35.37</u>	TFA	Tap Factory Made Active, at 03 o'clock, 6", within 8 inches of joint: NO	00:00:00		
	<u>37.86</u>	TFA	Tap Factory Made Active, at 10 o'clock, 6", within 8 inches of joint: NO	00:00:00		
	<u>77.02</u>	TFA	Tap Factory Made Active, at 10 o'clock, 6", within 8 inches of joint: NO	00:00:00		
	<u>79.61</u>	TFA	Tap Factory Made Active, at 03 o'clock, 6", within 8 inches of joint: NO / ROOTS	00:00:00		2_6A
	<u>115.88</u>	TFA	Tap Factory Made Active, at 09 o'clock, 6", within 8 inches of joint: NO / ROOTS	00:00:00		2_7A
	<u>118.37</u>	TFA	Tap Factory Made Active, at 02 o'clock, 6", within 8 inches of joint: NO	00:00:00		
	<u>160.72</u>	TFA	Tap Factory Made Active, at 10 o'clock, 6", within 8 inches of joint: NO	00:00:00		
	<u>184.43</u>	TFA	Tap Factory Made Active, at 02 o'clock, 6", within 8 inches of joint: NO	00:00:00		
	<u>193.10</u>	TFA	Tap Factory Made Active, at 10 o'clock, 6", within 8 inches of joint: NO	00:00:00		
	<u>235.15</u>	TFA	Tap Factory Made Active, at 02 o'clock, 6", within 8 inches of joint: NO	00:00:00		
	<u>237.74</u>	TFA	Tap Factory Made Active, at 10 o'clock, 6", within 8 inches of joint: NO	00:00:00		
	<u>261.65</u>	TFA	Tap Factory Made Active, at 10 o'clock, 6", within 8 inches of joint: NO	00:00:00		
	<u>273.41</u>	TFA	Tap Factory Made Active, at 03 o'clock, 6", within 8 inches of joint: NO	00:00:00		



City : L.B.W.D.



Advanced Sewer Technologies  
4617 Brazil Street  
City : Los Angeles, Ca. 90039  
Tel: 800 800-0510  
Fax: 818 553-6639  
Email:

### Inspection Report / Inspection: 1

Date :	Job number :	Weather : Dry	Operator : J.ALEJOS	Counter : 2	Section name :
Present :	Vehicle :	Camera :	Preset :	Cleaned : Jetting	Rate :

1:1134	Position	Code	Observation	MPEG	Photo	Rate
	<u>275.20</u>	AMH	Downstream Manhole, Survey Ends / 008	00:00:00		

H41-SMH-008



QSR	QMR	SPR	MPR	270PR	SPRI	MPRI	OPRI
0000	0000	0	0	0		0	0



### Inspection photos / Inspection: 1

City : L.B.W.D.	Street : N/S AL E/O ATLANTIC PL.	Date :	Pipe Segment Reference :	Section No : 2
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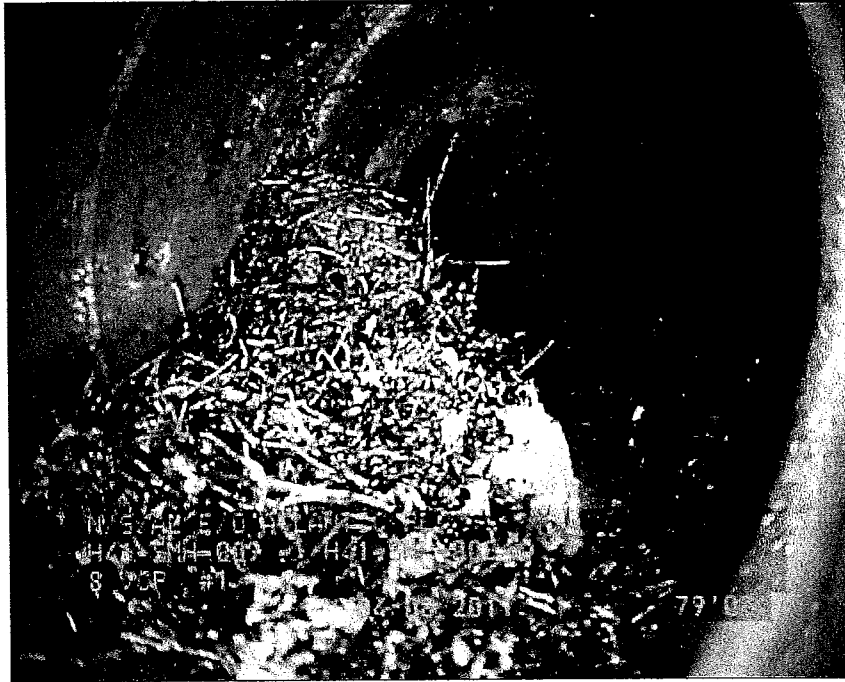


Photo: 2\_6A, MPEG #: 310311\_1, 00:00:00  
24.27FT, Tap Factory Made Active, at 03 o'clock, 6", within 8 inches of joint: NO

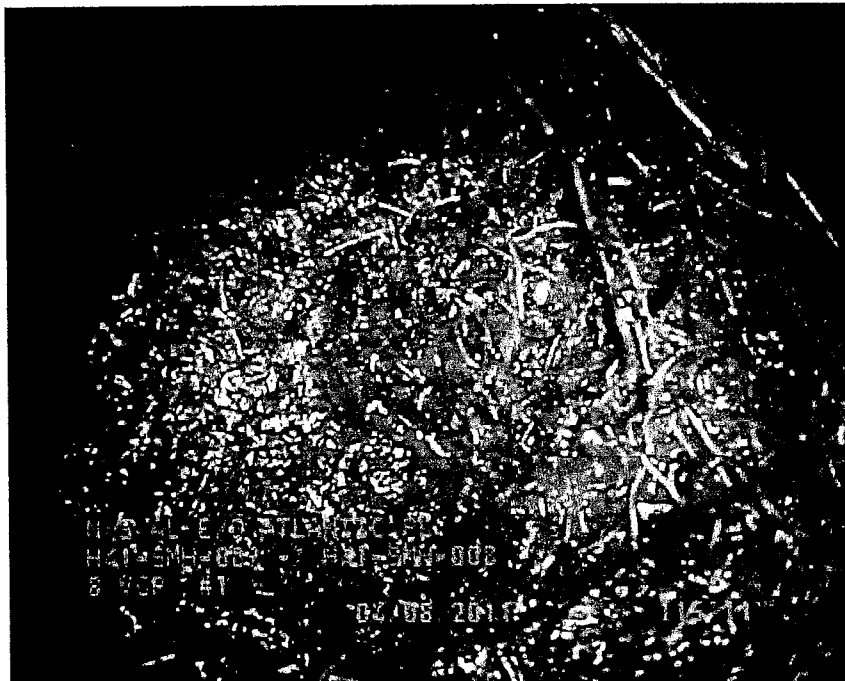


Photo: 2\_7A, MPEG #: 310311\_1, 00:00:00  
35.32FT, Tap Factory Made Active, at 09 o'clock, 6", within 8 inches of joint: NO

**Cambria Community Services District**  
**Notice Inviting Bids for**  
**Wastewater Collection System Cleaning and Closed Circuit**  
**Television (CCTV) Work**

**1. Purpose**

The purpose of this Notice Inviting Bids is to solicit services for the cleaning and televised inspection of the Cambria Community Services District (CCSD) wastewater collection system. The District adopted its Sewer System Management Plan (SSMP) in June 2012, which included recommendations to clean and televise its existing collection system. Completing this project is a top priority for the District's current fiscal year, which ends on June 30, 2013.

**2. Background**

Cambria is an unincorporated community located along the central California coastline approximately 35 miles north of San Luis Obispo. The area is bound by the Pacific Ocean to the west, Santa Lucia Mountains to the east and Big Sur to the north. Highway 1 is the main transportation corridor and bisects the community. Highway 46 is the main easterly corridor, and intersects Highway 1 approximately 4 miles south of town. The Cambria Community Services District, formed pursuant the Community Services District Law (Government Code Sections 61000 et seq), which is responsible for the community's wastewater, potable water, fire protection, refuse collection, as well as certain street lighting and recreational areas. The CCSD is governed by a five-member board of directors elected by Cambria voters for four-year overlapping terms.

CCSD owns and operates a wastewater collection system that is approximately 59 miles of pipeline composed primarily of gravity pipelines. There are 10 lift stations and associated force mains that move the collected wastewater to the central wastewater treatment plant. The collection system pipelines are predominantly 8-inches in diameter, there are also trunk lines ranging from 12-inches in diameter to 24-inches in diameter. The community is mostly residential with a small community commercial center. There are no industrial or manufacturing customers located within the community. Attachment A provides a over-view of the CCSD wastewater collection system.

CCSD does not have any substantial wastewater collection system cleaning history. The most recent CCTV work was completed in 1979 and only 20% of the system was documented.

**3. Bid Opening**

Bids shall be sealed in an envelope marked "Wastewater Collection System Cleaning and CCTV Project" addressed to the CCSD General Manager and be delivered thereto on or before the day and hour set for the opening of bids in this notice, and shall bear the name of the Bidder. It is the SOLE responsibility of the Bidder to see that the bid is delivered and received in proper time. Unless the date and/or time is modified by CCSD in an Addendum to the Notice Inviting Bids, a Bid will not be accepted after the date and time designated in the Notice Inviting Bids or at any location other than the location stated in the Notice Inviting Bids. The District shall have a period of 60 days after the opening of bids within which to accept or reject the bids. If no bid is accepted within the period, or if the successful Bidder executes and delivers the necessary contract



documents to the District, the District will return to each Bidder all checks and bonds received by the District from unsuccessful Bidders within 10 days after the execution of the contract and presentation of required certificates and bonds or within 10 days after being requested to do so by the Bidder if no bid is accepted within the period.

Bids are due no later than 3:00 p.m. on Thursday, November 29, 2012 to the CCSD office. Submission by postal service or delivery company is sufficient as long as the proposal is received by the above deadline. Bids received by CCSD after the time specified will be returned unopened pursuant to California Government Code Section 53068.

Deliver the proposal packages to:

Cambria Community Services District  
1316 Tamsen Street, Suite 201  
Cambria, CA 93428

Attention: Kathy Choate

If by mail:

Cambria Community Services District  
P.O. Box 65  
Cambria, CA 93428

Attention: Kathy Choate

Each Bidder shall submit the following:

1. Proposal Package;
2. Bid Security (Bond);
3. Any Addenda issued during the bid phase; and
4. Documentary evidence satisfactory to the District that demonstrates the authority of each person executing the Bid
5. Additionally, the Bidder shall submit a sample DVD or CD and related documentation of a CCTV inspection to be used in determining the quality of the Bidder's work.

Items 1 through 5, when completed and submitted to CCSD, shall collectively constitute the Bid (the "Bid"). All items included in the Bid, including the Bidder's Bond (or cash or certified check or cashier's check), shall be enclosed in the same sealed envelope. The Bidder's signature on the Bid shall constitute the Bidder's certification that the Bidder has read, understands, and agrees to these Instructions.

The CCSD reserves the right to disqualify and reject the bid of any Bidder who submits a sample showing a sample CCTV inspection that does not meet the specifications provided herein. This DVD shall be used for comparison with Work performed under this Contract to determine if the Bidder is delivering promised quality.

Bids shall not contain recapitulation of the work to be done. Alternative proposals will not be

considered except as called for. No oral, telegraphic or telephonic proposals or modifications will be considered.

Bids shall be accompanied by a Bidder Bond in a form acceptable to the District or cash in the amount of 10% of the bid price.

Before submitting a bid, Bidders shall carefully examine all contract documents, shall visit the site of the Work, shall fully inform themselves as to all the existing conditions and limitations, and shall include in the bid a sum to cover the cost of all items included in the contract. No allowance will be made because of lack of such examination or knowledge.

#### **4. Bid Format**

Bids shall be made upon the form of proposal furnished by the District and a part of the Contract Documents. Bids shall be properly executed and with all items filled in; the signatures of persons signing shall be in longhand. Erasures, interlineations or other corrections shall be authenticated by affixing in the margin immediately opposite the correction, the initials of a person signing the bid. The unit price and the total amount named by a Bidder for an item are not in agreement, the unit price alone shall be considered as representing the Bidder's intention, and the totals shall be corrected to conform.

Persons bidding may submit bids on any of the schedules set forth in the bid form. Each Bidder shall submit the following forms provided by Cambria Community Services District, with all required information filled in.

#### **5. Non-Mandatory Pre-Bid Meeting**

A non-mandatory pre-bid meeting will be held at the District's office (1316 Tamsen Street Suite 201) on Thursday, November 15, 2012 at 10:00 a.m. At the Non-Mandatory Pre-Bid Meeting, Bidders will have the opportunity to ask questions regarding the local conditions, potential Project difficulties and restrictions related to the performance of the Work under the Contract. Any questions regarding the proposal requirements shall be submitted to Mike Finnigan. The last day for questions is Monday, November 26<sup>th</sup> at 5 pm. RSVP for the pre-bid meeting with Kathy Choate at the District office (805) 927-6235.

#### **6. Bid Security**

Each Bid must be accompanied by cash, a certified or cashier's check or by a Bidder's bond as described in the attached form as a guaranty that the Bidder shall, if awarded the Contract, (i) execute the Contract in accordance with the Bid as accepted by the District, (ii) furnish the required payment and performance bonds and bonding company documentation, (iii) provide satisfactory evidence that the Bidder's Project Manager, and all other designated employees meet the experience and certification requirements in this Notice Inviting Bids, and (iv) provide satisfactory evidence that all required insurance coverages have been secured. The Bidder's Security shall be in an amount that is at least ten percent (10%) of the aggregate amount of the Bidder's Bid.

#### **7. Performance Bond, Payment Bond and Warranty**

The Bidder that is awarded the Contract (the "Successful Bidder") shall be required to obtain the insurance required by the Contract Documents and to furnish a faithful performance bond and a payment bond which shall each be at least one-hundred percent (100%) of the total amounts

payable by the terms of the Contract. The faithful performance bond shall provide that it shall remain in full force and effect during the life of any guarantee or warranty required under the Contract.

## **8. Prevailing Wages**

Bidders are reminded that they must comply with the provisions of the California Labor Code pertaining to the payment of prevailing wage rates (Labor Code §1770 et seq.). Pursuant to Labor Code §1773.2, a copy of the prevailing per diem rates of wages in San Luis Obispo County is on file at the District's office. A copy of these rates of wages will be made available to any interested party upon request. The Successful Bidder is required to post a copy of the determination of the prevailing wage schedule at each job site.

