

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, April 27, 2017 12:30 PM

1. OPENING

A. Call to Order

President Rice called the meeting to order at 12:40 p.m.

B. Pledge of Allegiance

President Rice led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: President Rice, Vice President Sanders, Director Thompson, Director Bahringer, and Director Farmer.

Staff present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, and Finance Manager Patrick O'Reilly.

D. Report from Closed Session

District Counsel advised there was discussion on two items. One was the real property negotiations regarding the library building and the second was the RWQCB NOVs received. The Board voted unanimously to accept the administrative liability penalty set forth in the complaint on April 18th, in the amount of \$53,596, and waive the right to a hearing.

E. Agenda Review: Additions/Deletions

Director Thompson requested that, due to the upcoming fire season and the new fire engine, the Fire Department Report and the Sheriff's Department Report be returned to the Special Report section of the Agenda. President Rice consulted the Board and there was consensus to return those items to the Special Reports section for this agenda and it will be reviewed for future meetings.

2. PUBLIC COMMENT (Estimated time 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)

Public Comment:

Tony Church

Lucia Cappacione

3. SPECIAL REPORTS (Estimated time 5 Minutes per item)

A. Sheriff's Department Report

Commander Jim Voge introduced himself. He is the new commander for the Coast station and is replacing Commander Taylor. He then reported on recent activities in Cambria for the Sheriff's Department.

B. Fire Department Report (report added during meeting)

CCSD Fire Chief William Hollingsworth reported on recent activities in Cambria for the Fire Department.

4. ACKNOWLEDGEMENTS AND PRESENTATIONS

None.

5. MANAGER'S AND BOARD REPORTS (Estimated time 15 Minutes total)

A. Manager's Report

i. General Manager's Report

General Manager Jerry Gruber provided a brief PowerPoint presentation of various Wastewater manholes, then provided a brief overview and some updates on items of importance as noted in the Manager's report. He also provided a brief summary of the Finance Manager's and District Engineer's reports.

Public Comment:
Jeff Hellman

B. Ad Hoc Committee Reports and Other Related Board Member Reports (Committee Meetings and Board authorized meetings attended)

i. Ad Hoc Committees Reporting:

- *Finance*-Task: Evaluate budget for fiscal year 2017-2019, assess fiscal policies and priorities
- *Fire*-Task: Fire Department and draft responses to the Grand Jury report on the Risk of Catastrophic Fire in Cambria
- *Infrastructure*-Task: Water Department, Wastewater Department and technology infrastructure (hardware and software) in all departments.
- *Parks Recreation and Open Space*-Task: Parks & Recreation and Facilities Departments (including Veterans Memorial Hall.)
- *Water Supply*-Tasks: Support staff's work on water supply permitting for the Sustainable Water Facility regular Coastal Development Permit and Environmental Impact Report, review 2015 UWMP and progress on water efficiency program goals, report to Board and suggest needed policy reviews for consistency.

President Rice reported on Finance Committee meeting and review of the draft amended budget and for the proposed FY budget 17/18.

Director Thompson reported on the Fire Ad Hoc Committee meeting where a review of the Grand Jury report occurred. Many of the items were complimentary and have been taken care of. The items coming up will be addressed in the response. A response will be brought forward at the May meeting for the Board's consideration.

Director Thompson also reported on the bids for the Community Park Phase 1, which will be received and opened today.

Director Bahringer reported on the Infrastructure Ad Hoc Committee and their focus on grant funding searches and the Wastewater revenue and expenditures.

Director Farmer reported we are in the process of scheduling a meeting with Energy Smart.

Vice President Sanders reported for the Water Supply Ad Hoc Committee and provided a brief update on the SEIR status and process. The Coastal Development Permit Application will be processed by the County, and they are looking at a September date for consideration of the permit.

President Rice reported she attended the NCAC and provided an update to them. There was only one vote against recommending the Coastal Development Permit project to the County. She also attended the Board of Supervisors meeting. She delivered the letter approved by this Board to the County Board of Supervisors.

President Rice also reported that both she and Director Farmer attended the recent CSDA Leadership Conference. She advised of her desire to have all Board members and the General Manager attend the next conference. There were other local CSD's with all board members in attendance.

Director Farmer reported on his attendance at the CSDA Leadership Conference and that he met others from outside the area and learned a lot. He also reported there will be a weed and plant identification workshop coming up on May 6, 2017 at 10:00 a.m. at the Trenton entrance to the Fiscalini Ranch. He reported that the Forest Committee wants to get a grant application for a forest health program. He stated there's also concern regarding the fire code provision. The Friends of the Fiscalini Ranch will be a part of the wildflower show, which is this weekend. They are also applying for a minor use permit to remove the eucalyptus trees in a two acre segment that's below Huntington Drive, and they will be replacing with native plants. He also gave an update regarding the recent NCAC meeting.

