

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS SPECIAL MEETING MINUTES**  
**THURSDAY, MAY 19, 2014, 2:00 PM**

AGENDA ITEM	DISCUSSION OR ACTION										
1A. <b>CALL TO ORDER</b>	President Bahringer called the Special meeting to order at 2:04 PM.										
1B. <b>PLEDGE OF ALLEGIANCE</b>	President Bahringer led the pledge of allegiance.										
1C. <b>ESTABLISHMENT OF QUORUM</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">President Bahringer</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Vice President Robinette</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Thompson</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Clift</td> <td style="text-align: right;">Present</td> </tr> <tr> <td>Director Rice</td> <td style="text-align: right;">Present</td> </tr> </table> <p>Staff Present: General Manager Jerry Gruber, Administrative Services Officer Monique Madrid, Interim Finance Manager Tracy Fuller</p>	President Bahringer	Present	Vice President Robinette	Present	Director Thompson	Present	Director Clift	Present	Director Rice	Present
President Bahringer	Present										
Vice President Robinette	Present										
Director Thompson	Present										
Director Clift	Present										
Director Rice	Present										
2. <b>PUBLIC COMMENT</b>	<b>Public Comment:</b> moved to end of the agenda										
<p>3. <b>SPECIAL MEETING BUSINESS</b></p> <p>A. Presentation by Jerry Gruber, General Manager, Interim Finance Manager Tracy Fuller, Alex Handlers of Bartle Wells and Associates, and Mark Northcross, Regarding Water and Sewer Rate Study and 10 Year Financial Plan and Follow-up Discussion.</p> <p>B. Discussion and Questions from the Board</p> <p>C. Responses to Written Questions from the Public Regarding the Proposed Water and Sewer Rate Increases.</p> <p>D. Public Comment (limited to 30 minutes) Members from the Public Wishing to Address the Board of Directors Regarding the Proposed water and Sewer Rate Increases may do so when recognized by the Board President. Public Comment on this Agenda will be Limited to 3 Minutes Per Person.</p> <p>E. Board of Directors to Provide Direction to Staff Regarding Proposed Water and Sewer Rate Increases.</p>	<p>A. General Manager Jerry Gruber introduced the purpose of the meeting and turned the meeting over to Interim Finance Manager Tracy Fuller. Ms. Fuller introduced the rate study purpose and turned the meeting over to Alex Handlers who presented a rate study Power Point presentation.</p> <p>Ms. Fuller presented a Power Point presentation showing the financial status of the CCSD.</p> <p>Mark Northcross presented a Power Point showing what it takes for a water utility to borrow money.</p> <p>Director Rice presented her own Power Point presentation, "Water Rates: What will we pay for?"</p> <p><b>Public Comment: None</b></p> <p>B. Board discussion followed.</p> <p>C. Responses were provided orally to Written Questions from the Public Regarding the</p>										

	<p>Proposed Water and Sewer Rate Increases.</p> <p>D. Public Comment:</p> <p>Elizabeth Bettenhausen Mary Webb Greg Susser</p> <p>E. Directors provided direction to staff regarding proposed water and sewer rate increases.</p> <p>Director Rice made a motion to keep funding for capital cost for emergency water supply separate from the O &amp; M and other expenditures in Water and Wastewater.</p> <p>Director Thompson seconded the motion.</p> <p><b>5-Ayes, No's-0, Abstain-0. Motion passed unanimously.</b></p> <p>Direction from Directors: Change fixed amount: keep fixed rate close to the current amount increase usage amount for tiers and encourage a low dollar amount for the lowest use 3-4 units then increase the charges for unit used. And a 5 year CPI start charging for all use</p> <p>Board consensus to charge for commercial water based on meter size.</p> <p>Emergency water supply: Capital: 1/3 fixed and 2/3 variable tiers. Determine division working with the financial advisor Mark Northcross.</p> <p>Sewer Rates: Commercial: Strength based rate structure. Low, moderate, and high.</p> <p>Variable rates based on use each month. Keep like it is.</p> <p>Fixed rate based on demand. Keep it like it is.</p> <p>Emergency drought sewer rates: Don't change rate during drought.</p>
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	<p>Approximate what goes into the sewer system. Based on winter use or variable residential rate with a cap on it.</p> <p>Bump up in beginning of increases or phased in over time, 3 years.</p> <p>Variable charges: per unit for commercial. Start charging from the first unit and increase over the tiers.</p> <p>Commercial rates not use tier rates. Most common to have uniform rate for commercial accounts.</p> <p><b>Public Comment: None</b></p>
<p>4. <b>ADJOURN</b></p>	<p>President Bahringer adjourned the meeting at 5:46 p.m.</p>