## **9. Bidder Requirements**

The Bidder shall be licensed in the State of California as a General Engineering Contractor, General Building Contractor, or C42 Specialty Contractor with current and valid certificates of license. In order for a Bid to be considered, the Bidder shall have successfully completed at least five (5) projects in the past ten (10) years which are of a similar type and comparable to or greater in magnitude and complexity than this project. If the Bidder is a joint venture, at least one of the entities in the joint venture must satisfy the experience requirements.

In order for a Contract to be awarded the Bidder's Project Manager/Superintendent (referred to in the General Conditions as the "Bidder's Project Manager or Superintendent") on the project shall have been Project Manager or Superintendent for the entire duration of at least five (5) projects of a similar type and comparable to or greater in magnitude and complexity than this project.

Only projects completed in the past ten (10) years may be used to qualify for these experience requirements. CCSD shall evaluate the Bidder's work experience and shall determine, in its sole discretion, whether such experience satisfies this requirement. Refer to the Scope of Work for additional experience requirements.

## **10. Selection Process/Schedule**

Proposals will be reviewed by CCSD staff. The selection of the lowest, responsible, responsive Bidder is anticipated to be made within three weeks of the date that bids are due. Bid packages shall be submitted in accordance with the attached Bid Schedule.

## **11. Contract**

The selected Bidder will be required to sign a contract with the CCSD relating to the work to be performed. A copy of the CCSD maintenance agreement is attached for reference.

## **12. Response Material Ownership**

The material submitted in response to the bid becomes the property of the CCSD. Responses may be reviewed by any person after the final selection has been made. The CCSD has the right to use any or all ideas presented in reply to this request. Disqualification of a Bidder does not eliminate this right.

### **13. Acceptance of Proposal Content**

The contents of the proposal of the successful Bidder may become contractual obligations if the CCSD wishes to execute a contract based on the submitted bid. Failure of the successful Bidder to accept these obligations in a contract may result in cancellation of the award and such Bidder may be removed from future solicitations.

### **14. Reference Checks**

The CCSD reserves the right to contact any reference or any client listed in the documents for information which may be helpful to the CCSD in evaluating the Bidder's performance on previous assignments. Provide a minimum of five (5) reference projects that are of similar scope and size with contact information on the attached form.

### **15. General Conditions of Notice Inviting Bids**

- a. The CCSD reserves the right to reject any and all Bids, to waive any informality, and to select and negotiate the Contract services in the best interest of the CCSD.
- b. The Bidder shall guarantee to perform the services offered and the total price of the proposal for a period of not less than 60 days from the deadline for submission of proposals.
- c. The CCSD reserves the right to accept all or part of any Bid, and to negotiate a contract for services and cost with the selected Bidder.
- d. The Bidder shall provide all necessary personnel, materials and equipment to perform and complete all work outlined in the Bid.
- e. The CCSD intends to recommend award of a contract to the Board of Directors for the requested services within one (1) month of receipt of the proposals. The Bidder shall be prepared to commence work immediately upon execution of a contract with the CCSD.
- f. Unless otherwise stated, invoices are to be submitted to the Cambria Community Services District upon completion of specific tasks. The invoice must include an itemization of all services provided, including unit list price, net price, extensions total amount(s) due, and amounts previously paid.
- g. Unless otherwise specified all costs listed are firm for the term of the contract.
- h. Neither party shall be liable for any inability to perform its obligations under any subsequent agreement due to war, riot, insurrection, civil commotion, fire, flood, earthquake, storm or other act of God.
- i. Notification of the parties shall be considered to have been constructively received when it is mailed via the United States Postal Service or delivered in hand to the parties as stated in the contract.
- j. Proposal shall also mean quotation, bid, offer, qualification/experience statement, and services. Proposers shall also mean vendors, offerors, bidders, or any person or firm responding to a Request for Bid.
- k. All contracts entered into by the Cambria Community Services District shall be governed by the Laws of the State of California. Any disputes shall be resolved within the venue of the State of California.

Attachments: Scope of Work  
Proposal  
Performance and Payment Bonds  
District Sample Maintenance Agreement  
Exhibit C – Insurance Requirements  
Notice of Award  
Notice to Proceed  
Amendment Form  
Atlas Maps

**Cambria Community Services District**  
**Scope of Work for**  
**Wastewater Collection System Cleaning and Closed Circuit**  
**Television (CCTV) Work**

**Scope of Services**

The project is performing wastewater collection system (gravity and force main) system cleaning and CCTV documentation of the gravity collection system. Bid Schedule A identifies approximately 20% of the collection system to be cleaned and Bid Schedule B is for cleaning the entire collection system. No CCTV work shall be performed on the force mains. Additional tasks that are identified by the Bidder should be listed as “Optional Task” and separated on the Bid schedule. The pipeline materials are primarily VCP, but the force mains are DIP or lined cast iron. Work crews shall be on site between 7:30 a.m. to 3:30 p.m., Monday through Friday. No weekend work is allowed. Sewers are the property of the CCSD and are shown on the attached atlas maps.

Liquids shall be decanted and drained back to the sewer. All debris that is dislodged from the cleaning operation shall be collected at the downstream manhole with a bucket system to prevent it from being washed down through the next section of pipeline. Flushing of the debris through the system as the cleaning is occurring will not be allowed. Disposal of the debris at the CCSD wastewater treatment plant is allowed at no additional cost to the Contractor. All solids or semisolid resulting from the cleaning operations will be removed from the Work site at the end of each workday. Under no circumstances will the Contractor be allowed to accumulate debris, etc. on the site of Work beyond a single workday.

The proposed tasks for the project are:

**Task 1: Gravity System Cleaning**

The intent of this project is to perform sewer line cleaning and remove foreign materials from the pipelines and restore the collection system pipelines to a minimum of 95% of the original carrying capacity or as required for proper seating of internal pipe joint sealing packers. It is recognized that there are some conditions such as broken pipe and major blockages that prevent cleaning from being accomplished or where additional damage would result if cleaning were attempted or continued. Should such conditions be encountered, the Contractor will be required to notify the CCSD of the blockage and to provide a proposed solution (method of blockage removal and associated cost) to clean those specific blocked sections.

High-Velocity Jet (Hydrocleaning) and Vacuum Equipment shall have a selection of two or more high-velocity nozzles. The nozzles shall be capable of producing a scouring action from 15 to 45 degrees in all size lines designated to be cleaned. Equipment shall also include a high-velocity gun for washing and scouring manhole walls and floor. The gun shall be capable of producing flows from a fine spray to a solid stream. The equipment shall carry its own 1,500 gallon (minimum) water tank, auxiliary engines, pumps, root cutter attachment for 8- through 15-inch diameter pipe, positive displacement blower vacuum equipment suitable to remove all debris, and hydraulically driven hose reel with a minimum of 800 feet of 1-inch diameter hose. The National Association of Sewer Service Companies (NASSCO) Jetter Code of Practice shall be consulted as a guide for the selection of different type nozzles and recommended pressure applications for various cleaning

requirements. Combination of high velocity hydro-cleaning and vacuum removal equipment shall be utilized and shall have the following features as a minimum:

During sewer cleaning operations, satisfactory precautions shall be taken in the use of cleaning equipment. When hydraulically propelled cleaning tools (which depend upon water pressure to provide their cleaning force) or tools which retard the flow in the sewer line are used, precautions shall be taken to insure that the water pressure created does not damage or cause flooding of public or private property being served by the sewer. When possible, the flow of sewage in the sewer shall be utilized to provide the necessary pressure for hydraulic cleaning devices. A hydrant meter will be required to be placed by CCSD at an agreed upon fire hydrant location that is to be utilized during the Work. At no time, shall potable water be taken from a fire hydrant that is not metered as part of this project. When additional water from the metered fire hydrant is necessary to avoid delay in normal work procedures, the water shall be conserved and not used unnecessarily. No fire hydrant shall be obstructed in case of a fire in the area served by the hydrant.

The designated sewer manhole sections shall be cleaned using hydraulically propelled, high-velocity jet equipment. Selection of the equipment used shall be based on the conditions of lines at the time the work commences. The equipment and methods selected shall be satisfactory to the CCSD. The equipment shall be capable of removing dirt, grease, rocks, sand, and other materials and obstructions from the sewer lines and manholes. If cleaning of an entire section cannot be successfully performed from one manhole, the equipment shall be set up on the other manhole and cleaning again attempted. If, again, successful cleaning cannot be performed or the equipment fails to traverse the entire manhole section, it will be assumed that a major blockage exists and the cleaning effort shall be abandoned.

## **Task 2: Force Main Cleaning**

The cleaning of the force main system will be achieved through the use of pipeline pigs or hydrocleaning as outlined above. The force main piping is 4-inches in diameter in the system and there are approximately 10 miles of it to be cleaned. Access to the force main piping will be at the respective lift station dry well and will require the removal of certain identified pipeline fittings to gain access to the force main. A suggested cleaning procedure is as follows:

The existing pipeline shall be cleaned through the use of the pigs to remove of all foreign growth, standing water, tuberculation or other matter. The pipeline inside diameter shall be left in a condition as close to the original inside diameter as possible. The pig shall be pushed through the pipeline pneumatically or hydraulically. The Contractor shall determine the appropriate pressure to achieve the desired result and maximize the effectiveness of the pig as it passes through the pipeline section being cleaned.

Prior to the insertion of the cleaning pigs, a soft plastic foam swab shall be pushed through the pipeline to verify any unforeseen obstacles that could prevent passage of the cleaning pigs. Any obstructions that could cause the cleaning pigs to become lodged within the pipeline will need to be addressed prior to the commencement of the cleaning process.

Pipeline cleaning pigs shall be capable of passing through a reduction of up to 60 percent of the pipeline internal diameter. The pigs shall also be capable of transitioning standard pipe fittings such as bends, tees, open gate valves, etc. The pipeline pig launching and retrieval devices shall be properly installed in accordance with the manufacturer's recommendations. The proposed cleaning pigs shall be tracked electronically so that its location can be determined at any point along the pipeline.

The launching and retrieval devices shall be installed at locations where the pipeline diameter changes. It is not envisioned that the existing fittings on the pipeline will need to be removed.

The operations shall take place such that the foreign material, water, or debris dislocated from the existing pipeline by the pig shall be collected in a lined excavation or manner that will prevent discharge directly to the surrounding soil, storm drain, or waterway. The existing pipeline shall be cleaned in progressive steps as directed by the Contractor to achieve the desired internal diameter. The progressive cleaning will use multiple pigs of varying diameters and coatings as necessary to maximize the results. A successful cleaning will be determined by the CCSD when the exiting pig exterior diameter measures the same as the existing pipeline internal diameter and shows little sign of wear.

Verify the cleaning results by periodically using line swabs. Unforeseen material obstructions, such as protruding connections, that cannot be removed through the use of pipeline cleaning devices shall be an exception and shall be removed through other means.

Confirmation of the pipeline cleaning process shall be performed through the use of CCTV. If the CCSD determines that the pipeline cleaning process did not completely remove the debris or other deleterious material as intended, it shall be repeated at no additional expense to the CCSD.

### **Task 3: CCTV Work**

The camera used for the survey shall be equipped with centralizers. The equipment used by the firm for the video survey shall produce a tape with an automatic distance indication. The camera shall have the capability of full 360-degree continuous rotation. The camera shall be high resolution with minimum 430 horizontal and 350 vertical TV lines. The camera shall have a minimum illumination of 10 lux. The camera shall have the capability of remote focus, iris control, and auto white control.

The camera and light shall be fully integrated into one unit with no external wiring. The camera and light head shall rotate in phase for optimum illumination and shall give a straight perpendicular view.

The camera control unit shall control the operation of the video camera. The camera shall output a signal that will be taped and displayed on a 13-inch (or larger) monitor. The control unit shall have lamp intensity control, switch for selecting on-board camera, and rotation control for speed, focus, and iris controls. The control unit shall have a depth counter with a manual reset. The control unit shall have a DVD Video Recorder. The winch shall be driven by a variable speed high torque hydraulic motor for conducting video surveys, while operating in the pipeline. The winch shall have a brake sufficient to stop and hold the camera and all cable to view any area in the pipeline. The winch shall have a visual footage counter and encoder for electronic indication for real time, on-screen distance traveled.

Provide the CCSD with four DVD copies of the video survey. The pipeline designation, date, and Contractor's name shall appear at the beginning of the video, on the label on the tape, and on the tape case.

The operation shall move the camera no faster than 20 fpm, side-scanning the pipeline a full 360 degrees at least once every joint of the pipeline or at any other anomaly in the pipeline. The operator shall side scan the walls. The operator's log shall include, but not limited to, the following:

- Type of perforations, cracks, and failures.

- Distance of the beginning and ending of each set of cracks or failures.

- Debris.

- Any irregular joints.



The video survey shall become the property of the CCSD at the time each survey is completed. Within 48 hours of completion of the video survey, submit a video log report which details the condition of the pipeline including the total distance, joints, and any other pertinent information regarding the pipeline as seen on the video.

#### **Task 4: Project Management**

If the Contractor utilizes a subcontractor to perform the CCTV work, it will be the responsibility of the Contractor to supervise the work of the CCTV subcontractor and be responsible for their actions and adherence of their Work product.

Prior to the start of work, a work plan and schedule shall be provided that is acceptable to the CCSD and shall include names and emergency contact numbers, estimated duration of proposed outages, a description of bypass pumping equipment and temporary piping layouts, any related traffic control requirements, and emergency spill control and response measures.

The Contractor shall be required to obtain all necessary encroachment permits from the County of San Luis Obispo, a business license and abide by all permit conditions. It is possible that some of the work will be located within State of California (Caltrans) right of way which will require an encroachment permit for the Work.

**Work Plan** – The Contractor shall prepare a weekly work plan and submit it one (1) week in advance to the CCSD representative for review and approval. The plan shall verify the cleaning sequence and identify all the line sections to be cleaned based on CCSD maps and sequence data provided. The plan may be amended for weather or local road maintenance or construction issues discovered by either party.

**Work Documentation** – Daily reports based on the work plan shall be submitted for CCSD representative review with the invoice for payment. Contractor’s log sheets, with a section by section breakdown including comments, shall be maintained on site, in a legible manner, for review at all times. Comments on log sheets include notice of badly worn frames and covers and of badly deteriorated manhole concrete structures.