6. CONSENT AGENDA (Estimated time: 15 Minutes)

- A. CONSIDERATION TO APPROVE THE EXPENDITURE REPORT FOR MARCH 2017**
- B. CONSIDERATION TO APPROVE THE MINUTES FROM THE SPECIAL BOARD MEETINGS HELD ON MARCH 9, AND MARCH 23, AND MARCH 30, 2017 AND THE REGULAR BOARD MEETING HELD ON MARCH 23, 2017**
- C. CONSIDER ADOPTION OF RESOLUTION 16-2017 ESTABLISHING SALARY RANGE FOR THE SUSTAINABLE WATER FACILITY CHIEF PLANT OPERATOR POSITION**
- D. CONSIDERATION OF ADOPTION OF RESOLUTION 17-2017 DECLARING A PUBLIC NUISANCE FOR THE ANNUAL FIRE HAZARD FUEL REDUCTION PROGRAM**
- E. CONSIDERATION OF APPROVAL OF CONTRACT WITH TOUGH AUTOMATION FOR REPAIRS AND UPGRADES TO THE LIFT STATION 9 CONTROL SYSTEM**
- F. CONSIDERATION OF ADOPTION OF RESOLUTION 19-2017 AUTHORIZING DESIGNATION OF APPLICANT'S AGENT TO BE FILED IN THE OFFICE OF EMERGENCY SERVICES (OES)**

President Rice asked for any items which Directors would like to be pulled. Director Farmer pulled item 6C for further discussion and President Rice asked for clarification on item 6F.

Director Bahringer moved to approve the consent agenda, except for item 6C.

Director Thompson seconded the motion.

Roll Call Vote:

Director Bahringer-Aye

Director Thompson-Aye

Director Farmer-Aye

Vice President Sanders-Aye

President Rice-Aye

Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

Item 6C was considered separately.

Vice President Sanders moved to approve Resolution 16-2017.

Director Bahringer seconded the motion with an understanding that the General Manager can fill the position at a lower rate not to exceed a particular salary range. The General Manager will determine the appropriate salary for the individual candidate.

The District Clerk advised there was an error in Exhibit B for the salary range of the Confidential Administrative Assistant position on both pages. The Clerk then read the correct salary range into the record.

The correct salary range for the first page in Exhibit B is:

Step A \$44,854

Step B \$47,097

Step C \$49,452

Step D \$51,924

Step E \$54,520

The correct salary range for the second page in Exhibit B is:

Step A \$47,321

Step B \$49,687

Step C \$52,171

Step D \$54,780

Step E \$57,519

Public Comment:

Jerry McKinnon

Roll Call Vote:

Vice President Sanders-Aye

Director Bahringer-Aye

Director Farmer-Nay

Director Thompson-Aye

President Rice-Nay

Motion Passed: 3-Ayes (Sanders, Bahringer, Thompson), 2-Nays (Farmer, Rice), 0-Absent

7. HEARINGS AND APPEALS (Estimated time: 15 Minutes per item)

- A. DISCUSSION AND CONSIDERATION TO FIX WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES AS PROVIDED IN GOVERNMENT CODE §61124(b) AND CONSIDERATION OF ADOPTION OF RESOLUTION 14-2017 FIXING WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES FOR FISCAL YEAR 2017/2018

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who provided a brief explanation of the item and its annual recurrence.

President Rice opened the public hearing.

Called for Public testimony: None

President Rice closed the public hearing.

Director Thompson moved to make the appropriate findings and adopt Resolution 14-2017 establishing water and wastewater standby or availability charges for fiscal year 2017/2018.

Director Bahringer seconded the motion.

Roll Call Vote:

Director Thompson-Aye

Director Bahringer-Aye

Director Farmer-Aye

Vice President Sanders-Aye

President Rice-Nay

Motion Passed: 4-Ayes (Thompson, Bahringer, Farmer, Sanders), 1-Nay (Rice), 0-Absent

8. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

- A. DISCUSSION AND CONSIDERATION OF GENERAL FUND LOANING \$466,777 TO THE WASTEWATER FUND TO COVER CASH SHORTAGE ON JUNE 30, 2016

General Manager Jerry Gruber introduced the item and turned it over to Finance Manager Patrick O'Reilly, who provided a presentation to the Board.

Director Bahringer moved to approve a loan from the General Fund to the Wastewater Fund in the amount of \$466,777.00.

Vice President Sanders seconded the motion.

Vice President Sanders amended his second motion to include that the Board could consider relieving the Wastewater Fund of the interest charge at a future meeting as a policy matter.

Roll Call Vote:

Director Bahringer-Aye

Vice President Sanders-Aye

Director Farmer-Nay

Director Thompson-Aye

President Rice-Aye

Motion Passed: 4-Ayes (Bahringer, Sanders, Thompson, Rice), 1-Nay (Farmer), 0-Absent

B. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 15-2017 APPROVING AMENDMENTS TO CCSD BUDGET FOR FY 2016/2017

General Manager Jerry Gruber introduced the item and turned it over to Finance Manager Patrick O'Reilly, who provided a presentation to the Board.

Mr. O'Reilly provided a handout to the Board and public of the revised amended budget and asked for an additional change of \$45,000 to the Wastewater Fund for the Tough Automation item. The amended budget is currently \$504,000 less than the draft amendment presented in March, 2017.

Director Bahringer moved to adopt Resolution 15-2017 approving amendments to the CCSD Budget for fiscal year 2016/2017 and to give authority for the Board to proceed with purchasing the budgeted fire command vehicle.

Vice President Sanders seconded the motion.

Roll Call Vote:

Director Bahringer-Aye

Vice President Sanders-Aye

Director Farmer-Aye

Director Thompson-Aye

President Rice-Aye

Passed Unanimously, 5-Ayes, 0-Nays, 0-Absent

9. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

President Rice asked to have the following items on a future agenda: introducing Fire Reservists, a vehicle replacement policy, the Grand Jury report, the SAFER Firefighters item, a discussion on policy on payback of funds to the General Fund from enterprise funds, and a communication policy.

Director Bahringer suggested the Finance Committee bring forward a policy for the Board's consideration during the Fiscal Year 2017/2018 Budget approval process.

Public Comment:

Jerry McKinnon

10. ADJOURN

President Rice adjourned the meeting at 4:04 p.m.