



CAMBRIA COMMUNITY SERVICES DISTRICT

POSITION SPECIFICATION

Position	Water Treatment Plant Operator-In-Training
Organization	Cambria Community Services District
Location	Cambria, California
Reports to	Water Systems Superintendent
Website	www.cambriacsd.org

DEFINITION

Under direct supervision of a licensed operator and/or Water Systems Superintendent, installs, repairs, maintains, and replaces water mains, meters, service connections, and other water facilities; assists in the operation of the water supply, treatment, distribution, storage and pumping systems; reads meters; and performs other duties as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Once qualified, participates in standby duties: As an on-call operator, operates and maintains the treatment facilities and distribution system and responds immediately to water emergencies.
- Performs a variety of unskilled and semiskilled duties in the maintenance of the water supply and distribution facilities.
- Assists as a member of a crew in the installation, replacement or repair of water lines, service connections, meters, valves, fire hydrants and other water facilities.
- Operates and maintains power-driven equipment and pneumatic tools.
- Assists in the operation of the district wells and water treatment plants.
- Assists in locating and repairing leaks in water lines.
- Operates and maintains backhoe for excavations, backfill, and loading.
- Reads and replaces water meters, and coordinate field activities with billing office.
- Responds to and resolves customer complaints.

KNOWLEDGE, SKILLS AND ABILITIES

Methods, practices, material, tools and equipment used in the operation, installation, maintenance and repair of water mains, pipes, pumps, water wells, controls and equipment; safety precautions and procedures; basic plumbing and construction; and basic computer skills.

Install, maintain and repair water mains, pipes, pumps, and wells; operate, maintain and repair storage tanks and other water facilities; use tools and operate power-driven equipment necessary for the performance of the work; understand and carry out oral and/or written instructions;

conducts work in a manner that is prompt and courteous, while maintaining good public relations.

REQUIRED QUALIFICATIONS

- One year of experience in general construction and maintenance work. Word processing and spreadsheet experience (Word and Excel preferable).
- High school graduate or G.E.D.
- Must possess and maintain a valid California class "C" driver's license and maintain a satisfactory DMV record to maintain District insurability.
- Required to obtain a California Grade T1 Water Treatment Operator License within one (1) year from the date of hire.
- Required to obtain a California Grade D1 Water Distribution Operator License within two (2) years from the date of hire.