**Traffic Control** – All traffic control shall be in accordance with the latest American Public Works Association WATCH handbook, Encroachment permit requirements and based on the speed limits posted in the work zones. Flagmen may be required in some locations. Additional local regulations shall have precedence. Contractor shall apply for all traffic control permits and pay all fees and permits for said permits. Safe and adequate pedestrian and vehicular access shall be provided in accordance with Section 7-10 of the Standard Specifications for Public Works Construction, 2009 Edition.

**Spill Response -** Contractor shall immediately notify CCSD representative(s) of any manhole overflow or interruption/backup of customer service and Contractor shall be responsible for any fines levied by others as a result of the Contractor’s work. Contractor is expected to assist the CCSD response staff in diverting, collecting, disposing, and cleaning up any spill.

**Confined Space Issues and Safety Issues** – All manholes in this work are defined as Title 8 Permit Required Confined Spaces. The Contractor’s attention is directed to the General Industry Safety Orders of the State of California, Article 108, Confined Spaces, Section 5157 (Title 8 of California Code of Regulations, Sections 5167, 5157, 5158). Contractor shall attend a safety meeting at CCSD with the Safety and Emergency Response staff prior to award for the purpose of reviewing the Contractor’s safety manuals his knowledge of Title 8 and to discuss all safety aspects of the job.

All work shall be conducted from above ground. Manhole entry, if required, shall be conducted in strict accordance with permit required confined space entry regulations. These regulations include, at a minimum: entry permit, trained authorized entrants(s), attendant(s), entry supervisor(s), full body harness (with life line), mechanical retrieval device, continued force air ventilation, continuous air monitoring, communication system (minimum two types), and all other protective equipment that may be required. Work shall be conducted in accordance with all Federal, State, and local laws and regulations.

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**PROPOSAL**

**BIDDER'S BOND**

(Not necessary when certified or cashier's check accompanies Bid)

We, the undersigned principal and surety, acknowledge ourselves jointly and severally bound to the Cambria Community Services District in the amount of ten percent (10%) of the aggregate amount of the Bid to be paid to said District if the Bid of the undersigned principal for performance of the Wastewater Collection System Cleaning and CCTV Project of said District shall be accepted and the proposed contract awarded to said Bidder, and the said Bidder shall fail to execute the Contract in accordance with the Bid as accepted by the District, furnish the required payment and performance bonds and bonding company documentation, provide satisfactory evidence that the Bidder's Project Manager and all other designated employees meet the experience and certification requirements in this Notice Inviting Bids, and provide satisfactory evidence that all required insurance coverages have been secured, required in connection therewith; otherwise, this obligation to be void.

WITNESS our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2012

\_\_\_\_\_  
(Print Name of Bidder)

By \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name and Title of Bidder's Signatory)

By \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name and Title of Bidder's Signatory)

\_\_\_\_\_  
(Print Name of Surety)

By \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name and Title of Surety's Signatory)

\_\_\_\_\_  
(Print Address of Surety)

Surety's Telephone No. \_\_\_\_\_

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**PROPOSAL**

The Bidder proposes to perform the services for the Wastewater Collection System Cleaning and CCTV Project in accordance with the attached scope of services for the unit and lump sum prices indicated herein below.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
SCHEDULE OF WORK AND PRICES FOR  
WASTEWATER COLLECTION SYSTEM CLEANING AND CCTV PROJECT**

Bid Schedule A Partial System

Item	Description	Quantity	Unit	Unit Price	Total Price
1	Gravity Pipeline Cleaning	57,020	LF	\$ _____	\$ _____
2	Force Main Cleaning	5,280	LF	\$ _____	\$ _____
3	CCTV Work	57,020	LF	\$ _____	\$ _____
4	Project Management	1	LS	\$ _____	\$ _____
	Total Bid Schedule A				\$ _____

*The CCSD will make their selection based on the lowest responsible, responsive total of the bid submitted at its discretion. The CCSD will be awarding Bid Schedule A or B, but not both.*

*It is understood the foregoing quantities are approximate only and are solely for the purpose of facilitating the comparison of bids. The Bidder's compensation will be computed upon the basis of the actual quantities in the complete work, whether they are more or less than those shown.*

*Next page must be completed and submitted with proposal to be considered responsive.*

**PROPOSAL**

The Bidder proposes to perform the services for the Wastewater Collection System Cleaning and CCTV Project in accordance with the attached scope of services for the unit and lump sum prices indicated herein below.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
SCHEDULE OF WORK AND PRICES FOR  
WASTEWATER COLLECTION SYSTEM CLEANING AND CCTV PROJECT**

Bid Schedule B Complete System

Item	Description	Quantity	Unit	Unit Price	Total Price
1	Gravity Pipeline Cleaning Complete	258,720	LF	\$ _____	\$ _____
2	Force Main Cleaning Complete	52,800	LF		
3	CCTV Work Complete	258,720	LF	\$ _____	\$ _____
4	Project Management	1	LS	\$ _____	\$ _____
	Total Bid Schedule B				\$ _____

*The CCSD will make their selection based on the lowest responsible, responsive total of the bid submitted at its discretion. The CCSD will award either Schedule A or B, but not both.*

*It is understood the foregoing quantities are approximate only and are solely for the purpose of facilitating the comparison of bids. The Bidder's compensation will be computed upon the basis of the actual quantities in the complete work, whether they are more or less than those shown.*

**PROPOSAL**

**INFORMATION REQUIRED OF THE BIDDER**

1. Name \_\_\_\_\_
2. Address \_\_\_\_\_
3. Telephone \_\_\_\_\_
4. License (Class, Number, Expiration Date) \_\_\_\_\_
5. Type of firm - Corporation, Partnership, Individual, Joint Venture, or Limited Liability Company  
\_\_\_\_\_
6. Organized under laws of the State of \_\_\_\_\_
7. Names, titles and addresses as required for the type of firm in the Instructions to Bidders.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. List at least five projects that were performed by the Bidding company comparable to or greater in magnitude and complexity than this project as specified in the Notice Inviting Bids. The Project Manager that will be in charge of the District project will need to provide five projects comparable to or greater in magnitude and complexity than this project as specified in the Notice Inviting Bids. Include reference information for these projects and contact persons as shown in the table below. **FILL IN ALL OF THE SPACES.** Attach additional sheets if necessary. **Replies to these inquiries must be full and explicit.**

Client: \_\_\_\_\_

Project: \_\_\_\_\_

Project Description: \_\_\_\_\_  
\_\_\_\_\_

Completion Date: \_\_\_\_\_ Contract Amount: \$ \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Client: \_\_\_\_\_

Project: \_\_\_\_\_

Project Description: \_\_\_\_\_  
\_\_\_\_\_

Completion Date: \_\_\_\_\_ Contract Amount: \$ \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone No: \_\_\_\_\_



**PROPOSAL**

INFORMATION REQUIRED OF THE BIDDER (continued)

Client: \_\_\_\_\_

Project: \_\_\_\_\_

Project Description: \_\_\_\_\_

Completion Date: \_\_\_\_\_ Contract Amount: \$\_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Client: \_\_\_\_\_

Project: \_\_\_\_\_

Project Description: \_\_\_\_\_

Completion Date: \_\_\_\_\_ Contract Amount: \$\_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Client: \_\_\_\_\_

Project: \_\_\_\_\_

Project Description: \_\_\_\_\_

Completion Date: \_\_\_\_\_ Contract Amount: \$\_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone No: \_\_\_\_\_

**PROPOSAL**

INFORMATION REQUIRED OF THE BIDDER (continued)

9. When, by whom, and in what manner was the site of this proposed work inspected on behalf of the Bidder.

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10. Pursuant to the Subletting and Subcontracting Fair Practices Act, California Public Contract Code Section 4100, et seq., each bidder submitting bids on public works projects shall set forth:

a. The name and location of the place of business of each subcontractor who will perform work or labor or render service to the prime Contractor in or about the construction of the work or improvement, or a subcontractor licensed by the State of California who, under subcontract to the prime Contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of 0.5 percent of the prime Contractor's total bid or, in the case of bids or offers for the construction of streets or highways, including bridges, in excess of 0.5 percent of the prime Contractor's total bid or \$10,000, whichever is greater.

b. The portion of the work which will be done by each such subcontractor under this project. The Contractor shall list only one subcontractor for each such portion as is defined by prime Contractor in its bid.

The information requested below must be filled out completely. All subcontractors will be required to obtain any required business licenses. Attach additional sheets if necessary.

<u>Name of Subcontractor and License Class, Number, Exp. Date</u>	<u>Location of Place of Business</u>	<u>Portion (Type) of Work to be Done</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

11. Surety Information:

Surety Company: \_\_\_\_\_

Surety Address: \_\_\_\_\_

Representative Company: \_\_\_\_\_

Representative Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Phone No: \_\_\_\_\_

# PAYMENT BOND

## KNOW ALL MEN BY THESE PRESENTS:

**WHEREAS**, the Governing Board of Cambria Community Services District (herein "Agency"), on \_\_\_\_\_, awarded to \_\_\_\_\_, (herein the "Principal"), a contract for \_\_\_\_\_.

**WHEREAS**, Principal is required to furnish a bond in connection with contract so if Principal or its subcontractors shall fail to pay for materials or supplies, for the performance of the work, or for labor done thereon, or for amounts due under the Unemployment Insurance Act, the Surety on the bond will pay the same.

**NOW, THEREFORE**, the Principal and \_\_\_\_\_, (herein "Surety"), are held and firmly bound unto the Agency in the penal sum of [\_\_\_\_\_] (\$\_\_\_\_\_) dollars, lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these promises.

**THE CONDITION OF THIS OBLIGATION IS SUCH** if Principal, its subcontractors, heirs, executors, administrators, successors, or assigns, shall fail to pay for materials, provisions, provender or other supplies or teams used in, upon, for or about the performance of the work contracted to be done, or for work or labor thereon of any kind, or fail to pay the persons named in California Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or for amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to such work and labor, and other laws of the State of California and rules and regulations of its agencies, then Surety will pay the same in or to an amount not exceeding the amount hereinabove set forth, and also will pay, in case suit is brought upon this bond, such reasonable attorney fees as shall be fixed by the court, pursuant to Section 3181 of the California Civil Code.

This bond shall inure to the benefit of the persons named in Section 3181 of the California Civil Code, so as to give a right of action to them or their assigns in any suit brought upon this bond, such reasonable attorney fees as shall be fixed by the court, pursuant to Section 3181 of the California Civil Code.

No change, extension of time, alteration, or addition to the terms of the contract, or the work to be performed thereunder, or the specifications accompanying the same, shall affect Surety's obligation on this bond. Surety waives notice of such change, extension of time, alteration, or addition to the terms of the contract, or to the work or to the specifications.

**IN WITNESS WHEREOF**, three identical counterparts of this instrument, each of which shall be deemed an original, have been duly executed by the Principal and Surety above named on the [\_\_\_\_\_] day of [\_\_\_\_\_, \_\_\_\_].

[\_\_\_\_\_] (Principal)

[\_\_\_\_\_] (Surety)

By: \_\_\_\_\_

By: \_\_\_\_\_ (Attorney-in-fact)

# PERFORMANCE BOND

## KNOW ALL MEN BY THESE PRESENTS:

**WHEREAS**, the Governing Board of Cambria Community Services District (herein "Agency"), on [\_\_\_\_], awarded to \_\_\_\_\_, (herein "Principal"), a contract for \_\_\_\_\_ Project.

**WHEREAS**, Principal is required under the terms of the contract to furnish a bond for the faithful performance of the contract;

**NOW, THEREFORE**, the Principal and \_\_\_\_\_, (herein "Surety"), are held firmly bound unto the Agency, (herein "Agency"), in the penal sum of [\_\_\_\_] dollars (\$[\_\_\_\_]) lawful money of the United States of America, for the payment of which sum well and truly to be made, we bond ourselves, our heirs, executors, administrators and successors, jointly and severally and firmly by these promises.

**THE CONDITION OF THIS OBLIGATION IS SUCH** that if the above-bounden Principal, or its heirs, executors, administrators, successors or assigns shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions, and agreements in the contract, including but not limited to the payment of liquidated damages, and any alteration thereof made as therein provided, on its part to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the Agency, its officers and agents, as therein stipulated, this obligation shall become null and void; otherwise it shall be and remain in full force and virtue.

Surety stipulates and agrees no change, extension of time, alteration, or addition to the terms of the contract, or to the work to be performed thereunder, or the specifications accompanying the same, shall affect its obligation on this bond. Surety waives notice of such change, extension of time, alteration or addition to the terms of the contract, or to the work or to the specifications.

Surety agrees in case suit is brought on this bond, Surety will pay Agency's reasonable attorney fees to be fixed by the court.

**IN WITNESS WHEREOF**, three identical counterparts of this instrument, each of which shall be deemed an original, have been duly executed by the Principal and Surety above named, on the [\_\_\_\_] day of [\_\_\_\_], \_\_\_\_\_.

[\_\_\_\_]  
(Principal)

[\_\_\_\_]  
(Surety)

By: \_\_\_\_\_

By: \_\_\_\_\_  
(Attorney-in-fact)

(Attach Acknowledgment)

MAINTENANCE AGREEMENT  
BETWEEN THE CAMBRIA COMMUNITY SERVICES DISTRICT AND

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THIS MAINTENANCE AGREEMENT (“Agreement”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the CAMBRIA COMMUNITY SERVICES DISTRICT, a general law district and municipal corporation (“DISTRICT”) and \_\_\_\_\_, a \_\_\_\_\_ corporation (“CONTRACTOR”).

The parties agree as follows:

1. **CONSIDERATION**

- A. As partial consideration, CONTRACTOR agrees to perform the work listed in the SCOPE OF SERVICES, below;
- B. As additional consideration, CONTRACTOR and DISTRICT agree to abide by the terms and conditions contained in this Agreement;
- C. As additional consideration, DISTRICT agrees to pay CONTRACTOR for services not to exceed sum(s) as set forth in the Proposal submitted by CONTRACTOR in response to the Notice Inviting Bids, which Proposal is attached hereto as Exhibit A, and incorporated herein by reference and made a part of this Agreement as if fully set forth at this point.

2. **TERM.**

- A. The term of this Agreement will be from \_\_\_\_\_, 20\_\_\_\_\_, to \_\_\_\_\_, 20\_\_\_\_\_. The Agreement may be extended upon mutual consent of the parties.

3. **SCOPE OF SERVICES**

- A. CONTRACTOR will perform the services listed in the attached Notice Inviting Bids for Wastewater Collection System Cleaning and Closed Circuit Television (CCTV) Work , attached hereto as Exhibit B, and incorporated herein by reference and made a part of this Agreement as if fully set forth at this point .
- B. CONTRACTOR will, in a workmanlike manner, furnish all of the labor, technical, administrative , professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space and facilities, all tests, testing and analyses, calculation, and all other means whatsoever, except as herein otherwise expressly specified to be furnished by the DISTRICT, necessary or proper to perform and complete the work and provide the professional services required of CONTRACTOR by this Agreement.

4. **PREVAILING WAGE**

- A. Pursuant to Labor Code § 1720, and as specified in Section 8 California Code of Regulations § 16000, CONTRACTOR must pay its workers prevailing wages. It is CONTRACTOR’S responsibility to interpret and implement any prevailing wage requirements and CONTRACTOR agrees to pay any penalty or civil damages resulting from a violation of the prevailing wage laws.

- B. In accordance with Labor Code § 1773.2, copies of the prevailing rate of per diem wages are available upon request from DISTRICT'S Engineer or the website for State of California prevailing wage determination at <https://www.dir.ca.gov/OPRL/PWD/>. CONTRACTOR must post a copy of the prevailing rate of per diem wages at the job site.
- C. DISTRICT directs CONTRACTOR'S attention to Labor Code §§ 1777.5, 1777.6 and 3098 concerning the employment of apprentices by CONTRACTOR or any subcontractor.
- D. Labor Code § 1777.5 requires CONTRACTOR or subcontractor employing tradesmen in any apprenticeship occupation to apply to the joint apprenticeship committee nearest the site of the public works project and which administers the apprenticeship program in that trade for a certificate of approval. The certificate must also fix the ratio of apprentices to journeyman that will be used in the performance of the contract. The ratio of apprentices to journeyman in such cases will not be less than one to five except:
  - i. When employment in the area of coverage by the joint apprenticeship committee has exceeded an average of 15 percent in the 90 days before the request for certificate, or
  - ii. When the number of apprentices in training in the area exceeds a ratio of one to five, or
  - iii. When the trade can show that it is replacing at least 1/30 of its membership through apprenticeship training on an annual basis state-wide or locally, or
  - iv. When CONTRACTOR provides evidence that CONTRACTOR employs registered apprentices on all of their contracts on an annual average of not less than one apprentice to eight journeymen.
  - v. CONTRACTOR is required to make contributions to funds established for the administration of apprenticeship programs if CONTRACTOR employs registered apprentices or journeyman in any apprenticeable trade on such contracts and if other contractors on the public works site are making such contributions.
  - vi. CONTRACTOR is required and any subcontractor must comply with Labor Code § 1777.5 and 1777.6 in the employment of apprentices.
  - vii. Information relative to apprenticeship standards, wage schedules, and other requirements may be obtained from the Director of Industrial Relations, ex-officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.
- E. CONTRACTOR and its subcontractors must keep accurate certified payroll records showing the name, occupation, and the actual per diem wages paid to each worker employed in connection with this Agreement. The record will be kept open at all reasonable hours for the inspection of the body awarding the contract and to the Division of Labor Law Enforcement. If requested by DISTRICT, CONTRACTOR must provide copies of the records at its cost.

5. **PAYMENTS**

- A. For DISTRICT to pay CONTRACTOR as specified by this Agreement CONTRACTOR must submit a detailed invoice to DISTRICT which lists the tasks performed, the percentage of the task completed during the billing period, and the cumulative percentage completed for each task.
- B. For special items of work not included in the project scope of work and services as set forth in the Maintenance Work Order, a mutually agreed upon additional fee and schedule for starting and completing the special tasks shall be required before DISTRICT issues a notice to proceed for special work. All special work will be subject to all other terms and provisions in this Agreement. Subject to the cost and extent of such special services, CCSD Board approval may be required prior to issuance of a notice to proceed for special work.
- C. NON-APPROPRIATION OF FUNDS. Payments due and payable to CONTRACTOR for current services are within the current budget and within an available, unexhausted and unencumbered appropriation of the DISTRICT. In the event the DISTRICT has not appropriated sufficient funds for payment of CONTRACTOR services beyond the current fiscal year, this Agreement will cover only those costs incurred up to the conclusion of the current fiscal year. Payment for special work will only be made after DISTRICT issues a written notice to proceed for the specified tasks.

6. **FAMILIARITY WITH WORK.**

- A. By executing this Agreement, CONTRACTOR represents that CONTRACTOR has
  - i. Thoroughly investigated and considered the scope of services to be performed;
  - ii. Carefully considered how the services should be performed; and
  - iii. Understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.
- B. If services involve work upon any site, CONTRACTOR warrants that CONTRACTOR has or will investigate the site and is or will be fully acquainted with the conditions there existing, before commencing the services hereunder. Should CONTRACTOR discover any latent or unknown conditions that may materially affect the performance of the services, CONTRACTOR will immediately inform DISTRICT of such fact and will not proceed except at CONTRACTOR'S own risk until written instructions are received from DISTRICT.

7. **INSURANCE.**

- A. CONTRACTOR shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit "C" attached hereto and incorporated herein by reference and made a part of this Agreement as if fully set forth at this point

- 8. **TIME FOR PERFORMANCE.** CONTRACTOR will not perform any work under this Agreement until:



- A. CONTRACTOR furnishes proof of insurance as required under Section 7 of this Agreement; and
- B. DISTRICT gives CONTRACTOR a written Notice to Proceed.
- C. Should CONTRACTOR begin work in advance of receiving written authorization to proceed, any such professional services are at CONTRACTOR'S own risk.

9. **TERMINATION.**

- A. Except as otherwise provided, DISTRICT may terminate this Agreement at any time with or without cause. Notice of termination will be in writing.
- B. CONTRACTOR may terminate this Agreement upon providing written notice to DISTRICT at least thirty (30) days before the effective termination date.
- C. Should the Agreement be terminated pursuant to this Section, DISTRICT may procure on its own terms services similar to those terminated.
- D. By executing this document, CONTRACTOR, waives any and all claims for damages that might otherwise arise from DISTRICT'S termination under this Section.

10. **INDEMNIFICATION.**

- A. .To the full extent permitted by law, CONTRACTOR shall indemnify, defend and hold harmless DISTRICT, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by CONTRACTOR or by any individual or entity for which CONTRACTOR is legally liable, including but not limited to officers, agents, employees or subContractors of CONTRACTOR.
- B. CONTRACTOR agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subContractor or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this agreement. In the event CONTRACTOR fails to obtain such indemnity obligations from others as required here, CONTRACTOR agrees to be fully responsible according to the terms of this section. Failure of DISTRICT to monitor compliance with these requirements imposes no additional obligations on DISTRICT and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend DISTRICT as set forth here is binding on the successors, assigns or heirs of CONTRACTOR and shall survive the termination of this Agreement or this section.

11. **INDEPENDENT CONTRACTOR.** DISTRICT and CONTRACTOR agree that CONTRACTOR will act as an independent contractor and will have control of all work and the manner in which it is performed. CONTRACTOR will be free to contract for similar service to be performed for other employers while under contract with DISTRICT. CONTRACTOR is not an agent or employee of DISTRICT and is

not entitled to participate in any pension plan, insurance, bonus or similar benefits DISTRICT provides its employees. Any provision in this Agreement that may appear to give DISTRICT the right to direct CONTRACTOR as to the details of doing the work or exercise a measure of control over the work means that CONTRACTOR will follow the direction of the DISTRICT as to end results of the work only.

12. **NOTICES.**

- A. All notices given or required to be given pursuant to this Agreement will be in writing and may be given by personal delivery or by mail. Notice sent by mail will be addressed as follows:

To DISTRICT: Cambria Community Services District  
P.O. Box 65  
Cambria, CA 93428

To CONTRACTOR: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- B. When addressed in accordance with this paragraph, notices will be deemed given upon deposit in the United States Mail, postage prepaid. In all other instances, notices will be deemed given at the time of actual delivery.
  - C. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph.
13. **TAXPAYER IDENTIFICATION NUMBER.** CONTRACTOR will provide DISTRICT with a Taxpayer Identification Number through submittal of Federal Tax ID Form W-9.
14. **WAIVER.** A waiver by DISTRICT of any breach of any terms, covenant, or condition contained in this Agreement will not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement, whether of the same or different character.
15. **CONSTRUCTION.** The language of each part of this Agreement will be construed simply and according to its fair meaning, and this Agreement will never be construed either for or against either party.
16. **SEVERABLE.** If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect.
17. **CAPTIONS.** The captions of the paragraphs of this Agreement are for convenience of reference only and will not affect the interpretation of this Agreement.
18. **INTERPRETATION.** This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this Agreement will be in San Luis Obispo County.

19. **AUTHORITY/MODIFICATION.** This Agreement may be subject to and conditioned upon approval and ratification by the Cambria Community Services Board of Directors. This Agreement is not binding upon DISTRICT until executed by the General Manager. The parties represent and warrant that all necessary action has been taken by the parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written Agreement. DISTRICT'S General Manager may execute any such amendment on behalf of DISTRICT.
20. **ACCEPTANCE OF FACSIMILE SIGNATURES.** The parties agree that this Agreement, Agreements ancillary to this Agreement, and related documents to be entered into in connection with this Agreement will be considered signed when the signature of a party is delivered by facsimile transmission. Such facsimile signature will be treated in all respects as having the same effect as the original signature.
21. **EFFECT OF CONFLICT.** In the event of any conflict, inconsistency, or incongruity between any provision of this Agreement, its attachments, the purchase order, or notice to proceed, the provisions of this Agreement will govern and control.
22. **FORCE MAJEURE.** Should performance of this Agreement be prevented due to fire, flood, explosion, war, terrorist act, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' control, then the Agreement will immediately terminate without obligation of either party to the other.
23. **ENTIRE AGREEMENT.** This Agreement, and its attachments, sets forth the entire understanding of the parties. There are no other understandings, terms, or other Agreements expressed or implied, oral or written. There are \_\_\_\_\_(\_\_\_\_\_) Exhibits to this Agreement. This Agreement will bind and inure to the benefit of the parties to this Agreement and any subsequent successors and assigns.
24. **ASSIGNMENT.** CONTRACTOR shall not assign the performance of this Agreement, nor any part thereof, without the prior written consent of the DISTRICT.

[Signature on Next Page]

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first herein above written.

CAMBRIA COMMUNITY SERVICES DISTRICT

CONTRACTOR

\_\_\_\_\_  
Jerome D. Gruber  
General Manager

\_\_\_\_\_  
First Last,  
Title:

ATTEST:

\_\_\_\_\_  
Kathy Choate ,  
District Clerk

\_\_\_\_\_  
First Last,  
Second Signature (required for corporations)

\_\_\_\_\_  
Tax Payer ID Number

APPROVED AS TO FORM:

\_\_\_\_\_  
Tim Carmel  
District Counsel

## EXHIBIT C – INSURANCE REQUIREMENTS

*Prior to the beginning of and throughout the duration of the Work, Contractor will maintain insurance in conformance with the requirements set forth below. Contractor will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Contractor agrees to amend, supplement or endorse the existing coverage to do so. Contractor acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to District in excess of the limits and coverage required in this agreement and which is applicable to a given loss, will be available to District.*

Contractor shall provide the following types and amounts of insurance:

Commercial General Liability Insurance using Insurance Services Office “Commercial General Liability” policy from CG 00 01 or the exact equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than \$1,000,000 per occurrence.

Business Auto Coverage on ISO Business Auto Coverage from CA 00 01 including symbol 1 (Any Auto) or the exact equivalent. Limits are subject to review, but in no event to be less than \$1,000,000 per accident. If Contractor owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Contractor or Contractor’s employees will use personal autos in any way on this project, Contractor shall provide evidence of personal auto liability coverage for each such person.

Workers Compensation on a state-approved policy form providing statutory benefits as required by law with employer’s liability limits no less than \$1,000,000 per accident or disease.

Excess or Umbrella Liability Insurance (Over Primary) if used to meet limit requirements, shall provide coverage at least as broad as specified for the underlying coverages. Any such coverage provided under an umbrella liability policy shall include a drop down provision providing primary coverage above a maximum \$25,000 self-insured retention for liability not covered by primary but covered by the umbrella. Coverage shall be provided on a “pay on behalf” basis, with defense costs payable in addition to policy limits. Policy shall contain a provision obligating insurer at the time insured’s liability is determined, not requiring actual payment by the insured first. There shall be no cross liability exclusion precluding coverage for claims or suits by one insured against another. Coverage shall be applicable to District for injury to employees of Contractor, subContractors or others involved in the Work. The scope of coverage provided is subject to approval of District following receipt of proof of insurance as required herein. Limits are subject to review but in no event less than \$1,000,000 per occurrence.

Insurance procured pursuant to these requirements shall be written by insurer that are admitted carriers in the state California and with an A.M. Bests rating of A- or better and a minimum financial size VII.

General conditions pertaining to provision of insurance coverage by Contractor. Contractor and District agree to the following with respect to insurance provided by Contractor:

1. Contractor agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds District, its officials employees and agents, using standard ISO endorsement No. CG 2010 with an edition prior to 1992. Contractor also agrees to require all Contractors, and subContractors to do likewise.

2. No liability insurance coverage provided to comply with this Agreement shall prohibit Contractor, or Contractor's employees, or agents, from waiving the right of subrogation prior to a loss. Contractor agrees to waive subrogation rights against District regardless of the applicability of any insurance proceeds, and to require all Contractors and subContractors to do likewise.

3. All insurance coverage and limits provided by Contractor and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the District or its operations limits the application of such insurance coverage.

4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to District and approved of in writing.

5. No liability policy shall contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any Contractor or subcontractor.

6. All coverage types and limits required are subject to approval, modification and additional requirements by the District, as the need arises. Contractor shall not make any reductions in scope of coverage (e.g. elimination of contractual liability or reduction of discovery period) that may affect District's protection without District's prior written consent.

7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Contractor's general liability policy, shall be delivered to District at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, District has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any other agreement and to pay the premium. Any premium so paid by District shall be charged to and promptly paid by Contractor or deducted from sums due Contractor, at District option.

8. Certificate(s) are to reflect that the insurer will provide 30 days notice to District of any cancellation of coverage. Contractor agrees to require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, or that any party will “endeavor” (as opposed to being required) to comply with the requirements of the certificate.

9. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Contractor or any subContractor, is intended to apply first and on a primary, noncontributing basis in relation to any other insurance or self insurance available to District.

10. Contractor agrees to ensure that subContractors, and any other party involved with the project who is brought onto or involved in the project by Contractor, provide the same minimum insurance coverage required of Contractor. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Contractor agrees that upon request, all agreements with subContractors and others engaged in the project will be submitted to District for review.

11. Contractor agrees not to self-insure or to use any self-insured retentions or deductibles on any portion of the insurance required herein and further agrees that it will not allow any Contractor, subContractor, Architect, Engineer or other entity or person in any way involved in the performance of work on the project contemplated by this agreement to self-insure its obligations to District. If Contractor’s existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the District. At the time the District shall review options with the Contractor, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions.

12. The District reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Contractor ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Contractor, the District will negotiate additional compensation proportional to the increase benefit to District.

13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. Contractor acknowledges and agrees that any actual or alleged failure on the part of District to inform Contractor of non-compliance with any insurance requirements in no way imposes any additional obligations on District nor does it waive any rights hereunder in this or any other regard.

15. Contractor will renew the required coverage annually as long as District, or its employees or agents face an exposure from operations of any type pursuant to this agreement. This obligation applies whether or not the agreement is canceled or

terminated for any reason. Termination of this obligation is not effective until District executes a written statement to that effect.

16. Contractor shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to expiration. A coverage binder or letter from Contractor's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to District within five days of the expiration of the coverages.

17. The provisions of any workers' compensation or similar act will not limit the obligations of Contractor under this agreement. Contractor expressly agrees not to use any statutory immunity defenses under such laws with respect to District, its employees, officials and agents.

18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue, and is not intended by any party or insured to be limiting or all-inclusive.

19. These insurance requirements are intended to be separate and distinct from any other provision in this Agreement and are intended by the parties here to be interpreted as such.

20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.

21. Contractor agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge District or Contractor for the cost of additional insurance coverage required by this agreement. Any such provisions are to be deleted with reference to District. It is not the intent of District to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against District for payment of premiums or other amounts with respect thereto.

22. Contractor agrees to provide immediate notice to District of any claim or loss against Contractor arising out of the work performed under this agreement. District assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve District.

## **INDEMNIFICATION**

1. Contractor shall defend, indemnify, and hold harmless District, its officers, officials, employees, and volunteers from and against all claims, damages, losses, and expenses, including attorney fees arising out of the performance of the work described



herein, caused in whole or in part by any negligent act or omission of Contractor, any subContractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence, or willful misconduct of the District.

2. General Indemnification Provisions. Contractor agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subContractor or any other person or entity involved by, for, with or on behalf of Contractor in the performance of this agreement. In the event Contractor fails to obtain such indemnity obligations from others as required here, Contractor agrees to be fully responsible according to the terms of this section. Failure of District to monitor compliance with these requirements imposes no additional obligations on District and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend District as set forth here is binding on the successors, assigns or heirs of Contractor and shall survive the termination of this agreement or this section.

**NOTICE OF AWARD**

Date: \_\_\_\_\_

TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SUBJECT:**

Dear \_\_\_\_\_,

Your Bid dated \_\_\_\_\_, 20\_\_, was accepted by the District and you are the apparent successful bidder for this Work. You have been conditionally awarded a contract for the above-named Work.

The Bid Price of your contract (Schedule \_\_\_\_\_) is \$ \_\_\_\_\_ (\_\_\_\_\_ dollars and \_\_\_\_/100).

One copy of each of the proposed Contract Documents accompany this Notice of Award. You must comply with the following conditions precedent within 10 days of the date of this Notice of Award; that is, by: \_\_\_\_\_, 20\_\_.

1. You must deliver to the District one fully executed counterpart of the Agreement, including all the Contract Documents. Each of the Contract Documents must bear your signature on the cover page.
2. You must deliver with the executed Agreement, the Labor and Materials and Performance Bonds; and the Insurance Certificate and Endorsement as specified in the Instructions to Bidders and the General Conditions.
3. **The insurance certificate must be the CAMBRIA COMMUNITY SERVICES DISTRICT INSURANCE CERTIFICATE or the ACCORD form. The Endorsement must be endorsed exactly as specified in the GENERAL CONDITIONS.**

Failure to comply with these conditions within the time specified will entitle the District to consider your Bid abandoned, to annul this Notice of Award, and to declare your Bid Security forfeited. The District will return to you one fully signed counterpart of the Agreement with the Contract Documents attached.

CAMBRIA COMMUNITY SERVICES DISTRICT

By: \_\_\_\_\_

Title: \_\_\_\_\_

Via:  
(i.e. FEDEX next day delivery)

**NOTICE TO PROCEED**

Dated \_\_\_\_\_ 20 \_\_\_\_\_

To: \_\_\_\_\_  
(Contractor)

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Project \_\_\_\_\_

District Agreement. No. \_\_\_\_\_

Contract for: \_\_\_\_\_

\_\_\_\_\_

You are hereby notified that the Contract Time under the above Contract will commence to run on:

\_\_\_\_\_ 20 \_\_\_\_\_. By that date, you are to start performing your obligations under the Contract Documents. The Time or Date of Completion is: \_\_\_\_\_ calendar days after the date of commencement of the Work specified above, or not later than \_\_\_\_\_ 20 \_\_\_\_\_.

The Agreement provides for an assessment of liquidated damages for each and every calendar day after the above-established contract completion date that the Work remains incomplete.

CAMBRIA COMMUNITY SERVICES DISTRICT

By: \_\_\_\_\_ By: \_\_\_\_\_  
District Clerk

Copy to General Manager  
Use FEDEX, Next day delivery



**Cambria Community Services District**

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**MAINTENANCE WORK ORDER AMENDMENT**

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PROJECT NAME:

PROJECT MANAGER: \_\_\_\_\_ CONTRACT NO. \_\_\_\_\_  
 \_\_\_\_\_

Acct. No. \_\_\_\_\_ Change Order No. \_\_\_\_\_

To: \_\_\_\_\_, Contractor

**You are hereby directed to make the following changes to the plans and specifications for this contract.**

**Note:** MAINTENANCE WORK ORDER AMENDMENTS greater than \$25,000 require Board of Director approval.

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**Description:**

This modified design will result in quantity adjustments to the following bid items:

<u>Bid Item</u>	<u>Description</u>	<u>Unit Price Bid (LF)</u>	<u>Bid Quantity (LF)</u>	<u>Modified Quantity</u>	<u>Increase (Decrease) in Cost</u>
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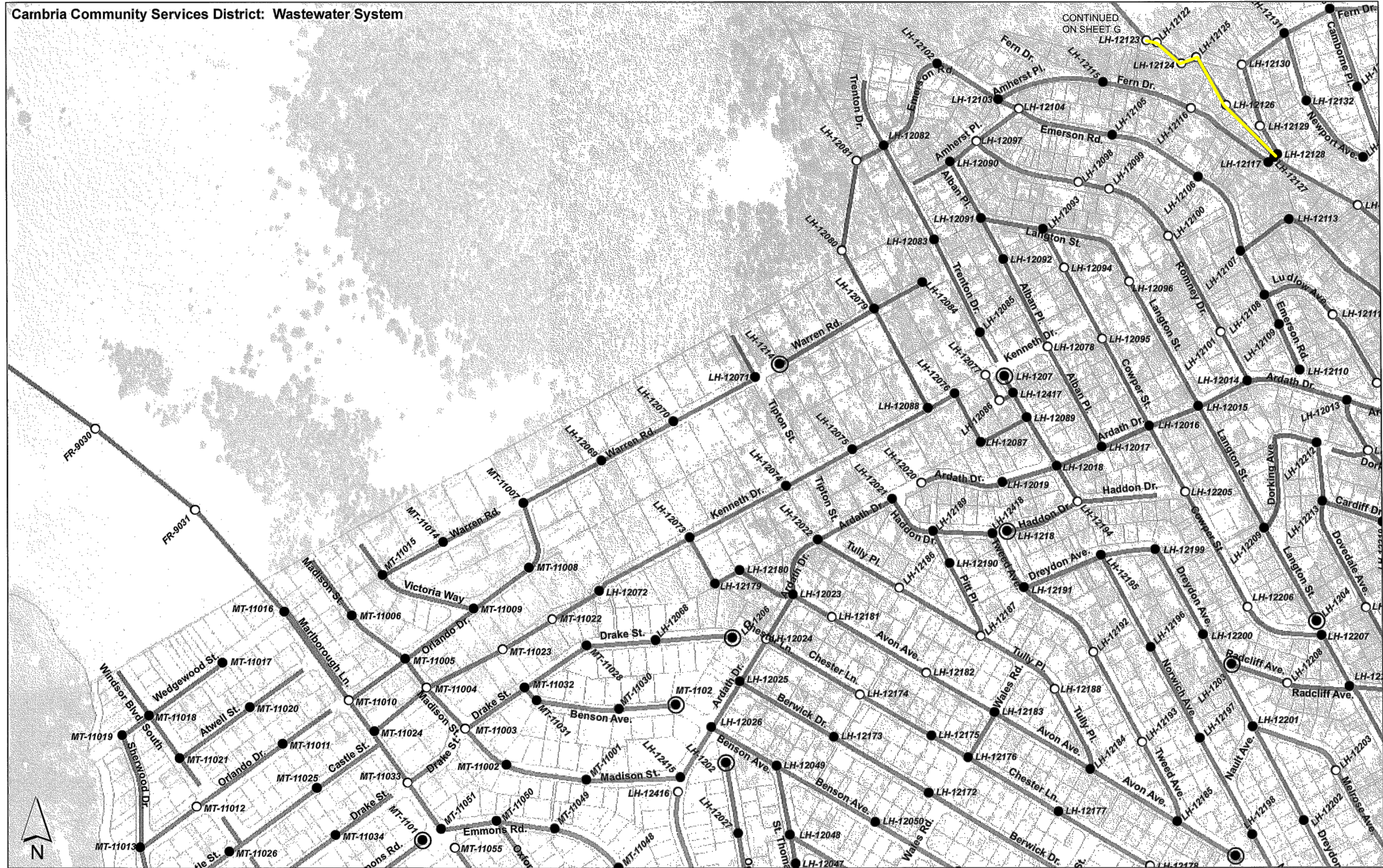
\$

TOTAL \$

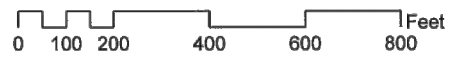


● CCSD Manholes    ⊙ Cleanout    ■ CCSD Sewer Lift Stations    — CCSD Sewerlines    ○ Need Depth    0 100 200 400 600 800 Feet    **Sheet: A**

**Cambria Community Services District: Wastewater System**



CCSD Manholes  
  Cleanout  
  CCSD Sewer Lift Stations  
  CCSD Sewerlines  
  Need Depth

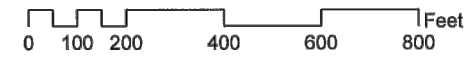


**Sheet: I**

**Cambria Community Services District: Wastewater System**



- CCSD Manholes
- ⊙ Cleanout
- CCSD Sewer Lift Stations
- CCSD Sewerlines
- Need Depth

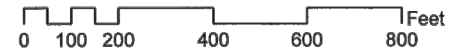


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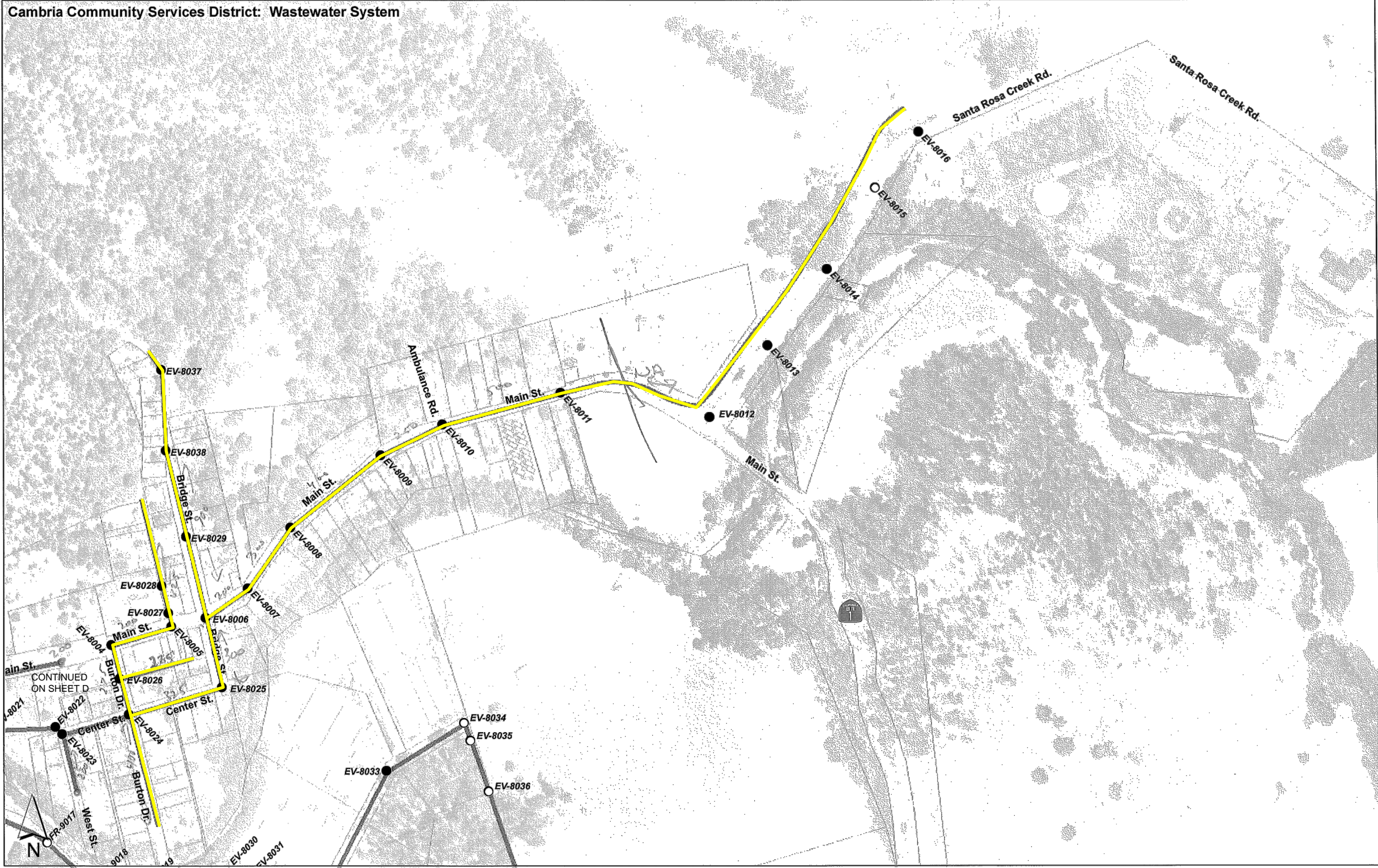


CCSD Manholes  
  Cleanout  
  CCSD Sewer Lift Stations  
  CCSD Sewerlines  
  Need Depth

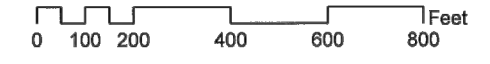


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**Cambria Community Services District: Wastewater System**



- CCSD Manholes
- ⊙ Cleanout
- CCSD Sewer Lift Stations
- CCSD Sewerlines
- Need Depth

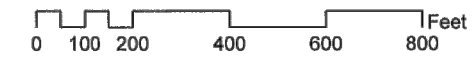


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Cambria Community Services District: Wastewater System



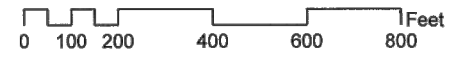
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- ⊙ Cleanout
- CCSD Sewer Lift Stations
- CCSD Sewerlines
- Need Depth



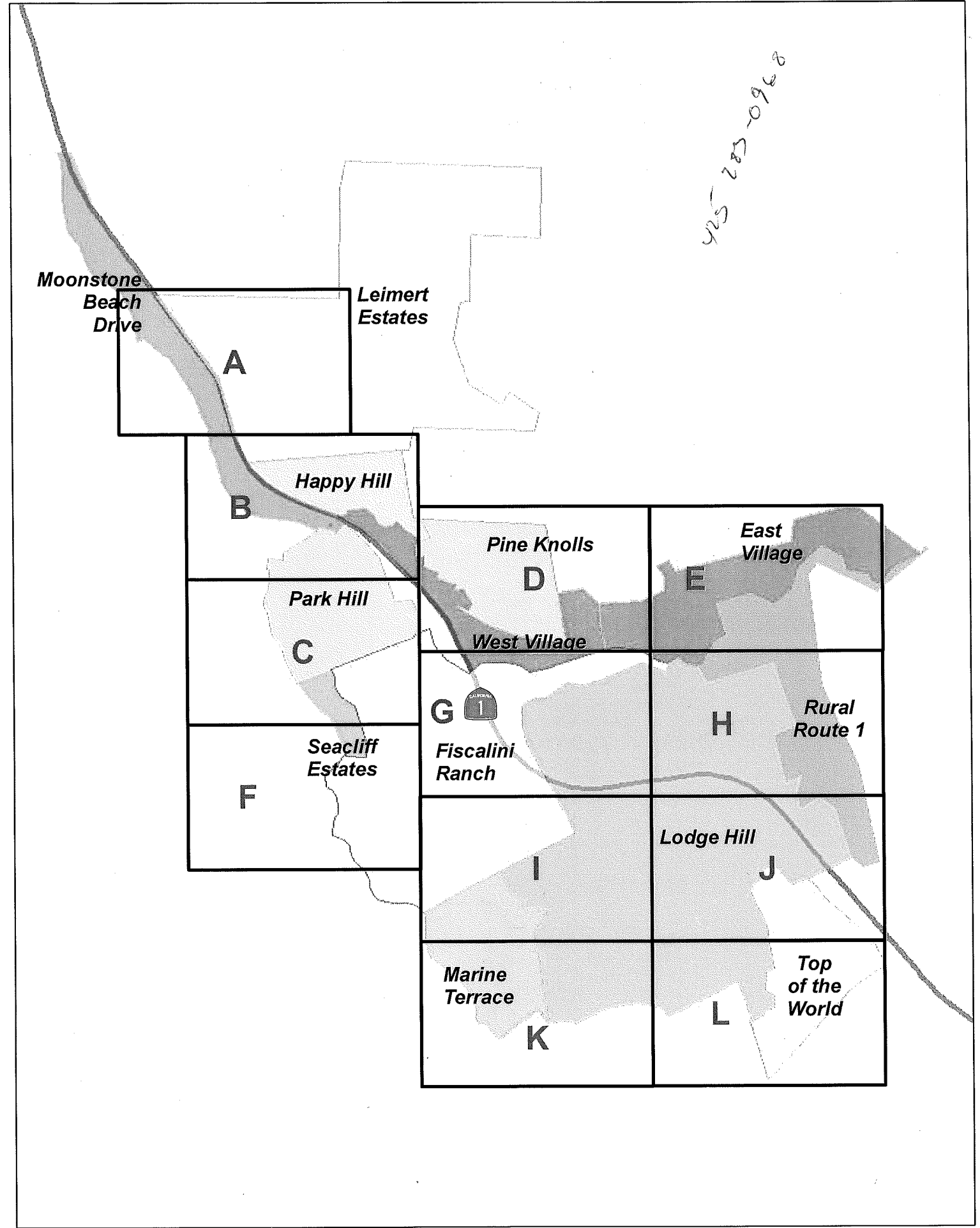
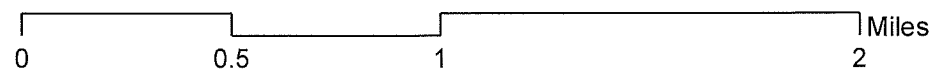
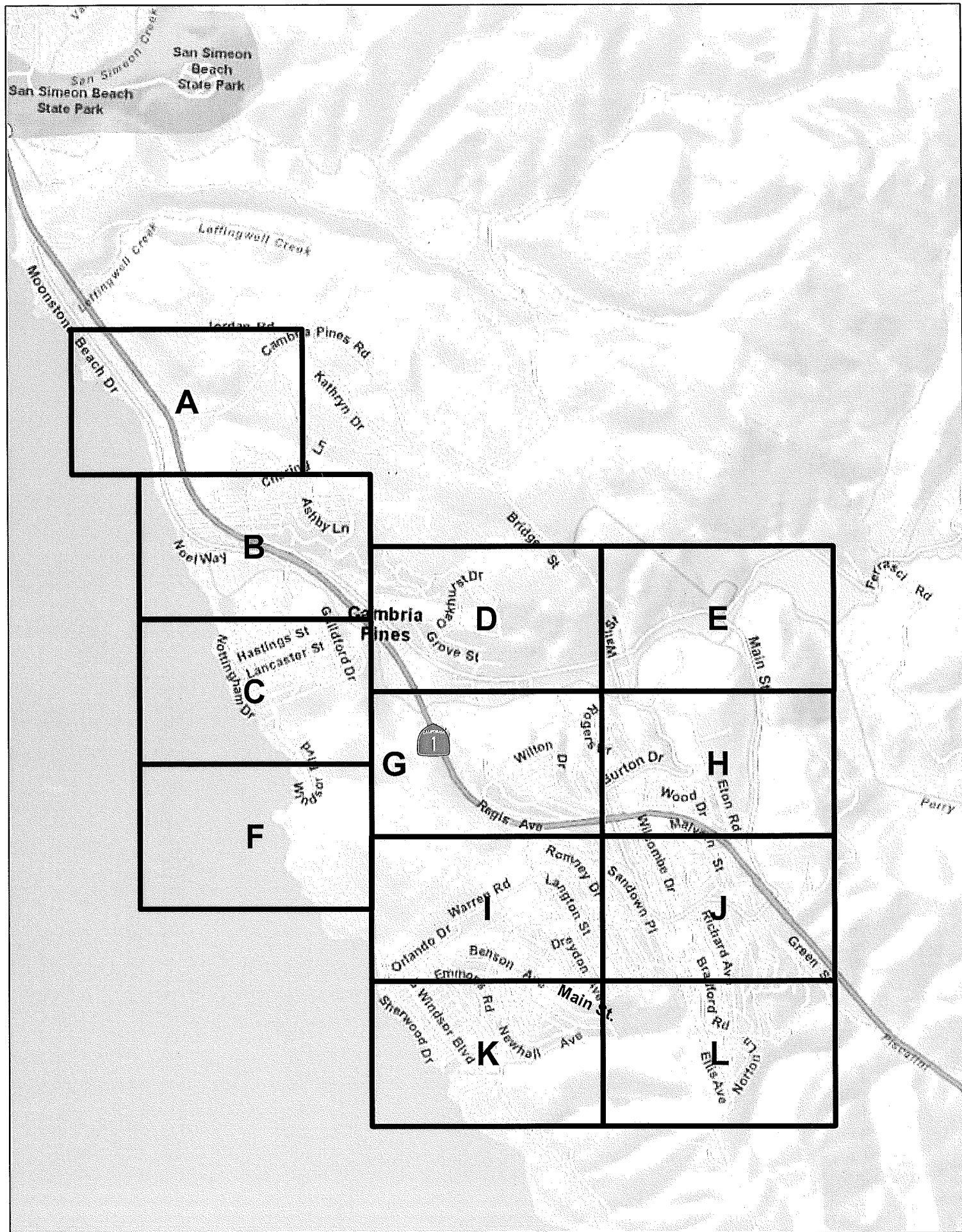
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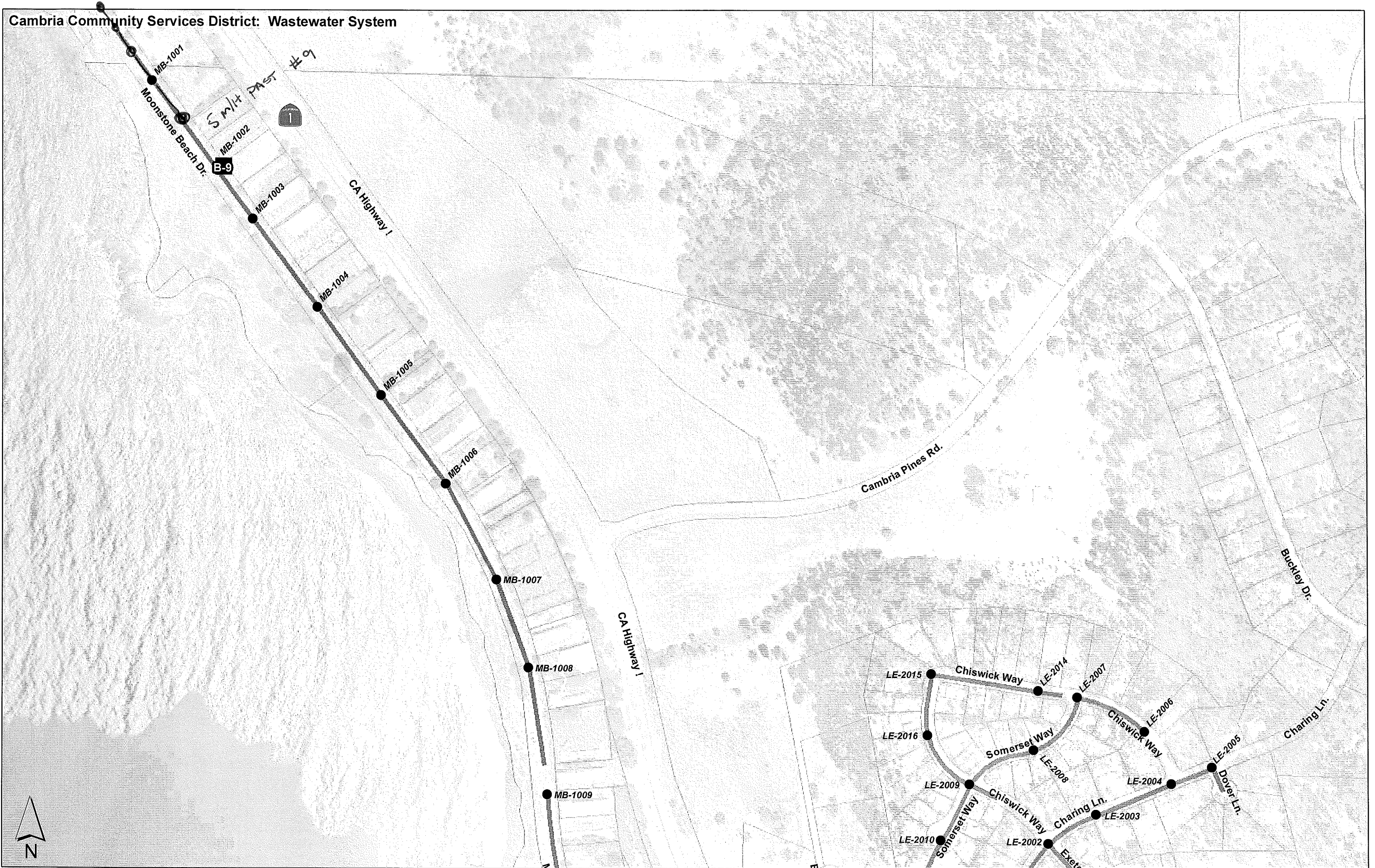
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- CCSD Sewerlines
- Need Depth



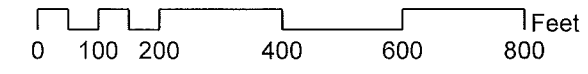
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Cambria Community Services District: Wastewater System



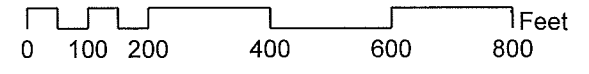
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- CCSD Sewer Lines
- Need Depth



Cambria Community Services District: Wastewater System



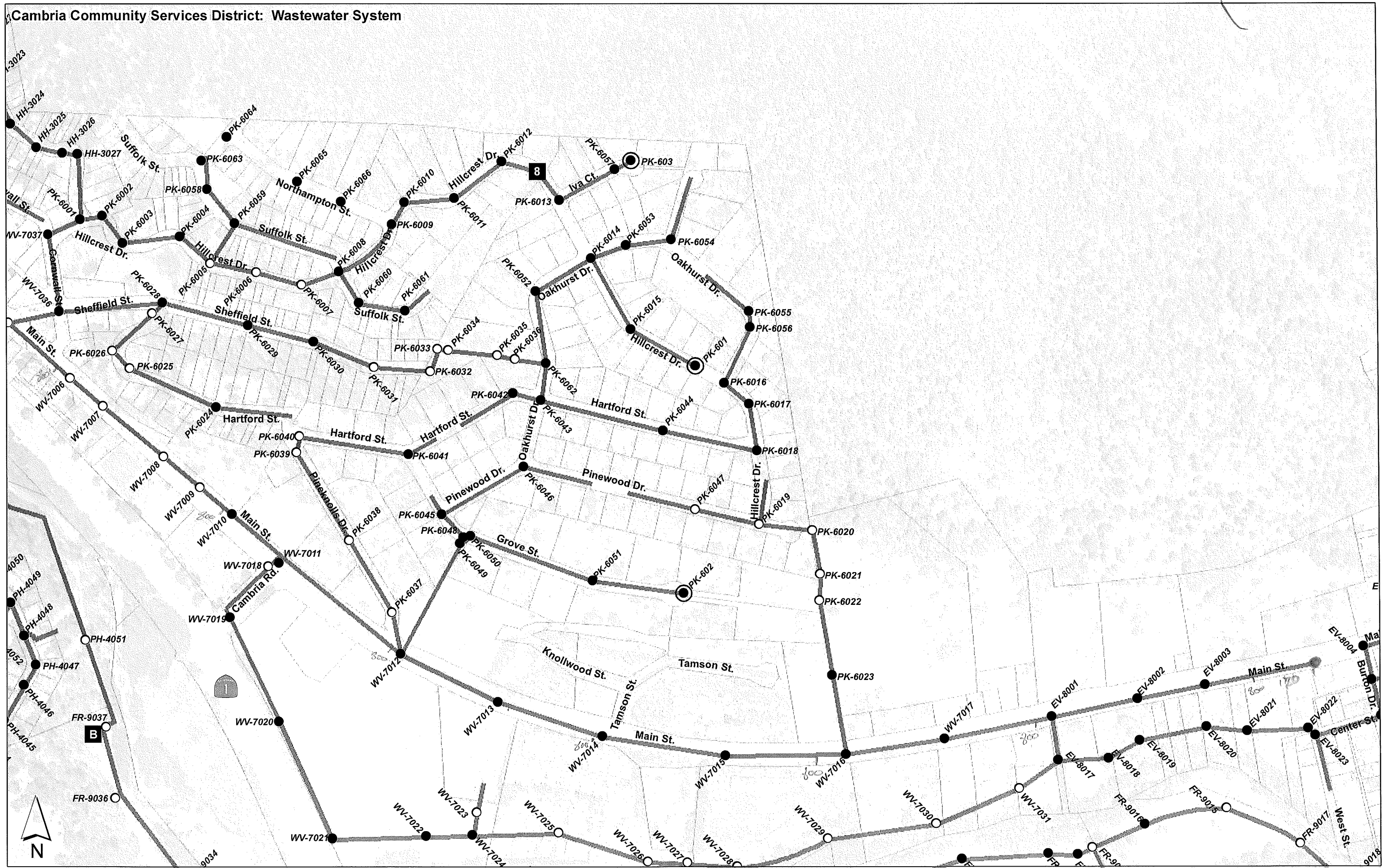
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- CCSD Sewerlines
- Need Depth



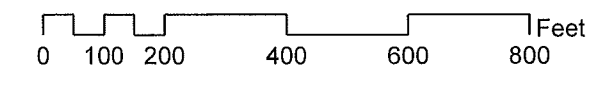




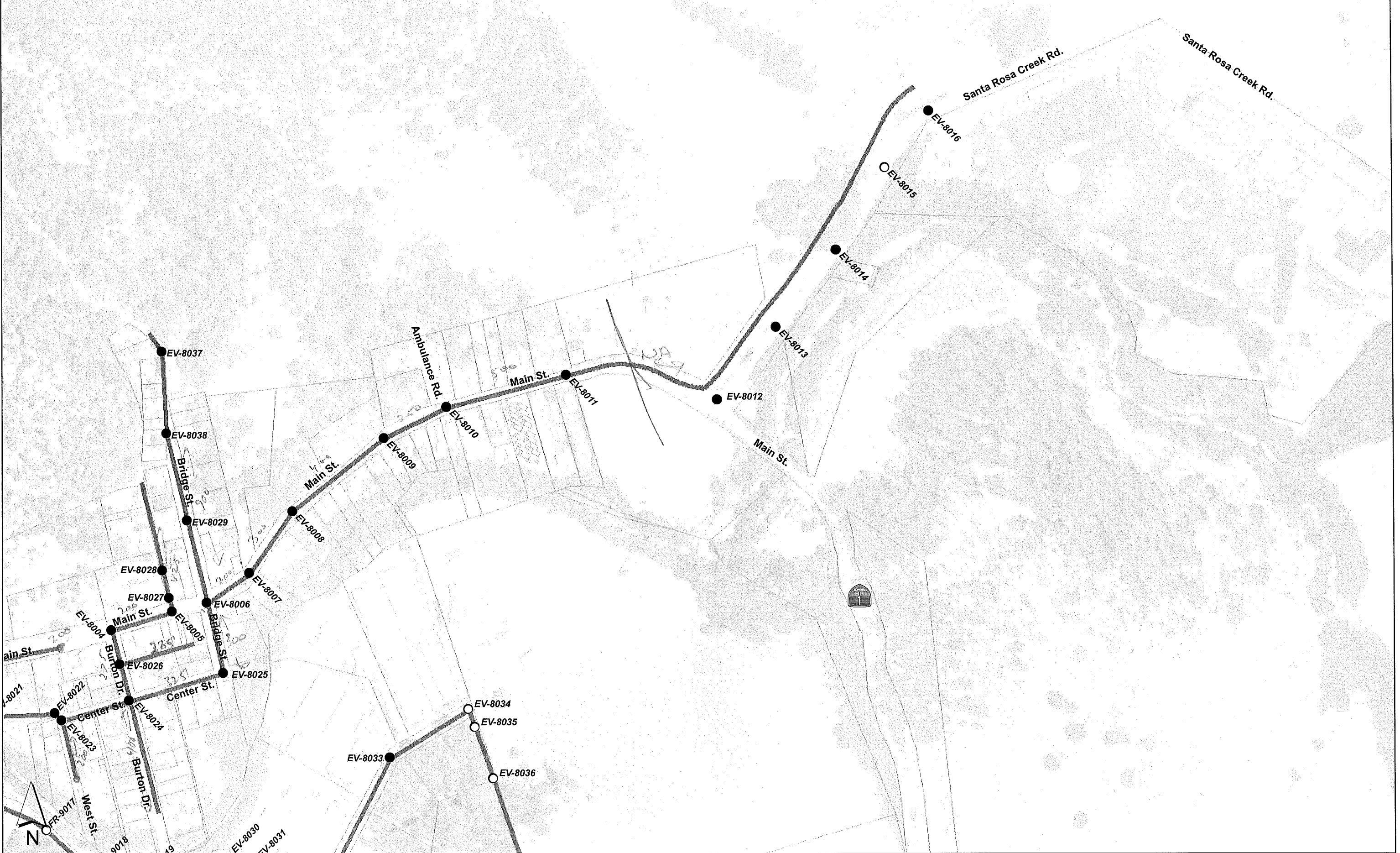
**Cambria Community Services District: Wastewater System**



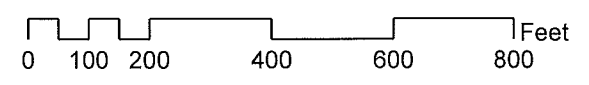
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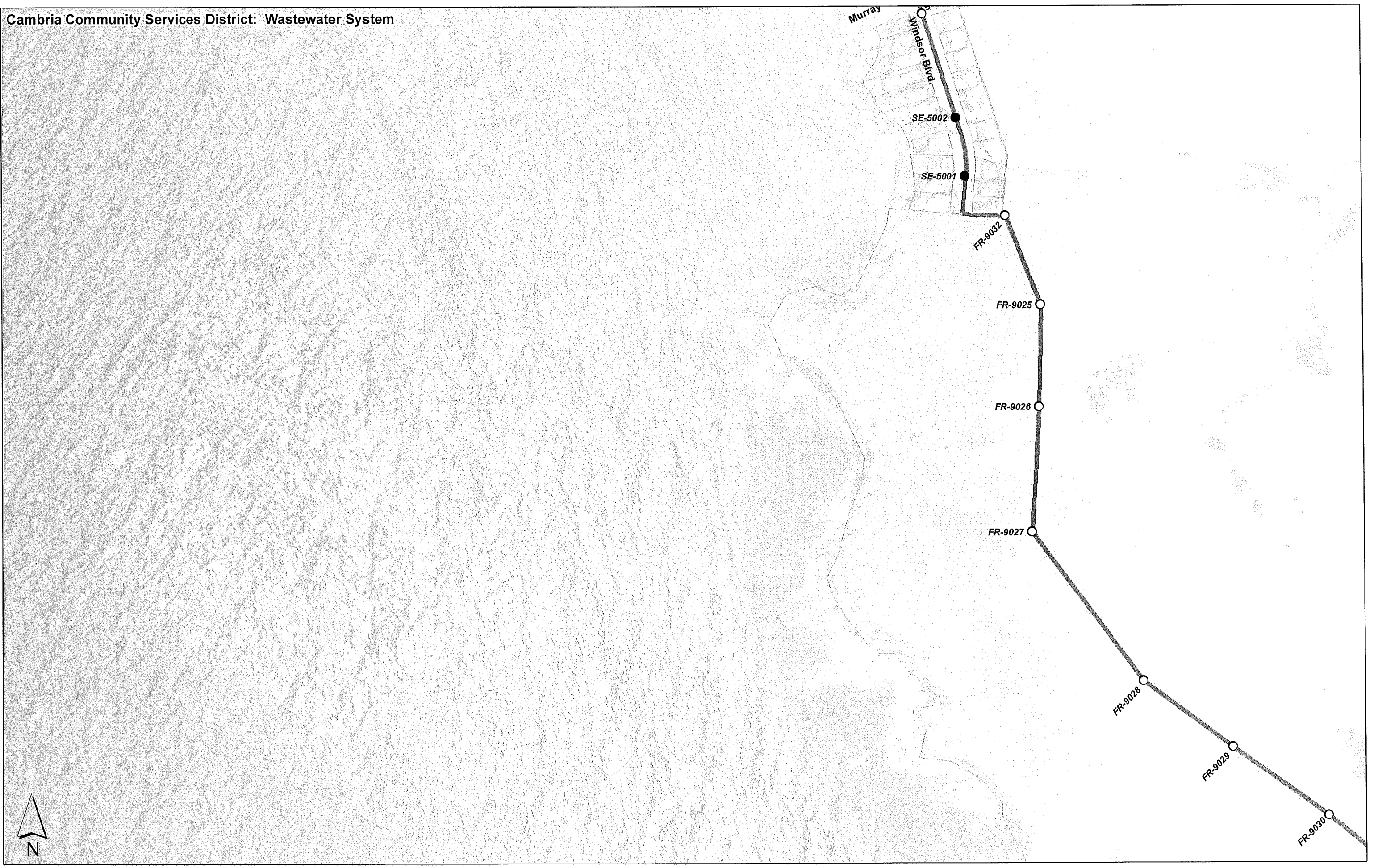
**Cambria Community Services District: Wastewater System**



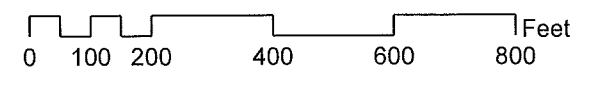
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Cambria Community Services District: Wastewater System



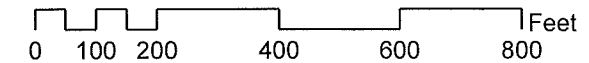
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- Need Depth



Cambria Community Services District: Wastewater System



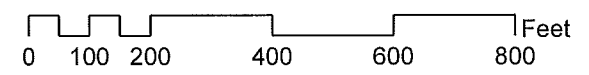
- CCSD Manholes
- ⊙ Cleanout
- CCSD Sewer Lift Stations
- CCSD Sewer Lines
- Need Depth



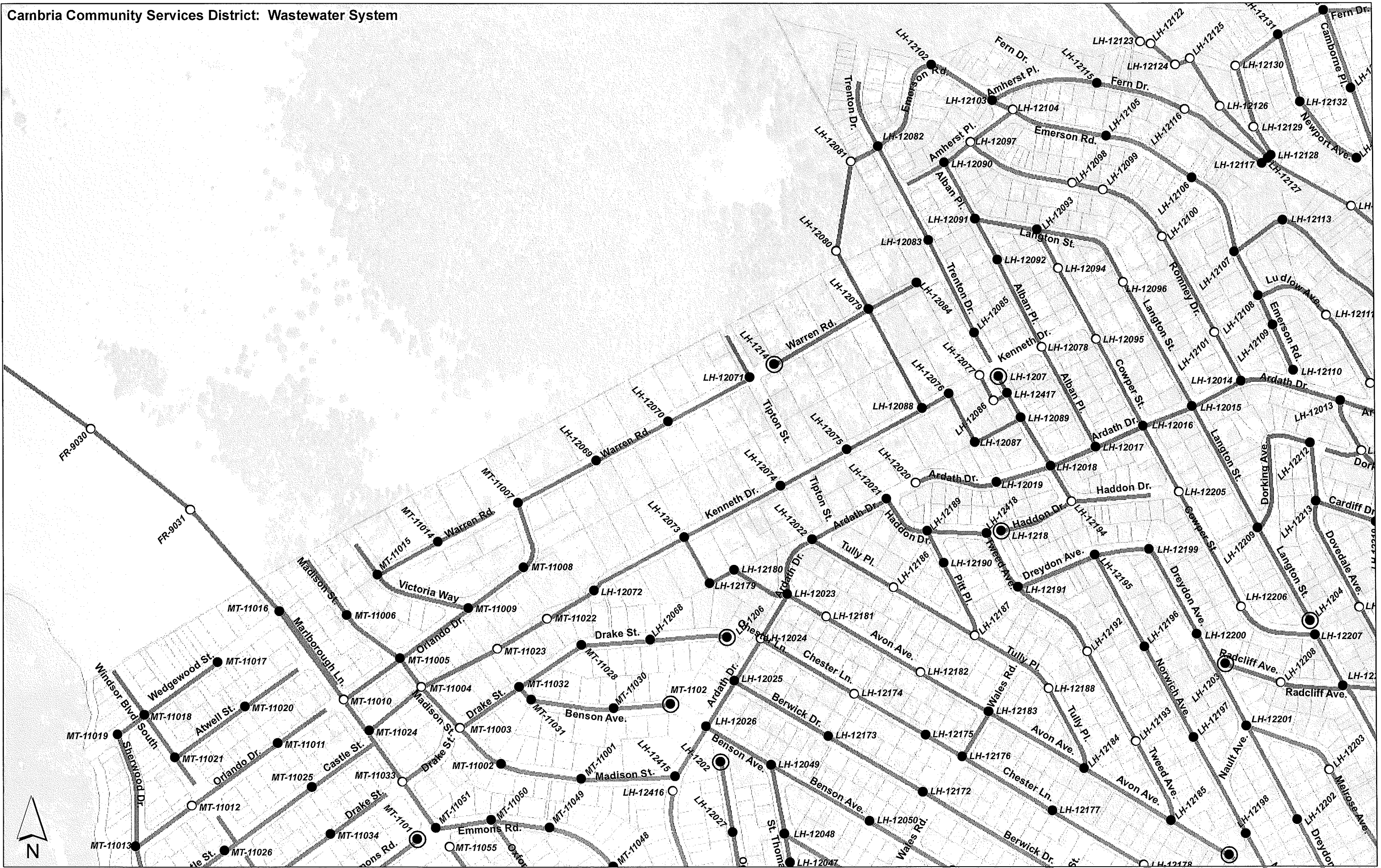
**Cambria Community Services District: Wastewater System**



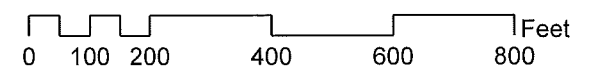
- CCSD Manholes
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- CCSD Sewer Lift Stations
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- Need Depth

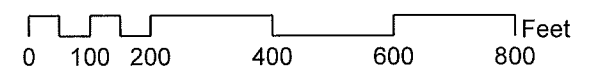
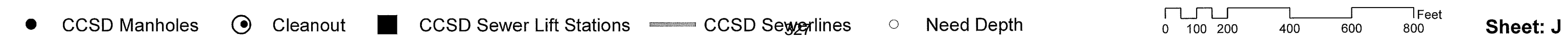
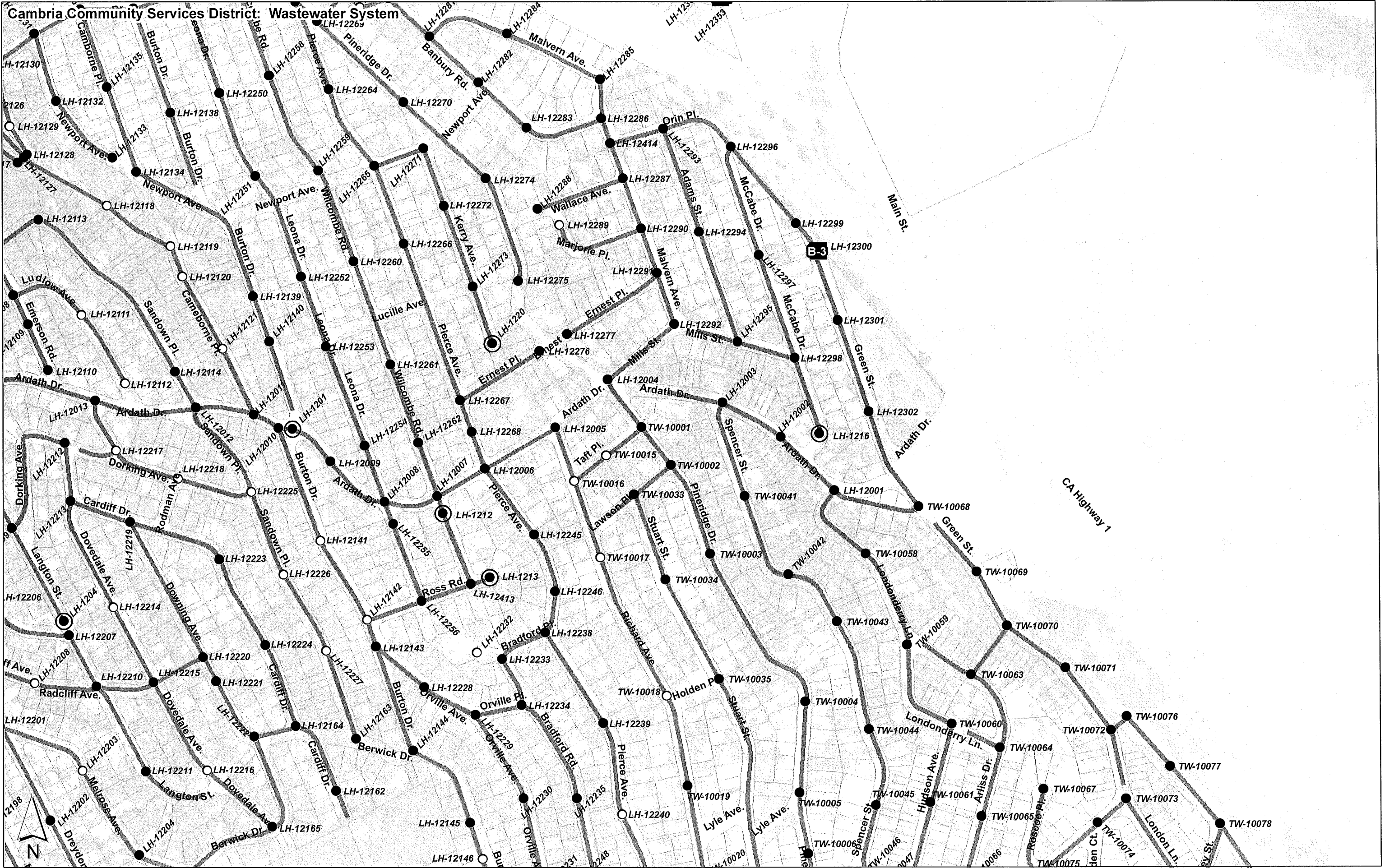


**Cambria Community Services District: Wastewater System**



- CCSD Manholes
- ⊙ Cleanout
- CCSD Sewer Lift Stations
- CCSD Sewer Lines
- Need Depth

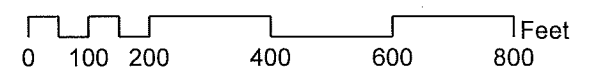




**Cambria Community Services District: Wastewater System**



- CCSD Manholes
- ⊙ Cleanout
- CCSD Sewer Lift Stations
- CCSD Sewer Lines
- Need Depth

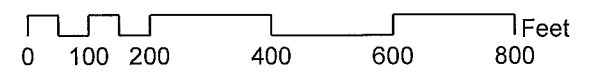




**Cambria Community Services District: Wastewater System**



- CCSD Manholes
- ⊙ Cleanout
- CCSD Sewer Lift Stations
- CCSD Sewer Lines
- Need Depth



**PROPOSAL**

The Bidder proposes to perform the services for the Wastewater Collection System Cleaning and CCTV Project in accordance with the attached scope of services for the unit and lump sum prices indicated herein below.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
SCHEDULE OF WORK AND PRICES FOR  
WASTEWATER COLLECTION SYSTEM CLEANING AND CCTV PROJECT**

Bid Schedule A Partial System

Item	Description	Quantity	Unit	Unit Price	Total Price
1	Gravity Pipeline Cleaning	57,020	LF	\$ _____	\$ _____
2	CCTV Work	57,020	LF	\$ _____	\$ _____
3	Project Management	1	LS	\$ _____	\$ _____
	Total Bid Schedule A				\$ _____

*The CCSD will make their selection based on the lowest responsible, responsive total of the bid submitted at its discretion. The CCSD will be awarding Bid Schedule A or B, but not both.*

*It is understood the foregoing quantities are approximate only and are solely for the purpose of facilitating the comparison of bids. The Bidder's compensation will be computed upon the basis of the actual quantities in the complete work, whether they are more or less than those shown.*

*Next page must be completed and submitted with proposal to be considered responsive.*

**PROPOSAL**

The Bidder proposes to perform the services for the Wastewater Collection System Cleaning and CCTV Project in accordance with the attached scope of services for the unit and lump sum prices indicated herein below.

**CAMBRIA COMMUNITY SERVICES DISTRICT  
SCHEDULE OF WORK AND PRICES FOR  
WASTEWATER COLLECTION SYSTEM CLEANING AND CCTV PROJECT**

Bid Schedule B Complete System

Item	Description	Quantity	Unit	Unit Price	Total Price
1	Gravity Pipeline Cleaning Complete	258,720	LF	\$ _____	\$ _____
2	CCTV Work Complete	258,720	LF	\$ _____	\$ _____
3	Project Management	1	LS	\$ _____	\$ _____
	Total Bid Schedule B				\$ _____

*The CCSD will make their selection based on the lowest responsible, responsive total of the bid submitted at its discretion. The CCSD will award either Schedule A or B, but not both.*

*It is understood the foregoing quantities are approximate only and are solely for the purpose of facilitating the comparison of bids. The Bidder's compensation will be computed upon the basis of the actual quantities in the complete work, whether they are more or less than those shown.*

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
Wastewater Collection System Cleaning and CCTV Project

**ADDENDUM NO. 1**  
November 19, 2012

The following clarifications, revisions, replacements, additions, and/or deletions shall be made a part of the above-referenced contract documents.

**Clarifications**

The bid date and time remain unchanged.

**Bid Forms**

- The attached Bid Schedules replace the Bid Schedules that were included in the Contract Documents.

**Scope of Work**

- Modify **Scope of Services**, paragraph 1 first sentence to read as follows:
  - “The project is performing wastewater collection system (gravity) system cleaning and CCTV documentation of the gravity collection system.”
- Add the following to **Scope of Services**, paragraph 1 as the last sentences:
  - “The CCSD wastewater collection system peak dry weather flow is 0.8 MGD for the entire collection system. Approximately 85% of the collection system is located within public right of way (non easement). The Bid Schedule A Work is primarily 12- through 21-inch diameter pipelines. Traffic control for the Work shall be provided as part of the tasks.”
- Delete **Scope of Services**, paragraph 1 third sentence in its entirety.
- Modify **Scope of Services**, paragraph 2 second sentence to read as follows:
  - “All debris that is dislodged from the cleaning operation shall be collected at the downstream manhole with a bucket system or a vacuum collection system (vacator truck) to prevent it from being washed down through the next section of pipeline.”
- Add the following to **Task 1: Gravity System Cleaning**, paragraph 1 as the last two sentences:
  - “For purposes of the bid, it is anticipated that the cleaning of the pipelines can be performed in two thorough passes with the hydrocleaning equipment. Additional passes of the hydrocleaning equipment will need to be witnessed by CCSD staff.”
- Delete the following from **Task 1: Gravity System Cleaning**, paragraph 3:
  - “A hydrant meter will be required to be placed by CCSD at an agreed upon fire hydrant location that is to be utilized during the Work. At no time, shall potable water be taken from a fire hydrant that is not metered as part of this project. When additional water from the metered fire hydrant is necessary to avoid delay in normal work procedures, the water shall be conserved and not used unnecessarily. No fire hydrant shall be obstructed in case of a fire in the area served by the hydrant.”
- Add the following to **Task 1: Gravity System Cleaning**, paragraph 3, as the last sentences:

- “In lieu of potable water use for cleaning, CCSD will make available non-potable effluent from the WWTP which is located on Windsor Lane. No potable water shall be used for cleaning on this project.”
- ❑ Delete Task 2: Force Main Cleaning in its entirety.
- ❑ Add the following to **Task 3: CCTV Work**, paragraph 3 as the last sentences:
  - “Provide CCSD with a DVD of the first pipeline televised to establish the benchmark for the remaining CCTV Work. The CCTV Work shall not be performed when the pipelines are greater than 25% full so that the majority of the pipeline can be viewed. If the pipeline is greater than 25% full, the CCTV Work will need to be rescheduled for that section. CCSD anticipates that all of the pipelines to be CCTV inspected can be viewed during standard working hours. Night work is not anticipated.”
- ❑ Add the following to **Task 3: CCTV Work**, as the last paragraph:
  - “The CCTV work shall be performed in accordance with NASSCO PACP guidelines and the CCTV operator shall be PACP certified. Provide evidence of current certification to the District prior to commencement of CCTV Work.”
- ❑ Add the following to **Task 4: Project Management**, third paragraph, last sentence:
  - “CCSD has current maintenance encroachment permits with Caltrans and the County of San Luis Obispo. It is anticipated that the Work associated with this Project can be included under the existing permits, but Contractor information will need to be provided to the permitting agency and the permit conditions adhered to during the performance of the Work.”

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.N.**

FROM: Jerry Gruber, General Manager

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Meeting Date: December 20, 2012      Subject: Discussion and Consideration to Approve a Letter of Support for Greenspace Application to Caltrans Department of Transportation Environmental Enhancement and Mitigation Program for Acquisition of 13.23 Acre Parcel in Strawberry Canyon

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**RECOMMENDATION:**

Consider approving a letter of support for Greenspace Application to Cal Trans Department of Transportation for Environmental Enhancement and Mitigation Program for Acquisition of 13.23 Acre Parcel in Strawberry Canyon.

**FISCAL IMPACT:**

There is no financial impact relating to this item.

**DISCUSSION:**

Rick Hawley of Greenspace met with CCSD staff and has requested a letter of support as part of the grant application deadline for funding of purchasing 13.23 acres of land in strawberry canyon by Greenspace. The land is currently privately owned and does have a CCSD Easement relating to a trunk sewer line that runs thru the proposed parcel; however the easement will stay in place when the property changes ownership. Greenspace has also indicated a willingness to work with the CCSD in clearing a portion of the easement by hand in order for the CCSD to gain access to our manholes in the event of a blockage. Greenspace has indicated that the land that they are interested in purchasing if the grant is approved has a well preserved stand of Monterey pines. Attached to this staff report is the notice for the environmental enhancement and mitigation program 2012/2013 grant cycle cover sheet in addition to a parcel map highlighting the intended area that Greenspace wants to purchase?

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BOARD ACTION:    Date \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

UNANIMOUS:    \_\_\_ THOMPSON \_\_\_ BAHRINGER \_\_\_ CLIFT \_\_\_ RICE \_\_\_ ROBINETTE \_\_\_

**ENVIRONMENTAL ENHANCEMENT AND MITIGATION  
PROGRAM  
2012-13 Grant Cycle**

**GUIDELINES and APPLICATION**

**DEADLINE: APPLICATION MUST BE RECEIVED BY  
Friday, January 4, 2013**

**STATE OF CALIFORNIA  
October 2012**

<http://www.resources.ca.gov/eem/>

<http://www.dot.ca.gov/hq/LocalPrograms/EEM/homepage.htm>



CALIFORNIA DEPARTMENT OF  
**TRANSPORTATION**

